

Governor Joe Lombardo
Chairman

Amy Stephenson
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Francisco V. Aguilar
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

- Date and Time:** October 2, 2024, 10:00 AM
- Location:** Nevada Capitol Building
101 North Carson Street, Old Assembly Chambers
Carson City, Nevada 89701
- Video Conference Location:** The McCarran Center, Nevada Building
1 State of Nevada Way, Governor's Conference Room
Las Vegas, Nevada 89119

This meeting may be viewed on YouTube.
The video live stream begins at 10:00 am.
<https://www.youtube.com/watch?v=dTuWpbqsHc4>

AGENDA

1. Call to Order / Roll Call

- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 904 000 369#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

3. Approval of the August 13, 2024 and the September 11, 2024 Meeting Minutes (For possible action)

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Wildlife – Conservation Education Division	2	\$93,101
Department of Wildlife – Law Enforcement Division	2	\$96,101
Department of Wildlife – Game Management Division	2	\$94,403
Department of Wildlife – Fisheries Management Division	1	\$55,748
Department of Wildlife – Diversity Division	1	\$45,172
Department of Wildlife – Habitat Division	3	\$141,604

5. Authorization for an Emergency Contract with a Current and/or Former State Employee (For possible action)

Department of Transportation

Pursuant to NRS 333.705, subsection 4, the department seeks a favorable recommendation regarding its determination to use the emergency provision to contract with former employee Kenneth Siri to manage highway maintenance through statewide contract #99SWC-NV21-7577 with HAT Limited Partnership dba Manpower.

6. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Business and Industry – Office of the Labor Commissioner

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with a former employee Lupita Martinez to do apprenticeship compliance work for the Department of Business and Industry, Office of Labor Commissioner through statewide contract #99SWC-NV21-7577 with HAT Limited Partnership dba Manpower.

B. Department of Conservation and Natural Resources – Division of Water Resources

Pursuant to NRS 333.705, subsection 1, Department of Administration, Purchasing Division requests authority to contract with former employee Jon Benedict to complete review of the final hydrologic model for the Department of Conservation and Natural Resources, Division of Water Resources through statewide contract #99SWC-NV21-7576 with Marathon Staffing Group, Inc.

C. Department of Health and Human Services – Division of Public and Behavioral Health

Pursuant to NRS 333.705, subsection 1, Department of Administration, Purchasing Division requests authority to contract with former employee Dr. Susan Loring to transfer knowledge and assist with evaluations for the Department of Health and Human Services, Division of Public and Behavioral Health through statewide contract #99SWC-NV20-5284 with Reliable Health Care Services of Southern Nevada, Inc.

7. Request for Approval of Proposed State Administration Manual Changes (For possible action)

Governor’s Finance Office – Budget Division

Pursuant to NRS 353.040 the office requests modifications to the policies and procedures of the State Board of Examiners adopted and collected in the following chapters of the State Administrative Manual (SAM). This revision to SAM brings the SAM into alignment with current business practices, Nevada Administrative Code, and Nevada Revised Statutes.

- a. SAM Chapters 0107-3814

8. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account (For possible action)

A. Office of the Military – Division of Emergency Management

Pursuant to NRS 353.268, the division requests a recommendation to the Interim Finance Committee for an allocation of \$306,483 from the Interim Finance Committee Contingency Account to cover costs associated with providing supplemental security and enhanced healthcare system availability to Clark County during the November 2024 Formula One race.

B. Department of Veterans Services

Pursuant to NRS 353.268, the department requests a recommendation to the Interim Finance Committee for an allocation of \$503,938 from the Interim Finance Committee Contingency Account to cover rental expenses and emergency replacement costs of the Heating, Ventilation, and Air-Conditioning system at the Northern Nevada Veterans Home.

9. Request for Approval to Pay a State Claim from the State Claims Account Pursuant to NRS 353.097 (For possible action)

Department of Corrections

Pursuant to NRS 353.097, subsection 4, the department requests approval to pay a total of \$428,471.42 from the State Claims account for a court-ordered settlement for claims from fiscal years 2019, 2020, 2021, 2022, and 2023.

10. Request for Approval of Sale or Lease of State Lands (For possible action)

State Department of Conservation and Natural Resources – Division of State Lands

Pursuant to NRS 321.335, subsection 2, whenever the State Land Registrar deems it to be in the best interests of the State of Nevada that any lands owned by the State and not used or set apart for public purposes be sold or leased, the State Land Registrar may, with the approval of the State Board of Examiners and the Interim Finance Committee, cause those lands to be sold or leased.

The State Land Registrar has determined the following state-owned properties are no longer needed for a public purpose:

- A. Grant Sawyer State Office Building
555 East Washington Avenue, Las Vegas
- B. Former Fire Marshal Office
2855 South Jones Boulevard, Las Vegas
- C. Former NDF Residence & Fire Station
161 Blue Crest Drive, Spring Creek

11. [Approval of Proposed Leases](#) (For possible action)
12. [Approval of Proposed Contracts](#) (For possible action)
13. [Approval of Proposed Master Service Agreements](#) (For possible action)
14. [Information Item – Clerk of the Board Contracts](#)

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from July 17, 2024 through September 4, 2024.

15. Information Item Reports

A. Governor’s Finance Office – Budget Division

Pursuant to NRS Chapter 353, the division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, State Claims Account, Emergency Account, Disaster Relief Account, and the IFC Contingency Fund as of September 11, 2024 for FY 2024. Additionally, a reconciliation of the Extradition Coordinator budget account has been prepared at the request of the Board.

B. State Department of Conservation and Natural Resources – Division of State Lands – Fiscal Year 2024, 4th Quarter

Pursuant to NRS 321.5954, subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. This report covers the period of April 1, 2024 through June 30, 2024.

C. Statewide Quarterly Overtime Report – Fiscal Year 2024, 4th Quarter

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. This report covers the period of April 1, 2024 through June 30, 2024.

16. Public Comment This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 904 000 369#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

17. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. A person may submit comments to be attached to the minutes of the meeting in writing three business days before the meeting date, in addition to testifying or in lieu of testifying. Written comments are limited to 2 pages. Written comments may be submitted electronically by email at dcastillo@finance.nv.gov. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Denice Castillo at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at dcastillo@finance.nv.gov. Supporting materials for this meeting are available at 209 East Musser Street, Suite 200, Carson City, Nevada 89701 or by contacting Denice Castillo at (775) 684-0223 or by email at dcastillo@finance.nv.gov.

Public Meeting Notice and Agenda Posted at the Following Locations:

1. Blasdel Building, 209 East Musser Street, Suite 200, Carson City, Nevada 89701
2. Internet: <https://notice.nv.gov>
3. Internet: https://budget.nv.gov/Meetings/Board_of_Examiners/2024/2024BOE/