

Governor Steve Sisolak  
*Chairman*

Susan Brown  
*Clerk of the Board*



Attorney General Aaron D. Ford  
*Member*

Secretary of State Barbara K. Cegavske  
*Member*

## STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298  
Phone: (775) 684-0222 / Fax: (775) 684-0260  
<http://budget.nv.gov/Meetings>

**Date and Time:** July 12, 2022, 10:00 AM

**Location:** Old Assembly Chambers of the Capitol Building  
101 North Carson Street  
Carson City, Nevada 89701

**Video Conference Location:** Grant Sawyer Building  
555 East Washington Avenue, Suite 5100  
Las Vegas, Nevada 89101

**MEMBERS PRESENT:**

Governor Steve Sisolak  
Attorney General Aaron Ford

**EXCUSED MEMBER:**

Barbara Cegavske

**STAFF PRESENT:**

Susan Brown, Clerk of the Board  
Rosalie Bordelove, Board Counsel  
Dale Ann Luzzi, Board Secretary

### MEETING MINUTES

#### 1. Call to Order/Roll Call

**Governor:** I'd like to call to order today's meeting of the State of Nevada, Board of Examiners for Tuesday, July 12, 2022. If I could ask the Clerk to take the roll, please.

**Board Secretary:** Governor Sisolak.

**Governor:** Here.

**Board Secretary:** Attorney General Ford.

**Attorney General:** Here.

**Board Secretary:** Let the record reflect Secretary of State Cegavske is excused for this meeting and we do have a quorum.

- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111. When prompted to provide the meeting ID, please enter 316 240 28#. When the Chair opens the public comment period, dial \*5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

**Governor:** Item number two. This is the first time set aside for public comment. Anyone wishing to address the Board on any item on today's agenda, items on the agenda, please step forward, and identify yourself for the record. Comments are limited to three minutes. We have no one in Las Vegas. Do we have anyone in Carson City?

**Clerk of the Board:** We do not.

**Governor:** Do we have any written or telephonic public comment?

**Clerk of the Board:** We do not.

**Governor:** I'll close item two.

- 3. Approval of the June 14, 2022 and June 27, 2022 Meeting Minutes** (For possible action)

**Governor:** Moving on to item number three, *Approval of the June 14, 2022 and June 27, 2022 Meeting Minutes*.

**Attorney General:** Move approval.

**Governor:** We have a motion to approve both the June 14th and June 27th meeting minutes. Is there any discussion? Hearing seeing none. All in favor, signify by saying aye. Are any opposed? The motion passes.

- 4. Authorization to Contract with a Current and/or Former State Employee**  
(For possible action)

**A. Department of Administration – Purchasing Division**

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Daralyn Dobson to assist with fiscal operations and training of new employees for the Division of Environmental Protection through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

**B. Department of Administration – Purchasing Division**

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Lakshmy Ramen to assist with payroll instruction and timekeeping for the Department of Agriculture through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

**C. Department of Administration – Purchasing Division**

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee John Stauverman to provide maintenance and repair of equipment for the Department of Transportation through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

**D. Department of Administration – Purchasing Division**

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Susan Genzler to assist in accomplishing the rapid and efficient response to COVID-19 and other public health programs through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

**Governor:** Item number four, *Authorization to Contract with a Current and/or Former State Employee*.

**Clerk of the Board:** Good morning. Would you like to do these together or separately? Item 4-D has changed so, I don't know if you want to do that one separately.

**Governor:** Let's just do them all separately, that's fine.

**Clerk of the Board:** There are four items under agenda item four this morning to contract with former employees pursuant to Nevada Revised Statute (NRS) 333.705 subsection 1. The first request is from the Department of Administration, Purchasing Division and this requests authority to contract with a former employee to assist with fiscal operations and training of new employees for the Department of Conservation and Natural Resources, Division of Environmental Protection. This individual will be employed part-time through Marathon Staffing Group which is Master Service Agreement 23927 from July 25 through September 30 of 2022.

**Governor:** Do we have any questions on 4-A?

**Attorney General:** Move to approve.

**Governor:** There is a motion of approval. Is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? The motion passes.

Item 4-B.

**Clerk of the Board:** Item 4-B, requests authority to contract with a former employee to assist with timekeeping and payroll instructions for the Department of Agriculture. This individual will be employed by Manpower through Master Service Agreement 23928. This is through July 29, 2022, on a full-time basis, after the approval of this contract.

**Attorney General:** Move approval.

**Governor:** We have a motion for approval. Is there any discussion on the motion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? The motion passes.

Item 4-C.

**Clerk of the Board:** Item 4-C is also the Department of Administration, Purchasing Division and this requests authority to contract with a former employee to provide maintenance and repair of equipment for the Department of Transportation. This individual will be employed by Manpower through Master Service Agreement 23928. This individual will be employed on a full-time basis through December 31, 2022.

**Governor:** Is there any discussion on item 4-C?

**Attorney General:** Move approval.

**Governor:** We have a motion for approval. Is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? The motion passes.

Item 4-D.

**Clerk of the Board:** Item 4-D, this request originally was from the Department of Health and Human Services, Division of Public and Behavioral Health with the CDC Foundation. This request has been updated. The request is now from the Department of Administration, Purchasing Division and requests authority to contract with a former employee to assist with program support and training for the Department of Health and Human Services, Division of Public and Behavioral Health. This individual will be employed on a part-time basis through June 2023 through Marathon Staffing Group.

**Governor:** Do we have any questions on this one?

**Attorney General:** Move approval.

**Governor:** We have a motion for approval. Is there any discussion on the motion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? The motion passes.

**5. Approval of Proposed Leases** (For possible action)

**Governor:** Item number five, *Approval of Proposed Leases*.

**Clerk of the Board:** Agenda item five has three leases for approval by the Board today, are there any questions on any of these items?

**Governor:** No, these rents seem pretty much in line here, for rent increase.

**Clerk of the Board:** Yes, that's what we're seeing.

**Governor:** Good.

**Attorney General:** Move approval.

**Governor:** We have a motion for approval on item number five. Is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? The motion passes.

**6. Approval of Proposed Contracts** (For possible action)

**Governor:** Item number six, *Approval of Proposed Contracts*.

**Clerk of the Board:** There are 54 contracts under agenda item six. I would note that the following contracts have been withdrawn – number 20 which is between the Department of Veterans Services and Avalon Care Center, contract number 47 between the Department of Public Safety and Las Vegas Metropolitan Police Department, and contract number 49 which is between the Department of Wildlife and Wildlife Capture. These have all been withdrawn. That leaves 51 items for approval by the Board today.

**Governor:** Any questions?

**Attorney General:** No.

**Governor:** Do we have a motion to approve the proposed contracts, with the exception of contract item numbers 20, 47 and 49, that have been withdrawn?

**Attorney General:** So, moved.

**Governor:** We have a motion on the floor. Is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? The motion passes.

**7. Approval of Proposed Master Service Agreements (For possible action)**

**Governor:** Item number seven, Approval of Proposed Master Service Agreements.

**Clerk of the Board:** There are six Master Service Agreements under agenda item seven today for approval by the Board. Are there any questions on any of these items?

**Scott Anderson:** No, none here.

**Attorney General:** Move approval.

**Governor:** We have a motion for approval. Is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? The motion passes.

**8. Information Item - Clerk of the Board Contracts**

**Governor:** Item number eight, *Clerk of the Board Contracts*. Do we have any comments on this one?

**Clerk of the Board:** Just to note 75 contracts were over the \$10,000 threshold and under the \$100,000 threshold that were approved by the Clerk of the Board between May 24, 2022, and June 20, 2022.

**Governor:** I appreciate it.

**9. Public Comment** This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment via telephone, dial 775-321-6111. When prompted to provide the meeting ID, please enter 316 240 28#. When the Chair opens the public comment period, dial \*5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

**Governor:** Item number nine, *Public Comment*. This is the second time set aside for public comment. Anyone wishing to address the Board on any item under our jurisdiction, please step forward, identify yourself for the record and comments are limited to three minutes. We have no one in Las Vegas. Do we have anybody in Carson City?

**Clerk of the Board:** We have no one in Carson City.

**Governor:** Is there any telephonic or written public comment? We have none.

**10. Adjournment**

**Governor:** We are adjourned. Thank you, everybody.