

Governor Steve Sisolak
Chairman

Amy Stephenson
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Barbara K. Cegavske
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

Date and Time: December 13, 2022, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 East Washington Avenue, Suite 5100
Las Vegas, Nevada 89101

This meeting may be viewed on YouTube.
The link will not go live until 10:00 am.
<https://www.youtube.com/watch?v=C-s5nq6wWms>

Phone Conference Line: 775-321-6111 or 702-329-3435
Phone Conference ID: 750 519 282#

AGENDA

1. Call to Order / Roll Call

- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 750 519 282#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

3. Approval of the November 15, 2022 Meeting Minutes (For possible action)

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Conservation and Natural Resources – Division of Environmental Protection	1	\$29,489
Department of Conservation and Natural Resources – Division of Forestry	3	\$234,319
Department of Conservation and Natural Resources – Division of Water Resources	1	\$29,655
Department of Public Safety – Nevada Highway Patrol Division	1	\$754,077
Department of Public Safety – Fire Marshal Division	1	\$54,891

5. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Daralyn Dobson to provide assistance in budget preparation, work program development, contract development, federal grant oversight and training for the Department of Conservation and Natural Resources, Division of Environmental Protection through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

B. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Mindy McKay to assist with legislative tracking for the 2023 Legislative Session and to pass on historical knowledge to existing staff for the Department of Public Safety, Records Communications and Compliance Division through Master Service Agreement #23928 with HAT LTD Partnership dba Manpower.

C. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Nancy Spinelli to provide assistance with various compliance related projects and legislative analysis and assessments for the Public Employees’ Benefits Program through Master Service Agreement #23928 with HAT LTD Partnership dba Manpower.

D. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Kimberley Perondi to manage the Commercial Recordings Division and to ensure a smooth transition to a new administration resulting from the 2022 election for the Secretary of State through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

E. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the Nevada Department of Transportation requests authority to contract with former employee David Wooldridge, currently employed by Knowledge Services, to work as a Project Manager on the Multi-Application Geographic Information Center project.

6. Request to Designate Positions in State Government as Critical Labor Shortages (For possible action)

Department of Public Safety – Director’s Office

Pursuant to NRS 286.523, the Department of Public Safety requests approval of a Critical Labor Shortage designation for Public Safety Dispatcher positions in the Department.

7. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account (For possible action)

A. Department of Education – Account for State Special Education Services

Pursuant to NRS 353.268, the Department requests the Board’s recommendation to the Interim Finance Committee for an allocation of \$758,590 from the Interim Finance Committee Contingency Account to replenish the Special Education Contingency Program within the Account for Special Education Services.

B. Department of Public Safety – Division of Dignitary Protection

Pursuant to NRS 353.268, the Department requests the Board’s recommendation to the Interim Finance Committee for an allocation of \$132,196 from the Interim Finance Committee Contingency Account to cover costs associated with providing dignitary protection to the Governor.

8. Request for Approval of Payment from the Statutory Contingency Account (For possible action)

A. Governor’s Finance Office

Pursuant to NRS 41.950 and NRS 41.970, the Governor’s Finance Office requests the Board of Examiners to approve a payment of \$351,390.40 from the Statutory Contingency Account to Luqris Thompson representing compensation for his wrongful conviction.

B. Office of the Attorney General

Pursuant to NRS 179.225, the Office of the Attorney General requests the Board of Examiners to approve a transfer in the amount of \$941,917 from the Statutory Contingency Account to cover a projected shortfall in the Extraditions budget account for fiscal year 2023.

9. Approval of Proposed Joinder (For possible action)

Department of Motor Vehicles – Division of Motor Carriers

Pursuant to NAC 333.175, the Department requests approval to continue to participate in a Kentucky Transportation Cabinet/Division of Motor Carriers contract with Explore Information Services, LLC to provide access to an existing and fully operational International Fuel Tax Agreement system.

10. [Approval of Proposed Leases](#) (For possible action)

11. [Approval of Proposed Contracts](#) (For possible action)

12. [Approval of Proposed Master Service Agreements](#) (For possible action)

13. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from October 18, 2022 through November 17, 2022.

14. Information Item Report

A. Department of Motor Vehicles – Complete Streets Program

Pursuant to NRS 482.1825, subsection 2, the Department of Motor Vehicles shall certify monthly to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This submittal reports program activities for the month of October for fiscal year 2023.

B. Department of Conservation and Natural Resources – Division of State Lands – Fiscal Year 2022, 2nd Quarter

Pursuant to NRS 321.5954, subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. This submittal reports program activities for the 1st quarter of fiscal year 2023.

C. Statewide Quarterly Overtime Report – Fiscal Year 2023, 1st Quarter

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. The Budget Division submits the 1st Quarter Overtime Report and analysis for fiscal year 2023.

15. Public Comment This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 750 519 282#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

16. Adjournment

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. A person may submit comments to be attached to the minutes of the meeting in writing three business days before the meeting date, in addition to testifying or in lieu of testifying. Written comments are limited to 2 pages. Written comments may be submitted electronically by email at dcastillo@finance.nv.gov. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Denice Castillo at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at dcastillo@finance.nv.gov. Supporting materials for this meeting are available at 209 East Musser Street, Suite 200, Carson City, NV 89701 or by contacting Denice Castillo at (775) 684-0223 or by email at dcastillo@finance.nv.gov.

Agenda Posted at the Following Locations:

1. Blasdel Building, 209 E. Musser Street, Carson City, NV 89701
 2. Capitol Building, 101 North Carson Street, Carson City, NV 89701
 3. Legislative Building, 401 N. Carson Street, Carson City, NV 89701
 4. Nevada State Library & Archives, 100 North Stewart Street, Carson City, NV 89701
 5. Grant Sawyer Building, Capitol Police, 555 E. Washington, Las Vegas, NV 89101
- Posted on the Internet: <http://budget.nv.gov/Meetings/Meetings-new/> and <https://notice.nv.gov>

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MEETING MINUTES

Date and Time: November 15, 2022, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 East Washington Avenue, Suite 5100
Las Vegas, Nevada 89101

MEMBERS PRESENT:

Governor Steve Sisolak
Secretary of State Barbara Cegavske
Attorney General Aaron Ford

STAFF PRESENT:

Amy Stephenson, Clerk of the Board
Rosalie Bordelove, Board Counsel
Denice Castillo, Board Secretary

1. Call to Order / Roll Call

Governor: I would like to call to order today's meeting the State of Nevada Board of Examiners for Tuesday, November 15, 2022. Could I ask the Clerk to take the roll, please?

Clerk of the Board: Good morning. Governor Sisolak.

Governor: Here.

Clerk of the Board: Secretary of State Cegavske.

Secretary of State: Here.

Clerk of the Board: Attorney General Ford.

Attorney General: Here.

Clerk of the Board: Let the record reflect we have a quorum.

- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 206 007 080#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

Governor: Thank you. Moving on to public comment. This is the first time set aside for public comment. Anyone who wishes to address the Board on any item on today's agenda, please step forward, identify yourself for the record and comments will be limited to three minutes. Do we have anybody in Southern Nevada for public comment? No. Do we have anybody in Carson City?

Clerk of the Board: We do not.

Governor: Do we have anybody on the phone or any written public comment? Seeing none, I'll close public comment.

- 3. Approval of the October 11, 2022 Meeting Minutes** (For possible action)

Governor: Item number three, *Approval of the October 11, 2022 Meeting Minutes*.

Secretary of State: So moved, Governor.

Governor: We have a motion for from Secretary Cegavske. Is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? The motion passes.

- 4. State Vehicle Purchases** (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Office of the Military – Division of Emergency Management	1	\$47,783
Nevada Commission on Mineral Resources – Division of Minerals	2	\$105,413
Department of Public Safety – State Fire Marshal Division	1	\$50,528

Governor: Item number four. *State Vehicle Purchases.*

Clerk of the Board: There are three requests under agenda item number four. The first request is from the Office of the Military, Division of Emergency Management to purchase one vehicle for an amount not to exceed \$47,783. The vehicle being replaced has met the age and or mileage requirements in the State Administrative Manual and funds are available for this purchase.

The second request is from the Nevada Commission on Mineral Resources, Division of Minerals to purchase two vehicles for an amount not to exceed \$105,413. The vehicles being replaced have met the age and or mileage requirements in the State Administrative Manual and funds are available for these purchases.

The third request is from the Department of Public Safety, State Fire Marshal Division to purchase one vehicle for an amount not to exceed \$50,528. The vehicle being replaced has met the age and or mileage requirements in the State Administrative Manual and funds are available for this purchase.

Are there any questions on these items?

Governor: Does anyone have any questions on vehicle purchases, item number four?

Secretary of State: No, I do not. Thank you.

Attorney General: None here. Move approval.

Governor: We have a motion for approval from General Ford. Is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? The motion passes.

5. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Kim Perondi to manage the Commercial Recordings Division and to ensure a smooth transition to a new administration resulting from the 2022 election for the Secretary of State through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

B. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Darlene Baughn to assist with completing the monthly State bank account reconciliation and setting up grant related job codes for the Office of the State Controller through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

C. State Board of Pharmacy

Pursuant to NRS 333.705, subsection 1, the Board of Pharmacy requests authority to contract with former employee W. Brett Kandt, an employee of Kandt Law PLLC, to provide legal counsel and hearing officer services.

Governor: Item number five. *Authorization to Contract with a Current and/or Former State Employee.*

Clerk of the Board: There are three requests under agenda item number five.

Item A requests authority to contract with the former employee to manage the Commercial Recordings Division of the Secretary of State's office. This individual will be employed on a part-time basis through Manpower from November 21, 2022 to December 31, 2022.

Item B, requests authority to contract with the former employee to assist with completing the monthly state bank account reconciliation and setting up grant related job codes for the Office of the State Controller. This individual will be employed on a part-time basis through Marathon Staffing Group from December 1, 2022 to January 1, 2024.

Item C, requests authority to contract with a former employee to provide legal counsel and hearing officer services for the State Board of Pharmacy. This individual will be employed on a full-time basis through Kent Law, PLLC from November 30, 2022 to November 29, 2024.

Are there any questions on these items?

Governor: Do we have any questions on the authorization to contract with the former employees under item number five?

Secretary of State: I have no questions.

Attorney General: None here. Move approval.

Governor: We have a motion for approval from General Ford. Is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? The motion passes.

6. Request for Approval of Proposed State Administration Manual Changes (For possible action)

Pursuant to NRS 353.040 the Governor's Finance Office, Budget Division requests modifications to the policies and procedures of the State Board of Examiners adopted and collected in the following chapters of the State Administrative Manual.

SAM Chapter 0402 Agency Responsibility for Records

Governor: Item number six, *Request for Approval of Proposed State Administrative Manual Changes*.

Clerk of the Board: Item number six is a request for approval to revise the State Administrative Manual. This proposed change to Chapter 400 corrects outdated references to the Division of Enterprise Information Technology Services, as well as provide some clarifying language throughout. Are there any questions on these changes?

Governor: Do we have any questions on the manual change? Do we have a motion?

Attorney General: Move approval.

Governor: We have a motion for approval from General Ford. Is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? Motion passes unanimously.

7. Request to Designate Positions in State Government as Critical Labor Shortages (For possible action)

A. Department of Corrections

Pursuant to NRS 286.523, the Nevada Department of Corrections requests retroactive approval of a Critical Labor Shortage designation for Correctional Officer positions in the Department's rural correctional facilities.

B. Department of Corrections

Pursuant to NRS 286.523, the Nevada Department of Corrections requests approval of a Critical Labor Shortage designation for Correctional Officer positions and Correctional Nursing positions in the Department's correctional facilities.

Governor: Item number seven, *Request to Designate Positions in State Government as Critical Labor Shortages*.

Clerk of the Board: There are two requests under agenda item number seven for the Department of Corrections. The first request is for retroactive approval of a critical labor shortage designation for Correctional Officer positions in the department's rural correctional facilities from April 1, 2022 to November 30, 2022.

The second request is for approval of a critical labor shortage designation for Correctional Officer positions and Correctional Nurse positions in the department from December 1, 2022 to November 30, 2024.

Are there any questions on these items?

Governor: No. Do we have any questions on item number seven? Do I have a motion?

Attorney General: Move approval.

Governor: We have a motion for approval on item number seven. Is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? The motion passes.

8. Request to Pay a Cash Settlement (For possible action)

Pursuant to Article 5, Section 21 of the Nevada Constitution, the State Board of Examiners may approve, settle, or deny any claim or action against the state, any of its agencies or any of its present or former officers, employees, immune contractors, or State Legislators.

Office of the Attorney General

Pursuant to NRS 353.264, the Office of the Attorney General requests the Board of Examiners to approve a payment from the Statutory Contingency Account in the amount of \$10,000,000 representing the first installment of the State's portion of a settlement with Donald Walden, Jr., et al. This approval will be contingent upon Interim Finance Committee approval of settlement funds.

Governor: Moving on to item number eight, *Request to Pay a Cash Settlement*.

Clerk of the Board: Item number eight. Pursuant to article five, section 21 of the Nevada Constitution. The State Board of Examiners may approve, settle, or deny any claim or action against the state, any of its agencies or any of its present or former officers, employees, immune contractors, or state legislators. In this request, the Office of the Attorney General is requesting approval to pay a settlement in the amount of \$10 million. Are there any questions on this item?

Governor: No, I had a thorough briefing on this item. Do we have any questions on item number eight?

Secretary of State: No, and I want to thank the staff for the briefing on all of this.

Governor: I do too, and I thank General Ford for working on this. I know that the briefings we had were very specific and I thank you for that.

Do we have any questions on this one or a motion?

Secretary of State: I move to approve.

Governor: We've got a motion from Secretary Cegavske for approval. Is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? The motion passes.

9. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account
(For possible action)

Office of the Attorney General

Pursuant to NRS 353.268, the Office of the Attorney General requests the Board's recommendation to the Interim Finance Committee for an allocation of \$5,000,000 from the Interim Finance Committee Contingency Account to cover costs associated with the first installment of the State's portion of a settlement with Donald Walden, Jr., et al.

Governor: Moving on to item number nine, *Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account.*

Clerk of the Board: Agenda item number nine is a request for a positive recommendation to the Interim Finance Committee pursuant to NRS 353.268 for an allocation from the IFC contingency account. The current balance in the account is approximately \$8.6 million. If this request is approved, the remaining balance would be approximately \$3.6 million.

This request is from the Office of the Attorney General for an allocation of \$5 million to cover the cost of the first installment of the state's portion of a settlement. Are there any questions on this item?

Governor: Do you have any questions on item number nine? Do we have a motion on item number nine?

Attorney General: Move approval.

Governor: We have a motion for approval from General Ford. Is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? The motion passes.

10. Approval of Proposed Leases (For possible action)

Governor: Item number 10, *Approval of Proposed Leases*.

Clerk of the Board: There are four leases under agenda item number 10 for approval by the Board. Each is to extend the existing lease. Are there any questions on these leases?

Governor: No. Again, I want to thank staff for the briefing on this one. Do we have any questions on these proposed leases? Do I have a motion?

Attorney General: None here. Move approval.

Governor: We have a motion for approval from General Ford. Is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? The motion passes.

11. Approval of Proposed Contracts (For possible action)

Governor: Item number 11, *Approval of Proposed Contracts*.

Clerk of the Board: There are 27 contracts under agenda item number 11 for approval by the Board. Are there any questions on these contracts?

Governor: No. Do we have any questions on the contracts?

Secretary of State: None here, Governor.

Attorney General: None here. Move approval.

Governor: We have a motion for approval from General Ford. Is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? The motion passes.

12. Approval of Proposed Master Service Agreements (For possible action)

Governor: Item number 12, *Approval of Proposed Master Service Agreements*.

Clerk of the Board: There are 13 master service agreements under agenda item number 12 for approval by the board today. Are there any questions on these master service agreements?

Governor: No questions. Do we have any questions on this one? Or a motion?

Attorney General: Move approval.

Governor: We have a motion for approval from General Ford. Is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? The motion passes.

13. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from September 20, 2022 through October 17, 2022.

Governor: Item number 13. Informational Clerk of the Board contracts.

Clerk of the Board: There are 80 contracts over \$10,000 and under the \$100,000 threshold that were approved by the Clerk of the Board from September 20, 2022 through October 17, 2022. This item is informational. Are there any questions on these?

Governor: No questions.

14. Information Item Report

Department of Motor Vehicles – Complete Streets Program

Pursuant to NRS 482.1825, subsection 2, the Department of Motor Vehicles shall certify monthly to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This submittal reports program activities for the month of September for fiscal year 2023.

Governor: Moving on to item number 14. The Complete Streets program.

Clerk of the Board: There is one informational report under agenda item 14 today. The report is from the Department of Motor Vehicles on the voluntary contributions collected by counties pursuant to NRS 482.480 known as the Complete Streets program for the month of September 2022. Would you like me to go into further details on this report?

Governor: No. Anybody want further detail?

Secretary of State: No, Governor.

Attorney General: I'm good.

Governor: Closing item number 14.

15. Public Comment This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 206 007 080#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

Governor: Item number 15, *Public Comment*. This is a second time set aside for public comment. Anyone wishing to address the Board on any item under our jurisdiction, please step forward, identify yourself for the record and comments will be limited to three minutes. Is there any public comment in Las Vegas? No. Anybody in Carson City for public comment?

Clerk of the Board: No, there is not.

Governor: Do we have any telephonic or written public comment?

Clerk of the Board: We do not.

16. Adjournment

Governor: Item 16. We are adjourned. Thanks, everybody.

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: November 14, 2022
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Richard Jacobs, Executive Branch Budget Officer 
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF CONSERVATION & NATURAL RESOURCES –
DIVISION OF ENVIRONMENTAL PROTECTION**

Agenda Item Write-up:

Pursuant to NRS 334.010, the Division of Environmental Protection requests approval to purchase one replacement vehicle for a total amount not to exceed \$29,488.25 during fiscal year 2023.

Additional Information:

The division is requesting to purchase one replacement vehicle authorized during the 2021 Legislative session with decision unit E713 within budget account 3185. The approved amount is \$29,415.00 and the cost of the vehicle is \$29,488.25, an increase of \$73.25. There is sufficient budget authority in the division's 2021-2023 budget to fund this increase in cost. This request replaces one agency owned vehicle that has reached the identified age for replacement. The primary purpose of this vehicle is to allow employees to travel statewide, to conduct inspections and ensure compliance with Air Quality permit emission limitations and Chemical Accident Prevention.

Statutory Authority:

NRS 334.010

REVIEWED: <u> JK </u>
ACTION ITEM: _____



NEVADA DIVISION OF
**ENVIRONMENTAL
PROTECTION**

STATE OF NEVADA
Department of Conservation & Natural Resources
Steve Sisolak, *Governor*
Jim Lawrence, *Acting Director*
Greg Lovato, *Administrator*

MEMORANDUM

TO: Richard Jacobs, Executive Branch Budget Officer I
DATE: September 20, 2022
FROM: Misti Gower, Management Analyst I
SUBJECT: Replacement Vehicle Request for Budget Account 3185, NEBS E713

Attached for your review and approval is a Board of Examiners Request for Approval to Purchase a State Vehicle form.

The vehicle that is budgeted for replacement is a 2010 Chevrolet Equinox with a current mileage of 104,030.

The Bureau would like to replace that vehicle with a 2023 Chevrolet Traverse. The purpose of this vehicle is to allow employees to travel, statewide, to conduct inspections and ensure compliance with Air Quality permit emission limitations and Chemical Accident Prevention

Program requirements.

This purchase request is for \$29,488.25 while NEBS E713 was approved for \$29,415. The cost difference can easily be absorbed in the catalog.

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

Agency Name: DCNR - NDEP - AIR BUREAUS	Budget Account #: 3185
Contact Name: MISTI GOWER	Telephone Number: 775-687-9494

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

Number of vehicles requested: 1 **Amount of the request:** \$29,460.00

Is the requested vehicle(s) new or used: NEW

Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:

SPORT UTILITY VEHICLE - 4x4, MIDSIZE, 4-DOOR, 8 PASSENGERS

Mission of the requested vehicle(s):

STATEWIDE TRAVEL TO CONDUCT INSPECTIONS AND ENSURE AIR QUALITY COMPLIANCE

Were funds legislatively approved for the request?

Yes No

If yes, please provide the decision unit number:

E713 EQUIPMENT REPLACEMENT

If no, please explain how the vehicles will be funded?

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):

___ Addition(s) 1 Replacement(s)

Does the requested vehicle(s) comply with requirements pursuant to SAM 1314? If not, please explain.

YES

Please Complete for Replacement Vehicles Only:

(For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)

Current Vehicle Information:

Vehicle #1 Model Year: 2010

Odometer Reading: 104,030

Type of Vehicle: 4WD SUV, CHEVY EQUINOX

Vehicle #2 Model Year:

Odometer Reading:

Type of Vehicle:

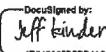
Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced.

YES, THIS VEHICLE IS 12 YEARS OLD

If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.

Please attach an additional sheet if necessary

APPOINTING AUTHORITY APPROVAL:

DocuSigned by:

4D346965C8B84A9

Agency Appointing Authority

Deputy Administrator

Title

9/28/2022 | 9:09 AM PDT

Date

BOARD OF EXAMINERS' APPROVAL:

Approved for Purchase Not Approved for Purchase

Board of Examiners

Date

Vehicle Order Information Form

Does this vehicle meet “Smart Way or Smart Way Elite” requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	5.2 CHEVROLET TRAVERSE, ALL WHEEL DRIVE		
Dealer Name:	CHAMPION CHEVROLET		
Delivery Location:	DEALERSHIP IN RENO, NV		
Vehicle Colors:	Exterior: SILVER ICE METALLIC	Interior: CLOTH MED JET BLACK	<input type="checkbox"/> Cloth <input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 28,860	\$28,860
SPECIFY OPTIONS: (description)			
TIRE, SPARE, FULL SIZE		\$600	\$600
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$29,460.00
DMV Title and DRS Fee's		\$28.25	\$28.25
GRAND TOTAL:			\$29,488.25

Registered Owner:	Agency Name & Address: NV DIVISION OF ENVIRONMENTAL PROTECTION 901 S STEWART ST STE 4001 CARSON CITY NV 89701
Legal Owner:	Agency Name & Address: SAME
County Vehicle Based In:	CARSON CITY
Name & Phone of Person to contact when vehicle is ready for delivery:	MISTI GOWER <u>MGOWER@NDEP.NV.GOV</u> 775-687-9494



Item # 5.2 – Sport Utility Vehicle 4X4 Midsize 8 Passengers

- Base Price \$29,460.00
- Summit White \$0.00

Nevada DRS/Title Fee \$28.25

Grand Total \$29,488.25

Fleet Manager

Kyle M. Outland

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: November 17, 2022
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Richard Jacobs, Executive Branch Budget Officer ✓
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF CONSERVATION & NATURAL RESOURCES –
DIVISION OF FORESTRY**

Agenda Item Write-up:

Pursuant to NRS 334.010, the Division of Forestry requests approval to purchase three new vehicles for a total amount not to exceed \$234,318.75.

Additional Information:

The Division of Forestry is requesting the purchase of three new 2023 F550 crew cab flatbed trucks for the Conservation Camp Program to use for towing mobile kitchen units and hauling equipment for fire response support and remote conservation projects. This request was approved through work program 23FRF41982 with American Rescue Plan Act funds.

Statutory Authority:

NRS 334.010

REVIEWED: <u>YH</u>
ACTION ITEM: _____



NEVADA DIVISION OF FORESTRY

STATE OF NEVADA
Department of Conservation & Natural Resources

Steve Sisolak, Governor
Jim Lawrence, Acting Director
Kacey KC, State Forester/Firewarden

MEMORANDUM

To: Richard Jacobs
Executive Branch Budget Officer

From: Kacey KC, State Forester Firewarden 
Department of Conservation and Natural Resources, Nevada Division of
Forestry

Subject: New Vehicle Purchase

The Nevada Division of Forestry (NDF) is requesting the purchase of 3 new transport vehicles to tow 3 mobile kitchen units.

This equipment will enable rapid response of NDF forces to support wildfire suppression units or natural resource units in remote areas before, during and after wildfires without taking undue risk or being inhibited by COVID-19 and other infectious diseases. NDF staff will minimize the threats of contracting and spreading disease by retaining food handling standards and will have the necessary hygienic equipment to maintain kitchen crew health and production to support remaining fire and natural resource project staff needs.

This request was approved on work program 23FRF41982 to be funded with ARPA funds.

Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010

Agency Name: <u>NV Divison of Forestry</u>	Budget Account #: <u>4198</u>
Contact Name: <u>Karey KC</u>	Telephone Number: <u>684-2501</u>
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information: Number of vehicles requested: <u>3</u> Amount of the request: <u>234,318.75</u> Is the requested vehicle(s) new or used: <u>NEW</u> Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: <u>Pick up</u> Mission of the requested vehicle(s): <u>To tow mobile Kitchen Units</u>	
Were funds legislatively approved for the request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, please provide the decision unit number: If no, please explain how the vehicles will be funded? <u>ARPA Funds</u>
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): <input checked="" type="checkbox"/> <u>3</u> Addition(s) <input type="checkbox"/> Replacement(s)	
Does the requested vehicle(s) comply with requirements pursuant to SAM 1314? If not, please explain. <u>Yes</u>	
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) <u>Current Vehicle Information:</u> Vehicle #1 Model Year: Odometer Reading: Type of Vehicle: <hr/> Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:	Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced. <u>N/A</u> <hr/> If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade. <u>N/A</u>
<i>Please attach an additional sheet if necessary</i>	
APPOINTING AUTHORITY APPROVAL:	
<u></u> Agency Appointing Authority	<u>State Forester</u> Title
<u>12-2-22</u> Date	
BOARD OF EXAMINERS' APPROVAL:	
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase	
_____ Board of Examiners	_____ Date

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2023 Ford F-550 Crew Cab 4x4 w/ Flatbed		
Dealer Name:	Corwin Ford of Reno		
Delivery Location:	Reno		
Vehicle Colors:	Exterior: Oxford White	Interior: Medium Earth Gray	× Cloth Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	3	\$ 66,290.00	\$ 198,870.00
SPECIFY OPTIONS: (description)			\$ 35,364.00
CM Flatbed with Tool/Storage Boxes	3	\$ 11,788	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options		78,078.00	\$ 234,234.00
DMV Title and DRS Fee's	3	\$28.25	\$ 84.75
GRAND TOTAL:			\$ 234,318.75

Registered Owner:	Agency Name & Address: Nevada Division of Forestry 2478 Fairview Drive Carson City, NV 89701
Legal Owner:	Agency Name & Address: Nevada Division of Forestry 2478 Fairview Drive Carson City, NV 89701
County Vehicle Based In:	Nye County-1, Elko County-1, Clark County-1
Name & Phone of Person to contact when vehicle is ready for delivery:	Robert Williams, 775-684-2514



Invoice # 11/10/2022

Corwin | Ford
RENO

Sales • Service • Used Cars & Trucks

3600 KIETZKE LANE
RENO, NV 89502

P.O. BOX 12970
RENO, NV 89510

775-829-3206 Direct

Customer # Div of Forestry

Sold to:

Address:

City, State &
Zip Code

VIN	Year	Make	Model
	2023	Ford	F550
Salesperson	Deal #		PO #
Dennis Tagliarino			

2023 F 550 CHASSIS STATE PRICING
99SWC-S1495
WHITE EXTERIOR,CLOTH INTERIOR
4.88 LIMITED SLIP, POWER WINDOWS,LOCKS
SYNC,SOF,UPFITTER SWITCHES,SPARE,PAYLOAD PKG
RUNNING LIGHTS,BLOCK HEATER,SKID PLATES, ALL
TERRAIN TIRES,397 ALT,CAB STEPS,TRANS
PTO,TRAILER BRAKE CONTROLLER, EXTRA KEY, DIESEL
6.7,REAR CAMERA PKG,
CM FLATBED BED W/BOXES \$11,788
TRUCK TOTAL \$66,290
GRAND TOTAL \$78,078 PLUS \$28.25 TITLE FEE

***Thank you for your
business!***

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: November 4, 2022
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Richard Jacobs, Executive Branch Budget Officer ✓
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF CONSERVATION & NATURAL RESOURCES –
DIVISION OF WATER RESOURCES**

Agenda Item Write-up:

Pursuant to NRS 334.010, the Division of Environmental Protection requests approval to purchase one replacement vehicle for a total amount not to exceed \$29,654.25 during fiscal year 2023.

Additional Information:

The division is requesting to purchase one replacement vehicle within non-executive budget account 4504. This request replaces one agency owned vehicle that has reached the identified age for replacement. Non-executive budget account 4504, CAT40 currently has a realized funding of \$370,497. In addition, annual revenue collections of \$442,400 are projected for FY2023. This funding source has sufficient cash on hand to support the request to purchase one replacement vehicle. The primary purpose of this vehicle is to access the diversion structures along the Humboldt River and its tributaries to deliver water in accordance with the decree. A truck is needed due to the remote location of some of these locations.

Statutory Authority:

NRS 334.010

REVIEWED: <u> JK </u>
ACTION ITEM: _____



Nevada Division of
WATER RESOURCES

STATE OF NEVADA
Department of Conservation and Natural Resources
Steve Sisolak, *Governor*
Jim Lawrence, *Acting Director*
Adam Sullivan, P.E., *State Engineer*

Date: November 4, 2022

To: Richard Jacobs, Budget Analyst
Governor's Finance Office, Department of Administration

From: Shannon Webb, Management Analyst III, Division of Water Resources

Subject: Vehicle Request Approval

Attached is the Board of Examiners Request for Approval to Purchase a State Vehicle form, pursuant to NRS 334.010.

Costs associated with this new vehicle are 100% funded with basin assessments from the Humboldt Water District Surface Water Account. FY23 Non-executive budget account 4504, CAT 40 currently has a realized funding of \$370,497. In addition, annual revenue collections of \$442,400 are projected for FY2023. This funding source has sufficient cash on hand to support the request to purchase one new vehicle.

Thank you in advance for your consideration of this request.

Shannon Webb
Management Analyst III
s.webb@water.nv.gov
775-684-2880

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2022 Chevrolet Colorado 4WD Crew Cab Work Pickup Truck		
Dealer Name:	Champion Chevrolet		
Delivery Location:	Carson City, NV		
Vehicle Colors:	Exterior: Summit White	Interior: Dark Ash	X Cloth <input type="checkbox"/> Vinyl
QUOTE WORKSHEET - ATTACHMENT AA	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 29,625.00	\$ 29,625.00
SPECIFY OPTIONS: (description)			
LESS CUSTOMER DISCOUNT:			
DELIVERY COST: (If other than Reno\Carson or Las Vegas)			
Total purchase price with options		\$ 29,625.00	\$ 29,625.00
DMV Title and DRS Fee's		\$29.25	\$ 29.25
GRAND TOTAL:			\$ 29,654.25

Registered Owner:	Agency Name & Address: Nevada Division of Water Resource 901 S. Stewart Street, Suite # 2002 Carson City, NV 89701
Legal Owner:	Agency Name & Address: Nevada Division of Water Resources 901 S. Stewart Street, Suite # 2002 Carson City, NV 89701
County Vehicle Based In:	Elko County
Name & Phone of Person to contact when vehicle is ready for delivery:	Shannon Webb, Management Analyst III 775-684-2880 s.webb@water.nv.gov



Vehicle Locator

Detail Report for Customer

CHAMPION CHEVROLET
 200 KIETZKE, RENO, NV, 89502
 775-786-3111

Customer/Company:
 Address:

Sales Consultant:

KYLE OUTLAND

IN TRANSIT

Vehicle #1: 2022 Chevrolet Colorado	VIN/Order #	MSRP	Stock #
	1GCGTBEN8N1308704	N/A	N/A

Body Style: 12M43-WT Crew Cab, Short Box
 PEG: 4WT-Work Truck Option Package 4WD
 Primary Color: GAZ-Summit White
 Trim: H2R-Jet Black / Dark Ash Cloth Interior Trim
 Engine: LGZ-Engine: 3.6L, 6Cyl Gas
 Transmission: M5T-8-Speed Automatic Transmission

YOUR COST

\$29,625⁰⁰~~xx~~

+ \$28.25 TITLE FEE

Options: 4WT-Work Truck Option Package 4WD
 5GD-Tow/Haul Mode
 A91-Remote Locking Tailgate
 AH6-Seat Adjuster, Driver 4-way Power
 ATG-Remote Keyless Entry
 B30-Floor Covering, Carpet
 B34-Front Floor Mats, Carpeted
 B35-Rear Floor Mats, Carpeted
 BW5-Black Exterior Molding, B/S, Side Window
 BWN-Rear Bumper Corner Assist Steps
 C5J-GVW Rating: 6,000 Lbs
 C67-Single-Zone Manual Air Conditioning
 CTT-Hitch Guidance
 D31-Interior Rearview Tilt Mirror
 D72-Exterior Door Handles, Black
 DBI-Exterior Manual Control, Folding Mirrors, Black
 GAZ-Summit White
 GU6-Rear Axle, 3.42 Ratio
 H2R-Jet Black / Dark Ash Cloth Interior Trim
 IOR-Audio System, w/ color touch screen
 K34-Electronic Automatic Cruise Control

LGZ-Engine: 3.6L, 6Cyl Gas
 M5T-8-Speed Automatic Transmission
 NC7-Federal Emission Override
 NQ7-2 Speed Transfer Case, 4WD
 PCN-WT Convenience Package
 PPA-EZ-Lift and Lower Tailgate
 QHR-Tire: 255/65R17 All-season, Blackwall
 RAP-Wheels, 17" x 8", Steel, Ultra Silver Metallic
 RM7-Spare Wheel, 17 x 8.0 Steel
 U2K-SiriusXM Satellite Radio
 UDC-Enhanced Driver Information Center
 UJN-Tire Fill Alert
 UQ3-Enhanced Audio Speaker System
 UST-Dual USB Ports (Front)
 UTJ-Theft Deterent Electrical, Unauthorized Entry
 UVC-Rear Vision Camera
 VJH-Chrome Rear Bumper
 VJQ-Front Recovery Hooks
 VK3-Front License Plate Kit
 YF5-California Emissions
 ZAO-Tire, Spare: 255/65R17, All-season, Blackwall

Disclaimer:

GM has tried to make the pricing information provided in this summary accurate. Please refer to actual vehicle invoice, however, for complete pricing information. GM will not make any sales or policy adjustments in the case of inaccurate pricing information in this summary.

INCL

- TOW PACKAGE

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: November 11, 2022
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Dustin Speed, Executive Branch Budget Officer *DS*
Governor's Finance Office, Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF PUBLIC SAFETY –
NEVADA HIGHWAY PATROL DIVISION**

Agenda Item Write-up:

Pursuant to NRS 334.010, the Department of Public Safety, Nevada Highway Patrol Division requests approval to purchase a new vehicle for a total amount not to exceed \$754,077 during fiscal year 2023.

Additional Information:

The division is requesting to purchase one new vehicle which will be equipped with a mobile Smart Roadside Inspection System (SRIS) to support the division's Mobile e-Screening project. This purchase is contingent upon the approval of work program C57650 at the December IFC.

Statutory Authority:

NRS 334.010

REVIEWED: <i>DS</i>
ACTION ITEM: _____

Steve Sisolak
Governor



George Togliatti
Director

Sheri Brueggemann
Deputy Director

Patrick Conmay
Colonel

**Nevada Highway Patrol
Headquarters**

555 Wright Way
Carson City, Nevada 89711
Telephone (775) 687-5300 / Fax (775) 684-4379

Memorandum

DATE: October 18, 2022

TO: Dustin Speed, Executive Branch Budget Officer
Governor's Finance Office

THROUGH: Curtis Palmer, Senior Fiscal Officer
Department of Public Safety, Director's Office

FROM: Katie Henrie, Contract Manager
Department of Public Safety, Highway Patrol

SUBJECT: Board of Examiners Request for Vehicle Purchase Approval

The Department of Public Safety (DPS)-Nevada Highway Patrol (NHP) is requesting approval from the Board of Examiners (BOE) to purchase one passenger transit van. This request will be funded with Federal funding from the FFY20-21 high priority-ITD Grant program, and is submitted in conjunction with Interim Finance Committee (IFC) work program C57650.

The division requests to purchase a Ford Freightliner Sprinter van from Corwin Ford quoted at \$61,076.25. This unit will be equipped separately with a mobile Smart Roadside Inspection System (SRIS) to be installed by Intelligent Imaging Systems (IIS) for \$693,000. The construction of this van will be in accordance with the approved ITD grant and will support the division's Mobile e-Screening project which is focused on deploying mobile electronic screening technologies aimed at enhancing the efficiency and effectiveness of Nevada's mobile Commercial Motor Vehicle (CMV) inspection activities.

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

Agency Name: Department of Public Safety- Nevada State Police	Budget Account #: 4721
Contact Name: Katie Henrie/ Lieutenant James Madsen	Telephone Number: (775) 684-4467
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p>Number of vehicles requested: <u>1</u> Amount of the request: <u>\$754,076.25</u></p> <p>Is the requested vehicle(s) new or used: <u>New</u></p> <p>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: <u>Van- 2023 15 Passenger Transit XLT</u></p> <p>Mission of the requested vehicle(s): <small>It is a vehicle which will have multiple electronic screening applications for commercial vehicles. It will allow us to screen all commercial motor vehicles while in operation and target the ones who indicate concern. This will greatly improve our efficiency and effectiveness and to better serve the citizens of Nevada and the motoring public.</small></p>	
Were funds legislatively approved for the request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, please provide the decision unit number: If no, please explain how the vehicles will be funded? <small>Will be funded via pending work program request C57650.</small>
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): <input checked="" type="checkbox"/> <u> </u> Addition(s) <input type="checkbox"/> <u> </u> Replacement(s)	
Does the requested vehicle(s) comply with requirements pursuant to SAM 1314? If not, please explain. Yes. The vehicle does comply with requirements pursuant to SAM 1314.	
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) <u>Current Vehicle Information:</u> Vehicle #1 Model Year: Odometer Reading: Type of Vehicle: <hr/> Vehicle #2 Model Year: Odometer Reading: Type of Vehicle: <hr/> <i>Please attach an additional sheet if necessary</i>	Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced. If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
APPOINTING AUTHORITY APPROVAL: <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;"> _____ Agency Appointing Authority</div> <div style="text-align: center;"><u>COLONEL</u> _____ Title</div> <div style="text-align: right;"><u>10-25-2017</u> _____ Date</div> </div>	
BOARD OF EXAMINERS' APPROVAL: <input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"><hr/>Board of Examiners</div> <div style="width: 45%;"><hr/>Date</div> </div>	

Vehicle Order Information Form

Does this vehicle meet “Smart Way or Smart Way Elite” requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2023 15 Passenger Transit XLT		
Dealer Name:	Corwin Ford		
Delivery Location:	333 W. Nye Lane, Carson City NV 89706		
Vehicle Colors:	Exterior: White	Interior: Gray	<input checked="" type="checkbox"/> Cloth <input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE 2023 15 Passenger Transit XLT	1	\$61,048.00	\$61,048.00
SPECIFY OPTIONS: (description)			\$
(Included) 3.5 LTR ECOBOOST, 10 SPEED TRANS DUAL ALTERNATOR, DUAL BATTERY 4 KEYS TOTAL DAYTIME RUNNING LIGHTS MANUAL AC	1	Incl.	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)	1	Incl.	\$
Total purchase price with options			\$61,048.00
DMV Title and DRS Fee's	1	\$28.25	\$28.25
GRAND TOTAL:			\$61,076.25

Registered Owner:	DPS/State Police/ Nevada Highway Patrol 555 Wright Way Carson City, NV 89711
Legal Owner:	DPS/State Police/ Nevada Highway Patrol 555 Wright Way Carson City, NV 89711
County Vehicle Based In:	Washoe County
Name & Phone of Person to contact when vehicle is ready for delivery:	Lieutenant James Madsen Commercial Enforcement MCSAP Commander (702)486-6922



Invoice # 10/11/22

Corwin | Ford
RENO

Sales • Service • Used Cars & Trucks

3600 KIETZKE LANE
RENO, NV 89502

Customer #NEVADA DEPT OF HIGHWAY PATROL

P.O. BOX 12970
RENO, NV 89510

Sold to:

775-829-3206 Direct

Address:

City, State &
Zip Code

VIN	Year 2023	Make Ford	Model TRANSIT-PASS
Salesperson Dennis Tagliarino	Deal #		PO #

2023 15 PASSENGER TRANSIT XLT

OXFORD WHITE, GRAY CLOTH

302A PKG,

3.5 LTR ECOBOOST, 10 SPEED TRANS

DUAL ALTERNATOR, DUAL BATTERY

4 KEYS TOTAL

DAYTIME RUNNING LIGHTS

MANUAL AC

10360#GVWR

TOTAL COST \$61,043 PLUS \$28.25 TITLE FEE

23 YR MODEL IS BUILT OUT/ 24 YR MODEL PRICE WILL

INCREASE , WE CURRENTLY DO NOT HAVE 24YR

PRICING

**Thank you for your
business!**

System Pricing and Options



Equipment & Services	Qty	Unit Price	Total
<ul style="list-style-type: none"> • 2022 Sprinter Van or equivalent retrofit • All new equipment and systems • Onboard power management system • Smart Roadside Inspection System image capture components including ALPR / AUR / OVC and processing system • Smart Roadside Inspection System Mobile system software license • Communications system (cellular and wi-fi) for communications to central server and remote units • Ergonomic and climate-controlled workstation • Engineering, Design and Installation • Onsite training • Freight (Edmonton to Nevada only) • FLIR Thermal Inspection System (TIS) • Thermal system evidentiary evidence system 	1	\$635,000	\$635,000
Extended Warranty			
IIS equipment extended warranty after 1 st year of warranty			\$58,000/year

Terms and Conditions:

Price does not include Van, this will be supplied by NSP
 One Year Warranty on all parts and labor
 All Prices are in US Dollars
 Scheduling of delivery to be agreed upon order
 Payment terms: 30 days net
 As per IIS Standard Terms and Conditions
 Taxes extra where applicable

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: October 10, 2022
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Dustin Speed, Executive Branch Budget Officer *DS*
Governor's Finance Office, Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF PUBLIC SAFETY- FIRE MARSHAL DIVISION

Agenda Item Write-up:

Pursuant to NRS 334.010, the Fire Marshal Division requests approval to purchase one replacement vehicle for a total amount not to exceed \$54,891 during fiscal year 2023.

Additional Information:

This request is for the approval to purchase one replacement vehicle. Funding will be transferred from the Reserve category pending the approval of work program C61808 at the December IFC.

Statutory Authority:

NRS 334.010

REVIEWED: <i>DS</i>
ACTION ITEM: _____

Steve Sisolak
Governor



Nevada Department of
Public Safety
Dedication Pride Service

George Togliatti
Director

Sheri Brueggemann
Deputy Director

Nevada State Fire Marshal Division

Mike Dzyak
State Fire Marshal

Stewart Facility
107 Jacobsen Way
Carson City, Nevada 89711
Telephone (775) 684-7501 - Fax (775) 684-7518

Memorandum

DATE: October 18, 2022

TO: Dustin Speed, Executive Branch Budget Officer
Governor's Finance Office, Budget Division

FROM: Brandi Salisbury, Management Analyst 3
Department of Public Safety, Fire Marshal *BS*

SUBJECT: Request to Purchase Vehicle

Attached are the forms and backup documentation as required by the Board of Examiners requesting approval to purchase a state vehicle pursuant to NRS 334.010. The cost of the vehicle is \$54,890.75 to include DMV Title and DRS Fees, and it will be stationed in Carson City. The funding will be transferred from the Reserve category pending work program C61808. Purchase of vehicle is contingent upon IFC and BOE approval.

If you have any questions, please feel free to contact me.

Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010

Agency Name: DPS - State Fire Marshal Division	Budget Account #: 3816
Contact Name: Brandi Salisbury	Telephone Number: 775-684-7509
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information: Number of vehicles requested: <u>1</u> Amount of the request: <u>\$54,890.75</u> Is the requested vehicle(s) new or used: <u>New</u> Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: <u>Pick up</u> Mission of the requested vehicle(s): <u>Respond to arson investigations</u>	
Were funds legislatively approved for the request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, please provide the decision unit number: If no, please explain how the vehicles will be funded? <u>Work program C61808 has been submitted utilizing the Reserve category to help fund this request</u>
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): <input type="checkbox"/> <u> </u> Addition(s) <input checked="" type="checkbox"/> <u>1</u> Replacement(s)	
Does the requested vehicle(s) comply with requirements pursuant to SAM 1314? If not, please explain. <u>Yes</u>	
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) <u>Current Vehicle Information:</u> Vehicle #1 Model Year: <u>2008</u> Odometer Reading: <u>143,245</u> Type of Vehicle: <u>Pick up</u> <hr/> Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:	Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced. <u>Yes</u> <hr/> If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
<i>Please attach an additional sheet if necessary</i>	
APPOINTING AUTHORITY APPROVAL:	
 _____ Agency Appointing Authority	<u>State Fire Marshal</u> _____ Title
<u>10/19/22</u> _____ Date	
BOARD OF EXAMINERS' APPROVAL:	
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase	
_____ Board of Examiners	_____ Date

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2022 Ram 2500 Tradesman		
Dealer Name:	Dolan Dodge Ram		
Delivery Location:	Carson City		
Vehicle Colors:	Exterior: White	Interior: Black	• Cloth Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 57,410.00	\$ 57,410.00
SPECIFY OPTIONS: (description)			\$
Dolan Discount	1	\$ 3,047	
Doc Fee	1	\$ 499.50	
	1	\$	
	1	\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	
Total purchase price with options			\$ 54,862.50
DMV Title and DRS Fee's		\$28.25	\$ 28.25
GRAND TOTAL:			\$ 54,890.75

DOLAN DODGE RAM

Company: State Fire Marshal Division

Primary Contact: Brandi Salisbury

Sales Manager:

Sales Person: Noah Volkmar

DMS Number:

Email: b.salisbury@dps.state.nv.us

Address: 107 Jacobsen Way
CARSON CITY, NV 89711

New 2022 Ram 2500 Tradesman

Stock:

VIN: 3C6UR5CJ5NG325648

Odometer:

Color: White

Engine:

Transmission:

MPG:

Cash

\$ 54,890.75

* O.A.C.

DETAILS

Market Value	\$ 57,410.00
Dolan Discount	\$ 3,047.00

ADJUSTED VEHICLE SELLING PRICE

\$ 54,363.00

VEHICLE PRICE W/ACCESSORIES

\$ 54,363.00

(Includes Tax Credit)

SALES SUB TOTAL \$ 54,363.00

DOC FEE \$ 499.50

DRIVE-AWAY PERMIT \$ 8.25

TITLE FEE \$ 20.00

NET SALES PRICE \$ 54,890.75

TOTAL AMOUNT DUE \$ 54,890.75

YOU'RE SAVING \$3,047.00

\$3,047.00 off MSRP

X

Customer Signature

X

Sales Signature

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: November 11, 2022
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Dustin Speed, Executive Branch Budget Officer *DS*
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Daralyn Dobson to provide assistance in budget preparation, work program development, contract development, federal grant oversight and training for the Division of Environmental Protection through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

Additional Information:

Ms. Dobson retired from the Division of Environmental Protection on April 4, 2021 and is receiving pension benefits. Her skills and experience as an Administrative Services Officer III are necessary to help provide budget assistance and training of new employees. The department intends to contract with Ms. Dobson from December 13, 2022 to March 31, 2023 on a part-time basis for approximately 16 hours per week.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: <i>DS</i>
ACTION ITEM: _____



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

November 4, 2022

MEMORANDUM

To: Dustin Speed

From: Annette Morfin, Purchasing Officer

Subject: CETS Contract 23927 – Marathon Staffing Group Inc.
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Daralyn Dobson who Marathon wants to hire. Daralyn recently left state service and is collecting PERS.

Marathon is aware they will not be able to hire Daralyn until BOE approval.

If you have any questions, please contact me at amorfin@admin.nv.gov



NEVADA DIVISION OF
**ENVIRONMENTAL
PROTECTION**

STATE OF NEVADA
Department of Conservation & Natural Resources
Steve Sisolak, *Governor*
Bradley Crowell, *Director*
Greg Lovato, *Administrator*

Date: November 03, 2022
To: Annette Morfin, Purchasing Officer
Department of Administration, Purchasing Division
From: Sheryl Fontaine, Chief, Bureau of Administrative Services 
Nevada Division of Environment Protection
Subject: Authorization to Contract with a Former Employee

On behalf of the Nevada Division of Environmental Protection, I respectfully request approval to to contract with a former employee, Daralyn Dobson, through Marathon Staffing.

We are requesting to contract with Ms. Dobson due to her expertise and experience overseeing and managing the Fiscal Management Branch within the Bureau of Administrative Services. This branch provides critical fiscal services and support to the entire Division but has been significantly understaffed for over a year, exacerbated by the recent resignation of the Administrative Services Officer III. Ms. Dobson's experience is needed to assist with training the new Administrative Services Officer III as well as the recently hired (start date 10/31/2022) Budget Analyst III.

If you have any questions, please contact me at 775-687-9374 or sfontaine@ndep.nv.gov.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Daralyn Dobson		
Former Employee ID Number:	004638		
Former Job Title:	Administrative Services Officer III		
Former Employee Agency:	Conservation and Natural Resources, Division of Environmental Protection		
Former Class and Grade:	Class:	07.216	Grade: 41
Former Employment Dates:	From:	09/06/1993	To: 04/03/2021
Requesting Agency:	Conservation and Natural Resources, Division of Environmental Protection		
Vendor:	Marathon Staffing		

Please mark which of the following applies and complete Sections 'A' through 'M' below:

X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	<p>Summarize scope of contract work.</p> <p>Report to Sheryl Fontaine, Chief Bureau of Administrative Services</p> <ol style="list-style-type: none"> 1. Assist with training new ASO III, to include: <ol style="list-style-type: none"> a. Budget preparation b. Fiscal note drafting c. Work program development d. Indirect cost allocation calculation e. Contract development and management f. Federal grant oversight, including tracking, draws, fiscal reporting and SARFs g. Self-Assessment Questionnaires 2. Assist with training the newly hired Budget Analyst III, which reports directly to the ASO III, to include: <ol style="list-style-type: none"> a. Budget management and tracking b. Work program development c. Federal grant oversight, including tracking, draws, fiscal reporting and SARFs

B	<p>Document former job description.</p> <p>The employee worked as an ASO III in the Bureau of Administrative Services, overseeing the Fiscal Management branch staff and work products, including 1a through 1f above.</p>
C	<p>Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?</p> <p>Yes, Ms. Dobson has the specialized training to perform the duties. During her 13 years working with the Bureau of Administrative Services, Ms. Dobson served as branch supervisor, overseeing the work of the Fiscal Management team. This branch is currently understaffed, with two of the six positions vacant. Although the existing staff that report to the ASO III will assist with training the new ASO, it is unreasonable to expect the budget analysts and accounting technicians/assistants to train their new supervisor, especially when they are already performing the duties of the two other vacant positions. Ms. Dobson has received all the formal training for performing the ASO III duties and is willing and capable of training new staff. Ms. Dobson will be engaging with the new ASO as part of the contract work to ensure work products developed and expertise utilized is transferred.</p>
D	<p>Explain why existing State employees within your agency cannot perform this function.</p> <p>There are only two other ASO III staff within NDEP, and both work in separate programs with their own job duties. No other staff have the training or expertise required to oversee the Fiscal Management team. In addition, this position (ASO III) has historically proven unusually challenging to fill; several recruiting attempts in spring and summer 2021 resulted in no qualified desirable candidates. We are currently working to open this recruitment and will be considering underfilling, which would increase the need for effective and efficient training. In addition, NDEP recently hired a Budget Analyst III as part of the Fiscal Management team (start date 10/31/2022). This position reports directly to the ASO III and will need considerable training as well.</p>
E	<p>Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.</p> <p>N/A</p>
F	<p>List contractors' hourly rate.</p> <p>\$47.97</p>
G	<p>List the range of comparable State employee rates.</p> <p>Administrative Services Officer III, \$31.91 -- \$47.97/hour Employee/Employer Pay</p>
H	<p>Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?</p> <p>The employee will be paid \$47.97 which was Ms. Dobson's pay rate when she left state service. The vendor will invoice Bureau of Administrative Services \$59.91 per hour, which includes their 24.9% markup under state contract. The contract term includes time to train the new ASO through the next biennial budget building process.</p>
I	<p>Document justification for hiring contractor.</p> <p>The Fiscal Management branch in the Bureau of Administrative Services provides critical financial support for all eleven bureaus that comprise the Division of Environmental Protection. Retention challenges due to several factors have resulted in significant staff turnover and shortages in the Fiscal Management branch. The routine tasks normally performed by eight staff are currently being distributed among six, four of whom have been in their current position for less than one year. In addition, the legislative session will begin in a few months, which will add to the existing workload. Recruiting is on-going to address the vacancies; however, training new staff adds to the already increased workload. Finally, due to recruitment challenges, NDEP made the decision to open the ASO III recruitment concurrent with and ASO II underfill. If the position is hired as an ASO II, this will make the need for effective and efficient training even more critical. The Division does not currently have any staff qualified to conduct this training.</p>

J	Will the employee be collecting PERS at any time during the contract?
	Yes
K	What is the duration of the contract with the former employee? (Include start and end date)
	12/13/2022 through 3/31/2023
L	Will the former employee be working full time or part time? If part time, how many hours?
	Part time, estimated to average 16 hours per week
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	N/A

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

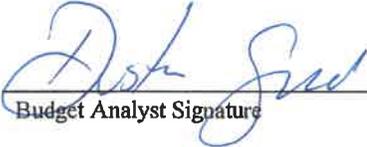
DocuSigned by:

02A0035A0E294F3...
Signature of Agency Head Authorizing Request

11/3/2022 | 2:39 PM PDT
Date


Purchasing Administrator Signature (if a Statewide Contract)

11/7/22
Date


Budget Analyst Signature

11/11/22
Date

Clerk of the Board of Examiners Signature

Date

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: November 11, 2022
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Dustin Speed, Executive Branch Budget Officer *DS*
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Mindy McKay to assist with legislative tracking for the 2023 Legislative Session and to pass on historical knowledge to existing staff for the Records Communications and Compliance Division through Master Service Agreement #23928 with HAT LTD Partnership dba Manpower.

Additional Information:

Ms. McKay retired from the Records Communications and Compliance Division on February 2, 2022 and is receiving pension benefits. Her skills and experience as an Administrator are necessary to help provide legislative tracking, employee training, and development of the Division's Strategic Plan. The division intends to contract with Ms. McKay upon Board of Examiner approval through June 30, 2023 on a part-time to full time basis.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: <u><i>DS</i></u>
ACTION ITEM: _____



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

October 25, 2022

MEMORANDUM

To: Dustin Speed

From: Annette Morfin, Purchasing Officer

Subject: CETS Contract 23928 – HAT LTD Partnership dba Manpower
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Mindy McKay who Manpower wants to hire. Mindy recently left state service and is collecting PERS.

Manpower is aware that they will not be able to hire Mindy until December BOE approval.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov

Steve Sisolak
Governor



Nevada Department of
Public Safety
Records, Communications and Compliance

George Togliatti
Director

Sheri Brueggemann
Deputy Director

Records, Communications and Compliance Division

333 West Nye Lane, Suite 100
Carson City, Nevada 89716
Telephone (775) 684-6262 - Fax (775) 687-3289

Erica Souza-Llamas
*Division
Administrator*

Memorandum

DATE: October 24, 2022

TO: Annette Morfin, Purchasing Officer II
Nevada State Purchasing

THROUGH: Melissa Sabatini, Contracts Manager
Department of Public Safety

FROM: Erica Souza-Llamas, Administrator

SUBJECT: Authorization to Contract with a Former State Employee

Pursuant to NRS 333.705, subsection 1, the Department of Public Safety's Records, Communications and Compliance Division requests authority to contract with a former State of Nevada employee, who is collecting PERS, to provide temporary assistance and training with legislative tracking for the 2023 Legislative Session and developing the Division's Strategic Business Plan.

Further explanations and justifications are provided in the attached Authorization to Contract with a Former Employee. Please do not hesitate to contact me with any questions or concerns regarding this request.

Cc: Curtis Palmer, ASOIV, DPS



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Mindy McKay		
Former Employee ID Number:	014104		
Former Job Title:	Division Administrator		
Former Employee Agency:	Nevada Department of Public Safety Records, Communications and Compliance Division		
Former Class and Grade:	Class:	Unclassified	Grade:
Former Employment Dates:	From:	January 27, 1997	To: February 2, 2022
Requesting Agency:	Nevada Department of Public Safety Records, Communications and Compliance Division		
Vendor:	Manpower		

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
	Summarize scope of contract work.
A	<p>Contractor will assist the Division Administrator with legislative tracking for the 2023 Legislative Session and pass on historical knowledge of session tracking efforts to existing staff. This will include preparing business and fiscal impact statements, drafting testimony, tracking hearings and their schedules, and watch/listen to hearing content/discussions to determine impact to the division based upon testimony. Ms. McKay will work with Division staff to determine business and fiscal impacts and assist in drafting communication to other agencies (such as the FBI). Ms. McKay will be performing services exclusively for the Records, Communications and Compliance Division at the direction of the Division Administrator.</p> <p>The contractor will also provide training on developing the Division's Strategic Business Plan (SBP) to the Division Administrator and Bureau Chiefs and may assist in updating the SBP if needed. Additionally, the contractor may be called upon for business consultation where there may be knowledge gaps with the existing Division Administrator, such as CSO duties for example.</p>
B	Document former job description.

	<p>Division Administrator: Oversee the division's 200+ employees and 20 programs with 4 locations statewide. Serve as the state's Criminal Justice Information System (CJIS) Systems Officer (CSO) for the FBI and represent Nevada as the CSO on the FBI's Western Working Group. The CSO is responsible for monitoring statewide system use, enforcing system discipline and security, and assuring that CJIS operating procedures are followed by all users within the state. This position also represents Nevada's criminal justice interests by serving as the Governor appointee to SEARCH (National Consortium of Justice Information and Statistics). Also represents the Division on the Nevada Sheriff's and Chiefs Association. Draft, monitor, implement and maintain legislation, NAC, policies, directives, Strategic Business Plan, Continuity of Operations Plan, Disaster Recovery, subordinate work performance standards/essential functions/evaluations, testimony, presentations, reports, etc. Ensure the Division is operating according to NRS, NAC, federal laws and regulations. Ensure the Division's IT programs are properly managed, avoiding critical system failure that could potentially affect public and officer safety. Work with Division staff to build the Division's biennial budget.</p>
C	<p>Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?</p> <p>Yes, Ms. McKay worked for the Division for 25 years, spending the last 10 years of her career in executive management. Ms. McKay was the Division's Records Bureau Chief for 7 years before becoming the Division Administrator, which she served in for 3 years.</p>
D	<p>Explain why existing State employees within your agency cannot perform this function.</p> <p>The current Division Administrator has only worked one legislative session under the general direction of former Administrator McKay. As stated previously, the Division's management team overseeing Repository operations and responsible for bill tracking and drafting impact statements is new and don't have any experience tracking bills under the Division and/or the Department. Additionally, we have two vacancies in the management team, therefore placing additional burdens on the Division Administrator. While we are hopeful to have these two vacancies filled by the time the 2023 Legislative Session starts (although not guaranteed), they will also be new, and their experience with the legislature is unknown at this time.</p>
E	<p>Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.</p> <p>No, there is no relation to the contractor pursuant to NAC 284.750.</p>
F	<p>List contractors' hourly rate.</p> <p>\$55.00 per hour</p>
G	<p>List the range of comparable State employee rates.</p> <p>Division Administrator, unclassified, \$61.13/hour Employee/Employer Pay</p>
H	<p>Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?</p> <p>N/A</p>
I	<p>Document justification for hiring contractor.</p> <p>Historically, the Division tracks approximately 400 bill draft requests out of approximately 1,100 total bills, which is 1/3 of the total bill drafts each session. Of the bills tracked, approximately 100+ bills are passed by the legislature and signed by the Governor that impact the Division and require implementation. The existing Division Administrator was able to work the 2021 Legislative Session under the guidance of former Division Administrator McKay, however half of the Division's management team responsible for the main Repository operations and reviewing bill draft requests and providing impact statements are all new in their positions and therefore unfamiliar with the proper procedures of bill tracking and drafting impact statements, while the other half of the management positions are vacant. Ms. McKay will assist the current Division Administrator in reviewing and tracking bill draft requests and training the Division's management team in the same manner.</p> <p>Additionally, Ms. McKay in her previous roles within the Division, was responsible for developing the Division's Strategic Business Plan (SBP). In years' past, Ms. McKay was responsible for assisting the previous Division Administrators with training external agencies on how to develop their own SBPs, and in more recent years, Ms. McKay was instrumental in</p>

	developing the Division's SBP. It is imperative to update the SBP by the end of calendar year 2022 to ensure that the Division continues its course to meet its objectives, as well as the Department's and Governor's priorities. Ms. McKay's experience and expertise will lend itself to ensure the current and future Division Administrators have the necessary tools to successfully update and deliver a sound Strategic Business Plan.
J	Will the employee be collecting PERS at any time during the contract?
	Yes
K	What is the duration of the contract with the former employee? (Include start and end date)
	Effective upon Board of Examiner approval through June 30, 2023.
L	Will the former employee be working full time or part time? If part time, how many hours?
	Up to full time. The contractor may work part-time and depending on the workload as a result of the 2023 Legislative Session, may be full time.
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

Erica S. Klemmas

Signature of Agency Head Authorizing Request

10/20/2022

Date

[Signature]

Gideon Davis, Purchasing Officer 3 for Kevin Doty, Administrator

Purchasing Administrator Signature (if a Statewide Contract)

10/25/2022

Date

[Signature]

Budget Analyst Signature

11/12/22

Date

Clerk of the Board of Examiners Signature

Date

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: November 17, 2022
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Dustin Speed, Executive Branch Budget Officer *DS*
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Nancy Spinelli to provide assistance with various compliance related projects and legislative analysis and assessments through Master Service Agreement #23928 with HAT LTD Partnership dba Manpower.

Additional Information:

Ms. Spinelli retired from PEBP on September 11, 2021 and is receiving pension benefits. Her skills and experience with quality control qualifies her as a subject matter expert within all areas of PEBP. Her expertise will be used in assisting with audit compliances and legislative processes. The office intends to contract with Ms. Spinelli from January 1, 2023 through December 31, 2023, for an average of 25 hours per week.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: <i>DS</i>
ACTION ITEM: _____



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

November 16, 2022

MEMORANDUM

To: Dustin Speed
From: Annette Morfin, Purchasing Officer
Subject: CETS Contract 23928 – HAT LTD Partnership dba Manpower
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Nancy Spinelli who Manpower wants to hire. Nancy recently left state service and is collecting PERS.

Manpower is aware that they will not be able to hire Nancy until BOE approval. If you

have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov



STEVE SISOLAK
Governor



STATE OF NEVADA
PUBLIC EMPLOYEES' BENEFITS PROGRAM
901 S. Stewart Street, Suite 1001 | Carson City, Nevada 89701
Telephone 775-684-7000 | 1-800-326-5496 | Fax 775-684-7028
www.pebp.state.nv.us

LAURA RICH
Executive Officer

LAURA FREED
Board Chair

Date: November 16, 2022
To: Annette Morfin, Purchasing Officer
Division of Purchasing
From: Laura Rich, Executive Officer
Public Employees' Benefits Program
Re: **Authorization to contract with former employee – Nancy Spinelli**

The Public Employees' Benefits Program is requesting to contract with a former employee, Nancy Spinelli, through the use of Manpower Temporary Services. The request is made in accordance with the State Administrative Manual Chapter 0323. In her previous position, Ms. Spinelli oversaw all Quality Control Department with PEBP, which is charged with ensure compliance across all areas of the agency. After nearly 20 years with the agency, Ms. Spinelli was considered a subject matter expert within all areas of PEBP and her understanding and familiarity with the programs complex coverage and benefits is remarkable.

Through this contract, Ms. Spinelli will work with our current Quality Control Officer to assist with various compliance related projects that will be required as part of a recently completed compliance audit. In addition, she will be assisting PEBP staff with legislative analysis and assessments throughout this legislative session. Her specialized knowledge will provide much needed relief given the state's current vacancy and turnover rates.

Please contact me if additional information or clarification is needed. My phone number is 775-684-7024, or I can be contracted by email at lrich@peb.nv.gov.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Nancy Spinelli			
Former Employee ID Number:	23024			
Former Job Title:	Quality Control Officer			
Former Employee Agency:	PEBP			
Former Class and Grade:	Class:	unclassified	Grade:	
Former Employment Dates:	From:	10/30/2000	To:	9/11/2021
Requesting Agency:	PEBP			
Vendor:	Manpower			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work. PEBP has recently undergone a compliance audit which uncovered many areas of the program which will need to be addressed and updated with various possible implementations (the actions will be dependent on PEBP Board decisions). This will entail subject matter expertise on PEBP specific coverage and benefits, working with vendors to ensure required program changes are implemented appropriately. This will also entail assessment and updates to legal documents, including master plan documents.
B	Document former job description. Benefit plan management, legal compliance, appeals/complaints management, internal audits, policy/procedures management
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer? The employee is being hired because of their specialized knowledge of PEBP, specifically related to compliance and clinical areas.
D	Explain why existing State employees within your agency cannot perform this function.

	Staffing shortages have created challenges to accomplish the most basic of activities within the agency. This requirement in particular requires an in-depth familiarity with the program and strong comprehension of not only insurance coverage, but also clinical practices and claims processing. There are only 2 or 3 staff members at PEBP that have this level of expertise and those staff will likely be focused on legislative matters during this time frame.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750. N/A
F	List contractors' hourly rate. \$52
G	List the range of comparable State employee rates. \$52.08 is the rate the QCO position (unclassified) is paid at on employer/employee
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result? N/A
I	Document justification for hiring contractor. A statewide MSA in place for these types of scenarios. It allows agencies to leverage expertise that would otherwise not be available in times of need.
J	Will the employee be collecting PERS at any time during the contract? Yes.
K	What is the duration of the contract with the former employee? (Include start and end date) January 1 2023, - Dec 31, 2023
L	Will the former employee be working full time or part time? If part time, how many hours? 25 hours average per week.
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s). No

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:



Signature of Agency Head Authorizing Request

11/16/22

Date



Purchasing Administrator Signature (if a Statewide Contract)

11/17/22

Date



Budget Analyst Signature

11/17/22

Date

Clerk of the Board of Examiners Signature

Date

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: December 1, 2022
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Dustin Speed, Executive Branch Budget Officer *DS*
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Kimberley Perondi to manage the Commercial Recordings Division and to ensure a smooth transition to a new administration resulting from the 2022 election for the Secretary of State through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

Additional Information:

Ms. Perondi retired from the Secretary of State on July 14, 2022 and is receiving pension benefits. Ms. Perondi's experience as the Deputy Secretary of State is needed to support the Commercial Recordings Division. She is currently working for the agency under an approved emergency contract. The office intends to extend the termination date of the contract with Ms. Perondi from December 31, 2022 to April 30, 2022 on a part-time basis, approximately 30 hours per week.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: _____
ACTION ITEM: _____



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

December 1, 2022

MEMORANDUM

To: Dustin Speed
From: Annette Morfin, Purchasing Officer
Subject: CETS Contract 23928 – HAT LTD Partnership dba Manpower
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Kimberley Perondi who Manpower wants to hire. Kimberley recently left state service and is collecting PERS. Kimberley is current working on a BOE approved emergency basis but this request will extend her current contract with Manpower for an additional four (4) months.

Manpower is aware that this request will need BOE approval.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov

BARBARA K. CEGAVSKE
Secretary of State

STATE OF NEVADA

SCOTT W. ANDERSON
Chief Deputy Secretary of State



**OFFICE OF THE
SECRETARY OF STATE**

Date: December 1, 2022
To: Kevin Doty, Administrator
From: Scott Anderson, Chief Deputy Secretary of State 
Subject: Authorization to Contract with a Former Employee

The Secretary of State's Office is requesting authorization to contract with a former state employee, Kimberley Perondi, through the use of an approved MSA vendor - Manpower Temporary Services. This request is being made in accordance with the State Administrative Manual Chapter 0323 and is for a period of up to ten months, beginning on July 18, 2022, and ending on or before April 30, 2022.

In her previous position, Ms. Perondi served as the Deputy Secretary of State for Commercial Recordings. She was responsible for oversight of the day-to-day operations and the staff within the Commercial Recordings Division. She also served as Chair of the Committee to Approve Schedules for the Retention and Disposition of Official State Records, on behalf of Secretary Cegavske, and represented the State of Nevada as a member of the International Association of Commercial Administrators.

Secretary Cegavske's term limit expires on January 2, 2023, and a newly elected Secretary of State will take office. Ms. Perondi's expert knowledge and experience will provide continuity for the office and the constituents of the State of Nevada for the remaining months of the Secretary Cegavske's term and the beginning months of the Secretary-elect's term. Ms. Perondi will perform most of the duties in her previous job description, with the exception of any and all duties which may present a conflict or violation of NRS 281A.550(3), whereby she would defer such matters to the Chief Deputy Secretary of State. Additionally, approval of this request will enable the office to prepare for and ensure smooth transition to a new administration.

Please contact me if any additional information or clarification is needed.

NEVADA STATE CAPITOL
101 N. Carson Street, Suite 3
Carson City, Nevada 89701-3714

MEYERS ANNEX
COMMERCIAL RECORDINGS
202 N. Carson Street
Carson City, Nevada 89701-4201

LAS VEGAS OFFICE
2250 Las Vegas Blvd North, Suite 400
North Las Vegas, Nevada 89030-5873



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Kimberley Perondi		
Former Employee ID Number:	00859		
Former Job Title:	Deputy Secretary of State for Commercial Recordings		
Former Employee Agency:	Secretary of State		
Former Class and Grade:	Class:	U3608	Grade: Salary
Former Employment Dates:	From:	September 16, 2016	To: July 14, 2022
Requesting Agency:	Secretary of State		
Vendor:	Manpower Temporary Services		

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	<p>Summarize scope of contract work.</p> <p>The scope will be to prepare for and ensure smooth transition to a new administration resulting from the 2022 General Election. The former employee will update desk and procedural manuals, document open matters and prepare briefings, make presentations/transfer knowledge to newly elected staff, and introduce newly elected staff to primary customers and stakeholders.</p>
B	<p>Document former job description.</p> <p>The incumbent was responsible for the oversight of the day-to-day operations of the Division including, but not limited to the recording of documents pursuant to Title 7 of the Nevada Revised Statutes.</p> <p>Oversee the compliance efforts relating to State Business Licenses, business filing requirements, registered agents and other statutory requirements related to the Division.</p> <p>Oversight of the forged and fraudulent filing complaint process.</p> <p>Propose and prepare legislative changes (BDRs) relating to the functions of the Division. Prepare and give testimony before the Nevada Legislature. Work with Registered Agents Association, State Bar Association, Staff and other interested parties in the development of statutory and regulatory changes.</p> <p>As the Secretary of State's designee, Chair the State Records Committee.</p>

	<p>Coordinate with the Secretary of State, other Secretary of State Divisions and other State and local agencies and other interested parties in common matters affecting the Division.</p> <p>Oversee the creation and provision of public records, statistics and other metrics relating to the Division.</p> <p>General oversight and allocation of staff and Division resources to accomplish the responsibilities of the Division. Assist in the resolution of high-level complaint and information requests.</p> <p>Mentoring and supervision of supervisors and staff assigned to the Division in Carson City and Las Vegas Offices.</p> <p>Assist Deputy Attorney General(s) assigned to the Division in resolution of matters requiring legal input, conducting research and drafting correspondence.</p> <p>Assist in the oversight and operations of the Office of the Secretary of State, including but not limited to, participation in executive meetings and acting in the stead of the Secretary of State as directed by the Secretary of State and/or chief Deputy.</p> <p>Participate in the process of creating business requirements for Information Technology improvement projects. Initiate projects as needed to implement legislative changes and operation improvements.</p> <p>Serve as a fact witness at trial related to Custodian of Record responsibilities.</p> <p>Perform related duties as assigned.</p>
C	<p>Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?</p> <p>The former employee has served as the Deputy Secretary of State for Commercial Recordings since 2016 and has also served as the Chair for the Committee to Approve Schedules for the Retention and Disposition of Official State Records, on behalf of Secretary of State, Barbara Cegavske. She has been a member of the International Association of Commercial Administrators, representing Nevada. She is a subject matter expert in records retention schedules; business entity, trademark/tradename and uniform commercial code registries; as well as Commercial Recordings Division operations, the very complex statutory requirements of business filings, and the software applications used to record the public filings. The Secretary-elect has specifically requested this employee stan on through April 30, 2022, to ensure sufficient time for knowledge transfer.</p>
D	<p>Explain why existing State employees within your agency cannot perform this function.</p> <p>This is an appointed position at the discretion of the Secretary of State.</p>
E	<p>Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.</p> <p>n/a</p>
F	<p>List contractors' hourly rate.</p> <p>\$53.31, plus administrative markup fee</p>
G	<p>List the range of comparable State employee rates.</p> <p>Administrative Services Officer IV, Grade 44 Step 9, which is \$53.14 per hour.</p>
H	<p>Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?</p> <p>n/a</p>

I	<p>Document justification for hiring contractor.</p> <p>Secretary of State, Barbara Cegavske's term limit expires January 2, 2023, and the Secretary-elect will take office. Ms. Perondi's expert knowledge and experience will provide continuity for the office and the constituents of the state of Nevada for the remaining months of the Secretary's term and the beginning months of the Secretary-elect's term.</p>
J	<p>Will the employee be collecting PERS at any time during the contract?</p> <p>Yes</p>
K	<p>What is the duration of the contract with the former employee? (Include start and end date)</p> <p>July 18, 2022 – April 30, 2023</p>
L	<p>Will the former employee be working full time or part time? If part time, how many hours?</p> <p>The former employee will work approximately 30 hours per week.</p>
M	<p>Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).</p> <p>No.</p>

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:


Signature of Agency Head Authorizing Request

12/1/2022
Date



Purchasing Administrator Signature (if a Statewide Contract)

12/1/2022
Date


Budget Analyst Signature

12/1/2022
Date

Clerk of the Board of Examiners Signature

Date

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: November 21, 2022

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Theresa Bawden, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Nevada Department of Transportation (NDOT) requests authority to contract with former employee David Wooldridge, currently employed by Knowledge Services, to work as a Project Manager on the Multi-Application Geographic Information Center (MAGIC) project.

Additional Information:

This Authorization to Contract with a Former Employee was originally heard, and approved for six (6) months, during the June 14th, 2022, BOE meeting. During that meeting, it was requested that NDOT further investigate the length of time in which Mr. Wooldridge's assistance would be necessary. NDOT was asked to return to the BOE with a more refined and accurate estimate of the time and support in which Mr. Wooldridge's services would be needed.

NDOT has reevaluated the extent to which Mr. Wooldridge's technical and management expertise would be required and has determined that his services would be essential through June 30, 2024.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: _____ ACTION ITEM: _____



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

November 7, 2022

To: State of Nevada Board of Examiners
From: Kristina Swallow, Director
Subject: Authorization to Contract with a Former Employee – David Wooldridge

SUMMARY

This Authorization to Contract with a Former Employee was originally heard, and approved for six (6) months, during the June 14th, 2022, BOE meeting. During that meeting, it was requested that Nevada Department of Transportation (NDOT) further investigate the length of time in which Mr. Wooldridge's assistance would be necessary. NDOT was asked to return to the BOE with a more refined and accurate estimate of the time and support in which Mr. Wooldridge's services would be needed.

Over the past six (6) months, the Request for Proposal (RFP) for the Multi-Application Geographic Information Center (MAGIC) project was advertised, evaluated and is currently in negotiations with the desired vendor. Based upon the vendors projected timelines, NDOT has reevaluated the extent to which Mr. Wooldridge's technical and management expertise would be required and has determined that his services would be essential through June 30th, 2024.

Pursuant to the Administrative Manual Section 0323, NDOT requests the authority to contract with retired state employee, David Wooldridge. Mr. Wooldridge retired from state service on May 4, 2022. He is currently employed by Knowledge Services, who is proposing to utilize Mr. Wooldridge as a Project Manager to work on the MAGIC. Mr. Wooldridge has worked with Knowledge Services contractors during his tenure with NDOT but was not involved in the procurement process for any of the current agreements.

BACKGROUND

In 2019, NDOT engaged in a project entitled Multi-Application Geographic Information Center (MAGIC) with ESRI on identifying a methodology and approach to improve NDOT processes and technology. Mr. Wooldridge gained a detailed understanding of the data environment and the 93 potential applications identified to help streamline the department's workflow and the recommendations for a Request for Proposal as part of the engagement.

In July of 2021, NDOT IT Project Management Group began the discovery phase for the 93 applications and completing a scope of work (SOW) to solicit an RFP to engage service providers. This RFP was released on June 6, 2022, and bid opened on July 6, 2022. Since that time, additional information regarding the projects scope and anticipated timelines have been refined.

It is imperative to the success of the project that NDOT be allowed to hire a project manager with a working knowledge of the current NDOT environment as well as experience and knowledge in the most up to date GIS technologies and tools. Mr. Wooldridge's background in GIS and his understanding of the Department's needs and current infrastructure would ensure the project's success.

RECOMMENDATION

We respectfully request your consideration for approval of Knowledge Services to engage Mr. Wooldridge to fill the role as Project Manager as needed on the Project Management Office staffing team to augment the MAGIC project continuing from January 1, 2023, through June 30th, 2024.

DocuSigned by:



Kristina Swallow, P.E., Director



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	David Wooldridge		
Former Employee ID Number:	10613		
Former Job Title:	Chief Information Technology		
Former Employee Agency:	Nevada Department of Transportation		
Former Class and Grade:	Class:	Chief IT Manager	Grade: 45-10
Former Employment Dates:	From:	February 1 st , 1994	To: May 4 th , 2022
Requesting Agency:	Nevada Department of Transportation		
Vendor:	Knowledge Services		

Please mark which of the following applies and complete Sections 'A' through 'M' below:

	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
X	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all the contracted services.
	Summarize scope of contract work.
A	Consultant has and will continue to work on a large enterprise-wide system to solicit, select and implement a department wide Geographic Information System (GIS) data warehouse and applicable software solutions to act as a single source of truth and system for all NDOT GIS data users and consumers. To date, Mr. Wooldridge has been the lead project manager assisting in the advertisement and solicitation for the RFP and negotiations. Moving forward, the consultant will be responsible for project management on the software and system development, ensuring the project is delivered within scope, schedule and budget, writing technical and project documentation of the software and systems as well as performing project management activities on any related interfaces.
	Document former job description.
B	Incumbent directed and managed IT functions for a department or division with direct responsibility for an annual IT operation and maintenance budget and development projects' funds. Planned and implemented IT initiatives, where the responsibility for failure falls on the incumbent, with a critical level of financial risk, critical level of legal or physical risk, and at least high positive or negative consequences to State government and citizens.

RECEIVED

NOV 10 2022

C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?
	Yes, employee is being hired for his knowledge of overall Federal, State, and local agency requirements, policies, and procedures. He is very familiar with the needs of NDOT regarding consultant services and will help meet NDOT's needs for engineering demands that current staff cannot supply. Mr. Wooldridge will work with the selected vendor as well as current and future NDOT Project Management staff to organize and document all pertinent project information. All information related to NDOT is public information with no confidential/specialized processes.
D	Explain why existing State employees within your agency cannot perform this function.
	The existing NDOT IT staff is currently over allocated by more than five large scale projects/products and does not have the capacity or required skill set to take on this endeavor. NDOT frequently contracts work and solicits requests for proposals to the consultant community as a result of these limited resources. Due to the complexities and intricacies of this department-wide implementation, it is imperative that we secure a project manager who is able to understand, evaluate, and effectively manage multifaceted data/database requirements and has a background in GIS. This project also requires the project manager to understand the complex technical data and integrations within our current environment and GIS systems. Our current project management staff does not have these skills, years of experience, working knowledge of our current technical environment/department history, nor the capacity to take on this project. Finding someone with the required skills for this project is exceedingly rare in a state employee or an MSA contractor, NDOT would likely need two positions to meet both of these needs, further driving up the cost and making project coordination more difficult.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	None, no relationships exist.
F	List contractors' hourly rate.
	\$105.60 per hour
G	List the range of comparable State employee rates.
	\$50.24 (Grade 42, Step 10, @EE/ER rate) This rate does not include benefits or paid annual, holiday, or sick leave. It also does not account for an employment period of limited duration.
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	Proposed contract rate is comparable to the average private consultant rate for Mr. Wooldridge's qualifications and experience. There is no specific contract term for Mr. Wooldridge's employment with Knowledge Services.
I	Document justification for hiring contractor.
	Due to the number of enterprise projects currently in motion and our limited number of full-time staff available, the department is at the point that knowledgeable and experienced contract staff is the only way to get the projects rolling within scope, budget, and within timeframe.
J	Will the employee be collecting PERS at any time during the contract?
	Yes, due to retirement from NDOT.
K	What is the duration of the contract with the former employee? (Include start and end date)
	Start Date: July 5 th , 2022 BOE Meeting to Request Continuation of Services: December 13, 2022 End Date: June 30 th , 2024
L	Will the former employee be working full time or part time? If part time, how many hours?
	Part Time – Averaging 30 to 32 hours per week

M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

DocuSigned by:
Kristina Swallow 11/09/2022
Signature of Agency Head Authorizing Request Date

Purchasing Administrator Signature (if a Statewide Contract) Date

Leidigha Lawson 11/21/22
Budget Analyst Signature Date

Clerk of the Board of Examiners Signature Date

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hagar
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: November 11, 2022

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Dustin Speed, Executive Budget Officer *DS*
Governor's Finance Office – Budget Division

Subject: **BOARD OF EXAMINERS ACTION ITEM**

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF PUBLIC SAFETY – DIRECTOR'S OFFICE

Agenda Item Write-up:

Pursuant to NRS 286.523, the Department of Public Safety (DPS) requests that the Board of Examiners designate DPS Dispatcher positions as "critical labor shortages" and grant a Public Employees Retirement System exemption for the reemployment of qualifying retired employees to fill positions for which a critical labor shortage has been appropriately designated.

Additional Information:

The department continues to report difficulties in recruitment and retention of DPS Dispatcher positions. The agency believes that continuing the critical needs designation for two years will allow the department to continue utilizing retired dispatchers to fill ongoing vacant dispatcher positions while the department seeks out a more long-term solution to the issue it faces with recruiting and retaining DPS officers. The department requests that positions be designated critical labor for a period not to exceed two years.

Statutory Authority:

NRS 286.510 - 286.523

REVIEWED: *AS*

Steve Sisolak
Governor



**Nevada Department of
Public Safety**
DEDICATION PRIDE SERVICE

George Togliatti
Director

Sheri Brueggemann
Deputy Director

Director' Office

555 Wright Way
Carson City, Nevada 89701
Telephone (775) 684-4556 – Fax (775) 684-4808

MEMORANDUM

Date: October 18, 2022

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: George Togliatti, Director
Department of Public Safety

Subject: Request for Critical Labor Designation – DPS Dispatchers

The Department of Public Safety (DPS) respectfully requests the Board of Examiners' review a designation of DPS Dispatchers critical need positions. As outlined in NRS 286.523, this designation will allow the Department to reemploy retired DPS Dispatchers who require little or no training to perform the technical duties of Public Safety Dispatcher.

The Department currently has 58 DPS Dispatcher positions, of which 18 are vacant. The Department continues to face challenges in filling these critical positions. The Communications Bureau worked a total of 521 overtime hours for pay period 08 alone. Staff worked an average of 19.29 hours of POT for one pay period alone. There were a few staff who worked an additional 40 hours of overtime (in addition to their regular 40- hour work schedule) a piece in just one pay period. This is concerning as this amount of work has a negative impact on the dispatcher's quality of life and may result in fatigue that could result in disastrous errors.

The staffing shortages have caused the Bureau to shut its Carson City center down during the overnight hours as we just don't have the staff to provide 24/7/365 coverage. This adds more burden to the Las Vegas center, who is also short staffed. Additionally, due to the shortages, we have been forced to shut radio channels down and consolidate them into fewer channels. This means more radio traffic between our officers on the street and our dispatchers available to cover the channels. Our staff are faced with not only working the radios, but also answering incoming phone calls from the public who are reporting road hazards and critical incidents. The phones also include 911 transfers from local law enforcement dispatch centers. The same staff working overloaded radio channels are the same staff who have to answer incoming phone calls. Every radio call and phone call is important to our staff however they are forced to put phone calls on hold when radio traffic becomes too demanding.

Request for Critical Labor Designation
DPS-Dispatchers
Page 2 of 2

The following example is of one dispatcher's work- load from 1500-1700 hours on Thursday, October 6, 2022:

Telephone Calls:

Console 4: 31 calls
Console 5: 18 calls
Console 6: 54 calls
Console 7: 38 calls
Console 8: 18 calls
Console 9: 19 calls

Radio Transmissions:

LV1: 435
LV2: 320
LV3: 440
LV4: 323
ELKO: 315

Despite the Department's efforts to recruit and retain dispatchers, we are not seeing applicants apply for these positions. The pay for dispatchers is often comparable to jobs that are less stressful and have more family- friendly hours, which makes it difficult to recruit employees let alone retain employees long-term. Working from has become a format many workers prefer, adding another challenge in hiring, as we are not able to offer remote work for dispatchers.

Through resignations, retirements and competition with other employment opportunities, the Department continues to struggle to fill our dispatch positions. We are currently considering more progressive and innovative measures in addition to our current recruiting efforts. However, these efforts require time and financial resources. Therefore, until the Department can successfully fill majority of its vacant dispatcher positions, the retired dispatchers serve critical roles in support of providing public safety in our communities. Even after filling the dispatcher vacancies, it takes over a year for a dispatcher to complete all their necessary training to become a fully-functioning.

Please contact me if you have any questions or need additional information. I appreciate your consideration of this request.

(a) The history of the rate of turnover for the position;

Attached is the HR Data Warehouse Turnover Report for reference. To date, RCCD has not tracked the history of the rate of turnover for any of its employees, however we will begin monitoring this effectively immediately.

(b) The number of openings for the position and the number of qualified candidates for those openings after all other efforts of recruitment have been exhausted;

There are currently a total of 17 vacancies within the Communications Bureau (as of 10/27/22).

Since February 2022, the Communications Bureau has put approximately 17 candidates into the required pre-employment background check. Of those 17 candidates, only 8 of them are currently working for the division. 4 of the candidates initially started working for the division but left within the first 6 months of their training. 3 failed their backgrounds and 2 passed the background but declined our final offer of employment. That equates to 52.9% of the candidates (of the initial 17) that left our employment, declined our offer or failed a background check.

There are currently 19 authorized dispatcher positions in the Carson City dispatch center with 8 vacancies (42.1% vacancy rate). In the Las Vegas center, we have 37 authorized dispatcher positions with 9 vacancies (24.3% vacancy rate). There are 9 dispatchers who are currently in training and therefore unable to work independently without constant oversight from a trained dispatcher.

(c) The length of time the position has been vacant;

The data reflected below is current as of 10/27/2022.

PCN	DATE OF VACANCY	LENGTH OF VACANCY
00042	10/2/22	26 days
00044	3/24/22	7 months, 4 days
00143	11/29/21	11 months, 3 days
00152	1/27/22	9 months, 1 day
00153	10/17/22	11 days
00203	8/9/2021	1 year, 2 months, 19 days
00204	10/7/22	21 days
00206	10/13/22	15 days
00207	7/29/22	2 months, 30 days
00212	5/30/22	4 months, 29 days
00214	3/21/22	7 months, 7 days
00216	6/13/22	4 months, 15 days
00341	6/6/22	4 months, 22 days
00460	8/18/22	2 months, 10 days
00866	10/3/22	25 days
00868	8/22/22	2 months, 6 days
11131	11/27/21	11 months, 1 day

(d) The difficulty in filling the position due to special circumstances, including, without limitation, special educational or experience requirements for the position; and

Difficulties filling the positions include:

- The cost of Medical insurance and retirement
- COVID testing/vac requirements during the pandemic led to not being able to hire and people leaving their positions
- Low Pay combined with having to pay employee portion of medical and retirement while competing with other LE Communications agencies across the state.
- We face too much competition with other agencies who pay more and offer better benefits
- Training 6-9 months with a unique skill set. That skill set only applies to small percentage of people. It is difficult to get individuals with that skill set to apply and or complete training. Nation-wide, the failure rate of individuals in training is 50%. We are closer to 65% success rate of new recruits.
- Job requirements make recruitment difficult; stress, multi-tasking, long hours (often 16-hour shifts with an 8-hour turn-around for days on end), the extremely high expectations of individuals with low pay, high stress, working holidays, nights, and weekends.

It should be noted that the training period is approximately 1 year for a dispatcher to be able to work independently, so even once they're hired, they cannot contribute to the relief of the existing staff for quite some time.

(e) The history and success of the efforts to recruit for the position, including, without limitation, advertising, recruitment outside of this State and all other efforts made.

- The Communications Bureau previously attempted to try external on-line recruitment efforts (Indeed.com, etc.) We had very limited resources to pursue this and the candidates had to apply through Indeed and then through NEATS which made the process much more cumbersome and difficult.
- Finding the openings and having to apply through Smart 21 is very difficult.
- The Communications Bureau's managers, supervisors and employees try recruiting via word of mouth and distribution of business cards when they are in the communities (on their own time).
- A percentage of applicants fail to participate in pre-hiring seminars (they are invited but fail to attend), fail the required pre-interview testing or they do not pass the required background checks.
- With the current cost of living, this job cannot support individuals, let alone a small family or single parents.

TURNOVER REPORT

Agency: 655 RECORDS COMM AND COMPLIANCE

Organizati: 4702 HR-RCCD COMMUNICATIONS BUREAU

Timeframe 01/01/2021 - 12/31/2022

Classificati	Duty Loc	Work Loc	Posn Title	Posn Title Desc	Avoidable/Unavoidable	PART	PACT/PART Desc	Total	Total Filled Posn
C	LV0316	CCDPS1	11.117	PUBLIC SAFETY DISPATCHER 6					1
C	LV0316	CCDPS1	11.118	PUBLIC SAFETY DISPATCHER 5					2
C	LV0316	CCDPS1	11.112	PUBLIC SAFETY DISPATCHER 4					6
C	CC0090	CCDPS1	11.112	PUBLIC SAFETY DISPATCHER 4	A		64 DMOT/PROB EMP DEMOTION TRANSFER	1	
C	LV0316	CCDPS1	11.112	PUBLIC SAFETY DISPATCHER 4	U		39 TERM/PERSONAL REASON/NO MOVE	1	
C	LV0316	CCDPS1	11.112	PUBLIC SAFETY DISPATCHER 4	U		58 TERM/INADEQUATE ST BENEFIT/WAGES	1	
C	LV0316	CCDPS1	11.112	PUBLIC SAFETY DISPATCHER 4	U		63 TERM/LEFT BETTER PAYING JOB PUB	1	
C	LV0316	CCDPS1	11.122	PUBLIC SAFETY DISPATCHER 3					22
C	CC0423	CCDPS1	11.122	PUBLIC SAFETY DISPATCHER 3					8
C	LV0025	CCDPS1	11.122	PUBLIC SAFETY DISPATCHER 3					1
C	CC0423	CCDPS1	11.122	PUBLIC SAFETY DISPATCHER 3	A		53 TERM/UNSATISFACTORY WORK HOURS	1	
C	LV0025	CCDPS1	11.122	PUBLIC SAFETY DISPATCHER 3	A		64 DMOT/PROB EMP DEMOTION TRANSFER	1	
C	LV0316	CCDPS1	11.122	PUBLIC SAFETY DISPATCHER 3	A		64 DMOT/PROB EMP DEMOTION TRANSFER	3	
C	CC0423	CCDPS1	11.122	PUBLIC SAFETY DISPATCHER 3	A		66 DMOT/VOLUNTARY DEMOTION PERMANENT	1	
C	LV0316	CCDPS1	11.122	PUBLIC SAFETY DISPATCHER 3	A		73 TERM/DISMISSED DURING PROBATION	4	
C	LV0316	CCDPS1	11.122	PUBLIC SAFETY DISPATCHER 3	U		15 PRM2/UNRANKED LIST	3	
C	LV0316	CCDPS1	11.122	PUBLIC SAFETY DISPATCHER 3	U		17 PROG2/AUTOMATIC	9	
C	LV0025	CCDPS1	11.122	PUBLIC SAFETY DISPATCHER 3	U		18 CHGAP/LATERAL	1	
C	LV0316	CCDPS1	11.122	PUBLIC SAFETY DISPATCHER 3	U		19 ORCH/COMPARABLE	1	
C	CC0423	CCDPS1	11.122	PUBLIC SAFETY DISPATCHER 3	U		39 TERM/PERSONAL REASON/NO MOVE	3	
C	LV0316	CCDPS1	11.122	PUBLIC SAFETY DISPATCHER 3	U		39 TERM/PERSONAL REASON/NO MOVE	2	
C	LV0316	CCDPS1	11.122	PUBLIC SAFETY DISPATCHER 3	U		40 TERM/MOVING FOR PERSONAL REASONS	2	
C	LV0316	CCDPS1	11.122	PUBLIC SAFETY DISPATCHER 3	U		44 TERM/RETIREMENT	1	
C	CC0423	CCDPS1	11.122	PUBLIC SAFETY DISPATCHER 3	U		47 TERM/LEFT BETTER PAYING JOB PRIV	1	
C	CC0423	CCDPS1	11.122	PUBLIC SAFETY DISPATCHER 3	U		52 TERM/PREFER NOT TO WRK AT THIS TIME	1	
C	LV0316	CCDPS1	11.122	PUBLIC SAFETY DISPATCHER 3	U		52 TERM/PREFER NOT TO WRK AT THIS TIME	1	
C	LV0316	CCDPS1	11.122	PUBLIC SAFETY DISPATCHER 3	U		58 TERM/INADEQUATE ST BENEFIT/WAGES	1	
C	CC0423	CCDPS1	11.122	PUBLIC SAFETY DISPATCHER 3	U		63 TERM/LEFT BETTER PAYING JOB PUB	2	
C	LV0316	CCDPS1	11.122	PUBLIC SAFETY DISPATCHER 3	U		63 TERM/LEFT BETTER PAYING JOB PUB	1	
C	LV0316	CCDPS1	11.122	PUBLIC SAFETY DISPATCHER 3	U		65 TERM/SEPARTION TO WITHDRAW RETIRE	1	
C	LV0025	CCDPS1	11.122	PUBLIC SAFETY DISPATCHER 3	U		90 CHGAP/REAPPOINTMENT	1	

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: November 16, 2022

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Michael Rankin, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

**DEPARTMENT OF EDUCATION
ACCOUNT FOR STATE SPECIAL EDUCATION SERVICES**

Agenda Item Write-up:

Pursuant to NRS 353.268, the Department requests an allocation of \$758,590 from the Interim Finance Committee Contingency Account to replenish the Special Education Contingency Program within the Account for Special Education Services.

Additional Information:

The Department allocated an amount of \$331,786 in fiscal year 2021 and \$426,905 in fiscal year 2022 for the Special Education Contingency Program from the Account for State Special Education Services. The remaining funds for the Special Education Contingency Program balance forward and a balance of \$2,000,000 is legislatively approved for the program. This request will replenish the program to maintain that balance.

Statutory Authority:
NRS 353.268(1)

REVIEWED:  _____

ACTION ITEM: _____

Steve Sisolak
Governor

Jhone M. Ebert
Superintendent of
Public Instruction



Southern Nevada Office
2080 East Flamingo Rd,
Suite 210
Las Vegas, Nevada 89119-0811
Phone: (702) 486-6458
Fax: (702) 486-6450

STATE OF NEVADA
DEPARTMENT OF EDUCATION
700 E. Fifth Street | Carson City, Nevada 89701-5096
Phone: (775) 687-9200 | www.doe.nv.gov | Fax: (775) 687-9101

MEMORANDUM

TO: Amy Stephenson, Clerk of the Board of Examiners
State of Nevada Board of Examiners

THRU: Celeste D Arnold, Administrative Services Officer III
Department Support Services/Nevada Department of Education

FROM: Jhone M. Ebert, Superintendent of Public Instruction
Department of Education

DATE: September 26, 2022

SUBJECT: Special Education Contingency Account Budget Account 2619

The Nevada Department of Education (NDE) seeks approval from the Board of Examiners to request funds in the amount of \$758,590 from the Interim Finance Committee Contingency Account to replenish the Contingency Account for Special Education to the amount reflected in the legislatively approved budget of \$2,000,000 in accordance with NRS 388.5243 and Senate Bill 458.

The following funding expended in State Fiscal Year 2022 was used to reimburse school districts for extraordinary special education expenditures:

Carson City School District	\$102,485.78
Churchill County School District	\$324,419.03

This request allows NDE to maintain the \$2,000,000 funding in the account which contributes to the state's federal maintenance of effort requirements for special education funding. The balance forward from fiscal year 2022 did not bring the account to the level required.

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: November 2, 2022
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Dustin Speed, Executive Branch Budget Officer ^{DS}
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

**DEPARTMENT OF PUBLIC SAFETY –
DIVISION OF DIGNITARY PROTECTION**

Agenda Item Write-up:

Pursuant to NRS 353.268, the Division requests the Board's recommendation to the Interim Finance Committee for an allocation of \$132,196 from the Interim Finance Committee Contingency Account to cover costs associated with providing dignitary protection to the Governor.

Additional Information:

The Dignitary Protection Detail provides security to the Governor of the State of Nevada and the first family. This detail performs all necessary advance work and ensures security by traveling with the Governor and first lady, when he attends meetings, conferences and events. The Division was granted three new positions at the May 2022 IFC meeting. Funding approved at that time only covered salary and related items, there were no increases to travel or operational funding. The increased number of positions has resulted in higher than anticipated travel and operating expenses. The Division requests this amount to continue the expected level of security for the Governor and his family. A corresponding work program, C61983, has been submitted to support this request.

Statutory Authority:

BOE approval required pursuant to NRS 353.268.

REVIEWED: <u>LA</u>
ACTION ITEM: _____

Steve Sisolak
Governor



Nevada Department of
Public Safety
Dedication Pride Service

George Togliatti
Director

Sheri Brueggemann
Deputy Director

Director's Office

555 Wright Way
Carson City, Nevada 89711
Telephone (775) 684-4808 - Fax (775) 684-4809

Memorandum

DATE: October 24, 2022
TO: Amy Stephenson, Director
FROM: Curtis Palmer, ASO IV *CP*
THROUGH: George Togliatti, Director
SUBJECT: Request for IFC Contingency Funds FY23

Pursuant to NRS 353.268(2), the Department of Public Safety, Dignitary Protection, respectfully requests a favorable decision and recommendation from the Board of Examiners for use of IFC Contingency funds to increase Budget Account 4738 for funding of operational (Category 04) and travel (Categories 02 and 03) expense categories.

The agency was granted three new positions in May of 2022. Funding approved at that time included only salary and related items. An increase to Travel and Operational expenses was not granted.

The agency has tried to live within the approved budget up to this point, understanding additional funds would be needed. The amount being requested at this time is projected to carry the budget account through the rest of the fiscal year. While we have projected some savings in the Personnel and Information Technology categories, we need some variability this far out.

Therefore, the total projected dollar amount for the added expenditure categories in fiscal year 2023 is \$132,721. Please see the attached projection. We will use WP C61983.

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: November 14, 2022

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Jennifer Hamilton, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

GOVERNOR'S FINANCE OFFICE

Agenda Item Write-up:

Pursuant to NRS 41.950 and NRS 41.970, the Governor's Finance Office requests the Board of Examiners to approve a payment of \$351,390.40 from the Statutory Contingency Account, to Luqris Thompson representing compensation for his wrongful conviction.

Additional Information:

AB267, approved in the 2019 legislative session, provides for the compensation and other properly related matters of certain persons who were wrongfully convicted. This bill requires a court to enter a certificate of innocence and determine the proper amount of award.

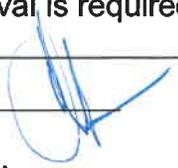
On October 31, 2022, a Certificate of Innocence as well as an Order Granting Monetary Relief was granted to Luqris Thompson by the Eighth Judicial District Court. Per NRS 41.950(1)(a)(1) Mr. Thompson is entitled to an award of \$250,000 for five (5) years of wrongful incarceration, \$26,390.40 for reasonable attorney fees(NRS 41.950(2)(a)), and \$75,000 representing a lump sum payment for five years of housing assistance (NRS 41.950(2)(d)). As part of this settlement, Thompson has agreed to waive additional or future claims for housing assistance.

The Order Granting Monetary and Non-Monetary Relief allows for Mr. Thompson to seek future reimbursements for tuition, books, and fees if Thopmpson wishes to attend an institution operated by the Nevada System of Higher Education; costs of participating in

Medicare or Medicaid (if eligible) or a qualified health plan offered on the health insurance exchange administered by the Silver State Health Insurance Exchange (Bronze or Silver plan); program(s) for reentry into the community; counseling services; and programs for assistance for financial literacy as outlined in NRS 41.950(2)(b) and (d), subject to the limitation established in the Court Order.

Statutory Authority:

BOE approval is required pursuant to NRS 41.970

<p>REVIEWED: _____</p> <p>ACTION ITEM: _____</p>	
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LAW OFFICES OF LOUIS C. SCHNEIDER, LLC

November 4, 2022

State of Nevada
Board of Examiners
209 E. Musser Street Room 200
Carson City, Nevada 89701

Via US mail

RE: Thompson. Luqris
A-21-842033-C

RECEIVED

NOV 09 2022

GOVERNOR'S FINANCE OFFICE
BUREAU OF BUDGET & CONTROL

State of Nevada Board of Examiners,

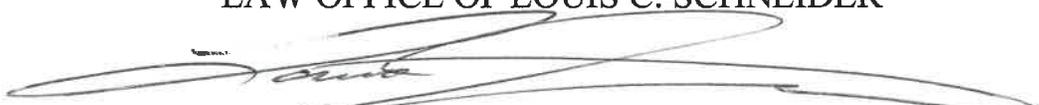
Please be advised that this office represents the interests of the above referenced matter.

In that regard, enclosed please find the Order Granting Monetary Relief and the Certificate of Innocence. Our office is requesting that the above referenced matter be added to the December 13, 2022 meeting agenda.

Should you have any questions or concerns please contact our office at your earliest convenience.

Thank you for your time and cooperation in this matter.

LAW OFFICE OF LOUIS C. SCHNEIDER



LOUIS C. SCHNEIDER, ESQ.

LCS/sc
Enclosures as stated
*Order Granting Monetary Relief and
Certificate of Innocence and Order*

**EIGHTH JUDICIAL DISTRICT COURT
CLARK COUNTY, NEVADA**

IN THE MATTER OF THE WRONGFUL | Case No.: A-21-842033-C
CONVICTION OF: |
LUQRIS THOMPSON | Dept: No: XXVI

ORDER GRANTING MONETARY RELIEF

This matter came before the Court on the ___ day of _____, 2022 by stipulation of the Parties. This Court has reviewed all pleadings, documents, and exhibits on file in the above-entitled matter. The Court has simultaneously herewith issued a Certificate of Innocence.

Good cause appearing therefore, the Parties having stipulated to the relief sought, and the Court being fully informed,

IT IS HEREBY ORDERED:

- 1) Petitioner Luqris Thompson is granted monetary compensation of two hundred and fifty thousand dollars (**\$250,000**) pursuant to NRS 41.950(1)(a)(1), calculated at \$50,000 per year of imprisonment for 5 years.¹
- 2) Thompson is awarded reasonable attorney's fees plus costs of twenty-six thousand, three hundred and ninety dollars and forty cents (**\$26,390.40**) pursuant to NRS 41.950(2)(a).
- 3) Thompson is awarded the following additional payments and reimbursements pursuant to NRS 41.950(2), all to be paid from the Reserve for Statutory Contingency Account and which will be paid upon Thompson's submission of a claim(s) to the State Board of Examiners, subject to the \$100,000 per calendar year cap:

- a) Payment for the cost of housing assistance pursuant to NRS 41.950(2)(b)(5).

Thompson is awarded a single lump sum of seventy-five thousand dollars (**\$75,000**), which represents five years' worth of reasonable housing assistance at \$15,000 per year. This lump sum shall be paid in and allocated to calendar year 2022. In exchange for this lump sum payment for housing

¹ Thompson was convicted on November 30, 2007, and the Parties agree he was released on August 10, 2012, a total of 4 years, 8 months, and 9 days. Pursuant to NRS 41.950(3), "[a]ny award of damages issued pursuant to subsection 1 must be rounded up to the nearest half year." The total period of incarceration for the purpose of NRS 41.950(3) is thus 5 years.

1 costs, Thompson agrees that he waives his right to seek any additional or
2 future housing assistance reimbursement;

- 3 b) Reimbursement for five years following **the date of the Board of**
4 **Examiners' approval of payment for Thompson's initial claim for**
5 **submission** for the cost of tuition, books, and fees for enrollment in any
6 course or academic program at any institution operated by the Nevada
7 System of Higher Education ("NSHE") pursuant to NRS 41.950(2)(b)(1);
- 8 c) Reimbursement for five years following the date this order is entered for the
9 cost of participating in a qualified state health care plan designated by the
10 Silver State Health Insurance Exchange as a Bronze or Silver plan pursuant
11 to NRS 41.950(2)(b)(2). Thompson shall be responsible for paying any co-
12 payments, deductibles, and any other related costs under the state health care
13 program;
- 14 d) Reimbursement for five years following the date this order is entered for the
15 costs of a program(s) for reentry into the community, commenced not later
16 than three years after the date this order is entered, pursuant to NRS
17 41.950(2)(b)(3);
- 18 e) Reimbursement for five years following the date this order is entered for
19 counseling services, commenced not later than two years after the date this
20 order is entered, pursuant to NRS 41.950(2)(b)(4); and
- 21 f) Reimbursement for programs for assistance for financial literacy, commenced
22 not later than two years and completed not later than three years after the date
23 this order is entered, pursuant to NRS 41.950(2)(b)(6).

24 **IT IS FURTHER ORDERED** that Thompson shall receive full college credit for all college
25 classes he completed while incarcerated. Specifically, Thompson completed 13 credits of college
26 courses through the College of Southern Nevada and shall be awarded full credit for all 13 units.

27 **IT IS FURTHER ORDERED**, in accordance with NRS 41.960(3), that if after entry of this
28 Order, Thompson subsequently receives a civil settlement or award related to this same wrongful

1 conviction, Thompson shall reimburse the State up to **\$250,000**. Thompson shall not be required to pay
2 any interest or to reimburse the State for attorney's fees and costs awarded pursuant to NRS 41.950(2).
3 The Parties expressly reserve jurisdiction in this Court to resolve any future disputes regarding this
4 issue. **NRS 41.960(4) REQUIRES that Thompson notify the State Board of Examiners of any such**
5 **further award.**

6 **IT IS FURTHER ORDERED** that this Order may be used as the claim for submission to the
7 State Board of Examiners for approval of payment from the Reserve for Statutory Contingency
8 Account pursuant to submission under NRS 41.970.

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Dated this 31st day of October, 2022



**BBA C66 A315 BD86
Gloria Sturman
District Court Judge**

1 CSERV

2 DISTRICT COURT
3 CLARK COUNTY, NEVADA

4
5
6 Luqris Thompson, Plaintiff(s)

CASE NO: A-21-842033-C

7 vs.

DEPT. NO. Department 26

8 None None, Defendant(s)

9
10 **AUTOMATED CERTIFICATE OF SERVICE**

11 This automated certificate of service was generated by the Eighth Judicial District
12 Court. The foregoing Order was served via the court's electronic eFile system to all
13 recipients registered for e-Service on the above entitled case as listed below:

14 Service Date: 10/31/2022

15 Amanda White	awhite@ag.nv.gov
16 Heather Procter	hprocter@ag.nv.gov
17 Marsha Landreth	mlandreth@ag.nv.gov
18 Rikki Garate	rgarate@ag.nv.gov
19 Sheryl Serreze	sserreze@ag.nv.gov
20 Jaimie Stilz	jstilz@ag.nv.gov
21 Cheryl Martinez	cjmartinez@ag.nv.gov
22 Louis Schneider	Lcslawllc@yahoo.com
23 Joselina Gochuico	jgochuico@ag.nv.gov

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**EIGHTH JUDICIAL DISTRICT COURT
CLARK COUNTY, NEVADA**

IN THE MATTER OF THE WRONGFUL CONVICTION OF:
LUQRIS THOMPSON

Case No.: A-21-842033-C
Dept: No: XXVI

CERTIFICATE OF INNOCENCE AND ORDER

Petitioner Luqris Thompson (Thompson) timely filed this action for relief on October 1, 2021, pursuant to NRS 41.900, *et seq.*, inclusive, which provides for the compensation of certain persons who were wrongfully convicted and imprisoned. The Court finds and orders as follows:

1. On November 30, 2007, a jury empaneled in the State of Nevada in Clark County convicted Thompson of one count each of Conspiracy to Commit a Crime, Burglary, Robbery, First Degree Kidnapping, and Attempt Grand Larceny Auto in *State v. Thompson*, Eighth Judicial District Court Case No. 07-C-236198, for crimes committed against victim Renee Coppola on April 9, 2007.

2. This Court sentenced Thompson to incarceration for a total of 78 to 228 months. Thompson was imprisoned in the Nevada Department of Corrections (NDOC).

3. Pursuant to further investigation and new evidence presented, on August 8, 2012, the Clark County District Attorney's Office filed an Ex Parte Motion to Vacate the Judgement [sic] of Conviction, Dismiss the Case and Release Defendant Forthwith requesting this Court vacate Thompson's conviction. That same day, this Court granted the Motion and entered an Order vacating Thompson's conviction, dismissing Case No. 07-C-236198, and authorizing Thompson's release from incarceration. The NDOC released Thompson from custody on August 10, 2012.

4. Thompson affirmed in his Verified Statement of Facts filed with this Court that he did not commit the crimes for which he was convicted, nor any lesser included offense, nor did he aid, abet or act as an accomplice to the crimes.

NOW, THEREFORE,

A. This Court finds that Thompson did not commit the offenses for which he was convicted and is actually innocent.

1 CSERV

2 DISTRICT COURT
3 CLARK COUNTY, NEVADA

4
5
6 Luqris Thompson, Plaintiff(s)

CASE NO: A-21-842033-C

7 vs.

DEPT. NO. Department 26

8 None None, Defendant(s)

9
10 **AUTOMATED CERTIFICATE OF SERVICE**

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12 Court. The foregoing Order was served via the court's electronic eFile system to all
13 recipients registered for e-Service on the above entitled case as listed below:

14 Service Date: 10/31/2022

15 Amanda White

awhite@ag.nv.gov

16 Heather Procter

hprocter@ag.nv.gov

17 Marsha Landreth

mlandreth@ag.nv.gov

18 Rikki Garate

rgarate@ag.nv.gov

19 Sheryl Serreze

sserreze@ag.nv.gov

20 Jaimie Stilz

jstilz@ag.nv.gov

21 Cheryl Martinez

cjmartinez@ag.nv.gov

22 Louis Schneider

Lcslawllc@yahoo.com

23 Joselina Gochuico

jgochuico@ag.nv.gov

24
25
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27
28

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: November 14, 2022
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Jennifer Hamilton, Executive Branch Budget Officer
Governor's Finance Office, Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

OFFICE OF THE ATTORNEY GENERAL

Agenda Item Write-up:

Pursuant to NRS 179.225, the Office of the Attorney General requests the Board of Examiners to approve a transfer from the Statutory Contingency Account in the amount of \$941,917 to cover additional expenditures currently projected for the remainder of FY2023 causing a shortfall in the Extraditions Budget Account.

Additional Information:

Costs for extradition transports substantially increased with travel restrictions imposed in response to the COVID-19 pandemic resulting in what appears to be a permanent change in the type of transports. Previous transfers of funds were moved from Fiscal Year 2023 to Fiscal Year 2022 pursuant to AB494, Section 35 of the 2021 Legislative Session to cover the shortfall that occurred in Fiscal Year 2022.

Statutory Authority:

BOE approval is required pursuant to NRS 179.225

REVIEWED: _____
ACTION ITEM: _____

AARON D. FORD
Attorney General

KYLE E.N. GEORGE
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General



JESSICA L. ADAIR
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street
Carson City, Nevada 89701

MEMORANDUM

To: Jennifer Hamilton, Executive Branch Budget Officer
From: Jessica Hoban, CFO 775-684-1116 JHoban@ag.nv.gov
Date: November 3, 2022
Subject: Statutory Contingency Funds Request – BA 1002

This memorandum serves as a request for approval to transfer funds from the Reserve for Statutory Contingency Account to cover a shortfall for projected expenditures from extraditions activities as authorized in NRS 179.225.

The Extraditions Program, in Budget Account 1002, requests the amount of \$941,917 to cover additional expenditures currently projected for the remainder of Fiscal Year 2023.

This shortfall is primarily due to two circumstances:

- Costs for transports increased beginning with travel restrictions imposed in relation to the COVID-19 pandemic – resulting standard practices continue with a change in type of transports as compared to pre-pandemic practices; and
- Previous transfers of funds were moved from Fiscal 2023 and placed in Fiscal Year 2022 to cover a shortfall in Fiscal Year 2022, pursuant to AB 494, Section 35 of the 2021 Legislative Session.

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: November 17, 2022

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Nikki Hovden, Executive Branch Budget Officer
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF MOTOR VEHICLES – MOTOR CARRIER

Agenda Item Write-up:

Pursuant to NAC 333.175, the Department requests approval to continue to participate in a Kentucky Transportation Cabinet/Division of Motor Carriers contract with Explore Information Services, LLC to provide access to an existing and fully operational International Fuel Tax Agreement system.

Additional Information:

The department's current system has no provision for filing amended, corrected or audited returns and has no financial component resulting in IFTA non-compliance. The State of Kentucky holds a contract with Explore Information Services, LLC in which they maintain and host the IFTA Processing Consortium (IPC) system. The IPC system is a highly configurable, multi-tenant system, personalized for each participating jurisdiction. The purpose of the IPC system is to maintain compliance with the IFTA Articles of Agreement, Procedures Manual, Audit Manual and the IFTA Clearinghouse information exchange protocols and procedures. Kentucky has renewed the contract to include six jurisdictions that are members of the IPC, joined via a memorandum of agreement prior.

Statutory Authority: - NAC 333.175

REVIEWED: <u>SB</u>
ACTION ITEM: _____

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **26949**

Agency Name:	DEPARTMENT OF MOTOR VEHICLES	Legal Entity Name:	COMMONWEALTH OF KENTUCKY
Agency Code:	810	Contractor Name:	COMMONWEALTH OF KENTUCKY
Appropriation Unit:	4717-15	Address:	KENTUCKY TRANSPORTATION CABINE 200 MERO STREET
Is budget authority available?:	Yes	City/State/Zip:	FRANKFORT, KY 40622
If "No" please explain:	Not Applicable	Contact/Phone:	Latasha Williams 502-782-5391
		Vendor No.:	T27041531
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
X Highway Funds	100.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **12/2022**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2026**Contract term: **4 years and 31 days**4. Type of contract: **Other (include description): Joinder Contract per NRS 332.195**Contract description: **IFTA Tax System**

5. Purpose of contract:

This is a new contract to provide quick access to an existing and fully operational International Fuel Tax Agreement (IFTA) System. IFTA enables participating jurisdictions to act cooperatively and provide mutual assistance in the administration and collection of motor fuel tax. The states current system has no provisions for filing amended, corrected or audited returns and has no financial component; resulting in IFTA non-compliance. Kentucky (KY) holds a contract with Explore Information Services, LLC in which they maintain and host the IFTA Processing Consortium (IPC) system. The IPC system is a highly configurable, multi-tenant system, personalized for each jurisdiction. The purpose of the IPC system is to maintain compliance with the IFTA Articles of Agreement, Procedures Manual, Audit Manual and the IFTA Clearinghouse information exchange protocols and procedures.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$621,208.68****II. JUSTIFICATION**

7. What conditions require that this work be done?

The Intermodal Surface Transportation Efficiency Act (ISTEA) of 1991 required all continental states participate by 1996 or lose funding. NRS 366.175 provides authority for the Department to be a Member Jurisdiction of IFTA; and Nevada has been a member since July 1991 with an implementation of January 1992.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 332.195 which allows the State of Nevada to join or use contracts of other local or state governments located within or outside the State with the authorization of the contracting vendor.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pgra1	11/03/2022 10:32:56 AM
Division Approval	asmit3	11/04/2022 09:10:50 AM
Department Approval	asmit3	11/04/2022 09:10:54 AM
Contract Manager Approval	asampso2	11/04/2022 11:27:35 AM
Budget Analyst Approval	nhovden	11/17/2022 17:16:47 PM
BOE Agenda Approval	nhovden	11/17/2022 17:21:07 PM
BOE Final Approval	Pending	

LEASES SUMMARY

BOE #	LESSEE	LESSOR	AMOUNT						
1.	DEPARTMENT OF BUSINESS & INDUSTRY	OMNINET 3300 SAHARA, LLC	\$13,474,582						
		This is an extension of an existing lease.							
		Term of Lease:	<table border="1"> <tr> <td data-bbox="764 409 930 445">09/01/2022</td> <td data-bbox="930 409 1528 445"></td> </tr> <tr> <td data-bbox="764 445 930 480">-</td> <td data-bbox="930 445 1528 480"></td> </tr> <tr> <td data-bbox="764 480 930 499">08/31/2029</td> <td data-bbox="930 480 1528 499">Located in Las Vegas</td> </tr> </table>	09/01/2022		-		08/31/2029	Located in Las Vegas
09/01/2022									
-									
08/31/2029	Located in Las Vegas								

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.
 This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	
Reviewed by:	
Reviewed by:	

STATEWIDE FIRST AMENDMENT LEASE INFORMATION

1. Agency: Department of Business & Industry
 1830 College Parkway Suite 100
 Carson City, Nevada 89706
 Terry Reynolds
 T: 775.684.2995 E: treynolds@business.nv.gov

Remarks: This First Amendment changes the expiration date from June 30, 2029 as indicated on the original lease to August 31, 2029. No Monetary values have changed at all..

Exceptions/Special notes:

2. Name of Lessor: Omninet 3300 Sahara, LLC

3. Address of Lessor: 9420 Wilshire Boulevard, 4th Floor
 Beverly Hills, California 90212

4. Property contact: Omninet Property Management
 Debbie Moos
 P: 702.790.3236 F: 702.778.7815 E: debm@omninet.com

5. Address of Lease property: 3300 West Sahara Avenue, Floors 2, 3, & 4
 Las Vegas, Nevada 89102

a. Square Footage: Rentable Usable 68,552

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Improve ment cost per square foot	Base Rent cost per square foot	Actual cost per square foot
\$ 154,242.00	12	\$ 1,850,904.00	September 1, 2022 - August 31, 2023	\$0.00	\$0.00	\$2.25
0% \$ 154,242.00	12	\$ 1,850,904.00	September 1, 2023 - August 31, 2024	\$0.00	\$0.00	\$2.25
3% \$ 159,040.64	12	\$ 1,908,487.68	September 1, 2024 - August 31, 2025	\$0.00	\$0.00	\$2.32
0% \$ 159,040.64	12	\$ 1,908,487.68	September 1, 2025 - August 31, 2026	\$0.00	\$0.00	\$2.32
3% \$ 163,839.28	12	\$ 1,966,071.36	September 1, 2026 - August 31, 2027	\$0.00	\$0.00	\$2.39
0% \$ 163,839.28	12	\$ 1,966,071.36	September 1, 2027 - August 31, 2028	\$0.00	\$0.00	\$2.39
3% \$ 168,637.92	12	\$ 2,023,655.04	September 1, 2028 - August 31, 2029	\$0.00	\$0.00	\$2.46
		84	\$ 13,474,581.12			

c. Total Lease Consideration: \$0.00

d. Total Improvement Cost: \$0.00

e. Option to renew: Yes No Renewal terms: One (1) Identical Term

f. Holdover notice: # of Days required 30 Holdover terms: 5%/90

g. Term: Seven (7) years

h. Pass-thrus/CAM/Taxes Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: \$2.50

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 4681, multiple

6. This lease constitutes: An extension of an existing lease
 An addition to current facilities (requires estimated expenses)
 A relocation (requires estimated expenses)
 A new location (requires estimated expenses)
 Remodeling only
 Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

RECEIVED

NOV 17 2022

GOVERNOR'S FINANCE OFFICE
 BUDGET DIVISION

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Terry J. Reynolds
Terry J. Reynolds (Nov 9, 2022 16:37 PST)

Nov 9, 2022

Authorized Agency Signature

Date

226

For Public Works Information:

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	Foreign	
f. Nevada Business ID Number:	NV20141635918	Exp: 10/31/2023
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	T29039107	
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO



11/16/22

Authorized Signature
Public Works Division

Date

BM

For Board of Examiners

YES

NO

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	011	GOVERNOR'S OFFICE - STATE ENERGY OFFICE - OFFICE OF ENERGY	UNIVERSITY MEDICAL CENTER	FEDERAL	\$202,564	
	Contract Description:	This is a new contract to provide design, development, and analysis of a microgrid system that could be deployed at critical facilities in the University Medical Center (UMC) of Southern Nevada, Las Vegas. UMC will also study the impact of hazards associated with battery storage systems and utilize its emergency manager to understand those risks.				
	Term of Contract:	Upon Approval - 04/23/2024	Contract # 26921			
2.	012	GOVERNOR'S OFFICE - NUCLEAR PROJECTS OFFICE	URBAN ENVIRONMENTAL RESEARCH, LLC	HIGHWAY	\$300,000	
	Contract Description:	This is the first amendment to the original contract which provides contractor support for agency activities. This amendment increases the maximum amount from \$400,000 to \$700,000 due to the increased need for these services.				
	Term of Contract:	01/11/2022 - 12/31/2023	Contract # 25258			
3.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	NEVADA CHILLER AND BOILER, INC.	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$278,912	
	Contract Description:	This is a new contract to provide air filter services for Carson City Department of Motor Vehicles, Department of Education, Nevada State Library and Archives, and Supreme Court buildings.				
	Term of Contract:	01/01/2023 - 12/31/2026	Contract # 26902			
4.	270	CANNABIS COMPLIANCE BOARD - MARIJUANA REGULATION AND CONTROL ACCOUNT	METRC, LLC	FEE: LICENSURE	\$506,000	
	Contract Description:	This is a new contract to provide an ongoing seed-to-sale inventory tracking and management system for the purpose of collecting, reviewing, and analyzing all data needed to effectively manage the state's cannabis program.				
	Term of Contract:	Upon Approval - 12/31/2028	Contract # 26954			
5.	300	DEPARTMENT OF EDUCATION - GEAR UP	STUDENT SUCCESS ACADEMY, LLC	FEDERAL	\$1,394,824	
	Contract Description:	This is the first amendment to the original contract which provides digital on-demand student support services. This amendment increases the maximum amount from \$1,625,232 to \$3,020,056 due to the increased need for these services.				
	Term of Contract:	03/10/2020 - 03/31/2024	Contract # 22808			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
6.	300	DEPARTMENT OF EDUCATION - OTHER STATE EDUCATION PROGRAMS	JOBS FOR NEVADA GRADUATES, INC.	GENERAL	\$252,098	
	Contract Description:	This is the second amendment to the original contract which provides training to improve outcomes of public education, provide work opportunities for high school students, and increase college enrollment and completion rates for high-risk youth populations. This amendment increases the maximum amount from \$7,478,928 to \$7,731,026 due to the increased need for these services. This amendment is contingent upon IFC approval of work program #C61903.				
	Term of Contract:	07/01/2021 - 06/30/2023	Contract # 24704			
7.	300	DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO	FEDERAL	\$945,761	Exempt
	Contract Description:	This is the second amendment to the original interlocal agreement which provides ongoing Quality Rating Improvement System (QRIS) Assessors and a QRIS coaching academy. This amendment extends the termination date from June 30, 2024 to June 30, 2025 and increases the maximum amount from \$2,047,560 to \$2,993,321 due to the continued need for these services.				
	Term of Contract:	07/01/2020 - 06/30/2025	Contract # 23172			
8.	300	DEPARTMENT OF EDUCATION - STUDENT AND SCHOOL SUPPORT	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO	FEDERAL	\$321,341	
	Contract Description:	This is a new interlocal agreement to provide external evaluation of the 21st Century Community Learning Centers program.				
	Term of Contract:	Upon Approval - 12/31/2025	Contract # 26888			
9.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - SENIOR RX AND DISABILITY RX	HUMANA INSURANCE COMPANY	OTHER: HEALTHY NEVADA FUNDS	\$231,304	Exempt
	Contract Description:	This is a new contract to provide ongoing state pharmaceutical assistance to subsidize monthly premiums to eligible members who are enrolled in Medicare Part D prescription drug plans and Medicare Advantage plans with prescription drug benefits.				
	Term of Contract:	01/01/2023 - 12/31/2026	Contract # 26927			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
10.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - INTER-GOVERNMENTAL TRANSFER PROGRAM	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO, SCHOOL OF MEDICINE	OTHER: REVENUE	\$7,212,000	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide intergovernmental transfer and voluntary contribution for the calculation for directed managed care capitated payments for services provided to Medicaid recipients enrolled in a Managed Care Organization.				
		Term of Contract:	01/01/2021 - 12/31/2024	Contract # 26882		
11.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - HEALTH CARE FINANCING AND POLICY ADMINISTRATION	MYERS AND STAUFFER, LLC	FEDERAL	\$443,625	
	Contract Description:	This is a new contract to provide a statewide cost-based rate study on services offered under home and community-based services.				
		Term of Contract:	Upon Approval - 11/30/2023	Contract # 26887		
12.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - BEHAVIORAL HEALTH ADMINISTRATION	NETSMART TECHNOLOGIES, INC.	GENERAL	\$186,033	Sole Source
	Contract Description:	This is the first amendment to the original contract which provides upgrades to the Netsmart myAvatar Electronic Health Records system. This amendment increases the maximum amount from \$691,414 to \$877,477 due to additional scope of work definition and requirements for the RevConnect Clearinghouse Billing and Receivable module and transition plan. This contract is contingent upon IFC approval of work program #C61526.				
		Term of Contract:	07/12/2022 - 06/30/2026	Contract # 26412		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
13.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - WOMEN, INFANT, AND CHILDREN FOOD SUPPLEMENT	JAMES P. MAGEE AND ASSOCIATES (JPMA, INC.)	FEDERAL	\$221,137	Sole Source
	Contract Description:	This is a new contract to provide an online shopping application to the current online ordering system.				
		Term of Contract:	Upon Approval - 07/31/2023	Contract # 26822		
14.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - COMMUNICABLE DISEASES	MAGELLAN MEDICAID ADMINISTRATION, INC.	OTHER: PHARMACEUTICAL REBATES 70% FEDERAL 30%	(\$24,814,745)	
	Contract Description:	This is the first amendment to the original contract which provides pharmacy benefits manager services for clients of the Ryan White HIV/AIDS Part B Program. This amendment decreases the maximum amount from \$70,319,656 to \$45,504,911 due to the increased number of clients obtaining insurance.				
		Term of Contract:	07/01/2021 - 06/30/2025	Contract # 24335		
15.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - BIOSTATISTICS AND EPIDEMIOLOGY	BITFOCUS, INC.	FEDERAL	\$311,680	Sole Source
	Contract Description:	This is a new contract to provide ongoing software maintenance and support services for the Homeless Management Information System.				
		Term of Contract:	09/01/2022 - 08/31/2026	Contract # 26874		
16.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - WELFARE FIELD SERVICES	OPPORTUNITY VILLAGE	GENERAL 30% FEDERAL 70%	\$159,269	Exempt
	Contract Description:	This is a new contract to provide ongoing janitorial services for the Cambridge District Office in Las Vegas.				
		Term of Contract:	01/01/2023 - 12/31/2026	Contract # 26905		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
17.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - INFORMATION SERVICES	NETSMART TECHNOLOGIES, INC.	GENERAL 37% FEDERAL 63%	\$460,000	Sole Source
	Contract Description:	This is the first amendment to the original contract which provides ongoing services for the maintenance and annual hosting of the myAVATAR system. This amendment increases the maximum from \$901,618.79 to \$1,361,618.79 due to required system upgrades.				
		Term of Contract:	07/01/2022 - 06/30/2025	Contract # 26319		
18.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE	TOGETHER FACING THE CHALLENGE	FEDERAL	\$67,600	
	Contract Description:	This is the third amendment to the original contract which provides training in the use of evidence-based model of specialized foster care. This amendment extends the termination date from December 31, 2022 to November 30, 2024 and increases the maximum amount from \$67,600 to \$135,200 due to the continued need for these services.				
		Term of Contract:	01/12/2021 - 11/30/2024	Contract # 23729		
19.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES	NETSMART TECHNOLOGIES, INC.	GENERAL 42.4% FEDERAL 57.6%	\$377,967	Sole Source
	Contract Description:	This is a new contract to provide a medication management system including electronic order entry and electronic medication administration records to improve patient safety and prescribing practices.				
		Term of Contract:	12/13/2022 - 06/30/2026	Contract # 26968		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
20.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES	NEVADA P.E.P., INC.	GENERAL 31% OTHER: HEALTHY NEVADA 12% FEDERAL 57%	\$2,301,329	
	Contract Description:	This is the first amendment to the original contract which provides ongoing family support services to children with severe emotional disabilities and their families. This amendment extends the termination date from December 31, 2023 to June 30, 2024 and increases the maximum amount from \$1,475,038.16 to \$3,776,366.85 due to the increased need for these services.				
		Term of Contract:	01/01/2020 - 06/30/2024	Contract # 22590		
21.	431	OFFICE OF THE MILITARY	CONSTRUCTION DESIGN SERVICES, INC.	FEDERAL	\$125,850	Professional Service
	Contract Description:	This is a new contract to provide energy security and resiliency feasibility assessments at various facilities in southern Nevada.				
		Term of Contract:	Upon Approval - 09/30/2023	Contract # 26767		
22.	431	OFFICE OF THE MILITARY	WELLES PUGSLEY ARCHITECTS, LLP DBA PUGSLEY SIMPSON COULTER	FEDERAL	\$250,000	Professional Service
	Contract Description:	This is a new contract to provide a professional level 2 audit with a focus on energy saving estimates at the southern Nevada National Guard facilities.				
		Term of Contract:	Upon Approval - 09/30/2023	Contract # 26911		
23.	700	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES	LGA ARCHITECTURE	BONDS	\$1,079,540	
	Contract Description:	This is a new contract to provide professional services in the design of a new visitors center at Valley of Fire State Park.				
		Term of Contract:	Upon Approval - 06/30/2024	Contract # 26960		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
24.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	US EDIRECT, INC.	FEDERAL	\$2,450,000	
	Contract Description:	This is a new service agreement under Master Service Agreement 99SWC-NV22-12006 which provides citizen engagement platforms. This service agreement includes a cloud-based recreation management platform solution for online reservations and gift shop point-of-sale management.				
		Term of Contract:	Upon Approval - 04/30/2027	Contract # 26861		
25.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - INDUSTRIAL SITE CLEANUP	DESERT RESEARCH INSTITUTE	OTHER: SETTLEMENT INCOME	\$140,153	Exempt
	Contract Description:	This is the first amendment to the original contract which provides assistance in evaluating and enhancing groundwater flow and transport models at the Black Mountain Industrial site in Henderson. This amendment increases the maximum amount from \$323,335 to \$463,488 due to the increased need for these services.				
		Term of Contract:	01/11/2022 - 01/10/2026	Contract # 25242		
26.	741	DEPARTMENT OF BUSINESS AND INDUSTRY - INSURANCE - INSURANCE REGULATION	RISK & REGULATORY CONSULTING, LLC	FEE: EXAMINATION	\$2,500,000	
	Contract Description:	This is a new contract to provide statutory examination services.				
		Term of Contract:	Upon Approval - 08/31/2026	Contract # 26830		
27.	810	DEPARTMENT OF MOTOR VEHICLES - DIRECTOR'S OFFICE	PULSAR ADVERTISING, INC.	HIGHWAY 66% FEE: USER CHARGES 34%	\$1,485,104	
	Contract Description:	This is a new contract to provide the development of marketing strategies, media, and materials to be utilized in two advertising campaigns as well as developing media buy schedules and purchasing advertisements.				
		Term of Contract:	07/01/2023 - 06/30/2027	Contract # 26894		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
28.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - UNEMPLOYMENT INSURANCE	FAST ENTERPRISES, LLC	FEDERAL	\$72,063,000	
	Contract Description:	This is a new contract to provide software, implementation, maintenance, and support for a modernized unemployment collection and disbursement system to be used by all employers and unemployment recipients. This contract is contingent upon IFC approval of work program #C61956.				
	Term of Contract:	Upon Approval - 12/12/2032	Contract # 26950			

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **26921**Agency Name: **STATE ENERGY OFFICE**Agency Code: **011**Appropriation Unit: **4868-12**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: UNIVERSITY MEDICAL CENTER

Contractor Name: **UNIVERSITY MEDICAL CENTER**Address: **1800 W. Charleston Blvd**City/State/Zip: **Las Vegas, NV 89102-2329**

Contact/Phone: Shana.Tello@umcsn.com 702-383-3842

Vendor No.: T40244401

NV Business ID: TN00220761

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 011

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **04/23/2024**Contract term: **1 year and 143 days**4. Type of contract: **Interlocal Agreement**Contract description: **Microgrid Grant**

5. Purpose of contract:

This is a new contract to design, develop, and analyze a microgrid system that could be deployed at critical facilities in the University Medical Center (UMC) of Southern Nevada, Las Vegas. UMC will also study the impact of hazards associated with battery storage systems and utilize its emergency manager to understand those risks.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$202,564.18**

Other basis for payment: FY23 \$20,256.42 FY24 \$184,307.76

II. JUSTIFICATION

7. What conditions require that this work be done?

The expected benefit is to implement cost effective power outage mitigation projects which are designed to increase resilience and public safety; reduce injuries and loss of life; and reduce damage and destruction to property, critical services, facilities, and critical infrastructure in times of natural disasters.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

It will allow the State of Nevada to use federal funding to enable UMC to identify mitigation actions for their electrical microgrids and implement projects that will reduce risks posed by natural hazards or extreme events.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

An interlocal contract for a grant awarded to University Medical Center.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Karen Long, Grants and Fiscal Manager Ph: 775-687-7180

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmcDani	10/21/2022 08:12:39 AM
Division Approval	jkidd	10/21/2022 10:21:45 AM
Department Approval	ssands	10/24/2022 09:19:15 AM
Contract Manager Approval	wpfaffp	11/08/2022 12:04:15 PM
Budget Analyst Approval	nhovden	11/17/2022 13:52:11 PM
BOE Agenda Approval	nhovden	11/17/2022 13:52:15 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25258** Amendment Number: **1**

Agency Name: **NUCLEAR PROJECTS OFFICE** Legal Entity Name: **URBAN ENVIRONMENTAL RESEARCH, LLC**

Agency Code: **012** Contractor Name: **URBAN ENVIRONMENTAL RESEARCH, LLC**

Appropriation Unit: **1005-11** Address: **337 S. GOLDEN KEY DR.**

Is budget authority available?: **Yes** City/State/Zip: **GILBERT, AZ 85233**

If "No" please explain: **Not Applicable** Contact/Phone: **Paul Washeba 702-469-3332**

Vendor No.: **T27024803A**

NV Business ID: **NV20061689932**

To what State Fiscal Year(s) will the contract be charged? **2022-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
X Highway Funds	100.00 %	Other funding	0.00 %

Agency Reference #: **012**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/11/2022**

Anticipated BOE meeting date **11/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2023**

Contract term: **1 year and 354 days**

4. Type of contract: **Contract**

Contract description: **Nuclear Expert Srvcs**

5. Purpose of contract:
This is the first amendment to the original contract which provides contractor support for agency activities. This amendment increases the maximum amount from \$400,000 to \$700,000 due to the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$400,000.00	\$400,000.00	\$400,000.00	Yes - Action
2. Amount of current amendment (#1):	\$300,000.00	\$300,000.00	\$300,000.00	Yes - Action
3. New maximum contract amount:	\$700,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

US Department of Energy's activities related to the siting, characterization, and licensing of the proposed Yucca Mountain nuclear waste repository in southern Nevada and the US Nuclear Regulatory Commission licensing hearing.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There is a lack of expertise in this agency and/or other state agencies to carry out the type of research and analyses required by this contract.
Pursuant to RFP #01GO-S1765, and in accordance with NRS 333, the selected vendor was the only vendor that submitted a proposal. An internal review was done by the Agency for Nuclear Projects.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the only one that submitted a proposal.

d. Last bid date: 10/01/2021 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2018 Agency for Nuclear Projects
Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	10/14/2022 11:31:21 AM
Division Approval	tmilazz1	10/14/2022 11:33:10 AM
Department Approval	tmilazz1	10/14/2022 11:33:16 AM
Contract Manager Approval	ssands	10/17/2022 10:42:54 AM

Budget Analyst Approval
BOE Agenda Approval

afrantz
afrantz

10/25/2022 17:54:14 PM
10/25/2022 17:55:31 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26902**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: NEVADA CHILLER AND BOILER, INC.
Agency Code: 082	Contractor Name: NEVADA CHILLER AND BOILER, INC.
Appropriation Unit: 1349-12	Address: 10 HARDY DR
Is budget authority available?: Yes	City/State/Zip: SPARKS, NV 89431-6307
If "No" please explain: Not Applicable	Contact/Phone: BRENNA SMITH 775/432-1331
	Vendor No.: T32006651
	NV Business ID: NV20151141050

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rental Income

Agency Reference #: **08DOA-S2150 JS**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2023**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2026**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **AIR FILTERS**

5. Purpose of contract:

This is a new contract to provide air filter services for Carson City Department of Motor Vehicles, Department of Education, Nevada State Library and Archives, and Supreme Court buildings.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$278,912.00**

Payment for services will be made at the rate of \$0.00 per quarter

Other basis for payment: CC DMV - \$2,378.75 per quarter - total \$38,060; NDE - \$1,362.50 per quarter - Total \$21,800; NSLA - \$10,149.25 per quarter - Total \$162,388; Courts - \$3,541.50 per quarter - Total \$56,664

II. JUSTIFICATION

7. What conditions require that this work be done?

The Buildings and Grounds Section is concerned with the safety, health and working conditions of all State employees. Its maintenance duties include heating, ventilating, and air conditioning.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds lacks the manpower and equipment.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor to submit a bid.

d. Last bid date: 10/06/2022 Anticipated re-bid date: 12/01/2026

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Since 05/16/2018 with Buildings and Grounds. Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Cheryl Warren , Custodial Supervisor 3 Ph: 775-684-1809

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpierro1	10/14/2022 12:45:42 PM
Division Approval	jkidd	10/17/2022 13:57:46 PM
Department Approval	ssands	10/17/2022 14:24:48 PM
Contract Manager Approval	kterr1	10/17/2022 14:47:23 PM
Budget Analyst Approval	nhovden	11/17/2022 14:28:02 PM
BOE Agenda Approval	nhovden	11/17/2022 14:28:04 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26954**

Agency Name: **CANNABIS COMPLIANCE BOARD**
Agency Code: **270**
Appropriation Unit: **4207-26**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **METRC, LLC**
Contractor Name: **METRC, LLC**
Address: **4151 S. PIPKIN ROAD**
City/State/Zip: **LAKELAND, FL 33811**
Contact/Phone: **Andrea Kiehl 813-433-7172**
Vendor No.: **T27042356**
NV Business ID: **NV20171659432**

To what State Fiscal Year(s) will the contract be charged? **2023-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % LICENSURE
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **RFP# 27CCB-S1977 HM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2028**

Contract term: **6 years and 32 days**

4. Type of contract: **Contract**

Contract description: **Seed-to-Sale Trackin**

5. Purpose of contract:

This is a new contract to provide an ongoing seed-to-sale inventory tracking and management system for the purpose of collecting, reviewing, and analyzing all data needed to effectively manage the state's cannabis program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$506,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Seed-to-Sale Inventory Tracking system must be a fully hosted cloud based solution that requires minimal intervention or management by CCB staff and is managed on a day-to-day basis by the selected vendor.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees or resources available to provide this service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**DH Technologies
Miracle Software Systems, Inc.
Gold Systems, Inc.**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #27CCB-S1977, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 08/04/2022 Anticipated re-bid date: 06/01/2028

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current vendor and services are satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Andrea Fountain, Management Analyst 3 Ph: 702-486-8243

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lfiguero	11/03/2022 17:35:24 PM
Division Approval	lfiguero	11/03/2022 17:35:28 PM
Department Approval	lfiguero	11/14/2022 08:00:01 AM
Contract Manager Approval	tday2	11/14/2022 08:19:25 AM
EITS Approval	ljean	11/17/2022 08:33:37 AM
Budget Analyst Approval	dlenzner	11/17/2022 14:25:08 PM
BOE Agenda Approval	dlenzner	11/17/2022 14:25:11 PM
BOE Final Approval	Pending	



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Tyler Klimas, Executive Director, CCB
Jason Giesler, ASO III, CCB
Morgan Canfield, ITM II, CCB

CC: Tim Galluzi, Administrator, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA
Robert Denhardt, State Chief Information Security Officer, EITS, DOA

FROM: Lisa Jean, Business Process Analyst III, EITS, DOA

SUBJECT: TIN Completion Memo - CCB – 258 – Marijuana Program Regulation – BA 4207 - Update A

DATE: March 10, 2022

We have completed an updated review of CCB’s Marijuana Program Regulation – TIN 258 (formerly known as “Seed to Sale System”).

This TIN is based on the TIR submitted by Tax on 7/10/2017 and extends the existing vendor cannabis seed to sale tracking software contract for one year. This investment for \$60,000 in this biennium (100% Fee-based funding) is to provide marijuana program regulation through the vendor solution that is already in place to provide tracking, tracing, trending, and reporting capabilities. An RFP will be created for this solution prior to FY23.

Cannabis seed to sale tracking software is a specialized inventory management software that tracks legal cannabis from seed to the end consumer purchase. The software provides a necessary resource for regulating a safe and legal supply chain within the cannabis industry. This extension will bridge the time gap and allow the agency to complete the RFP process.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Tyler Klimas, Executive Director, CCB
Lisa Figueroa, CCB Administrative Services Officer, CCB
Steve Gilbert, Licensing Chief, CCB
Morgan Canfield, IT Manager II, CCB

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – CCB – TIN 258 – *Marijuana Program Regulation*
– Update B – BA 4207

DATE: November 16, 2022

We have completed our review for the Cannabis Compliance Board's (CCB) – *Marijuana Program Regulation* – TIN 258, Update B.

The submitted TIN, for an estimated value of \$102,167.00 in the FY22/FY23 biennium, \$168,666.00 in the FY24/FY25 biennium, and \$295,166 in FY26 – FY29 (100% State Fees), is to reflect the new RFP/Contract with METRC, LLC. The scope has not changed, and implementation has been completed.

The solution tracks legal cannabis from seed to the end consumer purchase and provides a necessary resource for regulating a safe and legal supply chain within the cannabis industry. The new contract will extend through 12/31/2028.

The agency considers the investment and final implementation to have an ongoing low security risk, as the solution is an external cloud-based solution.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid

integration delays.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22808** Amendment Number: **1**

Agency Name: **NDE - DEPARTMENT OF EDUCATION** Legal Entity Name: **Student Success Academy, LLC**

Agency Code: **300** Contractor Name: **Student Success Academy, LLC**

Appropriation Unit: **2678-04** Address: **143 Pine Cone Rd.**

Is budget authority available?: **Yes** City/State/Zip: **Wilmington, NC 28409**

If "No" please explain: **Not Applicable** Contact/Phone: **Michael Benko 214-934-8343**

Vendor No.: **T29042793**

NV Business ID: **NV20191613408**

To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/10/2020**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **03/31/2024**

Contract term: **4 years and 22 days**

4. Type of contract: **Contract**

Contract description: **Student Support Serv**

5. Purpose of contract:

This is the first amendment to the original contract which provides digital on-demand student support services. This amendment increases the maximum amount from \$1,625,232 to \$3,020,056 due to the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,625,232.00	\$1,625,232.00	\$1,625,232.00	Yes - Action
2. Amount of current amendment (#1):	\$1,394,824.00	\$1,394,824.00	\$1,394,824.00	Yes - Action
3. New maximum contract amount:	\$3,020,056.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Students need support services to ready them for college.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that cannot be performed by State personnel.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #30DOE-S866, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 09/27/2020 Anticipated re-bid date: 11/01/2023

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mbro28	11/01/2022 11:21:50 AM
Division Approval	carnol1	11/02/2022 07:18:45 AM
Department Approval	carnol1	11/02/2022 07:18:48 AM
Contract Manager Approval	strongc7	11/02/2022 07:58:54 AM
Budget Analyst Approval	dlenzner	11/16/2022 18:46:08 PM
BOE Agenda Approval	dlenzner	11/16/2022 18:46:10 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number:	24704	Amendment Number:	2
Agency Name:	NDE - DEPARTMENT OF EDUCATION	Legal Entity Name:	JOBS FOR NEVADA GRADUATES, INC.
Agency Code:	300	Contractor Name:	JOBS FOR NEVADA GRADUATES, INC.
Appropriation Unit:	2699-25	Address:	4045 S BUFFALO DR STE A101-128
Is budget authority available?:	No	City/State/Zip:	LAS VEGAS, NV 89145
If "No" please explain:	See Work Program #C61903		
		Contact/Phone:	RENE CANTU 702-810-3068
		Vendor No.:	T32002801A
		NV Business ID:	NV20131697401

To what State Fiscal Year(s) will the contract be charged? **2022-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**

Anticipated BOE meeting date 11/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **06/30/2023**

Termination Date:

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **NV JAG**

5. Purpose of contract:

This is the second amendment to the original contract which provides training to improve outcomes of public education, provide work opportunities for high school students, and increase college enrollment and completion rates for high-risk youth populations. This amendment increases the maximum amount from \$7,478,928 to \$7,731,026 due to the increased need for these services. This amendment is contingent upon IFC approval of work program #C61903.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$7,226,830.00	\$7,226,830.00	\$7,226,830.00	Yes - Action
a. Amendment 1:	\$252,098.00	\$252,098.00	\$252,098.00	Yes - Action
2. Amount of current amendment (#2):	\$252,098.00	\$252,098.00	\$252,098.00	Yes - Action
3. New maximum contract amount:	\$7,731,026.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Jobs for America's Graduates (JAG) is a state-based national non-profit organization dedicated to preventing dropouts among young people who are not at-risk. This contract will enable the Department of Education to fulfill its obligation to this program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Jobs for America's Graduates model requires the state to contract with a qualified non-profit organization to administer this program. Jobs for America's Graduates operates in school districts throughout the state and includes funding from private partnerships.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to SB 458 Section 8 (A), an allocation has been made directly to JAG therefore no waiver is required and no other vendors were solicited.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Education- 7/1/17-6/30/21 - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

mbro28

10/05/2022 12:15:05 PM

Division Approval	carnol1	10/05/2022 12:21:09 PM
Department Approval	carnol1	10/05/2022 12:21:13 PM
Contract Manager Approval	strongc7	10/18/2022 15:34:38 PM
Budget Analyst Approval	dlenzner	11/17/2022 18:56:51 PM
BOE Agenda Approval	dlenzner	11/17/2022 18:56:54 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23172	Amendment Number: 2
Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: BOARD OF REGENTS, NSHE ON BEHALF OF UNIVERSITY OF NEVADA, RENO
Agency Code: 300	Contractor Name: BOARD OF REGENTS, NSHE ON BEHALF OF UNIVERSITY OF NEVADA, RENO
Appropriation Unit: 2709-21	Address: UNR CONTROLLERS OFFICE MAIL STOP 0325
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89557-0325
If "No" please explain: Not Applicable	Contact/Phone: KARIM HUSSEIN 775-784-4040
	Vendor No.: D35000816
	NV Business ID: NA

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2024**

Contract term: **5 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **QRIS ASSESSORS**

5. Purpose of contract:

This is the second amendment to the original interlocal agreement which provides ongoing Quality Rating Improvement System (QRIS) Assessors and a QRIS coaching academy. This amendment extends the termination date from June 30, 2024 to June 30, 2025 and increases the maximum amount from \$2,047,560 to \$2,993,321 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,756,432.00	\$1,756,432.00	\$1,756,432.00	Yes - Action
a. Amendment 1:	\$291,128.00	\$291,128.00	\$291,128.00	Yes - Action
2. Amount of current amendment (#2):	\$945,761.00	\$945,761.00	\$945,761.00	Yes - Action
3. New maximum contract amount:	\$2,993,321.00			
and/or the termination date of the original contract has changed to:	06/30/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Quality Rating and Improvement System (QRIS) including assessors are part of Nevada's State Plan (as submitted by the Division of Welfare and Supportive Service Child Care Chief) which is a requirement of the Child Care and Development Block Grant.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The NDE, Office of Early Learning does not have sufficient number of staff to perform these activities. The Board of Regents - UNR is a government entity.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Per NRS 277.180 the agency is contracting with the Board of Regents, University of Nevada, Reno.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current- Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mbro28	11/09/2022 11:47:31 AM
Division Approval	carnol1	11/10/2022 10:42:00 AM
Department Approval	carnol1	11/10/2022 10:42:04 AM

Contract Manager Approval
Budget Analyst Approval
BOE Agenda Approval

strongc7
dlenzner
dlenzner

11/10/2022 10:56:49 AM
11/16/2022 18:31:10 PM
11/16/2022 18:31:14 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **26888**

Agency Name:	NDE - DEPARTMENT OF EDUCATION	Legal Entity Name:	University of Nevada Reno
Agency Code:	300	Contractor Name:	University of Nevada Reno
Appropriation Unit:	2712-65	Address:	Lombardi Recreation Center Room 203 1664 N Virginia St RENO, NV 89557-0124
Is budget authority available?:	Yes	City/State/Zip:	RENO, NV 89557-0124
If "No" please explain:	Not Applicable	Contact/Phone:	Elizabeth Christiansen 775-682-6853
		Vendor No.:	D35000816
		NV Business ID:	Government Entity

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 30DOE-S2062

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2025**Contract term: **3 years and 31 days**4. Type of contract: **Interlocal Agreement**Contract description: **21st CCLC**

5. Purpose of contract:

This is a new interlocal agreement to provide external evaluation of the 21st Century Community Learning Centers program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$321,341.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Sec 4206(b) of ESEA requires the state to conduct periodic evaluations in conjunction with NDE's overall evaluation plan to determine the effectiveness of programs and activities provided with these federal funds.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Center for Surveys, Evaluations, and Statistics at the University of Nevada, Reno is impressively positioned to carry out this work.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #30DOE-S2062, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/07/2022 Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mbro28	11/09/2022 11:58:34 AM
Division Approval	carnol1	11/10/2022 10:42:25 AM
Department Approval	carnol1	11/10/2022 10:42:27 AM
Contract Manager Approval	strongc7	11/10/2022 10:55:46 AM
Budget Analyst Approval	dlenzner	11/17/2022 19:15:20 PM
BOE Agenda Approval	dlenzner	11/17/2022 19:15:22 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26927**

Agency Name: DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name: HUMANA INSURANCE COMPANY
Agency Code: 402	Contractor Name: HUMANA INSURANCE COMPANY
Appropriation Unit: 3156-16	Address: PO BOX 533
Is budget authority available?: Yes	City/State/Zip: CAROL STREAM, IL 60197-4600
If "No" please explain: Not Applicable	Contact/Phone: 502/476-0867
	Vendor No.: T27015590B
	NV Business ID: NV20181754848

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Healthy Nevada Funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2023**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2026**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **SRxDRx Part-D Prescr**

5. Purpose of contract:

This is a new contract to provide ongoing state pharmaceutical assistance to subsidize monthly premiums to eligible members who are enrolled in Medicare Part D prescription drug plans and Medicare Advantage plans with prescription drug benefits.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$231,304.00**

Other basis for payment: As Invoiced per Attachment AA

II. JUSTIFICATION

7. What conditions require that this work be done?

Starting January 1, 2006, the Federal Medicare Part D plan went into effect. Nevada's Senior Rx and Disability Rx members must use Medicare Part D as their first resource for prescription drugs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not authorized to perform the needed services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

The State must contract with all prescription drug plans Federally authorized to offer Part D benefits in Nevada. (Section 1860D-23 (b)(2) of Social Security Act)

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

\$.90 (90 cents) per member - Administrative Fee

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amanocha	10/27/2022 13:50:44 PM
Division Approval	amanocha	10/27/2022 14:00:21 PM
Department Approval	dschmid5	11/02/2022 08:10:23 AM
Contract Manager Approval	macedved1	11/02/2022 08:37:40 AM
Budget Analyst Approval	afrantz	11/10/2022 11:18:19 AM
BOE Agenda Approval	afrantz	11/10/2022 11:18:22 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26882**

Agency Name:	DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name:	Board of Regents, NSHE UNR SOM
Agency Code:	403	Contractor Name:	Board of Regents, NSHE UNR SOM
Appropriation Unit:	3157-00	Address:	Pennington Medical Education Building 332
Is budget authority available?:	Yes	City/State/Zip:	RENO, NV 89557
If "No" please explain:	Not Applicable	Contact/Phone:	Kimberli Quinn 775-784-6214
		Vendor No.:	D35000816
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2021**

Anticipated BOE meeting date 12/2023

Retroactive? **Yes**

If "Yes", please explain

This contract is retroactive due to the approval from Centers for Medicare and Medicaid Services (CMS) on October 2021 to allow DHCFP to onboard and participate in this program with UNR SOM effective for the service periods starting January 2021.

3. Termination Date: **12/31/2024**

Contract term: **4 years**

4. Type of contract: **Revenue Contract**

Contract description: **State Directed Pymts**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide intergovernmental transfer and voluntary contribution for the calculation for directed managed care capitated payments for services provided to Medicaid recipients enrolled in a Managed Care Organization.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$7,212,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

This interlocal agreement allows DHCFP to invoice Board of Regents, NSHE UNR School of Medicine the IGT portion of the State Directed Payments. The IGT portion of the payment is used to fund the remaining federal share of the payment made for professional services provided by the UNR School of Medicine.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DHCFP employees are providing the programmatic and fiscal support for this program and Board of Regents, NSHE UNR School of Medicine is providing the Intergovernmental Transfer.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

UNR SOM has various contracts with DHCFP - Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Jeffry Majeski, MA III Ph: null

Jeffery Stroup, MA IV Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmayhall	10/18/2022 14:00:52 PM
Division Approval	ltuttl1	10/25/2022 08:58:35 AM
Department Approval	mлаufer	10/26/2022 11:30:47 AM
Contract Manager Approval	ltuttl1	10/26/2022 12:02:46 PM
Budget Analyst Approval	afrantz	11/18/2022 08:23:23 AM
BOE Agenda Approval	afrantz	11/18/2022 08:23:26 AM
BOE Final Approval	Pending	

Steve Sisolak
Governor

Richard Whitley, MS
Director



DEPARTMENT OF
HEALTH AND HUMAN SERVICES
Division of Health Care Financing and Policy
Helping people. It's who we are and what we do.



Suzanne Bierman, JD, MPH
Administrator

MEMORANDUM

DATE: October 14, 2022

TO: Lynnette Aaron, Executive Branch Budget Officer, Governor's Finance Office

FROM: Suzanne Bierman, Administrator, Division of Health Care Financing and Policy (DHCFP)

RE: Request for Retroactive Start Date for January 1, 2021, for Contract with Board of Regents, Nevada System of Higher Education on Behalf of the University of Nevada, Reno, School of Medicine (UNR SOM)

This memorandum requests a retroactive start date for the service period beginning January 1, 2021, for a contract for the Managed Care Organization (MCO) Directed Payment Program with the University of Nevada, Reno, School of Medicine.

This interlocal agreement is for the Intergovernmental Transfer (IGT) and Voluntary Contribution (VC) for the calculation for Directed Managed Care Capitated Payments for services provided to Medicaid recipients enrolled in an MCO.

This contract is retroactive due to the approval from Centers for Medicare and Medicaid Services (CMS) on October 2021 to allow DHCFP to onboard and participate in this program with UNR SOM effective for the service period starting January 2021.

Thank you for your consideration.

Suzanne Bierman

[Suzanne Bierman \(Oct 25, 2022 08:21 PDT\)](#)

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26887**

Agency Name: DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name: Myers and Stauffer, LLC
Agency Code: 403	Contractor Name: Myers and Stauffer, LLC
Appropriation Unit: 3158-32	Address: 100 Eastshore Drive Suite 200
Is budget authority available?: Yes	City/State/Zip: Glen Allen, VA 23059
If "No" please explain: Not Applicable	Contact/Phone: Johanna Linkenhoker 888-832-0856
	Vendor No.: T81098965A
	NV Business ID: NV20001070243

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date: 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/30/2023**

Contract term: **364 days**

4. Type of contract: **Contract**

Contract description: **Costbased Rate Study**

5. Purpose of contract:

This is a new contract to provide a statewide cost-based rate study on services offered under home and community-based services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$443,625.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Federal and State mandates require specific audits and rate settings to be conducted for Home and Community Based Services (HCBS) being paid with Medicaid funds.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources to conduct these reviews.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Public Consulting Group
Myers and Stauffer LC
Guidehouse, Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 40DHHS-S2057 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 05/26/2022 Anticipated re-bid date: 05/01/2023

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple State agencies. Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Ellen Frias-Wilcox, Social Services Prog Spec 3 Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aroma2	10/12/2022 12:11:02 PM
Division Approval	ltuttl1	10/12/2022 13:59:13 PM
Department Approval	pburrel1	10/13/2022 14:57:52 PM
Contract Manager Approval	ltuttl1	10/13/2022 16:48:25 PM
Budget Analyst Approval	afrantz	11/18/2022 09:03:12 AM
BOE Agenda Approval	afrantz	11/18/2022 09:03:14 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26412** Amendment Number: **1**
 Agency Name: **DHHS - PUBLIC AND BEHAVIORAL HEALTH** Legal Entity Name: **Netsmart Technologies, Inc.**
 Agency Code: **406** Contractor Name: **Netsmart Technologies, Inc.**
 Appropriation Unit: **3168-26** Address: **11100 Nall Avenue**
 Is budget authority available?: **No** City/State/Zip: **Overland Park, KS 66211-1612**
 If "No" please explain: **Contingent upon approval of WP C61526** Contact/Phone: **Jeff Matthews 913-242-6053**
 Vendor No.: **PUR0003686**
 NV Business ID: **NV20101021052**

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 17935**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/12/2022**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2026**

Contract term: **3 years and 354 days**

4. Type of contract: **Contract**

Contract description: **myAvatar**

5. Purpose of contract:

This is the first amendment to the original contract which provides upgrades to the Netsmart myAvatar Electronic Health Records system. This amendment increases the maximum amount from \$691,414 to \$877,477 due to additional scope of work definition and requirements for the RevConnect Clearinghouse Billing and Receivable module and transition plan. This contract is contingent upon IFC approval of work program #C61526.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$691,414.00	\$691,414.00	\$691,414.00	Yes - Action
2. Amount of current amendment (#1):	\$186,033.00	\$186,033.00	\$186,033.00	Yes - Action
3. New maximum contract amount:	\$877,447.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Federal and state requirements for Health Information Exchange (HIE) between providers and patients.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DPBH does not have the resources and staff to replicate this module and integrate it with the existing myAvatar EHR system.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 220602
Approval Date: 06/07/2022

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DPBH vendor since 2004, satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	10/27/2022 08:03:19 AM
Division Approval	rmille8	10/27/2022 08:03:23 AM
Department Approval	rmille8	10/27/2022 08:03:28 AM
Contract Manager Approval	rmille8	10/27/2022 08:03:32 AM
EITS Approval	ljean	11/01/2022 07:29:34 AM

Budget Analyst Approval
BOE Agenda Approval

jrodrig9
jrodrig9

11/09/2022 16:13:14 PM
11/09/2022 16:13:19 PM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Debi Reynolds, Deputy Administrator, DPBH, DHHS
John Borrowman, Acting Manager RCCU, DPBH, DHHS
Erin Williams, OIT IT Manager III, DPBH, DHHS
Kathleen Nojima, OIT ITP II/IT Project Manager, DPBH, DHHS

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DHHS – TIN 257 – *myAvatar Prior Authorization, Eligibility and Revenue Management System* – Update D – BA 3168, 3161

DATE: September 26, 2022

We have completed our review for the Department of Health and Human Services (DHHS), Division of Public and Behavioral Health's (DPBH) – *myAvatar Prior Authorization, Eligibility and Revenue Management System* – TIN 257, Update D.

This updated TIN, for an estimated value of \$288,035.60 in the FY22/FY23 biennium, \$392,940.80 in the FY24/FY25 biennium, and \$196,424 for FY26 (100% General Fund Cost Allocation), is to reflect adjusted costs to include the purchase of 16 additional NPIs which have their own one-time set up fees and a contingency for transaction overage for the 16 additional NPIs at 10% with the first year only calculated for 8 months and BA 3161 funding FY23.

The primary purpose of this technology investment is to upgrade the Netsmart MyAvatar EHR currently in use by the agency with additional modules to create a more integrated billing claims submission/clearinghouse for Medicare, Medicaid, Medicaid HMO/MCO, and private insurance, eligibility verification/coverage identification, and a prior authorization solution. This integrated solution

will:

- Optimize/maximize facility staff time
- Capture otherwise lost revenue (eligibility/other coverage, prior authorizations)
- Allow staff to transition from strictly transactional to oversight and auditing
- Keep up to date with changes in regulations/compliance
- Simplify support processes
- Streamline efficiencies and aggregate data
- Leverage automation to reduce manual workflow, increase productivity, and reduce errors
- Increase PHI security using the myAvatar Claims Clearinghouse

DPBH's OIT ISO will be asked to conduct pre- and post-implementation security reviews for the investment. The agency does not expect this solution to affect enterprise services utilizations.

The agency considers the investment and final implementation to have an ongoing low security risk.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26822**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	James P. Magee and Associates (JPMA, INC.)
Agency Code:	406	Contractor Name:	James P. Magee and Associates (JPMA, INC.)
Appropriation Unit:	3214-46	Address:	3858 Walnut St. Ste 160
Is budget authority available?:	Yes	City/State/Zip:	Denver, CO 80205
If "No" please explain:	Not Applicable	Contact/Phone:	Josh Newhouse 303-231-3700
		Vendor No.:	T27040671
		NV Business ID:	NV20222568802

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %
Agency Reference #:	C 18034		

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 11/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2023**

Contract term: **272 days**

4. Type of contract: **Contract**

Contract description: **WIC Online Ordering**

5. Purpose of contract:

This is a new contract to provide an online shopping application to the current online ordering system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$221,137.00**

Other basis for payment: Monthly upon receipt of invoice and approval by State

II. JUSTIFICATION

7. What conditions require that this work be done?

Under the GSCN executed contract with the state WIC program, online ordering solutions are to be explored through technology advancements within the WICshopper app and tested with at least one WIC authorized vendor throughout the grant period.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The WICshopper app is owned and operated by JPMA Inc. they alone have the ability to test this solution.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 220808

Approval Date: 08/30/2022

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor with DPBH since 2017, satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	10/05/2022 15:42:31 PM
Division Approval	rmille8	10/05/2022 15:42:43 PM
Department Approval	rmille8	10/05/2022 15:42:45 PM
Contract Manager Approval	rmille8	10/05/2022 15:42:49 PM
EITS Approval	ljean	10/06/2022 07:32:56 AM
Budget Analyst Approval	jrodrig9	11/09/2022 18:29:20 PM
BOE Agenda Approval	jrodrig9	11/09/2022 18:29:22 PM
BOE Final Approval	Pending	



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	220808 @

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:	Division of Public and Behavioral Health	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	Sarah Rogers	775-430-0014	Srogers@health.nv.gov
	Ronda Miller, MA III	775-684-5932	rondamiller@health.nv.gov

1b	Vendor Information:	
	Vendor Name:	James P. Magee and Associates' (JPMA Inc.)
	Contact Name:	Josh Newhouse
	Complete Address: City, State, and Zip Code	3858 Walnut St. STE 160
	Telephone Number:	1-303-232-3700
	Email Address:	Josh.newhouse@JPMA.com

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	<input checked="" type="checkbox"/>
	Professional Service Exemption:	<input type="checkbox"/>

1d	Contract Information:				
	Is this a new Contract? Check One:	Yes:	<input type="checkbox"/>	No:	<input type="checkbox"/>
	If 'No' Enter Amendment Number:	#			
	Enter CETS Number:	#			

1e	Term:				
	One (1) Time Purchase? Check One:	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
	Contract:	Start Date:	Upon Approval	End Date:	July 31, 2023

1f	Funding:	
	State Appropriated:	
	Federal Funds:	Gretchen Swanson Center of Nutrition WIC Online Ordering Grant
	Grant Funds:	

Other (Explain):	
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<i>Purchasing Use Only:</i>	
Approval #:	220808 (M)

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$217,691.00

2	Provide a description of work/services to be performed or services with goods to be purchased:
	<i>JPMA Inc. will provide upgrades to their proprietary WICshopper app that will allow WIC participants to choose "add to cart" in the application. Additionally, JPMA will test and integrate their app with WIC vendors and other online shopping apps to explore the opportunity to expand WIC online order capabilities. This upgrade is a try and buy feature, there are no further obligations for the state to support the upgrade beyond this one-time contract.</i>

3	What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?
	<i>JPMA is the developer and owner of the WICshopper app, a proprietary application. WICshopper has been used by Nevada WIC participants since 2017 and they are the only WIC application in the state that has the ability to maintain the WIC product list and communicate with back end WIC processors to analyze WIC Electronic Benefit Transfer (EBT) in real time.</i>

4	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
	<i>As the application owners and developers of the WICshopper app, JPMA is the only contractor that would be able to make the needed upgrades to the WICshopper app. To explore expanding WIC purchases in an online format, WICshopper has the unique capability to process WIC benefits through their app while exploring integration with WIC stores and WIC EBT processor. As a proprietary software application, all rights to these features are reserved by JPMA and need to go through their development process.</i>

5	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
		X	
	a. <i>If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.</i>		
	b. <i>If not, why were alternatives not evaluated?</i>	<i>Nevada WIC and WICshopper have worked closely since 2017, the entire project scope of the WIC online ordering grant was based on the development advancement needs of this already established app that is utilized by 75% of the Nevada WIC population.</i>	

Purchasing Use Only:	
Approval #:	220808@

6	Has the agency purchased these services/services with goods in the past? Check One:	Yes	No
	<i>NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u></i>		

	X	
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a. *If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for these services/services with goods, the following information must be provided along with the CETS contract number(s) associated with each:*

Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #
Start Date	End Date				
2017		\$31,800.00	Subscription	Internal PO	n/a
2018		\$31,800.00	Subscription	Internal PO	n/a
2019		\$29,400.00	Subscription	Internal PO (Shorter subscription period)	n/a
2020		\$31,800.00	Subscription	Internal PO	n/a
2021		\$31,800.00	Subscription	Internal PO	n/a

7	What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?
	<i>If this waiver is denied, the Nevada WIC program would not be able to complete the requirements of the grant and funding will be returned to Gretchen Swanson Center of Nutrition</i>

8	What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?
	<i>Since the software is proprietary, exploring other services would not have been applicable. There is only one app in the state of Nevada that monitors family level WIC benefits and is utilized by the state program and participants. This funded project was approved by the USDA to conduct the app upgrades specifically through the WICshopper app, hosted and maintained by JPMA.</i>

9	Will this purchase obligate the State to this vendor for future purchases? Check One:	Yes	No
	<i>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</i>		

	X	X
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a. *If yes, please provide details regarding future obligations or needs.*
DPBH may require yearly maintenance for these services.

Purchasing Use Only:	
Approval #:	220808 @

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Ronda Miller

Signature of Agency Representative Initiating Request

Ronda Miller

Print Name of Agency Representative Initiating Request

8/15/22

Date

Kelli Quintero

Signature of Agency Head Authorizing Request

Kelli Quintero

Print Name of Agency Head Authorizing Request

8/15/2022

Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	✓
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Approved by:

Kevin D. Doty

Administrator, Purchasing Division or Designee

8/30/22

Date

Steve Sisolak
Governor



#220808@

Laura E. Freed
Director

Matthew Tuma
Deputy Director

Timothy Galluzi
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Enterprise IT Services Division

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701

Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Andrea Rivers, Health Program Manager II, DPBH, DHHS
Brian Vezina, Administrative Services Officer I, DPBH, DHHS
Erin Williams, OIT IT Manager III, DPBH, DHHS
Sarah Rogers, Program Manager III, DPBH, DHHS

CC: Tim Galluzi, Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DHHS – TIN 509 – *Integration of WIC Online Ordering with WICShopper Application* – BA 3214

DATE: May 19, 2022

We have completed our review for the Department of Health and Human Services (DHHS), Division of Public and Behavioral Health's (DPBH) – *Integration of WIC Online Ordering with WICShopper Application* – TIN 509.

The submitted TIN, for an estimated value of \$267,703 in the FY22/FY23 biennium (100% Federal Grant), is to test the integration of WIC online ordering with the WICShopper application. This investment will explore a new platform for the WIC program to serve participants and vendors with WIC online ordering.

This grant includes WICShopper SaaS enhancements and exploratory funds to create requirements and develop them. The effort will be led by Nevada WIC.

The agency considers the investment and final implementation to have an ongoing low security risk. The application uses the EBT card number, and no personal identification information or health information are exchanged. The DPBH OIT ISO will conduct pre- and post-implementation security reviews for the investment.

#220808@

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

6/16
⑬



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Andrea Rivers, Health Program Manager II, DPBH, DHHS
Brian Vezina, Administrative Services Officer I, DPBH, DHHS
Erin Williams, OIT IT Manager III, DPBH, DHHS
Sarah Rogers, Program Manager III, DPBH, DHHS

CC: Tim Galluzi, Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DHHS – TIN 509 – *Integration of WIC Online Ordering with WICShopper Application* – BA 3214

DATE: May 19, 2022

We have completed our review for the Department of Health and Human Services (DHHS), Division of Public and Behavioral Health's (DPBH) – *Integration of WIC Online Ordering with WICShopper Application* – TIN 509.

The submitted TIN, for an estimated value of \$267,703 in the FY22/FY23 biennium (100% Federal Grant), is to test the integration of WIC online ordering with the WICShopper application. This investment will explore a new platform for the WIC program to serve participants and vendors with WIC online ordering.

This grant includes WICShopper SaaS enhancements and exploratory funds to create requirements and develop them. The effort will be led by Nevada WIC.

The agency considers the investment and final implementation to have an ongoing low security risk. The application uses the EBT card number, and no personal identification information or health information are exchanged. The DPBH OIT ISO will conduct pre- and post-implementation security reviews for the investment.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24335** Amendment Number: **1**

Agency Name: **DHHS - PUBLIC AND BEHAVIORAL HEALTH** Legal Entity Name: **Magellan Medicaid Administration, Inc.**

Agency Code: **406** Contractor Name: **Magellan Medicaid Administration, Inc.**

Appropriation Unit: **3215-24** Address: **11013 W. Broad Street, Ste 500**

Is budget authority available?: **Yes** City/State/Zip: **Glen Allen, VA 23060**

If "No" please explain: **Not Applicable** Contact/Phone: **Ann Walker 512-659-1376**

To what State Fiscal Year(s) will the contract be charged? **2022-2025** Vendor No.: **T32010992**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources. NV Business ID: **NV19791010102**

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	30.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	70.00 % Pharmaceutical Rebates

Agency Reference #: **C 17843**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Pharmacy Benefit Mgr**

5. Purpose of contract:

This is the first amendment to the original contract which provides pharmacy benefits manager services for clients of the Ryan White HIV/AIDS Part B Program. This amendment decreases the maximum amount from \$70,319,656 to \$45,504,911 due to the increased number of clients obtaining insurance.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$70,319,656.00	\$70,319,656.00	\$70,319,656.00	Yes - Action
2. Amount of current amendment (#1):	-\$24,814,745.00	-\$24,814,745.00	-\$24,814,745.00	Yes - Action
3. New maximum contract amount:	\$45,504,911.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Health Resources and Services Administration (HRSA) strongly encourage AIDS Drugs Assistance Programs (ADAPs) to utilize a Pharmacy Benefits Manager (PBM) to reduce administrative cost and for the adjudication of pharmacy claims. NMAP annually processes over 12,000 pharmacy claims.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The division does not have the infrastructure nor the resources to build the infrastructure to manage a pharmacy network that produces over 12,000 claims annually. The cost to build such an infrastructure would be more than the administrative cost of this contract.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Gainwell Technology
Ramsell Corp
ScriptGuide RX

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 40DHHS-S1471 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/18/2021 Anticipated re-bid date: 12/01/2024

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Previous vendor of the Division of Health Care Financing & Policy from 2003 to 2007 with satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	10/27/2022 08:52:21 AM
Division Approval	rmille8	10/27/2022 08:52:30 AM
Department Approval	rmille8	10/27/2022 08:52:34 AM

Contract Manager Approval

rmille8

10/27/2022 08:52:38 AM

Budget Analyst Approval

jrodrig9

11/09/2022 17:18:31 PM

BOE Agenda Approval

jrodrig9

11/09/2022 17:18:34 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26874**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	BITFOCUS, INC.
Agency Code:	406	Contractor Name:	BITFOCUS, INC.
Appropriation Unit:	3219-15	Address:	5940 South Rainbow, Ste. 400
Is budget authority available?:	Yes	City/State/Zip:	Las Vegas, NV 89118
If "No" please explain:	Not Applicable	Contact/Phone:	Robert Herdzik 702-605-6870
		Vendor No.:	T29033528
		NV Business ID:	NV20031461398

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C 18057

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2022**

Anticipated BOE meeting date 12/2022

Retroactive? **Yes**

If "Yes", please explain

The Bitfocus license, training and data management renewal process began in June 2022 with discussions between OPHIE and SAPTA to collaborate on a group contract with the intention of streamlining processes and meeting new contracting requirements. Submitting a TIN was also a new requirement, and this took several months to obtain necessary technical information from all parties including the vendor. This led to a delay in the State's ability to move forward with the contract.

3. Termination Date: **08/31/2026**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Software Licensing**

5. Purpose of contract:

This is a new contract to provide ongoing software maintenance and support services for the Homeless Management Information System.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$311,680.21**

Other basis for payment: Per Attachment Aa: Scope of Work and Deliverables

II. JUSTIFICATION

7. What conditions require that this work be done?

This work is required for appropriate management of the HMIS system used in the PATH Program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have sufficient training or expertise of the HMIS system in order to manage or train PATH Providers.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 221002

Approval Date: 10/04/2022

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor with DPBH since 2014, satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	10/21/2022 14:40:18 PM
Division Approval	rmille8	10/21/2022 14:40:20 PM
Department Approval	rmille8	10/21/2022 14:40:23 PM
Contract Manager Approval	rmille8	10/27/2022 09:04:35 AM
EITS Approval	ljean	11/01/2022 07:28:07 AM
Budget Analyst Approval	jrodrig9	11/09/2022 16:16:35 PM
BOE Agenda Approval	jrodrig9	11/09/2022 16:16:38 PM
BOE Final Approval	Pending	



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
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M E M O R A N D U M

TO: Lindsey Kinsinger, OPHIE Manager, DPBH, DHHS
Sophia Allec, Administrative Services Officer I, DPBH, DHHS
Erin Williams, IT Manager III, DPBH, DHHS
Jennifer Harbor, Management Analyst I, DPBH, DHHS

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DPBH – TIN 587 – *C-18057 Bitfocus* – BA 3219, 3170

DATE: September 12, 2022

We have completed our review for the Department of Health and Human Services (DHHS), Division of Public and Behavioral Health's (DPBH) – *C-18057 Bitfocus* – TIN 587.

The submitted TIN, for an estimated value of \$74,500.00 in the FY22/FY23 biennium, \$155,772.05 in the FY24/FY25 biennium, and \$81,408.16 for FY26 (66.4% Federal CDC OD2A Grant, 33.6% Federal SAMHSA PATH Grant), is to renew Bitfocus software licensing.

User licenses enable data entry into assessment screens for the State of Nevada's jail diversion implementation of the Forensic Assessment Services Triage Team (FASTT)/Mobile Outreach Safety Team (MOST) program. FASTT screens include the Nevada Risk Assessment System (NRAS) Community Supervision Tool; NRAS Community Supervision Screening Tool; CAGE-AID; Behavior Jail Mental Health Screen; and Columbia Suicide Severity Rating Scale. Upon completion of these assessments, clients are enrolled in the FASTT program until client work is completed.

Bitfocus and the DPBH have had annual maintenance services in place since August 2017 to maintain the Nevada Community Management Information System (CMIS) module of the Substance Abuse and

Mental Health Services Administration (SAMSHA) Projects for Assistance in Transition from Homelessness (PATH) project. The PATH module consists of PATH data element maintenance, data reporting and auditing to ensure data are reportable and extracted in the format specified by the SAMHSA for the PATH Annual Performance Report, and the ability to ensure successful and accurate submissions. Additionally, the CMIS module ensures that all providers are trained in the use of PATH within CMIS.

Bitfocus/Clarity Human Services software and the supporting professional services provided by Bitfocus serve as Nevada's Homeless Management Information System (HMIS). Clarity Human Services is proprietary software developed, maintained, and provided exclusively to the State of Nevada by Bitfocus to align with the state's unique needs. Likewise, the services offered by Bitfocus require proprietary tools, resources, and backend access exclusive to Bitfocus; therefore, no other provider can service this specialized system.

Bitfocus software is needed to respond to Nevada's opioid crisis and to continue to meet OD2A grant award requirements by providing healthcare providers with a platform to track, report and evaluate substance usage and overdoses as required by law. These services also provide crucial training and management for day-to-day functioning that ensures PATH grant compliance.

The agency considers the investment and final implementation to have an ongoing moderate security risk, as personal identification information is transported, stored, and/or processed using this system and the solution is subject to federal security and/or other security standards, in addition to being accessed from outside of SilverNet.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.



C 18057

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	221002(CO)

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:	Department of Health and Human Services Division of Public and Behavioral Health	
	Contact Name and Title	Phone Number	Email Address
	Lindsey Kinsinger, OPHIE Manager	775.301.0652	lkinsinger@health.nv.gov
	Jennifer Harbor, MA I, OPHIE	775.431.0613	jharbor@health.nv.gov
	Ronda Miller, MA III	775.684.5932	rondamiller@health.nv.gov

1b	Vendor Information:	
	Vendor Name:	Bitfocus, Inc.
	Contact Name:	Robert Herdzik, CEO
	Complete Address: City, State, and Zip Code	5940 S Rainbow Blvd Ste 400 #60866 Las Vegas, NV 89118
	Telephone Number:	702-605-6870 x200
	Email Address:	robh@bitfocus.com

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	Sole
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	X	No:
	If 'No' Enter Amendment Number:	#		
	Enter CETS Number:	#		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:		No: X
	Contract:	Start Date:	09/01/2022	End Date: 08/31/2026

1f	Funding:	
	State Appropriated:	
	Federal Funds:	X
	Grant Funds:	
	Other (Explain):	

Rec'd 09/23/22 / auto ✓

Purchasing Use Only:

Approval #:

2210020

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$311,680.21

2	Provide a description of work/services to be performed or services with goods to be purchased:
	<i>Software license renewal for the case management modules that track and report substance use and overdoses within the State as well as provide Homeless Management Information Systems (HMIS) training and data management to all PATH (Projects for Assistance in Transition from Homelessness) program providers.</i>

3	What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?
	<i>Bitfocus developed modules specifically for the needs of the State: as part of the response to the state's opioid crisis through providing healthcare providers a platform to track, report and evaluate substance use and overdoses as required by law (AB474); provide a platform for case management and data collection across social services for Forensic Assessment Services Triage Teams (FASTT) and Mobile Outreach Safety Teams (MOST); and to provide crucial training and management for day-to-day functioning ensuring PATH grant compliance.</i>

4	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
	<i>This software is proprietary to Bitfocus which started as the HMIS System Administrators in 2003. User licenses for the Overdose Reporting module allow approved staff at hospitals and medical centers to collect fatal and non-fatal overdose-related information for patients and report statistics to the DPBH. Users collect this information through the State of Nevada: Overdose/Suicide Surveillance Reporting Form, a custom assessment, in Clarity which meets the requirements set forth in AB474. The original Scope of Work with Bitfocus started in 2018 when AB474 became law.</i>
	<i>User licenses for the Jail Diversion (FASTT (Forensic Assessment Services Triage Teams)/MOST (Mobile Outreach Safety Teams) project allow approved users at participating agencies to enter data into a number of assessment screens conducted pre-enrollment for the FASTT program. These assessment screens provide further detail of a client's well-being status and are results-based outcomes. The assessments screens available are Nevada Risk Assessment System Community Supervision Tool (NRAS CST); ; Nevada Risk Assessment System Community Supervision Screening Tool (NRAS CSST); CAGE-AID; Behavior Jail Mental Health Screen (BJMHS), and Columbia Suicide Severity Rating Scale (CSSRS). Upon completion of these assessments, clients are enrolled in the FASTT program. After work is completed with the clients, they are discharged from the FASTT program. 30-, 60-, and 180-day follow-ups are completed via the FASTT follow-up screen. MOST uses the screening information and updates case management notes at each point of contact in the community. Currently Bitfocus is updating this module through a change order from DPBH in response to the changing needs in the field and to ensure more efficient reporting processes on the data collected. This data is required to be submitted to SAPTA who funds the FASTT teams. The original Scope of Work with Bitfocus started in 2018.</i>
	<i>Bitfocus and the DPBH have an annual "scope of maintenance services" for PATH since August 2017 to maintain the Nevada CMIS module of the SAMSHA PATH project. The PATH module</i>

consists of PATH Data Element maintenance, the Data Reporting and Auditing component ensures that the data is reportable and extracted in the format specified by SAMSHA for the PATH Annual Performance Report, and allows auditing of the data to ensure successful and accurate submission. Furthermore, the CMIS Training task ensures that all PATH Providers are trained in the use of PATH within CMIS.

The licenses and services referenced above are provisioned as part of the statewide Nevada HMIS/CMIS system which utilizes the Bitfocus Clarity Human Services Software as a Service (SaaS) and the supporting professional services Bitfocus provides to serve as Nevada's Homeless Management Information System (HMIS). Several communities in Nevada are involved in more than one of the modules described. Clarity Human Services is proprietary software developed, maintained, and provided exclusively by Bitfocus. Using tools, access, and expertise only available to Bitfocus, the company configured the Nevada system extensively to align with the state's unique needs. The services offered by Bitfocus require proprietary tools, resources, and backend access exclusive to Bitfocus as the platform provider and therefore could not be provided by a third-party.

	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
			X
5	a. <i>If yes</i> , what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.		
	b. <i>If not</i> , why were alternatives not evaluated?		
<i>Alternatives were not evaluated as this software is proprietary to Bitfocus. As noted above, Bitfocus developed modules specifically for the needs of the State, and these platforms, training and management are necessary for grant and State compliance for both programs.</i>			

Purchasing Use Only:	
Approval #:	# 22/0020

Has the agency purchased these services/services with goods in the past? Check One: Yes No

NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST. X

a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for these services/services with goods, the following information must be provided along with the CETS contract number(s) associated with each:

6	Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #
	Start Date	End Date				
	July 2021	July 2022	\$27,000.00 (license) And \$31,500.00 (change order)	321915 / MA#17885 Payments Attributed to This Contract: \$27,000.00 07/16/21 \$27,000.00 07/01/22 \$31,350.00 08/05/22	Internal PO	
	July 2021	July 2022	\$22,500.00	321915/MA#17884 Payments Attributed to This Contract: \$22,500.00 07/16/21 \$22,500.00 07/01/22	Internal PO	
	Sept 2021	Sept 2022	\$25,000.00	317036/C#17918 PATH HMIS Payment Date 12/17/21	Contract	25067
	Sept 2020	Sept 2021	\$25,000.00	317036/MA#17750 PATH HMIS Annual Maint Payment Date: 08/10/21	Internal PO	
	Oct 2019	Sept 2020	\$25,000.00	317036/MA#17480 PATH HMIS Payments Attributed to This Contract: \$10,000.00 04/06/20 \$ 5,000.00 04/06/20 \$10,000.00 04/06/20	Internal PO	
	Sept 2018	Nov 2019	\$290,000.00	321932/HD#16878 Diversion Module Creation & OD Reporting Module Payments Attributed to This Contract: \$95,700.00 01/04/19 \$95,700.00 02/26/19 \$63,050.00 07/22/19	Subaward	

			\$32,300.00 01/08/20	
Sept 2018	Sept 2019	\$25,000.00	317036/MA#16957 PATH HMIS Payment Date: 12/20/18	Internal PO
Aug 2017	Sept 2018	\$25,000.00	317036/MA#16104 PATH HMIS Payment Date: 09/20/17	Internal PO
Jul 2014	Sept 2016	\$193,254.00	317037 & 316816/HD#14469 PATH HMIS Payments Attributed to This subaward: \$22,950.00 09/04/14 \$25,380.00 09/04/14 \$16,050.00 09/17/14 \$25,950.00 02/02/15 \$17,850.00 04/16/15 \$17,580.00 04/16/15 \$27,945.00 01/25/16 \$20,790.00 03/28/16 \$15,645.00 07/18/16	Subaward

7 What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?
 DPBH will not be in compliance with AB474 or the grant requirements (case management, information sharing, data collection, and reporting) set forth for all three modules. If the agencies' grants are not in compliance, the services provided by these grant programs throughout the State would be jeopardized.

8 What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?
 Due to Bitfocus's proprietary platforms being critical to the work of OPHIE and SAPTA which supports the State in addressing fatal and non-fatal overdoses; providing person-centered services to reduce barriers, alleviate hardships, and improve self-sufficiency; providing linkages to care/treatment; and providing support and appropriate services to people with serious mental illnesses who are experiencing homelessness other vendors were not sought out. The costs associated with Bitfocus's services have remained consistent throughout the contractual relationships.

9 Will this purchase obligate the State to this vendor for future purchases? Check One:

	Yes	No
<u>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u>	X	X

a. If yes, please provide details regarding future obligations or needs.
 DPBH will continue the need for ongoing annual maintenance, support, and application upgrade costs.

Purchasing Use Only:	
Approval #:	# 2210020

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Ronda Miller

Signature of Agency Representative Initiating Request

Ronda Miller

Print Name of Agency Representative Initiating Request

9/20/22

Date

Kelli Quintero

Signature of Agency Head Authorizing Request

Kelli Quintero

Print Name of Agency Head Authorizing Request

9/20/22

Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	<input checked="" type="checkbox"/>
---	-------------------------------------

Approved by:

Kevin A. Ostry

Administrator, Purchasing Division or Designee

10/4/22

Date

Steve Sisolak
Governor



#221002

Laura E. Freed
Director

Matthew Tuma
Deputy Director

Timothy Galluzi
State CIO/Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Lindsey Kinsinger, OPHIE Manager, DPBH, DHHS
Sophia Allec, Administrative Services Officer I, DPBH, DHHS
Erin Williams, IT Manager III, DPBH, DHHS
Jennifer Harbor, Management Analyst I, DPBH, DHHS

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DPBH – TIN 587 – *C-18057 Bitfocus* – BA 3219,
3170

DATE: September 12, 2022

We have completed our review for the Department of Health and Human Services (DHHS), Division of Public and Behavioral Health's (DPBH) – *C-18057 Bitfocus* – TIN 587.

The submitted TIN, for an estimated value of \$74,500.00 in the FY22/FY23 biennium, \$155,772.05 in the FY24/FY25 biennium, and \$81,408.16 for FY26 (66.4% Federal CDC OD2A Grant, 33.6% Federal SAMHSA PATH Grant), is to renew Bitfocus software licensing.

User licenses enable data entry into assessment screens for the State of Nevada's jail diversion implementation of the Forensic Assessment Services Triage Team (FASTT)/Mobile Outreach Safety Team (MOST) program. FASTT screens include the Nevada Risk Assessment System (NRAS) Community Supervision Tool; NRAS Community Supervision Screening Tool; CAGE-AID; Behavior Jail Mental Health Screen; and Columbia Suicide Severity Rating Scale. Upon completion of these assessments, clients are enrolled in the FASTT program until client work is completed.

Bitfocus and the DPBH have had annual maintenance services in place since August 2017 to maintain the Nevada Community Management Information System (CMIS) module of the Substance Abuse and

Mental Health Services Administration (SAMSHA) Projects for Assistance in Transition from Homelessness (PATH) project. The PATH module consists of PATH data element maintenance, data reporting and auditing to ensure data are reportable and extracted in the format specified by the SAMHSA for the PATH Annual Performance Report, and the ability to ensure successful and accurate submissions. Additionally, the CMIS module ensures that all providers are trained in the use of PATH within CMIS.

Bitfocus/Clarity Human Services software and the supporting professional services provided by Bitfocus serve as Nevada's Homeless Management Information System (HMIS). Clarity Human Services is proprietary software developed, maintained, and provided exclusively to the State of Nevada by Bitfocus to align with the state's unique needs. Likewise, the services offered by Bitfocus require proprietary tools, resources, and backend access exclusive to Bitfocus; therefore, no other provider can service this specialized system.

Bitfocus software is needed to respond to Nevada's opioid crisis and to continue to meet OD2A grant award requirements by providing healthcare providers with a platform to track, report and evaluate substance usage and overdoses as required by law. These services also provide crucial training and management for day-to-day functioning that ensures PATH grant compliance.

The agency considers the investment and final implementation to have an ongoing moderate security risk, as personal identification information is transported, stored, and/or processed using this system and the solution is subject to federal security and/or other security standards, in addition to being accessed from outside of SilverNet.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

#221002@

Steve Sisolak
Governor



DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF PUBLIC AND BEHAVIORAL HEALTH
Helping people. It's who we are and what we do.



Lisa Sherych
Administrator

Ihsan Azzam,
Ph.D., M.D.
Chief Medical Officer

Richard Whitley, MS
Director

MEMORANDUM

DATE: September 8, 2022

TO: Kitty DeSocio, Administrative Services Officer IV
Division of Public and Behavioral Health

THROUGH: Kelli Quintero, Administrative Services Officer III
Division of Public and Behavioral Health

FROM: Lindsey Kinsinger, OPHIE Manager *LK*

SUBJECT: REQUEST FOR RETROACTIVE APPROVAL - Bitfocus;

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Contractor: Bitfocus
- Services to be provided: Overdose Reporting User License Renewal AB474, Jail Diversion Module (FASTT/MOST) License Renewal, and PATH HMIS training and data management.

Description	Year One	Year Two	Year Three	Year Four
Overdose Reporting User License Renewal (25 licenses)	\$22,500.00	\$23,175.00	\$23,870.25	\$24,586.36
Jail Diversion (FASTT/MOST) (30 licenses)	\$27,000.00	\$27,810.00	\$28,644.30	\$29,503.62
PATH HMIS Data Elements Integration and Collection	\$25,000.00	\$25,750.00	\$26,522.50	\$27,318.18
PATH HMIS Data Reporting & Auditing				
PATH HMIS Training				

Diversion Module Licensing (FASTT) Service Description:

1. Number of Users- Included User Licenses

Access via the internet will be available to a limited number of named users as specified in the User Licensing line item, with access rights transferable to different users by Nevada DBPH. Authorized users may add additional user licenses via the application interface or by contacting Bitfocus.

2. Features and Functionality- Full access to all documented features

Nevada DBPH will have full access to and use of all the documented features provided in the most recent version of Clarity Human Service. Add-on services may be available and may require additional fees or agreement.

Overdose Module Service Description:

1. Number of Users- Included User Licenses

Access via the internet will be available to a limited number of named users as specified in the User Licensing line item, with access rights transferable to different users by Nevada DPBH. Authorized users may add additional user licenses via the application interface or by contacting Bitfocus. For each license type, the total number of user licenses must be equal to or greater than the minimum number of contracted users listed in the User Licensing line item.

2. Features and Functionality- Full access to all documented features

Nevada DPBH will have full access to and use of all the documented features provided in the most recent version of Clarity Human Service. Add-on services may be available and may require additional fees or agreement.

HMIS Data Elements Integration and Collection

This task involves the review, assessment, and integration of the HUD 2022 Universal Data Elements, incorporating the new PATH Specification for PATH-specific programs. Data fields will be created, Dynamic Screens will be designed to populate based on PATH assessment type, and the system will be augmented to support the collection of elements in the standard HMIS workflow.

PATH 2022 HMIS Data Reporting and Audition

This task involves the review of the development of Reporting consistent with the reporting specifications of the PATH Annual Performance Report. Auditing will provide the ability to end users to drill down on key metrics and further audit data issues for accurate reporting.

PATH 2022 HMIS Training

Work with local PATH-funded recipients to ensure staff are fully trained on the data entry, auditing, and reporting models available in the system.

- Funding source and expenditure category: BA# 3219 - CAT 15; CDC Overdose to Action Grant [NU17C3925001] and BA#3170 – CAT 36; Projects for Assistance in Transition from Homelessness (PATH) Grant [1X06SM085832-01]
- Requested start date of work: September 1, 2022
- Expected execution date of agreement (IFC approval date or N/A): N/A
- Detailed explanation as to why a retroactive agreement is necessary, including:
 - Reason(s) why the agreement was not submitted timely:
 - The Bitfocus license, training and data management renewal process began in June 2022 with discussions between OPHIE and SAPTA to collaborate on a group contract with the intention of streamlining processes and meeting new contracting requirements for software maintenance agreements. Submitting a TIN was also a new requirement, and this took several months to obtain necessary technical information from all parties including the vendor. This led to a delay in the State's ability to move forward with the contract. Throughout this time, however, Bitfocus has continued to provide the licenses and services to avoid interrupting providers ability to report.
 - Describe the impact to the program/services if this work is not started prior to the execution of the agreement: Had the work not continued prior to the execution of this contract on the Overdose Reporting Module hospitals and health care providers would not have been able to comply with State mandated reporting for AB474. Had the work not continued prior to the execution of this contract on the Jail Diversion Module it would have caused delays related to the statewide implementation of FASTT and MOST programs. These diversion programs are key in helping to route people who are justice involved to necessary substance use treatment services. In addition, these services provide crucial training and management for day-to-day functioning ensuring grant compliance. A pause in these services would negatively impact PATH providers and likely lead to mismanagement of data as well as misuse of the HMIS data collection system affecting grant compliance on both the provider and bureau's side.
 - Explain how the program/bureau will prevent future retroactive requests: The vendor and OPHIE/SAPTA staff are now versed in working with the new contracting and TIN requirements, thus ensuring a smoother renewal process going forward. Staff will continue to work with fiscal, contract, and information technology units to stay up to date with policies and procedures.

If you have any questions, please contact Jenny Harbor at (775) 431-0613 or jharbor@health.nv.gov.

cc: Contract Unit
Division of Public and Behavioral Health

Steve Sisolak
Governor



Richard Whitley, MS
Director

**DEPARTMENT OF
HEALTH AND HUMAN SERVICES**
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH
Helping people. It's who we are and what we do.



Lisa Sherych
Administrator

Ihsan Azzam,
Ph.D., M.D.
Chief Medical Officer

MEMORANDUM

DATE: September 8, 2022
TO: Kitty DeSocio, Administrative Services Officer IV
Division of Public and Behavioral Health
THROUGH: Kelli Quintero, Administrative Services Officer III
Division of Public and Behavioral Health
FROM: Lindsey Kinsinger, OPHIE Manager 
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Overdose Module Service Description:

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If you have any questions, please contact Jenny Harbor at (775) 431-0613 or jharbor@health.nv.gov.

cc: Contract Unit
Division of Public and Behavioral Health

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26905**

Agency Name: DHHS - WELFARE AND SUPPORTIVE SERVICES	Legal Entity Name: OPPORTUNITY VILLAGE
Agency Code: 407	Contractor Name: OPPORTUNITY VILLAGE
Appropriation Unit: 3233-07	Address: 6050 S BUFFALO DR
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89113-2154
If "No" please explain: Not Applicable	Contact/Phone: Kevin Abbott II 702/880-4073
	Vendor No.: PUR0005506
	NV Business ID: NV19541000506

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	30.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	70.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 407

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2023**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2026**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Janitorial Cambridge**

5. Purpose of contract:

This is a new contract to provide ongoing janitorial services for the Cambridge District Office in Las Vegas.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$159,269.04**

Other basis for payment: As specified per Attachment CC - Vendor Pricing Proposal

II. JUSTIFICATION

7. What conditions require that this work be done?

Janitorial services are required to provide a clean and sanitary environment for DWSS staff and clients.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Janitorial services are required to provide a clean and sanitary environment for DWSS staff and clients.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 333.375 authorizes the Purchasing Division to award without accepting competitive bids a contract for services or the purchase of commodities to nonprofit organizations or agencies whose primary purpose is the training and employment of persons with a mental or physical disability and contractor is such an organization.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with the Division and providing satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

Karen Killian, Management Analyst II, FACT Ph: (702) 370-3757

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cbuscay	11/04/2022 10:14:32 AM
Division Approval	cbuscay	11/04/2022 10:14:36 AM
Department Approval	rthomps1	11/07/2022 05:43:40 AM
Contract Manager Approval	mpomerle	11/07/2022 12:13:15 PM
Budget Analyst Approval	afrantz	11/10/2022 11:13:34 AM
BOE Agenda Approval	afrantz	11/10/2022 11:13:37 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 26319	Amendment Number: 1
Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: NETSMART TECHNOLOGIES, INC.
Agency Code: 409	Contractor Name: NETSMART TECHNOLOGIES, INC.
Appropriation Unit: 3143-10	Address: 11100 Nail Ave
Is budget authority available?: Yes	City/State/Zip: Overland Park, KS 66211
If "No" please explain: Not Applicable	Contact/Phone: Jeff Matthews 913/242-6053
	Vendor No.: PUR0003686A
	NV Business ID: NV20101021052

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	37.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	63.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **3 years**

4. Type of contract: **Contract**

Contract description: **Software Renewal**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing services for the maintenance and annual hosting of the myAVATAR system. This amendment increases the maximum from \$901,618.79 to \$1,361,618.79 due to required system upgrades.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$901,618.79	\$901,618.79	\$901,618.79	Yes - Action
2. Amount of current amendment (#1):	\$460,000.00	\$460,000.00	\$460,000.00	Yes - Action
3. New maximum contract amount:	\$1,361,618.79			

II. JUSTIFICATION

7. What conditions require that this work be done?

With nearly 20 years of commitment to Netsmart's Avatar application, DCFS' mental health staff and Information Services' application/reporting staff are extremely proficient with the application. DCFS currently utilizes Netsmart as our vendor for our Children's Mental Health application; myAvatar, which supports Medicaid billing activities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No employee has the credentials or the experience to perform this needed service.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 220603
Approval Date: 06/07/2022

c. Why was this contractor chosen in preference to other?

Proprietary software to Netsmart

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes
 b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Division of Child and Family Services has been utilizing this vendor's product for nearly 20 years. Prior work has been satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	krober10	10/31/2022 15:27:08 PM
Division Approval	knielsen	11/04/2022 12:09:15 PM
Department Approval	cpitlock	11/07/2022 09:27:42 AM
Contract Manager Approval	sknigge	11/07/2022 10:19:31 AM
EITS Approval	daxtel1	11/08/2022 12:38:08 PM

Budget Analyst Approval
BOE Agenda Approval

afrantz
afrantz

11/16/2022 10:40:23 AM
11/16/2022 10:40:29 AM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Cindy Pitlock, Administrator, DCFS, DHHS
Katrina Nielsen, Administrative Services Officer IV, DCFS, DHHS
Srinivas Bokka, IT Manager II, DCFS, DHHS

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DCFS – TIN 547 – *DCFS - myAvatar Licensing, Hosting, Maintenance and Support* – BA 3143 – Update B

DATE: October 10, 2022

We have completed our review for the Department of Health and Human Services (DHHS), Division of Child and Family Services' (DCFS) – *DCFS - myAvatar Licensing, Hosting, Maintenance and Support* – TIN 547, update B.

The submitted TIN, for an estimated value of \$608,884.63 in the FY22/FY23 biennium, \$752,734.16 in the FY24/FY25 biennium (an increase of \$96,000.00 from update A), and no cost in FY26 (a decrease of \$348,197.88 from Update A) (38.72% General Fund, 38.72% Medicaid Title XIX, and 22.56% ARPA FRF Funds), is to upgrade myAvatar to the NX platform and to update the cost amounts for the FY24/FY25 biennium and FY26.

The solution is used for the collection of interdisciplinary data relating to a child's treatment and the Health Insurance Portability and Accountability Act (HIPAA) electronic billing information management system which supports the mental health services provided by DCFS programs.

The agency considers the investment and final implementation to have an ongoing moderate security risk as personal identification information is transported, stored and/or processed on the platform and is subject to federal security and/or other security standards.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	2211020

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:	Division of Child and Family Services	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>Sharon Knigge, MAII</i>	<i>775-684-7952</i>	<i>sharon.knigge@dcfs.nv.gov</i>
	<i>Tracey Reuck, IT Manager III</i>	<i>775-684-4411</i>	<i>treuck@dcfs.nv.gov</i>

1b	Vendor Information:	
	Vendor Name:	<i>Netsmart Technologies, Inc.</i>
	Contact Name:	<i>Jeff Matthews</i>
	Complete Address:	<i>1110 Nail Ave</i>
	City, State, and Zip Code	<i>Overland Park, KS 66211</i>
	Telephone Number:	<i>913-242-6053</i>
Email Address:	<i>jmatthews@ntst.com</i>	

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	<input checked="" type="checkbox"/>
	Professional Service Exemption:	<input type="checkbox"/>

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	No:	<input checked="" type="checkbox"/>
	If 'No' Enter Amendment Number:	#1		
	Enter CETS Number:	#26319		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:	No:	<input checked="" type="checkbox"/>
	Contract:	Start Date:	End Date:	<i>12/13/2022</i> <i>6/30/2025</i>

1f	Funding:	
	State Appropriated:	<i>36.6%</i>
	Federal Funds:	<i>36.6%</i>
	Grant Funds:	<i>26.7%</i>

	Other (Explain):	

Purchasing Use Only:	
Approval #:	221102②

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$460,000

	Provide a description of work/services to be performed or services with goods to be purchased:
	<p>All of DCFS's Children's Mental Health locations have been utilizing Netsmart's Avatar since the contract initiation in November 2003. Statewide DCFS programs include inpatient, rural, mobile crisis, early intervention, learning homes, treatment homes and pharmacy.</p> <p>Work and services will include, but are not limited to:</p> <ul style="list-style-type: none"> Hosting setup project management Hosting setup professional services Data migration Provide dual facilities Provide dual connections <p>2</p> <ul style="list-style-type: none"> Physical Security Facility Management & Monitoring Secure Client PHI Database Administration Service Package Management Data Backup Disaster Recovery <p>A contract amendment is required for professional services to help DCFS upgrade to the next release of myAvatar called "NX". This vendor managed web-based tool, and the upgrade will provide users with new functionality and features. Professional services are required to review the current workflow implementation, train, and assist in upgrading to NX and provide recommendations and best practices. Specifically, the aging myAvatar version needs to be upgraded to the Netsmart NX version or needs to be replaced prior to 10/14/2025 due to dependencies on Internet Explorer 11.</p>

	What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?
3	<p>With nearly 20 years of commitment to Netsmart's Avatar application, DCFS' mental health staff and Information Services' application/reporting staff are extremely proficient with the application. DCFS currently utilizes Netsmart as our vendor for our Children's Mental Health application – myAvatar which supports Medicaid billing activities.</p>

	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
4	<p>myAvatar is a Netsmart proprietary product.</p>

5	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
			X
	a. <u>If yes</u> , what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.		
	b. <u>If not</u> , why were alternatives not evaluated?		
Proprietary Network Product in which ARPA funding has been approved to fund the initial upgrade.			

6	Has the agency purchased these services/services with goods in the past? Check One:				Yes	No	
	NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u>				X		
	a. <u>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for these services/services with goods, the following information must be provided along with the CETS contract number(s) associated with each:</u>						
	<u>Term</u>		<u>Value</u>	<u>Short Description</u>	<u>Provide Type of Procurement RFP#, RFQ#, Waiver #</u>	<u>CETS #</u>	
	<u>Start Date</u>	<u>End Date</u>					
	7/1/2022	6/30/2025	\$901,618.79	Software Services	Waiver 220603	26319	
	7/1/2015	6/30/2022	\$1,813,785.54	Software Services			
	12/1/2015	2/28/2016	\$105,675	Avatar Upgrade	Waiver 151002	17292	
	3/11/2015	12/31/2015	\$25,000	Software Upgrade Services	2/19/15 per Purchasing Administrator waiver is not needed for upgrade to previous waiver. (as per CETS)	16408	
	2/1/2014	10/31/2014	\$101,500	Software Services	Waiver 130704	15338	
7/1/2009	6/30/2013	\$538,639	Computer System	Waiver 091006	10051		
7/12/2005	6/30/2007	\$418,038	Computer Related Services		CONV2789		

7	What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?
	Netsmart's myAvatar is the State of Nevada's chosen application for Behavioral Health electronic medical record. If this waiver is denied DCFS will not be able to upgrade to the next release of myAvatar called "NX". This is a vendor driven upgrade to a proprietary system that will add new features and functionality that will address current challenges of the existing system.

8	What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?
---	--

None. This is a vendor driven upgrade to a proprietary system that will add new features and functionality that will address current challenges of the existing system.

9	Will this purchase obligate the State to this vendor for future purchases? Check One:	Yes	No
	<u>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u>	X	
a. <i>If yes, please provide details regarding future obligations or needs.</i>			
Yes, Nevada does not plan to replace this system so ongoing services will need to be contracted and maintained by Netsmart through 6/30/2025. Increased annual application management costs are also included.			

Purchasing Use Only:

Approval #:

#221102 @

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Tracey Reuck

Signature of Agency Representative Initiating Request

Tracey Reuck

10/21/2022

Print Name of Agency Representative Initiating Request

Date

Katrina Nielsen

Signature of Agency Head Authorizing Request

Katrina Nielsen

10/21/2022

Print Name of Agency Head Authorizing Request

Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.

Approved by:

Kevin D. Doty

Administrator, Purchasing Division or Designee

11/1/22

Date

Steve Sisolak
Governor



#221102

Laura E. Freed
Director

Matthew Tuma
Deputy Director

Timothy Galluzi
State CIO/Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Cindy Pitlock, Administrator, DCFS, DHHS
Katrina Nielsen, Administrative Services Officer IV, DCFS, DHHS
Srinivas Bokka, IT Manager II, DCFS, DHHS

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DCFS – TIN 547 – *DCFS - myAvatar Licensing, Hosting, Maintenance and Support* – BA 3143 – Update B

DATE: October 10, 2022

We have completed our review for the Department of Health and Human Services (DHHS), Division of Child and Family Services' (DCFS) – *DCFS - myAvatar Licensing, Hosting, Maintenance and Support* – TIN 547, update B.

The submitted TIN, for an estimated value of \$608,884.63 in the FY22/FY23 biennium, \$752,734.16 in the FY24/FY25 biennium (an increase of \$96,000.00 from update A), and no cost in FY26 (a decrease of \$348,197.88 from Update A) (38.72% General Fund, 38.72% Medicaid Title XIX, and 22.56% ARPA FRF Funds), is to upgrade myAvatar to the NX platform and to update the cost amounts for the FY24/FY25 biennium and FY26.

The solution is used for the collection of interdisciplinary data relating to a child's treatment and the Health Insurance Portability and Accountability Act (HIPAA) electronic billing information management system which supports the mental health services provided by DCFS programs.

The agency considers the investment and final implementation to have an ongoing moderate security risk as personal identification information is transported, stored and/or processed on the platform and is subject to federal security and/or other security standards.

#221102④

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23729	Amendment Number: 3	
	Legal Entity Name: TOGETHER FACING THE CHALLENGE	
Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Contractor Name: TOGETHER FACING THE CHALLENGE	
Agency Code: 409	Address: 105 CIRCLE DR	
Appropriation Unit: 3229-44	City/State/Zip: MEBANE, NC 27302-2721	
Is budget authority available?: Yes	Contact/Phone: Allen Murray 919/698-7184	
If "No" please explain: Not Applicable	Vendor No.: T29041722	
	NV Business ID: NV20201936876	

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/12/2021**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2022**

Contract term: **3 years and 323 days**

4. Type of contract: **Contract**

Contract description: **SFC Training**

5. Purpose of contract:

This is the third amendment to the original contract which provides training in the use of evidence-based model of specialized foster care. This amendment extends the termination date from December 31, 2022 to November 30, 2024 and increases the maximum amount from \$67,600 to \$135,200 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$33,800.00	\$33,800.00	\$33,800.00	Yes - Info
a. Amendment 1:	\$33,800.00	\$33,800.00	\$67,600.00	Yes - Info
b. Amendment 2:	\$0.00	\$0.00	\$67,600.00	No
2. Amount of current amendment (#3):	\$67,600.00	\$67,600.00	\$135,200.00	Yes - Action
3. New maximum contract amount:	\$135,200.00			
and/or the termination date of the original contract has changed to:	11/30/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

Treatment foster care is a "specialized" version of foster care in which foster parents are provided with additional training and support in order to provide specialized foster care and support to high-needs youth. This evidence-based model will include train-the-trainer approach so that administrative personnel can learn the model and training treatment foster parents within their own communities with the goal being improved placement stability for youth.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are not State employees with the knowledge or expertise to provide this type of training.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Crossroads Behavioral Consultation
Together Facing the Challenge
Utah Clinical Services
Behavior Assessment Services and Interventions
Robert Kutner Psy. D.
Nevada Higher System of Education
Las Vegas Evaluation Services
Integrated Psychological Services

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only vendor to respond to agency RFP RCW21-01.

d. Last bid date: 09/25/2020 Anticipated re-bid date: 09/02/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has done work for the Division under grant sub-awards. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

NT7 Business License Other

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hbugg	11/16/2022 10:08:56 AM
Division Approval	knielsen	11/16/2022 10:10:32 AM
Department Approval	cpitlock	11/16/2022 11:29:03 AM
Contract Manager Approval	sknigge	11/16/2022 12:32:38 PM
Budget Analyst Approval	afrantz	11/18/2022 08:24:03 AM
BOE Agenda Approval	afrantz	11/18/2022 08:24:09 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26968**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: NETSMART TECHNOLOGIES, Inc.
Agency Code: 409	Contractor Name: NETSMART TECHNOLOGIES, Inc.
Appropriation Unit: 3646-04	Address: 11100 Nall Ave
Is budget authority available?: Yes	City/State/Zip: Overland Park, KS 66211
If "No" please explain: Not Applicable	Contact/Phone: Jeff Matthews 913-242-6053
	Vendor No.: PUR0003686
	NV Business ID: NV20101021052

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	42.40 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	57.60 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/13/2022**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2026**

Contract term: **3 years and 199 days**

4. Type of contract: **Contract**

Contract description: **Medication Machines**

5. Purpose of contract:

This is a new contract to provide a medication management system including electronic order entry and electronic medication administration records to improve patient safety and prescribing practices.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$377,967.45**

Other basis for payment: Per Attachment AA: Scope of Work, Payment Schedule and Contractor's Response

II. JUSTIFICATION

7. What conditions require that this work be done?

This system is necessary to regulate and monitor Medication orders for the Division.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the expertise or authority to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: null

Approval Date: 11/15/2022

c. Why was this contractor chosen in preference to other?

This vendor provides services related to similar products already in use.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? Yes
- b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has been under contract with the Division and DPBH for several services since 2007. Service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Rick Rassier, Admin Services Officer III Ph: 702-486-4335

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	prassie1	11/08/2022 14:20:07 PM
Division Approval	knielsen	11/09/2022 17:19:47 PM
Department Approval	cpitlock	11/18/2022 16:01:14 PM
Contract Manager Approval	sknigge	11/18/2022 16:06:25 PM
EITS Approval	daxtel1	11/22/2022 09:34:03 AM
Budget Analyst Approval	afrantz	11/22/2022 15:22:13 PM
BOE Agenda Approval	afrantz	11/22/2022 15:22:15 PM
BOE Final Approval	Pending	



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Melanie Young, Deputy Administrator, DCFS, DHHS
Katrina Nielsen, Administrative Services Officer IV, DCFS, DHHS
Heather Bugg, Administrative Services Officer III, DCFS, DHHS
Rick Rassier, Administrative Services Officer III, DCFS, DHHS
Tracey Reuck, IT Manager III, DCFS, DHHS

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo –DCFS – TIN 634 – *DCFS – Netsmart Pyxis Med Stations* – BA 3646

DATE: November 8, 2022

We have completed our review for the Department of Health and Human Services (DHHS), Division of Child and Family Services' (DCFS) – *DCFS – Netsmart Pyxis Med Stations* – TIN 634.

The submitted TIN, for an estimated value of \$54,626.97 in the FY22/FY23 biennium, \$211,306.58 in the FY24/FY25 biennium, and \$112,033.91 in FY26. (42.36% General Fund and 57.64% Medicaid funding), is to support DCFS in obtaining their own leasing agreement with Netsmart for Pyxis Med Stations.

DCFS needs a new leasing agreement with Netsmart for five Pyxis med stations for the Desert Willow Treatment Center effective 01/01/2023. The stations are part of the overall MyAvatar EHR architecture that will go to RFP in 2025 for a new contract to begin in 2026.

The agency considers the investment and final implementation to have an ongoing moderate security risk, as personal identification information is transported, stored, and/or processed on this equipment and it is subject to federal and/or other security standards. The OIS will be asked to conduct pre- and post-

implementation security reviews.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	221104@

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:		DCFS
	Contact Name and Title	Phone Number	Email Address
	Sharon Knigge, MAII	775-684-7952	sharon.knigge@dcfs.nv.gov
	Tracey Reuck, IT Manager III	775-684-4411	treuck@dcfs.nv.gov

1b	Vendor Information:	
	Vendor Name:	Netsmart Technologies, Inc.
	Contact Name:	Jeff Matthews
	Complete Address: City, State, and Zip Code	1110 Nail Ave Overland Park, KS 66211
	Telephone Number:	913-242-6053
	Email Address:	jmatthews@ntst.com

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	X
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	X	No:
	If 'No' Enter Amendment Number:	#		
	Enter CETS Number:	#		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:		No: X
	Contract:	Start Date:	12/13/2023	End Date: 6/30/2026

1f	Funding:	
	State Appropriated:	42%
	Federal Funds:	58%
	Grant Funds:	

Solicitation Waiver 12:59 PM
 Rec'd 11/08/22 /auto ✓ — 2nd Bg. rec'd 11/08/22 2:12 PM

	Other (Explain):	

<i>Purchasing Use Only:</i>	
Approval #:	#221104@

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$377,967.45

2	<p>Provide a description of work/services to be performed or services with goods to be purchased:</p> <p>This agreement provides pharmaceutical distribution machines, software hosting, and professional support for the Desert Willow Treatment Center (DWTC). This agreement would provide the facility the ability to utilize the Department of Public and Behavioral Health's (DPBH) medication management system and dispense medication.</p>
----------	--

3	<p>What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?</p> <p>As the DWTC does not have a pharmacist or a pharmacy, the facility is required to utilize the same system at the DPBH. DPBH utilizes Netsmart's Pyxis medstations, which requires that the agency utilize the same hardware and software.</p>
----------	--

4	<p>Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:</p> <p>In order to utilize the DPBH medication management system, the agency needs to use a compatible product from Netsmart. If the agency were to use any other system, it would not be compatible with DPBH's system.</p>
----------	--

	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
			X
5	<p>a. <i>If yes</i>, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.</p>		
	<p>b. <i>If not</i>, why were alternatives not evaluated?</p> <p>This is the current system used by both DCFS and DPBH. DCFS is obtaining 2 new machines resulting from ARPA funding to fully open the facility and taking over contractual responsibility for the existing machines currently on DPBH's contract. Alternatives were not evaluated because other systems would not be compatible to the existing Netsmart myAvatar medication management system.</p>		

Purchasing Use Only:	
Approval #:	#221104@

Has the agency purchased these services/services with goods in the past? Check One: <i>NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</i>	Yes	No
	X	

a. *If yes, starting with the most **recent contract** and working backward, for the **entire relationship with this vendor, or any other vendor** for these services/services with goods, the following information **must be provided along with the CETS contract number(s) associated with each:***

6	Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #
	Start Date	End Date				
	04/10/2018	12/30/22	\$4,701,432.73	Med Stations	Solicitation Waiver 170703	19548
			\$			
			\$			
			\$			
			\$			

7 What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?

This would require a custom solution that would be cost prohibitive. Additionally, using an alternative solution would require DCFS to port data outside of the PAAS which adds additional risk to the security of HIPAA protected health data. The vendor for the existing PAAS would need to be paid to create a data interface to the outside portal based on the new vendors specifications. This is not required by contracting for ongoing services of the existing Pharmacy Information System. DCFS is acquiring two (2) new Pyxis machines and will take over the contractual responsibility for the three (3) machines currently under contract with the DPBH. The Department of Health and Human Services plans to conduct a department-wide RFP for a new contract to replace this one upon expiration.

8 What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?

None. This is the system currently used by DCFS and DPBH. It was agreed within the Department to pursue an RFP to obtain a new system upon expiration of this contract.

9 Will this purchase obligate the State to this vendor for future purchases? Check One:

NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.

Yes	No
X	

a. *If yes, please provide details regarding future obligations or needs.*

Yes, Nevada does not plan to replace this system so ongoing services will need to be contracted and maintained by Netsmart through June 30, 2026. Increased annual costs are also included.

Purchasing Use Only:
Approval #: #221104@

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Tracey Reuck

Signature of Agency Representative Initiating Request

Tracey Reuck

11/07/2022

Print Name of Agency Representative Initiating Request

Date

Katrina Nielsen

Signature of Agency Head Authorizing Request

Katrina Nielsen

11/07/2022

Print Name of Agency Head Authorizing Request

Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at estoeffler@admin.nv.gov.

NOTE: *If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.*

#221104CD

Approved by:

Kevin D. Doty

11/10/22

Administrator, Purchasing Division or Designee

Date

Steve Sisolak
Governor



#221104@

Laura E. Freed
Director

Matthew Tuma
Deputy Director

Timothy Galluzi
State CIO/Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Melanie Young, Deputy Administrator, DCFS, DHHS
Katrina Nielsen, Administrative Services Officer IV, DCFS, DHHS
Heather Bugg, Administrative Services Officer III, DCFS, DHHS
Rick Rassier, Administrative Services Officer III, DCFS, DHHS
Tracey Reuck, IT Manager III, DCFS, DHHS

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo –DCFS – TIN 634 – *DCFS – Netsmart Pyxis Med Stations – BA 3646*

DATE: November 8, 2022

We have completed our review for the Department of Health and Human Services (DHHS), Division of Child and Family Services' (DCFS) – *DCFS – Netsmart Pyxis Med Stations – TIN 634*.

The submitted TIN, for an estimated value of \$54,626.97 in the FY22/FY23 biennium, \$211,306.58 in the FY24/FY25 biennium, and \$112,033.91 in FY26. (42.36% General Fund and 57.64% Medicaid funding), is to support DCFS in obtaining their own leasing agreement with Netsmart for Pyxis Med Stations.

DCFS needs a new leasing agreement with Netsmart for five Pyxis med stations for the Desert Willow Treatment Center effective 01/01/2023. The stations are part of the overall MyAvatar EHR architecture that will go to RFP in 2025 for a new contract to begin in 2026.

The agency considers the investment and final implementation to have an ongoing moderate security risk, as personal identification information is transported, stored, and/or processed on this equipment and it is subject to federal and/or other security standards. The OIS will be asked to conduct pre- and post-

#2211040

implementation security reviews.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22590	Amendment Number: 1
Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: NEVADA P.E.P., Inc.
Agency Code: 409	Contractor Name: NEVADA P.E.P., Inc.
Appropriation Unit: 3646-04	Address: 7211 W. Charleston Blvd.
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89117
If "No" please explain: Not Applicable	Contact/Phone: Karen Taycher 702-388-8899
	Vendor No.: T80975409
	NV Business ID: NV19931063169

To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	31.00 %	<input type="checkbox"/> Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	57.00 %	<input type="checkbox"/> Bonds	0.00 %
<input type="checkbox"/> Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	12.00 % Healthy Nevada

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2020**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2023**

Contract term: **4 years and 181 days**

4. Type of contract: **Contract**

Contract description: **Family Support Svcs.**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing family support services to children with severe emotional disabilities and their families. This amendment extends the termination date from December 31, 2023 to June 30, 2024 and increases the maximum amount from \$1,475,038.16 to \$3,776,366.85 due to the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	
1. The max amount of the original contract:	\$1,475,038.16	\$1,475,038.16	\$1,475,038.16	Yes - Action
2. Amount of current amendment (#1):	\$2,301,328.69	\$2,301,328.69	\$2,301,328.69	Yes - Action
3. New maximum contract amount:	\$3,776,366.85			
and/or the termination date of the original contract has changed to:	06/30/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

This contracts provides support for families in need of assistance that have not yet been assigned to a DCFS program. These services include providing direct parent support, parent mentoring, family and consumer leadership training, joint parent/staff training, informing parents of the services available for their children and being the parents advocate while they work to obtain the appropriate services and support for their children.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State and Division employees do not provide family counseling.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #40DHHS-S858, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 09/19/2019 Anticipated re-bid date: 06/01/2023

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

10%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor is currently under contract and has been since 2012. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hbugg	10/26/2022 17:14:45 PM
Division Approval	knielsen	10/26/2022 17:44:10 PM

Department Approval	cpitlock	11/07/2022 16:14:55 PM
Contract Manager Approval	sknigge	11/08/2022 11:36:24 AM
Budget Analyst Approval	afrantz	11/16/2022 10:47:04 AM
BOE Agenda Approval	afrantz	11/16/2022 10:50:40 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26767**

Agency Name: ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name: CONSTRUCTION DESIGN SERVICES, INC.
Agency Code: 431	Contractor Name: CONSTRUCTION DESIGN SERVICES, INC.
Appropriation Unit: 3650-07	Address: PO BOX 34051
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89533
If "No" please explain: Not Applicable	Contact/Phone: DAVID MENDIVE 775-636-0080
	Vendor No.: T32009807A
	NV Business ID: NV20021416902

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 431

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2023**

Contract term: **302 days**

4. Type of contract: **Contract**

Contract description: **Security assessment**

5. Purpose of contract:

This is a new contract to provide energy security and resiliency assessment/feasibility at various facilities in southern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$125,850.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Provide an energy security and resiliency assessment/feasibility at various Nevada Army National Guard facilities in southern Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of skills and qualifications.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

[Empty box]

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ctyle1	09/07/2022 12:09:22 PM
Division Approval	ctyle1	09/07/2022 12:09:25 PM
Department Approval	ctyle1	09/07/2022 12:09:29 PM
Contract Manager Approval	csnido1	09/07/2022 17:10:02 PM
Budget Analyst Approval	vmilazz1	10/26/2022 09:15:06 AM
BOE Agenda Approval	nhovden	10/26/2022 14:52:16 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26911**

Agency Name:	ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name:	WELLES PUGSLEY ARCHITECTS, LLP DBA PUGSLEY SIMPSON COULTER
Agency Code:	431	Contractor Name:	WELLES PUGSLEY ARCHITECTS, LLP DBA PUGSLEY SIMPSON COULTER
Appropriation Unit:	3650-10	Address:	151 EAST WARM SPRINGS ROAD
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89119
If "No" please explain:	Not Applicable	Contact/Phone:	JOY RINEER 702-435-1150
		Vendor No.:	T27038348
		NV Business ID:	NV20031000034

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 431

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2023**

Contract term: **302 days**

4. Type of contract: **Contract**

Contract description: **ASHRAE Planning**

5. Purpose of contract:

This is a new contract to provide a professional level 2 audit with a focus on energy saving estimates at the southern Nevada National Guard facilities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

ASHRAE level 2 Building Audit and Master planning for the southern Nevada facilities for the Nevada National Guard.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not certified nor equipped to do the audit.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLP

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ctyle1	10/18/2022 11:46:52 AM
Division Approval	ctyle1	10/18/2022 11:46:56 AM
Department Approval	ctyle1	10/18/2022 11:47:01 AM
Contract Manager Approval	csnido1	10/18/2022 15:14:28 PM
Budget Analyst Approval	nhovden	11/12/2022 12:12:10 PM
BOE Agenda Approval	nhovden	11/12/2022 12:12:14 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26960**

Agency Name: DCNR - CONSERVATION & NATURAL RESOURCES	Legal Entity Name: LGA Architecture
Agency Code: 700	Contractor Name: LGA Architecture
Appropriation Unit: 4184-50	Address: 241 W. Charlston BLVD Suite 10
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89102
If "No" please explain: Not Applicable	Contact/Phone: Jason Jorjorian 702-263-7111
	Vendor No.: T27041309
	NV Business ID: NV19861005290

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date: **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **1 year and 211 days**

4. Type of contract: **Contract**

Contract description: **Professional Service**

5. Purpose of contract:

This is a new contract to provide professional services in the design of a new visitors center at Valley of Fire State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,079,540.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The old and current visitors center cannot accommodate current visitation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDSP does not currently have the professional staff/capacity to complete work required.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Line and Space
GWWO Architecture
Collaborative Design Studio

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: 10/18/2022 Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

- 16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

- 19. Agency Field Contract Monitor:
Mark Brady, Project Manager Ph: 775-684-2798

- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jidema	11/07/2022 12:58:05 PM
Division Approval	jidema	11/07/2022 12:58:07 PM
Department Approval	jidema	11/07/2022 12:58:09 PM
Contract Manager Approval	jidema	11/07/2022 12:58:12 PM
Budget Analyst Approval	nhovden	11/17/2022 14:18:42 PM
BOE Agenda Approval	nhovden	11/17/2022 14:19:02 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26861**

Agency Name: **DCNR - PARKS DIVISION**
Agency Code: **704**
Appropriation Unit: **4162-04**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **US eDirect, Inc.**
Contractor Name: **US eDirect, Inc.**
Address: **One Tyler Way**
City/State/Zip: **Yarmouth, ME 04096**
Contact/Phone: **Andrew Davies 608-320-9679**
Vendor No.: **PENDING**
NV Business ID: **PENDING**

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 11/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2027**

Contract term: **4 years and 181 days**

4. Type of contract: **Contract**

Contract description: **Recreation Mgt**

5. Purpose of contract:

This is a new service agreement under Master Service Agreement 99SWC-NV22-12006 which provides citizen engagement platforms. This service agreement includes a cloud-based recreation management platform solution for online reservations and gift shop point-of-sale management.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,450,000.00**

Payment for services will be made at the rate of \$175,000.00 per year

Other basis for payment: Implementation Fee: \$750,000; Annual Fee: \$175,000/yr; Camping Reservation Transaction Fee: \$2/reservation

II. JUSTIFICATION

7. What conditions require that this work be done?

The State has desire to increase access to State Parks through online reservations and a need to modernize processes for park and gift shop fiscal management.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the expertise to develop a purpose designed software system for recreation management.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to a nationally awarded cooperative solicitation, and in accordance with NRS 333, the selected vendor was competitively awarded by an independently appointed evaluation committee.

d. Last bid date: 09/15/2021 Anticipated re-bid date: 09/14/2026

- 10. a. Does the contract contain any IT components? Yes
- b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple, B & I, DOT, DPS

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Vendor is in the process of registering for a Business License for US eDirect.

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Jonathan Brunjes, Deputy Administrator Ph: 775-684-2778

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jidema	10/03/2022 11:53:05 AM
Division Approval	jidema	10/03/2022 11:53:07 AM
Department Approval	jidema	10/03/2022 11:53:10 AM
Contract Manager Approval	jidema	10/03/2022 11:53:12 AM
EITS Approval	ljean	10/03/2022 11:56:28 AM
Budget Analyst Approval	laaron	10/17/2022 15:25:47 PM
BOE Agenda Approval	laaron	10/17/2022 15:25:49 PM
BOE Final Approval	Pending	



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Robert Mergell, Administrator, PARKS, DCNR
Jonathan Brunjes, Deputy Administrator, PARKS, DCNR
Jennifer Idema, Administrative Services Officer II, PARKS, DCNR
Kevin Weiss, IT Manager III, NDEP, DCNR

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DCNR – TIN 201 – *Nevada State Parks Reservation System* – Update B – BA 4162

DATE: September 23, 2022

We have completed our review for the Department of Conservation and Natural Resources (DCNR), Parks Division's (PARKS) – *Nevada State Parks Reservation System* – TIN 201, Update B.

The submitted TIN, for an estimated value of \$750,498.72 in the FY22/FY23 biennium and \$550,997.44 in the FY24/FY25 biennium (99.99% Federal American Recovery Act Funds, 0.01% General Fund), is for the development and application of a reservation and point-of-sale (POS) system for PARKS.

Update B reflects changes in funding, cost (value) and term, and is associated with CETS contract 25313.

The reservation and POS system will enable park visitors to make reservations at all camping, day use, and group area sites throughout the state, in addition to modifying the system to meet the needs at specific park locations and enabling State Parks personnel to collect, track, and audit fees in parks and gift shop merchandise sales.

The agency considers the investment and final implementation to have an ongoing low security risk, as this cloud-based solution will be accessed by visitors using their own devices and network connections,

with no impact on state infrastructure.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 25242	Amendment Number: 1
Agency Name: DCNR - ENVIRONMENTAL PROTECTION	Legal Entity Name: DESERT RESEARCH INSTITUTE
Agency Code: 709	Contractor Name: DESERT RESEARCH INSTITUTE
Appropriation Unit: 3175-75	Address: 2215 RAGGIO PKWY
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89512-1095
If "No" please explain: Not Applicable	Contact/Phone: Diane Samuel 702-862-5593
	Vendor No.: T29034539
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Settlement Income

Agency Reference #: **DEP#22-026**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/11/2022**
Anticipated BOE meeting date **11/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **01/10/2026**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **DRI Groundwater-NERT**

5. Purpose of contract:

This is the first amendment to the original contract which provides assistance in evaluating and enhancing groundwater flow and transport models at the Black Mountain Industrial site in Henderson. This amendment increases the maximum amount from \$323,335 to \$463,488 due to the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$323,335.00	\$323,335.00	\$323,335.00	Yes - Action
2. Amount of current amendment (#1):	\$140,153.00	\$140,153.00	\$140,153.00	Yes - Action
3. New maximum contract amount:	\$463,488.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Black Mountain Industrial (BMI) complex in Henderson, Nevada has been the site of industrial chemical production since 1942 by various companies including the U.S. Government for the World War 2 effort. A contaminant from these activities, perchlorate, was discovered in the Las Vegas Wash and prompted further investigation by NDEP. NDEP's planned future remediation activities will require the data from DRI that will be provided through this agreement.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The NV Division of Environmental Protection does not have the staffing, instrumentation or expertise to perform these services. The Desert Research Institute has the scientists, equipment and expertise to provide the products, data and services required.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

65% per approved rate 6/21/2021.

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDEP has worked with DRI since December, 2016 and has been satisfied with the quality of service provided.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kbradle1	09/27/2022 15:31:06 PM
Division Approval	jdotchin	09/27/2022 17:05:31 PM
Department Approval	jdotchin	09/27/2022 17:05:36 PM
Contract Manager Approval	sgotta	09/27/2022 17:16:19 PM
Budget Analyst Approval	laaron	10/21/2022 11:42:33 AM
BOE Agenda Approval	laaron	10/21/2022 11:42:35 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26830**

Agency Name: B&I - INSURANCE DIVISION	Legal Entity Name: RISK & REGULATORY CONSULTING, LLC
Agency Code: 741	Contractor Name: RISK & REGULATORY CONSULTING, LLC
Appropriation Unit: 3813-10	Address: 20 Batterson Park Road Ste 380
Is budget authority available?: Yes	City/State/Zip: Farmington, CT 06032-4500
If "No" please explain: Not Applicable	Contact/Phone: Jan M. Moenck 855/246/0815
	Vendor No.: T29031413
	NV Business ID: NV20121280498

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Examination
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **RFQ #74BAI-S1941**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
Anticipated BOE meeting date: **11/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/31/2026**
Contract term: **3 years and 304 days**

4. Type of contract: **Contract**
Contract description: **Regulatory Exams**

5. Purpose of contract:
This is a new contract to provide statutory examination services.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: **\$2,500,000.00**
Other basis for payment: **Upon Invoice**

II. JUSTIFICATION

7. What conditions require that this work be done?
Regulatory Examinations are required per Title 57 of the Nevada Revised Statutes (NRS) specifically Chapter 679B. 300 which empowers the Commissioner of Insurance to determine the financial condition, obligations and compliance with State law for domestic and foreign insurers, associations of self-insured employers and other similar entities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
This is a specialized service and in the Insurance Division, only the Chief Examiner is certified as a Chief Financial Examiner (CFE). He manages the work of the independent contractors conducting examinations on behalf of the Insurance Division.

9. Were quotes or proposals solicited? **Yes**
Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ #74BAI-S1941, and in accordance with NRS 333, the selected vendor was one of the highest scoring proposers as determined by an independently appointed evaluation committee.

d. Last bid date: 04/25/2022 Anticipated re-bid date: 08/31/2025

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently with the Division of Insurance.
Work is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

null, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhanse4	11/04/2022 13:33:08 PM
Division Approval	jhanse4	11/04/2022 13:33:12 PM
Department Approval	jhanse4	11/04/2022 15:23:38 PM
Contract Manager Approval	jhanse4	11/14/2022 13:17:05 PM
Budget Analyst Approval	bmacke1	11/17/2022 13:42:17 PM
BOE Agenda Approval	bmacke1	11/17/2022 13:42:20 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26894**

Agency Name: **DEPARTMENT OF MOTOR VEHICLES**

Agency Code: **810**
Appropriation Unit: **4744-18**

Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **Pulsar Advertising, Inc.**
Contractor Name: **Pulsar Advertising, Inc.**
Address: **1 East Liberty Street Suite 600**
City/State/Zip: **Reno, NV 89501**
Contact/Phone: **James L. Wright 703-801-9758**
Vendor No.: **T32013229A**
NV Business ID: **NV20212153069**

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	34.00 % USER CHARGES
Federal Funds	0.00 %		Bonds	0.00 %
X Highway Funds	66.00 %		Other funding	0.00 %

Agency Reference #: **RFP # 81DMV-S2087 HM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Advertising**

5. Purpose of contract:

This is a new contract to provide the development of marketing strategies, media, and materials to be utilized in two advertising campaigns as well as developing media buy schedules and purchasing advertisements.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,485,104.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Marketing and media buying is necessary to keep the public informed about the Nevada Department of Motor Vehicles.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The marketing and media buying process requires specialized skills that State employees do not have.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Davidson Belluso
DP Video Productions
The Abbi Agency**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #81DMV-S2087, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 07/20/2022 Anticipated re-bid date: 01/01/2027

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pgra1	11/03/2022 10:31:24 AM
Division Approval	asmit3	11/07/2022 11:42:51 AM
Department Approval	asmit3	11/07/2022 11:42:54 AM
Contract Manager Approval	asampso2	11/18/2022 08:16:25 AM
Budget Analyst Approval	nhovden	11/18/2022 08:40:58 AM
BOE Agenda Approval	nhovden	11/18/2022 08:41:01 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26950**

Agency Name: **DETR - EMPLOYMENT SECURITY**
Agency Code: **902**
Appropriation Unit: **4772-22**

Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **FAST Enterprises, LLC**
Contractor Name: **FAST Enterprises, LLC**
Address: **7229 S Alton Way**
City/State/Zip: **Centennial , CO 80112**
Contact/Phone: **James Harrison 887-275-3278**
Vendor No.: **T32012602**
NV Business ID: **NV20181898154**

To what State Fiscal Year(s) will the contract be charged? **2023-2033**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **RFP # 90DETR-S1883**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/12/2032**

Contract term: **10 years and 14 days**

4. Type of contract: **Contract**

Contract description: **UI Modernization**

5. Purpose of contract:

This is a new contract to provide software, implementation, maintenance, and support for a modernized unemployment collection and disbursement system to be used by all employers and unemployment recipients. This contract is contingent upon IFC approval of work program #C61956.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$72,063,000.00**

Other basis for payment: as invoiced by Contractor and approved by the state

II. JUSTIFICATION

7. What conditions require that this work be done?

State does not have the capability or expertise to build and maintain an unemployment insurance software system.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The base software system is the same for users of the product, creating an economy of scale. The use case is similar in other states but unique in Nevada, so in house system development would increase risk, effort, time, and cost.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Geographic Solutions, Inc.
TCS
Fast Enterprises, LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 90DETR-S1883, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 02/10/2022 Anticipated re-bid date: 08/01/2031

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cedlefse	11/08/2022 14:56:44 PM
Division Approval	cedlefse	11/08/2022 14:56:47 PM
Department Approval	cedlefse	11/08/2022 14:56:49 PM
Contract Manager Approval	llarki1	11/18/2022 09:08:35 AM
EITS Approval	daxtel1	11/18/2022 10:45:03 AM
Budget Analyst Approval	dlenzner	11/18/2022 11:03:23 AM
BOE Agenda Approval	dlenzner	11/18/2022 11:03:25 AM
BOE Final Approval	Pending	



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
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M E M O R A N D U M

TO: Elisa Cafferata, Director, DETR
Josh Marhevka, Chief Financial Officer, DETR
Laxmi Bokka, IT Chief, DETR
Lindsay Thompson, Contract Manager, DETR

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DETR – TIN 285 – *Unemployment Insurance Contributions Tax and Claims Benefit System Modernization* – Update A – BA 4772, 3274

DATE: August 30, 2022

We have completed our review for the Department of Employment Training and Rehabilitation's (DETR) – *Unemployment Insurance Contributions Tax and Claims Benefit System Modernization* – TIN 285, Update A.

The submitted TIN, for an estimated value of \$17,928,129.00 in the FY22/FY23 biennium, \$23,593,750.00 in the FY24/FY25 biennium, and an additional \$1,200,000 for FY26 (100% Federal Grant funding), is to support an RFP to replace the existing Unemployment Insurance (UI) system with a new one to manage employer contributions, claimant benefits, appeals, and fraud.

DETR is seeking a technology solution to address business and technical issues identified in an active RFP. The solution is expected to improve data accuracy and availability with enhanced business rule integrity and maintainability, better reporting flexibility, and configurable interfaces. This investment is vital for the State of Nevada to provide an accessible and effective statewide UI system to serve Nevadans and to fully comply with federal and state functional requirements.

The modernized solution will benefit Nevada's jobseekers, businesses, training providers, and UI staff by reducing inefficiencies and increasing federal and state compliance. This new system will reduce maintenance costs internally; prevent fraudulent claims; streamline processing of applications, adjudication, and appeals; increase security of personal identification information; and minimize backlogged technical issues.

The agency considers the investment and final implementation to have an ongoing high security risk, as personal identification information will be transported, stored, and processed using the solution and will be accessed from outside of Silvernet, in addition to being subject to federal and/or other security standards. The security architecture will be re-designed and re-implemented. The Office of Information Security will be asked to conduct pre- and post-implementation security reviews. At this time, DETR is unsure of how the new cloud-hosted product/platform will be configured.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.		VARIOUS STATE AGENCIES	A NEW GENERATION LIFE RECOVERY CENTER, LLC	OTHER: VARIOUS AGENCIES	\$2,200,000	
	Contract Description:	This is a new contract to provide ongoing counseling, marriage and family therapy, mental health, psychology, substance abuse counseling, and related services.				
		Term of Contract:	Upon Approval - 09/30/2026	Contract # 26908		
2.		VARIOUS STATE AGENCIES	A NEXT GENERATION ADHC, LLC	OTHER: VARIOUS AGENCIES	\$700,000	
	Contract Description:	This is a new contract to provide ongoing adult day care and related services.				
		Term of Contract:	Upon Approval - 09/30/2026	Contract # 26910		
3.		VARIOUS STATE AGENCIES	C & N PERSONAL CARE, LLC	OTHER: VARIOUS AGENCIES	\$1,000,000	
	Contract Description:	This is a new contract to provide ongoing personal care and related services.				
		Term of Contract:	Upon Approval - 11/30/2026	Contract # 26957		
4.		VARIOUS STATE AGENCIES	COMMUNITY SERVICES AGENCY	OTHER: VARIOUS AGENCIES	\$10,000,000	
	Contract Description:	This is a new contract to provide multiple ongoing direct client services.				
		Term of Contract:	Upon Approval - 11/30/2026	Contract # 26959		
5.		VARIOUS STATE AGENCIES	NEVADA AUTISM CENTER	OTHER: VARIOUS AGENCIES	\$1,500,000	
	Contract Description:	This is a new contract to provide ongoing applied behavioral analysis, autism treatment assistance programs, and related services.				
		Term of Contract:	Upon Approval - 11/30/2026	Contract # 26962		
6.		VARIOUS STATE AGENCIES	PEOPLE'S CARE NEVADA, LLC	OTHER: VARIOUS AGENCIES	\$2,500,000	
	Contract Description:	This is a new contract to provide ongoing adult day care and related services.				
		Term of Contract:	Upon Approval - 11/30/2026	Contract # 26698		
7.		VARIOUS STATE AGENCIES	PUSH SUPPORT SERVICES, LLC	OTHER: VARIOUS AGENCIES	\$7,200,000	
	Contract Description:	This is a new contract to provide ongoing case management, mental health, behavioral support, counseling, group home, psychology, social worker, substance abuse counseling, and related services.				
		Term of Contract:	Upon Approval - 11/30/2026	Contract # 26961		
8.		VARIOUS STATE AGENCIES	REM NEVADA, INC.	OTHER: VARIOUS AGENCIES	\$10,000,000	
	Contract Description:	This is a new contract to provide ongoing assisted living, case management, disabilities support, dietician nutrition, occupational therapy, and related services.				
		Term of Contract:	Upon Approval - 09/30/2026	Contract # 26907		

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
9.		VARIOUS STATE AGENCIES	SHEPHERD EYE CENTER, LTD.	OTHER: VARIOUS AGENCIES	\$400,000	
	Contract Description:	This is a new contract to provide ongoing ophthalmology, optometry, and related services.				
		Term of Contract:	Upon Approval - 11/30/2026	Contract # 26963		
10.		VARIOUS STATE AGENCIES	SECURUS TECHNOLOGIES, LLC	OTHER: VARIOUS AGENCIES	\$700,000	
	Contract Description:	This is the third amendment to the original contract which provides telephone services for incarcerated offenders. This amendment extends the termination date from December 31, 2022 to July 31, 2023 and increases the maximum amount from \$700,000 to \$15,200,000 due to the continued need for these services.				
		Term of Contract:	01/15/2019 - 07/31/2023	Contract # 21354		
11.		VARIOUS STATE AGENCIES	STACK OF STONES, LLC	OTHER: VARIOUS AGENCIES	\$1,300,000	
	Contract Description:	This is a new contract to provide ongoing counseling and mental health services.				
		Term of Contract:	Upon Approval - 01/30/2026	Contract # 26931		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26908**

Agency Name:	MSA MASTER SERVICE AGREEMENTS	Legal Entity Name:	A New Generation Life Recovery Center, LLC
Agency Code:	MSA	Contractor Name:	A New Generation Life Recovery Center, LLC
Appropriation Unit:	9999 - All Categories	Address:	8225 W. Sahara Ave Ste C-1
Is budget authority available?:	Yes	City/State/Zip	Las Vegas, NV 89117
If "No" please explain:	Not Applicable	Contact/Phone:	Jennie Inguanzo 702-684-5830
		Vendor No.:	T27044827
		NV Business ID:	NV20161446916

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: S1737-RV

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2026**

Contract term: **3 years and 303 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing counseling, marriage and family therapy, mental health, psychology, substance abuse counseling, and related services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,200,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple Agencies, Agencies are satisfied.

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

- 16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

vendor provides services using a DBA.

- 17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:

- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	11/02/2022 10:00:23 AM
Division Approval	gdavi6	11/02/2022 10:00:25 AM
Department Approval	ldeloach	11/03/2022 08:45:29 AM
Contract Manager Approval	rvradenb	11/07/2022 11:09:33 AM
Budget Analyst Approval	bberry	11/16/2022 13:10:03 PM
BOE Agenda Approval	bberry	11/16/2022 14:02:24 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26910**

Agency Name:	MSA MASTER SERVICE AGREEMENTS	Legal Entity Name:	A Next Generation ADHC, LLC
Agency Code:	MSA	Contractor Name:	A Next Generation ADHC, LLC
Appropriation Unit:	9999 - All Categories	Address:	8225 W. Sahara Ave., Ste H
Is budget authority available?:	Yes	City/State/Zip:	Las Vegas, NV 89117
If "No" please explain:	Not Applicable	Contact/Phone:	info@anextgenerationlv.com 702-476-2899
		Vendor No.:	T27044826
		NV Business ID:	NV20151740766

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: S1737-RV

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
 Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2026**
 Contract term: **3 years and 303 days**

4. Type of contract: **MSA**
 Contract description: **Direct Client Srvcs**

5. Purpose of contract:
This is a new contract to provide ongoing adult day care and related services.

6. NEW CONTRACT
 The maximum amount of the contract for the term of the contract is: **\$700,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**
 Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

- 16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

- 19. Agency Field Contract Monitor:

- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	11/02/2022 10:00:34 AM
Division Approval	gdavi6	11/02/2022 10:00:37 AM
Department Approval	ldeloach	11/02/2022 11:30:31 AM
Contract Manager Approval	rvradenb	11/07/2022 11:12:45 AM
Budget Analyst Approval	bberry	11/16/2022 15:47:25 PM
BOE Agenda Approval	bberry	11/16/2022 15:48:51 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26957**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: C & N Personal Care, LLC
Agency Code: MSA	Contractor Name: C & N Personal Care, LLC
Appropriation Unit: 9999 - All Categories	Address: 3305 Spring Mountain Rd Suite 107
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89102
If "No" please explain: Not Applicable	Contact/Phone: Nakeia Funches 702-487-5480
	Vendor No.: T27043607
	NV Business ID: NV20151461450

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S1737-RV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/30/2026**

Contract term: **4 years**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing personal care and related services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple Agencies, Agencies are satisfied.

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:

- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	11/08/2022 13:29:22 PM
Division Approval	gdavi6	11/08/2022 13:29:24 PM
Department Approval	ldeloch	11/08/2022 13:45:58 PM
Contract Manager Approval	rvradenb	11/08/2022 14:29:13 PM
Budget Analyst Approval	bberry	11/16/2022 16:03:57 PM
BOE Agenda Approval	bberry	11/16/2022 16:04:01 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26959**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: COMMUNITY SERVICES AGENCY
Agency Code: MSA	Contractor Name: COMMUNITY SERVICES AGENCY
Appropriation Unit: 9999 - All Categories	Address: 1090 East 8th Street
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89512
If "No" please explain: Not Applicable	Contact/Phone: Leslie Colbrese 775-786-6023
	Vendor No.: T81016955
	NV Business ID: NV19651000782

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S1737-RV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/30/2026**

Contract term: **4 years**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide multiple ongoing direct client services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple Agencies, Agencies are satisfied.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	11/08/2022 13:29:35 PM
Division Approval	gdavi6	11/08/2022 13:29:37 PM
Department Approval	ldeloach	11/08/2022 13:48:27 PM
Contract Manager Approval	rvradenb	11/08/2022 14:28:25 PM
Budget Analyst Approval	bberry	11/17/2022 09:06:55 AM
BOE Agenda Approval	bberry	11/17/2022 09:06:57 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26962**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: Nevada Autism Center
Agency Code: MSA	Contractor Name: Nevada Autism Center
Appropriation Unit: 9999 - All Categories	Address: 304 S. Jones Blvd. #660
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89107
If "No" please explain: Not Applicable	Contact/Phone: Chantal Rainford 702-964-9403
	Vendor No.: T27044787
	NV Business ID: NV20212303987

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: S1737-RV

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/30/2026**

Contract term: **4 years**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing applied behavioral analysis, autism treatment assistance programs, and related services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,500,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple Agencies, Agencies are satisfied.

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

- 16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

- 19. Agency Field Contract Monitor:

- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	11/08/2022 13:30:09 PM
Division Approval	gdavi6	11/08/2022 13:30:12 PM
Department Approval	ldeloach	11/08/2022 13:52:08 PM
Contract Manager Approval	rvradenb	11/08/2022 14:28:49 PM
Budget Analyst Approval	bberry	11/16/2022 16:01:03 PM
BOE Agenda Approval	bberry	11/16/2022 16:01:07 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26698**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: People's Care Nevada, LLC
Agency Code: MSA	Contractor Name: People's Care Nevada, LLC
Appropriation Unit: 9999 - All Categories	Address: 13920 City Center Dr. #290
Is budget authority available?: Yes	City/State/Zip: Chino Hills, CA 91709
If "No" please explain: Not Applicable	Contact/Phone: Christopher Trevilla 310-486-5833
	Vendor No.: T27036642
	NV Business ID: NV20131414282

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S1737-RV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/30/2026**

Contract term: **4 years**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing adult day care and related services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,500,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple Agencies, Agencies are satisfied.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	08/17/2022 08:47:50 AM
Division Approval	gdavi6	08/17/2022 08:47:52 AM
Department Approval	ldeloch	08/17/2022 09:27:55 AM
Contract Manager Approval	rvradenb	11/08/2022 13:15:07 PM
Budget Analyst Approval	bberry	11/16/2022 14:08:29 PM
BOE Agenda Approval	bberry	11/16/2022 14:15:13 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26961**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: Push Support Services, LLC
Agency Code: MSA	Contractor Name: Push Support Services, LLC
Appropriation Unit: 9999 - All Categories	Address: 4160 S Pecos Rd. Suite 18A
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89120
If "No" please explain: Not Applicable	Contact/Phone: Gwenn King 909-991-5571
	Vendor No.: Pending
	NV Business ID: NV20212208077

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S1737-RV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/30/2026**

Contract term: **4 years**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing case management, mental health, behavioral support, counseling, group home, psychology, social worker, substance abuse counseling, and related services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$7,200,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

- 16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

- 19. Agency Field Contract Monitor:

- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	11/08/2022 13:29:49 PM
Division Approval	gdavi6	11/08/2022 13:29:51 PM
Department Approval	ldeloach	11/08/2022 13:50:37 PM
Contract Manager Approval	rvradenb	11/08/2022 14:29:51 PM
Budget Analyst Approval	bberry	11/16/2022 14:29:27 PM
BOE Agenda Approval	bberry	11/16/2022 14:29:32 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26907**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: REM NEVADA, Inc.
Agency Code: MSA	Contractor Name: REM NEVADA, Inc.
Appropriation Unit: 9999 - All Categories	Address: 5693 S JONES BLVD STE 118
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89118
If "No" please explain: Not Applicable	Contact/Phone: Tony Dassow 509-993-5637
	Vendor No.: T81071246
	NV Business ID: NV19971237732

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S1737-RV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2026**

Contract term: **3 years and 303 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing assisted living, case management, disabilities support, dietician nutrition, occupational therapy, and related services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple Agencies, Agencies are satisfied.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	11/02/2022 10:00:07 AM
Division Approval	gdavi6	11/02/2022 10:00:09 AM
Department Approval	ldeloach	11/02/2022 11:25:00 AM
Contract Manager Approval	gdavi6	11/08/2022 13:31:53 PM
Budget Analyst Approval	bberry	11/16/2022 15:46:11 PM
BOE Agenda Approval	bberry	11/16/2022 15:46:13 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26963**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: SHEPHERD EYE CENTER, Ltd.
Agency Code: MSA	Contractor Name: SHEPHERD EYE CENTER, Ltd.
Appropriation Unit: 9999 - All Categories	Address: 3575 Pecos McLeod
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89121
If "No" please explain: Not Applicable	Contact/Phone: Amy Grim 702-202-4776
	Vendor No.: T81093957
	NV Business ID: NV19701000272

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agenices

Agency Reference #: **S1737-RV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/30/2026**

Contract term: **4 years**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing ophthalmology, optometry, and related services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$400,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/21/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple Agencies, Agencies are satisfied.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	11/08/2022 13:30:32 PM
Division Approval	gdavi6	11/08/2022 13:30:34 PM
Department Approval	ldeloch	11/08/2022 13:53:43 PM
Contract Manager Approval	rvradenb	11/08/2022 14:29:00 PM
Budget Analyst Approval	bberry	11/16/2022 15:53:24 PM
BOE Agenda Approval	bberry	11/16/2022 15:53:28 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 21354	Amendment Number: 3
Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: Securus Technologies, LLC
Agency Code: MSA	Contractor Name: Securus Technologies, LLC
Appropriation Unit: 9999 - All Categories	Address: 4000 International Parkway
Is budget authority available?: Yes	City/State/Zip: Carrollton, TX 75007
If "No" please explain: Not Applicable	Contact/Phone: Alex Yeo 204-229-5378
	Vendor No.: T27042658A
	NV Business ID: NV20201700188

To what State Fiscal Year(s) will the contract be charged? **2019-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **99SWC-S26**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/15/2019**
 Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2022**

Contract term: **4 years and 197 days**

4. Type of contract: **MSA**
 Contract description: **Inmate Kiosks**

5. Purpose of contract:

This is the third amendment to the original contract which provides telephone services for incarcerated offenders at all correctional facilities. This amendment extends the termination date from December 31, 2022 to July 31, 2023 to allow time to complete new master agreements and to add an estimated additional commission of \$700,000.00 for a total contract revenue of \$15,200,000.00.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$13,500,000.00	\$13,500,000.00	\$13,500,000.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
b. Amendment 2:	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	Yes - Action
2. Amount of current amendment (#3):	\$700,000.00	\$700,000.00	\$700,000.00	Yes - Action
3. New maximum contract amount:	\$15,200,000.00			
and/or the termination date of the original contract has changed to:	07/31/2023			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department must provide inmates within the Nevada Correctional System access to telephones.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Historically, the Nevada Department of Corrections (NDOC) has outsourced the inmate telephone services to a vendor with the technical expertise and/or equipment necessary to provide this service. NDOC and other agencies within the State of Nevada do not have the technology to provide the telephone security required by the NDOC Inspector General.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as the best solution by the evaluation committee based on pre-determined evaluation criteria.

d. Last bid date: 03/07/2018 Anticipated re-bid date: 03/07/2021

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval	gdavi6	11/07/2022 11:01:23 AM
Division Approval	gdavi6	11/07/2022 11:01:26 AM
Department Approval	ldeloach	11/07/2022 11:03:37 AM
Contract Manager Approval	hmoon	11/07/2022 11:31:21 AM
Budget Analyst Approval	bberry	11/17/2022 08:12:40 AM
BOE Agenda Approval	bberry	11/17/2022 08:12:42 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26931**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: Stack of Stones, LLC
Agency Code: MSA	Contractor Name: Stack of Stones, LLC
Appropriation Unit: 9999 - All Categories	Address: 421 Hill Street #4
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89501
If "No" please explain: Not Applicable	Contact/Phone: Shannon Mead 206-856-1508
	Vendor No.: T29044201
	NV Business ID: NV20191016842

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S1737-RV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/30/2026**

Contract term: **3 years and 61 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing counseling and mental health services

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,300,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple Agencies, Agencies are satisfied.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	11/02/2022 10:00:48 AM
Division Approval	gdavi6	11/02/2022 10:00:50 AM
Department Approval	ldeloch	11/02/2022 11:33:05 AM
Contract Manager Approval	rvradenb	11/17/2022 09:10:59 AM
Budget Analyst Approval	bberry	11/17/2022 09:12:15 AM
BOE Agenda Approval	bberry	11/17/2022 09:12:18 AM
BOE Final Approval	Pending	

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	011	GOVERNOR'S OFFICE - STATE ENERGY OFFICE - OFFICE OF ENERGY	CITY OF RENO	FEDERAL	\$93,451	Exempt
	Contract Description:	This is a new interlocal agreement to design, develop, and analyze a microgrid system that could be deployed at critical facilities in the City of Reno and other parts of Nevada. The study includes the impact of hazards associated with battery storage systems and utilize its emergency manager to understand those risks.				
	Term of Contract:	11/15/2022 - 04/23/2024	Contract # 26898			
2.	030	ATTORNEY GENERAL'S OFFICE - TORT CLAIMS FUND	JOHNNY E. BATES	OTHER: TORT CLAIM FUNDS	\$19,000	Professional Service
	Contract Description:	This is a new contract to provide expert witness services for Lopez, et al., v. The State of Nevada, et al.				
	Term of Contract:	11/16/2022 - 10/31/2024	Contract # 26984			
3.	030	ATTORNEY GENERAL'S OFFICE - TORT CLAIMS FUND	LITIGATION ANALYTICS, INC.	OTHER: TORT CLAIM FUNDS	\$22,250	Professional Service
	Contract Description:	This is a new contract to provide expert witness services for Lopez, et al., v. The State of Nevada, et al.				
	Term of Contract:	09/26/2022 - 09/30/2024	Contract # 26982			
4.	060	CONTROLLER'S OFFICE	EIDE BAILLY, LLP	GENERAL	\$25,000	Professional Service
	Contract Description:	This is a new contract to provide assistance with proposed penalties related to civil penalties for the 1099 information returns assessed by the Internal Revenue Service (IRS). Eide Bailly, LLP will assist the State in obtaining abatement or partial abatement of the proposed penalties, represent the State in administrative proceedings before the IRS, and assist in other matters as they relate to civil penalties for the 1099 information returns.				
	Term of Contract:	10/19/2022 - 10/18/2024	Contract # 26909			
5.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	APEX SYSTEMS, INC. DBA SERVPRO	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	35,000	
	Contract Description:	This is a new contract to provide restoration and remediation services to state-owned buildings in northern Nevada.				
	Term of Contract:	10/27/2022 - 07/31/2026	Contract # 26821			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
6.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	MAGEL AIR CONDITIONING	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$46,279	
	Contract Description:	This is the first amendment to the original contract which provides ongoing heating, ventilation, and air conditioning services for state-owned buildings throughout southern Nevada. This amendment increases the maximum amount from \$28,304.87 to \$74,584.13 due to a continued need for these services.				
		Term of Contract:	11/19/2021 - 10/31/2025	Contract # 25172		
7.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - MARLETTE LAKE	EL AERO SERVICES, LLC	FEES: BUILDING AND GROUNDS RENTAL INCOME	\$20,000	
	Contract Description:	This is a new contract to provide flights into the back country to address emergency needs of the water system, repairs and site visits.				
		Term of Contract:	11/08/2022 - 10/31/2026	Contract # 26930		
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - NEVADA SYSTEM OF HIGHER EDUCATION CIP PROJECTS - NON-EXEC	GEOTECHNICAL & ENVIRONMENTAL SERVICES, INC.	BONDS 50% OTHER: AGENCY FUNDS 50%	\$99,065	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides professional architectural/engineering services for the University of Nevada, Las Vegas Engineering Academic and Research Building: CIP project No: 21-C05; SPWD Contract No. 114758. This amendment increases the maximum amount from \$213,320 to \$312,385 due to the addition of testing services for grading, and for non-structural site improvements.				
		Term of Contract:	10/11/2022 - 06/30/2023	Contract # 26697		
9.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - NEVADA SYSTEM OF HIGHER EDUCATION CIP PROJECTS - NON-EXEC	PGAL, LLC	BONDS 50% OTHER: AGENCY FUNDS 50%	\$32,872	Professional Service
	Contract Description:	This is the third amendment to the original contract which provides professional architectural/engineering construction administration services for the University of Nevada, Las Vegas Engineering Academic and Research Building: CIP Project No. 21-C05; SPWD Contract No. 114501. This amendment increases the maximum amount from \$790,789 to \$823,661 due to additional electrical drawings.				
		Term of Contract:	12/14/2021 - 06/30/2025	Contract # 25160		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
10.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - STATEWIDE CIP PROJECTS - NON-EXEC	CORE WEST, INC.	HIGHWAY	\$41,912	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides pre-construction services for the Department of Motor Vehicles, Silverado Ranch Facility Advanced Planning: CIP Project: 21-P06; SPWD Contract No. 114581. This amendment increases the maximum amount from \$164,000 to \$205,912 to provide additional potholing along Valley View Boulevard in Las Vegas.				
		Term of Contract:	02/08/2022 - 06/30/2025	Contract # 25290		
11.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - VETERAN'S CIP PROJECTS - NON-EXEC	MELROY ENGINEERING, INC. DBA MSA ENGINEERING CONSULTANTS	GENERAL 47% BONDS 53%	\$3,298	Professional Service
	Contract Description:	This is the second amendment to the original contract which provides professional architectural/engineering services for the Washoe County Armory - Heating, Ventilation, and Air Conditioning System Renovation: CIP Project No. 19-M31; SPWD Contract No. 113474. This amendment increases the maximum amount from \$165,100.00 to \$168,398.30 due to additional design services and permit fees.				
		Term of Contract:	10/13/2020 - 06/30/2023	Contract # 23530		
12.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - 2013 DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	LUMOS & ASSOCIATES	BONDS 28% FEDERAL 72%	\$19,280	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides professional architecture/engineering services for the Marlette Lake Dam Rehabilitation: CIP Project No. 19-C08; SPWD Contract No. 113595. This amendment increases the maximum amount from \$1,310,000 to \$1,329,280 due to added design services, a Federal Emergency Management Agency related cultural studies augmentation, and an underwater survey.				
		Term of Contract:	10/13/2020 - 06/30/2023	Contract # 23486		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
13.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	GEOTEK, INC.	OTHER: AGENCY FUNDS	\$10,718	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Construct PCC Pavement and Shade Structures, Floyd Edsall Training Center (FETC) CIP Project, to include field exploration to evaluate the geotechnical conditions, laboratory testing on collected soil samples, and report preparation to provide findings and conclusions: CIP Project No. 19-A013; SPWD Contract No. 115073.				
	Term of Contract:	11/03/2022 - 06/30/2023	Contract # 26824			
14.	101	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS - TOURISM	EAST PUBLIC RELATIONS	OTHER: LODGING TAX REVENUE	\$49,845	
	Contract Description:	This is a new contract to provide event planning and management.				
	Term of Contract:	11/07/2022 - 06/30/2024	Contract # 26939			
15.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - COMPUTER FACILITY	RICKS FLOOR COVERING, INC.	FEE: USER	\$57,695	
	Contract Description:	This is a new contract to provide carpet replacement for the Carson City facility.				
	Term of Contract:	11/17/2022 - 06/30/2023	Contract # 26944			
16.	240	DEPARTMENT OF VETERANS SERVICES - GENERAL VETERANS SERVICES-FEES - NON-EXEC	THE FACTORY, LLC	OTHER: VETERANS GIFT ACCOUNT	\$13,050	
	Contract Description:	This is a new contract to provide ongoing website maintenance and hosting services.				
	Term of Contract:	11/16/2022 - 10/30/2023	Contract # 26977			
17.	300	DEPARTMENT OF EDUCATION - INDIVIDUALS WITH DISABILITIES ACT	RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK	FEDERAL	\$75,000	
	Contract Description:	This is the first amendment to the original contract which provides a survey for students with disabilities. This amendment extends the termination date from April 30, 2023 to April 30, 2025 and increases the maximum amount from \$128,500 to \$203,500 due to continued need for these services.				
	Term of Contract:	05/14/2019 - 04/30/2025	Contract # 21665			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
18.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - SENIOR RX AND DISABILITY RX	HUMANA WISCONSIN HEALTH ORGANIZATION	OTHER: HEALTHY NEVADA FUNDS	\$40,932	Exempt
	Contract Description:	This is a new contract to provide ongoing state pharmaceutical assistance to subsidizes monthly premiums on behalf of eligible members who are enrolled in Medicare Part D prescription drug plans and Medicare Advantage plans with prescription drug benefits.				
	Term of Contract:	01/01/2023 - 12/31/2026	Contract # 26929			
19.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - NORTHERN NEVADA ADULT MENTAL HEALTH SERVICES	DIAMOND GLASS COMPANY, INC.	GENERAL	\$25,000	
	Contract Description:	This is a new contract to provide glass repair and replacement.				
	Term of Contract:	11/08/2022 - 09/30/2025	Contract # 26915			
20.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - COMMUNICABLE DISEASES	BLACK SWAN CONSULTING, INC.	GENERAL	\$30,000	
	Contract Description:	This is a new contract to provide grant-related professional services to assist with the independent evaluation committee portion of the request for application. This will encompass all aspects of managing the evaluation committee.				
	Term of Contract:	11/08/2022 - 01/31/2023	Contract # 26945			
21.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - RURAL CLINICS	LINDA JAMES	GENERAL	\$17,254	
	Contract Description:	This is a new contract to provide targeted case management to help clients gain access to needed medical, clinical, social and educational services to improve the quality of their lives.				
	Term of Contract:	11/08/2022 - 06/30/2023	Contract # 26943			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
22.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - WELFARE FIELD SERVICES	BOYS & GIRLS CLUB OF LAS VEGAS	OTHER: UNIVERSAL ENERGY CHARGE	\$12,000	
	Contract Description:	This is a new contract to provide ongoing Energy Assistance Program application assistance services for home energy benefits to low-income and senior populations.				
		Term of Contract:	11/09/2022 - 06/30/2026	Contract # 26904		
23.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - CHILD SUPPORT ENFORCEMENT PROGRAM	OFFICE OF THE STATE CONTROLLER	OTHER: STATE SHARE COLLECTIONS 34% FEDERAL 66%	\$17,659	Exempt
	Contract Description:	This is a new interlocal agreement to provide check processing and printing services for the State Collection and Disbursement Unit.				
		Term of Contract:	10/18/2022 - 06/30/2026	Contract # 26828		
24.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE	AMANDA MELONE	GENERAL	\$69,600	
	Contract Description:	This is a new contract to provide psychiatric consultation for medication review for eligible children.				
		Term of Contract:	11/17/2022 - 06/30/2026	Contract # 26817		
25.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - YOUTH PAROLE SERVICES	FUTURE BUILDERS OF AMERICA DBA INNOVATIVE HEALTH AND WELLNESS	GENERAL 50% OTHER: COUNTY ASSESSMENT 50%	\$24,333	
	Contract Description:	This is the first amendment to the original contract which provides ongoing clinical services to youth under parole supervision. This amendment extends the termination date from October 31, 2022 to December 31, 2022 and increases the maximum amount from \$48,666.64 to \$72,999.96 due to the continued need for these services.				
		Term of Contract:	07/01/2022 - 12/31/2022	Contract # 26532		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
26.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO	FEDERAL	\$55,733	Exempt
	Contract Description:	This is the second amendment to the original interlocal agreement which provides an intensive interdisciplinary behavior support program to serve youth with intellectual and developmental disabilities. This amendment increases the maximum amount from \$360,000.00 to \$415,732.86 due to the increased need for these services.				
		Term of Contract:	10/01/2019 - 09/30/2023	Contract # 22813		
27.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES	UNITED LOCK AND SECURITY, INC.	GENERAL 59% FEDERAL 41%	\$31,236	
	Contract Description:	This is the first amendment to the original contract which provides ongoing preventative, general, and specialized locksmith and security system services. This amendment increases the maximum amount from \$40,000.00 to \$71,235.50 to add three one-time projects.				
		Term of Contract:	05/17/2022 - 03/31/2026	Contract # 25988		
28.	431	OFFICE OF THE MILITARY	CHILL-RITE, INC.	GENERAL 50% FEDERAL 50%	\$54,730	
	Contract Description:	This is the first amendment to the original contract which provides environmental laboratory testing and analytical services for the Nevada Army National Guard Environmental Office. This amendment increases the maximum amount from \$45,000.00 to \$99,729.70 due to increased need for these services.				
		Term of Contract:	06/10/2021 - 06/30/2025	Contract # 24425		
29.	431	OFFICE OF THE MILITARY	ETCHEMENDY ENGINEERING, INC.	FEDERAL	\$16,500	Professional Service
	Contract Description:	This is a new contract to provide professional services for a water heater feasibility study at Las Vegas Readiness Center and at Henderson Armory.				
		Term of Contract:	10/26/2022 - 09/30/2023	Contract # 26889		
30.	431	OFFICE OF THE MILITARY	ADOLFO R. GONZALEZ DBA DIVERSIFIED EXPRESSIONS	FEDERAL	\$21,420	
	Contract Description:	This is a new contract to provide a mural inside the Henderson Armory for the StarBase Program.				
		Term of Contract:	10/27/2022 - 09/30/2023	Contract # 26913		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
31.	431	OFFICE OF THE MILITARY	MDK, LLC DBA WESTERN ENVIRONMENTAL TESTING LAB	FEDERAL	\$63,000	
	Contract Description:	This is the first amendment to the original contract which provides environmental laboratory testing and analytical services for the Nevada Army National Guard Environmental Office. This amendment increases the maximum amount from \$80,000 to \$143,000 due to increased need for these services.				
		Term of Contract:	04/14/2020 - 04/14/2024	Contract # 22989		
32.	440	DEPARTMENT OF CORRECTIONS - DIRECTOR'S OFFICE	CITY OF NORTH LAS VEGAS	OTHER: REVENUE	\$13,861	Exempt
	Contract Description:	This is a new revenue contract to provide ongoing reimbursement for Category III peace officer training.				
		Term of Contract:	11/17/2022 - 06/30/2025	Contract # 24081		
33.	550	DEPARTMENT OF AGRICULTURE - LIVESTOCK INSPECTION	EWELL EDUCATIONAL SERVICES, INC.	FEE: LIVESTOCK INSPECTION	\$11,554	Sole Source
	Contract Description:	This is the second amendment to the original contract which provides an automated web-based system for plant and livestock industry inspections, registrations, and fee collections. This amendment increases the maximum amount from \$500,319.19 to \$511,873.30 due to an increase in fees charged to customers.				
		Term of Contract:	10/31/2018 - 10/30/2023	Contract # 20852		
34.	550	DEPARTMENT OF AGRICULTURE - VETERINARY MEDICAL SERVICES	WASHINGTON STATE UNIVERSITY	GENERAL	\$45,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide diagnostic laboratory services to determine the presence and nature of infectious, contagious, or parasitic diseases.				
		Term of Contract:	11/15/2022 - 06/30/2026	Contract # 26778		
35.	550	DEPARTMENT OF AGRICULTURE - AGRICULTURE ADMINISTRATION	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO	OTHER: REVENUE	\$6,000	Exempt
	Contract Description:	This is the second amendment to the original contract which provides for the creation and distribution of the 2022 Nevada Craft Beverage Passport. This amendment extends the termination date from December 31, 2022 to June 30, 2023 and increases the maximum amount from \$5,000 to \$11,000 to support the creation of the 2023 Craft Beverage Passport.				
		Term of Contract:	03/25/2022 - 06/30/2023	Contract # 25279		
36.	654	OFFICE OF THE MILITARY - DIVISION OF EMERGENCY MANAGEMENT	GRANTANALYST.COM, LLC	FEDERAL	\$23,000	
	Contract Description:	This is a new contract to provide user access to a cloud-based grants application and management system.				
		Term of Contract:	10/18/2022 - 12/31/2023	Contract # 26876		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
37.	702	DEPARTMENT OF WILDLIFE - CONSERVATION EDUCATION	THE ABBI AGENCY	FEE: SPORTSMENS REVENUE	\$87,800	
	Contract Description:	This is the first amendment to the original contract which provides website development, maintenance and hosting. This amendment extends the termination date from April 14, 2023 to April 30, 2024 and increases the maximum amount from \$150,000 to \$237,800 due to the continued need for these services.				
	Term of Contract:	04/15/2020 - 04/30/2024	Contract # 22949			
38.	702	DEPARTMENT OF WILDLIFE - GAME MANAGEMENT	HELICOPTER INSTITUTE	FEE: SPORTSMENS REVENUE	\$56,000	
	Contract Description:	This is a new contract to provide annual helicopter flight training.				
	Term of Contract:	10/19/2022 - 02/28/2026	Contract # 25638			
39.	702	DEPARTMENT OF WILDLIFE - HABITAT	LINCOLN COUNTY CONSERVATION	FEE: HABITAT CONSERVATION	\$17,000	Exempt
	Contract Description:	This is the second amendment to the original contract which provides habitat improvement projects on private and public lands. This amendment extends the termination date from March 31, 2023 to December 31, 2024 and increases the maximum amount from \$47,000 to \$64,000 due to the continued need for these services.				
	Term of Contract:	04/12/2021 - 12/31/2024	Contract # 23981			
40.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - MAINTENANCE OF STATE PARKS-NON-EXEC	ACE FIRE	FEE: UTILITY SURCHARGE	\$24,000	
	Contract Description:	This is a new contract to provide ongoing inspections and necessary repairs and replacements of fire protection and prevention equipment in the southern region parks.				
	Term of Contract:	10/20/2022 - 09/01/2023	Contract # 26885			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
41.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - ADMINISTRATION	CREICO ENTERPRISES, LLC	GENERAL	\$92,000	
	Contract Description:	This is a new contract to provide preventative maintenance, emergency and non-emergency repairs, remodeling, and parts for facilities of the northern region.				
		Term of Contract:	11/01/2022 - 10/20/2026	Contract # 26897		
42.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - ADMINISTRATION	WILDERNESS LEADERSHIP INSTITUTE	FEDERAL	\$40,000	
	Contract Description:	This is new contract to provide course instruction for wilderness first aid training.				
		Term of Contract:	11/15/2022 - 10/15/2026	Contract # 26878		
43.	708	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - NEVADA NATURAL HERITAGE	NEVADA BUGS AND BUTTERFLIES	OTHER: NATURE SERVE PROJECTS 50% FEDERAL 50%	\$20,000	
	Contract Description:	This is a new contract to provide field surveys to detect focal species at known locations and potential new occurrences.				
		Term of Contract:	01/01/2023 - 12/30/2024	Contract # 26914		
44.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - SAFE DRINKING WATER PROGRAM	TERRAPHASE ENGINEERING, INC.	FEDERAL	\$98,778	
	Contract Description:	This is a new contract to provide testing for lead in drinking water in charter schools.				
		Term of Contract:	11/16/2022 - 09/30/2023	Contract # 26808		
45.	810	DEPARTMENT OF MOTOR VEHICLES - FIELD SERVICES	INTELLECTUAL TECHNOLOGY, INC.	HIGHWAY	\$61,616	
	Contract Description:	This is the first amendment to the original contract which designs, develops, installs, and maintains a replacement to automated driver's license system. This amendment increases the maximum amount from \$1,444,624 to \$1,506,240 due to the increased need for these services.				
		Term of Contract:	06/30/2022 - 06/29/2026	Contract # 25286		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
46.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	WOW CLEANING CORPORATION	OTHER: BUSINESS ENTERPRISE SET-ASIDE	\$75,000	
	Contract Description:	This is a new contract to provide ongoing food and kitchen cleaning services for food service establishments in northern Nevada.				
		Term of Contract:	01/01/2023 - 12/31/2026	Contract # 26948		
47.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - ADMINISTRATION	CASHMAN EQUIPMENT COMPANY	OTHER: COST ALLOCATED	\$16,000	
	Contract Description:	This is a new contract to provide uninterrupted power supply maintenance for the Carson City office.				
		Term of Contract:	11/07/2022 - 10/31/2026	Contract # 26919		
48.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - INFORMATION DEVELOPMENT AND PROCESSING	EPATHUSA, INC.	GENERAL 4% OTHER: CAREER ENHANCEMENT PROGRAM AND BLIND ENTERPRISE PROGRAM 19% FEDERAL 77%	\$49,566	Sole Source
	Contract Description:	This is the second amendment to the original contract which provides website configuration, migration, maintenance, and hosting services through a service level agreement. This amendment extends the termination date from October 31, 2022 to October 31, 2023 and increases the maximum amount from \$192,648 to \$211,235 due to the continued need for these services.				
		Term of Contract:	03/12/2019 - 10/31/2023	Contract # 21391		
49.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES	TOTAL TILE AND STONE	OTHER: COST ALLOCATED	\$28,600	
	Contract Description:	This is a new contract to provide tile replacement at the East Third Street building location in Carson City.				
		Term of Contract:	11/01/2022 - 10/31/2023	Contract # 26886		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
50.	B005	LICENSING BOARDS AND COMMISSIONS - CHIROPRACTIC PHYSICIANS	BERTRAND & ASSOCIATES, LLC	FEE: LICENSURE	\$18,600	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides auditing services. This amendment extends the termination date from December 31, 2022 to December 31, 2025 and increases the maximum amount from \$12,800 to \$31,400 due to the continued need for these services.				
	Term of Contract:	02/02/2021 - 12/31/2025	Contract # 23942			
51.	B015	LICENSING BOARDS AND COMMISSIONS - MEDICAL EXAMINERS	ARBOR PROS, LLC	FEE: LICENSURE	\$20,000	
	Contract Description:	This is a new contract to provide snow removal services.				
	Term of Contract:	11/07/2022 - 04/30/2023	Contract # 26925			
52.	B030	LICENSING BOARDS AND COMMISSIONS - REGISTERED ENVIRONMENTAL HEALTH SPECIALISTS	ALBERTSONS CONSULTING, INC.	FEE: LICENSURE	\$25,680	
	Contract Description:	This is a new contract to provide a regulatory database program and website.				
	Term of Contract:	11/16/2022 - 11/15/2026	Contract # 26941			

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26898**

Agency Name: STATE ENERGY OFFICE	Legal Entity Name: RENO, CITY OF
Agency Code: 011	Contractor Name: RENO, CITY OF
Appropriation Unit: 4868-13	Address: PO Box 1900
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89505-1900
If "No" please explain: Not Applicable	Contact/Phone: Suzanne Groneman 775-334-2067
	Vendor No.: T40266000
	NV Business ID: N/A
To what State Fiscal Year(s) will the contract be charged?	2023-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 011

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/15/2022**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/23/2024**

Contract term: **1 year and 159 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Microgrid Grant**

5. Purpose of contract:

This is a new interlocal agreement to design, develop, and analyze a microgrid system that could be deployed at critical facilities in the City of Reno and other parts of Nevada. The City will also study the impact of hazards associated with battery storage systems and utilize its Emergency Manager, a representative of the Fire Department, to understand those risks

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$93,450.84**

Other basis for payment: FY23 \$9,345.08 FY24 \$84,105.76

II. JUSTIFICATION

7. What conditions require that this work be done?

The expected benefit is to implement cost effective power outage mitigation projects which are designed to increase resilience and public safety; reduce injuries and loss of life; and reduce damage and destruction to property, critical services, facilities, and critical infrastructure in times of natural disasters.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

It will allow the State of Nevada to use federal funding to enable the City of Reno and the UMC to identify mitigation actions for their electrical microgrids and implement projects that will reduce risks posed by natural hazards or extreme events.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is an interlocal contract for a grant awarded to City of Reno

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Karen Long, Grants and Fiscal Manager Ph: 775-687-7180

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmcdani	10/14/2022 09:53:22 AM
Division Approval	jkidd	10/18/2022 16:18:12 PM
Department Approval	ssands	11/08/2022 13:48:51 PM
Contract Manager Approval	wpfaffp	11/08/2022 14:23:21 PM
Budget Analyst Approval	rrossum	11/15/2022 15:23:11 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26984**

Agency Name: **ATTORNEY GENERAL'S OFFICE**
Agency Code: **030**
Appropriation Unit: **1348-15**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **JOHNNY E BATES**
Contractor Name: **JOHNNY E BATES**
Address: **200 NARROWS PARKWAY SUITE A**
City/State/Zip: **BIRMINGHAM, AL 35242**
Contact/Phone: **JOHNNY.BATES@QCHCWEB.NET
205/437/1512**
Vendor No.: **T29046175**
NV Business ID: **NV20222614175**

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % TORT CLAIM FUNDS

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/16/2022**
Anticipated BOE meeting date **01/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2024**
Contract term: **1 year and 349 days**

4. Type of contract: **Contract**
Contract description: **Expert Witness**

5. Purpose of contract:
This is a new contract to provide expert witness services for case Lopez, et al., v. The State of Nevada, et al., 2:21-cv-01161-ART-NJK.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: **\$19,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
The expert will review documents and reports and testify as the correctional healthcare expert.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
State employees do not have the expertise needed for this type of matter.

9. Were quotes or proposals solicited? **No**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Lorin Taylor, DAG Ph: 702-486-2389

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	11/15/2022 09:11:13 AM
Division Approval	jhoba2	11/15/2022 09:11:15 AM
Department Approval	jhoba2	11/15/2022 09:11:19 AM
Contract Manager Approval	Iramire7	11/15/2022 09:13:30 AM
Budget Analyst Approval	jpeat	11/16/2022 09:08:09 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26982**

Agency Name: ATTORNEY GENERAL'S OFFICE	Legal Entity Name: LITIGATION ANALYTICS, Inc.
Agency Code: 030	Contractor Name: LITIGATION ANALYTICS, Inc.
Appropriation Unit: 1348-15	Address: 2106 E. STATE HWY 114 SUITE 305
Is budget authority available?: Yes	City/State/Zip: SOUTHLAKE , TX 76092
If "No" please explain: Not Applicable	Contact/Phone: Jeffrey M. Galner 972-929-9900
	Vendor No.: T32013196
	NV Business ID: NV20222582479
To what State Fiscal Year(s) will the contract be charged? 2023-2025	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % TORT CLAIM FUNDS

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/26/2022**

Anticipated BOE meeting date 01/2023

Retroactive? **Yes**

If "Yes", please explain

We are requesting that this contract be retroactively approved to September 26, 2022. Due to the nature of the ongoing litigation, the timeframe has narrowed for timely submission of this contract.

3. Termination Date: **09/30/2024**

Contract term: **2 years and 5 days**

4. Type of contract: **Contract**

Contract description: **Expert Witness**

5. Purpose of contract:

This is a new contract to provide expert witness services in case number Lopez, et al., v. The State of Nevada, et al., 2:21-cv-01161-ART-NJK.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$22,250.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The expert will review documents and reports of the Plaintiff's expert economist and will prepare a rebuttal report regarding the assessment of economic damages.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise needed for this type of matter.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Lorin Taylor, DAG Ph: 702-486-2389

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	11/15/2022 09:11:48 AM
Division Approval	jhoba2	11/15/2022 09:11:51 AM
Department Approval	jhoba2	11/15/2022 09:11:53 AM
Contract Manager Approval	Iramire7	11/15/2022 09:13:42 AM
Budget Analyst Approval	russum	11/15/2022 15:42:47 PM

AARON D. FORD
Attorney General

CAROLINE BATEMAN
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General



JESSICA L. ADAIR
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street
Carson City, Nevada 89701

MEMORANDUM

Date: November 14, 2022

To: Jennifer Hamilton, Executive Branch Budget Officer
Governor's Finance Office

From: Lesley Volkov, Management Analyst II

Subject: Retroactive Approval for contract # 26982 Litigation Analytics

We are requesting that this contract be retroactively approved to September 26, 2022. Due to the nature of the ongoing litigation, the timeframe has narrowed for timely submission of this contract.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26909**

Agency Name: CONTROLLER'S OFFICE	Legal Entity Name: EIDE BAILLY LLP
Agency Code: 060	Contractor Name: EIDE BAILLY LLP
Appropriation Unit: 1130-04	Address: 877 W MAIN ST STE 800
Is budget authority available?: Yes	City/State/Zip: BOISE, ID 83702
If "No" please explain: Not Applicable	Contact/Phone: Kurt Schlicker 208/344-7150
	Vendor No.: T29026023D
	NV Business ID: NV20001000409
To what State Fiscal Year(s) will the contract be charged?	2023-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **Controller's Office**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/19/2022**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/18/2024**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Tax Assistance**

5. Purpose of contract:

This is a new contract that will assist the State Controller's Office with proposed penalties related to civil penalties for the 1099 information returns assessed by the Internal Revenue Service (IRS) to the State of Nevada. Eide Bailly LLP will assist the State in obtaining abatement or partial abatement of the proposed penalties as well as represent the State in administrative proceedings before the Internal Revenue Service (IRS) and also will assist in other matters as they relate to civil penalties for the 1099 information returns.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,000.00**

Payment for services will be made at the rate of \$400.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

The State Controller's Office received an IRS proposed penalty letter related to the Calendar Year 2020 filings of the 1099 information returns. The proposed penalty is \$752,640.00, of which \$668,920 is due to not filing 1099 forms electronically. We believe the State can adequately defend against the remaining \$83,720 for mismatched Names and TINS, but no one in the State has the expertise and knowledge to represent the State Controller's Office before the IRS.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State Controller's Office and the Nevada Attorney General's Office are not staffed with personnel knowledgeable regarding federal tax laws.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

The Tax Controversy and Procedure group of Eide Bailly LLP specializes in Federal and State Tax Controversy, Collection, Penalty Abatement and Procedural issues. Their team consists of 20 Attorneys, CPAs, Enrolled Agents and Paraprofessionals. They have served in the Tax Controversy field for more than 20 years and work with thousands of clients throughout the nation.
- Over 250 civil penalty abatement requests and penalty appeals filed since 2020 with an over 90% success rate of partial or full abatement.
- Assisted clients with establishing procedures to ensure proper filing in the future.
- Successfully communicated with IRS personnel during the abatement process to control collection actions.
- Abatement of over \$30M in penalties assessed to businesses and individuals.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLP

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Jacquelin Tilton, MA III Ph: (775) 684-5638

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lhoove1	10/17/2022 16:48:03 PM
Division Approval	lhoove1	10/17/2022 16:48:05 PM

Department Approval	lhoove1	10/17/2022 16:48:08 PM
Contract Manager Approval	jtilto1	10/18/2022 08:25:15 AM
Budget Analyst Approval	bmacke1	10/20/2022 18:29:38 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26821**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: APEX SYSTEMS, Inc. DBA SERVPRO
Agency Code: 082	Contractor Name: APEX SYSTEMS, Inc. DBA SERVPRO
Appropriation Unit: 1349-12	Address: SERVPRO PO BOX 764
Is budget authority available?: Yes	City/State/Zip: ZEPHYR COVE , NV 89448
If "No" please explain: Not Applicable	Contact/Phone: KIMBERLY ALLEN 775-588-2355
	Vendor No.: T32012736A
	NV Business ID: NV20021277936

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rental Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/27/2022**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2026**

Contract term: **3 years and 278 days**

4. Type of contract: **Contract**

Contract description: **Restoration Services**

5. Purpose of contract:

This is a new contract to provide restoration and remediation services on an as needed basis to various state-owned properties in Northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$35,000.00**

Payment for services will be made at the rate of \$8,750.00 per Fiscal Year

Other basis for payment: FY23 \$8,750.00, FY24 \$8,750.00, FY25 \$8,750.00, FY26 \$8,750.00

II. JUSTIFICATION

7. What conditions require that this work be done?

To provide restoration and remediation services on an as needed basis to various state-owned properties in Northern Nevada. Need is being seen as buildings are aging and are coming back into use from the COVID hiatus.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the manpower, expertise or materials and equipment to facilitate this need.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

PuroClean
ServPro
COIT
Belfor

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: 06/09/2022 Anticipated re-bid date: 06/01/2026

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

David Van Ornum, Facility Supervisor 3 Ph: 775-690-4526

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpierro1	10/07/2022 09:36:00 AM
Division Approval	jkidd	10/12/2022 11:33:49 AM
Department Approval	ssands	10/18/2022 08:44:54 AM
Contract Manager Approval	kterr1	10/24/2022 09:57:40 AM
Budget Analyst Approval	rrossum	10/26/2022 11:56:20 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25172** Amendment Number: **1**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **MAGEL AIR CONDITIONING**

Agency Code: **082** Contractor Name: **MAGEL AIR CONDITIONING**

Appropriation Unit: **1349-12** Address: **DBA GOLD MEDAL SERVICE
2455 W CHEYENNE AVE STE 120**

Is budget authority available?: **Yes** City/State/Zip: **LAS VEGAS, NV 89032**

If "No" please explain: **Not Applicable** Contact/Phone: **TANA MAGEL 702-489-2100**

Vendor No.: **T29034739A**

NV Business ID: **NV20101779932**

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % BUILDINGS and GROUNDS RENTAL INCOME REVENUE

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/19/2021**

Anticipated BOE meeting date **01/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **10/31/2025**

Contract term: **3 years and 346 days**

4. Type of contract: **Contract**

Contract description: **HVAC Service**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing heating, ventilation, and air conditioning services to State owned buildings throughout southern Nevada. This amendment increases the maximum amount from \$28,304.87 to \$74,584.13, due to a continued need for this service.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$28,304.87	\$28,304.87	\$28,304.87	Yes - Info
2. Amount of current amendment (#1):	\$46,279.26	\$46,279.26	\$74,584.13	Yes - Info
3. New maximum contract amount:	\$74,584.13			

II. JUSTIFICATION

7. What conditions require that this work be done?

HVAC systems control the overall climate in a building, maintain good indoor air quality, adequate ventilation with filtration that provides occupants a comfortable environment. HVAC service is important for the safety, health and working conditions for all State employees and public.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower and equipment.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of multiple contracts for HVAC service on file. Per SAM 0338.0 each contractor will be contracted to submit bids for available jobs.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, State Public Works, Buildings and Grounds Section has contracted with this vendor with satisfactory service.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpierro1	11/01/2022 13:49:03 PM
Division Approval	jkidd	11/01/2022 15:07:28 PM
Department Approval	ssands	11/08/2022 08:48:18 AM
Contract Manager Approval	wpfaffp	11/08/2022 09:00:57 AM
Budget Analyst Approval	jpeat	11/15/2022 15:18:45 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26930**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: EL AERO SERVICES, LLC
Agency Code: 082	Contractor Name: EL AERO SERVICES, LLC
Appropriation Unit: 1366-04	Address: 2101 ARROWHEAD DRIVE
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89706
If "No" please explain: Not Applicable	Contact/Phone: JAIRUS DUNCAN 775-883-1500
	Vendor No.: PUR0005822
	NV Business ID: NV20151415893

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Building and Grounds Rental Income Fees

Agency Reference #: **082**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/08/2022**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2026**

Contract term: **3 years and 357 days**

4. Type of contract: **Contract**

Contract description: **Helicopter Flights**

5. Purpose of contract:

This is a new contract to provide flights into the back country that cannot be accessed by vehicles or equipment. Emergency needs of the water system, repairs and site visits.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Payment for services will be made at the rate of \$5,000.00 per Year

Other basis for payment: FY23 - \$5,000 FY24 - \$5,000 FY25 - \$5,000 FY26 - \$5,000

II. JUSTIFICATION

7. What conditions require that this work be done?

Marlette does not have accessible equipment to go into remote areas. Weather conditions are a contributing factor as well as the terrain.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Weather, terrain, lack of equipment.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Fair Lifts
Skydance Helicopter
EI Aero

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor answered the request for a quote and is located in Carson City.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor has been engaged under contract by the State agency Building and Grounds since April 6, 2016.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Blake Gudmundson, Water System Manager Ph: 775-690-3598

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpierro1	10/27/2022 15:06:35 PM
Division Approval	jkidd	10/31/2022 16:10:55 PM
Department Approval	ssands	11/02/2022 11:40:34 AM
Contract Manager Approval	wpfaffp	11/02/2022 12:05:20 PM
Budget Analyst Approval	rrossum	11/08/2022 10:19:56 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 26697	Amendment Number: 1
Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: GEOTECHNICAL & ENVIRONMENTAL SERVICES, INC.
Agency Code: 082	Contractor Name: GEOTECHNICAL & ENVIRONMENTAL SERVICES, INC.
Appropriation Unit: 1510-77	Address: 7150 PLACID ST.
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89119-4203
If "No" please explain: Not Applicable	Contact/Phone: 702-365-1001
	Vendor No.: T81085017
	NV Business ID: NV19921050120

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	50.00 %
Highway Funds	0.00 %	X Other funding	50.00 % Agency Funds

Agency Reference #: 114758

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/11/2022**
Anticipated BOE meeting date 11/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2023**

Contract term: **262 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is the first amendment to the original contract which provides professional architectural/engineering services for the UNLV Engineering Academic and Research Building CIP project No: 21-C05; SPWD Contract No. 114758. This amendment increases the maximum amount from \$213,320.00 to \$312,385.00 due to the added construction materials and testing services for grading, and for non-structural site improvements.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$213,320.00	\$213,320.00	\$213,320.00	Yes - Action
2. Amount of current amendment (#1):	\$99,065.00	\$99,065.00	\$99,065.00	Yes - Info
3. New maximum contract amount:	\$312,385.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	11/08/2022 10:53:44 AM
Division Approval	nmann	11/08/2022 10:53:51 AM
Department Approval	nmann	11/08/2022 10:53:58 AM
Contract Manager Approval	lwildes	11/08/2022 10:55:41 AM
Budget Analyst Approval	thick2	11/16/2022 09:29:03 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 25160	Amendment Number: 3
Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: PGAL, LLC
Agency Code: 082	Contractor Name: PGAL, LLC
Appropriation Unit: 1510-77	Address: 7373 PEAK DR., STE. 170
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89129
If "No" please explain: Not Applicable	Contact/Phone: 702-730-4911
	Vendor No.: T29003284
	NV Business ID: NV20021118384

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	50.00 %
Highway Funds	0.00 %	X Other funding	50.00 % Agency Funds

Agency Reference #: 114501

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/14/2021**
 Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **3 years and 198 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is the third amendment to the original contract which provides professional architectural/engineering construction administration services for the University of Nevada, Las Vegas Engineering Academic and Research Building: CIP Project No. 21-C05; SPWD Contract No. 114501. This amendment increases the maximum amount from \$790,789.00 to \$823,661.00 due to additional electrical drawings.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$760,789.00	\$760,789.00	\$760,789.00	Yes - Action
a. Amendment 1:	\$22,000.00	\$22,000.00	\$22,000.00	Yes - Info
b. Amendment 2:	\$8,000.00	\$8,000.00	\$30,000.00	No
2. Amount of current amendment (#3):	\$32,872.00	\$40,872.00	\$62,872.00	Yes - Info
3. New maximum contract amount:	\$823,661.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	11/08/2022 14:32:19 PM
Division Approval	nmann	11/08/2022 14:32:29 PM
Department Approval	nmann	11/08/2022 14:32:39 PM
Contract Manager Approval	lwildes	11/08/2022 14:38:15 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25290** Amendment Number: **1**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **CORE WEST, INC.**

Agency Code: **082** Contractor Name: **CORE WEST, INC.**

Appropriation Unit: **1558-16** Address: **7150 CASCADE VALLEY CT.**

Is budget authority available?: **Yes** City/State/Zip: **LAS VEGAS, NV 89128-0455**

If "No" please explain: **Not Applicable** Contact/Phone: **702-794-0550**

Vendor No.: **T81092744**

NV Business ID: **NV19861002524**

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
X Highway Funds	100.00 %	Other funding	0.00 %

Agency Reference #: **114581**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/08/2022**

Anticipated BOE meeting date **11/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **3 years and 142 days**

4. Type of contract: **Contract**

Contract description: **OWNER-CMAR**

5. Purpose of contract:

This is the first amendment to the original contract which provides Owner Construction Manager at Risk pre-construction services for the Department of Motor Vehicles Silverado Ranch Facility Advanced Planning CIP project: 21-P06; SPWD Contract No. 114581. This amendment increases the maximum amount from \$164,000.00 to \$205,912.00 in order to provide additional potholing along Valley View Boulevard.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$164,000.00	\$164,000.00	\$164,000.00	Yes - Action
2. Amount of current amendment (#1):	\$41,912.00	\$41,912.00	\$41,912.00	Yes - Info
3. New maximum contract amount:	\$205,912.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Owner-CMAR Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	11/08/2022 13:35:56 PM
Division Approval	nmann	11/08/2022 13:36:06 PM
Department Approval	nmann	11/08/2022 13:36:15 PM
Contract Manager Approval	lwildes	11/08/2022 13:37:26 PM
Budget Analyst Approval	jpeat	11/15/2022 13:25:09 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23530	Amendment Number: 2
Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: MELROY ENGINEERING, INC. DBA MSA ENGINEERING CONSULTANTS
Agency Code: 082	Contractor Name: MELROY ENGINEERING, INC. DBA MSA ENGINEERING CONSULTANTS
Appropriation Unit: 1577-40	Address: 4599 LONGLEY LANE
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89502
If "No" please explain: Not Applicable	Contact/Phone: 775-828-4889
	Vendor No.: T29022618
	NV Business ID: NV19981109413

To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	47.00 %	Fees	0.00 %
Federal Funds	0.00 %	<input checked="" type="checkbox"/> Bonds	53.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 113474

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/13/2020**
Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2023**

Contract term: **2 years and 260 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is the second amendment to the original contract which provides professional architectural/engineering services for the Washoe County Armory - Heating, Ventilation, and Air Conditioning System Renovation: CIP Project No. 19-M31; SPWD Contract No. 113474. This amendment increases the maximum amount from \$165,100.00 to \$168,398.30 due to additional design services and permit fees.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$157,200.00	\$157,200.00	\$157,200.00	Yes - Action
a. Amendment 1:	\$7,900.00	\$7,900.00	\$7,900.00	No
2. Amount of current amendment (#2):	\$3,298.30	\$11,198.30	\$11,198.30	Yes - Info
3. New maximum contract amount:	\$168,398.30			

II. JUSTIFICATION

7. What conditions require that this work be done?

2019 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	11/14/2022 15:01:14 PM
Division Approval	nmann	11/14/2022 15:01:25 PM
Department Approval	nmann	11/14/2022 15:01:38 PM
Contract Manager Approval	lwildes	11/14/2022 15:04:00 PM
Budget Analyst Approval	jpeat	11/16/2022 11:25:32 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23486	Amendment Number: 1
Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: LUMOS & ASSOCIATES
Agency Code: 082	Contractor Name: LUMOS & ASSOCIATES
Appropriation Unit: 1590-11	Address: 9222 PROTOTYPE DR
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89521-8989
If "No" please explain: Not Applicable	Contact/Phone: 775-883-7077
	Vendor No.: T80912843A
	NV Business ID: NV19791006982

To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	72.00 %	X Bonds	28.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 113595

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/13/2020**
Anticipated BOE meeting date 11/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2023**

Contract term: **2 years and 260 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is the first amendment to the original contract which provides professional architecture/engineering services for the Marlette Lake Dam Rehabilitation: CIP Project No. 19-C08; SPWD Contract No. 113595. This amendment increases the maximum amount from \$1,310,000.00 to \$1,329,280.00 due to added design services, a FEMA related cultural studies augmentation, and an underwater survey.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,310,000.00	\$1,310,000.00	\$1,310,000.00	Yes - Action
2. Amount of current amendment (#1):	\$19,280.00	\$19,280.00	\$19,280.00	Yes - Info
3. New maximum contract amount:	\$1,329,280.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2019 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	11/08/2022 12:25:50 PM
Division Approval	nmann	11/08/2022 12:25:57 PM
Department Approval	nmann	11/08/2022 12:26:03 PM
Contract Manager Approval	lwildes	11/08/2022 12:37:55 PM
Budget Analyst Approval	jpeat	11/15/2022 14:33:51 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26824**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: GEOTEK, INC.
Agency Code: 082	Contractor Name: GEOTEK, INC.
Appropriation Unit: All Appropriations	Address: 6835 S. ESCONDIDO ST. STE A
Is budget authority available?: No	City/State/Zip: LAS VEGAS, NV 89119-3831
If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 3650, expenditure category 10, Army Facilities.	Contact/Phone: 702-897-1424
	Vendor No.: T27041458
	NV Business ID: NV19971339615

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Agency Funded CIP's

Agency Reference #: 115073

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/03/2022**

Anticipated BOE meeting date 10/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2023**

Contract term: **239 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Construct PCC Pavement and Shade Structures, FETC (Floyd Edsall Training Center) CIP Project, to include field exploration to evaluate the geotechnical conditions, laboratory testing on collected soil samples, and report preparation to provide findings and conclusions: CIP Project No. 19-A013; SPWD Contract No. 115073.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,718.50**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

Agency submitted application - Office of the Military

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Lewis, Wil, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	10/26/2022 13:46:40 PM
Division Approval	nmann	10/26/2022 13:46:42 PM
Department Approval	nmann	10/26/2022 13:46:45 PM
Contract Manager Approval	lwildes	10/26/2022 13:49:48 PM
Budget Analyst Approval	thick2	11/03/2022 11:09:13 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26939**

Agency Name: DTCA - DIVISION OF TOURISM	Legal Entity Name: EAST PUBLIC RELATIONS
Agency Code: 101	Contractor Name: EAST PUBLIC RELATIONS
Appropriation Unit: 1522-31	Address: 4790 CAUGHLIN PKWY #170
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89519-0907
If "No" please explain: Not Applicable	Contact/Phone: TIFFANY EAST 775/250-8092
	Vendor No.: T32005073
	NV Business ID: NV20171069664

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % LODGING TAX REVENUE

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/07/2022**

Anticipated BOE meeting date 11/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **1 year and 235 days**

4. Type of contract: **Contract**

Contract description: **Event Planner**

5. Purpose of contract:

This is a new contract to provide event planning and management for the Department of Tourism and Cultural Affairs.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,845.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department of Tourism and Cultural Affairs hosts several events that require managing and planning that would benefit from a professional planner.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This vendor will provide event planning services that cannot be done by State employees.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

East Public Relations
Lewis Roca

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected because of their professional skills and because they did have the lower bid.

d. Last bid date: 09/01/2022 Anticipated re-bid date: 07/01/2026

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Tourism and Cultural Affairs 2017-2020. This vendor has been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amathies	11/01/2022 09:58:18 AM
Division Approval	amathies	11/01/2022 09:58:21 AM
Department Approval	amathies	11/01/2022 09:58:23 AM
Contract Manager Approval	amathies	11/01/2022 09:58:27 AM
Budget Analyst Approval	thick2	11/07/2022 14:52:48 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26944**

Agency Name: ADMIN - ENTERPRISE IT SERVICES	Legal Entity Name: RICKS FLOOR COVERING INC
Agency Code: 180	Contractor Name: RICKS FLOOR COVERING INC
Appropriation Unit: 1385-07	Address: 3640 S CURRY ST
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89703-6366
If "No" please explain: Not Applicable	Contact/Phone: Rick Correlli 775/885-2355
	Vendor No.: T32011411
	NV Business ID: NV20001249736
To what State Fiscal Year(s) will the contract be charged? 2023	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % User Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 180

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/17/2022**

Anticipated BOE meeting date 01/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2023**

Contract term: **224 days**

4. Type of contract: **Contract**

Contract description: **Carpet Replacement**

5. Purpose of contract:

This is a new contract to provide replacement of all carpet in the Carson City EITS Computer Facility.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$57,695.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Carpet in the facility requires extreme repair or replacement due to wear, holes, and tripping hazards.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is beyond the scope of work and materials available using state employees.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Price of Bid

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor did work for Buildings and Grounds 08/2022, work was satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

John Hannah, Facility Supervisor 3 Ph: 775-720-5593

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rsanche6	11/03/2022 09:20:33 AM
Division Approval	jkidd	11/03/2022 11:16:49 AM
Department Approval	ssands	11/15/2022 16:21:40 PM
Contract Manager Approval	wpfaffp	11/16/2022 13:26:29 PM
Budget Analyst Approval	thick2	11/17/2022 11:07:39 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26977**

Agency Name: DEPARTMENT OF VETERANS SERVICES	Legal Entity Name: THE FACTORY, LLC
Agency Code: 240	Contractor Name: THE FACTORY, LLC
Appropriation Unit: 2564-10	Address: 655 SOUTH VIRGINIA STREET
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89501-2017
If "No" please explain: Not Applicable	Contact/Phone: BRIAN STOUDT 775/846-0522
	Vendor No.: T32004634
	NV Business ID: NV20091222446

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % VETERANS GIFT ACCOUNT

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/16/2022**

Anticipated BOE meeting date 01/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/30/2023**

Contract term: **347 days**

4. Type of contract: **Contract**

Contract description: **Website Maintenance**

5. Purpose of contract:

This is a new contract to provide ongoing website maintenance and hosting services for the Nevada Department of Veterans Services WordPress website, eCommerce solution and Patheon.io.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$13,050.00**

Payment for services will be made at the rate of \$850.00 per month

Other basis for payment: Onetime fee of \$2,100.00 for audit and update of current NDVS website. 5 hours of additional service work at \$150.00 per hour.

II. JUSTIFICATION

7. What conditions require that this work be done?

This will allow for the maintenance and hosting of the Agency website.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Agency does not have the manpower to perform these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

The Factory LLC
BDG Web Design
Commence Studio
The Estipona Group
Arborglyph LTD

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor had the best price and their proposal addressed the needs of the scope of work to the best degree.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor is currently performing services for the Department of Veterans Services and the service is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtheil1	11/10/2022 09:53:56 AM
Division Approval	jtheil1	11/10/2022 09:53:59 AM
Department Approval	jtheil1	11/10/2022 09:54:08 AM
Contract Manager Approval	mhenr6	11/10/2022 11:01:38 AM
Budget Analyst Approval	jpeat	11/16/2022 09:20:42 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 21665	Amendment Number: 1
Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK
Agency Code: 300	Contractor Name: RESEARCH FOUNDATION FOR THE STATE UNIVERSITY OF NEW YORK
Appropriation Unit: 2715-14	Address: PO BOX 9
Is budget authority available?: Yes	City/State/Zip: ALBANY, NY 12201
If "No" please explain: Not Applicable	Contact/Phone: AIMEE COATES 518-434-7134
	Vendor No.: T27042736
	NV Business ID: Exempt

To what State Fiscal Year(s) will the contract be charged? **2019-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **300**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/14/2019**
 Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **04/30/2023**

Contract term: **5 years and 353 days**

4. Type of contract: **Contract**

Contract description: **Conduct surveys**

5. Purpose of contract:

This is the first amendment to the original contract that provides a survey for students with disabilities. This amendment will increase the maximum amount from 128,500 to 203,500 and extend the termination date from 4/30/23 to 4/30/25 due to continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$128,500.00	\$128,500.00	\$128,500.00	Yes - Action
2. Amount of current amendment (#1):	\$75,000.00	\$75,000.00	\$75,000.00	Yes - Info
3. New maximum contract amount: and/or the termination date of the original contract has changed to:	\$203,500.00 04/30/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

Information needs to be collected for Indicator 14

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There is not enough staff to conduct these surveys and produce reports.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP # 30 DOE-S395, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 11/14/2018 Anticipated re-bid date: 11/01/2022

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mbro28	11/09/2022 11:50:32 AM
Division Approval	carnol1	11/10/2022 10:39:59 AM
Department Approval	carnol1	11/10/2022 10:40:03 AM
Contract Manager Approval	strongc7	11/10/2022 10:56:03 AM
Budget Analyst Approval	jpeat	11/15/2022 15:04:25 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26929**

Agency Name: DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name: HUMANA WISCONSIN HEALTH ORGANIZATION	Contractor Name: HUMANA WISCONSIN HEALTH ORGANIZATION
Agency Code: 402	Address: INSURANCE CORPORATION	500 WEST MAIN STREET
Appropriation Unit: 3156-16	City/State/Zip: LOIUSVILLE, KY 40202	
Is budget authority available?: Yes	Contact/Phone: MARY JO ARENDT 502-476-0867	Vendor No.: T29041389
If "No" please explain: Not Applicable	NV Business ID: NV20181754784	

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Healthy Nevada Funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2023**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2026**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **SRxDRx Part-D Prescr**

5. Purpose of contract:

This is a new contract to provide ongoing State Pharmaceutical Assistance Program, known as Senior Rx and Disability Rx, that subsidizes monthly premiums on behalf of eligible members who are enrolled in Medicare Part D prescription drug plans and Medicare Advantage plans with prescription drug benefits.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,932.00**

Other basis for payment: As Invoiced per Attachment AA

II. JUSTIFICATION

7. What conditions require that this work be done?

Starting January 1, 2006, the Federal Medicare Part D plan went into effect. Nevada's Senior Rx and Disability Rx members must use Medicare Part D as their first resource for prescription drugs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not authorized to perform the needed services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

The State must contract with all prescription drug plans Federally authorized to offer Part D benefits in Nevada. (Section 1860D-23 (b)(2) of Social Security Act)

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

\$.90 (90 cents) per member - Administrative Fee

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amanocha	10/27/2022 13:53:49 PM
Division Approval	amanocha	10/27/2022 14:00:06 PM
Department Approval	dschmid5	11/02/2022 08:10:48 AM
Contract Manager Approval	macedved1	11/02/2022 08:37:19 AM
Budget Analyst Approval	russum	11/07/2022 15:30:52 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26915**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: Diamond Glass Company, Inc.
Agency Code: 406	Contractor Name: Diamond Glass Company, Inc.
Appropriation Unit: 3162-07	Address: 1100 East 4th Street
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89512
If "No" please explain: Not Applicable	Contact/Phone: Sally Hall 775-329-4061
	Vendor No.: T29046127
	NV Business ID: NV20191674090

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 18130

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/08/2022**

Anticipated BOE meeting date 12/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2025**

Contract term: **2 years and 326 days**

4. Type of contract: **Contract**

Contract description: **Glass repair and rep**

5. Purpose of contract:

This is a new contract to provide glass repair and replacement on an as needed basis.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,000.00**

Payment for services will be made at the rate of \$25,000.00 per Attachment A

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS333.700, NAC 333.150 and SAM 330.0 contracting services to maintain building and grounds is required for the safety and wellbeing of consumers, staff and visitors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise, equipment, and tools to perform this type of work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Custom Glass
Century Glass
Diamond Glass

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 09/02/2022 Anticipated re-bid date: 02/03/2025

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Roger Cole, Facility Supervisor Ph: 775-688-2125

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	11/01/2022 08:08:54 AM
Division Approval	rmille8	11/01/2022 08:08:56 AM
Department Approval	rmille8	11/01/2022 08:08:58 AM
Contract Manager Approval	rmille8	11/01/2022 08:09:05 AM
Budget Analyst Approval	rrossum	11/08/2022 10:23:09 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26945**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	Black Swan Consulting, Inc.
Agency Code:	406	Contractor Name:	Black Swan Consulting, Inc.
Appropriation Unit:	3215-24	Address:	200 S Virginia Street, Floor 8
Is budget authority available?:	Yes	City/State/Zip:	Reno, NV 89501
If "No" please explain:	Not Applicable	Contact/Phone:	Sydonie Neysmith 775-446-4323
		Vendor No.:	
		NV Business ID:	NV20211985300

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C 18138

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/08/2022**

Anticipated BOE meeting date 01/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/31/2023**

Contract term: **84 days**

4. Type of contract: **Contract**

Contract description: **Evaluation Services**

5. Purpose of contract:

This is a new contract to provide grant-related professional services to assist with the independent evaluation committee portion of the request for application. This will encompass all aspects of managing the evaluation committee.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,000.00**

Payment for services will be made at the rate of \$125.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

A professional entity needed to handle the evaluation component of a funding opportunity

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to provide this type of service.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	11/04/2022 07:57:14 AM
Division Approval	rmille8	11/04/2022 07:57:22 AM
Department Approval	rmille8	11/04/2022 07:57:24 AM
Contract Manager Approval	rmille8	11/04/2022 07:57:39 AM
Budget Analyst Approval	rrossum	11/08/2022 09:33:13 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26943**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: Linda James
Agency Code: 406	Contractor Name: Linda James
Appropriation Unit: 3648-08	Address: 1235 Crosswater Dr.
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89523
If "No" please explain: Not Applicable	Contact/Phone: Linda James 775-848-8663
	Vendor No.: T29036921
	NV Business ID: NV20151696456

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C 18135

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/08/2022**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2023**

Contract term: **233 days**

4. Type of contract: **Contract**

Contract description: **Psychiatric Casework**

5. Purpose of contract:

This is a new contract to provide targeted case management to help clients gain access to needed medical, clinical, social and educational services to improve the quality of their lives.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$17,253.60**

Payment for services will be made at the rate of \$30.81 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

This position supports the Fernley Mental Health Clinic.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to perform these duties.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor with DPBH since 2016, satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Miller, Ronda, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	11/03/2022 07:37:13 AM
Division Approval	rmille8	11/04/2022 08:01:07 AM
Department Approval	rmille8	11/04/2022 09:54:37 AM
Contract Manager Approval	rmille8	11/07/2022 14:08:22 PM
Budget Analyst Approval	thick2	11/08/2022 11:29:15 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26904**

Agency Name: DHHS - WELFARE AND SUPPORTIVE SERVICES	Legal Entity Name: BOYS & GIRLS CLUB OF LAS VEGAS
Agency Code: 407	Contractor Name: BOYS & GIRLS CLUB OF LAS VEGAS
Appropriation Unit: 3233-04	Address: 2850 Lindell Road
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89146
If "No" please explain: Not Applicable	Contact/Phone: Kayla Langley 702/489-3359
	Vendor No.: T80947631A
	NV Business ID: NV19611001462

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Universal Energy Charge

Agency Reference #: **407**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/09/2022**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2026**

Contract term: **3 years and 233 days**

4. Type of contract: **Contract**

Contract description: **EAP Intake Site**

5. Purpose of contract:

This is a new contract to provide ongoing Energy Assistance Program application assistance services for home energy benefits to low income and senior populations.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,000.00**

Payment for services will be made at the rate of \$10.00 per completed application

II. JUSTIFICATION

7. What conditions require that this work be done?

Funding through the Low Income Home Energy Assistance Program block grant allows for increased program access for applicants by collaboration with various entities to assist with the EAP application completion process.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

These various public and non-profit vendors assist with the EAP application process, which significantly decreases processing time by state employees.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Cappalappa FRC
Hopelink of Southern Nevada
Catholic Charities
Salvation Army Mesquite
Nevada Hand
Rose Foundation
Three Square

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor is one of multiple qualified vendors selected to perform this service across the State to ensure EAP Assistance is more accessible to all Nevadans.

d. Last bid date: 02/22/2022 Anticipated re-bid date: 02/01/2026

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Previously under contract with DWSS and provided satisfactory service.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Betsy Ransdell, Social Services Program Specialist III Ph: (775) 684-0552

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cbuscay	11/04/2022 10:16:09 AM
Division Approval	cbuscay	11/04/2022 10:16:12 AM
Department Approval	rthomps1	11/07/2022 05:42:15 AM
Contract Manager Approval	mpomerle	11/07/2022 11:47:27 AM
Budget Analyst Approval	jpeat	11/09/2022 08:45:07 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26828**

Agency Name: DHHS - WELFARE AND SUPPORTIVE SERVICES	Legal Entity Name: OFFICE OF THE STATE CONTROLLER
Agency Code: 407	Contractor Name: OFFICE OF THE STATE CONTROLLER
Appropriation Unit: 3238-23	Address: 101 N CARSON ST STE 5
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89701
If "No" please explain: Not Applicable	Contact/Phone: H. Wes Bills 775-684-5636
	Vendor No.:
	NV Business ID: Gov't Entity

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	66.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	34.00 % State Share Collections

Agency Reference #: 407

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/18/2022**
Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2026**

Contract term: **3 years and 256 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **SCaDU Checks**

5. Purpose of contract:

This is a new interlocal agreement to provide check processing and printing services for the State Collection and Disbursement Unit. Checks are issued under special circumstances and all refunds to non-custodial parents and other state disbursement units are sent via check

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$17,659.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

All refunds to non-custodial parents and other state disbursement units must be sent via check.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Office of the Controller is a State Agency.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

[Empty input box]

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Janae Kelly , SCaDU Chief Ph: (702) 486-8578
null, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cbuscay	10/12/2022 08:16:23 AM
Division Approval	cbuscay	10/12/2022 08:16:31 AM
Department Approval	rthomps1	10/12/2022 08:53:17 AM
Contract Manager Approval	ajin0922	10/12/2022 09:06:44 AM
Budget Analyst Approval	jpeat	10/18/2022 09:38:46 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26817**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: Amanda Melone
Agency Code: 409	Contractor Name: Amanda Melone
Appropriation Unit: 3229-18	Address: New Day Behavioral Healthcare 2900 Sandestin Drive
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89521
If "No" please explain: Not Applicable	Contact/Phone: Dr. Amanda Melone 775-447-3097
	Vendor No.: T32013165
	NV Business ID: NV20201757781

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/17/2022**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2026**

Contract term: **3 years and 225 days**

4. Type of contract: **Contract**

Contract description: **Med Management**

5. Purpose of contract:

This is a new contract to provide psychiatric consultation for medication review for children in the child welfare system in rural Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$69,600.00**

Payment for services will be made at the rate of \$290.00 per hour - medication review and case consultation

Other basis for payment: 5 hours per month x \$290 = \$1,450 x 4 years = \$69,600

II. JUSTIFICATION

7. What conditions require that this work be done?

To comply with statute 432B.4688 (2); the goal of the psychiatric consultation is to ensure psychotropic medications are appropriate in both the quantity and characteristics of the regimen and to determine whether a child or youth has a mental health diagnosis that is appropriate for the current prescribed psychotropic medications. This consultation may identify risk and/or other factors associated with prescribed psychotropic medications and allows for suggestion of an alternative medication and/or no medication if indicated/recommended.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

We do not have state employees with the expertise to satisfy this statute.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Dr. Monica Polk
Dr. Joanna Lindell
Dr. Amanda Melone

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the most qualified vendor to accept the position.

d. Last bid date: 09/01/2022 Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Maria Hickey, Social Services Program Specialist Ph: 775-684-1975

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hbugg	10/11/2022 09:15:48 AM
Division Approval	knielsen	11/08/2022 11:39:42 AM
Department Approval	cpitlock	11/09/2022 14:17:39 PM
Contract Manager Approval	kathr55	11/16/2022 11:47:36 AM
Budget Analyst Approval	thick2	11/17/2022 10:38:09 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 26532	Amendment Number: 1
Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: FUTURE BUILDERS OF AMERICA DBA
Agency Code: 409	Contractor Name: FUTURE BUILDERS OF AMERICA DBA
Appropriation Unit: 3263-36	Address: INNOVATIVE HEALTH AND WELLNESS
Is budget authority available?: Yes	3075 E FLAMINGO RD STE 118
If "No" please explain: Not Applicable	City/State/Zip: LAS VEGAS, NV 89081
	Contact/Phone: Carlos Pollard 702-527-7510
	Vendor No.: T27042429
	NV Business ID: NV20191459647

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	50.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	50.00 % county assessment

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**
Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **10/31/2022**

Contract term: **183 days**

4. Type of contract: **Contract**

Contract description: **Clinical Services**

5. Purpose of contract:

This is the first amendment to the original contract with provides ongoing clinical services to youth under parole supervision. This amendment extends the termination date from October 31, 2022 to December 31, 2022 and increases the maximum from \$48,666.64 to \$72,999.96 due to the ongoing need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$48,666.64	\$48,666.64	\$48,666.64	Yes - Info
2. Amount of current amendment (#1):	\$24,333.32	\$24,333.32	\$72,999.96	Yes - Info
3. New maximum contract amount:	\$72,999.96			
and/or the termination date of the original contract has changed to:	12/31/2022			

II. JUSTIFICATION

7. What conditions require that this work be done?

Youth under parole supervision require a variety of clinical services including assessment and treatment with the goal of successful completion of parole supervision and reintegration into the community following placement at a state facility.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

DCFS has a current service agreement with this vendor for these services. DCFS intends to re-establish a service agreement with this vendor at which point this contract will be terminated.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor currently provides these services through a service agreement. Services are satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bdahlber	10/11/2022 10:33:12 AM
Division Approval	knielsen	10/17/2022 12:36:29 PM
Department Approval	cpitlock	10/17/2022 14:55:20 PM

Contract Manager Approval
Budget Analyst Approval

kathr55
rrussum

10/17/2022 15:18:15 PM
10/26/2022 15:38:44 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22813** Amendment Number: **2**

Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES** Legal Entity Name: **BOARD OF REGENTS, NSHE UNR**

Agency Code: **409** Contractor Name: **BOARD OF REGENTS, NSHE UNR**

Appropriation Unit: **3646-18** Address: **1664 N. VIRGINIA ST. MAILSTOP 325**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89557-0325**

If "No" please explain: **Not Applicable** Contact/Phone: **ASHLEY GREENWALD 775-784-8218**

Vendor No.: **D35000816**

NV Business ID: **Governmental Entity**

To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2019**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **09/30/2023**

Termination Date:

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **PBIS Direct**

5. Purpose of contract:

This is the second amendment to the original interlocal agreement which provides an intensive interdisciplinary behavior support program to serve youth with intellectual and developmental disabilities and/or co-occurring mental health diagnoses. This amendment increases the contract maximum from \$360,000.00 to \$415,732.86 and amends the scope of work to serve more children.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$360,000.00	\$360,000.00	\$360,000.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
2. Amount of current amendment (#2):	\$55,732.86	\$55,732.86	\$55,732.86	Yes - Info
3. New maximum contract amount:	\$415,732.86			

II. JUSTIFICATION

7. What conditions require that this work be done?

There is a significant need to reduce challenging behaviors of youth with dual diagnoses, build capacity for their caregivers, and provide high quality behavioral supports and interdisciplinary supports as the number of youth placed outside of the home/State has greatly increased. Qualifying youth will have previously accessed State services through the Division and/or Aging and Disability Services Division without demonstrating significant improvement in behavior and/or quality of life.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is an evidence-based model that only certified NCED can develop and train.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

NRS 277.180 - Governmental Entity - Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

26%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Division has multiple current and prior interlocal agreements with UNR and services are satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	prassie1	09/20/2022 14:22:57 PM
Division Approval	knielsen	11/08/2022 16:43:34 PM
Department Approval	cpitlock	11/16/2022 11:32:37 AM
Contract Manager Approval	kathr55	11/16/2022 11:45:28 AM
Budget Analyst Approval	thick2	11/17/2022 10:11:31 AM

Steve Sisolak
Governor



Richard Whitley, MS
Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES
Helping people. It's who we are and what we do.



Cindy Pitlock, DNP
Administrator

MEMORANDUM

TO: Kelli Anderson, Budget Officer I
Governor's Finance Office, Budget Division

FROM: Katrina Nielsen, Administrative Services Officer IV *Katrina Nielsen*
Division of Child and Family Services

DATE: November 9, 2022

SUBJECT: Retroactive Interlocal Request – CETS #22813 – Amendment #2 to the Interlocal Agreement with Board of Regents, NSHE UNR

A retroactive date of October 1, 2022 is requested for an amendment to the interlocal agreement between the Division of Child and Family Services (DCFS) and the Board of Regents, NSHE UNR to provide intensive behavioral intervention for youth served by DCFS. The amendment adds additional funds to the contract and updates the scope of work accordingly to support additional children.

The intensive behavior support program provided through this contract has been extremely beneficial for the Division, and the program is consistently operating with a waitlist. Upon reconciliation of the federal grant that funds this contract (SAMHSA System of Care Grant), funds were available to increase the contract amount for the final year of the contract to increase capacity to serve additional children. Based on the timeline of the state fiscal year and federal fiscal year, and the reconciliation of the funds, the identification of the additional funds occurred too late to avoid a retroactive amendment.

Thank you for your consideration of this request. If you have any questions, please do not hesitate to contact me at (775) 684-4414.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25988** Amendment Number: **1**

Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES** Legal Entity Name: **UNITED LOCK AND SECURITY, INC.**

Contractor Name: **UNITED LOCK AND SECURITY, INC.**

Agency Code: **409** Address: **3401 SIRIUS AVE STE 9**

Appropriation Unit: **3646-07** City/State/Zip: **LAS VEGAS, NV 89102-8313**

Is budget authority available?: **Yes** Contact/Phone: **Steve Marquez 702/258-5625**

If "No" please explain: **Not Applicable** Vendor No.: **PUR0005649**

NV Business ID: **NV20061039362**

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	59.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	41.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/17/2022**

Anticipated BOE meeting date 11/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **03/31/2026**

Termination Date:

Contract term: **3 years and 319 days**

4. Type of contract: **Contract**

Contract description: **Locks and Security**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing preventative, general, and specialized locksmith and security system services. This amendment increases the maximum from \$40,000 to \$71,235.50 to add three one-time projects to the contract.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$40,000.00	\$40,000.00	\$40,000.00	Yes - Info
2. Amount of current amendment (#1):	\$31,235.50	\$31,235.50	\$71,235.50	Yes - Info
3. New maximum contract amount:	\$71,235.50			

II. JUSTIFICATION

7. What conditions require that this work be done?

Maintenance and replacement services are needed for door opening devices, lock systems, and security systems generally associated with the safety and security of the facility, employees, and youth housed at the facility. The amendment addresses the need to replace non-functioning doors to ensure ADA accessibility.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no state employees with the needed expertise.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the lowest cost vendor.

d. Last bid date: 04/01/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor was contracted by DCFS from 4/10/18 - 4/9/22. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	prassie1	09/13/2022 15:49:44 PM
Division Approval	knielsen	10/10/2022 12:59:25 PM
Department Approval	cpitlock	10/10/2022 16:01:03 PM
Contract Manager Approval	kathr55	10/11/2022 06:56:57 AM
Budget Analyst Approval	jpeat	10/18/2022 09:29:38 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24425** Amendment Number: **1**

Agency Name: **ADJUTANT GENERAL & NATIONAL GUARD** Legal Entity Name: **CHILL-RITE, INC.**

Agency Code: **431** Contractor Name: **CHILL-RITE, INC.**

Appropriation Unit: **3650-07** Address: **6295 MCLEOD DRIVE, SUITE 1**

Is budget authority available?: **Yes** City/State/Zip: **LAS VEGAS, NV 89120-4097**

If "No" please explain: **Not Applicable** Contact/Phone: **STEVE ROBLEDO 702-456-6200**

To what State Fiscal Year(s) will the contract be charged? **2021-2025** Vendor No.: **T27042453**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources. NV Business ID: **NV19941128460**

<input checked="" type="checkbox"/>	General Funds	50.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	50.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **431**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/10/2021**

Anticipated BOE meeting date **11/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **4 years and 21 days**

4. Type of contract: **Contract**

Contract description: **HVAC Repairs**

5. Purpose of contract:

This is the first amendment to the original contract, which provides environmental laboratory testing and analytical services for the Nevada Army National Guard Environmental Office. This amendment increases the maximum amount from \$45,000.00 to \$99,729.70 due to more work has been done than originally planned.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$45,000.00	\$45,000.00	\$45,000.00	Yes - Info
2. Amount of current amendment (#1):	\$54,729.70	\$54,729.70	\$99,729.70	Yes - Info
3. New maximum contract amount:	\$99,729.70			

II. JUSTIFICATION

7. What conditions require that this work be done?

This is to maintain the functionality of the buildings to ensure employee system and comfort.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The work does require special licenses and tools to make sure all devices meet the requirements of state regulations.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Desert Valley AC
 Advantage Air
 Chill-Rite

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor supplied the lowest bid.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ctyle1	11/04/2022 16:56:43 PM
Division Approval	ctyle1	11/04/2022 16:56:47 PM
Department Approval	ctyle1	11/04/2022 16:56:51 PM
Contract Manager Approval	csnido1	11/04/2022 17:00:19 PM
Budget Analyst Approval	jpeat	11/16/2022 11:20:01 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26889**

Agency Name: ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name: ETCHEMENDY ENGINEERING INC.
Agency Code: 431	Contractor Name: ETCHEMENDY ENGINEERING INC.
Appropriation Unit: 3650-10	Address: 10597 DOUBLE R BLVD, SUITE 1
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89521-8937
If "No" please explain: Not Applicable	Contact/Phone: BRANDON ETICHEMENDY 775-453-4957
	Vendor No.: T27040132
	NV Business ID: NV2011683017

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 431

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/26/2022**
Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2023**

Contract term: **339 days**

4. Type of contract: **Contract**

Contract description: **Feasibility Study**

5. Purpose of contract:

This is a new contract to provide professional services for a water heater feasibility study at Las Vegas Readiness Center and at Henderson Armory.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$16,500.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Water heater feasibility study at Las Vegas Readiness Center and at Henderson Armory.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the certifications to provide these professional services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

This vendor has the skillset and with past contractual services, has the schematics of the facilities for the Office of the Military, reducing the need to recreate these with other vendors.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ctyle1	10/18/2022 11:45:59 AM
Division Approval	ctyle1	10/18/2022 11:46:02 AM
Department Approval	ctyle1	10/18/2022 11:46:06 AM
Contract Manager Approval	csnido1	10/18/2022 15:14:02 PM
Budget Analyst Approval	tcarrill	10/26/2022 14:39:38 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26913**

Agency Name:	ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name:	GONZALEZ, ADOLFO R DBA DIVERSIFIED EXPRESSIONS
Agency Code:	431	Contractor Name:	GONZALEZ, ADOLFO R DBA DIVERSIFIED EXPRESSIONS
Appropriation Unit:	3650-24	Address:	6608 GENTLE WINDS COURT
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89108
If "No" please explain:	Not Applicable	Contact/Phone:	ADOLFO R. GONZALEZ 702-882-8242
		Vendor No.:	T29045687
		NV Business ID:	NV20222494729

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 431

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/27/2022**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2023**

Contract term: **338 days**

4. Type of contract: **Contract**

Contract description: **Mural Starbase**

5. Purpose of contract:

This is a new contract to provide a mural inside the Henderson Armory for the StarBase Program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$21,420.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

To decorate and to help inspire the students to do well in the program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees lack the artistic eye for what is required.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Diversified Expressions
Arts from the Heart/LV Design Center
Cal/Pac Painting of Nevada

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Diversified Expressions is the only vendor to either does murals and to be able to do the work within the budget parameters.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ctyle1	10/18/2022 11:48:11 AM
Division Approval	ctyle1	10/18/2022 11:48:14 AM
Department Approval	ctyle1	10/18/2022 11:48:18 AM
Contract Manager Approval	csnido1	10/18/2022 15:15:04 PM
Budget Analyst Approval	thick2	10/27/2022 14:30:51 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22989	Amendment Number: 1
Agency Name: ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name: MDK, LLC DBA WESTERN ENVIRONMENTAL TESTING LAB
Agency Code: 431	Contractor Name: MDK, LLC DBA WESTERN ENVIRONMENTAL TESTING LAB
Appropriation Unit: 3650-16	Address: 475 E GREG ST SUITE 119
Is budget authority available?: Yes	City/State/Zip: SPARKS, NV 89431
If "No" please explain: Not Applicable	Contact/Phone: Garry Grey 775-355-0202
	Vendor No.: T81201715
	NV Business ID: NV20151665199

To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/14/2020**

Anticipated BOE meeting date 11/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **04/14/2024**

Termination Date:

Contract term: **4 years and 1 day**

4. Type of contract: **Contract**

Contract description: **Lab Testing Services**

5. Purpose of contract:

This is the first amendment to the original contract, which provides environmental laboratory testing and analytical services for the Nevada Army National Guard Environmental Office. This amendment increases the maximum amount from \$80,000.00 to \$143,000.00 due to more work has been done than originally planned.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$80,000.00	\$80,000.00	\$80,000.00	Yes - Action
2. Amount of current amendment (#1):	\$63,000.00	\$63,000.00	\$63,000.00	Yes - Info
3. New maximum contract amount:	\$143,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Environmental samples, consultation, analysis, collection records, Quality Assurance and Quality Control (QA/AC) reports for the Nevada National Guard facilities statewide are required so that the Office of the Military is in compliance with State and Federal environmental laws.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the certifications and skills to provide these required services.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor has performed satisfactory service for the Office of the Military in the past and was the only vendor to provide a bid.

d. Last bid date: 02/20/2020 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has performed satisfactory service for Corrections and Department of Transportation since 2002 and the Office of the Military in the past. In addition this was the only vendor to provide a bid.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ctyle1	10/26/2022 14:05:07 PM
Division Approval	ctyle1	10/26/2022 14:05:14 PM
Department Approval	ctyle1	10/26/2022 14:05:56 PM
Contract Manager Approval	csnido1	11/03/2022 18:52:27 PM
Budget Analyst Approval	russum	11/08/2022 13:07:22 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24081**

Agency Name: DEPARTMENT OF CORRECTIONS	Legal Entity Name: NORTH LAS VEGAS, CITY OF
Agency Code: 440	Contractor Name: NORTH LAS VEGAS, CITY OF
Appropriation Unit: 3710-00	Address: NORTH LAS VEGAS POLICE DEPT 2332 LAS VEGAS BLVD N STE 200
Is budget authority available?: Yes	City/State/Zip: NORTH LAS VEGAS, NV 89030-5857
If "No" please explain: Not Applicable	Contact/Phone: Ryann Juden 702-622-1400
	Vendor No.: T40108100E
	NV Business ID: Government
To what State Fiscal Year(s) will the contract be charged? 2023-2025	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue / Cost Reimbursement
Agency Reference #:	440		

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/17/2022**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years and 225 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Cat 3 P.O.Training**

5. Purpose of contract:

This is a new revenue contract that continues to provide for reimbursement of costs for Category III peace officer training to be provided by Nevada Department of Corrections.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$13,861.44**

Other basis for payment: \$288.78 X 12 attendees annually = \$3,465.36 X 4 years = \$13,861.44 ~ 3710-00 GL 4254 ~ FY21: \$3,465.36 / FY22: \$3,465.36 / FY23: \$3,465.36 / FY24: \$3,465.36

II. JUSTIFICATION

7. What conditions require that this work be done?

City of North Las Vegas does not have the staff/facilities to conduct POST-certified Category III training.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOC is providing this training.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bweisent	03/23/2021 10:51:56 AM
Division Approval	amonro1	10/18/2021 14:44:03 PM
Department Approval	amonro1	10/18/2021 14:44:06 PM
Contract Manager Approval	aroma2	12/17/2021 12:45:09 PM
Budget Analyst Approval	vmilazz1	11/16/2022 14:38:36 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **20852** Amendment Number: **2**

Agency Name: **DEPARTMENT OF AGRICULTURE** Legal Entity Name: **EWELL EDUCATIONAL SERVICES, INC.**

Agency Code: **550** Contractor Name: **EWELL EDUCATIONAL SERVICES, INC.**

Appropriation Unit: **4546-04** Address: **PO BOX 15924**

Is budget authority available?: **Yes** City/State/Zip: **COLLEGE STATION, TX 77841-5125**

If "No" please explain: **Not Applicable** Contact/Phone: **Russell Ewell 979/446-0865**

Vendor No.: **T27033933A**

NV Business ID: **NV20141454399**

To what State Fiscal Year(s) will the contract be charged? **2019-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/31/2018**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **10/30/2023**

Termination Date:

Contract term: **5 years**

4. Type of contract: **Contract**

Contract description: **Automated Fee System**

5. Purpose of contract:

This is the second amendment to the original contract which provides an automated web-based system for plant and livestock industry inspection, registrations, and fee collections. This amendment increases the maximum amount from \$500,319.19 to \$511,873.30 due to an increase in fees charged to customers.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$473,173.00	\$473,173.00	\$473,173.00	Yes - Action
a. Amendment 1:	\$27,146.19	\$27,146.19	\$27,146.19	Yes - Info
2. Amount of current amendment (#2):	\$11,554.11	\$11,554.11	\$38,700.30	Yes - Info
3. New maximum contract amount:	\$511,873.30			

II. JUSTIFICATION

7. What conditions require that this work be done?

Brand recording, inspection, registrations, and transfers all have fee increases, some that are currently in effect and others that will go into effect this fiscal year. Ewell Educational Services is paid a percentage of the fees collected as a commission. Due to the increase in fees, that commission amount will be increasing, necessitating a higher contract authority.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The employees of the Department of Agriculture do not have the programming skill to create this database, nor maintain it in a cost-efficient manner.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 180304

Approval Date: 05/25/2018

c. Why was this contractor chosen in preference to other?

Lowest overall cost, and upfront costs were minimum. They have the expertise to expand into other divisions by customizing to our specific needs.

d. Last bid date: Anticipated re-bid date: 06/30/2022

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Agriculture, 2016-Present. The service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rgiffor1	10/04/2022 07:20:46 AM
Division Approval	jwilli32	10/07/2022 09:18:53 AM
Department Approval	jwilli32	10/07/2022 09:18:58 AM
Contract Manager Approval	cprasa1	10/10/2022 12:13:25 PM

EITS Approval
Budget Analyst Approval

ljean
jpeat

10/10/2022 12:38:47 PM
10/20/2022 10:37:11 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26778**

Agency Name: DEPARTMENT OF AGRICULTURE	Legal Entity Name: Washington State University
Agency Code: 550	Contractor Name: Washington State University
Appropriation Unit: 4550-25	Address: PO Box 647034
Is budget authority available?: Yes	City/State/Zip: Pullman, WA 99164
If "No" please explain: Not Applicable	Contact/Phone: Kathleen Hagen 509-335-2232
	Vendor No.: T11361100C
	NV Business ID: Governmental Entity
To what State Fiscal Year(s) will the contract be charged?	2023-2026

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 23-09

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/15/2022**

Anticipated BOE meeting date 11/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2026**

Contract term: **3 years and 227 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **WADDL Testing**

5. Purpose of contract:

This is a new interlocal contract to provide diagnostic laboratory services to determine the presence and nature of infectious, contagious, or parasitic diseases.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,000.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 571 directs the NDA to do all things necessary for the control and eradication of infectious, contagious, or parasitic diseases of livestock. To this end, specific tests are needed that cannot be performed in NDA's laboratories.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDA lacks the specific equipment and certifications for these tests.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDA in 2021, work was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Laura Morrow, Animal Disease Laboratory Supervisor Ph: 775-353-3700

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rgiffor1	10/27/2022 14:09:08 PM
Division Approval	mmarkovi	10/27/2022 15:12:34 PM
Department Approval	jwilli32	10/27/2022 15:45:38 PM
Contract Manager Approval	cprasa1	10/27/2022 15:59:14 PM
Budget Analyst Approval	jpeat	11/15/2022 13:10:30 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25279** Amendment Number: **2**

Legal Entity Name: **BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION-OBO**

Agency Name: **DEPARTMENT OF AGRICULTURE** Contractor Name: **BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION-OBO**

Agency Code: **550** Address: **UNIVERSITY OF NEVADA - RENO MAIL STOP 0124**

Appropriation Unit: **4554-00** City/State/Zip: **RENO, NV 89557-0124**

Is budget authority available?: **Yes** Contact/Phone: **WINNIE DOWLING 775/784-1233**

If "No" please explain: **Not Applicable** Vendor No.: **D35000816**

NV Business ID: **Governmental Entity**

To what State Fiscal Year(s) will the contract be charged? **2022-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % REVENUE

Agency Reference #: **22R-01**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/25/2022**

Anticipated BOE meeting date **11/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2022**

Contract term: **1 year and 97 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Craft Beverage Fund**

5. Purpose of contract:

This is the second amendment to the original contract that provides for the creation and distribution of the 2022 Nevada Craft Beverage Passport. This amendment extends the termination date from December 31, 2022 to June 30, 2023 and increases the maximum amount from \$5,000.00 to \$11,000.00 to support the creation of the 2023 Craft Beverage Passport.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$3,000.00	\$3,000.00	\$3,000.00	No
a. Amendment 1:	\$2,000.00	\$5,000.00	\$5,000.00	No
2. Amount of current amendment (#2):	\$6,000.00	\$11,000.00	\$11,000.00	Yes - Info
3. New maximum contract amount:	\$11,000.00			
and/or the termination date of the original contract has changed to:	06/30/2023			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Small Business Development Center has agreed to provide the Nevada Department of Agriculture with funding to support the creation of the 2023 Nevada Craft Beverage Passport. This additional funding will allow our agency to complete this project.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

N/A

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDA in 2022, work was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rgiffor1	10/25/2022 13:30:35 PM
Division Approval	mmarkovi	10/25/2022 14:20:38 PM
Department Approval	jwilli32	10/27/2022 08:49:38 AM

Contract Manager Approval
Budget Analyst Approval

cprasa1
thick2

10/27/2022 09:21:35 AM
11/17/2022 13:39:57 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26876**

Agency Name: OFFICE OF THE MILITARY - EMERGENCY MANAGEMENT	Legal Entity Name:	GRANTANALYST.COM, LLC
Agency Code: 654	Contractor Name:	GRANTANALYST.COM, LLC
Appropriation Unit: 3673-04	Address:	DBA ZOOMGRANTS 44 COOK ST STE 100
Is budget authority available?: Yes	City/State/Zip:	DENVER, CO 80206-5823
If "No" please explain: Not Applicable	Contact/Phone:	Anna Graham 866/323-5404
	Vendor No.:	T29036965
	NV Business ID:	NV20191617343

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/18/2022**

Anticipated BOE meeting date 11/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2023**

Contract term: **1 year and 74 days**

4. Type of contract: **Contract**

Contract description: **grant management**

5. Purpose of contract:

This is a new contract to provide user access to a cloud-based Grants Application and Management System to be used by division staff and designated grant sub-recipients.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,000.00**

Other basis for payment: based on the consideration section of the contract

II. JUSTIFICATION

7. What conditions require that this work be done?

The requested software is a system that assists staff in managing federal funding. In the past, the division was using Excel to manage millions of dollars manually. Grant packages are completed using three different types of documents, which include excel, word, and PDF. This software system allowed staff to streamline the process of issuing grants and tracking expenditures. All information is kept in a central location, mitigating risks such as manual changes, losing documents or losing track of a process in the many steps it takes to issues grants and manage sub-grants. The processes were administratively burdensome to the point that our division was unable to seek new funding opportunities because of a lack in staffing depth to manage the current grants. This software has given us up to date information in real time, and staff are able to extract information by downloading reports instead of manually creating a spreadsheet.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Currently, state employees have been completing the work manually with the division staff at workload capacity and can no longer manage any additional opportunities. The system will assist with alleviating some of the challenges of working in a manual system and assist with a more accurate, faster picture of the grant process.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The selected vendor has been working with the division since 2020 and has implemented customizations that are specific to zoomgrants.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Lyman, Judith, ASO I Ph: 775-687-0316

Coyote, Suz, EMPM Ph: 775-687-0327

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jlyma2	10/05/2022 09:56:01 AM
Division Approval	csnido1	10/05/2022 11:04:49 AM
Department Approval	csnido1	10/05/2022 11:04:51 AM
Contract Manager Approval	csnido1	10/05/2022 11:04:54 AM
Budget Analyst Approval	jpeat	10/18/2022 08:42:52 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22949** Amendment Number: **1**
 Agency Name: **DEPARTMENT OF WILDLIFE** Legal Entity Name: **THE ABBI AGENCY**
 Agency Code: **702** Contractor Name: **THE ABBI AGENCY**
 Appropriation Unit: **4462-10** Address: **1385 HASKELL ST STE A**
 Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89509-2844**
 If "No" please explain: Not Applicable Contact/Phone: **Patrick Ty Whitaker 775/323-2977**
 Vendor No.: **T27037235**
 NV Business ID: **NV20081200897**

To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Sportsman Revenue
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **RFP #72DOW-S864**

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/15/2020**
 Anticipated BOE meeting date **10/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **04/14/2023**
 Contract term: **4 years and 16 days**

4. Type of contract: **Contract**
 Contract description: **NDOW Website**

5. Purpose of contract:
This is the first amendment to the original contract which provides website development, maintenance and hosting. This amendment extends the termination date from April 14, 2023 to April 30, 2024 and increases the maximum amount from \$150,000 to \$237,800 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$150,000.00	\$150,000.00	\$150,000.00	Yes - Action
2. Amount of current amendment (#1):	\$87,800.00	\$87,800.00	\$87,800.00	Yes - Info
3. New maximum contract amount:	\$237,800.00			
and/or the termination date of the original contract has changed to:	04/30/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

The development of the NDOW website directly plays into the strategic goals outlined in the department's FY18-22 strategic plan. This includes citizen outreach and engagement, which directly calls for the agency to develop and launch a mobile-friendly website. It will also increase our ability to share NDOW's successes and leverage digital marketing platforms. In addition, the new website will aid in the initiative to recruit, retain, and reactivate by providing more efficient access to information regarding hunting, angling, and education. NDOW's current site is a challenge for web staff to manage, and for the public to navigate.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Developing a website takes time and a specific skill set outside of what staff can manage.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #72DOW-S864, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/24/2019 Anticipated re-bid date: 10/24/2022

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Motor Vehicles 7/1/19 � 6/30/23
Governor�s Office of Economic Development 2/9/19 � 6/30/19
Department of Wildlife 5/9/19-5/8/21
Department of Education 12/12/18-11/30/19
Governor�s Office of Workforce Innovation 9/5/18-2/28/19
Department of Employment, Training and Rehabilitation 11/3/17-11/30/17

All satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dchelin1	09/26/2022 09:20:08 AM
Division Approval	jneubau2	09/27/2022 08:20:49 AM
Department Approval	jneubau2	09/30/2022 10:21:49 AM
Contract Manager Approval	jwilkin3	10/04/2022 07:56:37 AM
EITS Approval	daxtel1	10/04/2022 16:54:18 PM
Budget Analyst Approval	jpeat	11/16/2022 09:34:37 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25638**

Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: Helicopter Institute
Agency Code: 702	Contractor Name: Helicopter Institute
Appropriation Unit: 4464-23	Address: 201 American Concourse Suite 110
Is budget authority available?: Yes	City/State/Zip: Fort Worth, TX 76106
If "No" please explain: Not Applicable	Contact/Phone: Ashley Mikel 817-224-2500
	Vendor No.:
	NV Business ID: TBD
To what State Fiscal Year(s) will the contract be charged?	2023-2026

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Sportsmens Revenue
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **22-54**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/19/2022**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/28/2026**

Contract term: **3 years and 133 days**

4. Type of contract: **Contract**

Contract description: **Helicopter Training**

5. Purpose of contract:

This is a new contract to provide annual flight training for all pilots that fly for NDOW in our Bell 407HP helicopters.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$56,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

This training is required to meet all flight requirements of the Federal Aviation Administration and the State of Nevada Risk Management Division.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no state employees that have the certifications required to complete the instruction for this training.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Bell Helicopters Training Academy
Helicopter Institute
Flight Check, Ltd.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor had the instructors available to complete NDOW's training needs.

d. Last bid date: 02/01/2022 Anticipated re-bid date: 02/01/2026

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:

Rick Thielmann, Chief Pilot Ph: 775-687-6727

- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nroble1	03/18/2022 14:30:07 PM
Division Approval	jneubau2	03/23/2022 14:33:35 PM
Department Approval	bvale1	04/06/2022 13:11:46 PM
Contract Manager Approval	cprasa1	07/18/2022 08:50:19 AM
Budget Analyst Approval	jouelle1	10/19/2022 13:44:06 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23981	Amendment Number: 2
Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: LINCOLN COUNTY CONSERVATION
Agency Code: 702	Contractor Name: LINCOLN COUNTY CONSERVATION
Appropriation Unit: 4467-14	Address: DISTRICT
Is budget authority available?: Yes	PO BOX 445
If "No" please explain: Not Applicable	City/State/Zip: CALIENTE, NV 89008
	Contact/Phone: MAGGIE ORR 775/726-3101
	Vendor No.: T81000350A
	NV Business ID: GOVERNMENT ENTITY

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % HABITAT CONSERVATION FEE
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 21-49

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/12/2021**

Anticipated BOE meeting date 12/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **03/31/2023**

Contract term: **3 years and 264 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Habitat Improvement**

5. Purpose of contract:

This is the second amendment to the original contract which provides habitat improvement projects on private and public lands. This amendment extends the termination date from March 31 2023 to December 31, 2024 and increases the maximum amount from \$47,000.00 to \$64,000.00 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$12,000.00	\$12,000.00	\$12,000.00	Yes - Info
a. Amendment 1:	\$35,000.00	\$35,000.00	\$47,000.00	Yes - Info
2. Amount of current amendment (#2):	\$17,000.00	\$15,000.00	\$64,000.00	Yes - Info
3. New maximum contract amount:	\$64,000.00			
and/or the termination date of the original contract has changed to:	12/31/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

Habitat degradation within the jurisdiction of LCCD.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOW employees do not have the knowledge or certifications for much of the work such as herbicide application, use of chainsaws for PJ treatments, stream bank restoration, and relationships with private landowners where habitat degradation has occurred. NDOW also does not have the capacity to conduct the habitat improvement projects.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dchelin1	11/04/2022 16:38:46 PM
Division Approval	nroble1	11/07/2022 12:54:31 PM
Department Approval	nroble1	11/07/2022 12:54:36 PM
Contract Manager Approval	jwilkin3	11/07/2022 15:02:09 PM
Budget Analyst Approval	jpeat	11/15/2022 12:46:23 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26885**

Agency Name: DCNR - PARKS DIVISION	Legal Entity Name: Ace Fire
Agency Code: 704	Contractor Name: Ace Fire
Appropriation Unit: 4605-15	Address: 2620 Western Avenue
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89109
If "No" please explain: Not Applicable	Contact/Phone: 702-384-2932
	Vendor No.: T80975068
	NV Business ID: NV19931069414
To what State Fiscal Year(s) will the contract be charged?	2023-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/20/2022**

Anticipated BOE meeting date 10/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/01/2023**

Contract term: **316 days**

4. Type of contract: **Contract**

Contract description: **New Contract**

5. Purpose of contract:

This is a new on going contract to provide inspections and necessary repairs or replacements to fire protections/prevention equipment in the Southern Region Parks.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

This work is required by fire code.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not certified to perform this type of work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Vegas Valley Fire
Ace Fire
NextGen Protection

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Cost

d. Last bid date: 09/01/2022 Anticipated re-bid date: 09/01/2023

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:

Rett Smith, Facility Manager Ph: 702-486-5125

- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jidema	10/07/2022 15:30:53 PM
Division Approval	jidema	10/07/2022 15:30:56 PM
Department Approval	jidema	10/07/2022 15:30:58 PM
Contract Manager Approval	jidema	10/07/2022 15:31:01 PM
Budget Analyst Approval	jpeat	10/20/2022 11:22:34 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26897**

Agency Name: **DCNR - FORESTRY DIVISION**
 Agency Code: **706**
 Appropriation Unit: **4195-07**
 Is budget authority available?: **Yes**
 If "No" please explain: Not Applicable

Legal Entity Name: **CREICO ENTERPRISES, LLC**
 Contractor Name: **CREICO ENTERPRISES, LLC**
 Address: **3184 ENFIELD AVE**
 City/State/Zip: **ELKO, NV 89801-2428**
 Contact/Phone: **Gary Chapin 775-397-1164**
 Vendor No.: **T32002017**
 NV Business ID: **NV20081370376**

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NDF23-005**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/01/2022**

Anticipated BOE meeting date **11/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/20/2026**

Contract term: **3 years and 354 days**

4. Type of contract: **Contract**

Contract description: **General Contractor**

5. Purpose of contract:

This is a new contract to provide preventative maintenance, emergency and non-emergency repairs, remodeling, and parts specifically to facilities of the agency's northern region.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$92,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Facility related emergency and non-emergency conditions may require immediate attention to address safety and health related liabilities. This contract will allow the division to address these situations expeditiously.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the knowledge or expertise to perform these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Canyon Construction
 Creico Enterprises, LLC
 Remington Construction
 Ormaza Construction

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen by a selection committee in accordance with NRS and NAC 333 to be the best suited to perform the services required by the agency and the State.

d. Last bid date: 09/23/2022 Anticipated re-bid date: 08/12/2026

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor has worked for NDF since 6/2018 - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Marcus Lesbo, FMO Ph: (775) 340-6048

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hedmonds	10/12/2022 18:42:57 PM
Division Approval	dsorensen	10/24/2022 16:05:54 PM
Department Approval	dsorensen	10/24/2022 16:05:56 PM
Contract Manager Approval	rmorse	10/31/2022 08:23:45 AM
Budget Analyst Approval	russum	11/01/2022 11:32:02 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26878**

Agency Name: DCNR - FORESTRY DIVISION	Legal Entity Name: Wilderness Leadership Institute
Agency Code: 706	Contractor Name: Wilderness Leadership Institute
Appropriation Unit: 4195-79	Address: 3217 Star Acres Dr.
Is budget authority available?: Yes	City/State/Zip: Spring Valley, CA 91978
If "No" please explain: Not Applicable	Contact/Phone: Josh Jackson 619-303-5688
	Vendor No.: T32012644
	NV Business ID: N/A
To what State Fiscal Year(s) will the contract be charged? 2023-2027	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: NDF23-006

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/15/2022**

Anticipated BOE meeting date 10/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/15/2026**

Contract term: **3 years and 334 days**

4. Type of contract: **Contract**

Contract description: **Wilderness Training**

5. Purpose of contract:

This is new contract to provide course instruction for wilderness first aid training.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**

Payment for services will be made at the rate of \$10,000.00 per Year

Other basis for payment: Upon receipt of invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract is required to provide our employees that work in wildland environments training needed to survive and accomplish tasks in compliance with agency and State policies.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the skills or training to provide these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Mentoring the Adventurous
Wilderness Medical Associates
Beyond Limits Education
Wilderness Leadership Institute

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen by a selection committee in accordance with NRS and NAC 333 to be the best suited to perform the services required by the agency and the State.

d. Last bid date: 04/11/2022 Anticipated re-bid date: 08/03/2026

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

The vendor is not providing services in the state of Nevada.

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

According to the Nevada Secretary of State's Office, a business license or exception/exemption is only required for businesses that are providing services within the State of Nevada.

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

This entity is not required to possess a Nevada State Business License.

19. Agency Field Contract Monitor:

Greg Hoover, Program Manager Ph: 775-687-0672

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hedmonds	10/06/2022 14:52:52 PM
Division Approval	dsorensen	10/07/2022 08:23:12 AM
Department Approval	dsorensen	10/07/2022 08:23:14 AM

Contract Manager Approval
Budget Analyst Approval

rmorse
rrussum

11/04/2022 13:35:48 PM
11/15/2022 12:41:56 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26914**

Agency Name: **DCNR - NATURAL HERITAGE**
 Agency Code: **708**
 Appropriation Unit: **4101-10**
 Is budget authority available?: **Yes**
 If "No" please explain: Not Applicable

Legal Entity Name: Nevada Bugs and Butterflies
 Contractor Name: **Nevada Bugs and Butterflies**
 Address:
 City/State/Zip: **Washoe Valley, NV 89704**
 Contact/Phone: 440-315-4676
 Vendor No.: T29042133
 NV Business ID: NV20121315737

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	50.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	50.00 % NatureSeve Projects

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2023**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/30/2024**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Butterfly Surveys**

5. Purpose of contract:

This is a new contract to provide field surveys to detect focal species at known locations and potential new occurrences with the intention of updating the data on as many rare taxa as possible during the project period.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Payment for services will be made at the rate of \$20,000.00 per Contract

Other basis for payment: Monthly invoice for services rendered with final invoice submitted on or before December 30, 2024

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Natural Heritage (NDNH) is the only entity in the state that tracks the known locations and conservation status of native insect species at risk of extinction in the state. These actions will build on existing Federal mandates by collecting biodiversity data important for the management of forests and decision making within the state.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDNH has limited staff capacity and expertise with these taxa to adequately survey for them. We are seeking a contractor that meets the qualifications to assist us in updating the native insect data in our statewide database.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Nevada Bugs and Butterflies has established survey protocols with NDNH for these focal taxa.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Jamey McClinton, Supervisory Botanist Ph: 775.684.2902

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mspear2	10/18/2022 08:48:25 AM
Division Approval	mspear2	10/18/2022 08:48:33 AM
Department Approval	kwilliam	10/20/2022 09:01:57 AM
Contract Manager Approval	mspear2	10/20/2022 09:57:31 AM
Budget Analyst Approval	rjacob3	11/03/2022 08:52:54 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26808**

Agency Name: DCNR - ENVIRONMENTAL PROTECTION	Legal Entity Name: Terraphase Engineering, Inc.
Agency Code: 709	Contractor Name: Terraphase Engineering, Inc.
Appropriation Unit: 3197-20	Address: PO BOX 102399
Is budget authority available?: Yes	City/State/Zip: PASADENA, CA 91189-0117
If "No" please explain: Not Applicable	Contact/Phone: Mark Gookin 775-331-8890
	Vendor No.: T27042197
	NV Business ID: NV20181232189

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: #3197 Bureau of Safe Drinking Water

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/16/2022**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2023**

Contract term: **317 days**

4. Type of contract: **Contract**

Contract description: **Lead Testing Schools**

5. Purpose of contract:

Testing for Lead in drinking water in Charter Schools in the State of Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$98,778.00**

Payment for services will be made at the rate of \$98,778.00 per Year

II. JUSTIFICATION

7. What conditions require that this work be done?

No previous state wide testing program for Charter Schools currently exist for the testing of lead in drinking water.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This activity exceeds the capacity of current NDEP staff to complete this work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

True Pani
OGI Environmrmetal
BEC Environmental

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #70CNR-S2028 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

May 2018 to present

Department of Environmental Protection Bureau of Corrective Actions

Very satisfactory quality of service per reference Jon Zittel formerly of Bureau of Corrective Actions

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	abarchu1	09/15/2022 15:44:10 PM
Division Approval	aseifert	11/07/2022 15:07:25 PM
Department Approval	aseifert	11/07/2022 15:07:35 PM
Contract Manager Approval	edomin45	11/07/2022 15:30:07 PM
Budget Analyst Approval	jpeat	11/16/2022 09:43:11 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25286** Amendment Number: **1**

Agency Name: **DEPARTMENT OF MOTOR VEHICLES** Legal Entity Name: **INTELLECTUAL TECHNOLOGY, INC.**

Agency Code: **810** Contractor Name: **INTELLECTUAL TECHNOLOGY, INC.**

Appropriation Unit: **4735-04** Address: **2980 E. Coliseum Blvd**

Is budget authority available?: **Yes** City/State/Zip: **Fort Wayne, IN 46805**

If "No" please explain: **Not Applicable** Contact/Phone: **Drew Nicholson 260-459-8800**

Vendor No.: **T27006453**

NV Business ID: **NV20101412115**

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
X Highway Funds	100.00 %	Other funding	0.00 %

Agency Reference #: **RFP # 81DMV-S1466 HM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/30/2022**

Anticipated BOE meeting date **11/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/29/2026**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **DL Testing System**

5. Purpose of contract:

This is the first amendment to the original contract which designs, develops, installs, and maintains a replacement to Nevada's automated driver's license system. This amendment increases the maximum amount from \$1,444,624.00 to \$1,506,240.00 due to the cost matrix being incorrectly translated and added at the time of the original execution.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,444,624.00	\$1,444,624.00	\$1,444,624.00	Yes - Action
2. Amount of current amendment (#1):	\$61,616.00	\$61,616.00	\$61,616.00	Yes - Info
3. New maximum contract amount:	\$1,506,240.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Software, equipment, and maintenance are required for DMV to operate the Automated Driver's License Testing System throughout the State of Nevada

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees in the area to provide this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #81DMV-S1466, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/04/2021 Anticipated re-bid date: 03/01/2026

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DMV engaged in a contract with ITI for knowledge testing services from 7/1/2020-current.
DMV engaged in a contract with ITI for OHV services from 9/1/2016-current
DMV engaged in a contract with ITI for kiosk services from August 2011-current

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pgra1	10/25/2022 13:51:33 PM
Division Approval	asmit3	10/25/2022 15:11:09 PM
Department Approval	asmit3	10/25/2022 15:11:27 PM
Contract Manager Approval	asampo2	10/25/2022 15:30:37 PM

EITS Approval
Budget Analyst Approval

ljean
jpeat

11/01/2022 07:29:10 AM
11/16/2022 08:53:09 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26948**

Agency Name: DETR - REHABILITATION DIVISION	Legal Entity Name: WOW Cleaning Corporation
Agency Code: 901	Contractor Name: WOW Cleaning Corporation
Appropriation Unit: 3253-10	Address: 52 Glen Carran Cir.
Is budget authority available?: Yes	City/State/Zip: Sparks, NV 89431-5830
If "No" please explain: Not Applicable	Contact/Phone: Michelle Quero 775-322-4787
	Vendor No.: T27041430
	NV Business ID: NV20141289535
To what State Fiscal Year(s) will the contract be charged? 2023-2027	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Business Enterprise Set-Aside

Agency Reference #: **3685-27-BEN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2023**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2026**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **WOW Cleaning**

5. Purpose of contract:

This is a new contract that continues to provide food service and kitchen cleaning services for Blind/Visually Impaired Operators of food service establishments in northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$75,000.00**

Other basis for payment: Reno DMV: \$200.00/deep cleaning; Reno City Hall: \$200.00/deep cleaning; Washoe County Administration (Reno): \$200.00/deep cleaning; NDOT (Carson City): \$200.00/deep cleaning; Bryan Building (Carson City): \$200.00/deep cleaning; State Legislature Building: \$300.00/deep cleaning; Washoe County Court House (Reno): \$200.00/deep cleaning. Additional Services, but not limited to: floor waxing, carpet cleaning, window cleaning and equipment cleaning: \$39.00/Hour. Invoices payable only upon review and approval by authorized BEN staff. Contract not to exceed: \$75,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

The BEN food services sites that are operated by blind/visually impaired operators must be kept clean to pass Federal, State and Local Health Codes.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State personnel are not qualified to perform the function.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Commercial Janitorial of Reno
Reno Sparks Janitorial
Pure Maintenance
WOW Cleaning

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only Vendor to submit a proposal.

d. Last bid date: 09/08/2022 Anticipated re-bid date: 09/01/2026

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has provided satisfactory services to Public Works since 2017 and Business Enterprises of Nevada since 2020.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sraya	11/03/2022 09:19:01 AM
Division Approval	mseibert	11/03/2022 10:35:36 AM
Department Approval	cedlefse	11/03/2022 10:44:22 AM
Contract Manager Approval	jwixon	11/09/2022 07:42:46 AM
Budget Analyst Approval	thick2	11/16/2022 10:10:15 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26919**

Agency Name: DETR - ADMINISTRATIVE SERVICES	Legal Entity Name: CASHMAN EQUIPMENT COMPANY
Agency Code: 908	Contractor Name: CASHMAN EQUIPMENT COMPANY
Appropriation Unit: 3272-04	Address: 600 GLENDALE AVE.
Is budget authority available?: Yes	City/State/Zip: SPARKS, NV 89431
If "No" please explain: Not Applicable	Contact/Phone: TRISH NELSON 702-633-4649
	Vendor No.: PUR0000249A
	NV Business ID: NV19601000406

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % COST ALLOCATED

Agency Reference #: **3682-27-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/07/2022**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2026**

Contract term: **3 years and 358 days**

4. Type of contract: **Contract**

Contract description: **UPS (POWER SUPPLY)**

5. Purpose of contract:

This is a new contract to provide uninterrupted Power supply (UPS) maintenance for the Carson City DETR Administrative office UPS module.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$16,000.00**

Payment for services will be made at the rate of \$16,000.00 per contract

Other basis for payment: Payment for services will be made at the rate of \$16,000.00 per contract

II. JUSTIFICATION

7. What conditions require that this work be done?

Parts of the Departments UPS must be services and replaced to maintain proper function.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to perform these tasks.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Hettrick Electric
Lakeview Electric
BRIGGS ELECTIC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor to respond.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mmerc	10/20/2022 08:21:41 AM
Division Approval	mseibert	10/20/2022 09:32:27 AM
Department Approval	cedlefse	10/21/2022 15:13:08 PM
Contract Manager Approval	llarki1	11/02/2022 09:09:50 AM
Budget Analyst Approval	russum	11/07/2022 13:34:49 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **21391** Amendment Number: **2**

Agency Name: **DETR - ADMINISTRATIVE SERVICES** Legal Entity Name: **EPATHUSA, INC.**

Agency Code: **908** Contractor Name: **EPATHUSA, INC.**

Appropriation Unit: **3274-26** Address: **1075 Jordan Creek Pkwy SUITE 295**

Is budget authority available?: **Yes** City/State/Zip: **WEST DES MOINES, IA 50266-5602**

If "No" please explain: **Not Applicable** Contact/Phone: **Hari Nallure 515/974-6778**

Vendor No.: **T29038415**

NV Business ID: **NV20161681685**

To what State Fiscal Year(s) will the contract be charged? **2019-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	4.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	77.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	19.00 % Career Enhancement Program and Blind Enterprise Program

Agency Reference #: **3269-23-DO**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/12/2019**

Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **10/31/2022**

Contract term: **4 years and 234 days**

4. Type of contract: **Contract**

Contract description: **Website Mx/Hosting**

5. Purpose of contract:

This is the second amendment to the original contract to extend the contract end date from 10/31/2022 to 10/31/2023 for continued maintenance and increasing the authority from \$192,648.00 to \$211,235.00 for continued service.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$189,750.00	\$189,750.00	\$189,750.00	Yes - Action
a. Amendment 1:	\$2,898.00	\$2,898.00	\$2,898.00	No
2. Amount of current amendment (#2):	\$49,566.00	\$52,464.00	\$52,464.00	Yes - Info
3. New maximum contract amount:	\$242,214.00			
and/or the termination date of the original contract has changed to:	10/31/2023			

II. JUSTIFICATION

7. What conditions require that this work be done?

The current DETR Web-Site requires periodic maintenance to better serve the population of users, including Spanish translation, ADA compliance; as well as other objectives for user enhancements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Due to projects of a greater critical nature requiring immediate attention, DETR's IT Division is unable to assist at this time.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 180904

Approval Date: 09/27/2018

c. Why was this contractor chosen in preference to other?

N/A

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

CONTRACT # 2094-18-DETR, CETS # 18153: Contract to provide a re-design of DETR's Web-Site to accommodate integration of Spanish translation, ADA compliance, and other user enhancements. QUALITY OF SERVICE: Good

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mmerc	10/27/2022 08:17:10 AM
Division Approval	cedlefse	10/27/2022 08:42:32 AM
Department Approval	cedlefse	10/27/2022 08:42:37 AM
Contract Manager Approval	jwixon	11/03/2022 08:12:23 AM
EITS Approval	ljean	11/03/2022 08:44:13 AM
Budget Analyst Approval	thick2	11/03/2022 15:04:56 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26886**

Agency Name: DETR - ADMINISTRATIVE SERVICES	Legal Entity Name: Total Tile and Stone
Agency Code: 908	Contractor Name: Total Tile and Stone
Appropriation Unit: All Budget Accounts - Category 04	Address: dba Total Tile and Stone 1420 S Deer Run Rd
Is budget authority available?: Yes	City/State/Zip: Carson City , NV 89701
If "No" please explain: Not Applicable	Contact/Phone: JERRAD KORDONOWAY 775-315-7430
	Vendor No.: T29046044
	NV Business ID: NV20171462138

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Cost Allocated

Agency Reference #: **3672-23-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/01/2022**

Anticipated BOE meeting date **11/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2023**

Contract term: **364 days**

4. Type of contract: **Contract**

Contract description: **Tile Removal/install**

5. Purpose of contract:

This is a new contract to provide removal and installation of new tile in the outdoor and entry way corridor of the SAO building located at 500 E Third St. in Carson City, NV.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$28,600.00**

Other basis for payment: payment to be remitted upon receipt of an approved invoice by OM staff

II. JUSTIFICATION

7. What conditions require that this work be done?

The entry way of the SAO building has uneven tiles that are weathered and are in desperate need of replacement.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have expertise to perform these tasks.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**D & L Tile
Tile Alliance**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is the only vendor that remitted quotes.

d. Last bid date: 05/23/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	athomps8	10/13/2022 11:06:56 AM
Division Approval	cedlefse	10/13/2022 15:02:09 PM
Department Approval	cedlefse	10/13/2022 15:02:12 PM
Contract Manager Approval	llarki1	11/01/2022 09:09:18 AM
Budget Analyst Approval	thick2	11/01/2022 10:46:49 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23942** Amendment Number: **1**

Agency Name: **BDC LICENSING BOARDS & COMMISSIONS** Legal Entity Name: **Bertrand & Associates, LLC**

Agency Code: **BDC** Contractor Name: **Bertrand & Associates, LLC**

Appropriation Unit: **B005 - All Categories** Address: **777 E. Williams St. Ste.206**

Is budget authority available?: **Yes** City/State/Zip: **Carson City, NV 89701**

If "No" please explain: **Not Applicable** Contact/Phone: **Michael Bertrand 775-882-8892**

Vendor No.:

NV Business ID: **NV20091473245**

To what State Fiscal Year(s) will the contract be charged? **2021-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Licensure Fees

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/02/2021**

Anticipated BOE meeting date **11/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2022**

Contract term: **4 years and 333 days**

4. Type of contract: **Contract**

Contract description: **Auditor**

5. Purpose of contract:

This is the first amendment to the original contract, which provides auditing services. This amendment extends the termination date from December 31, 2022 to December 31, 2025 and the maximum amount from \$12,800 to \$31,400 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$12,800.00	\$12,800.00	\$12,800.00	Yes - Info
2. Amount of current amendment (#1):	\$18,600.00	\$18,600.00	\$31,400.00	Yes - Info
3. New maximum contract amount:	\$31,400.00			
and/or the termination date of the original contract has changed to:	12/31/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 218G.400 (b) if the revenue of the Board from all sources is \$75,000 or more for any fiscal year the must engage the services of a CPA to audit all fiscal records for that fiscal year.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Pursuant to NRS 218G.400(b) the Board must engage with a CPA to audit all fiscal records for each fiscal year.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Bertrand & Associates has conducted the Boards audit over the previous years.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jstrand1	10/18/2022 15:45:05 PM
Division Approval	jstrand1	10/18/2022 15:45:10 PM
Department Approval	jstrand1	10/18/2022 15:45:17 PM
Contract Manager Approval	jstrand1	10/18/2022 15:45:24 PM
Budget Analyst Approval	tcarrill	10/26/2022 16:09:25 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26925**

Agency Name: BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name: ARBOR PROS, LLC
Agency Code: BDC	Contractor Name: ARBOR PROS, LLC
Appropriation Unit: B015 - All Categories	Address: 1350 Stardust St., Suite D
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89503
If "No" please explain: Not Applicable	Contact/Phone: Josh Schelling 775-221-3827
	Vendor No.: T27042266A
	NV Business ID: NV20161405908

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensing fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/07/2022**

Anticipated BOE meeting date 11/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2023**

Contract term: **173 days**

4. Type of contract: **Contract**

Contract description: **Arbor Pros**

5. Purpose of contract:

This is a new contract to provide snow removal services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: \$84 per hour for sidewalks, and \$228 per hour parking lot - billed monthly

II. JUSTIFICATION

7. What conditions require that this work be done?

Snow removal is required to protect property and the safety of individuals employed by the Board.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The employees of the Board do not have the expertise or equipment to perform the work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Arbor Pros, LLC
Action Lawn & Landscape LLC
Reno Green Landscaping

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Availability

d. Last bid date: 08/19/2022 Anticipated re-bid date: 08/19/2023

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	5522	10/26/2022 09:46:56 AM
Division Approval	5522	10/26/2022 09:46:59 AM
Department Approval	5522	10/26/2022 09:47:05 AM
Contract Manager Approval	5522	10/26/2022 09:47:09 AM
Budget Analyst Approval	russum	11/07/2022 14:18:54 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26941**

Agency Name: BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name: Albertsons Consulting, Inc.
Agency Code: BDC	Contractor Name: Albertsons Consulting, Inc.
Appropriation Unit: B030 - All Categories	Address: 21 Main St., Ste 100
Is budget authority available?: Yes	City/State/Zip: Minot, ND 58701
If "No" please explain: Not Applicable	Contact/Phone: Daniel Albertson 701-660-8029
	Vendor No.:
	NV Business ID: NV20171387080

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensing
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/16/2022**

Anticipated BOE meeting date 11/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/15/2026**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Database System**

5. Purpose of contract:

This is a new contract to provide a regulatory database program and website.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,680.00**

Payment for services will be made at the rate of \$400.00 per month

Other basis for payment: \$135 per hour additional software support, as needed, upon invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board must obtain their own staff and services. NRS 625A.055

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Board does not have staff with the expertise necessary.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Certemy
Thentia
Albertson Consulting

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor was the only responsive proposer.

d. Last bid date: 05/01/2022 Anticipated re-bid date: 05/01/2026

- 10. a. Does the contract contain any IT components? Yes
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Board of Social Workers - services verified as satisfactory
Board of Landscape Architecture - services verified as satisfactory
Board of Occupational Therapy - services verified as satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lp310000	11/01/2022 14:50:21 PM
Division Approval	lp310000	11/01/2022 14:50:24 PM
Department Approval	lp310000	11/01/2022 14:50:27 PM
Contract Manager Approval	lp310000	11/01/2022 14:50:30 PM
EITS Approval	ljean	11/02/2022 07:45:28 AM
Budget Analyst Approval	jpeat	11/16/2022 11:40:10 AM

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: November 8, 2022

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Kelli Lay, Executive Branch Budget Officer *KL*
Budget Division

Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

DEPARTMENT OF MOTOR VEHICLES – COMPLETE STREETS PROGRAM

Agenda Item Write-up:

Pursuant to NRS 482.1825, subsection 2, the Department of Motor Vehicles (DMV) shall certify monthly to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This submittal reports program activities for the month of October for fiscal year 2023.

Additional Information:

Complete Streets is a federal initiative designed to encourage varying approaches to planning, designing, and operating roadways and rights of way to make the transportation network safer and more efficient. Complete Street policies are set at the state, regional, and local levels and vary based on community context. The authority for Nevada counties to adopt a Complete Streets Program was approved via Assembly Bill 145 of the 2013 legislative session.

Nevada's Complete Streets program is supported through a voluntary \$2 contribution included with vehicle registrations. Voluntary contributions collected under the program, minus 1% to DMV to cover the cost of collecting and distributing the contributions, is distributed monthly to each county based on the county of registration of the vehicle for

which the contribution was made. NRS 482.1825 requires the Department to certify monthly to the State Board of Examiners the amount of the voluntary contributions collected and how those contributions were distributed.

Statutory Authority:

NRS 482.1825

REVIEWED: <u>YH</u>
INFO ITEM: _____

Steve Sisolak
Governor



Julie Butler
Director

Tonya Laney
Deputy Director

555 Wright Way
Carson City, Nevada 89711
Telephone (775) 684-4368
dmv.nv.com

November 8, 2022

Board of Examiners

Re: Complete Streets

Attached, as required by subsection 2 of NRS 482.1825, please find the monthly report for the voluntary Complete Streets contributions collected pursuant to subsection 11 of NRS 482.480 for each participating county by the Department for the period beginning July 1, 2022, and ending October 31, 2022.

Sincerely,

Angela Smith-Lamb

Administrator
Department of Motor Vehicles
asmith@dmv.nv.gov
775-684-4627

**Department of Motor Vehicles
Complete Streets Report: Donations
2023**

County		October	Year To Date
Carson City			
	Donations	516	2,233
	Registrations	3,937	16,768
	Percent that Donated	13.11%	13.32%
Clark			
	Donations	12,858	54,210
	Registrations	75,933	317,009
	Percent that Donated	16.93%	17.10%
Douglas			
	Donations	601	2,287
	Registrations	4,769	19,651
	Percent that Donated	12.60%	11.64%
Washoe			
	Donations	2,573	10,956
	Registrations	20,785	89,634
	Percent that Donated	12.38%	12.22%

Notes

1. Registration transaction counts come from: G:\Crystal Report\VR\Registrations\New and Renewal Registrations
2. Registration transactions include new registrations and registration renewals completed on the Kiosk, Web and MyDMV Portal only.
3. DMV began accepting Douglas County contributions on 5/9/16.

Department of Motor Vehicles
Complete Streets: Monthly Report FY23
Report Date: 11/7/2022
Reporting Period: October 2022

Contributions				
County	October		Year to Date	
	Amount	% of Total	Amount	% of Total
Carson City	\$ 1,032.00	3.12%	\$4,466.00	3.20%
Clark	\$ 25,716.00	77.70%	\$108,420.00	77.79%
Douglas	\$ 1,202.00	3.63%	\$4,574.00	3.28%
Washoe	\$ 5,146.00	15.55%	\$21,912.00	15.72%
Total	\$33,096.00	100.00%	\$ 139,372.00	100%

DMV Commission (1%)				
County	October		Year to Date	
	Amount	% of Total	Amount	% of Total
Carson City	\$10.32	3.12%	\$44.66	3.20%
Clark	\$257.16	77.70%	\$1,084.20	77.79%
Douglas	\$12.02	3.63%	\$45.74	3.28%
Washoe	\$51.46	15.55%	\$219.12	15.72%
Total	\$330.96	100.00%	\$1,393.72	100%

Distributions				
County	October		Year to Date	
	Amount	% of Total	Amount	% of Total
Carson City	\$1,021.68	3.12%	\$4,421.34	3.20%
Clark	\$25,458.84	77.70%	\$107,335.80	77.79%
Douglas	\$1,189.98	3.63%	\$4,528.26	3.28%
Washoe	\$5,094.54	15.55%	\$21,692.88	15.72%
Total	\$32,765.04	100.00%	\$137,978.28	100.00%

Note:

1. DMV began accepting contributions on 12/15/14.
2. DMV began accepting Douglas County contributions on 5/9/16.

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: November 2, 2022
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Richard Jacobs, Executive Branch Budget Officer ✓
Budget Division
Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF CONSERVATION & NATURAL RESOURCES –
DIVISION OF STATE LANDS**

Agenda Item Write-up:

Pursuant to NRS 321.5954, subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. This submittal reports program activities for the 1st quarter of fiscal year 2023.

Additional Information:

There were no acquisitions of land under the Nevada Land Bank Program during this quarter. There were five transfers of interest in real property that occurred during this quarter and were facilitated by the Nevada Land Bank on behalf of the Incline Village General Improvement District ("IVGID"). The total of these five transactions involved 2,065 square feet of land coverage and generated \$72,013 in proceeds for the Nevada Land Bank.

Statutory Authority:

NRS 321.5954

REVIEWED: <u>LA</u>
ACTION ITEM: _____



MEMORANDUM

DATE: September 30, 2022

TO: Amy Stephenson, Director, Governor's Finance Office

FROM: Charles Donohue, Administrator and State Land Registrar, Nevada Division of State Lands

RE: **BOARD OF EXAMINERS 1ST QUARTER FY 2023 REPORT FOR THE NEVADA LAND BANK PROGRAM – MEETING DATE OF DECEMBER 13, 2022**

Pursuant to NRS 321.5954, a quarterly report regarding the real property or interests in real property transferred by the Nevada Land Bank Program shall be reported quarterly to the State Board of Examiners.

Nevada Land Bank Program:

The Nevada Land Bank is a program housed in the Nevada Division of State Lands (NDSL) and operated by the Nevada Tahoe Resource Team (NTRT) on behalf of the Tahoe Regional Planning Agency (TRPA) through a Memorandum of Understanding and under the authority of Chapter 355, Statutes of Nevada 1993. The Nevada Land Bank acquires sensitive parcels, facilitates land coverage transactions, and mitigates the environmentally detrimental effects of land coverage in the Lake Tahoe Basin by permanently retiring land coverage or by transferring more environmentally sensitive land coverage to less sensitive land types. Land coverage, such as impervious surfaces like parking lots, roads and roofs, is one element of the bundle of development rights required in the Lake Tahoe Basin to move forward with development or redevelopment projects. Allowable coverage on a given parcel is determined by the sensitivity of a parcel's land class: Classes 1 through 3 are more environmentally sensitive lands; Classes 4 through 7 are less sensitive lands. These activities contribute to the protection of the environment at Lake Tahoe. The Nevada Land Bank activities are funded through program revenue and land coverage mitigation fees collected by TRPA that are transferred to NDSL to carry out the program.

This memorandum is to report real property or interests in real property transferred under this program for the quarter ending September 30, 2022 (July 1, 2022 – September 30, 2022).

There were no acquisitions of land during the 1st quarter.

Five transfers of interest in real property occurred during the 1st quarter totaling \$72,013.00.

On July 22, 2022, a transaction was finalized for the sale of 153 square feet of Class 1a, Restored Soft land coverage to Travis and Aya Cockcroft as required by one of the conditions for TRPA permit ERSP2022-0290 to authorize a new onsite parking space, repair and replacement of retaining walls, drainage improvements, and paving of offsite coverage located at an existing family dwelling at 616 Don Drive, Zephyr Cove, Douglas County, Nevada APN: 1318-10-416-012. This transaction generated a total of \$6,885.00 in proceeds for the Nevada Land Bank.

On August 9, 2022, two transactions were finalized for the sale of 14 square feet of Class 1a, Restored Soft and 16 square feet of Class 4, Restored Soft land coverage to Sierra Pacific Power d/b/a NV Energy as required by one of the conditions for TRPA permit ERSP2021-0230 to authorize upgrades to existing NV Energy electrical infrastructure to provide additional electrical switching points and increase system operability, safety, and reliability located at 175 Tudor Lane, Stateline, Nevada APN: 1318-24-404-011 and 425 Kingsbury Grade, Stateline, Nevada APN: 1318-24-404-009. These transactions generated a total of \$357.00 and \$408.00 in proceeds for the Nevada Land Bank.

On August 15, 2022, a transaction was finalized for the sale of 1,553 square feet of Class 1b, Restored Soft land coverage to Ronald S. Williams and Jacqueline H. Williams as Trustees of the Ronald S. Williams and Jacqueline H. Williams Revocable Trust, dated November 5, 2003 as required by one of the conditions for TRPA permit ERSP2022-0149 to authorize the construction of a new two-story, single-family dwelling located at 941 Tyner Way, Incline Village, Washoe County, Nevada APN: 125-161-41. This transaction generated a total of \$52,025.50 in proceeds for the Nevada Land Bank.

On September 21, 2022, a transaction was finalized for the sale of 329 square feet of Class 1b, Potential land coverage to Kenneth N. Easter and J'Nee Hilgers-Easter, husband and wife as joint tenants with right of survivorship, as required by one of the conditions for TRPA permit ERSP2022-0733 to authorize an addition to an existing single-family dwelling and new driveway located at 666 Tumbleweed Circle, Incline Village, Washoe County, Nevada APN: 125-522-01. This transaction generated a total of \$12,337.50 in proceeds for the Nevada Land Bank.

All proceeds from the above transactions were deposited in the respective Tahoe Mitigation budget account. The Nevada Land Bank utilizes revenue received by land coverage transactions to carry out the intent of the program in support of TRPA environmental threshold standards and the Regional Plan.

In the event you have any questions or would like additional information please contact Sherri Barker, Land Agent III at sbarker@lands.nv.gov or (775) 684-2735.

CD/sb

CC: Jim Lawrence, Acting Director

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701- 4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: November 18, 2022

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Karen Hall - Executive Budget Officer 
Governor's Finance Office, Budget Division

Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

FISCAL YEAR 2023 – 1ST QUARTER OVERTIME REPORT

Agenda Item Write-up:

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. The Budget Division submits the 1st Quarter Overtime Report and analysis for fiscal year 2023.

Additional Information:

As of the 1st quarter of fiscal year 2023, year to date overtime pay and accrued compensatory leave accounted for a total of approximately \$17.02 million, or 6.77% of total pay, a 13.6% decrease from fiscal year 2022.

The 5 agencies with the highest dollar amount of overtime and accrued comp time for the 1st quarter of FY23 accounted for 85.4% of the total:

1. Department of Corrections - \$6.60 million
2. Department of Health and Human Services - \$3.63 million
3. Department of Public Safety - \$2.24 million
4. Department of Transportation - \$1.23 million
5. Department of Conservation & Natural Resources - \$843 thousand

The 5 agencies with the highest percentage of overtime and accrued comp time as a share of total pay for the 1st quarter of FY23 were:

1. Department of Corrections – 19.40%
2. Department of Veterans Service – 15.48%
3. Department of Public Safety – 11.81%
4. Department of Conservation & Natural Resources – 7.59%
5. Adjutant General – 5.59%

The Department of Corrections overtime and comp time decreased by \$1.57 million or 19.3% from the prior quarter and continued to be driven by the large correctional centers. Overtime and comp time for the 1st quarter of FY23 were highest at these 7 locations, which accounted for 87.5% of the total overtime for the department:

1. High Desert State Prison – \$1.79 million
2. Lovelock Correctional Center – \$813 thousand
3. Southern Desert Correctional Center – \$794 thousand
4. Ely State Prison – \$779 thousand
5. Northern Nevada Correctional Center – \$762 thousand
6. McClure Women's Correctional Center – \$441 thousand
7. Prison Medical Care – \$396 thousand

By event code, the highest four causes accounted for 85.5% of the overtime:

1. Annual and Military Leave Coverage – \$4.34 million
2. Agency Define – \$547 thousand
3. Hospital Coverage – \$397 thousand
4. Fire Time – \$352 thousand

The Department of Health and Human Services overtime was driven by the Division of Public and Behavioral Health (\$1.24M – primarily in the Southern Nevada Adult Mental Health and Facility for Mental Offender budget accounts), the Division of Welfare & Supportive Services (\$963.3K – primarily driven by the Welfare Field Services budget account), and the Division of Child and Family Services (\$898.8K – primarily in the Southern Nevada Child & Adolescent Services and Summit View Youth Center budget accounts).

By event code, the highest four causes accounted for 68.0% of the overtime:

1. Backlog Reduction – \$819.8 thousand
2. Covering Vacant Shifts – \$781.3 thousand
3. Covering 24-Hr Shifts – \$493.1 thousand
4. Agency Define – \$373.6 thousand

REVIEWED: _____
INFO ITEM: _____

5 AGENCIES WITH THE HIGHEST DOLLAR AMOUNT OF OVERTIME/ACCRUED COMP

Fiscal Year 2023 Quarter 1

From Fiscal Year Summary					
Cumulative Statewide Totals	FY	Qtr	Amounts / % Change	Amounts (Rounded) / % Change	Share of Pay
Overtime Pay + Accrued Comp	2023	1	\$ 17,022,242.00	\$ 17,020,000.00	6.77%
Overtime Pay + Accrued Comp	2022	1	\$ 19,691,293.00	\$ 19,690,000.00	7.66%
		<i>Difference</i>	\$ (2,669,051.00)	\$ (2,670,000.00)	
<i>Percent Change from Previous Year</i>			-13.6%	-13.6%	

From Quarterly Detailed Analysis			
Column Reference	FY	Qtr	Amount
Current Qtr OT Pay & Accr Comp	2023	1	\$ 17,022,242.00

From Fiscal Year Summary				
Table Reference:	FY	Qtr	Department	Amount
Highest OT/Comp Expend in \$	2023	1	NDOC	\$ 6,596,841.00
			DHHS	\$ 3,627,949.00
			DPS	\$ 2,238,493.00
			NDOT	\$ 1,226,926.00
			DCNR	\$ 842,546.00
			<i>Total for 5 Agencies</i>	\$ 14,532,755.00
			<i>Total OT/Accrued Comp</i>	\$ 17,022,242.00
			%	85.4%

Code	Reason	Acct Comp Hrs	Comp Dollars	Pd OT Hours	Pd OT Dollars	Total Hrs	Total Dollars
1	ACCIDENTS	10:30	\$376.10	71:20:00	\$2,303.40	81:50:00	\$2,679.50
2	ACCT/FISCAL	21:03	\$809.79	250:58:00	\$11,806.08	272:01:00	\$12,615.87
3	ADMIN	0:00	\$0.00	19:30	\$801.90	19:30	\$801.90
4	ADMIN SUPPRT	0:00	\$0.00	19:00	\$1,067.98	19:00	\$1,067.98
5	BACKLOG REDU	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
6	BUDGET PREP	0:00	\$0.00	159:30:00	\$11,209.48	159:30:00	\$11,209.48
7	CLIENT MEET	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
8	CLIENT SVCS	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
9	CONFERENCES	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
10	COURT	0:00	\$0.00	36:00:00	\$1,842.64	36:00:00	\$1,842.64
11	COVER-AL/MIL	9854:48:00	\$283,376.83	86889:08	\$4,058,795.75	96743:56	\$4,342,172.58
12	COVER-24 HR	0:00	\$0.00	52:25:00	\$2,003.66	52:25:00	\$2,003.66
13	COVER-HOL/WK	3429:01:00	\$100,482.20	9889:40:00	\$296,865.82	13318:41	\$397,348.02
14	COVER-INJURY	0:00	\$0.00	3:30	\$105.58	3:30	\$105.58
15	COVER-SICK	42:15:00	\$1,581.18	313:35:00	\$18,541.52	355:50:00	\$20,122.70
16	COVER-TRAIN	0:00	\$0.00	21:00	\$1,029.51	21:00	\$1,029.51
17	COVER-VACANT	432:39:00	\$12,056.41	6007:33:00	\$313,150.56	6440:12:00	\$325,206.97
19	INVESTIGATE	107:16:00	\$4,081.33	172:06:00	\$10,248.58	279:22:00	\$14,329.91
20	MEETINGS	0:45	\$31.04	12:00	\$674.75	12:45	\$705.79
21	OFFICE SPRT	0:00	\$0.00	67:00:00	\$4,329.41	67:00:00	\$4,329.41
22	PERSONNEL	0:00	\$0.00	2:30	\$165.73	2:30	\$165.73
23	PROGRAM DEAD	50:30:00	\$2,149.27	619:50:00	\$35,985.53	670:20:00	\$38,134.80
24	SITE REPAIR	278:48:00	\$7,634.56	659:01:00	\$31,922.11	937:49:00	\$39,556.67
25	SPECIAL EVNT	19:30	\$580.50	27:30:00	\$1,493.04	47:00:00	\$2,073.54
26	STAFF MEET	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
27	TRAINING	0:00	\$0.00	63:30:00	\$3,182.29	63:30:00	\$3,182.29
28	TRAIN-PERSON	0:00	\$0.00	19:00	\$1,038.15	19:00	\$1,038.15
29	TRAVEL	0:00	\$0.00	165:00:00	\$8,601.27	165:00:00	\$8,601.27
30	WORKLOAD	702:06:00	\$20,799.54	6473:20:00	\$331,484.21	7175:26:00	\$352,283.75
31	WORKSHOPS	0:00	\$0.00	12:00	\$431.40	12:00	\$431.40
32	UNDEFINED	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
33	COVID-19	40:55:00	\$1,341.43	161:00:00	\$7,532.23	201:55:00	\$8,873.66
36	UNDEFINED	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
50	AGNCY DEFINE	0:00	\$0.00	2:00	\$57.96	2:00	\$57.96
51	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
52	AGNCY DEFINE	0:00	\$0.00	36:00:00	\$1,932.12	36:00:00	\$1,932.12
53	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
54	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
55	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
56	AGNCY DEFINE	9:23	\$272.03	1553:13:00	\$75,242.74	1562:36:00	\$75,514.77
57	AGNCY DEFINE	0:00	\$0.00	8:00	\$317.28	8:00	\$317.28
58	AGNCY DEFINE	7:30	\$216.00	333:47:00	\$17,700.02	341:17:00	\$17,916.02
59	AGNCY DEFINE	19:30	\$584.35	1071:51:00	\$49,424.85	1091:21:00	\$50,009.20
60	AGNCY DEFINE	0:00	\$0.00	6:00	\$405.54	6:00	\$405.54
61	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
62	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
63	AGNCY DEFINE	843:34:00	\$24,241.09	10929:09	\$522,734.48	11772:43	\$546,975.57
64	AGNCY DEFINE	133:14:00	\$3,757.38	3140:24:00	\$138,638.10	3273:38:00	\$142,395.48
65	AGNCY DEFINE	0:00	\$0.00	11:00	\$453.27	11:00	\$453.27
66	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
67	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
68	AGNCY DEFINE	0:00	\$0.00	16:00	\$716.40	16:00	\$716.40
69	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
70	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
71	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
72	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
73	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
74	AGNCY DEFINE	33:00:00	\$968.82	1024:45:00	\$50,027.71	1057:45:00	\$50,996.53
75	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
76	AGNCY DEFINE	0:00	\$0.00	355:30:00	\$24,058.56	355:30:00	\$24,058.56
77	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
79	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
80	AGNCY DEFINE	0:00	\$0.00	8:00	\$345.60	8:00	\$345.60
81	AGNCY DEFINE	0:00	\$0.00	516:05:00	\$29,837.90	516:05:00	\$29,837.90
82	AGNCY DEFINE	0:00	\$0.00	8:00	\$317.28	8:00	\$317.28
83	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
84	AGNCY DEFINE	0:00	\$0.00	8:00	\$412.80	8:00	\$412.80
85	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
86	AGNCY DEFINE	0:00	\$0.00	140:30:00	\$9,723.48	140:30:00	\$9,723.48
87	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
88	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
89	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
90	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
91	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
92	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
93	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
94	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
96	AGNCY DEFINE	49:30:00	\$1,489.95	817:45:00	\$42,104.13	867:15:00	\$43,594.08
97	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
98	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
99	AGNCY DEFINE	0:00	\$0.00	35:00:00	\$2,217.66	35:00:00	\$2,217.66
100	UNDEFINED	-32:00	(\$764.88)	-8:00	(\$224.48)	-40:00	(\$589.36)
			\$466,437.61		\$6,130,403.42		\$6,596,841.03

Highest 4 Causes of Overtime by Event Code							
11	COVER-AL/MIL	9854:48:00	\$ 283,376.83	86889:08	\$ 4,058,795.75	96743:56	\$ 4,342,172.58
63	AGNCY DEFINE	843:34:00	\$ 24,241.09	10929:09	\$ 522,734.48	11772:43	\$ 546,975.57
13	HOSPITAL COVERAG	3429:01:00	\$ 100,482.20	9889:40:00	\$ 296,865.82	13318:41	\$ 397,348.02
30	FIRE TIME	702:06:00	\$ 20,799.54	6473:20:00	\$ 331,484.21	7175:26:00	\$ 352,283.75
							\$ 5,638,779.92
							85.5%

Row Labels	Sum of Dollars12
BACKLOG REDU	\$ 819,834.67
COVER-VACANT	\$ 781,340.62
COVER-24 HR	\$ 493,121.61
AGNCY DEFINE	\$ 373,646.44
COVER-HOL/WK	\$ 224,878.52
WORKLOAD	\$ 217,873.52
BUDGET PREP	\$ 108,031.28
CLIENT SVCS	\$ 103,640.14
COVER-SICK	\$ 91,099.17
TRAINING	\$ 80,186.14
COVER-AL/MIL	\$ 63,245.26
PROGRAM DEAD	\$ 60,254.78
TRAVEL	\$ 34,918.44
EMERGENCIES	\$ 33,391.29
INVESTIGATE	\$ 32,160.14
SITE REPAIR	\$ 15,304.14
COVID-19	\$ 14,559.76
ACCIDENTS	\$ 11,845.43
SPECIAL EVNT	\$ 10,317.96
COVER-INJURY	\$ 9,640.26
ACCT/FISCAL	\$ 8,840.82
ADMIN	\$ 6,030.36
OFFICE SPRT	\$ 6,028.11
COVER-TRAIN	\$ 5,983.41
CLIENT MEET	\$ 4,415.28
MEETINGS	\$ 3,473.25
CONFERENCES	\$ 2,881.04
ADMIN SUPRT	\$ 2,491.94
WORKSHOPS	\$ 2,337.27
TRAIN-PERSON	\$ 2,135.07
STAFF MEET	\$ 1,901.32
PERSONNEL	\$ 1,313.73
COURT	\$ 800.15
UNDEFINED	\$ 27.25
UNDEFINED	\$ -
(blank)	\$ -
Grand Total	\$ 3,627,948.57

1 BACKLOG REDU	819,834.67
2 COVER-VACANT	781,340.62
3 COVER-24 HR	493,121.61
4 AGNCY DEFINE	373,646.44
	2,487,943.34
	68.0%

Row Labels	Sum of Dollars5
406 - PUBLIC AND BEHAVIORAL HEALTH	\$ 1,239,218.49
HR-SO NEV ADULT MENTAL HEALTH	\$ 741,851.06
HR-FAC FOR MENTAL OFFENDER	\$ 320,746.83
HR-OFF OF STATE HEALTH ADMIN	\$ 68,176.07
HR-NNV ADULT MENTAL HEALTH SVC	\$ 47,111.94
HR-HEALTH CARE FACILITY REG	\$ 21,895.46
HR-BEHAVIORAL HEALTH PREV & TR	\$ 17,092.53
HR-HHS HD BIOSTATS & EPIDMLG	\$ 6,053.12
HR-RADIATION CONTROL PROGRAM	\$ 5,763.03
HR-ENVIRONMENTAL HEALTH SRVCS	\$ 3,056.96
HR-COMMUNICABLE DISEASES	\$ 2,004.63
HR-HEALTH STATISTICS&PLANNING	\$ 1,520.55
HR-CHILD CARE SERVICES	\$ 1,267.20
HR-EMERGENCY MEDICAL SERVICES	\$ 793.16
HR-BEHAVIORIAL HEALTH ADMINSTR	\$ 509.66
HR-HEALTH ALERT NETWORK	\$ 475.99
HR-MATERNAL CHILD HEALTH SRVC	\$ 396.91
HR-WIC FOOD SUPPLEMENT	\$ 338.47
HR-HHS DPBH RURAL CLINICS	\$ 164.92
HR-BEHAVIORIAL HLTH INFO SYSTM	\$ -
HR- MED MARIJUANA ESTABLISHMEN	\$ -
HR-IMMUNIZATION PROGRAM	\$ -
HR- MARIJUANA HEALTH REGISTRY	\$ -
HR-COMMUNITY HEALTH SERVICES	\$ -
HR-PREVTREAT OF PROBLEM GAMBL	\$ -
HR-OFFICE OF MINORITY HEALTH	\$ -
HR-CANCER CONTROL REGISTRY	\$ -
(blank)	\$ -
HR-EARLY INTERVENTION SVCS	\$ -
HR-CHRONIC DISEASE	\$ -
407 - DIV OF WELFARE&SUPPORTIVE SVCS	\$ 963,322.96
HR-WELFARE FIELD SERVICES	\$ 862,211.43
HR-WELFARE ADMINISTRATION	\$ 89,080.29
HR-CHILD SPRT ENFORCENMNT PROG	\$ 7,973.88
HR-ENERGY ASSISTANCE - WELFARE	\$ 4,057.36
(blank)	\$ -
HR-CHILD CARE ASSIST & DEVEL	\$ -
409 - CHILD AND FAMILY DIVISION	\$ 898,775.03
HR-SO NEV CHILD & ADLSCNT SVCS	\$ 240,325.25
HR-SUMMIT VIEW YOUTH CENTER	\$ 168,948.36
HR-NEVADA YOUTH TRAINING CTR	\$ 125,069.78
HR-RURAL CHILD WELFARE	\$ 121,365.83
HR-CALIENTE YOUTH CENTER	\$ 81,342.18
HR-NO NEV CHILD & ADLSCNT SVCS	\$ 66,343.39
HR-CHILDREN/YOUTH/FAMILY ADMIN	\$ 65,916.33
HR-YOUTH PAROLE SERVICES	\$ 26,403.75
HR-COMMUNITY JUV JUSTICE PRG	\$ 1,742.91
HR-VICTIMS OF CRIME	\$ 708.24
HR-INFORMATION SERVICES	\$ 609.01
HR-CHILD CARE SERVICES	\$ -
(blank)	\$ -
402 - AGING AND DISABILITY SERVICES	\$ 406,387.04
HR-DESERT REGIONAL CENTER	\$ 321,444.12
HR-COMMUNITY BASED SERVICES	\$ 66,165.80
HR-AGING FEDERAL PROG & ADMIN	\$ 6,720.67
HR-SIERRA REGIONAL CENTER	\$ 6,360.70
HR-AUTISM TREATMENT PROGRAM	\$ 3,245.12
HR-EARLY INTERVENTION SVCS	\$ 1,387.92
HR-COMMUNICATION ACCESS SRVCS	\$ 1,001.81
HR-RURAL REGIONAL CENTER	\$ 80.90
HR-SR CITIZEN PROP TAX ASSIST	\$ -
HR-HOME&COMMUNITY BASED PROG	\$ -
HR-TOBACCO SETTLEMENT PROGRAM	\$ -
(blank)	\$ -
HR-HR HOMEMAKER	\$ -
HR-HHS DO CONSUMER HEALTH ASSI	\$ -
HR-SENIOR RX AND DISABILITY RX	\$ -
403 - HEALTH CARE FINANCING & POLICY	\$ 102,691.82
HR-HEALTH CARE FIN & POLICY	\$ 102,691.82
(blank)	\$ -
HR-NEVADA MEDICAID	\$ -
HR-NEVADA CHECK-UP PROGRAM	\$ -
400 - DEPT OF HEALTH AND HUMAN SERV	\$ 17,553.23
HR-ADMINISTRATION	\$ 6,623.12
HR-IDEA PART C COMPLIANCE	\$ 4,589.82
HR-DEVELOPMENTAL DISABILITIES	\$ 3,739.41
HR-GRANTS MANAGEMENT UNIT	\$ 2,600.88
HR-FUND FOR RESILIENT NEVADA	\$ -
(blank)	\$ -
HR-CONSUMER HEALTH ASSISTANCE	\$ -
HR-PUBLIC DEFENDER	\$ -
HR-INDIAN COMMISSION	\$ -
HR- HEALTHY NV FUND ADMIN	\$ -
HR-DISABILITY SERVICES	\$ -

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OVERTIME/ACCRUED COMP USE BY DEPARTMENT

FISCAL YEAR 2023 SUMMARY (QTR 1)
NEVADA DEPARTMENT OF ADMINISTRATION

Tuesday, December 13, 2022

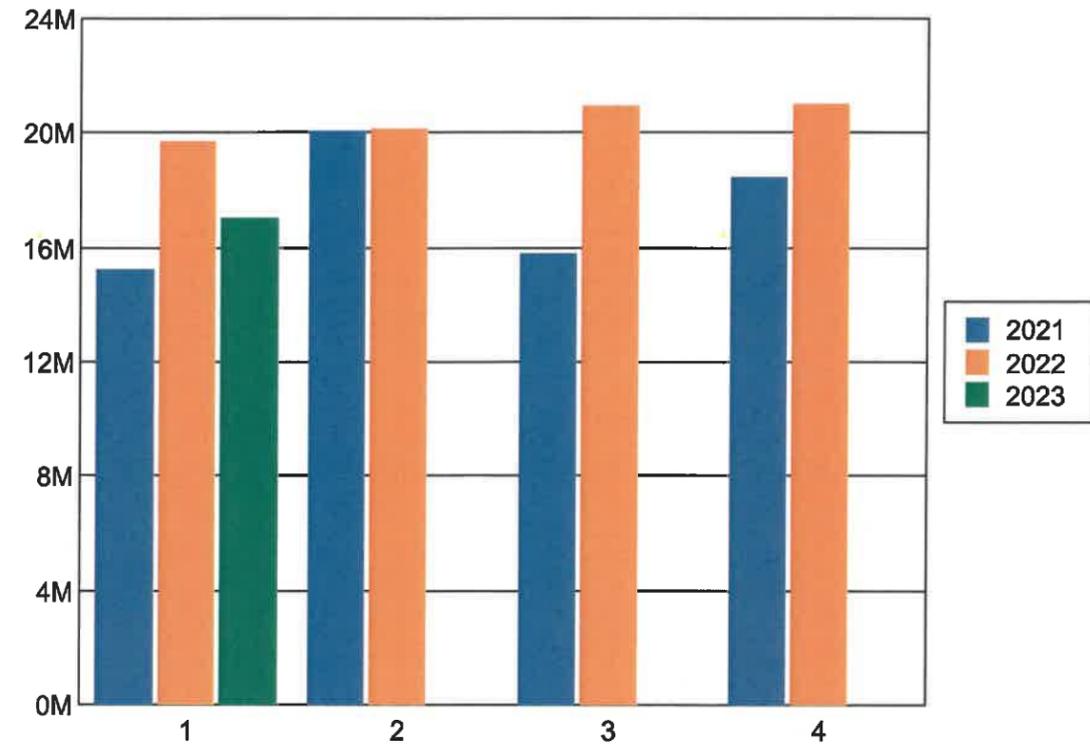


CUMULATIVE STATEWIDE TOTALS (QTR 1)			
	2021	2022	2023
BASE PAY	\$246,204,000	\$237,487,500	\$234,444,982
OVERTIME PAY + ACCRUED COMP	\$15,232,580	\$19,691,293	\$17,022,242
TOTAL PAY	\$261,436,580	\$257,178,793	\$251,467,224
OT/COMP AS A SHARE OF TOTAL PAY	5.83%	7.66%	6.77%

Highest OT/Comp expenditures in dollars			
Agency Code	Department	Overtime and Accrued Comp	OT/Comp as a Share of Total Pay
44	DEPARTMENT OF CORRECTIONS	\$6,596,841	19.40%
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$3,627,949	5.01%
65	DEPARTMENT OF PUBLIC SAFETY	\$2,238,493	11.81%
80	DEPARTMENT OF TRANSPORTATION	\$1,226,926	4.82%
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$842,546	7.59%

Highest percentages of OT/Comp as a share of Total Pay			
Agency Code	Department	Overtime and Accrued Comp	OT/Comp as a Share of Total Pay
44	DEPARTMENT OF CORRECTIONS	\$6,596,841	19.40%
24	DEPARTMENT OF VETERANS SERVICE	\$428,252	15.48%
65	DEPARTMENT OF PUBLIC SAFETY	\$2,238,493	11.81%
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$842,546	7.59%
43	ADJUTANT GENERAL	\$111,244	5.59%

Statewide OT/Comp Distribution by Quarter



	Q1 Base Pay	Q2 Base Pay	Q3 Base Pay	Q4 Base Pay
2021	\$246,204,000	\$282,991,626	\$248,580,851	\$291,473,898
2022	\$237,487,500	\$275,930,967	\$242,420,424	\$287,667,197
2023	\$234,444,982	\$0	\$0	\$0

OVERTIME/ACCRUED COMP USE BY DEPARTMENT

FISCAL YEAR 2023 QUARTERLY ANALYSIS vs FY2022

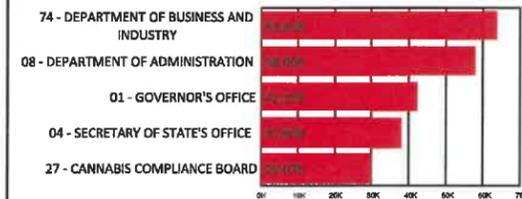
NEVADA DEPARTMENT OF ADMINISTRATION

Tuesday, December 13, 2022

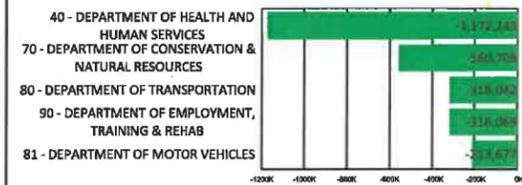


FY2023 - QTR1

Greatest increases in OT/Comp expenditures vs FY2022



Greatest reductions in OT/Comp expenditure vs FY2022



FY2023 - QTR2

Greatest increases in OT/Comp expenditures vs FY2022

No Data Available

Greatest reductions in OT/Comp expenditure vs FY2022

No Data Available

FY2023 - QTR3

Greatest increases in OT/Comp expenditures vs FY2022

No Data Available

Greatest reductions in OT/Comp expenditure vs FY2022

No Data Available

FY2023 - QTR4

Greatest increases in OT/Comp expenditures vs FY2022

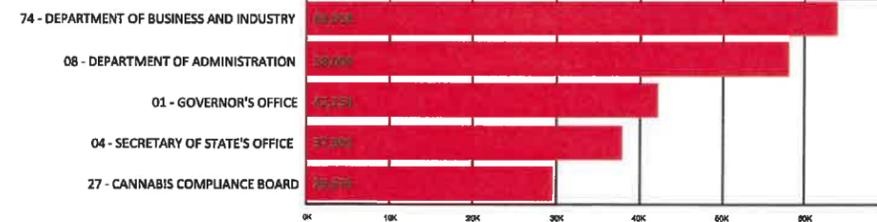
No Data Available

Greatest reductions in OT/Comp expenditure vs FY2022

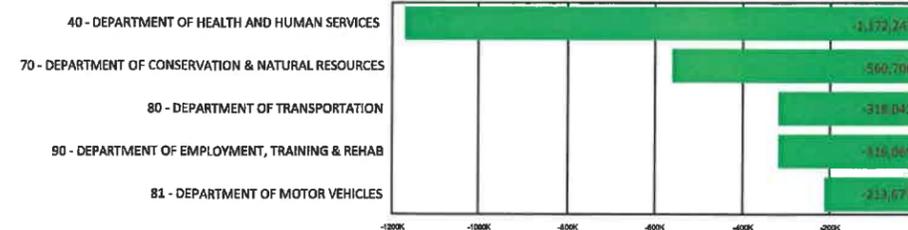
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FY2023 - YEAR-TO-DATE TOTALS

Greatest increases in OT/Comp expenditures vs FY2022



Greatest reductions in OT/Comp expenditure vs FY2022



OVERTIME/ACCRUED COMP USE BY DEPARTMENT

FISCAL YEAR 2023 QUARTERLY DETAILED ANALYSIS

NEVADA DEPARTMENT OF ADMINISTRATION

Tuesday, December 13, 2022



	FY2023QTR1				FY2023 QTR1-QTR1			
	Overtime Pay and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/ Comp versus FY2022	Overtime Pay and Accrued Comp (YTD)	Total Pay (YTD)	OT/Comp as a Share of Total Pay (YTD)	Difference in OT Pay/Comp versus FY2022 (YTD)
01 - GOVERNOR'S OFFICE	\$75,808	\$2,354,082	3.22%	\$42,158	\$75,807.61	\$2,354,082.30	3.22%	\$42,158
02 - LIEUTENANT GOVERNOR'S OFFICE	\$0	\$112,196	0.00%	\$0	\$0.00	\$112,195.80	0.00%	\$0
03 - ATTORNEY GENERAL'S OFFICE	\$25,332	\$6,158,519	0.41%	\$-12,282	\$25,332.37	\$6,158,518.82	0.41%	\$-12,282
04 - SECRETARY OF STATE'S OFFICE	\$41,841	\$1,569,615	2.67%	\$37,909	\$41,840.57	\$1,569,615.21	2.67%	\$37,909
05 - TREASURER'S OFFICE	\$3,666	\$603,842	0.61%	\$362	\$3,665.88	\$603,842.13	0.61%	\$362
06 - CONTROLLER'S OFFICE	\$33,279	\$677,390	4.91%	\$-12,796	\$33,279.05	\$677,389.87	4.91%	\$-12,796
08 - DEPARTMENT OF ADMINISTRATION	\$137,765	\$7,118,475	1.94%	\$58,006	\$137,764.98	\$7,118,475.02	1.94%	\$58,006
09 - JUDICIAL BRANCH	\$11,692	\$7,523,233	0.16%	\$5,825	\$11,691.53	\$7,523,233.09	0.16%	\$5,825
10 - DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS	\$25,284	\$1,325,599	1.91%	\$17,873	\$25,284.21	\$1,325,598.84	1.91%	\$17,873
11 - DEPARTMENT OF INDIGENT DEFENSE SERVICES	\$0	\$368,852	0.00%	\$0	\$0.00	\$368,851.68	0.00%	\$0
12 - GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	\$100	\$644,119	0.02%	\$100	\$99.79	\$644,118.64	0.02%	\$100
13 - DEPARTMENT OF TAXATION	\$37,350	\$4,081,133	0.92%	\$2,374	\$37,349.95	\$4,081,133.44	0.92%	\$2,374
15 - COMMISSION ON ETHICS	\$0	\$110,768	0.00%	\$0	\$0.00	\$110,767.96	0.00%	\$0
16 - DEPARTMENT OF SENTENCING POLICY	\$0	\$68,366	0.00%	\$0	\$0.00	\$68,366.48	0.00%	\$0
22 - JUDICIAL DISCIPLINE COMMISSION	\$0	\$120,855	0.00%	\$0	\$0.00	\$120,855.36	0.00%	\$0
23 - COMMISSION ON PEACE OFFICER STANDARDS & TRAINING	\$678	\$215,430	0.31%	\$678	\$677.76	\$215,430.00	0.31%	\$678
24 - DEPARTMENT OF VETERANS SERVICES	\$428,252	\$2,766,414	15.48%	\$-155,433	\$428,252.15	\$2,766,414.08	15.48%	\$-155,433
27 - CANNABIS COMPLIANCE BOARD	\$39,708	\$1,041,415	3.81%	\$29,676	\$39,708.12	\$1,041,415.47	3.81%	\$29,676
30 - DEPARTMENT OF EDUCATION	\$47,261	\$2,631,047	1.80%	\$-10,338	\$47,261.31	\$2,631,047.04	1.80%	\$-10,338
31 - STATE PUBLIC CHARTER SCHOOL AUTHORITY	\$11,413	\$414,998	2.75%	\$-4,577	\$11,413.04	\$414,997.76	2.75%	\$-4,577
40 - DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$3,627,949	\$72,428,267	5.01%	\$-1,172,243	\$3,627,948.57	\$72,428,267.13	5.01%	\$-1,172,243
43 - ADJUTANT GENERAL	\$111,244	\$1,991,388	5.59%	\$-149,879	\$111,244.05	\$1,991,387.51	5.59%	\$-149,879
44 - DEPARTMENT OF CORRECTIONS	\$6,596,841	\$34,001,377	19.40%	\$-752	\$6,596,841.03	\$34,001,376.84	19.40%	\$-752
50 - COMMISSION ON MINERAL RESOURCES	\$3,538	\$176,600	2.00%	\$-10,298	\$3,537.75	\$176,599.80	2.00%	\$-10,298
55 - DEPARTMENT OF AGRICULTURE	\$18,052	\$1,892,280	0.95%	\$2,894	\$18,052.36	\$1,892,280.19	0.95%	\$2,894
58 - PUBLIC UTILITIES COMMISSION	\$0	\$1,753,008	0.00%	\$0	\$0.00	\$1,753,007.62	0.00%	\$0
61 - GAMING CONTROL BOARD	\$130,027	\$5,711,226	2.28%	\$-4,679	\$130,026.52	\$5,711,226.11	2.28%	\$-4,679
65 - DEPARTMENT OF PUBLIC SAFETY	\$2,238,493	\$18,949,609	11.81%	\$-17,627	\$2,238,493.44	\$18,949,609.13	11.81%	\$-17,627
69 - COLORADO RIVER COMMISSION	\$4,032	\$678,813	0.59%	\$2,850	\$4,032.16	\$678,812.98	0.59%	\$2,850
70 - DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$842,546	\$11,102,843	7.59%	\$-560,706	\$842,545.67	\$11,102,843.31	7.59%	\$-560,706
72 - DEPARTMENT OF WILDLIFE	\$106,311	\$3,595,665	2.96%	\$22,078	\$106,310.86	\$3,595,665.16	2.96%	\$22,078
74 - DEPARTMENT OF BUSINESS AND INDUSTRY	\$98,379	\$7,968,074	1.23%	\$63,658	\$98,378.52	\$7,968,073.75	1.23%	\$63,658
80 - DEPARTMENT OF TRANSPORTATION	\$1,226,926	\$25,433,959	4.82%	\$-318,042	\$1,226,925.81	\$25,433,959.38	4.82%	\$-318,042
81 - DEPARTMENT OF MOTOR VEHICLES	\$453,221	\$12,345,700	3.67%	\$-213,677	\$453,221.46	\$12,345,700.06	3.67%	\$-213,677
90 - DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	\$641,348	\$12,881,897	4.98%	\$-316,069	\$641,348.25	\$12,881,897.42	4.98%	\$-316,069
95 - PUBLIC EMPLOYEES' BENEFITS PROGRAM	\$2,446	\$324,637	0.75%	\$2,446	\$2,445.65	\$324,637.28	0.75%	\$2,446
96 - SILVER STATE HEALTH INSURANCE EXCHANGE	\$1,462	\$325,532	0.45%	\$1,462	\$1,461.78	\$325,531.71	0.45%	\$1,462
Total	\$17,022,242	\$251,467,224	6.77%	\$-2,669,051	\$17,022,242	\$251,467,224	6.77%	\$-2,669,051

OVERTIME/ACCRUED COMP USE BY DEPARTMENT

FISCAL YEAR 2023 COMPARATIVE YEAR-TO_DATE ANALYSIS (QTR1-QTR1) VS FY2021-FY2022
NEVADA DEPARTMENT OF ADMINISTRATION

Tuesday, December 13, 2022



	FY 2021 QTR1-QTR1				FY 2022 QTR1-QTR1				FY 2023 QTR1-QTR1			
	Overtime and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/Comp vs Prior Fiscal Year	Overtime and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/Comp vs Prior Fiscal Year	Overtime and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/Comp vs Prior Fiscal Year
01 - GOVERNOR'S OFFICE	\$105,408	\$2,030,329	5.19%	\$91,370	\$33,650	\$2,137,979	1.57%	\$-71,758	\$75,808	\$2,354,082	3.22%	\$42,158
02 - LIEUTENANT GOVERNOR'S OFFICE	\$0	\$77,801	0.00%	\$0	\$0	\$57,581	0.00%	\$0	\$0	\$112,196	0.00%	\$0
03 - ATTORNEY GENERAL'S OFFICE	\$52,161	\$6,581,785	0.79%	\$16,781	\$37,615	\$6,346,049	0.59%	\$-14,546	\$25,332	\$6,158,519	0.41%	\$-12,282
04 - SECRETARY OF STATE'S OFFICE	\$219	\$1,590,578	0.01%	\$-97,830	\$3,932	\$1,525,564	0.26%	\$3,712	\$41,841	\$1,569,615	2.67%	\$37,909
05 - TREASURER'S OFFICE	\$2,686	\$648,749	0.41%	\$1,287	\$3,304	\$660,588	0.50%	\$618	\$3,666	\$603,842	0.61%	\$362
06 - CONTROLLER'S OFFICE	\$20,460	\$647,366	3.16%	\$17,089	\$46,075	\$625,323	7.37%	\$25,615	\$33,279	\$677,390	4.91%	\$-12,796
08 - DEPARTMENT OF ADMINISTRATION	\$123,509	\$7,573,047	1.63%	\$21,403	\$79,759	\$7,065,846	1.13%	\$-43,750	\$137,765	\$7,118,475	1.94%	\$58,006
09 - JUDICIAL BRANCH	\$413	\$6,590,064	0.01%	\$413	\$5,867	\$6,899,109	0.09%	\$5,453	\$11,692	\$7,523,233	0.16%	\$5,825
10 - DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS	\$6,131	\$1,005,336	0.61%	\$-3,381	\$7,411	\$1,213,810	0.61%	\$1,280	\$25,284	\$1,325,599	1.91%	\$17,873
11 - DEPARTMENT OF INDIGENT DEFENSE SERVICES	\$0	\$395,113	0.00%	\$0	\$0	\$399,089	0.00%	\$0	\$0	\$368,852	0.00%	\$0
12 - GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	\$0	\$641,744	0.00%	\$0	\$0	\$644,385	0.00%	\$0	\$100	\$644,119	0.02%	\$100
13 - DEPARTMENT OF TAXATION	\$17,633	\$4,439,866	0.40%	\$-25,519	\$34,976	\$3,983,496	0.88%	\$17,344	\$37,350	\$4,081,133	0.92%	\$2,374
15 - COMMISSION ON ETHICS	\$0	\$103,605	0.00%	\$0	\$0	\$108,430	0.00%	\$0	\$0	\$110,768	0.00%	\$0
16 - DEPARTMENT OF SENTENCING POLICY	\$0	\$38,183	0.00%	\$0	\$0	\$62,563	0.00%	\$0	\$0	\$68,366	0.00%	\$0
22 - JUDICIAL DISCIPLINE COMMISSION	\$0	\$103,970	0.00%	\$0	\$0	\$101,283	0.00%	\$0	\$0	\$120,855	0.00%	\$0
23 - COMMISSION ON PEACE OFFICER STANDARDS & TRAINING	\$0	\$195,651	0.00%	\$-53	\$0	\$228,696	0.00%	\$0	\$678	\$215,430	0.31%	\$678
24 - DEPARTMENT OF VETERANS SERVICES	\$550,882	\$3,175,950	17.35%	\$288,545	\$583,685	\$3,096,187	18.85%	\$32,804	\$428,252	\$2,766,414	15.48%	\$-155,433
27 - CANNABIS COMPLIANCE BOARD	\$31,551	\$507,017	6.22%	\$31,551	\$10,032	\$695,554	1.44%	\$-21,519	\$39,708	\$1,041,415	3.81%	\$29,676
30 - DEPARTMENT OF EDUCATION	\$59,090	\$2,698,045	2.19%	\$25,017	\$57,599	\$2,487,527	2.32%	\$-1,491	\$47,261	\$2,631,047	1.80%	\$-10,338
31 - STATE PUBLIC CHARTER SCHOOL AUTHORITY	\$10,576	\$350,134	3.02%	\$3,831	\$15,990	\$364,052	4.39%	\$5,414	\$11,413	\$414,998	2.75%	\$-4,577
40 - DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$3,285,786	\$74,409,927	4.42%	\$587,435	\$4,800,192	\$72,778,994	6.60%	\$1,514,406	\$3,627,949	\$72,428,267	5.01%	\$-1,172,243
43 - ADJUTANT GENERAL	\$88,361	\$1,386,170	6.37%	\$26,692	\$261,123	\$2,131,869	12.25%	\$172,762	\$111,244	\$1,991,388	5.59%	\$-149,879
44 - DEPARTMENT OF CORRECTIONS	\$4,630,669	\$38,402,617	12.06%	\$800,286	\$6,597,593	\$37,259,152	17.71%	\$1,966,924	\$6,596,841	\$34,001,377	19.40%	\$-752
50 - COMMISSION ON MINERAL RESOURCES	\$4,500	\$189,133	2.38%	\$-11,895	\$13,836	\$215,092	6.43%	\$9,336	\$3,538	\$176,600	2.00%	\$-10,298
55 - DEPARTMENT OF AGRICULTURE	\$33,799	\$1,877,306	1.80%	\$6,088	\$15,158	\$1,800,406	0.84%	\$-18,640	\$18,052	\$1,892,280	0.95%	\$2,894
58 - PUBLIC UTILITIES COMMISSION	\$0	\$1,790,143	0.00%	\$0	\$0	\$1,817,162	0.00%	\$0	\$0	\$1,753,008	0.00%	\$0
61 - GAMING CONTROL BOARD	\$75,256	\$5,813,257	1.29%	\$-106,618	\$134,705	\$5,781,487	2.33%	\$59,449	\$130,027	\$5,711,226	2.28%	\$-4,679
65 - DEPARTMENT OF PUBLIC SAFETY	\$2,197,624	\$21,189,177	10.37%	\$-193,617	\$2,256,121	\$19,655,365	11.48%	\$58,497	\$2,238,493	\$18,949,609	11.81%	\$-17,627
69 - COLORADO RIVER COMMISSION	\$2,321	\$672,755	0.34%	\$476	\$1,183	\$617,144	0.19%	\$-1,138	\$4,032	\$678,813	0.59%	\$2,850
70 - DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$1,517,423	\$12,120,373	12.52%	\$230,013	\$1,403,252	\$11,664,125	12.03%	\$-114,171	\$842,546	\$11,102,843	7.59%	\$-560,706
72 - DEPARTMENT OF WILDLIFE	\$80,290	\$3,456,010	2.32%	\$-26,545	\$84,233	\$3,465,047	2.43%	\$3,943	\$106,311	\$3,595,665	2.96%	\$22,078
74 - DEPARTMENT OF BUSINESS AND INDUSTRY	\$128,058	\$8,335,304	1.54%	\$93,353	\$34,720	\$8,075,809	0.43%	\$-93,338	\$98,379	\$7,968,074	1.23%	\$63,658
80 - DEPARTMENT OF TRANSPORTATION	\$727,679	\$26,217,644	2.78%	\$-588,943	\$1,544,967	\$26,668,264	5.79%	\$817,288	\$1,226,926	\$25,433,959	4.82%	\$-318,042
81 - DEPARTMENT OF MOTOR VEHICLES	\$80,187	\$12,801,617	0.63%	\$-174,113	\$666,899	\$12,759,048	5.23%	\$586,711	\$453,221	\$12,345,700	3.67%	\$-213,677
90 - DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	\$1,398,101	\$12,692,472	11.02%	\$1,243,744	\$957,417	\$13,086,982	7.32%	\$-440,684	\$641,348	\$12,881,897	4.98%	\$-316,069
95 - PUBLIC EMPLOYEES BENEFITS PROGRAM	\$0	\$377,649	0.00%	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%	\$0
95 - PUBLIC EMPLOYEES' BENEFITS PROGRAM	\$0	\$0	0.00%	\$0	\$0	\$368,486	0.00%	\$0	\$2,446	\$324,637	0.75%	\$2,446
96 - SILVER STATE HEALTH INSURANCE EXCHANGE	\$1,806	\$310,695	0.58%	\$1,806	\$0	\$331,248	0.00%	\$-1,806	\$1,462	\$325,532	0.45%	\$1,462
Total	\$15,232,580	261,436,580.27	5.83%	\$2,258,667	\$19,691,293	257,178,792.70	7.66%	\$4,458,713	\$17,022,242	251,467,224.37	6.77%	\$-2,669,051