

Governor Joe Lombardo
Chairman

Amy Stephenson
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Francisco V. Aguilar
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

- Date and Time:** July 11, 2023, 10:00 AM
- Location:** Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701
- Video Conference Location:** Grant Sawyer Building
555 East Washington Avenue, Suite 5100
Las Vegas, Nevada 89101

This meeting may be viewed on YouTube.
The video live stream begins at 10:00 am.
<https://www.youtube.com/watch?v=l838P8ZSoDE>

AGENDA

- 1. Call to Order / Roll Call**
- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 849 758 855#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.
- 3. Approval of the June 13, 2023 Meeting Minutes** (For possible action)

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Conservation & Natural Resources – Division of Forestry	4	\$228,579
Department of Conservation & Natural Resources – Division of Forestry	17	\$1,010,757

5. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Natasha Koch to assist with Legislative follow through responsibilities for the Department of Public Safety, through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

B. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Anthony Marcin as a Oracle/PeopleSoft Technical Architect to assist monitoring with the SMART21 rollback to legacy applications within the Nevada Department of Transportation, through Master Service Agreement #21167 with Knowledge Services.

C. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Shane Martin as a permit writer to assist with permitting actions on the 55 mining projects for the Division of Environmental Protection through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

D. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Charles Wolf to assist with engineering tasks associated with the State Revolving Fund Program for the Division of Environmental Protection through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

E. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Greg Boggs to provide construction management augmentation through Diversified Consulting Services.

F. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Charles Wolf to provide drainage design through C.A. Group, Inc.

G. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Karim A. Yousef to provide program management support through CDM Smith Inc.

6. Request for the Allocation and Disbursement of Funds for Salary Adjustments (For possible action)

The 2021 Legislature, through Assembly Bill 493, section 5, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission, and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
2980	University of Nevada, Reno	\$1,065,675
2996	University Press	\$2,213
3002	University of Nevada, Las Vegas, Dental School	\$114,478
3005	Nevada State College	\$115,090
3019	Capacity Building Enhancement	\$2,117
	Total	\$1,299,573

7. [Approval of Proposed Leases](#) (For possible action)
8. [Approval of Proposed Contracts](#) (For possible action)
9. [Approval of Proposed Master Service Agreements](#) (For possible action)
10. [Information Item – Clerk of the Board Contracts](#)

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from May 15, 2023 through June 14, 2023.

11. **Public Comment** This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 849 758 855#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

12. **Adjournment** (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. A person may submit comments to be attached to the minutes of the meeting in writing three business days before the meeting date, in addition to testifying or in lieu of testifying. Written comments are limited to 2 pages. Written comments may be submitted electronically by email at dcastillo@finance.nv.gov. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Denice Castillo at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at dcastillo@finance.nv.gov. Supporting materials for this meeting are available at 209 East Musser Street, Suite 200, Carson City, Nevada 89701 or by contacting Denice Castillo at (775) 684-0223 or by email at dcastillo@finance.nv.gov.

Public Meeting Notice and Agenda Posted at the Following Locations:

1. Blasdel Building, 209 East Musser Street, Suite 200, Carson City, Nevada 89701
2. Internet: <https://notice.nv.gov>
3. Internet: https://budget.nv.gov/Meetings/Board_of_Examiners/2023/2023BOE/

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MEETING MINUTES

Date and Time: June 13, 2023, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 East Washington Avenue, Suite 5100
Las Vegas, Nevada 89101

MEMBERS PRESENT:

Governor Joe Lombardo
Secretary of State Francisco V. Aguilar
Attorney General Aaron Ford

STAFF PRESENT:

Amy Stephenson, Clerk of the Board
Rosalie Bordelove, Board Counsel

OTHERS PRESENT:

Richard Manhattan, Member of the Public

1. Call to Order / Roll Call

Governor: I'll call to order the Nevada State Board of Examiner's schedule for today, June 13, 2023 at 10:00 A.M. Could I have the Clerk call the roll, please?

Clerk of the Board: Governor Lombardo.

Governor: Present.

Clerk of the Board: Secretary of State Aguilar.

Secretary of State: Present.

Clerk of the Board: Attorney General Ford.

Attorney General: Here.

Clerk of the Board: Let the record reflect we have a quorum.

Governor: We'll close agenda item number one.

2. Public Comment The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes.

Governor: We'll move on to public comment. This is the first public comment period. It is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. Please limit your comments to three minutes. Do we have any public comment there to the south?

Secretary of State: No public comment, Governor.

Governor: Do we have any here in Carson City?

Richard Manhattan: Attachment A

Governor: Thank you. Do we have any additional public comment? Do we have anything on the phone? Hearing none and seeing none, we will close the public comments section.

3. Approval of the May 9, 2023 and May 17, 2023 Meeting Minutes
(For possible action)

Governor: Item number three, *Approval of the May 9, 2023 and May 17, 2023 Meeting Minutes*. Do we have any questions or concerns by any Board Member?

Secretary of State No questions. Motion to approve.

Governor: All those in favor, say aye. Are any opposed? Hearing and seeing none. The motion passes unanimously. We will close agenda item number three.

4. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Odalys Carmona to provide grant and program management, bilingual outreach, and translation services for the Department of Employment, Training and Rehabilitation through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

B. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Paige Menicucci to provide technical and administrative support to the Laboratory Certification Program and Bureau of Safe Drinking Water for the Department of Conservation and Natural Resources, Division of Environmental Protection through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

C. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Roger Trott to assist with training staff and reviewing permits and projects for the Department of Transportation through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

D. Department of Health and Human Services – Division of Public and Behavioral Health

Pursuant to NRS 333.705, subsection 1, the division requests authority to contract with former employee Cathy Robinson, currently employed by the CDC Foundation to support the Public Health Investigations and Epidemiology program with public health activities.

E. Department of Health and Human Services – Division of Public and Behavioral Health

Pursuant to NRS 333.705, subsection 1, the division requests authority to contract with former employee Carmen Ponce, currently employed by the CDC Foundation to support the Public Health Investigations and Epidemiology program with public health activities.

F. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Eric Dimit to perform roadway construction inspector services through HDR Engineering, Inc.

G. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Douglas Wright to perform roadway construction inspector services through HDR Engineering, Inc.

H. Nevada State Athletic Commission

Pursuant to NRS 333.705, subsection 1, the Nevada State Athletic Commission (NSAC) requests authority to contract with Michael Chavez, a current Correctional Officer with the Department of Corrections, to provide inspector services at NSAC sanctioned weigh-ins and events.

Governor: Agenda item number 4. *Authorization to Contract with a Current and/or Former State Employee.* Do any of the Board Members need to hear any of these items separately?

Attorney General: No, Governor.

Secretary of State: No.

Governor: We'll take this as a consent.

Secretary of State: Motion to approve items under agenda item 4, items A through H.

Governor: We have a motion. All those in favor, signify by saying aye. Are any opposed? The motion passes unanimously. Closing agenda item number four.

5. Request to Designate Positions in State Government as Critical Labor Shortages (For possible action)

Department of Public Safety – Director's Office

Pursuant to NRS 286.523, the Department of Public Safety requests that the Board of Examiners designate DPS Officer I and DPS Officer II positions as "critical labor shortages" and grant a Public Employees Retirement System exemption for the reemployment of qualifying retired employees to fill positions for which a critical labor shortage has been appropriately designated.

Governor: Moving on to agenda item number 5. *Request to Designate Positions in State Government as Critical Labor Shortages.*

Clerk of the Board: Thank you, sir. Pursuant to NRS 286.523, the Department of Public Safety requests that the Board of Examiners designate DPS Officer 1 and DPS Officer 2 positions as critical labor shortages and grant a Public Employees' Retirement System exemption for the reemployment of qualifying retired employees to fill positions for which a critical labor shortage has been designated.

Governor: Any questions of any Board Members?

Secretary of State: Motion to approve item number five.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes. We will close agenda item number five.

6. Request for Approval to Pay a Tort Claim Pursuant to NRS 41.036
(For possible action)

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim requests for approval:

Claimant: Michael Rhymes
Claim No: TC20558
Settlement Amount: \$159,500
Date of Loss: November 9, 2018

Governor: Item 6, *Request for Approval to Pay a Tort Claim Pursuant to NRS 41.036*.

Clerk of the Board: Thank you, sir. Pursuant to NRS 41.036, the Office of the Attorney General submits the following tort claim request for approval. Claimant is Michael Rimes, claim number TC20558. Settlement amount is \$159,500. Date of loss was November 9, 2018. Are there any questions on this item?

Governor: Any questions of any Board Members?

Secretary of State: No, Governor.

Governor: Could I have a motion please?

Secretary of State: Motion to approve item number 6.

Governor: Do we have a motion? All in favor, signify by saying aye. The motion passes unanimously.

7. Request for Designation of Bad Debt (For possible action)

Department of Business and Industry – Division of Industrial Relations

Pursuant to NRS 232.605, subsection 2, the Advisory Council to the Division of Industrial Relations requests that the Board of Examiners designate the following debts as bad debts, as they have been determined to be uncollectible:

A. Occupational Safety and Health Administration Fines/Penalties	\$69,517.88
B. Uninsured Employer Claim Account	\$1,170,930.91
C. Worker’s Compensation Administrative Fines/Premium Penalties	\$446,330.73
D. Mechanical Compliance	\$860.00
Total	\$1,687,639.52

Governor: Agenda item number 7, *Request for Designation of Bad Debt.*

Clerk of the Board: Pursuant to NRS 232.605, subsection 2, the Advisory Council to the Division of Industrial Relations requests that the Board of Examiners designate the following debt as bad debt as they have been determined to be uncollectible. For Occupational Safety and Health Administration Fines and Penalties, \$69,517.88. Uninsured Employer Claim Account, \$1,170,930.91. Worker’s Compensation, Administrative Fines and Premium Penalties, \$446,330.73. Mechanical Compliance, \$860.00, for a total of \$1,687,639.52. Are there any questions on this item?

Governor: Are there questions from the Members? I will entertain a motion, please.

Attorney General: Motion to approve item number 7.

Governor: We have a motion. All those in favor, signify by saying aye. Motion passes unanimously.

8. Request for Approval of Payment from the Statutory Contingency Account (For possible action)

Secretary of State

Pursuant to NRS 293.253, subsection 5, the Secretary of State requests the amount of \$275,061 from the Statutory Contingency Account to reimburse county clerks for the cost of publication for statewide ballot measures from the 2022 general election.

Governor: Agenda item number eight, 8. *Request for Approval of Payment from the Statutory Contingency Account.*

Clerk of the Board: Thank you sir. Pursuant to NRS 293.253 subsection 5, the Secretary of State requests the amount of \$275,061 from the Statutory Contingency

Account to reimburse county clerks for the cost of publications for statewide ballot measures from the 2022 general election. Are there any questions on this item?

Governor: Is the Secretary of State able to vote on this item?

Rosalie Bordelove: Rosalie Bordelove, Board Counsel for the record. Yes, because the request is part of the general duties of his office and not to benefit him personally in any way, he can vote on it.

Governor: Thank you. I will entertain a motion.

Secretary of State: Yes, Mr. Governor, I move for approval of agenda item number 8.

Governor: We have a motion. All those in favor, say aye. The motion passes unanimously.

9. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account (For possible action)

A. Home Means Nevada, Inc.

Pursuant to NRS 353.268, the Board of Directors of Home Means Nevada, Inc. requests the Board of Examiners' recommendation to the Interim Finance Committee for an allocation of \$230,246 from the Interim Finance Committee Contingency Account to be deposited in the account for Foreclosure Mediation Assistance and transferred to Home Means Nevada, Inc. for support of the Foreclosure Mediation Program.

B. Department of Education

Pursuant to NRS 353.268, the Department requests the Board's recommendation to the Interim Finance Committee for an allocation of \$241,874 from the Interim Finance Committee Contingency Account to cover a shortfall for the 1/5 Retirement Credit Purchase Program for fiscal year 2023.

Governor: Agenda item number 9. *Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account.*

Clerk of the Board: Thank you, sir. There are two requests under agenda item nine. The first one is for Home Means Nevada, Inc., which is requesting a positive recommendation from the Board of Examiners, pursuant to NRS 353.268, for an allocation of \$230,246 from the Interim Finance Committee Contingency Account to be deposited in the account for Foreclosure Mediation Assistance and transferred to Home Means Nevada, Inc. for support of the Foreclosure Mediation Program.

The second one is from the Department of Education which is requesting a positive recommendation to the Interim Finance Committee pursuant to NRS 353.268 for an allocation of \$241,874 from the Interim Finance Committee Contingency Account to cover a shortfall for the 1/5 Retirement Credit Purchase program for fiscal year 2023. Are there any questions on these items?

Attorney General: No questions.

Governor: Hearing no questions. Do I have a motion?

Secretary of State: Motion to approve item number nine.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously. We will close agenda item number nine.

10. Approval of Proposed Leases (For possible action)

Governor: Move on to number 10, *Approval of Proposed Leases*.

Clerk of the Board: Thank you, Governor. There are 10 leases under agenda item number six for approval by the Board today. There is a correction on lease number nine, that the term end of 8/31/2024 should be corrected to 8/31/2028. Lease number 10 is a retroactive extension of an existing lease. Are there any questions on this item?

Governor: Any questions of any Board Members?

Secretary of State: No questions.

Governor: I will entertain a motion.

Secretary of State: Motion to approve leases 1 through 10 under agenda item number 10.

Governor: We have a motion. Please signify your approval by stating aye. The motion passes unanimously.

11. Approval of Proposed Contracts (For possible action)

Governor: Move on to agenda item number 11, *Approval of Proposed Contracts*.

Clerk of the Board: There are 170 contracts under agenda item number 11. Please note that contract number 6 has been withdrawn. Are there any questions on any of these items?

Governor: Are there any questions of any Board Members?

Secretary of State: No questions.

Governor: I will entertain a motion.

Secretary of State: Motion to approve contracts under agenda item 11 with exception of withdrawn contract number 6.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously.

12. Approval of Proposed Master Service Agreements (For possible action)

Governor: Item number 12, *Approval of Proposed Master Service Agreements*.

Clerk of the Board: There are nine master service agreements under agenda item 12 for approval by the Board today. Are there any questions on these items?

Governor: Do we have any questions from any Board Members?

Secretary of State: No questions.

Governor: I will entertain a motion for item number 12.

Secretary of State: Motion to approve agreements under agenda item number 12.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes. We will close item number 12.

13. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from April 13, 2023 through May 14, 2023.

Governor: Item number 13, *Informational Item - Clerk of the Board Contracts*.

Clerk of the Board: There are 51 contracts \$10,000 or over and under the \$100,000 threshold that were approved by the Clerk of the Board between April 13, 2023 through May 14, 2023. This item is informational. Are there any questions on any of these contracts?

Governor: Do we have any questions of any Board Members?

Secretary of State: No questions.

Governor: Mr. Ford, any questions?

Attorney General: No sir, none here.

Governor: That's informational only. We will close item number 13.

14. Information Item Reports

A. Department of Conservation and Natural Resources – Division of State Lands – Fiscal Year 2023, 3rd Quarter

Pursuant to NRS 321.5954, subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. This submittal reports program activities for the 3rd quarter of fiscal year 2023.

B. Statewide Quarterly Overtime Report – Fiscal Year 2023, 3rd Quarter

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. The Budget Division submits the 3rd Quarter Overtime Report and analysis for fiscal year 2023.

Governor: Information Item Reports, inclusive of A and B. Mrs. Stephenson.

Clerk of the Board: There are two informational reports under agenda item 14 today. The first comes from the Department of Conservation and Natural Resources, Division of State Lands for fiscal year 2023, 3rd quarter. Pursuant to NRS 321.5954, subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding land or interest in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. This submittal reports program activities for the 3rd quarter of fiscal year 2023.

The second report is the Statewide Quarterly Overtime Report for fiscal year 2023, 3rd quarter. Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners a report and the analysis of the Budget Division regarding the report. The Budget Division submits the third quarter overtime report and analysis for the fiscal year 2023. Would you like me to go into further details regarding any of these reports?

Governor: Are there any questions of any Board Members of the items A or B?

Secretary of State: No questions.

Attorney General: None.

Governor: I have a question, Mrs. Stephenson. On the overtime report, you identify an 11% increase from fiscal year 2022. Is that directly related to our vacancy factor?

Clerk of the Board: Yes, sir, it is.

Governor: So it wouldn't be out of the norm?

Clerk of the Board: Correct.

Governor: Are there any other questions by any other Board Members?

Secretary of State: No questions.

Governor: Thank you. This item's information only.

15. Public Comment This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes.

Governor: Item number 15, *Public Comment*. This is the second opportunity for public comment. Please limit your comments three minutes. Mr. Aguilar, do we have anybody there to the south?

Secretary of State: No public comment, Governor.

Governor: Anybody here in Carson City? Seeing none and hearing none, we will close public comment.

16. Adjournment (For possible action)

Governor: Item 16, *Adjournment*. I move to adjourn.

Secretary of State: Motion to adjourn.

Attorney General: Motion to adjourn.

Governor: Sure, all three of us. This will close the meeting. Thank you, everybody, for your participation.

ATTACHMENT A

Richard Manhattan: Thank you. Good morning, Chair Lombardo, Members of the Board. My name is Richard Manhattan with Properion. It's a Nevada domiciled sole proprietorship based in unincorporated Clark County, Nevada. I'm here today to discuss items that are listed in contracts for approval. There are two contracts that are slated for approval that have been noticed of intent by the Nevada Department of Tourism. The first is 10TCA-S2275, Germany Representation Office, and the second is 10TCA-S2258, which is the United Kingdom representation office.

In a perfect world, I noticed that this is my first time here and there are a number of people here and so it seems time is of the essence. Thank you very much. But in a perfect world, if there is an appetite for it, it would be wonderful to pull these items out of the consent agenda for contract approval for additional discussion. I'll leave that to the board's discretion, but of course, I would generally like to discuss how my experience as a small business owner and bidding on these contracts and what I perceive and our team perceives as some practices that can be addressed perhaps by the purchasing department and by agencies at the state level to make it a little bit more feasible for small businesses to bid and compete on contracts of this nature. There is a noticeable variation in-between how agencies in Clark County bid on or allow firms to bid on contracts and how it's done at the state level. And I particularly want to say that the agency has indicated they'd like to award these firms to one German-based firm and then one UK-based firm. I will just focus on the German one for now, but if you look at the arrival statistics from both the LVCVA and the McCarran statistics, there hasn't been appreciable growth in arrival from those markets over the timeframe, over the past 10 years, and the agency has already had a 10-year long-standing relationship with one of these firms in Germany. And so I'll leave it at that and ask that if there's an opportunity to discuss this more during that timeframe, that I'll stick around in case you have time.

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: June 12, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Richard Jacobs, Executive Branch Budget Officer *RM for RW*
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF CONSERVATION & NATURAL RESOURCES –
DIVISION OF FORESTRY**

Agenda Item Write-up:

Pursuant to NRS 334.010, the Division of Forestry requests approval to purchase four replacement vehicles for a total amount not to exceed \$228,579.

Additional Information:

The replacement vehicles will be used to improve the safety to citizens and communities in Nevada by removing hazardous wildfire fuels, reducing erosion by rehabilitating and restoring wildfire impacted lands, creating healthy and resilient landscapes that improve air and water quality and quantity, and educating Nevada residents and visitors through public outreach and education.

Statutory Authority:

Senate Bill 492, Section 11

REVIEWED: <u>Bull</u>
ACTION ITEM: _____



**NEVADA
DIVISION
OF FORESTRY**

STATE OF NEVADA
Department of Conservation & Natural Resources

Joe Lombardo, Governor
James A. Settelmeyer, Director
Kacey KC, State Forester/Firewarden

MEMORANDUM

DATE: June 6, 2023

TO: Richard Jacobs, Executive Branch Budget Officer
Governor's Finance Office

FROM: Kacey KC, State Forester/Firewarden

A handwritten signature in black ink, appearing to read "Kacey KC", is written over the "FROM:" line.


RE: Board of Examiners Request for Approval to Purchase Trucks

Pursuant to NRS 334.010 attached is a completed request for approval to purchase 4 vehicles as approved in the 82nd legislative session. Please submit this request for placement on the agenda for the July Board of Examiners meeting.

The Division of Forestry is requesting two F150 Trucks and two F250 Trucks with a total cost of \$228,579 for the Forestry Program's field staff to use to improve the safety to citizens and communities in Nevada by removing hazardous wildfire fuels, reducing erosion by rehabilitating and restoring wildfire impacted lands, creating healthy and resilient landscapes that improve air and water quality and quantity, and educating Nevada residents and visitors through public outreach and education. The total requested amount includes the cost for the purchase of the trucks along with additional funds for the title fee upon receipt of the trucks by the vendor.

Thank you in advance for your consideration of this request. Please advise if additional steps are necessary to process this request.

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

Agency Name: Nevada Division of Forestry	Budget Account #: 4195
Contact Name: Kacey KC or Robert Williams	Telephone Number: 775-684-2501 or 775-684-2514
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p>Number of vehicles requested: <u>4</u> Amount of the request: <u>\$228,579.00</u></p> <p>Is the requested vehicle(s) new or used: <u>New</u></p> <p>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</p> <p>Mission of the requested vehicle(s): Work trucks to be used for fuels reduction and conservation projects.</p>	
Were funds legislatively approved for the request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please provide the decision unit number: SB492 If no, please explain how the vehicles will be funded?
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> <u>4</u> Replacement(s)	
Does the requested vehicle(s) comply with requirements pursuant to SAM 1314? If not, please explain. Yes	
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) Current Vehicle Information: Vehicle #1 Model Year: Odometer Reading: Type of Vehicle: <hr/> Vehicle #2 Model Year: Odometer Reading: Type of Vehicle: Please see attached spreadsheet <i>Please attach an additional sheet if necessary</i>	Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced. Yes <hr/> If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade. N/A
APPOINTING AUTHORITY APPROVAL: <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Agency Appointing Authority </div> <div style="text-align: center;"> <u>State Forester</u> _____ Title </div> <div style="text-align: center;"> <u>10/16/23</u> _____ Date </div> </div>	
BOARD OF EXAMINERS' APPROVAL: <input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase <hr/> Board of Examiners _____ Date _____	

4195 - Resource Program

Location: CCC

Vehicle #	Year	Make	Model	Current Mileage
EX47731	2005	Ford	F-350	222,327

Location: E SRO

Vehicle #	Year	Make	Model	Current Mileage
EX47732	2005	Ford	F-350	205,177
EX56207	2008	Ford	F-250	168,110

Location: E WRHQ

Vehicle #	Year	Make	Model	Current Mileage
EX51835	2007	Ford	F-250	188,321

NDF Work Trucks		
Model Year	Quantity	Age
2005	2	18
2007	1	16
2008	1	15

Total number of Command Truck fleet: 4
 Average age of the entire fleet: 16.33

Average mileage for vehicles identified for replacement: 205,273
 Average mileage for the entire fleet: 195,983

Legend

Need to be replaced

No replacement needed

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2024 Ford F-150 Crew Cab Short Bed 4x4 Trucks		
Dealer Name:	Corwin Ford of Reno		
Delivery Location:	Carson City		
Vehicle Colors:	Exterior: Oxford White	Interior: Medium Earth Gray	X Cloth Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	2	\$54,805.00	\$109,610.00
SPECIFY OPTIONS: (description)			\$
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	
Total purchase price with options			\$109,610.00
DMV Title and DRS Fee's		\$28.25	\$56.50
GRAND TOTAL:			\$109,666.50

Registered Owner:	Agency Name & Address: Nevada Division of Forestry 901 S. Stewart St. Suite 1001 Carson City, NV 89701
Legal Owner:	Agency Name & Address: Nevada Division of Forestry 901 S. Stewart St. Suite 1001 Carson City, NV 89701
County Vehicle Based In:	1 in Washoe, 1 in Clark
Name & Phone of Person to contact when vehicle is ready for delivery:	Robert Williams 775-684-2514

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2024 Ford F-250 Crew Cab Short Bed 4x4 Trucks		
Dealer Name:	Corwin Ford of Reno		
Delivery Location:	Carson City		
Vehicle Colors:	Exterior: Oxford White	Interior: Medium Earth Gray	X Cloth Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	2	\$59,428.00	\$118,856.00
SPECIFY OPTIONS: (description)			\$
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$118,856.00
DMV Title and DRS Fee's		\$28.25	\$56.50
GRAND TOTAL:			\$118,912.50

Registered Owner:	Agency Name & Address: Nevada Division of Forestry 901 S. Stewart St. Suite 1001 Carson City, NV 89701
Legal Owner:	Agency Name & Address: Nevada Division of Forestry 901 S. Stewart St. Suite 1001 Carson City, NV 89701
County Vehicle Based In:	1 in Elko, 1 in Lincoln
Name & Phone of Person to contact when vehicle is ready for delivery:	Robert Williams 775-684-2514



Invoice # 06/05/2023

Corwin | Ford
RENO

Sales • Service • Used Cars & Trucks

3600 KIETZKE LANE
RENO, NV 89502

Customer #DIVISION OF FORESTRY

P.O. BOX 12970
RENO, NV 89510

Sold to:

775-829-3206 Direct

Address:

City, State &
Zip Code

VIN	Year	Make	Model
	2024	Ford	F150
Salesperson	Deal #		PO #
Dennis Tagliarino			

2024 F150 XLT CREW ~
 OXFORD WHITE, CLOTH INTERIOR
 ALL STANDARD OPTIONS MID PACKAGE
 5.0 LTR V8 10 SPEED TRANS
 TRAILER TOW PACKAGE
 FX4 PACKAGE
 SPRAY IN LINER, 400 WATT OUTLET
 TOTAL COST \$54,805 PLUS \$28.25 TITLE FEE

***Thank you for your
business!***



Invoice # 06/05/2023

Corwin | Ford
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Sales • Service • Used Cars & Trucks

3600 KIETZKE LANE
RENO, NV 89502

P.O. BOX 12970
RENO, NV 89510

775-829-3206 Direct

Customer # DIVISION OF FORESTRY

Sold to:

Address:

City, State &
Zip Code

VIN	Year	Make	Model
	2024	Ford	F250
Salesperson	Deal #		PO #
Dennis Tagliarino			

2024 F250 CREW CAB 160" 4X4
 OXFORD WHITE, CLOTH INTERIOR
 'ALL STANDARD OPTIONS 603A
 6.7 LTR DIESEL V8 10 SPEED TRANS
 ALL TERRAIN TIRES, BLK HEATER, ALL WEATHER NO
 CARPET, SKID PLATES, HVY SERVICE SUSPENSION
 TOW PACKAGE INCLUDED

TOTAL COST \$59,428 PLUS \$28.25 TITLE FEE

**Thank you for your
business!**

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: June 12, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Richard Jacobs, Executive Branch Budget Officer *BoR & AW*
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF CONSERVATION & NATURAL RESOURCES –
DIVISION OF FORESTRY**

Agenda Item Write-up:

Pursuant to NRS 334.010, the Division of Forestry requests approval to purchase 17 replacement vehicles for a total amount not to exceed \$1,010,756.25.

Additional Information:

The replacement vehicles will be used as emergency vehicles on and off wildfire incidents, support the transportation of equipment (chippers and skid steer masticators) to projects and vendors when repairs or services are required, haul equipment, supplies, and gear to projects/emergency incidents, transport injured crew members on emergency incidents and during project work, and are heavily relied on for scouting access routes and as crew shuttles on wildland fires and projects that reduce wildfire fuels and improve forest and rangeland health.

Statutory Authority:

Senate Bill 492, Section 13

REVIEWED: <u>Bill</u>
ACTION ITEM: _____



**NEVADA
DIVISION
OF FORESTRY**

STATE OF NEVADA
Department of Conservation & Natural Resources

Joe Lombardo, Governor
James A. Settelmeyer, Director
Kacey KC, State Forester/Firewarden

MEMORANDUM

DATE: June 6, 2023

TO: Richard Jacobs, Executive Branch Budget Officer
Governor's Finance Office

FROM: Kacey KC, State Forester/Firewarden

A handwritten signature in black ink, appearing to read "Kacey KC", is written over the "FROM:" line.


RE: Board of Examiners Request for Approval to Purchase Trucks

Pursuant to NRS 334.010 attached is a completed request for approval to purchase 17 vehicles as approved in the 82nd legislative session. Please submit this request for placement on the agenda for the July Board of Examiners meeting.

The Division of Forestry is requesting 17 F250 Trucks with a total cost of \$1,010,756.25 for the Conservation Camp Program to use as emergency vehicles on and off wildfire incidents, support the transportation of equipment (chippers and skid steer masticators) to projects and vendors when repairs or services are required, haul equipment, supplies, and gear to projects/emergency incidents, transport injured crew members on emergency incidents and during project work, and are heavily relied on for scouting access routes and as crew shuttles on wildland fires and projects that reduce wildfire fuels and improve forest and rangeland health. The total requested amount includes the cost for the purchase of the trucks along with additional funds for the title fee upon receipt of the trucks by the vendor.

Thank you in advance for your consideration of this request. Please advise if additional steps are necessary to process this request.

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

Agency Name: Nevada Division of Forestry	Budget Account #: 4198
Contact Name: Kacey KC or Robert Williams	Telephone Number: 775-684-2501 or 775-684-2514
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p>Number of vehicles requested: <u>17</u> Amount of the request: <u>\$1,010,756.25</u></p> <p>Is the requested vehicle(s) new or used: <u>New</u></p> <p>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</p> <p>Mission of the requested vehicle(s): Work trucks to be used for fuels reduction and conservation projects in addition to fire response.</p>	
<p>Were funds legislatively approved for the request?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>If yes, please provide the decision unit number:</p> <p align="center">SB492</p> <p>If no, please explain how the vehicles will be funded?</p>
<p>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</p> <p><input type="checkbox"/> <u> </u> Addition(s) <input checked="" type="checkbox"/> <u>17</u> Replacement(s)</p>	
<p>Does the requested vehicle(s) comply with requirements pursuant to SAM 1314? If not, please explain.</p> <p align="center">Yes</p>	
<p>Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)</p> <p>Current Vehicle Information: Vehicle #1 Model Year: Odometer Reading: Type of Vehicle:</p> <hr/> <p>Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:</p> <p>Please see attached spreadsheet <i>Please attach an additional sheet if necessary</i></p>	<p>Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced.</p> <p align="center">Yes</p> <hr/> <p>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</p> <p align="center">N/A</p>
<p>APPOINTING AUTHORITY APPROVAL:</p> <p><u></u> <u><i>State Forester</i></u> <u>6/6/23</u></p> <p>Agency Appointing Authority Title Date</p>	
<p>BOARD OF EXAMINERS' APPROVAL:</p> <p><input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase</p> <p>_____ Board of Examiners _____ Date</p>	

4198 - Conservation Camps

Location: CCC

Vehicle #	Year	Make	Model	Current Mileage
EX64326	2014	Ford	F-250	145,380
EX55638	2008	Ford	F-250	210,861

Location: ECC

Vehicle #	Year	Make	Model	Current Mileage
EX55647	2008	Ford	F-250	174,073
EX70438	2017	Ford	F-250	53,210
EX70441	2017	Ford	F-250	76,836

Location: ESCC

Vehicle #	Year	Make	Model	Current Mileage
EX55639	2008	Ford	F-250	196,957
EX55644	2008	Ford	F-250	121,702
EX64329	2014	Ford	F-250	95,782
EX64330	2014	Ford	F-250	77,856
EX70440	2017	Ford	F-250	35,647
EX69477	2017	Ford	F-250	22,743

Location: HCC

Vehicle #	Year	Make	Model	Current Mileage
EX31713	1996	Ford	F-250	107,100
EX58937	2010	Ford	F-250	124,170

Location: JCC

Vehicle #	Year	Make	Model	Current Mileage
EX55643	2008	Ford	F-250	152,232
EX55641	2008	Ford	F-250	198,800

Location: PCC

Vehicle #	Year	Make	Model	Current Mileage
EX48210	2005	Ford	F-250	202,441
EX55645	2008	Ford	F-250	212,893
EX64328	2014	Ford	F-250	153,341
EX70439	2017	Ford	F-250	69,980

Location: TCC

Vehicle #	Year	Make	Model	Current Mileage
EX55640	2008	Ford	F-250	209,039
EX55649	2008	Ford	F-250	200,350

Location: TLVCC

Vehicle #	Year	Make	Model	Current Mileage
EX55642	2008	Ford	F-250	166,213
EX64327	2014	Ford	F-250	85,777

Location: WCC

Vehicle #	Year	Make	Model	Current Mileage
EX34935	1997	GMC	K2500	183,092
EX55648	2008	Ford	F-250	198,691

Average mileage for vehicles identified for replacement: 173,961

Average mileage for the entire fleet: 143,851

Legend

Need to be replaced

No replacement needed

NDF Command Trucks		
Model Year	Quantity	Age
1996	1	26
1997	1	25
2005	1	17
2008	11	14
2010	1	12
2014	5	8
2017	5	5

Total number of Command Truck fleet: 25
Average age of the entire fleet: 15.29

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2024 Ford F-250 Crew Cab Short Bed 4x4 Trucks		
Dealer Name:	Corwin Ford of Reno		
Delivery Location:	Carson City		
Vehicle Colors:	Exterior: Oxford White	Interior: Medium Earth Gray	X Cloth Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	17	\$59,428.00	\$1,010,276.00
SPECIFY OPTIONS: (description)			\$
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	
Total purchase price with options			\$1,010,276.00
DMV Title and DRS Fee's		\$28.25	\$480.25
GRAND TOTAL:			\$1,010,756.25

Registered Owner:	Agency Name & Address: Nevada Division of Forestry 901 S. Stewart St. Suite 1001 Carson City, NV 89701
Legal Owner:	Agency Name & Address: Nevada Division of Forestry 901 S. Stewart St. Suite 1001 Carson City, NV 89701
County Vehicle Based In:	Carson City, Nye, Elko, White Pine, Lincoln, Clark
Name & Phone of Person to contact when vehicle is ready for delivery:	Robert Williams 775-684-2514



Invoice # 06/05/2023

Corwin | Ford
RENO

Sales • Service • Used Cars & Trucks

3600 KIETZKE LANE
RENO, NV 89502

Customer # DIVISION OF FORESTRY

P.O. BOX 12970
RENO, NV 89510

Sold to:

Address:

775-829-3206 Direct

City, State &
Zip Code

VIN	Year	Make	Model
	2024	Ford	F250
Salesperson	Deal #		PO #
Dennis Tagliarino			

2024 F250 CREW CAB 160" 4X4
 OXFORD WHITE, CLOTH INTERIOR
 'ALL STANDARD OPTIONS 603A
 6.7 LTR DIESEL V8 10 SPEED TRANS
 ALL TERRAIN TIRES, BLK HEATER, ALL WEATHER NO
 CARPET, SKID PLATES, HVY SERVICE SUSPENSION
 TOW PACKAGE INCLUDED

TOTAL COST \$59,428 PLUS \$28.25 TITLE FEE

**Thank you for your
business!**

Joe Lombardo
Governor




Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: June 15, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Budd Milazzo, Executive Branch Budget Officer 
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:


Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Natasha Koch to assist with Legislative follow through responsibilities for the Department of Public Safety, through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

Additional Information:

Ms. Koch retired from the Department of Public Safety on November 14, 2022, and is receiving pension benefits. Ms. Koch's previous experience as the Chief of Parole and Probation is key to compiling bill information, communicating changes to the department's leadership, and providing recommendations to update policies and procedures to align with legislative changes. She worked under a previously approved contract from February 6, 2023, to June 30, 2023. The office intends to contract with Ms. Koch from the date of approval through October 31, 2023 on a full-time basis

Statutory Authority:

NRS 333.705 (1)

REVIEWED: 
ACTION ITEM: _____



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

June 12, 2023

MEMORANDUM

To: Budd Milazzo

From: Annette Morfin, Purchasing Officer

Subject: CETS Contract 23928 – HAT LTD Partnership dba Manpower
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Natasha Koch who Manpower wants to hire. Natasha has recently left state service and will be collecting PERS.

Manpower is aware that this request will need July BOE approval.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov

Joe Lombardo
Governor



Nevada Department of
Public Safety
Dedication Pride Service

George Togliatti
Director

Sheri Brueggemann
Deputy Director

Director's Office

555 Wright Way
Carson City, Nevada 89711
Telephone (775) 684-4808 - Fax (775) 684-4809

Memorandum

DATE: June 9, 2023

TO: Annette Morfin, Purchasing Officer
Department of Administration, Purchasing Division

FROM: Kristi Defer, Administrative Services Officer *KD*
Department of Public Safety, Director's Office

SUBJECT: Authorization to Contract with Former Employee-Natasha Koch

The Nevada Department of Public Safety requests to continue contracting with former employee Natasha Koch through Manpower until 10/31/23.

Ms. Koch has been an invaluable asset to the Department throughout the Legislative session. With the session now coming to a close, the Department wishes to retain Ms. Koch's services to compile bill information, write reports, create presentations to communicate changes to the Department's leadership, and provide recommendations to update policies and procedures to align with legislative changes.

In her previous position, Ms. Koch was the Chief of Parole and Probation, responsible for the overall operation of their assigned district within the Parole and Probation Division, which includes staffing levels; budget preparation and administration; work review and approval. Developed and administered the district budget based on existing and long-range goals and objectives of the division; utilize historical data, current budget and projected needs regarding staffing levels, programs, caseloads, population growth, crime statistics, prison population, equipment needs, and input from the criminal justice system; provide justification and present to administration and assist in the development of budgets.

Please reach out to me if there are any additional questions regarding this request. My phone number is 775-431-7276, and my email is kdefer@dps.state.nv.us.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Natasha Koch			
Former Employee ID Number:	15275			
Former Job Title:	Division Administrator			
Former Employee Agency:	Parole and Probation			
Former Class and Grade:	Class:	Unclassified	Grade:	N/A
Former Employment Dates:	From:	8/3/1998	To:	11/14/22
Requesting Agency:	Department of Public Safety-Director's Office			
Vendor:	Manpower			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
	Summarize scope of contract work.
A	Ms. Koch will be assisting the Director and Deputy Director with legislation support to include compiling reports, creating presentations to communicate to Department leadership legislation changes and effective dates, and assisting with revising Department policies and procedures to align with legislation changes.
	Document former job description.
B	Responsible for the overall operation of their assigned district within the Parole and Probation Division, which includes staffing levels; budget preparation and administration; work review and approval. Developed and administered the district budget based on existing and long-range goals and objectives of the division; utilize historical data, current budget and projected needs regarding staffing levels, programs, caseloads, population growth, crime statistics, prison population, equipment needs, and input from the criminal justice system; provide justification and present to administration and assist in the development of budgets.
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?
	Yes. Ms. Koch has over 24 years of expertise and knowledge of DPS programs, operations and needs will be invaluable to assist the department. There is no clause in the contract.


D	Explain why existing State employees within your agency cannot perform this function.
	Due to the critical labor shortage, the department does not have existing employees with comparable experience and/or knowledge. Ms. Koch has the historical knowledge of DPS programs and operations needed to write reports, make presentations and communicate to leadership, and provide support to revise Departmental policies and procedures.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	N/A
F	List contractors' hourly rate.
	\$32.23/hr
G	List the range of comparable State employee rates.
	Management Analyst 3- grade 37 step 5
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	N/A
I	Document justification for hiring contractor.
	The Department is currently experiencing staff shortages and does not have sufficient staffing with the knowledge and expertise that Ms. Koch can provide to implement legislative changes. It is critical for the Department to have staff with experience (and particularly law enforcement experience) to review legislation and assist in revising policies and procedures.
J	Will the employee be collecting PERS at any time during the contract?
	The employee is a PERS retiree.
K	What is the duration of the contract with the former employee? (Include start and end date)
	07/12/2023 through 10/31/2023.
L	Will the former employee be working full time or part time? If part time, how many hours?
	Full time
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No

Comments – Provide any additional comments:

The Department will follow the guidelines for remote working put forth by the Governor to include this contracted employee.

Approval for Authorization to Contract with a Former Employee:

Kristi Defer ASO 3, Director's Office 6/9/23
Signature of Agency Head Authorizing Request Date

 6/12/2023
Purchasing Administrator Signature (if a Statewide Contract) Date

 6/15/23
Budget Analyst Signature Date

Clerk of the Board of Examiners Signature Date

Joe Lombardo
Governor




Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

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Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: June 15, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Budd Milazzo, Executive Branch Budget Officer 
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Anthony Marcin as a Oracle/PeopleSoft Technical Architect to assist the monitoring of the rollback of the SMART21 system to the previous state legacy applications within the Nevada Department of Transportation, through Master Service Agreement #21167 with Knowledge Services.

Additional Information:

Mr. Marcin retired from the Nevada Department of Transportation on May 12, 2023, and is receiving pension benefits. Currently he is the only state employee able to complete Federal Highway Administration (FHWA) federal billing for the state to accept federal highway funds for NDOT. While he has developed desk manuals and instruction manuals prior to retiring, training of other staff has led to them leaving once trained. Additionally, NDOT has their own Advantage system of which his knowledge is irreplaceable as SMART21 is rolled back. He is currently working for the agency under an emergency contract. The office requests to extend the termination date of the contract with Mr. Marcin that started on May 15, 2023, to December 30, 2024, on a full-time basis.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: <u>Bun</u>
ACTION ITEM: _____



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

**515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188**

June 15, 2023

MEMORANDUM

To: Budd Milazzo

From: Ryan Vradenburg, Purchasing Officer II

Subject: CETS 21167 – Guidesoft, Inc. DBA Knowledge Services, IT Staffing Augmentation Services.

Attached is the copy of the request and form "Authorization to Contract with a Former Employee: for Anthony (Tony) Marcin. Anthony will be supporting NDOT as a Oracle/PeopleSoft Technical Architect with Knowledge Services. Anthony recently left state service and is collecting PERS.

If you have any questions, please contact me at 684-0197 or rvradenburg@admin.nv.gov

Purchasing 2019.**



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

May 9, 2023

To: Governor's Finance Office
From: Tracy Larkin Thomason, Director
Subject: Authorization to Contract with a Former Employee – Anthony Marcin

SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada Department of Transportation (NDOT) requests the authority to contract with retired state employee, Anthony Marcin. Mr. Marcin is retiring from state service on May 12, 2023. He is working to be employed by Knowledge Services, who is proposing to utilize Mr. Marcin as a Technical Architect to work on the Smart21 Project rollback (Future State ERP project) ensuring NDOT's legacy applications are monitored and continue to have someone troubleshooting issues. Mr. Marcin has worked with Knowledge Services contractors during his tenure with the Department but was not involved in the procurement process for any of the current agreements.

BACKGROUND

The Silver State Modernization Approach for Resources and Technology in the 21st Century (SMART 21) was originally brought forward in FY18 in the form of AB504 for the state financial system and HR systems which are outdated and approaching end of life. Some HR functions were slated to launch in January 2021, with payroll to be added in January 2022.

On March 31, 2023, the Smart 21 project's executive committee announced that the state would cancel the project, roll back all existing modules and return to "legacy programming."

RECOMMENDATION

We respectfully request your consideration for approval of Knowledge Services to engage Mr. Marcin to fill the role as Technical Architect as needed to continue working on NDOT's Legacy Applications and to augment our team for the Smart21 Project (Future State ERP Project).

DocuSigned by:

Tracy Larkin Thomason

832931E930B041F...

Tracy Larkin Thomason, P.E., Director



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Anthony Marcin		
Former Employee ID Number:	06552		
Former Job Title:	Information Technology Professional IV		
Former Employee Agency:	Nevada Department of Transportation		
Former Class and Grade:	Class:	7.921	Grade: 42-10
Former Employment Dates:	From:	February 1, 1997	To: May 12, 2023
Requesting Agency:	Nevada Department of Transportation		
Vendor:	Knowledge Services		

Please mark which of the following applies and complete Sections 'A' through 'M' below:

	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
X	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. (Knowledge Services)
	Summarize scope of contract work.
A	Consultant will work on the rollback of the Smart21 project, hereby known as the future state ERP project (ERP). This will include coordinating efforts with the future State ERP Project Manager(s), overseeing the development/coordination of integrations between NDOT and future State ERP systems, act as the Subject Matter Expert (SME) of the NDOT advantage and data warehouse systems presently operating. The consultant will be responsible for NDOT IFS/Advantage system to include daily Advantage Operations, system status, work with the EITSD team on issues related to Advantage and Data Warehouse, manage monthly jobs calendar, prepare/send bi-monthly Federal Billing to FHWA, as well as bi-monthly Federal FHWA billing to bring in federal monies. Consultant will also train NDOT staff on these activities.
	Document former job description.
B	Incumbent directs and manages the Application/Development unit for the department with responsibility over daily Advantage operations and the sole individual at NDOT receiving Federal FHWA funds through bi-monthly Federal billings due to turnover of staff previously trained in these activities. In addition, the incumbent is the Azure applications architect and DevOps architect for the Applications/Development side of the IT Division and is an integral part of project coordination for the integration of large enterprise projects being implemented throughout NDOT.

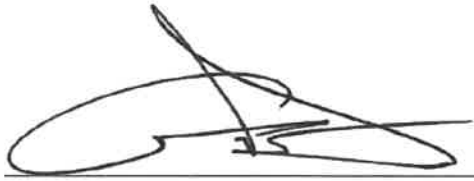
C	<p>Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?</p> <p>Yes, he has critical knowledge of IFS, Advantage, and NEATS processes. In addition, NDOT has its own Advantage system (FDOT) which is different than the one used by other state agencies (unique skillset) and this employee is currently solely responsible for keeping this system running, communicating, and integrating with EITS Advantage system daily. The employee is being hired for his knowledge of overall Federal, State, and local agency requirements, policies, and procedures. He is very familiar with the needs of NDOT regarding consultant services and will help meet NDOT's needs for engineering demands that current staff cannot supply. All information related to NDOT is public information with no confidential/specialized processes. This knowledge is vital to the legacy rollback and future transition to CORE.NV ERP system and implementation. This employee will be the bridge between legacy systems and the future of the State of Nevada ERP system, and his skillset will not be required once the CORE.NV system is operational.</p> <p>He will be working daily to train existing and future NDOT employees during his tenure as a contractor; however, these systems are very complicated and impact hundreds of millions of dollars in revenue, expenditures, and project payments. Training new employees on these systems is a significant time investment, especially for systems that are being replaced within two years. Over the course of his career, this employee has written numerous desk and instruction manuals that are still in use and has trained multiple staff members as replacements; however, after they have been trained, they have left for higher-paying jobs.</p> <p>There is no clause in the contract specific to knowledge transfer because the scope of work is a stop-gap measure between the legacy system and the new ERP, exacerbated by the schedule change in the ERP implementation.</p>
D	<p>Explain why existing State employees within your agency cannot perform this function.</p> <p>NDOT has attempted numerous times over the years to fill these roles for redundancy purposes without long-term success. Over the course of his career, and particularly in the last year, this employee has written numerous desk and instruction manuals that are still in use, and has trained multiple staff members; however, they left for higher-paying wages after being trained. He continues to train staff in numerous vital activities, including FHWA Fed Billing. Presently, trainees are awaiting FHWA logins, but the training and access can take up to six months. NDOT had employees in the past two years that were trained and received their logins from FHWA who would have been able to fulfill these responsibilities had they remained with NDOT. Unfortunately, they left NDOT within six months for higher-paying jobs.</p> <p>The former employee also has critical knowledge of IFS, Advantage, and NEATS processes. NDOT has its own Advantage system (FDOT), which is different from any other used by state agencies (requiring a unique skillset and additional time to learn). This employee is solely responsible for keeping this system running, communicating, and integrating with EITS Advantage system daily. After many attempts at hiring and training others for these roles and duties, this employee is the one and only employee currently left to fulfill the job requirements because all other employees left for higher-paying jobs after they were trained.</p> <p>In addition, NDOT had not anticipated the rollback to legacy systems due to the cancellation of Success Factors and SMART21. This employee's 25 years of knowledge and experience with these legacy systems is paramount in the rollback and success of the anticipated CORE.NV project.</p>
E	<p>Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.</p> <p>None, no relationships exist.</p>
F	<p>List contractors' hourly rate.</p> <p>\$130 per hour (Oracle/PeopleSoft Technical Architect, Level 4)</p>
G	<p>List the range of comparable State employee rates.</p> <p>\$33.73-\$50.74 (Grade 41 + 1 @ EE/ER rate) although full range noted; employee skillset would be at step 10; payrate does not include benefits paid to employees</p>
H	<p>Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?</p>

	The proposed contract rate is comparable to the average private consultant rate for Mr. Marcin's qualifications and experience. Due to uncertainties in the ERP project timeline, and difficulties training employees in needed roles during the stop gap period, no contract term with Knowledge Services has been determined.
I	Document justification for hiring contractor.
	Due to the sudden cancellation of the Smart21 project and rollback to legacy systems, the fact that Mr. Marcin is currently the only State employee able to complete FHWA Federal billing to accept Federal monies for NDOT, the number of integrations that Mr. Marcin is the lead developer on for enterprise projects currently in motion, and our limited number of full-time staff available the department is at the point that knowledgeable and experienced contract staff is the only way to get the projects completed. NDOT has tried to train staff on these processes for years; however, we have consistently run into issues with employees departing for higher-paying positions after getting trained and obtaining access to the required systems.
J	Will the employee be collecting PERS at any time during the contract?
	Yes, due to retirement from NDOT.
K	What is the duration of the contract with the former employee? (Include start and end date)
	Start Date: July 11, 2023 (emergency approval beginning on May 15, 2023) End Date: December 30, 2024 (re-evaluate when State ERP project begins officially, based on OPM testimony)
L	Will the former employee be working full time or part time? If part time, how many hours?
	Full time
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

DocuSigned by:
Tracy Larkin Thomason 05/17/2023
Signature of Agency Head Authorizing Request Date

 6/8/2023
Purchasing Administrator Signature (if a Statewide Contract) Date

 6/15/23
Budget Analyst Signature Date

Clerk of the Board of Examiners Signature Date

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: June 2, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Nikki Hovden, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Shane Martin as a permit writer to assist with permitting actions on the 55 mining projects for the Division of Environmental Protection through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

Additional Information:

Mr. Martin retired from the Division of Environmental Protection, Bureau of Mining Regulation and Reclamation on May 1, 2023, and is receiving pension benefits. Mr. Martin's former experience as an Environmental Scientist III qualifies him to work as a permit writer and to train new staff on his previous 55 projects and to reduce any additional backlog from the fast-growing mining industry who funds the reclamation program. The bureau intends to contract with Mr. Martin from the date of approval through December 31, 2023, on a part-time basis for approximately 30 hours, not to exceed 40 hours per week. No remote work will be authorized for Mr. Martin.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: <u> <i>Bill</i> </u>
ACTION ITEM: _____



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

June 1, 2023

MEMORANDUM

To: Heather Field/Nikki Hovden
From: Annette Morfin, Purchasing Officer
Subject: CETS Contract 23927 – Marathon Staffing Group Inc.
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Shane Martin who Marathon wants to hire. Shane recently left state service and is collecting PERS. Marathon Staffing is aware that they will not be able to hire Shane until BOE approval has been given.

If you have any questions, please contact me at amorfin@admin.nv.gov



Bureau of Mining Regulation & Reclamation

901 S. Stewart Street, Suite 4001
Carson City, NV 89701

MEMORANDUM

DATE: June 1, 2023

TO: Richard Jacobs, Executive Branch Budget Officer I <via email: rdjacobs@finance.nv.gov>

THROUGH: Jennifer Carr, Administrator 

THROUGH: Rob Kuczynski, P.E., Chief 

FROM: Todd Process, ES IV, Reclamation Branch Supervisor 

RE: Contract with Former Employee-Shane Martin

Pursuant to NRS 333.705, subsection 1, the Department of Conservation & Natural Resources, Division of Environmental Protection, Bureau of Mining Regulation & Reclamation requests authority to contract with former State of Nevada employee, Shane Martin, retired with PERS, to be hired as a permit writer to temporarily continue permitting actions on his previously assigned 55 mining projects. Due to the significant increases in mining activity/permitting and the increased review of the associated bond requirements, the reclamation program needs to maintain a high level of professional service for the industry that supports our self-funded program.

Due to the complexity of the Reclamation Branch program, the hiring and training process commonly requires a solid year or more for a new Environmental Scientist to become most effective. Shane is expected to work 30 to 40 hrs. a week for 6-8 months on his previously assigned permits, and provide permit training/history to the newly hired replacement to maintain an effective reclamation program.

NO REMOTE WORK WILL BE AUTHORIZED.

Further explanation and justifications are provided in the attached application for the Authorization to Contract with a Former Employee and additional testimony may be provided at the Board of Examiners meeting. Please do not hesitate to contact me with any questions or concerns regarding this request.

Respectfully Submitted,

Todd Process
Environmental Geoscientist
Reclamation Branch Supervisor
775-687-9408, E-mail; tprocess@ndep.nv.gov



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Current Employee

Employee Information			
Employee Name:	Shane Martin		
Employee ID Number:	30803		
Job Title:	Environmental Scientist III		
Current Employee Agency:	Nevada Division of Environmental Protection		
Current Class and Grade:	Class:	10.525	Grade: 36
Employment Dates:	From:	March 6, 2006	To: May 1, 2023
Requesting Agency:	Bureau of Mining Regulation and Reclamation- Reclamation Branch		
Vendor:	Marathon		

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a current State employee (contractor) or a temporary employment agency providing a current employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a current State employee who will be performing any or all of the contracted services.
A	<p>Summarize scope of contract work.</p> <p>Shane contract work will continue under Reclamation Supervisor, Todd Process. Shane will perform the same scope of project work that he had previously been assigned as an ES III State employee. The reclamation branch is currently undergoing the hiring process. However, a new hire requires up to a year of experience/training to become effective in the complex mine regulation world. Previously, Shane has done an excellent job training new hires and is expected to train the new hire on his previously assigned 55 projects for approximately 3-4 months. This will assist in maintaining program effectiveness and reduce any additional backload from a fast-growing mining industry who funds the reclamation program.</p>
B	<p>Document the employee's current job description.</p> <p>The ES permit writer's job description requires; 1) Review of a Plan of Operations and the associated Reclamation Plan for both exploration and mine projects. This includes new reclamation permit applications requiring a 30-day public notice and existing reclamation permits require acreage modification to ensure compliance with NAC519A.010 - 519A.415. to issue a permit. 2) Based on the Reclamation Plan, a review of the associated reclamation costs determines the required financial assurance to be posted with a government agency to reclaim the reclamation liabilities in the case of operator default. Large mines require additional modeling review to determine the process fluid management costs for heap leach pads and tailings facilities to protect waters of the State. 3) Periodic site inspections ensure permit compliance.</p>

C	Explain how this differs from current State duties.
	NA
D	Explain why existing State employees within your agency cannot perform these duties.
	The Reclamation Branch is experiencing significant industry permitting workloads with only 4 permit writers and 275 issued exploration and mine permits requiring regulatory review of modifications and three-year reclamation cost estimates. Additional permit applications come in nearly every month. The current average staff workload is now 68 projects per person. This is not sustainable as there is not enough available staff review time to manage all of these complex permitting reviews and provide efficient service to the mining industry and the public.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	NA
F	List contractors' hourly rate.
	\$48.16 (see H)
G	List the range of comparable State employee rates.
	Environmental Scientist III - Grade 36-01 to 36-10: Hourly Rate \$25.93-38.56
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%).
	The employee will be paid \$38.56 which is equivalent to a Grade 36, Step 10 based on Shane's overall experience. The vendor will invoice Bureau of Mining Regulation and Reclamation for a total of \$48.16 per hour based on their 24.9% markup under their State Contract.
I	Document justification for hiring contractor.
	The Reclamation Branch of BMRR is experiencing a significant permitting workload from a robust growing mining industry. The Branch currently has only 4 permit writers managing 275 issued exploration and mine permits requiring 519A regulation review for permit modifications and three-year reclamation cost estimates. This current workload presents an average of 68 projects per staff person with additional permit applications coming in nearly every month. The current staff cannot keep up with the workload as it is not sustainable in providing the proper service to the mining industry who funds the reclamation program. Shane will work on his previously assigned projects, reduce the stress of the current staff having to carry the burden of being shorthanded and he will provide new hire training on his projects for approximately 3-4 months to maintain program effectiveness.
J	Will the employee be collecting PERS at any time during the contract?
	Yes
K	What is the duration of the contract with the current employee? (Include start and end date)
	Upon approval by the Board of Examiners through February 1, 2024, or until a new Environmental Scientist III is hired and trained, or whichever is shorter. December 31, 2023
L	Will the current employee be working full-time or part-time? If part time, how many hours?
	Part-time/Full-time from 30 hrs. per/week to not exceed 40 hours per/week.
M	Is the employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	NA


Comments – Provide any additional comments:

--

Approval for Authorization to Contract with a Current Employee:


Signature of Agency Head Authorizing Request

5/31/23
Date


Purchasing Administrator Signature (if a Statewide Contract)

6/1/2023
Date


Budget Analyst Signature

6/2/23
Date

Clerk of the Board of Examiners Signature

Date

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: June 2, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Nikki Hovden, Executive Branch Budget Officer *NH*
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Charles Wolf to assist with engineering tasks associated with the State Revolving Fund Program for the Division of Environmental Protection through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

Additional Information:

Mr. Wolf retires from the Division of Environmental Protection on July 5, 2023, and will be receiving pension benefits. Mr. Wolf's former experience as a Professional Engineer qualifies him to train new and existing staff on tasks that include construction contracting requirements, bidding of projects, review of draw requests and determinations on compliance with federal funding laws. The office intends to contract with Mr. Wolf from the date of approval through December 31, 2023, on a part-time basis for approximately 10 hours per week. Mr. Wolf will be working all hours remotely.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: _____
ACTION ITEM: _____



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

May 30, 2023

MEMORANDUM

To: Heather Field/Nikki Hovden
From: Annette Morfin, Purchasing Officer
Subject: CETS Contract 23928 – HAT LTD Partnership dba Manpower
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Charles Wolf who Manpower wants to hire. Charles will be retiring July 5, 2023 and will be collecting PERS.

Manpower is aware that this request will need BOE approval.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov



NEVADA DIVISION OF
**ENVIRONMENTAL
PROTECTION**

STATE OF NEVADA
Department of Conservation & Natural Resources
Joe Lombardo, *Governor*
James A. Settelmeyer, *Director*
Jennifer L. Carr, *Administrator*

Date: June 27, 2023

To: Richard Jacobs, Executive Branch Budget Officer
Governor's Finance Office

CC: Jennifer Carr, Administrator, Nevada Division of Environment Protection
Sheryl Fontaine, Chief, BAS, Nevada Division of Environment Protection

From: Jason Cooper, ASO 3, Office of Financial Assistance
Nevada Division of Environment Protection

Subject: Authorization to Contract with a Former Employee- Charlie Wolf

On behalf of the Nevada Division of Environmental Protection (NDEP), I respectfully request approval to contract with a former employee, Charlie Wolf, through Manpower. We are requesting to contract with Mr. Wolf due to his expertise and experience with engineering tasks associated with the State Revolving Fund Program managed by the NDEP Office of Financial Assistance. His experience is needed to help train other newer staff in the agency, while a new Professional Engineer recruitment takes place.

Mr. Wolf is also contracted through the CA Group, Inc to work on Nevada Department of Transportation projects for up to 40 hours per week. Contract work with the NDEP will be maximum of 10 hours per week. At the end of each week, NDEP will compare timesheet hours for Mr. Wolf's hours for the CA Group, Inc with timesheet hours submitted to NDEP's Office of Financial Assistance to make sure there is no overlap between the hours being billed to both organizations. The temporary contract work between Mr. Wolf and NDEP will end no later than December 31, 2023.

If you have any questions, please contact me at 775-687- 9531 or j.cooper@ndep.nv.gov.

Thank you.

Jason Cooper

Office of Financial Assistance
Nevada Division of Environmental Protection



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Charles Wolf		
Former Employee ID Number:	6265		
Former Job Title:	Professional Engineer		
Former Employee Agency:	NDEP- Office of Financial Assistance		
Former Class and Grade:	Class:	06.226	Grade: 40-10
Former Employment Dates:	From:	July 9, 2022	To: July 5, 2023
Requesting Agency:	NDEP- Office of Financial Assistance		
Vendor:	ManPower		

Please mark which of the following applies and complete Sections 'A' through 'M' below:

X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	<p>Summarize scope of contract work.</p> <p>Assist with knowledge transfer of the Professional Engineering tasks to existing staff while the agency attempts to backfill the position. The duties will include items such as assisting with construction contracting requirements, bidding of projects, review of draw requests, Davis-Bacon determinations, and general determinations on compliance with federal funding laws.</p>
B	<p>Document former job description.</p> <p>The duties included items such as assisting with construction contracting requirements, bidding of projects, review of draw requests, Davis-Bacon determinations, project site reviews, and determinations on compliance with federal funding laws.</p>
C	<p>Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?</p> <p>Yes, this individual has an extensive knowledge of the job tasks associated with the position. Most of the Office of Financial Assistance staff have been with the agency for a year or less. The outcome of this contract will be to pass this knowledge to the existing staff.</p>
D	Explain why existing State employees within your agency cannot perform this function.

	NDEP's Office of Financial Assistance only has one Professional Engineer position. No other positions are knowledgeable about the position tasks and therefore they are unavailable to fill the duties of this position.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	No.
F	List contractors' hourly rate.
	\$40.29
G	List the range of comparable State employee rates.
	\$40.49 is the State employee rate for a Grade 40, Step 10, Professional Engineer (Charles Wolf's salary at time of retirement).
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	N/A
I	Document justification for hiring contractor.
	Recruiting for Professional Engineer positions at the State has been very difficult. In many cases, we are getting one or two qualified candidates to interview, at best. Our expectation is that it could take at least 6 months to hire a new Professional Engineer for the position. Hiring a contract employee will assist our agency with covering Professional Engineer work tasks until we are able to hire a new Professional Engineer.
J	Will the employee be collecting PERS at any time during the contract?
	Yes.
K	What is the duration of the contract with the former employee? (Include start and end date)
	July 12, 2023- December 31, 2023
L	Will the former employee be working full time or part time? If part time, how many hours?
	Part time- up to 10 hours per week.
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No.


Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:


DocuSigned by:

45C9F69E7AE6AEE4...
Signature of Agency Head Authorizing Request

5/30/2023 | 10:52 AM PDT
Date


Purchasing Administrator Signature (if a Statewide Contract)

5/30/2023
Date


Budget Analyst Signature

6/1/23
Date

Clerk of the Board of Examiners Signature

Date

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: June 5, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Kirk Hawkins, Executive Branch Budget Officer *K.H.*
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Greg Boggs to provide construction management augmentation through Diversified Consulting Services.

Additional Information:

Mr. Boggs will retire from the department July 14, 2023, and will be receiving pension benefits. His knowledge and expertise gained through his service with the department brings tremendous value related to construction management. The department intends to contract with him from August 9, 2023 through March 31, 2025, on a full-time basis.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: <i>[Signature]</i>
ACTION ITEM: _____



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

May 10, 2023

To: Governor's Finance Office
From: Tracy Larkin Thomason, P.E., Director
Subject: Authorization to Contract with a Former Employee – Greg Boggs

SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada Department of Transportation (NDOT) requests the authority to contract with retired state employee, Greg Boggs. Mr. Boggs will retire from state service on July 14, 2023. He intends to be employed by Diversified Consulting Services, who is proposing to utilize Mr. Boggs as a Level 4 Inspector, to work on NDOT Agreement P489-22-040 for the Elko Area on I-80 (Contracts 3936, 3939 and 3974) scheduled to be completed by March of 2025. Mr. Boggs was not involved in the procurement of any agreement with Diversified Consulting Services during his tenure with the Department.

BACKGROUND

In February of 2023, NDOT issued a Request for Proposals (RFP) to engage service providers to perform professional and technical engineering services to provide construction management augmentation to Construction Crew 912 and 918 for multiple Contracts on I-80 in the Elko Sub-District

NDOT entered into an agreement with Diversified Consulting Services as the only firm responding to the RFP. If approved, Mr. Boggs will provide support to NDOT's staff on the projects.

Mr. Boggs has had no influence or authority over the consultant procurement for this Crew 912 and crew 918 augmentation.

RECOMMENDATION

We respectfully request your consideration for approval of Diversified Consulting Services to engage Mr. Boggs to fill the role as a Level 4 Technician as needed to augment NDOT Construction Crews 912 and 918 for projects on I-80, in District III.

DocuSigned by:

Tracy Larkin Thomason

Tracy Larkin Thomason, P.E., Director



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Greg Boggs		
Former Employee ID Number:	09298		
Former Job Title:	Supervisor III, Associate Engineer		
Former Employee Agency:	Nevada Department of Transportation		
Former Class and Grade:	Class:	Engineering 6.223	Grade: 40-10
Former Employment Dates:	From:	July 2, 1993	To: July 14, 2023
Requesting Agency:	Nevada Department of Transportation		
Vendor:	Diversified Consulting Services, (DCS)		

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
X	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work. Augmentation of NDOT Construction Crew 912 and Crew 918 for Agreement P489-22-040, for multiple I-80 projects. Role will include acting as Level 4 Inspector including quantity tracking, monitoring for contract compliance, coordinating testing, tracking changes for as-builts, and posting quantities for contractor payments.
B	Document former job description. Assisted the crew Resident Engineer in Managing a field construction crew responsible for managing construction projects to meet all federal and state requirements, including contractor negotiations, materials testing, inspection, and project survey to conform to project plans, project specifications and standard plans. Managed financial resources to ensure efficient operations and compliance with budgetary limitations. Performed contractor payments in the new AASHTOWare Project Construction and Materials. Responsible for project construction contract closeout.
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer? Yes, employee is being hired for his knowledge of overall Federal, State, and local agency requirements, policies, and procedures. He is very familiar with the needs of NDOT regarding consultant services and will help meet NDOT's needs for engineering demands that that current staff cannot supply. All information related to NDOT is public information with no confidential/specialized processes.

D	Explain why existing State employees within your agency cannot perform this function.
	NDOT frequently contracts work and solicits requests for proposals to the consultant community due to limited resources at the Department.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	None, no relationships exist.
F	List contractors' hourly rate.
	\$45 per hour
G	List the range of comparable State employee rates.
	\$30.53 to \$45.83 per hour (Grade 40)
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	Proposed contract rate is comparable to the average private consultant rate for Mr. Boggs' qualifications and experience. There is no specific contract term for Mr. Boggs' employment with Diversified Consulting Services.
I	Document justification for hiring contractor.
	Diversified Consulting Services has a need for someone with Mr. Boggs' expertise and knowledge for both NDOT and other public works contracts that Diversified Consulting Services performs throughout Nevada.
J	Will the employee be collecting PERS at any time during the contract?
	Yes, due to retirement from NDOT.
K	What is the duration of the contract with the former employee? (Include start and end date)
	Start Date: August 9, 2023 End Date: March 31, 2025
L	Will the former employee be working full time or part time? If part time, how many hours?
	Full time
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

DocuSigned by:
Tracy Larkin Thomason 05/10/2023
Signature of Agency Head Authorizing Request Date

Purchasing Administrator Signature (if a Statewide Contract) Date

MLL 6/5/23
Budget Analyst Signature Date

Clerk of the Board of Examiners Signature Date

Joe Lombardo
Governor




Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: June 8, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Kirk Hawkins, Executive Branch Budget Officer 
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

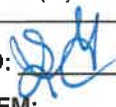
Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Charles Wolf to provide drainage design through C.A. Group, Inc.

Additional Information:

Mr. Wolf will retire from the Department of Conservation and Natural Resources July 5, 2023 and will be receiving pension benefits. His former experience as a Chief Hydraulic Engineer supporting Department of Transportation projects qualifies him to provide manage and design drainage efforts. The department intends to contract with him from July 12, 2023, through July 12, 2025, on a full time basis.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: 
ACTION ITEM: _____



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

May 23, 2023

To: Governor's Finance Office
From: Tracy Larkin Thomason, P.E., Director
Subject: Authorization to Contract with a Former Employee – Charles Wolf

SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada Department of Transportation (NDOT) requests the authority to contract with retired state employee, Charles Wolf. Mr. Wolf has retired from state service on July 5, 2023. He is currently employed with C.A. Group, Inc., who is proposing to utilize Mr. Wolf to work on various current and future project agreements issued from NDOT's Design and Project Management Divisions. The current agreement, number P475-22-015, provides drainage engineering services for the State Route 361 Relocation project as detailed below, terminating on June 30, 2024. Mr. Wolf has worked with many consultant firms during his tenure with the Department but was not involved with the procurement of the SR 361 agreement nor any current design agreements with CA Group.

BACKGROUND

There are insufficient NDOT in-house staff and expertise to successfully manage the size and scope of the Statewide design engineering services. In October of 2022, NDOT issued a Request for Proposals (RFP) to engage service providers to perform engineering needs to develop an alternative alignment study for the necessary relocation of SR 361. This agreement includes providing evaluation of the drainage impacts associated with the alternative roadway alignments and quantifying the impacts in order to ultimately select the most appropriate alignment. It is anticipated that NDOT will continue to utilize consultant services for drainage design assistance for future projects.

Mr. Wolf has retired from the Department of Conservation and Natural Resources as the Chief of the Hydraulics Division. In this role he was responsible to implement the many programs of the Hydraulics Division as well as being responsible for the drainage designs supporting the numerous NDOT projects. His knowledge and experience will be a benefit to the CA Group and NDOT to help ensure statewide projects are accomplished in conformance with NDOT policies, guidelines, manuals, and standards.

RECOMMENDATION

We respectfully request your consideration for approval for CA Group, Inc. to engage Mr. Wolf as a member on their staffing team to augment NDOT's development of statewide design projects

via the design engineering services provided within the SR 361 Relocation Agreement as well as future consultant projects for NDOT.

DocuSigned by:

Tracy Larkin Thomason

Tracy Larkin Thomason, P.E., Director



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

RECEIVED

JUN 01 2023

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Charles Wolf		
Former Employee ID Number:	6265		
Former Job Title:	Chief Hydraulic Engineer		
Former Employee Agency:	Nevada Department of Conservation and Natural Resources		
Former Class and Grade:	Class:	6.713	Grade: 47-10
Former Employment Dates:	From:	June 1998	To: July 5, 2023
Requesting Agency:	Nevada Department of Transportation		
Vendor:	C.A. Group, Inc.		

Please mark which of the following applies and complete Sections 'A' through 'M' below:

	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
X	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	<p>Summarize scope of contract work.</p> <p>Manage and design drainage efforts for roadway design projects.</p>
B	<p>Document former job description.</p> <p>As the Chief of the Hydraulic Division, Mr. Wolf was responsible for the production of the drainage design to support NDOT projects. This includes comprehensive hydrologic and hydraulic modeling, design and review of channels, culverts, energy dissipaters, storm drains, detention basins, water quality features, bridge hydraulics, bridge scour and mitigation, temporary and permanent erosion control measures, FEMA floodplain analysis and mapping of riverine and alluvial fans, and modifications to floodplain and floodway mapping (LOMR and CLOMR). Other responsibilities have included drainage litigation, development of NDOT drainage policy and criteria, emergency flood mitigation projects, permits, and project and study coordination with CCRFCD, USFS, USACOE, NDEP, EPA, State Parks, Division of Water Resources, most Lake Tahoe agencies (TRPA, TTD, TSC, etc.) and most cities and counties in Nevada.</p>
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?

	No.
D	Explain why existing State employees within your agency cannot perform this function.
	NDOT frequently contracts work and solicits requests for proposals to the consultant community to due to limited resources at the Department.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	No Relations.
F	List contractors' hourly rate.
	\$80.00
G	List the range of comparable State employee rates.
	\$42.24 to \$64.06 per hour (Grade 47)
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	Proposed contract rate is comparable to the average private consultant rate for Mr. Wolf's qualifications and experience. There is no specific contract term for Mr. Wolf's employment with CA Group.
I	Document justification for hiring contractor.
	NDOT routinely issues Request for Proposals to augment design services to meet the Department's programs due to the Department's limited resources.
J	Will the employee be collecting PERS at any time during the contract?
	Yes
K	What is the duration of the contract with the former employee? (Include start and end date)
	Start Date: July 12, 2023 End Date: No current end date
L	Will the former employee be working full time or part time? If part time, how many hours?
	Full time
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No.

Comments – Provide any additional comments:

Charles has obtained 30 years of State service and is eligible to retire from the State.

Approval for Authorization to Contract with a Former Employee:

DocuSigned by:

Tracy Larkin Thomason

05/23/2023

Signature of Agency Head Authorizing Request

Date

Purchasing Administrator Signature (if a Statewide Contract)

Date

ML

Budget Analyst Signature

6/6/23

Date

Clerk of the Board of Examiners Signature

Date

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: June 5, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Kirk Hawkins, Executive Branch Budget Officer *K.A.*
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Karim A. Yousef to provide program management support through CDM Smith Inc.

Additional Information:

Mr. Yousef will retire from the department July 7, 2023 and will be receiving pension benefits. His specialized knowledge and expertise gained through his service with the department brings tremendous value related to program management. The department intends to contract with him from July 12, 2023, through December 31, 2025 on a full-time basis.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: *[Signature]*
ACTION ITEM: _____



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

May 26, 2023

To: State of Nevada Board of Examiners
From: Tracy Larkin Thomason, P.E., Director
Subject: Authorization to Contract with a Former Employee – Karim Yousef

SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada Department of Transportation (NDOT) requests the authority to contract with retired state employee, Karim Yousef. Mr. Yousef will retire from state service on July 7, 2023. He intends to be employed by CDM Smith, Inc. CDM Smith, Inc. is proposing to utilize Mr. Yousef to work on various project agreements and through current and future Service Provider Agreements within NDOT's Project Management, Traffic Operations, and Traffic Safety Engineering Divisions. The current agreement, No. P583-20-015, provides program management services for the Department's project delivery program, as detailed below, terminating on December 31, 2025. Mr. Yousef has not worked with CDM Smith, Inc., during his tenure with the department and has not been involved in the procurement process for any of the current agreements.

BACKGROUND

There are insufficient staff and expertise to successfully manage the workload, size, and scope of the Statewide project delivery program. In March 2021, NDOT issued a Request for Proposals (RFP), to engage service providers to perform program management services to advance projects for the COVID Relief Funding. Since that time additional federal funding has increased the project delivery workload. Agreement No. P583-20-015 includes providing project managers, engineers, and support personnel, to ensure that projects are delivered on time to take full advantage of the available federal funding.

Mr. Yousef will retire from NDOT as a Manager I – District Traffic Engineer, in District III. His various tasks in this role provide a wide range of skills required for CDM Smith, Inc. to utilize in the current agreement and future project agreements. These skills include (but are not limited to) traffic management and engineering, managing and supervising engineering staff, and program and project management assignments by CDM Smith, Inc.

RECOMMENDATION

We respectfully request your consideration for approval for CDM Smith, Inc. to engage Mr. Yousef as a member on their staffing team to augment NDOT's program management and project delivery efforts statewide including the services provided from Program Management, Agreement No. P583-20-015 and future agreements/projects for NDOT.

DocuSigned by:

Tracy Larkin Thomason

Tracy Larkin Thomason, P.E., Director



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

RECEIVED

JUN 02 2023

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Karim A. Yousef		
Former Employee ID Number:	03184		
Former Job Title:	Manager – District Traffic Engineer (Manager I)		
Former Employee Agency:	Nevada Department of Transportation (NDOT)		
Former Class and Grade:	Class:	Engineering 6.224	Grade: 43-10
Former Employment Dates:	From:	June 2, 1994	To: July 7, 2023
Requesting Agency:	Nevada Department of Transportation		
Vendor:	CDM Smith Inc.		

Please mark which of the following applies and complete Sections 'A' through 'M' below:

	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
X	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work. Program Management to support accelerated project delivery. Scope Includes project readiness evaluation, project scoping, staffing support, training, procurement support, project management and design oversight.
B	Document former job description. MANAGER I - DISTRICT TRAFFIC ENGINEER: Manage NDOT District III Road Operations Center and Permits/Utilities Section in District III; Supervise District III Road Operations and Bridge Maintenance crews; Evaluate and make recommendations for all District III traffic management and operations related issues.
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer? Yes. employee is being hired for his knowledge of overall Federal, State, and local agency requirements, policies, and procedures. He is familiar with the needs of NDOT regarding traffic management and will help meet NDOT's needs for engineering demands that current staffing cannot supply. All information related to NDOT operations is public information with no confidential/specialized processes, thus there is no clause for transfer of knowledge.
D	Explain why existing State employees within your agency cannot perform this function.

	NDOT frequently contracts work and solicits requests for proposals to the consultant community due to limited staffing resources at the Department.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	None, no relationships exist.
F	List contractors' hourly rate.
	\$ 65/hour
G	List the range of comparable State employee rates.
	\$35.25 to \$53.14 per hour (Grade 43)
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	The rate is consistent with private industry hourly rates for this technical area. The Agreement terminates on December 31, 2025.
I	Document justification for hiring contractor.
	Both contracts for services are executed and active. The former employee will be filling a vendor personnel vacancy (left the firm).
J	Will the employee be collecting PERS at any time during the contract?
	Yes.
K	What is the duration of the contract with the former employee? (Include start and end date)
	Start Date: July 12, 2023 End Date: December 31, 2025
L	Will the former employee be working full time or part time? If part time, how many hours?
	Full time.
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No.

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

DocuSigned by:
Tracy Larkin Thomason 05/27/2023
Signature of Agency Head Authorizing Request Date

Purchasing Administrator Signature (if a Statewide Contract) Date

ML 6/15/23
Budget Analyst Signature Date

Clerk of the Board of Examiners Signature Date

2
6/16/23

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2021 Legislature, through Assembly Bill 493, Section 5, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission, and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
2980	NSHE-University of Nevada, Reno	\$1,065,675	
2996	NSHE-University Press	\$2,213	
3002	NSHE-UNLV Dental School	\$114,478	
3005	NSHE-Nevada State College	\$115,090	
3019	NSHE-Capacity Building Enhancement	\$2,117	
	Total	\$1,299,573	

Nevada System of Higher Education

System Administration
4300 South Maryland Parkway
Las Vegas, NV 89119-7530
Phone: 702-889-8426
Fax: 702-889-8492



System Administration
2601 Enterprise Road
Reno, NV 89512-1666
Phone: 775-784-4901
Fax: 775-784-1127

June 6, 2023

MEMORANDUM

To: David Lenzner, Governor's Finance Office, Budget Division

From: Julia Teska, NSHE

A handwritten signature in blue ink, appearing to read "Julia Teska".

Subject: Request for Salary Adjustment Funds (FY 2023)

NSHE requests Salary Adjustment funds totaling \$1,299,573, for FY 2023. Attached is a summary document identifying the amount requested for each budget account. Also attached are templates completed for each budget account to demonstrate the requested Salary Adjustment funds.

If you have any questions regarding these requests, please let us know.

Budget Account	Calculated Eligible Payroll Expenses	General Fund %	Total Eligible GF Payroll Expenditures	Max Salary Adjustment Funds	Total Request
2980	\$ 2,183,104.68	51%	\$ 1,110,156.68	\$ 1,065,675.00	\$ 1,065,675.00
2996	\$ 3,314.60	100%	\$ 3,314.60	\$ 2,213.00	\$ 2,213.00
3002	\$ 236,055.00	52%	\$ 123,446.81	\$ 114,478.00	\$ 114,478.00
3005	\$ 793,988.75	66%	\$ 523,586.08	\$ 115,090.00	\$ 115,090.00
3019	\$ 5,656.81	86%	\$ 4,889.32	\$ 2,117.00	\$ 2,117.00
Total					\$ 1,299,573.00

NSHE Salary Adjustment Funds Request Revised: FY 2023

Institution: Nevada State
 Budget Account: 3019

Phase 1: Eligibility Determination

- if BOR < L01 (by position type), then not eligible for Salary Adjustment Funds
 - if \$ from Personnel to Operating, then not eligible for Salary Adjustment Funds

	Budgeted Revenue		
	FY 2023 L01	FY 2023 BOR	Difference
GF Appropriations	900,000	900,000	-
Salary Adjustment Funds	2,117	2,117	-
Budget Reduction			-
ARP Position Restoration Funds			-
Non GF Revenue	141,275	141,275	-
Total Revenue	1,043,392	1,043,392	-

Enter in cell C13 the approved GFO Salary Adjustment for BA

	Budgeted Expenditures		
	FY 2023 L01	FY 2023 BOR	Difference
Professional Salary	293,407	539,306	245,899
Classified Salary		100,988	100,988
Vacancy Savings			-
Professional Salary Budget Reduction*			-
Classified Salary Budget Reduction*			-
Reserve Reversion			-
LOA/Grad Assistant/Other			-
Fringe	127,201	238,556	111,355
Fringe Budget Reduction			-
Wages			-
Operating	622,784	164,542	(458,242)
Operating Budget Reduction			-
Capital Projects			-
Total Expenditures	1,043,392	1,043,392	-

* net of ARP Position Restoration Funds

Phase 2: Demonstrate Need

Personnel Expenses	Actual July '22 - March '23	Projected (through FYE)	Total
Professional	516,745	174,572	691,317
Prof on Leave (if not obligated)			-
Classified (and Technologist)	22,871	8,576	31,447
Class/Tech on Leave (if not obligated)			-
Fringe	178,134	60,438	238,572
Obligated Health Insurance			-
Wages			-
LOAs	3,000		3,000
GAs and TAs			-
Med Residents			-
Subtotal: Personnel Costs	720,750	243,586	964,336

Excluded Personnel Expenses	Actual July '22 - March '23	Projected (through FYE)	Total
Vacancy Savings Used For Student Fee Shortfall			-
New FTE (not in L01)	289,027	105,498	394,525

WD Manager Balance Report
 if returning prior to FYE, manually calculated
 WD Manager Balance Report
 if returning prior to FYE, manually calculated
 WD Manager Balance Report
 manually calculated
 WD Manager Balance Report
 WD Manager Balance Report
 WD Manager Balance Report
 WD Manager Balance Report

Due to fee shortfall, may use vacancy savings to compensate for the shortfall. Entered as a negative value.
 New positions funded with new money, such as state funded case load growth or student fee revenue above L01 projected are to be excluded and should fund their COLA with "new money."

Ad hoc/Reclassified Positions	3,607		3,607		3,607
LOAs, Wages	3,000		3,000		3,000
Additional LOAs, Wages (>budget)					-
Grad Students					-
Additional Grads (>budget)					-
Overtime					-
Terminal/Retirement Payouts					-
Other Addtl' Payroll Adjust	5,076		5,076		5,076
Stipends (percent or fixed dollar)					-
Fringe on Excluded Expenses	96,817	35,047	96,817	35,047	131,863
Subtotal: Excluded Expenses	397,526	140,545	397,526	140,545	538,071
Total Eligible Personnel Expenses			323,224	103,041	426,265
L01 Approved Personnel Exp					420,608
Salary Adjustment Request					5,657
Adjusted Salary Adjustment Request					2,117

Positions in L01 are eligible for COLA and are not to be excluded. Institutions have flexibility with staffing using L01 and are not held to L01 Position List. Increases in pay are not eligible for COLA if above L01 amount.

May include LOA/hourly appointments that were hired due to staffing shortages. (Entered as a negative value.)

May include additional grad students that were hired due to staffing shortages. (Entered as a negative value.)

WD Manager Balance, drill down to applicable Ledger/s

WD Manager Balance Budgeted, drill down to applicable Ledger/s

remove all stipends, car allowances, other compensation (refer to list on Overview tab)

Due to staffing shortages, stipends paid to employees working out of class. Should be net of Other Addtl' Adjustment line. (Entered as a negative value.)

manual calculation = disallowed position expenses x fringe rate

auto calculates = Personnel Costs less Excluded Costs

auto calculates

auto calculates

Must Not Exceed Salary Adjustment Funds Entered in Cell C13

NSHE Salary Adjustment Funds Request Revised: FY 2023

Institution: **UNLV Dental School**
 Budget Account: **3002**

Phase 1: Eligibility Determination

- if BOR < L01 (by position type), then not eligible for Salary Adjustment Funds
- if \$ from Personnel to Operating, then not eligible for Salary Adjustment Fund:

	Budgeted Revenue		Difference
	FY 2023 L01	FY 2023 BOR	
GF Appropriations	8,787,852	8,787,852	-
Salary Adjustment Funds		114,478	114,478
Budget Reduction			-
ARP Position Restoration Funds	1,162,525	1,162,525	-
Non GF Revenue	9,076,734	9,076,734	-
Total Revenue	19,027,111	19,141,589	114,478

Enter in cell C13 the approved GFO Salary Adjustment for BA

	Budgeted Expenditures		Difference
	FY 2023 L01	FY 2023 BOR	
Professional Salary	9,405,255	9,687,347	282,092
Classified Salary	3,821,062	3,941,309	120,247
Vacancy Savings	(143,422)	-	143,422
Professional Salary Budget Reduction*			-
Classified Salary Budget Reduction*			-
Reserve Reversion			-
LOA/Grad Assistant/Other	7,700	28,000	20,300
Fringe	4,003,132	3,486,932	(516,200)
Fringe Budget Reduction			-
Wages	12,268		(12,268)
Operating	1,921,116	1,998,001	76,885
Operating Budget Reduction			-
Capital Projects			-
Total Expenditures	19,027,111	19,141,589	114,478

*net of ARP Position Restoration Funds

Phase 2: Demonstrate Need

Personnel Expenses	Actual	Projected	Total
	July '22 - March '23	(through FYE)	
Professional	6,250,170	2,152,189	8,402,358
Prof on Leave (if not obligated)		121,699	121,699
Classified (and Technologist)	3,549,230	1,149,642	4,698,872
Class/Tech on Leave (if not obligated)		48,054	48,054
Fringe	2,895,493	1,065,434	3,960,927
Obligated Health Insurance			-
Wages			-
LOAs	248,379	180,274	428,653
GAs and TAs			-
Med Residents			-
Subtotal: Personnel Costs	12,943,272	4,717,292	17,660,564

WD Manager Balance Report
 if returning prior to FYE, manually calculated
 WD Manager Balance Report
 if returning prior to FYE, manually calculated
 WD Manager Balance Report
 manually calculated
 WD Manager Balance Report
 WD Manager Balance Report
 WD Manager Balance Report
 WD Manager Balance Report

Excluded Personnel Expenses	Actual	Projected	Total
	July '22 - March '23	(through FYE)	

Vacancy Savings Used For Student Fee Shortfall				-
New FTE (not in L01)				-
Ad hoc/Reclassified Positions	48,369			48,369
LOAs, Wages	248,379	180,274		428,653
Additional LOAs, Wages (>budget)	(408,685)			(408,685)
Grad Students				-
Additional Grads (>budget)				-
Overtime	124,935			124,935
Terminal/Retirement Payouts				-
Other Addtl Payroll Adjust	275,613	82,099		357,712
Stipends (percent or fixed dollar)	(225,816)	(69,113)		(294,929)
Fringe on Excluded Expenses	37,431	44,995		82,426
Subtotal: Excluded Expenses	100,227	238,255		338,482
Total Eligible Personnel Expenses	12,843,045	4,479,037		17,322,082
L01 Approved Personnel Exp				17,086,027
Salary Adjustment Request				236,055
Adjusted Salary Adjustment Request				114,478

Due to fee shortfall, may use vacancy savings to compensate for the shortfall. Entered as a negative value.

New positions funded with new money, such as state funded case-load growth or student fee revenue above L01 projected are to be excluded and should fund their COLA with "new money."

Positions in L01 are eligible for COLA and are not to be excluded. Institutions have flexibility with staffing using L01 and are not held to L01 Position List. Increases in pay are not eligible for COLA if above L01 amount.

May include LOA/hourly appointments that were hired due to staffing shortages. (Entered as a negative value.)

May include additional grad students that were hired due to staffing shortages. (Entered as a negative value.)

WD Manager Balance, drill down to applicable Ledger/s

WD Manager Balance Budgeted, drill down to applicable Ledger/s

remove all stipends, car allowances, other compensation (refer to list on Overview tab)

Due to staffing shortages, stipends paid to employees working out of class. Should be net of Other Addtl Adjustment line. (Entered as a negative value.)

manual calculation = disallowed position expenses x fringe rate

auto calculates = Personnel Costs less Excluded Costs
auto calculates
auto calculates

Must Not Exceed Salary Adjustment Funds Entered in Cell C13

NSHE Salary Adjustment Funds Request Revised: FY 2023

Institution: Nevada State
Budget Account: 3005

Phase 1: Eligibility Determination

- if BOR < L01 (by position type), then not eligible for Salary Adjustment Funds
- if \$ tx from Personnel to Operating, then not eligible for Salary Adjustment Funds

	Budgeted Revenue		Difference
	FY 2023 L01	FY 2023 BOR	
GF Appropriations	23,700,543	23,700,782	239
Salary Adjustment Funds		115,090	115,090
Budget Reduction			-
ARP Position Restoration Funds	2,000,000	2,000,000	-
Non GF Revenue	13,272,880	13,272,880	-
Total Revenue	38,973,423	39,088,752	115,329

Enter in cell C13 the approved GFO Salary Adjustment for BA

	Budgeted Expenditures		Difference
	FY 2023 L01	FY 2023 BOR	
Professional Salary	14,891,648	17,258,717	2,367,069
Classified Salary	1,950,611	1,732,229	(218,382)
Vacancy Savings	(222,196)	(222,196)	-
Professional Salary Budget Reduction*			-
Classified Salary Budget Reduction*			-
Reserve Reversion			-
LOA/Grad Assistant/Other	3,837,400	3,841,683	4,283
Fringe	5,801,143	6,659,769	858,626
Fringe Budget Reduction			-
Wages		24,414	24,414
Operating	12,714,817	9,794,136	(2,920,681)
Operating Budget Reduction			-
Capital Projects			-
Total Expenditures	38,973,423	39,088,752	115,329

*net of ARP Position Restoration Funds

Phase 2: Demonstrate Need

Personnel Expenses	Actual	Projected	Total
	July '22 - March '23	(through FYE)	
Professional	12,844,343	4,524,877	17,369,220
Prof on Leave (if not obligated)			-
Classified (and Technologist)	1,362,392	536,037	1,898,429
Class/Tech on Leave (if not obligated)			-
Fringe	4,926,917	1,771,287	6,698,204
Obligated Health Insurance			-
Wages	25,847	3,796	29,644
LOAs	2,648,238	1,034,593	3,682,831
GAs and TAs			-
Med Residents			-
Subtotal: Personnel Costs	21,807,737	7,870,590	29,678,327
Excluded Personnel Expenses	Actual	Projected	Total
	July '22 - March '23	(through FYE)	
Vacancy Savings Used For Student Fee Shortfall			-

WD Manager Balance Report
if returning prior to FYE, manually calculated
WD Manager Balance Report
if returning prior to FYE, manually calculated
WD Manager Balance Report
manually calculated
WD Manager Balance Report
WD Manager Balance Report
WD Manager Balance Report
WD Manager Balance Report

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Due to fee shortfall, may use vacancy savings to compensate for the shortfall. Entered as a negative value.

New FTE (not in L01)	918,460	494,556	1,413,016
Ad hoc/Reclassified Positions	57,996		57,996
LOAs, Wages	2,674,086	1,038,389	3,712,475
Additional LOAs, Wages (>budget)			-
Grad Students			-
Additional Grads (>budget)	105		-
Overtime	26,022		105
Terminal/Retirement Payouts	697,681	24,590	26,022
Other Addtl Payroll Adjust			722,272
Stipends (percent or fixed dollar)			-
Fringe on Excluded Expenses	389,978	141,270	531,248
Subtotal: Excluded Expenses	4,764,328	1,698,804	6,463,133
Total Eligible Personnel Expenses	17,043,409	6,171,786	23,215,195
L01 Approved Personnel Exp			22,421,206
Salary Adjustment Request			793,989
Adjusted Salary Adjustment Request			115,090

New positions funded with new money, such as state funded caseload growth or student fee revenue above L01, projected are to be excluded and should fund their COLA with "new money."

Positions in L01 are eligible for COLA and are not to be excluded. Institutions have flexibility with staffing using L01 and are not held to L01 Position List. Increases in pay are not eligible for COLA if above L01 amount.

May include LOA/hourly appointments that were hired due to staffing shortages. (Entered as a negative value.)

May include additional grad students that were hired due to staffing shortages. (Entered as a negative value.)

WD Manager Balance, drill down to applicable Ledger/s

WD Manager Balance Budgeted, drill down to applicable Ledger/s

remove all stipends, car allowances, other compensation (refer to list on Overview tab)

Due to staffing shortages, stipends paid to employees working out of class. Should be net of Other Addtl Adjustment line. (Entered as a negative value.)

manual calculation = disallowed position expenses x fringe rate

auto calculates = Personnel Costs less Excluded Costs

auto calculates

auto calculates

Must Not Exceed Salary Adjustment Funds Entered in Cell C13

NSHE Salary Adjustment Funds Request Revised: FY 2023

Institution: **University of Nevada, Reno**
 Budget Account: **2996 University Press**

Phase 1 - Eligibility Determination

- if BOR < L01 (by position type), then not eligible for Salary Adjustment Funds
 - if \$ tx from Personnel to Operating, then not eligible for Salary Adjustment Funds

	Budgeted Revenue		
	FY 2023 L01	FY 2023 BOR	Difference
GF Appropriations	403,752	403,752	-
Salary Adjustment Funds	-	2,213	2,213
Budget Reduction	-	-	-
ARP Position Restoration Funds	56,410	56,410	-
Non GF Revenue	-	-	-
Total Revenue	460,162	462,375	2,213

Enter in cell C13 the approved GFO Salary Adjustment for BA

	Budgeted Expenditures		
	FY 2023 L01	FY 2023 BOR	Difference
Professional Salary	322,838	320,011	(2,827)
Classified Salary	-	-	-
Vacancy Savings	-	-	-
Professional Salary Budget Reduction*	-	-	-
Classified Salary Budget Reduction*	-	-	-
Reserve Reversion	-	-	-
LOA/Grad Assistant/Other	-	-	-
Fringe	111,044	103,365	(7,679)
Fringe Budget Reduction	-	-	-
Wages	-	-	-
Operating	26,280	38,999	12,719
Operating Budget Reduction	-	-	-
Capital Projects	-	-	-
Total Expenditures	460,162	462,375	2,213

*net of ARP Position Restoration Funds

Phase 2: Demonstrate Need

Personnel Expenses	Actual	Projected	Total
	July '22 - March '23	(through FYE)	
Professional	199,798	67,743	267,541
Prof on Leave (if not obligated)	6,542	1,486	8,028
Classified (and Technologist)	27,651	14,741	42,393
Class/Tech on Leave (if not obligated)	-	-	-
Fringe	78,589	27,969	106,558
Obligated Health Insurance	-	-	-
Wages	-	-	-
LOAs	20,705	-	20,705
GAs and TAs	-	-	-
Med Residents	-	-	-
Subtotal: Personnel Costs	333,285	111,940	445,225

WD Manager Balance Report
 if returning prior to FYE, manually calculated
 WD Manager Balance Report
 if returning prior to FYE, manually calculated
 WD Manager Balance Report
 manually calculated
 WD Manager Balance Report
 WD Manager Balance Report
 WD Manager Balance Report
 WD Manager Balance Report

Excluded Personnel Expenses	Actual	Projected	Total
	July '22 - March '23	(through FYE)	

Vacancy Savings Used For Student Fee Shortfall	-	-	-
New FTE (not in L01)	-	-	-
Ad hoc/Reclassified Positions LOAs, Wages	-	-	-
Additional LOAs, Wages (>budget)	20,705	-	20,705
Grad Students	(20,705)	-	(20,705)
Additional Grads (>budget)	-	-	-
Overtime	-	-	-
Terminal/Retirement Payouts	-	-	-
Other Addt'l Payroll Adjust	6,542	1,486	8,028
Stipends (percent or fixed dollar)	-	-	-
Fringe on Excluded Expenses	-	-	-
Subtotal: Excluded Expenses	6,542	1,486	8,028
Total Eligible Personnel Expenses	326,743	110,453	437,197
L01 Approved Personnel Exp			433,882
Salary Adjustment Request			3,315
Adjusted Salary Adjustment Request			2,213

Due to fee shortfall, may use vacancy savings to compensate for the shortfall. Entered as a negative value.

New positions funded with new money, such as state funded caseload growth or student fee revenue above L01 projected are to be excluded and should fund their COLA with "new money."

Positions in L01 are eligible for COLA and are not to be excluded. Institutions have flexibility with staffing using L01 and are not held to L01 Position List. Increases in pay are not eligible for COLA if above L01 amount.

May include LOA/hourly appointments that were hired due to staffing shortages. (Entered as a negative value.)

May include additional grad students that were hired due to staffing shortages. (Entered as a negative value.)

WD Manager Balance, drill down to applicable Ledger/s

WD Manager Balance Budgeted, drill down to applicable Ledger/s

remove all stipends, car allowances, other compensation (refer to list on Overview tab)

Due to staffing shortages, stipends paid to employees working out of class. Should be net of Other Addt'l Adjustment line. (Entered as a negative value.)

manual calculation = disallowed position expenses x fringe rate

auto calculates = Personnel Costs less Excluded Costs

auto calculates

auto calculates

Must Not Exceed Salary Adjustment Funds Entered in Cell C13

NSHE Salary Adjustment Funds Request Revised: FY 2023

Institution: **University of Nevada, Reno**
 Budget Account: **2980**

Phase 1: Eligibility Determination
 - if BOR < L01 (by position type), then not eligible for Salary Adjustment Funds
 - if \$ tx from Personnel to Operating, then not eligible for Salary Adjustment Funds

	Budgeted Revenue		
	FY 2023 L01	FY 2023 BOR	Difference
GF Appropriations	120,106,867	120,106,867	-
Salary Adjustment Funds	-	1,065,675	1,065,675
Budget Reduction	-	-	-
ARP Position Restoration Funds	8,716,379	8,716,379	-
Non GF Revenue	124,506,777	124,506,777	-
Total Revenue	253,330,023	254,395,698	1,065,675

Enter in cell C13 the approved GFO Salary Adjustment for BA

	Budgeted Expenditures		
	FY 2023 L01	FY 2023 BOR	Difference
Professional Salary	119,397,915	129,677,416	10,279,501
Classified Salary	26,006,223	23,914,374	(2,091,849)
Vacancy Savings	(3,538,471)	-	3,538,471
Professional Salary Budget Reduction*	-	-	-
Classified Salary Budget Reduction*	-	-	-
Reserve Reversion	-	-	-
LOA/Grad Assistant/Other	18,022,207	10,437,470	(7,584,737)
Fringe	47,217,166	52,554,587	5,337,421
Fringe Budget Reduction	-	-	-
Wages	2,582,451	1,927,239	(655,212)
Operating	43,642,532	35,884,612	(7,757,920)
Operating Budget Reduction	-	-	-
Capital Projects	-	-	-
Total Expenditures	253,330,023	254,395,698	1,065,675

*net of ARP Position Restoration Funds
Phase 2: Demonstrate Need

Personnel Expenses	Actual	Projected	Total
	July '22 - March '23	(through FYE)	
Professional	87,236,089	28,646,050	115,882,139
Prof on Leave (if not obligated)	-	-	-
Classified (and Technologist)	16,164,160	5,024,899	21,189,059
Class/Tech on Leave (if not obligated)	-	-	-
Fringe	38,252,353	12,009,530	50,261,883
Obligated Health Insurance	-	-	-
Wages	1,629,562	236,320	1,865,882
LOAs	4,581,098	1,782,145	6,363,243
GAs and TAs	7,896,974	3,141,915	11,038,889
Med Residents	-	-	-
Subtotal: Personnel Costs	155,760,235	50,840,859	206,601,095
Excluded Personnel Expenses	Actual	Projected	Total
	July '22 - March '23	(through FYE)	
Vacancy Savings Used For Student Fee Shortfall	(11,594,154)		(11,594,154)

difference between projected professional costs and leg approved

WD Manager Balance Report
 if returning prior to FYE, manually calculated

WD Manager Balance Report
 if returning prior to FYE, manually calculated

WD Manager Balance Report
 manually calculated

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WD Manager Balance Report
 manually calculated

Actual cost of positions held vacant to cover fee shortfall (total fee shortfall is \$14.8 million)

Due to fee shortfall, may use vacancy savings to compensate for the shortfall. Entered as a negative value.

New FTE (not in L01)	3,332,678	-	3,332,678
Ad hoc/Reclassified Positions	1,272,804	-	1,272,804
LOAs, Wages	6,210,660	2,018,465	8,229,125
Additional LOAs, Wages (>budget)	7,896,974	3,141,915	11,038,889
Grad Students	(601,419)	-	(601,419)
Additional Grads (>budget)	466,197	-	466,197
Overtime	40,900	-	40,900
Terminal/Retirement Payouts	2,398,456	583,482	2,981,938
Other Adtt'l Payroll Adjust	(1,203,667)	(403,617)	(1,607,284)
Stipends (percent or fixed dollar)	1,010,481	765,001	1,775,482
Fringe on Excluded Expenses	9,229,911	6,105,246	15,335,157
Subtotal: Excluded Expenses			
Total Eligible Personnel Expenses	146,530,324	44,735,614	191,265,938
L01 Approved Personnel Exp			189,082,833
Salary Adjustment Request			2,183,105
Adjusted Salary Adjustment Request			1,065,675

New positions funded with new money, such as state funded caseload growth or student fee revenue above L01, projected are to be excluded and should fund their COLA with "new money."

Positions in L01 are eligible for COLA and are not to be excluded. Institutions have flexibility with staffing using L01 and are not held to L01 Position List. Increases in pay are not eligible for COLA if above L01 amount.

LOA projection is not above Leg approved

May include LOA/hourly appointments that were hired due to staffing shortages. (Entered as a negative value.)

May include additional grad students that were hired due to staffing shortages. (Entered as a negative value.)

WD Manager Balance, drill down to applicable Ledger/s

WD Manger Balance Budgeted, drill down to applicable Ledger/s

remove all stipends, car allowances, other compensation (refer to list on Overview tab)

Due to staffing shortages, stipends paid to employees working out of class. Should be net of Other Adtt'l Adjustment line.

(Entered as a negative value.)

manual calculation = disallowed position expenses x fringe rate

auto calculates = Personnel Costs less Excluded Costs

auto calculates

auto calculates

Must Not Exceed Salary Adjustment Funds Entered in Cell C13

General Fund Salary Adjustment
Fiscal Year 2023

Div	Division Description	Budget	Budget Account Name	FY 2023
901	DETR - REHABILITATION DIVISION	3254	DETR - SERVICES TO BLIND OR VISUALLY IMPAIRED	\$ 2,155
901	DETR - REHABILITATION DIVISION	3265	DETR - VOCATIONAL REHABILITATION	\$ 10,011
903	DETR - NV EQUAL RIGHTS COMMISSION	2580	DETR - EQUAL RIGHTS COMMISSION	\$ 9,421

General Fund Salary Adjustment for NSHE

Fiscal Year 2023				
Div	Division Description	Budget	Budget Account Name	FY 2023
350	NSHE - NEVADA SYSTEM OF HIGHER EDUCATION	2977	NSHE - SPECIAL PROJECTS	\$ 5,655
350	NSHE - NEVADA SYSTEM OF HIGHER EDUCATION	2980	NSHE - UNIVERSITY OF NEVADA, RENO	\$ 1,065,675
350	NSHE - NEVADA SYSTEM OF HIGHER EDUCATION	2982	NSHE - UNR SCHOOL OF MEDICINE	\$ 152,295
350	NSHE - NEVADA SYSTEM OF HIGHER EDUCATION	2983	NSHE - INTERCOLLEGIATE ATHLETICS - UNR	\$ 6,953
350	NSHE - NEVADA SYSTEM OF HIGHER EDUCATION	2985	NSHE - STATEWIDE PROGRAMS - UNR	\$ 31,010
350	NSHE - NEVADA SYSTEM OF HIGHER EDUCATION	2986	NSHE - SYSTEM ADMINISTRATION	\$ 20,347
350	NSHE - NEVADA SYSTEM OF HIGHER EDUCATION	2987	NSHE - UNIVERSITY OF NEVADA, LAS VEGAS	\$ 1,441,416
350	NSHE - NEVADA SYSTEM OF HIGHER EDUCATION	2988	NSHE - INTERCOLLEGIATE ATHLETICS - UNLV	\$ 8,777
350	NSHE - NEVADA SYSTEM OF HIGHER EDUCATION	2989	NSHE - AGRICULTURAL EXPERIMENT STATION	\$ 27,033
350	NSHE - NEVADA SYSTEM OF HIGHER EDUCATION	2990	NSHE - COOPERATIVE EXTENSION SERVICE	\$ 26,191
350	NSHE - NEVADA SYSTEM OF HIGHER EDUCATION	2991	NSHE - SYSTEM COMPUTING CENTER	\$ 59,392
350	NSHE - NEVADA SYSTEM OF HIGHER EDUCATION	2992	NSHE - UNLV LAW SCHOOL	\$ 62,323
350	NSHE - NEVADA SYSTEM OF HIGHER EDUCATION	2994	NSHE - GREAT BASIN COLLEGE	\$ 89,167
350	NSHE - NEVADA SYSTEM OF HIGHER EDUCATION	2995	NSHE - WICHE	\$ 833
350	NSHE - NEVADA SYSTEM OF HIGHER EDUCATION	2996	NSHE - UNIVERSITY PRESS	\$ 2,213
350	NSHE - NEVADA SYSTEM OF HIGHER EDUCATION	3001	NSHE - STATEWIDE PROGRAMS - UNLV	\$ 8,688
350	NSHE - NEVADA SYSTEM OF HIGHER EDUCATION	3002	NSHE - UNLV DENTAL SCHOOL	\$ 114,478
350	NSHE - NEVADA SYSTEM OF HIGHER EDUCATION	3003	NSHE - BUSINESS CENTER NORTH	\$ 10,906
350	NSHE - NEVADA SYSTEM OF HIGHER EDUCATION	3004	NSHE - BUSINESS CENTER SOUTH	\$ 9,332
350	NSHE - NEVADA SYSTEM OF HIGHER EDUCATION	3005	NSHE - NEVADA STATE COLLEGE	\$ 115,090
350	NSHE - NEVADA SYSTEM OF HIGHER EDUCATION	3010	NSHE - DESERT RESEARCH INSTITUTE	\$ 32,097
350	NSHE - NEVADA SYSTEM OF HIGHER EDUCATION	3011	NSHE - COLLEGE OF SOUTHERN NEVADA	\$ 592,986
350	NSHE - NEVADA SYSTEM OF HIGHER EDUCATION	3012	NSHE - WESTERN NEVADA COLLEGE	\$ 82,132
350	NSHE - NEVADA SYSTEM OF HIGHER EDUCATION	3014	NSHE - UNLV SCHOOL OF MEDICINE	\$ 169,141
350	NSHE - NEVADA SYSTEM OF HIGHER EDUCATION	3017	NSHE - PRISON EDUCATION PROGRAM	\$ 992
350	NSHE - NEVADA SYSTEM OF HIGHER EDUCATION	3018	NSHE - TRUCKEE MEADOWS COMMUNITY COLLEGE	\$ 234,978
350	NSHE - NEVADA SYSTEM OF HIGHER EDUCATION	3019	NSHE - CAPACITY BUILDING ENHANCEMENT	\$ 26,518
350	NSHE - NEVADA SYSTEM OF HIGHER EDUCATION	3221	NSHE - HEALTH LABORATORY AND RESEARCH	\$ 11,070
Total COLA				\$ 4,407,688

LEASES SUMMARY

BOE #	LESSEE	LESSOR	AMOUNT
1.	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF AGING AND DISABILITY SERVICES	CVV, LLC	\$303,480
		This is an extension of an existing lease.	
	Term of Lease:	04/01/2023 – 05/31/2028	Located in Las Vegas
2.	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF AGING AND DISABILITY SERVICES	NYE COMMUNITIES COALITION	\$24,984
		This is an extension of an existing lease.	
	Term of Lease:	07/01/2023 – 06/30/2026	Located in Pahrump
3.	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES	RLDJ, LLC	\$402,801
		This is an extension of an existing lease.	
	Term of Lease:	12/01/2023 – 11/30/2028	Located in Fernley
4.	DEPARTMENT OF PUBLIC SAFETY	RENAISSANCE DRIVE NV, LLC	\$1,118,517
		This is an addition to current facilities.	
	Term of Lease:	06/01/2023 – 01/31/2029	Located in Las Vegas
5.	PUBLIC UTILITIES COMISSION OF NEVADA	CARSON CITY NV I SGF, LLC	\$2,320,076
		This is an extension of an existing lease.	
	Term of Lease:	07/01/2023 – 06/30/2028	Located in Carson City
6.	NEVADA STATE BOARD OF ACCOUNTANCY	AIRPORT GARDENS INVESTORS, LLC	\$314,742
		This is an extension of an existing lease.	
	Term of Lease:	07/01/2023 – 06/30/2033	Located in Reno

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timelines of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	<i>[Signature]</i>
Reviewed by:	<i>[Signature]</i>
Reviewed by:	<i>[Signature]</i>

STATEWIDE LEASE INFORMATION

1. Agency: Department of Health and Human Services
Aging and Disability Services Division, Information Technology
3416 Goni Road, Building D 132-Fiscal
Carson City, Nevada 89706
Mariana Acevedo
T: 775.687.4210 E: macevedo@adsd.nv.gov

Remarks: This is a renewal on an existing lease.

Exceptions/Special notes: Market \$2.36 Current \$1.99 Negotiated at \$1.99 at 84% of Market Price
First 3 months abated rent at zero cost, and no TI's.

2. Name of Lessor: CVV, LLC

3. Address of Lessor: c/o MDL Group
5960 South Jones Boulevard
Las Vegas, Nevada 89118

4. Property contact: Bonnie Densmore
T: 702.388.1800 E: bdensmore@mdlgroup.com

5. Address of Lease property: 3811 West Charleston Boulevard, Suite 112
Las Vegas, Nevada 89102

a. Square Footage: Rentable 2,512
 Usable

b. Cost:

cost per month	# of months in time frame	cost per year	Time Frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
\$0.00	3	\$0.00	April 1, 2023 through June 30, 2024	\$0.00	\$0.00	\$0.00
\$ 4,998.88	9	\$ 44,989.92	July 1, 2023 through March 31, 2024	\$0.00	\$0.00	\$1.99
3% \$ 5,148.84	12	\$ 61,786.08	April 1, 2024 through March 31, 2025	\$0.00	\$0.00	\$2.04
3% \$ 5,303.31	12	\$ 63,639.72	April 1, 2025 through March 31, 2026	\$0.00	\$0.00	\$2.11
3% \$ 5,462.40	12	\$ 65,548.80	April 1, 2026 through March 31, 2027	\$0.00	\$0.00	\$2.17
3% \$ 5,626.28	12	\$ 67,616.36	April 1, 2027 through March 31, 2028	\$0.00	\$0.00	\$2.23
	60	\$ 303,479.88				\$2.10

c. Total Lease Consideration: \$0.00

d. Total Improvement Cost: \$0.00

e. Option to renew: Yes No 365 Renewal terms: One (1) identical term

f. Holdover notice: # of Days required 30 Holdover terms: 5%/90

g. Term: Five (5) years

h. Pass-thrus/CAM/Taxes: Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: Market \$2.36 Current \$1.99 Proposed \$1.99

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 3151

6. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires estimated expenses)
- A relocation (requires estimated expenses)
- A new location (requires estimated expenses)
- Remodeling only
- Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

RECEIVED

JUN 05 2023

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Ellen M. Crocker 2/7/2023
 Authorized Agency Signature Date
 11

For Public Works Information:

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? **If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	Domestic	
f. Nevada Business ID Number:	NV20181605314	Exp: 8/31/2023
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	T29041383	
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. We have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. We have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature] 2.8.23.
 Authorized Signature Date
 Public Works Division

For Board of Examiners YES NO

Joe Lombardo
Governor



Jack Robb
Director

Matthew Tuma
Deputy Director

Kent A. LeFevre
Administrator

Carson City Office:
515 East Musser Street, Suite 102
Carson City, Nevada 89701
Phone: (775) 684-4141

Buildings & Grounds Section
Phone: (775) 684-1800

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PUBLIC WORKS DIVISION

Las Vegas Office:
2300 McLeod Street
Las Vegas, Nevada 89104
Phone: (702) 486-5115

Buildings & Grounds Section
Phone: (702) 486-4300

ROUTING & TRANSMITTAL SLIP

Date: June 5, 2023
To: Karen Hall, Executive Branch Budget Officer
From: Robert Guillen, Public Works Division, Leasing Services
Subject: For placement on July's 2023 BOE agenda

Projected BOE Date: July 11th, 2023

BOE Deadline Date: June 6th, 2023

Lessor: CVV, LLC

Tenant: Department of Health and Human Services, Aging and Disability Services, IT
Property Location: 3811 West Charleston Blvd, Suite 112, Las Vegas, Nevada 89102

This is a lease renewal and there have been no changes to lease terms, revisions are limited to the agreements lease rate and term. All other terms and conditions remained unchanged. The rates negotiated are at 84% of the market survey. Current rate \$1.99 Market rate \$2.36 and negotiated rate is \$1.99 with first 3 months abated rent. The change rate is 0% from the current year to the first year of the agreement. There are currently no state properties available in this location. The lease renewal was pulled from the March BOE. The agency confirmed that they need to remain at this location because they have an IT closet at this property. We are providing email documents and approvals from the Lessor and Tenant's for adding the word "retroactively" for April 1, 2023, commencement date to the signed lease and resubmitting to the July BOE meeting for final approvals.

Thank you for your time,
Robert Guillen

July BOE

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	TS 10/14/23
Reviewed by:	ARP 6/14/23
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Health and Human Services
 Division of Child and Family Services
 4126 Technology Way, 3rd Floor
 Carson City, Nevada 89706
 Sharon Knigge
 T: 775-684-7952 E: contracts@dcs.nv.gov

Remarks: Lease Renewal Existing Space - rural area budget not approved for relocation.

Exceptions/Special notes: Tenant Improvements - Secure entry, new metal door, window, with intercom call door buzzer cost \$6,707.00 paid in first 12 months added to first year rent charges. Replace Existing Sink with new large sink cost \$1027.00 and Removal of room divider add new framing and new door cost \$1789.00 paid in and added to remaining months rent 13 through 60. Negotiated lease at current rate \$1.60 per SF plus TI's. Market data \$1.20 NNN estimated FS \$1.80 at 86% to Market.

2. Name of Lessor: RLDJ, LLC

3. Address of Lessor: 1120 Wild Cherry Drive
 Fernley, Nevada 89408

4. Property contact: Donna Wisner
 T: 775-232-4534 E: donna@wiserdrywallinc.com

5. Address of Lease property: 55 North Center Street, Suites 1 and 2
 Fernley, Nevada 89408

a. Square Footage: Rentable
 Usable 4,000

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
0%	\$ 6,958.91	12	\$ 83,506.92	December 1, 2023 - November 30, 2024	\$0.14	\$0.00	\$1.60
2%	\$ 6,586.66	12	\$ 79,039.92	December 1, 2024 - November 30, 2025	\$0.014	\$0.00	\$1.63
0%	\$ 6,586.66	12	\$ 79,039.92	December 1, 2025 - November 30, 2026	\$0.014	\$0.00	\$1.63
2%	\$ 6,717.22	12	\$ 80,606.64	December 1, 2026 - November 30, 2027	\$0.014	\$0.00	\$1.66
0%	\$ 6,717.22	12	\$ 80,606.64	December 1, 2027 - November 30, 2028	\$0.014	\$0.00	\$1.66

c. Total Lease Consideration: 60 \$ 402,800.04 \$1.63

d. Total Improvement Cost: \$9,523.00

e. Option to renew: Yes No 365 Renewal terms: One identical term

f. Holdover notice: # of Days required 30 Holdover terms: 5%/90

g. Term: Five Years

h. Pass-thrus/CAM/Taxes: Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: Market Data \$1.20 NNN Current \$1.60 Negotiated \$1.60 FS at 86% to FS Market Data

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 3229

6. This lease constitutes: An extension of an existing lease
 An addition to current facilities (requires estimated expenses)
 A relocation (requires estimated expenses)
 A new location (requires estimated expenses)
 Remodeling only
 Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

N/A

Heather Bugg 5/30/2023
 Authorized Agency Signature Date

staff count here

Tenant improvements are minimal and agency anticipates to absorb the cost and will evaluate for a work program.

For Public Works Information:

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
*If Yes, explain....		
c. Does the Lessor have a current Nevada State Business License?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
**If No, explain....		
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/>	INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>
e. Ownership Type (Domestic, Foreign, Government, etc.):	Domestic	
f. Nevada Business ID Number:	NV20222334558	Exp: 1/31/2024
g. Is the Lessor's Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
**If No, explain....		
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	T29045276	
j. Is this an Arms Length Transaction (No Conflict of Interest)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
**If No, explain....		

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature] 6.5.23
 Authorized Signature Date
 Public Works Division

RG
 For Board of Examiners YES NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	<i>[Signature]</i>
Reviewed by:	<i>[Signature]</i>
Reviewed by:	<i>[Signature]</i>

STATEWIDE LEASE INFORMATION

1. Agency: Department of Health and Human Services
Aging and Disability Services Division
3208 Goni Road Building I-181, Fiscal
Carson City, Nevada 89706
Mariana Acevedo
T: (775) 687-4210 E: macevedo@adsd.nv.gov

Remarks: This is a renewal of a current sublease. Agency is using 3 cubicles inside a classroom located at Nye Coalition. A non profit agency.

Exceptions/Special notes: Current rate is \$2.08 SF Sublease renegotiated to remain at \$2.08 per SF for 3 years and increasing space from 274 SF to 334 SF with no increase during the life of the lease. Market rate \$1.39 Triple Net and estimated at \$2.15 Full Service at 96%. Lessor agrees to provide 5 days Janitorial service per week. Agency does not have funding to relocate at this time, they will plan for future relocation in 2025 for increased office space.

2. Name of Lessor: Nye Communities Coalition

3. Address of Lessor: 1020 East Wilson Road
Pahrump, Nevada 89048

4. Property contact: Tammi Odegard
T: (775) 727-9970 Ext. 224 E: tammi@nyecc.org

5. Address of Lease property: 1020 East Wilson Road, Room 1
Pahrump, Nevada 89048

a. Square Footage: Rentable Usable 334

cost per month	# of months in time frame	cost per year	time frame	Improvem ent cost per square foot	Base Rent cost per square foot	Approximate cost per square foot	
0%	\$ 694.00	12	\$ 8,328.00	July 1, 2023 - June 30, 2024	\$0.00	\$0.00	\$2.08
0%	\$ 694.00	12	\$ 8,328.00	July 1, 2024 - June 30, 2025	\$0.00	\$0.00	\$2.08
0%	\$ 694.00	12	\$ 8,328.00	July 1, 2025 - June 30, 2026	\$0.00	\$0.00	\$2.08

c. Total Lease Consideration: 36 \$ 24,984.00

d. Total Improvement Cost: \$0.00

e. Option to renew: Yes No Renewal terms: None

f. Holdover notice: # of Days required Holdover terms: None

g. Term: Three (3) years

h. Pass-thrus/CAM/Taxes: Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: \$1.39 NNN - Market rate estimated at \$2.15 for full services. Neogiated at current rate \$2.08

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 3167

6. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires estimated expenses)
 - A relocation (requires estimated expenses)
 - A new location (requires estimated expenses)
 - Remodeling only
 - Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

RECEIVED

JUN 05 2023

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes ___ No ___ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Jessie Alan
Authorized Agency Signature
staff count 3

5/15/2023
Date

For Public Works Information:

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/> INC <input checked="" type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	Domestic Nonprofit Corporation	
f. Nevada Business ID Number:	NV20021504003	Exp: 12/31/2023
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	T27003317	
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature]
Authorized Signature
Public Works Division

5/26/23
Date

E.G.
For Board of Examiners YES NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	<i>[Signature]</i>
Reviewed by:	<i>[Signature]</i>
Reviewed by:	<i>[Signature]</i>

1st AMENDMENT STATEWIDE LEASE INFORMATION

1. Agency: Department of Public Safety
 Director's Office
 555 Wright Way
 Carson City, Nevada 89711
 Rocío Zarazua
 T: 775.684.4650 E: rvelasquez@dps.state.nv.us

Remarks: This first lease amendment will change the commencement date and increase leased space from 7,977 to 8,149 without increasing rent payments and until expiration date of lease January 31, 2029.

Exceptions/Special notes: PAR work order approved for \$15,000 will pay for repairs and remodel of damaged common area bathrooms caused by recent fire. The Lessor has agreed to remodel the space of 172 SF for the agency to have a remodeled kitchen, bathroom, and shower area for the Training Division with no increases to existing rent schedule until lease is renewed.

2. Name of Lessor: Renaissance Drive NV, LLC

3. Address of Lessor: 9101 Alta Drive, Suite 1801
 Las Vegas, Nevada 89145

4. Property contact: Moonbeam Leasing & Management LLC
 9101 Alta Drive, Suite 1801
 Las Vegas, Nevada 89145
 Kimmen Olsen 702.968.2474 Fax: 702.951.5446 k.olsen@mlgpllc.com

5. Address of Lease property: 2295 A and 2285 A Renaissance Drive
 Las Vegas, Nevada 89145

a. Square Footage:

Rentable
 Usable 8,149

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improve-ment cost per square foot	Base Rent cost per square foot	Actual cost per square foot
3%	\$ 13,791.70	8	\$ 110,333.60	June 1, 2023 - January 31, 2024	\$0.00	\$0.00	\$1.73
0%	\$ 13,791.70	12	\$ 165,500.40	February 1, 2024 - January 31, 2025	\$0.00	\$0.00	\$1.73
3%	\$ 14,205.45	12	\$ 170,465.40	February 1, 2025 - January 31, 2026	\$0.00	\$0.00	\$1.78
0%	\$ 14,205.45	12	\$ 170,465.40	February 1, 2026 - January 31, 2027	\$0.00	\$0.00	\$1.78
3%	\$ 14,631.61	12	\$ 175,579.32	February 1, 2027 - January 31, 2028	\$0.00	\$0.00	\$1.83
0%	\$ 14,631.61	12	\$ 175,579.32	February 1, 2028 - January 31, 2029	\$0.00	\$0.00	\$1.83
c. Total Lease Consideration:		79	\$1,118,516.96				

d. Total Improvement Cost:

\$0.00

e. Option to renew:

Yes No Renewal terms: One (1) Identical Term

f. Holdover notice:

of Days required 30 Holdover terms: 5%/90

g. Term:

h. Pass-thrus/CAM/Taxes

Landlord Tenant

i. Utilities:

Landlord Tenant

j. Janitorial:

Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs:

Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average:

m. Specific termination clause in lease:

Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number:

3775

6. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires estimated expenses)
- A relocation (requires estimated expenses)
- A new location (requires estimated expenses)
- Remodeling only
- Other

a. Estimated Expenses:

Moving: TBD

Furnishings: TBD

Data/Phones: TBD

RECEIVED

JUN 06 2023

GOVERNOR'S FINANCE OFFICE
 BUDGET DIVISION

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No x Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET
C63629

Kristi Defer

6/6/23

Authorized Agency Signature

Date

For Public Works Information:

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	Domestic	
f. Nevada Business ID Number:	NV20111446478	Exp: Perpetual
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	T29041617	
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input type="checkbox"/> YES	<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input type="checkbox"/> YES	<input type="checkbox"/> NO



6-6-23

Authorized Signature
Public Works Division

Date

For Board of Examiners YES NO

Joe Lombardo
Governor



Jack Robb
Director

Matthew Tuma
Deputy Director

Kent A. LeFevre
Administrator

Carson City Office:
515 East Musser Street, Suite 102
Carson City, Nevada 89701
Phone: (775) 684-4141

Buildings & Grounds Section
Phone: (775) 684-1800

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PUBLIC WORKS DIVISION

Las Vegas Office:
2300 McLeod Street
Las Vegas, Nevada 89104
Phone: (702) 486-5115

Buildings & Grounds Section
Phone: (702) 486-4300

ROUTING & TRANSMITTAL SLIP

Date: June 6, 2023 *Kirk Hawkins*
To: ~~Kelli Quintero~~, Executive Branch Budget Officer
From: Robert Guillen, Public Works Division, Leasing Services
Subject: For placement on July's 2023 BOE agenda

Projected BOE Date: July 11th, 2023

BOE Deadline Date: June 6th, 2023

Lessor: Renaissance Drive NV, LLC
Tenant: Department of Public Safety, Director's Office
Property Location: 2295 A and 2285 A Renaissance Drive, Las Vegas, NV 89145

This first lease amendment will change the commencement date and increase leased space from 7,977 to 8,149 without any increase in rent payments. Lessor has agreed to provide the additional remodeled space at no additional cost. The space was ruined by fire, agency has approved \$15,000 work order for remodel. Lease expiration is set for January 31, 2029.

There is currently no state space available in this location.

Thank you for your time,

Robert Guillen

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	1/13/23
Reviewed by:	1/14/23
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Public Utilities Commission of Nevada
 1150 East William Street
 Carson City, Nevada 89701
 Contact Name Bre Potter
 T: 775-684-6167 E: bpotter@puc.nv.gov

Remarks: Lease renewal of existing lease.

Exceptions/Special notes: Current lease 10 years at \$1.55 per foot, Market Analysis \$1.94 updated June 1, 2023. Non full service. Full Service negotiated price 1.60. TI- breakroom with sink included paid by Lessor. \$5905.00 Credit for office not in use from roof leaks 10 months at \$590.50 applied toward first 12 months rent at -\$492.08 per month

2. Name of Lessor: Carson City NV I SGF, LLC

3. Address of Lessor: Cushman & wakefield
 5470 Kietzke Lane, Suite 305
 Reno Nevada 89511
 Nicolette Dixon- property management
 T 775-851-9500 C 775-313-3472 E nicollette.dixon@cushwake.com
 Mike Keating - Leases
 T 775-800-4100 C 775-386-9727 E mkeating@logicCRE.com

5. Address of Lease property: 1150 East William Street
 Carson City, Nevada 89701

a. Square Footage: Rentable Usable 23,279

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Credit from Lessor cost per square	Base Rent cost per square foot	Actual cost per square foot
3% \$36,754.32	12	\$441,051.84	July 1, 2023 - June 30, 2024	-\$492.08	\$0.00	\$1.60
2% \$37,991.32	12	\$455,895.84	July 1, 2024 - June 30, 2025	\$0.00	\$0.00	\$1.63
2% \$38,751.15	12	\$465,013.80	July 1, 2025 - June 30, 2026	\$0.00	\$0.00	\$1.66
2% \$39,526.17	12	\$474,314.04	July 1, 2026 - June 30, 2027	\$0.00	\$0.00	\$1.69
2% \$40,316.70	12	\$483,800.40	July 1, 2027 - June 30, 2028	\$0.00	\$0.00	\$1.73
c. Total Lease Consideration:			60	\$2,320,075.92		\$1.66
d. Total Improvement Cost:					\$0.00	

e. Option to renew: Yes No 365 Renewal terms: One Identical Term

f. Holdover notice: # of Days required 30 Holdover terms: 5%/90

g. Term: Five Years

h. Pass-thrus/CAM/Taxes Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: Market Analysis 1.94 effective June 1, 2023 Not FS Current \$1.55 New Rate 1.60

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 3920

6. This lease constitutes: An extension of an existing lease
 An addition to current facilities (requires estimated expenses)
 A relocation (requires estimated expenses)
 A new location (requires estimated expenses)
 Remodeling only
 Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

[Signature]
Authorized Agency Signature
78

6/6/23
Date

For Public Works information:

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? **If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	Foreign	
f. Nevada Business ID Number:	NV20212071834	Exp: 4/30/2024
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	T32011479	
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature]
Authorized Signature
Public Works Division

6/6/23
Date

RG
For Board of Examiners YES NO

For Budget Division Use Only	
Reviewed by:	JK 6-21-2023
Reviewed by:	
Reviewed by:	

**REAL PROPERTY LEASE SUMMARY
(FOR BOARDS - COMMISSIONS - STORAGE)**

1. Tenant: Nevada State Board of Accountancy
1325 Airmotive Way, Suite 220
Reno NV 89502
Viki Windfeldt/Executive Director
viki@nvaccountancy.com
T: 775-786-0231

Remarks: The Board of Accountancy has been a tenant in this space/building since 2003. This will be a renewal of lease for another 10 years in the current space and location.

Exceptions/Special notes: In order to maintain preferential pricing over the long-term, this lease was extended to 10 years.

2. Name of Lessor: Airport Gardens Investors LLC

3. Address of Lessor: 1325 Airmotive Way #175
Reno NV 89502

4. Property Contact: Commercial Project Management Nevada LLC
3545 Airway Drive, Suite 113
Reno NV 89511
Jessica Jardine/CEO Broker
T: 775-853-3742
jessica@cpmnev.com

5. Address of Lease property: 1325 Airmotive Way, Suite 220
Reno NV 89502

a. Square Footage: Rentable Usable 1,324

b. Cost:	1.65%	# of months in time frame	cost per year	time frame	Improve-ment cost per square foot	Base Rent cost per square foot	Actual cost per square foot
			\$ 2,184.60	12	\$ 26,215.20	July 1, 2023 - June 30, 2024	\$1.65
4%			\$ 2,271.98	12	\$ 27,263.76	July 1, 2024 - June 30, 2025	\$1.71
4%			\$ 2,362.86	12	\$ 28,354.32	July 1, 2025 - June 30, 2026	\$1.78
4%			\$ 2,457.37	12	\$ 29,488.44	July 1, 2026 - June 30, 2027	\$1.85
4%			\$ 2,555.68	12	\$ 30,668.16	July 1, 2027 - June 30, 2028	\$1.93
4%			\$ 2,657.89	12	\$ 31,894.68	July 1, 2028 - June 30, 2029	\$2.00
4%			\$ 2,764.21	12	\$ 33,170.52	July 1, 2029 - June 30, 2030	\$2.08
4%			\$ 2,874.78	12	\$ 34,497.36	July 1, 2030 - June 30, 2031	\$2.17
4%			\$ 2,989.77	12	\$ 35,877.24	July 1, 2031 - June 30, 2032	\$2.25
4%			\$ 3,109.36	12	\$ 37,312.32	July 1, 2032 - June 30, 2033	\$2.34
c. Total Lease Consideration:		120	\$ 314,742.00				

d. Total Improvement Cost: \$0.00

e. Option to renew: Yes No Renewal terms: One identical term

f. Holdover notice: # of Days required 90 Holdover terms: 15%/180

g. Term: 120 Months

h. Pass-thrus/CAM/Taxes Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average:

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: B001

6. This lease constitutes: An extension of an existing lease
 An addition to current facilities (requires estimated expenses)
 A relocation (requires estimated expenses)
 A new location (requires estimated expenses)
 Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

**REAL PROPERTY LEASE SUMMARY
(FOR BOARDS - COMMISSIONS - STORAGE)**

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes X No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

[Signature] 6/6/2023
 Authorized Agency Signature Date
 staff count

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):		
f. Nevada Business ID Number: <u>NV19871008700</u>		Exp: <u>6/20/2027</u>
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

For Board of Examiners YES NO



NEVADA STATE BOARD OF ACCOUNTANCY

1325 AIRMOTIVE WAY, SUITE 220, RENO, NEVADA, 89502 • 775-786-0231 FAX 775-786-0234
WEBSITE: WWW.NVACCOUNTANCY.COM • E-MAIL: CPA@NVACCOUNTANCY.COM

MEMORANDUM

Date: June 21, 2023
To: Board of Examiners
From: Viki Windfeldt/Executive Director
Re: Retroactive Lease Agreement

The purpose of this memo is to request a retroactive effective date of July 1, 2023 for the office lease negotiated with Airport Gardens, LLC and the Nevada State Board of Accountancy.

I am the Certified Contract Manager and Agency Head for the Nevada State Board of Board of Accountancy. The Board of Accountancy has been in its current office space since 2003. The current lease is due to expire this year on August 31, 2023.

The Board of Accountancy started lease negotiations with the owner and property manger with the intention of moving the lease date to correspond with the fiscal operating year beginning July 1st. Delays occurred based on the communications between the property manager, building owner and the Board. Once terms had been verbally agreed to, the information was brought to the Board at its May 24, 2023, meeting for determination and direction. The Board approved moving forward with the office lease and a Board Member was assigned as liaison to finalize the negotiations on behalf of the Board. Additional modifications were made to the terms and the final lease agreement was signed on June 7, 2023, by both parties. The information was subsequently sent to the Budget Division for final BOE approval.

The Board of Accountancy is requesting the office lease be approved retroactively with an effective date of July 1, 2023, based on the Board of Examiners July agenda meeting which is held after the effective date of the lease.

The Board appreciates your consideration of the above request. Please do not hesitate to contact me if you need further clarification or information with the above request.

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	070	DEPARTMENT OF ADMINISTRATION - HUMAN RESOURCE MANAGEMENT	KEYSTONE PEER REVIEW ORGANIZATION, LLC	OTHER: ASSESSMENTS	\$189,619	
	Contract Description:	This is a new contract to provide ongoing Employee Assistance Program services for the Executive Branch (except Nevada System of Higher Education), Legislative Branch, and the Administrative Office of the Courts.				
		Term of Contract:	07/01/2023 - 06/30/2024	Contract # 27616		
2.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	BCC MANAGEMENT, INC.	OTHER: CAPITAL PROJECT FUNDS	\$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional third-party commissioning services for CIP Projects: SPWD Contract No. 115533.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 27735		
3.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	BEAR LABEL, LLC DBA BEAR LABEL CONSULTING ENGINEER	OTHER: CAPITAL PROJECT FUNDS	\$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional mechanical/electrical plan checking services for CIP Projects: SPWD Contract No. 115514.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 27757		
4.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	FORTIFIED PEST MANAGEMENT, LLC	OTHER: CAPITAL PROJECT FUNDS	\$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional miscellaneous environmental services for CIP Projects: SPWD Contract No. 115494.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 27765		
5.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	GEOTECHNICAL & ENVIRONMENTAL SERVICES, INC.	OTHER: CAPITAL PROJECT FUNDS	\$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional geotechnical investigation services for CIP Projects: SPWD Contract No. 115459.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 27762		
6.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	INTERWEST CONSULTING GROUP, INC.	OTHER: CAPITAL PROJECT FUNDS	\$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional code plan checking services for CIP Projects: SPWD Contract No. 115495.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 27736		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
7.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	LGA ARCHITECTURE DBA LGA	OTHER: AGENCY FUNDED CIP	\$329,960	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Boulder City Adventure Center CIP Project, to include schematic design, design development, construction documents, bid documents, and construction administration services: CIP Project No. 23-A023-1; SPWD Contract No. 115554.				
	Term of Contract:	Upon Approval - 05/31/2027	Contract # 27790			
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	LGA ARCHITECTURE DBA LGA	OTHER: AGENCY FUNDED CIP	\$332,025	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Carson City Adventure Center CIP Project to include schematic design, design development, construction documents, bid documents, and construction administration services: CIP Project No. 23-A023-2; SPWD Contract No. 115555.				
	Term of Contract:	Upon Approval - 05/31/2027	Contract # 27797			
9.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	RAGLEN SYSTEM BALANCE, INC.	OTHER: CAPITAL PROJECT FUNDS	\$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional third-party commissioning services for CIP Projects: SPWD Contract No. 115528.				
	Term of Contract:	Upon Approval - 06/30/2027	Contract # 27732			
10.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	TMCX SOLUTIONS, LLC	OTHER: CAPITAL PROJECT FUNDS	\$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional third-party commissioning services for CIP Projects: SPWD Contract No. 115513.				
	Term of Contract:	Upon Approval - 06/30/2027	Contract # 27730			
11.	240	DEPARTMENT OF VETERANS SERVICES - SOUTHERN NEVADA VETERANS HOME ACCOUNT	MASTERPIECE CUISINE, LLC	OTHER: PRIVATE/COUNTY 35% FEDERAL 65%	\$8,400,000	
	Contract Description:	This is a new contract to provide food and dietary services.				
	Term of Contract:	Upon Approval - 07/31/2027	Contract # 27794			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
12.	300	DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO	FEDERAL	\$1,930,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide services to expand the Spiral Up Program, Child Development Associate Program, and the Nevada Ready Pre-K Professional Development program to increase the early childhood workforce statewide.				
		Term of Contract:	Upon Approval - 12/30/2025	Contract # 27743		
13.	300	DEPARTMENT OF EDUCATION - COVID-19 FUNDING	806 TECHNOLOGIES, INC.	FEDERAL	\$595,300	
	Contract Description:	This is a new contract to provide an online platform to serve as a portal for continuous improvement plans of school districts and schools.				
		Term of Contract:	Upon Approval - 12/31/2024	Contract # 27749		
14.	300	DEPARTMENT OF EDUCATION - COVID-19 FUNDING	WESTED	FEDERAL	\$142,500	Exempt
	Contract Description:	This is a new interlocal agreement to provide an external evaluation of professional learning/coursework for educator implementation of the Nevada English Language Development Standards Framework.				
		Term of Contract:	Upon Approval - 06/30/2024	Contract # 27692		
15.	300	DEPARTMENT OF EDUCATION - STUDENT AND SCHOOL SUPPORT	PATHFUL, INC.	FEDERAL	\$2,789,824	Sole Source
	Contract Description:	This is a new contract to provide an ongoing cloud-based workforce development platform providing educators and students statewide with the ability to connect online with industry professional for work-base learning.				
		Term of Contract:	05/13/2023 - 05/15/2027	Contract # 27675		
16.	360	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - COMMISSION ON POSTSECONDARY EDUCATION	EDVERA, LLC	FEDERAL	\$264,000	
	Contract Description:	This is a new contract to provide licensing and regulatory software services to allow postsecondary institution applicants and licensees the ability to submit applications, update documents, receive in-system staff responses, and provide the public with a database that is searchable for postsecondary licensee information.				
		Term of Contract:	Upon Approval - 07/10/2027	Contract # 27785		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
17.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - INTER-GOVERNMENTAL TRANSFER PROGRAM	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO - SCHOOL OF MEDICINE	OTHER: REVENUE	\$15,870,573	Exempt
	Contract Description:	This is the first amendment to the original revenue interlocal agreement which provides funds for the non-federal share for the Practitioner Upper Payment Limit supplemental payment program. This amendment increases the maximum amount from \$6,672,000.00 to \$22,542,573.04 due to revisions to the Average Commercial Rate, increased providers, and locations.				
	Term of Contract:	07/01/2022 - 06/30/2026	Contract # 25211			
18.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - INTER-GOVERNMENTAL TRANSFER PROGRAM	CLARK COUNTY	OTHER: REVENUE	\$257,377,683	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide managed care directed payments for services provided to Medicaid recipients enrolled in a Managed Care Organization.				
	Term of Contract:	07/01/2023 - 06/30/2027	Contract # 26942			
19.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - INTER-GOVERNMENTAL TRANSFER PROGRAM	PERSHING COUNTY SCHOOL DISTRICT	OTHER: REVENUE	\$100,000	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide funds for the non-federal share for School Health Services (SHS) to allow Pershing County School District to bill for services as authorized per the SHS policy, Medicaid Services Manual Chapter 2800.				
	Term of Contract:	Upon Approval - 06/30/2027	Contract # 27579			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
20.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - WOMEN, INFANT, AND CHILDREN FOOD SUPPLEMENT	JAMES P. MAGEE AND ASSOCIATES, INC. DBA JPMA, INC.	FEDERAL	\$468,148	Sole Source
	Contract Description:	This is the first amendment to the original contract which provides an online shopping application to the current proprietary WICshopper application This amendment extends the termination date from July 31, 2023 to December 31, 2024 and increases the maximum amount from \$221,137.00 to \$689,284.61 due to expanding the transaction capabilities to ensure WIC participants have the most equitable access to online ordering.				
		Term of Contract:	12/13/2022 - 12/31/2024	Contract # 26822		
21.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - BIOSTATISTICS AND EPIDEMIOLOGY	CARAHSOFT TECHNOLOGY	FEDERAL	\$1,508,315	
	Contract Description:	This is the first amendment to the original service agreement under master service agreement #99SWC-NV18-421, which provides a single disease surveillance system. This amendment extends the termination date from July 31, 2023 to August 31, 2024 and increases the maximum amount from \$2,243,205.78 to \$3,751,520.58 due to case reporting and ongoing technical support of the EpiTrax solution.				
		Term of Contract:	05/10/2022 - 08/31/2023	Contract # 25541		
22.	550	DEPARTMENT OF AGRICULTURE - REGISTRATION & ENFORCEMENT	EWELL EDUCATIONAL SERVICES, INC.	FEE: LIVESTOCK AND PLANT INSPECTION	\$545,988	Sole Source
	Contract Description:	This is a new contract to provide maintenance support services for the automated integrated web-based Plant and Livestock Industry Inspections, Registration, and Fee Collections management system.				
		Term of Contract:	10/31/2023 - 10/31/2027	Contract # 27506		
23.	650	DEPARTMENT OF PUBLIC SAFETY - DIRECTOR'S OFFICE	LAS VEGAS METROPOLITAN POLICE DEPARTMENT	GENERAL 24% HIGHWAY 25% OTHER: ONE SHOT BUDGET APPROPRIATION 51%	\$3,920,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide assistance with the buildout of the facility and the ongoing shared use of the Las Vegas Metropolitan Police Department - Joint Emergency Training Institute (JETI) facilities and firearms ranges.				
		Term of Contract:	Upon Approval - 06/30/2043	Contract # 27775		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
24.	702	DEPARTMENT OF WILDLIFE - OPERATIONS	GORDON DARBY, INC.	FEE: APPLICATION HUNT	\$5,200,952	
	Contract Description:	This is the third amendment to the original contract which provides a modern and intuitive data system for the business processing related to Wildlife License and Registration, Volunteer Data System, and the Hunt Application System. This amendment extends the termination date from August 7, 2023 to August 7, 2025 and increases the maximum amount from \$9,065,380.80 to \$14,266,332.33 due to the continued need for these services.				
	Term of Contract:	08/08/2017 - 08/07/2025	Contract # 18941			
25.	702	DEPARTMENT OF WILDLIFE - CONSERVATION EDUCATION	CONSERVATION VISIONS, LLC	FEE: RESOURCE ENHANCEMENT STAMP 25% FEDERAL 75%	\$196,000	Sole Source
	Contract Description:	This is a new contract to provide an assessment of the Wild Harvested Initiative program, and develop communication strategies, video production and social media content productions in support of the program.				
	Term of Contract:	Upon Approval - 06/30/2027	Contract # 27612			
26.	702	DEPARTMENT OF WILDLIFE - GAME MANAGEMENT	INTERMOUNTAIN TURBINE SERVICES, INC.	FEE: SPORTSMEN	\$900,000	
	Contract Description:	This is a new contract to provide ongoing helicopter engine maintenance and repair support services.				
	Term of Contract:	10/01/2023 - 09/30/2027	Contract # 27742			
27.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	LGA ARCHITECTURE DBA LGA	GENERAL	\$1,922,650	
	Contract Description:	This is the first amendment to the original contract to provide professional services in the design of a new visitors center at Valley of Fire State Park. This amendment extends the termination date from June 30, 2024 to June 30, 2025 and increases the maximum amount from \$1,079,540.00 to \$3,002,189.50 due to the start of phase two, which includes construction documentation, permitting bidding and construction administration.				
	Term of Contract:	12/13/2022 - 06/30/2025	Contract # 26960			
28.	810	DEPARTMENT OF MOTOR VEHICLES - GENERAL REVENUE	BOULDER CITY POLICE DEPARTMENT	OTHER: MOTOR VEHICLE FUND	\$100,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing processing of registration transactions on behalf of the department.				
	Term of Contract:	07/01/2023 - 06/30/2027	Contract # 27759			
29.	810	DEPARTMENT OF MOTOR VEHICLES - GENERAL REVENUE	LINCOLN COUNTY	OTHER: MOTOR VEHICLE FUND	\$100,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing processing of registration transactions on behalf of the department.				
	Term of Contract:	07/01/2023 - 06/30/2027	Contract # 27746			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
30.	902	DEPARTMENT OF EMPLOYMENT TRAINING AND REHABILITATION - GOVERNOR'S OFFICE OF WORKFORCE INNOVATION	DEPARTMENT OF VETERANS SERVICES	FEDERAL	\$104,473	Exempt
	Contract Description:	This is the first amendment to the original interlocal agreement which provides tuition and fee support for the training of dislocated and underemployed workers, new job seekers, and/or limited English proficient adults. This amendment extends the termination date from September 29, 2023 to September 29, 2024 and increases the maximum amount from \$8,790.00 to \$113,263.10 due to the realignment and reallocation of the final year of the grant project.				
		Term of Contract:	01/01/2022 - 09/29/2024	Contract # 25466		
31.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - WORKFORCE DEVELOPMENT	MELANIE S. ARTHUR	GENERAL 56% OTHER: CAREER ENHANCEMENT PROGRAM 32% FEDERAL 12%	\$118,250	
	Contract Description:	This is the third amendment to the original contract which provides an update to existing business services office policies, procedures, and training materials for the workforce programs to align with U.S. Department of Labor workforce regulations. This amendment extends the termination date from September 30, 2023 to June 30, 2024 and increases the maximum amount from \$315,550 to \$433,800 due to the continued need for these services.				
		Term of Contract:	12/14/2021 - 06/30/2024	Contract # 25049		
32.	950	PUBLIC EMPLOYEES' BENEFITS PROGRAM	EIDE BAILLY, LLP	FEE: PREMIUM AND SUBSIDY REVENUE	\$386,500	
	Contract Description:	This is a new contract to provide ongoing annual financial, compliance and performance audit services.				
		Term of Contract:	Upon Approval - 12/31/2026	Contract # 27703		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27616**

Agency Name:	ADMIN - DIVISION OF HUMAN RESOURCE MANAGEMENT	Legal Entity Name:	Keystone Peer Review Organization, LLC
Agency Code:	070	Contractor Name:	Keystone Peer Review Organization, LLC
Appropriation Unit:	1363-04	Address:	777 East Park Drive
Is budget authority available?:	Yes	City/State/Zip:	Harrisburg , PA 17111
If "No" please explain:	Not Applicable	Contact/Phone:	Susan Baker 717-564-8288
		Vendor No.:	T32013837
		NV Business ID:	NV20232685005

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Assessments

Agency Reference #: RFP # 08DOA-S2299

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 07/2023

Retroactive? **Yes**

If "Yes", please explain

This contract was on the agenda for the June 13, 2023 BOE meeting and was withdrawn from consideration due to a clerical error. This contract provides a benefit to the employees of the executive branch (except NSHE), the legislative branch, and the Administrative Office of the Courts, and a delay in the contract would pose a hardship to employees who rely on the services. Approval of this contract with an effective date retroactive to July 1, 2023 will avoid a gap in services.

3. Termination Date: **06/30/2024**

Contract term: **1 year**

4. Type of contract: **Contract**

Contract description: **Employee Asst Prog**

5. Purpose of contract:

This is a new contract to provide ongoing Employee Assistance Program services for the Executive Branch (except Nevada System of Higher Education), Legislative Branch, and the Administrative Office of the Courts.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$189,619.00**

Other basis for payment: As Invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

This is required to provide employees with professional assessment, financial, and counseling needs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that State employees cannot provide.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Keystone Peer Review Organization, LLC
ComPsych Employee Assistance Program

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #08DOA-S2299, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/24/2023 Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current-Human Resource Management-Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mgassawa	04/27/2023 14:06:07 PM
Division Approval	jkidd	05/03/2023 14:35:45 PM
Department Approval	ssands	05/03/2023 15:34:16 PM
Contract Manager Approval	vhnarr	05/03/2023 15:38:25 PM
Budget Analyst Approval	stilley	05/23/2023 09:50:15 AM
BOE Agenda Approval	stilley	06/14/2023 17:42:14 PM
BOE Final Approval	Pending	

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

June 14, 2023

Re: Retroactive Approval Request - #27616 Keystone Peer Review Organization

This contract was on the agenda for the June 13, 2023 meeting of the Board of Examiners, and through a clerical error was withdrawn from consideration by the Board at that meeting.

This contract provides a benefit to the employees of the executive branch (except NSHE), the legislative branch, and the Administrative Office of the Courts, and a delay in the contract would pose a hardship to employees who rely on the services.

The Governor's Finance Office requests approval of this contract with an effective date retroactive to July 1, 2023 to avoid a gap in services.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27735**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: BCC MANAGEMENT, INC.
Agency Code: 082	Contractor Name: BCC MANAGEMENT, INC.
Appropriation Unit: All Appropriations	Address: 8883 W. FLAMINGO RD., STE. 103
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89147-8734
If "No" please explain: Not Applicable	Contact/Phone: 702-987-1980
	Vendor No.: T32014111
	NV Business ID: NV20101683179

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Capital Project Funds

Agency Reference #: 115533

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Third Party Comm**

5. Purpose of contract:

This is a new contract to provide ongoing professional third-party commissioning services for CIP Projects: SPWD Contract No. 115533.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: Progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

Third party commissioning services are required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

TJ Dobson, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	06/02/2023 15:15:09 PM
Division Approval	nmann	06/02/2023 15:15:12 PM
Department Approval	nmann	06/02/2023 15:15:14 PM
Contract Manager Approval	lwildes	06/06/2023 09:53:47 AM
Budget Analyst Approval	klay0	06/08/2023 13:52:28 PM
BOE Agenda Approval	bmacke1	06/15/2023 08:07:04 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27757**

Agency Name:	ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name:	BEAR LABEL, LLC DBA BEAR LABEL CONSULTING ENGINEER
Agency Code:	082	Contractor Name:	BEAR LABEL, LLC DBA BEAR LABEL CONSULTING ENGINEER
Appropriation Unit:	All Appropriations	Address:	133 E. WARM SPRING RD. #102
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89119
If "No" please explain:	Not Applicable	Contact/Phone:	702-745-2327
		Vendor No.:	T32011918
		NV Business ID:	NV20171554741

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Capital Project Funds

Agency Reference #: 115514

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Mech/Elec PIn Ck**

5. Purpose of contract:

This is a new contract to provide ongoing professional mechanical/electrical plan checking services for CIP Projects: SPWD Contract No. 115514.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: Progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

Mechanical/Electrical plan checking are required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Courtney Leitner, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	06/02/2023 15:46:00 PM
Division Approval	nmann	06/02/2023 15:46:03 PM
Department Approval	nmann	06/02/2023 15:46:05 PM
Contract Manager Approval	lwildes	06/05/2023 07:25:54 AM
Budget Analyst Approval	klay0	06/08/2023 10:07:57 AM
BOE Agenda Approval	bmacke1	06/13/2023 12:05:44 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27765**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: FORTIFIED PEST MANAGEMENT, LLC
Agency Code: 082	Contractor Name: FORTIFIED PEST MANAGEMENT, LLC
Appropriation Unit: All Appropriations	Address: 6165 HARRISON DR., STE. 4
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89120-4022
If "No" please explain: Not Applicable	Contact/Phone: 702-202-1003
	Vendor No.: T32013961
	NV Business ID: NV20131282621

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Capital Project Funds

Agency Reference #: 115494

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Environmental**

5. Purpose of contract:

This is a new contract to provide ongoing professional miscellaneous environmental services for CIP Projects: SPWD Contract No. 115494.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: Progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

Environmental miscellaneous services are required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:
Dustin Chaney, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	06/06/2023 13:51:21 PM
Division Approval	nmann	06/06/2023 13:51:24 PM
Department Approval	nmann	06/06/2023 13:51:26 PM
Contract Manager Approval	lwildes	06/06/2023 14:03:10 PM
Budget Analyst Approval	klay0	06/08/2023 16:18:15 PM
BOE Agenda Approval	bmacke1	06/13/2023 12:06:41 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27762**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: GEOTECHNICAL & ENVIRONMENTAL SERVICES, INC.
Agency Code: 082	Contractor Name: GEOTECHNICAL & ENVIRONMENTAL SERVICES, INC.
Appropriation Unit: All Appropriations	Address: 7150 PLACID ST.
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89119-4203
If "No" please explain: Not Applicable	Contact/Phone: 702-365-1001
	Vendor No.: T81085017
	NV Business ID: NV19921050120

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Capital Project Funds

Agency Reference #: 115459

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Geotechnical Inv Srv**

5. Purpose of contract:

This is a new contract to provide ongoing professional geotechnical investigation services for CIP Projects: SPWD Contract No. 115459.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: Progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

Geotechnical Investigation services are required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Jason Crosby, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	06/06/2023 15:36:13 PM
Division Approval	nmann	06/06/2023 15:36:16 PM
Department Approval	nmann	06/06/2023 15:36:18 PM
Contract Manager Approval	lwildes	06/06/2023 15:39:18 PM
Budget Analyst Approval	klay0	06/08/2023 16:09:08 PM
BOE Agenda Approval	bmacke1	06/13/2023 12:07:13 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27736**

Agency Name:	ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name:	INTERWEST CONSULTING GROUP, INC.
Agency Code:	082	Contractor Name:	INTERWEST CONSULTING GROUP, INC.
Appropriation Unit:	All Appropriations	Address:	4815 W. RUSSELL RD., STE. 11K
Is budget authority available?:	Yes	City/State/Zip	LAS VEGAS, NV 89118
If "No" please explain:	Not Applicable	Contact/Phone:	916-204-3178
		Vendor No.:	T29030819
		NV Business ID:	NV20071166199

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Capital Project Funds

Agency Reference #: 115495

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Code Plan Check**

5. Purpose of contract:

This is a new contract to provide ongoing professional code plan checking services for CIP Projects: SPWD Contract No. 115495.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: Progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

Code plan checking services are required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Justus Pang, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	06/01/2023 20:55:57 PM
Division Approval	nmann	06/01/2023 20:56:00 PM
Department Approval	nmann	06/01/2023 20:56:03 PM
Contract Manager Approval	lwildes	06/02/2023 08:03:18 AM
Budget Analyst Approval	klay0	06/08/2023 13:21:58 PM
BOE Agenda Approval	bmacke1	06/13/2023 12:03:21 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27790**

Agency Name:	ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name:	LGA ARCHITECTURE DBA LGA
Agency Code:	082	Contractor Name:	LGA ARCHITECTURE DBA LGA
Appropriation Unit:	All Appropriations	Address:	241 W. CHARLESTON BLVD., STE. 107
Is budget authority available?:	No	City/State/Zip:	LAS VEGAS, NV 89102-2592
If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 1522, expenditure category 25,EDA - ARPA GRANT.		Contact/Phone:	702-263-7111

Vendor No.: T27041309
NV Business ID: NV19861005290

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Agency Funded CIP

Agency Reference #: 115554

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/31/2027**

Contract term: **3 years and 335 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Boulder City Adventure Center CIP Project, to include schematic design, design development, construction documents, bid documents, and construction administration services: CIP Project No. 23-A023-1; SPWD Contract No. 115554.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$329,960.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

Agency Submitted Application - Nevada Tourism & Cultural Affairs

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Justus Pang, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	06/06/2023 15:11:50 PM
Division Approval	nmann	06/06/2023 15:11:53 PM
Department Approval	nmann	06/06/2023 15:11:55 PM
Contract Manager Approval	lwildes	06/06/2023 15:21:18 PM
Budget Analyst Approval	klay0	06/09/2023 08:42:24 AM
BOE Agenda Approval	bmacke1	06/13/2023 13:25:54 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27797**

Agency Name:	ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name:	LGA ARCHITECTURE DBA LGA
Agency Code:	082	Contractor Name:	LGA ARCHITECTURE DBA LGA
Appropriation Unit:	All Appropriations	Address:	241 W. CHARLESTON BLVD, STE. 107
Is budget authority available?:	No	City/State/Zip:	LAS VEGAS, NV 89102-2592
If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 1522, expenditure category 25, EDA - ARPA GRANT		Contact/Phone:	702-263-7111

Vendor No.: T27041309
NV Business ID: NV19861005290

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Agency Funded CIP

Agency Reference #: 115555

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/31/2027**

Contract term: **3 years and 335 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Carson City Adventure Center CIP Project to include schematic design, design development, construction documents, bid documents, and construction administration services: CIP Project No. 23-A023-2; SPWD Contract No. 115555.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$332,025.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

Agency Submitted Application - Nevada Tourism & Cultural Affairs

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Justus Pang, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	06/06/2023 16:32:49 PM
Division Approval	nmann	06/06/2023 16:32:52 PM
Department Approval	nmann	06/06/2023 16:32:54 PM
Contract Manager Approval	lwildes	06/06/2023 16:40:17 PM
Budget Analyst Approval	klay0	06/08/2023 15:56:47 PM
BOE Agenda Approval	bmacke1	06/15/2023 08:08:32 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27732**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: RAGLEN SYSTEM BALANCE, INC.
Agency Code: 082	Contractor Name: RAGLEN SYSTEM BALANCE, INC.
Appropriation Unit: All Appropriations	Address: 898 MAESTRO DR. STE. 100
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89511-2397
If "No" please explain: Not Applicable	Contact/Phone: 775-747-0100
	Vendor No.: T29047020
	NV Business ID: NV19801011846

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Capital Project Funds

Agency Reference #: 115528

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Third Party Comm**

5. Purpose of contract:

This is a new contract to provide ongoing professional third-party commissioning services for CIP Projects: SPWD Contract No. 115528.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: Progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

Third-Party commissioning services are required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

TJ Dobson, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	06/02/2023 14:53:22 PM
Division Approval	nmann	06/02/2023 14:53:24 PM
Department Approval	nmann	06/02/2023 14:53:27 PM
Contract Manager Approval	lwildes	06/02/2023 15:05:29 PM
Budget Analyst Approval	klay0	06/08/2023 11:49:38 AM
BOE Agenda Approval	bmacke1	06/13/2023 12:05:01 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27730**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: TMCX SOLUTIONS, LLC
Agency Code: 082	Contractor Name: TMCX SOLUTIONS, LLC
Appropriation Unit: All Appropriations	Address: 8205 W. WARM SPRINGS RD. #110
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89113-1834
If "No" please explain: Not Applicable	Contact/Phone: 702-252-7232
	Vendor No.: T27013220
	NV Business ID: NV20091633795

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Capital Project Funds

Agency Reference #: 115513

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Third Party Comm**

5. Purpose of contract:

This is a new contract to provide ongoing professional third-party commissioning services for CIP Projects: SPWD Contract No. 115513.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: Progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

Third-Party commissioning services are required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

TJ Dobson, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	06/02/2023 14:10:27 PM
Division Approval	nmann	06/02/2023 14:10:29 PM
Department Approval	nmann	06/02/2023 14:10:31 PM
Contract Manager Approval	lwildes	06/02/2023 14:17:44 PM
Budget Analyst Approval	klay0	06/08/2023 13:03:19 PM
BOE Agenda Approval	bmacke1	06/13/2023 12:04:25 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27794**

Agency Name: DEPARTMENT OF VETERANS SERVICES	Legal Entity Name: Masterpiece Cuisine, LLC
Agency Code: 240	Contractor Name: Masterpiece Cuisine, LLC
Appropriation Unit: 2561-08	Address: 303 S. Water Street
Is budget authority available?: Yes	City/State/Zip: Henderson, NV 89015
If "No" please explain: Not Applicable	Contact/Phone: Scott Mahan 702-463-0450
	Vendor No.: T29043632
	NV Business ID: NV20121012585

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	65.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	35.00 % Private/County

Agency Reference #: **RFP# 24VS-S2270 PSM: HM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2027**

Contract term: **4 years and 31 days**

4. Type of contract: **Contract**

Contract description: **Nutrition Services**

5. Purpose of contract:

This is a new contract to provide food and dietary services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$8,400,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

NDVS is required to provide food/dietary services for the residents of the SNSVH.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have the staffing capacity, technical expertise or resources to fulfill this full time requirement.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Morrison Management
Healthcare Services Group
Masterpiece Cuisine
Optimal Nutrition Therapy**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #24VS-S2270, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/01/2023 Anticipated re-bid date: 02/01/2027

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current vendor and services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtheil1	06/09/2023 08:17:23 AM
Division Approval	jtheil1	06/09/2023 08:17:25 AM
Department Approval	jtheil1	06/09/2023 08:17:28 AM
Contract Manager Approval	mhenr6	06/09/2023 08:28:36 AM
Budget Analyst Approval	klay0	06/09/2023 08:31:47 AM
BOE Agenda Approval	bmacke1	06/15/2023 17:43:44 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27743**

Agency Name:	NDE - DEPARTMENT OF EDUCATION	Legal Entity Name:	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO
Agency Code:	300	Contractor Name:	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO
Appropriation Unit:	2709-64	Address:	UNR CONTROLLERS OFFICE MAIL STOP 0124
Is budget authority available?:	Yes	City/State/Zip:	RENO, NV 89557
If "No" please explain:	Not Applicable	Contact/Phone:	775/784-6662
		Vendor No.:	D35000816
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/30/2025**

Contract term: **2 years and 183 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Workforce Developmet**

5. Purpose of contract:

This is a new interlocal agreement to provide services to expand the Spiral Up Program, Child Development Associate Program, and the Nevada Ready Pre-K Professional Development program to increase the early childhood workforce statewide.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,930,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Federal Preschool Development Grant Birth -5 (PDG B-5) Renewal grant Activity 4 requires grantees to support the early childhood workforce in aim to stabilize the sector. Goal 2 of the PDG B-5 supports the justification of this project: The ECCE workforce feels valued in their profession, is supported by the system, and chooses to enter and stay in the field as a career. This work connects directly with the NOE STIP and the Nevada Early Childhood Advisory Council's Strategic Plan and will inform efforts to increase positive outcomes for children ages 0-8. Furthermore, this project will provide grant implementation activities with the essential data to ensure the work is meaningful and impactful.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State workers do not have the time or expertise to complete this training for prospective teachers.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Governmental Entity

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	06/06/2023 14:24:18 PM
Division Approval	carnol1	06/06/2023 14:24:21 PM
Department Approval	carnol1	06/06/2023 14:24:24 PM
Contract Manager Approval	strongc7	06/13/2023 09:32:54 AM
Budget Analyst Approval	mranki1	06/13/2023 09:34:06 AM
BOE Agenda Approval	dlenzner	06/14/2023 16:35:50 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27749**

Agency Name: NDE - DEPARTMENT OF EDUCATION Agency Code: 300 Appropriation Unit: 2710-13 Is budget authority available?: Yes If "No" please explain: Not Applicable	Legal Entity Name: 806 Technologies, Inc. Contractor Name: 806 Technologies, Inc. Address: 5760 Legacy Dr Ste B3-176 City/State/Zip: Plano, TX 75024 Contact/Phone: Mark Hailey 936-676-9943 Vendor No.: NV Business ID: NV20201679642
--	--

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2024**

Contract term: **1 year and 184 days**

4. Type of contract: **Contract**

Contract description: **Performance Portal**

5. Purpose of contract:

This is a new contract to provide an online platform to serve as a portal for continuous improvement plans of school districts and schools.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$595,300.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

COVID-19 left us with the need to provide a tool to serve as a portal for continuous improvement plans of school districts and schools, which then will inform targeted intervention from the State Educational Agency (SEA) to meet stated goals and objectives. The platform will need to support each step of the continuous improvement planning process, i.e., needs assessment, root cause analysis, goals, etc. It will be used to develop, review, manage, and archive NDE's strategic planning and school and district performance plans for NDE, school districts, and schools throughout the state.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State workers do not have the time or expertise to provide this platform.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #30DOE-S2327, and in accordance with NRS 333, the selected vendor was the highest-scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 04/23/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	06/01/2023 08:53:25 AM
Division Approval	carnol1	06/01/2023 08:53:28 AM
Department Approval	carnol1	06/01/2023 08:53:31 AM
Contract Manager Approval	strongc7	06/12/2023 13:39:58 PM
EITS Approval	ljean	06/12/2023 14:12:09 PM
Budget Analyst Approval	mranki1	06/13/2023 09:43:30 AM
BOE Agenda Approval	dlenzner	06/15/2023 09:06:25 AM
BOE Final Approval	Pending	



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Gabrielle Lamarre, Director OSSS, NDE
Glenn Meyer, IT Director, NDE
Maria Sauter, Education Program Supervisor, NDE

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – NDE – TIN 647 – *Continuous School Improvement Platform* – BA 2710

DATE: December 13, 2022

We have completed our review for the Nevada Department of Education's (NDE) – *Continuous School Improvement Platform* – TIN 647.

The submitted TIN, for an estimated value of \$450,000.00 in the FY22/FY23 biennium and \$450,000.00 in the FY24/FY25 biennium (100% Federal Grant Funding), is to select a vendor through the RFP process to provide a cloud-based portal for school continuous improvement plans that will be used by the State Educational Agency (SEA) to meet goals and objectives.

The platform will support each step of the continuous improvement planning process and will be used to develop, review, manage, and archive NDE's strategic planning and school performance plans throughout the state.

The solution will be a secure online system to provide a streamlined experience for performance planning while serving as a repository for school district documentation and requirements. The system will support the collection, organization, and validation of information, including progress reporting, rubric creation, and scoring. NDE is seeking a qualified vendor to provide the hosted platform needed to meet all criteria outlined in the RFP. This TIN will need to be updated upon vendor selection or as information regarding

the investment changes or becomes available.

The agency considers the investment and final implementation to have an ongoing low security risk, as no personal identification information will be transported, stored, or processed using the cloud-based solution and there will be no systems interfacing with state infrastructure.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27692**

Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: Wested
Agency Code: 300	Contractor Name: Wested
Appropriation Unit: 2710-21	Address: 730 Harrison Street
Is budget authority available?: Yes	City/State/Zip: San Francisco, CA 94107
If "No" please explain: Not Applicable	Contact/Phone: Lauren Wrotni 414-615-3168
	Vendor No.: T81012500
	NV Business ID: NV20111743662

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **1 year**

4. Type of contract: **Interlocal Agreement**

Contract description: **External Evaluator**

5. Purpose of contract:

This is a new interlocal agreement to provide an external evaluation of professional learning/coursework for educator implementation of the Nevada English Language Development Standards Framework.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$142,500.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

External Evaluation of the NV ELD Standards Framework.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The evaluation needs to be done by someone other than a state employee.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	06/06/2023 14:24:41 PM
Division Approval	carnol1	06/06/2023 14:24:44 PM
Department Approval	carnol1	06/06/2023 14:24:48 PM
Contract Manager Approval	strongc7	06/12/2023 08:43:25 AM
Budget Analyst Approval	mranki1	06/13/2023 09:33:24 AM
BOE Agenda Approval	dlenzner	06/14/2023 16:06:29 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27675**

Agency Name:	NDE - DEPARTMENT OF EDUCATION	Legal Entity Name:	Pathful, Inc.
Agency Code:	300	Contractor Name:	Pathful, Inc.
Appropriation Unit:	2712-46	Address:	750 N. Saint Paul St, Ste 250 PMB 63880
Is budget authority available?:	Yes	City/State/Zip:	Dallas, TX 75201
If "No" please explain:	Not Applicable	Contact/Phone:	Kari Simelaro 888-908-4924
		Vendor No.:	T32014056
		NV Business ID:	NV20232772405

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/13/2023**

Anticipated BOE meeting date 07/2023

Retroactive? **Yes**

If "Yes", please explain

The original start date was not met due to a change in the funding stream which created a lack of clarity in the amendment submitted. Due to this and a change to the company's legal name a new contract has been created within a shorter than desired time frame. To avoid this situation in the future, the Department has reviewed the proper timelines and procedures to be followed with the appropriate department.

3. Termination Date: **05/15/2027**
Contract term: **4 years and 3 days**

4. Type of contract: **Contract**
Contract description: **Workplace Learning**

5. Purpose of contract:
This is a new contract to provide an ongoing cloud-based workforce development platform providing educators and students statewide with the ability to connect online with industry professional for work-base learning.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: **\$2,789,824.49**

II. JUSTIFICATION

7. What conditions require that this work be done?
Federally approved Expanding Access to Well-Rounded Coursework requires this activity to be implemented. Pathful, Inc. provides a cloud-based platform that allows staff and students to connect with industry professionals for work-based learning. The platform provides well-rounded educational opportunities through course-access programs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
This is a work-based platform that pairs students with industry professionals for learning and mentorship.

9. Were quotes or proposals solicited? **No**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: null

Approval Date: 05/05/2023

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	06/06/2023 14:23:32 PM
Division Approval	carnol1	06/06/2023 14:23:35 PM
Department Approval	carnol1	06/06/2023 14:23:38 PM
Contract Manager Approval	strongc7	06/12/2023 09:09:56 AM
EITS Approval	ljean	06/12/2023 13:36:39 PM
Budget Analyst Approval	dlenzner	06/16/2023 14:56:29 PM
BOE Agenda Approval	dlenzner	06/16/2023 14:56:32 PM
BOE Final Approval	Pending	



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Maria Sauter, Director OSSS, NDE
Megan Peterson, Deputy Superintendent, NDE
Glenn Meyer, Information Technology Director, NDE

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – NDE – TIN 220 – *Pathful Inc., formerly Nepris* – Update E – BA 2712

DATE: May 9, 2023

We have completed our review for the Nevada Department of Education's (NDE) – *Pathful Inc., formerly Nepris* – TIN 220, Update E.

The submitted TIN, for an estimated value of \$564,933.00 in the FY22/FY23 biennium, \$1,380,335.00 in the FY24/FY25 biennium, and an additional \$844,590.00 for the FY26/FY27 biennium (100% Federal Grant), is to implement a cloud-based platform that connects teachers with industry professionals.

The platform, previously known as Nepris and now named Pathful, Inc., aims to connect teachers with industry professionals who can interact with students virtually. This collaboration will bring abstract lessons to life, mentor students on class projects, evaluate student work, and offer virtual work-based learning experiences. Pathful, Inc. allows teachers to leverage industry connections for students' real-world knowledge and skills development. It also provides a dependable platform for companies to engage employees with schools, thereby helping to build their future workforce.

In Update E GOWINN was removed from the contract, and Department of Education (DOE) cost adjustments reflect the revised contract terms. There is no change in the project's scope. This initiative primarily serves Nevada's students.

The platform is an off-the-shelf cloud service, and no data collected is required by the state. Given these factors, the agency considers the investment and final implementation to pose a low ongoing security risk. Regular audits and assessments should be conducted to identify and address potential risks and ensure continued compliance with applicable regulations.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	230509@

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:	Nevada Department of Education	
	Contact Name and Title	Phone Number	Email Address
	Maria Sauter	775.687.9248	<u>msauter@doe.nv.gov</u>
	Samantha Stephenson	775.690.1976	<u>samantha.stephenson@doe.nv.gov</u>
	Cynthia Strong	775.687.9209	<u>cynthia.strong@doe.nv.gov</u>

1b	Vendor Information:	
	Vendor Name:	Pathful, Inc. (FKA Nepris)
	Contact Name:	Karin Simelaro
	Complete Address: City, State, and Zip Code	705 N. Saint Paul St. Suite 250, PMB 63880 Dallas, TX 75201 -3206
	Telephone Number:	786-858-2012
	Email Address:	ksomelaro@pathful.com

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	X
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	X	No:
	If 'No' Enter Amendment Number:	#		
	Enter CETS Number:	#		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:		No: x
	Contract:	Start Date:	Upon Approval	End Date: 6/30/2027

Resub/Rec'd 05/25/23

1f	Funding:	
	State Appropriated:	
	Federal Funds:	<i>100%</i>
	Grant Funds:	
	Other (Explain):	

<i>Purchasing Use Only:</i>	
Approval #:	<i>230509 @</i>

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	<i>\$2,789,825 (School Years 23-24, 24-25, 25-26, and 26-27)</i>

2	Provide a description of work/services to be performed or services with goods to be purchased:
	<p><i>A description of the need is to continue the subscription to a cloud-based site that is providing virtual work-based learning opportunities including the following services:</i></p> <ul style="list-style-type: none"> <i>• School/district access to career professionals from across the nation</i> <i>• Video library of interviews and tours of professionals and their workspace</i> <i>• Virtual campus tours of colleges in-state and out of state</i> <i>• On-demand live interviews with professionals from a variety of high-paying, in-demand careers</i> <i>• Assistance with workforce development such as mock interviews, resume reviews, etc.</i>

3	What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?
	<p><i>Pathful Inc., formerly Nepris currently provides a cloud-based platform, Nepris for Nevada, that connects teachers with industry professionals to virtually interact with students to bring abstract lessons to life, mentor students on class projects, evaluate student work, provide insight into a day in the life of a professional and offer virtual work-based learning experiences. Pathful makes it easy for teachers to leverage industry connections to bring real-world knowledge and skills to students while providing a reliable platform for companies to easily and effectively engage their employees with schools to help build their future workforce.</i></p> <p><i>Pathful also provides regional and statewide intermediaries like workforce development, chambers of commerce, economic development, and STEM hubs in an easy-to-use scalable platform to bring K-12, community colleges, higher education, and regional employers together to communicate and collaborate effectively.</i></p>

4	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
	<i>The funding that is supporting this contract is to provide virtual work-based learning experiences for high school students in rural districts. Other companies may provide professional development for instructors, a video library of careers that are nationally relevant, but not custom designed for our state. Pathful Inc. provides a white-label</i>

platform dedicated to Nevada to support local industry in addition to the national aspects including live interactions and the business/community connection that will strengthen students career pathway choices.

There is no other company or service that provides the following:

- Live industry chats- regional, national and global companies and higher education institutions to offer live chats on topics that are relevant to curriculum, career pathways, college and career readiness.
- Request custom live sessions - Teachers also have the option to search the database of 35,000 industry professionals and request custom live industry interactions for their students.
- 19,000+ recorded videos- These videos cover over 250 careers across all 16 CTE career clusters.
- Virtual Mock Interviews -Virtual mock interviews provide students the unique opportunity to practice interviewing skills with real professionals.
- Virtual tours of workspaces & colleges- provide students that don't have the chance to visit in-person an opportunity to ask questions and be exposed to various campuses.
- Review of Resumes - High School students can get help from industry professionals to review their first resumes.
- Virtual Internship and Job Shadow- virtual work-based learning experiences (e.g., internships, job shadow etc.) to support pathway certification requirements.

	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
		X	
5	a. <u>If yes</u> , what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.		
	Workforce Innovation Technical Assistance Center -Provides many resources for the transition to work, job shadowing, etc. However, it is not geared toward high school students, it is for adults entering employment.		
	Connect Ed -Is an exceptional work-based teaming program. However, it is not designed for distance learning or to connect businesses with students remotely. It is to redesign the school curriculum to build workforce initiatives.		
	GPS Educational Partners - Excellent resource for closing the skills gap between industry and talent development. However, this is a program the students must enroll in or it provides training to teachers to model the curriculum in the classroom.		
	MindSpark Learning -Focus on STEM student engagement and transform classrooms into a work-based learning environment.		
	b. <u>If not</u> , why were alternatives not evaluated?		

Purchasing Use Only:	
Approval #:	

6	Has the agency purchased these services/services with goods in the past? Check One:	Yes	No
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<p>NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u></p>					X
<p>a. <u>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for these services/services with goods, the following information must be provided along with the CETS contract number(s) associated with each:</u></p>					
Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #
Start Date	End Date				
6/8/2021	6/30/22	\$564,900	Nepris	Waiver #210304	24319
10/11/22	5/15/23	\$564,900	Nepris	Waiver #210304	26512
		\$			
		\$			
		\$			

7	<p>What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?</p>
	<p><i>The consequence to this request not being approved is to shut down service to the Pathful, Inc. (FKA Nepris for Nevada) platform and the 9,000 + Nevada users. This platform was rolled out in the spring of 2021 and is currently in the process of integrating our largest school districts so all their schools/teachers/students can be trained. Pathful Inc and DOE: OSSS are working directly with all districts and teachers on the plan to integrate into their curriculum. Pathful Inc. additionally acquired Virtual Job Shadow which Nevada currently has a Statewide Special Ed contract. It would be a huge expense for the people of Nevada to redevelop this program.</i></p>

8	<p>What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?</p>
	<p><i>Our team reached out to and discussed this with OWINN (Office of Workforce Innovations), OSIT (Office of STEM, Innovation, and Technology), Desert Research Institute, Office of Industry Development, local school districts, and offices within the Department of Education to assess if there are any sites in use that offer these services. From this outreach, there is none known. The price is reasonable for the services provided. NDE is also planning on leveraging other special projects with federal funding, NDE grants, or State dollars to aid with possible future expansion and sustainability once these specific grant funds expire.</i></p>

9	<p>Will this purchase obligate the State to this vendor for future purchases? Check One:</p>	Yes	No
	<p><u>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u></p>	X	
	<p>a. <i>If yes, please provide details regarding future obligations or needs.</i></p>		

If the agency continues to receive federal / grant funding for this program, the agency may request an extension of this contract for our students to continue to benefit from this training.

Purchasing Use Only:
Approval #: 230509

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Signature of Agency Representative Initiating Request

Maia Sauter 5/1/23
Print Name of Agency Representative Initiating Request Date

Signature of Agency Head Authorizing Request 5/5/23

Jhone Ebert 5/5/23
Print Name of Agency Head Authorizing Request Date

FOR PURCHASING USE ONLY - PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review Date

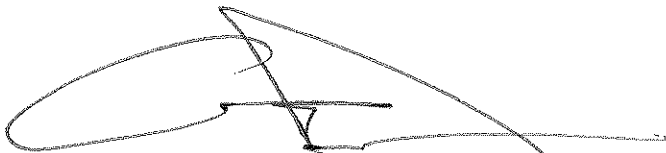
Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS. [X]

Approved by:

230509 (2)



Administrator, Purchasing Division or Designee

5/30/23

Date

Joe Lombardo
Governor



Jack Robb
Director
Matthew Tuma
Deputy Director
Timothy Galluzi
State CIO/Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Maria Sauter, Director OSSS, NDE
Megan Peterson, Deputy Superintendent, NDE
Glenn Meyer, Information Technology Director, NDE

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – NDE – TIN 220 – *Pathful Inc., formerly Nepris* – Update E – BA 2712

DATE: May 9, 2023

We have completed our review for the Nevada Department of Education's (NDE) – *Pathful Inc., formerly Nepris* – TIN 220, Update E.

The submitted TIN, for an estimated value of \$564,933.00 in the FY22/FY23 biennium, \$1,380,335.00 in the FY24/FY25 biennium, and an additional \$844,590.00 for the FY26/FY27 biennium (100% Federal Grant), is to implement a cloud-based platform that connects teachers with industry professionals.

The platform, previously known as Nepris and now named Pathful, Inc., aims to connect teachers with industry professionals who can interact with students virtually. This collaboration will bring abstract lessons to life, mentor students on class projects, evaluate student work, and offer virtual work-based learning experiences. Pathful, Inc. allows teachers to leverage industry connections for students' real-world knowledge and skills development. It also provides a dependable platform for companies to engage employees with schools, thereby helping to build their future workforce.

In Update E GOWINN was removed from the contract, and Department of Education (DOE) cost adjustments reflect the revised contract terms. There is no change in the project's scope. This initiative primarily serves Nevada's students.

The platform is an off-the-shelf cloud service, and no data collected is required by the state. Given these factors, the agency considers the investment and final implementation to pose a low ongoing security risk. Regular audits and assessments should be conducted to identify and address potential risks and ensure continued compliance with applicable regulations.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

Joe Lombardo
Governor



Southern Nevada Office
2080 East Flamingo Rd,
Suite 210
Las Vegas, Nevada 89119-0811
Phone: (702) 486-6458
Fax: (702) 486-6450


Jhone M. Ebert
Superintendent of
Public Instruction

STATE OF NEVADA
DEPARTMENT OF EDUCATION
700 E. Fifth Street | Carson City, Nevada 89701-5096
Phone: (775) 687-9200 | www.doe.nv.gov | Fax: (775) 687-1116

MEMORANDUM

TO: Amy Stephenson
Clerk of the Board of Examiners
Governor's Finance Office - Budget Division

THROUGH: Michael Rankin
Executive Branch Budget Officer,
Governor's Finance Office - Budget Division

FROM: Megan Peterson 
Deputy Superintendent, Student Investment Division
Nevada Department of Education

DATE: May 30th, 2023

SUBJECT: Request for Retroactive Contract with Pathful Inc.

This memorandum serves as a request for retroactive approval to May 13, 2023, on a new contract with Pathful Inc. The original start date was not met due to a change in the funding stream which created a lack of clarity in the amendment submitted. Due to this and a change to the company's legal name a new contract has been created within a shorter than desired time frame. To avoid this situation in the future, the Department has reviewed the proper timelines and procedures to be followed with the appropriate department.

Pathful Inc., formerly Nepris currently provides the customized cloud-based platform, Nepris for Nevada to teachers and students throughout the state. This platform connects teachers, industry professionals, and students in a virtual environment to bring a variety of work-based learning experiences and career insights to the classroom. Giving students the opportunity to explore career pathways, collaborate with the regional workforce, and discover higher education options are just some of the benefits that can be found within this platform. The federally approved Expanding Access to Well-Rounded Coursework Grant requires that this activity continue, should this retroactive request be denied there would be negative consequences to this grant and to all that use this platform. The potential impact on the students, teachers, workforce, and industry professionals collaborating within the state would be immense.

We appreciate your consideration in this matter.

CC: Jhone M. Ebert, Superintendent of Public Instruction
CC: Maria Sauter, Director, OSSS

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27785**

Agency Name:	COMMISSION ON POSTSECONDARY EDUCATION	Legal Entity Name:	EDvera, LLC
Agency Code:	360	Contractor Name:	EDvera, LLC
Appropriation Unit:	2666-04	Address:	PO Box 996
Is budget authority available?:	Yes	City/State/Zip:	Pataskala, OH 43062
If "No" please explain:	Not Applicable	Contact/Phone:	Jerry Weissberg 614-357-8656
		Vendor No.:	T32014246
		NV Business ID:	NV20232804029

To what State Fiscal Year(s) will the contract be charged? **2025-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 90DETR-S2263 (3761-28-ESD)

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 07/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/10/2027**

Contract term: **3 years and 9 days**

4. Type of contract: **Contract**

Contract description: **Software solutions**

5. Purpose of contract:

This is a new contract to provide licensing and regulatory software services to allow postsecondary institution applicants and licensees the ability to submit applications, update documents, receive in-system staff responses, and provide the public with a database that is searchable for postsecondary licensee information.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$264,000.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

Currently the investigations are being handled manually and a modern computer system will greatly enhance their ability to perform the necessary work of the Agency.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State Employees/Agencies do not have the time, skills or tools to do this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

EDvera LLC
Aithent Inc
StackNexus Inc

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #90DETR-S2263, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/31/2023 Anticipated re-bid date: 03/31/2027

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	scas1	06/06/2023 15:39:09 PM
Division Approval	scas1	06/06/2023 15:39:12 PM
Department Approval	scas1	06/06/2023 15:39:15 PM
Contract Manager Approval	jwixon	06/07/2023 08:45:38 AM
EITS Approval	ljean	06/07/2023 10:28:48 AM
Budget Analyst Approval	dlenzner	06/15/2023 13:35:21 PM
BOE Agenda Approval	dlenzner	06/15/2023 13:35:23 PM
BOE Final Approval	Pending	



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Elisa Cafferata, Director, DETR
Josh Marhevka, Chief Financial Officer, DETR
Carl Stanfield, IDP Administrator, DETR
Kelly Wuest, CPE Administrator, DETR

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DETR – TIN 474 – *Commission on Postsecondary Education Software Solution* –BA 2666

DATE: December 6, 2022

We have completed our review for the Department of Employment, Training and Rehabilitation's (DETR) – *Commission on Postsecondary Education Software Solution* – TIN 474.

The submitted TIN, for an estimated value of \$54,000 in the FY24/FY25 biennium (100% General Fund), is to support continued funding of the technology solution currently in use for computerized licensing and regulatory processes as part of the workforce improvement strategy.

Funding is required for monthly hosting fees and additional development to configure the product to align with CPE business processes. This continued funding and configuration will permit the development of online payment processing for quarterly fees and initial application fees.

Originally approved as an enhancement for FY20, the project funding was retracting during the statewide budget cuts.

Continued funding of the software solution will address the agency's needs and will increase efficiency and provide critical information to external postsecondary education consumers.

The agency considers the investment and final implementation to have an ongoing low security risk.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 25211	Amendment Number: 1	
	Legal Entity Name:	Board of Regents, Nevada System of Higher Education - OBO University of Nevada, Reno - School of Medicine
Agency Name: DHHS - HEALTH CARE FINANCING & POLICY	Contractor Name:	Board of Regents, Nevada System of Higher Education - OBO University of Nevada, Reno - School of Medicine
Agency Code: 403	Address:	Pennington Medical Education Building 332
Appropriation Unit: 3157-00	City/State/Zip:	Reno, NV 89557
Is budget authority available?: Yes	Contact/Phone:	Paul J. Hauptman 775-682-7345
If "No" please explain: Not Applicable	Vendor No.:	
	NV Business ID:	Governmental Entity
To what State Fiscal Year(s) will the contract be charged?		2023-2026

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2026**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Supplemental Pymt**

5. Purpose of contract:

This is the first amendment to the original revenue interlocal agreement which provides funds for the non-federal share for the Practitioner Upper Payment Limit supplemental payment program. This amendment increases the maximum amount from \$6,672,000.00 to \$22,542,573.04 due to revisions to the Average Commercial Rate, increased providers, and locations.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$6,672,000.00	\$6,672,000.00	\$6,672,000.00	Yes - Action
2. Amount of current amendment (#1):	\$15,870,573.04	\$15,870,573.04	\$15,870,573.04	Yes - Action
3. New maximum contract amount:	\$22,542,573.04			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Medicaid State Plan allows for payment of supplemental payments to non-state governmentally owned or operated hospitals. This agreement provides for receipt of the non-federal share of funds in order to secure federal funding for this program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DHCFP does not have the staff or expertise required to provide these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHCFP since 2016 - Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cluevan1	06/05/2023 11:07:44 AM
Division Approval	laaron	06/05/2023 11:38:35 AM
Department Approval	staciew4	06/05/2023 16:13:01 PM
Contract Manager Approval	ltuttl1	06/06/2023 09:22:00 AM
Budget Analyst Approval	afrantz	06/14/2023 07:49:35 AM
BOE Agenda Approval	afrantz	06/14/2023 07:49:40 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26942**

Agency Name: DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name: Clark County
Agency Code: 403	Contractor Name: Clark County
Appropriation Unit: 3157-00	Address: 500 Grand Central Parkway
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89155
If "No" please explain: Not Applicable	Contact/Phone: Jessica Colvin 702-455-3324
	Vendor No.:
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date **07/2023**

Retroactive? **Yes**

If "Yes", please explain

This contract is retroactive due to ongoing discussions with the county in regard to the various enhanced payment options within the MCO Directed Payment Program. Also, the Division of Health Care Financing & Policy and Clark County needed time to review CMS preprints associated with the program. Unfortunately, the window to make the June 13 BOE was missed.

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Revenue Contract**

Contract description: **MCO Directed Payment**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide managed care directed payments for services provided to Medicaid recipients enrolled in a Managed Care Organization.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$257,377,683.00**

Other basis for payment: See Attachment A

II. JUSTIFICATION

7. What conditions require that this work be done?

This interlocal agreement provides for Directed Managed Care Capitated Payments for services provided to Medicaid recipients enrolled in an MCO. This program is the first Directed Payment of this nature and increases reimbursements to vital Medicaid providers, as well as generating revenue for the State.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DHCFP employees are providing the programmatic and fiscal support for this program and Clark County is providing the Intergovernmental Transfer.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Clark County has various contracts with DHCFP. Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Jeffery Stroup, MA 4 Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cluevan1	06/01/2023 17:07:50 PM
Division Approval	laaron	06/02/2023 10:09:21 AM
Department Approval	staciew4	06/02/2023 11:25:28 AM
Contract Manager Approval	trya4	06/02/2023 12:36:32 PM
Budget Analyst Approval	afrantz	06/13/2023 12:09:57 PM
BOE Agenda Approval	afrantz	06/13/2023 12:10:04 PM
BOE Final Approval	Pending	

Joe Lombardo
Governor

Richard Whitley, MS
Director



DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF HEALTH CARE FINANCING AND POLICY

Helping people. It's who we are and what we do.



Stacie Weeks,
JD MPH
Administrator

MEMORANDUM

DATE: May 26, 2023

TO: Aaron Frantz, Executive Branch Budget Officer, Governor's Finance Office

FROM: Stacie Weeks, Administrator, Division of Health Care Financing and Policy *Stacie Weeks*

RE: Request for Retroactive Start Date of July 1, 2023, for 26942 Clark County MCO Directed Payment Program Contract

This memorandum requests that Contract #26942 for the Managed Care Organization (MCO) Directed Payment Program for Clark County ("County") be approved for a retroactive start date of July 1, 2023.

This interlocal agreement, under budget 3157, is for the Intergovernmental Transfer (IGT) and Voluntary Contribution (VC) for the calculation for Directed Managed Care Capitated Payments for services provided to Medicaid recipients enrolled in an MCO.

This contract is retroactive due to ongoing discussions with the county in regard to the various enhanced payment options within the MCO Directed Payment Program. Also, the Division of Health Care Financing & Policy and Clark County needed time to review CMS preprints associated with the program. Unfortunately, the window to make the June 13 BOE was missed.

Thank you for your consideration.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27579**

Agency Name:	DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name:	PERSHING COUNTY SCHOOL DISTRICT
Agency Code:	403	Contractor Name:	PERSHING COUNTY SCHOOL DISTRICT
Appropriation Unit:	3157-00	Address:	DISTRICT PO BOX 389
Is budget authority available?:	Yes	City/State/Zip:	LOVELOCK, NV 89419
If "No" please explain:	Not Applicable	Contact/Phone:	Shannon Urquhart 775/273-5099
		Vendor No.:	T40234400
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % IGT Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Revenue Contract**

Contract description: **School Health Svcs**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide funds for the non-federal share for School Health Services (SHS) to allow Pershing County School District to bill for services as authorized per the SHS policy, Medicaid Services Manual Chapter 2800.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$100,000.00**

Other basis for payment: SFY24 - \$20,000.00 SFY25 - \$20,000.00 SFY26 - \$30,000.00 SFY27 - \$30,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

School Health Services are medical services provided for children who attend public schools in Nevada that are Medicaid eligible students. SHS are medically necessary services listed in the student's Plan of Care and/or preventive services that are under Early Periodic Screening, Diagnostic, and Treatment as defined in 42 Code of Federal Regulations (CFR) 440.40(b).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

SHS services must be provided by a qualified health care professional working within their scope of practice under state and federal regulations. DHCFP does not have the expertise or availability to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Various State agencies.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Rossana Dagdagan, Social Services Prog Spec 2 Ph: null

Gladys Cook, Social Services Prog Spec 3 Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cluevan1	05/31/2023 16:58:00 PM
Division Approval	aprasa1	06/02/2023 08:56:35 AM
Department Approval	staciew4	06/02/2023 11:26:52 AM
Contract Manager Approval	trya4	06/02/2023 14:17:43 PM
Budget Analyst Approval	afrantz	06/13/2023 09:33:28 AM
BOE Agenda Approval	afrantz	06/13/2023 09:33:30 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 26822	Amendment Number: 1
Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: James P. Magee and Associates, INC. DBA JPMA, INC.
Agency Code: 406	Contractor Name: James P. Magee and Associates, INC. DBA JPMA, INC.
Appropriation Unit: 3214-46	Address: 3858 Walnut St. Ste 160
Is budget authority available?: Yes	City/State/Zip: Denver, CO 80205
If "No" please explain: Not Applicable	Contact/Phone: Josh Newhouse 303-231-3700
	Vendor No.: T27040671
	NV Business ID: NV20222568802

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 18034**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/13/2022**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **07/31/2023**

Contract term: **2 years and 19 days**

4. Type of contract: **Contract**

Contract description: **WIC Online Ordering**

5. Purpose of contract:

This is the first amendment to the original contract which provides an online shopping application to the current proprietary WICshopper application. This amendment extends the termination date from July 31, 2023 to December 31, 2024 and increases the maximum amount from \$221,137.00 to \$689,284.61 due to expanding the transaction capabilities to ensure WIC participants have the most equitable access to online ordering.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$221,137.00	\$221,137.00	\$221,137.00	Yes - Action
2. Amount of current amendment (#1):	\$468,147.61	\$468,147.61	\$468,147.61	Yes - Action
3. New maximum contract amount:	\$689,284.61			
and/or the termination date of the original contract has changed to:	12/31/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

Under the GSCN executed contract with the state WIC program, online ordering solutions are to be explored through technology advancements within the WICshopper app and tested with at least one WIC authorized vendor throughout the grant period.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The WICshopper app is owned and operated by JPMA Inc. they alone have the ability to test this solution.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 220808

Approval Date: 08/30/2022

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor with DPBH since 2017, satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval	rmille8	06/05/2023 12:22:09 PM
Division Approval	rmille8	06/05/2023 12:22:11 PM
Department Approval	rmille8	06/05/2023 12:22:14 PM
Contract Manager Approval	rmille8	06/14/2023 12:05:15 PM
EITS Approval	ljean	06/15/2023 08:11:08 AM
Budget Analyst Approval	afrantz	06/15/2023 10:53:33 AM
BOE Agenda Approval	afrantz	06/15/2023 10:53:38 AM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Andrea Rivers, Health Program Manager II, DPBH, DHHS
Brian Vezina, Administrative Services Officer I, DPBH, DHHS
Erin Williams, IT Manager III, DPBH, DHHS
Sarah Rogers, Program Manager III, DPBH, DHHS
Andrew Mosses, IT Professional II, DPBH, DHHS

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DPBH – TIN 509 – *Integration of WIC Online Ordering with WICShopper Application* – Update A – BA 3214

DATE: June 2, 2023

We have completed our review for the Department of Health and Human Services (DHHS), Division of Public and Behavioral Health's (DPBH) – *Integration of WIC Online Ordering with WICShopper Application* – TIN 509, Update A.

The submitted TIN, for an estimated value of \$267,703.00 in the FY22/FY23 biennium and \$504,117.34 in the FY24/FY25 biennium (100% Federal Grant), is to reflect increased funding to expand partnerships and increase the scope of work.

This investment explores a new platform for the WIC program to serve participants and vendors with WIC online ordering. The Nevada WIC agency will lead this exploratory project, which aims to test the integration of WIC online ordering with the WICShopper application. The investment is a SaaS solution that will use exploratory funds to create additional project requirements and to develop them.

Partnerships include:

- CDP, to expand transaction capabilities
- NCR, the Defense Commissary Agency's online transaction company, to assist with integration to allow for online ordering at their locations.
- Save Mart, to develop a successful integration between JPMA's WICShopper and Save Mart's current vendor, Store Picker.
- Maximus, to expand evaluation and project management assistance and to develop ongoing monitoring and compliance tools.

The additional proposed scope of work is critical to the success of the Nevada WIC online ordering project. Additional technology and evaluation are vital to ensure WIC participants have the most equitable access to online ordering.

The agency considers the investment and final implementation to have an ongoing low security risk, as WICShopper is a SaaS solution that uses an EBT Card numbers for transactions, whereby no personal identification or health information are exchanged. The DPBH OIT ISO will conduct pre- and post-implementation security reviews for the investment. EITS recommends regular audits and assessments of the system to help identify and address potential risks and ensure continued compliance with applicable regulations.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	220808 @

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:	Division of Public and Behavioral Health	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	Sarah Rogers	775-430-0014	Srogers@health.nv.gov
	Ronda Miller, MA III	775-684-5932	rondamiller@health.nv.gov

1b	Vendor Information:	
	Vendor Name:	James P. Magee and Associates' (JPMA Inc.)
	Contact Name:	Josh Newhouse
	Complete Address: City, State, and Zip Code	3858 Walnut St. STE 160
	Telephone Number:	1-303-232-3700
	Email Address:	Josh.newhouse@JPMA.com

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	X
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	No:	
	If 'No' Enter Amendment Number:	#		
	Enter CETS Number:	#		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:	X	No:
	Contract:	Start Date:	Upon Approval	End Date: July 31, 2023

1f	Funding:	
	State Appropriated:	
	Federal Funds:	Gretchen Swanson Center of Nutrition WIC Online Ordering Grant
	Grant Funds:	

1006
20

Other (Explain):	
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Purchasing Use Only:

Approval #:

220808 (2)

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$217,691.00

2	Provide a description of work/services to be performed or services with goods to be purchased:
	<i>JPMA Inc. will provide upgrades to their proprietary WICshopper app that will allow WIC participants to choose "add to cart" in the application. Additionally, JPMA will test and integrate their app with WIC vendors and other online shopping apps to explore the opportunity to expand WIC online order capabilities. This upgrade is a try and buy feature, there are no further obligations for the state to support the upgrade beyond this one-time contract.</i>

3	What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?
	<i>JPMA is the developer and owner of the WICshopper app, a proprietary application. WICshopper has been used by Nevada WIC participants since 2017 and they are the only WIC application in the state that has the ability to maintain the WIC product list and communicate with back end WIC processors to analyze WIC Electronic Benefit Transfer (EBT) in real time.</i>

4	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
	<i>As the application owners and developers of the WICshopper app, JPMA is the only contractor that would be able to make the needed upgrades to the WICshopper app. To explore expanding WIC purchases in an online format, WICshopper has the unique capability to process WIC benefits through their app while exploring integration with WIC stores and WIC EBT processor. As a proprietary software application, all rights to these features are reserved by JPMA and need to go through their development process.</i>

5	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
			X
	a. <i>If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.</i>		
	b. <i>If not, why were alternatives not evaluated?</i>	<i>Nevada WIC and WICshopper have worked closely since 2017, the entire project scope of the WIC online ordering grant was based on the development advancement needs of this already established app that is utilized by 75% of the Nevada WIC population.</i>	

Purchasing Use Only:	
Approval #:	220808@

6	Has the agency purchased these services/services with goods in the past? Check One:	Yes	No
	<i>NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u></i>		

		X	
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a. *If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for these services/services with goods, the following information must be provided along with the CETS contract number(s) associated with each:*

Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #
Start Date	End Date				
2017		\$31,800.00	Subscription	Internal PO	n/a
2018		\$31,800.00	Subscription	Internal PO	n/a
2019		\$29,400.00	Subscription	Internal PO (Shorter subscription period)	n/a
2020		\$31,800.00	Subscription	Internal PO	n/a
2021		\$31,800.00	Subscription	Internal PO	n/a

7	What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?
	<i>If this waiver is denied, the Nevada WIC program would not be able to complete the requirements of the grant and funding will be returned to Gretchen Swanson Center of Nutrition</i>

8	What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?
	<i>Since the software is proprietary, exploring other services would not have been applicable. There is only one app in the state of Nevada that monitors family level WIC benefits and is utilized by the state program and participants. This funded project was approved by the USDA to conduct the app upgrades specifically through the WICshopper app, hosted and maintained by JPMA.</i>

9	Will this purchase obligate the State to this vendor for future purchases? Check One:	Yes	No
	<i>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</i>		

		X	X
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a. *If yes, please provide details regarding future obligations or needs.*
DPBH may require yearly maintenance for these services.

<i>Purchasing Use Only:</i>	
Approval #:	220808 @

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Ronda Miller

Signature of Agency Representative Initiating Request

Ronda Miller

Print Name of Agency Representative Initiating Request

8/15/22

Date

Kelli Quintero

Signature of Agency Head Authorizing Request

Kelli Quintero

Print Name of Agency Head Authorizing Request

8/15/2022

Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	✓
---	---

Approved by:

Kevin D. Doty

Administrator, Purchasing Division or Designee

8/30/22

Date

Steve Sisolak
Governor



#220808@

Laura E. Freed
Director

Matthew Tuma
Deputy Director

Timothy Galluzi
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Enterprise IT Services Division

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701

Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Andrea Rivers, Health Program Manager II, DPBH, DHHS
Brian Vezina, Administrative Services Officer I, DPBH, DHHS
Erin Williams, OIT IT Manager III, DPBH, DHHS
Sarah Rogers, Program Manager III, DPBH, DHHS

CC: Tim Galluzi, Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DHHS – TIN 509 – *Integration of WIC Online Ordering with WICShopper Application* – BA 3214

DATE: May 19, 2022

We have completed our review for the Department of Health and Human Services (DHHS), Division of Public and Behavioral Health's (DPBH) – *Integration of WIC Online Ordering with WICShopper Application* – TIN 509.

The submitted TIN, for an estimated value of \$267,703 in the FY22/FY23 biennium (100% Federal Grant), is to test the integration of WIC online ordering with the WICShopper application. This investment will explore a new platform for the WIC program to serve participants and vendors with WIC online ordering.

This grant includes WICShopper SaaS enhancements and exploratory funds to create requirements and develop them. The effort will be led by Nevada WIC.

The agency considers the investment and final implementation to have an ongoing low security risk. The application uses the EBT card number, and no personal identification information or health information are exchanged. The DPBH OIT ISO will conduct pre- and post-implementation security reviews for the investment.

#220808@

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25541** Amendment Number: **1**

Agency Name: **DHHS - PUBLIC AND BEHAVIORAL HEALTH** Legal Entity Name: **Carahsoft Technology**

Agency Code: **406** Contractor Name: **Carahsoft Technology**

Appropriation Unit: **3219-13** Address: **11493 Sunset Hills Rd Ste 100**

Is budget authority available?: **Yes** City/State/Zip: **Reston, VA 20190**

If "No" please explain: **Not Applicable** Contact/Phone: **Jonathan Rodger 571-662-3456**

Vendor No.: **PUR0004357**

NV Business ID: **NV20151127305**

To what State Fiscal Year(s) will the contract be charged? **2022-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 17968**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/10/2022**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **07/31/2023**

Contract term: **1 year and 113 days**

4. Type of contract: **Contract**

Contract description: **MSA Work Plan**

5. Purpose of contract:

This is the first amendment to the original service agreement under master service agreement #99SWC-NV18-421, which provides a single disease surveillance system. This amendment extends the termination date from July 31, 2023 to August 31, 2024 and increases the maximum amount from \$2,243,205.78 to \$3,751,520.58 due to case reporting and ongoing technical support of the EpiTrax solution.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$2,243,205.78	\$2,243,205.78	\$2,243,205.78	Yes - Action
2. Amount of current amendment (#1):	\$1,508,314.80	\$1,508,314.80	\$1,508,314.80	Yes - Action
3. New maximum contract amount:	\$3,751,520.58			
and/or the termination date of the original contract has changed to:	08/31/2023			

II. JUSTIFICATION

7. What conditions require that this work be done?

CDC reporting of disease surveillance activities within the state.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This work needs to be completed by subject matter experts with the EpiTrax solution. No state employees has this expertise.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current vendor with DPBH since June 2020 - satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	05/10/2023 09:26:22 AM
Division Approval	rmille8	05/10/2023 09:26:25 AM
Department Approval	rmille8	05/10/2023 09:26:28 AM
Contract Manager Approval	rmille8	05/11/2023 08:22:27 AM

EITS Approval
Budget Analyst Approval
BOE Agenda Approval

ljean
nrezaie
afrantz

05/11/2023 08:27:25 AM
06/13/2023 15:53:47 PM
06/14/2023 09:17:58 AM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Julia Peek, Deputy Administrator, DPBH, DHHS
Lindsey Kinsinger, OPHIE Manager, DPBH, DHHS
Lorraine McMullen, IT Manager I/OIT PMO, DPBH, DHHS
Sophia Allec, Management Analyst II, DPBH, DHHS

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
Jason Benshoof, IT Chief, Agency IT Services, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DPBH – TIN 325 – *Endpoint - EpiTrax Statewide and Data Modernization Implementation* – Update C – BA 3219

DATE: April 28, 2023

We have completed our review for the Department of Health and Human Services (DHHS), Division of Public and Behavioral Health's (DPBH) – *Endpoint - EpiTrax Statewide and Data Modernization Implementation* – TIN 325, Update C.

The submitted TIN, for an estimated value of \$2,185,250.30 in the FY22/FY23 biennium and \$1,508,314.80 in the FY24/FY25 biennium (100% Federal Grant), is to implement a single disease surveillance solution to be integrated with the CDC.

The outcome of this project is expected to result in a successful EpiTrax Statewide Implementation in accordance with the Data Modernization Initiative (DMI). Update C reflects changes to investment cost estimates for the addition of Professional Services Software Engineer hours for eCR for 100 reporters, Smarty Street License, NMI Integration for 5 mmgs and associated hosting and technical support through FY24.

The DMI effort will automate and modernize how electronic case reports (eCR) are being reported to the state and CDC while providing a secure method to manage PHI/PII data for all jurisdictions within the State of Nevada. The solution will include hosting, implementation, integration, and licensing for a hosted Enterprise SaaS reporting solution.

The agency considers the investment and final implementation to have an ongoing low security risk.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27506**

Agency Name: DEPARTMENT OF AGRICULTURE	Legal Entity Name: Ewell Educational Services, Inc.
Agency Code: 550	Contractor Name: Ewell Educational Services, Inc.
Appropriation Unit: 4545-26	Address: PO Box 3298
Is budget authority available?: Yes	City/State/Zip: Glen Rose, TX 76043
If "No" please explain: Not Applicable	Contact/Phone: Russell Ewell 979-446-0865
	Vendor No.: T27033933A
	NV Business ID: NV20141454399
To what State Fiscal Year(s) will the contract be charged?	2024-2028

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Livestock and Plant Inspection
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 23-30

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/31/2023**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2027**

Contract term: **4 years and 1 day**

4. Type of contract: **Contract**

Contract description: **Automated Fee System**

5. Purpose of contract:

This is a new contract to provide maintenance support services for the automated integrated web-based Plant and Livestock Industry Inspections, Registration, and Fee Collections management system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$545,988.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

The Ewell system streamlines and modernizes the Plant and Animal Industry systems using a relational database with program and fiscal reporting as well as data mining capabilities. The system increases efficiency, reduces errors, and improves the ability to collect fees and issue certificates through a web-based system.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the technical expertise to maintain this software.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 230402

Approval Date: 04/11/2023

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: _____ Anticipated re-bid date: _____

10. a. Does the contract contain any IT components? **Yes**

b. Is the contract part of an IT investment project over \$50,000? **Yes**

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Ewell Educational Services provided service to the Nevada Department of Agriculture in 2022, and services received were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Doug Farris, Deputy Director Ph: 775-353-3709

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rgiffor1	05/16/2023 11:13:17 AM
Division Approval	mmarkovi	05/16/2023 13:15:02 PM
Department Approval	avigi1	05/16/2023 13:18:05 PM
Contract Manager Approval	cprasa1	05/18/2023 09:24:43 AM
EITS Approval	ljean	05/19/2023 18:40:10 PM
Budget Analyst Approval	dspeed1	06/12/2023 16:52:00 PM
BOE Agenda Approval	vmilazz1	06/13/2023 14:16:36 PM
BOE Final Approval	Pending	



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: J. J. Goicoechea, Director, AGRI
Amara Vigil, Administrator, Administrative Services, AGRI
Jake Dawley, IT Manager, AGRI
Cynthia Prasad, Contracts Manager, AGRI

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – AGRI – TIN 683 – *Nevada Department of Agriculture Data System (FY2024 Renewal)* – BA 4546, 4545, 4541

DATE: March 6, 2023

We have completed our review for the Department of Agriculture's (AGRI) – *Nevada Department of Agriculture Data System (FY2024 Renewal)* – TIN 683.

The submitted TIN, for an estimated value of \$227,495.00 in the FY24/FY25 biennium, \$272,994.00 in the FY26/FY27 biennium and \$45,499.00 in FY28 (100% State Fees), is to renew the current contract with Ewell Educational Services, Inc.

This investment is for the hosting, maintenance, and support of an automated electronic information system for the agency's business processes related to registrations, licenses, certificates, permits, inspections, testing, payments, and training. The current system provides public services that are critical to the food supply, agriculture, pesticide/fertilizer product supply, and federal reporting. Continuing the current contract will allow for the continuation of services and adequate time for the agency to secure a new department-wide system to be implemented in 2027.

The agency considers the investment and final implementation to have an ongoing low security risk; however, personal identification information is transported, stored, and/or processed using the solution.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.



Technology Investment Notification

Nevada Department of Agriculture Data System (FY2024 Renewal)

TIN ID:683	TIN Status: Agency Edit	Target FY: FY24	Beg: 11/1/2023	End: 10/31/2027
Title: Nevada Department of Agriculture Data System (FY2024 Renewal)		BA: 4546, 4545, 4541		
Agency: 4546 HR-LIVESTOCK INSPECTION 550		DU: E550		

Agency Contact

TIN Contact Information				
Primary TIN Contact:	Cynthia Prasad	Contracts Manager	775-353-3629	c.prasad@agri.nv.gov
Agency IT:	Jake Dawley	IT Manager	775-353-3645	j.dawley@agri.nv.gov
Agency Fiscal:	Amara Vigil	Administrator, Adm. Svc.	775-353-3617	avigil@agri.nv.gov
Agency Director:	J.J. Goicoechea	Director		jgoicoechea@agri.nv.gov

Investment Description

This Technology Investment Notification is for Nevada Department of Agriculture (NDA) to renew the current contract with Ewell Educational Services, Inc. for the hosting, maintenance, and support of an automated electronic information system for the business processes related to registrations, licenses, certificates, permits, inspections, testing, payments, and training.

Investment Business Case

The Nevada Department of Agriculture (NDA) has over 150 funding sources and many of those are associated with the mandatory registration or licensing of products and business operations or associated with payment for services. In the past, these processes were done manually and were paper and labor intensive. In SFY 2014, the Department contracted with Ewell Educational Services to automate its brand inspection and pesticide product registration processes. The automation of these two processes with an online registration and payment system was highly successful and significantly increased efficiency for NDA and public. This automated thousands of payments and license processes that were previously done in person, via mail, or over the phone, reducing the amount of time staff were available to perform education, compliance, and enforcement duties. Therefore, NDA continued their coordination with Ewell Educational Services to automate Fertilizer Registrations, Fertilizer Tonnage Reporting, Commercial Feed Licensing and Tonnage Reporting, Food Safety Modernization Act – Produce Safety, Antifreeze Registrations, Brand Recording, Livestock Assessments, and Hemp Registration.

The NDA would like to continue working with the current vendor for maintenance and support of the existing system until a new Department-wide Inspection licensing System (ILS) can be designed. This new ILS system is expected to start being implemented in the fall of 2027. Until that time, Ewell Educational Services can continue to provide support for registrations, licenses, certificates, permits, inspections, testing, and training.

TIN Funding

Funding Source	Funding %	Funding Note
State Fees%	100%	
100 % Funding Identified		

Biennial Cost Estimate Summary

Fiscal Year:	Current Biennium Estimated Cost		Next Biennium Estimated Cost	
	FY22	FY23	FY24	FY25
FY One Time Cost Est.:	\$0,000.00	\$0,000.00	\$90,998.00	\$136,497.00
FY Ongoing Cost Est.:	\$0,000.00	\$0,000.00	\$0,000.00	\$0,000.00
Total FY Cost Est.:	\$0,000.00	\$0,000.00	\$90,998.00	\$136,497.00
Total Biennium Cost Est.:	\$0,000.00		\$227,495.00	

Investment Cost Estimate

FY	Cost Type	Cat	GL	Cost Amt	Cost Source	Note
FY 19 Total:						
FY 20 Total:						
FY 21 Total:						
FY 22 Total:						
FY 23 Total:						
FY24	OneTime	00	0000	90998	Agency Estimate	
FY 24 Total: \$ 90,998						
FY25	OneTime	00	7060	136497	Agency Estimate	
FY 25 Total: \$ 136,497						
FY26	OneTime	00	7060	136497	Agency Estimate	
FY 26 Total: \$ 136,497						

Technology Investment Questionnaire

Question #	Question	Response
Investment Purpose		
Q 1-1	The primary purpose of this technology investment is to	Other
Q 1-2	The agency's overall urgency to complete the technology investment is driven by	Improved processing and data management Reduce Costs Regulatory Compliance Other Improved Customer Service
Q 1-3	Please provide additional investment purpose and/or urgency-to-complete information.	Continue to provide the enhanced efficiency and accuracy that the system provides, and to provide public services critical to the food supply, agriculture industry, pesticide/fertilizer product supply, and federal reporting. This will allow for services to proceed in order to prevent critical program service disruptions and to allow adequate time for NDA to secure a new department-wide system (anticipated 2027).
Investment Impact and Benefit		
Q 2-1	The overall expected value of this investment compared to other agency technology investments is	

Q 2-2	The investment is expected to result in new	Business/Program Benefit Technical Benefit Cost Saving Benefit Federal Compliance State Compliance
Q 2-3	Available prior analysis for the investment includes	Prior TIN/TIR Cost Benefit Analysis
Q 2-4	The investment has significant impact on	Daily tasks performed by agency program/business end-users Daily business transactions used by Nevada's constituents Management and/or internal administrative end-users
Q 2-5	The investment directly impacts the public safety of Nevada's constituents.	No
Q 2-6	The investment directly impacts the security and/or privacy of state-held information.	Yes
Q 2-7	The technology investment directly benefits multiple state agencies	No
Q 2-8	The Payback Period (e.g., the length of time required to recover the cost of the investment through benefit) is	Not Calculated
Q 2-9	Other Important Impact and Benefit Information (Please provide)	This system greatly impacts public services critical to the food supply, agriculture industry, pesticide/fertilizer product supply, and federal reporting.
Investment Risk		
Q 3-1	The Agency considers the technology investment risk and any subsequent implementation risk to be	Low Risk
Q 3-2	The investment will use technology that is well proven by other projects/entities and implemented multiple times	Yes
Q 3-3	The investment will include technology that is cutting edge or relatively new having been implemented successfully in recent solutions	No
Q 3-4	The investment will include technology that is at the very forefront of IT development and innovation with few if any previous implementations	No
Q 3-5	Other important Investment or Project Risk information (Please provide).	This system has been in production at NDA for several years. It is stable and reliable.
Security Risk		
Q 4-1	The security impact of the investment has been carefully considered	Yes
Q 4-2	The agency considers the investment and final implementation to have an ongoing	Low Security Risk
Q 4-3	Personal Identification Information (PII data) is transported, stored and/or processed	Yes
Q 4-4	The security architecture will be re-designed and/or re-implemented.	No

Q 4-5	The solution is subject to federal security and/or other security standards such as: HIPAA, FIPS, NIST, ISO, FedRAMP, IRS, SSA, FBI, CIJIS, etc.,.	No
Q 4-6	The investment does or will adhere to State of Nevada Security Policies	Yes
Q 4-7	The Office of Information Security (OIS) will be asked to conduct pre- and post-implementation security reviews for the investment	No
Q 4-8	Will users be accessing the solution from outside SilverNet?	Yes
Q 4-9	Other important security impact or process information (Please provide)	
Project Management and Structure		
Q 5-1	The actual implementation is expected to span	1-6 Weeks
Q 5-2	A detailed project plan and schedule has been prepared.	No
Q 5-3	The project implementation schedule is well thoughtout and matches the scope and size of the investment.	Yes
Q 5-4	The investment includes Project Management Office (PMO) level support	Yes
Q 5-5	A project manager will be assigned	Not Assigned
Q 5-6	Project management will be provided by	Not provided
Q 5-7	Project management will include a certified project manager	Yes
Q 5-8	Other important Project Management approach and information (Please provide)	No implementation involved. This is a renewal of an existing contract. PMO support is available at the agency, if needed, however.
Business Application		
Q 6-1	A Business Application software product or solution implementation or upgrade is part of the investment	No
Q 6-2	Identify which application solution alternatives were considered for this investment	Status Quo - no change
Q 6-3	Approximate number of state users with login accounts to the system is	100 - 500
Q 6-4	Approximate number of external non-state users with access to the system	5000 - 10000
Q 6-5	The Business Application software code will be maintained	Solely by Third Party Resources
Q 6-6	The Business Application software will be browser based	Yes
Q 6-7	The Business Application Software will be accessed via the Internet	Yes

Q 6-8	The Business Application Software will be hosted via	Cloud Based Hosting Services
Q 6-9	The Business Application Software uses a SaaS or other Cloud Model	Yes
Q 6-10	The Business Application Software is priced by subscription	No
Q 6-11	The business application will include system interfaces into the SMART21 ERP product	No
Q 6-12	Other important Business Application information (Please provide)	
Cloud Solution		
Q 7-1	The solution will be hosted in a cloud. (ie. Will not be hosted on state infrastructure)	Yes
Q 7-2	The technology investment includes software as a service (SaaS), platform as a service (PaaS), Infrastructure as a Service (IaaS) or other similar products hosted in a third party cloud.	Yes
Q 7-3	The physical location of the hosting data center(s) is known and is or will be contractually identified.	Yes
Q 7-4	The hosted data/solution is or will be contractually identified to reside only in the United States.	Yes
Q 7-5	If the solution is hosted by additional third party providers/subcontractors other than the primary contractual cloud vendor, will the third party provider adhere to the terms of the primary contract for security, backups, recovery, performance, etc.	Yes
Q 7-6	Are all of the cloud providers (i.e., primary vendor, subcontractors, related third parties, etc.) supporting the solution required to give advanced notice if they discontinue or change the circumstances related to the cloud hosting agreement.	Yes
Q 7-7	Are or will there be agreed cloud service levels to cover uptime and availability; service response times; simultaneous users; problem response and resolution times; data security; etc.	Yes
Q 7-8	If the cloud solution is subscription based will sufficient subscriptions be acquired to cover all internal and external users as needed.	Yes
Q 7-9	Have suspension of service, withholding of services, and other similar cloud hosting agreement clauses been mitigated for the State.	Yes

Q 7-10	Have or will contract terms related to business continuity and disaster recovery of the State's data been considered in the cloud hosting agreement.	Yes
Q 7-11	Does the termination agreement and exit strategy define a reasonable timeline for the State to obtain its data when the agreement is discontinued.	Yes
Q 7-12	Who will be responsible for interfacing/integrating other State required system interfaces into the cloud solution.	A Third Party
Q 7-13	Training for the cloud product will be provided by	A Third Party
Q 7-14	Does the cloud solution require a FedRamp certified cloud platform environment.	No
Q 7-15	Has or will the State contractually secure ownership of the data that will reside in the cloud.	Yes
Q 7-16	Other important Cloud Solution information (Please provide).	
Custom Software		
Q 8-1	The investment will include custom developed software	Yes
Q 8-2	A detailed set of business and technology requirements has been collected and analyzed	Yes
Q 8-3	The approximate number of functional/business requirements to be met are	
Q 8-4	The approximate number of non-functional/technical requirements to be met are	
Q 8-5	A requirements definition document is available for review	
Q 8-6	The investment includes operational and managerial reporting requirements	
Q 8-7	The approximate number of reports anticipated as part of the investment are	
Q 8-8	The approximate number of business rules to be implemented as part of the investment is	
Q 8-9	Approximate number of planned State/Agency SME and BPA FTEs included in system development	
Q 8-10	Approximate number of planned State/Agency IT FTEs included in system development	

Q 8-11	Approximate number of planned EITS IT FTEs included in system development	
Q 8-12	Approximate number of planned MSA IT FTEs included in system development	
Q 8-13	Other important Custom Software solution information (Please provide).	
End-User Training		
Q 9-1	The investment will include End-User Training	No
Q 9-2	Approximate number of end-users to be trained	
Q 9-3	Approximate number of different locations to be used for training	
Q 9-3	The number of expected training modules or courses to be produced and used.	
Q 9-4	End-user training, materials, courses, schedule, facilities and data content development will be completed	
Q 9-5	Other important End-User Training information (Please provide).	
End-User Acceptance		
Q 10-1	The investment will include end-user acceptance testing	No
Q 10-2	The User Acceptance Test Plan (UAT) will be developed and executed	
Q 10-3	The anticipated number of system artifacts including screens, reports and other end-user items to be tested	
Q 10-4	The anticipated number of test cases and scenarios to be produced and tested is	
Q 10-5	Test data will be developed and permanently stored for ongoing testing.	
Q 10-6	Other important End-User Acceptance information (Please provide).	This system is already in production. This is a renewal of an existing contract.
Data Conversion		
Q 11-1	The implementation will include a data conversion effort.	No
Q 11-2	Completion of the data conversion planning, development, test and execution will be	
Q 11-3	The number of years of historical data expected to be converted is	
Q 11-4	The number of database tables and/or unique files expected to be converted is	
Q 11-5	The number of database columns and/or unique data elements expected to be converted is	

Q 11-6	Data scrubbing and cleansing of historical data converted to the new solution is expected to take approximately	
Q 11-7	Other important Data Conversion information (Please provide).	This system is already in production. This is a renewal of an existing contract.
System Interfacing (APIs)		
Q 12-1	The implementation will include other systems interfacing.	No
Q 12-2	Completion of the systems interfacing effort will be	
Q 12-3	The number of expected inbound data feeds or system interfaces is	
Q 12-4	The number of expected outbound data feeds or system interfaces is	
Q 12-5	Approximate number of new interfaces to be deployed	
Q 12-6	Transport Layer Security (TLS) is the protocol that will be used to provide privacy and data integrity between interfacing applications	
Q 12-7	Will public/private key solutions be part of the interfacing architecture	
Q 12-8	Other important System Interfacing information (Please provide).	
Infrastructure Impact - Server Services		
Q 13-1	The solution will include a change or addition to the current server environment	No
Q 13-2	As a result of the investment EITS supported Server Hosting is expected to	
Q 13-3	As a result of the investment EITS supported mainframe usage is expected to	
Q 13-4	As a result of this investment large-scale or high-volume printing is expected to	
Q 13-5	The investment will include new server equipment.	
Q 13-6	The investment will include upgraded server equipment.	
Q 13-7	The number of anticipated new servers included in the investment is	
Q 13-8	Server equipment will physically reside	
Q 13-9	If using EITS Facility, What level of service are you planning?	
Q 13-10	Other important Server Infrastructure/Services information (Please provide)	
Data Maintenance		
Q 14-1	This investment will include Data Maintenance / Data Hygiene	No

Q 14-2	A Data Maintenance Plan has been drafted	
Q 14-3	How many resources (FTE/MSA) will be assigned to Data Maintenance activities?	
Q 14-4	Other important Data Maintenance information (Please provide)	
Disaster Recovery		
Q 15-1	The investment includes a systems Disaster Recovery element.	Yes
Q 15-2	The Disaster Recovery environment will be hosted within	
Q 15-3	Will Disaster Recovery Tests be included in this investment?	
Q 15-4	Will EITS Involvement be required in Disaster Recovery Tests?	
Q 15-5	Other important Disaster Recovery information (Please provide).	
Desktop and Printer		
Q 16-1	The investment includes new Desktop and/or Printer equipment.	No
Q 16-2	Additional Microsoft licenses are part of the investment	No
Q 16-3	New Email accounts are part of the investment	No
Q 16-4	New phone handsets and/or phone lines are part of the investment	No
Q 16-5	Other Desktop/Productivity tools and/or software are part of the investment	No
Q 16-6	Desktop hardware will be supported and maintained primarily by	Agency Staff
Q 16-7	Other Desktop and Printer information (Please provide).	
Infrastructure Impact - Telecommunications		
Q 17-1	The investment includes new Phone Handsets or VTC technology	No
Q 17-2	Video Conferencing Technology is included in this investment	No
Q 17-3	Existing Telecommunication equipment will be	Unchanged
Q 17-4	Telephones will be added to	
Q 17-5	The new telephone handset type will be	
Q 17-6	Telephone LAN switches will use Power over Ethernet (POE) to power VOIP	No
Q 17-7	Other important Telecommunications information (Please provide).	
Infrastructure Impact - Network Communications		
Q 18-1	Existing WAN equipment is expected to be upgraded or replaced	No

Q 18-2	As a result of the investment EITS supported WAN traffic (i.e., SilverNet Traffic) is expected to	Remain the same
Q 18-3	Installation of new carrier lines is expected	No
Q 18-4	Is there an expected impact to hilltop microwave traffic	No
Q 18-5	Other important Network Communication information (Please provide).	
Infrastructure Impact - LAN		
Q 19-1	Existing LAN equipment will be upgraded or replaced	No
Q 19-2	New LAN equipment and wiring will be included	No
Q 19-3	Will LAN switches used in the solution include Power over Ethernet (POE)	
Q 19-4	Are Firewalls being added, removed or modified as part of this investment?	No
Q 19-5	Other important LAN information (Please provide).	
Strategic Planning		
Q 20-1	Is this investment part of the agency's strategic plan?	Yes
Q 20-2	Approximately how many citizens will this investment impact?	5000-10000
Q 20-3	Approximately how many state employees will this investment impact?	100-500
Q 20-4	Please provide any additional comments regarding the investment.	
Other Documents		
Q 21-1	Are there other documents available that describe or outline the technology investment	Yes
Q 21-2	Have additional supporting documents been attached to the TIN	Yes
Q 21-3	Please provide any additional comments regarding the investment.	
End of Qs		



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	23040201

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:	Nevada Department of Agriculture	
	Contact Name and Title	Phone Number	Email Address
	Doug Farris	775-353-3709	d.farris@agri.nv.gov
	Cynthia Prasad	775-353-3629	c.prasad@agri.nv.gov

1b	Vendor Information:	
	Vendor Name:	Ewell Educational Services, Inc.
	Contact Name:	Russell Ewell
	Complete Address: City, State, and Zip Code	PO Box 3298, Glen Rose, TX 76043
	Telephone Number:	979-446-0865
	Email Address:	russell@judgingcard.com

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	X
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	<input checked="" type="checkbox"/>	No:
	If 'No' Enter Amendment Number:	#		
	Enter CETS Number:	#		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:		No: <input checked="" type="checkbox"/>
	Contract:	Start Date:	11/1/2023	End Date: 10/31/2027

1f	Funding:	
	State Appropriated:	100% (Livestock and Plant Inspection Fees)
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	

Rec'd 03/30/23

Purchasing Use Only:	
Approval #:	230402-01

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$545,986.00 TIN Update attached 454,986.00

2	Provide a description of work/services to be performed or services with goods to be purchased:
	<p><i>The Nevada Department of Agriculture (NDA) has over 150 funding sources and many of those are associated with the mandatory registration or licensing of products and business operations, or associated with payment for services. In the past, many of these processes were done manually and were paper and labor intensive. In SFY 2014, the Department contracted with Ewell Educational Services to automate its brand inspection and pesticide product registration processes. The automation of these two processes was highly successful; therefore, NDA continued their relationship with Ewell Educational Services to automate Fertilizer Registrations, Fertilizer Tonnage Reporting, Commercial Feed Licensing and Tonnage Reporting, Food Safety Modernization Act – Produce Safety, Anti-Freeze Registrations, Brand Recording, and Livestock Assessments.</i></p> <p><i>The NDA would like to continue working with the current vendor for maintenance and support of the existing system until a new Department-wide Inspection Licensing System (ILS) can be designed. This new ILS system is expected to start being implemented in the fall of 2027. Currently, the NDA is awaiting approval of the budget for this project; that approval is expected in the next month or so. Once it is received, an RFP will be drafted and readied for release in spring of 2024. Until that time, Ewell Educational Services can continue to provide support for registrations, licenses, certificates, permits, inspections, testing, and training.</i></p>

3	What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?
	<p><i>Ewell is currently the contractor being used for NDA's online Nevada Pesticide Registrations, Fertilizer Registrations, Fertilizer Tonnage Reporting, Commercial Feed Licensing and Tonnage Reporting, Food Safety Modernization Act – Produce Safety, Anti-Freeze Registrations, Livestock Inspections, Brand Recording, and Livestock Assessments. Over the years that the NDA has been contracted with Ewell, a database has been built of NDA customers and their associated licenses, certificates, training documents, etc. This database is proprietary to Ewell. In order to continue using the database, the NDA must also continue to work with Ewell.</i></p> <p><i>While other vendors provide similar database services, no other vendor has access to the NDA's database. Contracting with a new vendor could mean the loss of years of data, and the database would need to be rebuilt. The NDA does currently have long-term plans to work with a new vendor to construct a new and updated website and database system, but it is not expected to be implemented until 2027. At that time, a solution for a data transfer or a rebuild of the database will be worked out. Staying with the present vendor for the time being allows the NDA to only make this move once, meaning a database rebuild would only have to happen once instead of twice.</i></p>

4	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
---	--

#130402 @

Since 2014, the Department and Ewell have invested considerable time and effort in working toward automating fee collections to web-based systems. Building a new website will be costly. The NDA is currently working on a plan to do just that and work with a new vendor to roll out a modernized, updated website, but the budget is still being approved and an RFP will likely not be released until spring of 2024. In addition, the project may require broad replanning, which could push this date out further. The NDA is not confident that new solution will be ready until fall of 2027. Until that project is underway and a contract is produced, it would be more cost effective to continue working with the current vendor. There are proprietary rights held by Ewell that do not allow the NDA to share the existing database with competitors. This could create issues in linking existing programs developed by Ewell to a program created by another vendor. While the NDA plans to tackle this problem as part of the new website project, doing so now with a new vendor would require us to rebuild the database twice instead of once.

Were alternative services or commodities evaluated?

Check One:	
Yes	No
X	

a. If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.

When the original contract with Ewell was issued, research and price comparison was completed and provided to State Purchasing, which approved the use of Ewell as a sole source vendor.

5 The NDA contacted other states regarding the development and implementation of an integrated agency-wide system. Most states were still using paper intensive manual systems. There appeared to be a few states with in-house automated systems for some of their programs, and a couple of commercial off-the-shelf systems (COTS) that provided limited functionality. Nevada's system is a custom system that is expandable to our needs. The COTS systems in comparison to Nevada's would require considerable modifications and configuration to meet the NDA's needs. As a result, it was difficult to find an existing system that encompassed all of the Department's needs and program services.

b. If not, why were alternatives not evaluated?

Has the agency purchased these services/services with goods in the past? Check One:

Yes	No
X	

NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL PREVIOUS WAIVES MUST ACCOMPANY THIS REQUEST.

6 a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for these services/services with goods, the following information must be provided along with the CETS contract number(s) associated with each:

Start Date	Term		Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #
	End Date	Value			
9/22/14	10/30/18	\$252,352.98	Pesticide Automation	Waiver #141005B	16484
8/12/14	6/30/19	\$144,000.00	Brand Automation	In-House RFP	15360

	10/31/18	10/30/23	\$511,873.30	Automated Fee System	Waiver #180304	20852
			\$			
			\$			

Purchasing Use Only:	
Approval #:	235402 (1)

7 What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?

The cost of utilizing another vendor to create a similar system would be prohibitive for the Department. It would be a better use of funds to focus on readying the new ILS project previously mentioned and making the switch to a new system once instead of switching now and then switching again. Due to the proprietary nature of the database, NDA would lose all current data if another vendor was selected.

8 What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?

The agreed-to price for this product is 3% of the fees collected with no upfront costs. The vendor is obligated to design, develop, implement, modify, enhance, and support the system within the 3% fee.

<p>Will this purchase obligate the State to this vendor for future purchases? Check One:</p> <p><u><i>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</i></u></p>	Yes	No
		X

a. *If yes, please provide details regarding future obligations or needs.*

9 *Please note that this was marked as "Yes" on previous solicitation waiver requests. While Ewell's ownership of NDA's data does currently obligate us to use them as a vendor in order to continue using our database, our plans for a new ILS system means that we will be ending service with this vendor in the next few years (and at that time a solution to the database issue will be reached). The NDA is currently awaiting approval of the proposed budget for the new ILS system project. Once approval is received, work will begin on drafting the RFP for this project. Our current timeline is for this RFP to be released in spring of 2024. However, it is possible that the project will need broad replanning. If this is the case, the RFP date, and the resulting contract date, may be pushed back. The NDA is not currently confident that a contract will be in place before fall 2027.*

Purchasing Use Only:	
Approval #:	230402 (C)

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Meghan Brown

Digitally signed by Meghan Brown
Date: 2023.02.10 09:16:20 -08'00'

Signature of Agency Representative Initiating Request

Meghan Brown

2/10/2023

Print Name of Agency Representative Initiating Request

Date

Amara Vigil

Digitally signed by Amara Vigil
Date: 2023.02.13 10:49:56 -08'00'

Signature of Agency Head Authorizing Request

Amara Vigil

2/13/2023

Print Name of Agency Head Authorizing Request

Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.



Approved by:

Administrator, Purchasing Division or Designee

4/11/23

Date

Joe Lombardo
Governor



#230402(C)

Jack Robb
Director

Matthew Tuma
Deputy Director

Timothy Galluzi
State CIO/Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: J. J. Goicoechea, Director, AGRI
Amara Vigil, Administrator, Administrative Services, AGRI
Jake Dawley, IT Manager, AGRI
Cynthia Prasad, Contracts Manager, AGRI

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – AGRI – TIN 683 – *Nevada Department of Agriculture Data System (FY2024 Renewal)* – BA 4546, 4545, 4541

DATE: March 6, 2023

We have completed our review for the Department of Agriculture's (AGRI) – *Nevada Department of Agriculture Data System (FY2024 Renewal)* – TIN 683.

The submitted TIN, for an estimated value of \$227,495.00 in the FY24/FY25 biennium, \$272,994.00 in the FY26/FY27 biennium and \$45,499.00 in FY28 (100% State Fees), is to renew the current contract with Ewell Educational Services, Inc.

This investment is for the hosting, maintenance, and support of an automated electronic information system for the agency's business processes related to registrations, licenses, certificates, permits, inspections, testing, payments, and training. The current system provides public services that are critical to the food supply, agriculture, pesticide/fertilizer product supply, and federal reporting. Continuing the current contract will allow for the continuation of services and adequate time for the agency to secure a new department-wide system to be implemented in 2027.

The agency considers the investment and final implementation to have an ongoing low security risk; however, personal identification information is transported, stored, and/or processed using the solution.

#230402①

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27775**

Agency Name: DPS-DIRECTOR'S OFFICE	Legal Entity Name: LAS VEGAS METROPOLITAN POLICE DEPARTMENT
Agency Code: 650	Contractor Name: LAS VEGAS METROPOLITAN POLICE DEPARTMENT
Appropriation Unit: 4706-30	Address: 400 S. Martin Luther King Blvd
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89106
If "No" please explain: Not Applicable	Contact/Phone: Richard Hoggan 702-828-1365
	Vendor No.: T81038884
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2043**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	24.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
<input checked="" type="checkbox"/> Highway Funds	25.00 %	<input checked="" type="checkbox"/> Other funding	51.00 % One Shot Budget Appropriation

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2043**

Contract term: **20 years and 4 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **LVMPD JETI & Range**

5. Purpose of contract:

This is a new interlocal agreement to provide assistance with the buildout of the facility and the ongoing shared use of the Las Vegas Metropolitan Police Department - Joint Emergency Training Institute (JETI) facilities and firearms ranges.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$3,920,000.00**

Other basis for payment: \$2,000,000.00 one time payment upon execution of the contract, \$96,000.00 per year for the 20 year term of the contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department of Public Safety needs a suitable facility to conduct law enforcement specific training.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not currently have this type of facility to conduct this training.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor is currently under contract with Nevada Highway Patrol and the Department of Public Safety. Services provided have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kdefe1	06/02/2023 08:42:39 AM
Division Approval	cjackson	06/02/2023 14:57:39 PM
Department Approval	jdekoekk	06/02/2023 15:46:26 PM
Contract Manager Approval	jdekoekk	06/05/2023 11:10:08 AM
Budget Analyst Approval	khawkin1	06/12/2023 13:41:53 PM
BOE Agenda Approval	bmacke1	06/15/2023 17:21:53 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **18941** Amendment Number: **3**
 Agency Name: **DEPARTMENT OF WILDLIFE** Legal Entity Name: **Gordon Darby, Inc.**
 Agency Code: **702** Contractor Name: **Gordon Darby, Inc.**
 Appropriation Unit: **4461-12** Address: **2410 Ampere Drive**
 Is budget authority available?: **Yes** City/State/Zip: **Louisville , KY 40299**
 If "No" please explain: **Not Applicable** Contact/Phone: **Mitch Strobl 502/266-5797**
 Vendor No.: **T32013630**
 NV Business ID: **NV20232664220**

To what State Fiscal Year(s) will the contract be charged? **2018-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Application Hunt
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **18-01/RFP #3432**

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/08/2017**
 Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **08/07/2023**

Contract term: **8 years and 1 day**

4. Type of contract: **Contract**
 Contract description: **Business Support**

5. Purpose of contract:

This is the third amendment to the original contract which provides a modern and intuitive data system for the business processing related to Wildlife License and Registration, Volunteer Data System, and the Hunt Application System. This amendment extends the termination date from August 7, 2023 to August 7, 2025 and increases the maximum amount from \$9,065,380.80 to \$14,266,332.33 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$7,500,000.00	\$7,500,000.00	\$7,500,000.00	Yes - Action
a. Amendment 1:	\$1,565,380.80	\$1,565,380.80	\$1,565,380.80	Yes - Action
b. Amendment 2:	\$0.00	\$0.00	\$0.00	No
2. Amount of current amendment (#3):	\$5,200,951.53	\$5,200,951.53	\$5,200,951.53	Yes - Action
3. New maximum contract amount:	\$14,266,332.33			
and/or the termination date of the original contract has changed to:	08/07/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

A modern and intuitive data system is required to make the customer experience easier and more efficient, while providing enhanced access to the information and tools NDOW needs to fulfill its mission.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOW does not have qualified staff to implement a new data system.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3432, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor currently holds a contract with NDOW for Boat and Hunter Education printed materials. Quality of services is satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

nroble1

05/25/2023 07:52:10 AM

Division Approval	nroble1	05/25/2023 07:52:14 AM
Department Approval	jneubau2	05/26/2023 12:59:17 PM
Contract Manager Approval	jwilkin3	05/26/2023 13:21:02 PM
EITS Approval	ljean	05/30/2023 11:48:07 AM
Budget Analyst Approval	dspeed1	06/13/2023 14:37:46 PM
BOE Agenda Approval	vmilazz1	06/14/2023 11:45:34 AM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Ashley White, Management Analyst, NDOW

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – NDOW – TIN 688 – *Kalkomey to Gordon-Darby Assignment* – BA 4461

DATE: March 3, 2023

We have completed our review for the Nevada Department of Wildlife's (NDOW) – *Kalkomey to Gordon-Darby Assignment* – TIN 688 (CETS contract 18941).

The submitted TIN, for an estimated value of \$3,334,484.60 in the FY22/FY23 biennium and \$80,000.00 in the FY24/FY25 biennium (50% State Fees and 50% Sportsmen Revenue), is to identify the new vendor for NDOW's licensing and registration, volunteer data and hunting application system.

The original contract was with Kalkomey which was purchased by Gordon-Darby. This updated Gordon-Darby contract will continue to provide a modern and intuitive data system for the business processes related to NDOW's licensing and registration, volunteer data and hunting application system.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27612**

Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: CONSERVATION VISIONS, LLC
Agency Code: 702	Contractor Name: CONSERVATION VISIONS, LLC
Appropriation Unit: 4462-16	Address: PO BOX 5489 STN C 354 WATER ST
Is budget authority available?: Yes	City/State/Zip: ST JOHNS, NL, CA A1C 5W4
If "No" please explain: Not Applicable	Contact/Phone: AMANDA HULL 709-769-4337
	Vendor No.: F00000406
	NV Business ID: NV20171625388
To what State Fiscal Year(s) will the contract be charged?	2024-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	25.00 %	RESOURCE ENHANCEMENT STAMP
X Federal Funds	75.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: **#23-40**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Wild Harvest**

5. Purpose of contract:

This is a new contract to provide an assessment of the Wild Harvested Initiative program, and develop communication strategies, video production and social media content productions in support of the program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$196,000.00**

Payment for services will be made at the rate of \$49,000.00 per Year

II. JUSTIFICATION

7. What conditions require that this work be done?

Work with Conservation Visions on the Wild Harvest Initiative has proven successful. Conservation Visions will help assess the value of the Wild Harvested Initiative foods, the replacement cost(s) associated with replacing these foods, the environmental benefits associated with these activities in comparison to industrialized food systems and will disseminate this information in a relatable way using a variety of different communication mediums and platforms to reach as many unique audiences as possible.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Wild Harvest Initiative is specific to Conservation Visions.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 230405

Approval Date: 04/25/2023

c. Why was this contractor chosen in preference to other?

The Wild Harvest Initiative is specific to Conservation Visions and no other vendors have access to this specific initiative.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOW from December 2017- November 2022 and the work was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Chris Vasey, Conservation Education Division Administrator Ph: 775-688-1553

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nroble1	05/19/2023 16:43:41 PM
Division Approval	nroble1	05/19/2023 16:43:43 PM
Department Approval	jneubau2	05/24/2023 10:48:52 AM
Contract Manager Approval	abarredo	05/24/2023 11:33:01 AM
Budget Analyst Approval	dspeed1	06/12/2023 17:12:09 PM
BOE Agenda Approval	vmilazz1	06/13/2023 15:24:10 PM
BOE Final Approval	Pending	



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
 Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	230405②

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:	Nevada Department of Wildlife	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	Ashley White	(775)688-1526	ndowcontracts@ndow.org
	Chris Vasey	(775)688-1553	cvasey@ndow.org

1b	Vendor Information:	
	Vendor Name:	Conservation Visions, LLC
	Contact Name:	Amanda Hull
	Complete Address:	354 Water Street
	City, State, and Zip Code	St. John's, NL, Canada A1C 5W4
	Telephone Number:	(709)722-1144
	Email Address:	amanda@conservationvisions.com

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	<input checked="" type="checkbox"/>
	Professional Service Exemption:	<input type="checkbox"/>

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	<input checked="" type="checkbox"/>	No:
	If 'No' Enter Amendment Number:	#		
	Enter CETS Number:	#19284		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:	<input type="checkbox"/>	No:
	Contract:	Start Date:	07/01/2023	End Date:
			<input checked="" type="checkbox"/>	06/30/2027

1f	Funding:	
	State Appropriated:	
	Federal Funds:	4462-16
	Grant Funds:	

Rec'd 04/11/23/autov

Other (Explain):	<i>100% Federal Funding</i>

<i>Purchasing Use Only:</i>	
Approval #:	<i>230405@</i>

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	<i>\$49,000.00 per year for 4 years for a total of \$196,000.00</i>

	Provide a description of work/services to be performed or services with goods to be purchased:
	<i>Conservation Visions is working with a variety of state agencies and many non-governmental organizations (NGO's) to build a database of information related to all recreational harvest activities (hunting, fishing, foraging, etc.) as part of the Wild Harvest Initiative (WHI). As part of this initiative Conservation Visions will help assess the value of these wild harvested foods, the replacement cost(s) associated with replacing these foods, the environmental benefits associated with these activities in comparison to industrialized food systems and will disseminate this information in a relatable way using a variety of different communication mediums and platforms to reach as many unique audiences as possible.</i>
2	<p><i>Deliverables will include:</i></p> <p><i>Communication Strategies - Developing communication strategies for specific target audiences.</i></p> <p><i>Video Production – Creating requested short-form and long-form informational videos.</i></p> <p><i>Social Media Content Production – Facebook, Instagram, Twitter content production</i></p> <p><i>Communication Products – Development of fact sheets, magazine articles, handouts, and similar products to be distributed using partner platforms.</i></p> <p><i>Conservation Platforms – Collaboratively leveraging both agency and non-governmental partner platforms to share conservation messaging created as part of the Wild Harvest Initiative.</i></p> <p><i>Harvest Data Collection and Analysis – Quantifying the economic valuation, and replacement costs associated with recreational harvest.</i></p>

	What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?
3	<i>Shane Mahoney of Conservation Visions is the sole proprietor of the Wild Harvest Initiative. Conservation Visions through their Wild Harvest Initiative platform will help the Department collect and analyze recreational harvest information for Nevada as well as other government agencies across the U.S. and Canada so that we know that the recreational harvest information shared is accurate, complete, and defensible at the local, regional, and international scale(s). Conservation Visions will also help the Department convey that information to the public in a multitude of ways by leveraging the unique partnerships that have been created within the Wild Harvest platform.</i>

4	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
	<i>Conservation Visions has built a broad, collaborative alliance of agencies and NGO's that are uniquely able to disseminate information that the Department cannot on its own. The needs of this project can only be met by being apart of this larger alliance.</i>

5	Were alternative services or commodities evaluated?	Check One:		
		Yes	No	
			X	
	a. <i>If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities, and compatibility.</i>			
b. <i>If not, why were alternatives not evaluated?</i>				
<i>An adequate alternative to consider does not exist, the Wild Harvest Initiative is a novel collaborative effort made up of government and non-governmental organizations.</i>				

Purchasing Use Only:	
Approval #:	

6	Has the agency purchased these services/services with goods in the past? Check One:			Yes	No
	<i>NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u></i>			X	
	a. <i>If yes, starting with the most <u>recent contract</u> and working backward, for the <u>entire relationship with this vendor, or any other vendor</u> for these services/services with goods, the following information <u>must be provided along with the CETS contract number(s) associated with each:</u></i>				
	Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #
Start Date	End Date				
12/12/2017	11/14/2022	\$245,000.00	Study & Database	RFP 18-02	19284

7	What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?
	<i>There will be no other entity capable of delivering the services we are requesting.</i>

#2304050

8	What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?
	<i>An adequate alternative to consider does not exist, the Wild Harvest Initiative is a novel collaborative effort made up of government and non-governmental organizations.</i>

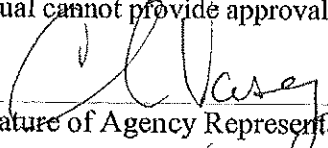
9	Will this purchase obligate the State to this vendor for future purchases? Check One: <u><i>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</i></u>	Yes	No
			X
a. <i>If yes, please provide details regarding future obligations or needs.</i>			

Purchasing Use Only:

Approval #:

230405@

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.


Signature of Agency Representative Initiating Request

Chris Vasey
Print Name of Agency Representative Initiating Request

4/10/23
Date


Signature of Agency Head Authorizing Request

Jordan Groshert
Print Name of Agency Head Authorizing Request

4/10/23
Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.

Approved by:


Administrator, Purchasing Division or Designee

4/25/23
Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27742**

Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: INTERMOUNTAIN TURBINE SERVICES, INC.
Agency Code: 702	Contractor Name: INTERMOUNTAIN TURBINE SERVICES, INC.
Appropriation Unit: 4464-23	Address: 270 S 1060 W
Is budget authority available?: Yes	City/State/Zip: LINDON, UT 84042-1600
If "No" please explain: Not Applicable	Contact/Phone: 801/785-9898
	Vendor No.: T27039270
	NV Business ID: NV20171472807
To what State Fiscal Year(s) will the contract be charged?	2024-2028
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
General Funds 0.00 %	X Fees 100.00 % Sportsmen
Federal Funds 0.00 %	Bonds 0.00 %
Highway Funds 0.00 %	Other funding 0.00 %
Agency Reference #: RFP #72DOW-S2262 TB (#23-67)	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2023**
 Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Heli Engine Maint**

5. Purpose of contract:

This is a new contract to provide ongoing helicopter engine maintenance and repair support services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$900,000.00**

Other basis for payment: As invoiced by Contractor and approved by the State.

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency cannot perform all the necessary maintenance on the engine.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the necessary certifications to perform the work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**EI Aero Services, LLC
 Intermountain Turbine Services, Inc.
 Timberline Helicopters, Inc.**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #72DOW-S2262, and in accordance with NRS 333, the selected vendor was the only responsive proposal received. The proposal was reviewed and deemed acceptable as determined by an independently appointed evaluation committee.

d. Last bid date: 02/07/2023 Anticipated re-bid date: 02/07/2027

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Wildlife, September 2017 - Current, work has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Rick Thielman, Chief Pilot Ph: 775-687-6727

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nroble1	05/31/2023 16:18:57 PM
Division Approval	nroble1	05/31/2023 16:18:59 PM
Department Approval	jneubau2	06/01/2023 08:11:40 AM
Contract Manager Approval	abarredo	06/01/2023 13:05:14 PM
Budget Analyst Approval	dspeed1	06/12/2023 13:04:07 PM
BOE Agenda Approval	vmilazz1	06/13/2023 13:57:06 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26960** Amendment Number: **1**
 Agency Name: **DCNR - PARKS DIVISION** Legal Entity Name: **LGA Architecture**
 Agency Code: **704** Contractor Name: **LGA Architecture**
 Appropriation Unit: **4162 - All Categories** Address: **241 W. Charleston BLVD Suite 10**
 Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89102**
 If "No" please explain: Not Applicable Contact/Phone: **Jason Jorjorian 702-263-7111**
 Vendor No.: **T27041309**
 NV Business ID: **NV19861005290**

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/13/2022**
 Anticipated BOE meeting date **07/2023**
 Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2024**
 Contract term: **2 years and 199 days**

4. Type of contract: **Contract**
 Contract description: **Professional Service**

5. Purpose of contract:
This is the first amendment to the original contract to provide professional services in the design of a new visitors center at Valley of Fire State Park. This amendment extends the termination date from June 30, 2024 to June 30, 2025 and increases the maximum amount from \$1,079,540.00 to \$3,002,189.50 due to the start of phase two, which includes construction documentation, permitting bidding and construction administration.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,079,540.00	\$1,079,540.00	\$1,079,540.00	Yes - Action
2. Amount of current amendment (#1):	\$1,922,649.50	\$1,922,649.50	\$1,922,649.50	Yes - Action
3. New maximum contract amount: and/or the termination date of the original contract has changed to:	\$3,002,189.50 06/30/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?
The old and current visitors center cannot accommodate current visitation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDSP does not currently have the professional staff/capacity to complete work required.

- 9. Were quotes or proposals solicited? Yes
- Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Results of RFQ

d. Last bid date: 10/18/2022 Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jidema	06/06/2023 09:49:36 AM
Division Approval	jidema	06/06/2023 09:49:40 AM
Department Approval	jidema	06/06/2023 09:49:43 AM
Contract Manager Approval	jidema	06/09/2023 14:57:02 PM
Budget Analyst Approval	rjacob3	06/09/2023 15:00:13 PM
BOE Agenda Approval	vmilazz1	06/13/2023 11:36:51 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27759**

Agency Name:	DEPARTMENT OF MOTOR VEHICLES	Legal Entity Name:	BOULDER CITY POLICE DEPARTMENT
Agency Code:	810	Contractor Name:	BOULDER CITY POLICE DEPARTMENT
Appropriation Unit:	6220 - All Categories	Address:	1005 ARIZONA ST
Is budget authority available?:	Yes	City/State/Zip:	BOULDER CITY, NV 89005-2603
If "No" please explain:	Not Applicable	Contact/Phone:	702-293-9224
		Vendor No.:	T40266700C
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Motor Vehicle Fund

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 07/2023

Retroactive? **Yes**

If "Yes", please explain

The current contract expires 6/30/2023. The current contract missed the deadline for the June BOE. As a result, this contract will be submitted for BOE approval during the July BOE meeting resulting in retroactive approval to the beginning of July 2023.

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Specialty Services**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing processing of registration transactions on behalf of the department.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$100,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 482.160 and NRS 482.180 (6)

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Services are provided in areas where there are no DMV offices available.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

Boulder City Police Department is a governmental entity.

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently providing registration services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpeat	05/25/2023 14:20:22 PM
Division Approval	asmit3	05/25/2023 14:38:32 PM
Department Approval	asmit3	05/25/2023 14:38:35 PM
Contract Manager Approval	asampso2	06/01/2023 11:43:28 AM
Budget Analyst Approval	klay0	06/08/2023 09:41:34 AM
BOE Agenda Approval	bmacke1	06/14/2023 10:45:22 AM
BOE Final Approval	Pending	



Department of Motor Vehicles
555 Wright Way
Carson City, Nevada 89711-0900
Telephone (775) 684-4501

MEMORANDUM

Date: May 30, 2023
To: Angela Smith-Lamb, Chief of Administration
From: Amber Galperin, Department of Motor Vehicles Management Analyst
Subject: Retroactive Approval for Over-the-Counter Transactions at Boulder City Police Department

Attached is a retroactive contract between DMV and Boulder City Police Department. This contract provides over-the-counter transactions in Boulder City, NV. The current contract expires 6/30/2023. The current contract missed the deadline for the June BOE. As a result, this contract will be submitted for BOE approval during the July BOE meeting resulting in retroactive approval to the beginning of July 2023.

The DMV Boulder City Police Department contract will be retroactive to 6/30/2023 through 6/30/2027.

This memorandum is submitted pursuant to SAM 0324, Section 7. Your consideration in approval of this request is greatly appreciated. If you have any questions or concerns, please do not hesitate to contact me at 775-684-4566 or agalperin@dmv.nv.gov.

After this contract is approved, please mail the signed contract to the below address.



AMBER GALPERIN | Management Analyst
Nevada Department of Motor Vehicles
Field Services Division
555 Wright Way, Carson City, NV 89711
Work: 775.684.4566 Mobile: 775.881.8111
Email: agalperin@dmv.nv.gov



CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27746**

Agency Name: DEPARTMENT OF MOTOR VEHICLES	Legal Entity Name: LINCOLN COUNTY
Agency Code: 810	Contractor Name: LINCOLN COUNTY
Appropriation Unit: 6220 - All Categories	Address: LINCOLN COUNTY ASSESSOR PO BOX 420
Is budget authority available?: Yes	City/State/Zip: PIOCHE, NV 89043
If "No" please explain: Not Applicable	Contact/Phone: 775-962-8075
	Vendor No.: T40267400C
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Motor Vehicle Fund

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date **07/2023**

Retroactive? **Yes**

If "Yes", please explain

The current contract expires 6/30/2023. The current contract missed the deadline for the June BOE. As a result, this contract will be submitted for BOE approval during the July BOE meeting resulting in retroactive approval to the beginning of July 2023.

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Specialty Services**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing processing of registration transactions on behalf of the department.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$100,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 482.160 or NRS 482.180 (6)

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Services are provided in areas where there are no DMV offices available.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

Lincoln County Assessor's Office is a governmental entity.

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently providing registration services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pgra1	05/23/2023 16:07:47 PM
Division Approval	asmit3	05/24/2023 08:55:52 AM
Department Approval	asmit3	05/24/2023 08:55:55 AM
Contract Manager Approval	asampso2	06/01/2023 11:44:59 AM
Budget Analyst Approval	klay0	06/07/2023 17:00:38 PM
BOE Agenda Approval	bmacke1	06/14/2023 10:04:35 AM
BOE Final Approval	Pending	



Department of Motor Vehicles
555 Wright Way
Carson City, Nevada 89711-0900
Telephone (775) 684-4501

MEMORANDUM

Date: May 30, 2023
To: Angela Smith-Lamb, Chief of Administration
From: Amber Galperin, Department of Motor Vehicles Management Analyst
Subject: Retroactive Approval for Over-the-Counter Transactions at Lincoln County Assessor's Office

Attached is a retroactive contract between DMV and Lincoln County. This contract provides over-the-counter transactions in Pioche, NV. The current contract expires 6/30/2023. The current contract missed the deadline for the June BOE. As a result, this contract will be submitted for BOE approval during the July BOE meeting resulting in retroactive approval to the beginning of July 2023.

The DMV Lincoln County contract will be retroactive to 6/30/2023 through 6/30/2027.

This memorandum is submitted pursuant to SAM 0324, Section 7. Your consideration in approval of this request is greatly appreciated. If you have any questions or concerns, please do not hesitate to contact me at 775-684-4566 or agalperin@dmv.nv.gov.

After this contract is approved, please mail the signed contract to the below address.



AMBER GALPERIN | Management Analyst
Nevada Department of Motor Vehicles
Field Services Division
555 Wright Way, Carson City, NV 89711
Work: 775.684.4566 Mobile: 775.881.8111
Email: agalperin@dmv.nv.gov



CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25466** Amendment Number: **1**

Agency Name: **DETR - EMPLOYMENT SECURITY** Legal Entity Name: **Nevada Department of Veterans Services**

Agency Code: **902** Contractor Name: **Nevada Department of Veterans Services**

Appropriation Unit: **1004-21** Address: **100 Veterans Memorial Dr.**

Is budget authority available?: **Yes** City/State/Zip: **Boulder City, NV 89005**

If "No" please explain: **Not Applicable** Contact/Phone: **Vivian Ruiz 775-825-9750**

Vendor No.:
NV Business ID: **Governmental Entity**

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **3606-24-GOWINN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2022**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/29/2023**

Contract term: **2 years and 271 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **SANDI Tuition**

5. Purpose of contract:

This is the first amendment to the original interlocal agreement which provides tuition and fee support for the training of dislocated and underemployed workers, new job seekers, and/or limited English proficient adults. This amendment extends the termination date from September 29, 2023 to September 29, 2024 and increases the maximum amount from \$8,790.00 to \$113,263.10 due to the realignment and reallocation of the final year of the grant project.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$8,790.00	\$8,790.00	\$8,790.00	No
2. Amount of current amendment (#1):	\$104,473.10	\$113,263.10	\$113,263.10	Yes - Action
3. New maximum contract amount:	\$113,263.10			
and/or the termination date of the original contract has changed to:	09/29/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

Track participant information and provide tuition and/or fee support for dislocated and underemployed workers in in-demand careers.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Vendor has the experience, expertise, equipment and facility to perform the work needed for this grant.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 - Interlocal Agreement

d. Last bid date: 12/01/2021 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwoodwar	05/15/2023 12:39:32 PM
Division Approval	sterr2	05/15/2023 14:51:58 PM
Department Approval	scas1	05/16/2023 15:24:32 PM
Contract Manager Approval	jwixon	05/17/2023 07:29:50 AM
Budget Analyst Approval	mranki1	05/19/2023 15:34:09 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25049** Amendment Number: **3**

Agency Name: **DETR - EMPLOYMENT SECURITY** Legal Entity Name: **Melanie S. Arthur**

Agency Code: **902** Contractor Name: **Melanie S. Arthur**

Appropriation Unit: **4770-11** Address: **Melanie S. Arthur Consulting**

Is budget authority available?: **Yes** City/State/Zip: **Gloucester, MA 01930**

If "No" please explain: **Not Applicable** Contact/Phone: **Melanie Arthur 617-834-6696**

Vendor No.: **T29044271**

NV Business ID: **NV20222502765**

To what State Fiscal Year(s) will the contract be charged? **2022-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	56.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	12.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	32.00 % CAREER ENHANCEMENT PROGRAM

Agency Reference #: **90DETR-S1700tb 3584-22-ESD**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/14/2021**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2023**

Contract term: **2 years and 198 days**

4. Type of contract: **Contract**

Contract description: **Policy & Training**

5. Purpose of contract:

This is the third amendment to the original contract which provides an update to existing business services office policies, procedures, and training materials for the workforce programs to align with U.S. Department of Labor workforce regulations. This amendment extends the termination date from September 30, 2023 to June 30, 2024 and increases the maximum amount from \$315,550 to \$433,800 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$157,800.00	\$157,800.00	\$157,800.00	Yes - Action
a. Amendment 1:	\$157,750.00	\$157,750.00	\$157,750.00	Yes - Action
b. Amendment 2:	\$0.00	\$0.00	\$0.00	No
2. Amount of current amendment (#3):	\$118,250.00	\$118,250.00	\$118,250.00	Yes - Action
3. New maximum contract amount:	\$433,800.00			
and/or the termination date of the original contract has changed to:	06/30/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

This vendor is nationally recognized and is recommended by the U.S. Department of Labor for its ability to customize policies, training, and technical assistance for state workforce agencies. Allowing this vendor to update its existing training materials, policies and procedures is the most cost-effective and efficient use of state time and resources. To procure and train a new vendor would require extensive time and support from state personnel; at this juncture, there is not sufficient personnel to provide this level of support and training, and this work needs to expeditiously coincide with the reopening of Nevada's JobConnect offices to the public.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Melanie Arthur Consulting is the only vendor who has the prior knowledge, expertise, and ability to update and revise the existing policies and train JobConnect staff in the State management information system (EmployNV) without extensive training efforts and expenditures of resources. Melanie Arthur led this work while employed at the previous vendor that DETR contracted to perform this work, Greg Newton and Associates. During Ms. Arthur tenure at Greg Newton and Associates, she became conversant with federal and state workforce laws, policies, architectures, and specifically DETR's program delivery models, processes and case management information system (EmployNV) and led the development of the policies, procedures and training that DETR is now seeking to update and enhance.

- 9. Were quotes or proposals solicited? Yes
- Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Having developed this work previously, the vendor has unique knowledge and insight of both federal and state workforce applications, environment and architecture that are requisites to effective and efficiently update the necessary policies, procedures and training materials that are required for the Nevada JobConnect frontline staff.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwoodwar	06/02/2023 08:51:42 AM
Division Approval	sterr2	06/02/2023 09:26:27 AM
Department Approval	scas1	06/02/2023 14:37:24 PM
Contract Manager Approval	jwixon	06/05/2023 07:56:38 AM
Budget Analyst Approval	mranki1	06/06/2023 09:10:33 AM
BOE Agenda Approval	dlenzner	06/15/2023 11:18:51 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27703**

Agency Name: PUBLIC EMPLOYEES' BENEFITS PROGRAM	Legal Entity Name: EIDE BAILLY LLP
Agency Code: 950	Contractor Name: EIDE BAILLY LLP
Appropriation Unit: 1338-04	Address: 5441 KIETZKE LANE SUITE 150
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89511
If "No" please explain: Not Applicable	Contact/Phone: KURT SCHLICKER 775-689-9234
	Vendor No.: T29026023B
	NV Business ID: NV20201801760

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % PREMIUM AND SUBSIDY REVENUE
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **95PEBP-S1445**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2026**

Contract term: **3 years and 184 days**

4. Type of contract: **Contract**

Contract description: **Financial Auditor**

5. Purpose of contract:

This is a new contract to provide ongoing annual financial, compliance and performance audit services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$386,500.00**

Payment for services will be made at the rate of \$386,500.00 per proposal

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 287.043 Public Employees' Benefits Program must appoint an independent certified public accountant to perform annual audits of the program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Financial audits require services to be performed by an independent certified public accountant.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Eide Bailly
Casey Nielon
Clifton Larson

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Clifton Larson terminated our contract two years early.

d. Last bid date: 02/28/2022 Anticipated re-bid date: 05/11/2023

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLP

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mweyland	06/09/2023 16:03:03 PM
Division Approval	mweyland	06/09/2023 16:03:08 PM
Department Approval	mweyland	06/09/2023 16:03:11 PM
Contract Manager Approval	mweyland	06/09/2023 16:03:17 PM
Budget Analyst Approval	stilley	06/14/2023 17:22:51 PM
BOE Agenda Approval	stilley	06/14/2023 17:22:53 PM
BOE Final Approval	Pending	

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.		VARIOUS STATE AGENCIES	SECURUS TECHNOLOGIES, LLC	OTHER: VARIOUS	\$1,600,000	
	Contract Description:	This is the fourth amendment to the original contract which provides telephone services for incarcerated offenders at all correctional facilities. This amendment extends the termination date from July 31, 2023 to January 31, 2025 and increases the maximum amount from \$15,200,000 to \$16,800,000 to allow for time to complete new regulations and new master service agreements.				
	Term of Contract:	01/15/2019 - 01/31/2025	Contract # 21354			

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 21354	Amendment Number: 4
Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: Securus Technologies, LLC
Agency Code: MSA	Contractor Name: Securus Technologies, LLC
Appropriation Unit: 9999 - All Categories	Address: 4000 International Parkway
Is budget authority available?: Yes	City/State/Zip: Carrollton, TX 75007
If "No" please explain: Not Applicable	Contact/Phone: 972-277-0300
	Vendor No.: T27042658
	NV Business ID: NV20201700188

To what State Fiscal Year(s) will the contract be charged? **2019-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

Agency Reference #: **99SWC-S26**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/15/2019**
 Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **07/31/2023**

Contract term: **6 years and 18 days**

4. Type of contract: **MSA**
 Contract description: **Inmate Kiosks**

5. Purpose of contract:

This is the fourth amendment to the original contract which provides telephone services for incarcerated offenders at all correctional facilities. This amendment extends the termination date from July 31, 2023 to January 31, 2025 and increases the maximum amount from \$15,200,000 to \$16,800,000.00 to allow for time to complete new regulations and new master service agreements.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	
1. The max amount of the original contract:	\$13,500,000.00	\$13,500,000.00	\$13,500,000.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
b. Amendment 2:	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	Yes - Action
c. Amendment 3:	\$700,000.00	\$700,000.00	\$700,000.00	Yes - Action
2. Amount of current amendment (#4):	\$1,600,000.00	\$1,600,000.00	\$1,600,000.00	Yes - Action
3. New maximum contract amount:	\$16,800,000.00			
and/or the termination date of the original contract has changed to:	01/31/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department must provide inmates within the Nevada Correctional System access to telephones.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Historically, the Nevada Department of Corrections (NDOC) has outsourced the inmate telephone services to a vendor with the technical expertise and/or equipment necessary to provide this service. NDOC and other agencies within the State of Nevada do not have the technology to provide the telephone security required by the NDOC Inspector General.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as the best solution by the evaluation committee based on pre-determined evaluation criteria.

d. Last bid date: 03/07/2018 Anticipated re-bid date: 03/01/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval	ldeloach	06/06/2023 10:15:14 AM
Division Approval	ldeloach	06/06/2023 10:15:18 AM
Department Approval	ldeloach	06/06/2023 10:15:22 AM
Contract Manager Approval	hmoon	06/06/2023 10:16:39 AM
Budget Analyst Approval	vmilazz1	06/14/2023 08:58:11 AM
BOE Agenda Approval	vmilazz1	06/14/2023 08:58:18 AM

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	014	GOVERNOR'S OFFICE - OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY	TEL/LOGIC, INC. DBA E-RATE CENTRAL	FEDERAL	\$50,000	
	Contract Description:	This is the second amendment to the original contract which provides ongoing broadband technical support, project management, and consulting services to support the planning, mapping, and procurement of broadband services. This amendment increases the maximum amount from \$2,370,940 to \$2,420,940 due to the increased need for these services.				
	Term of Contract:	07/13/2021 - 06/30/2025	Contract # 24507			
2.	030	ATTORNEY GENERAL'S OFFICE - ADMINISTRATION	MCCORMICK BARSTOW, LLP	OTHER: COST ALLOCATION	\$35,000	Professional Service
	Contract Description:	This is a new contract to provide outside counsel to various current and former Department of Corrections employees.				
	Term of Contract:	10/25/2022 - 12/31/2023	Contract # 26934			
3.	030	ATTORNEY GENERAL'S OFFICE - ADMINISTRATIVE BUDGET ACCOUNT	MELISSA PIASECKI, M.D., PROFESSIONAL CORPORATION	OTHER: COST ALLOCATION	\$15,000	Professional Service
	Contract Description:	This is a new contract to provide expert evaluation and reporting services in support of a Factual Innocence hearing.				
	Term of Contract:	05/17/2023 - 09/30/2024	Contract # 27663			
4.	040	SECRETARY OF STATE'S OFFICE - SECRETARY OF STATE	HIGH DESERT MICROIMAGING, INC.	GENERAL	\$24,300	
	Contract Description:	This is the first amendment to the original contract which provides quarterly maintenance of scanners for use with the corporate and notary filing systems. This amendment extends the termination date from June 30, 2023 to June 30, 2024 and increases the maximum amount from \$22,675 to \$46,975 due to the continued need for these services.				
	Term of Contract:	09/20/2022 - 06/30/2024	Contract # 26810			
5.	060	CONTROLLER'S OFFICE	TONY A. PILANT DBA TK SOLUTIONS	FEDERAL	\$24,000	
	Contract Description:	This is the first amendment to the original contract which provides information technology support services related to the Advantage Financial System including the Oracle databases. This amendment extends the termination date from June 30, 2023 to June 30, 2025 and increases the maximum amount from \$20,000 to \$44,000 due to the continued need for these services.				
	Term of Contract:	05/11/2022 - 06/30/2025	Contract # 26032			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
6.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	ADVANCED LOCKSMITH SERVICES	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$10,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing locksmith services for state-owned buildings in northern Nevada. This amendment increases the maximum amount from \$16,189.19 to \$26,189.19 due to the increased need for these services.				
	Term of Contract:	10/12/2020 - 08/06/2024	Contract # 23492			
7.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	ARTISTIC FENCE COMPANY, INC.	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$35,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing fence/gate installation, maintenance, and repair services for state-owned buildings in northern Nevada. This amendment increases the maximum amount from \$32,223.84 to \$67,223.84 due to an increased need for these services.				
	Term of Contract:	07/01/2020 - 06/30/2024	Contract # 23255			
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	MAGRATH VENTURES, LLC DBA BIGHORN GLASS & WINDOW	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$15,000	
	Contract Description:	This is a new contract to provide ongoing glass, window, and door repair services for state-owned buildings in northern Nevada.				
	Term of Contract:	09/01/2023 - 08/31/2027	Contract # 27644			
9.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	CENTRAL SIERRA CONSTRUCTION, INC.	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$14,550	
	Contract Description:	This is a new contract to provide flooring repair for the Blasdel building.				
	Term of Contract:	05/19/2023 - 11/10/2023	Contract # 27699			
10.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	AJNC INDUSTRIES, LLC DBA CLARK WELDING AND FABRICATING	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$84,816	
	Contract Description:	This is a new contract to provide boiler maintenance services for state-owned buildings in southern Nevada.				
	Term of Contract:	06/09/2023 - 05/10/2027	Contract # 27698			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
11.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	HOLLAND WATER PROOFING, INC.	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$32,395	
	Contract Description:	This is a new contract to provide elevator maintenance services for the Nevada State Library and Archives building in Carson City.				
		Term of Contract:	06/13/2023 - 11/10/2023	Contract # 27688		
12.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	PENTAGON PLUMBING AND AIR CONDITIONING, INC.	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$23,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing plumbing services for state-owned buildings in southern Nevada. This amendment increases the maximum amount from \$45,982.70 to \$68,982.70 due to the increased need for these services.				
		Term of Contract:	09/15/2020 - 08/30/2024	Contract # 23284		
13.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - STATEWIDE CIP PROJECTS - NON-EXEC	CLARK & SULLIVAN CONSTRUCTORS, INC.	BONDS	\$48,000	Professional Service
	Contract Description:	This is a new contract to provide owner Construction Manager at Risk services for the Heroes Memorial & Annex Advance Planning - Seismic Retrofit and Renovation CIP Project: CIP Project No. 21-P02; SPWD Contract No. 115529.				
		Term of Contract:	06/09/2023 - 06/30/2025	Contract # 27716		
14.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	CARPENTER SELLERS DEL GATTO ARCHITECTS, PC	BONDS	\$88,400	Professional Service
	Contract Description:	This is a new contract to provide a space assessment report to determine current utilization and potential occupancy of state agency offices, and the relocation of these agencies to the newly acquired state office buildings located at the McCarran Center Business Park in Las Vegas: CIP Project No. 21-S04; SPWD Contract No. 115502.				
		Term of Contract:	06/08/2023 - 06/30/2025	Contract # 27636		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
15.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	PAUL CAVIN ARCHITECT, LLC	BONDS	\$42,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Nevada Youth Training Center - Roofing Replacement, Classroom and Infirmary Building CIP Project to include schematic design, construction administration, design development, and 100% construction documents required for the installation of a new roofing system: CIP Project No. 21-S01-11; SPWD Contract No. 115540.				
	Term of Contract:	06/12/2023 - 06/30/2025	Contract # 27727			
16.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	PAUL CAVIN ARCHITECT, LLC	BONDS	\$11,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Nevada Department of Forestry Headquarters - Rain Gutters, Downspouts, Heat Trace, and Roof Repairs CIP Project to include bid assistance, schematic design, design development and construction administration for the roofing maintenance and repairs: CIP Project No. 21-S01-8; SPWD Contract No. 115539.				
	Term of Contract:	06/12/2023 - 06/30/2025	Contract # 27729			
17.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	TATE SNYDER KIMSEY ARCHITECTS, LTD DBA TSK	OTHER: AGENCY FUNDED CIP	\$21,861	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides professional architectural/engineering services for the Desert Willow Treatment Center - Anti-Ligature and Unit Hardening CIP Project: CIP Project No. 23-A005; SPWD Contract No. 115090. This amendment increases the maximum amount from \$225,000.00 to \$246,860.71 due to additional scope for a Health Care Quality & Compliance review and payment of the Nevada State Fire Marshall plan review fees.				
	Term of Contract:	10/11/2022 - 12/31/2026	Contract # 26788			
18.	111	DEPARTMENT OF INDIGENT DEFENSE SERVICES - PUBLIC DEFENDER'S OFFICE	JIM HOFFMAN	GENERAL	\$9,600	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides legal services due to staff vacancies. This amendment increases the maximum amount from \$1,750 to \$11,350 due to the increased need for these services.				
	Term of Contract:	04/13/2023 - 06/30/2023	Contract # 27468			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
19.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - NETWORK TRANSPORT SERVICES	CITY OF CARLIN	OTHER: REVENUE	\$14,606	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing rack space at Mary's Mountain, Elko Inter-Agency Dispatch.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27687		
20.	240	DEPARTMENT OF VETERANS SERVICES - SOUTHERN NEVADA VETERANS HOME ACCOUNT	SILVER REEF BIOMEDICAL SERVICES, INC.	OTHER: PRIVATE/COUNTY 35% FEDERAL 65%	\$10,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing maintenance and repair services of medical equipment. This amendment increases the maximum amount from \$20,000 to \$30,000 due to an increased need for these services.				
		Term of Contract:	06/26/2020 - 04/30/2024	Contract # 23177		
21.	315	STATE PUBLIC CHARTER SCHOOL AUTHORITY	QUISITIVE, LTD	FEDERAL	\$15,440	Exempt
	Contract Description:	This is the sixth amendment to the original contract which provides a grant management software subscription service. This amendment assigns this contract to Quisitive, LTD from Catapult Systems, LLC, extends the termination date from May 31, 2023 to September 30, 2023, and increases the maximum amount from \$460,546.20 to \$475,986.20 due to the continued need for these services.				
		Term of Contract:	07/01/2020 - 09/30/2023	Contract # 23204		
22.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - DESERT REGIONAL CENTER	ANDERSON PEST CONTROL, LLC	GENERAL 35% FEDERAL 65%	\$17,056	
	Contract Description:	This is a new contract to provide ongoing pest control services.				
		Term of Contract:	07/01/2023 - 06/30/2027	Contract # 27715		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
23.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - DESERT REGIONAL CENTER	LAS VEGAS CPR, LLC	GENERAL 55% FEDERAL 45%	\$5,310	
	Contract Description:	This is the second amendment to the original contract which provides ongoing cardiopulmonary resuscitation certification and recertification of staff. This amendment increases the maximum amount from \$5,240 to \$10,550 due to the increased need for these services.				
		Term of Contract:	08/01/2019 - 07/31/2023	Contract # 21675		
24.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - DESERT REGIONAL CENTER	REGIONAL TRANSPORTATION COMMISSION OF SOUTHERN NEVADA	GENERAL 36% FEDERAL 64%	\$40,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing public transportation services for residents, clients, and community-based individuals with disabilities.				
		Term of Contract:	07/01/2023 - 06/30/2027	Contract # 27722		
25.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - DESERT REGIONAL CENTER	SELECT LANDSCAPE SERVICES, LLC	GENERAL	\$10,522	
	Contract Description:	This is a new contract to provide landscaping services.				
		Term of Contract:	05/31/2023 - 06/30/2023	Contract # 27723		
26.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - BEHAVIORAL HEALTH ADMINISTRATION	NETSMART TECHNOLOGIES, INC.	GENERAL 84.4% FEDERAL 15.6%	\$41,750	Sole Source
	Contract Description:	This is the first amendment to the original contract which provides ongoing maintenance and upgrades of the myAvatar NX Electronic Health Records System. This amendment increases the maximum amount from \$5,315,720.06 to \$5,357,470.06 due to updates to the configuration and validation for online meal ticket orders.				
		Term of Contract:	01/10/2023 - 06/30/2026	Contract # 27028		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
27.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - RURAL CLINICS	RICHARD NEPPER	GENERAL	\$14,040	
	Contract Description:	This is a new contract to provide ongoing janitorial services for the Hawthorne Mental Health Center.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27569		
28.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - JUVENILE JUSTICE SERVICES	COMMUNITY ACTION AGAINST RAPE	FEDERAL	\$51,400	
	Contract Description:	This is a new contract to provide youth education services in a correctional facility setting teaching youth about sexual safety.				
		Term of Contract:	05/22/2023 - 09/30/2024	Contract # 27335		
29.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - CHILDREN, YOUTH AND FAMILY ADMINISTRATION	HEALTH MANAGEMENT ASSOCIATES, INC.	FEDERAL	\$20,000	
	Contract Description:	This is the first amendment to the original contract which provides workforce training and education regarding domestic violence. This amendment extends the termination date from August 9, 2023 to December 31, 2023 and increases the maximum amount from \$249,269 to \$269,269 due to the addition of training hours and the addition of an evaluator during the trainings.				
		Term of Contract:	08/10/2021 - 12/31/2023	Contract # 24602		
30.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE	DOUGLAS COUNTY, DEPARTMENT OF ALTERNATIVE SENTENCING	GENERAL 58% OTHER: COUNTY ASSESSMENTS 25% FEDERAL 17%	\$13,500	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing random, observed drug and alcohol testing services for clients.				
		Term of Contract:	05/22/2023 - 09/30/2026	Contract # 27016		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
31.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE	IDEAS COUNSELING, LLC	GENERAL	\$20,000	
	Contract Description:	This is a new contract to provide ongoing initial client assessments, individual counseling, family therapy, and crisis intervention services.				
		Term of Contract:	07/01/2023 - 06/30/2027	Contract # 27541		
32.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE	JTD COUNSELING AND CONSULTING	GENERAL 79% FEDERAL 21%	\$49,000	
	Contract Description:	This is a new contract to provide ongoing federally mandated monthly visits for children placed in a residential facility outside of Nevada.				
		Term of Contract:	05/22/2023 - 06/30/2027	Contract # 27548		
33.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE	RITE OF PASSAGE, INC.	GENERAL 83% FEDERAL 17%	\$63,000	
	Contract Description:	This a new contract to provide emergency placement services for a youth in the custody of Division of Child and Family Services - Child Welfare and Youth Parole programs.				
		Term of Contract:	04/11/2023 - 09/25/2023	Contract # 27677		
34.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - NEVADA YOUTH TRAINING CENTER	ROSENLUND DRILLING, LLC	GENERAL	\$22,095	
	Contract Description:	This is the first amendment to the original contract which provides for the replacement of the well water pump and motor. This amendment increases the maximum amount from \$24,749.58 to \$46,844.58 due to the need for additional replacement parts and services.				
		Term of Contract:	05/10/2022 - 06/30/2023	Contract # 25937		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
35.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - NORTHERN NEVADA CHILD AND ADOLESCENT SERVICES	ALPINE LOCK AND KEY, INC.	GENERAL 72.4% FEDERAL 27.6%	\$8,400	
	Contract Description:	This is the first amendment to the original contract to provide ongoing locksmith services. This amendment increases the maximum amount from \$2,600 to \$11,000 due to an increased need for these services.				
		Term of Contract:	09/09/2021 - 06/30/2023	Contract # 24648		
36.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - NORTHERN NEVADA CHILD AND ADOLESCENT SERVICES	ACTION ELECTRIC, INC.	GENERAL 90% FEDERAL 10%	\$16,000	
	Contract Description:	This is a new contract to provide ongoing electrical maintenance and repair services.				
		Term of Contract:	07/01/2023 - 06/30/2027	Contract # 27322		
37.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - NORTHERN NEVADA CHILD AND ADOLESCENT SERVICES	MESA ENERGY SYSTEMS, INC.	GENERAL 90% FEDERAL 10%	\$48,000	
	Contract Description:	This is a new contract to provide ongoing heating, ventilation, and air conditioning maintenance and repair services.				
		Term of Contract:	07/01/2023 - 06/30/2027	Contract # 27381		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
38.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES	MADONNA BUGAJ	GENERAL 67% FEDERAL 33%	\$21,600	
	Contract Description:	This is a new contract to provide ongoing therapeutic dance services.				
		Term of Contract:	05/22/2023 - 05/31/2027	Contract # 27668		
39.	431	OFFICE OF THE MILITARY	BUILDER SERVICES GROUP, INC. DBA CENTRAL VALLEY INSULATION	GENERAL 50% FEDERAL 50%	\$20,260	
	Contract Description:	This is a new contract to provide insulation services for a storage building at the Henderson Armory.				
		Term of Contract:	05/25/2023 - 07/31/2023	Contract # 27755		
40.	431	OFFICE OF THE MILITARY	CG&B ENTERPRISES, INC.	GENERAL 50% FEDERAL 50%	\$18,492	
	Contract Description:	This is a new contract to provide sink hole repair services for the North Las Vegas Readiness Center.				
		Term of Contract:	05/22/2023 - 03/31/2025	Contract # 27640		
41.	431	OFFICE OF THE MILITARY	ETCHEMENDY ENGINEERING, INC. PC	FEDERAL	\$19,600	Professional Service
	Contract Description:	This is a new contract to provide professional engineering services for revising and updating the heating, ventilation, and air conditioning system for the Combine Support Maintenance Shop.				
		Term of Contract:	05/24/2023 - 05/09/2025	Contract # 27728		
42.	431	OFFICE OF THE MILITARY	GREEN DIAMOND LANDSCAPING, LLC	GENERAL 25% FEDERAL 75%	\$98,775	
	Contract Description:	This is a new contract to provide ongoing landscaping maintenance services for the Nevada Air National Guard facilities in Reno.				
		Term of Contract:	05/24/2023 - 05/01/2027	Contract # 27639		
43.	431	OFFICE OF THE MILITARY	GREEN DIAMOND LANDSCAPING, LLC	GENERAL 50% FEDERAL 50%	\$24,990	
	Contract Description:	This is a new contract to provide landscaping maintenance services for the Washoe County Armory in Reno.				
		Term of Contract:	05/22/2023 - 09/30/2023	Contract # 27712		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
44.	440	DEPARTMENT OF CORRECTIONS - PRISON MEDICAL CARE	COMPUMED, INC.	GENERAL	\$79,296	
	Contract Description:	This is a new contract to provide ongoing rental of electrocardiogram machines.				
		Term of Contract:	06/13/2023 - 06/30/2027	Contract # 27444		
45.	440	DEPARTMENT OF CORRECTIONS - ELY STATE PRISON	SOUTHLAND INDUSTRIES	GENERAL	\$75,876	
	Contract Description:	This is a new contract to provide ongoing maintenance and operational support of the temperature controls for the heating, ventilation, and air conditioning system.				
		Term of Contract:	05/22/2023 - 02/28/2027	Contract # 27378		
46.	440	DEPARTMENT OF CORRECTIONS - LOVELOCK CORRECTIONAL CENTER	NEVADA YAMAS CONTROLS, INC.	GENERAL	\$83,822	
	Contract Description:	This is a new contract to provide ongoing maintenance and repair services to the heating, ventilation, and air conditioning system.				
		Term of Contract:	05/22/2023 - 05/31/2027	Contract # 27431		
47.	500	COMMISSION ON MINERAL RESOURCES - DIVISION OF MINERALS	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO	FEE: MINING CLAIM	\$43,200	Exempt
	Contract Description:	This is a new interlocal agreement to provide a report on the 3D Stratigraphy, Structure, and Fluid Flow at the Soda Lake Geothermal Field in Fallon.				
		Term of Contract:	06/12/2023 - 12/31/2024	Contract # 27811		
48.	550	DEPARTMENT OF AGRICULTURE - REGISTRATION & ENFORCEMENT	CLEAN HARBORS ENVIRONMENTAL SERVICES, INC.	FEE: PESTICIDE COLLECTION	\$50,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing collection, removal and disposal services of unwanted pesticides from industrial and residential users. This amendment increases the maximum amount of the contract from \$180,000 to \$230,000 due to the increased need for these services.				
		Term of Contract:	01/01/2020 - 12/31/2023	Contract # 22573		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
49.	550	DEPARTMENT OF AGRICULTURE - VETERINARY MEDICAL SERVICES	LIFE TECHNOLOGIES CORPORATION DBA THERMO FISHER	GENERAL	\$76,826	
	Contract Description:	This is a new contract to provide ongoing preventative maintenance on laboratory testing equipment.				
		Term of Contract:	06/01/2023 - 06/30/2025	Contract # 27208		
50.	550	DEPARTMENT OF AGRICULTURE - CONSUMER EQUITABILITY	PTS, PROFESSIONAL TECHNICAL SERVICES, INC. DBA EST ANALYTICAL	FEE: INSPECTION AND CERTIFICATION	\$57,636	Sole Source
	Contract Description:	This is a new contract to provide preventative maintenance and repairs services for two sulfur analyzers.				
		Term of Contract:	05/26/2023 - 05/31/2027	Contract # 27376		
51.	550	DEPARTMENT OF AGRICULTURE - AGRICULTURE ADMINISTRATION	CISCO AIR SYSTEMS, INC.	FEE: COST ALLOCATION 74% FEDERAL 26%	\$37,460	
	Contract Description:	This is a new contract to provide maintenance and repair services for compressor, vacuum, and refrigerated moisture/dryer devices.				
		Term of Contract:	05/25/2023 - 05/31/2027	Contract # 27440		
52.	550	DEPARTMENT OF AGRICULTURE - AGRICULTURE ADMINISTRATION	INFINITY FENCE, LLC	FEE: COST ALLOCATION 74% FEDERAL 26%	\$40,000	
	Contract Description:	This is a new contract to provide electronic fencing/gate maintenance and repair services for facilities in the Elko area.				
		Term of Contract:	05/18/2023 - 05/31/2027	Contract # 27467		
53.	550	DEPARTMENT OF AGRICULTURE - AGRICULTURE ADMINISTRATION	QUANTUM RESOURCES, INC. DBA QUANTUM ELECTRIC, INC.	FEE: COST ALLOCATION 74% FEDERAL 26%	\$25,000	
	Contract Description:	This is a new contract to provide electrical services including, but not limited to, installation, replacement or repair of existing electrical panels, conduits, wiring, and other devices for facilities in the Elko area.				
		Term of Contract:	05/18/2023 - 06/30/2027	Contract # 27441		
54.	550	DEPARTMENT OF AGRICULTURE - AGRICULTURE ADMINISTRATION	WESTERN DOOR AND GATE, LLC	FEE: COST ALLOCATION 74% FEDERAL 26%	\$20,000	
	Contract Description:	This is a new contract to provide electronic fencing/gate maintenance and repair services for Las Vegas area facilities.				
		Term of Contract:	05/19/2023 - 05/31/2027	Contract # 27443		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
55.	702	DEPARTMENT OF WILDLIFE - FISHERIES MANAGEMENT	PISCES MOLECULAR, LLC	FEE: AQUATIC INVASIVE SPECIES DECAL	\$35,000	
	Contract Description:	This is a new contract to provide quantitative polymerase chain reaction based (qPCR) lab services to test for the presence of quagga mussel DNA in water samples.				
		Term of Contract:	09/01/2023 - 08/31/2027	Contract # 27604		
56.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	ADVENTURE VENDING, LLC	OTHER: REVENUE	\$14,000	
	Contract Description:	This is a new revenue contract to provide kayak rental services at Rye Patch State Recreation Area.				
		Term of Contract:	05/30/2023 - 05/31/2024	Contract # 27706		
57.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	LAUGHLIN RIVER JET SKI RENTALS, LLC	OTHER: REVENUE	\$30,000	Sole Source
	Contract Description:	This is a new revenue contract to provide watercraft rental services at the Big Bend State Recreation Area.				
		Term of Contract:	05/18/2023 - 10/15/2023	Contract # 27461		
58.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	NEVADA ADVENTURES, LLC	OTHER: REVENUE	\$10,000	
	Contract Description:	This is a new revenue contract to provide guided tour services in the Lake Tahoe region.				
		Term of Contract:	06/05/2023 - 04/30/2024	Contract # 27512		
59.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	SIMPLY ELOPED, LLC	OTHER: REVENUE	\$20,000	
	Contract Description:	This is a new contract to provide wedding ceremony services at the Valley of Fire State Park.				
		Term of Contract:	05/18/2023 - 06/30/2025	Contract # 27704		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
60.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	TALBOT TOURS, LLC	OTHER: REVENUE	\$10,000	
	Contract Description:	This is a new contract to provide guided tour services at Sand Harbor State Park.				
		Term of Contract:	05/30/2023 - 05/31/2024	Contract # 27720		
61.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - FACILITY AND GROUNDS MAINTENANCE - NON-EXEC	STANTEC CONSULTING SERVICES, INC.	OTHER: LAND SALES	\$23,920	
	Contract Description:	This is the third amendment to the original contract which provides an environmental assessment of the Walker River State Recreation Area. This amendment increases the maximum amount from \$80,097 to \$104,017 due to the increased need for these services.				
		Term of Contract:	10/13/2020 - 03/30/2024	Contract # 23539		
62.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - ADMINISTRATION	VIVO TECHNOLOGIES, LLC	GENERAL	\$28,615	
	Contract Description:	This is a new contract to provide audio/visual equipment installation services.				
		Term of Contract:	05/31/2023 - 07/15/2023	Contract # 27554		
63.	707	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE LANDS	WEBSOFT DEVELOPERS, INC.	GENERAL	\$36,000	Sole Source
	Contract Description:	This is a new contract to provide ongoing technical support and software maintenance services for the Land Management System application.				
		Term of Contract:	07/01/2023 - 06/30/2026	Contract # 27625		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
64.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - ADMINISTRATION	KPS/3	GENERAL 10% FEDERAL 90%	\$35,000	
	Contract Description:	This is the second amendment to the original contract which provides maintenance and support services for existing websites. This amendment extends the termination date from June 30, 2023 to June 30, 2025 and increases the maximum amount from \$24,980 to \$59,980 due to the continued need for these services.				
		Term of Contract:	10/01/2021 - 06/30/2025	Contract # 24872		
65.	742	DEPARTMENT OF BUSINESS AND INDUSTRY - INDUSTRIAL RELATIONS - OCCUPATIONAL SAFETY & HEALTH ENFORCEMENT	CAPITOL REPORTERS	OTHER: WORKERS' COMPENSATION 50% FEDERAL 50%	\$39,144	
	Contract Description:	This is a new contract to provide ongoing court reporter services for Occupational Safety and Health Review Board hearings and meetings.				
		Term of Contract:	06/01/2023 - 05/31/2025	Contract # 27462		
66.	742	DEPARTMENT OF BUSINESS AND INDUSTRY - INDUSTRIAL RELATIONS - OCCUPATIONAL SAFETY & HEALTH ENFORCEMENT	OPPORTUNITY VILLAGE	OTHER: WORKERS' COMPENSATION	\$22,636	Exempt
	Contract Description:	This is a new contract to provide ongoing scanning and digitization services.				
		Term of Contract:	05/18/2023 - 06/30/2023	Contract # 27536		
67.	810	DEPARTMENT OF MOTOR VEHICLES - AUTOMATION	GARTNER, INC.	HIGHWAY	\$80,792	
	Contract Description:	This is a new service agreement under Master Service Agreement 99SWC-NV21-8568 which provides research and advisory services related to information technology. This agreement provides consulting services for initiation of an integrated computer systems modernization project.				
		Term of Contract:	06/12/2023 - 06/30/2024	Contract # 27721		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
68.	902	DEPARTMENT OF EMPLOYMENT TRAINING AND REHABILITATION - GOVERNOR'S OFFICE OF WORKFORCE INNOVATION	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - SYSTEM ADMINISTRATION	FEDERAL	\$91,142	Exempt
	Contract Description:	This is the first amendment to the original interlocal agreement which provides tuition and fee support for the training of dislocated workers and underemployed workers, new job seekers and/or limited English proficient adults. This amendment extends the termination date from September 30, 2023 to September 30, 2024 and increases the maximum amount from \$230,000.00 to \$321,141.52 due to the continued need for these services.				
		Term of Contract:	02/09/2021 - 09/30/2024	Contract # 23867		
69.	902	DEPARTMENT OF EMPLOYMENT TRAINING AND REHABILITATION - GOVERNOR'S OFFICE OF WORKFORCE INNOVATION	NORTHERN NEVADA ELECTRICAL JOINT APPRENTICESHIP AND TRAINING TRUST FUND	FEDERAL	\$25,000	
	Contract Description:	This is the second amendment to the original contract which provides tuition and fee support for the training of dislocated and underemployed workers, new job seekers, and/or limited English proficient adults. This amendment extends the termination date from September 29, 2023 to September 29, 2024 and increases the maximum amount from \$177,500 to \$202,500 due to the continued need for these services.				
		Term of Contract:	01/01/2022 - 09/29/2024	Contract # 25488		
70.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - UNEMPLOYMENT INSURANCE	THE CENTER FOR EMPLOYMENT SECURITY EDUCATION AND RESEARCH, INC.	FEDERAL	\$24,000	Sole Source
	Contract Description:	This is a new contract to provide information technology advisory support services in support of the vendor selection phase of the Unemployment Insurance Information Technology Modernization project.				
		Term of Contract:	06/06/2023 - 04/30/2024	Contract # 27734		
71.	920	DEPARTMENT OF ADMINISTRATION - DEFERRED COMPENSATION COMMITTEE	CASEY NEILON, INC.	OTHER: ADMINISTRATION CHARGE	\$64,815	Professional Service
	Contract Description:	This is a new contract to provide financial statement auditing services.				
		Term of Contract:	08/01/2023 - 07/31/2025	Contract # 27683		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
72.	B019	LICENSING BOARDS AND COMMISSIONS - DISPENSING OPTICIANS	SNELL & WILMER, LLP	FEE: LICENSURE	\$63,750	Professional Service
	Contract Description:	This is a new contract to provide legal representation and associated legal services.				
	Term of Contract:	05/16/2023 - 12/31/2023	Contract # 27550			

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24507** Amendment Number: **2**

Agency Name: **OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY** Legal Entity Name: **TEL/LOGIC INC., DBA E-RATE CENTRAL**

Agency Code: **014** Contractor Name: **TEL/LOGIC INC., DBA E-RATE CENTRAL**

Appropriation Unit: **1003-11** Address: **400 POST AVE STE 410**

Is budget authority available?: **Yes** City/State/Zip: **WESTBURY, NY 11590-2291**

If "No" please explain: **Not Applicable** Contact/Phone: **Melinda Van Patten 516/801-7828**

Vendor No.: **T29039669**

NV Business ID: **NV20171445786**

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **RFP # 01GO-S1463**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/13/2021**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **3 years and 353 days**

4. Type of contract: **Contract**

Contract description: **Broadband Consulting**

5. Purpose of contract:

This is the second amendment to the original contract which provides ongoing broadband technical support, project management, and consulting services to support the planning, mapping, and procurement of broadband services. This amendment increases the maximum amount from \$2,370,940.00 to \$2,420,940.00 due to the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$2,211,840.00	\$2,211,840.00	\$2,211,840.00	Yes - Action
a. Amendment 1:	\$159,100.00	\$159,100.00	\$159,100.00	Yes - Action
2. Amount of current amendment (#2):	\$50,000.00	\$50,000.00	\$50,000.00	Yes - Info
3. New maximum contract amount:	\$2,420,940.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 223.610 requires OSIT to coordinate activities in the State relating to the planning, mapping, and procurement of broadband service

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #01GO-S1463 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 04/14/2021 Anticipated re-bid date: 01/15/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

OSIT, Agency satisfied

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	06/02/2023 08:57:26 AM
Division Approval	jkidd	06/08/2023 13:59:10 PM
Department Approval	ssands	06/08/2023 14:06:51 PM
Contract Manager Approval	ssands	06/13/2023 10:05:11 AM
Budget Analyst Approval	mranki1	06/13/2023 10:11:55 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26934**

Agency Name: ATTORNEY GENERAL'S OFFICE	Legal Entity Name: MCCORMICK BARSTOW LLP
Agency Code: 030	Contractor Name: MCCORMICK BARSTOW LLP
Appropriation Unit: 1030-04	Address: 8337 WEST SUNSET ROAD SUITE 350
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89113
If "No" please explain: Not Applicable	Contact/Phone: Frank Toddre II 7029491100
	Vendor No.: PENDING
	NV Business ID: NV20151504160
To what State Fiscal Year(s) will the contract be charged? 2023-2024	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % AG Cost Allocation

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/25/2022**

Anticipated BOE meeting date **07/2022**

Retroactive? **Yes**

If "Yes", please explain

We are requesting this contract to be retroactive to October 25, 2022 due to attorney vacancies in the Attorney General's Public Safety Division causing immediate need for legal services to meet existing court deadlines.

3. Termination Date: **12/31/2023**

Contract term: **1 year and 67 days**

4. Type of contract: **Contract**

Contract description: **Outside Counsel**

5. Purpose of contract:

This is a new contract to provide outside counsel to various current and former NDOC employees.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$35,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Legal representation is needed to provide defense counsel to various current and former NDOC employees.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise needed for this type of matter

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

LESLIE NINO PIRO, GENERAL COUNSEL Ph: 702-486-3077

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	05/04/2023 15:28:47 PM
Division Approval	jhoba2	05/04/2023 15:28:50 PM
Department Approval	jhoba2	05/04/2023 15:28:54 PM
Contract Manager Approval	tlyon1	06/13/2023 16:01:28 PM
Budget Analyst Approval	jcoope8	06/14/2023 11:02:07 AM

AARON D. FORD
Attorney General

CAROLINE BATEMAN
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General



JESSICA L. ADAIR
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street
Carson City, Nevada 89701

MEMORANDUM

Date: October 27, 2022

To: Jennifer Hamilton, Executive Branch Budget Officer
Governor's Finance Office

From: Lesley Volkov, Management Analyst II

Subject: Retroactive Approval for contract # 26934 McCormick Barstow,
LLP

We are requesting this contract to be retroactive to October 25, 2022 due to attorney vacancies in the Attorney General's Public Safety Division causing immediate need for legal services to meet existing court deadlines.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27663**

Agency Name: ATTORNEY GENERAL'S OFFICE	Legal Entity Name: MELISSA PIASECKI MD PC
Agency Code: 030	Contractor Name: MELISSA PIASECKI MD PC
Appropriation Unit: 1030-04	Address: 561 KEYSTONE STE 104
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89503
If "No" please explain: Not Applicable	Contact/Phone: 775/722-1077
	Vendor No.: T27018059
	NV Business ID: NV20051422118
To what State Fiscal Year(s) will the contract be charged?	2023-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % AG CAP

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/17/2023**

Anticipated BOE meeting date **06/2023**

Retroactive? **Yes**

If "Yes", please explain

We request that this contract be retroactively approved to May 2, 2023 due to the Court giving the State until May 12, 2023, to consult with an expert to review the reports and information and verify if a Petitioner is competent to testify in a Petition for Factual Innocence hearing.

3. Termination Date: **09/30/2024**

Contract term: **1 year and 137 days**

4. Type of contract: **Contract**

Contract description: **Expert Witness**

5. Purpose of contract:

This is a new contract to provide evaluation and expert report in a post-conviction actual innocence case matter in preparation for an evidentiary hearing.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The OAG is preparing for an evidentiary hearing using an evaluation and expert report in a post-conviction actual innocence case matter in preparation for an evidentiary hearing.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise needed for this matter.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

[Empty box]

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The OAG is currently using services by Dr. Piasecki and they have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Christine Jones Brady, DAG Ph: (775) 684-1233

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cdavis	05/04/2023 10:44:58 AM
Division Approval	jhoba2	05/04/2023 13:20:24 PM
Department Approval	jhoba2	05/04/2023 13:20:34 PM
Contract Manager Approval	tlyon1	05/04/2023 13:21:24 PM
Budget Analyst Approval	jcoope8	05/17/2023 14:06:27 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 26810	Amendment Number: 1
Agency Name: SECRETARY OF STATE'S OFFICE	Legal Entity Name: HIGH DESERT MICROIMAGING, INC.
Agency Code: 040	Contractor Name: HIGH DESERT MICROIMAGING, INC.
Appropriation Unit: 1050-26	Address: 1344 DISC DRIVE #404
Is budget authority available?: Yes	City/State/Zip: SPARKS, NV 89436-0684
If "No" please explain: Not Applicable	Contact/Phone: Faisal Khan 775-359-6980
	Vendor No.: PUR0000032
	NV Business ID: NV19951110096

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/20/2022**
 Anticipated BOE meeting date **06/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2023**

Contract term: **1 year and 284 days**

4. Type of contract: **Contract**

Contract description: **Scanner Maintenance**

5. Purpose of contract:

This is the first amendment to the original contract which provides quarterly maintenance of scanners for use with the Cenuity Corporate and Notary Filing systems. This amendment extends the termination date from June 30, 2023 to June 30, 2024 and increases the maximum amount from \$22,675 to \$46,975 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$22,675.00	\$22,675.00	\$22,675.00	Yes - Info
2. Amount of current amendment (#1):	\$24,300.00	\$24,300.00	\$46,975.00	Yes - Info
3. New maximum contract amount: and/or the termination date of the original contract has changed to:	\$46,975.00 06/30/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Cenuity Corporate and Notary Filing System requires the use of scanners to receive incoming corporate filing documents, work requests and payment instruments and uses the Pro Scan machines to convert the paper documents within the agency disaster recovery plan. The scanners will periodically require maintenance and service.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees within the Secretary of State or other State agencies are not specifically trained on the interface with the scanners and the Cenuity Corporate and Notary Filing System and do not possess the technical knowledge to perform the required maintenance.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

High Desert Microimaging
Precision Document Imaging
High Sierra Business Systems

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor agreed to the scope of work required by the SOS and their pricing was competitive.

d. Last bid date: 08/01/2022 Anticipated re-bid date: 08/01/2026

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided services to other state agencies and has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval	dbowma1	05/05/2023 11:36:57 AM
Division Approval	dbowma1	05/05/2023 11:37:02 AM
Department Approval	dbowma1	05/05/2023 11:37:05 AM
Contract Manager Approval	adale	05/05/2023 11:40:23 AM
EITS Approval	ljean	05/09/2023 12:06:47 PM
Budget Analyst Approval	twollan1	05/22/2023 15:23:07 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 26032	Amendment Number: 1
Agency Name: CONTROLLER'S OFFICE	Legal Entity Name: TK SOLUTIONS
Agency Code: 060	Contractor Name: TK SOLUTIONS
Appropriation Unit: 1130-26	Address: PILANT, TONY A DBA 4760 VOLTAIRE ST CARSON CITY, NV 89703
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89703
If "No" please explain: Not Applicable	Contact/Phone: TONY PILANT 775/292-1229
	Vendor No.: T29045097
	NV Business ID: NV20222338892

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/11/2022**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2023**

Contract term: **3 years and 51 days**

4. Type of contract: **Contract**

Contract description: **IT Support**

5. Purpose of contract:

This is the first amendment to the original contract which provides information technology support services related to the Advantage Financial System including the Oracle databases. This amendment extends the termination date from June 30, 2023 to June 30, 2025 and increases the maximum amount from \$20,000 to \$44,000 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$20,000.00	\$20,000.00	\$20,000.00	Yes - Info
2. Amount of current amendment (#1):	\$24,000.00	\$24,000.00	\$44,000.00	Yes - Info
3. New maximum contract amount:	\$44,000.00			
and/or the termination date of the original contract has changed to:	06/30/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

The State Controller's Office (SCO) is responsible for the maintenance and administration of the State's financial applications, including Advantage, DAWN, Discoverer, IHUB, and the Oracle applications. Due to retirements and transfers to other agencies, there is a lack of in-house knowledge and experience with the State's financial applications at SCO. The SCO IT team has found support from an outside resource that has this kind of knowledge and depth of experience to assist when issues arise with the State's financial applications that the SCO IT team cannot quickly fix. Tony Pilant has the experience and expertise that SCO IT team needs to troubleshoot and quickly address issues which could detrimentally affect the operations of the State's financial applications.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Due to retirements and transfers to other agencies, all of SCO's previous highly experienced Advantage, DAWN, Discoverer, IHUB, and Oracle administrators no longer work at SCO. Due to the lack of vendor maintenance support and extensive customization of the State's financial applications prior to the current SCO IT Team, none of the current SCO IT team have any in-depth knowledge and/or experience administering and supporting the State's financial applications. Issues arising with the State's financial applications are increasing in number and severity. It has not been possible for the SCO IT team to fix all the issues without assistance from Tony Pilant.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Datavail.com
Rimini Street
Tony Pilant DBA TK Solutions

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Tony Pilant has the extensive knowledge and experience working with the Advantage financial system as a senior DBA formerly employed at EITS, NDOT and at the Controller's Office earlier in his career.

d. Last bid date: 03/25/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtilto1	05/08/2023 16:15:08 PM
Division Approval	jsmack	05/08/2023 16:16:17 PM
Department Approval	jsmack	05/08/2023 16:16:19 PM
Contract Manager Approval	sbro21	05/08/2023 16:17:08 PM
EITS Approval	ljean	05/09/2023 12:07:09 PM
Budget Analyst Approval	bmacke1	06/13/2023 12:25:18 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23492** Amendment Number: **1**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **ADVANCED LOCKSMITH SERVICES**

Agency Code: **082** Contractor Name: **ADVANCED LOCKSMITH SERVICES**

Appropriation Unit: **1349-12** Address: **PO BOX 4707**

Is budget authority available?: **Yes** City/State/Zip: **SPARKS, NV 89432-4707**

If "No" please explain: **Not Applicable** Contact/Phone: **775-425-5005**

Vendor No.: **T81072313**

NV Business ID: **NV20021516256**

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Building Rent Income Revenue

Agency Reference #: **ASD 2834406**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/12/2020**

Anticipated BOE meeting date **06/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **08/06/2024**

Contract term: **3 years and 299 days**

4. Type of contract: **Contract**

Contract description: **Locksmith**

5. Purpose of contract:

This is the first amendment to the original contract to provide ongoing locksmith services, repair and replace locks, re-key locks and duplicate keys for state-owned buildings in northern Nevada. This amendment increases the maximum amount from \$16,189.19 to \$26,189.19 due to the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$16,189.19	\$16,189.19	\$16,189.19	Yes - Info
2. Amount of current amendment (#1):	\$10,000.00	\$10,000.00	\$26,189.19	Yes - Info
3. New maximum contract amount:	\$26,189.19			

II. JUSTIFICATION

7. What conditions require that this work be done?

Buildings, rooms, basements, floors, windows, furniture, and appurtenances are to be kept clean, orderly and presentable as befitting a public property

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of equipment and manpower

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of several vendors of the same services and Per SAM 0338.0, each contractor will be contacted to submit bids on projects.

d. Last bid date: 07/01/2020 Anticipated re-bid date: 06/30/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

since 1950 Buildings & Grounds and services are satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	05/10/2023 10:38:02 AM
Division Approval	jkidd	05/11/2023 14:07:36 PM
Department Approval	ssands	05/11/2023 14:43:42 PM
Contract Manager Approval	vhnava	05/25/2023 09:37:31 AM
Budget Analyst Approval	khawkin1	05/30/2023 15:27:51 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23255** Amendment Number: **1**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **ARTISTIC FENCE COMPANY, INC.**

Agency Code: **082** Contractor Name: **ARTISTIC FENCE COMPANY, INC.**

Appropriation Unit: **1349-12** Address: **5740 US HIGHWAY 50 E.**

Is budget authority available?: **Yes** City/State/Zip: **CARSON CITY, NV 89701**

If "No" please explain: **Not Applicable** Contact/Phone: **775/882-4665**

To what State Fiscal Year(s) will the contract be charged? **2021-2024** Vendor No.: **PUR0000883B**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources. NV Business ID: **NV19711002179**

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rental Income

Agency Reference #: **ASD 2834249**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**

Anticipated BOE meeting date **06/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2024**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Fence Maintenance**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing installation, maintenance, and repair services for fences and gates located at state-owned buildings in northern Nevada. This amendment increases the maximum amount from \$32,223.84 to \$67,223.84 due to an increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$32,223.84	\$32,223.84	\$32,223.84	Yes - Info
2. Amount of current amendment (#1):	\$35,000.00	\$35,000.00	\$67,223.84	Yes - Info
3. New maximum contract amount:	\$67,223.84			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Buildings and Grounds Section maintains all State buildings, grounds, and properties not otherwise provided for by law.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of expertise

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of at least three vendors who maintain and repair fences. Per SAM 0338.0 each contractor will be contacted to submit bids on projects.

d. Last bid date: 05/01/2020 Anticipated re-bid date: 05/01/2024

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

B&G since 1950, service is satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	05/10/2023 10:35:47 AM
Division Approval	jkidd	05/11/2023 14:13:25 PM
Department Approval	ssands	05/22/2023 07:46:23 AM
Contract Manager Approval	vhnarr	06/08/2023 13:44:59 PM
Budget Analyst Approval	klay0	06/13/2023 14:54:46 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27644**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: MAGRATH VENTURES, LLC DBA
Agency Code: 082	Contractor Name: BIGHORN GLASS & WINDOW
Appropriation Unit: 1349-12	Address: BIGHORN GLASS & WINDOW 3656 RESEARCH WAY #35
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89706-7932
If "No" please explain: Not Applicable	Contact/Phone: 775/882-5060
	Vendor No.: T27043097
	NV Business ID: NV20121371411

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rental Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2023**

Anticipated BOE meeting date **06/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/31/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Glass and Windows**

5. Purpose of contract:

This is a new contract to provide ongoing glass, window, and door repair for state-owned buildings in northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,000.00**

Payment for services will be made at the rate of \$120.00 per hour in Carson City

Other basis for payment: \$140.00/hour in Reno

II. JUSTIFICATION

7. What conditions require that this work be done?

Ongoing services needed for glass, door and window repair on an as needed basis for various state-owned properties in Northern Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the tools, materials, or manpower needed to facilitate this need.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Superior Door and Window
Bighorn Glass and Window
Nevada Glass

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of many glass, windows, and door repair companies and per SAM 0338.0 each vendor will be contacted to submit bids on upcoming projects.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has serviced the Buildings and Grounds Division since 2019, services has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Vendor is registered as Magrath Ventures LLC DBA with the State of Comptroller's Office.

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

David Van Ornum, Facility Supervisor III Ph: 775-684-1800

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	05/03/2023 12:24:26 PM
Division Approval	jkidd	05/03/2023 14:28:08 PM
Department Approval	ssands	05/11/2023 14:50:19 PM
Contract Manager Approval	vhnnavarr	05/12/2023 13:34:18 PM
Budget Analyst Approval	klay0	05/19/2023 14:13:47 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27699**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: CENTRAL SIERRA CONSTRUCTION, INC.
Agency Code: 082	Contractor Name: CENTRAL SIERRA CONSTRUCTION, INC.
Appropriation Unit: 1349-14	Address: 2551 PRECISION DR., STE C
Is budget authority available?: Yes	City/State/Zip: MINDEN, NV 89423-8976
If "No" please explain: Not Applicable	Contact/Phone: William Park 775/267-2943
	Vendor No.: T80982411
	NV Business ID: NV19921060188

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rental Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/19/2023**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/10/2023**

Contract term: **175 days**

4. Type of contract: **Contract**

Contract description: **Building Repairs**

5. Purpose of contract:

This is a new contract to provide repairs to the terrazzo at the Blasdel building in Carson City, which includes repairing broken sections and matching the tint to the existing color, and sealing the exterior to prevent water infiltration.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$14,550.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Buildings and Grounds will use this contract to complete this CAT14-FY21-003 project to seal exterior terrazzo to prevent water infiltration. Broken sections of terrazzo will also be repaired to match existing and prevent the integrity of state-owned property.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Building and Grounds does not have the tools, materials, or manpower needed to facilitate this CAT14-FY21-003 project.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Central Sierra Construction Inc

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Per SAM 338 this is under the \$25,000.00 threshold, only 1 qualified bidder needed.

d. Last bid date: 05/08/2023 Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has provided service to the state since 1999.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

David Van Ornum, Facility Supervisor III Ph: 775-690-4526

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	05/11/2023 08:53:44 AM
Division Approval	jkidd	05/11/2023 14:17:51 PM
Department Approval	ssands	05/11/2023 14:46:03 PM
Contract Manager Approval	vhnava	05/17/2023 08:22:05 AM
Budget Analyst Approval	klay0	05/19/2023 15:54:03 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27698**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: AJNC Industries, LLC dba
Agency Code: 082	Contractor Name: Clark Welding and Fabricating
Appropriation Unit: 1349-12	Address: 3019 Sheridan St.
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89102
If "No" please explain: Not Applicable	Contact/Phone: Roman Soto 702-678-5111
	Vendor No.: T32014071
	NV Business ID: NV20141670700

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rental Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/09/2023**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/10/2027**

Contract term: **3 years and 336 days**

4. Type of contract: **Contract**

Contract description: **HVAC Boiler**

5. Purpose of contract:

This is a new contract to provide boiler maintenance repair, replacement, modification, new installation of various boiler equipment, and safety checks for state-owned buildings in southern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$84,815.65**

Payment for services will be made at the rate of \$140.00 per hour per person plus consumables

Other basis for payment: Overtime \$140/hr per person plus consumables, Double Time \$280/hr per person plus consumables, Stainless Welding Straight Time \$145/hr per person plus consumables, Truck Charge \$100/day per truck

II. JUSTIFICATION

7. What conditions require that this work be done?

Boiler maintenance is to improve efficiency of the equipment, reduce the risks of breakdowns, safety checks, and keeps the buildings in a functional and comfortable environment for employees and public.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds do not have the manpower.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

CWF Clark Welding and Fabricating
Thermal Boilers and Controls
Pyro Combustion

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of many HVAC companies and per SAM 0338.0 each vendor will be contacted to submit bids on upcoming projects.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Vendor is registered as AJNC Industries LLC dba with the State Comptroller's Office.

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Terra Cooke-Gatzmer, HVACR Specialist III Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	05/11/2023 08:54:25 AM
Division Approval	jkidd	05/11/2023 14:16:06 PM
Department Approval	ssands	05/11/2023 14:45:30 PM
Contract Manager Approval	vhnnavarr	05/31/2023 10:24:51 AM
Budget Analyst Approval	klay0	06/09/2023 14:54:51 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27688**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: HOLLAND WATERPROOFING, INC.
Agency Code: 082	Contractor Name: HOLLAND WATERPROOFING, INC.
Appropriation Unit: 1349-14	Address: 1380 GREG STREET, SUITE 222
Is budget authority available?: Yes	City/State/Zip: SPARKS, NV 89431
If "No" please explain: Not Applicable	Contact/Phone: CODY WICKS 775-813-9778
	Vendor No.: T32013161
	NV Business ID: NV20031272390

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rental Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/13/2023**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/10/2023**

Contract term: **150 days**

4. Type of contract: **Contract**

Contract description: **Water Proofing**

5. Purpose of contract:

This is a new contract to provide elevator maintenance at the Nevada State Library and Archives building in Carson City by using urethane grout injections in elevator pits to prevent further damage from water infiltration.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$32,395.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

CAT14-FY22-008-Perform hydro-active urethane grout injection at elevator pit walls. Coat walls and slab. Crack repair not to exceed 250 linear feet. Provides stability and waterproofing in elevator pit area preventing further damage.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the tools, material, or manpower needed to facilitate this CAT14-FY22-008 project.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Cassidy Coatings
Madole Construction
Holland Waterproofing**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only contractor to provide a quote

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has a contract with agency from 9/21/2022 to 1/30/2023, agency was satisfied with vendors performance.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

David Van Ornum, Facility Supervisor III Ph: 775-690-4526

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	05/10/2023 10:41:04 AM
Division Approval	jkidd	05/11/2023 14:10:48 PM
Department Approval	ssands	05/11/2023 14:42:42 PM
Contract Manager Approval	vhnava	06/05/2023 10:55:19 AM
Budget Analyst Approval	klay0	06/13/2023 08:34:56 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23284** Amendment Number: **1**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **Pentagon Plumbing & Air Conditioning, Inc.**

Agency Code: **082** Contractor Name: **Pentagon Plumbing & Air Conditioning, Inc.**

Appropriation Unit: **1349-12** Address: **5125 Oquendo Road, Ste. 5**

Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89118**

If "No" please explain: **Not Applicable** Contact/Phone: **Dawn Maslowski 702-876-5969**

Vendor No.:

NV Business ID: **NV20041518233**

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % B&G Building Rental Income Revenue

Agency Reference #: **ASD 2834271**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/15/2020**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **08/30/2024**

Contract term: **3 years and 350 days**

4. Type of contract: **Contract**

Contract description: **Plumbing services**

5. Purpose of contract:
This is the first amendment to the original contract which provides ongoing plumbing services for all state-owned buildings in southern Nevada. This amendment increases the maximum amount from \$45,982.70 to \$68,982.70 due to continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$45,982.70	\$45,982.70	\$45,982.70	Yes - Info
2. Amount of current amendment (#1):	\$23,000.00	\$23,000.00	\$68,982.70	Yes - Info
3. New maximum contract amount:	\$68,982.70			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Buildings and Grounds Section is concerned with the safety, health and working conditions of all State employees. Its maintenance duties include carpentry, plumbing, electrical work, heating, ventilating and air conditioning.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is the only vendor who responded to the solicitation. This will be one of several plumbing companies Per SAM 0338.0, each contractor will be contacted to submit bids on projects

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmcDani	05/17/2023 11:53:25 AM
Division Approval	jkidd	05/17/2023 13:53:03 PM
Department Approval	ssands	05/17/2023 14:00:27 PM
Contract Manager Approval	vhnvarr	05/25/2023 15:08:23 PM
Budget Analyst Approval	khawkin1	05/30/2023 15:01:21 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27716**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION Agency Code: 082 Appropriation Unit: 1558-11 Is budget authority available?: Yes If "No" please explain: Not Applicable	Legal Entity Name: CLARK & SULLIVAN CONSTRUCTION Contractor Name: CLARK & SULLIVAN CONSTRUCTION Address: 905 INDUSTRIAL WAY City/State/Zip: SPARKS, NV 89431 Contact/Phone: 775-355-8500 Vendor No.: T32014097 NV Business ID: NV19751002010
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To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115529

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/09/2023**
 Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years and 22 days**

4. Type of contract: **Contract**

Contract description: **OWNER-CMAR**

5. Purpose of contract:

This is a new contract to provide owner Construction Manager at Risk services for the Advance Planning - Seismic Retrofit and Renovation (Heroes Memorial & Annex) CIP Project: CIP Project No. 21-P02; SPWD Contract No. 115529.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,000.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg. approved CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Adrianna Benjamin, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	05/31/2023 15:04:13 PM
Division Approval	nmann	05/31/2023 15:04:16 PM
Department Approval	nmann	05/31/2023 15:04:19 PM
Contract Manager Approval	lwildes	05/31/2023 15:16:21 PM
Budget Analyst Approval	klay0	06/09/2023 14:22:23 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27636**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: CARPENTER SELLERS DEL GATTO ARCHITECTS PC
Agency Code: 082	Contractor Name: CARPENTER SELLERS DEL GATTO ARCHITECTS PC
Appropriation Unit: 1585-69	Address: 8882 SPANISH RIDGE AVE.
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89148-1303
If "No" please explain: Not Applicable	Contact/Phone: 702-251-8896
	Vendor No.: T80997582
	NV Business ID: NV19871041301

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115502

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/08/2023**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years and 23 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide architectural/engineering services for the State Office Building Assessment Report (McCarran Center Business Park) through the Statewide Advance Planning Program CIP Project to include a space assessment report to determine current utilization and potential occupancy of State agency offices, and the incorporation of these agencies into the McCarran Center Business Park: CIP Project No. 21-S04; SPWD Contract No. 115502.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$88,400.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Wil Lewis, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	05/31/2023 13:54:24 PM
Division Approval	nmann	05/31/2023 13:54:26 PM
Department Approval	nmann	05/31/2023 13:54:29 PM
Contract Manager Approval	lwildes	05/31/2023 14:08:03 PM
Budget Analyst Approval	klay0	06/08/2023 09:13:46 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27727**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: PAUL CAVIN ARCHITECT, LLC
Agency Code: 082	Contractor Name: PAUL CAVIN ARCHITECT, LLC
Appropriation Unit: 1585-65	Address: 1575 DELUCCHI LN., STE. 120
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89502-6581
If "No" please explain: Not Applicable	Contact/Phone: 775-384-6141
	Vendor No.: T29033842
	NV Business ID: NV20131182382

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115540

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/12/2023**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years and 19 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Roofing Replacement, Classroom and Infirmary Building, Nevada Youth Training Center through the Statewide Roofing Program CIP Project, to include schematic design, construction administration, design development, and 100% construction documents related to the installation of the new roofing system: CIP Project No. 21-S01-11; SPWD Contract No. 115540.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$42,000.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Andy Lutz, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	06/02/2023 11:18:22 AM
Division Approval	nmann	06/02/2023 11:18:25 AM
Department Approval	nmann	06/02/2023 11:18:27 AM
Contract Manager Approval	lwildes	06/02/2023 12:54:34 PM
Budget Analyst Approval	klay0	06/12/2023 15:22:02 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27729**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: PAUL CAVIN ARCHITECT, LLC
Agency Code: 082	Contractor Name: PAUL CAVIN ARCHITECT, LLC
Appropriation Unit: 1585-65	Address: 1575 DELUCCHI LN., STE. 120
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89502-6581
If "No" please explain: Not Applicable	Contact/Phone: 775-384-6141
	Vendor No.: T29033842
	NV Business ID: NV20131182382

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115539

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/12/2023**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years and 19 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for Rain Gutters, Downspouts, Heat Trace, and Roof Repairs for the Nevada Department of Forestry Headquarters through the Statewide Roofing Program CIP Project, to include bid assistance, schematic design, design development and construction administration for the roofing maintenance and repairs: CIP Project No. 21-S01-8; SPWD Contract No. 115539.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$11,000.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Andy Lutz, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	06/02/2023 11:54:51 AM
Division Approval	nmann	06/02/2023 11:54:55 AM
Department Approval	lwildes	06/02/2023 14:18:46 PM
Contract Manager Approval	lwildes	06/12/2023 08:07:02 AM
Budget Analyst Approval	klay0	06/12/2023 08:07:45 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26788** Amendment Number: **1**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **TATE SNYDER KIMSEY ARCHITECTS, LTD DBA TSK**

Agency Code: **082** Contractor Name: **TATE SNYDER KIMSEY ARCHITECTS, LTD DBA TSK**

Appropriation Unit: **All Appropriations** Address: **314 S. WATER ST.**

Is budget authority available?: **No** City/State/Zip: **HENDERSON, NV 89015-7311**

Contact/Phone: **702-456-3000**

If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 3646, expenditure category 49, Transfer from ARPA for DWTC 2.

Vendor No.: T80883470
NV Business ID: NV20212004081

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Agency Funded CIP

Agency Reference #: 115090

2. Contract start date:
a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/11/2022**

Anticipated BOE meeting date 07/2023

Retroactive? **No**
If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2026**

Contract term: **4 years and 82 days**

4. Type of contract: **Contract**
Contract description: **Arch/Eng**

5. Purpose of contract:
This is the first amendment to the original contract which provides professional architectural/engineering services for the Desert Willow Treatment Center - Anti-Ligature and Unit Hardening CIP Project: CIP Project No. 23-A005; SPWD Contract No. 115090. This amendment increases the maximum amount from \$225,000.00 to \$246,860.71 due to Health Care Quality & Compliance review and payment of the Nevada State Fire Marshall plan review fees.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$225,000.00	\$225,000.00	\$225,000.00	Yes - Action
2. Amount of current amendment (#1):	\$21,860.71	\$21,860.71	\$21,860.71	Yes - Info
3. New maximum contract amount:	\$246,860.71			

II. JUSTIFICATION

7. What conditions require that this work be done?

Agency submitted application - Desert Willow Treatment Center

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	06/01/2023 21:27:35 PM
Division Approval	nmann	06/01/2023 21:27:41 PM

Department Approval	nmann	06/01/2023 21:27:47 PM
Contract Manager Approval	lwildes	06/02/2023 08:07:24 AM
Budget Analyst Approval	klay0	06/09/2023 15:52:09 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 27468	Amendment Number: 1
Agency Name: INDIGENT DEFENSE	Legal Entity Name: HOFFMAN, JIM DBA
Agency Code: 111	Contractor Name: HOFFMAN, JIM DBA
Appropriation Unit: 1499-15	Address: LAW OFFICE OF JIM HOFFMAN PO Box 231246
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89105
If "No" please explain: Not Applicable	Contact/Phone: Jim Hoffman 702-483-1816
	Vendor No.: T29043986
	NV Business ID: NV20201710043

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/13/2023**
Anticipated BOE meeting date **05/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2023**

Contract term: **78 days**

4. Type of contract: **Contract**

Contract description: **Jim Hoffman**

5. Purpose of contract:

This is the first amendment to the original contract which provides legal services for the State Public Defender's Office due to staff vacancies. This amendment increases the maximum amount from \$1,750 to \$11,350 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,750.00	\$1,750.00	\$1,750.00	No
2. Amount of current amendment (#1):	\$9,600.00	\$11,350.00	\$11,350.00	Yes - Info
3. New maximum contract amount:	\$11,350.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The NSPD is short-staffed. The NSPD needs to contract with private attorneys to assist with covering the workload.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Insufficient staff.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mryba	04/28/2023 16:16:48 PM
Division Approval	mryba	04/28/2023 16:16:50 PM
Department Approval	mryba	04/28/2023 16:16:52 PM
Contract Manager Approval	mryba	04/28/2023 16:16:56 PM
Budget Analyst Approval	bmacke1	05/19/2023 11:26:03 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27687**

Agency Name: ADMIN - ENTERPRISE IT SERVICES	Legal Entity Name: CITY OF CARLIN
Agency Code: 180	Contractor Name: CITY OF CARLIN
Appropriation Unit: 1388-00	Address: 151 SOUTH 8TH STREET
Is budget authority available?: Yes	PO BOX 787
If "No" please explain: Not Applicable	City/State/Zip: CARLIN, NV 89822
	Contact/Phone: MADISON MAHON 775-754-6354
	Vendor No.:
	NV Business ID: Not Applicable
To what State Fiscal Year(s) will the contract be charged?	2024-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % REVENUE

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **Rack Space Rental**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing rack space at Mary's Mountain, Elko IA Dispatch.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$14,606.04**

Payment for services will be made at the rate of \$7,303.02 per per year

II. JUSTIFICATION

7. What conditions require that this work be done?

Revenue Contract

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Revenue Contract

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Not applicable

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

City of Carlin and the agency had a previous revenue contract from 7/1/2109-6/30/2023.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
 Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbrya1	05/09/2023 13:21:00 PM
Division Approval	jkidd	05/12/2023 16:46:31 PM
Department Approval	ssands	05/17/2023 11:08:40 AM
Contract Manager Approval	vhnarr	05/17/2023 11:36:40 AM
Budget Analyst Approval	mranki1	05/23/2023 10:34:25 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23177** Amendment Number: **1**

Agency Name: **DEPARTMENT OF VETERANS SERVICES** Legal Entity Name: **Silver Reef Biomedical Services, Inc.**

Agency Code: **240** Contractor Name: **Silver Reef Biomedical Services, Inc.**

Appropriation Unit: **2561-13** Address: **6285 S Mojave Rd., Suite E.**

Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89120-2720**

If "No" please explain: **Not Applicable** Contact/Phone: **Scott D. Wyatt 888-780-9179**

Vendor No.: **T27043084**

NV Business ID: **NV20121355756**

To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	65.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	35.00 % Private/County

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/26/2020**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **04/30/2024**

Termination Date:

Contract term: **3 years and 309 days**

4. Type of contract: **Contract**

Contract description: **Electrical Maint.**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing maintenance to medical equipment in the Southern Nevada State Veterans Home. This amendment increases the maximum amount from \$20,000 to \$30,000 due to a higher than anticipated need for repair services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$20,000.00	\$20,000.00	\$20,000.00	Yes - Info
2. Amount of current amendment (#1):	\$10,000.00	\$10,000.00	\$30,000.00	Yes - Info
3. New maximum contract amount:	\$30,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Inspections and calibrations are required as part of the CMS MDS assessment.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No State employees are certified to do this work

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vender presented with the qualifications and knowledge of needs at the best price.

d. Last bid date: 03/01/2020 Anticipated re-bid date: 02/01/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor is currently providing these services to the Southern Nevada State Veterans Home and the services are satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtheil1	05/10/2023 15:42:17 PM
Division Approval	jtheil1	05/10/2023 15:42:20 PM
Department Approval	jtheil1	05/10/2023 15:42:28 PM
Contract Manager Approval	mhenr6	05/10/2023 15:48:19 PM
Budget Analyst Approval	klay0	05/19/2023 15:05:10 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23204	Amendment Number: 6
Agency Name: STATE PUBLIC CHARTER SCHOOL AUTHORITY	Legal Entity Name: QUISITIVE LTD
Agency Code: 315	Contractor Name: QUISITIVE LTD
Appropriation Unit: 2711-27	Address: 1221 South Mo Pac Expressway
Is budget authority available?: Yes	City/State/Zip: Austin, TX 78746
If "No" please explain: Not Applicable	Contact/Phone: Lauren Brown 512-225-6751
	Vendor No.: T32013887
	NV Business ID: NV20232797592

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **315**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**
 Anticipated BOE meeting date **06/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **05/31/2023**

Contract term: **3 years and 91 days**

4. Type of contract: **Contract**

Contract description: **Grant Management**

5. Purpose of contract:

This is the sixth amendment to the original contract which provides a grant management software subscription. This amendment increases the maximum amount from \$460,546.20 to \$475,986.20, extends the termination date from May 31, 2023 to September 30, 2023, and reassigns this contract from Catapult Systems LLC to Quisitive LLC due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	
1. The max amount of the original contract:	\$87,720.00	\$87,720.00	\$87,720.00	Yes - Action
a. Amendment 1:	\$49,876.00	\$49,876.00	\$49,876.00	Yes - Info
b. Amendment 2:	\$125,492.00	\$125,492.00	\$175,368.00	Yes - Action
c. Amendment 3:	\$99,699.00	\$99,699.00	\$99,699.00	Yes - Info
d. Amendment 4:	\$68,319.20	\$68,319.20	\$168,018.20	Yes - Action
e. Amendment 5:	\$29,440.00	\$29,440.00	\$29,440.00	Yes - Info
2. Amount of current amendment (#6):	\$15,440.00	\$15,440.00	\$44,880.00	Yes - Info
3. New maximum contract amount:	\$475,986.20			

and/or the termination date of
the original contract has
changed to:

09/30/2023

II. JUSTIFICATION

7. What conditions require that this work be done?

The State Public Charter School Authority requires a vendor to provide administrative fixes and enhancement services to the Grants Management System.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no state employees that have qualifications to perform this work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NAC 333.150 Professional Service Exemption approved by the Purchasing Administrator. Solicitation Waiver 200506.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor is currently under contract and services are satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbauer	05/16/2023 16:56:30 PM
Division Approval	jbauer	05/16/2023 16:56:34 PM
Department Approval	jbauer	05/16/2023 16:56:38 PM
Contract Manager Approval	jbauer	05/17/2023 09:36:02 AM
EITS Approval	ljean	05/17/2023 09:40:10 AM
Budget Analyst Approval	mranki1	05/31/2023 10:03:18 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27715**

Agency Name:	DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name:	ANDERSON PEST CONTROL, LLC
Agency Code:	402	Contractor Name:	ANDERSON PEST CONTROL, LLC
Appropriation Unit:	3279-07	Address:	4300 N PECOS RD STE 9
Is budget authority available?:	No	City/State/Zip:	LAS VEGAS, NV 89115-0141
If "No" please explain: This contract goes over the requested budget for FY24-25, all bids were higher than the expected amount. We plan to cover these expenses with savings from other categories.		Contact/Phone:	Nate Anderson and Sherry Anderson 702/656-8898
		Vendor No.:	T27037835
		NV Business ID:	NV20021058140
To what State Fiscal Year(s) will the contract be charged?			2024-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	35.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	65.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **DRC Pest Control**

5. Purpose of contract:

This is a new contract to provide ongoing pest control services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$17,056.00**

Payment for services will be made at the rate of \$4,264.00 per Year

Other basis for payment: As Invoiced per Vendor and Approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

Per the Code of Federal regulations Title 42, Chapter 4, Part 483.70:
The facility must provide a safe, functional, sanitary, and comfortable environment for the residents, staff and the public. (4)
The facility must maintain an effective pest control program so that the facility is free of pests and rodents.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Employees do not have necessary expertise or tools to perform this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Genuine Pest Control
Guaranteed Pest Solutions
Pest Control Solutions
Anderson Pest Control

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: 03/01/2023 Anticipated re-bid date: 01/01/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

ADSD 7/1/15 - current. Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gjorgens	05/18/2023 14:51:55 PM
Division Approval	tric1	05/22/2023 16:28:34 PM
Department Approval	dschmid5	05/24/2023 09:00:04 AM
Contract Manager Approval	macedved1	05/24/2023 09:15:04 AM
Budget Analyst Approval	khal5	06/13/2023 07:42:50 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 21675	Amendment Number: 2
Agency Name: DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name: Las Vegas CPR, LLC
Agency Code: 402	Contractor Name: Las Vegas CPR, LLC
Appropriation Unit: 3279-30	Address: CPR Society
Is budget authority available?: Yes	3160 S. Valley View Suite #108
If "No" please explain: Not Applicable	City/State/Zip: Las Vegas, NV 89102
	Contact/Phone: Daniel Kipnis 888-860-3031
	Vendor No.: T27041237
	NV Business ID: NV20151112517

To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	55.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	45.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2019**

Anticipated BOE meeting date 07/2023

Retroactive? **Yes**

If "Yes", please explain

The contract has been overspent due to a tracking issue, causing the need for a retroactive amendment. Please see the attached memo.

3. Previously Approved Termination Date: **07/31/2023**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **CPR Certification**

5. Purpose of contract:

This is the second amendment to the original contract which provides CPR certification and recertification of staff. This amendment increases the maximum amount from \$5,240.00 to \$10,550.00 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$2,600.00	\$2,600.00	\$2,600.00	No
a. Amendment 1:	\$2,640.00	\$5,240.00	\$5,240.00	No
2. Amount of current amendment (#2):	\$5,310.00	\$10,550.00	\$10,550.00	Yes - Info
3. New maximum contract amount:	\$10,550.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

To ensure safety of the individuals served and/or save lives in emergency situations. Desert Regional Center must comply with Bureau of Health Care Quality & Compliance licensure requirements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Employees do not have the expertise to perform this work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Flex Ed
Mobile Medic
CPR Society

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor was selected based on best pricing, services, and scheduling needs.

d. Last bid date: 01/24/2019 Anticipated re-bid date: 02/01/2023

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

ADSD 08/2015 - current. Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gjorgens	05/18/2023 14:58:00 PM
Division Approval	tric1	05/22/2023 16:30:00 PM
Department Approval	dschmid5	05/24/2023 09:13:44 AM
Contract Manager Approval	maceved1	05/24/2023 09:14:50 AM
Budget Analyst Approval	khal5	06/14/2023 16:03:13 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27722**

Agency Name:	DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name:	REGIONAL TRANSPORTATION
Agency Code:	402	Contractor Name:	REGIONAL TRANSPORTATION
Appropriation Unit:	3279-18	Address:	COMMISSION OF SOUTHERN NEVADA 600 S GRAND CENTRAL PKWY # 350 LAS VEGAS, NV 89106-4512
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89106-4512
If "No" please explain:	Not Applicable	Contact/Phone:	BUSPASS@RTCSNV.COM 702/676-1500
		Vendor No.:	T29032694
		NV Business ID:	GOVERNMENTAL ENTITY

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	36.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	64.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **DRC Transport Svcs**

5. Purpose of contract:

This is a new interlocal contract to provide ongoing public transportation services for Desert Regional Center - Intermediate Care Facility individuals and community-based individuals with disabilities to jobs and day programs.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**

Other basis for payment: As Invoiced per Vendor and Approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

Individuals living at the Intermediate Care Facility (ICF) require transportation to/from their jobs and Day Training (JDT) programs. Learning how to use RTC services for transportation is part of their ICF plan to help them prepare to move into a community-based setting.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not provide transportation services for RTC.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Interlocal � Exempt
Pursuant to NRS 277.180 one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

RTC is a regional entity that oversees public transportation and enhances mobility by improving transportation choices and facilitating multi-modal connectivity. As the region's Metropolitan Planning Organization, the agency is responsible to state and federal governments for maintaining a continuing, cooperative and comprehensive (3-C) transportation planning process.

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contract for these services with ADSD since 2019 with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gjorgens	05/18/2023 14:55:11 PM
Division Approval	tric1	05/22/2023 16:30:15 PM
Department Approval	dschmid5	06/07/2023 09:28:40 AM
Contract Manager Approval	maceved1	06/07/2023 10:44:21 AM
Budget Analyst Approval	khal5	06/12/2023 12:38:10 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27723**

Agency Name:	DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name:	Select Landscape Services, LLC
Agency Code:	402	Contractor Name:	Select Landscape Services, LLC
Appropriation Unit:	3279-07	Address:	PO Box 35547
Is budget authority available?:	Yes	City/State/Zip:	Las Vegas, NV 89133
If "No" please explain:	Not Applicable	Contact/Phone:	Alex Garcia 702-343-8783
		Vendor No.:	
		NV Business ID:	NV20101696728

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/31/2023**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2023**

Contract term: **30 days**

4. Type of contract: **Contract**

Contract description: **DRC Landscape Clean**

5. Purpose of contract:

This is a new contract to provide one-time landscape cleanup services for the Desert Regional Center - Intermediate Care Facility.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,522.31**

Other basis for payment: As Invoiced per Vendor and Approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

Our owned facility needs to be cleaned of weeds that have grown over a foot long. Per the Code of Federal regulations Title 42, Chapter 4, Part 483.70:
The facility must provide a safe, functional, sanitary, and comfortable environment for the residents, staff and the public.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

We have two vacant Maintenance Worker positions. We reached out to Buildings and Grounds and they said do not have the manpower to do this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

R & R Landscaping
Select Landscape Services, LLC
Las Vegas Nevada Landscaping

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor had the best pricing for the same services.

d. Last bid date: 04/11/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gjorgens	05/18/2023 14:55:49 PM
Division Approval	tric1	05/22/2023 16:30:29 PM
Department Approval	dschmid5	05/24/2023 09:06:00 AM
Contract Manager Approval	maceved1	05/24/2023 09:15:19 AM
Budget Analyst Approval	khal5	05/31/2023 12:10:14 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27028** Amendment Number: **1**

Agency Name: **DHHS - PUBLIC AND BEHAVIORAL HEALTH** Legal Entity Name: **Netsmart Technologies, Inc.**

Agency Code: **406** Contractor Name: **Netsmart Technologies, Inc.**

Appropriation Unit: **3168-26** Address: **11100 Nall Avenue**

Is budget authority available?: **Yes** City/State/Zip: **Overland Park, KS 66211**

If "No" please explain: **Not Applicable** Contact/Phone: **Jeff Matthews 913-242-6053**

Vendor No.: **PUR0003686**

NV Business ID: **NV20101021052**

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	84.40 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	15.60 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 18112**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/10/2023**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2026**

Contract term: **3 years and 171 days**

4. Type of contract: **Contract**

Contract description: **myAvatar**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing maintenance and upgrades to the myAvatar NX Electronic Health Records System. This amendment updates the configuration and validation for online meal ticket orders and increases the maximum amount from \$5,315,720.06 to \$5,357,470.06 due to the ongoing need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$5,315,720.06	\$5,315,720.06	\$5,315,720.06	Yes - Action
2. Amount of current amendment (#1):	\$41,750.00	\$41,750.00	\$41,750.00	Yes - Info
3. New maximum contract amount:	\$5,357,470.06			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Division's application is currently operating on an aging Netsmart platform which is soon to become obsolete and there are security requirements that need to be implemented to meet DPBH ISO recommendations to secure the PII/PHI data.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DPBH does not have the resources and staff to replicate the existing myAvatar EHR system.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 221001
Approval Date: 10/04/2022

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current vendor with DPBH since 2006, satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	06/05/2023 15:44:04 PM
Division Approval	rmille8	06/05/2023 15:44:11 PM
Department Approval	rmille8	06/05/2023 15:45:48 PM
Contract Manager Approval	rmille8	06/06/2023 15:25:36 PM
EITS Approval	ljean	06/07/2023 08:27:06 AM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Debi Reynolds, Deputy Administrator, DPBH, DHHS
John Borrowman, Fiscal Supervisor, DPBH, DHHS
Erin Williams, OIT IT Manager III, DPBH, DHHS
Lorraine McMullen, ITP III, Project Manager, DPBH, DHHS

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DPBH – TIN 373 – *myAvatar EHR PaaS NX Upgrade/NIAM MFA/Ongoing AMA CPT/Ongoing WebServices-Scriptlink/myAvatar EHR Ongoing Hosting, Maintenance, Support, Subscriptions/Add DCFS Users to DPBH myAvatar* – Update C – BA 3168, 3143

DATE: November 30, 2022

We have completed our review for the Department of Health and Human Services (DHHS), Division of Public and Behavioral Health's (DPBH) – *myAvatar EHR PaaS NX Upgrade/NIAM MFA/Ongoing AMA CPT/Ongoing WebServices-Scriptlink/myAvatar EHR Ongoing Hosting, Maintenance, Support, Subscriptions/Add DCFS Users to DPBH myAvatar*– TIN 373, Update C.

The submitted TIN, for an estimated value of \$1,158,291.52 in the FY22/FY23 biennium, \$2,739,426.14 in the FY24/FY25 biennium, and \$1,418,002 for FY26 (70% General Fund, 30% ARPA), is to update FY23 costing for Transition and Decommission Plan and full year cost for CPT codes.

The current version of myAvatar EHR is running on an aging Netsmart platform and operates with the 32-bit version of Java. This dependency requires a high level of maintenance and countless helpdesk work tickets, with the root cause often being an incompatible version of Java running on end users' PCs. The upgraded version of myAvatar NX is a cloud-based PaaS that is browser agnostic which will greatly reduce the number of Help Desk tickets.

The scope includes:

myAvatar NX Upgrade – a Netsmart ONC-certified electronic health record (eHR) solution specifically designed for behavioral healthcare and addiction treatment in community-based, residential, and inpatient programs. It offers robust features that support roles throughout the organization, from front desk staff to executive management.

myAvatar EHR identity and Access Management (NIAM) - Multifactor Authentication will be integrated with myAvatar logon access using a NIAM Federated Model with Azure Active Directory.

myAvatar EHR Ongoing AMA CPT Codes Subscription - The AMA Current Procedural Terminology (CPT) Code ensures that clinically valid codes are used in myAvatar that are updated and maintained on a regular basis to accurately reflect current clinical practice in medicine.

myAvatar EHR Ongoing Web Services and Scriptlink Services – These services provide the ability to enhance user workflows, apply business rules to application response messaging, to customize forms by location, and to provide mandated federal reporting on patient care.

myAvatar EHR Ongoing Hosting/Maintenance/Support/Subscriptions - These ongoing services and subscriptions for the myAvatar EHR system support behavioral health hospitals and services throughout the state of Nevada.

Additionally, DPBH myAvatar EHR will add 123 DCFS Users and 30 Pharmacy Info System roles and provide ongoing subscriptions, maintenance, and hosting through 6/30/2026.

The DPBH ISO will be asked to conduct pre- and post-implementation security reviews for the investment, as the agency considers the final implementation to have an ongoing moderate security risk.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27569**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	NEPPER, RICHARD L
Agency Code:	406	Contractor Name:	NEPPER, RICHARD L
Appropriation Unit:	3648-04	Address:	PO BOX 62
Is budget authority available?:	Yes	City/State/Zip:	HAWTHORNE, NV 89415
If "No" please explain:	Not Applicable		
To what State Fiscal Year(s) will the contract be charged?	2024-2025		
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.			
<input checked="" type="checkbox"/> General Funds	100.00 %	Fees	0.00 %
<input type="checkbox"/> Federal Funds	0.00 %	Bonds	0.00 %
<input type="checkbox"/> Highway Funds	0.00 %	Other funding	0.00 %
Agency Reference #:	C 18195		

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**
 Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

This is a new contract to provide ongoing janitorial services for the Hawthorne Mental Health Center.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$14,040.00**

Payment for services will be made at the rate of \$535.00 per Month

Other basis for payment: Plus \$600 per year for carpet cleaning

II. JUSTIFICATION

7. What conditions require that this work be done?

The Mental Health Clinic requires regular cleaning to maintain a professional and healthy environment in accordance with SAM 1008, 1014.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have State employees in the classification of services required to meet the needs of this contract.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Per NRS/NAC 333 the evaluation committee selected this vendor based on its overall qualifications and cost proposal.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current vendor with DPBH since 2017, satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	05/05/2023 11:50:02 AM
Division Approval	rmille8	05/05/2023 11:50:11 AM
Department Approval	rmille8	05/05/2023 11:50:15 AM
Contract Manager Approval	rmille8	05/10/2023 08:31:56 AM
Budget Analyst Approval	afrantz	05/15/2023 08:49:37 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27335**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: COMMUNITY ACTION AGAINST RAPE
Agency Code: 409	Contractor Name: COMMUNITY ACTION AGAINST RAPE
Appropriation Unit: 1383-11	Address: DBA SIGNS OF HOPE 801 S RANCHO DR STE C3 LAS VEGAS, NV 89106-3860
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89106-3860
If "No" please explain: Not Applicable	Contact/Phone: Macy Haverda 702-366-1640
	Vendor No.: T81000256
	NV Business ID: NV19741000359

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/22/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2024**

Contract term: **1 year and 132 days**

4. Type of contract: **Contract**

Contract description: **Advocacy & Education**

5. Purpose of contract:

This is a new contract to provide youth education services in a correctional facility setting teaching youth about sexual safety.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$51,399.72**

Other basis for payment: Per Attachment AA

II. JUSTIFICATION

7. What conditions require that this work be done?

The Division was awarded a federal grant from the Bureau of Justice Assistance's FFY21 Implementing the PREA Standards, Protecting Inmates, and Safeguarding Communities to ensure the Division's correctional facilities adhere to federal law and its national standards regarding the prevention, detection and response to sexual abuse and sexual harassment.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The division does not have staff with the necessary expertise needed.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Nevada Coalition to End Domestic and Sexual Violence
Signs of Hope
Youth Advocates Program
Gatekeeper Innovation Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #JJ23-01, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 01/03/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

10%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor has performed work for various agencies, including the Division, under sub-awards. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Leslie Bittleston, Social Services Chief 1 Ph: 775-684-4448

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bdahlber	03/10/2023 09:26:03 AM
Division Approval	hbugg	05/04/2023 12:43:55 PM
Department Approval	cpitlock	05/15/2023 07:40:14 AM
Contract Manager Approval	sknigge	05/15/2023 11:46:36 AM
Budget Analyst Approval	twollan1	05/22/2023 15:56:10 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 24602	Amendment Number: 1	
Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: HEALTH MANAGEMENT ASSOCIATES, INC.	
Agency Code: 409	Contractor Name: HEALTH MANAGEMENT ASSOCIATES, INC.	
Appropriation Unit: 3145-11	Address: 120 N WASHINGTON SQ STE 705	
Is budget authority available?: Yes	City/State/Zip: LANSING, MI 48933-1632	
If "No" please explain: Not Applicable	Contact/Phone: Kelly Johnson 517/482-9236	
	Vendor No.: T27042461	
	NV Business ID: NV20181629216	

To what State Fiscal Year(s) will the contract be charged? **2022-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/10/2021**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **08/09/2023**

Termination Date:

Contract term: **2 years and 143 days**

4. Type of contract: **Contract**

Contract description: **Addressing DV**

5. Purpose of contract:

This is the first amendment to the original contract which provides workforce training and education regarding domestic violence. This amendment extends the termination date from August 9, 2023 to December 31, 2023 and increases the maximum amount from \$249,269 to \$269,269 due to the addition of training hours and an evaluator during the trainings.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$249,269.00	\$249,269.00	\$249,269.00	Yes - Action
2. Amount of current amendment (#1):	\$20,000.00	\$20,000.00	\$20,000.00	Yes - Info
3. New maximum contract amount:	\$269,269.00			
and/or the termination date of the original contract has changed to:	12/31/2023			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Child Welfare agencies have identified a need for workforce training and education.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division does not have the resources.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #40DHHS-S1530, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 04/13/2021 Anticipated re-bid date: 01/09/2023

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has been under contract with agency 403 - Health Care Finance and Policy since 2020. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	creeve1	04/27/2023 15:40:54 PM
Division Approval	hbugg	05/08/2023 10:35:22 AM
Department Approval	cpitlock	05/08/2023 10:46:38 AM
Contract Manager Approval	kathr55	05/08/2023 10:58:50 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27016**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: Douglas County Alternative Sentencing
Agency Code: 409	Contractor Name: Douglas County Alternative Sentencing
Appropriation Unit: 3229-41	Address: PO Box 218
Is budget authority available?: Yes	City/State/Zip: Minden, NV 89423
If "No" please explain: Not Applicable	Contact/Phone: Yvette Doan 775-782-9013
	Vendor No.: T40174400
	NV Business ID: Government Entity

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	58.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	17.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	25.00 % County Assessments

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/22/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2026**
 Contract term: **3 years and 132 days**

4. Type of contract: **Interlocal Agreement**
 Contract description: **Drug Testing**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing random, observed drug and alcohol testing services for clients when good of the state contracted providers are not within 30 miles of the client location or cannot provide observation of testing.

6. NEW CONTRACT
 The maximum amount of the contract for the term of the contract is: **\$13,500.00**
 Payment for services will be made at the rate of \$15.00 per test
 Other basis for payment: 20 tests per month x \$15 x 45 months = \$13,500

II. JUSTIFICATION

7. What conditions require that this work be done?

Courts order parents to submit to observed drug testing and there currently is no other option for observed drug testing in the Douglas County area.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division does not have the staff to observe drug testing and does not have a lab to test the results.

9. Were quotes or proposals solicited? **No**
 Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

NRS 277.180 - Interlocal

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hbugg	12/19/2022 12:54:58 PM
Division Approval	hbugg	04/26/2023 10:44:08 AM
Department Approval	cpitlock	04/27/2023 07:57:25 AM
Contract Manager Approval	sknigge	04/27/2023 12:02:15 PM
Budget Analyst Approval	twollan1	05/22/2023 14:47:38 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27541**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: IDEAS COUNSELING, LLC
Agency Code: 409	Contractor Name: IDEAS COUNSELING, LLC
Appropriation Unit: 3229-18	Address: 6200 VALLEY WOOD DR
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89523-1243
If "No" please explain: Not Applicable	Contact/Phone: Kathryn Layosa 775/527-5580
	Vendor No.: T32009030A
	NV Business ID: NV20191090999

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Counseling Services**

5. Purpose of contract:

This is a new contract to provide ongoing initial client assessments, weekly individual counseling, family therapy services and crisis intervention.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Payment for services will be made at the rate of \$100.00 per Hour

Other basis for payment: \$50 per hour while traveling 50+ miles one-way. \$100 x 50 Hours annually=\$5,000 x 4 years = \$20,000

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract is to provide initial assessment, weekly individual counseling services, family therapy services (as determined as appropriate) and crisis intervention. Due to the nature and trauma associated with sexual abuse, this specific type of counseling is necessary.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to meet the therapeutic needs of the youth.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Michelle Sprague, MFT
Katie Layosa, IDEAS Counseling
Patrick Tanner, MFT, Clover Counseling
Alexandria Dimitroff, MA, LCPC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The selected vendor meets all of the therapeutic needs of children disclosing this specific type of abuse.

d. Last bid date: 02/03/2023 Anticipated re-bid date: 02/05/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has been under contract with the Division since 2020. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Maria Hickey, Social Services Program Spec. 3 Ph: 775-684-1975

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bkizer	04/18/2023 11:01:42 AM
Division Approval	hbugg	05/30/2023 13:22:48 PM
Department Approval	cpitlock	05/31/2023 11:48:20 AM
Contract Manager Approval	sknigge	05/31/2023 12:12:09 PM
Budget Analyst Approval	twollan1	06/09/2023 15:41:17 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27548**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: JTD COUNSELING AND CONSULTING,
Agency Code: 409	Contractor Name: JTD COUNSELING AND CONSULTING,
Appropriation Unit: 3229-13	Address: LLC
Is budget authority available?: Yes	4722 E BLACKTHORNE LN
If "No" please explain: Not Applicable	SPRINGFIELD, MO 65809-1132
	Contact/Phone: Todd Duncan 417/880-1454
	Vendor No.: T29039970
	NV Business ID: out-of-state entity

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	79.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	21.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/22/2023**

Anticipated BOE meeting date **06/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years and 40 days**

4. Type of contract: **Contract**

Contract description: **Out of State Visits**

5. Purpose of contract:

This is a new contract to provide ongoing federally mandated monthly visits for a child (or children) placed outside of Nevada in a residential facility.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,000.00**

Payment for services will be made at the rate of \$500.00 per child per month

Other basis for payment: 2 children per month x 12 months = \$12,000 x 4 years = \$48,000, NTE \$1,000 for mileage at the GSA rate.

II. JUSTIFICATION

7. What conditions require that this work be done?

The purpose of this contract is to provide federally mandated monthly visits for a child (or children) that are placed outside of the State of Nevada in a residential facility. Visits must occur face-to-face with the child at least once every calendar month. A portion of each visit must be with the child alone and then a portion with the placement provider. This vendor will provide visitation to the four facilities in Missouri and Arkansas that accept NV Medicaid and meet the needs of Nevada youth.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The state does not have positions that perform these duties for children placed in Missouri or Arkansas.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only vendor willing to provide the service for our rate.

d. Last bid date: 04/01/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor currently provides these services. Services are satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

LLC

This vendor only provides services in Missouri.

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

This vendor only provides services in Missouri.

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

This vendor only provides services in Missouri.

19. Agency Field Contract Monitor:

Maria Hickey, Social Services Program Specialist Ph: 775-684-1975

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bkizer	04/24/2023 16:14:34 PM
Division Approval	hbugg	05/08/2023 09:34:55 AM
Department Approval	cpitlock	05/08/2023 10:02:11 AM
Contract Manager Approval	kathr55	05/08/2023 10:26:47 AM
Budget Analyst Approval	twollan1	05/22/2023 15:03:44 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27677**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	RITE OF PASSAGE, INC.
Agency Code:	409	Contractor Name:	RITE OF PASSAGE, INC.
Appropriation Unit:	3229-14	Address:	DBA Meadowlark Academy 3304 Interstate 80 Service Roa
Is budget authority available?:	Yes	City/State/Zip:	Cheyenne, WY 89423
If "No" please explain:	Not Applicable	Contact/Phone:	Ryan Oatts 209-916-5113
		Vendor No.:	T29045679
		NV Business ID:	NV19861019226

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	83.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	17.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/11/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **Yes**

If "Yes", please explain

The contract will provide emergency placement services for a youth who is in the custody of both DCFS Child Welfare and Youth Parole. DCFS Child Welfare and Youth Parole currently have no placements available to meet the needs of this youth.

3. Termination Date: **09/25/2023**

Contract term: **167 days**

4. Type of contract: **Contract**

Contract description: **Emergency Placement**

5. Purpose of contract:

This a new contract to provide emergency placement services for a youth in the custody of Division of Child and Family Services - Child Welfare and Youth Parole programs.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$63,000.00**

Payment for services will be made at the rate of \$375.00 per Day

Other basis for payment: Contract is for 168 days.

II. JUSTIFICATION

7. What conditions require that this work be done?

This youth is a registered sex offender currently housed in Summit View; he has completed his programming and has been unable to exit the facility since January 2023. Meadowlark Academy is the only facility that will accept a dual custody youth, which also provides an integrated care model coupled with education and enhanced interventions to effect behavioral change.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to provide this level of care and treatment to serve the specialized needs of the youth.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Youth Health Associates
Meadowlark Academy

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only vendor willing to provide services for this youth.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Meadowlark Academy is owned by Rite of Passage.

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Maria Hickey, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dherrin1	05/10/2023 13:52:41 PM
Division Approval	hbugg	05/16/2023 10:27:52 AM
Department Approval	cpitlock	05/16/2023 17:09:36 PM
Contract Manager Approval	knielsen	05/17/2023 08:33:21 AM
Budget Analyst Approval	twollan1	05/25/2023 08:17:03 AM

Joe Lombardo
Governor



Richard Whitley, MS
Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES
Helping people. It's who we are and what we do.



Cindy Pitlock, DNP
Administrator

MEMORANDUM

TO: Theresa Bawden, Executive Branch Budget Officer 1
Gideon Davis, Interim Administrator, Purchasing Division

THROUGH: Heather Bugg, ASO IV *Heather Bugg*

FROM: Laurie Jackson, Social Services Manager V

DATE: April 11, 2023

SUBJECT: Emergency Retroactive Contract Request – Meadowlark Academy

An emergency retroactive contract is being requested between the Division of Child and Family Services (DCFS) and Meadowlark Academy effective April 11, 2023 for a term of approximately 5 months until the youth reaches adulthood in September 2023. The daily rate is \$375. Meadowlark Academy will initiate enrolling the youth in Wyoming's Medicaid. The contract will provide emergency placement services for a youth who is in the custody of both DCFS Child Welfare and Youth Parole. DCFS Child Welfare and Youth Parole currently have no placements available to meet the needs of this youth, who is a registered sex offender.

This youth is currently housed in Summit View, but he has completed his programming and has been unable to exit the facility since January 2023. Meadowlark Academy is the only facility that will accept a dual custody youth, which provides an integrated care model coupled with education and enhanced interventions to effect behavioral change.

We are requesting this contract as an immediate need for this youth. Thank you for your consideration of this request. If you have any questions, please do not hesitate to call me at (775) 684-1978.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25937** Amendment Number: **1**

Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES** Legal Entity Name: **ROSENLUND DRILLING, LLC**

Contractor Name: **ROSENLUND DRILLING, LLC**

Agency Code: **409** Address: **PO BOX 281195**

Appropriation Unit: **3259-95** City/State/Zip: **LAMOILLE, NV 89828-1195**

Is budget authority available?: **Yes** Contact/Phone: **775-753-7960**

If "No" please explain: **Not Applicable** Vendor No.: **T32009204**

NV Business ID: **NV20131637059**

To what State Fiscal Year(s) will the contract be charged? **2022-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/10/2022**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **06/30/2023**

Termination Date:

Contract term: **1 year and 51 days**

4. Type of contract: **Contract**

Contract description: **New Water Pump**

5. Purpose of contract:

This is the first amendment to the original contract which provides the installation of a new water pump and motor in the water well that supplies all domestic water at the Nevada Youth Training Center. This amendment increases the maximum amount from \$24,749.58 to \$46,844.58 due to the need to purchase a new, compatible water pump and motor.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$24,749.58	\$24,749.58	\$24,749.58	Yes - Info
2. Amount of current amendment (#1):	\$22,095.00	\$22,095.00	\$46,844.58	Yes - Info
3. New maximum contract amount:	\$46,844.58			

II. JUSTIFICATION

7. What conditions require that this work be done?

The current water pump and motor have surpassed their useful life span and need to be replaced to avoid a failure that would result in the loss of water at the facility.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have this expertise.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Timberline Core Drilling
 Snyder Mechanical
 Hackworth Drilling
 Rosenlund Drilling, LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only vendor that responded who was capable of providing the full service.

d. Last bid date: 03/01/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Division has been under contract since 2020 and services are satisfactory. This vendor has also been on contract with the Division of Water Resources and services were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hbugg	05/03/2023 09:05:20 AM
Division Approval	hbugg	05/03/2023 09:05:30 AM
Department Approval	cpitlock	05/16/2023 09:51:53 AM
Contract Manager Approval	knielsen	05/16/2023 11:47:50 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24648** Amendment Number: **1**

Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES** Legal Entity Name: **ALPINE LOCK AND KEY INC**

Agency Code: **409** Contractor Name: **ALPINE LOCK AND KEY INC**

Appropriation Unit: **3281-07** Address: **811 Ryland Street**

Is budget authority available?: **Yes** City/State/Zip: **Reno , NV 89502-1602**

If "No" please explain: **Not Applicable** Contact/Phone: **Shawn Flaharty 775-345-2574**

Vendor No.: **T27014235**

NV Business ID: **NV20071345182**

To what State Fiscal Year(s) will the contract be charged? **2022-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	72.40 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	27.60 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/09/2021**

Anticipated BOE meeting date **06/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2023**

Contract term: **1 year and 294 days**

4. Type of contract: **Contract**

Contract description: **Locksmith Services**

5. Purpose of contract:

This is the first amendment to the original contract to proving ongoing locksmith services for the three buildings located at 2655 Enterprise Road in Reno and two buildings located at 480 Galletti Way in Sparks designated as 8A and 8N. This amendment increases the maximum amount from \$2,600 to \$11,000 due to the need to replace locks at 8A and 8N.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$2,600.00	\$2,600.00	\$2,600.00	No
2. Amount of current amendment (#1):	\$8,400.00	\$11,000.00	\$11,000.00	Yes - Info
3. New maximum contract amount:	\$11,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

These services are for as needed locksmith services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise needed to perform these services.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Associated Lock & Key
 Dunseath
 Advanced Locksmith Services
 Alpine Lock & Key

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor best meets the needs of the agency.

d. Last bid date: 05/07/2021 Anticipated re-bid date: 05/01/2023

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has been under contract with the Division since 2017. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ihyman	04/19/2023 16:02:52 PM
Division Approval	hbugg	05/03/2023 09:12:28 AM
Department Approval	cpitlock	05/03/2023 09:49:09 AM
Contract Manager Approval	knielsen	05/04/2023 10:01:28 AM
Budget Analyst Approval	twollan1	05/16/2023 15:12:09 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27322**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: Action Electric, INC.
Agency Code: 409	Contractor Name: Action Electric, INC.
Appropriation Unit: 3281-07	Address: 901 Meredith Way
Is budget authority available?: Yes	City/State/Zip: Sparks, NV 89431
If "No" please explain: Not Applicable	Contact/Phone: Shauna Colestock 775-322-6633
	Vendor No.: T29046749
	NV Business ID: NV19841015067

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	90.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	10.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Electrician Services**

5. Purpose of contract:

This is a new contract to provide ongoing electrical maintenance and repair services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$16,000.00**

Other basis for payment: Per Section 4, Consideration for various service rates. Not to exceed 25% mark up on equipment and materials.

II. JUSTIFICATION

7. What conditions require that this work be done?

Electrical services are for the health and safety of both staff and clients.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division does not have an employee with the necessary expertise.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**The Electric Company
KD Electric
Action Electric, Inc.**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor best meets the needs of the agency.

d. Last bid date: 12/30/2022 Anticipated re-bid date: 12/30/2026

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has previously been under contract with Department of Transportation since 1999 and has provided satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Imran Hyman, Admin Services Officer 2 Ph: 775-688-1636

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ihyman	03/07/2023 08:36:57 AM
Division Approval	hbugg	05/30/2023 13:20:37 PM
Department Approval	cpitlock	05/31/2023 11:47:32 AM
Contract Manager Approval	sknigge	05/31/2023 12:20:49 PM
Budget Analyst Approval	twollan1	06/09/2023 15:32:49 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27381**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: MESA ENERGY SYSTEMS INC., DBA
Agency Code: 409	Contractor Name: MESA ENERGY SYSTEMS INC., DBA
Appropriation Unit: 3281-07	Address: Emcor Services Mesa Energy Inc 2 Cromwell
Is budget authority available?: Yes	City/State/Zip: Irvine, CA 92618-2001
If "No" please explain: Not Applicable	Contact/Phone: Scott Cooper 949-460-8833
	Vendor No.: T27027115
	NV Business ID: NV20071267110

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	90.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	10.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date **06/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **HVAC Services**

5. Purpose of contract:

This is a new contract to provide ongoing heating, ventilation and air conditioning maintenance services maintenance and repairs on an as needed basis.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,000.00**

Other basis for payment: **Per Attachment A - Vendor rates, total amount based on previous contract and budget**

II. JUSTIFICATION

7. What conditions require that this work be done?

Routine preventative maintenance services are required to ensure the equipment remains in good working condition.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No State employees have the needed expertise and no State agency provides these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**RHP Mechanical Systems
Brown & Read Engineering Inc.
Gardner Mechanical Services Inc.**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor best meets the needs of the agency.

d. Last bid date: 12/30/2022 Anticipated re-bid date: 12/30/2026

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has been under contract with the Division since 2019. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Imran Hyman, Admin Services Officer 2 Ph: 775-688-1636

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ihyman	03/20/2023 14:26:18 PM
Division Approval	hbugg	04/26/2023 10:48:39 AM
Department Approval	cpitlock	04/26/2023 14:01:13 PM
Contract Manager Approval	sknigge	04/26/2023 14:03:15 PM
Budget Analyst Approval	twollan1	05/19/2023 12:15:20 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27668**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: BUGAJ, MADONNA
Agency Code: 409	Contractor Name: BUGAJ, MADONNA
Appropriation Unit: 3646-04	Address: 770 HERMOSA PALMS AVE
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89123-2316
If "No" please explain: Not Applicable	Contact/Phone: Madonna Bugaj 702/361-3246
	Vendor No.: T27024741
	NV Business ID: NV20121514408

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	67.00 %	Fees	0.00 %
X Federal Funds	33.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/22/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/31/2027**

Contract term: **4 years and 10 days**

4. Type of contract: **Contract**

Contract description: **Therapeutic Dance**

5. Purpose of contract:

This is a new contract to provide ongoing therapeutic dance services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$21,600.00**

Payment for services will be made at the rate of \$450.00 per Month

Other basis for payment: Six (6) Sessions Per Month @ \$75 Per Session

II. JUSTIFICATION

7. What conditions require that this work be done?

The day treatment program, as mandated by Medicaid, requires that several learning approaches be accounted for in conveying the program model of understanding thoughts and feelings. One of the learning approaches is movement and motion or kinesthetic interaction to process thoughts and feelings.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no state employees with the expertise to conduct these classes.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Madonna Bugaj
Meraki Dance Academy
The Movement Dance Experience

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the only vendor to respond to the solicitation.

d. Last bid date: 03/21/2023 Anticipated re-bid date: 03/22/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has been under contract with DCFS since 2010 and services are satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Wendy Brown, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	prassie1	05/04/2023 15:59:34 PM
Division Approval	hbugg	05/18/2023 13:54:43 PM
Department Approval	cpitlock	05/18/2023 14:19:11 PM
Contract Manager Approval	knielsen	05/18/2023 14:26:38 PM
Budget Analyst Approval	twollan1	05/22/2023 14:00:42 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27755**

Agency Name: ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name: BUILDER SERVICES GROUP, INC.
Agency Code: 431	Contractor Name: CENTRAL VALLEY INSULATION
Appropriation Unit: 3650-07	Address: 1401 TRADE DRIVE
Is budget authority available?: Yes	City/State/Zip: NORTH LAS VEGAS, NV 89030
If "No" please explain: Not Applicable	Contact/Phone: GRACE BREGAGLIO 702-367-3131
	Vendor No.: T32014203
	NV Business ID: NV19941084503

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	50.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	50.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 431

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/25/2023**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2023**

Contract term: **67 days**

4. Type of contract: **Contract**

Contract description: **Spray Foam**

5. Purpose of contract:

This is a new contract to provide spray foam insulation of storage building at the Henderson Armory.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,260.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Spray foam insulation is required to insulate the storage room in the hot and cold weather of Las Vegas.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise nor tools to complete the work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Central Valley
Las Vegas Spray Foam
D&L Roofing

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Central Valley was selected by best price for the work needed.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Central Valley Insulation is a company under the umbrella of Builder Services Group, Inc.

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csnido1	05/25/2023 10:11:15 AM
Division Approval	csnido1	05/25/2023 10:11:17 AM
Department Approval	csnido1	05/25/2023 10:11:19 AM
Contract Manager Approval	csnido1	05/25/2023 13:53:18 PM
Budget Analyst Approval	vmilazz1	05/25/2023 14:13:11 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27640**

Agency Name: ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name: CG&B ENTERPRISES INC
Agency Code: 431	Contractor Name: CG&B ENTERPRISES INC
Appropriation Unit: 3650-07	Address: 221 SUNPAC AVE
Is budget authority available?: Yes	City/State/Zip: HENDERSON, NV 89011-4436
If "No" please explain: Not Applicable	Contact/Phone: ANDREW BONE 702-202-5686
	Vendor No.: T29036146
	NV Business ID: NV19951077977

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	50.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	50.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 431

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/22/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2025**

Contract term: **1 year and 314 days**

4. Type of contract: **Contract**

Contract description: **Sink Hole Repair**

5. Purpose of contract:

This is a new contract to provide professional services for removal of dirt in an area of a sink hole and to refill with controlled low strength material (CLSM) per engineer's report for a sink hole located at the North Las Vegas Readiness Center.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$18,492.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Professional services for removal of dirt in an area of sink hole and to refill with controlled low strength material (CLSM) per engineer's report for a sink hole located at the North Las Vegas Readiness Center.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the requirements nor tools to perform the task.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Jenson Brothers
Eaglelift
CG&B Enterprises

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest bid for the service needed.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csnido1	05/09/2023 12:13:44 PM
Division Approval	csnido1	05/09/2023 12:13:46 PM
Department Approval	ctyle1	05/09/2023 12:38:30 PM
Contract Manager Approval	csnido1	05/10/2023 15:12:34 PM
Budget Analyst Approval	vmilazz1	05/22/2023 17:14:34 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27728**

Agency Name: ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name: ETCHEMENDY ENGINEERING, INC.
Agency Code: 431	Contractor Name: ETCHEMENDY ENGINEERING, INC.
Appropriation Unit: 3650-10	Address: DBA EEI, Inc. 10597 DOUBLE R BLVD RENO, NV 89521-8937
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89521-8937
If "No" please explain: Not Applicable	Contact/Phone: BRANDON ETICHEMENDY 775-853-1131
	Vendor No.: T2704132
	NV Business ID: NV20111683017

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 431

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/24/2023**
Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/09/2025**

Contract term: **1 year and 351 days**

4. Type of contract: **Contract**

Contract description: **CSMS HVAV REPAIR**

5. Purpose of contract:

This is a new contract to provide professional services for revising and updating the previously designed heating and air ventilation system (HVAV) in the Combine Support Maintenance Shop (CSMS) in Carson City.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$19,600.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Revise and update the HVAV system in the CSMS to ensure the safety of the soldiers.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the certifications to provide these professional services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

[Empty box]

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csnido1	05/19/2023 10:56:40 AM
Division Approval	csnido1	05/19/2023 10:56:43 AM
Department Approval	csnido1	05/22/2023 12:55:10 PM
Contract Manager Approval	csnido1	05/22/2023 12:55:12 PM
Budget Analyst Approval	vmilazz1	05/24/2023 17:44:20 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27639**

Agency Name:	ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name:	GREEN DIAMOND LANDSCAPING, LLC
Agency Code:	431	Contractor Name:	GREEN DIAMOND LANDSCAPING, LLC
Appropriation Unit:	3650-07	Address:	PO BOX 605651
Is budget authority available?:	Yes	City/State/Zip:	RENO, NV 89506
If "No" please explain:	Not Applicable	Contact/Phone:	ANNETTE LOPEZ 775-762-8109
		Vendor No.:	T32014051A
		NV Business ID:	NV20181114653

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	25.00 %	Fees	0.00 %
X Federal Funds	75.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 431

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/24/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/01/2027**

Contract term: **3 years and 343 days**

4. Type of contract: **Contract**

Contract description: **Landscaping Services**

5. Purpose of contract:

This is a new contract to provide ongoing landscaping maintenance at Nevada Air National Guard facilities in Reno.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$98,775.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Landscaping maintenance provided at Nevada Air National Guard facilities in Reno is to ensure is well kept.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Employees do not have the necessary tools, equipment, nor expertise to maintain the landscapes.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Green Diamond Landscaping
Reno Green Landscaping
Ruby Rose Landscape

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest bid for the service needed.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csnido1	05/02/2023 09:15:25 AM
Division Approval	csnido1	05/02/2023 09:15:28 AM
Department Approval	ctyle1	05/17/2023 09:52:54 AM
Contract Manager Approval	csnido1	05/24/2023 09:12:49 AM
Budget Analyst Approval	vmilazz1	05/24/2023 17:54:44 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27712**

Agency Name:	ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name:	GREEN DIAMOND LANDSCAPING, LLC
Agency Code:	431	Contractor Name:	GREEN DIAMOND LANDSCAPING, LLC
Appropriation Unit:	3650-07	Address:	PO BOX 605651
Is budget authority available?:	Yes	City/State/Zip:	RENO, NV 89506
If "No" please explain:	Not Applicable	Contact/Phone:	ANNETTE LOPEZ 775-762-8109
		Vendor No.:	T32014051A
		NV Business ID:	NV20181114653

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	50.00 %	Fees	0.00 %
X Federal Funds	50.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 431

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/22/2023**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2023**

Contract term: **131 days**

4. Type of contract: **Contract**

Contract description: **Landscaping Services**

5. Purpose of contract:

This is a new contract to provide landscaping maintenance at the Washoe County Armory in Reno.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,990.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Provide landscaping maintenance at the Washoe County Armory in Reno.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Employees do not have the necessary tools, equipment, nor expertise to maintain the landscapes.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Reno Green Landscaping
Ruby Rose Landscape
Green Diamond Landscaping

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest bid for the service needed and able to provide the service in the timeline that is needed.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ctyle1	05/17/2023 09:52:14 AM
Division Approval	ctyle1	05/17/2023 09:52:16 AM
Department Approval	ctyle1	05/17/2023 09:52:19 AM
Contract Manager Approval	csnido1	05/22/2023 14:37:17 PM
Budget Analyst Approval	vmilazz1	05/22/2023 19:09:29 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27444**

Agency Name: DEPARTMENT OF CORRECTIONS	Legal Entity Name: COMPUMED, INC.
Agency Code: 440	Contractor Name: COMPUMED, INC.
Appropriation Unit: 3706-04	Address: 5777 W Century Blvd Ste 360
Is budget authority available?: Yes	City/State/Zip: Los Angeles, CA 90045-5690
If "No" please explain: Not Applicable	Contact/Phone: Eric Larsen 310-258-5000
	Vendor No.: T32007552
	NV Business ID: NV20181409948
To what State Fiscal Year(s) will the contract be charged?	2023-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/13/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years and 18 days**

4. Type of contract: **Contract**

Contract description: **EKG Machines**

5. Purpose of contract:

This is a new contract to provide ongoing rental of electrocardiograph (EKG) machines which are located at the following facilities: two at Northern Nevada Correctional Center (NNCC), and one each at Warm Springs Correctional Center (WSCC), Lovelock Correctional Center (LCC), Ely State Prison (ESP), High Desert State Prison (HDSP), Florence McClure Women's Correctional Center (FMWCC) and Southern Desert Correctional Center (SDCC).

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$79,296.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Maintenance and the interpretation of EKG readings from inmate patients. NDOC needs to have diagnostic equipment such as EKG machines to meet the health needs of inmate population.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOC doesn't have certified people that work for the state to perform these tests and interpret them. The state doesn't have the equipment to perform these tests.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Elite Health
Nevada Health Alliance Inc.
Vegas Valley Primary Care

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #44DOC-S2255, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date: 01/02/2027

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	zhoeflin	04/17/2023 08:59:35 AM
Division Approval	kshe1	05/08/2023 08:48:11 AM
Department Approval	kshe1	05/08/2023 08:48:14 AM
Contract Manager Approval	blewalle	05/08/2023 13:40:34 PM
Budget Analyst Approval	vmilazz1	05/18/2023 14:40:40 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27378**

Agency Name: DEPARTMENT OF CORRECTIONS	Legal Entity Name: Southland Industries
Agency Code: 440	Contractor Name: Southland Industries
Appropriation Unit: 3751-07	Address: 4765 Cameron St.
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89103
If "No" please explain: Not Applicable	Contact/Phone: Kavaon Asgari 702-533-5704
	Vendor No.: T81106366
	NV Business ID: NV19621000518
To what State Fiscal Year(s) will the contract be charged?	2023-2027
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
<input checked="" type="checkbox"/> General Funds 100.00 %	Fees 0.00 %
<input type="checkbox"/> Federal Funds 0.00 %	Bonds 0.00 %
<input type="checkbox"/> Highway Funds 0.00 %	Other funding 0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/22/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/28/2027**

Contract term: **3 years and 283 days**

4. Type of contract: **Contract**

Contract description: **Delta Controls ESP**

5. Purpose of contract:

This is a new contract to provide for ongoing on temperature controls on Delta HVAC system at Ely State Prison (ESP).

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$75,876.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Temperature control maintenance is required to preserve State property and for the health and safety of staff and inmates. The temperature control systems at these locations are Delta Controls systems. Delta Controls is a highly specialized proprietary temperature control system requiring preventative maintenance, updates and installation of sequence of operations changes into the existing program data base.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department of Corrections does not have the license and/or equipment required to perform this service. No other State Agency offers these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Wheeler Machinery
Alver's Plumbing
Southland Industries

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Southland Industries has the lowest most responsive bid.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	zhoeflin	04/06/2023 09:59:34 AM
Division Approval	kshe1	05/08/2023 08:50:00 AM
Department Approval	kshe1	05/08/2023 08:50:05 AM
Contract Manager Approval	blewalle	05/08/2023 13:40:26 PM
Budget Analyst Approval	vmilazz1	05/22/2023 13:47:32 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27431**

Agency Name: DEPARTMENT OF CORRECTIONS	Legal Entity Name: NEVADA YAMAS CONTROLS, INC.
Agency Code: 440	Contractor Name: NEVADA YAMAS CONTROLS, INC.
Appropriation Unit: 3759-09	Address: 13526 S 110 W
Is budget authority available?: Yes	3331 SOUTH 300 WEST
If "No" please explain: Not Applicable	City/State/Zip: Draper , UT 84020-9818
	Contact/Phone: Kirby Keller 775-722-1498
	Vendor No.: T29032379
	NV Business ID: NV20121569583
To what State Fiscal Year(s) will the contract be charged?	2023-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/22/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/31/2027**

Contract term: **4 years and 10 days**

4. Type of contract: **Contract**

Contract description: **Temp Controls/LLC**

5. Purpose of contract:

This is a new contract to provide ongoing annual preventative maintenance services and minor repairs to the existing Yamas HVAC temperature control systems at Lovelock Correctional Center.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$83,822.00**

Payment for services will be made at the rate of \$20,955.50 per year

II. JUSTIFICATION

7. What conditions require that this work be done?

Temperature control maintenance is required to preserve State property and for the health and safety of staff and inmates.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department of Corrections does not have the license and/or equipment required to perform this service. No other State agency offers these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Southland
BCS
Nevada Yamas Controls

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor provided the lowest and most responsive bid.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	zhoeflin	04/27/2023 11:37:03 AM
Division Approval	kshe1	05/08/2023 08:53:12 AM
Department Approval	kshe1	05/08/2023 08:53:19 AM
Contract Manager Approval	blewalle	05/08/2023 13:41:35 PM
Budget Analyst Approval	vmilazz1	05/22/2023 09:27:56 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27811**

Agency Name: COMMISSION ON MINERAL RESOURCE Agency Code: 500 Appropriation Unit: 4219-09 Is budget authority available?: Yes If "No" please explain: Not Applicable	Legal Entity Name: Contractor Name: Address: City/State/Zip: Contact/Phone: Vendor No.: NV Business ID:	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO UNIVERSITY OF NEVADA, RENO BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO UNIVERSITY OF NEVADA, RENO 1664 N. VIRGINIA ST. MAIL STOP 0325 RENO, NV 89557-0294 Kandice Doerring 7757844040 D35000816B GOVERNMENT ENTITY
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To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Mining Claim
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/12/2023**
 Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2024**
 Contract term: **1 year and 203 days**

4. Type of contract: **Interlocal Agreement**
 Contract description: **Soda Lake**

5. Purpose of contract:

This is a new interlocal agreement to provide a report on the 3D Stratigraphy, Structure, and Fluid Flow Regime of the Soda Lake Geothermal Field in Fallon.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$43,200.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Under the authority of NRS 522.040 and pursuant to NAC 522.215 and NAC 522.510 two sets of drill cuttings and one copy of all logging surveys are to be filed by oil and gas operators with the Nevada Bureau of Mines and Geology (NBMG) to be made available for public inspection when the records are no longer confidential. Similar requirements exist for geothermal operators under the authority of NRS 534A.090 and pursuant to NAC 534A.310 and NAC 534A.550. The curation and public availability of these records are critical to further exploration of oil, gas and geothermal resources in Nevada. Under authority of NRS 513.073, the Division is to encourage exploration of oil, gas, and geothermal energy and minerals within this State and collect and disseminate information pertaining to any program administered by the Division.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division does not have sufficient staff, expertise, and resources necessary to publish mineral industry and exploration reports and certain special reports which may be requested from the Commission on Mineral Resources.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

8%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vkneefel	06/07/2023 15:04:33 PM
Division Approval	vkneefel	06/08/2023 11:33:08 AM
Department Approval	vkneefel	06/08/2023 11:33:11 AM
Contract Manager Approval	rghiglie	06/08/2023 11:37:16 AM
Budget Analyst Approval	vmilazz1	06/12/2023 15:02:39 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22573	Amendment Number: 1
Agency Name: DEPARTMENT OF AGRICULTURE	Legal Entity Name: CLEAN HARBORS ENVIRONMENTAL SERVICES, INC.
Agency Code: 550	Contractor Name: CLEAN HARBORS ENVIRONMENTAL SERVICES, INC.
Appropriation Unit: 4545-22	Address: PO Box 734867
Is budget authority available?: Yes	City/State/Zip: Dallas, TX 75373
If "No" please explain: Not Applicable	Contact/Phone: Kenneth Hadjes 775-221-6747
	Vendor No.: T27000924
	NV Business ID: NV20021375471

To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Pesticide Collection
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2020**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **12/31/2023**

Termination Date:

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Pesticide Collection**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing collection, removal and disposal services of unwanted pesticides from industrial and residential users in accordance with hazardous waste disposal requirements. This amendment increases the maximum amount of the contract from \$180,000 to \$230,000 due to the overwhelming amount of waste NDA has been accruing over the past couple of years.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$180,000.00	\$180,000.00	\$180,000.00	Yes - Action
2. Amount of current amendment (#1):	\$50,000.00	\$50,000.00	\$50,000.00	Yes - Info
3. New maximum contract amount:	\$230,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 586.270 allows the department to collect a fee for the disposal of pesticides.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Department employees are not properly equipped or trained to perform this work. Also, it would not be cost effective. No other state agencies provide this service.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The selected vendor was the only company to provide a valid proposal.

d. Last bid date: 07/08/2019 Anticipated re-bid date: 07/07/2023

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rgiffor1	03/23/2023 13:41:39 PM
Division Approval	mmarkovi	04/05/2023 09:54:57 AM
Department Approval	avigi1	04/05/2023 10:42:40 AM
Contract Manager Approval	cprasa1	04/19/2023 11:51:46 AM
Budget Analyst Approval	dspeed1	05/16/2023 13:17:34 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27208**

Agency Name: DEPARTMENT OF AGRICULTURE	Legal Entity Name: Life Technologies Corporation
Agency Code: 550	Contractor Name: Life Technologies Corporation DBA Thermo Fisher
Appropriation Unit: 4550-04	Address: 5781 Van Allen Way
Is budget authority available?: Yes	City/State/Zip: Carlsbad, CA 92008
If "No" please explain: Not Applicable	Contact/Phone: Janice Gable Lea 800-955-6288
	Vendor No.: PUR0005131
	NV Business ID: NV20101583781

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 23-20

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/01/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years and 30 days**

4. Type of contract: **Contract**

Contract description: **Preventative Mntnce**

5. Purpose of contract:

This is a new contract to provide ongoing preventative maintenance on laboratory testing equipment.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$76,826.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

The 7500 Fest PCR equipment requires periodic maintenance to maintain calibration for use in the Animal Disease Lab. This equipment requires periodic maintenance to maintain calibration for use in the Animal Disease Lab. This equipment tests for verification of numerous diseases that impact livestock.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to maintain these machines.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 333.400(1), these maintenance services must be obtained from the manufacturer. Authorization from State Purchasing is attached.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Life Technologies provided service to the Nevada Department of Agriculture in October 2022 and services were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Life Technologies Corporation does business as Thermo Fisher.

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Laura Morrow, ADL Supervisor Ph: 775-353-3700

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rgiffor1	05/09/2023 16:37:52 PM
Division Approval	mmarkovi	05/10/2023 12:49:50 PM
Department Approval	avigi1	05/16/2023 13:17:14 PM
Contract Manager Approval	cprasa1	05/18/2023 14:05:39 PM
Budget Analyst Approval	dspeed1	06/01/2023 17:55:36 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27376**

Agency Name: DEPARTMENT OF AGRICULTURE	Legal Entity Name: PTS Professional Technical Services
Agency Code: 550	Contractor Name: PTS Professional Technical Services dba EST Analytical
Appropriation Unit: 4551-04	Address: 503 Commercial Drive
Is budget authority available?: Yes	City/State/Zip: Fairfield, OH 45014
If "No" please explain: Not Applicable	Contact/Phone: Paul McGuigan 513-642-0100
	Vendor No.: T27043384
	NV Business ID: NV20121041199

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Inspection and Certification Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 23-15

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/26/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/31/2027**

Contract term: **4 years and 6 days**

4. Type of contract: **Contract**

Contract description: **Sulfur Analyzer PM**

5. Purpose of contract:

This is a new contract to provide preventative maintenance and repairs as needed on two EST Analytical sulfur analyzers.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$57,636.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

A preventative maintenance contract for the sulfur analyzers in the NDA facilities in Sparks and Las Vegas will greatly reduce the chances for instrument breakdown. Breakdowns often result in costly repairs and render the analyzer unusable until repaired.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the proprietary knowledge nor the technical expertise needed to service these machines.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 230305

Approval Date: 03/14/2023

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: _____ Anticipated re-bid date: _____

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

PTS Professional Technical Services does business as EST Analytical.

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

William Striejewski, Senior Petroleum Chemist Ph: 775-353-3792

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rgiffor1	03/20/2023 12:07:22 PM
Division Approval	mmarkovi	03/30/2023 14:57:34 PM
Department Approval	avigi1	03/30/2023 15:01:57 PM
Contract Manager Approval	cprasa1	04/06/2023 14:20:54 PM
Budget Analyst Approval	dspeed1	05/25/2023 10:53:33 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27440**

Agency Name: DEPARTMENT OF AGRICULTURE	Legal Entity Name: Cisco Air Systems
Agency Code: 550	Contractor Name: Cisco Air Systems
Appropriation Unit: 4554-07	Address: 214 27th Street
Is budget authority available?: Yes	City/State/Zip: Sacramento, CA 95816
If "No" please explain: Not Applicable	Contact/Phone: Cara Crowder 800-813-6763
	Vendor No.: T29025423
	NV Business ID: NV20071410056
To what State Fiscal Year(s) will the contract be charged?	2023-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	74.00 %
X Federal Funds	26.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 21-26

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/25/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/31/2027**

Contract term: **4 years and 7 days**

4. Type of contract: **Contract**

Contract description: **Air Compressor Maint**

5. Purpose of contract:

This is a new contract to provide services to maintain, replace, and/or repair compressor, vacuum, and refrigerated moisture/dryer devices.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$37,460.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

The compressed air, vacuum, and air-drying systems in laboratory-related environments require annual maintenance to keep these systems working optimally.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the required training and certification to be able to work on these systems.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

B&T Sales and Service
Cisco Air Systems
Compressor Pump and Service

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only vendor to submit a quote.

d. Last bid date: 02/14/2023 Anticipated re-bid date: 02/15/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Cisco Air Systems provided service to the Museums and History Division in 2020 and services received were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Gregg Keyes, Facilities Manager Ph: 775-353-3727

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mmarkovi	04/05/2023 09:56:55 AM
Division Approval	mmarkovi	04/05/2023 09:56:58 AM
Department Approval	avigi1	04/05/2023 10:42:51 AM
Contract Manager Approval	cprasa1	04/06/2023 15:01:49 PM
Budget Analyst Approval	dspeed1	05/25/2023 10:26:09 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27467**

Agency Name: DEPARTMENT OF AGRICULTURE	Legal Entity Name: Infinity Fence, LLC
Agency Code: 550	Contractor Name: Infinity Fence, LLC
Appropriation Unit: 4554-07	Address: 162 Copper Street
Is budget authority available?: Yes	City/State/Zip: Elko, NV 89801
If "No" please explain: Not Applicable	Contact/Phone: Michelle Brunson 775-753-6140
	Vendor No.: T32013542
	NV Business ID: NV20222387894
To what State Fiscal Year(s) will the contract be charged?	2023-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	74.00 %
X Federal Funds	26.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 23-25

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/18/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/31/2027**

Contract term: **4 years and 14 days**

4. Type of contract: **Contract**

Contract description: **Fence Maintenance**

5. Purpose of contract:

This is a new contract to provide services to maintain and repair existing fences, gates, and gate controllers, motors, and all parts and associated devices at the Elko location.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Department of Agriculture's fences and gates require regular maintenance and repair in order to keep them working optimally.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the training and certification necessary to complete this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Mule Fence
Tahoe Fence Company
Silver State Fence
Tholl Fence
Las Vegas Fence
Fencing Specialists, Inc.
Western Door & Gate
Infinity Fence, LLC
General Fence
Artistic Fence

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor provided the most affordable quote for the Elko location.

d. Last bid date: 02/16/2023 Anticipated re-bid date: 02/16/2027

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Gregg Keyes, Facilities Manager Ph: 775-353-3727

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rgiffor1	04/10/2023 16:34:44 PM
Division Approval	mmarkovi	04/11/2023 14:09:31 PM
Department Approval	avigi1	04/14/2023 11:28:01 AM
Contract Manager Approval	cprasa1	04/19/2023 12:02:18 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27441**

Agency Name: DEPARTMENT OF AGRICULTURE	Legal Entity Name: Quantum Resources, Inc.
Agency Code: 550	Contractor Name: Quantum Electric, Inc.
Appropriation Unit: 4554-07	Address: 1070 Silver Street
Is budget authority available?: No	City/State/Zip: Elko, NV 89801
If "No" please explain: WP 23FR455403	Contact/Phone: Brian Frieze 775-777-2000
	Vendor No.: T29041384
	NV Business ID: NV19961145233
To what State Fiscal Year(s) will the contract be charged?	2023-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	74.00 %
X Federal Funds	26.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 23-21

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/18/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years and 44 days**

4. Type of contract: **Contract**

Contract description: **Electrical Services**

5. Purpose of contract:

This is a new contract to provide electrical services including, but not limited to, electrical panel switchgear, breakers, conduit and underground work related to electrical placement, replacement or repair of existing electrical panels, conduits and wiring, outlets, switches, and other devices at properties in Elko.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,000.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

The electrical and lighting equipment on Nevada Department of Agriculture properties requires maintenance and repair to keep it working optimally.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees to not have the licensing or training required to maintain this equipment.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Pacific Electric
Canyon Electric
PDQ Electric
Pioneer Electric
The Electric Company
Quantum Electric
Nelson Electric
Have Lights Will Travel
I and E Electric
Bench Electric
Sabala Electric

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor submitted the most affordable quote for the Elko area.

d. Last bid date: 01/24/2023 Anticipated re-bid date: 01/25/2027

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Quantum Electric provided service to the Child and Family Division in 2022 and services received were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Quantum Resources does business as Quantum Electric

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Gregg Keyes, Facilities Manager Ph: 775-353-3727

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mmarkovi	04/06/2023 14:52:32 PM
Division Approval	mmarkovi	04/06/2023 14:52:38 PM

Department Approval	avigi1	04/06/2023 15:15:13 PM
Contract Manager Approval	cprasa1	04/19/2023 11:59:38 AM
Budget Analyst Approval	dspeed1	05/18/2023 15:13:01 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27443**

Agency Name: DEPARTMENT OF AGRICULTURE	Legal Entity Name: Western Door and Gate, LLC
Agency Code: 550	Contractor Name: Western Door and Gate, LLC
Appropriation Unit: 4554-07	Address: 675 Grier Drive
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89119
If "No" please explain: Not Applicable	Contact/Phone: Matthew Melton 702-839-3600
	Vendor No.: T32005857
	NV Business ID: NV20071385088
To what State Fiscal Year(s) will the contract be charged?	2023-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	74.00 %
X Federal Funds	26.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 23-24

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/19/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/31/2027**

Contract term: **4 years and 13 days**

4. Type of contract: **Contract**

Contract description: **Fence Maintenance**

5. Purpose of contract:

This is a contract to provide services to maintain and repair existing fences, gates, and gate controllers, motors, and all parts and associated devices at the Nevada Department of Agriculture's Las Vegas location.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Department of Agriculture's fences and gates require regular maintenance and repair in order to keep them working optimally.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the training and certification necessary to complete this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Infinity Fence
General Fence
Artistic Fence
Mule Fence
Tahoe Fence Company
Silver State Fence
Tholl Fence
Las Vegas Fence
Fencing Specialists
Western Door and Gate

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor submitted the most affordable quote for the Las Vegas location.

d. Last bid date: 02/16/2023 Anticipated re-bid date: 02/16/2027

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Western Door and Gate provided service to the Adjutant General & National Guard in 2022 and services were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Gregg Keyes, Facilities Manager Ph: 775-353-3727

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rgiffor1	04/10/2023 16:39:58 PM
Division Approval	mmarkovi	04/11/2023 14:11:18 PM
Department Approval	avigi1	04/14/2023 11:27:49 AM
Contract Manager Approval	cprasa1	04/19/2023 12:04:28 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27604**

Agency Name: **DEPARTMENT OF WILDLIFE**
Agency Code: **702**
Appropriation Unit: **4465-19**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **PISCES MOLECULAR, LLC**
Contractor Name: **PISCES MOLECULAR, LLC**
Address: **1600 RANGE ST STE 201**
City/State/Zip: **BOULDER, CO 80301-2739**
Contact/Phone: 303/546-9300
Vendor No.: T27030933
NV Business ID: NV20191299682

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % AIS Decal Fee
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: #23-70

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/31/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Mussel Water Sample**

5. Purpose of contract:

This is a new contract to provide lab services to analyze water samples utilizing qPCR for the presence of quagga mussel DNA.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$35,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Quagga mussels can cause significant ecological harm and impede industry through bio fouling. The mussels are primarily spread by trailered watercraft. NDOW has a robust watercraft inspection and decontamination program established to prevent their spread. NDOW biologists collect water samples to confirm that quagga mussels aren't present. If the samples came back positive for quagga mussels, NDOW would initiate a rapid response to control their spread.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The state does not have the equipment and training required to perform the qPCR analysis.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

University of Montana Flathead Lake Biological Station
Pisces Molecular
USGS Pacific NW Environmental DNA Laboratory

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

All of the labs had similar pricing. NDOW has an established relationship with Pisces Molecular

d. Last bid date: 04/20/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Kevin Netcher, AIS Coordinator Ph: (775)688-1532

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nroble1	05/02/2023 14:46:29 PM
Division Approval	nroble1	05/02/2023 14:46:31 PM
Department Approval	jneubau2	05/09/2023 15:49:10 PM
Contract Manager Approval	jwilkin3	05/10/2023 09:20:33 AM
Budget Analyst Approval	dspeed1	05/25/2023 15:28:19 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27706**

Agency Name: DCNR - PARKS DIVISION	Legal Entity Name: Adventure Vending
Agency Code: 704	Contractor Name: Adventure Vending
Appropriation Unit: 4162-00	Address:
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89521
If "No" please explain: Not Applicable	Contact/Phone: 775-210-1480
	Vendor No.:
	NV Business ID: NV20212069728
To what State Fiscal Year(s) will the contract be charged?	2023-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/30/2023**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/31/2024**

Contract term: **1 year and 2 days**

4. Type of contract: **Revenue Contract**

Contract description: **Kayak kiosk**

5. Purpose of contract:

This is a new contract to provide kayak rental at Rye Patch State Recreation Area.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$14,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Commercial operations using State Park Facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Commercial operations using State Park Facilities.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	05/24/2023 08:40:04 AM
Division Approval	ethick1	05/24/2023 08:40:07 AM
Department Approval	ethick1	05/24/2023 08:40:09 AM
Contract Manager Approval	ethick1	05/24/2023 08:40:11 AM
Budget Analyst Approval	rjacob3	05/30/2023 13:33:58 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27461**

Agency Name: DCNR - PARKS DIVISION	Legal Entity Name: Laughlin River Jet Ski Rentals, LLC
Agency Code: 704	Contractor Name: Laughlin River Jet Ski Rentals, LLC
Appropriation Unit: 4162-00	Address: 1955 S. Casino Drive
Is budget authority available?: Yes	City/State/Zip: Laughlin, NV 89029
If "No" please explain: Not Applicable	Contact/Phone: 702.903.0047
	Vendor No.:
	NV Business ID: NV20191141753
To what State Fiscal Year(s) will the contract be charged?	2023-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % REVENUE

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/18/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/15/2023**

Contract term: **150 days**

4. Type of contract: **Revenue Contract**

Contract description: **Revenue Contract**

5. Purpose of contract:

This is a new revenue contract to provide watercraft rentals within Big Bend State Recreation Area.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The vendor will rent out jet ski's and/or pontoons

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Nevada State Parks does not have the staffing or the equipment to provide this service.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 230301

Approval Date: 03/01/2023

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

ELI JOBE, PARK SUPERVISOR Ph: 702.298.1859

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	05/10/2023 09:04:56 AM
Division Approval	ethick1	05/10/2023 09:04:59 AM
Department Approval	ethick1	05/10/2023 09:05:02 AM
Contract Manager Approval	ethick1	05/10/2023 09:05:04 AM
Budget Analyst Approval	nhovden	05/18/2023 12:22:14 PM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
 Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	230301(CD)

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:	Nevada State Parks	
	Contact Name and Title	Phone Number	Email Address
	Emily Larsen	775-684-2779	e.larsen@parks.nv.gov
	Eli Jobe	702-298-1859	ejobe@parks.nv.gov

1b	Vendor Information:	
	Vendor Name:	Laughlin River Jet Ski Rentals
	Contact Name:	
	Complete Address: City, State, and Zip Code	1955 S. Casino Drive Laughlin NV, 89029
	Telephone Number:	702-903-0047
	Email Address:	Mahiar akbari@yahoo.com

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	<input checked="" type="checkbox"/>
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	<input checked="" type="checkbox"/>	No:
	If 'No' Enter Amendment Number:	#		
	Enter CETS Number:	#		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:	<input type="checkbox"/>	No:
	Contract:	Start Date:	Upon approval	End Date: October 31, 2023

1f	Funding:	
	State Appropriated:	
	Federal Funds:	
	Grant Funds:	

Rec'd 03/06/23

Other (Explain):	Revenue
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Purchasing Use Only:

Approval #: 230301 (2)

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$30,000

2	Provide a description of work/services to be performed or services with goods to be purchased:
	Provide watercraft rentals to Big Bend of the Colorado State Recreation Area's visitors.

3	What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?
	This vendor will provide a concession to park visitors that require specific equipment and knowledge that State Employees do not poses.

4	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
	Due to staff turnover, Nevada State Parks was unable to complete a full RFP and is currently working with Nevada State Purchasing staff on proper solicitation through another State Park. Nevada State Parks is seeking a one season contract for the purpose of soliciting an RFP.

5	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
			X
	a. <i>If yes</i> , what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.		
	b. <i>If not</i> , why were alternatives not evaluated?	This contract is for a concession.	

Purchasing Use Only:

Approval #:

230301 (C)

6	Has the agency purchased these services/services with goods in the past? Check One:				Yes	No	
	<p>NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u></p> <p>a. <u>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for these services/services with goods, the following information must be provided along with the CETS contract number(s) associated with each:</u></p>					x	
		Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #
		Start Date	End Date				
		3/01/2022	2/28/2023	\$30,000	Revenue Contract	Special/Commercial Use Permit	25299
		8/18/2021	7/15/2022	\$20,000	Revenue Contract	Special/Commercial Use Permit	24636
				\$			
				\$			
				\$			

7	What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?
	If this waiver request is denied, Nevada State Parks will experience loss of revenue and park visitors will miss an opportunity to enjoy the park to its fullest capacity.

8	What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?
	Nevada State Parks staff is currently working with purchasing on proper solicitation for future RFP.

9	Will this purchase obligate the State to this vendor for future purchases? Check One:	Yes	No
	<p>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</p> <p>a. <i>If yes, please provide details regarding future obligations or needs.</i></p>		X

Purchasing Use Only:	
Approval #:	230301(Cd)

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

 3/6/23
 Signature of Agency Representative Initiating Request

Emily Larsen – Management Analyst 3/6/23
 Print Name of Agency Representative Initiating Request Date


 Signature of Agency Head Authorizing Request

Jennifer Villanueva 3/6/23
 Print Name of Agency Head Authorizing Request Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

 Name of agency or entity who provided information or review:

 Representative Providing Review

 Print Name of Representative Providing Review Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	<input type="checkbox"/>
---	--------------------------

Approved by:

 3/7/23
 Administrator, Purchasing Division or Designee Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27512**

Agency Name: **DCNR - PARKS DIVISION**
Agency Code: **704**
Appropriation Unit: **4162-00**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: Nevada Adventures
Contractor Name: **Nevada Adventures**
Address:
City/State/Zip: **INCLINE VILLAGE, NV 89451**
Contact/Phone: Kevin Hickey 530-913-9212
Vendor No.:
NV Business ID: NV20181159660

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % REVENUE

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/05/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2024**

Contract term: **330 days**

4. Type of contract: **Revenue Contract**

Contract description: **Guided Tours**

5. Purpose of contract:

This is a new contract to provide guided tours at Lake Tahoe Region State Parks.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Commercial operation using State Park Facilities

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State Park employees do not have the expertise or time to accomplish.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
 Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
 Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
 Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	05/30/2023 12:16:50 PM
Division Approval	ethick1	05/30/2023 12:16:52 PM
Department Approval	ethick1	05/30/2023 12:16:54 PM
Contract Manager Approval	ethick1	05/30/2023 12:16:56 PM
Budget Analyst Approval	rjacob3	06/05/2023 10:53:09 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27704**

Agency Name: DCNR - PARKS DIVISION	Legal Entity Name: Simply Eloped, LLC
Agency Code: 704	Contractor Name: Simply Eloped, LLC
Appropriation Unit: 4162-00	Address: 1175 West State Street #315
Is budget authority available?: Yes	City/State/Zip: Boise, ID 83702
If "No" please explain: Not Applicable	Contact/Phone: Sarah Kelly 208-866-8652
	Vendor No.:
	NV Business ID: NV20191575105
To what State Fiscal Year(s) will the contract be charged?	2023-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/18/2023**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years and 44 days**

4. Type of contract: **Revenue Contract**

Contract description: **Wedding Ceremonies**

5. Purpose of contract:

This is a new contract to provide wedding ceremonies at the Valley of Fire State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Commercial operations using State Park Facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Commercial operations using State Park Facilities.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	05/16/2023 09:50:14 AM
Division Approval	ethick1	05/16/2023 09:50:16 AM
Department Approval	ethick1	05/16/2023 09:50:19 AM
Contract Manager Approval	ethick1	05/16/2023 09:50:21 AM
Budget Analyst Approval	nhovden	05/18/2023 12:46:09 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27720**

Agency Name: **DCNR - PARKS DIVISION**
Agency Code: **704**
Appropriation Unit: **4162-00**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: Talbot Tours
Contractor Name: **Talbot Tours**
Address:
City/State/Zip: **Incline Village, NV 89450**
Contact/Phone: 775-345-5966
Vendor No.:
NV Business ID: NV20151418577
To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/30/2023**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/31/2024**

Contract term: **1 year and 2 days**

4. Type of contract: **Revenue Contract**

Contract description: **Guided Tours**

5. Purpose of contract:

This is a new contract to provide guided tours at Sand Harbor State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Commercial operations using State Park Facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Commercial operations using State Park Facilities.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SCUP April 2022-April 2023; satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	05/18/2023 09:03:16 AM
Division Approval	ethick1	05/18/2023 09:03:18 AM
Department Approval	ethick1	05/18/2023 09:03:20 AM
Contract Manager Approval	ethick1	05/18/2023 09:03:21 AM
Budget Analyst Approval	rjacob3	05/30/2023 13:38:31 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23539	Amendment Number: 3
Agency Name: DCNR - PARKS DIVISION	Legal Entity Name: CARDNO, INC.
Agency Code: 704	Contractor Name: CARDNO, INC.
Appropriation Unit: 4604-06	Address: 5496 RENO CORPORATE DR.
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89511
If "No" please explain: Not Applicable	Contact/Phone: Coleen Shade 775-828-4362
	Vendor No.: T81023418B
	NV Business ID: NV20101021081

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Land Sales

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/13/2020**
 Anticipated BOE meeting date **07/2023**
 Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **03/30/2024**
 Contract term: **3 years and 169 days**

4. Type of contract: **Contract**
 Contract description: **Walker Env'l Assmnt**

5. Purpose of contract:
This is the third amendment to the original contract to provide and environmental assessment for the Walker River State Recreation Area. This amendment increases the maximum amount from \$80,097 to \$104,017 due to the need for these additional assessments.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$55,583.00	\$55,583.00	\$55,583.00	Yes - Action
a. Amendment 1:	\$24,514.00	\$24,514.00	\$24,514.00	Yes - Info
b. Amendment 2:	\$0.00	\$0.00	\$24,514.00	No
2. Amount of current amendment (#3):	\$23,920.00	\$23,920.00	\$48,434.00	Yes - Info
3. New maximum contract amount:	\$104,017.00			

II. JUSTIFICATION

7. What conditions require that this work be done?
NDSP will be acquiring an easement on BLM property in order to construct a road for use as a public entrance to the Walker River State Recreation Area. The BLM requires NDSP to conduct an Environmental Assessment.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDSP employees do not have the expertise to complete this type of work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

There were only two vendors that submitted a bid. Cardno, Inc. was the selected vendor because they were the lowest cost bid.

d. Last bid date: 06/18/2020 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Cardno, Inc. is a current contractor for Nevada State Parks. They are currently providing satisfactory work.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	05/30/2023 15:23:24 PM
Division Approval	ethick1	05/30/2023 15:23:28 PM
Department Approval	ethick1	05/30/2023 15:23:32 PM
Contract Manager Approval	ethick1	05/30/2023 15:23:38 PM
Budget Analyst Approval	rjacob3	06/06/2023 08:42:31 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27554**

Agency Name: DCNR - FORESTRY DIVISION	Legal Entity Name: VIVO TECHNOLOGIES LLC DBA
Agency Code: 706	Contractor Name: VIVO TECHNOLOGIES LLC DBA
Appropriation Unit: 4195-80	Address: Vivo Tech
Is budget authority available?: Yes	2065 S. Cooper Dr., STE 3
If "No" please explain: Not Applicable	City/State/Zip: Chandler, AZ 85286
	Contact/Phone: Rhett Roberts 480-903-4595
	Vendor No.: T29044689
	NV Business ID: NV20232762572
To what State Fiscal Year(s) will the contract be charged?	2023-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NDF23-012**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/31/2023**

Anticipated BOE meeting date **05/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/15/2023**

Contract term: **45 days**

4. Type of contract: **Contract**

Contract description: **AV Install**

5. Purpose of contract:

This is a new contract to provide installation services of audio/visual equipment.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$28,614.85**

Other basis for payment: This contract consists of a total not to exceed amount from two quotes from the same vendor. The first quote 20230411-152452293 covers the purchase of the audio and video components and all materials required for installation. The second quote 20230411-145943799 covers the installation of the aforementioned product purchase(s).

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency requires installation of purchased audio/visual equipment.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the experience and equipment to perform these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Verrex
Vivo
Ford AV
SHI

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen by an evaluation committee in accordance with NRS 333.

d. Last bid date: 04/03/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor provided services for PEPB in 2022. Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hedmonds	05/23/2023 17:36:19 PM
Division Approval	dsorensen	05/24/2023 08:12:23 AM
Department Approval	dsorensen	05/24/2023 08:12:26 AM
Contract Manager Approval	rmorse	05/25/2023 12:07:26 PM
Budget Analyst Approval	rjacob3	05/31/2023 10:49:12 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27625**

Agency Name: DCNR - STATE LANDS	Legal Entity Name: WEBSOFT DEVELOPERS INC
Agency Code: 707	Contractor Name: WEBSOFT DEVELOPERS INC
Appropriation Unit: 4173-26	Address: 2020 Research Park Drive
Is budget authority available?: Yes	Suite 140
If "No" please explain: Not Applicable	City/State/Zip: DAVIS, CA 95618-6150
	Contact/Phone: Manoj Desai 530/759-8754
	Vendor No.: PUR0004383
	NV Business ID: NV20121454363
To what State Fiscal Year(s) will the contract be charged?	2024-2026

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2026**

Contract term: **3 years**

4. Type of contract: **Contract**

Contract description: **LMS Maintenance**

5. Purpose of contract:

This is a new contract to provide ongoing technical support and maintenance for the custom Division of State Lands' Land Management System application.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$36,000.00**

Payment for services will be made at the rate of \$250.00 per hour

Other basis for payment: Within 30 days of receipt of invoice, not to exceed \$12,000 per State fiscal year.

II. JUSTIFICATION

7. What conditions require that this work be done?

LMS is not only a digital document archive for land records, it is the primary system used to issue permits, track billing and generate reports for different NDSL responsibilities. Due to the critical nature of the application, ongoing support from the developer is essential.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Technical support for LMS requires the services of an expert application developer. The skills required for maintenance to LMS include .NET application development and advanced knowledge of SQL Server protocols and relational database design. NDSL does not have the skillset in-house to perform the tasks in this contract.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 230404

Approval Date: 04/25/2023

c. Why was this contractor chosen in preference to other?

The agency has had in place a maintenance contract with this vendor since the inception of the system. As the developer of the application, WebSoft maintains the technical knowledge and understanding of the system design allowing for quick response and resolution to reported issues.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDSL contracted with WebSoft for the original development of LMS in FY08 and FY09. Since deployment of LMS, NDSL has continued a maintenance contract with WebSoft for LMS support and bug fixes. In 2014, DCNR contracted with WebSoft to implement Geocortex software within the department and to create web maps for 5 agencies. The web map interface that WebSoft created for NDSL has been very useful for staff and works as expected. Websoft has also done work for Department of Water Resources (DWR)

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

ROSS, GRAHAME, BPA 3 Ph: 775-684-2727

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	avance	05/18/2023 10:03:51 AM
Division Approval	avance	05/18/2023 10:03:57 AM
Department Approval	kwilliam	05/25/2023 12:05:16 PM
Contract Manager Approval	avance	05/25/2023 12:06:18 PM
EITS Approval	ljean	05/26/2023 06:59:58 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24872** Amendment Number: **2**
 Legal Entity Name: **KPS3 INC**
 Agency Name: **DCNR - ENVIRONMENTAL PROTECTION** Contractor Name: **KPS3 INC**
 Agency Code: **709** Address: **500 RYLAND ST STE 300**
 Appropriation Unit: **3173-04** City/State/Zip: **RENO, NV 89502-1662**
 Is budget authority available?: **Yes** Contact/Phone: **775/686-7439**
 If "No" please explain: **Not Applicable** Vendor No.: **PUR0004720**
 NV Business ID: **NV19941094961**
 To what State Fiscal Year(s) will the contract be charged? **2022-2025**
 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	10.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	90.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **DEP22-018**

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2021**
 Anticipated BOE meeting date **06/2024**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2023**
 Contract term: **3 years and 273 days**

4. Type of contract: **Contract**
 Contract description: **Website support srvc**

5. Purpose of contract:
This is the second amendment to the original contract which provides maintenance and support services on existing DCNR/NDEP websites. This amendment extends the termination date from June 30, 2023 to June 30, 2025 and increases the maximum amount from \$24,980 to \$59,980 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$15,000.00	\$15,000.00	\$15,000.00	Yes - Info
a. Amendment 1:	\$9,980.00	\$9,980.00	\$24,980.00	No
2. Amount of current amendment (#2):	\$35,000.00	\$44,980.00	\$59,980.00	Yes - Info
3. New maximum contract amount:	\$59,980.00			
and/or the termination date of the original contract has changed to:	06/30/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

In order to provide for easy updates and ensure secure and efficient accessibility to businesses and the public, ongoing updates, troubleshooting and support services are needed to maintain DCNR/NDEP websites that were developed by this vendor under contract CETS#19239

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DCNR/NDEP websites contain a large amount of complex content, additional expertise and resources are needed to support and maintain the websites.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

KPS3 designed and developed these websites and will be best equipped to provide troubleshooting, maintenance, and support services.

d. Last bid date: 06/21/2017 Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

ahanso1

05/25/2023 12:33:34 PM

Division Approval	sfontai1	05/25/2023 14:15:01 PM
Department Approval	sfontai1	05/31/2023 11:48:58 AM
Contract Manager Approval	ssimpso2	06/02/2023 08:04:45 AM
EITS Approval	ljean	06/02/2023 08:14:07 AM
Budget Analyst Approval	rjacob3	06/05/2023 10:37:15 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27462**

Agency Name: B&I - INDUSTRIAL RELATIONS DIV	Legal Entity Name: Capitol Reporters
Agency Code: 742	Contractor Name: Capitol Reporters
Appropriation Unit: 4682-04	Address: 628 E. John St., Ste 3
Is budget authority available?: Yes	City/State/Zip: Carson City, NV 89706-3094
If "No" please explain: Not Applicable	Contact/Phone: Michel Loomis, Owner & Annabelle 775-882-5322
	Vendor No.: T80969750
	NV Business ID: NV19901014790

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	50.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	50.00 % Workers Comp Fund

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/01/2023**

Anticipated BOE meeting date **04/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/31/2025**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Court Reporting DIR**

5. Purpose of contract:

This is a new contract to provide ongoing court reporter services at all scheduled Nevada Occupational Safety and Health Review Board hearings and meetings.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$39,144.00**

Other basis for payment: Per Attachment AA - Scope of Work, Vendor Rate Schedule, and Negotiated Points (page 3 of 4)

II. JUSTIFICATION

7. What conditions require that this work be done?

NAC 618.6373, states the hearing must be stenographically reported or recorded
NAC 618.842, states the transcript has to be fully certified by the reporter

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no state employees who are qualified to perform this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Silver State Court Reporters
Rogeaux
CourtTrax Corporation
Capitol Reporters
Bonanza Reporting & Videoconference Center
ZyDoc Medical Transcription, LLC
Oasis Reporting Services, LLC
Integrity Legal Support Solutions
Shannon L. Taylor, CCR
Translation Solutions Corportion
LITIGATION SCVS/THE LIT GROUP
Knowledge Services
Recovery Monitoring Solutions Corporation
Personal Court Reporters, Inc.
Verbatim Reporting & Transcription LLC
All-American Court Reporters
Litigation Services & Technologies of Nevada LLC
Daly Court Reporting, LLC
Zumizi Corp.
Net Transcripts, Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor has past experience working with the OSH Review Board and proposed best cost.

d. Last bid date: 02/03/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Various State Agencies Department of Administration Purchasing Division

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ecerv1	04/12/2023 07:37:58 AM
Division Approval	ecerv1	04/12/2023 07:38:01 AM
Department Approval	jhanse4	04/12/2023 13:10:22 PM
Contract Manager Approval	jhanse4	04/12/2023 13:10:26 PM
Budget Analyst Approval	jhelto1	05/18/2023 14:04:59 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27536**

Agency Name: B&I - INDUSTRIAL RELATIONS DIV	Legal Entity Name: Opportunity Village Association
Agency Code: 742	Contractor Name: Opportunity Village Association
Appropriation Unit: 4682-04	Address: 6050 South Buffalo
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89113
If "No" please explain: Not Applicable	Contact/Phone: Sarah Stephens 7028804067
	Vendor No.: PUR0005506
	NV Business ID: NV19541000506
To what State Fiscal Year(s) will the contract be charged? 2023	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Workers' Compensation

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/18/2023**

Anticipated BOE meeting date 04/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2023**

Contract term: **43 days**

4. Type of contract: **Contract**

Contract description: **DIR Digitization**

5. Purpose of contract:

This is a new contract to continue to provide scanning and digitization services to expedite the move to paperless technology and digitize existing paper records.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$22,636.00**

Payment for services will be made at the rate of \$22,636.00 per null

Other basis for payment: Paid based on completion

II. JUSTIFICATION

7. What conditions require that this work be done?

The division's resources (scanners, copy machines, office spaces) that are currently being used for day-to-day duties would put a strain on local hardware systems that are not designed to handle this type and size of project. The preferred provider vendor has the equipment and staffing to preform document imaging services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The division is currently operating at 10% - 14% vacancy rate and has a heavy workload arising out of the pandemic and economic recovery. This would be a low priority project that could take years to complete.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Pursuant NRS 333.375

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhanse4	04/20/2023 11:34:18 AM
Division Approval	jhanse4	04/20/2023 11:34:21 AM
Department Approval	jhanse4	04/20/2023 11:34:24 AM
Contract Manager Approval	jhanse4	04/20/2023 11:34:28 AM
EITS Approval	ljean	04/20/2023 12:15:57 PM
Budget Analyst Approval	jhelto1	05/17/2023 14:23:48 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27721**

Agency Name: DEPARTMENT OF MOTOR VEHICLES	Legal Entity Name: GARTNER, INC.
Agency Code: 810	Contractor Name: GARTNER, INC.
Appropriation Unit: 4715-04	Address: PO BOX 911319
Is budget authority available?: Yes	City/State/Zip: DALLAS, TX 75391-1319
If "No" please explain: Not Applicable	Contact/Phone: 239/561-4815
	Vendor No.: PUR0005339A
	NV Business ID: NV19941112701

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
X Highway Funds	100.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/12/2023**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **1 year and 19 days**

4. Type of contract: **Other (include description): null**

Contract description: **Gartner Work Plan**

5. Purpose of contract:

This is a new Service Agreement under Master Blanket Purchase Order 99SWC-NV21-8568 which provides research and advisory services related to information technology. This Work Plan is for consulting on DMV IT systems to create a customer centric platform. (Includes the State of Minnesota NASPO ValuePoint Master Agreement 186840).

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$80,791.50**

II. JUSTIFICATION

7. What conditions require that this work be done?

Changes in the technology sector occur very rapidly. When the Department has to make IT related decisions and provide technical information, it is limited by the realm of the department's current IT infrastructure. It is becoming more important for MVIT to have access to current trends and research related to the ever changing information technology environment. Gartner has been identified as a source for expertise in IT research in both the government and private sectors. The Department is beginning a modernization project for its integrated computer application. By partnering with Gartner, the

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: _____ Anticipated re-bid date: _____

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pgra1	05/25/2023 13:17:00 PM
Division Approval	asmit3	05/25/2023 16:17:15 PM
Department Approval	asmit3	05/25/2023 16:17:17 PM
Contract Manager Approval	asampso2	06/01/2023 12:45:35 PM
EITS Approval	ljean	06/02/2023 07:17:03 AM
Budget Analyst Approval	klay0	06/12/2023 14:44:59 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23867	Amendment Number: 1
Agency Name: DETR - EMPLOYMENT SECURITY	Legal Entity Name: BOARD OF REGENTS-SA
Agency Code: 902	Contractor Name: BOARD OF REGENTS-SA
Appropriation Unit: 1004-21	Address: NSHE
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89119
If "No" please explain: Not Applicable	Contact/Phone: Dale Erquiaga 702-889-8426
	Vendor No.: D35000808
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/09/2021**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2023**

Contract term: **3 years and 233 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **SANDI PROJECT**

5. Purpose of contract:

This is the first amendment to the original interlocal agreement which provides tuition and fee support for the training of dislocated workers and underemployed workers, new job seekers and/or limited English proficient adults. This amendment extends the termination date from 09/30/2023 to 09/30/2024 and increases the maximum amount from \$230,000.00 to \$321,141.52 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$230,000.00	\$230,000.00	\$230,000.00	Yes - Action
2. Amount of current amendment (#1):	\$91,141.52	\$91,141.52	\$91,141.52	Yes - Info
3. New maximum contract amount:	\$321,141.52			
and/or the termination date of the original contract has changed to:	09/30/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

This position is essential in project oversight of the SANDI project as outlined in the grant proposal and award.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This position will work in collaboration with GOWINN and a mirrored position within the Nevada System of Higher Education.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 - Interlocal contract

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwoodwar	05/10/2023 14:28:18 PM
Division Approval	sterr2	05/11/2023 13:11:20 PM
Department Approval	scas1	05/11/2023 13:25:56 PM
Contract Manager Approval	jwixon	05/11/2023 14:26:07 PM
Budget Analyst Approval	mranki1	05/15/2023 14:53:54 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25488** Amendment Number: **2**

Agency Name: **DETR - EMPLOYMENT SECURITY** Legal Entity Name: **NORTHERN NEVADA JOINT APPRENT**

Agency Code: **902** Contractor Name: **NORTHERN NEVADA JOINT APPRENT**

Appropriation Unit: **1004-21** Address: **& TRAIN COMM FOR THE ELEC INDU 4635 LONGLEY LN STE 108**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89502-5976**

If "No" please explain: **Not Applicable** Contact/Phone: **Alan Darney 775/358-4301**

Vendor No.: **T27041345**

NV Business ID: **NV20181440226**

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **3613-24-GOWINN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2022**

Anticipated BOE meeting date **06/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/29/2023**

Contract term: **2 years and 271 days**

4. Type of contract: **Contract**

Contract description: **SANDI**

5. Purpose of contract:

This is the second amendment to the original contract which provides tuition and fee support for the training of dislocated and underemployed workers, new job seekers, and/or limited English proficient adults. This amendment increases the maximum amount from \$177,500.00 to \$202,500.00 and extends the termination date from 9/29/2023 to 9/29/2024 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$35,500.00	\$35,500.00	\$35,500.00	Yes - Info
a. Amendment 1:	\$142,000.00	\$142,000.00	\$177,500.00	Yes - Action
2. Amount of current amendment (#2):	\$25,000.00	\$25,000.00	\$25,000.00	Yes - Info
3. New maximum contract amount:	\$202,500.00			
and/or the termination date of the original contract has changed to:	09/29/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

Track participant information and provide tuition and/or fee support for dislocated and underemployed workers in in-demand careers.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Vendor has the experience, expertise, equipment and facility to perform the work needed for this grant.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Selected vendor demonstrated in their proposal their ability and expertise to perform the work needed for this grant.

d. Last bid date: 12/01/2021 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwoodwar	05/15/2023 10:49:28 AM
Division Approval	sterr2	05/15/2023 11:37:02 AM
Department Approval	scas1	05/16/2023 15:21:21 PM

Contract Manager Approval
Budget Analyst Approval

jwixon
mranki1

05/17/2023 07:40:07 AM
05/19/2023 09:56:26 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27734**

Agency Name: DETR - EMPLOYMENT SECURITY	Legal Entity Name: CENTER FOR EMPLOYMENT SECURITY
Agency Code: 902	Contractor Name: CENTER FOR EMPLOYMENT SECURITY
Appropriation Unit: 4772-24	Address: EDUCATION & RESEARCH 444 N CAPITOL ST NW STE 300
Is budget authority available?: Yes	City/State/Zip: WASHINGTON, DC 20001
If "No" please explain: Not Applicable	Contact/Phone: Patricia Auerbach 508-677-0011
	Vendor No.: T32010124
	NV Business ID: NV20201855922

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **3755-24-ESD**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/06/2023**

Anticipated BOE meeting date **06/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2024**

Contract term: **329 days**

4. Type of contract: **Contract**

Contract description: **Advisory Services UI**

5. Purpose of contract:

This is a new contract to provide information technology advisory support services for the selection of the vendor for the unemployment insurance information technology modernization project.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,000.00**

Other basis for payment: Payment will be remitted within 30 days of receipt of invoice and reviewed and approved by ESD Leadership.

II. JUSTIFICATION

7. What conditions require that this work be done?

Unemployment Insurance (UI) is implementing their UI IT modernization plan and needs expert assistance that the vendor possesses.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

They do not have the skills or knowledge needed.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 230504

Approval Date: 05/02/2023

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rhernan3	05/30/2023 08:46:08 AM
Division Approval	cedlefse	06/05/2023 10:56:26 AM
Department Approval	cedlefse	06/05/2023 10:56:28 AM
Contract Manager Approval	jwixon	06/05/2023 11:03:08 AM
Budget Analyst Approval	mranki1	06/06/2023 10:15:32 AM



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	230504

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:	Department of Employment, Training and Rehabilitation (DETR)	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	Lindsay Thompson	(775) 684-3967	lthompson@detr.nv.gov
	Brian Deem	(775) 684-3947	b-deem@detr.nv.gov

1b	Vendor Information:	
	Vendor Name:	National Association of State Workforce Administrators (NASWA)- The Center for Security Education and Research, INC(CESER)
	Contact Name:	Lou Ansaldi
	Complete Address: City, State, and Zip Code	444 North Capitol St, STE 300, Washington DC 20001
	Telephone Number:	202.650.5152
	Email Address:	Lou.Ansaldi@itsc.org

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	<input checked="" type="checkbox"/>
	Professional Service Exemption:	<input type="checkbox"/>

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	<input checked="" type="checkbox"/>	No:
	If 'No' Enter Amendment Number:	#		
	Enter CETS Number:	#		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:	<input checked="" type="checkbox"/>	No:
	Contract:	Start Date:	Upon Approval	End Date: April 30, 2024

1f	Funding:	
	State Appropriated:	<input type="checkbox"/>
	Federal Funds:	<input checked="" type="checkbox"/>

Rec'd 04/27/23/antov

Purchasing Use Only:	
Approval #:	230504 @

	Grant Funds:	
	Other (Explain):	

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$24,000.00

2	Provide a description of work/services to be performed or services with goods to be purchased: <i>NASWA - CESAR will provide Unemployment Insurance Information Technology advisory services to DETR to navigate through the UI modernization process.</i>
----------	--

3	What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor? <i>NASWA CESER is a unique organization which has membership from all the states in the country for workforce services and activities. This allows NASWA to have the access and ability to draw upon all the other states for expertise in the workforce (UI) arena.</i>
----------	--

4	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source: <i>NASWA's expertise, national networking, and UI dedicated resources make it uniquely poised to perform this work. No other vendor could have the data of national UI issues that NASWA has access to. Hiring any other vendor would require state staff to act as subject matter experts, which the Department does not currently have the recourses to do while not benefiting from nationwide knowledge.</i>
----------	--

5	Were alternative services or commodities evaluated?	Check One:		
		Yes	No	
			<input checked="" type="checkbox"/>	
	a. <i>If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.</i>			
	b. <i>If not, why were alternatives not evaluated?</i> <i>This is a service that NASWA provides to its members and as stated above there no other vendors who can provide this level of expertise.</i>			

Purchasing Use Only:	
Approval #:	230504 @

6	Has the agency purchased these services/services with goods in the past? Check One:				Yes	No
	<i>NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</i>				X	
	a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for these services/services with goods, the following information must be provided along with the CETS contract number(s) associated with each:</i>					
	Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #
<i>Start Date</i>	<i>End Date</i>					
	4-1-2022	8-15-2022	\$37,000	Advisory Support	#220506	26446
	8-10-2021	3-31-2022	\$67,900	RFP Dev	#210504	210504

7	What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?
	<i>NASWA - CESER has been involved with dozens of unemployment insurance system modernizations across the country, collecting information about successes and failures of implementation. A competitive bid could rob the State of Nevada of that unique and specific expertise at a subsidized cost due to Nevada's membership with NASWA.</i>

8	What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?
	<i>NASWA - CESER is a unique organization that works closely with every state's Employment Security Division and the Federal Department of Labor that funds and regulates each state. Research was conducted on average per hour costs of similar MSA work.</i>

9	Will this purchase obligate the State to this vendor for future purchases? Check One:		Yes	No
	<i>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</i>			X
	a. <i>If yes, please provide details regarding future obligations or needs.</i>			

Purchasing Use Only:	
Approval #:	2305040

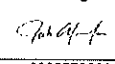
By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

DocuSigned by:

 Signature of Agency Representative Initiating Request

Nancy St Clair 4/27/2023

Print Name of Agency Representative Initiating Request Date

DocuSigned by:

 Signature of Agency Head Authorizing Request

Josh Marhevka 4/27/2023

Print Name of Agency Head Authorizing Request Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: *If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.*

Approved by:



Administrator, Purchasing Division or Designee

5/2/23

Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27683**

Agency Name: ADMIN - DEFERRED COMPENSATION	Legal Entity Name: CASEY NEILON, INC.
Agency Code: 920	Contractor Name: CASEY NEILON, INC.
Appropriation Unit: 1017-04	Address: 503 N DIVISION ST
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89703-4104
If "No" please explain: Not Applicable	Contact/Phone: SUZANNE OLSEN 775/283-5555
	Vendor No.: T29010569
	NV Business ID: NV20141336368

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % ADMINISTRATION CHARGE

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2023**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2025**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Compensation**

5. Purpose of contract:

This is a new contract to provide financial statement auditing for the Deferred Compensation program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$64,815.00**

Payment for services will be made at the rate of \$31,930.00 per FY 2024

Other basis for payment: \$32,885 for FY 2025

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 287.017 (F) (3) requires an independent audit.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDC has adopted conducting annual independent third party audits of Plans in the NDC Program to meet Federal mandated ERISA Best Practices.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor is currently under contract with Deferred Compensation since April 2020. Agency is satisfied with vendors services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:
Rob Boehmer, Executive Officer Ph: 775-684-3397

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dcarloso4	05/12/2023 14:14:21 PM
Division Approval	tmilazz1	05/17/2023 14:35:24 PM
Department Approval	ssands	06/05/2023 14:55:50 PM
Contract Manager Approval	vhnnavarr	06/05/2023 14:58:08 PM
Budget Analyst Approval	jcoope8	06/06/2023 11:18:39 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27550**

Agency Name: BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name: Snell & Wilmer LLP
Agency Code: BDC	Contractor Name: Snell & Wilmer LLP
Appropriation Unit: B019 - All Categories	Address: 50 W Liberty Street, Suite 510
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89501
If "No" please explain: Not Applicable	Contact/Phone: Michael Cabrera (775) 785-54
	Vendor No.:
	NV Business ID: NV20011000455

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Application and licensure
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/16/2023**

Anticipated BOE meeting date **06/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2023**

Contract term: **229 days**

4. Type of contract: **Contract**

Contract description: **Legal Services**

5. Purpose of contract:

This is a new contract to provide legal representation and services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$63,750.00**

Payment for services will be made at the rate of \$0.00 per Hour

Other basis for payment: Hourly rates will vary from \$425 to \$325 depending on staff level and involvement; not to exceed 150 hours

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Board of Dispensing Opticians has authority under NRS 367.070(4) to employ and fix the compensation of attorneys as it may deem necessary to carry out the provisions of NRS Chapter 637. The Governor's Executive Orders relate to the Board's authority to create regulations under NRS 637.070(1) and various other provisions of NRS Chapter 637, and the Board requires additional legal advice to aid in responding to the orders. The Board has determined it requires outside legal services in connection with Executive Orders issued by the Governor and any further action taken by the Governor or Legislature as it relates to the Board.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Board requires professional legal advice under circumstances that may present a conflict of interest with the Attorney General's Office. Other employees are no licensed or qualified to provide this advice.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLP

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vwind1	05/04/2023 14:31:03 PM
Division Approval	vwind1	05/04/2023 14:31:06 PM
Department Approval	vwind1	05/04/2023 14:31:09 PM
Contract Manager Approval	vwind1	05/04/2023 14:31:12 PM
Budget Analyst Approval	stille	05/16/2023 17:04:50 PM