

Governor Joe Lombardo  
*Chairman*

Amy Stephenson  
*Clerk of the Board*



Attorney General Aaron D. Ford  
*Member*

Secretary of State Francisco V. Aguilar  
*Member*

## STATE OF NEVADA BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298  
Phone: (775) 684-0222 / Fax: (775) 684-0260  
<http://budget.nv.gov/Meetings>

### PUBLIC MEETING NOTICE AND AGENDA

- Date and Time:** June 13, 2023, 10:00 AM
- Location:** Old Assembly Chambers of the Capitol Building  
101 North Carson Street  
Carson City, Nevada 89701
- Video Conference Location:** Grant Sawyer Building  
555 East Washington Avenue, Suite 5100  
Las Vegas, Nevada 89101

This meeting may be viewed on YouTube.  
The video live stream begins at 10:00 am.  
<https://www.youtube.com/watch?v=LVRNgGzD38M>

### AGENDA

- 1. Call to Order / Roll Call**
- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes.
- 3. Approval of the May 9, 2023 and May 17, 2023 Meeting Minutes**  
(For possible action)

**4. Authorization to Contract with a Current and/or Former State Employee** (For possible action)

**A. Department of Administration – Purchasing Division**

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Odalys Carmona to provide grant and program management, bilingual outreach, and translation services for the Department of Employment, Training and Rehabilitation through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

**B. Department of Administration – Purchasing Division**

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Paige Menicucci to provide technical and administrative support to the Laboratory Certification Program and Bureau of Safe Drinking Water for the Department of Conservation and Natural Resources, Division of Environmental Protection through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

**C. Department of Administration – Purchasing Division**

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Roger Trott to assist with training staff and reviewing permits and projects for the Department of Transportation through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

**D. Department of Health and Human Services – Division of Public and Behavioral Health**

Pursuant to NRS 333.705, subsection 1, the division requests authority to contract with former employee Cathy Robinson, currently employed by the CDC Foundation to support the Public Health Investigations and Epidemiology program with public health activities.

**E. Department of Health and Human Services – Division of Public and Behavioral Health**

Pursuant to NRS 333.705, subsection 1, the division requests authority to contract with former employee Carmen Ponce, currently employed by the CDC Foundation to support the Public Health Investigations and Epidemiology program with public health activities.

**F. Department of Transportation**

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Eric Dimit to perform roadway construction inspector services through HDR Engineering, Inc.

**G. Department of Transportation**

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Douglas Wright to perform roadway construction inspector services through HDR Engineering, Inc.

**H. Nevada State Athletic Commission**

Pursuant to NRS 333.705, subsection 1, the Nevada State Athletic Commission (NSAC) requests authority to contract with Michael Chavez, a current Correctional Officer with the Department of Corrections, to provide inspector services at NSAC sanctioned weigh-ins and events.

**5. Request to Designate Positions in State Government as Critical Labor Shortages** (For possible action)

**Department of Public Safety – Director’s Office**

Pursuant to NRS 286.523, the Department of Public Safety requests that the Board of Examiners designate DPS Officer I and DPS Officer II positions as “critical labor shortages” and grant a Public Employees Retirement System exemption for the reemployment of qualifying retired employees to fill positions for which a critical labor shortage has been appropriately designated.

**6. Request for Approval to Pay a Tort Claim Pursuant to NRS 41.036** (For possible action)

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim requests for approval:

Claimant: Michael Rhymes  
Claim No: TC20558  
Settlement Amount: \$159,500  
Date of Loss: November 9, 2018

**7. Request for Designation of Bad Debt** (For possible action)

**Department of Business and Industry – Division of Industrial Relations**

Pursuant to NRS 232.605, subsection 2, the Advisory Council to the Division of Industrial Relations requests that the Board of Examiners designate the following debts as bad debts, as they have been determined to be uncollectible:

A. Occupational Safety and Health Administration Fines/Penalties	\$69,517.88
B. Uninsured Employer Claim Account	\$1,170,930.91
C. Worker’s Compensation Administrative Fines/Premium Penalties	\$446,330.73
D. Mechanical Compliance	\$860.00
<b>Total</b>	<b>\$1,687,639.52</b>

**8. Request for Approval of Payment from the Statutory Contingency Account** (For possible action)

**Secretary of State**

Pursuant to NRS 293.253, subsection 5, the Secretary of State requests the amount of \$275,061 from the Statutory Contingency Account to reimburse county clerks for the cost of publication for statewide ballot measures from the 2022 general election.

**9. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account** (For possible action)

**A. Home Means Nevada, Inc.**

Pursuant to NRS 353.268, the Board of Directors of Home Means Nevada, Inc. requests the Board of Examiners’ recommendation to the Interim Finance Committee for an allocation of \$230,246 from the Interim Finance Committee Contingency Account to be deposited in the account for Foreclosure Mediation Assistance and transferred to Home Means Nevada, Inc. for support of the Foreclosure Mediation Program.

**B. Department of Education**

Pursuant to NRS 353.268, the Department requests the Board’s recommendation to the Interim Finance Committee for an allocation of \$241,874 from the Interim Finance Committee Contingency Account to cover a shortfall for the 1/5 Retirement Credit Purchase Program for fiscal year 2023.

10. [Approval of Proposed Leases](#) (For possible action)
11. [Approval of Proposed Contracts](#) (For possible action)
12. [Approval of Proposed Master Service Agreements](#) (For possible action)
13. [Information Item – Clerk of the Board Contracts](#)

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from April 13, 2023 through May 14, 2023.

#### 14. Information Item Reports

##### A. Department of Conservation and Natural Resources – Division of State Lands – Fiscal Year 2023, 3rd Quarter

Pursuant to NRS 321.5954, subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. This submittal reports program activities for the 3rd quarter of fiscal year 2023.

##### B. Statewide Quarterly Overtime Report – Fiscal Year 2023, 3rd Quarter

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. The Budget Division submits the 3rd Quarter Overtime Report and analysis for fiscal year 2023.

15. **Public Comment** This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes.

16. **Adjournment** (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. A person may submit comments to be attached to the minutes of the meeting in writing three business days before the meeting date, in addition to testifying or in lieu of testifying. Written comments are limited to 2 pages. Written comments may be submitted electronically by email at [dcastillo@finance.nv.gov](mailto:dcastillo@finance.nv.gov). We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Denice Castillo at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at [dcastillo@finance.nv.gov](mailto:dcastillo@finance.nv.gov). Supporting materials for this meeting are available at 209 East Musser Street, Suite 200, Carson City, Nevada 89701 or by contacting Denice Castillo at (775) 684-0223 or by email at [dcastillo@finance.nv.gov](mailto:dcastillo@finance.nv.gov).

**Public Meeting Notice and Agenda Posted at the Following Locations:**

1. Blasdel Building, 209 East Musser Street, Suite 200, Carson City, Nevada 89701
2. Internet: <https://notice.nv.gov>
3. Internet: [https://budget.nv.gov/Meetings/Board\\_of\\_Examiners/2023/2023BOE/](https://budget.nv.gov/Meetings/Board_of_Examiners/2023/2023BOE/)