

Governor Joe Lombardo
Chairman

Amy Stephenson
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Francisco V. Aguilar
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

- Date and Time:** November 14, 2023, 10:00 AM
- Location:** Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701
- Video Conference Location:** Grant Sawyer Building
555 East Washington Avenue, Suite 5100
Las Vegas, Nevada 89101

This meeting may be viewed on YouTube.
The video live stream begins at 10:00 am.
<https://www.youtube.com/watch?v=SLJgWGI78fY>

AGENDA

- 1. Call to Order / Roll Call**
- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 645 102 724#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.
- 3. Approval of the October 10, 2023 Meeting Minutes** (For possible action)

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Agriculture – Veterinary Medical Services Division	1	\$71,557
Department of Conservation and Natural Resources – Division of Environmental Protection	1	\$46,908
Department of Health and Human Services – Division of Child and Family Services	2	\$97,168
Department of Health and Human Services – Division of Child and Family Services	2	\$101,391

5. Request Approval of Proposed State Administration Manual Changes (For possible action)

Pursuant to NRS 353.040 the Governor’s Finance Office, Budget Division requests modifications to the policies and procedures of the State Board of Examiners adopted and collected in the following chapters of the State Administrative Manual (SAM).

This revision to SAM will establish standard reimbursement rates for employees on travel status while camping.

- a. SAM Chapter 0206 Agency Policies Regarding Travel

6. Request for Approval to Pay a Tort Claim Pursuant to NRS 41.036 (For possible action)

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim requests for approval:

- A. Claimant: Rebecca Leavitt, Little Blue Sky Briggs, Jodie Eltzroth, Britney Jackson, Moniqa Martinez, Sharon Newman, Stacy Tai, Lance Elder
Claim No: TC20782
Settlement Amount: \$340,000.00
Date of Loss: April 20, 2021

- B. Claimant: Sonja Mack
Claim No: TC20810
Settlement Amount: \$126,500.00
Date of Loss: February 19, 2017

7. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account
(For possible action)

Department of Education

Pursuant to NRS 353.268, the department requests a recommendation to the Interim Finance Committee for an allocation of \$337,914 from the Interim Finance Committee Contingency Account to replenish the Account for State Special Education Services.

8. Approval of Proposed Leases (For possible action)

9. Approval of Proposed Contracts (For possible action)

10. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from September 19, 2023 through October 23, 2023.

11. Information Item Reports

A. Governor’s Finance Office – Budget Division

Pursuant to NRS Chapter 353, the Governor’s Finance Office, Budget Division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds, and IFC Restricted Contingency Funds as of September 30, 2023.

The Tort Claim Fund is the State Treasury Fund for Insurance Premiums. The Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds, and IFC Restricted Contingency supplement funding for eligible agencies within statutory authority.

Below is the available balance for each account prior to any projected outstanding claims.

Tort Claim Fund	\$ 6,048,980.34
Statutory Contingency Account	\$ 11,381,962.10
Stale Claims Account	\$ 998,556.22
Emergency Account	\$ 354,763.00
Disaster Relief Account	\$ 10,442,714.00
IFC Contingency Fund	\$ 482,245,310.43

B. Department of Motor Vehicles – Complete Streets Program

Pursuant to NRS 482.1825, subsection 2, the department shall certify to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This submittal reports program activities by month for the first quarter of fiscal year 2024 for the period beginning July 1, 2023 and ending September 30, 2023.

12. Public Comment This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 645 102 724#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

13. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. A person may submit comments to be attached to the minutes of the meeting in writing three business days before the meeting date, in addition to testifying or in lieu of testifying. Written comments are limited to 2 pages. Written comments may be submitted electronically by email at dcastillo@finance.nv.gov. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Denice Castillo at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at dcastillo@finance.nv.gov. Supporting materials for this meeting are available at 209 East Musser Street, Suite 200, Carson City, Nevada 89701 or by contacting Denice Castillo at (775) 684-0223 or by email at dcastillo@finance.nv.gov.

Public Meeting Notice and Agenda Posted at the Following Locations:

1. Blasdel Building, 209 East Musser Street, Suite 200, Carson City, Nevada 89701
2. Internet: <https://notice.nv.gov>
3. Internet: https://budget.nv.gov/Meetings/Board_of_Examiners/2023/2023BOE/

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Phone: (775) 684-0222 / Fax: (775) 684-0260
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MEETING MINUTES

Date and Time: October 10, 2023, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 East Washington Avenue, Suite 5100
Las Vegas, Nevada 89101

MEMBERS PRESENT:

Governor Joe Lombardo
Secretary of State Francisco V. Aguilar
Attorney General Aaron Ford

STAFF PRESENT:

Amy Stephenson, Clerk of the Board
Rosalie Bordelove, Board Counsel
Denice Castillo, Board Secretary

OTHERS PRESENT:

Marni Watkins, Bureau Chief, Office of the Attorney General

1. Call to Order / Roll Call

Governor: Good morning, everybody. I'm going to call to order the State of Nevada Board of Examiners meeting scheduled for October 10, 2023 at 10:00 am. Could I have the Clerk please call the roll.

Clerk of the Board: Yes, sir. Governor Lombardo.

Governor: Present.

Clerk of the Board: Secretary of State Aguilar.

Secretary of State: Here.

Clerk of the Board: Attorney General Ford.

Attorney General: Here.

Clerk of the Board: Let the record reflect we have a quorum.

- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 946 495 096#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

Governor: Moving onto agenda item number 2, *Public Comment*. The comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under the public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board will impose a three-minute time limit, which I will do. Public comment may be provided in person or via telephone. If you wish to call in via phone, there are two available phone numbers, 775-321-6111 or 702-329-3435, and the access code, the meeting ID number is 946 495 096#. As I open the public comment area, if you wish to talk, if you are calling by phone, please dial *5. As a matter of practice, we will give it approximately 60 seconds for anybody that was to call by phone, to get situated. Is there any public comment there in Carson City?

Denice Castillo: No, there is not.

Governor: Do we have any here in Las Vegas? None. Do we have any public comment on the phone? None. We will close the public comment section.

3. Approval of the September 12, 2023 Meeting Minutes (For possible action)

Governor: Agenda item number 3, *Approval of the September 12, 2023 Meeting Minutes*. I will entertain the motion.

Attorney General: Move approval.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously.

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Conservation and Natural Resources – Division of Environmental Protection	1	\$32,913
Department of Conservation and Natural Resources – Division of Water Resources	2	\$72,005
Department of Public Safety – Investigation Division	10	\$323,438

Governor: Agenda item number 4, *State Vehicle Purchases*. Ms. Stephenson.

Clerk of the Board: Thank you, sir. There are three requests under agenda item number 4. The first request is from the Department of Conservation and Natural Resources, Division of Environmental Protection. They request approval to purchase one replacement vehicle for a total amount not to exceed \$32,913. The vehicle being replaced has met the age and/or mileage requirements in the State Administrative Manual (SAM) and funds are available for this purchase.

The second request is from the Department of Conservation and Natural Resources, Division of Water Resources. They request approval to purchase two replacement vehicles for a total amount not to exceed \$72,005. The vehicles being replaced have met the age and/or mileage requirement in SAM and funds are available for this purchase.

The last request is from the Department of Public Safety, Investigation Division. The Division requests approval to purchase 10 replacement vehicles for a total amount not to exceed \$323,438. The vehicles being replaced have met the age and/or mileage requirements in SAM and funds are available for these purchases. Are there any questions on any of these items?

Governor: Are there any questions from any Board Member?

Attorney General: No.

Secretary of State: No questions. Motion to approve.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously.

5. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Health and Human Services – Division of Public and Behavioral Health

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Susan Genzler to assist with fiscal operations including training new hires for the Community Health Nursing Program for the Department of Health and Human Services, Division of Public and Behavioral Health through statewide contract 99SWC-S4106 with Marathon Staffing Group, Inc.

B. Department of Business and Industry – Division of Insurance

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Timothy Ghan to assist staff with reducing the backlog of filings created by staff attrition and an increase in insurance filings for the Department of Business and Industry, Division of Insurance through statewide contract 99SWC-S4106 with HAT Limited Partnership dba Manpower.

C. Department of Education

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Tina Statucki to support and monitor the implementation of the statewide performance evaluation system and implementation of the micro-credentialing platform for the Department of Education through statewide contract 99SWC-S4106 with HAT Limited Partnership dba Manpower.

D. Office of the Secretary of State

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Sherry Valdez to train new and existing staff on all accounts receivable duties and provide recommendations for streamlining job duties for the Office of the Secretary of State through statewide contract 99SWC-S4106 with HAT Limited Partnership dba Manpower.

Governor: Move on to agenda item number 5, *Authorization to Contract with a Current and/or Former State Employee*.

Clerk of the Board: There are four requests under agenda number 5. Request A is from the Department of Health and Human Services, Division of Public and Behavioral Health through the Department of Administration, Purchasing Division. The Division intends to

contract with a former employee from October 23, 2023 through April 22, 2024, on a part-time basis, through Marathon Staffing Group.

Request B is from the Department of Business and Industry, Division of Insurance through the Department of Administration, Purchasing Division. They intend to contract with a former employee from October 10, 2023 through December 31, 2023, on a part-time basis, through Manpower.

Request C is from the Department of Education through the Department of Administration, Purchasing Division. They request approval to contract with a former employee from October 16, 2023 through February 16, 2024, on a part-time basis, through Manpower. The last request is from the Office of the Secretary of State through the Department of Administration, Purchasing Division. They request to contract with a former employee from November 11, 2023 through May 10, 2024, on a part-time basis, up to 30 hours per week, working remotely. Are there any questions on these items?

Governor: Do we have any questions on agenda item number 5?

Attorney General: No.

Secretary of State: No questions.

Governor: I'll entertain a motion for approval.

Attorney General: I'll move approval.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously.

6. Request for Approval to Pay a Tort Claim Pursuant to NRS 41.036
(For possible action)

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim requests for approval:

A. Claimant: Estate of Carlos Perez/Victor Perez
Claim No: TC20576
Settlement Amount: \$1,600,000
Date of Loss: November 12, 2014

B. Claimant: Donald Walden, Jr., *et al.*, *etc.*
Claim No: TC20769
Settlement Amount: \$18,965.57
Date of Loss: May 12, 2011

Governor: Agenda item number 6, *Request for Approval to Pay a Tort Claim Pursuant to NRS 41.036.*

Clerk of the Board: Pursuant to NRS 41.036, the Office of the Attorney General submits the two following Tort Claims for approval. Item A, Claimant is Estate of Carlos Perez/Victor Perez, Claim Number TC20576. The settlement amount is \$1,600,000. Date of loss is November 12, 2014.

The second request is for Claimant Donald Walden, Jr., et al., Claim Number TC20769. The settlement amount is \$18,965.57. Date of loss is May 12, 2011. Are there any questions on these items?

Governor: Do we have any questions on item number 6?

Secretary of State: No questions.

Attorney General: I have no questions.

Governor: We have no questions. I will entertain a motion for approval.

Secretary of State: Motion to approve.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously.

7. Request for Approval to Offer a Tort Claim Payment Pursuant to NRS 40.652, 41.031 and 41.036 (For possible action)

Pursuant to NRS 40.652, 41.031, and 41.036, the Office of the Attorney General requests approval to serve an offer of judgment to avoid continuing cost of litigation. Payment is contingent upon acceptance by counterclaimants, and payable from the Tort Claim account:

Counter claimant: Elvin and Sylvia Fred
Claim: In re: 3587 Desatoya Drive, Case No. 15 OC 00074 IB; Fred v. State of Nevada, ex rel. Investigation Division of Dep't of Public Safety, Case No. 15 OC 00137 IB
Offer Amount: Up to \$350,000
Date of Loss: August 12, 2019
Agency: Department of Public Safety, Investigation Division ("NDI")

Governor: Agenda item number 7, *Request for Approval to Offer a Tort Claim Payment Pursuant to NRS 40.652, 41.031 and 41.036.*

Clerk of the Board: Pursuant to NRS 40.652, 41.031, and 41.036, the Office of the Attorney General requests approval to serve an offer of judgment to avoid continuing cost of litigation. Payment is contingent upon acceptance by counterclaimants and payable from the Tort Claim account: Counterclaimant is Elvin and Sylvia Fred, Claim is in regard to 3587 Desatoya Drive, Case No. 15 OC 00074 IB, Fred versus State of Nevada, Investigation

Division of Department of Public Safety. Case number 15 OC 00137 IB. Offer amount is up to \$350,000. Date of loss is August 12, 2019 and the Agency is Department of Public Safety, Investigation Division. Are there any questions on this item?

Governor: Any questions?

Attorney General: No.

Governor: I have a question. Is this the result of any task force investigation?

Marni Watkins: Yes.

Governor: So, is there is a cost sharing identified with the offer?

Marni Watkins: Yes. If they accept it, then there is a cost sharing where the two other entities involved that would have to split the cost equally and we can then recover against them.

Governor: They are fully aware of that?

Marni Watkins: Yes.

Governor: Alright, thank you.

Marni Watkins: Thank you, sir.

Governor: I will entertain a motion for approval.

Secretary of State: Motion to approve.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously.

8. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account
(For possible action)

A. Department of Administration – Nevada State Library and Archives

Pursuant to NRS 353.268, the department requests the Board's recommendation to the Interim Finance Committee for an allocation of \$35,125 from the Interim Finance Contingency Account to fund an increase in digital equipment approved in Assembly Bill 486 of the 82nd Legislature.

B. Department of Business and Industry

Pursuant to NRS 353.268, the department requests the Board's recommendation to the Interim Finance Committee an allocation of \$150,000 from the Interim Finance Committee Contingency Account to support one Deputy Director position and associated costs for the newly created Office of Nevada Boards, Commissions, and Councils Standards.

C. Office of the Military

Pursuant to NRS 353.268, the department requests the Board's recommendation to the Interim Finance Committee for an allocation of \$88,382 from the Interim Finance Committee Contingency Account to cover costs associated with providing PC/LAN computer support for a missed budget item from the 2023 legislative session.

Governor: Agenda item number 8, *Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account.*

Clerk of the Board: Thank you, Governor. There are three requests under agenda item number 8. The first is from the Department of Administration, Nevada State Library and Archives. Pursuant to NRS 353.268, the Department requests the Board's recommendation to the Interim Finance Committee for an allocation of \$35,125 from the Interim Finance Contingency Account to fund an increase in digital equipment approved in Assembly Bill 486 of the 2023 Legislature Session.

The second request is from the Department of Business and Industry. Pursuant to NRS 353.268, the Department requests the Board's recommendation to the Interim Finance Committee for an allocation of \$150,000 from the Interim Finance Committee Contingency Account to support one Deputy Director position and associated costs for the newly created Office of Nevada Boards, Commissions, and Councils Standards.

The last request is from the Office of the Military. Pursuant to NRS 353.268, the Department requests the Board's recommendation to the Interim Finance Committee for an allocation of \$88,382 from the Interim Finance Committee Contingency Account to cover costs associated with providing PC/LAN computer support. Are there any questions on any of these items?

Attorney General: No.

Secretary of State: No questions.

Governor: No questions. I will entertain a motion for approval.

Attorney General: Move approval.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously.

9. Request for Approval of Payment from the Statutory Contingency Account (For possible action)

Governor's Finance Office

Pursuant to NRS 41.950 and NRS 41.970, the office requests the Board of Examiners to approve a payment of \$10,000.00 from the Statutory Contingency Account to DeMarlo Berry representing remaining relief for his wrongful conviction.

Governor: Agenda item number 9, *Request for Approval of Payment from the Statutory Contingency Account.*

Clerk of the Board: Thank you, Governor. There is one request under this agenda item from the Governor's Finance Office. Pursuant to NRS 41.950 and NRS 41.970, the Office requests the Board of Examiners to approve a payment of \$10,000 from the Statutory Contingency Account to DeMarlo Berry representing remaining relief for his wrongful conviction. Are there any questions on this item?

Governor: Do we have any questions on this particular item?

Secretary of State: No.

Attorney General: No.

Governor: I have a question. What was the date of the original award? For some reason, I remember personally providing testimony to this case.

Attorney General: Yes.

Governor: Several years ago. Why would it rise to another additional \$10,000.

Attorney General: So, if I may, this is one of the cases of wrongful conviction. In fact, this is the first case of wrongful conviction that was brought under new statute and DeMarlo Berry was exonerated, having been incarcerated for 20 years or so maybe 21. He presented himself to my office and my office has engaged in the wrongful conviction and litigation and he received an exoneration from the court and came to the court. Now he has come to this Board for an initial allocation of funds. The statute allows him to return for additional expenses and this instance is for financial literacy and so the first amount was simply for, as I recall, and there may have been additional amounts on top of this, but certainly for, I think it was \$100,000 per year that he had been incarcerated, which was \$2.1 million dollars, plus a few other expenses at that time, and now he is returning per the statute that allows him to do so, to request additional moneys of \$10,000 for, I believe, his financial literacy that he has been taking relative to being able to manage the money that he had received.

Governor: Thank you for the explanation and I see in the last line of the information provided. Future claims for the allowable items as outlined in court order dated April 2021, there may be additional items.

Attorney General: That's right.

Governor: Are there any other questions for this item?

Secretary of State: No questions.

Governor: I will entertain a motion for approval.

Attorney General: I will move approval.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously.

10. Request Approval of Proposed State Administration Manual Changes (For possible action)

Pursuant to NRS 353.040 the Governor's Finance Office, Budget Division requests modifications to the policies and procedures of the State Board of Examiners adopted and collected in the following chapters of the State Administrative Manual.

1. Revision aligns SAM with NRS 353.097(1)
 - a. SAM Chapter 2622 Stale Claims

Governor: Agenda item number 10, *Request Approval of Proposed State Administration Manual Changes*.

Clerk of the Board: Pursuant to NRS 353.040, the Governor's Finance Office, Budget Division requests modifications to the policies and procedures of the State Board of Examiners adopted and collected in the following chapters of the State Administrative Manual. This revision aligns SAM with NRS 353.097, subsection 1. Are there any questions on this item?

Attorney General: None here.

Secretary of State: Motion to approve.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously.

11. Approval of Proposed Leases (For possible action)

Governor: Agenda item number 11, *Approval of Proposed Leases*.

Clerk of the Board: There are five leases under agenda item number 11 for approval by the Board. Are there any questions on these five items?

Governor: Do we have any questions?

Attorney General: None here.

Secretary of State: Motion to approve.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously.

12. Approval of Proposed Contracts (For possible action)

Governor: Agenda item number 12, *Approval of Proposed Contracts*.

Clerk of the Board: There are 34 contracts under this item for the approval by the Board. Are there any questions on any of these contracts?

Governor: Are there any questions on item 12?

Attorney General: No.

Secretary of State: No questions.

Governor: I'll entertain a motion for approval.

Attorney General: Move approval.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously.

13. Approval of Proposed Master Service Agreements (For possible action)

Governor: Agenda item number 13, *Approval of Proposed Master Service Agreements*.

Clerk of the Board: There are six Master Service Agreements under agenda item number 13 for approval by the Board today. Are there any questions on any of these items?

Governor: Do we have any questions on item 13?

Attorney General: No.

Secretary of State: No. Motion to approve.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

14. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from August 22, 2023 through September 18, 2023.

Governor: Agenda item number 14, *Information Item – Clerk of the Board Contracts*.

Clerk of the Board: There are 61 contracts over \$10,000 and under the \$100,000 threshold that were approved by the Clerk of the Board between August 22, 2023 through September 18, 2023. Are there any questions on any of these items?

Governor: Any questions? Mr. Aguilar?

Secretary of State: No questions.

Governor: No questions. We will close item number 14.

15. Public Comment This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 946 495 096#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

Governor: Agenda item number 15, *Public Comment*. This is the second opportunity for public comment. This public comment period is for any matter that is within the jurisdiction of this public body. Please limit your comments to three minutes. Once again, the dial in numbers are 775-321-6111 or 702-329-3435 with the access code 946 495 096#. Do we have any public comment there in Carson City?

Denice Castillo: We do not, sir.

Governor: Any public comment here in Las Vegas? We will wait a few minutes or a few seconds. Do we have anybody on the phone?

Denice Castillo: No, sir.

16. Adjournment (For possible action)

Governor: Agenda item number 16, I'll move for adjournment. All in favor, say aye. The motion passes unanimously. We are adjourned. Thank you everybody.

Joe Lombardo
Governor



Amy Stephenson
Director

David Johnson
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: October 16, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Dustin Speed, Executive Branch Budget Officer
Governor's Finance Office, Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF AGRICULTURE – VETERINARY MEDICAL SERVICES DIVISION

Agenda Item Write-up:


Pursuant to NRS 334.010, the Department of Agriculture, Veterinary Medical Services Division requests approval to purchase one new vehicle for a total amount not to exceed \$71,557.

Additional Information:

The division is requesting to purchase one new vehicle to transport livestock related to the USDA Feral Horse Earmark program. The purchase is funded by USDA Feral Horse Earmark grant funds approved in work program C64948.

Statutory Authority:

NRS 334.010

REVIEWED: 
ACTION ITEM: _____

Department of Agriculture
Animal Industry Division



Memo

To: Dustin Speed, Executive Branch Budget Officer I
From: Marko Markovic, Administrative Services Officer III Marko Markovic Digitally signed by Marko Markovic
Date: 2023.10.12 14:08:48 -0700
CC: Douglas Farris, Deputy Director
Chad Sestanovich, Administrator, Animal Division
Amara Vigil, Administrator, Administrative Services
Cynthia Prasad, Contracts Manager (MA II)
Date: October 12, 2023
Subject: New Vehicle Request for Budget Account 4550

Attached for your review and approval is a Borad of Examiners Request for Approval to Purchase a State Vehicle form. This is a new vehicle that is approved in the federally awarded Feral Horse Earmark grant budget.

The Department is requesting the purchase of a 2024 Ford F350 4x4 Crew Cab XLT. The purpose of this vehicle is to allow employees to conduct necessary activities related to the Feral Horse Earmark grant and hall the livestock trailer when needed. This will ensure that agency is compliant with outlined duties in the cooperative agreement with USDA for the Feral Horse Earmark grant.

Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010

Agency Name: Department of Agriculture	Budget Account #: 4550
Contact Name: Marko Markovic	Telephone Number: 775-353-3741

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

Number of vehicles requested: 1 **Amount of the request:** \$71,556.35

Is the requested vehicle(s) new or used: New

Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:

Pick up truck full size 4x4

Mission of the requested vehicle(s):

Vehicle will be used to pull live stock trailer and assist with Feral Horse earmark project funded by USDA

Were funds legislatively approved for the request?

Yes No

If yes, please provide the decision unit number:

If no, please explain how the vehicles will be funded?

Vehicle will be funded with approved federal grant funds.

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):

1 Addition(s) Replacement(s)

Does the requested vehicle(s) comply with requirements pursuant to SAM 1314? If not, please explain.

Yes

Please Complete for Replacement Vehicles Only:

(For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)

Current Vehicle Information:

Vehicle #1 Model Year:

Odometer Reading:

Type of Vehicle:

Vehicle #2 Model Year:

Odometer Reading:

Type of Vehicle:

Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced.

If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.

Please attach an additional sheet if necessary

APPOINTING AUTHORITY APPROVAL:

Amara Vigil

Digitally signed by Amara Vigil
Date: 2023.10.12 13:43:49 -07'00'

Administrative Services Administrator

10/12/2023

Agency Appointing Authority

Title

Date

BOARD OF EXAMINERS' APPROVAL:

Approved for Purchase Not Approved for Purchase

Board of Examiners

Date

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2024 Ford F350 4x4 Crew Cab XLT		
Dealer Name:	Gallagher Ford		
Delivery Location:	Dealership in Elko, NV		
Vehicle Colors:	Exterior: Iconic Silver	Interior: Medium Dark Slate	<input checked="" type="checkbox"/> Cloth <input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 71,234.10	\$71,234.10
SPECIFY OPTIONS: (description)			
		\$	
		\$	
		\$	
		\$	
		\$	
Document Fee	1	\$294.00	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$71,528.10
DMV Title and DRS Fee's		\$28.25	\$28.25
GRAND TOTAL:			\$71,556.35

Registered Owner:	Agency Name & Address: NV Department of Agriculture 405 S 21 st Street Sparks, NV 89431
Legal Owner:	Agency Name & Address: SAME
County Vehicle Based In:	Washoe County
Name & Phone of Person to contact when vehicle is ready for delivery:	Marko Markovic marko.markovic@agri.nv.gov 775-353-3741 or 775-433-9323



Date: ~~10/20/2023~~ 10-12-23
 Salesperson: Susan Grimes
 Manager: Susan Grimes
 Customer ID #: 388076

FOR INTERNAL USE ONLY

BUSINESS NAME NEVADA DEPARTMENT OF AGRICULTURE Home Phone : (775) 738-8076
CONTACT
 Address : 405 S 21ST ST
SPARKS, NV 89431-5557 Work Phone :
WASHOE
 E-Mail : Cell Phone : (775) 397-5557

VEHICLE
 Stock # : order A001 New / Used : New VIN : Mileage: 0
 Vehicle : 2024 Ford F-350 Color :
 Type : XLT 4x4 SD Crew Cab 6.75 ft. box 16
 Body Size : Style : Weight : 0 Unit Class :

Market Value Selling Price	71,234.10
DealerDoc	294.00
Non Tax Fees	28.25
Cash Deposit	.00
Balance	71,556.35

Customer Approval: _____ Management Approval: _____
 By signing this authorization form, you certify that the above personal information is correct and accurate, and authorize the release of credit and employment information. By signing above, I provide to the dealership and its affiliates consent to communicate with me about my vehicle or any future vehicles using electronic, verbal and written communications including but not limited to eMail, text messaging, SMS, phone calls and direct mail. Terms and Conditions subject to credit approval. For Information Only. This is not an offer or contract for sale.

Joe Lombardo
Governor



Amy Stephenson
Director

David Johnson
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: October 6, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Richard Jacobs, Executive Branch Budget Officer
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF CONSERVATION & NATURAL RESOURCES –
DIVISION OF ENVIRONMENTAL PROTECTION**

Agenda Item Write-up:

Pursuant to NRS 334.010, the division requests approval to purchase one new vehicle for a total amount not to exceed \$46,908.

Additional Information:

The division is requesting to purchase one new vehicle authorized during the 2023 Legislative Session with decision unit E720 within budget account 3188. The approved amount was \$48,630 and the cost of the vehicle is \$46,908. Currently, the Bureau of Mining Regulation and Reclamation has only 4 vehicles suitable for field work. Because of the increasing number of project sites requiring inspection, inspections are often postponed or delayed until the next quarter due to a lack of suitable vehicles. The addition of a fifth vehicle will allow the division to continue to meet its regulatory performance goals and fulfill its mission statement by having a larger staff presence in the field over a shorter duration, performing assigned inspections, and lessening the need for full-week field work by staff.

Statutory Authority:

NRS 334.010

REVIEWED:

ACTION ITEM:



Bureau of Mining Regulation & Reclamation

901 S. Stewart Street, Suite 4001
Carson City, NV 89701

MEMORANDUM

DATE: September 27, 2023

TO: Richard Jacobs, Executive Branch Budget Officer I <via email: rdjacobs@finance.nv.gov>

THROUGH: Jennifer Carr, Deputy Administrator JC

THROUGH: Rob Kuczynski, P.E., Chief *Robert Kuczynski* 9/27/2023

FROM: Sherrie Cairo, Management Analyst I

RE: Replacement Vehicle Request for Budget Account 3188, NEBS E720

Attached for your review and approval is a Board of Examiners Request for Approval to Purchase a State Vehicle Form.

The vehicle budgeted for is to increase our fleet size from Four (4) to Five (5) vehicles.

The purpose of this vehicle would accommodate an approval for additional personnel services allowed under WPA231443188 (Biennium FY24-25 Budget Amendment). The proposed vehicle will allow employees to travel statewide to conduct mining inspection and ensure compliance with applicable laws. Employees conducting these inspections must travel to rural, remote areas over a variety of terrain.

Therefore, this program request expenditure of \$46,907.25, coming in under the NEBS E720 approved expenditure of \$48,630.00.

Respectfully Submitted,

Sherrie Cairo, Management Analyst I
775-687-9399

Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010

Agency Name: DCNR/NDEP/BMRR	Budget Account #: 3188
Contact Name: SHERRIE CAIRO	Telephone Number: 775-687-9399

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

Number of vehicles requested: 1 (ONE) **Amount of the request:** \$46,907.25

Is the requested vehicle(s) new or used: NEW

Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:

Mission of the requested vehicle(s):

Were funds legislatively approved for the request?

Yes No

If yes, please provide the decision unit number:

E720 NEW EQUIPMENT

If no, please explain how the vehicles will be funded?

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):

ONE Addition(s) ___ Replacement(s)

Does the requested vehicle(s) comply with requirements pursuant to SAM 1314? If not, please explain.

YES

Please Complete for Replacement Vehicles Only:

(For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)

Current Vehicle Information:

Vehicle #1 Model Year:

Odometer Reading:

Type of Vehicle:

Vehicle #2 Model Year:

Odometer Reading:

Type of Vehicle:

Please attach an additional sheet if necessary

Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced.

NO, THIS IS AN ADDITIONAL VEHICLE

If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.

APPOINTING AUTHORITY APPROVAL:

Jennifer Carr
Jennifer Carr (Oct 3, 2023 12:04 PDT)

Agency Appointing Authority

DEPUTY ADMINISTRATOR

Title

Oct 3, 2023

Date

BOARD OF EXAMINERS' APPROVAL:

Approved for Purchase Not Approved for Purchase

Board of Examiners

Date

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2023 Toyota 4Runner TRD Off Road 4.0 L V6 engine AT 4x4		
Dealer Name:	Fallon Ford-Toyota Auto Mall		
Delivery Location:	901 S. Stewart Street, Ste 3001		
Vehicle Colors:	Exterior:	Interior:	<input checked="" type="checkbox"/> Cloth
	White	Black	<input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$44,000.00	\$44,000.00
SPECIFY OPTIONS: (Predator Steps)		\$635.00	
Factory Installed Packages & Accessories		\$540.00	
Port Installed Packages & Accessories		\$309.00	
Delivery Processing/Handling		\$1,395.00	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	
Total purchase price with options			\$46,879.00
DMV Title and DRS Fee's		\$28.25	\$28.25
GRAND TOTAL:			\$46,907.25

Registered Owner:	Agency Name & Address: State of Nevada Department of Conservation & Natural Resources Division of Environmental Protection Bureau of Mining Regulation & Reclamation 901 S. Stewart Street, Ste 4001 Carson City, NV 89701-5249
Legal Owner:	Agency Name & Address: State of Nevada Department of Conservation & Natural Resources Division of Environmental Protection Bureau of Mining Regulation & Reclamation 901 S. Stewart Street, Ste 4001 Carson City, NV 89701-5249
County Vehicle Based In:	Carson City
Name & Phone of Person to contact when vehicle is ready for delivery:	Sherrie Cairo 775-687-9399 Or Rob Kuczynski 775-687-9397



PROPOSAL

1351 W. Williams Ave.
Fallon NV, 89406
(775) 423-2171 Ext. 116
joe@fallonfordtoyota.com

Company	_____ Nevada Dept of Env Protection
Date	_____ 9/27/23
Mileage	_____ TBD
Exterior / Interior Color	_____ WHITE/BLACK

ATTN: S. Gooch

SALESPERSON	PROJECT	PAYMENT TERMS	DUE DATE
Marcos Maldonado	2023 Toyota 4Runner	TBD	TBD

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	2023 Toyota 4Runner TRD OFF Road	\$ 46,244.00	
	Predator Steps	\$ 635.00	
	99SWC-S1495		
	SUBTOTAL	\$ 46,879.00	
		\$ -	\$ -
	TOTAL VEHICLE PRICE	\$ 46,879.00	

QUOTE PREPARED BY	TAX RATE	0.0%	
Marcos Maldonado	SALES TAX	\$ -	
	DOC	\$ -	
	TITLE FEE	\$ 28.25	\$ -
	TOTAL	\$ 46,907.25	

To accept this proposal please sign here and return

AUTHORIZED REPRESENTATIVE	DATE
---------------------------	------

Joe Lombardo
Governor



Amy Stephenson
Director

David Johnson
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: October 16, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Theresa Bawden, Executive Branch Budget Officer
Governor's Finance Office, Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND
FAMILY SERVICES**

Agenda Item Write-up:

Pursuant to NRS 334.010, the division requests approval to purchase two replacement vehicles for a total amount not to exceed \$97,168.

Additional Information:

The division is requesting the purchase of two passenger vans to transport youth. Funding has been appropriated from the 2023 Legislative Session through Senate Bill 495, section 6.

Statutory Authority:

NRS 334.010

REVIEWED:  _____

ACTION ITEM: _____

Joe Lombardo
Governor

Richard Whitley, MS
Director



DEPARTMENT OF
HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES
Helping people. It's who we are and what we do.



Marla McDade
Williams, MPA
Administrator

MEMORANDUM

DATE: October 3, 2023


TO: Theresa Bawden, Executive Branch Budget Officer
Governor's Finance Office

FROM: Heather Bugg, Administrative Services Officer IV *Heather Bugg*

RE: BOE Approval of State Vehicle Purchases (BA 3179 Caliente Youth Center)

Please see the attached request to replace two passenger vans at the Caliente Youth Center. This request replaces two vans, a 1996 Ford Econoline with 175,444 miles and a 2001 Ford Van with 206,365 miles, which have surpassed both the age and mileage requirements per the State Administrative Manual. This request was funded in the 2023 Legislative Session through Senate Bill 495, Section 6. The actual cost of these vehicles is \$180.50 more than the one-shot appropriation. The Division will cover the additional cost in Category 04 and monitor for a potential work program later.

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

Agency Name: DHHS/DCFS - Caliente Youth Center	Budget Account #: 3179
Contact Name: Sheryl Johnson, ASO I	Telephone Number: (702) 321-4205
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p>Number of vehicles requested: <u>-2-</u> Amount of the request: \$97,110 <u>\$97,167.50</u></p> <p>Is the requested vehicle(s) new or used: <u>New</u></p> <p>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: <u>2024 Chevrolet Fleet 12-Passenger Express Van - RWD 2500 135"LS</u></p> <p>Mission of the requested vehicle(s): <u>Tsafely transport youth from place-to-place</u></p>	
Were funds legislatively approved for the request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please provide the decision unit number: Senate Bill 495 If no, please explain how the vehicles will be funded? Not Applicable
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): <input type="checkbox"/> <u> </u> Addition(s) <input checked="" type="checkbox"/> <u>-2-</u> Replacement(s)	
Does the requested vehicle(s) comply with requirements pursuant to SAM 1314? If not, please explain. Yes - This request is in compliance with SAM 1314.	
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) Current Vehicle Information: Vehicle #1 Model Year: <u>1996 Ford</u> Odometer Reading: <u>175,444</u> Type of Vehicle: <u>Econoline Van</u> Vehicle #2 Model Year: <u>2001 Ford</u> Odometer Reading: <u>206,365</u> Type of Vehicle: <u>Passenger Van</u>	Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced. <p align="center">Yes</p> If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade. <p align="center">Yes</p> <p>The current vans are 12 passenger vans and the requested vans are 15 passenger vans they are being upgraded due to only 15 passenger vans being vans available at this time.</p>
<i>Please attach an additional sheet if necessary</i>	
APPOINTING AUTHORITY APPROVAL: <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Agency Appointing Authority </div> <div style="text-align: center;"> Administrative Services Officer IV _____ Title </div> <div style="text-align: center;"> 10/3/2023 _____ Date </div> </div>	
BOARD OF EXAMINERS' APPROVAL: <input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase	
_____ Board of Examiners	_____ Date

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2024 Chevrolet Fleet Express 12-Passenger Van RWD 2500 135"LS (Vinyl)			
Dealer Name:	Findlay Chevrolet			
Delivery Location:	Las Vegas, NV			
Vehicle Colors:	Exterior: Summit White	Interior: Medium Pewter	Cloth X Vinyl	
	Quantity	Unit Cost	Total Cost	
BASE PRICE (Reno, Carson City or Las Vegas delivery)	2	\$43,850.00	\$87,700.00	
SPECIFY OPTIONS: (description)			\$	
L8T – Engine, 6.6L V8 w/Direct Injection	2	\$ 1,895.00		
ZQ3 – Driver Convenience Package	2	\$ 395.00		
G80 – Differential, H/D Locking Rear	2	\$ 325.00		
Z82 – Trailing Equipment, H/D	2	\$ 280.00		
K34 – Cruise Control	2	\$ 175.00		
UD7 – Rear Park Assist	2	\$ 295.00		
UFT – Side Blind Alert	2	\$ 395.00		
UEU – Forward Collision Alert	2	\$ 295.00		
UFL – Lane Departure Warning	2	\$ 295.00		
V37 – Chrome Appearance Package	2	\$ 355.00		
Total purchase price with options	2	\$48,555.00		\$97,111.00
DMV Title and DRS Fee's	2	\$ 28.25		\$ 56.50
GRAND TOTAL:				\$97,167.50

Registered Owner:	Agency Name & Address: Caliente Youth Center P.O. Box 788 Caliente, NV 89008-0788
Legal Owner:	Agency Name & Address: State of Nevada DHHS/DCFS-Caliente Youth Center P.O. Box 788 Caliente, NV 89008-0788
County Vehicle Based In:	Lincoln County
Name & Phone of Person to contact when vehicle is ready for delivery:	Ashley Moore (702) 449-1133



Findlay Chevrolet

Paul Brown | 702-982-4409 | pbrown@findlayauto.com

Bid #1

Vehicle: [Fleet] 2024 Chevrolet Express Passenger (CG23406) RWD 2500 135" LS (✓ Complete)

Quote: CALIENTE YOUTH CENTER 12 PASSENGER VAN all vinyl

Selected Model and Options

MODEL

CODE	MODEL	
CG23406	2024 Chevrolet Express Passenger RWD 2500 135" LS	\$43,850.00

COLORS

CODE	DESCRIPTION
GAZ	Summit White

EMISSIONS

CODE	DESCRIPTION
FE9	Emissions, Federal requirements

ENGINE

CODE	DESCRIPTION	
L8T	Engine, 6.6L V8 with Direct Injection	\$1,895.00

TRANSMISSION

CODE	DESCRIPTION
N8X	Transmission, 8-speed automatic, heavy-duty, electronically controlled

AXLE

CODE	DESCRIPTION
GU6	Rear axle, 3.42 ratio

SIDE DOOR

CODE	DESCRIPTION
E24	Door, swing-out passenger-side, 60/40 split

PREFERRED EQUIPMENT GROUP

CODE	DESCRIPTION
1LS	LS Preferred Equipment Group

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 20242. Data Updated: Aug 20, 2023 6:39:00 PM PDT.



Findlay Chevrolet

Paul Brown | 702-982-4409 | pbrown@findlayauto.com

Vehicle: [Fleet] 2024 Chevrolet Express Passenger (CG23406) RWD 2500 135" LS (Complete)

Quote: CALIENTE YOUTH CENTER 12 PASSENGER VAN all vinyl

PAINT SCHEME

CODE	DESCRIPTION
ZY1	Paint, solid

PAINT

CODE	DESCRIPTION
GAZ	Summit White

SEATING ARRANGEMENT

CODE	DESCRIPTION
ZX5	Seating, 12-passenger, (2-3-3-4 seating configuration)

SEAT TYPE

CODE	DESCRIPTION
AR7	Seats, front bucket with vinyl trim

SEAT TRIM

CODE	DESCRIPTION
93W	Medium Pewter, Custom Vinyl

RADIO

CODE	DESCRIPTION
U0F	Audio system, AM/FM stereo with MP3 player

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	
ZQ3	Driver Convenience Package	\$395.00

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Date Version: 20242. Data Updated: Aug 20, 2023 6:39:00 PM PDT.



Findlay Chevrolet

Paul Brown | 702-982-4409 | pbrown@findlayauto.com

Vehicle: [Fleet] 2024 Chevrolet Express Passenger (CG23406) RWD 2500 135" LS (Complete)

Quote: CALIENTE YOUTH CENTER 12 PASSENGER VAN all vinyl

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	
VR4	Trailer hitch, weight distribution platform	
G80	Differential, heavy-duty locking rear	\$325.00
Z82	Trailer equipment, heavy-duty	\$280.00
UY7	Trailer provisions, trailing wire harness only	

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	
ZR7	Chrome Appearance Package	\$355.00
V37	Bumpers, front and rear chrome	
V22	Grille, chrome	

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	
N33	Steering column, Tilt-Wheel	
ATG	Remote Keyless Entry	\$175.00
K34	Cruise control	
UTJ	Theft Alarm Notification	

ADDITIONAL EQUIPMENT - SAFETY-EXTERIOR

CODE	DESCRIPTION	
UD7	Rear Park Assist	\$295.00

ADDITIONAL EQUIPMENT - SAFETY-INTERIOR

CODE	DESCRIPTION	
UFT	Side Blind Zone Alert	\$395.00
UEU	Forward Collision Alert	\$295.00
UFL	Lane Departure Warning	\$295.00

Options Total	\$48,555.00
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Data Version: 20242. Data Updated: Aug 20, 2023 6:39:00 PM PDT.

Joe Lombardo
Governor



Amy Stephenson
Director

David Johnson
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: October 16, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Theresa Bawden, Executive Branch Budget Officer
Governor's Finance Office, Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND
FAMILY SERVICES**

Agenda Item Write-up:

Pursuant to NRS 334.010, the division requests approval to purchase two replacement vehicles for a total amount not to exceed \$101,391.

Additional Information:

The division is requesting the purchase of two passenger vans to transport committed youth around the state. Funding has been appropriated from the 2023 Legislative Session through Senate Bill 495, section 9.

Statutory Authority:

NRS 334.010

REVIEWED:  _____

ACTION ITEM: _____

Joe Lombardo
Governor



Richard Whitley, MS
Director

DEPARTMENT OF
HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES
Helping people. It's who we are and what we do.



Marla McDade
Williams, MPA
Administrator

MEMORANDUM

DATE: October 9, 2023

TO: Theresa Bawden, Executive Branch Budget Officer
Governor's Finance Office

FROM: Heather Bugg, Administrative Services Officer IV *Heather Bugg*

RE: BOE Approval of State Vehicle Purchases (BA 3259 Nevada Youth Training Center)

Please see the attached request to replace two passenger vans at the Caliente Youth Center. This request replaces two vans, a 2004 Ford Van with 46,110 miles and a 2004 Ford Van with 45,697 miles, which have surpassed the age per the State Administrative Manual. This request was funded in the 2023 Legislative Session through Senate Bill 495, Section 9.

Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010

Agency Name: Nevada Youth Training Center	Budget Account #: 3259
--	-------------------------------

Contact Name: Vern Harlow	Telephone Number: 775-748-6225
----------------------------------	---------------------------------------

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

Number of vehicles requested: 2 **Amount of the request:** \$101,390.50

Is the requested vehicle(s) new or used: NEW

Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:
4 wheel Drive 15 Passenger Van With Roof Storage Rack and Ladder

Mission of the requested vehicle(s):
This vehicle will be used to transport committed youth around the state as necessary.

Were funds legislatively approved for the request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please provide the decision unit number: E715 SB 495 If no, please explain how the vehicles will be funded?
--	--

Is the requested vehicle(s) an addition to an existing fleet or replacement
vehicle(s): Addition(s) 2 Replacement(s)

Does the requested vehicle(s) comply with requirements pursuant to SAM 1314? If not, please explain.
Yes

Please Complete for Replacement Vehicles Only:
(For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)

Current Vehicle Information:
Vehicle #1 Model Year: 2004 Ford
Odometer Reading: 46110
Type of Vehicle: 15 Passenger Van

Vehicle #2 Model Year: 2004 Ford
Odometer Reading: 45697
Type of Vehicle: 15 Passenger Van

Please attach an additional sheet if necessary

Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced.
Yes

If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.

No.

APPOINTING AUTHORITY APPROVAL:

<u>Heather Bugg</u>	<u>Administrative Services Officer IV</u>	<u>10/6/23</u>
Agency Appointing Authority	Title	Date

BOARD OF EXAMINERS' APPROVAL:

Approved for Purchase Not Approved for Purchase

Board of Examiners _____ Date _____

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2024 Chevrolet Express -CG33706		
Dealer Name:	Champion Chevrolet		
Delivery Location:	Elko		
Vehicle Colors:	Exterior: White	Interior: Pewter	<input type="checkbox"/> Cloth
			<input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	2	\$ 43,942 plus	\$87,884
SPECIFY OPTIONS: (description)			\$12,450
Roof Rack and Ladder	2	\$6,225	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)	2	\$500	\$1000
Total purchase price with options			\$101,334
DMV Title and DRS Fee's	2	\$28.25	\$56.50
GRAND TOTAL:			\$101,390.50

Registered Owner:	Agency Name & Address: Nevada Youth Training Center 100 Youth Center Road Elko Nevada 89801
Legal Owner:	Agency Name & Address: Nevada Youth Training Center 100 Youth Center Road Elko Nevada 89801
County Vehicle Based In:	Elko
Name & Phone of Person to contact when vehicle is ready for delivery:	Vern Harlow vharlow@dcfs.nv.gov 775-748-6225

STANDARD PAGE ~ BID 99SWC-S1495 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: 4.4 - Passenger Van: 1 Ton 15 Passengers		
Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
<i>2024 Chevrolet Express - CG33706</i>	<i>\$43,542.00</i>	<i>\$43,942.00</i>
State vehicle miles per gallon (MPG): TBD		
Manufactures Suggested Retail Price(MSRP): \$ 49,585.00		
State manufactures warranty: 3 YR or 36k Miles Bumper to Bumper & 5 YR or 100k Miles Powertrain		
Specify standard engine size and emission rating: 4.3L V-6 Federal Emission		
Includes Minimum Standard Equipment Listed: ___Yes ___X___No If no, state exceptions:		
AM/FM STEREO = STD CD PLAYER - OPTIONAL SEE BELOW		
POWER WINDOWS - OPTIONAL SEE BELOW		
Exterior Color: List available colors: <i>Red Hot, Silver Ice Metallic, Summit White, Black</i>		
Seats, Cloth: List available colors: <i>Medium Pewter</i>		
GVW: 9600		WHEELBASE: 155.00

OPTION PACKAGE PAGE ~BID 99SWC-S1495 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: *4.4 - Passenger Van: 1 Ton 15 Passengers*

Option Package Name/Code: *1LT* \$1,188.00

List Equipment Features Below:

*Chrome Center Cap, Chrome Appearance Package, Chrome Grille, Custom Cloth Seats, Console,
Power Windows, Power Locks, Carpeted Floor, Rubber Floor Mats, Remote Keyless Entry*

ITEMIZED OPTION PAGE ~ BID 99SWC-\$1495 FLEET VEHICLES

DEALER NAME - Champion Chevrolet

Vehicle Item Number: 4.4 - Passenger Van: 1 Ton 15 Passengers		DEDUCT AMOUNT
ABS Brake System	\$ STD	\$- N/A
Air Conditioning	\$ STD	\$- N/A
Air Conditioning, Rear (Incl Rear Heater)	\$ STD	\$- N/A
Brake Controller(Aftermarket)	\$275.00	\$- N/A
Bluetooth for Phone(Incl Onstar)	\$282.00	\$- N/A
Camera, Rear Vision	\$ STD	\$- N/A
Cruise Control & Tilt Wheel	\$ STD	\$- N/A
Deep Tint Glass	\$ STD	\$- N/A
Door, Sliding Side	\$132.00	\$- N/A
Engine Block Heater	\$88.00	\$- N/A
Four Wheel Drive(Quigley Conversion)	\$15,995.00	\$- N/A
Keys 2 Additional (4 Total)	\$95.00	\$- N/A
Keyless Entry w/Fob	\$160.00	\$- N/A
Paint, Metallic	\$ STD	\$- N/A
Power Mirrors (Requires Power Windows)	\$102.00	\$- N/A
Power Locks	\$ STD	\$- N/A
Power Seats(Drivers Side Only)	\$242.00	\$- N/A
Power Windows	\$88.00	\$- N/A
Radio; AM/FM Stereo, CD Player (Requires Pwr Win)	\$132.00	\$- N/A
Rear Window Defogger	\$137.00	\$- N/A
Remote Vehicle Starter System (Requires Keyless Entry)	\$300.00	\$- N/A
Tilt Steering & Cruise	\$STD	\$- N/A
Tire, Spare, Full Size	\$STD	\$- N/A
Trailer Tow Package	\$247.00	\$- N/A
Vinyl Seating	\$ No Charge	\$- N/A

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 500.00 flat.

2 x Champion Chevy 2024 Chevrolet Express Vans Las Vegas \$43,942 = \$87,884 Total
 2 x Overhead Cargo Rack w/ Ladder (Installed) \$6,225 = \$12,450 Total
 \$87,884 + \$12,450 = \$100,334 Total

Joe Lombardo
Governor



Amy Stephenson
Director

David Johnson
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: October 13, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Aaron Frantz, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

GOVERNOR'S FINANCE OFFICE

Agenda Item Write-up:

Pursuant to NRS 353.040 the office requests modifications to the policies and procedures of the State Board of Examiners adopted and collected in the following chapters of the State Administrative Manual (SAM).

This revision to SAM will establish standard reimbursement rates for employees on travel status while camping.

- a. SAM Chapter 0206 Agency Policies Regarding Travel

Additional Information:

Request for changes to the SAM and recommended language attached.

Statutory Authority:
NRS.353.040

REVIEWED: <u>ARF</u>
ACTION ITEM: _____

REQUEST FOR CHANGES TO THE STATE ADMINISTRATIVE MANUAL (SAM)

Agency Code: 015

Department: Governor's Finance Office

Division (if applicable): Governor's Office

Appointing authority: Amy Stephenson

Agency contact (name, phone and e-mail): Budget Division, 775 684-0222, 209 East Musser St. Room 200

Budget Division Analyst (name, phone and e-mail):

Proposed BOE date: November 14

Proposed effective date: November 2023

1. Reason/purpose for requested change:

To provide guidance on employee camping reimbursement rates while on State business.

2. Explain how the recommended change(s) will benefit agencies or create consistencies or efficiencies, etc. (provide examples if applicable):

This request will establish standard reimbursement rates for employees on travel status while camping.

3. Will recommended change have a fiscal impact (if yes, explain):

To provide consistency among state agencies, this change will allow agencies to reimburse employees at standard rates.

4. Existing and recommended language in SAM (*blue bold italics* is new language being proposed and ~~red strikethrough~~ is deleted language being proposed). (please provide requested change as an attachment):

Appointing Authority: _____

Amy P. Stephenson

BOARD OF EXAMINERS APPROVAL DATE: _____

(for BOE use only)

Current Policy:

0206 Agency Policies Regarding Travel

Because of the variety of situations faced by State agencies, it is important for State agencies to adopt agency-specific policies. The Board of Examiners instructs all agencies to carefully review travel requirements and to adopt detailed policies consistent with the Board of Examiners' travel policy and within the legislatively approved travel budget authority. These policies should address, but may not be limited to, the following situations:

1. The hours and conditions during which an employee will be allowed to claim meals;
2. Overnight lodging, vehicles and per diem allowances within fifty (50) miles principal duty station, if approved by the Board of Examiners;
3. Combining State business and personal travel;
4. Out-of-State travel requests;
5. Employees traveling as members of non-state agencies;
6. Use of private aircraft;
7. The conditions under which an employee will be allowed to claim mileage while using the employee's personal vehicle; and
8. If approved by the Board of Examiners, the conditions under which an employee will be allowed to claim reimbursement for lodging, meals and incidentals while camping inside or outside of established campgrounds while on official State business.

Revision of Current Policy:

0206 Agency Policies Regarding Travel

Because of the variety of situations faced by State agencies, it is important for State agencies to adopt agency-specific policies. The Board of Examiners instructs all agencies to carefully review travel requirements and to adopt detailed policies consistent with the Board of Examiners' travel policy and within the legislatively approved travel budget authority. These policies should address, but may not be limited to, the following situations:

1. The hours and conditions during which an employee will be allowed to claim meals;
2. Overnight lodging, vehicles and per diem allowances within fifty (50) miles principal duty station, if approved by the Board of Examiners;
3. Combining State business and personal travel;
4. Out-of-State travel requests;
5. Employees traveling as members of non-state agencies;
6. Use of private aircraft;
7. The conditions under which an employee will be allowed to claim mileage while using the employee's personal vehicle; and
8. ~~If approved by the Board of Examiners, the conditions under which~~ *Camping while on official State business. An employee camping while on official State business will may be allowed to claim up to a \$40 per night reimbursement for lodging, while camping inside or outside of established campgrounds. Additionally, employees may also be allowed reimbursement for meals and incidentals in accordance with SAM 0210. State agencies may choose to adopt agency-specific policies for camping, but those policies must not include rates which exceed the rates identified in this section. meals and incidentals while camping inside or outside of established campgrounds while on official State business.*

Final Policy:

0206 Agency Policies Regarding Travel

Because of the variety of situations faced by State agencies, it is important for State agencies to adopt agency-specific policies. The Board of Examiners instructs all agencies to carefully review travel requirements and to adopt detailed policies consistent with the Board of Examiners' travel policy and within the legislatively approved travel budget authority. These policies should address, but may not be limited to, the following situations:

1. The hours and conditions during which an employee will be allowed to claim meals;
2. Overnight lodging, vehicles and per diem allowances within fifty (50) miles principal duty station, if approved by the Board of Examiners;
3. Combining State business and personal travel;
4. Out-of-State travel requests;
5. Employees traveling as members of non-state agencies;
6. Use of private aircraft;
7. The conditions under which an employee will be allowed to claim mileage while using the employee's personal vehicle; and
8. Camping while on official State business. An employee camping while on official State business may claim up to a \$40 per night reimbursement while camping inside or outside of established campgrounds. Additionally, employees may also be allowed reimbursement for meals and incidentals in accordance with SAM 0210. State agencies may choose to adopt agency-specific policies for camping, but those policies must not include rates which exceed the rates identified in this section.

Joe Lombardo
Governor



Amy Stephenson
Director

David Johnson
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: October 30, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Budd Milazzo, Executive Branch Budget Officer ^{Bu}
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

OFFICE OF THE ATTORNEY GENERAL

Agenda Item Write-up:

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim request for approval:

Claimant: Rebecca Leavitt, Little Blue Sky Briggs, Jodie Eltzroth. Britney Jackson, Moniqa Martinez, Sharon Newman, Stacy Tai. Lance Elder.
Claim No: TC20782
Settlement Amount: \$340,000.00
Date of Loss: April 20, 2021

Payment of this claim to be made to:

American Civil Liberties Union
4362 W Cheyenne Ave.
Las Vegas, NV 89032

Additional Information:

A settlement agreement and full and final release of further claims has been entered for

the total amount of \$340,000.00 along with several non-monetary terms.

Statutory Authority:
NRS 41.036

REVIEWED: <u>Bkt</u>
ACTION ITEM: _____

AARON D. FORD
Attorney General

CRAIG A. NEWBY
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General



TERESA BENITEZ-
THOMPSON
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL
100 North Carson Street
Carson City, Nevada 89701

MEMORANDUM

To: Jennifer Hamilton, Executive Branch Budget Officer

From: Nancy Katafias, State Tort Claims Manager

Date: October 10, 2023

Subject: BOE Agenda Submittal for Leavitt, Rebecca, et al.

Please place the following item on the November 14, 2023, Board of Examiner's agenda for approval. Upon approval, this will be paid from budget 1348/category 15.

Plaintiff: Rebecca Leavitt, Little Blue Sky Briggs, Jodie Eltzroth, Britney Jackson, Moniqa Martinez, Sharon Newman, Stacy Tai, Lance Elder

Claim No.: TC 20782

Payment: \$340,000

Payable to: American Civil Liberties Union
4362 W Cheyenne Ave
Las Vegas NV 89032

RECEIVED

OCT 10 2023

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

TORT CLAIM RECOMMENDATION

DATE: September 14, 2023
CLAIMANT: Rebecca Leavitt, et al.
CLAIM NUMBER: TC20782
DATE OF LOSS: April 20, 2021
AGENCY: Department of Corrections and Division of Forestry

DISCUSSION

In two lawsuits filed against the Department of Corrections and Division of Forestry, 8 plaintiffs alleged that they were subjected to cruel and unusual punishment, negligence, intentional infliction of emotional distress and deliberate indifference while working as inmates with the Division of Forestry fire crew.

The allegations are that the inmate fire teams were working with dangerously deficient equipment, training and supervision.

To avoid the costs of litigation and a potential adverse judgment, which would open the door for attorney fees, the case was settled. Settlement includes payment in the amount of \$340,000 along with several non-monetary terms.

RECOMMENDATION

It is recommended that the claim be paid in the amount of \$340,000 pending Board of Examiner Approval

RECOMMENDATION: PAY

G/L 7352 American Civil Liberties Union
4362 W Cheyenne Ave
Las Vegas NV 89032

Approved:

Nancy Katafias September 14, 2023
NANCY KATAFIAS, CLAIMS MANAGER DATE

Leslie Nino Piro September 20, 2023
LESLIE NINO PIRO, GENERAL COUNSEL DATE

SETTLEMENT AGREEMENT AND FULL AND FINAL RELEASE OF CLAIMS

Case Names: Rebecca Leavitt, et al. v. State of Nevada ex rel. Nevada Department of Corrections, et al.
Eighth Judicial District Court Case No. A-23-867730-C

and

Lance M. Elder v. Nevada Department of Corrections, et al.
United States District Court Case No. 2:22-cv-01608-JAD-BNW

“The Matters”

Plaintiffs:	Defendants:
Rebecca Leavitt, Little Blue Sky Briggs, Jodie Eltzroth, Britney Jackson, Moniqa Martinez, Sharon Newman, Stacy Tai and Lance Elder	State of Nevada ex rel. Nevada Department of Corrections; State of Nevada ex rel. Nevada Division of Forestry, James Dzurenda, Kacey KC, Sean McGuire, Scott Benner, Todd Frey, Javory Rios and Robert Odell

This Settlement Agreement and Full and Final Release of Claims (“Agreement”) is made and entered into by, Plaintiffs Rebecca Leavitt, Little Blue Sky Briggs, Jodie Eltzroth, Britney Jackson, Moniqa Martinez, Sharon Newman, Stacy Tai, and Lance Elder (the “Plaintiffs”) and the State of Nevada *ex rel.* Nevada Department of Corrections, on behalf of Defendant James Dzurenda (jointly referred to as “NDOC”) and State of Nevada *ex rel.* Nevada Division of Forestry (“NDF”), on behalf of Defendants Kacey KC, Sean McGuire, Scott Benner, Todd Frey, Javory Rios, and Robert Odell (jointly referred to as the “NDF Defendants”). This Agreement is being entered into by Plaintiffs, NDOC, NDF, and the NDF Defendants (collectively, the “Parties”) because each of them have determined that resolving A-23-867730-C and 2:22-cv-010608-JAD-BNW (collectively, the “Matters”) by way of settlement is preferable than continuing to litigate these Matters before the U.S. District Court for the District of Nevada or the Eighth Judicial District Court, Clark County, Nevada (“Courts”).

Plaintiffs, NDOC, and NDF have agreed to resolve all claims raised in the Matters on the following terms:


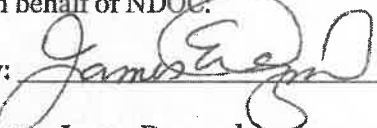
1. NDOC, NDF, and Plaintiffs have agreed to the following non-monetary terms:
 - a. Plaintiffs in both Matters will dismiss their current claims with prejudice;


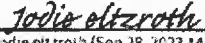


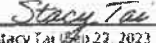
- b. Plaintiffs in both Matters will release all potential claims against NDF and NDOC pertaining to fire that occurred at or around Laughlin, Nevada, on April 20 21, 2021;
- c. Plaintiffs in both Matters will receive a total of \$340,000, including attorney fees and costs;
- d. NDF will provide renewed, expanded training for NDF supervisors on the following topics:
 - (1) Equipment Standards;
 - (2) Supervision of Incarcerated People;
 - (3) Identification of Inmate Injuries;
 - (4) How to Treat Injuries in the Field;
 - (5) Proper Nutrition and Hydration;
 - (6) Applicability of Offender Request Forms to NDF Supervisors, and
 - (7) Applicability of Existing Nevada Law Governing State Employee Discipline for Intentional or Negligent Misconduct.
- e. NDF will provide renewed, expanded training for incarcerated firefighters on the following topics:
 - (1) Equipment Standards;
 - (2) Identification of Inmate Injuries;
 - (3) Treatment of Injuries in the Field;
 - (4) Proper Nutrition and Hydration;
 - (5) Applicability of NDOC Offender Grievance Policy to NDF Supervisors;
 - (6) Applicability of Offender Request Forms to NDF Supervisors; and
 - (7) Applicability of existing Nevada Law Governing State Employees Discipline Intentional or Negligent Misconduct.
- f. NDF will implement a policy mandating looking for potential injuries, nutrition, and hydration needs during the existing "20-minute count" for inmate firefighters.
- g. NDF will maintain its policy that boots issued to wildland firefighters will meet the requirements of National Fire Protection Association ("NFPA") regulations 1977 and 1851.
- h. NDF will maintain its policy that boots with (1) stitching that is broken, missing, or allowing separation; (2) separation between the heel or sole of welt; (3) cuts or tears in leather; and/or (4) missing or damaged eyelets will be removed from circulation.

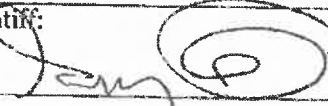
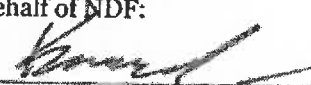

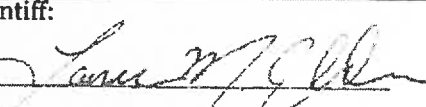
- i. NDOC will ensure that incarcerated firefighters may anonymously submit concerns via the camp drop box and provide NDF-related concerns to NDF leadership at the camp.
 - j. NDOC will implement a policy ensuring that incarcerated firefighters will not be reassigned away from a conservation camp to a higher security facility solely due to an incarcerated person reporting a work-related injury. NDOC may temporarily reassign an injured firefighter to a higher security facility for purposes of medical treatment.
 - k. The expanded training for incarcerated firefighters will include additional training regarding equipment standards. This will include NFPA 1877.
 - l. NDF will update its policy to explicitly state that if a firefighter's boot becomes damaged in the field (ex. Sole becomes detached from heel), the firefighter would not be expected to continue working with that equipment. NDF will also incorporate periodic checks.
 - m. NDF will adopt and follow NFPA 1977 and NFPA 1877, which are NFPA's regulations governing the inspection, maintenance, and repair of wildland firefighting PPE.
 - n. NDOC will adopt an Operating Procedure for all fire camps that ensures that any grievance made pursuant to Administrative Regulation 740 that is related in any way to NDF is made available to both camp leadership and the relevant NDF regional office.
 - o. NDOC will expand its paper training to include (1) identifying common workplace injuries for wildland firefighters, (2) explaining that incarcerated firefighters may downplay injuries because they are afraid of transfer to a higher security facility, (3) advising CO's that if they observe signs of injury, they should report their observations to the camp medical team.
2. The State of Nevada will pay the Plaintiffs the sum of \$340,000.00 ("Settlement Amount") to be disbursed to the American Civil Liberties Union of Nevada ("ACLU") for further distribution as detailed in Paragraph 4 of this Agreement.
 3. In consideration of the Agreement above, the Plaintiffs have signed a Stipulation to Dismiss the Matters at the same time as signing this Agreement. The Parties consider the Stipulation to Dismiss part of this Agreement.
 - a. Unless otherwise noted in Paragraph 3(c), NDOC and NDF will comply with the terms set forth in paragraphs 1-2 of this Agreement within 30 days of this Agreement being signed, unless otherwise ordered by the Court.

- b. Notwithstanding NDOC and NDF's obligation to comply within 30 days of executing this Agreement, Plaintiffs understand that there could be unforeseen circumstances that could result in NDOC/NDF needing a brief extension of time to comply. Understanding this potential, Plaintiffs agree that if NDOC/NDF have not complied with the terms of this Agreement by the time set forth in paragraph 3(a), Plaintiffs will wait an additional 30 days before filing a Motion to Enforce this Agreement.
 - c. NDOC and NDF's counsel will file the signed Stipulation to Dismiss within seven (7) days of NDOC/NDF's compliance with the terms set forth in paragraphs 1-2. This will terminate all claims raised in the Matters.
4. Plaintiffs are represented in these Matters by counsel: Christopher M. Peterson of the ACLU ("Plaintiffs' counsel"). Plaintiffs and Plaintiffs' counsel have separately negotiated and agreed upon an apportionment of the Settlement Amount. The State of Nevada will disburse the Settlement Amount as instructed by Plaintiffs and Plaintiffs' counsel. The following apportionment of the Settlement Amount is reported to fulfill the Parties' obligations under NRS 41.0375(1)(b):
 - a. \$301,920.00 to be distributed by the ACLU to Plaintiffs as follows:
 - (1) Plaintiff Rebecca Leavitt - \$48,436.36
 - (2) Plaintiff Little Blue Sky Briggs - \$24,218.18
 - (3) Plaintiff Jodie Eltzroth - \$48,436.36
 - (4) Plaintiff Moniqa Martinez - \$48,436.36
 - (5) Plaintiff Stacy Tai - \$24,218.18
 - (6) Plaintiff Lance Elder - \$35,520.02
 - (7) Plaintiff Britney Jackson - \$24,218.18
 - (8) Plaintiff Sharon Newman - \$48,436.36
 - b. \$36,644.00 in attorney's fees to be disbursed directly to counsel.
 - c. \$1,436.00 in costs to be disbursed directly to counsel.
5. This Agreement represents a mutual release of all claims related to or arising out of these Matters, or any facts pertinent to or underlying these Matters. The Parties understand that they are entering into a comprehensive settlement that is meant to represent a complete release of all claims related to these Matters.
6. The Plaintiffs understand that the Dismissal of these Matters applies to: (a) all claims that were or could have been raised pertaining to the fire that occurred at or around Laughlin, Nevada, on April 20th, 2021; and (b) all Defendants that were or could have been named in these Matters, whether those Defendants are current or former employees of the State of Nevada, NDF, or NDOC.

7. The Plaintiffs understand that by entering this Agreement, neither NDF, NDOC, nor any of the individually named defendants are making any admission of liability for the claims raised in these Matters.
8. The Plaintiffs understand that they are not entitled to any other payments, including but not limited to attorney fees and costs, filing fees, copy costs ,or postage.
9. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all such counterparts shall together constitute one and the same Agreement. Electronic signatures complying with NRS 719 will be deemed original signatures for purposes of this Agreement. An electronic record or electronic signature is attributable to a person if it was the act of the person. The act of the person may be shown in any manner, including a showing of the efficacy of any security procedure applied to determine the person to whom the electronic record or electronic signature was attributable. NRS 719.260. Transmission by telecopy, electronic mail, or other transmission method of an executed counterpart of this Agreement will constitute due and sufficient delivery of such counterpart.
10. This Agreement shall be construed and interpreted in accordance with the laws of the State of Nevada. Should any court declare or determine any provision of this Agreement to be illegal or invalid, the validity of the remaining parts, terms, or provisions shall not be affected thereby said illegal or invalid part, term, or provision shall be deemed not to be a part of this Agreement. The Parties acknowledge that the Agreement has been drafted by the Parties and therefore any ambiguity in the Agreement will not be construed in favor or against any Party.
11. The Plaintiffs, NDF, and NDOC understand that the Courts retain jurisdiction over these Matters for purposes of enforcing this Settlement Agreement until the Stipulations to Dismiss are granted. Upon dismissal of these actions, the Courts will no longer have jurisdiction over these cases.

Plaintiff: By: <u></u> <small>Rebecca Leavitt (Sep 28, 2023 14:07 PDT)</small> Name: <u>Rebecca Leavitt</u> Date: <u>Sep 28, 2023</u>	On behalf of NDOC. By: <u></u> Name: <u>James Dzurenda</u> Title: <u>Director of Nevada Department of Corrections</u> Date: <u>10/3/23</u>
--	--

Plaintiff: By: _____ Name: <u>Little Blue Sky Briggs</u> Date: _____	On behalf of NDF: By: <u></u> Name: <u>Kacey KC</u> Title: <u>State Forester Firewarden</u> Date: <u>10/10/23</u>
Plaintiff: By: <u></u> <small>By: Jodie eltzroth (Sep 28, 2023 14:44 PDT)</small> Name: <u>Jodie Eltzroth</u> Date: <u>Sep 28, 2023</u>	Plaintiff: By: <u></u> <small>By: Britney Jackson (Sep 25, 2023 08:13 PDT)</small> Name: <u>Britney Jackson</u> Date: <u>Sep 25, 2023</u>
Plaintiff: By: <u></u> <small>By: MONIGA MARTINEZ (Sep 24, 2023 14:37 PDT)</small> Name: <u>Moniga Martinez</u> Date: <u>Sep 24, 2023</u>	Plaintiff: By: _____ Name: <u>Sharon Newman</u> Date: _____
Plaintiff: By: <u></u> <small>By: Stacy Tai (Sep 22, 2023 11:33 PDT)</small> Name: <u>Stacy Tai</u> Date: <u>Sep 22, 2023</u>	Plaintiff: By: _____ Name: <u>Lance Elder</u> Date: _____

Plaintiff: By:  Name: <u>Little Blue Sky Briggs</u> Date: <u>9/26/23</u>	On behalf of NDF: By:  Name: <u>Kacey KC</u> Title: <u>State Forester Firewarden</u> Date: <u>10/16/23</u>
Plaintiff: By: _____ Name: <u>Jodie Eltzroth</u> Date: _____	Plaintiff: By: _____ Name: <u>Britney Jackson</u> Date: _____
Plaintiff: By: _____ Name: <u>Moniga Martinez</u> Date: _____	Plaintiff: By:  Name: <u>Sharon Newman</u> Date: <u>9/24/23</u>
Plaintiff: By: _____ Name: <u>Stacy Tai</u> Date: _____	Plaintiff: By:  Name: <u>Lance Elder</u> Date: <u>9-27-23</u>

Joe Lombardo
Governor

Amy Stephenson
Director



David Johnson
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: October 30, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Budd Milazzo, Executive Branch Budget Officer *BM*
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

OFFICE OF THE ATTORNEY GENERAL

Agenda Item Write-up:

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim request for approval:

Claimant: Sonja Mack
Claim No: TC20810
Settlement Amount: \$126,500.00
Date of Loss: February 19, 2017

Payment of this claim to be made to:

Gallian Welker & Associates, LC
730 S Las Vegas Blvd Ste 104
Las Vegas, NV 89101

Additional Information:

A settlement agreement and full and final release of further claims has been entered for the total amount of \$126,500.00.

Statutory Authority:
NRS 41.036

REVIEWED: <u>Bm</u>
ACTION ITEM: _____

AARON D. FORD
Attorney General

CRAIG A. NEWBY
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General



STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL
100 North Carson Street
Carson City, Nevada 89701

TERESA BENITEZ-
THOMPSON
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

MEMORANDUM

To: Jennifer Hamilton, Executive Branch Budget Officer
From: Nancy Katafias, State Tort Claims Manager
Date: October 10, 2023
Subject: BOE Agenda Submittal for Mack, Sonjia

Please place the following item on the November 14, 2023, Board of Examiner's agenda for approval. Upon approval, this will be paid from budget 1348/category 15.

Plaintiff: Sonjia Mack

Claim No.: TC 20810

Payment: \$126,500

Payable to: Gallian Welker & Associates, LC
730 S Las Vegas Blvd Ste 104
Las Vegas NV 89101

RECEIVED

OCT 10 2023

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

TORT CLAIM RECOMMENDATION

DATE: October 2, 2023
CLAIMANT: Sonjia Mack
CLAIM NUMBER: TC20810
DATE OF LOSS: February 19, 2017
DAMAGES CLAIMED: \$250,000.00
AGENCY: NDOC/HDSP

DISCUSSION

In the lawsuit filed against the State of Nevada/Department of Corrections/High Desert State Prison, through counsel, the plaintiff alleged due process, cruel and unusual punishment, unreasonable search and seizure and equal protection violations when she was visiting an inmate.

Prior to her arrival, staff at HDPS had information that the plaintiff and/or her friend had contraband on them. Upon her arrival at visitation, the plaintiff was strip searched and no contraband was found. The plaintiff alleged she did not give consent to the search or that probable cause existed for a strip search.

To avoid the costs of continued discovery, a jury trial, and a possible adverse judgment from a jury, which would have then led to payment of opposing counsel's attorney fees and costs, the case was settled.

The date of loss is February 19, 2017, and the tort cap was \$100,000 for that date of loss. Because the settlement amount is greater than the cap, settlement must be approved by the Board of Examiners.

RECOMMENDATION

It is recommended that the claim be paid in the amount of \$126,500.00.

RECOMMENDATION: PAY

G/L 7357 Gallian Welker & Associates, LC
730 S. Las Vegas Blvd Ste 104
Las Vegas NV 89101

Approved:

Nancy Katafias October 2, 2023
NANCY KATAFIAS, CLAIMS MANAGER DATE

Leslie Nino Piro October 9, 2023
LESLIE NINO PIRO, GENERAL COUNSEL DATE

Settlement Agreement and Full and Final Release of Claims

Case Name: *Mack v. Williams et al.*

Case Nos.: 2:18-cv-00799-APG-VCF; 20-16590 (Ninth Circuit); 81513 (Nevada Supreme Court), hereinafter referred to collectively as:

“The Matter”

Plaintiff: Sonjia Mack	Defendants: Brian E. Williams, Sr.; James E. Dzurenda; Arthur Emling, Jr.; and Myra Laurian
-------------------------------	---

This Settlement Agreement and Full and Final Release of Claims (“Agreement”) is made and entered into by Plaintiff Sonjia Mack (the “Plaintiff”) and the State of Nevada *ex rel.* Nevada Department of Corrections, on behalf of Defendants Brian E. Williams, Sr., James E. Dzurenda, Arthur Emling, Jr., and Myra Laurian (jointly referred to as “NDOC”). This Agreement is being entered into by Plaintiff and NDOC (each a “Party” and, collectively, the “Parties”) because each of them has determined that resolving this Matter by way of settlement is preferable than continuing to litigate this Matter before the U.S. District Court for the District of Nevada (“Court”).

Plaintiff and NDOC have agreed to resolve all claims raised in this Matter on the following terms:

1. The State of Nevada, on behalf of NDOC and all named defendants, upon approval from the Board of Examiners (“BoE”) will pay the Plaintiff the sum of \$126,500.00 (ONE HUNDRED TWENTY-SIX THOUSAND FIVE HUNDRED and NO/100 DOLLARS) (“Settlement Amount”) to be disbursed to Plaintiff’s counsel as further set forth in paragraph 4 of this Agreement. This payment will be paid to the Plaintiff from the State of Nevada Tort Fund.
2. As this Agreement requires payment of more than \$100,000, this Agreement must be approved by the BoE. NDOC will present this Settlement to the BoE for approval at the next available meeting following the signatures of all Parties, which is anticipated to be either the November 2023 meeting or December 2023 BoE meeting. NDOC’s counsel shall promptly notify Plaintiff’s counsel of whether the BoE approved, denied, or otherwise acted upon the Agreement.
 - a. In the event the BoE does not approve this Agreement, neither Party is bound by any term in this Agreement.
 - b. In the event the BoE does not approve this Agreement, the Parties, including Plaintiff, are free to continue to litigate the Matter, or, at the Parties discretion, continue to attempt to negotiate a settlement of this Matter, understanding that any future settlement terms that may be agreed to between the Parties may also be subject to BoE approval.

3. In consideration of the Agreement above, the Plaintiff has signed a Stipulation and Order to Dismiss the Matter at the same time as signing this Agreement. The Parties consider the Stipulation and Order to Dismiss part of this Agreement. Counsel for either Plaintiff or NDOC shall file the signed Stipulation and Order to Dismiss into the docket in this matter after NDOC has complied with the terms set forth in Paragraph 1 of this Agreement. This will terminate all claims raised in this Matter.
 - a. NDOC will comply with the terms set forth in paragraph 1 of this Agreement within thirty (30) days after BoE approval of the Agreement as set forth in paragraph 2 of this Agreement.
 - b. Notwithstanding NDOC's obligation to comply with the terms set forth in paragraph 1 within thirty (30) days after BoE approval, Plaintiff understands that there could be unforeseen circumstances that could result in NDOC needing a brief extension of time to comply. Understanding this potential, Plaintiff agrees that, if NDOC has not complied with the terms of this Agreement by the time set forth in paragraph 3(a), Plaintiff's counsel will meet and confer with NDOC's counsel prior to filing any Motion to Enforce this Agreement. Plaintiff also agrees that any Motion to Enforce will only be filed after provided NDOC and its counsel an additional fourteen (14) days to comply with the terms of this Agreement. Should the NDOC not comply with the Agreement, the U.S. District Court will retain total control over any and all rulings until such time as the Stipulation and Order to Dismiss is filed, signed, and entered by the Court.
 - c. The signed Stipulation and Order to Dismiss will be filed by Plaintiff's or NDOC's counsel within seven (7) days after NDOC's compliance with the terms set forth in paragraph 3(a). This will terminate all claims raised in the Matter.
4. Plaintiff is represented in this Matter by counsel: Travis N. Barrick and Nathan E. Lawrence, of the law firm of Gallian Welker & Associates, L.C. ("Plaintiff's counsel"). Plaintiff and Plaintiff's counsel have separately negotiated and agreed upon an apportionment of the Settlement Amount. NDOC will disburse the Settlement Amount as instructed by Plaintiff and Plaintiff's counsel. The following apportionment of the Settlement Amount is reported to fulfill the Parties' obligations under NRS 41.0375(1)(b):
 - a. \$83,218.16 to be disbursed to Plaintiff via Plaintiff's counsel's trust account.
 - b. \$42,166.67 in attorney's fees to be disbursed directly to Plaintiff's counsel.
 - c. \$1,115.17 in costs to be disbursed directly to Plaintiff's counsel.
 - d. Plaintiff and Plaintiff's counsel understand that the amounts in paragraphs 4(a)-(c), totaling \$126,500.00, will be paid by the State of Nevada's Tort Fund and provided to Plaintiff's counsel in one check, with Plaintiff's counsel being responsible for distributing the funds in the manner set forth in paragraphs 4(a)-(c).

5. This Agreement represents a mutual release of all claims related to or arising out of this Matter, or any facts pertinent to or underlying this Matter. The Plaintiff and NDOC understand that they are entering into a comprehensive settlement that is meant to represent a complete release of all claims related to the Matter.
6. The Plaintiff understands that the Dismissal of this Matter applies to: (a) all claims, including but not limited to state and federal claims, that were or could have been raised in this Matter or that could have been brought in any proceeding in a court of appropriate jurisdiction; and (b) all Defendants that were or could have been named in the Matter, whether those Defendants are current or former employees of the State of Nevada or NDOC.
7. The Plaintiff understands that by entering this Agreement, neither NDOC nor any of the individually named defendants are making any admission of liability for the claims raised in the Matter.
8. The Plaintiff understands that, other than the payments specified in paragraphs 4(a)-(c) of this Agreement, neither she nor her counsel are not entitled to any other payments, including, but not limited to, attorney fees and costs, filing fees, copy costs, or postage.
9. This Agreement shall be construed and interpreted in accordance with the laws of the State of Nevada. Should any court declare or determine any provision of this Agreement to be illegal or invalid, the validity of the remaining parts, terms, or provisions shall not be affected thereby, and said illegal or invalid part, term, or provision shall be deemed not to be a part of this Agreement. The Parties acknowledge that the Agreement has been drafted by both Parties, and, therefore, any ambiguity in the Agreement will not be construed in favor or against either Party.
10. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all such counterparts shall together constitute one and the same Agreement. This Agreement may also be executed by the manual or electronic signature of a party. Plaintiff(s) will use Adobe Acrobat Sign as signature verification software. Each party agrees that the parties' electronic signatures included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures, to the extent and as provided for under applicable law, including the Electronic Signatures in Global and National Commerce Act of 2000, 15 U.S.C. §§ 7001-7031, and the Uniform Electronic Transactions Act, NRS Chapter 719.

11. The Plaintiff and NDOC understand that the Court retains jurisdiction over the Matter for purposes of enforcing this Settlement Agreement until the Stipulation and Order to Dismiss is granted. Once the Court has signed the Stipulation and Order to Dismiss, and the case is dismissed, the Court will no longer have jurisdiction over this case.

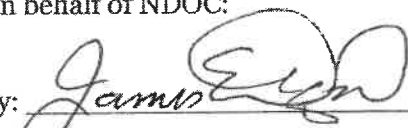
Plaintiff:

By: ~~Sonjia Mack~~ (2023 10-6, 2023 21:00 PDT)

Name: Sonjia Mack

Date: 10-6-2023

On behalf of NDOC:

By: 

Name: James E. Dzurenda

Title: Director, NDOC

Date: 10/9/23

Joe Lombardo
Governor



Amy Stephenson
Director

David Johnson
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: October 24, 2023

To: Amy Stephenson, Director
Governor's Finance Office

From: Venus B. Fajota, Executive Branch Budget Officer
Governor's Finance Office, Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting:

DEPARTMENT OF EDUCATION

Agenda Item Write-up:

Pursuant to NRS 353.268, the department requests a recommendation to the Interim Finance Committee for an allocation of \$337,914 from the Interim Finance Committee Contingency Account to replenish the Account for State Special Education Services.

Additional Information:

The department reimbursed Churchill County School District for extraordinary special education expenditures in fiscal year 2023. The amount balanced forward to fiscal year 2024 did not bring the account to the level required pursuant to Senate Bill 458, section 7 of the 2021 Legislative Session. This request replenishes the account to reimburse school districts for extraordinary special education expenditures.

Statutory Authority:

NRS 353.268

REVIEWED: <u>AS</u>
ACTION ITEM: _____

Joe Lombardo
Governor

Jhone M. Ebert
Superintendent of
Public Instruction



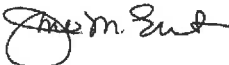
Southern Nevada Office
2080 East Flamingo Rd,
Suite 210
Las Vegas, Nevada 89119-0811
Phone: (702) 486-6458
Fax: (702) 486-6450

STATE OF NEVADA
DEPARTMENT OF EDUCATION
700 E. Fifth Street | Carson City, Nevada 89701-5096
Phone: (775) 687-9200 | www.doe.nv.gov | Fax: (775) 687-9101

MEMORANDUM

TO: Amy Stephenson, Clerk of the Board of Examiners
State of Nevada Board of Examiners

THRU: Celeste D Arnold, Administrative Services Officer III
Department Support Services/Nevada Department of Education

FROM: Jhone M. Ebert, Superintendent of Public Instruction 
Department of Education

DATE: October 18, 2023

SUBJECT: Special Education Contingency Account Budget Account 2619

The Nevada Department of Education (NDE) seeks approval from the Board of Examiners to request funds in the amount of \$337,914 from the Interim Finance Committee Contingency Account to replenish the Contingency Account for Special Education to the amount reflected in the legislatively approved budget of \$2,000,000 in accordance with NRS 388.5243 and Senate Bill 458.

The following funding expended in State Fiscal Year 2023 was used to reimburse school districts for extraordinary special education expenditures:

Churchill County School District \$337,914.42

This request allows NDE to maintain the \$2,000,000 funding in the account which contributes to the state's federal maintenance of effort requirements for special education funding. The balance forward from fiscal year 2023 did not bring the account to the level required.

State of Nevada Work Program

WP Number: C66412

FY 2024

<input type="checkbox"/>	Add Original Work Program	<input checked="" type="checkbox"/>	Modify Work Program	
BUDGET DIVISION USE ONLY				
DATE _____				
APPROVED ON BEHALF OF THE GOVERNOR BY _____				
DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
10/19/23	101	300	2619	NDE - ACCOUNT FOR STATE SPECIAL EDUCATION SERVICES

Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
2511	BALANCE FORWARD FROM PREVIOUS YEAR	337,914					
Subtotal Budgetary General Ledgers		337,914	Subtotal Revenue General Ledgers(RB)		0		0
Total Budgetary & Revenue GLs					337,914		

Expenditures

CAT	Amount	CAT	Amount
20	337,914		
Sub Total Category Expenditures			337,914

Remarks

This work program requests the addition of \$337,914.00 in the Interim Finance contingency funds to restore the account to the FY 2020 legislatively approved amount of \$2,000,000 as required in SB 458, Sec. 7 of the 2021 Legislative session.

Total Budgetary General Ledgers and Category Expenditures (AP) **675,828**

carno1

Authorized Signature

10/19/23

Date

Controller's Office Approval

Does not require Interim Finance approval since This work program supports an Action item request for appropriation from the Interim Finance Committee Contingency Fund.

LEASES SUMMARY

BOE #	LESSEE	LESSOR	AMOUNT
1.	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF PUBLIC AND BEHAVIORAL HEALTH – OFFICE OF SUICIDE PREVENTION	KIETZKE OFFICE COMPLEX, LLC	\$14,326
		This is a retroactive extension of an existing lease.	
	Term of Lease:	11/01/2023 – 10/31/2024	Located in Reno
2.	DEPARTMENT OF MOTOR VEHICLES	COKER ELLSWORTH	\$414,408
		This is a retroactive extension of an existing lease.	
	Term of Lease:	11/01/2023 – 10/31/2028	Located in Laughlin
3.	DEPARTMENT OF PUBLIC SAFETY – NEVADA HIGHWAY PATROL DIVISION – PAROLE AND PROBATION DIVISION	APTR, LLC	\$265,931
		This is an extension of an existing lease.	
	Term of Lease:	02/01/2024 – 01/31/2027	Located in Pahrump
4.	DEPARTMENT OF PUBLIC SAFETY – NEVADA HIGHWAY PATROL DIVISION	INN MARIN ASSOCIATES, LLC	\$463,635
		This is a retroactive extension of an existing lease.	
	Term of Lease:	10/01/2023 – 12/31/2027	Located in Carson City
5.	OFFICE OF THE SECRETARY OF STATE	CITY OF NORTH LAS VEGAS	\$382,087
		This is a retroactive extension of an existing lease and an addition to current facilities.	
	Term of Lease:	10/01/2023 – 09/30/2024	Located in North Las Vegas

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	<i>[Signature]</i>
Reviewed by:	<i>[Signature]</i>
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Health and Human Services
 Division of Public and Behavioral Health - Office of Suicide Prevention
 4150 Technology Way, Suite 300
 Carson City, Nevada 89706
 Irma Janssen
 T: 775-684-4224 E: ijanssen@health.nv.gov

Remarks: Lease Renewal. The agency would like to be absorbed into the office with their corresponding Bureau at 4126 Technology Way, Suite 200 in Carson City. They are requesting the extra time to determine how to budget for a move and rearrange personnel to accommodate the increased personnel. They requested the short lease in order to plan for this move. The Director approved this lease to move forward with the renewal.

Exceptions/Special notes: There are no Tenant Improvements. This lease has been approved by the Director to move forward.

2. Lessee: Department of Administration, Public Works Division, Building and Grounds

3. Name of Lessor: Kietzke Office Complex, LLC

4. Address of Lessor: 4600 Kietzke Ln, G-170
 Reno, NV 89502

5. Property contact: Lorraine Desiderio
 T: 775-825-5396 E: lorrie@desprop.net

6. Address of Lease property: 4600 Kietzke Lane, Suite B-114
 Reno, NV 89502

a. Square Footage: Rentable Usable 798

cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Approx cost per square foot
10% \$ 1,193.80	12	\$ 14,325.60	November 1, 2023 - October 31, 2024	\$0.00	\$0.00	\$1.50
	12	\$ 14,325.60				\$1.50

c. Total Lease Consideration: \$0.00

d. Total Improvement Cost: \$0.00

e. Option to renew: Yes No 365 Renewal terms: One (1) Identical Year

f. Holdover notice: # of Days required 30 Holdover terms: 5% / 90

g. Term: One (1) Year

h. Pass-thrus/CAM/Taxes: Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: CoStar Market rate \$2.08. Current rate \$1.36. Negotiated at \$1.50.

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 3170

7. This lease constitutes: An extension of an existing lease
 An addition to current facilities (requires estimated expenses)
 A relocation (requires estimated expenses)
 A new location (requires estimated expenses)
 Remodeling only
 Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

RECEIVED
 OCT 12 2023
 GOVERNOR'S FINANCE OFFICE
 BUDGET DIVISION

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Cody Penney 10/09/2023
 Authorized Agency Signature Date

For Public Works Information:

8. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	Domestic Limited-Liability Company	
f. Nevada Business ID Number:	NV20071118750	Exp: 8/31/2024
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO Lorraine Desiderio
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	T27020158	
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

M. KL 10/12/23
 Authorized Signature Date
 Public Works Division
 JS
 For Board of Examiners YES NO

Joe Lombardo
Governor



Jack Robb
Director

Matthew Tuma
Deputy Director

Kent A. LeFevre
Administrator

Carson City Office:
515 East Musser Street, Suite 102
Carson City, Nevada 89701
Phone: (775) 684-4141

Buildings & Grounds Section
Phone: (775) 684-1800

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PUBLIC WORKS DIVISION

Las Vegas Office:
2300 McLeod Street
Las Vegas, Nevada 89104
Phone: (702) 486-5115

Buildings & Grounds Section
Phone: (702) 486-4300

ROUTING & TRANSMITTAL SLIP

Date: October 11, 2023
To: Karen Hall, Executive Branch Budget Officer
From: Robert Guillen, Public Works Division, Leasing Services
Subject: For placement on November's 2023 BOE agenda

RECEIVED

OCT 12 2023

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

Projected BOE Date: November 14th, 2023

BOE Deadline Date: October 10th, 2023

Lessor: Kietzke Office Complex, LLC
Tenant: Dept. of Health and Human Services – Division of Public and Behavioral Health,
Office of Suicide Prevention
Property Location: 4600 Kietzke Lane, Suite B-114, Reno, NV 89502

This lease renewal is for the Department of Health and Human Services, Division of Public Behavioral Health – Office of Suicide Prevention. This is a 1-year term lease as the agency is looking to move to the 4126 Technology Way office space. Leasing Services received an extension from Budget Analyst for the November Board of Examiners meeting due to the lease being held up by the agency. The lease was negotiated at \$1.50 per SF at a 10% increase, the state agency agreed to rate for the short-term lease. The lessor was firm on rate per SF due to inflation. The negotiated rate is still under the market data of \$1.60. This lease has been approved by the Director to move forward with the renewal process. There are no tenant improvements needed at this time. There is currently no state space available in this location.

Thank you for your time,
Robert Guillen

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	X 10/2/23
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Motor Vehicles
555 Wright Way
Carson City, Nevada 89711
Tim Ralston
T: 775.684.4700 E: tralston@dmv.nv.gov

Remarks: This is a renewal for an existing space. The Director has given permission to move forward with this location.

Exceptions/Special notes: Current Rate \$1.99, Market Rate \$1.92, Negotiated rate \$1.84. This is a rural location.

2. Lessee: Department of Administration, Public Works Division, Building and Grounds

3. Name of Lessor: Coker Ellsworth

4. Address of Lessor: 129 Bridge Street, Suite B
Arroyo Grande, California 93420

5. Property contact: Coker Ellsworth
T: 805.481.7071 E: coker@cokerproperties.com

6. Address of Lease property: 3030 South Needles Highway, Suite 100
Laughlin, Nevada 89029

a. Square Footage: Rentable Usable 3,600

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
-7%	\$ 6,636.00	12	\$ 79,632.00	November 1, 2023 - October 31, 2024	\$0.00	\$0.00	\$1.84
2%	\$ 6,768.72	12	\$ 81,224.64	November 1, 2024 - October 31, 2025	\$0.00	\$0.00	\$1.88
2%	\$ 6,904.09	12	\$ 82,849.08	November 1, 2025 - October 31, 2026	\$0.00	\$0.00	\$1.91
2%	\$ 7,042.17	12	\$ 84,506.04	November 1, 2026 - October 31, 2027	\$0.00	\$0.00	\$1.95
2%	\$ 7,183.01	12	\$ 86,196.12	November 1, 2027 - October 31, 2028	\$0.00	\$0.00	\$1.99
c. Total Lease Consideration:		60	\$ 414,407.88				\$1.91

d. Total Improvement Cost: \$0.00

e. Option to renew: Yes No 365 Renewal terms: One identical term

f. Holdover notice: # of Days required 30 Holdover terms: 5% / 90

g. Term: Five (5) years

h. Pass-thrus/CAM/Taxes: Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: Market Rate is \$1.92, Current Rate is \$1.99, Negotiated Rate for renewal is \$1.84.

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 4735

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires estimated expenses)
- A relocation (requires estimated expenses)
- A new location (requires estimated expenses)
- Remodeling only
- Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

RECEIVED

SEP 26 2023

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

→ Tim Ralston 9/21/23
Authorized Agency Signature Date

3

For Public Works Information:

8. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	NT7 Business License Sole Proprietor	
f. Nevada Business ID Number:	NV2023 2857593	Exp: 7/31/2024
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	T27041949	
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature] 9-26-23
Authorized Signature Date
Public Works Division

BM
For Board of Examiners YES NO

Joe Lombardo
Governor



Jack Robb
Director

Matthew Tuma
Deputy Director

Kent A. LeFevre
Administrator

Carson City Office:
515 East Musser Street, Suite 102
Carson City, Nevada 89701
Phone: (775) 684-4141

Buildings & Grounds Section
Phone: (775) 684-1800

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PUBLIC WORKS DIVISION

Las Vegas Office:
2300 McLeod Street
Las Vegas, Nevada 89104
Phone: (702) 486-5115

Buildings & Grounds Section
Phone: (702) 486-4300

Date: September 25, 2023

To: Kelli Lay, Budget Analyst

From: Becky McCabe, Public Works Division, Leasing Services
Becky.mccabe@admin.nv.gov

Subject: Retroactive Memo for placement on the November Board of Examiners Meeting, for Department of Motor Vehicles, for 3030 S. Needles Highway, Suite 100, Laughlin, Nevada 89029

This memo is a clarification for a retroactive start date of November 1, 2023, for the lease referenced above, which houses the Department of Motor Vehicles.

Due to an unanticipated delay in the negotiation process, and in the signature process (Lessor was out of town for a little over two weeks), this created a delay for submittal to BOE prior to the November 1, 2023, start date.

This lease is for placement on the November Board of Examiners meeting.

Thank You,

Becky McCabe



Joe Lombardo
Governor



Jack Robb
Director

Matthew Tuma
Deputy Director

Kent A. LeFevre
Administrator

Carson City Office:
515 East Musser Street, Suite 102
Carson City, Nevada 89701
Phone: (775) 684-4141

Buildings & Grounds Section
Phone: (775) 684-1800

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PUBLIC WORKS DIVISION

Las Vegas Office:
2300 McLeod Street
Las Vegas, Nevada 89104
Phone: (702) 486-5115

Buildings & Grounds Section
Phone: (702) 486-4300

ROUTING & TRANSMITTAL SLIP

Date: September 25, 2023
To: Kelli Lay, Executive Branch Budget Officer
From: Becky McCabe, Public Works Division, Leasing Services
Subject: For placement on the November 2023 BOE agenda

Projected BOE Date: November 14, 2023

BOE Deadline Date: October 10, 2023

Lessor: Coker Ellsworth

Tenant: Department of Motor Vehicles

Property Location: 3030 South Needles Highway, Suite 100, Laughlin, Nevada 89029

This is a lease renewal. The current lease expires October 31, 2023. This lease will retroactively start on November 1, 2023. This lease has been approved by Director Jack Robb to move forward.

There are no Tenant Improvements for this location.

This is for a five-year term with increases yearly.

Market rates in this area are \$1.92 fs. Agency currently pays \$1.985 a sf, this lease renewal was negotiated to start at \$1.84.

This is a full-service lease in a rural area.

There is currently no state space available in this location.

Thank you for your time,
Becky McCabe

Please Note: Dates for commencement and SOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation
 This Summary is for informational purposes only any changes in contact information will need to be updated by agency on agency's copy

For Budget Division Use Only	
Reviewed by	<i>[Signature]</i>
Reviewed by	<i>[Signature]</i>
Reviewed by	<i>[Signature]</i>

STATEWIDE LEASE INFORMATION

1. Agency: Department of Public Safety
 Nevada Highway Patrol Division, Parole and Probation
 555 Wright way
 Carson City, Nevada 89711
 Rocio Zarazua
 T: 775-684-4850 E: rvelasquez@dps.state.nv.us

Remarks: Lease Renewal Rural Area

Exceptions/Special notes: Market \$1.31 NNN FS Estimate \$1.97 Current \$1.74 Negotiated \$1.77 with 2% yearly increases
 No Tenant Improvements- Lessor will repair and replace carpet as Maintenance expectations in lease.

2. Name of Lessor: APTR LLC

3. Address of Lessor: 2250 Postal Drive, #4
 Pahrump, Nevada 89048

4. Property contact: Steve Jolley T: 208-757-0391 E: Steve@optimalptlv.com
 T: 775-727-0000 E: Steve@epthealthby.com

5. Address of Lease property: 2250 Postal Drive, #5 and #8
 Pahrump, Nevada 89048

a. Square Footage: Remble Usable 4,080

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
2% \$ 7,241.18	12	\$ 88,894.16	February 1, 2024 - January 31, 2025	\$0.00	\$0.00	\$1.77
2% \$ 7,386.00	12	\$ 88,632.00	February 1, 2025 - January 31, 2026	\$0.00	\$0.00	\$1.81
2% \$ 7,533.72	12	\$ 90,404.64	February 1, 2026 - January 31, 2027	\$0.00	\$0.00	\$1.84
c. Total Lease Consideration: 36 \$ 265,930.80						\$1.81
d. Total Improvement Cost:						\$0.00
e. Option to renew: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		365 Renewal terms:		One identical term		
f. Holdover notice: # of Days required		30 Holdover terms:		5%/90		
g. Term: Three Years						
h. Pass-thrus/CAM/Taxes: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant						
i. Utilities: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant						
j. Janitorial: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant <input type="checkbox"/> 3 day <input checked="" type="checkbox"/> 5 day <input type="checkbox"/> Rural 3 day <input type="checkbox"/> Rural 5 day <input type="checkbox"/> Other (see special notes)						
k. Repairs: Major: <input type="checkbox"/> Landlord <input type="checkbox"/> Tenant Minor: <input type="checkbox"/> Landlord <input type="checkbox"/> Tenant						
l. Comparable Area Market Rate Average: Market \$1.31 NNN Current \$1.74 Negotiated \$1.77						
m. Specific termination clause in lease: Breach/Default lack of funding						
n. Lease will be paid for by Agency Budget Account Number: 4713 and 3740						

RECEIVED
 SEP 26 2023
 GOVERNOR'S FINANCE OFFICE
 BUDGET DIVISION

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes No Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

[Signature] 9/21/2023
 Authorized Agency Signature Date

For Public Works Information:

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? **If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	Domestic	
f. Nevada Business ID Number:	Nv20121670298	Exp 11/30/2023
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	T29031947	
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature] 9.25.23.
 Authorized Signature Date

Public Works Division
 For Board of Examiners YES NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget/Division Use Only	
Reviewed by:	<i>[Signature]</i>
Reviewed by:	<i>[Signature]</i>
Reviewed by:	<i>[Signature]</i>

STATEWIDE LEASE INFORMATION

1. Agency: Department of Public Safety
Division of Nevada Highway Patrol
555 Wright Way
Carson City, NV 89711
Melissa Sabatini
T: 775-684-4523 E: msabatini@dps.state.nv.gov

Remarks: This is a renewal of an existing lease. This lease was approved by Director to move forward with renewal. The Agency is currently paying \$1.46 per sf. Current market rate is \$1.59. Lease negotiated at \$1.51.

Exceptions/Special notes: No Improvements needed at this time. The Agency requested to stay at location and approved the 3.5% yearly increases.

2. Lessee: Department of Administration, Public Works Division, Building and Grounds

3. Name of Lessor: Inn Marin Associates LLC

4. Address of Lessor: 68 Marblehead Ln
Novato, CA 94949

5. Property contact: Nevada Commerical Services, Inc
Attn: Niki Wilcox
1475 Terminal Way, Suite A
Reno, NV 89502
T: 775-851-3666 E: nwilcox@NCSReno.com

6. Address of Lease property: 333 West Nye Lane
Carson City, NV 89706

a. Square Footage: Rentable Usable 5,663

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Approx. cost per square foot
3.5%	\$ 8,582.34	12	\$ 102,988.08	October 1, 2023 - September 30, 2024	\$0.00	\$0.00	\$1.51
3.5%	\$ 8,882.72	12	\$ 106,592.64	October 1, 2024 - September 30, 2025	\$0.00	\$0.00	\$1.56
3.5%	\$ 9,193.61	12	\$ 110,323.32	October 1, 2025 - September 30, 2026	\$0.00	\$0.00	\$1.62
3.5%	\$ 9,515.39	12	\$ 114,184.72	October 1, 2026 - September 30, 2027	\$0.00	\$0.00	\$1.68
3.5%	\$ 9,848.42	3	\$ 29,545.28	October 1, 2027 - December 31, 2027	\$0.00	\$0.00	\$1.73
c. Total Lease Consideration:		51	\$ 463,634.04				\$1.62
d. Total Improvement Cost:					\$0.00		

e. Option to renew: Yes No 365 Renewal terms: One (1) Identical Term

f. Holdover notice: # of Days required 30 Holdover terms: 5% / 90

g. Term: Four (4) Years and 3 Months

h. Pass-thrus/CAM/Taxes Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: Current market rate \$1.59. Negotiated at \$1.51 with 3.5% yearly increases

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 4713 & 4721

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires estimated expenses)
- A relocation (requires estimated expenses)
- A new location (requires estimated expenses)
- Remodeling only
- Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

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OCT 12 2023

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

[Signature] 2113 10/10/2023
 Authorized Agency Signature Date

For Public Works Information:

8. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? **If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	Foreign Limited-Liability Company	
f. Nevada Business ID Number:	NV20232698499	Exp: 2/28/2024
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO Niki Wilcox
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	T29047433	
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature] for KL 10/12/23
 Authorized Signature Date
 Public Works Division

JS
 For Board of Examiners YES NO

Joe Lombardo
Governor



Jack Robb
Director

Matthew Tuma
Deputy Director

Kent A. LeFevre
Administrator

Carson City Office:
515 East Musser Street, Suite 102
Carson City, Nevada 89701
Phone: (775) 684-4141

Buildings & Grounds Section
Phone: (775) 684-1800

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PUBLIC WORKS DIVISION

Las Vegas Office:
2300 McLeod Street
Las Vegas, Nevada 89104
Phone: (702) 486-5115

Buildings & Grounds Section
Phone: (702) 486-4300

ROUTING & TRANSMITTAL SLIP

Date: October 11, 2023
To: Kirk Hawkins, Executive Branch Budget Officer
From: Robert Guillen, Public Works Division, Leasing Services
Subject: For placement on November's 2023 BOE agenda

Projected BOE Date: November 14th, 2023 BOE Deadline Date: October 10th, 2023

Lessor: Inn Marin Associates LLC

Tenant: Department of Public Safety, Division of Nevada Highway Patrol

Property Location: 333 West Nye Lane, Carson City, NV 89706

This lease renewal is for the Department of Public Safety, Division of Nevada Highway Patrol. This is a 51-month lease that will expire 12/31/27 in time for the relocation to their future DPS site. Leasing Services received an extension from Budget Analyst for the November Board of Examiners meeting due to the lease being held up by the lessor. The agency is currently paying \$1.46 per SF. Current Market is \$1.59. The lease was negotiated at \$1.51 per SF with a 3.5% yearly increase. The rate increases were approved by the agency with the condition of no extra charges for use of utilities based on business needs. No tenant improvements are needed at this time. This lease has been approved by the Director to move forward with the renewal process. There is currently no state space available in this location.

Thank you for your time,
Robert Guillen

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OCT 12 2023

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	W/ 10/17/23
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Office of the Secretary of State
101 North Carson Street
Carson City, Nevada 89701
Debbie Bowman
T: 775-684-5656 E: debbiebowman@sos.nv.gov

Remarks: Lease renewal of existing space

Exceptions/Special notes: Approved 1 year extension with 90 days term notice and option for 1 year renewal term
Approved by Director.
Current rate \$2.07 Market \$2.48 Negotiated rate \$2.13
Current space 13,925 SF increasing to 14,027.48 SF added 2 cubicles first floor 102.48 SF
Agency agrees to pay \$1,962.00 monthly for security guard services

2. Lessee: Department of Administration, Public Works Division, Building and Grounds

3. Name of Lessor: City of North Las Vegas

4. Address of Lessor: 2250 Las Vegas Boulevard North
North Las Vegas, Nevada 89030

5. Property contact: Terri Sheridan
T: 702-633-1135 E: sheridant@cityofnorthlasvegas.com

6. Address of Lease property: 2250 Las Vegas Boulevard North, First and Fourth Floor
North Las Vegas, Nevada 89030

a. Square Footage: Rentable Usable 14027.48

b. Cost:	cost per month	# of months in time frame	cost per year	time frame	Security-Monthly Charges	Base Rent cost per square foot	Actual cost per square foot
3%	\$ 29,878.53	12	\$ 358,542.36	October 1, 2023 - September 30, 2024	\$0.00	\$0.00	\$2.13
	\$ 1,962.00	12	\$ 23,544.00	October 1, 2023 - September 30, 2024	\$1,962.00	\$0.00	
		12	\$ 382,086.36				

c. Total Lease Consideration: \$0.00

d. Total Improvement Cost: \$0.00

e. Option to renew: Yes No 365 Renewal terms: 1 Identical term

f. Holdover notice: # of Days required 30 Holdover terms: 5%/90

g. Term: 1 year lease with option to renew additional year term

h. Pass-thrus/CAM/Taxes: Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: Current \$2.05 Market \$2.48 Negotiated \$2.13

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 1050

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires estimated expenses)
- A relocation (requires estimated expenses)
- A new location (requires estimated expenses)
- Remodeling only
- Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

RECEIVED

OCT 17 2023

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Debbie Bowman 10/16/23
 Authorized Agency Signature Date
 45

For Public Works Information:

8. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain... <u>County Office</u>	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain... <u>Exempt</u>	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/>	INC <input type="checkbox"/>
e. Ownership Type (Domestic, Foreign, Government, etc.): <u>Government</u>	CORP <input type="checkbox"/>	LP <input type="checkbox"/>
f. Nevada Business ID Number: <u>Exempt</u>	Exp: _____	
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain.... _____	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number: <u>T40108100</u>		
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain.... _____	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature] for KL 10/17/23
 Authorized Signature Date
 Public Works Division

RG
 For Board of Examiners YES NO

Joe Lombardo
Governor



Jack Robb
Director

Matthew Tuma
Deputy Director

Kent A. LeFevre
Administrator

Carson City Office:
515 East Musser Street, Suite 102
Carson City, Nevada 89701
Phone: (775) 684-4141

Buildings & Grounds Section
Phone: (775) 684-1800

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PUBLIC WORKS DIVISION

Las Vegas Office:
2300 McLeod Street
Las Vegas, Nevada 89104
Phone: (702) 486-5115

Buildings & Grounds Section
Phone: (702) 486-4300

ROUTING & TRANSMITTAL SLIP

Date: October 17, 2023
To: David Lenzner, Executive Branch Budget Officer
From: Robert Guillen, Public Works Division, Leasing Services
Subject: For placement on November's 2023 BOE agenda

RECEIVED

OCT 17 2023

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

Projected BOE Date: November 14th, 2023

BOE Deadline Date: October 10th, 2023

Lessor: City of North Las Vegas
Tenant: Office of Secretary of State
Property Location: 2250 Las Vegas Boulevard North, First and Fourth Floor,
North Las Vegas, NV 89030

This lease renewal is for the Office of Secretary of State. This is a retro-active lease for October 1st, 2023, the lease was delayed by Lessor City of North Las Vegas. The Director has approved to move forward with the lease renewal for 1-year with security guard services. The current rate is \$2.07 per SF, Market rate is \$ 2.48 per SF. We have negotiated a lease rate of \$2.13 per SF. The Agency has agreed to pay \$1,962 for monthly security guard services. No Tenant improvements are needed at this time. There is currently no state space available in this location.

Thank you for your time,
Robert Guillen

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	030	ATTORNEY GENERAL'S OFFICE - TORT CLAIMS FUND	CASEY NEILON, INC.	OTHER: TORT FUND	\$149,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing financial statement audit services for the Insurance Premium Trust Fund. Term of Contract: 07/01/2023 - 06/30/2027 Contract # 28255				
2.	050	TREASURER'S OFFICE - STATE TREASURER	BUCKHEAD CAPITAL MANAGEMENT, LLC	OTHER: INVESTMENT EARNINGS	\$245,844	
	Contract Description:	This is the second amendment to the original contract which provides investment management services for securitized assets in the State General Portfolio. This amendment increases the maximum amount from \$1,290,770 to \$1,536,614 due to the increased need for these services. Term of Contract: 10/01/2020 - 06/30/2024 Contract # 23159				
3.	060	CONTROLLER'S OFFICE	MYTHICS, INC.	GENERAL	\$196,677	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV21-6590 which provides software licensing, support, and related services. This service agreement provides Oracle database software, licensing, and support for Nevada's Advantage Financial System. Term of Contract: 11/20/2023 - 11/19/2027 Contract # 28333				
4.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	NEVADA CHILLER AND BOILER, INC.	OTHER: BUILDINGS AND GROUNDS RENT INCOME	\$126,484	
	Contract Description:	This is the first amendment to the original contract which provides heating, ventilation, and air conditioning air filter maintenance services for Carson City Department of Motor Vehicles, Department of Education, Nevada State Library and Archives, and Supreme Court buildings. This amendment increases the maximum amount from \$278,912 to \$405,396 due to the addition of the Arrowhead Drive location. Term of Contract: 01/01/2023 - 12/31/2026 Contract # 26902				
5.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - NEVADA SYSTEM OF HIGHER EDUCATION CIP PROJECTS - NON-EXEC	ROUNDS ENGINEERING, LTD DBA CR ENGINEERING	GENERAL	\$325,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Desert Research Institute, Northern Nevada Science Center - Chilled Water Plant Renovation CIP Project to include design and construction administration services for the replacement of water-cooled chillers, cooling towers, pumps, piping, and associated temperature control system: CIP Project No. 23-M37; SPWD Contract No. 115878. Term of Contract: Upon Approval - 06/30/2027 Contract # 28288				

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
6.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC	AINSWORTH ASSOCIATES MECHANICAL ENGINEERS	GENERAL	\$498,000	Professional Service	
		Contract Description: This is a new contract to provide professional architectural/engineering services for the Lovelock Correctional Center - Chilled and Hot Water Building Piping Renovation and Direct Digital Control System Upgrade CIP Projects to include design, electrical engineering, architectural design, bidding, and construction administration services for the replacement of hot and chilled water piping, pumps, control valves, and associated temperature controls, and the replacement of the existing temperature control system hardware and software: CIP Project Nos. 23-M26 & 23-M35; SPWD Contract No. 115899.					
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28298			
7.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC	AINSWORTH ASSOCIATES MECHANICAL ENGINEERS	GENERAL	\$365,000	Professional Service	
		Contract Description: This is a new contract to provide professional architectural/engineering services for the Lovelock Correctional Center - Housing Units 1 through 4 Plumbing Fixture Water Control Renovations CIP Project to include design development, electrical, architectural, and structural design services, construction documents, bidding, and construction administration services to replace the plumbing fixture water controls, piping, and valves: CIP Project No. 23-M48; CIP Project No. 115893.					
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28300			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC	HERSHENOW + KLIPPENSTEIN ARCHITECTS, LTD	GENERAL	\$190,000	Professional Service	
		Contract Description:	This is a new contract to provide professional architectural/engineering services for the Silver Springs Conservation Camp - Demolition CIP Project to include design development, construction documents, bidding, and construction administration services to demolish all structures on this site, remove site utilities and improvements, and revegetate to restore the site to a pre-development condition: CIP Project No. 23-C34; SPWD Contract No. 115920.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28349			
9.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC	LUMOS & ASSOCIATES, INC.	BONDS	\$274,500	Professional Service	
		Contract Description:	This is a new contract to provide professional architectural/engineering services for the Lovelock Correctional Center - Wastewater System Improvements CIP Project to include bid documents and construction administration services for the improvements to the wastewater treatment facility, including headworks, pump station, basin improvements, monitoring wells fencing, and dewatering: CIP Project No. 23-M32; SPWD Contract No. 115883.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28301			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
10.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC	VERUS ASSOCIATES NEVADA, LLC	GENERAL	\$274,975	Professional Service	
		Contract Description:	This is a new contract to provide professional architectural/engineering services for the Lovelock Correctional Center - Replace Surveillance Camera System CIP Project to include project coordination, design development services, construction documents, bidding, and construction administration services for the replacement and augmentation of the existing security cameras in all inmate accessible areas of the prison, the recording equipment in the Administration building, and the camera viewing stations in each housing unit and other inmate monitoring and control areas: CIP Project No. 23-M14; SPWD Contract No. 115877.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28290			
11.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC	VERUS ASSOCIATES NEVADA, LLC	GENERAL	\$248,317	Professional Service	
		Contract Description:	This is a new contract to provide professional architectural/engineering services for the Northern Nevada Correctional Center - Replace Surveillance Camera System CIP Project to include project management and coordination, design development, construction documents, bidding, and construction administration services for the replacement and augmentation of the existing security cameras in all inmate accessible areas of the prison, the recording equipment in the Administration building, and the camera viewing stations in each housing unit and other inmate monitoring and control areas at the Nevada Department of Corrections Headquarters: CIP Project No. 23-M13; SPWD Contract No. 115876.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28311			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
12.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - VETERANS CIP PROJECTS - NON-EXEC	HERSHENOW + KLIPPENSTEIN ARCHITECTS, LTD	BONDS	\$113,250	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Northern Nevada State Veterans Home - Storage Building CIP project to include topographic survey, schematic design, design development, construction documents, bidding, and construction administration services for the design and construction of a 2,400 square-foot storage building which will include concrete masonry units on the lower walls, roll-up doors, fire sprinkler, and heating: CIP Project No. 23-C32; SPWD Contract No. 115890.				
	Term of Contract:	Upon Approval - 06/30/2027	Contract # 28310			
13.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	PAUL CAVIN ARCHITECT, LLC	GENERAL	\$245,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Nevada Youth Training Center - ADA Housing and Gymnasium Floor Upgrades CIP Projects to include design services, plan review, bidding assistance, and construction administration services for the design and construction of Americans with Disabilities Act (ADA) improvements to two housing units and the Administration building including restrooms, kitchenette, entry door assemblies, door hardware, and sleeping area, an ADA accessible ramp in the Multi-Purpose Room stage area, the removal and replacement of the existing athletic flooring with a traditional wood flooring, bleacher and basketball backstop replacement, and the construction of an accessible concrete sidewalk from the gymnasium to the nearby athletic field: CIP Project Nos. 23-S02-(6) & 23-M02(12); SPWD Contract No. 115882.				
	Term of Contract:	Upon Approval - 06/30/2027	Contract # 28304			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
14.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - CULTURAL AFFAIRS CIP PROJECTS - NON-EXEC	PAUL CAVIN ARCHITECT, LLC	GENERAL	\$389,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Nevada Historical Society - Upgrade Security, Fire, Life Safety, and Electrical Systems, the Building Seismic Retrofit & Envelope Maintenance, and the ADA Upgrades CIP Projects to include design services, bidding assistance, and construction administration services to design and construct security and access control systems, renovate the fire and life safety and power distribution systems, lighting, lighting controls, receptacles, branch circuiting, data/telephone, and cameras, design and construct necessary seismic retrofits, with interior repairs to walls and ceilings, renovate exterior stucco columns and repair concrete bases and portions of exterior wall stucco and parapet, paint the exterior of the building, and design and construct building entrance, stairs, and ramps for Americans with Disabilities Act compliance: CIP Project Nos. 23-M10, 23-M16, & 23-S02-2; SPWD Contract No. 115889.				
	Term of Contract:	Upon Approval - 06/30/2027	Contract # 28305			
15.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF MOTOR VEHICLES CIP PROJECTS - NON-EXEC	HERSHENOW + KLIPPENSTEIN ARCHITECTS, LTD	BONDS	\$170,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Department of Motor Vehicles, Carson City - Renovate Customer Counters Millwork and Install Exterior Self Service Kiosk CIP Project to include schematic design, design development, construction documents, bidding, and construction administration services for the design and construction of updated Americans with Disabilities Act compliant millwork consisting of customer counters and information desks with staff to public security barriers: CIP Project No. 23-C07; SPWD Contract No. 115873.				
	Term of Contract:	Upon Approval - 06/30/2027	Contract # 28292			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
16.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	CORE WEST, INC.	BONDS	\$249,050	Professional Service
	Contract Description:	This is a new contract to provide Owner-Construction Manager At Risk services for the Kinkead Building Site - Administration Building CIP Project for the construction of a 130,000 square-foot building for the Buildings and Grounds Division to rent to state agencies: CIP Project No. 23-C30; SPWD Contract No. 115838.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28182		
17.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	PAUL CAVIN ARCHITECT, LLC	GENERAL	\$170,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Lakes Crossing Center - Secured Area Door Replacement and Shower Room Renovation CIP Projects to include schematic design, design development, construction documents, and plan review services for the design and construction of detention grade doors to replace security access controlled, solitary, and client room doors/hardware/hinges, the replacement of secondary secured area doors including anti-ligature hardware/hinges, and the renovation of five shower stalls in the housing units: CIP Project Nos. 23-M02-(5) and 23-M02-(13); SPWD Contract No. 115881.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28306		
18.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	RESOURCE CONCEPTS, INC.	GENERAL 75% BONDS 25%	\$115,700	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Capitol Building Site - Concrete and Bench Replacement CIP project to include site survey, schematic design, design development, construction drawings, bid documents, and construction administration services for the replacement of existing spalled, cracked, chipped, and broken concrete and concrete benches: CIP Project No. 23-M03-06; SPWD Contract No. 115884.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28307		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
19.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	SGF ENGINEERING, LLC	GENERAL	\$171,650	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Governor's Mansion - HVAC Systems Renovation CIP Project to include construction documents, bidding assistance, and construction administration services for the replacement of the chilled and hot water plants, rooftop units, refrigeration equipment, make-up air unit, exhaust fans, temperature control system, and associated electrical: CIP Project No. 23-M45; SPWD Contract No. 115879.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28291		
20.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	SGF ENGINEERING, LLC	GENERAL 75% BONDS 25%	\$234,700	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the EITS Data Center - Computer Room Cooling System Upgrade and the Uninterruptable Power Supply System CIP Projects to include schematic design, design development, electrical design, structural consulting, construction administration services, and construction documents for the replacement of air conditioning equipment that serves the main server room, computer workshop, and communications equipment room, replacement of the single uninterruptable power supply (UPS) system with a dual UPS system, and the existing electrical room lighting with energy efficient LED lighting: CIP Project Nos. 23-M03-1 & 23-M03-2; SPWD Contract No. 115886.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28312		
21.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	NINYO & MOORE, GEOTECHNICAL CONSULTANTS	OTHER: CAPITAL PROJECT FUNDS	\$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional materials testing and inspection services for CIP Projects: SPWD Contract No. 115816.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28317		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
22.	085	DEPARTMENT OF ADMINISTRATION - RISK MANAGEMENT - INSURANCE & LOSS PREVENTION	THE DUBE GROUP, INC.	OTHER: PROPERTY/ CASUALTY PREMIUMS	\$115,638	Professional Service
	Contract Description:	This is a new contract to provide architectural services to repair damage caused by a winter storm at Fort Churchill State Historic Park buildings.				
		Term of Contract:	11/14/2023 - 06/20/2025	Contract # 28356		
23.	240	DEPARTMENT OF VETERANS SERVICES - SOUTHERN NEVADA VETERANS HOME ACCOUNT	UNITED RX, LLC DBA ABACUS-RX PHARMACY	OTHER: PRIVATE/COUNTY 35% FEDERAL 65%	\$500,000	
	Contract Description:	This is the first amendment to the original contract which provides pharmaceutical services. This amendment increases the maximum amount from \$1,600,000 to \$2,100,000 due to the increased need for these services.				
		Term of Contract:	08/01/2020 - 07/31/2024	Contract # 23294		
24.	300	DEPARTMENT OF EDUCATION - EDUCATOR LICENSURE	EDULOKA LIMITED DBA INLUMON	FEE: LICENSURE	\$147,320	Sole Source
	Contract Description:	This is the second amendment to the original contract which provides maintenance, hosting, and support for the Educator Licensing system. This amendment extends the termination date from December 31, 2023 to December 31, 2024 and increases the maximum amount from \$650,160 to \$797,480 due to the continued need for these services.				
		Term of Contract:	07/01/2019 - 12/31/2024	Contract # 22577		
25.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - RURAL REGIONAL CENTER	PALCO, INC.	GENERAL 81% FEDERAL 19%	\$1,603,000	
	Contract Description:	This is the first amendment to the original contract which provides financial management services. This amendment increases the maximum amount from \$5,460,000 to \$7,063,000 due to an increased volume of clients served.				
		Term of Contract:	04/01/2020 - 03/31/2024	Contract # 22663		
26.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING & POLICY - PUBLIC OPTION	MILLIMAN, INC.	GENERAL	\$2,275,000	Exempt
	Contract Description:	This is a new contract to provide actuarial analysis, technical expertise, and policy recommendations for support of the 1332 Waiver Program.				
		Term of Contract:	10/01/2023 - 03/31/2025	Contract # 28353		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
27.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING & POLICY - NEVADA MEDICAID, TITLE XIX	GAINWELL TECHNOLOGIES, LLC	GENERAL 50% FEDERAL 50%	\$3,707,840	
	Contract Description:	This is the twenty-seventh amendment to the original contract which provides ongoing fiscal agent services for the Medicaid Management Information System. This amendment increases the maximum amount from \$803,570,979.67 to \$807,278,819.45 due to an increase in the base rates in Utilization Management and maintenance and enhancement hours.				
		Term of Contract:	01/11/2011 - 06/30/2028	Contract # 11760		
28.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - CHILD SUPPORT ENFORCEMENT PROGRAM	CSG GOVERNMENT SOLUTIONS, INC.	GENERAL 34% FEDERAL 66%	\$877,687	
	Contract Description:	This is the eighth amendment to the original contract which provides project management services for the Nevada Child Support Enforcement Automated System replacement project known as NVKIDS. This amendment extends the termination date from April 30, 2024 to June 30, 2024 and increases the maximum amount from \$19,795,040 to \$20,672,727 due to the continued need for these services.				
		Term of Contract:	10/01/2017 - 06/30/2024	Contract # 19027		
29.	431	OFFICE OF THE MILITARY	HERSHENOW + KLIPPENSTEIN ARCHITECTS, LTD	FEDERAL	\$125,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural and engineering design services to add a covered wash rack bay.				
		Term of Contract:	Upon Approval - 09/30/2025	Contract # 28279		
30.	611	GAMING CONTROL BOARD	TDA ENTERPRISES, INC.	GENERAL	\$130,278	
	Contract Description:	This is a new contract to provide equipment and installation services for a new video conference system in the Carson City board room.				
		Term of Contract:	11/14/2023 - 04/30/2024	Contract # 28239		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
31.	655	DEPARTMENT OF PUBLIC SAFETY - CENTRAL REPOSITORY FOR NEVADA RECORDS OF CRIMINAL HISTORY	UNISYS CORPORATION	GENERAL 10% FEE: PROGRAM 90%	\$356,091	
	Contract Description:	This is the fifth amendment to the original contract which provides computer programming and related services for the replacement of the Nevada Criminal Justice Information System. This amendment increases the maximum amount from \$36,732,759.13 to \$37,088,850.13 due to the addition of an interface with Nevada Parole and Probation.				
		Term of Contract:	07/01/2020 - 06/30/2027	Contract # 23205		
32.	702	DEPARTMENT OF WILDLIFE - CONSERVATION EDUCATION	J.F. GRIFFIN PUBLISHING, LLC	FEE: SPORTSMEN REVENUE	\$866,660	
	Contract Description:	This is a new contract to provide ongoing design, production, publishing, printing, and distribution of wildlife publications.				
		Term of Contract:	01/01/2024 - 12/31/2027	Contract # 28236		
33.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - FEDERAL PROGRAMS - NON-EXEC	J-U-B ENGINEERS, INC.	GENERAL 50% FEDERAL 50%	\$104,245	Professional Service
	Contract Description:	This is the second amendment to the original contract which provides design and engineering services for a restroom at Echo Canyon State Park. This amendment extends the termination date from June 30, 2024 to December 31, 2024 and increases the maximum amount from \$90,250 to \$194,495 due to the addition of construction oversight services.				
		Term of Contract:	08/03/2023 - 12/31/2024	Contract # 27973		
34.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	DEPARTMENT OF TRANSPORTATION	OTHER: REVENUE	\$400,000	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing reimbursement for maintenance of roads for the Walker River State Recreation Area.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28172		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
35.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - FACILITY AND GROUNDS MAINTENANCE - NON-EXEC	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO	OTHER: STATE PARKS FACILITY & GROUNDS MAINTENANCE	\$138,000	Exempt
	Contract Description:	This is the first amendment to the original contract which provides a visitor survey and collection of park-reported data. This amendment extends the termination date from December 31, 2023 to December 31, 2025 and increases the maximum amount from \$145,000 to \$283,000 due to the continued need for these services.				
		Term of Contract:	02/08/2022 - 12/31/2025	Contract # 25228		
36.	707	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE LANDS - PROTECT LAKE TAHOE - NON-EXEC	DESIGN WORKSHOP, INC.	OTHER: BOND PROCEEDS	\$511,527	
	Contract Description:	This is a new contract to provide an update to the master plan for Sand Harbor State Park.				
		Term of Contract:	Upon Approval - 11/14/2025	Contract # 28309		
37.	756	DEPARTMENT OF BUSINESS AND INDUSTRY - DIVISION OF MORTGAGE LENDING	INFOJINI, INC.	FEE: LICENSURE	\$53,248	
	Contract Description:	This is the first amendment to the original contract which provides information technology project management services for the implementation of a new licensing system. This amendment extends the termination date from December 31, 2023 to March 31, 2024 and increases the maximum amount from \$99,840 to \$153,088 due to the continued need for these services. This amendment is contingent upon IFC approval of work program #C65827.				
		Term of Contract:	04/12/2023 - 03/31/2024	Contract # 27247		
38.	810	DEPARTMENT OF MOTOR VEHICLES - FIELD SERVICES	WAITWELL, INC.	HIGHWAY	\$1,642,500	
	Contract Description:	This is a new contract to provide a customer queue system for field service offices.				
		Term of Contract:	Upon Approval - 05/31/2028	Contract # 28224		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
39.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - VOCATIONAL REHABILITATION	ALLIANCE ENTERPRISES, INC. OF WASHINGTON	GENERAL 21.3% FEDERAL 78.7%	\$465,524	Sole Source
	Contract Description:	This is the first amendment to the original contract which provides ongoing licensing, hosting, and maintenance services for the Aware Case Management System. This amendment increases the maximum amount from \$1,825,458 to \$2,290,982 due to additional licensing for new client and vendor portals.				
	Term of Contract:	07/01/2022 - 06/30/2026	Contract # 25922			

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28255**

Agency Name: **ATTORNEY GENERAL'S OFFICE**
Agency Code: **030**
Appropriation Unit: **1348-15**

Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **CASEY NEILON, INC.**
Contractor Name: **CASEY NEILON, INC.**
Address: **503 N DIVISION ST**
City/State/Zip: **CARSON CITY, NV 89703-4104**
Contact/Phone: Nicola Neilon 775-885-3552
Vendor No.: T29010569
NV Business ID: NV20061293367

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % TORT FUND

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **Yes**

If "Yes", please explain

We are requesting this contract to be retroactive to July 1, 2023, due to staff vacancies and increased workload within the fiscal department of the Office of Attorney General.

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Auditing**

5. Purpose of contract:

This is a new contract to provide ongoing financial statement audit services for the Insurance Premium Trust Fund.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$149,000.00**

Other basis for payment: FY24 \$35,000; FY25 \$36,500; FY26 \$38,500; FY27 \$39,000, split between Risk Management and Attorney General

II. JUSTIFICATION

7. What conditions require that this work be done?

The annual financial statement audit of the Insurance Premium Trust Fund is included in the Controller's Office Annual Comprehensive Financial Report.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

An outside firm is needed for this audit. State employees do not have the expertise needed for this type of work.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The OAG has been using this firm and their performance is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Nancy Katafias, Tort Claims Manager Ph: 775-684-1252

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	09/22/2023 09:56:58 AM
Division Approval	jhoba2	09/22/2023 09:57:01 AM
Department Approval	jhoba2	09/22/2023 09:57:04 AM
Contract Manager Approval	tlyon1	09/28/2023 16:28:20 PM
Budget Analyst Approval	stilley	10/24/2023 11:25:37 AM
BOE Agenda Approval	stilley	10/24/2023 11:25:38 AM
BOE Final Approval	Pending	

AARON D. FORD
Attorney General

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HEIDI PARRY STERN
Solicitor General

STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street
Carson City, Nevada 89701

MEMORANDUM

Date: September 28, 2023

To: Jennifer Hamilton, Executive Branch Budget Officer
Shauna Tilley, Executive Branch Budget Officer
Governor's Finance Office

From: Tanya Lyons, Management Analyst II

Subject: Retroactive Approval for contract #28255 Casey Neilon & Associates

We are requesting this contract to be retroactive to July 1, 2023, due to staff vacancies and increased workload within the fiscal department of the Office of Attorney General.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23159** Amendment Number: **2**

Agency Name: **TREASURER - TREASURER'S OFFICE** Legal Entity Name: **Buckhead Capital Management, LLC**

Agency Code: **050** Contractor Name: **Buckhead Capital Management, LLC**

Appropriation Unit: **1080-04** Address: **3100 Cumberland Blvd., SE, Suite 1450**

Is budget authority available?: **Yes** City/State/Zip: **Atlanta, GA 30339**

If "No" please explain: **Not Applicable** Contact/Phone: **Matt Boden 404-720-8786**

Vendor No.: **T27043522**

NV Business ID: **NV20201766980**

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Investment Earnings

Agency Reference #: **RFP #05TO-S979TB**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2020**

Anticipated BOE meeting date **11/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2024**

Contract term: **3 years and 273 days**

4. Type of contract: **Contract**

Contract description: **Investment Mgmt.**

5. Purpose of contract:

This is the second amendment to the original contract which provides investment management services for securitized assets in the State General Portfolio. This amendment increases the maximum amount from \$1,290,770 to \$1,536,614 due to the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,044,000.00	\$1,044,000.00	\$1,044,000.00	Yes - Action
a. Amendment 1:	\$246,770.00	\$246,770.00	\$246,770.00	Yes - Action
2. Amount of current amendment (#2):	\$245,844.00	\$245,844.00	\$245,844.00	Yes - Action
3. New maximum contract amount:	\$1,536,614.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The State Treasurer's Office must invest assets in the State General Portfolio in accordance with NRS Chapter 355.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise in longer-term securitized assets which assists in increasing yield to the State General Portfolio.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #05TO-S979, and in accordance with NRS 333, the selected vendor was one of several of the highest scoring proposers as determined by an independently appointed evaluation committee.

d. Last bid date: 01/09/2020 Anticipated re-bid date: 01/09/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Ihoove1	09/29/2023 07:31:06 AM
Division Approval	Ihoove1	09/29/2023 07:31:11 AM
Department Approval	Ihoove1	09/29/2023 07:31:16 AM
Contract Manager Approval	jveit	10/20/2023 16:04:27 PM
Budget Analyst Approval	stilly	10/24/2023 08:01:33 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28333**

Agency Name: **CONTROLLER'S OFFICE**
Agency Code: **060**
Appropriation Unit: **1130-26**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **MYTHICS, INC.**
Contractor Name: **MYTHICS, INC.**
Address: **4525 MAIN ST STE 1500**
City/State/Zip: **VIRGINIA BEACH, VA 23462-3398**
Contact/Phone: **757/773-7262**
Vendor No.: **PUR0002721**
NV Business ID: **NV20232735253**

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/20/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/19/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Mythics, LLC**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV21-6590 which provides software licensing, support, and related services. This service agreement provides Oracle database software, licensing, and support for Nevada's Advantage Financial System.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$196,676.70**

Other basis for payment: \$46,552.55 for FY 2024, \$48,414.65 for FY 2025, \$50,351.24 for FY 2026, \$51,358.26 for FY 2027.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Oracle database software is required to run Nevada's Advantage financial system. The Statewide contract with the original manufacturer, Oracle, ended in December 2020. This and individual service agreement between the vendor and the State Controllers Office and is pursuant to Nevada's statewide contract with Mythics, LLC under 99SWC-NV21-6590.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized software required to operate the state's primary and only financial system. Without the Licensing and support the Advantage system would be inoperable and transactions would cease statewide.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: _____ Anticipated re-bid date: _____

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

State Controller's Office, satisfied with service(s) provided.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtilto1	10/13/2023 14:49:55 PM
Division Approval	jsmack	10/13/2023 15:50:14 PM
Department Approval	jsmack	10/13/2023 15:50:17 PM
Contract Manager Approval	sbro21	10/16/2023 10:27:26 AM
Budget Analyst Approval	bmacke1	10/24/2023 13:43:32 PM
BOE Agenda Approval	bmacke1	10/24/2023 13:43:40 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 26902	Amendment Number: 1
Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: NEVADA CHILLER AND BOILER, INC.
Agency Code: 082	Contractor Name: NEVADA CHILLER AND BOILER, INC.
Appropriation Unit: 1349-12	Address: 10 HARDY DR.
Is budget authority available?: Yes	City/State/Zip: SPARKS, NV 89431-6307
If "No" please explain: Not Applicable	Contact/Phone: BRENNA SMITH 775/432-1331
	Vendor No.: T32006651
	NV Business ID: NV20151141050

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rent Income

Agency Reference #: **08DOA-S2150 JS**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2023**
 Anticipated BOE meeting date **11/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2026**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **AIR FILTERS**

5. Purpose of contract:

This is the first amendment to the original contract which provides heating, ventilation, and air conditioning air filter maintenance services for Carson City Department of Motor Vehicles, Department of Education, Nevada State Library and Archives, and Supreme Court buildings. This amendment increases the maximum amount from \$278,912 to \$405,396 due to the addition of the Arrowhead Drive location.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$278,912.00	\$278,912.00	\$278,912.00	Yes - Action
2. Amount of current amendment (#1):	\$126,484.00	\$126,484.00	\$126,484.00	Yes - Action
3. New maximum contract amount:	\$405,396.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Buildings and Grounds Section is concerned with the safety, health and working conditions of all State employees. It's maintenance duties include heating, ventilating, and air conditioning.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds lacks the manpower and equipment.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor to submit a bid.

d. Last bid date: 10/06/2022 Anticipated re-bid date: 12/01/2026

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Since 05/16/2018 with Buildings and Grounds. Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	09/11/2023 14:41:12 PM
Division Approval	tmilazz1	09/14/2023 14:32:20 PM
Department Approval	ssands	09/21/2023 14:22:14 PM
Contract Manager Approval	vhnnavarr	10/04/2023 14:55:51 PM
Budget Analyst Approval	klay0	10/11/2023 10:42:34 AM
BOE Agenda Approval	bmacke1	10/24/2023 13:59:43 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28288**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: ROUNDS ENGINEERING, LTD DBA CR ENGINEERING
Agency Code: 082	Contractor Name: ROUNDS ENGINEERING, LTD DBA CR ENGINEERING
Appropriation Unit: 1510-82	Address: 5434 LONGLEY LN.
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89511-1879
If "No" please explain: Not Applicable	Contact/Phone: 775-826-1919
	Vendor No.: T29024113
	NV Business ID: NV20041355601

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115878

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 242 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Desert Research Institute, Northern Nevada Science Center - Chilled Water Plant Renovation CIP Project to include design and construction administration services for the replacement of water-cooled chillers, cooling towers, pumps, piping, and associated temperature control system: CIP Project No. 23-M37; SPWD Contract No. 115878.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$325,000.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Brian Bassi, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	10/06/2023 11:37:46 AM
Division Approval	nmann	10/06/2023 11:37:48 AM
Department Approval	nmann	10/06/2023 11:37:51 AM
Contract Manager Approval	lwildes	10/09/2023 07:55:59 AM
Budget Analyst Approval	klay0	10/11/2023 11:09:54 AM
BOE Agenda Approval	bmacke1	10/13/2023 14:40:48 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28298**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION Agency Code: 082 Appropriation Unit: 1550-39 Is budget authority available?: Yes If "No" please explain: Not Applicable	Legal Entity Name: AINSWORTH ASSOCIATES MECHANICAL ENGINEERS Contractor Name: AINSWORTH ASSOCIATES MECHANICAL ENGINEERS Address: 1420 HOLCOMB AVE., STE. 201 City/State/Zip: RENO, NV 89502-8003 Contact/Phone: 775-329-9100 Vendor No.: T27012245A NV Business ID: NV20201704362
--	--

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115899

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 242 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Lovelock Correctional Center - Chilled and Hot Water Building Piping Renovation and Direct Digital Control System Upgrade CIP Projects to include design, electrical engineering, architectural design, bidding, and construction administration services for the replacement of hot and chilled water piping, pumps, control valves, and associated temperature controls, and the replacement of the existing temperature control system hardware and software: CIP Project Nos. 23-M26 & 23-M35; SPWD Contract No. 115899.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$498,000.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Ian Kono, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	10/06/2023 15:37:36 PM
Division Approval	nmann	10/06/2023 15:37:39 PM
Department Approval	nmann	10/06/2023 15:37:40 PM
Contract Manager Approval	lwildes	10/09/2023 08:22:57 AM
Budget Analyst Approval	klay0	10/11/2023 13:39:49 PM
BOE Agenda Approval	bmacke1	10/13/2023 16:27:42 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28300**

Agency Name:	ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name:	AINSWORTH ASSOCIATES MECHANICAL ENGINEERS
Agency Code:	082	Contractor Name:	AINSWORTH ASSOCIATES MECHANICAL ENGINEERS
Appropriation Unit:	1550-48	Address:	1420 HOLCOMB AVE., STE. 201
Is budget authority available?:	Yes	City/State/Zip:	RENO, NV 89502-8003
If "No" please explain:	Not Applicable	Contact/Phone:	775-329-9100
		Vendor No.:	T27012245A
		NV Business ID:	NV20201704362

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115893

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 242 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Lovelock Correctional Center - Housing Units 1 through 4 Plumbing Fixture Water Control Renovations CIP Project to include design development, electrical, architectural, and structural design services, construction documents, bidding, and construction administration services to replace the plumbing fixture water controls, piping, and valves: CIP Project No. 23-M48; CIP Project No. 115893.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$365,000.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Ian Kono, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	10/06/2023 16:10:55 PM
Division Approval	nmann	10/06/2023 16:10:57 PM
Department Approval	nmann	10/06/2023 16:10:59 PM
Contract Manager Approval	lwildes	10/09/2023 09:05:06 AM
Budget Analyst Approval	klay0	10/11/2023 10:04:19 AM
BOE Agenda Approval	bmacke1	10/13/2023 16:24:37 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28349**

Agency Name:	ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name:	HERSHENOW + KLIPPENSTEIN ARCHITECTS, LTD
Agency Code:	082	Contractor Name:	HERSHENOW + KLIPPENSTEIN ARCHITECTS, LTD
Appropriation Unit:	1550-32	Address:	5485 RENO CORPORATE DR., STE. 100
Is budget authority available?:	Yes	City/State/Zip:	RENO, NV 89511-2262
If "No" please explain:	Not Applicable	Contact/Phone:	775-332-6640
		Vendor No.:	T80984709
		NV Business ID:	NV19941047730

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115920

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 242 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Silver Springs Conservation Camp - Demolition CIP Project to include design development, construction documents, bidding, and construction administration services to demolish all structures on this site, remove site utilities and improvements, and revegetate to restore the site to a pre-development condition: CIP Project No. 23-C34; SPWD Contract No. 115920.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$190,000.00**

Other basis for payment: Progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Dustin Chaney, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	10/10/2023 15:16:19 PM
Division Approval	nmann	10/10/2023 15:16:21 PM
Department Approval	nmann	10/10/2023 15:16:24 PM
Contract Manager Approval	lwildes	10/10/2023 15:23:24 PM
Budget Analyst Approval	klay0	10/16/2023 16:10:19 PM
BOE Agenda Approval	bmacke1	10/23/2023 10:52:31 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28301**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: LUMOS & ASSOCIATES, INC.
Agency Code: 082	Contractor Name: LUMOS & ASSOCIATES, INC.
Appropriation Unit: 1550-42	Address: 950 SANDHILL ROAD
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89521
If "No" please explain: Not Applicable	Contact/Phone: 775-883-7077
	Vendor No.: T80912843A
	NV Business ID: NV19791006982

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115883

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 242 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Lovelock Correctional Center - Wastewater System Improvements CIP Project to include bid documents and construction administration services for the improvements to the wastewater treatment facility, including headworks, pump station, basin improvements, monitoring wells fencing, and dewatering: CIP Project No. 23-M32; SPWD Contract No. 115883.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$274,500.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Project

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Aaron Smith, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	10/09/2023 10:47:23 AM
Division Approval	nmann	10/09/2023 10:47:25 AM
Department Approval	nmann	10/09/2023 10:47:27 AM
Contract Manager Approval	lwildes	10/09/2023 11:04:06 AM
Budget Analyst Approval	klay0	10/13/2023 15:04:21 PM
BOE Agenda Approval	bmacke1	10/23/2023 10:41:34 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28290**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: VERUS ASSOCIATES NEVADA, LLC
Agency Code: 082	Contractor Name: VERUS ASSOCIATES NEVADA, LLC
Appropriation Unit: 1550-36	Address: 9210 PROTOTYPE DRIVE
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89521
If "No" please explain: Not Applicable	Contact/Phone: 775-870-1004
	Vendor No.: T29038999
	NV Business ID: NV20161620968

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115877

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 242 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Lovelock Correctional Center - Replace Surveillance Camera System CIP Project to include project coordination, design development services, construction documents, bidding, and construction administration services for the replacement and augmentation of the existing security cameras in all inmate accessible areas of the prison, the recording equipment in the Administration building, and the camera viewing stations in each housing unit and other inmate monitoring and control areas: CIP Project No. 23-M14; SPWD Contract No. 115877.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$274,975.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Jason Aviles, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	10/06/2023 11:55:13 AM
Division Approval	nmann	10/06/2023 11:55:15 AM
Department Approval	nmann	10/06/2023 11:55:17 AM
Contract Manager Approval	lwildes	10/09/2023 07:54:47 AM
Budget Analyst Approval	klay0	10/13/2023 10:05:13 AM
BOE Agenda Approval	bmacke1	10/13/2023 16:46:55 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28311**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: VERUS ASSOCIATES NEVADA, LLC
Agency Code: 082	Contractor Name: VERUS ASSOCIATES NEVADA, LLC
Appropriation Unit: 1550-35	Address: 9210 PROTOTYPE DR.
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89521
If "No" please explain: Not Applicable	Contact/Phone: 775-870-1004
	Vendor No.: T29038999
	NV Business ID: NV20161620968

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115876

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 242 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Northern Nevada Correctional Center - Replace Surveillance Camera System CIP Project to include project management and coordination, design development, construction documents, bidding, and construction administration services for the replacement and augmentation of the existing security cameras in all inmate accessible areas of the prison, the recording equipment in the Administration building, and the camera viewing stations in each housing unit and other inmate monitoring and control areas at the Nevada Department of Corrections Headquarters: CIP Project No. 23-M13; SPWD Contract No. 115876.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$248,317.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor: Jason Aviles, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	10/10/2023 12:55:40 PM
Division Approval	nmann	10/10/2023 12:55:42 PM
Department Approval	nmann	10/10/2023 12:55:45 PM
Contract Manager Approval	lwildes	10/10/2023 12:59:11 PM
Budget Analyst Approval	klay0	10/17/2023 14:51:44 PM
BOE Agenda Approval	bmacke1	10/23/2023 11:19:19 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28310**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION Agency Code: 082 Appropriation Unit: 1567-34 Is budget authority available?: Yes If "No" please explain: Not Applicable	Legal Entity Name: HERSHENOW + KLIPPENSTEIN ARCHITECTS, LTD Contractor Name: HERSHENOW + KLIPPENSTEIN ARCHITECTS, LTD Address: 5485 RENO CORPORATE DR., STE. 100 City/State/Zip: RENO, NV 89511-2262 Contact/Phone: 775-870-4877 Vendor No.: T80984709 NV Business ID: NV19941047730
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To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115890

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 242 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Northern Nevada State Veterans Home - Storage Building CIP project to include topographic survey, schematic design, design development, construction documents, bidding, and construction administration services for the design and construction of a 2,400 square-foot storage building which will include concrete masonry units on the lower walls, roll-up doors, fire sprinkler, and heating: CIP Project No. 23-C32; SPWD Contract No. 115890.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$113,250.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Project

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Branden Pearson, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	10/10/2023 11:51:45 AM
Division Approval	nmann	10/10/2023 11:51:47 AM
Department Approval	nmann	10/10/2023 11:51:50 AM
Contract Manager Approval	lwildes	10/10/2023 12:23:58 PM
Budget Analyst Approval	klay0	10/16/2023 15:53:06 PM
BOE Agenda Approval	bmacke1	10/23/2023 10:54:39 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28304**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: PAUL CAVIN ARCHITECT, LLC
Agency Code: 082	Contractor Name: PAUL CAVIN ARCHITECT, LLC
Appropriation Unit: 1585-76	Address: 1575 DELUCCHI LN., STE. 120
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89502-6581
If "No" please explain: Not Applicable	Contact/Phone: 775-284-7083
	Vendor No.: T29033842
	NV Business ID: NV20131182382

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115882

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 242 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Nevada Youth Training Center - ADA Housing and Gymnasium Floor Upgrades CIP Projects to include design services, plan review, bidding assistance, and construction administration services for the design and construction of Americans with Disabilities Act (ADA) improvements to two housing units and the Administration building including restrooms, kitchenette, entry door assemblies, door hardware, and sleeping area, an ADA accessible ramp in the Multi-Purpose Room stage area, the removal and replacement of the existing athletic flooring with a traditional wood flooring, bleacher and basketball backstop replacement, and the construction of an accessible concrete sidewalk from the gymnasium to the nearby athletic field: CIP Project Nos. 23-S02-(6) & 23-M02(12); SPWD Contract No. 115882.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$245,000.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Mike Rife, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	10/09/2023 15:04:51 PM
Division Approval	nmann	10/09/2023 15:04:53 PM
Department Approval	nmann	10/09/2023 15:04:55 PM
Contract Manager Approval	lwildes	10/10/2023 07:37:45 AM
Budget Analyst Approval	klay0	10/16/2023 14:52:45 PM
BOE Agenda Approval	bmacke1	10/23/2023 10:57:52 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28305**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: PAUL CAVIN ARCHITECT, LLC
Agency Code: 082	Contractor Name: PAUL CAVIN ARCHITECT, LLC
Appropriation Unit: 1592-41	Address: 1575 DELUCCHI LN., STE. 120
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89502-6581
If "No" please explain: Not Applicable	Contact/Phone: 775-284-7083
	Vendor No.: T29033842
	NV Business ID: NV20131182382

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115889

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 242 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Nevada Historical Society - Upgrade Security, Fire, Life Safety, and Electrical Systems, the Building Seismic Retrofit & Envelope Maintenance, and the ADA Upgrades CIP Projects to include design services, bidding assistance, and construction administration services to design and construct security and access control systems, renovate the fire and life safety and power distribution systems, lighting, lighting controls, receptacles, branch circuiting, data/telephone, and cameras, design and construct necessary seismic retrofits, with interior repairs to walls and ceilings, renovate exterior stucco columns and repair concrete bases and portions of exterior wall stucco and parapet, paint the exterior of the building, and design and construct building entrance, stairs, and ramps for Americans with Disabilities Act compliance: CIP Project Nos. 23-M10, 23-M16, & 23-S02-2; SPWD Contract No. 115889.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$389,000.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
 Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
 Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
 Yes

19. Agency Field Contract Monitor:
 Jason Aviles, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	10/10/2023 13:24:32 PM
Division Approval	nmann	10/10/2023 13:24:35 PM
Department Approval	nmann	10/10/2023 13:24:37 PM
Contract Manager Approval	lwildes	10/10/2023 13:31:48 PM
Budget Analyst Approval	klay0	10/17/2023 16:00:00 PM
BOE Agenda Approval	bmacke1	10/23/2023 11:04:58 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28292**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: HERSHENOW + KLIPPENSTEIN ARCHITECTS, LTD
Agency Code: 082	Contractor Name: HERSHENOW + KLIPPENSTEIN ARCHITECTS, LTD
Appropriation Unit: 1593-25	Address: 5485 RENO CORPORATE DR., STE. 100
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89511-2262
If "No" please explain: Not Applicable	Contact/Phone: 775-332-6640
	Vendor No.: T80984709
	NV Business ID: NV19941047730

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115873

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 242 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Department of Motor Vehicles, Carson City - Renovate Customer Counters Millwork and Install Exterior Self Service Kiosk CIP Project to include schematic design, design development, construction documents, bidding, and construction administration services for the design and construction of updated Americans with Disabilities Act compliant millwork consisting of customer counters and information desks with staff to public security barriers: CIP Project No. 23-C07; SPWD Contract No. 115873.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$170,000.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Marc McEntee, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	10/06/2023 14:52:52 PM
Division Approval	nmann	10/06/2023 14:52:55 PM
Department Approval	nmann	10/06/2023 14:52:57 PM
Contract Manager Approval	lwildes	10/09/2023 07:52:21 AM
Budget Analyst Approval	klay0	10/11/2023 15:00:27 PM
BOE Agenda Approval	bmacke1	10/13/2023 14:32:36 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28182**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: CORE WEST, INC.
Agency Code: 082	Contractor Name: CORE WEST, INC.
Appropriation Unit: 1594-33	Address: 7150 CASCADE VALLEY CT.
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89128-0455
If "No" please explain: Not Applicable	Contact/Phone: 702-794-0550
	Vendor No.: T81092744
	NV Business ID: NV19861002524

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 242 days**

4. Type of contract: **Contract**

Contract description: **OWNER-CMAR**

5. Purpose of contract:

This is a new contract to provide Owner-Construction Manager At Risk services for the Kinkead Building Site - Administration Building CIP Project for the construction of a 130,000 square-foot building for the Buildings and Grounds Division to rent to state agencies: CIP Project No. 23-C30; SPWD Contract No. 115838.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$249,050.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

TJ Dobson, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	10/10/2023 14:46:13 PM
Division Approval	nmann	10/10/2023 14:46:16 PM
Department Approval	nmann	10/10/2023 14:46:18 PM
Contract Manager Approval	lwildes	10/10/2023 15:22:43 PM
Budget Analyst Approval	klay0	10/18/2023 13:42:59 PM
BOE Agenda Approval	bmacke1	10/23/2023 13:16:33 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28306**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: PAUL CAVIN ARCHITECT, LLC
Agency Code: 082	Contractor Name: PAUL CAVIN ARCHITECT, LLC
Appropriation Unit: 1594-35	Address: 1575 DELUCCHI LN., STE. 120
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89502-6581
If "No" please explain: Not Applicable	Contact/Phone: 775-842-0261
	Vendor No.: T29033842
	NV Business ID: NV20131182382

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115881

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 242 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Lakes Crossing Center - Secured Area Door Replacement and Shower Room Renovation CIP Projects to include schematic design, design development, construction documents, and plan review services for the design and construction of detention grade doors to replace security access controlled, solitary, and client room doors/hardware/hinges, the replacement of secondary secured area doors including anti-ligature hardware/hinges, and the renovation of five shower stalls in the housing units: CIP Project Nos. 23-M02-(5) and 23-M02-(13); SPWD Contract No. 115881.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$170,000.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Mike Rife, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	10/09/2023 14:03:11 PM
Division Approval	nmann	10/09/2023 14:03:13 PM
Department Approval	nmann	10/09/2023 14:03:15 PM
Contract Manager Approval	lwildes	10/09/2023 14:05:50 PM
Budget Analyst Approval	klay0	10/13/2023 14:40:25 PM
BOE Agenda Approval	bmacke1	10/23/2023 10:42:50 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28307**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: RESOURCE CONCEPTS, INC.
Agency Code: 082	Contractor Name: RESOURCE CONCEPTS, INC.
Appropriation Unit: 1594-37	Address: 340 N. MINNESOTA ST.
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89703-4152
If "No" please explain: Not Applicable	Contact/Phone: 775-883-1600
	Vendor No.: T12785100
	NV Business ID: NV19781005208

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	75.00 %	Fees	0.00 %
Federal Funds	0.00 %	<input checked="" type="checkbox"/> Bonds	25.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115884

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 242 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Capitol Building Site - Concrete and Bench Replacement CIP project to include site survey, schematic design, design development, construction drawings, bid documents, and construction administration services for the replacement of existing spalled, cracked, chipped, and broken concrete and concrete benches: CIP Project No. 23-M03-06; SPWD Contract No. 115884.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$115,700.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Aaron Smith, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	10/09/2023 16:17:34 PM
Division Approval	nmann	10/09/2023 16:17:37 PM
Department Approval	nmann	10/09/2023 16:17:40 PM
Contract Manager Approval	lwildes	10/10/2023 07:38:53 AM
Budget Analyst Approval	klay0	10/16/2023 15:09:17 PM
BOE Agenda Approval	bmacke1	10/23/2023 10:55:59 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28291**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: SGF ENGINEERING, LLC
Agency Code: 082	Contractor Name: SGF ENGINEERING, LLC
Appropriation Unit: 1594-39	Address: 9500 PROTOTYPE COURT
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89521-2989
If "No" please explain: Not Applicable	Contact/Phone: 775-591-4123
	Vendor No.: T27042760
	NV Business ID: NV20181807757

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115879

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 242 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Governor's Mansion - HVAC Systems Renovation CIP Project to include construction documents, bidding assistance, and construction administration services for the replacement of the chilled and hot water plants, rooftop units, refrigeration equipment, make-up air unit, exhaust fans, temperature control system, and associated electrical: CIP Project No. 23-M45; SPWD Contract No. 115879.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$171,650.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Project

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Brian Bassi, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	10/06/2023 13:58:44 PM
Division Approval	nmann	10/06/2023 13:58:47 PM
Department Approval	nmann	10/06/2023 13:58:49 PM
Contract Manager Approval	lwildes	10/09/2023 07:53:33 AM
Budget Analyst Approval	klay0	10/12/2023 11:44:47 AM
BOE Agenda Approval	bmacke1	10/13/2023 13:32:33 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28312**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: SGF ENGINEERING, LLC
Agency Code: 082	Contractor Name: SGF ENGINEERING, LLC
Appropriation Unit: 1594-37	Address: 9500 PROTOTYPE COURT
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89521-2989
If "No" please explain: Not Applicable	Contact/Phone: 775-591-4123
	Vendor No.: T27042760
	NV Business ID: NV20181807757

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	75.00 %	Fees	0.00 %
Federal Funds	0.00 %	<input checked="" type="checkbox"/> Bonds	25.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115886

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 242 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the EITS Data Center - Computer Room Cooling System Upgrade and the Uninterruptable Power Supply System CIP Projects to include schematic design, design development, electrical design, structural consulting, construction administration services, and construction documents for the replacement of air conditioning equipment that serves the main server room, computer workshop, and communications equipment room, replacement of the single uninterruptable power supply (UPS) system with a dual UPS system, and the existing electrical room lighting with energy efficient LED lighting; CIP Project Nos. 23-M03-1 & 23-M03-2; SPWD Contract No. 115886.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$234,700.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor: Jason Aviles, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	10/10/2023 14:20:28 PM
Division Approval	nmann	10/10/2023 14:20:30 PM
Department Approval	nmann	10/10/2023 14:20:33 PM
Contract Manager Approval	lwildes	10/10/2023 14:23:22 PM
Budget Analyst Approval	klay0	10/17/2023 16:19:29 PM
BOE Agenda Approval	bmacke1	10/23/2023 11:02:15 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28317**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: NINYO & MOORE, GEOTECHNICAL CONSULTANTS
Agency Code: 082	Contractor Name: NINYO & MOORE, GEOTECHNICAL CONSULTANTS
Appropriation Unit: All Appropriations	Address: 6700 PARADISE RD., STE. E
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89119-3744
If "No" please explain: Not Applicable	Contact/Phone: 702-433-0330
	Vendor No.: T27000873A
	NV Business ID: NV19961094658

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Capital Project Funds

Agency Reference #: 115816

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 242 days**

4. Type of contract: **Contract**

Contract description: **Material Test Pln Ck**

5. Purpose of contract:

This is a new contract to provide ongoing professional materials testing and inspection services for CIP Projects: SPWD Contract No. 115816.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: Progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

Materials testing and inspection services are required to ensure building safety and code compliance

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

TJ Dobson, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	10/10/2023 14:33:48 PM
Division Approval	nmann	10/10/2023 14:33:51 PM
Department Approval	nmann	10/10/2023 14:33:54 PM
Contract Manager Approval	lwildes	10/10/2023 14:36:49 PM
Budget Analyst Approval	klay0	10/17/2023 14:23:14 PM
BOE Agenda Approval	bmacke1	10/23/2023 13:09:19 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28356**

Agency Name: **ADMIN - RISK MANAGEMENT DIVISION**

Agency Code: **085**

Appropriation Unit: **1352-14**

Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **DUBE GROUP ARCHITECTURE dba**

Contractor Name: **THE DUBE GROUP, INC.**

Address: **458 Court Street**

City/State/Zip: **Reno, NV 89501-1709**

Contact/Phone: **775-323-1001**

Vendor No.: **T81026981**

NV Business ID: **NV19991421705**

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Property/ Casualty Premiums

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/14/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/20/2025**

Contract term: **1 year and 218 days**

4. Type of contract: **Contract**

Contract description: **Architecture**

5. Purpose of contract:

This is a new contract to provide architectural services to repair damage caused by a winter storm at Fort Churchill State Historic Park buildings.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$115,638.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Fort Churchill is a historical site and needs to be repaired.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

not qualified

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

doing business as

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dcarlo4	10/12/2023 15:55:51 PM
Division Approval	jkidd	10/16/2023 10:37:49 AM
Department Approval	ssands	10/16/2023 10:47:50 AM
Contract Manager Approval	ssands	10/16/2023 10:47:52 AM
Budget Analyst Approval	dspeed1	10/18/2023 13:30:06 PM
BOE Agenda Approval	nhovden	10/26/2023 08:40:10 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23294** Amendment Number: **1**

Agency Name: **DEPARTMENT OF VETERANS SERVICES** Legal Entity Name: **United Rx, LLC dba Abacus-RX Pharmacy**

Agency Code: **240** Contractor Name: **United Rx, LLC dba Abacus-RX Pharmacy**

Appropriation Unit: **2561-10** Address: **1516 W. Warm Springs Road**

Is budget authority available?: **Yes** City/State/Zip: **Henderson, NV 89014**

If "No" please explain: **Not Applicable** Contact/Phone: **Kristine Carlton 702-475-8609**

Vendor No.: **T32008300**

NV Business ID: **NV20181807892**

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	65.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	35.00 % Private/County

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2020**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **07/31/2024**

Contract term: **4 years**

4. Type of contract: **Contract**
Contract description: **Pharmacy Services**

5. Purpose of contract:

This is the first amendment to the original contract which provides pharmaceutical services. This amendment increases the maximum amount from \$1,600,000 to \$2,100,000 due to the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,600,000.00	\$1,600,000.00	\$1,600,000.00	Yes - Action
2. Amount of current amendment (#1):	\$500,000.00	\$500,000.00	\$500,000.00	Yes - Action
3. New maximum contract amount:	\$2,100,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Southern Nevada State Veterans Home is responsible to provide 24-hour pharmaceutical services, which includes prescription coverage for the residents.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the capability to provide this service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #24VS-S1140, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 04/09/2020 Anticipated re-bid date: 01/01/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor is currently providing these services to NDVS and the services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtheil1	10/03/2023 13:24:37 PM
Division Approval	jtheil1	10/03/2023 13:24:41 PM
Department Approval	jtheil1	10/03/2023 13:24:47 PM
Contract Manager Approval	jclodfel	10/13/2023 09:11:39 AM
Budget Analyst Approval	klay0	10/13/2023 09:43:15 AM
BOE Agenda Approval	mranki1	10/19/2023 14:00:26 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22577** Amendment Number: **2**

Agency Name: **NDE - DEPARTMENT OF EDUCATION** Legal Entity Name: **EDULOKA LIMITED DBA INLUMON**

Agency Code: **300** Contractor Name: **EDULOKA LIMITED DBA INLUMON**

Appropriation Unit: **2705-08** Address: **5375 KIETZKE LANE, SUITE 150**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89511**

If "No" please explain: **Not Applicable** Contact/Phone: **KAVITHARAJ BASAVARAJ 775-240-6318**

Vendor No.: **T29034911**

NV Business ID: **NV20101126878**

To what State Fiscal Year(s) will the contract be charged? **2020-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % LICENSURE
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **300**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**

Anticipated BOE meeting date **11/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **10/31/2023**

Contract term: **5 years and 185 days**

4. Type of contract: **Contract**

Contract description: **System maintenance**

5. Purpose of contract:

This is the second amendment to the original contract which provides maintenance, hosting, and support for the Educator Licensing system. This amendment extends the termination date from December 31, 2023 to December 31, 2024 and increases the maximum amount from \$650,160 to \$797,480 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$576,000.00	\$576,000.00	\$576,000.00	Yes - Action
a. Amendment 1:	\$74,160.00	\$74,160.00	\$74,160.00	Yes - Info
2. Amount of current amendment (#2):	\$147,320.00	\$147,320.00	\$221,480.00	Yes - Action
3. New maximum contract amount:	\$797,480.00			
and/or the termination date of the original contract has changed to:	12/31/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

Existing educator licensure system must be maintained and supported/updated in order to continue functioning properly over life of system.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources or expertise to provide these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 512

Approval Date: 09/12/2023

c. Why was this contractor chosen in preference to other?

Vendor built and implemented the system currently in use and is uniquely qualified to support and maintain product.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

5/1/17-04/30/19 NV Department of Education; work has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

carno1

09/29/2023 09:28:19 AM

Division Approval	carnol1	09/29/2023 09:28:33 AM
Department Approval	carnol1	09/29/2023 09:28:41 AM
Contract Manager Approval	strongc7	09/29/2023 09:46:15 AM
EITS Approval	ljean	09/29/2023 10:42:04 AM
Budget Analyst Approval	mranki1	10/02/2023 11:24:12 AM
BOE Agenda Approval	mranki1	10/02/2023 11:24:16 AM

Joe Lombardo
Governor



Timothy Galluzi
State CIO

Darla Dodge
Deputy CIO/COO

David C. Axtell
Deputy CIO/CTO

Robert W. Dehnhardt
CISO

STATE OF NEVADA
GOVERNOR'S OFFICE OF THE STATE CIO
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Jeff Briske, Director, NDE
Glenn Meyer, Director, Information Technology, NDE
Cynthia Strong, Management Analyst, NDE

CC: Tim Galluzi, State Chief Information Officer, GOCIO
Robert Dehnhardt, State Chief Information Security Officer, GOCIO
David Axtell, Chief Enterprise Architect, GOCIO

FROM: Lisa Jean, TIN Administrator, GOCIO

SUBJECT: TIN Completion Memo – NDE – TIN 699 – *OPAL Credential System* – BA 2705

DATE: July 10, 2023

We have completed our review for the Nevada Department of Education's (NDE) – *OPAL Credential System* – TIN 699.

The submitted TIN, for an estimated value of \$3,250,000.00 in the FY24/FY25 biennium, and an additional \$250,000.00 in the FY26/FY27 biennium (100% State Fees), is to replace the existing Teacher Credentialing system with a new one that can be used by all branches of state government to access statistical data to support initiatives and policies.

An RFP is being solicited by the Office of Educator Licensure for the purpose of extending or replacing the existing Teacher Credentialing system. This tool, known as the On-line Portal for Applications and Licensure (OPAL) system, was established as a web-based utility that enables educators to apply for a State Educator Credential, provide necessary information, track their application status, and manage payments associated with obtaining a credential. The current contract for the OPAL system is due to expire in December 2023.

Investment in a new or updated educator licensing system is needed to enhance educator effectiveness, foster family engagement, increase the supply of high-quality administrators and teachers, and provide safe, nurturing environments for all students. Therefore, the availability of accurate, timely, and reliable statistical data is beneficial for the Department of Education, Local School Districts, and policymakers.

An electronic licensing system is essential for improving data reporting and collection efficiency. This system should not only link educator licensing and qualification data, including test results and final/updated fingerprint background results, but should also feature vendor-managed hosting and a one-stop shop, as per the recommendations for Nevada's Statewide Educator Licensing System. The data collected from educators can then be correlated with various programs for research, analytics, and policy enhancement purposes.

Moreover, it is anticipated that the licensure system will be able to interface with other department applications such as Infinite Campus, the Student Accountability Information Network, state and federal background check systems, online payment systems, and external educator assessment and professional development systems.

In light of the critical nature of the updated solution and the sensitive data it holds, it is crucial that stringent cybersecurity measures are followed. The security of the data within the system is paramount, and all possible measures should be taken to mitigate risks and safeguard against potential breaches.

Key security aspects to consider include data protection; potential system vulnerabilities that should be addressed with continuous monitoring and regular vulnerability assessments; third-party risks, given the interfacing with other applications and external systems; host security, as the system solution recommends vendor-managed hosting; authentication and access controls to include multi-factor authentication where possible to prevent unauthorized access; and an effective incident response plan to ensure quick action in the event of a security breach. Finally, the system should comply with all relevant local, state, and federal laws related to data privacy and protection.

Ensuring the security of the system requires constant vigilance and commitment. Regular audits and reviews should be performed to ensure that the system's security measures remain effective and up to date. It is essential that every effort be made to safeguard the sensitive data within the system from potential cyber threats.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify GOCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

<i>Purchasing Use Only:</i>	
Approval #:	512 ©

CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	Agency Contact Information: Note: Approved copy will be sent to <u>only</u> to the contact(s) listed below:		
	<i>STATE AGENCY NAME REQUIRED:</i>	<i>Nevada Department of Education</i>	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>Jeff Briske, Educator Licensure Director</i>	<i>702-668-4328</i>	<i>jjbriske@doe.nv.gov</i>
	<i>Cynthia Strong, Contract Manager</i>	<i>775-687-9209</i>	<i>cynthia.strong@doe.nv.gov</i>

2	Contractor Information:	
	Contractor Name:	<i>Eduloka Limited, DBA inLumon</i>
	Contact Name:	<i>Kavitharaj Basavaraj, President</i>
	Complete Address: City, State and Zip Code	<i>5375 Kietzke Lane, Suite 150, Reno, NV 89511</i>
	Phone Number:	<i>775-240-6318</i>
	Email Address:	<i>raj@inlumon.com</i>

3	List <i>all previous</i> Contract Information for which the agency has contracted with this vendor (contract history):			
	Solicitation Type, if applicable:	<i>RFP Solicitation Contract</i>	#:	<i>3279</i>
	Enter CETS Number:	<i>#18438</i>		
	Contract Amount:	<i>\$650,000.00</i>		
	Contract Term:	Start Date:	<i>May 1, 2017</i>	End Date:

Rec'd 08/30/23 - rejected/missing signature - Resub'd 08/31/23 - TIN update Req'd

Purchasing Use Only:	
Approval #:	512②

Current Contract Information:					
Solicitation Type, if applicable:		<i>Sole Source Waiver</i>		#:	<i>190904</i>
4	Enter CETS Number:	#22577			
	Initial Contract Amount:	\$576,000.00			
	Contract Term:	Start Date:	<i>July 1, 2019</i>	End Date:	<i>June 30, 2023</i>

Amendment Information – List <u>all previously</u> approved amendments:				
	<i>Amd #:</i>	<i>Brief Synopsis of What Amendment Accomplished:</i>	<i>Dollar Change in Contract Amount</i>	<i>Change in End Date</i>
5	<i>1</i>	<i>Changed end date of the contract.</i>	<i>Additional \$74,160.00</i>	<i>December 31, 2023</i>


<u>Proposed</u> Amendment Information:				
	<i>Amd #:</i>	<i>Brief Synopsis of What the Requested Amendment will Accomplish</i>	<i>Dollar Change in Contract Amount</i>	<i>Change in End Date</i>
6	<i>2</i>	<i>Change the end date of the contract.</i>	<i>Additional \$148,320.00</i>	<i>December 31, 2024</i>

What is the justification to extend the contract term beyond the State’s four (4) year re-solicitation policy (SAM 0338)?	
7	<i>The agency wishes to continue with this current vendor for the licensing of educators until December 31, 2024. If a new vendor and system are selected through the RFP process, it will take approximately 6-12 months to fully implement. The agency annually processes more than 17,000 applications for educator licensure. The agency cannot switch immediately upon selection of a new system as there will be build out, data migration, training for agency staff, and a potential for any new system to have bugs and imperfections that were not anticipated before implementation. The agency has completed the TIN and the RFP is being drafted for a replacement. The target date for selection of a vendor and system is Winter 2023. The target date for implementation of a new system is Fall 2024. Extending the current contract one year will allow for consistent operation of the core mission of the Office.</i>

What are the potential consequences to the State if the contract extension request is denied?	
8	<i>The potential consequences to the State if the contract extension request is denied would be:</i> <ol style="list-style-type: none"> <i>1. the agency not being able to process applications for licensure of educators</i> <i>2. districts not being able to hire educators</i> <i>3. classrooms of students without educators</i>

Purchasing Use Only:	
Approval #:	5120

By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.



 Signature of Agency Representative Initiating Request

Jeff Briske, Educator Licensure Director

 Print Name of Agency Representative Initiating Request

8/31/23

 Date



 Signature of Agency Head Authorizing Request

Megan Peterson, Deputy Superintendent, Student Investment Division

 Print Name of Agency Head Authorizing Request


8/31/23

 Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135(5) and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	✓
---	---

Signed:



 Administrator, Purchasing Division or Designee

9/12/23

 Date

Joe Lombardo
Governor



#512 @
Timothy Galluzi
State CIO

Darla Dodge
Deputy CIO/COO

David C. Axtell
Deputy CIO/CTO

Robert W. Dehnhardt
CISO

STATE OF NEVADA
GOVERNOR'S OFFICE OF THE STATE CIO

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Jeff Briske, Director, NDE
Glenn Meyer, Director, Information Technology, NDE
Cynthia Strong, Management Analyst, NDE

CC: Tim Galluzi, State Chief Information Officer, GOCIO
Robert Dehnhardt, State Chief Information Security Officer, GOCIO
David Axtell, Chief Enterprise Architect, GOCIO

FROM: Lisa Jean, TIN Administrator, GOCIO

SUBJECT: TIN Completion Memo – NDE – TIN 699 – *OPAL Credential System* – BA 2705

DATE: July 10, 2023

We have completed our review for the Nevada Department of Education's (NDE) – *OPAL Credential System* – TIN 699.

The submitted TIN, for an estimated value of \$3,250,000.00 in the FY24/FY25 biennium, and an additional \$250,000.00 in the FY26/FY27 biennium (100% State Fees), is to replace the existing Teacher Credentialing system with a new one that can be used by all branches of state government to access statistical data to support initiatives and policies.

An RFP is being solicited by the Office of Educator Licensure for the purpose of extending or replacing the existing Teacher Credentialing system. This tool, known as the On-line Portal for Applications and Licensure (OPAL) system, was established as a web-based utility that enables educators to apply for a State Educator Credential, provide necessary information, track their application status, and manage payments associated with obtaining a credential. The current contract for the OPAL system is due to expire in December 2023.

Rec'd 09/07/23

Investment in a new or updated educator licensing system is needed to enhance educator effectiveness, foster family engagement, increase the supply of high-quality administrators and teachers, and provide safe, nurturing environments for all students. Therefore, the availability of accurate, timely, and reliable statistical data is beneficial for the Department of Education, Local School Districts, and policymakers.

An electronic licensing system is essential for improving data reporting and collection efficiency. This system should not only link educator licensing and qualification data, including test results and final/updated fingerprint background results, but should also feature vendor-managed hosting and a one-stop shop, as per the recommendations for Nevada's Statewide Educator Licensing System. The data collected from educators can then be correlated with various programs for research, analytics, and policy enhancement purposes.

Moreover, it is anticipated that the licensure system will be able to interface with other department applications such as Infinite Campus, the Student Accountability Information Network, state and federal background check systems, online payment systems, and external educator assessment and professional development systems.

In light of the critical nature of the updated solution and the sensitive data it holds, it is crucial that stringent cybersecurity measures are followed. The security of the data within the system is paramount, and all possible measures should be taken to mitigate risks and safeguard against potential breaches.

Key security aspects to consider include data protection; potential system vulnerabilities that should be addressed with continuous monitoring and regular vulnerability assessments; third-party risks, given the interfacing with other applications and external systems; host security, as the system solution recommends vendor-managed hosting; authentication and access controls to include multi-factor authentication where possible to prevent unauthorized access; and an effective incident response plan to ensure quick action in the event of a security breach. Finally, the system should comply with all relevant local, state, and federal laws related to data privacy and protection.

Ensuring the security of the system requires constant vigilance and commitment. Regular audits and reviews should be performed to ensure that the system's security measures remain effective and up to date. It is essential that every effort be made to safeguard the sensitive data within the system from potential cyber threats.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify GOCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22663** Amendment Number: **1**

Legal Entity Name: **PALCO, INC.**

Agency Name: **DHHS - AGING AND DISABILITY SERVICES DIVISION** Contractor Name: **PALCO, INC.**

Agency Code: **402** Address: **17300 Chenal Parkway, Ste. 300**

Appropriation Unit: **3167-11** City/State/Zip: **Little Rock, AR 72223**

Is budget authority available?: **Yes** Contact/Phone: **Alicia Paladino 501/604-9936**

If "No" please explain: **Not Applicable** Vendor No.: **T32002687A**

NV Business ID: **NV20131682265**

To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	81.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	19.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **RFP #44DHHS-S821-AM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2020**

Anticipated BOE meeting date **11/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **03/31/2024**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Fiscal Intermediary**

5. Purpose of contract:
This is the first amendment to the original contract which provides financial management services. This amendment increases the maximum amount from \$5,460,000 to \$7,063,000 due to an increased volume of clients served.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$5,460,000.00	\$5,460,000.00	\$5,460,000.00	Yes - Action
2. Amount of current amendment (#1):	\$1,603,000.00	\$1,603,000.00	\$1,603,000.00	Yes - Action
3. New maximum contract amount:	\$7,063,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?
The State requires a fiscal intermediary service to manage the State-Funded, Self-Directed program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
The State does not have the personnel or expertise to provide this service.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Public Consulting Group
 Maximus
 Palco

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #40DHHS-S821, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 08/19/2019 Anticipated re-bid date: 09/01/2023

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

ADSD, 4/1/14 - current, Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gjorgens	09/26/2023 08:02:40 AM
Division Approval	tric1	09/26/2023 09:13:49 AM
Department Approval	dschmid5	10/02/2023 14:26:35 PM
Contract Manager Approval	maceved1	10/04/2023 10:34:42 AM
Budget Analyst Approval	khal5	10/17/2023 14:15:38 PM
BOE Agenda Approval	nrezaie	10/20/2023 14:43:26 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28353**

Agency Name: DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name: Milliman, INC.
Agency Code: 403	Contractor Name: Milliman, INC.
Appropriation Unit: 3164-25	Address: 17335 Golf Parkway, Suite 100
Is budget authority available?: Yes	City/State/Zip: Brookfield, WI 53045
If "No" please explain: Not Applicable	Contact/Phone: Michael Cook 262-796-3417
	Vendor No.: T29047774
	NV Business ID: NV20011420475

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **Yes**

If "Yes", please explain

To implement a Section 1332 waiver under the Affordable Care Act, pursuant to NRS 695K which includes actuarial analysis, technical expertise, and policy recommendations and support for operating and monitoring the program(s) established under a federally approved 1332 waiver and future federal pass-through funding uses. DHCFP requests retroactive date to cover actuarial activities for October 2023 to update state's waiver application to meet the statutory deadline to submit on January 1, 2024.

3. Termination Date: **03/31/2025**

Contract term: **1 year and 182 days**

4. Type of contract: **Contract**

Contract description: **1332 Waiver**

5. Purpose of contract:

This is a new contract to provide actuarial analysis, technical expertise, and policy recommendations for support of the 1332 Waiver Program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,275,000.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

With the approval of SB 420 of the 2021 Legislative Session, Nevada is poised to establish a public health benefit plan in its markets by January 1, 2026. Section 11 of SB 420 requires the Director to submit a waiver to obtain federal financial support for the public health benefit plan. Section 12 requires the use of a statewide competitive bidding process to solicit and enter contracts with health carriers and other qualified persons to administer the public health benefit plan.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources or expertise to develop and implement a federal Section 1332 Waiver.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 695K.210 (2) & (5)(b), exempting the contract from the provisions of NRS Chapter 333 regarding state procurement per Senate Bill 420 of the 2021 Legislative Session - Section 11(5)(b).

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHCFP: 2010 - 2020 - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Stacie Weeks, Administrator Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aroma2	10/09/2023 16:47:57 PM
Division Approval	laaron	10/09/2023 17:43:10 PM
Department Approval	staciew4	10/10/2023 12:02:40 PM
Contract Manager Approval	swes2	10/10/2023 12:04:07 PM
Budget Analyst Approval	afrantz	10/13/2023 08:33:04 AM
BOE Agenda Approval	afrantz	10/13/2023 08:42:15 AM
BOE Final Approval	Pending	

Joe Lombardo
Governor

Richard Whitley, MS
Director



DEPARTMENT OF
HEALTH AND HUMAN SERVICES

DIVISION OF HEALTH CARE FINANCING AND POLICY
Helping people. It's who we are and what we do.




Stacie Weeks,
JD MPH
Administrator

MEMORANDUM

DATE: October 10, 2023

TO: Aaron Frantz, Executive Branch Budget Officer, Governor's Finance Office

FROM: Stacie Weeks, Administrator, Division of Health Care Financing and Policy (DHCFP) 

RE: **Request for Retroactive Start Date for October 1, 2023, for Contract with Milliman, Inc.**

This memorandum requests a retroactive start date for the service period beginning October 1, 2023, for a contract between the Division of Health Care Financing and Policy (DHCFP) and Milliman, Inc., for federal waiver actuarial and policy support.

This contract provides for the implementation of a Section 1332 waiver under the Affordable Care Act, pursuant to the requirements of NRS 695K which includes actuarial analysis, technical expertise, and policy recommendations and support with respect to operating and monitoring the program(s) established under a federally approved 1332 waiver and future federal pass-through funding uses.

This contract is pursuant to NRS 695K.210 (2) & (5)(b), exempting the contract from the provisions of NRS Chapter 333 regarding state procurement.

DHCFP requests that this contract be approved with a retroactive effective date of October 1, 2023, to cover the necessary actuarial activities that occurred during the month of October by Milliman, Inc., to update the state's waiver application in order to meet the statutory deadline for submission on January 1, 2024.

Thank you.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 11760	Amendment Number: 27	
	Legal Entity Name: Gainwell Technologies, LLC	
Agency Name: HEALTH CARE FINANCING & POLICY	Contractor Name: Gainwell Technologies, LLC	
Agency Code: 403	Address: 255 LedgeLawn Dr.	
Appropriation Unit: 3243-28	City/State/Zip: Conway, AR 72034	
Is budget authority available?: Yes	Contact/Phone: Pamela Swiz Pascal 208-371-3229	
If "No" please explain: Not Applicable	Vendor No.: T27043704	
	NV Business ID: NV20201759756	

To what State Fiscal Year(s) will the contract be charged? **2011-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	50.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	50.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **RFP #1824**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/11/2011**
 Anticipated BOE meeting date **11/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2028**

Contract term: **17 years and 174 days**

4. Type of contract: **Contract**

Contract description: **MMIS Fiscal Agent**

5. Purpose of contract:

This is the twenty-seventh amendment to the original contract which provides ongoing fiscal agent services for the Medicaid Management Information System. This amendment increases the maximum amount from \$803,570,979.67 to \$807,278,819.45 due to an increase in the base rates in Utilization Management and maintenance and enhancement hours.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$176,945,854.17	\$176,945,854.17	\$176,945,854.17	Yes - Action
a. Amendment 1:	\$11,001,222.00	\$11,001,222.00	\$11,001,222.00	Yes - Action
b. Amendment 2:	\$0.00	\$0.00	\$0.00	No
c. Amendment 3:	\$0.00	\$0.00	\$0.00	No
d. Amendment 4:	\$0.00	\$0.00	\$0.00	No
e. Amendment 5:	\$0.00	\$0.00	\$0.00	No
f. Amendment 6:	\$0.00	\$0.00	\$0.00	No
g. Amendment 7:	\$0.00	\$0.00	\$0.00	No
h. Amendment 8:	\$0.00	\$0.00	\$0.00	No
i. Amendment 9:	\$0.00	\$0.00	\$0.00	No

j. Amendment 10:	\$0.00	\$0.00	\$0.00	No
k. Amendment 11:	\$0.00	\$0.00	\$0.00	No
l. Amendment 12:	\$0.00	\$0.00	\$0.00	No
m. Amendment 13:	\$0.00	\$0.00	\$0.00	No
n. Amendment 14:	\$0.00	\$0.00	\$0.00	No
o. Amendment 15:	\$45,000,000.00	\$45,000,000.00	\$45,000,000.00	Yes - Action
p. Amendment 16:	\$158,940,788.06	\$158,940,788.06	\$158,940,788.06	Yes - Action
q. Amendment 17:	\$4,566,457.00	\$4,566,457.00	\$4,566,457.00	Yes - Action
r. Amendment 18:	\$26,419,368.63	\$26,419,368.63	\$26,419,368.63	Yes - Action
s. Amendment 19:	\$0.00	\$0.00	\$0.00	No
t. Amendment 20:	\$0.00	\$0.00	\$0.00	No
u. Amendment 21:	\$0.00	\$0.00	\$0.00	No
v. Amendment 22:	\$133,375,760.68	\$133,375,760.68	\$133,375,760.68	Yes - Action
w. Amendment 23:	\$1,968,000.00	\$1,968,000.00	\$1,968,000.00	Yes - Action
x. Amendment 24:	\$0.00	\$0.00	\$0.00	No
y. Amendment 25:	\$0.00	\$0.00	\$0.00	No
z. Amendment 26:	\$245,353,529.13	\$245,353,529.13	\$245,353,529.13	Yes - Action
2. Amount of current amendment (#27):	\$3,707,839.78	\$3,707,839.78	\$3,707,839.78	Yes - Action
3. New maximum contract amount:	\$807,278,819.45			

II. JUSTIFICATION

7. What conditions require that this work be done?

Federal mandates.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State lacks resources and State employees do not possess expertise and specialized knowledge required to takeover the MMIS system and carry out fiscal agent operations.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor received the highest score in the State approved competitive procurement process.

d. Last bid date: 02/09/2010 Anticipated re-bid date: 07/01/2013

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHCFP 2011 - current. Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aroma2	10/12/2023 14:09:49 PM
Division Approval	laaron	10/17/2023 00:48:05 AM
Department Approval	sruyballi	10/17/2023 13:55:58 PM
Contract Manager Approval	swes2	10/17/2023 14:04:58 PM
EITS Approval	ljean	10/19/2023 08:27:37 AM
Budget Analyst Approval	afrantz	10/23/2023 15:54:19 PM
BOE Agenda Approval	afrantz	10/23/2023 16:06:29 PM

Joe Lombardo
Governor



Timothy D. Galluzi
State Chief Information Officer

Darla J. Dodge
Deputy CIO- COO

David 'Ax' Axtell
Deputy CIO - CTO

Robert "Bob" Dehnhardt
Deputy CIO - CISO

STATE OF NEVADA
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M E M O R A N D U M

TO: Stacie Weeks, Administrator, DHCFP, DHHS
Lynnette Aaron, Administrative Services Officer IV, DHCFP, DHHS
April Caughron, IT Manager II, DHCFP, DHHS
Robin Ochsenschlager, IT Professional IV, DHCFP, DHHS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DHCFP – TIN 193 – *Medicaid Management Information System Fiscal Agent* – Update B – BA 3158

DATE: October 4, 2023

We have completed our review for the Department of Health and Human Services (DHHS), Division of Public and Behavioral Health's (DPBH) – *Medicaid Management Information System Fiscal Agent* – TIN 193, Update B.

The submitted TIN, for an estimated value of \$95,661,496.31 in the FY24/FY25 biennium, \$101,053,808.55 in the FY26/FY27 biennium, and \$52,346,064.05 in FY28 (75% Federal Grant, 25% General Fund), is to extend the Fiscal Agent contract with Gainwell Technologies LLC.

This contract extension is necessary for the agency to continue managing its existing Medicaid Management Information System (MMIS). The solution includes a change to the current server environment; however, OCIO supported server hosting and mainframe usage are expected to remain the

same. Server equipment will physically reside in the cloud and, if a different vendor is selected to manage and maintain the current MMIS, the solution is expected to reside on their servers.

The agency considers the investment and final implementation to have an ongoing moderate security risk, as personal identification information is transported, stored, and/or processed using the solution and it is subject to federal and/or other security standards.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19027** Amendment Number: **8**

Agency Name: **DHHS - WELFARE AND SUPPORTIVE SERVICES** Legal Entity Name: **CSG Government Solutions, Inc.**

Agency Code: **407** Contractor Name: **CSG Government Solutions, Inc.**

Appropriation Unit: **3238-35** Address: **180 North Stetson, Suite 3200**

Is budget authority available?: **Yes** City/State/Zip: **Chicago, IL 60601**

If "No" please explain: **Not Applicable** Contact/Phone: **Patti Garafalo 208-371-8193**

Vendor No.: **T29039849**

NV Business ID: **NV20121606936**

To what State Fiscal Year(s) will the contract be charged? **2018-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	34.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	66.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2017**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **04/30/2024**

Termination Date:

Contract term: **6 years and 274 days**

4. Type of contract: **Contract**

Contract description: **NCSEAS PMO**

5. Purpose of contract:

This is the eighth amendment to the original contract which provides project management services for the Nevada Child Support Enforcement Automated System replacement project known as NVKIDS. This amendment extends the termination date from April 30, 2024 to June 30, 2024 and increases the maximum amount from \$19,795,040 to \$20,672,727 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$19,895,040.00	\$19,895,040.00	\$19,895,040.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
b. Amendment 2:	\$0.00	\$0.00	\$0.00	No
c. Amendment 3:	\$0.00	\$0.00	\$0.00	No
d. Amendment 4:	\$0.00	\$0.00	\$0.00	No
e. Amendment 5:	\$0.00	\$0.00	\$0.00	No
f. Amendment 6:	-\$100,000.00	-\$100,000.00	-\$100,000.00	Yes - Action
g. Amendment 7:	\$0.00	\$0.00	\$0.00	No
2. Amount of current amendment (#8):	\$877,687.00	\$877,687.00	\$877,687.00	Yes - Action
3. New maximum contract amount:	\$20,672,727.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Agency requires a PMO vendor for the Nevada Child Support Enforcement Automated System replacement project due to the complexity and size of the project.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that state employees cannot supply.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Informatix
First Data Government Solutions
Maximus Human Services

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3267, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 12/16/2016 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cbuscay	10/10/2023 15:19:38 PM
Division Approval	cbuscay	10/10/2023 15:19:41 PM
Department Approval	rthomps1	10/10/2023 16:59:06 PM
Contract Manager Approval	ajin0922	10/12/2023 08:35:55 AM
Budget Analyst Approval	nrezaie	10/20/2023 11:08:38 AM
BOE Agenda Approval	nrezaie	10/20/2023 11:17:02 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28279**

Agency Name: ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name: HERSHENOW + KLIPPENSTEIN ARCHITECTS, LTD
Agency Code: 431	Contractor Name: HERSHENOW + KLIPPENSTEIN ARCHITECTS, LTD
Appropriation Unit: 3650-10	Address: 5485 RENO CORPORATE DR STE 100
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89511-2262
If "No" please explain: Not Applicable	Contact/Phone: MARK JOHNSON 775-332-6640
	Vendor No.: T80984709
	NV Business ID: NV19941047730

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %
Agency Reference #:	431		

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date: 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2025**

Contract term: **1 year and 334 days**

4. Type of contract: **Contract**

Contract description: **FMS2 Wash Bay**

5. Purpose of contract:

This is a new contract to provide professional architectural and engineering design services to add a covered wash rack bay.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$125,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Professional architectural and engineering design services for the FMS2 wash bay addition.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the tools nor materials to complete the work.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

[Empty box]

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csnido1	09/27/2023 17:24:21 PM
Division Approval	csnido1	09/27/2023 17:24:23 PM
Department Approval	ctyle1	09/28/2023 11:09:23 AM
Contract Manager Approval	csnido1	10/03/2023 10:50:40 AM
Budget Analyst Approval	mranki1	10/06/2023 08:44:55 AM
BOE Agenda Approval	mranki1	10/06/2023 08:44:58 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28239**

Agency Name: **GCB - GAMING CONTROL BOARD**
Agency Code: **611**
Appropriation Unit: **4061-50**

Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **TDA ENTERPRISES, INC.**
Contractor Name: **TDA ENTERPRISES, INC.**
Address: **48060 N. 23rd Ave.**
City/State/Zip: **New River, AZ 85087**
Contact/Phone: **Patrick Hartman 775/790-4044**
Vendor No.: **T27042159A**
NV Business ID: **NV20171685774**

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **RFP #61GCB-S2292 HM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/14/2023**

Anticipated BOE meeting date **11/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2024**

Contract term: **167 days**

4. Type of contract: **Contract**

Contract description: **Video Conference Rep**

5. Purpose of contract:

This is a new contract to provide equipment and installation services for a new video conference system in the Carson City board room.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$130,277.94**

Other basis for payment: \$42,500 due upon acceptance of contract, \$54,527.33 due upon delivery of equipment, \$30,240.00 total billed incrementally on a bi-monthly basis, and \$3,360.00 due upon substantial completion.

II. JUSTIFICATION

7. What conditions require that this work be done?

The current video conferencing system is older and components are failing. This negatively impacts the Nevada Gaming Control Board and Nevada Gaming Commission's ability to conduct public meetings in a professional manner.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Installation of the video conferencing system required audio/visual knowledge and expertise that current staff do not possess.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

World of Sound and Vision Inc.
Aves Audio Visual Systems Inc
Ford Audio

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #61GCB-S2292, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/13/2023 Anticipated re-bid date: 04/01/2024

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Various agencies and service was satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tfrank	09/28/2023 08:07:01 AM
Division Approval	tfrank	09/28/2023 08:07:04 AM
Department Approval	tfrank	09/28/2023 08:07:12 AM
Contract Manager Approval	tfrank	09/28/2023 08:08:17 AM
EITS Approval	ljean	09/28/2023 08:15:50 AM
Budget Analyst Approval	bmacke1	10/13/2023 16:37:35 PM
BOE Agenda Approval	bmacke1	10/13/2023 16:37:45 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23205	Amendment Number: 5
Agency Name: DPS-RECORDS, COMMUNICATIONS, AND COMPLIANCE	Legal Entity Name: Unisys Corporation
Agency Code: 655	Contractor Name: Unisys Corporation
Appropriation Unit: 4709-22	Address: 801 Lakeview Drive Suite 100
Is budget authority available?: Yes	City/State/Zip: Bluebell, PA 19422
If "No" please explain: Not Applicable	Contact/Phone: Patrick Doyle 973-879-8230
	Vendor No.:
	NV Business ID: NV19841004708
To what State Fiscal Year(s) will the contract be charged?	2021-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	10.00 %	<input checked="" type="checkbox"/> Fees	90.00 % Program
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **RFP #65DPS-S763**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**
 Anticipated BOE meeting date **11/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2027**

Contract term: **7 years**

4. Type of contract: **Contract**

Contract description: **NCJIS Modernization**

5. Purpose of contract:

This is the fifth amendment to the original contract which provides computer programming and related services for the replacement of the Nevada Criminal Justice Information System. This amendment increases the maximum amount from \$36,732,759.13 to \$37,088,850.13 due to the addition of the Adjust Supervised Person Hot File to the scope of work.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$36,237,516.00	\$36,237,516.00	\$36,237,516.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
b. Amendment 2:	\$51,869.13	\$51,869.13	\$51,869.13	Yes - Info
c. Amendment 3:	\$138,524.00	\$138,524.00	\$190,393.13	Yes - Action
d. Amendment 4:	\$304,850.00	\$304,850.00	\$304,850.00	Yes - Action
2. Amount of current amendment (#5):	\$356,091.00	\$356,091.00	\$356,091.00	Yes - Action
3. New maximum contract amount:	\$37,088,850.13			

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract allows for the replacement of the current system used for storing and accessing Nevada criminal justice information. The owner of the current proprietary system has informed the Department of Public Safety (DPS) of the intent to retire within the next few years and has agreed to work with DPS during the implementation of a new system. The system is critical in supporting the safety of law enforcement agencies and communities and for the State to maintain compliance with Federal and State regulations regarding the access and storage of criminal history.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the skill set to complete the tasks for this level of modernization project.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #65DPS-S763, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 07/19/2019 Anticipated re-bid date: 07/01/2026

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkolenut	10/09/2023 10:16:52 AM
Division Approval	thick2	10/09/2023 15:29:52 PM
Department Approval	mcosenti	10/10/2023 13:50:13 PM
Contract Manager Approval	mcosenti	10/10/2023 13:50:23 PM
EITS Approval	ljean	10/10/2023 14:30:06 PM
Budget Analyst Approval	khawkin1	10/11/2023 08:32:17 AM
BOE Agenda Approval	bmacke1	10/12/2023 11:11:55 AM



STATE OF NEVADA
GOVERNOR’S OFFICE
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Eric Souza, Administrator, RCCD, DPS
Jason Kolenut, Administrative Services Officer III, RCCD, DPS
Tom Dorsey, IT Manager III, RCCD, DPS
Brett Patterson, Business Process Analyst III, RCCD, DPS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
Sean Montierth, Computing Services Unit, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DPS – TIN 765 – *Unisys Corporation - Amendment #5* – BA 4709

DATE: September 20, 2023

We have completed our review for the Department of Public Safety’s (DPS) – *Unisys Corporation - Amendment #5* – TIN 765.

The submitted TIN, for an estimated value of \$356,091.00 in the FY24/FY25 biennium (100% Federal ARPA funding), is for a renewed licensing and maintenance agreement with Unisys Corporation.

The renewed licensing and maintenance agreement includes changes to defined requirements for Supervised Person Hot File (SPHF) capability. The SPHF capability is intended to replace the current JLink Dangerous Offender Notifications Service (DONS) queries and notifications transactions. It also

automates some existing manual notification capabilities. It relies on interfaces to a new system being deployed by Nevada Parole and Probation (NPP).

The agency considers this cloud investment and its final implementation to have an ongoing high security risk, as personal identification information is transported, stored, and/or processed using the solution and it directly impacts the security and/or privacy of state-held information. Additionally, the solution will be accessed from outside of SilverNet, includes systems interfacing, and is subject to federal security and/or other security standards. The system does not impact OCIO server services or network communications.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28236**

Agency Name: **DEPARTMENT OF WILDLIFE**
Agency Code: **702**
Appropriation Unit: **4462-11**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **J.F. GRIFFIN PUBLISHING, LLC**
Contractor Name: **J.F. GRIFFIN PUBLISHING, LLC**
Address: **33 MAIN STREET
FLOOR 2**
City/State/Zip: **NORTH ADAMS, MA 01247**
Contact/Phone: **ELI GARNISH 828/3011898**
Vendor No.: **PUR0005627**
NV Business ID: **NV20141610564**

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % SPORTSMEN REVENUE
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **72DOW-S2407 (tb) #24-14**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2024**

Anticipated BOE meeting date **11/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Wildlife Publication**

5. Purpose of contract:

This is a new contract to provide ongoing design, production, publishing, printing, and distribution of wildlife publications.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$866,660.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract will allow the Departments Conservation Education Division to print and maintain the necessary stock of regulatory annual publications for Nevada's hunters and anglers who rely on these publications to keep informed on current laws and regulations pertaining to hunting and fishing wildlife in Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The selected vendor offers services in professional printing, graphics, photography, editing and layout that is currently unavailable to the limited staff at the Department.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #72DOW-S2407, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 07/03/2023 Anticipated re-bid date: 07/03/2027

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Aaron Meier , Staff Conservation Educator Ph: 775-688-1548

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jwilkin3	09/21/2023 12:23:56 PM
Division Approval	cbalcon	09/21/2023 13:02:26 PM
Department Approval	jneubau2	09/21/2023 13:03:52 PM
Contract Manager Approval	abarredo	09/21/2023 13:15:48 PM
Budget Analyst Approval	dspeed1	10/05/2023 17:05:44 PM
BOE Agenda Approval	vmilazz1	10/09/2023 10:49:39 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 27973	Amendment Number: 2
Agency Name: DCNR - PARKS DIVISION	Legal Entity Name: J-U-B Engineers, Inc.
Agency Code: 704	Contractor Name: J-U-B Engineers, Inc.
Appropriation Unit: 4103 - All Categories	Address:
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89502
If "No" please explain: Not Applicable	Contact/Phone: 7758521440
	Vendor No.: T32010158
	NV Business ID: NV19741000794

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	50.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	50.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/03/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2024**

Contract term: **1 year and 151 days**

4. Type of contract: **Contract**

Contract description: **EC CAMPGRND RSTRM**

5. Purpose of contract:

This is the second amendment to the original contract which provides design and engineering services for a restroom at Echo Canyon State Park. This amendment extends the termination date from June 30th, 2024 to December 31, 2024 and increases the maximum amount from \$90,250 to \$194,495 due to the addition of construction oversight services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	
1. The max amount of the original contract:	\$90,250.00	\$90,250.00	\$90,250.00	Yes - Info
a. Amendment 1:	\$0.00	\$0.00	\$90,250.00	No
2. Amount of current amendment (#2):	\$104,245.00	\$104,245.00	\$194,495.00	Yes - Action
3. New maximum contract amount:	\$194,495.00			
and/or the termination date of the original contract has changed to:	12/31/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

NDSP seeks to make improvements at the Echo Canyon State Park North Campground, replacing the restroom at the south end of the loop that currently must be winterized yearly due to no power or heat, and adding a second restroom at the north end of the loop. NDSPs goal is to provide ADA compliant restroom facilities (north and south) that can be used by visitors year-round and include accessible walkways to the ADA camp sites and Ash Canyon trailhead within the campground.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDSP Planning and Development staff currently do not have the capacity to design and engineer these improvements as well as provide construction administration for this project.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

ethick1

10/05/2023 12:23:01 PM

Division Approval	ethick1	10/05/2023 12:23:05 PM
Department Approval	ethick1	10/05/2023 12:23:09 PM
Contract Manager Approval	ethick1	10/05/2023 12:23:11 PM
Budget Analyst Approval	rjacob3	10/10/2023 13:16:36 PM
BOE Agenda Approval	vmilazz1	10/11/2023 12:49:35 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28172**

Agency Name: **DCNR - PARKS DIVISION**
Agency Code: **704**
Appropriation Unit: **4162-00**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: Department of Transportation
Contractor Name: **Department of Transportation**
Address: **1263 S. Stewart Street**
City/State/Zip: **Carson City, NV 89712**
Contact/Phone: Kristen Swallow 775-888-7440
Vendor No.:
NV Business ID: Government Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 242 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Road Maintenance**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing reimbursement for maintenance of roads for the Walker River State Recreation Area.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$400,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Roads to Walker River State Recreation Area need maintenance which will be provided by Mineral & Lyon Counties.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

We don't have the equipment, manpower or expertise.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277-Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

Department of Transportation

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
 Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	08/29/2023 14:30:34 PM
Division Approval	ethick1	08/29/2023 14:30:36 PM
Department Approval	ethick1	08/29/2023 14:30:38 PM
Contract Manager Approval	ethick1	08/29/2023 14:30:41 PM
Budget Analyst Approval	rjacob3	10/10/2023 13:30:50 PM
BOE Agenda Approval	vmilazz1	10/11/2023 11:39:42 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25228** Amendment Number: **1**

Agency Name: **DCNR - PARKS DIVISION** Contractor Name: **BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO**

Agency Code: **704** Address: **8050 Paradise Road**

Appropriation Unit: **4604-06** City/State/Zip: **Las Vegas, NV 89123**

Is budget authority available?: **Yes** Contact/Phone: **Buddy Borden 702-257-5505**

If "No" please explain: **Not Applicable** Vendor No.: **D35000811**

NV Business ID: **Governmental Entity**

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % STATE PARKS FACILITY & GROUNDS MAINTENANCE

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/08/2022**

Anticipated BOE meeting date **11/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2023**

Contract term: **3 years and 327 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Interlocal Agreement**

5. Purpose of contract:

This is the first amendment to the original contract which provides a visitor survey and collection of park-reported data. This amendment extends the termination date from December 31, 2023 to December 31, 2025 and increases the maximum amount from \$145,000 to \$283,000 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$145,000.00	\$145,000.00	\$145,000.00	Yes - Action
2. Amount of current amendment (#1):	\$138,000.00	\$138,000.00	\$138,000.00	Yes - Action
3. New maximum contract amount:	\$283,000.00			
and/or the termination date of the original contract has changed to:	12/31/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of State Parks needs to update its visitor use survey methodology and strategy. Data collected from the survey will be used for the planning, development, operations and management of all parks within the system.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Survey methodology and instrument development is a science and a specialized discipline which NDSP does not employ under its current staffing structure.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

This vendor was selected as they are part of the Nevada Education System and are already conducting similar surveys. The information gathered will not only help our agency, but will also be utilized to strengthen the data they are collecting as a part of an ongoing economic assessment of outdoor recreation as a whole. It is always our preference to utilize other state agencies wherever possible to keep costs down and increase efficiency.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

ethick1

08/07/2023 10:41:32 AM

Division Approval	ethick1	08/07/2023 10:41:35 AM
Department Approval	ethick1	08/07/2023 10:41:38 AM
Contract Manager Approval	ethick1	08/07/2023 10:41:41 AM
Budget Analyst Approval	rjacob3	10/10/2023 13:31:32 PM
BOE Agenda Approval	vmilazz1	10/11/2023 11:13:48 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28309**

Agency Name: **DCNR - STATE LANDS**
Agency Code: **707**
Appropriation Unit: **4206-39**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **DESIGN WORKSHOP, INC.**
Contractor Name: **DESIGN WORKSHOP, INC.**
Address: **128 MARKET STREET SUITE 3E**
City/State/Zip: **STATELINE, NV 89449**
Contact/Phone: **Stephanie Grigsby 775-636-6648**
Vendor No.: **T81090224A**
NV Business ID: **NV19971217141**
To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % BOND PROCEEDS

Agency Reference #: **RFP# 70CNR-S2352**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **12/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/14/2025**

Contract term: **1 year and 349 days**

4. Type of contract: **Contract**

Contract description: **Sand Harbor Mstr Pln**

5. Purpose of contract:

This is a new contract to provide an update to the master plan for Sand Harbor State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$511,527.00**

Other basis for payment: Per Attachment AA: Scope of Work, Deliverables, Payment Schedule, and Negotiated Points.

II. JUSTIFICATION

7. What conditions require that this work be done?

Sand Harbor State Park was designed in the 1970s and now experiences overcrowding and congestion most of the summer. An updated master plan will be utilized to implement a redevelopment of the site. The last master plan was updated in 1990 and conditions on the ground have changed and need to be reevaluated.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The master plan update requires a significant amount of time and experience that exceeds the capacity of state employees. The firm will bring an experienced planning team with experience evaluating similar conditions at sites throughout the United States.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Sasaki Associates
George M. Rogers Architect
Olivo Architecture

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #70CNR-S2352, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	avance	10/03/2023 11:54:19 AM
Division Approval	avance	10/03/2023 11:54:22 AM
Department Approval	kwilliam	10/04/2023 09:25:34 AM
Contract Manager Approval	avance	10/04/2023 09:35:41 AM
Budget Analyst Approval	rjacob3	10/10/2023 13:32:19 PM
BOE Agenda Approval	vmilazz1	10/11/2023 10:37:53 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27247** Amendment Number: **1**
 Agency Name: **B&I - DIVISION OF MORTGAGE LENDING** Legal Entity Name: **Infojini, Inc.**
 Agency Code: **756** Contractor Name: **Infojini, Inc.**
 Appropriation Unit: **3910-25** Address: **10015 Old Columbia Road Suite B215**
 Is budget authority available?: **No** City/State/Zip: **Columbia, MD 21046**
 If "No" please explain: Agency only has authority for the current contract amount. Agency has submitted WP C65827 for additional funding. Contact/Phone: **Sandeep Harjani 4432570086**
 Vendor No.: **T29046694**
 NV Business ID: **NV20232697611**

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensure
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **74BAI-S2203**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/12/2023**

Anticipated BOE meeting date **11/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2023**

Contract term: **354 days**

4. Type of contract: **Contract**

Contract description: **MLD-Project Manager**

5. Purpose of contract:

This is the first amendment to the original contract which provides information technology project management services for the implementation of a new licensing system. This amendment extends the termination date from December 31, 2023 to March 31, 2024 and increases the maximum amount from \$99,840 to \$153,088 due to the continued need for these services. This amendment is contingent upon IFC approval of work program #C65827.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$99,840.00	\$99,840.00	\$99,840.00	Yes - Info
2. Amount of current amendment (#1):	\$53,248.00	\$53,248.00	\$153,088.00	Yes - Action
3. New maximum contract amount:	\$153,088.00			
and/or the termination date of the original contract has changed to:	03/31/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

Mortgage Lending Division is in the process of implementing a new licensing and enforcement cloud-based system. Due to the workloads of both the Department's IT staff and the agency's administrative staff, the Mortgage Lending Division is requesting funding to contract for an IT Project Manager. This vendor will ensure the system is properly implemented and to guide MLD staff to make a smooth transition to the new system.

Under the guidance of the Department's IT staff and MLD's oversight, this vendor has been coordinating/facilitating the completion of assignments and ensuring the quality of the transition from the old to the new licensing system. The kick-off date was originally January 2023 with a "go-live" projected date in October 2023. As the project has progressed through the requirements and initial system configuration phases, the go-live date has been revised from October 2023 to approximately March 2024. Some of the changes are due to the complexity of key functions and system interfaces, National Mortgage Licensing System and working around spikes in staff workload (e.g., annual license renewals).

MLD is requesting to amend the IT Project Manager service contract to realign with the revised project plan. This includes extending the end date and increasing service hours to perform critical tasks. The Project Manager has a critical role in each phase of the project and on key project deliverables (including Project management tasks, issue management, functionality validation, UAT, organization transition).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The state employees of Mortgage Lending Division do not have the expertise to perform the duties of an IT project manager.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Reunion Consulting
Infojini
CTAF, LLC
Agilikin

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor chosen received the 2nd highest ranking from the evaluation committee. The highest ranking declined the contract.

d. Last bid date: 12/16/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ghilgar	10/05/2023 12:33:29 PM
Division Approval	ghilgar	10/09/2023 12:42:16 PM
Department Approval	hsaunde1	10/10/2023 12:21:11 PM
Contract Manager Approval	ghilgar	10/10/2023 14:20:44 PM
EITS Approval	ljean	10/11/2023 09:15:33 AM
Budget Analyst Approval	jhelto1	10/13/2023 10:35:52 AM
BOE Agenda Approval	stilley	10/19/2023 18:26:53 PM



STATE OF NEVADA
GOVERNOR’S OFFICE
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Terry Reynolds, Director, B&I
Grace Hilgar-Devito, Administrative Services Officer, B&I
Cathy Sheehy, Commissioner, B&I
Grant Reynolds, IT Manager, B&I

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – B&I – TIN 389 – *Mortgage Lending Division Database Replacement* – Update B – BA 3910

DATE: October 10, 2023

We have completed our review for the Department of Business and Industry’s (B&I) – *Mortgage Lending Division Database Replacement* – TIN 389, Update B.

The submitted TIN, for an estimated value of \$1,002,554.00 in the FY24/FY25 biennium and \$592,584.00 in the FY26/FY27 biennium (100% licensing and administration fees), is to update cost information for the SaaS solution that will support the core business functions of the Mortgage Lending Division, including the following:

- Licensing
- Examinations

- Complaints, Investigations, & Enforcement
- Cash Receipts, Accounting, Auditing & Assessments
- Monthly Activity Reports (submitted monthly by lenders)
- Education Providers/Courses/Instructors
- Public Lookup of licensee information
- Interface to the NMLS (Nationwide Multi-State Licensing System)

This cloud-based, COTS, low code SaaS system will include a secure, streamlined, automated interface to the Nationwide Multistate Licensing System (NMLS) that reduces processing times.

The agency considers the investment and final implementation to have an ongoing low security risk.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28224**

Agency Name: DEPARTMENT OF MOTOR VEHICLES	Legal Entity Name: WaitWell, Inc.
Agency Code: 810	Contractor Name: WaitWell, Inc.
Appropriation Unit: 4735-26	Address: 5940 Macleod Trail SW, #602
Is budget authority available?: Yes	City/State/Zip: Calgary, AB T2H 2G4
If "No" please explain: Not Applicable	Contact/Phone: 403-690-1579
	Vendor No.:
	NV Business ID: NV20232888055

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
X Highway Funds	100.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/31/2028**

Contract term: **4 years and 213 days**

4. Type of contract: **Contract**

Contract description: **Customer Queue Syst**

5. Purpose of contract:

This is a new contract to provide a customer queue system for field service offices.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,642,500.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department through its main Carson City DMV Office and 18 Field Service Offices throughout the State, serves approximately 1.8 million customers every year. In order to effectively manage this population flow and deliver services, and reduce wait times to acceptable levels, DMV requires a customer queuing system to be in place that will allow us to see our customers in the shortest amount of time, ensure they receive the services they need and make the best use of our staffing resources to complete transactions.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the staffing capability, technical expertise or resources to fulfill this work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

QMATIC
Coding Scape
Nemo-Q
Opus
Qtrac

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #81DMV-S2325, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pgra1	10/10/2023 16:22:51 PM
Division Approval	asmit3	10/11/2023 08:35:44 AM
Department Approval	asmit3	10/11/2023 08:35:47 AM
Contract Manager Approval	bmusselm	10/11/2023 08:51:00 AM
EITS Approval	ljean	10/11/2023 09:15:06 AM
Budget Analyst Approval	klay0	10/16/2023 10:17:04 AM
BOE Agenda Approval	bmacke1	10/23/2023 14:13:45 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 25922	Amendment Number: 1
Agency Name: DETR - REHABILITATION DIVISION	Legal Entity Name: Alliance Enterprises, Inc. of Washington
Agency Code: 901	Contractor Name: Alliance Enterprises, Inc. of Washington
Appropriation Unit: 3265-27	Address: 2590 Willamette Dr NE Suite 101
Is budget authority available?: Yes	City/State/Zip: Lacy, WA 98516
If "No" please explain: Not Applicable	Contact/Phone: Meilyn Diaz 360-456-7000
	Vendor No.: T29039304
	NV Business ID: NV20121142268

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	21.30 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	78.70 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **3579-26-REHAB**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**
 Anticipated BOE meeting date **09/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2026**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Alliance AWARE**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing licensing, hosting, and maintenance services for the Aware Case Management System. This amendment increases the maximum amount from \$1,825,458 to \$2,290,982 due to additional licensing for new client and vendor portals.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,825,458.00	\$1,825,458.00	\$1,825,458.00	Yes - Action
2. Amount of current amendment (#1):	\$465,524.00	\$465,524.00	\$465,524.00	Yes - Action
3. New maximum contract amount:	\$2,290,982.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

AWARE allows Vocational Rehabilitation to fully comply with federal and state program processing and reporting requirements, shorten the system modification timeframe required to be in compliance, and reduce overall systems effort and cost while improving functionality and capability for the program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources or the software capabilities to perform these analytics required through the AWARE system.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 211006

Approval Date: 10/26/2021

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has provided satisfactory services to Vocational Rehabilitation since September 2017.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	clarki1	07/27/2023 06:53:59 AM
Division Approval	cedlefse	07/27/2023 15:06:12 PM
Department Approval	cedlefse	07/27/2023 15:06:28 PM
Contract Manager Approval	jwixon	07/27/2023 15:08:09 PM

EITS Approval
Budget Analyst Approval
BOE Agenda Approval

ljean
vfajota
mranki1

07/28/2023 07:20:02 AM
10/16/2023 12:16:47 PM
10/19/2023 09:51:10 AM



STATE OF NEVADA
OFFICE OF THE CHIEF INFORMATION OFFICER
WITHIN THE OFFICE OF THE GOVERNOR

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Chris Sewell, Director, DETR
Drazen Elez, Administrator, DETR
Laxmi Bokka, IT Chief Manager, DETR
Walter Cuneo, Management Analyst II, DETR

CC: Tim Galluzi, State Chief Information Officer, GO-CIO
Robert Dehnhardt, State Chief Information Security Officer, GO-CIO
Sean Montierth, IT Chief, Computing Services Unit, GO-CIO
David Axtell, Deputy CIO/Chief Technology Officer, GO-CIO

FROM: Lisa Jean, TIN Administrator, GO-CIO

SUBJECT: TIN Completion Memo – DETR – TIN 299 – *Alliance Enterprises AWARE Licensing* – Update A – BA 3265, 3254

DATE: July 19, 2023

We have completed our review for the Department of Employment, Training, and Rehabilitation's (DETR) – *Alliance Enterprises AWARE Licensing* – TIN 299, Update A.

The submitted TIN, for an estimated value of \$423,484.00 in the FY22/FY23 biennium, \$1,214,464.00 in the FY24/FY25 biennium, and an additional \$653,034.00 in the FY26/FY27 biennium (78.7% Federal Grant and 21.3% General Fund), is to add services to the AWARE system.

The Bureau of Vocational Rehabilitation (BVR) and the Bureau of Services to the Blind and Visually Impaired (BSBVI) are committed to delivering employment assistance and associated services to Nevadans with disabilities. These services cater to diverse clients, including those with physical and

mental impairments, intellectual and developmental issues, as well as those who are visually impaired or hard of hearing.

Each case managed by the BVR/BSBVI, inclusive of confidential aspects like medical records, demographic information, past services, and employment data, undergoes rigorous assessment and preparation of eligibility determinations, service plans, and Individual Plans for Employment (IPE). All these elements are orchestrated in line with state and federal regulations.

AWARE not only enhances the productivity of VR staff in achieving program outcomes, but it also ensures robust internal controls, thereby fulfilling federal funding prerequisites, in addition to facilitating more streamlined and efficient operations.

To mitigate any security risks inherent with cloud-based case management software, it is essential to have strong security measures in place, including secure coding practices, regular software updates and patches, strong authentication mechanisms, regular backups, user education, and a robust security policy. AWARE takes security seriously and has a good track record in this area. The Vendor and Consumer portals are secured using Microsoft Azure B2C identity management with access to the portal being controlled by the agency.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify GO-CIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	211006

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>only</u> the contact(s) listed below:		
	ENTER STATE AGENCY NAME: <i>Department of Employment, Training and Rehabilitation</i>		
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>Walter Cuneo, Management Analyst II</i>	<i>775-687-6864</i>	<i>wlcuneo@detr.nv.gov</i>

1b	Vendor Information:	
	Vendor Name:	<i>Alliance Enterprises Inc.</i>
	Contact Name:	<i>Meilyn Diaz</i>
	Complete Address: City, State, and Zip Code	<i>2980 Center Drive, Suite 200, DuPont, WA 98327</i>
	Telephone Number:	<i>(360) 456-7000</i>
Email Address:	<i>meilyn.diaz@allianceenterprises.com</i>	

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	<input checked="" type="checkbox"/> XX
	Professional Service Exemption:	<input type="checkbox"/>

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	<input checked="" type="checkbox"/> XX	No:
	Amendment Number:	#		
	Enter CETS Number:	#		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:	<input type="checkbox"/>	No: <input checked="" type="checkbox"/> XX
	Contract:	Start Date:	<i>07/01/2022</i>	End Date: <i>06/30/2026</i>

1f	Funding:	
	State Appropriated:	<i>21.3%</i>
	Federal Funds:	<i>78.7%</i>
	Grant Funds:	
	Other (Explain):	

Solicitation Waiver
211006
D. J. Inabati

<i>Purchasing Use Only:</i>	
Approval #:	211006


1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$1,825,458.00

2	Provide a description of work/services to be performed or commodity/good to be purchased:
	<i>Alliance Enterprises Inc. is the owner and developer of Aware VR (AWARE), which the Bureau of Vocational Rehabilitation (VR) purchased in 2017 and used to upgrade the previous Case management System (Rehabilitation Automated Information System of Nevada or RAISON). This contract is for the licensing of the AWARE cloud-based system for the next four (4) State Fiscal Years. This contract will also provide for maintenance and support allowing Nevada to meet Federal data and reporting requirements, assuring the viability of the VR program and its continued federal funding. Additionally, the contract provides for Nevada specific enhancements (customizations) to meet the State of Nevada and Rehabilitation Division business needs such as completing the interface changes needed to support Smart21.</i>

3	What are the unique features/qualifications required for this service or good that are not available from any other vendor:
	<i>AWARE allows VR to fully comply with federal and state program processing and reporting requirements, shorten the system modification timeframe required to be in compliance, and reduce overall systems effort and cost while improving functionality and capability for the program. Alliance is also the only vendor who can provide programing expertise since the program is proprietary.</i>

4	Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:
	<i>Alliance is also the only vendor who can provide programing expertise to the AWARE system since the program is proprietary. The selection of another vendor would require the replacement of the AWARE system and the costs would be prohibitive for the transition from AWARE to the new system. Currently, there are no other known systems, on the market, that are as integrated as AWARE.</i>

5	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
			XX
	a. <i><u>If yes</u>, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.</i>		
	b. <i><u>If not</u>, why were alternatives not evaluated?</i>	<i>Alliance is the only vendor who can provide programing expertise to the AWARE system since the program is proprietary. The selection of another vendor would require the replacement of the AWARE system and the costs would be prohibitive for the transition from AWARE to the new system. Currently, there are no other known systems, on the market, that are as integrative as AWARE.</i>	

Purchasing Use Only:	
Approval #:	211006 

	Has the agency purchased this service or commodity in the past? Check One:			Yes	No	
	<i>NOTE: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</i>			XX		
	a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, the following information must be provided:</i>					
6	<i>Term</i>		<i>Value</i>	<i>Short Description</i>	<i>Type of Procurement</i>	
	<i>Start Date</i>	<i>End Date</i>			<i>ENTER RFP#, RFQ#, Waiver #</i>	
	09/12/2017	06/30/2022	\$4,148,323	Upgrade Case Mgmt. system and licensing	Waiver#170702	
	03/2012	06/2013	\$178,000	Data collection enhancement	Waiver# 120301	
	04/2002	05/2012	Unknown	Software Design License Agreement	N/A	
			\$			
			\$			

	What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?
7	<i>Loss of federal funding due to not meeting federal data and reporting requirements potentially causing the Vocational Rehabilitation program to become unviable, which will drastically reduce our ability to serve Nevadans with a disability.</i>

	What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?
8	<i>Staff reached out to other states' Vocational Rehabilitation programs and researched the internet. Many other states are either using Alliance's products or are using custom systems built in-house.</i>

	Will this purchase obligate the State to this vendor for future purchases? Check One:			Yes	No
	<i><u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u></i>			XX	
9	a. <i>If yes, please provide details regarding future obligations or needs.</i>				
	<i>As long as VR is utilizing AWARE, we must pay for licensing of the product. Also, changing state and federal regulations will require customization of the system, thus requiring the ability to use Alliances professional programming services, since AWARE is proprietary.</i>				

<i>Purchasing Use Only:</i>	
<i>Approval #:</i>	<i>211006 @</i>

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Walter Cuneo

Agency Representative Initiating Request

Walter Cuneo

10/19/2021

Print Name of Agency Representative Initiating Request

Date

Drazen Elez

Signature of Agency Head Authorizing Request

Drazen Elez

10/19/2021

Print Name of Agency Head Authorizing Request

Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

Name of agency or entity who provided information or review:

** Note: Be certain to include you TIN approval memo as an*

Representative Providing Review

*Attachment in CETS **

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Kevin D. Doty

Administrator, Purchasing Division or Designee

10/26/21

Date

Steve Sisolak
Governor



Laura E. Freed
Director
Matthew Tuma
Deputy Director
Alan Cunningham
State Chief Information Officer
Timothy Galluzi
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Elisa Cafferata, Director, DETR
Laxmi Bokka, IT Chief Manger, DETR
Walter Cuneo, Management Analyst II, DETR
Drazen Elez, Administrator, DETR

CC: Alan Cunningham, State CIO, EITS, DOA
Tim Galluzi, Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Michael Smith, Enterprise Architect, EITS, DOA

SUBJECT: TIN Completion Memo - DETR - 299 - Alliance Enterprises AWARE
Licensing - 3265

DATE: October 13, 2021

We have completed the review for DETR's – Alliance Enterprises AWARE Licensing TIN 299.

The submitted TIN for an estimated value of \$423,484.00 in the current biennium and \$911,744.00 next biennium (78.7% Federal Grant and 21.3% General Fund) to renew or update a maintenance, licensing, or consulting agreement already in place.

The Bureau of Vocational Rehabilitation (BVR) and the Bureau of Services to the Blind and Visually Impaired (BSBVI) provides employment assistance and related services to Nevadans with disabilities, which may include, but is not limited to individuals with physical and mental disabilities, intellectual and developmental issues, blind or visually impaired and deaf or hard of hearing.

Each BVR/BSBVI case may contain confidential information such as: medical records, demographic data, list of services already provided, cost and employment data. Eligibility determinations, case services and Individual Plans for Employment (IPE) are prepared and provisioned according to state and federal regulations.

Case related data that is maintained by BVR/BSBVI contains confidential/sensitive information:

- personal data provided by the participants served
- data from external service providers
- data from medical professionals
- data from insurance companies
- data from federal entities, such as Social Security Administration
- data from non BVR/BSBVI community, health, welfare, and rehabilitation counselors

As participants are served, BVR/BSBVI collects, monitors, and manages all the data using the AWARE case management system that was implemented in State Fiscal Year 2019.

Continuing to license for the AWARE case management system will allow BVR/BSBVI to comply with federal reporting requirements including Workforce Innovation and Opportunity Act (WIOA) data capture and reporting requirements.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	040	SECRETARY OF STATE'S OFFICE - HELP AMERICA VOTE ACT ELECTION REFORM	THE ELECTIONS GROUP, LLC	GENERAL	\$45,000	Sole Source
	Contract Description:	This is a new contract to provide uniform policy development support for the implementation of the centralized voter registration system.				
		Term of Contract:	10/23/2023 - 06/30/2024	Contract # 28043		
2.	070	DEPARTMENT OF ADMINISTRATION - HUMAN RESOURCE MANAGEMENT	SIMMONS GROUP NEVADA, LLC	OTHER: PERSONNEL ASSESSMENT	\$45,000	
	Contract Description:	This is the third amendment to the original contract which provides human resources investigative services. This amendment increases the maximum amount from \$50,000 to \$95,000 due to staff shortages and investigations.				
		Term of Contract:	10/11/2022 - 12/31/2023	Contract # 26890		
3.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	FORCE INDUSTRIAL MECHANICAL, LLC	OTHER: BUILDINGS AND GROUNDS RENT INCOME	\$50,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing heating, ventilation, and air conditioning repair and maintenance services for state-owned buildings in southern Nevada. This amendment increases the maximum amount from \$39,365 to \$89,365 due to the increased need for these services.				
		Term of Contract:	07/21/2022 - 07/31/2026	Contract # 26472		
4.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	ARC GENERATOR SERVICE, LLC	OTHER: BUILDINGS AND GROUNDS RENT INCOME	\$16,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing power generator maintenance and testing services for state-owned buildings in northern Nevada. This amendment increases the maximum amount from \$478,810 to \$494,810 due to the addition of the Arrowhead drive location in Carson City.				
		Term of Contract:	04/11/2023 - 04/10/2027	Contract # 27256		
5.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	DELFINO MAINTENANCE & LANDSCAPING, INC.	OTHER: BUILDINGS AND GROUNDS RENT INCOME	\$97,200	
	Contract Description:	This is a new contract to provide ongoing landscaping services for the Washoe Building, Mineral Building, Eureka Building, and Nevada Building at the McCarran Center in Las Vegas.				
		Term of Contract:	11/01/2023 - 04/30/2025	Contract # 28215		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
6.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	ENTERPRISE JANITORIAL, INC.	OTHER: BUILDINGS AND GROUNDS RENT INCOME	\$50,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing emergency janitorial services for various state-owned buildings in northern Nevada. This amendment increases the maximum amount from \$40,000 to \$90,000 due to the increased need for these services.				
		Term of Contract:	05/10/2022 - 03/17/2026	Contract # 25836		
7.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	MCNEIL'S CLEANING SERVICES, INC.	OTHER: BUILDINGS AND GROUNDS RENT INCOME	\$25,360	
	Contract Description:	This is the first amendment to the original contract which provides ongoing janitorial services for Nevada Early Intervention Services facility at the Reno location. This amendment increases the maximum amount from \$159,790 to \$185,150 due to the addition of quarterly carpet cleanings.				
		Term of Contract:	10/01/2022 - 09/30/2026	Contract # 26635		
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	PENTAGON PLUMBING AND AIR CONDITIONING, INC.	OTHER: BUILDINGS AND GROUNDS RENT INCOME	\$23,764	
	Contract Description:	This is a new contract to provide replacement of two pumps and one motor on the domestic water booster pump at the Campos Building in Las Vegas.				
		Term of Contract:	10/18/2023 - 03/15/2024	Contract # 28228		
9.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	UNITED LAWN AND LANDSCAPING, LLC	OTHER: BUILDINGS AND GROUNDS RENT INCOME	\$80,000	
	Contract Description:	This is a new contract to provide snow removal and ice melt services for the Arrowhead Drive location in Carson City.				
		Term of Contract:	10/05/2023 - 10/03/2027	Contract # 28095		
10.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - MARLETTE LAKE	IXOM WATERCARE, INC.	OTHER: RAW WATER SALES	\$51,500	
	Contract Description:	This is a new contract to provide maintenance warranty services on the high-flow, long distance circulation equipment.				
		Term of Contract:	09/19/2023 - 07/06/2026	Contract # 27932		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
11.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - HEALTH AND HUMAN SERVICES CIP PROJECTS - NON-EXEC	KNIT	BONDS	\$39,250	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides professional architectural/engineering services for the Rawson-Neal Psychiatric Hospital - Security Upgrades CIP Project: CIP Project No. 21-M02-03; Contract No. 114235. This amendment increases the maximum amount from \$105,500 to \$144,750 due to additional design documents, bidding, and construction administration services.				
		Term of Contract:	09/14/2021 - 06/30/2025	Contract # 24703		
12.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC	AFFINITI STUDIOS (LUONG), PLLC	GENERAL	\$95,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Southern Desert Correctional Center - Electrical Service Upgrade CIP Project to include design development, construction documents, bidding, and construction administration services for the redesign and construction to remove the backup generator, electrical service and meter, and to place housing units 11 and 12 on the loop power system: CIP Project No. 23-M29; SPWD Contract No. 115627.				
		Term of Contract:	09/19/2023 - 06/30/2027	Contract # 28096		
13.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC	D.G. KOCH ASSOCIATES, LLC	GENERAL	\$95,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the High Desert State Prison - Water Controls Replacement CIP Project to include design services, construction documents, bidding, and construction administration services for the design and construction of the addition of domestic water metering controls to inmate housing units 1 through 12: CIP Project No. 23-M40; SPWD Contract No. 115821.				
		Term of Contract:	10/06/2023 - 06/30/2027	Contract # 28186		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
14.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - VETERANS CIP PROJECTS - NON-EXEC	AINSWORTH ASSOCIATES MECHANICAL ENGINEERS	GENERAL	\$42,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Nevada National Guard Combined Support Maintenance Shop - HVAC System Renovation CIP Project to include architectural design, structural, electrical, and mechanical engineering services for the design, construction, and replacement of rooftop units, heaters/ventilators, and makeup air units: CIP Project No. 23-M18; SPWD Contract No. 115832.				
	Term of Contract:	10/10/2023 - 06/30/2027	Contract # 28193			
15.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - VETERANS CIP PROJECTS - NON-EXEC	HERSHENOW + KLIPPENSTEIN ARCHITECTS, LTD	BONDS 56.6% FEDERAL 43.4%	\$22,400	Professional Service
	Contract Description:	This is the third amendment to the original contract which provides professional architectural/engineering services for the Nevada Army National Guard Harry Reid Training Center - Washoe Training Center Building Addition CIP Project: CIP Project No. 21-C03; SPWD Contract No. 114249. This amendment increases the maximum amount from \$4,122,940 to \$4,145,340 due to additional structural observation services.				
	Term of Contract:	09/14/2021 - 06/30/2025	Contract # 24739			
16.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	RESOURCE CONCEPTS, INC.	GENERAL	\$97,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Carson City - Pavement Maintenance and Site Improvements CIP Project to include design development, construction drawings, bid documents, and construction administration services to provide maintenance to AC pavements, replace broken curbing, and improve Americans with Disabilities Act accessibility for parking and sidewalk access in the parking lot at the Blasdel Building, to perform preventative maintenance in the parking lot at the EICON Building, to crack seal, patch, and micro surface the asphalt roadways within the Capitol Complex, and to crack seal, patch, slurry, and re-stripe the parking lot at the Enterprise Information Technology Services Data Center: CIP Project No. 23-S05(CC); SPWD Contract No. 115846.				
	Term of Contract:	10/10/2023 - 06/30/2027	Contract # 28211			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
17.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	ETCHEMENDY ENGINEERING, INC. P.C. DBA EEI	BONDS	\$12,300	Professional Service
	Contract Description:	This is the second amendment to the original contract which provides professional architectural/engineering services for the Capitol Building - Heating, Ventilation, and Air Conditioning System Renovations CIP Project: CIP Project No. 19-M59; SPWD Contract No. 113488. This amendment increases the maximum amount from \$123,000 to \$135,300 due to additional structural engineering services.				
		Term of Contract:	10/13/2020 - 06/30/2025	Contract # 23528		
18.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES AND AGRICULTURE CIP PROJECTS - NON-EXEC	VERUS ASSOCIATES NEVADA, LLC	GENERAL	\$72,328	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Ely Industrial Shop - Security Upgrades CIP Project to include design development, construction documents, bidding, and construction administration services for the design and construction of security upgrades including security cameras at the existing office and the industrial shop and the addition of three strand barbed wire to the top of the existing perimeter chain link fence: CIP Project No. 23-M34; SPWD Contract No. 115778.				
		Term of Contract:	09/28/2023 - 06/30/2027	Contract # 28145		
19.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF MOTOR VEHICLES CIP PROJECTS - NON-EXEC	BEAR LABEL, LLC DBA BEAR LABEL CONSULTING ENGINEER	HIGHWAY	\$55,850	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Department of Motor Vehicles, Flamingo - Warehouse Air Conditioning Upgrade CIP Project to include mechanical, plumbing, electrical, structural, and architectural services for the replacement of warehouse evaporative cooling units with rooftop air conditioning equipment: CIP Project No. 23-M07; SPWD Contract No. 115647.				
		Term of Contract:	09/27/2023 - 06/30/2027	Contract # 28121		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
20.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF MOTOR VEHICLES CIP PROJECTS - NON-EXEC	D.G. KOCH ASSOCIATES, LLC	BONDS	\$70,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Decatur Department of Motor Vehicles - Central Plant Replacement CIP Project to include schematic design, construction documents, plan checking, bidding, and construction administration services for the replacement of the existing chillers, boilers, cooling towers, plate and frame exchanger, pumps, piping, and related controls: CIP Project No. 23-M23; SPWD Contract No. 115732.				
		Term of Contract:	09/21/2023 - 06/30/2027	Contract # 28108		
21.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF MOTOR VEHICLES CIP PROJECTS - NON-EXEC	HOUGHLAND PILS, INC. DBA HPA CONSULTING ENGINEERS	BONDS	\$54,800	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Decatur DMV - Replace Door Access Controls and Security System CIP project to include design development, construction documents, plan checking, bidding, and construction administration services for the replacement of door access controls, panic buttons, and security system: CIP Project No. 23-M25; SPWD Contract No. 115677.				
		Term of Contract:	09/20/2023 - 06/30/2027	Contract # 28100		
22.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	IMEG CONSULTANTS CORP.	GENERAL 75% BONDS 25%	\$98,600	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Nevada Early Intervention Services - HVAC Systems Renovation CIP Project to include design services, bidding, and construction administration services for the design, construction, and replacement of boilers, fan coil units, condensing units, and associated temperature controls: CIP Project No. 23-M03-12; SPWD Contract No. 115825.				
		Term of Contract:	10/10/2023 - 06/30/2027	Contract # 28177		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
23.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	HARRIS CONSULTING ENGINEERS, LLC	OTHER: AGENCY FUNDED CIP	\$62,400	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the DETR - Central Plant Replacement CIP Project to include construction documents and construction administration for the design and replacement of two water cooled chillers, two cooling towers, two boilers, one heat exchanger, associated pumps and piping, and temperature controls: CIP Project No. 24-A001; SPWD Contract No. 115638.				
	Term of Contract:	09/19/2023 - 06/30/2025	Contract # 28097			
24.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	KGA, INC. DBA KGA ARCHITECTURE	OTHER: AGENCY FUNDED CIP	(\$48,165)	Professional Service
	Contract Description:	This is the second amendment to the original contract which provides professional architectural/engineering services for the Stein Hospital - Interior Renovations CIP Project: CIP Project No. 22-A001; SPWD Contract No. 114766. This amendment decreases the maximum amount from \$255,437.00 to \$207,272.04 due to cancellation of the project.				
	Term of Contract:	06/14/2022 - 12/31/2024	Contract # 26243			
25.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	PAUL CAVIN ARCHITECT, LLC	OTHER: AGENCY FUNDED CIP	\$27,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Nevada Air National Guard Building #111 - Roofing Replacement CIP Project to include drawings, documents, cost estimates, bidding assistance, and construction administration services for replacement of the existing built-up and ballast roofing with a new roofing membrane: CIP Project No. 23-A020; SPWD Contract No. 115415.				
	Term of Contract:	09/20/2023 - 06/30/2027	Contract # 27634			
26.	130	DEPARTMENT OF TAXATION	DIRAD TECHNOLOGIES	GENERAL	\$91,616	
	Contract Description:	This is the first amendment to the original contract which provides call center services. This amendment extends the termination date from December 9, 2023 to December 9, 2025 and increases the maximum amount from \$325,537 to \$417,153 due to the continued need for these services.				
	Term of Contract:	12/10/2019 - 12/09/2025	Contract # 22533			
27.	130	DEPARTMENT OF TAXATION	VKDG DEVELOPMENT, LLC	GENERAL	\$13,860	
	Contract Description:	This is a new contract to provide ongoing rental of storage units.				
	Term of Contract:	10/16/2023 - 06/30/2025	Contract # 28167			
28.	180	OFFICE OF THE CHIEF INFORMATION OFFICER - NETWORK TRANSPORT SERVICES	EUREKA COUNTY	OTHER: REVENUE	\$16,189	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide rack space at Mary's Mountain in Eureka County.				
	Term of Contract:	07/01/2023 - 06/30/2025	Contract # 28351			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
29.	180	OFFICE OF THE CHIEF INFORMATION OFFICER - NETWORK TRANSPORT SERVICES	MIMOWORKS INTERNET, LLC	OTHER: REVENUE	\$8,886	
	Contract Description:	This is the first amendment to the original revenue contract which provides ongoing rack space at Montezuma Peak in Esmeralda County. This amendment updates the vendor name and increases the maximum amount from \$7,303.02 to \$16,189.00 due to the addition of rack space and increased billing rates.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27709		
30.	180	OFFICE OF THE CHIEF INFORMATION OFFICER - NETWORK TRANSPORT SERVICES	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO	OTHER: REVENUE	(\$11,440)	Exempt
	Contract Description:	This is the first amendment to the original revenue contract which provides ongoing microwave rack space at Angel Peak in Clark County, Fairview Peak in Churchill County, Sober Peak in Nye County, and Cave Mountain in White Pine County. This amendment updates the vendor name, reduces the termination date from June 30, 2026 to June 30, 2025 and reduces the maximum amount from \$58,424.16 to \$46,984.04 due to the reduction of the contract length.				
		Term of Contract:	07/01/2022 - 06/30/2025	Contract # 27013		
31.	180	OFFICE OF THE CHIEF INFORMATION OFFICER - NETWORK TRANSPORT SERVICES	WOW CLEANING CORPORATION	OTHER: SERVICE FUNDS	\$23,520	
	Contract Description:	This is a new contract to provide ongoing janitorial services for the Moundhouse center location.				
		Term of Contract:	10/20/2023 - 11/01/2027	Contract # 28270		
32.	240	DEPARTMENT OF VETERANS SERVICES - SOUTHERN NEVADA VETERANS HOME ACCOUNT	DATA PROCESSING AIR CORP.	OTHER: PRIVATE/COUNTY 35% FEDERAL 65%	\$91,200	
	Contract Description:	This is a new contract to provide ongoing maintenance services to the chiller systems.				
		Term of Contract:	09/27/2023 - 06/30/2027	Contract # 28226		
33.	240	DEPARTMENT OF VETERANS SERVICES - SOUTHERN NEVADA VETERANS HOME ACCOUNT	PINNACLE QUALITY INSIGHT, LLC DBA PINNACLE CONSULTING	OTHER: PRIVATE/COUNTY 35% FEDERAL 65%	\$25,200	
	Contract Description:	This is a new contract to provide ongoing monthly customer satisfaction surveys.				
		Term of Contract:	09/29/2023 - 08/30/2027	Contract # 28253		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
34.	240	DEPARTMENT OF VETERANS SERVICES - GENERAL VETERANS SERVICES-FEES - NON-EXEC	THE FACTORY, LLC	OTHER: VETERANS GIFT ACCOUNT	\$46,200	
	Contract Description: This is a new contract to provide ongoing website maintenance services. Term of Contract: 09/28/2023 - 09/30/2027 Contract # 28237					
35.	300	DEPARTMENT OF EDUCATION - OFFICE OF THE SUPERINTENDENT	APPLIED MARKET ANALYSIS, LLC	GENERAL	\$40,000	
	Contract Description: This is a new contract to provide updated sales and property tax projections. Term of Contract: 10/11/2023 - 11/30/2023 Contract # 28247					
36.	332	DEPARTMENT OF ADMINISTRATION - STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS - LIBRARY COOPERATIVE	CHURCHILL COUNTY LIBRARY	OTHER: REVENUE	\$72,000	Exempt
	Contract Description: This is a new interlocal revenue contract to provide ongoing membership to the Nevada Library Cooperative. Term of Contract: 07/01/2023 - 06/30/2027 Contract # 27990					
37.	332	DEPARTMENT OF ADMINISTRATION - STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS - LIBRARY COOPERATIVE	COLLEEN PLATT	FEE: MEMBERSHIP	\$40,000	Professional Service
	Contract Description: This is a new contract to provide legal analysis of the cooperative's status as an executive budget account. Term of Contract: 10/20/2023 - 06/30/2025 Contract # 28178					
38.	332	DEPARTMENT OF ADMINISTRATION - STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS - LIBRARY COOPERATIVE	HUMBOLDT COUNTY LIBRARY	OTHER: REVENUE	\$72,000	Exempt
	Contract Description: This is a new revenue interlocal agreement to provide ongoing membership to the Nevada Library Cooperative. Term of Contract: 07/01/2023 - 06/30/2027 Contract # 27993					

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
39.	332	DEPARTMENT OF ADMINISTRATION - STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS - LIBRARY COOPERATIVE	WHITE PINE COUNTY LIBRARY	OTHER: REVENUE	\$30,800	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing membership to the Nevada Library Cooperative.				
		Term of Contract:	07/01/2023 - 06/30/2027	Contract # 28002		
40.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - NORTHERN NEVADA ADULT MENTAL HEALTH SERVICES	AQUA1, INC. DBA CULLIGAN WATER	GENERAL	\$14,356	
	Contract Description:	This is a new contract to provide installation of a water softener system in the central kitchen of building #26.				
		Term of Contract:	10/05/2023 - 10/31/2024	Contract # 28170		
41.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - ADMINISTRATION	CARASOFT TECHNOLOGY CORPORATION	FEDERAL	\$24,000	
	Contract Description:	This is the first amendment to the original service agreement which provides a contact center workflow solution to support telephonic attestation for the Supplemental Nutrition Assistance Program. This amendment extends the termination date from October 31, 2023 to September 15, 2026 and increases the maximum amount from \$37,668.01 to \$61,668.01 due to the extended recording storage fees based on the new termination date.				
		Term of Contract:	09/13/2023 - 09/15/2026	Contract # 28196		
42.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - ADMINISTRATION	KANSAS STATE UNIVERSITY RESEARCH FOUNDATION	FEDERAL	\$38,250	Sole Source
	Contract Description:	This is a new contract to provide ongoing data management services to track and manage statewide nutrition education activities.				
		Term of Contract:	10/01/2023 - 09/30/2024	Contract # 28115		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
43.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - CALIENTE YOUTH CENTER	HANDLE WITH CARE BEHAVIOR MANAGEMENT SYSTEM, INC.	GENERAL	\$48,000	
	Contract Description:	This is a new contract to provide ongoing on-site staff training for crisis intervention and behavioral management.				
		Term of Contract:	10/02/2023 - 06/30/2027	Contract # 28029		
44.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE	JANELL ANDERSON LCSW, PLLC DBA LIFE QUEST COUNSELING	GENERAL	\$28,800	
	Contract Description:	This is a new contract to provide counseling services.				
		Term of Contract:	07/01/2023 - 12/31/2023	Contract # 28032		
45.	431	OFFICE OF THE MILITARY	ANDREWS, HAMMOCK & POWELL, INC.	FEDERAL	\$45,074	Professional Service
	Contract Description:	This is a new contract to provide a feasibility study of a heating, ventilation, and air conditioning system upgrade and replacement.				
		Term of Contract:	10/05/2023 - 09/30/2025	Contract # 28198		
46.	431	OFFICE OF THE MILITARY	EC CONSTRUCTION, LLC	GENERAL	\$45,645	
	Contract Description:	This is a new contract to provide office remodeling and cubicle installation services at the Carson City Armory.				
		Term of Contract:	10/06/2023 - 09/30/2024	Contract # 28256		
47.	431	OFFICE OF THE MILITARY	ETCHEMENDY ENGINEERING, INC. P.C. DBA EEI	GENERAL 50% FEDERAL 50%	\$26,400	Professional Service
	Contract Description:	This is a new contract to provide a water heater replacement feasibility study for the facilities in Las Vegas.				
		Term of Contract:	10/06/2023 - 09/30/2025	Contract # 28269		
48.	431	OFFICE OF THE MILITARY	GT FRAMING & DRY WALL, LLC	GENERAL 50% FEDERAL 50%	\$13,391	
	Contract Description:	This is a new contract to provide drywall, framing, and painting services at the Henderson Armory.				
		Term of Contract:	10/06/2023 - 09/30/2025	Contract # 28229		
49.	431	OFFICE OF THE MILITARY	MGM CONSTRUCTION, INC.	GENERAL 50% FEDERAL 50%	\$24,940	
	Contract Description:	This is a new contract to provide fire damage repair services at the pump house in Carlin.				
		Term of Contract:	10/05/2023 - 09/30/2025	Contract # 28275		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
50.	431	OFFICE OF THE MILITARY	SILEGACY FLOOR FINISHING, INC.	FEDERAL	\$17,540	
	Contract Description:	This is a new contract to provide installation, repairs, and maintenance of flooring for the Field Maintenance Shops at the Washoe County Armory.				
		Term of Contract:	10/05/2023 - 09/30/2025	Contract # 28240		
51.	431	OFFICE OF THE MILITARY	VORTEX DOORS, LLC	GENERAL 50% FEDERAL 50%	\$17,890	
	Contract Description:	This is a new contract to provide replacement of exterior metal doors, frames, and hardware at the Plumb Lane Armory in Reno.				
		Term of Contract:	10/05/2023 - 09/01/2025	Contract # 28227		
52.	500	COMMISSION ON MINERAL RESOURCES - DIVISION OF MINERALS	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO	FEE: MINING CLAIMS	\$27,352	Exempt
	Contract Description:	This is a new interlocal agreement to provide preservation, digitization, rescue, organization, and dissemination of geologic and geophysical data.				
		Term of Contract:	10/01/2023 - 12/31/2024	Contract # 28259		
53.	550	DEPARTMENT OF AGRICULTURE - AGRICULTURE ADMINISTRATION	RHP MECHANICAL SYSTEMS	OTHER: COST ALLOCATION	\$83,353	
	Contract Description:	This is the first amendment to the original contract which provides maintenance and repair services to the heating, ventilation, and air conditioning systems at the Sparks headquarters. This amendment increases the maximum amount from \$138,250 to \$221,603 due to the increased need for these services.				
		Term of Contract:	07/13/2021 - 07/12/2025	Contract # 24433		
54.	611	GAMING CONTROL BOARD	CARASOFT TECHNOLOGY CORPORATION	GENERAL	\$87,944	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV21-7083 which provides cloud services. This service agreement provides software installation and configuration services for the Teammate+ software program.				
		Term of Contract:	10/23/2023 - 06/30/2025	Contract # 28263		
55.	651	DEPARTMENT OF PUBLIC SAFETY - HIGHWAY PATROL K-9 PROGRAM	VCA ANIMAL HOSPITALS, INC.	OTHER: FORFEITURES	\$40,000	
	Contract Description:	This is a new contract to provide veterinary services.				
		Term of Contract:	10/01/2023 - 09/30/2027	Contract # 28282		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
56.	654	OFFICE OF THE MILITARY - DIVISION OF EMERGENCY MANAGEMENT	GRANTANALYST.COM, LLC	FEDERAL	\$17,500	
	Contract Description:	This is the first amendment to the original contract which provides user access to a cloud-based grants application and management system. This amendment extends the termination date from December 31, 2023 to May 31, 2024 and increases the maximum amount from \$23,000 to \$40,500 due to the continued need for these services and a vendor rate increase.				
		Term of Contract:	10/18/2022 - 05/31/2024	Contract # 26876		
57.	702	DEPARTMENT OF WILDLIFE - CONSERVATION EDUCATION	SPROUT SOCIAL, INC.	FEE: SPORTSMEN REVENUE	\$25,168	
	Contract Description:	This is a new contract to provide a social media analytics and monitoring tool.				
		Term of Contract:	10/05/2023 - 09/30/2027	Contract # 28023		
58.	702	DEPARTMENT OF WILDLIFE - FISHERIES MANAGEMENT	KEN MORGAN DBA GREAT BASIN CONTROL SYSTEMS	OTHER: TROUT STAMP	\$20,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing control system services at the fish hatcheries facility. This amendment increases the maximum amount from \$30,313 to \$50,313 due the increased need for these services.				
		Term of Contract:	05/14/2020 - 02/29/2024	Contract # 22998		
59.	702	DEPARTMENT OF WILDLIFE - HABITAT	RTDS, INC.	FEDERAL	\$16,000	
	Contract Description:	This is a new contract to provide commercial driver's license training.				
		Term of Contract:	09/29/2023 - 09/30/2024	Contract # 27191		
60.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	BORGES SLEIGH & CARRIAGE RIDES, INCORPORATED	OTHER: REVENUE	\$15,000	
	Contract Description:	This is a new revenue contract to provide sleigh ride tours at Sand Harbor State Park.				
		Term of Contract:	10/06/2023 - 04/30/2024	Contract # 28325		
61.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	JET DEVELOPMENT, INC.	GENERAL	\$15,500	
	Contract Description:	This is a new contract to provide restoration services to a flood-damaged building at Nevada State Parks, Southern Region Headquarters.				
		Term of Contract:	10/13/2023 - 06/30/2024	Contract # 28348		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
62.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	MELVYN GREEN & ASSOCIATES, INC.	GENERAL	\$97,000	Professional Service
	Contract Description:	This is a new contract to provide professional structural and construction management services at the Walker River State Recreation Area.				
		Term of Contract:	10/09/2023 - 04/30/2024	Contract # 28327		
63.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	WEDDINGS & EVENTS BY EMILY, LLC	OTHER: REVENUE	\$10,000	
	Contract Description:	This is a new revenue contract to provide ongoing wedding ceremonies at Valley of Fire State Park.				
		Term of Contract:	01/01/2024 - 12/31/2025	Contract # 28319		
64.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - MAINTENANCE OF STATE PARKS-NON-EXEC	MARSHALL'S SANITATION SERVICES, LLC	FEE: USER	\$18,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing septic tank maintenance services in western Nevada. This amendment increases the maximum amount from \$48,950 to \$66,950 due to the increased need for these services.				
		Term of Contract:	04/26/2021 - 11/20/2024	Contract # 23863		
65.	705	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - WATER RESOURCES - USGS CO-OP - NON-EXEC	UNITED STATES DEPARTMENT OF THE INTERIOR	FEDERAL	\$20,800	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing surface-water monitoring activities in the Pahranaagat area.				
		Term of Contract:	10/02/2023 - 07/31/2024	Contract # 28281		
66.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - ADMINISTRATION	CARAHSOFT TECHNOLOGY CORPORATION	FEDERAL	\$18,975	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-13299 which provides cloud services. This service agreement provides a customized cloud-based portal to manage grant applications and services.				
		Term of Contract:	10/09/2023 - 09/15/2026	Contract # 28283		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
67.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - ADMINISTRATION	DON M. LAZORKO CONSTRUCTION, INC.	GENERAL	\$85,000	
	Contract Description:	This is the second amendment to the original contract which provides ongoing general contractor services for facilities in Minden, Carson City, and Winnemucca. This amendment increases the maximum amount from \$200,000 to \$285,000 due to the increased need for these services.				
	Term of Contract:	06/01/2022 - 06/30/2026	Contract # 25938			
68.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - CONSERVATION CAMPS	PEARSON BROTHERS CONSTRUCTION CO	GENERAL	\$85,000	
	Contract Description:	This is the second amendment to the original contract which provides general contractor services for conservation camps in Pioche, Tonopah, and Ely. This amendment increases the maximum amount from \$400,000 to \$485,000 due to the increased need for these services.				
	Term of Contract:	08/29/2022 - 08/31/2026	Contract # 26707			
69.	707	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE LANDS - PROTECT LAKE TAHOE-Non-Exec	STANTEC CONSULTING SERVICES, INC.	BONDS	\$78,820	Professional Service
	Contract Description:	This is a new contract to provide engineering design, permitting assistance, and construction observation at Spooner Lake State Park.				
	Term of Contract:	10/20/2023 - 12/31/2024	Contract # 28199			
70.	752	DEPARTMENT OF BUSINESS AND INDUSTRY - LABOR COMMISSION	CUSTOMER EXPRESSIONS CORP.	GENERAL 92% FEDERAL 8%	\$60,640	Sole Source
	Contract Description:	This is a new contract to provide ongoing hosting and maintenance for an electronic filing and management system for claims, complaints, and surveys.				
	Term of Contract:	07/01/2023 - 06/30/2025	Contract # 28266			
71.	755	DEPARTMENT OF BUSINESS AND INDUSTRY - DIVISION OF FINANCIAL INSTITUTIONS	TYLER TECHNOLOGIES, INC.	FEE: ASSESSMENT	\$85,630	Sole Source
	Contract Description:	This is a new contract to provide ongoing annual maintenance services for database software for licensing, examinations, enforcement, and complaints.				
	Term of Contract:	07/01/2023 - 06/30/2025	Contract # 28114			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
72.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	GREASE MAGIC, LLC	OTHER: BUSINESS ENTERPRISE SET-ASIDE	\$40,000	
	Contract Description:	This is a new contract to provide ongoing commercial kitchen cleaning services for facilities located in southern Nevada.				
		Term of Contract:	11/01/2023 - 10/31/2027	Contract # 28287		
73.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - VOCATIONAL REHABILITATION	SHI INTERNATIONAL CORP.	GENERAL 21.3% FEDERAL 78.7%	\$78,589	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV21-8395 which provides cloud services. This service agreement provides online training courses required for staff and vendors.				
		Term of Contract:	09/29/2023 - 09/30/2027	Contract # 28188		
74.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - DISABILITY ADJUDICATION	MISSION CRITICAL SPECIALISTS, INC.	FEDERAL	\$12,000	
	Contract Description:	This is the second amendment to the original contract which provides ongoing preventative maintenance services for the power distribution system, uninterruptible power system, and stationary battery system located at the office in Carson City. This amendment increases the maximum amount from \$37,468 to \$49,468 due to the increased need for these services.				
		Term of Contract:	02/02/2021 - 12/31/2024	Contract # 23737		
75.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - WORKFORCE DEVELOPMENT	CARSON CITY SCHOOL DISTRICT	FEDERAL	\$12,900	Exempt
	Contract Description:	This is a new interlocal agreement to provide equipment for Carson Middle School's culinary hospitality vocational training program.				
		Term of Contract:	10/09/2023 - 09/30/2024	Contract # 28222		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
76.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - WORKFORCE DEVELOPMENT	DEPARTMENT OF INDIGENT DEFENSE SERVICES	OTHER: WAGE ASSESSMENT - CAREER ENHANCEMENT PROGRAM	\$50,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide continuing education to practicing defense attorneys.				
		Term of Contract:	10/18/2023 - 06/30/2025	Contract # 28313		
77.	903	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - EQUAL RIGHTS COMMISSION	EPATHUSA, INC.	FEDERAL	\$41,160	
	Contract Description:	This is the second amendment to the original contract which provides a case management system to streamline complaints processing. This amendment increases the maximum amount from \$489,512 to \$530,702 due to the increased need for these services.				
		Term of Contract:	11/15/2022 - 10/31/2025	Contract # 26845		
78.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - ADMINISTRATION	HEIDI SAUCEDO	OTHER: COST ALLOCATION 60% FEDERAL 40%	\$23,000	
	Contract Description:	This is the first amendment to the original contract which provides video production, video library maintenance, and social media services. This amendment increases the maximum amount from \$39,600 to \$62,600 due to the increased need for these services.				
		Term of Contract:	03/02/2023 - 03/01/2024	Contract # 27002		
79.	950	PUBLIC EMPLOYEES' BENEFITS PROGRAM	ADT COMMERCIAL, LLC	OTHER: INSURANCE PREMIUMS	\$14,680	
	Contract Description:	This is a new contract to provide ongoing security video storage.				
		Term of Contract:	10/01/2023 - 09/30/2027	Contract # 28135		
80.	B009	LICENSING BOARDS AND COMMISSIONS - FUNERAL AND CEMETERY SERVICES	CONNIE CHRISTIANSEN	FEE: LICENSURE	\$11,000	Professional Service
	Contract Description:	This is a new contract to provide financial auditing services.				
		Term of Contract:	09/19/2023 - 06/30/2024	Contract # 27987		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28043**

Agency Name: SECRETARY OF STATE'S OFFICE	Legal Entity Name: THE ELECTIONS GROUP, LLC
Agency Code: 040	Contractor Name: THE ELECTIONS GROUP, LLC
Appropriation Unit: 1051-31	Address: 1333 BURR RIDGE PKWY STE 200
Is budget authority available?: Yes	City/State/Zip: BURR RIDGE, IL 60527
If "No" please explain: Not Applicable	Contact/Phone: 312-970-0093
	Vendor No.:
	NV Business ID: NV20232811804
To what State Fiscal Year(s) will the contract be charged? 2024	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/23/2023**

Anticipated BOE meeting date 10/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **251 days**

4. Type of contract: **Contract**

Contract description: **VREMS Policy Manual**

5. Purpose of contract:

This is a new contract to provide support to enhance the implementation of the centralized voter registration system with uniform policies that each county will follow when conducting voter registration and election management procedures.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,000.00**

Other basis for payment: As invoiced by the Contractor and approved by the State in accordance with payment and deliverable schedule. Payment for Phase 1 will be made upon the successful completion of 40 hours and recommendations for policy research and development. Payment for Phase 2 will be made upon the successful completion of 260 hours and development of draft regulations or a policy manual which has been submitted to the Secretary of State.

II. JUSTIFICATION

7. What conditions require that this work be done?

Research and recommend policies related to a top-down voter registration system for the Secretary of State's office in support of AB422 and related laws. These requirements are not optional and must be met in order to meet the requirements of the project.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Tasking current employees of the SOS Elections Division deemed unacceptable due to the lack of available personnel who are not already working on critical tasks related to the 2024 election cycle. Tasking other SOS personnel in other divisions or other agencies deemed unacceptable due to the lack of awareness of elections processes and requirements.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 230706

Approval Date: 07/24/2023

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

GRIFFITTS, ASHLEY, ASO1 Ph: 775-684-5738

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbowma1	08/30/2023 08:49:59 AM
Division Approval	dbowma1	08/30/2023 08:50:02 AM
Department Approval	dbowma1	08/30/2023 08:50:09 AM
Contract Manager Approval	jmckeeha	10/12/2023 13:53:02 PM
Budget Analyst Approval	dlenzner	10/23/2023 17:54:34 PM



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	2307060

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:	Secretary of State	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	Ashley Griffiths – ASO1	775-684-5738	agriffitts@sos.nv.gov
	Mark Wlaschin – Deputy Secretary for Elections	775-684-5720	mwaschin@sos.nv.gov

1b	Vendor Information:	
	Vendor Name:	The Elections Group LLC.
	Contact Name:	Noah Praetz
	Complete Address: City, State, and Zip Code	1333 Burr Ridge Pkwy, Ste. 200 Burr Ridge, IL 60527
	Telephone Number:	(312) 970-0093
	Email Address:	noah@electionsgroup.com

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	X
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	X	No:
	If 'No' Enter Amendment Number:	#		
	Enter CETS Number:	#		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:	X	No:
	Contract:	Start Date:	08/14/2023	End Date: 03/01/2024

1f	Funding:	
	State Appropriated:	
	Federal Funds:	
	Grant Funds:	HAVA BA 1051
Other (Explain):		

Rec'd 07/18/23 // auto ✓

Purchasing Use Only:	
Approval #:	230706 @

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$45,000

2	Provide a description of work/services to be performed or services with goods to be purchased:
	<i>Research and recommend policies related to a top-down voter registration system for the Secretary of State's office in support of AB422 and related laws.</i>

3	What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?
	<i>The agency needs an organization with specialized staff possessing a unique skillset including extensive knowledge and understanding of the nuance of state and federal election laws and implementation at the state and county level. No other vendor possesses staff members who were state and county election officials, or who have experience working with Nevada's county election offices. These requirements are not optional and must be met in order to meet the requirements of the project. An inexperienced organization that lacks detailed knowledge of elections procedures or law, or that lacks experience working at the county or state level, would be unable to produce a product of the quality or detail needed for this project to achieve success.</i>

4	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
	<i>The larger project that this effort will support is the implementation of AB422 (2021) and the transition to a top-down voter registration and election management solution (VREMS). That solution system must be in-place for the June 2024 election and must launch on March 1, 2024, to account for setup and preparation for early voting. The procedures that would be developed during this project identified in this sole-source request will facilitate that implementation.</i>
	<i>It is paramount that the project obtains the necessary expertise to support its goals and to do that it requires clear concise timely responses from its supporting vendors. Specifically, there is a requirement for those who already understand the landscape and work required and can perform hyper-focused research and turn around precisely fitted deliverables in a just in time fashion under incredibly tight timelines.</i>
	<i>These procedures will align seventeen counties to one standard. The standard must be clear, concise, and written from the perspective of person(s) with deep elections experience, legal experience, and knowledge of the workings of these counties (including their individual constraints).</i>
	<i>The execution of the procedures needs to be feasible within the software that has been procured which requires customization and configuration. The analysis needs to be spot on or it requires rework and additional time and funding. This will require a vendor who can parse out requirements that are related to the presidential preference primary election, the primary election, and general election while understanding and interpreting laws including those that were passed during the 2023 Nevada Legislative session.</i>

	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
		X	
5	a. <i>If yes</i> , what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.		
	<i>Other options were considered, but none have the experience, staff, or available resources to meet the requirements of this project. These other options include the following:</i>		
	<ul style="list-style-type: none">• <i>Tasking current employees of the SOS Elections Division – Deemed unacceptable due to the lack of available personnel who are not already working on critical tasks related to the 2024 election cycle.</i>• <i>Tasking other SOS personnel in other divisions – Deemed unacceptable due to the lack of awareness of elections processes and requirements.</i>• <i>Requesting support from county elections officials – Deemed unacceptable due to their lack of additional capacity to meet this requirement. Additionally many counties have had a significant turnover in their elections staff resulting in a lack of experience in elections processes that is required for this project.</i>• <i>Conducting the normal RFP process – Deemed unacceptable due to the lack of elections consulting organizations in the election space. There are no others that have the required understanding of Nevada’s processes, technology, or understanding of Title 24 of NRS that is required for this project.</i>		
	b. <i>If not</i> , why were alternatives not evaluated?		

Purchasing Use Only:	
Approval #:	230706②

	Has the agency purchased these services/services with goods in the past? Check One:				Yes	No
	<i>NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u></i>					X
6	a. <i>If yes, starting with the most <u>recent contract</u> and working backward, for the <u>entire relationship with this vendor, or any other vendor</u> for these services/services with goods, the following information must be provided along with the <u>CETS contract number(s)</u> associated with each:</i>					
	<i>Term</i>		<i>Value</i>	<i>Short Description</i>	<i>Provide Type of Procurement RFP#, RFQ#, Waiver #</i>	<i>CETS #</i>
	<i>Start Date</i>	<i>End Date</i>				
			\$			
			\$			
			\$			
			\$			
		\$				

7	What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?					
	<i>If this waiver request is denied the office of the Secretary of State will be unable to develop the appropriate policies and procedures in time to meet the requirements of the VREMS project. This will increase the odds of confusion and potentially reduce the chances of a successful implementation of a top-down voter registration system and election management systems prior to the June 2024 election.</i>					

8	What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?					
	<i>There are very limited number of elections consultation organizations across the United States. Over the last 3 1/2 years the office of the Secretary of State has looked for similar organizations as The Elections Group in order to increase the level of outside assistance for a number of projects period until the creation of the elections group there were no alternatives that had Nevada-specific state and county experience.</i>					

	Will this purchase obligate the State to this vendor for future purchases? Check One:				Yes	No
	<i>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</i>					X
9	a. <i>If yes, please provide details regarding future obligations or needs.</i>					

<i>Purchasing Use Only:</i>	
Approval #:	230706@

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Mark Wlaschin

Digitally signed by Mark Wlaschin
Date: 2023.07.13 15:28:40 -07'00'

Signature of Agency Representative Initiating Request

Mark Wlaschin

07/13/23

Print Name of Agency Representative Initiating Request

Date

Debbie Bowman

Digitally signed by Debbie Bowman
Date: 2023.07.13 15:47:07 -07'00'

Signature of Agency Head Authorizing Request

Debbie Bowman

07/13/23

Print Name of Agency Head Authorizing Request

Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.

Approved by:



Administrator, Purchasing Division or Designee

7/14/23

Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26890** Amendment Number: **3**

Agency Name: **ADMIN - DIVISION OF HUMAN RESOURCE MANAGEMENT** Legal Entity Name: **THE SIMMONS GROUP**

Agency Code: **070** Contractor Name: **THE SIMMONS GROUP**

Appropriation Unit: **1363-04** Address: **6841 S EASTERN AVE STE 103**

Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89119**

If "No" please explain: **Not Applicable** Contact/Phone: **Ann Simmons-Nicholson 702/492-5310**

Vendor No.: **T32009595**

NV Business ID: **NV20011005785**

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Personnel Assessment

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/11/2022**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2023**

Contract term: **1 year and 81 days**

4. Type of contract: **Contract**

Contract description: **Investigation Serv.**

5. Purpose of contract:

This is the third amendment to the original contract which provides human resources investigative services. This amendment increases the maximum amount from \$50,000 to \$95,000, due to staff shortages and high-profile Title VII complaints.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$10,000.00	\$10,000.00	\$10,000.00	Yes - Info
a. Amendment 1:	\$10,000.00	\$10,000.00	\$20,000.00	Yes - Info
b. Amendment 2:	\$30,000.00	\$30,000.00	\$50,000.00	Yes - Info
2. Amount of current amendment (#3):	\$45,000.00	\$45,000.00	\$95,000.00	Yes - Info
3. New maximum contract amount:	\$95,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Title IV Complaint Investigation

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Staff workload and timing necessary to complete the investigation

- 9. Were quotes or proposals solicited? Yes
- Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: 10/06/2022 Anticipated re-bid date: 12/11/2022

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, this contractor has performed work for DHRM from FY21 through FY22. Performance has been satisfactory.

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:

- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mlynn	08/10/2023 17:07:02 PM
Division Approval	jkidd	08/11/2023 08:50:47 AM
Department Approval	ssands	08/11/2023 08:54:32 AM
Contract Manager Approval	ssands	09/19/2023 07:34:38 AM
Budget Analyst Approval	stille	09/19/2023 09:06:47 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26472** Amendment Number: **1**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **FORCE INDUSTRIAL MECHANICAL, LLC**

Agency Code: **082** Contractor Name: **FORCE INDUSTRIAL MECHANICAL, LLC**

Appropriation Unit: **1349-12** Address: **5 Catus Garden Drive**

Is budget authority available?: **Yes** City/State/Zip: **HENDERSON, NV 89014**

If "No" please explain: **Not Applicable** Contact/Phone: **Richard Litke 702-540-4528**

Vendor No.: **T32008023**

NV Business ID: **NV20181027763**

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rent Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/21/2022**

Anticipated BOE meeting date: **11/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **07/31/2026**

Contract term: **4 years and 11 days**

4. Type of contract: **Contract**

Contract description: **HVAC Repair and Main**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing heating, ventilation, and air conditioning repair and maintenance services for state-owned buildings in southern Nevada. This amendment increases the maximum amount from \$39,365 to \$89,365 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$39,365.00	\$39,365.00	\$39,365.00	Yes - Info
2. Amount of current amendment (#1):	\$50,000.00	\$50,000.00	\$89,365.00	Yes - Info
3. New maximum contract amount:	\$89,365.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Buildings and Grounds Section is concerned with the safety, health and working conditions of all State employees. It's maintenance duties include heating, ventilating and air conditioning.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds lacks the personnel to perform this task.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor is one of several and per SAM 0338, this vendor will provide quotes on specified projects.

d. Last bid date: 04/15/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Previous Contract with Buildings and Grounds: 03/12/2019 - 01/31/2023, work is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	08/28/2023 11:59:17 AM
Division Approval	jkidd	09/06/2023 11:54:45 AM
Department Approval	ssands	09/13/2023 10:27:09 AM
Contract Manager Approval	ssands	09/13/2023 10:28:13 AM
Budget Analyst Approval	klay0	09/20/2023 09:37:02 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27256** Amendment Number: **1**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **ARC GENERATOR SERVICE, LLC**

Agency Code: **082** Contractor Name: **ARC GENERATOR SERVICE, LLC**

Appropriation Unit: **1349-12** Address: **10 MIRANDA CT.**

Is budget authority available?: **Yes** City/State/Zip: **SPARKS, NV 89441**

If "No" please explain: **Not Applicable** Contact/Phone: **Stephen Arcouette 775-376-3736**

Vendor No.: **T32013697**

NV Business ID: **NV20222531950**

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % BUILDINGS AND GROUNDS RENT INCOME

Agency Reference #: **RFP # 08DOA-S2231 JS**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/11/2023**

Anticipated BOE meeting date **11/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **04/10/2027**

Contract term: **4 years**

4. Type of contract: **Contract**
Contract description: **Generator Maintenanc**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing power generator maintenance and testing services for state-owned buildings in northern Nevada. This amendment increases the maximum amount from \$478,810 to \$494,810 due to the addition of one building at 3850 Arrowhead Drive.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$478,810.00	\$478,810.00	\$478,810.00	Yes - Action
2. Amount of current amendment (#1):	\$16,000.00	\$16,000.00	\$16,000.00	Yes - Info
3. New maximum contract amount:	\$494,810.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department needs these services to make sure the generators are functioning properly if needed.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise, time, equipment to perform this work.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #30DOE-S2231, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 01/27/2023 Anticipated re-bid date: 10/27/2027

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
 Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
 Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
 Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	08/02/2023 15:44:54 PM
Division Approval	jkidd	08/07/2023 16:41:05 PM
Department Approval	ssands	08/16/2023 13:53:03 PM
Contract Manager Approval	vhnarr	10/10/2023 15:30:43 PM
Budget Analyst Approval	klay0	10/20/2023 12:00:19 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28215**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: Delfino Maintenance & Landscaping, Inc.
Agency Code: 082	Contractor Name: Delfino Maintenance & Landscaping, Inc.
Appropriation Unit: 1349-12	Address: 1708 Ludwig Dr.
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89106
If "No" please explain: Not Applicable	Contact/Phone: Delfino Sampetro Hernandez 725-251-7671
	Vendor No.: T32012152
	NV Business ID: NV20232718730

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rent Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/01/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2025**

Contract term: **1 year and 181 days**

4. Type of contract: **Contract**

Contract description: **Lawn Maintenance**

5. Purpose of contract:

This is a new contract to provide ongoing landscaping services for the McCarran Center in Las Vegas: Washoe Building, 7160 Bermuda Road; Mineral Building, 500 E. Warm Springs Road; Eureka Building, 7251 Amigo Street; and Nevada Building, 1 Harrahs Court.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$97,200.00**

Payment for services will be made at the rate of \$5,400.00 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 331.070, 331.080 B&G may expend appropriate money for the care, maintenance, and preservation of buildings, grounds and their appurtenances.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

B&G does not have the manpower necessary to provide this service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Brightview
Par 3 Landscape
Delfino Maintenance

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of several vendors of the same services and Per SAM 0338.0, each contractor will be contacted to submit bids on projects.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor is currently under contract for a different project with requesting agency, agency is satisfied with vendor's performance.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Ryan Reigle , Facility Supervisor III Ph: 702-486-4305

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	09/18/2023 16:10:13 PM
Division Approval	jkidd	09/19/2023 13:16:35 PM
Department Approval	ssands	09/25/2023 10:02:08 AM
Contract Manager Approval	vhnarr	10/11/2023 10:12:23 AM
Budget Analyst Approval	klay0	10/20/2023 13:47:22 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25836** Amendment Number: **1**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **ENTERPRISE JANITORIAL SERVICE**

Agency Code: **082** Contractor Name: **ENTERPRISE JANITORIAL SERVICE**

Appropriation Unit: **1349-12** Address: **PO BOX 19913**

Is budget authority available?: **Yes** City/State/Zip: **Reno, NV 89511**

If "No" please explain: **Not Applicable** Contact/Phone: **775-691-2939**

Vendor No.: **T32003728A**

NV Business ID: **NV20141642364**

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings & Grounds Rent Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/10/2022**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **03/17/2026**

Termination Date:

Contract term: **3 years and 312 days**

4. Type of contract: **Contract**

Contract description: **Emergency Janitorial**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing emergency janitorial services for various state-owned buildings in northern Nevada. This amendment increases the maximum amount from \$40,000 to \$90,000 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$40,000.00	\$40,000.00	\$40,000.00	Yes - Info
2. Amount of current amendment (#1):	\$50,000.00	\$50,000.00	\$90,000.00	Yes - Info
3. New maximum contract amount:	\$90,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Buildings and Grounds does not have the manpower or equipment needed if an emergency situation arises, (ie) sanitizing, buildings without janitorial contracts, contract termination.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the manpower to handle the additional workload

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of several vendors of the same services and Per SAM 0338.0, each contractor will be contacted to submit bids on projects.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
 Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
 Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
 Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	08/28/2023 11:40:00 AM
Division Approval	jkidd	08/30/2023 08:27:40 AM
Department Approval	ssands	09/06/2023 08:20:55 AM
Contract Manager Approval	vhnarr	09/20/2023 10:02:02 AM
Budget Analyst Approval	klay0	09/28/2023 14:45:45 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 26635	Amendment Number: 1
Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: MCNEIL'S CLEANING SERVICE, INC.
Agency Code: 082	Contractor Name: MCNEIL'S CLEANING SERVICE, INC.
Appropriation Unit: 1349-12	Address: PO BOX 40916
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89504-4916
If "No" please explain: Not Applicable	Contact/Phone: Charles McNeil 775/359-4422
	Vendor No.: T81015272
	NV Business ID: NV20061269584

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % BUILDINGS AND GROUNDS RENT INCOME

Agency Reference #: **08DOA-S2082 JS**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2022**
 Anticipated BOE meeting date **11/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2026**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing janitorial services for Nevada Early Intervention Services facility at the Reno location. This amendment increases the maximum amount from \$159,790 to \$185,150 due to the addition of quarterly carpet cleanings for the Head Start program.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$159,790.00	\$159,790.00	\$159,790.00	Yes - Action
2. Amount of current amendment (#1):	\$25,360.00	\$25,360.00	\$25,360.00	Yes - Info
3. New maximum contract amount:	\$185,150.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Janitorial services are needed to provide a sanitary, and healthy environment as well as maintain the integrity of properties and the occupants that inhabit these facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds do not have the manpower needed to maintain the integrity of additional properties.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

08DOA-S2082 best price for the job

d. Last bid date: 06/20/2022 Anticipated re-bid date: 06/20/2026

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

yes, various state agencies since 1999.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	09/27/2023 16:09:34 PM
Division Approval	jkidd	09/27/2023 16:12:38 PM
Department Approval	ssands	10/09/2023 09:08:17 AM
Contract Manager Approval	vhnarr	10/09/2023 09:11:37 AM
Budget Analyst Approval	klay0	10/18/2023 15:35:30 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28228**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: PENTAGON PLUMBING, INC.
Agency Code: 082	Contractor Name: PENTAGON PLUMBING, INC.
Appropriation Unit: 1349-12	Address: 5125 W. OQUENDO RD., STE. 5
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89118-2837
If "No" please explain: Not Applicable	Contact/Phone: 702/876-5969
	Vendor No.: T29005002
	NV Business ID: NV20041518233

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rent Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/18/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/15/2024**

Contract term: **149 days**

4. Type of contract: **Contract**

Contract description: **Replace Water Booste**

5. Purpose of contract:

This is a new contract to provide the replacement of two pumps and one motor on the domestic water booster pump at the Campos Building.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,763.84**

II. JUSTIFICATION

7. What conditions require that this work be done?

Replace two Grundfos CRE15-2 pumps and one motor on domestic water booster pump at Campos facility. Currently one pump is off line due to motor bearing going out and both pumps are at the end of their life.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds do not have the manpower and expertise to complete this service

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Fast Service Plumbing
Pentagon Plumbing
Rakeman Plumbing

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

the best price

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	09/25/2023 16:36:28 PM
Division Approval	jkidd	09/27/2023 15:57:24 PM
Department Approval	ssands	09/28/2023 14:00:49 PM
Contract Manager Approval	ssands	09/28/2023 14:00:53 PM
Budget Analyst Approval	klay0	10/18/2023 15:22:55 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28095**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: UNITED LAWN & LANDSCAPING DBA
Agency Code: 082	Contractor Name: UNITED LAWN & LANDSCAPING DBA
Appropriation Unit: 1349-12	Address: UNITED TREE SPECIALISTS CO. PO BOX 3389
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89702-3389
If "No" please explain: Not Applicable	Contact/Phone: 775/233-5504
	Vendor No.: T32014625
	NV Business ID: NV20181089744

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rent Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/05/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/03/2027**

Contract term: **3 years and 364 days**

4. Type of contract: **Contract**

Contract description: **Snow Removal**

5. Purpose of contract:

This is a new contract to provide snow removal and ice melt services for 3850 Arrowhead Drive, Carson City.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$80,000.00**

Payment for services will be made at the rate of \$1,620.00 per Push

Other basis for payment: FY24 \$20,000; FY25 \$20,000; FY26 \$20,000; FY27 \$20,000

II. JUSTIFICATION

7. What conditions require that this work be done?

Health & safety. State properties must be free of snow and Ice hazards.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the equipment or the manpower to complete this service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Atlas Facilities
Cutting Edge
United Lawn & Landscaping**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor who responded to quote request

d. Last bid date: 07/19/2023 Anticipated re-bid date: 07/19/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	09/21/2023 09:57:10 AM
Division Approval	jkidd	09/22/2023 15:09:35 PM
Department Approval	ssands	09/27/2023 07:56:25 AM
Contract Manager Approval	vhnava	10/03/2023 16:21:49 PM
Budget Analyst Approval	klay0	10/05/2023 11:26:37 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27932**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: IXOM Watercare, Inc.
Agency Code: 082	Contractor Name: IXOM Watercare, Inc.
Appropriation Unit: 1366-04	Address: 3225 Hwy 22
Is budget authority available?: Yes	City/State/Zip: Dickinson, ND 58601
If "No" please explain: Not Applicable	Contact/Phone: Britani Bourland 866-437-8076
	Vendor No.: T29047296
	NV Business ID: NV20201696365

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Raw Water Sales

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/19/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/06/2026**

Contract term: **2 years and 291 days**

4. Type of contract: **Contract**

Contract description: **Watercare**

5. Purpose of contract:

This is a new contract to provide maintenance warranty service on the high-flow, long distance circulation equipment that helps to reduce water stagnation and the harmful growth of algal biomasses.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$51,500.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Equipment is a proprietary to IXOM Watercare and due to the knowledge of the product, it is in the best interest of the state to utilize the manufacturer to maintain and service the equipment, SolarBee lake circulator. No other vendor service SolarBee products.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

IXOM Watercare is the only company to maintain this equipment.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

IXOM is the exclusive manufacturer of this equipment and the sole licensee of this technology.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:
Blake Gudmundson, Water System Manager Ph: 775-687-1022

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	07/14/2023 09:49:58 AM
Division Approval	jkidd	07/18/2023 13:08:20 PM
Department Approval	ssands	09/06/2023 07:40:51 AM
Contract Manager Approval	vnavarr	09/06/2023 07:44:20 AM
Budget Analyst Approval	klay0	09/19/2023 11:13:28 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24703** Amendment Number: **1**
 Legal Entity Name: **KNIT**
 Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Contractor Name: **KNIT**
 Agency Code: **082** Address: **7250 PEAK DR., STE. 216**
 Appropriation Unit: **1535-53** City/State/Zip: **LAS VEGAS, NV 89128-9029**
 Is budget authority available?: **Yes** Contact/Phone: **702-335-2950**
 If "No" please explain: **Not Applicable** Vendor No.: **T29033716**
 NV Business ID: **NV19851015692**
 To what State Fiscal Year(s) will the contract be charged? **2022-2025**
 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 114235

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/14/2021**
 Anticipated BOE meeting date 11/2023
 Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**
 Contract term: **3 years and 290 days**

4. Type of contract: **Contract**
 Contract description: **Arch / Eng**

5. Purpose of contract:
This is the first amendment to the original contract which provides professional architectural/engineering services for the Rawson-Neal Psychiatric Hospital - Security Upgrades CIP Project: CIP Project No. 21-M02-03; Contract No. 114235. This amendment increases the maximum amount from \$105,500 to \$144,750 due to additional design documents, bidding, and construction administration services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$105,500.00	\$105,500.00	\$105,500.00	Yes - Action
2. Amount of current amendment (#1):	\$39,250.00	\$39,250.00	\$39,250.00	Yes - Info
3. New maximum contract amount:	\$144,750.00			

II. JUSTIFICATION

7. What conditions require that this work be done?
Leg approved CIP projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Architectural / Engineering services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	09/29/2023 11:01:14 AM
Division Approval	nmann	09/29/2023 11:01:23 AM
Department Approval	nmann	09/29/2023 11:01:32 AM
Contract Manager Approval	lwildes	09/29/2023 14:52:05 PM
Budget Analyst Approval	klay0	10/06/2023 11:25:46 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28096**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: AFFINITI STUDIOS, LLC
Agency Code: 082	Contractor Name: AFFINITI STUDIOS, LLC
Appropriation Unit: 1550-41	Address: 1027 S. RAINBOW BLVD., STE. 288
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS , NV 89145
If "No" please explain: Not Applicable	Contact/Phone: 702-338-2612
	Vendor No.: T29047371
	NV Business ID: NV20171098536

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115627

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/19/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 285 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Southern Desert Correctional Center - Electrical Service Upgrade CIP Project to include design development, construction documents, bidding, and construction administration services for the redesign and construction to remove the backup generator, electrical service and meter, and to place Housing Units 11 and 12 on the loop power system: CIP Project No. 23-M29; SPWD Contract No. 115627.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$95,000.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Project

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLP

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Jon Foster, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	09/08/2023 14:53:30 PM
Division Approval	nmann	09/08/2023 14:53:33 PM
Department Approval	nmann	09/08/2023 14:53:36 PM
Contract Manager Approval	lwildes	09/11/2023 08:52:31 AM
Budget Analyst Approval	klay0	09/19/2023 12:00:53 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28186**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: DG KOCH ASSOCIATES, LLC
Agency Code: 082	Contractor Name: DG KOCH ASSOCIATES, LLC
Appropriation Unit: 1550-45	Address: 2920 S. JONES BLVD., STE. 100
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89146-5394
If "No" please explain: Not Applicable	Contact/Phone: 702-221-5160
	Vendor No.: T29026336
	NV Business ID: NV20061487757

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115821

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/06/2023**
Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 268 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the High Desert State Prison - Water Controls Replacement CIP Project to include design services, construction documents, bidding, and construction administration services for the design and construction of the addition of domestic water metering controls to inmate Housing Units 1 through 12: CIP Project No. 23-M40; SPWD Contract No. 115821.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$95,000.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Project

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Garett Elmer, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	09/29/2023 10:41:37 AM
Division Approval	nmann	09/29/2023 10:41:41 AM
Department Approval	nmann	09/29/2023 10:41:43 AM
Contract Manager Approval	lwildes	09/29/2023 14:53:11 PM
Budget Analyst Approval	klay0	10/06/2023 13:39:29 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28193**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: AINSWORTH ASSOCIATES MECHANICAL ENGINEERS
Agency Code: 082	Contractor Name: AINSWORTH ASSOCIATES MECHANICAL ENGINEERS
Appropriation Unit: 1577-73	Address: 1420 HOLCOMB AVE., STE. 201
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89502-8003
If "No" please explain: Not Applicable	Contact/Phone: 775-329-9100
	Vendor No.: T27012245A
	NV Business ID: NV20201704362

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115832

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/10/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 264 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Combined Support Maintenance Shop - HVAC System Renovation CIP Project to include architectural design, structural, electrical and mechanical engineering services for the design, construction, and replacement of rooftop units, heaters/ventilators, and makeup air units: CIP Project No. 23-M18; SPWD Contract No. 115832.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$42,000.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Brian Bassi, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	09/29/2023 14:57:13 PM
Division Approval	nmann	09/29/2023 14:57:15 PM
Department Approval	nmann	09/29/2023 14:57:18 PM
Contract Manager Approval	lwildes	10/02/2023 08:24:36 AM
Budget Analyst Approval	klay0	10/10/2023 14:24:45 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 24739	Amendment Number: 3	
Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC.	Contractor Name: HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC.
Agency Code: 082	Address: 5485 RENO CORPORATE DR., STE. 100	
Appropriation Unit: 1577-46	City/State/Zip: RENO, NV 89511-2262	
Is budget authority available?: Yes	Contact/Phone: 775-332-6640	
If "No" please explain: Not Applicable	Vendor No.: T80984709	
	NV Business ID: NV19941047730	

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	43.40 %	X Bonds	56.60 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 114249

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/14/2021**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **3 years and 290 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is the third amendment to the original contract which provides professional architectural/engineering services for the Nevada Army National Guard Harry Reid Training Center - Washoe Training Center Building Addition CIP Project: CIP Project No. 21-C03; SPWD Contract No. 114249. This amendment increases the maximum amount from \$4,122,940 to \$4,145,340 due to additional structural observation services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	
1. The max amount of the original contract:	\$4,019,740.00	\$4,019,740.00	\$4,019,740.00	Yes - Action
a. Amendment 1:	\$44,200.00	\$44,200.00	\$44,200.00	Yes - Info
b. Amendment 2:	\$59,000.00	\$59,000.00	\$103,200.00	Yes - Action
2. Amount of current amendment (#3):	\$22,400.00	\$22,400.00	\$22,400.00	Yes - Info
3. New maximum contract amount:	\$4,145,340.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	09/29/2023 14:10:20 PM
Division Approval	nmann	09/29/2023 14:10:33 PM
Department Approval	nmann	09/29/2023 14:10:47 PM
Contract Manager Approval	lwildes	09/29/2023 14:50:29 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28211**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION Agency Code: 082 Appropriation Unit: 1585-80 Is budget authority available?: Yes If "No" please explain: Not Applicable	Legal Entity Name: RESOURCE CONCEPTS, INC. Contractor Name: RESOURCE CONCEPTS, INC. Address: 340 N. MINNESOTA ST. City/State/Zip: CARSON CITY, NV 89703-4152 Contact/Phone: 775-883-1600 Vendor No.: T12785100 NV Business ID: NV19781005208
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To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115846

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/10/2023**
 Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**
 Contract term: **3 years and 264 days**

4. Type of contract: **Contract**
 Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Carson City - Pavement Maintenance and Site Improvements CIP Project to include design development, construction drawings, bid documents, and construction administration services to provide maintenance to AC pavements, replace broken curbing, and improve ADA accessibility for parking and sidewalk access in the parking lot at the Blasdel Building, to perform preventative maintenance in the parking lot at the EICON Building, to crack seal, patch, and micro surface the asphalt roadways within the Capitol Complex, and to crack seal, patch, slurry, and re-stripe the parking lot at the Enterprise Information Technology Services Data Center: CIP Project No. 23-S05(CC); SPWD Contract No. 115846.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$97,000.00**
 Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Marcus McEntee, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	09/29/2023 16:23:08 PM
Division Approval	nmann	09/29/2023 16:23:11 PM
Department Approval	nmann	09/29/2023 16:23:13 PM
Contract Manager Approval	lwildes	10/02/2023 08:23:52 AM
Budget Analyst Approval	klay0	10/10/2023 08:11:10 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23528	Amendment Number: 2
Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: ETCHEMENDY ENGINEERING, INC. DBA EEI
Agency Code: 082	Contractor Name: ETCHEMENDY ENGINEERING, INC. DBA EEI
Appropriation Unit: 1590-26	Address: 10597 DOUBLE R BLVD.
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89521-8937
If "No" please explain: Not Applicable	Contact/Phone: 775-853-1131
	Vendor No.: T27040132
	NV Business ID: NV20111683017

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 113488

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/13/2020**
Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **4 years and 261 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is the second amendment to the original contract which provides professional architectural/engineering services for the Capitol Building - Heating, Ventilation, and Air Conditioning System Renovations CIP Project: CIP Project No. 19-M59; SPWD Contract No. 113488. This amendment increases the maximum amount from \$123,000 to \$135,300 due to additional structural engineering services needed.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$123,000.00	\$123,000.00	\$123,000.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
2. Amount of current amendment (#2):	\$12,300.00	\$12,300.00	\$12,300.00	Yes - Info
3. New maximum contract amount:	\$135,300.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2019 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	09/18/2023 15:47:18 PM
Division Approval	nmann	09/18/2023 15:49:04 PM
Department Approval	nmann	09/18/2023 15:51:16 PM
Contract Manager Approval	lwildes	09/28/2023 14:41:15 PM
Budget Analyst Approval	klay0	09/28/2023 14:55:33 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28145**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: VERUS ASSOCIATES
Agency Code: 082	Contractor Name: VERUS ASSOCIATES
Appropriation Unit: 1591-52	Address: 525 E. GLENDALE AVE.
Is budget authority available?: Yes	City/State/Zip: SPARKS , NV 89431
If "No" please explain: Not Applicable	Contact/Phone: 775-870-1004
	Vendor No.: T29038999
	NV Business ID: NV20161620968

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **115778**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/28/2023**

Anticipated BOE meeting date **11/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 276 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Ely Industrial Shop - Security Upgrades CIP Project to include design development, construction documents, bidding, and construction administration services for the design and construction of security upgrades including security cameras at the existing office and the industrial shop and the addition of three strand barbed wire to the top of the existing perimeter chain link fence: CIP Project No. 23-M34; SPWD Contract No. 115778.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$72,328.00**

Other basis for payment: **Monthly progress payments based on services provided**

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Project

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Jon Foster, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	09/19/2023 14:49:23 PM
Division Approval	nmann	09/19/2023 14:49:25 PM
Department Approval	nmann	09/19/2023 14:49:27 PM
Contract Manager Approval	lwildes	09/19/2023 15:18:08 PM
Budget Analyst Approval	klay0	09/28/2023 11:56:00 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28121**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: BEAR LABEL, LLC dba BEAR LABEL CONSULTING ENGINEER
Agency Code: 082	Contractor Name: BEAR LABEL, LLC dba BEAR LABEL CONSULTING ENGINEER
Appropriation Unit: 1593-28	Address: 133 E. WARM SPRINGS RD. # 102
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89119
If "No" please explain: Not Applicable	Contact/Phone: 702-745-2327
	Vendor No.: T32011918
	NV Business ID: NV20171554741

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
X Highway Funds	100.00 %	Other funding	0.00 %
Agency Reference #:	115647		

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/27/2023**
Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**
Contract term: **3 years and 277 days**

4. Type of contract: **Contract**
Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Department of Motor Vehicles, Flamingo - Warehouse Air Conditioning Upgrade CIP Project to include mechanical, plumbing, electrical, structural, and architectural services for the replacement of warehouse evaporative cooling units with rooftop air conditioning equipment: CIP Project No. 23-M07; SPWD Contract No. 115647.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$55,850.00**
Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Garret Elmer, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	09/18/2023 14:05:03 PM
Division Approval	nmann	09/18/2023 14:05:06 PM
Department Approval	nmann	09/18/2023 14:05:09 PM
Contract Manager Approval	lwildes	09/19/2023 07:17:08 AM
Budget Analyst Approval	klay0	09/27/2023 08:52:58 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28108**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: DG KOCH ASSOCIATES, LLC
Agency Code: 082	Contractor Name: DG KOCH ASSOCIATES, LLC
Appropriation Unit: 1593-31	Address: 2920 S. JONES BLVD., STE. 100
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89146-5394
If "No" please explain: Not Applicable	Contact/Phone: 702-221-5160
	Vendor No.: T29026336
	NV Business ID: NV20061487757

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115732

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/21/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 283 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Decatur Department of Motor Vehicles - Central Plant Replacement CIP Project to include schematic design, construction documents, plan checking, bidding, and construction administration services for the replacement of the existing chillers, boilers, cooling towers, plate and frame exchanger, pumps, piping, and related controls: CIP Project No. 23-M23; SPWD Contract No. 115732.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$70,000.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Garret Elmer, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	09/13/2023 17:01:38 PM
Division Approval	nmann	09/13/2023 17:01:45 PM
Department Approval	nmann	09/13/2023 17:01:47 PM
Contract Manager Approval	lwildes	09/14/2023 07:42:34 AM
Budget Analyst Approval	klay0	09/21/2023 09:05:35 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28100**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: HOUGHLAND PILS, INC. DBA HPA CONSULTING ENGINEERS
Agency Code: 082	Contractor Name: HOUGHLAND PILS, INC. DBA HPA CONSULTING ENGINEERS
Appropriation Unit: 1593-32	Address: 6280 S. VALLEY VIEW BLVD. #416
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89118-3892
If "No" please explain: Not Applicable	Contact/Phone: 702-685-0136
	Vendor No.: T29039677
	NV Business ID: NV20121298770

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115677

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/20/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 284 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Decatur DMV - Replace Door Access Controls and Security System CIP project to include design development, construction documents, plan checking, bidding, and construction administration services for the replacement of door access controls, panic buttons, and security system: CIP Project No. 23-M25; SPWD Contract No. 115677.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$54,800.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Jon Foster, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	09/13/2023 16:32:49 PM
Division Approval	nmann	09/13/2023 16:32:52 PM
Department Approval	nmann	09/13/2023 16:32:54 PM
Contract Manager Approval	lwildes	09/14/2023 07:43:46 AM
Budget Analyst Approval	klay0	09/20/2023 00:00:00 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28177**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: IMEG, CORP.
Agency Code: 082	Contractor Name: IMEG, CORP.
Appropriation Unit: 1594-37	Address: 4599 LONGLEY LANE
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89502
If "No" please explain: Not Applicable	Contact/Phone: 775-374-5687
	Vendor No.: T29044530
	NV Business ID: NV20232702085
To what State Fiscal Year(s) will the contract be charged? 2024-2027	
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
<input checked="" type="checkbox"/> General Funds 75.00 %	Fees 0.00 %
Federal Funds 0.00 %	<input checked="" type="checkbox"/> Bonds 25.00 %
Highway Funds 0.00 %	Other funding 0.00 %
Agency Reference #: 115825	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/10/2023**
Anticipated BOE meeting date **11/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**
Contract term: **3 years and 264 days**

4. Type of contract: **Contract**
Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Nevada Early Intervention Services - HVAC Systems Renovation CIP Project to include design services, bidding, and construction administration services for the design, construction, and replacement of boilers, fan coil units, condensing units, and associated temperature controls: CIP Project No. 23-M03-12; SPWD Contract No. 115825.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$98,600.00**
Other basis for payment: **Monthly progress payments based on services provided**

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Project

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Brian Bassi, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	09/28/2023 16:22:28 PM
Division Approval	nmann	09/28/2023 16:22:33 PM
Department Approval	nmann	09/28/2023 16:22:37 PM
Contract Manager Approval	lwildes	09/29/2023 14:54:06 PM
Budget Analyst Approval	klay0	10/10/2023 14:43:38 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28097**

Agency Name:	ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name:	HARRIS CONSULTING ENGINEERS, LLC
Agency Code:	082	Contractor Name:	HARRIS CONSULTING ENGINEERS, LLC
Appropriation Unit:	All Appropriations	Address:	680 PILOT RD., STE. A
Is budget authority available?:	No	City/State/Zip	LAS VEGAS, NV 89119-9015
If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 4771, expenditure category 07, Maintenance of Bldgs & Grounds and in category 11 ARPA P&I Payback.		Contact/Phone:	702-269-1575
		Vendor No.:	T27003439
		NV Business ID:	NV20011085889

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Agency Funded CIP

Agency Reference #: 115638

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/19/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **1 year and 285 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the DETR - Central Plant Replacement CIP Project to include construction documents and construction administration for the design and replacement of two water cooled chillers, two cooling towers, two boilers, one heat exchanger along with associated pumps and piping, as well as temperature controls: CIP Project No. 24-A001; SPWD Contract No. 115638.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$62,400.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

Agency submitted application - Department of Employment, Training & Rehabilitation

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Courtney Leitner, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	09/08/2023 15:23:04 PM
Division Approval	nmann	09/08/2023 15:23:06 PM
Department Approval	nmann	09/08/2023 15:23:09 PM
Contract Manager Approval	lwildes	09/11/2023 08:51:34 AM
Budget Analyst Approval	klay0	09/19/2023 11:39:25 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26243** Amendment Number: **2**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **KITTRELL GARLOCK & ASSOCIATES DBA KGA ARCHITECTURE**

Agency Code: **082** Contractor Name: **KITTRELL GARLOCK & ASSOCIATES DBA KGA ARCHITECTURE**

Appropriation Unit: **All Appropriations** Address: **9075 W. DIABLO DR., FL. 3**

Is budget authority available?: **No** City/State/Zip: **LAS VEGAS, NV 89148-7604**

Contact/Phone: **702-367-6900**

If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 3161, expenditure category 60, ARPA - Stein Renovations.

Vendor No.: **T80931708**
NV Business ID: **NV20201742190**

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Agency Funded CIP

Agency Reference #: **114766**

2. Contract start date:
a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/14/2022**

Anticipated BOE meeting date **11/2023**

Retroactive? **No**
If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2024**

Contract term: **2 years and 201 days**

4. Type of contract: **Contract**
Contract description: **Arch/Eng**

5. Purpose of contract:
This is the second amendment to the original contract which provides professional architectural/engineering services for the Stein Hospital - Interior Renovations CIP Project: CIP Project No. 22-A001; SPWD Contract No. 114766. This amendment decreases the maximum amount from \$255,437.00 to \$207,272.04 due to the project being canceled after bid review.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$237,677.00	\$237,677.00	\$237,677.00	Yes - Action
a. Amendment 1:	\$17,760.00	\$17,760.00	\$17,760.00	Yes - Info
2. Amount of current amendment (#2):	-\$48,164.96	-\$48,164.96	-\$30,404.96	Yes - Info
3. New maximum contract amount:	\$207,272.04			

II. JUSTIFICATION

7. What conditions require that this work be done?

Agency Submitted Application - Southern Nevada Adult Mental Health Services

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

nmann

06/23/2023 13:21:11 PM

Division Approval	nmann	06/23/2023 13:21:20 PM
Department Approval	nmann	09/15/2023 12:26:35 PM
Contract Manager Approval	lwildes	09/15/2023 12:37:31 PM
Budget Analyst Approval	klay0	09/21/2023 11:35:20 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27634**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: PAUL CAVIN ARCHITECT, LLC
Agency Code: 082	Contractor Name: PAUL CAVIN ARCHITECT, LLC
Appropriation Unit: All Appropriations	Address: 1575 DELUCCHI LN., STE. 120
Is budget authority available?: No	City/State/Zip: RENO, NV 89502-6581
If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 3650, expenditure category 10, Army Facilities.	Contact/Phone: 775-842-0261
	Vendor No.: T29033842
	NV Business ID: NV20131182382

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Agency Funded CIP

Agency Reference #: 115415

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/20/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 284 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Nevada Air National Guard Building #111 - Roofing Replacement CIP Project to include drawings, documents, cost estimates, bidding assistance, and construction administration services for the replacement of the existing built-up and ballast roofing with a new roofing membrane: CIP Project No. 23-A020; SPWD Contract No. 115415.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$27,000.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

Agency submitted application- Nevada Air National Guard (NVANG)

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
 Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
 Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
 Yes

19. Agency Field Contract Monitor:
 Andy Lutz, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	09/15/2023 10:14:17 AM
Division Approval	nmann	09/15/2023 10:14:19 AM
Department Approval	nmann	09/15/2023 10:14:21 AM
Contract Manager Approval	lwildes	09/20/2023 10:48:11 AM
Budget Analyst Approval	klay0	09/20/2023 10:57:08 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22533	Amendment Number: 1
Agency Name: DEPARTMENT OF TAXATION	Legal Entity Name: DIRAD TECHNOLOGIES, INC.
Agency Code: 130	Contractor Name: DIRAD TECHNOLOGIES, INC.
Appropriation Unit: 2361-04	Address: 9 Corporate Drive
Is budget authority available?: Yes	City/State/Zip: Clifton Park, NY 12065
If "No" please explain: Not Applicable	Contact/Phone: John Michne 518-438-6000
	Vendor No.: T32009070
	NV Business ID: NV20191625489

To what State Fiscal Year(s) will the contract be charged? **2020-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP # 13DAT-S773

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/10/2019**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/09/2023**

Contract term: **6 years and 1 day**

4. Type of contract: **Contract**

Contract description: **Call Center**

5. Purpose of contract:

This is the first amendment to the original contract which provides hosted call center services in order to address taxpayer service needs. This amendment extends the termination date from December 9, 2023 to December 9, 2025 and increases the maximum amount from \$325,537.00 to \$417,153.00 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$325,537.00	\$325,537.00	\$325,537.00	Yes - Action
2. Amount of current amendment (#1):	\$91,616.00	\$91,616.00	\$91,616.00	Yes - Info
3. New maximum contract amount: and/or the termination date of the original contract has changed to:	\$417,153.00 12/09/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

The 2009 Legislature funded the Taxation Call Center in recognition of the department's inability to satisfactorily address taxpayer service needs, particularly related to timely response to their calls and correspondence. The Call Center has enabled the department to successfully address these areas and meet taxpayer service needs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The department does not have the expertise or resources to develop and maintain the technology and software provided by a hosted call center provider. Other state agencies are unable to provide hosted call center services, including the ability to track call center statistics, generate a variety of reports, provide regular updates to the caller on his placement in the queue, provide agent/supervisor connectivity, provide automated caller distribution, and record calls and maintain copies for 90 days.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #13DAT-S773, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Taxation, service satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval	lhans4	10/12/2023 12:28:53 PM
Division Approval	jgrimmer	10/12/2023 13:34:58 PM
Department Approval	jgrimmer	10/12/2023 13:35:01 PM
Contract Manager Approval	lhans4	10/12/2023 13:37:36 PM
Budget Analyst Approval	vmilazz1	10/13/2023 16:52:27 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28167**

Agency Name: DEPARTMENT OF TAXATION	Legal Entity Name: VKDG Development, LLC
Agency Code: 130	Contractor Name: VKDG Development, LLC
Appropriation Unit: 2361-09	Address: DBA Carson City Storage 3649 Arrowhead Dr
Is budget authority available?: Yes	City/State/Zip: Carson City, NV 89706
If "No" please explain: Not Applicable	Contact/Phone: Kristen Sciarrotta 775-350-4399
	Vendor No.: T29046043
	NV Business ID: NV20161017052

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/16/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **1 year and 258 days**

4. Type of contract: **Rental Agreement**

Contract description: **Storage Units**

5. Purpose of contract:

This is a new contract to provide ongoing rental of storage units.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$13,860.00**

Payment for services will be made at the rate of \$629.85 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department is required to store seized tobacco product pending adjudication of the seizures and the subsequent scheduling of the products' destruction, due to the Department's mandated enforcement activities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

A suitable climate controlled storage location with adequate space to accommodate the continuing storage needs is necessary. Other State Agencies are not able to accommodate the space needed to store seized product.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Carson Tahoe Self Storage
VKDG Development LLC DBA Carson City Storage
Desert Storage Co

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the only one who had temperature controlled units available and was willing to contract with the State.

d. Last bid date: 08/02/2023 Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor contracted previously with the Department of Taxation and the quality of service has been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lhans4	09/08/2023 09:47:45 AM
Division Approval	jgrimmer	09/08/2023 10:23:02 AM
Department Approval	jgrimmer	09/08/2023 10:23:05 AM
Contract Manager Approval	lhans4	09/08/2023 10:33:20 AM
Budget Analyst Approval	vmilazz1	10/16/2023 09:31:01 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28351**

Agency Name: ADMIN - ENTERPRISE IT SERVICES	Legal Entity Name: EUREKA, COUNTY OF
Agency Code: 180	Contractor Name: EUREKA, COUNTY OF
Appropriation Unit: 1388-00	Address: EUREKA COUNTY TV DISTRICT
Is budget authority available?: Yes	PO BOX 163
If "No" please explain: Not Applicable	City/State/Zip: EUREKA, NV 89316
	Contact/Phone: 775/237-5091
	Vendor No.: T80975988P
	NV Business ID: N/A

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Revenue
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **Yes**

If "Yes", please explain

Vendor would not sign contract until rates were Legislatively approved. Upon approval, contract had to be routed to their Board of Commissioners for approval.

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **Rack Space Rental**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide rack space at Mary's Mountain in Eureka County.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$16,189.00**

Payment for services will be made at the rate of \$8,094.50 per Year

II. JUSTIFICATION

7. What conditions require that this work be done?

N/A

8. Explain why State employees in your agency or other State agencies are not able to do this work:

N/A

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbrya1	10/09/2023 15:29:26 PM
Division Approval	ccarey	10/09/2023 16:12:22 PM
Department Approval	ddodge	10/10/2023 11:27:13 AM
Contract Manager Approval	mespinoz	10/10/2023 15:19:42 PM
Budget Analyst Approval	mranki1	10/19/2023 11:57:13 AM



STATE OF NEVADA
OFFICE OF THE CHIEF INFORMATION OFFICER
WITHIN THE OFFICE OF THE GOVERNOR

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701

Phone: (775) 684-5800 | www.it.nv.gov | eitsadministration@admin.nv.gov | Fax: (775) 687-9097

MEMORANDUM

DATE: 16 August 2023

TO: Michael Rankin, Executive Branch Budget Officer
Governor's Finance Office

FROM: Timothy Galluzi, State Chief Information Officer TG
TG

SUBJECT: Request BOE retroactive approval for attached revenue agreement

RECEIVED

OCT 13 2023

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

The attached revenue agreement with Eureka County TV District has been submitted for approval to the Board of Examiners. As a result of the Office of the Chief Information Office (OCIO) rates not being published until July 13, 2023 and the approval of the OCIO working name, the second party to the agreement was not willing to sign the agreement.

This revenue agreement is a continuation of service to provide rack space at Mary's Mountain in Eureka County. As this is a revenue agreement, we are requesting the retroactive approval date to have contractual authority between the State and the Eureka County TV District to bill for the services and receive revenue for the State of Nevada.

If the agreement is not approved with an effective date of 01 July 2023, the Office of the Chief Information Officer within the Office of the Governor Network Transport Services budget account would not receive revenue for service provided and not collect sufficient funds this fiscal year for the expenses related to this service.

We respectfully request the Board of Examiners to retroactively approve this revenue agreement with a start date of 01 July 2023.

Signature: 
Timothy Galluzi (Aug 22, 2023 11:03 PDT)

Email: tim.galluzi@it.nv.gov

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 27709	Amendment Number: 1
Agency Name: ADMIN - ENTERPRISE IT SERVICES	Legal Entity Name: MimoWorks Internet, LLC
Agency Code: 180	Contractor Name: MimoWorks Internet, LLC
Appropriation Unit: 1388-00	Address: PO BOX 1025
Is budget authority available?: Yes	City/State/Zip: TONOPAH, NV 89049-1025
If "No" please explain: Not Applicable	Contact/Phone: 702/279-1275
	Vendor No.: T27043216
	NV Business ID: NV20181112430

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Revenue
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

 Anticipated BOE meeting date: 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **Rack Space Rental**

5. Purpose of contract:

This is the first amendment to the original revenue contract which provides ongoing rack space rental at Montezuma Peak in Esmeralda County. This amendment updates the agency name and increases the maximum amount from \$7,303.02 to \$16,189.00 due to adding one additional rack space and increased billing rates.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$7,303.02	\$7,303.02	\$7,303.02	No
2. Amount of current amendment (#1):	\$8,885.98	\$16,189.00	\$16,189.00	Yes - Info
3. New maximum contract amount:	\$16,189.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Revenue Contract

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Revenue Contract

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbrya1	10/13/2023 08:41:40 AM
Division Approval	ccarey	10/13/2023 09:40:04 AM
Department Approval	ddodge	10/13/2023 11:22:27 AM
Contract Manager Approval	mespinoz	10/13/2023 11:23:46 AM
Budget Analyst Approval	mranki1	10/19/2023 13:29:04 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27013** Amendment Number: **1**

Agency Name: **ADMIN - ENTERPRISE IT SERVICES** Legal Entity Name: **University of Nevada, Reno Nevada Seismological Laboratory**

Agency Code: **180** Contractor Name: **University of Nevada, Reno Nevada Seismological Laboratory**

Appropriation Unit: **1388-00** Address: **1664 N. Virginia, Mail Stop 174**

Is budget authority available?: **Yes** City/State/Zip: **Reno, NV 89557**

If "No" please explain: **Not Applicable** Contact/Phone: **Erica Wicks 775-682-8531**

Vendor No.:
NV Business ID: **N/A**

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Revenue
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2026**

Contract term: **3 years**

4. Type of contract: **Revenue Contract**

Contract description: **Rack Space Rental**

5. Purpose of contract:

This is the first amendment to the original revenue contract which provides ongoing microwave rack space at Angel Peak in Clark County, Fairview Peak in Churchill County, Sober Peak in Nye County, and Cave Mountain in White Pine County. This amendment updates the agency name, reduces the termination date from 6/30/2026 to 6/30/2025 and reduces the maximum amount from \$58,424.16 to \$46,984.04 due to the reduced contract length.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$58,424.16	\$58,424.16	\$58,424.16	Yes - Info
2. Amount of current amendment (#1):	-\$11,440.12	-\$11,440.12	\$46,984.04	Yes - Info
3. New maximum contract amount:	\$46,984.04			
and/or the termination date of the original contract has changed to:	06/30/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

Revenue Contract

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Revenue Contract

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

We have had ongoing revenue contracts with the University of Nevada, Reno, Mackay School of Mines, the Seismology Department for many years, and other mountaintop sites, all satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbrya1	10/10/2023 16:56:23 PM
Division Approval	ccarey	10/11/2023 08:05:54 AM
Department Approval	ddodge	10/11/2023 13:25:35 PM
Contract Manager Approval	mespinoz	10/11/2023 15:33:09 PM
Budget Analyst Approval	mranki1	10/19/2023 11:31:34 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28270**

Agency Name: ADMIN - ENTERPRISE IT SERVICES	Legal Entity Name: Wow Cleaning Corporation
Agency Code: 180	Contractor Name: Wow Cleaning Corporation
Appropriation Unit: 1388-04	Address: 52 Glen Carran Cir
Is budget authority available?: Yes	City/State/Zip: Sparks, NV 89431
If "No" please explain: Not Applicable	Contact/Phone: Michelle Quero 775-322-4787
	Vendor No.: T27041430
	NV Business ID: NV20141289535
To what State Fiscal Year(s) will the contract be charged?	2024-2028

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Service Funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/20/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/01/2027**

Contract term: **4 years and 13 days**

4. Type of contract: **Contract**

Contract description: **Janitorial**

5. Purpose of contract:

This is a new contract to provide monthly janitorial services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,520.00**

Payment for services will be made at the rate of \$490.00 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

This is a new contract to provide monthly janitorial services for the Moundhouse center.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**WOW Cleaning Services
Enterprise Janitorial Services**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor currently has contract with Buildings and Grounds, agency is pleased with contractor's performance.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Marty Elzy, MA III Ph: 775-684-5859

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbrya1	09/27/2023 12:05:28 PM
Division Approval	jkidd	09/27/2023 14:22:10 PM
Department Approval	ssands	10/03/2023 15:00:06 PM
Contract Manager Approval	ssands	10/19/2023 13:06:09 PM
Budget Analyst Approval	mranki1	10/20/2023 14:49:53 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28226**

Agency Name: DEPARTMENT OF VETERANS SERVICES	Legal Entity Name: DATA PROCESSING AIR CORP.
Agency Code: 240	Contractor Name: DATA PROCESSING AIR CORP.
Appropriation Unit: 2561-07	Address: DBA DP AIR CORPORATION 7531 EASTGATE RD.
Is budget authority available?: Yes	City/State/Zip: HENDERSON, NV 89011-4058
If "No" please explain: Not Applicable	Contact/Phone: Shannon Miller 702/798-4564
	Vendor No.: T32010005
	NV Business ID: NV19931093438

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	65.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	35.00 % Private/County

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/27/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 277 days**

4. Type of contract: **Contract**

Contract description: **Chiller Maintenance**

5. Purpose of contract:

This is a new contract to provide ongoing maintenance services to the chiller systems at the Southern Nevada State Veterans Home.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$91,200.00**

Payment for services will be made at the rate of \$1,900.00 per month

Other basis for payment: Upon receipt of an approved invoice and satisfactory completion of work.

II. JUSTIFICATION

7. What conditions require that this work be done?

This is preventative maintenance to avoid corrosion and premature ware of the chiller systems. This work is necessary to avoid system failure and to prolong the life of the equipment to its fullest extent.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no state employees proerly trained and certified to performr this type of work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor provided a solid proposal that aligns with the needs of the Southern Nevada State Veterans Home and at a fair cost.

d. Last bid date: 09/14/2023 Anticipated re-bid date: 03/15/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtheil1	09/14/2023 15:32:04 PM
Division Approval	jtheil1	09/14/2023 15:32:08 PM
Department Approval	jtheil1	09/14/2023 15:32:11 PM
Contract Manager Approval	jtheil1	09/14/2023 15:32:16 PM
Budget Analyst Approval	klay0	09/27/2023 08:27:08 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28253**

Agency Name: DEPARTMENT OF VETERANS SERVICES	Legal Entity Name: PINNACLE QUALITY INSIGHT DBA
Agency Code: 240	Contractor Name: PINNACLE QUALITY INSIGHT DBA
Appropriation Unit: 2561-04	Address: PINNACLE CONSULTING 7440 S. CREEK RD., STE. 300
Is budget authority available?: Yes	City/State/Zip: SALT LAKE CITY, UT 84093
If "No" please explain: Not Applicable	Contact/Phone: TODD AUSTIN 801/293-0700
	Vendor No.: T27020379
	NV Business ID: NV20101432040

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	65.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	35.00 % PRIVATE/COUNTY

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/29/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/30/2027**

Contract term: **3 years and 336 days**

4. Type of contract: **Contract**

Contract description: **QI Surveys**

5. Purpose of contract:

This is a new contract to provide ongoing monthly customer satisfaction surveys, which provide the level of satisfaction by residents and families and compare those statistics to national nursing home quality indicators.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,200.00**

Payment for services will be made at the rate of \$525.00 per month

Other basis for payment: Upon submission of approved invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?

In order to maintain a safe, orderly, and comfortable environment for the residents of the facility, the Home will conduct monthly quality service surveys with residents.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No State Agencies or employees are available to do this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Best price and working knowledge of state veterans homes.

d. Last bid date: 03/01/2023 Anticipated re-bid date: 05/03/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDVS and services were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtheil1	09/21/2023 11:31:38 AM
Division Approval	jtheil1	09/21/2023 11:31:40 AM
Department Approval	jtheil1	09/21/2023 11:31:43 AM
Contract Manager Approval	jtheil1	09/21/2023 11:31:47 AM
Budget Analyst Approval	klay0	09/29/2023 08:34:46 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28237**

Agency Name: DEPARTMENT OF VETERANS SERVICES	Legal Entity Name: FACTORY, THE LLC
Agency Code: 240	Contractor Name: FACTORY, THE LLC
Appropriation Unit: 2564-10	Address: 655 SOUTH VIRGINIA STREET
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89501-2017
If "No" please explain: Not Applicable	Contact/Phone: BRIAN STOUDT 775/846-0522
	Vendor No.: T32004634
	NV Business ID: NV20091222446

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % VETERANS GIFT ACCOUNT

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/28/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2027**

Contract term: **4 years and 3 days**

4. Type of contract: **Contract**

Contract description: **Website Maintenance**

5. Purpose of contract:

This is a new contract to provide ongoing website maintenance services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$46,200.00**

Payment for services will be made at the rate of \$850.00 per Month

Other basis for payment: Additional service at \$150.00 per hour. Upon submission of approved detailed invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?

This will allow for the maintenance and hosting of the Agency website.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Agency does not have the manpower to perform these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

COMMENCE STUDIO
THE FACTORY
ESTIPONA GROUP
BDG

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor had the best price and their proposal addressed the needs of the scope of work to the best degree.

d. Last bid date: 07/27/2023 Anticipated re-bid date: 07/26/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor is currently performing services for the Department of Veterans Services and the service is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtheil1	09/19/2023 10:43:07 AM
Division Approval	jtheil1	09/19/2023 10:43:09 AM
Department Approval	jtheil1	09/19/2023 10:43:12 AM
Contract Manager Approval	jtheil1	09/19/2023 10:43:17 AM
Budget Analyst Approval	klay0	09/28/2023 16:13:50 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28247**

Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: APPLIED MARKET ANALYSIS LLC
Agency Code: 300	Contractor Name: APPLIED MARKET ANALYSIS LLC
Appropriation Unit: 2673-08	Address: DBA APPLIED ANALYSIS 6385 S RAINBOW BLVD STE 105
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89118-3208
If "No" please explain: Not Applicable	Contact/Phone: Brian Gordon 702/967-3333
	Vendor No.: T32002332
	NV Business ID: NV19971021720

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/11/2023**

Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/30/2023**

Contract term: **50 days**

4. Type of contract: **Contract**

Contract description: **Funding Projections**

5. Purpose of contract:

This is a new contract to provide updated Sales and Property Tax Projections for education funding to reflect the increase in funding resulting from the 82nd Legislative Session.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 387.12463 requires the Commission on School Funding to identify a method to fully fund education within ten years. Applied Analysis previously worked on funding projections based upon recommendations for adequate and optimal funding for education in the state of Nevada. Applied Analysis needs to update their 2022 funding projections to reflect the increase in funding in Education made by the 82nd Legislative Session.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Applied Analysis must revise previous work done for the Commission on School Funding to account for changes in projected revenue for Education received from the 2023 legislative session for the upcoming biennium.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: _____ Anticipated re-bid date: _____

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carol1	10/09/2023 15:04:01 PM
Division Approval	carol1	10/09/2023 15:04:04 PM
Department Approval	carol1	10/09/2023 15:04:07 PM
Contract Manager Approval	mgosej29	10/11/2023 08:48:08 AM
Budget Analyst Approval	mranki1	10/11/2023 10:49:55 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27990**

Agency Name: ADMIN - NV ST LIBRARY, ARCHIVES AND PUBLIC RECORDS	Legal Entity Name: Churchill County Library
Agency Code: 332	Contractor Name: Churchill County Library
Appropriation Unit: 2895-00	Address: 553 S. Maine Street
Is budget authority available?: Yes	City/State/Zip: Fallon, NV 89406
If "No" please explain: Not Applicable	Contact/Phone: 775-423-7581
	Vendor No.:
	NV Business ID: N/A

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **Yes**

If "Yes", please explain

The Nevada Library Cooperative respectfully requests the 4-year membership revenue contracts for fiscal years 2024 through 2027 be retroactive to July 1, 2023. The contracts were unable to move forward pending an administrative review of the CoOp's budget account status. Pending 3rd party legal review, the attorney for the State Library and Administrative Services Division agreed to move the CoOp's contracts forward

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Revenue Contract**

Contract description: **Revenue**

5. Purpose of contract:

This is a new interlocal revenue contract that continues to provide membership to the Nevada Library Cooperative to facilitate regional cooperation and sharing of resources.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$72,000.00**

Payment for services will be made at the rate of \$18,000.00 per year

Other basis for payment: FY24, \$18,000; FY25, \$18,000; FY26, \$18,000 & FY27, \$18,000

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 379.147-379.150 permits the parties to maintain a regional network of libraries known as Nevada Library Cooperative (formerly CLAN- Cooperative Libraries Automated Network) through joint agreement for the improvement of library services and sharing of resources. rough joint agreement for the improvement of library services and the sharing of resources.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Library Cooperative, created by an agreement under NRS 277.080-279 and NRS 379.150, is a consortium of libraries and related agencies that share vital library and technological resources. In order to meet this goal, member libraries pool their resources and collectively leverage their economic strength to do more together than one member could ever accomplish on their own.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Library Cooperative has been doing contracts through Nevada State Library, Archives & Public Records using cooperative agreements since 1981.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	07/28/2023 14:02:45 PM
Division Approval	jkidd	08/14/2023 14:10:57 PM
Department Approval	ssands	10/04/2023 10:40:29 AM
Contract Manager Approval	ssands	10/04/2023 14:47:03 PM
Budget Analyst Approval	jhelto1	10/20/2023 16:36:45 PM

Nevada
LIBRARY
Cooperative

To: Jennifer Hamilton, Executive Branch Budget Officer, Governor's Finance Office

From: Kari Ward, Director, Nevada Library Cooperative

Date: August 8, 2023

Re: Retroactive contract dates request for the Nevada Library Cooperative's membership revenue contracts

Dear Jennifer:

The Nevada Library Cooperative respectfully requests the 4-year membership revenue contracts for fiscal years 2024 through 2027 be retroactive to July 1, 2023.

The contracts were unable to move forward pending an administrative review of the CoOp's budget account status. Pending 3rd party legal review, the attorney for the State Library and Administrative Services Division agreed to move the CoOp's contracts forward.

Thank you –



Kari Ward – Director, Nevada Library Cooperative

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28178**

Agency Name: ADMIN - NV ST LIBRARY, ARCHIVES AND PUBLIC RECORDS	Legal Entity Name: Colleen Platt
Agency Code: 332	Contractor Name: Colleen Platt
Appropriation Unit: 2895-45	Address: 11025 Bondshire Drive
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89511
If "No" please explain: Not Applicable	Contact/Phone: Colleen Platt 775-848-2810
	Vendor No.: pending
	NV Business ID: NV20151428689

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Membership
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/20/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **1 year and 254 days**

4. Type of contract: **Contract**

Contract description: **Legal advice**

5. Purpose of contract:

This is a new contract to provide legal analysis of the cooperative's status as an executive budget account.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**

Payment for services will be made at the rate of \$225.00 per Hour

II. JUSTIFICATION

7. What conditions require that this work be done?

Third party legal opinion was requested by the Deputy Attorney General for the State Library, Greg Ott, to determine the budget account status (Executive Branch vs other) of the Nevada Library Cooperative, and review of the associated statutes for possible Bill Drafts in the next legislative session. The CoOp is currently operating an executive budget account (2895) under the State Library, agency 332.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Specialized work

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	10/11/2023 16:10:06 PM
Division Approval	jkidd	10/12/2023 15:27:15 PM
Department Approval	ssands	10/12/2023 16:04:04 PM
Contract Manager Approval	ssands	10/16/2023 08:19:19 AM
Budget Analyst Approval	jhelto1	10/20/2023 14:09:58 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27993**

Agency Name: ADMIN - NV ST LIBRARY, ARCHIVES AND PUBLIC RECORDS	Legal Entity Name: Humboldt County Library
Agency Code: 332	Contractor Name: Humboldt County Library
Appropriation Unit: 2895-00	Address: 85 E 5th Street
Is budget authority available?: Yes	City/State/Zip: Winnemucca, NV 89445
If "No" please explain: Not Applicable	Contact/Phone: 75-623-6388
	Vendor No.:
	NV Business ID: N/A

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **Yes**

If "Yes", please explain

The Nevada Library Cooperative respectfully requests the 4-year membership revenue contracts for fiscal years 2024 through 2027 be retroactive to July 1, 2023. The contracts were unable to move forward pending an administrative review of the CoOp's budget account status. Pending 3rd party legal review, the attorney for the State Library and Administrative Services Division agreed to move the CoOp's contracts forward

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Cooperative Agreement**

Contract description: **Revenue**

5. Purpose of contract:

This is a new revenue cooperative agreement which provides an ongoing regional network of libraries known as Nevada Library Cooperative for the improvement of library services and the sharing of resources.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$72,000.00**

Payment for services will be made at the rate of \$18,000.00 per year

Other basis for payment: FY24, \$18,000;FY25, \$18,000;FY26, \$18,000 & FY27, \$18,000.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 379.147-379.150 permits the parties to maintain a regional network of libraries known as Nevada Library Cooperative (formerly CLAN- Cooperative Libraries Automated Network) through joint agreement for the improvement of library services and sharing of resources. rough joint agreement for the improvement of library services and the sharing of resources.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Library Cooperative, created by an agreement under NRS 277.080-279 and NRS 379.150, is a consortium of libraries and related agencies that share vital library and technological resources. In order to meet this goal, member libraries pool their resources and collectively leverage their economic strength to do more together than one member could ever accomplish on their own.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	08/14/2023 13:58:50 PM
Division Approval	jkidd	09/19/2023 13:23:07 PM
Department Approval	ssands	09/19/2023 13:56:19 PM
Contract Manager Approval	ssands	09/19/2023 13:56:22 PM
Budget Analyst Approval	jcoope8	09/26/2023 09:37:59 AM

Nevada LIBRARY Cooperative

To:

From: Kari Ward, Director, Nevada Library Cooperative

Date: August 8, 2023

Re: Retroactive contract dates request for the Nevada Library Cooperative's membership revenue contracts

To Whom it May Concern:

The Nevada Library Cooperative respectfully requests the 4-year membership revenue contracts for fiscal years 2024 through 2027 be retroactive to July 1, 2023.

The contracts were unable to move forward pending an administrative review of the CoOp's budget account status. Pending 3rd party legal review, the attorney for the State Library and Administrative Services Division agreed to move the CoOp's contracts forward.

Thank you –



Kari Ward – Director, Nevada Library Cooperative

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28002**

Agency Name: ADMIN - NV ST LIBRARY, ARCHIVES AND PUBLIC RECORDS	Legal Entity Name: White Pine County Library
Agency Code: 332	Contractor Name: White Pine County Library
Appropriation Unit: 2895-00	Address: 950 Campton Street
Is budget authority available?: Yes	City/State/Zip: Ely, NV 89301
If "No" please explain: Not Applicable	Contact/Phone: 775-289-3737
	Vendor No.:
	NV Business ID: N/A

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **Yes**

If "Yes", please explain

The Nevada Library Cooperative respectfully requests the 4-year membership revenue contracts for fiscal years 2024 through 2027 be retroactive to July 1, 2023. The contracts were unable to move forward pending an administrative review of the CoOp's budget account status. Pending 3rd party legal review, the attorney for the State Library and Administrative Services Division agreed to move the CoOp's contracts forward

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Cooperative Agreement**

Contract description: **Revenue**

5. Purpose of contract:

This is a new interlocal revenue contract that continues to provide membership to the Nevada Library Cooperative to facilitate regional cooperation and sharing of resources.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,800.00**

Payment for services will be made at the rate of \$7,700.00 per year

Other basis for payment: FY24, \$7,700;FY25, \$7,700;FY26, \$7,700 & FY27, \$7,700.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 379.147-379.150 permits the parties to maintain a regional network of libraries known as Nevada Library Cooperative (formerly CLAN- Cooperative Libraries Automated Network) through joint agreement for the improvement of library services and sharing of resources. rough joint agreement for the improvement of library services and the sharing of resources.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Library Cooperative, created by an agreement under NRS 277.080-279 and NRS 379.150, is a consortium of libraries and related agencies that share vital library and technological resources. In order to meet this goal, member libraries pool their resources and collectively leverage their economic strength to do more together than one member could ever accomplish on their own.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Library Cooperative, (CoOp) (formerly known as CLAN) has been doing contracts through Nevada State Library, Archives & Public Records using cooperative agreements since 1981.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	07/28/2023 14:07:37 PM
Division Approval	jkidd	08/14/2023 14:25:25 PM
Department Approval	ssands	10/04/2023 13:28:17 PM
Contract Manager Approval	ssands	10/04/2023 13:28:20 PM
Budget Analyst Approval	jhelto1	10/20/2023 16:37:30 PM

N e v a d a
L I B R A R Y
C o o p e r a t i v e

To: Jennifer Hamilton, Executive Branch Budget Officer, Governor's Finance Office

From: Kari Ward, Director, Nevada Library Cooperative

Date: August 8, 2023

Re: Retroactive contract dates request for the Nevada Library Cooperative's membership revenue contracts

Dear Jennifer:

The Nevada Library Cooperative respectfully requests the 4-year membership revenue contracts for fiscal years 2024 through 2027 be retroactive to July 1, 2023.

The contracts were unable to move forward pending an administrative review of the CoOp's budget account status. Pending 3rd party legal review, the attorney for the State Library and Administrative Services Division agreed to move the CoOp's contracts forward.

Thank you –



Kari Ward – Director, Nevada Library Cooperative

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28170**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: Aqua1 Inc. DBA Culligan Water
Agency Code: 406	Contractor Name: Aqua1 Inc. DBA Culligan Water
Appropriation Unit: 3162-07	Address: 1145 Icehouse Drive
Is budget authority available?: Yes	City/State/Zip: Sparks, NV 89431
If "No" please explain: Not Applicable	Contact/Phone: Bill Fairbanks 775-331-7310
	Vendor No.: T32012099
	NV Business ID: NV20212311382

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C 18256

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/05/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2024**

Contract term: **1 year and 27 days**

4. Type of contract: **Contract**

Contract description: **Water Soft Install**

5. Purpose of contract:

This is a new contract to provide installation of a water softener system in the central kitchen of Building #26.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$14,355.78**

Payment for services will be made at the rate of \$14,355.78 per Attachment B

II. JUSTIFICATION

7. What conditions require that this work be done?

Equipment located in Bldg #26 Central Kitchen failed to operate and cannot be repaired due to accumulations of hard water deposits. A water softener system will improve water quality and equipment efficiency.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Current staff does not have the specialized equipment, tools, expertise to perform these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Pure Water Systems
Charge Water
Aqua1 Inc. DBA Culligan Water

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 08/21/2023 Anticipated re-bid date: 04/01/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Randall Arnette, Facilities Supervisor Ph: 775-688-2125

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dcastro	09/25/2023 15:13:01 PM
Division Approval	dcastro	09/25/2023 15:13:05 PM
Department Approval	dcastro	09/25/2023 15:13:07 PM
Contract Manager Approval	dcastro	09/25/2023 15:13:11 PM
Budget Analyst Approval	khal5	10/05/2023 13:17:45 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 28196	Amendment Number: 1
Agency Name: DHHS - WELFARE AND SUPPORTIVE SERVICES	Legal Entity Name: CARASOFT TECHNOLOGY
Agency Code: 407	Contractor Name: CARASOFT TECHNOLOGY
Appropriation Unit: 3228-46	Address: CORPORATION
Is budget authority available?: Yes	11493 SUNSET HILLS RD STE 100
If "No" please explain: Not Applicable	City/State/Zip: RESTON, VA 20190-5230
	Contact/Phone: IAN EDGINGTON 703/871-8500
	Vendor No.: PUR0004357
	NV Business ID: NV20151127305

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 407

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/13/2023**
Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **10/31/2023**

Contract term: **3 years and 3 days**

4. Type of contract: **Other (include description): Service Agreement via Statewide Contract (99SWC-NV24-17504)**

Contract description: **Telephon Attestation**

5. Purpose of contract:

This is the first amendment to the original Service Agreement which provides a contact center workflow solution to support SNAP telephonic attestation. This amendment extends the termination date from October 31, 2023 to September 15, 2026 and increases the maximum amount from \$37,668.01 to \$61,668.01 due to the extended attestation recording storage fees based on the new termination date.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$37,668.01	\$37,668.01	\$37,668.01	Yes - Info
2. Amount of current amendment (#1):	\$24,000.00	\$24,000.00	\$61,668.01	Yes - Info
3. New maximum contract amount:	\$61,668.01			
and/or the termination date of the original contract has changed to:	09/15/2026			

II. JUSTIFICATION

7. What conditions require that this work be done?

In order to be in compliance with Federal Supplemental Nutrition Assistance Program (SNAP) policy guidelines, the division is required to offer telephonic attestation services to SNAP clients.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The division does not have the resources available to create such a solution.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

State agencies are required to use 'Good of the State' (Statewide contracts) whenever possible.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor currently is under contract with the State of Nevada and other using agencies.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	apereira	10/05/2023 11:15:18 AM
Division Approval	cbusay	10/06/2023 11:42:36 AM

Department Approval	rthomps1	10/09/2023 12:19:45 PM
Contract Manager Approval	mpomerle	10/09/2023 14:02:55 PM
EITS Approval	ljean	10/09/2023 14:29:49 PM
Budget Analyst Approval	nrezaie	10/20/2023 09:04:15 AM

Joe Lombardo
Governor



Timothy D. Galluzi
State Chief Information Officer

Darla J. Dodge
Deputy CIO- COO

David 'Ax' Axtell
Deputy CIO - CTO

Robert "Bob" Dehnhardt
Deputy CIO - CISO

STATE OF NEVADA
GOVERNOR'S OFFICE
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Robert Thompson, Administrator, DWSS, DHHS
Crystal Buscay, Chief Financial Officer, DWSS, DHHS
John Taft, IT Manager III, DWSS, DHHS
Debbie Dekoekkoek, IT Professional III, DWSS, DHHS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
Sean Montierth, Computing Services Unit, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DWSS – TIN 774 – *SNAP Telephonic Signature* – BA 3233

DATE: September 29, 2023

We have completed our review for the Department of Health and Human Services (DHHS), Division of Welfare and Supportive Services' (DWSS) – *SNAP Telephonic Signature* – TIN 774.

The submitted TIN, for an estimated value of \$51,289.63 in the FY24/FY25 biennium and \$10,378.37 in the FY26/FY27 biennium (61% Federal SNAP ARPA Cat 46, 19.5% Federal SNAP, 19.5% Federal SNAP funding), is to support a cloud hosted system to record and store telephonic signatures in support of the Supplemental Nutrition Assistance Program (SNAP).

This investment is needed to ensure the agency is in compliance with Food and Nutrition Service (FNS)

mandates and for the benefit of Nevada's constituents.

In terms of security assessment, the agency views this investment as having a low ongoing security risk. Nevertheless, it is crucial to note that the solution transports, stores, and/or processes personal identification information. Consequently, the system is subject to a range of federal and other security standards. This investment is not expected to have any impact on the existing state infrastructure.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28115**

Agency Name: DHHS - WELFARE AND SUPPORTIVE SERVICES	Legal Entity Name: Kansas State University Research Foundation
Agency Code: 407	Contractor Name: Kansas State University Research Foundation
Appropriation Unit: 3228-42	Address: 2005 Research Park Circle
Is budget authority available?: Yes	City/State/Zip: Manhattan, KS 66502
If "No" please explain: Not Applicable	Contact/Phone: Rebecca Robinson 785-532-5270
	Vendor No.: T29043405
	NV Business ID: NV20201893521

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **407**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2023**

Anticipated BOE meeting date **09/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2024**

Contract term: **1 year**

4. Type of contract: **Contract**

Contract description: **SNAP Ed PEARS System**

5. Purpose of contract:

This is a new contract to provide ongoing web-based data management system known as the Program Evaluation and Reporting System (PEARS). PEARS allows tracking, managing and reporting statewide nutrition education services activities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$38,250.00**

Other basis for payment: As outlined in Attachment CC - Kansas State University Research Foundation Software License and Services Agreement, Schedule A.

II. JUSTIFICATION

7. What conditions require that this work be done?

Section 4019, Section 28(c)(2)(B)(iii) of the Agriculture Improvement Act of 2018- "The Farm Bill" requires states to use an electronic reporting system to measure and evaluate SNAP-Ed projects. Currently there is no other software available to meet the program and evaluation requirements of SNAP-Ed. The data entered and retrieved from PEARS is consistent in format and type, resulting in a more effective tracking mechanism with wide-ranging analytical capabilities, allowing the State of Nevada to gauge and more effectively drive nutrition education outcomes statewide.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State staff does not possess the expertise required to create it's own electronic reporting system to measure and evaluate SNAP-Ed projects.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 230808

Approval Date: 08/18/2023

c. Why was this contractor chosen in preference to other?

Nevada Administrative Code (NAC) 333.150(2)(a) & (b)(6) authorizes the Administrator of the Purchasing Division to waive the solicitation requirements in instances where contracts by their nature are not compatible with competitive solicitation; such contracts may be sole or single source or a professional service not adaptable to competitive selection. Nevada Revised Statute (NRS) 333.400 provides similar authority with respect to sole source commodity purchases.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor is currently under contract with DWSS and providing satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Tonya Stevens, Chief, Eligibility and Payments Unit Ph: 775-684-0553

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cbuscay	09/07/2023 15:03:54 PM
Division Approval	cbuscay	09/07/2023 15:03:57 PM
Department Approval	rthomps1	09/08/2023 09:24:53 AM
Contract Manager Approval	mpomerle	09/11/2023 15:34:59 PM

EITS Approval
Budget Analyst Approval

ljean
nrezaie

09/12/2023 08:05:24 AM
09/25/2023 08:54:09 AM



Purchasing Use Only:	
Approval#:	230808②

**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:	Division of Welfare and Supportive Services (DWSS)	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	Tonya M. Stevens, Chief, Eligibility & Payments	775-684-0553	tstevens@dwss.nv.gov
	DWSS Contracts Team	775-684-0678	dwsscontracts@dwss.nv.gov

1b	Vendor Information:	
	Vendor Name:	Kansas State University Research Foundation
	Contact Name:	Tresa Landis
	Complete Address: City, State, and Zip Code	2005 Research Park Circle, Manhattan, KS 66502
	Telephone Number:	785-532-5720
	Email Address:	tech.transfer@ksu.edu

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	<input checked="" type="checkbox"/>
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	<input checked="" type="checkbox"/>	No:
	If 'No' Enter Amendment Number:			
	Enter CETS Number:	#28115		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:	<input checked="" type="checkbox"/>	No:
	Contract:	Start Date:	Upon Approval	End Date: 9/30/2024

1f	Funding:	
	State Appropriated:	
	Federal Funds:	100%
	Grant Funds:	
	Other (Explain):	

Resub 08/17/23

Purchasing Use Only:	
Approval #:	#230808@

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	<i>Total \$38,250 for FFY24</i>

2	Provide a description of work/services to be performed or services with goods to be purchased:
	<i>The purpose of this contract is to purchase 100 software licenses and associated software support and training services for the Supplemental Nutrition Assistance Program Education (SNAP-Ed). The Program Evaluation and Reporting System (PEARS) is a web-based data management system built and maintained by the Office of Educational Innovation & Evaluation (OEIE) at Kansas State University. It is offered as a Software as a Service (SaaS) tool through the Kansas State University Research Foundation (KSURF). PEARS tracks details about SNAP-Ed agency and educator activities such as: direct education interventions, survey response data, policies, systems and environmental (PSE) changes, partnerships and coalitions, social marketing, success stories, and indirect activities. Administrators can monitor progress and quickly pull data to assess impact and promote a culture of continual improvement. Additional tools streamline annual funding agency reports such as the Education and Administration Reporting System (EARS) report and provide at-a-glance visual dashboards and indicator metric tables aligned with the SNAP-Ed Evaluation Framework. Individuals involved in SNAP-Ed use PEARS to enter details about activities within the categories listed above. For example, information tracked for a series of direct education interventions includes site/location, date and time of events, counts and demographics of participant group (but not names or Personally Identifiable Information (PII)), and survey response data among other things.</i>
	<i>Various levels of permission allow viewing and reporting on data in aggregate. Permissions and user accounts are managed by designated organizational administrators at each implementing agency with help from the PEARS support team. The team at OEIE hosts and maintains PEARS, makes regular updates in coordination with a SNAP-Ed advisory committee, and provides ongoing technical support and training. This training will be conducted prior to system implementation and ongoing for standard support, as needed.</i> <i>As of April 2022, PEARS is used by SNAP-Ed programs in 37 states and there is currently no other software tailored to meet the program and evaluation requirements of SNAP-Ed.</i>

3	What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?
	<i>The PEARS system is created to align with federal reporting for SNAP-Ed. This system captures data relating to direct nutrition education, and PSE efforts. This data is standard across all 37 states that currently utilize the system and will assist with maintaining standardized data within the Western Region Office for SNAP-Ed. The ability to compare performance outcomes across states is something no other vendor could provide. This information is crucial in ensuring the SNAP-eligible populations in Nevada are receiving the appropriate nutrition education services, especially in high-need areas.</i>

4	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
	<i>There currently is not another system open for purchasing that captures the federally mandated data as it relates to SNAP-Ed initiatives. The PEARS system is designed specifically for documenting and reporting SNAP-Ed initiatives. There is no other software tailored to meet the program and evaluation requirements of SNAP-Ed. States who are not currently utilizing the PEARS system, have developed their own systems to manage and report SNAP Ed Initiatives and do not allow other states to integrate in their systems.</i>

Purchasing Use Only:	
Approval #:	#230808 (e)

5	Check One:
	Yes No
	X
<p>Were alternative services or commodities evaluated?</p>	
<p>a. <u>If yes</u>, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.</p>	
<p>Based on our evaluation, the only system available on the market to meet the federal mandate for the SNAP-Ed program to utilize an electronic system to capture SNAP-Ed activities, is the PEARS system provided by KSURF. Nevada does not have an electronic system to capture progress or evaluate program integrity and does not have the capability to create and maintain its own system. There are 37 states that use PEARS and the states who don't utilize PEARS either maintain their own in-house system or haven't converted to an electronic version.</p> <p>The most cost-effective decision for Nevada would be to invest in a system that was designed specifically to capture data in SNAP-Ed environments.</p>	
<p>b. <u>If not</u>, why were alternatives not evaluated?</p>	

6	<p>Has the agency purchased these services/services with goods in the past? Check One:</p>				Yes	No
	<p>NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u></p>				X	
	<p>a. <u>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for these services/services with goods, the following information must be provided along with the CETS contract number(s) associated with each:</u></p>					
	Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #
Start Date	End Date					
10/01/2022	9/30/2023	\$38,250	Contract Extension Amendment #2 to original contract for SNAP-Ed PEARS	Waiver # 220811	24114	
10/01/2021	9/30/2022	\$73,750	Contract Extension Amendment #1 to original contract for SNAP-Ed PEARS	Waiver #210806	24114	
05/01/2020	9/30/2021	\$49,400	SNAP Ed PEARS Data management System	Waiver #200909	24114	

Purchasing Use Only:	
Approval #:	#2308080

7	<p>What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?</p>
	<p><i>If DWSS is not granted the opportunity to contract with KSURF, the State of Nevada would be out of compliance with Section 4019, Section 28(c)(2)(B)(iii) of the Agriculture Improvement Act of 2018-"The Farm Bill." This section indicates that the State agency shall use an electronic reporting system to measure and evaluate the (SNAP-Ed) projects. DWSS would have to invest in creating a system with the mandatory components that are embedded in PEARS to capture on-going SNAP-Ed activities. Nevada SNAP-Ed outcomes would not be consistent with national data if we are unable to aggregate data on a state-wide basis. The PEARS system is such that all information that is entered in is readily available to State and local agencies as needed. Moreover, the data entered and retrieved from PEARS is consistent in format and type, resulting in a more effective tracking mechanism with wide-ranging analytical capabilities, allowing the State of Nevada to gauge and more effectively drive nutrition education outcomes statewide. If the State of Nevada were denied the PEARS system, the State would not be on par with the federal guidance relating to measuring and reporting SNAP-Ed projects within an electronic reporting system.</i></p>

8	<p>What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?</p>
	<p><i>The State of Nevada verified with other states what system or methodology they use and 37 states used KSURF. Of those states polled, the costs KSURF quoted are fair and reasonable and in line with the other states that have been charged for utilizing the PEARS system.</i></p>

	<p>Will this purchase obligate the State to this vendor for future purchases? Check One:</p>	Yes	No
	<p><u>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u></p>	X	
9	<p>a. <i>If yes, please provide details regarding future obligations or needs.</i></p>		
	<p><i>As noted in Section 5, the only system available on the market to meet the federal mandate for the SNAP-Ed program to utilize an electronic system to capture SNAP-Ed activities, is the PEARS system provided by KSURF. The PEARS system is proprietary and will be maintained by KSURF annually in order for data to flow from year to year. Ongoing system training would need to be available for new implementing agency staff to ensure proper system utilization and documentation. The intent would be to utilize the train-the-trainer training model to best utilize training resources. KSURF has a user manual document that will be maintained and dispersed as new system functionality is implemented. PEARS collects program data at a granular level to help agencies evaluate their work, analyze their impacts, and aggregate data for reporting. The recently released National PEARS system (N-PEARS), which FNS has contracted directly with Canopy to develop and utilize, is required for all SNAP-Ed State and implementing agencies to use. SNAP-Ed State Plans and the SNAP-Ed Annual State Report are now required to be submitted through N-PEARS. PEARS is utilized by the state to collect the program, evaluation and impact data needed to complete the State Plan and Annual State Report. Therefore, utilization of this sole source contract will be necessary to ensure effective collection and analysis of state-level data to inform required data submission to our federal partner.</i></p>		

<i>Purchasing Use Only:</i>	
Approval #:	#230808 @

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Tonya M. Stevens Digitally signed by Tonya M. Stevens
Date: 2023.08.16 13:56:40 -07'00'

Signature of Agency Representative Initiating Request

Tonya M. Stevens 08/16/2023

Print Name of Agency Representative Initiating Request Date

Robert H. Thompson Digitally signed by Robert H. Thompson
Date: 2023.08.17 08:17:55 -07'00'

Signature of Agency Head Authorizing Request

Print Name of Agency Head Authorizing Request Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: *If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETs.*



Approved by:


Administrator, Purchasing Division or Designee

8/18/23
Date

Joe Lombardo
Governor



#230808@

Timothy Galluzi
State CIO

Darla Dodge
Deputy CIO/COO

Robert W. Dehnhardt
CISO

**STATE OF NEVADA
OFFICE OF THE CHIEF INFORMATION OFFICER
WITHIN THE OFFICE OF THE GOVERNOR**

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Robert Thompson, Administrator, DWSS, DHHS
Crystal Buscay, Chief Financial Officer, DWSS, DHHS
Tonya Stevens, Chief, Eligibility and Payments Unit, DWSS, DHHS
Bart London, Chief IT Manager, DWSS, DHHS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, State Chief Enterprise Architect, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DWSS – TIN 269 – *KSURF - Kansas State University Research Foundation* – Update B – BA 3228

DATE: July 26, 2023

We have completed our review for the Department of Health and Human Service (DHHS), Division of Welfare and Supportive Services (DWSS) – *KSURF - Kansas State University Research Foundation* – TIN 269, Update B.

The submitted TIN, for an estimated value of \$62,750.00 in the FY22/FY23 biennium and \$38,250.00 in the FY24/FY25 biennium (100% Federal Grant), is to extend the term of the *KSURF* contract through to September 30, 2024, and to update cost information.

The Program Evaluation and Reporting System (PEARS) is a web-based data management system built and maintained by the Office of Educational Innovation & Evaluation (OEIE) at Kansas State University. It is offered as a Software as a Service tool through *KSURF*. DWSS has purchased the required licenses and training to use the solution and seeks to extend their license. Currently twelve participating partners use the system for federal reporting.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server,

#230808 (CR)

Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.



STATE OF NEVADA
OFFICE OF THE CHIEF INFORMATION OFFICER
WITHIN THE OFFICE OF THE GOVERNOR

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Robert Thompson, Administrator, DWSS, DHHS
Crystal Buscay, Chief Financial Officer, DWSS, DHHS
Tonya Stevens, Chief, Eligibility and Payments Unit, DWSS, DHHS
Bart London, Chief IT Manager, DWSS, DHHS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, State Chief Enterprise Architect, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DWSS – TIN 269 – *KSURF - Kansas State University Research Foundation* – Update B – BA 3228

DATE: July 26, 2023

We have completed our review for the Department of Health and Human Service (DHHS), Division of Welfare and Supportive Services (DWSS) – *KSURF - Kansas State University Research Foundation* – TIN 269, Update B.

The submitted TIN, for an estimated value of \$62,750.00 in the FY22/FY23 biennium and \$38,250.00 in the FY24/FY25 biennium (100% Federal Grant), is to extend the term of the *KSURF* contract through to September 30, 2024, and to update cost information.

The Program Evaluation and Reporting System (PEARS) is a web-based data management system built and maintained by the Office of Educational Innovation & Evaluation (OEIE) at Kansas State University. It is offered as a Software as a Service tool through *KSURF*. DWSS has purchased the required licenses and training to use the solution and seeks to extend their license. Currently twelve participating partners use the system for federal reporting.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server,

Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28029**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: HANDLE WITH CARE BEHAVIOR
Agency Code: 409	Contractor Name: HANDLE WITH CARE BEHAVIOR
Appropriation Unit: 3179-30	Address: MANAGEMENT SYSTEM INC 184 MCKINSTRY RD
Is budget authority available?: Yes	City/State/Zip: GARDINER, NY 12525-5133
If "No" please explain: Not Applicable	Contact/Phone: 845/255-4031
	Vendor No.: T27004540
	NV Business ID: NV20191357134

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/02/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 272 days**

4. Type of contract: **Contract**

Contract description: **Behavior Management**

5. Purpose of contract:

This is a new contract to provide ongoing on-site "Train the Trainer" in crisis intervention and behavioral management for staff at the juvenile justice facilities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,000.00**

Other basis for payment: See contract for detailed rates.

II. JUSTIFICATION

7. What conditions require that this work be done?

Handle with Care is an essential part of the training program for staff at each juvenile justice facility. Trainers must be re-certified once per year to continue to use this program. The program is a core component of the facility's operation. The training will educate key personnel from each facility as certified instructors, who will then take the knowledge and train other staff members at their facility.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Crisis intervention and behavioral management programs are proprietary. State employees are not certified to provide "train the trainer" trainings and recertification due to the proprietary nature of the program.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only vendor to respond with a program that meets the specific needs addressed in the Scope of Work.

d. Last bid date: 06/01/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided these services for this agency since 2019. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Sherk Higbsib, null Ph: 775-726-8203

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	07/28/2023 10:11:58 AM
Division Approval	hbugg	09/21/2023 09:15:13 AM
Department Approval	cpitlock	09/25/2023 13:38:31 PM
Contract Manager Approval	sknigge	09/25/2023 15:16:10 PM
Budget Analyst Approval	twollan1	10/02/2023 16:07:20 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28032**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	Janell Anderson LCSW PLLC dba Life Quest Counseling
Agency Code:	409	Contractor Name:	Janell Anderson LCSW PLLC dba Life Quest Counseling
Appropriation Unit:	3229-18	Address:	1515 7th Street
Is budget authority available?:	Yes	City/State/Zip:	Elko , NV 89801
If "No" please explain:	Not Applicable	Contact/Phone:	Janell Anderson 775-299-3738
		Vendor No.:	T29047111
		NV Business ID:	NV20201844370

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **Yes**

If "Yes", please explain

This family required immediate services to avoid disruption of the adoptive placement of four special needs youth. The immediate need for services did not allow time to execute the contract prior to the adoptive parents potential surrender of the youth.

3. Termination Date: **12/31/2023**

Contract term: **183 days**

4. Type of contract: **Contract**

Contract description: **Counseling Services**

5. Purpose of contract:

This is a new contract to provide family counseling services to a family to avoid the disruption of an adoptive placement.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$28,800.00**

Payment for services will be made at the rate of \$200.00 per Hour

Other basis for payment: Approximately 24 Hours per Month x \$200 = \$4,800/Month x 6 Months = \$28,800

II. JUSTIFICATION

7. What conditions require that this work be done?

This adoptive placement is in crisis and in danger of disrupting, placing the youth back into the child welfare system. Intense individual and family counseling, wrap around services and crisis management with the parents and the youths is necessary to maintain the adoptive placement.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees cannot perform this function.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Jeff Price
Vitality
Prevail

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the only one willing to provide the services in rural Spring Creek, Nevada.

d. Last bid date: 06/23/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Domestic Professional LLC (89)

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Maria Hickey, Social Services Program Spec. 3 Ph: 775-684-1975

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bkizer	07/28/2023 07:59:57 AM
Division Approval	hbugg	10/04/2023 14:52:07 PM
Department Approval	mwillia9	10/05/2023 12:33:48 PM
Contract Manager Approval	sknigge	10/18/2023 11:12:42 AM
Budget Analyst Approval	twollan1	10/18/2023 12:29:40 PM

Joe Lombardo
Governor

Richard Whitley, MS
Director



DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES
Helping people. It's who we are and what we do.



Marla McDade
Williams, MPA
Administrator

MEMORANDUM

TO: Theresa Bawden, Executive Branch Budget Officer 1

THROUGH: Heather Bugg, ASO IV

Handwritten signatures in blue ink. The top signature is "Heather Bugg" and the bottom signature is "Betsy Crumrine".

FROM: Betsy Crumrine LCSW Manager V

DATE: October 3, 2023

SUBJECT: Retroactive Contract Request, Lifequest Counseling

A retroactive contract is being requested between the Division of Child and Family Services (DCFS) and Lifequest Counseling and Therapy effective July 1, 2023, for a term of approximately five (5) months until the adoptive placement can be stabilized and avoid four youth coming back into foster care. An under \$2,000 contract for an initial assessment and crisis management services was entered into and expired on June 30, 2023. At that time Lifequest agreed to continue to provide individual and family counseling, and Parent Management Training sessions. It is for this second set of services we are requesting a retroactive contract to start July 1, 2023, and continue through December 31, 2023. The cost is \$200.00 per hour and estimated to be \$5,400.00 monthly.

Following internal approvals and DAG signature, the contract was drafted and sent to the vendor for signature July 31, 2023 and the vendor was contacted again September 12th and again September 15th to return the signature pages and Certificate of Insurance. The documents were finally signed and returned September 20, 2023.

We are requesting this retroactive contract approval as it relates to critical services needed for these youth and foster family. Thank you for your consideration of this request. If you have any questions, please do not hesitate to call me at (775) 684-1979.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28198**

Agency Name: ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name: ANDREWS HAMMOCK & POWELL, INC.
Agency Code: 431	Contractor Name: ANDREWS HAMMOCK & POWELL, INC.
Appropriation Unit: 3650-10	Address: 250 CHARTER LANE, STE 100
Is budget authority available?: Yes	City/State/Zip: MACON, GA 31210-4597
If "No" please explain: Not Applicable	Contact/Phone: C. BRANDON CAVES 478/405-8301
	Vendor No.: T29046126
	NV Business ID: NV20181551758

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 431

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/05/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2025**

Contract term: **1 year and 361 days**

4. Type of contract: **Contract**

Contract description: **Feasibility Study**

5. Purpose of contract:

This is a new contract to provide a feasibility study to support the evaluation of potential heating, ventilation, and air conditioning system upgrade/replacement.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,074.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The feasibility study shall facilitate the practicality of a current HVAC system to a water/ground source heat pump system with well field.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of qualifications.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csnido1	09/07/2023 11:17:52 AM
Division Approval	csnido1	09/07/2023 11:17:56 AM
Department Approval	ctyle1	09/28/2023 11:56:51 AM
Contract Manager Approval	csnido1	10/03/2023 10:47:37 AM
Budget Analyst Approval	mranki1	10/05/2023 15:49:07 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28256**

Agency Name: ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name: EC CONSTRUCTION, LLC
Agency Code: 431	Contractor Name: EC CONSTRUCTION, LLC
Appropriation Unit: 3650-07	Address: 105 E PARR BLVD
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89519
If "No" please explain: Not Applicable	Contact/Phone: ALEX WILLIAMS 775-447-0694
	Vendor No.: T29043718
	NV Business ID: NV19981014680

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 431

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/06/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2024**

Contract term: **360 days**

4. Type of contract: **Contract**

Contract description: **Office Remodel**

5. Purpose of contract:

This is a new contract to provide office remodeling and cubicle installation.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,644.81**

II. JUSTIFICATION

7. What conditions require that this work be done?

This work is required to accommodate additional employees and office space for the admin office at OTAG.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the tools nor materials to complete the work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Impact Construction
EC Construction
Reyman Brothers Construction Inc
RaPiD Construction Inc

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

EC Construction LLC came in with the lowest bid for the work needed.

d. Last bid date: 09/21/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csnido1	09/22/2023 10:15:26 AM
Division Approval	csnido1	09/22/2023 10:15:29 AM
Department Approval	ctyle1	09/28/2023 11:33:06 AM
Contract Manager Approval	csnido1	10/03/2023 10:48:20 AM
Budget Analyst Approval	mranki1	10/06/2023 08:27:40 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28269**

Agency Name: ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name: ETCHEMENDY ENGINEERING, INC.
Agency Code: 431	Contractor Name: ETCHEMENDY ENGINEERING, INC.
Appropriation Unit: 3650-07	Address: DBA EEI, INC. 10597 DOUBLE R BLVD, SUITE 1 RENO, NV 89521-8937
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89521-8937
If "No" please explain: Not Applicable	Contact/Phone: BRYAN TILTON 775-853-1131
	Vendor No.:
	NV Business ID: NV20111683017

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	50.00 %	Fees	0.00 %
X Federal Funds	50.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 431

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/06/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2025**

Contract term: **1 year and 360 days**

4. Type of contract: **Contract**

Contract description: **NLVRC Water Study**

5. Purpose of contract:

This is a new contract to provide a water heater replacement feasibility study.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$26,400.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Study to determine the feasibility of conducting a water heater replacement for the facilities in Las Vegas.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the certifications to provide these professional services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csnido1	09/26/2023 16:32:46 PM
Division Approval	csnido1	09/26/2023 16:32:50 PM
Department Approval	ctyle1	09/28/2023 11:38:26 AM
Contract Manager Approval	csnido1	10/03/2023 10:48:48 AM
Budget Analyst Approval	mranki1	10/06/2023 08:48:28 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28229**

Agency Name: ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name: GT FRAMING & DRY WALL LLC
Agency Code: 431	Contractor Name: GT FRAMING & DRY WALL LLC
Appropriation Unit: 3650-07	Address: 1725 NEWQUAY COMMONS AVE
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89031
If "No" please explain: Not Applicable	Contact/Phone: TIFFINIE PUGH 702-742-0398
	Vendor No.: T29047538
	NV Business ID: NV20161752010

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	50.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	50.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 431

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/06/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2025**

Contract term: **1 year and 360 days**

4. Type of contract: **Contract**

Contract description: **Drywall Framing**

5. Purpose of contract:

This is a new contract to provide installation, repairs or maintenance needs on drywall, framing, and painting.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$13,391.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Needed remodeling of drywall, framing and painting for the Henderson Armory.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the tools nor materials to complete the work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

LV Drywall
Sierra Group LV
GT Framing & Drywall

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

GT Framing & Drywall came in with the lowest bid for the work needed.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csnido1	09/15/2023 13:23:02 PM
Division Approval	csnido1	09/15/2023 13:23:06 PM
Department Approval	ctyle1	09/28/2023 11:49:31 AM
Contract Manager Approval	csnido1	10/03/2023 10:50:13 AM
Budget Analyst Approval	mranki1	10/06/2023 08:36:28 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28275**

Agency Name: ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name: MGM CONSTRUCTION, INC.
Agency Code: 431	Contractor Name: MGM CONSTRUCTION, INC.
Appropriation Unit: 3650-07	Address: 400 W 900 N BLDG 5
Is budget authority available?: Yes	City/State/Zip: NORTH SALT LAKE, UT 84054-2612
If "No" please explain: Not Applicable	Contact/Phone: NICK MUHLESTEIN 801-298-1805
	Vendor No.:
	NV Business ID: NV19741002459

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	50.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	50.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 431

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/05/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2025**

Contract term: **1 year and 361 days**

4. Type of contract: **Contract**

Contract description: **Pump House**

5. Purpose of contract:

This is a new contract to provide fire damage repair to the pump house in Carlin.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,939.68**

II. JUSTIFICATION

7. What conditions require that this work be done?

Fire repaid damage to the pump house in Carlin.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the tools nor materials to complete the work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

KAP Mechanical Services
MGM Construction
Simerson Construction

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

MGM Construction came in with the lowest bid for the work needed.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csnido1	09/27/2023 11:09:37 AM
Division Approval	csnido1	09/27/2023 11:09:39 AM
Department Approval	ctyle1	09/28/2023 11:30:01 AM
Contract Manager Approval	csnido1	10/03/2023 10:51:06 AM
Budget Analyst Approval	mranki1	10/05/2023 15:17:04 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28240**

Agency Name: ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name: SILEGACY FLOOR FINISHING, INC.
Agency Code: 431	Contractor Name: SILEGACY FLOOR FINISHING, INC.
Appropriation Unit: 3650-10	Address: 750 FREEPORT BLVD STE 103
Is budget authority available?: Yes	City/State/Zip: SPARKS, NV 89431-6169
If "No" please explain: Not Applicable	Contact/Phone: LUIS HERNANDEZ 775-332-0602
	Vendor No.: T29037555
	NV Business ID: NV20101899977

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 431

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/05/2023**
 Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2025**
 Contract term: **1 year and 361 days**

4. Type of contract: **Contract**
 Contract description: **Flooring**

5. Purpose of contract:

This is a new contract to provide installation, repairs or maintenance needs on flooring for both Field Maintenance Shops at the Washoe County Armory.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$17,540.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Needed new flooring at both FMS buildings at the Washoe County Armory.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the tools nor materials to complete the work.

9. Were quotes or proposals solicited? **Yes**
 Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Nevada Custom
 Silegacy Floor
 Evolution**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Silegacy Floor came in with the lowest bid for the work needed.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csnido1	09/19/2023 17:02:04 PM
Division Approval	csnido1	09/19/2023 17:02:07 PM
Department Approval	ctyle1	09/28/2023 11:43:08 AM
Contract Manager Approval	csnido1	10/03/2023 10:54:00 AM
Budget Analyst Approval	mranki1	10/05/2023 15:26:44 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28227**

Agency Name: ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name: VORTEX DOORS LLC
Agency Code: 431	Contractor Name: VORTEX INDUSTRIES LLC
Appropriation Unit: 3650-07	Address: 1801 W OLYMPIC BLVD FILE 1095
Is budget authority available?: Yes	City/State/Zip: PASADENA, CA 91199-1095
If "No" please explain: Not Applicable	Contact/Phone: GREG SIMONOVICH 949-501-4955
	Vendor No.: T27009348B
	NV Business ID: NV20212315263

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	50.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	50.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 431

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/05/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/01/2025**

Contract term: **1 year and 332 days**

4. Type of contract: **Contract**

Contract description: **Metal Doors**

5. Purpose of contract:

This is a new contract to provide replacement of three exterior metal doors, frames, and hardware at the Plumb Lane Armory in Reno.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$17,889.69**

II. JUSTIFICATION

7. What conditions require that this work be done?

Need to replace three exterior doors at the Plumb Lane Armory.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the tools nor materials to complete the work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Arbon
The Doors Guardian
Vortex Doors**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vortex Doors came in with the lowest bid for the work needed.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Vortex Doors LLC falls under the umbrella of Vortex Industries LLC.

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csnido1	09/14/2023 16:03:49 PM
Division Approval	csnido1	09/14/2023 16:03:53 PM
Department Approval	ctyle1	09/28/2023 11:44:48 AM
Contract Manager Approval	csnido1	10/03/2023 10:54:26 AM
Budget Analyst Approval	mranki1	10/05/2023 15:05:07 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28259**

Agency Name: COMMISSION ON MINERAL RESOURCE Agency Code: 500 Appropriation Unit: 4219-09 Is budget authority available?: Yes If "No" please explain: Not Applicable	Legal Entity Name: BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO University of Nevada, Reno Contractor Name: BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO University of Nevada, Reno Address: 1664 N. Virginia Street Mail Stop 0124 Reno, NV 89557 Contact/Phone: 775-784-4040 Vendor No.: D35000816 NV Business ID: Government entity
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To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Mining Claims
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2023**
 Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2024**
 Contract term: **1 year and 92 days**

4. Type of contract: **Interlocal Agreement**
 Contract description: **Matching funds**

5. Purpose of contract:

This is a new interlocal contract to provide funding to preservation, digitizing, rescue, organization, and dissemination of geologic and geophysical data. The program requires a 1:1 match on all funds awarded to a state geological survey and the Division of Minerals will fund 50 % of the equipment costs.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$27,352.36**

II. JUSTIFICATION

7. What conditions require that this work be done?

Matching grant funding for Nevada Bureau of Mines and Geology Proposal to US Geological Service Program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of expertise

9. Were quotes or proposals solicited? **No**
 Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS#8194;277.180, Interlocal contract

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbrya1	09/25/2023 10:14:54 AM
Division Approval	jkidd	09/25/2023 16:58:36 PM
Department Approval	ssands	09/26/2023 07:33:08 AM
Contract Manager Approval	ssands	09/26/2023 07:33:11 AM
Budget Analyst Approval	vmilazz1	10/01/2023 21:55:34 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24433** Amendment Number: **1**

Agency Name: **DEPARTMENT OF AGRICULTURE** Legal Entity Name: **RAY HEATING PRODUCTS, INC. DBA RHP Mechanical Systems**

Agency Code: **550** Contractor Name: **RAY HEATING PRODUCTS, INC. DBA RHP Mechanical Systems**

Appropriation Unit: **4554-60** Address: **1008 East 4th Street**

Is budget authority available?: **Yes** City/State/Zip: **Reno, NV 89512**

If "No" please explain: **Not Applicable** Contact/Phone: **Michael Scolari 775-322-9434**

To what State Fiscal Year(s) will the contract be charged? **2022-2026** Vendor No.: **PUR0002724**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources. NV Business ID: **NV20041446186**

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Cost Allocation

Agency Reference #: **RFP # 55AGR-S1521**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/13/2021**

Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **07/12/2025**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **HVAC PM SPARKS**

5. Purpose of contract:

This is the first amendment to the original contract which provides preventative maintenance and repair services to the heating, ventilation, and air conditioning systems at the Sparks headquarters. This amendment increases the maximum amount from \$138,250 to \$221,603 due to an increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$138,250.00	\$138,250.00	\$138,250.00	Yes - Action
2. Amount of current amendment (#1):	\$83,353.00	\$83,353.00	\$83,353.00	Yes - Info
3. New maximum contract amount:	\$221,603.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Periodic preventative maintenance is performed to assure the buildings heating and air conditioning systems continue to operate and avoid any sudden major malfunctions.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to complete maintenance on this wide range of systems.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Mesa Energy
RHP Mechanical Systems
Nevada Chiller and Boiler

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #55AGR-S1521, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 04/02/2021 Anticipated re-bid date: 04/02/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Forestry, 2018-2022
Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mmarkovi	09/05/2023 17:19:04 PM
Division Approval	mmarkovi	09/05/2023 17:19:09 PM
Department Approval	avigi1	09/06/2023 08:25:33 AM
Contract Manager Approval	cprasa1	09/13/2023 10:24:50 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28263**

Agency Name: **GCB - GAMING CONTROL BOARD**
 Agency Code: **611**
 Appropriation Unit: **4061-51**
 Is budget authority available?: **Yes**
 If "No" please explain: Not Applicable

Legal Entity Name: **CARASOFT TECHNOLOGY CORP**
 Contractor Name: **CARASOFT TECHNOLOGY CORP**
 Address: **11493 Sunset Hills Rd, Su 100**
 City/State/Zip: **RESTON, VA 20190**
 Contact/Phone: **Drew Espinosa 571-662-3087**
 Vendor No.: **T27011089**
 NV Business ID: **NV20151127305**

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/23/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **1 year and 251 days**

4. Type of contract: **Other (include description): Service Agreement**

Contract description: **Vendor Services**

5. Purpose of contract:

This is a new service agreement under master service agreement 99SWC-NV21-7083, which provides software installation and configuration services for the Teammate+ software program used for Audit case management.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$87,943.57**

Other basis for payment: TeamMate Project Manager-\$323.39 X1 03 hours=\$33,309.17; TeamMate Consultant-\$299.24 X 168 hours= \$50,272.32; IT Services Consultant- \$272.63 X 16 hours=\$4,362.08

II. JUSTIFICATION

7. What conditions require that this work be done?

The Teammate+ software is a budgeted expense and will allow the Board to better track and manage audits in one case management system to ensure the gaming industry is effectively regulated.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Teammate+ software is specialized and current state employees do not possess the needed knowledge or skills.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? Yes
- b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Various agencies and service was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tfrank	09/28/2023 08:45:41 AM
Division Approval	tfrank	09/28/2023 08:45:43 AM
Department Approval	tfrank	09/28/2023 08:45:46 AM
Contract Manager Approval	tfrank	09/28/2023 08:45:49 AM
EITS Approval	ljean	09/28/2023 08:59:16 AM
Budget Analyst Approval	bmacke1	10/23/2023 13:39:13 PM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Kirk Hendrick, Chairman, GCB
Nathan Riggle, Deputy Chief, Administration, GCB
Kile Porter, IT Manager, GCB

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
Sean Montierth, IT Chief, Computing Services Unit, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – GCB – TIN 721 – *Alpha Migration FY24-25 Contract Extension* – BA 4061, 4064

DATE: June 30, 2023

We have completed our review for the Gaming Control Board's (GCB) – *Alpha Migration FY24-25 Contract Extension* – TIN 721.

The submitted TIN, for an estimated value of \$5,409,619.00 in the FY22/FY23 biennium and \$13,500,000.00 in the FY24/FY25 biennium (90% General Fund and 10% Federal Forfeiture Funds), is to support the Alpha Migration Project (AMP).

AMP is a key initiative aimed at transitioning all applications and data from the Board's antiquated DEC/VMS COBOL-based applications that have been operational for over 38 years to contemporary technological platforms. The project carries significant urgency, given that all COBOL developers have retired, and despite rigorous efforts the Board has not succeeded in finding replacements with the requisite COBOL experience. Consequently, the Board is no longer seeking COBOL expertise.

The focal point of AMP is to transfer the features and functionality of the legacy Alpha system to the Board's new Systems and Gaming Enterprise (SAGE) system. A considerable portion of critical functionalities has already been successfully migrated to or established in the SAGE system.

In the 82nd Session, the Nevada Legislature passed SB490 that was signed into law by Governor Lombardo on June 12, 2023. This bill earmarks a total of \$13.5 million (\$8 million directly and an additional \$5.5 million in restricted funds) to the Interim Finance Council to ensure the successful completion of AMP by the end of FY2025. With the objective of enhancing project outcomes, the agency is transitioning the current contract from a time and materials basis to a deliverables basis and plans to present this revised contract to the Board of Examiners on September 12, 2023.

In consideration of the data migration process, EITS recommends putting a heightened focus on security, as transferring information between systems presents potential security risks. Plans must be in place to implement robust measures to safeguard data integrity and protect against data loss, keeping in line with industry best practices and regulatory standards.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28282**

Agency Name: **DPS-HIGHWAY PATROL**
Agency Code: **651**
Appropriation Unit: **4705-10**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **VCA DECATUR ANIMAL HOSPITAL**
Contractor Name: **VCA DECATUR ANIMAL HOSPITAL**
Address: **1117 N. DECATUR BLVD**
City/State/Zip: **LAS VEGAS, NV 89108**
Contact/Phone: **ASHLEY NAGELHOUT 702-646-3777**
Vendor No.: **T32013983**
NV Business ID: **NV20181012175**
To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Forfeitures

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **Yes**

If "Yes", please explain

More time was needed to allow the vendor to get the required insurance documentation.

3. Termination Date: **09/30/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Veterinary Services**

5. Purpose of contract:

This is a new contract to provide veterinary services for the Nevada Highway Patrol K-9s.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Highway Patrol Handlers must have a nearby veterinary facility available at all times that can provide routine services needed, exams, vaccines, dental cleaning, new dog physical, medications, and boarding for the K-9 dogs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no state employees that perform this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Dewey Veterinary
West Russell Animal Hospital
VCA Decatur Animal Hospital**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

VCA Decatur was the only vendor that responded.

d. Last bid date: 08/09/2023 Anticipated re-bid date: 06/01/2027

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Highway Patrol used their services from July 2019 through September 2023. The service was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

ZARAZUA, ROCIO, NHP Contract Manager Ph: 775-684-4650

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bsalisbu	10/05/2023 09:19:04 AM
Division Approval	thick2	10/05/2023 09:21:23 AM
Department Approval	mcosenti	10/05/2023 16:32:49 PM
Contract Manager Approval	mcosenti	10/05/2023 16:32:52 PM
Budget Analyst Approval	khawkin1	10/09/2023 12:50:58 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 26876	Amendment Number: 1
Agency Name: OFFICE OF THE MILITARY - EMERGENCY MANAGEMENT	Legal Entity Name: GRANTANALYST.COM, LLC
Agency Code: 654	Contractor Name: GRANTANALYST.COM, LLC
Appropriation Unit: 3673-04	Address: DBA ZOOMGRANTS 44 COOK ST STE 100
Is budget authority available?: Yes	City/State/Zip: DENVER, CO 80206-5823
If "No" please explain: Not Applicable	Contact/Phone: Anna Graham 866-323-5404
	Vendor No.: T29036965
	NV Business ID: NV20191617343
To what State Fiscal Year(s) will the contract be charged?	2023-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/18/2022**
 Anticipated BOE meeting date 11/2023
 Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2023**
 Contract term: **1 year and 226 days**

4. Type of contract: **Contract**
 Contract description: **grant management**

5. Purpose of contract:

This is the first amendment to the original contract which provides user access to a cloud-based grants application and management system. This amendment extends the termination date from December 31, 2023, to May 31, 2024 and increases the maximum amount from \$23,000 to \$40,500 due to a continued need for these services and a vendor rate increase.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$23,000.00	\$23,000.00	\$23,000.00	Yes - Info
2. Amount of current amendment (#1):	\$17,500.00	\$17,500.00	\$40,500.00	Yes - Info
3. New maximum contract amount: and/or the termination date of the original contract has changed to:	\$40,500.00 05/31/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

The requested software is a system that assists staff in managing federal funding. In the past, the division was using Excel to manage millions of dollars manually. Grant packages are completed using three different types of documents, which include excel, word, and PDF. This software system allowed staff to streamline the process of issuing grants and tracking expenditures. All information is kept in a central location, mitigating risks such as manual changes, losing documents or losing track of a process in the many steps it takes to issues grants and manage sub-grants. The processes were administratively burdensome to the point that our division was unable to seek new funding opportunities because of a lack in staffing depth to manage the current grants. This software has given us up to date information in real time, and staff are able to extract information by downloading reports instead of manually creating a spreadsheet.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Currently, state employees have been completing the work manually with the division staff at workload capacity and can no longer manage any additional opportunities. The system will assist with alleviating some of the challenges of working in a manual system and assist with a more accurate, faster picture of the grant process.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The selected vendor has been working with the division since 2020 and has implemented customizations that are specific to zoomgrants.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jlyma2	10/03/2023 15:02:50 PM
Division Approval	jfranc5	10/10/2023 11:45:22 AM
Department Approval	csnido1	10/11/2023 16:39:00 PM
Contract Manager Approval	csnido1	10/11/2023 16:39:03 PM
Budget Analyst Approval	mranki1	10/12/2023 16:10:02 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28023**

Agency Name: **DEPARTMENT OF WILDLIFE**
 Agency Code: **702**
 Appropriation Unit: **4462-10**
 Is budget authority available?: **Yes**
 If "No" please explain: Not Applicable

Legal Entity Name: **Sprout Social, Inc.**
 Contractor Name: **Sprout Social, Inc.**
 Address: **131 South Dearborn Street Suite 700**
 City/State/Zip: **Chicago , IL 60603**
 Contact/Phone: **Acacia Meyer 312/256-9970**
 Vendor No.: **T29047190**
 NV Business ID: **NV20232853541**
 To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Con Ed Sportsmen Revenue
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: **#24-04**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/05/2023**

Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2027**

Contract term: **3 years and 361 days**

4. Type of contract: **Contract**

Contract description: **Social Media Monitor**

5. Purpose of contract:

This is a new contract to provide a social media monitoring tool that allows staff to track social media conversations and activity related to the Department and provides staff with analytics on individual post-performance and overall performance on the Departments four primary social media platforms, Facebook, Instagram, YouTube, and Twitter.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,168.00**

Payment for services will be made at the rate of \$6,292.00 per Year

II. JUSTIFICATION

7. What conditions require that this work be done?

Employees will use the platform to schedule social media posts, review posts performance, gauge public perception of the agency, and locate/duplicate past posts so we don't have to re-create content. The tool doesn't do any work for staff, it just stores all of this information in one place, so that staff can easily put together reports and see what people are saying about the agency to address any misinformation or areas that need more promotions to educate the public.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Staff does not have capacity to gather the information this tool provides in one place(i.e. capturing everything the public is saying about the agency on social media, and in-depth analytics to use in reports and measure the success of the agency's promotions. In addition, this platform allows you to schedule posts to multiple platforms at once. Some platforms, like Twitter, don't allow you to pre-schedule posts which is a necessity when having a limited number of staff members that manage social media.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Sprout Social Inc.
Hootsuite
Meltwater

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected because it is a significantly lower cost than Hootsuite. The agency has used Sprout Social in the past and it out performs Meltwater, the current vendor.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Ashley Sanchez, Public Information Officer Ph: (775) 688-1558

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jwilkin3	09/20/2023 15:27:00 PM
Division Approval	cbalcon	09/20/2023 15:28:11 PM
Department Approval	jneubau2	09/21/2023 07:48:28 AM
Contract Manager Approval	abarredo	09/21/2023 08:44:13 AM
Budget Analyst Approval	dspeed1	10/05/2023 15:50:40 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22998	Amendment Number: 1
Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: KEN MORGAN DBA GREAT BASIN CONTROL SYSTEMS
Agency Code: 702	Contractor Name: KEN MORGAN DBA GREAT BASIN CONTROL SYSTEMS
Appropriation Unit: 4465-44	Address: 325 NEILSON ROAD
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89521-7839
If "No" please explain: Not Applicable	Contact/Phone: KEN MORGAN 775-741-1408
	Vendor No.: T32006048
	NV Business ID: NV20171212863

To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % TROUT STAMP

Agency Reference #: 20-56

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/14/2020**
Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **02/29/2024**

Contract term: **3 years and 291 days**

4. Type of contract: **Contract**

Contract description: **CONTROL/ALARM SYSTEM**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing control system services. This amendment revises the Attachment AA - Scope of Work to add services statewide and increase the maximum amount from \$30,313 to \$50,313 due the continued need for this service.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$30,313.00	\$30,313.00	\$30,313.00	Yes - Info
2. Amount of current amendment (#1):	\$20,000.00	\$20,000.00	\$50,313.00	Yes - Info
3. New maximum contract amount:	\$50,313.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The SCADA monitoring system has been in place for over a year and is imperative to daily operations at the fish hatcheries facility. The fish hatcheries facility is a major portion of the trout production and stocking for the State of Nevada. Ken Morgan has the expertise and is certified to work on the SCADA systems.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the knowledge or expertise maintain this type of highly technical equipment and controls, nor have the knowledge of SCADA systems.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

SIERRA CONTROLS
APCO, INC
KEN MORGAN DBA GREAT BASIN CONTROL SYSTEMS

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Cost and expertise of what we need on the ground.

d. Last bid date: 03/05/2020 Anticipated re-bid date: 02/29/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2020 NDOW, work was satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jwilkin3	09/19/2023 10:45:47 AM
Division Approval	cbalcon	09/19/2023 11:36:51 AM
Department Approval	jneubau2	09/25/2023 08:42:36 AM
Contract Manager Approval	jwilkin3	09/26/2023 09:43:36 AM
Budget Analyst Approval	dspeed1	10/12/2023 17:26:24 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27191**

Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: RTDS, INC.
Agency Code: 702	Contractor Name: RTDS, INC.
Appropriation Unit: 4467-16	Address: 6149 S RAINBOW BLVD STE J
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89118-3250
If "No" please explain: Not Applicable	Contact/Phone: Fraga Coman 855-978-6922
	Vendor No.: T32004321
	NV Business ID: NV20141353697
To what State Fiscal Year(s) will the contract be charged?	2024-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **#24-11**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/29/2023**

Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2024**

Contract term: **1 year and 2 days**

4. Type of contract: **Contract**

Contract description: **CDL Certification**

5. Purpose of contract:

This is a new contract to provide commercial drivers license training.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$16,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Various NDOW staff are required to tow equipment and materials that exceeds the limits of a non-Commercial Drivers License. This will ensure NDOW is compliant with Nevada law and also ensure the safety of personnel and equipment.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not authorized Commercial Driver's License trainers.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

RTDS Inc.
On the Road Driving School
DTR School of Trucking

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

RTDS Inc is the only vendor that is offering hazmat endorsed CDL training and provided the lowest cost in the Las Vegas area.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, Employment Security Division - Work was satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Matt Maples, Wildlife Staff Specialist Ph: 775-688-1568

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jwilkin3	09/07/2023 09:28:13 AM
Division Approval	cbalcon	09/08/2023 16:02:32 PM
Department Approval	jneubau2	09/22/2023 11:21:34 AM
Contract Manager Approval	jwilkin3	09/22/2023 11:25:51 AM
Budget Analyst Approval	dspeed1	09/29/2023 14:27:00 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28325**

Agency Name: DCNR - PARKS DIVISION	Legal Entity Name: Borges Sleigh and Carriage Rides, INC
Agency Code: 704	Contractor Name: Borges Sleigh and Carriage Rides, INC
Appropriation Unit: 4162-00	Address:
Is budget authority available?: Yes	City/State/Zip: South Lake Tahoe, CA 96150
If "No" please explain: Not Applicable	Contact/Phone: 775-588-2953
	Vendor No.:
	NV Business ID: NV19981382316

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/06/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2024**

Contract term: **207 days**

4. Type of contract: **Revenue Contract**

Contract description: **Non motorized tours**

5. Purpose of contract:

This is a new revenue contract to provide nonmotorized tours at Sand Harbor State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Commercial operations using State Park Facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Commercial operations using State Park Facilities.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Commercial operations using State Park Facilities.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	10/04/2023 11:25:38 AM
Division Approval	ethick1	10/04/2023 11:25:40 AM
Department Approval	ethick1	10/04/2023 11:25:42 AM
Contract Manager Approval	ethick1	10/04/2023 11:25:44 AM
Budget Analyst Approval	rjacob3	10/06/2023 08:52:43 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28348**

Agency Name: **DCNR - PARKS DIVISION**
 Agency Code: **704**
 Appropriation Unit: **4162-07**
 Is budget authority available?: **Yes**
 If "No" please explain: Not Applicable

Legal Entity Name: **Jet Development, Inc.**
 Contractor Name: **Jet Development, Inc.**
 Address:
 City/State/Zip: **Las Vegas, NV 89106**
 Contact/Phone: **702-474-4489**
 Vendor No.: **T32014940**
 NV Business ID: **NV19961212986**

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % User Fee Overage
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/13/2023**

Anticipated BOE meeting date 12/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **261 days**

4. Type of contract: **Contract**

Contract description: **4747 Building repair**

5. Purpose of contract:

This is a new contract to provide restoration services to a building that flooded at Nevada State Parks, Southern Region Headquarters.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,500.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

A pipe burst in the building causing indoor flooding. The cleanup, mold abatement and asbestos abatement have already been completed, along with plumbing repairs. Now the building must be returned as close as possible to its pre-flood state.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State Park employees are unable to complete this work as they are prohibited by staffing levels and the amount of time necessary to perform this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

RGD Construction
 Top Builders
 LV Restoration
 Jet Development
 GI Construction

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor was chosen by Risk Management

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	10/09/2023 12:03:25 PM
Division Approval	ethick1	10/09/2023 12:03:27 PM
Department Approval	ethick1	10/09/2023 12:03:29 PM
Contract Manager Approval	ethick1	10/09/2023 12:03:32 PM
Budget Analyst Approval	rjacob3	10/13/2023 09:57:41 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28327**

Agency Name: DCNR - PARKS DIVISION	Legal Entity Name: MELVYN GREEN & ASSOCIATES, INC
Agency Code: 704	Contractor Name: MELVYN GREEN & ASSOCIATES, INC
Appropriation Unit: 4162-95	Address: 21311 HAWTHORNE BLVD STE 230
Is budget authority available?: Yes	City/State/Zip: TORRANCE, CA 90503-5689
If "No" please explain: Not Applicable	Contact/Phone: 310/792-9252
	Vendor No.: T27035785
	NV Business ID: NV20101044218
To what State Fiscal Year(s) will the contract be charged? 2024	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/09/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2024**

Contract term: **204 days**

4. Type of contract: **Contract**

Contract description: **NineMile Stone House**

5. Purpose of contract:

This is a new contract to provide professional structural and construction management services in the implementation of the rehabilitation of the Nine Mile Stone House project. The project is located in the Nine Mile Canyon Unit of the East Walker River State Park, Lyon County, NV.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$97,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nine Mile Stone House located at Walker River State Park, Lyon County, NV is in need of rehabilitation. Nevada State Parks seeks to utilize structural and construction management services in the implementation of the Rehabilitation of the Nine Mile Stone House project.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the expertise with the culturally significant historic structures.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	10/04/2023 13:14:33 PM
Division Approval	ethick1	10/04/2023 13:24:39 PM
Department Approval	ethick1	10/04/2023 13:24:41 PM
Contract Manager Approval	ethick1	10/04/2023 13:24:44 PM
Budget Analyst Approval	rjacob3	10/09/2023 11:45:45 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28319**

Agency Name: **DCNR - PARKS DIVISION**
Agency Code: **704**
Appropriation Unit: **4162-00**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **Wedding & Events by Emily, LLC**
Contractor Name: **Wedding & Events by Emily, LLC**
Address:
City/State/Zip: **Las Vegas, NV 89117**
Contact/Phone: **702-683-7288**
Vendor No.:
NV Business ID: **NV20151195977**
To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2024**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2025**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **Wedding Ceremonies**

5. Purpose of contract:

This is a new revenue contract to provide wedding ceremonies at Valley of Fire State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The vendor will be conducting wedding ceremonies within the park.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Nevada State Park employees do not have the time to provide this service.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Revenue Contract

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
 Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
 Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
 Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	10/04/2023 08:46:01 AM
Division Approval	ethick1	10/04/2023 08:46:03 AM
Department Approval	ethick1	10/04/2023 08:46:05 AM
Contract Manager Approval	ethick1	10/04/2023 08:46:07 AM
Budget Analyst Approval	rjacob3	10/06/2023 09:00:13 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23863	Amendment Number: 1
Agency Name: DCNR - PARKS DIVISION	Legal Entity Name: MARSHALLS SEPTIC CARE LLC
Agency Code: 704	Contractor Name: MARSHALLS SEPTIC CARE LLC
Appropriation Unit: 4605-15	Address: 4250 Reno Highway
Is budget authority available?: Yes	City/State/Zip: FALLON, NV 89406-7442
If "No" please explain: Not Applicable	Contact/Phone: Chad Marshall 775.427.9603
	Vendor No.: T29032768A
	NV Business ID: NV20201931310

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/26/2021**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **11/20/2024**

Contract term: **3 years and 209 days**

4. Type of contract: **Contract**

Contract description: **On-call contract**

5. Purpose of contract:

This is the first amendment to the original contract which provides on-call services to pump septic tanks, vault toilets, and other services as necessary to maintain the septic systems within several parks throughout the Western Region of Nevada. This amendment increases the maximum amount from \$48,950 to \$66,950 due to the continued need for these services at Western Region parks.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$48,950.00	\$48,950.00	\$48,950.00	Yes - Info
2. Amount of current amendment (#1):	\$18,000.00	\$18,000.00	\$66,950.00	Yes - Info
3. New maximum contract amount:	\$66,950.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Pumping sewage within the Parks is an ongoing necessity.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State Parks does not have the equipment or expertise to complete this type of work.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the only business that replied to request for quotes.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada State Parks from 2017-2020; Excellent service was provided

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
 Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
 Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
 Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	06/01/2023 10:10:25 AM
Division Approval	ethick1	06/01/2023 10:10:28 AM
Department Approval	ethick1	06/01/2023 10:10:31 AM
Contract Manager Approval	ethick1	10/17/2023 09:17:17 AM
Budget Analyst Approval	rjacob3	10/17/2023 09:21:31 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28281**

Agency Name:	DCNR - DIVISION OF WATER RESOURCES	Legal Entity Name:	UNITED STATES DEPT OF INTERIOR
Agency Code:	705	Contractor Name:	UNITED STATES DEPT OF INTERIOR
Appropriation Unit:	4157-10	Address:	US GEOLOGICAL SURVEY 2730 N. DEER RUN RD., STE. 3 CARSON CITY, NV 89701
Is budget authority available?:	Yes	City/State/Zip:	CARSON CITY, NV 89701
If "No" please explain:	Not Applicable	Contact/Phone:	MEGAN POFF 702-294-6043
		Vendor No.:	PUR0000332D
		NV Business ID:	GOVERNMENTAL ENTITY

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Joint Funding Agreement

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/02/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2024**

Contract term: **303 days**

4. Type of contract: **Other (include description): Joint Funding Agreement**

Contract description: **Pahranagat Ash Sprgs**

5. Purpose of contract:

This is a new Joint Funding Agreement to provide ongoing surface-water monitoring activities consisting of the operation and maintenance of one continuous streamflow gage for determinations of water availability in the Pahranagat, NV area.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,800.00**

Other basis for payment: The State portion is \$13,520 and the USGS portion is \$7,280.

II. JUSTIFICATION

7. What conditions require that this work be done?

The State Engineer requires the information provided by this program to fulfill the responsibility of protecting existing downstream water rights.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The U.S. Geological Survey has the scientists, equipment and expertise to provide the products and services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The U.S. Geological Survey has the necessary equipment in place and experience in delivering the desired product, and the State Engineer is authorized to enter into agreements with the U.S. Geological Survey under NRS 532.170.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Division has executed many agreements with the U.S. Geological Survey that have resulted in many products widely used by governmental agencies and the public. The results have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Levi Kryder, Chief, Hydrology Section Ph: 775-684-2866

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sweb4	09/28/2023 10:13:11 AM
Division Approval	sweb4	09/28/2023 10:13:14 AM
Department Approval	kwilliam	09/28/2023 16:04:59 PM
Contract Manager Approval	sweb4	09/29/2023 08:04:59 AM
Budget Analyst Approval	rjacob3	10/02/2023 14:37:34 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28283**

Agency Name: DCNR - FORESTRY DIVISION	Legal Entity Name: CARASOFT TECHNOLOGY CORPORATION
Agency Code: 706	Contractor Name: CARASOFT TECHNOLOGY CORPORATION
Appropriation Unit: 4195-79	Address: 11493 SUNSET HILLS RD STE 100
Is budget authority available?: Yes	City/State/Zip: RESTON, VA 20190-5230
If "No" please explain: Not Applicable	Contact/Phone: Christine Wilt (571) 662-30
	Vendor No.: PUR0004357
	NV Business ID: NV20151127305

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NDF24-001**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/09/2023**

Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/15/2026**

Contract term: **2 years and 342 days**

4. Type of contract: **Other (include description): MSA Work Plan**

Contract description: **Online Portal**

5. Purpose of contract:

This is a new Service Agreement under Statewide contract #99SWC-NV23-13299 which provides Cloud Services. This Service Agreement provides a customized cloud-based portal to manage grant applications and services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$18,975.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The CPG grant from the United States Forest Service allows for the allocations pertaining to grant management and services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the resources to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? Yes
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:
Cayenne Engel, Resource Management Officer Ph: 702-486-5123

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	swesto3	09/28/2023 12:47:07 PM
Division Approval	dsorensen	09/28/2023 14:29:16 PM
Department Approval	dsorensen	09/28/2023 14:29:18 PM
Contract Manager Approval	rmorse	10/05/2023 11:32:52 AM
EITS Approval	ljean	10/05/2023 16:04:07 PM
Budget Analyst Approval	rjacob3	10/09/2023 14:04:40 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 25938	Amendment Number: 2
Agency Name: DCNR - FORESTRY DIVISION	Legal Entity Name: DON M LAZORKO CONSTRUCTION INC
Agency Code: 706	Contractor Name: DON M LAZORKO CONSTRUCTION INC
Appropriation Unit: 4195-07	Address: PO BOX 728
Is budget authority available?: Yes	City/State/Zip: VERDI, NV 89439-7320
If "No" please explain: Not Applicable	Contact/Phone: Don Lazorko 775/345-7320
	Vendor No.: T27035934
	NV Business ID: NV20041421345

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NDF22-006**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/01/2022**
Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2026**

Contract term: **4 years and 30 days**

4. Type of contract: **Contract**

Contract description: **General Contractor**

5. Purpose of contract:

This is the second amendment to the original contract to provide ongoing general contractor services for the division's facilities in Minden, Carson City and Winnemucca on an as needed basis. This amendment increases the maximum amount from \$200,000.00 to \$285,000.00 due to the continued need for these services and the delay of the request for qualification (RFQ) currently being processed with State Purchasing.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$80,000.00	\$80,000.00	\$80,000.00	Yes - Info
a. Amendment 1:	\$120,000.00	\$120,000.00	\$200,000.00	Yes - Action
2. Amount of current amendment (#2):	\$85,000.00	\$85,000.00	\$85,000.00	Yes - Info
3. New maximum contract amount:	\$285,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Facility related emergency and non-emergency conditions may require immediate attention to address safety and health related liabilities. This contract will allow the division to address these situations expeditiously.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the knowledge or expertise to perform these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as the best value to the division and State and has a history of satisfactory performance with the division.

d. Last bid date: 03/22/2022 Anticipated re-bid date: 03/16/2026

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has been under contract with the division for since SFY17 and service has been deemed satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hedmonds	09/21/2023 10:10:48 AM
Division Approval	hedmonds	09/25/2023 08:18:06 AM
Department Approval	hedmonds	09/25/2023 08:18:12 AM
Contract Manager Approval	rmorse	09/25/2023 08:18:36 AM
Budget Analyst Approval	rjacob3	09/27/2023 09:22:37 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26707** Amendment Number: **2**

Agency Name: **DCNR - FORESTRY DIVISION** Legal Entity Name: **Pearson Brothers Construction**

Agency Code: **706** Contractor Name: **Pearson Brothers Construction**

Appropriation Unit: **4198-12** Address: **HC 74 BOX 260**

Is budget authority available?: **Yes** City/State/Zip: **PIOCHE, NV 89043**

If "No" please explain: **Not Applicable** Contact/Phone: **Nick Pearson 775/962-1559**

Vendor No.: **T29000200**

NV Business ID: **NV20111610623**

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NDF23-003**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/29/2022**

Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **08/31/2026**

Contract term: **4 years and 3 days**

4. Type of contract: **Contract**

Contract description: **General Contractor**

5. Purpose of contract:

This is the second amendment to the original contract to provide general contractor services for the division's conservation camps in Pioche, Tonopah, and Ely on an as needed basis. This amendment increases the maximum amount from \$400,000.00 to \$485,000.00 due to a continued need for these services and the delay of the request for qualification (RFQ) currently being processed with State Purchasing.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$80,000.00	\$80,000.00	\$80,000.00	Yes - Info
a. Amendment 1:	\$320,000.00	\$320,000.00	\$400,000.00	Yes - Action
2. Amount of current amendment (#2):	\$85,000.00	\$85,000.00	\$85,000.00	Yes - Info
3. New maximum contract amount:	\$485,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Facility related emergency and non-emergency conditions may require immediate attention to address safety and health related liabilities. This contract will allow the division to address these situations expeditiously.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the knowledge or expertise to perform these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen by a selection committee in accordance with NRS and NAC 333 to be the best suited to perform the services required by the agency and the State.

d. Last bid date: 08/08/2022 Anticipated re-bid date: 05/11/2026

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

All DCNR divisions (agency codes 702,704, 705, & 706) - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hedmonds	09/21/2023 10:09:08 AM
Division Approval	hedmonds	09/25/2023 08:18:52 AM
Department Approval	hedmonds	09/25/2023 08:18:59 AM
Contract Manager Approval	rmorse	09/26/2023 07:59:00 AM
Budget Analyst Approval	rjacob3	09/27/2023 09:35:33 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28199**

Agency Name: DCNR - STATE LANDS	Legal Entity Name: STANTEC CONSULTING INC
Agency Code: 707	Contractor Name: STANTEC CONSULTING INC
Appropriation Unit: 4206-39	Address: 7251 W CHARLESTON BLVD
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89117
If "No" please explain: Not Applicable	Contact/Phone: 702/258-0115
	Vendor No.: T81023418B
	NV Business ID: NV20101021081
To what State Fiscal Year(s) will the contract be charged? 2024-2025	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/20/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2024**

Contract term: **1 year and 73 days**

4. Type of contract: **Contract**

Contract description: **Spooner Engineering**

5. Purpose of contract:

This is a new contract to provide engineering design, permitting assistance, and construction observation at Spooner State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$78,820.00**

Other basis for payment: Per Attachment CC - Bd Summary Sheet, Schedule of Escrow Fees, Title Insurance Rates upon submission of invoice and acceptance by Division of State Lands

II. JUSTIFICATION

7. What conditions require that this work be done?

Cardno, Inc. is the engineer of record on Spooner Lake Phase 2. Cardno, Inc. was purchased by Stantec Consulting Service. Spooner Lake Phase 3 was originally part of Phase 2, however due to complex permitting requirements the projects were separated to prevent a delay in the project. This contract will bring the current plans produced by Cardno, Inc. from 60% to 100%, provide permitting assistance, and construction observation services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Division of State Parks Planning & Development department lacks adequate staff to conduct engineering design and construction observation by qualified engineering staff and has secured a proposal by the engineer of record of this project to conduct the necessary construction oversight.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

FROMHERZ, KEVIN, CONSERVATION STAFF SPECIALIST Ph: 775-684-2740
SELLSTROM, KEVIN, PROJECT MANAGER Ph: 775-684-2790

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	estahle1	10/11/2023 16:44:29 PM
Division Approval	estahle1	10/11/2023 16:46:02 PM
Department Approval	kwilliam	10/12/2023 17:01:59 PM
Contract Manager Approval	estahle1	10/16/2023 15:42:19 PM
Budget Analyst Approval	rjacob3	10/20/2023 09:03:21 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28266**

Agency Name: B&I - LABOR COMMISSION	Legal Entity Name: CUSTOMER EXPRESSIONS CORP.
Agency Code: 752	Contractor Name: CUSTOMER EXPRESSIONS CORP.
Appropriation Unit: 3900-26	Address: 300 MARCH ROAD STE 501
Is budget authority available?: Yes	City/State/Zip: OTTAWA ON K2K 2E2
If "No" please explain: Not Applicable	Contact/Phone: Jakub Ficner 613-244-5111
	Vendor No.: PUR0005373
	NV Business ID: NV20141201221
To what State Fiscal Year(s) will the contract be charged? 2024-2025	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	92.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	8.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **Yes**

If "Yes", please explain

Due to the number of parties involved and navigating their availability, a switch of the Case IQ account manager, confusion over the new payment structure, and conversations over the new contract language, the previous contract expired on June 30, 2023, before we were able to finalize the new agreement. The OLC cannot competitively bid for these services as it would create a lapse in service and significant disruption to the Division's operations.

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Application Hosting**

5. Purpose of contract:

This is a new contract to provide ongoing hosting and maintenance for an electronic filing and management system for wage claims and complaints, prevailing wage claims, general complaints, requests for public works project numbers, and prevailing wage surveys.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$60,640.00**

Other basis for payment: \$35,320 in year one and \$25,320 in year two

II. JUSTIFICATION

7. What conditions require that this work be done?

The Office of the Labor Commissioner is responsible for reviewing and tracking information related to public works projects, certified payroll reports, apprenticeship utilization, workforce and employment opportunities in Nevada. In order to meet these responsibilities, the agency needs a system that provides for the electronic filing and management of related cases, complaints, and other data.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have the resources to provide the services required.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 230810

Approval Date: 08/29/2023

c. Why was this contractor chosen in preference to other?

This vendor is a sole source.

d. Last bid date: 05/30/2022 Anticipated re-bid date: 04/30/2025

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor had a contract with the Department of Business and Industry's Director's Office, expired on 06/30/2023, providing case management application hosting and access for the Consumer Affairs Unit.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Smith, Margaret, null Ph: null

20. Contract Status:

Contract Approvals:


Approval Level	User	Signature Date
Budget Account Approval	hsaunde1	10/03/2023 10:13:58 AM
Division Approval	hsaunde1	10/03/2023 10:14:01 AM
Department Approval	hsaunde1	10/03/2023 14:33:59 PM
Contract Manager Approval	hsaunde1	10/03/2023 14:34:12 PM
EITS Approval	ljean	10/04/2023 08:03:03 AM
Budget Analyst Approval	jhelto1	10/20/2023 11:03:36 AM

**STATE OF NEVADA
DEPARTMENT OF BUSINESS AND INDUSTRY
OFFICE OF LABOR COMMISSIONER**

MEMORANDUM

Date: October 3, 2023

To: Jenny Helton Executive Branch Budget Officer
Governor's Finance Office

From: Perry Faigin, Deputy Director 
Department of Business & Industry

Re: Request for Retro Active Contract – Labor : CaselQ Contract

The purpose of this memo is to seek approval to continue the CaselQ (previously Customer Expressions dba iSight) Contract, effective July 1, 2023, through June 30, 2025. The software provides case management services used by the Office of the Labor Commissioner ("OLC") for wage and hour claims, general complaints, public works project compliance, surveying Nevada prevailing wage. The Contract includes an upgrade from the OLC's current version 1.0 to CaselQ's most recent version 8.0., and it will include two-way portal and payment functionality implementation to fully automate Professional Employer Organization ("PEO") and Private Employment Agency ("PEA") licensing and regulation, which the OLC currently performs by hand.

Customer Expressions has recently changed their company name, fee structure, and the Office of the Labor Commissioner's (OLC) account manager. As such they requested time to send over a new contract to reflect these corporate changes. However, during this process, many discussions took place between Business & Industry Fiscal, the OLC, and CaselQ regarding language, scope, and terms of the new agreement, which has delayed the submission of the contract.

Your understanding in this matter is greatly appreciated.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	230810 @

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:		<i>Office of the Labor Commissioner</i>
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>Brett Harris-Labor Commissioner</i>	<i>702-486-2650</i>	<i>bkharris@labor.nv.gov</i>

1b	Vendor Information:	
	Vendor Name:	<i>Customer Expression Corporation</i>
	Contact Name:	<i>Sameen Sohayer</i>
	Complete Address: City, State, and Zip Code	<i>300 March Road, Suite 501, Ottawa, ON K2K 2E</i>
	Telephone Number:	<i>613-2445111</i>
Email Address:	<i>ssohayer@caseiq.com</i>	

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	<input checked="" type="checkbox"/>
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	<input checked="" type="checkbox"/>	No:
	If 'No' Enter Amendment Number:	#		
	Enter CETS Number:	#	28266	

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:		No: <input checked="" type="checkbox"/>
	Contract: New	Start Date:	<i>Upon Approval of BOE</i>	End Date: <i>06/30/2028</i>

1f	Funding:	
	State Appropriated:	<i>92%</i>
	Federal Funds:	<i>8%</i>
	Grant Funds:	

Other (Explain):	

Purchasing Use Only:	
Approval #:	230810 @

		Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
1g		The maximum amount of the contract for the term of the contract is: \$60,640. Configuration, migration to Version 8, deployment, and training one payment of \$0. The annual fee of \$30,320 for Hosting and Support, Cybersource Integration (online payments), 2-Way Portal (PEO/PEA automation), and 18 users will be broken down at the rate of \$35,320 in Year 1; and \$25,320 in Year 2. A detailed statement of work is outlined below. The entire contract value of \$60,640 is billed on Contract Signing.

		Provide a description of work/services to be performed or services with goods to be purchased:
2		The Office of the Labor Commissioner is the principal wage and hour and labor regulatory agency for the State of Nevada. Our office is responsible for ensuring that minimum wage, prevailing wage, and overtime are paid to employees in Nevada, and that employee rest, break, and lunch periods are provided. It is the vision and mission of this office to resolve labor-related problems in an efficient, professional, and effective manner. This includes educating employers and employees regarding their rights and responsibilities under the law to promote the growth of business in Nevada. Additionally, it includes taking enforcement action, when necessary, to ensure that Nevada's workers are treated fairly and compensated for all time worked. This is a new contract to provide ongoing hosting and maintenance for an existing electronic filing and management system for Wage Claims/ Complaint, Prevailing Wage Claims, General Complaints, Request for Public Works Project Numbers, and Prevailing Wage Survey, includes electronic submission of documents and generates case tracking and management reports within the system.

		What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?
3		The Vendor, Customer Expressions, is the sole owner of the i-Sight software code. The I-Sight system is hosted by Customer Expressions using a Software as Service (SaaS) model. It is not feasible, realistic, or reasonable to contract with another vendor to provide ongoing hosting and maintenance to the current system.

		Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
4		The Vendor, Customer Expressions, is the sole owner of the i-Sight software code. I-Sight hosts the entire case management system for the Office of the Labor Commissioner, which includes thousands of case records for ongoing and closed cases. I-Sight is now rebranded as Case IQ.

		Check One:	
	Were alternative services or commodities evaluated?	Yes	No
			x
5	a. <i>If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.</i>		

b. **If not**, why were alternatives not evaluated?
 Customer Expressions, is the sole owner of the i-Sight software code where the Office of the Labor Commissioner case records are hosted.

<i>Purchasing Use Only:</i>	
Approval #:	

	Has the agency purchased these services/services with goods in the past? Check One:				Yes	No
	<i>NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u></i>				x	
	a. <i>If yes, starting with the most <u>recent contract</u> and working backward, for the <u>entire relationship with this vendor, or any other vendor</u> for these services/services with goods, the following information must be provided along with the <u>CETS contract number(s)</u> associated with each:</i>					
6	<i>Term</i>		<i>Value</i>	<i>Short Description</i>	<i>Provide Type of Procurement RFP#, RFQ#, Waiver #</i>	<i>CETS #</i>
	<i>Start Date</i>	<i>End Date</i>				
	07/01/2022	06/30/2023	\$17,820.00	Case tracking software	N/A	26433
	07/01/2021	06/30/2022	\$16,320.00	Case tracking software	N/A	N/A
	Upon Approval of the Dept.	06/30/2021	\$57,120.00	Case tracking software	N/A	N/A
	Upon Approval of the Dept.	06/30/2022	\$24,500.00	Case tracking software	171105	N/A
	10/01/2019	01/17/2020	\$25,000.00	Case tracking software	200108	N/A
	Upon Approval of the Dept.	06/30/2019	\$24,480.00	Case tracking software	N/A	N/A
Upon Approval of the Dept.	12/31/2018	\$48,920.00	Case tracking software	19579	N/A	

7 **What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?**
 The Office of the Labor Commissioner is responsible for reviewing and tracking information related to public works projects, certified payroll reports, apprenticeship utilization, workforce and employment opportunities in Nevada. In order to meet these responsibilities, the agency needs a system that provides for the electronic filing and management of related cases, complaints, and other data.

8 **What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?**
 Because the Office of the Labor Commissioner is a General Fund Agency, other Electronic Case Tracking options such as Thentia and TylerTech were viewed all in 2023. Thentia quoted over \$80,000 just for automation of PEO/PEA and TylerTech provided a preliminary estimate of \$200,000-\$400,000 for case management services. Developing an in-house system is also not cost effective based on the fact that the Office of the Labor Commissioner does not have any Information Technology Positions.

9	Will this purchase obligate the State to this vendor for future purchases? Check One:	Yes	No
	<u>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u>	x	x
a. <i>If yes, please provide details regarding future obligations or needs.</i>			
This purchase will not obligate the State to any future purchases. However, if through the RFP process and new vendor is selected, the agency might have contract on a limited basis with this vendor until the new system is fully implemented.			

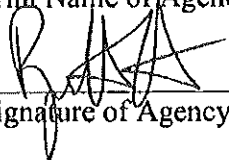
Purchasing Use Only:	
Approval #:	

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.


 Signature of Agency Representative Initiating Request

Alexandra cano - Audit I
 Print Name of Agency Representative Initiating Request

07/17/2023
 Date


 Signature of Agency Head Authorizing Request

Brett Harris Labor Commissioner
 Print Name of Agency Head Authorizing Request

7/17/23
 Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, **State Purchasing** may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the

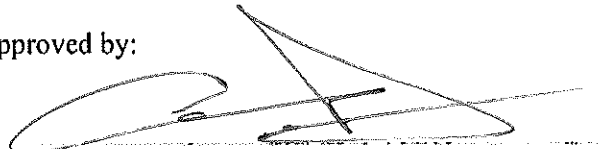
#230810②

Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	<input checked="" type="checkbox"/>
---	-------------------------------------

Approved by:



Administrator, Purchasing Division or Designee

8/29/23

Date

Maggie Smith

From: Cindy L. Stoeffler
Sent: Tuesday, August 29, 2023 12:52 PM
To: Brett K. Harris
Cc: Purchasing Help Desk; Maggie Smith
Subject: Solicitation Waiver Customer Expression Corporation
Attachments: 20230829125645530.pdf

Good Afternoon:

Attached please find your approved waiver for Customer Expression Corporation. If you have any questions, please feel free to contact me.

Kind Regards,

Cindy Stoeffler
State of Nevada
Department of Administration
Tel (775) 684-0173
cstoeffler@admin.nv.gov

This message and accompanying documents are covered by the Electronic Communications Privacy Act, 18 U.S.C. §§ 2510-2521, and contain information intended for the specified individual(s) only. This information is confidential. If you are not the intended recipient or an agent responsible for delivering it to the intended recipient, you are hereby notified that you have received this document in error and that any review, dissemination, copying or the taking of any action based on the contents of this information is strictly prohibited. If you have received this communication in error, please notify us immediately by E-mail and delete the original message.

Joe Lombardo
Governor



#230810 @

Timothy Galluzi
State CIO

Darla Dodge
Deputy CIO/COO

Robert W. Dehnhardt
CISO

**STATE OF NEVADA
OFFICE OF THE CHIEF INFORMATION OFFICER
WITHIN THE OFFICE OF THE GOVERNOR**

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Terry Reynolds, Director, B&I
James Hansen, Administrative Services Officer, B&I
Grant Reynolds, IT Manager, B&I
Shannon Chambers, Labor Commissioner, Labor Commission, B&I

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, State Chief Enterprise Architect, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – Labor – TIN 481 – *Labor Commission Wage Claim System (i-Sight System)* – Update A – BA 3900

DATE: August 3, 2023

We have completed our review for the Department of Business and Industry (B&I), Labor Commission (Labor) – *Labor Commission Wage Claim System (i-Sight System)* – TIN 481, Update A.

The submitted TIN, for an estimated value of \$25,320.00 in the FY22/FY23 biennium and \$60,640.00 in the FY24/FY25 biennium (100% General Fund), is to move forward with upgrading to the new i-Sight System platform, which has been rebranded as Case IQ.

In addition to the platform upgrade, Case IQ will be adding functionality to the system to support the Labor Commission's new requirement to license Private Employment Agencies (PEAs) and Professional Employer Organizations (PEOs). This new functionality will support the processing of licensing applications and renewals and will allow online payments with integration to the Cybersource payment platform.

Case management software comes with inherent cybersecurity risks. Mitigating these risks should involve a combination of technological measures and policies and procedures (such as requiring strong passwords

and regular password changes), in addition to training to make users aware of the threats and how to avoid them.

There may be additional risks related to the sensitive nature of the data involved, including personal and financial information. Adequate safeguards should be in place to protect these data, both in transit and at rest.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28114**

Agency Name: B&I - FINANCIAL INSTITUTIONS DIV	Legal Entity Name: TYLER TECHNOLOGIES, INC.
Agency Code: 755	Contractor Name: TYLER TECHNOLOGIES, INC.
Appropriation Unit: 3835-27	Address: 5101 Tennyson Parkway
Is budget authority available?: Yes	City/State/Zip: DALLAS, TX 75024
If "No" please explain: Not Applicable	Contact/Phone: 800/646-2633
	Vendor No.: T32001084A
	NV Business ID: NV20051167615
To what State Fiscal Year(s) will the contract be charged?	2024-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Assessment
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 08/2023

Retroactive? **Yes**

If "Yes", please explain

Discussions took longer than anticipated to negotiate a cost, the contract should be effective from July 1, 2023 as it is a continuous service contract.

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Software Maintenance**

5. Purpose of contract:

This is a new contract to provide ongoing annual maintenance services for database software for licensing, examinations, enforcement, and complaints.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$85,630.00**

Other basis for payment: FY24 41,550 FY25 44,080

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract is to provide maintenance for the Financial Institutions Investigations Division "System of Versa" Services of the contract include Changes to set-up or configuration; Database administration services; Infrastructure, conversion or acceptance testing of major version release upgrades; Deployment of the hotfix, or minor release updates, to License test and production environments; Operations support; Enhancements or customizations to the Tyler Software; Maintenance of third party interfaces for which periodic updates are required.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency currently does not have the expertise to provide such maintenance.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 230904

Approval Date: 09/12/2023

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dembro	10/10/2023 15:54:28 PM
Division Approval	dembro	10/10/2023 15:54:30 PM
Department Approval	hsaunde1	10/16/2023 09:14:44 AM
Contract Manager Approval	hsaunde1	10/16/2023 09:14:48 AM
EITS Approval	ljean	10/16/2023 10:09:14 AM
Budget Analyst Approval	jhelto1	10/19/2023 13:41:34 PM

STATE OF NEVADA



JOE LOMBARDO
Governor

DEPARTMENT OF BUSINESS AND INDUSTRY

TERRY REYNOLDS
Director

FINANCIAL INSTITUTIONS DIVISION

SANDY O'LAUGHLIN
Commissioner

MEMORANDUM

Discussions took longer than anticipated to negotiate a cost, the contract should be effective from July 1, 2023 – June 30, 2025, as it is a continuous service contract.

Thank you,

A handwritten signature in blue ink, appearing to read "Mary Young".

Mary Young
Deputy Commissioner

LAS VEGAS
Office of the Commissioner
3300 W. Sahara Ave, Ste 250
Las Vegas, NV 89102
(702) 486-4120 Fax (702) 486-4563

NORTHERN NEVADA
Examination & CPA Office
1755 East Plumb Lane, Ste 243
Reno, NV 89502
(775) 688-1730 Fax (775) 688-1735
Web Address: <http://fid.state.nv.us>

CARSON CITY
Licensing Office
1830 College Parkway, Suite 100
Carson City, NV 89706
(775) 684-2970 Fax (775) 684-2977



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	230904@

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:	<i>Financial Institutions Investigations</i>	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>Sandy O'Laughlin - Commissioner</i>	<i>702-486-6609</i>	<i>SOLaughlin@fid.state.nv.us</i>

1b	Vendor Information:	
	Vendor Name:	<i>Tyler Technologies Inc</i>
	Contact Name:	
	Complete Address: City, State, and Zip Code	<i>5101 Technologies Inc Plano TX 75024</i>
	Telephone Number:	<i>800-646-2633</i>
Email Address:		

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	<input checked="" type="checkbox"/>
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	<input checked="" type="checkbox"/>	No:
	If 'No' Enter Amendment Number:	#		
	Enter CETS Number:	#		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:		No:
	Contract:	Start Date:	Upon BOE	End Date: 06/30/2025

1f	Funding:	
	State Appropriated:	
	Federal Funds:	
	Grant Funds:	

	Other (Explain):	<i>Assessment Fees</i>
--	------------------	------------------------

<i>Purchasing Use Only:</i>	
Approval #:	<i>230904@</i>

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	<i>\$85,630; FY24 41,550 FY25 44,080</i>

2	<p>Provide a description of work/services to be performed or services with goods to be purchased:</p> <p><i>Tyler Technologies will provide annual maintenance for the Versa system. Such services include reasonable telephone, email or web support, analysis and correction of reported software malfunctions and software updates, including major, minor and hotfix releases.</i></p>
----------	---

3	<p>What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?</p> <p><i>Versa is the Division's sole database for licensing, examinations, enforcement, and complaints. At this time, this is the only system that the Division is aware of that can provide all four (4) modules.</i></p>
----------	--

4	<p>Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:</p> <p><i>Since 2009/2010, Versa has been the Division's sole database for licensing, examinations, enforcement, and complaints. At this time, this is the only system that the Division is aware of that can provide all four (4) modules.</i></p> <p><i>The Division planned to upgrade to an updated version (2.0) of the Nationwide Multistate Licensing System (NMLS) for licensing, and State Examination System (SES) for examinations and complaints, but these systems have been delayed and there is no estimated timeframe. These systems are offered free through the Conference of State Bank Supervisors (CSBS). The Division may look for another database that can provide these modules with additional features or wait until CSBS has a timeframe for implementation of NMLS 2.0 and SES.</i></p>
----------	--

5	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
			<i>X</i>
	<p>a. <i>If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.</i></p>		
	<p>b. <i>If not, why were alternatives not evaluated?</i></p>		

#230904@

As explained in item #4, the Division planned to seek a free of charge option, therefore, did not budget for a new system nor spend the time to evaluate new systems.

Purchasing Use Only:	
Approval#:	

	Has the agency purchased these services/services with goods in the past? Check One:					Yes	No	
	NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u>					X		
6	a. If yes, starting with the most <u>recent contract</u> and working backward, for the <u>entire relationship with this vendor, or any other vendor</u> for these services/services with goods, the following information must be provided along with the <u>CETS contract number(s)</u> associated with each:							
	Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #		
	Start Date	End Date						
	07/01/22	06/30/23	\$40,390	Maintenance		26432		
	07/01/21	06/30/22	\$37,450	Maintenance		26432		
	07/01/20	06/30/21	\$54,400	Maintenance	Services agreement			
	07/01/19	06/30/20	\$51,000	Maintenance	Services agreement			
	07/01/18	06/30/19	\$47,150	Maintenance	Services agreement			
	07/01/17	06/30/18	\$44,892	Maintenance	Services agreement			
	07/01/16	06/30/17	\$42,006	Maintenance	Services agreement			
	07/01/15	06/30/16	\$39,120	Maintenance	Services agreement			
	07/01/14	06/30/15	\$37,467	Maintenance	Services agreement			
	07/01/13	06/30/14	\$37,559	Maintenance	Services agreement			
	07/01/12	06/30/13	\$35,892	Maintenance	Services agreement			
	07/01/11	06/30/12	\$35,892	Maintenance	Services agreement			
07/01/10	06/30/11	\$55,344	Maintenance	Services agreement				
07/01/09	06/30/10	\$210,936	Start up					
07/01/08	06/30/09	\$87,493	Start up					

7	What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?	
	The Division would lose access to its data and its reporting options for statistics, performance measures, budget numbers, examination schedules, examination billings, etc. The Division could not operate electronically and would initiate a manual process, which is time consuming and not effective or efficient. Especially considering the Division is short 8 FTEs.	

#230904@

8	What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?
	<i>The Division planned to upgrade to an updated version (2.0) of the Nationwide Multistate Licensing System (NMLS) for licensing, and State Examination System (SES) for examinations and complaints, but these systems have been delayed and there is no estimated timeframe. These systems are offered free through the Conference of State Bank Supervisors (CSBS). The Division may look for another database that can provide these modules with additional features or wait until CSBS has a timeframe for implementation of NMLS 2.0 and SES. To continue to operate a database for less than \$90,000 is reasonable considering databases can exceed over a million dollars.</i>

9	Will this purchase obligate the State to this vendor for future purchases? Check One:	Yes	No
	<u><i>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</i></u>	X	
	a. <i>If yes, please provide details regarding future obligations or needs.</i>		
	<i>This contract is only being requested for two years and not four due to the possible implementation timeline of NMLS 2.0 system, as noted in #8</i>		

<i>Purchasing Use Only:</i>	
Approval #:	2309040

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Dana Embro 07/12/23
 Signature of Agency Representative Initiating Request

Dana Embro 07/12/23
 Print Name of Agency Representative Initiating Request Date

APPROVED
 By Dana Embro at 9:27 am, Aug 30, 2023

Signature of Agency Head Authorizing Request

Sandy O'Laughlin 07/12/23
 Print Name of Agency Head Authorizing Request Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

Name of agency or entity who provided information or review:

Representative Providing Review


Print Name of Representative Providing Review Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	✓
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Approved by:

 9/12/23
 Administrator, Purchasing Division or Designee Date

#230904@

Joe Lombardo
Governor



Timothy Galluzi
State CIO

Darla Dodge
Deputy CIO/COO

Robert W. Dehnhardt
CISO

STATE OF NEVADA
OFFICE OF THE CHIEF INFORMATION OFFICER
WITHIN THE OFFICE OF THE GOVERNOR

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Terry Reynolds, Director, B&I
Grant Reynolds, IT Manager/Chief Information Officer, B&I
Dana Embro, Management Analyst III, B&I

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, State Chief Enterprise Architect, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – B&I – TIN 460 – *Financial Institutions Versa System (Legacy Ongoing License)* – Update A – BA 3835

DATE: August 11, 2023

We have completed our review for the Department of Business and Industry (B&I), Financial Institutions Division (FID) – *Financial Institutions Versa System (Legacy Ongoing License)* – TIN 460, Update A.

The submitted TIN, for an estimated value of \$85,630.00 in the FY24/FY25 biennium (100% State Fees), is to reflect a reduction in cost for the Tyler Technologies FY24/FY25 price quote.

The Financial Institutions Division (FID) has been using the system for over ten years. The system supports key functions, including licensing, examinations, and enforcement.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

#230904@

If I can be of further assistance, please feel free to contact me.



STATE OF NEVADA
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M E M O R A N D U M

TO: Terry Reynolds, Director, B&I
Grant Reynolds, IT Manager/Chief Information Officer, B&I
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CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, State Chief Enterprise Architect, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – B&I – TIN 460 – *Financial Institutions Versa System (Legacy Ongoing License)* – Update A – BA 3835

DATE: August 11, 2023

We have completed our review for the Department of Business and Industry (B&I), Financial Institutions Division (FID) – *Financial Institutions Versa System (Legacy Ongoing License)* – TIN 460, Update A.

The submitted TIN, for an estimated value of \$85,630.00 in the FY24/FY25 biennium (100% State Fees), is to reflect a reduction in cost for the Tyler Technologies FY24/FY25 price quote.

The Financial Institutions Division (FID) has been using the system for over ten years. The system supports key functions, including licensing, examinations, and enforcement.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28287**

Agency Name: **DETR - REHABILITATION DIVISION**
Agency Code: **901**
Appropriation Unit: **3253-10**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: Grease Magic, LLC
Contractor Name: **Grease Magic, LLC**
Address: **7260 W. Azure Dr. Suite 140-141**
City/State/Zip: **Las Vegas, NV 89130-7999**
Contact/Phone: Sabrina Nelson 702-749-5977
Vendor No.: T29042571
NV Business ID: NV20131377707
To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Business Enterprise Set-Aside

Agency Reference #: 3793-28-BEN

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/01/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **2023 Grease Magic**

5. Purpose of contract:

This is a new contract to provide ongoing commercial kitchen cleaning services for the Business Enterprise of Nevada facilities located in southern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**

Other basis for payment: Each job as quoted and with prior approval of the job quote by BEN staff. Invoices payable only with submittal and approval of supporting documentation. Contract not to exceed \$40,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Business Enterprises of Nevada program has a substantial inventory of equipment at various sites that require thorough cleaning for the health and safety of staff and customers and to meet the city, county and state health codes.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the time and experience involved in the thorough cleaning required of this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Grease Magic
LV Restaurant Cleaning
Jan-Pro
Clean City Vegas

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor to submit a proposal.

d. Last bid date: 08/25/2023 Anticipated re-bid date: 06/01/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided satisfactory services to Business Enterprises of Nevada since 11/2019 and to the Nevada National Guard since 3/2022.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	clarki1	10/11/2023 13:00:02 PM
Division Approval	scas1	10/16/2023 14:01:56 PM
Department Approval	scas1	10/16/2023 14:01:59 PM
Contract Manager Approval	dmetcalf	10/18/2023 13:59:38 PM
Budget Analyst Approval	vfajota	10/19/2023 11:05:44 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28188**

Agency Name: DETR - REHABILITATION DIVISION	Legal Entity Name: SHI International Corp
Agency Code: 901	Contractor Name: SHI International Corp
Appropriation Unit: 3265-04	Address: P.O Box 952121
Is budget authority available?: Yes	City/State/Zip: Dallas, TX 75395
If "No" please explain: Not Applicable	Contact/Phone: Gina G. Sotelo 775-505-4161
	Vendor No.: PUR0001595A
	NV Business ID: NV20131129294
To what State Fiscal Year(s) will the contract be charged?	2024-2028

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	21.30 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	78.70 %

Agency Reference #: 99SWC-NV21-8395 (3788-28-REHAB)

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/29/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2027**

Contract term: **4 years and 2 days**

4. Type of contract: **Other (include description): MSA Workplan**

Contract description: **YesVR**

5. Purpose of contract:

This is a new Service Agreement under Statewide contract #99SWC-NV21-8395 which provides Cloud Services. This Service Agreement is for online training courses that are required for staff and vendors of Vocational Rehabilitation to be certified in aspects of employment supports.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$78,589.00**

Other basis for payment: \$19,647.25/year (due at start of each calendar year). Payments are as invoiced by the Contractor and approved by the State. Contract not to exceed: \$78,589.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

Vocational Rehabilitation staff and vendors who provide employment supports are required to achieve certification and re-certification in areas such as job development, job coaching, ethics, etc.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the skills or training to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This software was selected in conformance with Statewide Contract 99SWC-NV21-8395.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has been providing satisfactory services to State Purchasing since 2012.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	clarki1	09/14/2023 15:22:47 PM
Division Approval	cedlefse	09/25/2023 09:29:53 AM
Department Approval	cedlefse	09/25/2023 09:29:57 AM
Contract Manager Approval	jwixon	09/29/2023 10:07:08 AM
Budget Analyst Approval	mranki1	09/29/2023 10:08:31 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23737** Amendment Number: **2**

Agency Name: **DETR - REHABILITATION DIVISION** Legal Entity Name: **Mission Critical Specialists**

Agency Code: **901** Contractor Name: **Mission Critical Specialists**

Appropriation Unit: **3269-04** Address: **6080 Enterprise Dr**

Is budget authority available?: **Yes** City/State/Zip: **Diamond Springs, CA 95619-9394**

If "No" please explain: **Not Applicable** Contact/Phone: **Matt Rey 530-621-4785**

Vendor No.: **T27040742**

NV Business ID: **NV20161585881**

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **3488-25-BDA**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/02/2021**

Anticipated BOE meeting date **11/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2024**

Contract term: **3 years and 333 days**

4. Type of contract: **Contract**

Contract description: **Mission Critical**

5. Purpose of contract:

This is the second amendment to the original contract which provides ongoing preventative maintenance service of the power distribution system, uninterruptible power system and stationary battery system located at the Bureau of Disability Adjudication office in Carson City. This amendment increases the maximum amount from \$37,468 to \$49,468 due to unexpected repair costs and the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$27,468.00	\$27,468.00	\$27,468.00	Yes - Info
a. Amendment 1:	\$10,000.00	\$10,000.00	\$37,468.00	Yes - Info
2. Amount of current amendment (#2):	\$12,000.00	\$12,000.00	\$49,468.00	Yes - Info
3. New maximum contract amount:	\$49,468.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Federal Social Security Administration guidelines for the Bureau of Disability Adjudication specify that UPS Systems be in good working order to prevent threats of security and data loss.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the knowledge and expertise of the UPS System, the training required to maintain the UPS System, or authorization to perform the work according to the manufacturer's specifications.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Gen Tech of Nevada
Performance Electric
Mission Critical
Nevada Energy Systems

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor to submit a proposal

d. Last bid date: 09/01/2020 Anticipated re-bid date: 07/31/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has provided satisfactory services to BDA since Jan. 2017.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	clarki1	09/29/2023 08:09:58 AM
Division Approval	scas1	10/04/2023 09:27:52 AM
Department Approval	scas1	10/04/2023 09:27:56 AM

Contract Manager Approval
Budget Analyst Approval

dmetcalf
vfajota

10/05/2023 11:56:10 AM
10/11/2023 11:14:09 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28222**

Agency Name: DETR - EMPLOYMENT SECURITY	Legal Entity Name: Carson City School District
Agency Code: 902	Contractor Name: Carson City School District
Appropriation Unit: 4770-11	Address: 1401 W King Street
Is budget authority available?: Yes	City/State/Zip: Carson City, NV 89703
If "No" please explain: Not Applicable	Contact/Phone: Christie Perkins, Director of Grants/Special Projects 775-283-2062
	Vendor No.: T40231500
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 3790-25-ESD

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/09/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2024**

Contract term: **357 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **CCSD-Culinary**

5. Purpose of contract:

This is a new interlocal agreement to provide equipment for the Carson Middle School Culinary Hospitality Vocational Training Program to be used for training in the culinary and hospitality industries.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,900.00**

Payment for services will be made at the rate of \$12,900.00 per year

Other basis for payment: As invoiced and approved by the State.

II. JUSTIFICATION

7. What conditions require that this work be done?

This funding will assist the pre-vocational program at Carson Middle School to acquaint and train students in the culinary arts and hospitality industry.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the ability to provide the necessary service.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 Interlocal

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sterr2	09/28/2023 09:47:55 AM
Division Approval	sterr2	09/28/2023 09:47:58 AM
Department Approval	scas1	10/04/2023 08:42:41 AM
Contract Manager Approval	dmetcalf	10/05/2023 14:22:34 PM
Budget Analyst Approval	vfajota	10/09/2023 10:51:48 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28313**

Agency Name: DETR - EMPLOYMENT SECURITY	Legal Entity Name: State of Nevada Department of Indigent Defense Services
Agency Code: 902	Contractor Name: State of Nevada Department of Indigent Defense Services
Appropriation Unit: 4770-12	Address: 896 W. Nye Ln
Is budget authority available?: Yes	City/State/Zip: Carson City, NV 89703
If "No" please explain: Not Applicable	Contact/Phone: Marcie Ryba 775 687-8490
	Vendor No.:
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Wage Assessment - Career Enhancement Program

Agency Reference #: 3794-25-ESD

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/18/2023**
Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **1 year and 256 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Training Services**

5. Purpose of contract:

This is a new interlocal agreement to provide training to practicing defense attorneys for Continuing Legal Education requirements and job training support in the public sector to improve the skills of employed persons.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$50,000.00**

Other basis for payment: As invoiced by the Contractor and approved by the state

II. JUSTIFICATION

7. What conditions require that this work be done?

CEP funding was implemented to provide assistance for specialized training projects. DIDS will provide specialized training and CLE training to Defense Attorneys and the public sector throughout the state.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency does not have the skill or expertise to train participants for certifications for in-demand positions

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 Interlocal Contract

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwoodwar	10/11/2023 11:09:45 AM
Division Approval	sterr2	10/11/2023 12:07:12 PM
Department Approval	sterr2	10/11/2023 12:08:13 PM
Contract Manager Approval	cedlefse	10/17/2023 07:19:30 AM
Budget Analyst Approval	vfajota	10/18/2023 13:50:09 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 26845	Amendment Number: 2
Agency Name: DETR - NV EQUAL RIGHTS COMMISSION	Legal Entity Name: EPATHUSA, INC.
Agency Code: 903	Contractor Name: EPATHUSA, INC.
Appropriation Unit: 2580-34	Address: 1075 JORDAN CREEK PKWY STE 295
Is budget authority available?: Yes	City/State/Zip: WEST DES MOINES, IA 50266-5602
If "No" please explain: Not Applicable	Contact/Phone: Hari Nallure ext104 515-974-6778
	Vendor No.: T29038415
	NV Business ID: NV20161681685
To what State Fiscal Year(s) will the contract be charged?	2023-2026

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **#90DETR-S2073 3676-26-NERC**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/15/2022**

Anticipated BOE meeting date **11/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **10/31/2025**

Contract term: **2 years and 350 days**

4. Type of contract: **Contract**

Contract description: **Web Monderization**

5. Purpose of contract:
This is the second amendment to the original contract which provides for a case management system to streamline complaint processing. This amendment increases the maximum amount from \$489,512 to \$530,702 due to additional changes to the Scope of Work

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	
1. The max amount of the original contract:	\$470,276.36	\$470,276.36	\$470,276.36	Yes - Action
a. Amendment 1:	\$19,266.00	\$19,266.00	\$19,266.00	Yes - Info
2. Amount of current amendment (#2):	\$41,160.00	\$41,160.00	\$60,426.00	Yes - Info
3. New maximum contract amount:	\$530,702.36			

II. JUSTIFICATION

7. What conditions require that this work be done?
The current NERC Case Management system requires upgrades and enhancements to better serve the population of users; integration of Equality Data for user enhancements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Due to projects of a greater critical nature requiring immediate attention, DETR's IT Division is unable to assist at this time.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #90DETR-S2073, and in accordance with NRS 333, the selected vendor was the sole proposer. The proposal was reviewed and deemed acceptable as determined by an independently appointed evaluation committee.

d. Last bid date: 07/20/2022 Anticipated re-bid date: 07/20/2022

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DETR � 03/2019-Current

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	athomps8	09/29/2023 08:32:14 AM
Division Approval	scas1	10/04/2023 09:57:47 AM
Department Approval	scas1	10/04/2023 09:57:50 AM
Contract Manager Approval	dmetcalf	10/05/2023 13:40:54 PM
EITS Approval	ljean	10/05/2023 16:04:35 PM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Kara Jenkins, Administrator, DETR
Josh Marhevka, Chief Financial Officer, DETR
Laxmi Bokka, Chief IT Manager, DETR

CC: Tim Galluzi, Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DETR – TIN 483 – *NERC Streamline Intake Process* – BA 2580

DATE: April 19, 2022

We have completed our review for the Department of Employment, Training and Rehabilitation's (DETR) – *NERC Streamline Intake Process* – TIN 483.

The submitted TIN, for an estimated value of \$652,000 in the FY24/FY25 biennium (100% ARPA funding), is to invest in a hosted, cloud-based case management system to streamline complaint processing.

NERC strives to improve the delivery of services to customers in handling their discrimination complaints. It is extremely time consuming for investigators to help constituents formalize a discrimination charge with the current manual intake process. The proposed solution is expected to:

- reduce manual effort when processing NERC transactions
- improve customer self-service features
- improve data accuracy and availability
- enhance business rule integrity and maintainability
- provide greater reporting flexibility

- enable users to file complaints at any time for preservation of legal rights
- leverage automated interfaces and integration with other systems.

A cloud-based, modernized case management system is vital to NERC's long-term success and represents an important step in facilitating a platform for complaint filing and is in alignment with the Governor's priority of modernization for equity and inclusion. The agency will release an updated RFI in 2022, then update this TIN with updated costs for an RFP and software solution for the FY 2024 budget cycle.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 27002	Amendment Number: 1
Agency Name: DETR - ADMINISTRATIVE SERVICES	Legal Entity Name: Heidi Saucedo
Agency Code: 908	Contractor Name: Heidi Saucedo
Appropriation Unit: 3272-04	Address: 315 W 8th St.
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89703
If "No" please explain: Not Applicable	Contact/Phone: HEIDI SAUCEDO 775-292-0814
	Vendor No.: T32013099
	NV Business ID: NV20101888190

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %	
X Federal Funds	40.00 %	Bonds	0.00 %	
Highway Funds	0.00 %	X Other funding	60.00 %	COST ALLOCATED (JOB # ADMSVS)

Agency Reference #: 3670-24-DETR

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/02/2023**
 Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **03/01/2024**

Contract term: **1 year**

4. Type of contract: **Contract**
 Contract description: **SOCIAL MEDIA**

5. Purpose of contract:

This is the first amendment to the original contract which provides video production, video library maintenance, and general social media services. This amendment increases the maximum amount from \$39,600.00 to 62,600.00 due to a continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$39,600.00	\$39,600.00	\$39,600.00	Yes - Info
2. Amount of current amendment (#1):	\$23,000.00	\$23,000.00	\$62,600.00	Yes - Info
3. New maximum contract amount:	\$62,600.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department of Employment, Training and Rehabilitation was created to serve as a bridge between employers and workers. DETR is the states leading workforce agency. Our focus is helping people find jobs, training, and careers as well as to help businesses find the workers they need to thrive. DETRs goal is to provide workforce solutions to Nevadans. Along with ESD, DETR houses Nevada Equal Rights Commission, Vocation Rehabilitation, Governors Office of Workforce Innovation, Research and Analysis.

A social media contractor will only help further existing goals and communications efforts for the entire agency. This contractor will create posts, video and graphics that will benefit Nevadans daily. A calendar, social media plan and schedule are only some of the services requested.

Meeting our client's needs, is our goal. This support will help advance our communications plan and strategies in a timely manner.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State does not have the ability to perform the work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Bestt pricing for the services requested.

d. Last bid date: 08/01/2022 Anticipated re-bid date: 12/31/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rhernan3	09/25/2023 09:15:43 AM
Division Approval	cedlefse	09/25/2023 09:25:08 AM
Department Approval	cedlefse	09/25/2023 09:25:13 AM
Contract Manager Approval	jwixon	09/27/2023 12:12:41 PM
Budget Analyst Approval	mranki1	09/29/2023 10:20:17 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28135**

Agency Name: PUBLIC EMPLOYEES' BENEFITS PROGRAM	Legal Entity Name: ADT Commercial
Agency Code: 950	Contractor Name: ADT Commercial
Appropriation Unit: 1338-04	Address: 1501 Yamato Road
Is budget authority available?: Yes	City/State/Zip: Boca Raton, FL 33431
If "No" please explain: Not Applicable	Contact/Phone: Sean McGuire 775-287-8110
	Vendor No.: T29047302
	NV Business ID: NV20111234098

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % insurance premiums

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **VIDEO STORAGE**

5. Purpose of contract:

This is a new contract to provide on-going video security storage on a monthly basis.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$14,680.00**

Payment for services will be made at the rate of \$280.00 per month

Other basis for payment: \$1,240.00 one-time cost to update licenses.

II. JUSTIFICATION

7. What conditions require that this work be done?

The previous vendor, RFI Communications & Security, did not have their state contract renewed.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

PEBP does not have the technology available.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

ADT Commercial, LLC
Intraworks, Inc.
Harris Mountain West, LLS
Stone Security

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

PEBP conducted an informal bid with four of the new Security and Fire Protection Services vendors. ADT was the only one to respond.

d. Last bid date: _____ Anticipated re-bid date: _____

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mweyland	08/24/2023 15:20:25 PM
Division Approval	mweyland	08/24/2023 15:20:28 PM
Department Approval	cglover	08/24/2023 15:32:59 PM
Contract Manager Approval	mweyland	08/28/2023 12:59:09 PM
EITS Approval	ljean	09/19/2023 07:15:25 AM
Budget Analyst Approval	mbro28	09/19/2023 09:35:00 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27987**

Agency Name: BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name: Connie Christiansen
Agency Code: BDC	Contractor Name: Christiansen Accounting Network
Appropriation Unit: B009 - All Categories	Address: PO Box 33875
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89509
If "No" please explain: Not Applicable	Contact/Phone: Connie Christiansen 775-413-4084
	Vendor No.:
	NV Business ID: NV20201790297

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensing
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/19/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **285 days**

4. Type of contract: **Contract**

Contract description: **Audit Contract**

5. Purpose of contract:

This is a new contract to provide financial audit services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$11,000.00**

Other basis for payment: Installments as work is completed

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 218G.400(4) permits a board to engage a CPE to conduct a professional fiscal audit for a period covering two successive fiscal years.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This single audit must be conducted by an independent certified public accountant.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Vendor has extensive experience in auditing state regulatory boards.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Vendor is a sole proprietorship doing business as Christiansen Accounting Network

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

null, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sbmcgee7	07/21/2023 13:07:35 PM
Division Approval	sbmcgee7	07/21/2023 13:07:40 PM
Department Approval	sbmcgee7	07/21/2023 13:07:49 PM
Contract Manager Approval	sbmcgee7	07/21/2023 13:07:52 PM
Budget Analyst Approval	stillley	09/19/2023 09:12:16 AM

Joe Lombardo
Governor



Amy Stephenson
Director

David Johnson
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: October 23, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Shayne Powell
Governor's Finance Office, Budget Division
Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

GOVERNOR'S FINANCE OFFICE – BUDGET DIVISION

Agenda Item Write-up:

Pursuant to NRS Chapter 353, the Governor's Finance Office, Budget Division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds, and IFC Restricted Contingency Funds as of September 30, 2023.

Additional Information:

The Tort Claim Fund is the State Treasury Fund for Insurance Premiums. The Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds, and IFC Restricted Contingency supplement funding for eligible agencies within statutory authority.

Below is the available balance for each account prior to any projected outstanding claims:


Tort Claim Fund	\$ 6,048,980.34
Statutory Contingency Account	\$ 11,381,962.10
Stale Claims Account	\$ 998,556.22
Emergency Account	\$ 354,763.00
Disaster Relief Account	\$ 10,442,714.00
IFC Contingency Fund	\$ 482,245,310.43

IFC Contingency Fund

\$ 482,245,310.43

Statutory Authority:

NRS 331.187, 353.097, 353.263, 353.264, 353.266, 353.268, 353.2735 and
AB355, AB464, AB468, AB494 of the 2021 Legislative Session

<p>REVIEWED: </p> <p>ACTION ITEM: _____</p>
--

**BA 1348 TORT Claim Fund
NRS 331.187
FY 2023 (as of September 30, 2023)**

Beginning Cash	1,270,641.00	
Insurance Premiums - A	42,105.70	
Insurance Premiums	4,161,129.53	
AG Loan Repayment	-	
ARPA Transfers	-	
	5,473,876.23	
Total Revenue YTD		\$ 5,473,876.23
Projected Revenue		\$ 7,328,319.00

Paid Claims:

Attorney General's Office (Operating)	(63,885.31)	
Tort Claims	(1,215,453.35)	
Reserve for Reversion	-	
	(1,279,338.66)	
Total Payments		\$ 6,048,980.34
Account Balance		\$ 6,048,980.34

Claims Submitted for Payment:

Tort Claims	-	
	-	
Submitted for Payment	\$ -	
Account Balance		\$ 6,048,980.34

Projected Outstanding Claims:

Attorney General's Office (projection)	(1,279,338.66)	
	(1,279,338.66)	
Total Pending Claims		\$ (1,279,338.66)
Account Balance		\$ 4,769,641.68

BA 4892 Statutory Contingency Account

NRS 353.264

FY 2023 (as of September 30, 2023)

Revenues:

Beginning Cash	13,409,009.00	
Transfer from Interim Finance	-	
AB152 Appropriation	-	
Total Revenue		<u>\$ 13,409,009.00</u>

Paid Claims:

Wrongful Convictions	-	
Post Conviction Claims NRS 212.070	-	
Post Conviction Claims NRS 212.070	-	
Juveniles Compact NRS 621.050	-	
NDOC Settlements	(1,999,500.00)	
Attorney General Special Counsel	(27,546.90)	
Extradition Costs	-	
Transfer to DCFS	-	
Total Payments	(2,027,046.90)	
Account Balance		<u>\$ 11,381,962.10</u>

Claims Submitted

Total	\$ -	
Account Balance (includes requests)		<u>\$ 11,381,962.10</u>

Projected Expenditures:

Projected claims through Q2	(285,735.00)	
Contractor Support	(205,500.00)	
Miscellaneous Expenses	(33,384.00)	
Total Pending Claims	\$ (524,619.00)	
Total Balance		<u>\$ 10,857,343.10</u>

**BA 4888 State Claims Account
NRS 353.097
FY 2023 (as of September 30, 2023)**

Beginning Cash	1,044,762.00	
Transfer from Interim Finance	-	
Appropriations	-	
Total Revenue	\$ 1,044,762.00	

Paid Claims:

0500	Post Conviction Claims	0.00	
9001	Governor's Office	(2,371.23)	
9007	Secretary of State	0.00	
9014	Supreme Court	(1,510.08)	
9018	Taxation	0.00	
9019	Veterans Affairs	0.00	
9029	Nevada State Library	(6,680.09)	
9030	Museum	0.00	
9035	Military Department	(5,475.76)	
9037	Health Care Financing and Policy	0.00	
9041	DHHS - Aging Services	(16,526.92)	
9043	DHHS - Health Division	0.00	
9045	DHHS - Mental Health Inst	0.00	
9046	DHHS LV Mental Health	0.00	
9047	DHHS - SO Nev Adult Mental Health	0.00	
9048	DHHS-Rural Clinics	0.00	
9049	DHHS - Mental Health and Dev Services	0.00	
9050	DHHS - NO Nev Mental Health	0.00	
9051	DHHS - SO Nev Mental Health	0.00	
9052	DHHS - LV Children's Behavioral Services	0.00	
9054	Public Safety - Parole & Probation	0.00	
9072	Fire Marshall	0.00	
9089	Parks	(790.10)	
9091	DCNR - Forestry	0.00	
9108	DETR - Admin Services	0.00	
9112	Dept. of Administration	0.00	
9116	Dept. of Corrections	(12,851.60)	
9117	Public Safety - Parole & Probation	0.00	
9148	DHHS-Youth Service Division	0.00	
9150	Judiciary	0.00	
9153	DHHS-Child and Family Services	0.00	
OHGN	Overhead	0.00	
	Total Payments	(46,205.78)	
	Account Balance	\$ 998,556.22	

Claims Pending BOE Approval

OSIT Contract	0.00	
	0.00	
Submitted for Payment	0.00	
Account Balance	\$ 998,556.22	

Projected Outstanding Claims :

OSIT IT Contract	(14,000)	
	0	
	0	
	0	
	0	
	0	
Total Pending Claims	(14,000)	
Estimated Account Balance - Including all Claims	\$ 984,556.22	

**BA 4889 Emergency Fund
NRS 353.263
FY 2023 (as of September 30, 2023)**

Beginning Cash 354,763.00

Total Revenue **\$ 354,763.00**

Paid Claims:

	-	
Payments		\$ -
Account Balance		\$ 354,763.00

Claims Submitted for Payment:

	-	
Total Submitted Payments		\$ -
Account Balance		\$ 354,763.00

Projected Outstanding Claims

	-	
Total Pending Claims		\$ -
Estimated Account Balance - Including all Claims		\$ 354,763.00

**BA 1335 Disaster Relief Account
NRS 353.2735
FY 2023 (as of September 30, 2023)**

Beginning Cash	10,442,714.00
Treasurer's Interest	-
1st - 2nd Qtr Transfers Per NRS 353.288(4)	-
3rd Qtr and 4th Transfers Per NRS 353.288(4)	-
Transfer from General Fund	500,000.00

Total Revenue	\$ 10,942,714.00
----------------------	-------------------------

Paid Claims:

Preliminary Damage Assessment	-
	-
	-
Payments	-

Account Balance	-	\$ 10,942,714.00
------------------------	---	-------------------------

Projected Outstanding Claims :

<u>Reserve for Reversion to GF</u>	0.00
Total Pending Claims	0.00

Estimated Account Balance - Including all Claims	\$ 10,942,714.00
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**IFC Contingency Fund BA 2630
NRS 353.266
FY 2023 (as of September 30, 2023)**

Revenues

Appropriations	10,283,094.00	
Beginning Cash	477,533,781.00	
Total Revenue		<u><u>487,816,875.00</u></u>

Unrestricted Expenditures

LCB Payroll	(10,011.84)	
LCB Operating	(756.73)	
Las Vegas Museum of Art	(5,000,000.00)	
Agriculture	(50,000.00)	
Emergency Management (Formula 1 & NFL)	(510,796.00)	
	0.00	
	0.00	
	0.00	
	0.00	
	0.00	
	0.00	
Total of Unrestricted Expenditures	(5,571,564.57)	
Account Balance		<u><u>482,245,310.43</u></u>

Restricted Expenditures

DETR - Services for the Blind	0.00	
DETR - Vocational Rehabilitation	0.00	
Taxation - Transfer	0.00	
Total of Restricted Expenditures	0.00	
Total of All Expenditures	<u><u>(5,571,564.57)</u></u>	
Total Account Balance		<u><u>482,245,310.43</u></u>

Pending IFC Approval

	0.00	
	0.00	
	0.00	
	0.00	
	0.00	
Revised Balance		<u><u>482,245,310.43</u></u>

Joe Lombardo
Governor



Amy Stephenson
Director

David Johnson
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: October 13, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Kelli Lay, Executive Branch Budget Officer
Budget Division

Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

DEPARTMENT OF MOTOR VEHICLES – COMPLETE STREETS PROGRAM

Agenda Item Write-up:

Pursuant to NRS 482.1825, subsection 2, the department shall certify to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This submittal reports program activities by month for the first quarter of fiscal year 2024 for the period beginning July 1, 2023 and ending September 30, 2023.

Additional Information:

Complete Streets is a federal initiative designed to encourage varying approaches to planning, designing, and operating roadways and rights of way to make the transportation network safer and more efficient. Complete Street policies are set at the state, regional, and local levels and vary based on community context. The authority for Nevada counties to adopt a Complete Streets Program was approved via Assembly Bill 145 of the 2013 Legislative Session.


Nevada's Complete Streets program is supported through a voluntary \$2 contribution included with vehicle registrations. Voluntary contributions collected under the program, minus 1% to DMV to cover the cost of collecting and distributing the contributions, is

distributed monthly to each county based on the county of registration of the vehicle for which the contribution was made.

This submittal includes reports by month for the first quarter of fiscal year 2024 for the period beginning July 1, 2023 and ending September 30, 2023 from the counties of the funds distributed by the department and how these funds are being used.

Statutory Authority:

NRS 482.1825

REVIEWED:  _____
INFO ITEM: _____

Joe Lombardo
Governor



Julie Butler
Director

Tonya Laney
Deputy Director

555 Wright Way
Carson City, Nevada 89711
Telephone (775) 684-4368
dmv.nv.com

October 13, 2023

Board of Examiners

Re: Complete Streets

Attached, as required by subsection 2 of NRS 482.1825, please find the monthly report for the voluntary Complete Streets contributions collected pursuant to subsection 11 of NRS 482.480 for each participating county by the Department for the period beginning July 1, 2023, and ending September 30, 2023.

Sincerely,

Angela Smith-Lamb

Administrator
Department of Motor Vehicles
asmith@dmv.nv.gov
775-684-4627

Department of Motor Vehicles
Complete Streets: Monthly Report FY24
Report Date: 10/10/2023
Reporting Period: September 2023

Contributions								
County	July		August		September		Year to Date	
	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total
Carson City	\$ 1,270.00	3.72%	\$ 1,202.00	3.44%	\$ 1,162.00	3.49%	\$3,634.00	3.55%
Clark	\$ 25,674.00	75.26%	\$ 26,696.00	76.50%	\$ 25,614.00	76.99%	\$77,984.00	76.25%
Douglas	\$ 1,250.00	3.66%	\$ 1,242.00	3.56%	\$ 1,184.00	3.56%	\$3,676.00	3.59%
Washoe	\$ 5,920.00	17.35%	\$ 5,756.00	16.49%	\$ 5,308.00	15.96%	\$16,984.00	16.61%
Total	\$34,114.00	100.00%	\$34,896.00	100.00%	\$33,268.00	100.00%	\$ 102,278.00	100%

DMV Commission (1%)								
County	July		August		September		Year to Date	
	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total
Carson City	\$12.70	3.72%	\$12.02	3.44%	\$11.62	3.49%	\$36.34	3.55%
Clark	\$256.74	75.26%	\$266.96	76.50%	\$256.14	76.99%	\$779.84	76.25%
Douglas	\$12.50	3.66%	\$12.42	3.56%	\$11.84	3.56%	\$36.76	3.59%
Washoe	\$59.20	17.35%	\$57.56	16.49%	\$53.08	15.96%	\$169.84	16.61%
Total	\$341.14	100.00%	\$348.96	100.00%	\$332.68	100.00%	\$1,022.78	100%

Distributions								
County	July		August		September		Year to Date	
	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total
Carson City	\$1,257.30	3.72%	\$1,189.98	3.44%	\$1,150.38	3.49%	\$3,597.66	3.55%
Clark	\$25,417.26	75.26%	\$26,429.04	76.50%	\$25,357.86	76.99%	\$77,204.16	76.25%
Douglas	\$1,237.50	3.66%	\$1,229.58	3.56%	\$1,172.16	3.56%	\$3,639.24	3.59%
Washoe	\$5,860.80	17.35%	\$5,698.44	16.49%	\$5,254.92	15.96%	\$16,814.16	16.61%
Total	\$33,772.86	100.00%	\$34,547.04	100.00%	\$32,935.32	100.00%	\$101,255.22	100.00%

Note:

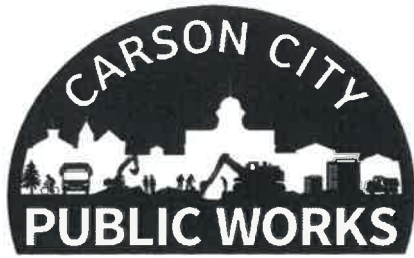
- DMV began accepting contributions on 12/15/14.
- DMV began accepting Douglas County contributions on 5/9/16.

**Department of Motor Vehicles
Complete Streets Report: Donations
2024**

County	July	August	September	Year To Date
Carson City				
Donations	635	601	581	1,817
Registrations	4,405	4,519	4,279	13,203
Percent that Donated	14.42%	13.30%	13.58%	13.76%
Clark				
Donations	12,837	13,348	12,807	38,992
Registrations	78,165	83,992	78,019	240,176
Percent that Donated	16.42%	15.89%	16.42%	16.23%
Douglas				
Donations	625	621	592	1,838
Registrations	5,085	5,277	4,886	15,248
Percent that Donated	12.29%	11.77%	12.12%	12.05%
Washoe				
Donations	2,960	2,878	2,654	8,492
Registrations	22,974	23,854	21,876	68,704
Percent that Donated	12.88%	12.07%	12.13%	12.36%

Notes

1. Registration transaction counts come from: G:\Crystal Report\VR\Registrations\New and Renewal Registrations
2. Registration transactions include new registrations and registration renewals completed on the Kiosk, Web and MyDMV Portal only.
3. DMV began accepting Douglas County contributions on 5/9/16.



CARSON CITY NEVADA
Consolidated Municipality and State Capital
PUBLIC WORKS

October 10, 2023

Governor's Finance Office
209 East Musser Street, Room 200
Carson City, Nevada 89701

Re: Carson City Complete Streets Funding as requested by the Governor and the Board of Examiners.

To Kelli J. Lay,

The Carson City Complete Streets Account has had no expenses since July 1, 2023.

The Complete Streets Account is not a large account for Carson City. As described in the past, to use it effectively, the City allows funds to build up before initiating a project. Going forward, Carson City is using Complete Streets funds as local match to a federal grant we are hoping to receive to conduct a Complete Streets Study along US 50 between I-580 and the Lyon County border. The City also plans to use it as match to leverage apportioned FTA funding. While there are no expenses this fiscal year (beginning July 1, 2023), the Complete Streets fund is an important funding source for transportation projects, especially those that choose to use multi-modal transportation.

Respectfully,

A handwritten signature in blue ink that reads "Chris Martinovich".

Chris Martinovich, PE
Transportation Manger
Carson City Public Works

TERRI WILLOUGHBY
Chief Financial Officer

www.douglascountynv.gov
775-782-6202



1594 Esmeralda Avenue
Minden, Nevada 89423

PO Box 218
Minden, NV 89423

FINANCE DEPARTMENT

October 13, 2023

Kelli Lay
Executive Branch Budget Officer I
Governor's Finance Office
209 E. Musser St. Suite 200
Carson City, NV 89701

Dear Ms. Lay,

To date Douglas County has received \$2,467 in Complete Streets Program funds for the fiscal year 2023 (we have not received our funds for September yet). We are currently accumulating the FY20-FY24 funds (\$59,680 to date) for future projects. We intend to use the funds towards a multi-use path on the Muller Parkway extension which is planned to be built by 2025.

Please let me know if you have any questions.

Thank you,

Caroline Chieffo
Senior Accountant
Douglas County Finance Division
Ph: 775-783-6451 Fax: 775-782-6271

Via Email Only, No Hard Copy Will Be Mailed



600 S. Grand Central Pkwy., Suite 350, Las Vegas, NV 89106-4512

October 16, 2023

Kelli Lay, Executive Branch Budget Officer I
State of Nevada – Governor’s Finance Office
209 E. Musser Street, Room 200
Carson City, NV 89701-4298
kjlay@finance.nv.gov

COMPLETE STREETS FUND -Fiscal Year 2024 -1st Quarter Update

Dear Kelli.Lay,

I am writing to provide a quarterly update to the Regional Transportation Commission of Southern Nevada (RTC) projects funded with the Complete Streets Program (CSP) funds.

During the first quarter of RTC Fiscal Year 2024, the RTC received a total of \$77,930.82 in CSP funds from the DMV as follows:

7/14/2023	\$	26,084.52
8/9/2023	\$	25,417.26
9/15/2023	\$	26,429.04
	\$	77,930.82

The attached spreadsheet will provide detailed income, encumbrances, and expenditures from January 2015 through September 30, 2023. Below is a summary of the projects and their status:

1. RTC Project Number 191K-CSF – This project was awarded to the City of Las Vegas at our October 13, 2022, RTC Board Meeting. This project will include complete streets elements by installing safe route to school improvements including, bicycle lanes, new pathways, and traffic calming treatments.

Contract Date	October 13, 2022
Contract Amount	\$ 300,000.00
Amount Spent	\$ 22,029.17
Balance	\$ 277,970.83
Contract Closed	TBD

- RTC Project Number 191J-CSF – This project was awarded to Boulder City at our November 18, 2021, RTC Board Meeting. This project will include complete streets elements by installing shade structures at bus stops and trails heads along Veterans Memorial Drive and Veterans Drive.

Contract Date	November 18, 2021
Contract Amount	\$ 350,000.00
Amount Spent	\$ 49,525.65
Balance	\$ 300,474.35
Contract Closed	TBD

- RTC Project Number 191H-CSF – This project was awarded to the City of Mesquite at our October 8, 2020, RTC Board Meeting. This project will include complete streets elements by installing and refurbishing bus shelters along with adding concrete pads and lighting. This project is completed.

Contract Date	October 8, 2020
Contract Amount	\$ 284,897.44
Amount Spent	\$ 284,897.44
Balance	\$ 0.00
Contract Closed	October 14, 2021

- RTC Project Number 191G-CSF – This project was awarded to Boulder City at our September 10, 2020, RTC Board Meeting. This project included complete streets elements along Boulder City Parkway (US-95) from Veterans Memorial Drive to Buchanan Boulevard. This project is completed.

Contract Date	August 27, 2020
Contract Amount	\$ 95,000.00
Amount Spent	\$ 95,000.00
Balance	\$ 0.00
Contract Closed	June 10, 2021

- RTC Project Number 191F-CSF - This project was awarded to Clark County at our May 23, 2019, RTC Board Meeting. The project included complete streets elements along Hollywood Boulevard from Charleston Boulevard to Lake Mead Boulevard. This project is completed.

Contract Date	May 23, 2019
Contract Amount	\$ 259,247.34
Amount Spent	\$ 259,247.34
Balance	\$ 0.00
Contract Closed	November 12, 2020

6. RTC Project Number 191E-CSF – This project was awarded to the City of North Las Vegas at our May 24, 2018, RTC Board Meeting. The project included traffic calming improvements, pavement striping, street parking, buffered bike lanes, and other improvements as feasible. The project encompassed White Street from Lake Mead Boulevard to Williams Avenue, Williams Avenue from White Street to Las Vegas Boulevard, and Glider Street from Lake Mead Boulevard to Oxford Avenue. This project is completed.

Contract Date	May 24, 2018
Contract Amount	\$ 252,987.10
Amount Spent	\$ 252,987.10
Balance	\$ 0.00
Contract Closed	June 10, 2021

7. RTC Project Number 191D-CSF – This project was awarded to the City of Mesquite at our February 9, 2017, RTC Board Meeting. The project included the installation of rectangular rapid flashing beacons at various crosswalk locations within the City of Mesquite. This project is completed.

Contract Date	February 9, 2017
Contract Amount	\$ 40,984.71
Amount Spent	\$ 40,984.71
Balance	\$ 0.00
Contract Closed	January 10, 2019

8. RTC Project Number 191C-CSF – This project was awarded to the City of Henderson at our February 9, 2017, RTC Board Meeting. The project included complete streets elements and traffic calming improvements, pavement striping, street parking, buffered bike lanes, and other improvements as feasible. The roadways included in the project were Montelago Boulevard, Cassia Way, Stephanie Street, Greenway Road, Coronado Center, and Patrick Road. This project is completed.

Contract Date	February 9, 2017
Contract Amount	\$ 200,429.38
Amount Spent	\$ 200,429.38
Balance	\$ 0.00
Contract Closed	May 23, 2019

9. RTC Project Number 191B-CSF – This project was awarded to the City of Mesquite at our February 11, 2016, Board Meeting. The project included the installation of “Share the Road” signs throughout the City of Mesquite. This project is completed.

Contract Date	February 11, 2016
Contract Amount	\$ 12,000.00
Amount Spent	\$ 12,000.00
Balance	\$ 0.00
Contract Closed	October 13, 2016

10. RTC Project Number 191A-CSF – This project was awarded to the City of Las Vegas at our February 11, 2016, RTC Board Meeting. The project included retro-fitting of roads for bicycle lanes, pedestrian signals, crosswalks, refuge islands, pathways, and lighting. The roadways included were Fort Apache Road, Hualapai Way, Grand Teton Drive, Lake Mead Boulevard, El Camino Avenue, D Street, Odette Lane, Vegas Drive, Rock Springs Road, Mojave Road, Harris Avenue, Cimarron Road, Ranch Drive, Tonopah Drive, and Goldring Avenue. This project is completed.

Contract Date	February 11, 2016
Contract Amount	\$ 118,119.66
Amount Spent	\$ 118,119.66
Balance	\$ 0.00
Contract Closed	February 9, 2017

Should you have any questions or require any additional information, please do not hesitate to contact me at (702) 676-1632 or by email at kendallg@rtcsonv.com

Sincerely,

Gena Kendall

Gena Kendall, P.E., PTOE
Manager of Engineering Services – Streets & Highways

GK/sf
Enclosure.

cc: (via e-mail)

M.J. Maynard, Chief Executive Officer
David Swallow, Deputy Chief Executive Officer
John Penuelas, Senior Director of Engineering
Lance Olsen, Director of Public Works, City of Henderson
Travis Anderson, Director of Public Works, City of Mesquite
Dale Daffern, Public Works Director, City of North Las Vegas
Denis Cederburg, Director of Engineering, Clark County
Joey Paskey, Director of Public Works, City of Las Vegas
Jamie Curreri, Director of Public Works, City of Boulder City

REGIONAL TRANSPORTATION COMMISSION OF WASHOE COUNTY

Complete Streets Program Revenue

Account ID	Account Name	Organization ID	Organization Name	Project ID	Project Name	Fiscal Year	Period	Month	Amount
407-9-00	Misc. Non-Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates	2024	1	JUL	(5,597.46)
407-9-00	Misc. Non-Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		2	AUG	(5,860.80)
407-9-00	Misc. Non-Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		3	SEP	(5,698.44)
Fiscal Year 2024 - Total									(17,156.70)
PROJECT - LTD Total									(17,156.70)
Oct 10, 2023									7:05:54 PM

The RTC is using the accumulated revenue for the construction of the Oddie Blvd & Wells Ave corridor multi-modal improvements until the project is complete. Construction on the project began in July 2021 and will continue for approximately three (3) construction seasons with completion in late 2024. Here's a link to project website for more information: <http://oddielwellsproject.com/>.