

Governor Joe Lombardo  
*Chairman*

Amy Stephenson  
*Clerk of the Board*



Attorney General Aaron D. Ford  
*Member*

Secretary of State Francisco V. Aguilar  
*Member*

## STATE OF NEVADA BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298  
Phone: (775) 684-0222 / Fax: (775) 684-0260  
<http://budget.nv.gov/Meetings>

### PUBLIC MEETING NOTICE AND AGENDA

- Date and Time:** December 12, 2023, 10:00 AM
- Location:** Old Assembly Chambers of the Capitol Building  
101 North Carson Street  
Carson City, Nevada 89701
- Video Conference Location:** Grant Sawyer Building  
555 East Washington Avenue, Suite 5100  
Las Vegas, Nevada 89101

This meeting may be viewed on YouTube.  
The video live stream begins at 10:00 am.  
[https://www.youtube.com/watch?v=mg97JSMv\\_AQ](https://www.youtube.com/watch?v=mg97JSMv_AQ)

### AGENDA

- 1. Call to Order / Roll Call**
- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 728 527 047#. When the Chair opens the public comment period, dial \*5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.
- 3. Approval of the November 14, 2023 Meeting Minutes** (For possible action)

**4. State Vehicle Purchases** (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

<b>AGENCY NAME</b>	<b># OF VEHICLES</b>	<b>NOT TO EXCEED:</b>
Department of Agriculture – Division of Measurement Standards	1	\$367,615
Department of Agriculture – Administrative Services Division	5	\$220,593
Department of Business and Industry – Housing Division	1	\$38,515
Department of Conservation and Natural Resources – Director’s Office – Water Conservation and Infrastructure	1	\$56,954
Department of Corrections – Ely State Prison	1	\$202,029

**5. Authorization to Contract with a Current and/or Former State Employee** (For possible action)

**A. Department of Business and Industry – Office of the Labor Commissioner**

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Lupita Martinez to do apprenticeship compliance work for the Department of Business and Industry, Office of the Labor Commissioner through statewide contract 99SWC-S1406 HAT Limited Partnership dba Manpower.

**B. Department of Transportation – Multimedia Division**

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Barron Lauderbaugh for the Department of Transportation, Multimedia Division through statewide contract 99SWC-S1406 HAT Limited Partnership dba Manpower.

**C. Department of Health and Human Services – Division of Child and Family Services**

Pursuant to NRS 333.705, subsection 1, Department of Administration, Purchasing Division requests authority to contract with former employee Deborah Hassett to assist with Human Resources for the Department of Health and Human Services, Division of Child and Family Services through statewide contract 99SWC-S1406 HAT Limited Partnership dba Manpower.

**D. Department of Transportation**

Pursuant to NRS 333.705, subsection 1, Department of Administration, Purchasing Division requests authority to contract with former employee Sherri McGee to assist the Director of the Nevada Department of Transportation in developing interstate data infrastructure and data sharing agreements, policies, and standards through statewide contract 99SWC-S1406 Marathon Staffing Group, Inc.

**E. Department of Transportation – Multimedia Division**

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Michelle Austin to support the Nevada Department of Transportation, Multimedia Division through statewide contract 99SWC-S1406 HAT Limited Partnership dba Manpower.

**F. Department of Transportation**

Pursuant to NRS 333.705, subsection 1, Department of Administration, Purchasing Division requests authority to contract with former employee Kenneth Siri to manage highway maintenance for the Nevada Department of Transportation through statewide contract 99SWC-S1406 HAT Limited Partnership dba Manpower.

**6. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account**  
(For possible action)

**A. Department of Conservation and Natural Resources – Division of State Parks**

Pursuant to NRS 353.268, the division requests a recommendation to the Interim Finance Committee for an allocation of \$225,332 from the Interim Finance Committee Contingency Account to support three new positions and associated costs.

**B. Department of Education**

Pursuant to NRS 353.268, the department requests a recommendation to the Interim Finance Committee for an allocation of \$498,750 from the Interim Finance Committee Contingency Account to fund an increase in contract expenditures.

**C. Department of Motor Vehicles**

Pursuant to NRS 353.268, the department requests a recommendation to the Interim Finance Committee for an allocation of \$517,500 from the Interim Finance Committee Contingency Account to fund an increase in the WaitWell, Inc. contract.

**D. Office of the Attorney General**

Pursuant to NRS 353.268, the office requests a recommendation to the Interim Finance Committee for an allocation of \$127,947 from the Interim Finance Committee Contingency Account to support a new Special Counsel position and associated costs.

**7. Request for a Recommendation of Approval to the Interim Finance Committee for a Grant or Loan from the Disaster Relief Account**  
(For possible action)

**Office of the Military – Division of Emergency Management Disaster Response and Recovery Act**

Pursuant to NRS 353.274(2), the division requests an approval of a \$20,537 grant from the Disaster Relief Account to cover emergency response and management cost associated with the Atmospheric River event and Hurricane Hillary.

**8. Approval of Proposed Leases** (For possible action)

**9. Approval of Proposed Contracts** (For possible action)

**10. Approval of Proposed Master Service Agreements** (For possible action)

**11. Information Item – Clerk of the Board Contracts**

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from October 24, 2023 through November 20, 2023.

## 12. Information Item Reports

### Department of Conservation and Natural Resources – Division of State Lands – Fiscal Year 2024, 1st Quarter

Pursuant to NRS 321.5954, subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. This report covers the period of July 1, 2023 through September 30, 2023.

## 13. Public Comment

This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 728 527 047#. When the Chair opens the public comment period, dial \*5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

## 14. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. A person may submit comments to be attached to the minutes of the meeting in writing three business days before the meeting date, in addition to testifying or in lieu of testifying. Written comments are limited to 2 pages. Written comments may be submitted electronically by email at [dcastillo@finance.nv.gov](mailto:dcastillo@finance.nv.gov). We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Denice Castillo at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at [dcastillo@finance.nv.gov](mailto:dcastillo@finance.nv.gov). Supporting materials for this meeting are available at 209 East Musser Street, Suite 200, Carson City, Nevada 89701 or by contacting Denice Castillo at (775) 684-0223 or by email at [dcastillo@finance.nv.gov](mailto:dcastillo@finance.nv.gov).

### Public Meeting Notice and Agenda Posted at the Following Locations:

1. Blasdel Building, 209 East Musser Street, Suite 200, Carson City, Nevada 89701
2. Internet: <https://notice.nv.gov>
3. Internet: [https://budget.nv.gov/Meetings/Board\\_of\\_Examiners/2023/2023BOE/](https://budget.nv.gov/Meetings/Board_of_Examiners/2023/2023BOE/)