

Governor Joe Lombardo
Chairman

Amy Stephenson
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Francisco Aguilar
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

- Date and Time:** January 10, 2023, 10:00 AM
- Location:** Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701
- Video Conference Location:** Grant Sawyer Building
555 East Washington Avenue, Suite 5100
Las Vegas, Nevada 89101

This meeting may be viewed on YouTube.
The link will not go live until 10:00 am.
<https://www.youtube.com/watch?v=rZLUdCuHXw>

AGENDA

- 1. Call to Order / Roll Call**
- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes.
- 3. Approval of the December 13, 2022 Meeting Minutes** (For possible action)

4. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee James Whalen to provide his expertise and knowledge as a project manager for the Department of Transportation, Nevada Shared Radio System project through Master Service Agreement #21167 with Knowledge Services.

B. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Harold Wickham to act as Deputy Director of Programs for the Department of Corrections through Master Service Agreement #23928 with HAT Limited Partnership dba Manpower.

C. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Michael Attardo, currently employed with C.A. Group, Inc., to perform construction engineering services for the I-15 North Phase 3 project.

D. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Mark Cooper, currently employed by C.A. Group, Inc., to perform construction engineering services for the I-15 North Phase 3 project.

E. Department of Health and Human Services – Division of Public and Behavioral Health

Pursuant to NRS 333.705, subsection 1, the division requests authority to contract with former employee Carmen Ponce, currently employed by the Center for Disease Control and Prevention Foundation, to support the Public Health Investigations and Epidemiology program with public health activities.

5. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account

(For possible action)

A. Department of Education

Pursuant to NRS 353.268, the department requests the Board's recommendation to the Interim Finance Committee for an allocation of \$1,330,540 from the Interim Finance Committee Contingency Account to cover costs associated with the Infinite Campus System.

B. Department of Indigent Defense Services

Pursuant to NRS 353.268, the department requests the Board's recommendation to the Interim Finance Committee for an allocation of \$62,582 from the Interim Finance Committee Contingency Account to reimburse Elko and Humboldt counties' costs associated with the maximum contribution amount for indigent defense related costs.

C. Department of Indigent Defense Services

Pursuant to NRS 353.268, the department requests the Board's recommendation to the Interim Finance Committee for an allocation of \$38,916 from the Interim Finance Committee Contingency Account to reimburse Douglas and White Pine counties' costs associated with the maximum contribution amount for indigent defense related costs.

D. Office of the Lieutenant Governor

Pursuant to NRS 353.268, the office requests the Board's recommendation to the Interim Finance Committee for an allocation of \$31,960 from the Interim Finance Committee Contingency Account for per diem and travel expenses when traveling in his official capacity of the position.

6. Approval of Proposed Leases (For possible action)

7. Approval of Proposed Contracts (For possible action)

8. Approval of Proposed Master Service Agreements (For possible action)

9. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from November 18, 2022 through December 19, 2022.

10. Information Item Report

Department of Motor Vehicles – Complete Streets Program

Pursuant to NRS 482.1825, subsection 2, the Department of Motor Vehicles shall certify monthly to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This submittal reports program activities for the month of November for fiscal year 2023.

11. Public Comment

This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes.

12. Adjournment

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. A person may submit comments to be attached to the minutes of the meeting in writing three business days before the meeting date, in addition to testifying or in lieu of testifying. Written comments are limited to 2 pages. Written comments may be submitted electronically by email at dcastillo@finance.nv.gov. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Denice Castillo at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at dcastillo@finance.nv.gov. Supporting materials for this meeting are available at 209 E. Musser Street, Suite 200, Carson City, NV 89701 or by contacting Denice Castillo at (775) 684-0223 or by email at dcastillo@finance.nv.gov.

Agenda Posted at the Following Locations:

1. Blasdel Building, 209 E. Musser Street, Carson City, NV 89701
 2. Capitol Building, 101 North Carson Street, Carson City, NV 89701
 3. Legislative Building, 401 N. Carson Street, Carson City, NV 89701
 4. Nevada State Library & Archives, 100 North Stewart Street, Carson City, NV 89701
 5. Grant Sawyer Building, Capitol Police, 555 E. Washington, Las Vegas, NV 89101
- Posted on the Internet: <http://budget.nv.gov/Meetings/Meetings-new/> and <https://notice.nv.gov>

Governor Steve Sisolak
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MEETING MINUTES

Date and Time: December 13, 2022, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 East Washington Avenue, Suite 5100
Las Vegas, Nevada 89101

MEMBERS PRESENT:

Governor Steve Sisolak
Secretary of State Barbara Cegavske

MEMBERS ABSENT:

Attorney General Ford

STAFF PRESENT:

Amy Stephenson, Clerk of the Board
Rosalie Bordelove, Board Counsel
Denice Castillo, Board Secretary

OTHERS PRESENT:

James Simpson, DPS Captain, Department of Public Safety
James Madsen, DPS Lieutenant, Department of Public Safety
Kristi Defer, Administrative Services Officer 3, Department of Public Safety
Kevin Benson, General Counsel to the Governor, Governor's Office
Elisa Cafferata, Director, Department of Employment, Training and Rehabilitation

1. Call to Order / Roll Call

Governor: I would like to call today's meeting of the State of Nevada Board of Examiners to order for Tuesday, December 13, 2022. If I could ask the Clerk to take the roll, please.

Clerk of the Board: Good morning. Governor Sisolak.

Governor: Here.

Clerk of the Board: Secretary of State Cegavske.

Secretary of State: I'm here.

Clerk of the Board: Attorney General Ford.

Rosalie Bordelove: He's not expected.

Governor: We'll go ahead with just the two of us.

Clerk of the Board: Let the record reflect we have a quorum.

- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 750 519 282#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

Governor: Moving on to item number 2, *Public Comment*. This is the first time set aside for public comment. Anyone wishing to address the Board on any items on the agenda, please step forward, identify yourself for the record, and comments will be limited to three minutes. Do we have anybody in Las Vegas for public comment? No one for this public comment. Do we have anybody in Carson City for public comment?

Clerk of the Board: We do not.

Governor: Do we have any written or telephonic public comment?

Clerk of the Board: We do not, sir.

Governor: I'll close item number 2 for public comment.

3. Approval of the November 15, 2022 Meeting Minutes (For possible action)

Governor: Moving on to item number 3, *Approval of the November 15, 2022 Meeting Minutes*.

Secretary of State: So moved, Governor.

Governor: The Secretary moves approval. All in favor, signify by saying aye. Are any opposed? The motion passes.

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Conservation and Natural Resources – Division of Environmental Protection	1	\$29,489
Department of Conservation and Natural Resources – Division of Forestry	3	\$234,319
Department of Conservation and Natural Resources – Division of Water Resources	1	\$29,655
Department of Public Safety – Nevada Highway Patrol Division	1	\$754,077
Department of Public Safety – Fire Marshal Division	1	\$54,891

Governor: Item number 4, *State Vehicle Purchases*.

Clerk of the Board: There are five requests under agenda item number 4.

The first request is from the Department of Conservation and Natural Resources, Division of Environmental Protection to purchase one vehicle for an amount not to exceed \$29,489. The vehicle being replaced has met the age and/or mileage requirements in the State Administrative Manual and funds are available for this purchase.

The second request is from the Department of Conservation and Natural Resources, Division of Forestry to purchase three vehicles for an amount not to exceed \$234,319. The vehicles being replaced have met the age and/or mileage requirements in the State Administrative Manual and funds are available for these purchases.

The third request is from the Department of Conservation and Natural Resources, Division of Water Resources to purchase one vehicle for an amount not to exceed \$29,655. The vehicle being replaced has met the age and/or mileage requirements per the State Administrative Manual and funds are available for this purchase.

The fourth request is from the Department of Public Safety, Nevada Highway Patrol Division to purchase one vehicle for an amount not to exceed \$754,077. This vehicle being replaced has met the age and/or mileage requirements in the State Administrative Manual and funds are available for this purchase.

The fifth request is from the Department of Public Safety, Fire Marshal Division to purchase one vehicle for an amount not to exceed \$54,891. The vehicle being replaced has met the age and/or mileage requirements in the State Administrative Manual and funds are available for this purchase. Are there any questions on these items?

Governor: I have one on the Department of Public Safety. I don't have the backup, what is this \$754,000 vehicle?

James Simpson: Good morning. I'm Captain James Simpson with the Nevada Highway Patrol. I'm out of our headquarters here at Motor Carrier Safety Assistance Program. I'm down in Las Vegas. We do have one of our lieutenants, James Madsen, who can speak on this.

James Madsen: Thank you, sir. The vehicle that we're purchasing at this time is going to be a mobile commercial vehicle inspection van that's outfitted with numerous equipment to basically sort commercial vehicles as they come into the State of Nevada with license plate reader, hazardous materials placard readers and it ties into a federal system that tells us the safety ratings on those vehicles. The beautiful part about the van is we can take it anywhere in the state and it is covered through a federal grant. So, we're using the first one as a beta test to see how it works in the State of Nevada.

Governor: Is this a replacement or is this new?

James Madsen: This is new.

Governor: I guess I have to ask the staff. Is this unusual that it doesn't go through somebody else, the Legislature or the Interim Finance Committee, that it's a new vehicle for three quarters of a million dollars? It's just, I've never seen one like this before.

Clerk of the Board: Actually, it is not unusual. You're right, with the equipment being so expensive, it's unusual in the price amount but this is the correct way to do this, sir.

Governor: Alright, it just seems like we're getting it under a vehicle when it should be under equipment, if I'm understanding all this high-tech equipment they want in the van.

James Madsen: How it happens is it's through a second party vendor that outfits all the equipment. We purchased the van to send to them to put all the equipment in it and it's under a federal grant so, it does seem unusual, and I know other states in the country are using similar equipment and with very good results.

Kristi Defer: Kristi Defer, Administrative Services Officer for Nevada Highway Patrol. We are scheduled to be on the agenda for this Thursday for the Interim Finance Committee to bring the authority in for this grant.

Governor: My question is, I guess the point is, and I don't want to belabor the point, I understand purchasing the vehicle, I have no problem with that, but it seems like the

equipment piece should come through another way and then gets installed in there. Staff, are we alright with this?

Clerk of the Board: Yes, sir.

Governor: Secretary Cegavske?

Secretary of State: Yes, I'm fine with it. I'd like to make a motion to approve the vehicles that are being requested.

Governor: We have a motion for approval. Is there any further discussion of the motion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? The motion passes. Thank you very much. I appreciate the explanation.

5. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Daralyn Dobson to provide assistance in budget preparation, work program development, contract development, federal grant oversight and training for the Department of Conservation and Natural Resources, Division of Environmental Protection through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

B. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Mindy McKay to assist with legislative tracking for the 2023 Legislative Session and to pass on historical knowledge to existing staff for the Department of Public Safety, Records Communications and Compliance Division through Master Service Agreement #23928 with HAT LTD Partnership dba Manpower.

C. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Nancy Spinelli to provide assistance with various compliance related projects and legislative analysis and assessments for the Public Employees' Benefits Program through Master Service Agreement #23928 with HAT LTD Partnership dba Manpower.

D. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration,

Purchasing Division requests authority to contract with former employee Kimberley Perondi to manage the Commercial Recordings Division and to ensure a smooth transition to a new administration resulting from the 2022 election for the Secretary of State through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

E. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the Nevada Department of Transportation requests authority to contract with former employee David Wooldridge, currently employed by Knowledge Services, to work as a Project Manager on the Multi-Application Geographic Information Center project.

Governor: Item number 5, *Authorization Contract with a Current and/or Former State Employee.*

Clerk of the Board: There are five requests under agenda item number 5. Please note that item 5-D has been withdrawn.

Item A requests authority to contract with a former employee to provide assistance in budget preparation, work program development, contract development, federal grant oversight, and training. This individual will be employed on a part-time basis through Marathon Staffing Group from December 13, 2022 to March 31, 2023.

Item B requests authority to contract with a former employee to assist with legislative tracking for the 2023 legislative session and to pass on historical knowledge to existing staff. This individual will be employed on a part-time basis through Manpower upon Board of Examiners' approval through June 30, 2023.

Item C requests authority to contract with the former employee to provide assistance with various compliance related projects and legislative analysis and assessments for the Public Employees' Benefits Program. This individual will be employed on a part-time basis through Manpower from January 1, 2023 through December 31, 2023.

Item E requests authority to contract with the former employee, currently employed by Knowledge Services, to work as a project manager on the Multi-Application Geographic Information Center project. Authorization to contract with the former employee was approved for six months at the June 14, 2022 Board of Examiners' meeting and needs to be extended through June 30, 2024. Are there any questions on these items?

Governor: No. Secretary, do you have any questions?

Secretary of State: No, I don't Governor. I'll make a motion to approve agenda items 5-A, B, C, and E.

Governor: Thank you. We have a motion from Secretary Cegavske for approval on A, B, C and E. Is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? The motion passes. Thank you.

6. Request to Designate Positions in State Government as Critical Labor Shortages (For possible action)

Department of Public Safety – Director’s Office

Pursuant to NRS 286.523, the Department of Public Safety requests approval of a Critical Labor Shortage designation for Public Safety Dispatcher positions in the Department.

Governor: Item number 6, *Request to Designate Positions in State Government as Critical Labor Shortages*.

Clerk of the Board: There is one request under agenda item number 6, the Department of Public Safety, Director's Office requests that the Board designate DPS dispatcher positions, as critical labor shortages and grant a Public Employees’ Retirement System of Nevada exemption for the re-employment of qualified retired employees to fill positions for which a critical labor shortage has been appropriately designated. The department requested that positions be designated critical labor for a period not to exceed two years. Are there any questions on this item?

Governor: None. Secretary Cegavske?

Secretary of State: No, I have none. I'll make a motion to approve this request under item 6.

Governor: Thank you. We have a motion for item number 6 from Secretary Cegavske. All in favor, signify by saying aye. Are any opposed? The motion passes. Thank you.

7. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account (For possible action)

A. Department of Education – Account for State Special Education Services

Pursuant to NRS 353.268, the Department requests the Board’s recommendation to the Interim Finance Committee for an allocation of \$758,590 from the Interim Finance Committee Contingency Account to replenish the Special Education Contingency Program within the Account for Special Education Services.

B. Department of Public Safety – Division of Dignitary Protection

Pursuant to NRS 353.268, the Department requests the Board’s recommendation to the Interim Finance Committee for an allocation of \$132,196 from the Interim

Finance Committee Contingency Account to cover costs associated with providing dignitary protection to the Governor.

Governor: Item number 7, *Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account.*

Clerk of the Board: There are two requests under agenda item number 7. The first is a request for a positive recommendation to the Interim Finance Committee pursuant to NRS 353.268 for an allocation from the Interim Finance Committee Contingency Account to replenish the Special Education Contingency Program within the account for special education services.

The second is a request for a positive recommendation to the Interim Finance Committee pursuant to NRS 353.268 for an allocation of \$132,721 from Interim Finance Committee Contingency Account to cover costs associated with providing dignitary protection to the Governor. For the record, the amount on the agenda and the item memo is incorrect. The correct amount was submitted to the Interim Finance Committee. So, the \$132,721 is the correct amount.

Governor: Got it. Kevin, are you on the phone?

Clerk of the Board: He is here in Carson.

Governor: Kevin, can I vote on this one?

Kevin Benson: For the record, Kevin Benson and general counsel to the Governor. Yes, Governor, you are able to vote on this because you are voting in your capacity as Governor and there is no personal interest here that would be affected.

Governor: Alright, thank you. Do I have a motion on item number 7?

Secretary of State: Yes, I'd like to approve item number 7 for the amounts disclosed for the Department of Education and the Department of Public Safety.

Governor: We have a motion on the floor from Secretary Cegavske. Is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? The motion passes.

8. Request for Approval of Payment from the Statutory Contingency Account (For possible action)

A. Governor's Finance Office

Pursuant to NRS 41.950 and NRS 41.970, the Governor's Finance Office requests the Board of Examiners to approve a payment of \$351,390.40 from the Statutory Contingency Account to Luqris Thompson representing compensation for his wrongful conviction.

B. Office of the Attorney General

Pursuant to NRS 179.225, the Office of the Attorney General requests the Board of Examiners to approve a transfer in the amount of \$941,917 from the Statutory Contingency Account to cover a projected shortfall in the Extraditions budget account for fiscal year 2023.

Governor: Item number 8, *Request for Approval of Payment from the Statutory Contingency Account.*

Clerk of the Board: There are two requests under agenda item number 8.

The first request is for approval of payment from the Statutory Contingency Account pursuant to NRS 41.950 and NRS 41.970. The Governor's Finance Office requests the Board of Examiners to approve a payment of \$351,390.40 from the Statutory Contingency Account to Mr. Thompson representing compensation for his wrongful conviction.

The second request is for approval of payment from the Statutory Contingency Account pursuant to NRS 179.225. The Office of the Attorney General requests the Board of Examiners to approve a transfer in the amount of \$941,917 from the Statutory Contingency Account to cover a projected shortfall in the extraditions budget account for fiscal year 2023. Are there any questions on these items?

Governor: Not from me. Secretary, do we have any questions in this?

Secretary of State: I do not. I'll move for approval on item number 8, the Governor's Finance Office and the Office of the Attorney General for funds.

Governor: We have a motion on the floor from Secretary Cegavske. Is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? The motion passes. Thank you.

9. Approval of Proposed Joinder (For possible action)

Department of Motor Vehicles – Division of Motor Carriers

Pursuant to NAC 333.175, the Department requests approval to continue to participate in a Kentucky Transportation Cabinet/Division of Motor Carriers contract with Explore Information Services, LLC to provide access to an existing and fully operational International Fuel Tax Agreement system.

Governor: Item number 9, *Approval of Proposed Joinder.*

Clerk of the Board: Agenda item number 9 is one joinder contract for the Department of Motor Vehicles, Division of Motor Carriers requesting approval to continue to participate in the Kentucky Transportation Cabinet/Division of Motor Carriers Contract with Explore Information Services, LLC to provide access to an existing and fully operational International Fuel Tax Agreement system. Are there any questions on this item?

Governor: No questions. Do we have any questions on this, Secretary?

Secretary of State: I do not. I'll move for approval on agenda item number 9 for the Department of Motor Vehicles.

Governor: Thank you. We have a motion for approval. Is there any discussion on the motion? Hearing and seeing none. All in favor, signify by saying aye. Are there any opposed? The motion passes.

10. Approval of Proposed Leases (For possible action)

Governor: Item number 10.

Clerk of the Board: There is one lease under agenda item number 10 for approval by the Board. It is to extend the existing lease. Are there any questions on this item?

Governor: I do not have a question. Secretary, do we have any questions?

Secretary of State: I have no questions. I move for approval of the proposed lease.

Governor: We have a motion for approval on item number 10. Is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? The motion passes.

11. Approval of Proposed Contracts (For possible action)

Governor: Item number 11, *Proposed Contracts*.

Clerk of the Board: There are 28 contracts under agenda item number 11 for approval by the Board. Are there any questions on any of these contracts?

Governor: No questions. Secretary Cegavske?

Secretary of State: I have no questions and I move for approval of item number 11.

Governor: We have a motion for approval on item number 11. Is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? The motion passes. Thank you.

12. Approval of Proposed Master Service Agreements (For possible action)

Governor: Item number 12, *Approval of Proposed Master Service Agreements*.

Clerk of the Board: There are 11 Master Service Agreements under agenda item number 12 for approval by the Board today. Are there any questions on these items?

Governor: I do not have any questions. Secretary, do you have any questions?

Secretary of State: I do not and I move for approval of the proposed Master Service Agreements.

Governor: Thank you. We have a motion from Secretary Cegavske for approval on item number 12. Is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? The motion passes.

13. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from October 18, 2022 through November 17, 2022.

Governor: Item number 13, *Clerk of the Board Contracts*.

Clerk of the Board: There are 52 contracts over \$10,000 and under the \$100,000 threshold that were approved by the Clerk of the Board from October 18, 2022 through November 17, 2022. This item is informational. Are there any questions on any of these contracts?

Governor: No questions, thank you.

14. Information Item Report

A. Department of Motor Vehicles – Complete Streets Program

Pursuant to NRS 482.1825, subsection 2, the Department of Motor Vehicles shall certify monthly to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This submittal reports program activities for the month of October for fiscal year 2023.

B. Department of Conservation and Natural Resources – Division of State Lands – Fiscal Year 2022, 2nd Quarter

Pursuant to NRS 321.5954, subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. This submittal reports program activities for the 1st quarter of fiscal year 2023.

C. Statewide Quarterly Overtime Report – Fiscal Year 2023, 1st Quarter

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. The Budget Division submits the 1st Quarter Overtime Report and analysis for fiscal year 2023.

Governor: Item number 14.

Clerk of the Board: There are three informational reports under agenda item number 14 today. The first is a report from the Department of Motor Vehicles on the voluntary contributions collected by counties pursuant to NRS 482.480 known as a Complete Streets Program for the month of October for fiscal year 2023. Would you like me to go into further details on this report?

Governor: I don't need further details. Secretary, do you want more details?

Secretary of State: No, I'm fine. Thank you.

Clerk of the Board: The second is a report from the Department of Conservation and Natural Resources, Division of State Lands, fiscal year 2022, second quarter. Pursuant to NRS 321.5954 subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interest in lands transferred, sold, exchanged or at least under the Tahoe Basin Act Program. This submittal reports program activities for the first quarter of fiscal year 2023. Would you like me to go into further details of this report?

Governor: Secretary?

Secretary of State: None for me, thank you.

Governor: Thank you.

Clerk of the Board: Perfect. The last report is the report on Statewide Quarterly Overtime, fiscal year 2023, first quarter. The Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Governor's Finance Office

a report required regarding all overtime work by employees of the Executive Department during the quarter. Did you want me to go into details on this report?

Governor: No, I've read that sufficiently. Secretary, do you want more detail?

Secretary of State: No and if I might, Governor, I just want to thank your staff again for all the years that they've done such a fantastic job of making sure that our questions are answered before we come here so, thank you and thank you for that.

Governor: Thank you for that comment. I agree with you 100%. They go above and beyond to make sure we have the answers leading into the meeting during our briefings so, thank you for that. Item number 14 was an information item.

15. Public Comment This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 750 519 282#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

Governor: Item number 15, *Public Comment*. This is the second time set aside for public comment. Anyone wishing to address the Board on any item under our purview, please step forward, identify yourself for the record, and comments will be limited to three minutes.

Elisa Cafferata: Good afternoon, my name is Elisa Cafferata and I'm the director of the Department of Employment Training and Rehabilitation and today, you approved the Fast contract which is the contract that will kick off the modernization for the unemployment system. We just wanted to thank the Legislature again and the Governor for approving the funding to modernize this system which greatly needed it. This is going to make it easier for claimants and the public to get their benefits, make it easier for businesses to track their cases and their taxes and basically make the system easier for staff so it will be a great benefit to Nevada to really tackle this issue that needed to be addressed and we wanted to give our appreciation to you for approving this contract so we can kick off this work.

Governor: Thank you, Director, appreciate it. Anybody else in Las Vegas for public comment? Anybody in Carson City?

Clerk of the Board: We do not.

Governor: Do we have any written or telephonic public comment?

Clerk of the Board: We do not, sir.

16. Adjournment

Governor: Item number 16, *Adjournment*. We are adjourned.

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: December 19, 2022

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Dustin Speed, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee James Whalen to provide his expertise and knowledge as a project manager for the Department of Transportation Nevada Share Radio Replacement Project (NSRS).

Additional Information:

Mr. Whalen retired from the Department of Transportation on December 12, 2022 and is receiving pension benefits. In 2018, NDOT entered into an agreement with L3Harris to replace the existing end-of-life radio system, install new communication sites, and upgrade existing communication site buildings and towers. Due the contract labor and supply chain issues experienced by the vendor, Traffic Operations is facing a compressed schedule and is struggling to keep up with the intensified project management duties related to this project. The department intends to contract with Mr. Whalen full time from January 16, 2023 through June 30, 2025.

Statutory Authority:

NRS 333.705 (1)

REVIEWED:

9/8

ACTION ITEM:

12.23.22



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

November 1, 2022

To: State of Nevada Board of Examiners
From: Kristina Swallow, Director
Subject: Authorization to Contract with a Former Employee – James J. Whalen

SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada Department of Transportation (NDOT) requests the authority to contract with retired state employee, James Whalen. Mr. Whalen is retiring from state service on December 12th, 2022. He is anticipating employment with Knowledge Services through the IT Staff Augmentation Contract #99SWC-NV19-2461. Knowledge Services will utilize James as a project manager for the Radio Replacement Project for the Nevada Shared Radio System (NSRS). On September 13th, 2018, the Department entered into an agreement (#P697-16-016) with L3H to replace the existing NSRS radio system. Mr. Whalen was a part of the procurement process but was not part of the selection committee that selected L3H. This request for Approval for Authorization to Contract with a Former Employee will allow Mr. Whalen to work for Knowledge Services independently of L3H to provide contracted project management services overseeing the Radio Replacement Project.

BACKGROUND

In 2018, NDOT entered into an agreement with L3Harris to replace the existing end-of-life radio system, install new communication sites, and upgrade existing communication site buildings and towers. Due the contract labor and supply chain issues experienced by the vendor, Traffic Operations is facing a compressed schedule and is struggling to keep up with the intensified project management duties related to this project. The radio section has three (3) full time employees to operate and maintain the existing system, as well trying to keep up with the project management duties for this and other assigned projects. As such, there are insufficient staff and expertise to successfully manage the radio replacement project's workload, size, and scope of the project.

Mr. Whalen will be retiring from NDOT as an IT Manager II in the Traffic Operations Division. His many tasks in this role provide a wide range of skills required as a staff augmentee to assist the radio section in managing the Radio Replacement Project. These skills include but are not limited to supervising staff, reviewing civil and technical communication site design, reviewing project documentation, conducting acceptance testing, project delivery, developing scopes of work, maintaining schedules, and ensuring projects remain within budgets.

RECOMMENDATION

We respectfully request your consideration for approval of Knowledge Services to engage Mr. Whalen to fill the role as Project Manager as needed on the radio staffing team to augment the Radio Replacement Project from January 16th, 2023, until June 30th, 2025.

DocuSigned by:

Kristina L. Swallow

C4B612FC2C1E4FB...

Kristina Swallow, P.E., Director



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	James Whalen		
Former Employee ID Number:	43272		
Former Job Title:	IT Manager II		
Former Employee Agency:	Nevada Department of Transportation		
Former Class and Grade:	Class:	IT Manager II	Grade: 43-10
Former Employment Dates:	From:	June 15 th , 2009	To: December 12 th , 2022
Requesting Agency:	Nevada Department of Transportation		
Vendor:	Knowledge Services		

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
X	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
	Summarize scope of contract work.
A	The consultant will augment and work alongside current department staff and report to department management. The consultant is responsible for project management activities on a large statewide radio system that is being deployed by L3Harris Technologies, INC (L3H), under an existing contract with the department, which support public safety voice communications for local, state, and federal agencies. The consultant will ensure the project is delivered within scope, schedule, and budget; reviewing and writing both technical and project documentation for the radio system software, hardware, and civil infrastructure, as well as any other project management activity related to the radio system project.
	Document former job description.
B	The incumbent directed and managed Intelligent Transportation Systems (ITS) and the Nevada Shared Radio System (NSRS) for the Department and Traffic Operations Division with direct responsibility for an annual operation and maintenance budget and development of projects' funds. Planned and implemented system initiatives, where the responsibility for failure falls on the incumbent, with a critical level of financial risk, critical level of legal or physical risk, and at least high positive or negative consequences to state government and citizens.
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?

	Yes, employee is being hired for his knowledge of radio systems and project management capabilities plus overall federal, state, and local agency requirements, policies, and procedures. Employee is very familiar with the needs of the Nevada Department of Transportation (NDOT) regarding consultant services and will help meet NDOT's needs for project management and system design demands that current staff cannot supply. All information related to NDOT is public information with no confidential/specialized processes.
D	Explain why existing State employees within your agency cannot perform this function.
	NDOT has three (3) Full Time Employees (FTE) who are currently over allocated with other ongoing projects and the day-to-day operations and maintenance of the existing NSRS radio system and do not have the capacity or required skill set to take on this endeavor alone. NDOT frequently contracts work and solicits requests for proposals from the consultant community as a result of these limited resources. Due to the complexities and intricacies of this statewide implementation, it is imperative that we secure a project manager who can understand, evaluate, and effectively manage multifaceted radio system requirements and has a background in IT and radio systems. This project not only requires the project manager to understand Information Technology (IT) and radio systems, but it also requires the understanding of civil infrastructure that supports these systems in extreme environmental conditions.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	None, no relationships exist.
F	List contractors' hourly rate.
	\$105.60 inclusive rate, per Nv. contract 99SWC-NV19-2461, for a Program Manager with more than nine years of experience. \$79.20 to the contractor. \$26.40 to the vendor.
G	List the range of comparable State employee rates.
	IT Manager I - IT Manager II. \$50.74 - 53.14 (Grade 42-43, Step 10, @EE/ER rate) These rates do not include benefits or paid annual, holiday, or sick leave. It also does not account for an employment period of limited duration.
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	In accordance with the Master Service Agreement with Knowledge Services (MSA), Attachment CC – IT Services Level Hourly Rates provides the guidelines for the pay scale to include the parameters of the different experience levels. The pay range for a Level 4 Project Manager is \$71.81 - \$105.60. Knowledge Services has determined that Mr. Whalen qualifies at the highest tier for a Project Manager, Level 4.
	The reason Mr. Whalen is necessary for this contract is due to the scale, size, and technical complexity of this project. The radio system provides an essential resource and is invaluable for day-to-day operations and safety for public safety officials. The contract term for Mr. Whalen is limited to two years.
I	Document justification for hiring contractor.
	The department has had several MSA Contractor Project Manager positions in the last year and has struggled to recruit, obtain, and retain any employees with the necessary skill set and availability set forth by the department for those projects. When questioned about the lack of applicants, the department was told that our low pay and lack of full-time remote/telework have caused a decreased interest in working for the organization. Although we may have been able to advertise for project manager for this project, the required department knowledge and parallel skillset in radio systems would have been nearly impossible to obtain, delaying the implementation of the project by several months. It is to the department's benefit to leverage Mr. Whalen's existing and available knowledge, skills, and availability. In utilizing Mr. Whalen's services for the Radio Replacement Project, the department can move forward without required training, on-boarding, or explanation of the current NSRS environment or departmental structure and historical background, which is anticipated to result in significant savings. It also means that he is already familiar with the current project management practices, multiple systems, transportation specific data, and will be able to effectively assist in managing this project with minimal supervision.
J	Will the employee be collecting PERS at any time during the contract?
	Yes, due to retirement from NDOT

K	What is the duration of the contract with the former employee? (Include start and end date)
	Start Date: January 16 th , 2023 End Date: June 30 th , 2025
L	Will the former employee be working full time or part time? If part time, how many hours?
	Full Time
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No

Comments – Provide any additional comments:

In the interest of full disclosure, it should be known that on September 13th, 2018, the department entered into an agreement (#P697-16-016) with L3H to replace the existing NSRS radio system. Mr. Whalen was a part of the procurement process but was not part of the selection committee who selected L3H.

This request for Approval for Authorization to Contract with a Former Employee will allow Mr. Whalen to work for Knowledge Services independently of L3H to provide contracted project management services for the department overseeing the Radio Replacement Project.

Approval for Authorization to Contract with a Former Employee:

DocuSigned by:
Kristina L. Swallow 11/07/2022
C4B813FC3C1E4F8
Signature of Agency Head Authorizing Request Date

Kevin D. Doty 12/23/22
Purchasing Administrator Signature (if a Statewide Contract) Date

Brenda Berry 12.23.22
Budget Analyst Signature Date

Clerk of the Board of Examiners Signature Date

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: December 29, 2022
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Dustin Speed, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Harold Wickham to act as Deputy Director of Programs for the Department of Corrections through Master Service Agreement #23928 with HAT LTD Partnership dba Manpower.

Additional Information:

Mr. Wickham retired from the Department of Corrections on November 12, 2021 and is receiving pension benefits. His skills and experience as the Deputy Director of Programs are necessary to help develop tools to meet offender program needs and provide oversight over program personnel and the Offender Management Division. The department intends to contract with the employee upon Board approval until January 10, 2024 on a full-time basis.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: _____ ACTION ITEM: _____



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Harold Wickham		
Former Employee ID Number:	029881		
Former Job Title:	NDOC Deputy Director of Programs		
Former Employee Agency:	Nevada Department of Corrections		
Former Class and Grade:	Class:	U4709	Grade:
Former Employment Dates:	From:	01/05/2004	To: 11/12/2021
Requesting Agency:	Nevada Department of Corrections		
Vendor:	Manpower		

Please mark which of the following applies and complete Sections 'A' through 'M' below:


X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
	Summarize scope of contract work.
A	Mr. Wickham will be assuming his previous role as Deputy Director of Programs for the Nevada Department of Corrections. His oversight will include but is not limited to the Offender Management Division and NDOC Programs personnel. He will be asked to implement and the develop tools to meet offender program needs and ensure a safe and healthy return to society with the skills necessary to reintegrate upon release from institutional supervision. Mr. Wickham will cultivate and establish community partners to engage with NDOC Programming to facilitate a more competent re-entry for offenders returning to society.
	Document former job description.
B	See above. During his previous employment, Mr. Wickham was instrumental in developing a sound, competent program methodology whereby offenders in custody were allowed to rehabilitate and acquire the necessary skills and knowledge to return to society successfully.

C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?
	Yes. Mr. Wickham has a specialized skill set developed during his previous tenure and will be instrumental in the establishment of best practice methods for focusing on programmatic needs of the NDOC offenders in custody.
D	Explain why existing State employees within your agency cannot perform this function.
	Current personnel do not possess the skills, contacts, and knowledge necessary to establish and implement the programmatic changes and refinements necessary to align with the vision of the Nevada Department of Corrections to move forward.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	No relation
F	List contractors' hourly rate.
	N/A.
G	List the range of comparable State employee rates.
	Maximum annual salary \$133,060
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	The rate requested is the same as offered to State employees within this Class Code.
I	Document justification for hiring contractor.
	Mr. Wickham has the specialized well-developed skill set, advanced knowledge, and network capabilities to successfully assume the position requested and re-establish the programmatic direction to better align with the Department of Corrections missions, visions and goals.
J	Will the employee be collecting PERS at any time during the contract?
	Yes
K	What is the duration of the contract with the former employee? (Include start and end date)
	Start date upon Board of Examiner's approval. End date will be approximately one year from start but may be extended with approval.
L	Will the former employee be working full time or part time? If part time, how many hours?
	Full time
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No

Comments – Provide any additional comments:

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Approval for Authorization to Contract with a Former Employee:



Signature of Agency Head Authorizing Request

12/29/2022

Date



Gideon Davis, Purchasing Officer 3 for Kevin Doty, Administrator

12/29/2022

Date

Purchasing Administrator Signature (if a Statewide Contract)



Budget Analyst Signature

12/29/2022

Date

Clerk of the Board of Examiners Signature

Date

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: December 19, 2022
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Theresa Bawden, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

Handwritten initials "TRJ" inside a hand-drawn circle.

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

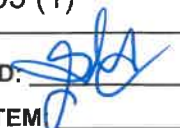
Pursuant to NRS 333.705, subsection 1, the Nevada Department of Transportation requests authority to contract with former employee Michael Attardo. Mr. Attardo is employed with C.A. Group, Inc., who is proposing to utilize him as a member on their staffing team to augment NDOT's management of statewide construction projects via the construction engineering services provided from the I-15 North Phase III Widening Agreement.

Additional Information:

There are insufficient staff and expertise to successfully manage the workload, size, and scope of the Statewide construction operations needs for construction engineering services. In December of 2021, NDOT issued a Request for Proposals (RFP) to engage service providers to perform engineering needs in construction engineering services. Mr. Attardo retired from state services on January 6, 2023, and the department intends to contract with Mr. Attardo full time from January 2023 through January 2025,

Statutory Authority:

NRS 333.705 (1)

REVIEWED: 
ACTION ITEM



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7460
Fax: (775) 888-7210

MEMORANDUM

Date: September 22, 2022

To: State of Nevada Board of Examiners
From: Kristina Swallow, Director
Subject: Authorization to Contract with a Former Employee – Michael Attardo

SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada Department of Transportation (NDOT) requests the authority to contract with retired state employee, Michael Attardo. Mr. Attardo is retiring from state service on January 6, 2023. He is anticipating employment with C.A. Group, Inc., who is proposing to utilize Mr. Attardo to work on various project agreements and through current and future Service Provider Agreements within NDOT's Construction Division. The current agreement, P445-21-040R, provides construction engineering services for the I-15 North Phase III Widening project as detailed below, terminating on March 31, 2024. Mr. Attardo has worked with C.A. Group (and many other consultant firms) during his tenure with the department but was not involved in the procurement process for any of the current agreements.

BACKGROUND

There are insufficient staff and expertise to successfully manage the workload, size and scope of the Statewide construction operations needs for construction engineering services. In December of 2021, NDOT issued a Request for Proposals (RFP) to engage service providers to perform engineering needs in construction engineering services. This agreement includes providing assistant resident engineers, technicians, testers, and support personnel, to ensure the construction engineering of the statewide projects are accomplished in conformance with the policies, guidelines, manuals, and standards.

Mr. Attardo will be retiring from NDOT as a Supervisor I, in the Construction Division. His many tasks in this role provide a wide range of skills required for C.A. Group, Inc. to utilize in the current agreement and future project agreements. These skills include but are not limited to supervising engineering technicians and staff, providing inspections and construction management assignments by C.A. Group.

RECOMMENDATION

We respectfully request your consideration for approval for C.A. Group, Inc. to engage Mr. Attardo as a member on their staffing team to augment NDOT's management of statewide construction projects via the construction engineering services provided from the I-15 North Phase III Widening Agreement and future agreement projects for NDOT.

DocuSigned by:

Kristina Swallow

Kristina Swallow, P.E. Director



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Michael Attardo			
Former Employee ID Number:	00337			
Former Job Title:	Supervisor 1			
Former Employee Agency:	Nevada Department of Transportation			
Former Class and Grade:	Class:	38	Grade:	10
Former Employment Dates:	From:	January 1998	To:	January 2023
Requesting Agency:	Nevada Department of Transportation			
Vendor:	CA Group, Inc.			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
X	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work. Perform Augmentation of NDOT Construction Crews.
B	Document former job description. Perform Construction Administration of Transportation Projects.
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer? No
D	Explain why existing State employees within your agency cannot perform this function. There is a shortage of labor in NDOT.

E	<p>Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.</p> <p>No Relations</p>
F	<p>List contractors' hourly rate.</p> <p>\$51.00</p>
G	<p>List the range of comparable State employee rates.</p> <p>Supervisor I position, grade 38-10 \$28.24- \$42.24 Per hour</p>
H	<p>Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?</p> <p>The contract rate is justified because Mr. Attardo's salary is commensurate with his skill set and his billing rate is a standard rate approved by NDOT. In addition, the contract term has been limited to March 31, 2024.</p>
I	<p>Document justification for hiring contractor.</p> <p>NDOT has published a Request for Proposal for more staff</p>
J	<p>Will the employee be collecting PERS at any time during the contract?</p> <p>Yes</p>
K	<p>What is the duration of the contract with the former employee? (Include start and end date)</p> <p>Jan of 2023 to March 31, 2024</p>
L	<p>Will the former employee be working full time or part time? If part time, how many hours?</p> <p>Full Time</p>
M	<p>Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).</p> <p>No</p>

Comments – Provide any additional comments:

Michael is retiring as allowed by Pers after putting in 25 years of service.

Approval for Authorization to Contract with a Former Employee:

DocuSigned by:

C4B612FC2C1E4FB... Head Authorizing Request 09/30/2022
Date

Purchasing Administrator Signature (if a Statewide Contract) Date

 
Date

Clerk of the Board of Examiners Signature Date

Steve Sisolak
Governor




Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: December 19, 2022
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Theresa Bawden, Executive Branch Budget Officer 
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

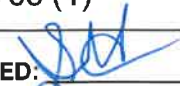
Pursuant to NRS 333.705, subsection 1, the Nevada Department of Transportation (NDOT) requests authority to contract with former employee Mark Cooper, currently employed by C.A. Group, Inc., to engage as a member on their staffing team to augment NDOT's management of statewide construction projects via the construction engineering services provided from the I-15 North Phase III Widening Agreement.

Additional Information:

There are insufficient staff and expertise to successfully manage the workload, size, and scope of the Statewide construction operations needs for construction engineering services. In December of 2021, NDOT issued a Request for Proposals (RFP) to engage service providers to perform engineering needs in construction engineering services. Mr. Cooper retired from state services on July 15, 2022, and the department intends to contract with Mr. Cooper full time from January 2023 through March 2025,

Statutory Authority:

NRS 333.705 (1)

REVIEWED: 
ACTION ITEM: _____



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7460
Fax: (775) 888-7210

MEMORANDUM

Date: November 17, 2022

To: State of Nevada Board of Examiners
From: Kristina Swallow, Director
Subject: Authorization to Contract with a Former Employee – Mark Cooper

SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada Department of Transportation (NDOT) requests the authority to contract with retired state employee, Mark Cooper. Mr. Cooper has retired from state service on July 15, 2022. He is currently employed with C.A. Group, Inc., who is proposing to utilize Mr. Cooper to work on various project agreements and through current and future Service Provider Agreements within NDOT's Construction Division. The current agreement, P445-21-040R, provides construction engineering services for the I-15 North Phase III Widening project as detailed below, terminating on March 31, 2024. Mr. Cooper has worked with many consultant firms during his tenure with the department but was not involved with CA Group, Inc. or in the procurement process for any of the current agreements.

BACKGROUND

There are insufficient staff and expertise to successfully manage the workload, size and scope of the Statewide construction operations needs for construction engineering services. In December of 2021, NDOT issued a Request for Proposals (RFP) to engage service providers to perform engineering needs in construction engineering services. This agreement includes providing assistant resident engineers, technicians, testers, and support personnel, to ensure the construction engineering of the statewide projects are accomplished in conformance with the policies, guidelines, manuals, and standards.

Mr. Cooper has retired from NDOT as a Supervisor III, in the Construction Division. His many tasks in this role provide a wide range of skills required for CA Group, Inc. to utilize in the current agreement and future project agreements. These skills include but are not limited to supervising engineering technicians and staff, providing inspections and construction management assignments by CA Group, Inc.

RECOMMENDATION

We respectfully request your consideration for approval for CA Group, Inc. to engage Mr. Cooper as a member on their staffing team to augment NDOT's management of statewide construction projects via the construction engineering services provided from the I-15 North Phase III Widening Agreement and future agreement projects for NDOT.

DocuSigned by:

Kristina Swallow

Kristina Swallow, P.E. Director



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Mark Cooper		
Former Employee ID Number:	08677		
Former Job Title:	Supervisor 3		
Former Employee Agency:	Nevada Department of Transportation		
Former Class and Grade:	Class:	40	Grade: 10
Former Employment Dates:	From:	July 1992	To: July 2022
Requesting Agency:	Nevada Department of Transportation		
Vendor:	CA Group, Inc.		

Please mark which of the following applies and complete Sections 'A' through 'M' below:

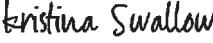
	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
X	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work. Perform Augmentation of NDOT Construction Crews
B	Document former job description. Perform Construction Administration of Transportation Projects.
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer? No
D	Explain why existing State employees within your agency cannot perform this function. There is a shortage of labor in NDOT.

E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750. No Relations
F	List contractors' hourly rate. \$51.00
G	List the range of comparable State employee rates. \$40- 50 Per hour
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result? NA
I	Document justification for hiring contractor. NDOT has published a Request for Proposal for more staff
J	Will the employee be collecting PERS at any time during the contract? Yes
K	What is the duration of the contract with the former employee? (Include start and end date) Jan of 2023 to March 31, 2024
L	Will the former employee be working full time or part time? If part time, how many hours? Full Time
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s). No

Comments – Provide any additional comments:

Mark put in his 30 years of service.

Approval for Authorization to Contract with a Former Employee:

DocuSigned by:

C4B612FC2C1E4FB... Head Authorizing Request 11/23/2022
Date

Purchasing Administrator Signature (if a Statewide Contract) Date


Budget Analyst Signature 
Date

Clerk of the Board of Examiners Signature Date

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: December 19, 2022
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Aaron Frantz, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIVISION OF PUBLIC AND
BEHAVIORAL HEALTH**

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the division requests authority to contract with former employee Carmen Ponce, currently employed by the CDC Foundation (CDCF) to support the Public Health Investigations and Epidemiology program with public health activities.

Additional Information:

The division requests approval to contract with former employee Carmen Ponce, through a subaward issued from the division to the CDCF for 40 hours per week from January 11, 2023 through June 30, 2023 to serve as a Senior Chronic Disease Epidemiologist.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: <u>AA</u>
ACTION ITEM: _____

Steve Sisolak
Governor

Richard Whitley, MS
Director



DEPARTMENT OF
HEALTH AND HUMAN SERVICES
Division of Public and Behavioral Health
Helping people. It's who we are and what we do.



Lisa Sherych
Administrator

Ihsan Azzam, Ph.D., M.D.
Chief Medical Officer

MEMORANDUM

DATE: December 6, 2022

TO: Aaron Franz, Executive Branch Budget Officer

THROUGH: Richard Whitley, MS
Director, Department of Health and Human Services

FROM: Lisa Sherych *Sp for*
Administrator, Division of Public and Behavioral Health

RE: Authorization to Contract with Former State Employee – Carmen Ponce, Epidemiologist

NRS 333.705 precludes contracting with a person who is a current employee of a state agency or a former employee of a state agency within the past two years without Board of Examiner (BOE) review and/or approval. These provisions also apply to employment through a temporary employment agency. Approval of the BOE requires the BOE to determine the person provides services that are not provided by any other employee of the using agency or for which a critical labor shortage exists or when there is a short-term need or unusual economic circumstance that exists.

DPBH is requesting approval for prior state employee, Carmen Ponce, to work through a subaward issued from DPBH to the Center of Disease Control and Prevention Foundation (CDCF). The purpose of the subaward is to support the Office of Public Health Investigations and Epidemiology (OPHIE) with COVID-19 and public health activities throughout the state of Nevada. Dr. Ponce retired from state service 12/31/2021 and is critical to support OPHIE during a period of need within the public health and epidemiology workforce. She is very familiar with DPBH, Office of Analytics, and OPHIE processes and understands how to perform the technical duties, but also navigate the state system in a manner that can be leveraged to deliver results quickly.

Dr. Ponce is a current employee of the CDCF assigned to Nevada by the CDCF and directly funded by the CDCF. She will be reassigned December 2022. DPBH can retain Dr. Ponce for the state of Nevada through a subaward issued to CDCF.

Dr. Ponce will serve as a Senior Chronic Disease Epidemiologist for OPHIE. She will be doing the following:

- Provide technical assistance and clinical guidance to Department of Health and Human Services programs
 - Assist with program needs assessments and evaluation.
 - Review and distribute regular technical bulletins to the healthcare provider community.
 - Provide workforce development for internal staff.
 - Lead the statewide epidemiological preparedness activities related to chronic diseases
 - Provide clinical consultation to the programs within the Department of Health and Human Services. Consultation includes review and interpretation of data, review of reports, and clinical and epidemiological assessment of the data and recommendations for interventions.
 - Evaluate results of data analysis, interpret conclusions, and develop recommendations for interventions.
 - Synthesize key findings from the surveillance system and other pertinent information for use by the State Epidemiologist, program staff, and Administration.
 - Formulate new interventions on the basis of evidence and control measures in response to epidemiological findings.
 - Promote the epidemiological perspective in the agency strategic planning process.
 - Assist with data and epidemiological objectives related to Public Health Accreditation.
- Provide technical assistance and clinical guidance to local health jurisdictions and healthcare providers
 - Complete grand rounds and other provider training as needed.
 - Provide clinical and epidemiological guidance to local health jurisdictions.
 - Field and answer questions from healthcare providers.
 - Oversee multi-jurisdictional activities related to epidemiological investigations and public health preparedness.
 - Develop community partnerships to support epidemiological investigations and prevention activities.

- **Development and review of laws, regulations, and policies and procedures**
 - Assist with the development and review of agency policies and procedures related to clinical services, epidemiological investigations, or data analysis and reporting.
 - Review and revise, if needed, NRS and NAC.
 - Ensure staff actions related to epidemiological investigations and data analysis and reporting follow the required laws and policies and procedures.
 - Bring the epidemiological perspective in the development and analysis of public health policies.
- **Agency liaison with national partners**
 - Serve on national workgroups for the Centers for Disease Control and Prevention, Council of State and Territorial Epidemiologists, and other such agencies.
 - Consult with national agencies for guidance on complex cases or for technical assistance requested by internal or external agencies/persons.
 - Seek direction on program/intervention implementation from national partners.
 - Direct the communication and staff action during multi-state disease outbreaks or public health emergencies.

Request: Carmen Ponce, Senior Chronic Disease Epidemiologist, Full-time, 40 hrs. per week from 1/11/2023 to 06/30/23. This position will be funded through the Centers for Disease Control and Prevention (CDC) - CDC-RFA-TP18-1802; Cooperative Agreement for Emergency Response: Public Health Crisis Response.

Thank you for your consideration.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Carmen Ponce		
Former Employee ID Number:	39598		
Former Job Title:	Biostatistician 2		
Former Employee Agency:	Nevada Department of Health and Human Services, Division of Public and Behavioral Health		
Former Class and Grade:	Class:	7.761	Grade: 35
Former Employment Dates:	From:	8/13/07	To: 12/31/21
Requesting Agency:	Nevada Division of Public and Behavioral Health		
Vendor:	Centers for Disease Control and Prevention (CDC) Foundation		

Please mark which of the following applies and complete Sections 'A' through 'M' below:

	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
X	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all the contracted services.
A	<p>Summarize scope of contract work.</p> <ul style="list-style-type: none"> • Provide technical assistance and clinical guidance to Department of Health and Human Services programs. <ul style="list-style-type: none"> ○ Assist with program needs assessments and evaluation. ○ Review and distribute regular technical bulletins to the healthcare provider community. ○ Provide workforce development for internal staff. ○ Lead the statewide epidemiological preparedness activities related to chronic diseases ○ Provide clinical consultation to the programs within the Department of Health and Human Services. Consultation includes review and interpretation of data, review of reports, and clinical and epidemiological assessment of the data and recommendations for interventions. ○ Evaluate results of data analysis, interpret conclusions, and develop recommendations for interventions. ○ Synthesize key findings from the surveillance system and other pertinent information for use by the State Epidemiologist, program staff, and Administration. ○ Formulate new interventions on the basis of evidence and control measures in response to epidemiological findings. ○ Promote the epidemiological perspective in the agency strategic planning process. ○ Assist with data and epidemiological objectives related to Public Health Accreditation. • Provide technical assistance and clinical guidance to local health jurisdictions and healthcare providers <ul style="list-style-type: none"> ○ Complete grand rounds and other provider training as needed.

	<ul style="list-style-type: none"> ○ Provide clinical and epidemiological guidance to local health jurisdictions. ○ Field and answer questions from healthcare providers. ○ Oversee multi-jurisdictional activities related to epidemiological investigations and public health preparedness. ○ Develop community partnerships to support epidemiological investigations and prevention activities. ● Development and review of laws, regulations, and policies and procedures <ul style="list-style-type: none"> ○ Assist with the development and review of agency policies and procedures related to clinical services, epidemiological investigations, or data analysis and reporting. ○ Review and revise, if needed, NRS and NAC. ○ Ensure staff actions related to epidemiological investigations and data analysis and reporting follow the required laws and policies and procedures. ○ Bring the epidemiological perspective in the development and analysis of public health policies. ● Agency liaison with national partners <ul style="list-style-type: none"> ○ Serve on national workgroups for the Centers for Disease Control and Prevention, Council of State and Territorial Epidemiologists, and other such agencies. ○ Consult with national agencies for guidance on complex cases or for technical assistance requested by internal or external agencies/persons. ○ Seek direction on program/intervention implementation from national partners. ○ Direct the communication and staff action during multi-state disease outbreaks or public health emergencies.
B	<p>Document former job description.</p> <ul style="list-style-type: none"> ● Perform complex mathematical and statistical analysis on public health databases by applying statistical theories and principles to determine cause and effect relationships. Develop, maintain and link databases; conduct health and population-based studies and prepare statistical reports, forecasts and models. ● Provide management with specific descriptive summaries and evaluations of numeric data that are necessary in developing public health policy. ● Compile and analyze vital statistics for the State and prepare annual reports on the health of the citizens of the State. ● Conduct comprehensive research and statistical analysis and evaluate the effectiveness of State programs for health care; identify appropriate questions and design the research methodology to produce the desired results. ● Compile a variety of statistical data and prepare numerous statistical reports relating to disease and health in the State; conduct the epidemiological study of health data currently collected and maintained by various data systems including the State Cancer Registry and other data repositories such as trauma registry, medical billing and claims databases and vital statistics (birth and death), among others; perform follow-up analyses where necessary; and publish comprehensive documented reports of study results. ● Conduct surveys in accordance with accepted methods and principles of random sampling, survey design and evaluation of study results. ● Provide recommendations to the State Board of Health, State Health Officer, Division Administrators and others regarding statistical findings and provide advice related to various statistical matters as required. ● Provide technical assistance and advice on the application of statistical methods.
C	<p>Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?</p> <p>Yes, this individual has worked at the Division on data analytics, epidemiology surveillance, and chronic disease efforts. This employee had the specialized knowledge to support the program during current vacancies, but more importantly, to train the new staff and ensure that the job duties and activities can be documented so turnover within the staff does not</p>

	create such a notable challenge in operations. Dr. Ponce is a current employee of the CDCF assigned to the Nevada by the CDCF and directly funded by the CDCF.
	Explain why existing State employees within your agency cannot perform this function.
D	The Senior Chronic Disease Epidemiologist (Medical Epidemiologist) position is currently directly funded by the CDC Foundation with the contract expiring in December 2022. This is not a state FTE and the position has been built in an effort to increase the epidemiology capacity at the state level to effectively prepare and respond to public health incidences.
	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
E	There is no relationship with this contractor that would violate NAC 284.750.
	List contractors' hourly rate.
F	Hourly rate will be \$42/hour
	List the range of comparable State employee rates.
G	Grade 38, Step 10, \$42.24/hr
	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
H	N/A. Dr. Ponce will be serving as a qualified Medical Epidemiologist and not a Biostatistician. She is serving in a critical role as a CDCF Assignee to the Nevada Office of State Epidemiology. She is a medically trained, bilingual epidemiologist. If she were serving in this role as a state employee, the most closely aligned position as far as scope and qualifications is the Medical Epidemiologist, an unclassified position. The hourly rate for that position is \$83.90/hour. As Dr. Ponce is already a CDCF employee, DPBH is requesting to allow her assignment with Nevada to continue at her current rate of pay with CDCF as her duties will not change from when the CDCF has been directly funding her assignment to Nevada. If compared to a state position, this would be approximately a Grade 38/10.
	Document justification for hiring contractor.
I	This contractor retired from state service 12/31/2021 and is able and willing to return to the support OPHIE through the CDCF during a period of need within the public health and epidemiology workforce. She is very familiar with DPBH, Office of Analytics, and OPHIE processes and understands how to perform the technical duties, but also navigate the state system in a manner that can be leveraged to deliver results quickly. Any outsider would not be able to ramp up as quickly to be a contributing member of the DPBH OPHIE team to support chronic disease epidemiology activities and train other staff in the same fashion.
	Will the employee be collecting PERS at any time during the contract?
J	Yes, the employee is retired and will be collecting PERS.
	What is the duration of the contract with the former employee? (Include start and end date)
K	Proposed Start Date: January 11, 2023; Proposed End Date: June 30, 2023.
	Will the former employee be working full time or part time? If part time, how many hours?
L	Full time, 40 hours per week
	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
M	

	None
--	------

Comments – Provide any additional comments:	
•	

Approval for Authorization to Contract with a Former Employee:


Signature of Agency Head Authorizing Request

12/23/22
Date

Purchasing Administrator Signature (if a Statewide Contract)

Date


Budget Analyst Signature

12-27-22
Date

Clerk of the Board of Examiners Signature

Date

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: December 21, 2022
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Michael Rankin, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM *MR*

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF EDUCATION

Agenda Item Write-up:

Pursuant to NRS 353.268, the Department requests the Board's recommendation to the Interim Finance Committee for an allocation of \$1,330,540 from the Interim Finance Committee Contingency Account to cover costs associated with the Infinite Campus System.

Additional Information:

During fiscal year 2022 federal funds were used to pay for legislatively approved General Fund expenses related to the Infinite Campus System. Consequently, General Funds were reverted at the end of fiscal year 2022 in error.

Statutory Authority:

BOE approval required pursuant to NRS 353.268.

REVIEWED: *DR*
ACTION ITEM: _____

Steve Sisolak
Governor

Jhone M. Ebert
Superintendent of
Public Instruction



Southern Nevada Office
2080 East Flamingo Rd,
Suite 210
Las Vegas, Nevada 89119-0811
Phone: (702) 486-6458
Fax: (702) 486-6450

STATE OF NEVADA
DEPARTMENT OF EDUCATION
700 E. Fifth Street | Carson City, Nevada 89701-5096
Phone: (775) 687-9200 | www.doe.nv.gov | Fax: (775) 687-9101

MEMORANDUM

TO: Amy Stephenson, Clerk of the Board of Examiners
State of Nevada Board of Examiners

THRU: Celeste D Arnold, Administrative Services Officer III
Department Support Services/Nevada Department of Education

FROM: Jhone M. Ebert, Superintendent of Public Instruction
Department of Education

DATE: November 21, 2022

SUBJECT: Interim Finance Contingency Request Budget Account 2716

The Nevada Department of Education (NDE) seeks approval from the Board of Examiners to request funds in the amount of \$1,330,540 from the Interim Finance Committee Contingency Account to correct a coding error made during the State Fiscal Year End process specifically for the Infinite Campus system.

At the end of State Fiscal Year 2022 it was recognized that general funds were reverted in error by new staff who did not understand that costs for the Infinite Campus system were allocated between general funds and federal funds based on the services provided by NDE. Federal funds were utilized to pay for a legislatively approved general fund expense. This request allows NDE to ensure federal funds are not being used for general fund expenses.

State of Nevada Work Program

WP Number: C62168

FY 2023

Add Original Work Program

XXX Modify Work Program

BUDGET DIVISION USE ONLY
DATE _____
APPROVED ON BEHALF OF THE GOVERNOR BY _____

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
12/13/22	101	300	2716	NDE - DATA SYSTEMS MANAGEMENT

Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
2501	APPROPRIATION CONTROL	1,330,540					
Subtotal Budgetary General Ledgers		1,330,540	Subtotal Revenue General Ledgers(RB)		0		0
Total Budgetary & Revenue GLs					1,330,540		

Expenditures

CAT	Amount	CAT	Amount
55	1,330,540		

Sub Total Category Expenditures 1,330,540

Remarks
 This work program requests the addition of \$1,330,540 in Interim Finance Contingency Funds to enable the Department of Education to meet obligations associated with the Infinite Campus System.

Total Budgetary General Ledgers and Category Expenditures (AP) **2,661,080**

_____ **carnol1** _____
 Authorized Signature

_____ **12/13/22** _____
 Date

Controller's Office Approval

Does not require Interim Finance approval since This work program supports an Action item request for appropriation from the Interim Finance Committee Contingency Fund.

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: November 18, 2022

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Aaron Frantz, Executive Budget Officer
Governor's Finance Office – Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF INDIGENT DEFENSE SERVICES

Agenda Item Write-up:

Pursuant to NRS 353.268, the Department requests an allocation of \$62,582 from the Interim Finance Committee (IFC) Contingency Account, to reimburse Elko and Humboldt counties costs associated with the maximum contribution amount for indigent defense related costs.

Additional Information:

The maximum contribution formula provides the maximum amount that a county shall pay for the provision of indigent defense services. In short, this formula is the average of FY18 and FY19 spending, plus inflation. See NAC 180, Section 16(1).

Department of Indigent Defense Services came before IFC in August 2023 to request reimbursement pursuant to the formula. However, since that time, counties have had additional indigent defense expense billing which came in after the Department's initial request. This request is to reimburse those counties for FY22 expenses which came in after the initial submission's deadline, that are over the maximum contribution formula amount. Relates to work program #C62065.

Statutory Authority:

BOE on January 2023 and NRS 353.268

REVIEWED: ARF

ACTION ITEM: _____



**STATE OF NEVADA
DEPARTMENT OF INDIGENT DEFENSE SERVICES**

896 W. Nye, Suite 202 | Carson City, NV 89703
(775) 687-8490 | www.dids.nv.gov

Memorandum

DATE: November 3, 2022
TO: Aaron Frantz, Executive Branch Budget Officer II
FROM: Marcie Ryba, Executive Director, Department of Indigent Defense Services
SUBJECT: Request for Unrestricted Contingency Funds to Reimburse non-Davis Counties Over Maximum Contribution (Work program C62065)

The Board on Indigent Defense Services (BIDS) adopted regulations setting forth the maximum amount that each county will pay for the provision of indigent defense services. See NRS 180.320(3). This memorandum serves as a request for approval of the Department of Indigent Defense to seek additional funding from the Board of Examiners and the Interim Finance Committee Contingency Account to reimburse non-Davis counties pursuant to the maximum contribution formula of the BIDS.

1) Counties Over Maximum Contribution

The maximum contribution formula provides the maximum amount that a county shall pay for the provision of indigent defense services. In short, this formula is the average of FY18 and FY19 spending, plus inflation. See NAC 180, Section 16(1).

DIDS came before IFC in August to request reimbursement pursuant to the formula. However, since that time, counties have had additional indigent defense expense billing which came in after the Department's initial request. (See NRS 7.145, requests for compensation may be submitted up to 60 days after the representation is terminated.)

This request is to reimburse those counties for FY22 expenses which came in after the initial submission's deadline, that are over the maximum contribution formula amount.

///

a) non-*Davis* Counties

The following non-*Davis* Counties have met their maximum contribution under Section 16(1):

	Elko	Humboldt
Max Contribution	\$ 1,894,566.67	\$ 482,598.60
Year to Date Spending	\$2,134,628.86	\$522,525.17
Total Reimbursed	\$217,407.00	\$0
Reimbursement Request total:	\$22,655.19	\$39,926.57

The Department requests an allocation of **\$62,582** from the Interim Finance Committee Unrestricted Contingency Account to fully reimburse the non-*Davis* Counties of Elko and Humboldt for expenses associated with the maximum contribution for indigent defense related costs pursuant to NRS 353.268.

Work program C62065 has been submitted for this request.

State of Nevada Work Program

WP Number: C62065

FY 2023

Add Original Work Program

XXX Modify Work Program

BUDGET DIVISION USE ONLY
DATE _____
APPROVED ON BEHALF OF _____
THE GOVERNOR BY _____

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
11/02/22	101	111	1008	DEPARTMENT OF INDIGENT DEFENSE SERVICES

Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			4654	TRANSFER FROM INTERIM FINANCE	62,582	0	62,582
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		62,582		62,582
Total Budgetary & Revenue GLs					62,582		

Expenditures

CAT	Amount	CAT	Amount
34	62,582		
Sub Total Category Expenditures			62,582

Remarks
 The purpose of the work program is to request an allocation of \$62,582 from the Interim Finance Committee Unrestricted Contingency Account to reimburse the non-Davis Counties of Elko and Humboldt for reimbursement of expenses over the maximum contribution for indigent defense services.

Total Budgetary General Ledgers and Category Expenditures (AP) **62,582**

mryba
Authorized Signature

11/03/22
Date

Controller's Office Approval

Requires Interim Finance approval since WP exceeds \$30,000 and is 10% or more cumulative for category

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: November 18, 2022

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Aaron Frantz, Executive Budget Officer
Governor's Finance Office – Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF INDIGENT DEFENSE SERVICES

Agenda Item Write-up:

Pursuant to NRS 353.268, the Department requests the Board's recommendation to the Interim Finance Committee (IFC) for an allocation of \$38,916 from the Interim Finance Committee Contingency Account to reimburse Douglas and White Pine counties' costs associated with the maximum contribution amount for indigent defense related costs.

Additional Information:

The maximum contribution formula provides the maximum amount that a county shall pay for the provision of indigent defense services. In short, this formula is the average of FY18 and FY19 spending, plus inflation. See NAC 180, Section 16(1).

Department of Indigent Defense Services came before IFC in August to request reimbursement pursuant to the formula. However, since that time, counties have had additional indigent defense expense billing which came in after the Department's initial request. This request is to reimburse those counties for FY22 expenses which came in after the initial submission's deadline, that are over the maximum contribution formula amount.

Statutory Authority:

BOE approval required pursuant to NRS 353.268.

REVIEWED: ARF

ACTION ITEM: _____



**STATE OF NEVADA
DEPARTMENT OF INDIGENT DEFENSE SERVICES**

896 W. Nye, Suite 202 | Carson City, NV 89703
(775) 687-8490 | www.dids.nv.gov

Memorandum

DATE: November 3, 2022

TO: Aaron Frantz, Executive Branch Budget Officer II

FROM: Marcie Ryba, Executive Director, Department of Indigent Defense Services

SUBJECT: Request for Unrestricted Contingency Funds to Reimburse *Davis* Counties Over Maximum Contribution (Work program C62070)

The Board on Indigent Defense Services (BIDS) adopted regulations setting forth the maximum amount that each county will pay for the provision of indigent defense services. See NRS 180.320(3). This memorandum serves as a request for approval of the Department of Indigent Defense to seek additional funding from the Board of Examiners and the Interim Finance Committee Contingency Account to reimburse *Davis* counties pursuant to the maximum contribution formula of the BIDS.

1) Counties Over Maximum Contribution

The maximum contribution formula provides the maximum amount that a county shall pay for the provision of indigent defense services. In short, this formula is the average of FY18 and FY19 spending, plus inflation. See NAC 180, Section 16(1).

DIDS came before IFC in August to request reimbursement pursuant to the formula. However, since that time, counties have had additional indigent defense expense billing which came in after the Department's initial request. (See NRS 7.145, requests for compensation may be submitted up to 60 days after the representation is terminated.)

This request is to reimburse those counties for FY22 expenses which came in after the initial submission's deadline, that are over the maximum contribution formula amount.

///

a) Davis Counties

The following *Davis* Counties have met their maximum contribution under Section 16(1):

	Douglas	White Pine
Max Contribution	\$890,382.47	\$460,271.76
Year to Date Spending	\$1,389,809.05	\$816,899.88
Total Reimbursed	\$481,768.29	\$335,370.72
Reimbursement Request total:	\$17,658.29	\$21,257.40

Assembly Bill 494, Section 80 allocated the sum of \$1,169,427 to fund costs in excess of the estimated county maximum contribution amounts for the provision of indigent defense services. To date, those funds have been exhausted.

Therefore, the Department requests an allocation of **\$38,916** from the Interim Finance Committee Unrestricted Contingency Account to fully reimburse the *Davis* Counties of Douglas and White Pine for expenses associated with the maximum contribution for indigent defense related costs pursuant to NRS 353.268.

Work program C62070 has been submitted for this request.

State of Nevada Work Program

WP Number: C62070

FY 2023

Add Original Work Program

XXX Modify Work Program

BUDGET DIVISION USE ONLY
DATE _____
APPROVED ON BEHALF OF _____
THE GOVERNOR BY _____

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
11/03/22	101	111	1008	DEPARTMENT OF INDIGENT DEFENSE SERVICES

Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			4654	TRANSFER FROM INTERIM FINANCE	38,916	0	38,916
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		38,916		38,916
Total Budgetary & Revenue GLs					38,916		

Expenditures

CAT	Amount	CAT	Amount
33	38,916		
Sub Total Category Expenditures			38,916

<p>Remarks</p> <p>The purpose of the work program is to reimburse Davis counties pursuant to the maximum contribution formula of the Board on Indigent Defense Services. See NRS 180.320(3), Board on Indigent Defense Services (BIDS) Regulations NAC 180, Section 16. The formula determines that maximum amount that a county may be required to pay for the provision of indigent defense services. The Department is seeking an allocation of \$38,916 from the Interim Finance Committee Unrestricted Contingency Account to fully reimburse the Davis Counties of Douglas and White Pine for expenses associated with the maximum contribution for indigent defense related costs pursuant to NRS 353.268</p>

Total Budgetary General Ledgers and Category Expenditures (AP) **38,916**

mryba
Authorized Signature

11/03/22
Date

Controller's Office Approval

Requires Interim Finance approval since WP exceeds \$30,000 and is 10% or more cumulative for category

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: January 4, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Aaron Frantz, Executive Budget Officer
Governor's Finance Office – Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

LIEUTENANT GOVERNOR'S OFFICE

Agenda Item Write-up:


Pursuant to NRS 353.268, the Lieutenant Governor requests an allocation of \$31,960 from the Interim Finance Committee Contingency Account, for per diem and travel expenses when traveling in his official capacity of the position.

Additional Information:

The Lieutenant Governor is entitled to per diem allowance and travel expenses when traveling from home for legislative business. The current Lieutenant Governor resides in southern Nevada and will require budgetary authority for travel pursuant to NRS 218A.645 (4)(a) and NRS 218A.645 (3). Relates to work program #C62493.

Statutory Authority:

BOE on January 2023, NRS 353.268, NRS 224.05, and NRS 218A

REVIEWED: 
ACTION ITEM: _____



STATE OF NEVADA
Office of the Lieutenant Governor

MEMORANDUM

DATE: January 4, 2023

TO: Amy Stephenson, Director, Governor's Finance Office

FROM: Stavros Anthony, Lieutenant Governor SA

SUBJECT: Fiscal Year 2023 Request for Contingency Funds Recommendation

The Office of the Lieutenant Governor's Office is a constitutional office and is operated from a General Fund budget account. Pursuant to the Constitution of the State of Nevada, the Lieutenant Governor shall serve as the President of the Senate; as such, the Lieutenant Governor is entitled to receive compensation for certain expenses during the regular or special session.

The approved 2021-2023 Legislative Budget did not include funding for travel or per diem during the 2023 legislative session as the then current Lieutenant Governor resided in northern Nevada and funding was not needed. The current Lieutenant Governor resides in southern Nevada will require budgetary authority for travel pursuant to NRS 218A.645 4 (a) and NRS 218A.645 3.

The Office of the Lieutenant Governor requests Board of Examiners recommendation for allocation of \$31,960 from the Interim Finance Committee for fiscal year 2023.

State of Nevada Work Program

WP Number: C62493

FY 2023

Add Original Work Program

XXX Modify Work Program

BUDGET DIVISION USE ONLY	
DATE	_____
APPROVED ON BEHALF OF	
THE GOVERNOR BY	
_____	_____

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
01/04/23	101	020	1020	LIEUTENANT GOVERNOR

Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			4654	TRANSFER FROM INTERIM FINANCE	31,960	0	31,960
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		31,960		31,960
Total Budgetary & Revenue GLs					31,960		

Expenditures

CAT	Amount	CAT	Amount
03	31,960		
Sub Total Category Expenditures			<u>31,960</u>

Remarks
 This work program requests an increase in revenue from the IFC Contingency Fund and an increase in the In State Travel category to fund per diem and travel expenses for the 2023 Legislative Session for the Lieutenant Governor.

Total Budgetary General Ledgers and Category Expenditures (AP) 31,960

dmarlo2
Authorized Signature

01/04/23
Date

Controller's Office Approval

Does not require Interim Finance approval since IFC Action Item - allocation of IFC Contingency Funds

LEASES SUMMARY

BOE #	LESSEE	LESSOR	AMOUNT
1.	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES	T.G. SHEPPARD 1995 FAMILY LIMITED PARTNERSHIP	\$463,068
		This is an extension of an existing lease.	
	Term of Lease:	02/01/2023 – 01/31/2030	Located in Winnemucca
2.	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES	UCCELLI PROPERTIES, LP	\$383,689
		This is an extension of an existing lease.	
	Term of Lease:	02/01/2023 – 01/31/2028	Located in Fallon
3.	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF PUBLIC AND BEHAVIORAL HEALTH – RURAL CLINICS	LANDER COUNTY	\$46,940
		This is an extension of an existing lease.	
	Term of Lease:	02/01/2023 – 01/31/2025	Located in Battle Mountain
4.	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF WELFARE AND SUPPORTIVE SERVICES	UCCELLI PROPERTIES, LP	\$527,088
		This is an extension of an existing lease.	
	Term of Lease:	01/01/2023 – 12/31/2027	Located in Fallon
5.	DEPARTMENT OF PUBLIC SAFETY – NEVADA HIGHWAY PATROL DIVISION	UCCELLI PROPERTIES, LP	\$67,836
		This is an extension of an existing lease.	
	Term of Lease:	06/01/2023 – 05/31/2028	Located in Fallon
6.	PUBLIC EMPLOYEES' BENEFITS PROGRAM	PEARCE FAMILY, LLC	\$1,242,143
		This is a new location.	
	Term of Lease:	01/01/2023 – 06/30/2028	Located in Carson City

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	ARF 12-15-22
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Health and Human Services
 Division of Child and Family Services
 4126 Technology Way, Third Floor
 Carson City, Nevada 89706
 Sharon Knigge
 T: 775.684.7952 E: contracts@dcfs.nv.gov

Remarks: This is a renewal on an existing lease and was negotiated for an additional 7 years, the rate was increased from .092 per sq ft to the current 87% of market rate due to new management, the previous lease had only increased .07 over the 10 year term.

Exceptions/Special notes:

2. Name of Lessor: T.G. Sheppard 1995 Family Limited Partnership

3. Address of Lessor: P.O. Box 69
 Winnemucca, Nevada 89446

4. Property contact: Mike Sheppard
 T: 775.304.1483 E: michaelsheppard@gmail.com

5. Address of Lease property: 475 West Haskell Street, Unit 1
 Winnemucca, Nevada 89445

a. Square Footage: Rentable 3,284 footprint + 252 common
 Usable 3,536

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improve ment cost per square foot	Base Rent cost per square foot	Approximate cost per square foot
	\$ 5,304.67	12	\$ 63,656.04	February 1, 2023 through January 31, 2024	\$0.00	\$0.00	\$1.50
0%	\$ 5,304.67	12	\$ 63,656.04	February 1, 2024 through January 31, 2025	\$0.00	\$0.00	\$1.50
3%	\$ 5,463.81	12	\$ 65,565.72	February 1, 2025 through January 31, 2026	\$0.00	\$0.00	\$1.55
0%	\$ 5,463.81	12	\$ 65,565.72	February 1, 2026 through January 31, 2027	\$0.00	\$0.00	\$1.55
3%	\$ 5,627.73	12	\$ 67,532.76	February 1, 2027 through January 31, 2028	\$0.00	\$0.00	\$1.59
0%	\$ 5,627.73	12	\$ 67,532.76	February 1, 2028 through January 31, 2029	\$0.00	\$0.00	\$1.59
3%	\$ 5,796.56	12	\$ 69,558.72	February 1, 2029 through January 31, 2030	\$0.00	\$0.00	\$1.64
c. Total Lease Consideration:		84	\$ 463,067.76				
d. Total Improvement Cost:					\$0.00		
e. Option to renew:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	365	Renewal terms:	One (1) identical term			
f. Holdover notice:	# of Days required	30	Holdover terms:	5%/90			
g. Term:	Seven (7) Years						
h. Pass-thrus/CAM/Taxes	<input checked="" type="checkbox"/> Landlord <input checked="" type="checkbox"/> Tenant						
i. Utilities:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant						
j. Janitorial:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant	<input type="checkbox"/> 3 day <input type="checkbox"/> 5 day	<input type="checkbox"/> Rural 3 day <input checked="" type="checkbox"/> Rural 5 day	<input type="checkbox"/> Other (see special notes)			
k. Repairs:	Major: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant	Minor: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant					
l. Comparable Area Market Rate Average:	\$1.73						
m. Specific termination clause in lease:	Breach/Default lack of funding						
n. Lease will be paid for by Agency Budget Account Number:	3229						




STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

 _____ 11/28/2022
 Authorized Agency Signature Date
 11


For Public Works Information:

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> P <input checked="" type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	Domestic	
f. Nevada Business ID Number:	NV19951040409	Exp: 12/31/2022
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	T41772100	
j. Is this an Arms Length Transaction (No Conflict of Interest)? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

 _____ 12-6-22
 Authorized Signature Date
 Public Works Division

For Board of Examiners YES NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	12/23/2021
Reviewed by:	ARE 12-15-22
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Health and Human Services
 Division of Child and Family Services
 4126 Technology Way, 3rd Floor
 Carson City, Nevada 89706
 Contact Name Sharon Knigge
 T: (775) 684-7952 E: sharon.knigge@dchfs.nv.gov

Remarks: This is a renewal of an existing lease.

Exceptions/Special notes:

2. Name of Lessor: Uccelli Properties, LP

3. Address of Lessor: 570 El Camino Real, Suite #105-503
 Redwood City, California 94063

4. Property contact: Tom Inglis
 P.O. Box 5921
 Fallon, Nevada, 89407
 (775) 342- 7003 kavi@phonewave.net

5. Address of Lease property: 1735 Kaiser Street
 Fallon, Nevada 89407

a. Square Footage: Rentable
 Usable 5,095

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
0%	\$ 6,193.37	12	\$ 74,320.44	February 1, 2023- January 31, 2024	\$0.00	\$0.00	\$1.22
3%	\$ 6,368.75	12	\$ 76,425.00	February 1, 2024- January 31, 2025	\$0.00	\$0.00	\$1.25
0%	\$ 6,368.75	12	\$ 76,425.00	February 1, 2025- January 31, 2026	\$0.00	\$0.00	\$1.25
3%	\$ 6,521.50	12	\$ 78,259.20	February 1, 2026- January 31, 2027	\$0.00	\$0.00	\$1.28
0%	\$ 6,521.60	12	\$ 78,259.20	February 1, 2027- January 31, 2028	\$0.00	\$0.00	\$1.28
							\$1.25

c. Total Lease Consideration: 60 \$ 383,688.84

d. Total Improvement Cost: \$0.00

e. Option to renew: Yes No 365 Renewal terms: One identical term

f. Holdover notice: # of Days required 30 Holdover terms: 5%/90

g. Term: Five (5) years

h. Pass-thrus/CAM/Taxes Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: Market Rate 1.38 bases on existing state leases from other lessors

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 3229

6. This lease constitutes: An extension of an existing lease
 An addition to current facilities (requires estimated expenses)
 A relocation (requires estimated expenses)
 A new location (requires estimated expenses)
 Remodeling only
 Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET


Authorized Agency Signature
20

12/5/2022
Date

For Public Works Information:

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/>	INC <input type="checkbox"/>
e. Ownership Type (Domestic, Foreign, Government, etc.):	Domestic	CORP <input type="checkbox"/>
f. Nevada Business ID Number:	NV19991138480	LP <input checked="" type="checkbox"/>
g. Is the Lessor's Name the same as the Legal Entity Name? *If No, explain....	<input checked="" type="checkbox"/> YES	Exp: _____ <input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	T80135580	
j. Is this an Arms Length Transaction (No Conflict of Interest) *If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO


Authorized Signature
Public Works Division

12.6.22
Date

RG2
For Board of Examiners YES NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	HRG 12.15.22
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Health and Human Services
 Division of Public and Behavioral Health, Rural Clinics
 4150 Technology Way, Third Floor
 Carson City, Nevada 89706
 Irma Janssen
 T: 775-684-4224 E: contractunit@health.nv.gov

Remarks: This is a renewal of an existing lease.

Exceptions/Special notes:

2. Name of Lessor: Lander County

3. Address of Lessor: 50 State Route 305 South
 Battle Mountain, Nevada 89820

4. Property contact: Bert Ramos
 T: 775.635.5595 E: bramos@landercountynv.org

5. Address of Lease property: 825 North 2nd Street
 Battle Mountain, Nevada 89820

a. Square Footage: Rentable
 Usable 2,794

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
\$ 1,955.80	12	\$ 23,469.60	February 1, 2023 - January 31, 2024	\$0.00	\$0.00	\$0.70
0% \$ 1,955.80	12	\$ 23,469.60	February 1, 2024 - January 31, 2025	\$0.00	\$0.00	\$0.70
c. Total Lease Consideration:		24	\$ 46,939.20			
d. Total Improvement Cost:				\$0.00		
e. Option to renew:		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Renewal terms: One (1) identical term		
f. Holdover notice:		# of Days required 365	Holdover terms: 5%/90			
g. Term:		Two (2) years				
h. Pass-thrus/CAM/Taxes		<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant				
i. Utilities:		<input type="checkbox"/> Landlord <input checked="" type="checkbox"/> Tenant				
j. Janitorial:		<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant <input type="checkbox"/> 3 day <input type="checkbox"/> 5 day <input type="checkbox"/> Rural 3 day <input type="checkbox"/> Rural 5 day <input checked="" type="checkbox"/> Other (see special notes)				
k. Repairs:		Major: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant Minor: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant				
l. Comparable Area Market Rate Average:		\$1.65				
m. Specific termination clause in lease:		Breach/Default lack of funding				
n. Lease will be paid for by Agency Budget Account Number:		3648				



STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Kelli P. Quintana
Authorized Agency Signature

12/5/2022
Date

3

For Public Works Information:

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain.... <u>Government</u>	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain.... _____	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/>	INC <input type="checkbox"/>
e. Ownership Type (Domestic, Foreign, Government, etc.):	CORP <input type="checkbox"/>	LP <input type="checkbox"/>
f. Nevada Business ID Number: <u>Exempt</u>	Exp: _____	
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain.... _____	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number: <u>T40262000</u>		
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain.... _____	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature]
Authorized Signature
Public Works Division

12-6-22
Date

bm
For Board of Examiners YES NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	10/7/2022
Reviewed by:	ARV 12.5.22
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Health and Human Services
Division of Welfare and Supportive Services
1470 College Parkway
Carson City, Nevada 89706
Contact Karen Killian
T: (702) 486-3228 E: kkillian@dwss.nv.gov

Remarks: This is a lease renewal of existing lease.

Exceptions/Special notes:

2. Name of Lessor: Uccelli Properties, LP

3. Address of Lessor: 570 El Camino Real, Suite #105-503
Redwood City, California 94063

4. Property contact: Tom Inglis
P.O. Box 5921
Fallon, Nevada 89407
(775) 342-7003 Kayi@phonewave.net

5. Address of Lease property: 111 Industrial Way
Fallon, Nevada 89406

a. Square Footage: Rentable Usable 6,950

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
3%	\$ 8,618.00	12	\$ 103,416.00	January 1, 2023 - December 31, 2023	\$0.00	\$0.00	\$1.24
0%	\$ 8,618.00	12	\$ 103,416.00	January 1, 2024 - December 31, 2024	\$0.00	\$0.00	\$1.24
3%	\$ 8,826.50	12	\$ 105,918.00	January 1, 2025 - December 31, 2025	\$0.00	\$0.00	\$1.27
0%	\$ 8,826.50	12	\$ 105,918.00	January 1, 2026 - December 31, 2026	\$0.00	\$0.00	\$1.27
3%	\$ 9,035.00	12	\$ 108,420.00	January 1, 2027 - December 31, 2027	\$0.00	\$0.00	\$1.30
c. Total Lease Consideration:		60	\$ 527,088.00				\$1.26
d. Total Improvement Cost:					\$0.00		
e. Option to renew:		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	365	Renewal terms:	One identical term		
f. Holdover notice:		# of Days required	30	Holdover terms:	5%/90		
g. Term:		Five (5) years					
h. Pass-thrus/CAM/Taxes		<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant					
i. Utilities:		<input type="checkbox"/> Landlord <input checked="" type="checkbox"/> Tenant					
j. Janitorial:		<input type="checkbox"/> Landlord <input checked="" type="checkbox"/> Tenant	<input type="checkbox"/> 3 day <input type="checkbox"/> 5 day	<input type="checkbox"/> Rural 3 day <input checked="" type="checkbox"/> Rural 5 day	<input checked="" type="checkbox"/> Other (see special notes)		
k. Repairs:		Major: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant	Minor: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant				
l. Comparable Area Market Rate Average:		\$1.38					
m. Specific termination clause in lease:		Breach/Default lack of funding					
n. Lease will be paid for by Agency Budget Account Number:		3233					

RECEIVED
NOV 3 2022
GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET


Authorized Agency Signature

11/17/2022

Date

27

For Public Works Information:

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO		
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/>	LP <input checked="" type="checkbox"/>
e. Ownership Type (Domestic, Foreign, Government, etc.):	Domestic			
f. Nevada Business ID Number:	NV19991138480	Exp:		
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
i. State of Nevada Vendor number:	T80135580			
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO


Authorized Signature
Public Works Division

11/29/22
Date

RG2

For Board of Examiners YES NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Public Safety
Nevada Highway Patrol Division
555 Wright Way
Carson City, Nevada 89711
Katie Henrie
T: 775-684-4467 E: khenrie@dps.state.nv.us

Remarks: Lease renewal of existing lease

Exceptions/Special notes: TI- requesting 1 way window tinting paid for and provided by Lessor
Maintenance - review of electrical work, lights are burning out to quick.

2. Name of Lessor: Uccelli Properties, LP
Paula Uccelli

3. Address of Lessor: 570 El Camino Real, Suite 105-503
Redwood City, California 94063

4. Property contact: Tom Inglis
PO Box 5921
Fallon, Nevada 89406
T: 775-342-7003 E: kavi@phonewave.net

5. Address of Lease property: 975 West Williams Avenue
Fallon, Nevada 89406

a. Square Footage: Rentable Usable 1,162

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
3%	\$ 1,103.90	12	\$ 13,246.80	June 1, 2023 - May 31, 2024	\$0.00	\$0.00	\$0.95
0%	\$ 1,103.90	12	\$ 13,246.80	June 1, 2024 - May 31, 2025	\$0.00	\$0.00	\$0.95
3%	\$ 1,137.01	12	\$ 13,644.12	June 1, 2025 - May 31, 2026	\$0.00	\$0.00	\$0.97
0%	\$ 1,137.01	12	\$ 13,644.12	June 1, 2026 - May 31, 2027	\$0.00	\$0.00	\$0.97
3%	\$ 1,171.13	12	\$ 14,053.56	June 1, 2027 - May 31, 2028	\$0.00	\$0.00	\$0.99
c. Total Lease Consideration:	60		\$ 67,835.40				\$0.96
d. Total Improvement Cost:					\$0.00		

RECEIVED
DEC 07 2022
CIVIL RIGHTS & EQUAL OPPORTUNITY OFFICE

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

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Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

P. J. Comy 11-29-2022
 Authorized Agency Signature Date

For Public Works Information:

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? **If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/>	INC <input type="checkbox"/>
e. Ownership Type (Domestic, Foreign, Government, etc.):	Domestic	CORP <input type="checkbox"/>
f. Nevada Business ID Number: NV19991138480	Exp: _____	LP <input type="checkbox"/>
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number: T80135580		
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

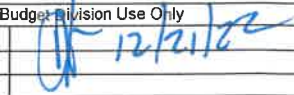
8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature] 12.2.22
 Authorized Signature Date
 Public Works Division

For Board of Examiners YES NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.
 This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Public Employees Benefits Program
 901 S. Stewart St., Suite 1001
 Carson City, Nevada 89701
 Michelle Weyland / Cari Eaton
 T:775-684-7006 E: mweyland@peb.nv.gov E: ceaton@peb.nv.gov

Remarks: This is a new 5-year full service lease, the negotiated rate is at 4.2% above the current market survey due to extensive Tenant Improvements and a high occupancy to low availability ratio.

Exceptions/Special notes: The following TI's are included in the actual cost per sq ft, suites 108 and 109: Clean carpeting, hard floors, and blinds, replace blinds as needed, replace/clean ceiling tiles. Suite 108: Buildout walls to expand conference room build walls to create hallway from the conference room door to the restrooms, create passageway and window between suites, build additional office, suite 109: build additional office, install door. Agency has agreed to pay for the equipment and installation of access controls and cameras at a cost of \$86,794.10.

2. Name of Lessor: Pearce Family LLC
 3. Address of Lessor: 1813 Tahiti Dr., Costa Mesa, CA 92626
 4. Property contact: Tomi Jo Lynch/Dan Shaheen
 T: 775-825-3330 E: tomijo.lynch@svn.com
 5. Address of Lease property: 3427 Goni Road, Suites 108 and 109, Carson City, NV 89706

a. Square Footage: Rentable Usable 12,662

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
0	3	0	01/01/2023 - 03/30/2023	\$ -	\$ -	\$ -
\$ 18,993.00	9	\$ 170,937.00	04/01/2023 - 12/31/2023	\$ 0.00	\$ 0.00	\$ 1.50
0% \$ 18,993.00	12	\$ 227,916.00	1/01/2024 - 12/31/2024	\$ 0.00	\$ 0.00	\$ 1.50
4% \$ 19,752.72	12	\$ 237,032.64	1/01/2025 - 12/31/2025	\$ 0.00	\$ 0.00	\$ 1.56
0% \$ 19,752.72	12	\$ 237,032.64	1/01/2026 - 12/31/2026	\$ 0.00	\$ 0.00	\$ 1.56
4% \$ 20,512.44	12	\$ 246,149.28	1/01/2027 - 12/31/2027	\$ 0.00	\$ 0.00	\$ 1.62
0% \$ 20,512.44	6	\$ 123,074.64	01/01/2028 - 06/30/2028	\$ 0.00	\$ 0.00	\$ 1.62
		\$ -		\$ 0.00	\$ 0.00	
c. Total Lease Consideration:		63	\$ 1,242,142.20			
d. Total Improvement Cost (included in lease consideration):					\$51,690.00	

e. Option to renew: Yes No Renewal terms: One identical term
 f. Holdover notice: # of Days required 30 Holdover terms: 5%/90
 g. Term: Five (5) years, three (3) months
 h. Pass-thrus/CAM/Taxes: Landlord Tenant
 i. Utilities: Landlord Tenant
 j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)
 k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant
 l. Comparable Area Market Rate Average: \$1.44
 m. Specific termination clause in lease: Breach/Default lack of funding
 n. Lease will be paid for by Agency Budget Account Number: 1338

6. This lease constitutes: An extension of an existing lease
 An addition to current facilities (requires estimated expenses)
 A relocation (requires estimated expenses)
 A new location (requires estimated expenses)
 Remodeling only
 Other

Agency Expenses:
 a. Estimated Expenses: Moving: \$56,000.00 Furnishings: \$225,000.00 Data/Phones: \$51,000.00
 b. Estimated Tenant Improvement: \$86,794.10

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes ___ No ___ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Laura Rich

 Print Name

Laura Rich 11/9/2022

 Authorized Agency Signature Date
 staff count here 35



For Public Works Information:

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/> INC <input type="checkbox"/> CORP <input checked="" type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	Foreign Corp	Exp: 1/31/2023
f. Nevada Business ID Number:	NV20021202349	
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:		
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature] 12.13.22

 Authorized Signature Date

Public Works Division
 your initials here
 For Board of Examiners YES NO

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	051	TREASURER'S OFFICE - COLLEGE SAVINGS TRUST	KIRVIN DOAK COMMUNICATIONS	OTHER: TRANSFER FROM ENDOWMENT ACCOUNT	\$593,810	
	Contract Description:	This is the third amendment to the original contract which provides advertising, marketing and media services. This amendment extends the termination date from January 31, 2023 to January 31, 2024 and increases the maximum amount from \$1,183,760 to \$1,777,570 due to the continued need for these services.				
		Term of Contract:	01/15/2020 - 01/31/2024	Contract # 22643		
2.	052	TREASURER'S OFFICE - HIGHER EDUCATION TUITION ADMINISTRATION	EIDE BAILLY, LLP	GENERAL 24% OTHER: INTEREST EARNINGS AND COLLEGE SAVINGS ENDOWMENT 76%	\$422,550	Professional Service
	Contract Description:	This is a new contract to provide ongoing audit services for the Nevada Prepaid Tuition Plan, Capital Investment Corporation and the Local Government Investment Pool.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 27035		
3.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	XCEL MAINTENANCE SERVICES, INC.	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$614,365	
	Contract Description:	This is a new contract to provide ongoing janitorial services for the Department of Motor Vehicles facility on Flamingo Road in Las Vegas.				
		Term of Contract:	02/01/2023 - 01/31/2027	Contract # 26991		
4.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	XCEL MAINTENANCE SERVICES, INC.	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$442,349	
	Contract Description:	This is a new contract to provide ongoing janitorial services for the Department of Motor Vehicles facility on Decatur Boulevard in Las Vegas.				
		Term of Contract:	02/01/2023 - 01/31/2027	Contract # 26992		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
5.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	IMEG CORPORATION	HIGHWAY	\$72,000	Professional Service	
		Contract Description: This is the second amendment to the original contract which provides professional architectural/engineering services for the Department of Motor Vehicles - Carson City Campus Exterior Electrical Service Entrance Replacement CIP project: CIP project No. 21-M29; SPWD Contract No. 114491. This amendment increases the maximum amount from \$56,625 to \$128,625 due to the additional electrical engineering design and construction costs required for this project.					
		Term of Contract: 10/20/2021 - 06/30/2025 Contract # 25036					
6.	088	GOVERNOR'S OFFICE - OFFICE OF GRANT PROCUREMENT, COORDINATION AND MANAGEMENT	IGX SOLUTIONS CORP	GENERAL	\$1,079,815		
		Contract Description: This is a new contract to provide a grant management system for executive branch agencies.					
		Term of Contract: Upon Approval - 06/30/2025 Contract # 27045					
7.	300	DEPARTMENT OF EDUCATION - ASSESSMENTS AND ACCOUNTABILITY	ACT, INC.	GENERAL 75% FEDERAL 25%	\$2,027,600		
		Contract Description: This is the sixth amendment to the original contract which provides College and Career Assessment services to 11th grade public school students. This amendment extends the termination date from February 28, 2023 to September 30, 2023 and increases the maximum amount from \$16,453,414 to \$18,481,014 due to the continued need for these services.					
		Term of Contract: 10/14/2014 - 09/30/2023 Contract # 16058					
8.	300	DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT	EARLY LEARNING INSIGHT, LLC	FEDERAL	\$132,171		
		Contract Description: This is the second amendment to the original contract which provides ongoing environment rating scales for the Child Care Development Program Quality Rating and Improvement System. This amendment increases the maximum amount from \$1,880,132 to \$2,012,303 due to the increased need for these services.					
		Term of Contract: 07/01/2021 - 06/30/2025 Contract # 24349					

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
9.	332	DEPARTMENT OF ADMINISTRATION - STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS - LIBRARY COOPERATIVE	BYWATER SOLUTIONS, LLC	OTHER: MEMBERSHIP	\$312,800	
		Contract Description: This is a new contract to provide ongoing development and support services for the Integrated Library Shared Catalog System. Term of Contract: Upon Approval - 06/30/2027 Contract # 27033				
10.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - INTERGOVERNMENTAL TRANSFER PROGRAM	LANDER COUNTY SCHOOL DISTRICT	OTHER: REVENUE	\$343,368	Exempt
		Contract Description: This is a new revenue interlocal agreement to provide ongoing funds for the non-federal share for school based Medicaid services, medical screening, and diagnostic services for children who are Nevada Medicaid/Check Up eligible. Term of Contract: Upon Approval - 06/30/2026 Contract # 27014				
11.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - BEHAVIORAL HEALTH ADMINISTRATION	NETSMART TECHNOLOGIES, INC.	GENERAL 84.4% FEDERAL 15.6%	\$5,315,720	Sole Source
		Contract Description: This is a new contract to provide ongoing maintenance and upgrades to the myAvatar NX Electronic Health Records System. Term of Contract: Upon Approval - 06/30/2026 Contract # 27028				
12.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - BEHAVIORAL HEALTH ADMINISTRATION	NETSMART TECHNOLOGIES, INC.	GENERAL	\$1,249,858	
		Contract Description: This is the third amendment to the original contract which provides leased pharmaceutical dispensing equipment. This amendment extends the termination date from January 31, 2023 to June 30, 2026 and increases the maximum amount from \$2,400,000.00 to \$3,649,858.38 due to annual payment and lease increases. Term of Contract: 12/19/2016 - 06/30/2026 Contract # 18259				

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
13.	500	COMMISSION ON MINERAL RESOURCES - DIVISION OF MINERALS	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO	FEE: MINING	\$146,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide laboratory equipment for the Nevada Mining Center for Excellence program.				
		Term of Contract:	Upon Approval - 12/13/2024	Contract # 26922		
14.	655	DEPARTMENT OF PUBLIC SAFETY - CENTRAL REPOSITORY FOR NEVADA RECORDS OF CRIMINAL HISTORY	UNISYS CORPORATION	GENERAL 10% FEE: PROGRAM 90%	\$138,524	
	Contract Description:	This is the third amendment to the original contract which provides computer programming and related services for the replacement of the Nevada Criminal Justice Information System. This amendment increases the maximum amount from \$36,289,385.13 to \$36,427,909.13 due to the increased need for these services.				
		Term of Contract:	07/01/2020 - 06/30/2027	Contract # 23205		
15.	705	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - WATER RESOURCES	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO DESERT RESEARCH INSTITUTE	FEDERAL	\$4,637,640	Exempt
	Contract Description:	This is a new interlocal agreement to provide estimates of water consumption, data collection, and water use monitoring for model development and validation.				
		Term of Contract:	Upon Approval - 12/31/2026	Contract # 27042		
16.	705	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - WATER RESOURCES	UNITED STATES DEPARTMENT OF THE INTERIOR	FEDERAL	\$4,616,000	Exempt
	Contract Description:	This is a new joint funding agreement to provide updated estimates of groundwater availability and the science supporting these estimates.				
		Term of Contract:	Upon Approval - 12/31/2026	Contract # 27030		
17.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - FIRE SUPPRESSION	STRAUBE'S AIRCRAFT SERVICES - AZ	GENERAL	\$167,000	
	Contract Description:	This is a new contract to provide helicopter painting services.				
		Term of Contract:	Upon Approval - 06/30/2024	Contract # 26986		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
18.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - VOCATIONAL REHABILITATION	REGIONAL TRANSPORTATION COMMISSION	GENERAL 21.3% FEDERAL 78.7%	\$250,000	Exempt
Contract Description:		This is a new interlocal agreement to provide ongoing skills evaluation services and bus route system training for disabled clients in southern Nevada.				
		Term of Contract: 01/01/2023 - 12/31/2026 Contract # 26598				

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22643	Amendment Number: 3
Agency Name: TREASURER - COLLEGE SAVINGS TRUST	Legal Entity Name: KIRVIN DOAK COMMUNICATIONS
Agency Code: 051	Contractor Name: KIRVIN DOAK COMMUNICATIONS
Appropriation Unit: 1092-20	Address: 5230 W PATRICK LN
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89118-2851
If "No" please explain: Not Applicable	Contact/Phone: Debi Greer 702/737-3100
	Vendor No.: T27041943
	NV Business ID: NV19991143853

To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Transfer from Endowment Account

Agency Reference #: **RFP # 05TO-S867**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/15/2020**
 Anticipated BOE meeting date **01/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **01/31/2023**

Contract term: **4 years and 17 days**

4. Type of contract: **Contract**

Contract description: **Marketing**

5. Purpose of contract:

This is the third amendment to the original contract which provides advertising, marketing and media services. This amendment extends the termination date from January 31, 2023 to January 31, 2024 and increases the maximum amount from \$1,183,760 to \$1,777,570 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$589,000.00	\$589,000.00	\$589,000.00	Yes - Action
a. Amendment 1:	\$594,760.00	\$594,760.00	\$594,760.00	Yes - Action
b. Amendment 2:	\$0.00	\$0.00	\$0.00	No
2. Amount of current amendment (#3):	\$593,810.00	\$593,810.00	\$593,810.00	Yes - Action
3. New maximum contract amount:	\$1,777,570.00			
and/or the termination date of the original contract has changed to:	01/31/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 353B.370 authorizes the College Savings board to contract with qualified entities for the day to day operations of the Nevada College Savings Programs as the program administrator for the management of the marketing of the program(s).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State Treasurer's office is seeking the services of a professional marketing firm which is outside the scope of the expertise of staff members.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #05TO-S867, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/03/2019 Anticipated re-bid date: 09/01/2021

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Department of Public Safety
Dec 2017; November 2021
Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval	alaw1	12/05/2022 10:54:47 AM
Division Approval	alaw1	12/05/2022 10:54:57 AM
Department Approval	alaw1	12/05/2022 10:55:07 AM
Contract Manager Approval	lilim1	12/05/2022 10:58:52 AM
Budget Analyst Approval	bmacke1	12/19/2022 16:01:32 PM
BOE Agenda Approval	bmacke1	12/19/2022 16:56:58 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27035**

Agency Name: TREASURER - HIGHER EDUCATION TUITION	Legal Entity Name: EIDE BAILLY, LLP
Agency Code: 052	Contractor Name: EIDE BAILLY, LLP
Appropriation Unit: 1081-04	Address: 5441 KIETZKE LANE STE 150
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89511-2094
If "No" please explain: Not Applicable	Contact/Phone: 775/689-9234
	Vendor No.: T29026023B
	NV Business ID: NV20201801760

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	24.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	76.00 % Interest Earnings and College Savings Endowment

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 01/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years and 180 days**

4. Type of contract: **Contract**

Contract description: **Auditing & Training**

5. Purpose of contract:

This is a new contract to provide ongoing audit services for the Nevada Prepaid Tuition Plan, Capital Investment Corporation and the Local Government Investment Pool.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$422,550.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

State law requires the annual audit of both Prepaid Tuition Plan and Nevada Capital Investment Corporation. For LGIP, the audits are necessary to provide an independent review to test compliance by state staff with investment statutes and other procedures for the benefit of local governments that are members of LGIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NRS 353B.180 and 355.285(2)(a) require an independent audit of the Nevada Prepaid Tuition Plan and Nevada Capital Investment Corporations. This cannot be done independently by State staff.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has been engaged by the Legislative Counsel Bureau and the Treasurer's Office and the services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	12/05/2022 10:51:57 AM
Division Approval	alaw1	12/05/2022 10:52:01 AM
Department Approval	alaw1	12/05/2022 10:52:06 AM
Contract Manager Approval	llim1	12/05/2022 10:55:15 AM
Budget Analyst Approval	bmacke1	12/19/2022 17:16:48 PM
BOE Agenda Approval	bmacke1	12/19/2022 17:16:55 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26991**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**

Agency Code: **082**

Appropriation Unit: **1349-12**

Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **XCEL MAINTENANCE SERVICES, INC.**

Contractor Name: **XCEL MAINTENANCE SERVICES, INC.**

Address: **7260 W. Azure Drive #140 PMB 108**

City/State/Zip: **LAS VEGAS, NV 89130-7999**

Contact/Phone: **Kathia Winchell 702/355-3895**

Vendor No.: **T81103343**

NV Business ID: **NV20021426879**

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rental Income

Agency Reference #: **08DOA-S2166 JS**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2023**

Anticipated BOE meeting date **01/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/31/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

This is a new contract to provide ongoing janitorial services for the Department of Motor Vehicles facility on Flamingo Road in Las Vegas.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$614,365.00**

Other basis for payment: Year 1- 02/01/2023-01/31/2024 \$144,562.50; Year 2- 02/01/2024-01/31/2025 \$150,472.50; Year 3- 02/01/2025-01/31/2026 \$156,405.00 & Year 4- 02/01/2026-01/31/2027 \$162,925.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Janitorial services are needed to provide a sanitary, and healthy environment as well as maintain the integrity of properties and the occupants that inhabit these facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds do not have the manpower needed to maintain the integrity of additional properties

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Quintons Quality Care
Xcel Maintenance
WOW Cleaning Corp
Premier Property Preservation

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #08DOA-S2166, and in accordance with NRS 333, the selected vendor was the highest-scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/28/2022 Anticipated re-bid date: 10/28/2026

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Shiyann Living, PO 1 Ph: 702-486-5360

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpierro1	11/21/2022 08:21:16 AM
Division Approval	jkidd	11/21/2022 08:59:25 AM
Department Approval	ssands	11/21/2022 09:32:04 AM
Contract Manager Approval	ssands	11/21/2022 09:32:07 AM
Budget Analyst Approval	nhovden	12/05/2022 12:00:13 PM
BOE Agenda Approval	nhovden	12/05/2022 12:00:17 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26992**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**

Agency Code: **082**

Appropriation Unit: **1349-12**

Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **XCEL MAINTENANCE SERVICES, INC.**

Contractor Name: **XCEL MAINTENANCE SERVICES, INC.**

Address: **7260 W. Azure Dr. #140 PMB 108**

City/State/Zip: **LAS VEGAS, NV 89130-7999**

Contact/Phone: **Kathia Winchell 702/355-3895**

Vendor No.: **T81103343**

NV Business ID: **NV20021426879**

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rental Income

Agency Reference #: **08DOA-S2170 JS**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2023**

Anticipated BOE meeting date **01/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/31/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

This is a new contract to provide ongoing janitorial services for the Department of Motor Vehicles facility on Decatur Boulevard in Las Vegas.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$442,349.00**

Other basis for payment: Year 1- 02/01/2023-01/31/2024 \$104,022.50; Year 2- 02/01/2024-01/31/2025 108,357.50; Year 3- 02/01/2025-01/31/2026 \$112,730.00; Year 4- 02/01/2026-01/31/2027 \$117,239.00;

II. JUSTIFICATION

7. What conditions require that this work be done?

Janitorial services are needed to provide a sanitary, and healthy environment as well as maintain the integrity of properties and the occupants that inhabit these facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds do not have the manpower needed to maintain the integrity of additional properties.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

WoW Cleaning
Xcel Maintenance
Quintons Quality Care LLC
Premier Properties

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #08DOA-S21700, and in accordance with NRS 333, the selected vendor was the highest-scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/26/2022 Anticipated re-bid date: 10/26/2026

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Shiyann Living, PO 1 Ph: 702-486-5360

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpierro1	11/21/2022 08:19:41 AM
Division Approval	jkidd	11/21/2022 08:57:58 AM
Department Approval	ssands	11/21/2022 09:31:15 AM
Contract Manager Approval	ssands	11/21/2022 09:31:18 AM
Budget Analyst Approval	nhovden	12/05/2022 11:56:48 AM
BOE Agenda Approval	nhovden	12/05/2022 11:56:56 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25036** Amendment Number: **2**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **IMEG CORPORATION**

Agency Code: **082** Contractor Name: **IMEG CORPORATION**

Appropriation Unit: **1594-20** Address: **4599 LONGLEY LANE**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89502**

If "No" please explain: **Not Applicable** Contact/Phone: **775-828-4889**

Vendor No.: **T29044530A**

NV Business ID: **NV20171192966**

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
X Highway Funds	100.00 %	Other funding	0.00 %

Agency Reference #: 114491

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/20/2021**

Anticipated BOE meeting date 01/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **3 years and 254 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is the second amendment to the original contract which provides professional architectural/engineering services for the Department of Motor Vehicles - Carson City Campus Exterior Electrical Service Entrance Replacement CIP project: CIP project No. 21-M29; SPWD Contract No. 114491. This amendment increases the maximum amount from \$56,625 to \$128,625 due to the additional electrical engineering design and construction costs required for this project.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$47,500.00	\$47,500.00	\$47,500.00	Yes - Info
a. Amendment 1:	\$9,125.00	\$9,125.00	\$56,625.00	No
2. Amount of current amendment (#2):	\$72,000.00	\$81,125.00	\$128,625.00	Yes - Action
3. New maximum contract amount:	\$128,625.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	12/05/2022 11:59:21 AM
Division Approval	nmann	12/05/2022 11:59:33 AM
Department Approval	nmann	12/05/2022 11:59:45 AM
Contract Manager Approval	lwildes	12/05/2022 12:12:54 PM
Budget Analyst Approval	klay0	12/16/2022 08:07:57 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27045**

Agency Name: ADMIN - GRANTS OFFICE	Legal Entity Name: IGX Solutions Corp
Agency Code: 088	Contractor Name: IGX Solutions Corp
Appropriation Unit: 1341-08	Address: 53 Calle Palmeras Ste 101
Is budget authority available?: Yes	City/State/Zip: San Juan, PR 00901-2414
If "No" please explain: Not Applicable	Contact/Phone: Jason Hagle 517-336-2500
	Vendor No.: PENDING
	NV Business ID: NV20222397043
To what State Fiscal Year(s) will the contract be charged?	2023-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **40DHHS-S1772 GD**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **01/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years and 180 days**

4. Type of contract: **Contract**

Contract description: **Grant Management Sys**

5. Purpose of contract:

This is a new contract to provide a grant management system for executive branch agencies.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,079,815.00**

Other basis for payment: **As invoiced by the contractor and approved by the state.**

II. JUSTIFICATION

7. What conditions require that this work be done?

OFA has been tasked with collecting grant tracking data from all federal recipients and requires a system to track that data.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have the technological expertise or equipment necessary to create a system.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**MTX
Periscope
Agate**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 333.475 and RFP #40DHHS-S1772, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee and this contract was awarded pursuant to that solicitation.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? Yes
- b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Office of Traffic Safety & DHHS. Both projects are on-going and agencies are satisfied.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	12/07/2022 09:22:05 AM
Division Approval	jkidd	12/07/2022 14:13:53 PM
Department Approval	ssands	12/07/2022 14:15:37 PM
Contract Manager Approval	ssands	12/07/2022 14:15:40 PM
EITS Approval	ljean	12/08/2022 07:33:21 AM
Budget Analyst Approval	jcoope8	12/19/2022 08:28:10 AM
BOE Agenda Approval	hfield	12/20/2022 09:13:17 AM
BOE Final Approval	Pending	



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Kristen Stout, Administrator, GRANTS, DOA
Daniel Marlow, Administrator, ASD, DOA
Jason Benshoof, IT Chief, Agency IT Services, EITS, DOA
Terri McBride, Administrative Assistant IV, GRANTS, DOA

CC: Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA
Lisa Jean, TIN Administrator, EITS, DOA

FROM: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – GRANTS – TIN 464 – *Grant Management System 2022-2023 Phase* – BA 1341

DATE: December 6, 2022

We have completed our review for the Nevada Office of Grant Procurement, Coordination and Management (GRANTS) – *Grant Management System 2022-2023 Phase*– TIN 464.

The submitted TIN, for an estimated value of \$1,079,815 in the FY22/FY23 biennium (General Fund), is to support GRANTS in its effort to simplify grant application processes by identifying and removing barriers to applying, receiving, managing, and monitoring federal grant funds.

The GRANTS agency provides a full range of grant support for other state agencies to include collaborations, coordinating grant activities with internal and external partners, obtaining and developing data matrices, and providing technical guidance. The agency also ensures Nevada has submitted accurate state and federal grant information, serves as the Single Point of Contact for Nevada grant applications, and works with agencies and sub-grantees to ensure compliance with federally mandated activities such as the Federal Funding Accountability and Transparency Act (FFATA) and the Digital Accountability and Transparency Act (DATA).

AB 445 (Section 29.63) was passed into law during the 81st Legislative Session to provide tools and/or

software products concerning grant management for use by grant professionals at state agencies, local agencies, tribal governments, and nonprofit organizations throughout Nevada. Trimetrix, Inc. (RFP# 08DOA-S1745) has been hired to determine specifically what is needed for this centralized, statewide grant management system and to develop an RFP to procure the necessary system(s).

GRANTS will use the output of the Trimetrix needs assessment, in addition to soliciting input from EITS, Smart 21 and other state stakeholders, to create an RFP for a solution to meet the needs and desires communicated by agencies. No determination has been made whether the system will be cloud based or reside on a server.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 16058	Amendment Number: 6
Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: ACT, INC.
Agency Code: 300	Contractor Name: ACT, INC.
Appropriation Unit: 2697-45	Address: 500 ACT Drive
Is budget authority available?: Yes	City/State/Zip: Iowa City, IA 52243
If "No" please explain: Not Applicable	Contact/Phone: Scott Kampmeier 319-321-9703
	Vendor No.: T29022931
	NV Business ID: NV20071357380

To what State Fiscal Year(s) will the contract be charged? **2015-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	75.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	25.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/14/2014**

Anticipated BOE meeting date 01/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **02/28/2023**

Termination Date:

Contract term: **8 years and 353 days**

4. Type of contract: **Contract**

Contract description: **Readiness Assessment**

5. Purpose of contract:

This is the sixth amendment to the original contract which provides College and Career Assessment services to 11th grade public school students. This amendment extends the termination date from February 28, 2023 to September 30, 2023 and increases the maximum amount from \$16,453,414 to \$18,481,014 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
b. Amendment 2:	\$4,073,691.00	\$4,073,691.00	\$4,073,691.00	Yes - Action
c. Amendment 3:	\$3,990,000.00	\$3,990,000.00	\$3,990,000.00	Yes - Action
d. Amendment 4:	\$6,389,723.00	\$6,389,723.00	\$6,389,723.00	Yes - Action
e. Amendment 5:	\$0.00	\$0.00	\$0.00	No
2. Amount of current amendment (#6):	\$2,027,600.00	\$2,027,600.00	\$2,027,600.00	Yes - Action
3. New maximum contract amount:	\$18,481,014.00			

and/or the termination date of
the original contract has
changed to:

09/30/2023

II. JUSTIFICATION

7. What conditions require that this work be done?

AB288 passed during the 2013 legislative session, requires that all 11th grade students participate in a College and Career Readiness Assessment, selected by the State Board of Education, beginning with the 2014-2015 school year. The ACT must be administered in the school year 2022-2023 to 1) Bridge the time required to complete the College and Career Readiness Assessment RFP Process and issue a contract for the selected solution in the next school year.; 2) Comply with both state and federal law. The Department did go out to RFP for this required assessment solution in 2022, but per State Process, did not receive approval from the State Board of Education. The Department will go out to RFP again in the coming months for a new contract.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Department of Education does not have the technical expertise or staff capacity to develop and produce a College and Career Readiness assessment for 2014-2015.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

DRC
ACT

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3132, and in accordance with NRS 333, the selected vendor had the highest scoring proposal as determined by an independently appointed evaluation committee.

d. Last bid date: 06/02/2014 Anticipated re-bid date: 02/28/2023

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Employment, Training and Rehabilitation - 12/5/2012 - Current - Satisfactory

Department of Education - 7/1/2013 - 6/30/2014 - Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	12/06/2022 09:01:41 AM
Division Approval	carnol1	12/06/2022 09:01:44 AM
Department Approval	carnol1	12/06/2022 09:01:49 AM
Contract Manager Approval	strongc7	12/06/2022 09:03:32 AM
EITS Approval	ljean	12/06/2022 12:15:41 PM
Budget Analyst Approval	dlenzner	12/19/2022 17:53:11 PM
BOE Agenda Approval	dlenzner	12/19/2022 17:53:14 PM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
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M E M O R A N D U M

TO: Glenn Meyer, Director, Information Technology, NDE
Peter Zutz, Administrator ADAM, NDE
Heidi Haartz, Deputy Superintendent, NDE

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – NDE – TIN 336 – *CCR Assessment* – Update A – BA 2697

DATE: October 11, 2022

We have completed our review for the Nevada Department of Education's (NDE) – *CCR Assessment* – TIN 336, Update A.

The submitted TIN, for an estimated value of \$2,027,600.00 in the FY22/FY23 biennium, \$5,000,000.00 in the FY24/FY25 biennium, and \$2,500,00.00 in FY26 (75% General Fund and 25% Federal Grant funding), is to identify and secure a qualified Assessment Vendor to administer a College and Career Readiness Assessment to all students enrolled in Grade 11.

Nevada Revised Statute 390.610 requires the State Board of Education to select a College and Career Readiness Assessment for Grade 11 students. This updated TIN is to reflect a one-year ACT contract extension, and to support an RFP for the selection of a new Assessment Vendor for FY24 and beyond. The original RFP for an Assessment Vendor was completed in May of 2022 and a vendor was selected; however, the State Board of Education denied the approval of the chosen vendor and requested that NDE submit a new solicitation. NDE must extend the existing ACT contract for the CCR exam because there is not enough time to secure a new vendor before the contract ends.

Specific solution details are unknown at this time and will be determined when a final contract is

awarded, and a project plan is completed after which this TIN will be updated with additional details as appropriate.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24349** Amendment Number: **2**

Agency Name: **NDE - DEPARTMENT OF EDUCATION** Legal Entity Name: **Early Learning Insight, LLC**

Agency Code: **300** Contractor Name: **Early Learning Insight, LLC**

Appropriation Unit: **2709-22** Address: **11108 DESERT DOVE AVE**

Is budget authority available?: **Yes** City/State/Zip: **LAS VEGAS, NV 89144**

If "No" please explain: **Not Applicable** Contact/Phone: **JENNIFER DOWLEN 702/303-0189**

Vendor No.: **T32006230**

NV Business ID: **NV20171702723**

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**

Anticipated BOE meeting date 01/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Child Care Quality**

5. Purpose of contract:

This is the second amendment to the original contract which provides ongoing environment rating scales for the Child Care Development Program Quality Rating and Improvement System. This amendment increases the maximum amount from \$1,880,132 to \$2,012,303 due to the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,880,132.00	\$1,880,132.00	\$1,880,132.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
2. Amount of current amendment (#2):	\$132,171.00	\$132,171.00	\$132,171.00	Yes - Action
3. New maximum contract amount:	\$2,012,303.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

DWSS receives funding from the US Administration for Children & Families, Child Care and Development Fund (CCDF) and a minimum of 4% of CCDF funds must be used to enhance child care quality and availability.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources or expertise to perform these duties.

- 9. Were quotes or proposals solicited? No
- Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #30DOE-S1484, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 02/18/2021 Anticipated re-bid date: 07/01/2024

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

1/1/24-6/30/21-Education-Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mbro28	11/17/2022 09:35:09 AM
Division Approval	carnol1	11/17/2022 09:43:18 AM
Department Approval	carnol1	11/17/2022 09:43:21 AM
Contract Manager Approval	strongc7	11/17/2022 09:46:34 AM
Budget Analyst Approval	dlenzner	12/19/2022 18:15:31 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **27033**

Agency Name:	ADMIN - NV ST LIBRARY, ARCHIVES AND PUBLIC RECORDS	Legal Entity Name:	BYWATER SOLUTIONS, LLC
Agency Code:	332	Contractor Name:	BYWATER SOLUTIONS, LLC
Appropriation Unit:	2895-45	Address:	PO BOX 1346
Is budget authority available?:	Yes	City/State/Zip:	SANTA BARBARA, CA 93102
If "No" please explain:	Not Applicable	Contact/Phone:	Jessica Zairo 888-900-8944
		Vendor No.:	T29041260
		NV Business ID:	NV20141117639

To what State Fiscal Year(s) will the contract be charged? **2022-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Membership

Agency Reference #: 08DOA-S2165 JS

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 01/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2027**Contract term: **5 years and 180 days**4. Type of contract: **Contract**Contract description: **Integrated Library**

5. Purpose of contract:

This is a new contract to provide ongoing Integrated Library System for its shared catalog.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$312,800.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The Nevada Library Cooperative is a regional network of libraries that was formed in 1981 under the Nevada Revised Statutes. Its formation made it possible for libraries of every size and level of sophistication to digitize manual card catalogs and increase efficiency through transitioning attendant operations to computers to what is commonly known as integrated library systems (ILS).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Co-op personnel not knowledgeable

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

SirsiDynix
PTFS, INC (Liblime)
Insignia Software Corporation
innovative Interfaces Inc
ByWater Solutions
Equinox Open Library Initiative

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #08DOA-S2165, and in accordance with NRS 333, the selected vendor was the highest-scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	12/06/2022 11:02:41 AM
Division Approval	jkidd	12/07/2022 11:33:44 AM
Department Approval	ssands	12/07/2022 11:46:25 AM
Contract Manager Approval	ssands	12/07/2022 11:46:28 AM
Budget Analyst Approval	hfield	12/16/2022 15:04:01 PM
BOE Agenda Approval	hfield	12/16/2022 15:04:04 PM
BOE Final Approval	Pending	



STATE OF NEVADA
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M E M O R A N D U M

TO: Mike Strom, Administrator, NSLAPR, DOA
Kari Ward, Director, NV Library Cooperative, NSLAPR, DOA
Jennifer Victor, Budget Analyst, NSLAPR, DOA

CC: Tim Galluzi, Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, Business Process Analyst III, EITS, DOA

SUBJECT: TIN Completion Memo – NSLAPR – 349 – *Nevada Library Cooperative Integrated Library System (ILS) – BA 2895*

DATE: January 24, 2022

We have completed our review for the Department of Administration – Nevada State Library Archives and Public Records’ – *Nevada Library Cooperative Integrated Library System (ILS) – TIN 349.*

The submitted TIN, for an estimated value of \$75,000 this biennium and \$150,000 in the next biennium (100% Member Library Fees funding), is to purchase a more affordable solution to replace the current ILS vendor, Polaris/Captiva, whose costs have increased beyond the Coop's ability to pay. Currently, the NV Library Cooperative does not have a properly executed contract for an ILS. The Cooperative intends to issue an RFP for a replacement solution. This TIN is needed for the RFP process.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27014**

Agency Name: DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name: Lander County School District
Agency Code: 403	Contractor Name: Lander County School District
Appropriation Unit: 3157-00	Address: 450 E. 6th Street
Is budget authority available?: Yes	City/State/Zip: Battle Mountain, NV 89820
If "No" please explain: Not Applicable	Contact/Phone: Dr. Paul Lords 775-635-6114
	Vendor No.: T40234100
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 01/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2026**

Contract term: **3 years and 180 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **School Health Svcs**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing funds for the non-federal share for school based Medicaid services, medical screening, and diagnostic services for children who are Nevada Medicaid/Check Up eligible.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$343,368.10**

II. JUSTIFICATION

7. What conditions require that this work be done?

School Health Services are medical services provided for children who attend public schools in Nevada that are Medicaid eligible students. SHS are medically necessary services listed in the student's Plan of Care and/or preventive services that are under Early Periodic Screening, Diagnostic, and Treatment as defined in 42 Code of Federal Regulations (CFR) 440.40(b).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

SHS services must be provided by a qualified health care provider working within their scope of practice under state and federal regulations.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Various state agencies

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

- Gladys Cook, Social Services Program Spec 3 Ph: null
- Rossana Dagdagan, Social Services Program Spec 2 Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmayhall	12/01/2022 09:48:14 AM
Division Approval	ltuttl1	12/01/2022 09:55:01 AM
Department Approval	mлаufer	12/01/2022 09:57:41 AM
Contract Manager Approval	ltuttl1	12/01/2022 10:02:20 AM
Budget Analyst Approval	afrantz	12/09/2022 07:23:49 AM
BOE Agenda Approval	afrantz	12/09/2022 07:23:51 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27028**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: Netsmart Technologies, Inc.
Agency Code: 406	Contractor Name: Netsmart Technologies, Inc.
Appropriation Unit: 3168-26	Address: 11100 Nall Avenue
Is budget authority available?: Yes	City/State/Zip: Overland Park, KS 66211
If "No" please explain: Not Applicable	Contact/Phone: Jeff Matthews 913-242-6053
	Vendor No.: PUR0003686
	NV Business ID: NV20101021052

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	84.40 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	15.60 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 18112**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **01/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2026**

Contract term: **3 years and 180 days**

4. Type of contract: **Contract**

Contract description: **myAvatar**

5. Purpose of contract:

This is a new contract to provide ongoing maintenance and upgrades to the myAvatar NX Electronic Health Records System.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$5,315,720.06**

Other basis for payment: **Per Attachment AA: Scope of Work and Deliverables**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Division's application is currently operating on an aging Netsmart platform which is soon to become obsolete and there are security requirements that need to be implemented to meet DPBH ISO recommendations to secure the PII/PHI data.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DPBH does not have the resources and staff to replicate the existing myAvatar EHR system.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 221001

Approval Date: 10/04/2022

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current vendor with DPBH since 2006, satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	12/06/2022 06:55:52 AM
Division Approval	rmille8	12/06/2022 10:07:31 AM
Department Approval	rmille8	12/06/2022 10:07:38 AM
Contract Manager Approval	rmille8	12/06/2022 10:57:20 AM
EITS Approval	ljean	12/06/2022 11:52:46 AM
Budget Analyst Approval	afrantz	12/13/2022 14:08:31 PM
BOE Agenda Approval	afrantz	12/13/2022 14:08:34 PM
BOE Final Approval	Pending	



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	221001 (C)

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:	Department of Health and Human Services Division of Public and Behavioral Health	
	Contact Name and Title	Phone Number	Email Address
	Joanne Malay, Deputy Administrator Clinical Services	(702) 486-8894	jmalay@health.nv.gov
	Erin Williams, DPBH OIT ITM III	(775) 684-4213	williams@health.nv.gov
	Sharon Knigge, DCFS	(775) 684-7958	Sharon.Knigge@dcfs.nv.gov
	Ronda Miller, MA III	(775) 684-5932	rondamiller@health.nv.gov

1b	Vendor Information:	
	Vendor Name:	Netsmart Technologies, Inc.
	Contact Name:	Jeff Matthews
	Complete Address: City, State, and Zip Code	11100 Nall Avenue Overland Park, KS 66211-1612
	Telephone Number:	913-242-6053
	Email Address:	jmatthews@ntst.com

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	X
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	X	No:
	If 'No' Enter Amendment Number:	#		
	Enter CETS Number:	#		

1e	Term:				
	One (1) Time Purchase? Check One:	Yes:	No:	X	
	Contract:	Start Date:	10/15/2022	End Date:	6/30/2026

Rec'd 09/30/22 /auto ✓

1f	Funding:	
	State Appropriated:	<i>General Funds BA3168, BA3143</i>
	Federal Funds:	<i>ARPA Grant BA3168, BA3143</i>
	Grant Funds:	
	Other:	

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	<i>\$5,621,279.60</i>

2	<p>Provide a description of work/services to be performed or services with goods to be purchased:</p> <p><u><i>myAvatar NX Upgrade</i></u> <i>myAvatar is a Netsmart ONC-certified electronic health record (eHR) solution specifically designed for behavioral healthcare and addiction treatment in community-based, residential, and inpatient programs. It offers a robust set of features that support roles throughout the organization, from front desk staff and clinicians to billing administrators and executive management.</i></p> <p><i>The existing solution consists of multiple modules that work in unison to provide functionality that support staff in various disciplines. The clinical module allows staffers to document progress notes, treatment plans, psychiatric evaluations, and other assessments. The practice management and appointment scheduling modules cover areas such as billing for services, scheduling clients, researching financial eligibility and benefits, front desk check-in and check-out, admissions, discharges and a plethora of other options. Also, we recently incorporated the order entry module into myAvatar which allows clinicians to place pharmacy, lab, dietary and other orders. Staff can then review and manage drug interactions, allergies and patient-specific dosing via a clinical rules engine. On average, the 1,200 DPBH staff that use myAvatar see 16,500 outpatient and 2,500 inpatients annually.</i></p> <p><i>The current proprietary cloud hosting PaaS and associated myAvatar EHR applications and services are being provided by the existing vendor, Netsmart Technologies, Inc. The myAvatar Platform as a Service (PAAS) facilitates the delivery of consumer-driven behavioral health care providing access to existing myAvatar Electronic Health Record patients clinical and personal information. The Division's application is currently operating on an aging Netsmart platform which is soon to become obsolete.</i></p> <p><u><i>myAvatar EHR Identity and Access Management (NIAM)</i></u> <i>Multifactor Authentication to be integrated with myAvatar log on access. The model of NIAM to be used is the Federated Model, this model is utilizing our own identity provider = Azure Active Directory.</i></p> <p><u><i>myAvatar EHR Ongoing AMA CPT Codes Subscription</i></u> <i>The AMA Current Procedural Terminology (CPT) Code ensures clinically valid codes used in myAvatar are updated and maintained on a regular basis to accurately reflect current clinical practice in medicine. myAvatar uses the AMA CPT Codes which contain the five-digit code that indicates the type of service supplied to the client for health insurance companies. This ongoing service is required to ensure accurate coding for DPBH client services and claims billing.</i></p> <p><u><i>myAvatar EHR Ongoing Web Services and Scriptlink Services</i></u></p>
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myAvatar Web Services and myAvatar Scriptlink are integrated into myAvatar EHR and provides they myAvatar EHR Team with the functionality to enhance user workflows, apply business rules to application response messaging, and customize forms by location. These services allow DPBH to provide mandated federal reporting of patient care efficiently and accurately.

myAvatar EHR Ongoing Hosting/Maintenance/Support/Subscriptions

This investment is to continue ongoing Hosting, Maintenance, Support and Subscriptions for the myAvatar EHR system which supports behavioral health agency hospitals and service clients throughout ;the state of Nevada; including NNAMHS and SNAMHS; Rawson Neal Psychiatric Hospital, Stein Hospital, Lakes Crossing Center, Dini Townsend Hospital and Rural Clinic services. These facilities use myAvatar EHR to record patient personal and clinical information for our behavioral health clients whose data is stored in the Netsmart Platform as a Service (PaaS) which adheres to state and federally mandated data security requirements.

myAvatar EHR Add Users and Pharmacy Info System roles

myAvatar add 108 Users plus 30 with Pharmacy Info System roles, implementation and ongoing subscriptions, maintenance and hosting through 6/30/2026.

3	<p>What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?</p> <p><i>The current proprietary cloud hosting PaaS and associated myAvatar EHR applications and services are being provided by the existing vendor, Netsmart Technologies, Inc. The myAvatar Platform as a Service (PAAS) facilitates the delivery of consumer-driven behavioral health care providing access to existing myAvatar Electronic Health Record patients clinical and personal information. Developing a custom solution to replace the existing myAvatar PaaS would be cost prohibitive. DPBH will go to RFP in 2025 for the myAvatar EHR and all related applications and services provided by the current vendor.</i></p>
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4	<p>Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:</p> <p><i>The current proprietary cloud hosting PaaS and associated myAvatar EHR applications and services are being provided by the existing vendor, Netsmart Technologies, Inc. The myAvatar PaaS and EHR must be upgraded to NX to continue to be compliant with state and federal security requirements as well as maintaining the most current version of Microsoft products on our PaaS when Windows 10 becomes obsolete. The current version of myAvatar EHR operates with the 32-bit version of Java. This dependency introduces high level of maintenance for Field and Technical Services and the myAvatar team. A large volume of helpdesk tickets are created in which the issue can be traced to the wrong version of Java running on end user PC's. This upgrade will nullify that issue and reduce this instance. In addition, myAvatar EHR requires specific web browsers. This requirement leads to increased helpdesk tickets when end users change their browsers to an unsupported version. myAvatar NX does not require a specific web browser. It is browser agnostic which will reduce the number of myAvatar helpdesk tickets.</i></p>
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Purchasing Use Only:

Approval #:

221001@

5	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
			X
	<p>a. <u>If yes</u>, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.</p>		
<p>b. <u>If not</u>, why were alternatives not evaluated?</p>			
<p><i>Netsmart myAvatar Platform as a Service is a proprietary system and the NX upgrade will ensure DPBH continues to meet federal and state requirements for security of our client data through June 30, 2026. DPBH will go to RFP on the myAvatar EHR and all related applications and services in 2025.</i></p>			

6	Has the agency purchased these services/services with goods in the past? Check One:			Yes	No	
	<p><i>NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u></i></p>			X		
	<p>a. <u>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for these services/services with goods, the following information must be provided along with the CETS contract number(s) associated with each:</u></p>					
	Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #
	Start Date	End Date				
7/1/2021	6/30/24	\$3,310,784.73	ongoing Hosting, Support & Maint, Subscriptions	MA 14802-2 We will terminate this MA as of 10/31/22 and move ongoing services to C 18112 as of 11/1/22- 6/30/2026.	Maint Agreement	
4/15/2020	6/30/23	\$100,699.00	myAvatar Webservices/S criptlink	C 17570 Move services to C 18112 begin 7/1/2023.	22830	
1/1/2022	12/31/22	\$29,421.00	myAvatar AMA CPT Code service	40DHHS-R316804 for Netsmart AMA CPT Q-25211 Move to C 18112 as of 1/1/23	EPro Req	

Purchasing Use Only:

Approval #:

221001@

7	What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?
	<i>DPBH would not be able to meet current federal and state security requirements due to the current PaaS becoming obsolete as well as Microsoft Windows 10 retirement in 2025. In addition, myAvatar EHR requires specific web browsers. This requirement leads to increased helpdesk tickets when end users change their browsers to an unsupported version. myAvatar NX does not require a specific web browser. It is browser agnostic which will reduce the number of myAvatar helpdesk tickets.</i>

8	What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?
	<i>An alternate system to the existing EHR would require an RFP which DPBH is planning and will release in early 2025 to replace this system and all related applications, components and services.</i>

9	Will this purchase obligate the State to this vendor for future purchases? Check One:	Yes	No
	<u><i>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</i></u>	X	
	a. <i>If yes, please provide details regarding future obligations or needs.</i>		

The myAvatar EHR and related applications and services will be ongoing through 6/30/2026. DPBH will go to RFP in 2025 to replace myAvatar EHR and all associated applications and services.

Purchasing Use Only:

Approval #:

2210010

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Ronda Miller

Signature of Agency Representative Initiating Request

Ronda Miller

Print Name of Agency Representative Initiating Request

9/29/22

Date

Kelli Quintero

Signature of Agency Head Authorizing Request

Kelli Quintero

Print Name of Agency Head Authorizing Request

9/22/2022

Date

FOR PURCHASING USE ONLY - PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.



Approved by:

Kevin D. Doty

Administrator, Purchasing Division or Designee

10/4/22

Date

Steve Sisolak
Governor



#221001 (2)

Laura E. Freed
Director

Matthew Tuma
Deputy Director

Timothy Galluzi
State CIO/Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Debi Reynolds, Deputy Administrator, DPBH, DHHS
John Borrowman, Fiscal Supervisor, DPBH, DHHS
Erin Williams, OIT IT Manager III, DPBH, DHHS
Lorraine McMullen, IT Pro. III/OIT Project Manager, DPBH, DHHS

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DPBH – TIN 373 – *myAvatar EHR PaaS NX Upgrade/NIAM MFA/Ongoing AMA CPT/Ongoing Web Services-Scriptlink/myAvatar EHR Ongoing Hosting, Maintenance, Support, Subscriptions/Add DCFS Users to DPBH myAvatar – Update A – BA 3168 and 3143*

DATE: August 17, 2022

We have completed our review for the Department of Health and Human Services (DHHS), Division of Public and Behavioral Health's (DPBH) – *myAvatar EHR PaaS NX Upgrade/NIAM MFA/Ongoing AMA CPT/Ongoing Web Services-Scriptlink/myAvatar EHR Ongoing Hosting, Maintenance, Support, Subscriptions/Add DCFS Users to DPBH myAvatar – TIN 373, Update A.*

The submitted TIN, for an estimated value of \$ 1,482,784.57 in the FY22/FY23 biennium, \$2,729,932.69 in the FY24/FY25 biennium, and \$1,408,562.34 in FY26 (a total increase of \$4,758,735.60) (70% General Fund, 30% Federal Grant - ARPA), is to support updates to myAvatar EHR services and costs.

The current version of myAvatar EHR is running on an aging Netsmart platform and operates with the 32-bit version of Java. This dependency requires a high level of maintenance and countless helpdesk work tickets, with the root cause often being an incompatible version of Java running on end users' PCs. This

#221001e

older version of myAvatar EHR is recommended to run on Windows 10, which will be retired on October 14, 2025.

The upgraded version of myAvatar NX is a cloud-based PaaS that is browser agnostic which will greatly reduce the number of Help Desk tickets.

The updated scope includes:

myAvatar NX Upgrade – a Netsmart ONC-certified electronic health record (eHR) solution specifically designed for behavioral healthcare and addiction treatment in community-based, residential, and inpatient programs. It offers robust features that support roles throughout the organization, from front desk staff to executive management.

myAvatar EHR identity and Access Management (NIAM) - Multifactor Authentication will be integrated with myAvatar logon access using a NIAM Federated Model with Azure Active Directory.

myAvatar EHR Ongoing AMA CPT Codes Subscription - The AMA Current Procedural Terminology (CPT) Code ensures that clinically valid codes are used in myAvatar that are updated and maintained on a regular basis to accurately reflect current clinical practice in medicine.

myAvatar EHR Ongoing Web Services and Scriptlink Services – These services provide the ability to enhance user workflows, apply business rules to application response messaging, to customize forms by location, and to provide mandated federal reporting on patient care.

myAvatar EHR Ongoing Hosting/Maintenance/Support/Subscriptions - These ongoing services and subscriptions for the myAvatar EHR system support behavioral health hospitals and services throughout the state of Nevada.

Additionally, DPBH myAvatar EHR will add 123 DCFS Users and 30 Pharmacy Info System roles and provide ongoing subscriptions, maintenance, and hosting through 6/30/2026.

The DPBH ISO will be asked to conduct pre- and post-implementation security reviews for the investment, as the agency considers the final implementation to have an ongoing moderate security risk.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Debi Reynolds, Deputy Administrator, DPBH, DHHS
John Borrowman, Fiscal Supervisor, DPBH, DHHS
Erin Williams, OIT IT Manager III, DPBH, DHHS
Lorraine McMullen, ITP III, Project Manager, DPBH, DHHS

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DPBH – TIN 373 – *myAvatar EHR PaaS NX Upgrade/NIAM MFA/Ongoing AMA CPT/Ongoing WebServices-Scriptlink/myAvatar EHR Ongoing Hosting, Maintenance, Support, Subscriptions/Add DCFS Users to DPBH myAvatar* – Update C – BA 3168, 3143

DATE: November 30, 2022

We have completed our review for the Department of Health and Human Services (DHHS), Division of Public and Behavioral Health's (DPBH) – *myAvatar EHR PaaS NX Upgrade/NIAM MFA/Ongoing AMA CPT/Ongoing WebServices-Scriptlink/myAvatar EHR Ongoing Hosting, Maintenance, Support, Subscriptions/Add DCFS Users to DPBH myAvatar*– TIN 373, Update C.

The submitted TIN, for an estimated value of \$1,158,291.52 in the FY22/FY23 biennium, \$2,739,426.14 in the FY24/FY25 biennium, and \$1,418,002 for FY26 (70% General Fund, 30% ARPA), is to update FY23 costing for Transition and Decommission Plan and full year cost for CPT codes.

The current version of myAvatar EHR is running on an aging Netsmart platform and operates with the 32-bit version of Java. This dependency requires a high level of maintenance and countless helpdesk work tickets, with the root cause often being an incompatible version of Java running on end users' PCs. The upgraded version of myAvatar NX is a cloud-based PaaS that is browser agnostic which will greatly reduce the number of Help Desk tickets.

The scope includes:

myAvatar NX Upgrade – a Netsmart ONC-certified electronic health record (eHR) solution specifically designed for behavioral healthcare and addiction treatment in community-based, residential, and inpatient programs. It offers robust features that support roles throughout the organization, from front desk staff to executive management.

myAvatar EHR identity and Access Management (NIAM) - Multifactor Authentication will be integrated with myAvatar logon access using a NIAM Federated Model with Azure Active Directory.

myAvatar EHR Ongoing AMA CPT Codes Subscription - The AMA Current Procedural Terminology (CPT) Code ensures that clinically valid codes are used in myAvatar that are updated and maintained on a regular basis to accurately reflect current clinical practice in medicine.

myAvatar EHR Ongoing Web Services and Scriptlink Services – These services provide the ability to enhance user workflows, apply business rules to application response messaging, to customize forms by location, and to provide mandated federal reporting on patient care.

myAvatar EHR Ongoing Hosting/Maintenance/Support/Subscriptions - These ongoing services and subscriptions for the myAvatar EHR system support behavioral health hospitals and services throughout the state of Nevada.

Additionally, DPBH myAvatar EHR will add 123 DCFS Users and 30 Pharmacy Info System roles and provide ongoing subscriptions, maintenance, and hosting through 6/30/2026.

The DPBH ISO will be asked to conduct pre- and post-implementation security reviews for the investment, as the agency considers the final implementation to have an ongoing moderate security risk.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 18259	Amendment Number: 3
Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: Netsmart Technologies, Inc.
Agency Code: 406	Contractor Name: Netsmart Technologies, Inc.
Appropriation Unit: 3168-26	Address: 1100 Nall Avenue
Is budget authority available?: Yes	City/State/Zip: Overland Park, KS 66211-1612
If "No" please explain: Not Applicable	Contact/Phone: Jeff Matthews 913-242-6053
	Vendor No.: PUR0003686
	NV Business ID: NV20101021052

To what State Fiscal Year(s) will the contract be charged? **2017-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **RFP 3249/C 15849**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/19/2016**
 Anticipated BOE meeting date **01/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **01/31/2023**

Contract term: **9 years and 194 days**

4. Type of contract: **Lease/Purchase Agreement**

Contract description: **Pharmaceutical Equip**

5. Purpose of contract:

This is the third amendment to the original contract which provides leased pharmaceutical dispensing equipment. This amendment extends the termination date from January 31, 2023 to June 30, 2026 and increases the maximum amount from \$2,400,000.00 to \$3,649,858.38 due to annual payment and lease increases.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$2,400,000.00	\$2,400,000.00	\$2,400,000.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
b. Amendment 2:	\$0.00	\$0.00	\$0.00	No
2. Amount of current amendment (#3):	\$1,249,858.38	\$1,249,858.38	\$1,249,858.38	Yes - Action
3. New maximum contract amount:	\$3,649,858.38			
and/or the termination date of the original contract has changed to:	06/30/2026			

II. JUSTIFICATION

7. What conditions require that this work be done?

Pharmaceutical dispensing equipment is required at state run facilities to reduce human error and increase patient safety.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees have the knowledge to operate the equipment, however it is more cost effective for the state to lease the equipment rather than purchasing.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3249, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 05/04/2016 Anticipated re-bid date: 03/25/2025

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current vendor with the Division of Public and Behavioral Health and Division of Child and Family Services since 2006 - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

rmille8

12/12/2022 15:53:42 PM

Division Approval	rmille8	12/12/2022 15:53:46 PM
Department Approval	rmille8	12/12/2022 15:53:51 PM
Contract Manager Approval	rmille8	12/13/2022 07:43:47 AM
EITS Approval	ljean	12/13/2022 08:32:23 AM
Budget Analyst Approval	afrantz	12/13/2022 13:54:33 PM
BOE Agenda Approval	afrantz	12/13/2022 13:54:42 PM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Debi Reynolds, Deputy Director, Admin Services, DHHS, DPBH
John Borrowman, Fiscal Manager, DHHS, DPBH
Lorraine McMullen, OIT IT Manager I PMO, DHHS, DPBH
Stacy King, OIT IT Professional III, DHHS, DPBH

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DPBH – TIN 629 – *Pyxis Medication Management System* – BA 3168

DATE: October 31, 2022

We have completed our review for the Department of Health and Human Services (DHHS), Division of Public and Behavioral Health's (DPBH) – *Pyxis Medication Management System* – TIN 629.

This updated TIN, for an estimated value of \$166,805.06 in the FY22/FY23 biennium, \$707,787.27 in the FY24/FY25 biennium, and \$375,266.01 in FY26 (100% General Fund), reflects a contract amendment for ongoing leasing, licensing, subscriptions, support, and maintenance services for the Pyxis Medication Management System from 1/1/2023 to 6/30/2026. The original TIN (T406190313075003) was to establish a statewide contract.

Pharmaceutical dispensing equipment is required at state run facilities to reduce human error and increase patient safety.

The agency considers the investment and final implementation to have an ongoing moderate security risk, as personal identification information is transported, stored, and/or processed with the solution and it is subject to federal and/or other security standards.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.



BA 3168
C 15849-2

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval #:	4740

CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	Agency Contact Information: Note: Approved copy will be sent to <u>only</u> to the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:	<i>Division of Public and Behavioral Health</i>	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>Erin Williams, DPBH OIT ITM III</i>	<i>(775) 684-4213</i>	<i><u>williams@health.nv.gov</u></i>
	<i>Joanne Malay, Deputy Administrator</i>	<i>(702) 486-8894</i>	<i><u>jmalay@health.nv.gov</u></i>
	<i>Ronda Miller, DPBH MA III</i>	<i>(775) 684-5932</i>	<i><u>rondamiller@health.nv.gov</u></i>

2	Contractor Information:	
	Contractor Name:	<i>Netsmart Technologies</i>
	Contact Name:	<i>Jeff Matthews</i>
	Complete Address: City, State and Zip Code	<i>11000 Nall Avenue Overland Park, KS 66211</i>
	Phone Number:	<i>913-202-1660</i>
	Email Address:	<i><u>jmatthews@ntst.com</u></i>

3	List <u>all previous</u> Contract Information for which the agency has contracted with this vendor (contract history):			
	Solicitation Type, if applicable:		#:	
	Enter CETS Number:			
	Contract Amount:			
	Contract Term:	Start Date:		End Date:

Purchasing Use Only:	
Approval #:	474②

Current Contract Information:				
Solicitation Type, if applicable:			#:	
4	Enter CETS Number:	#18259		
	Initial Contract Amount:	\$2,400,000.00		
	Contract Term:	Start Date:	12/19/2016	End Date: 12/12/2021

Amendment Information – List <u>all previously</u> approved amendments:				
	<i>Amd #:</i>	<i>Brief Synopsis of What Amendment Accomplished:</i>	<i>Dollar Change in Contract Amount</i>	<i>Change in End Date</i>
5	1	Extended Termination Date	0.00	12/31/2022

<u>Proposed</u> Amendment Information:				
	<i>Amd #:</i>	<i>Brief Synopsis of What the Requested Amendment will Accomplish</i>	<i>Dollar Change in Contract Amount</i>	<i>Change in End Date</i>
6	2	Continue Pyxis Ongoing Leasing and Services	\$1,249,858.38	6/30/2026

7		What is the justification to extend the contract term beyond the State’s four (4) year re-solicitation policy (SAM 0338)?
		<i>The reason for this waiver is to cover the continued licensing, maintenance and support. The Pyxis Medication Management System solution is an ongoing service, and will be contracted through 6/30/26. DPBH will soliciting bids under RFP in 2025 for the myAvatar EHR System and all interfaced components, including the Pyxis Medication Management System.</i>

8		What are the potential consequences to the State if the contract extension request is denied?
		<i>The Pyxis Medication Management System integrates seamlessly with the existing Netsmart myAvatar Platform as a Service (PAAS) facilitating the delivery of consumer-driven care providing clinicians with myAvatar Electronic Health Record patients clinical and personal information supporting Inpatient Medication Dispensing Management. This is an add-on system, developing a custom solution to integrate with the existing PAAS would be cost prohibitive.</i>

Purchasing Use Only:	
Approval #:	474⑩

By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Ronda Miller

Signature of Agency Representative Initiating Request

Ronda Miller

11/2/22

Print Name of Agency Representative Initiating Request

Date

Kelli P. Quintero

Signature of Agency Head Authorizing Request

Kelli Quintero

11/2/22

Print Name of Agency Head Authorizing Request

Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135(5) and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.



Signed:

Kevin D. Doty

Administrator, Purchasing Division or Designee

11/8/22

Date

Steve Sisolak
Governor



Laura E. Freed
Director
Matthew Tuma
Deputy Director
Timothy Galluzi
State CIO/Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Debi Reynolds, Deputy Director, Admin Services, DHHS, DPBH
John Borrowman, Fiscal Manager, DHHS, DPBH
Lorraine McMullen, OIT IT Manager I PMO, DHHS, DPBH
Stacy King, OIT IT Professional III, DHHS, DPBH

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DPBH – TIN 629 – *Pyxis Medication Management System* – BA 3168

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Pharmaceutical dispensing equipment is required at state run facilities to reduce human error and increase patient safety.

The agency considers the investment and final implementation to have an ongoing moderate security risk, as personal identification information is transported, stored, and/or processed with the solution and it is subject to federal and/or other security standards.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26922**

Agency Name:	COMMISSION ON MINERAL RESOURCE	Legal Entity Name:	UNIVERSITY OF NEVADA RENO
Agency Code:	500	Contractor Name:	NEVADA SYSTEM OF HIGHER EDUCATION BOARD OF REGENTS
Appropriation Unit:	4219-09	Address:	1664 N. Virginia St. MAIL STOP 0124
Is budget authority available?:	Yes	City/State/Zip:	Reno, NV 89557
If "No" please explain:	Not Applicable		
		Contact/Phone:	Annie Huhta 775-682-8735
		Vendor No.:	D35000816
		NV Business ID:	NV20161295653

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % mining
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/13/2024**

Contract term: **2 years and 13 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **NDOM-GBC Lab Equip.**

5. Purpose of contract:

This is a new interlocal agreement to provide laboratory equipment for the Nevada Mining Center for Excellence program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$146,000.00**

Other basis for payment: Fixed price defined in Scope of Work

II. JUSTIFICATION

7. What conditions require that this work be done?

This work program will achieve the responsibilities for the Division of Minerals to collect and disseminate information on the Mineral Industry in accordance with NRS 513.073(1)(2). The interlocal contract will result in assisting in Great Basin College's Nevada Mining Center for Excellence program. The program is a dual credit courses will introduce mineral resource, geology, mining and metallurgy, health and safety, economic, and sustainable mining concepts to rural high school students. Upon graduating from high school students will be able to transfer earned credits to continue their education at either the Mackay School or Great Basin College.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Mackay School of Earth Sciences and Engineering is working in partnership with Great Basin College to establish a proposed Nevada Mining Center for Excellence (MCE) in Elko, Nevada and has the expertise on the equipment needed.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vkneefel	10/21/2022 13:37:01 PM
Division Approval	vkneefel	10/21/2022 13:37:05 PM
Department Approval	vkneefel	10/21/2022 13:37:16 PM
Contract Manager Approval	rghiglie	10/21/2022 13:37:57 PM
Budget Analyst Approval	dspeed1	12/10/2022 11:59:33 AM
BOE Agenda Approval	bberry	12/19/2022 16:58:16 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23205** Amendment Number: **3**

Agency Name: **DPS-RECORDS, COMMUNICATIONS, AND COMPLIANCE** Legal Entity Name: **Unisys Corporation**

Agency Code: **655** Address: **801 Lakeview Drive Suite 100**

Appropriation Unit: **4709-22** City/State/Zip: **Bluebell, PA 19422**

Is budget authority available?: **Yes** Contact/Phone: **Michael Smith 916/806-2939**

If "No" please explain: **Not Applicable** Vendor No.: **T29043251**

NV Business ID: **NV19841004708**

To what State Fiscal Year(s) will the contract be charged? **2021-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	10.00 %	X Fees	90.00 % Program
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **RFP #65DPS-S763**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**

Anticipated BOE meeting date **01/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2027**

Contract term: **7 years**

4. Type of contract: **Contract**

Contract description: **NCJIS Modernization**

5. Purpose of contract:

This is the third amendment to the original contract which provides computer programming and related services for the replacement of the Nevada Criminal Justice Information System. This amendment increases the maximum amount from \$36,289,385.13 to \$36,427,909.13 due to the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$36,237,516.00	\$36,237,516.00	\$36,237,516.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
b. Amendment 2:	\$51,869.13	\$51,869.13	\$51,869.13	Yes - Info
2. Amount of current amendment (#3):	\$138,524.00	\$138,524.00	\$190,393.13	Yes - Action
3. New maximum contract amount:	\$36,427,909.13			

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract allows for the replacement of the current system used for storing and accessing Nevada criminal justice information. The owner of the current proprietary system has informed the Department of Public Safety (DPS) of the intent to retire within the next few years and has agreed to work with DPS during the implementation of a new system. The system is critical in supporting the safety of law enforcement agencies and communities and for the State to maintain compliance with Federal and State regulations regarding the access and storage of criminal history.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the skill set to complete the tasks for this level of modernization project.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #65DPS-S763, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 07/19/2019 Anticipated re-bid date: 07/01/2026

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval	jkolenut	12/02/2022 10:44:03 AM
Division Approval	lgallow1	12/02/2022 14:05:49 PM
Department Approval	jdekoekk	12/02/2022 14:13:42 PM
Contract Manager Approval	jdekoekk	12/09/2022 08:15:25 AM
EITS Approval	ljean	12/09/2022 08:54:50 AM
Budget Analyst Approval	bberry	12/19/2022 16:18:58 PM
BOE Agenda Approval	bberry	12/19/2022 16:19:03 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27042**

Agency Name: DCNR - DIVISION OF WATER RESOURCES	Legal Entity Name: BOARD OF REGENTS-DESERT RESEARCH INSTITUTE
Agency Code: 705	Contractor Name: BOARD OF REGENTS-DESERT RESEARCH INSTITUTE
Appropriation Unit: 4171-19	Address: DRI CONTROLLERS OFFICE 2215 RAGGIO PKWY RENO, NV 89512-1095
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89512-1095
If "No" please explain: Not Applicable	Contact/Phone: SUZANNE HUDSON 702-862-5464
	Vendor No.: D35000802
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 01/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2026**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **NWR Initiative**

5. Purpose of contract:

This is a new interlocal agreement to provide estimates of water consumption, data collection, and water use monitoring for model development and validation.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$4,637,640.00**

Other basis for payment: Payable within 30 days, upon completion and receipt of final report. The State portion is \$3,199,999 and the DRI portion is \$1,437,640. The State portion is 100% ARPA Funds.

II. JUSTIFICATION

7. What conditions require that this work be done?

This work is required to update baseline water budget science for Nevada. Current estimates of water availability are often based on 50- to 70- year old reports. This work will use state-of-the-art methods and current data, which is necessary for the Division to make well-informed water management decisions.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This work is technically specialized and requires a level of quality assurance that the agency cannot provide in the project period with current staffing and resources. In addition, DRI is an independent third-party scientific organization that will (through these studies) provide unbiased peer-reviewed public data usable by this agency or any other interested party.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

The State Engineer is authorized to enter into agreements with the Desert Research Institute under NRS 532.170.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Division has executed several agreements with the Desert Research Institute that have resulted in products widely used by governmental agencies and the public. The results have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Levi Kryder, Chief, Hydrology Section Ph: 775-684-2866

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sweb4	12/06/2022 09:52:03 AM
Division Approval	sweb4	12/06/2022 09:52:20 AM
Department Approval	pmisch	12/06/2022 10:49:14 AM
Contract Manager Approval	sweb4	12/06/2022 10:57:45 AM
Budget Analyst Approval	rjacob3	12/20/2022 10:57:48 AM
BOE Agenda Approval	nhovden	12/20/2022 11:01:18 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **27030**

Agency Name:	DCNR - DIVISION OF WATER RESOURCES	Legal Entity Name:	UNITED STATES DEPT OF INTERIOR
Agency Code:	705	Contractor Name:	UNITED STATES DEPT OF INTERIOR
Appropriation Unit:	4171-19	Address:	US GEOLOGICAL SURVEY 2730 N. DEER RUN RD. CARSON CITY, NV 89701
Is budget authority available?:	Yes	Contact/Phone:	PHILIP GARDNER 775-887-7664
If "No" please explain:	Not Applicable	Vendor No.:	PUR0000332D
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 01/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2026**Contract term: **4 years**4. Type of contract: **Interlocal Agreement**Contract description: **NWR Initiative**

5. Purpose of contract:

This is a new joint funding agreement to provide updated estimates of groundwater availability and the science supporting these estimates.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$4,616,000.00**

Other basis for payment: The State portion of the agreement is \$3,200,000 and the USGS portion is \$1,416,000. The State Portion is 100% ARPA Funds.

II. JUSTIFICATION

7. What conditions require that this work be done?

This work is required to update baseline water budget science for Nevada. Current estimates of water availability are often based on 50- to 70- year old reports. This work will use state-of-the-art methods and current data, which is necessary for the Division to make well-informed water management decisions.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This work is technically specialized and requires a level of quality assurance that the agency cannot provide in the project period with current staffing and resources. In addition, the USGS is an independent third-party scientific organization that will (through these studies) provide unbiased peer-reviewed public data usable by this agency or any other interested party.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

The State Engineer is authorized to enter into agreements with the USGS under NRS 532.170.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Division has executed many agreements with the U.S. Geological Survey that have resulted in products widely used by governmental agencies and the public. The results have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Levi Kryder, Chief, Hydrology Section Ph: 775-684-2866

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sweb4	12/02/2022 14:53:25 PM
Division Approval	sweb4	12/02/2022 14:53:28 PM
Department Approval	kwilliam	12/02/2022 15:13:01 PM
Contract Manager Approval	sweb4	12/06/2022 10:29:13 AM
Budget Analyst Approval	rjacob3	12/20/2022 10:58:06 AM
BOE Agenda Approval	nhovden	12/20/2022 10:59:22 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **26986**Agency Name: **DCNR - FORESTRY DIVISION**Agency Code: **706**Appropriation Unit: **4196-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Straube's Aircraft Services - AZ

Contractor Name: **Straube's Aircraft Services - AZ**Address: **4890 Flight line Drive**City/State/Zip: **Kingman, AZ 86401**

Contact/Phone: Jeremiah Straube 808/228-7841

Vendor No.: Pending

NV Business ID: N/A

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NDF23-1001**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date: 01/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2024**Contract term: **1 year and 180 days**4. Type of contract: **Contract**Contract description: **Aircraft Painting**

5. Purpose of contract:

This is a new contract to provide helicopter painting services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$167,000.00**

Other basis for payment: Basic items - \$152,000; Optional items - \$46,000; 10% for unforeseen expenses - \$15,200

II. JUSTIFICATION

7. What conditions require that this work be done?

This is a new contract to repair, restore and paint one of NDF's helicopters to meet agency, state and federal regulations pertaining to the appearance of service aircraft.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the knowledge or expertise to perform these services.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Matthews Aviation
Kracon Aircraft, Inc.
Century Aircraft Painting / Chino Aircraft Interiors
T&P Aero Refinishers
Aircraft Paint
Straube's Aircraft Services , AZ
Corona Air Paint

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen by a selection committee in accordance with NRS and NAC 333 to be the best suited to perform the services required by the agency and the State.

d. Last bid date: 10/11/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

The vendor is not providing services within the State of Nevada.

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

The vendor is not providing services within the State of Nevada.

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

The vendor is not registered with the Nevada Secretary of State's Office.

19. Agency Field Contract Monitor:

Brett Taylor, Helitack Supervisor Ph: 775-782-1416

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

hedmonds

11/16/2022 08:49:32 AM

Division Approval	dsorensen	11/21/2022 09:20:42 AM
Department Approval	dsorensen	11/21/2022 09:20:44 AM
Contract Manager Approval	rmorse	11/21/2022 10:12:43 AM
Budget Analyst Approval	nhovden	11/30/2022 08:44:25 AM
BOE Agenda Approval	nhovden	11/30/2022 08:46:57 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26598**

Agency Name: DETR - REHABILITATION DIVISION	Legal Entity Name: Regional Transportation Commission
Agency Code: 901	Contractor Name: Regional Transportation Commission of Southern Nevada
Appropriation Unit: 3265-09	Address: 600 S. Grant Central Pkwy# 350
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89106-4512
If "No" please explain: Not Applicable	Contact/Phone: James Shampoe 702-676-1767
	Vendor No.: T29032694
	NV Business ID: Governmental Entity
To what State Fiscal Year(s) will the contract be charged?	2023-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	21.30 %	Fees	0.00 %
X Federal Funds	78.70 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **3663-27-REHAB**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2023**

Anticipated BOE meeting date **11/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2026**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **RTC of SNV**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing skills evaluation services and bus route system training for disabled clients in southern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: \$150.00/interview; \$23.50/training hour. Invoiced monthly, payable upon acceptance of performance reports by authorized REHAB staff. Contract not to exceed: \$250,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

Many clients of BVR/BSBVI have no means to travel around Southern Nevada other than the RTC, but lack the skills/training/confidence to utilize the RTC's fixed bus routes.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the specialized training to provide this service.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Governmental Entity

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has provided satisfactory services to Rehabilitation since 2018.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sraya	11/14/2022 14:59:53 PM
Division Approval	mseibert	11/16/2022 08:58:50 AM
Department Approval	cedlefse	11/16/2022 09:52:41 AM
Contract Manager Approval	jwixon	11/17/2022 15:20:36 PM
Budget Analyst Approval	dlenzner	12/19/2022 18:10:28 PM
BOE Agenda Approval	dlenzner	12/19/2022 18:10:30 PM
BOE Final Approval	Pending	

STEVE SISOLAK
GOVERNOR



ELISA CAFFERATA
DIRECTOR

JOSHUA MARHEVKA
CHIEF FINANCIAL OFFICER

FINANCIAL MANAGEMENT

MEMORANDUM

DATE: November 17, 2022

TO: Venus B. Fajota, Executive Branch Budget Officer
Department of Administration

FROM: Elisa Cafferata, Director

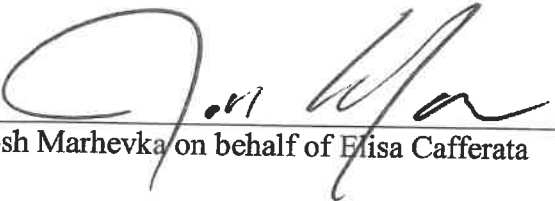
SUBJECT: RETROACTIVE INTERLOCAL AGREEMENT
Regional Transportation Commission of Southern Nevada

On behalf of the Department of Employment, Training and Rehabilitation (DETR), I respectfully request approval to execute a retroactive contract with Regional Transportation Commission of Southern Nevada (RTC). This interlocal agreement provides mobility assessments and training for the use of RTC buses, to DETR clients with disabilities. Contract negotiations were prolonged and only completed with RTC in October 2022 and in order to prevent a gap in services and training provided to Nevadans with disabilities, this contract started upon the termination of the previous agreement. This contract will be in effect from January 1, 2023 to December 31, 2026.

Thank you for your consideration of this request.

Lindsay Thompson
Contract Manager

DETR, Financial Management, Approved by:


Josh Marhevka on behalf of Elisa Cafferata

Date: 11/17/2022

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.		VARIOUS STATE AGENCIES	CONVERGEONE, INC.	OTHER: VARIOUS AGENCIES	\$9,492,958	
	Contract Description:	This is the first amendment to the original contract which provides voice and data communications services statewide. This amendment extends the termination date from February 28, 2023 to February 28, 2025 and increases the maximum amount from \$2,500,000.00 to \$11,992,957.65 due to the continued need for these services.				
	Term of Contract:	03/01/2019 - 02/28/2025	Contract # 21438			
2.		VARIOUS STATE AGENCIES	GE FORESTRY, INC.	OTHER: VARIOUS AGENCIES	\$12,226,000	
	Contract Description:	This is a new contract to provide fire fuel and vegetation reduction and forest management services including forest management hand crews, large tree removal services, forestry equipment, shrub and tree planting, and controlled fire.				
	Term of Contract:	Upon Approval - 06/07/2025	Contract # 26540			
3.		VARIOUS STATE AGENCIES	PROGRESSIVE PEST MANAGEMENT	OTHER: VARIOUS AGENCIES	\$150,000	
	Contract Description:	This is a new contract to provide fire fuel and vegetation reduction and forest management with pest control under the fire fuels and vegetation Request for Qualifications 99SWC-S1979NF.				
	Term of Contract:	Upon Approval - 06/07/2025	Contract # 26972			
4.		VARIOUS STATE AGENCIES	VOX NETWORK SOLUTIONS	OTHER: VARIOUS AGENCIES	\$3,187,147	
	Contract Description:	This is the first amendment to the original contract which provides voice and data communications services statewide. This amendment extends the termination date from February 28, 2023 to February 28, 2025 and increases the maximum amount from \$2,500,000.00 to \$5,687,147.16 due to the continued need for these services.				
	Term of Contract:	02/12/2019 - 02/28/2025	Contract # 21427			

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **21438** Amendment Number: **1**

Agency Name: **MSA MASTER SERVICE AGREEMENTS** Legal Entity Name: **CONVERGEONE, INC.**

Agency Code: **MSA** Contractor Name: **CONVERGEONE, INC.**

Appropriation Unit: **9999 - All Categories** Address: **3344 HIGHWAY 149**

Is budget authority available?: **Yes** City/State/Zip: **EAGAN, MN 55121**

If "No" please explain: **Not Applicable** Contact/Phone: **RYAN NELSON 801-209-1691**

Vendor No.: **T32004231A**

NV Business ID: **NV20011490185**

To what State Fiscal Year(s) will the contract be charged? **2019-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **99SWC-S362 GB**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/01/2019**

Anticipated BOE meeting date **01/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **02/28/2023**

Contract term: **6 years and 1 day**

4. Type of contract: **MSA**

Contract description: **Voice/Data Services**

5. Purpose of contract:
This is the first amendment to the original contract which provides voice and data communications services statewide. This amendment extends the termination date from February 28, 2023 to February 28, 2025 and increases the maximum amount from \$2,500,000 to \$11,992,957.65 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$2,500,000.00	\$2,500,000.00	\$2,500,000.00	Yes - Action
2. Amount of current amendment (#1):	\$9,492,957.65	\$9,492,957.65	\$9,492,957.65	Yes - Action
3. New maximum contract amount: and/or the termination date of the original contract has changed to:	\$11,992,957.65 02/28/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?
Voice and data communications are necessary for all State agencies.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor scored the highest points based on the evaluation committee scoring.

d. Last bid date: 10/16/2018 Anticipated re-bid date: 10/01/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	11/17/2022 13:20:23 PM
Division Approval	gdavi6	11/17/2022 13:20:27 PM
Department Approval	ldeloach	11/17/2022 13:40:28 PM
Contract Manager Approval	jsmedes	11/17/2022 14:07:57 PM
Budget Analyst Approval	bberry	12/08/2022 08:48:51 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26540**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: GE FORESTRY, INC.
Agency Code: MSA	Contractor Name: GE FORESTRY, INC.
Appropriation Unit: 9999 - All Categories	Address: 5315 MCLOUGHLIN DR
Is budget authority available?: Yes	City/State/Zip: CENTRAL POINT, OR 97502-9446
If "No" please explain: Not Applicable	Contact/Phone: Esteban Gonzalez 541-857-1106
	Vendor No.: T29045959
	NV Business ID: NV20222613217

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **RFQ 99SWC-S1979 NF**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/07/2025**

Contract term: **2 years and 188 days**

4. Type of contract: **MSA**

Contract description: **Fire Fuels Services**

5. Purpose of contract:

This is a new contract to provide fire fuel and vegetation reduction and forest management services including forest management hand crews, large tree removal services, forestry equipment, shrub and tree planting, and controlled fire.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,226,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

To reduce the risk of wildfires, fuels reduction and other services must be completed in various locations.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This contract provides fuels reduction services for agencies that do not have capability to do the work, and to assist when the volume of reduction services is such that staff cannot accomplish all work in a timely manner.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Paleo West
Bordges Timber
RK Contractors

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This RFQ is being awarded to 27 vendors that qualified in the various scopes of work.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Nancy Feser, Purchasing Officer II Ph: 775-684-0175

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	11/02/2022 09:58:16 AM
Division Approval	gdavi6	11/02/2022 09:58:18 AM
Department Approval	ldeloach	11/02/2022 11:13:44 AM
Contract Manager Approval	gdavi6	11/08/2022 13:31:35 PM
Budget Analyst Approval	bberry	12/19/2022 16:37:14 PM
BOE Agenda Approval	bberry	12/19/2022 16:46:26 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26972**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: PROGRESSIVE PEST MANAGEMENT
Agency Code: MSA	Contractor Name: PROGRESSIVE PEST MANAGEMENT
Appropriation Unit: 9999 - All Categories	Address: 911 Linda Way
Is budget authority available?: Yes	City/State/Zip: Sparks, NV 89431
If "No" please explain: Not Applicable	Contact/Phone: Manford Glock 775-322-7378
	Vendor No.: T32012359
	NV Business ID: NV20121685772

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **RFQ 99SWC-S1979 NF**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **01/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/07/2025**

Contract term: **2 years and 157 days**

4. Type of contract: **MSA**

Contract description: **Fire Fuels Reduction**

5. Purpose of contract:

This is a new contract to provide fire fuel and vegetation reduction and forest management with pest control under the fire fuels and vegetation Request for Qualifications 99SWC-S1979NF.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$150,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

To reduce the risk of wildfires, fuels reduction and other services must be completed in various locations.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This contract provides fuels reduction services for agencies that do not have capability to do the work, and to assist when the volume of reduction services is such that staff cannot accomplish all work in a timely manner.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Bridger Aerospace
Silhouette Farm & Forestry
GE Forestry**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This RFQ is being awarded to 28 vendors that qualified in the various scopes of work.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Nancy Feser, Purchasing Officer II Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	11/15/2022 09:32:16 AM
Division Approval	gdavi6	11/15/2022 09:32:18 AM
Department Approval	ldeloach	11/15/2022 11:10:06 AM
Contract Manager Approval	nfese1	11/15/2022 11:11:15 AM
Budget Analyst Approval	bberry	12/19/2022 16:47:10 PM
BOE Agenda Approval	bberry	12/19/2022 16:47:13 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 21427	Amendment Number: 1
Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: VOX NETWORK SOLUTIONS
Agency Code: MSA	Contractor Name: VOX NETWORK SOLUTIONS
Appropriation Unit: 9999 - All Categories	Address: 8000 MARINA BLVD STE 130
Is budget authority available?: Yes	City/State/Zip: BRISBANE, CA 94005-1882
If "No" please explain: Not Applicable	Contact/Phone: Allan Pedersen 650/989-1091
	Vendor No.: T29037701
	NV Business ID: NV20151706142

To what State Fiscal Year(s) will the contract be charged? **2019-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **99SWC0S362 GB**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/12/2019**
 Anticipated BOE meeting date **01/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **02/28/2023**

Contract term: **6 years and 18 days**

4. Type of contract: **MSA**

Contract description: **Voice & Data Communi**

5. Purpose of contract:

This is the first amendment to the original contract which provides voice and data communications services statewide. This amendment extends the termination date from February 28, 2023 to February 28, 2025 and increases the maximum amount from \$2,500,000 to \$5,687,147.16 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$2,500,000.00	\$2,500,000.00	\$2,500,000.00	Yes - Action
2. Amount of current amendment (#1):	\$3,187,147.16	\$3,187,147.16	\$3,187,147.16	Yes - Action
3. New maximum contract amount: and/or the termination date of the original contract has changed to:	\$5,687,147.16 02/28/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

Voice and Data Communications are necessary for all State Agencies.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor scored the highest based on the evaluation committee scoring.

d. Last bid date: 10/16/2018 Anticipated re-bid date: 10/01/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	11/17/2022 13:20:49 PM
Division Approval	gdavi6	11/17/2022 13:20:53 PM
Department Approval	ldeloach	11/17/2022 13:43:48 PM
Contract Manager Approval	jsmedes	12/01/2022 08:34:57 AM
Budget Analyst Approval	bberry	12/08/2022 08:51:10 AM

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	014	GOVERNOR'S OFFICE - OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY	ESTIPONA GROUP	FEDERAL	\$45,000	
	Contract Description:	This is a new contract to provide website design and maintenance support services for a new agency website.				
		Term of Contract:	12/09/2022 - 11/17/2024	Contract # 26958		
2.	014	GOVERNOR'S OFFICE - OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY	HR&A ADVISORS, INC.	FEDERAL	\$96,000	
	Contract Description:	This is a new contract to provide consulting services relating to specialized research, data collection, and assessment of digital literacy and equity throughout the state.				
		Term of Contract:	12/09/2022 - 10/31/2023	Contract # 26932		
3.	014	GOVERNOR'S OFFICE - OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY	HR&A ADVISORS, INC.	FEDERAL	\$36,000	
	Contract Description:	This is a new contract to provide professional services in support of the creation of a five-year statewide digital equity plan.				
		Term of Contract:	12/09/2022 - 10/31/2023	Contract # 26953		
4.	030	ATTORNEY GENERAL'S OFFICE - ADMINISTRATIVE BUDGET ACCOUNT	JACKSON LEWIS, P.C.	OTHER: STATUTORY CONTINGENCY	\$50,000	Professional Service
	Contract Description:	This is a new contract to provide outside legal counsel services to support Division of Public and Behavioral Health related to a vendor data breach.				
		Term of Contract:	11/22/2022 - 11/01/2023	Contract # 26988		
5.	030	ATTORNEY GENERAL'S OFFICE - VICTIMS OF DOMESTIC VIOLENCE	DEPARTMENT OF CORRECTIONS	FEE: REVENUE	\$35,000	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide the Automated Victim Information and Notification System.				
		Term of Contract:	07/01/2022 - 06/30/2023	Contract # 27048		
6.	060	CONTROLLER'S OFFICE	CARAHSOFT TECHNOLOGY CORP	OTHER: FEDERAL	\$58,514	
	Contract Description:	This is a new service agreement under Master Service Agreement #99SWC-NV23-13299 which provides cloud services, support, and training. This contract is contingent upon IFC approval of work program# 23FRF11302.				
		Term of Contract:	02/15/2023 - 02/14/2024	Contract # 27027		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
7.	070	DEPARTMENT OF ADMINISTRATION - HUMAN RESOURCE MANAGEMENT	THE SIMMONS GROUP	OTHER: PERSONNEL ASSESSMENT FUNDS	\$10,000	
		Contract Description: This is the first amendment to the original contract which provides human resources investigative services. This amendment extends the termination date from December 12, 2022 to June 30, 2023 and increases the maximum amount from \$10,000 to \$20,000 due to the continued need for these services. Term of Contract: 10/11/2022 - 06/30/2023 Contract # 26890				
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	JMA CONSTRUCTION CO, INC.	OTHER: BUILDINGS AND GROUNDS BUILDING RENT INCOME	\$16,270	
		Contract Description: This is a new contract to provide the removal and replacement of stair caps and pavers at the Laxalt building. Term of Contract: 12/15/2022 - 09/30/2023 Contract # 27017				
9.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	SUMMIT PLUMBING CO, LLC DBA SUMMIT SEPTIC/DRAIN SERVICES	OTHER: BUILDINGS AND GROUNDS RENT INCOME	\$20,000	
		Contract Description: This is the first amendment to the original contract which provides ongoing plumbing services for state-owned buildings in northern Nevada. This amendment increases the maximum amount from \$43,548 to \$63,548 due to increased need for this service. Term of Contract: 09/01/2019 - 08/31/2023 Contract # 22182				
10.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	XCEL MAINTENANCE SERVICES, INC.	OTHER: BUILDINGS AND GROUNDS RENT INCOME	\$82,900	
		Contract Description: This is a new contract to provide ongoing janitorial services for the State Public Works office in Las Vegas. Term of Contract: 11/28/2022 - 11/30/2026 Contract # 26996				
11.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - MARLETTE LAKE	BLUE LOCKER COMMERCIAL DIVING	OTHER: RAW WATER SALES	\$53,000	
		Contract Description: This is a new contract to provide ongoing inspections, repairs, replacement and cleanup of the pipelines, water tanks and water intakes at the Marlette Lake, Hobart Lake, Lakeview and Stewart facilities. Term of Contract: 11/21/2022 - 10/31/2026 Contract # 26951				

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
12.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - VETERAN'S CIP PROJECTS - NON-EXEC	POGGEMEYER DESIGN GROUP, INC.	BONDS 31% FEDERAL 69%	\$34,658	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the North Las Vegas Readiness Center - Loading Dock CIP project to include schematic design, design development, structural and civil engineering, bidding services, and construction documents for the construction of a new loading dock: CIP project No. 21-E01; SPWD Contract No. 115158.				
		Term of Contract:	12/15/2022 - 06/30/2025	Contract # 27044		
13.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - VETERAN'S CIP PROJECTS - NON-EXEC	SIMPSON COULTER STUDIO	BONDS 54% FEDERAL 46%	\$46,800	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Clark County Armory - Covered Patio CIP project to include construction documents, design and materials, electrical services, and bidding services for the construction of a new shade structure: CIP project No. 21-E07; SPWD Contract No. 115206.				
		Term of Contract:	12/15/2022 - 06/30/2025	Contract # 27018		
14.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	DINTER ENGINEERING COMPANY	BONDS	\$15,000	Professional Service
	Contract Description:	This is the second amendment to the original contract which provides professional architectural/engineering services for the Nevada Youth Training Center - Access Control Systems and Interior Lighting Replacement CIP project: CIP project No. 21-M02-14 & 21-S08-6; SPWD Contract No. 114320. This amendment increases the maximum amount of \$223,085 to \$238,085 due to additional electrical services required for the integration of the interior and exterior lighting.				
		Term of Contract:	10/12/2021 - 06/30/2025	Contract # 24913		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
15.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - 2013 DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	PETTY & ASSOCIATES, INC.	BONDS	\$18,000	Professional Service
		Contract Description:	This is the second amendment to the original contract which provides professional architectural/engineering services for the Carson City Attorney General's Building - Central Plant Renovation CIP project: CIP project No.19-M30; SPWD Contract No.113320. This amendment increases the maximum amount from \$89,600 to \$107,600 due to additional engineering services and structural repairs.			
		Term of Contract:	03/10/2020 - 06/30/2023	Contract # 22863		
16.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES AND AGRICULTURE CIP PROJECTS - NON-EXEC	ARCHITECTS + LLC	BONDS	\$18,323	Professional Service
		Contract Description:	This is the first amendment to the original contract which provides professional architectural/engineering services for the Reno Purchasing Warehouse - Emergency Generator Replacement CIP project: CIP project No.19-M01 & 19-M07; SPWD Contract No. 113433. This amendment increases the maximum amount from \$211,000 to \$229,323 due to the addition of NV Energy utility application fees.			
		Term of Contract:	06/09/2020 - 06/30/2023	Contract # 23218		
17.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES AND AGRICULTURE CIP PROJECTS - NON-EXEC	FRAME ARCHITECTURE, INC.	BONDS 53% OTHER: AGENCY FUNDED CIP 47%	\$31,455	Professional Service
		Contract Description:	This is a new contract to provide professional architectural/engineering services for the Fort Churchill State - Facilities Maintenance & ADA Upgrades CIP project to include bidding and construction administration, electrical and mechanical design for the shop site and restroom upgrades: CIP project No. 21-M45; SPWD Contract No. 115195.			
		Term of Contract:	12/14/2022 - 06/30/2025	Contract # 26998		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
18.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	ARCHITECTS + LLC	BONDS	\$52,500	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the EICON Building - Elevator Modernization CIP project to include architectural and electrical engineering services, schematic design, design development, construction documents, and bidding/construction administration services for the upgrades to the elevator: CIP project No. 21-M12; SPWD Contract No. 115175.				
		Term of Contract:	12/13/2022 - 06/30/2025	Contract # 26978		
19.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	BURKE CONSTRUCTION GROUP, INC.	OTHER: FEDERAL	\$93,127	Professional Service
	Contract Description:	This is a new contract to provide owner construction manager at risk services for the Las Vegas Detention Center - Forensics Facility Renovation CIP project: CIP project No. 23-A018; SPWD Contract No. 115224.				
		Term of Contract:	12/19/2022 - 12/31/2026	Contract # 27068		
20.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC.	OTHER: AGENCY FUNDED CIP	(\$47,375)	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides professional architectural/engineering services for the Early Intervention/Child Behavioral Services - Epidemiology and Laboratory Capacity CIP project: CIP project No. 21-A018; SPWD Contract No. 114268. This amendment decreases the maximum amount from \$49,000 to \$1,625 due to the project being cancelled.				
		Term of Contract:	09/29/2021 - 06/30/2025	Contract # 24864		
21.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	PAUL CAVIN ARCHITECT, LLC	OTHER: AGENCY FUNDED CIP	\$44,100	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Nevada Air National Guard STARBASE - Restroom Renovation CIP project, to include schematic design, design development, bidding assistance and construction documents for the restroom renovations in Building 76: CIP project No. 23-A011; SPWD Contact No. 115147.				
		Term of Contract:	12/06/2022 - 06/30/2025	Contract # 26965		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
22.	101	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS - TOURISM	RANCHO MESQUITE CASINO, LLC	OTHER: LODGING TAX	\$49,000	
	Contract Description:	This is a new contract to provide conference hosting and lodging services for the annual Rural Roundup Conference.				
		Term of Contract:	12/06/2022 - 05/01/2023	Contract # 27022		
23.	111	DEPARTMENT OF INDIGENT DEFENSE SERVICES	SILVER LEGACY RESORT CASINO	GENERAL	\$10,000	
	Contract Description:	This is a new contract with the Silver Legacy to provide conference accommodations for the 2023 annual conference.				
		Term of Contract:	12/14/2022 - 05/06/2023	Contract # 27047		
24.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - NETWORK TRANSPORT SERVICES	NOMADIC BROADCASTING, LLC	OTHER: REVENUE	\$29,212	
	Contract Description:	This is a new revenue contract to provide rack space rentals at the Winnemucca Mountain communication site in Humboldt County.				
		Term of Contract:	07/01/2022 - 06/30/2026	Contract # 26928		
25.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - NETWORK TRANSPORT SERVICES	WHITE PINE COUNTY SHERIFF'S DEPARTMENT	OTHER: REVENUE	\$29,212	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide rack space rental at Dolly Varden Mountains HP communication site in Elko County and Cave Mountain communication site in White Pine County.				
		Term of Contract:	07/01/2022 - 06/30/2026	Contract # 26917		
26.	240	DEPARTMENT OF VETERANS SERVICES - SOUTHERN NEVADA VETERANS HOME ACCOUNT	RAI AUTO INVESTMENTS, INC.	OTHER: PRIVATE/COUNTY 35% FEDERAL 65%	\$24,336	
	Contract Description:	This is a new contract to provide ongoing vehicle maintenance services.				
		Term of Contract:	11/21/2022 - 10/31/2024	Contract # 26989		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
27.	270	CANNABIS COMPLIANCE BOARD - MARIJUANA REGULATION AND CONTROL ACCOUNT	HENRY & HORNE, LLP	FEE: LICENSURE	\$41,376	
		Contract Description: This is a new contract to provide a computerized random drawing system to select the final application numbers that will be eligible for cannabis consumption lounge licenses. Term of Contract: 11/22/2022 - 12/15/2023 Contract # 26985				
28.	300	DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO	FEDERAL	\$67,358	Exempt
		Contract Description: This is the first amendment to the original contract which provides an ongoing Infant, Toddler and Child Development Associate Training Program. This amendment increases the maximum amount from \$1,115,836 to \$1,183,194 due to the increased need for these services. Term of Contract: 07/01/2020 - 06/30/2024 Contract # 23171				
29.	315	STATE PUBLIC CHARTER SCHOOL AUTHORITY	MICHELLE DOANE	FEE: CHARTER SCHOOL	\$23,976	
		Contract Description: This is a new contract to provide external reviews of charter school applications. Term of Contract: 12/19/2022 - 11/30/2026 Contract # 27061				
30.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID	CARSON CITY HEALTH AND HUMAN SERVICES	OTHER: REVENUE	\$21,480	Exempt
		Contract Description: This is the first amendment to the original revenue contract which provides the non-federal share for medical care of indigent persons within the Medicaid County Match Program. This amendment increases the maximum contract amount from \$2,513,167.61 to \$2,534,647.20 due to the increased need for these services. Term of Contract: 07/01/2021 - 06/30/2023 Contract # 25650				
31.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - RADIATION CONTROL PROGRAM	AITHENT, INC.	FEE: RAD MATERIAL AND X-RAY	\$38,880	Sole Source
		Contract Description: This is the second amendment to the original contract which provides upgrades to the web-based regulatory licensing and credentialing system. This increases the maximum amount from \$92,900 to \$131,780 due to additional system requirements. Term of Contract: 02/09/2021 - 12/31/2022 Contract # 23805				

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
32.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - SOUTHERN NEVADA ADULT MENTAL HEALTH SERVICES	KONE, INC.	GENERAL	\$55,344	
33.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - SOUTHERN NEVADA ADULT MENTAL HEALTH SERVICES	TRE BARNEN, LLC DBA RED STAR FENCE COMPANY	GENERAL	\$10,120	
34.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - NORTHERN NEVADA ADULT MENTAL HEALTH SERVICES	JANET URBINA TAPIA	GENERAL	\$25,000	
35.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - WOMEN, INFANT, AND CHILDREN FOOD SUPPLEMENT	WESTERN MICHIGAN UNIVERSITY	FEDERAL	\$18,310	Exempt

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
36.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - COMMUNICABLE DISEASES	GNOMON, INC.	FEDERAL	\$29,332	Sole Source
		Term of Contract:	01/01/2023 - 12/31/2023	Contract # 26995		
37.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - JUVENILE JUSTICE SERVICES	PINNACLE CONSULTING & ADVISORS, LLC	FEDERAL	\$45,000	
		Term of Contract:	12/09/2022 - 06/30/2023	Contract # 26993		
38.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SUMMIT VIEW YOUTH CENTER	JENSON TOTAL SERVICES	GENERAL	\$45,440	
		Term of Contract:	11/28/2022 - 09/30/2026	Contract # 26899		
39.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - NEVADA YOUTH TRAINING CENTER	CANYON CONSTRUCTION COMPANY	GENERAL	\$24,999	
		Term of Contract:	11/28/2022 - 06/30/2023	Contract # 26901		
40.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - NEVADA YOUTH TRAINING CENTER	MONTROSE GLASS, LLC	GENERAL	\$24,910	
		Term of Contract:	11/28/2022 - 06/30/2023	Contract # 26837		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
41.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - NEVADA YOUTH TRAINING CENTER	SG OPTICAL, LLC	GENERAL	\$58,140	
		Contract Description:	This is the second amendment to the original contract which provides ongoing ophthalmic services. This amendment extends the termination date from December 31, 2022 to June 30, 2026 and increases the maximum amount from \$6,120 to \$64,260 due to the continued need for these services.			
42.	431	OFFICE OF THE MILITARY	BATTLE BORN PEST, LLC	GENERAL 50% FEDERAL 50%	\$84,788	
		Contract Description:	This is a new contract to provide ongoing pest control services for facilities statewide.			
43.	431	OFFICE OF THE MILITARY	MMC CONTRACTORS WEST, INC.	GENERAL 50% FEDERAL 50%	\$99,522	
		Contract Description:	This is a new contract to provide ongoing maintenance, repair and inspection services of the heating, ventilation, and air conditioning systems for facilities in southern Nevada.			
44.	440	DEPARTMENT OF CORRECTIONS - STEWART CONSERVATION CAMP	ECOLAB, INC.	GENERAL	\$20,961	
		Contract Description:	This is the first amendment to the original contract which provides for the lease/purchase and maintenance support of commercial dishwashers for various conservation camps throughout the state. This amendment extends the termination date from December 31, 2022 to December 31, 2023 due to the continued need for these services.			
45.	550	DEPARTMENT OF AGRICULTURE - AGRICULTURE ADMINISTRATION	NDI PLUMBING	GENERAL	\$48,000	
		Contract Description:	This is a new contract to provide ongoing plumbing services for facilities throughout the state.			
46.	650	DEPARTMENT OF PUBLIC SAFETY - TRAINING	SIERRA AIR, INC.	GENERAL 58% HIGHWAY 42%	\$14,520	
		Contract Description:	This is a new contract to provide heating ventilation and air conditioning maintenance services for the Carson City facility.			
			Term of Contract:	01/01/2023 - 12/31/2026	Contract # 26983	

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
47.	690	COLORADO RIVER COMMISSION	HOLLEY DRIGGS, LTD	FEE: HYDROPOWER ADMINISTRATIVE CHARGE	\$97,000	Professional Service
		Term of Contract:	11/22/2022 - 11/30/2024	Contract # 27004		
48.	702	DEPARTMENT OF WILDLIFE - DIRECTOR'S OFFICE	ARROW PRO LAND SURVEYS AND CONSULTING, LLC	FEE: SPORTSMEN	\$45,000	Professional Service
		Term of Contract:	12/06/2022 - 10/31/2026	Contract # 26865		
49.	702	DEPARTMENT OF WILDLIFE - DIRECTOR'S OFFICE	COMPREHENSIVE ELECTRICAL DESIGNS, LLC	FEE: SPORTSMEN	\$50,000	
		Term of Contract:	01/01/2023 - 12/31/2026	Contract # 26952		
50.	702	DEPARTMENT OF WILDLIFE - OPERATIONS	DYER ENGINEERING CONSULTANTS, INC.	FEE: SPORTSMEN	\$46,500	Professional Service
		Term of Contract:	04/09/2019 - 03/31/2023	Contract # 21568		
51.	702	DEPARTMENT OF WILDLIFE - LAW ENFORCEMENT	NATIONAL ASSOCIATION OF STATE BOATING LAW ADMINISTRATORS	FEDERAL	\$13,000	
		Term of Contract:	12/05/2022 - 10/31/2026	Contract # 26893		
52.	702	DEPARTMENT OF WILDLIFE - GAME MANAGEMENT	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO	FEE: GAME PREDATOR MANAGEMENT	\$75,000	Exempt
		Term of Contract:	11/28/2022 - 06/30/2023	Contract # 26485		
53.	702	DEPARTMENT OF WILDLIFE - FISHERIES MANAGEMENT	JAMIN MORRIS	FEE: AQUATIC INVASIVE SPECIES DECAL 25% FEDERAL 75%	\$12,500	
		Term of Contract:	12/19/2022 - 06/30/2023	Contract # 26895		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
54.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	B & C CABINETS & MILLWORK, INC.	FEE: BUSINESS ENTERPRISE PROGRAM	\$60,000	
55.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	CANYON ELECTRIC CO., INC.	FEE: BUSINESS ENTERPRISE PROGRAM	\$50,000	
56.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - VOCATIONAL REHABILITATION	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, LAS VEGAS	FEDERAL	\$90,000	Exempt
57.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - VOCATIONAL REHABILITATION	PUBLIC CONSULTING GROUP, INC.	GENERAL 21.3% FEDERAL 78.7%	\$68,900	

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
58.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - ADMINISTRATION	CHEROKEE CHEMICAL CO., INC.	OTHER: COST ALLOCATED	\$11,120	
		Contract Description: This is a new contract to provide water treatment to the water chillers at the East Third Street locations in Carson City. Term of Contract: 11/21/2022 - 09/30/2026 Contract # 26877				
59.	B001	LICENSING BOARDS AND COMMISSIONS - ACCOUNTANCY	CASEY NEILON, INC.	FEE: LICENSURE	\$47,300	
		Contract Description: This is a new contract to provide financial statement audits. Term of Contract: 12/19/2022 - 12/31/2026 Contract # 27001				
60.	B015	LICENSING BOARDS AND COMMISSIONS - MEDICAL EXAMINERS	SUTTON HAGUE	FEE: LICENSURE	\$45,000	Professional Service
		Contract Description: This is a new contract to provide legal services. Term of Contract: 01/01/2023 - 12/31/2024 Contract # 27021				
61.	B021	LICENSING BOARDS AND COMMISSIONS - ORIENTAL MEDICINE	THE GRIFFIN COMPANY	FEE: LICENSURE	\$14,000	
		Contract Description: This is a new contract to provide lobbying services. Term of Contract: 12/01/2022 - 06/30/2023 Contract # 26971				
62.	B023	LICENSING BOARDS AND COMMISSIONS - PHYSICAL THERAPY EXAMINERS	ARC DOCUMENT SOLUTIONS, LLC	FEE: LICENSURE	\$15,970	
		Contract Description: This is a new contract to provide scanning of paper documents into digital files. Term of Contract: 11/28/2022 - 06/30/2023 Contract # 27003				
63.	B023	LICENSING BOARDS AND COMMISSIONS - PHYSICAL THERAPY EXAMINERS	K. NEENA LAXALT CONSULTING	FEE: LICENSURE	\$24,000	
		Contract Description: This is a new contract to provide lobbying services. Term of Contract: 01/01/2023 - 12/31/2023 Contract # 27009				

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26958**

Agency Name: OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY	Legal Entity Name: ESTIPONA GROUP ADVERTISING
Agency Code: 014	Contractor Name: ESTIPONA GROUP ADVERTISING
Appropriation Unit: 1003-23	Address: & PUBLIC RELATIONS PO BOX 10606
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89510-0606
If "No" please explain: Not Applicable	Contact/Phone: CHELSEY BRICE 775-636-7330
	Vendor No.: T29035435
	NV Business ID: NV19951042070

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 01GO-S22154 SS

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/09/2022**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/17/2024**

Contract term: **1 year and 344 days**

4. Type of contract: **Contract**

Contract description: **Website Design**

5. Purpose of contract:

This is a new contract to provide for the website design, maintenance, graphic design, editing, and copy to support the Office of Science, innovation and Technology in the creation of a public website.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Governor's Office of Science, Innovation and Technology (OSIT) is the State Broadband Office and is responsible for overseeing and operationalizing Nevada's Statewide Broadband Connectivity Strategy.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of expertise

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

vTech Solution
Estipona Group
MXT Media
FDBK LLC
King Production
Concept2Completion

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #01GO-S2154, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/07/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, Office of Science, Innovation & Technology service satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Brian Mitchell, Director Ph: 775-687-0987

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dcarloso4	11/17/2022 11:16:12 AM
Division Approval	jkidd	11/17/2022 13:51:16 PM
Department Approval	ssands	11/17/2022 15:41:48 PM
Contract Manager Approval	ssands	12/06/2022 09:02:27 AM
Budget Analyst Approval	jpeat	12/09/2022 09:57:15 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26932**

Agency Name: OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY	Legal Entity Name: HR&A Advisors
Agency Code: 014	Contractor Name: HR&A Advisors
Appropriation Unit: 1003-23	Address: 99 Hudson Street, Floor 3
Is budget authority available?: Yes	City/State/Zip: New York, NY 10013
If "No" please explain: Not Applicable	Contact/Phone: Danny Fuchs 212/644-5517
	Vendor No.: T32012262
	NV Business ID: NV20222398000
To what State Fiscal Year(s) will the contract be charged?	2023-2024
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
General Funds 0.00 %	Fees 0.00 %
X Federal Funds 100.00 %	Bonds 0.00 %
Highway Funds 0.00 %	Other funding 0.00 %
Agency Reference #: 01GO-S2152 SS	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/09/2022**
 Anticipated BOE meeting date **11/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2023**

Contract term: **325 days**

4. Type of contract: **Contract**

Contract description: **Equity Plan**

5. Purpose of contract:

This is a new contract to provide qualified consultants or firms that specialize in research, data collection, and analysis to support OSIT in the creation of a robust and comprehensive five-year statewide digital equity plan that will guide our path to digital equity and meet the requirements established by the NTIA.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$96,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada's goal of universal access to broadband cannot be achieved without a commitment and a plan for digital equity.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of expertise

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**HR&A Advisors
Qualtrics Inc**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Highest score form bidders

d. Last bid date: 10/07/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Brian Mitchell, Director Ph: 775-687-0987

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpierro1	11/10/2022 16:50:24 PM
Division Approval	jkidd	11/14/2022 10:56:50 AM
Department Approval	ssands	12/06/2022 09:07:23 AM
Contract Manager Approval	ssands	12/06/2022 09:07:26 AM
Budget Analyst Approval	jpeat	12/09/2022 09:00:55 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26953**

Agency Name:	OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY	Legal Entity Name:	HR&A Advisors, Inc.
Agency Code:	014	Contractor Name:	HR&A Advisors, Inc.
Appropriation Unit:	1003-23	Address:	99 Hudson Street, Floor 3
Is budget authority available?:	Yes	City/State/Zip:	New York, NY 10013
If "No" please explain:	Not Applicable	Contact/Phone:	Danny Fuchs 212/977-5517
		Vendor No.:	T32012262
		NV Business ID:	NV20222398000
To what State Fiscal Year(s) will the contract be charged?	2023-2024		
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.			
General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %
Agency Reference #:	01GO-S2153	SS	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/09/2022**
 Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2023**

Contract term: **325 days**

4. Type of contract: **Contract**

Contract description: **Digital Equity Plan**

5. Purpose of contract:

This is a new contract to provide professional services in support of the creation of a robust and comprehensive five-year statewide digital equity plan that will guide our path to digital equality and meet the requirements established by the National Telecommunications and Information Administration (NTIA)

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$36,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Governor's Office of Science, Innovation and Technology (OSIT) is the State Broadband Office and is responsible for overseeing and operationalizing Nevada's Statewide Broadband Connectivity Strategy

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of expertise

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

The Artemis Global Group, Inc
Host Duplex, LLC
Coyote Security LLC
HR&A ADVISORS

DH Technology

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #01GO-S2153, and in accordance with NRS 333, the selected vendor was the only vendor that bid on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Brian Mitchell, Director Ph: 775-687-0987

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpierro1	11/10/2022 16:49:43 PM
Division Approval	jkidd	12/06/2022 09:28:03 AM
Department Approval	ssands	12/06/2022 10:21:55 AM
Contract Manager Approval	ssands	12/06/2022 10:21:59 AM
Budget Analyst Approval	jpeat	12/09/2022 10:09:25 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26988**

Agency Name: **ATTORNEY GENERAL'S OFFICE**
Agency Code: **030**
Appropriation Unit: **1030-04**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **JACKSON LEWIS, P.C.**
Contractor Name: **JACKSON LEWIS, P.C.**
Address: **200 Connell Drive
Ste 2000
Berkeley Heights, NJ 07922**
City/State/Zip: **Berkeley Heights, NJ 07922**
Contact/Phone: **Joseph.Lazzarotti@jacksonlewis.com
908-795-5205**
Vendor No.: **PENDING**
NV Business ID: **NV20131665504**

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Statutory Contingency

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/22/2022**

Anticipated BOE meeting date 01/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/01/2023**

Contract term: **343 days**

4. Type of contract: **Contract**

Contract description: **Outside Counsel**

5. Purpose of contract:

This is a new contract to provide outside counsel services to support Division of Public and Behavioral Health related to a vendor data breach. Per NRS 41.03435, this contract is to be paid from Statutory Contingency funds due to impracticable circumstances.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$50,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Jackson Lewis PC provides for services necessary for assisting and providing consultation to the Attorney General's Office related to their representation of the State of Nevada, Department of Health and Human Services Division of Public and Behavioral Health as privacy and data security counsel, including the consultation assistance related to coordination and securing forensic examination, privacy notice consideration and advice, and legal memoranda related to privacy law in and out of Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise needed for this type of matter.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: _____ Anticipated re-bid date: _____

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Pierron Tackes, DAG Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	11/18/2022 15:25:14 PM
Division Approval	jhoba2	11/18/2022 15:25:17 PM
Department Approval	jhoba2	11/18/2022 15:25:20 PM
Contract Manager Approval	Iramire7	11/18/2022 16:57:34 PM
Budget Analyst Approval	jpeat	11/22/2022 09:22:09 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27048**

Agency Name: **ATTORNEY GENERAL'S OFFICE**
Agency Code: **030**
Appropriation Unit: **1042-00**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **DEPARTMENT OF CORRECTIONS**
Contractor Name: **DEPARTMENT OF CORRECTIONS**
Address: **ATTN BABB, PAM ADMINISTRATION
PO BOX 7011
CARSON CITY, NV 89702-7011**
City/State/Zip: **CARSON CITY, NV 89702-7011**
Contact/Phone: **775-977-5539**
Vendor No.: **D44000026**
NV Business ID: **Government Entity**

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % revenue
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**

Anticipated BOE meeting date **01/2023**

Retroactive? **Yes**

If "Yes", please explain

We are requesting this contract to be retroactive to July 1, 2022 due to the Appriss Insights contract being approved late in June and the delayed turnaround time from the Department of Corrections.

3. Termination Date: **06/30/2023**

Contract term: **364 days**

4. Type of contract: **Revenue Contract**

Contract description: **VINE Systems**

5. Purpose of contract:

This is a new Interlocal Revenue contract to provide for the Automated Victim Information and Notification System (VINE). The public safety entities that utilize this system will cost share with the Office of the Attorney General.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$35,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The VINE system is utilized by several counties and public safety entities. The agencies that use this system will share the cost for the operation of this system.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not needed for work on this contract.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:
null, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	12/12/2022 09:49:11 AM
Division Approval	jhoba2	12/12/2022 09:49:37 AM
Department Approval	jhoba2	12/12/2022 09:49:41 AM
Contract Manager Approval	Iramire7	12/15/2022 14:44:23 PM
Budget Analyst Approval	jpeat	12/19/2022 08:23:33 AM

AARON D. FORD
Attorney General

CAROLINE BATEMAN
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General



JESSICA L. ADAIR
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street
Carson City, Nevada 89701

MEMORANDUM

Date: December 7, 2022

To: Jennifer Hamilton, Executive Branch Budget Officer
Governor's Finance Office

From: Lesley Volkov, Management Analyst II

Subject: Retroactive Approval for contract #27048 Department of
Corrections

We are requesting this contract to be retroactive to July 1, 2022 due to the Appriss Insights contract being approved late in June and the delayed turnaround time from the Department of Corrections.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27027**

Agency Name: CONTROLLER'S OFFICE	Legal Entity Name: CARASOFT TECHNOLOGY CORP
Agency Code: 060	Contractor Name: CARASOFT TECHNOLOGY CORP
Appropriation Unit: 1130-23	Address: 1860 Michael Faraday Drive
Is budget authority available?: Yes	Suite 100
If "No" please explain: Not Applicable	City/State/Zip: RESTON, VA 20190
	Contact/Phone: Bethany Blackwell 703/230-7435
	Vendor No.: T27011089
	NV Business ID: NV20151127305
To what State Fiscal Year(s) will the contract be charged?	2023-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % ARPA funding

Agency Reference #: **Controller's Office**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/15/2023**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/14/2024**

Contract term: **364 days**

4. Type of contract: **Other (include description): MSA Work Plan**

Contract description: **Carahsoft**

5. Purpose of contract:

This is a new service agreement under Master Service Agreement #99SWC-NV23-13299 which provides cloud services. This service agreement is to provide eSignature Enterprise Pro-Edition Envelopes Subs and Enterprise Premier support and training. This contract is contingent upon IFC approval of work program 23FRF11302.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$58,514.16**

Other basis for payment: 12,000 envelopes for \$47,617.20, Enterprise Premier Support \$10,975.91 and training \$421.05

II. JUSTIFICATION

7. What conditions require that this work be done?

Due to increased COVID-19 awards issued to agencies, more entities are registering as vendors for the State. To combat fraud and ensure security of PII, the Controller's Office utilizes DocuSign for a secure website for vendors to submit information needed to create accounts in the Advantage system, pay the vendors and issue 1099s to the vendors and IRS.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

It has been identified that the State Controller's Office will have exhausted the last contracted number of "envelopes" (vendor forms) by February 15, 2023. The overage is expected to occur prior to termination of the existing contract.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

null, null Ph: null
null, null Ph: null
null, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtilto1	12/06/2022 15:14:23 PM
Division Approval	lhoove1	12/15/2022 12:10:12 PM
Department Approval	lhoove1	12/15/2022 12:10:15 PM
Contract Manager Approval	jtilto1	12/15/2022 12:11:01 PM
Budget Analyst Approval	jpeat	12/15/2022 12:40:18 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26890** Amendment Number: **1**

Agency Name: **ADMIN - DIVISION OF HUMAN RESOURCE MANAGEMENT** Legal Entity Name: **THE SIMMONS GROUP**

Agency Code: **070** Contractor Name: **THE SIMMONS GROUP**

Appropriation Unit: **1363-04** Address: **6841 S EASTERN AVE STE 103**

Is budget authority available?: **Yes** City/State/Zip: **Las vegas, NV 89119-0001**

If "No" please explain: **Not Applicable** Contact/Phone: **702-492-5334**

Vendor No.: **T32009595**

NV Business ID: **NV20011005785**

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Personnel Assessment Funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/11/2022**

Anticipated BOE meeting date 01/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **12/11/2022**

Termination Date:

Contract term: **262 days**

4. Type of contract: **Contract**

Contract description: **Investigation Serv.**

5. Purpose of contract:

This is the first amendment to the original contract which provides human resources investigative services. This amendment extends the termination date from December 12, 2022, to June 30, 2023, and increases the maximum amount from \$10,000 to \$20,000 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$10,000.00	\$10,000.00	\$10,000.00	Yes - Info
2. Amount of current amendment (#1):	\$10,000.00	\$10,000.00	\$20,000.00	Yes - Info
3. New maximum contract amount:	\$20,000.00			
and/or the termination date of the original contract has changed to:	06/30/2023			

II. JUSTIFICATION

7. What conditions require that this work be done?

Title IV Complaint Investigation

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Staff workload and timing necessary to complete the investigation

- 9. Were quotes or proposals solicited? Yes
- Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Christensen Law Group, Ltd.
Simons, Hall, Johnston
Simmons Group LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: 10/06/2022 Anticipated re-bid date: 12/11/2022

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, this contractor has performed work for DHRM from FY21 through FY22. Performance has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rsanche6	12/05/2022 09:45:25 AM
Division Approval	jkidd	12/08/2022 08:48:25 AM
Department Approval	ssands	12/08/2022 08:51:57 AM
Contract Manager Approval	ssands	12/08/2022 08:52:05 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27017**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: JMA CONSTRUCTION CO, INC.
Agency Code: 082	Contractor Name: JMA CONSTRUCTION CO, INC.
Appropriation Unit: 1349-12	Address: PO Box 22312
Is budget authority available?: Yes	1361 E. Appion Way
If "No" please explain: Not Applicable	City/State/Zip: CARSON CITY, NV 89701
	Contact/Phone: Joseph Alotta 775-882-6347
	Vendor No.: T29045978
	NV Business ID: NV20031254722

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Building and Grounds Building Rent Revenue

Agency Reference #: **082**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/15/2022**
Anticipated BOE meeting date **01/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2023**

Contract term: **288 days**

4. Type of contract: **Contract**

Contract description: **Stair/Paver Repair**

5. Purpose of contract:

This is a new contract to provide the removal/replacement of approximately 70 pieces of stair caps on East and West stairs of the Laxalt building and the removal/replacement of approximately 24 pavers at Laxalt Plaza.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$16,270.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

This project will provide for the removal/replacement of approximately 70 pieces of stair caps on East and West stairs of the Laxalt Building, and removal/replacement of approximately 24 pavers at Laxalt Plaza. This project will ensure the longevity of this property and the aesthetic value.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the tools, materials, expertise or manpower needed to complete this project.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 338.13862 1.(b)
1. Before this State or a local government awards a contract for the completion of a public work in accordance with subsection 1 of NRS 338.1386, the State or the local government must:
(b) If the estimated cost of the public work is \$25,000 or less, solicit a bid from at least one properly licensed contractor.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

JMA Construction has worked with Buildings and Grounds since 2014, work is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

David Van Ornum, Facility Supervisor III Ph: 775-690-4526

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpierro1	12/01/2022 10:23:24 AM
Division Approval	jkidd	12/02/2022 09:56:15 AM
Department Approval	ssands	12/07/2022 08:33:18 AM
Contract Manager Approval	wpfaffp	12/14/2022 14:15:18 PM
Budget Analyst Approval	jpeat	12/15/2022 09:15:09 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22182** Amendment Number: **1**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **SUMMIT PLUMBING CO, LLC, DBA**

Agency Code: **082** Contractor Name: **SUMMIT PLUMBING CO, LLC, DBA**

Appropriation Unit: **1349-12** Address: **SUMMIT SEPTIC SEWER/DRAIN SVC
1749 Timber Court**

Is budget authority available?: **Yes** City/State/Zip: **GARDNERVILLE, NV 89410**

If "No" please explain: **Not Applicable** Contact/Phone: **Jeremy R Weston 775/267-9987**

Vendor No.: **T29008376A**

NV Business ID: **NV19991021762**

To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Building Rent Income Revenue

Agency Reference #: **ASD 2832577**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2019**

Anticipated BOE meeting date **01/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **08/31/2023**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Plumbing Services**

5. Purpose of contract:

This is the first amendment to the original contract to provide ongoing plumbing services to include drain cleaning, wet well pumping, back-flow testing, grease trap pumping, hydro-vac services, and pipe inspections to various state owned buildings in northern Nevada. This amendment increases the maximum amount from \$43,548.00 to \$63,548.00, due to a continued for this service.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$43,548.22	\$43,548.22	\$43,548.22	Yes - Info
2. Amount of current amendment (#1):	\$20,000.00	\$20,000.00	\$63,548.22	Yes - Info
3. New maximum contract amount:	\$63,548.22			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Buildings and Grounds Section is concerned with the safety, health and working conditions of all State employees. It's maintenance duties include carpentry, plumbing, electrical work, heating, ventilating and air conditioning.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of personnel and expertise

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of many of the same type vendor and Per SAM 0338.0, each contractor will be contacted to submit bids on projects.

d. Last bid date: 06/01/2019 Anticipated re-bid date: 06/01/2023

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpierro1	12/02/2022 13:32:00 PM
Division Approval	jkidd	12/07/2022 11:30:32 AM
Department Approval	ssands	12/07/2022 16:10:08 PM
Contract Manager Approval	wpfaffp	12/14/2022 08:46:27 AM
Budget Analyst Approval	jpeat	12/19/2022 13:50:02 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26996**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION Agency Code: 082 Appropriation Unit: 1349-12 Is budget authority available?: Yes If "No" please explain: Not Applicable	Legal Entity Name: XCEL MAINTENANCE SERVICES, INC. Contractor Name: XCEL MAINTENANCE SERVICES, INC. Address: 8920 COLORFUL PINES AVE City/State/Zip: LAS VEGAS, NV 89143-4403 Contact/Phone: Kathia Winchell 702/341-9235 Vendor No.: T81103343 NV Business ID: NV20021426879
--	--

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Building and Grounds Rent Revenue

Agency Reference #: 082

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/28/2022**

Anticipated BOE meeting date 01/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/30/2026**

Contract term: **4 years and 3 days**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

This is a new contract that continues ongoing janitorial services for Buildings and Grounds located at 2300 McLeod St, Las Vegas, Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$82,900.00**

Other basis for payment: FY23 \$19,510 FY24 \$20,130 FY25 \$21,230 FY26 \$22,030

II. JUSTIFICATION

7. What conditions require that this work be done?

State buildings need to be kept clean for sanitary and safety reasons.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds do not have the manpower to maintain janitorial services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Best Janitorial Services of Nevada
 Xcel Maintenance
 Accurate Building Maintenance

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest Bid Received

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has held various Janitorial Contracts, including contracts still active - the work performed is satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Ryan Reigle, Facility Supervisor I Ph: 702-486-4300

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dcarlo4	11/17/2022 11:13:11 AM
Division Approval	jkidd	11/17/2022 14:19:15 PM
Department Approval	ssands	11/17/2022 15:01:13 PM
Contract Manager Approval	wpfaffp	11/17/2022 15:10:44 PM
Budget Analyst Approval	jpeat	11/28/2022 13:00:14 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26951**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: BLUE LOCKER COMMERCIAL DIVING
Agency Code: 082	Contractor Name: BLUE LOCKER COMMERCIAL DIVING
Appropriation Unit: 1366-04	Address: SERVICES LLC
Is budget authority available?: Yes	544 ASPEN LEAF ST
If "No" please explain: Not Applicable	LAS VEGAS, NV 89144-4562
	Contact/Phone: Kelan Gondrezick 702/586-3145
	Vendor No.: T29033976
	NV Business ID: NV20121285401

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Raw Water Sales

Agency Reference #: **082**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/21/2022**

Anticipated BOE meeting date **01/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2026**

Contract term: **3 years and 344 days**

4. Type of contract: **Contract**

Contract description: **Water Inspections**

5. Purpose of contract:

This is a new contract to provide ongoing full inspections, repairs, replacement and cleanup of pipelines, potable water tanks, and intakes for the the Marlette/Hobart water systems, Lakeview and Stewart facilities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$53,000.00**

Other basis for payment: FY23 \$12,000.00 FY24 \$12,000.00 FY25 \$12,000.00 FY26 \$12,000.00-Plus \$5,000 for possible emergency services/parts

II. JUSTIFICATION

7. What conditions require that this work be done?

This system is a historic water system and the only raw water for Carson City and Storey County and the only source of raw water for Virginia City. It is critical to maintain the system in a condition calculated to assure dependable supplies of water, and sell water under equitable and fiscally sound contractual arrangements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower and expertise.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Liquivision
Infiniti Diving Service
Blue Locker

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only response received from the 3 vendors request for quotes

d. Last bid date: 10/27/2022 Anticipated re-bid date: 10/12/2026

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Blue Locker has worked with Buildings and Grounds since 2013, work is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Blake Gudmundson, Water System Manager Ph: 775-690-3598

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dcarloso4	11/07/2022 10:15:13 AM
Division Approval	jkidd	11/15/2022 16:26:08 PM
Department Approval	ssands	11/16/2022 09:03:15 AM
Contract Manager Approval	wpfaffp	11/17/2022 09:29:38 AM
Budget Analyst Approval	thick2	11/21/2022 09:39:37 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27044**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: POGGEMEYER DESIGN GROUP INC CMWORKS INC
Agency Code: 082	Contractor Name: POGGEMEYER DESIGN GROUP INC CMWORKS INC
Appropriation Unit: 1577-61	Address: 6960 SMOKE RANCH RD STE 110
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89128-3204
If "No" please explain: Not Applicable	Contact/Phone: 702-255-8100
	Vendor No.: T27006325
	NV Business ID: NV19811011150

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	69.00 %	X Bonds	31.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115158

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/15/2022**

Anticipated BOE meeting date 01/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years and 197 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Loading Dock (North Las Vegas Readiness Center) CIP project to include schematic design, design development, structural and civil engineering, bidding services, and construction documents for the new loading dock: CIP Project No. 21-E01; SPWD Contract No. 115158.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$34,657.60**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Crosby, Jason, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	12/09/2022 16:13:13 PM
Division Approval	nmann	12/09/2022 16:13:15 PM
Department Approval	nmann	12/09/2022 16:13:18 PM
Contract Manager Approval	lwildes	12/12/2022 09:12:06 AM
Budget Analyst Approval	thick2	12/15/2022 13:22:59 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27018**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: SIMPSON COULTER STUDIO
Agency Code: 082	Contractor Name: SIMPSON COULTER STUDIO
Appropriation Unit: 1577-67	Address: 151 E WARM SPRINGS RD
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89119-4101
If "No" please explain: Not Applicable	Contact/Phone: 702-435-1150
	Vendor No.: T27038348
	NV Business ID: NV20031000034

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	46.00 %	X Bonds	54.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115206

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/15/2022**
Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years and 197 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Covered Patio (Clark County Armory) CIP project, to include construction documents, design and materials, electrical services, and bidding services for the construction of the shade structure: CIP Project No. 21-E07; SPWD Contract No. 115206.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$46,800.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Progress payments based on services provided.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLP

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Nalley, Kirsten, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	12/09/2022 15:56:43 PM
Division Approval	nmann	12/09/2022 15:56:46 PM
Department Approval	nmann	12/09/2022 15:56:49 PM
Contract Manager Approval	lwildes	12/12/2022 09:13:12 AM
Budget Analyst Approval	jpeat	12/15/2022 11:11:31 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 24913	Amendment Number: 2
Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: DINTER ENGINEERING COMPANY
Agency Code: 082	Contractor Name: DINTER ENGINEERING COMPANY
Appropriation Unit: 1585-72	Address: 385 GENTRY WAY
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89502-4608
If "No" please explain: Not Applicable	Contact/Phone: KEVIN B. MELROSE 775-826-4044
	Vendor No.: T32005949
	NV Business ID: NV19861016365

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 114320

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/12/2021**
Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **3 years and 262 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is the second amendment to the original contract which provides professional architectural/engineering services for the Nevada Youth Training Center Access Control Systems and Interior Lighting Replacement: CIP Project No. 21-M02-14 & 21-S08-6; SPWD Contract No. 114320. This amendment increases the maximum amount of \$223,085.00 to \$238,085.00 due to additional electrical services for the integration of interior and exterior lighting.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$211,585.00	\$211,585.00	\$211,585.00	Yes - Action
a. Amendment 1:	\$11,500.00	\$11,500.00	\$11,500.00	Yes - Info
2. Amount of current amendment (#2):	\$15,000.00	\$15,000.00	\$26,500.00	Yes - Info
3. New maximum contract amount:	\$238,085.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	12/06/2022 11:06:47 AM
Division Approval	nmann	12/06/2022 11:06:55 AM
Department Approval	nmann	12/06/2022 11:07:05 AM
Contract Manager Approval	lwildes	12/06/2022 11:07:59 AM
Budget Analyst Approval	jpeat	12/06/2022 11:24:18 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22863	Amendment Number: 2
Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: PETTY & ASSOCIATES, INC.
Agency Code: 082	Contractor Name: PETTY & ASSOCIATES, INC.
Appropriation Unit: 1590-18	Address: 1375 GREG ST. SUITE 106
Is budget authority available?: Yes	City/State/Zip: SPARKS, NV 89431-6077
If "No" please explain: Not Applicable	Contact/Phone: 775-359-5777
	Vendor No.: T80580350
	NV Business ID: NV19841014622
To what State Fiscal Year(s) will the contract be charged?	2020-2023
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
General Funds 0.00 %	Fees 0.00 %
Federal Funds 0.00 %	X Bonds 100.00 %
Highway Funds 0.00 %	Other funding 0.00 %
Agency Reference #: 113320	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/10/2020**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2023**

Contract term: **3 years and 112 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is the second amendment to the original contract which provides professional architectural/engineering services for the Carson City Attorney General's Building - Central Plant Renovation CIP: CIP Project No. 19-M30; SPWD Contract No.113320. This amendment increases the maximum amount from \$89,600.00 to \$107,600.00 due to additional engineering services and structural repairs.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	
1. The max amount of the original contract:	\$112,000.00	\$112,000.00	\$112,000.00	Yes - Action
a. Amendment 1:	-\$22,400.00	-\$22,400.00	-\$22,400.00	Yes - Info
2. Amount of current amendment (#2):	\$18,000.00	\$18,000.00	-\$4,400.00	Yes - Info
3. New maximum contract amount:	\$107,600.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2019 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	12/09/2022 14:54:58 PM
Division Approval	nmann	12/09/2022 14:55:09 PM
Department Approval	nmann	12/09/2022 14:55:20 PM
Contract Manager Approval	lwildes	12/09/2022 15:00:19 PM
Budget Analyst Approval	jpeat	12/13/2022 07:35:48 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23218	Amendment Number: 1
Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: ARCHITECTS + LLC
Agency Code: 082	Contractor Name: ARCHITECTS + LLC
Appropriation Unit: 1591-30	Address: 35 MARTIN ST.
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89509-2825
If "No" please explain: Not Applicable	Contact/Phone: 775-329-8001
	Vendor No.: T80870250
	NV Business ID: NV20001117428

To what State Fiscal Year(s) will the contract be charged? **2020-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 113433

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/09/2020**
Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2023**

Contract term: **3 years and 21 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is the first amendment to the original contract which provides professional architectural/engineering services for the Reno Purchasing Warehouse - Emergency Generator Replacement: CIP Project No. 19-M01 & 19-M07; SPWD Contract No. 113433. This amendment increases the maximum amount from \$211,000 to \$229,323 due to the addition of NV Energy utility application fees.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$211,000.00	\$211,000.00	\$211,000.00	Yes - Action
2. Amount of current amendment (#1):	\$18,323.00	\$18,323.00	\$18,323.00	Yes - Info
3. New maximum contract amount:	\$229,323.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2019 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural and Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	12/05/2022 11:05:19 AM
Division Approval	nmann	12/05/2022 11:05:29 AM
Department Approval	nmann	12/05/2022 11:05:39 AM
Contract Manager Approval	lwildes	12/05/2022 13:11:02 PM
Budget Analyst Approval	klay0	12/16/2022 16:17:16 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26998**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: FRAME ARCHITECTURE, INC.
Agency Code: 082	Contractor Name: FRAME ARCHITECTURE, INC.
Appropriation Unit: 1591-44	Address: 4090 S MCCARRAN BLVD STE E
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89502-7529
If "No" please explain: Not Applicable	Contact/Phone: 775-827-9977
	Vendor No.: T29014981
	NV Business ID: NV20031302154

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	53.00 %
Highway Funds	0.00 %	X Other funding	47.00 % Agency funded CIP

Agency Reference #: 115195

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/14/2022**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years and 198 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Park Facilities Maintenance & ADA Upgrades Fort Churchill State Park CIP project to include bidding and construction administration, electrical and mechanical design for the shop site and restroom upgrades: CIP Project No. 21-M45; SPWD Contract No. 115195.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$31,455.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Rife, Mike, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	12/09/2022 14:12:47 PM
Division Approval	nmann	12/09/2022 14:12:50 PM
Department Approval	nmann	12/09/2022 14:12:54 PM
Contract Manager Approval	lwildes	12/09/2022 14:46:36 PM
Budget Analyst Approval	jpeat	12/13/2022 07:42:48 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26978**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: ARCHITECTS + LLC
Agency Code: 082	Contractor Name: ARCHITECTS + LLC
Appropriation Unit: 1594-13	Address: 35 MARTIN ST
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89509-2825
If "No" please explain: Not Applicable	Contact/Phone: 775-329-8001
	Vendor No.: T80870250
	NV Business ID: NV20001117428

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115175

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/13/2022**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years and 199 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Elevator Modernization (EICON Building) CIP project to include architectural and electrical engineering services, schematic design, design development, construction documents, and bidding and construction administration services: CIP project No. 21-M12; SPWD Contract No. 115175.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$52,500.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Runkle, Jack, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	12/09/2022 10:55:06 AM
Division Approval	nmann	12/09/2022 10:55:10 AM
Department Approval	nmann	12/09/2022 10:55:13 AM
Contract Manager Approval	lwildes	12/09/2022 11:22:07 AM
Budget Analyst Approval	thick2	12/13/2022 14:49:53 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27068**

Agency Name:	ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name:	BURKE CONSTRUCTION GROUP, INC.
Agency Code:	082	Contractor Name:	BURKE CONSTRUCTION GROUP, INC.
Appropriation Unit:	All Appropriations	Address:	385 PILOT RD STE D
Is budget authority available?:	No	City/State/Zip:	LAS VEGAS, NV 89119-3526
If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 3161, expenditure category 62, ARPA-Forensics LV Jail Renov.		Contact/Phone:	702-367-1040
		Vendor No.:	T32007101
		NV Business ID:	NV19841005880

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Agency Funded CIP

Agency Reference #: 115224

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/19/2022**

Anticipated BOE meeting date 01/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2026**

Contract term: **4 years and 13 days**

4. Type of contract: **Contract**

Contract description: **OWNER-CMAR**

5. Purpose of contract:

This is a new contract to provide owner construction manager at risk (CMAR) services for the Forensics Facility Renovation (Las Vegas Detention Center) CIP Project No. 23-A018; SPWD Contract No. 115224.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$93,127.41**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

OWNER-CMAR Pre- Construction - Agency submitted application (Southern Nevada Adult Mental Health Services

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Pang, Justus, Project Manager Ph: 775-684-9010

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	12/15/2022 10:18:25 AM
Division Approval	nmann	12/15/2022 10:20:16 AM
Department Approval	nmann	12/15/2022 10:20:20 AM
Contract Manager Approval	lwildes	12/15/2022 10:22:25 AM
Budget Analyst Approval	jpeat	12/19/2022 11:23:38 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24864** Amendment Number: **1**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **HERSHENOW & KLIPPENSTEIN ARCHITECTS INC.**

Agency Code: **082** Contractor Name: **HERSHENOW & KLIPPENSTEIN ARCHITECTS INC.**

Appropriation Unit: **All Appropriations** Address: **5485 RENO CORPORATE DR. STE 100**

Is budget authority available?: **No** City/State/Zip: **RENO, NV 89511-2262**

Contact/Phone: **775-332-6640**

If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 3219, expenditure category 13, ELC - COVID19 COMPONENT.

Vendor No.: T80984709
NV Business ID: NV19941047730

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Agency funded CIP

Agency Reference #: 114268

2. Contract start date:
a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/29/2021**

Anticipated BOE meeting date 12/2022

Retroactive? **No**
If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **3 years and 275 days**

4. Type of contract: **Contract**
Contract description: **Arch/Eng**

5. Purpose of contract:
This is the first amendment to the original contract which provides professional architectural/engineering services for the Early Intervention/Child Behavioral Services Epidemiology and Laboratory Capacity (ELC): CIP Project No. 21-A018; SPWD Contract No. 114268. This amendment decreases the maximum amount from \$49,000.00 to \$1,625.00 due to the project being cancelled.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$49,000.00	\$49,000.00	\$49,000.00	Yes - Info
2. Amount of current amendment (#1):	-\$47,375.00	-\$47,375.00	\$1,625.00	Yes - Info
3. New maximum contract amount:	\$1,625.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

"Agency Submitted Application" (NV Department of Health & Human Services) 21-A018 Epidemiology and Laboratory Capacity

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	12/09/2022 10:44:19 AM
Division Approval	nmann	12/09/2022 10:44:26 AM

Department Approval	nmann	12/09/2022 10:44:35 AM
Contract Manager Approval	lwildes	12/09/2022 11:27:16 AM
Budget Analyst Approval	thick2	12/13/2022 14:37:07 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26965**

Agency Name:	ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name:	PAUL CAVIN ARCHITECT, LLC
Agency Code:	082	Contractor Name:	PAUL CAVIN ARCHITECT, LLC
Appropriation Unit:	All Appropriations	Address:	1575 DELUCCHI LN STE 120
Is budget authority available?:	No	City/State/Zip:	RENO, NV 89502-6581
If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 3650, expenditure category 10, Army Facilities.		Contact/Phone:	PAUL CAVIN 775-284-7083
		Vendor No.:	T29033842
		NV Business ID:	NV20131182382

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Agency funded CIP

Agency Reference #: 115147

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/06/2022**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years and 206 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract which provides professional architectural/engineering services for the STARBASE Restroom Renovation, Building 76 at the Nevada Air National Guard Reno, NV, CIP project to include schematic design, design development, bidding assistance and construction documents: CIP Project No. 23-A011; SPWD Contact No. 115147.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$44,100.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

Agency application - Nevada Air National Guard (NVANG) - Reno

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor: Burgass, Marc, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	12/01/2022 15:32:13 PM
Division Approval	nmann	12/01/2022 15:32:16 PM
Department Approval	nmann	12/01/2022 15:32:18 PM
Contract Manager Approval	lwildes	12/05/2022 09:21:26 AM
Budget Analyst Approval	jpeat	12/06/2022 10:18:18 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27022**

Agency Name: DTCA - DIVISION OF TOURISM	Legal Entity Name: RANCHO MESQUITE CASINO, LLC
Agency Code: 101	Contractor Name: RANCHO MESQUITE CASINO, LLC
Appropriation Unit: 1522-31	Address: DBA EUREKA CASINO RESORT 275 MESA BLVD NV MESQUITE, NV 89027
Is budget authority available?: Yes	City/State/Zip: MESQUITE, NV 89027
If "No" please explain: Not Applicable	Contact/Phone: JESSICA MARTIN 702-371-6183
	Vendor No.:
	NV Business ID: NV20151350710
To what State Fiscal Year(s) will the contract be charged? 2023	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % LODGING TAX REVENUE

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/06/2022**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/01/2023**

Contract term: **145 days**

4. Type of contract: **Contract**

Contract description: **Rural Roundup Venue**

5. Purpose of contract:

This is a new contract to provide the venue location, food and lodging for the annual Rural Roundup Conference to be held in Mesquite, NV, April 11-13, 2023.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,000.00**

Other basis for payment: \$2,500 Deposit due upon approval of contract. Remaining balance to be paid in full at the end of the conference upon receipt of invoice from vendor.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Tourism is the host for the annual Rural Roundup Conference.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This contract will provide a location, food and lodging to hold the 2023 Rural Roundup Conference, therefore, State employees would not be able to provide this service.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen because they had the capacity and availability to accommodate the conference attendees.

d. Last bid date: 08/01/2022 Anticipated re-bid date: 08/01/2023

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

- 16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

- 19. Agency Field Contract Monitor:

- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amathies	11/30/2022 15:48:45 PM
Division Approval	amathies	11/30/2022 15:48:47 PM
Department Approval	amathies	11/30/2022 15:48:50 PM
Contract Manager Approval	amathies	11/30/2022 15:48:52 PM
Budget Analyst Approval	jpeat	12/06/2022 11:15:20 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27047**

Agency Name: **INDIGENT DEFENSE**
 Agency Code: **111**
 Appropriation Unit: **1008-31**
 Is budget authority available?: **Yes**
 If "No" please explain: Not Applicable

Legal Entity Name: **CAESARS ENTERTAINMENT, INC.**
 Contractor Name: **SILVER LEGACY RESORT CASINO**
 Address: **407 N VIRGINIA ST**
 City/State/Zip: **Reno, NV 89501**
 Contact/Phone: **Veronica Ecklund 702-600-5178**
 Vendor No.: **T81038995**
 NV Business ID: **NV20201904030**

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/14/2022**

Anticipated BOE meeting date 01/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/06/2023**

Contract term: **142 days**

4. Type of contract: **Contract**

Contract description: **2023 Annual Conf.**

5. Purpose of contract:

This is a new contract with the Silver Legacy to provide conference rooms for the DIDS 2023 annual conference.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

Payment for services will be made at the rate of \$1,600.00 per null

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 180.430 requires the Department to develop and provide continuing legal education for indigent defense service providers.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department has insufficient space to hold the conference in-house.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Peppermill Casino and Resort
 Silver Legacy
 Grand Sierra Resort
 Hyatt Lake Tahoe
 Harrahs Lake Tahoe

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The location, price and the available dates fit our requirements.

d. Last bid date: 11/10/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Merged.

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mryba	12/08/2022 16:59:42 PM
Division Approval	mryba	12/08/2022 16:59:45 PM
Department Approval	mryba	12/08/2022 16:59:47 PM
Contract Manager Approval	mryba	12/08/2022 16:59:50 PM
Budget Analyst Approval	jpeat	12/14/2022 12:50:02 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26928**

Agency Name: ADMIN - ENTERPRISE IT SERVICES	Legal Entity Name: Nomadic Broadcasting, LLC
Agency Code: 180	Contractor Name: Nomadic Broadcasting, LLC
Appropriation Unit: 1388-00	Address: 640 Melarkey, Suite 3
Is budget authority available?: Yes	City/State/Zip: Winnemucca, NV 89445
If "No" please explain: Not Applicable	Contact/Phone: Jason and Kelly Crossett 775-625.1027
	Vendor No.:
	NV Business ID: NV20161102120
To what State Fiscal Year(s) will the contract be charged?	2023-2026

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**

Anticipated BOE meeting date 12/2022

Retroactive? **Yes**

If "Yes", please explain

Due to a combination of staff vacancies, new staff training, change in unit leadership, and biennial budget build, this agreement was not identified until after the expiration date, therefore we were unable to provide Governor's Finance Office with sufficient time to review and approve with a 01 July 2022 start date. This revenue agreement is a continuation of service to provide rack space at Winnemucca Mountain in Humboldt County which provides wireless internet services to the public. As this

3. Termination Date: **06/30/2026**

Contract term: **4 years**

4. Type of contract: **Revenue Contract**

Contract description: **Rack Space Rental**

5. Purpose of contract:

This is a new revenue contract for two (2) rack space rentals located at Winnemucca Site in Humboldt County to be billed annually in advance.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$29,212.08**

Payment for services will be made at the rate of \$3,651.51 per rack

Other basis for payment: FY23 \$7,303.02; FY24 \$7,303.02; FY25 \$7,303.02; & FY26 \$7,303.02

II. JUSTIFICATION

7. What conditions require that this work be done?

Revenue Contract

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Revenue Contract

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Revenue Contract

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rsanche6	11/30/2022 15:37:14 PM
Division Approval	jkidd	12/07/2022 11:44:12 AM
Department Approval	ssands	12/07/2022 14:29:25 PM
Contract Manager Approval	ssands	12/07/2022 14:29:30 PM
Budget Analyst Approval	jpeat	12/14/2022 13:14:50 PM

Steve Sisolak
Governor



Laura E. Freed
Director

Matthew Tuma
Deputy Director

Timothy D. Galluzi
Administrator/State CIO

Darla J. Dodge
Deputy Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division


100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701

Phone: (775) 684-5800 | www.it.nv.gov | citsadministration@admin.nv.gov | Fax: (775) 687-9097

MEMORANDUM

DATE: 18 October 2022

TO: Michael Rankin, Executive Branch Budget Officer
Governor's Finance Office

FROM: Timothy Galluzi, Administrator 

SUBJECT: Request BOE retroactive approval for attached revenue agreement

The attached revenue agreement with Nomadic Broadcasting has been submitted for approval to the Board of Examiners. Due to a combination of staff vacancies, new staff training, change in unit leadership, and the biennial budget build, this agreement was not identified until after the expiration date therefore we were unable to provide Governor's Finance Office with sufficient time to review and approve with a 01 July 2022 start date.

This revenue agreement is a continuation of service to provide rack space at Winnemucca Mountain in Humboldt County which provides wireless internet services to the public. As this is a revenue agreement, we are requesting the retroactive approval date to have contractual authority between the state and Nomadic Broadcasting to bill for rack space rental and receive revenue for the State of Nevada.

If the agreement is not approved with an effective date of 01 July 2022, the Enterprise Information Technology Services Network Transport Services budget account would not receive revenue for service provided and not collect sufficient funds this fiscal year for the expenses related to this service.

We respectfully request the Board of Examiners to retroactively approve this revenue agreement with a start date of 01 July 2022.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26917**

Agency Name: ADMIN - ENTERPRISE IT SERVICES	Legal Entity Name: WHITE PINE COUNTY OF SHERIFF'S DEPT
Agency Code: 180	Contractor Name: WHITE PINE COUNTY OF SHERIFF'S DEPT
Appropriation Unit: 1388-00	Address: 1785 Great Basin Boulevard
Is budget authority available?: Yes	City/State/Zip: Ely, NV 89301
If "No" please explain: Not Applicable	Contact/Phone: Scott Henriod 775-289-8808
	Vendor No.: T80971176E
	NV Business ID: GOVERNMENTAL ENTITY

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**

Anticipated BOE meeting date **12/2022**

Retroactive? **Yes**

If "Yes", please explain

The attached Revenue Contract with White Pine County Sheriff's Office has been submitted for the BOE's approval. Due to the necessity of continued public communications coverage, we are asking the Board of Examiners to retroactively approve this contract to July 1, 2022. The agency takes its contract process seriously and with the recent staff changes we have had a delay in processing revenue contracts. Contracts will be handled in a timely manner going forward.

3. Termination Date: **06/30/2026**

Contract term: **4 years**

4. Type of contract: **Revenue Contract**

Contract description: **Rack Space Rental**

5. Purpose of contract:

This is a new revenue contract to provide one rack space at Victoria (Bald) in Elko County and one rack space at Cave in White Pine County.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$29,212.08**

Other basis for payment: FY23 \$7,303.02; FY24 \$7,303.02; FY25 \$7,303.02; & FY26 \$7,303.02

II. JUSTIFICATION

7. What conditions require that this work be done?

Revenue contract

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Revenue contract

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rsanche6	10/18/2022 16:04:20 PM
Division Approval	jkidd	12/01/2022 15:42:43 PM
Department Approval	ssands	12/06/2022 10:38:07 AM
Contract Manager Approval	ssands	12/06/2022 14:44:08 PM
Budget Analyst Approval	jpeat	12/09/2022 09:19:52 AM

Steve Sisolak
Governor



Laura E. Freed
Director
Matthew Tuma
Deputy Director
Timothy D. Galluzi
Administrator/State CIO
Darla J. Dodge
Deputy Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.itnv.gov | cisadministration@admin.nv.gov | Fax: (775) 687-9097

MEMORANDUM

DATE: 20 October 2022

TO: Michael Rankin, Executive Branch Budget Officer
Governor's Finance Office

FROM: Timothy Galluzi, Administrator *TJG*

SUBJECT: Request BOE retroactive approval for attached revenue agreement

The attached revenue agreement with the White Pine County Sheriff's Office has been submitted for approval to the Board of Examiners. Due to a combination of staff vacancies, new staff training, change in unit leadership, and the biennial budget build, this agreement was not identified until after the expiration date therefore we were unable to provide Governor's Finance Office with sufficient time to review and approve with a 01 July 2022 start date.

This revenue agreement is a continuation of service to provide rack space at Victoria (Bald) in Elko County and Cave in White Pine County which provides wireless internet services to the public. As this is a revenue agreement, we are requesting the retroactive approval date to have contractual authority between the state and White Pine County Sheriff's Office to bill for rack space rental and receive revenue for the State of Nevada.

If the agreement is not approved with an effective date of 01 July 2022, the Enterprise Information Technology Services Network Transport Services budget account would not receive revenue for service provided and not collect sufficient funds this fiscal year for the expenses related to this service.

We respectfully request the Board of Examiners to retroactively approve this revenue agreement with a start date of 01 July 2022.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26989**

Agency Name: DEPARTMENT OF VETERANS SERVICES	Legal Entity Name: RAI AUTO INVESTMENTS INC DBA
Agency Code: 240	Contractor Name: RAI AUTO INVESTMENTS INC DBA
Appropriation Unit: 2561-07	Address: 7345 S PECOS STE 102
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89120
If "No" please explain: Not Applicable	Contact/Phone: Kevin Hicks 702-296-3320
	Vendor No.: T29045867
	NV Business ID: NV20131152645

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	65.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	35.00 % Private/County

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/21/2022**

Anticipated BOE meeting date 01/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2024**

Contract term: **1 year and 344 days**

4. Type of contract: **Contract**

Contract description: **Vehicle Service**

5. Purpose of contract:

This is a new contract to provide ongoing vehicle maintenance services for the Southern Nevada State Veterans Home.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,336.00**

Other basis for payment: Payable based on submission of approved invoices

II. JUSTIFICATION

7. What conditions require that this work be done?

Vehicles require preventive maintenance and occasional repair to keep them in operating condition.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State Employees are not trained or equipped for this work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Auto Specialists of Boulder City
RAI Auto Investments INC DBA Meineke
Ralph's Tires

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Best price and most detailed response to solicitation.

d. Last bid date: 10/03/2022 Anticipated re-bid date: 09/01/2022

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtheil1	11/15/2022 15:46:23 PM
Division Approval	jtheil1	11/15/2022 15:46:26 PM
Department Approval	jtheil1	11/15/2022 15:46:30 PM
Contract Manager Approval	mhenr6	11/15/2022 16:00:41 PM
Budget Analyst Approval	thick2	11/21/2022 09:19:52 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26985**

Agency Name: CANNABIS COMPLIANCE BOARD	Legal Entity Name: HENRY & HORNE, LLP
Agency Code: 270	Contractor Name: HENRY & HORNE, LLP
Appropriation Unit: 4207-15	Address: 2055 E WARNER RD STE 101
Is budget authority available?: Yes	City/State/Zip: Tempe, AZ 85284
If "No" please explain: Not Applicable	Contact/Phone: Brian J. Campbell 480-839-4900
	Vendor No.: T29046018
	NV Business ID: NV20222570818
To what State Fiscal Year(s) will the contract be charged?	2023-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensing
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/22/2022**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/15/2023**

Contract term: **1 year and 23 days**

4. Type of contract: **Contract**

Contract description: **App Drawing Audit**

5. Purpose of contract:

This is a new contract to provide the engagement to operate Smartplay International's computerized random drawing system to select the final application numbers that will be eligible for cannabis consumption lounge licenses from a population, or qualified application numbers, which will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants (AICPA).

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$41,376.00**

Payment for services will be made at the rate of \$500.00 per Hours & Travel

II. JUSTIFICATION

7. What conditions require that this work be done?

The Cannabis Compliance Board is required to conduct a random number generator for the consumption lounge application process. This contract enables a CPA to overview of the process.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees or resources available to provide this service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

KPMG
Kalkomey Enterprises
Deloitte

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen as Henry & Horne LLP was the only vendor interested in completing the work for this project.

d. Last bid date: 09/01/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLP

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Gilbert, Steve, Chief of Administration Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lfiguero	11/18/2022 09:51:02 AM
Division Approval	lfiguero	11/18/2022 09:51:05 AM
Department Approval	lfiguero	11/18/2022 09:51:20 AM
Contract Manager Approval	tday2	11/18/2022 09:51:40 AM
Budget Analyst Approval	jpeat	11/22/2022 09:09:17 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23171	Amendment Number: 1
Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: BOARD OF REGENTS, NSHE ON BEHALF OF UNIVERSITY OF NEVADA, RENO
Agency Code: 300	Contractor Name: BOARD OF REGENTS, NSHE ON BEHALF OF UNIVERSITY OF NEVADA, RENO
Appropriation Unit: 2709-21	Address: MAIL STOP 0325
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89557-0325
If "No" please explain: Not Applicable	Contact/Phone: Sara Yeats Patrick 775/784-4040
	Vendor No.: D35000816
	NV Business ID: Exempt

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**

Anticipated BOE meeting date 01/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2024**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **CDA TRAINING PROGRAM**

5. Purpose of contract:

This is the first amendment to the original contract that provides ongoing Infant, Toddler and Child Development Associate Training Program; This amendment increases the maximum amount from \$1,115,836 to \$1,183,194 due to additional scope of work and to create salary equity.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,115,836.00	\$1,115,836.00	\$1,115,836.00	Yes - Action
2. Amount of current amendment (#1):	\$67,358.00	\$67,358.00	\$67,358.00	Yes - Info
3. New maximum contract amount:	\$1,183,194.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Infant Toddler CDA training programs is part of Nevada's State Plan (as submitted by the Division of Welfare and Supportive Service Child Care Chief) which is a requirement of the Child Care and Development Block Grant.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The NDE, Office of Early Learning does not have sufficient number of staff to perform these activities. The Board of Regents - UNR is a government entity.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Per NRS 277.180 the agency is contracting with the Board of Regents, University of Nevada, Reno.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current- Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	12/06/2022 09:21:53 AM
Division Approval	carnol1	12/06/2022 09:21:56 AM
Department Approval	carnol1	12/06/2022 09:22:05 AM
Contract Manager Approval	strongc7	12/06/2022 09:22:25 AM
Budget Analyst Approval	jpeat	12/06/2022 09:37:37 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27061**

Agency Name: STATE PUBLIC CHARTER SCHOOL AUTHORITY	Legal Entity Name: Michelle Doane
Agency Code: 315	Contractor Name: Michelle Doane
Appropriation Unit: 2711-04	Address: 1641 Robindale Drive
Is budget authority available?: Yes	City/State/Zip: Hermitage, TN 37076
If "No" please explain: Not Applicable	Contact/Phone: Michelle Doane 734-717-5888
	Vendor No.: TBD
	NV Business ID: NV20222613009

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/19/2022**

Anticipated BOE meeting date **02/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/30/2026**

Contract term: **3 years and 347 days**

4. Type of contract: **Contract**

Contract description: **External Reviewer**

5. Purpose of contract:

This is a new contract to provide for external reviews of charter school applications and amendments.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,976.00**

Payment for services will be made at the rate of \$999.00 per application or other charter document

II. JUSTIFICATION

7. What conditions require that this work be done?

The State Public Charter School Authority is seeking to establish a pool of qualified Peer reviewers to read and evaluate charter school applications and other documents related to the operation and/or authorizing of charter schools.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In reviewing charter school applications and amendments, it is important that an independent, third party perform a review in addition to SPCSA staff.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Michelle Doane
Earl Simms
Tess Stovall

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor's qualifications are sufficient to perform quality application and amendment reviews.

d. Last bid date: 10/28/2022 Anticipated re-bid date: 09/30/2026

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Mark Modrcin, Director of Authorizing Ph: 775-399-3397

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbauer	12/12/2022 14:15:21 PM
Division Approval	jbauer	12/12/2022 14:15:23 PM
Department Approval	jbauer	12/12/2022 14:15:25 PM
Contract Manager Approval	jbauer	12/12/2022 14:15:26 PM
Budget Analyst Approval	jpeat	12/19/2022 10:47:09 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25650** Amendment Number: **1**

Agency Name: **DHHS - HEALTH CARE FINANCING & POLICY** Legal Entity Name: **Carson City Health and Human Services**

Agency Code: **403** Contractor Name: **Carson City Health and Human Services**

Appropriation Unit: **3243-00** Address: **900 E. Long Street**

Is budget authority available?: **Yes** City/State/Zip: **Carson City, NV 89706**

If "No" please explain: **Not Applicable** Contact/Phone: **Mary Jane Ostrander 775-887-2110**

Vendor No.: **T80990941**

NV Business ID: **Governmental Entity**

To what State Fiscal Year(s) will the contract be charged? **2022-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**

Anticipated BOE meeting date: **01/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2023**

Contract term: **1 year and 364 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **County Match**

5. Purpose of contract:

This is the first amendment to the original contract which provides the non-federal share for medical care of indigent persons within the Medicaid County Match Program. This amendment increases the maximum contract amount from \$2,513,167.61 to \$2,534,647.20 for the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$2,513,167.61	\$2,513,167.61	\$2,513,167.61	Yes - Action
2. Amount of current amendment (#1):	\$21,479.59	\$21,479.59	\$21,479.59	Yes - Info
3. New maximum contract amount:	\$2,534,647.20			

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 428.010 counties are required to provide care, support and relief to the poor, indigent, incompetent, and incapacitated persons who lawfully reside in the county and are not supported by other means. The County Match Program provides fiscal relief to the counties for indigent long-term care costs for these individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees operate the County Match Program. DHCFP pays providers and the counties reimburse the State for the non-federal share.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHCFP 2019 to 2021. Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkemmere	12/05/2022 13:57:02 PM
Division Approval	ltuttl1	12/05/2022 15:04:45 PM
Department Approval	mлаufer	12/05/2022 15:36:30 PM
Contract Manager Approval	ltuttl1	12/05/2022 15:57:37 PM
Budget Analyst Approval	thick2	12/13/2022 15:27:50 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23805** Amendment Number: **2**

Agency Name: **DHHS - PUBLIC AND BEHAVIORAL HEALTH** Legal Entity Name: **AITHENT, INC.**

Agency Code: **406** Contractor Name: **AITHENT, INC.**

Appropriation Unit: **3101-26** Address: **19 FULTON ST., STE 408**

Is budget authority available?: **Yes** City/State/Zip: **NEW YORK, NY 10038-2123**

If "No" please explain: **Not Applicable** Contact/Phone: **Allister Yu 212-725-7646**

Vendor No.: **T32002745**

NV Business ID: **NV20141059063**

To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **C 17726**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/09/2021**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2022**

Contract term: **1 year and 325 days**

4. Type of contract: **Contract**

Contract description: **Radiation Licensing**

5. Purpose of contract:

This is the second amendment to the original contract which provides upgrades to the Radiation Control Program's existing web-based regulatory licensing and credentialing system. This amendment updates Attachment AA: Scope of Work, Attachment CC Contractor's Response and increases the maximum amount from \$92,900.00 to \$131,780.00 due to additional requirements for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$57,900.00	\$57,900.00	\$57,900.00	Yes - Action
a. Amendment 1:	\$35,000.00	\$35,000.00	\$35,000.00	Yes - Info
2. Amount of current amendment (#2):	\$38,880.00	\$38,880.00	\$73,880.00	Yes - Info
3. New maximum contract amount:	\$131,780.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The passage of Senate Bill 130 (2019 Legislative Session) requires licensure of all technologists engaged in Radiation Therapy and Radiologic Imaging as of January 1, 2020. The software upgrades are required to achieve these new licensing requirements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees lack the expertise and resources to perform the work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 201203

Approval Date: 12/04/2020

c. Why was this contractor chosen in preference to other?

Aithent has been the sole provider of these services and owns the rights to the software.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current vendor with DPBH since 2014, satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval	rmille8	11/16/2022 08:17:17 AM
Division Approval	rmille8	11/16/2022 08:17:20 AM
Department Approval	rmille8	11/16/2022 08:17:23 AM
Contract Manager Approval	rmille8	11/16/2022 10:02:19 AM
EITS Approval	daxtel1	11/18/2022 10:45:54 AM
Budget Analyst Approval	jpeat	11/21/2022 07:34:42 AM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Debi Reynolds, Deputy Administrator, DPBH, DHHS
John Follett, Radiation Control Manager, DPBH, DHHS
Lorraine McMullen, ITP III/Project Manager, DPBH, DHHS
Teresa Dean, Management Analyst I, DPBH, DHHS

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DPBH – TIN 188 – *Radiation Control Program ALiS Licensing and Reporting* – Update C - BA 3101

DATE: November 8, 2022

We have completed our review for the Department of Health and Human Services (DHHS), Division of Public and Behavioral Health's (DPBH) – Radiation Control Program ALiS Licensing and Reporting – TIN 188, Update C.

The submitted TIN, for an estimated value of \$57,900 in FY21 and \$73,880 in the FY22/FY23 biennium (100% State Fees), is to remove FY19 costs and recalculate the cost of ALiS for FY21 through FY23.

ALiS is a comprehensive, web-based, licensing, and regulatory system for health facilities, clinical laboratories, childcare facilities, food handling establishments, emergency medical services, and specific individual users associated with the DPBH.

The agency considers the investment and final implementation to have an ongoing moderate security risk, as personal identification information is transported, stored and/or processed in this system. This cloud solution is subject to federal security standards and must be AICPA SOCII compliant to ensure the operational efficiency and information security of the system, therefore the DPBH ISO will conduct pre- and post-implementation security reviews.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26935**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: KONE, INC.
Agency Code: 406	Contractor Name: KONE, INC.
Appropriation Unit: 3161-95	Address: 1660 Helm Dr., Ste 900
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89119
If "No" please explain: Not Applicable	Contact/Phone: ryan.ruiz@kone.com 702/305-0452
	Vendor No.: T27036668
	NV Business ID: NV19601000273

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 18139**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/28/2022**

Anticipated BOE meeting date **01/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **1 year and 214 days**

4. Type of contract: **Contract**

Contract description: **Elevator Maintenance**

5. Purpose of contract:

This is a new contract to provide preventative maintenance for two hydraulic passenger elevators at the Stein Hospital.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$55,343.96**

Other basis for payment: **Payment upon receipt of invoice and approval of services**

II. JUSTIFICATION

7. What conditions require that this work be done?

Maintenance and required changes implemented by the State of Nevada Mechanical Compliance Section to the hydraulic elevators at the Stein Hospital.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency do not have staff available with the training, equipment or expertise to perform this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Otis
ATIS Elevator
KONE, Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date: 01/01/2024

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2016 to present, satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Calvin Peterson, Building Maintenance III Ph: 702-428-6593

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	11/17/2022 07:30:39 AM
Division Approval	rmille8	11/17/2022 07:30:42 AM
Department Approval	rmille8	11/17/2022 07:30:47 AM
Contract Manager Approval	rmille8	11/22/2022 08:00:55 AM
Budget Analyst Approval	jpeat	11/28/2022 10:48:01 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26903**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	TRE BARNEN, LLC, DBA
Agency Code:	406	Contractor Name:	TRE BARNEN, LLC, DBA
Appropriation Unit:	3161-07	Address:	RED STAR FENCE COMPANY 4755 W DEWEY DR
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89118
If "No" please explain:	Not Applicable	Contact/Phone:	Gregory McWilliams 702/733-7827
		Vendor No.:	T27034022
		NV Business ID:	NV20091247702

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C 18134

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/28/2022**

Anticipated BOE meeting date 01/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2024**

Contract term: **2 years and 34 days**

4. Type of contract: **Contract**

Contract description: **Security Gate System**

5. Purpose of contract:

This is a new contract to provide preventative maintenance and repairs to the ambulance gate at Southern Nevada Adult Mental Health Services, Rawson Neal Psychiatric Hospital.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,120.00**

Payment for services will be made at the rate of \$5,060.00 per Year

Other basis for payment: Upon receipt of invoice and approval of service

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to Joint Commission accreditation standards for health and safety, the ambulance bay gate requires maintenance and service to meet the needs of the Southern Nevada Adult Mental Health Services campus in picking up and dropping off patients to and from the hospital. If the ambulance bay gate is not properly working, patients cannot be safely transported.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees at Southern Nevada Adult Mental Health Services do not have the skills or knowledge to perform these tasks.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Red Star Fence
Tiberti
Affordable Gate Systems

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 06/06/2022 Anticipated re-bid date: 06/03/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

January - December 2022; Southern Nevada Adult Mental Health Services; service was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Luis Espinoza, ASO III Ph: 7024868961

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	11/21/2022 12:18:33 PM
Division Approval	rmille8	11/22/2022 11:12:17 AM
Department Approval	rmille8	11/22/2022 11:12:19 AM
Contract Manager Approval	rmille8	11/22/2022 12:14:17 PM
Budget Analyst Approval	jpeat	11/28/2022 10:04:04 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26997**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH Agency Code: 406 Appropriation Unit: 3162-04 Is budget authority available?: Yes If "No" please explain: Not Applicable	Legal Entity Name: Urbina Tapia, Janet Contractor Name: Urbina Tapia, Janet Address: 14401 Durham Drive City/State/Zip: Reno, NV 89506 Contact/Phone: Janet Urbina 775-420-0156 Vendor No.: T29046245 NV Business ID: NV20222621874
--	--

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C 18146

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2023**
 Anticipated BOE meeting date 01/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2025**

Contract term: **3 years**

4. Type of contract: **Contract**

Contract description: **Clients Haircuts**

5. Purpose of contract:

This is a new contract to provide unisex hairdresser/barber services to clients at the Northern Nevada Adult Mental Health Services and Lake's Crossing Center facilities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,000.00**

Payment for services will be made at the rate of \$25.00 per Hair Cut

Other basis for payment: \$10.00 per Beard Trim

II. JUSTIFICATION

7. What conditions require that this work be done?

The Northern Nevada Adult Mental Health Services facility and Lake's Crossing Center are required to provide unisex haircuts and beard trims for their patients. This service requires the possession of a Nevada Cosmetology license

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the skills or licensure to provide these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Kristina Gagnon
Janet Urbina
Alyssa Tye

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 11/03/2022 Anticipated re-bid date: 07/01/2025

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Melissa Curley, Therapeutic Recreational Specialist II Ph: 775-688-6651

null, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	11/29/2022 07:42:11 AM
Division Approval	rmille8	11/29/2022 07:42:14 AM
Department Approval	rmille8	12/05/2022 12:39:39 PM
Contract Manager Approval	rmille8	12/05/2022 12:39:47 PM
Budget Analyst Approval	jpeat	12/05/2022 12:42:06 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27020**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: WESTERN MICHIGAN UNIVERSITY
Agency Code: 406	Contractor Name: WESTERN MICHIGAN UNIVERSITY
Appropriation Unit: 3214-04	Address: 1903 W MICHIGAN AVE
Is budget authority available?: Yes	City/State/Zip: KALAMAZOO, MI 49008
If "No" please explain: Not Applicable	Contact/Phone: Robert Bensley 269-387-3081
	Vendor No.: T27023477
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 18145**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/19/2022**
Anticipated BOE meeting date **01/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2024**

Contract term: **1 year and 285 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Nutrition Education**

5. Purpose of contract:

This is a new interlocal agreement to provide online nutrition education training modules to educate participants regarding the benefits of utilizing supplemental food benefits to purchase healthy nutritious foods.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$18,310.00**

Other basis for payment: **Per Attachment A: Scope of Work and Deliverables**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Division of Public and Behavioral Health is required to meet grant deliverables defined in scope of work.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to perform these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 277.180 one or more public agencies may contract with any one or more public agencies to perform governmental services or activities.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor with the Division of Public and Behavioral Health since 2010 with satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	12/12/2022 07:14:25 AM
Division Approval	rmille8	12/15/2022 07:36:39 AM
Department Approval	rmille8	12/15/2022 07:36:41 AM
Contract Manager Approval	rmille8	12/15/2022 07:36:43 AM
Budget Analyst Approval	jpeat	12/19/2022 14:59:06 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26995**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: GNOMON, INC.
Agency Code: 406	Contractor Name: GNOMON, INC.
Appropriation Unit: 3215-18	Address: 1601 FAIRVIEW DR STE G
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89701
If "No" please explain: Not Applicable	Contact/Phone: Eric Ingbar 775-885-2305
	Vendor No.: T81005218
	NV Business ID: NV19941043248
To what State Fiscal Year(s) will the contract be charged?	2023-2024
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
General Funds 0.00 %	Fees 0.00 %
X Federal Funds 100.00 %	Bonds 0.00 %
Highway Funds 0.00 %	Other funding 0.00 %
Agency Reference #: C 18133	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2023**
 Anticipated BOE meeting date 01/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2023**

Contract term: **364 days**

4. Type of contract: **Contract**

Contract description: **Software Maintenance**

5. Purpose of contract:

This is a new contract to provide ongoing maintenance and support to the Nevada Electronic Review Database System(NERDS).

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$29,332.28**

Other basis for payment: Per Attachment A: Scope of Work and Deliverables

II. JUSTIFICATION

7. What conditions require that this work be done?

NERDS allows users to review and verify electronic laboratory messages for HIV cases and import them into the CDC supported surveillance system (EHARS) for HIV

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The state does not have the expertise to upgrade or maintain NERDS to handle the additional laboratories and messages to the system.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 221101

Approval Date: 11/01/2022

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: _____ Anticipated re-bid date: _____

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current vendor with the State since 1999, satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	11/21/2022 10:01:43 AM
Division Approval	rmille8	11/22/2022 08:19:58 AM
Department Approval	rmille8	11/22/2022 08:20:00 AM
Contract Manager Approval	rmille8	11/22/2022 08:20:03 AM
EITS Approval	daxtel1	11/22/2022 09:32:39 AM
Budget Analyst Approval	jpeat	11/28/2022 10:26:45 AM

BA 3215
C 18133



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	2211010

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:	Division of Public and Behavioral Health, Office of HIV – HIV Prevention and Surveillance Program	
	Contact Name and Title	Phone Number	Email Address
	Lyell S. Collins, HIV Prevention and Surveillance Program Manager	(702) 486-8105	lscollins@health.nv.gov
	Preston Nguyen Tang, Health Program Specialist I	(702) 486-6488	ptang@health.nv.gov
	Caress Baltimore, Health Resource Analyst II	(702) 486-5665	cbaltimore@health.nv.gov
	Ronda Miller, MA III	(775) 684-5932	rondamiller@health.nv.gov

1b	Vendor Information:	
	Vendor Name:	Gnomon, Inc.
	Contact Name:	Eric Ingbar
	Complete Address: City, State, and Zip Code	1601 Fairview Drive, Suite F Carson City, Nevada 89701
	Telephone Number:	(775) 885-2305
	Email Address:	eingbar@gnomon.com

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	Single Source
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	<input checked="" type="checkbox"/>	No: <input type="checkbox"/>
	If 'No' Enter Amendment Number:	#		
	Enter CETS Number:	#		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:	<input type="checkbox"/>	No: <input checked="" type="checkbox"/>
	Contract:	Start Date:	January 1, 2023	End Date: December 31, 2026

Rec'd 10/20/22 // auto ✓

Purchasing Use Only:	
Approval #:	22/10/20

1f	Funding:	
	State Appropriated:	
	Federal Funds:	
	Grant Funds:	Centers for Disease Control and Prevention (CDC) PS18-1802
	Other (Explain):	

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$146,661.40

2	Provide a description of work/services to be performed or services with goods to be purchased:
	Ongoing maintenance and support for the Nevada Electronic Review Database System (NERDS) which allows users to review and verify electronic laboratory messages for HIV cases and import them into the CDC supported surveillance system (eHARS) for HIV.

3	What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?
	<i>NERDS has been incorporated into the electronic laboratory reporting process with the State of Nevada, eliminating the need for manual review of all electronic messages. The NERDS database serves as a historical repository for labs and has been vetted for operation within data security and confidentiality protocols established by the CDC. The state does not have the expertise to upgrade or maintain NERDS to handle the additional laboratories and messages to the system.</i>

4	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
	<i>NERDS is the single source designed to maintain the data flow of electronic laboratory reporting to fulfill Nevada communicable disease reporting requirements with HIV. The service cannot competitively bid because the program relies on this applications to ensure compliance with Centers for Disease Control and Prevention (CDC) PS18-1802 grant.</i>

	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
			X
5	a. <i>If yes</i> , what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.		
	b. <i>If not</i> , why were alternatives not evaluated?	<i>Alternatives were not sought out because if the HIV Surveillance Program were to suspend this Contract or Maintenance Agreement, the program would be in violation with the Centers for Disease Control and Prevention (CDC) PS18-1802 grant. The HIV prevention and surveillance activities throughout the State would halt the ability to properly transfer data into eHARS and the State of Nevada would lose approximately \$3 million federal funding. The HIV Prevention and Surveillance program solely relies on federal funding as the State of Nevada does not provide any general funds to the program.</i>	

Purchasing Use Only:

Approval #:

221101②

Has the agency purchased these services/services with goods in the past? Check One:

Yes

No

NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.

X

a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for these services/services with goods, the following information must be provided along with the CETS contract number(s) associated with each:

6

Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #
Start Date	End Date				
01/01/2022	12/21/2022	\$29,332.92	GNOMON – NERDS software Maintenance Agreement	Waiver 211208	25320
01/01/2021	12/31/2021	\$29,332.92	GNOMON – NERDS software Maintenance Agreement	MA 17735	N/A
07/01/2020	12/31/2020	\$14,666.46	GNOMON – NERDS software Maintenance Agreement	MA 17644	N/A
07/01/2019	06/30/2020	\$29,332.92	GNOMON – NERDS software Maintenance Agreement	MA 17539	N/A
07/01/2017	06/30/2019	\$27,936.00	GNOMON – NERDS software Maintenance Agreement	MA 16392	N/A
06/11/2013	06/30/2017	\$99,445.00	HIV AIDS Surveillance	Original RFP cannot be located. CETS 14333 is the result of the RFP	14333

7	<p>What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?</p>
	<p>As mentioned above, potential consequences to the State if the waiver request is denied is that the HIV Prevention and Surveillance Program would be in violation with the Centers for Disease Control and Prevention (CDC) PS18-1802 grant. The HIV prevention and surveillance activities throughout the State would be at a halt with the inability to properly transfer data into eHARS and the State of Nevada would lose a little over \$3 million federal dollar. The HIV Prevention and Surveillance programs solely relies on Federal Funds as the State of Nevada does not provide any general funds to the program.</p>

8	<p>What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?</p>
	<p>This is a maintenance and support agreement for the Nevada Electronic Review Database System.</p>

9	<p>Will this purchase obligate the State to this vendor for future purchases? Check One:</p>	Yes	No
	<p><u>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u></p>	X	
	<p>a. <i>If yes, please provide details regarding future obligations or needs.</i></p>		

This system will need continued support.

#221101@

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Ronda Miller
Signature of Agency Representative Initiating Request

Ronda Miller
Print Name of Agency Representative Initiating Request

10/18/22
Date

Kelli Quintero
Signature of Agency Head Authorizing Request

Kelli Quintero
Print Name of Agency Head Authorizing Request

10/17/2022
Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: *If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.*

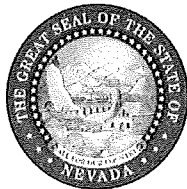


Approved by:

Kevin D. Doty
Administrator, Purchasing Division or Designee

11/1/22
Date

Steve Sisolak
Governor



#221101@

Laura E. Freed
Director

Matthew Tuma
Deputy Director

Timothy Galluzi
State CIO/Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Enterprise IT Services Division

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Andrea Rivers, Health Program Manager, DPBH, DHHS
Lyell Collins, HIV Prevention & Surveillance Prog. Mgr., DPBH, DHHS
Lorraine McMullen, IT Professional III/OIT Project Mgr., DPBH, DHHS
Sophia Allec, Management Analyst II, DPBH, DHHS

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DPBH – TIN 144 – *Nevada’s Electronic Review Database System (NERDS)* – Update C – BA 3219

DATE: October 14, 2022

We have completed our review for the Department of Health and Human Services (DHHS), Division of Public and Behavior Health’s (DPBH) – *Nevada’s Electronic Review Database System (NERDS)* – TIN 144, Update C.

The submitted TIN, for an estimated value of \$58,664.56 in the FY22/FY23 biennium, \$58,664.56 in the FY24/FY25 biennium, and \$29,332.28 in FY26 (100% Federal Grant funding), is to provide a cost update for ongoing NERDS system services.

NERDS allows program users to review electronic laboratory messages for HIV/AIDS related cases and to import them selectively into the Centers for Disease Control (CDC) support surveillance system (eHARS). In the absence of NERDS, eHARS auto-imports all electronic laboratory messages without allowing staff to filter out critical client laboratory messages that may not belong in the eHARS system.

The NERDS maintenance agreement includes resolving user login issues, troubleshooting problems with message imports or processing, and providing guidance on the performance of specific NERDS tasks.

2211010

The agency considers the investment and final implementation to have an ongoing low security risk, as NERDS data are hosted at the EITS facility and the DPBH ISO conducts pre- and post-implementation security reviews.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Andrea Rivers, Health Program Manager, DPBH, DHHS
Lyell Collins, HIV Prevention & Surveillance Prog. Mgr., DPBH, DHHS
Lorraine McMullen, IT Professional III/OIT Project Mgr., DPBH, DHHS
Sophia Allec, Management Analyst II, DPBH, DHHS

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
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FROM: Lisa Jean, TIN Administrator, EITS, DOA

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The submitted TIN, for an estimated value of \$58,664.56 in the FY22/FY23 biennium, \$58,664.56 in the FY24/FY25 biennium, and \$29,332.28 in FY26 (100% Federal Grant funding), is to provide a cost update for ongoing NERDS system services.

NERDS allows program users to review electronic laboratory messages for HIV/AIDS related cases and to import them selectively into the Centers for Disease Control (CDC) support surveillance system (eHARS). In the absence of NERDS, eHARS auto-imports all electronic laboratory messages without allowing staff to filter out critical client laboratory messages that may not belong in the eHARS system.

The NERDS maintenance agreement includes resolving user login issues, troubleshooting problems with message imports or processing, and providing guidance on the performance of specific NERDS tasks.

The agency considers the investment and final implementation to have an ongoing low security risk, as NERDS data are hosted at the EITS facility and the DPBH ISO conducts pre- and post-implementation security reviews.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26993**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: Pinnacle Consulting & Advisors, LLC
Agency Code: 409	Contractor Name: Pinnacle Consulting & Advisors, LLC
Appropriation Unit: 1383-16	Address: 5550 Painted Mirage Rd. Suite 320-A58
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89149
If "No" please explain: Not Applicable	Contact/Phone: Joel Kisner 702-580-8841
	Vendor No.: T32013364
	NV Business ID: NV20201723671

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/09/2022**
 Anticipated BOE meeting date **01/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2023**

Contract term: **202 days**

4. Type of contract: **Contract**

Contract description: **Offender Housing Stu**

5. Purpose of contract:

This is a new contract to complete a study of issues related to the housing of youthful offenders and submitting a final report.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,000.00**

Payment for services will be made at the rate of \$17,500.00 per Review & Consideration

Other basis for payment: \$20,000 for development of a new model; \$7,500 for written report

II. JUSTIFICATION

7. What conditions require that this work be done?

Senate Bill 356 requires the Division to complete a study of certain issues related to the housing of youthful offenders. Once the study is completed, a report of the findings will be shared with the Legislative Counsel Bureau and transmitted to a Legislative Committee.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The state does not have any qualified staff available to conduct the study.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Pinnacle Consulting & Advisors, LLC
Blue Skies Psychological Services, LLC
Maximus Consulting Services, Inc.
Your Choice Behavioral Services

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #JJ22-01-RA, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 08/27/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Leslie Bittleston, Social Services Chief 1 Ph: 775-684-4448

null, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bdahlber	11/17/2022 14:58:43 PM
Division Approval	knielsen	11/29/2022 10:10:15 AM
Department Approval	cpitlock	11/30/2022 08:09:26 AM
Contract Manager Approval	kathr55	11/30/2022 14:49:27 PM
Budget Analyst Approval	jpeat	12/09/2022 10:16:33 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26899**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	JENSON TOTAL SERVICES
Agency Code:	409	Contractor Name:	JENSON TOTAL SERVICES
Appropriation Unit:	3148-07	Address:	3670 N. 5TH ST. SUITE 120
Is budget authority available?:	Yes	City/State/Zip:	NORTH LAS VEGAS, NV 89032
If "No" please explain:	Not Applicable	Contact/Phone:	JAMES JENSON 702/396-4000
		Vendor No.:	T29005698
		NV Business ID:	NV19991356528

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/28/2022**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2026**

Contract term: **3 years and 306 days**

4. Type of contract: **Contract**

Contract description: **Equipment Repair**

5. Purpose of contract:

This is a new contract to provide kitchen equipment preventative maintenance and repairs at the Summit View Youth Center.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,440.00**

Payment for services will be made at the rate of \$92.00 per 1st Hour Minimum Basic Service Charge

Other basis for payment: \$35 per visit Truck Fee; \$138 per 1st Hour Emergency Charge; \$92 per Hour Straight Time; \$1,120 per Preventative Maintenance visit

II. JUSTIFICATION

7. What conditions require that this work be done?

The kitchen requires ongoing maintenance and repairs to keep in operation. Without these repairs, the facility would not be able to maintain the standard operating procedures and guidelines such as set for by the Health Department and OSHA guidelines.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a highly specialized trade, there is insufficient staffing and qualified state employees to properly maintain and diagnose the culinary equipment.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Western Commercial Services
Hi Tech Commercial Service
Jensen Total Services

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The selected vendor provide a wide range of services that will meet the ongoing need for kitchen maintenance repair.

d. Last bid date: 07/20/2022 Anticipated re-bid date: 07/01/2026

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has been under contract with DETR since 2008. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

null, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	10/21/2022 09:34:48 AM
Division Approval	knielsen	11/18/2022 10:04:48 AM
Department Approval	cpitlock	11/22/2022 07:45:49 AM
Contract Manager Approval	kathr55	11/22/2022 10:45:43 AM
Budget Analyst Approval	jpeat	11/28/2022 11:16:23 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26901**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: Canyon Construction Company
Agency Code: 409	Contractor Name: Canyon Construction Company
Appropriation Unit: 3259-07	Address: 3250 W. Idaho PO Box 2030
Is budget authority available?: Yes	City/State/Zip: Elko, NV 89801
If "No" please explain: Not Applicable	Contact/Phone: Cheri Sims 775-738-2210
	Vendor No.: T32012502
	NV Business ID: NV19821008262

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/28/2022**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2023**

Contract term: **213 days**

4. Type of contract: **Contract**

Contract description: **Water Main Repair**

5. Purpose of contract:

This is a new contract to provide for the repair of the facility's main water line that has started to leak.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,999.00**

Payment for services will be made at the rate of \$3,000.00 per Estimated Materials

Other basis for payment: \$21,999 for estimated labor. Facility will only pay actual cost needed to make the repairs.

II. JUSTIFICATION

7. What conditions require that this work be done?

The main water line for the facility has started to leak.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Facility staff do not have the training or equipment to make this type of repair.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

KAP Mechanical
Canyon Construction

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected based on their expertise with similar projects.

d. Last bid date: 09/28/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor was under contract with the Division for multiple projects in 2017. Services were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Lance Marshall, Facility Supervisor 3 Ph: 775-748-6200

Vern Harlow, Admin Services Officer 1 Ph: 775-738-7182

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	10/19/2022 09:16:20 AM
Division Approval	knielsen	11/07/2022 18:22:52 PM
Department Approval	cpitlock	11/18/2022 11:17:55 AM
Contract Manager Approval	knielsen	11/23/2022 11:50:03 AM
Budget Analyst Approval	jpeat	11/28/2022 11:04:33 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26837**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	MONTROSE GLASS, LLC
Agency Code:	409	Contractor Name:	MONTROSE GLASS, LLC
Appropriation Unit:	3259-95	Address:	1520 LAMOILLE HWY
Is budget authority available?:	Yes	City/State/Zip:	ELKO, NV 89801-4322
If "No" please explain:	Not Applicable	Contact/Phone:	Brady Shippy 775/738-9688
		Vendor No.:	T27041292
		NV Business ID:	NV20021062681

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/28/2022**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2023**

Contract term: **213 days**

4. Type of contract: **Contract**

Contract description: **Door Replacement**

5. Purpose of contract:

This is a new contract to provide the removal of existing glass doors and installation of new glass doors in the dining room of the multi purpose building.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,909.65**

Payment for services will be made at the rate of \$24,909.65 per Entire Project

II. JUSTIFICATION

7. What conditions require that this work be done?

The current glass doors have surpassed their useful life span and need to be replaced in order to avoid a failure that would result in possible injury of committed youth at the facility or result in the inability to properly secure the building.
FCA#0233ADA2 Exterior Door Replacement-Kitchen

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This work requires special equipment and licensing in order to be performed to safe building standards. Currently the Division and staff employed at the facility do not possess the licenses or the equipment necessary for this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

KAP Mechanical
Fast Glass
Montrose Glass

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected based on providing the most competitive price for the required work.

d. Last bid date: 03/19/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has been under contract with the Division. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Vern Harlow, Admin Services Officer 1 Ph: 775-738-7182

Lance Marshall, Facility Ph: 775-748-7255

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	09/22/2022 09:03:12 AM
Division Approval	knielsen	11/18/2022 09:50:20 AM
Department Approval	cpitlock	11/18/2022 11:17:33 AM
Contract Manager Approval	kathr55	11/22/2022 07:35:10 AM
Budget Analyst Approval	jpeat	11/28/2022 11:25:03 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 26529	Amendment Number: 2
Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: SG OPTICAL, LLC
Agency Code: 409	Contractor Name: SG OPTICAL, LLC
Appropriation Unit: 3259-04	Address: DBA SPEEDY SPECS 1657 MOUNTAIN CITY HWY STE 101 ELKO, NV 89801-2809
Is budget authority available?: Yes	City/State/Zip: ELKO, NV 89801-2809
If "No" please explain: Not Applicable	Contact/Phone: John Fericks 775/738-6727
	Vendor No.: T27043697
	NV Business ID: NV20041072141

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**

Anticipated BOE meeting date 02/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **12/31/2022**

Termination Date:

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Eye Doctor**

5. Purpose of contract:

This is the second amendment to the original contract which provides ongoing ophthalmic services. This amendment extends the termination date from December 31, 2022 to June 30, 2026 and increases the maximum amount from \$6,120.00 to \$64,260.00 due to a continuing need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$6,120.00	\$6,120.00	\$6,120.00	No
a. Amendment 1:	\$0.00	\$6,120.00	\$6,120.00	No
2. Amount of current amendment (#2):	\$58,140.00	\$64,260.00	\$64,260.00	Yes - Info
3. New maximum contract amount:	\$64,260.00			
and/or the termination date of the original contract has changed to:	06/30/2026			

II. JUSTIFICATION

7. What conditions require that this work be done?

DCFS facilities are required to ensure appropriate medical services for youth in their care.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

DCFS intends to re-establish a service agreement with this vendor at which point this contract will be terminated. Vendor submitted a bid on August 25, 2022 in Epro and is awaiting a master service agreement contract by the Purchasing Division. Bid number: 99SWC-VQ12807.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor currently provides these services through a service agreement. Services are satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	12/05/2022 10:28:10 AM
Division Approval	knielsen	12/06/2022 15:09:30 PM
Department Approval	cpitlock	12/08/2022 10:09:20 AM
Contract Manager Approval	kathr55	12/09/2022 09:39:25 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27058**

Agency Name: ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name: BATTLE BORN PEST, LLC
Agency Code: 431	Contractor Name: BATTLE BORN PEST, LLC
Appropriation Unit: 3650-07	Address: 2030 RUSSELL DRIVE #2
Is budget authority available?: Yes	City/State/Zip: ELKO, NV 89801
If "No" please explain: Not Applicable	Contact/Phone: CHARLES CARMICHEL 775-830-3472
	Vendor No.: T32012943
	NV Business ID: NV20222331348

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	50.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	50.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 431

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/19/2022**

Anticipated BOE meeting date 01/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2026**

Contract term: **4 years and 13 days**

4. Type of contract: **Contract**

Contract description: **Pest Control**

5. Purpose of contract:

This is a new contract to provide pest control at Nevada National Guard facilities statewide.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$84,788.43**

II. JUSTIFICATION

7. What conditions require that this work be done?

Pest control service for the Nevada National Guard facilities statewide.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Employees are not certified nor have the tools for the service needed.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Preventive Pest Control
Battle Born Pest
Exceed Pest Defense

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

One of three vendors to submit a bid for a contract.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csnido1	12/09/2022 15:44:27 PM
Division Approval	csnido1	12/09/2022 15:44:30 PM
Department Approval	csnido1	12/09/2022 15:44:33 PM
Contract Manager Approval	csnido1	12/09/2022 15:44:35 PM
Budget Analyst Approval	jpeat	12/19/2022 14:49:59 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27059**

Agency Name: ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name: MMC CONTRACTORS WEST, INC.
Agency Code: 431	Contractor Name: MMC CONTRACTORS WEST, INC.
Appropriation Unit: 3650-07	Address: 7040 REDWOOD STREET
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89118
If "No" please explain: Not Applicable	Contact/Phone: JIM CAVANESS 702-889-6800
	Vendor No.: T29045183
	NV Business ID: NV19671000897

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	50.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	50.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 431

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/19/2022**

Anticipated BOE meeting date 01/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2026**

Contract term: **4 years and 13 days**

4. Type of contract: **Contract**

Contract description: **HVAC Services**

5. Purpose of contract:

This is a new contract to provide ongoing maintenance, repair and inspection services of the heating, ventilation, and air conditioning systems for all facilities in southern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$99,522.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

This is a new contract for inspections, updates, repairs and service work on the HVAC controls on an "as needed" basis for the Nevada National Guard facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have the equipment or the certifications for this type of work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Diversified Thermal
Chill-Rite
MMC Contractors

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor to submit a bid.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csnido1	12/09/2022 15:54:43 PM
Division Approval	csnido1	12/09/2022 15:54:46 PM
Department Approval	csnido1	12/09/2022 15:54:48 PM
Contract Manager Approval	csnido1	12/09/2022 15:54:50 PM
Budget Analyst Approval	jpeat	12/19/2022 11:02:41 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 19390	Amendment Number: 1
Agency Name: DEPARTMENT OF CORRECTIONS	Legal Entity Name: ECOLAB, Inc.
Agency Code: 440	Contractor Name: ECOLAB, Inc.
Appropriation Unit: 3722-04	Address: 1 Ecolab Place EGH 07
Is budget authority available?: Yes	City/State/Zip: St. Paul, MN 55102-1390
If "No" please explain: Not Applicable	Contact/Phone: Benjamin Zuniga 651-250-2892
	Vendor No.: pur0000701
	NV Business ID: NV19651000193

To what State Fiscal Year(s) will the contract be charged? **2018-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2018**
 Anticipated BOE meeting date 01/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2022**

Contract term: **6 years**

4. Type of contract: **Lease/Purchase Agreement**

Contract description: **Leasing Dishwashers**

5. Purpose of contract:

This is a new lease purchase agreement to provide commercial dishwashers at various conservation camps located throughout the state. The services provided include removal and disposal of existing machines along with installation and all maintenance of new machines.

This new Amendment is to extend the current contract through 2023 and allow time to complete the RFP process.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$93,453.00	\$93,453.00	\$93,453.00	Yes - Action
2. Amount of current amendment (#1):	\$20,960.76	\$20,960.76	\$20,960.76	Yes - Info
3. New maximum contract amount:	\$114,413.76			
and/or the termination date of the original contract has changed to:	12/31/2023			

II. JUSTIFICATION

7. What conditions require that this work be done?

For the health and safety of staff and inmates. Required by health department for sanitation.

Stewart Conservation Camp- \$244.95 per month
Northern Nevada Transitional Housing- \$94.95 per month
Carlin Conservation Camp- \$184.95 per month which includes a booster
Humboldt Conservation Camp- \$94.95 per month
Ely Conservation Camp- \$184.95 per month without a booster
Wells Conservation Camp- \$94.95 per month
Pioche Conservation Camp - \$94.95 per month
Three Lakes Valley Conservation Camp- \$334.95 per month which includes a booster
Tonopah Conservation Camp- \$94.95 per month
Jean Conservation Camp- \$137.95 per month

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOC does not have the equipment and or staff necessary to do this service. No other State agency offers these services. It is required for inmate health and sanitation.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Ecolab Inc. was the only respondent to State Purchasing's RFP #3486. They are the current vendor and can meet the needs of the Department.

Amendment 1 needed as a bridge to allow time for a new RFP to be done.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY 15 - FY 19 & FY12 - FY16 Department of Corrections, service has been verified as satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	zhoeflin	12/14/2022 11:45:39 AM
Division Approval	zhoeflin	12/14/2022 11:48:11 AM
Department Approval	mashcra1	12/15/2022 08:07:08 AM
Contract Manager Approval	mashcra1	12/15/2022 08:07:13 AM
Budget Analyst Approval	jpeat	12/19/2022 15:22:32 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26938**

Agency Name: **DEPARTMENT OF AGRICULTURE**
Agency Code: **550**
Appropriation Unit: **4554-07**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **NDI Plumbing**
Contractor Name: **NDI Plumbing**
Address: **39 Glen Carran Circle**
City/State/Zip: **Sparks, NV 89431**
Contact/Phone: **Neil DeMent 775-745-8791**
Vendor No.: **T32001385**
NV Business ID: **NV20041568607**
To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 23-16

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/19/2022**

Anticipated BOE meeting date 01/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2026**

Contract term: **4 years and 13 days**

4. Type of contract: **Contract**

Contract description: **Plumbing Services**

5. Purpose of contract:

This is a new contract to provide plumbing, drain, sewage, as gas services as needed statewide.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,000.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Department of Agriculture facilities are in need of ongoing plumbing maintenance, services, and repairs. Some older structures are in need of a wide variety of repairs. This contract will ensure that all NRS, NAC, and UBC plumbing codes are followed in all future projects, remodeling, and new work.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to carry out this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Snyder Mechanical
Charles Chester Plumbing & Heating
Plumline Mechanical
LV Restoration & Plumbing
Sin City Plumbing & Maintenance
Precision Plumbing
Savage & Son
Paschall Plumbing
RHP Plumbing
Gardner Engineering
River City Plumbing
NDI Plumbing
Jet Plumbing
KAP Mechanical Services
Parker Solutions

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only vendor to provide a bid.

d. Last bid date: 09/15/2022 Anticipated re-bid date: 09/15/2026

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Adjutant General & Nat'l Guard in 2020, work was satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Gregg Keyes, Facilities Manager Ph: 775-353-3727

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval	rgiffor1	11/07/2022 15:20:49 PM
Division Approval	mmarkovi	11/08/2022 08:00:59 AM
Department Approval	mmarkovi	11/30/2022 10:39:45 AM
Contract Manager Approval	cprasa1	11/30/2022 10:47:05 AM
Budget Analyst Approval	thick2	12/19/2022 14:36:59 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26983**

Agency Name: **DPS-DIRECTOR'S OFFICE**
Agency Code: **650**
Appropriation Unit: **3775-04**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **Sierra Air, Inc.**
Contractor Name: **Sierra Air, Inc.**
Address: **4875 Longley Lane**
City/State/Zip: **Reno, NV 89502**
Contact/Phone: **Tiffany Martel 775-683-9861**
Vendor No.: **T32008877**
NV Business ID: **NV19871017576**
To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	58.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
<input checked="" type="checkbox"/>	Highway Funds	42.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2023**

Anticipated BOE meeting date 01/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2026**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **HVAC Service & Maint**

5. Purpose of contract:

This is a new contract to provide Heating Ventilation Air Conditioning (HVAC) service and maintenance to the Department of Public Safety (DPS) Training Division Building in Carson City.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$14,520.00**

Payment for services will be made at the rate of \$825.00 per Quarterly Service

II. JUSTIFICATION

7. What conditions require that this work be done?

The DPS Training building was recently remodeled and a new HVAC system installed. This contract will provide service and maintenance to the new system to ensure the longevity of the new system.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to perform these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

RHP Heating and Air
Sierra Air, Inc
Hilltop Refrigeration

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest price and agreement to the service schedule required.

d. Last bid date: 09/02/2022 Anticipated re-bid date: 09/01/2026

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lgallow1	11/15/2022 08:48:21 AM
Division Approval	lgallow1	11/15/2022 08:48:25 AM
Department Approval	jdekoekk	11/16/2022 15:18:40 PM
Contract Manager Approval	jdekoekk	11/16/2022 15:18:44 PM
Budget Analyst Approval	jpeat	11/21/2022 08:56:19 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27004**

Agency Name: COLORADO RIVER COMMISSION	Legal Entity Name: Holley Driggs LTD
Agency Code: 690	Contractor Name: Holley Driggs LTD
Appropriation Unit: 4490-04	Address: 300 S. 4th Street, Suite 1600
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89101
If "No" please explain: Not Applicable	Contact/Phone: Mary Langsner 702-791-0308
	Vendor No.: T29046211
	NV Business ID: NV19961102938
To what State Fiscal Year(s) will the contract be charged?	2023-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Hydropower Administrative Charge

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/22/2022**

Anticipated BOE meeting date 01/2023

Retroactive? **Yes**

If "Yes", please explain

The Commission requests retroactive approval to November 22, 2022 based on direction provided by the Office of Attorney General due to immediate need for bankruptcy litigation services. Holley Driggs will be retained to provide legal counsel and advice regarding the impacts of bankruptcy filings and proceedings on the Commission's contracts with the contractor(customer), financial implications for the Commission and courses of action needed to navigate the bankruptcy proceedings. See OAG's memo

3. Termination Date: **11/30/2024**
Contract term: **2 years and 9 days**

4. Type of contract: **Contract**
Contract description: **Holley Driggs**

5. Purpose of contract:

This is a new contract to provide legal counsel, in cooperation and coordination with the Office of Attorney General, in the bankruptcy matter filed on September 10, 2022, In re: Basic Water Company, Case No. 22-13252-mkn, and any bankruptcy matters related thereto.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$97,000.00**
Other basis for payment: In accordance with the contractual rates and fees detailed in Attachment AA

II. JUSTIFICATION

7. What conditions require that this work be done?

Customer of the agency filed for bankruptcy protection on September 10, 2022. No attorney with the Office of Attorney General specializes in the area of bankruptcy, which is necessary for this case. The current circumstances render the work impracticable for OAG employees to provide leaving the agency without adequate representation in the matter.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The OAG does not specialize in this area of law and they are the only legal counsel authorized for the Commission.

9. Were quotes or proposals solicited? **No**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:

David Newton , Deputy Attorney General Special Counsel Ph: 702-486-2670

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbeatty	11/21/2022 14:12:01 PM
Division Approval	dbeatty	11/21/2022 14:12:03 PM
Department Approval	dbeatty	11/21/2022 14:12:08 PM
Contract Manager Approval	ggoodma1	11/21/2022 14:22:08 PM
Budget Analyst Approval	nrezaie	11/29/2022 12:42:05 PM

AARON D. FORD
Attorney General

CAROLINE BATEMAN
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General



JESSICA L. ADAIR
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street
Carson City, Nevada 89701

MEMORANDUM

Date: November 2, 2022

To: Jennifer Hamilton, Executive Branch Budget Officer
Governor's Finance Office

From: Lesley Volkov, Management Analyst II

Subject: Retroactive Approval for contract # 26947 Colorado River
Commission

The Office of the Attorney General requests retroactive approval to November 8, 2022 due to immediate need for bankruptcy litigation services. Holley Driggs will be retained to provide legal counsel and advice regarding the impacts of bankruptcy filings and proceedings on the Commission's contracts and operations with a contractor, financial implications for the Commission and courses of action needed to navigate the bankruptcy proceedings.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26865**

Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: ARROW PRO LAND SURVEYS AND CONSULTING, LLC
Agency Code: 702	Contractor Name: ARROW PRO LAND SURVEYS AND CONSULTING, LLC
Appropriation Unit: 4460-07	Address: PO BOX 60201
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89506
If "No" please explain: Not Applicable	Contact/Phone: JAMES DARROUGH 7757373208
	Vendor No.: T27043798
	NV Business ID: NV20201785283

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Sportsmen Revenue

Agency Reference #: 23-02

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/06/2022**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2026**

Contract term: **3 years and 329 days**

4. Type of contract: **Contract**

Contract description: **Professional Survey**

5. Purpose of contract:

This is a new contract to provide professional surveying services on an as-needed basis.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Various engineering-related projects requiring surveying services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No surveyor on staff.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Bob Ragar, Professional Engineer Ph: 7756881564

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dchelin1	10/05/2022 09:41:27 AM
Division Approval	nroble1	11/30/2022 10:42:43 AM
Department Approval	nroble1	11/30/2022 10:42:47 AM
Contract Manager Approval	jwilkin3	11/30/2022 10:51:14 AM
Budget Analyst Approval	jpeat	12/06/2022 10:26:14 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26952**

Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: Comprehensive Electrical Designs, LLC
Agency Code: 702	Contractor Name: Comprehensive Electrical Designs, LLC
Appropriation Unit: 4460-07	Address: HC 76 Box 36006 #10
Is budget authority available?: Yes	City/State/Zip: Tonopah, NV 89049
If "No" please explain: Not Applicable	Contact/Phone: Corinne Dowers 775-482-4177
	Vendor No.: T32012295
	NV Business ID: NV20161062891

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % SPORTSMEN REVENUE

Agency Reference #: 23-31

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2023**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2026**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Electrical Engnrng**

5. Purpose of contract:

This is a new contract to provide professional electrical engineering design and services on an as needed basis statewide.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$50,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Currently aged and failing electrical designs at NDOW facilities do not meet current codes and are unsafe. Unsafe facilities across the state will be redesigned as time and funding permits.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Specialized design work that requires specific licensure.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Solicitation is not required for professional services (NAC 333.150). Professional services are selected based on qualifications. Comprehensive Electrical Designs has the staff and time to perform the required work in a timely manner.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Rodd Lighthouse, Supervising Professional Engineer Ph: 756881586

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dchelin1	11/07/2022 16:35:40 PM
Division Approval	nroble1	11/09/2022 15:33:12 PM
Department Approval	nroble1	11/09/2022 15:33:14 PM
Contract Manager Approval	jwilkin3	12/05/2022 10:00:20 AM
Budget Analyst Approval	tcarrill	12/15/2022 11:25:02 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **21568** Amendment Number: **2**

Agency Name: **DEPARTMENT OF WILDLIFE** Legal Entity Name: **DYER ENGINEERING CONSULTANTS, INC.**

Agency Code: **702** Contractor Name: **DYER ENGINEERING CONSULTANTS, INC.**

Appropriation Unit: **4461-17** Address: **9160 DOUBLE DIAMOND PKWY STE A**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89521**

If "No" please explain: **Not Applicable** Contact/Phone: **SHANE DYER 775/852-1440**

Vendor No.: **T29030589**

NV Business ID: **NV19981192874**

To what State Fiscal Year(s) will the contract be charged? **2019-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % SPORTSMEN'S REVENUE

Agency Reference #: 19-41

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/09/2019**

Anticipated BOE meeting date: 12/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **03/31/2023**

Contract term: **3 years and 357 days**

4. Type of contract: **Contract**

Contract description: **Cave Creek Dam**

5. Purpose of contract:
This is the second amendment to the original contract which provides dam assessment and feasibility through engineering, environmental and geotechnical studies. This amendment increases the maximum amount from \$826,823.76 to \$873,323.76 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$617,467.91	\$617,467.91	\$617,467.91	Yes - Action
a. Amendment 1:	\$209,355.85	\$209,355.85	\$209,355.85	Yes - Action
2. Amount of current amendment (#2):	\$46,500.00	\$46,500.00	\$46,500.00	Yes - Info
3. New maximum contract amount:	\$873,323.76			

II. JUSTIFICATION

7. What conditions require that this work be done?
Design from professional engineers is required to improve dam safety and dam facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This work requires expertise in the design and evaluation of dams.

- 9. Were quotes or proposals solicited? No
- Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dchelin1	11/02/2022 15:43:33 PM
Division Approval	nroble1	11/03/2022 10:45:24 AM
Department Approval	nroble1	11/03/2022 10:45:30 AM
Contract Manager Approval	jwilkin3	11/17/2022 14:56:09 PM
Budget Analyst Approval	jpeat	11/28/2022 14:26:56 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26893**

Agency Name: **DEPARTMENT OF WILDLIFE**
 Agency Code: **702**
 Appropriation Unit: **4463-14**
 Is budget authority available?: **Yes**
 If "No" please explain: Not Applicable

Legal Entity Name: **NATIONAL ASSOCIATION OF STATE**
 Contractor Name: **NATIONAL ASSOCIATION OF STATE**
 Address: **BOATING LAW ADMINISTRATORS**
1648 MCGRATHIANA PKWY STE 360
 City/State/Zip: **LEXINGTON, KY 40511-1385**
 Contact/Phone: **Dave Considine 859/225-9487**
 Vendor No.: **T80987955**
 NV Business ID: **NV20222560843**

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **#23-26**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/05/2022**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2026**

Contract term: **3 years and 330 days**

4. Type of contract: **Contract**

Contract description: **Boating Education**

5. Purpose of contract:

This is a new contract to provide boat operations training to allow Nevada Department of Wildlife to meet the national standard of training.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$13,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

At the current time, NDOW lacks standardized and accredited training programs, policies and procedures for boating education. This contract will provide several benefits including creation of a cadre of nationally recognized trainers and recreational boating safety officers that can be utilized in a national emergency anywhere needed, passing off vicarious liability to NASBLA for the training program itself, and being able to export certification level training to our local, state, and federal partners in Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Review and accreditation must come from accreditation organization. State workers will be heavily involved in doing actual steps to transition the training program to meet accreditation standards.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is sole source: NASBLA is the sole accreditation organization that exists. Per NRS 488.740 (1), we are required to use NASBLA for this service.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Brady Phillips, Game Warden Captain Ph: 75-688-1544

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dchelin1	10/25/2022 07:28:58 AM
Division Approval	nroble1	11/29/2022 16:14:30 PM
Department Approval	nroble1	11/29/2022 16:14:32 PM
Contract Manager Approval	jwilkin3	11/30/2022 07:49:42 AM
Budget Analyst Approval	jpeat	12/05/2022 12:19:40 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26485**

Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: University of Nevada, Reno
Agency Code: 702	Contractor Name: University of Nevada, Reno
Appropriation Unit: 4464-11	Address: Mail Stop 0124
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89557
If "No" please explain: Not Applicable	Contact/Phone: Charlene Hart 775-784-1868
	Vendor No.: D35000816
	NV Business ID: Governmental Entity
To what State Fiscal Year(s) will the contract be charged? 2023	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Game Predator Management Fee
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: 22-85

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/28/2022**

Anticipated BOE meeting date 08/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2023**

Contract term: **213 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Raven Pop. Model**

5. Purpose of contract:

This is a new interlocal contract to provide a model for the population of common raven throughout the state of Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$75,000.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

The common raven has experienced rapid growth over the past five decades in Nevada. This growth is believed to be negatively impacting Greater Sage-Grouse nest success. This project will allow the Department to make informed management decisions pertaining to Greater Sage-Grouse and common ravens.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOW does not have the equipment nor the manpower to complete this work.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOW in 2022, work was satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Pat Jackson, Wildlife Staff Specialist Ph: 775-688-1676

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dchelin1	06/20/2022 14:22:47 PM
Division Approval	jneubau2	06/21/2022 13:01:32 PM
Department Approval	bvale1	06/29/2022 08:42:11 AM
Contract Manager Approval	cprasa1	07/05/2022 08:28:16 AM
Budget Analyst Approval	jpeat	11/28/2022 13:39:28 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26895**

Agency Name: **DEPARTMENT OF WILDLIFE**
 Agency Code: **702**
 Appropriation Unit: **4465-19**
 Is budget authority available?: **Yes**
 If "No" please explain: Not Applicable

Legal Entity Name: **Jamin Morris**
 Contractor Name: **Jamin Morris**
 Address: **PO Box 1959**
 City/State/Zip: **Homer, AK 99603**
 Contact/Phone: **Jamin Morris 907-399-1677**
 Vendor No.:
 NV Business ID: **NV20222557507**
 To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	25.00 % AIS Decal
X Federal Funds	75.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **#23-24**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/19/2022**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2023**

Contract term: **192 days**

4. Type of contract: **Contract**

Contract description: **Carp Removal**

5. Purpose of contract:

This is a new contract to provide removal of Common Carp from Rye Patch Reservoir to improve water clarity,

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,500.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The removal of large amounts of carp is more efficient using a commercial fishing operation with the proper equipment.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

he State does not have the commercial fishing boat, nets, or equipment to do this work

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

He was the only vendor that provided a proposal.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
 Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dchelin1	10/25/2022 07:23:49 AM
Division Approval	nroble1	10/25/2022 16:19:34 PM
Department Approval	nroble1	11/09/2022 15:27:58 PM
Contract Manager Approval	jwilkin3	12/15/2022 07:55:06 AM
Budget Analyst Approval	jpeat	12/19/2022 15:07:30 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26964**

Agency Name: DETR - REHABILITATION DIVISION	Legal Entity Name: B & C Cabinets & Millwork, Inc.
Agency Code: 901	Contractor Name: B & C Cabinets & Millwork, Inc.
Appropriation Unit: 3253-10	Address: 5241 Metric Way
Is budget authority available?: Yes	City/State/Zip: Carson City, NV 89706
If "No" please explain: Not Applicable	Contact/Phone: Alberto Bullentini 775-322-0000
	Vendor No.: T32013191
	NV Business ID: NV19731005437
To what State Fiscal Year(s) will the contract be charged? 2023-2027	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Business Enterprise Set Aside

Agency Reference #: **3687-27-BEN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/21/2022**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2026**

Contract term: **3 years and 344 days**

4. Type of contract: **Contract**

Contract description: **BC Cabinets**

5. Purpose of contract:

This is a new contract to provide services for the designing, building and installing cabinetry, countertops, display cases, shelving, and fixtures at all current and new Northern Nevada Business Enterprise of Nevada locations.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$60,000.00**

Other basis for payment: **Prices negotiated per project**

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract is needed to aid BEN program employees in the planning, designing and building of cabinets, countertops, fixtures and displays for new BEN sites and renovations/repairs of existing sites.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the necessary skill sets to design, build and repair custom cabinets, countertops, displays or fixtures.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

B&C

Reno Tahoe Cabinets
R&S Cabinets
Denton Cabinets

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor to submit a proposal

d. Last bid date: 10/27/2022 Anticipated re-bid date: 09/01/2026

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sraya	11/10/2022 16:21:57 PM
Division Approval	mseibert	11/16/2022 08:43:59 AM
Department Approval	cedlfse	11/16/2022 11:18:31 AM
Contract Manager Approval	jwixon	11/16/2022 14:34:34 PM
Budget Analyst Approval	jpeat	11/21/2022 09:41:00 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24385** Amendment Number: **1**

Agency Name: **DETR - REHABILITATION DIVISION** Legal Entity Name: **Canyon Electric Co. Inc.**

Agency Code: **901** Contractor Name: **Canyon Electric Co. Inc.**

Appropriation Unit: **3253-10** Address: **4080 E. Lake Mead Blvd Suite C200**

Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89115-6466**

If "No" please explain: **Not Applicable** Contact/Phone: **Terry Gomes 702-384-4747**

Vendor No.: **T27003566**

NV Business ID: **NV19881005351**

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Business Enterprise Set-Aside

Agency Reference #: **3533-26-BEN**

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2021**
 Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2025**
 Contract term: **4 years**

4. Type of contract: **Contract**
 Contract description: **2021 Handyman Svc**

5. Purpose of contract:
This is the first amendment to the original contract that provides handyman services to Business Enterprises of Nevada locations in southern Nevada on an as-needed basis. This amendment increases the maximum amount from \$25,000 to \$75,000 due to heavier than expected need for handyman services over the first year of the contract.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$25,000.00	\$25,000.00	\$25,000.00	Yes - Info
2. Amount of current amendment (#1):	\$50,000.00	\$50,000.00	\$75,000.00	Yes - Info
3. New maximum contract amount:	\$75,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?
The Business Enterprises of Nevada program sites have on-going needs of general-repair services in order to maintain the sites to high standards

8. Explain why State employees in your agency or other State agencies are not able to do this work:
State employees do not possess the expertise or licensing or tools to undertake general repair services.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Call 4 Handyman
 Canyon Electric
 Integrity Home Services
 LV Handyman

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor to submit a proposal

d. Last bid date: 04/01/2021 Anticipated re-bid date: 04/01/2025

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor has provided satisfactory service to BEN and DETR since 2005.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sraya	11/14/2022 14:46:49 PM
Division Approval	mseibert	11/16/2022 08:48:29 AM
Department Approval	cedlefse	11/16/2022 11:16:46 AM
Contract Manager Approval	jwixon	11/17/2022 14:58:22 PM
Budget Analyst Approval	thick2	11/21/2022 08:54:08 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25855**

Agency Name: DETR - REHABILITATION DIVISION	Legal Entity Name: Board of Regents, Nevada System of Higher Education
Agency Code: 901	Contractor Name: Board of Regents, Nevada System of Higher Education
Appropriation Unit: 3265-09	Address: on behalf of UNLV
Is budget authority available?: Yes	4505 Maryland Parkway Box 1005
If "No" please explain: Not Applicable	City/State/Zip: Las Vegas, NV 89154-1005
	Contact/Phone: Ryan Wennerland 702-895-1749
	Vendor No.: D35000813
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 3634-24-REHAB

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/15/2022**

Anticipated BOE meeting date 05/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2024**

Contract term: **1 year and 228 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **FOCUS Transition**

5. Purpose of contract:

This is a new contract to provide pre-employment, employment, and transition supports services to students with physical and intellectual disabilities on the UNLV campus.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$90,000.00**

Other basis for payment: As invoiced by the contract, under rates/terms of the Fee Schedule, and approved by authorized Rehabilitation Division employees. Contract not to exceed: \$90,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Per the Workforce Innovation and Opportunity Act (WIOA) of 2014 disabled job seekers need access employment, education, training, and support services to help them succeed in the labor market and gain competitive sustained employment. This program by Project FOCUS will provide this transition training and support services to students with disabilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the required certifications to perform many of these functions.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Governmental Entity

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided satisfactory services to Rehabilitation since 2003.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	athomps8	12/08/2022 10:42:39 AM
Division Approval	mseibert	12/08/2022 12:14:10 PM
Department Approval	cedlefse	12/08/2022 13:25:37 PM
Contract Manager Approval	jwixon	12/08/2022 13:32:08 PM
Budget Analyst Approval	jpeat	12/15/2022 09:36:08 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27025**

Agency Name: DETR - REHABILITATION DIVISION	Legal Entity Name: Public Consulting Group, Inc.
Agency Code: 901	Contractor Name: Public Consulting Group, Inc.
Appropriation Unit: 3265-09	Address: 148 State Street
Is budget authority available?: Yes	10th Floor
If "No" please explain: Not Applicable	City/State/Zip: Boston, MA 02109-2510
	Contact/Phone: Britney Maciver 404-850-2034
	Vendor No.: T32000898
	NV Business ID: NV20212019250
To what State Fiscal Year(s) will the contract be charged? 2023	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	21.30 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	78.70 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **3691-23-REHAB**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/12/2022**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2023**

Contract term: **199 days**

4. Type of contract: **Contract**

Contract description: **Public Consulting**

5. Purpose of contract:

This is a new contract to provide report development on data generated by Vocational Rehabilitation's AWARE Case Management System and training on how to enhance/maintain said reports. The reports are needed to review and track Vocational Rehabilitation's performance of the bureaus service requirements as laid out under Workforce Innovation Opportunity Act of 2014 (WIOA).

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$68,900.00**

Other basis for payment: Rate: \$225/hour. Report Development/Training: 156 hours maximum (\$35,150.00); Training Material Development/Final Report: 150 hours maximum (\$33,750). Invoices will be submitted at the end of March and the end of June. Invoices must be supported by documents showing hours spent on developing reports and training. Invoices will be paid only upon acceptance of the invoices and the supporting documents and acceptance of the reports created. Total Contract Not to Exceed: \$68,900.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

Vocational Rehabilitation (VR) program as authorized under Title I of the Rehabilitation Act of 1973, amended by Workforce Innovation Opportunity Act (WIOA) of 2014's Title IV and administered by the U.S. Department of Education's Rehabilitation Services Administration is required to implement changes in the operation and reporting of performance accountability and credential tracking, as directed under section 116 of WIOA and the VR program's implementing regulations in 34 CFR 361 subpart E.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not trained on nuances of performance accountability and credential tracking as it pertains to data from the AWARE system.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Lexicon Consulting
McGinley & Associates

MTG Mgmt Consultants
Public Consulting Group

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor to submit a proposal.

d. Last bid date: 04/28/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided services to satisfactory services to Aging and Disabilities, Child and Family Services, Welfare and Public and Behavioral Health since 2009.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	athomps8	12/07/2022 11:02:18 AM
Division Approval	cedlefse	12/07/2022 11:10:47 AM

Department Approval	cedlefse	12/07/2022 11:10:51 AM
Contract Manager Approval	jwixon	12/07/2022 14:21:44 PM
Budget Analyst Approval	jpeat	12/12/2022 15:40:31 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26877**

Agency Name: DETR - ADMINISTRATIVE SERVICES	Legal Entity Name: CHEROKEE CHEMICAL CO., Inc.
Agency Code: 908	Contractor Name: CHEROKEE CHEMICAL CO., Inc.
Appropriation Unit: 3272-04	Address: ACT a division of CCI Chemical 3540 East 26th Street
Is budget authority available?: Yes	City/State/Zip: Los Angeles, CA 90058
If "No" please explain: Not Applicable	Contact/Phone: Byron Reynolds 800-767-9112
	Vendor No.: T29025023
	NV Business ID: NV20081270707

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Cost allocated

Agency Reference #: **3678-27-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/21/2022**

Anticipated BOE meeting date **11/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2026**

Contract term: **3 years and 313 days**

4. Type of contract: **Contract**

Contract description: **Cooling Tower**

5. Purpose of contract:

This is a new contract to provide water treatment to the water chillers at 500 E. Third St. locations. This treatment is needed to keep water loops free from corrosion, scale and microbiological attacks to maintain the heating and cooling systems for both locations.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$11,119.96**

Other basis for payment: Las Vegas- \$695.18 a month with at 5% increase each year Carson City - \$215.00 per month with a 5% increase each year. All invoices paid with authorization by OM staff.

II. JUSTIFICATION

7. What conditions require that this work be done?

The north and south DETR locations have ongoing needs for service to their chillers to maintain proper function to regulate the temperatures of both buildings.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not trained and licensed for this type of work.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

They were the only vendor to respond to the solicitation.

d. Last bid date: 07/01/2022 Anticipated re-bid date: 07/01/2026

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided satisfactory services to both BEN and DETR since March 2018

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mmercerc	11/18/2022 08:22:39 AM
Division Approval	cedlefse	11/18/2022 08:38:27 AM
Department Approval	cedlefse	11/18/2022 08:38:48 AM
Contract Manager Approval	jwixon	11/18/2022 08:40:02 AM
Budget Analyst Approval	rrossum	11/21/2022 09:28:19 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27001**

Agency Name: BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name: Casey Neilon, Inc.
Agency Code: BDC	Contractor Name: Casey Neilon, Inc.
Appropriation Unit: B001 - All Categories	Address: 6770 S McCarran Blvd, Suite 20
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89509
If "No" please explain: Not Applicable	Contact/Phone: Suzanne Olsen, CPA 775-283-5555
	Vendor No.: T29010569
	NV Business ID: NV20061293367

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Application and Renewal Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/19/2022**

Anticipated BOE meeting date **12/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2026**

Contract term: **4 years and 13 days**

4. Type of contract: **Contract**

Contract description: **Audit Services**

5. Purpose of contract:

This is a new contract to provide financial statement audits for the Nevada State Board of Accountancy as required within Nevada Revised Statutes (NRS 218G.400).

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$47,300.00**

Payment for services will be made at the rate of \$0.00 per Annual

Other basis for payment: 6/30/23 \$15,000, 6/30/2024 \$15,750, 6/30/25 \$16,550

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Revised Statues (NRS) 218G.400 requires an independent audit be conducted of the Board's financial statements and position. Results of the audit must be provided to the Legislative Counsel Bureau every December 1st.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

An audit must be conducted by an Independent Certified Public Accountant in accordance with Governmental Auditing Standards. An employee would not be able to provide this work as it would require (1) a licensed CPA and (2) an employee would not be independent as the audit must remain independent and objective.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada State Board of Medical Examiners, Nevada State Board of Pharmacy, and many other Professional Boards.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vwind1	11/17/2022 16:12:42 PM
Division Approval	vwind1	11/17/2022 16:12:45 PM
Department Approval	vwind1	11/17/2022 16:12:48 PM
Contract Manager Approval	vwind1	11/17/2022 16:12:52 PM
Budget Analyst Approval	jpeat	12/19/2022 14:19:53 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27021**

Agency Name: BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name: Sutton Hague
Agency Code: BDC	Contractor Name: Sutton Hague
Appropriation Unit: B015 - All Categories	Address: 9790 Gateway Drive, Suite 200
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89521
If "No" please explain: Not Applicable	Contact/Phone: Brett Sutton 775-284-2770
	Vendor No.:
	NV Business ID: NV20141281867

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensing Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2023**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2024**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Sutton 2023**

5. Purpose of contract:

This is a new contract to provide legal services as needed.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,000.00**

Payment for services will be made at the rate of \$325.00 per hour

Other basis for payment: Invoiced monthly

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board occasionally needs expert advice regarding employment matters.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Board staff does not have the legal expertise in employment law.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	5522	11/30/2022 12:50:44 PM
Division Approval	5522	11/30/2022 12:50:47 PM
Department Approval	5522	11/30/2022 12:50:50 PM
Contract Manager Approval	5522	11/30/2022 12:50:53 PM
Budget Analyst Approval	jpeat	12/13/2022 15:29:33 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26971**

Agency Name: BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name: GRIFFIN COMPANY, THE
Agency Code: BDC	Contractor Name: GRIFFIN COMPANY, THE
Appropriation Unit: B021 - All Categories	Address: 401 S CURRY ST
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89703-4642
If "No" please explain: Not Applicable	Contact/Phone: Chelsea Capurro 702/334-5090
	Vendor No.: T27037330
	NV Business ID: NV20151044504

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensure
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **B021**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/01/2022**

Anticipated BOE meeting date **11/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2023**

Contract term: **210 days**

4. Type of contract: **Contract**

Contract description: **Lobbyist**

5. Purpose of contract:

This is a new contract to provide lobbyist services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$14,000.00**

Payment for services will be made at the rate of \$2,000.00 per month

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board needs lobbyist representation during the legislative session to look out for bills that may affect the interests of its licensees.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Board does not have employees who are lobbyists or have the expertise and ability to monitor all bills

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Griffin Company
Sarah Adler
Lewis and Roca

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

We had worked in the past with the Griffin Company so they had a working knowledge about Board and the bid was reasonable.

d. Last bid date: 09/22/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

null, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mlok	11/09/2022 11:42:37 AM
Division Approval	mlok	11/09/2022 11:42:43 AM
Department Approval	mlok	11/09/2022 11:42:49 AM
Contract Manager Approval	mlok	11/09/2022 11:42:55 AM
Budget Analyst Approval	jpeat	11/28/2022 11:39:54 AM

CETS#
RFP#

**CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR
FOR LESS THAN \$50,000**

A Contract Between the State of Nevada
Acting by and Through its

Agency Name:	Board of Oriental Medicine
Address:	3191 E. Warm Springs Rd.
City, State, Zip Code:	Las Vegas, NV 89120
Contact:	Merle Lok
Phone:	702-675-5326
Fax:	702-989-8584
Email:	omboardexecutivedirector@gmail.com

Contractor Name:	Griffin Company
Address:	401 S Curry Street
City, State, Zip Code:	Carson City, NV 89703
Contact:	Chelsea Capurro
Phone:	702-334-5090
Fax:	
Email:	Chelsea@g3nv.com

WHEREAS, NRS 333.700 authorizes officers, departments, institutions, boards, commissions, and other agencies in the Executive Branch of the State Government which derive their support from public money in whole or in part to engage services of persons as independent contractors; and

WHEREAS, it is deemed that the service of Contractor is both necessary and in the best interests of the State of Nevada.

NOW, THEREFORE, in consideration of the aforesaid premises, the parties mutually agree as follows:

- CONTRACT TERM.** This Contract shall be effective as noted below, unless sooner terminated by either party as specified in *Section 7, Contract Termination*. Contracts requiring approval of the Nevada Board of Examiners or the Clerk of the Board are not effective until such approval has occurred, however, after such approval, the effective date will be the date noted below.

Effective from:	12/1/2022	To:	6/30/2023
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- NOTICE.** All communications, including notices, required or permitted to be given under this Contract shall be in writing and directed to the parties at the addresses stated above. Notices may be given: (i) by delivery in person; (ii) by a nationally recognized next day courier service, return receipt requested; or (iii) by certified mail, return receipt requested. If specifically requested by the party to be notified, valid notice may be given by facsimile transmission or electronic mail to the address(es) such party has specified in writing.

CETS#
RFP#

3. **SCOPE OF WORK.** The scope of work is described below, which is incorporated herein by reference:

DESCRIPTION OF SCOPE OF WORK:
Introductions and relationship building with the Governor’s Office, state agencies, legislators, and local government elected officials and influencers.
Sending meeting summaries and notes relating to the relevant meetings.
Prepare and provide testimony during any needed hearings, meetings, or public workshops.
Provide Client with agendas and information that may be of interest.
Regularly scheduled communication between the Firm and Client on anything happening in the state.
Coverage and representation during the 2023 Legislative Session.
Planning and preparation for a 2023 Legislative Agenda.
Weekly bill tracking reports and updates during the 2023 session.
Defense on any issues that the Client may be opposed to and work to amend the bill(s) to fix any issues.
Help plan and organize an acupuncture/oriental medicine awareness day at the Legislature for the 2023 Session.
End of Session report and recap to Board.

An Attachment must be limited to the scope of work to be performed by Contractor. Any provision, term or condition of an Attachment that contradicts the terms of this Contract, or that would change the obligations of the State under this Contract, shall be void and unenforceable.

4. **CONSIDERATION.** The parties agree that Contractor will provide the services specified in *Section 3, Scope of Work* at a cost as noted below:

\$2000.00	per	month
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Total Contract or installments payable at:	
--	--

Total Contract Not to Exceed:	\$14,000.00
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The State does not agree to reimburse Contractor for expenses unless otherwise specified in the Scope of Work or incorporated attachments (if any). Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the result of legislative appropriation may require.

5. **BILLING SUBMISSION: TIMELINESS.** The parties agree that timeliness of billing is of the essence to the Contract and recognize that the State is on a Fiscal Year. All billings for dates of service prior to July 1 must be submitted to the

CETS#
RFP#

State no later than the first Friday in August of the same calendar year. A billing submitted after the first Friday in August, which forces the State to process the billing as a stale claim pursuant to NRS 353.097, will subject Contractor to an administrative fee not to exceed one hundred dollars (\$100.00). The parties hereby agree this is a reasonable estimate of the additional costs to the State of processing the billing as a stale claim and that this amount will be deducted from the stale claim payment due to Contractor.

6. **INSPECTION & AUDIT.** Contractor agrees to keep and maintain under generally accepted accounting principles (GAAP) and as required by State and federal law, complete and accurate records as are necessary to fully disclose to the State or United States Government, sufficient information to determine compliance with all State and federal regulations and statutes, and compliance with the terms of this contract, and agrees that such documents will be made available for inspection upon reasonable notice from authorized representatives of the State or Federal Government.

7. **CONTRACT TERMINATION.**

A. Termination Without Cause. Regardless of any terms to the contrary, this Contract may be terminated upon written notice by mutual consent of both parties. The State unilaterally may terminate this contract without cause by giving not less than thirty (30) days' notice in the manner specified in *Section 2, Notice*. If this Contract is unilaterally terminated by the State, Contractor shall use its best efforts to minimize cost to the State and Contractor will not be paid for any cost that Contractor could have avoided.

B. State Termination for Non-Appropriation. The continuation of this Contract beyond the current biennium is subject to and contingent upon sufficient funds being appropriated, budgeted, and otherwise made available by the State Legislature and/or federal sources. The State may terminate this Contract, and Contractor waives any and all claims(s) for damages, effective immediately upon receipt of written notice (or any date specified therein) if for any reason the Contracting Agency's funding from State and/or federal sources is not appropriated or is withdrawn, limited, or impaired.

C. Termination with Cause for Breach. A breach may be declared with or without termination. A notice of breach and termination shall specify the date of termination of the Contract, which shall not be sooner than the expiration of the Time to Correct, if applicable, allowed under subsection 7D. This Contract may be terminated by either party upon written notice of breach to the other party on the following grounds:

- 1) If Contractor fails to provide or satisfactorily perform any of the conditions, work, deliverables, goods, or services called for by this Contract within the time requirements specified in this Contract or within any granted extension of those time requirements; or
- 2) If any state, county, city, or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by Contractor to provide the goods or services required by this Contract is for any reason denied, revoked, debarred, excluded, terminated, suspended, lapsed, or not renewed; or
- 3) If Contractor becomes insolvent, subject to receivership, or becomes voluntarily or involuntarily subject to the jurisdiction of the Bankruptcy Court; or
- 4) If the State materially breaches any material duty under this Contract and any such breach impairs Contractor's ability to perform; or
- 5) If it is found by the State that any quid pro quo or gratuities in the form of money, services, entertainment, gifts, or otherwise were offered or given by Contractor, or any agent or representative of Contractor, to any officer or employee of the State of Nevada with a view toward securing a contract or securing favorable treatment with respect to awarding, extending, amending, or making any determination with respect to the performing of such contract; or
- 6) If it is found by the State that Contractor has failed to disclose any material conflict of interest relative to the performance of this Contract.

CETS#
RFP#

D. Time to Correct. Unless the breach is not curable, or unless circumstances do not permit an opportunity to cure, termination upon declared breach may be exercised only after service of formal written notice as specified in *Section 2, Notice*, and the subsequent failure of the breaching party within fifteen (15) calendar days of receipt of that notice to provide evidence, satisfactory to the aggrieved party, showing that the declared breach has been corrected. Upon a notice of breach, the time to correct and the time for termination of the contract upon breach under subsection 7C, above, shall run concurrently, unless the notice expressly states otherwise.

8. **REMEDIES.** Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including, without limitation, actual damages, and to a prevailing party reasonable attorneys' fees and costs. For purposes of an award of attorneys' fees to either party, the parties stipulate and agree that a reasonable hourly rate of attorneys' fees shall be one hundred and fifty dollars (\$150.00) per hour. The State may set off consideration against any unpaid obligation of Contractor to any State agency in accordance with NRS 353C.190. In the event that Contractor voluntarily or involuntarily becomes subject to the jurisdiction of the Bankruptcy Court, the State may set off consideration against any unpaid obligation of Contractor to the State or its agencies, to the extent allowed by bankruptcy law, without regard to whether the procedures of NRS 353C.190 have been utilized.
9. **LIMITED LIABILITY.** The State will not waive and intends to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Damages for any State breach shall never exceed the amount of funds appropriated for payment under this Contract, but not yet paid to Contractor, for the Fiscal Year budget in existence at the time of the breach. Contractor's tort liability shall not be limited.
10. **INDEMNIFICATION AND DEFENSE.** To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend, not excluding the State's right to participate, the State from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, arising out of any breach of the obligations of Contractor under this Contract, or any alleged negligent or willful acts or omissions of Contractor, its officers, employees and agents. Contractor's obligation to indemnify the State shall apply in all cases except for claims arising solely from the State's own negligence or willful misconduct. Contractor waives any rights of subrogation against the State. Contractor's duty to defend begins when the State requests defense of any claim arising from this Contract.
11. **REPRESENTATIONS REGARDING INDEPENDENT CONTRACTOR STATUS.** Contractor represents that it is an independent contractor, as defined in NRS 333.700(2) and 616A.255, warrants that it will perform all work under this contract as an independent contractor, and warrants that the State of Nevada will not incur any employment liability by reason of this Contract or the work to be performed under this Contract. To the extent the State incurs any employment liability for the work under this Contract; Contractor will reimburse the State for that liability.
12. **INSURANCE SCHEDULE.** Unless expressly waived in writing by the Contracting Agency, Contractor must procure, maintain and keep in force for the duration of the Contract insurance conforming to the minimum requirements specified below. Each insurance policy shall provide for a waiver of subrogation against the State of Nevada, its officers, employees and immune contractors as defined in NRS 41.0307, for losses arising from work/materials/equipment performed or provided by or on behalf of Contractor. By endorsement to Contractor's automobile and general liability policies, the State of Nevada shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of Contractor. Contractor shall not commence work before Contractor has provided evidence of the required insurance in the form of a certificate of insurance and endorsement to the Contracting Agency of the State.
 - A. Workers' Compensation and Employer's Liability Insurance.
 - 1) Contractor shall provide proof of worker's compensation insurance as required per Nevada Revised Statutes Chapters 616A through 616D inclusive.
 - 2) If Contractor qualifies as a sole proprietor as defined in NRS Chapter 616A.310, and has elected to not purchase industrial insurance for himself/herself, the sole proprietor must submit to the contracting State agency a fully executed "Affidavit of Rejection of Coverage" form under NRS 616B.627 and NRS 617.210.
 - B. Commercial General Liability – Occurrence Form. The Policy shall include bodily injury, property damage and broad form contractual liability coverage.
 - 1) General Aggregate \$2,000,000
 - 2) Products – Completed Operations Aggregate \$1,000,000

CETS#
RFP#

- 3) Personal and Advertising Injury \$1,000,000
- 4) Each Occurrence \$1,000,000

C. Automobile Liability. **[Delete if Contract does not involve use of motor vehicle.]** The policy shall cover Bodily Injury and Property Damage for any owned, hired, and non-owned vehicles used in the performance of this Contract.

- 1) Combined Single Limit (CSL) \$1,000,000

D. Professional Liability/Errors and Omissions Liability **[Delete if Contract does not involve professional services.]** The policy shall cover professional misconduct or lack of ordinary skill for those positions defined in the Scope of Work of this contract. In the event that the professional liability insurance required by this Contract is written on a claims-made basis, Contractor warrants that any retroactive date under the policy shall precede the effective date of this Contract; and that either continuous coverage will be maintained or an extended discovery period will be exercised for a period of two (2) years beginning at the time work under this Contract is completed.

- 1) Each Claim \$1,000,000
- 2) Annual Aggregate \$2,000,000

Mail all required insurance documents to the Contracting Agency identified on page one of the Contract.

- 13. **WAIVER OF BREACH.** Failure to declare a breach or the actual waiver of any particular breach of the Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.
- 14. **SEVERABILITY.** If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the non-enforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.
- 15. **STATE OWNERSHIP OF PROPRIETARY INFORMATION.** Any data or information provided by the State to Contractor and any documents or materials provided by the State to Contractor in the course of this Contract ("State Materials") shall be and remain the exclusive property of the State and all such State Materials shall be delivered into State possession by Contractor upon completion, termination, or cancellation of this Contract.
- 16. **PUBLIC RECORDS.** Pursuant to NRS 239.010, information or documents received from Contractor may be open to public inspection and copying. The State may have the duty to disclose unless a particular record is made confidential by law or a common law balance of interests.
- 17. **GENERAL WARRANTY.** Contractor warrants that all services, deliverables, and/or work products under this Contract shall be completed in a workmanlike manner consistent with standards in the trade, profession, or industry; shall conform to or exceed the specifications set forth in the incorporated attachments; and shall be fit for ordinary use, of good quality, with no material defects.
- 18. **DISCLOSURES REGARDING CURRENT OR FORMER STATE EMPLOYEES.** For the purpose of State compliance with NRS 333.705, Contractor represents and warrants that if Contractor, or any employee of Contractor who will be performing services under this Contract, is a current employee of the State or was employed by the State within the preceding 24 months, Contractor has disclosed the identity of such persons, and the services that each such person will perform, to the Contracting Agency.
- 19. **GOVERNING LAW: JURISDICTION.** This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada, without giving effect to any principle of conflict-of-law that would require the application of the law of any other jurisdiction. The parties consent to the exclusive jurisdiction of and venue in the First Judicial District Court, Carson City, Nevada for enforcement of this Contract, and consent to personal jurisdiction in such court for any action or proceeding arising out of this Contract.

20. **ENTIRE CONTRACT AND MODIFICATION.** This Contract and its scope of work constitute the entire agreement of the parties and as such are intended to be the complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto and approved by the Office of the Attorney General and the State Board of Examiners, as required. This form of Contract, including any amendments to the Contract, is not authorized for use if the "not to exceed" value *Section 4, Consideration* exceeds \$49,999. This Contract, and any amendments, may be executed in counterparts.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

Chelsea Lapuro 10/10/2022 Partner
 Independent Contractor's Signature Date Independent Contractor's Title

 State of Nevada Authorized Signature Date Title

 State of Nevada Authorized Signature Date Title

 State of Nevada Authorized Signature Date Title

APPROVED BY BOARD OF EXAMINERS

 Signature – Clerk of the Board of Examiners

On: _____
 Date

Approved as to form by:

 Deputy Attorney General for Attorney General

On: _____
 Date

CETS#
RFP#

20. **ENTIRE CONTRACT AND MODIFICATION.** This Contract and its scope of work constitute the entire agreement of the parties and as such are intended to be the complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto and approved by the Office of the Attorney General and the State Board of Examiners, as required. This form of Contract, including any amendments to the Contract, is not authorized for use if the "not to exceed" value *Section 4, Consideration* exceeds \$49,999. This Contract, and any amendments, may be executed in counterparts.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

[Handwritten Signature]

9/23/2022 Partner

 Independent Contractor's Signature Date Independent Contractor's Title

Margaret Tracy 9/26/2022 *President* *Oriental Medicine Board*
 State of Nevada Authorized Signature Date Title

 State of Nevada Authorized Signature Date Title

 State of Nevada Authorized Signature Date Title

APPROVED BY BOARD OF EXAMINERS

 Signature – Clerk of the Board of Examiners

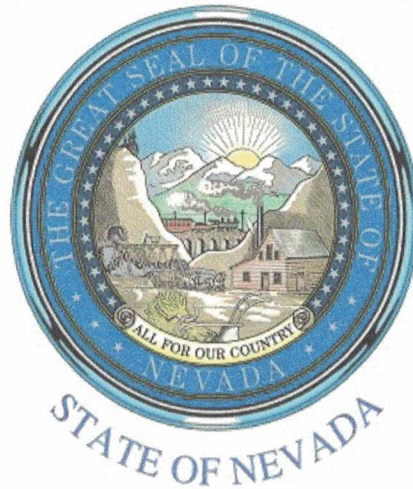
On: _____
 Date

Approved as to form by:

 Deputy Attorney General for Attorney General

On: _____
 Date

SECRETARY OF STATE



NEVADA STATE BUSINESS LICENSE

THE GRIFFIN COMPANY LLC

Nevada Business Identification # NV20151044504
Expiration Date: 01/31/2023

In accordance with Title 7 of Nevada Revised Statutes, pursuant to proper application duly filed and payment of appropriate prescribed fees, the above named is hereby granted a Nevada State Business License for business activities conducted within the State of Nevada.

Valid until the expiration date listed unless suspended, revoked or cancelled in accordance with the provisions in Nevada Revised Statutes. License is not transferable and is not in lieu of any local business license, permit or registration.

License must be cancelled on or before its expiration date if business activity ceases. Failure to do so will result in late fees or penalties which, by law, cannot be waived.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of State, at my office on 08/22/2022.

Barbara K. Cegavske

Certificate Number: B202208222943070

You may verify this certificate
online at <http://www.nvsos.gov>

BARBARA K. CEGAVSKE
Secretary of State



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/27-2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Summer Haas	
Joseph Haas Insurance Agency 6345 S Rainbow Blvd., Ste 103 Las Vegas NV 89118		PHONE (A/C, NO, EXT): 702-201-1769	FAX (A/C, NO): 702-407-5606
		E-MAIL ADDRESS: Summer@nvfarmers.com	
INSURED		INSURER(S) AFFORDING COVERAGE	
THE GRIFFIN COMPANY, LLC 401 S CURRY STREET CARSON CITY NV 89703		INSURER A: Truck Insurance Exchange	NAIC # 21709
		INSURER B: Farmers Insurance Exchange	21652
		INSURER C: Mid Century Insurance Company	21687
		INSURER D: Travelers Casualty and Surety Company of Amer	31194
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAME ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDTL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	Y	605898464	03/08/2022	03/08/2023	EACH OCCURRENCE \$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea Occurrence) \$ 75,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 2,000,000
							GENERAL AGGREGATE \$ 4,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							Deductible \$ 0
C	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			605898464	03/08/2022	03/08/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> Y <input checked="" type="checkbox"/>	N/A	Y	A15196418	03/08/2022	03/08/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER \$
							E.L. EACH ACCIDENT \$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Lawyers Professional Liability			107235688	03/08/2022	03/08/2023	Each Claim \$1,000,000 Aggregate \$1,000,000 Retention \$2,500

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
THE GRIFFIN COMPANY, LLC 401 S Curry Street Carson City NV 89703	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27003**

Agency Name:	BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name:	ARC Document Solutions, LLC
Agency Code:	BDC	Contractor Name:	ARC Document Solutions, LLC
Appropriation Unit:	B023 - All Categories	Address:	4345 Dean Martin Drive
Is budget authority available?:	Yes	City/State/Zip:	Las Vegas, NV 89103
If "No" please explain:	Not Applicable	Contact/Phone:	Bruce Clarke 702-974-4400
		Vendor No.:	
		NV Business ID:	NV20141698068

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensing Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/28/2022**

Anticipated BOE meeting date 01/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2023**

Contract term: **213 days**

4. Type of contract: **Contract**

Contract description: **Scanning Project**

5. Purpose of contract:

This is a new contract to provide the Nevada Physical Therapy Board office, scanning of paper documents into digital files.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,970.00**

Payment for services will be made at the rate of \$15,970.00 per Service Contract

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board is moving from paper-intensive files over 5,000 paper records to digital files as we are currently in the process of onboarding a new licensing system that is less paper-intensive and requires files to be available digitally. 80 banker boxes to be scanned and two thumb drives to be delivered upon completion of scanned files.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Board office does not have the equipment for this size project. This project requires the assistance of a professional scanning company.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen after consideration of other vendor proposals it is cost-effective and local so we have easy access to our files if needed in case of an urgent matter.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aprilr35	11/18/2022 14:01:34 PM
Division Approval	aprilr35	11/18/2022 14:01:38 PM
Department Approval	aprilr35	11/18/2022 14:01:41 PM
Contract Manager Approval	aprilr35	11/18/2022 14:01:44 PM
Budget Analyst Approval	jpeat	11/28/2022 11:59:04 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27009**

Agency Name:	BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name:	K. Neena Laxalt Consulting
Agency Code:	BDC	Contractor Name:	K. Neena Laxalt Consulting
Appropriation Unit:	B023 - All Categories	Address:	10883 Rushing Flume Drive
Is budget authority available?:	Yes	City/State/Zip:	Reno, NV 89512
If "No" please explain:	Not Applicable	Contact/Phone:	K. Neena Laxalt 775-762-1864
		Vendor No.:	
		NV Business ID:	NV20101366023

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Licensing Fees

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2023**

Anticipated BOE meeting date 12/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2023**

Contract term: **364 days**

4. Type of contract: **Contract**

Contract description: **Lobbying**

5. Purpose of contract:

To Provide Lobbying services for the Nevada Physical Therapy Board for legislative session 2023

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,000.00**

Payment for services will be made at the rate of \$2,000.00 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board needs assistance monitoring the activities in the 2023 legislative session and the interim.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Board and Board staff do not have the expertise to perform this scope of work. Ms. Laxalt has many years of expertise working with this Board as well as other Nevada Boards.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Ms. Laxaly has been our Board Lobbyist for many Years. Ms. Laxalt has the expertise and knowledge of what our Board needs during the legislative sessions.

d. Last bid date: 09/27/2022 Anticipated re-bid date: 10/02/2023

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Physical Therapy Board; State of Nevada Board of Psychological Examiner; Nevada Veterinarian Board of Examiners; Nevada Board of Dispensing Opticians; Nevada Board of Massage Therapists; Nevada Marriage and Family Therapists and Certified Professional Counselors Board. The quality of service to all state agencies has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aprilr35	11/22/2022 13:29:49 PM
Division Approval	aprilr35	11/22/2022 13:29:52 PM
Department Approval	aprilr35	11/22/2022 13:29:54 PM
Contract Manager Approval	aprilr35	11/22/2022 13:29:56 PM
Budget Analyst Approval	jpeat	12/06/2022 09:48:19 AM

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: December 12, 2022

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Kelli Lay, Executive Branch Budget Officer *KL*
Budget Division

Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

DEPARTMENT OF MOTOR VEHICLES – COMPLETE STREETS PROGRAM

Agenda Item Write-up:

Pursuant to NRS 482.1825, subsection 2, the Department of Motor Vehicles (DMV) shall certify monthly to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This submittal reports program activities for the month of November for fiscal year 2023.

Additional Information:

Complete Streets is a federal initiative designed to encourage varying approaches to planning, designing, and operating roadways and rights of way to make the transportation network safer and more efficient. Complete Street policies are set at the state, regional, and local levels and vary based on community context. The authority for Nevada counties to adopt a Complete Streets Program was approved via Assembly Bill 145 of the 2013 legislative session.

Nevada's Complete Streets program is supported through a voluntary \$2 contribution included with vehicle registrations. Voluntary contributions collected under the program, minus 1% to DMV to cover the cost of collecting and distributing the contributions, is distributed monthly to each county based on the county of registration of the vehicle for

which the contribution was made. NRS 482.1825 requires the Department to certify monthly to the State Board of Examiners the amount of the voluntary contributions collected and how those contributions were distributed.

Statutory Authority:

NRS 482.1825

REVIEWED: <u>YH</u>
INFO ITEM: _____

Steve Sisolak
Governor



Julie Butler
Director

Tonya Laney
Deputy Director

555 Wright Way
Carson City, Nevada 89711
Telephone (775) 684-4368
dmv.nv.com

December 12, 2022

Board of Examiners

Re: Complete Streets

Attached, as required by subsection 2 of NRS 482.1825, please find the monthly report for the voluntary Complete Streets contributions collected pursuant to subsection 11 of NRS 482.480 for each participating county by the Department for the period beginning July 1, 2022, and ending November 30, 2022.

Sincerely,

Angela Smith-Lamb

Administrator
Department of Motor Vehicles
asmith@dmv.nv.gov
775-684-4627

Department of Motor Vehicles
Complete Streets: Monthly Report FY23
Report Date: 12/5/2022
Reporting Period: November 2022

Contributions				
County	November		Year to Date	
	Amount	% of Total	Amount	% of Total
Carson City	\$ 1,066.00	3.42%	\$5,532.00	3.24%
Clark	\$ 24,172.00	77.53%	\$132,592.00	77.74%
Douglas	\$ 970.00	3.11%	\$5,544.00	3.25%
Washoe	\$ 4,970.00	15.94%	\$26,882.00	15.76%
Total	\$31,178.00	100.00%	\$ 170,550.00	100%

DMV Commission (1%)				
County	November		Year to Date	
	Amount	% of Total	Amount	% of Total
Carson City	\$10.66	3.42%	\$55.32	3.24%
Clark	\$241.72	77.53%	\$1,325.92	77.74%
Douglas	\$9.70	3.11%	\$55.44	3.25%
Washoe	\$49.70	15.94%	\$268.82	15.76%
Total	\$311.78	100.00%	\$1,705.50	100%

Distributions				
County	November		Year to Date	
	Amount	% of Total	Amount	% of Total
Carson City	\$1,055.34	3.42%	\$5,476.68	3.24%
Clark	\$23,930.28	77.53%	\$131,266.08	77.74%
Douglas	\$960.30	3.11%	\$5,488.56	3.25%
Washoe	\$4,920.30	15.94%	\$26,613.18	15.76%
Total	\$30,866.22	100.00%	\$168,844.50	100.00%

Note:

1. DMV began accepting contributions on 12/15/14.
2. DMV began accepting Douglas County contributions on 5/9/16.

**Department of Motor Vehicles
Complete Streets Report: Donations
2023**

County		November	Year To Date
Carson City			
	Donations	533	2,766
	Registrations	3,637	20,405
	Percent that Donated	14.65%	13.56%
Clark			
	Donations	12,086	66,296
	Registrations	71,541	388,550
	Percent that Donated	16.89%	17.06%
Douglas			
	Donations	485	2,772
	Registrations	4,267	23,918
	Percent that Donated	11.37%	11.59%
Washoe			
	Donations	2,485	13,441
	Registrations	19,163	108,797
	Percent that Donated	12.97%	12.35%

Notes

1. Registration transaction counts come from: G:\Crystal Report\VR\Registrations\New and Renewal Registrations
2. Registration transactions include new registrations and registration renewals completed on the Kiosk, Web and MyDMV Portal only.
3. DMV began accepting Douglas County contributions on 5/9/16.