

Governor Joe Lombardo
Chairman

Amy Stephenson
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Francisco V. Aguilar
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

- Date and Time:** August 8, 2023, 10:00 AM
- Location:** Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701
- Video Conference Location:** Grant Sawyer Building
555 East Washington Avenue, Suite 5100
Las Vegas, Nevada 89101

This meeting may be viewed on YouTube.
The video live stream begins at 10:00 am.
<https://www.youtube.com/watch?v=dHoE6UYD1A>

AGENDA

- 1. Call to Order / Roll Call**
- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 906 527 990#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.
- 3. Approval of the July 11, 2023 Meeting Minutes** (For possible action)

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Conservation and Natural Resources – Division of Forestry	3	\$1,290,000
Department of Conservation and Natural Resources – Division of State Parks	42	\$1,927,560
Department of Wildlife – Game Management Division	3	\$153,654

5. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Jon Benedict to assist with US Geological Survey review for the Department of Conservation and Natural Resources, Division of Water Resources through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

B. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Susan Brown to assist in the hands-on training of fiscal staff relating to all areas of fiscal processes for the Nevada Department of Corrections through Master Service Agreement #23927 with Marathon Staffing Group.

C. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Susan Brown to assist in the oversight of the American Rescue Plan Act funded Vegas Strong Resiliency capital improvement project for the Statewide Victim Resource Center for the Department of Health and Human Services, Division of Child and Family Services through Master Service Agreement #23928 with HAT Limited Partnership dba Manpower.

D. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Charles Wolf to assist with engineering tasks associated with the State Revolving Fund Program for the Department of Conservation and Natural Resources, Division of Environmental Protection through Master Service Agreement #23928 with HAT Limited Partnership dba Manpower.

E. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Phyllis Zink to assist in the preparation of annual financial statements and transitioning of accounting functions to her eventual replacement for the Department of Business and Industry, Nevada Housing Division, through Master Service Agreement #23928 with HAT Limited Partnership dba Manpower.

6. Request for the Allocation and Disbursement of Funds for Salary Adjustments (For possible action)

The 2021 Legislature, through Assembly Bill 493, section 5, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State’s respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor’s Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission, and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1020	Lieutenant Governor	\$4,349
	Total	\$4,349

7. Request for Approval to Pay a Tort Claim Pursuant to NRS 41.036
(For possible action)

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim request for approval:

Claimant: Rino Tenorio
Claim No: TC20623
Settlement Amount: \$475,000.00
Date of Loss: January 8, 2019

8. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account
(For possible action)

A. Department of Business and Industry

Pursuant to NRS 353.268, the department requests the Board's recommendation to the Interim Finance Committee for an allocation of \$169,688 from the Interim Finance Committee Contingency Account to support one Deputy Director position and associated costs for the newly created Office of Nevada Boards, Commissions, and Councils Standards.

B. Office of the Military – Division of Emergency Management

Pursuant to NRS 353.268, the office requests the Board's recommendation to the Interim Finance Committee for an allocation of \$510,796 from the Interim Finance Committee Contingency Account to cover costs associated with providing supplemental security and enhanced healthcare system availability to Clark County during the November 2023 Formula One race and the February 2024 Super Bowl.

C. Office of the Lieutenant Governor

Pursuant to NRS 353.268, the office requests the Board's recommendation to the Interim Finance Committee for an allocation of \$22,327 from the Interim Finance Committee Contingency Account to cover to cover projected shortfalls for fiscal year 2023.

9. Request for Approval of Payment from the Statutory Contingency Account (For possible action)

A. Department of Indigent Defense Services – State Public Defender

Pursuant to NRS 7.155 the department requests an allocation of \$417,530 from the Reserve for Statutory Contingency Account to ensure payment of post-conviction costs, expenses, and compensation through the end of the state fiscal year 2023.

B. Department of Indigent Defense Services – State Public Defender

Pursuant to NRS 212.070 the department requests payment in the amount of \$27,684 from the Reserve for Statutory Contingency Account to ensure compensation of expenses and costs related to prosecuting any person for the commission of any crime while in state prison.

C. Office of the Lieutenant Governor

Pursuant to NRS 353.262, the Office of the Lieutenant Governor's requests \$12,000 from the Reserve for Statutory Contingency Account to fund part of a total terminal leave payoff of \$21,204.65.

10. Request for a Recommendation of Approval to the Interim Finance Committee for a Grant or Loan from the Disaster Relief Account (For possible action)

Office of the Military – Division of Emergency Management Disaster Response and Recovery Act

Pursuant to NRS 353.2705 to 353.2771 inclusive, the Division requests an approval of a \$256,107 grant from the Disaster Relief Account to cover emergency response and management costs associated with the March 2023 winter storms.

11. Request for Approval of Land Lease Agreement (For possible action)

Department of Conservation and Natural Resources – Division of State Lands

Pursuant to NRS 321.335, State Lands is requesting the approval of a Land Lease Agreement to American Rail Bike Adventures for occupancy and use of ground at the Nevada State Railroad Museum in Boulder City. This item is contingent upon IFC approval.

- 12. [Approval of Proposed Leases](#) (For possible action)
- 13. [Approval of Proposed Contracts](#) (For possible action)
- 14. [Approval of Proposed Master Service Agreements](#) (For possible action)
- 15. [Information Item – Clerk of the Board Contracts](#)

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from June 15, 2023 through July 16, 2023.

16. Information Item Reports

A. Governor’s Finance Office – Budget Division

Pursuant to NRS Chapter 353, the Governor’s Finance Office, Budget Division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds and IFC Restricted Contingency Funds as of June 30th, 2023.

The Tort Claim Fund is the State Treasury Fund for Insurance Premiums. The Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds and IFC Restricted Contingency supplement funding for eligible agencies within statutory authority.

Below is the available balance for each account prior to any projected outstanding claims.

Tort Claim Fund	\$ 850,044.79
Statutory Contingency Account	\$ 14,285,627.50
Stale Claims Account	\$ 1,052,132.98
Emergency Account	\$ 354,763.00
Disaster Relief Account	\$ 10,581,285.47
IFC Contingency Fund	\$ 485,638,444.26

B. Department of Motor Vehicles – Complete Streets Program

Pursuant to NRS 482.1825, subsection 2, the department shall certify to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This submittal reports program activities by month for the fourth quarter of fiscal year 2023 (FY23) for the period beginning April 1, 2023 and ending June 30, 2023.

17. Public Comment This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 906 527 990#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

18. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. A person may submit comments to be attached to the minutes of the meeting in writing three business days before the meeting date, in addition to testifying or in lieu of testifying. Written comments are limited to 2 pages. Written comments may be submitted electronically by email at dcastillo@finance.nv.gov. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Denice Castillo at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at dcastillo@finance.nv.gov. Supporting materials for this meeting are available at 209 East Musser Street, Suite 200, Carson City, Nevada 89701 or by contacting Denice Castillo at (775) 684-0223 or by email at dcastillo@finance.nv.gov.

Public Meeting Notice and Agenda Posted at the Following Locations:

1. Blasdel Building, 209 East Musser Street, Suite 200, Carson City, Nevada 89701
2. Internet: <https://notice.nv.gov>
3. Internet: https://budget.nv.gov/Meetings/Board_of_Examiners/2023/2023BOE/

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MEETING MINUTES

Date and Time: July 11, 2023, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 East Washington Avenue, Suite 5100
Las Vegas, Nevada 89101

MEMBERS PRESENT:

Governor Joe Lombardo
Secretary of State Francisco V. Aguilar
Attorney General Aaron Ford

STAFF PRESENT:

Amy Stephenson, Clerk of the Board
Rosalie Bordelove, Board Secretary

1. Call to Order / Roll Call

Governor: We'll call to order the State of Nevada Board of Examiners scheduled for today, July 11, 2023, at 10:00 a.m. Can I have the Clerk please call the roll?

Clerk of the Board: Governor Lombardo.

Governor: Present.

Clerk of the Board: Secretary of State Aguilar.

Secretary of State: Here.

Clerk of the Board: Attorney General Ford.

Attorney General: Here.

Clerk of the Board: Let the record reflect we have a quorum.

2. Public Comment The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 849 758 855#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

Governor: We will move on to agenda item number two, *Public Comment*.

Governor: I have the informational piece on the phone dial in, Amy, but we've been advised by the Deputy Attorney General that we don't have to publicly state that since all three of the Members are here in the same room.

Clerk of the Board: Perfect. As long as she said so, that's good.

Governor: This is the first public comment period. Please limit your comments to items on the agenda and limit your comments to three minutes. Do we have anybody there in Carson City?

Clerk of the Board: We do not, sir.

Governor: Anybody here wish to make a public comment? Seeing and hearing none. Have you identified anybody on the phone for public comment?

Clerk of the Board: There is nobody on the phone now.

Governor: Hearing none, we'll close the public comment section.

3. Approval of the June 13, 2023 Meeting Minutes (For possible action)

Governor: Agenda item number three, *Approval of the June 13, 2023 Meeting Minutes*. Can I have a motion?

Secretary of State: Motion to approve.

Governor: We have a motion. All those in favor say aye. Hearing it's unanimous, I won't ask for opposition. The motion passes.

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Conservation & Natural Resources – Division of Forestry	4	\$228,579
Department of Conservation & Natural Resources – Division of Forestry	17	\$1,010,757

Governor: We'll move on to agenda item number four, *State Vehicle Purchases*. Ms. Stephenson.

Clerk of the Board: Thank you, sir. There are two requests under agenda item number four.

Clerk of the Board: The first request is from the Department of Conservation and Natural Resources, Division of Forestry. They request approval to purchase four replacement vehicles for total amount not to exceed \$228,579. The vehicles being replaced have met the age and/or mileage requirements in the State Administrative Manual (SAM) and funds are available for this purchase.

The second request is also from the Department of Conservation and Natural Resources, Division of Forestry to purchase 17 replacement vehicles for a total amount not to exceed \$1,010,756.25. The vehicles being replaced have met the age and/or mileage requirements in SAM and funds are available for this purchase. Are there any questions on these items?

Governor: Any questions?

Attorney General: None here.

Governor: I'll entertain a motion.

Secretary of State: Motion to approve.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously. We will close agenda item number four.

5. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Natasha Koch to assist with Legislative follow through responsibilities for the Department of Public Safety, through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

B. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Anthony Marcin as a Oracle/PeopleSoft Technical Architect to assist monitoring with the SMART21 rollback to legacy applications within the Nevada Department of Transportation, through Master Service Agreement #21167 with Knowledge Services.

C. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Shane Martin as a permit writer to assist with permitting actions on the 55 mining projects for the Division of Environmental Protection through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

D. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Charles Wolf to assist with engineering tasks associated with the State Revolving Fund Program for the Division of Environmental Protection through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

E. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Greg Boggs to provide construction management augmentation through Diversified Consulting Services.

F. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Charles Wolf to provide drainage design through C.A. Group, Inc.

G. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Karim A. Yousef to provide program management support through CDM Smith Inc.

Governor: Agenda item number five *Authorization to Contract with a Current and/or Former State Employee*. Ms. Stephenson.

Clerk of the Board: Thank you, sir. There are seven requests under agenda item number five. Item 5-D has been withdrawn, so, there will be six requests for consideration in today's meeting.

Governor: Item 5-D is withdrawn. I will entertain a motion.

Secretary of State: Motion to approve items under agenda number 5, A through C and E through G.

Governor: We have a motion. All in favor, signify by saying aye. The motion passes unanimously. We will close item number five.

6. Request for the Allocation and Disbursement of Funds for Salary Adjustments (For possible action)

The 2021 Legislature, through Assembly Bill 493, section 5, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission, and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
2980	University of Nevada, Reno	\$1,065,675
2996	University Press	\$2,213
3002	University of Nevada, Las Vegas, Dental School	\$114,478
3005	Nevada State College	\$115,090
3019	Capacity Building Enhancement	\$2,117
	Total	\$1,299,573

Governor: Agenda item number six, 6. *Request for the Allocation and Disbursement of Funds for Salary Adjustments.* Ms. Stephenson.

Clerk of the Board: The 2021 legislature through Assembly Bill 493, section 5, made appropriations from the General Fund and the highway fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the state's respective departments, commissions and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disperse amounts from the appropriate fund to the departments, commissions, and agencies of the state for the purpose of paying personnel salary deficiencies.

The following agency requests, an allocation from the General Fund salary adjustment account as recommended by the Director of Finance for the Nevada System of Higher Education, University of Nevada, Reno, \$1,065,675. Nevada System of Higher Education, University Press, \$2,213. Nevada System of Higher Education, University of Nevada, Las Vegas, Dental School, \$114,478. Nevada System of Higher Education, Nevada State College, \$115,090. Nevada System of Higher Education, Capacity Building Enhancement, \$2,117 for a total to go to the Nevada System of Higher Education of \$1,299,573. Are there any questions on this item?

Attorney General: No, I need to make a disclosure though. My wife works at Nevada State College. This does not affect her employment or my judgment on this item, but I'm going to recuse myself, nonetheless.

Governor: We are sufficient with a unanimous two members' vote. I will entertain a motion.

Secretary of State: Motion to approve.

Governor: We have a motion. All those in favor, signify by saying aye.

Secretary of State: Aye.

Governor: Aye.

Attorney General Ford recuses himself. The motion passes unanimously.

7. Approval of Proposed Leases (For possible action)

Governor: We will move on to agenda item number seven, *Approval of Proposed Leases.*

Clerk of the Board: There are six leases under agenda item seven for approval by the Board of Examiners today. Are there any questions on any of these items?

Governor: Any questions?

Secretary of State: No.

Governor: Ms. Stephenson, on lease number six, is there clarification as to why the lease is a period of 10 years?

Clerk of the Board: I do have it. For the Board of Accountancy in Reno, the previous lease was 10 years and per Director Robb, we are okay to proceed.

Governor: Confirming it's located in Reno. Is that correct?

Clerk of the Board: Yes.

Governor: So the new state campus doesn't affect that?

Clerk of the Board: Correct.

Governor: Thank you.

Secretary of State: Motion to approve.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes. We will close agenda item number seven.

8. Approval of Proposed Contracts (For possible action)

Governor: Moving to agenda item number eight, *Approval of Proposed Contracts*.

Clerk of the Board: There are 32 contracts under agenda item eight for approval by the Board of Examiners today. Are there any questions on any of these items?

Governor: Any questions?

Secretary of State: No questions.

Attorney General: Move approval.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously. Closing agenda item number eight.

9. Approval of Proposed Master Service Agreements (For possible action)

Governor: Moving to agenda item number nine, *Approval of Proposed Master Service Agreements*.

Clerk of the Board: There is one Master Service Agreement under agenda item number nine for approval by the Board today. Are there any questions on this item?

Secretary of State: No questions.

Governor: No questions. I'll entertain a motion.

Secretary of State: Motion to approve.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously. We will close item number nine.

10. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from May 15, 2023 through June 14, 2023.

Governor: Move to the agenda item number 10, which is Information Item – Clerk of the Board of Contracts.

Clerk of the Board: There are 72 contracts over \$10,000 and under the \$100,000 threshold that were approved by the Clerk of the Board between May 15, 2023 through June 14, 2023. This item is informational only.

Governor: Are there any questions?

Secretary of State: No questions.

Governor: We will close the agenda item number 10.

11. Public Comment This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 849 758 855#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

Governor: Agenda item number 11, which is the second opportunity for Public Comment. Do we have any public comment to the North?

Clerk of the Board: No, sir.

Governor: Do we have anybody here or on the phone?

Clerk of the Board: No, we do not.

Governor: Hearing and seeing none, we will close the second opportunity for public comment.

12. Adjournment (For possible action)

Governor: Item 12, *Adjournment*. This meeting is adjourned. Thank you.

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: July 7, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Richard Jacobs, Executive Branch Budget Officer
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF CONSERVATION & NATURAL RESOURCES –
DIVISION OF FORESTRY**

Agenda Item Write-up:

Pursuant to NRS 334.010, the Division of Forestry requests approval to purchase three replacement type 3 fire engines for a total amount not to exceed \$1,290,000.

Additional Information:

This request is for the replacement of three NDF Type 3 Fire Engines, whose primary function is initial and extended attack support on wildland fires in Nevada and surrounding States when needed. The engines to be replaced reside in Elko (2) and Winnemucca (1) all of which meet or exceed the vehicle replacement scheduled outlined in S.A.M. Initial attack success translates to lower fire costs, fewer acres of valuable habitat and critical watersheds lost to wildland fire, along with greater protection of life and property. Initial attack success is directly tied to safe and functioning equipment and staff training. The age and use on the vehicles being replaced causes them to have multiple repair needs which would not happen with a new model. In addition, these engines when not on wildland fire are working with federal, state and county partners to reduce fuel loads within high and extreme wildfire risk areas. Both suppression and fuel reduction projects cause the vehicles to incur extreme wear and tear from off-pavement roads. It is critical to the

safety of staff driving the equipment that it be reliable and meet all national and state standards for wildland fire apparatus.

Statutory Authority:

Senate Bill 492, Section 11

REVIEWED: <u> </u>
ACTION ITEM: <u> </u>



NEVADA DIVISION OF FORESTRY


STATE OF NEVADA
Department of Conservation & Natural Resources

Joe Lombardo, Governor
James A. Settlemeyer, Director
Kacey KC, State Forester/Firewarden

MEMORANDUM

DATE: July 5, 2023

TO: Richard Jacobs, Executive Branch Budget Officer
Governor's Finance Office

FROM: Kacey KC, State Forester/Firewarden — *Eric Artie For Kacey KC
Deputy Administrator* 

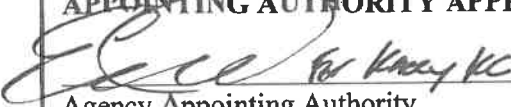
RE: Board of Examiners Request for Approval to Purchase Type 3 Fire Engines

Pursuant to NRS 334.010 attached is a completed request for approval to purchase three Type 3 Fire Engines as approved in the 82nd legislative session. Please submit this request for placement on the agenda for the August Board of Examiners meeting.

The Division of Forestry is requesting three NDF Type 3 Fire Engines with a total cost of \$1,290,000 whose primary function is initial and extended attack support on wildland fires in Nevada and surrounding States when needed. Initial attack success translates to lower fire costs, fewer acres of valuable habitat and critical watersheds lost to wildland fire, along with greater protection of life and property. Initial attack success is directly tied to safe and functioning equipment and staff training. In addition, these engines when not on wildland fire are working with federal, state and county partners to reduce fuel loads within high and extreme wildfire risk areas. Both suppression and fuel reduction projects cause the vehicles to incur extreme wear and tear from off-pavement roads. It is critical to the safety of staff driving the equipment that it be reliable and meets all national and state standards for wildland fire apparatus.

Thank you in advance for your consideration of this request. Please advise if additional steps are necessary to process this request.

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

Agency Name: Nevada Division of Forestry	Budget Account #: 4195
Contact Name: Kacey KC or Robert Williams	Telephone Number: 775-684-2501 or 775-684-2514
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p>Number of vehicles requested: <u>3</u> Amount of the request: <u>\$1,290,000</u></p> <p>Is the requested vehicle(s) new or used: <u>New</u></p> <p>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: <u>Type 3 Wildland Fire Engines</u></p> <p>Mission of the requested vehicle(s): <u>Wildland fire response and standby on fuels reduction projects.</u></p>	
<p>Were funds legislatively approved for the request?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>If yes, please provide the decision unit number: SB492</p> <p>If no, please explain how the vehicles will be funded?</p>
<p>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</p> <p><input type="checkbox"/> <u> </u> Addition(s) <input checked="" type="checkbox"/> <u>3</u> Replacement(s)</p>	
<p>Does the requested vehicle(s) comply with requirements pursuant to SAM 1314? If not, please explain.</p> <p><u>Yes</u></p>	
<p>Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)</p> <p>Current Vehicle Information: Vehicle #1 Model Year: Odometer Reading: Type of Vehicle:</p> <hr/> <p>Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:</p> <p><u>Please see attached spreadsheet</u> <i>Please attach an additional sheet if necessary</i></p>	<p>Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced.</p> <p><u>Yes</u></p> <hr/> <p>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</p> <p><u>N/A</u></p>
<p>APPOINTING AUTHORITY APPROVAL:</p> <p> <u>for Kacey KC</u> <u>Deputy Administrator</u> <u>7/5/2023</u> Agency Appointing Authority Title Date</p>	
<p>BOARD OF EXAMINERS' APPROVAL:</p> <p><input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase</p> <p>_____ Board of Examiners Date</p>	

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2024 Model 34 Type 3 Wildland Fire Engines		
Dealer Name:	Request will go to bid after BOE approval		
Delivery Location:	Carson City		
Vehicle Colors:	Exterior: White	Interior: Gray	Cloth × Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	3	\$430,000	\$1,290,000
SPECIFY OPTIONS: (description)			\$
Purchase price not to exceed \$430,000 per unit or \$1,290,000 total.		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$
DMV Title and DRS Fee's		\$	\$
GRAND TOTAL:			\$1,290,000

Registered Owner:	Agency Name & Address: Nevada Division of Forestry 901 S. Stewart St. Suite 1001 Carson City, NV 89701
Legal Owner:	Agency Name & Address: Nevada Division of Forestry 901 S. Stewart St. Suite 1001 Carson City, NV 89701
County Vehicle Based In:	2 in Elko, 1 in Washoe
Name & Phone of Person to contact when vehicle is ready for delivery:	Robert Williams 775-684-2514

4195 - Fire Program

Location: NRHQ

Vehicle #	Year	Make	Model	Current Mileage
EX36416	1998	Internation	Model 14	133,380
EX36418	1998	Internation	Model 14	103,968

Location: WRHQ

Vehicle #	Year	Make	Model	Current Mileage
EX36415	1998	Internation	Model 14	45,189

NDF Type 3 Fire Engines		
Model Year	Quantity	Age
1998	3	25

Total number of 1998 Type 3 Engines: 3
Average age of the fire engines: 25.00

Average mileage for vehicles identified for replacement: 94,179
Average mileage for the entire fleet: 94,179

Legend

Need to be replaced

No replacement needed

Senate Bill No. 492–Committee on Finance

CHAPTER.....

AN ACT making appropriations to the State Department of Conservation and Natural Resources for the replacement or purchase of certain information technology, vehicles and equipment; and providing other matters properly relating thereto.

EXPLANATION – Matter in *bolded italics* is new; matter between brackets [~~omitted material~~] is material to be omitted.

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

Section 1. There is hereby appropriated from the State General Fund to the State Department of Conservation and Natural Resources the sum of \$296,261 for the Conservation and Natural Resources Administration budget account for the replacement of computer hardware and associated software and parts of the shared information technology infrastructure.

Sec. 2. There is hereby appropriated from the State General Fund to the State Department of Conservation and Natural Resources the sum of \$11,378 for the Conservation Districts Program budget account for the replacement of computer hardware and associated software.

Sec. 3. There is hereby appropriated from the State General Fund to the Division of State Parks of the State Department of Conservation and Natural Resources the sum of \$3,821,597 for the replacement of heavy equipment, vehicles and water vessels.

Sec. 4. There is hereby appropriated from the State General Fund to the Division of State Parks of the State Department of Conservation and Natural Resources the sum of \$72,498 for the replacement of handheld and vehicle radios.

Sec. 5. There is hereby appropriated from the State General Fund to the Division of State Parks of the State Department of Conservation and Natural Resources the sum of \$50,838 for the purchase of a wood chipper.

Sec. 6. There is hereby appropriated from the State General Fund to the Division of State Parks of the State Department of Conservation and Natural Resources the sum of \$181,906 for the replacement of computer hardware and associated software.

Sec. 7. There is hereby appropriated from the State General Fund to the Division of State Parks of the State Department of Conservation and Natural Resources the sum of \$307,980 for the purchase of equipment for operational duties within the state parks.



82nd Session (2023)

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Sec. 8. There is hereby appropriated from the State General Fund to the Division of Water Resources of the State Department of Conservation and Natural Resources the sum of \$78,506 for the replacement of vehicles.

Sec. 9. There is hereby appropriated from the State General Fund to the Division of Water Resources of the State Department of Conservation and Natural Resources the sum of \$296,499 for the replacement of computer hardware and associated software.

Sec. 10. There is hereby appropriated from the State General Fund to the Division of Forestry of the State Department of Conservation and Natural Resources the sum of \$5,295,000 for the replacement of a helicopter.

Sec. 11. There is hereby appropriated from the State General Fund to the Division of Forestry of the State Department of Conservation and Natural Resources the sum of \$1,556,337 for the replacement of vehicles.

Sec. 12. There is hereby appropriated from the State General Fund to the Division of Forestry of the State Department of Conservation and Natural Resources the sum of \$419,773 for the replacement of computer hardware and associated software.

Sec. 13. There is hereby appropriated from the State General Fund to the Division of Forestry of the State Department of Conservation and Natural Resources the sum of \$1,527,446 for the Forestry Conservation Camps budget account for the replacement of command trucks.

Sec. 14. There is hereby appropriated from the State General Fund to the Division of Forestry of the State Department of Conservation and Natural Resources the sum of \$1,133,370 for the Forestry Conservation Camps budget account for the replacement of trailers for transporting portable toilets and tools.

Sec. 15. There is hereby appropriated from the State General Fund to the Division of Forestry of the State Department of Conservation and Natural Resources the sum of \$291,377 for the Forestry Conservation Camps budget account for the replacement of computer hardware and associated software.

Sec. 16. There is hereby appropriated from the State General Fund to the Division of State Lands of the State Department of Conservation and Natural Resources the sum of \$15,335 for the replacement of computer hardware and associated software.

Sec. 17. There is hereby appropriated from the State General Fund to the Division of Outdoor Recreation of the State Department of Conservation and Natural Resources the sum of \$1,402 for the replacement of computer hardware and associated software.



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Sec. 18. Any remaining balance of the appropriations made by sections 1 to 17, inclusive, of this act must not be committed for expenditure after June 30, 2025, by the entity to which the appropriation is made or any entity to which money from the appropriation is granted or otherwise transferred in any manner, and any portion of the appropriated money remaining must not be spent for any purpose after September 19, 2025, by either the entity to which the money was appropriated or the entity to which the money was subsequently granted or transferred, and must be reverted to the State General Fund on or before September 19, 2025.

Sec. 19. This act becomes effective upon passage and approval.

20 ~~~~~ 23



82nd Session (2023)

Richard D. Jacobs

From: Luna, Justin <Justin.Luna@lcb.state.nv.us>
Sent: Tuesday, May 16, 2023 2:07 PM
To: Dara Ludi; Kacey KC; Ryan S. Shane; Eric Antle
Cc: Kelly Williams; Pat Misch; Richard D. Jacobs; Kimbra.Ellsworth
Subject: RE: Executive Budget - Division of Forestry

Got it, thank you.

From: Dara Ludi <dludi@forestry.nv.gov>
Sent: Tuesday, May 16, 2023 2:05 PM
To: Luna, Justin <Justin.Luna@lcb.state.nv.us>; Kacey KC <kaceykc@forestry.nv.gov>; Ryan S. Shane <rshane@forestry.nv.gov>; Eric Antle <eantle@forestry.nv.gov>
Cc: Kelly Williams <k.williams@dcnr.nv.gov>; Pat Misch <pbmisch@dcnr.nv.gov>; Richard D. Jacobs <rdjacobs@finance.nv.gov>; Ellsworth, Kimbra <Kimbra.Ellsworth@lcb.state.nv.us>
Subject: RE: Executive Budget - Division of Forestry
Importance: High

Justin,





Attached is the breakdown for sec 11 & 13. In addition, I changed the trailers to 47 on the spreadsheet. I believe Kacey was good with the 47.

Thank you ,

Dara Ludi
Administrative Services Officer 3 – Fiscal Services
Department of Conservation and Natural Resources
Nevada Division of Forestry
901 S Stewart St., Ste 1001
Carson City, NV 89701
dludi@forestry.nv.gov
(O) 775-684-2521 | (F) 775-684-2571



Nevada Department of
**CONSERVATION &
NATURAL RESOURCES**

Connect with us:    

Connect with us:   

Nevada Division of Forestry
901 S Stewart St., Ste 1001
Carson City, NV 89701
dludi@forestry.nv.gov
(O) 775-684-2521 | (F) 775-684-2571



NEVADA
DIVISION OF FORESTRY



Nevada Department of
**CONSERVATION &
NATURAL RESOURCES**

Connect with us:   

Connect with us:   

From: Luna, Justin <Justin.Luna@lcb.state.nv.us>

Sent: Monday, May 15, 2023 10:22 AM

To: Kacey KC <kaceykc@forestry.nv.gov>; Ryan S. Shane <rs Shane@forestry.nv.gov>; Eric Antle <eantle@forestry.nv.gov>; Dara Ludi <dludi@forestry.nv.gov>
Cc: Kelly Williams <k.williams@dcnr.nv.gov>; Pat Misch <pbmisch@dcnr.nv.gov>; Richard D. Jacobs <rdjacobs@finance.nv.gov>; Kimbra.Ellsworth <Kimbra.Ellsworth@lcb.state.nv.us>

Subject: FW: Executive Budget - Division of Forestry

Importance: High

Good morning Forestry team,

Thank you for being at the Senate Finance meeting this morning to provide additional information on the one-time appropriation bills. In regards to the significant vehicle/ equipment items included in Senate Bill 492, please let us know if any of the pricing updates that were provided on March 3 have changed, including any details and documentation supporting the change.

Due to the timing related to the bill hearings, I would appreciate receipt of the requested information at your earliest convenience, but no later than **10am tomorrow, Tuesday, May 16th**. Please provide your response via a reply to this email. I appreciate your assistance with this request.

If you have any questions, or need any additional details, please let me know.

Thank you! Justin

From: Kacey KC <kaceykc@forestry.nv.gov>

Sent: Friday, March 3, 2023 2:59 PM

To: Luna, Justin <Justin.Luna@lcb.state.nv.us>; Ryan S. Shane <rs Shane@forestry.nv.gov>; Eric Antle <eantle@forestry.nv.gov>; Dara Ludi <dludi@forestry.nv.gov>

Cc: Kelly Williams <k.williams@dcnr.nv.gov>; Pat Misch <pbmisch@dcnr.nv.gov>; Richard D. Jacobs <rdjacobs@finance.nv.gov>; Ellsworth, Kimbra

5. Please provide an update on the status of completing the previously approved maintenance projects in the current biennium. Please explain any delays the division has experienced in completing approved deferred maintenance projects. Additionally, please clarify which projects the agency anticipates it will be able to complete in the Governor's recommended budget, including an anticipated timeline.
6. Please explain if costs for any of the large equipment replacements and associated accessories recommended as one-time appropriations in The Executive Budget, primarily the helicopter, four vehicles, and two Type 3 fire engines, have increased significantly since the time of Agency Request. If so, please provide updated quotes to support the increased costs.

4196 – Forest Fire Suppression

7. The 2019 Legislature approved a new methodology to fund fire suppression costs, budgeting incident response costs, including the Personnel, Forest Fire Suppression and Prior Year Costs categories, as well as reimbursement revenues, based on a five-year average, with General Fund appropriations providing the difference between projected reimbursement revenues and projected expenditures. While the recommended amounts in the base budget for reimbursement revenues generally align with the approved methodology, it appears as though the incident response costs do not align with the adjusted five-year averages.
 - a. Please confirm if you agree with the adjustment calculations prepared by Fiscal Staff in the attached spreadsheet to align incident response costs with the adjusted five-year averages. Please explain any discrepancies.
 - b. Additionally, please explain if the division suggests any changes to the Legislatively approved methodology to fund fire suppression costs, including how the recommended reorganization of the Wildland Fire Protection Program would impact any suggested changes to the methodology. If changes are suggested, please justify the benefits as well as provide a reconciliation of any adjustments suggested to The Executive Budget.
8. Please provide an update on all outstanding firefighting reimbursements due from cooperating agencies, including from FEMA and out-of-state cooperators, delineated by when the division anticipates receiving the reimbursements by State Fiscal Year.

4198 – Forestry Conservation Camps

9. Please provide an update on the status of completing the previously approved deferred maintenance projects in the current biennium. Please explain any delays the division has experienced in completing approved deferred maintenance projects. Additionally, please clarify which projects the agency anticipates it will be able to complete in the Governor's recommended budget, including an anticipated timeline.
10. Please explain if costs for any of the large equipment replacements and associated accessories recommended as one-time appropriations in The Executive Budget, primarily the 17 command trucks and 49 portable toilet/tool trailers, have increased significantly since the time of Agency Request. If so, please provide updated quotes to support the increased costs. Additionally, given the current vacancy rates in the division's Conservation Crew staff coupled with the decreases in available NDOC Conservation Camp inmates, please justify the recommended quantities for these equipment replacements relative to the reduced size of the Conservation Camps operations.

4235 – Forestry Nurseries

11. Please provide an update on the status of completing the previously approved deferred maintenance projects in the current biennium. Please explain any delays the division has experienced in completing approved deferred maintenance projects. Additionally, please clarify which projects the agency anticipates it will be able to complete in the Governor's recommended budget, including an anticipated timeline.

		E710	G02	Updated Cost	Difference
Section 10	Replacement Helicopter	\$ 5,000,000		\$ 5,295,000	\$ 295,000
Section 11	Replacement Trucks	\$ 254,208		266,337	\$ 12,129.00
	Replacement Type 3 Fire Engines	\$ 1,208,997		1,290,000	\$ 81,003.00
		\$ 1,463,205		1,556,337	\$ 93,132.00
Section 13	Replacement Command Trucks	\$ 1,471,136		1,527,446	\$ 56,310.00
Section 14	Replacement trailers	\$ 1,116,526		1,133,370	\$ 16,843.75
		\$ 9,050,867.00		\$ 9,512,152.75	\$ 461,285.75

BAV Schedule: Equipment Other

Date: 7/7/23 11:32 AM

Budget Period: 2023-2025 Biennium (FY24-25)

Budget Account: 4195 DCNR - FORESTRY

Version: G02 ONE-SHOT APPROPRIATIONS

Schedule: EQUIPMENT

DU	Catg	GL	Description	Y1-Quantity	Y1-Rate	Year1
E710	05	8300	REPLACEMENT HELICOPTER	1.00	5,000,000.00	5,000,000.00
						<u>5,000,000.00</u>
E711	05	8270	SKID UNIT	2.00	6,370.72	12,741.44
E711	05	8270	MOBILE RADIOS	4.00	3,506.88	14,027.52
E711	05	8270	VEHICLE STRIPING	4.00	1,430.29	5,721.16
E711	05	8280	F150 TRUCK	2.00	52,833.25	105,666.50
E711	05	8280	F250 TRUCK	2.00	57,156.25	114,312.50
E711	05	8390	TRUCK BOX	2.00	869.20	1,738.40
						<u>254,207.52</u>
E712	05	8250	REPLACEMENT TYPE 3 FIRE ENGINES	3.00	400,000.00	1,200,000.00
E712	05	8270	MOBILE RADIO	3.00	2,999.00	8,997.00
						<u>1,208,997.00</u>

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: July 7, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Richard Jacobs, Executive Branch Budget Officer
Budget Division

A handwritten signature in black ink, appearing to read "RJ", written over the name "Richard Jacobs" in the "From:" field.

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF CONSERVATION & NATURAL RESOURCES –
DIVISION OF STATE PARKS**

Agenda Item Write-up:

Pursuant to NRS 334.010, the Division of State Parks requests approval to purchase forty-two replacement vehicles for a total amount not to exceed \$1,927,560.

Additional Information:

This request is to replace a total of 42 vehicles all of which meet or exceed the vehicle replacement scheduled outlined in S.A.M. Of these 42 vehicles, 20 are used for law enforcement providing critical public safety response which would be seriously impacted in the event that any of these vehicles were taken out of service due to repairs. The remaining vehicles are all used to conduct daily maintenance and cleaning of park facilities, which are also critical components of meeting the agency's mission.

Statutory Authority:

Senate Bill 492, Section 3

REVIEWED: _____

BE

ACTION ITEM: _____

Joe Lombardo
Governor

JAMES A. SETTELMAYER
Director
Department of Conservation and
Natural Resources

Bob Mergell
Administrator
Nevada State Parks

STATE OF NEVADA



901 S. Stewart Street,
Suite 5005
Carson City, NV
89701-5248

Phone: (775) 684-2770
Fax: (775) 684-2777
stparks@parks.nv.gov
<http://parks.nv.gov>

DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
DIVISION OF STATE PARKS

Date: June 29, 2023
To: Richard Jacobs, Budget Analyst, GFO
Through: Robert Mergell, Administrator, State Parks *Rum*
From: Jennifer Villanueva, Administrative Services Officer, State Parks *JV*
Subject: August 2023 BOE Agenda Item Request

Please see attached request for the August 2023 BOE agenda. This request is to purchase 42 vehicles approved during the 2023 Legislative Session.

Due to supply chain issues, new vehicles are purchased as they become available to the dealerships. Approving the attached request will give State Parks the flexibility to work with dealerships to purchase replacement vehicles. This request will also fulfill the NRS 334.010 requirements.

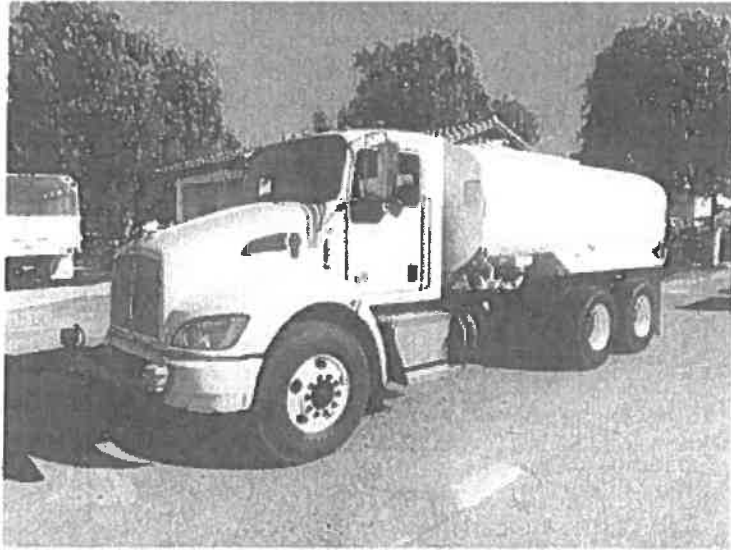
When the budget was submitted in Agency request, the agency used the contract amounts in the drop down of the equipment schedule in NEBS. Due to the age of these amounts, it will not be possible to purchase the same vehicles for those amounts. Also in our budget are two replacement water trucks (see attached quotes). The age of these quotes coupled with supply, demand, and inflation; the purchase of water trucks will also be at an increased cost. Approval of this request will allow State Parks to adhere to the approved budget in Dec Units E711 and E713 while granting the flexibility to purchase vehicles that are available and appropriate for the needs of staff.

Attachments

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

Agency Name: State Parks	Budget Account #: 4162
Contact Name: Jennifer Villanueva	Telephone Number: 775-684-2773
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p>Number of vehicles requested: <u>42</u> Amount of the request: <u>\$1,927,560.00</u></p> <p>Is the requested vehicle(s) new or used: <u>New</u></p> <p>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: <u>40 trucks, 2 water trucks</u></p> <p>Mission of the requested vehicle(s): <u>Replacement vehicles as requested in the 24/25 budget.</u></p>	
<p>Were funds legislatively approved for the request?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>If yes, please provide the decision unit number: <u>E711, E713</u></p> <p>If no, please explain how the vehicles will be funded?</p>
<p>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</p> <p><input type="checkbox"/> <u> </u> Addition(s) <input checked="" type="checkbox"/> <u>42</u> Replacement(s)</p>	
<p>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</p> <p><u>No, vehicles are to be used in off-road terrain.</u></p>	
<p>Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)</p> <p>Current Vehicle Information: Vehicle #1 Model Year: <u>See attached spreadsheet</u> Odometer Reading: Type of Vehicle:</p> <hr/> <p>Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:</p> <p><i>Please attach an additional sheet if necessary</i></p>	<p>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</p> <p><u>Yes</u></p> <hr/> <p>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</p> <p><u>N/A</u></p>
<p>APPOINTING AUTHORITY APPROVAL:</p> <p><u>PC 75 - 2</u> <u>Administrator</u> <u>6/29/23</u> Agency Appointing Authority Title Date</p>	
<p>BOARD OF EXAMINERS' APPROVAL:</p> <p><input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase</p> <p>_____ Board of Examiners Date</p>	

2022 KENWORTH T370 For Sale In NORCO, California



For Sale Price: \$139,900

Contact Information

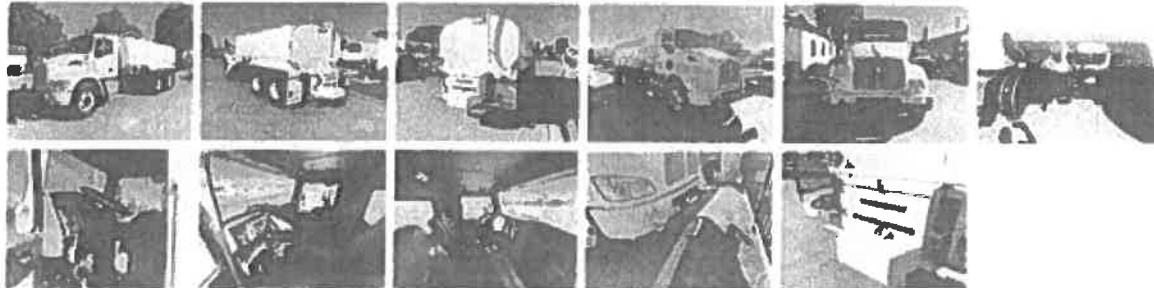
COMMERCE TRUCK & EQUIPMENT SALES LLC

9 [NORCO, California 92860](#)

Phone: [\(951\) 898-0199](#)

[Video Chat With This Dealer](#)

Contact: Commerce Sales



Description

6x4, Paccar PX-9, 300HP, Engine Break, Allison 3500 RDS, A/C, P/S, C/C, Tilt, 54,600GVW, 12R 22.5/ 11R22.5 Tires, Steel Wheels, 56Gal. Aluminum Tank(s), Air Ride Seat, Spring Suspension, Air Brakes, Tandem Axle, Valew 4000 gal water truck, Centrifugal frame mounted 3"x4" pump, Hot Shift PTO, 5 Sprayers, 1-1/2 hose outlet, 3/4 hose bib, push block with tool box, anti-siphon loading pipe, hose reel, suction plumbing, overfill protection, Valew tank constructed form Hi Tinsel Steel with Valew patent pending baffle system welded in accordance with ASTM welding practices. Tank also includes a steel tube manifold system and a steel sub frame with reinforced bracing. Tank capacities can be less than advertised.

Specifications

Quantity	1	Stock Number	22W1750
Year	2022	Manufacturer	KENWORTH
Model	T370	Condition	New
Horsepower	300 HP	Transmission	Automatic
Engine Manufacturer	Paccar	Suspension	Spring
Wheels	All Steel	Number of Rear Axles	Tandem
Engine Model	PX9	Tank Composition	Steel
Mileage	3,060 mi	Rear Axle Weight	40,000 lb
Transmission Type	Allison RDS	Drive Side	Left Hand Drive
Drive	6x4	Gross Vehicle Weight Rating	Class 8: 33,001 pounds or greater

Region	Vehicle Requested	Cost of New				Vehicle to be Replaced	Plate #	Mileage	Condition
		Vehicle	Vehicle	Vehicle	Vehicle				
Western	LV-2.16 4WD TRUCK 3/4T;EXT CAB;LONG BED	\$ 41,344.00	2000 Ford Expedition	EX46224	152,305	Poor			
Western	LV-2.16 4WD TRUCK 3/4T;EXT CAB;LONG BED	\$ 41,344.00	2000 Chevy 1/2 Ton Truck	EX38395	99,402	Poor			
Western	LV-2.16 4WD TRUCK 3/4T;EXT CAB;LONG BED	\$ 41,344.00	2000 Chevy 1/2 Ton Truck	EX38396	164,836	Poor			
Western	LV-2.16 4WD TRUCK 3/4T;EXT CAB;LONG BED	\$ 41,344.00	2008 Chevy 3/4 Ton Flat Bed	EX55687	46,940	Poor			
Western	LV-2.16 4WD TRUCK 3/4T;EXT CAB;LONG BED	\$ 41,344.00	1992 Chevy 1 Ton Flat Bed	EX27324	74,357	Poor			
Western	LV-2.16 4WD TRUCK 3/4T;EXT CAB;LONG BED	\$ 41,344.00	1996 Chevy 1 Ton Flat Bed	EX29065	139,934	Poor			
Western	Water Truck	\$	1989 Ford F350 Truck	EX62345	32,088	Poor			
Western	Water Truck	\$	1998 Chevy 1 Ton Utility Bed	EX34954	103,333	Poor			
Western	LV-2.16 4WD TRUCK 3/4T;EXT CAB;LONG BED	\$ 41,344.00	1996 GMC 1/2 Ton Truck	EX32664	96,713	Poor			
Western	LV-2.16 4WD TRUCK 3/4T;EXT CAB;LONG BED	\$ 41,344.00	2008 Chevy 1/2 Ton Truck	EX55544	61,894	Poor			
Western	LV-2.16 4WD TRUCK 3/4T;EXT CAB;LONG BED	\$ 41,344.00	2008 Chevy 1/2 Ton Truck	EX55545	60,409	Poor			
Western	LV-2.16 4WD TRUCK 3/4T;EXT CAB;LONG BED	\$ 41,344.00	2008 Chevy 1/2 Ton Truck	EX55546	55,547	Poor			
Western	LV-2.16 4WD TRUCK 3/4T;EXT CAB;LONG BED	\$ 41,344.00	2008 Chevy 1/2 Ton Truck	EX55549	66,215	Poor			
Western	LV-2.16 4WD TRUCK 3/4T;EXT CAB;LONG BED	\$ 41,344.00	2008 Chevy 1/2 Ton Truck	EX55663	53,193	Poor			
Western	LV-2.16 4WD TRUCK 3/4T;EXT CAB;LONG BED	\$ 41,344.00	2008 Chevy 1/2 Ton Truck	EX55564	57,323	Poor			
Western	LV-2.16 4WD TRUCK 3/4T;EXT CAB;LONG BED	\$ 41,344.00	2008 Chevy 1/2 Ton Truck	EX55666	48,117	Poor			
Western	LV-2.16 4WD TRUCK 3/4T;EXT CAB;LONG BED	\$ 41,344.00	2008 Chevy 1/2 Ton Truck	EX55658	95,771	Poor			
Western	LV-2.16 4WD TRUCK 3/4T;EXT CAB;LONG BED	\$ 41,344.00	2008 Chevy 1/2 Ton Truck	EX55670	84,840	Poor			
Western	LV-2.16 4WD TRUCK 3/4T;EXT CAB;LONG BED	\$ 41,344.00	2008 Chevy 1/2 Ton Truck	EX55662	62,609	Poor			
Eastern	LV-2.16 4WD TRUCK 3/4T;EXT CAB;LONG BED	\$ 41,344.00	2008 Chevy 1/2 Ton Truck	EX55665	131,911	Poor			
Eastern	LV-2.16 4WD TRUCK 3/4T;EXT CAB;LONG BED	\$ 41,344.00	1997 Ford F-250	EX34656	108,910	Poor			
Eastern	LV-2.16 4WD TRUCK 3/4T;EXT CAB;LONG BED	\$ 41,344.00	2001 Chevy 1500 Truck	EX42080	145,954	Poor			
Eastern	RNO/CC-2.16 4WD TRUCK 3/4T;EXT CAB;L BD	\$ 41,044.00	2008 Chevy 1500 Truck	EX55669	134,450	Poor			
Eastern	RNO/CC-2.16 4WD TRUCK 3/4T;EXT CAB;L BD	\$ 41,044.00	2009 Chevy 1/2 Ton Truck	EX55655	122,822	Poor			
Eastern	RNO/CC-2.16 4WD TRUCK 3/4T;EXT CAB;L BD	\$ 41,044.00	2008 Dodge Ram 1500	EX20665	142,001	Poor			
Eastern	RNO/CC-2.16 4WD TRUCK 3/4T;EXT CAB;L BD	\$ 41,044.00	2007 Chevy 3/4 Ton Truck	EX20665	128,161	Poor			
Eastern	RNO/CC-2.16 4WD TRUCK 3/4T;EXT CAB;L BD	\$ 41,044.00	2008 Chevy 2500	EX55699	111,606	Poor			
Eastern	RNO/CC-2.16 4WD TRUCK 3/4T;EXT CAB;L BD	\$ 41,044.00	2008 Toyota Tacoma	EX55506	151,103	Poor			
Tahoe	RNO/CC-2.16 4WD TRUCK 3/4T;EXT CAB;L BD	\$ 41,044.00	1996 GMC 1500	EX327010	62,267	Poor			
Tahoe	RNO/CC-2.16 4WD TRUCK 3/4T;EXT CAB;L BD	\$ 41,044.00	1998 GMC 1500	EX32666	79,850	Poor			
Southern	RNO/CC-2.16 4WD TRUCK 3/4T;EXT CAB;L BD	\$ 41,044.00	2007 Dodge Ram Diesel	EX25825	30,570	Poor			
Southern	RNO/CC-2.16 4WD TRUCK 3/4T;EXT CAB;L BD	\$ 41,044.00	2003 GMC Sierra	EX38393	140,955	Poor			
Southern	RNO/CC-2.16 4WD TRUCK 3/4T;EXT CAB;L BD	\$ 41,044.00	2008 Dodge Ram Flat Bed	EX45831	72,021	Poor			
Southern	RNO/CC-2.16 4WD TRUCK 3/4T;EXT CAB;L BD	\$ 41,044.00	2008 Dodge Ram	EX55684	53,329	Poor			
Southern	RNO/CC-2.16 4WD TRUCK 3/4T;EXT CAB;L BD	\$ 41,044.00	2008 Dodge Ram	EX55694	163,592	Poor			
Southern	RNO/CC-2.16 4WD TRUCK 3/4T;EXT CAB;L BD	\$ 41,044.00	2007 Toyota Tacoma	EX55509	99,237	Poor			
Southern	RNO/CC-2.16 4WD TRUCK 3/4T;EXT CAB;L BD	\$ 41,044.00	2002 Dodge Ram Diesel	EX38397	109,533	Poor			
Southern	RNO/CC-2.16 4WD TRUCK 3/4T;EXT CAB;L BD	\$ 41,044.00	2009 Ford F350 Utility	EX81468	84,285	Poor			
Southern	RNO/CC-2.16 4WD TRUCK 3/4T;EXT CAB;L BD	\$ 41,044.00	2009 Ford F350 Utility	EX81469	74,294	Poor			
Southern	RNO/CC-2.16 4WD TRUCK 3/4T;EXT CAB;L BD	\$ 41,044.00	2001 Dodge Ram Utility	EX38554	127,187	Poor			
Southern	RNO/CC-2.16 4WD TRUCK 3/4T;EXT CAB;L BD	\$ 41,044.00	2007 Toyota Tacoma	EX55539	104,545	Poor			
Southern	RNO/CC-2.16 4WD TRUCK 3/4T;EXT CAB;L BD	\$ 41,044.00	2008 Chevy Silverado	EX55541	121,852	Poor			
		\$	1,927,560.00						

State of Nevada
BAV Schedule: Equipment Other

Budget Period: 2023-2025 Biennium (FY24-25)
Budget Account: 4162 DCNR - STATE PARKS
Version: G02 ONE-SHOT APPROPRIATIONS
Schedule: EQUIPMENT

DU	Catg	GL	Description	Y1-Quantity	Y1-Rate	Year1	Y2-Quantity	Y2-Rate	Year2
E711	05	7465	LE vehicle equipment	20.00	12,332.40	246,648.00	0.00	12,332.40	0.00
E711	05	8310	Vehicle striping	40.00	1,140.00	45,600.00	0.00	1,140.00	0.00
E711	05	8340	Maint Utility Body for replacement trucks	12.00	11,090.00	133,080.00	0.00	11,090.00	0.00
E712	05	8260	Replacement Jet Skis for SH and Washoe	2.00	17,591.25	35,182.50	0.00	0.00	0.00
E712	05	8260	Replacement Boat for Lah x 2, SF and Rye Patch	4.00	91,988.00	367,952.00	0.00	0.00	0.00
E712	05	8260	Replacement Boat for Big Bend	1.00	26,355.82	26,355.82	0.00	0.00	0.00
E712	05	8260	Replacement Boat for Cave Lake and Spring Valley	2.00	100,980.00	201,960.00	0.00	0.00	0.00
E712	05	8260	Replacement boat for Echo Canyon	1.00	73,000.00	73,000.00	0.00	0.00	0.00
E713	05	8271	Replacement Water Truck	2.00	139,900.00	279,800.00	0.00	0.00	0.00
E714	05	7465	Western Region Radio Replacements	1.00	39,155.48	39,155.48	0.00	0.00	0.00
E715	05	8271	Replacement Kubota	1.00	53,959.24	53,959.24	0.00	0.00	0.00
E715	05	8271	Replacement Boom Lift	1.00	154,312.20	154,312.20	0.00	0.00	0.00
E716	05	8271	Replacement lawn tractor w/ snow blower	1.00	5,342.92	5,342.92	0.00	0.00	0.00
E716	05	8271	Replacement loader w/ snow blower attachment	1.00	373,948.09	373,948.09	0.00	0.00	0.00
E717	05	8271	Replacement Wood Chipper	2.00	25,419.00	50,838.00	0.00	0.00	0.00
E718	05	8271	Replacement UTV	1.00	25,526.68	25,526.68	0.00	0.00	0.00
E718	05	8271	Replacement Kubota	1.00	23,287.00	23,287.00	0.00	0.00	0.00
E719	05	7460	Annual Radio Replacement	2.00	16,671.53	33,343.06	0.00	16,671.53	0.00
E721	05	8250	Backhoe	1.00	141,151.00	141,151.00	0.00	0.00	0.00
E721	05	8250	Kubota	1.00	23,287.00	23,287.00	0.00	0.00	0.00
E721	05	8250	New Honda Snow Blower	2.00	9,298.00	18,598.00	0.00	0.00	0.00
E721	05	8250	Bobcat Compact Excavator	1.00	89,222.00	89,222.00	0.00	0.00	0.00
E721	05	8250	John Deere Gator UTV	1.00	18,087.65	18,087.65	0.00	0.00	0.00
E721	05	8250	Polaris Ranger UTV	1.00	17,633.99	17,633.99	0.00	0.00	0.00

State of Nevada
BAV Schedule: Equipment

Budget Period: 2023-2025 Biennium (FY24-25)
Budget Account: 4162 DCNR - STATE PARKS
Version: G02 ONE-SHOT APPROPRIATIONS
Schedule: EQUIPMENT

DU	Catg	Equipment Type	Y1-Count	Y1-Rate	Y1-Total	Y2-Count	Y2-Rate	Y2-Total
E710	26	0104 LAPTOP PC WITH OPERATING SYSTEM - 5 YR WARRANTY	27.00	1,579.00	42,633.00	0.00	1,579.00	0.00
E710	26	0110 DESKTOP STANDARD W/DUAL MONITOR-3-YR WARRANTY	88.00	1,402.00	123,376.00	0.00	1,402.00	0.00
E710	26	0108 DESKTOP/CADD WORKSTATION W/MONITOR HIGH END-5-YR WARRANTY	3.00	5,299.00	15,897.00	0.00	5,299.00	0.00
E711	05	0366 RNO/CC-2.16 4WD TRUCK 3/4T;EXT CAB;L BD	20.00	41,044.00	820,880.00	0.00	43,096.00	0.00
E711	05	0362 LV-2.16 4WD TRUCK 3/4T;EXT CAB;LONG BED	20.00	41,344.00	826,880.00	0.00	43,411.00	0.00
					820,880.00			
					826,880.00			
					279,800.00			
					<u>1,927,560.00</u>			

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: July 5, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Dustin Speed, Executive Branch Budget Officer *DS*
Governor's Finance Office, Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**NEVADA DEPARTMENT OF WILDLIFE-
GAME MANAGEMENT DIVISION**

Agenda Item Write-up:

Pursuant to NRS 334.010, the Department of Wildlife, Game Management Division requests approval to purchase three new replacement vehicles for a total amount not to exceed \$153,654 during fiscal year 2024.

Additional Information:

The division is requesting to purchase three new vehicles, two of which are being replaced due to high mileage and age and one being replaced due to a rollover accident. There is sufficient funding authority in the agency's 2023-2025 legislatively approved budget to cover the cost of the replacement vehicles.

Statutory Authority:

NRS 334.010

REVIEWED: _____
ACTION ITEM: _____



STATE OF NEVADA
DEPARTMENT OF WILDLIFE

6980 Sierra Center Parkway, Suite 120
Reno, Nevada 89511
Phone (775) 688-1500 • Fax (775) 688-1595

ALAN JENNE
Director
JORDAN GOSHERT
Deputy Director
MICHAEL SCOTT
Deputy Director

MEMORANDUM

Date: July 5, 2023
To: Dustin Speed, Governor's Finance Office
From: Jordan Goshert, Deputy Director
Subject: Request for BOE Approval to Purchase New Vehicles

Pursuant to the requirements in NRS 334.010, the Nevada Department of Wildlife (NDOW) is seeking the Board of Examiners' approval to purchase new vehicles to be utilized by the Game Management Division. The agency received funding during the 2023 Legislative Session to replace 4 vehicles. With the cost of vehicles, NDOW has decided to only replace 3 vehicles eligible for replacement due to high mileage and/or age as follows:

- Vehicle 1 (4464): 2001 Ford F-250 180,769 miles
- Vehicle 2 (4464): 2014 Chevrolet Silverado 218,998 miles


And one vehicle eligible for replacement due to a vehicle rollover accident that totaled the vehicle:

- Vehicle 3 (4464): 2016 Chevrolet Silverado 101,000 miles

The agency is requesting to replace the above-listed vehicles with a variety of makes and models based on what the dealership is able to deliver to the agency. The dealership bid sheets have been provided in the attached BOE vehicle purchase approval requests.

Please feel free to contact me if you have any questions.

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

Agency Name: Department of Wildlife	Budget Account #: 4464	
Contact Name: Jordan Goshert	Telephone Number: 775-688-1982	
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:		
Number of vehicles requested: <u>3</u> Amount of the request: <u>153,653.75</u> Is the requested vehicle(s) new or used: <u>New</u> Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:		
Mission of the requested vehicle(s): One vehicle will replace a vehicle that was totaled in a rollover accident last year. The other two vehicles will be replacing vehicles with high mileage that have been used to tow heavy trailers.		
Were funds legislatively approved for the request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please provide the decision unit number: E711 If no, please explain how the vehicles will be funded?	
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> <u>3</u> Replacement(s)		
Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain. Yes		
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) Current Vehicle Information: Vehicle #1 Model Year: 2001 Odometer Reading: 180,769 Type of Vehicle: Ford F250 Vehicle #2 Model Year: 2014 Odometer Reading: 218,998 Type of Vehicle: Chevrolet Silverado <i>Please attach an additional sheet if necessary</i>	Does this request meet the replacement schedule criteria pursuant to SAM 1300? If no, explain why the vehicle is being replaced. Vehicles #1 and #2 meet the criteria, but #3 does not. Vehicle #3 was totaled in a rollover accident. If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.	
APPOINTING AUTHORITY APPROVAL:		
	<u>Deputy Director</u>	<u>7/5/23</u>
Agency Appointing Authority	Title	Date
BOARD OF EXAMINERS' APPROVAL:		
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase		
_____		_____
Board of Examiners		Date

Current Vehicle Information:

Vehicle #3 Model Year: 2016

Odometer Reading: 101,000 - Vehicle totaled in rollover accident

Type of vehicle: Chevrolet Silverado

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	1.5C Ford F-150 4x4		
Dealer Name:	Corwin Ford		
Delivery Location:	Reno, Nevada		
Vehicle Colors:	Exterior: Silver	Interior: Black	X Cloth
			<input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$47,800.00	\$47,800.00
SPECIFY OPTIONS: (description)			\$
53A Trailer Tow Package		\$1,325.00	
18B Black Platform Running Boards		\$250.00	
413 Skid Plates		\$160.00	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$0	
Total purchase price with options			\$49,535.00
DMV Title and DRS Fee's		\$28.25	\$
GRAND TOTAL:			\$49,563.25

Registered Owner:	Agency Name & Address: NEVADA DEPARTMENT OF WILDLIFE 6980 SIERRA CENTER PKWY, STE 120 RENO, NV 89511
Legal Owner:	Agency Name & Address: NEVADA DEPARTMENT OF WILDLIFE 6980 SIERRA CENTER PKWY, STE 120 RENO, NV 89511
County Vehicle Based In:	Eureka
Name & Phone of Person to contact when vehicle is ready for delivery:	Cassandra Grieve 775-688-1529

Corwin Ford Reno - 3600 Kietzke Lane - Reno, NV		1.x A/B/C - 2024 FORD F-150	
FY24	BD #99SWC-S1495 ~ UPDATED		
Corwin Fleet - 775-629-3205 - Corwin Ford Reno - 3600 Kietzke Lane - Reno, NV			
		RENO / CARSON	LAS VEGAS / ELKO

Drive type / STD. Eng			
1.5A	STANDARD CAB - SHORTBED 6.5 ft.		
	4X2	V8	FORD F-150 4X2 \$37,550 \$37,900
	4X4	V8	FORD F-150 4X4 ***STD Tank \$42,100 \$42,450
	STANDARD CAB - LONGBED 8 ft.		
	4X2	V8	FORD F-150 4X2 \$37,800 \$38,150
	4X4	V8	FORD F-150 4X4 \$42,400 \$42,750

1.5B	EXTENDED CAB - SHORTBED 6.5 ft.		
	4X2	V8	FORD F-150 4X2 \$42,100 \$42,450
	4X4	V8	FORD F-150 4X4 \$45,500 \$45,850
	EXTENDED CAB - LONGBED 8 ft.		
	4X2	V8	FORD F-150 4X2 \$42,600 \$42,950
	4X4	V8	FORD F-150 4X4 \$46,600 \$46,950

1.5C	CREW CAB - SHORTBED 5.5 ft.		
	4X2	V8	FORD F-150 4X2 \$44,500 \$44,850
	4X4	V8	FORD F-150 4X4 \$47,800 \$48,150
	CREW CAB - LONGBED 6.5 ft.		
	4X2	V8	FORD F-150 4X2 \$45,500 \$45,850
	4X4	V8	FORD F-150 4X4 \$49,800 \$50,150

Vehicle Warranty: 3 YRS/36000 MILES

STANDARD EQUIPMENT INCLUDED

INCLUDES: 101A POWER GROUP, POWER LOCKS, POWER WINDOWS, SYNC, CRUISE CONTROL, STEEL RIMS, SPARE TIRE, REARVIEW CAMERA, EXTRA KEY FOB (3 TOTAL FOB'S), DAYTIME RUNNING LIGHTS, ELECTRONIC SOF (4x4 only), 36 GAL. EXTENDED RANGE FUEL TANK, WHITE EXTERIOR, CLOTH BLACK/MED DARK SLATE INTERIOR

(When Applicable) (When Applicable)

Corwin Ford Reno - 3600 Kietzke Lane - Reno, NV
 (All options not listed: Please contact Corwin Ford Reno for a full options list)

Additional Options	1.x A/B/C - 2024 FORD F-150
671 - Trailer Brake Controller	\$275
63T - Tailgate Step	\$430
All Terrain Tires	\$295
Additional Key Fobs	\$350
Please contact Corwin Fleet if you require an option not listed here	

Other: \$-

SEE A FULL LIST OF OPTIONS AND PRICES

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 450 per unit mile.

Vehicle Order Information Form

Does this vehicle meet “Smart Way or Smart Way Elite” requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2.13 Truck ¾ Ton; Full Size; Crew Cab; Short Bed 2024 Chevrolet Silverado – CC20743		
Dealer Name:	Champion Chevrolet		
Delivery Location:	Reno, Nevada		
Vehicle Colors:	Exterior: Sterling Gray Metallic	Interior: Jet Black	X Cloth <input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 44,242.00	\$44,242.00
SPECIFY OPTIONS: (description)			\$
Engine, Alt Size 6.6L V-8 Dmax Diesel		\$8,954.00	
Four Wheel Drive		\$2,485.00	
Integrated Trailer Brake Controller		\$242.00	
Power Mirrors		\$571.00	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$0	\$0
Total purchase price with options			\$56,494.00
DMV Title and DRS Fee's		\$28.25	\$
GRAND TOTAL:			\$56,522.25

Registered Owner:	Agency Name & Address: NEVADA DEPARTMENT OF WILDLIFE 6980 SIERRA CENTER PKWY, STE 120 RENO, NV 89511
Legal Owner:	Agency Name & Address: NEVADA DEPARTMENT OF WILDLIFE 6980 SIERRA CENTER PKWY, STE 120 RENO, NV 89511
County Vehicle Based In:	Humboldt
Name & Phone of Person to contact when vehicle is ready for delivery:	Cassandra Grieve 775-688-1529

STANDARD PAGE ~ BID 99SWC-S1495 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: 2.13 - Truck 3/4 Ton; Full Size; Crew Cab; Short Bed

Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
2024 Chevrolet Silverado - CC20743	\$44,242.00	\$44,642.00
State vehicle miles per gallon (MPG): NOT RATED		
Manufactures Suggested Retail Price(MSRP): \$ 49,020.00		
State manufactures warranty: 3 YR or 36k Miles Bumper to Bumper & 5 YR or 100k Miles Powertrain		
Specify standard engine size and emission rating: 6.6L V-8 Gas Federal Emission		
Includes Minimum Standard Equipment Listed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If no, state exceptions:		
<i>AM/FM STEREO W/ BLUETOOTH STREAMING CD PLAYER - Not Available</i>		
Exterior Color: List available colors:		
<i>Red Hot, Summit White, Black,</i>		
<i>Sterling Gray Metallic</i>		
Seats, Cloth: List available colors:		
<i>Jet Black</i>		
GVW: 10,150(GAS) 10,800(DIESEL)		WHEELBASE: 158.94

ITEMIZED OPTION PAGE ~ BID 99SWC-S1495 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: 2.13 - Truck 3/4 Ton; Full Size; Crew Cab; Short Bed

		DEDUCT AMOUNT
ABS Brake System	\$ STD	\$- N/A
Air Conditioning	\$ STD	\$- N/A
Backup Camera	\$ STD	\$- N/A
Battery, Auxiliary (Req HD Alternator)	\$135(Std on Diesel)	\$- N/A
Bedliner, Spray In	\$545.00	\$- N/A
Bluetooth for Phone	\$ STD	\$- N/A
Cruise Control	\$ STD	\$- N/A
Deep Tint Glass	\$176.00	\$- N/A
Engine, Alt Size 6.6L V-8 Dmax Diesel(Req Trailer Brake)	\$8,954.00	\$- N/A
Engine Block Heater	\$88.00(Std on Diesel)	\$- N/A
Flex Fuel / E85 (Req Integrated Trailer Brake Controller)	\$100.00	\$- N/A
Four Wheel Drive	\$2,485.00	\$- N/A
Electronic Transfer Case(Requires 4x4)	\$ STD	\$- N/A
Heavy Duty Alternator	\$132(Gas) \$335(Diesel)	\$- N/A
Integrated Trailer Brake Controller(Req Power Mirrors)	\$242 (Gas) Req on Diesel	\$- N/A
Keyless Entry w/Fob (Includes Power Mirrors)	\$571.00	\$- N/A
Keys, Two Additional(4 Total)	\$595.00	\$- N/A
Locking Rear Differential	\$ STD	\$- N/A
Paint, Metallic	\$ STD	\$- N/A
Power Mirrors (Includes Keyless Entry w/Fob)	\$571.00	\$- N/A
Power Locks	\$STD	\$- N/A
Power Seat(Driver Side)(Requires Keyless Entry)	\$515.00 (Incl Pwr Outlet)	\$- N/A
Power Windows	\$ STD	\$- N/A
Radio; AM/FM Stereo, CD Player (Incl My Link/Bluetooth)	\$- N/A	\$- N/A
Rear Window Defogger	\$198.00	\$- N/A
Seats, Vinyl	\$ Avail @ no extra charge	\$- N/A
Vinyl Colors: Jet Black		
Skid Plate	\$132.00	\$- N/A
Steps, 4" Black Round	\$795.00	\$- N/A
Tilt Steering	\$STD	\$- N/A
Tire, Spare, Full Size	\$STD	\$- N/A
Tires, All Terrain	\$200.00	\$- N/A
Trailer Tow Mirrors (Not avail with Power Mirrors)	\$ STD	\$- N/A
Trailer Tow Mirrors-Power (Requires Power Mirrors)	\$571.00	\$- N/A
Trailer Tow Package (Incl 7 & 4 pin connectors)	\$ STD	\$- N/A
Upfit Switches Bank of 5 (Shipped Loose)	\$150.00	\$- N/A

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 500.00 flat.

Vehicle Order Information Form

Does this vehicle meet “Smart Way or Smart Way Elite” requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2.13 Truck ¾ Ton; Full Size; Crew Cab; Short Bed 2024 Chevrolet Silverado – CC20743		
Dealer Name:	Champion Chevrolet		
Delivery Location:	Reno, Nevada		
Vehicle Colors:	Exterior: Sterling Gray Metallic	Interior: Jet Black	X Cloth <input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 44,242.00	\$44,242.00
SPECIFY OPTIONS: (description)			\$
		\$	
Four Wheel Drive		\$2,485.00	
Integrated Trailer Brake Controller		\$242.00	
Power Mirrors		\$571.00	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$0	\$0
Total purchase price with options			\$47,540.00
DMV Title and DRS Fee's		\$28.25	\$
GRAND TOTAL:			\$47,568.25

Registered Owner:	Agency Name & Address: NEVADA DEPARTMENT OF WILDLIFE 6980 SIERRA CENTER PKWY, STE 120 RENO, NV 89511
Legal Owner:	Agency Name & Address: NEVADA DEPARTMENT OF WILDLIFE 6980 SIERRA CENTER PKWY, STE 120 RENO, NV 89511
County Vehicle Based In:	Humboldt
Name & Phone of Person to contact when vehicle is ready for delivery:	Cassandra Grieve 775-688-1529

STANDARD PAGE ~ BID 99SWC-S1495 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: 2.13 - Truck 3/4 Ton; Full Size; Crew Cab; Short Bed		
Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
2024 Chevrolet Silverado - CC20743	\$44,242.00	\$44,642.00
State vehicle miles per gallon (MPG): NOT RATED		
Manufactures Suggested Retail Price(MSRP): \$ 49,020.00		
State manufactures warranty: 3 YR or 36k Miles Bumper to Bumper & 5 YR or 100k Miles Powertrain		
Specify standard engine size and emission rating: 6.6L V-8 Gas Federal Emission		
Includes Minimum Standard Equipment Listed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If no, state exceptions:		
AM/FM STEREO W/ BLUETOOTH STREAMING CD PLAYER - Not Available		
Exterior Color: List available colors:		
Red Hot, Summit White, Black,		
Sterling Gray Metallic		
Seats, Cloth: List available colors:		
Jet Black		
GVW: 10,150(GAS) 10,800(DIESEL)		WHEELBASE: 158.94

OPTION PACKAGE PAGE ~BID 99SWC-S1495 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: *2.13 - Truck 3/4 Ton; Full Size; Crew Cab; Short Bed*

Option Package Name/Code: *1LT* (Requires 2WD) \$5,509.00 (Requires 4WD) \$5,420.00

List Equipment Features Below:

*17" Machined Aluminum Wheels, Chrome Front/Rear Bumper, Chrome Grille,
Power Mirrors, Power Windows, Remote Keyless Entry, Deep Tint Glass(Except front Windows),
Premium Cloth, Driver Side Lumbar Control, Carpeted Floor, Rubber Floor Mats, Leather Wrapped Steering Wheel,
8" Touch Screen Display, Steering Wheel Audio Controls, Onstar*

ITEMIZED OPTION PAGE ~ BID 99SWC-S1495 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: 2.13 - Truck 3/4 Ton; Full Size; Crew Cab; Short Bed		DEDUCT AMOUNT
ABS Brake System	\$ STD	\$- N/A
Air Conditioning	\$ STD	\$- N/A
Backup Camera	\$ STD	\$- N/A
Battery, Auxiliary (Req HD Alternator)	\$135(Std on Diesel)	\$- N/A
Bedliner, Spray In	\$545.00	\$- N/A
Bluetooth for Phone	\$ STD	\$- N/A
Cruise Control	\$ STD	\$- N/A
Deep Tint Glass	\$176.00	\$- N/A
Engine, Alt Size 6.6L V-8 Dmax Diesel(Req Trailer Brake)	\$8,954.00	\$- N/A
Engine Block Heater	\$88.00(Std on Diesel)	\$- N/A
Flex Fuel / E85 (Req Integrated Trailer Brake Controller)	\$100.00	\$- N/A
Four Wheel Drive	\$2,485.00	\$- N/A
Electronic Transfer Case(Requires 4x4)	\$ STD	\$- N/A
Heavy Duty Alternator	\$132(Gas) \$335(Diesel)	\$- N/A
Integrated Trailer Brake Controller(Req Power Mirrors)	\$249 (Gas) Req on Diesel	\$- N/A
Keyless Entry w/Fob (Includes Power Mirrors)	\$571.00	\$- N/A
Keys, Two Additional(4 Total)	\$595.00	\$- N/A
Locking Rear Differential	\$ STD	\$- N/A
Paint, Metallic	\$ STD	\$- N/A
Power Mirrors (Includes Keyless Entry w/Fob)	\$571.00	\$- N/A
Power Locks	\$STD	\$- N/A
Power Seat(Driver Side)(Requires Keyless Entry)	\$515.00 (Incl Pwr Outlet)	\$- N/A
Power Windows	\$ STD	\$- N/A
Radio; AM/FM Stereo, CD Player (Incl My Link/Bluetooth)	\$- N/A	\$- N/A
Rear Window Defogger	\$198.00	\$- N/A
Seats, Vinyl	\$ Avail @ no extra charge	\$- N/A
Vinyl Colors: Jet Black		
Skid Plate	\$132.00	\$- N/A
Steps, 4" Black Round	\$795.00	\$- N/A
Tilt Steering	\$STD	\$- N/A
Tire, Spare, Full Size	\$STD	\$- N/A
Tires, All Terrain	\$200.00	\$- N/A
Trailer Tow Mirrors (Not avail with Power Mirrors)	\$ STD	\$- N/A
Trailer Tow Mirrors-Power (Requires Power Mirrors)	\$571.00	\$- N/A
Trailer Tow Package (Incl 7 & 4 pin connectors)	\$ STD	\$- N/A
Upfit Switches Bank of 5 (Shipped Loose)	\$150.00	\$- N/A

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 500.00 flat.

State of Nevada
BAV Schedule: Equipment

Budget Period: 2023-2025 Biennium (FY24-25)
 Budget Account: 4464 WILDLIFE - GAME MANAGEMENT
 Version: L01 LEGISLATIVELY APPROVED
 Schedule: EQUIPMENT

DU	Catg	Equipment Type	Y1-Count	Y1-Rate	Y1-Total	Y2-Count	Y2-Rate	Y2-Total
E711	05	0428 RNO/CC-2.24 4WD TRUCK 1T;CRW CAB;L BED;DRW	1.00	45,118.00	45,118.00	0.00	47,374.00	0.00
E711	05	0412 RNO/CC-2.22 4WD TRUCK 1T;STD CAB;L BED;DRW	0.00	44,001.00	0.00	1.00	46,201.00	46,201.00
E711	05	0428 RNO/CC-2.24 4WD TRUCK 1T;CRW CAB;L BED;DRW	1.00	45,118.00	45,118.00	0.00	47,374.00	0.00
E711	05	0412 RNO/CC-2.22 4WD TRUCK 1T;STD CAB;L BED;DRW	1.00	44,001.00	44,001.00	0.00	46,201.00	0.00
E711	05	0412 RNO/CC-2.22 4WD TRUCK 1T;STD CAB;L BED;DRW	0.00	44,001.00	0.00	1.00	46,201.00	46,201.00
E711	05	0428 RNO/CC-2.24 4WD TRUCK 1T;CRW CAB;L BED;DRW	1.00	45,118.00	45,118.00	0.00	47,374.00	0.00
E711	05	0412 RNO/CC-2.22 4WD TRUCK 1T;STD CAB;L BED;DRW	0.00	44,001.00	0.00	1.00	46,201.00	46,201.00

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director


Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: July 10, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Budd Milazzo, Executive Branch Budget Officer 
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:


Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Jon Benedict to assist with US Geological Survey (USGS) review for the Department of Conservation and Natural Resources, Division of Water Resources, through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

Additional Information:

Mr. Benedict retired from the Division of Water Resources on June 30, 2023, and is receiving pension benefits. Mr. Benedict's previous experience as a Water Commissioner is key to completing an independent review of the USGS for the middle Humboldt River region to better understand the effects of groundwater pumping on surface water rights. This modeling effort began in 2015 and Mr. Benedict worked on this project since the start. The division intends to contract with Mr. Benedict from the date of approval through December 31, 2023, on a part-time basis averaging 20 hours per week.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: 
ACTION ITEM: _____



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

July 3, 2023

MEMORANDUM

To: Budd Milazzo
From: Annette Morfin, Purchasing Officer
Subject: CETS Contract 23927 – Marathon Staffing Group Inc.
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Jon Benedict who Marathon wants to hire. Jon recently left state service and is collecting PERS.

Marathon is aware they will not be able to hire Jon until August BOE approval.

If you have any questions, please contact me at amorfin@admin.nv.gov



Nevada Division of
WATER RESOURCES

STATE OF NEVADA
Department of Conservation and Natural Resources
Joe Lombardo, Governor
James A. Settelmeyer, Director
Adam Sullivan, P.E., State Engineer

Date: June 30, 2023

To: Annette Morfin, Purchasing Officer
Department of Administration, Purchasing Division

From: Adam Sullivan, State Engineer
Nevada Division of Water Resources

Subject: Authorization to Contract with Former Employee – Jon Benedict

The Nevada Division of Water Resources is requesting to contract with a former employee, Jon Benedict, through the use of Marathon Staffing Group, Inc. The request is made in accordance with the State Administrative Manual Chapter 0323. In his previous position, Mr. Benedict aided in the development and evaluation of multiple groundwater modeling studies, which were used to help determine the safe and sustainable amount of groundwater and surface water within certain areas of the State. In particular, he was responsible for evaluating and reviewing the hydrologic model developed by the US Geological Survey (USGS) for the middle Humboldt River region to better understand the effects of groundwater pumping on surface water rights. The Division began this modelling effort in 2015 to conjunctively manage surface and groundwater resources. The final report documenting all of this work and the associated model is due to be published by the USGS in October 2023. This former employee has been working on this effort since the beginning of this project and the State, water users and community would benefit from an effective and efficient review of the model and associated report. By utilizing this former employee's knowledge and familiarity with this complex model and report, the State and the public will be better served now and into the future.

Under this contract, Mr. Benedict will complete review of the model and its associated report and assist in conducting any related analyses to validate water management scenarios, verify model output, and continue to participate in stakeholder and other related meetings around utilizing this model. The majority of this work can be conducted remotely and will require access to State computing resources, which were previously established for Mr. Benedict. This contract would also allow Mr. Benedict to work with new and existing staff to transfer knowledge about the model and associated processes. The initial term for the contract sought is August 8 (BOE approval) to December 31, 2023; if additional time is needed the Division will seek a contract extension.

Please contact Levi Kryder at 775-684-2866 or lkryder@water.nv.gov if additional technical information or clarification is needed, or Shannon Webb at 775-684-2880 or s.webb@water.nv.gov if financial information is needed.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Jon Benedict		
Former Employee ID Number:	53540		
Former Job Title:	Water Commissioner		
Former Employee Agency:	DCNR/Division of Water Resources		
Former Class and Grade:	Class:	UC.001	Grade: 39
Former Employment Dates:	From:	1/7/2014	To: 6/30/2023
Requesting Agency:	DCNR/Division of Water Resources		
Vendor:	Marathon Staffing Group, Inc.		

Please mark which of the following applies and complete Sections 'A' through 'M' below:

X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	<p>Summarize scope of contract work.</p> <p>Complete independent review of the USGS middle Humboldt River region hydrologic model and associated report. Also conduct related analyses to validate water management scenarios, verify model output, and participate in stakeholder and other related technical/outreach meetings.</p>
B	<p>Document former job description.</p> <p>The former job description consisted of the following work elements: #1 Evaluation of Existing Appropriations-Evaluate hydrologic aspects & potential impacts to existing appropriations, natural systems, & water resources due to new applications for water rights. #2 Recharge Programs-Day to day oversight of the Recharge Program. Assure compliance with permitting statutes and reporting requirements. Maintain accurate records of recharge, recovery and storage accounts. #3 Hydrologic Studies-Complete hydrologic studies that will aid in further defining & clarifying the ground water resources of hydrographic basins. #4 Monitoring Programs-Oversee various monitoring programs required of water rights holders that have been required as a condition of their permits. #5 Modeling Studies-Aid in the development of hydrologic & ground water modeling studies to establish the safe & sustainable rate of development of basin groundwater. #6 Other duties as assigned</p>


C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?
	The former employee is being hired to retain their specialized knowledge of certain aspects of the agency's operations, as described in Question A and the attached memo in order to complete this modeling effort and begin transferring knowledge to other agency staff.
D	Explain why existing State employees within your agency cannot perform this function.
	There is currently one other employee within the agency who can perform this function, but that employee was directly involved in the development of the model and therefore cannot provide independent review.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	No, the individual overseeing the contract is not related to the contractor.
F	List contractors' hourly rate.
	\$43.09/hour
G	List the range of comparable State employee rates.
	Title: Water Commissioner, Grade 39, Step 10: \$43.09/hour
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	Contract rate is equivalent to the FY22 rate for this position (\$38.47/hour) plus the 12% increase approved by the Legislature starting July 1, 2023.
I	Document justification for hiring contractor.
	Mr. Benedict aided in the development and evaluation of multiple groundwater modeling studies, which were used to help determine the safe and sustainable amount of groundwater and surface water within certain areas of the State. In particular, he was responsible for evaluating and reviewing the hydrologic model developed by the US Geological Survey (USGS) for the middle Humboldt River region to better understand the effects of groundwater pumping on surface water rights. The final report documenting all of this work and the associated model is due to be published by the USGS in October 2023. This former employee has been working on this effort since the beginning of this project and the State, water users and community would benefit from an effective and efficient review of the model and associated report. By utilizing this former employee's knowledge and familiarity with this complex model and report, the State and the public will be better served now and into the future.
J	Will the employee be collecting PERS at any time during the contract?
	Yes
K	What is the duration of the contract with the former employee? (Include start and end date)
	Upon BOE approval to December 31, 2023.
L	Will the former employee be working full time or part time? If part time, how many hours?
	Part time, averaging 20 hours per week.
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No

Comments – Provide any additional comments:

--

Approval for Authorization to Contract with a Former Employee:

For  _____ 6/30/2023
Signature of Agency Head Authorizing Request Date

 _____ 7/3/2023
Purchasing Administrator Signature (if a Statewide Contract) Date

 _____ 7/10/23
Budget Analyst Signature Date

Clerk of the Board of Examiners Signature Date

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director


Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: July 10, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Budd Milazzo, Executive Branch Budget Officer 
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:


Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Susan Brown to assist in the hands-on training of fiscal staff relating to all areas of fiscal processes for the Nevada Department of Corrections (NDOC), through Master Service Agreement #23927 with Marathon Staffing Group.

Additional Information:

Ms. Brown retired from the Governor's Finance Office on July 19, 2022, and is receiving pension benefits. Her skills and experience are needed to assist the department with the training of the very short staffed and inexperienced Support Services Division. The timely and proficient training provided by someone with Ms. Brown's experience and knowledge will be a very valuable asset for NDOC. The department intends to contract with Ms. Brown from August 14, 2023, through December 31, 2023, on a part-time basis for approximately 20 hours per week.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: 
ACTION ITEM: _____



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

July 6, 2023

MEMORANDUM

To: Budd Milazzo

From: Annette Morfin, Purchasing Officer

Subject: CETS Contract 23927 – Marathon Staffing Group Inc.
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Susan Brown who Marathon wants to hire. Susan recently left state service and is collecting PERS.

Marathon is aware they will not be able to hire Susan until August BOE approval.

If you have any questions, please contact me at amorfin@admin.nv.gov

Joe Lombardo
Governor

James E. Dzurenda
Director

Kristina Shea
Deputy Director
Support Services



Northern Administration
5500 Snyder Ave.
Carson City, NV 89701
(775) 977-5500

Southern Administration
3955 W. Russell Rd.
Las Vegas, NV 89118
(725) 216-6000

STATE OF NEVADA
Department of Corrections

MEMORANDUM

Date: July 5, 2023

To: Annette Morfin, Purchasing Officer
Department of Administration, Purchasing Division

Subject: Authorization to Contract with Former Employee – Susan Brown

The Nevada Department of Corrections is requesting to contract with former employee, Susan Brown, through the use of Marathon Staffing Group, Inc. This request is made pursuant to State Administrative Manual Chapter 0323.

In her previous position, Ms. Brown was responsible for collaborating with Executive Branch agencies to produce the Governor's Executive Budget as well as partnership with senior state leaders of budget guidelines based on the Governor's priorities. Additionally, she oversaw the day-to-day operations and management of the Governor's Finance Office – Budget, Office of Project Management and the Internal Audits Divisions.

Through this contract, Ms. Brown will work in the office, on a part-time basis, to provide hands-on training to NDOC staff related to the NEBS application, work programs, budget building and other state-related fiscal processes. NDOC does not have the capacity with existing agency staff to perform this function. It is essential to the NDOC Support Services Division that this service be provided timely and proficiently by someone with Ms. Brown's knowledge and experience.

Thank you for your consideration with our request. If you have questions or wish to discuss further, please do not hesitate to contact me.


Kristina Shea
Deputy Director Support Services
Nevada Department of Corrections

Attachment



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Susan Brown		
Former Employee ID Number:	10942		
Former Job Title:	Director		
Former Employee Agency:	Governor's Finance Office		
Former Class and Grade:	Class:	U4930	Grade:
Former Employment Dates:	From:	July 14, 1997	To: July 19, 2022
Requesting Agency:	Nevada Department of Corrections		
Vendor:	Marathon Staffing		

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
<input checked="" type="checkbox"/>	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	<p>Summarize scope of contract work.</p> <p>Ms. Brown will provide staff training related to the NEBS application, work programs, budget building and other state-related fiscal processes.</p>
B	<p>Document former job description.</p> <p>Ms. Brown was responsible for collaborating with Executive Branch agencies to produce the Governor's Executive Budget as well as partnership with senior state leaders of budget guidelines based on the Governor's priorities. Additionally, she oversaw the day-to-day operations and management of the Governor's Finance Office – Budget, Office of Project Management and the Internal Audits Divisions.</p>
C	<p>Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?</p> <p>This is a temporary position to provide specialized training to NDOC staff. The contractor's knowledge will be passed on to agency staff by the end term of the contract.</p>
D	Explain why existing State employees within your agency cannot perform this function.

	NDOC does not have the capacity with existing agency staff to perform this function. It is essential to the NDOC Support Services Division that this service be provided timely and proficiently by someone with the contractor's knowledge and experience.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750. The NDOC Deputy Director of Support Services will oversee the contractor and is not related to the contractor.
F	List contractors' hourly rate. \$70.
G	List the range of comparable State employee rates. Administrative Services Officer 3 (Grade 41) - hourly rate is \$48.45; time and one-half hourly rate is \$72.68.
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result? The intent of adding contract staff is to avoid any overtime required of permanent staff to complete this specialized training and allow existing, permanent staff to focus on other important day-to-day tasks.
I	Document justification for hiring contractor. The contractor has a wealth of knowledge that is necessary to provide the necessary training to NDOC staff to complete their normal job duties.
J	Will the employee be collecting PERS at any time during the contract? Yes.
K	What is the duration of the contract with the former employee? (Include start and end date) August 14, 2023 – December 31, 2023.
L	Will the former employee be working full time or part time? If part time, how many hours? Part-time – approximately 20 hours per week.
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s). No.

Comments – Provide any additional comments:

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director


Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: July 18, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Budd Milazzo, Executive Branch Budget Officer 
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Susan Brown to assist in the oversight of the American Rescue Plan Act (ARPA) funded Vegas Strong Resiliency capital improvement project for the Statewide Victim Resource Center for the Department of Health and Human Services – Division of Child and Family Services (DCFS), through Master Service Agreement #23928 with HAT LTD Partnership dba Manpower.

Additional Information:

Ms. Brown retired from the Governor's Finance Office on July 19, 2022, and is receiving pension benefits. Her skills and experience are needed to assist the department with the oversight of processing the requests for reimbursements for project costs and ensuring subrecipients are compliant with APRA Final Rule as it relates to capital improvement projects. The department intends to contract with Ms. Brown from August 8, 2023, through February 8, 2024, on a part-time basis for approximately 20 hours per week. Ms. Brown is also contracting with the Nevada Department of Corrections (NDOC) on a part-time basis. DCFS will coordinate on a weekly basis with NDOC to ensure that Ms. Brown's work schedule does not overlap or conflict between agencies.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: <u>BW</u>
ACTION ITEM: _____



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

July 17, 2023

MEMORANDUM

To: Budd Milazzo
From: Annette Morfin, Purchasing Officer
Subject: CETS Contract 23928 – HAT LTD Partnership dba Manpower
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Susan Brown who Manpower wants to hire. Susan retired from state service and is collecting PERS.

Manpower is aware that this request will need BOE approval.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov

Joe Lombardo
Governor



**DEPARTMENT OF
HEALTH AND HUMAN SERVICES**
DIVISION OF CHILD AND FAMILY SERVICES
Helping people. It's who we are and what we do.



Cindy Pitlock, DNP
Administrator

Richard Whitley, MS
Director

MEMORANDUM

DATE: July 17, 2023

TO: Annette Morfin, Purchasing Officer
Department of Administration, Purchasing Division

FROM: Heather Bugg, Administrative Services Officer IV
Division of Child and Family Services *Heather Bugg*

SUBJECT: Authorization to Contract with Former Employee – Susan Brown

The Division of Child and Family Services (DCFS) is requesting to contract with a form employee, Susan Brown, using Manpower Staffing Group, Inc. The request is made in accordance with the State Administrative Manual Chapter 0323. In her previous positions, Ms. Brown served in various fiscal management positions throughout the state of Nevada for the Division where she obtained specialized knowledge in financial management, budgeting and contracting. She has experience in performing all the duties required and has superior qualifications to meet the needs of this agency.

Through this contract, she will work part-time as needed assisting with oversight of the construction oversight of the American Rescue Plan Act Funded Vegas Strong Resiliency capital improvement project through the life of the project, processing the requests for reimbursements for project costs and ensuring that subrecipients are compliant with the ARPA Final Rule as it relates to Capital Improvement Projects.

Ms. Brown is also contracting with the Department of Corrections on a part-time basis. The Division of Child and Family Services will coordinate with the Department of Corrections on a weekly basis to ensure that Ms. Brown's work schedule does not overlap or create conflict amongst the agencies.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701

Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Susan Brown		
Former Employee ID Number:	010942		
Former Job Title:	Director		
Former Employee Agency:	Governor's Finance Office		
Former Class and Grade:	Class:	U4930	Grade:
Former Employment Dates:	From:	July 14, 1997	To:
Requesting Agency:	Division of Child and Family Services		
Vendor:	Manpower Temporary Services		

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
<input checked="" type="checkbox"/>	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	<p>Summarize scope of contract work.</p> <p>To perform monitor and oversight of the American Rescue Plan Act funds awarded to the Vegas Strong Resiliency Center for the capital improvement project for the Statewide Victim Resource Center.</p>
B	<p>Document former job description.</p> <p>Ms. Brown was responsible for collaborating with all executive branch agencies to produce the Governor's Executive budget as well as working in partnership with senior state leaders on budget guidelines based on the Governor's priorities. Additionally, she oversaw the day-to-day operation of Budget Division, Office of Project Management and the Internal Audits Divisions.</p>
C	<p>Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?</p> <p>Ms. Brown is being hired due to her specialized knowledge in financial management, budgeting and contracting for 25 years in state service. She is knowledgeable in all statewide processes, has experience in performing all the duties required, and has superior qualifications to meet the needs of this agency.</p>
D	Explain why existing State employees within your agency cannot perform this function.

	With approval of \$86M in American Rescue Plan funding, additional resources in all financial and programmatic areas are needed to implement the newly approved behavioral health programs. In addition, the division has encountered significant vacancies and turnover and can benefit from experienced financial management staff to provide additional resources to effectively train staff and assist in agency financial operations.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750. N/A
F	List contractors' hourly rate. \$78.40
G	List the range of comparable State employee rates. Management Analyst IV 39/10 49.49
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result? The hourly rate was compared to the rate other agencies are paying Ms. Brown and since Ms. Brown is not receiving benefits the hourly rate was set at a rate for Ms. Brown's experience and expertise.
I	Document justification for hiring contractor. With approval of \$86M in American Rescue Plan funding, additional resources in all financial and programmatic areas are needed to implement the newly approved behavioral health programs. In addition, the division has encountered significant vacancies and turnover and can benefit from experienced financial management staff to provide additional resources to effectively train staff and assist in agency financial operations.
J	Will the employee be collecting PERS at any time during the contract? Yes
K	What is the duration of the contract with the former employee? (Include start and end date) 08/08/23 – 02/08/24
L	Will the former employee be working full time or part time? If part time, how many hours? Part time 20 hours per week
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s). no

Comments – Provide any additional comments:

This position is funded and obligated through work program 23FR314522 through American Rescue Plan Act Funds to provide monitoring and oversight of the capital improvement project through the Vegas Strong Resiliency Center in Las Vegas.

Ms. Brown is also contracting part time with the Department of Corrections. The Division of Child and Family Services will coordinate with the Department of Corrections to ensure that hours and work does not overlap or create a conflict.

Joe Lombardo
Governor




Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: July 13, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Budd Milazzo, Executive Branch Budget Officer 
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Charles Wolf to assist with engineering tasks associated with the State Revolving Fund Program for the Division of Environmental Protection through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

Additional Information:

Mr. Wolf retired from the Division of Environmental Protection on July 5, 2023, and will be receiving pension benefits. Mr. Wolf's former experience as a Professional Engineer qualifies him to train new and existing staff on tasks that include construction contracting requirements, bidding of projects, review of draw requests and determinations on compliance with federal funding laws. The office intends to contract with Mr. Wolf from the date of approval through December 31, 2023, on a part-time basis for approximately 10 hours per week. Mr. Wolf will be working all hours remotely.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: <u>BW</u>
ACTION ITEM: _____



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

July 13, 2023

MEMORANDUM

To: Budd Milzzo

From: Annette Morfin, Purchasing Officer

Subject: CETS Contract 23928 – HAT LTD Partnership dba Manpower
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Charles Wolf who Manpower wants to hire. Charles will be retiring July 5, 2023 and will be collecting PERS.

Manpower is aware that this request will need BOE approval.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov



NEVADA DIVISION OF
**ENVIRONMENTAL
 PROTECTION**

STATE OF NEVADA
 Department of Conservation & Natural Resources

Joe Lombardo, *Governor*
 James A. Settelmeyer, *Director*
 Jennifer L. Carr, *Administrator*

Date: July 11, 2023

To: Richard Jacobs, Executive Branch Budget Officer
 Governor's Finance Office ^{DS}

CC: Jennifer Carr, Administrator, Nevada Division of Environment Protection ^{DS}
 Sheryl Fontaine, Chief, BAS, Nevada Division of Environment Protection ^{DS}

From: Jason Cooper, ASO 3, Office of Financial Assistance ^{NC}
 Nevada Division of Environment Protection

Subject: Authorization to Contract with a Former Employee - Charles Wolf

On behalf of the Nevada Division of Environmental Protection (NDEP), I respectfully request approval to contract with a former employee, Charles Wolf, through Manpower. We are requesting to contract with Mr. Wolf due to his working knowledge of active State Revolving Fund (SRF) drinking water and wastewater projects. The SRF programs have one skilled Professional Engineer that monitors 27 active projects; there is no redundancy for this position. Mr. Wolf will therefore be a valuable resource to answer questions about current projects from both existing SRF staff as well as the new Professional Engineer when that position is filled.

Mr. Wolf is also contracted through the CA Group, Inc. to work on Nevada Department of Transportation projects for up to 40 hours per week. Contract work with the NDEP will be maximum of 10 hours per week and will be ad hoc, and likely outside of normal work hours as email correspondence. At the end of each week, Mr. Wolf will submit to NDEP his time billed for the CA Group, Inc. and NDEP's Office of Financial Assistance will confirm and document there is no overlap between the hours being billed to both organizations. The temporary contract work between Mr. Wolf and NDEP will end no later than December 31, 2023.

If you have any questions, please contact me at 775-687-9531 or j.cooper@ndep.nv.gov.

Thank you.

Office of Financial Assistance
 Nevada Division of Environmental Protection



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Charles Wolf		
Former Employee ID Number:	6265		
Former Job Title:	Professional Engineer		
Former Employee Agency:	NDEP- Office of Financial Assistance		
Former Class and Grade:	Class:	06.226	Grade: 40-10
Former Employment Dates:	From:	July 9, 2022	To: July 5, 2023
Requesting Agency:	NDEP- Office of Financial Assistance		
Vendor:			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	<p>Summarize scope of contract work.</p> <p>Assist with knowledge transfer of the Professional Engineering tasks to existing staff while the agency attempts to backfill the position. The duties will include providing assistance to NDEP staff regarding questions concerning our 27 active projects on items such as construction contracting requirements, bidding of projects, review of draw requests, Davis-Bacon determinations, and general determinations on compliance with federal funding laws.</p> <p>Mr. Wolf is also contracted through the CA Group, Inc. to work on Nevada Department of Transportation projects for up to 40 hours per week. Contract work with the NDEP will be maximum of 10 hours per week and will be ad hoc, and likely outside of normal work hours as email correspondence. At the end of each week, Mr. Wolf will submit to NDEP his time billed for the CA Group, Inc. and NDEP's Office of Financial Assistance will confirm and document there is no overlap between the hours being billed to both organizations.</p>
B	<p>Document former job description.</p> <p>The duties included items such as assisting with construction contracting requirements, bidding of projects, review of draw requests, Davis-Bacon determinations, project site reviews, and determinations on compliance with federal funding laws.</p>

C	<p>Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?</p> <p>Yes, this individual has an extensive knowledge of the job tasks associated with the position; there is no redundancy of staff completing similar position tasks. Most of the Office of Financial Assistance staff have been with the agency for a year or less. The outcome of this contract will be to pass this knowledge to the existing staff and to the new professional engineer once that position is filled</p>
D	<p>Explain why existing State employees within your agency cannot perform this function.</p> <p>NDEP's Office of Financial Assistance only has one Professional Engineer position. No other positions are knowledgeable about the position tasks and therefore they are unavailable to fill the duties of this position.</p>
E	<p>Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.</p> <p>No.</p>
F	<p>List contractors' hourly rate.</p> <p>\$40.29</p>
G	<p>List the range of comparable State employee rates.</p> <p>\$40.49 is the State employee rate for a Grade 40, Step 10 (Charles Wolf's salary at time of retirement).</p>
H	<p>Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?</p> <p>N/A</p>
I	<p>Document justification for hiring contractor.</p> <p>Recruiting for Professional Engineer positions at the State has been very difficult. In many cases, we are getting one or two qualified candidates to interview, at best. Our expectation is that it could take at least 6 months to hire a new Professional Engineer for the position. Hiring a contract employee will assist our agency with covering tasks that are normally handled by the Professional Engineer until we are able to hire a new Professional Engineer.</p>
J	<p>Will the employee be collecting PERS at any time during the contract?</p> <p>Yes.</p>
K	<p>What is the duration of the contract with the former employee? (Include start and end date)</p> <p>August 2023- December 31, 2023</p>
L	<p>Will the former employee be working full time or part time? If part time, how many hours?</p> <p>Part time- up to 10 hours per week.</p>
M	<p>Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).</p> <p>No.</p>

Comments – Provide any additional comments:

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director


Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: July 10, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Budd Milazzo, Executive Branch Budget Officer 
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:


Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Phyllis Zink to assist in the preparation of annual financial statements and transitioning of accounting functions to her eventual replacement for the Department of Business and Industry, Nevada Housing Division, through Master Service Agreement #23928 with HAT LTD Partnership dba Manpower.

Additional Information:

Ms. Zink retired from the Nevada Housing Division on June 9, 2023, and is receiving pension benefits. Ms. Zink's previous experience as the Chief Accountant of the division is key to completing annual financial statements due November 1, 2023. Additionally, Ms. Zink's will assist the division with current functions and transition the accounting functions to her replacement. Two separate recruitments have thus far produced no qualified candidates. The division intends to contract with Ms. Zink from the date of approval through December 31, 2023, on a part-time basis averaging 12 hours per week.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: 
ACTION ITEM: _____



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

July 5, 2023

MEMORANDUM

To: Budd Milazzo
From: Annette Morfin, Purchasing Officer
Subject: CETS Contract 23928 – HAT LTD Partnership dba Manpower
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Phyllis Zink who Manpower wants to hire. Phyllis has recently left state service and will be collecting PERS.

Manpower is aware that this request will need August BOE approval.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov



JOE LOMBARDO
Governor

STATE OF NEVADA
DEPARTMENT OF BUSINESS & INDUSTRY
1830 College Parkway Ste. 100
Carson City, Nevada 89706

TERRY J. REYNOLDS
Director

Date: June 28, 2023
To: Annette Morfin
Purchasing Officer II
From: Terry Reynolds, Director
Department of Business and Industry
Subject: Authorization to Contract with a Former Employee – Phyllis Zink

The Department of Business and Industry, Nevada Housing Division is requesting to contract with a former employee, Phyllis Zink, through the use of the Manpower Staffing agency. This request is made in accordance with the State Administrative Manual Chapter 0323.

In her previous position, Ms. Zink planned, organized, directed and controlled all accounting and fiscal management activities of the Housing Division. Ms. Zink was proficient in preparing financial statements and audit workpapers which need to be completed in advance of the Division's annual financial audit. Ms. Zink will provide technical assistance to complete the annual financial audit for the Nevada Housing Division and reconcile program expenditures of federal awards for the State's 2023 Single Audit (tasks). Ms. Zink will work with the Division's Administrator and Chief Financial Officer to complete these tasks. The annual financial audit is due to the State Controller's Office by November 1, 2023.

In addition, Ms. Zink will be instrumental in the transition of accounting functions to her eventual replacement and her superiors. Ms. Zink will be working primarily remotely but will come into the office as required to work with current and future staff and independent auditors. Her work will include the preparation and review of monthly financial statements, assisting in the preparation of the expenditure of federal awards, and ensure that the Division complies with Generally Accepted Accounting Principles, SEC requirements, arbitrage rules and Municipal Securities rulemaking, and is therefore being requested to contract for her services until December 31, 2023. It should be noted that at the date of this request two separate recruitments have been conducted for her replacement without the submission of any qualified applicants.

Please contact me if additional information or clarification is needed. My phone number is 775-684-2995 or I can be contacted via email at treynolds@business.nv.gov

(775) 687-2240 or (800) 227-4960
Fax: (775) 687-4040
TDD Number (800)326-6868
www.housing.nv.gov <http://www.nvhousing.state.nv.us/>



JOE LOMBARDO
Governor

STATE OF NEVADA
DEPARTMENT OF BUSINESS & INDUSTRY
HOUSING DIVISION
1830 College Parkway Ste. 200
Carson City, Nevada 89706

TERRY J. REYNOLDS
Director

STEVE AICHROTH
Administrator

Date: June 28, 2023
To: Terry Reynolds, Director
Department of Business and Industry
From: Steve Aichroth, Administrator
Nevada Housing Division
Subject: Authorization to Contract with a Former Employee

This memo is to request approval to contract with a former state employee, Phyllis Zink through Manpower.

Ms. Zink will provide technical assistance to complete the annual financial audit for the Nevada Housing Division and reconcile program expenditures of federal awards for the State's 2023 Single Audit (tasks). Ms. Zink will work with the Division's Administrator and Chief Financial Officer to complete these tasks. The annual financial audit is due to the State Controller's Office by November 1, 2023. In addition, Ms. Zink will be instrumental in the transition of accounting functions to her eventual replacement and her superiors.

We are anticipating paying her \$55.00 per hour.

The comparable title of Chief Accountant, pay grade and hourly rate of comparable State employees is a Chief Accountant, grade 41 step 10, hourly rate of \$54.26. The Division has sufficient reserves to cover the cost.

Ms. Zink will be working approximately twelve hours per week, between the hours of 8am and 5pm. She will start approximately August 9, 2023, and end approximately December 31, 2023.

If you have any questions, please feel free to contact me at 775-687-2246 or saichroth@housing.nv.gov.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Phyllis Zink		
Former Employee ID Number:	51937		
Former Job Title:	Chief Accountant		
Former Employee Agency:	Dept of Business & Industry, Housing Division		
Former Class and Grade:	Class:	41	Grade: 10
Former Employment Dates:	From:	June 2013	To: June 09, 2023
Requesting Agency:	Nevada Housing Division		
Vendor:	Manpower		


Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	The contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
	Summarize scope of contract work.
A	<ul style="list-style-type: none"> • Assist in the preparation of annual financial statements and assist with the annual financial audit. • Prepare and reconcile schedule of expenditures of federal awards. • Continue to assist the accounting team with their various duties to meet established timelines. • Ensure that accounting policies and procedures are continued. • Ensure that the Division complies with Generally Accepted Accounting Principles, SEC requirements, arbitrage rules and Municipal Securities rulemaking. • Assist with the loan servicing activities of the Division. • Oversee subordination requests, short sale, and write off requests.

B	Document former job description.
	<ul style="list-style-type: none"> • Plan, organize, direct, and control all accounting and fiscal management activities of the Housing Division. • Develop and enforce accounting policies and procedures and establish internal accounting controls. • Prepare financial statements, audit workpapers, grant expenditure reports, and provide leadership to accounting staff. • Provide supervision to assigned staff, managing efficient workflow and productions. • Conduct performance appraisal evaluations. • Oversee accounting for the loan servicing activities of the Division. • Integrate all servicing and sub-servicing ledgers into the compiled financial statements of the agency. • Process subordination requests, short sale and write off requests. • Assist with the preparation of the Division's budget, including the completion of work programs and research. • Complete work papers and projects within assigned deadlines.
C	<p>Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?</p> <p>The former employee is being contracted because of their specialized knowledge of the Housing Division accounting functions and the most recent activities of the accounting team in preparation for the annual financial audit.</p>
D	<p>Explain why existing State employees within your agency cannot perform this function.</p> <p>Due to vacancies within the Division, the impending deadlines established for the submission of information for the annual audit and the current workload of the limited staff, the existing employees cannot perform all of these functions at this time. In addition, current employees may not have all of the institutional knowledge to adequately respond to audit inquiries.</p>
E	<p>Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.</p> <p>The relationship between the agency and the former employee will not violate NAC 284.750.</p>
F	<p>List contractors' hourly rate.</p> <p>\$68.75 per hour</p>
G	<p>List the range of comparable State employee rates.</p> <p>Chief Accountant, class code 7.103, grade 41, step 10 in 2024 fiscal year hourly rate is estimated at \$54.26.</p>
H	<p>Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?</p> <p>The employee will be paid \$55.00 per hour, similar to the 2024 FY wage for the position at grade 41, step 10 based on Ms. Zink's overall experience, The vendor will invoice the Nevada Housing Division \$68.75 per hour based on their 25% markup under their state contract.</p>
I	<p>Document justification for hiring contractor.</p> <p>Professional history demonstrates expertise in financial statement preparation and grant reporting. As the previous Chief Accountant for 10 years, we need her institutional knowledge, skills and experience available to provide accurate information for the audit and for the transition to her replacement.</p>


J	Will the employee be collecting PERS at any time during the contract?
	Yes, the former employee is currently collecting PERS. This temporary position will be a non-PERS position.
K	What is the duration of the contract with the former employee? (Include start and end date)
	From August 14, 2023, through December 31, 2023.
L	Will the former employee be working full-time or part-time? If part time, how many hours?
	The former employee is expected to work part time, up to 12 hours per week.
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

 Director #7-5-23

Signature of Agency Head Authorizing Request Date



Purchasing Administrator Signature (if a Statewide Contract) 7/5/2023
Date



Budget Analyst Signature 7/10/23
Date

Clerk of the Board of Examiners Signature Date

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2021 Legislature, through Assembly Bill 493, Section 5, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission, and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
1020	Lieutenant Governor	\$4,349	
	Total	\$4,349	

Joe Lombardo
Governor



Jack Robb
Director

Matthew Tuma
Deputy Director


Daniel Marlow
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
ADMINISTRATIVE SERVICES DIVISION
209 E. Musser Street, Suite 304 | Carson City, Nevada 89701
Phone: (775) 684-0273 | www.adminsvcs.nv.gov | Fax: (775) 684-5846

MEMORANDUM

DATE: July 7, 2023

TO: Aaron Frantz, Executive Budget Officer
Governor's Finance Office

FROM: Daniel Marlow, Administrator 
Administrative Services Division

THROUGH: Stavros Anthony, Lieutenant Governor
Office of the Lieutenant Governor

SUBJECT: Fiscal Year 2023 Salary Adjustment Funds

Assembly Bill 493, Sections 3 through 7 authorized various salary increases in fiscal year 2023. This bill appropriated General and Highway Funds to the Board of Examiners (BOE) to meet any deficiencies created between the appropriated money of the respective departments and the amount of money required to pay the increased salaries of the employees. The Office of the Lieutenant Governor, budget account 1020 Lieutenant Governor's Office, requests salary adjustment funds in the amount of \$4,349 to augment a payroll shortfall for fiscal year 2023.

The capped amount for budget account 1020 is provided in a separate attached sheet as provided by the Governor's Finance Office. Also included for submittal is a payroll projections spreadsheet, an expense projection spreadsheet, Category 01 expense detail from DAWN, and a position fund map.

Cc: Donald Carlson, Management Analyst IV
Administrative Services Division

General Fund Salary Adjustment

Fiscal Year 2023

Div	Division Description	Budget	Budget Account Name	FY 2023	One Time Bonus
010	GOVERNOR'S OFFICE	1000	OFFICE OF THE GOVERNOR	\$ 18,692	
010	GOVERNOR'S OFFICE	1001	GOVERNOR'S MANSION MAINTENANCE	\$ 1,374	
010	GOVERNOR'S OFFICE	1007	OFFICE FOR NEW AMERICANS	\$ 2,019	
012	NUCLEAR PROJECTS OFFICE	1005	GOVERNOR'S OFFICE HIGH LEVEL NUCLEAR WASTE	\$ 4,493	
014	OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY	1003	OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY	\$ 3,796	
015	GOVERNOR'S FINANCE OFFICE	1325	GOVERNOR'S OFC OF FINANCE - SMART21	\$ 36,416	
015	GOVERNOR'S FINANCE OFFICE	1340	GOVERNOR'S OFC OF FINANCE - BUDGET DIVISION	\$ 27,650	
015	GOVERNOR'S FINANCE OFFICE	1342	GOVERNOR'S OFC OF FINANCE- DIV OF INTERNAL AUDITS	\$ 13,958	
018	OFFICE OF WORKFORCE INNOVATION	3270	NEVADA P20 WORKFORCE REPORTING	\$ 1,041	
020	LEUTENANT GOVERNOR'S OFFICE	1020	LEUTENANT GOVERNOR	\$ 4,349	
030	ATTORNEY GENERAL'S OFFICE	1002	AG - EXTRADITION COORDINATOR	\$ 1,281	
030	ATTORNEY GENERAL'S OFFICE	1030	AG - ADMINISTRATIVE BUDGET ACCOUNT	\$ 22,286	\$ 3,500
030	ATTORNEY GENERAL'S OFFICE	1031	AG - SPECIAL LITIGATION FUNDS	\$ 5,686	
030	ATTORNEY GENERAL'S OFFICE	1036	AG - CRIME PREVENTION	\$ 10,868	\$ 500
030	ATTORNEY GENERAL'S OFFICE	1038	AG - CONSUMER ADVOCATE	\$ 4,877	
030	ATTORNEY GENERAL'S OFFICE	1042	AG - VICTIMS OF DOMESTIC VIOLENCE	\$ 180	
040	SECRETARY OF STATE'S OFFICE	1050	SOS - SECRETARY OF STATE	\$ 116,191	\$ 3,500
040	SECRETARY OF STATE'S OFFICE	1051	SOS - HAVA ELECTIONS	\$ 428	
060	CONTROLLER'S OFFICE	1130	CONTROLLER - CONTROLLER'S OFFICE	\$ 38,625	
082	ADMIN - STATE PUBLIC WORKS DIVISION	1560	ADMINISTRATION - SPWD - FACILITY COND & ANALYSIS	\$ 2,448	
087	ADMIN - DIRECTOR'S OFFICE	1337	ADMINISTRATION - DIRECTOR'S OFFICE	\$ 189	
088	GRANTS OFFICE	1341	OFFICE OF FEDERAL ASSISTANCE	\$ 4,308	
090	JUDICIAL BRANCH	1484	JUDICIAL PROGRAMS AND SERVICES DIVISION	\$ 7,033	
090	JUDICIAL BRANCH	1489	COURT OF APPEALS	\$ 25,247	
090	JUDICIAL BRANCH	1490	STATE JUDICIAL ELECTED OFFICIALS	\$ 239,765	
090	JUDICIAL BRANCH	1494	SUPREME COURT	\$ 50,703	
090	JUDICIAL BRANCH	1495	SPECIALTY COURTS	\$ 1,438	
090	JUDICIAL BRANCH	2889	LAW LIBRARY	\$ 4,402	
101	DTCA - DIVISION OF TOURISM	2600	TOURISM - INDIAN COMMISSION	\$ 1,565	
101	DTCA - DIVISION OF TOURISM	2601	TOURISM - STEWART INDIAN SCHOOL LIVING LEGACY	\$ 630	
102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	1526	GOED - GOVERNOR'S OFFICE OF ECONOMIC DEV	\$ 28,267	
102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	1528	GOED - RURAL COMMUNITY DEVELOPMENT	\$ 123	
102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	4867	GOED - PROCUREMENT OUTREACH PROGRAM	\$ 1,020	
111	DEPARTMENT OF INDIGENT DEFENSE	1008	DIDS - OFFICE OF INDIGENT DEFENSE	\$ 7,737	
111	DEPARTMENT OF INDIGENT DEFENSE	1499	DIDS - PUBLIC DEFENDER	\$ 7,862	
161	DEPARTMENT OF SENTENCING POLICY	1010	DEPARTMENT OF SENTENCING POLICY	\$ 4,159	
130	DEPARTMENT OF TAXATION	2361	DEPARTMENT OF TAXATION	\$ 283,331	
150	COMMISSION ON ETHICS	1343	ETHICS - COMMISSION ON ETHICS	\$ 1,706	
220	JUDICIAL DISCIPLINE COMMISSION	1497	JUDICIAL DISCIPLINE	\$ 3,944	
240	DEPARTMENT OF VETERANS SERVICES	2560	NDVS - OFFICE OF VETERANS SERVICES	\$ 26,286	
240	DEPARTMENT OF VETERANS SERVICES	2569	NDVS - NORTHERN NEVADA VETERANS	\$ 119	
300	NDE - DEPARTMENT OF EDUCATION	2612	NDE - EDUCATOR EFFECTIVENESS	\$ 265	
300	NDE - DEPARTMENT OF EDUCATION	2672	NDE - ACCOUNT FOR ALTERNATIVE SCHOOLS	\$ 744	
300	NDE - DEPARTMENT OF EDUCATION	2673	NDE - OFFICE OF THE SUPERINTENDENT	\$ 15,340	
300	NDE - DEPARTMENT OF EDUCATION	2675	NDE - STANDARDS AND INSTRUCTIONAL SUPPORT	\$ 7,475	
300	NDE - DEPARTMENT OF EDUCATION	2676	NDE - CAREER AND TECHNICAL EDUCATION	\$ 638	

FY23	Board	05/29/23	06/12/23	06/26/23
1020 - Lieutenant Governor		06/11/23	06/25/23	07/09/23
PAYROLL PROJECTIONS		06/23/23	07/07/23	07/21/23

487,753 Budgeted Authority

PCN	Description	Actual	Actual	Projected	Total Payroll Projection through fiscal year
		PP26	PP27	PP28	
1	LIEUTENANT GOVERNOR	5,704.09	4,904.49	1,681.42	106,151.99
2	CHIEF OF STAFF	3,899.86	4,618.07	1,964.57	118,930.65
3	ADMINISTRATIVE SECRETARY	2,522.78	3,277.76	1,262.98	92,836.49
4	ASST TO LIEUTENANT GOV (EA)	3,740.31	4,439.44	1,870.93	108,402.07
6	ASST TO LIEUTENANT GOV (EA)	3,639.58	4,394.58	1,820.17	342,696.24
		-	(5,627.68)	-	(244,536.02)
		-	-	-	-
		366.75			1,467.00
		0.00	0.00	8,600.07	8,600.07
		19,873.37	16,006.66	0.00	517,348.35
		<u>501,341.69</u>	<u>517,348.35</u>	<u>517,348.35</u>	

Board members remaining projection	-
Payroll Assessment	-
Total Projections Amount	8,600.07
YTD Actual Expenditures	517,348.35
Total FY23 Projected Spend	<u>525,948.42</u>

BSR 7/11/23	517,348.35
Through PP	PP27
Variance	0.00

FY23 Legislatively Approved	487,753.00
Budget Authority Available	(38,195.42)
Cat 02 Savings Available	764.00
Statutory Contingency Funds	12,000.00
Salary Adjustment Funds Available	4,349.00
Total Budget Authority Available	(21,082.42)

ARPA Request Amount for Personnel 21,083

[Main Menu](#) > [Budget Status Report Input](#) > [Budget Account List](#) > [Summary Budget Status Report](#) > [Obligations](#) > [Select Date Range](#) > [Category Object Totals](#)
 REPORT DATE AS OF: 07/13/2023
 PROC ID: BSR_OBJECT_SUM

STATE OF NEVADA
Office of the State Controller

Budget Status Report - Totals by Object for Selected Category

Fiscal Year: 2023

Fund: 101 GENERAL FUND

Budget Account: 1020 LIEUTENANT GOVERNOR

Code	Code Description	Expended	Encumbered	Pre-encumbered	Obligated
01	PERSONNEL SERVICES	517,348.35	.00	.00	517,348.35

Object	Object Description	Expended	Encumbered	Pre-encumbered	Obligated
5100	SALARIES	352,428.01	.00	.00	352,428.01
5120	FURLOUGH ADJUSTMENTS	2,299.20	.00	.00	2,299.20
5200	WORKERS COMPENSATION	5,257.28	.00	.00	5,257.28
5300	RET CONT EMPLOYER PAY PLAN	16,972.04	.00	.00	16,972.04
5301	RET CONT EMPLOYEE/EMPLOYER PLN	35,084.40	.00	.00	35,084.40
5305	RETIREMENT - NON PERS	11,490.95	.00	.00	11,490.95
5400	PERSONNEL ASSESSMENT	1,042.00	.00	.00	1,042.00
5500	GROUP INSURANCE	44,545.00	.00	.00	44,545.00
5610	SICK LEAVES	2,791.76	.00	.00	2,791.76
5620	ANNUAL LEAVES	9,814.72	.00	.00	9,814.72
5700	PAYROLL ASSESSMENT	425.00	.00	.00	425.00
5750	RETIRED EMPLOYEES GROUP INSURA	8,007.80	.00	.00	8,007.80
5800	UNEMPLOYMENT COMPENSATION	433.09	.00	.00	433.09
5840	MEDICARE	5,552.45	.00	.00	5,552.45
5960	TERMINAL SICK LEAVE PAY	9,365.26	.00	.00	9,365.26
5970	TERMINAL ANNUAL LEAVE PAY	11,839.39	.00	.00	11,839.39

[Return to Selection Screen](#)

State of Nevada Work Program

WP Number: 23SA1020

FY 2023

Add Original Work Program

XXX Modify Work Program

BUDGET DIVISION USE ONLY
DATE _____
APPROVED ON BEHALF OF _____
THE GOVERNOR BY _____

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
07/13/23	101	020	1020	LIEUTENANT GOVERNOR

Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			4601	GENERAL FUND SALARY ADJUSTMENT	4,349	0	4,349
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		4,349		4,349
Total Budgetary & Revenue GLs					4,349		

Expenditures

CAT	Amount	CAT	Amount
01	5,113		
02	(764)		
Sub Total Category Expenditures			4,349

Remarks

The purpose of this work program is to transfer authority from the Out Of State Travel category to the Personnel Services Category as well as request funds from the General Fund Salary Adjustment account to cover a shortfall in the Personnel Services Category due to the cost of living adjustment.

Total Budgetary General Ledgers and Category Expenditures (AP) **4,349**

_____ **mgassawa** _____
Authorized Signature

_____ **07/13/23** _____
Date

Controller's Office Approval

Does not require Interim Finance approval since WP is \$75,000 or less cumulative for category

Lieutenant Governor's Office
Budget Account 1020
Lieutenant Governor's Office

FY 23 Position Fund Map

Fund Tyoe		2501 Appropriation
PCN	Position Description	
0001	LIEUTENANT GOVERNOR	100%
0002	CHIEF OF STAFF	100%
0003	ADMINISTRATIVE SECRETARY	100%
0004	ASST TO LIEUTENANT GOV (EA)	100%
0006	ASST TO LIEUTENANT GOV (EA)	100%

Steve Sisolak
Governor



Amy Stephenson
Director

Vacant
Deputy Director

Melanie Young
Administrator


**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

ALL AGENCY MEMO – 2022 - 07

August 12, 2022

To: All Agencies

From: Amy Stephenson, Director
Governor's Finance Office 

Subject: Fiscal Year 2023 Salary Adjustment Funds

Assembly Bill 493, Sections 3 through 7 authorized various salary increases in fiscal year 2023. This bill appropriated General and Highway Funds to the Board of Examiners (BOE) to meet any deficiencies created between the appropriated money of the respective departments and the amount of money required to pay the increased salaries of the employees. The amounts available for agencies to request for each budget account are provided in a separate document posted on our website. (<http://budget.nv.gov/>)

The authority for salary adjustment funds was not budgeted in individual budget accounts. Therefore, once BOE approves a request, a non-IFC work program must be processed to establish the authority before the transfer of cash can be made. Please use the following naming convention for the work program number instead of allowing a default number: [FY SA budget account number]. For example, budget account 1234 would use work program number 23SA1234 in fiscal year 2023.

Transferring budget authority out of the Personnel category (01) to another category negates the eligibility for salary adjustment funds. Salary adjustment funds are also not available to cover other salary costs such as position reclassification, overtime, callback, shift differential, overpayments, terminal leave payouts, or accelerated steps.

If salary adjustment funds are required, please submit the request along with:

- Salary projections that support the amount being requested;
- Projections for the balance of the fiscal year for all categories supported by General Fund and/or Highway Fund; and
- A position fund map.

All allocations from the BOE Salary Adjustment Accounts must be approved by the BOE and are only available for salaries funded by the General Fund and/or Highway Fund. Salaries funded with a funding type other than General Fund or Highway Fund, such as fees, court assessments, or grants must cover the various salary increase within their existing budget authority. A work program may be necessary to adjust various categorical authority to cover the increased salaries.

Agencies with grant-funded positions should also monitor the grant's administrative cap, if applicable, to ensure the increase in salaries doesn't cause the agency to exceed the administrative cap. Please work with the federal granting office if the administrative cap will be exceeded and take the appropriate steps to ensure the agency stays within the cap.

If you have any questions, please contact your assigned Executive Branch Budget Officer.

[http://budget.nv.gov/uploadedFiles/budgetnv.gov/content/Contact/Budget Analyst Assignments.pdf](http://budget.nv.gov/uploadedFiles/budgetnv.gov/content/Contact/Budget_Analyst_Assignments.pdf)

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: June 27, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Jennifer Hamilton, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

OFFICE OF THE ATTORNEY GENERAL

Agenda Item Write-up:

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim request for approval:

Claimant: Rino Tenorio
Claim No: TC20623
Settlement Amount: \$475,000.00
Date of Loss: January 8, 2019

Payment of this claim to be made to Claimant's counsel:

Wolf, Rifkin, Shapiro, Schulman & Rabkin LLP
3773 Howard Hughes Pkwy Ste 590
Las Vegas NV 89169

Additional Information:

A settlement agreement and full and final release of further claims has been entered for the total amount of \$475,000.00 paid from the Tort Claim budget (BA1348).

Statutory Authority:
NRS 293.253

REVIEWED:
ACTION ITEM:

AARON D. FORD
Attorney General

CRAIG A. NEWBY
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General



STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL
100 North Carson Street
Carson City, Nevada 89701

TERESA BENITEZ-
THOMPSON
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

MEMORANDUM

To: Jennifer Hamilton, Executive Branch Budget Officer
From: Nancy Katafias, State Tort Claims Manager
Date: June 22, 2023
Subject: BOE Submittal for the August 2023 Agenda

RECEIVED

JUN 22 2023

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

Please place the following item on the August 8, 2023, BOE agenda. Upon approval, this payment will be paid from budget 1348/category 15.

Plaintiff: Rino Tenorio
Claim No.: TC 20623
Payment: \$475,000.00

This is the settlement of a lawsuit filed against the Department of Taxation and the Cannabis Compliance Board. The plaintiff had allegations of a hostile work environment due to sexual orientation discrimination and retaliation.

TORT CLAIM RECOMMENDATION

DATE: June 5, 2023
CLAIMANT: Rino Tenorio
CLAIM NUMBER: TC20623
DATE OF LOSS: January 8, 2019
DAMAGES CLAIMED: \$750,000.00
DEPARTMENT: Taxation and the Cannabis Compliance Board

DISCUSSION

In the lawsuit filed against the Department of Taxation and the Cannabis Compliance Board, through counsel, the plaintiff alleged a hostile work environment due to sexual orientation discrimination and retaliation.

The case has undergone lengthy discovery and was reaching the stage of a jury trial. To avoid the costs of continued litigation and a possible adverse judgment by a jury, which would have then allowed possible payment of attorney fees for opposing counsel, the case was settled.

Settlement in the amount of \$475,000 is dependent on Board of Examiner approval.

RECOMMENDATION

It is recommended that the claim be paid in the amount of \$475,000.00.

RECOMMENDATION: PAY

G/L 7357 Wolf, Rifkin, Shapiro, Schulman & Rabkin LLP
3773 Howard Hughes Pkwy Ste 590
Las Vegas NV 89169

Approved:

Nancy Katafias June 5, 2023
NANCY KATAFIAS, CLAIMS MANAGER DATE

Leslie Nino Piro June 20, 2023
LESLIE NINO PIRO, GENERAL COUNSEL DATE

SETTLEMENT AGREEMENT AND FULL AND FINAL RELEASE OF ALL CLAIMS

This Settlement Agreement and Full and Final Release of Claims (“Agreement”) is made and entered into by Plaintiff Rino M. Tenorio (“Plaintiff”), and Defendants State of Nevada Department of Taxation and Nevada Cannabis Compliance Board (collectively “Defendants”). This Agreement is being entered into by the Plaintiff and Defendants (collectively, the “Parties”) because each of them has determined that resolving their disputes by way of settlement is preferable to continuing to litigate them before the U.S. District Court for the District of Nevada (“Court”) and the Department of Administration, Hearings Division. The currently pending matters, including case number and parties are listed below:

<p>2:20-cv-00517-ART-VCF</p> <p>Filed in State Court January 22, 2020</p> <p>Removed to Federal Court March 13, 2020</p>	<p>Rino M. Tenorio, Plaintiff</p>	<p>State of Nevada, Department of Taxation, Defendant</p>
<p>2016955-MG</p> <p>Filed April 17, 2020</p>	<p>Rino M. Tenorio, Petitioner- Employee</p>	<p>State of Nevada, Department of Taxation, Respondent- Employer</p>
<p>2101492-MG</p> <p>Filed August 4, 2020</p>	<p>Rino M. Tenorio, Petitioner- Employee</p>	<p>Nevada Cannabis Compliance Board, Respondent-Employer</p>
<p>2106338-MG</p> <p>Filed August 19, 2020</p>	<p>Rino M. Tenorio, Petitioner- Employee</p>	<p>Nevada Cannabis Compliance Board, Respondent-Employer</p>

Hereinafter, the above-referenced matters are collectively referred to as the “Matter.” The Parties have agreed to resolve all claims raised in this Matter on the following terms:

1. Nevada law requires that this Agreement be approved by the Board of Examiners for the State of Nevada (“BOE”). Defendants will present this Agreement to BOE for approval at the next available meeting following execution of this Agreement by all Parties, which is anticipated to be the August 2023 BOE meeting. Defendants’ counsel shall promptly notify Plaintiff’s counsel if this Agreement cannot be presented at the August 2023 meeting, in which case it will be presented at the September 2023 meeting. Defendants’ counsel will promptly notify Plaintiff’s counsel of BOE’s decision as to this Agreement. The Parties’ obligations under paragraphs 2-5 of this Agreement are conditioned upon the BOE’s approval.
2. Defendants shall, within 30 days of approval from the Board of Examiners for the State of Nevada (“BOE”), pay the Plaintiff FOUR HUNDRED, SEVENTY FIVE

THOUSAND DOLLARS AND ZERO CENTS (\$475,000.00) (the "Settlement Amount") to be disbursed to Plaintiff's counsel.

3. In consideration of this Agreement, and once the Agreement is approved by the BOE, the Parties shall sign a Stipulation to Dismiss the Matter on or before August 30, 2023. The Parties consider the Stipulation to Dismiss part of this Agreement. Defendants shall file the signed Stipulation to Dismiss in the District of Nevada court on or before September 1, 2023. This will terminate all claims raised in the Matter.
4. The Plaintiff is represented in this Matter by counsel: Douglas Cohen at Wolf, Rifkin, Shapiro, Shulman & Rabkin LLP ("Plaintiff's counsel"). Plaintiff and Plaintiff's counsel have separately negotiated and agreed upon an apportionment of the Settlement Amount. Defendants will disburse the Settlement Amount to Plaintiff's counsel. The following apportionment of the Settlement Amount is reported to fulfill the Parties' obligations under NRS 41.0375(1)(b):
 - a. \$290,969.44 [PLAINTIFFS PORTION] to be disbursed care of Plaintiff's counsel.
 - b. \$166,250.00 [COUNSELS PORTION] in attorney's fees to be disbursed directly to Plaintiff's counsel.
 - c. \$17,780.56 [AMOUNT OF COSTS] in costs to be disbursed directly to Plaintiff's counsel.

Plaintiff understands that the provisions of NRS 41.0375 apply to this Agreement and that pursuant to NRS 41.0375(1)(c), this Agreement is public record.

5. For good and valuable consideration, the receipt and sufficiency of which is acknowledged, and in consideration of the promises and representations made herein, the Parties, on behalf of themselves and their respective predecessors and successors in interest, agents, employees, assigns, heirs, principals, attorneys, officers, directors, stockholders, affiliated corporations, partners, subsidiaries, and representatives, and each of them, do hereby fully and finally settle, release, acquit, and forever discharge each other as to any and all claims related to or arising out of this Matter, or any facts pertinent to or underlying this Matter. The Parties understand that they are entering into a comprehensive settlement that is meant to represent a complete release of all claims related to the Matter.
6. The Plaintiff understands that the Dismissal of this Matter applies to: (a) all claims that were or could have been raised; (b) all claims identified above as part of the Matter as well any pending claims between the Parties not identified above as part of the Matter, if any; and, (c) all Defendants that were or could have been named in the Matter, whether those Defendants are current or former employees, divisions, departments, or otherwise of the State of Nevada. The Parties acknowledge and understand that there is a risk that now or subsequent to the execution of this Agreement, they may have claims arising out

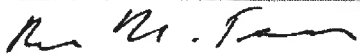

of or related to the Matter that are unknown and unanticipated at the time this Agreement is signed, and that any claims as are known or should be known may become more serious than they now expect or anticipate. Nevertheless, the Parties hereby expressly waive and release any and all rights they may have in such unknown and unexpected consequences or results.

7. Plaintiff also knowingly and voluntarily waives all rights and claims arising under the Age Discrimination in Employment Act of 1967 ("ADEA") that he may have against Defendants. The rights and claims waived in this Agreement and Release are in exchange for additional consideration over and above anything to which Plaintiff would be otherwise entitled. Federal law provides that Plaintiff may have twenty-one (21) calendar days from receipt of the agreement to review and consider this agreement before signing it. Plaintiff further understands that he may use as much of this 21-day period as he wishes prior to signing and delivering this agreement. Plaintiff expressly acknowledges and agrees that any waiver of the 21-calendar day period is made freely, voluntarily, and with full knowledge of Plaintiff's rights. Federal law further provides that Plaintiff may revoke this Agreement and Release within seven (7) days of Plaintiff signing and delivering this Agreement and Release. Federal law also requires that Plaintiff be advised to consult with an attorney before signing this Agreement and Release. Plaintiff expressly acknowledges he has been informed of these rights, and after an opportunity to consult with an attorney, Plaintiff waives the above rights and all claims arising under the ADEA.
8. The Parties agree that by entering this Agreement, neither Plaintiff nor Defendants are making any admission of legal liability for the claims raised in the Matter.
9. In entering into this Agreement, Plaintiff agrees that Plaintiff shall not be eligible for employment with, nor shall Plaintiff apply for employment with, and/or attempt to contract with, the Nevada Cannabis Compliance Board and/or the State of Nevada Department of Taxation.
10. This Agreement shall be construed and interpreted in accordance with the laws of the State of Nevada. If any disputes arise over this Agreement, the Parties agree to submit the matter to mediation and attempt in good faith to resolve it that way, with the expense to be shared equally between the Parties. If the Parties agree in writing to waive the mediation or resolution is not otherwise achieved, any dispute, claim or controversy arising out of or relating to this Agreement or the breach, termination, enforcement, interpretation or validity thereof, including the determination of the scope or applicability of this agreement to arbitrate, shall be determined by arbitration in Las Vegas, Nevada, before one arbitrator. The arbitration shall be administered by JAMS pursuant to its Comprehensive Arbitration Rules and Procedures pursuant to JAMS' Streamlined Arbitration Rules and Procedures. Judgment on the Award may be entered in any Nevada court having jurisdiction. This clause shall not preclude parties from seeking provisional remedies in aid of arbitration from an appropriate Nevada court with jurisdiction.

11. If any provision or any part of any provision of this Agreement is for any reason held to be invalid, unenforceable, or contrary to any public policy, law, statute, and/or ordinance, then the remainder of this Agreement shall not be affected thereby and shall remain valid and fully enforceable. The Parties acknowledge that the Agreement has been drafted by Defendants; however, it has been reviewed and approved by all Parties and therefore any ambiguity in the Agreement will not be construed in favor or against either Party.
12. The Parties understand that the Court and Hearings Divisions retain jurisdiction over the Matter for purposes of enforcing this Settlement Agreement until the Stipulation to Dismiss is granted. Upon dismissal of this action, neither the Court nor the Hearings Division will have jurisdiction over this case.
13. Each of the signatories hereto warrants and represents that he or she is competent and authorized to enter into this Agreement on behalf of whom he or she purports to sign.
14. The Parties acknowledge and represent that they have had the benefit and advice of legal counsel in evaluating, finalizing, and executing this Agreement and that they have selected and retained their own attorneys, experts, and consultants to inspect, analyze, and advise them regarding the claims asserted in the Matter.
15. This Agreement may be executed in counterparts, and all so executed shall constitute an Agreement which shall be binding upon all Parties hereto, notwithstanding that the signatures of all Parties' designated representatives do not appear on the same page. True copies or .pdf files of original signature pages shall be considered as effective as original signatures.
16. The Parties to this Agreement shall execute and deliver any document which is reasonably necessary to achieve the goals and purposes of this Agreement or take such other action as may be reasonably necessary to further purposes of this Agreement.
17. The Parties hereto acknowledge and agree that each of them shall bear their own attorney's fees arising out of or connected with the subject of this Agreement including the negotiation, drafting and execution of this Agreement, and all matters arising out of or connected therewith, except that in the event any proceeding is brought by any Party to enforce this Agreement, the prevailing Party shall be entitled to reasonable attorney's fees and costs, including expert witness fees, incurred in that action or proceeding in addition to all other relief to which the prevailing party may be entitled.
18. Plaintiff understands that he is not entitled to any other payments, including, but not limited to, attorney's fees and costs, filing fees, copy costs or postage. No motion for attorney's fees or requests for costs shall be filed by Plaintiff. For the avoidance of doubt, the Plaintiffs expressly release any claim for attorney's fees under 42 U.S.C. § 1988 or any other statute or rule.

19. The Agreement constitutes the entire understanding between and among the Parties with regard to the matters herein set forth. There are no representations, warranties, agreements, arrangements, or undertakings, oral or written, between or among the Parties hereto relating to the subject matter of this Agreement which are not fully expressed herein. This Agreement shall be interpreted according to its own terms, as defined in this Agreement or otherwise according to their ordinary meaning, without any parole evidence. This is an integrated Agreement.

Approved as to form and content.

RINO M.  TENORIO: By:	STATE OF NEVADA, DEPARTMENT OF TAXATION
Rino M. Tenorio Date: 6/20/23	By:  Name: Shellie Hughes
	Title: Executive Director Date: 6/22/2023
	NEVADA CANNABIS COMPLIANCE BOARD: By: Name: Title: Date:

19. The Agreement constitutes the entire understanding between and among the Parties with regard to the matters herein set forth. There are no representations, warranties, agreements, arrangements, or undertakings, oral or written, between or among the Parties hereto relating to the subject matter of this Agreement which are not fully expressed herein. This Agreement shall be interpreted according to its own terms, as defined in this Agreement or otherwise according to their ordinary meaning, without any parole evidence. This is an integrated Agreement.

Approved as to form and content.

RINO M. <i>R. M. Tenorio</i> TENORIO: By:	STATE OF NEVADA, DEPARTMENT OF TAXATION
Rino M. Tenorio Date: <i>6/20/23</i>	By: Name:
	Title: Date:
	NEVADA CANNABIS COMPLIANCE BOARD: By: <i>[Signature]</i> Name: <i>Tyler Kilmas</i> Title: <i>Executive Director</i> Date: <i>6/21/23</i>

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: July 6, 2023

To: Amy Stephenson, Director
Governor's Finance Office

From: Jenny Helton, Executive Branch Budget Officer
Governor's Finance Office, Budget Division *JH*

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting:

DEPARTMENT OF BUSINESS AND INDUSTRY

Agenda Item Write-up:

Pursuant to NRS 353.268, the Department requests the Board's recommendation to the Interim Finance Committee an allocation of \$169,688 from the Interim Finance Committee Contingency Account to support one Deputy Director position and associated costs for the newly created Office of Nevada Boards, Commissions, and Councils Standards.

Additional Information:

Section 19 of Senate Bill 431 (SB 431) of the 82nd Legislative Session created the Office of Nevada Boards, Commissions and Councils Standards within the Department of Business and Industry and requires the Director to appoint a Deputy Director of the Office and to retain required staff to fulfill the requirements of the Office. At this time, Contingency Funds are being requested to support the new Deputy Director position and associated costs as start-up costs for the Office, as SB 431 did not contain an appropriation for this purpose. Once the Office has been established, an operational plan developed, and staffing identified, additional funding will be requested to fully establish the office in the current biennium as authorized in SB 431. The long-term permanent funding plan for the Office will be addressed in the agency's 2025-2027 budget request. Relates to work program # C64108.

Statutory Authority:

BOE approval required pursuant to NRS 353.268.

<p>REVIEWED: <u>AS</u></p> <p>ACTION ITEM: _____</p>
--

JOE LOMBARDO
Governor



TERRY REYNOLDS
Director

STATE OF NEVADA
DEPARTMENT OF BUSINESS AND INDUSTRY
OFFICE OF THE DIRECTOR

MEMORANDUM

DATE: June 28, 2023

TO: Jenny Helton, Budget Officer IV
Governor's Finance Office, Budget Division

FROM: Terry Reynolds, Director 
Department of Business and Industry

RE: Request for IFC Contingency Funds – Work Program Number # C64108

Pursuant to NRS 353.268, the Department of Business and Industry is requesting an allocation by the Interim Finance Committee from the Contingency Account to implement sections 19 and 20 of SB 431.

SB 431 sections 19 and 20 create the Office of Nevada Boards, Commissions and Councils Standards within the Department of Business and Industry. To fund this new office, the Department is requesting IFC Contingency Funds in the amount of \$169,688.

Your favorable consideration of this IFC request is appreciated.

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director


Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: July 3, 2023

To: Amy Stephenson, Director
Governor's Finance Office

From: Budd Milazzo, Executive Branch Budget Officer 
Governor's Finance Office, Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting:

OFFICE OF THE MILITARY – DIVISION OF EMERGENCY MANAGEMENT

Agenda Item Write-up:

Pursuant to NRS 353.268, the Division requests the Board's recommendation to the Interim Finance Committee an allocation of \$330,933 from the Interim Finance Committee Contingency Account to cover costs associated with providing supplemental security and enhanced healthcare system availability to Clark County during the November 2023 Formula One race and \$179,863 from the Interim Finance Committee Contingency Account to cover costs associated with providing supplemental security and enhanced healthcare system availability to Clark County during the February 2024 Super Bowl.

Additional Information:

From 2018 through 2022 the Governor authorized the use of Nevada Guard personnel to support Clark County with its security needs surrounding the New Year's Eve celebration activities planned for the Las Vegas area. This year the division is coordinating available resources with the county in advance of the November 2023 Formula One race and the February 2024 Super Bowl and will again call upon the Nevada Guard to assist with the county-wide security needs.

Formula One is classified by the Department of Homeland Security as a Special Event Security Rating (SEAR) Event level 3 while the Super Bowl is a level 1. These events are outstanding supporters of Nevada's taxbase and tourism destination recognition. The resource requests closely mirror the resources provided by the State to Clark County during the New Years Eve SEAR level 2 event.

A detailed cost breakout is attached for the Boards reference.

Statutory Authority:

NRS 353.268.

REVIEWED: <u> <i>BA</i> </u>
ACTION ITEM: _____



Nevada Division of Emergency Management / Homeland Security

Prevent • Protect • Mitigate • Respond • Recover

To: Governor's Finance Office
From: David Fogerson, Administrator **David Wm. Fogerson**
Subject: Clark County Request for Special Event Assistance
Date: June 23, 2023

Digitally signed by David Wm. Fogerson
Date: 2023.06.26 13:41:03 -0700'

The Division is here in support of a request from Clark County and the local government partners within the County for both Formula One and Super Bowl. As you know, Formula One is in November 2023 and Super Bowl LVIII is February 2024. Formula One is classified by the Department of Homeland Security as a Special Event Security Rating (SEAR) Event level 3 while Super Bowl is a level 1.

Clark County Office of Emergency Management is requesting Nevada National Guard on State Active Duty and Division of Emergency Management support for both events. Their request is due to exhaustive use of local government resources: they have done as much as possible with their resources and now require state assets to support their operations. Governor Lombardo has reviewed their request with the Division and has approved this request to your Committee for funding.

The below table reflects the asks and costs for these asks. Costs include provision of subsistence for soldiers and airmen who are assigned State Active Duty.

Event	Ask from Clark County	Cost
Formula One	NVNG Civil Support Team	No cost (Title 32 Resource)
	NVNG to hospitals triage support	\$330,933.00
	NVNG for a quick reaction force	
	DEM MACC and EOC Support	
Super Bowl	NVNG Civil Support Team	No cost (Title 32 Resource)
	NVNG to hospital triage support	\$179,862.63
	NVNG for a quick reaction force	
	DEM MACC and EOC Support	

These events are outstanding supporters of Nevada's taxbase and tourism destination recognition. The resource requests closely mirror the ones provided by the State to the County during New Years Eve, a SEAR level 2 event.

The Civil Support Team will be used to supplement local chemical, biological, radioactive, nuclear, and explosive capabilities. The federal government provides some additional resources

in this arena for the Super Bowl based upon it's SEAR level. Formula One lacks that support. Las Vegas Metropolitan Police Department, Las Vegas Fire Rescue, and Henderson Fire Department have some of the resources necessary but insufficient for events of these sizes.

The Nevada National Guard will supplement hospital emergency department staffing by providing emergency triage outside of facilities in the event of a mass casualty incident. This mirrors what is provided on New Years Eve. These resources follow the Hospital Area Command model used within Clark County to help ensure the most injured patients are treated first.

The quick reaction force will support Las Vegas Metropolitan Police Department with a team who can fill in where necessary to protect critical infrastructure within the Valley. These personnel will be armed.

Division personnel will support Clark County Office of Emergency Management within the Multi-Agency Coordination Center during the events. This will provide an avenue for immediate resource support should an incident occur during the event. A limited staff will be located within the Nevada Operations Center in Carson City to maintain situational awareness on the events, providing support should an incident occur. These two events will have multiple operational periods over multiple days, which exhausts the local resources quicker than New Years Eve.

If these resources are not provided, Clark County may have difficulty maintain a safe environment for the special events. Providing these resources during the events allows us to lean forward to assist. If these resources are not provided, a significant time delay may occur prior to being able to provide support to Clark County. It is our desire to meet their ask, following our due diligence that they have utilized all local resources, to maintain the resilience that Nevadans have learned to enjoy.

State of Nevada Work Program

WP Number: C63913

FY 2024

Add Original Work Program

XXX Modify Work Program

BUDGET DIVISION USE ONLY

DATE _____

APPROVED ON BEHALF OF
THE GOVERNOR BY _____

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
06/23/23	101	654	3673	MILITARY - DIVISION OF EMERGENCY MANAGEMENT

Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			4654	TRANSFER FROM INTERIM FINANCE	510,796	0	510,796
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		510,796		510,796
Total Budgetary & Revenue GLs					510,796		

Expenditures

CAT	Amount	CAT	Amount
12	330,933		
13	179,863		
Sub Total Category Expenditures			<u>510,796</u>

Remarks
 This work program requests authority to receive an IFC Contingency Fund allocation to cover costs associated with the request from Clark County for the Nevada National Guard to provide security to protect public safety during the upcoming Formula 1 and Superbowl events in Las Vegas.

Total Budgetary General Ledgers and Category Expenditures (AP) **510,796**

jfranc5
Authorized Signature

06/26/23
Date

Controller's Office Approval

Does not require Interim Finance approval since IFC Action Item for IFC Contingency Funds

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: July 24, 2023
To: Amy Stephenson, Director
Governor's Finance Office
From: Aaron Frantz, Executive Branch Budget Officer
Governor's Finance Office, Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting:

THE OFFICE OF THE LIEUTENANT GOVERNOR

Agenda Item Write-up:

Pursuant to NRS 353.268, The Office of the Lieutenant Governor requests the Board's recommendation to the Interim Finance Committee an allocation of \$22,327 from the Interim Finance Committee (IFC) Contingency Account to support a projected shortfall in fiscal year 2023.

Additional Information:

The agency is requesting IFC contingency funding due to higher than budgeted Personal cost, Operating cost, and Information Services cost. Relates to work program # C64643.

Statutory Authority:

BOE approval required pursuant to NRS 353.268.

REVIEWED: <u>ARF</u>
ACTION ITEM: _____

Joe Lombardo
Governor



Jack Robb
Director

Matthew Tuma
Deputy Director

Daniel Marlow
Administrator


STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
ADMINISTRATIVE SERVICES DIVISION

209 E. Musser Street, Suite 304 | Carson City, Nevada 89701
Phone: (775) 684-0273 | www.adminsves.nv.gov | Fax: (775) 684-5846

MEMORANDUM

DATE: July 24, 2023

TO: Amy Stephenson, Director
Governor's Finance Office

FROM: Daniel Marlow, Administrator 
Administrative Services Division

THROUGH: Stavros Anthony, Lieutenant Governor
Office of the Lieutenant Governor

SUBJECT: Fiscal Year 2023 Request for Contingency Funds Recommendation

The Office of the Lieutenant Governor is a constitutional office and is operated from a General Fund budget account. The office is projecting a shortfall in fiscal year 2023 due to higher than budgeted personnel and operating costs.

The Office of the Lieutenant Governor requests Board of Examiners recommendation for allocation of \$22,327 from the Interim Finance Committee for fiscal year 2023.

Cc: Donald Carlson, Management Analyst IV
Administrative Services Division

State of Nevada Work Program

WP Number: C64643

FY 2023

Add Original Work Program

XXX Modify Work Program

BUDGET DIVISION USE ONLY
DATE _____
APPROVED ON BEHALF OF _____
THE GOVERNOR BY _____

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
07/24/23	101	020	1020	LIEUTENANT GOVERNOR

Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			4654	TRANSFER FROM INTERIM FINANCE	22,327	31,960	54,287
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		22,327		54,287
Total Budgetary & Revenue GLs					22,327		

Expenditures

CAT	Amount	CAT	Amount
01	19,377		
04	2,225		
26	725		
Sub Total Category Expenditures			<u>22,327</u>

Remarks
 This work program requests an increase in revenue from the IFC Contingency Fund and an increase in the Personnel category, the Operating category, and the Information Services category to fund projected shortfalls in fiscal year 2023.

Total Budgetary General Ledgers and Category Expenditures (AP) **22,327**

dcarlso4
 Authorized Signature

07/24/23
 Date

 Controller's Office Approval

Does not require Interim Finance approval since IFC Action Item - allocation of IFC Contingency Funds

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: July 13, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Bridgette Garrison, Executive Budget Officer
Governor's Finance Office – Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF INDIGENT DEFENSE SERVICES – STATE PUBLIC DEFENDER

Agenda Item Write-up:

Pursuant to NRS 7.155 the department requests an allocation of \$417,530 from the Reserve for Statutory Contingency Account to ensure payment of post-conviction costs, expenses, and compensation through the end of the state fiscal year 2023.

Additional Information:

If the court determines that the petitioner of a post-conviction claim is unable to pay all necessary costs and expenses incident to the proceedings of the trial court and the reviewing court, including court costs, stenographic services, printing and reasonable compensation for legal services, all costs must be paid from money appropriated to the office of the State Public Defender for that purpose. After appropriations for that purpose are exhausted, money must be allocated to the office of the State Public Defender from the Reserve for Statutory Contingency Account for the payment of those costs, expenses, and compensation. Relates to work program #C64045.

Statutory Authority:

NRS 7.155

REVIEWED: _____

ACTION ITEM: _____

Joe Lombardo
Governor



Marcie Ryba
Executive Director

Thomas Qualls
Deputy Director

Peter Handy
Deputy Director

STATE OF NEVADA
DEPARTMENT OF INDIGENT DEFENSE SERVICES

896 W. Nye, Suite 202 | Carson City, NV 89703
(775) 687-8490 | www.dids.nv.gov

Memorandum

DATE: August 2, 2023

TO: Bridgette Mackey-Garrison, Executive Branch Officer, Governor's Finance Office
Amy Stephenson, Director, Governor's Finance Office

FROM: Peter Handy, Deputy Director, Department of Indigent Defense Services

SUBJECT: Work Program C64045 – Second Supplemental Memorandum

This memorandum serves a second supplement to a request for approval from the Interim Finance Committee of a transfer of funds, now specifically \$263,688.59, from the statutory contingency fund to Category 12 Post Conviction Relief to ensure that sufficient funds are available to pay post-conviction billings in the current fiscal year and to prevent stale claims resulting from a delay of payments. Additionally, this supplemental memorandum requests approval from the Interim Finance Committee of a transfer of funds of \$153,841.00 from the statutory contingency fund to pay stale post-conviction claims.

Pursuant to NRS 34.750,

[i]f the court determines that the petitioner [of a post-conviction claim] is unable to pay all necessary costs and expenses incident to the proceedings of the trial court and the reviewing court, including court costs, stenographic services, printing and reasonable compensation for legal services, all costs must be paid from money appropriated to the office of the State Public Defender for that purpose. *After appropriations for that purpose are exhausted, money must be allocated to the office of the State Public Defender from the Reserve for Statutory Contingency Account for the payment of the costs, expenses and compensation.*

(emphasis added).

To support this request, the Department has provided a spreadsheet of claims documenting the individual and total amounts properly due and owing to claimants. The total amount of \$417,529.59 is necessary to ensure that the Department has sufficient budgetary authority within its account to pay these bills.

///

Work Program C64045 has been submitted with this request.

The Department respectfully request submission of this to the next Board of Examiners and Interim Finance Committee meetings.

DEPARTMENT OF INDIGENT DEFENSE SERVICES (DIDS) - BA 1499 OFFICE OF PUBLIC DEFENDER, CAT 12 POST CONVICTION RELIEF

Firm/Attorney	Vendor #	CARSON 7080	CLARK 7081	WASHOE 7082	RURALS 7083	Amount	Date	PV	BA Balance
LUCAS GAFFNEY	T29039743		\$ 1,961.44			1,961.44	6/22/2023	2011999	\$ (1,958.68)
LUCAS GAFFNEY	T27043013		\$ 1,881.44			1,881.44	6/22/2023	2011999	\$ (3,840.12)
WILDEVELD & ASSOC.	T32010667		\$ 430.00			430.00	6/27/2023	2012088	\$ (4,270.12)
WILDEVELD & ASSOC.	T32010667		\$ 6,340.79			6,340.79	6/27/2023	2012088	\$ (10,610.91)
WILDEVELD & ASSOC.	T32010667		\$ 3,354.81			3,354.81	6/27/2023	2012088	\$ (13,965.72)
WILDEVELD & ASSOC.	T32010667		\$ 13,384.62			13,384.62	6/27/2023	2012088	\$ (27,350.34)
WILDEVELD & ASSOC.	T32010667		\$ 2,804.65			2,804.65	6/27/2023	2012088	\$ (30,154.99)
Edward Reed	T29027193			612.50		612.50	6/28/2023	2014214	\$ (30,767.49)
Edward Reed	T29027193			480.00		480.00	6/28/2023	2014214	\$ (31,247.49)
Edward Reed	T29027193			\$280.00		280.00	6/28/2023	2014214	\$ (31,527.49)
SOFOS	T32014348		\$ 1,450.00			1,450.00	6/30/2023	2014219	\$ (32,977.49)
SOFOS	T32014348		\$4,210.00			4,210.00	6/30/2023	2014219	\$ (37,187.49)
HENDRON LAW GROUP	T29033423		\$ 152.90			152.90	6/30/2023	2014682	\$ (37,340.39)
DAVID Z CHESNOFF	T27044074		\$ 6,500.00			6,500.00	6/30/2023	2015844	\$ (43,840.39)
DAVID Z CHESNOFF	T27044074		\$ 625.00			625.00	6/30/2023	2015844	\$ (44,465.39)
KARLA BUTKO	T80980034			\$ 1,643.28		1,643.28	6/30/2023	2015852	\$ (46,108.67)
KARLA BUTKO	T80980034	\$ 921.75				921.75	6/30/2023	2015852	\$ (47,030.42)
KARLA BUTKO	T80980034				\$ 1,900.40	1,900.40	6/30/2023	2015852	\$ (48,930.82)
KAREN A CONNOLLY	T29019983		\$ 6,277.05			6,277.05	6/30/2023	2015868	\$ (55,207.87)
KAREN A CONNOLLY	T29019983		\$ 3,577.25			3,577.25	6/30/2023	2015868	\$ (58,785.12)
KAREN A CONNOLLY	T29019983		\$ 574.12			574.12	6/30/2023	2015868	\$ (59,359.24)
KAREN A CONNOLLY	T29019983		\$ 278.20			278.20	6/30/2023	2015868	\$ (59,637.44)
KAREN A CONNOLLY	T29019983		\$ 2,494.09			2,494.09	6/30/2023	2015868	\$ (62,131.53)
Thomas Qualls (Jim Hoffman)	78490		\$ 526.14			526.14	6/30/2023	2015887	\$ (62,657.67)
JAMES HOFFMAN	T29043986		\$ 7,651.72			7,651.72	6/30/2023	2015903	\$ (70,309.39)
JAMES HOFFMAN	T29043986		\$ 5,038.18			5,038.18	6/30/2023	2015903	\$ (75,347.57)
JAMES HOFFMAN	T29043986		\$ 2,506.92			2,506.92	6/30/2023	2015903	\$ (77,854.49)
JAMES HOFFMAN	T29043986		\$ 287.00			287.00	6/30/2023	2015903	\$ (78,141.49)
JAMES HOFFMAN	T29043986		\$ 1,602.50			1,602.50	6/30/2023	2015903	\$ (79,743.99)
JAMES HOFFMAN	T29043986		\$ 2,273.98			2,273.98	6/30/2023	2015903	\$ (82,017.97)

149912

JAMES HOFFMAN	T29043986	\$ 73.00		73.00	6/30/2023	2015903	\$ (82,090.97)
JAMES HOFFMAN	T29043986	\$ 5,041.00		5,041.00	6/30/2023	2015903	\$ (87,131.97)
JOHNSON LAW	T32008189		740.00	740.00	6/30/2023	2015904	\$ (87,871.97)
LANG E CONSULTING	T29046881	\$ 1,000.00		1,000.00	6/30/2023	2017085	\$ (88,871.97)
LANG E CONSULTING	T29046881	\$ 500.00		500.00	6/30/2023	2017085	\$ (89,371.97)
LANG E CONSULTING	T29046881	\$ 500.00		500.00	6/30/2023	2017085	\$ (89,871.97)
Lowe Law	T27043386	\$ 57.60		57.60	6/30/2023	2017088	\$ (89,929.57)
Lowe Law	T27043386	\$ 7,925.20		7,925.20	6/30/2023	2017088	\$ (97,854.77)
Monique McNeill	T32010592	\$ 2,350.00		2,350.00	6/30/2023	2017089	\$ (100,204.77)
Monique McNeill	T32010592	\$ 190.00		190.00	6/30/2023	2017089	\$ (100,394.77)
Nevada Investigative Services	T29044982		\$ 1,976.00	1,976.00	6/30/2023	2017093	\$ (102,370.77)
VICKY OLDENBURG	T29036037A		\$ 610.00	610.00	7/5/2023	2017100	\$ (102,980.77)
VICKY OLDENBURG	T29036037A		\$ 50.00	50.00	7/5/2023	2017100	\$ (103,030.77)
VICKY OLDENBURG	T29036037A		\$ 70.00	70.00	7/5/2023	2017100	\$ (103,100.77)
VICKY OLDENBURG	T29036037A		\$ 90.00	90.00	7/5/2023	2017100	\$ (103,190.77)
VICKY OLDENBURG	T29036037A		\$ 30.00	30.00	7/5/2023	2017100	\$ (103,220.77)
VICKY OLDENBURG	T29036037A		\$ 130.00	130.00	7/5/2023	2017100	\$ (103,350.77)
VICKY OLDENBURG	T29036037A		\$ 140.00	140.00	7/5/2023	2017100	\$ (103,490.77)
VICKY OLDENBURG	T29036037A		\$ 70.00	70.00	7/5/2023	2017100	\$ (103,560.77)
VICKY OLDENBURG	T29036037A		\$ 840.00	840.00	7/5/2023	2017100	\$ (104,400.77)
VICKY OLDENBURG	T29036037A		\$ 50.00	50.00	7/5/2023	2017100	\$ (104,450.77)
VICKY OLDENBURG	T29036037A		\$ 170.00	170.00	7/5/2023	2017100	\$ (104,620.77)
CHRISTOPHER ORAM	T81025248	\$ 2,050.00		2,050.00	6/30/2023	2017246	\$ (106,670.77)
CHRISTOPHER ORAM	T81025248	\$ 1,105.00		1,105.00	6/30/2023	2017246	\$ (107,775.77)
CHRISTOPHER ORAM	T81025248	\$ 3,945.00		3,945.00	6/30/2023	2017246	\$ (111,720.77)
CHRISTOPHER ORAM	T81025248	\$ 525.00		525.00	6/30/2023	2017246	\$ (112,245.77)
CHRISTOPHER ORAM	T81025248	\$ 780.00		780.00	6/30/2023	2017246	\$ (113,025.77)
CHRISTOPHER ORAM	T81025248	\$ 3,300.00		3,300.00	6/30/2023	2017246	\$ (116,325.77)
CHRISTOPHER ORAM	T81025248	\$ 1,530.00		1,530.00	6/30/2023	2017246	\$ (117,855.77)
CHRISTOPHER ORAM	T81025248	\$ 1,235.00		1,235.00	6/30/2023	2017246	\$ (119,090.77)
CHRISTOPHER ORAM	T81025248	\$ 455.00		455.00	6/30/2023	2017246	\$ (119,545.77)
Oronoz & Ericsson	T29030973	\$ 2,350.00		2,350.00	6/30/2023	2017246	\$ (121,895.77)
Oronoz & Ericsson	T29030973	\$ 16,834.05		16,834.05	6/30/2023	2017305	\$ (138,729.82)
Oronoz & Ericsson	T29030973	\$ 7,509.72		7,509.72	6/30/2023	2017305	\$ (146,239.54)

Oronoz & Ericsson	T29030973	\$ 5,488.81	6/30/2023	2017305	\$ (151,728.35)
Oronoz & Ericsson	T29030973	\$ 685.73	6/30/2023	2017305	\$ (152,414.08)
STEVEN OWENS	T32011264	\$ 3,471.91	6/30/2023	2017363	\$ (155,885.99)
STEVEN OWENS	T32011264	\$ 3,685.91	6/30/2023	2017363	\$ (159,571.90)
STEVEN OWENS	T32011264	\$ 4,243.53	6/30/2023	2017363	\$ (163,815.43)
STEVEN OWENS	T32011264	\$ 3,746.47	6/30/2023	2017363	\$ (167,561.90)
STEVEN OWENS	T32011264	\$ 1,652.35	6/30/2023	2017363	\$ (169,214.25)
RESCH LAW	T29037820	\$ 2,198.83	6/30/2023	2017413	\$ (171,413.08)
RESCH LAW	T29037820	\$ 1,030.00	6/30/2023	2017413	\$ (172,443.08)
RESCH LAW	T29037820	\$ 263.10	6/30/2023	2017413	\$ (172,706.18)
RESCH LAW	T29037820	\$ 1,565.00	6/30/2023	2017413	\$ (174,271.18)
Ristenpart Law	T29044982	\$ 5,400.00	6/30/2023	2017420	\$ (179,671.18)
Ristenpart Law	T29044982	\$ 4,570.00	6/30/2023	2017420	\$ (184,241.18)
Ristenpart Law	T29044982	\$ 1,445.02	6/30/2023	2017420	\$ (185,686.20)
Ristenpart Law	T29044982	\$ 1,250.00	6/30/2023	2017420	\$ (186,936.20)
Ristenpart Law	T29044982	\$ 390.00	6/30/2023	2017420	\$ (187,326.20)
Jean Schwartz	T29043891	\$ 4,797.50	6/30/2023	2017441	\$ (192,123.70)
Jean Schwartz	T29043891	\$ 5,383.50	6/30/2023	2017441	\$ (197,507.20)
Jean Schwartz	T29043891	\$ 4,334.11	6/30/2023	2017441	\$ (201,841.31)
Jean Schwartz	T29043891	\$ 1,212.08	6/30/2023	2017441	\$ (203,053.39)
Jean Schwartz	T29043891	\$ 954.15	6/30/2023	2017441	\$ (204,007.54)
Jean Schwartz	T29043891	\$ 962.61	6/30/2023	2017441	\$ (204,970.15)
Jean Schwartz	T29043891	\$ 100.00	6/30/2023	2017441	\$ (205,070.15)
SimonMed	T29047318A	\$ 5,910.50	6/30/2023	2017463	\$ (210,980.65)
JENNIFER WALDO	T32010567	\$ 5,290.00	6/30/2023	2017467	\$ (216,270.65)
JENNIFER WALDO	T32010567	\$ 1,900.00	6/30/2023	2017467	\$ (218,170.65)
JENNIFER WALDO	T32010567	\$ 5,260.00	6/30/2023	2017467	\$ (223,430.65)
Rachael Stewart	T29045737	\$ 2,478.50	6/30/2023	2017476	\$ (225,909.15)
Rachael Stewart	T29045737	\$ 360.00	6/30/2023	2017476	\$ (226,269.15)
Rachael Stewart	T29045737	\$ 1,050.00	6/30/2023	2017476	\$ (227,319.15)
Rachael Stewart	T29045737	\$ 1,526.91	6/30/2023	2017476	\$ (228,846.06)
Rachael Stewart	T29045737	\$ 2,300.00	6/30/2023	2017476	\$ (231,146.06)
Rachael Stewart	T29045737	\$ 1,005.00	6/30/2023	2017476	\$ (232,151.06)
Rachael Stewart	T29045737	\$ 1,320.00	6/30/2023	2017476	\$ (233,471.06)
		\$ 5,400.00			
		\$ 4,570.00			
		\$ 1,445.02			
		\$ 390.00			

	T27004297A	\$414.69	414.69	6/30/2023	2018159	
Betsy Allen						\$ (233,885.75)
Bakken Consulting	T29047436	\$1,801.85	1,801.85			\$ (235,687.60)
Edward Reed	T29027193	\$1,418.60	1,418.60			\$ (237,106.20)
PBSI BEHAVIORAL HEALTH	T29047381	\$19,106.25	19,106.25			\$ (256,212.45)
PBSI BEHAVIORAL HEALTH	T29047381	\$ 7,476.14	7,476.14			\$ (263,688.59)
					STALE Post Conviction	\$ (153,841.00)
					Remaining Balance	\$ (417,529.59)
					Total Expended	
			263,691.35			

State of Nevada Work Program

WP Number: C64045

FY 2023

Add Original Work Program

XXX Modify Work Program

BUDGET DIVISION USE ONLY

DATE _____
APPROVED ON BEHALF OF
THE GOVERNOR BY _____

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
06/26/23	101	111	1499	PUBLIC DEFENDER

Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			4655	TRANSFER FROM STATUTORY CONTINGENCY	417,530	0	417,530
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		417,530		417,530
Total Budgetary & Revenue GLs					417,530		

Expenditures

CAT	Amount	CAT	Amount
11	417,530		
Sub Total Category Expenditures			<u>417,530</u>

Remarks
The purpose of this work program is to request a transfer of statutory contingency funds to Category 11 Statutory Contingency Post-Conviction Relief to ensure sufficient funds are available to pay post conviction billings in the current fiscal year and to prevent a large amount of stale claims resulting in delay of payments.

Total Budgetary General Ledgers and Category Expenditures (AP) **417,530**

mryba
Authorized Signature

06/26/23
Date

Controller's Office Approval

Requires Interim Finance approval since WP exceeds \$75,000 and is 20% or more cumulative for category

Joe Lombardo
Governor



Amy Stephenson
Director

Vacant
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 2, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Bridgette Garrison, Executive Budget Officer
Governor's Finance Office – Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF INDIGENT DEFENSE SERVICES – STATE PUBLIC DEFENDER

Agenda Item Write-up:

Pursuant to NRS 212.070 the department requests approval to pay the amount of \$27,684 from the Reserve for Statutory Contingency Account to ensure compensation of expenses and costs related to prosecuting any person for the commission of any crime while a prisoner.

Additional Information:

The agency has received claims from various claimants for the payment of expenses and costs related to current cases that include prosecuting for the commission of a crime while residing in the State's prison. This request is for all claims to be paid from the reserve for Statutory Contingency Account per NRS 212.070.

Statutory Authority:

NRS 212.070

REVIEWED: 
ACTION ITEM: _____

Joe Lombardo
Governor



Marcie Ryba
Executive Director

Thomas Qualls
Deputy Director

Peter Handy
Deputy Director

STATE OF NEVADA
DEPARTMENT OF INDIGENT DEFENSE SERVICES

896 W. Nye, Suite 202 | Carson City, NV 89703
(775) 687-8490 | www.dids.nv.gov

Memorandum

DATE: August 2, 2023

TO: Bridgette Mackey-Garrison, Executive Branch Officer, Governor's Finance Office
Amy Stephenson, Director, Governor's Finance Office

FROM: Peter Handy, Deputy Director, Department of Indigent Defense Services

SUBJECT: NRS 212.070 Expenses Memorandum

This memorandum serves as a request for payment of funds totaling \$27,684.00 from the reserve for statutory contingency account to various claimants.

Pursuant to NRS 212.070(1),

The expenses and costs of prosecuting any person for escaping from, or breaking out of, the state prison, or attempting so to do, or for the commission of any crime while a prisoner therein, or any person acting in concert with such a prisoner, whether as a principal or accessory, are a charge against the State and **must be paid from the Reserve for Statutory Contingency Account** upon approval by the State Board of Examiners.

(emphasis added).

To support this request, the Department has provided a spreadsheet of claims documenting the individual and total amounts properly due and owing to claimants. The amount of \$27,684.00 is necessary to ensure that Claimants are properly paid before such claims become stale.

The Department respectfully request submission of this to the next Board of Examiners as may be necessary.

Statutory Contingency Claims Per NRS 212.070:

Date Received by GFO	Vendor Number	Case #	Amount (\$)
3/31/2023	T29046803	22CR001217K	\$ 600.00
4/12/2023	T29035595	CR2206067	\$ 640.00
4/12/2023	T29035595	CR2109094	\$ 170.00
4/12/2023	T29035595	CR2202014	\$ 440.00
5/4/2023	T29035595	CR2202014	\$ 30.00
5/4/2023	T29035595	CR2109094	\$ 690.00
5/4/2023	T29035595	22CR000887K	\$ 360.00
5/4/2023	T29035595	220012245/CFR2208101	\$ 420.00
5/15/2023	T32010667	CR2209117/21CR1587K	\$ 4,660.00
5/15/2023	T32010667	CR2209117/21CR1587K	\$ 551.60
5/17/2023	T32012819	22CR00123/CR2208101	\$ 1,350.00
5/17/2023	T32012819	CR2109088	\$ 1,700.00
5/17/2023	T32012819	220089959/CR2206062	\$ 200.00
5/17/2023	T32012819	230090783/CR1105220	\$ 3,300.00
5/17/2023	T32012819	230090985/CR2101010	\$ 300.00
6/30/2023	T32014305	22CR0242	\$ 10,104.50
7/13/2023	T29040505	CR2109094	\$ 300.00
7/27/2023	T32014464	23CR000457K	\$ 1,867.59

Total amount = \$27,683.69

Joe Lombardo
Governor



Jack Robb
Director

Matthew Tuma
Deputy Director


Daniel Marlow
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
ADMINISTRATIVE SERVICES DIVISION
209 E. Musser Street, Suite 304 | Carson City, Nevada 89701
Phone: (775) 684-0273 | www.adminsvcs.nv.gov | Fax: (775) 684-5846

MEMORANDUM

DATE: July 13, 2023

TO: Aaron Frantz, Executive Budget Officer
Governor's Finance Office

FROM: Daniel Marlow, Administrator 
Administrative Services Division

THROUGH: Stavros Anthony, Lieutenant Governor
Office of the Lieutenant Governor

SUBJECT: Fiscal Year 2023 Statutory Contingency Funds

Per NRS 353.262; Payment from Reserve for Statutory Contingency Account of salary of person replacing state officer or employee. When the State Board of Examiners finds, after diligent inquiry and examination, that:

1. As a result of payment for terminal leave, sick leave or unused sick leave to any state officer or employee or his or her beneficiary, sufficient appropriated money does not remain available to permit the payment of a salary when due to a person to be appointed or employed to replace the officer or employee; and
2. The appointment or employment of the replacement is necessary in the best interests of the State,
→ the State Board of Examiners may authorize the expenditure of sums not exceeding \$12,000 from the Reserve for Statutory Contingency Account for payment of a salary when due to each person so appointed or employed as a replacement for the person to whom the terminal leave pay or sick leave pay was paid or is payable.

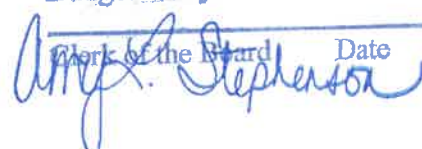
The Lieutenant Governor's Office budget account 1020 requests from the Reserve for Statutory Contingency Account, funds in the amount of \$12,000, in order to have the ability to pay salary and fringe for PCN 0003 (incumbent retired January 2023 with a payout of \$21,204.65). PCN 0003 has been continuously filled since January 2003.

Also included for submittal is a payroll projections spreadsheet and Category 01 expense detail from DAWN.

Cc: Donald Carlson, Management Analyst IV
Administrative Services Division

BOARD OF EXAMINERS
Approved for payment from
Fund 101 B/A 4892


Budget Analyst Date 7.14.23


Work of the Board Date

7/18/23

	Board		
FY23	05/29/23	06/12/23	06/26/23
1020 - Lieutenant Governor	06/11/23	06/25/23	07/09/23
PAYROLL PROJECTIONS	06/23/23	07/07/23	07/21/23

487,753 Budgeted Authority

PCN	Description	Actual	Actual	Projected	Total Payroll Projection through fiscal year
		PP26	PP27	PP28	
1	LIEUTENANT GOVERNOR	5,704.09	4,904.49	1,681.42	106,151.99
2	CHIEF OF STAFF	3,899.86	4,618.07	1,964.57	118,930.65
3	ADMINISTRATIVE SECRETARY	2,522.78	3,277.76	1,262.98	92,836.49
4	ASST TO LIEUTENANT GOV (EA)	3,740.31	4,439.44	1,870.93	108,402.07
6	ASST TO LIEUTENANT GOV (EA)	3,639.58	4,394.58	1,820.17	342,696.24
		-	(5,627.68)	-	(244,536.02)
		-	-	-	-
		366.75			1,467.00
		0.00	0.00	8,600.07	8,600.07
		19,873.37	16,006.66	0.00	517,348.35
		<u>501,341.69</u>	<u>517,348.35</u>	<u>517,348.35</u>	

Board members remaining projection	-
Payroll Assessment	-
Total Projections Amount	8,600.07
YTD Actual Expenditures	517,348.35
Total FY23 Projected Spend	<u>525,948.42</u>

BSR 7/11/23	517,348.35
Through PP	PP27
Variance	0.00

FY23 Legislatively Approved	487,753.00
Budget Authority Available	(38,195.42)
Cat 02 Savings Available	764.00
Statutory Contingency Funds	12,000.00
Salary Adjustment Funds Available	4,349.00
Total Budget Authority Available	(21,082.42)

ARPA Request Amount for Personnel	21,083
--	---------------

[Main Menu](#) >
 [Budget Status Report Input](#) >
 [Budget Account List](#) >
 [Summary Budget Status Report](#) >
 [Obligations](#) >
 [Select Date Range](#) >
 [Category Object Totals](#)
 REPORT DATE AS OF: 07/13/2023
 PROC ID: BSR_OBJECT_SUM

STATE OF NEVADA
Office of the State Controller

Budget Status Report - Totals by Object for Selected Category

Fiscal Year: 2023

Fund: 101 GENERAL FUND

Budget Account: 1020 LIEUTENANT GOVERNOR

Code	Code Description	Expended	Encumbered	Pre-encumbered	Obligated
01	PERSONNEL SERVICES	517,348.35	.00	.00	517,348.35

Object	Object Description	Expended	Encumbered	Pre-encumbered	Obligated
5100	SALARIES	352,428.01	.00	.00	352,428.01
5120	FURLOUGH ADJUSTMENTS	2,299.20	.00	.00	2,299.20
5200	WORKERS COMPENSATION	5,257.28	.00	.00	5,257.28
5300	RET CONT EMPLOYER PAY PLAN	16,972.04	.00	.00	16,972.04
5301	RET CONT EMPLOYEE/EMPLOYER PLN	35,084.40	.00	.00	35,084.40
5305	RETIREMENT - NON PERS	11,490.95	.00	.00	11,490.95
5400	PERSONNEL ASSESSMENT	1,042.00	.00	.00	1,042.00
5500	GROUP INSURANCE	44,545.00	.00	.00	44,545.00
5610	SICK LEAVES	2,791.76	.00	.00	2,791.76
5620	ANNUAL LEAVES	9,814.72	.00	.00	9,814.72
5700	PAYROLL ASSESSMENT	425.00	.00	.00	425.00
5750	RETIRED EMPLOYEES GROUP INSURA	8,007.80	.00	.00	8,007.80
5800	UNEMPLOYMENT COMPENSATION	433.09	.00	.00	433.09
5840	MEDICARE	5,552.45	.00	.00	5,552.45
5960	TERMINAL SICK LEAVE PAY	9,365.26	.00	.00	9,365.26
5970	TERMINAL ANNUAL LEAVE PAY	11,839.39	.00	.00	11,839.39

[Return to Selection Screen](#)

State of Nevada Work Program

WP Number: C64411

FY 2023

Add Original Work Program

XXX Modify Work Program

BUDGET DIVISION USE ONLY
DATE _____
APPROVED ON BEHALF OF _____
THE GOVERNOR BY _____

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
07/13/23	101	020	1020	LIEUTENANT GOVERNOR

Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			4655	TRANSFER FROM STATUTORY CONTINGENCY	12,000	0	12,000
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		12,000		12,000
Total Budgetary & Revenue GLs					12,000		

Expenditures

CAT	Amount	CAT	Amount
01	12,000		
Sub Total Category Expenditures			12,000

Remarks

The purpose of this work program is to receive an allocation from the Board of Examiner (BOE) pursuant to NRS 353.262 to help fund a General Fund appropriation shortfall created by the payment of Terminal Leave Pay.

Total Budgetary General Ledgers and Category Expenditures (AP) **12,000**

_____ **mgassawa** _____
Authorized Signature

_____ **07/13/23** _____
Date

_____ **Controller's Office Approval** _____

Does not require Interim Finance approval since NRS 353.262, Reserve for Statutory Contingency

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: July 17, 2023

To: Amy Stephenson, Director
Governor's Finance Office

From: Budd Milazzo, Executive Branch Budget Officer
Governor's Finance Office, Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

**OFFICE OF THE MILITARY – DIVISION OF EMERGENCY MANAGEMENT
DISASTER RESPONSE AND RECOVERY ACT**

Agenda Item Write-up:

Pursuant to NRS 353.2705 to 353.2771 inclusive, the Division requests an approval of a \$256,107 grant from the Disaster Relief Account to cover emergency response and management costs associated with the March 2023 winter storms.

Additional Information:


Between March 08, 2023, and March 19, 2023, Nevada was impacted by a series of severe weather events that caused significant rainfall and record snowfall. The combination of rain and melting snow runoff caused widespread flooding along the rivers and urban flood-prone areas statewide. The flooding caused significant damage to homes, property, businesses, and tribal jurisdictions throughout the region. Due to the magnitude of the damage that occurred because of those flooding events, the state is still in the process of recovering.

A Presidential Disaster Declaration for Nevada was received on April 13, 2023, which will provide the State with Public Assistance funding. These funds will enable the state and affected counties included in the Presidential Disaster Declaration to recover from the damage sustained during the winter storms.

The Division has received a FEMA grant in the amount of \$1,024,427 to reimburse the state for costs associated with the declaration. This grant requires a 25% state match of \$256,107. At the June 14, 2023, IFC meeting an Action Item with Non-IFC work program C63268 was incorrectly submitted and approved. The request was for revenue authority of \$1,024,427 in FEMA grants and corresponding category expenditure authority. There should have been two separate Action Item requests. The first Action Item should have been to accept a FEMA grant in the amount of \$768,320. The second Action Item request should have been to request a grant from the Disaster Relief Fund in the amount of \$256,107 after an approval from the Board of Examiners. This Action Item is to request a grant from the Disaster Relief Fund for the state's 25% match in the amount of \$256,107.

Statutory Authority:

NRS 353.2705 – 353.2771

<p>REVIEWED:  _____</p> <p>ACTION ITEM: _____</p>
--



MEMORANDUM

DATE: 7/20/2023
TO: Amy Stephenson, Director Governor's Finance Office
FROM: Jared Franco, ASO III DEM
SUBJECT: DRA Grant Request for BA3602 WP C64216

Pursuant to the National and State declarations of emergency and in accordance with NRS 353.274(2), I am requesting \$256,107 in the form of a grant to the Emergency Response and Recovery Account, budget account 101-3602 to cover the match requirement on federally declared disaster 4708.

Your help in this expeditious request is appreciated.

DIVISION OF EMERGENCY MANAGEMENT
Atmospheric River #2 Estimated Costs - Mission 03092023-387

Atmospheric River #2 Cost Estimates							
DATE	Ref #	ITEM	Cost/Item	No of Items	No of Days	TOTAL	
03/11/23	0005	ITS Logistics	1,700.00	1	1	1,700.00	Hesco to Lyon & Churchill
03/12/23	0008	Ryan to Lyon Co	146.50	1	1	146.50	LNO to Lyon Co
03/14/23		ITS Logistics	1,670.00	1	1	1,670.00	Hesco to Eureka PO EM 23148
03/14/23		ITS Logistics	1,100.00	1	1	1,100.00	sandbags to Eureka
03/14/23		So NV Staff to NVOC	3,307.00	1	1	3,307.00	travel costs
03/14/23	0040	Bren to Douglas Co	32.75	1	1	32.75	used agency vehicle
03/14/23		Ryan to Lyon Co	146.50	1	1	146.50	travel costs
03/14/23	0056	Megan to Eureka Co	364.18	1	1	364.18	travel costs
03/14/23		Melissa rental to Storey	75.00	1	1	75.00	travel costs
03/14/23	0013	painters tape for comms	21.34	1	1	21.34	R49390/ 11429:3631
03/15/23	0042	radio programming cables	0.00	4	4		R49539/ 10272:1 CANCELLED
03/15/23	0043	webcam extension cable	5.97	1	1	5.97	R49553/ 1556:8274
03/15/23	0021	restock supplies	206.59	1	1	206.59	R49524/ 1556:8275
03/15/23	0051	IMT team to Eureka Co	15,347.00	1	1	15,347.00	Correll, Hickes, Lightfoot, Bowman
03/16/23		Civil Air Patrol	2,064.00	1	1	2,064.00	Echo Canyon Reservoir Dam/North Eagle Valley Reservoir
3/16/2023		ITS Logistics	1,015.00	1	1	1,015.00	sandbags to Panaca
3/16/2023		ITS Logistics	2,055.00	1	1	2,055.00	pu @ Sacramento/sandbags to DEM/Hesco to Eureka
3/15/2023	36	excavators & operators	47,547.60	1	1	47,547.60	from Clark Co to Carson City/Reno; retasked to Eureka Co.
3/16/2023	80	chute (The Sandbagger LLC)	45,397.00	1	1	45,397.00	4 gravity fed sandbag filling machines EM 23387-007
3/16/2023		ITS Logistics	1,065.00	1	1	1,065.00	sandbags to Las Vegas
3/16/2023	61	trash pumps (United Rentals)	28,285.00	1	1	28,285.00	trash pumps (water pumps) for Eureka
3/16/2023	73	expressbaggers (Home Depot)	1,687.00	1	1	1,687.00	20 portable sandbag fillers (EM 23387-017)
3/17/2023	98	ITS Logistics	1,670.00	1	1	1,670.00	12 pallets Hesco Barrier- Eureka
3/18/2023	97	Uline	11,546.36	1	1	11,546.36	240 wood Pallets- Churchill County (EM 23387-010)
03/20/23	120	Safety Officer to Lincoln Co	3,387.37	1	1	3,387.37	estimated costs
03/20/23	71	DEM Liaison to Lincoln Co	3,746.12	1	1	3,746.12	estimated costs
03/20/23	108	Fleet SUV for PDA team	326.60	1	1	326.60	5 days & estimate of 500 miles
03/20/23	105	forklift for DEM (United Rentals)	1,950.75	1	1	1,950.75	forklift to be used at DEM for 1 month
03/20/23	112	printer/copier & toner (Amazon)	1,236.00	1	1	1,236.00	for IMT in Eureka Co (amazon.com) R49907/ 11429:3710
03/20/23	113	copier paper (Amazon)	128.98	1	1	128.98	for IMT in Eureka Co (amazon.com) R49907/ 11429:3710
03/20/23	444	loader		4	4		for Lincoln Co—on hold for 3 weeks 3/22/23
03/20/23	447	dozer		4	4		for Lincoln Co—on hold for 3 weeks 3/22/23
03/20/23	446	excavator		4	4		for Lincoln Co—on hold for 3 weeks 3/22/23
03/20/23	102	loader (Rental Guys)	3,850.00	1	1	3,850.00	for Churchill Co
03/17/23	66	message boards	12,359.25	1	1	12,359.25	for Eureka Co EM 23387-009
03/14/23	0015	excavator - Lambert	8,600.00	1	3	25,800.00	Churchill Co
03/28/23	0015	excavator - Lambert	42,000.00	1	3	126,000.00	Churchill Co
03/14/23	0015	excavator - Cashman	12,987.50	1	3	38,962.50	Churchill Co
03/21/23		ITS Logistics	600.00	1	1	600.00	Hesco to Churchill Co
03/22/23	128	1 D8 dozer (United Rentals)	8,850.33	1	3	26,550.99	Churchill Co
03/22/23	128	2 sheepfoot compactors (Rental Guys)	11,810.80	1	3	35,432.40	Churchill Co
03/25/23	132	Lumos Engineering	7,500.00	1	1	7,500.00	PDA engineer
		IMT travel	3,568.56	1	1	3,568.56	Eureka County
	multiple	PDA travel	4,789.76	1	1	4,789.76	Lincoln/Churchill/Eureka/Lyon/Douglas/Storey
03/16/23	94	Task Force 1	44,128.66	1	7	308,900.62	Lincoln Co
03/12/23	0009	4 NDF squad	4,973.54	1	1	4,973.54	to Yerington
03/12/23	0014	4 NDF squad	1,284.00	1	1	1,284.00	to Douglas Co
03/14/23	0027	4 NDF squad		4	4		to Eureka Co
03/14/23	0038	NDF flatbed	169.14	1	1	169.14	sandbags to Douglas
03/14/23	0041	NDF flatbed	259.20	1	1	259.20	sandbags to Lyon
03/14/23		NDF flatbed	1,156.63	1	1	1,156.63	sandbags to Yomba
03/14/23	0034	4 NDF squad		4	4		to Walker River Paiute Tribe
03/21/23	76	NDF flight recon	2,189.11	1	1	2,189.11	to Eureka Co
03/21/23	65	NDF flight recon	3,114.04	1	1	3,114.04	to Lincoln Co
03/11/23	0002	UASCE Hesco Barrier	35.00	700	1	24,500.00	Churchill County
	0020	UASCE Hesco Barrier	35.00	700	1	24,500.00	Lyon County
	0030	UASCE Hesco Barrier	35.00	2500	1	87,500.00	Eureka County
03/14/23	0033	UASCE Sandbags	0.125	50000	1	6,250.00	
03/14/23	0035	UASCE Sandbags	0.125	50000	1	6,250.00	
03/15/23		UASCE Sandbags	0.125	75000	1	9,375.00	
	PP20	Overtime (Actual)	44,852.22	1	1	44,852.22	
	PP21	Overtime (Actual)	3,405.70	1	1	3,405.70	
	Marathon	Payroll (Actual)	33,103.27	1	1	33,103.27	
						1,024,426.54	

25% MATCH
256,106.64



An official website of the United States government

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FEMA

Nevada Severe Winter Storms, Flooding, Landslides, And Mudslides (DR-4708-NV)

Designated Areas

News & Media

Reports & Notices

How a Disaster Gets Declared

Disaster Authorities

Historic Disasters

Volunteer & Donate

Nevada Severe Winter Storms, Flooding, Landslides, and Mudslides

DR-4708-NV



Incident Period: Mar 8, 2023 - Mar 19, 2023

Declaration Date: Apr 27, 2023

Quick Links

- **Recovery resources:** [State & Local](#) | [National](#)
 - **Connect:** [Social Media](#) | [Mobile App & Text](#)
 - **24/7 counseling:** [Disaster Distress Helpline](#)
-

DECLARED APRIL 27, 2023

SUMMARY

STATE: Nevada
NUMBER: FEMA-4708-DR
INCIDENT: Severe Winter Storms, Flooding, Landslides, and Mudslides
INCIDENT PERIOD: March 8-19, 2023
DATE REQUESTED BY GOVERNOR: April 13, 2023
FEDERAL COORDINATING OFFICER: Maona N. Ngwira
National FCO Program

DESIGNATIONS AND TYPES OF ASSISTANCE:

INDIVIDUAL ASSISTANCE (Assistance to individuals and households):

Not Requested.

PUBLIC ASSISTANCE (Assistance for emergency work and the repair or replacement of disaster-damaged facilities):

Douglas, Eureka, Lincoln, Lyon, Mineral, and Storey Counties.

HAZARD MITIGATION GRANT PROGRAM (Assistance for actions taken to prevent or reduce long term risk to life and property from natural hazards):

All areas in the State of Nevada are eligible to apply for assistance under the Hazard Mitigation Grant Program.

OTHER: Additional designations may be made at a later date if requested by the state and warranted by the results of further damage assessments.

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: June 27, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Richard Jacobs, Executive Branch Budget Officer
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF CONSERVATION & NATURAL RESOURCES –
DIVISION OF STATE LANDS**

Agenda Item Write-up:

Pursuant to NRS 321.335, State Lands is requesting the approval of a Land Lease Agreement to American Rail Bike Adventures for occupancy and use of ground at the Nevada State Railroad Museum in Boulder City. This item is contingent upon IFC approval.

Additional Information:

American Rail Bike Adventures will be leasing 393,443 square feet of area that consists of shared and exclusive space. This lease would authorize American Rail Bike Adventures to occupy the ground for an initial five-year term, plus two options to renew for two additional five-year terms, totaling of fifteen years, expiring in 2038.

NRS 321.007 allows the State Land Registrar to determine the fair market value of the lease through an appraisal to establish the recommended amount of rent to be received as determined in an appraisal report prepared by Granite Appraisal Group, dated October 20, 2022, for referenced property and subsequent properties associated and stated via APN numbers within the report. Additionally, the State Lands Registrar caused a notice of lease to be published and accepted the highest acceptable bid including the recovery of appraisal and publication costs from the Lessee. The combined value of appraisal and notice to lease resulted in the base \$35,625.00 lease amount or seventeen percent of gross revenue monthly, whichever is higher.

Statutory Authority:
NRS 321.335

REVIEWED: <u>je</u>
ACTION ITEM: _____



Nevada Division of
STATE LANDS

STATE OF NEVADA
Department of Conservation & Natural Resources
Joe Lombardo, *Governor*
James A. Settelmeyer, *Director*
Charles Donohue, *Administrator*

MEMORANDUM

DATE: June 21, 2023

TO: Richard Jacobs, Executive Branch Budget Officer, Governor's Finance Office

THROUGH: Charles Donohue, Administrator, Division of State Lands

FROM: Patrick Smorra, Land Agent IV, Division of State Lands

SUBJECT: BOE Agenda Item for August 8, 2023, and IFC Agenda Item for August 9, 2023:
Lease to American Rail Bike Adventures at the Nevada State Railroad Museum – Boulder City

Pursuant to NRS 321.335 and NRS 321.335(2), we are requesting the attached Lease Agreement to American Rail Bike Adventures for occupancy and use of ground at the Nevada State Railroad Museum – Boulder City be placed on the Board of Examiners August 8, 2023, agenda and the Interim Finance Committees August 9, 2023, agenda.

The 393,443 square feet of lease area consists of shared and exclusive space. This lease would authorize American Rail Bike Adventures to occupy the ground for an initial five-year term, plus two options to renew for two additional five-year terms, totaling of fifteen years, expiring in 2038.

NRS 321.007 allows the State Land Registrar to determine the fair market value of the lease through an appraisal to establish the recommended amount of rent to be received as determined in an appraisal report prepared by Granite Appraisal Group, dated October 20, 2022, for referenced property and subsequent properties associated and stated via APN numbers within the report. The appraisal report was reviewed and accepted by State Lands on October 20, 2022. Additionally, the State Lands Registrar caused a notice of lease to be published and accepted the highest acceptable bid including the recovery of appraisal and publication costs from the Lessee. The combined value of appraisal and notice to lease resulted in the base \$35,625.00 lease amount or seventeen percent of gross revenue monthly, whichever is higher, at time of auction.

If you have any questions or require additional information, please do not hesitate to contact Patrick Smorra at psmorra@lands.nv.gov or (775) 684-2718.

Thank you.

For Budget Division Use Only	
Reviewed by:	
Reviewed by:	
Reviewed by:	

**REAL PROPERTY LEASE SUMMARY
(FOR BOARDS - COMMISSIONS - STORAGE)**

1. Tenant: American Rail Bike Adventures
David Dolinsky
3663 East Sunset Road
Las Vegas, Nevada 89120
(702) 343-4902
americanrailbikeadventures@gmail.com

Remarks: This is new revenue lease with an initial five-year term, plus two options to renew for two additional five-year terms, totaling of fifteen years, expiring in 2038 (Section 2).

The lease agreement allows American Rail Bike Adventures to lease premises at the Nevada State Railroad Museum Boulder City. Lease allows for railbike tour concessions and potential gift shop sales upon approval by Board of Museum History (Exhibit C).

The consideration for this lease agreement (Section 4) is a minimum of \$35,625.00 per month. If seventeen percent of Lessee's quarterly gross revenue is higher than the \$35,625.00 per month amount, or \$106,875.00 per quarter, an additional payment of the difference will be made by the Lessee at the end of each quarter.

The premises include exclusive use of approximately 5,705 square feet of platform space as well as non-exclusive use of railroad tracks, remaining platform area, and restroom facilities totaling approximately 393,443 square feet. The designated space is noted within Pages 2 & 3 of 16 of the Lease Agreement and Exhibits A & B.

Exceptions/Special notes:

2. Name of Lessor: DIVISION OF STATE LANDS and the STATE LAND REGISTRAR, for and on behalf of the DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS, DIVISION OF MUSEUMS AND HISTORY, including the NEVADA STATE RAILROAD MUSEUM – BOULDER CITY

3. Address of Lessor: 901 South Stewart Street, Suite 5003, Carson City, Nevada 89701

4. Property Contact: Patrick Smorra, NDSL
(775) 684-2718
psmorra@lands.nv.gov

5. Address of Lease property: 601 Yucca Street
Boulder City, Nevada 89005

a. Square Footage:	<input checked="" type="checkbox"/> Rentable <input type="checkbox"/> Usable	393,443					
b. Cost:	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual or Approximate cost per square foot
5 year term	\$ 35,625.00	60	\$ 2,137,500.00	BOE-IFC approval - August 31, 2028			
1st option	\$ 35,625.00	60	\$ 2,137,500.00	Sep 1, 2028 - August 31, 2033			
2nd option	\$ 35,625.00	60	\$ 2,137,500.00	Sep 1, 2033 - August 31, 2038			
			\$ -				
			\$ -				
			\$ -				
			\$ -				
			\$ -				
			\$ -				
c. Total Lease Consideration:		180	\$6,412,500.00				

d. Total Improvement Cost: \$0.00

e. Option to renew: Yes No Renewal terms: Two five year options with 90 day notice

f. Holdover notice: # of Days required: Holdover terms: None

g. Term: 15 Years

h. Pass-thrus/CAM/Taxes: Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: Based on appraised value for land and auction process per NRS for concessions.

m. Specific termination clause in lease: 90 day written notice of election to terminate

n. Lease will be paid for by Agency Budget Account Number: N/A

6. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires estimated expenses)
 - A relocation (requires estimated expenses)
 - A new location (requires estimated expenses)
 - Other

a. Estimated Expenses: Moving: N/A Furnishings: N/A Data/Phones: N/A

REAL PROPERTY LEASE SUMMARY
(FOR BOARDS - COMMISSIONS - STORAGE)

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____ N/A _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET _____

Charles Dumbine C/20/2023

Authorized Agency Signature Date
staff count

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a: Ownership Type (Domestic, Foreign, Government, etc.):	LLC <input type="checkbox"/> INC <input type="checkbox"/> CORP <input checked="" type="checkbox"/> LP <input type="checkbox"/>	
f. Nevada Business ID Number: <u>NV202112013471</u>		Exp: <u>2/29/2024</u>
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain.... <u>DBA American Rail Bike Adventures in Nevada.</u>	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
h. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

For Board of Examiners YES NO

LEASES SUMMARY

BOE #	LESSEE	LESSOR	AMOUNT
1.	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	NEVADA PUBLIC AGENCY INSURANCE POOL	\$110,100
		This is a retroactive extension of an existing lease.	
	Term of Lease:	07/1/2023 – 06/30/2027	Located in Carson City
2.	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION – EMPLOYMENT SECURITY DIVISION	ALAN PRIVEN DBA SEGALOVE-PRIVEN ASSOCIATES	\$2,818,064
		This is an extension of an existing lease.	
	Term of Lease:	08/1/2023 – 07/31/2028	Located in Las Vegas
3.	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES	KIETZKE OFFICE COMPLEX, LLC	\$729,238
		This is a retroactive modification to an existing lease.	
	Term of Lease:	07/1/2023 – 12/31/2028	Located in Reno
4.	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DEPARTMENT OF PUBLIC AND BEHAVIORAL HEALTH, SOUTHERN NEVADA ADULT MENTAL HEALTH SERVICES	CVV, LLC	\$81,543
		This is an extension of an existing lease.	
	Term of Lease:	08/01/2023 – 10/31/2024	Located in Las Vegas
5.	DEPARTMENT OF PUBLIC SAFETY – HIGHWAY PATROL DIVISION – DIVISION OF INVESTIGATIONS	CITY OF ELY	\$132,863
		This is an extension of an existing lease.	
	Term of Lease:	05/01/2023 – 04/30/2026	Located in Ely
6.	INDIGENT DEFENSE SERVICES – PUBLIC DEFENDER'S OFFICE	O'FLAHERTY RENTALS, LLC	\$31,266
		This is a new location.	
	Term of Lease:	08/01/2023 – 07/31/2025	Located in Ely
7.	NEVADA STATE BOARD OF COSMETOLOGY	TRANSWESTERN INVESTMENT HOLDINGS VD, LLC	\$1,503,449
		This is an extension of existing lease.	
	Term of Lease:	11/01/2023 – 10/31/2033	Located in Las Vegas

Please Note: Dates for commencement and BOE targets are Initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Conservation & Natural Resources
Sagebrush Ecosystem Program
901 South Stewart Street, Suite 1003
Carson City, NV 89701
Pat Misch
T: 775-684-2713 E: pbmisch@dcnr.nv.gov

Remarks: Lease renewal of a current lease.

Exceptions/Special notes: Lease expires June 2023. Desire to renew lease. There hasn't been any changes to the numbers of employees within this program or additional space needs. The Lessor is exempt from obtaining a business license per NRS. Market data is \$1.48. Negotiated at \$1.25. No Tenant Improvements.

2. Name of Lessor: Nevada Public Agency Insurance Pool

3. Address of Lessor: 201 South Roop Street, Suite 102
Carson City, Nevada 89701

4. Property contact: Melissa Mack
T: 775-885-7475 E: melissamack@poolpact.com

5. Address of Lease property: 201 South Roop Street, Suite 101
Carson City, Nevada 89701

a. Square Footage: Rentable
 Usable 1,835

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
0%	\$ 2,293.75	12	\$ 27,525.00	July 1, 2023 - June 30, 2024	\$0.00	\$0.00	\$1.25
0%	\$ 2,293.75	12	\$ 27,525.00	July 1, 2024 - June 30, 2025	\$0.00	\$0.00	\$1.25
0%	\$ 2,293.75	12	\$ 27,525.00	July 1, 2025 - June 30, 2026	\$0.00	\$0.00	\$1.25
0%	\$ 2,293.75	12	\$ 27,525.00	July 1, 2026 - June 30, 2027	\$0.00	\$0.00	\$1.25
c. Total Lease Consideration:		48	\$ 110,100.00				\$1.25

d. Total Improvement Cost: \$0.00

e. Option to renew: Yes No 365 Renewal terms: One (1) Identical Term

f. Holdover notice: # of Days required 30 Holdover terms: 5% / 90

g. Term: Four (4) years

h. Pass-thrus/CAM/Taxes Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: Current market rate is \$1.48 effective June 9, 2023. FS current \$1.25.

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 4150

6. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires estimated expenses)
- A relocation (requires estimated expenses)
- A new location (requires estimated expenses)
- Remodeling only
- Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes No Dec Unit Base

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

James A. Settelmeyer Digitally signed by James A. Settelmeyer
DN: cn=James A. Settelmeyer, o=DCSR, ou=Director,
email=jsettelmeyer@dcrr.nv.gov, c=US
Date: 2023.06.26 06:24:06 -0700 06/26/2023
Authorized Agency Signature Date
6


For Public Works Information:

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
The Lessor is exempt from obtaining a business license per NRS.		
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Per NRS 277.110		
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/>	INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>
e. Ownership Type (Domestic, Foreign, Government, etc.):	<u>Government</u>	
f. Nevada Business ID Number:	<u>NV20121663710</u>	Exp: <u>11/30/2023</u>
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	<u>T32000480</u>	
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

 ARKL 7/28/23
Authorized Signature Date

Public Works Division

JS
For Board of Examiners YES NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.
 This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	7/14/23 [Signature]
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Employment, Training & Rehabilitation
 Employment Security Division
 East Third Street, Suite 200
 Carson City, Nevada 89713
 Miles Bruinekool
 T: 775-684-3854 E: mabruinekool@nvdeter.org

Remarks: Lease Renewal of existing lease

Exceptions/Special notes: Current rate \$2.05 Negotiated \$2.18 market analysis \$2.62.
 6% increase first year and 3% increases years 3 and 4
 Agency requested to stay in front facing location on a five year lease

2. Name of Lessor: Segalove-Priven Associates

3. Address of Lessor: 16560 Park Lane Circle
 Los Angeles, California 90049

4. Property contact: Alan Priven
 T: 310-471-1202 E: alanpriven@roadrunner.com

5. Address of Lease property: 3405 South Maryland Parkway
 Las Vegas, Nevada 89109

a. Square Footage: Rentable Usable 20,910

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot	
6%	\$ 45,583.80	12	\$ 547,005.60	August 1, 2023 - July 31, 2024	\$0.00	\$0.00	\$2.18
0%	\$ 45,583.80	12	\$ 547,005.60	August 1, 2024 - July 31, 2025	\$0.00	\$0.00	\$2.18
3%	\$ 46,951.31	12	\$ 563,415.72	August 1, 2025 - July 31, 2026	\$0.00	\$0.00	\$2.24
3%	\$ 48,359.85	12	\$ 580,318.20	August 1, 2026 - July 31, 2027	\$0.00	\$0.00	\$2.31
0%	\$ 48,359.85	12	\$ 580,318.20	August 1, 2027 - July 31, 2028	\$0.00	\$0.00	\$2.31
		60	\$2,818,063.32				\$2.24

c. Total Lease Consideration: \$0.00

d. Total Improvement Cost: \$0.00

e. Option to renew: Yes No 365 Renewal terms: One Identical Term

f. Holdover notice: # of Days required 30 Holdover terms: 5%/90

g. Term: Five Years

h. Pass-thrus/CAM/Taxes: Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: Current Rate \$2.05 Current Market \$2.62 Negotiated \$2.18

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 4770

6. This lease constitutes: An extension of an existing lease
 An addition to current facilities (requires estimated expenses)
 A relocation (requires estimated expenses)
 A new location (requires estimated expenses)
 Remodeling only
 Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

RECEIVED

JUN 28 2023

GOVERNOR'S FINANCE OFFICE
 BUDGET DIVISION

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Joshua Markheva

Jun 27, 2023

Authorized Agency Signature

Date

69

For Public Works Information:

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/>	INC <input type="checkbox"/>
e. Ownership Type (Domestic, Foreign, Government, etc.):	CORP <input type="checkbox"/>	LP <input type="checkbox"/>
f. Nevada Business ID Number: <u>NV20121356790</u>	Exp: <u>6/30/2023</u>	
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number: <u>T81024026</u>		
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO



6/27/23

Authorized Signature
Public Works Division

Date

RG

For Board of Examiners

YES

NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	TB 7-10-13
Reviewed by:	ARE 7-11-13
Reviewed by:	

FIRST AMENDMENT STATEWIDE LEASE INFORMATION

1. Agency: Department of Health and Human Services
 Division of Child and Family Services
 Northern Nevada Child and Adolescent Services
 4126 Technology Way, 3rd Floor
 Carson City, Nevada 89706
 Sharon Knigge
 T: 775.684.7952 E: sharon.knigge@dcsf.nv.gov

Remarks: This first amendment was to remove the janitorial from the Lessor and assign it to the agency.

Exceptions/Special notes: Monthly Janitorial Services Credit \$857.56
 Reducing Current Rate from \$1.48 SF to new rate \$1.37 SF a reduction of -.11 per SF
 Current Monthly Rent \$11,538.08 new rate \$10,680.52 without monthly Janitorial services.
 Services ended April 10, 2023. Lessor provides 20 days credits from 4/11/23- 4/30/23 Total \$571.71
 2 months credits \$1,715.12 for 5/1/23 - 6/30/23
 Lessor refunds Agency a Total of \$2,286.83 by 6/30/23
 Remaining monthly rates July 1, 2023 through December 31, 2028 have been credited \$856.57 for the remainder of the lease terms.

2. Name of Lessor: Kietzke Office Plaza, LLC

3. Address of Lessor: 4600 Kietzke Lane, Suite G-170
 Reno, Nevada 89502

4. Property contact: Lorrie Desiderio
 T: 775.825.5311 E: lorrie@desprop.net or desprop@desprop.net

5. Address of Lease property: 4600 Kietzke Lane, Suite D-135
 Reno, Nevada 89502

a. Square Footage: Rentable
 Usable 7,796

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
0%	\$ 10,680.52	6	\$ 64,083.12	July 1, 2023 - December 31, 2023	\$0.00	\$0.00	1.37
0%	\$ 10,680.52	12	\$ 128,166.24	January 1, 2024 - December 31, 2024	\$0.00	\$0.00	1.37
3%	\$ 10,992.36	12	\$ 131,908.32	January 1, 2025 - December 31, 2025	\$0.00	\$0.00	1.41
0%	\$ 10,992.36	12	\$ 131,908.32	January 1, 2026 - December 31, 2026	\$0.00	\$0.00	1.41
4%	\$ 11,382.16	12	\$ 136,585.92	January 1, 2027 - December 31, 2027	\$0.00	\$0.00	1.46
0%	\$ 11,382.16	12	\$ 136,585.92	January 1, 2028 - December 31, 2028	\$0.00	\$0.00	1.46
c. Total Lease Consideration:		66	\$ 729,237.84				
d. Total Improvement Cost:					\$0.00		

e. Option to renew: Yes No 90 Renewal terms: One Identical Term

f. Holdover notice: # of Days required 30 Holdover terms: 5% / 90

g. Term: remainder of the lease term is five (5) years and eight (8) months

h. Pass-thrus/CAM/Taxes: Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: Market Rate \$1.48, Current Rate \$1.48, New Rate \$1.37 which is 73% of market rate

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 3281

6. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires estimated expenses)
- A relocation (requires estimated expenses)
- A new location (requires estimated expenses)
- Remodeling only
- Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes No Dec Unit Base

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Heather Bugg 6/26/23
 Authorized Agency Signature Date
 41

For Public Works Information:

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? **If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	Domestic	
f. Nevada Business ID Number:	NV20071118750	Exp: 8/31/2023
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	T27020158	
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature] 6/30/23
 Authorized Signature Date
 Public Works Division

BM
 For Board of Examiners YES NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	V. Hall - Hufes
Reviewed by:	ARE 7.14.23
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Health and Human Services
 Division of Public and Behavioral Health, Southern Nevada Adult Mental Health Services
 6161 West Charleston Boulevard
 Las Vegas, Nevada 89146
 Luis Espinoza
 T: 702.486.8961 E: lespinoza@health.nv.gov

Remarks: This is a new lease for the current location with changes to the term.

Exceptions/Special notes: Approved for renewal, Agency wants to renew for 15 months and decide if they want a long term lease or relocate with Clinic. Market \$2.48 Current rate \$2.44 negotiated same rate \$2.44. No Tenant improvements.

2. Name of Lessor: CVV, LLC

3. Address of Lessor: c/o MDL Group
 5960 South Jones Boulevard
 Las Vegas, Nevada 89118

4. Property contact: Bonnie Densmore
 T: 702.388.1800 E: bdensmore@mdlgroup.com

5. Address of Lease property: 3811 West Charleston Boulevard, Suite 104
 Las Vegas, Nevada 89102

a. Square Footage: Rentable 2,717
 Usable

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
0%	\$ 6,629.48	12	\$ 79,553.76	August 1, 2023 - July 31, 2024	\$0.00	\$0.00	\$2.44
0%	\$ 6,629.48	3	\$ 19,888.44	August 1, 2024 - October 31, 2024	\$0.00	\$0.00	\$2.44
c. Total Lease Consideration:		15	\$ 81,542.20				
d. Total Improvement Cost:					\$0.00		
e. Option to renew:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	365	Renewal terms:	One (1) Identical term			
f. Holdover notice:	# of Days required	30	Holdover terms:	5%/90			
g. Term:	Seven (7) years						
h. Pass-thrus/CAM/Taxes	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant						
i. Utilities:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant						
j. Janitorial:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant	<input type="checkbox"/> 3 day <input checked="" type="checkbox"/> 5 day	<input type="checkbox"/> Rural 3 day <input type="checkbox"/> Rural 5 day	<input type="checkbox"/> Other (see special notes)			
k. Repairs:	Major: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant	Minor: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant					
l. Comparable Area Market Rate Average:	\$2.48						
m. Specific termination clause in lease:	Breach/Default lack of funding						
n. Lease will be paid for by Agency Budget Account Number:	3161						

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JUN 30 2023

GOVERNOR'S FINANCE OFFICE
 BUDGET DIVISION

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes No Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

[Signature] 6/27/2023
 Authorized Agency Signature Date

For Public Works Information:

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	Domestic	
f. Nevada Business ID Number:	NV20181605314	Exp: 8/31/2024
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	T29041383	
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

B. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature] 6/30/23
 Authorized Signature Date

Public Works Division

RG
 For Board of Examiners YES NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only. Any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Public Safety
Highway Patrol Division / Division of Investigations
555 Wright Way
Carson City, Nevada 89701
Rocio Zarazua
T: 775-684-4650 E: rvelasquez@dps.state.nv.us

Remarks: 1st Lease Amendment for increase in afterhour utility usage by Tenant. Current Rent \$3,200 monthly

Exceptions/Special notes: Lessor is charging additional monthly utility costs for the 32 afterhours Tenant usage agreed upon by Lessor and Tenant. Increasing Utilities \$5,602.56 year one, \$5,882.69 year two, and \$6,176.82 year three

2. Name of Lessor: City of Ely

3. Address of Lessor: 501 Mill Street
Ely, Nevada 89301

4. Property contact: Jennifer Lee, City Clerk
T: 775-289-2430 E: Cityclerk@cityofelynv.gov

5. Address of Lease property: 125 Mill Street
Ely, Nevada 89301

a. Square Footage: Rentable Usable 10,200

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
14.69%	\$ 3,666.88	12	\$ 44,002.56	May 1, 2023 through April 30, 2024	\$0.00	\$0.00	\$0.35
1%	\$ 3,690.22	12	\$ 44,282.69	May 1, 2024 through April 30, 2025	\$0.00	\$0.00	\$0.36
1%	\$ 3,714.73	12	\$ 44,576.82	May 1, 2025 through April 30, 2026	\$0.00	\$0.00	\$0.38
		36	\$ 132,862.07				\$0.35

c. Total Lease Consideration: \$0.00

d. Total Improvement Cost: \$0.00

e. Option to renew: Yes No 365 Renewal terms: One Identical Term

f. Holdover notice: # of Days required 30 Holdover terms: 5%/90

g. Term: Three years Original term Five Years Six Months

h. Pass-thrus/CAM/Taxes: Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: Rural No Data

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 4713 (74%), 3743 (26%)

6. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires estimated expenses)
- A relocation (requires estimated expenses)
- A new location (requires estimated expenses)
- Remodeling only
- Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

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JUN 23 2023

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes No Doc Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Jennifer Ramos Digitally signed by Jennifer Ramos
Date: 2023.06.13 13:12:30 -07'00'

Authorized Agency Signature _____ Date _____
15

For Public Works Information:

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
City of Ely		
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
City of Ely		
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/>	INC <input type="checkbox"/>
e. Ownership Type (Domestic, Foreign, Government, etc.):	CORP <input type="checkbox"/>	LP <input type="checkbox"/>
f. Nevada Business ID Number:	_____	Exp: _____
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	T40337401	
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

 6/22/23
Authorized Signature _____ Date _____
Public Works Division

RG
For Board of Examiners YES NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	<i>[Signature]</i> 7/1/23
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Indigent Defense Services
Public Defender's Office
896 W Nye Ln, Suite 202
Carson City, Nevada 89703
Marcie Ryba
T: 775-687-8493 E: mryba@dids.nv.gov

Remarks: New Lease for 2 year term

Exceptions/Special notes: Negotiated at \$1.38 per SF no market data available 2 year term with no increases.
Lessor agreed to put new flooring, paint all walls, and place a wall to provide privacy for tenant at not cost.

2. Name of Lessor: O'Flaherty Rentals, LLC

3. Address of Lessor: 965 Pioche Highway
Ely, Nevada 89301

4. Property contact: John O'Flaherty
T: 775-289-2801 E: oflahertyph@gmail.com

5. Address of Lease property: 1500 Ave F Suite D
Ely, Nevada 89301

a. Square Footage: Rentable Usable 944

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
New Lease \$ 1,302.72	12	\$ 15,632.64	August 1, 2023 - July 31, 2023	\$0.00	\$0.00	\$1.38
0% \$ 1,302.72	12	\$ 15,632.64	August 1, 2024- July 31, 2025	\$0.00	\$0.00	\$1.38
c. Total Lease Consideration:						\$1.38
						\$1.38
d. Total Improvement Cost:					\$0.00	
e. Option to renew:				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	365	Renewal terms: 1 Identical Term
f. Holdover notice:				# of Days required	30	Holdover terms: 5%/90
g. Term:				Two Year Term		
h. Pass-thrus/CAM/Taxes				<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant		
i. Utilities:				<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant		
j. Janitorial:				<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant	<input type="checkbox"/> 3 day <input type="checkbox"/> 5 day <input type="checkbox"/> Rural 3 day <input type="checkbox"/> Rural 5 day	<input checked="" type="checkbox"/> Other (see special notes)
k. Repairs:				Major: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant	Minor: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant	
l. Comparable Area Market Rate Average:				No Data Average State Rate in Ely is \$1.38 per SF		
m. Specific termination clause in lease:				Breach/Default lack of funding		
n. Lease will be paid for by Agency Budget Account Number:				1499		

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JUN 28 2023
GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes No Dec Unit E301

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Marcin Ryz 6/27/23
 Authorized Agency Signature Date
staff count here

For Public Works Information:

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	_____	
f. Nevada Business ID Number: <u>NV20071746105</u>	Exp: _____	
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number: <u>T80692360</u>	_____	
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature] 6/27/23
 Authorized Signature Date
 Public Works Division

RG
 For Board of Examiners YES NO

For Budget Division Use Only	
Reviewed by:	At 7-17-23
Reviewed by:	
Reviewed by:	

**REAL PROPERTY LEASE SUMMARY
(FOR BOARDS - COMMISSIONS - STORAGE)**

1. Tenant: Nevada State Board of Cosmetology
8945 W Russell Rd, Suite 200
Las Vegas, Nevada 89148

Mr. Steven McDonald, Executive Director
702-675-8342

Remarks: This lease was negotiated to relocate the Nevada State Board of Cosmetology Las Vegas branch from the existing 1st floor location to the 2nd floor utilizing less rentable office space more efficiently for board operations and hearings in providing services to current and prospective licensees.

Exceptions/Special notes:

2. Name of Lessor: Transwestern Investment Holdings VD, LLC, et al

3. Address of Lessor: c/o SNV - The Equity Group
6018 S Durango Dr, #110
Las Vegas, NV 89118

4. Property Contact: same as above

5. Address of Lease property: 8945 W Russell Rd, Suite 200
Las Vegas, NV 89148

a. Square Footage: Rentable
 Usable 4,634

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Improve-ment cost per square foot	Base Rent cost per square foot	Actual or Approximate cost per square foot
\$ 10,687.90	12	\$ 128,254.80	November 2023-October 2024			\$2.31
3% \$ 11,052.66	12	\$ 132,631.92	November 2024-October 2025			\$2.39
3% \$ 11,439.50	12	\$ 137,274.00	November 2025-October 2026			\$2.47
4% \$ 11,839.89	12	\$ 142,078.68	November 2026-October 2027			\$2.56
3% \$ 12,254.28	12	\$ 147,051.36	November 2027-October 2028			\$2.64
4% \$ 12,683.18	12	\$ 152,198.16	November 2028-October 2029			\$2.74
3% \$ 13,127.09	12	\$ 157,525.08	November 2029-October 2030			\$2.83
4% \$ 13,586.54	12	\$ 163,038.48	November 2030-October 2031			\$2.93
4% \$ 14,062.07	12	\$ 168,744.84	November 2031-October 2032			\$3.03
3% \$ 14,554.24	12	\$ 174,650.88	November 2032-October 2033			\$3.14

c. Total Lease Consideration: 120 \$1,603,448.20

d. Total Improvement Cost: \$0.00

e. Option to renew: Yes No Renewal terms: One 5 year option to renew

f. Holdover notice: # of Days required Holdover terms: 30/125% of last base rent installment

g. Term: 120 Months

h. Pass-thrus/CAM/Taxes: Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: \$1.75-\$2.45 Las Vegas / Henderson area

m. Specific termination clause in lease: Breach/Default/Lack of Funding/Force Majeure

n. Lease will be paid for by Agency Budget Account Number: B006

6. This lease constitutes:

An extension of an existing lease

An addition to current facilities (requires estimated expenses)

A relocation (requires estimated expenses)

A new location (requires estimated expenses)

Other Extension of existing lease with change in suite

a. Estimated Expenses: Moving: \$4000.00 Furnishings: \$8000.00 Data/Phones: \$2000.00

**REAL PROPERTY LEASE SUMMARY
(FOR BOARDS - COMMISSIONS - STORAGE)**

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes X No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Steve J. McDonald 7/17/23
Authorized Agency Signature Date

staff count

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	<u>Domestic Foreign</u>	
f. Nevada Business ID Number:	<u>NV20151471596</u>	Exp: _____
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

For Board of Examiners YES NO

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	015	GOVERNOR'S OFFICE OF FINANCE - CORE.NV	TYLER TECHNOLOGIES, INC.	GENERAL 81% HIGHWAY 19%	\$268,680	
	Contract Description:	This is a new service agreement under master service agreement 99SWC-NV22-12006 which provides platform and master data management services. This agreement provides software value-added resources through the addition of finance applications that will enhance the ability to track and manage revenues, and improved payroll and expenditure management, tracking and reporting capabilities.				
	Term of Contract:	Upon Approval - 09/14/2026	Contract # 27926			
2.	015	GOVERNOR'S OFFICE OF FINANCE - DIVISION OF INTERNAL AUDIT	CARASOFT TECHNOLOGY CORPORATION	FEDERAL	\$122,433	
	Contract Description:	This is a new service agreement under master service agreement 99SWC-NV21-7083 which provide cloud services. This agreement provides TeamMate software installation customized for division processes.				
	Term of Contract:	08/09/2023 - 04/30/2025	Contract # 27895			
3.	040	SECRETARY OF STATE'S OFFICE - SECRETARY OF STATE	GARTNER, INC.	GENERAL	\$811,000	
	Contract Description:	This is a new service agreement under master service agreement 99SWC-NV22-9032 which provides procurement acquisition support services. This agreement provides project oversight and quality assurance services for the enhancements and modifications to the business registration and filing system.				
	Term of Contract:	Upon Approval - 09/30/2024	Contract # 27918			
4.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - MARLETTE LAKE	CARSON CITY	OTHER: REVENUE	\$550,000	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide an updated raw water rate agreement for the Marlette Lake Water System.				
	Term of Contract:	07/01/2023 - 06/30/2024	Contract # 27789			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
5.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - VETERAN'S CIP PROJECTS - NON-EXEC	FRAME ARCHITECTURE, INC.	BONDS 45% FEDERAL 55%	\$232,500	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Harry Reid Training Center - Remodel Army Aviation Support Facility Administration Building CIP Project to include electrical and structural engineering services, architectural and mechanical design services, and construction administration services to upgrade the women's locker room, flooring, roof repairs, roll-up doors and upgrades of ventilation hoods in various shop rooms: CIP Project No. 23-C04; SPWD Contract No. 115584.				
	Term of Contract:	Upon Approval - 06/30/2027	Contract # 27902			
6.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	TATE SNYDER KIMSEY ARCHITECTS, LTD DBA TSK	BONDS	\$10,449,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Administration Building - Kinkead Building Site CIP Project to include programming, schematic design, design development, bidding, and permitting services, as well as construction documents sufficient to design and construct a new state Administration Building in Carson City: CIP Project No. 23-C30; SPWD Contract No. 115581.				
	Term of Contract:	Upon Approval - 06/30/2027	Contract # 27906			
7.	300	DEPARTMENT OF EDUCATION - ASSESSMENTS AND ACCOUNTABILITY	EDGATE HOLDINGS, INC.	GENERAL	\$886,686	Sole Source
	Contract Description:	This is a new contract to provide ongoing financial analysis of school district and charter schools throughout the state.				
	Term of Contract:	Upon Approval - 06/30/2025	Contract # 27780			
8.	300	DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, LAS VEGAS	FEDERAL	\$564,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide early childhood studies for Nevada's underserved children.				
	Term of Contract:	Upon Approval - 12/30/2025	Contract # 27875			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
9.	300	DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO	FEDERAL	\$2,252,299	Exempt
	Contract Description:	This is a new contract to provide ongoing Home Visiting program services in Washoe County and to expand upon the number of children and their families served who have at least one displaced parent through incarceration, homelessness, or substance abuse treatment.				
	Term of Contract:	Upon Approval - 12/30/2025	Contract # 27744			
10.	300	DEPARTMENT OF EDUCATION - COVID-19 FUNDING	WESTED	FEDERAL	\$382,271	Exempt
	Contract Description:	This is a new interlocal agreement to provide change management expertise with the goal of improving the implementation of the pupil-centered funding plan.				
	Term of Contract:	Upon Approval - 06/30/2024	Contract # 27768			
11.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - BEHAVIORAL HEALTH ADMINISTRATION	WESTERN INTERSTATE COMMISSION FOR HIGHER EDUCATION	GENERAL	\$358,094	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing support for the employment of doctoral psychology interns.				
	Term of Contract:	08/10/2023 - 08/09/2025	Contract # 27913			
12.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - COMMUNITY HEALTH SERVICES	HUMBOLDT COUNTY	OTHER: REVENUE	\$106,000	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing public health services to meet the health needs of the rural and frontier communities.				
	Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27814			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
13.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - CHILD SUPPORT ENFORCEMENT PROGRAM	CONDUENT STATE & LOCAL SOLUTIONS, INC.	OTHER: NO COST TO THE STATE: ANTICIPATE PROGRAM RECIPIENT FEES OF \$371,712.00.	\$371,712	
	Contract Description:	This is a new contract to provide ongoing Electronic Distribution Card services and provide for the distribution of child support payments to custodial parents.				
		Term of Contract:	Upon Approval - 08/31/2027	Contract # 27890		
14.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - FAMILY SUPPORT PROGRAM	MAGELLAN HEALTHCARE, INC.	FEDERAL	\$22,920,303	
	Contract Description:	This is a new contract to provide care management for children, youth, and young adults with complex behavioral health needs.				
		Term of Contract:	Upon Approval - 12/31/2026	Contract # 27941		
15.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - FAMILY SUPPORT PROGRAM	UNIVERSITY OF CONNECTICUT	FEDERAL	\$112,798	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing consultation, planning and implementation of the Family First Prevention Services Act.				
		Term of Contract:	07/01/2023 - 06/30/2024	Contract # 27773		
16.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - YOUTH ALTERNATIVE PLACEMENT	CHINA SPRING YOUTH CAMP	GENERAL 33% OTHER: COUNTY PARTICIPATION FUNDS 57% FEDERAL 10%	\$7,767,086	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing residential living care for boys and girls who have been adjudicated delinquent and committed to China Spring Youth Camp or Aurora Pines Girls Facility.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27726		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
17.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - CALIENTE YOUTH CENTER	LINCOLN COUNTY SCHOOL DISTRICT	GENERAL	\$643,520	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing educational services for youths in residence.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27761		
18.	550	DEPARTMENT OF AGRICULTURE - COMMODITY FOODS DISTRIBUTION PROGRAM	JTM PROVISIONS COMPANY, INC.	FEDERAL	\$1,024,547	
	Contract Description:	This is the first amendment to the original contract which provides ongoing breakfast and lunch products using United States Department of Agriculture commodities as ingredients. This amendment increases the maximum amount from \$1,357,936 to \$2,382,483 due to an increased need for these services.				
		Term of Contract:	06/15/2021 - 06/14/2025	Contract # 24291		
19.	550	DEPARTMENT OF AGRICULTURE - COMMODITY FOODS DISTRIBUTION PROGRAM	LET'S DO LUNCH, INC. DBA INTEGRATED FOOD SERVICE	FEDERAL	\$2,537,550	
	Contract Description:	This is the third amendment to the original contract which provides breakfast and lunch products using United States Department of Agriculture commodities as ingredients. This amendment increases the maximum amount from \$8,721,123 to \$11,258,673 due to food price increases.				
		Term of Contract:	07/08/2021 - 06/14/2025	Contract # 24290		
20.	550	DEPARTMENT OF AGRICULTURE - COMMODITY FOODS DISTRIBUTION PROGRAM	M.C.I. FOODS, INC.	FEDERAL	\$1,442,577	
	Contract Description:	This is the second amendment to the original contract which provides breakfast and lunch products using United States Department of Agriculture commodities as ingredients. This amendment increases the maximum amount from \$4,567,847.07 to \$6,010,424.00 due to food price increases.				
		Term of Contract:	07/08/2021 - 06/14/2025	Contract # 24288		
21.	655	DEPARTMENT OF PUBLIC SAFETY - CENTRAL REPOSITORY FOR NEVADA RECORDS OF CRIMINAL HISTORY	UNISYS CORPORATION	GENERAL 10% OTHER: PROGRAM FEES 90%	\$304,850	
	Contract Description:	This is the fourth amendment to the original contract which provides computer programming and related services for the replacement of the Nevada Criminal Justice Information System. This amendment increases the maximum amount from \$36,427,909.13 to \$36,732,759.13 due to the addition of a web portal to initiate Disposition of Firearm checks.				
		Term of Contract:	07/01/2020 - 06/30/2027	Contract # 23205		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
22.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - FEDERAL PROGRAMS-Non-Exec	CARPENTER SELLERS DEL GATTO ARCHITECTS, PC	GENERAL 38% FEDERAL 62%	\$183,913	
	Contract Description:	This is the second amendment to the original contract which provides architectural and engineering services for phase II of the Ice Age Fossils State Park project. This amendment extends the termination date from December 31, 2023 to December 31, 2024 and increases the maximum amount from \$372,260.00 to \$556,173.25 due to the additional project added for phase II.				
		Term of Contract:	05/11/2021 - 12/31/2024	Contract # 24102		
23.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - FACILITY AND GROUNDS MAINTENANCE-Non-Exec	SUNRISE ENGINEERING, INC.	OTHER: TREASURERS INTEREST INCOME	\$110,200	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides engineering evaluation and plans for the Echo Canyon State Park dam repairs. This amendment extends the termination date from September 30, 2023 to September 30, 2025 and increases the maximum amount from \$77,500 to \$187,700 due to the reevaluation and redesign needed after recent flooding damage.				
		Term of Contract:	02/10/2022 - 09/30/2025	Contract # 25427		
24.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - FIRE SUPPRESSION	EAST FORK FIRE PROTECTION DISTRICT	OTHER: WILDLAND FIRE PROTECTION PROGRAM REVENUE FUNDS	\$188,764	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide wildland fire services under the Wildland Fire Protection Program.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27837		
25.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - FIRE SUPPRESSION	ELKO COUNTY	OTHER: WILDLAND FIRE PROTECTION PROGRAM REVENUE FUNDS	\$1,623,744	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide wildland fire services under the Wildland Fire Protection Program.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27843		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
26.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - FIRE SUPPRESSION	HUMBOLDT COUNTY	OTHER: WILDLAND FIRE PROTECTION PROGRAM REVENUE FUNDS	\$315,414	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide wildland fire services under the Wildland Fire Protection Program.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27833		
27.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - SAFE DRINKING WATER PROGRAM	CALIFORNIA-NEVADA SECTION, AMERICAN WATER WORKS ASSOCIATION	FEDERAL	\$144,000	
	Contract Description:	This is a new contract to provide ongoing assistance with proctoring operator certification exams statewide.				
		Term of Contract:	08/13/2023 - 08/31/2027	Contract # 27841		
28.	810	DEPARTMENT OF MOTOR VEHICLES - GENERAL REVENUE	STOREY COUNTY	OTHER: MOTOR VEHICLE FUND	\$100,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing processing of registration transactions on behalf of the department.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 27909		
29.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - WORKFORCE DEVELOPMENT	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO GREAT BASIN COLLEGE	OTHER: CAREER ENHANCEMENT PROGRAM	\$298,722	Exempt
	Contract Description:	This is a new interlocal agreement to provide training for early childhood education workers and address the current employment shortage for childcare facilities in rural Nevada.				
		Term of Contract:	06/30/2023 - 06/30/2025	Contract # 27779		
30.	B001	LICENSING BOARDS AND COMMISSIONS - ACCOUNTANCY	ALLISON MACKENZIE, LTD.	FEE: LICENSURE	\$495,000	
	Contract Description:	This is a new contract for ongoing legal services.				
		Term of Contract:	01/01/2024 - 12/31/2026	Contract # 27770		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27926**

Agency Name: **GOVERNOR'S FINANCE OFFICE**
Agency Code: **015**
Appropriation Unit: **1325-26**

Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **TYLER TECHNOLOGIES, INC.**
Contractor Name: **TYLER TECHNOLOGIES, INC.**
Address: **One Tyler Drive**
City/State/Zip: **Yarmouth, ME 04096**
Contact/Phone: **Tamara Dukes 978-790-4799**
Vendor No.: **T32001084A**
NV Business ID: **NV20051167615**

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	81.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
<input checked="" type="checkbox"/>	Highway Funds	19.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
Anticipated BOE meeting date: **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/14/2026**

Contract term: **3 years and 45 days**

4. Type of contract: **Contract**

Contract description: **Open Finance**

5. Purpose of contract:

This is a new service agreement under master service agreement 99SWC-NV22-12006 to provide software value-added resources through the addition of finance applications that will enhance the ability to track and manage revenues, and improved payroll and expenditure management, tracking and reporting capabilities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$268,680.00**

Payment for services will be made at the rate of \$74,227.00 per Year

Other basis for payment: \$74,227.00 for FY24, FY25 & FY26; Additional one-time cost of \$45,999 in year one.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Office of Project Management and the State of Nevada Controller's Office require a platform to provide open access to detailed government spending, budgetary, and payroll information, so that citizens can become informed stakeholders in their state's fiscal affairs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State of Nevada does not have the capability to develop this type of management information system.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: 07/03/2023 Anticipated re-bid date: 03/02/2026

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Lynda Barr, OPM Support Analyst Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mlynn	07/13/2023 11:37:57 AM
Division Approval	jkidd	07/13/2023 11:54:52 AM
Department Approval	ssands	07/13/2023 11:56:05 AM
Contract Manager Approval	ssands	07/13/2023 14:06:02 PM
EITS Approval	daxtel1	07/17/2023 15:59:40 PM
Budget Analyst Approval	dlenzner	07/17/2023 16:16:41 PM
BOE Agenda Approval	dlenzner	07/17/2023 16:16:43 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27895**

Agency Name: GOVERNOR'S FINANCE OFFICE	Legal Entity Name: CARASOFT TECHNOLOGY CORPORATION
Agency Code: 015	Contractor Name: CARASOFT TECHNOLOGY CORPORATION
Appropriation Unit: 1342-15	Address: 11493 Sunset Hills Rd, Ste 100
Is budget authority available?: Yes	City/State/Zip: RESTON, VA 20190
If "No" please explain: Not Applicable	Contact/Phone: 703-871-8500
	Vendor No.: PUR0004357
	NV Business ID: NV20151127305

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/09/2023**

Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2025**

Contract term: **1 year and 265 days**

4. Type of contract: **Other (include description): Work Plan**

Contract description: **TeamMate SW**

5. Purpose of contract:

This is a new service agreement under Master Service Agreement contract # 18855 to provide TeamMate software installation and customized for the Division of Internal Audits processes.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$122,433.24**

II. JUSTIFICATION

7. What conditions require that this work be done?

This will provide an automated, industry standard solution for audit management requirements tailored to the Division of Internal audit processes.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State workers do not have the expertise to provide this project.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The State of Nevada has a Statewide contract with Carahsoft which allows agencies to utilize the services under contract number 99SWC-NV18-421

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? Yes
- b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Purchasing -service is satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	06/27/2023 11:58:29 AM
Division Approval	jkidd	06/27/2023 14:58:27 PM
Department Approval	ssands	06/27/2023 15:21:54 PM
Contract Manager Approval	ssands	06/27/2023 15:23:07 PM
EITS Approval	ljean	06/29/2023 07:38:17 AM
Budget Analyst Approval	jrodrig9	07/18/2023 11:02:27 AM
BOE Agenda Approval	jrodrig9	07/18/2023 11:02:36 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **27918**

Agency Name: SECRETARY OF STATE'S OFFICE	Legal Entity Name: GARTNER, INC.
Agency Code: 040	Contractor Name: GARTNER, INC.
Appropriation Unit: 1050-42	Address: 56 Top Gallant Road
Is budget authority available?: Yes	City/State/Zip: Stamford, CT 06902-7700
If "No" please explain: Not Applicable	Contact/Phone: Yvette Toledo 602-561-8599
	Vendor No.: T80976121A
	NV Business ID: NV19941112701
To what State Fiscal Year(s) will the contract be charged?	2024-2025
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
X General Funds 100.00 %	Fees 0.00 %
Federal Funds 0.00 %	Bonds 0.00 %
Highway Funds 0.00 %	Other funding 0.00 %
Agency Reference #: 040	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **08/2023**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/30/2024**Contract term: **1 year and 61 days**4. Type of contract: **Other (include description): MSA Work Plan**Contract description: **Project Oversight**

5. Purpose of contract:

This is a new service agreement under master service agreement 99SWC-NV22-9032 which provides procurement acquisition support services. This service agreement will provide project oversight and quality assurance services for the enhancements and modifications to the business registration and filing system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$811,000.00**

Other basis for payment: Payable upon approval of each completed deliverable. \$782,000 FY24; \$29,000 FY25

II. JUSTIFICATION

7. What conditions require that this work be done?

Nearly 560,000 businesses in Nevada manage their state business licensing & renewals through the SilverFlume Business Portal. Last year alone, SilverFlume generated approximately \$200 million for the State General Fund. This is a critical tool for Nevada's business community and a vehicle for our economy, but there is a need to streamline & improve the user experience. The improvements will help the thousands of business owners that rely on SilverFlume, and drive more business to the State of Nevada. The Office requires a contractor to provide oversight to include project and program planning, readiness assessment, project health checks and technical assessments, vendor evaluation and recommendations and independent verification and validation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the tools nor the expertise required to do this work.9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
PASS Agreement under NASPO contract.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided services to other state agencies and has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbowma1	07/12/2023 09:54:06 AM
Division Approval	dbowma1	07/12/2023 09:54:09 AM
Department Approval	dbowma1	07/12/2023 09:54:16 AM
Contract Manager Approval	adale	07/12/2023 11:44:40 AM
EITS Approval	ljean	07/13/2023 08:35:06 AM
Budget Analyst Approval	dlenzner	08/01/2023 08:19:32 AM
BOE Agenda Approval	dlenzner	08/01/2023 08:19:36 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27789**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: Carson City
Agency Code: 082	Contractor Name: Carson City
Appropriation Unit: 1366-00	Address: Carson City
Is budget authority available?: Yes	201 N. Carson St., Ste. 3
If "No" please explain: Not Applicable	City/State/Zip: Carson City, NV 89701
	Contact/Phone: Lori Bagwell 775-283-7144
	Vendor No.:
	NV Business ID: Not Applicable

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date **07/2023**

Retroactive? **Yes**

If "Yes", please explain

New long-term agreement was not finalized in time to replace the existing agreement.

3. Termination Date: **06/30/2024**

Contract term: **1 year**

4. Type of contract: **Revenue Contract**

Contract description: **Water Sales**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide an updated raw water rate agreement for the Marlette Lake Water System.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$550,000.00**

Payment for services will be made at the rate of \$12,099.00 per month

Other basis for payment: For the raw water received from the Marlette Lake Water System City shall pay \$0.75 per 1000 gallons (per kgal). The bond payment shall be approximately \$50,000 per month, as required by the State's bond repayment schedule. City shall pay to State a monthly Operation Maintenance fee of \$12,099. City's payments for raw water and the Operation Maintenance Fee, combined shall be capped at \$550,000. If additional raw water is available beyond this amount, City will make reasonable, good-faith efforts to buy the additional raw water.

II. JUSTIFICATION

7. What conditions require that this work be done?

This is a revenue contract.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NA

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	06/14/2023 11:29:51 AM
Division Approval	jkidd	06/20/2023 15:35:35 PM
Department Approval	ssands	06/20/2023 15:41:04 PM
Contract Manager Approval	vhnava	06/21/2023 08:05:31 AM
Budget Analyst Approval	klay0	07/07/2023 16:18:22 PM
BOE Agenda Approval	bmacke1	07/14/2023 14:33:18 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27902**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: FRAME ARCHITECTURE, INC.
Agency Code: 082	Contractor Name: FRAME ARCHITECTURE, INC.
Appropriation Unit: 1577-68	Address: 4090 S. MCCARRAN BLVD., STE. E
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89502-7529
If "No" please explain: Not Applicable	Contact/Phone: 775-827-9977
	Vendor No.: T29014981
	NV Business ID: NV20031302154

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	55.00 %	X Bonds	45.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115584

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 334 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Harry Reid Training Center - Remodel Army Aviation Support Facility Administration Building CIP Project to include electrical and structural engineering services, architectural and mechanical design services, and construction administration services to upgrade the women's locker room, flooring, roof repairs, roll-up doors and upgrades of ventilation hoods in various shop rooms: CIP Project No. 23-C04; SPWD Contract No. 115584.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$232,500.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Marc Burgess, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	07/05/2023 13:14:14 PM
Division Approval	nmann	07/05/2023 13:14:17 PM
Department Approval	nmann	07/05/2023 13:14:19 PM
Contract Manager Approval	lwildes	07/05/2023 14:24:29 PM
Budget Analyst Approval	klay0	07/11/2023 11:16:47 AM
BOE Agenda Approval	bmacke1	07/12/2023 17:09:03 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27906**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: TATE SNYDER KIMSEY ARCHITECTS, LTD DBA TSK
Agency Code: 082	Contractor Name: TATE SNYDER KIMSEY ARCHITECTS, LTD DBA TSK
Appropriation Unit: 1594-33	Address: 314 S. WATER ST.
Is budget authority available?: Yes	City/State/Zip: HENDERSON, NV 89015-7311
If "No" please explain: Not Applicable	Contact/Phone: 775-857-2949
	Vendor No.: T80883470
	NV Business ID: NV20212004081

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115581

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 334 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Administration Building - Kinkead Building Site CIP Project to include programming, schematic design, design development, bidding, and permitting services, as well as construction documents sufficient to design and construct a new state Administration Building in Carson City: CIP Project No. 23-C30; SPWD Contract No. 115581.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,449,000.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Dobson, TJ, Project Manger Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	07/05/2023 13:57:23 PM
Division Approval	nmann	07/05/2023 13:57:26 PM
Department Approval	nmann	07/05/2023 13:57:28 PM
Contract Manager Approval	lwildes	07/11/2023 10:05:35 AM
Budget Analyst Approval	klay0	07/11/2023 11:03:27 AM
BOE Agenda Approval	bmacke1	07/12/2023 17:05:58 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27780**

Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: EdGate Holdings, Inc.
Agency Code: 300	Contractor Name: EdGate Holdings, Inc.
Appropriation Unit: 2697-25	Address: 4655 Cass Street Suite 255
Is budget authority available?: Yes	City/State/Zip: San Diego, CA 92109
If "No" please explain: Not Applicable	Contact/Phone: Rick Wells 858-712-9341
	Vendor No.:
	NV Business ID: NV20232838369

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **1 year and 334 days**

4. Type of contract: **Contract**

Contract description: **Financial Review**

5. Purpose of contract:

This is a new contract to provide ongoing financial analysis of school district and charter schools throughout the state.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$886,686.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

In\$ite provides the school-level expenditure reporting requirements for the Every Student Succeeds Act (ESSA), which has been provided for NDE through EdGates contract with LCB. A large part of our work for ESSA is to review the Trial Balances of each Charter School that must be cross-walked to conform with the Nevada Common Elements for Accounting and Reporting K-12 Educational Finances Including the Standard Chart of Accounts. This also entails providing guidance for Charter Schools to correct errors in the cross-walk. The ESSA data is generated from the completed and comparable In\$ite data to create reports according to NDE's specifications. Because In\$ite has previously been contracted for this work, there is no currently developed crosswalk that would meet reporting requirements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a financial analysis of all schools and districts. It is customary to use an outside company to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 230701

Approval Date: 07/05/2023

c. Why was this contractor chosen in preference to other?

this contract was handed to us by LCB with little time to resolicit.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	06/29/2023 16:14:15 PM
Division Approval	carnol1	06/29/2023 16:14:18 PM
Department Approval	carnol1	06/29/2023 16:14:21 PM
Contract Manager Approval	strongc7	07/06/2023 14:18:43 PM
Budget Analyst Approval	mranki1	07/06/2023 14:33:14 PM
BOE Agenda Approval	dlenzner	07/14/2023 17:41:38 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27875**

Agency Name:	NDE - DEPARTMENT OF EDUCATION	Legal Entity Name:	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, LAS VEGAS
Agency Code:	300	Contractor Name:	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, LAS VEGAS
Appropriation Unit:	2709-64	Address:	Dept of ECMSE 4505 Maryland PKY MS3001
Is budget authority available?:	Yes	City/State/Zip:	Las Vegas, NV 89154
If "No" please explain:	Not Applicable	Contact/Phone:	Dr. Jonathan Hilpert 702-895-3254
		Vendor No.:	D35000813
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/30/2025**

Contract term: **2 years and 152 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Early Childhood**

5. Purpose of contract:

This is a new interlocal agreement to provide early childhood studies for Nevada's underserved children.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$564,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Federal Preschool Development Grant Birth -5 (PDG B-5) Renewal grant requires an updated, statewide comprehensive needs assessment under Activity 1, an emphasis on stabilizing the early childhood workforce under Activity 4, and elevating parent/family leadership and voice within the early childhood comprehensive system under Activity 3. Goals 1, 4, and 5 of the PDG B-5 support the justification of this project: 1) Parents engage in a comprehensive B-5 system that is intuitive and useful in a way that works for them and empower their role as their child's first and most important teacher; 4) Access to high-quality ECCE settings enable children to thrive in developmentally appropriate care and learning environments throughout the early learning continuum; and 5) Data-informed decision-making and evaluation inform the continuous quality improvement of all components of the ECCE system, including the statewide strategic plan, with a central focus on equity and equitable outcomes for vulnerable populations. This work connects directly with the NOE STIP and the Early Childhood Advisory Council's Strategic Plan and will inform efforts to increase positive outcomes for children ages 0-8. Furthermore, this project will provide grant implementation activities with the essential data to ensure the subsequent years of the grant work is meaningful and impactful

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a complex study that requires early child development professionals.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	06/29/2023 16:13:04 PM
Division Approval	carnol1	06/29/2023 16:13:06 PM
Department Approval	carnol1	06/29/2023 16:13:11 PM
Contract Manager Approval	strongc7	06/29/2023 16:21:02 PM
Budget Analyst Approval	mranki1	07/03/2023 10:19:25 AM
BOE Agenda Approval	dlenzner	07/17/2023 11:57:31 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27744**

<p>Agency Name: NDE - DEPARTMENT OF EDUCATION</p> <p>Agency Code: 300</p> <p>Appropriation Unit: 2709-64</p> <p>Is budget authority available?: Yes</p> <p>If "No" please explain: Not Applicable</p>	<p>Legal Entity Name:</p> <p>Contractor Name:</p> <p>Address:</p> <p>City/State/Zip:</p> <p>Contact/Phone:</p> <p>Vendor No.:</p> <p>NV Business ID:</p>	<p>BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO</p> <p>BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO</p> <p>CHILD AND FAMILY RESEARCH CNTR</p> <p>MAIL STOP 00124</p> <p>RENO, NV 89557</p> <p>JAMIE GEHRMAN-SELBY 775-771-7827</p> <p>D35000816</p> <p>Governmental Entity</p>
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To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/30/2025**

Contract term: **2 years and 152 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Home Visiting**

5. Purpose of contract:

This is a new contract to provide ongoing Home Visiting program services in Washoe County and to expand upon the number of children and their families served who have at least one displaced parent through incarceration, homelessness, or substance abuse treatment.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,252,299.00**

Other basis for payment: Upon approval of itemized invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Federal Preschool Development Grant Birth -5 (PDG B-5) Renewal grant requires expanding or creating programs or services that meet the needs of vulnerable young children. Through Activity 6 of the grant, this project targets the needs of vulnerable children and families as listed in the Project Overview above. Goal 4 of the PDG B-5 supports the justification of this project: Access to high-quality ECCE settings enable children to thrive in developmentally appropriate care and learning environments throughout the early learning continuum. This work connects directly with the NDE STIP and the Nevada Early Childhood Advisory Council's Strategic Plan and will inform efforts to increase positive outcomes for children ages 0-8. Furthermore, this project will provide grant implementation activities with the essential data to ensure the work is meaningful and impactful.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State workers to not have the time or the expertise to complete this work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

26%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carno1	06/27/2023 05:57:52 AM
Division Approval	carno1	06/27/2023 05:57:54 AM
Department Approval	carno1	06/27/2023 05:57:57 AM
Contract Manager Approval	strongc7	06/27/2023 08:19:16 AM
Budget Analyst Approval	mranki1	06/27/2023 11:30:18 AM
BOE Agenda Approval	dlenzner	07/14/2023 11:35:17 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27768**

Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: WestEd
Agency Code: 300	Contractor Name: WestEd
Appropriation Unit: 2710-21	Address: 730 Harrison St
Is budget authority available?: Yes	City/State/Zip: San Francisco, CA 94107
If "No" please explain: Not Applicable	Contact/Phone: Lauren Wrotniak 415-615-3136
	Vendor No.: T81012500
	NV Business ID: NV20111743662

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **334 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Change Management**

5. Purpose of contract:

This is a new interlocal agreement to provide change management expertise with the goal of improving the implementation of the pupil-centered funding plan.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$382,270.80**

Other basis for payment: As invoiced by the contractor and approved by the state.

II. JUSTIFICATION

7. What conditions require that this work be done?

Due to the changes in the funding methodology, new and revised reporting requirements, and the complexity of the changes, the PCFP implementation has been challenging for NDE staff. Additionally, local education agencies (LEAs) have experienced similar challenges related to the fundamental shifts in the methods that they use to manage and plan their local educational programs. To facilitate implementation and drive continuous improvement while supporting our stakeholders, a review of regulations will be needed to identify inconsistencies or discrepancies in statutes and regulations as well as identify opportunities for efficiencies and to streamline processes. The intent will be to identify and make recommendations for revisions to regulations to support effective and efficient data collection, fiscal management, and reporting. If this project is not approved, the Department and LEAs will continue to suffer from inefficiencies and duplications of efforts that will hamper effort and reduce the effectiveness of the systems needed to support K-12 education. Existing staff do not have the resources or expertise to complete this level of work.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State workers do not have the time or expertise to complete this task.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #30DOE-S2317 and in accordance with NRS 333, the selected vendor was the highest-scoring proposer as determined by an independently appointed evaluation committee.

NRS 277.180 Government Entity

d. Last bid date: 05/02/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	06/27/2023 05:56:00 AM
Division Approval	carnol1	06/27/2023 05:56:02 AM
Department Approval	carnol1	06/27/2023 05:56:05 AM
Contract Manager Approval	strongc7	06/27/2023 08:19:48 AM
Budget Analyst Approval	mranki1	06/27/2023 11:09:15 AM
BOE Agenda Approval	dlenzner	07/14/2023 09:49:58 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27913**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	WESTERN INTERSTATE COMMISSION FOR HIGHER EDUCATION
Agency Code:	406	Contractor Name:	WESTERN INTERSTATE COMMISSION FOR HIGHER EDUCATION
Appropriation Unit:	3168-10	Address:	FOR HIGHER EDUCATION DBA WICHE
Is budget authority available?:	Yes	City/State/Zip:	3035 Center Green Dr, Ste 200 BOULDER, CO 80301
If "No" please explain:	Not Applicable	Contact/Phone:	Dennis Mohatt 303/541-0256
		Vendor No.:	T81006182
		NV Business ID:	Governmental Entitiy

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 18214**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/10/2023**

Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/09/2025**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Internship Consort**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing support for the employment of doctoral psychology interns.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$358,094.00**

Other basis for payment: Upon receipt of invoice and approval of services by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

This work is required to support the Psychology Internship Consortium.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Nevada State employees do not possess the resources that WICHE already has in place.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 277.180 one or more public agencies my contract with any one or more other public agencies to perform any governmental service, activity or undertaking.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

.15

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current vendor with DPBH, satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	07/03/2023 10:46:40 AM
Division Approval	rmille8	07/03/2023 10:46:43 AM
Department Approval	rmille8	07/03/2023 10:46:47 AM
Contract Manager Approval	rmille8	07/03/2023 10:46:49 AM
Budget Analyst Approval	khal5	07/17/2023 14:16:06 PM
BOE Agenda Approval	afrantz	07/17/2023 14:16:22 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **27814**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	HUMBOLDT COUNTY
Agency Code:	406	Contractor Name:	HUMBOLDT COUNTY
Appropriation Unit:	3224-00	Address:	50 W Fifth Street
Is budget authority available?:	Yes	City/State/Zip:	Winnemucca, NV 89445
If "No" please explain:	Not Applicable	Contact/Phone:	Dave Mendiola 775-623-6300
		Vendor No.:	T40139500
		NV Business ID:	Governmental Entitiy

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

Agency Reference #: C18223

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 08/2023

Retroactive? **Yes**

If "Yes", please explain

The amendment to the previous contract was mailed to the county the first week of May 2023 but was not received back from the county as these contracts are reviewed by county supervisors for approval before signature.3. Termination Date: **06/30/2025**Contract term: **2 years**4. Type of contract: **Revenue Contract**Contract description: **Public Health**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing public health services to meet the health needs of the rural and frontier communities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$106,000.00**

Payment for services will be made at the rate of \$4,416.67 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

The Division of Public and Behavioral Health, Community Health Services has been designated to receive funding from the county in the form of a monthly assessment to provide mandated public health services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

These services are provided by Community Health Nurses (state employees) and contracted Registered Nurses when necessary.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Per NRS 430 and 441A the State is required to provide ongoing assessments to each county for the assessed cost of public health services.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current vendor with DPBH, satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	06/27/2023 09:02:03 AM
Division Approval	rmille8	06/27/2023 09:02:07 AM
Department Approval	rmille8	06/27/2023 09:02:09 AM
Contract Manager Approval	rmille8	07/05/2023 10:25:52 AM
Budget Analyst Approval	nrezaie	07/10/2023 08:41:17 AM
BOE Agenda Approval	afrantz	07/13/2023 14:11:50 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **27890**

Agency Name:	DHHS - WELFARE AND SUPPORTIVE SERVICES	Legal Entity Name:	CONDUENT STATE & LOCAL SOLUTIONS, INC.
Agency Code:	407	Contractor Name:	CONDUENT STATE & LOCAL SOLUTIONS, INC.
Appropriation Unit:	3238-04	Address:	750 FIRST STREET, N.E, 10TH FL
Is budget authority available?:	Yes	City/State/Zip:	WASHINGTON, DC 20002
If "No" please explain:	Not Applicable	Contact/Phone:	JOHN PFEUFFER 884/633-2638
		Vendor No.:	PUR0003261B
		NV Business ID:	NV19911026030

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 %

No Cost to the State: anticipate program recipient fees of \$371,712.00.

Agency Reference #: 407

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **08/31/2027**Contract term: **4 years and 31 days**4. Type of contract: **Contract**Contract description: **CSEP Debit Card**

5. Purpose of contract:

This is a new contract to provide ongoing Electronic Distribution Card services and provide for the distribution of child support payments to custodial parents.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$371,712.00**

Other basis for payment: No Cost to the State: anticipate program recipient fees of \$371,712.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

Child Support Payments are issued through Debit Cards.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources, nor the expertise to perform this type of work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

US Bank
First Data Government Solutions
Conduent State and Local Solutions, Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #40DHHS-S2043 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 08/03/2022 Anticipated re-bid date: 08/01/2028

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Previously provided services for multiple state agencies.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Cathy Kaplan, Child Support Enforcement Program Chief Ph: 775-684-0752

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rhayde1	06/26/2023 15:08:51 PM
Division Approval	cbusgay	06/26/2023 15:10:57 PM
Department Approval	rthomps1	06/27/2023 11:45:33 AM
Contract Manager Approval	mpomerle	06/27/2023 11:50:17 AM
EITS Approval	ljean	06/29/2023 07:38:51 AM
Budget Analyst Approval	nrezaie	07/10/2023 14:35:18 PM
BOE Agenda Approval	afrantz	07/13/2023 14:05:57 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27941**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: Magellan Healthcare, INC.
Agency Code: 409	Contractor Name: Magellan Healthcare, INC.
Appropriation Unit: 3146-40	Address: 8621 Robert Fulton Drive
Is budget authority available?: Yes	City/State/Zip: Columbia , MD 21046
If "No" please explain: Not Applicable	Contact/Phone: Caroline P. Carney 602-572-2565
	Vendor No.: T29045897
	NV Business ID: NV20011379302

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2026**

Contract term: **3 years and 153 days**

4. Type of contract: **Contract**

Contract description: **Care Mgmt. Entity**

5. Purpose of contract:

This is a new contract to provide care management for children, youth, and young adults with complex behavioral health needs.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$22,920,303.45**

Other basis for payment: **Per Attachment AA.**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Division is seeking to pilot a statewide Care Management Entity model for management and organization of delivery of services for children, youth, and young adults ages 3-20 with complex behavioral health needs who may be involved in multiple systems.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The state does not have the resources to provide these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Bamboo Sunrise
Magellan Healthcare
National Youth Advocate Program
Zarepath

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 40DHHS-S2278, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/13/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

18%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Bill Wyss, Health Program Manager 3 Ph: 702-486-0086

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	creeve1	07/10/2023 14:46:22 PM
Division Approval	hbugg	07/11/2023 11:16:15 AM
Department Approval	cpitlock	07/11/2023 12:52:37 PM
Contract Manager Approval	sknigge	07/11/2023 13:02:47 PM
Budget Analyst Approval	twollan1	07/14/2023 08:06:48 AM
BOE Agenda Approval	afrantz	07/17/2023 09:37:19 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27773**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: University of Connecticut
Agency Code: 409	Contractor Name: University of Connecticut
Appropriation Unit: 3146-65	Address: Sponsored Program Services 438 Whitney Road Ext., U #1133
Is budget authority available?: Yes	City/State/Zip: Storrs, CT 06269-1133
If "No" please explain: Not Applicable	Contact/Phone: Tony F. Bonadio 860-486-3622
	Vendor No.: Expired
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 08/2023

Retroactive? **Yes**

If "Yes", please explain

This interlocal agreement is retroactive due to key consultants relocating their office from the University of Maryland to the University of Connecticut.

3. Termination Date: **06/30/2024**

Contract term: **1 year**

4. Type of contract: **Interlocal Agreement**

Contract description: **FFPSA Assistance**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing consultation, planning and implementation of the Family First Prevention Services Act.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$112,798.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The provisions of the Family First Prevention Services Act (FFPSA) require significant changes to the current status of the Nevada child welfare system. The use of professional contractors for the continued implementation of FFPSA is common practice nationwide, and the proposed contractors work closely with the federal government and multiple other states on the particular initiative, and are therefore well equipped to assist Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the knowledge base and experience in this type of large scale implementation.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

26%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable

19. Agency Field Contract Monitor:

Beverly Brown, Social Services Program Specialist III Ph: 775-684-7293
Maria Janos, Social Services Chief III Ph: 702-486-4226

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	creeve1	06/07/2023 09:22:27 AM
Division Approval	hbugg	06/28/2023 11:14:19 AM
Department Approval	cpitlock	06/29/2023 09:38:18 AM
Contract Manager Approval	knielsen	06/29/2023 10:18:36 AM
Budget Analyst Approval	twollan1	07/14/2023 11:21:24 AM
BOE Agenda Approval	afrantz	07/14/2023 11:53:53 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27726**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: County of Douglas
Agency Code: 409	Contractor Name: China Spring Youth Camp
Appropriation Unit: 3147-15	Address: PO Box 218
Is budget authority available?: Yes	City/State/Zip: Minden, NV 89423
If "No" please explain: Not Applicable	Contact/Phone: Wendy Garrison 702-265-5350
	Vendor No.: T40174400
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	33.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	10.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	57.00 % County Participation Funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 08/2023

Retroactive? **Yes**

If "Yes", please explain

This interlocal agreement is retroactive due to the need for final legislative approval and the subsequent need for the County Board of Commissioners to review and approve the contract.

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Douglas Co Youth Cmp**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing residential living care for boys and girls who have been adjudicated delinquent and committed to China Spring Youth Camp or Aurora Pines Girls Facility.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$7,767,086.00**

Payment for services will be made at the rate of \$3,883,543.00 per Fiscal Year

Other basis for payment: Payments will be issued quarterly at a rate of \$970,885.75

II. JUSTIFICATION

7. What conditions require that this work be done?

Legislative appropriation for the operation of China Spring Youth Camp and Aurora Pines Girls Facility as regional juvenile detention facilities as defined in NRS 62A.280.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Local juvenile facilities are administered by county entities.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Douglas County has been under contract with the Division since 2017. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Brian Dahlberg, Management Analyst III Ph: 702-486-5369

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bdahlber	05/24/2023 08:57:28 AM
Division Approval	myoun3	06/06/2023 10:34:49 AM
Department Approval	cpitlock	07/07/2023 11:35:20 AM
Contract Manager Approval	sknigge	07/10/2023 14:25:34 PM
Budget Analyst Approval	twollan1	07/11/2023 21:22:38 PM
BOE Agenda Approval	afrantz	07/12/2023 09:28:33 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27761**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: Lincoln County School District
Agency Code: 409	Contractor Name: Lincoln County School District
Appropriation Unit: 3179-13	Address: PO BOX 118
Is budget authority available?: Yes	City/State/Zip: Panaca, NV 89042-0118
If "No" please explain: Not Applicable	Contact/Phone: Matt Cameron 775-728-4471
	Vendor No.: T40234500
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 08/2023

Retroactive? **Yes**

If "Yes", please explain

This interlocal agreement is retroactive due to the need for final Legislative Approval and the subsequent need for the County to review and approve the contract.

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Education at CYC**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing educational services for youths in residence.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$643,520.00**

Payment for services will be made at the rate of \$80,440.00 per Quarter

II. JUSTIFICATION

7. What conditions require that this work be done?

The Superintendent of Caliente Youth Center is mandated by NRS 63.210 to provide educational needs of the youth in residence. These educational services are contracted with the Lincoln County School District.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Caliente Youth Center does not have the accredited staff available to meet these educational needs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has been on contract with the division since 1999. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Bruce Burgess, CYC Superintendent Ph: 775-726-8206

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	05/31/2023 10:29:14 AM
Division Approval	hbugg	06/22/2023 14:19:34 PM
Department Approval	cpitlock	06/26/2023 09:10:50 AM
Contract Manager Approval	knielsen	06/27/2023 08:19:31 AM
Budget Analyst Approval	twollan1	07/10/2023 16:18:41 PM
BOE Agenda Approval	afrantz	07/11/2023 15:51:02 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24291** Amendment Number: **1**

Agency Name: **DEPARTMENT OF AGRICULTURE** Legal Entity Name: **JTM PROVISIONS COMPANY, INC.**

Agency Code: **550** Contractor Name: **JTM PROVISIONS COMPANY, INC.**

Appropriation Unit: **1362-21** Address: **PO Box 711134**

Is budget authority available?: **Yes** City/State/Zip: **Cincinnati, OH 45271**

If "No" please explain: Not Applicable Contact/Phone: **Brian Hofmeier 513-367-4900**

Vendor No.: **T29044141A**

NV Business ID: **NV20101609825**

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **55AGR-S1377 tb**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/15/2021**

Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/14/2025**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **USDA Food Processor**

5. Purpose of contract:
This is the first amendment to the original contract which provides ongoing breakfast and lunch products using United States Department of Agriculture commodities as ingredients. This amendment increases the maximum amount from \$1,357,936 to \$2,382,483 due to an increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,357,936.00	\$1,357,936.00	\$1,357,936.00	Yes - Action
2. Amount of current amendment (#1):	\$1,024,547.00	\$1,024,547.00	\$1,024,547.00	Yes - Action
3. New maximum contract amount:	\$2,382,483.00			

II. JUSTIFICATION

7. What conditions require that this work be done?
School districts and other agencies use process food products in their lunch program which creates this necessity.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
State agencies and employees do not have the ability to process USDA food. Only USDA approved manufacturers may do so.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Asian Food Solutions
 JTM Provisions
 Bongards Creameries
 Integrated Food Service

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #55AGR-S1377, and in accordance with NRS 333, the selected vendor was one of the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 01/08/2021 Anticipated re-bid date: 01/08/2025

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Agriculture 7/1/16-6/30/17

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dpoppeng	06/22/2023 08:53:32 AM
Division Approval	mmarkovi	06/22/2023 09:46:42 AM
Department Approval	avigi1	06/22/2023 09:50:48 AM
Contract Manager Approval	cprasa1	06/22/2023 10:34:01 AM
Budget Analyst Approval	dspeed1	07/11/2023 11:30:18 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 24290	Amendment Number: 3	
Agency Name: DEPARTMENT OF AGRICULTURE	Legal Entity Name: LET'S DO LUNCH, INC. DBA INTEGRATED FOOD SERVICE	Contractor Name: LET'S DO LUNCH, INC. DBA INTEGRATED FOOD SERVICE
Agency Code: 550	Address: INTEGRATED FOOD SERVICE	310 W ALONDRA BLVD
Appropriation Unit: 1362-21	City/State/Zip: GARDENA, CA 90248-2423	
Is budget authority available?: Yes	Contact/Phone: Jon Sugimoto 310/523-3664	Vendor No.: PUR0003797
If "No" please explain: Not Applicable	NV Business ID: NV20111272488	

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **55AGR-S1377 tb**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/08/2021**
Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/14/2025**

Contract term: **3 years and 342 days**

4. Type of contract: **Contract**

Contract description: **USDA Food Processor**

5. Purpose of contract:

This is the third amendment to the original contract which provides breakfast and lunch products using United States Department of Agriculture commodities as ingredients. This amendment increases the maximum amount from \$8,721,123 to \$11,258,673 due to food price increases.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$5,670,627.00	\$5,670,627.00	\$5,670,627.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
b. Amendment 2:	\$3,050,496.00	\$3,050,496.00	\$3,050,496.00	Yes - Action
2. Amount of current amendment (#3):	\$2,537,550.00	\$2,537,550.00	\$2,537,550.00	Yes - Action
3. New maximum contract amount:	\$11,258,673.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

School districts and other agencies use process food products in their lunch program which creates this necessity.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies and employees do not have the ability to process USDA food. Only USDA approved manufacturers may do so.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Bongards Creameries
Integrated Food Service
Asian Food Solutions

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #55AGR-S1377, and in accordance with NRS 333, the selected vendor was one of the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 01/08/2021 Anticipated re-bid date: 01/08/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Agriculture 2016 � Present Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dpoppeng	06/22/2023 09:09:41 AM
Division Approval	mmarkovi	06/22/2023 09:49:19 AM
Department Approval	avigi1	06/22/2023 09:51:03 AM

Contract Manager Approval

cprasa1

06/22/2023 11:17:47 AM

Budget Analyst Approval

dspeed1

07/12/2023 16:27:48 PM

BOE Agenda Approval

vmilazz1

07/14/2023 16:46:41 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 24288	Amendment Number: 2
Agency Name: DEPARTMENT OF AGRICULTURE	Legal Entity Name: M.C.I. FOODS, INC.
Agency Code: 550	Contractor Name: M.C.I. FOODS, INC.
Appropriation Unit: 1362-21	Address: Drawer 2552 PO Box 5935
Is budget authority available?: Yes	City/State/Zip: Troy, MI 48007
If "No" please explain: Not Applicable	Contact/Phone: Dan Southard 562-977-4006
	Vendor No.: T81022385A
	NV Business ID: NV20091096701

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **55AGR-S1377 tb**

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/08/2021**
 Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/14/2025**
 Contract term: **3 years and 342 days**

4. Type of contract: **Contract**
 Contract description: **USDA Food Processor**

5. Purpose of contract:
This is the second amendment to the original contract which provides breakfast and lunch products using United States Department of Agriculture commodities as ingredients. This amendment increases the maximum amount from \$4,567,847.07 to \$6,010,424.00 due to food price increases.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$4,567,847.00	\$4,567,847.00	\$4,567,847.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
2. Amount of current amendment (#2):	\$1,442,577.00	\$1,442,577.00	\$1,442,577.00	Yes - Action
3. New maximum contract amount:	\$6,010,424.00			

II. JUSTIFICATION

7. What conditions require that this work be done?
School districts and other agencies use process food products in their lunch program which creates this necessity.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies and employees do not have the ability to process USDA food. Only USDA approved manufacturers may do so.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Bongards Creameries
MCI Foods, Inc.
Integrated Food Service
Asian Food Solutions

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #55AGR-S1377, and in accordance with NRS 333, the selected vendor was one of the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 01/08/2021 Anticipated re-bid date: 01/08/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Agriculture -2016-Present Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dpoppeng	06/22/2023 09:20:03 AM
Division Approval	mmarkovi	06/22/2023 09:50:22 AM
Department Approval	avigi1	06/22/2023 09:51:10 AM

Contract Manager Approval	cprasa1	06/22/2023 11:43:27 AM
Budget Analyst Approval	dspeed1	07/12/2023 13:12:08 PM
BOE Agenda Approval	vmilazz1	07/14/2023 16:24:52 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23205	Amendment Number: 4
Agency Name: DPS-RECORDS, COMMUNICATIONS, AND COMPLIANCE	Legal Entity Name: Unisys Corporation
Agency Code: 655	Contractor Name: Unisys Corporation
Appropriation Unit: 4709-22	Address: 801 Lakeview Drive Suite 100
Is budget authority available?: Yes	City/State/Zip: Bluebell, PA 19422
If "No" please explain: Not Applicable	Contact/Phone: Mike Smith 916-806-2939
	Vendor No.: T29043251
	NV Business ID: NV19841004708

To what State Fiscal Year(s) will the contract be charged? **2021-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	10.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	90.00 % Program Fees

Agency Reference #: **RFP #65DPS-S763**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**
 Anticipated BOE meeting date **05/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2027**

Contract term: **7 years**

4. Type of contract: **Contract**
 Contract description: **NCJIS Modernization**

5. Purpose of contract:

This is the fourth amendment to the original contract which provides computer programming and related services for the replacement of the Nevada Criminal Justice Information System. This amendment increases the maximum amount from \$36,427,909.13 to \$36,732,759.13 due to the addition of a web portal to initiate Disposition of Firearm checks.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$36,237,516.00	\$36,237,516.00	\$36,237,516.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
b. Amendment 2:	\$51,869.13	\$51,869.13	\$51,869.13	Yes - Info
c. Amendment 3:	\$138,524.00	\$138,524.00	\$190,393.13	Yes - Action
2. Amount of current amendment (#4):	\$304,850.00	\$304,850.00	\$304,850.00	Yes - Action
3. New maximum contract amount:	\$36,732,759.13			

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract allows for the replacement of the current system used for storing and accessing Nevada criminal justice information. The owner of the current proprietary system has informed the Department of Public Safety (DPS) of the intent to retire within the next few years and has agreed to work with DPS during the implementation of a new system. The system is critical in supporting the safety of law enforcement agencies and communities and for the State to maintain compliance with Federal and State regulations regarding the access and storage of criminal history.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the skill set to complete the tasks for this level of modernization project.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #65DPS-S763, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 07/19/2019 Anticipated re-bid date: 07/01/2026

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkolenut	06/13/2023 14:04:05 PM
Division Approval	cjackson	06/14/2023 14:33:41 PM
Department Approval	jdekoekk	06/26/2023 08:24:29 AM
Contract Manager Approval	jdekoekk	06/26/2023 08:24:37 AM
EITS Approval	ljean	06/27/2023 07:12:40 AM
Budget Analyst Approval	khawkin1	06/27/2023 08:13:57 AM
BOE Agenda Approval	bmacke1	07/17/2023 13:46:02 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 24102	Amendment Number: 2	
Agency Name: DCNR - PARKS DIVISION	Legal Entity Name: CARPENTER SELLERS DEL GATTO ARCHITECTS, PC	Contractor Name: CARPENTER SELLERS DEL GATTO ARCHITECTS, PC
Agency Code: 704	Address: 8882 SPANISH RIDGE AVE	
Appropriation Unit: 4103-39	City/State/Zip: LAS VEGAS, NV 89148-1303	
Is budget authority available?: Yes	Contact/Phone: MICHAEL DEL GATTO 702-251-8896	
If "No" please explain: Not Applicable	Vendor No.: T80997582	
	NV Business ID: NV19871041301	

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	38.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	62.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/11/2021**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **12/31/2023**

Termination Date:

Contract term: **3 years and 235 days**

4. Type of contract: **Contract**

Contract description: **Professional service**

5. Purpose of contract:

This is the second amendment to the original contract which provides architectural and engineering services for phase II of the Ice Age Fossils State Park project. This amendment extends the termination date from December 31, 2023 to December 31, 2024 and increases the maximum amount from \$372,260.00 to \$556,173.25 due to the additional project added for phase II.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$372,260.00	\$372,260.00	\$372,260.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
2. Amount of current amendment (#2):	\$183,913.25	\$183,913.25	\$183,913.25	Yes - Action
3. New maximum contract amount:	\$556,173.25			
and/or the termination date of the original contract has changed to:	12/31/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

This contractor will be providing architectural and engineering service to Ice Age Fossils State Park

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Nevada State Park employees do not have the expertise or time to complete this project

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
This vendor was ranked the highest by the evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2009 - Nevada State Parks - provided satisfactory work was completed

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	06/30/2023 11:04:23 AM
Division Approval	ethick1	06/30/2023 11:04:27 AM
Department Approval	ethick1	06/30/2023 11:04:31 AM
Contract Manager Approval	ethick1	07/06/2023 15:58:36 PM

Budget Analyst Approval
BOE Agenda Approval

rjacob3
vmilazz1

07/07/2023 09:21:06 AM
07/10/2023 09:53:21 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25427** Amendment Number: **1**

Agency Name: **DCNR - PARKS DIVISION** Legal Entity Name: **Sunrise Engineering, Inc.**

Agency Code: **704** Contractor Name: **Sunrise Engineering, Inc.**

Appropriation Unit: **4604-06** Address: **25 East North**

Is budget authority available?: **Yes** City/State/Zip: **Fillmore, UT 84631**

If "No" please explain: **Not Applicable** Contact/Phone: **Derek Anderson 435-743-6151**

Vendor No.: **T27044596**

NV Business ID: **NV19961196784**

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % treasurers interest income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/10/2022**

Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2023**

Contract term: **3 years and 232 days**

4. Type of contract: **Contract**

Contract description: **Professional Service**

5. Purpose of contract:

This is the first amendment to the original contract which provides engineering evaluation and plans for the Echo Canyon State Park dam repairs. This amendment extends the termination date from September 30, 2023 to September 30, 2025 and increases the maximum amount from \$77,500 to \$187,700 due to the reevaluation and redesign needed after recent flooding damage.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$77,500.00	\$77,500.00	\$77,500.00	Yes - Info
2. Amount of current amendment (#1):	\$110,200.00	\$110,200.00	\$187,700.00	Yes - Action
3. New maximum contract amount:	\$187,700.00			
and/or the termination date of the original contract has changed to:	09/30/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 535 and Public Safety - Dam is in need of repair.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Nevada State Parks employees don't have the appropriate licenses to provide this type of work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Professional Service, Engineering. Proximity to and familiarity with project site.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

B&G; 2022 - Satisfactory;
Child and Family Division; 2011 & 2012 - Satisfactory
SPWD; 2009 - Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	06/29/2023 09:49:08 AM
Division Approval	ethick1	06/29/2023 09:49:11 AM
Department Approval	ethick1	06/29/2023 09:49:13 AM
Contract Manager Approval	ethick1	07/06/2023 10:10:34 AM
Budget Analyst Approval	rjacob3	07/06/2023 13:11:24 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27837**

Agency Name: DCNR - FORESTRY DIVISION	Legal Entity Name: East Fork Fire Protection District
Agency Code: 706	Contractor Name: East Fork Fire Protection District
Appropriation Unit: 4196-00	Address: 1694 County Road
Is budget authority available?: Yes	City/State/Zip: Minden, NV 89423
If "No" please explain: Not Applicable	Contact/Phone: 775-782-9040
	Vendor No.:
	NV Business ID: Governmental entity
To what State Fiscal Year(s) will the contract be charged?	2024-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % WILDLAND FIRE PROTECTION PROGRAM revenue funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 08/2023

Retroactive? **Yes**

If "Yes", please explain

This contract was delayed due to vacancies within the agency and county processes.

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **WFPP**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide wildland fire services under the Wildland Fire Protection Program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$188,764.00**

Payment for services will be made at the rate of \$94,382.00 per SFY

Other basis for payment: Services paid \$94,382.00 for SFY24-25

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Forestry and East Fork Fire Protection District will work closely together to maintain effective wildfire management to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract to the Division of Forestry. State employees will be utilized to perform work for which the county will make payment to the Division.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277 - Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Governmental entities routinely provide services to one another.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Ron Bollier, Fire Management Officer Ph: 775-684-2556

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hedmonds	06/12/2023 12:48:55 PM
Division Approval	dsorensen	06/12/2023 14:09:30 PM
Department Approval	dsorensen	06/12/2023 14:09:32 PM
Contract Manager Approval	mvaldiv1	06/20/2023 12:04:12 PM
Budget Analyst Approval	rjacob3	06/21/2023 08:06:28 AM
BOE Agenda Approval	vmilazz1	07/10/2023 08:52:22 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27843**

Agency Name: DCNR - FORESTRY DIVISION	Legal Entity Name: Elko County
Agency Code: 706	Contractor Name: Elko County
Appropriation Unit: 4196-00	Address: 571 Idaho Street
Is budget authority available?: Yes	City/State/Zip: Elko, NV 89801
If "No" please explain: Not Applicable	Contact/Phone: 775-738-5398
	Vendor No.:
	NV Business ID: Governmental entity
To what State Fiscal Year(s) will the contract be charged?	2024-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % WILDLAND FIRE PROTECTION PROGRAM revenue funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date **08/2023**

Retroactive? **Yes**

If "Yes", please explain

This contract was delayed due to vacancies within the agency and county processes.

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **WFPP**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide wildland fire services under the Wildland Fire Protection Program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,623,744.00**

Payment for services will be made at the rate of \$811,872.00 per SFY

Other basis for payment: Services paid \$811,872.00 for SFY24-25

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Forestry and Elko Fire Protection District will work closely together to maintain effective wildfire management to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract to the Division of Forestry. State employees will be utilized to perform work for which the county will make payment to the Division.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277 - Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Governmental entities routinely provide services to one another.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Ron Bollier, Fire Management Officer Ph: 775-684-2556

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hedmonds	06/12/2023 12:56:42 PM
Division Approval	dsorensen	06/12/2023 14:10:37 PM
Department Approval	dsorensen	06/12/2023 14:10:39 PM
Contract Manager Approval	mvaldiv1	06/20/2023 12:05:58 PM
Budget Analyst Approval	rjacob3	06/21/2023 08:06:45 AM
BOE Agenda Approval	vmilazz1	07/10/2023 08:45:16 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27833**

Agency Name: DCNR - FORESTRY DIVISION	Legal Entity Name: Humboldt County
Agency Code: 706	Contractor Name: Humboldt County
Appropriation Unit: 4196-00	Address: 50 West 5th Street
Is budget authority available?: Yes	City/State/Zip: Winnemucca, NV 89445
If "No" please explain: Not Applicable	Contact/Phone: 775-623-6300
	Vendor No.:
	NV Business ID: Governmental entity
To what State Fiscal Year(s) will the contract be charged?	2024-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % WILDLAND FIRE PROTECTION PROGRAM revenue funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 08/2023

Retroactive? **Yes**

If "Yes", please explain

This contract was delayed due to vacancies within the agency and county processes.

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **WFPP**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide wildland fire services under the Wildland Fire Protection Program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$315,414.00**

Payment for services will be made at the rate of \$157,707.00 per SFY

Other basis for payment: Services paid \$157,707.00 for SFY24-25

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Forestry and Humboldt County will work closely together to maintain effective wildfire management to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract to the Division of Forestry. State employees will be utilized to perform work for which the county will make payment to the Division.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277 - Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Governmental entities routinely provide services to one another.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Ron Bollier, Fire Management Officer Ph: 775-684-2556

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hedmonds	06/09/2023 16:12:28 PM
Division Approval	dsorensen	06/09/2023 16:17:10 PM
Department Approval	dsorensen	06/09/2023 16:17:12 PM
Contract Manager Approval	mvaldiv1	06/20/2023 12:01:24 PM
Budget Analyst Approval	rjacob3	06/21/2023 08:06:37 AM
BOE Agenda Approval	vmilazz1	07/10/2023 08:36:54 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27841**

Agency Name:	DCNR - ENVIRONMENTAL PROTECTION	Legal Entity Name:	CALIFORNIA-NEVADA SECTION, AMERICAN WATER WORKS ASSOCIATION
Agency Code:	709	Contractor Name:	CALIFORNIA-NEVADA SECTION, AMERICAN WATER WORKS ASSOCIATION
Appropriation Unit:	3197-16	Address:	AMERICAN WATER WORKS ASSOC 10435 ASHFORD ST
Is budget authority available?:	Yes	City/State/Zip:	RANCHO CUCAMONGA, CA 91730-3058
If "No" please explain:	Not Applicable	Contact/Phone:	Sue Mosburg 909/291-2114
		Vendor No.:	T80939112
		NV Business ID:	NV20001177551

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **DEP24-003**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/13/2023**

Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/31/2027**

Contract term: **4 years and 19 days**

4. Type of contract: **Contract**

Contract description: **Op Certification**

5. Purpose of contract:

This is a new contract to provide ongoing assistance with proctoring operator certification exams statewide.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$144,000.00**

Other basis for payment: Within 30 days of receipt of contractor invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 445A.875 requires operators of public water systems to be certified to operate the water system and to obtain certification from the NDEP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Exams are administered in numerous locations, concurrently and statewide, three times a year. The Bureau of Safe Drinking Water does not currently have the personnel resources available to complete this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #70CNR-S2345, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 05/16/2019 Anticipated re-bid date: 01/04/2027

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Linh Kieu, Supervisor Ph: 775-687-9563

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ahanso1	06/15/2023 11:09:54 AM
Division Approval	aseifert	06/15/2023 11:15:10 AM
Department Approval	aseifert	06/15/2023 11:15:15 AM
Contract Manager Approval	ssimpso2	06/15/2023 12:00:07 PM
Budget Analyst Approval	rjacob3	06/30/2023 13:59:08 PM
BOE Agenda Approval	vmilazz1	07/10/2023 09:37:42 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27909**

Agency Name: DEPARTMENT OF MOTOR VEHICLES	Legal Entity Name: STOREY COUNTY
Agency Code: 810	Contractor Name: STOREY COUNTY
Appropriation Unit: 6220 - All Categories	Address: STOREY COUNTY ASSESSOR PO DRAWER D
Is budget authority available?: Yes	City/State/Zip: VIRGINIA CITY, NV 89440
If "No" please explain: Not Applicable	Contact/Phone: 775-847-0969
	Vendor No.: T80054670B
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Motor Vehicle Fund

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 334 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Specialty Services**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing processing of registration transactions on behalf of the department.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$100,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 482.160 and NRS 482.180 (6)

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Services are provided in areas where there are no DMV offices available.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

Storey County Assessor's office is a governmental entity.

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently providing registration services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pgra1	06/29/2023 16:18:57 PM
Division Approval	asmit3	06/30/2023 14:26:28 PM
Department Approval	asmit3	06/30/2023 14:26:34 PM
Contract Manager Approval	asampso2	07/05/2023 12:08:39 PM
Budget Analyst Approval	klay0	07/12/2023 11:51:31 AM
BOE Agenda Approval	bmacke1	07/14/2023 13:53:49 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **27779**

Agency Name:	DETR - EMPLOYMENT SECURITY	Legal Entity Name:	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO GREAT BASIN COLLEGE
Agency Code:	902	Contractor Name:	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO GREAT BASIN COLLEGE
Appropriation Unit:	4770-12	Address:	GREAT BASIN COLLEGE 1500 COLLEGE PKWY
Is budget authority available?:	Yes	City/State/Zip:	ELKO, NV 89801
If "No" please explain:	Not Applicable	Contact/Phone:	Mary Doucette 775/327-2091
		Vendor No.:	D35000805
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Career Enhancement Program

Agency Reference #: 3759-25-ESD

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/30/2023**

Anticipated BOE meeting date 08/2023

Retroactive? **Yes**

If "Yes", please explain

Great Basin College needs to begin to prepare for the courses to start in the fall semester. If they have to wait for the contract to be executed in August, they will not be able to offer the courses in time.3. Termination Date: **06/30/2025**Contract term: **2 years and 1 day**4. Type of contract: **Interlocal Agreement**Contract description: **GBC ECE**

5. Purpose of contract:

This is a new interlocal agreement to provide training for early childhood education workers and address the current employment shortage for childcare facilities in rural Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$298,721.50**

Other basis for payment: Monthly invoices to be submitted for allowable costs, including backup documentation and participant rosters.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Early Childhood Education Program at Great Basin Community College is designed to foster collective action among Great Basin College (GBC), the Department of Employment, Training and Rehabilitation (DETR) and Early Childhood Education organizations and employers in the rural regions of Nevada, with the goal of enhancing the skills of Early Childhood Education workers and addressing the current employment shortage for childcare facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DETR does not have the resources to accomplish this program alone. The GBC ECE program will capitalize on the existing curriculum and resources of GBC and its partners to focus on industry-determined priorities in order to align training with industry demands.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180- Interlocal Contract

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

10% on allowable expenditures (not including tuition and fees)

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. DETR/ OWINN CETS entry 23972 for the SANDI grant

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
 Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwoodwar	06/16/2023 08:40:46 AM
Division Approval	scas1	06/21/2023 14:30:40 PM
Department Approval	scas1	06/21/2023 14:30:42 PM
Contract Manager Approval	jwixon	06/21/2023 15:00:15 PM
Budget Analyst Approval	mranki1	06/23/2023 15:22:57 PM
BOE Agenda Approval	dlenzner	07/14/2023 08:58:25 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27770**

Agency Name: BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name: Allison MacKenzie, Ltd.
Agency Code: BDC	Contractor Name: Allison MacKenzie, Ltd.
Appropriation Unit: B001 - All Categories	Address: 402 North Division Street
Is budget authority available?: Yes	City/State/Zip: Carson City, NV 89703
If "No" please explain: Not Applicable	Contact/Phone: Karen Peterson, Esq. 775-687-0202
	Vendor No.:
	NV Business ID: NV19781001597

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensure
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2024**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2026**

Contract term: **3 years**

4. Type of contract: **Contract**

Contract description: **Legal Services**

5. Purpose of contract:

This is a new contract for ongoing legal services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$495,000.00**

Payment for services will be made at the rate of \$325.00 per Hour

II. JUSTIFICATION

7. What conditions require that this work be done?

This is a necessary engagement for purposes of accomplishing work of the Board under authority of NRS 284.173. In addition NRS 628.090 authorizes the Board to hire an attorney for legal counsel services. The legal services provided include representation in law suits, disciplinary actions, administrative hearings, legislative assistance, board counsel during Board meetings and providing staff and the Board with specific legal advice.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There is no legal expertise within the Board staff. Legal services to be provided regarding a specific knowledge of area and a need for the continuity of services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The firm has provided legal services to the Board of Accountancy for over 40 years and possesses the necessary expertise resulting in a continuity of services and reduction of cost. Currently the Board's needs do not require full time counsel and through the long term relationship with the current firm we are able to save money through the continuity the firm provides.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has been engaged by the Nevada State Board of Accountancy for over 40 years. The contractor is also engaged by the Nevada State Board of Engineers and Land Surveyors.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vwind1	05/31/2023 09:47:34 AM
Division Approval	vwind1	05/31/2023 09:47:36 AM
Department Approval	vwind1	05/31/2023 09:47:39 AM
Contract Manager Approval	vwind1	05/31/2023 09:47:41 AM
Budget Analyst Approval	stilley	06/21/2023 17:02:45 PM
BOE Agenda Approval	stilley	06/21/2023 17:02:50 PM
BOE Final Approval	Pending	

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.		VARIOUS STATE AGENCIES	AUTISM BUILDING BLOCKS, LLC	OTHER: VARIOUS AGENCIES	\$9,800,000	
	Contract Description:	This is a new contract to provide ongoing applied behavioral analysis, audiology, behavioral support, early intervention, educational tutoring and education support, medical services, speech pathology, therapy, and counseling services.				
	Term of Contract:	Upon Approval - 06/30/2027		Contract # 27793		
2.		VARIOUS STATE AGENCIES	HOPE MEDICAL CENTER	OTHER: VARIOUS AGENCIES	\$6,100,000	
	Contract Description:	This is a new contract to provide ongoing behavioral support services, case management, counseling, mental health, and substance abuse counseling services.				
	Term of Contract:	Upon Approval - 06/30/2027		Contract # 27800		
3.		VARIOUS STATE AGENCIES	KEYSTONE PARK, LLC	OTHER: VARIOUS AGENCIES	\$3,000,000	
	Contract Description:	This is a new contract to provide ongoing community based living arrangement services.				
	Term of Contract:	Upon Approval - 06/30/2027		Contract # 27788		
4.		VARIOUS STATE AGENCIES	LVAR INVESTMENTS, LLC	OTHER: VARIOUS AGENCIES	\$3,300,000	
	Contract Description:	This is a new contract to provide ongoing community based living arrangements and group home services.				
	Term of Contract:	Upon Approval - 06/30/2027		Contract # 27782		
5.		VARIOUS STATE AGENCIES	LETS MOVE PHYSICAL THERAPY	OTHER: VARIOUS AGENCIES	\$300,000	
	Contract Description:	This is a new contract to provide ongoing physical therapy services.				
	Term of Contract:	Upon Approval - 06/30/2027		Contract # 27787		
6.		VARIOUS STATE AGENCIES	LISA MAY, PLLC	OTHER: VARIOUS AGENCIES	\$1,100,000	
	Contract Description:	This is a new contract to provide ongoing marriage and family therapy, mental health services, social worker services, and substance abuse counseling services.				
	Term of Contract:	Upon Approval - 06/30/2027		Contract # 27798		
7.		VARIOUS STATE AGENCIES	LOVINGLY BEHAVIORAL WELLNESS, LLC	OTHER: VARIOUS AGENCIES	\$10,000,000	
	Contract Description:	This is a new contract to provide ongoing applied behavioral analysis, audiology, autism treatment assistance program, behavioral supportive, case management, counseling, dietician-nutrition, early intervention, marriage and family therapy, medical, mental health, occupational therapy, ophthalmology, optometry, physical therapy, psychiatry, psychology, social worker, speech pathology, and supportive services for the blind.				
	Term of Contract:	Upon Approval - 06/30/2027		Contract # 27784		

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
8.		VARIOUS STATE AGENCIES	MARSHALL B KETCHUM UNIVERSITY	OTHER: VARIOUS AGENCIES	\$10,000,000	
	Contract Description:	This is a new contract to provide ongoing disabilities support, employment support, medical services, optometry services, and supportive services for the blind and visually impaired services.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 27791		
9.		VARIOUS STATE AGENCIES	NCR BEHAVIOR SERVICES, LLC	OTHER: VARIOUS AGENCIES	\$1,000,000	
	Contract Description:	This is a new contract to provide ongoing applied behavioral analysis services.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 27795		
10.		VARIOUS STATE AGENCIES	PROFESSIONAL INSTITUTE OF TECHNOLOGY	OTHER: VARIOUS AGENCIES	\$4,000,000	
	Contract Description:	This is a new contract to provide ongoing educational tutoring, education support, and pre-employment services.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 27805		
11.		VARIOUS STATE AGENCIES	REM NEVADA, INC.	OTHER: VARIOUS AGENCIES	\$50,000,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing assisted living, case management, disabilities support, dietician nutrition, and occupational therapy services. This amendment increases the maximum amount from \$10,000,000 to \$60,000,000 due to an increased need for these services.				
		Term of Contract:	12/13/2022 - 09/30/2026	Contract # 26907		
12.		VARIOUS STATE AGENCIES	REITZ CHOCOLATES, LLC	OTHER: VARIOUS AGENCIES	\$2,000,000	
	Contract Description:	This is a new contract to provide ongoing customized employment and job development services.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 27804		
13.		VARIOUS STATE AGENCIES	RESTORATIVE BEHAVIORAL HEALTH, LLC	OTHER: VARIOUS AGENCIES	\$7,500,000	
	Contract Description:	This is a new contract to provide ongoing case management, counseling, dietician-nutrition, educational tutoring, education support, psychiatry, rehabilitation, and social worker services.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 27806		
14.		VARIOUS STATE AGENCIES	ROCKINGHRANCH JDT, LLC	OTHER: VARIOUS AGENCIES	\$4,500,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing job development services. This amendment increases the maximum amount from \$1,500,000 to \$6,000,000 due to an increased need for these services.				
		Term of Contract:	02/08/2022 - 01/31/2026	Contract # 25404		

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
15.		VARIOUS STATE AGENCIES	VEGAS STRONGER	OTHER: VARIOUS AGENCIES	\$1,100,000	
	Contract Description:	This is a new contract to provide ongoing marriage and family therapy, mental health services, social worker, and substance abuse counseling services.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 27799		
16.		VARIOUS STATE AGENCIES	WYATT HOME, LLC	OTHER: VARIOUS AGENCIES	\$6,500,000	
	Contract Description:	This is a new contract to provide ongoing assisted living, community based living arrangement and residential provider services.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 27786		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27793**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: AUTISM BUILDING BLOCKS, LLC
Agency Code: MSA	Contractor Name: AUTISM BUILDING BLOCKS, LLC
Appropriation Unit: 9999 - All Categories	Address: 7061 West Arby Avenue Suite 1780
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89113
If "No" please explain: Not Applicable	Contact/Phone: Claudia Zenteno 702-813-3437
	Vendor No.: T27040475
	NV Business ID: NV20101443793

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S1737-RV VQ13857**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 334 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing applied behavioral analysis, audiology, behavioral support, early intervention, educational tutoring and education support, medical services, speech pathology, therapy, and counseling services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$9,800,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	06/28/2023 14:12:08 PM
Division Approval	ldeloach	06/28/2023 14:12:11 PM
Department Approval	ldeloach	06/28/2023 14:12:14 PM
Contract Manager Approval	ascaffid	06/29/2023 16:08:17 PM
Budget Analyst Approval	vmilazz1	07/11/2023 16:02:44 PM
BOE Agenda Approval	vmilazz1	07/11/2023 16:02:46 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27800**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: Hope Medical Center
Agency Code: MSA	Contractor Name: Hope Medical Center
Appropriation Unit: 9999 - All Categories	Address: 2000 S. Eastern Avenue
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89104
If "No" please explain: Not Applicable	Contact/Phone: Dr. Roberta Miranda 702-204-3609
	Vendor No.: T29047014
	NV Business ID: NV20212192853

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: S1737-RV VQ14015

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 334 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing behavioral support services, case management, counseling, mental health, and substance abuse counseling services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$6,100,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

- 16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

- 19. Agency Field Contract Monitor:

- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	06/28/2023 14:43:53 PM
Division Approval	ldeloach	06/28/2023 14:43:56 PM
Department Approval	ldeloach	06/28/2023 14:43:59 PM
Contract Manager Approval	ascaffid	06/29/2023 16:16:15 PM
Budget Analyst Approval	vmilazz1	07/11/2023 11:45:04 AM
BOE Agenda Approval	vmilazz1	07/11/2023 11:45:07 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27788**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: Keystone Park, LLC
Agency Code: MSA	Contractor Name: Keystone Park, LLC
Appropriation Unit: 9999 - All Categories	Address: 2449 N. Tenaya Way #33658
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89128
If "No" please explain: Not Applicable	Contact/Phone: Anthony Washington 323-816-7037
	Vendor No.: T29046917
	NV Business ID: NV20222501696

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S1737-RV 99SWC-VQ13971**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 334 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing community based living arrangement services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$3,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	06/28/2023 13:57:33 PM
Division Approval	ldeloach	06/28/2023 13:57:35 PM
Department Approval	ldeloach	06/28/2023 13:57:39 PM
Contract Manager Approval	ascaffid	06/29/2023 16:07:29 PM
Budget Analyst Approval	vmilazz1	07/11/2023 11:31:57 AM
BOE Agenda Approval	vmilazz1	07/11/2023 11:32:01 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27782**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: LVAR INVESTMENTS, LLC
Agency Code: MSA	Contractor Name: LVAR INVESTMENTS, LLC
Appropriation Unit: 9999 - All Categories	Address: DBA SYLK 2449 N Tenaya Way #33901
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89128
If "No" please explain: Not Applicable	Contact/Phone: LaVar Porter 702-337-6432
	Vendor No.: T29045810
	NV Business ID: NV20222328803

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S1737-RV VQ13813**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 334 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing community based living arrangements and group home services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$3,300,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

- 16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

- 19. Agency Field Contract Monitor:

- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	06/28/2023 13:17:30 PM
Division Approval	ldeloach	06/28/2023 13:17:33 PM
Department Approval	ldeloach	06/28/2023 13:17:36 PM
Contract Manager Approval	ascaffid	06/29/2023 16:05:03 PM
Budget Analyst Approval	vmilazz1	07/11/2023 15:57:41 PM
BOE Agenda Approval	vmilazz1	07/11/2023 15:57:44 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27787**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: Lets Move Physical Therapy
Agency Code: MSA	Contractor Name: Lets Move Physical Therapy
Appropriation Unit: 9999 - All Categories	Address: 8545 Log Cabin Way
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89143
If "No" please explain: Not Applicable	Contact/Phone: Jaclyn Rabito 847-239-2876
	Vendor No.: T32012131
	NV Business ID: NV20181233450

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: S1737-RV VQ13983

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 334 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing physical therapy services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$300,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	06/28/2023 13:53:32 PM
Division Approval	ldeloach	06/28/2023 13:53:34 PM
Department Approval	ldeloach	06/28/2023 13:53:37 PM
Contract Manager Approval	ascaffid	06/29/2023 16:06:50 PM
Budget Analyst Approval	vmilazz1	07/11/2023 15:26:50 PM
BOE Agenda Approval	vmilazz1	07/11/2023 15:26:54 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27798**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: Lisa May, PLLC
Agency Code: MSA	Contractor Name: Lisa May, PLLC
Appropriation Unit: 9999 - All Categories	Address: DBA Connected Therapy 10391 Double R Boulevard
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89441
If "No" please explain: Not Applicable	Contact/Phone: Ericka Granata 775-622-4799
	Vendor No.: T29046523
	NV Business ID: NV20201808908

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: S1737-RV VQ14006

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 334 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing marriage and family therapy, mental health services, social worker services, and substance abuse counseling services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,100,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

- 16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

- 19. Agency Field Contract Monitor:

- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	06/28/2023 14:35:29 PM
Division Approval	ldeloach	06/28/2023 14:35:32 PM
Department Approval	ldeloach	06/28/2023 14:35:35 PM
Contract Manager Approval	ascaffid	06/29/2023 16:15:24 PM
Budget Analyst Approval	vmilazz1	07/18/2023 11:20:06 AM
BOE Agenda Approval	vmilazz1	07/18/2023 11:20:10 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27784**

Agency Name:	MSA MASTER SERVICE AGREEMENTS	Legal Entity Name:	Lovingly Behavioral Wellness, LLC
Agency Code:	MSA	Contractor Name:	Lovingly Behavioral Wellness, LLC
Appropriation Unit:	9999 - All Categories	Address:	4929 Lazy Day Court
Is budget authority available?:	Yes	City/State/Zip:	Las Vegas, NV 89131
If "No" please explain:	Not Applicable	Contact/Phone:	Sandy Rodriquez 562-303-0910
		Vendor No.:	T29046665
		NV Business ID:	NV20232697392

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: S1737-RV VQ13830

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 334 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing applied behavioral analysis, audiology, autism treatment assistance program, behavioral supportive, case management, counseling, dietician-nutrition, early intervention, marriage and family therapy, medical, mental health, occupational therapy, ophthalmology, optometry, physical therapy, psychiatry, psychology, social worker, speech pathology, and supportive services for the blind.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	06/28/2023 13:23:07 PM
Division Approval	ldeloach	06/28/2023 13:23:10 PM
Department Approval	ldeloach	06/28/2023 13:23:13 PM
Contract Manager Approval	ascaffid	06/29/2023 16:05:30 PM
Budget Analyst Approval	vmilazz1	07/11/2023 15:24:07 PM
BOE Agenda Approval	vmilazz1	07/11/2023 15:24:11 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27791**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: MARSHALL B KETCHUM UNIVERSITY
Agency Code: MSA	Contractor Name: MARSHALL B KETCHUM UNIVERSITY
Appropriation Unit: 9999 - All Categories	Address: DBA Southern California Colleg 2575 Yorba Linda Boulevard
Is budget authority available?: Yes	City/State/Zip: Fullerton, CA 92831
If "No" please explain: Not Applicable	Contact/Phone: Dr. Patrick Yoshinaga 714-463-7585
	Vendor No.: T81032817
	NV Business ID: NV20101614325

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S1737-RV VQ13995**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 334 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing disabilities support, employment support, medical services, optometry services, and supportive services for the blind and visually impaired services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:
Non-profit Corporation

- 16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

- 17. Not Applicable

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

- 19. Agency Field Contract Monitor:

- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	06/28/2023 14:08:22 PM
Division Approval	ldeloach	06/28/2023 14:08:26 PM
Department Approval	ldeloach	06/28/2023 14:08:29 PM
Contract Manager Approval	ascaffid	06/29/2023 16:07:54 PM
Budget Analyst Approval	vmilazz1	07/11/2023 11:20:55 AM
BOE Agenda Approval	vmilazz1	07/11/2023 11:20:59 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27795**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: NCR Behavior Services, LLC
Agency Code: MSA	Contractor Name: NCR Behavior Services, LLC
Appropriation Unit: 9999 - All Categories	Address: 1050 E Flamingo Road Suite 107
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89119
If "No" please explain: Not Applicable	Contact/Phone: Nicole Floyd 267-475-8240
	Vendor No.: T32014143
	NV Business ID: NV20222611640

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S1737-RV VQ14002**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 334 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing applied behavioral analysis services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	06/28/2023 15:41:43 PM
Division Approval	ldeloach	06/28/2023 15:41:45 PM
Department Approval	ldeloach	06/28/2023 15:41:47 PM
Contract Manager Approval	ascaffid	06/29/2023 16:09:04 PM
Budget Analyst Approval	vmilazz1	07/11/2023 15:20:22 PM
BOE Agenda Approval	vmilazz1	07/11/2023 15:20:26 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27805**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: Professional Institute of Technology
Agency Code: MSA	Contractor Name: Professional Institute of Technology
Appropriation Unit: 9999 - All Categories	Address: 2625 S Rainbow Boulevard Suite A-100
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89146
If "No" please explain: Not Applicable	Contact/Phone: Laurie Clemens 702-321-9010
	Vendor No.: PUR0005210
	NV Business ID: NV20091092790

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: S1737-RV VQ14020

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 334 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing educational tutoring, education support, and pre-employment services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$4,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	06/28/2023 14:52:23 PM
Division Approval	ldeloach	06/28/2023 14:52:27 PM
Department Approval	ldeloach	06/28/2023 14:52:29 PM
Contract Manager Approval	ascaffid	06/29/2023 16:17:04 PM
Budget Analyst Approval	vmilazz1	07/11/2023 11:34:56 AM
BOE Agenda Approval	vmilazz1	07/11/2023 11:34:59 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26907** Amendment Number: **1**

Agency Name: **MSA MASTER SERVICE AGREEMENTS** Legal Entity Name: **REM NEVADA, Inc.**

Agency Code: **MSA** Contractor Name: **REM NEVADA, Inc.**

Appropriation Unit: **9999 - All Categories** Address: **5693 S JONES BLVD STE 118**

Is budget authority available?: **Yes** City/State/Zip: **LAS VEGAS, NV 89118**

If "No" please explain: **Not Applicable** Contact/Phone: **Tony Dassow 509-993-5637**

Vendor No.: **T81071246**

NV Business ID: **NV19971237732**

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S1737-RV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/13/2022**

Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2026**

Contract term: **3 years and 291 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing assisted living, case management, disabilities support, dietician nutrition, and occupational therapy services. This amendment increases the maximum amount from \$10,000,000 to \$60,000,000 due to an increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$10,000,000.00	\$10,000,000.00	\$10,000,000.00	Yes - Action
2. Amount of current amendment (#1):	\$50,000,000.00	\$50,000,000.00	\$50,000,000.00	Yes - Action
3. New maximum contract amount:	\$60,000,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple Agencies, Agencies are satisfied.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

This is a specialized service that requires specially trained individuals to provide these services.

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	06/29/2023 12:27:11 PM
Division Approval	ldeloach	06/29/2023 12:27:18 PM
Department Approval	ldeloach	06/29/2023 12:27:22 PM
Contract Manager Approval	ascaffid	06/29/2023 17:08:15 PM
Budget Analyst Approval	vmilazz1	07/11/2023 09:51:46 AM
BOE Agenda Approval	vmilazz1	07/11/2023 09:51:50 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27804**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: Reitz Chocolates, LLC
Agency Code: MSA	Contractor Name: Reitz Chocolates, LLC
Appropriation Unit: 9999 - All Categories	Address: DBA Sierra Nevada Chocolates 1290 S. Virginia St. Reno, NV 89502
Is budget authority available?: Yes	Contact/Phone: Caroline Reitz 775-323-2462
If "No" please explain: Not Applicable	Vendor No.: T32014269
	NV Business ID: NV20171416167

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S1737-RV VQ14013**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 334 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing customized employment and job development services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	06/28/2023 15:46:55 PM
Division Approval	ldeloach	06/28/2023 15:46:57 PM
Department Approval	ldeloach	06/28/2023 15:47:00 PM
Contract Manager Approval	ascaffid	06/29/2023 16:16:42 PM
Budget Analyst Approval	vmilazz1	07/11/2023 11:38:23 AM
BOE Agenda Approval	vmilazz1	07/11/2023 11:38:26 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27806**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: Restorative Behavioral Health, LLC
Agency Code: MSA	Contractor Name: Restorative Behavioral Health, LLC
Appropriation Unit: 9999 - All Categories	Address: DBA Restorative Health and Lif 5135 Camino Al Norte Suite 230
Is budget authority available?: Yes	City/State/Zip: North Las Vegas, NV 89031
If "No" please explain: Not Applicable	Contact/Phone: Brittney Collins-Jefferson 702-853-6727
	Vendor No.: T27038094
	NV Business ID: NV20131190947

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: S1737-RV VQ13924

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 334 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing case management, counseling, dietician-nutrition, educational tutoring, education support, psychiatry, rehabilitation, and social worker services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$7,500,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	06/28/2023 14:55:36 PM
Division Approval	ldeloach	06/28/2023 14:55:39 PM
Department Approval	ldeloach	06/28/2023 14:55:42 PM
Contract Manager Approval	ascaffid	06/29/2023 16:49:24 PM
Budget Analyst Approval	vmilazz1	07/11/2023 08:56:53 AM
BOE Agenda Approval	vmilazz1	07/11/2023 08:57:05 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25404** Amendment Number: **1**

Agency Name: **MSA MASTER SERVICE AGREEMENTS** Legal Entity Name: **Rockinghranch JDT, LLC**

Agency Code: **MSA** Contractor Name: **Rockinghranch JDT, LLC**

Appropriation Unit: **9999 - All Categories** Address: **14050 Kyle Canyon Road**

Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89166**

If "No" please explain: **Not Applicable** Contact/Phone: **Bernadette Basilio 702-301-5705**

Vendor No.: **T29044579**

NV Business ID: **NV20201957379**

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S1737-RV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/08/2022**

Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **01/31/2026**

Contract term: **3 years and 358 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing job development services. This amendment increases the maximum amount from \$1,500,000 to \$6,000,000 due to an increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	Yes - Action
2. Amount of current amendment (#1):	\$4,500,000.00	\$4,500,000.00	\$4,500,000.00	Yes - Action
3. New maximum contract amount:	\$6,000,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provided various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2026

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple Agencies, Agencies are satisfied.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Ideloach	06/29/2023 12:35:35 PM
Division Approval	Ideloach	06/29/2023 12:35:38 PM
Department Approval	Ideloach	06/29/2023 12:35:41 PM
Contract Manager Approval	ascaffid	06/29/2023 17:06:43 PM
Budget Analyst Approval	vmilazz1	07/11/2023 10:19:46 AM
BOE Agenda Approval	vmilazz1	07/11/2023 10:19:51 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27799**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: Vegas Stronger
Agency Code: MSA	Contractor Name: Vegas Stronger
Appropriation Unit: 9999 - All Categories	Address: 916 N Main Street
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89101
If "No" please explain: Not Applicable	Contact/Phone: David Marlon 702-234-1356
	Vendor No.: T29045299
	NV Business ID: NV20141614679

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S1737-RV VQ13980**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 334 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing marriage and family therapy, mental health services, social worker, and substance abuse counseling services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,100,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:
Non-profit Corporation

- 16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

- 17. Not Applicable

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

- 19. Agency Field Contract Monitor:

- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	06/28/2023 14:40:52 PM
Division Approval	ldeloach	06/28/2023 14:40:55 PM
Department Approval	ldeloach	06/28/2023 14:40:59 PM
Contract Manager Approval	ascaffid	06/29/2023 16:15:44 PM
Budget Analyst Approval	vmilazz1	07/11/2023 12:04:52 PM
BOE Agenda Approval	vmilazz1	07/11/2023 12:04:55 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27786**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: Wyatt Home, LLC
Agency Code: MSA	Contractor Name: Wyatt Home, LLC
Appropriation Unit: 9999 - All Categories	Address: 1113 Wyatt Avenue
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89106
If "No" please explain: Not Applicable	Contact/Phone: LC Dizon 702-569-6148
	Vendor No.: T32012545
	NV Business ID: NV20222386541

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: S1737-RV VQ13864

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 334 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing assisted living, community based living arrangement and residential provider services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$6,500,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

- 16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

- 19. Agency Field Contract Monitor:

- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	06/28/2023 13:29:29 PM
Division Approval	ldeloach	06/28/2023 13:29:32 PM
Department Approval	ldeloach	06/28/2023 13:29:35 PM
Contract Manager Approval	ascaffid	06/29/2023 16:06:23 PM
Budget Analyst Approval	vmilazz1	07/11/2023 15:53:08 PM
BOE Agenda Approval	vmilazz1	07/11/2023 15:53:11 PM
BOE Final Approval	Pending	

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	010	ATHLETIC COMMISSION	MARCELA BARRON	FEE: GATE 90% OTHER: TICKET SURCHARGE 10%	\$20,000	CURRENT EMPLOYEE
		Contract Description: This is a new contract to provide ongoing inspector services during weigh-ins and events.				
		Term of Contract:	07/01/2023 - 06/30/2027	Contract # 27693		
2.	010	ATHLETIC COMMISSION	STEVEN H. DANCY	FEE: GATE 90% OTHER: TICKET SURCHARGE 10%	\$20,000	
		Contract Description: This is a new contract to provide ongoing inspector services during weigh-ins and events.				
		Term of Contract:	07/01/2023 - 06/30/2027	Contract # 27691		
3.	010	ATHLETIC COMMISSION	STEVEN M. DEANGELIS	FEE: GATE 90% OTHER: TICKET SURCHARGE 10%	\$20,000	
		Contract Description: This is a new contract to provide ongoing inspector services during weigh-ins and events.				
		Term of Contract:	07/01/2023 - 06/30/2027	Contract # 27697		
4.	010	ATHLETIC COMMISSION	JOSEPH NADY	FEE: GATE 90% OTHER: TICKET SURCHARGE 10%	\$20,000	
		Contract Description: This is a new contract to provide ongoing inspector services during weigh-ins and events.				
		Term of Contract:	07/01/2023 - 06/30/2027	Contract # 27694		
5.	010	ATHLETIC COMMISSION	RENE'E ANJANETTE LIGHTFORD	FEE: GATE 90% OTHER: TICKET SURCHARGE 10%	\$20,000	FORMER EMPLOYEE
		Contract Description: This is a new contract to provide ongoing inspector services during weigh-ins and events.				
		Term of Contract:	07/01/2023 - 06/30/2027	Contract # 27690		
6.	010	ATHLETIC COMMISSION	FRANCISCO SOTO	FEE: GATE 90% OTHER: TICKET SURCHARGE 10%	\$20,000	
		Contract Description: This is a new contract to provide ongoing inspector services during weigh-ins and events.				
		Term of Contract:	07/01/2023 - 06/30/2027	Contract # 27695		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
7.	010	ATHLETIC COMMISSION	MALLORY FAITH TRIPLETT	FEE: GATE 90% OTHER: TICKET SURCHARGE 10%	\$20,000	CURRENT EMPLOYEE
	Contract Description:	This is a new contract to provide ongoing inspector services during weigh-ins and events.				
		Term of Contract:	07/01/2023 - 06/30/2027	Contract # 27696		
8.	030	ATTORNEY GENERAL'S OFFICE - ADMINISTRATIVE BUDGET ACCOUNT	ANDERSEN & BEEDE, LLC	OTHER: TRANSFER FROM INFRASTRUCTURE BANK	\$12,000	Professional Service
	Contract Description:	This is a new contract to provide outside counsel services to the Nevada State Infrastructure Bank in support of the drafting of the Nevada Facilities Fund financing agreement.				
		Term of Contract:	07/07/2023 - 12/31/2023	Contract # 27659		
9.	040	SECRETARY OF STATE'S OFFICE - SECRETARY OF STATE	GARTNER, INC.	GENERAL	\$77,324	
	Contract Description:	This is a new service agreement under master service agreement #99SWC-NV21-8568 to provide information technology related research and advisory services. This service agreement is for the support of strategic decision making and initiatives.				
		Term of Contract:	06/16/2023 - 06/30/2024	Contract # 27673		
10.	060	CONTROLLER'S OFFICE	LANCE, SOLL & LUNGHARD, LLP	GENERAL	\$40,000	Sole Source
	Contract Description:	This is new contract to provide ongoing support and customization services for the Caseware software solution to support crafting/production of the Annual Comprehensive Financial Report.				
		Term of Contract:	05/09/2023 - 04/30/2027	Contract # 27394		
11.	079	DEPARTMENT OF ADMINISTRATION - MAIL SERVICES	NEVADA PRESORT CORPORATION	FEE: MAIL CHARGES	\$41,937	
	Contract Description:	This is a new contract to provide emergency mail services.				
		Term of Contract:	06/15/2023 - 06/30/2023	Contract # 27870		
12.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	BOMBARD ELECTRIC, LLC	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$10,457	
	Contract Description:	This is a new contract to provide the removal and replacement of batteries and perform preventive maintenance on Uninterruptible Power Sources at the Sahara Department of Motor Vehicles building in Las Vegas.				
		Term of Contract:	07/06/2023 - 11/30/2023	Contract # 27747		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
13.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	THERMAL BOILERS AND CONTROLS, LLC	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$75,728	
	Contract Description:	This is a new contract to provide ongoing boiler maintenance repair, replacement, modification, installation, and safety checks for state-owned buildings in southern Nevada.				
		Term of Contract:	07/06/2023 - 05/24/2027	Contract # 27748		
14.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DCNR AND AGRICULTURE CIP PROJECTS - NON-EXEC	J-U-B ENGINEERS, INC.	BONDS 27% OTHER: AGENCY FUNDED CIP 73%	\$69,720	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides professional architectural/engineering services for the Cave Creek Dam Rehabilitation CIP Project: CIP Project No. 21-C04; SPWD Contract No. 114263. This amendment increases the maximum amount from \$807,931 to \$877,651 due to the additional design and geotechnical investigation needed for the spillway access bridge.				
		Term of Contract:	12/14/2021 - 06/30/2025	Contract # 25142		
15.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	AINSWORTH ASSOCIATES MECHANICAL ENGINEERS	OTHER: AGENCY FUNDED CIP	(\$12,100)	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides professional architectural/engineering services for the Desert Regional Center - Epidemiology and Laboratory Capacity (ELC) Program CIP Project: CIP Project No. 21-A018; SPWD Contract No. 114267. This amendment decreases the maximum amount from \$48,950 to \$36,850 due to the deductions to the contract for work not performed at the Reno site.				
		Term of Contract:	10/07/2021 - 06/30/2025	Contract # 24992		
16.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	LG ARCHITECTURE DBA LGA	OTHER: AGENCY FUNDED CIP	\$17,500	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides professional architectural/engineering services for the Advance Planning - Remodel Freight Barn (East Ely Railroad Museum) CIP Project: CIP Project No. 22-A007-02; SPWD Contract No. 115108. This amendment increases the maximum amount from \$343,392 to \$360,892 due to additional structural verification services.				
		Term of Contract:	11/15/2022 - 06/30/2025	Contract # 26852		
17.	084	DEPARTMENT OF ADMINISTRATION - FLEET SERVICES	PETRO WEST, INC. DBA BEST PETROLEUM SERVICES	OTHER: INTERNAL SERVICES REVENUE	\$34,000	
	Contract Description:	This is a new contract to provide ongoing maintenance, repair and inspection services for the fuel systems in the Reno, Las Vegas, and Carson City locations.				
		Term of Contract:	07/01/2023 - 06/30/2027	Contract # 27851		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
18.	102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	SRI INTERNATIONAL	GENERAL	\$67,994	Sole Source
	Contract Description:	This is a new contract to provide an update to the statewide comprehensive economic development strategy developed in fiscal year 2019, to include strategies for water conservation.				
		Term of Contract:	06/30/2023 - 09/30/2023	Contract # 27904		
19.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - NETWORK TRANSPORT SERVICES	NAVAL FACILITIES ENGINEERING COMMAND	OTHER: REVENUE	\$26,989	
	Contract Description:	This is the first amendment to the original revenue contract which provides communications equipment rack space. This amendment extends the termination date from June 30, 2023 to June 30, 2024 and increases the maximum amount from \$25,560.00 to \$52,549.34 due to the continued need for this service.				
		Term of Contract:	07/01/2022 - 06/30/2024	Contract # 26340		
20.	240	DEPARTMENT OF VETERANS SERVICES - SOUTHERN NEVADA VETERANS HOME ACCOUNT	BOMBARD MECHANICAL, LLC	OTHER: PRIVATE/COUNTY 35% FEDERAL 65%	\$32,000	
	Contract Description:	This is a new contract to provide ongoing equipment/system maintenance services to the Southern Nevada State Veterans Home. Services include installation of or diagnosis and repair of heating and air-conditioning system, refrigerated kitchen equipment, duct fabrication, and plumbing and sewer services.				
		Term of Contract:	06/16/2023 - 06/30/2027	Contract # 27820		
21.	240	DEPARTMENT OF VETERANS SERVICES - GENERAL VETERANS SERVICES-FEES - NON-EXEC	SAMUEL BREEN, LLC	OTHER: DONATIONS	\$47,200	
	Contract Description:	This is a new contract to provide ongoing video production services to memorialize deceased veterans.				
		Term of Contract:	06/15/2023 - 06/30/2027	Contract # 27771		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
22.	270	CANNABIS COMPLIANCE BOARD - MARIJUANA REGULATION AND CONTROL ACCOUNT	CANNABIS PUBLIC POLICY CONSULTING, LLC	FEE: LICENSE	\$10,000	
	Contract Description:	This is the first amendment to the original contract which provides legal consultation services related to Nevada's law and instruments governing cannabis consumption lounges, review of cannabis consumption lounge applications, review of the application portal for user acceptance testing, and provide recommendations for enhancing the user experience. This amendment increases the maximum amount from \$15,000 to \$25,000 for additional review and consultation services for a White Pine County legal issue.				
		Term of Contract:	07/07/2022 - 06/30/2023	Contract # 26542		
23.	300	DEPARTMENT OF EDUCATION - COVID-19 FUNDING	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION – OBO UNIVERSITY OF NEVADA, RENO – GUINN CENTER	FEDERAL	\$98,887	Exempt
	Contract Description:	This is the first amendment to the original contract which provides a comprehensive needs assessment for local school communities statewide. This amendment extends the termination date from June 30, 2023, to June 30, 2024 and increases the maximum amount from \$199,733 to 298,620 due to expanding the study to include the impact of The Pupil Centered Funding Plan.				
		Term of Contract:	06/14/2022 - 06/30/2024	Contract # 26094		
24.	300	DEPARTMENT OF EDUCATION - COVID-19 FUNDING	CORTAC GROUP, INC.	FEDERAL	\$48,000	Exempt
	Contract Description:	This is a new contract for to provide technical assistance for a smart sheet build out to streamline department functionality and to support the implementation of the new uniform financial management system.				
		Term of Contract:	06/27/2023 - 08/26/2023	Contract # 27860		
25.	300	DEPARTMENT OF EDUCATION - COVID-19 FUNDING	INTERNATIONAL INSTITUTE FOR RESTORATIVE PRACTICES	FEDERAL	\$15,398	
	Contract Description:	This is a new contract to provide ongoing Restorative Practice Training services.				
		Term of Contract:	06/30/2023 - 06/30/2024	Contract # 27751		
26.	315	STATE PUBLIC CHARTER SCHOOL AUTHORITY	KRISTINE BARKER	FEE: SPONSORSHIP FEES	\$23,976	
	Contract Description:	This is a new contract to provide for external reviews of charter school applications and amendments.				
		Term of Contract:	07/03/2023 - 03/31/2027	Contract # 27823		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
27.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - RURAL REGIONAL CENTER	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION – OBO UNIVERSITY OF NEVADA, RENO	GENERAL	\$64,128	Exempt
	Contract Description: This is a new interlocal agreement to provide ongoing evaluation services. Term of Contract: 07/01/2023 - 06/30/2025 Contract # 27801					
28.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - SIERRA REGIONAL CENTER	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION – OBO UNIVERSITY OF NEVADA, RENO	GENERAL	\$55,004	Exempt
	Contract Description: This is a new interlocal agreement to provide ongoing evaluation services. Term of Contract: 07/01/2023 - 06/30/2025 Contract # 27802					
29.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - SIERRA REGIONAL CENTER	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION – OBO UNIVERSITY OF NEVADA, RENO	GENERAL	\$55,004	Exempt
	Contract Description: This is a new interlocal agreement to provide ongoing evaluation services. Term of Contract: 07/01/2023 - 06/30/2025 Contract # 27803					
30.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - NORTHERN NEVADA ADULT MENTAL HEALTH SERVICES	RENO HOUSING AUTHORITY	FEDERAL	\$13,500	Exempt
	Contract Description: This is new interlocal agreement to provide housing quality inspections services. Term of Contract: 01/01/2024 - 12/31/2027 Contract # 27402					
31.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - BEHAVIORAL HEALTH ADMINISTRATION	NETSMART TECHNOLOGIES, INC.	GENERAL	(\$41,750)	Sole Source
	Contract Description: This is the second amendment to the original contract which provides upgrades to the Netsmart myAvatar Electronic Health Records system. This amendment decreases the maximum amount from \$877,477 to \$835,697 due to the removal of the prior authorization module. Term of Contract: 07/12/2022 - 06/30/2026 Contract # 26412					

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
32.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - WOMEN, INFANT, AND CHILDREN FOOD SUPPLEMENT	MAXIMUS US SERVICES, INC.	OTHER: GRETCHEN SWANSON CENTER FOR NUTRITION	\$35,003	
	Contract Description:	This is the first amendment to the original contract which provides evaluation services to support the Women, Infants and Children Program and the identification of an online shopping solution. This amendment extends the termination date from July 31, 2023 to December 31, 2024 and increases the maximum amount from \$46,566.00 to \$81,569.22 due to additional support and development modules to expand system transaction capabilities.				
	Term of Contract:	01/06/2023 - 12/31/2024	Contract # 26872			
33.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - BIOSTATISTICS AND EPIDEMIOLOGY	APPRISS, INC.	FEDERAL	\$50,000	Sole Source
	Contract Description:	This is the first amendment to the original contract which provides ongoing software and maintenance support for the OpenBeds substance use disorder treatment access and referral database. This amendment extends the termination date from August 31, 2023 to August 31, 2024 and increase the maximum amount from \$270,000 to \$320,000 due to the addition of 10 licenses and continued need for these services.				
	Term of Contract:	09/13/2022 - 08/31/2024	Contract # 26517			
34.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - BIOSTATISTICS AND EPIDEMIOLOGY	MY OFFICE STAFF	FEDERAL	\$24,000	
	Contract Description:	This is a new contract to provide subrecipient monitoring.				
	Term of Contract:	06/21/2023 - 05/31/2024	Contract # 27829			
35.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - CHRONIC DISEASE	CARAHSOFT TECHNOLOGY CORPORATION	OTHER: CDC HEALTH EQUITY GRANT	\$49,763	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV18-421 which provides Cloud Services. This service agreement provides a platform to manage all existing social media profiles.				
	Term of Contract:	05/19/2023 - 05/31/2024	Contract # 27733			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
36.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - COMMUNITY HEALTH SERVICES	ESMERALDA COUNTY	OTHER: REVENUE	\$10,000	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing public health services to meet the health needs of the rural and frontier communities.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27827		
37.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - COMMUNITY HEALTH SERVICES	WHITE PINE COUNTY	OTHER: REVENUE	\$67,000	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing public health services to meet the health needs of the rural and frontier communities.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27812		
38.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - INFORMATION SERVICES	BLUECAT, LLC DBA BILL DIPPEL STRENGTHS COACHING	OTHER: CASEY FAMILY PROGRAMS GRANT	\$21,666	
	Contract Description:	This is the first amendment to the original contract which provides employees strength-based coaching, training and assessment services. This amendment increases the maximum amount from \$9,540 to \$31,206 due to the addition of leadership strengths workshop and team dynamics training.				
		Term of Contract:	04/14/2023 - 12/31/2023	Contract # 27299		
39.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - INFORMATION SERVICES	PUBLIC CONSULTING GROUP, LLC	GENERAL 55% FEDERAL 45%	\$33,542	
	Contract Description:	This is a new contract to provide ongoing software and support services for the AlloCAP cost allocation database system.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27610		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
40.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE	HOMESTEAD OPERATIONS, LLC	GENERAL 30% OTHER: COUNTY CPS ASSESSMENTS 10% FEDERAL 60%	\$17,250	
	Contract Description:	This is a new contract to provide emergency temporary placement of a youth until they reach adulthood and appropriate supportive living arrangements can be identified.				
		Term of Contract:	06/05/2023 - 08/31/2023	Contract # 27900		
41.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE	JASON MARK PORRAS	GENERAL	\$23,400	
	Contract Description:	This is a new contract to provide ongoing individual and/or family therapy for Spanish speaking clients.				
		Term of Contract:	07/14/2023 - 04/30/2027	Contract # 27613		
42.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - NORTHERN NEVADA CHILD AND ADOLESCENT SERVICES	JET SERVICES, INC. DBA JET PLUMBING AND DRAIN SERVICES	GENERAL 90% FEDERAL 10%	\$12,000	
	Contract Description:	This is a new contract to provide ongoing plumbing services.				
		Term of Contract:	07/01/2023 - 06/30/2027	Contract # 27656		
43.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES	ACCO ENGINEERED SYSTEMS, INC.	GENERAL 66% FEDERAL 34%	\$24,975	
	Contract Description:	This is a new contract to provide ongoing preventative maintenance and inspection services for the chiller systems and towers.				
		Term of Contract:	06/15/2023 - 06/30/2024	Contract # 27718		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
44.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES	ALLPRO SERVICES, LLC DBA ALL PRO PAINTERS	GENERAL 66% HIGHWAY 34%	\$80,000	
		Contract Description: This is a new contract to provide ongoing painting services. Term of Contract: 06/15/2023 - 04/30/2027 Contract # 27631				
45.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES	DAVIS GLASS & MIRROR, INC.	GENERAL 66% FEDERAL 34%	\$25,000	
		Contract Description: This is a new contract to provide ongoing glass replacement, repair, and tinting services. Term of Contract: 07/12/2023 - 04/30/2027 Contract # 27638				
46.	550	DEPARTMENT OF AGRICULTURE - VETERINARY MEDICAL SERVICES	AMERICAN HEAT PROCESSING SERVICE & EQUIPMENT CO. DBA AMERICAN CREMATORY EQUIPMENT CO.	GENERAL 91% FEE: BOOK AND PAMPHLET SALES 3% FEDERAL 6%	\$25,560	
		Contract Description: This is a new contract to provide regular service and repair for incinerators. Term of Contract: 07/13/2023 - 04/30/2027 Contract # 27416				
47.	550	DEPARTMENT OF AGRICULTURE - AGRICULTURE ADMINISTRATION	HAVE LIGHTS WILL TRAVEL, INC.	FEDERAL 26% OTHER: COST ALLOCATION 74%	\$50,000	
		Contract Description: This is a new contract to provide ongoing electrical services Term of Contract: 07/13/2023 - 05/31/2027 Contract # 27442				
48.	550	DEPARTMENT OF AGRICULTURE - AGRICULTURE ADMINISTRATION	MESA ENERGY SYSTEMS, INC. DBA EMCOR	OTHER: COST ALLOCATION	\$12,827	
		Contract Description: This is the second amendment to the original contract which provides ongoing remote system monitoring of the Sparks facility's heating, ventilation, and air conditioning controls. This amendment increases the maximum amount from \$17,173 to \$30,000 due to an increased need for these services. Term of Contract: 07/01/2021 - 06/30/2025 Contract # 24423				

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
49.	611	GAMING CONTROL BOARD	AVANTI EQUINE NEVADA, LLC DBA DESERT PINES EQUINE MEDICAL SURGERY	GENERAL	\$28,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing equine veterinary practitioner services for the horse racing program. This amendment increases the maximum from \$100,000 to \$128,000 due to the increased costs of the equine drug testing.				
		Term of Contract:	07/01/2020 - 06/01/2024	Contract # 23050		
50.	611	GAMING CONTROL BOARD	DALE DOUGLAS RAY	GENERAL	\$49,999	
	Contract Description:	This is a new contract to provide ongoing racing steward services for the state's equine racing program.				
		Term of Contract:	07/01/2023 - 06/30/2027	Contract # 27758		
51.	611	GAMING CONTROL BOARD	SOUTHERN NEVADA AREA COMMUNICATION COUNCIL	GENERAL 55% FEDERAL 45%	\$59,999	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing access to a P25 two-way radio system in support of the Board's Enforcement Division field operations in Southern Nevada.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27822		
52.	651	DEPARTMENT OF PUBLIC SAFETY - NEVADA HIGHWAY PATROL DIVISION	AUTORETURN US, LLC	GENERAL 3% HIGHWAY 95% OTHER: CHARGES FOR SERVICES 2%	\$21,000	
	Contract Description:	This is the fifth amendment to the original contract which provides tow management services to include tow vehicle inspections, insurance and license verification, and dispatch and call rotation management. This amendment increases the maximum amount from \$47,000.01 to \$68,000.01 due to the increased need for these services.				
		Term of Contract:	08/01/2018 - 06/30/2024	Contract # 20206		
53.	658	DEPARTMENT OF PUBLIC SAFETY - MOTORCYCLE SAFETY PROGRAM	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO TRUCKEE MEADOWS COMMUNITY COLLEGE	FEE: MOTORCYCLE SAFETY	\$40,000	Exempt
	Contract Description:	This is a new contract to provide ongoing motorcyclist safety and education courses.				
		Term of Contract:	07/01/2023 - 06/30/2027	Contract # 27908		
54.	690	COLORADO RIVER COMMISSION	ANDERSEN & BEEDE, LLC	OTHER: HYDROPOWER ADMINISTRATIVE CHARGE	\$50,000	Professional Service
	Contract Description:	This a new contract to provide legal counsel services to support the bankruptcy matter filed on September 10, 2022, re: Basic Water Company, Case No. 22-13252-mkn.				
		Term of Contract:	06/12/2023 - 11/30/2024	Contract # 27861		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
55.	702	DEPARTMENT OF WILDLIFE - DIRECTOR'S OFFICE	J-U-B ENGINEERS, INC.	FEE: SPORTSMEN REVENUE	\$30,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing statewide civil engineering services, including design of dams, associated hydraulic structures, recreational facilities and environmental impact assessments for stream improvements and National Environmental Policy Act document preparation.				
		Term of Contract:	06/23/2023 - 06/30/2027	Contract # 27724		
56.	702	DEPARTMENT OF WILDLIFE - DIRECTOR'S OFFICE	JORDAN KNIGHTON ARCHITECTS, INC.	FEE: SPORTSMEN REVENUE	\$11,900	Professional Service
	Contract Description:	This is the second amendment to the original contract which provides architectural design services for the new dispatch facility/location. This amendment increases the maximum amount from \$43,643 to \$55,543 due to the additional architectural design services.				
		Term of Contract:	06/02/2022 - 12/31/2024	Contract # 26360		
57.	702	DEPARTMENT OF WILDLIFE - LAW ENFORCEMENT	LEADSONLINE PARENT, LLC	FEE: SPORTSMEN REVENUE	\$25,081	
	Contract Description:	This is a new contract to provide digital and cellular call records data analysis services for investigations of wildlife and boating crimes.				
		Term of Contract:	07/13/2023 - 06/30/2027	Contract # 27738		
58.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	ALBERT SCOTT LONGORIA	OTHER: REVENUE	\$10,000	
	Contract Description:	This is a new revenue contract to provide boat launching services at Cave Rock State Park.				
		Term of Contract:	06/22/2023 - 04/30/2024	Contract # 27783		
59.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	MAVERICK ACTIVITIES, LLC	OTHER: REVENUE	\$10,000	
	Contract Description:	This is a new revenue contract to provide fishing charters at Cave Rock State Park.				
		Term of Contract:	07/10/2023 - 04/30/2024	Contract # 27571		
60.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	TOMSIK PHOTOGRAPHY, LLC	OTHER: REVENUE	\$48,000	
	Contract Description:	This is a new revenue contract to provide wedding ceremonies at Valley of Fire State Park.				
		Term of Contract:	07/13/2023 - 07/31/2025	Contract # 27950		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
61.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	WALKER MARINE, INC.	OTHER: REVENUE	\$10,000	
	Contract Description:	This is a new revenue contract to provide boat management services at Cave Rock State Park.				
		Term of Contract:	06/22/2023 - 04/30/2024	Contract # 27781		
62.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - FIRE SUPPRESSION	CENTRAL LYON COUNTY FIRE PROTECTION DISTRICT	OTHER: WFPP REVENUE FUNDS	\$57,296	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide wildland fire services under the Wildland Fire Protection Program.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27846		
63.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - FIRE SUPPRESSION	CHURCHILL COUNTY	OTHER: WFPP REVENUE FUNDS	\$29,918	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide wildland fire services under the Wildland Fire Protection Program.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27898		
64.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - FIRE SUPPRESSION	CITY OF SPARKS	OTHER: WFPP REVENUE FUNDS	\$86,328	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide wildland fire services under the Wildland Fire Protection Program.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27842		
65.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - FIRE SUPPRESSION	LINCOLN COUNTY	OTHER: WFPP REVENUE FUNDS	\$41,532	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide wildland fire services under the Wildland Fire Protection Program.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27845		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
66.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - FIRE SUPPRESSION	MINERAL COUNTY	OTHER: WFPP REVENUE FUNDS	\$12,202	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide wildland fire services under the Wildland Fire Protection Program.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27839		
67.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - FIRE SUPPRESSION	RENO FIRE DEPARTMENT	OTHER: WILDLAND FIRE PROTECTION PROGRAM REVENUE FUNDS	\$13,758	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide wildland fire services under the Wildland Fire Protection Program.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27838		
68.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - FIRE SUPPRESSION	THE CONSOLIDATED MUNICIPALITY OF CARSON CITY	OTHER: WILDLAND FIRE PROTECTION PROGRAM REVENUE FUNDS	\$18,820	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide wildland fire services under the Wildland Fire Protection Program.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27955		
69.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - FIRE SUPPRESSION	WHITE PINE COUNTY	OTHER: WILDLAND FIRE PROTECTION PROGRAM REVENUE FUNDS	\$26,278	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide wildland fire services under the Wildland Fire Protection Program.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27832		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
70.	810	DEPARTMENT OF MOTOR VEHICLES - SYSTEM TECHNOLOGY APPLICATION REDESIGN	GARTNER, INC.	HIGHWAY	\$49,216	
	Contract Description:	This is a new service agreement under Master Blanket Purchase Order 99SWC-NV21-8568 which provides research and advisory services related to information technology. This service agreement is for consulting services on DMV IT systems to create a customer centric platform within the modernization project.				
		Term of Contract:	07/07/2023 - 02/29/2024	Contract # 27756		
71.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	ANYTIME PLUMBING, LLC	OTHER: BUSINESS ENTERPRISE SET-ASIDE	\$50,000	
	Contract Description:	This is the third amendment to the original contract which provides ongoing plumbing services for facilities in southern Nevada. This amendment increases the maximum amount from \$45,000 to \$95,000 due to ongoing plumbing repairs at the Hoover Dam and an increased need for these services.				
		Term of Contract:	12/01/2019 - 11/30/2023	Contract # 22259		
72.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	BROWN GOLDSTEIN & LEVY, LLP	OTHER: BUSINESS ENTERPRISE SET-ASIDE	\$95,000	Professional Service
	Contract Description:	This is a new contract to provide specialized legal services.				
		Term of Contract:	06/23/2023 - 06/30/2025	Contract # 27714		
73.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	DH PACE COMPANY, INC.	OTHER: BUSINESS ENTERPRISE SET-ASIDE	\$50,000	
	Contract Description:	This is a new contract to provide ongoing maintenance and repair services of various classifications of doors, gates & grills, and loading dock equipment and accessories.				
		Term of Contract:	06/23/2023 - 03/31/2027	Contract # 27398		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
74.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	NDI PLUMBING, INC.	OTHER: BUSINESS ENTERPRISE SET-ASIDE	\$35,000	
	Contract Description:	This is a new contract to provide ongoing plumbing services in northern Nevada.				
		Term of Contract:	07/11/2023 - 06/30/2027	Contract # 27772		
75.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - WORKFORCE DEVELOPMENT	DEUCE NINE, LLC DBA VITAL SIGNS	FEDERAL	\$19,907	
	Contract Description:	This is a new contract to provide upgrades to the current JobConnect signs that have been rebranded to Business/Career Hubs.				
		Term of Contract:	06/15/2023 - 04/30/2024	Contract # 27544		
76.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - WORKFORCE DEVELOPMENT	SUPERIOR JANITORIAL SERVICE, INC.	GENERAL 1.9% OTHER: BEN, ESD SPECIAL FUND, & CAREER ENHANCEMENT PROGRAM 29.1% FEDERAL 69%	\$66,240	
	Contract Description:	This is a new contract to provide janitorial services for the Elko Job Connect office.				
		Term of Contract:	07/14/2023 - 06/30/2027	Contract # 26946		
77.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - WORKFORCE DEVELOPMENT	JUANITA W FALCONE DBA REMARKABLE SPEAKERS BUREAU	OTHER: CAREER ENHANCEMENT PROGRAM	\$16,325	
	Contract Description:	This is a new contract to provide change management training.				
		Term of Contract:	07/06/2023 - 06/30/2024	Contract # 27867		
78.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY - SPECIAL FUND	CASHMAN EQUIPMENT COMPANY, LLC	OTHER: PENALTIES AND INTEREST	\$18,936	
	Contract Description:	This is a new contract to provide generator maintenance services.				
		Term of Contract:	07/13/2023 - 06/30/2027	Contract # 27686		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
79.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - UNEMPLOYMENT INSURANCE	CDW GOVERNMENT, LLC	FEDERAL	\$57,560	
	Contract Description:	This is a new service agreement under master service agreement 99SWC-NV21-8313, which provides installation and configuration services for an upgrade to the Kofax scanning and index software.				
		Term of Contract:	06/23/2023 - 02/19/2024	Contract # 27203		
80.	903	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - EQUAL RIGHTS COMMISSION	EPATHUSA, INC.	FEDERAL	\$19,266	
	Contract Description:	This is the first amendment to the original contract which provides for a case management system to streamline complaint processing. This amendment increases the maximum amount from \$470,246 to \$489,542 to facilitate an earlier than anticipated data migration "Go Live" date.				
		Term of Contract:	11/15/2022 - 10/31/2025	Contract # 26845		
81.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - INFORMATION DEVELOPMENT AND PROCESSING	GARTNER, INC.	OTHER: COST ALLOCATION	\$35,940	
	Contract Description:	This is a new service agreement under master service agreement 99SWC-NV21-8568, which provides research and advisory services related to information technology (IT). This service agreement provides access to Gartner for IT Leaders Individual Access Advisor services.				
		Term of Contract:	07/01/2023 - 06/30/2024	Contract # 27667		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27693**

Agency Name: **GOVERNOR'S OFFICE**
Agency Code: **010**
Appropriation Unit: **3952-04**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **BARRON CRUZ, MARCELA**
Contractor Name: **BARRON CRUZ, MARCELA**
Address: **113 COPPER PINE AVE**
City/State/Zip: **NORTH LAS VEGAS, NV 89031-6810**
Contact/Phone: 702/336-2076
Vendor No.: T27035944
NV Business ID: NV20141666118
To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	90.00 % ATHLETIC COMMISSION GATE FEES
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %	X	Other funding	10.00 % TICKET SURCHARGE (AMATEUR PROGRAM)

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Specialty Services**

5. Purpose of contract:

This is a new contract to provide ongoing Inspector Services during Athletic Commission weigh-ins and events.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: \$150-\$250 per event and \$75-\$150 per weigh-in and \$75 per assignment USA Boxing gym inspection; not to exceed \$20,000 (includes up to \$1000 maximum yearly for travel, not to exceed GSA rates)over contract term.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Weigh-ins and events occur during evening hours, weekends, and holidays. The Commission has only 8 full-time employees and would not be able to provide the staffing requirements needed for event coverage duties. The agency would accrue additional overtime trying to fulfill these obligations. Additionally, the inspectors provide oversight of both male and female locker rooms. We do not have the appropriate ratio of staff, or the number of staff required to cover these tasks.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Francisco Soto
Joseph Nady
Marcela Barron Cruz
Steven Dancy
ReNe'e Lightford
Stephen DeAngelis
Mallory Triplett

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor has knowledge of the rules and regulations of unarmed combat and has successfully completed previous Inspector Services contract terms. Performance was satisfactory.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Yes

See the attached Authorization to Contract form for details.

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with Nevada State Athletic Commission. Performance is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Matthew Valenzuela, Chief Assistant Ph: (702) 486-2575

ALDO GALVAN, Chief Inspector Ph: (702) 327-5947

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	05/10/2023 07:47:31 AM
Division Approval	jkidd	05/10/2023 10:27:14 AM
Department Approval	ssands	05/10/2023 10:40:21 AM
Contract Manager Approval	vhnarr	06/02/2023 12:39:31 PM

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: April 11, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Jenny Helton, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

APPROVED BY THE
BOARD OF EXAMINERS
AT
THEIR MAY - 9 2023
MEETING S-F
Initials

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

NEVADA STATE ATHLETIC COMMISSION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Nevada State Athletic Commission (NSAC) requests authority to contract with Marcela Barron Cruz, a current Dental Assistant at the UNLV School of Dental Medicine, to provide inspector services at NSAC sanctioned weigh-ins and events.

Additional Information:

NRS 467.050 allows NSAC to utilize and employ inspectors as independent contractors. NSAC does not have the staff with sufficient knowledge to support the regulatory oversight and duties required during NSAC sanctioned weigh-ins and events. Ms. Barron Cruz has extensive knowledge of the rules and regulations of unarmed combat and has successfully completed previous Inspector Services contract terms. NSAC intends to contract with Ms. Barron Cruz part time from July 2023 through June 2027.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: At 4-18-23
ACTION ITEM: _____



Joe Lombardo
Governor

STATE OF NEVADA
ATHLETIC COMMISSION

Jeff Mullen
Executive Director

Chairman: Anthony A. Marnell III

Members: Christopher Ault, Gregory Bortolin, Alexander G. Chen, James Murren

MEMORANDUM

To: State of Nevada Board of Examiners

From: Jeff Mullen, Executive Director

Date: April 7, 2023

Subject: Authorization to Contract with a Current Employee – Marcela Barron Cruz

SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada State Athletic Commission (NSAC) requests the authority to contract with current state employee, Marcela Barron Cruz.

BACKGROUND

It is not cost effective for the state to maintain full or part-time staff with sufficient knowledge to support the regulatory oversight and duties required during events. Additionally, the inspectors provide oversight of both male and female locker rooms. We do not have the appropriate ratio of staff, or the number of staff required to cover these tasks. Utilizing Independent Contractors allows us to assign the correct coverage required for male/female combatants, as well as utilizing specific skills sets for these individuals such as language skills. Combatants come from all over the world to compete in Nevada, the contracted Inspectors assist in ensuring that rules and regulations are understood by non-English speakers and their fight camps. Currently, within our pool of Inspectors, we have individuals who assist with Mandarin, Spanish, Russian, Japanese, Tagalog, and Portuguese, speaking combatants and camps.

The agency would accrue additional overtime trying to fulfill these obligations.

NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.

This vendor has extensive knowledge of the rules and regulations of unarmed combat and has successfully completed previous Inspector Services contract terms. Performance was satisfactory. Due to the inherently dangerous nature of the sport, it is imperative that the entire NSAC team (including Inspectors), are well versed in the regulations/statutes/rules and catastrophic injury protocol. Ms. Barron Cruz has proven herself to be an asset in this area.

RECOMMENDATION

We respectfully request your consideration for approval for NSAC to engage Ms. Marcela Barron Cruz as an Independent Contractor to provide Inspector Services at NSAC sanctioned weigh-ins and events, in all counties in the State of Nevada.



Jeff Mullen, Executive Director



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Current Employee

Employee Information			
Employee Name:	Marcela Barron Cruz		
Employee ID Number:	157937		
Job Title:	Dental Assistant 2		
Current Employee Agency:	NSHE – UNLV Dental Medicine - Clinical		
Current Class and Grade:	Class:	25	Grade: 10
Employment Dates:	From:	9/20/2010	To: Present
Requesting Agency:	Athletic Commission		
Vendor:	Marcela Barron Cruz		

Please mark which of the following applies and complete Sections ‘A’ through ‘M’ below:

X	Contract is with a current State employee (contractor) or a temporary employment agency providing a current employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a current State employee who will be performing any or all of the contracted services.
A	<p>Summarize scope of contract work.</p> <p>Scope of work includes supporting the Athletic Commission staff during unarmed combat sport weigh-ins and events. High level summary of duties include - Pre-Inspection of Premises; Dressing Rooms; Gloves Review; Corner Inspectors; Dressing Rooms; Post-Fight Support; Other Duties as required.</p>
B	<p>Document the employee’s current job description.</p> <p>Dental Assistant 2 - position provide assistance to dentists in the general or specialized treatment of patients in both routine and emergency procedures in the areas of diagnostic, preventive, orthodontic, oral surgery, and prosthodontic dental care.</p>
C	<p>Explain how this differs from current State duties.</p> <p>Contractor role helps support the regulatory oversight of unarmed combat</p>
D	Explain why existing State employees within your agency cannot perform these duties.

	Weigh-ins and events occur during evening hours, weekends, and holidays. The Commission has a very small staff and would not be able to provide the staffing requirements needed for event coverage duties. The agency would accrue additional overtime trying to fulfill these obligations. Additionally, the inspectors provide oversight of both male and female locker rooms. We do not have the appropriate ratio of staff, or the number of staff required to cover these tasks.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	There is no relationship between any Athletic Commission staff member and the contractor/s, including the individuals who oversee, monitor, or establish the contract.
F	List contractors' hourly rate.
	Contractors are paid per weigh-in or event. There is a sliding scale based on the size of the event. The average time at an event is 10 hours, therefore the hourly range falls between \$17.50 and \$20.00 per hour.
G	List the range of comparable State employee rates.
	Based off the type of skills that are sought for contractors their comparable State employee rates on average would fall between \$23.78 - \$55.67 per hour.
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%).
	N/A
I	Document justification for hiring contractor.
	This vendor has knowledge of the rules and regulations of unarmed combat and has successfully completed previous Inspector Services contract terms. Performance was satisfactory.
J	Will the employee be collecting PERS at any time during the contract?
	NO
K	What is the duration of the contract with the current employee? (Include start and end date)
	Inspector Contracts are for a four (4) year period. If approved the contract period would be from 7/1/2023 to 6/30/2027.
L	Will the current employee be working full time or part time? If part time, how many hours?
	Less than part time. Assignments are based on contractor availability and at times assignments are considered by skill level, I.E, language skills as our combatants are international. This individual worked approximately 180 hours over the course of Fiscal Year 2022. Expect future fiscal year estimates to be similar.
M	Is the employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	NO

Comments – Provide any additional comments:

NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.

Inspectors are an integral part of the Nevada State Athletic Commission team.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27691**

Agency Name: GOVERNOR'S OFFICE Agency Code: 010 Appropriation Unit: 3952-04 Is budget authority available?: Yes If "No" please explain: Not Applicable To what State Fiscal Year(s) will the contract be charged? 2024-2027	Legal Entity Name: DANCY, STEVEN H Contractor Name: DANCY, STEVEN H Address: 3936 EIDERDOWN PL City/State/Zip: NORTH LAS VEGAS, NV 89084-2657 Contact/Phone: 702/279-5918 Vendor No.: T29015750 NV Business ID: NV20111751471
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What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	90.00 % ATHLETIC COMMISSION GATE FEES
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %	X	Other funding	10.00 % TICKET SURCHARGE (AMATEUR PROGRAM)

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Specialty Services**

5. Purpose of contract:

This is a new contract to provide ongoing Inspector Services during Athletic Commission weigh-ins and events.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: \$150-\$250 per event and \$75-\$150 per weigh-in and \$75 per assignment USA Boxing gym inspection; not to exceed \$20,000 (includes up to \$1000 maximum yearly for travel, not to exceed GSA rates) over contract term.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Weigh-ins and events occur during evening hours, weekends, and holidays. The Commission has only 8 full-time employees and would not be able to provide the staffing requirements needed for event coverage duties. The agency would accrue additional overtime trying to fulfill these obligations. Additionally, the inspectors provide oversight of both male and female locker rooms. We do not have the appropriate ratio of staff, or the number of staff required to cover these tasks.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Steven DeAngelis
Mallory Triplett
Francisco Soto
Josephy Nady
Marcela Barron Cruz
Steven Dancy
ReNe'e Lightford

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor has knowledge of the rules and regulations of unarmed combat and has successfully completed previous Inspector Services contract terms. Performance was satisfactory.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with Nevada State Athletic Commission. Performance is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Matthew Valenzuela, Chief Assistant Ph: (702) 486-2575
Aldo Galvan, Chief Inspector Ph: (702) 327-5947

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	05/10/2023 07:48:16 AM
Division Approval	jkidd	05/10/2023 10:29:18 AM
Department Approval	ssands	05/10/2023 10:39:39 AM
Contract Manager Approval	vhnnavarr	06/02/2023 14:43:32 PM
Budget Analyst Approval	jhelto1	06/27/2023 14:25:47 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27697**

Agency Name: GOVERNOR'S OFFICE	Legal Entity Name: DEANGELIS, STEVEN M
Agency Code: 010	Contractor Name: DEANGELIS, STEVEN M
Appropriation Unit: 3952-04	Address: 328 PERRY ELLIS DR
Is budget authority available?: Yes	City/State/Zip: HENDERSON, NV 89014-6073
If "No" please explain: Not Applicable	Contact/Phone: 702/265-7884
	Vendor No.: T29021136
	NV Business ID: NV20111378185
To what State Fiscal Year(s) will the contract be charged?	2024-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	90.00 % ATHLETIC COMMISSION FEES
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %	X	Other funding	10.00 % TICKET SURCHARGE (AMATEUR PROGRAM)

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Specialty Services**

5. Purpose of contract:

This is a new contract to provide ongoing Inspector Services during Athletic Commission weigh-ins and events.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: \$150-\$250 per event and \$75-\$150 per weigh-in and \$75 per assignment USA Boxing gym inspection; not to exceed \$20,000 (includes up to \$1000 maximum yearly for travel, not to exceed GSA rates) over contract term.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Weigh-ins and events occur during evening hours, weekends, and holidays. The Commission has only 8 full-time employees and would not be able to provide the staffing requirements needed for event coverage duties. The agency would accrue additional overtime trying to fulfill these obligations. Additionally, the inspectors provide oversight of both male and female locker rooms. We do not have the appropriate ratio of staff, or the number of staff required to cover these tasks.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Marcela Barron Cruz
Steven Dancy
ReNe'e Lightford
Steven DeAngelis
Mallory Triplett
Francisco Soto
Joseph Nady

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor has knowledge of the rules and regulations of unarmed combat and has successfully completed previous Inspector Services contract terms. Performance was satisfactory.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with Nevada State Athletic Commission. Performance has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Matthew Valenzuela, Chief Assistant Ph: (702) 486-2575
Aldo Galvan, Chief Inspector Ph: (702) 327-5947

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	05/10/2023 07:46:30 AM
Division Approval	jkidd	05/10/2023 10:19:50 AM
Department Approval	ssands	05/10/2023 10:41:43 AM
Contract Manager Approval	vhnava	06/02/2023 14:00:00 PM
Budget Analyst Approval	jhelto1	06/27/2023 14:28:46 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27694**

Agency Name: GOVERNOR'S OFFICE	Legal Entity Name: Joseph W. Nady
Agency Code: 010	Contractor Name: Joseph W. Nady
Appropriation Unit: 3952-04	Address: PO BOX 85
Is budget authority available?: Yes	City/State/Zip: Genoa, NV 89411
If "No" please explain: Not Applicable	Contact/Phone: 775-220-5559
	Vendor No.: T29006173
	NV Business ID: NV20141685601
To what State Fiscal Year(s) will the contract be charged?	2024-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	90.00 % ATHLETIC COMMISSION GATE FEES
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %	X	Other funding	10.00 % TICKET SURCHARGE (AMATEUR PROGRAM)

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date **06/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Specialty Contract**

5. Purpose of contract:

This is a new contract to provide ongoing Inspector Services during Athletic Commission weigh-ins and events.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: \$150-\$250 per event and \$75-\$150 per weigh-in and \$75 per assignment USA Boxing gym inspection; not to exceed \$20,000 over contract term.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Weigh-ins and events occur during evening hours, weekends, and holidays. The Commission has only 8 full-time employees and would not be able to provide the staffing requirements needed for event coverage duties. The agency would accrue additional overtime trying to fulfill these obligations. Additionally, the inspectors provide oversight of both male and female locker rooms. We do not have the appropriate ratio of staff, or the number of staff required to cover these tasks.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Steven DeAngelis
Mallory Triplett
Francisco Soto
Joseph Nady
Marcela Barron Cruz
Steven Dancy
ReNe'e Lightford

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor has knowledge of the rules and regulations of unarmed combat and has successfully completed previous Inspector Services contract terms. Performance was satisfactory.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with the Nevada State Athletic Commission, performing Inspector Services. Performance is satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Matthew Valenzuela, Chief Assistant Ph: (702) 486-2575

Aldo Galvan, Chief Inspector Ph: (702) 327-5947

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	05/10/2023 07:47:11 AM
Division Approval	jkidd	05/10/2023 10:26:09 AM
Department Approval	ssands	05/10/2023 10:40:40 AM
Contract Manager Approval	vhnnavarr	05/10/2023 10:57:04 AM
Budget Analyst Approval	jhelto1	06/28/2023 12:30:13 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27690**

Agency Name: GOVERNOR'S OFFICE	Legal Entity Name: LIGHTFORD, RENEE A
Agency Code: 010	Contractor Name: LIGHTFORD, RENEE A
Appropriation Unit: 3952-04	Address: 2067 HIDDEN HOLLOW LN
Is budget authority available?: Yes	City/State/Zip: HENDERSON, NV 89012-3203
If "No" please explain: Not Applicable	Contact/Phone: 702/460-7678
	Vendor No.: T32003163
	NV Business ID: NV20141667362
To what State Fiscal Year(s) will the contract be charged?	2024-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	90.00 % ATHLETIC COMMISSION GATE FEES
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %	X	Other funding	10.00 % TICKET SURCHARGE (AMATEUR PROGRAM)

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date **06/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Specialty Services**

5. Purpose of contract:

This is a new contract to provide ongoing Inspector Services during Athletic Commission weigh-ins and events.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: \$150-\$250 per event and \$75-\$150 per weigh-in and \$75 per assignment USA Boxing gym inspection; not to exceed \$20,000 (includes up to \$1000 maximum yearly for travel, not to exceed GSA rates) over contract term.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Weigh-ins and events occur during evening hours, weekends, and holidays. The Commission has only 8 full time employees and would not be able to provide the staffing requirements needed for event coverage duties. The agency would accrue additional overtime trying to fulfill these obligations. Additionally, the inspectors provide oversight of both male and female locker rooms. We do not have the appropriate ratio of staff, or the number of staff required to cover these tasks.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Steven DeAngelis
Mallory Triplett
Francisco Soto
Joseph Nady
Marcela Barron Cruz
Steven Dancy
ReNe'e Shivers-Lightford

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor has knowledge of the rules and regulations of unarmed combat and has successfully completed previous Inspector Services contract terms. Performance was satisfactory.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Yes

See the attached Authorization to Contract form for details.

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with Nevada State Athletic Commission. Performance is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Aldo Galvan, Chief Inspector Ph: (702) 327-5947

Matthew Valenzuela, Chief Assistant Ph: (702) 486-2575

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkidd	05/10/2023 07:49:00 AM
Division Approval	jkidd	05/10/2023 10:31:47 AM
Department Approval	ssands	05/10/2023 10:40:05 AM
Contract Manager Approval	vhnarr	06/02/2023 11:52:52 AM

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: April 10, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Jenny Helton, Executive Branch Budget Officer *JH*
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

APPROVED BY THE
BOARD OF EXAMINERS
AT
THEIR MAY - 9 2023
MEETING *JH*
Initials

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

NEVADA STATE ATHLETIC COMMISSION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Nevada State Athletic Commission (NSAC) requests authority to contract with ReNe'e Lightford Shivers, a former Criminal Investigator with the Secretary of State, to provide inspector services at NSAC sanctioned weigh-ins and events.

Additional Information:

NRS 467.050 allows NSAC to utilize and employ inspectors as independent contractors. NSAC does not have the staff with sufficient knowledge to support the regulatory oversight and duties required during NSAC sanctioned weigh-ins and events. Ms. Lightford Shivers retired from the Office of the Secretary of State on February 3, 2023, and is receiving pension benefits. She has extensive knowledge of the rules and regulations of unarmed combat and has successfully completed previous Inspector Services contract terms. NSAC intends to contract with Ms. Lightford Shivers part-time from July 2023 through June 2027.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: *At 4-18-23*
ACTION ITEM: _____



Joe Lombardo
Governor

STATE OF NEVADA
ATHLETIC COMMISSION

Jeff Mullen
Executive Director

Chairman: Anthony A. Marnell III

Members: Christopher Ault, Gregory Bortolin, Alexander G. Chen, James Murren

MEMORANDUM

To: State of Nevada Board of Examiners

From: Jeff Mullen, Executive Director

Date: April 7, 2023

Subject: Authorization to Contract with a Former Employee – ReNe’e Lightford Shivers

SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada State Athletic Commission (NSAC) requests the authority to contract with former state employee, ReNe’e Lightford Shivers.

BACKGROUND

It is not cost effective for the state to maintain full or part-time staff with sufficient knowledge to support the regulatory oversight and duties required during events. Additionally, the inspectors provide oversight of both male and female locker rooms. We do not have the appropriate ratio of staff, or the number of staff required to cover these tasks. Utilizing Independent Contractors allows us to assign the correct coverage required for male/female combatants, as well as utilizing specific skills sets for these individuals such as language skills. Combatants come from all over the world to compete in Nevada, the contracted Inspectors assist in ensuring that rules and regulations are understood by non-English speakers and their fight camps. Currently, within our pool of Inspectors, we have individuals who assist with Mandarin, Spanish, Russian, Japanese, Tagalog, and Portuguese, speaking combatants and camps.

The agency would accrue additional overtime trying to fulfill these obligations.

NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.

3300 West Sahara Avenue, Suite 450, Las Vegas, NV 89102-3200
Telephone: (702) 486-2575 Fax: (702) 486-2577
Web: boxing.nv.gov

This vendor has extensive knowledge of the rules and regulations of unarmed combat and has successfully completed previous Inspector Services contract terms. Performance was satisfactory. Due to the inherently dangerous nature of the sport, it is imperative that the entire NSAC team (including Inspectors), are well versed in the regulations/statutes/rules and catastrophic injury protocol. Ms. Lightford Shivers has proven herself to be an asset in this area.

RECOMMENDATION

We respectfully request your consideration for approval for NSAC to engage Ms. Lightford Shivers as an Independent Contractor to provide Inspector Services at NSAC sanctioned weigh-ins and events, in all counties in the State of Nevada.

A handwritten signature in blue ink, appearing to read "Jeff Mullen", is written over a horizontal line. The signature is fluid and cursive.

Jeff Mullen, Executive Director



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	ReNe'e A. Lightford			
Former Employee ID Number:	10467			
Former Job Title:	Criminal Investigator III			
Former Employee Agency:	Nevada Secretary of State			
Former Class and Grade:	Class:	40	Grade:	10
Former Employment Dates:	From:	8/2016	To:	2/2/2023
Requesting Agency:	Nevada State Athletic Commission			
Vendor:	ReNe'e Lightford Shivers			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work. Scope of work includes supporting the Athletic Commission staff during unarmed combat sport weigh-ins and events. High level summary of duties include - Pre-Inspection of Premises; Dressing Rooms; Gloves Review; Corner Inspectors; Dressing Rooms; Post-Fight Support; Other Duties as required.
B	Document former job description. Criminal Investigator III – Incumbents are assigned responsibility for investigative assignments or functions within an enforcement area (e.g., task force, general investigations unit).
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer? NO
D	Explain why existing State employees within your agency cannot perform this function.

	Weigh-ins and events occur during evening hours, weekends, and holidays. The Commission has a very small staff and would not be able to provide the staffing requirements needed for event coverage duties. The agency would accrue additional overtime trying to fulfill these obligations. Additionally, the inspectors provide oversight of both male and female locker rooms. We do not have the appropriate ratio of staff, or the number of staff required to cover these tasks.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750. There is no relationship between any Athletic Commission staff member and the contractor/s, including the individuals who oversee, monitor, or establish the contract.
F	List contractors' hourly rate. Contractors are paid per weigh-in or event. There is a sliding scale based on the size of the event. The average time at an event is 10 hours, therefore the hourly range falls between \$17.50 and \$20.00 per hour.
G	List the range of comparable State employee rates. Based off the type of skills that are sought for contractors their comparable State employee rates on average would fall between \$23.78 - \$55.67 per hour.
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result? N/A
I	Document justification for hiring contractor. This vendor has knowledge of the rules and regulations of unarmed combat and has successfully completed previous Inspector Services contract terms. Performance was satisfactory.
J	Will the employee be collecting PERS at any time during the contract? YES
K	What is the duration of the contract with the former employee? (Include start and end date) Inspector Contracts are for a four (4) year period. If approved the contract period would be from 7/1/2023 to 6/30/2027.
L	Will the former employee be working full time or part time? If part time, how many hours? Less than part time. Assignments are based on contractor availability and at times assignments are considered by skill level, I.E, language skills as our combatants are international. This individual worked approximately 155 hours over the course of Fiscal Year 2022. Expect future fiscal year estimates to be similar.
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s). NO

Comments – Provide any additional comments:
NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.
Inspectors are an integral part of the Nevada State Athletic Commission team.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27695**

Agency Name: GOVERNOR'S OFFICE	Legal Entity Name: SOTO, FRANCISCO J
Agency Code: 010	Contractor Name: SOTO, FRANCISCO J
Appropriation Unit: 3952-04	Address: 5966 TOPAZ ST
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89120-2451
If "No" please explain: Not Applicable	Contact/Phone: 702/335-5409
	Vendor No.: T32000422
	NV Business ID: NV20111359866
To what State Fiscal Year(s) will the contract be charged?	2024-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	90.00 % ATHLETIC COMMISSION FEES
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %	X	Other funding	10.00 % TICKET SURCHARGE (AMATEUR PROGRAM)

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Specialty Services**

5. Purpose of contract:

This is a new contract to provide ongoing Inspector Services during Athletic Commission weigh-ins and events.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: \$150-\$250 per event and \$75-\$150 per weigh-in and \$75 per assignment USA Boxing gym inspection; not to exceed \$20,000 (includes up to \$1,000 maximum yearly for travel, not to exceed GSA rates) over contract term.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Weigh-ins and events occur during evening hours, weekends, and holidays. The Commission has only 8 full-time employees and would not be able to provide the staffing requirements needed for event coverage duties. The agency would accrue additional overtime trying to fulfill these obligations. Additionally, the inspectors provide oversight of both male and female locker rooms. We do not have the appropriate ratio of staff, or the number of staff required to cover these tasks.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Steven DeAngelis
Mallory Triplett
Francisco Soto
Joseph Nady
Marcela Barron Cruz
Steven Dancy
ReNe'e Lightford

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor has knowledge of the rules and regulations of unarmed combat and has successfully completed previous Inspector Services contract terms. Performance was satisfactory.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with Nevada State Athletic Commission. Performance is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Matthew Valenzuela, Chief Assistant Ph: (702) 486-2575

Aldo Galvan, Chief Inspector Ph: (702) 327-5947

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	05/10/2023 07:45:36 AM
Division Approval	jkidd	05/10/2023 10:24:31 AM
Department Approval	ssands	05/10/2023 10:41:00 AM
Contract Manager Approval	vhnnavarr	06/02/2023 15:04:31 PM
Budget Analyst Approval	jhelto1	06/28/2023 15:37:07 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27696**

Agency Name: **GOVERNOR'S OFFICE**
 Agency Code: **010**
 Appropriation Unit: **3952-04**
 Is budget authority available?: **Yes**
 If "No" please explain: Not Applicable

Legal Entity Name: **TRIPLETT, MALLORY F**
 Contractor Name: **TRIPLETT, MALLORY F**
 Address: **4514 CHECKER WAY**
 City/State/Zip: **NORTH LAS VEGAS, NV 89031-6230**
 Contact/Phone: **Mallory F Triplett 702/321-6506**
 Vendor No.: **T29035834**
 NV Business ID: **NV20141667315**
 To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	90.00 % ATHLETIC COMMISSION GATE FEES
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %	X	Other funding	10.00 % TICKET SURCHARGE (AMATEUR PROGRAM)

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**
 Anticipated BOE meeting date **07/2023**

Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**
 Contract term: **4 years**

4. Type of contract: **Contract**
 Contract description: **Specialty Service**

5. Purpose of contract:
This is a new contract to provide ongoing Inspector Services during Athletic Commission weigh-ins and events.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**
 Other basis for payment: \$150-\$250 per event and \$75-\$150 per weigh-in and \$75 per assignment USA Boxing gym inspection; not to exceed \$20,000 (includes up to \$1,000 maximum yearly for travel, not to exceed GSA rates) over contract term.

II. JUSTIFICATION

7. What conditions require that this work be done?
NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Weigh-ins and events occur during evening hours, weekends, and holidays. The Commission has only 8 full-time employees and would not be able to provide the staffing requirements needed for event coverage duties. The agency would accrue additional overtime trying to fulfill these obligations. Additionally, the inspectors provide oversight of both male and female locker rooms. We do not have the appropriate ratio of staff, or the number of staff required to cover these tasks.

9. Were quotes or proposals solicited? **Yes**
 Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Steven DeAngelis
Mallory Triplett
Francisco Soto
Joseph Nady
Marcela Barron Cruz
Steven Dancy
ReNe'e Lightford

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor has knowledge of the rules and regulations of unarmed combat and has successfully completed previous Inspector Services contract terms. Performance was satisfactory.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Yes

See the attached Authorization to Contract form for details.

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with Nevada State Athletic Commission. Performance is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Aldo Galvan, Chief Inspector Ph: (702) 327-5947

Matthew Valenzuela, Chief Assistant Ph: (702) 486-2575

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkidd	05/10/2023 07:45:59 AM
Division Approval	jkidd	05/10/2023 10:23:14 AM
Department Approval	ssands	05/10/2023 10:41:23 AM
Contract Manager Approval	vhnarr	06/02/2023 12:36:19 PM

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: April 10, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Jenny Helton, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

APPROVED BY THE
BOARD OF EXAMINERS
AT
THEIR MAY - 9 2023
MEETING
S-G
Initials

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

NEVADA STATE ATHLETIC COMMISSION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Nevada State Athletic Commission (NSAC) requests authority to contract with Mallory Triplett, a current Lieutenant with the Department of Public Safety, to provide inspector services at NSAC sanctioned weigh-ins and events.

Additional Information:

NRS 467.050 allows NSAC to utilize and employ inspectors as independent contractors. NSAC does not have the staff with sufficient knowledge to support the regulatory oversight and duties required during NSAC sanctioned weigh-ins and events. Ms. Triplett has extensive knowledge of the rules and regulations of unarmed combat and has successfully completed previous Inspector Services contract terms. NSAC intends to contract with Ms. Triplett part time from July 2023 through June 2027.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: AT 4-18-23
ACTION ITEM: _____



Joe Lombardo
Governor

STATE OF NEVADA
ATHLETIC COMMISSION

Jeff Mullen
Executive Director

Chairman: Anthony A. Marnell III

Members: Christopher Ault, Gregory Bortolin, Alexander G. Chen, James Murren

MEMORANDUM

To: State of Nevada Board of Examiners

From: Jeff Mullen, Executive Director

Date: April 7, 2023

Subject: Authorization to Contract with a Current Employee – Mallory Triplett

SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada State Athletic Commission (NSAC) requests the authority to contract with current state employee, Mallory Triplett.

BACKGROUND

It is not cost effective for the state to maintain full or part-time staff with sufficient knowledge to support the regulatory oversight and duties required during events. Additionally, the inspectors provide oversight of both male and female locker rooms. We do not have the appropriate ratio of staff, or the number of staff required to cover these tasks. Utilizing Independent Contractors allows us to assign the correct coverage required for male/female combatants, as well as utilizing specific skills sets for these individuals such as language skills. Combatants come from all over the world to compete in Nevada, the contracted Inspectors assist in ensuring that rules and regulations are understood by non-English speakers and their fight camps. Currently, within our pool of Inspectors, we have individuals who assist with Mandarin, Spanish, Russian, Japanese, Tagalog, and Portuguese, speaking combatants and camps.


The agency would accrue additional overtime trying to fulfill these obligations.

NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.

This vendor has extensive knowledge of the rules and regulations of unarmed combat and has successfully completed previous Inspector Services contract terms. Performance was satisfactory. Due to the inherently dangerous nature of the sport, it is imperative that the entire NSAC team (including Inspectors), are well versed in the regulations/statutes/rules and catastrophic injury protocol. Ms. Triplett has proven herself to be an asset in this area.

RECOMMENDATION

We respectfully request your consideration for approval for NSAC to engage Ms. Mallory Triplett as an Independent Contractor to provide Inspector Services at NSAC sanctioned weigh-ins and events, in all counties in the State of Nevada.



Jeff Mullen, Executive Director



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Current Employee

Employee Information				
Employee Name:	Mallory Triplett			
Employee ID Number:	42325			
Job Title:	Lieutenant			
Current Employee Agency:	Department of Public Safety			
Current Class and Grade:	Class:	44	Grade:	8
Employment Dates:	From:	02/06/2012	To:	Present
Requesting Agency:	Athletic Commission			
Vendor:	Mallory Triplett			

Please mark which of the following applies and complete Sections 'A' through 'M' below:

X	Contract is with a current State employee (contractor) or a temporary employment agency providing a current employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a current State employee who will be performing any or all of the contracted services.
A	<p>Summarize scope of contract work.</p> <p>Scope of work includes supporting the Athletic Commission staff during unarmed combat sport weigh-ins and events. High level summary of duties include - Pre-Inspection of Premises; Dressing Rooms; Gloves Review; Corner Inspectors; Dressing Rooms; Post-Fight Support; Other Duties as required.</p>
B	<p>Document the employee's current job description.</p> <p>Criminal Investigator -</p>
C	<p>Explain how this differs from current State duties.</p> <p>Contractor role helps support the regulatory oversight of unarmed combat</p>
D	Explain why existing State employees within your agency cannot perform these duties.

	Weigh-ins and events occur during evening hours, weekends, and holidays. The Commission has a very small staff and would not be able to provide the staffing requirements needed for event coverage duties. The agency would accrue additional overtime trying to fulfill these obligations. Additionally, the inspectors provide oversight of both male and female locker rooms. We do not have the appropriate ratio of staff, or the number of staff required to cover these tasks.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750. There is no relationship between any Athletic Commission staff member and the contractor/s, including the individuals who oversee, monitor, or establish the contract.
F	List contractors' hourly rate. Contractors are paid per weigh-in or event. There is a sliding scale based on the size of the event. The average time at an event is 10 hours, therefore the hourly range falls between \$17.50 and \$20.00 per hour.
G	List the range of comparable State employee rates. Based off the type of skills that are sought for contractors their comparable State employee rates on average would fall between \$23.78 - \$55.67 per hour.
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). N/A
I	Document justification for hiring contractor. This vendor has knowledge of the rules and regulations of unarmed combat and has successfully completed previous Inspector Services contract terms. Performance was satisfactory.
J	Will the employee be collecting PERS at any time during the contract? NO
K	What is the duration of the contract with the current employee? (Include start and end date) Inspector Contracts are for a four (4) year period. If approved the contract period would be from 7/1/2023 to 6/30/2027.
L	Will the current employee be working full time or part time? If part time, how many hours? Less than part time. Assignments are based on contractor availability and at times assignments are considered by skill level, I.E, language skills as our combatants are international. This individual worked approximately 208 hours over the course of Fiscal Year 2022. Expect future fiscal year estimates to be similar.
M	Is the employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s). NO

Comments – Provide any additional comments:
NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.
Inspectors are an integral part of the Nevada State Athletic Commission team.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27659**

Agency Name: ATTORNEY GENERAL'S OFFICE	Legal Entity Name: ANDERSEN & BEEDE
Agency Code: 030	Contractor Name: ANDERSEN & BEEDE
Appropriation Unit: 1030-04	Address: 3199 E. WARM SPRINGS ROAD SUITE 400
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89120
If "No" please explain: Not Applicable	Contact/Phone: Michael Beede 702-522-1992
	Vendor No.:
	NV Business ID: NV20222618736
To what State Fiscal Year(s) will the contract be charged? 2024	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % TRANSFER FROM INFRASTRUCTURE BANK

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/07/2023**

Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2023**

Contract term: **177 days**

4. Type of contract: **Contract**

Contract description: **Outside Counsel**

5. Purpose of contract:

This is a new contract to provide outside counsel services to the Nevada State Infrastructure Bank for drafting of the financing agreement for the development of the Nevada Facilities Fund.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,000.00**

Payment for services will be made at the rate of \$490.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

The OAG has determined that the Attorney General and the deputies of the Attorney General lack qualifications to provide certain legal services to the NSIB. Special Counsel will provide legal counsel and advice to the NSIB by drafting the financing agreement between the NSIB and Opportunity 180 for the development of the Nevada Facilities Fund in accordance with the loan term sheet approved by the NSIB's Board of Directors in October 2022.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise needed for this matter.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: _____ Anticipated re-bid date: _____

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

LESLIE NINO PIRO, GENERAL COUNSEL Ph: 702-786-3077

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cdavis	05/03/2023 15:51:22 PM
Division Approval	jhoba2	05/04/2023 09:30:19 AM
Department Approval	jhoba2	05/04/2023 09:30:22 AM
Contract Manager Approval	tlyon1	07/07/2023 07:39:26 AM
Budget Analyst Approval	stilley	07/07/2023 16:31:33 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27673**

Agency Name: **SECRETARY OF STATE'S OFFICE**
Agency Code: **040**
Appropriation Unit: **1050-23**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **GARTNER INC**
Contractor Name: **GARTNER INC**
Address: **PO BOX 911319**
City/State/Zip: **DALLAS, TX 75391-1319**
Contact/Phone: 239/561-4815
Vendor No.: PUR0005339A
NV Business ID: NV19941112701
To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 040

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/16/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **1 year and 15 days**

4. Type of contract: **Other (include description): MSA Work Plan**

Contract description: **MSA Work Plan**

5. Purpose of contract:

This is a new service agreement under master service agreement #99SWC-NV21-8568 which provides research and advisory service related to information technology. This service agreement is for the support of strategic decision making and initiatives.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$77,324.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The NV SOS organization is evolving its business and technology strategies to meet current customer needs, and Gartner is able to provide industry insight that would be difficult or impossible to obtain without the Gartner research. This includes such items as the IT Market Clock for Programming Language that provides insights as to which technologies are emerging and which are becoming obsolete and should have a transition plan. This also includes product research for assistance in selecting between options, best practices for managing Information Technology services, teams, vendors and personnel, and templates, talks, consulting and conferences on the same topics.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees lack the time, knowledge, and expertise to complete the work.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbowma1	05/08/2023 16:37:23 PM
Division Approval	dbowma1	05/08/2023 16:37:35 PM
Department Approval	dbowma1	05/08/2023 16:37:48 PM
Contract Manager Approval	adale	05/08/2023 16:38:08 PM
Budget Analyst Approval	dlenzner	06/16/2023 16:22:14 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27394**

Agency Name: CONTROLLER'S OFFICE	Legal Entity Name: LANCE SOLL & LUNGHARD LLP
Agency Code: 060	Contractor Name: LANCE SOLL & LUNGHARD LLP
Appropriation Unit: 1130-26	Address: 203 N BREA BLVD STE 203
Is budget authority available?: Yes	City/State/Zip: BREA, CA 92821
If "No" please explain: Not Applicable	Contact/Phone: GAIL GRAY 7146720022
	Vendor No.: T29043733
	NV Business ID: 982700123
To what State Fiscal Year(s) will the contract be charged? 2023-2027	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 060

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/09/2023**

Anticipated BOE meeting date 05/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2027**

Contract term: **3 years and 357 days**

4. Type of contract: **Contract**

Contract description: **LSL, CPA**

5. Purpose of contract:

This is new contract to provide ongoing support and customization services for the Caseware software solution related to Annual Comprehensive Financial Report (ACFR).

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**

Other basis for payment: \$10,000.00 for each year starting 05/09/2023 through 04/30/2027 total not to exceed \$40,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The support is a requirement for the Accountants to utilize specialized systems for the preparation of the Annual Comprehensive Financial Report (ACFR). This report is one of the primary reports required within the government financial industry for the State of Nevada to receive a ranking for credit worthiness for state, county and municipal bonds and general indebtedness without an ACFR, the State would not be rated, hence, effectively could not issue bonds.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the extensive knowledge of Federal laws, financial reporting requirements or programming expertise required to create a software application for this extensive reporting requirement.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 230401

Approval Date: 04/11/2023

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3501, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLP

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtilto1	03/28/2023 13:28:20 PM
Division Approval	jsmack	03/28/2023 13:42:04 PM
Department Approval	jsmack	03/28/2023 13:42:08 PM
Contract Manager Approval	jtilto1	06/12/2023 12:04:11 PM
Budget Analyst Approval	bmacke1	06/15/2023 17:42:19 PM



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	230401(c)

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM
ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:	Controller's Office	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	Jacquelin Tilton, Management Analyst III	(775) 684-5638	scocontract@sco.nv.gov

1b	Vendor Information:	
	Vendor Name:	Lance, Soll & Lunghard LLP
	Contact Name:	Gail Gray, CPA
	Complete Address: City, State, and Zip Code	203 N. Brea Blvd Ste 203 Brea, CA 92821
	Telephone Number:	(936) 221-5415
Email Address:	Gail.Gray@lslcpas.com / info@lslcpas.com	

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	X
	Professional Service Exemption:	

1d	Contract Information:				
	Is this a new Contract? Check One:	Yes:		No:	
	If 'No' Enter Amendment Number:	#			
	Enter CETS Number:	# 27394			

1e	Term:				
	One (1) Time Purchase? Check One:	Yes:		No:	X
	Contract:	Start Date:	May 01, 2023	End Date:	April 30, 2027

1f	Funding:	
	State Appropriated:	X
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	

Purchasing Use Only:	
Approval #:	230401 @

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	<i>\$10,000 per year not to exceed \$40,000. This amount is based on the continued use of the current system Advantage through 2027.</i>

2	Provide a description of work/services to be performed or services with goods to be purchased:
	<i>To provide as-needed annual software support, customization services, and online training on the following topics:</i> <ul style="list-style-type: none"> ○ <i>Governmental accounting & audit</i> ○ <i>Relevant software solutions</i> ○ <i>Process optimization & best practices</i>

3	What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?
	<p><i>Lance, Soll & Lunghard LLP (LSL) currently provides software support and training for the CaseWare Working Papers software application for the Controller's Office accountants who prepare the State's Annual Comprehensive Financial Report (ACFR). The CaseWare software application is a comprehensive program with the ability to interact with existing systems.</i></p> <p><i>This software is used by the Controller's Office Financial Reporting Group to prepare the annual ACFR report. This report is one of the primary reports required within the government financial industry for the State of Nevada to receive a ranking for credit worthiness for state, county and municipal bonds and general indebtedness. The ACFR is also required to receive federal grant funding. Without an annual ACFR, the State would not be rated, hence, effectively could not issue bonds.</i></p>

4	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
	<p><i>CaseWare, the owner and producer of the Working Papers application, has only authorized three business entities in the western hemisphere to provide support and training, with only one based in the US. They are:</i></p> <ul style="list-style-type: none"> - <i>LSL CPA, located in Houston, Texas</i> - <i>F.H. Black & Company, Incorporated, located in Winnipeg, Manitoba, Canada</i> - <i>The CaseWare Corporation itself, located in Toronto, Canada</i> <p><i>For the above reasons, we request authority to continue to contract with LSL CPAs for software support and training for CaseWare Working Papers during the duration of time that the Controller's Office utilizes the CaseWare application.</i></p>

5	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
	a. <i>If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.</i>		X

b. **If not**, why were alternatives not evaluated?

Lance, Soll & Lunghard LLP is the only United States CPA firm authorized by the CaseWare company to provide CaseWare Working Papers application support to the US Public Sector.

Pursuant to RFP #3501, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

6	Has the agency purchased these services/services with goods in the past? Check One:				Yes	No
	<i>NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u></i>				X	
	a. If yes, starting with the most <u>recent contract</u> and working backward, for the <u>entire relationship with this vendor, or any other vendor</u> for these services/services with goods, the following information must be provided along with the CETS contract number(s) associated with each:					
Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #	
Start Date	End Date					
05/18/2018	04/30/2023	\$196,108	CAFR Software Replacement	RFP# 3501	19800	

7 **What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?**

The Controller's Office would not have authorized support for issues involving the CaseWare Working Papers application after April 30, 2023. This could result in the inability to create and publish the Annual Comprehensive Financial Report, and potentially have a negative affect on the annual audit of Nevada's financial reports. Furthermore, rejection could negatively affect the State's financial ratings for the issuance of bonds and the receipt of federal grant funding or assistance.

State employees do not have the extensive knowledge of Federal laws, financial reporting requirements or programming expertise required to create a software application for this extensive reporting requirement.

8 **What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?**

Research on the CaseWare developer's website reveals that there is only one United States support provider authorized to provide Public Sector support for the CaseWare Working Papers application.

9	Will this purchase obligate the State to this vendor for future purchases? Check One:				Yes	No
	<u>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u>				X	
	a. If yes, please provide details regarding future obligations or needs.					
<i>Lance, Soll & Lunghard LLP is the only United States CPA firm authorized by the CaseWare company to provide CaseWare Working Papers application support to the US Public Sector. The Controller's Office intends to continue utilizing the CaseWare Working Papers software application and as such must</i>						

maintain the contract for support from a developer-authorized support provider. The term requested is due to the anticipated implementation the new ERP system.

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Jacquelin Tilton

Signature of Agency Representative Initiating Request

Jacquelin Tilton

Print Name of Agency Representative Initiating Request

04/06/2023

Date

Signature of Agency Head Authorizing Request

James Smack

Print Name of Agency Head Authorizing Request

Apr 6, 2023

Date

FOR PURCHASING USE ONLY – PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.

Approved by:

Administrator, Purchasing Division or Designee

4/11/23

Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27870**

Agency Name: ADMIN - MAIL SERVICE DIVISION	Legal Entity Name: NEVADA PRESORT CORPORATION
Agency Code: 079	Contractor Name: NEVADA PRESORT CORPORATION
Appropriation Unit: 1346-10	Address: 1560 HYMER AVENUE
Is budget authority available?: Yes	City/State/Zip: SPARKS, NV 89431
If "No" please explain: Not Applicable	Contact/Phone: 775-358-1066
	Vendor No.: T32014360
	NV Business ID: NV20232678968
To what State Fiscal Year(s) will the contract be charged? 2023	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Mail charges
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/15/2023**

Anticipated BOE meeting date **06/2023**

Retroactive? **Yes**

If "Yes", please explain

This is an emergency contract due to a delay in refilling prepaid postage for Mail Services.

3. Termination Date: **06/30/2023**

Contract term: **15 days**

4. Type of contract: **Contract**

Contract description: **Mail Services**

5. Purpose of contract:

This is a new contract to provide emergency mail services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$41,936.79**

II. JUSTIFICATION

7. What conditions require that this work be done?

Emergency contract to get customer mailings out timely. Mail Services made an error when requesting funds which resulted in a delay in refilling prepaid postage. Need postage added to mailings and sent to the Post Office immediately to meet deadlines. NV Presort will add proper postage to mailings, presort, and deliver to the Post Office.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

N/A

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmcDani	06/22/2023 13:19:09 PM
Division Approval	jkidd	06/22/2023 14:26:15 PM
Department Approval	ssands	06/23/2023 13:51:05 PM
Contract Manager Approval	ssands	06/29/2023 13:33:24 PM
Budget Analyst Approval	jcoope8	06/30/2023 18:27:38 PM

Joe Lombardo
Governor



Jack Robb
Director

Matthew Tuma
Deputy Director

James Gast
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Mail Services Division
mailservices@admin.nv.gov

Carson City Office
720 East 5th Street
Carson City, Nevada 89701-5079
Phone: (775) 684-1860 | Fax: (775) 684-1865

Las Vegas Office
555 E. Washington Avenue, Suite 1200
Las Vegas, Nevada 89101-1087
Phone: (702) 486-2485 | Fax: (702) 486-2648

MEMORANDUM

June 26, 2023

TO: Contracts Unit

FROM: James Gast, Mail Services Division Administrator

SUBJECT: **Justification for Retroactive Contract**

The Mail Services Division needed to make an emergency purchase due to an internal error in requesting prepaid postage for customer mailings. The error caused a delay in funds being deposited into the prepaid account, which caused a delay in mail delivery. Due to the need for mail to be delivered timely for customers, service was requested June 15-16, 2023, to have postage added to mailings, presorted, and delivered to the Post Office by NV Presort. This circumstance did not allow enough time for all contracts to be reviewed, signed by all parties, and finalized prior to June 15, 2023.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27747**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: BOMBARD ELECTRICAL, LLC
Agency Code: 082	Contractor Name: BOMBARD ELECTRICAL, LLC
Appropriation Unit: 1349-14	Address: 4380 W. POST RD.
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89118-3866
If "No" please explain: Not Applicable	Contact/Phone: Jess Prisbrey 702/263-3570
	Vendor No.: T27020126
	NV Business ID: NV20051306419

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rental Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/06/2023**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/30/2023**

Contract term: **147 days**

4. Type of contract: **Contract**

Contract description: **Electrical**

5. Purpose of contract:

This is a new contract to provide the removal and replacement of all batteries, and to perform preventive maintenance on Uninterruptible Power Source (UPS) at the Sahara Department of Motor Vehicles building in Las Vegas.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,457.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

It is important to replace the batteries and perform preventive maintenance so that supply provides power during a power failure.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds do not have the manpower.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**GG Systems
Conti
Bombard Electric**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor is able to provide all required services and had the better pricing.

d. Last bid date: 05/16/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has provided services on a previous OCA and has a current contract with the agency. Agency is satisfied with vendor's performance.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Martin Fisher, Facility Manager Ph: 702-486-4099

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmcdani	05/24/2023 09:17:17 AM
Division Approval	jkidd	05/24/2023 10:29:21 AM
Department Approval	ssands	06/21/2023 13:52:43 PM
Contract Manager Approval	vhnnavarr	06/21/2023 13:53:25 PM
Budget Analyst Approval	klay0	07/06/2023 15:21:15 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27748**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: Thermal Boilers and Controls, LLC
Agency Code: 082	Contractor Name: Thermal Boilers and Controls, LLC
Appropriation Unit: 1349-12	Address: PO Box 752288
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89136
If "No" please explain: Not Applicable	Contact/Phone: Justin Farmer 7027672943
	Vendor No.: T29047129
	NV Business ID: NV20222318233

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rental Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/06/2023**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/24/2027**

Contract term: **3 years and 323 days**

4. Type of contract: **Contract**

Contract description: **HVAC Boiler**

5. Purpose of contract:

This is a new contract to provide ongoing boiler maintenance repair, replacement, modification, new installation of various boiler equipment, and safety checks for state-owned buildings in southern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$75,728.26**

Payment for services will be made at the rate of \$125.00 per Hour

Other basis for payment: \$185.00/Hr Overtime, \$250.00/Hr Double time and Holiday

II. JUSTIFICATION

7. What conditions require that this work be done?

Boiler maintenance is to improve efficiency of the equipment, reduces the risks of breakdowns safety checks, and keeps the buildings in a functional and comfortable environment for employees and public.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds do not have the manpower.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Pyro Combustion
CWF Clarks Welding and Fabricating
Thermal Boilers and Controls

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of many HVAC companies and per SAM 0338.0 each vendor will be contacted to submit bids on upcoming projects.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Terra Cooke-Gatzmer, HVACR Specialist III Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmcdani	05/24/2023 09:15:20 AM
Division Approval	jkidd	05/24/2023 10:52:34 AM
Department Approval	ssands	06/06/2023 11:11:59 AM
Contract Manager Approval	vhnnavarr	06/06/2023 11:12:23 AM
Budget Analyst Approval	klay0	07/06/2023 10:13:14 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25142** Amendment Number: **1**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **J-U-B ENGINEERING, INC.**

Agency Code: **082** Contractor Name: **J-U-B ENGINEERING, INC.**

Appropriation Unit: **1591-39** Address: **5190 NEIL RD., STE. 500**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89502**

If "No" please explain: **Not Applicable** Contact/Phone: **775-852-1440**

Vendor No.: **T32010158**

NV Business ID: **NV19741000794**

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	27.00 %
Highway Funds	0.00 %	X Other funding	73.00 % Agency funds

Agency Reference #: 114263

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/14/2021**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **3 years and 198 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is the first amendment to the original contract which provides professional architectural/engineering services for the Cave Creek Dam Rehabilitation CIP Project: CIP Project No. 21-C04; SPWD Contract No. 114263. This amendment increases the maximum amount from \$807,931.00 to \$877,651.00 due to the additional design and geotechnical investigation needed for the spillway access bridge.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$807,931.00	\$807,931.00	\$807,931.00	Yes - Action
2. Amount of current amendment (#1):	\$69,720.00	\$69,720.00	\$69,720.00	Yes - Info
3. New maximum contract amount:	\$877,651.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	06/23/2023 13:06:41 PM
Division Approval	nmann	06/23/2023 13:06:51 PM
Department Approval	nmann	06/23/2023 13:06:59 PM
Contract Manager Approval	lwildes	07/07/2023 10:41:52 AM
Budget Analyst Approval	klay0	07/07/2023 10:43:28 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24992** Amendment Number: **1**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **AINSWORTH ASSOCIATES MECHANICAL ENGINEERS**

Agency Code: **082** Contractor Name: **AINSWORTH ASSOCIATES MECHANICAL ENGINEERS**

Appropriation Unit: **All Appropriations** Address: **1420 HOLCOMB AVE., STE. 201**

Is budget authority available?: **No** City/State/Zip: **RENO, NV 89502-8003**

Contact/Phone: **775-329-9100**

If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 3219, expenditure category 13, ELC - COVID19 Component.

Vendor No.: T27012245A
NV Business ID: NV20201704362

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Agency Funds

Agency Reference #: 114267

2. Contract start date:
a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/07/2021**

Anticipated BOE meeting date 07/2023

Retroactive? **No**
If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **3 years and 267 days**

4. Type of contract: **Contract**
Contract description: **Arch/Eng**

5. Purpose of contract:
This is the first amendment to the original contract which provides professional architectural/engineering services for the Desert Regional Center - Epidemiology and Laboratory Capacity (ELC) Program CIP Project: CIP Project No. 21-A018; SPWD Contract No. 114267. This amendment decreases the maximum amount from \$48,950.00 to \$36,850.00 due to the deductions to the contract for work not performed at the Reno site.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$48,950.00	\$48,950.00	\$48,950.00	Yes - Info
2. Amount of current amendment (#1):	-\$12,100.00	-\$12,100.00	\$36,850.00	Yes - Info
3. New maximum contract amount:	\$36,850.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	06/22/2023 14:51:18 PM
Division Approval	nmann	06/22/2023 14:51:28 PM

Department Approval	nmann	06/22/2023 14:51:36 PM
Contract Manager Approval	lwildes	06/23/2023 08:19:30 AM
Budget Analyst Approval	klay0	07/07/2023 13:50:14 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26852** Amendment Number: **1**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **LG ARCHITECTS, INC. DBA LGA**

Agency Code: **082** Contractor Name: **LG ARCHITECTS, INC. DBA LGA**

Appropriation Unit: **All Appropriations** Address: **241 W. CHARLESTON BLVD., STE. 107**

Is budget authority available?: **No** City/State/Zip: **LAS VEGAS, NV 89102-2592**

Contact/Phone: **702-263-7111**

If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 2941, expenditure category 15, Construction Planning & Admin.

Vendor No.: T27041309
NV Business ID: NV19861005290

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Agency Funded CIP

Agency Reference #: 115108

2. Contract start date:
a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/15/2022**

Anticipated BOE meeting date 07/2023

Retroactive? **No**
If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **2 years and 227 days**

4. Type of contract: **Contract**
Contract description: **Arch/Eng**

5. Purpose of contract:
This is the first amendment to the original contract which provides professional architectural/engineering services for the Advance Planning: Remodel Freight Barn (East Ely Railroad Museum) CIP Project: CIP Project No. 22-A007-02; SPWD Contract No. 115108. This amendment increases the maximum amount from \$343,392.00 to \$360,892.00 due to additional structural verification services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$343,392.00	\$343,392.00	\$343,392.00	Yes - Action
2. Amount of current amendment (#1):	\$17,500.00	\$17,500.00	\$17,500.00	Yes - Info
3. New maximum contract amount:	\$360,892.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Agency submitted application - Division of Museums & History

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	06/02/2023 10:49:17 AM
Division Approval	nmann	06/02/2023 10:49:26 AM

Department Approval	nmann	06/02/2023 10:49:36 AM
Contract Manager Approval	lwildes	06/02/2023 11:09:51 AM
Budget Analyst Approval	klay0	06/29/2023 16:23:19 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27851**

Agency Name: ADMIN - FLEET SERVICES DIVISION	Legal Entity Name: PETRO WEST, INC. DBA
Agency Code: 084	Contractor Name: PETRO WEST, INC. DBA
Appropriation Unit: 1354-04	Address: BEST PETROLEUM SERVICES 67 SPECTRUM BLVD.
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89101
If "No" please explain: Not Applicable	Contact/Phone: 435/634-9557
	Vendor No.: T32008681
	NV Business ID: NV20031234383

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Internal Services Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date **07/2023**

Retroactive? **Yes**

If "Yes", please explain

Not a retroactive contract. Contract was submitted and approved before the start date of July 1, 2023.

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Maintenance & Repair**

5. Purpose of contract:

This is a new contract to provide ongoing maintenance, repair and inspections of fuel systems in Reno, Las Vegas, and Carson City locations.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$34,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Fleet Services fueling facilities provide fuel for state, county and city vehicles and are a critical piece of infrastructure for these entities To ensure the fueling systems are operational at all times, Fleet Services must have a contracted vendor available to perform emergency and non-emergency repairs. Additionally, city, county and state regulations require a certified contractor to perform annual testing of all fuel dispensing equipment.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Work must be performed by a contractor licenses and certified in fuel systems repairs.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

LA Perks
PetroWest

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Best quote

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmcdani	06/16/2023 14:11:30 PM
Division Approval	jkidd	06/16/2023 14:57:58 PM
Department Approval	ssands	06/16/2023 16:02:43 PM
Contract Manager Approval	ssands	06/27/2023 11:54:40 AM
Budget Analyst Approval	klay0	07/12/2023 11:21:41 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27904**

Agency Name: GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	Legal Entity Name: SRI INTERNATIONAL
Agency Code: 102	Contractor Name: SRI INTERNATIONAL
Appropriation Unit: 1526-24	Address: 333 Ravenswood Ave
Is budget authority available?: Yes	City/State/Zip: MENLO PARK, CA 94025-3493
If "No" please explain: Not Applicable	Contact/Phone: Carol Foreman 703-247-8626
	Vendor No.: T29040825A
	NV Business ID: NV20021209683

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 102

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/30/2023**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2023**

Contract term: **92 days**

4. Type of contract: **Contract**

Contract description: **Econ Dev Strategy**

5. Purpose of contract:

This is a new contract to provide an expansion of a statewide comprehensive economic development strategy conducted in fiscal year 2019, to include strategies for water conservation.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$67,994.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

An economic development plan helps realize the State's economic vision and take control of our economic future. It can help choose economic development goals and outline how to accomplish those goals.
The additional work will meet the new requirements for the department's state plan for economic development spelled out in Assembly Bill No. 261, which amends NRS 231.053.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees in GOED do not have the time or resources to work on special projects that require a substantial amount of time and effort to complete.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 230607

Approval Date: 06/27/2023

c. Why was this contractor chosen in preference to other?

This vendor has performed previous analysis for the state, and has recent expertise in the state's economic development. This work is an expansion of the plan previously produced by this vendor.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2011, 2018, and 2020 -- Governor's Office of Economic Development, satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Icopelan	06/28/2023 15:44:08 PM
Division Approval	Icopelan	06/28/2023 15:44:11 PM
Department Approval	Icopelan	06/28/2023 15:44:14 PM
Contract Manager Approval	Icopelan	06/28/2023 15:44:17 PM
Budget Analyst Approval	stillley	06/30/2023 11:57:35 AM



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	230607 @

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM
ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:		<i>Governor's Office of Economic Development (GOED)</i>
	Contact Name and Title	Phone Number	Email Address
	<i>Leandra Diossa, Director of Administration</i>	<i>775-687-9910</i>	<i>ldiossa@goed.nv.gov</i>
	<i>Bob Potts, Deputy Director</i>	<i>775-687-9907</i>	<i>bpotts@goed.nv.gov</i>

1b	Vendor Information:	
	Vendor Name:	<i>SRI International</i>
	Contact Name:	<i>Contractual: Carol Foreman, Technical: Dr. Roland Stephen</i>
	Complete Address: City, State, and Zip Code	<i>1100 Wilson Boulevard, Suite 2800, Arlington, VA 22209-2268</i>
	Telephone Number:	<i>Carol: 703-247-8626 Dr. Stephen: 703-247-8552</i>
Email Address:	<i>Carol.foreman@sri.com roland.stephen@sri.com</i>	

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	
	Professional Service Exemption:	<input checked="" type="checkbox"/>

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	<input checked="" type="checkbox"/>	No:
	If 'No' Enter Amendment Number:	<i>N/A</i>		
Enter CETS Number:	<i>N/A</i>			

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:	<input type="checkbox"/>	No: <input checked="" type="checkbox"/>
	Contract:	Start Date:	<i>Upon approval</i>	End Date: <i>June 30, 2023</i>

9/30/2023

1f	Funding:	
	State Appropriated:	<input checked="" type="checkbox"/>
	Federal Funds:	
	Grant Funds:	
Other (Explain):		

<i>Purchasing Use Only:</i>	
Approval #:	230607②

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$67,994.00

2	Provide a description of work/services to be performed or services with goods to be purchased:
	<p><i>This is a new contract to expand upon a statewide Comprehensive Economic Development Strategy (CEDS) conducted in FY 2019. The Governor’s Office of Economic Development (GOED) recently collaborated with SRI International to assess Nevada’s current economic landscape, map key assets and challenges to growth, identify opportunities for emerging industries and diversification within mature industries, and develop strategies and action steps to catalyze a vibrant, innovative, and sustainable economy.</i></p> <p><i>This proposed extension of the plan would include (1) Water and Health Strategy Integration and (2) Statewide Water Review: Risks, Opportunities, & Policies. The additional work will meet the new requirements for GOED’s state plan for economic development spelled out in Assembly Bill No. 261 which amends NRS 231.053.</i></p> <p><i>For the water technology and health sectors, SRI will:</i></p> <ul style="list-style-type: none"> • <i>Conduct additional ecosystem and economic assessment (including the impact of changing technologies and business models)</i> <ul style="list-style-type: none"> ○ <i>Analysis of industry data for each sector</i> ○ <i>Interviews with approximately 10 key stakeholders</i> • <i>Develop a summary SWOT analysis for each sector</i> • <i>Based on the SWOT analysis SRI will provide a set of targeted and actionable economic development recommendations for each sector that draw on best practices from across the country.</i> <p><i>For the Statewide Water Review: Risk, Opportunities, and Policies, SRI will build on the economic development recommendations delivered as part of Addendum 1 by conducting a quantitative, qualitative, and technology-based analysis of water-related environmental and resource risks existing region by region across the state. This analysis will deepen understanding of the claims on water made by economic actors, high-light tradeoffs in a rigorous way, and feed into policies and practices adapted to the needs of all of Nevada’s regions. These policies and proposals will allow Nevada to manage the risks and reap the rewards of continued economic development. Activities will include:</i></p> <ul style="list-style-type: none"> • <i>Estimating Target Industry Water Intensity</i> • <i>Creating a Water Technology Roadmap</i> • <i>Assessing Comprehensive Risks & Rewards</i> • <i>Developing Suggested State and Regional Policies and Practices</i>

3	What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?
	<p><i>This vendor was contracted by GOED in SFY23 to develop a 5-year Comprehensive Economic Development Strategy with funding from GOED through the U.S. Economic Development Administration’s American Rescue Plan Act Statewide Planning Grant Program. Prior to this, the vendor had been contracted by GOED to develop the 2021-2022 Nevada State Plan: Nevada’s Plan for Recovery and Resilience as a roadmap to rebound from the COVID-19 pandemic. In 2019, SRI</i></p>

authored the Nevada State Plan: A New Economic Agenda for Nevada to assist in developing Nevada's economic development agenda, which was prepared for and funded by GOED. Lastly, the vendor had been contracted by the Secretary of State's Office in 2011 to conduct the baseline study for a state-wide economic growth agenda for Nevada, which was utilized to develop the original 10-year state plan.

4 Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
Contracting with the same vendor leverages their extensive understanding of Nevada's economy soon after completing their rigorous economic development assessments of the state and will be more cohesive as the proposed expanded sections becomes integrated with the state economic plan. The agency anticipates receiving another quality study that will be used to move Nevada forward in diversifying and strengthening the state's economy. The vendor possesses the proven expertise, along with their knowledge of the state of Nevada at the local and state level, that will allow them to expand upon the comprehensive state plan.

	Were alternative services or commodities evaluated?	Check One:	
		Yes	No X
5	a. <i>If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.</i>		
	b. <i>If not, why were alternatives not evaluated?</i>		
	<i>The knowledge gained by the vendor who conducted the updated study will be most beneficial to the state in the form of cost effectiveness, fiscal responsibility, and very importantly will provide the needed continuity and consistency with the development of the state plan by using like methodologies with research and analysis.</i>		

Purchasing Use Only:

Approval #:

230607 @

<p>Has the agency purchased these services/services with goods in the past? Check One:</p>					Yes	No
<p>NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u></p>					X	
<p>a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for these services/services with goods, the following information must be provided along with the CETS contract number(s) associated with each:</i></p>						
6	Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #
	Start Date	End Date				
	6/14/11	12/31/11	\$200,000	State-wide economic development agenda	Professional Service exemption	
	8/14/18	12/31/18	\$106,028	Updated state-wide economic development agenda	Professional Service exemption	
	02/11/20	8/31/20	\$170,000	Provide coordination and development of a new statewide economic development plan	Professional Service exemption	22741
			\$			
		\$				

<p>7 What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?</p>	
7	<p><i>Utilizing another vendor for these services would require the agency to start from scratch and the initial investment of the first three contracts would be wasted. In addition, there could be disunity in the comprehensive statewide economic plan if two separate vendors contribute to it.</i></p>

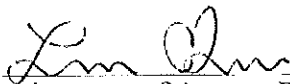
<p>8 What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?</p>	
8	<p><i>This is the vendor who performed the prior statewide economic assessments for the State of Nevada. The State has a significant investment in the original and subsequent studies and will realize a cost savings by continuing with this vendor. Therefore, we believe it is more fiscally responsible to remain with the vendor who conducted and compiled the prior studies.</i></p>

<p>Will this purchase obligate the State to this vendor for future purchases? Check One:</p>					Yes	No
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<p><u>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u></p>	<p>X</p>	
<p>a. <i>If yes, please provide details regarding future obligations or needs.</i></p> <p><i>There is the possibility that the agency may require subsequent or follow up services from this vendor if the economic development study/report or the state plan were to require additional updates in the future.</i></p>		

<p>Purchasing Use Only:</p>	
<p>Approval #:</p>	

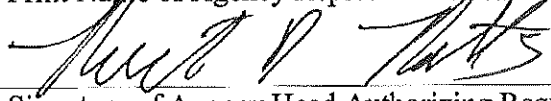
By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.



 Signature of Agency Representative Initiating Request

Leandra Dossa, Director of Administration June 26, 2023

 Print Name of Agency Representative Initiating Request Date



 Signature of Agency Head Authorizing Request

Robert D. Potts 6/26/2023

 Print Name of Agency Head Authorizing Request Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

 Name of agency or entity who provided information or review:

 Representative Providing Review

 Print Name of Representative Providing Review Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

230607 (2)

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	
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Approved by:



6/27/23

Administrator, Purchasing Division or Designee

Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26340** Amendment Number: **1**

Agency Name: **ADMIN - ENTERPRISE IT SERVICES** Legal Entity Name: **NAVAL FACILITIES ENGINEERING**

Agency Code: **180** Contractor Name: **NAVAL FACILITIES ENGINEERING**

Appropriation Unit: **1388-00** Address: **REAL ESTATE DEPT**

Is budget authority available?: **Yes** City/State/Zip: **750 PACIFIC HIGHWAY, 4TH FLOOR**

If "No" please explain: Not Applicable Contact/Phone: **ALIA SUMPTER 619-705-4476**

Vendor No.: NV Business ID: **Governmental Entity**

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2023**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **Rack Space Rental**

5. Purpose of contract:
This is the first amendment to the original contract which provides rack space rental to the Naval Facilities Engineering Systems Command. This amendment extends the termination date from June 30, 2023 to June 30, 2024 and increases the maximum amount from \$25,560.00 to \$52,549.34 due to the continues need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$25,560.57	\$25,560.57	\$25,560.57	Yes - Info
2. Amount of current amendment (#1):	\$26,989.34	\$26,989.34	\$52,549.91	Yes - Info
3. New maximum contract amount: and/or the termination date of the original contract has changed to:	\$52,549.91 06/30/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?
Revenue Contract

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Revenue Contract

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

We have had ongoing revenue contracts with Naval Facilities Engineering Command Southwest, Real Estate Department for many years, and other mountain top sites, all satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbrya1	06/23/2023 14:52:35 PM
Division Approval	jkidd	06/26/2023 11:33:34 AM
Department Approval	ssands	06/26/2023 11:43:08 AM
Contract Manager Approval	ssands	06/26/2023 11:43:22 AM
Budget Analyst Approval	mranki1	06/26/2023 14:41:02 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27820**

Agency Name: DEPARTMENT OF VETERANS SERVICES Agency Code: 240 Appropriation Unit: 2561-07 Is budget authority available?: Yes If "No" please explain: Not Applicable	Legal Entity Name: BOMBARD MECHANICAL LLC Contractor Name: BOMBARD MECHANICAL LLC Address: 3933 W ALI BABA LN City/State/Zip: LAS VEGAS, NV 89118 Contact/Phone: Don Iannucci 702/940-4822 Vendor No.: T27027680 NV Business ID: NV20021056016
--	--

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	65.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	35.00 % Private/County

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/16/2023**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years and 15 days**

4. Type of contract: **Contract**

Contract description: **Kitchen Maintenance**

5. Purpose of contract:

This is a new contract to provide ongoing maintenance services to the Southern Nevada State Veterans Home. Services include installation of or diagnosis and repair of heating and air-conditioning system, refrigerated kitchen equipment, duct fabrication, and plumbing and sewer services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$32,000.00**

Other basis for payment: Payments based on submission of approved invoice and satisfactory completion of work.

II. JUSTIFICATION

7. What conditions require that this work be done?

Equipment at the Southern Home must be maintained and in good working order at all times. These services are critical to maintain proper environmental conditions and to stay in compliance with regulatory authorities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is specialized work performed by licensed professionals. There are no State employees with the certification or tools to perform this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

ACCO Engineered Systems
Bombard Mechanical LLC
EMCOR Services
Ryan Mechanical Inc

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Best price and satisfactory past performance.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor has performed services for the Nevada Department of Veterans Services and the services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtheil1	06/08/2023 11:45:59 AM
Division Approval	jtheil1	06/08/2023 11:46:01 AM
Department Approval	jtheil1	06/08/2023 11:46:04 AM
Contract Manager Approval	mhenr6	06/08/2023 11:47:18 AM
Budget Analyst Approval	khawkin1	06/16/2023 10:28:44 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27771**

Agency Name:	DEPARTMENT OF VETERANS SERVICES	Legal Entity Name:	SAMUEL BREEN LLC
Agency Code:	240	Contractor Name:	SAMUEL BREEN LLC
Appropriation Unit:	2564-10	Address:	280 BRINKBY AVE SUITE 201
Is budget authority available?:	Yes	City/State/Zip:	RENO, NV 89509
If "No" please explain:	Not Applicable		
		Contact/Phone:	Samuel Breen 775-815-0338
		Vendor No.:	T29043889
		NV Business ID:	NV20161283204

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Donations

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/15/2023**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years and 16 days**

4. Type of contract: **Contract**

Contract description: **Video Production**

5. Purpose of contract:

This is a new contract to provide ongoing video production services to memorialize deceased veterans.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$47,200.00**

Payment for services will be made at the rate of \$2,950.00 per Quarter

II. JUSTIFICATION

7. What conditions require that this work be done?

The purpose of these videos is to recognize and pay respects to those who have passed at the home as not all residents are able to attend services of the deceased. We want to ensure residents of the home know they are remembered and revered and not quickly forgotten once they pass away.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This department and other State agencies do not have the expertise or ability to produce professional grade video productions.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

The Factory LLC
Unrelenting Media Inc
Samuel Breen LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor quoted the best price and has performed this work in the past to our satisfaction.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has satisfactorily performed services for the Department of Veterans Services in the past.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtheil1	06/07/2023 12:15:08 PM
Division Approval	jtheil1	06/07/2023 12:15:11 PM
Department Approval	jtheil1	06/07/2023 12:15:15 PM
Contract Manager Approval	mhenr6	06/07/2023 12:22:06 PM
Budget Analyst Approval	khawkin1	06/15/2023 13:27:06 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26542** Amendment Number: **1**

Agency Name: **CANNABIS COMPLIANCE BOARD** Legal Entity Name: **Cannabis Public Policy Consulting, LLC.**

Agency Code: **270** Contractor Name: **Cannabis Public Policy Consulting, LLC.**

Appropriation Unit: **4207-04** Address: **490B Boston Post Road**

Is budget authority available?: **Yes** City/State/Zip: **Sudbury, MA 01776**

If "No" please explain: **Not Applicable** Contact/Phone: **Mackenzie Slade 732-245-5097**

Vendor No.: **T32012709**

NV Business ID: **NV20222472877**

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % License
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/07/2022**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **06/30/2023**

Termination Date:

Contract term: **358 days**

4. Type of contract: **Contract**

Contract description: **Legal Review**

5. Purpose of contract:

This is the first amendment to the original contract which provides legal consultation related to Nevadas law and instruments governing cannabis consumption lounges, review of cannabis consumption lounge applications, review of the application portal for user acceptance testing, and provide recommendations for enhancing the user experience. This amendment increases the maximum amount from \$15,000 to \$25,000 for additional review and consultation services for a White Pine County legal issue.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$15,000.00	\$15,000.00	\$15,000.00	Yes - Info
2. Amount of current amendment (#1):	\$10,000.00	\$10,000.00	\$25,000.00	Yes - Info
3. New maximum contract amount:	\$25,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

A White Pine County legal issue requires the need for legal review and consultation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Cannabis Compliance Board does not have staffing resources with the necessary expertise for this project.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor provided the only quote that met the needs of the CCB for this job.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lfiguero	06/08/2023 15:52:58 PM
Division Approval	lfiguero	06/08/2023 15:53:08 PM
Department Approval	lfiguero	06/12/2023 17:16:34 PM
Contract Manager Approval	tday2	06/12/2023 17:17:11 PM
Budget Analyst Approval	dlenzner	06/21/2023 09:07:40 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 26094	Amendment Number: 1	
Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: Board of Regents NSHE UNR Guinn Center	Contractor Name: Board of Regents NSHE UNR Guinn Center
Agency Code: 300	Address: 1665 north Virginia Street	204 Ross Hall Mail Stop 0325
Appropriation Unit: 2710-20	City/State/Zip: Reno, NV 89557-0325	
Is budget authority available?: Yes	Contact/Phone: Thomas A Landis 775-784-4040	
If "No" please explain: Not Applicable	Vendor No.: D35000816	
	NV Business ID: NV20111743662	

To what State Fiscal Year(s) will the contract be charged? **2022-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/14/2022**

Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2023**

Contract term: **2 years and 17 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Needs Assessment**

5. Purpose of contract:

This is the first amendment to the original contract which provides a comprehensive needs assessment for local school communities statewide. This amendment extends the termination date from June 30, 2023, to June 30, 2024 and increases the maximum amount from \$199,733 to 298,620 due to adding to the scope of work expanding the study to include the impact of The Pupil Centered Funding Plan.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$199,733.00	\$199,733.00	\$199,733.00	Yes - Action
2. Amount of current amendment (#1):	\$98,887.00	\$98,887.00	\$98,887.00	Yes - Info
3. New maximum contract amount:	\$298,620.00			
and/or the termination date of the original contract has changed to:	06/30/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

The federal emergency relief funds provide Nevada Department of Education for data driven recovery strategies for needs assessments within the local school communities to determine needed resources for budgeting and planning in supporting and safely opening schools.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Guinn Center is specialized in conducting research and analysis for educational needs within the schools in Nevada.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Request to contract with a governmental entity, pursuant to NRS 277.180.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	06/29/2023 16:13:48 PM
Division Approval	carnol1	06/29/2023 16:13:51 PM
Department Approval	carnol1	06/29/2023 16:13:54 PM
Contract Manager Approval	strongc7	06/30/2023 11:22:23 AM
Budget Analyst Approval	mranki1	06/30/2023 13:30:21 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27860**

Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: Cortac Group, Inc.
Agency Code: 300	Contractor Name: Cortac Group, Inc.
Appropriation Unit: 2710-13	Address: 1180 NW Maple St STE 180
Is budget authority available?: Yes	City/State/Zip: Issaquah, WA 98027
If "No" please explain: Not Applicable	Contact/Phone: Matt Herman 425-654-6465
	Vendor No.: T29047090
	NV Business ID: NV20232832779

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/27/2023**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/26/2023**

Contract term: **60 days**

4. Type of contract: **Contract**

Contract description: **Smartsheet Build Out**

5. Purpose of contract:

This is a new contract for one-time services to provide technical assistance for a smart sheet build out to streamline department functionality and to support the implementation of the new uniform financial management system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Department of Education (NDE) Student Investment Division (SID) is contracting with the CORTAC Group to support building of deliverable Smartsheet solutions in many of their programs and to be used across their organization. CORTAC Group will also work with SID to onboard and train new and existing employees as necessary, to utilize Smartsheet to support the use of Smartsheet solutions. In addition, a SID Dashboard will be fully developed to assist SID in their current and future Smartsheet buildouts and other developments.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the time or expertise to complete this project.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: 05/01/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	06/21/2023 15:43:03 PM
Division Approval	carnol1	06/21/2023 15:43:05 PM
Department Approval	carnol1	06/21/2023 15:43:09 PM
Contract Manager Approval	strongc7	06/21/2023 15:43:24 PM
Budget Analyst Approval	mranki1	06/27/2023 14:36:16 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27751**

Agency Name:	NDE - DEPARTMENT OF EDUCATION	Legal Entity Name:	International Institute for Restorative Practices
Agency Code:	300	Contractor Name:	International Institute for Restorative Practices
Appropriation Unit:	2710-21	Address:	531 Main St.
Is budget authority available?:	Yes	City/State/Zip:	Bethlehem , PA 18018
If "No" please explain:	Not Applicable	Contact/Phone:	Dinorah Quinones 610-653-5113
		Vendor No.:	T32011750
		NV Business ID:	NV20212257877

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/30/2023**

Anticipated BOE meeting date 07/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **1 year and 1 day**

4. Type of contract: **Contract**

Contract description: **Restorative Training**

5. Purpose of contract:

This is a new contract for ongoing services that provide Restorative Practice Training (RJP) for educators throughout the state.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,397.60**

II. JUSTIFICATION

7. What conditions require that this work be done?

n accordance with NRS 392.4644, and the passage of the School Safety omnibus bills, Senate Bill 89 and Assembly Bill 168, during the 2019 Session of the Nevada Legislature, each school district shall complete Restorative Discipline Plans, formally known as Progressive Discipline Plans. Restorative Practices (RP) is an alternative to exclusionary disciplinary practices which removed students from the academic environment; instead, restorative justice seeks to repair the harm done when a standard of conduct is violated.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This I/RP training allows the opportunity to focus on Tier I, II, and III for Restorative Practices to educators throughout the state, which many districts have been asking for. This training is built specifically for the campus or district leader/educator who wishes to become a Restorative Practices Trainer of Staff in Tier I, II, and III supports and interventions schoolwide and in classrooms.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen because they offer a "Train the Trainer" model as requested by the state In a MTSS framework. The pricing and tiers allow for flexibility in meeting the state's training needs based on the tiered training offered. I/RP has been in business for 21 years and has a research study to support their training and is an accredited graduate program.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	06/15/2023 14:26:39 PM
Division Approval	carnol1	06/15/2023 14:26:42 PM
Department Approval	carnol1	06/15/2023 14:26:44 PM
Contract Manager Approval	strongc7	06/15/2023 14:27:52 PM
Budget Analyst Approval	mranki1	06/15/2023 14:39:50 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27823**

Agency Name: STATE PUBLIC CHARTER SCHOOL AUTHORITY	Legal Entity Name: Kristine Barker
Agency Code: 315	Contractor Name: Kristine Barker
Appropriation Unit: 2711-04	Address: 1459 Filmore Ave
Is budget authority available?: Yes	City/State/Zip: New Orleans, LA 70122
If "No" please explain: Not Applicable	Contact/Phone: 847-630-2446
	Vendor No.: TBD
	NV Business ID: NV20232777442

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % sponsorship fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/03/2023**
 Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2027**
 Contract term: **3 years and 272 days**

4. Type of contract: **Contract**
 Contract description: **External reviewer**

5. Purpose of contract:
This is a new contract to provide for external reviews of charter school applications and amendments.

6. NEW CONTRACT
 The maximum amount of the contract for the term of the contract is: **\$23,976.00**
 Payment for services will be made at the rate of \$999.00 per application or other charter document

II. JUSTIFICATION

7. What conditions require that this work be done?
The agency regularly maintains a pool of qualified peer reviewers to read and evaluate charter school applications and other documents related to the operation and/or authorizing of charter schools.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
In reviewing charter school applications and amendments, it is important that an independent, third party perform a review in addition to SPCSA staff.

9. Were quotes or proposals solicited? **No**
 Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: 02/23/2023 Anticipated re-bid date: 01/15/2027

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

- 16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbauer	06/26/2023 12:57:59 PM
Division Approval	jbauer	06/26/2023 12:58:01 PM
Department Approval	jbauer	06/26/2023 12:58:04 PM
Contract Manager Approval	jbauer	06/26/2023 12:58:08 PM
Budget Analyst Approval	mranki1	07/03/2023 10:26:39 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27801**

Agency Name: DHHS - AGING AND DISABILITY SERVICES DIVISION Agency Code: 402 Appropriation Unit: 3167-04 Is budget authority available?: Yes If "No" please explain: Not Applicable	Legal Entity Name: BOARD OF REGENTS - UNR Contractor Name: BOARD OF REGENTS - UNR Address: DEPARTMENT OF PSYCHOLOGY 1664 N. VIRGINIA ST. RENO, NV 89557-0294 City/State/Zip: RENO, NV 89557-0294 Contact/Phone: TIFFANY ROLLER 775-682-8701 Vendor No.: D35000816 NV Business ID: GOV. ENTITY
--	--

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**
 Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **UNR RRC Extern**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing behavioral analysis psychology extern analysis and evaluation services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$64,127.74**

Other basis for payment: As Invoiced per Attachment B

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuit to NRS 433.344 and 436.123, the Division and its agencies contract with qualified practitioners to deliver necessary services to consumers. This contract will also provide a setting for graduate education to enhance the agency's ability to attract and retain better qualified psychologists.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Rural Regional Center has a limited number of Full Time Equivalent (FTE) staff to provide services, and use of externs will assist the agency to deliver services in a timely manner and comply with the Centers for Medicare and Medicaid Services (CMS) requirements for eligibility and services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Interlocal - Exempt
Pursuant to NRS 277.180 one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

8% INDIRECT COST RATE

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2013 - Current with ADSD. Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gjorgens	06/05/2023 19:18:46 PM
Division Approval	tric1	06/06/2023 12:28:45 PM
Department Approval	dschmid5	06/12/2023 10:32:35 AM
Contract Manager Approval	maceved1	06/12/2023 14:13:59 PM
Budget Analyst Approval	khal5	06/30/2023 13:38:36 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27802**

Agency Name:	DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name:	BOARD OF REGENTS - UNR
Agency Code:	402	Contractor Name:	BOARD OF REGENTS - UNR
Appropriation Unit:	3280-04	Address:	DEPARTMENT OF PSYCHOLOGY 1664 N. VIRGINIA ST. RENO, NV 89557-0294
Is budget authority available?:	Yes	City/State/Zip:	RENO, NV 89557-0294
If "No" please explain:	Not Applicable	Contact/Phone:	TIFFANY ROLLER 775-682-8701
		Vendor No.:	D35000816
		NV Business ID:	GOV. ENTITY

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **UNR SRC Behavior Ext**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing behavioral analysis psychology extern analysis and evaluation services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$55,004.50**

Other basis for payment: As Invoiced per Attachment B

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 433.344 and 436.123, the Division and its agencies contract with qualified practitioners to deliver necessary services to consumers, This contract will also provide a setting for graduate education to enhance the agency's ability to attract and retain better qualified psychologists.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Sierra Regional Center has a limited number of Full Time Equivalent (FTE) staff to provide services, and use of externs will assist the agency to deliver services in a timely manner and comply with the Centers for Medicare and Medicaid Services (CMS) requirements for eligibility and services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 277.180 one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

8% INDIRECT COST

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2013 - Current with ADSD. Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gjorgens	06/05/2023 19:19:09 PM
Division Approval	tric1	06/06/2023 12:33:59 PM
Department Approval	dschmid5	06/12/2023 10:33:39 AM
Contract Manager Approval	macedved1	06/12/2023 14:14:14 PM
Budget Analyst Approval	khal5	06/30/2023 13:38:17 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27803**

Agency Name: DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name: BOARD OF REGENTS - UNR
Agency Code: 402	Contractor Name: BOARD OF REGENTS - UNR
Appropriation Unit: 3280-04	Address: 1664 N VIRGINIA STREET
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89557-0294
If "No" please explain: Not Applicable	Contact/Phone: TIFFANY ROLLER 775-682-8701
	Vendor No.: D35000816
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **UNR SRC CLINICAL EXT**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing clinical psychology extern counseling and evaluation services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$55,004.50**

Other basis for payment: As Invoiced per Attachment B

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 433.344 and 436.123, the Division and its agencies contract with qualified practitioners to deliver necessary services to consumers, This contract will also provide a setting for graduate education to enhance the agency's ability to attract and retain better qualified psychologists.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Sierra Regional Center has a limited number of Full Time Equivalent (FTE) staff to provide services and use of externs will assist the agency to deliver services in a timely manner and comply with the Centers for Medicare and Medicaid Services (CMS) requirements for eligibility and services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Interlocal - Exempt
Pursuant to NRS 277.180 one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

8% INDIRECT COST

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2013-Current with ADSD. Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gjorgens	06/05/2023 19:19:28 PM
Division Approval	tric1	06/06/2023 12:34:13 PM
Department Approval	dschmid5	06/13/2023 16:01:31 PM
Contract Manager Approval	maceved1	06/14/2023 06:50:42 AM
Budget Analyst Approval	khal5	06/21/2023 09:27:31 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27402**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: Reno Housing Authority
Agency Code: 406	Contractor Name: Reno Housing Authority
Appropriation Unit: 3162-19	Address: 1525 East Ninth Street
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89512
If "No" please explain: Not Applicable	Contact/Phone: Heidi McKendree 775-329-3630
	Vendor No.: T80951713
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 18185

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2024**
 Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2027**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Housing Compliance**

5. Purpose of contract:

This is new interlocal agreement to provide inspections in accordance with the Department of Housing and Urban Development rules and regulations.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$13,500.00**

Payment for services will be made at the rate of \$4,500.00 per Year

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department of Housing and Urban Development(HUD) rules and regulations require Housing Quality Standards(HQS) inspections in order for NNAMHS to be in compliance with the Continuum of Care(CoC) Program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not qualified to make the determinations required. The RHA has experience and expertise in administration of HUD housing programs and inspections.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 277.180 one or more public agencies may contract with any one or more public agencies to perform governmental services or activities.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Previous Vendor of the DPBH since 2016 with satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

null, null Ph: null

null, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	03/24/2023 14:18:09 PM
Division Approval	rmille8	03/24/2023 14:18:15 PM
Department Approval	rmille8	05/10/2023 09:18:53 AM
Contract Manager Approval	rmille8	05/11/2023 12:11:39 PM
Budget Analyst Approval	khal5	06/15/2023 11:33:03 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26412** Amendment Number: **2**

Agency Name: **DHHS - PUBLIC AND BEHAVIORAL HEALTH** Legal Entity Name: **Netsmart Technologies, Inc.**

Agency Code: **406** Contractor Name: **Netsmart Technologies, Inc.**

Appropriation Unit: **3168-26** Address: **11100 Nall Avenue**

Is budget authority available?: **Yes** City/State/Zip: **Overland Park, KS 66211-1612**

If "No" please explain: **Not Applicable** Contact/Phone: **Jeff Matthews 913-242-6053**

Vendor No.: **PUR0003686**

NV Business ID: **NV20101021052**

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 17935**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/12/2022**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2026**

Contract term: **3 years and 354 days**

4. Type of contract: **Contract**

Contract description: **myAvatar**

5. Purpose of contract:

This is the second amendment to the original contract which provides upgrades to the Netsmart myAvatar Electronic Health Records system. This amendment decreases the maximum amount from \$877,477 to \$835,697 due to removal of the prior authorization module.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$691,414.00	\$691,414.00	\$691,414.00	Yes - Action
a. Amendment 1:	\$186,033.00	\$186,033.00	\$186,033.00	Yes - Action
2. Amount of current amendment (#2):	-\$41,750.00	-\$41,750.00	-\$41,750.00	Yes - Info
3. New maximum contract amount:	\$835,697.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Federal and state requirements for Health Information Exchange (HIE) between providers and patients.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
 DPBH does not have the resources and staff to replicate this module and integrate it with the existing myAvatar EHR system.
9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? Yes
- a. List the names of vendors that were solicited to submit proposals (include at least three):

- b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 220602
Approval Date: 06/07/2022
- c. Why was this contractor chosen in preference to other?

- d. Last bid date: _____ Anticipated re-bid date: _____
10. a. Does the contract contain any IT components? Yes
 b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
 Not Applicable
12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No
- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No
- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No If "Yes", please explain
 Not Applicable
13. Has the contractor ever been engaged under contract by any State agency?
 Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
 DPBH vendor since 2004, satisfactory services.
14. Is the contractor currently involved in litigation with the State of Nevada?
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
 Not Applicable
15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Foreign Corporation
16. a. Is the Contractor Name the same as the legal Entity Name?
 Yes
17. a. Does the contractor have a current Nevada State Business License (SBL)?
 Yes
18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
 Yes
19. Agency Field Contract Monitor:
20. Contract Status:
 Contract Approvals:
- | Approval Level | User | Signature Date |
|---------------------------|---------|------------------------|
| Budget Account Approval | rmille8 | 06/12/2023 10:39:53 AM |
| Division Approval | rmille8 | 06/12/2023 10:39:57 AM |
| Department Approval | rmille8 | 06/12/2023 10:40:00 AM |
| Contract Manager Approval | rmille8 | 06/12/2023 10:40:03 AM |

EITS Approval
Budget Analyst Approval

ljean
khal5

06/12/2023 13:37:54 PM
06/16/2023 10:55:12 AM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Debi Reynolds, Deputy Administrator, DPBH, DHHS
John Borrowman, Acting Manager RCCU, DPBH, DHHS
Erin Williams, OIT IT Manager III, DPBH, DHHS
Kathleen Nojima, OIT ITP II/IT Project Manager, DPBH, DHHS

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DHHS – TIN 257 – *myAvatar Prior Authorization, Eligibility and Revenue Management System* – Update D – BA 3168, 3161

DATE: September 26, 2022

We have completed our review for the Department of Health and Human Services (DHHS), Division of Public and Behavioral Health's (DPBH) – *myAvatar Prior Authorization, Eligibility and Revenue Management System* – TIN 257, Update D.

This updated TIN, for an estimated value of \$288,035.60 in the FY22/FY23 biennium, \$392,940.80 in the FY24/FY25 biennium, and \$196,424 for FY26 (100% General Fund Cost Allocation), is to reflect adjusted costs to include the purchase of 16 additional NPIs which have their own one-time set up fees and a contingency for transaction overage for the 16 additional NPIs at 10% with the first year only calculated for 8 months and BA 3161 funding FY23.

The primary purpose of this technology investment is to upgrade the Netsmart MyAvatar EHR currently in use by the agency with additional modules to create a more integrated billing claims submission/clearinghouse for Medicare, Medicaid, Medicaid HMO/MCO, and private insurance, eligibility verification/coverage identification, and a prior authorization solution. This integrated solution

will:

- Optimize/maximize facility staff time
- Capture otherwise lost revenue (eligibility/other coverage, prior authorizations)
- Allow staff to transition from strictly transactional to oversight and auditing
- Keep up to date with changes in regulations/compliance
- Simplify support processes
- Streamline efficiencies and aggregate data
- Leverage automation to reduce manual workflow, increase productivity, and reduce errors
- Increase PHI security using the myAvatar Claims Clearinghouse

DPBH's OIT ISO will be asked to conduct pre- and post-implementation security reviews for the investment. The agency does not expect this solution to affect enterprise services utilizations.

The agency considers the investment and final implementation to have an ongoing low security risk.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 26872	Amendment Number: 1
Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: Maximus US Services, Inc.
Agency Code: 406	Contractor Name: Maximus US Services, Inc.
Appropriation Unit: 3214-46	Address: 1600 Tysons Blvd., Suite 1400
Is budget authority available?: Yes	City/State/Zip: McLean, VA 22102
If "No" please explain: Not Applicable	Contact/Phone: Mary Hinderer 757-846-8776
	Vendor No.: T27043917
	NV Business ID: NV20081088905

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %	
Federal Funds	0.00 %	Bonds	0.00 %	
Highway Funds	0.00 %	X Other funding	100.00 %	Gretchen Swanson Center for Nutrition (GSCN)

Agency Reference #: **C 18117**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/06/2023**
 Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **07/31/2023**

Contract term: **1 year and 360 days**

4. Type of contract: **Contract**

Contract description: **Evaluation Services**

5. Purpose of contract:

This is the first amendment to the original contract which provides evaluation services to support the Women, Infants and Children (WIC) Program and the identification of an online shopping solution for WIC participants and approved WIC vendors throughout Nevada. This amendment adds support and development modules, extends the termination date from July 31, 2023 to December 31, 2024 and increases the maximum amount from \$46,566.00 to \$81,569.22 due to expanding the transaction capabilities to ensure WIC participants have the most equitable access to online ordering.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$46,566.00	\$46,566.00	\$46,566.00	Yes - Info
2. Amount of current amendment (#1):	\$35,003.22	\$35,003.22	\$81,569.22	Yes - Info
3. New maximum contract amount:	\$81,569.22			
and/or the termination date of the original contract has changed to:	12/31/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada WIC received one of five grant awards to explore innovation in online shopping capability for WIC participants and approved vendors throughout Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Due to the innovative nature of this work and required evaluation and functionality of online shopping Nevada WIC does not currently have the internal staffing capacity to conduct the work necessary to satisfy requirements of the grant.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 08/18/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor with the State since 2020, satisfactory services

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval	ttilto1	06/15/2023 15:24:27 PM
Division Approval	ttilto1	06/15/2023 15:24:46 PM
Department Approval	ttilto1	06/15/2023 15:24:58 PM
Contract Manager Approval	ttilto1	06/15/2023 15:25:02 PM
Budget Analyst Approval	nrezaie	06/21/2023 16:10:34 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26517** Amendment Number: **1**

Agency Name: **DHHS - PUBLIC AND BEHAVIORAL HEALTH** Legal Entity Name: **APPRISS, INC.**

Agency Code: **406** Contractor Name: **APPRISS, INC.**

Appropriation Unit: **3219-15** Address: **9901 Linn Station Road, Ste 500**

Is budget authority available?: **Yes** City/State/Zip: **Louisville, KY 40223**

If "No" please explain: **Not Applicable** Contact/Phone: **Blake McGwan 502-815-0894**

Vendor No.: **T29045626**

NV Business ID: **NV20071670784**

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 18029**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/13/2022**

Anticipated BOE meeting date **07/2024**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **08/31/2023**

Contract term: **1 year and 353 days**

4. Type of contract: **Contract**

Contract description: **Software Maintenance**

5. Purpose of contract:

This is the first amendment to the original contract to provide ongoing software and maintenance support for OpenBeds substance use disorder treatment access and referral database. This amendment extends the termination date from August 31, 2023 to August 31, 2024, and increase the maximum amount from \$270,000.00 to \$320,000.00 due to 10 additional licenses and the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$270,000.00	\$270,000.00	\$270,000.00	Yes - Action
2. Amount of current amendment (#1):	\$50,000.00	\$50,000.00	\$50,000.00	Yes - Info
3. New maximum contract amount:	\$320,000.00			
and/or the termination date of the original contract has changed to:	08/31/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

In response to Nevada's opioid crisis and to continue to meet grant award requirements through providing real-time visibility of treatment provider availability, evidence-based service capacity, secure two-way digital provider communication, data aggregation and analytics, clinical decision support, and crisis management.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to provide this service.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 211001

Approval Date: 10/05/2021

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current vendor with the Pharmacy Board, satisfactory services

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

rmille8

05/24/2023 09:55:53 AM

Division Approval	rmille8	06/08/2023 09:09:07 AM
Department Approval	rmille8	06/08/2023 09:09:10 AM
Contract Manager Approval	rmille8	06/09/2023 08:15:10 AM
EITS Approval	ljean	06/12/2023 13:38:26 PM
Budget Analyst Approval	nrezaie	06/21/2023 16:13:14 PM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Julia Peek, Deputy Administrator, DPBH, DHHS
Sophia Allec, Administrative Services Officer, DPBH, DHHS
Erin Williams, IT Manager III, OIT, DPBH, DHHS
Lorraine McMullen, IT Manager I, OIT PMO, DPBH, DHHS

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DPBH – TIN 277 – *Nevada Open Beds* – Update A – BA 3219, 3170

DATE: May 22, 2023

We have completed our review for the Department of Health and Human Services (DHHS), Division of Public and Behavioral Health's (DPBH) – *Nevada Open Beds* – TIN 277, Update A.

The submitted TIN, for an estimated value of \$590,000.00 in the FY22/FY23 biennium and \$310,000.00 in the FY24/FY25 biennium, is fully financed by a Federal Grant that aims to augment the Open Beds network by incorporating twenty additional treatment facilities, supplementing the current roster of fifty operational facilities. This planned expansion is designed to enhance the provision of services to Nevada's DPBH clientele.

Open Beds was initially launched under the auspices of the Overdose Data to Action (OD2A) Crisis Grant. The prevailing contract and scope of work are aligned with the State Board of Pharmacy (BOP). It operates as an all-encompassing behavioral health capacity management and referral technology platform, and equips health systems, payors, as well as state and county governments, with the ability to establish reliable treatment networks, thus optimizing support and care delivery for patients in need and thereby bolstering public health.

This cloud-based platform offers real-time insight into the availability of treatment providers, capacity for evidence-based services, and enables secure two-way digital provider communication. It also incorporates features such as data aggregation and analysis, clinical decision support, and crisis management, in addition to facilitating the identification, unification, and tracking of all behavioral health treatment and support services through a single user-friendly interface.

A distinct contract for the Open Beds service exists under Appriss Health, which oversees the Nevada Prescription Drug Monitoring Program (PDMP). The primary objective of this program is to on-board all hospitals within the state, along with all certified substance abuse treatment providers. Moreover, it is anticipated that the Division of Child and Family Services (DCFS) may consider integrating their system of care network into this platform.

The solution handles personal identification information and is subject to federal and/or other security standards; however, the agency considers the investment and final implementation to have an ongoing low security risk. Regular audits and assessments of the system can help identify and address potential risks and ensure continued compliance with applicable regulations.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27829**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: MY OFFICE STAFF
Agency Code: 406	Contractor Name: MY OFFICE STAFF
Appropriation Unit: 3219-13	Address: PO BOX 7689
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89510
If "No" please explain: Not Applicable	Contact/Phone: Debbra King 775/813-6687
	Vendor No.: T29039317
	NV Business ID: NV20161320565
To what State Fiscal Year(s) will the contract be charged?	2023-2024
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
General Funds 0.00 %	Fees 0.00 %
X Federal Funds 100.00 %	Bonds 0.00 %
Highway Funds 0.00 %	Other funding 0.00 %
Agency Reference #: C 18207	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/21/2023**
 Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/31/2024**

Contract term: **345 days**

4. Type of contract: **Contract**

Contract description: **Accounting Practices**

5. Purpose of contract:

This is a new contract to provide subrecipient monitoring according to Department of Public Behavioral Health policy, investigate and evaluate the accounting practices of subrecipient.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,000.00**

Payment for services will be made at the rate of \$100.00 per Hour

II. JUSTIFICATION

7. What conditions require that this work be done?

2 CFR 200.332(d) requires the State to monitor the activities of the subrecipient as necessary to ensure that the subaward is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the subaward; and that subaward performance goals are achieved.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State Employees do not possess the skills or knowledge to provide these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor with DHHS since 2017, satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	06/09/2023 08:47:33 AM
Division Approval	rmille8	06/15/2023 14:02:04 PM
Department Approval	rmille8	06/15/2023 14:02:06 PM
Contract Manager Approval	rmille8	06/15/2023 14:07:58 PM
Budget Analyst Approval	nrezaie	06/21/2023 11:19:21 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27733**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	CARASOFT TECHNOLOGY
Agency Code:	406	Contractor Name:	CARASOFT TECHNOLOGY CORPORATION
Appropriation Unit:	3220-33	Address:	11493 SUNSET HILLS RD STE 100 RESTON, VA 20190-5230
Is budget authority available?:	Yes	City/State/Zip:	RESTON, VA 20190-5230
If "No" please explain:	Not Applicable	Contact/Phone:	Jeremy Alino 703/871-8500
		Vendor No.:	PUR0004357
		NV Business ID:	NV20151127305

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % CDC Health Equity Grant

Agency Reference #: C 18205

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/19/2023**

Anticipated BOE meeting date 07/2023

Retroactive? **Yes**

If "Yes", please explain

The contract was executed late due to the additional time it took programs to solidify the budget account that would be most appropriate to utilize for the upcoming fiscal year.

3. Termination Date: **05/31/2024**

Contract term: **1 year and 13 days**

4. Type of contract: **Contract**

Contract description: **MSA Work Plan**

5. Purpose of contract:

This is a new Service Agreement/Work Plan under Statewide contract #99SWC-NV18-421 which provided Cloud Services. This Service Agreement/Work Plan is to provide a platform to manage all of the Department's existing social media profiles.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,762.63**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

Social Media is an effective way to reach a large portion of the population to communicated public health education and prevention efforts.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Hootsuite is a cloud-based site that streamlines postings across social media sites. State employees currently do not have the capacity or technology to do this, Hootsuite will provide this ability.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current vendor with DPBH since 2020, satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	06/08/2023 08:55:18 AM
Division Approval	rmille8	06/08/2023 08:55:20 AM
Department Approval	rmille8	06/08/2023 08:55:23 AM
Contract Manager Approval	rmille8	06/08/2023 09:02:07 AM
EITS Approval	ljean	06/12/2023 13:36:05 PM
Budget Analyst Approval	nrezaie	06/21/2023 16:10:49 PM

Joe Lombardo
Governor



Richard Whitley, MS
Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF PUBLIC AND BEHAVIORAL HEALTH
Helping people. It's who we are and what we do.



Cody Phinney
Administrator

Ihsan Azzam,
Ph.D., M.D.
Chief Medical Officer

MEMORANDUM

DATE: June 1, 2023

TO: Nima Rezaie, Budget Officer
Governor's Finance Office

THROUGH: Kitty DeSocio, Administrative Services Officer IV *KD*
Division of Public and Behavioral Health

FROM: Kelli Quintero, Administrative Services Officer III
1
Division of Public and Behavioral Health

SUBJECT: REQUEST FOR RETROACTIVE APPROVAL – Carahsoft Technology, Inc. CETS #27733 Contract C#18205

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Contractor: Carahsoft Technology, Inc.
- Services to be provided: The Department of Health and Human Services will utilize Carahsoft's Hootsuite platform to manage all of the department's existing social media profiles (Facebook, Instagram, Twitter). The use of Hootsuite will allow the department to more efficiently post to all social media accounts, increase social media engagement, better analyze reach and engagement, target posts and improve overall content and effectiveness of these already established sites.
- Funding source and expenditure category: BA 3220 – CAT 33
- Requested start date of work: 05/19/2023
- Expected execution date of agreement: 06/2023
- Detailed explanation as to why a retroactive agreement is necessary, including:
 - The contract was executed late due to the additional time it took programs to solidify the budget account that would be most appropriate to utilize for the upcoming fiscal year.
 - If a retroactive start is not approved, the entire Department's social media presence will be impacted, and information needed to go out to the public through these channels could be delayed
 - To avoid this issue in the future, the Department is going to work with each Division to determine how continued funding of this contract will be split between budget accounts 6 months prior to renewal.

If you have any questions, please contact Laura Borntreger at (775) 447-6519 or lborntreger@health.nv.gov.

cc: Contract Unit
Division of Public and Behavioral Health

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27827**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	Esmerelda County
Agency Code:	406	Contractor Name:	Esmerelda County
Appropriation Unit:	3224-00	Address:	233 Crock Street
Is budget authority available?:	Yes	City/State/Zip:	Goldfield, NV 89013
If "No" please explain:	Not Applicable	Contact/Phone:	Maureen Glennen 775-423-4092
		Vendor No.:	T81000318
		NV Business ID:	Governmental Entitiy
To what State Fiscal Year(s) will the contract be charged?	2024-2025		
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.			
General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue
Agency Reference #:	C 18222		

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**
Anticipated BOE meeting date 08/2023

Retroactive? **Yes**

If "Yes", please explain

The amendment to the previous contract was mailed to the county the first week of May 2023 but was not received back from the county as these contracts are reviewed by county supervisors for approval before signature.

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **Public Health**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing public health services to meet the health needs of the rural and frontier communities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

Payment for services will be made at the rate of \$416.67 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

The Division of Public and Behavioral Health, Community Health Services has been designated to receive funding from the county in the form of a monthly assessment to provide mandated public health services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

These services are provided by Community Health Nurses (state employees) and contracted Registered Nurses when necessary.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Per NRS 430 and 441A the State is required to provide ongoing assessments to each county for the assessed cost of public health services.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current vendor with DPBH, satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	06/27/2023 09:24:45 AM
Division Approval	rmille8	06/27/2023 09:24:47 AM
Department Approval	rmille8	06/27/2023 09:24:49 AM
Contract Manager Approval	rmille8	07/05/2023 10:37:05 AM
Budget Analyst Approval	nrezae	07/13/2023 15:40:01 PM

Joe Lombardo
Governor



Richard Whitley, MS
Director

**DEPARTMENT OF
HEALTH AND HUMAN SERVICES**
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH
Helping people. It's who we are and what we do.



Cody Phinney
Administrator

Ihsan Azzam,
Ph.D., M.D.
Chief Medical Officer

MEMORANDUM

DATE: June 8, 2023

TO: Nima Rezaie, Budget Officer
Governor's Finance Office

THROUGH: Kitty DeSocio, Administrative Services Officer IV
Division of Public and Behavioral Health

FROM: Kelli Quintero, Administrative Services Officer III
Division of Public and Behavioral Health

SUBJECT: REQUEST FOR RETROACTIVE APPROVAL – Esmeralda County CETS #24182 Contract C# 18222

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Contractor: Esmeralda County
- Services to be provided: Mandatory and optional services to the public including but not limited to: public health preparedness services, STI testing and treatment, family planning services such as preconception and conception counseling, contraception, pregnancy testing and counseling, TB testing, screening, and treatment, and immunization services for individuals that are uninsured or underinsured.
- Funding source and expenditure category: BA 3224 – CAT 00
- Requested start date of work: 7/1/2023
- Expected execution date of agreement: N/A
- Detailed explanation as to why a retroactive agreement is necessary, including:
 - Reason(s) why the agreement was not submitted timely:
 - The amendment to the previous contract was mailed to the county the first week of May 2023 but have not been received back from the county as these contracts are typically received by county supervisors for approval before signature.
 - CHS has experienced high staff vacancies therefore limited staff availability to complete and submit the contract renewals.
 - Describe the impact to the program/services if this work is not started prior to the execution of the agreement: Community Health Nursing provides essential services for the county and in turn relies on the assessments received monthly to assist with the expenses to operate clinics within rural and frontier Nevada.
 - Explain how the program/bureau will prevent future retroactive requests: The goal of Community Health Services is to ensure appropriate staffing levels to create the budgets and county contracts more timely going forward to ensure time for all levels of approvals. Program management will meet internally before the end of the calendar year prior to the contract nearing expiration to submit contracts ahead of schedule.

If you have any questions, please contact Nicole Batien at (775) 684-5022 or nibatien@health.nv.gov.

cc: Contract Unit
Division of Public and Behavioral Health

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27812**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: White Pine County
Agency Code: 406	Contractor Name: White Pine County
Appropriation Unit: 3224-00	Address: 801 Clark Street #5
Is budget authority available?: Yes	City/State/Zip: Ely, NV 89301
If "No" please explain: Not Applicable	Contact/Phone: Elizabeth France 775-289-3065
	Vendor No.: T80971176
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

Agency Reference #: **C 18228**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date **08/2023**

Retroactive? **Yes**

If "Yes", please explain

The amendment to the previous contract was mailed to the county the first week of May 2023 but was not received back from the county as these contracts are reviewed by county supervisors for approval before signature.

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **Public Health**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing public health services to meet the health needs of the rural and frontier communities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$67,000.00**

Payment for services will be made at the rate of \$2,791.67 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

The Division of Public and Behavioral Health, Community Health Services has been designated to receive funding from the county in the form of a monthly assessment to provide mandated public health services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

These services are provided by Community Health Nurses (state employees) and contracted Registered Nurses when necessary.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Per NRS 430 and 441A the State is required to provide ongoing assessments to each county for the assessed cost of public health services.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Ongoing vendor with DPBH, satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	06/27/2023 09:22:06 AM
Division Approval	rmille8	06/27/2023 09:22:09 AM
Department Approval	rmille8	06/27/2023 09:22:11 AM
Contract Manager Approval	rmille8	07/07/2023 09:40:41 AM
Budget Analyst Approval	nrezae	07/13/2023 15:40:16 PM

Joe Lombardo
Governor



Richard Whitley, MS
Director

**DEPARTMENT OF
HEALTH AND HUMAN SERVICES**
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH
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Cody Phinney
Administrator

Ihsan Azzam,
Ph.D., M.D.
Chief Medical Officer

MEMORANDUM

DATE: June 8, 2023

TO: Nima Rezaie, Budget Officer
Governor's Finance Office

THROUGH: Kitty DeSocio, Administrative Services Officer IV
Division of Public and Behavioral Health

FROM: Kelli Quintero, Administrative Services Officer III
Division of Public and Behavioral Health

SUBJECT: REQUEST FOR RETROACTIVE APPROVAL – White Pine County CETS #24176 Contract C# 18228

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Contractor: White Pine County
- Services to be provided: Mandatory and optional services to the public including but not limited to: public health preparedness services, STI testing and treatment, family planning services such as preconception and conception counseling, contraception, pregnancy testing and counseling, TB testing, screening, and treatment, and immunization services for individuals that are uninsured or underinsured.
- Funding source and expenditure category: BA 3224 – CAT 00
- Requested start date of work: 7/1/2023
- Expected execution date of agreement: N/A
- Detailed explanation as to why a retroactive agreement is necessary, including:
 - Reason(s) why the agreement was not submitted timely:
 - The amendment to the previous contract was mailed to the county the first week of May 2023 but have not been received back from the county as these contracts are typically received by county supervisors for approval before signature.
 - CHS has experienced high staff vacancies therefore limited staff availability to complete and submit the contract renewals.
 - Describe the impact to the program/services if this work is not started prior to the execution of the agreement: Community Health Nursing provides essential services for the county and in turn relies on the assessments received monthly to assist with the expenses to operate clinics within rural and frontier Nevada.
 - Explain how the program/bureau will prevent future retroactive requests: The goal of Community Health Services is to ensure appropriate staffing levels to create the budgets and county contracts more timely going forward to ensure time for all levels of approvals. Program management will meet internally before the end of the calendar year prior to the contract nearing expiration to submit contracts ahead of schedule.

If you have any questions, please contact Nicole Batien at (775) 684-5022 or nibatien@health.nv.gov.

cc: Contract Unit
Division of Public and Behavioral Health

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 27299	Amendment Number: 1
Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: Bluecat, LLC dba Bill Dippel Strengths Coaching
Agency Code: 409	Contractor Name: Bluecat, LLC dba Bill Dippel Strengths Coaching
Appropriation Unit: 3143-30	Address: 730 Putnam Drive
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89503
If "No" please explain: Not Applicable	Contact/Phone: Bill Dippel 775-690-8531
	Vendor No.: T29046221
	NV Business ID: NV20212014538

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Casey Family Programs

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/14/2023**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **12/31/2023**

Termination Date:

Contract term: **261 days**

4. Type of contract: **Contract**

Contract description: **Training/Coaching**

5. Purpose of contract:

This is the first amendment to the original contract to provide employees an opportunity to take an assessment to receive their identified strengths and then to receive coaching on how to use those strengths to be more effective at work and in communications and approaches with others. This amendment increases the maximum amount from \$9,540 to \$31,206 due to the addition of leadership strengths workshop and team dynamics training.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$9,540.00	\$9,540.00	\$9,540.00	No
2. Amount of current amendment (#1):	\$21,666.00	\$31,206.00	\$31,206.00	Yes - Info
3. New maximum contract amount:	\$31,206.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Strengths-based coaching is grounded in identifying and using our natural patterns of thinking, behaving, and feeling to understand the way people think and what motivates them. This training is needed to ensure team members are in a role that suits their natural talents and motivates them and that they know how to effectively communicate with others. In addition, this will assist with future team placement.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no staff with the experience needed for the assessment, training and coaching.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Bluecat, LLC - Strengths Coach
Gallup
Alissa Nourse - Ninja Courage

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor is certified by Gallup and has a local Carson City Office.

d. Last bid date: 09/19/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has been on contract since April 14, 2023 - services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	creeve1	06/07/2023 10:29:59 AM
Division Approval	myoun3	06/07/2023 11:58:10 AM
Department Approval	cpitlock	06/09/2023 08:34:41 AM
Contract Manager Approval	knielsen	06/14/2023 14:49:06 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27610**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: Public Consulting Group, LLC
Agency Code: 409	Contractor Name: Public Consulting Group, LLC
Appropriation Unit: 3143-26	Address: 148 State Street 10th Floor
Is budget authority available?: Yes	City/State/Zip: Boston, MA 02109-2510
If "No" please explain: Not Applicable	Contact/Phone: Kelly Gallagher 919-576-2251
	Vendor No.: T32000898A
	NV Business ID: NV20212025624

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	55.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	45.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **AlloCAP Data**

5. Purpose of contract:

This is a new contract to provide ongoing services to AlloCAP access-based software and support.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$33,542.00**

Other basis for payment: As outlined in Scope of Work.

II. JUSTIFICATION

7. What conditions require that this work be done?

DCFS requires continued access to Child Welfare cost allocation data to facilitate prior quarter adjustments as allowable for federal Title IV-E recipients. In addition, potential transition support is needed while transitioning to a new cost allocation vendor.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have a cost allocation system, thus a vendor is necessary to provide the cost allocation software and support.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was formerly contracted by the Department of Health and Human services to provide access to the AlloCAP system and cost allocation support.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? Yes
- b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHHS Divisions with cost allocation plans have contracted with this vendor since 2013. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bkizer	05/04/2023 12:29:55 PM
Division Approval	hbugg	05/09/2023 11:50:09 AM
Department Approval	cpitlock	05/31/2023 13:58:15 PM
Contract Manager Approval	knielsen	06/06/2023 09:26:01 AM
EITS Approval	ljean	06/06/2023 12:36:47 PM
Budget Analyst Approval	twollan1	06/16/2023 16:30:44 PM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Melanie Young, Deputy Administrator, DCFS, DHHS
Heather Bugg, Administrative Services Officer IV, DCFS, DHHS
Brooke Kizer, Administrative Services Officer III, DCFS, DHHS

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DCFS – TIN 143 – *AlloCap Cost Allocation License* – Update C – BA 3143, 3646

DATE: May 8, 2023

We have completed our review for the Department of Health and Human Services (DHHS), Division of Child and Family Services' (DCFS) – *AlloCap Cost Allocation License* – TIN 143, Update C.

The submitted TIN, with an estimated value of \$84,382.00 for the FY22/FY23 biennium and \$33,542.00 for the FY24/FY25 biennium (55% General Fund and 45% Federal Grant), aims to ensure ongoing access to AlloCAP data and transition services in support of the DCFS Child Welfare Program. The contract extension will provide continued AlloCAP and cost allocation support to both the Child Welfare and Children's Mental Health Programs on an ad hoc basis.

AlloCap is a cloud solution that has been in use by the agency for several years. Data are extracted quarterly for analysis and integration into the cost allocation system. Internal fiscal users access the system within the state firewall, while auditors access it externally on an annual basis. Subject to federal and/or other security standards, the agency considers the investment and final implementation to pose a low ongoing security risk. Regular audits and assessments will help identify and address potential risks, ensuring continued compliance with applicable regulations.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server,

Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27900**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: Homestead Operations, LLC
Agency Code: 409	Contractor Name: Homestead Operations, LLC
Appropriation Unit: 3229-14	Address: 365 West A Street
Is budget authority available?: Yes	City/State/Zip: Fallon, NV 89406
If "No" please explain: Not Applicable	Contact/Phone: Ruth Perkins-Caudill 775-428-2428
	Vendor No.: T29047196
	NV Business ID: NV20091445140

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	30.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	60.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	10.00 % County CPS Assessments

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/05/2023**
Anticipated BOE meeting date 08/2023

Retroactive? **Yes**

If "Yes", please explain

This retroactive contract will provide emergency placement services for a disabled youth who is in the custody of DCFS Child Welfare until DCFS and Rural Regional Services can secure appropriate supportive living for this nearly 18 yr old youth. The youth was previously residing at Renown Medical Center.

3. Termination Date: **08/31/2023**

Contract term: **87 days**

4. Type of contract: **Contract**

Contract description: **Youth Placement**

5. Purpose of contract:

This is a new contract to provide emergency temporary placement of a youth until they reach adulthood and appropriate supportive living arrangements can be identified.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$17,250.00**

Payment for services will be made at the rate of \$5,750.00 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

For a term of approximately three (3) months this placement is needed until an apartment, an adult guardian or rep payee and supportive services can be put into place. The contract will provide emergency placement services for a disabled youth who is in the custody of DCFS Child Welfare until DCFS and Rural Regional Services can secure appropriate supportive living for this nearly 18 yr old youth. DCFS Child Welfare currently has no placement available to meet the needs of this youth, who is turning 18 on 6-14-2023. This youth was previously housed at Renown Hospital. The Homestead Senior Living and Memory Support is the only facility that will accept him, and it is only short-term.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not provide youth placement services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Aurora Center for Healing
The Homestead
Willow Springs Center
Highland Manor

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only vendor willing to provide services for this youth.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Maria Hickey, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hbugg	06/28/2023 16:44:23 PM
Division Approval	hbugg	06/28/2023 16:44:26 PM
Department Approval	cpitlock	06/29/2023 09:27:39 AM
Contract Manager Approval	knielsen	07/05/2023 10:53:38 AM

Joe Lombardo
Governor

Richard Whitley, MS
Director



DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES
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Cindy Pitlock, DNP
Administrator

MEMORANDUM

DATE: June 7, 2023

TO: Theresa Bawden, Executive Branch Budget Officer 1
Gideon Davis, Administrator, Purchasing Division

THROUGH: Heather Bugg, ASO IV *Heather Bugg*

FROM: Betsey Crumrine, LCSW Manager V *Betsey Crumrine*

SUBJECT: Emergency Retroactive Contract Request - The Homestead Senior Living and Memory Support

An emergency retroactive contract is being requested effective June 5, 2023 between the Division of Child and Family Services (DCFS) and The Homestead Senior Living and Memory Support, for a term of approximately 2-3 months until an apartment, an adult guardian or rep payee and supportive services can be put into place. The monthly rate is \$5,750. The contract will provide emergency placement services for a disabled youth who is in the custody of DCFS Child Welfare until DCFS and Rural Regional Services can secure appropriate supportive living for this nearly 18-year-old youth. DCFS Child Welfare program currently has no placement available to meet the needs of this youth, who is turning 18 on June 14, 2023. This youth is currently housed at Renown Hospital. The Homestead Senior Living and Memory Support is the only facility that would accept him, only on a short-term basis.

We are requesting this contract as an immediate need for this youth. Thank you for your consideration of this request. If you have any questions, please do not hesitate to call me at (775) 684-1979.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27613**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: Jason Porras
Agency Code: 409	Contractor Name: Jason Porras
Appropriation Unit: 3229-18	Address: 3422 Tourmaline Way
Is budget authority available?: Yes	City/State/Zip: Carson City, NV 89705
If "No" please explain: Not Applicable	Contact/Phone: Jason Porras 775-781-3295
	Vendor No.: T32013591
	NV Business ID: NV20232692769

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/14/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2027**

Contract term: **3 years and 291 days**

4. Type of contract: **Contract**

Contract description: **Counseling-Spanish**

5. Purpose of contract:

This is a new contract to provide ongoing individual and/or family therapy for Spanish speaking clients.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,400.00**

Payment for services will be made at the rate of \$150.00 per Hour

Other basis for payment: (\$150 x 1.5 hours bi-weekly=\$225 x 26 weeks=\$5,850/year x 4 = \$23,400)

II. JUSTIFICATION

7. What conditions require that this work be done?

Individual and/or family therapy for Spanish speaking clients is to identify and treat individual or family problems that cause dysfunction and create an unsafe environment that children may need to be removed from.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division was not able to find Spanish speaking therapists within the Division or others agencies to provide therapy after hours in rural Nevada.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Jason Porras, LCSW
Erin Eisenlohr, LMFT
Raquel Ramirez, LCSW

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only vendor to agree to provide the services

d. Last bid date: 02/06/2023 Anticipated re-bid date: 02/05/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Maria Hickey, Social Services Program Spec. 3 Ph: 775-684-1975

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bkizer	04/27/2023 08:37:06 AM
Division Approval	hbugg	06/22/2023 15:10:19 PM
Department Approval	cpitlock	06/23/2023 13:53:31 PM
Contract Manager Approval	sknigge	07/12/2023 11:43:21 AM
Budget Analyst Approval	twollan1	07/14/2023 14:11:00 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27656**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	JET SERVICES, INC. DBA
Agency Code:	409	Contractor Name:	JET SERVICES, INC. DBA
Appropriation Unit:	3281-07	Address:	JET PLUMBING & DRAIN SERVICES 1553 HYMER AVE
Is budget authority available?:	Yes	City/State/Zip:	SPARKS, NV 89431-5615
If "No" please explain:	Not Applicable	Contact/Phone:	Kendelle Innis 775/331-3933
		Vendor No.:	PUR0002894
		NV Business ID:	NV19841017115

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	90.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	10.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Plumbing Services**

5. Purpose of contract:

This is a new contract to provide ongoing plumbing services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,000.00**

Other basis for payment: Per Attachment BB - Vendor Response. Contract Maximum based on prior usage.

II. JUSTIFICATION

7. What conditions require that this work be done?

Plumbing repair service is essential for the health and safety of the staff and clients.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No State employees have the needed expertise.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Ira Hanson and Sons Plumbing
Mr. Rooter Plumbing
Jet Plumbing

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The selected vendor best meets the needs of the agency.

d. Last bid date: 02/02/2023 Anticipated re-bid date: 02/05/2027

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has been under contract with the Division since 2019. Services have been satisfactory.

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:

Imran Hyman, Admin Services Officer II Ph: 775-688-1636

- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ihyman	05/03/2023 16:29:15 PM
Division Approval	hbugg	06/05/2023 15:52:24 PM
Department Approval	cpitlock	06/07/2023 14:18:36 PM
Contract Manager Approval	sknigge	06/07/2023 14:26:41 PM
Budget Analyst Approval	twollan1	06/15/2023 11:56:34 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27718**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: ACCO Engineered Systems, INC.
Agency Code: 409	Contractor Name: ACCO Engineered Systems, INC.
Appropriation Unit: 3646-07	Address: 6678 W. Sunset Road, Suite 160
Is budget authority available?: Yes	City/State/Zip: Las Vegas , NV 89118
If "No" please explain: Not Applicable	Contact/Phone: Mike Nilson 702-405-1811
	Vendor No.: T27042871
	NV Business ID: NV19551000749

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	66.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	34.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/15/2023**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **1 year and 16 days**

4. Type of contract: **Contract**

Contract description: **Preventative Maint**

5. Purpose of contract:

This is a new contract to provide ongoing preventative maintenance and inspection services of the chiller systems and towers.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,975.00**

Payment for services will be made at the rate of \$4,993.75 per Quarter

Other basis for payment: Plus \$5,000 Annual Maintenance

II. JUSTIFICATION

7. What conditions require that this work be done?

Chiller systems must be maintained and inspected to provide temperature-controlled environments.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no state employees with the required expertise.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

ACCO Engineered Systems, Inc.
Evolution
Alaskan Plumbing

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

ACCO was the only vendor to submit a bid.

d. Last bid date: 04/17/2023 Anticipated re-bid date: 01/01/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DCFS has had a boiler repair contract in place since September 28, 2022 - services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Chris Berg, Maintenance Repair Specialist III Ph: cberg@dcfs.nv.gov

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	prassie1	05/18/2023 12:46:41 PM
Division Approval	myoun3	06/06/2023 10:33:24 AM
Department Approval	cpitlock	06/06/2023 13:19:02 PM
Contract Manager Approval	knielsen	06/15/2023 09:51:09 AM
Budget Analyst Approval	twollan1	06/15/2023 12:22:16 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27631**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: ALLPRO SERVICES, LLC DBA
Agency Code: 409	Contractor Name: ALLPRO SERVICES, LLC DBA
Appropriation Unit: 3646-07	Address: ALLPRO PAINTERS 3674 N RANCHO DR STE 101 LAS VEGAS, NV 89130-3115
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89130-3115
If "No" please explain: Not Applicable	Contact/Phone: Mike Holden 702/550-4755
	Vendor No.: T27034427
	NV Business ID: NV20111339463

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	66.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
<input checked="" type="checkbox"/> Highway Funds	34.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/15/2023**
Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2027**
Contract term: **3 years and 320 days**

4. Type of contract: **Contract**
Contract description: **Painting Services**

5. Purpose of contract:
This is a new contract to provide ongoing painting services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$80,000.00**

Payment for services will be made at the rate of \$48.50 per Hour; Per Man

Other basis for payment: Contract maximum based on prior usage.

II. JUSTIFICATION

7. What conditions require that this work be done?

Painting services are necessary to maintain the finish, weather resistance and appearance of the buildings. Keeping the paint and stucco in good condition maintains the integrity of the building's structure. The Division also deals with destructive clients that periodically damage the walls of the agency owned buildings.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There isn't sufficient staff to maintain paint projects along with their current workload.

9. Were quotes or proposals solicited? **Yes**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Nevada Painting Co.
All Pro Paint
DC Painting LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The selected vendor was the only vendor to respond to the request for quote in its entirety.

d. Last bid date: 03/13/2023 Anticipated re-bid date: 03/12/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contract has been under contract with the Division since 2014. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Rick Rassier, Admin Services Officer III Ph: 702-486-8064

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	prassie1	05/02/2023 14:28:27 PM
Division Approval	hbugg	05/30/2023 13:04:23 PM
Department Approval	cpitlock	05/30/2023 13:26:49 PM
Contract Manager Approval	sknigge	05/30/2023 13:29:45 PM
Budget Analyst Approval	twollan1	06/15/2023 11:54:03 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27638**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	DAVIS GLASS AND MIRROR, INC.
Agency Code:	409	Contractor Name:	DAVIS GLASS AND MIRROR, INC.
Appropriation Unit:	3646-07	Address:	5135 S VALLEY VIEW BLVD
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89118-1726
If "No" please explain:	Not Applicable	Contact/Phone:	John Beal 702/368-7722
		Vendor No.:	T29036647
		NV Business ID:	NV19961120126

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	66.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	34.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/12/2023**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2027**

Contract term: **3 years and 293 days**

4. Type of contract: **Contract**

Contract description: **Glass Repair**

5. Purpose of contract:

This is a new contract to provide ongoing glass replacement, repair, and tinting services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,000.00**

Other basis for payment: See Attachment AA-Vendor Rates. Maximum amount based on prior usage.

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency serves clients with a severe emotional disturbance (SED) diagnosis. On a recurring basis, SED clients have destroyed or damaged the windows of the agency's facilities. In addition, accidents occasionally occur with outdoor activities that take place around the state-owned buildings on the West Charleston campus. Additionally, window tinting creates energy efficient glass, which reduces energy usage and the replacement of carpets, blinds, etc. resulting in lower operational costs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are not state employees with the required expertise.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

A Cutting Edge Glass
Cut Rate Glass Inc.
Davis Glass & Mirror

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The selected vendor was the only vendor to provide a bid in response.

d. Last bid date: 03/14/2023 Anticipated re-bid date: 03/12/2027

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has been under contract with the Division since 2019. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Rick Rassier, Admin Services Officer III Ph: 702-486-8064

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	prassie1	05/02/2023 14:28:45 PM
Division Approval	hbugg	06/22/2023 15:18:49 PM
Department Approval	cpitlock	06/23/2023 12:46:40 PM
Contract Manager Approval	sknigge	06/26/2023 09:30:17 AM
Budget Analyst Approval	twollan1	07/12/2023 09:35:36 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27416**

Agency Name: DEPARTMENT OF AGRICULTURE	Legal Entity Name: American Heat Processing Service & Equipment Company
Agency Code: 550	Contractor Name: American Heat Processing Service & Equipment Company dba American Crematory Equipment Co.
Appropriation Unit: 4550-04	Address: 6601 Darin Way
Is budget authority available?: Yes	City/State/Zip: Cypress, CA 90630
If "No" please explain: Not Applicable	Contact/Phone: John Raggett 562-926-2876
	Vendor No.: T32014160
	NV Business ID: NV20232695127

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	91.00 %	<input checked="" type="checkbox"/> Fees	3.00 %
<input checked="" type="checkbox"/> Federal Funds	6.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 23-22

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/13/2023**
 Anticipated BOE meeting date 04/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2027**

Contract term: **3 years and 292 days**

4. Type of contract: **Contract**

Contract description: **Incinerator Mntnce**

5. Purpose of contract:

This is a new contract to provide regular service and repair for incinerators.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,560.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

Both the Sparks and Elko locations have incinerators that require regular service and repair. Laboratory waste, animal carcasses, and support for necropsy waste is handled at least weekly. Incinerators must operate and comply with 40 CFR Part 60, Subpart III and 40 CFR 80.510(b) NAC 444.584 - "Incinerator" means an engineered apparatus capable of withstanding heat and designed to efficiently reduce solid, semi-solid, liquid, or gaseous waste at specified rates, and from which the residues contain little or no combustible material.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise needed to repair and maintain these machines.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

B & L
American Crematory
Burnz-Well

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the most affordable vendor who was willing to purchase a Nevada business license.

d. Last bid date: 10/11/2022 Anticipated re-bid date: 09/01/2026

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

American Heat Processing Service and Equipment Company does business as American Crematory Equipment.

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Laura Morrow, Animal Disease Laboratory Supervisor Ph: 775-353-3700

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rgiffor1	04/21/2023 14:46:18 PM
Division Approval	mmarkovi	04/24/2023 11:51:42 AM
Department Approval	avigi1	04/24/2023 11:59:02 AM
Contract Manager Approval	cprasa1	06/02/2023 16:47:21 PM
Budget Analyst Approval	dspeed1	07/13/2023 14:17:17 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27442**

Agency Name: DEPARTMENT OF AGRICULTURE	Legal Entity Name: Have Lights Will Travel
Agency Code: 550	Contractor Name: Have Lights Will Travel
Appropriation Unit: 4554-07	Address: 1508 Gentry Way
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89502
If "No" please explain: Not Applicable	Contact/Phone: Gary Berg 702-789-7433
	Vendor No.: T81004771
	NV Business ID: NV19941031001
To what State Fiscal Year(s) will the contract be charged?	2024-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	74.00 %
X Federal Funds	26.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **23-23**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/13/2023**

Anticipated BOE meeting date **06/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/31/2027**

Contract term: **3 years and 323 days**

4. Type of contract: **Contract**

Contract description: **Electrical Services**

5. Purpose of contract:

This is a new contract to provide electrical services including, but not limited to, electrical panel switchgear, breakers, conduit and underground work related to electrical placement, replacement or repair of existing electrical panels, conduits and wiring, outlets, switches, and other devices.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$50,000.00**

Other basis for payment: **As invoiced by the Contractor and approved by the State**

II. JUSTIFICATION

7. What conditions require that this work be done?

The electrical and lighting equipment on Nevada Department of Agriculture properties requires maintenance and repair to keep it working optimally.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees to not have the licensing or training required to maintain this equipment.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor submitted the most affordable quotes for the Sparks and Las Vegas areas.

d. Last bid date: 01/24/2023 Anticipated re-bid date: 01/25/2027

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Have Lights Will Travel provided service to the Department of Wildlife in 2022 and services received were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Gregg Keyes, Facilities Manager Ph: 775-353-3727

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rgiffor1	05/03/2023 08:49:23 AM
Division Approval	mmarkovi	05/09/2023 07:27:07 AM
Department Approval	avigi1	05/16/2023 13:17:33 PM
Contract Manager Approval	cprasa1	05/18/2023 10:05:10 AM
Budget Analyst Approval	dspeed1	07/13/2023 12:09:51 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24423** Amendment Number: **2**
 Agency Name: **DEPARTMENT OF AGRICULTURE** Legal Entity Name: **MESA ENERGY SYSTEMS, INC.**
 Contractor Name: **MESA ENERGY SYSTEMS, INC. DBA EMCOR**
 Agency Code: **550** Address: **2 Cromwell**
 Appropriation Unit: **4554-07** City/State/Zip: **Irvine, CA 92618**
 Is budget authority available?: **Yes** Contact/Phone: **Peter Sellman 775-826-7700**
 If "No" please explain: **Not Applicable** Vendor No.: **T27027115**
 NV Business ID: **NV20071267110**

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Cost Allocation

Agency Reference #: 24423

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**
 Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **HVAC remote monitor**

5. Purpose of contract:

This is the second amendment to the original contract which provides ongoing remote system monitoring of Sparks facility heating, ventilation, and air conditioning controls. This amendment increases the maximum amount from \$17,173 to \$30,000 due to an increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$17,173.00	\$17,173.00	\$17,173.00	Yes - Info
a. Amendment 1:	\$0.00	\$0.00	\$17,173.00	No
2. Amount of current amendment (#2):	\$12,827.00	\$12,827.00	\$30,000.00	Yes - Info
3. New maximum contract amount:	\$30,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The outside monitoring of the HVAC system for the Sparks HQ is necessary to maintain accurate temperatures in the facility to prevent lab equipment potential damage and to provide suitable working conditions.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have access to the monitoring system.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Nevada Yamas Control
Sierra Air Heating and Cooling
Automated Temperature Controls (Now Mesa Energy Systems)

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The other vendors were not able to monitor or service Delta controls. Automated Temperature Controls Inc. is the only company that services Delta controls.

d. Last bid date: 03/31/2021 Anticipated re-bid date: 01/03/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor provided service to the Department of Administrative Services in 2023 and services received were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Mesa Energy Systems does business as Emcor.

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rgiffor1	05/17/2023 16:21:07 PM
Division Approval	mmarkovi	05/18/2023 07:58:08 AM

Department Approval	avigi1	05/18/2023 08:13:33 AM
Contract Manager Approval	cprasa1	05/18/2023 09:08:08 AM
Budget Analyst Approval	dspeed1	06/23/2023 16:22:13 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23050	Amendment Number: 1
Agency Name: GCB - GAMING CONTROL BOARD	Legal Entity Name: AVANTI EQUINE NEVADA, LLC DBA
Agency Code: 611	Contractor Name: AVANTI EQUINE NEVADA, LLC DBA
Appropriation Unit: 4061-04	Address: DESERT PINES EQUINE MED & SURG 5000 N JONES BLVD
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89130
If "No" please explain: Not Applicable	Contact/Phone: Wyatt W. Winchell 702-595-4353
	Vendor No.: T27043480
	NV Business ID: NV20191566425

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**
Anticipated BOE meeting date **06/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/01/2024**

Contract term: **3 years and 336 days**

4. Type of contract: **Contract**

Contract description: **Equine Veterinarian**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing equine veterinary practitioner services for the horse racing program. This amendment increases the maximum from \$100,000 to \$128,000 due to the increased costs of the equine drug testing.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$100,000.00	\$100,000.00	\$100,000.00	Yes - Action
2. Amount of current amendment (#1):	\$28,000.00	\$28,000.00	\$28,000.00	Yes - Info
3. New maximum contract amount:	\$128,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract is to provide services during Nevada's horse racing season in Ely and Elko, Nevada. Additional days of service may also be required as necessary for event preparation, horse and specimen testing.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State of Nevada does not employ Equine Veterinarians.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #61GCB-S1044, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/02/2020 Anticipated re-bid date: 03/01/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tfrank	06/13/2023 14:00:54 PM
Division Approval	tfrank	06/13/2023 14:00:59 PM
Department Approval	tfrank	06/13/2023 14:01:02 PM
Contract Manager Approval	tfrank	06/13/2023 14:01:06 PM
Budget Analyst Approval	bmacke1	06/15/2023 17:32:55 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27758**

Agency Name: GCB - GAMING CONTROL BOARD	Legal Entity Name: Ray, Dale D
Agency Code: 611	Contractor Name: Ray, Dale D
Appropriation Unit: 4061-04	Address: 11980 MEREDITH CT
Is budget authority available?: Yes	City/State/Zip: NAMPA, ID 83686-8057
If "No" please explain: Not Applicable	Contact/Phone: 208-989-6748
	Vendor No.: T29000375
	NV Business ID: NV20141390260
To what State Fiscal Year(s) will the contract be charged?	2024-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Racing Steward**

5. Purpose of contract:

This is a new contract to provide ongoing racing steward services for the state's equine racing program pursuant to NRS 466 and Regulation 30.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,999.00**

Payment for services will be made at the rate of \$675.00 per Service day

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 466 and Nevada Gaming Commission Regulation 30 require that a racing steward oversee operation of the racing program, ensuring that racing is conducted legally and safely.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Gaming Control Board has insufficient expertise in the conduct of equine racing. We know of no state employees qualified to perform this service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

J.R. Brasher
Lisa Johnson
Doug Ray

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Best Value for price

d. Last bid date: 04/21/2023 Anticipated re-bid date: 04/22/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor is currently under with the Gaming Control Board; Services are satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Tifani Frank, Financial Officer Ph: 775-684-7722

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tfrank	05/25/2023 13:03:01 PM
Division Approval	tfrank	05/25/2023 13:03:10 PM
Department Approval	tfrank	05/25/2023 13:03:21 PM
Contract Manager Approval	tfrank	05/25/2023 13:03:32 PM
Budget Analyst Approval	bmacke1	06/15/2023 16:54:23 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27822**

Agency Name: GCB - GAMING CONTROL BOARD	Legal Entity Name: SOUTHERN NEVADA AREA COMMUNICATION COUNCIL (SNACC)
Agency Code: 611	Contractor Name: SOUTHERN NEVADA AREA COMMUNICATION COUNCIL (SNACC)
Appropriation Unit: 4061-04	Address: CLARK CO INFORMATION TECHNOLOGY
Is budget authority available?: Yes	6000 E. Rochelle Ave.
If "No" please explain: Not Applicable	City/State/Zip: Las Vegas, NV 89122
	Contact/Phone: Jason Manzo 702-455-7390
	Vendor No.: T81026920E
	NV Business ID: EXEMPT

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	55.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	45.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **SNACC RADIOS**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing access to a P25 two way radio system in support of the Board's Enforcement Division field operations in Southern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$59,999.00**

Other basis for payment: \$27,009.98 for FY 2024 and \$28,549.12 for FY 2025 for the existing 82 radios, plus the applicable service fee and buy in for any additional radios.

II. JUSTIFICATION

7. What conditions require that this work be done?

Enforcement agents require law enforcement grade reliable communications to conduct field operations in a wide variety of urban and rural environments in Southern Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Requires F.C.C. licensing, technical expertise in radio frequency communications technology, and an established P25 radio relay system.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This government entity best meets the needs of the agency at this time.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor is currently under contract with the Gaming Control Board; services are satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tfrank	06/08/2023 13:35:43 PM
Division Approval	tfrank	06/08/2023 13:35:47 PM
Department Approval	tfrank	06/08/2023 13:35:51 PM
Contract Manager Approval	tfrank	06/08/2023 13:35:56 PM
Budget Analyst Approval	bmacke1	06/15/2023 15:32:05 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 20206	Amendment Number: 5
Agency Name: DPS-HIGHWAY PATROL	Legal Entity Name: TEGSCO, LLC dba Auto Return
Agency Code: 651	Contractor Name: TEGSCO, LLC dba Auto Return
Appropriation Unit: 4713-13	Address: 450 7th Street
Is budget authority available?: Yes	City/State/Zip: San Francisco, CA 94103
If "No" please explain: Not Applicable	Contact/Phone: Nolan Walker 6282165392
	Vendor No.:
	NV Business ID: NV20212189151

To what State Fiscal Year(s) will the contract be charged? **2019-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	3.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
<input checked="" type="checkbox"/>	Highway Funds	95.00 %	<input checked="" type="checkbox"/> Other funding	2.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2018**
 Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2024**

Contract term: **5 years and 335 days**

4. Type of contract: **Contract**

Contract description: **Tow Management**

5. Purpose of contract:

This is the fifth amendment to the original contract which provides tow management services to include tow vehicle inspections, insurance and license verification, and dispatch and call rotation management. This amendment increases the maximum amount from \$47,000.01 to \$68,000.01.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$0.01	\$0.01	\$0.01	No
a. Amendment 1:	\$20,000.00	\$20,000.01	\$20,000.01	Yes - Info
b. Amendment 2:	\$27,000.00	\$27,000.00	\$47,000.01	Yes - Info
c. Amendment 3:	\$0.00	\$0.00	\$47,000.01	No
d. Amendment 4:	\$0.00	\$0.00	\$47,000.01	No
2. Amount of current amendment (#5):	\$21,000.00	\$21,000.00	\$68,000.01	Yes - Info
3. New maximum contract amount:	\$68,000.01			

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Highway Patrol currently has over 70 contracts with individual tow companies. This requires employees to manage the tow rotation and contracts, and staff to write and renew the contracts. DPS Dispatch currently dispatches the tow companies according to the rotation schedule, which is a time consuming process that ties up not only the Dispatcher but the Trooper waiting on the scene for a tow truck. Utilizing this third party management system will not only reduce workload, but also reduce the time of dispatch and pick up to less than 20 minutes.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No other State positions are comparable to manage the entire tow program and software.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #65DPS-S43, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date: 03/01/2023

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

bsalisbu

06/20/2023 07:55:01 AM

Division Approval	cjackson	06/20/2023 15:49:48 PM
Department Approval	jdekoekk	06/21/2023 08:06:42 AM
Contract Manager Approval	jdekoekk	06/21/2023 08:07:16 AM
Budget Analyst Approval	khawkin1	06/27/2023 10:35:37 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27908**

Agency Name: DPS-TRAFFIC SAFETY Agency Code: 658 Appropriation Unit: 4691-16 Is budget authority available?: Yes If "No" please explain: Not Applicable	Legal Entity Name: BOARD OF REGENTS of the Nevada System of Higher Education, Truckee Meadows Community College (TMCC) Contractor Name: BOARD OF REGENTS of the Nevada System of Higher Education, Truckee Meadows Community College (TMCC) Address: CONTROLLERS OFFICE - EL CORD 7000 DANDINI BLVD RM 318 RENO, NV 89512-3999 City/State/Zip: RENO, NV 89512-3999 Contact/Phone: 775/673-7155 Vendor No.: D35000841 NV Business ID: Governmental Entity
To what State Fiscal Year(s) will the contract be charged? 2024-2027	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % MSP Class Registration Fees, Motorcycle Safety Fee (DMV Transfer)
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**
 Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Motorcycle Safety**

5. Purpose of contract:

This is a new contract to provide ongoing motorcyclist safety and education courses. This contract provides a \$15.00 subsidy per student to the contractor starting the Basic Rider Course at Truckee Meadows Community College.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**

Other basis for payment: Quarterly payments upon receipt and approval of invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Office of Traffic Safety, Motorcycle Rider Program is available to all residents within the State at a reasonable cost and monitors to ensure all training providers in the State are conducting their training at high standards. TMCC provides a high demand location and certified instructors to conduct the Basic Rider Course.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

NRS 332.195 allows the State of Nevada to join or use contracts of local governments located within our outside of the State with the authorization of the contracting vendor.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

TMCC has provided these services to the OTS Nevada Rider Program in the past and has provided satisfactory service.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cjackson	06/29/2023 09:27:00 AM
Division Approval	cjackson	06/29/2023 09:27:04 AM
Department Approval	jdekoekk	06/30/2023 08:31:08 AM
Contract Manager Approval	jdekoekk	06/30/2023 08:31:11 AM
Budget Analyst Approval	khawkin1	07/07/2023 08:47:49 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27861**

Agency Name: COLORADO RIVER COMMISSION	Legal Entity Name: Andersen & Beede
Agency Code: 690	Contractor Name: Andersen & Beede
Appropriation Unit: 4490-04	Address: 3199 E. Warm Springs Road Suite 400
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89120
If "No" please explain: Not Applicable	Contact/Phone: Mark Weisenmiller 702-522-1992
	Vendor No.:
	NV Business ID: NV20222618736
To what State Fiscal Year(s) will the contract be charged? 2023-2025	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Hydropower Administrative Charge

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/12/2023**

Anticipated BOE meeting date **07/2023**

Retroactive? **Yes**

If "Yes", please explain

The Commission requests retroactive approval to June 12, 2023, based on direction by the Office of Attorney General due to immediate need for bankruptcy litigation services. Andersen & Beede will be retained to provide legal counsel and advice regarding the impacts of bankruptcy filings and proceedings on the Commission's contracts with the contractor (Customer), financial implications for the Commission and courses of action to navigate the bankruptcy proceedings. See OAG's memorandum.

3. Termination Date: **11/30/2024**

Contract term: **1 year and 172 days**

4. Type of contract: **Contract**

Contract description: **Andersen & Beede**

5. Purpose of contract:

This a new contract to provide legal counsel, in cooperation and coordination with the Office of Attorney General, in the bankruptcy matter filed on September 10, 2022, re: Basic Water Company, Case No. 22-13252-mkn, and any bankruptcy matters related thereto.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$50,000.00**

Other basis for payment: In accordance with the contractual rates and fees detailed in Attachment AA

II. JUSTIFICATION

7. What conditions require that this work be done?

Customer of the agency filed for bankruptcy protection on September 10, 2022. No attorney with the Office of Attorney General specializes in the area of bankruptcy, which is necessary for this case. The current circumstances render the work impracticable for OAG employees to provide leaving the agency without adequate representation in the matter.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The OAG does not specialize in this area of law. The OAG is the only legal counsel authorized for the Commission.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Michelle D. Briggs, Commission Counsel, OAG Ph: 702-486-2691

null, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbeatty	06/20/2023 10:14:37 AM
Division Approval	dbeatty	06/20/2023 10:14:39 AM
Department Approval	dbeatty	06/20/2023 10:14:42 AM
Contract Manager Approval	dbeatty	06/20/2023 10:14:45 AM
Budget Analyst Approval	vmilazz1	06/22/2023 17:01:11 PM

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Honorable Mike K. Nakagawa
United States Bankruptcy Judge



Entered on Docket
June 14, 2023

GARMAN TURNER GORDON LLP
TALITHA GRAY KOZLOWSKI, ESQ.
Nevada Bar No. 9040
E-mail: tgray@gtg.legal
MARY LANGSNER, Ph.D.
Nevada Bar No. 13707
Email: mlangsner@gtg.legal
7251 Amigo Street, Suite 210
Las Vegas, Nevada 89119
Telephone: 725-777-3000
Facsimile: 725-777-3112

**UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF NEVADA**

In re:

BASIC WATER COMPANY,

Debtor.

Case No.: 22-13252-MKN

Chapter 11

Jointly administered with:

- Affects All Debtors
- Affects Basic Water Company
- Affects Basic Water Company
SPE 1, LLC

In re Basic Water Company SPE 1, LLC,
Case No. 22-13253-MKN

**ORDER GRANTING EMERGENCY
MOTION FOR LEAVE TO
WITHDRAW AS COUNSEL FOR THE
COLORADO RIVER COMMISSION
OF NEVADA**

Hearing Date: June 14, 2023

Hearing Time: 11:00 a.m.

On June 14, 2023 (“Hearing”), the Court conducted a hearing on the *Emergency Motion for Leave to Withdraw as Counsel for the Colorado River Commission of Nevada* [ECF No. 347]

1 (the "Motion") filed by Garman Turner Gordon LLP ("GTG").

2 At the Hearing attorney Mary Langsner, Ph.D. appeared on behalf of GTG. Attorneys
3 Samuel A. Schwartz, Esq. and Gabrielle A. Hamm, Esq. appeared on behalf of the Debtors Basic
4 Water Company, LLC and Basic Water Company SPE 1, LLC (collectively, the "Debtors").
5 Attorney Michelle Briggs, Esq. appeared on behalf of the Colorado River Commission of Nevada
6 ("CRCN"). All other appearances were noted on the record at the Hearing.

7 The Court have read and reviewed the Motion, the *Response to Emergency Motion for*
8 *Leave to Withdraw as Counsel of Record* [ECF No. 359] filed by CRCN, and the papers, pleadings
9 and declarations on file in the above-captioned Bankruptcy Cases and all other matters identified
10 by the Court at the Hearing; and the Court having also heard the oral argument of those who
11 appeared on the record at the Hearing. The Court stated its findings of fact and conclusions of law
12 on the record at the Hearing, which are incorporated herein by reference in accordance with Rule
13 52 of the Federal Rules of Civil Procedure made applicable pursuant to Rule 9014 of the Federal
14 Rules of Bankruptcy Procedure. The Court found that Garman Turner Gordon LLP's withdraw as
15 counsel for CRCN will be effective upon entry of the order. Good cause appearing therefore,

16 **IT IS HEREBY ORDERED** that the Motion is **GRANTED** in the entirety.

17 **IT IS FURTHER ORDERED** that GTG's withdrawal in these Bankruptcy Cases is
18 effective immediately upon entry of this Order.

19 **IT IS FURTHER ORDERED** that CRCN shall have through Friday July 7, 2023
20 ("Extended CRCN Response Deadline"), to file any response to the Debtors' forthcoming sale
21 motion presently reserved for hearing July 17, 2023, at 9:30 a.m. ("Sale Motion").

22 **IT IS FURTHER ORDERED** that the Debtors shall have through Thursday July 13, 2023
23 ("Extended Debtors Reply Deadline"), to file reply papers addressing any CRCN response to the
24 Sale Motion.

25 **IT IS FURTHER ORDERED** that the briefing extensions set forth herein (the Extended
26 CRCN Response Deadline and the Extended Debtors Reply Deadline) are **without prejudice** to
27 CRCN requesting any further briefing extensions related to the Sale Motion if appropriate and
28 upon stipulation between CRCN and the Debtors.

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LR 9021 CERTIFICATION

In accordance with LR 9021, counsel submitting this document certifies that the order accurately reflects the court’s ruling and that (check one):

- The court waived the requirement of approval under LR 9021(b)(1).
- No party filed an objection to the motion.
- I have delivered a copy of this proposed order to all counsel who appeared at the hearing, and any unrepresented parties who appeared at the hearing, and each has approved or disapproved the order, or failed to respond, as indicated below:

~~APPROVED/DISAPPROVED~~ Samuel A. Schwartz, Esq., *Counsel to the Debtors*

~~APPROVED/DISAPPROVED~~ Michelle Briggs, *Counsel to CRCN*

- I certify that this is a case under Chapter 7 or 13, that I have served a copy of this order with the motion pursuant to LR 9014(g), and that no party has objection to the form or content of the order.

###

STATE OF NEVADA

JOE LOMBARDO, *Governor*
PUOY K. PREMSRIRUT, *Chairwoman*
KARA J. KELLEY, *Vice Chairwoman*
ERIC WITKOSKI, *Executive Director*



JUSTIN JONES, *Commissioner*
MARILYN KIRKPATRICK, *Commissioner*
ALLEN J. PULIZ, *Commissioner*
DAN H. STEWART, *Commissioner*
CODY T. WINTERTON, *Commissioner*

**COLORADO RIVER COMMISSION
OF NEVADA**

MEMORANDUM

TO: Budd Milazzo, Executive Branch Budget Officer 1
Governor's Finance Office

FROM: Michelle D. Briggs, Office of the Attorney General and Special
Counsel to the Colorado River Commission of Nevada

DATE June 20, 2023

RE: Retroactive Approval for Andersen & Beede for Colorado River
Commission

The Colorado River Commission (CRC) requests retroactive approval to June 12, 2023, of the contract between the CRC, Office of Nevada Attorney General and Andersen & Beede due to immediate need in bankruptcy litigation. The previous outside counsel withdrew from representing the CRC and the court approved the withdrawal on June 15, 2023. See attached Order. There remains the potential need for outside counsel with bankruptcy experience as we enter the critical juncture in the case with the debtor's motion to sell the assets expected to be filed on June 16, 2023. It is expected the motion to sell assets may include the assignment of long-term contracts that the CRC has with the debtor. It is expected the CRC will need some assistance as the CRC assess the proposed sale of assets within the scope of the federal bankruptcy proceedings and the nuances involved and any potential impacts on the CRC contracts. Outside counsel for this bankruptcy case was first approved by BOE on November 8, 2022, with retroactive approval to November 8, 2022, for \$97,000 and approximately \$50,000 remains available.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27724**

Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: J-U-B Engineers, Inc.
Agency Code: 702	Contractor Name: J-U-B Engineers, Inc.
Appropriation Unit: 4460-07	Address: 5190 Neil Road
Is budget authority available?: Yes	Suite 500
If "No" please explain: Not Applicable	City/State/Zip: Reno, NV 89502
	Contact/Phone: Shane Dyer 775/852-1440
	Vendor No.: T32010158
	NV Business ID: NV19741000794
To what State Fiscal Year(s) will the contract be charged?	2023-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Sportsmen Revenue
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: **#23-75**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/23/2023**

Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years and 8 days**

4. Type of contract: **Contract**

Contract description: **Civil Engineering**

5. Purpose of contract:

This is a new contract to provide ongoing statewide civil engineering services, including design of dams, hydraulic structures and recreational facilities as well as environmental engineering for stream improvements and National Environmental Policy Act document preparation.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Development of new and existing facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Large, complex engineering projects are more efficiently performed by qualified consultants with experience on the specific project being designed.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Expertise in similar work and ability to accomplish the work in the agreed upon timeframe.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOW, 2019 - current, work has always been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Rodd Lighthouse , Supervising Professional Engineer Ph: (775) 688-1586

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nroble1	05/24/2023 09:59:44 AM
Division Approval	nroble1	05/24/2023 09:59:46 AM
Department Approval	jneubau2	05/30/2023 12:10:04 PM
Contract Manager Approval	abarredo	05/30/2023 15:57:10 PM
Budget Analyst Approval	dspeed1	06/23/2023 16:44:51 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 26360	Amendment Number: 2
Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: Jordan Knighton Architects, Inc.
Agency Code: 702	Contractor Name: Jordan Knighton Architects, Inc.
Appropriation Unit: 4460-07	Address: 275 HILL STREET SUITE 225
Is budget authority available?: Yes	City/State/Zip: RENO, NV 95603
If "No" please explain: Not Applicable	Contact/Phone: CHRIS VICENCIO 530/888-0998
	Vendor No.: T29044352
	NV Business ID: NV20151435678

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % SPORTSMEN REVENUE
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 22-80

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/02/2022**
Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2024**

Contract term: **2 years and 213 days**

4. Type of contract: **Contract**

Contract description: **Architectural Design**

5. Purpose of contract:

This is the second amendment to the original contract which provides architectural design services. This amendment increases the maximum amount from \$43,643 to \$55,543 due to the needs for additional architectural design services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$41,943.00	\$41,943.00	\$41,943.00	Yes - Info
a. Amendment 1:	\$1,700.00	\$1,700.00	\$43,643.00	No
2. Amount of current amendment (#2):	\$11,900.00	\$13,600.00	\$55,543.00	Yes - Info
3. New maximum contract amount:	\$55,543.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Dispatch staff is expected to increase, and new accommodation will be needed.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOW engineers do not possess the required expertise.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Expertise in similar work for other firms.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOW in 2021 - Current, work was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nroble1	05/11/2023 13:00:38 PM
Division Approval	nroble1	05/11/2023 13:00:45 PM
Department Approval	jneubau2	05/17/2023 13:41:57 PM
Contract Manager Approval	abarredo	05/17/2023 13:53:47 PM
Budget Analyst Approval	dspeed1	06/23/2023 17:26:27 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27738**

Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: LEADSONLINE PARENT, LLC
Agency Code: 702	Contractor Name: LEADSONLINE PARENT, LLC
Appropriation Unit: 4463-12	Address: 6900 DALLAS PKWY STE 825
Is budget authority available?: Yes	City/State/Zip: PLANO, TX 75024
If "No" please explain: Not Applicable	Contact/Phone: 972/361-0900
	Vendor No.: T29047033
	NV Business ID: NV20232783840
To what State Fiscal Year(s) will the contract be charged? 2024-2027	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % SPORTSMEN REVENUE
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 23-76

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/13/2023**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 353 days**

4. Type of contract: **Contract**

Contract description: **Call Records Data**

5. Purpose of contract:

This is a new contract to provide digital and cellular call records data analysis for investigations of wildlife and boating crimes. Service allows investigators and wardens to map locations of suspects, link information, search records and organize data gained through warrant searches for use in criminal case submissions.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,081.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Currently using ZetX service, which has been purchased by Lexis Nexis with increased costs. There are also legal issues with ZetX service. LeadsOnline provides free training for service use.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State of Nevada does not have the required technology available through states services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

LeadsOnline
PenLink
Lexis Nexis

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Cost of service is less than competitors. LeadsOnline is widely used and supported by other partnering agencies who provide NDOW assistance and training.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? Yes
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY20-21 - DPS Investigation Division under the name of Cell Hawk Analytics (Hawk Analytics) - Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Jake Kreamer, Game Warden Captain Ph: 775-688-1547

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nrob1	06/02/2023 16:37:28 PM
Division Approval	nrob1	06/02/2023 16:37:30 PM
Department Approval	jneubau2	07/10/2023 11:24:46 AM
Contract Manager Approval	sgcoley6	07/10/2023 11:46:01 AM
EITS Approval	ljean	07/10/2023 11:51:48 AM
Budget Analyst Approval	dspeed1	07/13/2023 15:32:01 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27783**

Agency Name: DCNR - PARKS DIVISION	Legal Entity Name: Albert Scott Longoria
Agency Code: 704	Contractor Name: Longoria Services
Appropriation Unit: 4162-00	Address:
Is budget authority available?: Yes	City/State/Zip: SOUTH LAKE TAHOE, CA 96150
If "No" please explain: Not Applicable	Contact/Phone: 775-721-8664
	Vendor No.:
	NV Business ID: NV20212067804
To what State Fiscal Year(s) will the contract be charged?	2023-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/22/2023**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2024**

Contract term: **313 days**

4. Type of contract: **Revenue Contract**

Contract description: **Boat Launching Svc**

5. Purpose of contract:

This is a new revenue contract to provide boat launching services at Cave Rock State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Commercial use permit

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Commercial use permit

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
 Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

NT7 Business License General Partnership

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	06/22/2023 08:42:19 AM
Division Approval	ethick1	06/22/2023 08:42:21 AM
Department Approval	ethick1	06/22/2023 08:42:23 AM
Contract Manager Approval	ethick1	06/22/2023 08:42:27 AM
Budget Analyst Approval	rjacob3	06/22/2023 08:46:05 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27571**

Agency Name: **DCNR - PARKS DIVISION**
Agency Code: **704**
Appropriation Unit: **4162-00**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **Maverick Activities**
Contractor Name: **Maverick Activities**
Address:
City/State/Zip: **ZEPHYR COVE, NV 89448**
Contact/Phone: **7755884102**
Vendor No.:
NV Business ID: **NV20171197719**

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % REVENUE

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/10/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **Yes**

If "Yes", please explain

3. Termination Date: **04/30/2024**

Contract term: **295 days**

4. Type of contract: **Revenue Contract**

Contract description: **Fishing Charters**

5. Purpose of contract:

This is a new revenue contract to provide fishing charters at Cave Rock State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Commercial operation using State Park Facilities

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Commercial operation using State Park Facilities

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
 Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
 Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
 Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	07/06/2023 13:30:53 PM
Division Approval	ethick1	07/06/2023 13:30:59 PM
Department Approval	ethick1	07/06/2023 13:31:01 PM
Contract Manager Approval	ethick1	07/06/2023 13:31:13 PM
Budget Analyst Approval	rjacob3	07/10/2023 08:31:32 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27950**

Agency Name: **DCNR - PARKS DIVISION**
Agency Code: **704**
Appropriation Unit: **4162-00**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **Tomsik Photography**
Contractor Name: **Tomsik Photography**
Address:
City/State/Zip: **LAS VEGAS, NV 89130**
Contact/Phone: **702-515-1100**
Vendor No.:
NV Business ID: **NV20091090417**
To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % REVENUE

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/13/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2025**

Contract term: **2 years and 19 days**

4. Type of contract: **Revenue Contract**

Contract description: **Wedding Ceremonies**

5. Purpose of contract:

This is a new revenue contract to provide wedding ceremonies at Valley of Fire State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Commercial Use Permit

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Commercial Use Permit

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
 Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
 Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
 Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	07/11/2023 09:13:26 AM
Division Approval	ethick1	07/11/2023 09:13:29 AM
Department Approval	ethick1	07/11/2023 09:13:32 AM
Contract Manager Approval	ethick1	07/11/2023 09:13:36 AM
Budget Analyst Approval	rjacob3	07/13/2023 14:42:11 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27781**

Agency Name: **DCNR - PARKS DIVISION**
Agency Code: **704**
Appropriation Unit: **4162-00**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: Walker Marine Inc
Contractor Name: **Walker Marine Inc**
Address:
City/State/Zip: **Carson City, NV 89701**
Contact/Phone: 530-541-8514
Vendor No.:
NV Business ID: NV20061021670
To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/22/2023**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2024**

Contract term: **313 days**

4. Type of contract: **Revenue Contract**

Contract description: **Boat management**

5. Purpose of contract:

This is a new revenue contract to provide boat management services at Cave Rock State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Commercial Use permit

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Commercial Use permit

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	06/06/2023 10:24:57 AM
Division Approval	ethick1	06/06/2023 10:24:59 AM
Department Approval	ethick1	06/06/2023 10:25:02 AM
Contract Manager Approval	ethick1	06/13/2023 10:43:56 AM
Budget Analyst Approval	rjacob3	06/22/2023 08:51:47 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27846**

Agency Name: DCNR - FORESTRY DIVISION	Legal Entity Name: Central Lyon County Fire Protection District
Agency Code: 706	Contractor Name: Central Lyon County Fire Protection District
Appropriation Unit: 4196-00	Address: 246 Dayton Valley Road Ste.106
Is budget authority available?: Yes	City/State/Zip: Dayton, NV 89043
If "No" please explain: Not Applicable	Contact/Phone: 775-246-6209
	Vendor No.:
	NV Business ID: Governmental entity

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % WFPP revenue funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **WFPP**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide wildland fire services under the Wildland Fire Protection Program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$57,296.00**

Payment for services will be made at the rate of \$28,648.00 per SFY

Other basis for payment: Services paid \$28,648.00 for SFY24-25

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Forestry and Central Lyon Fire Protection District will work closely together to maintain effective wildfire management to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract to the Division of Forestry. State employees will be utilized to perform work for which the county will make payment to the Division.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277 - Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Governmental entities routinely provide services to one another.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Ron Bollier, Fire Management Officer Ph: 775-684-2556

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dsorens	06/13/2023 10:53:19 AM
Division Approval	dsorens	06/13/2023 10:53:22 AM
Department Approval	dsorens	06/13/2023 10:53:24 AM
Contract Manager Approval	mvaldiv1	06/13/2023 11:33:14 AM
Budget Analyst Approval	rjacob3	06/21/2023 08:14:56 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27898**

Agency Name: DCNR - FORESTRY DIVISION	Legal Entity Name: Churchill County
Agency Code: 706	Contractor Name: Churchill County
Appropriation Unit: 4196-00	Address: 155 N Taylor Street
Is budget authority available?: Yes	City/State/Zip: Fallon, NV 89406
If "No" please explain: Not Applicable	Contact/Phone: 775-423-5136
	Vendor No.:
	NV Business ID: Governmental Entity
To what State Fiscal Year(s) will the contract be charged?	2024-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % WFPP Revenue Funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **WFPP**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide wildland fire services under the Wildland Fire Protection Program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$29,918.00**

Payment for services will be made at the rate of \$14,595.00 per SFY

Other basis for payment: Services paid \$14,595.00 for SFY24-25

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Forestry and Churchill County will work closely together to maintain effective wildfire management to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract to the Division of Forestry. State employees will be utilized to perform work for which the county will make payment to the Division.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277 - Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Governmental entities routinely provide services to one another.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Ron Bollier, Fire Management Officer Ph: 775-684-2556

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hedmonds	06/27/2023 15:04:05 PM
Division Approval	dsorensen	06/27/2023 16:20:24 PM
Department Approval	dsorensen	06/27/2023 16:20:26 PM
Contract Manager Approval	mvaldiv1	06/28/2023 12:13:03 PM
Budget Analyst Approval	rjacob3	06/30/2023 08:46:29 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27842**

Agency Name: DCNR - FORESTRY DIVISION	Legal Entity Name: City of Sparks
Agency Code: 706	Contractor Name: City of Sparks
Appropriation Unit: 4196-00	Address: 1605 Victoria Avenue
Is budget authority available?: Yes	City/State/Zip: Sparks, NV 89431
If "No" please explain: Not Applicable	Contact/Phone: 775-353-2255
	Vendor No.:
	NV Business ID: Governmental entity
To what State Fiscal Year(s) will the contract be charged?	2024-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % WFPP revenue funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **WFPP**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide wildland fire services under the Wildland Fire Protection Program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$86,328.00**

Payment for services will be made at the rate of \$43,164.00 per SFY

Other basis for payment: Services paid \$43,164.00 for SFY24-25

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Forestry and City of Sparks will work closely together to maintain effective wildfire management to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract to the Division of Forestry. State employees will be utilized to perform work for which the county will make payment to the Division.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277 - Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Governmental entities routinely provide services to one another.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Ron Bollier, Fire Management Officer Ph: 775-684-2556

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hedmonds	06/12/2023 12:55:51 PM
Division Approval	dsorensen	06/12/2023 14:10:25 PM
Department Approval	dsorensen	06/12/2023 14:10:28 PM
Contract Manager Approval	mvaldiv1	06/12/2023 15:58:32 PM
Budget Analyst Approval	rjacob3	06/21/2023 08:11:24 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27845**

Agency Name: DCNR - FORESTRY DIVISION	Legal Entity Name: Lincoln County
Agency Code: 706	Contractor Name: Lincoln County
Appropriation Unit: 4196-00	Address: PO Box 90
Is budget authority available?: Yes	City/State/Zip: Pioche, NV 89043
If "No" please explain: Not Applicable	Contact/Phone: 775-962-5390
	Vendor No.:
	NV Business ID: Governmental entity
To what State Fiscal Year(s) will the contract be charged?	2024-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % WFPP revenue funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **WFPP**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide wildland fire services under the Wildland Fire Protection Program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$41,532.00**

Payment for services will be made at the rate of \$20,766.00 per SFY

Other basis for payment: Services paid \$20,766.00 for SFY24-25

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Forestry and Lincoln County Fire Protection District will work closely together to maintain effective wildfire management to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract to the Division of Forestry. State employees will be utilized to perform work for which the county will make payment to the Division.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277 - Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Governmental entities routinely provide services to one another.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Ron Bollier, Fire Management Officer Ph: 775-684-2556

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dsorens	06/13/2023 10:52:35 AM
Division Approval	dsorens	06/13/2023 10:52:37 AM
Department Approval	dsorens	06/13/2023 10:52:40 AM
Contract Manager Approval	mvaldiv1	06/13/2023 11:33:36 AM
Budget Analyst Approval	rjacob3	06/21/2023 08:12:04 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27839**

Agency Name: DCNR - FORESTRY DIVISION	Legal Entity Name: Mineral County
Agency Code: 706	Contractor Name: Mineral County
Appropriation Unit: 4196-00	Address: P.O. Box 1450
Is budget authority available?: Yes	City/State/Zip: Hawthorne, NV 89415
If "No" please explain: Not Applicable	Contact/Phone: 775-945-2446
	Vendor No.:
	NV Business ID: Governmental entity
To what State Fiscal Year(s) will the contract be charged?	2024-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % WFPP revenue funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **WFPP**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide wildland fire services under the Wildland Fire Protection Program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,202.00**

Payment for services will be made at the rate of \$6,101.00 per SFY

Other basis for payment: Services paid \$6,101.00 for SFY24-25

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Forestry and Mineral County will work closely together to maintain effective wildfire management to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract to the Division of Forestry. State employees will be utilized to perform work for which the county will make payment to the Division.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277 - Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Governmental entities routinely provide services to one another.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Ron Bollier, Fire Management Office Ph: 775-684-2556

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hedmonds	06/12/2023 12:51:33 PM
Division Approval	dsorensen	06/12/2023 14:10:00 PM
Department Approval	dsorensen	06/12/2023 14:10:02 PM
Contract Manager Approval	mvaldiv1	06/12/2023 15:58:10 PM
Budget Analyst Approval	rjacob3	06/21/2023 08:13:38 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27838**

Agency Name: DCNR - FORESTRY DIVISION	Legal Entity Name: Reno Fire Department
Agency Code: 706	Contractor Name: Reno Fire Department
Appropriation Unit: 4196-00	Address: 1 E. 1st. Street, 4th Floor
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89501
If "No" please explain: Not Applicable	Contact/Phone: 775-334-2300
	Vendor No.:
	NV Business ID: Governmental entity
To what State Fiscal Year(s) will the contract be charged?	2024-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % WFPP revenue funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **WFPP**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide wildland fire services under the Wildland Fire Protection Program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$13,758.00**

Payment for services will be made at the rate of \$6,879.00 per SFY

Other basis for payment: Services paid \$6,879.00 for SFY24-25

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Forestry and City of Reno Fire Protection District will work closely together to maintain effective wildfire management to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract to the Division of Forestry. State employees will be utilized to perform work for which the county will make payment to the Division.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277 - Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Governmental entities routinely provide services to one another.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Ron Bollier, Fire Management Officer Ph: 775-684-2556

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hedmonds	06/12/2023 12:50:28 PM
Division Approval	dsorensen	06/12/2023 14:09:48 PM
Department Approval	dsorensen	06/12/2023 14:09:50 PM
Contract Manager Approval	mvaldiv1	06/12/2023 15:57:49 PM
Budget Analyst Approval	rjacob3	06/21/2023 08:09:58 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27955**

Agency Name: DCNR - FORESTRY DIVISION	Legal Entity Name: The Consolidated Municipality of Carson City
Agency Code: 706	Contractor Name: The Consolidated Municipality of Carson City
Appropriation Unit: 4196-10	Address: 201 N. Carson Street
Is budget authority available?: Yes	City/State/Zip: Carson City, NV 89701
If "No" please explain: Not Applicable	Contact/Phone: 775-887-2100
	Vendor No.:
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % WFFP revenue funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 08/2023

Retroactive? **Yes**

If "Yes", please explain

NDF and The Consolidated Municipality of Carson City have been in negotiation for continued participation in the Wildland Fire Protection Program for several months. It has always been the intention of both parties for this agreement to be effective on July 1, 2023 as the current contract for this service expires on June 30, 2025. A delay in getting this agreement on the Consolidated Municipality of Carson City meeting agenda prevented NDF from meeting the BOE deadline for the June meeting.

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **WFFP**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide wildland fire services under the Wildland Fire Protection Program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$18,820.00**

Payment for services will be made at the rate of \$9,410.00 per SFY

Other basis for payment: Services paid \$9,410.00 for SFY24-25

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Forestry and The Consolidated Municipality of Carson City will work closely together to maintain effective wildfire management to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract to the Division of Forestry. State employees will be utilized to perform work for which the county will make payment to the Division.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277 - Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Governmental entities routinely provide services to one another

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Ron Bollier, Fire Management Officer Ph: 775-684-2556

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hedmonds	07/12/2023 15:30:09 PM
Division Approval	dsorensen	07/12/2023 15:32:21 PM
Department Approval	dsorensen	07/13/2023 09:32:16 AM
Contract Manager Approval	mvaldiv1	07/13/2023 09:47:55 AM
Budget Analyst Approval	rjacob3	07/17/2023 13:13:19 PM



NEVADA DIVISION OF FORESTRY

STATE OF NEVADA
Department of Conservation & Natural Resources

Joe Lombardo, Governor
James A. Settlemeyer, Director
Kacey KC, State Forester/Firewarden

DATE: July 12, 2023

MEMORANDUM

TO: Richard Jacobs
Budget Officer
Governor's Finance Office

FROM: Kacey KC
State Forester / Fire Marshall
Nevada Division of Forestry

SUBJECT: REQUEST FOR RETROACTIVE START DATE OF CONTRACT – The Consolidated Municipality of Carson City (CETS #27955)

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Vendor: Nevada Division of Forestry
- Services to be provided: This is a new interlocal agreement to provide services under the Wildland Fire Protection Program for the Municipality of Carson City.
- Funding source and expenditure category: BA4196 – CAT 10 revenue
- Requested start date of work: July 1, 2023
- Expected execution date of agreement: July 17, 2023.
- Detailed explanation as to why a retroactive agreement is necessary, including:
 - Reason(s) why the agreement was not submitted timely:
 - This contract was delayed due to vacancies within NDF and the processing time of county administrations and their board of county commissioners.
 - Describe the impact to the program/services if this work is not started prior to the execution of the agreement: These contracts are renewed on an annual basis. If the work is not able to proceed on time, lack of environmental containment could aggravate the risk of wildland fires in the region.
 - Explain how the program/bureau will prevent future retroactive requests: NDF will continue to train its new contract manager and strive to process these contracts earlier in the future.

If you have any questions, please contact Jovani Valdivia at (775) 684-2506 or martin.valdivia@forestry.nv.gov.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27832**

Agency Name: DCNR - FORESTRY DIVISION	Legal Entity Name: White Pine County
Agency Code: 706	Contractor Name: White Pine County
Appropriation Unit: 4196-00	Address: 801 Clark Street
Is budget authority available?: Yes	City/State/Zip: Ely, NV 89301
If "No" please explain: Not Applicable	Contact/Phone: 775-293-6509
	Vendor No.:
	NV Business ID: Governmental entity
To what State Fiscal Year(s) will the contract be charged?	2024-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % WFPP revenue funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **WFPP**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide wildland fire services under the Wildland Fire Protection Program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$26,278.00**

Payment for services will be made at the rate of \$13,139.00 per SFY

Other basis for payment: Services paid \$13,139.00 for SFY24 -25

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Forestry and White Pine County will work closely together to maintain effective wildfire management to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract to the Division of Forestry. State employees will be utilized to perform work for which the county will make payment to the Division.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277 - Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Governmental entities routinely provide services to one another.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Ron Bollier, Fire Management Officer Ph: 775-684-2556

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hedmonds	06/09/2023 16:11:56 PM
Division Approval	dsorensen	06/09/2023 16:16:54 PM
Department Approval	dsorensen	06/09/2023 16:16:56 PM
Contract Manager Approval	mvaldiv1	06/12/2023 08:27:09 AM
Budget Analyst Approval	rjacob3	06/21/2023 08:12:58 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27756**

Agency Name: DEPARTMENT OF MOTOR VEHICLES	Legal Entity Name: GARTNER, INC.
Agency Code: 810	Contractor Name: GARTNER, INC.
Appropriation Unit: 4716-16	Address: PO BOX 911319
Is budget authority available?: Yes	City/State/Zip: DALLAS, TX 75391-1319
If "No" please explain: Not Applicable	Contact/Phone: 239/561-4815
	Vendor No.: PUR0005339A
	NV Business ID: NV19941112701

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
X Highway Funds	100.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/07/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/29/2024**

Contract term: **237 days**

4. Type of contract: **Other (include description): null**

Contract description: **Gartner Work Plan**

5. Purpose of contract:

This is a new service agreement under Master Blanket Purchase Order 99SWC-NV21-8568 which provides research and advisory services related to information technology. This Work Plan is for consulting services on DMV IT systems to create a customer centric platform within the modernization project.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,215.75**

II. JUSTIFICATION

7. What conditions require that this work be done?

Changes in the technology sector occur very rapidly. When the Department has to make IT related decisions and provide technical information, it is limited by the realm of the department's current IT infrastructure. It is becoming more important for MVIT to have access to current trends and research related to the ever changing information technology environment. Gartner has been identified as a source for expertise in IT research in both the government and private sectors. The Department is beginning a modernization project for its integrated computer application. By partnering with Gartner, the department will have access to technology experts and related information that will assist in the selection of the best possible solution for modernization and its success.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? Yes
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpeat	05/25/2023 13:23:10 PM
Division Approval	asmit3	05/25/2023 13:28:20 PM
Department Approval	asmit3	05/25/2023 13:28:23 PM
Contract Manager Approval	asampo2	05/25/2023 15:01:47 PM
EITS Approval	ljean	05/26/2023 07:00:36 AM
Budget Analyst Approval	klay0	07/07/2023 11:27:41 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22259** Amendment Number: **3**

Agency Name: **DETR - REHABILITATION DIVISION** Legal Entity Name: **Anytime Plumbing Inc.**

Agency Code: **901** Contractor Name: **Anytime Plumbing Inc.**

Appropriation Unit: **3253-10** Address: **dba Abes Plumbing Air Repair**

Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89118-4345**

If "No" please explain: **Not Applicable** Contact/Phone: **Scott Jester 702-362-9300**

Vendor No.: **PUR0005090**

NV Business ID: **NV20222570469**

To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Business Enterprise Set-Aside

Agency Reference #: **3335-21-BEN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/01/2019**

Anticipated BOE meeting date **06/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **11/30/2023**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Anytime Plumbing**

5. Purpose of contract:

This is the third amendment to the original contract which provides ongoing regular and emergency plumbing services in southern Nevada. This amendment increases the maximum amount from \$45,000 to \$95,000 due to ongoing plumbing repairs at the Hoover Dam and an increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$30,000.00	\$30,000.00	\$30,000.00	Yes - Info
a. Amendment 1:	\$0.00	\$0.00	\$30,000.00	No
b. Amendment 2:	\$15,000.00	\$15,000.00	\$45,000.00	Yes - Info
2. Amount of current amendment (#3):	\$50,000.00	\$50,000.00	\$95,000.00	Yes - Info
3. New maximum contract amount:	\$95,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The BEN program has on going needs for plumbing services at various program sites. These services are essential to the health and safety of staff and the public and are mandated by the health codes and regulations of various cities, counties and the state.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not trained and licensed for this type of work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Pure Plumbing
Anytime Plumbing
AA Cassero

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest cost proposal for 2 vendor contract solicitation

d. Last bid date: 07/01/2019 Anticipated re-bid date: 07/01/2023

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has provided satisfactory services to BEN since March 2012.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Foreign LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	clarki1	06/23/2023 08:56:20 AM
Division Approval	cedlefse	06/27/2023 14:30:29 PM
Department Approval	cedlefse	06/27/2023 14:30:34 PM

Contract Manager Approval
Budget Analyst Approval

jwixon
nhovden

06/28/2023 07:09:51 AM
07/14/2023 09:33:58 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27714**

Agency Name: DETR - REHABILITATION DIVISION	Legal Entity Name: Brown Goldstein & Levy, LLP
Agency Code: 901	Contractor Name: Brown Goldstein & Levy, LLP
Appropriation Unit: 3253-10	Address: 120 E. Baltimore Street Suite 2500
Is budget authority available?: Yes	City/State/Zip: Baltimore, MD 21202
If "No" please explain: Not Applicable	Contact/Phone: Andrew D. Freeman 410-962-1030
	Vendor No.: T32014182
	NV Business ID: Not Required per SOS
To what State Fiscal Year(s) will the contract be charged? 2023-2025	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Business Enterprise Set-Aside

Agency Reference #: **3745-26-BEN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/23/2023**

Anticipated BOE meeting date **06/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years and 8 days**

4. Type of contract: **Contract**

Contract description: **Brown Goldstein**

5. Purpose of contract:

This is a new contract to provide specialized legal services to the Business Enterprises of Nevada program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$95,000.00**

Other basis for payment: Kobie A. Flowers, Andrew D. Freeman, Eve L. Hill and Andrew D. Levy: \$675.00/hour. Gregory P. Care, Sharon Krevor-Weisbaum, Dana W. McKee, Jessica P. Weber: \$625.00/hour. Chelsea J. Crawford and Kevin D. Docherty: \$545.00/hour. Anisha Queen: \$495.00/hour. Associates: \$350.00-\$470.00/hour. Law Clerks and Paralegals: \$230.00/hour - \$290.00/hour. Upon contract approval, Contractor may submit an invoice of \$10,000.00 for an initial retainer. Thereafter, Agency agrees to forward to Contractor sufficient funds to maintain the amount in escrow at \$10,000.00. Contractor shall be reimbursed for any costs/expenses paid or advanced by contractor. Contractor may increase its hourly rates at the beginning of each calendar year by no more than 10%, upon written notice to Agency. Invoices payable only submittal and approval of supporting documentation. Contract not to exceed: \$95,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Randolph-Sheppard Act of 1936 (20 U.S.C. � 107 et seq) was enacted to provide blind persons with remunerative employment, enlarge their economic opportunities, and encourage their self-support through the operation of vending facilities in federal buildings. The State of Nevada established its own state statute (Nevada Revised Statute 426 Sections 426.630 thru 426.720), often called the "Mini Randolph-Sheppard Act" to mirror the federal act within Nevada's state laws. BEN needs expert legal advice on enforcing priority of right to governmental buildings and locations.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not leading experts on Randolph-Sheppard statutes and enforcing said statutes.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Per NAC 333.150 (2)b4 - Attorney

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Foreign LLP

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Exempt from NBL per NRS 76.100 (7)b1 (I thru IV) Exemption in process.

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	clarki1	06/16/2023 15:15:20 PM
Division Approval	cedlefse	06/21/2023 08:03:32 AM
Department Approval	cedlefse	06/21/2023 08:03:36 AM
Contract Manager Approval	jwixon	06/21/2023 10:02:43 AM
Budget Analyst Approval	mranki1	06/23/2023 14:17:42 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27398**

Agency Name: DETR - REHABILITATION DIVISION	Legal Entity Name: DH Pace Company Inc
Agency Code: 901	Contractor Name: DH Pace Company Inc
Appropriation Unit: 3253-10	Address: 1901 E. 119th Street
Is budget authority available?: Yes	City/State/Zip: Olathe, KS 66061
If "No" please explain: Not Applicable	Contact/Phone: Jaycen Kelley 480-881-7218
	Vendor No.: T29046259
	NV Business ID: NV20031333030
To what State Fiscal Year(s) will the contract be charged?	2023-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Business Enterprise Set-Aside

Agency Reference #: **3722-27-BEN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/23/2023**

Anticipated BOE meeting date **05/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2027**

Contract term: **3 years and 282 days**

4. Type of contract: **Contract**

Contract description: **DH Pace**

5. Purpose of contract:

This is a new contract to provide ongoing maintenance and repair of air curtain doors, automatic doors, gates & grills, commercial roll up doors, overhead doors, entrance doors, loading dock equipment and accessories, etc. and any associated hardware.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$50,000.00**

Other basis for payment: Standard Rates: \$159/hr. 1 man truck & \$298/hr. 2 man truck (7:00am-4:00pm M-F), (Leave office to job completion, except Hoover Dam jobs) ; Non-Standard Rates: \$298/hr. (all other times), (Leave office thru return to office); \$40 Hoover Dam Trip Charge Reimbursement; Hoover Dam service charges start at arrival at Hoover Dam thru end on job completion, Hoover Dam rates/terms do not apply for service requested or performed outside of standard work hours. Hoover Dam Parking Fees Reimbursed with original receipts. Materials charges at list minus 15%. Invoices payable only with submittal and approval of supporting documentation, including a breakdown of parts and labor submitted. Total contract not to exceed \$17,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Business Enterprises of Nevada program has various sites that require repair, maintenance and/or replacement of doors. These repairs are required for the health and safety of staff and customers.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the time and experience involved in the repair, maintenance and/or replacement of doors.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor to submit a complete proposal.

d. Last bid date: 02/08/2023 Anticipated re-bid date: 01/04/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has provided satisfactory service to Buildings and Grounds since February 2023.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	clarki1	06/16/2023 15:45:43 PM
Division Approval	cedlefse	06/20/2023 13:57:17 PM
Department Approval	cedlefse	06/20/2023 13:57:21 PM
Contract Manager Approval	jwixon	06/21/2023 07:49:26 AM
Budget Analyst Approval	mranki1	06/23/2023 13:51:48 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27772**

Agency Name: DETR - REHABILITATION DIVISION	Legal Entity Name: NDI Plumbing Inc.
Agency Code: 901	Contractor Name: NDI Plumbing Inc.
Appropriation Unit: 3253-10	Address: 39 Glen Carran Circle
Is budget authority available?: Yes	City/State/Zip: Sparks, NV 89431
If "No" please explain: Not Applicable	Contact/Phone: Neil DeMent 775-745-8791
	Vendor No.: T32001385
	NV Business ID: NV20041568607
To what State Fiscal Year(s) will the contract be charged?	2024-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Business Enterprise Set-Aside

Agency Reference #: **3758-27-BEN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/11/2023**

Anticipated BOE meeting date **06/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 355 days**

4. Type of contract: **Contract**

Contract description: **2023 NDI Plumbing**

5. Purpose of contract:

This is a new contract to provide ongoing plumbing services to Business Enterprise of Nevada locations around northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$35,000.00**

Other basis for payment: Standard Rate (M-F 8:00am-5:00pm): \$147.00/Hour, Non-Standard/Weekend Rate: \$220.50/Hour, Federal Holiday Rate: \$588.00/Hour, Emergency Rate: \$294.00/Hour (Calls placed outside of standard work hours for immediate service) (2-hour minimum), Office/Administrative Rate: \$45.00/Hour (Office work that needs to be done for a job such as drawings, researching parts or material, etc.). Parts/Materials shall be invoiced at no more than 25% markup above vendor's cost. \$30.00 trip charge applies to services at BEN sites located 30+ miles outside of the vendor's contracted address. Mileage is subject to verification. Invoices payable only with submittal and approval of supporting documentation. Each invoice must include the Reference# (3758-27-BEN). Contract total not to exceed: \$35,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

The BEN program has on going needs for plumbing services at various program sites. These services are essential to the health and safety of staff and the public and are mandated by the health codes and regulations of various cities, counties and the state.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not trained and licensed for this type of work.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Art's Plumbing
Summit Plumbing
NDI
Paul's Plumbing

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor to respond

d. Last bid date: 04/13/2023 Anticipated re-bid date: 03/01/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided satisfactory services to BEN since July 2019.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rhernan3	06/29/2023 11:00:11 AM
Division Approval	cedlefse	07/07/2023 15:03:53 PM
Department Approval	cedlefse	07/07/2023 15:03:57 PM
Contract Manager Approval	jwixon	07/07/2023 15:15:04 PM
Budget Analyst Approval	mranki1	07/11/2023 13:48:35 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27544**

Agency Name: DETR - EMPLOYMENT SECURITY	Legal Entity Name: DEUCE NINE LLC DBA
Agency Code: 902	Contractor Name: DEUCE NINE LLC DBA
Appropriation Unit: 4770-12	Address: VITAL SIGNS
Is budget authority available?: Yes	1400 S CARSON ST
If "No" please explain: Not Applicable	City/State/Zip: CARSON CITY, NV 89701
	Contact/Phone: Hannah McIntosh 775/884-2990
	Vendor No.: PUR0004156
	NV Business ID: NV20031126591
To what State Fiscal Year(s) will the contract be charged?	2023-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 3751-24-ESD

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/15/2023**

Anticipated BOE meeting date 05/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2024**

Contract term: **320 days**

4. Type of contract: **Contract**

Contract description: **Sign Upgrade- North**

5. Purpose of contract:

This is a new contract to provide upgrades to the current JobConnect signs that have been rebranded to Business/Career Hubs.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$19,907.22**

Other basis for payment: Payment will be remitted upon completion of work and approved by ESD Program Administrator.

II. JUSTIFICATION

7. What conditions require that this work be done?

DETR has undergone name rebranding of the workforce JobConnect's which requires replacement of all the signage at the JobConnect locations.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees don't have the expertise to do this work.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

They were the only vendor to submit a quote for consideration.

d. Last bid date: 03/06/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vital Signs has worked with DETR in 2013 have a been verified as a vendor that provides satisfactory and quality service.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Valentina Bonaparte , PIO Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwoodwar	06/08/2023 12:25:13 PM
Division Approval	sterr2	06/13/2023 08:37:57 AM
Department Approval	sterr2	06/13/2023 08:38:47 AM
Contract Manager Approval	jwixon	06/13/2023 08:47:11 AM
Budget Analyst Approval	mranki1	06/15/2023 14:37:52 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26946**

Agency Name: **DETR - EMPLOYMENT SECURITY**
Agency Code: **902**
Appropriation Unit: **4770-04**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **MEYER, CURTIS DBA**
Contractor Name: **MEYER, CURTIS DBA**
Address: **SUPERIOR JANITORIAL SERVICE
PO BOX 2443
ELKO, NV 89803**
City/State/Zip: **ELKO, NV 89803**
Contact/Phone: **Curtis Meyer 775/777-2075**
Vendor No.: **T29005555**
NV Business ID: **NV20081681479**
To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	1.90 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	69.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	29.10 % BEN, ESD Special Fund, & Career Enhancement Fund

Agency Reference #: 3686-27-DETR

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/14/2023**
Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 352 days**

4. Type of contract: **Contract**

Contract description: **Janitorial Service**

5. Purpose of contract:

This is a new contract to provide janitorial services for the Elko Job Connect office.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$66,240.00**

Payment for services will be made at the rate of \$1,380.00 per Month

Other basis for payment: Invoices to be submitted to DETR and reviewed and approved by OM staff.

II. JUSTIFICATION

7. What conditions require that this work be done?

Need to keep this facility clean for public and staff.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Staff does not have equipment or time.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor offered the best rates and services.

d. Last bid date: 11/01/2022 Anticipated re-bid date: 08/01/2026

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwoodwar	06/26/2023 12:43:06 PM
Division Approval	sterr2	06/26/2023 13:09:08 PM
Department Approval	scas1	06/28/2023 08:06:15 AM
Contract Manager Approval	jwixon	06/28/2023 08:17:33 AM
Budget Analyst Approval	nhovden	07/14/2023 09:41:37 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27867**

Agency Name: **DETR - EMPLOYMENT SECURITY**
Agency Code: **902**
Appropriation Unit: **4770-12**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: Remarkable Speakers Bureau
Contractor Name: **Remarkable Speakers Bureau**
Address: **5609 Landerwood Drive**
City/State/Zip: **Greensboro, NC 27405**
Contact/Phone: Juanita Falcone 8887663155
Vendor No.: T32014247
NV Business ID: NV20232804280

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % 7060 CEP CAT12

Agency Reference #: 3763-24-DETR

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/06/2023**

Anticipated BOE meeting date 07/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **360 days**

4. Type of contract: **Contract**

Contract description: **Leadership Speaker**

5. Purpose of contract:

This is a new contract to provide Change Management training.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$16,325.00**

Other basis for payment: Payment remitted upon approval of invoice by MASS staff

II. JUSTIFICATION

7. What conditions require that this work be done?

ESD requires ongoing/education speakers for ESD hosted Leadership Summit.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not specialize in the training and education sought in this educational training summit

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Executive Speakers Bureau
Mike Abrashoff
The Sweeney Agency

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen because he specializes in Change Management speaking and he had the availability

d. Last bid date: 04/03/2023 Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwoodwar	06/30/2023 11:57:54 AM
Division Approval	sterr2	06/30/2023 12:47:35 PM
Department Approval	sterr2	06/30/2023 12:47:39 PM
Contract Manager Approval	jwixon	06/30/2023 14:07:35 PM
Budget Analyst Approval	mranki1	07/06/2023 14:31:05 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27686**

Agency Name: DETR - EMPLOYMENT SECURITY	Legal Entity Name: CASHMAN EQUIPMENT COMPANY
Agency Code: 902	Contractor Name: CASHMAN EQUIPMENT COMPANY
Appropriation Unit: 4771-07	Address: 3101 E CRAIG RD
Is budget authority available?: Yes	City/State/Zip: NORTH LAS VEGAS, NV 89030
If "No" please explain: Not Applicable	Contact/Phone: Jay Ray 775-895-2235
	Vendor No.: PUR0000249E
	NV Business ID: NV20222647439
To what State Fiscal Year(s) will the contract be charged?	2024-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % P&I

Agency Reference #: **3676-27-OM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/13/2023**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 353 days**

4. Type of contract: **Contract**

Contract description: **Emergency Generator**

5. Purpose of contract:

This is a new contract to provide generator maintenance services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$18,936.00**

Payment for services will be made at the rate of \$4,737.00 per year

Other basis for payment: Payment remitted upon receipt of an invoice that is approved by OM staff.

II. JUSTIFICATION

7. What conditions require that this work be done?

Scheduled maintenance and servicing is required by manufacturer.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to perform these tasks.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Nevada Power Products
Global Power Supply

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only vendor to respond.

d. Last bid date: 04/03/2023 Anticipated re-bid date: 04/02/2027

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rhernan3	07/12/2023 14:05:22 PM
Division Approval	cedlefse	07/13/2023 07:14:49 AM
Department Approval	cedlefse	07/13/2023 07:14:56 AM
Contract Manager Approval	jwixon	07/13/2023 07:25:05 AM
Budget Analyst Approval	mranki1	07/13/2023 15:43:11 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27203**

Agency Name: DETR - EMPLOYMENT SECURITY	Legal Entity Name: CDW GOVERNMENT INC
Agency Code: 902	Contractor Name: CDW GOVERNMENT INC
Appropriation Unit: 4772-18	Address: 200 N Milwaukee Ave.
Is budget authority available?: Yes	City/State/Zip: Vernon Hills, IL 60061
If "No" please explain: Not Applicable	Contact/Phone: Mitchell Funk 312-705-5635
	Vendor No.: T81106274A
	NV Business ID: NV20101017707
To what State Fiscal Year(s) will the contract be charged?	2023-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **99SWC-NV21-8313**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/23/2023**

Anticipated BOE meeting date **06/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/19/2024**

Contract term: **241 days**

4. Type of contract: **Contract**

Contract description: **Scanning Software**

5. Purpose of contract:

This is a new service agreement under master service agreement 99SWC-NV21-8313, which provides installation and configuration services for an upgrade to the Employment Security Division's Kofax scanning and index software.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$57,560.00**

Payment for services will be made at the rate of \$230.24 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency requires an upgrade to our existing scanning and indexing software to provide efficiency for staff

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have the manpower or proficiency to perform this work.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: 01/24/2023 Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? Yes
- b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cedlefse	04/13/2023 07:55:24 AM
Division Approval	cedlefse	04/13/2023 07:55:26 AM
Department Approval	cedlefse	04/13/2023 07:55:34 AM
Contract Manager Approval	jwixon	04/13/2023 08:35:08 AM
EITS Approval	ljean	04/13/2023 09:11:04 AM
Budget Analyst Approval	mranki1	06/23/2023 14:45:21 PM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Chris Sewell, Director, DETR
Scott Jeffries, IT Manager III, DETR
Brian Deem, Management Analyst IV, DETR
Amanda Thompson, Management Analyst III, DETR

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DETR – TIN 674 – *UI Modernization ESD Tiger Team* – BA 4772

DATE: January 30, 2023

We have completed our review for the Department of Employment, Training and Rehabilitation (DETR) – *UI Modernization ESD Tiger Team* – TIN 674.

The submitted TIN, for an estimated value of \$215,585.32 in the FY22/FY23 biennium and \$158,025.32 in the FY24/FY25 biennium (100% federal grant funding), is to enhance the manual indexation process in a two-part project.

Investment in Optical Character Recognition (OCR) will allow employers and claimants to upload a greater number of documents directly to the system, thus eliminating the need for administrative assistants to perform manual indexing tasks. The agency's UI technology platform, UINV, already uses the indexing software platform to read information on forms received by the agency.

This cloud solution will add component functionality, including extraction for up to 6 million images per year and up to five extraction fields per document.

The agency considers the investment and final implementation to have an ongoing moderate security risk, as personal identification information is stored, transported, and/or processed using this solution, and it

will be accessed from outside of SilverNet. The Office of Information Security will be asked to conduct pre-and post-implementation security reviews for the investment.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 26845	Amendment Number: 1
Agency Name: DETR - NV EQUAL RIGHTS COMMISSION	Legal Entity Name: EPATHUSA, INC.
Agency Code: 903	Contractor Name: EPATHUSA, INC.
Appropriation Unit: 2580-34	Address: 1075 JORDAN CREEK PKWY STE 295
Is budget authority available?: Yes	City/State/Zip: WEST DES MOINES, IA 50266-5602
If "No" please explain: Not Applicable	Contact/Phone: Hari Nallure ext104 515-974-6778
	Vendor No.: T29038415
	NV Business ID: NV20161681685

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **#90DETR-S2073 3676-26-NERC**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/15/2022**
Anticipated BOE meeting date **09/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **10/31/2025**

Contract term: **2 years and 350 days**

4. Type of contract: **Contract**

Contract description: **Web Monderization**

5. Purpose of contract:

This is the first amendment to the original contract which provides for a case management system to streamline complaint processing. This amendment increases the maximum amount from \$470,246 to \$489,542 to facilitate an earlier than anticipated data migration "Go Live" date.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$470,276.36	\$470,276.36	\$470,276.36	Yes - Action
2. Amount of current amendment (#1):	\$19,266.00	\$19,266.00	\$19,266.00	Yes - Info
3. New maximum contract amount:	\$489,542.36			

II. JUSTIFICATION

7. What conditions require that this work be done?

The current NERC Case Management system requires upgrades and enhancements to better serve the population of users; integration of Equality Data for user enhancements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Due to projects of a greater critical nature requiring immediate attention, DETR's IT Division is unable to assist at this time.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #90DETR-S2073, and in accordance with NRS 333, the selected vendor was the sole proposer. The proposal was reviewed and deemed acceptable as determined by an independently appointed evaluation committee.

d. Last bid date: 07/20/2022 Anticipated re-bid date: 07/20/2024

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DETR � 03/2019-Current

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	athomps8	07/12/2023 13:32:46 PM
Division Approval	cedlefse	07/13/2023 07:06:46 AM
Department Approval	cedlefse	07/13/2023 07:07:39 AM
Contract Manager Approval	jwixon	07/13/2023 07:33:27 AM
EITS Approval	ljean	07/13/2023 08:36:38 AM
Budget Analyst Approval	mranki1	07/13/2023 15:40:57 PM



STATE OF NEVADA
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MEMORANDUM

TO: Kara Jenkins, Administrator, DETR
Josh Marhevka, Chief Financial Officer, DETR
Laxmi Bokka, Chief IT Manager, DETR

CC: Tim Galluzi, Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DETR – TIN 483 – *NERC Streamline Intake Process* – BA 2580

DATE: April 19, 2022

We have completed our review for the Department of Employment, Training and Rehabilitation's (DETR) – *NERC Streamline Intake Process* – TIN 483.

The submitted TIN, for an estimated value of \$652,000 in the FY24/FY25 biennium (100% ARPA funding), is to invest in a hosted, cloud-based case management system to streamline complaint processing.

NERC strives to improve the delivery of services to customers in handling their discrimination complaints. It is extremely time consuming for investigators to help constituents formalize a discrimination charge with the current manual intake process. The proposed solution is expected to:

- reduce manual effort when processing NERC transactions
- improve customer self-service features
- improve data accuracy and availability
- enhance business rule integrity and maintainability
- provide greater reporting flexibility

- enable users to file complaints at any time for preservation of legal rights
- leverage automated interfaces and integration with other systems.

A cloud-based, modernized case management system is vital to NERC's long-term success and represents an important step in facilitating a platform for complaint filing and is in alignment with the Governor's priority of modernization for equity and inclusion. The agency will release an updated RFI in 2022, then update this TIN with updated costs for an RFP and software solution for the FY 2024 budget cycle.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27667**

Agency Name: DETR - ADMINISTRATIVE SERVICES	Legal Entity Name: GARTNER, INC.
Agency Code: 908	Contractor Name: GARTNER, INC.
Appropriation Unit: 3274-04	Address: PO BOX 911319
Is budget authority available?: Yes	City/State/Zip: DALLAS, TX 75391-1319
If "No" please explain: Not Applicable	Contact/Phone: 239/561-4815
	Vendor No.: PUR0005339A
	NV Business ID: NV19941112701
To what State Fiscal Year(s) will the contract be charged?	2024
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
General Funds 0.00 %	Fees 0.00 %
Federal Funds 0.00 %	Bonds 0.00 %
Highway Funds 0.00 %	X Other funding 100.00 % Cost allocation
Agency Reference #: 3752-25-IDP	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**
Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **1 year**

4. Type of contract: **Other (include description): MSA Work Plan**

Contract description: **MSA Work Plan**

5. Purpose of contract:

This is a new service agreement under master service agreement 99SWC-NV21-8568, which provides research and advisory services related to information technology (IT). This work plan provides access to Gartner for IT Leaders Individual Access Advisor services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$35,940.00**

Payment for services will be made at the rate of \$35,940.00 per annual for SFY 24

II. JUSTIFICATION

7. What conditions require that this work be done?

DETR IDP is in need of continued independent review of departmental structure and operations to assist in the development of long term strategic planning.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DETR IDP does not possess the expertise to perform this type of analysis and relies on the independent study for an unbiased view.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	athomps8	05/23/2023 11:25:03 AM
Division Approval	knelso4	06/01/2023 10:42:18 AM
Department Approval	knelso4	06/01/2023 10:42:21 AM
Contract Manager Approval	jwixon	06/01/2023 11:00:54 AM
Budget Analyst Approval	mranki1	06/23/2023 14:29:59 PM

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: July 14th, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Shayne Powell, Management Analyst III
Budget Division
Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

GOVERNOR'S FINANCE OFFICE – BUDGET DIVISION

Agenda Item Write-up:

Pursuant to NRS Chapter 353, the Governor's Finance Office, Budget Division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds and IFC Restricted Contingency Funds as of June 30th, 2023.

Additional Information:

The Tort Claim Fund is the State Treasury Fund for Insurance Premiums. The Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds and IFC Restricted Contingency supplement funding for eligible agencies within statutory authority.

Below is the available balance for each account prior to any projected outstanding claims.

Tort Claim Fund	\$ 850,044.79
Statutory Contingency Account	\$ 14,285,627.50
Stale Claims Account	\$ 1,052,132.98
Emergency Account	\$ 354,763.00
Disaster Relief Account	\$ 10,581,285.47

IFC Contingency Fund

\$ 485,638,444.26

Statutory Authority:

NRS 331.187, 353.097, 353.263, 353.264, 353.266, 353.268, 353.2735 and
AB355, AB464, AB468, AB494 of the 2021 Legislative Session

REVIEWED: _____

ACTION ITEM: _____

BA 4892 Statutory Contingency Account
 NRS 353.264
 FY 2023 (as of June 30th, 2023)

Revenues:

Beginning Cash	11,412,166.00	
Transfer from Interim Finance	5,000,000.00	
AB152 Appropriation	42,139,109.00	
Total Revenue		<u>\$ 58,551,275.00</u>

Paid Claims:

Wrongful Convictions	(364,702.04)	7080
Post Conviction Claims NRS 212.070	(186,413.66)	7081
Post Conviction Claims NRS 212.070	(38,139.35)	7083
Juveniles Compact NRS 621.050	(25,994.22)	7082
NDOC Settlement	(42,650,000.00)	7351
Attorney General Special Counsel	(332,088.84)	7430
Extradition Costs	(941,917.00)	9006
Transfer to DCFS	(1,453.39)	9153
Total Payments	(44,540,708.50)	
Account Balance		<u>\$ 14,010,566.50</u>

Claims Submitted

Ballot Measure Reimbursement	(275,061.00)	
Total	\$ (275,061.00)	
Account Balance (Includes requests)		<u>\$ 14,285,627.50</u>

Projected Expenditures:

Projected claims through the end of FY23	(285,735.00)	
Contractor Support	(205,500.00)	
Miscellaneous Expenses	(33,384.00)	
Total Pending Claims	\$ (524,619.00)	
Total Balance		<u>\$ 13,761,008.50</u>

Notes Column

7080
7081
7083
7082
7351
7430
9006
9153

Reconcile to DAWN

Use this number for BOE Report

BA 4888 Stale Claims Account
NRS 353.097
FY 2023 (as of June 30th, 2023)

Notes Column

Beginning Cash	2,027,745.00	
Transfer from Interim Finance	-	
Appropriations	-	
Total Revenue	<u> </u>	\$ 2,027,745.00

Matches DAWN

	<u>Paid Claims:</u>		
0500	Post Conviction Claims	(59,442.00)	
9001	Governor's Office	(700.85)	
9007	Secretary of State	(3,030.22)	
9014	Supreme Court	(908.97)	
9018	Taxation	(23,056.00)	
9019	Veterans Affairs	(1,729.12)	
9029	Nevada State Library	(248.95)	
9030	Museum	(572.08)	
9035	Military Department	(6,023.92)	
9037	Health Care Financing and Policy	(18,481.00)	
9041	DHHS - Aging Services	(17,129.01)	
9043	DHHS - Health Division	(54,205.63)	
9045	DHHS - Mental Health Inst	(12,646.85)	
9046	DHHS LV Mental Health	(3,080.75)	
9047	DHHS - SO Nev Adult Mental Health	(39,907.57)	
9048	DHHS-Rural Clinics	(1,034.62)	
9049	DHHS - Mental Health and Dev Services	(298.25)	
9050	DHHS - NO Nev Mental Health	(8,579.96)	
9051	DHHS - SO Nev Mental Health	(37,042.93)	
9052	DHHS - LV Children's Behavioral Services	(9,936.20)	
9054	Public Safety - Parole & Probation	(1,661.58)	
9072	Fire Marshall	(1,236.54)	
9089	Parks	(6,120.66)	
9091	DCNR - Forestry	(18,430.96)	
9108	DETR - Admin Services	(18,345.42)	
9112	Dept. of Administration	(33,300.00)	
9116	Dept. of Corrections	(580,306.05)	
9117	Public Safety - Parole & Probation	(7,107.58)	
9148	DHHS-Youth Service Division	(3,465.20)	
9150	Judiciary	(649.98)	
9153	DHHS-Child and Family Services	(2,530.00)	
OHGN	Overhead	(4,403.17)	
	Total Payments	<u>(975,612.02)</u>	
	Account Balance		\$ 1,052,132.98

Matches DAWN

<u>Claims Pending BOE Approval</u>	0.00	
	<u>0.00</u>	
Submitted for Payment	0.00	
Account Balance		\$ 1,052,132.98

Use this number for BOE Report

<u>Projected Outstanding Claims :</u>		
Department of Education	0	
Post Conviction	0	
Controllers Office	0	
	0	
	0	
Total Pending Claims	<u>0</u>	
Estimated Account Balance - Including all Claims		\$ 1,052,132.98

Projection:	
FY2016	1,960,720
FY2017	722,273
FY2018	962,915
FY2019	2,089,908
FY2020	1,759,823
Total:	<u>7,495,639</u>
5 Year Average:	1,499,128
Less FY2021 Authority	538,806
Work Program Needed:	<u>960,322</u>

**BA 4889 Emergency Fund
NRS 353.263
FY 2023 (as of June 30th, 2023)**

Beginning Cash 354,763.00

Total Revenue \$ 354,763.00

Paid Claims:

-

Payments		\$ -
Account Balance		\$ 354,763.00

Claims Submitted for Payment:

-

Total Submitted Payments		\$ -
Account Balance		\$ 354,763.00

Projected Outstanding Claims

-

Total Pending Claims		\$ -
Estimated Account Balance - Including all Claims		\$ 354,763.00

Notes Column

Reconcile to DAWN

Use this number for BOE Report

BA 1335 Disaster Relief Account
 NRS 353.2735
 FY 2023 (as of June 30th, 2023)

Beginning Cash	8,488,359.00	
Treasurer's Interest	143,227.06	
1st - 2nd Qtr Transfers Per NRS 353.288(4)	1,000,000.00	
3rd Qtr and 4th Transfers Per NRS 353.288(4)	1,000,000.00	
Total Revenue		\$ 10,631,586.06
<u>Paid Claims:</u>		
Preliminary Damage Assessment	(50,300.59)	
	-	
	-	
Payments	(50,300.59)	
Account Balance		\$ 10,581,285.47
<u>Projected Outstanding Claims :</u>		
Reserve for Reversion to GF	0.00	
Total Pending Claims	0.00	
Estimated Account Balance - Including all Claims		\$ 10,581,285.47

Notes Column
Matches DAWN
Matches DAWN

IFC Contingency Fund BA 2630
NRS 353.266
FY 2023 (as of June 30th, 2023)

Notes Column

Revenues

Balance Forward from Prior Fiscal Year 13,939,683.00
FY 2023 Appropriations 481,223,457.00

Total Revenue 495,163,140.00

Matches DAWN

Unrestricted Expenditures

Meeting Costs & Operating (39,146.74)
DPS - Dignitary Protection (505,772.00)
DCNR - Water Resources (457,322.00)
Office of the Military (305,195.00)
Statutory Contingency (Attorney General) (5,000,000.00)
Education - Special Education Contingency (758,590.00)
Lieutenant Governor - Travel (31,960.00)
Indigent Defense Services - Douglas & White Pine (62,582.00)
Indigent Defense Services - Elko & Humboldt (38,916.00)
Transfer to Public Defender (109,375.00)
IFC Allocation (230,246.00)

Total of Unrestricted Expenditures (7,539,104.74)

Account Balance 487,624,035.26

Restricted Expenditures

DETR - Services for the Blind (35,620.00)
DETR - Vocational Rehabilitation (888,874.00)
Taxation - Transfer (78,181.00)

Total of Restricted Expenditures (1,002,675.00)

Total of All Expenditures (8,541,779.74)

Matches DAWN

Total Account Balance 486,621,360.26

Matches DAWN

Pending IFC Approval

Foreclosure Mediation (230,246.00)
Department of Education Retirement Credit Shortfall (241,874.00)
Office of the Military - Formula One Security (330,933.00)
Office of the Military - Super Bowl Security (179,863.00)
(982,916.00)

Revised Balance 485,638,444.26

(If approved)

IFC
IFC
On this BOE
On this BOE

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: July 10, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Kelli Lay, Executive Branch Budget Officer *KL*
Budget Division

Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

DEPARTMENT OF MOTOR VEHICLES – COMPLETE STREETS PROGRAM

Agenda Item Write-up:

Pursuant to NRS 482.1825, subsection 2, the department shall certify to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This submittal reports program activities by month for the fourth quarter of fiscal year 2023 (FY23) for the period beginning April 1, 2023 and ending June 30, 2023.

This submittal also includes reports by month for fiscal year 2023 (FY23) for the period beginning July 1, 2022 and ending June 30, 2023 from the counties on the money distributed by the department and how these funds are being used.


Additional Information:

Complete Streets is a federal initiative designed to encourage varying approaches to planning, designing, and operating roadways and rights of way to make the transportation network safer and more efficient. Complete Street policies are set at the state, regional, and local levels and vary based on community context. The authority for Nevada counties to adopt a Complete Streets Program was approved via Assembly Bill 145 of the 2013 legislative session.

Nevada's Complete Streets program is supported through a voluntary \$2 contribution included with vehicle registrations. Voluntary contributions collected under the program, minus 1% to DMV to cover the cost of collecting and distributing the contributions, is distributed monthly to each county based on the county of registration of the vehicle for which the contribution was made. NRS 482.1825 requires the Department to certify monthly to the State Board of Examiners the amount of the voluntary contributions collected and how those contributions were distributed.

Statutory Authority:

NRS 482.1825

REVIEWED: 
INFO ITEM: _____

Joe Lombardo
Governor



Julie Butler
Director

Tonya Laney
Deputy Director

555 Wright Way
Carson City, Nevada 89711
Telephone (775) 684-4368
dmv.nv.com

July 10, 2023

Board of Examiners

Re: Complete Streets

Attached, as required by subsection 2 of NRS 482.1825, please find the monthly report for the voluntary Complete Streets contributions collected pursuant to subsection 11 of NRS 482.480 for each participating county by the Department for the period beginning July 1, 2022, and ending June 30, 2023.

Sincerely,

Angela Smith-Lamb

Administrator
Department of Motor Vehicles
asmith@dmv.nv.gov
775-684-4627

Department of Motor Vehicles
Complete Streets: Monthly Report FY23
Report Date: 7/7/2023
Reporting Period: June 2023

Contributions								
County	April		May		June		Year to Date	
	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total
Carson City	\$ 1,016.00	3.17%	\$ 1,184.00	3.47%	\$ 1,166.00	3.39%	\$13,390.00	3.30%
Clark	\$ 24,676.00	76.90%	\$ 25,688.00	75.27%	\$ 26,348.00	76.71%	\$314,544.00	77.42%
Douglas	\$ 1,092.00	3.40%	\$ 1,214.00	3.56%	\$ 1,180.00	3.44%	\$13,522.00	3.33%
Washoe	\$ 5,306.00	16.53%	\$ 6,040.00	17.70%	\$ 5,654.00	16.46%	\$64,830.00	15.96%
Total	\$ 32,090.00	100.00%	\$ 34,126.00	100.00%	\$ 34,348.00	100.00%	\$ 406,286.00	100%

DMV Commission (1%)								
County	April		May		June		Year to Date	
	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total
Carson City	\$10.16	3.17%	\$11.84	3.47%	\$11.66	3.39%	\$133.90	3.30%
Clark	\$246.76	76.90%	\$256.88	75.27%	\$263.48	76.71%	\$3,145.44	77.42%
Douglas	\$10.92	3.40%	\$12.14	3.56%	\$11.80	3.44%	\$135.22	3.33%
Washoe	\$53.06	16.53%	\$60.40	17.70%	\$56.54	16.46%	\$648.30	15.96%
Total	\$320.90	100.00%	\$341.26	100.00%	\$343.48	100.00%	\$4,062.86	100%

Distributions								
County	April		May		June		Year to Date	
	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total
Carson City	\$ 1,005.84	3.17%	1,172.16	3.47%	1,154.34	3.39%	\$13,256.10	3.30%
Clark	\$ 24,429.24	76.90%	25,431.12	75.27%	26,084.52	76.71%	\$311,398.56	77.42%
Douglas	\$ 1,081.08	3.40%	1,201.86	3.56%	1,168.20	3.44%	\$13,386.78	3.33%
Washoe	\$ 5,252.94	16.53%	5,979.60	17.70%	5,597.46	16.46%	\$64,181.70	15.96%
Total	\$31,769.10	100.00%	\$33,784.74	100.00%	\$34,004.52	100.00%	\$402,223.14	100.00%

Note:

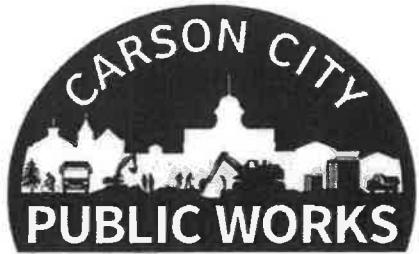
1. DMV began accepting contributions on 12/15/14.
2. DMV began accepting Douglas County contributions on 5/9/16.

**Department of Motor Vehicles
Complete Streets Report: Donations
2023**

County		April	May	June	Year To Date
Carson City					
	Donations	508	592	583	6,695
	Registrations	3,921	4,308	4,481	49,036
	Percent that Donated	12.96%	13.74%	13.01%	13.65%
Clark					
	Donations	12,338	12,844	13,174	157,272
	Registrations	75,331	80,017	80,216	930,566
	Percent that Donated	16.38%	16.05%	16.42%	16.90%
Douglas					
	Donations	546	607	590	6,761
	Registrations	4,352	4,973	4,964	55,513
	Percent that Donated	12.55%	12.21%	11.89%	12.18%
Washoe					
	Donations	2,653	3,020	2,827	32,415
	Registrations	21,395	22,943	23,564	256,544
	Percent that Donated	12.40%	13.16%	12.00%	12.64%

Notes

1. Registration transaction counts come from: G:\Crystal Report\VR\Registrations\New and Renewal Registrations
2. Registration transactions include new registrations and registration renewals completed on the Kiosk, Web and MyDMV Portal only.
3. DMV began accepting Douglas County contributions on 5/9/16.



CARSON CITY NEVADA
Consolidated Municipality and State Capital
PUBLIC WORKS

July 11, 2023

Kelli Lay
Executive Branch Budget Officer I
Governor's Finance Office
209 East Musser Street, Room 200
Carson City, Nevada 89701

RE: Complete Streets Program Fund

Dear Ms Lay:

As directed by the Governor's Finance Office, Carson City is pleased to report on annual activities and expenditures of funds received through the Department of Motor Vehicles Complete Streets Program. Since December 16, 2015, Carson City continues to accumulate program funding which was used for continued Complete Streets monitoring. In addition, staff has just completed an approved East William Complete Streets Feasibility Study and is looking forward to construction in 2024. Staff has also kicked off a new corridor study in partnership with NDOT along U.S. 50. Staff believes these projects meet the intent of the program.

Carson City is grateful to be a part of this program. This is a beneficial program that will continue to grow as the public sees more successful projects like the completed Downtown Carson Complete Street project, the recently successfully completed South Carson Complete Streets project and the planned East William Complete Streets project. Please contact me at (775) 283-7525 with any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read "Kelly Norman", with a long, sweeping horizontal line extending to the right across the page.

Kelly Norman, MS, AICP
Senior Transportation Planner
Carson City Public Works

**Carson City Regional Transportation Commission
Complete Streets Account**

Account Id	Org	Obj	Project	Full Account	Description
2220	2503081	465350		250-30-81-0000-000-465350-	COMPLETE STREETS
Type	Status	FY 2023	FY 2022	FY 2021	
Revenue	Active	12,101.76	11,440.44	12,772.98	

Month	FY 2023	FY 2022	FY 2021
JUL	-993.96	-1188.00	0.00
AUG	-1166.22	-275.22	-1,215.72
SEP	-1239.48	-1120.68	-1,092.96
OCT	-1021.68	-1090.98	-1,223.64
NOV	-1055.34	-1043.46	-1,102.86
DEC	-1019.7	-954.36	-958.32
JAN	-1134.54	-879.12	-956.34
FEB	-1096.92	-1071.18	-1,199.88
MAR	-1195.92	-920.70	-1,069.20
APR	-1005.84	-1047.42	-1,203.84
MAY	-1172.16	-898.92	-889.02
JUN	0.00	-950.40	-1,861.20
Total Received	12,101.76	11,440.44	12,772.98

TERRI WILLOUGHBY
Chief Financial Officer

www.douglascountynv.gov
775-782-6202



1594 Esmeralda Avenue
Minden, Nevada 89423

PO Box 218
Minden, NV 89423

FINANCE DEPARTMENT

July 11, 2023

Kelli Lay
Executive Branch Budget Officer I
Governor's Finance Office
209 E. Musser St. Suite 200
Carson City, NV 89701

Dear Ms. Lay,

To date Douglas County has received \$12,218 in Complete Streets Program funds for the fiscal year 2023. We are currently accumulating the FY20-FY23 funds (\$57,213 to date) for future projects. We intend to use the funds towards a multi-use path on the Muller Parkway extension which is planned to be built by 2025.

Please let me know if you have any questions.

Thank you,

Caroline Chieffo
Senior Accountant
Douglas County Finance Division
Ph: 775-783-6451 Fax: 775-782-6271

Via Email Only, No Hard Copy Will Be Mailed



600 S. Grand Central Pkwy., Suite 350, Las Vegas, NV 89106-4512

July 12, 2023

Kelli Lay, Executive Branch Budget Officer I
State of Nevada – Governor’s Finance Office
209 E. Musser Street, Room 200
Carson City, NV 89701-4298
kjl@finance.nv.gov

COMPLETE STREETS FUND -ANNUAL REPORT

Dear Kelli.Lay,

I am writing to provide an update for the fiscal year ending June 30, 2023, for Regional Transportation Commission of Southern Nevada (RTC) projects funded with the Complete Streets Program (CSP) funds.

During the fiscal year ending June 30, 2023, the RTC received a total of **\$311,960.88** in CSP funds from the Nevada Department of Motor Vehicles. The attached spreadsheet will provide detailed income, encumbrances, and expenditures from January 2015 through June 30, 2023. Below is a summary of the projects and their status:

1. RTC Project Number 191K-CSF – This project was awarded to the City of Las Vegas at the October 13, 2022, RTC Board Meeting. This project will install complete streets elements and safe route to school improvements including but not limited to bicycle lanes, new pedestrian pathways, and traffic calming treatments.

Contract Date	October 13, 2022
Contract Amount	\$ 300,000.00
Amount Spent	\$ 22,029.17
Balance	\$ 277,970.83
Contract Closed	TBD

2. RTC Project Number 191J-CSF – This project was awarded to Boulder City at the November 18, 2021, RTC Board Meeting. This complete street project will install shade structures at bus stops and trails heads along Veterans Memorial Drive and Veterans Drive.

Contract Date	November 18, 2021
Contract Amount	\$ 350,000.00
Amount Spent	\$ 49,525.65
Balance	\$ 300,474.35
Contract Closed	TBD

Complete Streets Funds Annual Report

July 12, 2023

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3. RTC Project Number 191H-CSF – This project was awarded to the City of Mesquite at our October 8, 2020, RTC Board Meeting. This complete street project included installing and refurbishing bus shelters, adding concrete pads and new lighting. This project is completed.

Contract Date	October 8, 2020
Contract Amount	\$ 284,897.44
Amount Spent	\$ 284,897.44
Balance	\$ 0.00
Contract Closed	October 14, 2021

4. RTC Project Number 191G-CSF – This project was awarded to Boulder City at our September 10, 2020, RTC Board Meeting. This project included complete streets elements along Boulder City Parkway (US-95) from Veterans Memorial Drive to Buchanan Boulevard. This project is completed.

Contract Date	August 27, 2020
Contract Amount	\$ 95,000.00
Amount Spent	\$ 95,000.00
Balance	\$ 0.00
Contract Closed	June 10, 2021

5. RTC Project Number 191F-CSF - This project was awarded to Clark County at our May 23, 2019, RTC Board Meeting. The project included complete streets elements along Hollywood Boulevard from Charleston Boulevard to Lake Mead Boulevard. This project is completed.

Contract Date	May 23, 2019
Contract Amount	\$ 259,247.34
Amount Spent	\$ 259,247.34
Balance	\$ 0.00
Contract Closed	November 12, 2020

6. RTC Project Number 191E-CSF – This project was awarded to the City of North Las Vegas at our May 24, 2018, RTC Board Meeting. The project included traffic calming improvements, pavement striping, street parking, buffered bike lanes, and other improvements as feasible. The project encompassed White Street from Lake Mead Boulevard to Williams Avenue, Williams Avenue from White Street to Las Vegas Boulevard, and Glider Street from Lake Mead Boulevard to Oxford Avenue. This project is completed.

Contract Date	May 24, 2018
Contract Amount	\$ 252,987.10
Amount Spent	\$ 252,987.10
Balance	\$ 0.00
Contract Closed	June 10, 2021

7. RTC Project Number 191D-CSF – This project was awarded to the City of Mesquite at our February 9, 2017, RTC Board Meeting. The project included the installation of rectangular rapid flashing beacons at various crosswalk locations within the City of Mesquite. This project is completed.

Contract Date	February 9, 2017
Contract Amount	\$ 40,984.71
Amount Spent	\$ 40,984.71
Balance	\$ 0.00
Contract Closed	January 10, 2019

8. RTC Project Number 191C-CSF – This project was awarded to the City of Henderson at our February 9, 2017, RTC Board Meeting. The project included complete streets elements and traffic calming improvements, pavement striping, street parking, buffered bike lanes, and other improvements as feasible. The roadways included in the project were Montelago Boulevard, Cassia Way, Stephanie Street, Greenway Road, Coronado Center, and Patrick Road. This project is completed.

Contract Date	February 9, 2017
Contract Amount	\$ 200,429.38
Amount Spent	\$ 200,429.38
Balance	\$ 0.00
Contract Closed	May 23, 2019

9. RTC Project Number 191B-CSF – This project was awarded to the City of Mesquite at our February 11, 2016, Board Meeting. The project included the installation of “Share the Road” signs throughout the City of Mesquite. This project is completed.

Contract Date	February 11, 2016
Contract Amount	\$ 12,000.00
Amount Spent	\$ 12,000.00
Balance	\$ 0.00
Contract Closed	October 13, 2016

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10. RTC Project Number 191A-CSF – This project was awarded to the City of Las Vegas at our February 11, 2016, RTC Board Meeting. The project included retro-fitting of roads for bicycle lanes, pedestrian signals, crosswalks, refuge islands, pathways, and lighting. The roadways included were Fort Apache Road, Hualapai Way, Grand Teton Drive, Lake Mead Boulevard, El Camino Avenue, D Street, Odette Lane, Vegas Drive, Rock Springs Road, Mojave Road, Harris Avenue, Cimarron Road, Ranch Drive, Tonopah Drive, and Goldring Avenue. This project is completed.

Contract Date	February 11, 2016
Contract Amount	\$ 118,119.66
Amount Spent	\$ 118,119.66
Balance	\$ 0.00
Contract Closed	February 9, 2017

Should you have any questions or require any additional information, please do not hesitate to contact me at (702) 676-1632 or by email at kendallg@rtcsonv.com

Sincerely,

Gena Kendall

Gena Kendall, P.E., PTOE
Manager of Engineering Services – Streets & Highways

GK/sf
Enclosure.

cc: (via e-mail)

M.J. Maynard, Chief Executive Officer
David Swallow, Deputy Chief Executive Officer
John Penuelas, Senior Director of Engineering
Lance Olsen, Director of Public Works, City of Henderson
Travis Anderson, Director of Public Works, City of Mesquite
Dale Daffern, Public Works Director, City of North Las Vegas
Denis Cederburg, Director of Engineering, Clark County
Mike Janssen, Director of Public Works, City of Las Vegas
Jamie Curreni, Director of Public Works, City of Boulder City

COMPLETE STREETS FUND ANNUAL REPORT - JUNE 30, 2023

COLLECTIONS

Month	Annual 2015 1/15 to 6/15	Fiscal Year 16 7/1/15 to 6/30/16	Fiscal Year 17 7/1/16 to 6/30/17	Fiscal Year 18 07/01/17 - 06/30/18	Fiscal Year 2019 07/01/18 - 06/30/19	Fiscal Year 2020 7/1/2019 - 06/30/20	Fiscal Year 2021 7/1/2020 - 6/30/21	Fiscal Year 2022 7/1/2021 - 6/30/22	Fiscal Year 2023 7/1/2022 - 6/30/23	Fiscal Year 2024 7/1/2023 - 6/30/24
July		\$ 5,528.16	\$ 20,358.36	\$ 22,055.22	\$ 22,615.56	\$ 22,249.26	\$ 32,093.82	\$ 27,308.16	\$ 26,646.84	
August		\$ 20,974.14	\$ 21,574.08	\$ 22,106.70	\$ 23,061.06	\$ 22,997.70	\$ 31,060.26	\$ 27,442.80	\$ 26,296.36	
September		\$ 20,344.50	\$ 21,869.10	\$ 22,370.04	\$ 23,549.14	\$ 24,193.62	\$ 27,474.48	\$ 27,747.72	\$ 26,763.46	
October		\$ 19,972.26	\$ 20,855.34	\$ 21,110.76	\$ 22,336.38	\$ 21,948.30	\$ 29,133.72	\$ 27,512.10	\$ 26,815.14	
November		\$ 19,089.18	\$ 19,223.82	\$ 20,132.64	\$ 21,845.34	\$ 20,932.56	\$ 25,850.88	\$ 26,355.78	\$ 25,458.84	
December		\$ 16,400.34	\$ 17,742.78	\$ 18,222.94	\$ 19,643.58	\$ 19,425.78	\$ 23,736.24	\$ 24,785.64	\$ 23,930.28	
January	\$ 2,090.88	\$ 16,934.94	\$ 17,560.62	\$ 18,241.74	\$ 19,744.56	\$ 20,623.68	\$ 24,094.62	\$ 24,413.40	\$ 24,787.62	
February	\$ 5,128.20	\$ 18,532.80	\$ 19,619.82	\$ 21,627.54	\$ 22,894.74	\$ 23,373.90	\$ 28,620.90	\$ 27,921.96	\$ 27,605.16	
March	\$ 4,623.30	\$ 19,590.12	\$ 19,772.28	\$ 20,459.34	\$ 19,944.54	\$ 20,429.64	\$ 24,629.22	\$ 24,148.08	\$ 23,696.64	
April	\$ 5,547.96	\$ 23,409.54	\$ 25,304.40	\$ 26,219.16	\$ 26,755.74	\$ 23,224.41	\$ 29,351.52	\$ 28,557.54	\$ 28,098.18	
May	\$ 5,231.16	\$ 21,504.78	\$ 22,292.82	\$ 23,326.38	\$ 25,132.14	\$ 16,085.72	\$ 23,894.64	\$ 24,633.18	\$ 24,429.24	
June	\$ 5,189.58	\$ 21,352.32	\$ 23,126.40	\$ 23,474.88	\$ 23,546.16	\$ 28,706.04	\$ 25,140.06	\$ 25,183.62	\$ 25,431.12	
TOTAL COLLECTIONS	\$ 27,811.08	\$ 223,653.08	\$ 249,299.82	\$ 259,247.34	\$ 271,068.94	\$ 264,170.61	\$ 325,080.36	\$ 316,009.98	\$ 311,960.88	\$ 2,248,282.09

PROJECT ALLOCATIONS

PROJECT NUMBER	Annual 2015	Fiscal Year 2016	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024
191A-CSF (LV)		\$ 118,119.66								
191B-CSF (MES)		\$ 12,000.00								
191C-CSF (COH)			\$ 200,429.38							
191D-CSF (MES)			\$ 40,984.71							
191E-CSF (NLV)				\$ 252,987.10	\$ 259,247.23					
191F-CSF (CC)							\$ 95,000.00			
191G-CSF (BC)							\$ 284,897.44			
191H-CSF (MES)								\$ 350,000.00	\$ 300,000.00	
191J-CSF (BC)										
191K-CSF (LV)										
Total Encumbered	\$ -	\$ 130,119.66	\$ 241,414.09	\$ 252,987.10	\$ 259,247.23	\$ -	\$ 379,897.44	\$ 350,000.00	\$ 300,000.00	\$ 1,913,665.52
Unencumbered Balance	\$ 27,811.08	\$ 121,324.50	\$ 129,210.23	\$ 135,470.47	\$ 147,292.18	\$ 411,462.79	\$ 356,645.71	\$ 322,655.69	\$ 334,616.57	\$ Available

PROJECT EXPENDITURES

Annual 2015	Fiscal Year 2016	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Cumulative Total
	\$ -	\$ 130,119.66	\$ 241,414.09	\$ 241,414.09	\$ 512,234.33	\$ 95,000.00	\$ 314,754.90	\$ 24,557.36	\$ -	\$ 1,318,080.34
Amount Spent	\$ -	\$ 130,119.66	\$ 241,414.09	\$ 241,414.09	\$ 512,234.33	\$ 95,000.00	\$ 314,754.90	\$ 24,557.36	\$ -	\$ 1,318,080.34

REGIONAL TRANSPORTATION COMMISSION OF WASHOE COUNTY

Complete Streets Program Revenue

Account ID	Account Name	Organization ID	Organization Name	Project ID	Project Name	Fiscal Year	Period	Month	Amount
407-9-00	Misc. Non-Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		10	APR	(6,120.18)
407-9-00	Misc. Non-Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		11	MAY	(5,252.94)
407-9-00	Misc. Non-Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		12	JUN	(5,979.60)
Fiscal Year 2023 - Q4 Total									(17,352.72)
Jul 11, 2023									2:33:39 PM
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The RTC is using the accumulated revenue for the construction of the Oddie Blvd & Wells Ave corridor multi-modal improvements until the project is complete. Construction on the project began in July 2021 and will continue for approximately three (3) construction seasons with completion in early 2024. Here's a link to project website for more information: <http://oddiewellsproject.com/>.