Governor Joe Lombardo
Chairman

Amy Stephenson
Clerk of the Board

Attorney General Aaron D. Ford
Member

Secretary of State Francisco V. Aguilar
Member

STATE OF NEVADA
BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
http://budget.nv.gov/Meetings

PUBLIC MEETING NOTICE AND AGENDA

Date and Time: May 14, 2024, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701

Video Conference Location: 1 Harrahs Court, Governor's Conference Room
Las Vegas, Nevada 89119

This meeting may be viewed on YouTube.
The video live stream begins at 10:00 am.
https://www.youtube.com/watch?v=Ce-kmtavspc

AGENDA

1. **Call to Order / Roll Call**

2. **Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 126 023 160#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

3. **Approval of the April 9, 2024 Meeting Minutes** **(For possible action)**

4. Authorization for an Emergency Contract with a Current and/or Former State Employee (For possible action)

Department of Health and Human Services – Division of Child and Family Services

Pursuant to NRS 333.705, subsection 4, the division seeks a favorable recommendation regarding the division's determination to use the emergency provision to contract with former employee Kim Perondi to assist in contract work for the Division of Child and Family Services through statewide contract #99SWC-NV21-7577 HAT Limited Partnership dba Manpower.

5. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Education

Pursuant to NRS 333.705, subsection 1, Department of Administration, Purchasing Division requests authority to contract with former employee Martha Warachowski to assist with administrative support work for the Department of Education, Office of Early Learning and Development, through statewide contract #99SWC-NV21-7577 with HAT Limited Partnership dba Manpower.

B. Department of Health and Human Services – Division of Public and Behavioral Health

Pursuant to NRS 333.705, subsection 1, the division requests authority to contract with former employee Stacey Johnson to provide training and fiscal support with Centers for Disease Control and Prevention, Inc.

6. Request for Approval to Pay a Tort Claim from the Statutory Contingency Account Pursuant to NRS 41.036 (For possible action)

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim request for approval:

Claimant:	Estate of Clinton Swaim, Renee Swaim – surviving spouse, Clinton Swaim and Kalyn Swaim – surviving children
Claim No:	TC19926
Settlement Amount:	$535,000
Date of Loss:	December 19, 2019

7. Request for the Allocation and Disbursement of Funds for Salary Adjustments (For possible action)

The 2023 Legislature, through Assembly Bill 522, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission, and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

A. State Department of Agriculture

Pursuant to AB 522, section 22, subsection 1, of the 2023 Legislative Session, the department requests funds for salary increases for its sworn positions.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
4557	Livestock Enforcement	$44,171
	Total	**$44,171**

B. Department of Public Safety

Pursuant to AB 522, section 21, subsections 1 and 2, and section 22, subsections 1 and 2 of the 2023 Legislative Session, the department requests funds for salary increases for its sworn positions.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HIGHWAY FUND ADJUSTMENT
3740	Parole and Probation	$2,201,476.00	
3743	Investigation Division	$311,012.00	$21,318
3775	Training Division	$34,576.37	$36,673.39
	Total	**$2,547,064.37**	**$57,991.39**

C. Nevada System of Higher Education

Pursuant to AB 522, section 22, subsection 1, of the 2023 Legislative Session, the system requests funds for salary increases for its sworn positions.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3012	Western Nevada College	$19,625
	Total	**$19,625**

D. Nevada System of Higher Education

Pursuant to AB 522, section 7, of the 2023 Legislative Session, the system requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
2980	University of Nevada, Reno (UNR)	$1,760,751
2982	UNR School of Medicine	$1,615,245
2983	UNR Intercollegiate Athletics	$58,125
2989	Agricultural Experiment Station	$354,444
2990	Cooperative Extension Service	$251,576
2996	University Press	$20,354
3003	Business Center North	$123,587
3017	Prison Education Program (WNC)	$5,013
3221	Health Laboratory and Research	$91,396
	Total	**$4,280,491**

E. Department of Corrections

Pursuant to AB 522, section 5, of the 2023 Legislative Session, the department requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3706	Prison Medical Care	$756,833
3710	Director’s Office	$849,019
	Total	**$1,605,852**

F. Department of Corrections

Pursuant to AB 522, section 36, subsection 1, of the 2023 Legislative Session, the department requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3706	NDOC - Prison Medical Care	$33,578.00
3710	NDOC Director's Office	$56,410.91
3711	NDOC - Correctional Programs	$15,400.13
3716	Warm Springs Correctional Center	$6,372.34
3717	Northern Nevada Correctional Center	$48,948.42
3719	Prison Industry	$7,237.95
3723	Pioche Conservation Camp	$3,861.10
3724	Northern Nevada Transitional Housing	$7,432.20
3725	Three Lakes Valley Conservation Camp	$2,246.50
3738	South Desert Correctional Center	$39,379.88
3739	Wells Conservation Camp	$896.00
3752	Carlin Conservation Camp	$3,084.50
3759	Lovelock Correctional Center	$39,866.27
3760	Casa Grande Transitional Housing	$9,059.80
3761	Florence McClure Women Correctional Center	$33,319.14
3762	High Desert State Prison	$88,606.86
3763	NDOC - Inmate Welfare Account	$2,917.08
	Total	**$398,617.08**

8. Approval of Proposed Leases (For possible action)

9. Approval of Proposed Contracts (For possible action)

10. Approval of Proposed Master Service Agreements (For possible action)

11. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than $100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold ($10,000 - $99,999). Attached is a list of all applicable approvals for contracts and amendments approved from March 13, 2024 through April 16, 2024.

12. Information Item Reports

A. Governor's Finance Office – Budget Division

Pursuant to NRS Chapter 353, the Governor's Finance Office, Budget Division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds, and the IFC Contingency Fund as of April 24, 2024.

Below is the available balance for each account prior to any projected outstanding claims.

Tort Claim Fund	$ 1,558,400.29
Statutory Contingency Account	$ 5,992,997.12
Stale Claims Account	$ 3,803,274.35
Emergency Account	$ 500,000.00
Disaster Relief Account	$ 12,136,350.47
IFC Contingency Unrestricted General Fund	$ 16,481,954.54
IFC Contingency Unrestricted Highway Fund	$ 1,184,685.35
IFC Contingency Restricted General Fund	$ 166,381,382.00
IFC Contingency Restricted Highway Fund	$ 27,384,820.00

B. Department of Motor Vehicles – Complete Streets Program

Pursuant to NRS 482.1825, subsection 2, the department shall certify monthly to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This submittal reports program activities by month for the third quarter of fiscal year 2024 for the period beginning January 1, 2024 and ending March 31, 2024.

13. Public Comment

This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 126 023 160#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

14. Adjournment **(For possible action)**

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. A person may submit comments to be attached to the minutes of the meeting in writing three business days before the meeting date, in addition to testifying or in lieu of testifying. Written comments are limited to 2 pages. Written comments may be submitted electronically by email at dcastillo@finance.nv.gov. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Denice Castillo at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at dcastillo@finance.nv.gov. Supporting materials for this meeting are available at 209 East Musser Street, Suite 200, Carson City, Nevada 89701 or by contacting Denice Castillo at (775) 684-0223 or by email at dcastillo@finance.nv.gov.

Public Meeting Notice and Agenda Posted at the Following Locations:

1. Blasdel Building, 209 East Musser Street, Suite 200, Carson City, Nevada 89701
2. Internet: https://notice.nv.gov
3. Internet: https://budget.nv.gov/Meetings/Board_of_Examiners/2024/2024BOE/

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MEETING MINUTES

Date and Time: April 9, 2024, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701

Video Conference Location: 1 Harrahs Court, Governor's Conference Room
Las Vegas, Nevada 89119

MEMBERS PRESENT:
Governor Joe Lombardo
Secretary of State Francisco V. Aguilar
Attorney General Aaron Ford

STAFF PRESENT:
Amy Stephenson, Clerk of the Board
Rosalie Bordelove, Board Counsel

OTHERS PRESENT:
Marni Watkins, Bureau Chief, Office of the Attorney General
Kacey KC, Division Administrator, State Department of Natural Resources
Jim Wells, Deputy Chief of Staff, Office of the Governor

1. Call to Order / Roll Call

Governor: We will go ahead and begin the State of Nevada Board of Examiners' Meeting scheduled for today, April 9, 2024 at 10:00 am. Could I please have the Clerk call the roll?

Clerk of the Board: Governor Lombardo.

Governor: Present.

Clerk of the Board: Secretary of State Aguilar.

Secretary of State: Here.

Clerk of the Board: Attorney General Ford.

Attorney General: Here.

Clerk of the Board: Let the record reflect we have a quorum, sir.

2. Public Comment

The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 995 493 37#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

Governor: We will move on to agenda item number 2, *Public Comment*. This public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under the public comment period unless the matter itself has been specifically included on the agenda as an action item. Please limit your comments to three minutes. Public comment may be provided in person or via telephone. The telephone number is 775-321-6111 or 702-329-3435 and meeting ID number is 995 493 37#.

Do we have any public comment there in Carson City?

Clerk of the Board: No, sir.

Governor: Do we have anyone for public comment here in Las Vegas? Hearing and seeing none.

Do we have anyone on the phone for public comment?

Clerk of the Board: We do not, sir.

Governor: We will close the first opportunity for public comment.

3. Approval of the March 12, 2024 Meeting Minutes **(For possible action)**

Governor: Agenda item number 3, *Approval of the March 12, 2024 Meeting Minutes*. Do any Board Members have any questions on the Meeting Minutes?

Attorney General: Not here. Move approval.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Commission on Mineral Resources – Division of Minerals	1	$52,442
Department of Public Safety – State Fire Marshal Division	1	$27,386

Governor: We'll move on to agenda item number 4, *State Vehicle Purchases*.

Clerk of the Board: There are two requests under this agenda item. The first request is from the Commission on Mineral Resources, Division of Minerals. The division requests approval to purchase one replacement vehicle for a total amount not to exceed $52,442.

The second request is from the Department of Public Safety, State Fire Marshal Division. The division requests approval to purchase one replacement vehicle for a total amount not to exceed $27,386. Are there any questions on any of these items?

Governor: Do we have any questions?

Secretary of State: No questions. Motion to approve.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

5. Authorization for an Emergency Contract with a Current and/or Former State Employee (For possible action)

Governor's Office of Energy

Pursuant to NRS 333.705, subsection 4, the office seeks a favorable recommendation regarding its determination to use the emergency provision to contract with former employee Karen Long to assist in grant and fiscal work for the Governor's Office of Energy through statewide contract #99SWC-NV21-7577 with HAT Limited Partnership dba Manpower.

Governor: Agenda item number 5, *Authorization for an Emergency Contract with a Current and/or Former State Employee*.

Clerk of the Board: Pursuant to NRS 333.705, subsection 4, the Governor's Office of Energy seeks a favorable recommendation regarding its determination to use the emergency

provision to contract with the former employee to assist in grant and fiscal work in the Governor's Office of Energy on a part-time basis through Manpower. Are there any questions on this item?

Governor: Yes, I have a question. It is my understanding that this individual didn't have the 90-day cooling off period as required per statute, is that correct?

Clerk of the Board: Yes, that is correct, sir.

Governor: Then, is it also correct that as a result, they did not continue with this individual?

Clerk of the Board: Yes, sir. That is correct.

Governor: If we don't have any other questions, I'll move for an unfavorable recommendation for agenda item number 5.

Secretary of State: I second the motion.

Governor: We have a motion on the floor. All those in favor, signify by saying aye. The motion passes unanimously.

6. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Business and Industry – Office of the Labor Commissioner

Pursuant to NRS 333.705, subsection 1, Department of Administration, Purchasing Division requests authority to contract with former employee Lupita Martinez to assist with apprenticeship compliance work for the Department of Business and Industry, Office of the Labor Commissioner through statewide contract #99SWC-NV21-7577 with HAT Limited Partnership, dba Manpower.

B. Department of Public Safety

Pursuant to NRS 333.705, subsection 1, Department of Administration, Purchasing Division requests authority to contract with Robert Plant, a current employee with the Department of Wildlife, to provide motorcycle safety course training for the Department of Public Safety through statewide contract #99SWC-NV21-7576 with Marathon Staffing Group, Inc.

Governor: Move to agenda item number 6, *Authorization to Contract with a Current and/or Former State Employee*. Let's take those separately, Ms. Stephenson.

Clerk of the Board: The first request is from the Department of Business and Industry, Office of the Labor Commissioner, through the Department of Administration, Purchasing Division. The office intends to contract with a former employee from April 10, 2024, through

September 29, 2024, on a part-time basis, through Manpower. Are there any questions on this item?

Governor: Are there any questions?

Attorney General: Not here.

Secretary of State: No questions. Motion to approve.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously.

Clerk of the Board: The second request is from the Department of Public Safety through the Department of Administration, Purchasing Division. The department intends to contract with a former employee from April 15, 2024, through October 15, 2024, on a part-time basis, through Marathon Staffing Group. Are there any questions on this item?

Governor: Are there questions?

Secretary of State: No questions. Motion to approve item 6.B.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

7. Request for Approval to Pay a Tort Claim from the Tort Claim Fund Pursuant to NRS 41.036

(For possible action)

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim request for approval:

Claimant:	Reginald Howard
Claim No:	TC21008
Settlement Amount:	$150,000
Date of Loss:	September 25, 2015

Governor: Agenda item number 7, *Request for Approval to Pay a Tort Claim from the Tort Claim Fund Pursuant to NRS 41.036.*

Clerk of the Board: Pursuant to NRS 41.036, the Office of the Attorney General submits the following tort claim request for approval. Claimant: Reginald Howard; Claim Number: TC21008; Settlement Amount: 150,000; and Date of Loss is September 25, 2015. Are there any questions on this item?

Governor: Are there questions?

Secretary of State: I do, and it's totally random question, but why is the Department of Corrections (NDOC) required to pay $500?

Marni Watkins: Marnie Watkins from Complex Litigation. I did not work on this case and I'm not part of the NDOC but I am aware of the $500 that they have to pay in the settlement. The first $500 is NDOC's contract with the state that for any settlement, the first $500 has to come out of their budget.

Governor: Did that answer your question?

Secretary of State: Yes, I was just more curious than anything. Thank you. Motion to approve.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

8. Request for Approval to Pay a Tort Claim from the Statutory Contingency Account Pursuant to NRS 41.036 (For possible action)

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim request for approval:

A. Claimant: Bonnie Lopez, Colleen Lackey, Estate of Melody Morgan
Claim No: TC20983
Settlement Amount: $1,350,000
Date of Loss: April 28, 2018

B. Claimant: Rupert Gamo
Claim No: TC20265
Settlement Amount: $100,000
Date of Loss: October 1, 2022

Claimant: Adrienn Albert
Claim No: TC20266
Settlement Amount: $115,000
Date of Loss: October 1, 2022

Governor: *Move to item number 8, Request for Approval to Pay a Tort Claim from the Statutory Contingency Account Pursuant to NRS 41.036*. Let's take those separately, please.

Clerk of the Board: Pursuant to NRS 41.036, the Office of Attorney General submits the following Tort Claim request for approval. Claimant: Bonnie Lopez, Colleen Lackey, Estate of Melody Morgan; Claim Number is TC20983; Settlement Amount: $1,350,000; Date of Loss: April 28, 2018. Are there any questions on this item?

Governor: Are there any questions?

Secretary of State: No questions. Motion to approve.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

Governor: Item 8.B, please.

Clerk of the Board: For the two claims, Claimants: Rupert Gamo and Adrienn Albert; Claim No: TC20265 and TC20266; Settlement Amount: $215,000; Date of Loss: October 1, 2022. Are there any questions on this item?

Governor: Do we have any questions?

Secretary of State: No questions. Motion to approve.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

9. Request for a Recommendation of Approval to the Interim Finance Committee for a Grant or Loan from the Disaster Relief Account

(For possible action)

Office of the Military – Division of Emergency Management – Disaster Response and Recovery Act

Pursuant to NRS 353.274, section 2, the division requests an approval of grant funds in the amount of $120,689 from the Disaster Relief Account to cover emergency response and management costs associated with Hurricane Hillary.

Governor: Agenda item number 9, *Request for a Recommendation of Approval to the Interim Finance Committee for a Grant or Loan from the Disaster Relief Account.*

Clerk of the Board: Pursuant to NRS 353.274, section 2, the Office of the Military, Division of Emergency Management requests an approval of grant funds from the Disaster Relief Account to cover emergency response and management costs associated with Hurricane Hilary. Please note the requested amount of $120,689 has been revised to $115,892. Are there any questions on this item?

Governor: Then, that's alright with the lower revision amount?

Rosalie Bordelove: Right. If you're approving a payment amount, it's okay to approve an amount less than but not more.

Governor: Do we have any questions on this item?

Secretary of State: No questions. Motion to approve.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

10. Request for the Allocation and Disbursement of Funds for Salary Adjustments (For possible action)

The 2023 Legislature, through Assembly Bill 522, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission, and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

A. Nevada System of Higher Education

Pursuant to AB 522, section 22, of the 2023 Legislative Session, the system requests funds for salary increases for its sworn positions.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
2980	University of Nevada, Reno	$185,181
	Total	**$185,181**

B. Nevada System of Higher Education

Pursuant to AB 522, section 7, of the 2023 Legislative Session, the system requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3010	Desert Research Institute	$573,244
3018	Truckee Meadows Community College	$3,201,992
	Total	**$3,775,236**

Governor: *Request for the Allocation and Disbursement of Funds for Salary Adjustments.* We'll take these separately.

Clerk of the Board: The 2023 Legislature, through Assembly Bill 522, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary

deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The following request for allocation from the General Fund and or Highway Fund Salary Adjustment Account is recommended.

The first request is from the Nevada System of Higher Education in the amount of $185,181 in General Funds for salary increases for its sworn positions. Are there any questions on this item?

Governor: No, no question, but a comment, Ms. Stephenson. So we have not seen UNLV's request for the two grade upgrade. Is that pending? Are we going up against any deadline that would have an adjustment of that?

Clerk of the Board: I will reach out and follow up, sir. I don't have an answer right now but I'll get back to you.

Governor: Do we have any questions on agenda item number 10.A?

Secretary of State: No questions.

Attorney General: Not here. Move approval.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

Clerk of the Board: The second request is from the Nevada System of Higher Education in the amount of $3,775,236 in General Funds for salary increases. Are there any questions on this item?

Secretary of State: No questions. Motion to approve.

Attorney General: Not here.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

11. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account

(For possible action)

A. Department of Conservation and Natural Resources – Division of Forestry

Pursuant to NRS 353.268, the division requests a recommendation to the Interim Finance Committee for an allocation of $114,156 from the Interim Finance Committee Contingency Account for maintenance, utilities, and communications expenditures.

B. Department of Conservation and Natural Resources – Division of Forestry

Pursuant to NRS 353.268, the division requests a recommendation to the Interim Finance Committee for an allocation of $6,404,612 from the Interim Finance Committee Contingency Account to fund an increase in fire suppression costs.

C. Department of Conservation and Natural Resources – Division of Water Resources

Pursuant to NRS 532.230, the division requests a recommendation to the Interim Finance Committee for an allocation of $250,000 from the Interim Finance Committee Contingency Account to restore funds in the Channel Clearance Account for the channel clearance, maintenance, restoration, surveying, and monumenting program for channel clearance activities.

D. Department of Education

Pursuant to NRS 353.268, the department requests a recommendation to the Interim Finance Committee for an allocation of $38,729 in fiscal year 24 and $120,126 in fiscal year 25 from the Interim Finance Committee Contingency Account to fund the addition of one new classified Education Programs Supervisor.

E. Department of Employment, Training, and Rehabilitation – Rehabilitation Division

Pursuant to NRS 353.268, the department requests an allocation of $492,216 from the Interim Finance Committee Contingency Account to cover a projected shortfall for the remainder of the fiscal year.

Governor: Agenda item number 11, *Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account*. We will take them separately.

Clerk of the Board: There are five requests under this agenda item. The first request is from State Department of Conservation and Natural Resources, Division of Forestry. Pursuant to NRS 353.268, the division requests a recommendation to the Interim Finance Committee for an allocation of $114,156 from the Interim Finance Committee Contingency Account for maintenance, utilities, and communications expenditures. Are there any questions on this item?

Governor: Any questions?

Attorney General: Not here. Move approval.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

Clerk of the Board: The second request is from the State Department of Conservation and Natural Resources, Division of Forestry. Pursuant to NRS 353.268, the division requests a recommendation to the Interim Finance Committee for an allocation of $6,404,612 from the Interim Finance Committee Contingency Account to fund an increase in fire suppression costs. Are there any questions on this item?

Governor: I have a question. Does this cover the total amount expected? Are you aware?

Kacey KC: Good morning, Governor, Members of the Board. This is Kacey KC for the record. I'm State Forester Fire Warden. No, we anticipate we'll be back here in June as well. We're looking at probably closer to $9 or $10 million, depending on how the fire season shapes up to the end of the year. This was our best projection at the time with the bills we had on hand and the projections that we use of a five-year average of what would get us to the end of the year. Since that timeframe, it has grown to $1 million in bills today.

Governor: So, it's sufficient for you to continue business as usual with approval of today's amount?

Kacey KC: This will pay $6.4 million in bills and we will continue to push other bills until we have the next contingency account request. In this account, we do have an override, so, if we don't have the sufficient authority, we can override some of the payments.

Governor: Thank you, Kacey. Are there any other questions?

Secretary of State: No questions. Motion to approve.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

Clerk of the Board: The third request is from the State Department of Conservation and Natural Resources, Division of Water Resources. Pursuant to NRS 532.230, the division requests a recommendation to the Interim Finance Committee for an allocation of $250,000 from the Interim Finance Committee Contingency Account to restore funds in the Channel Clearance Account for the channel clearance, maintenance, restoration, surveying, and monumenting program for channel clearance activities. Are there any questions on this item?

Governor: Do we have any questions or a motion?

Secretary of State: No questions. Motion for approval.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

Clerk of the Board: This next request is from the Department of Education. Pursuant to NRS 353.268, the department requests a recommendation to the Interim Finance Committee for an allocation of $38,729 in fiscal year 2024 and $120,126 in fiscal year 2025 from the

Interim Finance Committee Contingency Account to fund the addition of one new classified Education Programs Supervisor. Are there any questions on this item?

Governor: Do we have any questions?

Secretary of State: No questions. Motion for approval.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

Clerk of the Board: This last request is from the Department of Employment, Training, and Rehabilitation, Rehabilitation Division. Pursuant to NRS 353.268, the Department requests an allocation of $492,216 from the Interim Finance Committee Contingency Account to cover a projected shortfall for the remainder of the fiscal year. Are there any questions on this item?

Governor: Do we have any questions?

Secretary of State: No questions. Motion for approval.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

12. Approval of Proposed Leases (For possible action)

Governor: Agenda item number 12, *Approval of Proposed Leases*.

Clerk of the Board: There are four leases on the agenda under item number 12 for approval by the Board today. Are there any questions on any of these leases?

Governor: Do we have any questions.

Attorney General: None here.

Governor: Hearing none. I'll entertain a for a motion for approval.

Attorney General: So moved.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

13. Approval of Proposed Contracts (For possible action)

Governor: Agenda item number 13, *Approval of Proposed Contracts*.

Clerk of the Board: There are 53 contracts on the agenda under item number 13 for approval by the Board today. Please note that contract number 51 with the Department of Employment, Training, and Rehabilitation in Douglas County is no longer contingent upon

an IFC Work Program as it has been determined there is sufficient budgetary authority available. Also, please note contract number 40 has been withdrawn by the agency. Are there any questions on any of these contracts?

Governor: If there are no questions, I will entertain a motion.

Secretary of State: Motion to approve.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

14. Approval of Proposed Master Service Agreements (For possible action)

Governor: Agenda item number 14, *Approval of Proposed Master Service Agreements*.

Clerk of the Board: There are five Master Service Agreements on the agenda item under number 14 for approval by the Board. Please note that the Master Service Agreement number 5 with Reno Behavioral Healthcare Hospital has been withdrawn by the Purchasing Division. Are there any questions on these items?

Governor: Any questions? I'll entertain a motion for approval.

Attorney General: Move approval.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

15. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than $100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold ($10,000 - $99,999). Attached is a list of all applicable approvals for contracts and amendments approved from February 14, 2024 through March 12, 2024.

Governor: Agenda item number 15, *Information Item – Clerk of the Board Contracts*.

Clerk of the Board: There are 54 contracts over $10,000 and under the $100,000 threshold that were approved by the Clerk of the Board from February 14, 2024 through March 12, 2024. This item is informational. Are there any questions on any of these items?

Attorney General: None here.

Governor: I understand this is informational only but on contract numbers 17 and 18, are these contracts separate projects or did they split one project into two contracts?

Clerk of the Board: These are two separate projects. Bidding assistance is related to the Railroad Museum and Visitor Center that is currently out to bid, and the AP Visitor Center Master Plan is for the land behind the Future Visitor Center. So, these are two separate projects.

Governor: Any other questions or concerns?

Hearing none, we will close agenda item number 15.

16. Information Item Reports

Governor's Finance Office – Budget Division

Pursuant to NRS Chapter 353, the Governor's Finance Office, Budget Division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds, and the IFC Contingency Fund as of March 10, 2024.

Below is the available balance for each account prior to any projected outstanding claims.

Tort Claim Fund	$ 911,355.91
Statutory Contingency Account	$ 7,787,230.80
Stale Claims Account	$ 3,766,981.70
Emergency Account	$ 500,000.00
Disaster Relief Account	$ 11,045,555.03
IFC Contingency Unrestricted General Fund	$ 24,279,651.39
IFC Contingency Unrestricted Highway Fund	$ 1,184,685.35
IFC Contingency Restricted General Fund	$ 340,311,182.00
IFC Contingency Restricted Highway Fund	$ 27,384,820.00

Governor: Agenda item number 16, *Information Item Reports, Governor's Finance Office, Budget Division*.

Clerk of the Board: There is one report under this agenda item from the Governor's Finance Office, Budget Division. Pursuant to NRS Chapter 353, the Governor's Finance Office, Budget Division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Fund, and the IFC Contingency Fund as of March 10, 2024.

The following is the available balance for each account prior to any projected outstanding claims. Tort Claim Fund $911,355.91; Statutory Contingency Account $7,787,230.80; Stale Claims Account $3,766,981.70; Emergency Account $500,000.00; Disaster Relief Account $11,045,555.03; IFC Contingency Unrestricted General Fund $24,279,651.39; IFC Contingency Unrestricted Highway Fund $1,184,685.35; IFC Contingency Restricted

General Fund $340,311,182.00; IFC Contingency Restricted Highway Fund $27,384,820.00. Are there any questions on this item?

Governor: Yes, Ms. Stephenson. In reference to agenda item 11 being the $6.4 million and then a projection of a possible additional 4 million, does that fall under the IFC Contingency Unrestricted General Fund?

Clerk of the Board: Yes, sir, it does.

Governor: So, with what was approved for recommendation today, I see that we may be in a future precarious position. Is that correct?

Clerk of the Board: That is correct, sir.

Governor: I just wanted to make sure the other Board Members are aware that if we were to run out of funds prior to the next legislative session, it would require a special session to allocate funds. So, I just want you both to be fully aware if we don't make it to the next legislative session. Do you have any questions or concerns on that or comment?

Secretary of State: I guess not.

Governor: Hearing none. Any other questions?

Attorney General: Governor, I did have a question. So, are we in danger of depleting? I know the Tort Claims Fund is very low, and we're going to need more money for the Tort Claim Fund before the year is out. There's no question about that. So, is it your contention then that replenishing the Tort Claim Fund is going to require a special session or am I misunderstanding?

Governor: I'm not sure. I'll have to get an opinion on that because I agree with you. I don't think we're going to make it to June of next year depending on what comes out of your Office and then out of the emergency declarations associated with fire and other issues we deal with as the State. So, we will keep informed as we work through this but I think it's important that the situation we are in is understood.

Attorney General: I appreciate that. I do know the Tort Claim Fund needs substantially more money than what we have. We have a lot of claims pending in settlement conferences with Federal Courts, in State Courts that are going to be requiring funds. We want to be cognizant of that fact and I do appreciate the notice there. We can work offline, Governor, as we have in the past, to be sure that we can do what's best for the State on these types of claims.

Governor: If I look back through the documents from today, we awarded $150,000 out of that particular account. You're looking at 760,000 available. The Budget Office will obviously be in constant contact as we work through this process. Alright?

Attorney General: Alright.

Governor: Any other comments?

Secretary of State: I have another random question. I know it's a random question. What's the cash management on this and is there interest earnings on these accounts?

Clerk of the Board: I don't know the answer to that. I don't believe that they earn interest, but I can find out for you.

Governor: Is Mr. Wells in attendance there? Is he able to answer that question?

Jim Wells: Good morning. Jim Wells, Deputy Chief of Staff to Governor Lombardo. These accounts do not earn interest. The interest from these accounts goes to the General Fund portfolio.

Secretary of State: Thank you, Mr. Wells.

Governor: If there are no further questions, I will close agenda item number 16.

17. Public Comment

This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 995 493 37#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

Governor: Agenda item number 17, *Public Comment*. This is the second opportunity for Public Comment. Same phone call-in information to dial if needed. Please limit your comments to three minutes.

Do we have any public comment there in Carson City?

Clerk of the Board: We do not, sir.

Governor: Do we have anyone here in Las Vegas? Hearing none.

Do we have anybody on the phone?

Clerk of the Board: We do not, sir.

Governor: We will close public comment.

18. Adjournment (For possible action)

Governor: Agenda item number 18, *Adjournment*.

Motion to adjourn. All in favor, signify by saying aye. The motion passes unanimously.

Thank you. Everybody have a great day.

Joe Lombardo
Governor

Amy Stephenson
Director

David Johnson
Deputy Director

Curtis Palmer
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 25, 2024

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Lesley Volkov, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES

Agenda Item Write-up:
Pursuant to NRS 333.705, subsection 4, the division seeks a favorable recommendation regarding its determination to use the emergency provision to contract with former employee Kim Perondi to assist in contract work for the Department of Health and Human Services, Division of Child and Family Services through statewide contract #99SWC-NV21-7577 HAT Limited Partnership dba Manpower.

Additional Information:
Ms. Perondi retired from the office on July 13, 2022 and is receiving pension benefits. Her skills and experience are needed to assist in contract management due to staff vacancies. Ms. Perondi will be working remotely. The office intends to use the emergency provision to contract with Ms. Perondi from March 18, 2024 through July 16, 2024 on a full-time basis.

Statutory Authority:
NRS 333.705 (4)

REVIEWED: _____
ACTION ITEM: _____

Joe Lombardo
Governor

Richard Whitley, MS
Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES

Helping people. It's who we are and what we do.

Marla McDade Williams
Administrator

REQUEST EXCEPTION THROUGH SAM 0006

Date: March 18, 2024

To: Annette Morfin, Purchasing Officer, Department of Administration, Purchasing Division

From: Tiffany Greenameyer, Deputy Administrator, Division of Child and Family Services

Subject: **Authorization to Contract with Former Employee—Kim Perondi**

The Division of Child and Family Services (DCFS) has determined an emergency exists that necessitates contracting with a former employee for less than four months. DCFS is requesting to contract with a former employee, Kim Perondi, through the use of Manpower Temporary Services. The request is made in accordance with the State Administrative Manual Chapter 0323. In her previous positions, Ms. Perondi worked in various contracts-related positions, including for the Secretary of State as the Deputy Secretary of State for Commercial Recordings, the Governor's Finance Office as an Executive Branch Budget Analyst, and the Department of Administration Purchasing Division as an Assistant Chief Procurement Officer.

The Contracts Unit has seen an increased volume of contracts and contract-related work resulting from multiple factors including changes to policies by the Purchasing Division and DCFS migrating to correctly using contracts rather than subawards. Additionally, the division has achieved success in being awarded several competitive grants as well as American Rescue Plan Act funding, resulting in the need for additional contracts to properly expend the awarded funds to successfully meet the goals of each grant award. The nature of DCFS's work means that many contracts provide required and necessary services for children and delays in developing and implementing contracts can result in gaps in these services.

This increased need has been met previously by three contract staff. Of the three, one contract staff member departed in January 2024, and one departed in February 2024. This contract position is needed for continuity of operations and covering the workload of the departed staff.

Through this contract, Ms. Perondi will work up to 40 hours per week as needed assisting the Contracts Unit in developing and monitoring contracts; facilitating contract renewals; providing technical guidance; liaising between DCFS staff, vendors, and other agencies on contracts-related matters; and maintaining unit data sheets. Ms. Perondi will be working remotely with the option to come in as needed.

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Kim Perondi			
Former Employee ID Number:	00859			
Former Job Title:	Deputy Secretary of Commercial Recordings			
Former Employee Agency:	SOS			
Former Class and Grade:	**Class:**	Unclassified	**Grade:**	
Former Employment Dates:	**From:**	12/13/1993	**To:**	07/13/22 ✓
Requesting Agency:	Division of Child and Family Services			
Vendor:	Manpower			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	**Summarize scope of contract work.** Provide support to the Contracts Unit in developing and monitoring contracts; facilitating contract renewals; providing technical guidance; liaising between DCFS staff, vendors, and other agencies on contracts-related matters; and maintain unit data sheets.
B	**Document former job description.** **Deputy Secretary of State for Commercial Recordings, Office of the Secretary of State Carson City, Nevada 2016-2022** • Serviced as Deputy Secretary of State at the pleasure of the Honorable Secretary of State, Barbara K. Cegavske • Oversaw the Commercial Recordings Division, responsible for corporate registries for business entities, Uniform Commercial Code, Trademarks, Notary licensure and State Business Licensure. • Managed a team of 50 staff with offices in Carson City and Las Vegas and a customer base of more than 350,000 business entities. • Developed, reviewed and presented legislation pertaining to the Commercial Recordings Division to the state Legislature • On behalf of the Secretary, serviced as Chairperson of the State Records Committee

	Exec Branch Budget Analyst, Governor's Finance Office Carson City, NV 2015-2016 • Served as Executive Branch Budget Officer and managed budgets for the Department of Education and the Department of Administration. • Reviewed and approved agency work programs for placement on the Legislative Interim Finance Committee agenda • Reviewed and approved agency contracts for placement on the Board of Examiners Agenda • Assisted agencies with timely and balanced fiscal year-end close out for CAFR reporting • Conducted classroom training to state agencies on Nevada Executive Budget System (NEBS) **Assistant Chief Procurement Officer, Department of Administration Carson City, NV 1998-2015** • As Assistant Chief Procurement Officer, managed a team of 10 professional purchasing staff in commodities/services procurement and contract administration. • Provided instruction of a certification course to state and local government staff on purchasing and contract laws, regulations and policies. • Prepared, presented and monitored the internal budget and performance metrics. • Developed and implemented internal office policies and procedures, new forms, and work methods. • Participated in administrative (appeal) hearings and represented the agency on public information/media requests.
C	**Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?** Yes. Ms. Perondi has worked for various state agencies performing contracts-related work and providing technical guidance on contracts-related activities, including for the Secretary of State as Deputy Secretary of State for Commercial Recordings, the Governor's Finance Office as an Executive Branch Budget Analyst, and the Department of Administration Purchasing Division as an Assistant Chief Procurement Officer. Her experience, knowledge and skill set will benefit the DCFS Contracts Unit, which has been resource constrained due to increased workload and departing contract staff. Ms. Perondi would be able to start with little training and make a material impact for our Contracts Unit.
D	**Explain why existing State employees within your agency cannot perform this function.** The Contracts Unit is staffed with one state position to process all the division's contracts. Contract staff have been used to meet the increased need until the division can request new positions in the upcoming legislative season.
E	**Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.** No relationship.
F	**List contractors' hourly rate and employee's hourly rate.** $45.18 to employee/$60.54 to vendor
G	**List the range of comparable State employee rates. This should include the job title, pay grade and hourly rate.** Management Analyst III, Pay Grade 37 $30.32-45.18 ✓
H	**Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?** N/A
I	**Document justification for hiring contractor.** The Contracts Unit has seen an increased volume of contracts and contract-related work resulting from multiple factors including changes to policies by the Purchasing Division and DCFS migrating to correctly using contracts rather than subawards. Additionally, the division has achieved success in being awarded several competitive grants as well as the American Rescue Plan Act funding, resulting in the need for additional contracts to properly expend the awarded funds to successfully meet the goals of each grant award. The nature of DCFS's work means that many contracts provide required and necessary services for children and delays in developing and implementing contracts can result in gaps in these

	services. This increased need has been met previously by three contract staff. Of the three, one contract staff member departed in January 2024, and one departed in February 2024. This contract position is needed for continuity of operations and covering the workload of the departed staff.
J	**Will the employee be collecting PERS at any time during the contract?**
	Yes.
K	**What is the duration of the contract with the former employee? (Include start and end date)**
	Less than 4 months. 3/18/2024-7/16/2024
L	**Will the former employee be working full time or part time? If part time, how many hours?**
	Up to 40 hours per week
M	**Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).**
	No

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

3/22/24

Signature of Agency Head Authorizing Request — Date

Purchasing Administrator Signature (if a Statewide Contract) — Date

3/25/24

Budget Analyst Signature — Date

Clerk of the Board of Examiners Signature — Date

Joe Lombardo
Governor

Amy Stephenson
Director

David Johnson
Deputy Director

Curtis Palmer
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: April 3, 2024

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Jenny Helton, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, Department of Administration, Purchasing Division requests authority to contract with former employee Martha Warachowski to assist with administrative support for the Department of Education, Office of Early Learning and Development through statewide contract #99SWC-NV21-7577 with HAT Limited Partnership, dba Manpower.

Additional Information:

Ms. Warachowski retired from the Department of Education on November 29, 2023 and is receiving pension benefits. Her skills and experience are needed to assist in administrative support. Ms. Warachowski will not be working remotely. The office intends to contract with Ms. Warachowski from May 15, 2024 through November 15, 2024 on a part-time basis up to 20 hours per week.

Statutory Authority:
NRS 333.705 (1)

REVIEWED: DL
ACTION ITEM: _____

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

April 1, 2024

MEMORANDUM

To: Lesley Volkov

From: Annette Morfin, Purchasing Officer

Subject: CETS Contract 23928 – HAT LTD Partnership dba Manpower
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Martha Warachowski who Manpower wants to hire. Martha has recently left state service and will be collecting PERS.

Manpower is aware that this request will need May BOE approval.

If you have any questions, please contact me at 775-531-3301 or amorfin@admin.nv.gov

Joe Lombardo
Governor

Jhone M. Ebert
Superintendent of Public Instruction

Southern Nevada Office
2080 E. Flamingo Road, Suite 210
Las Vegas, Nevada 89119-0811
Phone: (702) 486-6458
Fax: (702) 486-6450

STATE OF NEVADA
DEPARTMENT OF EDUCATION

700 E. Fifth Street | Carson City, Nevada 89701-5096
Phone: (775) 687-9200 | www.doe.nv.gov | Fax: (775) 687-1116

MEMORANDUM

TO: Annette Morfin, Purchasing Officer, Department of Administration, Purchasing Division

FROM: Megan Peterson, Deputy Superintendent, Student Investment Division

DATE: March 25, 2024

SUBJECT: Authorization to Contract with Former Employee-Martha Warachowski

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The Nevada Department of Education (NDE) is requesting to contract with a former State employee Martha Warachowski, using Manpower Temporary Services. The request is made in accordance with the State Administrative Manual Chapter 0323. In her previous position, Ms. Warachowski was an Administrative Assistant IV supporting NDE Superintendent of Educator Effectiveness and Family Engagement. Ms. Warachowski has experience and knowledge of the Department procedures as a former administrative assistant. Ms. Warachowski will be contracting with NDE for six months to fulfill the Office of Early Learning and Development's needs while the current administrative assistant is on medical leave.

Through this contract Ms. Warachowski will perform administrative duties in the office of the Office of Early Learning and Development (OELD). This includes, but is not limited to, processing invoices and statement of services, support team with travel requests and claims, post meeting notices for the Early Childhood Advisory Committee, purchase supplies, onboarding of new staff, ensure documents and reports are ADA compliant, and schedule meetings.

If additional information or clarification is needed, please contact Kaylene Hoyt, Contracts Manager at 775-687-9101 or NDEcontracts@doe.nv.gov.

cc: Ann Marie Dickson, Deputy Superintendent, Student Achievement Division

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Martha Warachowski			
Former Employee ID Number:	67033			
Former Job Title:	Administrative Assistant IV			
Former Employee Agency:	Nevada Department of Education			
Former Class and Grade:	**Class:**	2.210	**Grade:**	29
Former Employment Dates:	**From:**	10/28/2019	**To:**	11/29/23
Requesting Agency:	Nevada Department of Education, Office of Early Learning and Development			
Vendor:	Manpower			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	**Summarize scope of contract work.**
	Contractor to perform administrative duties for the Office of Early Learning and Development (OELD). This includes, but is not limited to, process invoices and statement of services, support team with travel requests and claims, post meeting notices for the Early Childhood Advisory Committee, purchase supplies, onboarding of new staff, ensure documents and reports are ADA compliant, and schedule meetings.
B	**Document former job description.**
	Martha Warachowski was an Administrative Assistant IV (AA IV) supporting the Deputy Superintendent of Educator Effectiveness and Family Engagement.
C	**Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?**
	Yes, Martha has experience and knowledge of the Department procedures as a former AA. This will greatly reduce the time needed to train a contractor to step-in. There will be no need for the transfer of specialized knowledge as this contract will end as soon as the current AA returns to the office from medical leave.
D	**Explain why existing State employees within your agency cannot perform this function.**

	OELD has one AA III assigned to support 11 FTEs. While other AA's within the Department have been helpful, they cannot take on all of the additional duties needed by the OELD team.
E	**Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.**
	Not applicable
F	**List contractors' hourly rate and employee's hourly rate.**
	Contractor hourly rate will be $29.04 and Employee's hourly rate was $24.46
G	**List the range of comparable State employee rates. This should include the job title, pay grade and hourly rate.**
	Administrative Assistant III, Grade 27, $19.94-$29.04.
H	**Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?**
	N/A
I	**Document justification for hiring contractor.**
	The OELD AA III has been out on Family Medical Leave since October 16, 2023. Her absence is causing comp and overtime, and worse, missed deadlines by the director.
J	**Will the employee be collecting PERS at any time during the contract?**
	Yes
K	**What is the duration of the contract with the former employee? (Include start and end date)**
	Start upon 05/15/2024 end date 11/15/2024
L	**Will the former employee be working full time or part time? If part time, how many hours?**
	Part-time up to 20 hours per week.
M	**Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).**
	No

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

03/21/24

Signature of Agency Head Authorizing Request — Date

4/1/2024

Purchasing Administrator Signature (if a Statewide Contract) — Date

04/03/2024

Budget Analyst Signature — Date

Clerk of the Board of Examiners Signature — Date

Joe Lombardo
Governor

Amy Stephenson
Director

David Johnson
Deputy Director

Curtis Palmer
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: April 29, 2024

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Crystal Novotny, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF PUBLIC AND BEHAVIORAL HEALTH

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the division requests authority to contract with former employee Stacey Johnson to provide training and fiscal support with Centers For Disease Control and Prevention, Inc.

Additional Information:

The division intends to contract with former employee Stacey Johnson to serve as a Senior Financial officer, through a subaward issued from the division to the CDCF for 40 hours per week from June 1, 2024 through November 30, 2024 working remotely.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: _____
ACTION ITEM: _____

Joe Lombardo
Governor

Richard Whitley, MS
Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES

NEVADA DIVISION of PUBLIC and BEHAVIORAL HEALTH

Cody Phinney, MPH
Administrator

Ihsan Azzam, Ph.D., M.D.
Chief Medical Officer

MEMORANDUM

DATE: April 23, 2024

TO: Crystal Novotny, Executive Branch Budget Officer 1

THROUGH: Richard Whitley, MS
Director, Department of Health and Human Services

FROM: Cody Phinney
Administrator, Division of Public and Behavioral Health CP

RE: Authorization to Contract with Former State Employee – Stacey Johnson

NRS 333.705 precludes contracting with a person who is a current employee of a state agency or a former employee of a state agency within the past two years without Board of Examiner (BOE) review and/or approval. These provisions also apply to employment through a temporary employment agency. Approval of the BOE requires the BOE to determine the person provides services that are not provided by any other employee of the using agency or for which a critical labor shortage exists or when there is a short-term need or unusual economic circumstance that exists.

DPBH is requesting approval for prior state employee Stacey Johnson to work on budget preparation and the FY2026–2027 Executive Budget build. This request is for project-based support and activity to assist the division with building the budget. DPBH administrative fiscal unit has experienced vacancies in the budget management unit and new recruits need to be on-boarded and trained. The unit needs experience budget management to assist with the FY2026-2027 budget build. Ms. Johson's specialized knowledge of agency and program fiscal operations, familiarity of staff's technical skill set and ability to coordinate and facilitate the necessary resources to assist in accomplishing the budget building tasks for the public health programs.

Ms. Johnson will serve as a Senior Financial Officer for the DPBH Fiscal Unit. She will be doing the following:

- Prepare and/or review biennial State operating budgets in accordance with state, departmental, and divisional guidelines. Uses available resources to gain knowledge in or answer questions about budget building, i.e. provided training and examples, templates, and manuals.
- Must submit all assigned biennial State operating budgets by state, departmental, and divisional deadlines without exception.
- Assist the ASO III, ASO IV, Bureau Chiefs, and program managers in the preparation of the biennial State operating budgets.

- Prepare and present written justifications for budget proposals. All written justifications must be polished and free of typos or errors. In other words, submit thorough, well-written justifications as if you were responsible for testifying to them in front of the legislature.
- Assist with responses to federal and State budgetary requests. All written responses must be polished and free of typos or errors. In other words, submit thorough, well-written responses as if you were responsible for testifying to them in front of the legislature.
- Preparation of Fiscal notes and Assembly/Senate bill tracking as needed. All written narratives must be polished and free of typos or errors. In other words, submit thorough, well-written narratives as if you were responsible for testifying to them in front of the legislature.

Request: Stacey Johnson, Senior Financial Officer for the CDC Foundation, full-time 40hrs per week from 6/1/2024 to 11/30/2024, short-term project-based support. This position is funded through the Centers for Disease Control and Prevention Strengthening and Sustaining Nevada's Public Health Infrastructure, Grant Number 1 NE11OE000076-01-00. This position will be directly supporting the Public Health Infrastructure and Improvement Program. This Cooperative Agreement ends on 11/30/2024, which aligns with the contract end date.

Thank you for your consideration.

4150 Technology Way, Suite 300 • Carson City, NV 89706 • (775) 684-4200 • Fax (775) 687-7570 • dpbh.nv.gov

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Stacey Johnson			
Former Employee ID Number:	13185			
Former Job Title:	Deputy Director - Fiscal			
Former Employee Agency:	DHHS – Director's Office			
Former Class and Grade:	**Class:**	Unclassified Deputy Director	**Grade:**	
Former Employment Dates:	**From:**	1995	**To:**	04-14-2023
Requesting Agency:	Division of Public and Behavioral Health (DPBH)			
Vendor:	National Foundation for the Centers for Disease Control can Prevention, INC. (CDC Foundation)			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	The contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	**Summarize scope of contract work.** a. Prepare and/or review biennial State operating budgets in accordance with state, departmental, and divisional guidelines. Uses available resources to gain knowledge in or answer questions about budget building, i.e. provided training and examples, templates, and manuals. b. Must submit all assigned biennial State operating budgets by state, departmental, and divisional deadlines without exception. c. Assist the ASO III, ASO IV, Bureau Chiefs, and program managers in the preparation of the biennial State operating budgets. d. Prepare and present written justifications for budget proposals. All written justifications must be polished and free of typos or errors. In other words, submit thorough, well-written justifications as if you were responsible for testifying to them in front of the legislature. e. Assist with responses to federal and State budgetary requests. All written responses must be polished and free of typos or errors. In other words, submit thorough, well-written responses as if you were responsible for testifying to them in front of the legislature. f. Preparation of Fiscal notes and Assembly/Senate bill tracking as needed. All written narratives must be polished and free of typos or errors. In other words, submit thorough, well-written narratives as if you were responsible for testifying to them in front of the legislature.

B	**Document former job description.**
	Department of Health and Human Services Deputy Director for Fiscal Services, providing oversight over fiscal, audit, budget development and contracting activities.
C	**Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?**
	Yes, this former employee is being hired due to their specialized knowledge of agency operations, familiarity with the division vast number of budget accounts. Also, the ability to transfer knowledge band continue operations.
D	**Explain why existing State employees within your agency cannot perform this function.**
	Recruiting budget analysts for the fiscal unit is an going process; however, we are unable to recruit individuals who have state knowledge to build the state budget for the division.
E	**Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.**
	N/A
F	**List contractors' hourly rate and employee's hourly rate.**
	CDCF charges 27.6% of the total employee salary and fringe (benefits), this cost is $20.65/hour. The contracted employee salary is $62.35.
G	**List the range of comparable State employee rates. This should include the job title, pay grade and hourly rate.**
	ASO4, Grade 44, Step 10, $62.35 per hour. Starting July 1, 2024, the employee hourly rate increases by 11% bringing the hourly rate to $69.20 per hour.
H	**Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?**
	N/A
I	**Document justification for hiring contractor.**
	The prior contractor was hired for a full-time state position, and the work still needs to be completed.
J	**Will the employee be collecting PERS at any time during the contract?**
	Yes
K	**What is the duration of the contract with the former employee? (Include start and end date)**
	June 1, 2024, through November 30, 2024.
L	**Will the former employee be working full-time or part time? If part time, how many hours?**
	Full Time, 40 hours per week
M	**Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).**
	No, not serving on any boards or commissions.

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

Cody L Phinney 4/25/24

Signature of Agency Head Authorizing Request Date

Purchasing Administrator Signature (if a Statewide Contract) Date

Crystal Novotny 4/26/2024

Budget Analyst Signature Date

Clerk of the Board of Examiners Signature Date

Joe Lombardo
Governor

Amy Stephenson
Director

David Johnson
Deputy Director

Curtis Palmer
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: April 16, 2024

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Budd Milazzo, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

OFFICE OF THE ATTORNEY GENERAL

Agenda Item Write-up:

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim request for approval:

Claimant: Estate of Clinton Swaim, Renee Swaim - surviving spouse, Clinton Swaim and Kalyn Swaim – surviving children
Claim No: TC 19926
Settlement Amount: $535,000
Date of Loss: December 19, 2019

Payment of this claim to be made to Claimant's counsel:

Gallian Welker & Beckstrom. LC
540 East St Louis Ave.
Las Vegas, NV 89104

Additional Information:

A settlement agreement and full and final release of further claims has been entered for the total amount of $535,000 to be paid from the Statutory Contingency account.

Statutory Authority:
NRS 41.036
NRS 353.264

REVIEWED: _____
ACTION ITEM: _____

AARON D. FORD
Attorney General

CRAIG A. NEWBY
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General

STATE OF NEVADA

OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street
Carson City, Nevada 89701

TERESA BENITEZ-THOMPSON
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

MEMORANDUM

To: Budd Milazzo, Executive Branch Budget Officer

From: Nancy Katafias, Tort Claims Manager

Date: April 8, 2024

Subject: BOE Agenda Submittal
Estate of Clinton Swaim, Renee Swaim-surviving spouse, Clinton Swaim and Kalyn Swaim-surviving children

---

Please place the following item on the May 14, 2024, Board of Examiner's agenda for approval. Upon approval, it is requested that this payment be processed through the Statutory Contingency Fund.

Pursuant to NRS 353.264, payment of a claim which is an obligation pursuant to NRS 41 will be paid by the Statutory Contingency Fund if the money in the Fund for Insurance Premiums is insufficient to pay the claim.

Plaintiff:	Estate of Clinton Swaim, Renee Swaim-surviving spouse, Clinton Swaim and Kalyn Swaim-surviving children	
Claim No.:	TC 19926	
Payment:	$535,000.00	
Payable to:	**T 32003946**	Gallian Welker & Associates 730 Las Vegas Blvd S #104 Las Vegas NV 89101

TORT CLAIM RECOMMENDATION

DATE:	March 27, 2024
CLAIMANT:	Estate of Clinton Swaim, Renae Swaim, Clinton Swaim and Kalyn Swaim-children of the deceased
CLAIM NUMBER:	TC19926
DATE OF LOSS:	December 10, 2019
AGENCY:	DHHS/DPBH - Lakes Crossing

DISCUSSION

In the lawsuit filed against the DHHS/DPBH, through counsel, the Estate of Clinton Swaim, Mr. Swaim's wife, Renae, and 2 their children allege wrongful death; negligence; negligent hiring, training, selection and supervision; emotional distress, and deliberate indifference to a serious medical need due to allegations that Mr. Swaim was left unwatched and ending his life while he was at Lake's Crossing.

The lawsuit named 20 defendants in State and Federal actions. To avoid the costs of extensive discovery and a potential adverse large judgment, which would result in the payment of opposing counsel attorney fees, the case was settled at a Nevada Supreme Court settlement conference.

Settlement is cost effective for the State. Pursuant to NRS 353.264, payment of this claim is requested to be made from the Statutory Contingency Fund.

RECOMMENDATION

It is recommended that the claim be paid in the amount of $535,000.00.

RECOMMENDATION: PAY

G/L **7357**

Gallian Welker & Beckstrom, LC
540 East St Louis Ave
Las Vegas NV 89104

Approved:

Nancy Katafias — March 27, 2024
NANCY KATAFIAS, CLAIMS MANAGER — DATE

Leslie Nino Piro — April 8, 2024
LESLIE NINO PIRO, GENERAL COUNSEL — DATE

Settlement Agreement and Full and Final Release of Claims

Case Name(s): *Renae Joy Swaim, et al., v. State of Nevada, et al.*

Case No(s).: U.S. District Court Case No. 3:21-cv-00502-ART-CSD and Nevada Supreme Court No. 87913 (Second Judicial District Court Case No.: CV23-00275); hereinafter referred to collectively as:

"The Matter"

Plaintiffs:	Defendants:
(1) Renae Joy Swaim, Special Administrator of the Estate of Clinton Lee Swaim; (2) Renae Joy Swaim, individually; (3) Clinton Thomas Swaim, Jr.; and (4) Kalyn Renae Swaim	State of Nevada, *et al.* (as fully enumerated below)

This Settlement Agreement and Full and Final Release of Claims ("**Agreement**") is made and entered into by Plaintiffs Renae Joy Swaim, Special Administrator of the Estate of Clinton Lee Swaim; Renae Joy Swaim, individually; Clinton Thomas Swaim, Jr.; and Kalyn Renae Swaim (collectively, "**Plaintiffs**"); and the State of Nevada *ex rel.* Nevada Department of Health and Human Services, Division of Public and Behavioral Health; David S. Atherton; Matthew J. Bowman; Daiki "Sam" Branch; James G. Cameron; Vivian K. Davis; Isaac D. Flores; Joel Gomez; Christopher Henry; Samantha L. Lyons; Erick R. McBride; Michael "Rick" Meier; Bradley K. Mitchell; Luis A. Orozco; Laci N. Patiga; Nicholas M. Patiga; Brandon K. Taylor; Tanner H. Trout; and John P. West (jointly referred to herein as "**DPBH**"). This Agreement is being entered into by Plaintiffs and DPBH (each a "**Party**" and, collectively, the "**Parties**") because each of them has determined that resolving this Matter by way of settlement is preferable to continuing to litigate the Matter before, separately, the U.S. District Court for the District of Nevada and the Supreme Court of Nevada (collectively, "**The Courts**").

Plaintiffs and DPBH have agreed to resolve all claims raised in this Matter on the following terms:

1. The State of Nevada, on behalf of DPBH and all individually named Defendants, upon approval by the Board of Examiners ("**BoE**"), will pay to Plaintiffs the sum of $535,000.00 (FIVE HUNDRED THIRTY-FIVE THOUSAND and NO/100 DOLLARS) (the "**Settlement Amount**") to be disbursed to Plaintiffs' Counsel (as defined below) as further set forth in paragraph 4 of this Agreement. This payment will be paid to Plaintiffs from the State of Nevada Tort Fund. The Settlement Amount is inclusive of all attorneys' fees and costs as further detailed below in paragraph 4.

2. As this Agreement requires payment of more than $100,000.00, it is acknowledged by the Parties that this Agreement must be approved by the BoE. DPBH will present this Settlement to the BoE for approval at the earliest meeting following execution of this Agreement by all Parties, which is anticipated to be the May 14, 2024, BoE meeting. Time is of the essence, and all Parties shall exercise reasonable diligence to ensure presentation of this Agreement to the BoE for the May 14, 2024, BoE meeting. DPBH's counsel shall promptly notify Plaintiffs' Counsel whether the BoE approved, denied, or otherwise acted upon the Agreement.

    a. In the event the BoE does not approve this Agreement, neither Party is bound by any term in this Agreement.

    b. In the event the BoE does not approve this Agreement, the Parties, including Plaintiffs, are free to continue to litigate the Matter, or, at the Parties' discretion, continue to attempt to negotiate a settlement of this Matter, understanding that any future settlement terms that may be agreed to between the Parties may differ from the terms herein and may also be subject to BoE approval.

3. In consideration of the Agreement above, Plaintiffs (through Counsel) have prepared or executed relevant Stipulations and Orders to Dismiss the Matter concurrent with execution of this Agreement. The Parties consider the various Stipulations and Orders to Dismiss part of this Agreement. Counsel for either Plaintiffs or DPBH shall file the signed Stipulations and Orders to Dismiss into the respective dockets in this matter after DPBH has fully complied with the terms set forth in paragraph 1 of this Agreement and payment of the Settlement Amount has been received by Plaintiffs' Counsel. This will terminate all claims raised in this Matter as defined in Paragraph 6.

    a. The State of Nevada, on behalf of DPBH and all individually named Defendants, will comply with the terms set forth in paragraph 1 of this Agreement as soon as is practicable after BoE approval of the Agreement as set forth in paragraph 2 of this Agreement.

    b. In the event that the State of Nevada is not able to comply with the terms set forth in paragraph 1 within forty-five (45) calendar days after BoE approval, Plaintiffs' Counsel will meet and confer with DPBH's counsel prior to filing any Motion to Enforce this Agreement. Plaintiffs also agree that any Motion to Enforce will only be filed after they have provided DPBH and its counsel an additional fifteen (15) days to comply with the terms of this Agreement. The terms of this paragraph 3(b) may be extended by mutual written consent of Parties' counsel. Should DPBH not comply with the Agreement, the U.S. District Court will retain total control over any and all rulings until such time as the Stipulations and Orders to Dismiss are filed, signed, and entered by the Court. In the event Plaintiffs are

required to file a Motion to Enforce, Plaintiffs shall be entitled to recover from DPBH the attorneys' fees and costs incurred for such motion, in addition to any applicable interest thereon.

c. The signed Stipulations and Orders to Dismiss will be filed by Plaintiffs' or DPBH's counsel within seven (7) days after DPBH's compliance with the terms set forth in paragraph 3(a). This will terminate all claims raised in the Matter as defined in Paragraph 6.

4. Plaintiffs are represented in this Matter by counsel: Michael E. Welker, Travis N. Barrick, and Nathan E. Lawrence, of the law firm of Gallian Welker & Associates, L.C., (**"Plaintiffs' Counsel"**). Plaintiffs and Plaintiffs' Counsel have separately negotiated and agreed upon an apportionment of the Settlement Amount. DPBH will disburse the Settlement Amount as instructed by Plaintiffs and Plaintiffs' Counsel. The following apportionment of the Settlement Amount is reported to fulfill the Parties' obligations under NRS § 41.0375(1)(b):

   a. $319,102.21 to be disbursed to Plaintiffs via Plaintiff's Counsel, payable to Gallian Welker & Associates, L.C. (NV IOLTA Trust Account).

   b. $203,300.00 in attorneys' fees to be disbursed directly to Plaintiff's Counsel, payable to Gallian Welker & Associates, L.C. (NV IOLTA Trust Account).

   c. $12,597.79 in advanced costs to be disbursed directly to Plaintiff's Counsel, payable to Gallian Welker & Associates, L.C. (NV IOLTA Trust Account).

   d. Plaintiff and Plaintiff's Counsel understand that the amounts in paragraphs 4(a)-(c), totaling $535,000.00, will be paid by the State of Nevada's Tort Fund and provided to Plaintiffs' counsel in one or more checks or via ACH direct deposit, with Plaintiffs' Counsel being responsible for distributing the funds in the manner set forth in paragraphs 4(a)-(c).

5. This Agreement represents a mutual release of all claims related to or arising out of this Matter or any facts pertinent to or underlying this Matter. Plaintiffs and DPBH understand that they are entering into a comprehensive settlement that is meant to represent a complete release of all claims related to the Matter.

6. Plaintiffs understand that dismissal of this Matter applies to: (a) all claims, including but not limited to state and federal claims, that were or could have been raised in this Matter or that could have been brought in any proceeding in a court of appropriate jurisdiction; and (b) all Defendants that were or could have been named in the Matter, whether those Defendants are current or former employees of the State of Nevada, Nevada Department of Health and Human Services, and Division of Public and Behavioral Health.

7. Plaintiffs understand that by entering this Agreement, neither the State of Nevada nor any of the individually named Defendants are making any admission of liability for the claims raised in the Matter.

8. Plaintiffs understand that, other than the payments specified in paragraphs 4(a)-(c) of this Agreement, neither Plaintiffs nor Plaintiffs' Counsel are entitled to any other payments, including, but not limited to, attorneys' fees and costs, filing fees, copy costs, or postage, except as stated in paragraph 1 above.

9. This Agreement shall be construed and interpreted in accordance with the laws of the State of Nevada. Should any court declare or determine any provision of this Agreement to be illegal or invalid, the validity of the remaining parts, terms, or provisions shall not be affected thereby, and said illegal or invalid part, term, or provision shall be deemed not to be a part of this Agreement. The Parties acknowledge that the Agreement has been drafted by both Parties, and, therefore, any ambiguity in the Agreement will not be construed in favor or against either Party.

10. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all such counterparts shall together constitute one and the same Agreement. This Agreement may also be executed by the manual or electronic signature of a party. Each Party agrees that the Parties' electronic signatures included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures, to the extent and as provided for under applicable law, including the Electronic Signatures in Global and National Commerce Act of 2000, 15 U.S.C. §§ 7001–7031, and the Uniform Electronic Transactions Act, NRS Chapter 719.

11. Plaintiffs and DPBH understand that the U.S. District Court for the District of Nevada retains jurisdiction over the Matter for purposes of enforcing this Settlement Agreement until the Stipulations and Orders to Dismiss are granted. Once the Court has signed the Stipulations and Orders to Dismiss, and the cases are dismissed, the Court will no longer have jurisdiction over this(ese) case(s).

(Signature page follows.)

Plaintiffs:

Renae Joy Swaim, Special Administrator of the Estate of Clinton Lee Swaim

Date: 14/03/2024

Renae Joy Swaim, Individually

Date: 14/03/2024

Clinton Thomas Swaim, Jr.

Date: 14/03/2024

Kalyn Renae Swaim

Date: 14/03/2024

On behalf of DPBH:

By: Cody L Phinney

Name: Cody L. Phinney

Title: Administrator

Date: 3/20/2024

240313 Swaim - Settlement Agreement - FINAL

Final Audit Report 2024-03-14

Created:	2024-03-14
By:	Nathan Lawrence (nlawrence@vegascase.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAkNoezpcnzStYtbwRjbMJiHgADnXxsH_2

"240313 Swaim - Settlement Agreement - FINAL" History

Document created by Nathan Lawrence (nlawrence@vegascase.com)
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Document e-signed by Renae Joy Swaim (daddiesgirlforever@yahoo.com)
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Email viewed by Kalyn Renae Swaim (kalyn.swaim@gmail.com)
2024-03-14 - 10:27:46 PM GMT- IP address: 69.150.101.211

Document e-signed by Kalyn Renae Swaim (kalyn.swaim@gmail.com)
Signature Date: 2024-03-14 - 10:29:23 PM GMT - Time Source: server- IP address: 69.150.101.211

Agreement completed.
2024-03-14 - 10:29:23 PM GMT

Adobe Acrobat Sign

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements to effect a one, two, or three-grade pay increase for specified employees in the classified service adopted pursuant to NRS 284.175 of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Office of Finance in the Office of the Governor, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission, or agency request for an allocation from the General Fund and/or Highway Fund salary adjustment account(s) are recommended by the Director of the Office of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
4557	Livestock Enforcement	$44,171
	Total	**$44,171**

Salary Adjustment

BA 4557 Livestock Enforcement

Nevada Department of Agriculture

Memo

To:	Dustin Speed, Executive Branch Budget Officer
From:	Amara Vigil, Administrative Services Administrator
CC:	Chad Sestanovich, Administrator, Animal Division William Dawson, Deputy Administrator, Animal Division Roxana Gifford, Management Analyst III
Date:	April 22, 2024
Subject:	Request for May 2024 Board of Examiners – Sworn Grade Increase

The Nevada Department of Agriculture (NDA), Animal Industry Division is projecting a shortfall of General Fund appropriations to fund salary expenditures through the end of fiscal year 2024. Pursuant to Assembly Bill 522, Section 22, of the 82nd legislative session, the department is requesting the revenue which was authorized by the Legislature associated with the sworn position grade increases for which funding was not allocated to the department in State Fiscal Year (SFY) 24.

The funds requested will help reimburse the two-grade salary increase which was approved in Assembly Bill 522. The Division was provided fiscal authority for the grade increase, but the allocation of funding for this authority is granted by the Board of Examiners' approval. The Division is requesting a total of $44,171.00 in General Fund.

The Department is not including budget accounts in this request that are not currently projecting to require this allocation to fund SFY 24 expenditures. NDA will submit a future request for these budget accounts if necessary.

Please contact me if there are any questions or additional information is required to approve this request.

Thank you,

Amara Vigil Digitally signed by Amara Vigil Date: 2024.04.22 14:27:55 -07'00'

Amara Vigil
NDA Administrative Services Administrator

Nevada Department of Agriculture				
Budget Account	Total RGL 4601 Authority	Total Expenditures for SFY 24	Variance	% Variance
4557	$ 44,171.00	$ 44,171.00	0	0%

Total NDA Request	$ 44,171.00

Methodology:

NEBS L01 E673 information used to determine the actual cost of the grade and step increases for Sworn and cross referenced with the HRDAW Budget Status YTD report to determine which PCN's were occupied.

RGL 4601 budgeted 80% of 5 FTE
4FTE filled all year 80%
1FTE vacant all year 20%

REPORT DATE AS OF: 04/19/2024
PROC ID: BSR_REC_FUND_SUM

STATE OF NEVADA
Office of the State Controller

Budget Status Report - Receipts/Funding

Fiscal Year: 2024
Fund: 101 GENERAL FUND **Agency:** 550 AGRICULTURE
Budget Account: 4557 LIVESTOCK ENFORCEMENT **Organization:** 0000 AGRICULTURE

	YTD Actual	Work Program	Difference
Total Receipts/Funding	665,484.00	709,441.00	-43,957.00

Code	Description	YTD Actual	Work Program	Difference
42	APPROPRIATIONS	402,431.00	402,431.00	.00
4601	GENERAL FUND SALARY ADJUSTMENT	.00	44,171.00	-44,171.00
4669	TRANSFER FROM BA4546	209,712.00	209,545.00	167.00
4699	TRANSFER FROM BA4545	53,341.00	53,294.00	47.00

Return to Selection Screen Download the Report

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements to effect a one, two, or three-grade pay increase for specified employees in the classified service adopted pursuant to NRS 284.175 of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Office of Finance in the Office of the Governor, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission, or agency request for an allocation from the General Fund and/or Highway Fund salary adjustment account(s) are recommended by the Director of the Office of Finance:

BA#	Budget Account Name	General Fund Adjustment	Highway Fund Adjustment
3740	Parole and Probation	$ 2,201,476.00	
3743	Investigation Division	$ 311,012.00	$ 21,318.00
3775	Training Division	$ 34,576.37	$ 36,673.39
	Total	**$ 2,547,064.37**	**$ 57,991.39**

Joe Lombardo
Governor

Nevada Department of
Public Safety
Dedication Pride Service

George Togliatti
Director

Sheri Brueggemann
Deputy Director

Director's Office

555 Wright Way
Carson City, Nevada 89711
Telephone (775) 684-4808 - Fax (775) 684-4809

Memorandum

DATE: April 09, 2024

TO: Kirk Hawkins, Executive Branch Budget Officer

FROM: Kristi Defer, Senior Fiscal Officer, Department of Public Safety

SUBJECT: Request for May 2024 Board of Examiners-Sworn Grade Increase

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The Nevada Department of Public Safety (DPS) is projecting a shortfall in several divisional budget accounts to fund salary expenditures through the end of fiscal year 2024. Pursuant to Assembly Bill 522, Section 22, of the 82nd legislative session, the department is requesting the revenue which was authorized by the Legislature associated with the sworn position grade increases for which funding was not allocated to the department in State Fiscal Year (SFY) 24.

The Department was provided fiscal authority for the grade increases, but the allocation of funding for this authority is granted by the Board of Examiners' approval. The Department is requesting a total of $57,991.39 in Highway Fund and $2,547,064.37 in General Fund to fund the sworn grade increases to include actual and projected expenditures through the remainder of the fiscal year. Fiscal projections to support this request are attached.

The Department is not including budget accounts in this request that are not currently projecting to require this allocation to fund SFY 24 expenditures. DPS will submit a future request for these budget accounts if necessary.

Please contact me if there are any questions or additional information is required to approve this request.

Department of Public Safety						
BA	Total RGL 4601 Authority	Total RGL 4602 Authority	Total Expenditures for SFY24	Variance	% Variance	
3740 GEN	$ 2,754,181.00		**$ 2,201,476.00**	$ 552,705.00	20%	
3743 GEN	$ 311,012.00		**$ 311,012.00**	$ -	0%	*
3743 HWY		$ 21,318.00	**$ 21,318.00**	$ -	0%	*
3775 GEN 49%	$ 50,314.00		**$ 34,576.37**	$ 15,737.63	31%	
3775 HWY 51%		$ 52,368.00	**$ 36,673.39**	$ 15,694.61	30%	
Grand Total	$ 3,115,507.00	$ 73,686.00	**$ 2,605,055.76**	$ 584,137.24	21%	
	Total DPS Request		**$ 2,605,055.76**			
	Total General Fund		$ 2,547,064.37			
	Total Hwy Fund		$ 57,991.39			

Methodology:

NEBS LO1 E673 and E674 information used to determine the actual cost of the grade and step increases for Sworn and cross referenced with the HRDW Budget Status YTD report to determine which PCN's were occupied.

* - Note: For BA 3743, all 31 positions were occupied.

DPS
Budgeted E673, E674
FY24

Budg Acct	Budg Acct Descriptio	Dec Unit	GL	23-25 L01Year 1 Rev
3740	DPS - DIVISION OF P/	E673	2501	-
3740	DPS - DIVISION OF P/	E673	4601	2,581,480
3740	DPS - DIVISION OF P/	E674	4601	172,701
3743	DPS - INVESTIGATION	E673	2501	-
3743	DPS - INVESTIGATION	E673	2507	-
3743	DPS - INVESTIGATION	E673	4601	283,221
3743	DPS - INVESTIGATION	E673	4602	21,318
3743	DPS - INVESTIGATION	E674	4601	27,791
3775	DPS - TRAINING DIVIS	E673	2501	-
3775	DPS - TRAINING DIVIS	E673	2507	-
3775	DPS - TRAINING DIVIS	E673	4601	43,373
3775	DPS - TRAINING DIVIS	E673	4602	45,143
3775	DPS - TRAINING DIVIS	E674	4601	6,941
3775	DPS - TRAINING DIVIS	E674	4602	7,225

Sum of 23-25 L01	Column Labels		
Row Labels	**4601**	**4602**	**Grand Total**
3740	**2,754,181.00**		**2,754,181.00**
E673	2,581,480.00		2,581,480.00
E674	172,701.00		172,701.00
3743	**311,012.00**	**21,318.00**	**332,330.00**
E673	283,221.00	21,318.00	304,539.00
E674	27,791.00		27,791.00
3775	**50,314.00**	**52,368.00**	**102,682.00**
E673	43,373.00	45,143.00	88,516.00
E674	6,941.00	7,225.00	14,166.00
Grand Total	**3,115,507.00**	**73,686.00**	**3,189,193.00**

PAYROLL ACCOUNTING - BSR RESEARCH

Payments by Employee for Fiscal Year 2024

Agency: **Total Salary Adjustment Request for Agency 652, BA 3740** **$2,201,476**

Organization:

Posn #	Home Agency	Home Org	FY24 Amount	Adjustment Request	PCN	DU	Allocated
3	652	3740	$81,812.89	$8,039	000003	E673	8,039
4	652	3740	$119,728.74	$8,928	000004	E673	8,928
8	652	3740	$113,717.19	$10,871	000008	E673	10,871
9	652	3740	$148,624.47	$7,470	000009	E674	7,470
10	652	3740	$101,522.68	$8,866	000010	E673	8,866
11	652	3740	$96,458.90	$8,407	000011	E673	8,407
13	652	3740	$104,581.33	$8,460	000013	E673	8,460
15	652	3740	$88,833.35	$7,887	000015	E673	7,887
16	652	3740	$126,232.22	$6,723	000016	E674	6,723
17	652	3740	$128,300.79	$6,775	000017	E674	6,775
18	652	3740	$99,428.59	$8,866	000018	E673	8,866
19	652	3740	$136,625.60	$6,775	000019	E674	6,775
20	652	3740	$107,333.55	$10,747	000020	E673	10,747
21	652	3740	$130,128.72	$7,162	000021	E674	7,162
24	652	3740	$143,116.68	$5,164	000024	E674	5,164
25	652	3740	$152,086.35	$7,470	000025	E674	7,470
26	652	3740	$51,033.59	$7,887	000026	E673	7,887
27	652	3740	$0.00	$0	000027	E673	7,887
28	652	3740	$128,002.87	$8,407	000028	E673	8,407
29	652	3740	$139,918.33	$6,775	000029	E674	6,775
30	652	3740	$125,293.22	$6,775	000030	E674	6,775
31	652	3740	$18,336.39	$7,644	000031	E673	7,644
34	652	3740	$117,727.39	$10,871	000034	E673	10,871
35	652	3740	$3,180.89	$7,887	000035	E673	7,887
36	652	3740	$124,660.19	$11,952	000036	E673	11,952
37	652	3740	$97,729.23	$8,367	000037	E673	8,367
40	652	3740	$0.00	$0	000040	E674	6,775
41	652	3740	$126,625.96	$11,952	000041	E673	11,952
43	652	3740	$108,852.51	$11,002	000043	E673	11,002
44	652	3740	$124,300.42	$11,952	000044	E673	11,952
45	652	3740	$0.00	$0	000045	E673	10,871
48	652	3740	$94,588.04	$8,020	000048	E673	8,020
49	652	3740	$92,068.75	$8,690	000049	E673	8,690
50	652	3740	$105,592.66	$10,526	000050	E673	10,526
57	652	3740	$148,783.83	$11,952	000057	E673	11,952
59	652	3740	$111,355.35	$8,734	000059	E673	8,734
60	652	3740	$125,599.45	$11,952	000060	E673	11,952
61	652	3740	$100,008.17	$10,474	000061	E673	10,474
62	652	3740	$29,014.78	$8,495	000062	E673	8,495
66	652	3740	$0.00	$0	000066	E673	7,887
68	652	3740	$82,078.66	$7,887	000068	E673	7,887
70	652	3740	$133,826.69	$11,952	000070	E673	11,952

Posn #	Home Agency	Home Org	FY24 Amount	Request	PCN	DU	Allocated
71	652	3740	$114,399.67	$10,958	000071	E673	10,958
77	652	3740	$37,339.08	$8,734	000077	E673	8,734
79	652	3740	$0.00	$0	000079	E673	7,887
80	652	3740	$81,233.19	$7,593	000080	E673	7,593
89	652	3740	$103,447.20	$8,866	000089	E673	8,866
90	652	3740	$35,498.23	$7,887	000090	E673	7,887
91	652	3740	$106,262.27	$8,939	000091	E673	8,939
92	652	3740	$116,964.16	$7,887	000092	E673	7,887
93	652	3740	$53,876.56	$7,887	000093	E673	7,887
94	652	3740	$84,852.24	$7,887	000094	E673	7,887
95	652	3740	$113,756.50	$10,871	000095	E673	10,871
97	652	3740	$115,151.20	$10,871	000097	E673	10,871
98	652	3740	$0.00	$0	000098	E673	7,887
103	652	3740	$147,252.73	$7,470	000103	E674	7,470
108	652	3740	$53,190.31	$7,887	000108	E673	7,887
111	652	3740	$99,112.92	$8,194	000111	E673	8,194
115	652	3740	$94,643.17	$8,244	000115	E673	8,244
122	652	3740	$0.00	$0	000122	E673	7,887
124	652	3740	$116,640.73	$9,789	000124	E673	9,789
125	652	3740	$122,046.81	$11,952	000125	E673	11,952
129	652	3740	$0.00	$0	000129	E673	7,887
131	652	3740	$106,538.84	$9,199	000131	E673	9,199
133	652	3740	$16,831.79	$7,887	000133	E673	7,887
134	652	3740	$71,088.13	$8,652	000134	E673	8,652
136	652	3740	$117,471.06	$10,871	000136	E673	10,871
138	652	3740	$0.00	$0	000138	E673	9,199
146	652	3740	$84,029.78	$7,747	000146	E673	7,747
147	652	3740	$117,875.58	$10,783	000147	E673	10,783
148	652	3740	$0.00	$0	000148	E673	7,887
152	652	3740	$99,707.21	$8,652	000152	E673	8,652
153	652	3740	$0.00	$0	000153	E673	7,887
155	652	3740	$0.00	$0	000155	E673	7,887
157	652	3740	$113,981.17	$10,871	000157	E673	10,871
161	652	3740	$114,785.98	$8,963	000161	E673	8,963
163	652	3740	$90,221.87	$7,887	000163	E673	7,887
165	652	3740	$52,583.68	$9,827	000165	E673	9,827
167	652	3740	$92,545.57	$8,939	000167	E673	8,939
169	652	3740	$105,103.36	$10,695	000169	E673	10,695
170	652	3740	$133,585.44	$7,178	000170	E674	7,178
179	652	3740	$130,824.85	$6,775	000179	E674	6,775
181	652	3740	$105,619.34	$9,958	000181	E673	9,958
185	652	3740	$145,467.88	$7,887	000185	E673	7,887
187	652	3740	$111,036.45	$9,199	000187	E673	9,199
191	652	3740	$131,055.50	$9,958	000191	E673	9,958
195	652	3740	$102,055.06	$7,961	000195	E673	7,961
203	652	3740	$96,587.44	$8,194	000203	E673	8,194
211	652	3740	$149,640.61	$10,871	000211	E673	10,871

Posn #	Home Agency	Home Org	FY24 Amount	Request	PCN	DU	Allocated
212	652	3740	$0.00	$0	000212	E673	7,887
214	652	3740	$120,886.00	$10,871	000214	E673	10,871
224	652	3740	$22,721.08	$7,887	000224	E673	7,887
228	652	3740	$130,672.28	$11,952	000228	E673	11,952
230	652	3740	$130,717.20	$7,887	000230	E673	7,887
231	652	3740	$104,419.09	$9,895	000231	E673	9,895
233	652	3740	$0.00	$0	000233	E673	7,887
234	652	3740	$119,577.66	$7,887	000234	E673	7,887
240	652	3740	$119,839.73	$6,569	000240	E674	6,569
242	652	3740	$138,432.75	$6,775	000242	E674	6,775
244	652	3740	$135,311.29	$8,407	000244	E673	8,407
245	652	3740	$104,044.07	$9,958	000245	E673	9,958
250	652	3740	$97,308.28	$8,194	000250	E673	8,194
251	652	3740	$48,163.78	$9,934	000251	E673	9,934
252	652	3740	$15,445.13	$8,244	000252	E673	8,244
254	652	3740	$38,589.80	$7,887	000254	E673	7,887
257	652	3740	$119,071.69	$10,606	000257	E673	10,606
258	652	3740	$112,490.47	$9,827	000258	E673	9,827
259	652	3740	$137,465.87	$10,871	000259	E673	10,871
260	652	3740	$5,763.69	$7,887	000260	E673	7,887
269	652	3740	$0.00	$0	000269	E673	7,851
270	652	3740	$20,620.62	$8,200	000270	E673	8,200
272	652	3740	$115,906.64	$10,871	000272	E673	10,871
285	652	3740	$100,902.51	$8,252	000285	E673	8,252
286	652	3740	$118,142.92	$10,402	000286	E673	10,402
287	652	3740	$120,250.94	$11,516	000287	E673	11,516
288	652	3740	$136,791.42	$8,407	000288	E673	8,407
291	652	3740	$120,148.18	$10,439	000291	E673	10,439
292	652	3740	$90,841.53	$7,887	000292	E673	7,887
294	652	3740	$135,117.02	$6,775	000294	E674	6,775
310	652	3740	$123,309.94	$6,134	000310	E674	6,134
315	652	3740	$10,646.99	$11,810	000315	E673	11,810
317	652	3740	$113,746.97	$10,871	000317	E673	10,871
318	652	3740	$119,414.01	$7,887	000318	E673	7,887
322	652	3740	$0.00	$0	000322	E673	7,599
324	652	3740	$133,681.53	$10,871	000324	E673	10,871
325	652	3740	$129,500.16	$10,871	000325	E673	10,871
326	652	3740	$87,876.40	$7,961	000326	E673	7,961
329	652	3740	$95,534.79	$8,194	000329	E673	8,194
330	652	3740	$93,652.50	$8,928	000330	E673	8,928
331	652	3740	$146,316.75	$11,516	000331	E673	11,516
333	652	3740	$130,336.44	$11,516	000333	E673	11,516
337	652	3740	$108,336.02	$9,934	000337	E673	9,934
338	652	3740	$0.00	$0	000338	E673	8,020
342	652	3740	$104,506.42	$9,395	000342	E673	9,395
343	652	3740	$97,926.71	$8,244	000343	E673	8,244
344	652	3740	$102,831.41	$8,928	000344	E673	8,928

Posn #	Home Agency	Home Org	FY24 Amount	Request	PCN	DU	Allocated
349	652	3740	$0.00	$0	000349	E673	11,952
352	652	3740	$146,025.02	$5,704	000352	E674	5,704
362	652	3740	$145,924.54	$10,961	000362	E673	10,961
363	652	3740	$135,095.71	$6,775	000363	E674	6,775
364	652	3740	$94,847.35	$7,559	000364	E673	7,559
366	652	3740	$51,440.44	$7,887	000366	E673	7,887
367	652	3740	$0.00	$0	000367	E673	7,807
377	652	3740	$121,231.24	$11,952	000377	E673	11,952
381	652	3740	$0.01	$0	000381	E673	8,194
383	652	3740	$102,493.84	$7,961	000383	E673	7,961
398	652	3740	$0.00	$0	000398	E673	10,871
399	652	3740	$145,179.07	$10,871	000399	E673	10,871
403	652	3740	$103,969.54	$8,460	000403	E673	8,460
404	652	3740	$72,205.58	$9,934	000404	E673	9,934
410	652	3740	$136,518.43	$6,775	000410	E674	6,775
411	652	3740	$125,831.83	$6,775	000411	E674	6,775
414	652	3740	$121,537.58	$9,934	000414	E673	9,934
415	652	3740	$55,883.98	$8,200	000415	E673	8,200
423	652	3740	$0.00	$0	000423	E673	8,770
429	652	3740	$95,810.51	$8,020	000429	E673	8,020
430	652	3740	$64,311.97	$7,887	000430	E673	7,887
433	652	3740	$110,624.03	$10,958	000433	E673	10,958
436	652	3740	$0.00	$0	000436	E673	9,934
437	652	3740	$85,265.44	$7,747	000437	E673	7,747
501	652	3740	$117,979.32	$9,868	000501	E673	9,868
506	652	3740	$86,317.85	$7,684	000506	E673	7,684
509	652	3740	$133,467.65	$11,952	000509	E673	11,952
550	652	3740	$0.00	$0	000550	E673	10,871
551	652	3740	$0.00	$0	000551	E673	7,887
552	652	3740	$45,950.10	$7,887	000552	E673	7,887
553	652	3740	$103,404.90	$8,939	000553	E673	8,939
599	652	3740	$0.00	$0	000599	E673	7,599
602	652	3740	$83,609.48	$7,593	000602	E673	7,593
603	652	3740	$26,448.91	$7,887	000603	E673	7,887
604	652	3740	$99,077.89	$8,194	000604	E673	8,194
605	652	3740	$103,204.33	$9,789	000605	E673	9,789
606	652	3740	$133,953.71	$6,775	000606	E674	6,775
608	652	3740	$98,660.63	$9,393	000608	E673	9,393
609	652	3740	$28,684.05	$7,887	000609	E673	7,887
611	652	3740	$0.00	$0	000611	E673	10,871
612	652	3740	$93,113.97	$8,020	000612	E673	8,020
614	652	3740	$0.00	$0	000614	E673	7,851
618	652	3740	$0.00	$0	000618	E673	7,887
620	652	3740	$97,821.46	$8,200	000620	E673	8,200
621	652	3740	$85,991.78	$7,887	000621	E673	7,887
627	652	3740	$103,452.33	$9,928	000627	E673	9,928
701	652	3740	$15,224.48	$11,952	000701	E673	11,952

Posn #	Home Agency	Home Org	FY24 Amount	Request	PCN	DU	Allocated
704	652	3740	$73,744.81	$7,887	000704	E673	7,887
708	652	3740	$25,908.85	$9,934	000708	E673	9,934
710	652	3740	$125,218.84	$11,952	000710	E673	11,952
713	652	3740	$113,834.06	$11,516	000713	E673	11,516
714	652	3740	$148,709.55	$5,266	000714	E674	5,266
715	652	3740	$156,590.81	$7,178	000715	E674	7,178
720	652	3740	$102,048.20	$9,158	000720	E673	9,158
721	652	3740	$154,457.03	$5,164	000721	E674	5,164
802	652	3740	$31,416.11	$10,871	000802	E673	10,871
803	652	3740	$93,980.65	$7,887	000803	E673	7,887
809	652	3740	$93,292.10	$10,871	000809	E673	10,871
810	652	3740	$123,549.53	$10,871	000810	E673	10,871
811	652	3740	$126,761.51	$11,516	000811	E673	11,516
813	652	3740	$89,821.87	$8,367	000813	E673	8,367
817	652	3740	$0.00	$0	000817	E673	7,887
818	652	3740	$0.00	$0	000818	E673	8,020
819	652	3740	$0.00	$0	000819	E673	10,871
820	652	3740	$0.00	$0	000820	E673	7,887
821	652	3740	$96,327.46	$8,928	000821	E673	8,928
853	652	3740	$99,678.08	$8,020	000853	E673	8,020
905	652	3740	$0.00	$0	000905	E673	9,199
911	652	3740	$0.00	$0	000911	E673	7,519
939	652	3740	$124,624.25	$11,952	000939	E673	11,952
975	652	3740	$108,459.77	$9,928	000975	E673	9,928
976	652	3740	$108,409.83	$10,317	000976	E673	10,317
982	652	3740	$0.00	$0	000982	E673	7,887
1000	652	3740	$0.00	$0	001000	E673	7,593
1001	652	3740	$115,176.52	$10,871	001001	E673	10,871
1002	652	3740	$77,533.67	$7,887	001002	E673	7,887
1200	652	3740	$53,760.97	$7,887	001200	E673	7,887
1201	652	3740	$93,658.25	$8,252	001201	E673	8,252
1202	652	3740	$37,494.60	$7,887	001202	E673	7,887
1203	652	3740	$97,191.22	$7,887	001203	E673	7,887
1204	652	3740	$0.00	$0	001204	E673	8,200
1205	652	3740	$22,723.21	$7,887	001205	E673	7,887
1206	652	3740	$112,673.65	$10,606	001206	E673	10,606
1208	652	3740	$88,494.20	$8,200	001208	E673	8,200
1209	652	3740	$0.00	$0	001209	E673	7,887
1210	652	3740	$100,591.70	$9,544	001210	E673	9,544
1211	652	3740	$104,587.03	$9,928	001211	E673	9,928
1212	652	3740	$121,640.17	$10,871	001212	E673	10,871
1213	652	3740	$109,431.68	$7,887	001213	E673	7,887
1214	652	3740	$18,848.50	$8,367	001214	E673	8,367
1215	652	3740	$96,277.56	$7,887	001215	E673	7,887
1217	652	3740	$102,624.63	$9,432	001217	E673	9,432
1218	652	3740	$0.00	$0	001218	E673	9,641
1221	652	3740	$120,841.15	$7,887	001221	E673	7,887

Posn #	Home Agency	Home Org	FY24 Amount	Request	PCN	DU	Allocated
1222	652	3740	$0.00	$0	001222	E673	7,887
1223	652	3740	$119,699.19	$10,871	001223	E673	10,871
1224	652	3740	$0.00	$0	001224	E673	7,887
1225	652	3740	$0.00	$0	001225	E673	9,120
1227	652	3740	$96,974.07	$8,020	001227	E673	8,020
1228	652	3740	$120,981.71	$12,659	001228	E673	12,659
1229	652	3740	$96,455.71	$8,244	001229	E673	8,244
1230	652	3740	$0.00	$0	001230	E673	7,887
1231	652	3740	$120,116.59	$10,871	001231	E673	10,871
1232	652	3740	$93,542.60	$8,020	001232	E673	8,020
1233	652	3740	$118,436.76	$8,407	001233	E673	8,407
1234	652	3740	$0.00	$0	001234	E673	11,952
1236	652	3740	$95,307.10	$8,039	001236	E673	8,039
1238	652	3740	$119,640.02	$11,212	001238	E673	11,212
1239	652	3740	$20,908.21	$8,200	001239	E673	8,200
1240	652	3740	$88,434.95	$8,200	001240	E673	8,200
1321	652	3740	$113,650.96	$10,871	001321	E673	10,871
1322	652	3740	$112,466.14	$9,225	001322	E673	9,225
1323	652	3740	$67,722.00	$8,939	001323	E673	8,939
1324	652	3740	$107,851.03	$9,395	001324	E673	9,395
1328	652	3740	$95,416.97	$8,200	001328	E673	8,200
1329	652	3740	$0.00	$0	001329	E673	7,644
1330	652	3740	$97,143.11	$8,200	001330	E673	8,200
1331	652	3740	$0.00	$0	001331	E673	7,887
1332	652	3740	$10,525.39	$7,887	001332	E673	7,887
1334	652	3740	$110,886.66	$10,606	001334	E673	10,606
1335	652	3740	$85,754.96	$7,747	001335	E673	7,747
1336	652	3740	$81,853.36	$7,887	001336	E673	7,887
1337	652	3740	$87,182.96	$7,747	001337	E673	7,747
1338	652	3740	$14,596.16	$7,887	001338	E673	7,887
1339	652	3740	$103,627.35	$9,432	001339	E673	9,432
1340	652	3740	$79,081.32	$7,887	001340	E673	7,887
1341	652	3740	$0.00	$0	001341	E673	7,887
1342	652	3740	$111,865.19	$9,432	001342	E673	9,432
1345	652	3740	$0.00	$0	001345	E673	7,887
1346	652	3740	$102,729.92	$9,868	001346	E673	9,868
1347	652	3740	$116,762.05	$11,952	001347	E673	11,952
1348	652	3740	$124,277.59	$12,364	001348	E673	12,364
1349	652	3740	$111,907.37	$10,483	001349	E673	10,483
1350	652	3740	$162,491.33	$6,775	001350	E674	6,775
1354	652	3740	$0.00	$0	001354	E673	9,432
1355	652	3740	$102,857.60	$10,173	001355	E673	10,173
1356	652	3740	$100,770.87	$8,200	001356	E673	8,200
1357	652	3740	$0.00	$0	001357	E673	7,887
1358	652	3740	$81,361.05	$7,887	001358	E673	7,887
1359	652	3740	$92,836.67	$8,928	001359	E673	8,928
1360	652	3740	$0.00	$0	001360	E673	7,887

Posn #	Home Agency	Home Org	FY24 Amount	Request	PCN	DU	Allocated
1361	652	3740	$97,343.56	$8,866	001361	E673	8,866
1362	652	3740	$25,834.29	$7,887	001362	E673	7,887
1365	652	3740	$118,294.22	$11,385	001365	E673	11,385
1403	652	3740	$25,416.85	$7,887	001403	E673	7,887
1404	652	3740	($0.01)	$0	001404	E673	8,039
1405	652	3740	$0.00	$0	001405	E673	9,395
1406	652	3740	($0.02)	$0	001406	E673	7,887
1407	652	3740	$53,327.26	$7,887	001407	E673	7,887
1408	652	3740	$97,554.59	$8,866	001408	E673	8,866
1409	652	3740	$106,932.03	$9,395	001409	E673	9,395
1410	652	3740	$103,975.73	$8,068	001410	E673	8,068
1411	652	3740	$91,412.47	$8,020	001411	E673	8,020
1413	652	3740	$0.00	$0	001413	E673	7,887
1414	652	3740	$96,466.43	$8,939	001414	E673	8,939
1415	652	3740	$95,307.70	$8,194	001415	E673	8,194
1416	652	3740	$0.00	$0	001416	E673	11,516
1417	652	3740	$9,369.97	$8,282	001417	E673	8,282
1418	652	3740	$0.00	$0	001418	E673	11,716
1424	652	3740	$0.00	$0	001424	E673	7,851
1425	652	3740	$10,376.94	$7,887	001425	E673	7,887
1430	652	3740	$104,777.71	$8,866	001430	E673	8,866
1431	652	3740	$91,886.16	$8,200	001431	E673	8,200
1432	652	3740	$0.00	$0	001432	E673	7,887
1437	652	3740	$128,512.17	$11,952	001437	E673	11,952
1445	652	3740	$126,781.46	$11,952	001445	E673	11,952
1617	652	3740	$99,715.59	$9,432	001617	E673	9,432
1618	652	3740	$116,453.87	$10,871	001618	E673	10,871
2000	652	3740	$0.00	$0	002000	E673	7,887
2001	652	3740	$0.00	$0	002001	E673	7,887
2002	652	3740	$0.00	$0	002002	E673	7,887
2003	652	3740	$0.00	$0	002003	E673	7,887
2004	652	3740	$0.00	$0	002004	E673	7,887
				$2,201,476			

Department of Public Safety
Parole & Probation
FY2024 Expenditures as of
4/15/2024

01	Personnel	$50,974,662.45	$40,160,799.00	$13,037,692.64	$53,198,491.64	($2,223,829.19)
02	Out-Of-State Travel	$1,606.00	$653.96	$0.00	$653.96	$952.04
03	In-State Travel	$ 1,378,894.00	$1,057,031.85	$346,446.72	$1,403,478.57	($24,584.57)
04	Operating	$3,543,560.00	$3,114,014.20	$408,711.21	$3,522,725.41	$20,834.59
05	Equipment	$17,178.00	$0.00	$0.00	$0.00	$17,178.00
10	NPP Body Cameras	$385,312.00	$0.00	$383,976.02	$383,976.02	$1,335.98
12	NPP Security Cameras	$239,112.00	$88,337.86	$58,149.00	$146,486.86	$92,625.14
15	Staff Physicals	$364,233.00	$103,742.28	$79,009.50	$182,751.78	$181,481.22
16	Extraditions	$272,780.00	$202,099.85	$72,306.55	$274,406.40	($1,626.40)
17	Client Drug Test	$136,146.00	$88,558.24	$34,407.66	$122,965.90	$13,180.10
18	Going Home Prepared	$427,700.00	$312,648.00	$104,216.00	$416,864.00	$10,836.00
24	Psych/Sexual Evaluations	$739,854.00	$495,750.50	$204,132.56	$699,883.06	$39,970.94
25	Lab Contracts	$6,915.00	$3,709.63	$888.89	$4,598.52	$2,316.48
26	Information Technology	$625,587.00	$472,628.80	$198,968.03	$671,596.83	($46,009.83)
29	Specialty Equipment	$251,949.00	$156,669.66	$91,419.85	$248,089.51	$3,859.49
30	Training	$41,989.00	$28,394.31	$3,214.75	$31,609.06	$10,379.95
31	State Funded House Arrest	$300,000.00	$132,579.25	$40,000.00	$172,579.25	$127,420.75
33	FBI SSTF Grant	$12,041.00	$0.00	$0.00	$0.00	$12,041.00
34	US Marshals Service Reimbursement	$5,100.00	$0.00	$0.00	$0.00	$5,100.00
36	Residential Confinement	$71.00	$0.00	$0.00	$0.00	$71.00
38	OTIS Modernization	$2,391,803.00	$1,036,160.50	$1,364,296.63	$2,400,457.13	($8,654.13)
39	US Secret Service	$5,000.00	$749.94	$0.00	$749.94	$4,250.06
40	Genetic Marker Testing	$27,624.00	$14,323.00	$8,860.00	$23,183.00	$4,441.00
41	AB508 One-Shots	$2,742,985.00	$315,834.29	$1,417,539.29	$1,733,373.58	$1,009,611.42
0	Unassigned	$0.00	$0.00	$0.00	$0.00	$0.00
53	OCJA Grants	$155,990.00	$60,867.24	$15,009.00	$75,876.24	$80,113.76
60	Credit Card Discount Fees	$0.00	$0.00	$0.00	$0.00	$0.00
81	DPS General Services Cost Allocation	$1,313,793.00	$1,313,793.00	$0.00	$1,313,793.00	$0.00
82	Intra Agency Cost Allocations	$3,375,330.00	$2,531,497.50	$843,832.50	$3,375,330.00	$0.00
83	NDOT 800 MHZ Radios Statewide Cost Allocation	$282,240.00	$0.00	$282,240.00	$282,240.00	$0.00
87	Purchasing Assessment	$4,277.00	$3,207.75	$1,069.25	$4,277.00	$0.00
0	Unassigned	$0.00	$0.00	$0.00	$0.00	$0.00
89	Attorney General Cost Allocation	$12,426.00	$9,319.50	$3,106.50	$12,426.00	$0.00
93	Reserve for Reversion-General Fund	$5,000.00	$0.00	$0.00	$0.00	$5,000.00
		$70,041,157.45	$51,703,370.11	$18,999,492.54	$ 70,702,862.64	$ (661,705.19)

Department of Public Safety- Investigation Div. BA 3743 Request Sworn Grade and Step Increases	E673-E674

Total RGL 4601 Authority	Total RGL 4602
311,012.00	$ 21,318.00

Methodology:

NEBS LO1 E673 and E674 information used to determine the actual cost of the grade and step increases for Sworn and cross referenced with the HRDW Budget Status YTD report to determine which PCN's were occupied. Based on that information, all 31 position have been occupied and therefore we are requesting the amount of $311,012 for RGL 4601 and $21,318.00 for RGL 4602

PAYROLL ACCOUNTING - BSR RESEARCH
Payments by Employee for Fiscal Year 2024
Agency: 653 INVESTIGATION DIVISION
Organization: All
Report Date: 04/10/2024

Posn #	Home Ager	Home Org	Amount	
3	653	3743	$108,905.70	
3	653	3743	$7.93	$108,913.63
7	653	3743	$124,714.05	
18	653	3743	$126,784.68	
30	653	3743	$133,062.64	
35	653	3743	$134,605.34	
38	653	3743	$128,613.21	
39	653	3743	$57,750.24	
40	653	3743	$136,281.94	
42	653	3743	$119,033.57	
44	653	3743	$126,911.16	
59	653	3743	$138,624.67	
70	653	3743	$44,198.80	
70	653	3743	$92,853.49	$137,052.29
71	653	3743	$135,905.56	
72	653	3743	$127,368.92	
73	653	3743	$114,127.67	
74	653	3743	$139,300.49	
435	653	3743	$127,363.90	
448	653	3743	$125,158.37	
1002	653	3743	$123,422.44	
1003	653	3743	$134,390.54	
1007	653	3743	$140,263.02	
1008	653	3743	$114,463.23	
1009	653	3743	$99,371.72	
1010	653	3743	$123,874.20	
1012	653	3743	$99,876.25	
1013	653	3743	$152,095.88	
1015	653	3743	$99,553.11	
1018	653	3743	$132,142.09	
1019	653	3743	$128,268.51	
1023	653	3743	$114,754.55	
1024	653	3743	$96,052.38	
1024	653	3743	$20,979.49	$117,031.87
			$3,821,079.74	

Total of 31 Sworn. All 31 Sworn positions are occupied.

Department of Public Safety Investigations FY2024 Expenditures as of 4/12/2024

		BUDGETED	ACTUAL	PENDING/BILLED	TOTAL ACTUAL & PENDING	(OVER)/UNDER BUDGET
		$10,482,401.00	$8,591,307.37	$289,814.65	$8,881,122.02	$1,601,278.98
01	TOTAL PAYROLL CAT 01	$6,500,736.00	4,823,246.77	$ 2,465,332.38	$ 7,288,579.15	($787,843.15)
02	Out-Of-State Travel	$2,538.00	$1,954.78	$228.50	$2,183.28	$354.72
03	In-State Travel	$ 6,905.00	$5,053.83	$1,658.00	$6,711.83	$193.17
04	Operating	$603,276.00	$483,400.31	$119,609.01	$603,009.32	$266.68
05	Equipment	$38,906.00	$31,612.25	$7,200.00	$38,812.25	$93.75
08	Contract Lab Services	$78,236.00	$56,195.81	$22,039.52	$78,235.33	$0.67
10	Purchase of Drugs-Info	$29,267.00	$29,267.00	$0.00	$29,267.00	$0.00
12	Investigative Travel	$11,736.00	$5,047.38	$6,326.95	$11,374.33	$361.67
13	HWY Fund Travel/Operating	$21,303.00	$11,811.86	$9,192.77	$21,004.64	$298.36
15	Staff Physicals	$30,815.00	$10,470.26	$20,344.74	$30,815.00	$0.00
16	One Shot General Fund	$757,468.00	$595,739.70	$129,189.25	$724,928.95	$32,539.05
17	One Shot Highway Fund	$59,635.00	$19,964.80	$0.00	$19,964.80	$39,670.20
24	DEA Marijuana Grant	$64,049.00	$55,663.87	$1,485.30	$57,149.17	$6,899.83
26	Information Technology	$77,008.00	$46,903.17	$29,850.07	$76,753.24	$254.76
29	Uniforms	$30,951.00	$20,478.19	$10,277.75	$30,755.94	$195.06
30	Training	$12,134.00	$5,295.75	$6,506.33	$11,802.08	$331.92
33	JAG Special Equipment	$12,271.00	$12,259.82	$0.00	$12,259.82	$11.18
34	JAG Narcotic Training/Travel	$131,258.00	$57,970.81	$16,364.43	$74,335.24	$56,922.76
36	FBI JTTF	$17,677.00	$4,185.08	$0.00	$4,185.08	$13,491.92
38	COPS GRANT	$46,627.00	$0.00	$0.00	$0.00	$46,627.00
42	United We Stand Grant- Protective Gear	$35,368.00	$35,367.15	$0.00	$35,367.15	$0.85
44	DEM Fusion Center Grants	$1,009,874.00	$378,570.79	$424,814.31	$803,385.10	$206,488.90
46	DEA Diversion	$19,713.00	$15,878.19	$0.00	$15,878.19	$3,834.81
48	Microfiche Digitalization (JAG Grant)	$50,000.00	$7,435.00	$0.00	$7,435.00	$42,565.00
53	DHHS Safe Voice Grant (Expansion)	$135,366.00	$70,509.76	$60,217.23	$130,726.99	$4,639.01
60	Credit Card Discount Fees		$0.00	$0.00	$0.00	$0.00
81	Dispatch Cost Allocation	$53,734.00	$26,867.00	$26,867.00	$53,734.00	$0.00
82	Intra Agency Cost Allocations	$492,315.00	$369,236.25	$123,078.75	$492,315.00	$0.00
83	NDOT 800 MHZ Radios Statewide Cost Allocation	$57,120.00	$0.00	$57,120.00	$57,120.00	$0.00
87	Purchasing Assessment	$885.00	$663.75	$221.25	$885.00	$0.00
88	Statewide Cost Allocation	$10,094.00	$7,570.50	$2,523.50	$10,094.00	$0.00
89	AG's Cost allocation Plan	$84,136.00	$63,102.00	$21,034.00	$84,136.00	$0.00
93	Reserve for Reversion GF	$1,000.00	$0.00	$0.00	$0.00	$1,000.00
		$10,482,401.00	7,251,721.83	$1,096,148.66	$ 8,347,870.49	$ 2,134,530.51

Department of Public Safety				
BA	**Total RGL 4601 Authority**	**Total Expenditures for SFY24**	**Variance**	Total
3775 GEN (E673) 49%	$ 50,314.00	**$ 35,507.36**	$ 14,806.64	$ 72,464.00
3775 HWY (E673) 51%	$ 52,368.00	**$ 36,956.64**	$ 15,411.36	
3775 GEN (E674) 49%	$ 50,314.00	**$ 6,942.32**	$ 43,371.68	$ 14,168.00
3775 HWY (E674) 51%	$ 52,368.00	**$ 7,225.68**	$ 45,142.32	
	Total Available to request	$ 86,632.00		
	Actual Cash Proj to Close (as of 4/15/24)	$ 71,249.76	$ 34,576.37	$ 36,673.39
	Remaining (may request after final recon)	$ 15,382.24	**GF-49%**	**Hwy-51%**

Department of Public Safety
Budget Account 3775
Training Division
FY2024 Expenditures as of
4/15/2024

Expenditures		BUDGETED	ACTUAL	PENDING	TOTAL ACTUAL & PENDING	OVER/UNDER BUDGET	OVER/UNDER %	WP DAWN	Difference	
01	Personnel	$ 1,654,658.00	$ 1,298,509.38	$ 351,116.80	$ 1,649,626.18	$ 5,031.83	0.30%	$ 1,654,658.00	$ -	
03	In-State Travel	$ 3,028.00	$ 1,716.77	$ 674.25	$ 2,391.02	$ 636.98	21.04%	$ 3,028.00	$ -	
04	Operating	$ 323,338.00	$ 275,229.43	$ 44,362.38	$ 319,591.81	$ 3,746.19	1.16%	$ 323,338.00	$ -	
07	Maint. of Buildings & Grounds - FBI	$ 1,791.00	-	-	-	$ 1,791.00	100.00%	$ 1,791.00	$ -	
14	NHP Vehicle Lease Reimbursement	$ 14,400.00	$ 7,200.00	$ 7,200.00	$ 14,400.00	-	0.00%	$ 14,400.00	$ -	
15	Police/Fire Physicals	$ 21,196.00	$ 1,584.00	-	$ 1,584.00	$ 19,612.00	92.53%	$ 27,762.00	$ (6,566.00)	C67917-Pending
18	United We Stand Grant	$ 35,728.00	$ 30,477.17	$ 5,250.83	$ 35,728.00	-	0.00%	$ 35,728.00	$ -	
26	Information Technology - Cat 26	$ 33,877.00	$ 16,275.66	$ 17,601.34	$ 33,877.00	-	0.00%	$ 33,669.00	$ 208.00	C67917-Pending
29	Uniforms	$ 8,802.00	$ 3,161.77	$ 4,344.34	$ 7,506.11	$ 1,295.89	14.72%	$ 8,802.00	$ -	
30	Training - Cat 30	$ 1,150.00	$ 295.00	-	$ 295.00	$ 855.00	74.35%	$ 1,150.00	$ -	
33	AB496 One Shot Computer Equipment	$ 60,002.00	-	-	-	$ 60,002.00	100.00%	$ 60,002.00	$ -	
34	AB496 One Shot Radio Equipment	$ 20,496.00	-	-	-	$ 20,496.00	100.00%	$ 20,496.00	$ -	
35	AB496 One Shot Taser Weapons	$ 17,280.00	$ 9,899.68	-	$ 9,899.68	$ 7,380.32	42.71%	$ 17,280.00	$ -	
59	Utilities	$ 22,183.00	$ 15,617.38	$ 6,336.26	$ 21,953.64	$ 229.36	1.03%	$ 15,825.00	$ 6,358.00	C67917-Pending
81	DPS General Services Cost Allocation	$ 21,456.00	$ 5,364.00	$ 16,092.00	$ 21,456.00	-	0.00%	$ 21,456.00	$ -	
82	Intra Agency Cost Allocations - CAT 82	$ 132,782.00	$ 99,586.50	$ 33,195.50	$ 132,782.00	-	0.00%	$ 132,782.00		
83	NDOT RADIO COST ALLOCATION - CAT 83	$ 5,760.00	-	$ 5,760.00	$ 5,760.00	-	0.00%	$ 5,760.00	$ -	
87	Purchasing Assessment - Cat 87	$ 553.00	$ 414.75	$ 138.25	$ 553.00	-	0.00%	$ 553.00	$ -	
88	Statewide Cost Allocation Plan	$ 9,973.00	$ 7,479.75	$ 2,493.25	$ 9,973.00	-	0.00%	$ 9,973.00	$ -	
		$ 2,388,453.00	$ 1,772,811.24	$ 494,565.20	$ 2,267,376.44	$ 121,076.57	5.07%			

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements to effect a one, two, or three-grade pay increase for specified employees in the classified service adopted pursuant to NRS 284.175 of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Office of Finance in the Office of the Governor, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission, or agency request for an allocation from the General Fund and/or Highway Fund salary adjustment account(s) are recommended by the Director of the Office of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3012	Western Nevada College	$19,625
	Total	**$19,625**

Nevada System of Higher Education

System Administration
4300 South Maryland Parkway
Las Vegas, NV 89119-7530
Phone: 702-889-8426
Fax: 702-889-8492

System Administration
2601 Enterprise Road
Reno, NV 89512-1666
Phone: 775-784-4901
Fax: 775-784-1127

March 25, 2024

MEMORANDUM

To: Venus Fajota, Executive Budget Officer
Michael Rankin, Executive Budget Officer
David Lenzner, Executive Budget Officer
Governor's Finance Office, Budget Division

From: Robin Hager, Budget Director, NSHE

Subject: Request for Sworn Step Increase Funds (FY 2024)

Pursuant to AB 522 section 22 of the 82nd Legislative session NSHE requests funding related to the Western Nevada College sworn officer two grade increase totaling $19,625 for FY 2024. Attached is a summary of filled sworn officer positions and costs associated with the two-step increase.

If you have any questions regarding this request, please let me know.

Police Officer Pay FY23 & Forecast of FY24

PCN	Source	FY	Status	Job Title	Type	Grade	Step	Salary	Fringe	Total Pay	Hire Date	Received 2-steps
P0006193	**PCD**	**FY24**	**Filled**	**University Police Sergeant**	**Classified**	**42**	**7**	**$ 103,335.12**	**$ 40,817.37**	**$ 144,152.49**		
P0005229	**PCD**	**FY24**	**Filled**	**University Police Officer II**	**Classified**	**40**	**4**	**$ 83,165.04**	**$ 32,850.19**	**$ 116,015.23**		
P0006193	PCD	FY23	Filled	University Police Sergeant	Classified	40	7	$ 82,131.00	$ 40,804.00	$ 122,935.00		
P0005229	PCD	FY23	Filled	University Police Officer II	Classified	38	4	$ 59,447.00	$ 41,985.00	$ 101,432.00		

PCN	2 step increase in total Pay
P0006193	$21,217.49
P0005229	$14,583.23
	$35,800.72

Base Salary	Fringe	Jul-Feb '24
$8,557.72	$5,587.27	$14,144.99
$5,881.90	$3,840.25	$9,722.15
$14,439.63	$9,427.52	**$23,867.15**

Base Salary	Fringe	March Through FYE
$4,278.86	$2,793.64	$7,072.50
$2,940.95	$1,920.13	$4,861.08
$7,219.81	$4,713.76	**$11,933.57**

BA 3012 - Western Nevada College		
E673	**$**	**19,625**

*The currently filled positions have expended additional funding due to the two-step increase.

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
2980	University of Nevada, Reno (UNR)	$1,760,751
2982	UNR School of Medicine	$1,615,245
2983	UNR Intercollegiate Athletics	$58,125
2989	Agricultural Experiment Station	$354,444
2990	Cooperative Extension Service	$251,576
2996	University Press	$20,354
3003	Business Center North	$123,587
3017	Prison Education Program (WNC)	$5,013
3221	Health Laboratory and Research	$91,396
	Total	**$4,280,491**

Nevada System of Higher Education

System Administration
4300 South Maryland Parkway
Las Vegas, NV 89119-7530
Phone: 702-889-8426
Fax: 702-889-8492

System Administration
2601 Enterprise Road
Reno, NV 89512-1666
Phone: 775-784-4901
Fax: 775-784-1127

MEMORANDUM

Date: April 5, 2024

To: David Lenzner, Executive Budget Officer III
Michael Rankin, Executive Budget Officer II
Venus Fajota, Executive Budget Officer I
Governor's Finance Office, Budget Division

From: Robin Hager, Budget Director, NSHE

Subject: Request for Salary Adjustment Funds (FY 2024)

NSHE requests Salary Adjustment funds totaling $4,280,491 for FY 2024 to date. Attached is a summary document identifying the amount requested for the following budgets:

- Budget Account 2980 – University of Nevada, Reno (UNR) $1,760,751
- Budget Account 2982 – UNR School of Medicine $1,615,245
- Budget Account 2983 – UNR Intercollegiate Athletics $58,125
- Budget Account 2989 – Agricultural Experiment Station $354,444
- Budget Account 2990 – Cooperative Extension Service $251,576
- Budget Account 2996 – University Press $20,354
- Budget Account 3003 – Business Center North $123,587
- Budget Account 3017 – Prison Education Program (WNC) $5,013
- Budget Account 3221 – Health Laboratory and Research $91,396

Attached are templates completed for each budget account to demonstrate the requested Salary Adjustment funds.

Please note, several accounts remain under review. Requests for those accounts, if deemed eligible, will be submitted in a separate request. Additionally, NSHE may request redistribution of funds to other accounts with an FY 2024 budgetary shortfall due to the COLA effective in FY 2024.

If you have any questions regarding these requests, please let me know.

NSHE Salary Adjustment Funds Request Revised: FY 2024
Draft updated 4/5/24
Institution: University of Nevada, Reno
Budget Account: BA 2980

Phase 1: Eligibility Determination
- if BOR < L01 (by position type), then not eligible for Salary Adjustment Funds
- if $ tx from Personnel to Operating, then not eligible for Salary Adjustment Funds

	Budgeted Revenue		
	FY 2024 L01	FY 2024 BOR	Difference
GF Appropriations	140,960,821	142,610,355	1,649,534
Salary Adjustment Funds		13,888,512	13,888,512
Budget Reductions to meet FY24 COLAs			-
Non GF Revenue	118,388,685	118,388,685	-
Total Revenue	259,349,506	274,887,552	15,538,046

	Budgeted Expenditures		
	FY 2024 L01	FY 2024 BOR	Difference
Professional Salary	131,068,563	141,417,257	10,348,694
Classified Salary	24,129,608	26,606,977	2,477,369
Vacancy Savings	(2,537,493)		2,537,493
LOA	5,926,181	3,527,068	(2,399,113)
Grad Assistant	12,381,495	11,271,794	(1,109,701)
Fringe	51,412,758	61,324,703	9,911,945
Fringe Budget Reduction			
Wages	1,885,607	2,018,732	133,125
Operating	35,082,787	36,521,339	1,438,552
Operating Budget Reduction		(8,625,085)	(8,625,085)
Capital Projects		824,767	824,767
Total Expenditures	259,349,506	274,887,552	15,538,046

Phase 2: Demonstrate Need

Personnel Expenses	Actual July '23 - February '24	Projected (through FYE)	Total
Professional	97,628,106	33,072,154	130,700,261
Prof on Leave (if not obligated)			-
Classified (and Technologist)	17,622,093	6,835,180	24,457,274
Class/Tech on Leave (if not obligated)			-
Fringe	44,522,834	14,699,201	59,222,035
Obligated Health Insurance			-
Wages	1,442,172	197,773	1,639,945
LOAs	3,576,433	1,158,748	4,735,181
GAs and TAs	8,489,407	3,453,436	11,942,842
Med Residents			-
Subtotal: Personnel Costs	173,281,046	59,416,492	232,697,538

Excluded Personnel Expenses	Actual July '23 - February '24	Projected (through FYE)	Total
Vacancy Savings Used For Student Fee Shortfall	(4,025,771)	(2,012,886)	(6,038,657)
Vacancy Savings Used For COLA Shortfall	(5,750,057)	(2,875,028)	(8,625,085)
New FTE (not in L01)			-
Ad hoc/Reclassified Positions Net			-
LOAs	3,576,433	1,158,748	4,735,181
Wages	1,442,172	197,773	1,639,945
Additional LOAs, Wages (>budget)		(226,778)	(226,778)
Grad Students	8,489,407	3,453,436	11,942,842
Additional Grads (>budget)			-
Overtime	404,102	-	404,102
Terminal/Retirement Payouts	86,688	-	86,688
Other Addt'l Payroll Adjust			-
Stipends (percent or fixed dollar)	1,267,114	432,104	1,699,218
Stipends - instruction FN10	(934,360)	(312,131)	(1,246,491)
Fringe on Excluded Expenses	2,100,052	797,946	2,897,997
Subtotal: Excluded Expenses	6,655,780	613,184	7,268,964
Total Eligible Personnel Expenses	166,625,266	58,803,308	225,428,574
L01 Approved Personnel Exp			204,073,436
Salary Adjustment Funds Needed			21,355,138
Allocated Salary Adjustment Funds			13,888,512
Less Salary Adjustment Funds Received from the February 2024 BOE			(12,127,761)
Salary Adjustment Request			**1,760,751**

NSHE Salary Adjustment Funds Request Revised: FY 2024

Draft updated 4/5/24

Institution: University of Nevada, Reno

Budget Account: BA 2982 - UNR School of Medicine

Phase 1: Eligibility Determination

- if BOR < L01 (by position type), then not eligible for Salary Adjustment Funds
- if $ tx from Personnel to Operating, then not eligible for Salary Adjustment Funds

	Budgeted Revenue		
	FY 2024 L01	FY 2024 BOR	Difference
GF Appropriations	38,642,430	38,642,430	-
Salary Adjustment Funds		1,615,245	1,615,245
Budget Reductions to meet FY24 COLAs			-
Non GF Revenue	7,762,094	7,762,094	-
Total Revenue	46,404,524	48,019,769	1,615,245

	Budgeted Expenditures		
	FY 2024 L01	FY 2024 BOR	Difference
Professional Salary	18,239,621	17,778,894	(460,727)
Classified Salary	3,449,978	4,038,420	588,442
Vacancy Savings	(221,111)		221,111
LOA	1,197,381	1,623,198	425,817
Grad Assistant	241,408	149,164	(92,244)
Fringe	5,938,300	7,966,933	2,028,633
Fringe Budget Reduction			
Wages	268,463	327,244	58,781
Operating	17,290,484	16,080,306	(1,210,178)
Operating Budget Reduction		55,610	55,610
Capital Projects			-
Total Expenditures	46,404,524	48,019,769	1,615,245

Phase 2: Demonstrate Need

Personnel Expenses	Actual July '23 - February '24	Projected (through FYE)	Total
Professional	12,395,502	6,280,777	18,676,279
Prof on Leave (if not obligated)			-
Classified (and Technologist)	2,525,834	1,275,859	3,801,692
Class/Tech on Leave (if not obligated)			-
Fringe	5,508,079	2,730,817	8,238,896
Obligated Health Insurance			-
Wages	130,640	62,658	193,297
LOAs	791,622	371,315	1,162,936
GAs and TAs	162,645	84,598	247,243
Med Residents	3,277	-	3,277
Subtotal: Personnel Costs	21,517,598	10,806,023	32,323,621

Excluded Personnel Expenses	Actual July '23 - February '24	Projected (through FYE)	Total
Vacancy Savings Used For Student Fee Shortfall			-
Vacancy Savings Used For COLA Shortfall			-
New FTE (not in L01)			-
Ad hoc/Reclassified Positions Net			-
LOAs	791,622	371,315	1,162,936
Wages	130,640	62,658	193,297
Additional LOAs,Wages (>budget)			-
Grad Students	162,645	84,598	247,243
Additional Grads (>budget)			-
Overtime	739	-	739
Terminal/Retirement Payouts	-	-	-
Other Addt'l Payroll Adjust			-
Stipends (percent or fixed dollar)	803,302	424,163	1,227,465
Stipends - instruction FN10	(400,682)	(213,982)	(614,665)
Fringe on Excluded Expenses	266,817	133,849	400,665
Subtotal: Excluded Expenses	1,755,081	862,600	2,617,682
Total Eligible Personnel Expenses	19,762,517	9,943,423	29,705,939
L01 Approved Personnel Exp			27,406,788
Salary Adjustment Funds Needed			2,299,151
Allocated Salary Adjustment Funds			1,615,245
Salary Adjustment Request			**1,615,245**

NSHE Salary Adjustment Funds Request Revised: FY 2024

Draft updated 4/5/24

Institution: University of Nevada, Reno

Budget Account: BA 2983 - Intercollegiate Athletics - UNR

Phase 1: Eligibility Determination

- if BOR < L01 (by position type), then not eligible for Salary Adjustment Funds
- if $ tx from Personnel to Operating, then not eligible for Salary Adjustment Funds

	Budgeted Revenue		
	FY 2024 L01	FY 2024 BOR	Difference
GF Appropriations	5,522,681	5,522,681	-
Salary Adjustment Funds		58,125	58,125
Budget Reductions to meet FY24 COLAs			-
Non GF Revenue			-
Total Revenue	5,522,681	5,580,806	58,125

	Budgeted Expenditures		
	FY 2024 L01	FY 2024 BOR	Difference
Professional Salary	502,889	844,805	341,916
Classified Salary	140,243	276,007	135,764
Vacancy Savings			-
LOA	530		(530)
Grad Assistant			-
Fringe	247,621	388,916	141,295
Fringe Budget Reduction			
Wages			-
Operating	4,631,398	4,071,078	(560,320)
Operating Budget Reduction			-
Capital Projects			-
Total Expenditures	5,522,681	5,580,806	58,125

Phase 2: Demonstrate Need

Personnel Expenses	Actual July '23 - February '24	Projected (through FYE)	Total
Professional	891,634	233,599	1,125,233
Prof on Leave (if not obligated)			-
Classified (and Technologist)	125,467	62,218	187,685
Class/Tech on Leave (if not obligated)			-
Fringe	233,349	105,065	338,414
Obligated Health Insurance			-
Wages			-
LOAs	34,647	32,338	66,985
GAs and TAs			-
Med Residents			-
Subtotal: Personnel Costs	1,285,098	433,219	1,718,317

Excluded Personnel Expenses	Actual July '23 - February '24	Projected (through FYE)	Total
Vacancy Savings Used For Student Fee Shortfall	-	-	-
Vacancy Savings Used For COLA Shortfall	-	-	-
New FTE (not in L01)	55,548	39,673	95,221
Ad hoc/Reclassified Positions Net			-
LOAs	34,647	32,338	66,985
Wages	-	-	-
Additional LOAs,Wages (>budget)		(75,358)	(75,358)
Grad Students	-	-	-
Additional Grads (>budget)			-
Overtime	-	-	-
Terminal/Retirement Payouts	-	-	-
Other Addt'l Payroll Adjust			-
Stipends (percent or fixed dollar)	17,500	17,500	35,000
Stipends - instruction FN10			-
Fringe on Excluded Expenses	34,132	27,017	61,148
Subtotal: Excluded Expenses	141,827	41,169	182,996
Total Eligible Personnel Expenses	1,143,271	392,050	1,535,321
L01 Approved Personnel Exp			890,753
Salary Adjustment Funds Needed			644,568
Allocated Salary Adjustment Funds			58,125
Salary Adjustment Request			**58,125**

NSHE Salary Adjustment Funds Request Revised: FY 2024
Draft updated 4/5/24
Institution: University of Nevada, Reno
Budget Account: BA 2989 - Agricultural Experiment Station

Phase 1: Eligibility Determination
- if BOR < L01 (by position type), then not eligible for Salary Adjustment Funds
- if $ tx from Personnel to Operating, then not eligible for Salary Adjustment Funds

	Budgeted Revenue		
	FY 2024 L01	FY 2024 BOR	Difference
GF Appropriations	5,776,519	5,776,519	-
Salary Adjustment Funds		354,444	354,444
Budget Reductions to meet FY24 COLAs			-
Non GF Revenue	2,014,835	2,014,835	-
Total Revenue	7,791,354	8,145,798	354,444

	Budgeted Expenditures		
	FY 2024 L01	FY 2024 BOR	Difference
Professional Salary	4,094,975	4,261,074	166,099
Classified Salary	422,082	585,283	163,201
Vacancy Savings	(37,286)		37,286
LOA	83,490		(83,490)
Grad Assistant	388,091		(388,091)
Fringe	1,338,319	1,685,750	347,431
Fringe Budget Reduction			
Wages	151,382	19,814	(131,568)
Operating	1,350,301	1,593,877	243,576
Operating Budget Reduction			-
Capital Projects			-
Total Expenditures	7,791,354	8,145,798	354,444

Phase 2: Demonstrate Need

Personnel Expenses	Actual July '23 - February '24	Projected (through FYE)	Total
Professional	2,951,954	1,556,797	4,508,752
Prof on Leave (if not obligated)			-
Classified (and Technologist)	369,813	201,108	570,921
Class/Tech on Leave (if not obligated)			-
Fringe	1,145,095	618,108	1,763,203
Obligated Health Insurance			-
Wages	57,063	19,989	77,052
LOAs	26,774	10,087	36,861
GAs and TAs	17,628	18,000	35,628
Med Residents			-
Subtotal: Personnel Costs	4,568,328	2,424,089	6,992,417

Excluded Personnel Expenses	Actual July '23 - February '24	Projected (through FYE)	Total
Vacancy Savings Used For Student Fee Shortfall			-
Vacancy Savings Used For COLA Shortfall	(212,011)	(106,006)	(318,017)
New FTE (not in L01)	353,384	211,710	565,094
Ad hoc/Reclassified Positions Net			-
LOAs	26,774	10,087	36,861
Wages	57,063	19,989	77,052
Additional LOAs,Wages (>budget)			-
Grad Students	17,628	18,000	35,628
Additional Grads (>budget)			-
Overtime	4,136	-	4,136
Terminal/Retirement Payouts	-	-	-
Other Addt'l Payroll Adjust			-
Stipends (percent or fixed dollar)	24,410	14,313	38,723
Stipends - instruction FN10			-
Fringe on Excluded Expenses	168,124	100,781	268,906
Subtotal: Excluded Expenses	439,510	268,874	708,384
Total Eligible Personnel Expenses	4,128,818	2,155,215	6,284,033
L01 Approved Personnel Exp			5,818,090
Salary Adjustment Funds Needed			465,943
Allocated Salary Adjustment Funds			354,444
Salary Adjustment Request			**354,444**

NSHE Salary Adjustment Funds Request Revised: FY 2024

Draft updated 4/5/24

Institution: University of Nevada, Reno

Budget Account: BA 2990 - Cooperative Extension Service

Phase 1: Eligibility Determination

- if BOR < L01 (by position type), then not eligible for Salary Adjustment Funds
- if $ tx from Personnel to Operating, then not eligible for Salary Adjustment Funds

	Budgeted Revenue		
	FY 2024 L01	FY 2024 BOR	Difference
GF Appropriations	4,311,998	4,311,998	-
Salary Adjustment Funds		251,576	251,576
Budget Reductions to meet FY24 COLAs			-
Non GF Revenue	2,096,643	2,096,643	-
Total Revenue	6,408,641	6,660,217	251,576

	Budgeted Expenditures		
	FY 2024 L01	FY 2024 BOR	Difference
Professional Salary	3,390,411	3,626,436	236,025
Classified Salary	711,316	784,143	72,827
Vacancy Savings	(35,747)		35,747
LOA	19,567		(19,567)
Grad Assistant	4,625		(4,625)
Fringe	1,399,869	1,562,933	163,064
Fringe Budget Reduction			
Wages	19,789		(19,789)
Operating	898,811	1,004,046	105,235
Operating Budget Reduction		(213,295)	(213,295)
Capital Projects			-
Total Expenditures	6,408,641	6,764,263	355,622

Phase 2: Demonstrate Need

Personnel Expenses	Actual July '23 - February '24	Projected (through FYE)	Total
Professional	1,919,525	959,855	2,879,380
Prof on Leave (if not obligated)			-
Classified (and Technologist)	498,241	266,521	764,762
Class/Tech on Leave (if not obligated)			-
Fringe	858,295	438,680	1,296,976
Obligated Health Insurance			-
Wages	16,582	23,964	40,546
LOAs	8,361	20,375	28,736
GAs and TAs	2,000	-	2,000
Med Residents			-
Subtotal: Personnel Costs	3,303,004	1,709,395	5,012,399

Excluded Personnel Expenses	Actual July '23 - February '24	Projected (through FYE)	Total
Vacancy Savings Used For Student Fee Shortfall			-
Vacancy Savings Used For COLA Shortfall	(522,135)	(261,068)	(783,203)
New FTE (not in L01)			-
Ad hoc/Reclassified Positions Net			-
LOAs	8,361	20,375	28,736
Wages	16,582	23,964	40,546
Additional LOAs,Wages (>budget)			-
Grad Students	2,000	-	2,000
Additional Grads (>budget)			-
Overtime		-	-
Terminal/Retirement Payouts	-	-	-
Other Addt'l Payroll Adjust			-
Stipends (percent or fixed dollar)	1,478	-	1,478
Stipends - instruction FN10			-
Fringe on Excluded Expenses	2,295	3,122	5,417
Subtotal: Excluded Expenses	(491,419)	(213,607)	(705,026)
Total Eligible Personnel Expenses	3,794,423	1,923,002	5,717,425
L01 Approved Personnel Exp			5,465,849
Salary Adjustment Funds Needed			251,576
Allocated Salary Adjustment Funds			251,576
Salary Adjustment Request			**251,576**

NSHE Salary Adjustment Funds Request Revised: FY 2024
Draft updated 4/5/24
Institution: University of Nevada, Reno
Budget Account: BA 2996 - University Press

Phase 1: Eligibility Determination
- if BOR < L01 (by position type), then not eligible for Salary Adjustment Funds
- if $ tx from Personnel to Operating, then not eligible for Salary Adjustment Funds

	Budgeted Revenue		
	FY 2024 L01	FY 2024 BOR	Difference
GF Appropriations	468,283	468,283	-
Salary Adjustment Funds		20,354	20,354
Budget Reductions to meet FY24 COLAs			-
Non GF Revenue			-
Total Revenue	468,283	488,637	20,354

	Budgeted Expenditures		
	FY 2024 L01	FY 2024 BOR	Difference
Professional Salary	228,010	267,935	39,925
Classified Salary		66,041	66,041
Vacancy Savings			-
LOA			-
Grad Assistant			-
Fringe	83,516	118,961	35,445
Fringe Budget Reduction			
Wages			-
Operating	156,757	35,700	(121,057)
Operating Budget Reduction			-
Capital Projects			-
Total Expenditures	468,283	488,637	20,354

Phase 2: Demonstrate Need

Personnel Expenses	Actual July '23 - February '24	Projected (through FYE)	Total
Professional	202,017	84,144	286,161
Prof on Leave (if not obligated)			-
Classified (and Technologist)	44,784	22,014	66,799
Class/Tech on Leave (if not obligated)			-
Fringe	86,360	37,907	124,267
Obligated Health Insurance			-
Wages			-
LOAs			-
GAs and TAs			-
Med Residents			-
Subtotal: Personnel Costs	333,161	144,066	477,227

Excluded Personnel Expenses	Actual July '23 - February '24	Projected (through FYE)	Total
Vacancy Savings Used For Student Fee Shortfall	-	-	-
Vacancy Savings Used For COLA Shortfall	-	-	-
New FTE (not in L01)	54,373	40,258	94,631
Ad hoc/Reclassified Positions Net			-
LOAs	-	-	-
Wages	-	-	-
Additional LOAs,Wages (>budget)			-
Grad Students	-	-	-
Additional Grads (>budget)			-
Overtime		-	-
Terminal/Retirement Payouts	-	-	-
Other Addt'l Payroll Adjust			-
Stipends (percent or fixed dollar)			-
Stipends - instruction FN10			-
Fringe on Excluded Expenses	-	-	-
Subtotal: Excluded Expenses	54,373	40,258	94,631
Total Eligible Personnel Expenses	278,788	103,808	382,596
L01 Approved Personnel Exp			311,526
Salary Adjustment Funds Needed			71,070
Allocated Salary Adjustment Funds			20,354
Salary Adjustment Request			**20,354**

NSHE Salary Adjustment Funds Request Revised: FY 2024
Draft updated 4/5/24
Institution: University of Nevada, Reno
Budget Account: BA 3003 - Business Center North

Phase 1: Eligibility Determination
- if BOR < L01 (by position type), then not eligible for Salary Adjustment Funds
- if $ tx from Personnel to Operating, then not eligible for Salary Adjustment Funds

	Budgeted Revenue		
	FY 2024 L01	FY 2024 BOR	Difference
GF Appropriations	2,225,537	2,225,537	-
Salary Adjustment Funds		123,587	123,587
Budget Reductions to meet FY24 COLAs			-
Non GF Revenue			-
Total Revenue	2,225,537	2,349,124	123,587

	Budgeted Expenditures		
	FY 2024 L01	FY 2024 BOR	Difference
Professional Salary	779,363	882,762	103,399
Classified Salary	730,631	842,009	111,378
Vacancy Savings			-
LOA	34,456		(34,456)
Grad Assistant			-
Fringe	638,825	659,876	21,051
Fringe Budget Reduction			
Wages			-
Operating	42,262	(17,124)	(59,386)
Operating Budget Reduction		(18,399)	(18,399)
Capital Projects			-
Total Expenditures	2,225,537	2,349,124	123,587

Phase 2: Demonstrate Need

Personnel Expenses	Actual July '23 - February '24	Projected (through FYE)	Total
Professional	554,314	298,748	853,062
Prof on Leave (if not obligated)			-
Classified (and Technologist)	579,324	288,726	868,050
Class/Tech on Leave (if not obligated)			-
Fringe	430,990	224,027	655,017
Obligated Health Insurance			-
Wages	2,339	-	2,339
LOAs			-
GAs and TAs			-
Med Residents			-
Subtotal: Personnel Costs	1,566,966	811,501	2,378,467

Excluded Personnel Expenses	Actual July '23 - February '24	Projected (through FYE)	Total
Vacancy Savings Used For Student Fee Shortfall			-
Vacancy Savings Used For COLA Shortfall			-
New FTE (not in L01)	53,439	18,540	71,978
Ad hoc/Reclassified Positions Net			-
LOAs	-	-	-
Wages	2,339	-	2,339
Additional LOAs,Wages (>budget)			-
Grad Students	-	-	-
Additional Grads (>budget)			-
Overtime	720	-	720
Terminal/Retirement Payouts	-	-	-
Other Addt'l Payroll Adjust			-
Stipends (percent or fixed dollar)			-
Stipends - instruction FN10			-
Fringe on Excluded Expenses	23,052	7,972	31,024
Subtotal: Excluded Expenses	79,550	26,511	106,062
Total Eligible Personnel Expenses	1,487,416	784,990	2,272,406
L01 Approved Personnel Exp			2,148,819
Salary Adjustment Funds Needed			123,587
Allocated Salary Adjustment Funds			123,587
Salary Adjustment Request			**123,587**

NSHE Salary Adjustment Funds Request Revised: FY 2024
Draft updated 03/18/2024
Institution: Western Nevada College
Budget Account: BA 3017

Phase 1: Eligibility Determination
- if BOR < L01 (by position type), then not eligible for Salary Adjustment Funds
- if $ tx from Personnel to Operating, then not eligible for Salary Adjustment Funds

	Budgeted Revenue		
	FY 2024 L01	FY 2024 BOR	Difference
GF Appropriations	131,539	123,841	(7,698)
Salary Adjustment Funds		5,013	5,013
Budget Reductions to meet FY24 COLAs		-	-
Non GF Revenue	75,726	85,932	10,206
Total Revenue	**207,265**	**214,786**	**7,521**

	Budgeted Expenditures		
	FY 2024 L01	FY 2024 BOR	Difference
Professional Salary	36,869	54,297	17,428
Classified Salary	-	-	-
Vacancy Savings	-	-	-
LOA	-	8,653	8,653
Grad Assistant	-	-	-
Fringe	17,552	18,318	766
Fringe Budget Reduction	-	-	
Wages	-	-	-
Operating	152,844	133,519	(19,325)
Operating Budget Reduction			-
Capital Projects			-
Total Expenditures	**207,265**	**214,786**	**7,521**

Phase 2: Demonstrate Need

Personnel Expenses	Actual July '23 - March '24	Projected (through FYE)	Total
Professional	37,193	12,475	49,668
Prof on Leave (if not obligated)			-
Classified (and Technologist)	-	-	-
Class/Tech on Leave (if not obligated)			-
Fringe	12,343	4,116	16,460
Obligated Health Insurance			-
Wages	-	-	-
LOAs	6,280	2,970	9,250
GAs and TAs	-	-	-
Med Residents	-	-	-
Subtotal: Personnel Costs	**55,816**	**19,562**	**75,378**

Excluded Personnel Expenses	Actual July '23 - March '24	Projected (through FYE)	Total
Vacancy Savings Used For Student Fee Shortfall	0.00	0.00	-
New FTE (not in L01)	-	-	-
Ad hoc/Reclassified Positions	-	-	-
LOAs	6,280	2,970	9,250
Wages	-	-	-
Additional LOAs,Wages (>budget)	-	-	-
Grad Students	-	-	-
Additional Grads (>budget)	-	-	-
Overtime	-	-	-
Terminal/Retirement Payouts	-	-	-
Other Addt'l Payroll Adjust	-	-	-
Stipends (percent or fixed dollar)	-	-	-
Stipends - instruction FN10 with fringe	-	-	-
Fringe on Excluded Expenses	1,432	677	2,109
Subtotal: Excluded Expenses	**7,712**	**3,647**	**11,359**
Total Eligible Personnel Expenses	**48,104**	**15,915**	**64,019**
L01 Approved Personnel Exp			54,421
Salary Adjustment Funds Needed			9,598
Allocated Salary Adjustment Funds			5,013
Salary Adjustment Request			5,013

NSHE Salary Adjustment Funds Request Revised: FY 2024
Draft updated 4/5/24
Institution: University of Nevada, Reno
Budget Account: BA 3221 - Health Laboratory and Research

Phase 1: Eligibility Determination
- if BOR < L01 (by position type), then not eligible for Salary Adjustment Funds
- if $ tx from Personnel to Operating, then not eligible for Salary Adjustment Funds

	Budgeted Revenue		
	FY 2024 L01	FY 2024 BOR	Difference
GF Appropriations	1,675,159	1,837,995	162,836
Enhancements	162,836		(162,836)
Salary Adjustment Funds		91,396	91,396
Budget Reductions to meet FY24 COLAs			-
Non GF Revenue			-
Total Revenue	1,837,995	1,929,391	91,396

	Budgeted Expenditures		
	FY 2024 L01	FY 2024 BOR	Difference
Professional Salary	529,757	480,523	(49,234)
Classified Salary	581,748	574,010	(7,738)
Vacancy Savings			-
LOA			-
Grad Assistant			-
Fringe	384,855	409,242	24,387
Fringe Budget Reduction			
Wages			-
Operating	341,635	465,616	123,981
Operating Budget Reduction			-
Capital Projects			-
Total Expenditures	1,837,995	1,929,391	91,396

Phase 2: Demonstrate Need

Personnel Expenses	Actual July '23 - January '24	Projected (through FYE)	Total
Professional	340,115	194,991	535,106
Prof on Leave (if not obligated)			-
Classified (and Technologist)	328,300	177,305	505,606
Class/Tech on Leave (if not obligated)			-
Fringe	252,086	142,148	394,234
Obligated Health Insurance			-
Wages			-
LOAs	(4,333)	-	(4,333)
GAs and TAs	2,083	-	2,083
Med Residents			-
Subtotal: Personnel Costs	918,252	514,445	1,432,697

Excluded Personnel Expenses	Actual July '23 - January '24	Projected (through FYE)	Total
Vacancy Savings Used For Student Fee Shortfall			-
Vacancy Savings Used For COLA Shortfall	(148,973)	(70,304)	(219,277)
New FTE (not in L01)			-
Ad hoc/Reclassified Positions Net			-
LOAs		-	-
Wages	-	-	-
Additional LOAs,Wages (>budget)			-
Grad Students	(2,083)	-	(2,083)
Additional Grads (>budget)			-
Overtime	2,138	-	2,138
Terminal/Retirement Payouts	-	-	-
Other Addt'l Payroll Adjust			-
Stipends (percent or fixed dollar)			-
Stipends - instruction FN10			-
Fringe on Excluded Expenses		-	-
Subtotal: Excluded Expenses	(148,918)	(70,304)	(219,222)
Total Eligible Personnel Expenses	1,067,171	584,749	1,651,919
L01 Approved Personnel Exp			1,496,360
Salary Adjustment Funds Needed			155,559
Allocated Salary Adjustment Funds			91,396
Salary Adjustment Request			**91,396**

NSHE FY24-25 COLAs by Budget Account

	FY24								
	12%	GF %	COLA	BOE Approved 2/13/24	BOE Submittal 4/9/24	BOE Submittal 5/14/24	Original UNR Distribution	Redistribution UNR	Difference
2977 NSHE - SPECIAL PROJECTS	85,994	100.00%	85,994						
2980 NSHE - UNIVERSITY OF NEVADA, RENO	22,070,538	54.95%	12,127,761	12,127,761		1,760,751	12,127,761	13,888,512	(1,760,751)
2982 NSHE - UNR SCHOOL OF MEDICINE	2,667,947	84.37%	2,250,947			1,615,245	2,250,947	1,615,245	635,702
2983 NSHE - INTERCOLLEGIATE ATHLETICS - UNR	96,007	100.00%	96,007			58,125	96,007	58,125	37,882
2985 NSHE - STATEWIDE PROGRAMS - UNR	667,274	100.00%	667,274				667,274	-	667,274
2986 NSHE - SYSTEM ADMINISTRATION	500,171	96.85%	484,416				-		-
2987 NSHE - UNIVERSITY OF NEVADA, LAS VEGAS	30,056,386	60.69%	18,241,221	18,241,221			-		-
2988 NSHE - INTERCOLLEGIATE ATHLETICS - UNLV	202,884	100.00%	202,884				-		-
2989 NSHE - AGRICULTURAL EXPERIMENT STATION	585,445	75.24%	440,489			354,444	440,489	354,444	86,045
2990 NSHE - COOPERATIVE EXTENSION SERVICE	587,392	68.38%	401,659			251,576	401,659	251,576	150,083
2991 NSHE - SYSTEM COMPUTING CENTER	1,378,601	100.00%	1,378,601				-		-
2992 NSHE - UNLV LAW SCHOOL	1,428,739	65.05%	929,395				-		-
2994 NSHE - GREAT BASIN COLLEGE	1,791,173	74.39%	1,332,454				-		-
2995 NSHE - WICHE ADMINISTRATION	19,282	100.00%	19,282				-		-
2996 NSHE - UNIVERSITY PRESS	33,620	100.00%	33,620			20,354	33,620	20,354	13,266
3001 NSHE - STATEWIDE PROGRAMS - UNLV	200,818	100.00%	200,818				-		-
3002 NSHE - UNLV DENTAL SCHOOL	2,049,378	54.41%	1,115,067				-		-
3003 NSHE - BUSINESS CENTER NORTH	234,522	100.00%	234,522			123,587	234,522	123,587	110,935
3004 NSHE - BUSINESS CENTER SOUTH	200,060	100.00%	200,060				-		-
3005 NSHE - NEVADA STATE COLLEGE	2,731,775	70.34%	1,921,531				-		-
3010 NSHE - DESERT RESEARCH INSTITUTE	677,906	99.45%	674,178		573,244		-		-
3011 NSHE - COLLEGE OF SOUTHERN NEVADA	12,381,400	69.45%	8,598,882	8,598,882			-		-
3012 NSHE - WESTERN NEVADA COLLEGE	1,590,505	76.58%	1,218,009				-		-
3014 NSHE - UNLV SCHOOL OF MEDICINE	3,819,724	90.40%	3,453,030				-		-
3017 NSHE - PRISON EDUCATION PROGRAM	22,862	76.77%	17,551			5,013	-		-
3018 NSHE - TRUCKEE MEADOWS COMMUNITY COLLEGE	4,323,511	74.06%	3,201,992		3,201,992		-		-
3221 NSHE - HEALTH LABORATORY AND RESEARCH	150,961	100.00%	150,961			91,396	150,961	91,396	59,565
TOTAL			**59,678,602**	**38,967,864**	**3,775,236**	**4,280,491**	**16,403,239**	**16,403,239**	**(0)**
Amount Approved per AB 522 sections 7 & 15			59,678,602	**Remaining**	**12,655,011**				

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522 Section 5 made appropriations from the General Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the General Fund to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department requests for allocation from the General Fund salary adjustment account are recommended by the Director of the Governor's Finance Office:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3706	NDOC – Prison Medical Care	$756,833
3710	NDOC – Director's Office	$849,019
	Total	**$1,605,852**

Joe Lombardo
Governor

James E. Dzurenda
Director

Kristina Shea
Deputy Director
Of Support Services

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STATE OF NEVADA
Department of Corrections

MEMORANDUM

Date: April 17, 2024

To: Bridgette Mackey-Garrison, Executive Branch Budget Officer
Vince Young-Brown, Executive Branch Budget Officer

From: Kristina Shea, Deputy Director of Support Services

Subject: Request for May 2024 Board of Examiners – Request for Salary Adjustment Funds

The Nevada Department of Corrections (NDOC) is projecting a shortfall of General Fund appropriations to fund salary expenditures through the end of fiscal year 2024. Pursuant to Assembly Bill 522, Section 5, of the 82nd session, the Department is requesting reimbursements of actual and projected COLA expenditures for the State Fiscal Year (SFY) 24.

The funds requested will help offset any salary deficiencies for the budget accounts, which could not absorb the 12% salary increase in SFY 24 and help offset Category 01 personnel shortfall. The Department has taken actions to ensure the total request for BOE salary adjustment funds are only for the budget accounts with a projected shortfall in Category 01. The Department is requesting a total of **$756,833** for the Budget Account 3706 and **$849,019** for the Budget Account 3710. There are no alternatives available to the Department to fund the remaining budget account shortfalls.

BA	Total COLA qualified	Total COLA Requested	Variance	% Variance
3706	$3,228,790	$756,833	$2,471,958	76.56%
3710	$2,131,071	$849,019	$1,282,052	60.16%
TOTAL	**$5,359,861**	**$1,605,852**	**$3,754,009**	**70.04%**

Without this allocation, these two budget accounts funded with General Fund appropriations are projected to have insufficient funding available to pay Category 01 Personnel Services expenditures through the end of the fiscal year.

Please note, several budget accounts remain under review. Requests for these accounts, if deemed eligible and necessary, will be submitted in a separate request. Additionally, NDOC may request redistribution of funds to other budget accounts with an SFY24 budgetary shortfall due to the COLA effective in SFY24.

Thank you for your time and consideration in this manner.

Kristina Shea
Nevada Department of Corrections Deputy Director of Support Services

Attachments:
NDOC COLA May BOE Request

BA	Total COLA qualified	Total COLA Requested	Variance	% Variance
3706	$3,228,790	$756,833	$2,471,958	76.56%
3710	$2,131,071	$849,019	$1,282,052	60.16%
TOTAL	**$5,359,861**	**$1,605,852**	**$3,754,009**	**70.04%**

	Projected				
Budget Account	Initial Shortfall	Longevity	CBA Reimbursement	Contractor Costs	Total Shortfall
3706	(207,918.00)	16,347.39	69,137.70	(634,399.72)	(756,832.63)
3710	(873,039.00)	27,549.17	454,108.13	(457,637.58)	(849,019.28)
3711	(247,703.00)	7,190.57	18,449.52		(222,062.91)
3714	-	-	-	-	-
3715	-	-	-	-	-
3716	(153,712.00)	2,713.97	76,189.94		(74,808.09)
3717	(7,347,171.00)	23,844.37	2,799,781.73		(4,523,544.90)
3718	-	-	-	-	-
3719		3,453.72	-		3,453.72
3722	-	-	-	-	-
3723	(71,942.00)	1,830.80	82,565.65		12,454.45
3724	(345,193.00)	3,606.40	116,487.82		(225,098.78)
3725	(13,978.00)	1,088.30	217,664.04		204,774.34
3727	-	-	-	-	-
3738	(5,605,895.00)	18,706.56	2,398,912.60		(3,188,275.84)
3739	(68,457.00)	318.40	101,559.37		33,420.77
3741	-	-	-	-	-
3747	-	-	-	-	-
3748	-	-	-	-	-
3749	-	-	-	-	-
3751	-	-	-	-	-
3752	(100,595.00)	1,512.40	136,734.86		37,652.26
3754	-	-	-	-	-
3759	(481,833.00)	19,421.06	2,267,284.08		1,804,872.14
3760	(1,111,579.00)	4,624.30	325,037.52		(781,917.18)
3761	(5,113,231.00)	15,918.22	1,858,867.30		(3,238,445.48)
3762	(14,802,362.00)	42,783.98	5,724,428.24		(9,035,149.78)
3763	(221,962.00)	1,210.34	5,942.40		(214,809.26)
	(36,766,570.00)	192,119.95	16,653,150.89	(1,092,037.30)	(21,013,336.46)

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, Section 36, subsection 1, made appropriations from the General Fund to the Board of Examiners to encourage continuity of services established by section 32. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the General Fund to the departments, commissions, and agencies of the State for the purpose of encouraging continuity of services.

The following department requests for allocations from the General Fund salary adjustment account are recommended by the Director of the Governor's Finance Office:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3706	NDOC - Prison Medical Care	$33,578.00
3710	NDOC Director's Office	$56,410.91
3711	NDOC - Correctional Programs	$15,400.13
3716	Warm Springs Correctional Center	$6,372.34
3717	Northern Nevada Correctional Center	$48,948.42
3719	Prison Industry	$7,237.95
3723	Pioche Conservation Camp	$3,861.10
3724	Northern Nevada Transitional Housing	$7,432.20
3725	Three Lakes Valley Conservation Camp	$2,246.50
3738	South Desert Correctional Center	$39,379.88
3739	Wells Conservation Camp	$896.00
3752	Carlin Conservation Camp	$3,084.50
3759	Lovelock Correctional Center	$39,866.27
3760	Casa Grande Transitional Housing	$9,059.80
3761	Florence McClure Women Correctional Center	$33,319.14
3762	High Desert State Prison	$88,606.86
3763	NDOC - Inmate Welfare Account	$2,917.08
	Total	**$398,617.08**

Joe Lombardo
Governor

James E. Dzurenda
Director

Kristina Shea
Deputy Director
Of Support Services

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STATE OF NEVADA
Department of Corrections

MEMORANDUM

Date: April 2nd, 2024

To: Bridgette Mackey-Garrison, Executive Branch Budget Officer
Vince Young-Brown, Executive Branch Budget Officer

From: Kristina Shea, Deputy Director of Support Services

Subject: Request for May 2024 Board of Examiners – Longevity Payment Reimbursement

The Nevada Department of Corrections (NDOC) is projecting a shortfall of General Fund appropriations to fund salary expenditures through the end of FY2024. Pursuant to Assembly Bill 522, Section 36, of the 82nd Legislative Session, the department is requesting the revenue and authority which was authorized by the Legislature associated with the longevity payment. The department is requesting **$398,617.08** to fund the longevity payment for direct and projected cost reimbursement through the end of SFY 2024 for all the department budget accounts that are qualified for this reimbursement. Please see the below breakdown of the funding request by budget account:

NDOC Total SFY 2024			
BA	Description	Overall Total	Number of FTE's
3706	PRISON MEDICAL CARE	$ 33,578.00	74
3710	DIRECTOR'S OFFICE	$ 56,410.91	101
3711	CORRECTIONAL PROGRAMS	$ 15,400.13	33
3716	WARM SPRINGS CORRECTIONAL CENTER	$ 6,372.34	10
3717	NORTHERN NEVADA CORRECTIONAL CENTER	$ 48,948.42	89
3719	PRISON INDUSTRY	$ 7,237.95	9
3723	PIOCHE CONSERVATION CAMP	$ 3,861.10	6
3724	NORTHERN NEVADA TRANSITIONAL HOUSING	$ 7,432.20	10
3725	THREE LAKES VALLEY CONSERVATION CAMP	$ 2,246.50	6
3738	SOUTHERN DESERT CORRECTIONAL CENTER	$ 39,379.88	76
3739	WELLS CONSERVATION CAMP	$ 896.00	3
3752	CARLIN CONSERVATION CAMP	$ 3,084.50	4
3759	LOVELOCK CORRECTIONAL CENTER	$ 39,866.27	79
3760	CASA GRANDE TRANSITIONAL HOUSING	$ 9,059.80	18
3761	FLORENCE MCCLURE WOMEN CORRECTIONAL CENTER	$ 33,319.14	64
3762	HIGH DESERT STATE PRISON	$ 88,606.86	181
3763	INMATE WELFARE ACCOUNT	$ 2,917.08	8
Grand Total		$398,617.08	771

Without this funding, the budget accounts department wide would have insufficient funding available to pay Category 01 Personnel Services expenditures through the end of the fiscal year. Attached are supporting spreadsheets to support NDOC's calculations.

Thank you for your time and consideration in this manner.

Kristina Shea
Nevada Department of Corrections Deputy Director of Support Services

Attachments:
Longevity Payments NDOC SFY 2024
NDOC BA's Master Shortfall document

Actuals								
BA	Paid Dec 2023	FTE	Term Outstanding Payment	FTE	Outstanding Payment	FTE	Total Actual	Total FTE
3706	$ 9,659.98	40	$ 150.00	1	$ 6,537.41	29	**$ 16,347.39**	**70**
3710	$ 18,302.57	60	$ -	-	$ 9,246.60	35	**$ 27,549.17**	**95**
3711	$ 2,613.06	12	$ -	-	$ 4,577.51	17	**$ 7,190.57**	**29**
3716	$ 2,614.47	8	$ -	-	$ 99.50	1	**$ 2,713.97**	**9**
3717 *	$ 7,755.39	28	$ -	-	$ 16,088.98	59	**$ 23,844.37**	**87**
3719	$ 2,029.12	5	$ -	-	$ 1,424.60	4	**$ 3,453.72**	**9**
3723	$ 1,552.20	4	$ -	-	$ 278.60	1	**$ 1,830.80**	**5**
3724	$ 1,437.30	5	$ -	-	$ 2,169.10	5	**$ 3,606.40**	**10**
3725	$ 688.30	3	$ -	-	$ 400.00	3	**$ 1,088.30**	**6**
3738	$ 9,359.77	32	$ -	-	$ 9,346.79	40	**$ 18,706.56**	**72**
3739	$ 318.40	1	$ -	-	$ -	-	**$ 318.40**	**1**
3752	$ 1,154.20	2	$ -	-	$ 358.20	2	**$ 1,512.40**	**4**
3759	$ 9,486.73	33	$ -	-	$ 9,934.33	44	**$ 19,421.06**	**77**
3760	$ 853.60	3	$ 557.20	1	$ 3,213.50	14	**$ 4,624.30**	**18**
3761	$ 5,004.52	15	$ -	-	$ 10,913.70	47	**$ 15,918.22**	**62**
3762	$ 15,126.98	53	$ 150.00	1	$ 27,507.00	116	**$ 42,783.98**	**170**
3763 *	$ 428.27	3	$ -	-	$ 782.07	4	**$ 1,210.34**	**7**
Grand Total	$ 88,384.86	307	$ 857.20	3	$ 102,877.89	421	**$ 192,119.95**	**731**

Projected		
BA	FTE	Projected Total
3706	74	$ 17,230.61
3710	101	$ 28,861.74
3711	33	$ 8,209.56
3716	10	$ 3,658.37
3717	89	$ 25,104.05
3719	9	$ 3,784.23
3723	6	$ 2,030.30
3724	10	$ 3,825.80
3725	6	$ 1,158.20
3738	76	$ 20,673.32
3739	3	$ 577.60
3752	4	$ 1,572.10
3759	79	$ 20,445.21
3760	18	$ 4,435.50
3761	64	$ 17,400.92
3762	181	$ 45,822.88
3763	8	$ 1,706.74
Grand Total	**771**	**$ 206,497.13**

NDOC Total SFY 2024			
BA	Description	Overall Total	Number of FTE's
3706	PRISON MEDICAL CARE	$ 33,578.00	74
3710	DIRECTOR'S OFFICE	$ 56,410.91	101
3711	CORRECTIONAL PROGRAMS	$ 15,400.13	33
3716	WARM SPRINGS CORRECTIONAL CENTER	$ 6,372.34	10
3717	NORTHERN NEVADA CORRECTIONAL CENTER	$ 48,948.42	89
3719	PRISON INDUSTRY	$ 7,237.95	9
3723	PIOCHE CONSERVATION CAMP	$ 3,861.10	6
3724	NORTHERN NEVADA TRANSITIONAL HOUSING	$ 7,432.20	10
3725	THREE LAKES VALLEY CONSERVATION CAMP	$ 2,246.50	6
3738	SOUTHERN DESERT CORRECTIONAL CENTER	$ 39,379.88	76
3739	WELLS CONSERVATION CAMP	$ 896.00	3
3752	CARLIN CONSERVATION CAMP	$ 3,084.50	4
3759	LOVELOCK CORRECTIONAL CENTER	$ 39,866.27	79
3760	CASA GRANDE TRANSITIONAL HOUSING	$ 9,059.80	18
3761	FLORENCE MCCLURE WOMEN CORRECTIONAL CENTER	$ 33,319.14	64
3762	HIGH DESERT STATE PRISON	$ 88,606.86	181
3763	INMATE WELFARE ACCOUNT	$ 2,917.08	8
Grand Total		$ 398,617.08	771

** Some of employees were incorrectly placed in the BA 3763. A JVD not included in HRDW was completed to move the associated costs to the BA 3717. Longevity payments for these two budget accounts are balanced to DAWN as of 04/01/2024.*

Org	Empl ID	Title	Cont Serv Dt	Amount
3760	23461	13.313	36892	557.20
3751	29481	13.313	37942	437.80
3751	29667	9.425	37963	550.00
3706	51982	10.318	41437	150.00
3762	52571	9.462	41520	150.00

BA	Sum of Amount	Count of Empl ID
3706	150.00	1
3751	987.80	2
3760	557.20	1
3762	150.00	1
Grand Total	**1,845.00**	**5**

BA	Sum of Amount Longevity owed	Count of Empl ID
3706	6,537.41	29
3710	9,246.60	35
3711	4,577.51	17
3716	99.50	1
3717	16,088.98	59
3719	1,424.60	4
3722	1,304.70	5
3723	278.60	1
3724	2,169.10	5
3725	400.00	3
3738	9,346.79	40
3748	508.20	2
3751	11,667.52	40
3752	358.20	2
3759	9,934.33	44
3760	3,213.50	14
3761	10,913.70	47
3762	27,507.00	116
3763	782.07	4
Grand Total	**116,358.31**	**468**

Object	5930

Row Labels	Sum of Amount	Count of Empl ID
3706	9,659.98	40
3708	4,512.11	15
3710	18,302.57	60
3711	2,613.06	12
3716	2,614.47	8
3717	7,505.39	28
3719	2,029.12	5
3722	1,074.60	3
3723	1,552.20	4
3724	1,437.30	5
3725	688.30	3
3727	1,199.57	2
3738	9,359.77	32
3739	318.40	1
3741	537.30	2
3748	776.10	3
3751	7,736.62	28
3752	1,154.20	2
3754	523.00	2
3759	9,486.73	33
3760	853.60	3
3761	5,004.52	15
3762	15,126.98	53
3763	678.27	3
Grand Total	**104,744.16**	**362**

Longevity Payments

Longevity payments were authorized in AB 522, section 36. Those funds are employee specific and not position specific, so those funds have not been broken out by agency. The Budget Division will reimburse those expenses as needed (through the BOE process) with a HRDW download or DAWN download of actual longevity payments incurred for General Ledger 5930 in Fiscal Year 2024 and Fiscal Year 2025. There will be two longevity payments in each fiscal year so the agencies may request the longevity payments in one or two transactions. Please be sure to identify the funding source for the position (General Fund or Highway Fund) when requesting funds. Additionally, those budget accounts with reserves or fees that are eligible for General Funds for the 12%/11% salary increases are also eligible for General Fund towards longevity payments.

If you have any questions, please contact your assigned Executive Branch Budget Officer.

BA	Sum of Projected E/E amount	Sum of Projected EO amount	Sum of Projecred PFE amount	Grand Total
3706	$ 10,100.00	$ 7,130.61	$ -	$ 17,230.61
3708	$ 1,575.00	$ 2,312.63	$ -	$ 3,887.63
3710	$ 8,175.00	$ 9,443.24	$ 11,243.50	$ 28,861.74
3711	$ 5,675.00	$ 2,355.46	$ 179.10	$ 8,209.56
3715	$ 400.00	$ -	$ -	$ 400.00
3716	$ 825.00	$ 107.07	$ 2,726.30	$ 3,658.37
3717	$ 4,425.00	$ 2,012.85	$ 18,666.20	$ 25,104.05
3719	$ 1,475.00	$ 856.53	$ 1,452.70	$ 3,784.23
3722	$ 250.00	$ -	$ 2,427.80	$ 2,677.80
3723	$ 100.00	$ -	$ 1,930.30	$ 2,030.30
3724	$ 1,000.00	$ -	$ 2,825.80	$ 3,825.80
3725	$ 800.00	$ -	$ 358.20	$ 1,158.20
3727	$ 600.00	$ 599.57	$ -	$ 1,199.57
3738	$ 8,975.00	$ 1,648.82	$ 10,049.50	$ 20,673.32
3739	$ 100.00	$ -	$ 477.60	$ 577.60
3741	$ -	$ -	$ 557.20	$ 557.20
3748	$ 275.00	$ -	$ 1,233.80	$ 1,508.80
3751	$ 4,300.00	$ 1,670.23	$ 14,905.10	$ 20,875.33
3752	$ -	$ -	$ 1,572.10	$ 1,572.10
3754	$ 125.00	$ -	$ -	$ 125.00
3759	$ 3,025.00	$ 1,798.71	$ 15,621.50	$ 20,445.21
3760	$ 1,550.00	$ -	$ 2,885.50	$ 4,435.50
3761	$ 9,325.00	$ 513.92	$ 7,562.00	$ 17,400.92
3762	$ 20,700.00	$ 128.48	$ 24,994.40	$ 45,822.88
3763	$ 1,150.00	$ 556.74	$ -	$ 1,706.74
Grand Total	$ 84,925.00	$ 31,134.87	$ 121,668.60	$ 237,728.47

BA	Sum of FTE Count E/E	Sum of FTE Count EO	Sum of FTE Count PFE	Total FTE
3706	43	31	0	74
3708	6	6	0	12
3710	30	32	39	101
3711	22	9	2	33
3715	1	0	0	1
3716	1	1	8	10
3717	15	4	70	89
3719	2	3	4	9
3722	1	0	8	9
3723	1	0	5	6
3724	2	0	8	10
3725	4	0	2	6
3727	1	1	0	2
3738	38	5	33	76
3739	1	0	2	3
3741	0	0	2	2
3748	2	0	4	6
3751	16	5	51	72
3752	0	0	4	4
3754	1	0	0	1
3759	10	5	64	79
3760	7	0	11	18
3761	37	1	26	64
3762	88	1	92	181
3763	5	3	0	8
Grand Tot	334	107	435	876

EMPLOYEE / EMPLOYER PAY CONTRIBUTION PLAN (EEs / ERs)
PAYMENT SCHEDULE FOR LONGEVITY
ISSUE DECEMBER 15, 2023

YEARS OF SERVICE	AMOUNT	CONTINUOUS SERVICE ON OR BEFORE DATE	YEARS OF SERVICE	AMOUNT	CONTINUOUS SERVICE ON OR BEFORE DATE
30+	$1,200.00	01/01/94	18.5	$450.00	07/01/05
29.5	$1,125.00	07/01/94	18	$450.00	01/01/06
29	$1,125.00	01/01/95	17.5	$400.00	07/01/06
28.5	$1,050.00	07/01/95	17	$400.00	01/01/07
28	$1,050.00	01/01/96	16.5	$350.00	07/01/07
27.5	$975.00	07/01/96	16	$350.00	01/01/08
27	$975.00	01/01/97	15.5	$300.00	07/01/08
26.5	$900.00	07/01/97	15	$300.00	01/01/09
26	$900.00	01/01/98	14.5	$250.00	07/01/09
25.5	$825.00	07/01/98	14	$250.00	01/01/10
25	$825.00	01/01/99	13.5	$225.00	07/01/10
24.5	$750.00	07/01/99	13	$225.00	01/01/11
24	$750.00	01/01/00	12.5	$200.00	07/01/11
23.5	$700.00	07/01/00	12	$200.00	01/01/12
23	$700.00	01/01/01	11.5	$175.00	07/01/12
22.5	$650.00	07/01/01	11	$175.00	01/01/13
22	$650.00	01/01/02	10.5	$150.00	07/01/13
21.5	$600.00	07/01/02	10	$150.00	01/01/14
21	$600.00	01/01/03	9.5	$125.00	07/01/14
20.5	$550.00	07/01/03	9	$125.00	01/01/15
20	$550.00	01/02/04	8.5	$100.00	07/01/15
19.5	$500.00	07/01/04	8	$100.00	01/01/16
19	$500.00	01/01/05			

EMPLOYER PAY CONTRIBUTION PLAN (EPC)
PAYMENT SCHEDULE FOR LONGEVITY
ISSUE DECEMBER 15, 2023

YEARS OF SERVICE	AMOUNT	CONTINUOUS SERVICE ON OR BEFORE DATE	YEARS OF SERVICE	AMOUNT	CONTINUOUS SERVICE ON OR BEFORE DATE
30+	$1,027.84	01/01/94	18.5	$385.44	07/01/05
29.5	$963.60	07/01/94	18	$385.44	01/01/06
29	$963.60	01/01/95	17.5	$342.61	07/01/06
28.5	$899.36	07/01/95	17	$342.61	01/01/07
28	$899.36	01/01/96	16.5	$299.79	07/01/07
27.5	$835.12	07/01/96	16	$299.79	01/01/08
27	$835.12	01/01/97	15.5	$256.96	07/01/08
26.5	$770.88	07/01/97	15	$256.96	01/01/09
26	$770.88	01/01/98	14.5	$214.13	07/01/09
25.5	$706.64	07/01/98	14	$214.13	01/01/10

25	$706.64	01/01/99	13.5	$192.72	07/01/10
24.5	$642.40	07/01/99	13	$192.72	01/01/11
24	$642.40	01/01/00	12.5	$171.31	07/01/11
23.5	$599.57	07/01/00	12	$171.31	01/01/12
23	$599.57	01/01/01	11.5	$149.89	07/01/12
22.5	$556.74	07/01/01	11	$149.89	01/01/13
22	$556.74	01/01/02	10.5	$128.48	07/01/13
21.5	$513.92	07/01/02	10	$128.48	01/01/14
21	$513.92	01/01/03	9.5	$107.07	07/01/14
20.5	$471.09	07/01/03	9	$107.07	01/01/15
20	$471.09	01/02/04	8.5	$85.65	07/01/15
19.5	$428.27	07/01/04	8	$85.65	01/01/16
19	$428.27	01/01/05			

This schedule was developed from the Employee / Employer Pay Longevity Schedule by multiplying the amount by the factor of .856530.

POLICE / FIRE EMPLOYER PAY CONTRIBUTION PLAN (EPC)
PAYMENT SCHEDULE FOR LONGEVITY
ISSUE DECEMBER 15, 2023

YEARS OF SERVICE	AMOUNT	CONTINUOUS SERVICE ON OR BEFORE DATE	YEARS OF SERVICE	AMOUNT	CONTINUOUS SERVICE ON OR BEFORE DATE
30+	$955.20	01/01/94	18.5	$358.20	07/01/05
29.5	$895.50	07/01/94	18	$358.20	01/01/06
29	$895.50	01/01/95	17.5	$318.40	07/01/06
28.5	$835.80	07/01/95	17	$318.40	01/01/07
28	$835.80	01/01/96	16.5	$278.60	07/01/07
27.5	$776.10	07/01/96	16	$278.60	01/01/08
27	$776.10	01/01/97	15.5	$238.80	07/01/08
26.5	$716.40	07/01/97	15	$238.80	01/01/09
26	$716.40	01/01/98	14.5	$199.00	07/01/09
25.5	$656.70	07/01/98	14	$199.00	01/01/10
25	$656.70	01/01/99	13.5	$179.10	07/01/10
24.5	$597.00	07/01/99	13	$179.10	01/01/11
24	$597.00	01/01/00	12.5	$159.20	07/01/11
23.5	$557.20	07/01/00	12	$159.20	01/01/12
23	$557.20	01/01/01	11.5	$139.30	07/01/12
22.5	$517.40	07/01/01	11	$139.30	01/01/13
22	$517.40	01/01/02	10.5	$119.40	07/01/13
21.5	$477.60	07/01/02	10	$119.40	01/01/14
21	$477.60	01/01/03	9.5	$99.50	07/01/14
20.5	$437.80	07/01/03	9	$99.50	01/01/15
20	$437.80	01/02/04	8.5	$79.60	07/01/15
19.5	$398.00	07/01/04	8	$79.60	01/01/16
19	$398.00	01/01/05			

This schedule was developed from the Employee / Employer Pay Longevity Schedule by multiplying the amount by the factor of .796000.

Nevada Department of Corrections

FY2023 Balance/Shortfall

REPORT AS OF:	03/06/23
PERCENTAGE OF FISCAL YEAR:	67.95%
Days Passed:	248
Start Date:	07/01/22

	Institutional Budgets	Closed Institution Budgets	Non-Institutional Budgets	Totals
Leg. Appr.	237,798,262	468,958	144,275,667	382,542,887
Proj Rev/Exp	281,010,452	396,556	131,454,674	412,861,682
Pending WP	-	-	-	-
WP Need/Balance	(43,212,186)	72,402	12,820,994	(30,318,790)

Nevada Department of Corrections
Fiscal Year 2024 Balance/Shortfall

B/A	INST / FAC		Revenue (under) / over Budget Cat 00	Distribution of Expenditures (over) / under Budget — CATEGORIES 01	04	05	07	09	16	18	26	29	50	59	87	93	Projected (under)/ over	PENDING WP
3716	WSCC	Leg. Appr.	2,289,087	1,594,984	76,458	-	48,254	33,238			5,834	14,707		514,742	870	-	2,289,087	
		Proj Rev/Exp	2,289,087	1,754,476	79,950		23,003	33,238			5,834	41		256,543	870	-	2,153,956	
		Pending WP															-	
		WP Need/Balance	0	(159,492)	(3,492)	0	25,251	0		0	0	14,666	0	258,199	0	0	135,131	
3717	NNCC	Leg. Appr.	31,997,715	26,734,006	377,228	-	84,481	49,107	26,928		123,376	20,060	2,589,102	1,991,566	1,861	-	31,997,715	
		Proj Rev/Exp	31,997,715	34,083,761	373,449	-	84,449	57,636	10,530	-	92,532	20,101	3,236,053	2,809,039	1,861		40,769,412	
		Pending WP															-	
		WP Need/Balance	0	(7,349,755)	3,781	0	32	(8,529)	16,398	0	30,844	(41)	(646,951)	(817,473)	0	0	(8,771,695)	
3722	SCC	Leg. Appr.	2,353,674	1,692,993	32,464	-	32,496	16,122			6,253	1,242	482,545	89,119	440	-	2,353,674	
		Proj Rev/Exp	2,353,674	1,603,862	41,895		21,575	16,122			6,253	239	579,983	163,641	440		2,434,010	
		Pending WP															-	
		WP Need/Balance	0	89,131	(9,429)	0	10,921	0		0	0	1,003	(97,438)	(74,522)	0	0	(80,334)	
3723	PCC	Leg. Appr.	2,238,803	1,856,646	41,416	-	15,424	19,830			7,086	4,550	190,500	103,055	296	-	2,238,803	
		Proj Rev/Exp	2,238,803	1,961,977	36,101	-	13,688	19,830			7,086	2,200	186,804	139,671	296		2,367,653	
		Pending WP				-		-			-	-	-		-		-	
		WP Need/Balance	0	(105,331)	5,315	0	1,736	0		0	0	2,350	3,696	(36,616)	0	0	(128,850)	
3724	NNTH	Leg. Appr.	1,478,177	1,205,073	47,933	-	9,137	7,227			4,585	1,079	127,186	75,579	378	-	1,478,177	
		Proj Rev/Exp	1,478,177	1,545,222	60,153	-	9,004	7,227		-	5,481	-	185,723	97,547	378	-	1,910,734	
		Pending WP															-	
		WP Need/Balance	0	(340,149)	(12,220)	0	133	0		0	(896)	1,079	(58,537)	(21,968)	0	0	(432,557)	
3725	TLVCC	Leg. Appr.	3,749,136	2,711,105	62,648	-	21,257	26,928			10,420	4,801	514,160	397,297	520	-	3,749,136	
		Proj Rev/Exp	3,749,136	2,723,219	68,692		22,845	26,928			10,420	15	650,857	628,727	520		4,132,223	
		Pending WP															-	
		WP Need/Balance	0	(12,114)	(6,044)	0	(1,588)	0		0	0	4,786	(136,697)	(231,430)	0	0	(383,087)	
3738	SDCC	Leg. Appr.	32,868,701	26,902,476	406,700	-	171,348	80,812	21,467		116,290	95,359	3,886,379	1,185,038	2,832	-	32,868,701	
		Proj Rev/Exp	32,868,701	32,590,270	469,389		200,124	80,812	8,406		116,290	2,130	3,779,140	1,959,383	2,832	-	39,208,775	
		Pending WP															-	
		WP Need/Balance	0	(5,687,794)	(62,689)	0	(28,776)	0	13,061	0	0	93,229	107,239	(774,345)	0	0	(6,340,074)	
3739	WCC	Leg. Appr.	1,679,655	1,334,184	23,251	-	11,653	46,747			5,418	2,530	169,271	86,363	238	-	1,679,655	
		Proj Rev/Exp	1,679,655	1,396,217	33,225	-	16,089	46,747			5,418	57	208,420	113,163	238	-	1,819,574	
		Pending WP															-	
		WP Need/Balance	0	(62,033)	(9,974)	0	(4,436)	0		0	0	2,473	(39,149)	(26,800)	0	0	(139,919)	
3741	HCC	Leg. Appr.	1,253,810	1,092,317	17,135	-		44,970			4,168	1,280		93,598	342	-	1,253,810	
		Proj Rev/Exp	1,253,810	870,606	21,152			44,970			4,168	-		91,342	342		1,032,580	
		Pending WP															-	
		WP Need/Balance	0	221,711	(4,017)	0	0	0		0	0	1,280	0	2,256	0	0	221,230	
3748	JCC	Leg. Appr.	2,095,772	1,662,046	64,220	-	17,752	11,590			6,253	2,606	207,139	123,688	478	-	2,095,772	
		Proj Rev/Exp	2,095,772	1,493,936	65,604	-	17,791	11,590			6,253		199,759	158,141	478		1,953,552	
		Pending WP				-		-			-	-	-		-		-	
		WP Need/Balance	0	168,110	(1,384)	0	(39)	0		0	0	2,606	7,380	(34,453)	0	0	142,220	
3751	ESP	Leg. Appr.	28,460,028	25,286,784	472,590	-	94,537	49,267	24,543		119,208	89,347	1,230,592	1,091,736	1,424	-	28,460,028	
		Proj Rev/Exp	28,460,028	25,076,071	363,811	-	97,543	49,267	9,007		119,208	24,986	1,515,704	1,072,068	1,424		28,329,089	
		Pending WP															-	
		WP Need/Balance	0	210,713	108,779	0	(3,006)	0	15,536	0	0	64,361	(285,112)	19,668	0	0	130,939	
3752	CCC	Leg. Appr.	1,852,194	1,450,869	26,410	-	8,603	46,193		69,455	5,418	2,606	168,637	73,614	389	-	1,852,194	
		Proj Rev/Exp	1,852,194	1,578,768	29,088		3,444	46,193		38,040	5,418		170,817	92,670	389		1,964,827	
		Pending WP															-	

Nevada Department of Corrections
Fiscal Year 2024 Balance/Shortfall

B/A	INST / FAC		Revenue (under) / over Budget Cat 00	Distribution of Expenditures (over) / under Budget CATEGORIES 01	04	05	07	09	16	18	26	29	50	59	87	93	Projected (under)/ over	PENDING WP
		WP Need/Balance	0	(127,899)	(2,678)	0	5,159	0		31,415	0	2,606	(2,180)	(19,056)	0	0	(112,633)	
3754	TCC	Leg. Appr.	873,529	678,062	17,071	-	16,212	29,195			2,500	408		129,826	255		873,529	
		Proj Rev/Exp	873,529	633,887	18,350		494	29,195			2,500			77,387	255		762,068	
		Pending WP															-	
		WP Need/Balance	0	44,175	(1,279)	0	15,718	0		0	0	408	0	52,439	0		111,461	
3759	LCC	Leg. Appr.	30,443,240	25,167,034	395,251	-	143,783	99,081	24,200	69,455	116,706	73,761	3,179,436	1,172,603	1,930		30,443,240	
		Proj Rev/Exp	30,443,240	26,229,957	438,262		184,021	99,081	7,788	59,955	116,706	26,144	2,929,212	1,719,572	1,930		31,812,628	
		Pending WP															-	
		WP Need/Balance	0	(1,062,923)	(43,011)	0	(40,238)	0	16,412	9,500	0	47,617	250,224	(546,969)	0	0	(1,369,388)	
3760	CGTH	Leg. Appr.	5,361,706	3,113,052	1,588,142	-	29,929	7,797			11,671	6,082	360,702	243,808	523		5,361,706	
		Proj Rev/Exp	5,361,706	4,226,743	1,592,745		29,535	7,797			11,671	461	308,479	296,656	523		6,474,610	
		Pending WP															-	
		WP Need/Balance	0	(1,113,691)	(4,603)	0	394	0		0	0	5,621	52,223	(52,848)	0	0	(1,112,904)	
3761	FMWCC	Leg. Appr.	20,811,916	18,176,585	252,274	-	101,681	28,538	19,090		75,860	24,558	1,362,265	768,241	2,824		20,811,916	
		Proj Rev/Exp	20,811,916	23,866,209	275,441		133,579	29,058	7,432		75,860	20,726	1,629,865	1,040,698	2,824		27,081,692	
		Pending WP															-	
		WP Need/Balance	0	(5,689,624)	(23,167)	0	(31,898)	(520)	11,658	0	0	3,832	(267,600)	(272,457)	0	0	(6,269,776)	
3762	HDSP	Leg. Appr.	67,991,119	56,874,324	886,394	-	238,324	155,973	27,523		240,082	128,443	6,551,264	2,882,184	6,608		67,991,119	
		Proj Rev/Exp	67,991,119	73,454,847	953,470		210,599	155,973	9,709		240,082	2,070	7,795,823	3,973,888	6,608		86,803,069	
		Pending WP															-	
		WP Need/Balance	0	(16,580,523)	(67,076)	0	27,725	0	17,814	0	0	126,373	(1,244,559)	(1,091,704)	0	0	(18,811,950)	
Grand Total		WP Need/Balance		(37,557,488)	(133,188)		(22,912)	(9,049)	90,879	40,915	29,948	374,249	(2,357,462)	(3,668,079)			(43,212,186)	

Nevada Department of Corrections
Fiscal Year 2023 Balance/Shortfall

B/A	INST / FAC		Revenue (under) / over Budget Cat 00	Distribution of Expenditures (over) / under Budget CATEGORIES 01	04	05	07	09	26	29	49	50	59	87	93	Totals/ Projected (under)/ over	PENDING WP No.
3715	SNCC	Leg. Appr.	253,689	103,037	72,361	0	6,035	5,610	417	73	0	0	66,012	144	0	253,689	
		Proj Rev/Exp	253,689	54,246	72,609	0	666	5,610	417		0	0	71,961	144	0	205,653	
		Pending WP														0	
		WP Need/Balance	0	48,791	(248)	0	5,369	0	0	73	0	0	(5,949)	0	0	48,036	
3716	NSP	Leg. Appr.	117,596	0	89,003	0	0	0	0	0	28,593	0	0		0	117,596	
		Proj Rev/Exp	117,596		89,003						26,569					115,572	
		Pending WP														0	
		WP Need/Balance	0	0	0	0	0	0	0	0	2,024	0	0	0		2,024	
3747	ECC	Leg. Appr.	87,906		23,674	0	1,655	7,975	0	0		0	54,383	219		87,906	
		Proj Rev/Exp	87,906		20,610	0	0	7,975	0	0		0	36,760	219		65,564	
		Pending WP														0	
		WP Need/Balance	0	0	3,064	0	1,655	0	0	0	0	0	17,623	0		22,342	
3749	SSCC	Leg. Appr.	9,767	0	0	0	0	0	0	0	9,767	0	0	0		9,767	
		Proj Rev/Exp	9,767								9,767					9,767	
		Pending WP														0	
		WP Need/Balance	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Grand Total		WP Need/Balance		48,791.00	2,816.00	0.00	7,024.00	0.00	0.00	73.00	2,024.00	0.00	11,674.00	0.00	0.00	72,402.00	

Leg. Appr.	468,958
Proj Rev/Exp	396,556
Pending WP	0
WP Need/Balance	72,402

partment of Corrections
2023 Balance/Shortfall

B/A		Budget Cat 00	01	3	4	5	7	8	26	29	30	37	50	55	59	87
		Revenue (under) / over Distribution of Expenditures (over) / under Budget														
			CATEGORIES													
3708	Leg. Appr.	61,442,256	28,077,988	25,093	545,366		11,118	4,885,890	125,536	35,951	3,615	23,219	22,725,494	4,936,920	42,603	3,463
PRISON	Proj Rev/Exp	61,442,256	28,285,906	25,093	543,723		11,118	5,520,290	125,536	16,503	514	20,018	25,189,150	3,620,825	55,513	3,463
MEDICAL	Pending WP															
CARE			(207,918)	0	1,643	0	0	(634,400)	0	19,448	3,101	3,201	(2,463,656)	1,316,095	(12,910)	0

B/A		Budget Cat 00	01	2	3	4	5	9	10	17	18	20	21	28	29	30	32	33	36	39	46
		Revenue (under) / over Distribution of Expenditures (over) / under Budget																			
			CATEGORIES																		
3718	Leg. Appr.	37,975,544	18,409,744	1,785	81,513	3,374,122	0	224,546	35,816	43,484	6,194,181	482,899	175,000	2,727,834	43,429	167,618	102,680		270,190	772,799	1,389
DIRECTORS	Proj Rev/Exp	37,975,544	19,271,798	1,282	79,433	3,845,018		217,181	20,842	33,694	3,406,484	482,899	175,000	2,759,484	34,079	245,821	102,680		254,018	525,829	50
OFFICE	Pending WP																				
	Pending WP																				
	WP Need/Balance	0	(862,054)	503	2,080	(470,896)	0	7,365	14,976	9,770	2,787,697			(31,650)	9,350	(78,203)	0		16,172	248,970	1,339

B/A		Budget Cat 00	01	02	03	04	09	10	11	12	14	15	19	21	22	24	28	87	93
		Revenue (under) / over Distribution of Expenditures (over) / under Budget																	
			CATEGORIES																
3711	Leg. Appr.	10,263,196	8,526,188		13,888	51,686	75,000	361,000	148,535	39,874	100	55,561	1,000	937,779	811	2,840	48,350	584	0
PROGRAMS	Proj Rev/Exp	10,263,196	8,765,257	0	7,778	37,809			62,522	16,794		52,458		339,041			36,263	438	0
	Pending WP																		
	WP Need/Balance	0	(239,069)	0	6,110	13,877	75,000	361,000	86,013	23,080	100	3,103	1,000	0	0	598,738	811	2,840	12,088	146	0

B/A		Budget Cat 00	01	03	04	05	26	32	60	60	72	78	87	88	90
		Revenue (under) / over Distribution of Expenditures (over) / under Budget													
			CATEGORIES												
3704	Leg. Appr.	29,582,123	4,507,035	12,410	406,491	0	100,936	4,121	25,000	10,831,562	84,055	9,635,050	3,462	26,806	3,945,195
OFFENDERS	Proj Rev/Exp	29,582,123	3,998,106	5,018	546,055		91,578	3,367	25,000		73,945	9,504,190	3,462	20,105	3,945,195
FUND	Pending WP														
	WP Need/Balance	0	508,929	7,392	(139,564)	0	9,058	0	754	0	10,831,562	10,110	130,860	0	6,701	0

B/A		Budget Cat 00	01	04	06	16	17	19	20	26	33	37	38	51	52	53	54	55
		Revenue (under) / over Distribution of Expenditures (over) / under Budget																
			CATEGORIES															
3763	Leg. Appr.	5,650,170	1,291,152	78,193	35,878	0	0	112,380	80,091	21,178	27,168	20,865			64,575		1,454,899	18,319
	Proj Rev/Exp	5,650,170	1,537,175	38,697	30,478			109,828	65,259	19,179	10,675	1,853			58,682		1,394,493	6,402
WELFARE	Pending WP																	
	WP Need/Balance	0	(246,023)	39,496	5,400	0	0	2,552	14,832	1,999	16,493	19,012	0	0	5,893	0	60,406	11,917

Grand Total	WP Need/Balance		(1,046,135)	47,391	(124,331)	(457,019)	75,000	361,000	95,071	(601,403)	30,662	34,320	13,639,853	0	0	599,211	811	(2,320,606)	1,249,980	(170)	0	16,172	307,376	13,256

partment of Corrections
2023 Balance/Shortfall

B/A		Revenue (under) / over Budget Cat 00									Totals/ Projected (under)/ over	PENDING WP No.
3700	Leg. Appr.	61,442,256									61,442,256	
PRISON	Proj Rev/Exp	61,442,256									63,417,653	
MEDICAL CARE	Pending WP										0	
											(1,975,397)	

B/A		Revenue (under) / over Budget Cat 00	55	58	65	71	79	83	87	89	Totals/ Projected (under)/ over	PENDING WP No.
3710	Leg. Appr.	37,975,544	35,000	124,951	29,658	34,707	0	8,160	7,152	4,627,125	37,975,544	
DIRECTORS OFFICE	Proj Rev/Exp	37,975,544	35,000	124,703	29,658	223	0	8,160	7,152	4,627,125	36,287,593	
	Pending WP											
	Pending WP											
	WP Need/Balance	0	0	248	0	34,484	0	0	0	0	1,687,951	

B/A		Revenue (under) / over Budget Cat 00									Totals/ Projected (under)/ over	PENDING WP No.
3711	Leg. Appr.	10,263,196									10,263,196	
PROGRAMS	Proj Rev/Exp	10,263,196									9,318,360	
	Pending WP										0	
	WP Need/Balance	0									944,837	

B/A		Revenue (under) / over Budget Cat 00									Totals/ Projected (under)/ over	PENDING WP No.
3708	Leg. Appr.	29,582,123									29,582,123	
OFFENDERS FUND	Proj Rev/Exp	29,582,123									18,216,321	
	Pending WP										0	
	WP Need/Balance	0									11,365,802	

B/A		Revenue (under) / over Budget Cat 00	57	58	60	61	62	70	87	89	Totals/ Projected (under)/ over	PENDING WP No.
3793	Leg. Appr.	5,650,170	20,847	874,620	365,640			509,519	1,587	35,837	5,012,648	
	Proj Rev/Exp	5,650,170		852,603				61,108	1,587	26,728	4,214,747	
WELFARE	Pending WP										0	
	WP Need/Balance	0	20,847	22,017	365,640	0	0	448,411	0	8,909	797,901	

Grand Total	WP Need/Balance		20,847	22,265	365,640	34,484	0	448,411	0	8,909

Leg. Appr.	144,275,687
Proj Rev/Exp	131,454,674
Pending WP	0
WP Need/Bal	12,820,934

LEASES SUMMARY

BOE #	LESSEE			LESSOR	AMOUNT
1.	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF PUBLIC AND BEHAVIORAL HEALTH			OLYMBEC USA, LLC	$3,514,770
		This is a relocation.			
		Term of Lease:	**11/01/2024 – 10/31/2034**	**Located in Las Vegas**	
2.	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF WELFARE AND SUPPORTIVE SERVICES			HFRM II, INC.	$3,670,639
		This is an extension of an existing lease.			
		Term of Lease:	**03/01/2024 – 02/29/2028**	**Located in Carson City**	
3.	DEPARTMENT OF HEALTH AND HUMAN SERVICES – WELFARE AND SUPPORTIVE SERVICES			JLC NEVADA OPERATIONS, INC.	$1,873,951
		This is an extension of an existing lease.			
		Term of Lease:	**06/01/2024 – 05/31/2027**	**Located in Las Vegas**	
4.	DEPARTMENT OF PUBLIC SAFETY – OFFICE OF CRIMINAL JUSTICE ASSISTANCE			WHITECROSS LIMITED PARTNERSHIP	$96,966
		This is an extension of an existing lease.			
		Term of Lease:	**07/01/2024 – 06/30/2027**	**Located in Carson City**	
5.	DEPARTMENT OF WILDLIFE			PIOCHE TOWN	$91,448
		This is a new location.			
		Term of Lease:	**05/01/2024 – 04/30/2029**	**Located in Pioche**	
6.	OFFICE OF THE ATTORNEY GENERAL – BUREAU OF CRIMINAL JUSTICE			TAO SHEN FAMILY TRUST, LLC	$793,685
		This is an extension of an existing lease.			
		Term of Lease:	**07/01/2024 – 06/30/2029**	**Located in Las Vegas**	
7.	STATE TREASURER'S OFFICE			THE TRUST FOR METHODIST DEVELOPMENT OF THE FIRST UNITED METHODIST CHURCH OF CARSON CITY, NEVADA	$248,296
		This is a new location.			
		Term of Lease:	**06/01/2024 – 05/31/2029**	**Located in Carson City**	

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.
This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	4.12.24
Reviewed by:	4.12.24
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Health and Human Services
Division of Public and Behaviroal Health
Southern Nevada Adult Mental Health Services
4150 Technology Way, Third Floor
Carson City, Nevada 89706
Ellen Richardson-Adams 702-486-6238 eadams@health.nv.gov

Remarks: Relocation to New Space -Approved by Director Jack Robb

Exceptions/Special notes: 10 Year lease with 4% yearly increases- Tenant Improvements included in monthly rates
Full Remodel of entire floor, new floors, lights, HVAC, Restrooms, Breakrooms, PR Rooms, New Paint

2. Lessee: Department of Administration, Public Works Division, Buildings and Grounds
3. Name of Lessor: Olymbec USA, LLC
4. Address of Lessor: 1004 E Brooks Rd
Memphis, TN 38116
5. Property contact: Shamile Clark
T: 702-737-3377 ext 7305: sclark@olymbec.com
6. Address of Lease property: 4045 Spencer Street Suite 300
Las Vegas, Nevada 89119

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GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

a. Square Footage: ☑ Rentable ☐ Usable 11,955

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
	$ 23,910.00	12	$ 286,920.00	November 1, 2024 - October 31, 2025	$0.00	$0.00	$2.00
4%	$ 25,105.50	12	$ 301,266.00	November 1, 2025 - October 31, 2026	$0.00	$0.00	$2.10
4%	$ 26,301.00	12	$ 315,612.00	November 1, 2026 - October 31, 2027	$0.00	$0.00	$2.20
4%	$ 27,496.50	12	$ 329,958.00	November 1, 2027 - October 31, 2028	$0.00	$0.00	$2.30
4%	$ 28,692.00	12	$ 344,304.00	November 1, 2028 - October 31, 2029	$0.00	$0.00	$2.40
4%	$ 29,887.50	12	$ 358,650.00	November 1, 2029 - October 31, 2030	$0.00	$0.00	$2.50
4%	$ 31,083.00	12	$ 372,996.00	November 1, 2030 - October 31, 2031	$0.00	$0.00	$2.60
4%	$ 32,278.50	12	$ 387,342.00	November 1, 2031 - October 31, 2032	$0.00	$0.00	$2.70
4%	$ 33,474.00	12	$ 401,688.00	November 1, 2032 - October 31, 2033	$0.00	$0.00	$2.80
4%	$ 34,669.50	12	$ 416,034.00	November 1, 2033 - October 31, 2034	$0.00	$0.00	$2.90
c. Total Lease Consideration:		120	$3,514,770.00				$2.45
d. Total Improvement Cost:					$0.00		

e. Option to renew: ☐ Yes ☐ No 365 Renewal terms: One Identical Term
f. Holdover notice: # of Days required 30 Holdover terms: 5%/90
g. Term: Ten Years
h. Pass-thrus/CAM/Taxes ☑ Landlord ☐ Tenant
i. Utilities: ☑ Landlord ☐ Tenant
j. Janitorial: ☑ Landlord ☐ Tenant ☐ 3 day ☑ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see special notes)
k. Repairs: Major: ☑ Landlord ☐ Tenant Minor: ☑ Landlord ☐ Tenant
l. Comparable Area Market Rate Average: Market Price $2.52 Full Service Market Data
m. Specific termination clause in lease: Breach/Default lack of funding
n. Lease will be paid for by Agency Budget Account Number: 3161

7. This lease constitutes:
- ☐ An extension of an existing lease
- ☐ An addition to current facilities (requires estimated expenses)
- ☑ A relocation (requires estimated expenses)
- ☐ A new location (requires estimated expenses)
- ☐ Remodeling only
- ☐ Other

a. Estimated Expenses: Moving: $0.00 Furnishings: $0.00 Data/Phones: $0.00

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes_____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

_____

Cody L Phenney 4/9/24

Authorized Agency Signature Date

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For Public Works Information:

8. State of Nevada Business License Information:

a.	Is the Lessor a Nevada based business?	☑ YES	☐ NO
b.	Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	☐ YES	☑ NO
c.	Does the Lessor have a current Nevada State Business License? **If No, explain....	☑ YES	☐ NO
d.	The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC☑ INC☐ CORP ☐ LP ☐	
e.	Ownership Type (Domestic, Foreign, Government, etc..):	Foreign Limitedi Liability Company	
f.	Nevada Business ID Number:	NV20111637872 Exp: 10/31/2024	
g.	Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	☑ YES	☐ NO
h.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	☑ YES	☐ NO
i.	State of Nevada Vendor number:	T29047265	
j.	Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	☑ YES	☐ NO

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a.	I/we have considered the reasonableness of the terms of this lease, including cost	☑ YES	☐ NO
b.	I/we have considered other state leased or owned space available for use by this agency	☑ YES	☐ NO

04/09/24

Authorized Signature Date
Public Works Division

RG

For Board of Examiners ☑ YES ☐ NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.
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For Budget Division Use Only	
Reviewed by:	ARF 4-22-24
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION
SECOND LEASE AMENDMENT

1. Agency: Department of Health and Human Services
Division of Welfare and Supportive Services
1470 College Parkway
Carson City, Nevada 89706
Karen Killian
T: 702-631-2367 E: kkillian@dwss.nv.gov

Remarks: This is a renewal of an existing lease that had pre-negotiated terms. It is only for four years instead of the negotiated five. This lease has been approved by Director Robb. Current rate $1.64 pre-negotiated rate $1.74 and Current Market Rate is $1.37 triple NNN. Lease retroactively commenced on March 1, 2024.

Exceptions/Special notes: Tenant Improvements: Refresh paint throughout as needed. Repair or replace existing cabinets in both breakrooms. Repair or replace existing hardware for keycard door system. Replace carpet in the hallways and front entrance.

2. Lessee: Department of Administration, Public Works Division, Building and Grounds
3. Name of Lessor: HFRM II, Inc.
4. Address of Lessor: 2051 Hilltop Drive, Suite A-18
Redding, California 96002
5. Property contact: Bay Vista Property Management, Inc
PO Box 1185
San Ramon, California 94583
Dara O'Farrell
T: 510-845-1077 ext. 210 E: dara@bayvistapm.com
6. Address of Lease property: 1470 College Parkway
Carson City, Nevada 89706

a. Square Footage: ☑ Rentable ☐ Usable 43,000

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	**Improvement** cost per square foot	**Base Rent** cost per square foot	**Actual** cost per square foot
3%	$ 74,972.19	12	$ 899,666.28	March 1, 2024 - February 28, 2025	$0.00	$0.00	$1.74
0%	$ 74,972.19	12	$ 899,666.28	March 1, 2025 - February 28, 2026	$0.00	$0.00	$1.74
4%	$ 77,971.07	12	$ 935,652.84	March 1, 2026 - February 28, 2027	$0.00	$0.00	$1.81
0%	$ 77,971.07	12	$ 935,652.84	March 1, 2027 - February 29, 2028	$0.00	$0.00	$1.81
c. Total Lease Consideration:		48	$3,670,638.24				$1.78
d. Total Improvement Cost:					$0.00		

e. Option to renew: ☑ Yes ☐ No 180 Renewal terms: One (1) identical term
f. Holdover notice: # of Days required 30 Holdover terms: 10% / 90
g. Term: Four years
h. Pass-thrus/CAM/Taxes ☑ Landlord ☐ Tenant
i. Utilities: ☑ Landlord ☐ Tenant
j. Janitorial: ☑ Landlord ☐ Tenant ☐ 3 day ☑ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see special notes)
k. Repairs: Major: ☑ Landlord ☐ Tenant Minor: ☑ Landlord ☐ Tenant
l. Comparable Area Market Rate Average: Current rate $1.64 pre-negotiated rate $1.74 and Current Market Rate is $1.37 triple NNN.
m. Specific termination clause in lease: Breach/Default lack of funding
n. Lease will be paid for by Agency Budget Account Number: 3228

7. This lease constitutes:
- ☑ An extension of an existing lease
- ☐ An addition to current facilities (requires estimated expenses)
- ☐ A relocation (requires estimated expenses)
- ☐ A new location (requires estimated expenses)
- ☐ Remodeling only
- ☐ Other

a. Estimated Expenses: Moving: $0.00 Furnishings: $0.00 Data/Phones: $0.00

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes_____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

_____

Authorized Agency Signature — Date: 04/05/2024

250

For Public Works Information:

8. State of Nevada Business License Information:

a.	Is the Lessor a Nevada based business?	☐ YES	☑ NO
b.	Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	☐ YES	☑ NO
c.	Does the Lessor have a current Nevada State Business License? **If No, explain....	☑ YES	☐ NO
d.	The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC ☐ INC ☑ CORP ☐ LP ☐	
e.	Ownership Type (Domestic, Foreign, Government, etc..): Domestic		
f.	Nevada Business ID Number: NV20081316592	Exp: 9/30/2024	
g.	Is the Lessor's Name the same as the Legal Entity Name? **If No, explain.... Registered Agent Solutions, Inc.	☐ YES	☑ NO
h.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	☑ YES	☐ NO
i.	State of Nevada Vendor number: T27021729		
j.	Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	☑ YES	☐ NO

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a.	I/we have considered the reasonableness of the terms of this lease, including cost	☑ YES	☐ NO
b.	I/we have considered other state leased or owned space available for use by this agency	☑ YES	☐ NO

Authorized Signature — Date: 4/5/24

Public Works Division

BM

For Board of Examiners ☑ YES ☐ NO

Joe Lombardo
Governor

Jack Robb
Director

Wilfred J. Lewis, Jr.
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PUBLIC WORKS DIVISION

Carson City Office:
680 W. Nye Ln, Suite 103
Carson City, Nevada 89703
Phone: (775) 684-4141

Las Vegas Office:
2300 McLeod Street
Las Vegas, Nevada 89104
Phone: (702) 486-5115

ROUTING & TRANSMITTAL SLIP

RECEIVED
APR 22 2024
GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

Date: April 5, 2024

To: Aaron Frantz, Executive Branch Budget Officer

From: Grace Mason, Public Works Division, Leasing Services

Subject: For placement on May's 2024 BOE agenda

Projected BOE Date: May 14th, 2024 BOE Deadline Date: April 9th, 2024

Lessor: HFRM II, Inc.

Tenant: Department of Health and Human Services, Division of Welfare and Supportive Services

Property Location: 1470 College Parkway, Carson City, Nevada 89706

This is a lease renewal to an existing lease that had pre-negotiated terms. The negotiated terms changed from a five years term to four year term. The lease has been approved by Director Jack Robb. The current rate is $1.64, the pre-negotiated rate is $1.74 and the current market rate is $1.37 NNN. Tenant improvements include refreshing paint throughout as needed, repair and replace existing cabinets in breakrooms, repair existing hardware for keycard door system and replace carpets in hallways and front entrance. The lease retroactively commenced on March 1, 2024. Delay in submittal out of Leasing Services control, as lessor delayed signature process. There is currently no state space available in this location.

Thank you for your time,
Grace Mason

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.
This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	ARF 4.3.24
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Health and Human Services
Division of Welfare and Supportive Services
1040 West Owens Avenue
Las Vegas, Nevada 89106
Karen Killian
T: 702-631-2367 E: kkillian@dwss.nv.gov

Remarks: Lease Renewal- Approved by Director Jack Robb

Exceptions/Special notes: Market Rate $2.56 Negotiated Five Years Full Service Lease
Tenant Improvements - Replace front lobby doors and relocate them, add two new doors, day porter 4 hours per day, and update cypher locks on exterior of building.

2. Lessee: Department of Administration, Public Works Division, Building and Grounds
3. Name of Lessor: JLC Nevada Operations, INC
4. Address of Lessor: 1985 West Big Beaver Road, Suite 302
Troy, Michigan 48084
5. Property contact: Jay Cooke
T: 248-613-1994, 248-550-4746 E: jaycooke@crgproperties.com
c/o Real Estate Managers of Nevada
1058 West Owens Avenue
Las Vegas, Nevada 89106
Darryl Victorian PM 702-743-4553 702-392-5443dvictorian@gmail.com
6. Address of Lease property: 1040 West Owens Avenue
Las Vegas, Nevada 89106

a. Square Footage: ☑ Rentable ☐ Usable 30,840

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Approximate cost per square foot
5%	$ 49,868.28	12	$ 598,419.36	June 1 2024 - May 31, 2025	$0.00	$0.00	$1.61
5%	$ 52,361.69	12	$ 628,340.28	June 1 2025 - May 31, 2026	$0.00	$0.00	$1.69
3%	$ 53,932.54	12	$ 647,190.48	June 1 2026 - May 31, 2027	$0.00	$0.00	$1.74
		36	$1,873,950.12				$1.68

c. Total Lease Consideration:
d. Total Improvement Cost: $0.00
e. Option to renew: ☑ Yes ☐ No 30 Renewal terms: One Identical Term
f. Holdover notice: # of Days required 365 Holdover terms: 5%/90
g. Term: Five Years
h. Pass-thrus/CAM/Taxes ☑ Landlord ☐ Tenant
i. Utilities: ☑ Landlord ☐ Tenant
j. Janitorial: ☑ Landlord ☐ Tenant ☐ 3 day ☑ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see special notes)
k. Repairs: Major: ☑ Landlord ☐ Tenant Minor: ☑ Landlord ☐ Tenant
l. Comparable Area Market Rate Average: CoStar Market Analysis $2.56
m. Specific termination clause in lease: Breach/Default lack of funding
n. Lease will be paid for by Agency Budget Account Number: 3233

7. This lease constitutes:
- ☑ An extension of an existing lease
- ☐ An addition to current facilities (requires estimated expenses)
- ☐ A relocation (requires estimated expenses)
- ☐ A new location (requires estimated expenses)
- ☐ Remodeling only
- ☐ Other

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BUDGET DIVISION

a. Estimated Expenses: Moving: $0.00 Furnishings: $0.00 Data/Phones: $0.00

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.
Yes_____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET
_____

03/26/2024

Authorized Agency Signature — Date

130

For Public Works Information:

8. State of Nevada Business License Information:

a.	Is the Lessor a Nevada based business?	☑ YES	☐ NO
b.	Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	☐ YES	☑ NO
c.	Does the Lessor have a current Nevada State Business License? **If No, explain....	☐ YES	☑ NO
d.	The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC☐ INC☑	CORP ☐ LP ☐
e.	Ownership Type (Domestic, Foreign, Government, etc..):		
f.	Nevada Business ID Number: NV20091422257	Exp: 8/31/2024	
g.	Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	☑ YES	☐ NO
h.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	☑ YES	☐ NO
i.	State of Nevada Vendor number: T27036124		
j.	Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	☑ YES	☐ NO

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a.	I/we have considered the reasonableness of the terms of this lease, including cost	☑ YES	☐ NO
b.	I/we have considered other state leased or owned space available for use by this agency	☑ YES	☐ NO

3/26/24

Authorized Signature — Date

Public Works Division

RG

For Board of Examiners ☑ YES ☐ NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.
This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
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Reviewed by:	
Reviewed by:	

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GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

1. Agency: Department of Public Safety
Office of Criminal Justice Assistance
555 Wright Way
Carson City, Nevada 89701
Victoria Hauan
T: 775-687-4593 E: vehauan@dps.state.nv.us

Remarks: Lease renewal, approved by Director Jack Robb

Exceptions/Special notes:

2. Lessee: Department of Administration, Public Works Division, Buildings and Grounds
3. Name of Lessor: Whitecross Limited Partnership
4. Address of Lessor: c/o John Uhart Commercial Real Estate Services
301 West Washington Street, Suite 1
Carson City, Nevada 89703
5. Property contact: John Uhart
T: 775.884.1896 E: juhart@ccim.net
6. Address of Lease property: 1535 A Hot Springs Road, Suite 10
Carson City, Nevada 89706

a. Square Footage: ☐ Rentable ☑ Usable 1,885

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Approximate cost per square foot
0%	$ 2,658.04	12	$ 31,896.48	July 1, 2024 - June 30, 2025	$0.00	$0.00	$1.41
2%	$ 2,711.20	12	$ 32,534.41	July 1, 2025 - June 30, 2026	$0.00	$0.00	$1.44
0%	$ 2,711.20	12	$ 32,534.40	July 1, 2026 - June 30, 2027	$0.00	$0.00	$1.44
			$ -				
#DIV/0!							
c. Total Lease Consideration:		36	$ 96,965.29				$1.43
d. Total Improvement Cost:					$0.00		

e. Option to renew: ☑ Yes ☐ No 365 Renewal terms: One Identical Term
f. Holdover notice: # of Days required 30 Holdover terms: 5%/90
g. Term: Three Years
h. Pass-thrus/CAM/Taxes ☑ Landlord ☐ Tenant
i. Utilities: ☑ Landlord ☐ Tenant
j. Janitorial: ☑ Landlord ☐ Tenant ☐ 3 day ☑ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see special notes)
k. Repairs: Major: ☑ Landlord ☐ Tenant Minor: ☑ Landlord ☐ Tenant
l. Comparable Area Market Rate Average: Market Data $1.56
m. Specific termination clause in lease: Breach/Default lack of funding
n. Lease will be paid for by Agency Budget Account Number: 4736

7. This lease constitutes:
- ☑ An extension of an existing lease
- ☐ An addition to current facilities (requires estimated expenses)
- ☐ A relocation (requires estimated expenses)
- ☐ A new location (requires estimated expenses)
- ☐ Remodeling only
- ☐ Other

a. Estimated Expenses: Moving: $0.00 Furnishings: $0.00 Data/Phones: $0.00

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.
Yes_____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Victoria Hauan 4-3-2024
Authorized Agency Signature Date

5

Rev. 08/08/2023

For Public Works Information:

8. State of Nevada Business License Information:

a.	Is the Lessor a Nevada based business?	☑ YES	☐ NO
b.	Is the Lessor Exempt from obtaining a Business License?	☐ YES	☑ NO
	*If Yes, explain....		
c.	Does the Lessor have a current Nevada State Business License?	☑ YES	☐ NO
	**If No, explain....		
d.	The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC☐ INC☐	CORP ☐ LP ☑
e.	Ownership Type (Domestic, Foreign, Government, etc..):	Domestic Limited Partner	
f.	Nevada Business ID Number: NV19961041819	Exp: 3/31/2025	
g.	Is the Lessor's Name the same as the Legal Entity Name?	☑ YES	☐ NO
	**If No, explain....		
h.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	☑ YES	☐ NO
i.	State of Nevada Vendor number: T32002685		
j.	Is this an Arms Length Transaction (No Conflict of Interest)	☑ YES	☐ NO
	**If No, explain....		

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a.	I/we have considered the reasonableness of the terms of this lease, including cost	☑ YES	☐ NO
b.	I/we have considered other state leased or owned space available for use by this agency	☑ YES	☐ NO

Authorized Signature Date 4/4/24
Public Works Division
RG
For Board of Examiners ☑ YES ☐ NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.
This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Wildlife
6980 Sierra Center Parkway, Suite 120
Reno, Nevada 89511
Caleb McAdoo
T: 775.388.1914 E: cmcadoo@ndow.org

Remarks: This is a new lease for a new location for NDOW. This has been approved by Director Robb. This location has a 9,500 sf fenced yard and a 779 sf shop at no additional cost to the agency. No Market Analysis is available for this location.

Exceptions/Special notes: NDOW is currently in a Cooperative Agreement with State Parks, located at the Cathedral Gorge State Park in Panaca. They need additional space.

2. Lessee: Department of Administration, Public Works Division, Building and Grounds
3. Name of Lessor: Pioche Town
4. Address of Lessor: PO Box 23
Pioche, Nevada 89043
5. Property contact: Anna Williams, Town Clerk
T: 775.962.8081 E: piochetown@gmail.com
6. Address of Lease property: 137 Hollywood Way
Pioche, Nevada 89043

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BUDGET DIVISION

a. Square Footage: ☐ Rentable ☑ Usable 2,000 — 9,500 sf of fenced yard, and a 779 sf shop at no additional cost to the agency

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Approx cost per square foot
	$ 1,500.00	12	$ 18,000.00	May 1, 2024 - April 30, 2025	$0.00	$0.00	$0.75
0%	$ 1,500.00	12	$ 18,000.00	May 1, 2025 - April 30, 2026	$0.00	$0.00	$0.75
2%	$ 1,530.00	12	$ 18,360.00	May 1, 2026 - April 30, 2027	$0.00	$0.00	$0.77
0%	$ 1,530.00	12	$ 18,360.00	May 1, 2027 - April 30, 2028	$0.00	$0.00	$0.77
2%	$ 1,560.60	12	$ 18,727.20	May 1, 2028 - April 30, 2029	$0.00	$0.00	$0.78
c. Total Lease Consideration:		60	$ 91,447.20				$0.76
d. Total Improvement Cost:					$0.00		

e. Option to renew: ☑ Yes ☐ No — Renewal terms: One Identical Term
f. Holdover notice: # of Days required 30 — Holdover terms: 5% / 90
g. Term: Five (5) years
h. Pass-thrus/CAM/Taxes ☑ Landlord ☐ Tenant
i. Utilities: ☐ Landlord ☑ Tenant
j. Janitorial: ☐ Landlord ☑ Tenant ☐ 3 day ☐ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see special notes)
k. Repairs: Major: ☑ Landlord ☐ Tenant — Minor: ☐ Landlord ☑ Tenant
l. Comparable Area Market Rate Average: No Market Analysis is available for this area
m. Specific termination clause in lease: Breach/Default lack of funding
n. Lease will be paid for by Agency Budget Account Number: 4460

7. This lease constitutes:
- ☐ An extension of an existing lease
- ☐ An addition to current facilities (requires estimated expenses)
- ☐ A relocation (requires estimated expenses)
- ☑ A new location (requires estimated expenses)
- ☐ Remodeling only
- ☐ Other

a. Estimated Expenses: Moving: $0.00 Furnishings: $0.00 Data/Phones: $3,500.00

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes ✓ **No** ____ **Dec Unit** B000

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

_____

Authorized Agency Signature — Date: 4/4/24

For Public Works Information:

8. State of Nevada Business License Information:

a.	Is the Lessor a Nevada based business?	☑ YES	☐ NO
b.	Is the Lessor Exempt from obtaining a Business License? *If Yes, explain.... Government Entity	☑ YES	☐ NO
c.	Does the Lessor have a current Nevada State Business License? **If No, explain.... Exempt	☐ YES	☑ NO
d.	The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC ☐ INC ☐ CORP ☐ LP ☐	
e.	Ownership Type (Domestic, Foreign, Government, etc..):		
f.	Nevada Business ID Number:	Exp:	
g.	Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	☐ YES	☐ NO
h.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	☐ YES	☐ NO
i.	State of Nevada Vendor number: T40267400		
j.	Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	☑ YES	☐ NO

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a.	I/we have considered the reasonableness of the terms of this lease, including cost	☑ YES	☐ NO
b.	I/we have considered other state leased or owned space available for use by this agency	☑ YES	☐ NO

Authorized Signature — Date: 4/15/24

Public Works Division

BM

For Board of Examiners ☑ YES ☐ NO

JOE LOMBARDO
Governor

STATE OF NEVADA
DEPARTMENT OF WILDLIFE
6980 Sierra Center Parkway, Suite 120
Reno, Nevada 89511
Phone (775) 688-1500 • Fax (775) 688-1595

ALAN JENNE
Director
JORDAN GOSHERT
Deputy Director
MICHAEL SCOTT
Deputy Director
CALEB MCADOO
Deputy Director

MEMORANDUM

Date: April 23, 2024

To: Alan Jenne, Director, Nevada Department of Wildlife

From: Ashley White, Management Analyst II, Nevada Department of Wildlife

Subject: For placement on the May 2024 Board of Examiners (BOE) agenda

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Project BOE Date: May 14, 2024 BOE Deadline Date: April 9, 2024

Lessor: Pioche Town
Lessee: Department of Administration, Public Works Division – Leasing Services
Tenant: Nevada Department of Wildlife (NDOW)
Property Location: 137 Hollywood Way, Pioche, Nevada 89043

This is a new lease for a new location for NDOW negotiated for a term of five years. This has been approved by Department of Administration's Director Robb. This location has a 9,500-sf fenced yard and a 779-sf shop at no additional cost to the agency. No Market Analysis is available for this location. The agreed upon rate is $0.75 per square foot for years one and two, $0.77 per square foot for years three and four, and $0.78 per square foot for year five.

The lease will commence on May 1, 2024, but with the BOE meeting not being held until Mary 14, 2024, the lease start date will be retroactive. Delay in submittal was out of Leasing Services control, as lessor delayed signature process due to the lease having to be approved at the Pioche Town Board Meeting April 2, 2024.

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.
This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

RECEIVED
APR 08 2024
GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

1. Agency: Office of the Attorney General
Bureau of Criminal Justice
555 East Washington Ave, Suite 3900
Las Vegas, Nevada 89101
Andrew Schulke
T: 702.486.3218 E: aschulke@ag.nv.gov

Remarks: This is a lease renewal of an existing lease. Lease renewal was approved by Director Jack Robb. Current rate is $1.92/SF, Market Rate $3.64/SF, Negotiated Rate $2.05/SF

Exceptions/Special notes:

2. Lessee: Department of Administration, Public Works Division, Buildings and Grounds
3. Name of Lessor: Tao Shen Family Trust
4. Address of Lessor: 10236 Ritornia Ave
Las Vegas, NV 89135
5. Property contact: Lindsay Cao
T:702.266.6164 E: liyun_cao@hotmail.com
6. Address of Lease property: 5175 South Durango Drive
Las Vegas, Nevada 89113

a. Square Footage: ☐ Rentable ☑ Usable 6,077

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Approximate cost per square foot
7%	$ 12,457.85	12	$ 149,494.20	July 1, 2024 - June 30, 2025	$0.00	$0.00	$2.05
3%	$ 12,831.58	12	$ 153,978.96	July 1, 2025 - June 30, 2026	$0.00	$0.00	$2.11
3%	$ 13,216.53	12	$ 158,598.36	July 1, 2026 - June 30, 2027	$0.00	$0.00	$2.17
3%	$ 13,613.03	12	$ 163,356.36	July 1, 2027 - June 30, 2028	$0.00	$0.00	$2.24
3%	$ 14,021.42	12	$ 168,257.04	July 1, 2028 - June 30, 2029	$0.00	$0.00	$2.31

c. Total Lease Consideration: 60 $ 793,684.92
d. Total Improvement Cost: $0.00
e. Option to renew: ☑ Yes ☐ No Renewal terms: One (1) Identical Term
f. Holdover notice: # of Days required 30 Holdover terms: 5%/90
g. Term: Five (5) Years
h. Pass-thrus/CAM/Taxes ☑ Landlord ☐ Tenant
i. Utilities: ☑ Landlord ☐ Tenant
j. Janitorial: ☐ Landlord ☑ Tenant ☐ 3 day ☑ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see special notes)
k. Repairs: Major: ☑ Landlord ☐ Tenant Minor: ☑ Landlord ☐ Tenant
l. Comparable Area Market Rate Average: $3.64
m. Specific termination clause in lease: Breach/Default lack of funding
n. Lease will be paid for by Agency Budget Account Number: 1037

7. This lease constitutes:
- ☑ An extension of an existing lease
- ☐ An addition to current facilities (requires estimated expenses)
- ☐ A relocation (requires estimated expenses)
- ☐ A new location (requires estimated expenses)
- ☐ Remodeling only
- ☐ Other

a. Estimated Expenses: Moving: $0.00 Furnishings: $0.00 Data/Phones: $0.00

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.
Yes____ No ____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

4-1-24

Authorized Agency Signature Date

15

For Public Works Information:

8. State of Nevada Business License Information:

a.	Is the Lessor a Nevada based business?	☑ YES	☐ NO
b.	Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	☐ YES	☑ NO
c.	Does the Lessor have a current Nevada State Business License? **If No, explain....	☑ YES	☐ NO
d.	The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC ☐ INC ☐	CORP ☐ LP ☐
e.	Ownership Type (Domestic, Foreign, Government, etc..):	Domestic Limited-Liability Company	
f.	Nevada Business ID Number: NV20232694404	Exp:	
g.	Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	☑ YES	☐ NO
h.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	☑ YES	☐ NO
i.	State of Nevada Vendor number: T29042523		
j.	Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	☑ YES	☐ NO

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a.	I/we have considered the reasonableness of the terms of this lease, including cost	☑ YES	☐ NO
b.	I/we have considered other state leased or owned space available for use by this agency	☑ YES	☐ NO

4/4/24

Authorized Signature Date
Public Works Division

GM

For Board of Examiners ☑ YES ☐ NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.
This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	AC 4-10-24
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: State Treasurer's Office
Operations Division
101 N Carson Street Suite 4
Carson City, Nevada 89701
Lori Hoover
T: 775-684-5753 E: l.hoover@nevadatreasurer.gov

RECEIVED
MAR 29 2024
GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

Remarks: New Lease for Increase in staffing, approved by Director Jack Robb

Exceptions/Special notes: Replacing existing lease from DPBH/WIC with Tenant Improvments paid by Lessor

2. Lessee: Department of Administration, Public Works Division, Buildings and Grounds
3. Name of Lessor: The Trust for Methodist Development of the First United Methodist Church of Carson City, Nevada
4. Address of Lessor: C/O 301 West Washington St
Carson City, Nevada 89703
5. Property contact: Sam Douglas
T: 775-884-1896 E: samuel@nvcg.us
6. Address of Lease property: 400 West King Street Suites #305
Carson City, Nevada 89703

a. Square Footage: ☐ Rentable ☑ Usable 2,362

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
	$ 3,897.30	12	$ 46,767.60	June 1, 2024 - May 31, 2025	$0.00	$0.00	$1.65
3%	$ 4,014.22	12	$ 48,170.63	June 1, 2025 - May 31, 2026	$0.00	$0.00	$1.70
3%	$ 4,134.65	12	$ 49,615.75	June 1, 2026 - May 31, 2027	$0.00	$0.00	$1.75
3%	$ 4,258.68	12	$ 51,104.22	June 1, 2027 - May 31, 2028	$0.00	$0.00	$1.80
3%	$ 4,386.45	12	$ 52,637.35	June 1, 2028 - May 31, 2029	$0.00	$0.00	$1.86
c. Total Lease Consideration:		60	$ 248,295.54				$1.75
d. Total Improvement Cost:					$0.00		

e. Option to renew: ☑ Yes ☐ No 365 Renewal terms: One Identical Term
f. Holdover notice: # of Days required 30 Holdover terms: 5%/90
g. Term: Five Years
h. Pass-thrus/CAM/Taxes ☑ Landlord ☐ Tenant
i. Utilities: ☑ Landlord ☐ Tenant
j. Janitorial: ☑ Landlord ☐ Tenant ☐ 3 day ☑ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see special notes)
k. Repairs: Major: ☑ Landlord ☐ Tenant Minor: ☑ Landlord ☐ Tenant
l. Comparable Area Market Rate Average: Co Star MG $1.53 Limited Comps
m. Specific termination clause in lease: Breach/Default lack of funding
n. Lease will be paid for by Agency Budget Account Number: 1080 at 97%, 4672 at 2%, 1092 at 1%

7. This lease constitutes:
- ☐ An extension of an existing lease
- ☐ An addition to current facilities (requires estimated expenses)
- ☐ A relocation (requires estimated expenses)
- ☑ A new location (requires estimated expenses)
- ☐ Remodeling only
- ☐ Other

a. Estimated Expenses: Moving: $0.00 Furnishings: $0.00 Data/Phones: $0.00

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.
Yes XXX **No** _____ **Dec Unit** _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

_____

Lori Hoover 3/27/2024
Authorized Agency Signature Date

14

Rev. 08/08/2023

For Public Works Information:

8. State of Nevada Business License Information:

a.	Is the Lessor a Nevada based business?	☑ YES	☐ NO
b.	Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	☐ YES	☑ NO
c.	Does the Lessor have a current Nevada State Business License? **If No, explain....	☑ YES	☐ NO
d.	The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC☐ INC☐ CORP ☑ LP ☐	
e.	Ownership Type (Domestic, Foreign, Government, etc..):	Domestic Nonprofit Corporation	
f.	Nevada Business ID Number: NV19861025336	Exp: 12/31/2024	
g.	Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	☑ YES	☐ NO
h.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	☑ YES	☐ NO
i.	State of Nevada Vendor number: T29047843		
j.	Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	☑ YES	☐ NO

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a.	I/we have considered the reasonableness of the terms of this lease, including cost	☑ YES	☐ NO
b.	I/we have considered other state leased or owned space available for use by this agency	☑ YES	☐ NO

3/27/24

Authorized Signature Date
Public Works Division

RG
For Board of Examiners ☑ YES ☐ NO

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	012	GOVERNOR'S OFFICE - NUCLEAR PROJECTS OFFICE	URBAN ENVIRONMENTAL RESEARCH, LLC	GENERAL 20% HIGHWAY 80%	$300,000	
	Contract Description:	This is the third amendment to the original contract which provides expert services, research, information, testimony in support of state licensing challenges and intervention, and assessments and monitoring of impacts associated with the proposed Yucca Mountain nuclear waste repository. This amendment increases the maximum amount from $700,000 to $1,000,000 due to the increased need for these services.				
		Term of Contract:	01/11/2022 - 12/31/2025	Contract # 25258		
2.	014	GOVERNOR'S OFFICE - OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY	ZAYO GROUP, LLC	FEDERAL	$290,031,943	
	Contract Description:	This is a new contract to provide a middle mile fiber marketing and broadband infrastructure construction partner to build the infrastructure necessary to provide affordable, reliable, scalable internet to communities in Nevada.				
		Term of Contract:	05/14/2024 - 04/30/2038	Contract # 29159		
3.	030	ATTORNEY GENERAL'S OFFICE - CONSUMER ADVOCATE	GARRETT GROUP REGULATORY CONSULTING, LLC	OTHER: REGULATORY ASSESSMENTS	$165,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing expert witness services.				
		Term of Contract:	06/11/2024 - 06/10/2026	Contract # 29038		
4.	030	ATTORNEY GENERAL'S OFFICE - CONSUMER ADVOCATE	THE LAWTON LAW FIRM, P.C.	OTHER: REGULATORY ASSESSMENTS	$134,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing expert witness services and full litigation support for cost of capital, depreciation, and other issues related to utilities' rate making and cost recovery proposals.				
		Term of Contract:	05/12/2024 - 05/12/2026	Contract # 29005		
5.	040	SECRETARY OF STATE'S OFFICE - HELP AMERICA VOTE ACT ELECTION REFORM	ELECTION SYSTEMS & SOFTWARE, LLC	GENERAL	$134,557	Sole Source
	Contract Description:	This is a new contract to provide election project creation, equipment rental, and on-site support for two counties for the 2024 Nevada Mock Election.				
		Term of Contract:	04/10/2024 - 12/31/2024	Contract # 29071		
6.	050	TREASURER'S OFFICE - STATE TREASURER	BNY MELLON, N.A.	OTHER: INVESTMENT EARNINGS	$1,305,515	
	Contract Description:	This is a new contract to provide ongoing custodial banking services to transact securities trading, hold securities, and provide reporting.				
		Term of Contract:	Upon Approval - 04/30/2028	Contract # 29052		
7.	050	TREASURER'S OFFICE - STATE TREASURER	BUCKHEAD CAPITAL MANAGEMENT, LLC	OTHER: INVESTMENT EARNINGS	$184,981	

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
	Contract Description:	This is the third amendment to the original contract which provides investment management services for securitized assets in the State General Portfolio. This amendment extends the termination date from June 30, 2024 to October 31, 2024 and increases the maximum amount from $1,536,614 to $1,721,595 due to the continued need for these services.				
		Term of Contract:	10/01/2020 - 10/31/2024	Contract # 23159		
8.	070	DEPARTMENT OF ADMINISTRATION - HUMAN RESOURCE MANAGEMENT	KEYSTONE PEER REVIEW ORGANIZATION, LLC (KEPRO)	OTHER: ASSESSMENTS	$189,619	
	Contract Description:	This is the first amendment to the original contract which provides ongoing Employee Assistance Program services for the Executive Branch (except Nevada System of Higher Education), Legislative Branch, and the Judicial Branch. This amendment extends the termination date from June 30, 2024 to June 30, 2025 and increases the maximum amount from $189,619 to $379,238 due to the continued need for these services.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27616		
9.	070	DEPARTMENT OF ADMINISTRATION - HUMAN RESOURCE MANAGEMENT	SIMMONS GROUP NEVADA, LLC	GENERAL	$500,000	Sole Source
	Contract Description:	This is a new contract to provide a comprehensive salary study pursuant to Assembly Bill 451 of the 2023 Legislative Session.				
		Term of Contract:	04/15/2024 - 12/31/2024	Contract # 29107		
10.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC	DOWL, LLC	BONDS	$328,706	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Northern Nevada Correctional Center - Electrical Distribution Upgrade CIP Project to include 100% construction administration and observation services for the construction of a power distribution system that will include a generator building, electrical room additions at ten buildings, generators, transformers, medium voltage switches, service entrance switchgear, panel boards, and conductors: CIP Project No. 21-M16; SPWD Contract No. 116484.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 29048		
11.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - 2013 DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	LUMOS & ASSOCIATES, INC.	BONDS 28% FEDERAL 72%	$145,000	Professional Service

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
	Contract Description:	This is the third amendment to the original contract which provides professional architecture/engineering services for the Marlette Lake Dam Rehabilitation CIP Project: CIP Project No. 19-C08; SPWD Contract No. 113595. This amendment increases the maximum amount from $1,329,280 to $1,474,280 due to additional construction drawings and environmental studies.				
		Term of Contract:	10/13/2020 - 06/30/2025	Contract # 23486		
12.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	CARPENTER SELLERS DEL GATTO ARCHITECTS, PC	GENERAL	$200,000	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides professional architectural/engineering services for the Las Vegas Purchased Building Improvements CIP Project: CIP Project No. 23-C36; SPWD Contract No. 115630. This amendment increases the maximum amount from $200,000 to $400,000 due to design services, general consulting, and tenant improvements for an additional four buildings, and design changes, construction documents, and construction administration services for the Mineral Building.				
		Term of Contract:	09/12/2023 - 06/30/2027	Contract # 28054		
13.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	PAUL CAVIN ARCHITECT, LLC	GENERAL	$115,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Nevada State Capitol - Door Hardware Replacement CIP Project to include schematic design, design development, construction documents, and administration for the design, construction, and replacement of door hardware components, including locksets, pull push plates, hinges, closures, door handles, kick plates, door stops, electronic door devices, and card readers: CIP Project No. 23-M50; SPWD Contract No. 116450.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 29008		
14.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	TATE SNYDER KIMSEY ARCHITECTS, LTD. DBA TSK	GENERAL 75% BONDS 25%	$116,250	Professional Service

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Attorney Generals Complex - Site Drainage Improvement CIP Project to include structural redesign services for the architect design, dewatering design, and the civil and landscape design for the abandonment of existing infiltration drains, installation of a storm drain system, removal and replacement of concrete sidewalk, and connection of building drains into storm drain piping: CIP Project No. 23-M03-10; SPWD Contract No. 116532.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 29114		
15.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	THE PENTA BUILDING GROUP, LLC	OTHER: AGENCY FUNDED CIP	$151,794	Professional Service
	Contract Description:	This is a new contract to provide Owner Construction Manager At-Risk services for the College of Southern Nevada, Northwest - Center for Excellence in Public Safety CIP Project for the construction of a 90,000 square-foot building for police academy, fire science, emergency medical services/paramedic, 911 dispatcher training, high school dual enrollment, and general education programs: CIP Project No. 24-A008; SPWD Contract No. 116495.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28938		
16.	240	DEPARTMENT OF VETERANS SERVICES - SOUTHERN NEVADA VETERANS HOME ACCOUNT	KAN-DI-KI, LLC DBA DIAGNOSTIC LABORATORIES	OTHER: PRIVATE/COUNTY 35% FEDERAL 65%	$185,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing x-ray, ultrasound, and cardiac services. This amendment increases the maximum amount from $115,000 to $300,000 due to the increased need for these services.				
		Term of Contract:	02/01/2021 - 01/31/2025	Contract # 23758		
17.	240	DEPARTMENT OF VETERANS SERVICES - SOUTHERN NEVADA VETERANS HOME ACCOUNT	WESTCARE MANAGEMENT, INC.	OTHER: PRIVATE/COUNTY 35% FEDERAL 65%	$920,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing accounting services for billing, collection, audit, and compliance reporting to the Medicare and Medicaid programs.				
		Term of Contract:	Upon Approval - 05/31/2026	Contract # 29022		
18.	300	DEPARTMENT OF EDUCATION - OFFICE OF THE SUPERINTENDENT	APPLIED MARKET ANALYSIS, LLC	GENERAL	$188,400	
	Contract Description:	This is a new contract to provide analysis, research, and reporting for the Commission on School Funding.				
		Term of Contract:	03/18/2024 - 06/10/2028	Contract # 28999		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
19.	300	DEPARTMENT OF EDUCATION - OFFICE OF THE SUPERINTENDENT	WESTED	GENERAL	$500,000	
	Contract Description:	This is a new interlocal agreement to provide a review of the academic progress made by pupils in public schools.				
		Term of Contract:	05/14/2024 - 06/30/2025	Contract # 29118		
20.	300	DEPARTMENT OF EDUCATION - CAREER AND TECHNICAL EDUCATION	WESTED	GENERAL	$230,287	Exempt
	Contract Description:	This is a new interlocal agreement to provide a study to assist in determining potential barriers for access to scholarship programs designed to increase the number of licensed educators, and assist in developing presentations to Nevada Legislature.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 29096		
21.	300	DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO	FEDERAL	$159,866	Exempt
	Contract Description:	This is the third amendment to the original interlocal agreement which provides ongoing Quality Rating Improvement System Assessors and coaching academy. This amendment increases the maximum amount from $2,993,321 to $3,153,187 due to the increased need for these services.				
		Term of Contract:	07/01/2020 - 06/30/2025	Contract # 23172		
22.	300	DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO UNIVERSITY OF NEVADA, RENO	FEDERAL	$1,547,300	Exempt
	Contract Description:	This is a new interlocal agreement to provide an ongoing Infant-Toddler Child Development Associate training program for child care providers throughout the state.				
		Term of Contract:	07/01/2024 - 06/30/2028	Contract # 29124		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
23.	300	DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT	DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIVISION OF CHILD AND FAMILY SERVICES	FEDERAL	$256,289	Exempt
	Contract Description:	This is the first amendment to the original interlocal agreement which provides early childhood mental health services including counseling, case management, training, social-emotional issues, and parental skills development. This amendment increases the maximum amount from $1,935,191.32 to $2,191,480.00 due to the increased need for these services.				
		Term of Contract:	07/01/2022 - 06/30/2026	Contract # 26426		
24.	300	DEPARTMENT OF EDUCATION - COVID-19 FUNDING	URBAN POLICY DEVELOPMENT, LLC DBA UPD CONSULTING	GENERAL 5% FEDERAL 95%	$790,000	Sole Source
	Contract Description:	This is a new contract to provide development of an operational plan and implementation of a new online continuous school improvement platform.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 29009		
25.	300	DEPARTMENT OF EDUCATION - SAFE AND RESPECTFUL LEARNING	AMERICAN INSTITUTES FOR RESEARCH IN THE BEHAVIORAL SCIENCES	FEDERAL	$149,918	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV22-10132 which provides grant related professional services. This service agreement provides evaluation of the implementation of electronic health records and data collection of trauma-informed support and mental health services.				
		Term of Contract:	Upon Approval - 12/31/2024	Contract # 29102		
26.	400	DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIRECTOR'S OFFICE - GRANTS MANAGEMENT UNIT	NEVADA PUBLIC HEALTH FOUNDATION, INC.	OTHER: FUND FOR A HEALTHY NEVADA	$149,176	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-17896 which provides consulting, marketing, and education services. This service agreement provides assistance with workplace wellness, Nevada Worksite Wellness website toolkit integration, public health policy analysis, and growth of the social work workforce.				
		Term of Contract:	01/01/2024 - 06/30/2024	Contract # 28971		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
27.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - DESERT REGIONAL CENTER	ACUMEN FISCAL AGENT, LLC	GENERAL 81% FEDERAL 19%	$10,584,000	
	Contract Description:	This is a new contract to provide ongoing fiscal management services for children whose families or guardians choose to direct their own services and support through the state-funded, self-directed program, and to veterans who qualify for the veteran-directed home and community-based services.				
		Term of Contract:	05/14/2024 - 05/14/2028	Contract # 29044		
28.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - INTERGOVERNMENTAL TRANSFER PROGRAM	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO, SCHOOL OF MEDICINE	OTHER: REVENUE	$6,145,201	Exempt
	Contract Description:	This is the first amendment to the original revenue interlocal agreement which provides managed care directed payments for services provided to Medicaid recipients enrolled in a Managed Care Organization. This amendment increases the maximum amount from $7,212,000.00 to $13,357,200.66 due to the increased need for these services.				
		Term of Contract:	01/01/2021 - 12/31/2024	Contract # 26882		
29.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - HEALTH CARE FINANCING AND POLICY ADMINISTRATION	MAGELLAN MEDICAID ADMINISTRATION, INC.	GENERAL 23% FEDERAL 77%	$4,982,969	
	Contract Description:	This is the fourth amendment to the original contract which provides comprehensive Pharmacy Benefits Manager services for the Nevada Medicaid Fee-For-Service populations. This amendment extends the termination date from June 30, 2025 to June 30, 2026 and increases the maximum amount from $19,081,253 to $24,064,222 due to the continued need for these services.				
		Term of Contract:	07/01/2021 - 06/30/2026	Contract # 24351		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
30.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - WOMEN, INFANT, AND CHILDREN FOOD SUPPLEMENT	SOLISYSTEMS, LLC	FEDERAL	$143,934	
	Contract Description:	This is a new contract to provide an electronic solution for Nevada Women, Infants and Children Farmers' Market Nutrition Program, including issuance, redemption, and payment disbursement services.				
		Term of Contract:	Upon Approval - 09/30/2025	Contract # 29126		
31.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - ADMINISTRATION	CARAHSOFT TECHNOLOGY CORPORATION	GENERAL 21.8% OTHER: MEDICAID 15% FEDERAL 63.2%	$148,177	Exempt
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-13299 which provides cloud services. This service agreement provides a secure and federally compliant certified eSignature solution for secure document signing, routing, and collaboration with state agencies, customers, and partners.				
		Term of Contract:	05/14/2024 - 05/14/2026	Contract # 28887		
32.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - ADMINISTRATION	DELOITTE CONSULTING, LLP	GENERAL 50% FEDERAL 50%	$1,806,800	
	Contract Description:	This is the seventh amendment to the original contract which provides benefits to children who qualify for the National School Lunch Program through Electronic Benefit Transfer. This amendment increases the maximum amount from $8,994,727 to $10,801,527 due to the increased need for these services.				
		Term of Contract:	06/08/2021 - 05/31/2025	Contract # 24393		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
33.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - TEMPORARY ASSISTANCE FOR NEEDY FAMILIES	NEVADA PUBLIC HEALTH FOUNDATION, INC.	FEDERAL	$447,308	
	Contract Description:	This is the first amendment to the original service agreement under statewide contract #99SWC-NV23-17896 which provides technical education and assistance to professionals. This service agreement provides education and assistance to police, prosecutors, judges, and service providers to increase awareness of statutory rape to better assist victims. This amendment extends the termination date from June 30, 2024 to June 30, 2027 and increases the maximum amount from $98,950.00 to $546,258.11 due to the continued need for these services.				
		Term of Contract:	01/01/2024 - 06/30/2027	Contract # 28684		
34.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - CHILD CARE ASSISTANCE AND DEVELOPMENT	WATERFORD RESEARCH INSTITUTE, LLC	GENERAL	$1,999,820	
	Contract Description:	This is a new contract to provide training and coaching to parents, guardians, and children in the transition into elementary education.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 29079		
35.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES	MESA ENERGY SYSTEMS, INC.	GENERAL 55% FEDERAL 45%	$150,000	
	Contract Description:	This is a new contract to provide ongoing heating, ventilation, and air conditioning maintenance services and repairs.				
		Term of Contract:	07/01/2024 - 06/30/2028	Contract # 29068		
36.	440	DEPARTMENT OF CORRECTIONS - DIRECTOR'S OFFICE	COOK'S DIRECT, INC.	FEDERAL	$195,000	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV24-18498 which provides commercial kitchen solutions. This service agreement provides installation of culinary equipment at High Desert State Prison.				
		Term of Contract:	Upon Approval - 08/03/2026	Contract # 28834		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
37.	440	DEPARTMENT OF CORRECTIONS - ONE-SHOT	N. HARRIS COMPUTER CORPORATION	GENERAL	$3,806,991	Exempt
	Contract Description:	This is a new contract to provide ongoing maintenance and support for a new sentence calculation for the Nevada Offender Tracking Information System.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 28509		
38.	550	DEPARTMENT OF AGRICULTURE - COMMODITY FOODS DISTRIBUTION PROGRAM	DONALD S GOODMAN DBA DON LEE FARMS	FEDERAL	$1,359,136	
	Contract Description:	This is the first amendment to the original contract which provides ongoing breakfast and lunch products using United States Department of Agriculture commodities as ingredients. This amendment increases the maximum amount from $1,996,574 to $3,355,710 due to the increased need for these services.				
		Term of Contract:	06/15/2021 - 06/14/2025	Contract # 24321		
39.	550	DEPARTMENT OF AGRICULTURE - COMMODITY FOODS DISTRIBUTION PROGRAM	JTM PROVISIONS COMPANY, INC.	FEDERAL	$1,964,481	
	Contract Description:	This is the second amendment to the original contract which provides ongoing breakfast and lunch products using United States Department of Agriculture commodities as ingredients. This amendment increases the maximum amount from $2,382,483 to $4,346,964 due to the increased need for these services.				
		Term of Contract:	06/15/2021 - 06/14/2025	Contract # 24291		
40.	550	DEPARTMENT OF AGRICULTURE - COMMODITY FOODS DISTRIBUTION PROGRAM	LET'S DO LUNCH	FEDERAL	$7,421,985	
	Contract Description:	This is the fourth amendment to the original contract which provides ongoing breakfast and lunch products using United States Department of Agriculture commodities as ingredients. This amendment increases the maximum amount from $11,258,673 to $18,680,658 due to the increased need for these services.				
		Term of Contract:	07/08/2021 - 06/14/2025	Contract # 24290		
41.	550	DEPARTMENT OF AGRICULTURE - COMMODITY FOODS DISTRIBUTION PROGRAM	M.C.I. FOODS, INC.	FEDERAL	$4,382,646	
	Contract Description:	This is the third amendment to the original contract which provides ongoing breakfast and lunch products using United States Department of Agriculture commodities as ingredients. This amendment increases the maximum amount from $6,010,424 to $10,393,070 due to the increased need for these services.				
		Term of Contract:	07/08/2021 - 06/14/2025	Contract # 24288		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
42.	550	DEPARTMENT OF AGRICULTURE - COMMODITY FOODS DISTRIBUTION PROGRAM	OUT OF THE SHELL, LLC DBA YANGS 5TH TASTE	FEDERAL	$2,339,902	
	Contract Description:	This is the third amendment to the original contract which provides ongoing breakfast and lunch products using United States Department of Agriculture commodities as ingredients. This amendment increases the maximum amount from $6,535,246 to $8,875,148 due to the increased need for these services.				
		Term of Contract:	07/08/2021 - 06/14/2025	Contract # 24285		
43.	550	DEPARTMENT OF AGRICULTURE - VETERINARY MEDICAL SERVICES	GOLD STANDARD FENCE, LLC	FEDERAL	$606,542	Exempt
	Contract Description:	This is a new contract to provide fence construction and removal services.				
		Term of Contract:	Upon Approval - 09/13/2025	Contract # 28922		
44.	550	DEPARTMENT OF AGRICULTURE - VETERINARY MEDICAL SERVICES	L AND I FENCE CONSTRUCTION, INC.	FEDERAL	$606,542	Exempt
	Contract Description:	This is a new contract to provide fence construction and removal services.				
		Term of Contract:	Upon Approval - 09/13/2025	Contract # 28924		
45.	651	DEPARTMENT OF PUBLIC SAFETY - NEVADA HIGHWAY PATROL DIVISION	COLLISION FORENSIC SOLUTIONS, LLC	HIGHWAY	$286,689	
	Contract Description:	This is the second amendment to the original contract which provides software maintenance related to equipment for crash investigation and reconstruction activities. This amendment increases the maximum amount from $963,406.69 to $1,250,095.65 due to the increased need for these services.				
		Term of Contract:	04/01/2023 - 04/30/2027	Contract # 27204		
46.	652	DEPARTMENT OF PUBLIC SAFETY - DIVISION OF PAROLE AND PROBATION	VISIONARY INTEGRATION	GENERAL	$1,027,400	
	Contract Description:	This is the second amendment to the original contract which provides setup and implementation of a cloud-based Offender Tracking and Records Management System. This amendment extends the termination date from June 30, 2024 to June 30, 2025 and increases the maximum amount from $3,200,000 to $4,227,400 due to the continued need for these services.				
		Term of Contract:	03/08/2022 - 06/30/2025	Contract # 25528		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
47.	690	COLORADO RIVER COMMISSION - POWER DELIVERY PROJECT	BURNS & MCDONNELL ENGINEERING COMPANY, INC.	OTHER: POWER SALES	$1,200,000	
	Contract Description:	This is a new contract to provide ongoing engineering, drafting, and analysis services for the routine operation and maintenance of a high voltage transmission and distribution system and possible upgrade, repair, or extension of a high voltage transmission and distribution system.				
		Term of Contract:	07/01/2024 - 06/30/2028	Contract # 29108		
48.	690	COLORADO RIVER COMMISSION - POWER DELIVERY PROJECT	PAR WESTERN LINE CONTRACTORS, LLC DBA QUES	OTHER: POWER SALES	$1,200,000	
	Contract Description:	This is a new contract to provide ongoing engineering, drafting, and analysis services for the routine operation and maintenance of a high voltage transmission and distribution system and possible upgrade, repair, or extension of a high voltage transmission and distribution system.				
		Term of Contract:	07/01/2024 - 06/30/2028	Contract # 29095		
49.	700	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ADMINISTRATION	UNITED STATES DEPARTMENT OF THE INTERIOR	GENERAL	$259,360	Exempt
	Contract Description:	This is a new interlocal agreement to provide updates to the Sagebrush Ecosystem Program.				
		Term of Contract:	Upon Approval - 12/31/2025	Contract # 29103		
50.	702	DEPARTMENT OF WILDLIFE - WILDLIFE CIP - NON-EXEC	SHAW ENGINEERING, LTD	BONDS 25% OTHER: SPORTSMAN REVENUE 50% FEDERAL 25%	$148,000	Professional Service
	Contract Description:	This is the third amendment to the original contract which provides professional civil engineering services in support of domestic water development projects. This amendment increases the maximum amount from $443,100 to $591,100 due to the increased need for these services.				
		Term of Contract:	05/11/2021 - 05/31/2025	Contract # 24135		
51.	702	DEPARTMENT OF WILDLIFE - LAW ENFORCEMENT	CLARK COUNTY	OTHER: REVENUE	$160,000	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide improvements and programs which promote boating safety at Lake Mead National Recreation Area and the Nevada side of the Colorado River.				
		Term of Contract:	Upon Approval - 12/31/2027	Contract # 28302		
52.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	MARK SABATINO DBA GIZMO ART PRODUCTION, INC.	GENERAL	$1,900,000	
	Contract Description:	This is a new contract to provide design, fabrication, and installation of interpretive exhibits at Fort Churchill State Historic Park.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 29085		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
53.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	TAHOE REGIONAL PLANNING AGENCY	OTHER: REVENUE	$421,936	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing personnel to support the Lake Tahoe Watercraft Inspection Program to prevent the introduction of aquatic invasive species.				
		Term of Contract:	04/01/2024 - 04/01/2028	Contract # 29076		
54.	705	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - WATER RESOURCES	GANNETT FLEMING, INC.	GENERAL	$123,534	
	Contract Description:	This is a new contract to provide professional engineering services at the South Fork Dam and Reservoir.				
		Term of Contract:	Upon Approval - 07/01/2025	Contract # 29056		
55.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - ADMINISTRATION	NEVADA POWER COMPANY	OTHER: REVENUE	$4,999,997	
	Contract Description:	This is a new revenue contract to provide ongoing coordination, planning, tracking, and implementation of projects to reduce the risk of catastrophic loss to communities and infrastructure in moderate to high wildfire risk priority areas across Nevada.				
		Term of Contract:	07/01/2024 - 06/30/2027	Contract # 29130		
56.	748	DEPARTMENT OF BUSINESS AND INDUSTRY - REAL ESTATE - ADMINISTRATION	CARAHSOFT TECHNOLOGY CORPORATION	GENERAL 40.3% FEE: TECHNOLOGY, HOMEOWNERS ASSOCIATION, REAL ESTATE LICENSURE 59.7%	$1,720,623	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV24-17504 which provides cloud services. This service agreement provides implementation and maintenance of cloud database services to replace legacy database software programs.				
		Term of Contract:	Upon Approval - 06/30/2029	Contract # 28811		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
57.	810	DEPARTMENT OF MOTOR VEHICLES - SYSTEM TECHNOLOGY APPLICATION REDESIGN	CARAHSOFT TECHNOLOGY CORPORATION	HIGHWAY 88% FEE: REGISTRATION 12%	$4,166,304	
	Contract Description:	This is the third amendment to the original contract which provides commercial off-the-shelf based software solutions to replace the current outdated systems as part of the system modernization project. This amendment increases the maximum amount from $88,020,034.22 to $92,186,338.48 due to additional software implementation and licenses.				
		Term of Contract:	09/22/2021 - 09/08/2026	Contract # 24759		
58.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - WORKFORCE DEVELOPMENT	NEVADAWORKS	OTHER: WAGE ASSESSMENT (CAREER ENHANCEMENT PROGRAM)	$750,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide work-related educational, employment, and training services to assist youth between the ages of 16 through 24.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 29024		
59.	950	PUBLIC EMPLOYEES' BENEFITS PROGRAM	SACHIN JAIN DBA CARRUM HEALTH	FEE: PREMIUM AND SUBSIDY REVENUE	$1,490,000	
	Contract Description:	This is a new contract to provide a network of optional bundled payments, concierge services, and travel for oncology procedures.				
		Term of Contract:	Upon Approval - 06/30/2028	Contract # 29053		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25258**

Amendment Number: **3**

Legal Entity Name: URBAN ENVIRONMENTAL RESEARCH, LLC

Agency Name: **NUCLEAR PROJECTS OFFICE**

Contractor Name: **URBAN ENVIRONMENTAL RESEARCH, LLC**

Agency Code: **012**

Address: **337 S. GOLDEN KEY DR.**

Appropriation Unit: **1005-11**

Is budget authority available?: **Yes**

City/State/Zip **GILBERT, AZ 85233-6312**

If "No" please explain: Not Applicable

Contact/Phone: Paul Washeba 702-469-3332

Vendor No.: T27024803A

NV Business ID: NV20061689932

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**20.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
X	Highway Funds	**80.00 %**	Other funding	0.00 %

Agency Reference #: 012

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/11/2022**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2025**

Contract term: **3 years and 355 days**

4. Type of contract: **Contract**

Contract description: **Nuclear Expert Srvcs**

5. Purpose of contract:

This is the third amendment to the original contract which provides expert services, research, information, testimony in support of state licensing challenges and intervention, and assessments and monitoring of impacts associated with the proposed Yucca Mountain nuclear waste repository. This amendment increases the maximum amount from $700,000 to $1,000,000 due to the increased need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$400,000.00	$400,000.00	$400,000.00	Yes - Action
	a. Amendment 1:	$300,000.00	$300,000.00	$300,000.00	Yes - Action
	b. Amendment 2:	$0.00	$0.00	$0.00	No
2.	Amount of current amendment (#3):	$300,000.00	$300,000.00	$300,000.00	Yes - Action
3.	New maximum contract amount:	$1,000,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

US Department of Energy's activities related to the siting, characterization, and licensing of the proposed Yucca Mountain nuclear waste repository in southern Nevada and the US Nuclear Regulatory Commission licensing hearing.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There is a lack of expertise in this agency and/or other state agencies to carry out the type of research and analyses required by this contract.
Pursuant to RFP #01GO-S1765, and in accordance with NRS 333, the selected vendor was the only vendor that submitted a proposal. An internal review was done by the Agency for Nuclear Projects.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the only one that submitted a proposal.

d. Last bid date: 10/01/2021 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2018 Agency for Nuclear Projects
Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	04/09/2024 08:15:29 AM

Division Approval	ssands	04/09/2024 08:36:50 AM
Department Approval	ssands	04/09/2024 08:38:22 AM
Contract Manager Approval	ssands	04/09/2024 15:00:30 PM
Budget Analyst Approval	jgortar1	04/09/2024 15:08:38 PM
BOE Agenda Approval	mranki1	04/16/2024 08:31:02 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29159**

		Legal Entity Name:	ZAYO GROUP, LLC
Agency Name:	**OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY**	Contractor Name:	**ZAYO GROUP, LLC**
Agency Code:	**014**	Address:	**261 Riverbend Way**
Appropriation Unit:	**1003-35**		
Is budget authority available?:	**Yes**	City/State/Zip	**North Salt Lake, UT 84054**
If "No" please explain:	Not Applicable	Contact/Phone:	Brian Daniels 303-489-7382
		Vendor No.:	Pending
		NV Business ID:	NV20111064622

To what State Fiscal Year(s) will the contract be charged? **2024-2038**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 01GO-S2478 JS

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/14/2024**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2038**

Contract term: **13 years and 354 days**

4. Type of contract: **Contract**

Contract description: **Fiber marketing**

5. Purpose of contract:

This is a new contract to provide a middle mile fiber marketing and broadband infrastructure construction partner to build the infrastructure necessary to provide affordable, reliable, scalable internet to communities in Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$290,031,943.20**

II. JUSTIFICATION

7. What conditions require that this work be done?

Office of Science, Innovation and Technology's mission and mandate is to ensure that all Nevadans have access to an affordable, reliable, scalable high-speed internet connection. The network built through this contract will provide the backbone connectivity for tens of thousands of unserved Nevadans.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Office of Science, Innovation and Technology (and other State agencies) lacks the manpower, equipment, and expertise to construct, market, and maintain middle-mile fiber and telecommunications infrastructure.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Vantage Point Solutions
LV Net, LLC
Arcadian Infracom, Inc
Zayo Group, LLC

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #01GO-S2478, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/16/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

    b. Is the contract part of an IT investment project over $50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	04/19/2024 12:17:27 PM
Division Approval	nmann	04/23/2024 15:48:26 PM
Department Approval	ssands	04/23/2024 16:02:05 PM
Contract Manager Approval	ssands	04/23/2024 16:02:07 PM
EITS Approval	ljean	04/24/2024 07:18:16 AM
Budget Analyst Approval	spowel3	04/24/2024 15:20:58 PM
BOE Agenda Approval	vmilazz1	04/24/2024 15:54:40 PM
BOE Final Approval	Pending	

Joe Lombardo
Governor

Timothy D. Galluzi
State Chief Information Officer

Darla J. Dodge
Deputy CIO– COO

David 'Ax' Axtell
Deputy CIO – CTO

Robert "Bob" Dehnhardt
Deputy CIO - CISO

STATE OF NEVADA
GOVERNOR'S OFFICE
Office of the Chief Information Officer

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Brian L. Mitchell, Director, OSIT
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
Sean Montierth, Computing Services Unit, OCIO
Cameron Carey, Network Services Unit, OCIO
Michael D. Smith, Support Services Unit, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – OSIT – TIN 957 – *OSIT Middle Mile Fiber Optic Marketing (ZAYO)* – BA 1003

DATE: April 24, 2024

We have completed our review for the Nevada Governor's Office of Science, Innovation & Technology's (OSIT) – OSIT Middle Mile Fiber Optic Marketing (ZAYO) – TIN 957.

The submitted TIN, for an estimated value of $290,031,943.20 in the FY24/FY25 biennium (100% Federal Grant), is to support OSIT working with a commercial partner to install a middle-mile fiber optic network for the benefit of under-served locations in Nevada.

The existing fiber optic infrastructure is insufficient to meet the broadband connectivity needs of Nevada's underserved communities and state agency locations.

OSIT's primary goal is to ensure that every Nevadan can access affordable, reliable, and scalable high-

speed internet. This investment is set to establish a foundational network that promises to extend connectivity to tens of thousands of currently unserved residents, significantly enhancing public safety and the security of state-held data.

The Office of the CIO (OCIO) is enthusiastically engaged in this mission-critical partnership with OSIT, along with contributions from the Nevada Department of Transportation (NDOT) and the Nevada System of Higher Education (NSHE). Upon completion of this collaborative effort, the OCIO will not only manage the state-controlled segment of fiber optics infrastructure but also will develop governance mechanisms to direct future expansions.

Furthermore, the implementation phase is expected to integrate with other systems, necessitating upgrades or replacements of existing Wide Area Network (WAN) equipment that likely will lead to an increase in OCIO-supported WAN traffic, and the installation of new carrier lines. The project is considered to have a low ongoing security risk, adhering to all applicable federal and other pertinent security standards, and ensuring the secure handling of personal identification information.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29038**

		Legal Entity Name:	GARRETT GROUP REGULATORY CONSULTING, LLC
Agency Name:	**ATTORNEY GENERAL'S OFFICE**	Contractor Name:	**GARRETT GROUP REGULATORY CONSULTING, LLC**
Agency Code:	**030**	Address:	**4028 OAKDALE FARM CIR**
Appropriation Unit:	**1038-10**		
Is budget authority available?:	**Yes**	City/State/Zip	**EDMOND, OK 73013-7495**
If "No" please explain:	Not Applicable	Contact/Phone:	HEATHER GARRETT 405/203-5415
		Vendor No.:	T27042775
		NV Business ID:	NV20181314419

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Regulatory Assessments**

Agency Reference #: 23152

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/11/2024**

Anticipated BOE meeting date 06/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/10/2026**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Professional Service**

5. Purpose of contract:

This is a new contract to provide ongoing expert witness services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$165,000.00**

Payment for services will be made at the rate of $195.00 per hour maximum

Other basis for payment: Presentation of invoices to agency and agency approval of monthly invoices that itemize work performed by time and date of services rendered.

II. JUSTIFICATION

7. What conditions require that this work be done?

Statutory requirement to represent consumers' interests in matters before the Public Utilities Commission and any legislature, board or commission with jurisdiction over Nevada regulated public utilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Specialized expertise is required by our division to adequately protect the public interest.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Garrett Group Consulting was chosen in preference to others for their specialized expertise, availability and reasonable rate.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Paul Stuhff, Senior Deputy Attorney General Ph: (702) 486-3490

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	04/08/2024 17:02:14 PM
Division Approval	jhoba2	04/08/2024 17:02:17 PM
Department Approval	jhoba2	04/08/2024 17:02:20 PM
Contract Manager Approval	pmcco1	04/09/2024 08:29:25 AM
Budget Analyst Approval	vmilazz1	04/17/2024 21:21:38 PM
BOE Agenda Approval	vmilazz1	04/17/2024 21:21:43 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29005**

		Legal Entity Name:	THE LAWTON LAW FIRM, P.C.
Agency Name:	**ATTORNEY GENERAL'S OFFICE**	Contractor Name:	**THE LAWTON LAW FIRM, P.C.**
Agency Code:	**030**	Address:	**STE R-275**
Appropriation Unit:	**1038-10**		**12600 HILL COUNTRY BLVD**
Is budget authority available?:	**Yes**	City/State/Zip	**AUSTIN, TX 78738-6768**
If "No" please explain:	Not Applicable	Contact/Phone:	Daniel Lawton 512/322-0019
		Vendor No.:	T27025088
		NV Business ID:	NV20101246795

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Regulatory Assessments**

Agency Reference #: 25920

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/12/2024**

Anticipated BOE meeting date 05/2024

Retroactive? **Yes**

If "Yes", please explain

We are requesting this contract to be retroactively approved to May 12, 2024, due to the services needed regarding a current matter before the Nevada Public Utilities Commission and the continued need for services in the matter after the expiration of the original contract.

3. Termination Date: **05/12/2026**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Professional Service**

5. Purpose of contract:

This is a new contract to provide ongoing expert witness services and full litigation support for cost of capital, depreciation, and other issues related to utilities' rate making and cost recovery proposals.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$134,000.00**

Payment for services will be made at the rate of $200.00 per hour maximum

Other basis for payment: Presentation of invoices to agency and agency approval of monthly invoices that itemize work performed by time and date of services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

Statutory requirement to represent consumers' interests in matters before the Public Utilities Commission and any legislature, board or commission with jurisdiction over Nevada regulated public utilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Specialized knowledge and credentials of an experienced expert in the field which is not available in a state agency is needed in complex matters before the Nevada Public Utilities Commission.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

The vendor was chosen for their specialized expertise, availability and reasonable rates as an expert witness.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Since 2010 with the Bureau of Consumer Protection and all work performed has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    MICHAEL SAUNDERS, SR. DEPUTY ATTORNEY GENERAL Ph: 702-486-3793

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	04/02/2024 14:45:03 PM
Division Approval	jhoba2	04/02/2024 14:45:14 PM
Department Approval	jhoba2	04/02/2024 14:45:17 PM
Contract Manager Approval	pmcco1	04/02/2024 16:42:45 PM
Budget Analyst Approval	vmilazz1	04/15/2024 13:56:57 PM
BOE Agenda Approval	vmilazz1	04/15/2024 13:57:02 PM
BOE Final Approval	Pending	

STATE OF NEVADA

OFFICE OF THE ATTORNEY GENERAL
BUREAU OF CONSUMER PROTECTION

100 No. Carson Street
Carson City, Nevada 89701

AARON D. FORD
Attorney General

ERNEST D. FIGUEROA
Consumer Advocate
Chief Deputy Attorney General

MEMORANDUM

TO: **Budd Milazzo, Executive Branch Budget Officer**
Governors Finance Office

FROM: **Peggy McCoy, Accounting Assistant III**

DATE: **April 1, 2024**

SUBJECT: **Retroactive approval for contract #29005 for the Lawton Law Firm**

We are requesting this contract to be retroactively approved to May 12, 2024, due to the services needed regarding a current matter before the Nevada Public Utilities Commission and the continued need for services in the matter after the expiration of the original contract. In the future, contracts' expiration dates will be calendared and more closely monitored, and the contracts will be brought before the BOE in a timely manner prior to expiration.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29071**

		Legal Entity Name:	ELECTION SYSTEMS & SOFTWARE, LLC
Agency Name:	**SECRETARY OF STATE'S OFFICE**	Contractor Name:	**ELECTION SYSTEMS & SOFTWARE, LLC**
Agency Code:	**040**	Address:	**11208 JOHN GALT BLVD**
Appropriation Unit:	**1051-31**		
Is budget authority available?:	**Yes**	City/State/Zip	**OMAHA, NE 68137-2320**
If "No" please explain:	Not Applicable	Contact/Phone:	CHELSEA MACHADO 800-247-8683
		Vendor No.:	T32012761
		NV Business ID:	NV19971341563

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/10/2024**

Anticipated BOE meeting date 04/2024

Retroactive? **Yes**

If "Yes", please explain

In order to test our new VREMS system with the counties in preparation for Go-Live, it is necessary to create mock election files, provide print/voice files, mail ballots, and potentially equipment rentals as part of the scope of this contract. It is imperative that work begin on this contract prior to the BOE meeting to ensure the Go-Live schedule may move forward and not be impacted.

3. Termination Date: **12/31/2024**

Contract term: **265 days**

4. Type of contract: **Contract**

Contract description: **Mock Election - ES&S**

5. Purpose of contract:

This is a new contract to provide election project creation, equipment rental, and on-site support for two counties for the 2024 Nevada Mock Election.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$134,557.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The State must run mock elections in order to implement the Voter Registration and Elections Management System(VREMS) pursuant to AB422 (2021). Two counties (Lander and Carson) are using voting equipment (tabulators, voting machines, voter verifiable paper audit trails, mail ballot readers, etc.) which have been purchased through Election Systems and Software. For each election, this vendor is required to develop and modify the election data to appropriately program the voting equipment ensuring all candidates, contests, and voter data is appropriately coded for the equipment.

There are options for on-site resources, ballot printing and supplies for the counties along with a mock specific laptop that may be used based on the scope of the mock election. In addition, there are also options for the State to rent equipment and supplies to simulate ES&S counties for process validation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The equipment used by the counties is proprietary and is only able to be coded by Election Systems and Software.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 240401
Approval Date: 04/01/2024

c. Why was this contractor chosen in preference to other?

The equipment used by the counties is proprietary and is only able to be coded by Election Systems and Software.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbowma1	04/16/2024 16:33:02 PM
Division Approval	dbowma1	04/16/2024 16:33:05 PM
Department Approval	dbowma1	04/16/2024 16:33:09 PM
Contract Manager Approval	adale	04/17/2024 06:33:51 AM
Budget Analyst Approval	mranki1	04/18/2024 12:00:46 PM
BOE Agenda Approval	mranki1	04/18/2024 12:01:15 PM

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	240401(a)

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	**Agency Contact Information - Note: Approved copy will be sent to ONLY the contact(s) listed below:**		
	STATE AGENCY NAME REQUIRED:	*Secretary of State*	
	Contact Name and Title	***Phone Number***	***Email Address***
	Ashley Griffitts, Admin Services Officer 3	*775-684-5738*	*agriffitts@sos.nv.gov*
	Miguel Camacho, Management Analyst 2	*775-684-7156*	*mcamacho@sos.nv.gov*

1b	**Vendor Information:**	
	Vendor Name:	*Elections Systems & Software*
	Contact Name:	*Chelsea Machado*
	Complete Address: City, State, and Zip Code	*11208 John Galt Blvd* *Omaha, NE 68137*
	Telephone Number:	*877-377-8683*
	Email Address:	Chelsea.Machado@essvote.com

1c	**Type of Waiver Requested – Check the appropriate type:**	
	Sole or Single Source:	*X*
	Professional Service Exemption:	

1d	**Contract Information:**				
	Is this a new Contract? Check One:	Yes:	*X*	No:	
	If 'No' Enter Amendment Number:	#			
	Enter CETS Number:	#			

1e	**Term:**				
	One (1) Time Purchase? Check One:	Yes:		No:	*X*
	Contract:	Start Date:	*04/01/2024*	End Date:	*12/31/2024*

1f	**Funding:**	
	State Appropriated:	General Fund BA 1051
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	

Rec'd 03/28/24

Purchasing Use Only:	
Approval #:	240401 (CS)

1g	**Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:**
	$114,000.00

2	**Provide a description of work/services to be performed or services with goods to be purchased:**
	Provide creation and development of election data to be used in up to 3 mock elections for the implementation of the VREMS project. Election data is used to create ballots for the election consisting of all required office headings, candidates and contests. The data will also create various ballot styles to produce appropriate ballots for the county precincts. This data will enable the counties to develop and tabulate mail ballots as well. 2 of the 17 counties use Election Systems & Software election equipment and require the vendor to create election data, test decks, and provide additional support in troubleshooting any issues with the election data or voting equipment. Since the equipment is proprietary Election Systems & Software is the only option to receive the data for the mock election.

3	**What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?**
	The counties are using voting equipment (tabulators, voting machines, voter verifiable paper audit trails, mail ballot readers, etc.) which has been purchased through Election Systems & Software. For each election, this vendor is required to develop and modify the election data to appropriately program the voting equipment ensuring all candidates, contests, and voter data is appropriately coded for the equipment. No other vendor is approved to code election data for Election Systems & Software equipment. This mock election is a vital step in the implementation of the VREMS project.

4	**Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:**
	The equipment used by the counties is proprietary and is only able to be coded by Election Systems & Software.

5	**Were alternative services or commodities evaluated?**	**Check One:**	
		Yes	No
			X
	a. *<u>If yes</u>, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*		
	b. *<u>If not</u>, why were alternatives not evaluated?*		
	The counties using Election Systems & Software equipment are required to have updated election data coded which is only available by Election Systems & Software. The mock election must be conducted in the same manner as any other election and will need to be coded by Election Systems & Software.		

Purchasing Use Only:	
Approval #:	240401 (a)

6	**Has the agency purchased these services/services with goods in the past? Check One:** ***NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST</u>.***	**Yes**	**No**
			X

a. *If yes, starting with the most <u>recent contract</u> and working backward, for the <u>entire relationship with this vendor, or any other vendor</u> for these services/services with goods, the following information <u>must be provided along with the CETS contract number(s) associated with each</u>:*

Term		*Value*	*Short Description*	*Provide Type of Procurement RFP#, RFQ#, Waiver #*	*CETS #*
Start Date	*End Date*				
		$			
		$			
		$			
		$			
		$			

7	**What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?**
	If this waiver request is denied this will prevent the VREMS project from being able to develop and test the appropriate policies and procedures to meet the requirements mandated by AB422, as mock elections are ***a vital step in ensuring the implementation of the project meets all requirements within Nevada Revised Statues 293 and 293B.***

8	**What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?**
	Counties that are contracted with Election Systems & Software for software, maintenance, and licensing of their voting equipment. No other company is able to code election data for these pieces of equipment, as the equipment is proprietary.

9	**Will this purchase obligate the State to this vendor for future purchases? Check One:** ***<u>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u>***	**Yes**	**No**
			X

a. *If yes, please provide details regarding future obligations or needs.*

Purchasing Use Only:	
Approval #:	240401 (2)

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Ashley Griffitts
Ashley Griffitts (Mar 27, 2024 14:40 PDT)

Signature of Agency Representative Initiating Request

Ashley Griffitts — 03/27/2024

Print Name of Agency Representative Initiating Request — Date

Mark Wlaschin

Signature of Agency Head Authorizing Request

Mark Wlaschin — 03/27/2024

Print Name of Agency Head Authorizing Request — Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence,* ***State Purchasing*** *may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.* ***This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review — Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	

Approved by:

4/1/24

Administrator, Purchasing Division or Designee — Date

FRANCISCO V. AGUILAR
Secretary of State

MAGGIE SALAS CRESPO
Deputy Secretary for Southern Nevada

DEBBIE I. BOWMAN
Deputy Secretary for Operations

SHAUNA BAKKEDAHL
Deputy Secretary for Commercial Recordings

STATE OF NEVADA

OFFICE OF THE
SECRETARY OF STATE

GABRIEL DI CHIARA
Chief Deputy Secretary of State

ERIN HOUSTON
Deputy Secretary for Securities

MARK A. WLASCHIN
Deputy Secretary for Elections

MEMORANDUM

To: Michael Rankin, Governor's Finance Office

From: Mark Wlaschin, Deputy Secretary of State for Elections
CC: Miguel Camacho, Management Analyst 2

Date: April 16, 2024

Subject: Retroactive Request ES&S

Enclosed for your consideration is a retroactive request to begin work on the contract between the Nevada Secretary of State and ES&S on April 10, 2024. In order to test our new VREMS system with the counties in preparation for Go-Live, it is necessary to create mock election files, provide print/voice files, mail ballots, and potentially equipment rentals as part of the scope of this contract.

It is imperative that work begin on this contract prior to the BOE meeting to ensure the Go-Live schedule may move forward and not be impacted.

Please consider this memorandum as justification for approval of this retroactive amendment.

Should you have any questions, please contact me at 684-7156.

Thank you for your consideration.

NEVADA STATE CAPITOL
101 N. Carson Street, Suite 3
Carson City, Nevada 89701-3714

Paul Laxalt Building
COMMERCIAL RECORDINGS
401 N. Carson Street
Carson City, Nevada 89701-4201

LAS VEGAS OFFICE
2250 Las Vegas Blvd North, Suite 400
North Las Vegas, Nevada 89030-5873

nvsos.gov

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29052**

		Legal Entity Name:	BNY MELLON, N.A.
Agency Name:	**TREASURER - TREASURER'S OFFICE**	Contractor Name:	**BNY MELLON, N.A.**
Agency Code:	**050**	Address:	**240 Greenwich Street**
Appropriation Unit:	**1080-04**		
Is budget authority available?:	**Yes**	City/State/Zip	**New York, NY 10286**
If "No" please explain:	Not Applicable	Contact/Phone:	Yolanda Diaz 213-553-4334
		Vendor No.:	T27004869
		NV Business ID:	NV20101598277

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Investment Earnings**

Agency Reference #: RFP # 05TO-S2408 PSMs Initials: tb

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **04/30/2028**
   Contract term: **4 years**

4. Type of contract: **Contract**
   Contract description: **Custodial Bank Svcs**

5. Purpose of contract:

   This is a new contract to provide ongoing custodial banking services to transact securities trading, hold securities, and provide reporting.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$1,305,515.00**
   Other basis for payment: As invoiced by the Contractor and approved by the State.

II. JUSTIFICATION

7. What conditions require that this work be done?

   Entities that trade securities, like the State Treasurer's Office, require a third-party bank to hold (custody) securities and to transact trades on the entity's behalf.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   The State requires a third-party bank to transact securities trading with brokerage firms and to hold securities.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

State Street Bank and Trust Company
Bank of New York Mellon
Northern Trust

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #05TO-S2408, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 08/21/2023 Anticipated re-bid date: 08/21/2027

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Contractor considers confidential - Cannot verify.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Other

    NT7 Business License Other

16. a. Is the Contractor Name the same as the legal Entity Name?

    No b. If "No", please explain:

    doing business as

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jlanderf	03/28/2024 14:02:46 PM
Division Approval	jlanderf	03/28/2024 14:02:51 PM
Department Approval	jlanderf	03/28/2024 14:02:55 PM
Contract Manager Approval	jveit	03/28/2024 14:13:05 PM
Budget Analyst Approval	stilley	04/22/2024 16:21:50 PM
BOE Agenda Approval	stilley	04/22/2024 16:21:52 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23159**

		Amendment Number:	**3**
		Legal Entity Name:	Buckhead Capital Management, LLC
Agency Name:	**TREASURER - TREASURER'S OFFICE**	Contractor Name:	**Buckhead Capital Management, LLC**
Agency Code:	**050**	Address:	**3100 Cumberland Blvd, Ste 1450**
Appropriation Unit:	**1080-04**		
Is budget authority available?:	**Yes**	City/State/Zip	**Atlanta, GA 30339**
If "No" please explain:	Not Applicable	Contact/Phone:	Kathy Stratton 404-720-0863
		Vendor No.:	T27043522
		NV Business ID:	NV20201766980

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Investment Earnings**

Agency Reference #: RFP #05TO-S979TB

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2020**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2024**

Contract term: **4 years and 31 days**

4. Type of contract: **Contract**

Contract description: **Investment Mgmt.**

5. Purpose of contract:

This is the third amendment to the original contract which provides investment management services for securitized assets in the State General Portfolio. This amendment extends the termination date from June 30, 2024 to October 31, 2024 and increases the maximum amount from $1,536,614 to $1,721,595 due to the continued need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$1,044,000.00	$1,044,000.00	$1,044,000.00	Yes - Action
	a. Amendment 1:	$246,770.00	$246,770.00	$246,770.00	Yes - Action
	b. Amendment 2:	$245,844.00	$245,844.00	$245,844.00	Yes - Action
2.	Amount of current amendment (#3):	$184,981.00	$184,981.00	$184,981.00	Yes - Action
3.	New maximum contract amount:	$1,721,595.00			
	and/or the termination date of the original contract has changed to:	10/31/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

The State Treasurer's Office must invest assets in the State General Portfolio in accordance with NRS Chapter 355.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise in longer-term securitized assets which assists in increasing yield to the State General Portfolio.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #05TO-S979, and in accordance with NRS 333, the selected vendor was one of several of the highest scoring proposers as determined by an independently appointed evaluation committee.

d. Last bid date: 01/09/2020 Anticipated re-bid date: 01/09/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date

Budget Account Approval	lhoove1	03/08/2024 14:05:37 PM
Division Approval	lhoove1	03/08/2024 14:05:43 PM
Department Approval	lhoove1	03/08/2024 14:05:50 PM
Contract Manager Approval	jveit	03/08/2024 14:23:00 PM
Budget Analyst Approval	stilley	04/22/2024 16:14:28 PM
BOE Agenda Approval	stilley	04/22/2024 16:14:32 PM

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval #:	539 (a)

* Page 2 revised 03/04/24 due to calculation error (a) *

CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	**Agency Contact Information: Note: Approved copy will be sent to only to the contact(s) listed below:**		
	STATE AGENCY NAME REQUIRED:	State Treasurer's Office	
	Contact Name and Title	***Phone Number***	***Email Address***
	Jessica Velt	*702.486.0085*	*jlvelt@nevadatreasurer.gov*
	Jeff Landerfelt	*775.684.5752*	*Jeff.landerfelt@nevadatreasurer.gov*

2	**Contractor Information:**	
	Contractor Name:	*Buckhead Capital Management, LLC*
	Contact Name:	*Kathy Stratton*
	Complete Address: City, State and Zip Code	*3100 Cumberland Blvd., Suite 1450* *Atlanta, GA 30339*
	Phone Number:	*404.720.0863*
	Email Address:	*kstratton@buckheadcapital.com*

3	**List *all previous* Contract Information for which the agency has contracted with this vendor (contract history):**				
	Solicitation Type, if applicable:	*RFP*		#:	*05TO-S979TB*
	Enter CETS Number:	*#23159*			
	Contract Amount:	*$1,044,000.00*			
	Contract Term:	Start Date: *10/01/2020*		End Date:	*06/30/2024*

Rec'd 02/26/24 // auto ✓

Purchasing Use Only:	
Approval #:	5390

4	Current Contract Information:				
	Solicitation Type, if applicable:			#:	
	Enter CETS Number:	#23159			
	Initial Contract Amount:	$1,536,614.00			
	Contract Term:	Start Date:	10/01/2020	End Date:	06/30/2024

5	Amendment Information – List *all previously* approved amendments:			
	Amd #:	*Brief Synopsis of What Amendment Accomplished:*	*Dollar Change in Contract Amount*	*Change in End Date*
	1	*Increase in Contract Authority*	*$246,770.00*	
	2	*Increase in Contract Authority*	*$245,844.00*	

6	*Proposed* Amendment Information:			
	Amd #:	*Brief Synopsis of What the Requested Amendment will Accomplish*	*Dollar Change in Contract Amount*	*Change in End Date*
	3	*Extend contract term and authority*	*~~$169,249.33~~* Calculation Error. *$184,981.00*	*10/31/2024*

7	What is the justification to extend the contract term beyond the State's four (4) year re-solicitation policy (SAM 0338)?
	The State Treasurer's Office is working with other local government entities to join the RFP solicitation for outside investment manager services.

8	What are the potential consequences to the State if the contract extension request is denied?
	Several of the State's investment portfolios would be without external investment management services.

Purchasing Use Only:	
Approval #:	539 (2)

By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Jessica Veit

Signature of Agency Representative Initiating Request

Jessica Veit — 02/23/2024

Print Name of Agency Representative Initiating Request — Date

02/26/2024

Signature of Agency Head Authorizing Request

Jeff Landerfelt — 02/23/2024

Print Name of Agency Head Authorizing Request — Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135(5) and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	

Signed:

OBO Gidion Davis 2/27/24

Administrator, Purchasing Division or Designee — Date

3/4/24

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27616**

Amendment Number: **1**

Legal Entity Name: Keystone Peer Review Organization, LLC

Agency Name: **ADMIN - DIVISION OF HUMAN RESOURCE MANAGEMENT**

Contractor Name: **Keystone Peer Review Organization, LLC (KEPRO)**

Agency Code: **070**

Address: **777 East Park Drive**

Appropriation Unit: **1363-04**

Is budget authority available?: **Yes**

City/State/Zip **Harrisburg , PA 17111**

If "No" please explain: Not Applicable

Contact/Phone: Susan Baker 717-564-8288

Vendor No.: T32013837

NV Business ID: NV20232685005

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Assessments**

Agency Reference #: RFP # 08DOA-S2299

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2024**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Employee Asst Prog**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing Employee Assistance Program services for the Executive Branch (except Nevada System of Higher Education), Legislative Branch, and the Judicial Branch. This amendment extends the termination date from June 30, 2024 to June 30, 2025 and increases the maximum amount from $189,619 to $379,238 due to the continued need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$189,619.00	$189,619.00	$189,619.00	Yes - Action
2.	Amount of current amendment (#1):	$189,619.00	$189,619.00	$189,619.00	Yes - Action
3.	New maximum contract amount:	$379,238.00			
	and/or the termination date of the original contract has changed to:	06/30/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

This service is required to provide employees with professional assessment, financial, and counseling needs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that State employees cannot provide.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #08DOA-S2299, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/24/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current-Human Resource Management-Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Also Known As (AKA) included in contractor name ("KEPRO")

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mlynn	01/31/2024 12:24:08 PM
Division Approval	nmann	03/04/2024 16:06:15 PM

Department Approval	ssands	03/22/2024 11:27:48 AM
Contract Manager Approval	ssands	04/18/2024 07:51:32 AM
Budget Analyst Approval	stilley	04/18/2024 17:23:32 PM
BOE Agenda Approval	stilley	04/18/2024 17:23:35 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29107**

		Legal Entity Name:	SIMMONS GROUP NEVADA, LLC
Agency Name:	**ADMIN - DIVISION OF HUMAN RESOURCE MANAGEMENT**	Contractor Name:	**SIMMONS GROUP NEVADA, LLC**
Agency Code:	**070**	Address:	**6841 S EASTERN AVE STE 103**
Appropriation Unit:	**1363-14**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89119-0001**
If "No" please explain:	Not Applicable	Contact/Phone:	Ann Simmons Nicholson 702/492-5334
		Vendor No.:	T32009595
		NV Business ID:	NV20011005785

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/15/2024**

Anticipated BOE meeting date 05/2024

Retroactive? **Yes**

If "Yes", please explain

During the process of preparing this contract request for the May 14th meeting of the Board of Examiners (BOE), the vendor obtained the CETS number and incorrectly thought that the contract had been approved and they could begin this scope of work. It has been explained to the vendor, and they now fully understand that no contract is final until approved by the BOE and fully executed.

3. Termination Date: **12/31/2024**

Contract term: **260 days**

4. Type of contract: **Contract**

Contract description: **Salary study**

5. Purpose of contract:

This is a new contract to provide a comprehensive salary study pursuant to Assembly Bill 451 of the 2023 Legislative Session.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$500,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

AB451 requires the Division of Human Resource Management to prepare and submit a report regarding a comprehensive salary study to evaluate the pay of all classified and unclassified positions within the Executive Department of the State Government, including a review of the feasibility or desirability of providing compensation for overtime for positions which are currently not entitled to such compensation. The bill allows the Division to contract with a third party to conduct such a study.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division does not have adequate staff to perform this comprehensive study.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 240302
Approval Date: 03/13/2024

c. Why was this contractor chosen in preference to other?

The Simmons Group has extensive experience with various local governmental entities which makes them familiar with the compensation margins that exist between the local entities and the State.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Since 2020 with Dept Human Resources

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mlynn	04/05/2024 15:55:02 PM
Division Approval	nmann	04/12/2024 08:57:49 AM
Department Approval	ssands	04/12/2024 10:51:59 AM
Contract Manager Approval	ssands	04/12/2024 10:55:05 AM
Budget Analyst Approval	stilley	04/22/2024 17:48:17 PM
BOE Agenda Approval	stilley	04/22/2024 17:48:19 PM
BOE Final Approval	Pending	

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	240302

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENC

1a	**Agency Contact Information - Note: Approved copy will be sent to ONLY the contact(s) listed below:**		
	STATE AGENCY NAME REQUIRED:	***Department of Administration; Division of HR Mgmt***	
	Contact Name and Title	***Phone Number***	***Email Address***
	Bachera Washington	***702-486-2905***	***bachera@admin.nv.gov***

1b	**Vendor Information:**	
	Vendor Name:	***Simmons Group***
	Contact Name:	***Ann Simmons***
	Complete Address: City, State, and Zip Code	***6841 S. Eastern Ave. Suite 103, LV, NV 89119***
	Telephone Number:	***702-493-5500***
	Email Address:	***ann@simmons-group.com***

1c	**Type of Waiver Requested – Check the appropriate type:**	
	Sole or Single Source:	
	Professional Service Exemption:	***X***

1d	**Contract Information:**				
	Is this a new Contract? Check One:	Yes:	***X***	No:	
	If 'No' Enter Amendment Number:	#			
	Enter CETS Number:	#			

1e	**Term:**				
	One (1) Time Purchase? Check One:	Yes:		No:	***X***
	Contract:	Start Date:	***3/1/24***	End Date:	***12/1/24***

1f	**Funding:**	
	State Appropriated:	***X (General Fund per AB451)***
	Federal Funds:	
	Grant Funds:	

	Other (Explain):	

Purchasing Use Only:	
Approval #:	240302 (CO)

1g	**Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:**
	$450,000

2	**Provide a description of work/services to be performed or services with goods to be purchased:**
	With a 20% vacancy rate statewide, DHRM has identified various barriers that have prevented the State from recruiting and retaining qualified candidates. One of the Governor's initiatives is to improve the recruitment and retention of our state employees. The Compensation Study is one of several projects that DHRM has initiated to combat the current issue and meet the Governor's initiative. By improving the State's compensation schedule, it will allow us to be more competitive with private and local governmental entities in attracting candidates.

3	**What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?**
	The Simmons Group has extensive experience with various local governmental entities which makes them familiar with the compensation margins that exist between the local entities and the State. Their knowledge of Nevada laws, including NRS/NAC as well as their current work with DHRM on the Recruitment and Retention Modernization project, has made them uniquely qualified to perform the Compensation Study. As they have been working with DHRM currently, it has afforded them the knowledge and expertise necessary to perform the Compensation Study project more so than any national consultant.

4	**Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:**
	In early 2024, DHRM began the work with State Purchasing to conduct an RFP for the project however, no viable proposals were received. The time spent on the unsuccessful RFP, coupled with the compressed timeline described in #2, has not left the State with minimal time to complete the process successfully. The time necessary to conduct a second formal solicitation would leave minimal time to produce a satisfactory product and would prevent enacting on any recommendations made as changes to the compensation schedule would require legislative approval and funding. While the Simmons Group did not respond to the unsuccessful RFP, given their recent and ongoing work with DHRM on the Recruitment and Retention Modernization project awarded under RFP 08DOA-S2065, they possess an unique understanding of the applicable statutes, regulations and policies that would allow them to complete the project faster than any other potential, qualified vendor.

5	**Were alternative services or commodities evaluated?**	**Check One:**	
		Yes	No
		X	
	a. *<u>If yes</u>, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*		

#240302(2)

	Alternatives do not have the knowledge of the job classifications that the Simmons Group currently have and with their current knowledge of State regulations, policies and statues due to the ongoing Recruitment and Retention Modernization project, it would easily transition them into the compensation portion once the job classification revisions are completed.
	b. ***If not****, why were alternatives not evaluated?*

Purchasing Use Only:	
Approval #:	240302(2)

		Yes	No
6	**Has the agency purchased these services/services with goods in the past? Check One:** ***NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u>***	*X*	

a. *If yes, starting with the most **<u>recent contract</u>** and working backward, for the **<u>entire relationship with this vendor, or any other vendor</u>** for these services/services with goods, the following information **<u>must be provided along with the CETS contract number(s) associated with each</u>**:*

Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #
Start Date	End Date				
9/13/22	9/12/24	$320,000	Recruitment/ Retention Project	08DOA-S2065	26665
		$			
		$			
		$			
		$			

7	**What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?** ***The deadline to complete the job classification revisions and compensation study is 12/1/24 and deviating from the current progress will result in a huge delay and result in missing the required deadline. Based on the outcome of the project, changes to NAC/NRS would be necessary and would require legislative approval. In order to ensure that the Governor's initiative of modernizing and improving the recruitment and retention of state employees, regulations and various policies must be changed and implemented during the 25/26 legislative session.***

8	**What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?** ***The State conducted a RFP and received no viable proposals, reviewed solicitations conducted by other governmental entities for similar projects and looked at national consultants available through the GSA contract. The Simmons Group is comparable in price to vendors awarded by other governmental entities and considerably cheaper than national consultants.***

		Yes	No
9	**Will this purchase obligate the State to this vendor for future purchases? Check One:** ***<u>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u>***		*X*

a. *If yes, please provide details regarding future obligations or needs.*

#240302 ②

Purchasing Use Only:	
Approval #:	

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Signature of Agency Representative Initiating Request

Bachova Washington — 3/13/24

Print Name of Agency Representative Initiating Request — Date

Signature of Agency Head Authorizing Request

Print Name of Agency Head Authorizing Request — Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence,* ***State Purchasing*** *may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.* ***This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review — Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	

#240302(a)

Approved by:

3/13/24

Administrator, Purchasing Division or Designee

Date

Joe Lombardo
Governor

Jack Robb
Director

Bachera Washington
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Division of Human Resource Management

515 E. Musser Street, Suite 101 | Carson City, Nevada 89701
Phone: (775) 684-0150 | http://hr.nv.gov | Fax: (775) 687-9085

DATE: May 7, 2024

TO: Amy Stephenson, Director
Governor's Finance Office

FROM: Bachera Washington, Administrator *Bachera Washington*

SUBJECT: Retroactive Consideration Request – Simmons Contract

---

The Division of Human Resource Management is requesting consideration for a retroactive effective date of April 15, 2024.

During the process of preparing this contract request for the May 14th meeting of the Board of Examiners (BOE), the vendor obtained the CETS number and incorrectly thought that the contract had been approved and they could begin this scope of work. It has been explained to the vendor, and they now fully understand that no contract is final until approved by the BOE and fully executed.

Please contact me should you have any questions regarding this matter.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29048**

		Legal Entity Name:	DOWL, LLC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**DOWL, LLC**
Agency Code:	**082**	Address:	**5510 LONGLEY LN.**
Appropriation Unit:	**1550-13**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89511**
If "No" please explain:	Not Applicable	Contact/Phone:	775-851-4788
		Vendor No.:	T29046505
		NV Business ID:	NV20151234066

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %
Federal Funds	0.00 %	**X**	Bonds	**100.00 %**
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 116484

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **1 year and 60 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Northern Nevada Correctional Center - Electrical Distribution Upgrade CIP Project to include 100% construction administration and observation services for the construction of a power distribution system that will include a generator building, electrical room additions at ten buildings, generators, transformers, medium voltage switches, service entrance switchgear, panel boards, and conductors: CIP Project No. 21-M16; SPWD Contract No. 116484.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$328,705.76**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg. Approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Jason Aviles, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbro29	04/09/2024 13:56:17 PM
Division Approval	jbro29	04/09/2024 13:56:21 PM
Department Approval	jbro29	04/09/2024 13:56:23 PM
Contract Manager Approval	lwildes	04/17/2024 14:23:39 PM
Budget Analyst Approval	klay0	04/17/2024 15:53:00 PM
BOE Agenda Approval	bmacke1	04/17/2024 17:24:24 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23486**

		Amendment Number:	**3**
		Legal Entity Name:	LUMOS & ASSOCIATES, INC.
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**LUMOS & ASSOCIATES, INC.**
Agency Code:	**082**	Address:	**950 SANDHILL RD., STE. 100**
Appropriation Unit:	**1590-11**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89521**
If "No" please explain:	Not Applicable	Contact/Phone:	775-883-7077
		Vendor No.:	T80912843
		NV Business ID:	NV19791006982

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %
X	Federal Funds	**72.00 %**	**X**	Bonds	**28.00 %**
	Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 113595

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/13/2020**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **4 years and 261 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is the third amendment to the original contract which provides professional architecture/engineering services for the Marlette Lake Dam Rehabilitation CIP Project: CIP Project No. 19-C08; SPWD Contract No. 113595. This amendment increases the maximum amount from $1,329,280 to $1,474,280 due to additional construction drawings and environmental studies.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$1,310,000.00	$1,310,000.00	$1,310,000.00	Yes - Action
	a. Amendment 1:	$19,280.00	$19,280.00	$19,280.00	Yes - Info
	b. Amendment 2:	$0.00	$0.00	$19,280.00	No
2.	Amount of current amendment (#3):	$145,000.00	$145,000.00	$164,280.00	Yes - Action
3.	New maximum contract amount:	$1,474,280.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2019 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbro29	03/25/2024 15:00:48 PM
Division Approval	jbro29	03/25/2024 15:01:06 PM
Department Approval	jbro29	03/25/2024 15:01:24 PM
Contract Manager Approval	lwildes	03/26/2024 07:48:48 AM

Budget Analyst Approval	klay0	04/09/2024 14:46:33 PM
BOE Agenda Approval	bmacke1	04/17/2024 17:22:58 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28054**

Amendment Number: **1**

Legal Entity Name: CARPENTER SELLERS DEL GATTO ARCHITECTS, PC

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**

Contractor Name: **CARPENTER SELLERS DEL GATTO ARCHITECTS, PC**

Agency Code: **082**

Address: **8882 SPANISH RIDGE AVE.**

Appropriation Unit: **1594-35**

Is budget authority available?: **Yes**

City/State/Zip **LAS VEGAS, NV 89148-1303**

If "No" please explain: Not Applicable

Contact/Phone: 702-251-8896

Vendor No.: T80997582

NV Business ID: NV19871041301

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115630

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/12/2023**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2027**

Contract term: **3 years and 292 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is the first amendment to the original contract which provides professional architectural/engineering services for the Las Vegas Purchased Building Improvements CIP Project: CIP Project No. 23-C36; SPWD Contract No. 115630. This amendment increases the maximum amount from $200,000 to $400,000 due to design services, general consulting, and tenant improvements for an additional four buildings, and design changes, construction documents, and construction administration services for the Mineral Building.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$200,000.00	$200,000.00	$200,000.00	Yes - Action
2.	Amount of current amendment (#1):	$200,000.00	$200,000.00	$200,000.00	Yes - Action
3.	New maximum contract amount:	$400,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Project

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

   c. Why was this contractor chosen in preference to other?

   Demonstrated the required expertise for work on this project.

   d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	03/25/2024 11:20:19 AM
Division Approval	nmann	03/25/2024 11:20:27 AM
Department Approval	nmann	03/25/2024 11:20:36 AM
Contract Manager Approval	lwildes	03/25/2024 11:32:55 AM
Budget Analyst Approval	klay0	04/09/2024 15:02:44 PM
BOE Agenda Approval	bmacke1	04/17/2024 10:53:54 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29008**

		Legal Entity Name:	PAUL CAVIN ARCHITECT, LLC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**PAUL CAVIN ARCHITECT, LLC**
Agency Code:	**082**	Address:	**1575 DELUCCHI LN., STE. 120**
Appropriation Unit:	**1594-41**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89502-6581**
If "No" please explain:	Not Applicable	Contact/Phone:	775-842-0261
		Vendor No.:	T29033842
		NV Business ID:	NV20131182382

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 116450

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 60 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Nevada State Capitol - Door Hardware Replacement CIP Project to include schematic design, design development, construction documents, and administration for the design, construction, and replacement of door hardware components, including locksets, pull push plates, hinges, closures, door handles, kick plates, door stops, electronic door devices, and card readers: CIP Project No. 23-M50; SPWD Contract No. 116450.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$115,000.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Adrianna Benjamin, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	03/25/2024 12:03:46 PM
Division Approval	nmann	03/25/2024 12:03:49 PM
Department Approval	nmann	03/25/2024 12:03:50 PM
Contract Manager Approval	lwildes	03/25/2024 12:52:13 PM
Budget Analyst Approval	klay0	04/08/2024 14:48:06 PM
BOE Agenda Approval	bmacke1	04/17/2024 10:55:31 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29114**

		Legal Entity Name:	TATE SNYDER KIMSEY ARCHITECTS, LTD. DBA TSK
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**TATE SNYDER KIMSEY ARCHITECTS, LTD. DBA TSK**
Agency Code:	**082**	Address:	**314 S. WATER ST.**
Appropriation Unit:	**1594-37**		
Is budget authority available?:	**Yes**	City/State/Zip	**HENDERSON, NV 89015-7311**
If "No" please explain:	Not Applicable	Contact/Phone:	702-456-3000
		Vendor No.:	T80883470
		NV Business ID:	NV20212004081

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**75.00 %**		Fees	0.00 %
	Federal Funds	0.00 %	**X**	Bonds	**25.00 %**
	Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 116532

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 60 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Attorney Generals Complex - Site Drainage Improvement CIP Project to include structural redesign services for the architect design, dewatering design, and the civil and landscape design for the abandonment of existing infiltration drains, installation of a storm drain system, removal and replacement of concrete sidewalk, and connection of building drains into storm drain piping: CIP Project No. 23-M03-10; SPWD Contract No. 116532.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$116,250.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Adrianna Benjamin, Project Manager Ph: 775-684-9010

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbro29	04/08/2024 15:10:17 PM
Division Approval	jbro29	04/08/2024 15:10:21 PM
Department Approval	jbro29	04/08/2024 15:10:23 PM
Contract Manager Approval	lwildes	04/08/2024 15:16:21 PM
Budget Analyst Approval	klay0	04/09/2024 16:22:03 PM
BOE Agenda Approval	bmacke1	04/17/2024 10:56:42 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28938**

		Legal Entity Name:	THE PENTA BUILDING GROUP, LLC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**THE PENTA BUILDING GROUP, LLC**
Agency Code:	**082**	Address:	**181 E. WARM SPRING RD.**
Appropriation Unit:	**All Appropriations**		
Is budget authority available?:	**No**	City/State/Zip	**LAS VEGAS, NV 89119-4101**
If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 3011, expenditure category 21,CNTR Excellence Public Safety.		Contact/Phone:	702-614-1678
		Vendor No.:	T29025775
		NV Business ID:	NV20081225302

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Agency Funded CIP**

Agency Reference #: 12345

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 60 days**

4. Type of contract: **Contract**

Contract description: **OWNER-CMAR**

5. Purpose of contract:

This is a new contract to provide Owner Construction Manager At-Risk services for the College of Southern Nevada, Northwest - Center for Excellence in Public Safety CIP Project for the construction of a 90,000 square-foot building for police academy, fire science, emergency medical services/paramedic, 911 dispatcher training, high school dual enrollment, and general education programs: CIP Project No. 24-A008; SPWD Contract No. 116495.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$151,794.40**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

Agency submitted application - Board of Regents of the Nevada System of Higher Education on behalf of the College of Southern Nevada

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Heather Holstrom, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	03/25/2024 10:38:39 AM
Division Approval	nmann	03/25/2024 10:38:42 AM
Department Approval	nmann	03/25/2024 10:38:44 AM
Contract Manager Approval	lwildes	03/25/2024 11:08:42 AM
Budget Analyst Approval	klay0	04/09/2024 09:34:05 AM
BOE Agenda Approval	bmacke1	04/17/2024 11:03:12 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23758**

Amendment Number: **1**

Legal Entity Name: Kan-Di-Ki, LLC DBA DIAGNOSTIC LABORATORIES

Agency Name: **DEPARTMENT OF VETERANS SERVICES**

Contractor Name: **Kan-Di-Ki, LLC DBA DIAGNOSTIC LABORATORIES**

Agency Code: **240**

Address: **DIAGNOSTIC LABORATORIES**
6400 PINCREST DR STE 100

Appropriation Unit: **2561-13**

Is budget authority available?: **Yes**

City/State/Zip **PLANO, TX 75024-2961**

If "No" please explain: Not Applicable

Contact/Phone: Shawn Barron 530/896-1073

Vendor No.: T29026770

NV Business ID: NV20101737828

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %
X	Federal Funds	**65.00 %**		Bonds	0.00 %
	Highway Funds	0.00 %	**X**	Other funding	**35.00 % Private/County**

Agency Reference #: RFP # 24VS-S1321HM

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2021**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **01/31/2025**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **X-Ray and Ultrasound**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing x-ray, ultrasound, and cardiac services. This amendment increases the maximum amount from $115,000 to $300,000 due to the increased need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$115,000.00	$115,000.00	$115,000.00	Yes - Action
2.	Amount of current amendment (#1):	$185,000.00	$185,000.00	$185,000.00	Yes - Action
3.	New maximum contract amount:	$300,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

NAC 449.74535 - A facility for skilled nursing shall provide radiological and other diagnostic services to meet the needs of the patients in the facility or contract with qualified outside sources to obtain such services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no state employees available to perform this work.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   Pursuant to RFP #24VS-S1321, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

   d. Last bid date: 10/05/2020 Anticipated re-bid date: 10/01/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Vendor currently performs these services for NDVS. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtheil1	04/15/2024 08:32:33 AM
Division Approval	jtheil1	04/15/2024 08:32:42 AM
Department Approval	jtheil1	04/15/2024 08:32:51 AM
Contract Manager Approval	jclodfel	04/15/2024 08:53:18 AM
Budget Analyst Approval	jgortar1	04/19/2024 15:13:30 PM
BOE Agenda Approval	mranki1	04/22/2024 08:38:45 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29022**

		Legal Entity Name:	WESTCARE MANAGEMENT, INC.
Agency Name:	**DEPARTMENT OF VETERANS SERVICES**	Contractor Name:	**WESTCARE MANAGEMENT, INC.**
Agency Code:	**240**	Address:	**3155 RIVER RD S STE 100**
Appropriation Unit:	**2561-04**		
Is budget authority available?:	**Yes**	City/State/Zip	**SALEM, OR 97302-9819**
If "No" please explain:	Not Applicable	Contact/Phone:	Jason McArthur 503/362-5235
		Vendor No.:	T27007546
		NV Business ID:	NV20101384894

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %
X	Federal Funds	**65.00 %**		Bonds	0.00 %
	Highway Funds	0.00 %	**X**	Other funding	**35.00 % Private/County**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/31/2026**

Contract term: **2 years and 30 days**

4. Type of contract: **Contract**

Contract description: **Westcare Management**

5. Purpose of contract:

This is a new contract to provide ongoing accounting services for billing, collection, audit, and compliance reporting to the Medicare and Medicaid programs.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$920,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Agency needs accounting firm to assist with complex Medicaid, Medicare, and VA billing and other complex accounting needs to include cost reporting.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency employees are not trained to handle complexity of Medicaid, Medicare, and VA specific billing, and cost reporting requirements.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Current vendor with proven track record and quality of work.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently engaged by NDVS. Services provided by vendor are satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtheil1	03/21/2024 09:15:07 AM
Division Approval	jtheil1	03/21/2024 09:15:09 AM
Department Approval	jtheil1	03/21/2024 09:15:11 AM
Contract Manager Approval	jclodfel	03/21/2024 09:45:34 AM
Budget Analyst Approval	jgortar1	03/27/2024 11:07:06 AM
BOE Agenda Approval	mranki1	03/29/2024 11:15:43 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28999**

		Legal Entity Name:	Applied Market Analysis, LLC
Agency Name:	**NDE - DEPARTMENT OF EDUCATION**	Contractor Name:	**Applied Market Analysis, LLC**
Agency Code:	**300**	Address:	**DBA APPLIED ANALYSIS**
Appropriation Unit:	**2673-19**		**6385 S RAINBOW BLVD STE 105**
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89118-3208**
If "No" please explain:	Not Applicable	Contact/Phone:	702/967-3333
		Vendor No.:	T32002332
		NV Business ID:	NV19971021720

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP# 30DOE-S2661 PSMs Initials: JW

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/18/2024**

Anticipated BOE meeting date 04/2024

Retroactive? **Yes**

If "Yes", please explain

3. Termination Date: **06/10/2028**

Contract term: **4 years and 85 days**

4. Type of contract: **Contract**

Contract description: **CSF Fiscal Support**

5. Purpose of contract:

This is a new contract to provide analysis, research, and reporting for the Commission on School Funding.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$188,400.00**

Other basis for payment: Upon Vendor invoicing

II. JUSTIFICATION

7. What conditions require that this work be done?

The contract will include but is not limited to, a comprehensive review of the existing Nevada accountability framework, and the federal requirements for a framework, and to identify the appropriate and meaningful performance measures and data sources to ensure accurate measures of student performance and education outcomes. The contract will also, need to identify measures that monitors the financial investment of each district, public school, charter, and university school and the direct programmatic impact on student performance and education outcomes and evaluates the Return on Investment (ROI).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Current department of education staff do not have the expertise or capacity to complete this work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Applied Market Analysis
Creative Leadership Solutions
Inflexion

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #30DOE-S2661, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	03/12/2024 16:03:14 PM
Division Approval	carnol1	03/12/2024 16:03:16 PM
Department Approval	carnol1	03/12/2024 16:03:19 PM
Contract Manager Approval	khoy1	03/21/2024 13:32:14 PM
Budget Analyst Approval	mranki1	03/25/2024 16:06:18 PM
BOE Agenda Approval	mranki1	03/25/2024 16:06:20 PM
BOE Final Approval	Pending	

Joe Lombardo
Governor

Jhone M. Ebert
Superintendent of Public Instruction

Southern Nevada Office
2080 E. Flamingo Road, Suite 210
Las Vegas, Nevada 89119-0811
Phone: (702) 486-6458
Fax: (702) 486-6450

STATE OF NEVADA
DEPARTMENT OF EDUCATION

700 E. Fifth Street | Carson City, Nevada 89701-5096
Phone: (775) 687-9200 | www.doe.nv.gov | Fax: (775) 687-1116

MEMORANDUM

TO: Board of Examiners

FROM: Megan Peterson, Deputy Superintendent, Student Investment Division

DATE: March 19, 2024

SUBJECT: Applied Market Analysis dba Applied Analysis (RFP 30DOE-S2661 CETS 28999)

This retroactive memo requests the contract with Applied Market Analysis dba Applied Analysis have a retroactive date of March 18, 2024. This partner will provide the Commission on School Funding analysis support to meet requirements for Assembly Bill (AB) 400 and Senate Bill (SB) 98. Given the timeline of the work of the Commission and the limited timeframe to complete the work and submit recommendations, the vendor needs to begin work immediately.

Should you require additional information, please feel free to contact me at 775-687-9101 or Kaylene.hoyt@doe.nv.gov.

cc: James Kirkpatrick, Administrative Services Officer III, Pupil-Centered Funding Plan

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29118**

		Legal Entity Name:	WestEd
Agency Name:	**NDE - DEPARTMENT OF EDUCATION**	Contractor Name:	**WestEd**
Agency Code:	**300**	Address:	**730 Harrison Street**
Appropriation Unit:	**2673-08**		
Is budget authority available?:	**Yes**	City/State/Zip	**San Francisco, CA 94107**
If "No" please explain:	Not Applicable	Contact/Phone:	415-615-3136
		Vendor No.:	T81012500
		NV Business ID:	NV20111743662

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP # 30DOE-S2604 PSMs Initials: CD

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/14/2024**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **1 year and 47 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **CSF Accountability**

5. Purpose of contract:

This is a new interlocal agreement to provide a review of the academic progress made by pupils in public schools.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$500,000.00**

Other basis for payment: Do Not exceed $500,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Review performance and financial reporting frameworks in other states
Crosswalk federal and state policies and regulations into a single comprehensive product.
Identify best practices for each of the indicators identified in Assembly Bill 400, Senate Bill 98 and any other indicators identified by the CSF or the department.
Review and make recommendations on potential additional indicators/area of measure such as climate and culture, family engagement, and recruitment and retention, or other measures as identified that impact student achievement.
Make recommendations on predictors or indicators which signal a student&#65533;s likelihood to succeed and graduate with their cohort
Identify the best metric used to provide the necessary information for each of the identified indicators
Identify academic and achievement indicators that can demonstrate short-term progress, annual benchmarks, and long-term academic achievements
Compare adequacy and optimal targets for the evaluation of student success

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department of Education does not have possess staff with the needed skills.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   WestEd
   Afton Partners LLC

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   Pursuant to RFP #30DOE-S2604, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

   d. Last bid date: 02/01/2024 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    NDE:9/12/23-12/30/25, DOA: 8/8/23-6/30/24, NDE: 5/25/23-6/30/24, NDE: 5/22/13-12/31/23, NDE: 5/22/23-12/31/23, NDE: 3/1/23-6/30/24, NDE: 11/15/22-6/30/23, NDE: 10/1/22-9/30/25, NDE: 9/13/22-9/30/24, NDE: 5/10/22-12/31/23, NDE: 5/10/22-9/30/23, NDE: 5/10/22-12/30/23, NDE: 5/10/22-12/31/23, NDE: 2/8/22-11/30/23, NDE: 1/11/22-6/30/24, NSPCSA: 11/5/21-9/30/22, NDE: 11/5/21-9/30/22, NDE: 4/13/21-4/17/21, NDE: 7/6/20-7/31/20

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	04/10/2024 11:16:57 AM
Division Approval	rhernan3	04/10/2024 11:21:22 AM
Department Approval	carnol1	04/10/2024 11:23:17 AM
Contract Manager Approval	khoy1	04/10/2024 11:25:04 AM

Budget Analyst Approval	vfajota	04/16/2024 12:36:02 PM
BOE Agenda Approval	mranki1	04/17/2024 13:56:43 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29096**

		Legal Entity Name:	WestEd
Agency Name:	**NDE - DEPARTMENT OF EDUCATION**	Contractor Name:	**WestEd**
Agency Code:	**300**	Address:	**730 HARRISON ST**
Appropriation Unit:	**2676-15**		
Is budget authority available?:	**Yes**	City/State/Zip	**SAN FRANCISCO, CA 94107-1271**
If "No" please explain:	Not Applicable	Contact/Phone:	415-565-3000
		Vendor No.:	T81012500
		NV Business ID:	NV20111743662

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **1 year and 60 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **WestEd Praxis II**

5. Purpose of contract:

This is a new interlocal agreement to provide a study to assist in determining potential barriers for access to scholarship programs designed to increase the number of licensed educators, and assist in developing presentations to Nevada Legislature.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$230,287.00**

Other basis for payment: Do not Exceed 230,287.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Conduct a study during the 2023-2024 interim concerning the Praxis II and pedagogy examinations. Present with the Nevada Department of Education to the Senate and Assembly Standing Committee on Education during the 83rd Session of the Nevada Legislature, and assist NDE if necessary, on language based on its findings and recommendation for regulations as they relate to the Praxis II and pedagogy examinations.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State Workers do not have the time or expertise to complete this study.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Per NRS 277.180 - interlocal agreement

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rhernan3	04/08/2024 09:11:15 AM
Division Approval	rhernan3	04/08/2024 09:11:37 AM
Department Approval	carnol1	04/08/2024 09:13:44 AM
Contract Manager Approval	khoy1	04/08/2024 09:15:40 AM
Budget Analyst Approval	vfajota	04/10/2024 10:41:48 AM
BOE Agenda Approval	mranki1	04/16/2024 08:49:52 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23172**

Amendment Number: **3**

Legal Entity Name: Board of Regents, Nevada System of Higher Education - OBO University of Nevada, Reno

Agency Name: **NDE - DEPARTMENT OF EDUCATION**

Contractor Name: **Board of Regents, Nevada System of Higher Education - OBO University of Nevada, Reno**

Agency Code: **300**

Address: **UNR Controllers Office MS 0124**

Appropriation Unit: **2709-21**

Is budget authority available?: **Yes**

City/State/Zip **RENO, NV 89557-0325**

If "No" please explain: Not Applicable

Contact/Phone: KARIM HUSSEIN 775-784-4040

Vendor No.: D35000816

NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **5 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **QRIS ASSESSORS**

5. Purpose of contract:

This is the third amendment to the original interlocal agreement which provides ongoing Quality Rating Improvement System Assessors and coaching academy. This amendment increases the maximum amount from $2,993,321 to $3,153,187 due to the increased need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$1,756,432.00	$1,756,432.00	$1,756,432.00	Yes - Action
	a. Amendment 1:	$291,128.00	$291,128.00	$291,128.00	Yes - Action
	b. Amendment 2:	$945,761.00	$945,761.00	$945,761.00	Yes - Action
2.	Amount of current amendment (#3):	$159,866.00	$159,866.00	$159,866.00	Yes - Action
3.	New maximum contract amount:	$3,153,187.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Quality Rating and Improvement System (QRIS) including assessors are part of Nevada's State Plan (as submitted by the Division of Welfare and Supportive Service Child Care Chief) which is a requirement of the Child Care and Development Block Grant.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The NDE, Office of Early Learning does not have sufficient number of staff to perform these activities. The Board of Regents - UNR is a government entity.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Per NRS 277.180 - interlocal agreement

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current- Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	04/02/2024 08:00:01 AM
Division Approval	carnol1	04/02/2024 08:00:13 AM
Department Approval	carnol1	04/02/2024 08:00:33 AM
Contract Manager Approval	khoy1	04/02/2024 08:04:04 AM

Budget Analyst Approval	vfajota	04/05/2024 10:51:50 AM
BOE Agenda Approval	mranki1	04/08/2024 09:30:35 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29124**

		Legal Entity Name:	Board of Regents, Nevada System of Higher Education OBO University of Nevada, Reno
Agency Name:	**NDE - DEPARTMENT OF EDUCATION**	Contractor Name:	**Board of Regents, Nevada System of Higher Education OBO University of Nevada, Reno**
Agency Code:	**300**	Address:	**1664 N. Virginia St., MS 0325**
Appropriation Unit:	**2709-21**		
Is budget authority available?:	**Yes**	City/State/Zip	**Reno, NV 89557-0325**
If "No" please explain:	Not Applicable	Contact/Phone:	775-784-4746
		Vendor No.:	D35000816
		NV Business ID:	Governmental Agency

To what State Fiscal Year(s) will the contract be charged? **2025-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**

Anticipated BOE meeting date 06/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2028**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **UNR CDA**

5. Purpose of contract:

This is a new interlocal agreement to provide an ongoing Infant-Toddler Child Development Associate training program for child care providers throughout the state.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$1,547,300.00**

Other basis for payment: Do not Exceed: $1,547,300.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Quality improvement including professional development are a requirement in the Nevada's State Plan (as submitted by the Division of Welfare and Supportive Service Child Care Chief) which is a requirement of the Child Care and Development Block Grant.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department of education, Office of Early Learning and Development does not have sufficient number of staff to perform these activities.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 - interlocal agreement

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    5% of Total Direct Costs; $18,420 per FY

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Current- Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jfiedler	04/09/2024 15:35:47 PM
Division Approval	rhernan3	04/11/2024 15:23:10 PM
Department Approval	carnol1	04/11/2024 15:28:29 PM
Contract Manager Approval	khoy1	04/12/2024 08:24:03 AM
Budget Analyst Approval	vfajota	04/16/2024 12:48:46 PM
BOE Agenda Approval	mranki1	04/18/2024 09:18:45 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26426**

		Amendment Number:	**1**
		Legal Entity Name:	Department of Health and Human Services - Division of Child and Family Services
Agency Name:	**NDE - DEPARTMENT OF EDUCATION**	Contractor Name:	**Department of Health and Human Services - Division of Child and Family Services**
Agency Code:	**300**	Address:	**4126 Technology Way, Floor 3**
Appropriation Unit:	**2709-21**		
Is budget authority available?:	**Yes**	City/State/Zip	**Carson City, NV 89706**
If "No" please explain:	Not Applicable	Contact/Phone:	Sharon Knigge 775-684-7952
		Vendor No.:	D40900000
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2026**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Early Childhood**

5. Purpose of contract:

This is the first amendment to the original interlocal agreement which provides early childhood mental health services including counseling, case management, training, social-emotional issues, and parental skills development. This amendment increases the maximum amount from $1,935,191.32 to $2,191,480.00 due to the increased need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$1,935,191.32	$1,935,191.32	$1,935,191.32	Yes - Action
2.	Amount of current amendment (#1):	$256,288.68	$256,288.68	$256,288.68	Yes - Action
3.	New maximum contract amount:	$2,191,480.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

DWSS receives Federal Child Care Development Funds (CCDF) which are used to improve the quality of childcare services in Nevada. This contract is designed to provide childhood mental health services ensuring health, safety, and proper treatment of Nevada's children.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DCFS is a State Agency and has the expertise to provide these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Interlocal agreement, pursuant to NRS 277.180.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDE-DCFS contract 04/01/2014 - 06/30/2022 CETS 15553

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	03/14/2024 16:25:58 PM
Division Approval	carnol1	03/14/2024 16:26:02 PM
Department Approval	carnol1	03/14/2024 16:26:05 PM
Contract Manager Approval	khoy1	04/05/2024 11:51:44 AM
Budget Analyst Approval	vfajota	04/05/2024 16:02:07 PM
BOE Agenda Approval	mranki1	04/08/2024 09:25:27 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29009**

		Legal Entity Name:	Urban Policy Development, LLC dba UPD Consulting
Agency Name:	**NDE - DEPARTMENT OF EDUCATION**	Contractor Name:	**Urban Policy Development, LLC dba UPD Consulting**
Agency Code:	**300**	Address:	**2526 Saint Paul St.**
Appropriation Unit:	**2710-21**		
Is budget authority available?:	**Yes**	City/State/Zip	**Baltimore, MD 21218**
If "No" please explain:	Not Applicable	Contact/Phone:	301-237-5076
		Vendor No.:	T32015388
		NV Business ID:	NV20243013115

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**5.00 %**	Fees	0.00 %
X	Federal Funds	**95.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **1 year and 60 days**

4. Type of contract: **Contract**

Contract description: **Plan4Learning**

5. Purpose of contract:

This is a new contract to provide development of an operational plan and implementation of a new online continuous school improvement platform.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$790,000.00**

Other basis for payment: Do not exceed $790,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract with UPD will facilitate internal strategic planning conversations aimed at clearly articulating office of student and school supports vision and strategic priorities, develop an operational plan to implement and monitor those priorities, and coordinate and provide support and communications directly to the NOE team and the members of the district collaborative team in service of implementing the strategic plan and achieving the shared vision for impact.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Current Department of Education Staff do not have the expertise or capacity to complete this work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 240203
Approval Date: 02/09/2024

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	03/14/2024 16:24:10 PM
Division Approval	carnol1	03/14/2024 16:24:12 PM
Department Approval	carnol1	03/14/2024 16:24:15 PM
Contract Manager Approval	khoy1	03/15/2024 07:49:11 AM
Budget Analyst Approval	mranki1	04/08/2024 10:18:39 AM
BOE Agenda Approval	mranki1	04/08/2024 10:18:53 AM
BOE Final Approval	Pending	

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	240203CA

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	**Agency Contact Information - Note: Approved copy will be sent to ONLY the contact(s) listed below:**		
	STATE AGENCY NAME REQUIRED:	***Nevada Department of Education – OSSS***	
	Contact Name and Title	***Phone Number***	***Email Address***
	Marla Sauter ***Director, Office of Student and School Supports.***	***775.687.9248***	***masuter@doe.nv.gov***
	Cynthia Strong - Management Analyst 2, ***Office of Student and School Supports***	***775.687.9209***	***cynthia.strong@doe.nv.gov***

1b	**Vendor Information:**	
	Vendor Name:	**Urban Policy Development, LLC Dba UPD Consulting**
	Contact Name:	***Elaine Budish***
	Complete Address: City, State, and Zip Code	***2526 St. Paul St.*** ***Baltimore, MD 21218***
	Telephone Number:	***401.241.1816***
	Email Address:	***ebudish@updconsulting.com***

1c	**Type of Waiver Requested – Check the appropriate type:**	
	Sole or Single Source:	
	Professional Service Exemption:	*X*

1d	**Contract Information:**				
	Is this a new Contract? Check One:	Yes:	*x*	No:	
	If 'No' Enter Amendment Number:	#			
	Enter CETS Number:	#			

1e	**Term:**				
	One (1) Time Purchase? Check One:	Yes:	*x*	No:	
	Contract:	Start Date:	***Upon approval***	End Date:	***June 30, 2027***

1f	**Funding:**	
	State Appropriated:	

Rec'd 02/07/24 //autov

	Federal Funds:	*2710 - 21*
	Grant Funds:	School improvement and Equity Framework portal / ESSER 3
	Other (Explain):	

Purchasing Use Only:	
Approval #:	240203(a)

1g	**Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:**
	$1,991,250 for services through 6/30/25

2	**Provide a description of work/services to be performed or services with goods to be purchased:**
	Nevada has done important work over the last 4 years to redesign it's system for continuous school improvement. Importantly, the State partnered with UPD to elevate and leverage stakeholder voice as part of a user-centered redesign process, demonstrating real commitment to honoring local context and supporting local improvement efforts. The redesigned continuous school improvement process and the launch of the Plan4Learning online platform for District Performance Plans and School Performance Plans are richly reflective of the desires and needs of schools and Local Education Agencies (LEA's) across the state. The online platform is also modernized so it is different from the previously used paper documents districts and schools have used in the past to submit individual District Plans and Schools plans, requiring a variety of support. UPD plays a critical role in ensuring that the design and implementation of these updated online tools reflects the two years of painstaking design work that stakeholders across the state worked so hard on. UPD will partner with the Department's Office of Student and School Supports (OSSS) team to facilitate the State's full transition to its new online platform. Supports provided under this contract will include: a. Collaborating on the design and launch of the new online District Performance Platform, Plan4Learning c. Supporting district leader training on the Plan4Learning's District Performance Plan platform. Supporting school leader training on the Plan4Learning's School Performance Plan platform. d. Supporting migration of School Performance Plan and District Performance Plan materials to the new NDE website. e. Developing materials and resources to support district success in using the District Performance Plan. f. Designing and leading two district step-backs to support districts to monitor the implementation and impact of their District Performance Plan and School Performance Plans.

3	**What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?**
	This vendor is uniquely qualified due to their specialized work in continuous improvement plan creation and implementation. UPD will engage an initial cohort of non-designated, 1- and 2-star schools in a year-long professional learning community to increase school-level capacity to improve student outcomes by addressing gaps in the instructional core. Specifically, this year-long program will support networks of school and district leaders to: a. Deepen their knowledge and skill in defining and identifying high-quality teaching and learning. b. Deepen their understanding of the role of each element of the instructional core and the relationship that exists between them. c. Deepen their ability to identify opportunities to implement instruction equitably, ensuring that every student has the opportunity to learn in ways that are culturally responsive and that honor the diversity of experiences and identities they bring to the classroom. d. Deepen their skills in observation, data analysis and use, and feedback. e. Develop their skill in providing targeted feedback and identifying professional learning needed for teacher growth.

#240203

4	**Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:**
	UPD Consulting has assisted the Department through a sub award with the consortium of districts, most recently through Churchill County School District. The award between UPD Consulting and Churchill County will end on February 24, 2024. The Department would like to continue this work through a direct contract with this vendor to avoid costly duplication of services. This will ensure the seamless roll out of the Plan4Learning platform for continuous improvement in all districts statewide.

5	**Were alternative services or commodities evaluated?**	**Check One:**	
		Yes	No
			x
	a. *<u>If yes</u>, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*		
	b. *<u>If not</u>, why were alternatives not evaluated?*		
	UPD Consulting's assistance has been instrumental in assisting the Department with the design and implementation of the Plan4Learning platform for continuous improvement. Continuing with this vendor through a direct contract with UPD Consultants will avoid costly duplication of services and ultimately save valuable resources for other projects. The State partnered with UPD Consultant's to elevate and leverage stakeholder voice as part of a user-centered redesign process, demonstrating real commitment to honoring local context and supporting local improvement efforts.		

Purchasing Use Only:	
Approval #:	240203 (2)

		Yes	No
6	**Has the agency purchased these services/services with goods in the past? Check One:** ***NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.***		X

a. *If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for these services/services with goods, the following information must be provided along with the CETS contract number(s) associated with each:*

Term		*Value*	*Short Description*	*Provide Type of Procurement RFP#, RFQ#, Waiver #*	*CETS #*
Start Date	*End Date*				
7/27/2020	*5/31/2021*	*$259,000*	*School Improvement Planning*	*RFP – Consortium of School Districts- Humbolt County School District*	*NA-Subgrant*
6/1/2021	*9/30/2021*	*$220,000*	*Modification*	*Consortium of School Districts- Humbolt County School District*	*NA-Subgrant*
1/1/2022	*12/31/2022*	*$900,000*	*Contract*	*Consortium of School Districts -Churchill County School District*	*NA-Subgrant*
1/1/2023	*12/31/23*	*$63,000*	*Modification*	*Consortium of School Districts -Churchill County School District*	*NA-Subgrant*

7	**What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?** If this waiver is not approved the Department will not be able to build upon the system for continuous improvement. The redesigned continuous improvement process and the launch of Plan4Learning are richly reflective of the desires and needs of schools and LEAs across the state. The online platform built by 806 Technologies (*through a separate competitively bid RFP 30DOE-S2327 #27749*) is significantly different from the planning tools schools and districts have used in the past, requiring a variety of support. UPD Consulting plays a critical role in ensuring that the design and implementation of these tools reflects the two years of painstaking design work that stakeholders across the state worked so hard on. If this waiver is not approved the Plan4Learning Platform by 806 Technologies will not have the support needed to be successfully implemented in districts statewide.

8	**What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?** This contract was awarded to UPD Consulting through an RFP posted on behalf of the consortium of school districts, via a competitive bid process. UPD collaborated with 806 Technologies and provided the data needed for the development of the Plan4Learning Platform. UPD Consulting's pricing was substantiated with prior contracts with a consortium of school districts, most recently Churchill County

#240203@

	School District. It would cost the Department significantly more if we had start over with a new vendor to complete this long running project.

		Yes	No
9	**Will this purchase obligate the State to this vendor for future purchases? Check One:** ***NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.***		
	a. *If yes, please provide details regarding future obligations or needs.*		
	While this will not necessarily obligate the state to make future purchases from this vendor, If the funding is still available and we still need the services, the department may wish to contract with this vendor in the future.		

Purchasing Use Only:	
Approval #:	

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Signature of Agency Representative Initiating Request

Chris McAnany 2/6/24

Print Name of Agency Representative Initiating Request Date

02/06/24

Signature of Agency Head Authorizing Request

Megan Peterson Deputy Superintendent SFD

Print Name of Agency Head Authorizing Request Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence,* ***State Purchasing*** *may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.* ***This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

#240203(a)

Print Name of Representative Providing Review | Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	

Approved by:

Administrator, Purchasing Division or Designee

2/9/24
Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29102**

		Legal Entity Name:	American Institutes for Research in the Behavioral Sciences
Agency Name:	**NDE - DEPARTMENT OF EDUCATION**	Contractor Name:	**American Institutes for Research in the Behavioral Sciences**
Agency Code:	**300**	Address:	**PO BOX 28126**
Appropriation Unit:	**2721-44**		
Is budget authority available?:	**Yes**	City/State/Zip	**NEW YORK, NY 10087-8126**
If "No" please explain:	Not Applicable	Contact/Phone:	202/403-5139
		Vendor No.:	T81077847A
		NV Business ID:	NV20121141774

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2024**

Contract term: **244 days**

4. Type of contract: **Contract**

Contract description: **AIR TISS EHR EVAL**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV22-10132 which provides grant related professional services. This service agreement provides evaluation of the implementation of electronic health records and data collection of trauma-informed support and mental health services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$149,918.00**

Other basis for payment: Do Not Exceed $149,918.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The purpose of this program is to increase student access to evidence-based and culturally relevant trauma support services and mental health care by developing innovative initiatives, activities, and programs to link local school and tribal systems with local trauma-informed support and mental health systems. With this program, SAMHSA aims to further enhance and improve trauma-informed support and mental health services for children and youth. This project will evaluate TISS's work with electronic health records (EHRs). To meet TISS grant requirements, LEAs need access to HIPAA and FER PA cloud-based software systems to safely track sensitive student mental and behavioral health data. Through multiple federal funding opportunities, three different EHR systems are being implemented in Nevada across 10 LEAs each with varied service lines available. NDE will contract for services to evaluate implementation of electronic health records (EHR) and data collection for TISS's sub grantees which will create effective, efficient, and financially sustainable school-based health systems.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the specialized staff to complete the work required.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor was awarded an MSA through State Purchasing.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jfiedler	04/08/2024 09:28:24 AM
Division Approval	rhernan3	04/08/2024 09:38:43 AM
Department Approval	carnol1	04/08/2024 09:40:11 AM
Contract Manager Approval	khoy1	04/08/2024 09:48:55 AM
Budget Analyst Approval	vfajota	04/09/2024 16:21:05 PM
BOE Agenda Approval	mranki1	04/16/2024 10:05:44 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28971**

		Legal Entity Name:	Nevada Public Health Foundation, Inc.
Agency Name:	**DHHS - HEALTH AND HUMAN SERVICES DIRECTOR'S OFFICE**	Contractor Name:	**Nevada Public Health Foundation, Inc.**
Agency Code:	**400**	Address:	**3476 Executive Pointe Way, Suite 10**
Appropriation Unit:	**3195-18**		
Is budget authority available?:	**Yes**	City/State/Zip	**Carson City, NV 89706**
If "No" please explain:	Not Applicable	Contact/Phone:	Natalie Gautereaux 775.884.0392
		Vendor No.:	T81018059
		NV Business ID:	NV19961104052

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Fund for a Healthy Nevada**

Agency Reference #: SA #10005

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2024**

Anticipated BOE meeting date 05/2024

Retroactive? **Yes**

If "Yes", please explain

The conversion to a service agreement was delayed due to negotiations with the contractor.

3. Termination Date: **06/30/2024**

Contract term: **180 days**

4. Type of contract: **Other (include description): Service Agreement**

Contract description: **RFQ 99SWC-S2340**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV23-17896 which provides consulting, marketing, and education services. This service agreement provides assistance with workplace wellness, Nevada Worksite Wellness website toolkit integration, public health policy analysis, and growth of the social work workforce.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$149,176.00**

Other basis for payment: As invoice by the contractor and approved by the State.

II. JUSTIFICATION

7. What conditions require that this work be done?

The program needs to coordinate the transition and integration of the DHHS Worksite Wellness website to NPHF. NPHF will also review strategic plans, activities, and assessments for local public health boards, community human service agencies, and other community organizations to identify promising practices, key community leadership, and barriers to program development, and provide scholarships for students who work within DHHS as an employee, intern, practicum student, volunteer, or contractor, and are in pursuit of obtaining a bachelor's degree in social work (BSW) or a master's degree in social work (MSW) for the 23-24 spring semester.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The program is working with a subject matter expert (NPHF) to assist DHHS with the wellness initiatives, public health policy analysis and helping to grow the social work workforce. The Department of Health and Human Services does not have the personnel of expertise to provide this service.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected by Purchasing as part of a multi award solicitation 99SWC-S2340 to provide various consulting, marketing and education services.

d. Last bid date: 04/17/2023 Anticipated re-bid date: 01/30/2027

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over $50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NHPF is currently under contract with another DHHS budget. Service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lgallow1	03/05/2024 11:40:32 AM
Division Approval	lgallow1	03/05/2024 11:40:35 AM
Department Approval	lgallow1	03/05/2024 11:40:39 AM
Contract Manager Approval	lgallow1	04/09/2024 16:24:16 PM
EITS Approval	ljean	04/11/2024 16:40:40 PM
Budget Analyst Approval	khal5	04/16/2024 15:56:28 PM
BOE Agenda Approval	nrezaie	04/17/2024 09:49:21 AM
BOE Final Approval	Pending	

Joe Lombardo
Governor

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIRECTOR'S OFFICE

Helping people. It's who we are and what we do.

Richard Whitley, MS
Director

MEMORANDUM

Date: April 9, 2024

To: Amy Stephenson, Director, Governor's Finance Office

Through: Karen Hall, Executive Branch Budget Office, Governor's Finance Office

From: Lesa Galloway, ASO IV, Department of Health and Human Services, Director's Office

Re: Retroactive Contract C28971

Attached is a new service agreement between the Department of Health and Human Services (DHHS), Director's Office and the Nevada Public Health Foundation (NPHF) for which we are requesting retroactive approval.

NPHF will be assisting DHHS with wellness initiatives, public health policy analysis and helping to grow the social work workforce.

This contract will be utilizing the existing framework already in place as this vendor has been working with the Department of Health and Human Services in the State of Nevada through a previous work order for these services. In accordance with the November 28, 2023, memorandum from State Purchasing all previous DHHS MSA contracts (40DHHS-S30) must be converted to service agreements. The process to convert this to a service agreement began on December 1st, but there were negotiation delays during this process. Additional time to complete a TIN for this contract was also required, further delaying the approval process.

This contract is an effort to utilize the correct instrument, follow state procurement rules, and prevent an interruption of services.

We are requesting this contract be retroactive to January 01, 2024.

Please contact me if you have any questions or if I can be of any assistance.

Lesa Galloway, ASOIV, DHHS DO

Joe Lombardo
Governor

Timothy D. Galluzi
State Chief Information Officer

Darla J. Dodge
Deputy CIO– COO

David 'Ax' Axtell
Deputy CIO – CTO

Robert "Bob" Dehnhardt
Deputy CIO - CISO

STATE OF NEVADA
GOVERNOR'S OFFICE
Office of the Chief Information Officer

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Jeff Rahme, OIT IT Manager III, DPBH, DHHS
Lorraine McMullen, IT Manager I, DPBH, DHHS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
Michael D. Smith, Support Services Unit, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DPBH – TIN 863 – *Nevada Public Health Foundation Community Building Services* – BA 3218, 3214, 3220

DATE: April 9, 2024

We have completed our review for the Department of Health and Human Services (DHHS), Division of Public and Behavioral Health's (DPBH) – *Nevada Public Health Foundation Community Building Services* – TIN 863.

The submitted TIN, for an estimated value of $121,676.00 in the FY24/FY25 biennium (100% Federal Grant funding), is to support the incorporation of the DHHS Worksite Wellness Website and related employer and employee wellness toolkits into NPHF website.

The Nevada Public Health Foundation, Inc. (NPHF) is set to enhance community building services through a series of comprehensive activities. These efforts include the development of policy statements, action plans, guidance documents, stakeholder engagement, policy research and analysis, as well as

presentation development, education, and outreach. A key aspect of this initiative is the integration of the DHHS Worksite Wellness Website, alongside employer and employee wellness toolkits, into the NPHF website. This integration is in line with NRS 439.521(g) and aims to support the wellness needs of the workforce and broader Nevada communities.

With the transition, the existing DHHS Worksite Wellness Website will be discontinued, and its content will be assimilated into the NPHF site, focusing on workplace wellness, business toolkits, and other supports. Although the NPHF website will link to pertinent information on State websites, the toolkits and resources will be primarily hosted on the NPHF platform.

The project, funded by DPBH to be executed externally by NPHF, involves creating a new website using WordPress without the transportation or storage of data, thus presenting a low security risk. This solution is expected to have no impact on the Office of the Chief Information Officer (OCIO) infrastructure, streamlining access to critical wellness resources and information for the benefit of Nevada's workforce and communities.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29044**

		Legal Entity Name:	ACUMEN FISCAL AGENT, LLC
Agency Name:	**DHHS - AGING AND DISABILITY SERVICES DIVISION**	Contractor Name:	**ACUMEN FISCAL AGENT, LLC**
Agency Code:	**402**	Address:	**4542 E INVERNESS AVE STE 210**
Appropriation Unit:	**3279-11**		
Is budget authority available?:	**Yes**	City/State/Zip	**MESA, AZ 85206-4623**
If "No" please explain:	Not Applicable	Contact/Phone:	BRIAN PERRY 480/347-1410
		Vendor No.:	T29048715
		NV Business ID:	NV20222626678

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**81.00 %**	Fees	0.00 %
X	Federal Funds	**19.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/14/2024**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/14/2028**

Contract term: **4 years and 1 day**

4. Type of contract: **Contract**

Contract description: **Fiscal Intermediary**

5. Purpose of contract:

This is a new contract to provide ongoing fiscal management services for children whose families or guardians choose to direct their own services and support through the state-funded, self-directed program, and to veterans who qualify for the veteran-directed home and community-based services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$10,584,000.00**

Payment for services will be made at the rate of $42.00 per Member Per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

The State requires a fiscal intermediary service to manage the State-Funded, Self-Directed program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the personnel or expertise to provide this service.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Palco Inc.
Acumen Fiscal Agent
Public Partnerships LLC

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

RFP 40DHHS-S2556
Acumen scored the highest in the categories on the rating sheets based on their documented experience, transition plans, and availability of technology and staff for access and efficiency.

d. Last bid date: 11/01/2023 Anticipated re-bid date: 05/14/2027

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    In 2014 by ADSD with Satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gjorgens	03/27/2024 11:18:12 AM
Division Approval	tric1	03/27/2024 12:48:23 PM
Department Approval	dschmid5	03/28/2024 09:56:45 AM
Contract Manager Approval	maceved1	04/01/2024 07:36:50 AM
Budget Analyst Approval	khal5	04/22/2024 07:59:17 AM
BOE Agenda Approval	nrezaie	04/22/2024 09:10:03 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26882**

Amendment Number: **1**

Legal Entity Name: Board of Regents, Nevada System of Higher Education - OBO University of Nevada, Reno, School of Medicine

Agency Name: **DHHS - HEALTH CARE FINANCING & POLICY**

Contractor Name: **Board of Regents, Nevada System of Higher Education - OBO University of Nevada, Reno, School of Medicine**

Agency Code: **403**

Address: **Pennington Medical Education Building 332**

Appropriation Unit: **3157-00**

Is budget authority available?: **Yes**

City/State/Zip **RENO, NV 89557**

If "No" please explain: Not Applicable

Contact/Phone: Jeffrey Felsted 775-682-8178

Vendor No.: D35000816

NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Revenue**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2021**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2024**

Contract term: **4 years**

4. Type of contract: **Revenue Contract**

Contract description: **State Directed Pymts**

5. Purpose of contract:

This is the first amendment to the original revenue interlocal agreement which provides managed care directed payments for services provided to Medicaid recipients enrolled in a Managed Care Organization. This amendment increases the maximum amount from $7,212,000.00 to $13,357,200.66 due to the increased need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$7,212,000.00	$7,212,000.00	$7,212,000.00	Yes - Action
2.	Amount of current amendment (#1):	$6,145,200.66	$6,145,200.66	$6,145,200.66	Yes - Action
3.	New maximum contract amount:	$13,357,200.66			

II. JUSTIFICATION

7. What conditions require that this work be done?

This interlocal agreement allows DHCFP to invoice Board of Regents, NSHE UNR School of Medicine the IGT portion of the State Directed Payments. The IGT portion of the payment is used to fund the remaining federal share of the payment made for professional services provided by the UNR School of Medicine.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DHCFP employees are providing the programmatic and fiscal support for this program and Board of Regents, NSHE UNR School of Medicine is providing the Intergovernmental Transfer.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

UNR SOM has various contracts with DHCFP - Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aroma2	04/04/2024 17:18:36 PM
Division Approval	laaron	04/10/2024 09:43:48 AM
Department Approval	staciew4	04/10/2024 17:52:34 PM
Contract Manager Approval	ltuttl1	04/11/2024 06:39:21 AM
Budget Analyst Approval	nrezaie	04/22/2024 07:05:48 AM
BOE Agenda Approval	nrezaie	04/22/2024 07:06:09 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24351**

		Amendment Number:	**4**
		Legal Entity Name:	Magellan Medicaid Administration, Inc.
Agency Name:	**DHHS - HEALTH CARE FINANCING & POLICY**	Contractor Name:	**Magellan Medicaid Administration, Inc.**
Agency Code:	**403**	Address:	**11013 W. Broad Street**
Appropriation Unit:	**3158-15**		**Suite 500**
Is budget authority available?:	**Yes**	City/State/Zip	**Glen Allen, VA 23060**
If "No" please explain:	Not Applicable	Contact/Phone:	Ann Walker 512-659-1376
		Vendor No.:	T32010992
		NV Business ID:	NV20232665022

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**23.00 %**	Fees	0.00 %
X	Federal Funds	**77.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP #40DHHS-S1471

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **5 years**

4. Type of contract: **Contract**

Contract description: **Pharmacy Benefit Mgr**

5. Purpose of contract:

This is the fourth amendment to the original contract which provides comprehensive Pharmacy Benefits Manager services for the Nevada Medicaid Fee-For-Service populations. This amendment extends the termination date from June 30, 2025 to June 30, 2026 and increases the maximum amount from $19,081,253 to $24,064,222 due to the continued need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$19,081,253.00	$19,081,253.00	$19,081,253.00	Yes - Action
	a. Amendment 1:	$0.00	$0.00	$0.00	No
	b. Amendment 2:	$0.00	$0.00	$0.00	No
	c. Amendment 3:	$0.00	$0.00	$0.00	No
2.	Amount of current amendment (#4):	$4,982,969.00	$4,982,969.00	$4,982,969.00	Yes - Action
3.	New maximum contract amount:	$24,064,222.00			
	and/or the termination date of the original contract has changed to:	06/30/2026			

II. JUSTIFICATION

7. What conditions require that this work be done?

Pharmacy benefits for the FFS population are required per the Nevada Medicaid State Plan.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Managing a pharmacy benefit under Federal and State requirement is complex. The state neither has the infrastructure nor technical expertise to serve as the pharmacy benefit manager and provide a prescription drug benefit to FFS recipients.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Ramsell Corp.
RxAdvanced
ScriptGuide RX
Gainwell Technologies

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 40DHHS-S1471 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/18/2021 Anticipated re-bid date: 12/01/2024

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over $50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHCFP 01/2012 - 12/2012. Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aroma2	04/09/2024 15:40:08 PM
Division Approval	laaron	04/09/2024 17:13:19 PM
Department Approval	sruybali	04/10/2024 10:29:15 AM
Contract Manager Approval	swes2	04/12/2024 09:48:06 AM
EITS Approval	ljean	04/12/2024 10:05:45 AM
Budget Analyst Approval	nrezaie	04/22/2024 07:20:55 AM
BOE Agenda Approval	nrezaie	04/22/2024 08:56:06 AM

Joe Lombardo
Governor

Timothy D. Galluzi
State Chief Information Officer

Darla J. Dodge
Deputy CIO– COO

David 'Ax' Axtell
Deputy CIO – CTO

Robert "Bob" Dehnhardt
Deputy CIO - CISO

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M E M O R A N D U M

TO: Stacie Weeks, Administrator, DHCFP, DHHS
Lynnette Aaron, Administrative Services Officer IV, DHCFP, DHHS
April Caughron, DHCFP, DHHS
Robin Ochsenschlager, IT Professional IV, DHCFP, DHHS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DHCFP – TIN 69 – *Pharmacy Benefit Manager-Magellan* – Update D – BA 3158

DATE: April 12, 2024

We have completed our review for the Department of Health and Human Services (DHHS), Division of Health Care Financing and Policy's (DHCFP) – *Pharmacy Benefit Manager-Magellan* – TIN 69, Update D.

The submitted TIN, for an estimated value of $11,276,038.00 in the FY24/FY25 biennium and $5,785,231.00 in the FY26/FY27 biennium (75% Federal Fees and 25% General Fund), is to extend the termination date from June 30, 2025, to June 30, 2026, and to increase the maximum amount from $19,081,253 to $24,064,222 due to the continued need for these services.

Magellan is tasked with the critical function of managing the pharmacy point of sale and service for the

state of Nevada. The integration of a PBM not only optimizes cost structure but also empowers the agency with direct oversight over vendor operations. Magellan PBM, a cutting-edge cloud solution, is designed to seamlessly interface with the agency’s Medicaid Management Information System (MMIS) and data warehouse.

The solution is entrusted with handling personal identification information, and it is, thus, subject to stringent federal and other pertinent security standards. Nevertheless, the agency has evaluated the final implementation as an ongoing low security risk. This assessment is based on the solution's robust track record, proven by its successful implementation across a multitude of projects and entities.

The agency is committed to maintaining the highest level of security and compliance. To this end, it is recommended that they conduct regular audits and assessments of the system. These proactive evaluations will help identify and mitigate any potential risks, thus ensuring their continued adherence to all applicable regulations.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29126**

		Legal Entity Name:	SoliSYSTEMS, LLC
Agency Name:	**DHHS - PUBLIC AND BEHAVIORAL HEALTH**	Contractor Name:	**SoliSYSTEMS, LLC**
Agency Code:	**406**	Address:	**1700 North University Drive**
Appropriation Unit:	**3214-47**		
Is budget authority available?:	**Yes**	City/State/Zip	**Plantation , FL 33322**
If "No" please explain:	Not Applicable	Contact/Phone:	Roque Solis 8774392665
		Vendor No.:	
		NV Business ID:	NV20243099631

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 40DHHS-S2717

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2025**

Contract term: **1 year and 152 days**

4. Type of contract: **Contract**

Contract description: **FMNP E Solution**

5. Purpose of contract:

This is a new contract to provide an electronic solution for Nevada Women, Infants and Children Farmers' Market Nutrition Program, including issuance, redemption, and payment disbursement services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$143,934.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The current FMNP benefit process used by WIC delays the ability of providing benefits to Nevadans and the Farmers.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the technical knowledge or the materials to perform this work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Healthy Together
SoliSYSTEMS, LLC
Custom Data Processing, INC

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #40DHHS-S2717, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/15/2024 Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

    b. Is the contract part of an IT investment project over $50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    No b. If "NO", please explain.

    N/A new vendor to the state

19. Agency Field Contract Monitor:

    Kareen Filippo, Management Analyst III Ph: 775-430-3420

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	msilzell	04/22/2024 16:27:14 PM
Division Approval	msilzell	04/22/2024 16:27:17 PM
Department Approval	ttilto1	04/23/2024 15:07:53 PM
Contract Manager Approval	ttilto1	04/23/2024 15:07:58 PM
EITS Approval	ljean	04/24/2024 07:20:11 AM
Budget Analyst Approval	cdavis	04/24/2024 07:49:07 AM
BOE Agenda Approval	nrezaie	04/24/2024 08:13:08 AM
BOE Final Approval	Pending	

Joe Lombardo
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STATE OF NEVADA
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M E M O R A N D U M

TO: Vickie Ives, Health Bureau Chief, DPBH, DHHS
Jeff Rahme, OIT IT Manager III, DPBH, DHHS
Lorraine McMullen, OIT PMO IT Manager I, DPBH, DHHS
Kareen Filippi, Management Analyst III, DPBH, DHHS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DPBH – TIN 952 – *E-Solution for Nevada Women, Infants and Children (WIC) Farmers Market Nutrition Program (FMNP)* – BA 3214

DATE: April 21, 2024

We have completed our review for the Department of Health and Human Services (DHHS), Division of Public and Behavioral Health's (DPBH) – *E-Solution for Nevada Women, Infants and Children (WIC) Farmers Market Nutrition Program (FMNP)* – TIN 952.

The submitted TIN, for an estimated value of $144,000.00 in the FY24/FY25 biennium (100% Federal Grant), is to provide an electronic solution (E-Solution) for the Nevada WIC Farmers' Market benefit program.

The FMNP, managed by the Nevada DPBH's WIC, previously supported low-income families through

seasonal benefits totaling $30.00 per participant. These benefits, disbursed via checks to purchase locally grown produce from authorized Nevada farmers, significantly aided families and contributed additional income to local farmers. However, the paper check system has become outdated and cumbersome, prompting the need for a more efficient distribution method.

In response to these challenges, the Nevada WIC program is transitioning to a modern electronic solution. This new system, operational by June 1, 2024, aims to enhance the delivery of FMNP benefits using a mobile application and/or an Electronic Benefits Transfer (EBT) card. The electronic solution will facilitate the issuance, redemption, and payment disbursements, aiming to increase benefit utilization among participants and farmers.

A qualified vendor through RFP 40DHHS-S2717 will implement this solution, which will streamline operations and ensure transactional security and data privacy for participants and authorized farmers. The solution will be cloud-hosted, integrating custom software and advanced data maintenance strategies, including updates to firewalls as part of its security framework. The DPBH ISO will conduct security reviews pre- and post-implementation, recognizing the moderate security risks associated with handling personal identification information (PII) under federal and other security standards.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28887**

		Legal Entity Name:	CARAHSOFT TECHNOLOGY CORPORATION
Agency Name:	**DHHS - WELFARE AND SUPPORTIVE SERVICES**	Contractor Name:	**CARAHSOFT TECHNOLOGY CORPORATION**
Agency Code:	**407**	Address:	**11493 SUNSET HILLS RD STE 100**
Appropriation Unit:	**3228-27**		
Is budget authority available?:	**Yes**	City/State/Zip	**RESTON, VA 20190-5230**
If "No" please explain:	Not Applicable	Contact/Phone:	703/871-8500
		Vendor No.:	PUR0004357
		NV Business ID:	NV20151127305

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**21.80 %**		Fees	0.00 %
X	Federal Funds	**63.20 %**		Bonds	0.00 %
	Highway Funds	0.00 %	**X**	Other funding	**15.00 % Medicaid**

Agency Reference #: 407

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/14/2024**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/14/2026**

Contract term: **2 years**

4. Type of contract: **Other (include description): Service Agreement via Statewide Contract 99SWC-NV23-13299**

Contract description: **DocuSign**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV23-13299 which provides cloud services. This service agreement provides a secure and federally compliant certified eSignature solution for secure document signing, routing, and collaboration with state agencies, customers, and partners.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$148,176.68**

II. JUSTIFICATION

7. What conditions require that this work be done?

The division is seeking to procure an existing eSignature solution which offers a secure and federally compliant, Fed Ramp certified solution to collaborate legally with State agencies, customers, and partners.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The division does not have the resources available to create such a solution.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

State agencies are required to use 'Good of the State' (Statewide contracts) whenever possible.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

    b. Is the contract part of an IT investment project over $50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Contractor currently is under contract with the State of Nevada and other using agencies.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Bart London, Chief IT Manager Ph: 775-301-7823

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bbarlo1	03/04/2024 16:42:19 PM
Division Approval	cbuscay	03/05/2024 07:50:12 AM
Department Approval	rthomps1	03/05/2024 08:31:04 AM
Contract Manager Approval	mpomerle	03/05/2024 12:40:24 PM
EITS Approval	ljean	03/05/2024 15:16:32 PM
Budget Analyst Approval	afrantz	04/22/2024 14:27:44 PM
BOE Agenda Approval	afrantz	04/22/2024 14:27:47 PM
BOE Final Approval	Pending	

Steve Sisolak
Governor

Laura E. Freed
Director

Matthew Tuma
Deputy Director

Timothy Galluzi
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division

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M E M O R A N D U M

TO: Robert Thompson, Administrator, DWSS, DHHS
Brenda Berry, Chief Financial Officer, DWSS, DHHS
Bart London, Chief IT Manager, DWSS, DHHS

CC: Tim Galluzi, Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
Sean Montierth, IT Chief, Computing, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DWSS – TIN 461 – *eSignature Solution (DocuSign/Adobe) FY24-25 Enhancement* – BA 3228

DATE: June 21, 2022

We have completed our review for the Department of Health and Human Services (DHHS), Division of Welfare and Supportive Services' (DWSS) – *eSignature Solution (DocuSign/Adobe) FY24-25 Enhancement* – TIN 461.

The submitted TIN, for an estimated value of $300,000 in the FY24/FY25 biennium and an additional $150,000 in FY26 (63.2% Federal Grant, 21.8% General Fund, 15% Other funding), is to purchase an eSignature cloud-based solution to enable secure document signing, routing, and collaboration.

DWSS is seeking to procure DocuSign, or similar FedRAMP certified solution, to collaborate with customers. This investment will provide users the ability to rout, track, sign, and check the status of critical legal documentation requiring review and signature with a high level of security and efficiency. DHHS will purchase a solution that has been vetted by other State agencies and proven to be secure and robust.

The solution will include other systems interfacing and Public Key Infrastructure (PKI) to manage public-key encryption as required by federal partners. The agency should work closely with EITS or any other

affected agency IT to ensure there are no compatibility or scheduling issues with systems interfacing.

Server equipment will physically reside at the EITS Data Center and existing servers will be used as a repository for forms and documents with no changes to the current environment. The agency considers the investment and final implementation to have an ongoing low security risk.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24393**

Amendment Number: **7**

Legal Entity Name: DELOITTE CONSULTING, LLP

Agency Name: **DHHS - WELFARE AND SUPPORTIVE SERVICES**

Contractor Name: **DELOITTE CONSULTING, LLP**

Agency Code: **407**

Address: **980 9TH STREET, SUITE 1800**

Appropriation Unit: **3228-47**

Is budget authority available?: **Yes**

City/State/Zip **SACRAMENTO, CA 95814**

If "No" please explain: Not Applicable

Contact/Phone: RAKESH DUTTAGUPTA 916/288-3100

Vendor No.: T27024237A

NV Business ID: NV20081436471

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**50.00 %**	Fees	0.00 %
X	Federal Funds	**50.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 407

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/08/2021**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **05/31/2025**

Contract term: **3 years and 358 days**

4. Type of contract: **Contract**

Contract description: **P-EBT Benefits**

5. Purpose of contract:

This is the seventh amendment to the original contract which provides benefits to children who qualify for the National School Lunch Program through Electronic Benefit Transfer. This amendment increases the maximum amount from $8,994,727 to $10,801,527 due to the increased need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$3,300,568.00	$3,300,568.00	$3,300,568.00	Yes - Action
	a. Amendment 1:	$1,556,399.00	$1,556,399.00	$1,556,399.00	Yes - Action
	b. Amendment 2:	$277,200.00	$277,200.00	$277,200.00	Yes - Action
	c. Amendment 3:	$2,988,000.00	$2,988,000.00	$2,988,000.00	Yes - Action
	d. Amendment 4:	$0.00	$0.00	$0.00	No
	e. Amendment 5:	$872,560.00	$872,560.00	$872,560.00	Yes - Action
	f. Amendment 6:	$0.00	$0.00	$0.00	No
2.	Amount of current amendment (#7):	$1,806,800.00	$1,806,800.00	$1,806,800.00	Yes - Action
3.	New maximum contract amount:	$10,801,527.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The S-EBT program was authorized December 29, 2023, Consolidated Appropriations Act, to replace the temporary Pandemic - Electronic Benefit Transfer (P-EBT) program effective FFY 2024.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State staff do not possess the expertise required to perform the modifications to the existing system.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

COMPUTER SYSTEMS WEST, INC
DELOITTE CONSULTING LLP
MIS 2000

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #40DHHS-S1537, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/26/2021 Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over $50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor under contract with multiple agencies. Currently under contract with DWSS and providing satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLP

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bbarlo1	04/05/2024 11:02:31 AM
Division Approval	bbarlo1	04/05/2024 11:03:06 AM
Department Approval	rthomps1	04/05/2024 15:17:55 PM
Contract Manager Approval	mpomerle	04/05/2024 16:21:27 PM
EITS Approval	ljean	04/08/2024 08:38:00 AM
Budget Analyst Approval	afrantz	04/22/2024 14:05:12 PM
BOE Agenda Approval	afrantz	04/22/2024 14:06:01 PM

Joe Lombardo
Governor

Timothy D. Galluzi
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Deputy CIO – CTO

Robert "Bob" Dehnhardt
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STATE OF NEVADA
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M E M O R A N D U M

TO: Robert H. Thompson, Administrator, DWSS, DHHS
Crystal Buscay, Chief Financial Officer, DWSS, DHHS
Bart London, Chief IT Manager, DWSS, DHHS
Sheri Gallucci, Program Specialist III, DWSS, DHHS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
Sean Montierth, Computing Services Unit, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DWSS – TIN 223 – *SEBT 2024* – Update G – BA 3228

DATE: March 22, 2024

We have completed our review for the Department of Health and Human Services (DHHS), Division of Welfare and Supportive Services (DWSS) – *SEBT 2024* – TIN 223, Update G.

The submitted TIN, for an estimated value of $1,806,800.00 in the FY24/FY25 biennium (50% USDA and 50% State CAT 04 funding), is to update cost, funding, and project scope information to reflect the addition of Summer EBT (SEBT) program benefits for eligible children. Also, the contract termination date has been changed from December 31, 2023, to May 31, 2025 (Contract amendment #6).

This TIN supports the following enhancements for issuing SEBT benefits to eligible children:

- Implement changes to the Access Nevada (ACNV) Self-Service Portal, to enable citizens to search for schools that participate in the National School Lunch Program (NSLP) and School Breakfast Program (SBP). The portal will also be enhanced so citizens can apply on behalf of their school aged children. Citizens will also be able to search for and view benefit status for eligible children.
- Modify ACNV page content and instructions related to past P-EBT school years and include static content and instructions for the new SEBT program.
- Implement a worker portal in the DWSS eligibility system, AMPS.
- Implement batches to extract student information from the Nevada Department of Education (NDE) NSLP, SBT file, create SEBT cases, determine eligibility and calculate SEBT benefits, build and transmit benefit issuance files to the State's EBT contractor, Fidelity National Information Services (FIS).
- Implement SEBT application processing capabilities in AMPS.
- Develop notices for the SEBT program to notify applicants of approvals or denials.
- Communicate with households of Community Eligibility Provision students, to inform them about the availability of the program.

The agency considers the investment and final implementation to have an ongoing low security risk; however, personal identification information is transported, stored and/or processed using this solution and it is subject to federal and/or other security standards.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28684**

		Amendment Number:	**1**
		Legal Entity Name:	NEVADA PUBLIC HEALTH FOUNDATION, INC.
Agency Name:	**DHHS - WELFARE AND SUPPORTIVE SERVICES**	Contractor Name:	**NEVADA PUBLIC HEALTH FOUNDATION, INC.**
Agency Code:	**407**	Address:	**FOUNDATION INC/STE 10**
Appropriation Unit:	**3230-49**		**3476 EXECUTIVE POINTE WAY**
Is budget authority available?:	**Yes**	City/State/Zip	**CARSON CITY, NV 89706-7955**
If "No" please explain:	Not Applicable	Contact/Phone:	NATALIE GAUTEREAUX 775-884-0392
		Vendor No.:	T81018059
		NV Business ID:	NV19961104052

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 407

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2024**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2024**

Contract term: **3 years and 180 days**

4. Type of contract: **Other (include description): Service Agreement via Statewide Contract 99SWC-NV23-17896**

Contract description: **STARS**

5. Purpose of contract:

This is the first amendment to the original service agreement under statewide contract #99SWC-NV23-17896 which provides technical education and assistance to professionals. This service agreement provides education and assistance to police, prosecutors, judges, and service providers to increase awareness of statutory rape to better assist victims. This amendment extends the termination date from June 30, 2024 to June 30, 2027 and increases the maximum amount from $98,950.00 to $546,258.11 due to the continued need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$98,950.00	$98,950.00	$98,950.00	Yes - Info
2.	Amount of current amendment (#1):	$447,308.11	$447,308.11	$546,258.11	Yes - Action
3.	New maximum contract amount:	$546,258.11			
	and/or the termination date of the original contract has changed to:	06/30/2027			

II. JUSTIFICATION

7. What conditions require that this work be done?

Ongoing need for public awareness and community building regarding the Supporting Teens Achieving Real-Life Success (STARS) program development and administration of training on sexual assault, sexual harassment, domestic violence, and stalking for case workers, TANF personnel, and other agency personnel, with the intended outcome of prevention as well as the notification of assistance made available by the State to survivors of sexual assault, sexual harassment, domestic violence, and stalking to increase engagement with resources.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources or expertise to provide this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Comagien Health
Public Health Support Services
Social Entrepreneurs, Inc.

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP # 99SWC-S2340 and in accordance with NRS 333. Statewide contract is Permissive for State Agencies.

d. Last bid date: 04/17/2023 Anticipated re-bid date: 04/17/2026

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor currently is under contract with the State of Nevada and other using agencies.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bbarlo1	04/05/2024 11:06:03 AM
Division Approval	bbarlo1	04/05/2024 11:06:22 AM
Department Approval	rthomps1	04/05/2024 15:18:42 PM
Contract Manager Approval	mpomerle	04/16/2024 11:50:46 AM
Budget Analyst Approval	afrantz	04/17/2024 09:06:57 AM
BOE Agenda Approval	afrantz	04/17/2024 09:07:28 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29079**

		Legal Entity Name:	WATERFORD RESEARCH INSTITUTE, LLC
Agency Name:	**DHHS - WELFARE AND SUPPORTIVE SERVICES**	Contractor Name:	**WATERFORD RESEARCH INSTITUTE, LLC**
Agency Code:	**407**	Address:	**4246 RIVERBOAT RD # 150**
Appropriation Unit:	**3267-23**		
Is budget authority available?:	**Yes**	City/State/Zip	**TAYLORSVILLE, UT 84123**
If "No" please explain:	Not Applicable	Contact/Phone:	Jessica Lister 801/520-167
		Vendor No.:	T29047162
		NV Business ID:	NV20151483653

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 40DHHS-S2641 JW

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **1 year and 60 days**

4. Type of contract: **Contract**

Contract description: **AB348 Virtual Pre K**

5. Purpose of contract:

This is a new contract to provide training and coaching to parents, guardians, and children in the transition into elementary education.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$1,999,820.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

The passing of Assembly Bill (AB) 348, created the Virtual Early Childhood Family Engagement Pilot Program. Per the requirements listed in AB348, the Nevada Department of Health and Human Services (DHHS) Division of Welfare and Supportive Services (DWSS) is to enter into contract with a qualified contractor to facilitate and administer the virtual Early Childhood Family Engagement Pilot Program to assist parents, guardians, foster parents, and children in the transition into elementary education.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The division does not have the resources available to implement the required pilot program.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Treme Consulting LLC
Liberations LLC
CS Quality Consulting Inc.

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP# 40DHHS-S2641, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 02/29/2024 Anticipated re-bid date: 01/01/2025

10. a. Does the contract contain any IT components? Yes

    b. Is the contract part of an IT investment project over $50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Donna Stanley, Management Analyst III Ph: 775-315-7632

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bbarlo1	04/05/2024 08:58:27 AM
Division Approval	bbarlo1	04/05/2024 08:58:31 AM
Department Approval	rthomps1	04/05/2024 09:12:10 AM
Contract Manager Approval	mpomerle	04/05/2024 09:13:57 AM
EITS Approval	ljean	04/05/2024 10:00:02 AM
Budget Analyst Approval	afrantz	04/17/2024 09:20:09 AM
BOE Agenda Approval	afrantz	04/17/2024 09:20:12 AM

Joe Lombardo
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Deputy CIO– COO

David 'Ax' Axtell
Deputy CIO – CTO

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STATE OF NEVADA
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M E M O R A N D U M

TO: Robert Thompson, Administrator, DHHS, DWSS
Crystal Buscay, Administrative Services Officer, DHHS, DWSS
Bart London, Chief IT Manager, DHHS, DWSS
Karissa Loper, Agency Manager, DHHS, DWSS
Andy Jin, Management Analyst III, DHHS, DWSS
Donna Stanley, Management Analyst III (Contractor), DHHS, DWSS
Brian Cullen, Management Analyst IV, DHHS, DWSS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
Jason Benshoof, Support Services Unit, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DWSS – TIN 781 – *AB348 Virtual Early Childhood Family Engagement Plan* – BA 3267

DATE: November 2, 2023

We have completed our review for the Department of Health and Human Services (DHHS), Division of Welfare and Supportive Services (DWSS) – *AB348 Virtual Early Childhood Family Engagement Plan* – TIN 781.

The submitted TIN, for an estimated value of $2,000,000.00 in FY23 and the FY24/FY25 biennium (100% General Fund), is to support a Request for Proposal (RFP) to implement a new solution for a Virtual Early Childhood Family Engagement Plan.

As mandated by Assembly Bill 348 (AB348), this initiative addresses the digital divide and educational access for pre-kindergarten children in the state by equipping households with the necessary technological tools and internet connectivity.

The program presents a two-fold benefit. Firstly, it promises to prepare children for a successful entry into the educational system by providing access to virtual early education in the comfort of their homes. Secondly, the initiative stands to fulfill a legislative requirement, with a progress report due to the Director of the Legislative Council Bureau by September 30, 2024.

The program underlines its commitment to children from underserved communities, enhancing their educational development and providing equal opportunities for growth. Furthermore, the provision of equipment and services will be managed externally, with the assurance that state systems will remain uncompromised.

OCIO recognizes the criticality of expedited service provision to meet the legislative timelines and to ensure the program's success in fostering educational preparedness among Nevada's youngest constituents.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29068**

		Legal Entity Name:	MESA ENERGY SYSTEMS, INC.
Agency Name:	**DHHS - DIVISION OF CHILD AND FAMILY SERVICES**	Contractor Name:	**MESA ENERGY SYSTEMS, INC.**
Agency Code:	**409**	Address:	**EMCOR SERVICES MESA ENERGY INC**
Appropriation Unit:	**3646-07**		**6295 S PEARL ST STE 1400**
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89120-6280**
If "No" please explain:	Not Applicable	Contact/Phone:	Rick Golden 702/597-0314
		Vendor No.:	T27027115B
		NV Business ID:	NV20071267110

To what State Fiscal Year(s) will the contract be charged? **2025-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**55.00 %**	Fees	0.00 %
X	Federal Funds	**45.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2028**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **HVAC Maint & Repair**

5. Purpose of contract:

This is a new contract to provide ongoing heating, ventilation, and air conditioning maintenance services and repairs.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$150,000.00**

Other basis for payment: See contract for payment schedule.

II. JUSTIFICATION

7. What conditions require that this work be done?

Routine preventative maintenance is required to ensure the equipment remains in good working condition.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No DCFS employees have the expertise, and no State agency provides these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #40DHHS-S2695 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/21/2024 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Department of Public Works- Grant Sawyer Building- Contracts Unit as well as the Division of Child and Family Services since 8/5/22. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Chris Berg, Facility Supervisor II Ph: null

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	prassie1	04/01/2024 16:25:59 PM
Division Approval	dfrohlic	04/03/2024 12:40:54 PM
Department Approval	mwillia9	04/04/2024 08:12:42 AM
Contract Manager Approval	sknigge	04/09/2024 14:51:48 PM
Budget Analyst Approval	pokeefe	04/10/2024 14:11:43 PM
BOE Agenda Approval	nrezaie	04/22/2024 10:32:29 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28834**

		Legal Entity Name:	Cook's Direct, Inc.
Agency Name:	**DEPARTMENT OF CORRECTIONS**	Contractor Name:	**Cook's Direct, Inc.**
Agency Code:	**440**	Address:	**27725 Diehl Rd.**
Appropriation Unit:	**3710-18**		
Is budget authority available?:	**Yes**	City/State/Zip	**Warrenville, IL 60555**
If "No" please explain:	Not Applicable	Contact/Phone:	Teri Teclaw 800-956-5571
		Vendor No.:	PUR0000929
		NV Business ID:	NV20212194177

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/03/2026**

Contract term: **2 years and 63 days**

4. Type of contract: **Contract**

Contract description: **culinary install**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV24-18498 which provides commercial kitchen solutions. This service agreement provides installation of culinary equipment at High Desert State Prison.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$195,000.00**

Other basis for payment: ARPA funding job #21027A21

II. JUSTIFICATION

7. What conditions require that this work be done?

New culinary equipment at High Desert State Prision requires professional installation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOC does not have qualified personnel to perform this. No State agency offers this service.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

MSA 99SWC-NV24-18498

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mmarkovi	04/17/2024 14:00:46 PM
Division Approval	mmarkovi	04/17/2024 14:00:49 PM
Department Approval	kshe1	04/17/2024 14:03:54 PM
Contract Manager Approval	kshe1	04/17/2024 14:03:56 PM
Budget Analyst Approval	vyoungb	04/18/2024 09:35:03 AM
BOE Agenda Approval	vmilazz1	04/22/2024 19:13:02 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28509**

		Legal Entity Name:	N. HARRIS COMPUTER CORPORATION
Agency Name:	**DEPARTMENT OF CORRECTIONS**	Contractor Name:	**N. HARRIS COMPUTER CORPORATION**
Agency Code:	**440**	Address:	**1 ANTARES DR STE 400**
Appropriation Unit:	**3714-23**		
Is budget authority available?:	**Yes**	City/State/Zip	**OTTAWA , ON K2E 8C4**
If "No" please explain:	Not Applicable	Contact/Phone:	Jerry Baker 778-717-5111
		Vendor No.:	F00000041
		NV Business ID:	NV20161366268

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 05/2024

Retroactive? **Yes**

If "Yes", please explain

NDOC struggled with this contract, setting an agreeable scope of work and re-building our relationship with the vendor during our transition in leadership. The system is critical and has needed continuous support; thus, a retroactive contract was approved starting from 7/1/2023.

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **NOTIS updates**

5. Purpose of contract:

This is a new contract to provide ongoing maintenance and support for a new sentence calculation for the Nevada Offender Tracking Information System.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$3,806,991.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

This is for offender management program upgrade and support.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is not offered by any agency or state employee.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Approved by legislature SB 413.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

    b. Is the contract part of an IT investment project over $50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kshe1	03/04/2024 18:21:55 PM
Division Approval	kshe1	03/04/2024 18:22:00 PM
Department Approval	kshe1	03/04/2024 18:22:04 PM
Contract Manager Approval	kshe1	03/04/2024 18:22:09 PM
EITS Approval	ljean	03/05/2024 07:23:49 AM
Budget Analyst Approval	vyoungb	04/17/2024 09:38:29 AM
BOE Agenda Approval	bmacke1	04/17/2024 10:36:56 AM
BOE Final Approval	Pending	

Joe Lombardo
Governor

Timothy D. Galluzi
State Chief Information Officer

Darla J. Dodge
Deputy CIO– COO

David 'Ax' Axtell
Deputy CIO – CTO

Robert "Bob" Dehnhardt
Deputy CIO - CISO

STATE OF NEVADA
GOVERNOR'S OFFICE
Office of the Chief Information Officer

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: James Dzurenda, Director, NDOC
Lisa Lucas, IT Chief, NDOC

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
Jason Benshoof, Support Services Unit, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – NDOC – TIN 775 – *Syscon Maintenance Agreement* – BA 3710

DATE: October 2, 2023

We have completed our review for the Nevada Department of Corrections' (NDOC) – *Syscon Maintenance Agreement* – TIN 775.

The submitted TIN, for an estimated value of $181,931.00 in the FY24/FY25 biennium (100% General Fund), is for continued Syscon support for the NOTIS software application.

Syscon provides NDOC with support services accessible via telephone, email, or Internet connection, between the hours of 6:00 am and 6:00 pm PST, seven days a week. The scope of these services is narrowly defined to exclusively address the needs related to the NOTIS software application, including any custom modifications. It explicitly excludes any issues pertaining to the underlying database or third-party software and hardware components. It should also be noted that Syscon's access to the NOTIS production system is highly restricted, only permissible under emergency or crisis situations and upon

explicit request from NDOC.

The longstanding relationship between NDOC and Syscon has culminated in a deeply integrated Offender Management System (OMS). The NDOC development staff oversees a complex architecture comprising four reporting platforms, a data warehouse, multiple interfaces, a public-facing offender search portal, and a specialized Sentence Management Application. All these components are intricately linked to the NOTIS relational database. The NOTIS application serves as a critical operational asset for NDOC, playing a pivotal role in the management of inmates across the state. A lapse in contract renewal would render this application unsupported, posing a catastrophic risk to both the institution and public safety.

The security risk associated with continued investment in Syscon's services and the NOTIS application is considered to be low. The software's architecture has been customized to align closely with agency requirements and will be hosted internally. However, it remains imperative for NDOC to continue its rigorous monitoring and risk assessment procedures to ensure the sustained integrity and security of the system.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

Joe Lombardo
Governor

James E. Dzurenda
Director

Kristina Shea
Deputy Director

Northern Administration
5500 Snyder Ave.
Carson City, NV 897010
(775) 977-5500

Southern Administration
3955 W. Russell Rd.
Las Vegas, NV 89118
(725) 216-6000

MEMORANDUM

Date: March 11, 2024

To: Vince Young-Brown, Executive Branch Budget Officer 1
Governors Finance Office

From: Kristina Shea, Deputy Director of Support Services
Nevada Department of Corrections

Subject: Retro Contract Request – CETS #28509

The Nevada Department of Corrections (NDOC) is asking that the accompanying contract CETS #28509 for Harris Computer Corporation be approved retroactively. This contract is for the Nevada Offender Tracking Information System (NOTIS), Offender Sentence Management (OSM), implementation of new sentence calculation enacted during the 82nd Legislative session, and ongoing maintenance of the NOTIS software. NDOC struggled with this contract, setting an agreeable scope of work and re-building our relationship with the vendor during our transition as a leadership team in early 2023. The system is critical and has needed continuous support; thus, a retroactive contract was approved starting from 7/1/2023.

Thank you,

Kristina Shea
Deputy Director of Support Services

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	**Agency Contact Information - Note: Approved copy will be sent to ONLY the contact(s) listed below:**		
	STATE AGENCY NAME REQUIRED:	***Department of Corrections***	
	Contact Name and Title	***Phone Number***	***Email Address***
	Brandon Lewallen, Contract Manager (MA2)	***775-977-5673***	***blewallen@doc.nv.gov***

1b	**Vendor Information:**	
	Vendor Name:	***N. Harris Computer Corporation***
	Contact Name:	***Kerry Lynn***
	Complete Address: City, State, and Zip Code	***1 Antares Drive, Suite 400, Ottawa ON K2E 8C4, Canada***
	Telephone Number:	***604-910-1534***
	Email Address:	***KLynn@Harriscomputer.com***

1c	**Type of Waiver Requested – Check the appropriate type:**	
	Sole or Single Source:	
	Professional Service Exemption:	***X***

1d	**Contract Information:**				
	Is this a new Contract? Check One:	Yes:	***X***	No:	
	If 'No' Enter Amendment Number:	#			
	Enter CETS Number:	#			

1e	**Term:**				
	One (1) Time Purchase? Check One:	Yes:		No:	***X***
	Contract:	Start Date:	***7/1/2023***	End Date:	***6/30/25***

1f	**Funding:**	
	State Appropriated:	***X***
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	

Purchasing Use Only:	
Approval #:	

1g	**Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:**
	$1,436,720 OSM Re-integration; $2,189,808 NOTIS v5 upgrade; $181,931 Support/Maintenance $3,808,459 Total.

2	**Provide a description of work/services to be performed or services with goods to be purchased:**
	NOTIS v5 Upgrade project *– Contractor will upgrade Nevada Offender Tracking Information System (NOTIS) to provide credit management, event processing, holds and detainers, merit module (batch processing), stats module, interfaces, and prior felony convictions functionality.* ***Offender Sentence Management system Re-integration*** *– Contractor will provide a rules-based sentence calculation engine, integrated with NOTIS and Oracle backend. The Elite Offender Sentence Management module (OSM) will replace the existing OSM and deliver a fully integrated and supported front-end and consolidated back-end.* ***Product Support and Maintenance*** *– Contractor will continue to provide product maintenance and support by telephone, e-mail, or an Internet connection (as appropriate) during the times specified (6:00 am and 6:00 pm PST, 7 days per week). Contractor will provide preventative maintenance, timely software updates and troubleshoot software performance issues.*

3	**What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?**
	The Nevada Department of Corrections (NDOC) implemented the current Nevada Offender Tracking Information System (NOTIS) in Fiscal Year 2006 and the current system is proprietary to this contractor. Upgrading NOTIS can only occur through use of this vendor, to use another vendor would require complete replacement of the existing system with a new system.

4	**Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:**
	The State has invested heavily in the Nevada Offender Tracking Information System (NOTIS) since fiscal year 2006 and continued use of the existing system increases the value of that investment for the State. NDOC alone has invested more than $25 million for NOTIS related software and services. Replacing NOTIS with another system at this time would require a significant financial investment that the Legislature has not provided, while also necessitating use of NOTIS in its current state during a transition that would likely take several years.

5	**Were alternative services or commodities evaluated?**	**Check One:**	
		Yes	No
			X
	a. ***<u>If yes</u>****, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*		

	b. ***If not**, why were alternatives not evaluated?*
	The impact that partners would face because of changing systems. This is the primary application used to maintain all inmates in the entire state—if a new system was implemented at this time, all partners would need to be retrained on the new product and processes, and all other systems that feed into or receive information from this system would have to be updated to work with a different system, unacceptably delaying the benefits that would come from completing this project and continuing to use the existing, improved system.

		Yes	No
	Has the agency purchased these services/services with goods in the past? Check One: ***NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.***		X

a. *If yes, starting with the most **recent contract** and working backward, for the **entire relationship with this vendor, or any other vendor** for these services/services with goods, the following information **must be provided along with the CETS contract number(s) associated with each**:*

	Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #
	Start Date	End Date				
6	9/14/2021	6/30/2023	$325,872.00	Maintenance and Support		NDOC 22010
	7/1/2019	6/30/2021	$394,666.00	Maintenance and Support		NDOC 20128 and AMD 1-3
	7/11/2018	6/30/2019	$1,423,000.00	NOTIS enhancements	Waiver 180602	20138
	7/1/2018	6/30/2019	$136,317.00	Maintenance Agreement		010829
	5/08/2015	12/31/2015	$6,664.00	NOTIS enhancements		16670
	2/19/2014	6/30/2015	$2,700.01	NOTIS enhancements		15337
	2/04/2014	6/30/2015	$56,027.05	Parole Board hearing scheduling functionality enhancement	Waiver 131202	15254
	11/12/2013	6/30/2015	$1,750,000.00	NOTIS upgrade	Waiver 130808	14994
	8/21/2007	6/30/2008	$680,000.00	Initial NOTIS System		CONV 4397
	8/21/2007	6/30/2009	$742,856.00	Initial NOTIS System		CONV 4396

Purchasing Use Only:	
Approval #:	

7	**What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?**
	NDOC is unable to manage offender sentences as mandated without the system upgrades proposed here. The current lack of a fully functional and integrated Offender Sentence Management (OSM) requires utilization of both internal and external resources to function in the required capacity. *In 2021, the Legislature passed AB 462 (https://www.leg.state.nv.us/App/NELIS/REL/81st2021/Bill/8148/Overview) which included appropriation for upgrading the NOTIS system as described here. In 2023, the Legislature passed SB 511 (https://www.leg.state.nv.us/App/NELIS/REL/82nd2023/Bill/10631/Overview) which carried the funding forward. Also in 2023, the Legislature passed SB 413 (https://www.leg.state.nv.us/App/NELIS/REL/82nd2023/Bill/10422/Overview) which included appropriation for integrating OSM into NOTIS.* *If this request were denied, NDOC would be unable to complete the projects as described, and as a result would be unable to comply with the requirements of the Legislature in the legislation listed above.*

8	**What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?**
	Research completed in FY2017 determined that it would cost between $15 million and $30 million to change vendors, as the current system is proprietary so it would require complete system replacement. Those estimates would likely be much higher today, and do not include the cost to partner agencies to redesign their connected systems to work with a new system, or soft costs of retraining staff and managing two systems during a transition.

9	**Will this purchase obligate the State to this vendor for future purchases? Check One:** ***NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.***	**Yes**	**No**
		X	
	a. *If yes, please provide details regarding future obligations or needs.*		
	NDOC expects to continue to need the Nevada Offender Tracking Information System (NOTIS) on an on-going basis as part of its regular operating budget, until such time that the Legislature provides funding to support replacing NOTIS with another system to accomplish similar or expanded functions. Continued use of NOTIS would require a contract with the vendor for licensing, maintenance, and support as the system is proprietary. Continued use of NOTIS also commits NDOC to Oracle licensing for the platform on which NOTIS operates, separate from this vendor contract.		

Purchasing Use Only:	
Approval #:	

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Signature of Agency Representative Initiating Request

Brandon Lewallen — 4-16-2024

Print Name of Agency Representative Initiating Request — Date

4/16/24

Signature of Agency Head Authorizing Request

Kristina Shea — 4/16/24

Print Name of Agency Head Authorizing Request — Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence,* ***State Purchasing*** *may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.* ***This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review — Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	

Approved by:

4/16/2024

Administrator, Purchasing Division or Designee — Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24321**

Amendment Number: **1**

Legal Entity Name: DONALD S GOODMAN

Agency Name: **DEPARTMENT OF AGRICULTURE**

Contractor Name: **DONALD S GOODMAN DBA DON LEE FARMS**

Agency Code: **550**

Address: **PO Box 101435**

Appropriation Unit: **1362-21**

Is budget authority available?: **Yes**

City/State/Zip **Pasadena, CA 91189**

If "No" please explain: Not Applicable

Contact/Phone: Donald Goodman 310-674-3180

Vendor No.: T27044233A

NV Business ID: NV20121306427

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 55AGR-S1377tb

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/15/2021**

Anticipated BOE meeting date 06/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/14/2025**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **USDA Food Processor**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing breakfast and lunch products using United States Department of Agriculture commodities as ingredients. This amendment increases the maximum amount from $1,996,574 to $3,355,710 due to the increased need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$1,996,574.00	$1,996,574.00	$1,996,574.00	Yes - Action
2.	Amount of current amendment (#1):	$1,359,136.00	$1,359,136.00	$1,359,136.00	Yes - Action
3.	New maximum contract amount:	$3,355,710.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

School districts and other agencies use process food products in their lunch program which creates this necessity.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies and employees do not have the ability to process USDA food. Only USDA approved manufacturers may do so.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Bongards Creameries
   Integrated Food Solutions
   Asian Food Solutions

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   Pursuant to RFP #55AGR-S1377, and in accordance with NRS 333, the selected vendor was one of the highest scoring proposer as determined by an independently appointed evaluation committee.

   d. Last bid date: 01/08/2021 Anticipated re-bid date: 08/05/2024

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

    No b. If "No", please explain:

    dba

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	avigi1	03/19/2024 09:24:04 AM
Division Approval	avigi1	03/19/2024 09:24:07 AM
Department Approval	avigi1	03/19/2024 09:24:09 AM
Contract Manager Approval	cprasa1	04/15/2024 14:17:19 PM

Budget Analyst Approval	dspeed1	04/15/2024 14:49:31 PM
BOE Agenda Approval	vmilazz1	04/19/2024 14:25:35 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24291**

		Amendment Number:	**2**
		Legal Entity Name:	JTM PROVISIONS COMPANY, INC.
Agency Name:	**DEPARTMENT OF AGRICULTURE**	Contractor Name:	**JTM PROVISIONS COMPANY, INC.**
Agency Code:	**550**	Address:	**DBA JTM FOOD GROUP**
Appropriation Unit:	**1362-21**		**PO Box 711134**
Is budget authority available?:	**Yes**	City/State/Zip	**Cincinnati, OH 45271**
If "No" please explain:	Not Applicable	Contact/Phone:	Brian Hofmeier 513-367-4900
		Vendor No.:	T29044141A
		NV Business ID:	NV20101609825

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 55AGR-S1377 tb

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/15/2021**

Anticipated BOE meeting date 06/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/14/2025**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **USDA Food Processor**

5. Purpose of contract:

This is the second amendment to the original contract which provides ongoing breakfast and lunch products using United States Department of Agriculture commodities as ingredients. This amendment increases the maximum amount from $2,382,483 to $4,346,964 due to the increased need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$1,357,936.00	$1,357,936.00	$1,357,936.00	Yes - Action
	a. Amendment 1:	$1,024,547.00	$1,024,547.00	$1,024,547.00	Yes - Action
2.	Amount of current amendment (#2):	$1,964,481.00	$1,964,481.00	$1,964,481.00	Yes - Action
3.	New maximum contract amount:	$4,346,964.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

School districts and other agencies use process food products in their lunch program which creates this necessity.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies and employees do not have the ability to process USDA food. Only USDA approved manufacturers may do so.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Bongards Creameries
   Asian Food Solutions
   Integrated Food Service
   JTM Provisions

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   Pursuant to RFP #55AGR-S1377, and in accordance with NRS 333, the selected vendor was one of the highest scoring proposer as determined by an independently appointed evaluation committee.

   d. Last bid date: 01/08/2021 Anticipated re-bid date: 08/05/2024

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Department of Agriculture 7/1/16-6/30/17

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	avigi1	03/19/2024 08:22:44 AM
Division Approval	avigi1	03/19/2024 08:22:50 AM
Department Approval	avigi1	03/19/2024 08:22:54 AM

Contract Manager Approval	cprasa1	04/15/2024 14:11:31 PM
Budget Analyst Approval	dspeed1	04/15/2024 14:22:28 PM
BOE Agenda Approval	vmilazz1	04/19/2024 14:47:53 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24290**

		Amendment Number:	**4**
		Legal Entity Name:	LET'S DO LUNCH
Agency Name:	**DEPARTMENT OF AGRICULTURE**	Contractor Name:	**LET'S DO LUNCH**
Agency Code:	**550**	Address:	**DBA INTEGRATED FOOD SERVICE**
Appropriation Unit:	**1362-21**		**310 W ALONDRA BLVD**
Is budget authority available?:	**Yes**	City/State/Zip	**GARDENA, CA 90248-2423**
If "No" please explain:	Not Applicable	Contact/Phone:	Jon Sugimoto 310/523-3664
		Vendor No.:	PUR0003797
		NV Business ID:	NV20111272488

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 55AGR-S1377 tb

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/08/2021**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/14/2025**

Contract term: **3 years and 342 days**

4. Type of contract: **Contract**

Contract description: **USDA Food Processor**

5. Purpose of contract:

This is the fourth amendment to the original contract which provides ongoing breakfast and lunch products using United States Department of Agriculture commodities as ingredients. This amendment increases the maximum amount from $11,258,673 to $18,680,658 due to the increased need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$5,670,627.00	$5,670,627.00	$5,670,627.00	Yes - Action
	a. Amendment 1:	$0.00	$0.00	$0.00	No
	b. Amendment 2:	$3,050,496.00	$3,050,496.00	$3,050,496.00	Yes - Action
	c. Amendment 3:	$2,537,550.00	$2,537,550.00	$2,537,550.00	Yes - Action
2.	Amount of current amendment (#4):	$7,421,985.00	$7,421,985.00	$7,421,985.00	Yes - Action
3.	New maximum contract amount:	$18,680,658.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

School districts and other agencies use process food products in their lunch program which creates this necessity.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies and employees do not have the ability to process USDA food. Only USDA approved manufacturers may do so.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Asian Food Solutions
Bongards Creameries
Integrated Food Service

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #55AGR-S1377, and in accordance with NRS 333, the selected vendor was one of the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 01/08/2021 Anticipated re-bid date: 08/05/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Agriculture 2016 &#65533; Present Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	avigi1	03/19/2024 08:22:13 AM
Division Approval	avigi1	03/19/2024 08:22:26 AM
Department Approval	avigi1	03/19/2024 08:22:30 AM

Contract Manager Approval	cprasa1	03/26/2024 08:33:23 AM
Budget Analyst Approval	dspeed1	04/12/2024 15:04:23 PM
BOE Agenda Approval	vmilazz1	04/19/2024 12:55:21 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24288**

		Amendment Number:	**3**
		Legal Entity Name:	M.C.I. FOODS, INC.
Agency Name:	**DEPARTMENT OF AGRICULTURE**	Contractor Name:	**M.C.I. FOODS, INC.**
Agency Code:	**550**	Address:	**PO Box 5935**
Appropriation Unit:	**1362-21**		**Drawer 2552**
Is budget authority available?:	**Yes**	City/State/Zip	**Troy, MI 48007**
If "No" please explain:	Not Applicable	Contact/Phone:	Dan Southard 562-977-4006
		Vendor No.:	T81022385A
		NV Business ID:	NV20091096701

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 55AGR-S1377 tb

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/08/2021**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/14/2025**

Contract term: **3 years and 342 days**

4. Type of contract: **Contract**

Contract description: **USDA Food Processor**

5. Purpose of contract:

This is the third amendment to the original contract which provides ongoing breakfast and lunch products using United States Department of Agriculture commodities as ingredients. This amendment increases the maximum amount from $6,010,424 to $10,393,070 due to the increased need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$4,567,847.00	$4,567,847.00	$4,567,847.00	Yes - Action
	a. Amendment 1:	$0.00	$0.00	$0.00	No
	b. Amendment 2:	$1,442,577.00	$1,442,577.00	$1,442,577.00	Yes - Action
2.	Amount of current amendment (#3):	$4,382,646.00	$4,382,646.00	$4,382,646.00	Yes - Action
3.	New maximum contract amount:	$10,393,070.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

School districts and other agencies use process food products in their lunch program which creates this necessity.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies and employees do not have the ability to process USDA food. Only USDA approved manufacturers may do so.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Asian Food Solutions
   Bongards Creameries
   MCI Foods, Inc.
   Integrated Food Service

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   Pursuant to RFP #55AGR-S1377, and in accordance with NRS 333, the selected vendor was one of the highest scoring proposer as determined by an independently appointed evaluation committee.

   d. Last bid date: 01/08/2021 Anticipated re-bid date: 08/05/2024

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Department of Agriculture -2016-Present Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	avigi1	03/19/2024 09:23:32 AM
Division Approval	avigi1	03/19/2024 09:23:35 AM
Department Approval	avigi1	03/19/2024 09:23:38 AM

Contract Manager Approval	cprasa1	03/19/2024 11:52:20 AM
Budget Analyst Approval	dspeed1	04/12/2024 16:38:39 PM
BOE Agenda Approval	vmilazz1	04/19/2024 13:11:06 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24285**

Amendment Number: **3**

Legal Entity Name: OUT OF THE SHELL, LLC DBA YANGS 5TH TASTE

Agency Name: **DEPARTMENT OF AGRICULTURE**

Contractor Name: **OUT OF THE SHELL, LLC DBA YANGS 5TH TASTE**

Agency Code: **550**

Address: **9658 REMER ST**

Appropriation Unit: **1362-21**

Is budget authority available?: **Yes**

City/State/Zip **SOUTH EL MONTE, CA 91733**

If "No" please explain: Not Applicable

Contact/Phone: Adriana Briones-Cordova 9094516565

Vendor No.: T27031199

NV Business ID: NV20121391639

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 55AGR-S1377 tb

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/08/2021**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/14/2025**

Contract term: **3 years and 342 days**

4. Type of contract: **Contract**

Contract description: **USDA Food Processor**

5. Purpose of contract:

This is the third amendment to the original contract which provides ongoing breakfast and lunch products using United States Department of Agriculture commodities as ingredients. This amendment increases the maximum amount from $6,535,246 to $8,875,148 due to the increased need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$4,314,320.00	$4,314,320.00	$4,314,320.00	Yes - Action
	a. Amendment 1:	$0.00	$0.00	$0.00	No
	b. Amendment 2:	$2,220,926.00	$2,220,926.00	$2,220,926.00	Yes - Action
2.	Amount of current amendment (#3):	$2,339,902.00	$2,339,902.00	$2,339,902.00	Yes - Action
3.	New maximum contract amount:	$8,875,148.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

School districts and other agencies use process food products in their lunch program which creates this necessity.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies and employees do not have the ability to process USDA food. Only USDA approved manufacturers may do so.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Asian Food Solutions
Bongards Creameries
Out of the Shell, LLC Yang's 5th Taste
Integrated Food Service

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #55AGR-S1377, and in accordance with NRS 333, the selected vendor was one of the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 01/08/2021 Anticipated re-bid date: 08/05/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Agriculture -2016-Present Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	avigi1	03/15/2024 16:18:33 PM
Division Approval	avigi1	03/15/2024 16:18:37 PM

Department Approval	avigi1	03/15/2024 16:18:42 PM
Contract Manager Approval	cprasa1	03/18/2024 08:54:05 AM
Budget Analyst Approval	dspeed1	04/12/2024 12:18:56 PM
BOE Agenda Approval	vmilazz1	04/19/2024 12:48:16 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28922**

		Legal Entity Name:	Gold Standard Fence, LLC
Agency Name:	**DEPARTMENT OF AGRICULTURE**	Contractor Name:	**Gold Standard Fence, LLC**
Agency Code:	**550**	Address:	**158 Cascade Drive**
Appropriation Unit:	**4550-20**		
Is budget authority available?:	**Yes**	City/State/Zip	**Spring Creek, NV 89815**
If "No" please explain:	Not Applicable	Contact/Phone:	Tyler Agee 775-388-2148
		Vendor No.:	T29044546
		NV Business ID:	NV20201711991

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 24-17

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/13/2025**

Contract term: **1 year and 135 days**

4. Type of contract: **Contract**

Contract description: **Range Fencing**

5. Purpose of contract:

This is a new contract to provide fence construction and removal services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$606,542.00**

Other basis for payment: As invoiced by the Contractor and approved by the State.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Department of Agriculture requires a vendor able to perform range livestock wire fence repair and/or replacement and/or installation in areas bordering and surrounding the Virginia Range Equine Area.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the materials nor the expertise to complete this work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

This vendor was chosen pursuant to NRS 333.475, which permits an agency to enter into a contract with a vendor pursuant to a solicitation conducted by another governmental entity. This vendor was chosen as a result of RFQ 72DOW-S1518 for the Nevada Department of Wildlife.

d. Last bid date: 06/28/2021 Anticipated re-bid date: 06/30/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Gold Standard Fence provided service to the Nevada Department of Wildlife in 2023 and services received were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Chad Sestanovich, Animal Division Administrator Ph: 775-753-1356

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rgiffor1	02/28/2024 10:21:47 AM
Division Approval	avigi1	03/04/2024 12:01:02 PM
Department Approval	avigi1	03/04/2024 15:56:47 PM
Contract Manager Approval	cprasa1	03/12/2024 09:17:59 AM
Budget Analyst Approval	dspeed1	04/15/2024 16:17:35 PM
BOE Agenda Approval	vmilazz1	04/19/2024 14:57:02 PM
BOE Final Approval	Pending	

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval #:	G240202(a)

REQUEST TO USE ANOTHER GOVERNMENTAL SOLICITATION

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	**Agency Contact Information** - *Note: Approval notification will be sent to only the contact(s) listed below:*		
	STATE AGENCY NAME REQUIRED:	*Nevada Department of Agriculture*	
	Contact Name and Title	*Phone Number*	*Email Address*
	Doug Farris, Deputy Director	*775-353-3737*	*d.farris@agri.nv.gov*
	Cynthia Prasad, Contracts Manager	*775-353-3629*	*c.prasad@agri.nv.gov*

2	**Vendor Information:**	
	Identify Vendor:	*Gold Standard Fence, LLC*
	Contact Name:	*Tyler Agee*
	Complete Address:	*934 Meadow View Drive, Spring Creek, NV 89815*
	Telephone Number:	*775-388-2148*
	Email Address:	*Tyleragee92@outlook.com*

3	**State/Entity that Released the Solicitation & Type of Solicitation. Must be Competitively Bid.**	
	Type of Solicitation:	*RFQ* 72DOW-S1518 CFS 24765 1 mil 09/21-09/26
	Identify Original State/Entity:	*Nevada Department of Wildlife* Amount 1 - $2,624,111.00 9 months
	Contact Name:	*Jody Wilkinson*
	Telephone Number:	*775-688-1427*
	Email Address:	*Jody.wilkinson@ndow.org*

4	**Contract Dates:** *Your Contract Term Date Cannot Exceed Term Date of Original Contract. Note: Agency must include a copy of the originating jurisdictions contract page indicating start and term dates.*				
	Original Contract:	Start Date:	*9/14/2021*	End Date:	*9/13/2025*
	New Contract:	Start Date:	*Upon Approval*	End Date:	*9/13/2025*

5	**Funding for this new contract:**	
	State Appropriated:	
	Federal Funds:	*100%*
	Grant Funds:	
	Other (Explain):	

Purchasing Use Only:	
Approval #:	G2402020

6	**Total estimated value of this service contract:**	***$606,542.00***
	If this request contains an IT component that exceeds $50,000, a TIN/CIN approval memo from EITS *must* be included with this submission. Purchasing does not have the authority to waive the TIN/CIN process. Requests received without the required approval will be returned to the agency.	

7	**Does the Scope of Work (SOW) in the originating jurisdictions contract meet/exceed agency's SOW?**	**Yes:**	**X**	**No:**	
	To ensure such, requesting agency must request a copy of the State/entities Contract and SOW to be reviewed and approved by the agency's Deputy Attorney General (DAG). A copy of the Contract and written approval from the agency's DAG must be included with the request to the Purchasing Division.				

8	**Did the agency receive awarded vendors permission to contract?**	**Yes:**	**X**	**No:**	
	Written approval from the awarded vendor on the vendor's letterhead, must accompany the agency's request/submission to the Purchasing Division. Please review Question #9 below as information required in Questions #8 and #9 should be combined into one (1) memo.				

9	**To ensure fair & reasonable pricing to the State, did the agency request a copy of the originating jurisdictions awarded vendors technical and cost proposals?**	**Yes:**	**X**	**No:**	
	Copies of such must be included with submission to the Purchasing Division. Additionally, agencies are advised to have the vendor include verbiage in their memo stating they agree to offer the State of Nevada same or similar pricing to that offered to the originating jurisdiction.				

10	**Did the agency address any Federal Requirements associated with the contract?**	**Yes:**	**X**	**No:**	

11	**Is this vendor registered in *NevadaEPro*?**	**Yes:**	**X**	**No:**	
	Per Executive Order 2019-2, prior to entering into a contract with a vendor they must be registered in *NevadaEPro*.				

12	**Is this vendor registered with the Nevada Secretary of State's Office?**	**Yes:**	**X**	**No:**	
	Pursuant to NRS 76, prior to entering into a contract with a vendor they must obtain a Nevada Business License.				

13	**Is a Business Associate Addendum or other agency specific form(s) required?**	**Yes:**		**No:**	**X**
	If so, please include copies with submission to the Purchasing Division.				

Purchasing Use Only:	
Approval #:	G2402020

By signing below, I know and understand the contents of this request and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Chad Sestanovich Digitally signed by Chad Sestanovich DN: cn=Chad Sestanovich, o=Department of Agriculture, o,=State of Nevada, email=csestanovich@agri.nv.gov, c=US Date: 2024.02.23 10:35:35 -08'00'

Signature of Agency Representative Initiating Request

Chad Sestanovich , Division Administrator — 2/23/2024

Print Name of Agency Representative Initiating Request — Date

Douglas Farris Digitally signed by Douglas Farris DN: cn=Douglas Farris, o=Department of Agriculture, ou=State of Nevada, email=d.farris@agri.nv.gov, c=US Date: 2024.02.23 11:14:03 -08'00'

Signature of Agency Head Authorizing Request

Douglas Farris, Deputy Director — 02/23/2024

Print Name of Agency Head Authorizing Request — Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NRS 333.475. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 300.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	

Approved by:

2/23/24

Administrator, Purchasing Division or Designee — Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28924**

		Legal Entity Name:	L and I Fence Construction, Inc.
Agency Name:	**DEPARTMENT OF AGRICULTURE**	Contractor Name:	**L and I Fence Construction, Inc.**
Agency Code:	**550**	Address:	**3270 Baker Lane**
Appropriation Unit:	**4550-20**		
Is budget authority available?:	**Yes**	City/State/Zip	**Winnemucca, NV 89445**
If "No" please explain:	Not Applicable	Contact/Phone:	Terresa Hottell 775-750-3033
		Vendor No.:	T32009792
		NV Business ID:	NV20051246667

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 24-18

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/13/2025**

Contract term: **1 year and 135 days**

4. Type of contract: **Contract**

Contract description: **Range Fencing**

5. Purpose of contract:

This is a new contract to provide fence construction and removal services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$606,542.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Department of Agriculture requires a vendor able to perform range livestock wire fence repair and/or replacement and/or installation in areas bordering and surrounding the Virginia Range Equine Area.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the materials nor the expertise to complete this work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

This vendor was chosen pursuant to NRS 333.475, which permits an agency to enter into a contract with a vendor pursuant to a solicitation conducted by another governmental entity. This vendor was chosen as a result of RFQ 72DOW-S1518 for the Nevada Department of Wildlife.

d. Last bid date: 06/28/2021 Anticipated re-bid date: 06/30/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    L and I Fence Construction provided service to the Nevada Department of Wildlife in 2022 and services received were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Chad Sestanovich, Animal Division Administrator Ph: 775-753-1356

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rgiffor1	02/29/2024 12:06:46 PM
Division Approval	avigi1	03/04/2024 12:01:11 PM
Department Approval	avigi1	03/04/2024 15:56:52 PM
Contract Manager Approval	cprasa1	03/11/2024 09:26:45 AM
Budget Analyst Approval	dspeed1	04/15/2024 16:09:31 PM
BOE Agenda Approval	vmilazz1	04/19/2024 15:03:16 PM
BOE Final Approval	Pending	

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval #:	G240203

REQUEST TO USE ANOTHER GOVERNMENTAL SOLICITATION

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	**Agency Contact Information** - *Note: Approval notification will be sent to only the contact(s) listed below:*		
	STATE AGENCY NAME REQUIRED:	*Nevada Department of Agriculture*	
	Contact Name and Title	*Phone Number*	*Email Address*
	Doug Farris, Deputy Director	*775-353-3737*	*d.farris@agri.nv.gov*
	Cynthia Prasad, Contracts Manager	*775-353-3629*	*c.prasad@agri.nv.gov*

2	**Vendor Information:**	
	Identify Vendor:	*L and I Fence Construction, Inc.*
	Contact Name:	*Terresa Hottell*
	Complete Address:	*3270 Baker Lane, Winnemucca, NV 89445*
	Telephone Number:	*775-750-3033*
	Email Address:	*landiconstruction@yahoo.com*

3	**State/Entity that Released the Solicitation & Type of Solicitation. Must be Competitively Bid.**	
	Type of Solicitation:	*RFQ* 7200W-S1518 CETS 24776 1 mil 09/21 – 08/25
	Identify Original State/Entity:	*Nevada Department of Wildlife* Amend 1 +$2,624,119.00 9 mo. later
	Contact Name:	*Jody Wilkinson*
	Telephone Number:	*775-688-1427*
	Email Address:	*Jody.wilkinson@ndow.org*

4	**Contract Dates:** *Your Contract Term Date Cannot Exceed Term Date of Original Contract. Note: Agency must include a copy of the originating jurisdictions contract page indicating start and term dates.*				
	Original Contract:	Start Date:	*9/14/2021*	End Date:	*9/13/2025*
	New Contract:	Start Date:	*Upon Approval*	End Date:	*9/13/2025*

5	**Funding for this new contract:**	
	State Appropriated:	
	Federal Funds:	*100%*
	Grant Funds:	
	Other (Explain):	

Purchasing Use Only:	
Approval #:	G2402030

6	**Total estimated value of this service contract:**	***$606,542.00***
	If this request contains an IT component that exceeds $50,000, a TIN/CIN approval memo from EITS *must* be included with this submission. Purchasing does not have the authority to waive the TIN/CIN process. Requests received without the required approval will be returned to the agency.	

7	**Does the Scope of Work (SOW) in the originating jurisdictions contract meet/exceed agency's SOW?**	**Yes:**	**X**	**No:**	
	To ensure such, requesting agency must request a copy of the State/entities Contract and SOW to be reviewed and approved by the agency's Deputy Attorney General (DAG). A copy of the Contract and written approval from the agency's DAG must be included with the request to the Purchasing Division.				

8	**Did the agency receive awarded vendors permission to contract?**	**Yes:**	**X**	**No:**	
	Written approval from the awarded vendor on the vendor's letterhead, must accompany the agency's request/submission to the Purchasing Division. Please review Question #9 below as information required in Questions #8 and #9 should be combined into one (1) memo.				

9	**To ensure fair & reasonable pricing to the State, did the agency request a copy of the originating jurisdictions awarded vendors technical and cost proposals?**	**Yes:**	**X**	**No:**	
	Copies of such must be included with submission to the Purchasing Division. Additionally, agencies are advised to have the vendor include verbiage in their memo stating they agree to offer the State of Nevada same or similar pricing to that offered to the originating jurisdiction.				

10	**Did the agency address any Federal Requirements associated with the contract?**	**Yes:**	**X**	**No:**	

11	**Is this vendor registered in *NevadaEPro*?**	**Yes:**	**X**	**No:**	
	Per Executive Order 2019-2, prior to entering into a contract with a vendor they must be registered in *NevadaEPro*.				

12	**Is this vendor registered with the Nevada Secretary of State's Office?**	**Yes:**	**X**	**No:**	
	Pursuant to NRS 76, prior to entering into a contract with a vendor they must obtain a Nevada Business License.				

13	**Is a Business Associate Addendum or other agency specific form(s) required?**	**Yes:**		**No:**	**X**
	If so, please include copies with submission to the Purchasing Division.				

Purchasing Use Only:	
Approval #:	G240203

By signing below, I know and understand the contents of this request and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Chad Sestanovich Digitally signed by Chad Sestanovich DN: cn=Chad Sestanovich, o=Department of Agriculture, ou=State of Nevada, email=csestanovich@agri.nv.gov, c=US Date: 2024.02.23 10:37:23 -08'00'

Signature of Agency Representative Initiating Request

Chad Sestanovich , Division Administrator — 2/23/2024

Print Name of Agency Representative Initiating Request — Date

Douglas Farris Digitally signed by Douglas Farris DN: cn=Douglas Farris, o=Department of Agriculture, ou=State of Nevada, email=d.farris@agri.nv.gov, c=US Date: 2024.02.23 11:12:42 -08'00'

Signature of Agency Head Authorizing Request

Douglas Farris, Deputy Director — 02/23/2024

Print Name of Agency Head Authorizing Request — Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NRS 333.475. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 300.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	

Approved by:

2/23/24

Administrator, Purchasing Division or Designee — Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27204**

Amendment Number: **2**

Legal Entity Name: COLLISION FORENSIC SOLUTIONS, LLC

Agency Name: **DPS-HIGHWAY PATROL**

Contractor Name: **COLLISION FORENSIC SOLUTIONS, LLC**

Agency Code: **651**

Address: **300 S FILLMORE ST**

Appropriation Unit: **4713-16**

Is budget authority available?: **Yes**

City/State/Zip **PAPILLION, NE 68046-3601**

If "No" please explain: Not Applicable

Contact/Phone: Michael Selves 402-339-1518

Vendor No.: T27040259

NV Business ID: NV20222647667

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
X	Highway Funds	**100.00 %**	Other funding	0.00 %

Agency Reference #: RFP#65DPS-S2193-HM

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2023**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **04/30/2027**

Contract term: **4 years and 30 days**

4. Type of contract: **Contract**

Contract description: **Crash Equipment**

5. Purpose of contract:

This is the second amendment to the original contract which provides software maintenance related to equipment for crash investigation and reconstruction activities. This amendment increases the maximum amount from $963,406.69 to $1,250,095.65 due to the increased need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$752,198.00	$752,198.00	$752,198.00	Yes - Action
	a. Amendment 1:	$211,208.69	$211,208.69	$211,208.69	Yes - Action
2.	Amount of current amendment (#2):	$286,688.96	$286,688.96	$286,688.96	Yes - Action
3.	New maximum contract amount:	$1,250,095.65			

II. JUSTIFICATION

7. What conditions require that this work be done?

The equipment and training will improve efficiency and accuracy of commercial motor vehicle collision scene data and evidence collection. With the adequate training of the software, it will reduce the amount of time that vehicle traffic flow is disrupted, or stopped, due to the on-scene investigation and reconstruction of traffic collision resulting in fatal and serious injuries.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees that are qualified with this equipment.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #65DPS-S2193, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 11/14/2022 Anticipated re-bid date: 11/01/2026

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over $50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jramo3	04/08/2024 08:58:21 AM

Division Approval	thick2	04/08/2024 09:46:04 AM
Department Approval	kdefe1	04/08/2024 10:44:45 AM
Contract Manager Approval	mcosenti	04/09/2024 08:24:14 AM
EITS Approval	ljean	04/09/2024 11:41:05 AM
Budget Analyst Approval	khawkin1	04/10/2024 09:59:29 AM
BOE Agenda Approval	bmacke1	04/18/2024 17:29:30 PM

Joe Lombardo
Governor

Timothy D. Galluzi
State Chief Information Officer

Darla J. Dodge
Deputy CIO– COO

David 'Ax' Axtell
Deputy CIO – CTO

Robert "Bob" Dehnhardt
Deputy CIO - CISO

STATE OF NEVADA
GOVERNOR'S OFFICE
Office of the Chief Information Officer

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Patrick Conmay, Colonel, DPS
Kristi Defer, Administrative Services Officer III, DPS
Kaylie Rooker, Business Process Analyst II, DPS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DPS – TIN 594 – *Leica DS181 Tilt Rover, Training & Pertinent Equipment* – Update F – BA 4713, 4703, 4721

DATE: April 4, 2024

We have completed our review for the Department of Public Safety's (DPS) – *Leica DS181 Tilt Rover, Training & Pertinent Equipment* – TIN 594, Update F.

The submitted TIN, for an estimated value of $733,997.93 in the FY24/FY25 biennium and $177,701.76 in the FY26/FY27 biennium (100% Highway Fund), is to update cost information to include current annual subscription renewals and training for the Leica DS181 Tilt Rover investment. Total contract authority is now $1,250,095.65.

DPS benefits from enhanced crash investigation expertise, leading to improved reports and courtroom testimony in both criminal and civil cases. Additionally, users are better equipped to handle crash scenes, as they possess the necessary knowledge to become experts in traffic crash reconstruction.

Collision scene mapping and evidence management are vital, labor-intensive tasks that play a significant role in event investigations and traffic reconstruction. The data collected are used to create diagrams of collision or crime scenes, which are then incorporated into official police reports, criminal prosecutions, and civil court proceedings. Such proceedings may involve claims regarding highway design or state equipment faults. The current forensic mapping equipment used by NHP-MIRT for data collection is less effective than the proposed solution due to potential human error, environmental conditions hindering mapper targeting, and the time required to mark and map evidence, as well as the resulting traffic disruptions.

This investment will not have any impact on EITS infrastructure or servers.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25528**

Amendment Number: **2**

Legal Entity Name: VISIONARY INTEGRATION

Agency Name: **DPS-PAROLE & PROBATION**

Agency Code: **652**

Appropriation Unit: **3740-26**

Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Contractor Name: **VISIONARY INTEGRATION PROFESSIONALS INC**

Address: **80 IRON POINT CIR STE 100**

City/State/Zip **FOLSOM, CA 95630**

Contact/Phone: Stephen Carpenter 916/985-9625

Vendor No.: T81072107

NV Business ID: NV20191497453

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: AR3116

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/08/2022**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2024**

Contract term: **3 years and 114 days**

4. Type of contract: **Contract**

Contract description: **Records Management**

5. Purpose of contract:

This is the second amendment to the original contract which provides setup and implementation of a cloud-based Offender Tracking and Records Management System. This amendment extends the termination date from June 30, 2024 to June 30, 2025 and increases the maximum amount from $3,200,000 to $4,227,400 due to the continued need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$3,200,000.00	$3,200,000.00	$3,200,000.00	Yes - Action
	a. Amendment 1:	$0.00	$0.00	$0.00	No
2.	Amount of current amendment (#2):	$1,027,400.00	$1,027,400.00	$1,027,400.00	Yes - Action
3.	New maximum contract amount:	$4,227,400.00			
	and/or the termination date of the original contract has changed to:	06/30/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

NPP's Offender Tracking Information System (OTIS) is a crucial system that is currently being used to track parolees and probationers within the State. The OTIS application is currently outdated, having security risks and operating on an unsupported software version of USoft - making changes and/or enhancements nearly impossible.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No employees within NPP or other state agencies have the expertise to complete task.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The State of Nevada has a Statewide contract with Carahsoft which allows agencies to utilize the services under contract number 99SWC-NV18-9935.

d. Last bid date: 09/15/2016 Anticipated re-bid date: 09/15/2026

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over $50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cjackson	04/09/2024 10:31:53 AM
Division Approval	cjackson	04/09/2024 11:20:15 AM

Department Approval	kdefe1	04/09/2024 12:33:30 PM
Contract Manager Approval	mcosenti	04/09/2024 13:39:38 PM
EITS Approval	ljean	04/09/2024 14:52:09 PM
Budget Analyst Approval	khawkin1	04/10/2024 09:13:09 AM
BOE Agenda Approval	bmacke1	04/18/2024 17:12:38 PM

Joe Lombardo
Governor

Timothy D. Galluzi
State Chief Information Officer

Darla J. Dodge
Deputy CIO– COO

David 'Ax' Axtell
Deputy CIO – CTO

Robert "Bob" Dehnhardt
Deputy CIO - CISO

STATE OF NEVADA
GOVERNOR'S OFFICE
Office of the Chief Information Officer

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Tamrah L. Jackson, Chief, DPS
Andreas McCool, Administrative Services Officer III, DPS
Tom Blanchard, IT Professional III, DPS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DPS – TIN 316 – *ORP/RMS* – Update B – BA 3740

DATE: March 18, 2024

We have completed our review for the Department of Public Safety's (DPS) – *ORP/RMS* – TIN 3740, Update B.

The submitted TIN, for an estimated value of $2,490,034.00 in the FY24/FY25 biennium and $2,406,769.00 in the FY26/FY27 biennium (100% General Fund), is for replacement of the Nevada Parole and Probation's (NPP) Offender Information Tracking System (OTIS) which is over 20 years old and uses unsupported components.

The replacement solution from Visionary Integration Professionals (VIP), a prime contractor, leverages their COSTS driven Agile solution and cFive as their partner. This solution is a Cloud-based, Commercial Off-the-Shelf (COTS) system with some custom development to meet DPS' requirements. This is a

critical system to be used by the criminal justice system including courts, offenders, the Parole Board, the Pardons Board, NDOS, DAs, public defenders, and others.

Because of the history and complexity of this project, OCIO strongly recommends an independent requirements verification process and an Independent Verification and Validation (IV&V) entity to ensure defined requirements are met.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29108**

		Legal Entity Name:	Burns & McDonnell Engineering Company, Inc.
Agency Name:	**COLORADO RIVER COMMISSION**	Contractor Name:	**Burns & McDonnell Engineering Company, Inc.**
Agency Code:	**690**	Address:	**9400 Ward Parkway**
Appropriation Unit:	**4501-10**		
Is budget authority available?:	**Yes**	City/State/Zip	**Kansas City, MO 64114**
If "No" please explain:	Not Applicable	Contact/Phone:	Adam Roth 816-995-9221
		Vendor No.:	T29015276
		NV Business ID:	NV19781006834

To what State Fiscal Year(s) will the contract be charged? **2025-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Power Sales**

Agency Reference #: ES-24-02

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2028**
   Contract term: **4 years**

4. Type of contract: **Contract**
   Contract description: **Engineering Services**

5. Purpose of contract:

   This is a new contract to provide ongoing engineering, drafting, and analysis services for the routine operation and maintenance of a high voltage transmission and distribution system and possible upgrade, repair, or extension of a high voltage transmission and distribution system.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: **$1,200,000.00**

   Other basis for payment: Payment based on contractor billing rates per attachment cc to the maximum of $1,200,000.

II. JUSTIFICATION

7. What conditions require that this work be done?

   Preparation of right-of-way encroachment analysis, including phase-to-phase clearance requirements from planned third party transmission lines; transmission structure re-location designs; designs and specifications for replacement, repair, modification, upgrade or extension projects; spill prevention and counter control plans for substation oil containing equipment; standard operating procedures, preventative maintenance programs, site security review and emergency response plans; Supervisory and data acquisition control system programming; and communication system planning and analysis, including preparation of microwave signal inference studies.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   State employees in our agency do not possess the level of expertise for this work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Dinter Engineering Company
Auerbach Engineering Corporation
EN Engineering, LLC
PAR Western Line Contractors, dba QUES

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Two bids were received for this solicitation. Both qualified bidders were selected.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Shae Pelkowski, Power Facilities Manager Ph: 702-376-9997

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gbenton	04/08/2024 08:30:34 AM
Division Approval	gbenton	04/08/2024 08:30:37 AM
Department Approval	gbenton	04/08/2024 08:30:40 AM
Contract Manager Approval	gbenton	04/08/2024 08:30:47 AM
Budget Analyst Approval	dlenzner	04/22/2024 18:42:27 PM
BOE Agenda Approval	dlenzner	04/22/2024 18:44:14 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29095**

		Legal Entity Name:	PAR Western Line Contractors, LLC dba QUES
Agency Name:	**COLORADO RIVER COMMISSION**	Contractor Name:	**PAR Western Line Contractors, LLC dba QUES**
Agency Code:	**690**	Address:	**4415 Andrews Street**
Appropriation Unit:	**4501-10**		
Is budget authority available?:	**Yes**	City/State/Zip	**North Las Vegas, NV 89081**
If "No" please explain:	Not Applicable	Contact/Phone:	Eric Manuel 818-802-2528
		Vendor No.:	T29045270
		NV Business ID:	NV20212270080

To what State Fiscal Year(s) will the contract be charged? **2025-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Power Sales**

Agency Reference #: ES-24-01

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2028**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Engineering Services**

5. Purpose of contract:

This is a new contract to provide ongoing engineering, drafting, and analysis services for the routine operation and maintenance of a high voltage transmission and distribution system and possible upgrade, repair, or extension of a high voltage transmission and distribution system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$1,200,000.00**

Other basis for payment: By Task Authorization

II. JUSTIFICATION

7. What conditions require that this work be done?

The services of a qualified engineer are required to support the operation and maintenance engineering support services for the high-voltage transmission and distribution system.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of expertise.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Dinter Engineering Company
Burns & McDonnell Engineering Services
EN Engineering, LLC.
Auerbach Engineering Corporation

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Two bids were received for this solicitation. Both qualified bidders were selected.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Shae Pelkowski, Power Facilities Manager Ph: 702-376-9997

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ggoodma1	04/16/2024 13:54:03 PM
Division Approval	dbeatty	04/16/2024 14:00:50 PM
Department Approval	dbeatty	04/16/2024 14:00:53 PM
Contract Manager Approval	dbeatty	04/16/2024 14:00:57 PM
Budget Analyst Approval	dlenzner	04/22/2024 19:14:36 PM
BOE Agenda Approval	dlenzner	04/22/2024 19:14:41 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29103**

		Legal Entity Name:	UNITED STATES DEPARTMENT OF THE INTERIOR
Agency Name:	**DCNR - CONSERVATION & NATURAL RESOURCES**	Contractor Name:	**UNITED STATES DEPARTMENT OF THE INTERIOR**
Agency Code:	**700**	Address:	**800 BUSINESS PARK DR SUITE D**
Appropriation Unit:	**4150-10**		
Is budget authority available?:	**Yes**	City/State/Zip	**DIXON, CA 95620**
If "No" please explain:	Not Applicable	Contact/Phone:	PETER COATES 530-669-5073
		Vendor No.:	PUR0000332A
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2025**

Contract term: **1 year and 244 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **USGS/SETT FY24-FY25**

5. Purpose of contract:

This is a new interlocal agreement to provide updates to the Sagebrush Ecosystem Program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$259,360.00**

Other basis for payment: $129,680 per fiscal year payable in full upon receipt of invoice (FY24=$129,680; FY25=$129,680)

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency uses contracts and cooperative agreements to fund science-based studies in support of work done in the sagebrush ecosystem. As adopted, the Nevada Greater Sage-Grouse Conservation Plan and Conservation Credit System are adaptively managed through the development and incorporation of new science and corresponding tools. The tools anticipated for development will provide greater support to implement mitigation more strategically within the sagebrush ecosystem.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have the expertise to develop analytical planning tools based on field date and GIS information. The agency coordinates with USGS in their mission to provide natural resource managers with scientific knowledge to address challenges to ecosystem function and information about sage-grouse habitats, populations and sustaining populations.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions. This is a cooperative agreement with a federal agency to contribute to work they are doing in support of the sagebrush ecosystem.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor is federal government agency who the department continually contracts with.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

    Kathleen Steele, Program Manager Ph: 775-687-2005

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwilliam	04/04/2024 17:26:03 PM
Division Approval	kwilliam	04/04/2024 17:26:06 PM
Department Approval	kwilliam	04/04/2024 17:26:08 PM
Contract Manager Approval	kwilliam	04/04/2024 17:31:10 PM
Budget Analyst Approval	rjacob3	04/11/2024 12:52:47 PM
BOE Agenda Approval	vmilazz1	04/19/2024 13:02:14 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24135**

Amendment Number: **3**

Legal Entity Name: SHAW ENGINEERING, LTD

Agency Name: **DEPARTMENT OF WILDLIFE**

Contractor Name: **SHAW ENGINEERING, LTD**

Agency Code: **702**

Address: **20 VINE ST**

Appropriation Unit: **1511-16**

Is budget authority available?: **Yes**

City/State/Zip **RENO, NV 89503-5520**

If "No" please explain: Not Applicable

Contact/Phone: STEVE BRIGMAN 775/329-5559

Vendor No.: T27036374

NV Business ID: NV19951060977

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %	
X	Federal Funds	**25.00 %**	**X**	Bonds	**25.00 %**	
	Highway Funds	0.00 %	**X**	Other funding	**50.00 %**	**Sportsman Revenue**

Agency Reference #: 21-23

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/11/2021**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **05/31/2025**

Contract term: **4 years and 21 days**

4. Type of contract: **Contract**

Contract description: **Civil Engineering**

5. Purpose of contract:

This is the third amendment to the original contract which provides professional civil engineering services in support of domestic water development projects. This amendment increases the maximum amount from $443,100 to $591,100 due to the increased need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$75,000.00	$75,000.00	$75,000.00	Yes - Action
	a. Amendment 1:	$50,000.00	$50,000.00	$50,000.00	Exception - Action
	b. Amendment 2:	$318,100.00	$318,100.00	$318,100.00	Yes - Action
2.	Amount of current amendment (#3):	$148,000.00	$148,000.00	$148,000.00	Yes - Action
3.	New maximum contract amount:	$591,100.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Production and domestic water development projects.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Engineering staff does not have the expertise or significant experience with water development projects.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, NDOW has previously been under contract with this vendor, and service was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jwilkin3	03/27/2024 16:26:52 PM
Division Approval	nroble1	03/28/2024 08:21:17 AM
Department Approval	jneubau2	03/28/2024 08:41:36 AM
Contract Manager Approval	abarredo	03/28/2024 09:05:47 AM
Budget Analyst Approval	dspeed1	04/12/2024 17:15:55 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28302**

		Legal Entity Name:	CLARK COUNTY
Agency Name:	**DEPARTMENT OF WILDLIFE**	Contractor Name:	**CLARK COUNTY**
Agency Code:	**702**	Address:	**CLARK COUNTY TREASURER**
Appropriation Unit:	**4463-35**		**500 S GRAND CENTRAL PKWY**
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89155-1220**
If "No" please explain:	Not Applicable	Contact/Phone:	702/455-4326
		Vendor No.:	T81026920X
		NV Business ID:	Government Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Revenue**

Agency Reference #: #24R-01

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2027**

Contract term: **3 years and 244 days**

4. Type of contract: **Revenue Contract**

Contract description: **Boating Safety**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide improvements and programs which promote boating safety at Lake Mead National Recreation Area and the Nevada side of the Colorado River.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$160,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Lake Mead National Recreational Area and the Colorado River are heavily used waterways by both locals and visitors/tourists in Clark County. A primary activity on these waterways is boating, which leads to many injuries and deaths each year. NDOW seeks to provide a boating safety message to as many users as possible. This money helps to offset some of the costs of promoting boating safety within Clark County.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

These funds are administered by the Clark County Treasurer.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one ore more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

    Brady Phillips, Game Warden Captain Ph: (775) 688-1544

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jwilkin3	10/04/2023 09:14:22 AM
Division Approval	cbalcon	10/09/2023 13:26:14 PM
Department Approval	jneubau2	03/26/2024 14:06:06 PM
Contract Manager Approval	abarredo	03/26/2024 15:25:05 PM
Budget Analyst Approval	dspeed1	04/12/2024 16:13:58 PM
BOE Agenda Approval	vmilazz1	04/19/2024 13:16:36 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29085**

		Legal Entity Name:	MARK SABATINO DBA GIZMO ART PRODUCTION, INC.
Agency Name:	**DCNR - PARKS DIVISION**	Contractor Name:	**MARK SABATINO DBA GIZMO ART PRODUCTION, INC.**
Agency Code:	**704**	Address:	**202 Potrero Ave.**
Appropriation Unit:	**4162-95**		
Is budget authority available?:	**Yes**	City/State/Zip	**San Francisco, CA 94013**
If "No" please explain:	Not Applicable	Contact/Phone:	MARK SABATION 415.222.6181
		Vendor No.:	PENDING
		NV Business ID:	NV20243069263

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 70CNR-S2711

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**
   Contract term: **1 year and 60 days**

4. Type of contract: **Contract**
   Contract description: **FC Interpretive**

5. Purpose of contract:

This is a new contract to provide design, fabrication, and installation of interpretive exhibits at Fort Churchill State Historic Park.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$1,900,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of State Parks (NDSP) is soliciting proposals from experienced multi-disciplinary Interpretive Exhibit Design and Fabrication firms to provide the design, fabrication, and installation of all new interpretive exhibits at Fort Churchill State Historic Park.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the time or expertise to complete these projects.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

BANG
Taylor Studios
Timelooper

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #70CNR-S2711, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jidema	04/04/2024 14:06:58 PM
Division Approval	jidema	04/04/2024 14:07:01 PM
Department Approval	jidema	04/04/2024 14:07:03 PM
Contract Manager Approval	jidema	04/04/2024 14:07:05 PM
Budget Analyst Approval	rjacob3	04/15/2024 15:45:18 PM
BOE Agenda Approval	vmilazz1	04/19/2024 14:35:22 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29076**

		Legal Entity Name:	TAHOE REGIONAL PLANNING AGENCY
Agency Name:	**DCNR - PARKS DIVISION**	Contractor Name:	**TAHOE REGIONAL PLANNING AGENCY**
Agency Code:	**704**	Address:	**PO BOX 5310**
Appropriation Unit:	**4162-00**		
Is budget authority available?:	**Yes**	City/State/Zip	**STATELINE, NV 89449-5310**
If "No" please explain:	Not Applicable	Contact/Phone:	775-588-4547
		Vendor No.:	T80989419
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Revenue**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2024**
   Anticipated BOE meeting date 05/2024

   Retroactive? **Yes**
   If "Yes", please explain

   Previous agreement expired prior to approval of current agreement.

3. Termination Date: **04/01/2028**
   Contract term: **4 years and 1 day**

4. Type of contract: **Interlocal Agreement**
   Contract description: **AIS Boat Inspections**

5. Purpose of contract:

   This is a new revenue interlocal agreement to provide ongoing personnel to support the Lake Tahoe Watercraft Inspection Program to prevent the introduction of aquatic invasive species.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$421,936.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

   The Lake Tahoe Watercraft Inspection Program was formed to prevent the introduction of aquatic invasive species in 2007.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   State Parks does not have adequate staff to manage this program.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Soliciation Waiver: **Exempt (Per statute)**
   c. Why was this contractor chosen in preference to other?

   NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    TRPA Interlocal Contract has been in place since 2016 while operating the AIS program at Lake Tahoe State Parks. The agreement has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

    Allen Wooldridge, Park Supervisor Ph: 7758310494

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	04/02/2024 09:20:37 AM
Division Approval	ethick1	04/02/2024 09:20:39 AM
Department Approval	ethick1	04/02/2024 09:20:43 AM
Contract Manager Approval	ethick1	04/02/2024 09:20:45 AM
Budget Analyst Approval	rjacob3	04/03/2024 14:01:08 PM
BOE Agenda Approval	vmilazz1	04/17/2024 21:52:52 PM
BOE Final Approval	Pending	

JOE LOMBARDO
Governor

JAMES SETTLEMEYER
Director

Department of Conservation and Natural Resources

ROBERT MERGELL
Administrator

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89701-5248

Phone: (775) 684-2770
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stparks@parks.nv.gov
parks.nv.gov

STATE OF NEVADA

DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
DIVISION OF STATE PARKS

April 3, 2024

M E M O R A N D U M

TO: Richard Jacobs, Budget Analyst

FROM: Jennifer Villanueva, Administrative Service Officer

SUBJECT: Retroactive Interlocal with Tahoe Regional Planning for Lake Tahoe Nevada State Parks boat inspectors

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Nevada Division of State Parks (NDSP) has had an interlocal agreement for the management of the boat inspector program for several years. Through this program, boats are inspected to prevent the spread of invasive species carried in on boats recreating Lake Tahoe Nevada State Parks. Per the agreement, NDSP hires and manages staff to occupy these boat inspection stations. Salaries for these staff are paid by NDSP category 01 and reimbursed bi-annually by TRPA.

I am requesting a retroactive interlocal with Tahoe Regional Planning in order to run the boat inspector program at Lake Tahoe Nevada State Parks when the season starts April 1st, 2024. The previous agreement expired April 1st, 2024, and this agreement would start April 1st, 2024.

The interlocal is not to exceed $421,936 for the four-year term through October 2027.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29056**

		Legal Entity Name:	GANNETT FLEMING, INC.
Agency Name:	**DCNR - DIVISION OF WATER RESOURCES**	Contractor Name:	**GANNETT FLEMING, INC.**
Agency Code:	**705**	Address:	**PO BOX 67100**
Appropriation Unit:	**4171-21**		
Is budget authority available?:	**Yes**	City/State/Zip	**HARRISBURG, PA 17106-7100**
If "No" please explain:	Not Applicable	Contact/Phone:	717/763-7211
		Vendor No.:	T32009199
		NV Business ID:	NV19931034047

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/01/2025**

Contract term: **1 year and 61 days**

4. Type of contract: **Contract**

Contract description: **Gannett Fleming SF**

5. Purpose of contract:

This is a new contract to provide professional engineering services at the South Fork Dam and Reservoir.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$123,534.00**

Other basis for payment: Varying Fee Estimate and Schedule: Billing rates and expenses is included in the contract and are invoiced as task are completed.

II. JUSTIFICATION

7. What conditions require that this work be done?

The goal of this project is to perform a Comprehensive Dam Safety Evaluation of the South Fork Dam and Reservoir that will consist of deliverables such as data gathering and cataloging, developing Potential Failure Modes (PFMs), facilitating PFM workshops with Division staff, and the assembly of a comprehensive dam safety evaluation report.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Comprehensive Dam Safety Evaluations are performed by independent, third-party, engineers.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

JWF Consulting, LLC
J.U.B.
HDR, Inc.
Gannett Fleming, Inc.
DOWL
DamCrest Consulting, LLC
Black and Veatch Corp
AECOM
Schnabel Engineering
Mead and Hunt

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Ten engineering firms with dam and Comprehensive Dam Safety Evaluation experience were solicited for the project. Three firms responded with interest and gave presentations to a panel of four (three Division of Water Resources employees from the Dam Safety Section and one State Park Engineer/Project Manager). Ranking was based on the presentations.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Keith Conrad, PE, Chief, Dam Safety Section Ph: 775-684-2844

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nwoo4	03/29/2024 08:14:59 AM
Division Approval	nwoo4	03/29/2024 08:17:48 AM
Department Approval	kwilliam	04/05/2024 11:50:34 AM

Contract Manager Approval	nwoo4	04/05/2024 11:56:50 AM
Budget Analyst Approval	rjacob3	04/09/2024 11:24:22 AM
BOE Agenda Approval	vmilazz1	04/17/2024 22:04:12 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29130**

		Legal Entity Name:	Nevada Power Company
Agency Name:	**DCNR - FORESTRY DIVISION**	Contractor Name:	**Nevada Power Company**
Agency Code:	**706**	Address:	**6226 W. Sahara Avenue**
Appropriation Unit:	**4195-00**		
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89146**
If "No" please explain:	Not Applicable	Contact/Phone:	Danyale Howard 775-834-7338
		Vendor No.:	T27014319
		NV Business ID:	NV19291000016

To what State Fiscal Year(s) will the contract be charged? **2025-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Revenue**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**

Anticipated BOE meeting date 06/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **2 years and 364 days**

4. Type of contract: **Revenue Contract**

Contract description: **NV Energy Products**

5. Purpose of contract:

This is a new revenue contract to provide ongoing coordination, planning, tracking, and implementation of projects to reduce the risk of catastrophic loss to communities and infrastructure in moderate to high wildfire risk priority areas across Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$4,999,996.82**

II. JUSTIFICATION

7. What conditions require that this work be done?

NDF and NV Energy will partner to complete multiple projects to reduce the risk of catastrophic loss to communities and NV Energy's infrastructure in moderate to high wildfire risk priority areas across Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State is providing the services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Senate Bill 508, Section 2.7(1) of the 2019 Legislative Session, allows the department to obtain money from private or public sources of money to use as match for the money allocated pursuant to subsection 3 for wildfire prevention, restoration and long-term planning.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmorse	04/10/2024 12:44:24 PM
Division Approval	rmorse	04/10/2024 12:44:29 PM
Department Approval	pmisch	04/10/2024 13:13:27 PM
Contract Manager Approval	rmorse	04/10/2024 13:23:48 PM
Budget Analyst Approval	rjacob3	04/16/2024 07:57:53 AM
BOE Agenda Approval	vmilazz1	04/19/2024 14:45:44 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28811**

		Legal Entity Name:	CARAHSOFT TECHNOLOGY CORPORATION
Agency Name:	**B&I - REAL ESTATE DIVISION**	Contractor Name:	**CARAHSOFT TECHNOLOGY CORPORATION**
Agency Code:	**748**	Address:	**11493 SUNSET HILLS RD STE 100**
Appropriation Unit:	**3823-25**		
Is budget authority available?:	**Yes**	City/State/Zip	**RESTON, VA 20190**
If "No" please explain:	Not Applicable	Contact/Phone:	RUBEN GONZALEZ 703-871-8500
		Vendor No.:	PUR0004357
		NV Business ID:	NV20151127305

To what State Fiscal Year(s) will the contract be charged? **2024-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**40.30 %**	**X**	Fees	**59.70 %**	**Technology, Homeowners Association, Real Estate Licensure**
	Federal Funds	0.00 %		Bonds	0.00 %	
	Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: RFQ - September 2023

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**
   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2029**
   Contract term: **5 years and 61 days**

4. Type of contract: **Other (include description): MSA Workplan**
   Contract description: **NRED Lic & Enfor DB**

5. Purpose of contract:

   This is a new service agreement under statewide contract #99SWC-NV24-17504 which provides cloud services. This service agreement provides implementation and maintenance of cloud database services to replace legacy database software programs.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: **$1,720,622.87**

   Payment for services will be made at the rate of $785,198.77 per Professional Services

   Other basis for payment: $176,191.39 Activation of State Regulatory Suite and Regulatory Analytics, YR1: $181,477.16-Annual Maintenance and licensing fees of State Regulatory Suite and Regulatory Analytics, YR2: $186,921.46 Annual Maintenance and licensing fees of State Regulatory Suite and Regulatory Analytics, YR3: $192,529.11 Annual Maintenance and licensing fees of State Regulatory Suite and Regulatory Analytics, YR4: $198,304.98 Annual Maintenance and licensing fees of State Regulatory Suite and Regulatory Analytics

II. JUSTIFICATION

7. What conditions require that this work be done?

   The current system is antiquated, uses platforms that are not flexible and Nevada Real Estate Division must resort to expensive reprogramming, modifications, and patches to keep up with changes to Statute, business practices, and data collection. Many of the system changes requested have not been implemented due to prohibitive costs, budgeting restraints and vendor requests to move to a newer system.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the knowledge or experience to create or accommodate the specialized hosting and proprietary software systems.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Carahsoft Technology Corporation

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   d. Last bid date: 09/05/2023 Anticipated re-bid date: 01/01/2029

10. a. Does the contract contain any IT components? Yes

    b. Is the contract part of an IT investment project over $50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Mortgage Lending Division - Satisfactory Services

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Grace Hilgar-DeVito, ASOI Ph: 702-486-5134

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ghilgar	02/07/2024 11:46:29 AM
Division Approval	ghilgar	03/04/2024 09:40:29 AM
Department Approval	ecerv1	03/04/2024 11:27:08 AM
Contract Manager Approval	ghilgar	03/04/2024 14:43:33 PM
EITS Approval	ljean	03/05/2024 07:23:31 AM

Budget Analyst Approval	jhelto1	04/15/2024 14:07:55 PM
BOE Agenda Approval	stilley	04/22/2024 16:56:22 PM
BOE Final Approval	Pending	

Joe Lombardo
Governor

Timothy D. Galluzi
State Chief Information Officer

Darla J. Dodge
Deputy CIO– COO

David 'Ax' Axtell
Deputy CIO – CTO

Robert "Bob" Dehnhardt
Deputy CIO - CISO

STATE OF NEVADA
GOVERNOR'S OFFICE
Office of the Chief Information Officer

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Sharath Chandra, Administrator, NRED, B&I
Grace Hilgar-DeVito, Administrative Services Officer I, B&I
Grant Reynolds, IT Manager III/CIO, B&I

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
Sean Montierth, Computing Services Unit, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – B&I – TIN 441 – *Real Estate Division Enterprise Licensing & Enforcement System* – Update A – BA 3823

DATE: March 4, 2024

We have completed our review of the Department of Business and Industry (B&I), Nevada Real Estate Division's (NRED) – *Real Estate Division Enterprise Licensing & Enforcement System* – TIN 441, Update A.

The submitted TIN, for an estimated value of $1,363,360.32 in the FY24/FY25 biennium and $186,921.46 in the FY26/FY27 biennium (58% Technology Fees and 42% General Fund), is to update cost and contract information.

NRED is contracting with Tyler Technologies to implement a Software-as-a-Service (SaaS) solution for the State Regulatory System and Regulatory Analytics Software. This investment will transition the

agency's deprecated legacy system to a seamless, integrated program that includes: licensing, compliance, education, discipline, payments and administrative functions.

The agency considers the investment and final implementation to have an ongoing moderate security risk. The Office of Information Security (OIS) is available, at the agency's request, to conduct a security review of any solution. If there are any questions regarding support from OIS please reach out to the office directly.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24759**

		Amendment Number:	**3**
		Legal Entity Name:	CARAHSOFT TECHNOLOGY CORPORATION
Agency Name:	**DEPARTMENT OF MOTOR VEHICLES**	Contractor Name:	**CARAHSOFT TECHNOLOGY CORPORATION**
Agency Code:	**810**	Address:	**11493 SUNSET HILLS RD STE 100**
Appropriation Unit:	**4716-16**		
Is budget authority available?:	**Yes**	City/State/Zip	**RESTON, VA 20190**
If "No" please explain:	Not Applicable	Contact/Phone:	571-662-3456
		Vendor No.:	PUR0004357
		NV Business ID:	NV20151127305

To what State Fiscal Year(s) will the contract be charged? **2022-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	**X**	Fees	**12.00 % Registration**
	Federal Funds	0.00 %		Bonds	0.00 %
X	Highway Funds	**88.00 %**		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/22/2021**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/08/2026**

Contract term: **4 years and 352 days**

4. Type of contract: **Contract**

Contract description: **Software Solutions**

5. Purpose of contract:

This is the third amendment to the original contract which provides commercial off-the-shelf based software solutions to replace the current outdated systems as part of the system modernization project. This amendment increases the maximum amount from $88,020,034.22 to $92,186,338.48 due to additional software implementation and licenses.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$51,038,212.98	$51,038,212.98	$51,038,212.98	Yes - Action
	a. Amendment 1:	$26,299,713.50	$26,299,713.50	$26,299,713.50	Yes - Action
	b. Amendment 2:	$10,682,107.74	$10,682,107.74	$10,682,107.74	Yes - Action
2.	Amount of current amendment (#3):	$4,166,304.26	$4,166,304.26	$4,166,304.26	Yes - Action
3.	New maximum contract amount:	$92,186,338.48			

II. JUSTIFICATION

7. What conditions require that this work be done?

DMV is seeking to move core business systems to the cloud and allow for the public to access DMV services through the cloud. DMV is emphasizing a complete overhaul of services offerings that focus on a new way of business.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees available to perform this service.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The State of Nevada has a Statewide contract with Carahsoft which allows agencies to utilize the services under contract number 99SWC-NV18-421.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmusselm	04/16/2024 10:41:27 AM
Division Approval	bmusselm	04/16/2024 10:41:42 AM
Department Approval	mhenders	04/16/2024 12:03:11 PM
Contract Manager Approval	susanh29	04/16/2024 13:28:21 PM
EITS Approval	ljean	04/16/2024 15:19:31 PM

Budget Analyst Approval	vyoungb	04/17/2024 16:18:33 PM
BOE Agenda Approval	vmilazz1	04/22/2024 19:27:48 PM

Steve Sisolak
Governor

Laura E. Freed
Director

Matthew Tuma
Deputy Director

Alan Cunningham
State Chief Information Officer

Timothy Galluzi
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
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M E M O R A N D U M

TO: Julie Butler, Director, DMV
Jude Hurin, Deputy Director, DMV
Suzie Block, MVIT Administrator, DMV
Molly Lennon, Service Manager III, DMV
Angela Smith, ASD Administrator, DMV

CC: Alan Cunningham, State CIO, EITS, DOA
Tim Galluzi, Administrator, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Michael Smith, Enterprise Architect, EITS, DOA

SUBJECT: TIN Completion Memo - DMV - T810210802092142 - System Technology Application Redesign Project - 4716

DATE: September 2, 2021

We have completed the review for DMV's - System Technology Application Redesign Project TIN T810210802092142.

The submitted TIN is for an estimated value of $32,310,874.00 current biennium and $7,157,818.00 next biennium (100% Highway Fund) to replace an existing technology solution, software product, and/or equipment solution currently in place and in use by the agency and supports CETS contract #24759.

The proposed solution would provide better customer service, reduce transaction processing time, increase speed-to-market to NV DMV products and services, enhance security, and reduce system backlog.

With the State of Nevada's population growing, the ever-changing landscape of technology, legislative mandates, changing Federal regulations and the needs of the public at large, the lack of adaptability in the NV DMV application has become glaring.

DMV's current system has deficiencies which make it difficult and time consuming to keep up with legislative mandates, stay current with new technologies, and meet the growing demand of a technology savvy public. Implementing a new system to replace the existing and aging client server application which uses a DB2 database on an IBM mainframe with Common Business Oriented Language (COBOL) will address these deficiencies.

The goal is to implement a modernized Information Technology (IT) platform that is easy to configure, maintain, and provide the necessary automated tools; to test, monitor, troubleshoot, and accurately manage the system in real-time. The modernization solution will provide enhanced security, disaster recovery, fail-over capability, and provide functionality to easily implement changes while providing better customer service. The NV DMV desires a sustainable system which enforces protective environment measures and will allow future system expansions to be easily deployed.

Due to the importance of the DMV's redesign project, EITS would like to host a short quarterly meeting with the DMV's Research & Project Management team to share potential enterprise utilization and security impacts as well as identify how EITS can support the DMV's efforts.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29024**

		Legal Entity Name:	Nevadaworks
Agency Name:	**DETR - EMPLOYMENT SECURITY**	Contractor Name:	**Nevadaworks**
Agency Code:	**902**	Address:	**639 Isbell Road**
Appropriation Unit:	**4770-12**		**Suite 420**
Is budget authority available?:	**Yes**	City/State/Zip	**Reno, NV 89509**
If "No" please explain:	Not Applicable	Contact/Phone:	Milt Stewart 775-284-1333
		Vendor No.:	T27003177
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Wage Assessment (Career Enhancement Program)**

Agency Reference #: 3850-25-ESD

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **1 year and 60 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **YthHub**

5. Purpose of contract:

This is a new interlocal agreement to provide work-related educational, employment, and training services to assist youth between the ages of 16 through 24.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$750,000.00**

Other basis for payment: As invoiced by the vendor and approved by the state. Contract not to exceed: $750,000.

II. JUSTIFICATION

7. What conditions require that this work be done?

CEP funding was implemented to assist unemployed and underemployed for specialized training and support.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency does not have skill or expertise necessary for this project.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 - Interlocal contract

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    6%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    This vendor has provided satisfactory services to DETR and ESD since 6/2003.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwoodwar	03/26/2024 09:52:43 AM
Division Approval	sterr2	04/02/2024 15:32:52 PM
Department Approval	sterr2	04/02/2024 15:32:55 PM
Contract Manager Approval	wcune1	04/03/2024 08:46:21 AM
Budget Analyst Approval	twollan1	04/22/2024 09:06:55 AM
BOE Agenda Approval	mranki1	04/22/2024 09:26:55 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29053**

		Legal Entity Name:	Sachin Jain
Agency Name:	**PUBLIC EMPLOYEES' BENEFITS PROGRAM**	Contractor Name:	**Sachin Jain DBA Carrum Health**
Agency Code:	**950**	Address:	**1212 NE 69th St.**
Appropriation Unit:	**1338-40**		
Is budget authority available?:	**Yes**	City/State/Zip	**Seattle, WA 98115**
If "No" please explain:	Not Applicable	Contact/Phone:	Brook West 650-690-5309
		Vendor No.:	T29048277
		NV Business ID:	NV20232889023

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**Premium and Subsidy Revenue**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: RFP # 95PEBP-S2409TB

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2028**

Contract term: **4 years and 61 days**

4. Type of contract: **Contract**

Contract description: **Oncology Concierge**

5. Purpose of contract:

This is a new contract to provide a network of optional bundled payments, concierge services, and travel for oncology procedures.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$1,490,000.00**

Other basis for payment: As invoiced by the Contractor and approved by the State.

II. JUSTIFICATION

7. What conditions require that this work be done?

The PEBP Board requested PEBP staff issue an RFP for this service.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

PEBP staff do not have the network or expertise to provide this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Transcarent
Employer Direct Healthcare
Carrum Health

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #95PEBP-S2409, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 08/17/2023 Anticipated re-bid date: 08/17/2027

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Currently a Center of Excellence service with PEBP. The implementation phase is still on going.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Other

    Business License Other

16. a. Is the Contractor Name the same as the legal Entity Name?

    No b. If "No", please explain:

    Transacting business name: Carrum Health

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mweyland	03/28/2024 13:40:54 PM
Division Approval	mweyland	03/28/2024 13:40:57 PM
Department Approval	cglover	04/01/2024 12:01:09 PM
Contract Manager Approval	mweyland	04/01/2024 12:10:22 PM
Budget Analyst Approval	mbro28	04/02/2024 07:28:29 AM
BOE Agenda Approval	stilley	04/22/2024 16:24:40 PM
BOE Final Approval	Pending	

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.		VARIOUS STATE AGENCIES	A BEHAVIORAL HEALTH COOPERATIVE, LLC	OTHER: VARIOUS AGENCIES	$1,500,000	
	Contract Description:	This is a new contract to provide ongoing applied behavioral analysis and autism treatment assistance program services.				
		Term of Contract:	Upon Approval - 04/30/2028	Contract # 28997		
2.		VARIOUS STATE AGENCIES	A TEAM NV DBA THE ARC OF NEVADA	OTHER: VARIOUS AGENCIES	$3,500,000	
	Contract Description:	This is a new contract to provide ongoing early intervention, occupational therapy, physical therapy, and speech pathology therapy and counseling services.				
		Term of Contract:	Upon Approval - 04/30/2028	Contract # 27796		
3.		VARIOUS STATE AGENCIES	A-PLUS COMMUNITY COUNSELING SERVICES, LLC	OTHER: VARIOUS AGENCIES	$4,800,000	
	Contract Description:	This is a new contract to provide ongoing behavioral support, counseling, mental health, rehabilitation, speech pathology, and therapy services.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 27807		
4.		VARIOUS STATE AGENCIES	AT&T	OTHER: VARIOUS AGENCIES	$7,000,000	
	Contract Description:	This is the second amendment to the original contract which provides telecommunication services, including voice and data transport services. This amendment extends the termination date from June 30, 2024 to December 31, 2024 and increases the maximum amount from $8,000,000 to $15,000,000 due to the continued need for these services.				
		Term of Contract:	04/23/2020 - 12/31/2024	Contract # 23067		
5.		VARIOUS STATE AGENCIES	AERO S.E.A.T., INC.	OTHER: VARIOUS AGENCIES	$8,740,000	
	Contract Description:	This is a new contract to provide aerial application of seeds, herbicides, or pesticides.				
		Term of Contract:	Upon Approval - 04/13/2028	Contract # 29041		
6.		VARIOUS STATE AGENCIES	ALERT MEDICAL ALARMS, INC.	OTHER: VARIOUS AGENCIES	$200,000	
	Contract Description:	This is a new contract to provide ongoing personal emergency response services.				
		Term of Contract:	Upon Approval - 04/30/2028	Contract # 28998		
7.		VARIOUS STATE AGENCIES	ALLRED PSYCHOLOGICAL SERVICES, LLC	OTHER: VARIOUS AGENCIES	$600,000	
	Contract Description:	This is a new contract to provide ongoing mental health and psychology services.				
		Term of Contract:	Upon Approval - 04/30/2028	Contract # 29070		

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
8.		VARIOUS STATE AGENCIES	CHARMING HOME CARE, LLC	OTHER: VARIOUS AGENCIES	$500,000	
	Contract Description:	This is a new contract to provide ongoing personal care services.				
		Term of Contract:	Upon Approval - 04/30/2028	Contract # 29036		
9.		VARIOUS STATE AGENCIES	ELLE EQUINE, LLC	OTHER: VARIOUS AGENCIES	$3,300,000	
	Contract Description:	This is a new contract to provide ongoing behavioral support and mental health services.				
		Term of Contract:	Upon Approval - 04/30/2028	Contract # 29042		
10.		VARIOUS STATE AGENCIES	GOLDEN CROSS HOME CARE, LLC	OTHER: VARIOUS AGENCIES	$500,000	
	Contract Description:	This is a new contract to provide ongoing personal care services.				
		Term of Contract:	Upon Approval - 04/30/2028	Contract # 28819		
11.		VARIOUS STATE AGENCIES	HELI-1 CORPORATION	OTHER: VARIOUS AGENCIES	$9,000,000	
	Contract Description:	This is a new contract to provide aerial application of seeds, herbicides, or pesticides.				
		Term of Contract:	Upon Approval - 04/13/2028	Contract # 29032		
12.		VARIOUS STATE AGENCIES	INSIGHTS DNA AND DRUG TESTING SOLUTIONS, LLC	OTHER: VARIOUS AGENCIES	$10,000,000	
	Contract Description:	This is a new contract to provide ongoing behavioral support, community work experience programs, disabilities support, early intervention, educational tutoring and support, employment support, job development, pre-employment, and rehabilitation services.				
		Term of Contract:	Upon Approval - 04/30/2028	Contract # 29062		
13.		VARIOUS STATE AGENCIES	JANELL ANDERSON, LCSW, PLLC DBA LIFEQUEST ELKO	OTHER: VARIOUS AGENCIES	$6,600,000	
	Contract Description:	This is a new contract to provide ongoing behavioral support, case management, counseling, marriage and family therapy, social work, and substance abuse counseling services.				
		Term of Contract:	Upon Approval - 04/30/2028	Contract # 28815		
14.		VARIOUS STATE AGENCIES	PLAXIA CARE, LLC	OTHER: VARIOUS AGENCIES	$1,800,000	
	Contract Description:	This is a new contract to provide ongoing group home and residential provider services.				
		Term of Contract:	Upon Approval - 04/30/2028	Contract # 28813		

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
15.		VARIOUS STATE AGENCIES	RENO BEHAVIORAL HEALTHCARE HOSPITAL, LLC	OTHER: VARIOUS AGENCIES	$2,400,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing mental health and psychiatry services. This amendment increases the maximum amount from $600,000 to $3,000,000 due to the increased need for these services.				
		Term of Contract:	06/14/2022 - 04/30/2026	Contract # 26184		
16.		VARIOUS STATE AGENCIES	RELIABLE HEALTH CARE SERVICES OF SOUTHERN NEVADA, INC.	OTHER: VARIOUS AGENCIES	$7,500,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing temporary medical-related staffing. This amendment extends the termination date from July 9, 2024 to December 31, 2024 and increases the maximum amount from $80,000,000 to $87,500,000 due to the continued need for these services.				
		Term of Contract:	07/14/2020 - 12/31/2024	Contract # 23211		
17.		VARIOUS STATE AGENCIES	THE CAPITAL CITY C.I.R.C.L.E.S. INITIATIVE	OTHER: VARIOUS AGENCIES	$10,000,000	
	Contract Description:	This is a new contract to provide ongoing behavioral support, counseling, employment support, early intervention, educational tutoring and support, job development, mental health, pre-employment, rehabilitation, and supportive services for the blind and visually impaired.				
		Term of Contract:	Upon Approval - 04/30/2028	Contract # 29037		
18.		VARIOUS STATE AGENCIES	THE KIDS SPOT, LLC	OTHER: VARIOUS AGENCIES	$1,500,000	
	Contract Description:	This is a new contract to provide ongoing early intervention and related services.				
		Term of Contract:	Upon Approval - 04/30/2028	Contract # 29081		
19.		VARIOUS STATE AGENCIES	UNIQUELY ME THERAPIES, LLC	OTHER: VARIOUS AGENCIES	$10,000,000	
	Contract Description:	This is a new contract to provide ongoing applied behavioral analysis, autism treatment assistance program, behavioral support, early intervention, occupational therapy, physical therapy, psychology, respite care, speech pathology, and therapy and counseling services.				
		Term of Contract:	Upon Approval - 04/30/2028	Contract # 29069		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28997**

		Legal Entity Name:	A Behavioral Health Cooperative, LLC
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**A Behavioral Health Cooperative, LLC**
Agency Code:	**MSA**	Address:	**PO BOX 70332**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Springfield, OR 97475**
If "No" please explain:	Not Applicable	Contact/Phone:	Juan Mesa 503-780-0292
		Vendor No.:	PENDING
		NV Business ID:	NV20243056006

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S1737-RV VQ14956

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **04/30/2028**
   Contract term: **4 years**

4. Type of contract: **MSA**
   Contract description: **Direct Client Srvcs**

5. Purpose of contract:
   This is a new contract to provide ongoing applied behavioral analysis and autism treatment assistance program services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$1,500,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	04/05/2024 08:41:55 AM
Division Approval	ldeloach	04/05/2024 08:41:58 AM
Department Approval	ldeloach	04/05/2024 08:42:00 AM
Contract Manager Approval	fdula1	04/08/2024 14:12:59 PM
Budget Analyst Approval	lramire7	04/10/2024 09:42:13 AM
BOE Agenda Approval	stilley	04/22/2024 17:19:04 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27796**

		Legal Entity Name:	A Team NV
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**A Team NV DBA The Arc of Nevada**
Agency Code:	**MSA**	Address:	**6050 S Buffalo Drive**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89113**
If "No" please explain:	Not Applicable	Contact/Phone:	Michelle Gorelow 702-209-2603
		Vendor No.:	T32014578
		NV Business ID:	NV20151691225

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S1737-RV VQ14540

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **04/30/2028**
   Contract term: **4 years**

4. Type of contract: **MSA**
   Contract description: **Direct Client Srvcs**

5. Purpose of contract:
   This is a new contract to provide ongoing early intervention, occupational therapy, physical therapy, and speech pathology therapy and counseling services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$3,500,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    No b. If "No", please explain:

    DBA

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	04/05/2024 08:47:57 AM
Division Approval	ldeloach	04/05/2024 08:48:00 AM
Department Approval	ldeloach	04/05/2024 08:48:03 AM
Contract Manager Approval	fdula1	04/08/2024 14:22:45 PM
Budget Analyst Approval	lramire7	04/10/2024 09:27:42 AM
BOE Agenda Approval	stilley	04/22/2024 17:22:55 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27807**

		Legal Entity Name:	A-Plus Community Counseling Services, LLC
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**A-Plus Community Counseling Services, LLC**
Agency Code:	**MSA**	Address:	**3651 S. Lindell Road**
Appropriation Unit:	**9999 - All Categories**		**Suite D-15**
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas , NV 89103**
If "No" please explain:	Not Applicable	Contact/Phone:	Ms. Sallins 702-943-0244
		Vendor No.:	T29047131
		NV Business ID:	NV20191617074

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S1737-RV VQ14007

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **06/30/2027**
   Contract term: **3 years and 60 days**

4. Type of contract: **MSA**
   Contract description: **Direct Client Srvcs**

5. Purpose of contract:
   This is a new contract to provide ongoing behavioral support, counseling, mental health, rehabilitation, speech pathology, and therapy services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$4,800,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	03/21/2024 14:08:13 PM
Division Approval	ldeloach	03/21/2024 14:08:16 PM
Department Approval	ldeloach	03/21/2024 14:08:19 PM
Contract Manager Approval	ascaffid	04/02/2024 14:34:01 PM
Budget Analyst Approval	lramire7	04/11/2024 09:41:19 AM
BOE Agenda Approval	stilley	04/22/2024 17:01:17 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23067**

		Amendment Number:	**2**
		Legal Entity Name:	AT&T Corp.
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**AT&T**
Agency Code:	**MSA**	Address:	**2700 Watt Avenue**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Sacramento, CA 95821**
If "No" please explain:	Not Applicable	Contact/Phone:	Edith Recendez 916-213-0720
		Vendor No.:	PUR0005271
		NV Business ID:	NV19711002665

To what State Fiscal Year(s) will the contract be charged? **2020-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: 99SWC-S804 tb

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/23/2020**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2024**

Contract term: **4 years and 253 days**

4. Type of contract: **MSA**

Contract description: **Telecom Services**

5. Purpose of contract:

This is the second amendment to the original contract which provides telecommunication services, including voice and data transport services. This amendment extends the termination date from June 30, 2024 to December 31, 2024 and increases the maximum amount from $8,000,000 to $15,000,000 due to the continued need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$8,000,000.00	$8,000,000.00	$8,000,000.00	Yes - Action
	a. Amendment 1:	$0.00	$0.00	$0.00	No
2.	Amount of current amendment (#2):	$7,000,000.00	$7,000,000.00	$7,000,000.00	Yes - Action
3.	New maximum contract amount:	$15,000,000.00			
	and/or the termination date of the original contract has changed to:	12/31/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

State employees need access to local telephone services in order to do their jobs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Telecommunications are a regulated service and must be provided by a company certified by the Nevada Public Utilities Commission.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 99SWC-S804 and in accordance with NRS 333, This contractor was one of four selected as the highest scoring proposers as determined by an independently appointed evaluation committee.

d. Last bid date: 09/30/2019 Anticipated re-bid date: 09/30/2021

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor holds a current telecommunications contract statewide. Service is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Vendor provides services using the name AT&T

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rvradenb	04/09/2024 09:31:06 AM
Division Approval	rvradenb	04/09/2024 09:31:16 AM

Department Approval	ldeloach	04/09/2024 14:38:50 PM
Contract Manager Approval	rvradenb	04/16/2024 10:48:56 AM
Budget Analyst Approval	lramire7	04/16/2024 11:02:16 AM
BOE Agenda Approval	stilley	04/22/2024 16:40:21 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29041**

		Legal Entity Name:	Aero S.E.A.T., Inc.
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**Aero S.E.A.T., Inc.**
Agency Code:	**MSA**	Address:	**12502 County Road 27**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Sterling, CO 80751**
If "No" please explain:	Not Applicable	Contact/Phone:	Patrick Mertens 970-571-0871
		Vendor No.:	Pending
		NV Business ID:	NV20222592733

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**
   If "Yes", please explain

   Not Applicable

3. Termination Date: **04/13/2028**
   Contract term: **3 years and 348 days**

4. Type of contract: **MSA**
   Contract description: **Fire Fuels Aircraft**

5. Purpose of contract:

   This is a new contract to provide aerial application of seeds, herbicides, or pesticides.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$8,740,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

   To help reduce the spread of wildfires in various locations with the use of aircraft for all jurisdictional wildfires in Nevada on an as needed basis, facilitate habitat enhancement and restoration activities in multiple jurisdictions, aerially apply herbicide, water, and/or pesticide on a per acre basis with fixed-wing or rotary-wing aircraft. Wildlife and habitat surveys and investigations, ferrying, slinging, and fish planting/stocking statewide, wildlife surveys, radio telemetry, experienced, trained personnel capable of flying radio telemetry surveys, and water hauling.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   This contract provides fuels reduction service, aerial seeding, pesticide application, wildlife capture, survey, aerial capture and transport, wildlife surveys and monitoring, radio telemetry surveys, and infrared surveying for agencies that do not have the capability to do the work, and to assist when the volume of services is such that staff cannot accomplish all work in a timely manner.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

CO Fire Aviation
Nothwind Aviation
Reeder Flying

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This RFQ is being awarded to 2 vendors who proposed and qualified in the various scopes of work.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Nancy Feser, Purchasing Officer II Ph: 775-531-3319

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	03/27/2024 16:21:41 PM
Division Approval	ldeloach	03/27/2024 16:21:44 PM
Department Approval	ldeloach	03/27/2024 16:21:48 PM
Contract Manager Approval	nfese1	04/16/2024 08:57:53 AM
Budget Analyst Approval	lramire7	04/16/2024 09:04:16 AM
BOE Agenda Approval	stilley	04/22/2024 16:35:17 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28998**

		Legal Entity Name:	Alert Medical Alarms, Inc.
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**Alert Medical Alarms, Inc.**
Agency Code:	**MSA**	Address:	**100 West Avenue, Ste. 901s**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Jenkintown, PA 19046**
If "No" please explain:	Not Applicable	Contact/Phone:	Anthony Giaquinto 800-716-8035
		Vendor No.:	PENDING
		NV Business ID:	NV20232940803

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S1737-RV VQ14925

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **04/30/2028**
   Contract term: **4 years**

4. Type of contract: **MSA**
   Contract description: **Direct Client Srvcs**

5. Purpose of contract:
   This is a new contract to provide ongoing personal emergency response services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$200,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?
   This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	04/05/2024 08:50:58 AM
Division Approval	ldeloach	04/05/2024 08:51:01 AM
Department Approval	ldeloach	04/05/2024 08:51:03 AM
Contract Manager Approval	fdula1	04/08/2024 14:24:10 PM
Budget Analyst Approval	lramire7	04/10/2024 09:16:29 AM
BOE Agenda Approval	stilley	04/22/2024 17:30:34 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29070**

		Legal Entity Name:	Allred Psychological Services, LLC
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**Allred Psychological Services, LLC**
Agency Code:	**MSA**	Address:	**3305 N University Avenue**
Appropriation Unit:	**9999 - All Categories**		**Suite 250**
Is budget authority available?:	**Yes**	City/State/Zip	**Provo, UT 89604**
If "No" please explain:	Not Applicable	Contact/Phone:	Aaron Allred 801-472-4251
		Vendor No.:	T29048575
		NV Business ID:	NV20243075511

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S1737- RV VQ15120

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **04/30/2028**
   Contract term: **4 years**

4. Type of contract: **MSA**
   Contract description: **Direct Client Srvcs**

5. Purpose of contract:
   This is a new contract to provide ongoing mental health and psychology services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$600,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is a specialized service that requires specially trained individuals to provide these services

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?
   This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	04/05/2024 08:56:24 AM
Division Approval	ldeloach	04/05/2024 08:56:26 AM
Department Approval	ldeloach	04/05/2024 08:56:28 AM
Contract Manager Approval	fdula1	04/08/2024 14:26:27 PM
Budget Analyst Approval	lramire7	04/10/2024 08:03:15 AM
BOE Agenda Approval	stilley	04/22/2024 17:37:36 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29036**

		Legal Entity Name:	Charming Home Care, LLC
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**Charming Home Care, LLC**
Agency Code:	**MSA**	Address:	**3230 S Buffalo Drive**
Appropriation Unit:	**9999 - All Categories**		**Suite 105 Unit 2**
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89117**
If "No" please explain:	Not Applicable	Contact/Phone:	John Elmassian 7029438898
		Vendor No.:	T32015451
		NV Business ID:	NV20171219428

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S1737-RV VQ14964

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2028**

Contract term: **4 years**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing personal care services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$500,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Multiple Agencies, Agencies are satisfied.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	04/05/2024 09:00:33 AM
Division Approval	ldeloach	04/05/2024 09:00:35 AM
Department Approval	ldeloach	04/05/2024 09:00:38 AM
Contract Manager Approval	fdula1	04/08/2024 14:27:08 PM
Budget Analyst Approval	lramire7	04/09/2024 14:19:13 PM
BOE Agenda Approval	stilley	04/22/2024 17:36:41 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29042**

		Legal Entity Name:	Elle Equine, LLC
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**Elle Equine, LLC**
Agency Code:	**MSA**	Address:	**2170 Alfred Way**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Carson City, NV 89703**
If "No" please explain:	Not Applicable	Contact/Phone:	Tiffany Coury 941-807-1426
		Vendor No.:	T32015248
		NV Business ID:	NV20232875219

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S1737- VQ14810

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2028**
   Contract term: **4 years**

4. Type of contract: **MSA**
   Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing behavioral support and mental health services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$3,300,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	04/05/2024 09:03:24 AM
Division Approval	ldeloach	04/05/2024 09:03:26 AM
Department Approval	ldeloach	04/05/2024 09:03:29 AM
Contract Manager Approval	fdula1	04/08/2024 14:31:03 PM
Budget Analyst Approval	lramire7	04/11/2024 08:49:40 AM
BOE Agenda Approval	stilley	04/22/2024 17:11:09 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28819**

		Legal Entity Name:	GOLDEN CROSS HOME CARE, LLC
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**GOLDEN CROSS HOME CARE, LLC**
Agency Code:	**MSA**	Address:	**7762 W SAHARA AVE**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89117**
If "No" please explain:	Not Applicable	Contact/Phone:	Raffi A. Pogosyan 702-240-7711
		Vendor No.:	T29036217
		NV Business ID:	NV20121287262

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S1737-RV VQ14799

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **04/30/2028**
   Contract term: **4 years**

4. Type of contract: **MSA**
   Contract description: **Direct Client Srvcs**

5. Purpose of contract:
   This is a new contract to provide ongoing personal care services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$500,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?
   This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/07/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Multiple Agencies, Agencies are satisfied.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	04/05/2024 09:06:33 AM
Division Approval	ldeloach	04/05/2024 09:06:35 AM
Department Approval	ldeloach	04/05/2024 09:06:37 AM
Contract Manager Approval	fdula1	04/08/2024 14:31:51 PM
Budget Analyst Approval	lramire7	04/10/2024 11:35:40 AM
BOE Agenda Approval	stilley	04/22/2024 17:12:42 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29032**

		Legal Entity Name:	Heli-1 Corporation
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**Heli-1 Corporation**
Agency Code:	**MSA**	Address:	**4147 Corporation Way**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Missoula, MT 59808**
If "No" please explain:	Not Applicable	Contact/Phone:	Andrew Wilcox 406-544-2183
		Vendor No.:	T32015674
		NV Business ID:	NV20041666914

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/13/2028**

Contract term: **3 years and 348 days**

4. Type of contract: **MSA**

Contract description: **Fire Fuels Air Craft**

5. Purpose of contract:

This is a new contract to provide aerial application of seeds, herbicides, or pesticides.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$9,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

To help reduce the spread of wildfires in various locations with the use of aircraft for all jurisdictional wildfires in Nevada on an as needed basis, facilitate habitat enhancement and restoration activities in multiple jurisdictions, aerially apply herbicide, water, and/or pesticide on a per acre basis with fixed-wing or rotary-wing aircraft. Wildlife and habitat surveys and investigations, ferrying, slinging, and fish planting/stocking statewide, wildlife surveys, radio telemetry, experienced, trained personnel capable of flying radio telemetry surveys, and water hauling.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This contract provides fuels reduction service, aerial seeding, pesticide application, wildlife capture, survey, aerial capture and transport, wildlife surveys and monitoring, radio telemetry surveys, and infrared surveying for agencies that do not have the capability to do the work, and to assist when the volume of services is such that staff cannot accomplish all work in a timely manner.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

CO Fire Aviation
Northwind Aviation
Reeder Flying

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This RFQ is being awarded to 2 vendors who proposed and qualified in the various scopes of work.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Nancy Feser, Purchasing Officer II Ph: 775-531-3319

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	03/27/2024 16:24:32 PM
Division Approval	ldeloach	03/27/2024 16:24:34 PM
Department Approval	ldeloach	03/27/2024 16:24:37 PM
Contract Manager Approval	nfese1	04/16/2024 08:57:12 AM
Budget Analyst Approval	lramire7	04/16/2024 09:04:43 AM
BOE Agenda Approval	stilley	04/22/2024 16:33:09 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29062**

		Legal Entity Name:	INSIGHTS DNA AND DRUG TESTING SOLUTIONS, LLC
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**INSIGHTS DNA AND DRUG TESTING SOLUTIONS, LLC**
Agency Code:	**MSA**	Address:	**5940 S Rainbow Boulevard**
Appropriation Unit:	**9999 - All Categories**		**Suite 400 PMB625500**
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89118**
If "No" please explain:	Not Applicable	Contact/Phone:	Vallexia Brown 702-710-8871
		Vendor No.:	T32015466
		NV Business ID:	NV20232759164

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S1737-VQ14854

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **04/30/2028**
   Contract term: **4 years**

4. Type of contract: **MSA**
   Contract description: **Direct Client Srvcs**

5. Purpose of contract:
   This is a new contract to provide ongoing behavioral support, community work experience programs, disabilities support, early intervention, educational tutoring and support, employment support, job development, pre-employment, and rehabilitation services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$10,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	04/05/2024 10:58:26 AM
Division Approval	ldeloach	04/05/2024 10:58:28 AM
Department Approval	ldeloach	04/05/2024 10:58:31 AM
Contract Manager Approval	fdula1	04/08/2024 14:32:42 PM
Budget Analyst Approval	lramire7	04/10/2024 09:33:38 AM
BOE Agenda Approval	stilley	04/22/2024 17:20:53 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28815**

		Legal Entity Name:	Janell Anderson, LCSW, PLLC
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**Janell Anderson, LCSW, PLLC DBA LifeQuest Elko**
Agency Code:	**MSA**	Address:	**1515 7th Street**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Elko, NV 89801**
If "No" please explain:	Not Applicable	Contact/Phone:	Janell Anderson 775-229-3738
		Vendor No.:	T29047111
		NV Business ID:	NV20201844370

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S1737-RV VQ14793

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **04/30/2028**
   Contract term: **4 years**

4. Type of contract: **MSA**
   Contract description: **Direct Client Srvcs**

5. Purpose of contract:
   This is a new contract to provide ongoing behavioral support, case management, counseling, marriage and family therapy, social work, and substance abuse counseling services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$6,600,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple Agencies, Agencies are satisfied.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    No b. If "No", please explain:

DBA

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	04/05/2024 09:27:00 AM
Division Approval	ldeloach	04/05/2024 09:27:02 AM
Department Approval	ldeloach	04/05/2024 09:27:04 AM
Contract Manager Approval	fdula1	04/08/2024 14:34:00 PM
Budget Analyst Approval	lramire7	04/10/2024 10:44:34 AM
BOE Agenda Approval	stilley	04/22/2024 17:15:33 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28813**

		Legal Entity Name:	Plaxia Care, LLC
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**Plaxia Care, LLC**
Agency Code:	**MSA**	Address:	**5095 N Park St**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89149**
If "No" please explain:	Not Applicable	Contact/Phone:	Nichole Schmal 7028584559
		Vendor No.:	T29047126
		NV Business ID:	NV20191673366

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S1737-RV VQ14793

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2028**
   Contract term: **4 years**

4. Type of contract: **MSA**
   Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing group home and residential provider services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$1,800,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Multiple Agencies, Agencies are satisfied.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	04/05/2024 09:47:53 AM
Division Approval	ldeloach	04/05/2024 09:47:56 AM
Department Approval	ldeloach	04/05/2024 09:47:58 AM
Contract Manager Approval	fdula1	04/08/2024 14:34:55 PM
Budget Analyst Approval	lramire7	04/10/2024 10:26:51 AM
BOE Agenda Approval	stilley	04/22/2024 17:17:14 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26184**

		Amendment Number:	**1**
		Legal Entity Name:	RENO BEHAVIORAL HEALTHCARE HOSPITAL, LLC
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**RENO BEHAVIORAL HEALTHCARE HOSPITAL, LLC**
Agency Code:	**MSA**	Address:	**6940 SIERRA CENTER PKWY**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89511-2209**
If "No" please explain:	Not Applicable	Contact/Phone:	DON BUTTERFIELD 775/393-2226
		Vendor No.:	T29041557
		NV Business ID:	NV20161473226

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S1737-RV

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/14/2022**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **04/30/2026**

Contract term: **3 years and 321 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing mental health and psychiatry services. This amendment increases the maximum amount from $600,000 to $3,000,000 due to the increased need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$600,000.00	$600,000.00	$600,000.00	Yes - Action
2.	Amount of current amendment (#1):	$2,400,000.00	$2,400,000.00	$2,400,000.00	Yes - Action
3.	New maximum contract amount:	$3,000,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple Agencies, Agencies are satisfied.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	02/29/2024 10:12:02 AM
Division Approval	ldeloach	02/29/2024 10:12:05 AM
Department Approval	ldeloach	02/29/2024 10:12:07 AM
Contract Manager Approval	fdula1	04/15/2024 15:03:18 PM
Budget Analyst Approval	lramire7	04/16/2024 08:33:51 AM
BOE Agenda Approval	stilley	04/22/2024 16:51:23 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23211**

		Amendment Number:	**1**
		Legal Entity Name:	Reliable Health Care Services of Southern Nevada, Inc.
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**Reliable Health Care Services of Southern Nevada, Inc.**
Agency Code:	**MSA**	Address:	**8871 W. Flamingo Rd., Ste 104**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89147**
If "No" please explain:	Not Applicable	Contact/Phone:	William A. Benbassat 702-251-0111
		Vendor No.:	T27043572
		NV Business ID:	NV19911012625

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S947-CP

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/14/2020**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **07/09/2024**

Contract term: **4 years and 171 days**

4. Type of contract: **MSA**

Contract description: **Temporary Medical**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing temporary medical-related staffing. This amendment extends the termination date from July 9, 2024 to December 31, 2024 and increases the maximum amount from $80,000,000 to $87,500,000 due to the continued need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$80,000,000.00	$80,000,000.00	$80,000,000.00	Yes - Action
2.	Amount of current amendment (#1):	$7,500,000.00	$7,500,000.00	$7,500,000.00	Yes - Action
3.	New maximum contract amount:	$87,500,000.00			
	and/or the termination date of the original contract has changed to:	12/31/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies have the need for individuals with medical related expertise on a temporary basis. The State is contracting with a temporary employment provider so the State is not in a position of being held to be the employer.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not provide temporary employee services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 99SWC-S947, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 12/12/2019 Anticipated re-bid date: 12/12/2023

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rvradenb	04/16/2024 15:31:25 PM
Division Approval	rvradenb	04/16/2024 15:31:34 PM
Department Approval	ldeloach	04/16/2024 15:35:26 PM

Contract Manager Approval	cdalto1	04/17/2024 07:46:18 AM
Budget Analyst Approval	lramire7	04/18/2024 09:03:12 AM
BOE Agenda Approval	stilley	04/22/2024 16:29:42 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29037**

		Legal Entity Name:	The Capital City C.I.R.C.L.E.S. Initiative
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**The Capital City C.I.R.C.L.E.S. Initiative**
Agency Code:	**MSA**	Address:	**2621 Northgate Lane #10**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Carson City, NV 89706**
If "No" please explain:	Not Applicable	Contact/Phone:	Denise Mack 775-883-6506
		Vendor No.:	PENDING
		NV Business ID:	NV19981296415

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S1737-RV VQ14974

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **04/30/2028**
   Contract term: **4 years**

4. Type of contract: **MSA**
   Contract description: **Direct Client Srvcs**

5. Purpose of contract:
   This is a new contract to provide ongoing behavioral support, counseling, employment support, early intervention, educational tutoring and support, job development, mental health, pre-employment, rehabilitation, and supportive services for the blind and visually impaired.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$10,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	04/05/2024 09:51:46 AM
Division Approval	ldeloach	04/05/2024 09:51:48 AM
Department Approval	ldeloach	04/05/2024 09:51:50 AM
Contract Manager Approval	fdula1	04/08/2024 14:30:32 PM
Budget Analyst Approval	lramire7	04/11/2024 09:34:50 AM
BOE Agenda Approval	stilley	04/22/2024 17:05:54 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29081**

		Legal Entity Name:	The Kids Spot, LLC
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**The Kids Spot, LLC**
Agency Code:	**MSA**	Address:	**1767 Crystal Stream Avenue**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Henderson, NV 89012**
If "No" please explain:	Not Applicable	Contact/Phone:	Rivka Paris 702-245-2021
		Vendor No.:	T29048145
		NV Business ID:	NV20232817563

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S1737-RV VQ14742

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **04/30/2028**
   Contract term: **4 years**

4. Type of contract: **MSA**
   Contract description: **Direct Client Srvcs**

5. Purpose of contract:
   This is a new contract to provide ongoing early intervention and related services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$1,500,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?
   This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	04/08/2024 13:46:53 PM
Division Approval	ldeloach	04/08/2024 13:46:56 PM
Department Approval	ldeloach	04/08/2024 13:46:59 PM
Contract Manager Approval	fdula1	04/08/2024 14:44:51 PM
Budget Analyst Approval	lramire7	04/11/2024 09:30:29 AM
BOE Agenda Approval	stilley	04/22/2024 17:05:39 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29069**

		Legal Entity Name:	UNIQUELY ME THERAPIES, LLC
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**UNIQUELY ME THERAPIES, LLC**
Agency Code:	**MSA**	Address:	**7712 UNICORN TAPESTRY COURT**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89149**
If "No" please explain:	Not Applicable	Contact/Phone:	Becky J Staudacher 734-945-6473
		Vendor No.:	T29047484
		NV Business ID:	NV20212304355

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S1737-RV VQ14939

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **04/30/2028**
   Contract term: **4 years**

4. Type of contract: **MSA**
   Contract description: **Direct Client Srvcs**

5. Purpose of contract:
   This is a new contract to provide ongoing applied behavioral analysis, autism treatment assistance program, behavioral support, early intervention, occupational therapy, physical therapy, psychology, respite care, speech pathology, and therapy and counseling services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$10,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
   The agency does not have the personnel to perform these services

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is a specialized service that requires specially trained individuals to provide these services

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	04/05/2024 09:54:02 AM
Division Approval	ldeloach	04/05/2024 09:54:04 AM
Department Approval	ldeloach	04/05/2024 09:54:06 AM
Contract Manager Approval	fdula1	04/08/2024 14:35:17 PM
Budget Analyst Approval	lramire7	04/09/2024 14:26:03 PM
BOE Agenda Approval	stilley	04/22/2024 17:35:36 PM
BOE Final Approval	Pending	

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	010	GOVERNOR'S OFFICE - ATHLETIC COMMISSION	BOBBY RAMON LUCERO	FEE: GATE 90% OTHER: TICKET SURCHARGE 10%	$20,000	
	Contract Description:	This is a new contract to provide ongoing inspector services during weigh-ins and events.				
		Term of Contract:	03/15/2024 - 02/28/2028	Contract # 28955		
2.	010	GOVERNOR'S OFFICE - ATHLETIC COMMISSION	EDWARD BARRIOS	FEE: GATE 90% OTHER: TICKET SURCHARGE 10%	$20,000	
	Contract Description:	This is a new contract to provide ongoing inspector services during weigh-ins and events.				
		Term of Contract:	03/15/2024 - 02/28/2028	Contract # 28946		
3.	010	GOVERNOR'S OFFICE - ATHLETIC COMMISSION	LES MO'OKINI KEKAHUNA	FEE: GATE 90% OTHER: TICKET SURCHARGE 10%	$20,000	
	Contract Description:	This is a new contract to provide ongoing inspector services during weigh-ins and events.				
		Term of Contract:	03/15/2024 - 02/28/2028	Contract # 28950		
4.	010	GOVERNOR'S OFFICE - ATHLETIC COMMISSION	RYAN SIMPSON	FEE: GATE 90% OTHER: TICKET SURCHARGE 10%	$20,000	
	Contract Description:	This is a new contract to provide ongoing inspector services during weigh-ins and events.				
		Term of Contract:	03/15/2024 - 02/28/2028	Contract # 28958		
5.	030	ATTORNEY GENERAL'S OFFICE - ADMINISTRATIVE BUDGET ACCOUNT	BECKER GALLAGHER LEGAL PUBLISHING, INC.	GENERAL	$40,000	
	Contract Description:	This is a new contract to provide ongoing services to format and file legal proceedings in the United States Supreme Court.				
		Term of Contract:	03/14/2024 - 01/31/2028	Contract # 28981		
6.	030	ATTORNEY GENERAL'S OFFICE - ADMINISTRATIVE BUDGET ACCOUNT	JACKSON LEWIS P.C.	OTHER: ASSESSMENTS	$50,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing expert witness assistance and consultation services.				
		Term of Contract:	03/14/2024 - 12/01/2024	Contract # 28878		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
7.	030	ATTORNEY GENERAL'S OFFICE - CONSUMER ADVOCATE	CHRISTOPHER VILLAREAL DBA PLUGGED IN STRATEGIES, LLC	FEE: REGULATORY ASSESSMENTS	$60,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing expert witness services.				
		Term of Contract:	04/16/2024 - 04/16/2026	Contract # 28941		
8.	030	ATTORNEY GENERAL'S OFFICE - COUNCIL FOR PROSECUTING ATTORNEYS	GNLV, LLC	FEE: REGISTRATION	$41,000	
	Contract Description:	This is a new contract to provide conference room rentals for the Nevada Prosecutors Conference.				
		Term of Contract:	03/14/2024 - 09/27/2024	Contract # 28623		
9.	030	ATTORNEY GENERAL'S OFFICE - TORT CLAIMS FUND	JOHN EDWARD BATES DBA QUALITY CORRECTIONAL HEALTH CARE	OTHER: INSURANCE PREMIUMS	$19,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing expert witness services.				
		Term of Contract:	12/01/2023 - 11/30/2027	Contract # 28980		
10.	030	ATTORNEY GENERAL'S OFFICE - TORT CLAIMS FUND	NOSSAMAN, LLP	OTHER: INSURANCE PREMIUMS	$90,675	Professional Service
	Contract Description:	This is a new contract to provide ongoing expert witness services.				
		Term of Contract:	10/30/2023 - 12/31/2025	Contract # 28848		
11.	030	ATTORNEY GENERAL'S OFFICE - TORT CLAIMS FUND	PAIN INSTITUTE OF NEVADA, INC.	OTHER: INSURANCE PREMIUMS	$20,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing expert witness services.				
		Term of Contract:	01/01/2024 - 06/30/2024	Contract # 28978		
12.	040	SECRETARY OF STATE'S OFFICE - SECRETARY OF STATE	THE ABBI AGENCY	GENERAL	$33,150	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-17902 which provides consulting marketing and education services. This service agreement provides the modernization of SilverFlume and the Secretary of State's website.				
		Term of Contract:	04/08/2024 - 12/31/2024	Contract # 29082		
13.	040	SECRETARY OF STATE'S OFFICE - HELP AMERICA VOTE ACT ELECTION REFORM	THE TURNOUT, LLC	GENERAL	$62,400	Sole Source
	Contract Description:	This is a new contract to provide support for implementing processes and procedures related to election equipment and software.				
		Term of Contract:	03/22/2024 - 12/31/2024	Contract # 28944		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
14.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	DAVIS GLASS & MIRROR, INC.	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	$20,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing glass and mirror repair services for state-owned buildings in southern Nevada. This amendment increases the maximum amount from $20,696.27 to $40,696.27 due to the continued need for these services.				
		Term of Contract:	04/03/2023 - 03/31/2027	Contract # 27401		
15.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	HOLLAND WATER PROOFING, INC.	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	$32,395	
	Contract Description:	This is a new contract to provide waterproofing for the elevator pits at the Nevada State Library and Archives to prevent further water damage.				
		Term of Contract:	03/22/2024 - 02/28/2025	Contract # 28886		
16.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	NEVADA CHILLER AND BOILER, INC.	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	$24,386	
	Contract Description:	This is a new contract to provide replacement of heating units at the Department of Motor Vehicles building located in Carson City.				
		Term of Contract:	03/22/2024 - 04/28/2028	Contract # 28940		
17.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	UNITED LAWN & LANDSCAPING, LLC	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	$68,912	
	Contract Description:	This is a new contract to provide landscaping services for the Silver Sage property located in Carson City.				
		Term of Contract:	03/20/2024 - 04/30/2028	Contract # 28935		
18.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - MARLETTE LAKE	SIERRA CONTROLS, LLC	OTHER: RAW WATER SALES	$15,800	
	Contract Description:	This is the first amendment to the original contract which provides system maintenance services for the Marlette Lake Supervisory Control and Data Acquisition system. This amendment increases the maximum amount from $100,000 to $115,800 due to the increased need for these services.				
		Term of Contract:	06/19/2018 - 06/30/2024	Contract # 19918		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
19.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - NEVADA SYSTEM OF HIGHER EDUCATION CIP PROJECTS - NON-EXEC	BLAKELY JOHNSON & GHUSN, INC. DBA BJG ARCHITECTURE & ENGINEERING	BONDS 91% OTHER: AGENCY FUNDS 9%	$24,000	Professional Service
	Contract Description:	This is the second amendment to the original contract which provides professional architectural/engineering services for the Great Basin College Welding Lab and Renovation CIP Project: CIP Project No. 21-C12; SPWD Contract No. 114542. This amendment increases the maximum amount from $437,660 to $461,660 due to modifications to interior and exterior finishes and doors, and reconstruction of electrical connections.				
		Term of Contract:	12/14/2021 - 06/30/2025	Contract # 25214		
20.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - HEALTH AND HUMAN SERVICES CIP PROJECTS - NON-EXEC	PETTY & ASSOCIATES, INC.	BONDS	$13,300	Professional Service
	Contract Description:	This is the second amendment to the original contract which provides professional architectural/engineering services for the Nevada Youth Training Center - Boiler Replacement, Heating, Ventilation, and Air Conditioning Renovations, and Multipurpose Building Chiller Replacement CIP Project: CIP Project No. 21-M02-8 and 21-M02-9; SPWD Contract No. 114319. This amendment increases the maximum amount from $151,700 to $165,000 due to additional design services to upgrade the domestic water system in the multipurpose building.				
		Term of Contract:	10/12/2021 - 06/30/2025	Contract # 24917		
21.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - VETERANS CIP PROJECTS - NON-EXEC	FRAME ARCHITECTURE, INC.	BONDS 45% FEDERAL 55%	$23,500	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides professional architectural/engineering services for the Harry Reid Training Center - Remodel Army Aviation Support Facility Administration Building CIP Project: CIP Project No. 23-C04; SPWD Contract No. 115584. This amendment increases the maximum amount from $232,500 to $256,000 due to Build America, Buy America Act requirements.				
		Term of Contract:	08/08/2023 - 06/30/2027	Contract # 27902		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
22.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - VETERANS CIP PROJECTS - NON-EXEC	WALSH ODYSSEY ENGINEERING, LTD. DBA ODYSSEY ENGINEERING, INC.	BONDS 30% FEDERAL 70%	$15,000	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides professional architectural/engineering services for the Washoe County Armory - Organizational Parking Lot Construction CIP Project: CIP Project No. 21-C07; SPWD Contract No. 114300. This amendment increases the maximum amount from $62,001.40 to $77,001.40 due to additional civil plans, bidding services, and construction administration due to the increased size of the parking lot.				
		Term of Contract:	09/20/2021 - 06/30/2025	Contract # 24918		
23.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	CURTAIN WALL DESIGN & CONSULTING, INCORPORATED	GENERAL	$89,300	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the High Desert State Prison - Roofing Replacement, Various Buildings CIP Project to include schematic design, design development, construction documents, bid review, bid submission, construction administration, and consulting services for the removal and replacement of rooves that are beyond their useful service life: CIP Project No. 23-S01-2; SPWD Contract No. 116137.				
		Term of Contract:	03/13/2024 - 06/30/2027	Contract # 28667		
24.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	MO MON TAI, INC. DBA TERP CONSULTING	GENERAL 43% FEDERAL 57%	$69,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Clark County Armory - Fire Alarm System Replacement CIP Project to include schematic design, design development, construction and bidding documents for the replacement of the fire alarm system: CIP Project No. 23-S03g-2: SPWD Contract No. 116038.				
		Term of Contract:	04/04/2024 - 06/30/2027	Contract # 29000		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
25.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DCNR AND AGRICULTURE CIP PROJECTS - NON-EXEC	JP ENGINEERING, LLC	GENERAL	$28,500	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Nevada Division of Forestry, Northern Region 2 Headquarters - Install Emergency Generator CIP project to include design development, site investigation, calculations, construction documents, plan specifications, bid review and submission, and construction administration services for the design and construction of an emergency generator and automatic transfer switch: CIP Project No. 23-M36; SPWD Contract No. 116050.				
		Term of Contract:	03/19/2024 - 06/30/2027	Contract # 28476		
26.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DCNR AND AGRICULTURE CIP PROJECTS - NON-EXEC	SHAW ENGINEERING, LTD.	BONDS 30% OTHER: AGENCY FUNDED 1% FEDERAL 69%	$16,100	Professional Service
	Contract Description:	This is the second amendment to the original contract which provides professional architectural/engineering services for the Management Area Water Wells and Water Systems Construction CIP Project: CIP Project No. 19-M40; SPWD Contact No. 114687. This amendment increases the maximum amount from $131,000 to $147,100 due to additional water treatment equipment and electrical engineering services for water wells and water systems.				
		Term of Contract:	04/12/2022 - 06/30/2025	Contract # 25703		
27.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	PAUL CAVIN ARCHITECT, LLC	GENERAL	$95,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the State Capitol Plaza - Rehabilitate Historic Fence and Lighting CIP Project to include schematic design, design development, construction documents, and construction administration services for the ironwork and sandstone repairs, fence stabilization, painting with recasting, and the restoring of light fixtures: CIP Project No. 23-M33; SPWD Contract No. 116451.				
		Term of Contract:	04/02/2024 - 06/30/2027	Contract # 29004		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
28.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	CMB CONSULTANTS LC	BONDS	$37,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Heroes Memorial Building & Annex - Seismic Retrofit and Renovation CIP Project to include construction phase activities, functional performance testing, site inspections, closeout activities, and a whole building air test and thermographic inspection for the seismic strengthening and major renovation, which includes significant upgrades to the structure and building systems, and a more effective use of available spaces: CIP Project No. 23-C03; SPWD Contract No. 116320.				
		Term of Contract:	03/15/2024 - 06/30/2027	Contract # 28809		
29.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	BURKE CONSTRUCTION GROUP, INC.	OTHER: AGENCY FUNDED CIP	($55,876)	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides Owner Construction Manager At-Risk services for the Las Vegas Detention Center - Forensics Facility Renovation CIP Project: CIP Project No. 23-A018; SPWD Contract No. 115224. This amendment decreases the maximum amount from $93,127.41 to $37,250.97 due to the project cancellation.				
		Term of Contract:	12/19/2022 - 12/31/2026	Contract # 27068		
30.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	HERSHENOW + KLIPPENSTEIN ARCHITECTS, LTD.	OTHER: AGENCY FUNDED CIP	$23,000	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides professional architectural/engineering services for the Nevada National Guard - Army Aviation Support Facility Ground Support Equipment Shop CIP Project: CIP Project No. 23-A015; SPWD Contract No. 115622. This amendment increases the maximum amount from $191,138 to $214,138 due to Build America, Buy America Act requirements.				
		Term of Contract:	09/12/2023 - 06/30/2025	Contract # 28040		
31.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	PAUL CAVIN ARCHITECT, LLC	OTHER: AGENCY FUNDED CIP	$65,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Nevada Division of Emergency Management - Modular Access Floor, Emergency Operations Center CIP Project to include schematic design, drawings, design development, construction documents, bid preparation with submission, and construction administration services for the design and construction of the new modular access floor system, which includes electrical modifications to the existing system, and the installation of new conduits: CIP Project No. 24-A007; SPWD Contract No. 116442.				
		Term of Contract:	03/15/2024 - 06/30/2025	Contract # 28963		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
32.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	TANEY ENGINEERING, LLC	OTHER: AGENCY FUNDED CIP	$39,230	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Southern Nevada Adult Mental Health Services - Pavement Maintenance, Transverse Drive & Building 1 CIP Project to include civil plans, electrical engineering, bid review and submission, construction documents, record drawings, and construction administration services for the patching, crack seal, slurry, and restriping of the Building 1 parking lot, and the patching, crack seal, grind, and overlay on the north portion of Transverse Drive: CIP Project No. 24-A010(1); SPWD Contract No. 116169.				
		Term of Contract:	03/14/2024 - 06/30/2025	Contract # 28666		
33.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	WELLES PUGSLEY ARCHITECTS, LLP DBA PUGSLEY SIMPSON COULTER	OTHER: AGENCY FUNDED CIP	$38,100	Professional Service
	Contract Description:	This is the second amendment to the original contract which provides professional architectural/engineering services for the Floyd Edsall Training Center - Field Maintenance Shop 1 Remodel CIP Project: CIP Project No. 23-A008; SPWD Contract No. 115262. This amendment increases the maximum amount from $275,300 to $313,400 due to additional architectural, structural, and mechanical engineering services for the raised roof and mechanical modifications.				
		Term of Contract:	03/14/2023 - 06/30/2025	Contract # 27195		
34.	102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	CENTER FOR REGIONAL ECONOMIC COMPETITIVENESS	GENERAL	$23,160	
	Contract Description:	This is a new contract to provide a dashboard to show specified entrepreneurial access to state contracts.				
		Term of Contract:	03/15/2024 - 09/30/2024	Contract # 28966		
35.	130	DEPARTMENT OF TAXATION	GARTNER, INC.	FEDERAL	$37,773	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV21-8568 which provides research and advisory services related to information technology. This service agreement provides leadership access to research and information technology advice.				
		Term of Contract:	07/01/2024 - 06/30/2025	Contract # 29051		
36.	240	DEPARTMENT OF VETERANS SERVICES - SOUTHERN NEVADA VETERANS HOME ACCOUNT	BEHAVIORAL HEALTH SOLUTIONS, LLC	OTHER: PRIVATE/COUNTY 35% FEDERAL 65%	$39,000	
	Contract Description:	This is a new contract to provide mental health services.				
		Term of Contract:	06/01/2024 - 05/31/2028	Contract # 29065		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
37.	240	DEPARTMENT OF VETERANS SERVICES - SOUTHERN NEVADA VETERANS HOME ACCOUNT	WESTCARE MANAGEMENT, INC.	OTHER: PRIVATE/COUNTY 35% FEDERAL 65%	$40,000	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides ongoing accounting services for billing, collection, and audit and compliance reporting to the Medicare and Medicaid programs. This amendment increases the maximum amount from $424,000 to $464,000 due to an increased need for these services.				
		Term of Contract:	06/01/2022 - 05/31/2024	Contract # 25226		
38.	300	DEPARTMENT OF EDUCATION - COVID-19 FUNDING	DATA INSIGHT PARTNERS, LLC	FEDERAL	$75,000	Sole Source
	Contract Description:	This is the third amendment to the original contract which provides the second phase of a comprehensive look at all the factors that play into Nevada class sizes and teacher workforce, real-time monitoring capabilities by creating an interactive dashboard of metrics, and to expand the collaboration with the Nevada System of Higher Education. This amendment extends the termination date from April 30, 2024 to April 30, 2025 and increases the maximum amount from $885,000 to $960,000 due to the continued need for these services.				
		Term of Contract:	03/08/2022 - 04/30/2025	Contract # 25284		
39.	300	DEPARTMENT OF EDUCATION - COVID-19 FUNDING	WEAVER AND TIDWELL, L.L.P.	FEDERAL	$28,500	
	Contract Description:	This is the first amendment to the original contract which provides an internal controls audit and audit report with data and suggestions as it relates to objectives and federal funding requirements, laws, and regulations. This amendment increases the maximum amount from $189,300 to $217,800 due to the increased need for these services.				
		Term of Contract:	09/13/2022 - 09/30/2024	Contract # 26692		
40.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - FEDERAL PROGRAMS AND ADMINISTRATION	INSIGHT PUBLIC SECTOR, INC.	FEDERAL	$89,882	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV18-413 which provides cloud services. This service agreement provides a secure cloud-based repository to manage policies and procedures.				
		Term of Contract:	04/16/2024 - 06/30/2026	Contract # 28947		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
41.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO	FEDERAL	$59,205	Exempt
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-17900 which provides consulting, marketing, and education services. This service agreement provides facilitation of community conversations and development of training related to respite for families of children with dual diagnoses.				
		Term of Contract:	04/09/2024 - 09/30/2024	Contract # 28825		
42.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - DESERT REGIONAL CENTER	HENDERSON FLOOR COVERINGS, INC.	FEDERAL	$57,745	
	Contract Description:	This is a new contract to provide installation of flooring in buildings 1301 and 1306.				
		Term of Contract:	03/13/2024 - 06/30/2024	Contract # 28949		
43.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - HEALTH CARE FINANCING AND POLICY ADMINISTRATION	HEALTH MANAGEMENT ASSOCIATES, INC.	FEDERAL	$23,881	
	Contract Description:	This is the first amendment to the original service agreement under statewide contract #99SWC-S2340 which provides consulting, marketing, and education services. This service agreement provides a needs assessment study for the aged, blind, and disabled populations. This amendment increases the maximum amount from $170,402.50 to $194,283.27 due to the increased need for these services.				
		Term of Contract:	01/01/2024 - 03/31/2024	Contract # 28499		
44.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - SOUTHERN NEVADA ADULT MENTAL HEALTH SERVICES	DEERFIELD SOLUTIONS, LLC	GENERAL	$41,632	
	Contract Description:	This is a new contract to provide software licensing, support, and maintenance for the Level of Care Utilization System for Psychiatric and Addiction Services.				
		Term of Contract:	04/11/2024 - 10/23/2025	Contract # 28901		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
45.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - PUBLIC HEALTH PREPAREDNESS PROGRAM	NEVADA PUBLIC HEALTH FOUNDATION, INC.	FEDERAL	$64,800	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-17896 which provides consulting, marketing, and education services. This service agreement provides education services to plan and support a Rural Preparedness Summit for unified emergency preparedness response.				
		Term of Contract:	03/15/2024 - 06/30/2024	Contract # 28976		
46.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - PUBLIC HEALTH PREPAREDNESS PROGRAM	NAVIS STRATEGIC SERVICES, LLC	FEDERAL	$11,400	
	Contract Description:	This is a new contract to provide project management for data collection and development of a five-year strategic plan to align with grant funded projects.				
		Term of Contract:	02/20/2024 - 06/30/2024	Contract # 28961		
47.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - WELFARE FIELD SERVICES	SOCIAL ENTREPRENEURS, INC.	FEDERAL	$19,837	
	Contract Description:	This is the first amendment to the original contract which provides consulting and data analysis services to identify services needed to assist Nevada youth experiencing homelessness. This amendment increases the maximum amount from $394,185.50 to $414,022.69 due to the increased need for these services.				
		Term of Contract:	01/01/2024 - 06/30/2025	Contract # 28649		
48.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - JUVENILE JUSTICE SERVICES	COMTECH BUSINESS SYSTEMS, INC.	FEDERAL	$19,400	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV22-12210 which provides wiring, cabling, and fiber communications infrastructure. This service agreement provides maintenance services for a surveillance camera system.				
		Term of Contract:	04/15/2024 - 12/31/2024	Contract # 29054		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
49.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - CHILDREN, YOUTH AND FAMILY ADMINISTRATION	WILLOW SPRINGS, LLC	FEDERAL	$30,000	
	Contract Description:	The is a new contract to provide partial hospitalization and possible residential treatment for a youth.				
		Term of Contract:	03/07/2024 - 04/17/2024	Contract # 28983		
50.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - FAMILY SUPPORT PROGRAM	CORY J JENSEN DBA CENTER FOR BEHAVIORAL INTERVENTION, INC.	FEDERAL	$34,320	
	Contract Description:	This is a new contract to provide training to frontline child welfare workers and their supervisors, county multidisciplinary teams, children's attorneys, district attorneys, law enforcement, and court appointed children's advocates in the 15 rural counties regarding protecting children from sexual abuse and sexual exploitation.				
		Term of Contract:	04/10/2024 - 06/30/2025	Contract # 28654		
51.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES	DENISE OGLETREE MCGUINN	GENERAL 76.2% FEDERAL 23.8%	$39,900	
	Contract Description:	This is the first amendment to the original contract which provides ongoing medical services for direct client care, evaluations, medication prescriptions and management, triage, follow-along telephone consultation, and adjunctive staff training. This amendment increases the maximum amount from $45,000 to $84,900 due to the increased need for these services.				
		Term of Contract:	07/01/2022 - 06/30/2026	Contract # 26900		
52.	440	DEPARTMENT OF CORRECTIONS - THREE LAKES VALLEY CONSERVATION CAMP	SOUTHLAND INDUSTRIES	GENERAL	$46,710	Sole Source
	Contract Description:	This is a new contract to provide heating, ventilation, and air conditioning services at High Desert State Prison, Southern Desert Correctional Center, Florence McClures Womens Correctional Center, and Three Lakes Valley Correctional Center.				
		Term of Contract:	04/09/2024 - 08/31/2024	Contract # 28552		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
53.	440	DEPARTMENT OF CORRECTIONS - HIGH DESERT STATE PRISON	JOHNSON CONTROLS FIRE PROTECTION LIMITED PARTNERSHIP	GENERAL	$49,900	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-17915 which provides security and fire protection services. This service agreement provides fire protection services.				
		Term of Contract:	04/09/2024 - 10/31/2024	Contract # 28833		
54.	500	COMMISSION ON MINERAL RESOURCES - DIVISION OF MINERALS	3SAURUS, LLC	FEE: MINING CLAIM	$66,000	
	Contract Description:	This is a new contract to design, fabricate, deliver, and install a geology exhibit at the Reno Discovery Museum.				
		Term of Contract:	03/26/2024 - 06/28/2024	Contract # 28960		
55.	550	DEPARTMENT OF AGRICULTURE - DAIRY FUND	LYNN REX GODFREY	FEE: MILK AND CREAM ASSESSMENTS	$10,000	
	Contract Description:	This is a new contract to provide ratings of milk plants and dairy farms.				
		Term of Contract:	03/22/2024 - 12/31/2024	Contract # 28879		
56.	550	DEPARTMENT OF AGRICULTURE - AGRICULTURE ADMINISTRATION	ALL SEASON LAWN, INC. DBA ALL SEASONS LAWN & LANDSCAPING	OTHER: COST ALLOCATION	$11,380	
	Contract Description:	This is the third amendment to the original contract which provides ongoing landscaping and snow removal services for the Sparks location. This amendment increases the maximum amount from $57,826 to $69,206 due to the increased need for these services.				
		Term of Contract:	10/28/2020 - 08/31/2024	Contract # 23571		
57.	550	DEPARTMENT OF AGRICULTURE - AGRICULTURE ADMINISTRATION	CAPITAL GLASS	GENERAL	$13,632	
	Contract Description:	This is a new contract to provide sealing of windows and leak repair at the Sparks location.				
		Term of Contract:	03/18/2024 - 12/31/2024	Contract # 28490		
58.	651	DEPARTMENT OF PUBLIC SAFETY - NEVADA HIGHWAY PATROL DIVISION	CLOUDGAVEL, LLC	HIGHWAY	$80,000	
	Contract Description:	This is a new contract to provide an electronic warrants system for blood seizures.				
		Term of Contract:	03/28/2024 - 03/31/2028	Contract # 28993		
59.	652	DEPARTMENT OF PUBLIC SAFETY - DIVISION OF PAROLE AND PROBATION	THE COUNSELING TEAM INTERNATIONAL	FEDERAL	$22,000	
	Contract Description:	This is a new contract to provide Group Crisis Intervention Training.				
		Term of Contract:	04/04/2024 - 09/01/2024	Contract # 29040		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
60.	702	DEPARTMENT OF WILDLIFE - DIRECTOR'S OFFICE	CHRISTOPHER HINKLE DBA D & J CLEANING SERVICE	FEE: SPORTSMEN REVENUE	$14,130	
	Contract Description:	This is a new contract to provide janitorial services at the Fallon office.				
		Term of Contract:	04/01/2024 - 03/31/2025	Contract # 28904		
61.	702	DEPARTMENT OF WILDLIFE - LAW ENFORCEMENT	SK BASEBALL, LLC DBA RENO ACES BASEBALL CLUB	FEDERAL	$13,000	
	Contract Description:	This is a new contract to provide an outreach and marketing campaign through public service announcements and commercials on the kiosks and monitors at the Reno Aces Ballpark.				
		Term of Contract:	03/15/2024 - 01/31/2025	Contract # 28794		
62.	702	DEPARTMENT OF WILDLIFE - FISHERIES MANAGEMENT	JERRY'S SERVICE, INC. DBA JERRY'S JOHNS	FEDERAL	$4,857	
	Contract Description:	This is the second amendment to the original contract which provides ongoing portable restroom and related services. This amendment extends the termination date from May 31, 2024 to May 31, 2025 and increases the maximum amount from $8,889 to $13,746 due to the continued need for these services.				
		Term of Contract:	07/28/2022 - 05/31/2025	Contract # 26390		
63.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	AMANDA MONK DBA JUBILEE OCCASIONS	OTHER: REVENUE	$12,600	
	Contract Description:	This is a new revenue contract to provide wedding ceremonies at Valley of Fire State Park.				
		Term of Contract:	04/08/2024 - 06/30/2025	Contract # 29086		
64.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	CACTUS AND LACE WEDDINGS, LLC	OTHER: REVENUE	$52,000	
	Contract Description:	This is a new revenue contract to provide wedding ceremonies at Valley of Fire State Park.				
		Term of Contract:	04/02/2024 - 04/30/2026	Contract # 29029		
65.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	NOVA GEOTECHNICAL & INSPECTION SERVICES, LLC	GENERAL	$13,855	
	Contract Description:	This is a new contract to provide third party inspection oversight for the Spring House rehabilitation and stabilization at Spring Mountain Ranch State Park.				
		Term of Contract:	03/25/2024 - 10/01/2024	Contract # 29006		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
66.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	PLUMB LINE MECHANICAL, INC.	GENERAL	$13,300	
	Contract Description:	This is a new contract to provide water heater replacement at South Fork State Park residences.				
		Term of Contract:	03/25/2024 - 12/31/2024	Contract # 28956		
67.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - MAINTENANCE OF STATE PARKS-NON-EXEC	AMBIENT EDGE, LLC	OTHER: UTILITY SURCHARGE	$45,000	
	Contract Description:	This is the first amendment to the original contract which provides maintenance and repair services of the Heating, Ventalation, and Air Conditioning system at Valley of Fire State Park. This amendment increases the maximum amount from $48,864 to $93,864 due to the increased need for these services.				
		Term of Contract:	03/25/2022 - 04/01/2026	Contract # 25734		
68.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - MAINTENANCE OF STATE PARKS-NON-EXEC	WHIPPLE TREE SERVICE, LLC	OTHER: UTILITY SURCHARGE	$17,000	
	Contract Description:	This is a new contract to provide tree trimming at Eastern Region State Parks.				
		Term of Contract:	04/12/2024 - 12/31/2024	Contract # 28918		
69.	810	DEPARTMENT OF MOTOR VEHICLES - AUTOMATION	ADVANCED POWER PROTECTION INDUSTRIES, INC.	HIGHWAY	$73,000	
	Contract Description:	This is the second amendment to the original contract which provides inspections, corrective and emergency maintenance services for Uninterruptible Power Supply systems and components located in northern and southern Nevada. This amendment extends the termination from March 31, 2024 to March 31, 2026 and increases the maximum amount from $160,375 to $233,375 due to the continued need for these services.				
		Term of Contract:	03/10/2020 - 03/31/2026	Contract # 22737		
70.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - VOCATIONAL REHABILITATION	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION - NEVADA EQUAL RIGHTS COMMISSION	FEDERAL: 78.7% OTHER: BUSINESS ENTERPRISES SET ASIDE 21.3%	$60,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide hearings officer services.				
		Term of Contract:	03/18/2024 - 12/31/2027	Contract # 28799		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
71.	902	DEPARTMENT OF EMPLOYMENT TRAINING AND REHABILITATION - GOVERNOR'S OFFICE OF WORKFORCE INNOVATION	CREDENTIAL ENGINE, INC.	FEDERAL	$64,640	
	Contract Description:	This is a new contract to provide credentialing for all Project Supporting and Advancing Nevada's Dislocated Individuals approved training programs.				
		Term of Contract:	03/18/2024 - 09/13/2024	Contract # 28957		
72.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - ADMINISTRATION	HEIDI SAUCEDO	OTHER: COST ALLOCATED 60% FEDERAL 40%	$54,000	
	Contract Description:	This is a new contract to provide ongoing social media services and consulting.				
		Term of Contract:	04/01/2024 - 06/30/2026	Contract # 28985		
73.	B001	LICENSING BOARDS AND COMMISSIONS - ACCOUNTANCY	KAEMPFER CROWELL, LTD.	FEE: LICENSURE	$48,000	
	Contract Description:	This is a new contract to provide government affairs services.				
		Term of Contract:	03/29/2024 - 06/30/2025	Contract # 28975		
74.	B003	LICENSING BOARDS AND COMMISSIONS - AUDIOLOGY AND SPEECH PATHOLOGY	INTERNATIONAL HEARING SOCIETY	FEE: LICENSURE	$12,000	Exempt
	Contract Description:	This is a new contract to provide ongoing materials and services related to license applicant examinations.				
		Term of Contract:	07/01/2024 - 06/30/2027	Contract # 28945		
75.	B003	LICENSING BOARDS AND COMMISSIONS - AUDIOLOGY AND SPEECH PATHOLOGY	STRATEGIES 360, INC.	FEE: LICENSURE	$45,000	
	Contract Description:	This is a new contract to provide government affairs services.				
		Term of Contract:	04/01/2024 - 06/30/2025	Contract # 28943		
76.	B015	LICENSING BOARDS AND COMMISSIONS - MEDICAL EXAMINERS	META-MAINTAIN MANAGEMENT, LLC DBA SYSTEM4 RENO	FEE: LICENSURE	$22,500	
	Contract Description:	This is a new contract to provide janitorial services.				
		Term of Contract:	04/16/2024 - 12/31/2024	Contract # 28953		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
77.	B022	LICENSING BOARDS AND COMMISSIONS - PHARMACY	KAEMPFER CROWELL, LTD.	FEE: LICENSURE	$72,000	Sole Source
	Contract Description:	This is a new contract to provide government affairs and regulation development services.				
		Term of Contract:	03/29/2024 - 02/28/2026	Contract # 28942		
78.	B023	LICENSING BOARDS AND COMMISSIONS - PHYSICAL THERAPY EXAMINERS	CAMPBELL JONES COHEN CPAS	FEE: LICENSURE	$27,000	
	Contract Description:	This is a new contract to provide ongoing audit services.				
		Term of Contract:	07/01/2024 - 12/31/2026	Contract # 28861		
79.	B023	LICENSING BOARDS AND COMMISSIONS - PHYSICAL THERAPY EXAMINERS	FENNEMORE CRAIG P.C.	FEE: LICENSURE	$95,000	Professional Service
	Contract Description:	This is a new contract to provide legal services.				
		Term of Contract:	03/01/2024 - 08/31/2025	Contract # 28858		
80.	B023	LICENSING BOARDS AND COMMISSIONS - PHYSICAL THERAPY EXAMINERS	NUMBERS, INC.	FEE: LICENSURE	$14,400	
	Contract Description:	This is a new contract to provide ongoing bookkeeping, financial reporting, and payroll services.				
		Term of Contract:	01/01/2024 - 12/31/2026	Contract # 28860		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28955**

		Legal Entity Name:	Bobby Ramon Lucero
Agency Name:	**GOVERNOR'S OFFICE**	Contractor Name:	**Bobby Lucero**
Agency Code:	**010**	Address:	**7758 Chelsea Lake Ct.**
Appropriation Unit:	**3952-04**		
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89113**
If "No" please explain:	Not Applicable	Contact/Phone:	Bobby Lucero 602-651-4747
		Vendor No.:	T29048333
		NV Business ID:	NV20232916880

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**90.00 %**	**GATE**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**10.00 %**	**TICKET SURCHARGE (AMATEUR PROGRAM)**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/15/2024**
   Anticipated BOE meeting date 04/2024

   Retroactive? **No**
   If "Yes", please explain

   Not Applicable

3. Termination Date: **02/28/2028**
   Contract term: **3 years and 350 days**

4. Type of contract: **Contract**
   Contract description: **Specialty Service**

5. Purpose of contract:

   This is a new contract to provide ongoing inspector services during weigh-ins and events.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$20,000.00**
   Other basis for payment: $150-$250 per event and $75-$150 per weigh-in (based on event size) and $75 per assignment USA Boxing gym inspection; not to exceed $20,000 over contract term.

II. JUSTIFICATION

7. What conditions require that this work be done?

   NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Weigh-ins and events occur during evening hours, weekends, and holidays. The Commission has only 8 full-time employees and would not be able to provide the staffing requirements needed for event coverage duties. The agency would accrue additional overtime trying to fulfill these obligations. Additionally, the inspectors provide oversight of both male and female locker rooms. We do not have the appropriate ratio of staff, or the number of staff required to cover these tasks. The use of Inspectors is an industry standard practice around the world.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

Les Kekahuna
Bobby Lucero
Edward Barrios
Ryan Simpson

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor has knowledge of the rules and regulations of unarmed combat and has passed an Inspector Trainee program. Performance was satisfactory.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

    No b. If "No", please explain:

    Formal name filed with Secretary of State

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. Not Applicable

19. Agency Field Contract Monitor:

    Aldo Galvan, Chief Inspector Ph: 702-327-5947

    Matthew Valenzuela, Chief Assistant Ph: 702-486-2581

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vkneefel	03/01/2024 09:32:25 AM
Division Approval	nmann	03/05/2024 09:13:35 AM
Department Approval	ssands	03/05/2024 13:18:37 PM
Contract Manager Approval	ssands	03/11/2024 12:01:47 PM
Budget Analyst Approval	lramire7	03/15/2024 11:38:28 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28946**

		Legal Entity Name:	EDWARD BARRIOS
Agency Name:	**GOVERNOR'S OFFICE**	Contractor Name:	**EDWARD BARRIOS**
Agency Code:	**010**	Address:	**2836 Sangro Court**
Appropriation Unit:	**3952-04**		
Is budget authority available?:	**Yes**	City/State/Zip	**Henderson, NV 89102**
If "No" please explain:	Not Applicable	Contact/Phone:	Eddie Barrios 702-290-8679
		Vendor No.:	T29047925
		NV Business ID:	NV20232992044

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**90.00 %**	**GATE**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**10.00 %**	**TICKET SURCHARGE (AMATEUR PROGRAM)**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/15/2024**
   Anticipated BOE meeting date 04/2024

   Retroactive? **No**
   If "Yes", please explain

   Not Applicable

3. Termination Date: **02/28/2028**
   Contract term: **3 years and 350 days**

4. Type of contract: **Contract**
   Contract description: **Specialty Services**

5. Purpose of contract:

   This is a new contract to provide ongoing inspector services during weigh-ins and events.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$20,000.00**
   Other basis for payment: $150-$250 per event and $75-$150 per weigh-in (based on event size) and $75 per assignment USA Boxing gym inspection; not to exceed $20,000 over contract term.

II. JUSTIFICATION

7. What conditions require that this work be done?

   NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Weigh-ins and events occur during evening hours, weekends, and holidays. The Commission has only 8 full-time employees and would not be able to provide the staffing requirements needed for event coverage duties. The agency would accrue additional overtime trying to fulfill these obligations. Additionally, the inspectors provide oversight of both male and female locker rooms. We do not have the appropriate ratio of staff, or the number of staff required to cover these tasks. The use of Inspectors is an industry standard practice around the world.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

Bobby Lucero
Edward Barrios
Ryan Simpson
Les Kekahuna

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor has knowledge of the rules and regulations of unarmed combat and has passed an Inspector Trainee program. Performance was satisfactory.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. Not Applicable

19. Agency Field Contract Monitor:

    Aldo Galvan, Chief Inspector Ph: 702-327-5947

    Matthew Valenzuela, Chief Assistant Ph: 702-486-2581

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vkneefel	03/01/2024 09:34:57 AM
Division Approval	nmann	03/05/2024 09:23:53 AM
Department Approval	ssands	03/05/2024 13:20:05 PM
Contract Manager Approval	fmason	03/11/2024 12:02:49 PM
Budget Analyst Approval	lramire7	03/15/2024 11:37:17 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28950**

		Legal Entity Name:	LES MO'OKINI KEKAHUNA
Agency Name:	**GOVERNOR'S OFFICE**	Contractor Name:	**LES KEKAHUNA**
Agency Code:	**010**	Address:	**8987 W. Flamingo Rd., Suite 105**
Appropriation Unit:	**3952-04**		
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89147**
If "No" please explain:	Not Applicable	Contact/Phone:	Les KeKahuna 808-688-7633
		Vendor No.:	T29048401
		NV Business ID:	NV20243031395

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**90.00 %**	**GATE**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**10.00 %**	**TICKET SURCHARGE (AMATEUR PROGRAM)**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/15/2024**
   Anticipated BOE meeting date 04/2024

   Retroactive? **No**
   If "Yes", please explain

   Not Applicable

3. Termination Date: **02/28/2028**
   Contract term: **3 years and 350 days**

4. Type of contract: **Contract**
   Contract description: **Specialty Services**

5. Purpose of contract:

   This is a new contract to provide ongoing inspector services during weigh-ins and events.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$20,000.00**
   Other basis for payment: $150-$250 per event and $75-$150 per weigh-in (based on event size) and $75 per assignment USA Boxing gym inspection; not to exceed $20,000 over contract term.

II. JUSTIFICATION

7. What conditions require that this work be done?

   NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Weigh-ins and events occur during evening hours, weekends, and holidays. The Commission has only 8 full-time employees and would not be able to provide the staffing requirements needed for event coverage duties. The agency would accrue additional overtime trying to fulfill these obligations. Additionally, the inspectors provide oversight of both male and female locker rooms. We do not have the appropriate ratio of staff, or the number of staff required to cover these tasks. The use of Inspectors is an industry standard practice around the world.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

Ryan Simpson
Les Kekahuna
Bobby Lucero
Edward Barrios

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor has knowledge of the rules and regulations of unarmed combat and has passed an Inspector Trainee program. Performance was satisfactory.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

    No b. If "No", please explain:

    SOS FILING

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. Not Applicable

19. Agency Field Contract Monitor:

    Aldo Galvan, Chief Inspector Ph: 702-327-5947

    Matthew Valenzuela, Chief Assistant Ph: 702-486-2581

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vkneefel	03/01/2024 09:36:49 AM
Division Approval	nmann	03/05/2024 15:54:42 PM
Department Approval	ssands	03/05/2024 15:55:26 PM
Contract Manager Approval	ssands	03/11/2024 12:00:15 PM
Budget Analyst Approval	lramire7	03/15/2024 11:42:19 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28958**

		Legal Entity Name:	RYAN SIMPSON
Agency Name:	**GOVERNOR'S OFFICE**	Contractor Name:	**RYAN JOHN SIMPSON**
Agency Code:	**010**	Address:	**2265 LENTICULAR DR**
Appropriation Unit:	**3952-04**		
Is budget authority available?:	**Yes**	City/State/Zip	**SPARKS, NV 89441-4859**
If "No" please explain:	Not Applicable	Contact/Phone:	Ryan Simpson 775/240-6684
		Vendor No.:	T32008730
		NV Business ID:	NV20243062938

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**90.00 %**	**GATE**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**10.00 %**	**TICKET SURCHARGE (AMATEUR PROGRAM)**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/15/2024**
   Anticipated BOE meeting date 04/2024

   Retroactive? **No**
   If "Yes", please explain

   Not Applicable

3. Termination Date: **02/28/2028**
   Contract term: **3 years and 350 days**

4. Type of contract: **Contract**
   Contract description: **Specialty Contract**

5. Purpose of contract:

   This is a new contract to provide ongoing inspector services during weigh-ins and events.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$20,000.00**
   Other basis for payment: $150-$250 per event and $75-$150 per weigh-in (based on event size) and $75 per assignment USA Boxing gym inspection; not to exceed $20,000 over contract term.

II. JUSTIFICATION

7. What conditions require that this work be done?

   NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Weigh-ins and events occur during evening hours, weekends, and holidays. The Commission has only 8 full-time employees and would not be able to provide the staffing requirements needed for event coverage duties. The agency would accrue additional overtime trying to fulfill these obligations. Additionally, the inspectors provide oversight of both male and female locker rooms. We do not have the appropriate ratio of staff, or the number of staff required to cover these tasks. The use of Inspectors is an industry standard practice around the world.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

Les KeKahuna
Bobby Lucero
Edward Barrios
Ryan Simpson

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor has knowledge of the rules and regulations of unarmed combat and has successfully completed previous Inspector Services contract terms. Performance was satisfactory.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Contract with the Nevada State Athletic Commission for Inspector Services. 4-Year contract ended 10/31/2023. Verified satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

    No b. If "No", please explain:

    SOS filing

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. Not Applicable

19. Agency Field Contract Monitor:

    Aldo Galvan, Chief Inspector Ph: 702-327-5947
    Matthew Valenzuela, Chief Assistant Ph: 702-486-2581
    null, null Ph: null

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vkneefel	03/01/2024 09:38:23 AM
Division Approval	nmann	03/05/2024 15:48:56 PM
Department Approval	ssands	03/05/2024 15:56:54 PM
Contract Manager Approval	ssands	03/11/2024 12:03:45 PM
Budget Analyst Approval	lramire7	03/15/2024 11:36:02 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28981**

		Legal Entity Name:	BECKER GALLAGHER LEGAL PUBLISHING, INC.
Agency Name:	**ATTORNEY GENERAL'S OFFICE**	Contractor Name:	**BECKER GALLAGHER LEGAL PUBLISHING, INC.**
Agency Code:	**030**	Address:	**8790 GOVERNORS HILL DR STE 102**
Appropriation Unit:	**1030-04**		
Is budget authority available?:	**Yes**	City/State/Zip	**CINCINNATI, OH 45249-1374**
If "No" please explain:	Not Applicable	Contact/Phone:	513/677-5044
		Vendor No.:	T29007123
		NV Business ID:	NV20101495766

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/14/2024**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/31/2028**

Contract term: **3 years and 323 days**

4. Type of contract: **Contract**

Contract description: **Legal Publishing**

5. Purpose of contract:

This is a new contract to provide ongoing services to format and file legal proceedings in the United States Supreme Court.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$40,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Formatting and file pleadings in the Supreme Court of the United States.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The complexity of the work that needs to be done requires specialized expertise.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Wilson-Epes
Cockle Publishing
Becker Gallagher

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Becker Gallagher does superior work compared to the other organizations and their fees were similar.

d. Last bid date: 05/01/2018 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Daniel Sanchez, Legal Reseearcher Ph: (775) 684-1205

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	03/07/2024 17:41:46 PM
Division Approval	jhoba2	03/07/2024 17:41:49 PM
Department Approval	jhoba2	03/07/2024 17:41:51 PM
Contract Manager Approval	tlyon1	03/08/2024 10:11:06 AM
Budget Analyst Approval	vmilazz1	03/14/2024 22:43:06 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28878**

		Legal Entity Name:	JACKSON LEWIS P.C.
Agency Name:	**ATTORNEY GENERAL'S OFFICE**	Contractor Name:	**JACKSON LEWIS P.C.**
Agency Code:	**030**	Address:	**200 Connell Drive**
Appropriation Unit:	**1030-04**		**Suite 2000**
Is budget authority available?:	**Yes**	City/State/Zip	**Berkeley Heights, NJ 07922**
If "No" please explain:	Not Applicable	Contact/Phone:	Joseph Lazzarotti 908-795-5205
		Vendor No.:	T32013371
		NV Business ID:	NV20131665504

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**CHARGES FOR SERVICES**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/14/2024**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **12/01/2024**
   Contract term: **262 days**

4. Type of contract: **Contract**
   Contract description: **Expert Witness**

5. Purpose of contract:
   This is a new contract to provide ongoing expert witness assistance and consultation to this office related to their representation of the Nevada Gaming Control Board as privacy and data security counsel.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$50,000.00**
   Payment for services will be made at the rate of $340.00 per Hour

II. JUSTIFICATION

7. What conditions require that this work be done?
   The OAG is preparing for a litigation using an evaluation and expert report in a litigation matter.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   State employees do not have the expertise needed for this matter.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
   Not Applicable
   b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**
   c. Why was this contractor chosen in preference to other?
   (b) (1) Expert Witness

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Kevin Doty, Senior Deputy Attorney General Ph: 775-684-1250

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	02/09/2024 11:24:38 AM
Division Approval	jhoba2	02/09/2024 11:24:42 AM
Department Approval	jhoba2	02/09/2024 11:24:44 AM
Contract Manager Approval	tlyon1	02/09/2024 14:19:17 PM
Budget Analyst Approval	vmilazz1	03/14/2024 23:06:13 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28941**

		Legal Entity Name:	CHRISTOPHER VILLARREAL
Agency Name:	**ATTORNEY GENERAL'S OFFICE**	Contractor Name:	**CHRISTOPHER R VILLAREAL DBA PLUGGED IN STRATEGIES, LLC**
Agency Code:	**030**	Address:	**9492 OLYMPIA DR**
Appropriation Unit:	**1038-10**		
Is budget authority available?:	**Yes**	City/State/Zip	**EDEN PRAIRIE, MN 55347-2844**
If "No" please explain:	Not Applicable	Contact/Phone:	Chris Villarreal 415/680-4224
		Vendor No.:	T27043328
		NV Business ID:	NV20201692003

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**Regulatory Assessments**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: 22903

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/16/2024**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **04/16/2026**
   Contract term: **2 years**

4. Type of contract: **Contract**
   Contract description: **Professional Service**

5. Purpose of contract:

   This is a new contract to provide expert witness services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$60,000.00**
   Payment for services will be made at the rate of $100.00 per hour maximum
   Other basis for payment: Invoices must itemize work performed by time and date. Payable at presentation of invoice, its review and approval not to exceed 30 days.

II. JUSTIFICATION

7. What conditions require that this work be done?

   Statue requires representation for consumers' interests in matters before the Public Utilities Commission and any legislature, board or commission with jurisdiction over Nevada regulated public utilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Based on this contractor's broad and extensive experience, he can provide assistance and credibility on issues that we cannot cover.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

(b) (1) This vendor was chosen for his specialized expertise, availability and reasonable rates.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    April 14, 2020, to the present for the Bureau of Consumer Protection and the quality of service has been verified as most satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

    No b. If "No", please explain:

    dba

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. Not Applicable

19. Agency Field Contract Monitor:

    Paul Stuhff, Sr. Deputy Attorney General Ph: 702-486-3490

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	03/05/2024 07:35:25 AM
Division Approval	jhoba2	03/05/2024 07:35:27 AM
Department Approval	jhoba2	03/05/2024 07:35:30 AM
Contract Manager Approval	pmcco1	03/05/2024 08:54:22 AM
Budget Analyst Approval	vmilazz1	03/14/2024 22:53:50 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28623**

		Legal Entity Name:	GNLV, LLC
Agency Name:	**ATTORNEY GENERAL'S OFFICE**	Contractor Name:	**GNLV, LLC**
Agency Code:	**030**	Address:	**GOLDEN NUGGET**
Appropriation Unit:	**1041-10**		**PO BOX 610**
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89125-0610**
If "No" please explain:	Not Applicable	Contact/Phone:	702/386-8294
		Vendor No.:	T32014501
		NV Business ID:	NV19741001764

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**Registration**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/14/2024**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/27/2024**

Contract term: **197 days**

4. Type of contract: **Contract**

Contract description: **Prosecutor Conferenc**

5. Purpose of contract:

This is a new contract to provide conference room rentals for the Nevada Prosecutors Conference.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$41,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

To provide conference room, rentals and equipment usage for the annual statewide Prosecutors Conference.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State facilities are not available for a group this large.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Resorts World
Fremont Hotel & Casino
Downtown Grand Hotel & Casino

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Michael Morton, Special Assistant Attorney Ph: (775) 687-2110

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	12/06/2023 14:06:24 PM
Division Approval	jhoba2	12/06/2023 14:06:27 PM
Department Approval	jhoba2	12/06/2023 14:06:30 PM
Contract Manager Approval	tlyon1	02/09/2024 14:35:54 PM
Budget Analyst Approval	vmilazz1	03/14/2024 21:54:44 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28980**

		Legal Entity Name:	JOHNNY EDWARD BATES
Agency Name:	**ATTORNEY GENERAL'S OFFICE**	Contractor Name:	**DBA QUALITY CORRECTIONAL HEALTH CARE**
Agency Code:	**030**	Address:	**88 SALSER LANE**
Appropriation Unit:	**1348-15**		
Is budget authority available?:	**Yes**	City/State/Zip	**COLUMBIANA, AL 35051**
If "No" please explain:	Not Applicable	Contact/Phone:	JOHNNY BATES 205-437-1512
		Vendor No.:	T29046175
		NV Business ID:	NV20222614175

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**TORT CLAIMS**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/01/2023**
   Anticipated BOE meeting date 05/2024

Retroactive? **Yes**

If "Yes", please explain

We are requesting this contract to be retroactive to December 1, 2023, due to our office having significant vacancies and the training of new staff, we did not have the resources available to accurately complete/process this contract sooner.

3. Termination Date: **11/30/2027**
   Contract term: **4 years**
4. Type of contract: **Contract**
   Contract description: **Expert Witness**
5. Purpose of contract:

This is a new contract to provide expert witness services for a litigation.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$19,000.00**
   Other basis for payment: The rate to appear at trial will be $3,500.00 for 0-4 hours and $6,000.00 for any time over four hours.

II. JUSTIFICATION

7. What conditions require that this work be done?

The expert will review documents and reports and testify as the correctional healthcare expert.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise needed for this type of matter.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

(b) (1) An expert witness

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

    No b. If "No", please explain:

    dba

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

    Yes

18. Not Applicable

19. Agency Field Contract Monitor:

    NATHAN CLAUS, Deputy Attorney Gneral Ph: (702) 486-7629

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	03/07/2024 17:40:42 PM
Division Approval	jhoba2	03/07/2024 17:40:45 PM
Department Approval	jhoba2	03/07/2024 17:40:48 PM
Contract Manager Approval	tlyon1	03/08/2024 10:12:57 AM
Budget Analyst Approval	vmilazz1	03/14/2024 22:33:39 PM

AARON D. FORD
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First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General

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OFFICE OF THE ATTORNEY GENERAL

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Carson City, Nevada 89701

TERESA BENITEZ-THOMPSON
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

MEMORANDUM

To: Budd Milazzo
Governor's Finance Office

From: Tanya Lyons, Administrative Services Officer I

Date: March 6, 2024

Subject: Retroactive Approval for Contract #28980 Johnny E. Bates

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We are requesting this contract to be retroactive to December 1, 2023, due to our office having significant vacancies and the training of new staff, we did not have the resources available to accurately complete/process this contract sooner.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28848**

		Legal Entity Name:	NOSSAMAN, LLP
Agency Name:	**ATTORNEY GENERAL'S OFFICE**	Contractor Name:	**NOSSAMAN, LLP**
Agency Code:	**030**	Address:	**621 Capitol Mall**
Appropriation Unit:	**1348-15**		**Suite 2500**
Is budget authority available?:	**Yes**	City/State/Zip	**Sacramento, CA 95814**
If "No" please explain:	Not Applicable	Contact/Phone:	916-930-7707
		Vendor No.:	T32014824
		NV Business ID:	NV20101338019

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**TORT CLAIMS**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/30/2023**
   Anticipated BOE meeting date 05/2024

   Retroactive? **Yes**

   If "Yes", please explain

   Due to an immediate need for these services.

3. Termination Date: **12/31/2025**
   Contract term: **2 years and 63 days**

4. Type of contract: **Contract**
   Contract description: **Expert Witness**

5. Purpose of contract:

   This is a new contract to provide ongoing expert witness services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$90,675.00**
   Payment for services will be made at the rate of $365.00 per Hour
   Other basis for payment: Within 45 days of Invoice (submitted monthly), No Late Charges

II. JUSTIFICATION

7. What conditions require that this work be done?

   The vendor will assist in providing a legal expert opinion by reviewing case files, preparing written reports, charts, and summaries as well as possibly providing testimony at depositions and trials.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   State employees do not have the expertise needed for this type of litigation.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**
   c. Why was this contractor chosen in preference to other?

(b) (1) Expert Witness

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	02/12/2024 19:17:25 PM
Division Approval	jhoba2	02/12/2024 19:17:28 PM
Department Approval	jhoba2	02/12/2024 19:17:31 PM
Contract Manager Approval	tlyon1	02/13/2024 06:42:43 AM
Budget Analyst Approval	vmilazz1	03/14/2024 23:17:02 PM

AARON D. FORD
Attorney General

CRAIG A. NEWBY
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General

STATE OF NEVADA

OFFICE OF THE ATTORNEY GENERAL

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Carson City, Nevada 89701

TERESA BENITEZ-THOMPSON
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

MEMORANDUM

To: Budd Milazzo
Governor's Finance Office

From: Tanya Lyons, Administrative Services Officer I

Date: February 12, 2024

Subject: Retroactive Approval for Contract #28848 NOSSAMAN LLP

We are requesting this contract to be retroactive approval to October 30, 2023, due to immediate need for services and preparation to meet court deadlines. The need for expert consultant services was not identified until the case had proceeded.

General Counsel has reviewed the information presented by Chief Litigation Counsel Marni Watkins and determined that an expert consultant is needed because the OAG lacks an expert in the subject matter of the Litigation.

The expert's services are vital to success in the Litigation. Accordingly, the Office of General Counsel approved the request to engage this expert consultant.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28978**

		Legal Entity Name:	PAIN INSTITUTE OF NEVADA, INC.
Agency Name:	**ATTORNEY GENERAL'S OFFICE**	Contractor Name:	**PAIN INSTITUTE OF NEVADA, INC.**
Agency Code:	**030**	Address:	**7065 W ANN RD STE 130-548**
Appropriation Unit:	**1348-15**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89130-3865**
If "No" please explain:	Not Applicable	Contact/Phone:	Katherine D. Travnicek 702/878-8252
		Vendor No.:	T29042188A
		NV Business ID:	NV19881035024

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**TORT CLAIMS**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2024**

Anticipated BOE meeting date 05/2024

Retroactive? **Yes**

If "Yes", please explain

We are requesting this contract to be retroactive to January 1, 2024, due to our office having significant vacancies and the training of new staff, we did not have the resources available to accurately complete/process this contract sooner.

3. Termination Date: **06/30/2024**

Contract term: **180 days**

4. Type of contract: **Contract**

Contract description: **Expert Witness**

5. Purpose of contract:

This is a new contract to provide ongoing expert witness assistance for a litigation.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$20,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

This is a new contract to provide ongoing expert witness assistance for a litigation. The vendor will assist in providing a legal expert opinion by reviewing current and prior medical records, review of the mechanism of injury, and independent medical examination to determine the extent of the plaintiff's injuries and future pain management needs to assist in facilitating settlement.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise needed for this matter.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

(b) (1) Expert Witness

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Jared M. Frost, Senior Deputy Attorney General Ph: (702) 486-3177

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	03/07/2024 17:39:09 PM
Division Approval	jhoba2	03/07/2024 17:39:13 PM
Department Approval	jhoba2	03/07/2024 17:39:16 PM
Contract Manager Approval	tlyon1	03/08/2024 10:11:30 AM
Budget Analyst Approval	vmilazz1	03/14/2024 22:23:22 PM

AARON D. FORD
Attorney General

CRAIG A. NEWBY
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General

STATE OF NEVADA

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Carson City, Nevada 89701

TERESA BENITEZ-THOMPSON
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

MEMORANDUM

To: Budd Milazzo
Governor's Finance Office

From: Tanya Lyons, Administrative Services Officer I

Date: March 6, 2024

Subject: Retroactive Approval for Contract #28978 Katherine Travnicek, MD dba Pain Institute of Nevada Inc.

We are requesting this contract to be retroactive to January 1, 2024, due to our office having significant vacancies and the training of new staff, we did not have the resources available to accurately complete/process this contract sooner.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29082**

		Legal Entity Name:	THE ABBI AGENCY
Agency Name:	**SECRETARY OF STATE'S OFFICE**	Contractor Name:	**THE ABBI AGENCY**
Agency Code:	**040**	Address:	**1385 HASKELL STREET, SUITE A**
Appropriation Unit:	**1050-42**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89509**
If "No" please explain:	Not Applicable	Contact/Phone:	CONNIE ANDERSON 775-323-2977
		Vendor No.:	
		NV Business ID:	NV20081200897

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/08/2024**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2024**

Contract term: **267 days**

4. Type of contract: **Contract**

Contract description: **Abbi Agency**

5. Purpose of contract:

This is a new service agreement under statewide contract 99SWC-NV23-17902 which provides consulting marketing and education services. This service agreement provides the modernization of SilverFlume and the Secretary of State¿s website.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$33,150.00**

Other basis for payment: Payable upon successful completion of deliverables as approved by the agency.

II. JUSTIFICATION

7. What conditions require that this work be done?

As the Nevada Secretary of State Office launches its new website and revamped SilverFlume portal, it needs a branding system that creates a sense of ease and inspiration for doing business in Nevada. This branding system will need to reflect the diversity of Nevadans and the state's dynamic business landscape. The Abbi Agency will develop a brand, visual identity and brand style guide that will serve as a visual blueprint for internal teams and all public-facing outreach efforts.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the tools nor the expertise required to do this work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbowma1	04/03/2024 08:56:46 AM
Division Approval	dbowma1	04/03/2024 08:56:49 AM
Department Approval	dbowma1	04/03/2024 08:56:52 AM
Contract Manager Approval	jmckeeha	04/05/2024 07:10:25 AM
Budget Analyst Approval	mranki1	04/08/2024 10:43:59 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28944**

		Legal Entity Name:	The Turnout LLC
Agency Name:	**SECRETARY OF STATE'S OFFICE**	Contractor Name:	**The Turnout LLC**
Agency Code:	**040**	Address:	**2106 Clark Place**
Appropriation Unit:	**1051-31**		
Is budget authority available?:	**Yes**	City/State/Zip	**Silver Springs, MD 20910**
If "No" please explain:	Not Applicable	Contact/Phone:	JARED MARCOTTE 802-310-5313
		Vendor No.:	T29048227
		NV Business ID:	NV20243004437

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 040

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/22/2024**

Anticipated BOE meeting date 03/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2024**

Contract term: **284 days**

4. Type of contract: **Contract**

Contract description: **Elections Support**

5. Purpose of contract:

This is a new contract to provide on-site support for implementing processes and procedures related to election equipment and software.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$62,400.00**

Payment for services will be made at the rate of $130.00 per Hour

II. JUSTIFICATION

7. What conditions require that this work be done?

The Voter Registration and Election Management System (VREMS) project has a need for experts in elections and elections technology to assist in the
implementation of the statewide voter registration system. The implementation team requires subject matter experts to communicate with state, county and vendor staff to review state statutes and regulations, assess project artifacts for compliance, and review system functionality.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Tasking current employees of the SOS Elections Division deemed unacceptable due to the lack of available personnel who are not already working on critical tasks related to the 2024 election cycle. Tasking other SOS personnel in other divisions or other agencies deemed unacceptable due to the lack of awareness of elections processes and requirements.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 240201
Approval Date: 02/06/2024

c. Why was this contractor chosen in preference to other?

The Turnout possess subject matter experts that have firsthand policy development knowledge, elections technology implementation experience, as well as policy and data standardization skills that are vital to the VREMS project as we enter the election cycle.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbowma1	03/21/2024 08:20:30 AM
Division Approval	dbowma1	03/21/2024 08:20:32 AM
Department Approval	dbowma1	03/21/2024 08:20:35 AM
Contract Manager Approval	adale	03/21/2024 09:24:50 AM
Budget Analyst Approval	mranki1	03/22/2024 11:20:54 AM

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	240201(a)

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	**Agency Contact Information - Note: Approved copy will be sent to ONLY the contact(s) listed below:**		
	STATE AGENCY NAME REQUIRED:	***Secretary of State***	
	Contact Name and Title	***Phone Number***	***Email Address***
	Jennifer McKeehan, Management Analyst III	***775-684-5735***	***mckeehanj@sos.nv.gov***

1b	**Vendor Information:**	
	Vendor Name:	***The Turnout, LLC***
	Contact Name:	***Jared Marcotte***
	Complete Address: City, State, and Zip Code	***2106 Clark Pl,*** ***Silver Spring, MD, 20910***
	Telephone Number:	***802-310-5313***
	Email Address:	***jared@turnout.rocks***

1c	**Type of Waiver Requested – Check the appropriate type:**	
	Sole or Single Source:	*X*
	Professional Service Exemption:	

1d	**Contract Information:**				
	Is this a new Contract? Check One:	Yes:	*X*	No:	
	If 'No' Enter Amendment Number:	#			
	Enter CETS Number:	#			

1e	**Term:**				
	One (1) Time Purchase? Check One:	Yes:		No:	*X*
	Contract:	Start Date:	*02/15/2024*	End Date:	*12/31/2024*

1f	**Funding:**	
	State Appropriated:	General Fund BA 1051
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	

Purchasing Use Only:	
Approval #:	240201 (2)

1g	**Total Estimated Value of this Service Contract, Amendment or Purchase:**
	$275,000

2	**Provide a description of work/services to be performed or services with goods to be purchased:**
	Provide onsite support for state/county setup associated with the Voter Registration & Election Management Solution Project. Services must be performed by a vendor with intimate knowledge of NRS & NAC pertaining to elections administration. They must also be able to advise on and edit use cases, test scripts, county user guides, and other artifacts for adherence to Nevada code. Lastly, they must be able to review system functionality and advise on potential modifications for election administration activities.

3	**What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?**
	The vendor must possess working knowledge of proprietary election administration and voter registration software. They must also have a proven history of understanding and implementing requirements based on election administration codes and statutes. The Turnout LLC will provide a service that combines elections systems technical input, quality assurance, and subject matter expertise for election equipment, technology, and administration. There is a need for direct assistance to the counties which would include on-site support and it is paramount that these individuals understand the nuances of administering elections, only attained through prior election administration experience. The Turnout Group has worked on national standards for voting and non-voting systems. For example, nearly every CDF specification on the following page was authored in part or whole by Turnout, https://www.nist.gov/itl/voting/interoperability. With the Center for Internet Security, they have developed a formal verification program for non-voting election technology called the Rapid Architecture-Based Election Technology Verification (RABET-V) program: https://www.cisecurity.org/elections/rabetv. They have also worked directly with states to develop requirements for voter registration systems by interviewing local election officials, reviewing federal and state statutes, examining existing system processes, and creating recommendations from these activities. They worked with the Virginia Department of Elections to create the RFP for their voter registration system. For the Pennsylvania Department of State, they conducted process modeling workshops to map out existing county-based election administration processes. Prior to that, they mapped out UOCAVA processes in a report for PA The Council of State Governments (documented here: https://ovi.csg.org/wp-content/uploads/2023/04/OVI-Process-Modeling-Pilot.pdf).

4	**Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:**
	A competitive bid is not feasible due to the lack of qualified vendors that would be able to meet expectations for the office. Online searches for "elections policy and technology implementation" return many results for elections campaign or political consulting groups. That is not the kind of support we need for the VREMS project implementation. To date, we have been unable to identify a firm with the unique skillset we need, other than the Turnout Group. We have interviewed other companies such as the Elections Group, Knowledge Services, and CGI, who were not an ideal fit for this work because of our unique need for elections policy and technology implementations. The level of experience in election administration for various vendors does not have a track record that would

#240201(a)

	instill confidence in engaging in a contract for these services. This contract needs to have a vendor that has experience implementing election policies with new technology from an administrative county level as they will be directly supporting the counties in the implementation of KNOWiNK's TotalVote, ePulse, and Poll Pad software. The Turnout Group has worked on national standards for voting and non-voting systems. For example, nearly every CDF specification on the following page was authored in part or whole by Turnout, https://www.nist.gov/itl/voting/interoperability. With the Center for Internet Security, they have developed a formal verification program for non-voting election technology called the Rapid Architecture-Based Election Technology Verification (RABET-V) program: https://www.cisecurity.org/elections/rabetv. They have also worked directly with states to develop requirements for voter registration systems by interviewing local election officials, reviewing federal and state statutes, examining existing system processes, and creating recommendations from these activities. They worked with the Virginia Department of Elections to create the RFP for their voter registration system. For the Pennsylvania Department of State, they conducted process modeling workshops to map out existing county-based election administration processes. Prior to that, they mapped out UOCAVA processes in a report for PA The Council of State Governments (documented here: https://ovi.csg.org/wp-content/uploads/2023/04/OVI-Process-Modeling-Pilot.pdf).

5	**Were alternative services or commodities evaluated?**	**Check One:**	
		Yes	No
		X	
	a. ***If yes***, *what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*		
	• ***Interviewing other companies such as the Elections Group, Knowledge Services, and CGI, who were not an ideal fit for this work because of our unique need for elections policy and technology implementation experience. Each vendor was asked if they could the resources within our constraints and with the expertise needed to support policy and technology implementation for the VREMS project. Each of them either declined or was unable to respond effectively.*** • ***Tasking current employees of the SOS Elections Division – Deemed unacceptable due to the lack of available personnel who are not already working on critical tasks related to the 2024 election cycle.*** • ***Tasking other SOS personnel in other divisions – Deemed unacceptable due to the lack of awareness of elections processes and requirements.***		
	b. ***If not***, *why were alternatives not evaluated?*		

Purchasing Use Only:	
Approval #:	240201 (2)

6	**Has the agency purchased these services/services with goods in the past? Check One:** ***NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u>***	**Yes**	**No**
			X

a. *If yes, starting with the most <u>recent contract</u> and working backward, for the <u>entire relationship with this vendor, or any other vendor</u> for these services/services with goods, the following information <u>must be provided along with the CETS contract number(s) associated with each</u>:*

Term		*Value*	*Short Description*	*Provide Type of Procurement RFP#, RFQ#, Waiver #*	*CETS #*
Start Date	*End Date*				
		$			
		$			
		$			
		$			
		$			

7	**What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?**
	If this waiver request is denied the office of the Secretary of State will be unable to develop and support the appropriate policies and procedures in time to meet the requirements of the VREMS project. This will reduce the chances of a successful implementation of a top-down voter registration and election management software as mandated by AB422 and related laws within 16 counties of Nevada by April 1, 2024 for Phase 1 of the project.

8	**What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?**
	The market pool for vendors with this level of experience is small, and we have been unable to identify other vendors with similar skillsets and experience. The Turnout possess subject matter experts that have firsthand policy development knowledge, elections technology implementation experience, as well as policy and data standardization skills that would be vital to the VREMS project as we enter the election cycle that will force staff to allocate time in other areas to ensure the success of the Presidential Preference Primary Election.

9	**Will this purchase obligate the State to this vendor for future purchases? Check One:** ***<u>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u>***	**Yes**	**No**
			X
	a. *If yes, please provide details regarding future obligations or needs.*		

Purchasing Use Only:	
Approval #:	240201 (1)

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Signature of Agency Representative Initiating Request

Mark Wlaschin 1/30/2024

Print Name of Agency Representative Initiating Request Date

Debbie Bowman

Signature of Agency Head Authorizing Request

Debbie Bowman 1/30/24

Print Name of Agency Head Authorizing Request Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence,* ***State Purchasing*** *may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.* ***This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	

Approved by:

2/6/24

Administrator, Purchasing Division or Designee Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27401**

		Amendment Number:	**1**
		Legal Entity Name:	DAVIS GLASS & MIRROR, INC.
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**DAVIS GLASS & MIRROR, INC.**
Agency Code:	**082**	Address:	**5135 S. VALLEY VIEW BLVD.**
Appropriation Unit:	**1349-12**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89118-1726**
If "No" please explain:	Not Applicable	Contact/Phone:	JOHN BEAL 702/368-7722
		Vendor No.:	T29036647
		NV Business ID:	NV19961120126

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**BUILDINGS AND GROUNDS RENT INCOME**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/03/2023**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **03/31/2027**

Contract term: **3 years and 363 days**

4. Type of contract: **Contract**

Contract description: **Glass Repair**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing glass and mirror repair services for state-owned buildings in southern Nevada. This amendment increases the maximum amount from $20,696.27 to $40,696.27 due to a continued need for services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$20,696.27	$20,696.27	$20,696.27	Yes - Info
2.	Amount of current amendment (#1):	$20,000.00	$20,000.00	$40,696.27	Yes - Info
3.	New maximum contract amount:	$40,696.27			

II. JUSTIFICATION

7. What conditions require that this work be done?

Glass service is needed to recommend and properly install glass/windows for state-owned buildings throughout southern Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the manpower and expertise for this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor provided the proposed scope of work with the lowest bid.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

05/2015 - present - Buildings and Grounds-work is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	01/22/2024 09:23:20 AM
Division Approval	nmann	02/14/2024 09:45:28 AM
Department Approval	ssands	02/14/2024 09:50:02 AM
Contract Manager Approval	tledezma	02/28/2024 15:04:57 PM
Budget Analyst Approval	klay0	03/14/2024 15:49:25 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28886**

		Legal Entity Name:	HOLLAND WATERPROOFING, INC.
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**HOLLAND WATERPROOFING, INC.**
Agency Code:	**082**	Address:	**1380 GREG STREET, SUITE 222**
Appropriation Unit:	**1349-14**		
Is budget authority available?:	**Yes**	City/State/Zip	**SPARKS, NV 89431**
If "No" please explain:	Not Applicable	Contact/Phone:	775-813-9778
		Vendor No.:	T32013161
		NV Business ID:	NV20031272390

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Buildings and Grounds Rent Income**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/22/2024**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**
   If "Yes", please explain

   Not Applicable

3. Termination Date: **02/28/2025**
   Contract term: **343 days**

4. Type of contract: **Contract**
   Contract description: **Waterproofing**

5. Purpose of contract:

   This is a new contract to provide waterproofing the elevator pits at the Nevada State Library and Archives to prevent further water damage.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$32,395.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

   This contract will provide hydro-active urethane grout injections at elevator pit walls. Drilling through this wall, inserting injection ports. Coat walls and slab with oil/vapor epoxy. Routing out and chasing cracks to sound substrate. Crack repair not to exceed 250 linear feet.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Buildings and Grounds does not have the manpower or equipment needed to facilitate this project.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Holland Waterproofing
   Cassidy Coatings
   Madole Construction

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

CAT14-FY24-008 Best quote

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	02/15/2024 15:24:36 PM
Division Approval	nmann	03/19/2024 14:30:43 PM
Department Approval	ssands	03/19/2024 15:02:00 PM
Contract Manager Approval	ssands	03/20/2024 10:20:07 AM
Budget Analyst Approval	klay0	03/22/2024 14:35:50 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28940**

		Legal Entity Name:	NEVADA CHILLER AND BOILER, INC.
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**NEVADA CHILLER AND BOILER, INC.**
Agency Code:	**082**	Address:	**10 HARDY DRIVE**
Appropriation Unit:	**1349-14**		
Is budget authority available?:	**Yes**	City/State/Zip	**SPARKS, NV 89431-6307**
If "No" please explain:	Not Applicable	Contact/Phone:	BRENNA SMITH 775-432-1331
		Vendor No.:	T32006651
		NV Business ID:	NV20151141050

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Buildings and Grounds Rent Income**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/22/2024**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **04/28/2028**
   Contract term: **4 years and 38 days**

4. Type of contract: **Contract**
   Contract description: **HVAC**

5. Purpose of contract:
   This is a new contract to provide the replacement of five Reznor heating units at the Department of Motor Vehicles in Carson City.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$24,386.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
   CAT14-FY24-001 Project for replacement of 5 existing, failing Reznor Units with 5 New Reznor units. Supply and install 5 new digital line thermostats. Supply lift to reach units. Connect to existing power, gas and flue.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Buildings and Grounds does not have the manpower or the equipment to complete this CAT 14 project.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
   Emor Services
   Ray Heating
   Nevada Chiller & Boiler
   b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Best quote received

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Since 2018, various agencies and service is satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	02/28/2024 10:52:41 AM
Division Approval	nmann	02/28/2024 14:21:06 PM
Department Approval	ssands	03/08/2024 08:35:06 AM
Contract Manager Approval	ssands	03/20/2024 10:23:17 AM
Budget Analyst Approval	klay0	03/22/2024 14:57:00 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28935**

		Legal Entity Name:	UNITED LAWN & LANDSCAPING, LLC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**UNITED LAWN & LANDSCAPING, LLC**
Agency Code:	**082**	Address:	**PO BOX 3389**
Appropriation Unit:	**1349-12**		
Is budget authority available?:	**Yes**	City/State/Zip	**CARSON CITY, NV 89702-3389**
If "No" please explain:	Not Applicable	Contact/Phone:	775/233-5504
		Vendor No.:	T32014625
		NV Business ID:	NV20181089744

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Buildings and Grounds Rent Income**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/20/2024**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **04/30/2028**
   Contract term: **4 years and 42 days**

4. Type of contract: **Contract**
   Contract description: **Landscaping**

5. Purpose of contract:
   This is a new contract to provide landscaping services for the Silver Sage property in Carson City.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$68,912.00**
   Payment for services will be made at the rate of $1,250.00 per month

II. JUSTIFICATION

7. What conditions require that this work be done?
   Buildings and Grounds will use this contract for landscaping services at newly acquired state owned Silver Sage property in Carson City,

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Buildings and Grounds does not have the manpower or equipment needed to facilitate this need.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
   Atlas Facilities
   Cutting Edge
   United Lawn & Landscaping
   b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Best quote for the job

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	02/28/2024 11:53:15 AM
Division Approval	nmann	02/28/2024 14:29:54 PM
Department Approval	ssands	03/04/2024 10:09:46 AM
Contract Manager Approval	ssands	03/05/2024 07:18:41 AM
Budget Analyst Approval	klay0	03/20/2024 14:59:37 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19918**

		Amendment Number:	**1**
		Legal Entity Name:	SIERRA CONTROLS, LLC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**SIERRA CONTROLS, LLC**
Agency Code:	**082**	Address:	**5470 Lowe Lane,**
Appropriation Unit:	**1366-04**		**Suite 104**
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89511-1860**
If "No" please explain:	Not Applicable	Contact/Phone:	Danny Hunsaker 775-236-3350
		Vendor No.:	PUR0002695
		NV Business ID:	NV20121732336

To what State Fiscal Year(s) will the contract be charged? **2018-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Raw Water Sales**

Agency Reference #: ASD 2769028

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/19/2018**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2024**

Contract term: **6 years and 13 days**

4. Type of contract: **Contract**

Contract description: **Maintenance SCADA**

5. Purpose of contract:

This is the first amendment to the original contract which provides system maintenance services for the Marlette Lake Supervisory Control and Data Acquisition system. This amendment increases the maximum amount from $100,000 to $115,800 to cover projected costs for remaining term of the current contract.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$100,000.00	$100,000.00	$100,000.00	Yes - Action
2.	Amount of current amendment (#1):	$15,800.00	$15,800.00	$15,800.00	Yes - Info
3.	New maximum contract amount:	$115,800.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Marlette Water System requires monitoring and operation of water flow, water pressure and water level in the tanks and transmission of that information through computer systems via radio transmitter units.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Sierra Controls is the authorized dealer for this system.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   Per the Purchasing Administrator, a solicitation waiver is not required for ongoing or continued licensing, maintenance and/or support for a system already purchased/installed and in use by the State. Essentially, these ongoing requirements are contemplated as a part of the initial procurement, ensuring taxpayer dollars were spent in good faith and it is reasonable to expect the State to maintain, in good working order, any system acquired as the result of spending those dollars.

   d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	02/16/2024 09:39:15 AM
Division Approval	nmann	03/04/2024 16:14:19 PM
Department Approval	ssands	03/05/2024 10:46:06 AM
Contract Manager Approval	ssands	03/05/2024 10:46:15 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25214**

		Amendment Number:	**2**
		Legal Entity Name:	BLAKELY JOHNSON & GHUSN, INC. BJG ARCHITECTURE & ENGINEERING
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**BLAKELY JOHNSON & GHUSN, INC. BJG ARCHITECTURE & ENGINEERING**
Agency Code:	**082**	Address:	**675 W. MOANA LN., STE. 107**
Appropriation Unit:	**1510-78**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89511**
If "No" please explain:	Not Applicable	Contact/Phone:	775-827-1010
		Vendor No.:	T27040813A
		NV Business ID:	NV19921042277

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %	**X**	Bonds	**91.00 %**	
Highway Funds	0.00 %	**X**	Other funding	**9.00 %**	**AGENCY FUNDS**

Agency Reference #: 114542

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/14/2021**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **3 years and 198 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is the second amendment to the original contract which provides professional architectural/engineering services for the Great Basin College Welding Lab and Renovation CIP Project: CIP Project No. 21-C12; SPWD Contract No. 114542. This amendment increases the maximum amount from $437,660 to $461,660 due to needed modifications to interior and exterior finishes and doors, as well as the reconstruction of some electrical connections.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$417,660.00	$417,660.00	$417,660.00	Yes - Action
	a. Amendment 1:	$20,000.00	$20,000.00	$20,000.00	Yes - Info
2.	Amount of current amendment (#2):	$24,000.00	$24,000.00	$44,000.00	Yes - Info
3.	New maximum contract amount:	$461,660.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	03/25/2024 13:58:00 PM
Division Approval	nmann	03/25/2024 13:58:12 PM
Department Approval	nmann	03/25/2024 13:58:25 PM

Contract Manager Approval	lwildes	03/25/2024 14:54:25 PM
Budget Analyst Approval	klay0	04/02/2024 15:44:07 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24917**

		Amendment Number:	**2**
		Legal Entity Name:	PETTY & ASSOCIATES, INC.
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**PETTY & ASSOCIATES, INC.**
Agency Code:	**082**	Address:	**760 MARGRAVE DR., STE. 100**
Appropriation Unit:	**1535-53**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89502**
If "No" please explain:	Not Applicable	Contact/Phone:	775-359-5777
		Vendor No.:	T80580350
		NV Business ID:	NV19841014622

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %
Federal Funds	0.00 %	**X**	Bonds	**100.00 %**
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 114319

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/12/2021**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **3 years and 262 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is the second amendment to the original contract which provides professional architectural/engineering services for the Nevada Youth Training Center - Boiler Replacement, Heating, Ventilation, and Air Conditioning Renovations, and Multipurpose Building Chiller Replacement CIP Project: CIP Project No. 21-M02-8 and 21-M02-9; SPWD Contract No. 114319. This amendment increases the maximum amount from $151,700 to $165,000 due to additional design services to upgrade the domestic water system in the multipurpose building.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$132,500.00	$132,500.00	$132,500.00	Yes - Action
	a. Amendment 1:	$19,200.00	$19,200.00	$19,200.00	Yes - Info
2.	Amount of current amendment (#2):	$13,300.00	$13,300.00	$32,500.00	Yes - Info
3.	New maximum contract amount:	$165,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	03/25/2024 14:33:00 PM
Division Approval	nmann	03/25/2024 14:33:13 PM
Department Approval	nmann	03/25/2024 14:33:27 PM
Contract Manager Approval	lwildes	03/25/2024 14:52:26 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27902**

		Amendment Number:	**1**
		Legal Entity Name:	FRAME ARCHITECTURE, INC.
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**FRAME ARCHITECTURE, INC.**
Agency Code:	**082**	Address:	**4090 S. MCCARRAN BLVD., STE. E**
Appropriation Unit:	**1577-68**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89502-7529**
If "No" please explain:	Not Applicable	Contact/Phone:	775-827-9977
		Vendor No.:	T29014981
		NV Business ID:	NV20031302154

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %
X	Federal Funds	**55.00 %**	**X**	Bonds	**45.00 %**
	Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 115584

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/08/2023**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2027**

Contract term: **3 years and 327 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is the first amendment to the original contract which provides professional architectural/engineering services for the Harry Reid Training Center - Remodel Army Aviation Support Facility Administration Building CIP Project: CIP Project No. 23-C04; SPWD Contract No. 115584. This amendment increases the maximum amount from $232,500 to $256,000 due to the Build America, Buy America requirements.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$232,500.00	$232,500.00	$232,500.00	Yes - Action
2.	Amount of current amendment (#1):	$23,500.00	$23,500.00	$23,500.00	Yes - Info
3.	New maximum contract amount:	$256,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

   c. Why was this contractor chosen in preference to other?

   Demonstrated the required expertise for work on this project.

   d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	02/15/2024 20:31:39 PM
Division Approval	nmann	02/15/2024 20:31:48 PM
Department Approval	nmann	02/15/2024 20:31:58 PM
Contract Manager Approval	lwildes	02/16/2024 09:11:22 AM
Budget Analyst Approval	klay0	03/19/2024 08:35:18 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24918**

Amendment Number: **1**

Legal Entity Name: WALSH ODYSSEY ENGINEERING, LTD. DBA ODYSSEY ENGINEERING, INC.

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**

Contractor Name: **WALSH ODYSSEY ENGINEERING, LTD. DBA ODYSSEY ENGINEERING, INC.**

Agency Code: **082**

Address: **895 ROBERTA LN., STE. 104**

Appropriation Unit: **1577-47**

Is budget authority available?: **Yes**

City/State/Zip **SPARKS, NV 89431-1898**

If "No" please explain: Not Applicable

Contact/Phone: 775-359-3303

Vendor No.: T29022158

NV Business ID: NV19901023985

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %
X	Federal Funds	**70.00 %**	**X**	Bonds	**30.00 %**
	Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 114300

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/20/2021**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **3 years and 284 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is the first amendment to the original contract which provides professional architectural/engineering services for the Washoe County Armory - Organizational Parking Lot Construction CIP Project: CIP Project No. 21-C07; SPWD Contract No. 114300. This amendment increases the maximum amount from $62,001.40 to $77,001.40 due to additional civil plans, bidding services, and construction administration needed for the increased size of the parking lot.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$62,001.40	$62,001.40	$62,001.40	Yes - Info
2.	Amount of current amendment (#1):	$15,000.00	$15,000.00	$77,001.40	Yes - Info
3.	New maximum contract amount:	$77,001.40			

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	02/15/2024 21:32:33 PM
Division Approval	nmann	02/15/2024 21:32:42 PM
Department Approval	nmann	02/15/2024 21:32:49 PM

Contract Manager Approval	lwildes	02/16/2024 08:58:46 AM
Budget Analyst Approval	klay0	03/19/2024 11:41:38 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28667**

		Legal Entity Name:	CURTAIN WALL DESIGN & CONSULTING, INC.
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**CURTAIN WALL DESIGN & CONSULTING, INC.**
Agency Code:	**082**	Address:	**2400 S. CIMARRON RD., STE. 125**
Appropriation Unit:	**1585-73**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89117-7936**
If "No" please explain:	Not Applicable	Contact/Phone:	702-222-9349
		Vendor No.:	T29032419
		NV Business ID:	NV20051436120

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 116137

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/13/2024**

Anticipated BOE meeting date 04/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 109 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the High Desert State Prison - Roofing Replacement, Various Buildings CIP Project to include schematic design, design development, construction documents, bid review, bid submission, construction administration, and consulting services for the removal and replacement of various roofs that are beyond their useful service life: CIP Project No. 23-S01-2; SPWD Contract No. 116137.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$89,300.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Legislative approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Andy Lutz, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	02/14/2024 16:49:50 PM
Division Approval	nmann	02/14/2024 16:49:52 PM
Department Approval	nmann	02/14/2024 16:49:55 PM
Contract Manager Approval	lwildes	02/16/2024 09:01:58 AM
Budget Analyst Approval	klay0	03/13/2024 15:36:58 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29000**

		Legal Entity Name:	MO MON TAI, INC. DBA TERP CONSULTING
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**MO MON TAI, INC. DBA TERP CONSULTING**
Agency Code:	**082**	Address:	**1604 S. MARYLAND PRKWY**
Appropriation Unit:	**1585-78**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89104**
If "No" please explain:	Not Applicable	Contact/Phone:	702-953-9436
		Vendor No.:	T32013988
		NV Business ID:	NV20081045963

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**43.00 %**	Fees	0.00 %
X	Federal Funds	**57.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 116038

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/04/2024**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 87 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Clark County Armory - Fire Alarm System Replacement CIP Project to include schematic design, design development, construction and bidding documents for the replacement of the fire alarm system: CIP Project No. 23-S03g-2: SPWD Contract No. 116038.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$69,000.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Markus McEntee, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbro29	03/22/2024 11:53:43 AM
Division Approval	jbro29	03/22/2024 11:53:56 AM
Department Approval	jbro29	03/22/2024 12:06:11 PM
Contract Manager Approval	lwildes	04/03/2024 15:21:23 PM
Budget Analyst Approval	klay0	04/04/2024 14:18:00 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28476**

		Legal Entity Name:	JP ENGINEERING, LLC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**JP ENGINEERING, LLC**
Agency Code:	**082**	Address:	**10597 DOUBLE R BLVD., STE. 1**
Appropriation Unit:	**1591-53**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89521-8938**
If "No" please explain:	Not Applicable	Contact/Phone:	775-852-2337
		Vendor No.:	T29038896
		NV Business ID:	NV20051447455

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 116050

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/19/2024**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2027**
   Contract term: **3 years and 103 days**

4. Type of contract: **Contract**
   Contract description: **Arch / Eng**

5. Purpose of contract:

   This is a new contract to provide professional architectural/engineering services for the Nevada Division of Forestry, Northern Region 2 Headquarters - Install Emergency Generator CIP project to include design development, site investigation, calculations, construction documents, plan specifications, bid review and submission, and construction administration services for the design and construction of an emergency generator and automatic transfer switch: CIP Project No. 23-M36; SPWD Contract No. 116050.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$28,500.00**
   Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

   2023 Legislative approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Jason Aviles, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	02/14/2024 14:55:00 PM
Division Approval	nmann	02/14/2024 14:55:03 PM
Department Approval	nmann	02/14/2024 14:55:05 PM
Contract Manager Approval	lwildes	02/16/2024 08:59:36 AM
Budget Analyst Approval	klay0	03/19/2024 12:04:29 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25703**

Amendment Number: **2**

Legal Entity Name: SHAW ENGINEERING, LTD.

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**

Contractor Name: **SHAW ENGINEERING, LTD.**

Agency Code: **082**

Address: **20 VINE ST.**

Appropriation Unit: **1591-35**

Is budget authority available?: **Yes**

City/State/Zip **RENO, NV 89503-5520**

If "No" please explain: Not Applicable

Contact/Phone: 775-329-5559

Vendor No.: T27036374

NV Business ID: NV19951060977

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %
X	Federal Funds	**69.00 %**	**X**	Bonds	**30.00 %**
	Highway Funds	0.00 %	**X**	Other funding	**1.00 % Agency Funded**

Agency Reference #: 114687

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/12/2022**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **3 years and 80 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is the second amendment to the original contract which provides professional architectural/engineering services for the Management Area Water Wells and Water Systems Construction CIP Project: CIP Project No. 19-M40; SPWD Contact No. 114687. This amendment increases the maximum amount from $131,000 to $147,100 due to additional water treatment equipment and electrical engineering services needed for the water wells and water systems.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$131,000.00	$131,000.00	$131,000.00	Yes - Action
	a. Amendment 1:	$0.00	$0.00	$0.00	No
2.	Amount of current amendment (#2):	$16,100.00	$16,100.00	$16,100.00	Yes - Info
3.	New maximum contract amount:	$147,100.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2019 Leg approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	03/15/2024 16:23:54 PM
Division Approval	nmann	03/15/2024 16:24:03 PM
Department Approval	nmann	03/15/2024 16:24:12 PM
Contract Manager Approval	lwildes	03/18/2024 07:20:20 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29004**

		Legal Entity Name:	PAUL CAVIN ARCHITECT, LLC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**PAUL CAVIN ARCHITECT, LLC**
Agency Code:	**082**	Address:	**1575 DELUCCHI LN., STE. 120**
Appropriation Unit:	**1594-38**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89502-6581**
If "No" please explain:	Not Applicable	Contact/Phone:	775-842-0261
		Vendor No.:	T29033842
		NV Business ID:	NV20131182382

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 116451

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/02/2024**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 89 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the State Capitol Plaza - Rehabilitate Historic Fence and Lighting CIP Project to include schematic design, design development, construction documents, and construction administration services for the ironwork and sandstone repairs, fence stabilization, painting with recasting, and the restoring of light fixtures: CIP Project No. 23-M33; SPWD Contract No. 116451.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$95,000.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Project

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Adrianna Benjamin, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	03/25/2024 09:58:52 AM
Division Approval	nmann	03/25/2024 09:58:55 AM
Department Approval	nmann	03/25/2024 09:58:58 AM
Contract Manager Approval	lwildes	03/25/2024 10:01:03 AM
Budget Analyst Approval	klay0	04/02/2024 15:18:33 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28809**

		Legal Entity Name:	UNVC DBA CMB CONSULTANTS
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**UNVC DBA CMB CONSULTANTS**
Agency Code:	**082**	Address:	**11350 EAST 18625 SOUTH #118**
Appropriation Unit:	**1594-26**		
Is budget authority available?:	**Yes**	City/State/Zip	**MT. PLEASANT, UT 84647**
If "No" please explain:	Not Applicable	Contact/Phone:	801-641-7270
		Vendor No.:	T32012002
		NV Business ID:	NV20222334133

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %
Federal Funds	0.00 %	**X**	Bonds	**100.00 %**
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 116320

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/15/2024**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2027**
   Contract term: **3 years and 107 days**

4. Type of contract: **Contract**
   Contract description: **Arch / Eng**

5. Purpose of contract:

   This is a new contract to provide professional architectural/engineering services for the Heroes Memorial Building & Annex - Seismic Retrofit and Renovation CIP Project to include construction phase activities, functional performance testing, site inspections, closeout activities, and a whole building air test and thermographic inspection for the seismic strengthening and major renovation, which includes significant upgrades to the structure and building systems, and a more effective use of available spaces: CIP Project No. 23-C03; SPWD Contract No. 116320.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$37,000.00**
   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

   2023 Leg. approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Adrianna Benjamin, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	02/16/2024 08:54:02 AM
Division Approval	nmann	02/16/2024 08:54:05 AM
Department Approval	nmann	02/16/2024 08:54:08 AM
Contract Manager Approval	lwildes	02/16/2024 09:16:22 AM
Budget Analyst Approval	klay0	03/15/2024 13:30:18 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27068**

Amendment Number: **1**

Legal Entity Name: BURKE CONSTRUCTION GROUP, INC.

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**

Contractor Name: **BURKE CONSTRUCTION GROUP, INC.**

Agency Code: **082**

Address: **385 PILOT RD., STE. D**

Appropriation Unit: **All Appropriations**

Is budget authority available?: **No**

City/State/Zip **LAS VEGAS, NV 89119-3526**

If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 3161, expenditure category 62, ARPA-Forensic LV Jail Renov.

Contact/Phone: 702-367-1040

Vendor No.: T32007101

NV Business ID: NV19841005880

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Agency Funded CIP**

Agency Reference #: 115224

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/19/2022**

Anticipated BOE meeting date 04/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2026**

Contract term: **4 years and 13 days**

4. Type of contract: **Contract**

Contract description: **OWNER-CMAR**

5. Purpose of contract:

This is the first amendment to the original contract which provides Owner Construction Manager At-Risk services for the Las Vegas Detention Center - Forensics Facility Renovation CIP Project: CIP Project No. 23-A018; SPWD Contract No. 115224. This amendment decreases the maximum amount from $93,127.41 to $37,250.97 due to the project cancellation.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$93,127.41	$93,127.41	$93,127.41	Yes - Info
2.	Amount of current amendment (#1):	-$55,876.44	-$55,876.44	$37,250.97	Yes - Info
3.	New maximum contract amount:	$37,250.97			

II. JUSTIFICATION

7. What conditions require that this work be done?

OWNER-CMAR Pre- Construction - Agency submitted application (Southern Nevada Adult Mental Health Services

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	02/15/2024 20:58:29 PM
Division Approval	nmann	02/15/2024 20:59:11 PM

Department Approval	nmann	02/15/2024 20:59:20 PM
Contract Manager Approval	lwildes	03/13/2024 14:26:18 PM
Budget Analyst Approval	klay0	03/13/2024 14:36:27 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28040**

Amendment Number: **1**

Legal Entity Name: HERSHENOW + KLIPPENSTEIN ARCHITECTS, LTD.

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**

Contractor Name: **HERSHENOW + KLIPPENSTEIN ARCHITECTS, LTD.**

Agency Code: **082**

Address: **5485 RENO CORPORATE DR., STE. 100**

Appropriation Unit: **All Appropriations**

Is budget authority available?: **No**

City/State/Zip **RENO, NV 89511-2262**

If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 3650, expenditure category 10, Army Facilities.

Contact/Phone: 7753326640

Vendor No.: T80984709

NV Business ID: NV19941047730

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Agency Funded CIP**

Agency Reference #: 115622

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/12/2023**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **1 year and 292 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is the first amendment to the original contract which provides professional architectural/engineering services for the Nevada National Guard - Army Aviation Support Facility Ground Support Equipment Shop CIP Project: CIP Project No. 23-A015; SPWD Contract No. 115622. This amendment increases the maximum amount from $191,138 to $214,138 due to additional services for the federal funding Build America, Buy America requirements.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$191,138.00	$191,138.00	$191,138.00	Yes - Action
2.	Amount of current amendment (#1):	$23,000.00	$23,000.00	$23,000.00	Yes - Info
3.	New maximum contract amount:	$214,138.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Agency submitted application - Nevada Army National Guard

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbro29	03/21/2024 12:43:26 PM
Division Approval	jbro29	03/21/2024 12:43:34 PM

Department Approval	jbro29	03/21/2024 12:43:42 PM
Contract Manager Approval	lwildes	03/21/2024 14:03:45 PM
Budget Analyst Approval	klay0	03/27/2024 15:57:26 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28963**

		Legal Entity Name:	PAUL CAVIN ARCHITECT, LLC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**PAUL CAVIN ARCHITECT, LLC**
Agency Code:	**082**	Address:	**1575 DELUCCHI LN., STE. 120**
Appropriation Unit:	**All Appropriations**		
Is budget authority available?:	**No**	City/State/Zip	**RENO, NV 89502-6581**
If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 3673, expenditure category 51, ARPA NVOC Remodel.		Contact/Phone:	775-284-7083
		Vendor No.:	T29033842
		NV Business ID:	NV20131182382

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Agency Funded CIP**

Agency Reference #: 116442

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/15/2024**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **1 year and 107 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Nevada Division of Emergency Management - Modular Access Floor, Emergency Operations Center CIP Project to include schematic design, drawings, design development, construction documents, bid preparation with submission, and construction administration services for the design and construction of the new modular access floor system, which includes electrical modifications to the existing system, and the installation of new conduits: CIP Project No. 24-A007; SPWD Contract No. 116442.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$65,000.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

Agency Submitted Application: Nevada Army National Guard

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

   c. Why was this contractor chosen in preference to other?

   Demonstrated the required expertise for work on this project.

   d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Mike Rife, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	03/15/2024 11:22:41 AM
Division Approval	nmann	03/15/2024 11:22:43 AM
Department Approval	nmann	03/15/2024 11:22:46 AM
Contract Manager Approval	lwildes	03/15/2024 11:24:53 AM
Budget Analyst Approval	klay0	03/15/2024 15:12:15 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28666**

		Legal Entity Name:	TANEY ENGINEERING, LLC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**TANEY ENGINEERING, LLC**
Agency Code:	**082**	Address:	**6030 S. JONES BLVD., STE. 100**
Appropriation Unit:	**All Appropriations**		
Is budget authority available?:	**No**	City/State/Zip	**LAS VEGAS, NV 89118-2659**
If "No" please explain: Agency Project: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 3161, expenditure category 95, Deferred Maintenance.		Contact/Phone:	702-362-8844
		Vendor No.:	T32006658
		NV Business ID:	NV20232732519

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Agency Funded CIP**

Agency Reference #: 116169

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/14/2024**

   Anticipated BOE meeting date 05/2024

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2025**

   Contract term: **1 year and 108 days**

4. Type of contract: **Contract**

   Contract description: **Arch / Eng**

5. Purpose of contract:

   This is a new contract to provide professional architectural/engineering services for the Southern Nevada Adult Mental Health Services - Pavement Maintenance, Transverse Drive & Building 1 CIP project to include civil plans, electrical engineering, bid review and submission, construction documents, record drawings, and construction administration services for the patching, crack seal, slurry, and restriping of the Building 1 parking lot, and the patching, crack seal, grind, and overlay on the north portion of Transverse Drive: CIP Project No. 24-A010(1); SPWD Contract No. 116169.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: **$39,230.00**

   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

   Agency submitted application: Dept. of Health & Human Services, DPBH

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

   c. Why was this contractor chosen in preference to other?

   Demonstrated the required expertise for work on this project.

   d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Markus McEntee, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	02/14/2024 16:23:55 PM
Division Approval	nmann	02/14/2024 16:23:57 PM
Department Approval	nmann	02/14/2024 16:23:59 PM
Contract Manager Approval	lwildes	02/16/2024 09:01:22 AM
Budget Analyst Approval	klay0	03/14/2024 16:27:23 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27195**

Amendment Number: **2**

Legal Entity Name: WELLES PUGSLEY ARCHITECTS, LLP DBA PUGSLEY SIMPSON COULTER

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**

Contractor Name: **WELLES PUGSLEY ARCHITECTS, LLP DBA PUGSLEY SIMPSON COULTER**

Agency Code: **082**

Address: **151 E. WARM SPRINGS RD.**

Appropriation Unit: **All Appropriations**

Is budget authority available?: **No**

City/State/Zip **LAS VEGAS, NV 89119-4101**

If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 3650, expenditure category 10, Army Facilities

Contact/Phone: 702-435-1150

Vendor No.: T27038348

NV Business ID: NV20031000034

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Agency Funded CIP**

Agency Reference #: 115262

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/14/2023**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **2 years and 109 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is the second amendment to the original contract which provides professional architectural/engineering services for the Floyd Edsall Training Center - Field Maintenance Shop 1 Remodel CIP Project: CIP Project No. 23-A008; SPWD Contract No. 115262. This amendment increases the maximum amount from $275,300 to $313,400 due to additional architectural, structural, and mechanical engineering services for the raised roof and mechanical modifications.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$262,100.00	$262,100.00	$262,100.00	Yes - Action
	a. Amendment 1:	$13,200.00	$13,200.00	$13,200.00	Yes - Info
2.	Amount of current amendment (#2):	$38,100.00	$38,100.00	$51,300.00	Yes - Info
3.	New maximum contract amount:	$313,400.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Agency submitted application - Nevada Army National Guard

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLP

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date

Budget Account Approval	nmann	02/15/2024 21:43:40 PM
Division Approval	nmann	02/15/2024 21:43:50 PM
Department Approval	nmann	02/15/2024 21:43:59 PM
Contract Manager Approval	lwildes	02/16/2024 09:10:26 AM
Budget Analyst Approval	klay0	03/19/2024 10:01:20 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28966**

		Legal Entity Name:	CENTER FOR REGIONAL ECONOMIC COMPETITIVENESS
Agency Name:	**GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT**	Contractor Name:	**CENTER FOR REGIONAL ECONOMIC COMPETITIVENESS**
Agency Code:	**102**	Address:	**1550 Wilson Blvd.**
Appropriation Unit:	**1526-23**		**Suite 600**
Is budget authority available?:	**Yes**	City/State/Zip	**Arlington, VA 22209**
If "No" please explain:	Not Applicable	Contact/Phone:	Ermias Gyesus 703-504-2870
		Vendor No.:	T29048377
		NV Business ID:	NV20243061544

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 102

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/15/2024**

Anticipated BOE meeting date 04/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2024**

Contract term: **199 days**

4. Type of contract: **Contract**

Contract description: **Data dashboard**

5. Purpose of contract:

This is a new contract to provide a dashboard to show specified entrepreneurial access to state contracts.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$23,160.00**

Payment for services will be made at the rate of $11,580.00 per Deliverable met

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract will allow the agency to engage a specialized consultant to create a data dashboard to support the requirements of Assembly Bill 77 (2023).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency employees do not have the time nor expertise to create a dashboard.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

University of North Alabama - Aglie Strategy Labs
Next Street
Norman & Associates Consulting

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Expertise

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lcopelan	03/11/2024 16:36:22 PM
Division Approval	lcopelan	03/11/2024 16:36:25 PM
Department Approval	lcopelan	03/11/2024 16:36:27 PM
Contract Manager Approval	lcopelan	03/11/2024 16:36:30 PM
EITS Approval	ljean	03/14/2024 13:30:19 PM
Budget Analyst Approval	mbro28	03/15/2024 12:01:21 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29051**

		Legal Entity Name:	GARTNER, INC.
Agency Name:	**DEPARTMENT OF TAXATION**	Contractor Name:	**GARTNER, INC.**
Agency Code:	**130**	Address:	**PO BOX 911319**
Appropriation Unit:	**2361-13**		
Is budget authority available?:	**Yes**	City/State/Zip	**DALLAS, TX 75391-1319**
If "No" please explain:	Not Applicable	Contact/Phone:	239/561-4815
		Vendor No.:	T80976121A
		NV Business ID:	NV19941112701

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**

Anticipated BOE meeting date 06/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **364 days**

4. Type of contract: **Other (include description): MSA Work Plan**

Contract description: **Work Plan**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV21-8568 which provides research and advisory services related to information technology. This service agreement provides leadership access to research and advice related to the Department's information technology needs.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$37,773.00**

Other basis for payment: Gartner will invoice annually in advance for all services.

II. JUSTIFICATION

7. What conditions require that this work be done?

Initial ARPA Funding was approved by the Interim Finance Committee in FY23, and approved for use within specific categories through a Budget Amendment during the 2023 Legislative Session. This funding will allow the Department of Taxation to continue modernization of the Unified Tax System as part of Project MYNT.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State Master Service Agreement

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

    b. Is the contract part of an IT investment project over $50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jgrimmer	03/28/2024 10:10:07 AM
Division Approval	jgrimmer	03/28/2024 10:10:09 AM
Department Approval	jgrimmer	03/28/2024 10:10:11 AM
Contract Manager Approval	jgrimmer	03/28/2024 10:19:13 AM
EITS Approval	ljean	03/28/2024 12:28:51 PM
Budget Analyst Approval	vmilazz1	04/15/2024 00:48:53 AM

Steve Sisolak
Governor

Laura E. Freed
Director

Matthew Tuma
Deputy Director

Timothy Galluzi
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Shellie Hughes, Director, TAX
Adriane Roberts-Larson, Deputy Executive Director, TAX
Joe Bernardy, Deputy Executive Director, Information Technology, TAX
Joy Grimmer, Administrative Services Officer IV, TAX

CC: Tim Galluzi, Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
Sean Montierth, IT Chief, Computing, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – TAX – TIN 142 – *UTS Modernization-Project MYNT* – BA 2361

DATE: April 28, 2022

We have completed our review for the Department of Taxations' (TAX) – *UTS Modernization-Project MYNT* – TIN 142.

The submitted TIN, for an estimated value of $2,943,463.00 in the FY22/FY23 biennium and $42,014,559.78 in the FY24/FY25 biennium (100% General Fund), is to replace TAX's Unified Tax System (UTS) with a COTS solution.

The UTS that is currently in use consists of TAS (Tax Administrative System), Online Tax, Stream-lined Sales Tax, Revenue Premier, Silverflume Portal Web Services, the Marijuana Portal, and KOVIS (a document imaging solution). TAS was built using legacy software and programming languages that are approaching obsolescence.

An RFP will be released to assess potential solutions for Project MYNT (Modernize Your Nevada Tax). The project will have five major phases: needs assessment, develop RFP and vendor selection, detailed

requirement analysis, phases of implementation, and training & maintenance, and is expected to span five years.

The solution will include a change or addition to the current server environment and EITS supported Server Hosting is expected to increase. Solution VM servers will reside at the EITS Data Center. TAX should coordinate with the EITS Compute team to ensure the selected solution is compatible with the EITS environment. The agency considers the investment and final implementation to have an ongoing moderate security risk.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29065**

		Legal Entity Name:	Behavioral Health Solutions
Agency Name:	**DEPARTMENT OF VETERANS SERVICES**	Contractor Name:	**Behavioral Health Solutions**
Agency Code:	**240**	Address:	**2200 Paseo Verde Pkwy Ste 190**
Appropriation Unit:	**2561-13**		
Is budget authority available?:	**Yes**	City/State/Zip	**Henderson, NV 89052**
If "No" please explain:	Not Applicable	Contact/Phone:	William Treese 602-751-2988
		Vendor No.:	T32009788
		NV Business ID:	NV20171816384

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %
X	Federal Funds	**65.00 %**		Bonds	0.00 %
	Highway Funds	0.00 %	**X**	Other funding	**35.00 % Private/County**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/01/2024**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **05/31/2028**
   Contract term: **4 years**

4. Type of contract: **Contract**
   Contract description: **Behavioral Health**

5. Purpose of contract:
   This is a new contract to provide mental health services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$39,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
   Mental health services required to be provided on an as needed basis for residents at Southern Nevada State Veterans Home

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   We do not have positions with required education to fulfill these services.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
   Behavioral Health Solutions

   Preferred Behavioral
   Summit Mental Health
   Bridge Health Services

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor to reply by end of informal solicitation date

d. Last bid date: 02/29/2024 Anticipated re-bid date: 01/10/2028

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtheil1	03/29/2024 15:35:34 PM
Division Approval	jtheil1	03/29/2024 15:35:36 PM
Department Approval	jtheil1	03/29/2024 15:35:39 PM
Contract Manager Approval	jclodfel	03/29/2024 15:45:46 PM
Budget Analyst Approval	jgortar1	04/03/2024 13:17:46 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25226**

		Amendment Number:	**1**
		Legal Entity Name:	WESTCARE MANAGEMENT, INC.
Agency Name:	**DEPARTMENT OF VETERANS SERVICES**	Contractor Name:	**WESTCARE MANAGEMENT, INC.**
Agency Code:	**240**	Address:	**3155 RIVER RD S STE 100**
Appropriation Unit:	**2561-04**		
Is budget authority available?:	**Yes**	City/State/Zip	**SALEM, OR 97302-9819**
If "No" please explain:	Not Applicable	Contact/Phone:	Jason McArthur 503/362-5235
		Vendor No.:	T27007546
		NV Business ID:	NV20101384894

To what State Fiscal Year(s) will the contract be charged? **2022-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %
X	Federal Funds	**65.00 %**		Bonds	0.00 %
	Highway Funds	0.00 %	**X**	Other funding	**35.00 % private/county**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/01/2022**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **05/31/2024**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Accountant Services**

5. Purpose of contract:

This is the first contract amendment to the original contract which provides ongoing certified public accountant services for billing, collection, audit and compliance reporting to the Medicare and Medicaid programs. This amendment increases the maximum amount from $424,000 to $464,000 due to higher than anticipated need for public accounting services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$424,000.00	$424,000.00	$424,000.00	Yes - Action
2.	Amount of current amendment (#1):	$40,000.00	$40,000.00	$40,000.00	Yes - Info
3.	New maximum contract amount:	$464,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Southern Nevada Veterans Home is required to file a Medicare and Medicaid cost report in order for the home to be in compliance and remain eligible for reimbursement. Westcare also complies and maintains resident records and keeps the home in compliance with regulatory agencies, which is a requirement of NRS 449.490. The services provided by Westcare also require a CPA to audit and ensure all the fiscal documents are correct and meet audit requirements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency and other state agencies do not have the staff or expertise to perform the work outlined in the contract.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Westcare provides a Certified Public Accountant (CPA) which is critical in making sure the fiscal documents are complaint with Medicare and Medicaid requirements. The CPA also ensures all fiscal documents are accurate and in compliance for audit purposes. in addition to providing a CPA, key Members of Westcare serve in a leadership capacity with the National Association of State Veterans Homes (NASVH), the only association specifically representing State Veterans Homes. In this capacity, Westcare has the unique ability to be informed about issues effecting the State Home Program and keep the Nevada State Veterans Homes informed of these issues and their impact on the Nevada State Home program. Westcare members also serve in various committees with the American Health Care Association so that upcoming national issues effecting nursing homes are known well in advance of implementation. Westcare is familiar with NSVH practices and has experience in Medicare/Medicaid cost reporting.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor is currently employed by the Department of Veterans Services and their work has been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtheil1	03/25/2024 08:50:48 AM
Division Approval	jtheil1	03/25/2024 08:50:53 AM
Department Approval	jtheil1	03/25/2024 08:50:58 AM
Contract Manager Approval	jclodfel	03/25/2024 09:21:22 AM
Budget Analyst Approval	jgortar1	03/27/2024 10:11:17 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25284**

		Amendment Number:	**3**
		Legal Entity Name:	DATA INSIGHT PARTNERS, LLC
Agency Name:	**NDE - DEPARTMENT OF EDUCATION**	Contractor Name:	**DATA INSIGHT PARTNERS, LLC**
Agency Code:	**300**	Address:	**4350 S MARYLAND PKWY STE 177**
Appropriation Unit:	**2710-21**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89119-7530**
If "No" please explain:	Not Applicable	Contact/Phone:	Justin White 702/613-2248
		Vendor No.:	T32009017
		NV Business ID:	NV20161703339

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/08/2022**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **04/30/2024**

Contract term: **3 years and 53 days**

4. Type of contract: **Contract**

Contract description: **Conduct Evaluation**

5. Purpose of contract:

This is the third amendment to the original contract which provides the second phase of a comprehensive look at all the factors that play into Nevada class sizes and teacher workforce, provide real-time monitoring capabilities by creating an interactive dashboard of metrics, and to expand the collaboration with the Nevada System of Higher Education. This amendment extends the termination date from April 30, 2024 to April 30, 2025 and increases the maximum amount from $885,000 to $960,000 due to the increased need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$885,000.00	$885,000.00	$885,000.00	Yes - Action
	a. Amendment 1:	$0.00	$0.00	$0.00	No
	b. Amendment 2:	$0.00	$0.00	$0.00	No
2.	Amount of current amendment (#3):	$75,000.00	$75,000.00	$75,000.00	Yes - Info
3.	New maximum contract amount:	$960,000.00			
	and/or the termination date of the original contract has changed to:	04/30/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

This is the second phase to address Nevada class sizes.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Current education employees do not have the experience or time to complete the work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 211102
Approval Date: 11/02/2021

c. Why was this contractor chosen in preference to other?

This vendor has employees that had previous worked within the K-12 education system.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over $50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	03/26/2024 16:26:46 PM

Division Approval	carnol1	03/26/2024 16:26:49 PM
Department Approval	carnol1	03/26/2024 16:26:53 PM
Contract Manager Approval	khoy1	03/27/2024 08:28:35 AM
EITS Approval	ljean	04/09/2024 15:19:25 PM
Budget Analyst Approval	vfajota	04/11/2024 12:57:58 PM

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	211102

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

10/26/21 Per Felicia: New Point of Contact

1a	**Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:**		
	ENTER STATE AGENCY NAME:	*Nevada Department of Education*	
	Contact Name and Title	***Phone Number***	***Email Address***
	Jessica Todtman, Chief Strategy Officer	*702-668-4318*	*jtodtman@doe.nv.gov*

1b	**Vendor Information:**	
	Vendor Name:	*Data Insight Partners*
	Contact Name:	*Justin White*
	Complete Address: City, State, and Zip Code	*4350 S. Maryland Pkwy Ste 177* *Las Vegas, NV 89119*
	Telephone Number:	*702-613-2248*
	Email Address:	*Justin.white@DataInsightPartners.com*

1c	**Type of Waiver Requested – Check the appropriate type:**	
	Sole or Single Source:	*X (Sole Source)*
	Professional Service Exemption:	

1d	**Contract Information:**				
	Is this a new Contract? Check One:	Yes:	*X*	No:	
	Amendment Number:	#			
	Enter CETS Number:	#			

1e	**Term:**				
	One (1) Time Purchase? Check One:	Yes:		No:	
	Contract:	Start Date:	*12/14/2021*	End Date:	*12/31/2023*

1f	**Funding:**	
	State Appropriated:	
	Federal Funds:	*ARP ESSER III SEA Administration - BA 2710/21*
	Grant Funds:	
	Other (Explain):	

Rec'd 10/25/21

Purchasing Use Only:	
Approval #:	211/02

1g	**Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:**
	$885,000

2	**Provide a description of work/services to be performed or commodity/good to be purchased:**

This project will consist of 7 major work streams that will be executed over the course of two years. Those workstreams include:

1. *Statewide Data Management Policies and Procedures*
   - *Statewide course catalog*
   - *Field level definitions and requirements regarding teacher assignments and course creations in Infinite Campus*
   - *Field level definitions and requirements regarding annual reporting of licensed staffing assignments that populate OPAL (Online Portal for Applications and Licensure)*
2. *Data Quality Reports*
   - *This includes the creation of district and school-level reports that identify data quality issues that are not in compliance with the Statewide Data Management Policies and Procedures*
   - *These reports will support school and district efforts to true up their data in preparation for public reporting*
   - *These reports will allow data to be updated and corrected in real-time, instead of months after the fact*
3. *Expand NDE and NSHE Data Sharing*
   - *Identify any gaps in data needs as pertains to the teacher workforce that could further support the mission and work of NSHE.*
   - *Expand and automate quality assurance to improve both data quality and timeliness regarding NDE's contributions to the P-20 longitudinal data system (NPWR).*
   - *Documentation of work to provide pertinent stakeholders with all necessary information to understand business requirements, data definitions, data sources, business rules, and timelines around the work completed by this project.*
4. *Class Size and Workforce Data*
   - *Deploy public-facing dashboards during the 2022-2023 school year that monitor:*
     1. *Average class size experience*
     2. *Access to experienced teachers*
     3. *Use of long-term subs*
     4. *Teacher workforce age*
     5. *Licensed staffing ratios*
     6. *Teacher pipeline metrics*
5. *Workforce Morale Survey Dashboards*
   - *The Class Size and Workforce Dashboards will be extended to include dashboards that investigate how teacher perceptions are associated with retention and student learning.*
6. *Projected Ancillary Costs to Increase the Teacher Workforce*
   - *This covers projected physical capital and human capital costs to support the increase of the Nevada teacher workforce by upwards of 10,000 classroom teachers.*
7. *ESSER Spending Accountability Dashboards*
   - *These dashboards will give the public easy-to-understand information related to how, whom, and when ESSER funds are being spent with the goal of building trust through transparency.*

211102(1)

3	**What are the unique features/qualifications required for this service or good that are not available from any other vendor:** *As former employees within the Nevada K-12 education system, Data Insight Partners staff have decades of experience working with Nevada education data and its information systems. Co-founders of the company, Nathan Trenholm and Justin White, worked as the Clark County School District's Director of Research and Accountability and the Coordinator over the Enterprise Data Warehouse System respectively.* *Their pertinent experiences include building an interactive application to monitor the teacher recruitment pipeline, building district reports regarding Title I spending that included the allocation of monies for licensed staff, collecting and reporting state accountability data regarding student-teacher ratios and average class sizes, as well as leading and facilitating a group of national researchers to analyze teacher recruitment and retainment trends in the Clark County School District.* *Additionally, Data Insight Partners were previously retained to conduct phase I of this work to conduct a massive evaluation of the Nevada teacher workforce and our K-12 class sizes. This successful work included working with all the pertinent information systems including the state edition of Infinite Campus and the Online Portal for Applications and Licensure (OPAL). Data Insight Partners experience and familiarity with these information systems enabled them to work directly with those venders to expedite processes, resolve technical obstacles, and ensure data integrity.* ***Time Constraints*** *The 82nd session of the Nevada Legislature will meet in January 2023, and it is anticipated that the teacher workforce and class sizes will be of the utmost importance to the Senate and Assembly Education Committees. Integrating the teacher licensure system and the K-12 student information system is a massive and complex undertaking. In addition to integrating these information systems, an interactive reporting system must be built that can be accessed and understood by a lay audience.* *The systems involved and the outcome requirements are all specific to the Nevada context. The selection of a vendor must consider the paramount deadline of the next legislative session for aspects of this work. This project requires expertise in a very particular set of skills working with and understanding certain information systems, Nevada revised statutes and administrative code, education research, and the successful development of online, interactive data applications.* *Data Insight Partners is uniquely positioned to complete this work in the proposed timeline because of their unique experience with Nevada systems, processes, laws, and people.*

4	**Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:** *The foundation of this work is not based on general technical and research skills. This work requires experience with Nevada's unique implementation of their teacher licensure system, student information system, and the business rules that govern these systems through Nevada revised statutes and administrative code. Additionally, this work builds upon the work of phase I, which was conducted by Data Insight Partners, giving them unique skills, experience, and knowledge for this project.* *Data Insight Partners' proven track record of success in prior work with the Nevada Department of Education had demonstrated their expertise with data analysis and in particular their experience with Nevada and local school districts systems, processes, and people make them uniquely qualified to*

	support NDE in their efforts to integrate disparate information systems and provide analysis and reporting that is informative, engaging, and actionable. *If this service is competitively bid, the Nevada Department of Education would not have the information needed to provide all Nevada policymakers and stakeholders, accurate and deep insights into the state of Nevada's ESSER spending, teacher workforce, and class sizes experienced by our students. To provide these insights, it is imperative that this work be conducted by those with the experience with all of these disparate systems and requirements.*

5	**Were alternative services or commodities evaluated?**	**Check One:**	
		Yes	No
			X
	a. ***If yes***, *what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*		
	b. ***If not***, *why were alternatives not evaluated?*		
	There are no other vendors with these unique features/qualifications and services.		

Purchasing Use Only:	
Approval #:	211102

6	**Has the agency purchased this service or commodity in the past? Check One:** ***NOTE: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST</u>.***	**Yes**	**No**
		X	

a. *If yes, starting with the most recent contract and working backward, for the **<u>entire</u>** relationship with this vendor, or any other vendor for this service or commodity, the following information **<u>must</u>*** be provided:

Term		*Value*	*Short Description*	*Type of Procurement* **ENTER RFP#, RFQ#, Waiver #**
Start Date	*End Date*			
4/14/2020	*11/30/2020*	*$135,000*	***Contract to provide a comprehensive look at all the factors that play into Nevada class sizes, an analysis of national teacher workforce characteristics, and trends to help provide the context around local data.***	*200207*
		$		
		$		
		$		
		$		

7	**What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?**
	This work is essential to the work NDE is engaging in to inform legislative discussions and provide public accountability around: • *Teacher recruitment & retention* • *Teacher pipeline* • *Workforce licensure and experience pertaining to staffing needs* • *Class sizes and access to qualified and experienced teachers* • *ESSER funding* *Failure to approve this request severely diminshes NDE's ability to provide transparency and accountability on how billions of dollars of taxpayer dollars are being spent to support education in our state.*

8	**What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?**
	There were no other vendors found with these unique features/qualifications and services.

211020

	Will this purchase obligate the State to this vendor for future purchases? Check One:	Yes	No
	Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.	*X*	

a. *If yes, please provide details regarding future obligations or needs.*

9

This project includes the development of an online, interactive reporting system. NDE will have the option to keep this reporting system live and available beyond the contract term in exchange for payment of future licensing fee to maintain the system (these costs are detailed in the proposal).

Ongoing maintenance offered by the licensing fee provides support in four major categories:

1. Technical maintenance
2. Incorporating changing business rules and populations (e.g., new schools opening)
3. Expanding dashboard offerings and functionality
4. Training and user support

Technical maintenance includes updates of the underlying code, databases, and security. The infrastructure of any technology project requires integrating with various hardware and software applications. This includes user facing applications such as the web browser (e.g., Chrome, Internet Explorer, Firefox, etc.) as well as backend technologies such at the database management system. All these programs are continuously evolving and updating to improve security and performance. The technical maintenance of this project will ensure the application continues to operate smoothly and as intended with all these moving parts.

In addition to technical maintenance the annual license will include 200 hours of annual support for development and training. This will include incorporating ongoing changes to business rules and populations.

Ongoing changes that don't necessarily change the functionality of the dashboard include:

- Changes in the course catalogue over time
- Incorporating the data of new schools as they open
- Changes in business rules (e.g., Changing the definition of a long-term sub, changing the definition of an experienced teacher, etc.)

In addition to incorporating business rule changes there will no doubt be the desire to expand dashboard offerings and functionality over time. Expansion of the functionality of the dashboards will be determined by future need, but could include:

- Expanding the dashboard offerings that visualize the connection between K-12 and NSHE:
  - Teacher pipeline
  - College going rates
- Expanding the dashboard offerings that visualize district and charter school offerings
  - Showing course catalogue offerings of individual districts or schools

Finally, the first three categories of change along with the onboarding of new staff and education stakeholders (e.g., Legislators, Board Members, etc.) will lead to the need for ongoing training and user support. The 200 hours of support would also include offering these trainings which may include:

	• In-person / online trainings • Development of user guides • Creation of videos

Purchasing Use Only:	
Approval #:	211020

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request

Felicia Gonzales — 10/22/21

Print Name of Agency Representative Initiating Request — Date

Signature of Agency Head Authorizing Request

Jhone M. Ebert — 10/24/21

Print Name of Agency Head Authorizing Request — Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence,* ***State Purchasing*** *may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.* ***This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review — Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Administrator, Purchasing Division or Designee — 11/2/21

Date

Joe Lombardo
Governor

Timothy D. Galluzi
State Chief Information Officer

Darla J. Dodge
Deputy CIO– COO

David 'Ax' Axtell
Deputy CIO – CTO

Robert "Bob" Dehnhardt
Deputy CIO - CISO

STATE OF NEVADA
GOVERNOR'S OFFICE
Office of the Chief Information Officer

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Ann Marie Dickson, Deputy Superintendent, NDE
Celeste Arnold, Administrative Services Officer, NDE
Glenn Meyer, Director, IT, NDE
Felicia Gonzales, Contractor, NDE

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
Michael D. Smith, Support Services Unit, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – NDE – TIN 333 – *Data Insight Partners Class Size Reduction Study* – Update A – BA 2710

DATE: April 8, 2024

We have completed our review for the Nevada Department of Education's (NDE) – *Data Insight Partners Class Size Reduction Study* – TIN 333, Update A.

The submitted TIN, for an estimated value of $75,000 in the FY24/FY25 biennium (100% Federal Grant), is to fund the annual license/maintenance fee for Data Insight Partners and to extend the contract until 4/30/25 for an increase of $75,000.

The Data Insight Partners investment is focused on enhancing the use of data within educational systems, with a particular emphasis on teacher workforce and class size management. The project is recognized for

its innovative approach, moving beyond traditional data presentation methods to emphasize the importance of both the collection and strategic application of data.

The initiative is structured around seven core components, each targeting a specific aspect of educational data utilization. These components include the development of statewide data management policies, the generation of data quality reports to ensure compliance, support for data sharing between educational bodies, and the creation of dashboards for monitoring various educational metrics such as teacher demographics and class sizes. Additionally, the project aims to leverage teacher morale surveys to inform on workforce dynamics, assess the financial implications of expanding the teacher workforce, and implement dashboards to track the spending and impact of educational funds.

Central to the project is the collaboration with the American Institutes for Research to integrate teacher morale data with other educational metrics, seeking to understand the relationships between teacher perceptions and educational outcomes.

This initiative was motivated by a comprehensive analysis presented by Data Insight Partners to the Nevada State Board of Education in January 2021. The analysis highlighted not only the successes of past investments in education but also outlined significant challenges facing the sector, including a decreasing national teacher pipeline, overcrowded classrooms, high teacher attrition rates, an aging teacher workforce, and low morale among educators. The report clearly indicated that inaction was not a viable option and underscored the need for proactive measures to ensure the delivery of quality education to future generations.

Data Insight Partners incorporates stringent security measures to safeguard the integrity, confidentiality, and availability of educational data, which includes the application of robust encryption standards for data in transit and at rest, rigorous access controls to ensure that only authorized personnel can view or manipulate sensitive information, and comprehensive auditing to track data access and modifications. Additionally, the project's collaboration with external entities, such as the American Institutes for Research, is governed by strict data-sharing agreements that align with state and federal privacy regulations.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26692**

Amendment Number: **1**

Legal Entity Name: Weaver and Tidwell, LLP

Agency Name: **NDE - DEPARTMENT OF EDUCATION**

Contractor Name: **Weaver and Tidwell, LLP**

Agency Code: **300**

Address: **4400 Post Oak Parkway, Suite 1**

Appropriation Unit: **2710-20**

Is budget authority available?: **Yes**

City/State/Zip **Houston, TX 77027**

If "No" please explain: Not Applicable

Contact/Phone: Brandon Tanous 832-320-3275

Vendor No.: T29045848

NV Business ID: NV20151568275

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 30DOE-S2067

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/13/2022**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2024**

Contract term: **2 years and 18 days**

4. Type of contract: **Contract**

Contract description: **Internal Auditor**

5. Purpose of contract:

This is the first amendment to the original contract which provides an internal controls audit and audit report with data and suggestions as it relates to objectives and federal funding requirements, laws, and regulations. This amendment increases the maximum amount from $189,300 to $217,800 due to a continued need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$189,300.00	$189,300.00	$189,300.00	Yes - Action
2.	Amount of current amendment (#1):	$28,500.00	$28,500.00	$28,500.00	Yes - Info
3.	New maximum contract amount:	$217,800.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

NDE wanted an outside audit firm to conduct this work so there would be no bias and to allow for recommendations that would further improve the business practices and financial management processes within NDE and its subrecipients.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDE does not have the staff capacity needed to audit these federal funds; NDE is not aware of another State agency that has this capacity.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   This vendor scored the highest based on the evaluation committee scoring.

   d. Last bid date: 07/08/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLP

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rhernan3	04/09/2024 12:33:39 PM
Division Approval	rhernan3	04/09/2024 12:33:54 PM
Department Approval	carnol1	04/09/2024 12:35:32 PM
Contract Manager Approval	khoy1	04/09/2024 13:15:55 PM
Budget Analyst Approval	mranki1	04/16/2024 10:31:05 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28947**

		Legal Entity Name:	Insight Public Sector, Inc.
Agency Name:	**DHHS - AGING AND DISABILITY SERVICES DIVISION**	Contractor Name:	**Insight Public Sector, Inc.**
Agency Code:	**402**	Address:	**27001 E Insight Way**
Appropriation Unit:	**3151-41**		
Is budget authority available?:	**Yes**	City/State/Zip	**Chandler, AZ 85286**
If "No" please explain:	Not Applicable	Contact/Phone:	Crystal McBride 512-382-4465
		Vendor No.:	PUR0004545
		NV Business ID:	NV20021477454

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/16/2024**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2026**

Contract term: **2 years and 75 days**

4. Type of contract: **Other (include description): MSA Work Plan**

Contract description: **Power DMS**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV18-413 which provides cloud solutions. This service agreement provides a secure cloud-based repository to manage policies and procedures.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$89,882.49**

Other basis for payment: As invoiced by the contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

For managing policies and procedures, ADSD programs are currently using a custom-built solution which lacks modernization and adequate tracking of ADSD policy and procedures. The learning system ADSD programs are currently using also lacks modernization and is antiquated, lacking efficiency when creating or updating trainings.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees cannot provide the modernization services needed to fill the gaps for the policy system and learning system.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Statewide MSA #99SWC-NV18-413

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

    b. Is the contract part of an IT investment project over $50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Statewide contract since 2018

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tric1	02/29/2024 08:57:19 AM
Division Approval	tric1	02/29/2024 08:57:22 AM
Department Approval	ecreceli	03/01/2024 13:32:55 PM
Contract Manager Approval	maceved1	03/04/2024 14:52:32 PM
EITS Approval	ljean	03/05/2024 07:23:16 AM
Budget Analyst Approval	khal5	04/16/2024 13:45:53 PM

Joe Lombardo
Governor

Timothy D. Galluzi
State Chief Information Officer

Darla J. Dodge
Deputy CIO– COO

David 'Ax' Axtell
Deputy CIO – CTO

Robert "Bob" Dehnhardt
Deputy CIO - CISO

STATE OF NEVADA
GOVERNOR'S OFFICE
Office of the Chief Information Officer

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M E M O R A N D U M

TO: Dena Schmidt, Administrator, ADSD, DHHS
Ellen Crecelius, Deputy Administrator, ADSD, DHHS
Justin Robinson, IT Manager III, ADSD, DHHS
Vijethakiranmayi Tatavarthi, IT Professional III, ADSD, DHHS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – ADSD – TIN 824 – *Power DMS* – Update B – BA 3151

DATE: March 18, 2024

We have completed our review for the Department of Health and Human Services (DHHS), Aging and Disability Services Division's (ADSD) – *Power DMS* – TIN 824, Update B.

The submitted TIN, for an estimated value of $41,208.93 in the FY24/FY25 biennium and $48,673.56 in the FY26/FY27 biennium (61% Federal Grant and 39% General Fund), is to update cost information for the agency's program policy workflows.

Investment in the PowerDMS solution represents a strategic enhancement to the state's capability to manage and oversee policy and procedure life cycles through a secure, cloud-based repository. PowerDMS ensures the development, review, approval, distribution, and tracking of policies with

precision and guarantees the availability of a single, authoritative version of each document. This system is designed to cultivate a compliance-oriented culture by facilitating seamless communication of critical updates, providing ubiquitous access to policies on any state device, ensuring document consistency, and aligning policies with industry standards.

This solution provides continuous access to policies and procedures, tracking of policy acknowledgments, the creation of customized tests, and the preservation of document histories, thereby reinforcing compliance and governance. Additionally, Power DMS will replace antiquated Intermediate Care Facility software training component.

From a business case perspective, the current solution has been identified as insufficient, particularly in supporting the intricate workflows of program policies. Fragmentation caused by the use of disparate tools such as Word and OneDrive by various programs has hindered ADSD management's ability to compile a comprehensive active policy report for the division. PowerDMS stands out as a solution capable of integrating with Joint Commission Accreditation and Public Health Accreditation Board policies and procedures, ensuring the currency and relevance of ADSD policies. This integration is pivotal for ADSD's objective to attain PHAB accreditation, as PowerDMS will serve as a critical tool in this endeavor.

Implementing PowerDMS introduces a robust framework for managing the lifecycle of policies and procedures, thereby enhancing the state's information security posture. This solution enforces stringent access controls, ensuring that sensitive documents are accessible only to authorized personnel, and leverages advanced encryption to protect data both in transit and at rest. With a single, authoritative source for all policy documents, PowerDMS mitigates the risks associated with version discrepancies and unauthorized access, fostering a secure environment for critical document management. The platform's comprehensive audit trails and real-time tracking capabilities further strengthen compliance and accountability, aligning with industry best practices and regulatory standards.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28825**

		Legal Entity Name:	BOARD OF REGENTS-NSHE OBO UNR
Agency Name:	**DHHS - AGING AND DISABILITY SERVICES DIVISION**	Contractor Name:	**BOARD OF REGENTS-NSHE OBO UNR**
Agency Code:	**402**	Address:	**1664 N VIRGINIA ST**
Appropriation Unit:	**3278-45**		**MAIL STOP 325**
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89557**
If "No" please explain:	Not Applicable	Contact/Phone:	THOMAS LANDIS 775-784-4040
		Vendor No.:	D35000849
		NV Business ID:	GOVERNMENT AGENCY

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/09/2024**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2024**

Contract term: **174 days**

4. Type of contract: **Other (include description): MSA Work Plan**

Contract description: **UNR Respite**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV23-17900 which provides consulting, marketing, and education services. This service agreement provides the facilitation of community conversations and development of training related to respite for families of children with dual-diagnosis.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$59,205.26**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency has received a federal grant that requires a community approach to building a network of respite providers for this population.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The workload of existing state team members does not allow for the capacity to support these extra efforts.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

MSA RFP #99SWC-S2340

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Indirect Cost 31%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    UNR has provided these services to ADSD in the past.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gjorgens	02/08/2024 12:19:22 PM
Division Approval	tric1	02/12/2024 13:27:00 PM
Department Approval	dschmid5	02/12/2024 13:41:09 PM
Contract Manager Approval	maceved1	04/03/2024 15:21:25 PM
Budget Analyst Approval	khal5	04/09/2024 14:17:55 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28949**

		Legal Entity Name:	Henderson Floor Coverings, Inc.
Agency Name:	**DHHS - AGING AND DISABILITY SERVICES DIVISION**	Contractor Name:	**Henderson Floor Coverings, Inc.**
Agency Code:	**402**	Address:	**Cloud Carpet One Floor & Home**
Appropriation Unit:	**3279-31**		**6555 S Valley View Blvd #500**
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89118**
If "No" please explain:	Not Applicable	Contact/Phone:	Gary Jacobs 702-798-0798
		Vendor No.:	T29048257
		NV Business ID:	NV199310248

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/13/2024**

Anticipated BOE meeting date 04/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **109 days**

4. Type of contract: **Contract**

Contract description: **DRC Flooring**

5. Purpose of contract:

This is a new contract to provide installation of flooring in building 1301 and 1306.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$57,745.00**

Other basis for payment: As invoiced per the vendor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

Per the Code of Federal regulations Title 42, Chapter 4, Part 483.70:
The facility must provide a safe, functional, sanitary, and comfortable environment for the residents, staff and the public.
ARPA funds provided for upgrades to the homes at the ICF, direct impact on the living conditions of those having to stay home during the pandemic.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Desert Regional Center staff does not have the experience, tools or licensing to do this work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Carpets and More
Benos Flooring
Cloud Carpet One Floor & Home
LL Flooring
Affordable Flooring LV

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Good price, only vendor to provide a bid.

d. Last bid date: 01/25/2024 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Per DAWN they have provided flooring services to many state agencies since 2007.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tric1	02/29/2024 08:56:52 AM
Division Approval	tric1	02/29/2024 08:56:55 AM
Department Approval	ecreceli	03/05/2024 14:26:23 PM
Contract Manager Approval	maceved1	03/05/2024 14:32:38 PM
Budget Analyst Approval	khal5	03/13/2024 07:07:42 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28499**

		Amendment Number:	**1**
		Legal Entity Name:	Health Management Associates, Inc.
Agency Name:	**DHHS - HEALTH CARE FINANCING & POLICY**	Contractor Name:	**Health Management Associates, Inc.**
Agency Code:	**403**	Address:	**120 N. Washington Square**
Appropriation Unit:	**3158-32**		
Is budget authority available?:	**Yes**	City/State/Zip	**Lansing, MI 48933**
If "No" please explain:	Not Applicable	Contact/Phone:	Jeff DeVries 517-482-9236
		Vendor No.:	T27042461
		NV Business ID:	NV20181629216

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFQ 99SWC-S2340 (RV)

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2024**

Anticipated BOE meeting date 04/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **03/31/2024**

Contract term: **89 days**

4. Type of contract: **Other (include description): Statewide Service Agreements**

Contract description: **ABD Study**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-S2340 which provides consulting, marketing, and education services. This service agreement provides a needs assessment study for the aged, blind, and disabled populations. This amendment increases the maximum amount from $170,402.50 to $194,283.27 due to the increased need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$170,402.50	$170,402.50	$170,402.50	Yes - Action
2.	Amount of current amendment (#1):	$23,880.77	$23,880.77	$23,880.77	Yes - Info
3.	New maximum contract amount:	$194,283.27			

II. JUSTIFICATION

7. What conditions require that this work be done?

Multiple contracts awarded in conjunction with RFQ, as determined in the best interests of the State for Statewide use, to provide Marketing, Conference Planning, Facilitation, Community Building, Program Evaluation, Training Needs Assessments, Project Management, Data Analysis, and Report Development on an as needed basis, in accordance with a service agreement. This amendment revises Attachment AA - Scope of Work and Deliverables for activities in Tasks 2, 3, and 5.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise or resources to provide these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Multiple vendors chosen under Statewide RFQ 99SWC-S2340 Consulting, Marketing, and Education Services

d. Last bid date: 04/17/2023 Anticipated re-bid date: 04/01/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHCFP 2020 - current. Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aprasa1	03/08/2024 11:13:53 AM

Division Approval	laaron	03/12/2024 09:41:19 AM
Department Approval	staciew4	03/12/2024 13:29:24 PM
Contract Manager Approval	ltuttl1	03/12/2024 14:32:42 PM
Budget Analyst Approval	nrezaie	03/15/2024 12:28:49 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28901**

		Legal Entity Name:	Deerfield Solutions, LLC.
Agency Name:	**DHHS - PUBLIC AND BEHAVIORAL HEALTH**	Contractor Name:	**Deerfield Solutions, LLC.**
Agency Code:	**406**	Address:	**800 East Main Street**
Appropriation Unit:	**3161-26**		
Is budget authority available?:	**Yes**	City/State/Zip	**Bradford, PA 16701**
If "No" please explain:	Not Applicable	Contact/Phone:	Matthew Monago 814-817-1400
		Vendor No.:	T32011747
		NV Business ID:	NV20212260016

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C 18340

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/11/2024**
   Anticipated BOE meeting date 04/2024

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **10/23/2025**
   Contract term: **1 year and 195 days**

4. Type of contract: **Contract**
   Contract description: **Software**

5. Purpose of contract:
   This is a new contract to provide software license, support and maintenance for the Level of Care Utilization System (LOCUS) for Psychiatric and Addiction Services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$41,632.00**
   Payment for services will be made at the rate of $20,816.00 per year

II. JUSTIFICATION

7. What conditions require that this work be done?
   Federal and State requirements for ongoing Level of Care Utilization Assessments and Reporting.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   SNAMHS/NNAMHS do not have the tools or resources to report Level of Care Utilization without the assistance of the LOCUS system.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
   Not Applicable
   b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

LOCUS provides ongoing services to the state to collect the required data from the myAvatar EHR system which houses behavioral health client data.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

    LLC

    The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a NT7 Business License.

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dcastro	03/05/2024 11:49:05 AM
Division Approval	dcastro	03/05/2024 11:49:07 AM
Department Approval	dcastro	03/05/2024 11:49:09 AM
Contract Manager Approval	dcastro	03/05/2024 11:49:13 AM
EITS Approval	ljean	03/08/2024 08:35:31 AM
Budget Analyst Approval	cdavis	04/11/2024 13:23:56 PM

Joe Lombardo
Governor

Richard Whitley, MS
Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES

NEVADA DIVISION of PUBLIC and BEHAVIORAL HEALTH

Cody Phinney, MPH
Administrator

Ihsan Azzam, Ph.D., M.D.
Chief Medical Officer

MEMORANDUM

DATE: February 2, 2024

TO: **John Borrowman, Behavioral Health Fiscal Manager**

THROUGH: Luis Espinoza, Administrative Services Officer 3

FROM: **Marla Robinson, Administrative Services Officer 2**

RE: **Continuation of Service – Deerfield Solutions, LLC**

LOCUS On-Prem/Locus Integration is the Level of Care Utilization for Psychiatric and Addiction Services software application in use by Nevada's Division of Public and Behavioral Health (DPBH). The Level of Care Utilization System (LOCUS) was created by the American Association of Community Psychiatrists to provide Mental Health and co-occurring Substance Abuse Providers with a standardized tool to ensure scarce healthcare resources are consistently utilized in the most effective and efficient manner possible.

LOCUS provides Southern Nevada Adult Mental Health Services (SNAMHS) and Northern Nevada Adult Mental Health Services (NNAMHS) the ability to gather required federal and state clinical data to produce Level of Care Assessments and reports. SNAMHS and NNAMHS uses LOCUS to collect client data directly related to the LOCUS assessments, including the entire result set, prior level of care, current level of care, recommended level of care, and reasons for overriding the recommendation.

The data collection for Level of Care Utilization is contained within myAvatar Health Electronic Records (HER). Reproducing LOCUS with another vendor would be costly and delay ongoing assessments and reporting. During the transition, programs would not be able to use the software to collect the required data, meet required federal and state Level of Care Client Assessments, execute client Level of Care Utilization, and submit required reporting. The programs do not have sufficient resources to manually complete these tasks. Thus, informal competition for incorporation in the current HER is not practicable in this instance.

DPBH is preparing for solicitation to competitively bid the HER, which may or may not remain myAvatar. Future solicitation of this service will depend on the outcome of the solicitation for the HER.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28976**

		Legal Entity Name:	NEVADA PUBLIC HEALTH FOUNDATION INC
Agency Name:	**DHHS - PUBLIC AND BEHAVIORAL HEALTH**	Contractor Name:	**NEVADA PUBLIC HEALTH FOUNDATION INC**
Agency Code:	**406**	Address:	**FOUNDATION NCASV**
Appropriation Unit:	**3218-22**		**3476 Executive Pointe Way**
Is budget authority available?:	**Yes**	City/State/Zip	**Carson City, NV 89706-7955**
If "No" please explain:	Not Applicable	Contact/Phone:	775-884-0392
		Vendor No.:	T81018059
		NV Business ID:	NV19961104052

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 18339

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/15/2024**

Anticipated BOE meeting date 04/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **107 days**

4. Type of contract: **Contract**

Contract description: **Conference Planning**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV23-17896 which provides consulting, marketing and education services. This service agreement provides education services to help plan and support a 2-day Rural Preparedness Summit for the unified emergency preparedness response.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$64,800.00**

Other basis for payment: payable per invoicing.

II. JUSTIFICATION

7. What conditions require that this work be done?

The summit will continue the work needed to align counties with the state and continue to focus on communication and partnership development.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Employees within the program lack the experience needed to coordinate and conduct all logistical activities.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee. MSA 99SWC-2340; SWC 99SWC-NV23-17896

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Statewide contract #99SWC-NV23-17896

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ijanssen	03/05/2024 16:02:30 PM
Division Approval	ijanssen	03/05/2024 16:02:34 PM
Department Approval	ijanssen	03/05/2024 16:02:37 PM
Contract Manager Approval	ijanssen	03/05/2024 16:02:40 PM
Budget Analyst Approval	cdavis	03/15/2024 10:19:12 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28961**

		Legal Entity Name:	Navis Strategic Services, LLC
Agency Name:	**DHHS - PUBLIC AND BEHAVIORAL HEALTH**	Contractor Name:	**Navis Strategic Services, LLC**
Agency Code:	**406**	Address:	**1936 Lorca Court**
Appropriation Unit:	**3218-22**		
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89123**
If "No" please explain:	Not Applicable	Contact/Phone:	Irene Navis 702-595-7424
		Vendor No.:	T32015710
		NV Business ID:	NV20171278101

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 18309

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/20/2024**
   Anticipated BOE meeting date 04/2024

   Retroactive? **Yes**

   If "Yes", please explain

   Public Health Preparedness (PHP) solicitations and negotiations were extensive and finalizing all required and acceptable documentation from the vendor took place over an extended period of time and was delayed by unforeseen circumstances on both party sides.

3. Termination Date: **06/30/2024**
   Contract term: **130 days**

4. Type of contract: **Contract**
   Contract description: **Project Management**

5. Purpose of contract:

   This is a new contract to provide project management to provide data collection and development for a 5-year strategic plan to align with grant funded projects.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$11,400.00**
   Payment for services will be made at the rate of $11,400.00 per end of term

II. JUSTIFICATION

7. What conditions require that this work be done?

   A 5-year strategic plan is a requirement for the upcoming budget period planning and activities per grant fund.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Employees within the program lack experience needed to facilitate and create a 5-year strategic plan.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

Arc Dome Strategies, LLC
Navis Strategic Services, LLC
Diaz Dixon

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: 09/07/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dcastro	03/12/2024 12:21:58 PM
Division Approval	dcastro	03/12/2024 12:22:00 PM
Department Approval	dcastro	03/12/2024 12:22:02 PM
Contract Manager Approval	dcastro	03/12/2024 12:22:06 PM
Budget Analyst Approval	cdavis	03/26/2024 13:53:37 PM

Joe Lombardo
Governor

Richard Whitley, MS
Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF PUBLIC AND BEHAVIORAL HEALTH

Helping people. It's who we are and what we do.

Cody Phinney
Administrator

Ihsan Azzam,
Ph.D., M.D.
Chief Medical Officer

MEMORANDUM

DATE: March 1, 2024

TO: Crystal Novotny, Budget Officer
Governor's Finance Office

THROUGH: Kitty DeSocio, Administrative Services Officer IV
Division of Public and Behavioral Health

FROM: Michele Silzell, Administrative Services Officer III
Division of Public and Behavioral Health

SUBJECT: REQUEST FOR RETROACTIVE APPROVAL – Navis Strategies Services, LLC. CETS Contract C#18309

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Contractor: Navis Strategies Services, LLC
- Services to be provided: Navis Strategies Services, LLC will facilitate work groups and meetings to collect feedback and information to guide the development and final draft of the Public Health Preparedness 5-year Strategic Plan.
- Funding source and expenditure category: BA 3218 – CAT 23 and CAT 22.
- Requested start date of work: February 20, 2024
- Expected execution date of agreement: N/A
- Detailed explanation as to why a retroactive agreement is necessary, including:
  - Reason(s) why the agreement was not submitted timely:
    - Public Health Preparedness (PHP) solicitations and negotiations were extensive and finalizing all required and acceptable documentation from the vendor took place over an extended period of time and was delayed by unforeseen circumstances on both party sides.
  - Describe the impact to the program/services if this work is not started prior to the execution of the agreement: Any delay in work on this contract will negatively impact the ability to submit grant applications within deadlines due to the final product, 5-Year Strategic Plan, not being available to ensure activities are aligned with Nevada needs and grant requirements.
  - Explain how the program/bureau will prevent future retroactive requests: In the future, PHP will inquire into contractual processes in advance and initiate and submit contracts earlier.

If you have any questions, please contact Donielle Allen at (775) 684-4039 or dallen@health.nv.gov.

cc: Contract Unit
Division of Public and Behavioral Health

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28649**

		Amendment Number:	**1**
		Legal Entity Name:	SOCIAL ENTREPRENEURS, INC.
Agency Name:	**DHHS - WELFARE AND SUPPORTIVE SERVICES**	Contractor Name:	**SOCIAL ENTREPRENEURS, INC.**
Agency Code:	**407**	Address:	**6548 S MCCARRAN BLVD STE B**
Appropriation Unit:	**3233-45**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89509-6150**
If "No" please explain:	Not Applicable	Contact/Phone:	Kelly A Marschall 775/324-4567
		Vendor No.:	T27004599
		NV Business ID:	NV19961250456

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 407

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2024**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **1 year and 180 days**

4. Type of contract: **Other (include description): Service Agreement via Statewide Contract 99SWC-NV23-17884**

Contract description: **Homeless Study**

5. Purpose of contract:

This is the first amendment to the original Service Agreement which provides consulting and data analysis services, to identify services needed to assist Nevada youth experiencing homelessness. This amendment increases the total not to exceed amount from $394,185.50 to $414,022.69 due to increased staffing hours to complete data collection.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$394,185.50	$394,185.50	$394,185.50	Yes - Action
2.	Amount of current amendment (#1):	$19,837.19	$19,837.19	$19,837.19	Yes - Info
3.	New maximum contract amount:	$414,022.69			

II. JUSTIFICATION

7. What conditions require that this work be done?

Youth Homeless project and study derived from the availability of Special Use Funding through the American Rescue Plan Act, Federal Grant #23F1327130.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources or expertise to provide this service.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   Pursuant to RFP # 99SWC-S2340 and in accordance with NRS 333. Statewide contract is Permissive for State Agencies.

   d. Last bid date: 04/17/2023 Anticipated re-bid date: 04/17/2026

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Contractor currently is under contract with the State of Nevada and other using agencies.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bbarlo1	03/26/2024 16:14:48 PM
Division Approval	bbarlo1	03/26/2024 16:15:39 PM
Department Approval	rthomps1	03/27/2024 11:33:00 AM
Contract Manager Approval	mpomerle	04/08/2024 15:25:51 PM
Budget Analyst Approval	afrantz	04/11/2024 09:59:15 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29054**

		Legal Entity Name:	COMTECH BUSINESS SYSTEMS INC
Agency Name:	**DHHS - DIVISION OF CHILD AND FAMILY SERVICES**	Contractor Name:	**COMTECH BUSINESS SYSTEMS INC**
Agency Code:	**409**	Address:	**DBA COMTECH COMMUNICATIONS**
Appropriation Unit:	**1383-11**		**3013 N RANCHO DR STE 113**
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89130-3348**
If "No" please explain:	Not Applicable	Contact/Phone:	702/221-9221
		Vendor No.:	PUR0004539
		NV Business ID:	NV19911016899

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/15/2024**

Anticipated BOE meeting date 06/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2024**

Contract term: **260 days**

4. Type of contract: **Contract**

Contract description: **Troubleshoot Cameras**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV22-12210 which provides on-going, as needed repairs and installation of State communications infrastructure including wiring, cabling and fiber, and/or telephone equipment. This service agreement provides for troubleshooting a previously installed surveillance camera system at a juvenile detention facility.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$19,400.00**

Payment for services will be made at the rate of $90.00 per hour

Other basis for payment: 160 hours x $90/hour = $14,400, travel reimbursed at GSA rates not to exceed $5,000

II. JUSTIFICATION

7. What conditions require that this work be done?

Caliente Youth Center needs working cameras for the safety and security of all youth and staff at the facility.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Comtech
Conway Communications
Diversified Communications Solutions

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is the only vendor that submitted a bid.

d. Last bid date: 01/01/2024 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Vendor has provided services to the state previously. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Sheryl Johnson, ASO Ph: null

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tgreenam	04/05/2024 16:02:42 PM
Division Approval	tgreenam	04/05/2024 16:02:46 PM
Department Approval	mwillia9	04/09/2024 15:34:53 PM
Contract Manager Approval	sknigge	04/10/2024 16:16:27 PM
Budget Analyst Approval	pokeefe	04/15/2024 08:05:23 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28983**

		Legal Entity Name:	WILLOW SPRINGS LLC
Agency Name:	**DHHS - DIVISION OF CHILD AND FAMILY SERVICES**	Contractor Name:	**WILLOW SPRINGS LLC**
Agency Code:	**409**	Address:	**690 EDISON WAY**
Appropriation Unit:	**3145-52**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89512**
If "No" please explain:	Not Applicable	Contact/Phone:	Charette Godoy 775/858-4529
		Vendor No.:	T27008670
		NV Business ID:	NV20031045964

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/07/2024**

Anticipated BOE meeting date 04/2024

Retroactive? **Yes**

If "Yes", please explain

The vendor notified the agency on March 5, 2024 that the youth in placement needs additional time to complete the treatment program. There was not ample time to complete an amendment to extend the existing contract (CETS #28671), which expires on March 6, 2024.

3. Termination Date: **04/17/2024**

Contract term: **40 days**

4. Type of contract: **Contract**

Contract description: **Youth Treatment**

5. Purpose of contract:

The is a new contract to provide partial acute hospitalization and possible residential treatment for a youth on parole.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$30,000.00**

Payment for services will be made at the rate of $750.00 per Hour

II. JUSTIFICATION

7. What conditions require that this work be done?

Willow Springs, LLC is currently providing partial hospitalization and residential treatment services necessary to stabilize a youth's acute behavior.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DCFS Child Welfare employees do not have the expertise to provide the appropriate treatment to this youth. Other State facilities offering residential, therapeutic, and psychiatric treatment have declined to accept this youth.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

DCFS Psychiatric Residential Treatment Facility North
Reno Behavioral Health
Willow Springs, LLC

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only vendor willing to provide services for this youth.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    DCFS was previously on contract with this vendor from December 7, 2023. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Kelsey McCann-Navarro, Social Services Chief III Ph: (775) 684-4431

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	krober10	03/07/2024 14:57:05 PM
Division Approval	dfrohlic	03/14/2024 16:16:52 PM
Department Approval	mwillia9	03/20/2024 08:40:34 AM
Contract Manager Approval	dfrohlic	03/21/2024 14:39:20 PM
Budget Analyst Approval	pokeefe	03/22/2024 09:14:28 AM

Joe Lombardo
Governor

Richard Whitley, MS
Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES

Helping people. It's who we are and what we do.

Marla McDade Williams, MPA
Administrator

MEMORANDUM

DATE: March 6, 2024

TO: Philene O'Keefe, Executive Branch Budget Officer 1

FROM: Kelsey McCann-Navarro, Social Services Chief III, Division of Child and Family Services

Kelsey McCann-Navarro

RE: DCFS Retroactive Contract Request – Willow Springs, LLC

A retroactive contract is being requested between the Division of Child and Family Services (DCFS) and Willow Springs LLC to continue partial hospitalization (PHP) and residential treatment services for a youth on parole.

The vendor notified the agency on March 5, 2024 that the youth in placement needs additional time to complete the treatment program. There was not ample time to complete an amendment to extend the existing contract (CETS #28671), which expires on March 6, 2024.

The youth's Medicaid coverage has been denied as the youth is no longer eligible for coverage. The placement was intended to be a 90-day treatment plan at the daily rate of $750. An additional 40 days of continued treatment is requested to provide ample time for the youth to complete the treatment program.

Thank you for your consideration of this request. If you have any questions, please do not hesitate to contact me at (775) 684-4431 or kelsey.navarro@dcfs.nv.gov.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28654**

		Legal Entity Name:	Cory J. Jensen Center for Behavioral Intervention, Inc.
Agency Name:	**DHHS - DIVISION OF CHILD AND FAMILY SERVICES**	Contractor Name:	**Cory J. Jensen Center for Behavioral Intervention, Inc.**
Agency Code:	**409**	Address:	**dba CBI Consulting, Inc.**
Appropriation Unit:	**3146-43**		**3 Westridge Drive**
Is budget authority available?:	**Yes**	City/State/Zip	**Lake Oswego, OR 987034**
If "No" please explain:	Not Applicable	Contact/Phone:	Cory Jewel Jensen 503-318-1157
		Vendor No.:	T32014889
		NV Business ID:	NV20242998227

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/10/2024**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **1 year and 81 days**

4. Type of contract: **Contract**

Contract description: **Training**

5. Purpose of contract:

This is a new contract to provide training to frontline child welfare workers and their supervisors, County Multidisciplinary teams, Children's attorneys, District Attorneys, Law Enforcement, and Court Appointed Children's Advocates in the 15 rural counties regarding protecting children from sexual abuse and sexual exploitation.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$34,319.94**

Payment for services will be made at the rate of $3,775.42 per Training x 7-$26,427.94

Other basis for payment: $500/day x 6 days=$3,000; $4,892 for GSA reimbursements - $26,427.94 + $3,000 + $4,892 = $34,319.94

II. JUSTIFICATION

7. What conditions require that this work be done?

Since the early 2000s, there's been a steady increase in reported incidents of child abuse, especially sexual abuse. Where researchers once thought that 20 percent of girls and 10 percent of boys experienced some sort of sexual abuse before their 18th birthdays, research shows the rates may actually be close to 30 percent for girls and 17 percent for boys. Understanding and responding to these crimes against children is imperative.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies do not have the experience and data to provide the training.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

The National Children's Advocacy Center Stewards of Children
Safe Kids Thrive
Cneter for Behavioral Intervention
Abuse Prevention Systems

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only vendor willing to provide training at a reasonable cost in the state of Nevada.

d. Last bid date: 09/08/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

    Pending

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

    No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

    Pending

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    No b. If "NO", please explain.

    Pending

19. Agency Field Contract Monitor:

    Maria Hickey, Social Services Program Spec. 3 Ph: 775-684-1975

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rjon21	12/14/2023 17:44:48 PM
Division Approval	dfrohlic	04/02/2024 13:45:47 PM
Department Approval	mwillia9	04/05/2024 16:20:06 PM

Contract Manager Approval	sknigge	04/05/2024 16:22:32 PM
Budget Analyst Approval	pokeefe	04/10/2024 14:40:19 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26900**

		Amendment Number:	**1**
		Legal Entity Name:	Ogletree McGuinn, Denise
Agency Name:	**DHHS - DIVISION OF CHILD AND FAMILY SERVICES**	Contractor Name:	**Ogletree McGuinn, Denise**
Agency Code:	**409**	Address:	**6826 Hathaway Drive**
Appropriation Unit:	**3646-27**		
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89156**
If "No" please explain:	Not Applicable	Contact/Phone:	Denise Ogletree McGuinn 702-812-9652
		Vendor No.:	T29044568
		NV Business ID:	NV20171577773

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**76.20 %**	Fees	0.00 %
X	Federal Funds	**23.80 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2026**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Medical Services**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing medical services for DCFS clients including direct client care, evaluations, medication prescriptions and management, triage, follow-along telephone consultation, and adjunctive staff training. This amendment removes the Workers' Compensation coverage requirement pursuant to NRS 616A.310 and increases the maximum amount from $45,000 to $84,900 due to exceeding the estimated need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$45,000.00	$45,000.00	$45,000.00	Yes - Info
2.	Amount of current amendment (#1):	$39,900.00	$39,900.00	$84,900.00	Yes - Info
3.	New maximum contract amount:	$84,900.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

It is necessary to have a qualified individual to perform medical services for residential clients of the agency.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Medical services is an advanced specialty that is needed to ensure the safety of clients of the agency.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor is in the process of completing the application process to enter into a Direct Client Service MSA contract through the Purchasing Division.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor currently provides these services. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	prassie1	01/11/2024 11:06:21 AM
Division Approval	dfrohlic	01/16/2024 12:33:11 PM
Department Approval	mwillia9	03/20/2024 08:38:57 AM
Contract Manager Approval	dfrohlic	03/20/2024 09:24:00 AM
Budget Analyst Approval	pokeefe	03/22/2024 12:43:58 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28552**

		Legal Entity Name:	Southland Industries
Agency Name:	**DEPARTMENT OF CORRECTIONS**	Contractor Name:	**Southland Industries**
Agency Code:	**440**	Address:	**4765 Cameron Street**
Appropriation Unit:	**3725-07**		
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89103**
If "No" please explain:	Not Applicable	Contact/Phone:	Kavon Asgari 702-777-4000
		Vendor No.:	T29045769
		NV Business ID:	NV19621000518

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/09/2024**

Anticipated BOE meeting date 12/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/31/2024**

Contract term: **144 days**

4. Type of contract: **Contract**

Contract description: **South Delta Controls**

5. Purpose of contract:

This is a new contract to allow time for an RFP for future services to be completed. This contract is for the Delta control systems for HVAC at High Desert State Prision, Southern Desert Correctional Center Florence McClures Womens Correctional Center and Three Lakes Valley Correctional Center

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$46,710.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

This is required for the HVAC system to work efficiently and reliably to keep the building temperature with comfortable ranges.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No State offers this service. NDOC does not have qualified personnel to work on Delta control systems.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 231105
Approval Date: 11/21/2023

c. Why was this contractor chosen in preference to other?

This vendor was awarded the previous RFP and was already established.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mschobe2	03/20/2024 07:38:37 AM
Division Approval	mmarkovi	03/20/2024 08:44:38 AM
Department Approval	kshe1	04/02/2024 15:29:24 PM
Contract Manager Approval	kshe1	04/02/2024 15:29:26 PM
Budget Analyst Approval	vyoungb	04/09/2024 11:32:20 AM

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	231105@ 1950

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	**Agency Contact Information - Note: Approved copy will be sent to ONLY the contact(s) listed below:**		
	STATE AGENCY NAME REQUIRED:	***Department of Corrections***	
	Contact Name and Title	***Phone Number***	***Email Address***
	Brandon Lewallen, MA2	***775-977-5673***	***blewallen@doc.nv.gov***

1b	**Vendor Information:**	
	Vendor Name:	***Southland Industries (Previously known as Envise)***
	Contact Name:	***Kavan Asgari***
	Complete Address: City, State, and Zip Code	***4765 Cameron Street, Las Vegas, NV 89103***
	Telephone Number:	***702-777-4000***
	Email Address:	***KAsgari@southlandind.com***

1c	**Type of Waiver Requested – Check the appropriate type:**	
	Sole or Single Source:	***X***
	Professional Service Exemption:	

1d	**Contract Information:**				
	Is this a new Contract? Check One:	Yes:	***X***	No:	
	If 'No' Enter Amendment Number:	#			
	Enter CETS Number:	***#TBD***			

1e	**Term:**				
	One (1) Time Purchase? Check One:	Yes:	***X***	No:	
	Contract:	Start Date:	***ASAP***	End Date:	***8/31/2024***

1f	**Funding:**	
	State Appropriated:	***X***
	Federal Funds:	
	Grant Funds:	

	Other (Explain):	

Purchasing Use Only:	
Approval #:	231105 @ 2150

1g	**Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:**
	$42,000

2	**Provide a description of work/services to be performed or services with goods to be purchased:**
	Temperature control system maintenance including onsite technician, troubleshooting, and system programing at the following facilities: Southern Desert Correctional Center, Florence McClure Women's Correctional Center, High Desert State Prison, and Three Lakes Valley Conservation Camp.

3	**What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?**
	This vendor has a long relationship with NDOC and the current vendor for these services that expired 9/30/2023. Southland is also a Delta authorized service vendor.

4	**Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:**
	This service needs to be extended to allow time for State Purchasing to perform an RFP for this important service.

5	**Were alternative services or commodities evaluated?**	**Check One:**	
		Yes	No
			X
	a. *<u>If yes</u>, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*		
	N/A		
	b. *<u>If not</u>, why were alternatives not evaluated?*		
	This service is needed to bridge the gap in coverage so an RFP can be completed for future services. There is not adequate time to do an RFP without a short-term contract.		

Purchasing Use Only:	
Approval #:	23110503750

		Yes	No
6	**Has the agency purchased these services/services with goods in the past? Check One:** ***NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.***	*X*	

a. *If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for these services/services with goods, the following information must be provided along with the CETS contract number(s) associated with each:*

Term		*Value*	*Short Description*	*Provide Type of Procurement RFP#, RFQ#, Waiver #*	*CETS #*
Start Date	*End Date*				
5/22/2023	*2/28/2027*	*$75,876.00*	*Temp. Control Maintenance*	*NDOC Solicitation*	*27378*
5/22/2023	*6/30/2024*	*$5,200.00*	*Temp. Control Maintenance*	*NDOC Solicitation*	*27477*
10/18/2019	*10/31/2023*	*$50,460.00*	*Temp. Control Maintenance*	*NDOC Solicitation*	*22475*
10/08/2019	*9/30/2023*	*$195,570.00*	*Temp. Control Maintenance*	*Sole Source # Unknown (cannot locate)*	*22207*
8/16/2019	*10/31/2019*	*$9,375.00*	*Temp. Control Maintenance*	*Sole Source# 190705*	*22252*
7/1/2015	*6/30/2019*	*$337,382.00*	*Temp. Control Maintenance*	*RFP# 201508*	*16667*
07/11/2006	*9/30/2006*	*$44,951.00*	*Temp. Control Maintenance*	*Unknown*	*CONV 3103*

7	**What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?** ***The HVAC systems potentially could fail and not keep the environment within the desired temperature and cause complaints and inmate grievances.***

8	**What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?** ***This service is comparable to previous years pricing.***

		Yes	No
9	**Will this purchase obligate the State to this vendor for future purchases? Check One:** ***NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.***		*X*

#231105-4785(a)

	a. *If yes, please provide details regarding future obligations or needs.*
	N/A

Purchasing Use Only:	
Approval #:	

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Signature of Agency Representative Initiating Request

Brandon Lewallen — 11/20/2023

Print Name of Agency Representative Initiating Request — Date

Signature of Agency Head Authorizing Request

Jacob Counsil — 11/20/23

Print Name of Agency Head Authorizing Request — Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence,* ***State Purchasing*** *may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.* ***This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review — Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

#231105 (1) 5 of 5

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	

Approved by:

Administrator, Purchasing Division or Designee

11/20/23
Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28833**

		Legal Entity Name:	Johnson Controls Fire Protection LP
Agency Name:	**DEPARTMENT OF CORRECTIONS**	Contractor Name:	**Johnson Controls Fire Protection LP**
Agency Code:	**440**	Address:	**1545 Pama Lane**
Appropriation Unit:	**3762-09**		
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89119**
If "No" please explain:	Not Applicable	Contact/Phone:	Melissa Tolentino 702-334-9247
		Vendor No.:	PUR0003182
		NV Business ID:	NV20011155948

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/09/2024**

Anticipated BOE meeting date 04/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2024**

Contract term: **205 days**

4. Type of contract: **Contract**

Contract description: **Fire Control Service**

5. Purpose of contract:

This is a new Contract MSA service agreement for fire protection services at High Desert State Prison.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$49,900.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

This service is required by the state fire marshal.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No state agency offers this service. NDOC does not have licensed personnel to perform these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

State MSA

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jsalmo1	03/05/2024 07:50:26 AM
Division Approval	mmarkovi	03/05/2024 08:05:03 AM
Department Approval	kshe1	04/02/2024 15:31:58 PM
Contract Manager Approval	kshe1	04/02/2024 15:32:01 PM
Budget Analyst Approval	vyoungb	04/09/2024 09:21:15 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28960**

		Legal Entity Name:	3Saurus, LLC
Agency Name:	**COMMISSION ON MINERAL RESOURCE**	Contractor Name:	**3Saurus, LLC**
Agency Code:	**500**	Address:	**1943 Golden Vista Dr.**
Appropriation Unit:	**4219-09**		
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89123**
If "No" please explain:	Not Applicable	Contact/Phone:	William Beddow 805-208-5046
		Vendor No.:	T27043652
		NV Business ID:	NV20151021334

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**Mining Claim Fees**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: 50COMR-S2596 FD

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/26/2024**

Anticipated BOE meeting date 03/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/28/2024**

Contract term: **94 days**

4. Type of contract: **Contract**

Contract description: **Museum Exhibit #3**

5. Purpose of contract:

This is a new contract to design, fabricate, deliver and install a geology-related (rock and mineral) museum exhibit at the Reno Discovery Museum.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$66,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Commission on Mineral Resources approved funding NTE $49,499 to create a rock and mineral exhibit for the Reno Discovery Museum. The creation of this exhibit which will serve to educate the public on the importance of rock and mineral commodities is in accordance with NRS 513.073(1)(2). This is the second exhibit of its kind to be created; the first exhibit was created for the Las Vegas Natural History Museum and has been very well received by the museum and public.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Fabrication of a museum exhibit is not within the capabilities of our agency.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

3Saurus
Splitrock Studios
Wyldhare

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #50COMR-S2596, and in accordance with NRS 333, the selected vendor was the highest scoring vendor.

d. Last bid date: 11/28/2023 Anticipated re-bid date: 08/30/2026

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mlynn	03/11/2024 09:57:20 AM
Division Approval	nmann	03/14/2024 11:29:06 AM
Department Approval	ssands	03/14/2024 14:33:42 PM
Contract Manager Approval	ssands	03/14/2024 14:33:44 PM
Budget Analyst Approval	vyoungb	03/26/2024 09:16:09 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28879**

		Legal Entity Name:	Lynn R. Godfrey
Agency Name:	**DEPARTMENT OF AGRICULTURE**	Contractor Name:	**Lynn R. Godfrey**
Agency Code:	**550**	Address:	**985 South 1200 East**
Appropriation Unit:	**4470-04**		
Is budget authority available?:	**Yes**	City/State/Zip	**Eden, ID 83325**
If "No" please explain:	Not Applicable	Contact/Phone:	Lynn Godfrey 208-731-0496
		Vendor No.:	T32015327
		NV Business ID:	NV20243029398

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 24-14

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/22/2024**

Anticipated BOE meeting date 04/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2024**

Contract term: **284 days**

4. Type of contract: **Contract**

Contract description: **Rating Officer**

5. Purpose of contract:

This is a new contract to provide National Conference of Interstate Milk Shippers ratings of milk plants and dairy farms.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$10,000.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

NAC 584.3001 adopts the Procedures Governing the Cooperative State-Public Health Service / Food and Drug Administration Program of the National Conference on Interstate Milk Shipments, the Grade "A" Pasteurized Milk Ordinance, and Methods of Making Sanitation Ratings of Milk Shippers by reference. These documents dictate that in order for a dairy facility to produce Grade A dairy products they must be rated according to the standards set forth in these publications.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

To do this work you must be certified as a Rating Officer by the FDA. When these ratings are due, the NDA will have only one Rating Officer employed by the State of Nevada certified to conduct these ratings. Our internal Rating Officer has conducted routine regulatory work in these facilities for the past 2 years, and thus according to the Procedures Governing the Cooperative State-Public Health Service / Food and Drug Administration Program of the National Conference on Interstate Milk Shipments, this employee is not allowed to be the listing Rating Officer. It would be a conflict of interest as they would be auditing their own work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. Not Applicable

19. Agency Field Contract Monitor:

    William Dawson, Deputy Administrator Ph: 775-353-3708

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rgiffor1	02/20/2024 11:05:56 AM
Division Approval	avigi1	02/20/2024 13:12:36 PM
Department Approval	avigi1	02/20/2024 13:12:39 PM
Contract Manager Approval	cprasa1	02/28/2024 15:34:02 PM
Budget Analyst Approval	dspeed1	03/22/2024 15:07:36 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23571**

Amendment Number: **3**

Legal Entity Name: ALL SEASON LAWN, INC. DBA ALL SEASONS LAWN & LANDSCAPING

Agency Name: **DEPARTMENT OF AGRICULTURE**

Contractor Name: **ALL SEASON LAWN, INC. DBA ALL SEASONS LAWN & LANDSCAPING**

Agency Code: **550**

Address: **PO BOX 41358**

Appropriation Unit: **4554-07**

Is budget authority available?: **Yes**

City/State/Zip **RENO, NV 89504-5358**

If "No" please explain: Not Applicable

Contact/Phone: Aizza Mandapat 775/329-1531

Vendor No.: T27035006A

NV Business ID: NV20051076362

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Cost allocation**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/28/2020**

Anticipated BOE meeting date 03/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **08/31/2024**

Contract term: **3 years and 308 days**

4. Type of contract: **Contract**

Contract description: **Sparks Landscape-sno**

5. Purpose of contract:

This is the third amendment to the original contract which provides ongoing landscaping and snow removal services for headquarters' property in Sparks. This amendment increases the maximum amount from $57,826 to $69,206 due to an increased need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$41,480.00	$41,480.00	$41,480.00	Yes - Info
	a. Amendment 1:	$10,821.00	$10,821.00	$52,301.00	Yes - Info
	b. Amendment 2:	$5,525.00	$5,525.00	$57,826.00	No
2.	Amount of current amendment (#3):	$11,380.00	$16,905.00	$69,206.00	Yes - Info
3.	New maximum contract amount:	$69,206.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

It is necessary to maintain the landscape on property surrounding the Department of Agriculture's headquarters' building in Sparks and to provide defensible space around the perimeter.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The areas around the headquarters must be kept clean and maintained. This area is too large for the existing staff and does not fall into their job duties.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Reno Green Landscaping
All Seasons Lawn
Signature Landscapes

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor has an excellent track record with NDA and their bid was the lowest cost.

d. Last bid date: 08/13/2020 Anticipated re-bid date: 03/01/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDA has contract with this vendor since 2017. This vendor has provided satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	avigi1	02/08/2024 12:18:44 PM
Division Approval	avigi1	02/08/2024 12:18:50 PM
Department Approval	avigi1	02/08/2024 12:18:54 PM

Contract Manager Approval	cprasa1	02/20/2024 08:40:42 AM
Budget Analyst Approval	dspeed1	03/15/2024 16:07:11 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28490**

		Legal Entity Name:	Capital Glass, Inc.
Agency Name:	**DEPARTMENT OF AGRICULTURE**	Contractor Name:	**Capital Glass, Inc.**
Agency Code:	**550**	Address:	**2951 North Deer Run Road**
Appropriation Unit:	**4554-95**		**Suite 1**
Is budget authority available?:	**Yes**	City/State/Zip	**Carson City, NV 89701**
If "No" please explain:	Not Applicable	Contact/Phone:	Wayne Williams 775-883-6401
		Vendor No.:	T80316580
		NV Business ID:	NV19671000768

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 24-10

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/18/2024**

Anticipated BOE meeting date 04/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2024**

Contract term: **288 days**

4. Type of contract: **Contract**

Contract description: **Leak Repair**

5. Purpose of contract:

This is a new contract to provide sealing of the clerestory windows and leak repair at the Sparks headquarters building.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$13,632.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

We currently have multiple leaks that have been discovered during an inspection by Kodiak Roofing.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the required expertise to complete this work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Diamond Glass Company
Capital Glass, Inc.
Custom Glass

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only vendor to provide a quote.

d. Last bid date: 10/24/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Capital Glass provided service for the State Public Works Division in 2023 and services received were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Gregg Keyes, Facilities Manager Ph: 775-353-3727

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	avigi1	01/16/2024 10:43:08 AM
Division Approval	avigi1	01/16/2024 10:43:10 AM
Department Approval	avigi1	01/16/2024 10:43:13 AM
Contract Manager Approval	cprasa1	03/04/2024 16:43:18 PM
Budget Analyst Approval	dspeed1	03/18/2024 12:33:42 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28993**

		Legal Entity Name:	CloudGavel, LLC
Agency Name:	**DPS-HIGHWAY PATROL**	Contractor Name:	**CloudGavel, LLC**
Agency Code:	**651**	Address:	**4305 Bluebonnet Blvd.**
Appropriation Unit:	**4713-26**		
Is budget authority available?:	**Yes**	City/State/Zip	**Baton Rouge, LA 70809**
If "No" please explain:	Not Applicable	Contact/Phone:	Casey Roussel 5045592607
		Vendor No.:	T29044893
		NV Business ID:	NV20212235404

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
X	Highway Funds	**100.00 %**	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/28/2024**

Anticipated BOE meeting date 04/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2028**

Contract term: **4 years and 4 days**

4. Type of contract: **Contract**

Contract description: **Electronic Warrants**

5. Purpose of contract:

This is a new contract to provide an electronic warrants system for Blood Seizures where electronic transmission of the warrant affidavit and judicial approval are performed online.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$80,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Electronic warrants (eWarrants) provide a mechanism for officers to obtain accurate BAC or toxicology results in a timely manner. This practice reduces the amount of time that officers are off the street and the amount of time between the request, approval, and execution of the warrant.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Vendor can provide a customizable "off the shelf" electronic ewarrant solution that is ready to deploy. The agency anticipates this will result in a more efficient and cost-effective outcome for the state by reducing staff time to include the construction of a software solution by OCIO.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

CloudGavel, LLC
GovOS
Berkone Electronic

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

CloudGavel was the only vendor that responded.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

    b. Is the contract part of an IT investment project over $50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    ZARAZUA, ROCIO, null Ph: null

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bsalisbu	03/21/2024 16:51:49 PM
Division Approval	kdefe1	03/21/2024 16:53:24 PM
Department Approval	kdefe1	03/21/2024 16:53:26 PM
Contract Manager Approval	mcosenti	03/25/2024 17:13:50 PM
EITS Approval	ljean	03/27/2024 07:29:19 AM
Budget Analyst Approval	khawkin1	03/28/2024 09:30:04 AM

Joe Lombardo
Governor

Timothy D. Galluzi
State Chief Information Officer

Darla J. Dodge
Deputy CIO– COO

David 'Ax' Axtell
Deputy CIO – CTO

Robert "Bob" Dehnhardt
Deputy CIO - CISO

STATE OF NEVADA
GOVERNOR'S OFFICE
Office of the Chief Information Officer

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Pat Conmay, Colonel, DPS
Jennifer Ramos, Administrative Services Officer III, DPS
Kaylie Rooker, Business Process Analyst III, DPS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DPS – TIN 821 – *CloudGavel-Electronic Warrant* – Update A – BA 4713

DATE: March 13, 2024

We have completed our review for the Nevada Department of Public Safety's (DPS) – *CloudGavel-Electronic Warrant* – TIN 821, Update A.

The submitted TIN, for an estimated value of $40,000 in the FY24/FY25 biennium and $40,000 in the FY26/FY27 biennium (100% Highway Fund), is to extend the existing contract and to adjust cost information.

The Electronic Warrant System, commonly referred to as eWarrants, represents a valuable tool that facilitates the swift acquisition of accurate Blood Alcohol Content (BAC) or toxicology results by law enforcement officers. This technology offers a streamlined approach to the arrest process, enabling officers to submit requests conveniently from their patrol vehicles, utilizing tablets or smartphones. This

operational enhancement minimizes the duration officers spend off the streets and reduces the time lapse between warrant request, approval, and execution.

This solution allows for the electronic transmission of warrant affidavits and judicial approval through an online platform that is user-friendly and accelerates the review process for judges. Direct communication between officers and judges regarding warrant information increases efficiency and responsiveness.

Investment in this system bolsters the Nevada Highway Patrol's capability to promptly secure approval for the collection of evidentiary blood samples via the warrant procedure. It also reduces errors and inaccuracies in warrant requests resulting in fewer warrant rejections by judges and improved case outcomes with better sentencing decisions.

The eWarrant system must maintain stringent safeguards to protect sensitive judicial and law enforcement data, ensuring the integrity and confidentiality of warrant affidavits, approvals, and related information. Robust access controls, encryption protocols, and authentication mechanisms are essential components to prevent unauthorized access and data breaches. Regular audits, vulnerability assessments, and adherence to industry-standard security practices are integral to fortifying the resilience of electronic warrant systems against emerging cyber threats, thereby preserving their trustworthiness and reliability in the criminal justice process. If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29040**

		Legal Entity Name:	The Counseling Team International (TCTI)
Agency Name:	**DPS-PAROLE & PROBATION**	Contractor Name:	**The Counseling Team International (TCTI)**
Agency Code:	**652**	Address:	**2111 Business Center Drive**
Appropriation Unit:	**3740-53**		
Is budget authority available?:	**Yes**	City/State/Zip	**Irvine, Ca 92612**
If "No" please explain:	Not Applicable	Contact/Phone:	Dave Weiner, Ronisha Elie, Julia Palacio, Taylor Heinz, Katherine Oliva 909-884-0133
		Vendor No.:	T32013806
		NV Business ID:	NV20232716359

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**OCJA Grant**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/04/2024**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **09/01/2024**
   Contract term: **150 days**

4. Type of contract: **Contract**
   Contract description: **CISM Training**

5. Purpose of contract:

   This is a new contract to provide Group Crisis Intervention Training. Training will be held in Carson City and Las Vegas to Department of Public Safety staff.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$22,000.00**
   Payment for services will be made at the rate of $11,000.00 per training
   Other basis for payment: total of 2 trainings

II. JUSTIFICATION

7. What conditions require that this work be done?

   DPS employees need to be able to obtain training and services from specialists that provide Group Crisis Intervention (CISM) certification training for Peer Support.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   The state does not currently have the specialized public safety personnel to perform these services.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

Responders Resource Center
International Critical Incident Stress Foundation, INC (ICISF)
The Counseling Team International (TCTI)

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

TCTI provided a quote that is within the grant budgeted amount.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    This vendor has provided Peer Support and Crisis Intervention training to the Department of Public Safety and the Nevada POST. They provided satisfactory service.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. Not Applicable

19. Agency Field Contract Monitor:

    Amanda Silva, Management Analyst II Ph: 7756842641

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cjackson	03/29/2024 11:27:16 AM
Division Approval	cjackson	03/29/2024 11:27:19 AM
Department Approval	kdefe1	04/01/2024 11:34:53 AM
Contract Manager Approval	mcosenti	04/03/2024 15:42:37 PM
Budget Analyst Approval	khawkin1	04/04/2024 13:45:26 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28904**

		Legal Entity Name:	Christopher Hinkle (dba D & J Cleaning Service)
Agency Name:	**DEPARTMENT OF WILDLIFE**	Contractor Name:	**Christopher Hinkle (dba D & J Cleaning Service)**
Agency Code:	**702**	Address:	**501 Whitaker Lane**
Appropriation Unit:	**4460-09**		
Is budget authority available?:	**Yes**	City/State/Zip	**Fallon, NV 89406**
If "No" please explain:	Not Applicable	Contact/Phone:	Christopher Hinkle 775/423-5792
		Vendor No.:	T32014415
		NV Business ID:	NV20232806331

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**Sportsmen Revenue**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: 24-60

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2024**
   Anticipated BOE meeting date 04/2024

   Retroactive? **No**
   If "Yes", please explain

   Not Applicable

3. Termination Date: **03/31/2025**
   Contract term: **364 days**

4. Type of contract: **Contract**
   Contract description: **Janitorial Services**

5. Purpose of contract:

   This is a new contract to provide janitorial services at the department's new Fallon office.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$14,130.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

   Need to maintain the State property facility for optimum longevity and to maintain the space in good condition.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Hourly wages and insurance are prohibitive. The time involved to clean is substantial and would subtract from regular job duties.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Daniell's Cleaning Solutions LLC
   Belmont Cleaning Services
   Christopher Hinkle (dba D & J Cleaning Service)
   Clean X Bid

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor provided lowest quote.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. Not Applicable

19. Agency Field Contract Monitor:

    Shannon Davis, Administrative Assistant II Ph: (775) 423-3171 x222

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jwilkin3	02/14/2024 14:21:49 PM
Division Approval	cbalcon	02/20/2024 11:16:05 AM
Department Approval	jneubau2	02/29/2024 15:59:18 PM
Contract Manager Approval	abarredo	02/29/2024 16:08:47 PM
Budget Analyst Approval	dspeed1	03/18/2024 11:57:05 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28794**

		Legal Entity Name:	SK BASEBALL, LLC DBA RENO ACES BASEBALL CLUB
Agency Name:	**DEPARTMENT OF WILDLIFE**	Contractor Name:	**SK BASEBALL, LLC DBA RENO ACES BASEBALL CLUB**
Agency Code:	**702**	Address:	**250 EVANS AVE**
Appropriation Unit:	**4463-15**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89501-1513**
If "No" please explain:	Not Applicable	Contact/Phone:	775/334-7018
		Vendor No.:	T32012354
		NV Business ID:	NV20071509495

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 24-56

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/15/2024**

Anticipated BOE meeting date 04/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/31/2025**

Contract term: **322 days**

4. Type of contract: **Contract**

Contract description: **Outreach & Marketing**

5. Purpose of contract:

The department will run outreach and marketing campaign through public service announcements and commercials (wildlife education, boating safety, urban wildlife, Take 17, etc.) on the kiosks and monitors around Aces Ballpark for each of their 75 home games scheduled in 2024. The contract will also include the department running a safe boating table during at least one home game during the 2024 season.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$13,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The department is required to promote safe boating as part of its grant with the U.S. Coast Guard.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The department does not own any facilities with the type of participation that a minor league baseball park enjoys. Greater Nevada Field had over 373,000 visitors last year alone.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Robertson & Partner
The Abbi Agency
SK Baseball LLC

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor chosen provided the lowest quote.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Aaron Meier, Public Information Office Ph: (775) 688-1548

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jwilkin3	01/24/2024 12:16:41 PM
Division Approval	cbalcon	01/25/2024 09:17:17 AM
Department Approval	jneubau2	02/15/2024 09:08:52 AM
Contract Manager Approval	abarredo	02/15/2024 09:15:30 AM
Budget Analyst Approval	dspeed1	03/15/2024 16:25:27 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26390**

Amendment Number: **2**

Legal Entity Name: JERRY'S SERVICES, INC. DBA JERRY'S JOHNS

Agency Name: **DEPARTMENT OF WILDLIFE**

Contractor Name: **JERRY'S SERVICES, INC. DBA JERRY'S JOHNS**

Agency Code: **702**

Address: **PO BOX 868**

Appropriation Unit: **4465-19**

Is budget authority available?: **Yes**

City/State/Zip **CALIENTE, NV 89008-0868**

If "No" please explain: Not Applicable

Contact/Phone: TAMMY HUBBARD 775/726-3189

Vendor No.: T81073488A

NV Business ID: NV19951063588

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 22-81

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/28/2022**

Anticipated BOE meeting date 04/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **05/31/2024**

Contract term: **2 years and 308 days**

4. Type of contract: **Contract**

Contract description: **Portable Bathrooms**

5. Purpose of contract:

This is the second amendment to the original contract which provides ongoing portable bathroom and related services. This amendment extends the termination date from May 31, 2024 to May 31, 2025 and increases the maximum amount from $8,889 to $13,746 due to the continued need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$6,266.00	$6,266.00	$6,266.00	No
	a. Amendment 1:	$2,623.00	$8,889.00	$8,889.00	No
2.	Amount of current amendment (#2):	$4,857.00	$13,746.00	$13,746.00	Yes - Info
3.	New maximum contract amount:	$13,746.00			
	and/or the termination date of the original contract has changed to:	05/31/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

The roadside station in Alamo, Nevada operates year-round to intercept potential quagga mussel-infested vessels leaving Lake Mead. The staff that operate the station need clean bathroom facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Department of Wildlife (NDOW) does not possess portable bathrooms or the equipment to properly service them.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

United Site Services
Blackjack Portables
Jerry's Services, Inc.

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor is the only porta-potty company that services the Alamo area.

d. Last bid date: 05/18/2022 Anticipated re-bid date: 05/18/2023

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, FY23 with NDOW. The work has been timely and satisfactory. NDOW employees at the station have no complaints.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jwilkin3	02/21/2024 12:01:26 PM

Division Approval	cbalcon	02/26/2024 15:55:49 PM
Department Approval	jneubau2	03/01/2024 10:47:48 AM
Contract Manager Approval	amedin4	03/04/2024 08:39:07 AM
Budget Analyst Approval	dspeed1	03/22/2024 15:21:35 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29086**

		Legal Entity Name:	Amanda Monk DBA Jubilee Occasions
Agency Name:	**DCNR - PARKS DIVISION**	Contractor Name:	**Amanda Monk DBA Jubilee Occasions**
Agency Code:	**704**	Address:	
Appropriation Unit:	**4162-00**		
Is budget authority available?:	**Yes**	City/State/Zip	**Logandale, NV 89021**
If "No" please explain:	Not Applicable	Contact/Phone:	7026351174
		Vendor No.:	
		NV Business ID:	NV20212137925

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**REVENUE**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/08/2024**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **06/30/2025**
   Contract term: **1 year and 83 days**

4. Type of contract: **Revenue Contract**
   Contract description: **Jubilee Occasion VOF**

5. Purpose of contract:
   This is a new revenue contract to provide wedding ceremonies at Valley of Fire State Park.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$12,600.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
   Special Commercial Use Permit

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Special Commercial Use Permit

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
   Not Applicable
   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?
   d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	04/03/2024 09:45:45 AM
Division Approval	ethick1	04/03/2024 09:45:48 AM
Department Approval	ethick1	04/03/2024 09:45:49 AM
Contract Manager Approval	ethick1	04/03/2024 09:45:52 AM
Budget Analyst Approval	rjacob3	04/08/2024 09:42:30 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29029**

		Legal Entity Name:	Cactus and Lace Weddings LLC
Agency Name:	**DCNR - PARKS DIVISION**	Contractor Name:	**Cactus and Lace Weddings LLC**
Agency Code:	**704**	Address:	**PO Box 457**
Appropriation Unit:	**4162-00**		
Is budget authority available?:	**Yes**	City/State/Zip	**Overton, NV 89040**
If "No" please explain:	Not Applicable	Contact/Phone:	7026728602
		Vendor No.:	
		NV Business ID:	NV20141370529

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Revenue**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/02/2024**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **04/30/2026**
   Contract term: **2 years and 28 days**

4. Type of contract: **Revenue Contract**
   Contract description: **C&L VOF Wedding**

5. Purpose of contract:
   This is a new revenue contract to conduct wedding ceremonies at Valley of Fire State Park.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$52,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
   Special Commercial use permit

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Special Commercial use permit

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
   Not Applicable
   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?
   d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	03/25/2024 12:43:00 PM
Division Approval	ethick1	03/25/2024 12:43:02 PM
Department Approval	ethick1	03/25/2024 12:43:03 PM
Contract Manager Approval	ethick1	03/25/2024 12:43:05 PM
Budget Analyst Approval	rjacob3	04/02/2024 11:24:35 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29006**

		Legal Entity Name:	NOVA GEOTECHNICAL & INSPECTION SERVICES, LLC
Agency Name:	**DCNR - PARKS DIVISION**	Contractor Name:	**NOVA GEOTECHNICAL & INSPECTION SERVICES, LLC**
Agency Code:	**704**	Address:	**Universal Engineering Sciences**
Appropriation Unit:	**4162-95**		**4480 W HACIENDA AVE STE 104**
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89118-4908**
If "No" please explain:	Not Applicable	Contact/Phone:	702/873-3478
		Vendor No.:	T32004745
		NV Business ID:	NV20121001299

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/25/2024**

Anticipated BOE meeting date 04/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/01/2024**

Contract term: **190 days**

4. Type of contract: **Contract**

Contract description: **Spring House Rehab**

5. Purpose of contract:

This is a new contract to provide third party inspection oversight for the Spring House rehabilitation and stabilization at Spring Mountain Ranch State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$13,855.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

A third-party inspection team is needed to verify that work being done onsite by American Southwest Electric meets specifications.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the expertise to complete these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Aztech Materials Testing
Nova Geotechnical and Inspection

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	03/14/2024 12:28:39 PM
Division Approval	ethick1	03/19/2024 14:47:15 PM
Department Approval	ethick1	03/22/2024 10:50:38 AM
Contract Manager Approval	ethick1	03/22/2024 10:50:41 AM
Budget Analyst Approval	rjacob3	03/25/2024 15:37:44 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28956**

		Legal Entity Name:	PLUMB LINE MECHANICAL, INC.
Agency Name:	**DCNR - PARKS DIVISION**	Contractor Name:	**PLUMB LINE MECHANICAL, INC.**
Agency Code:	**704**	Address:	**449 W COMMERCIAL ST**
Appropriation Unit:	**4162-08**		
Is budget authority available?:	**Yes**	City/State/Zip	**ELKO, NV 89801-3703**
If "No" please explain:	Not Applicable	Contact/Phone:	775/753-7586
		Vendor No.:	T29024917A
		NV Business ID:	NV20041377558

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/25/2024**

Anticipated BOE meeting date 04/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2024**

Contract term: **281 days**

4. Type of contract: **Contract**

Contract description: **SF Water Heater**

5. Purpose of contract:

This is a new contract to provide water heater replacement at South Fork State Park residences.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$13,300.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The existing water heater in the residence is past its life expectancy and is due for replacement.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State park employees do not have the expertise to replace existing water heater with new propane heater.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Chester Plumbing
Lone Wolf HVAC
Plumbline

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Plumbline mechanical was the only vendor to submit a bid

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    On call contract and work is satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	03/15/2024 09:04:32 AM
Division Approval	ethick1	03/15/2024 09:04:34 AM
Department Approval	ethick1	03/15/2024 09:04:36 AM
Contract Manager Approval	ethick1	03/15/2024 09:04:38 AM
Budget Analyst Approval	rjacob3	03/25/2024 09:19:20 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25734**

		Amendment Number:	**1**
		Legal Entity Name:	Ambient Edge, LLC
Agency Name:	**DCNR - PARKS DIVISION**	Contractor Name:	**Ambient Edge, LLC**
Agency Code:	**704**	Address:	**110 Corporate Park Drive**
Appropriation Unit:	**4605-15**		**Suite 111**
Is budget authority available?:	**Yes**	City/State/Zip	**Henderson, NV 89074**
If "No" please explain:	Not Applicable	Contact/Phone:	Amy Johnson 928.718.1017
		Vendor No.:	T27044345
		NV Business ID:	NV20212036735

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Utility Surcharge**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/25/2022**
   Anticipated BOE meeting date 04/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **04/01/2026**
   Contract term: **4 years and 8 days**

4. Type of contract: **Contract**
   Contract description: **Service contract**

5. Purpose of contract:

This is the first amendment to the original contract which provides on call-service to include, maintenance and repair of the HVAC system at Valley of Fire State Park. This amendment increases the maximum amount from $48,864 to $93,864 due to the increased need to replace units and the increased cost of each replacement unit.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$48,864.00	$48,864.00	$48,864.00	Yes - Info
2.	Amount of current amendment (#1):	$45,000.00	$45,000.00	$93,864.00	Yes - Info
3.	New maximum contract amount:	$93,864.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

State Parks has many HVAC units requiring maintenance and repair.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Nevada State Park employees do not have the time or the expertise to perform this task.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only Ambient Edge provided a quote.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Ambient Edge is our current on-call contractor. Their work is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	02/22/2024 13:01:20 PM
Division Approval	ethick1	02/22/2024 13:01:25 PM
Department Approval	ethick1	02/22/2024 13:01:34 PM
Contract Manager Approval	ethick1	02/22/2024 13:03:54 PM
Budget Analyst Approval	rjacob3	04/12/2024 08:28:11 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28918**

		Legal Entity Name:	Whipple Tree Service LLC
Agency Name:	**DCNR - PARKS DIVISION**	Contractor Name:	**Whipple Tree Service LLC**
Agency Code:	**704**	Address:	
Appropriation Unit:	**4605-14**		
Is budget authority available?:	**Yes**	City/State/Zip	**Mesquite, NV 89024**
If "No" please explain:	Not Applicable	Contact/Phone:	702-575-1423
		Vendor No.:	T29048594
		NV Business ID:	NV20222319592

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Utility Surcharge**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/12/2024**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2024**

Contract term: **263 days**

4. Type of contract: **Contract**

Contract description: **ER Tree Trimming**

5. Purpose of contract:

This is a new contract to provide tree trimming at Eastern Region State Parks.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$17,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Trees within Eastern Region Parks require trimming that are too large for park staff to trim safely.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Trees within Eastern Region Parks require trimming that are too large for park staff to trim safely.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

First Choice Tree
Whipple Tree service
TMS Trees

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor has better prices and agrees to the terms of the contract.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    No b. If "NO", please explain.

    NEEDS UPDATE

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	04/05/2024 14:25:23 PM
Division Approval	ethick1	04/05/2024 14:25:25 PM
Department Approval	ethick1	04/05/2024 14:25:27 PM
Contract Manager Approval	ethick1	04/05/2024 14:25:31 PM
Budget Analyst Approval	rjacob3	04/12/2024 08:20:34 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22737**

Amendment Number: **2**

Legal Entity Name: ADVANCED POWER PROTECTION INDUSTRIES INC

Agency Name: **DEPARTMENT OF MOTOR VEHICLES**

Contractor Name: **ADVANCED POWER PROTECTION INDUSTRIES INC**

Agency Code: **810**

Address: **25395 COPPER LEAF COURT**

Appropriation Unit: **4715-26**

Is budget authority available?: **Yes**

City/State/Zip **MURRIETA, CA 92563**

If "No" please explain: Not Applicable

Contact/Phone: DAVID FEIVELSON 866/975-2774

Vendor No.: PUR0005058

NV Business ID: NV20061744755

To what State Fiscal Year(s) will the contract be charged? **2020-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
X	Highway Funds	**100.00 %**	Other funding	0.00 %

Agency Reference #: RFP # 81DMV-S880

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/10/2020**

Anticipated BOE meeting date 03/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **03/31/2024**

Contract term: **6 years and 22 days**

4. Type of contract: **Contract**

Contract description: **Emergency Power Syst**

5. Purpose of contract:

This is the second amendment to the original contract which provides inspections, corrective and emergency maintenance services for Uninterruptible Power Supply systems and components located in northern and southern Nevada. The purpose of this amendment is to increase the maximum amount from $160,375 to $233,375.00 due to the continued need for services. Amendment #2 adds the following attachments: Attachment GG:2 year cost sheet. This amendment also extends the contract term to 3/31/2026.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$145,880.00	$145,880.00	$145,880.00	Yes - Action
	a. Amendment 1:	$14,495.00	$14,495.00	$14,495.00	Yes - Info
2.	Amount of current amendment (#2):	$73,000.00	$73,000.00	$87,495.00	Yes - Info
3.	New maximum contract amount:	$233,375.00			
	and/or the termination date of the original contract has changed to:	03/31/2026			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department requires maintenance services to maintain the mechanical integrity of UPS systems in the event of unexpected power loss.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No State employees have experience performing the services contracted.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #81DMV-S880, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/23/2019 Anticipated re-bid date: 10/20/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Motor Vehicles: Satisfactory Service

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pgra1	02/21/2024 12:23:21 PM

Division Approval	asmit3	02/22/2024 08:29:02 AM
Department Approval	asmit3	02/22/2024 08:29:23 AM
Contract Manager Approval	asampso2	03/14/2024 10:38:38 AM
Budget Analyst Approval	vyoungb	03/26/2024 09:56:31 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28799**

		Legal Entity Name:	Department of Employment, Training and Rehabilitation
Agency Name:	**DETR - REHABILITATION DIVISION**	Contractor Name:	**Department of Employment, Training and Rehabilitation**
Agency Code:	**901**	Address:	**Nevada Equal Rights Commission**
Appropriation Unit:	**3265-04**		**1820 East Sahara Ave Ste 314**
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89104**
If "No" please explain:	Not Applicable	Contact/Phone:	Kara Jenkins 702-486-7161
		Vendor No.:	
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Business Enterprises Set Aside and State/Federal VR Grant**

Agency Reference #: 3804-28-REHAB

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/18/2024**
   Anticipated BOE meeting date 04/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2027**
   Contract term: **3 years and 288 days**

4. Type of contract: **Interlocal Agreement**
   Contract description: **Hearings Officer**

5. Purpose of contract:

This is a new interlocal agreement to provide neutral, knowledgeable and experienced Hearings Officer services, as requested.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$60,000.00**

Other basis for payment: Hearings Officers - $200 per hour. Clerical - $50 per hour. Actual costs for transcription services, copying and mailing, associated with hearing and/or appeals, will be reimbursed. Invoices payable upon approval by the State. Total contract not to exceed: $60,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Rehabilitation Act of 1973, the Randolph-Sheppard Act and NRS 426.610 (1), 29 U.S.C. 722(c)(1) and 34 C.F.R. 361.57(d)(1), NAC 426.455(1), 20 U.S.C. 107d-1 and 34 C.F.R. 395.13a, NRS 615.280(1), require the Rehabilitation Division to provide a fair hearing to recipients or applicants for vocational rehabilitation benefits or blind or visually impaired vendors who are aggrieved by a decision of the Division.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is an interlocal contract with a state agency. All work will be done by state employees.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 - Interlocal Contract

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	clarki1	02/06/2024 15:55:01 PM
Division Approval	scas1	02/20/2024 12:10:05 PM
Department Approval	scas1	02/20/2024 12:10:07 PM
Contract Manager Approval	wcune1	02/20/2024 14:14:06 PM
Budget Analyst Approval	twollan1	03/18/2024 13:56:53 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28957**

		Legal Entity Name:	CREDENTIAL ENGINE, INC.
Agency Name:	**DETR - EMPLOYMENT SECURITY**	Contractor Name:	**CREDENTIAL ENGINE, INC.**
Agency Code:	**902**	Address:	**2021 L Street NW Suite 101-342**
Appropriation Unit:	**1004-15**		
Is budget authority available?:	**Yes**	City/State/Zip	**Washington, DC 20036-4914**
If "No" please explain:	Not Applicable	Contact/Phone:	Scott Cheney 202-257-0279
		Vendor No.:	T32015545
		NV Business ID:	NV20243016166

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 90DETR-S2633 TB, 3843-25-OWINN

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/18/2024**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/13/2024**

Contract term: **179 days**

4. Type of contract: **Contract**

Contract description: **Credentialing/Badgin**

5. Purpose of contract:

This is a new contract to provide required credentialing for all project SANDI approved training programs.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$64,640.00**

Other basis for payment: As invoiced by vendor and approved for payment by the State. Contract not to exceed: $64,640.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department of Education requires all approved training programs under Project SANDI to be credentialed using an approved vendor.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This requirement for credentialing has to fall under specific parameters set by the Department of Education found under the scope of work, which state employees do not have the capability to do so.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Amplify Education Inc.
Credential Engine
Accelerate Learning Inc.

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #90DETR-S2633, and in accordance with NRS 333, the selected vendor was the selected vendor was the only responsive proposal received. The proposal was reviewed and deemed acceptable by an independently

d. Last bid date: 01/05/2024 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Antonio Villalobos, Program Manager Ph: 7024863097

    Alejandro Mcgarvie, Fiscal Manager Ph: 7024863513

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	msanch12	03/12/2024 17:00:57 PM
Division Approval	sterr2	03/13/2024 08:08:56 AM
Department Approval	sterr2	03/13/2024 08:08:58 AM
Contract Manager Approval	wcune1	03/13/2024 12:45:01 PM
Budget Analyst Approval	twollan1	03/18/2024 13:34:39 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28985**

		Legal Entity Name:	Heidi Saucedo
Agency Name:	**DETR - ADMINISTRATIVE SERVICES**	Contractor Name:	**Heidi Saucedo**
Agency Code:	**908**	Address:	**315 W. 8th Street**
Appropriation Unit:	**3272-04**		
Is budget authority available?:	**Yes**	City/State/Zip	**Carson City, NV 89703**
If "No" please explain:	Not Applicable	Contact/Phone:	Heidi Saucedo 775-292-0814
		Vendor No.:	T32013099
		NV Business ID:	NV20101888190

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %
X	Federal Funds	**40.00 %**		Bonds	0.00 %
	Highway Funds	0.00 %	**X**	Other funding	**60.00 % COST ALLOCATED (JOB # ADMSVS)**

Agency Reference #: 3838-26-DETR

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2024**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2026**
   Contract term: **2 years and 90 days**

4. Type of contract: **Contract**
   Contract description: **Social Media Consult**

5. Purpose of contract:

   This is a new contract to provide ongoing general social media services and consulting for the Department of Employment, Training and Rehabilitation.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: **$54,000.00**

   Payment for services will be made at the rate of $2,000.00 per Month

   Other basis for payment: Payments as invoiced by contractor and approved for payment by the State. Contract not to exceed: $54,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

   The Department of Employment, Training and Rehabilitation was created to serve as a bridge between employers and workers. DETR is the states leading workforce agency. Our focus is helping people find jobs, training, and careers as well as to help businesses find the workers they need to thrive. DETRs goal is to provide workforce solutions to Nevadans. DETR needs the ability to reach out to Nevadans, who could utilize DETR's services and in todays environment, up-to-date social media is critical to establish a relationship with those who need DETR's services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   State employees are not qualified to provide this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

MDigital
Nettra Media
Mabble Media
Heidi Saucedo

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest cost

d. Last bid date: 02/16/2024 Anticipated re-bid date: 01/16/2026

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    This vendor has provided satisfactory services to DETR since April 2023.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jjense6	03/14/2024 14:26:43 PM
Division Approval	cedlefse	03/19/2024 12:09:23 PM
Department Approval	cedlefse	03/19/2024 12:09:28 PM
Contract Manager Approval	wcune1	03/26/2024 09:37:20 AM
Budget Analyst Approval	twollan1	03/28/2024 18:37:43 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28975**

		Legal Entity Name:	Kaempfer Crowell, Ltd.
Agency Name:	**BDC LICENSING BOARDS & COMMISSIONS**	Contractor Name:	**Kaempfer Crowell, Ltd.**
Agency Code:	**BDC**	Address:	**50 W Liberty Street, Suite 700**
Appropriation Unit:	**B001 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Reno, NV 89501**
If "No" please explain:	Not Applicable	Contact/Phone:	Michael Hillerby 775-852-3900
		Vendor No.:	
		NV Business ID:	NV19941041279

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**Application & Licensure Fees**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/29/2024**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**
   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2025**
   Contract term: **1 year and 93 days**

4. Type of contract: **Contract**
   Contract description: **Government Affairs**

5. Purpose of contract:

   This is a new contract to provide government affairs services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$48,000.00**
   Payment for services will be made at the rate of $2,000.00 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

   NRS Chapter 628 requires the Nevada State Board of Accountancy to recommend the creation and/or amendment of laws regarding the practice of public accountancy in the State of Nevada. To complete this legislative requirement, it is a necessity for the Board to receive expert advice on government affairs. In addition, the process requires special skills, expertise and knowledge of an experienced legislative liaison to assure optimal results for the Board and the citizens it serves.
   This government affairs support will provide the Board with assistance in preparing, planning and responding to legislative items brought forth concerning the Board, Certified Public Accountants and Nevada citizens. In addition, the contractor will provide professional assistance to the Board when responding to statute changes, regulation changes and public protection issues. A portion of this contract will include lobbying services where the contractor will educate legislative members of the Accountancy Board and its needs. The skill and expertise provided by the contractor will ensure the Board protects the public by actively participating and responding to each legislative issue in a proficient and productive manner. The contract will assist the Board during both legislative and interim sessions.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Assistance and time needed in the planning and dissemination of information to legislative members with the expertise and required knowledge of the Nevada Legislature. The Board operates with a staff of two and does not have the ability, expertise or knowledge that can be uniquely performed by the contractor.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Tray Abney
   Kaempfer Crowell
   Warren Hardy

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   The contractor has unique knowledge, experience and a long history representing a variety of Nevada State Boards including the Board of Accountancy. The contractor has also represented the professional membership organization and has a vast knowledge of the regulation of certified public accountants. The Board of Accountancy has utilized the services of the contractor for many years which provides continuity of services.

   d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Nevada State Board of Accountancy - 2009 - Present
    Nevada State Board of Pharmacy 2005 - Present
    Nevada State Board of Nursing

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date

Budget Account Approval	vwind1	03/05/2024 15:53:50 PM
Division Approval	vwind1	03/05/2024 15:53:53 PM
Department Approval	vwind1	03/05/2024 15:53:55 PM
Contract Manager Approval	vwind1	03/05/2024 15:53:57 PM
Budget Analyst Approval	stilley	03/29/2024 16:47:27 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28945**

		Legal Entity Name:	International Hearing Society
Agency Name:	**BDC LICENSING BOARDS & COMMISSIONS**	Contractor Name:	**International Hearing Society**
Agency Code:	**BDC**	Address:	**33900 W. Eight Mile Rd.**
Appropriation Unit:	**B003 - All Categories**		**Suite 101**
Is budget authority available?:	**Yes**	City/State/Zip	**Farmington, MI 48335**
If "No" please explain:	Not Applicable	Contact/Phone:	Sierra C. Sharpe 734-412-7572
		Vendor No.:	
		NV Business ID:	NV20243025527

To what State Fiscal Year(s) will the contract be charged? **2025-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**Licensure**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: B003

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**
   Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**
   Contract term: **2 years and 364 days**

4. Type of contract: **Contract**
   Contract description: **Examination Services**

5. Purpose of contract:

This is a new contract to provide ongoing materials and services related to license applicant examinations.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$12,000.00**
   Other basis for payment: Upon invoice as materials are ordered and received. $100+shipping/packet for FY25; $150+shipping in FY26; $200+shipping in FY27.

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract is for the purchase of materials, training, and technical assistance (combined goods and services) for both written and practical hearing aid dispensing examinations created and owned by the International Hearing Society (contractor).

These examinations are required for applicants seeking either a Dispensing Audiologist or Hearing Aid Specialist license from the Board pursuant to NRS 637B.205. IHS administers the written exam through testing sites for candidates who are authorized by the Board to sit for the exam, and the Board purchases materials from IHS for the practical examinations, which are administered by authorized Board proctors. The Board has historically worked with IHS through an informal agreement and is seeking to formalize this relationship through the enclosed contract.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

IHS is the national professional association/subject matter expert on hearing aid fitting and dispensing. Other states requiring similar exams have either developed their own version unique to that state, which is beyond the resources available to this Board, or use these same IHS materials.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Soliciation Waiver: **Exempt (Per statute)**

   c. Why was this contractor chosen in preference to other?

   This vendor is the sole provider of these services; pursuant to NAC 333.150 (2)(a) is eligible for a sole-source exemption, but this project is below the threshold for formal competition set by NAC 333.150 (3) and thus Purchasing Division approval of a solicitation waiver is not available.

   We have determined that competition is not possible nor practicable for this project, as there are no other entities/vendors that provide these goods and services.

   d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    null, null Ph: null

    null, null Ph: null

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	piercej2	02/27/2024 14:01:19 PM
Division Approval	piercej2	02/27/2024 14:01:26 PM
Department Approval	piercej2	02/27/2024 14:01:29 PM
Contract Manager Approval	piercej2	02/27/2024 14:01:31 PM
Budget Analyst Approval	stilley	03/13/2024 14:38:29 PM

State of Nevada
Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

6170 Mae Anne Avenue, Suite, Reno, NV 89523
(775) 787-3421 / Fax (775) 746-4105
www.nvspeechhearing.org Email board@nvspeechhearing.org

MEMO

Date: February 27, 2024

To: Board of Examiners

From: Jennifer R. Pierce, Executive Director JRP
Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board

RE: Solicitation Waiver/Sole Source Justification for Contract with International Hearing Society (IHS)

The enclosed contract is for the purchase of materials, training, and technical assistance (combined goods and services) for both written and practical hearing aid dispensing examinations created and owned by the International Hearing Society (contractor). These examinations are required for applicants seeking either a Dispensing Audiologist or Hearing Aid Specialist license from the Board pursuant to NRS 637B.205. IHS administers the written exam through testing sites for candidates who are authorized by the Board to sit for the exam, and the Board purchases materials from IHS for the practical examinations, which are administered by authorized Board proctors. The Board has historically worked with IHS through an informal agreement and is seeking to formalize this relationship through the enclosed contract.

At an estimated value of $12,000 between FY25 to FY27, this project is below the threshold for formal competition set by NAC 333.150. Pursuant to NRS 333.390(3)(b), we have determined that competition is not possible nor practicable for this project, as there are no other entities/vendors that provide these goods and services. IHS is the national professional association/subject matter expert on hearing aid fitting and dispensing. Other states requiring similar exams have either developed their own version unique to that state (which is beyond the resources available to this Board) or use these same IHS materials.

Thank you in advance for your consideration.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28943**

		Legal Entity Name:	Strategies 360, Inc.
Agency Name:	**BDC LICENSING BOARDS & COMMISSIONS**	Contractor Name:	**Strategies 360, Inc.**
Agency Code:	**BDC**	Address:	**10801 W. Charleston Blvd.**
Appropriation Unit:	**B003 - All Categories**		**Suite 420**
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89135**
If "No" please explain:	Not Applicable	Contact/Phone:	Izack Tenorio 702-917-3756
		Vendor No.:	
		NV Business ID:	NV20131418348

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**Licensure**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: B003

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2024**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **1 year and 90 days**

4. Type of contract: **Contract**

Contract description: **Legislative Services**

5. Purpose of contract:

This is a new contract to provide government affairs services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$45,000.00**

Payment for services will be made at the rate of $3,000.00 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board is in need of professional legislative services to assist in preparing for and representing its interests during the 2024 Interim and 2025 Legislative Session. Services include conducting outreach with stakeholders, legislators, state agencies,
professional boards and organizations, and representing the Board during the session including bill tracking and follow up activities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Board has a very small staff and does not have the capacity/expertise for this additional work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Interius Partners
Carrara Nevada
Strategies 360, Inc.

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor's proposal was the only response received. Vendor is recognized/respected in this field and the proposed terms were satisfactory.

d. Last bid date: 01/12/2024 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    Yes If "Yes", please explain

    Currently contracted with Chiropractic Physician's Board of Nevada.

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Nevada State Board of Dental Examiners (previous). No information known regarding quality of service.
    Reno-Sparks Convention & Visitors Authority (previous). No information known regarding quality of service.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	piercej2	02/27/2024 13:10:35 PM
Division Approval	piercej2	02/27/2024 13:10:38 PM
Department Approval	piercej2	02/27/2024 13:10:41 PM
Contract Manager Approval	piercej2	02/27/2024 13:10:44 PM
Budget Analyst Approval	stilley	03/13/2024 16:42:34 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28953**

		Legal Entity Name:	Meta-Maintain Management, LLC
Agency Name:	**BDC LICENSING BOARDS & COMMISSIONS**	Contractor Name:	**System4 Reno**
Agency Code:	**BDC**	Address:	**PO Box 20845**
Appropriation Unit:	**B015 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89515**
If "No" please explain:	Not Applicable	Contact/Phone:	Joseph Williams 916-539-7620
		Vendor No.:	T27040133A
		NV Business ID:	NV20222388922

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**Licensure**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/16/2024**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **12/31/2024**
   Contract term: **259 days**

4. Type of contract: **Contract**
   Contract description: **System4 2024**

5. Purpose of contract:
   This is a new contract to provide janitorial services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$22,500.00**
   Payment for services will be made at the rate of $2,100.00 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?
   Weekly janitorial services are required for the building where the Board conducts business in Reno.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Current employees lack the skill and training to properly clean and maintain the interior of the building.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
   System4 Facility Services Managment
   J&M Cleaning Services
   Truckee Meadows Office Cleaning, Inc.
   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?

Services provided for the price.

d. Last bid date: 03/30/2023 Anticipated re-bid date: 12/31/2024

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    No b. If "No", please explain:

doing business as

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	5522	03/14/2024 14:13:48 PM
Division Approval	5522	03/14/2024 14:13:53 PM
Department Approval	5522	03/14/2024 14:13:57 PM
Contract Manager Approval	5522	03/14/2024 14:14:01 PM
Budget Analyst Approval	stilley	04/16/2024 17:22:53 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28942**

		Legal Entity Name:	Kaempfer Crowell, Ltd.
Agency Name:	**BDC LICENSING BOARDS & COMMISSIONS**	Contractor Name:	**Kaempfer Crowell, Ltd.**
Agency Code:	**BDC**	Address:	**50 West Liberty Street**
Appropriation Unit:	**B022 - All Categories**		**Suite 1100**
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89501**
If "No" please explain:	Not Applicable	Contact/Phone:	Michael Hillerby 775-852-3900
		Vendor No.:	
		NV Business ID:	NV19941041279

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**Licensure**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/29/2024**

Anticipated BOE meeting date 05/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/28/2026**

Contract term: **1 year and 336 days**

4. Type of contract: **Contract**

Contract description: **Government Affairs**

5. Purpose of contract:

This is a new contract to provide government affairs and regulation development services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$72,000.00**

Payment for services will be made at the rate of $3,000.00 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

Changes in federal state and local law, as well as changes in industry practices can impact licensing and operational functions of the Board. The contractor will act as a liaison between the board and various government and private sector stakeholders.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no staff with the experience or qualifications to fulfill this role. Additionally, hiring an FTE would be less cost effective than contracting for these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 240204
Approval Date: 02/23/2024

c. Why was this contractor chosen in preference to other?

Mike Hillerby has established relationships with governmental and non-governmental organizations regulating and representing various segments of the medical practitioner community.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kbains40	02/27/2024 10:54:20 AM
Division Approval	kbains40	02/27/2024 10:54:23 AM
Department Approval	kbains40	02/27/2024 10:54:26 AM
Contract Manager Approval	kbains40	02/27/2024 10:54:29 AM
Budget Analyst Approval	stilley	03/29/2024 16:12:56 PM

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	240204(a)

Replaces Cont Ext #5316

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	**Agency Contact Information - Note: Approved copy will be sent to ONLY the contact(s) listed below:**		
	STATE AGENCY NAME REQUIRED:	**Nevada State Board of Pharmacy**	
	Contact Name and Title	***Phone Number***	***Email Address***
	Kiran Bains, Finance Manager	**775-850-1440 ext. 101**	**K.Bains@pharmacy.nv.gov**
	Peter Keegan, General Counsel	**775-850-1440 ext. 123**	**P.Keegan@pharmacy.nv.gov**

1b	**Vendor Information:**	
	Vendor Name:	**Kaempfer Crowell**
	Contact Name:	**Michael Hillerby, Director of Legislative Affairs**
	Complete Address: City, State, and Zip Code	**50 West Liberty Street, Suite 1100**
	Telephone Number:	**775-852-3900**
	Email Address:	**MHillerby@kcnvlaw.com**

1c	**Type of Waiver Requested – Check the appropriate type:**	
	Sole or Single Source:	
	Professional Service Exemption:	**NRS 333.150(2)(b)(6)**

1d	**Contract Information:**				
	Is this a new Contract? Check One:	Yes:	**X**	No:	
	If 'No' Enter Amendment Number:	#			
	Enter CETS Number:	# 23345			

1e	**Term:**				
	One (1) Time Purchase? Check One:	Yes:		No:	**X**
	Contract:	Start Date:	**Upon BOE Approval**	End Date:	**March 31, 2026**

1f	**Funding:**	
	State Appropriated:	

	Federal Funds:	
	Grant Funds:	
	Other (Explain):	**100% Board of Pharmacy Licensing Fees**

Purchasing Use Only:	
Approval #:	#24/02/04

1g	**Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:**
	$72,000 total over two years

	Provide a description of work/services to be performed or services with goods to be purchased:
2	***Due to the shortage of medical practitioners in Nevada the Board has experienced a wave of proposals from low and mid-level practitioner trade associations seeking legislative approval to obtain prescribing and dispensing licenses from the Board. As a result, the demand upon the services of Kaempfer Crowell have more than doubled and are now routinely required outside of the biennial legislative session. The Board has evaluated other means of addressing legislative affairs, including hiring full or part-time staff, and the Board has determined this is the most cost-effective approach.***

	What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?
3	***Mike Hillerby has demonstrated unique qualifications necessary to keep the Board abreast of legislative developments directly affecting the Board's legislative mandate to protect the public in matters appertaining to the practice of pharmacy.***

	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
4	***Mike Hillerby has established relationships with governmental and non-governmental organizations regulating and representing various segments of the medical practitioner community.***

	Were alternative services or commodities evaluated?	**Check One:**	
		Yes	No
		X	
5	a. *<u>If yes</u>, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*		
	The Nevada State Board of Pharmacy has established a trusted working relationship with Kaempfer Crowell and Michael Hillerby. The services of other law firms providing similar services were considered as well as the hiring of additional staff but were unacceptable due to higher costs.		
	b. *<u>If not</u>, why were alternatives not evaluated?*		

Purchasing Use Only:	
Approval #:	240204 ⓐ

		Yes	No
6	**Has the agency purchased these services/services with goods in the past? Check One:** *NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.*	X	

a. *If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for these services/services with goods, the following information must be provided along with the CETS contract number(s) associated with each:*

Term		*Value*	*Short Description*	*Provide Type of Procurement RFP#, RFQ#, Waiver #*	*CETS #*
Start Date	*End Date*				
3/1/2022	*2/28/2024*	*$48,000*	*Legislative Affairs*	*Extension*	*23345*
3/1/2020	*2/28/2022*	*$48,000*	*Legislative Affairs*	*Agency Solicitation*	*23345*
		$			
		$			
		$			

7	**What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?** *The Nevada State Board of Pharmacy would have to hire one (1) full time employee dedicated to legislative affairs during the legislative session.*

8	**What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?** *The services of other outside law firms have been evaluated and determined to be more costly.*

		Yes	No
9	**Will this purchase obligate the State to this vendor for future purchases? Check One:** *NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.*		X

a. *If yes, please provide details regarding future obligations or needs.*

Purchasing Use Only:	
Approval #:	

#240204(a)

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Signature of Agency Representative Initiating Request

Peter Keegan, General Counsel — 2/22/24

Print Name of Agency Representative Initiating Request — Date

Signature of Agency Head Authorizing Request

J. DAVID WUEST — 2/22/24

Print Name of Agency Head Authorizing Request — Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence,* ***State Purchasing*** *may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.* ***This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review — Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	

Approved by:

2/23/24

Administrator, Purchasing Division or Designee — Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28861**

		Legal Entity Name:	Campbell Jones Cohen CPAs
Agency Name:	**BDC LICENSING BOARDS & COMMISSIONS**	Contractor Name:	**Campbell Jones Cohen CPAs**
Agency Code:	**BDC**	Address:	**6920 S. Cimarron Rd.**
Appropriation Unit:	**B023 - All Categories**		**Suite 100**
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89113**
If "No" please explain:	Not Applicable	Contact/Phone:	Lisa M. Jones, CPA 702-255-2330
		Vendor No.:	
		NV Business ID:	NV19941051471

To what State Fiscal Year(s) will the contract be charged? **2025-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**Licensure**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**
   Anticipated BOE meeting date 05/2024

   Retroactive? **No**
   If "Yes", please explain

   Not Applicable

3. Termination Date: **12/31/2026**
   Contract term: **2 years and 183 days**

4. Type of contract: **Contract**
   Contract description: **Audit Services**

5. Purpose of contract:

   This is a new contract for ongoing audit services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$27,000.00**
   Payment for services will be made at the rate of $13,500.00 per Year
   Other basis for payment: Upon invoice as services are provided

II. JUSTIFICATION

7. What conditions require that this work be done?

   NRS 218G.400 requires the board to engage the services of an public accounting firm to conduct an audit of the financial statements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   NRS 218G.400 requires that these services be conducted by a qualified CPA.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Coulsen & Associates Ltd
   Campbell, Jones, Cohen
   Houldsworth, Russo & Company

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor was the only qualified respondent to the solicitation and previously provided audit services for the Board. Services were satisfactory.

d. Last bid date: 10/18/2023 Anticipated re-bid date: 10/18/2026

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Board of Physical Therapy - satisfactory services

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lp310000	02/20/2024 11:21:04 AM
Division Approval	lp310000	02/20/2024 11:21:08 AM
Department Approval	lp310000	02/20/2024 11:21:11 AM
Contract Manager Approval	lp310000	02/20/2024 11:21:15 AM
Budget Analyst Approval	stilley	03/25/2024 14:24:49 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28858**

		Legal Entity Name:	Fennemore Craig P.C.
Agency Name:	**BDC LICENSING BOARDS & COMMISSIONS**	Contractor Name:	**Fennemore Craig P.C.**
Agency Code:	**BDC**	Address:	**9275 W. Russell Road**
Appropriation Unit:	**B023 - All Categories**		**Suite 240**
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89148**
If "No" please explain:	Not Applicable	Contact/Phone:	Richard Dreitzer 702-692-8026
		Vendor No.:	
		NV Business ID:	NV20061183222

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**Licensure**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/01/2024**

Anticipated BOE meeting date 05/2024

Retroactive? **Yes**

If "Yes", please explain

The contract needed revision and was delayed in delivery for consideration until after the effective date as structured.

3. Termination Date: **08/31/2025**

Contract term: **1 year and 182 days**

4. Type of contract: **Contract**

Contract description: **Legal Services**

5. Purpose of contract:

This is a new contract for legal services

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$95,000.00**

Payment for services will be made at the rate of $225.00 per Hour

Other basis for payment: Upon Invoices as Services are Provided

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board requires outside legal counsel for representation and prosecution in disciplinary cases and to act as Board Counsel in legal matters of the Board.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional services are required; staff is not qualified to provide.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Vendor has expertise in representation of regulatory Boards and is current legal counsel. Services are satisfactory.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Board of Podiatry, verified satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lp310000	02/06/2024 11:56:44 AM
Division Approval	lp310000	02/06/2024 11:56:49 AM
Department Approval	lp310000	02/06/2024 11:56:53 AM
Contract Manager Approval	lp310000	02/06/2024 11:56:58 AM
Budget Analyst Approval	stilley	03/22/2024 13:55:45 PM

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NEVADA STATE
BOARD OF OSTEOPATHIC MEDICINE
2275 Corporate Circle, Suite 210
Henderson, NV 89074

Ph. 702-732-2147 Fax: 702-732-2079
www.bom.nv.gov

Frank DiMaggio, JD
Executive Director

MEMO

To: Shauna Tilley, NV Governor's Finance Office, Budget Division
Re: Contract for Legal Services with Fennemore Craig, P.C.- contract number 28858
Date: March 12, 2024
Subject: Retroactivity Request

This Memo is to request that the above-referenced Contract for Legal Services (hereinafter "Contract") be made retroactive to March 1, 2024, for the following reasons:

The prior Contract for Legal Services with Fennemore Craig, P.C., contract number 26616, expired on 2/29/2024.

The above-referenced Contract was submitted by email to the Governor's Finance Office (hereinafter "GFO") on 2/7/2024 and mailed to the GFO on or about 2/7/2024, with a new contract beginning date of 3/1/2024 and a termination date of 8/31/2025.

On 2/9/2024, the GFO emailed me with requested corrections to the Contract.

On 2/12/2024, I emailed a cover letter and corrected Contract document to the GFO and mailed the same by US mail on or about 2/12/2024.

On 3/12/24, I received an email from the GFO stating that the Contract was stamped as received by the GFO on 2/29/2024 and did not get routed to the correct personnel in time for a Contract start date of 3/1/2024.

The law firm of Fennemore Craig, P.C., provides much needed legal advice and representation to the Board and continued to do so after 2/29/2024 in reliance on the Contract being approved by the GFO prior to or on 3/1/2024. For these reasons, I am requesting the Contract be made retroactive to 3/1/2024.

Thank you for your consideration of this matter!

Sincerely,

Frank DiMaggio, Executive Director

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28860**

		Legal Entity Name:	Numbers, Inc.
Agency Name:	**BDC LICENSING BOARDS & COMMISSIONS**	Contractor Name:	**Numbers, Inc.**
Agency Code:	**BDC**	Address:	**1285 Baring Blvd #309**
Appropriation Unit:	**B023 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Sparks, NV 89434**
If "No" please explain:	Not Applicable	Contact/Phone:	Carol Woods 775-742-2962
		Vendor No.:	
		NV Business ID:	NV20031345377

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**Licensure**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2024**
   Anticipated BOE meeting date 05/2024

   Retroactive? **Yes**

   If "Yes", please explain

   Delayed due to bid solicitation, review, and discussion, approved by Board at January 2024 Board meeting.

3. Termination Date: **12/31/2026**
   Contract term: **3 years**

4. Type of contract: **Contract**
   Contract description: **Accounting Svs**

5. Purpose of contract:

   This is a new contract to provide ongoing bookkeeping, financial reporting and payroll services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$14,400.00**
   Payment for services will be made at the rate of $600.00 per Month
   Other basis for payment: Upon invoice as services are provided

II. JUSTIFICATION

7. What conditions require that this work be done?

   The Board is required to maintain their own financial and payroll systems. The Board is not part of the state financial or payroll systems.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   The Board does not have staff with the expertise necessary to perform these functions.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

Numbers Inc.
Shewins Bookkeeping Services
Rubin Brown
Admin Plus Bookkeeping & Payroll

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Expertise is providing like-kind services

d. Last bid date: 11/06/2023 Anticipated re-bid date: 02/06/2026

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Board of Applied Behavior Analysis - verified as satisfactory
    Board of Occupational Therapy - verified as satisfactory
    Funeral and Cemetery Services Board - verified as satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lp310000	02/20/2024 11:25:04 AM
Division Approval	lp310000	02/20/2024 11:25:07 AM
Department Approval	lp310000	02/20/2024 11:25:09 AM
Contract Manager Approval	lp310000	02/20/2024 11:25:13 AM
Budget Analyst Approval	stilley	03/22/2024 14:11:42 PM

STATE OF NEVADA

Board Members

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Board Member

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Board Member

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CHARLES D. HARVEY, MPA
Executive Director

MURIEL MORIN-MENDES
Licensing Coordinator

APRIL RAMIREZ
Board Operations Support Specialist

DEBORAH DIETER, PT
Board Investigator

PHYSICAL THERAPY BOARD

3291 North Buffalo Drive, Suite 100
Las Vegas, NV 89129

To: Governor's Finance Office

From: Charles D. Harvey, Executive Director

Date: January 15, 2023

Subject: Retroactive Contract for Bookkeeping/Payroll Services

During a public meeting held on January 12, 2023, the Nevada Physical Therapy Board approved a vendor contract for Bookkeeping and Payroll Services. A previous contract for these services expired on December 31, 2023.

In the lead-up to the contract expiration, we were unable to get this item on the agenda for discussion and possible action. After bid solicitation, review, and discussion, the Board approved a new contract for professional services with the vendor Numbers Inc., and now requests your approval of a retroactive contract from January 1, 2024, to December 2026.

Thank you for your consideration.

Sincerely,

Charles D. Harvey, MPA
Executive Director

Joe Lombardo
Governor

Amy Stephenson
Director

David Johnson
Deputy Director

Curtis Palmer
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: April 24, 2024

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Shayne Powell, Budget Division
Governor's Finance Office

Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners' meeting.

GOVERNOR'S FINANCE OFFICE – BUDGET DIVISION

Agenda Item Write-up:

Pursuant to NRS Chapter 353, the division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, and the IFC Contingency Fund as of April 23, 2024.

Additional Information:

The Tort Claim Fund is the State Treasury Fund for Insurance Premiums. The Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, and the IFC Contingency Fund supplement funding for eligible agencies within statutory authority.

Below is the available balance for each account prior to any projected outstanding claims:

Tort Claim Fund	$ 1,558,400.29
Statutory Contingency Account	$ 5,992,997.12
Stale Claims Account	$ 3,803,274.35
Emergency Account	$ 500,000.00
Disaster Relief Account	$ 12,136,350.47
IFC Contingency Unrestricted General Fund	$ 16,481,954.54
IFC Contingency Unrestricted Highway Fund	$ 1,184,685.35
IFC Contingency Restricted General Fund	$ 166,381,382.00
IFC Contingency Restricted Highway Fund	$ 27,384,820.00

Statutory Authority:

NRS 331.187, 353.097, 353.263, 353.264, 353.266, 353.268, 353.2735 and AB469, SB453, SB504 of the 2023 Legislative Session.

REVIEWED: _____

INFORMATION ITEM: _____

BA 1348 Tort Claim Fund
NRS 331.187
FY 2024 (as of April 23rd, 2024)

Revenues:			
Beginning Cash	1,270,641.00		
Insurance Premiums - Revenue from Boards	125,916.20		
Insurance Premiums - Cost Allocation	5,463,618.40		
AG Loan Repayment	-		
	6,860,175.60		
Total Revenue YTD		**$**	**6,860,175.60**
Expenditures:			
Attorney General's Office (Operating)	(336,205.84)		
Posted Tort Claims	(4,965,569.47)		
Total Payments	(5,301,775.31)		
Account Balance		**$**	**1,558,400.29**
Claims Submitted this BOE:			
Submitted for Payment	$ -		
Account Balance		**$**	**1,558,400.29**
Outstanding Expenditures:			
Risk Management Balance Due	(1,592,734.00)		
Total Outstanding Payments	(1,592,734.00)		
Account Balance		**$**	**(34,333.71)**
Outstanding Revenues:			
Journal Voucher	398,901.00		
Salary Adjustment Request (July 2024 BOE)	25,455.45		
Total Outstanding Receipts	424,356.45		
Projected Revenue Balance		**$**	**390,022.74**
Projections through SFYE:			
Claims	(49,372.84)		
Misc Operating	(6,982.75)		
Personnel	(56,135.33)		
Tort Overhead	(296,381.36)		
Total Projected Expenses	(408,872.28)		
Account Balance		**$**	**(18,849.54)**

BA 4892 Statutory Contingency Account
NRS 353.264
FY 2024 (as of April 23rd, 2024)

Revenues:		
Beginning Cash	13,409,009.00	
Total Revenue		**$ 13,409,009.00**
Paid Claims:		
Wrongful Convictions	(10,000.00)	
Post Conviction Claims NRS 212.070	(78,294.30)	
Post Conviction Claims NRS 212.070	(6,118.42)	
Juveniles Compact NRS 621.050	(2,210.00)	
NDOC Settlements (BOE Approved)	(5,399,000.00)	
Tort Claims (BOE Approved)	(1,609,500.00)	
Tort Claims (Clerk Approved)	(88,632.18)	
Attorney General Special Counsel	(215,869.02)	
Transfer to DCFS	(6,387.96)	
Total Payments	(7,416,011.88)	
Account Balance		**$ 5,992,997.12**
Claims Submitted to this BOE:		
Swaim Estate Tort Claim	(535,000.00)	
	-	
Total of Claims submitted to this BOE	$ (535,000.00)	
Account Balance (includes requests)		**$ 5,457,997.12**
Projected Expenditures:		
Projected Claims Through SFYE	(250,000.00)	
Contractor Support	(51,779.39)	
Miscellaneous Expenses	(1,532.25)	
Total Projected Expenditures	$ (303,311.64)	
Account Balance (includes Projected Expenditures):		**$ 5,154,685.48**

BA 4888 Stale Claims Account
NRS 353.097
FY 2024 (as of April 23rd, 2024)

Revenues:

Beginning Cash	$	1,044,762.00		
Appropriations	$	4,419,410.00		
Total Revenue			**$**	**5,464,172.00**

Paid Claims:

Post Conviction Claims	$	(5,064.02)		
Governor's Office	$	(3,297.98)		
Supreme Court	$	(1,510.08)		
SPWD	$	(252,423.65)		
Taxation	$	(5,114.13)		
Public Defender	$	(134.79)		
Historical Society	$	(252.98)		
Nevada State Library	$	(8,059.51)		
Museum	$	(454.82)		
UNLV	$	(42,858.00)		
Military Department	$	(7,670.69)		
Health Care Financing and Policy	$	(214,007.05)		
DHHS - Aging Services	$	(86,327.30)		
DHHS - Health Division	$	(201,913.87)		
DHHS - Mental Health Inst	$	(17,696.94)		
DHHS LV Mental Health	$	(1,499.87)		
DHHS - SO Nev Adult Mental Health	$	(881.87)		
DHHS-Rural Clinics	$	(621.36)		
DHHS - Mental Health and Dev Services	$	(52,993.09)		
DHHS - NO Nev Mental Health	$	(11,156.22)		
DHHS - SO Nev Mental Health	$	(158,501.00)		
DHHS - LV Children's Behavioral Services	$	(82,955.62)		
Public Safety - Parole & Probation	$	(242.78)		
DHHS - RNO Children's Behavioral Services	$	(7,800.50)		
DCFS - Nevada Youth Training Center	$	(2,800.11)		
Gaming Control Board	$	(2,184.00)		
Parks	$	(19,218.37)		
DCNR - Forestry	$	(5,921.17)		
Dept. of Corrections	$	(413,083.20)		
Public Safety - Parole & Probation	$	(4,355.33)		
Public Safety - Investigations	$	(2,116.32)		
DHHS-Youth Service Division	$	(395.00)		
DHHS-Child and Family Services	$	(47,386.03)		
Total Payments	$	(1,660,897.65)		
Account Balance			**$**	**3,803,274.35**

Claims Pending BOE Approval

Submitted for Payment	$	-		
Account Balance			**$**	**3,803,274.35**

Projected Outstanding Claims :

Submitted for Payment	$	-		
Account Balance	$	-		**3,803,274.35**
Account Balance (with Projected Claims):			**$**	**3,803,274.35**

BA 4889 Emergency Fund
NRS 353.263
FY 2024 (as of April 23rd, 2024)

Beginning Cash	$ 354,763.00	
Appropriation	$ 145,237.00	
Total Revenue		**$ 500,000.00**

Paid Claims:

Total Paid Claims:	$ -	
Account Balance		**$ 500,000.00**

Claims Submitted for Payment:

Total Submitted Payments	$ -	$ -
Account Balance		**$ 500,000.00**

Projected Claims:

	$ -	
Total Projected Claims		$ -
Account Balance (with Projected Claims):		**$ 500,000.00**

BA 1335 Disaster Relief Account
NRS 353.2735
FY 2024 (as of April 23rd, 2024)

Revenues:				
Beginning Cash	$	10,442,714.00		
Treasurer's Interest - 1st Quarter	$	102,841.03		
Treasurer's Interest - 2nd Quarter	$	110,357.44		
Transfer from General Fund	$	1,500,000.00		
Total Revenue			**$**	**12,155,912.47**
Paid Claims:				
DEM Amtospheric River & Hurricane Hillary	$	(19,562.00)		
Total Payments	$	(19,562.00)		
Account Balance			**$**	**12,136,350.47**
Pending Claims :				
Total Pending Claims	$	-		
Account Balance			**$**	**12,136,350.47**
Reserve for Reversion to GF:				
Total Reversions	$	-		
Account Balance			**$**	**12,136,350.47**
Account Balance (with Projected Claims):			**$**	**12,136,350.47**

IFC Contingency Fund BA 2630
NRS 353.266 & NRS 353.268
FY 2024 (as of April 23rd, 2024)

Revenues:			
Appropriations	$	10,283,094.00	
Beginning Cash	$	477,533,781.00	
Total Revenue			**487,816,875.00**
Operating (Meeting Costs):			
LCB - Payroll	$	(21,257.69)	
LCB - Operating	$	(14,584.13)	
Total Operating Expenses	$	(35,841.82)	
Unrestricted General Fund Expenditures:			**Prior Actions**
Attorney General - Special Counsel	$	(127,947.00)	
Emergency Management (Formula 1 & NFL)	$	(179,863.00)	
Emergency Management (NFL)	$	(330,933.00)	
Education	$	(337,914.00)	
State Library - Supplement to Archives	$	(35,125.00)	
Military - CIO LAN Equipment	$	(88,382.00)	
Business & Industry	$	(150,000.00)	
State Parks - Ice Age Fossils State Park	$	(225,332.00)	
Education	$	(193,750.00)	
Office of New Americans - Grant Revenue Shortfall	$	(21,880.00)	
Public Safety - Dignitary Protection	$	(85,175.00)	**$ (1,776,301.00)**
			Current Actions
DETR	$	(492,216.00)	
Forestry	$	(114,156.00)	
Forestry	$	(6,404,612.00)	
Water Resources	$	(250,000.00)	**$ (7,260,984.00)**
Total of Unrestricted General Fund Expenditures	$	(9,037,285.00)	
Operating Costs	$	(35,841.82)	
Unrestricted General Fund Starting Balance	$	25,555,081.36	
Current Unrestricted General Fund Account Balance			**$ 16,481,954.54**
Unrestricted Highway Fund Expenditures:			**Prior Actions**
DMV Contract for Field Services	$	(453,383.00)	
Total of Unrestricted Highway Fund Expenditures	$	(453,383.00)	
Unrestricted Highway Fund Starting Balance	$	1,638,068.35	
Current Unrestricted Highway Fund Account Balance			**$ 1,184,685.35**
Restricted General Fund Expenditures:			**Prior Actions**
Governor's Finance Office - Core.NV (General Fund)	$	(9,890,100.00)	
Agriculture	$	(50,000.00)	
AB 525 Las Vegas Museum of Art	$	(5,000,000.00)	
AB 518 - Indigent Defense - Davis vs Nevada	$	(765,583.00)	
Humboldt County School District	$	(2,693,020.00)	
Carson City School District	$	(5,289,991.00)	
Douglas County School District	$	(4,531,142.00)	
Eureka County School District	$	(338,244.00)	
Nye County School District	$	(4,167,063.00)	
White Pine County School District	$	(991,914.00)	
Churchill County School District	$	(2,275,960.00)	
Elko County School District	$	(7,388,490.00)	
Lander County School District	$	(591,359.00)	
Lincoln County School District	$	(872,278.00)	
Lyon County School District	$	(6,228,213.00)	
Storey County School District	$	(337,763.00)	
Washoe County School District	$	(38,665,038.00)	**$ (90,076,158.00)**
			Current Actions
NSHE Leaderverse	$	(500,000.00)	
Clark County School District	$	(173,805,891.00)	
Esmeralda County School District	$	(155,573.00)	
Total of Restricted General Fund Expenditures	$	(264,537,622.00)	**$ (174,461,464.00)**
Restricted General Fund Starting Balance	**$**	**430,919,004.00**	
Current Restricted General Fund Balance			**$ 166,381,382.00**
Restricted Highway Fund Expenditures:			
Governor's Finance Office - Core.NV (Highway Fund)	$	(2,319,900.00)	
Total of Restricted Highway Fund Expenditures	$	(2,319,900.00)	**$ (2,319,900.00)**
Restricted Highway Fund Starting Balance	**$**	**29,704,720.00**	
Current Restricted Highway Fund Balance			**$ 27,384,820.00**
Total Fund Balance			**$ 211,432,841.89**

Pending IFC Approval			
DCNR - State Engineer	$	(250,000.00)	
Education - Office of Teaching & Learning	$	(38,729.00)	
NSHE - Utah State Veterinary Contract	$	(8,008,993.00)	
Forestry - Maintenance	$	(114,156.00)	
Forestry - Fire Suppression	$	(6,404,612.00)	
Revised Expenditures	$	(14,816,490.00)	
Revised Balance			**196,616,351.89**
			(If approved)
Upcoming Proposed Unrestricted General Fund Action Items			
Upcoming Proposed Unrestricted General Fund Action Items:			
NSHE - COVID 19 Litigation	$	(1,280,122.00)	
Total of Expenditures	**$**	**(1,280,122.00)**	
Unrestricted General Fund Balance with proposed items	**$**	**15,201,832.54**	
Upcoming Proposed Unrestricted Highway Fund Action Items:			
Total of Expenditures	**$**	**-**	
Unrestricted Highway Fund Balance with proposed items	**$**	**1,184,685.35**	
Total Fund Balance with Proposed Items			**$ 192,486,080.00**

Joe Lombardo
Governor

Amy Stephenson
Director

David Johnson
Deputy Director

Curtis Palmer
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: April 17, 2024

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Vince Young-Brown, Executive Branch Budget Officer
Budget Division

Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

DEPARTMENT OF MOTOR VEHICLES – COMPLETE STREETS PROGRAM

Agenda Item Write-up:

Pursuant to NRS 482.1825, subsection 2, the department shall certify to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This submittal reports program activities by month for the third quarter of fiscal year 2024 for the period beginning January 1, 2024 and ending March 31, 2024.

Additional Information:

Complete Streets is a federal initiative designed to encourage varying approaches to planning, designing, and operating roadways and rights of way to make the transportation network safer and more efficient. Complete Street policies are set at the state, regional, and local levels and vary based on community context. The authority for Nevada counties to adopt a Complete Streets Program was approved via Assembly Bill 145 of the 2013 Legislative Session.

Nevada's Complete Streets program is supported through a voluntary $2 contribution included with vehicle registrations. Voluntary contributions collected under the program, minus 1% to DMV to cover the cost of collecting and distributing the contributions, is

distributed monthly to each county based on the county of registration of the vehicle for which the contribution was made.

This submittal includes reports by month for the third quarter of fiscal year 2024 for the period beginning January 1, 2024 and ending March 31, 2024 from the counties of the funds distributed by the department and how these funds are being used.

Statutory Authority:

NRS 482.1825

REVIEWED:	BM
INFO ITEM:	

Joe Lombardo
Governor

Tonya Laney
Director

Angela Smith-Lamb
Deputy Director

555 Wright Way
Carson City, Nevada 89711
Telephone (775) 684-4368
dmv.nv.gov

April 23, 2024

Board of Examiners

Re: Complete Streets

Attached, as required by subsection 2 of NRS 482.1825, please find the monthly report for the voluntary Complete Streets contributions collected pursuant to subsection 11 of NRS 482.480 for each participating county by the Department for the period beginning July 1, 2023, and ending March 31, 2024.

Sincerely,

Bethany Musselman

Administrator
Department of Motor Vehicles
BMusselman@dmv.nv.gov
775-684-4627

Department of Motor Vehicles
Complete Streets Report: Donations
2024

County		July	August	September	October	November	December	January	February	March	Year To Date
Carson City											
	Donations	635	601	581	560	498	567	584	555	646	5,227
	Registrations	4,405	4,519	4,279	4,171	3,877	4,012	4,367	3,922	4,460	38,012
	Percent that Donated	**14.42%**	**13.30%**	**13.58%**	**13.43%**	**12.84%**	**14.13%**	**13.37%**	**14.15%**	**14.48%**	**13.75%**
Clark											
	Donations	12,837	13,348	12,807	12,182	11,266	11,598	13,152	11,580	12,941	111,711
	Registrations	78,165	83,992	78,019	76,518	71,768	73,741	81,776	73,549	81,241	698,769
	Percent that Donated	**16.42%**	**15.89%**	**16.42%**	**15.92%**	**15.70%**	**15.73%**	**16.08%**	**15.74%**	**15.93%**	**15.99%**
Douglas											
	Donations	625	621	592	618	556	609	590	504	588	5,303
	Registrations	5,085	5,277	4,886	4,847	4,331	4,371	4,720	4,309	4,645	42,471
	Percent that Donated	**12.29%**	**11.77%**	**12.12%**	**12.75%**	**12.84%**	**13.93%**	**12.50%**	**11.70%**	**12.66%**	**12.49%**
Washoe											
	Donations	2,960	2,878	2,654	2,650	2,444	2,294	2,594	2,420	2,656	23,550
	Registrations	22,974	23,854	21,876	21,623	19,838	20,026	21,341	20,036	22,252	193,820
	Percent that Donated	**12.88%**	**12.07%**	**12.13%**	**12.26%**	**12.32%**	**11.46%**	**12.16%**	**12.08%**	**11.94%**	**12.15%**

Notes

1. Registration transaction counts come from: G:\Crystal Report\VR\Registrations\New and Renewal Registrations
2. Registration transactions include new registrations and registration renewals completed on the Kiosk, Web and MyDMV Portal only.
3. DMV began accepting Douglas County contributions on 5/9/16.

Department of Motor Vehicles

Complete Streets: Monthly Report FY24

Report Date: 4/9/2024

Reporting Period: March 2024

Contributions																				
County	July		August		September		October		November		December		January		February		March		Year to Date	
	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total
Carson City	$ 1,270.00	3.72%	$ 1,202.00	3.44%	$ 1,162.00	3.49%	$ 1,120.00	3.50%	$ 996.00	3.37%	$ 1,134.00	3.76%	$ 1,168.00	3.45%	$ 1,110.00	3.69%	$ 1,292.00	3.84%	$10,454.00	3.59%
Clark	$ 25,674.00	75.26%	$ 26,696.00	76.50%	$ 25,614.00	76.99%	$ 24,364.00	76.09%	$ 22,532.00	76.31%	$ 23,196.00	76.97%	$ 26,304.00	77.73%	$ 23,160.00	76.90%	$ 25,882.00	76.89%	$223,422.00	76.62%
Douglas	$ 1,250.00	3.66%	$ 1,242.00	3.56%	$ 1,184.00	3.56%	$ 1,236.00	3.86%	$ 1,112.00	3.77%	$ 1,218.00	4.04%	$ 1,180.00	3.49%	$ 1,008.00	3.35%	$ 1,176.00	3.49%	$10,606.00	3.64%
Washoe	$ 5,920.00	17.35%	$ 5,756.00	16.49%	$ 5,308.00	15.96%	$ 5,300.00	16.55%	$ 4,888.00	16.55%	$ 4,588.00	15.22%	$ 5,188.00	15.33%	$ 4,840.00	16.07%	$ 5,312.00	15.78%	$47,100.00	16.15%
Total	**$34,114.00**	**100.00%**	**$34,896.00**	**100.00%**	**$33,268.00**	**100.00%**	**$32,020.00**	**100.00%**	**$29,528.00**	**100.00%**	**$30,136.00**	**100.00%**	**$ 33,840.00**	**100.00%**	**$ 30,118.00**	**100.00%**	**$ 33,662.00**	**100.00%**	**$ 291,582.00**	**100%**

DMV Commission (1%)																				
County	July		August		September		October		November		December		January		February		March		Year to Date	
	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total
Carson City	$12.70	3.72%	$12.02	3.44%	$11.62	3.49%	$11.20	3.50%	$9.96	3.37%	$11.34	3.76%	$11.68	3.45%	$11.10	3.69%	$12.92	3.84%	$104.54	3.59%
Clark	$256.74	75.26%	$266.96	76.50%	$256.14	76.99%	$243.64	76.09%	$225.32	76.31%	$231.96	76.97%	$263.04	77.73%	$231.60	76.90%	$258.82	76.89%	$2,234.22	76.62%
Douglas	$12.50	3.66%	$12.42	3.56%	$11.84	3.56%	$12.36	3.86%	$11.12	3.77%	$12.18	4.04%	$11.80	3.49%	$10.08	3.35%	$11.76	3.49%	$106.06	3.64%
Washoe	$59.20	17.35%	$57.56	16.49%	$53.08	15.96%	$53.00	16.55%	$48.88	16.55%	$45.88	15.22%	$51.88	15.33%	$48.40	16.07%	$53.12	15.78%	$471.00	16.15%
Total	**$341.14**	**100.00%**	**$348.96**	**100.00%**	**$332.68**	**100.00%**	**$320.20**	**100.00%**	**$295.28**	**100.00%**	**$301.36**	**100.00%**	**$338.40**	**100.00%**	**$301.18**	**100.00%**	**$336.62**	**100.00%**	**$2,915.82**	**100%**

Distributions																				
County	July		August		September		October		November		December		January		February		March		Year to Date	
	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total
Carson City	$1,257.30	3.72%	$1,189.98	3.44%	$1,150.38	3.49%	$1,108.80	3.50%	$986.04	3.37%	$ 1,122.66	3.76%	$ 1,156.32	3.45%	$ 1,098.90	3.69%	$ 1,279.08	3.84%	$10,349.46	3.59%
Clark	$25,417.26	75.26%	$26,429.04	76.50%	$25,357.86	76.99%	$24,120.36	76.09%	$22,306.68	76.31%	$ 22,964.04	76.97%	$ 26,040.96	77.73%	$ 22,928.40	76.90%	$ 25,623.18	76.89%	$221,187.78	76.62%
Douglas	$1,237.50	3.66%	$1,229.58	3.56%	$1,172.16	3.56%	$1,223.64	3.86%	$1,100.88	3.77%	$ 1,205.82	4.04%	$ 1,168.20	3.49%	$ 997.92	3.35%	$ 1,164.24	3.49%	$10,499.94	3.64%
Washoe	$5,860.80	17.35%	$5,698.44	16.49%	$5,254.92	15.96%	$5,247.00	16.55%	$4,839.12	16.56%	$ 4,542.12	15.22%	$ 5,136.12	15.33%	$ 4,791.60	16.07%	$ 5,256.88	15.78%	$46,629.00	16.15%
Total	**$33,772.86**	**100.00%**	**$34,547.04**	**100.00%**	**$32,935.32**	**100.00%**	**$31,699.80**	**100.00%**	**$29,232.72**	**100.00%**	**$29,834.64**	**100.00%**	**$33,501.60**	**100.00%**	**$29,816.82**	**100.00%**	**$33,325.38**	**100.00%**	**$288,666.18**	**100.00%**

Note:

1. DMV began accepting contributions on 12/15/14.
2. DMV began accepting Douglas County contributions on 5/9/16.

CARSON CITY NEVADA
Consolidated Municipality and State Capital
PUBLIC WORKS

April 16, 2024

Governor's Finance Office
209 East Musser Street, Room 200
Carson City, Nevada 89701

Re: Carson City Complete Streets Funding as requested by the Governor and the Board of Examiners.

To Vince Young-Brown,

The Carson City Complete Streets Account has had no expenses during FY24 Q3 January – March 2024.

The Complete Streets Account is not a large account for Carson City. As described in the past, to use it effectively, the City allows funds to build up before initiating a project. While there are no expenses this quarter, the Complete Streets fund is an important funding source for transportation projects, especially those that choose to use multi-modal transportation. We are developing an agreement with NDOT to use Complete Streets funding as match to federal Transportation Alternatives funds.

Respectfully,

Chris Martinovich

Chris Martinovich, PE
Transportation Manger
Carson City Public Works

3505 Butti Way, Carson City, NV 89701 (775) 887-2355 FAX (775) 887-2112
Operations: Water, Sewer, Streets, Wastewater, Landfill, Environmental Engineering, Transportation, Capital Projects

Regional Transportation
Commission of
Southern Nevada

600 S. Grand Central Pkwy., Suite 350, Las Vegas, NV 89106-4512

March 30, 2024

Vince Young-Brown, Executive Branch Budget Officer I
State of Nevada – Governor's Finance Office
209 E. Musser Street, Room 200
Carson City, NV 89701-4298
vbBrown@finance.nv.gov

COMPLETE STREETS FUND -Fiscal Year 2024 -3rd Quarter Update

Dear Vince Young-Brown,

I am writing to provide a quarterly update to the Regional Transportation Commission of Southern Nevada (RTC) projects funded with the Complete Streets Program (CSP) funds.

During quarters 1, 2 and 3 of RTC Fiscal Year 2024, the RTC received a total of $221,649.12 in CSP funds from the DMV as follows:

Date	Collections	
FY24-Quarter 1	$	77,930.82
FY24-Quarter 2	$	71,784.90
FY24-Quarter 3	$	71,933.40
FY24-Quarter 4	$	-
Total	**$**	**221,649.12**

The attached spreadsheet will provide details of encumbrances and expenditures from January 2015 through March 31, 2024. Below is a summary of the projects and their status:

1. RTC Project Number 191L-CSF – This project was awarded to the City of Henderson at our December 14, 2023, RTC Board Meeting. This project includes complete streets elements by installing buffered bicycle lanes, on-street parking, and other traffic calming improvements.

Contract Date	December 14, 2023	
Contract Amount	$	325,000.00
Amount Spent	$	873.79
Balance	$	324,126.21
Contract Closed		TBD

2. RTC Project Number 191K-CSF – This project was awarded to the City of Las Vegas at our October 13, 2022, RTC Board Meeting. This project includes complete streets elements by installing safe route to school improvements including, bicycle lanes, new pathways, and traffic calming treatments.

Contract Date	October 13, 2022
Contract Amount	$ 300,000.00
Amount Spent	$ 27,132.65
Balance	$ 272,867.35
Contract Closed	TBD

3. RTC Project Number 191J-CSF – This project was awarded to Boulder City at our November 18, 2021, RTC Board Meeting. This project included complete streets elements by installing shade structures at bus stops and trails heads along Veterans Memorial Drive and Veterans Drive. This project is complete.

Contract Date	November 18, 2021
Contract Amount	$ 350,000.00
Amount Spent	$ 350,000.00
Contract Closed	November 16, 2023

4. RTC Project Number 191H-CSF – This project was awarded to the City of Mesquite at our October 8, 2020, RTC Board Meeting. This project included complete streets elements by installing and refurbishing bus shelters along with adding concrete pads and lighting. This project is completed.

Contract Date	October 8, 2020
Contract Amount	$ 284,897.44
Amount Spent	$ 284,897.44
Contract Closed	October 14, 2021

5. RTC Project Number 191G-CSF – This project was awarded to Boulder City at our September 10, 2020, RTC Board Meeting. This project included complete streets elements along Boulder City Parkway (US-95) from Veterans Memorial Drive to Buchanan Boulevard. This project is completed.

Contract Date	August 27, 2020
Contract Amount	$ 95,000.00
Amount Spent	$ 95,000.00
Contract Closed	June 10, 2021

6. RTC Project Number 191F-CSF - This project was awarded to Clark County at our May 23, 2019, RTC Board Meeting. The project included complete streets elements along Hollywood Boulevard from Charleston Boulevard to Lake Mead Boulevard. This project is completed.

Contract Date	May 23, 2019
Contract Amount	$ 259,247.34
Amount Spent	$ 259,247.34
Contract Closed	November 12, 2020

7. RTC Project Number 191E-CSF – This project was awarded to the City of North Las Vegas at our May 24, 2018, RTC Board Meeting. The project included traffic calming improvements, pavement striping, street parking, buffered bike lanes, and other improvements as feasible. The project encompassed White Street from Lake Mead Boulevard to Williams Avenue, Williams Avenue from White Street to Las Vegas Boulevard, and Glider Street from Lake Mead Boulevard to Oxford Avenue. This project is completed.

Contract Date	May 24, 2018
Contract Amount	$ 252,987.10
Amount Spent	$ 252,987.10
Contract Closed	June 10, 2021

8. RTC Project Number 191D-CSF – This project was awarded to the City of Mesquite at our February 9, 2017, RTC Board Meeting. The project included the installation of rectangular rapid flashing beacons at various crosswalk locations within the City of Mesquite. This project is completed.

Contract Date	February 9, 2017
Contract Amount	$ 40,984.71
Amount Spent	$ 40,984.71
Contract Closed	January 10, 2019

9. RTC Project Number 191C-CSF – This project was awarded to the City of Henderson at our February 9, 2017, RTC Board Meeting. The project included complete streets elements and traffic calming improvements, pavement striping, street parking, buffered bike lanes, and other improvements as feasible. The roadways included in the project were Montelago Boulevard, Cassia Way, Stephanie Street, Greenway Road, Coronado Center, and Patrick Road. This project is completed.

Contract Date	February 9, 2017
Contract Amount	$ 200,429.38
Amount Spent	$ 200,429.38
Contract Closed	May 23, 2019

10. RTC Project Number 191B-CSF – This project was awarded to the City of Mesquite at our February 11, 2016, Board Meeting. The project included the installation of "Share the Road" signs throughout the City of Mesquite. This project is completed.

Contract Date	February 11, 2016
Contract Amount	$ 12,000.00
Amount Spent	$ 12,000.00
Contract Closed	October 13, 2016

11. RTC Project Number 191A-CSF – This project was awarded to the City of Las Vegas at our February 11, 2016, RTC Board Meeting. The project included retro-fitting of roads for bicycle lanes, pedestrian signals, crosswalks, refuge islands, pathways, and lighting. The roadways included were Fort Apache Road, Hualapai Way, Grand Teton Drive, Lake Mead Boulevard, El Camino Avenue, D Street, Odette Lane, Vegas Drive, Rock Springs Road, Mojave Road, Harris Avenue, Cimarron Road, Ranch Drive, Tonopah Drive, and Goldring Avenue. This project is completed.

Contract Date	February 11, 2016
Contract Amount	$ 118,119.66
Amount Spent	$ 118,119.66
Contract Closed	February 9, 2017

Should you have any questions or require any additional information, please do not hesitate to contact me at (702) 676-1632 or by email at kendallg@rtcsnv.com

Sincerely,

Gena Kendall

Gena Kendall, P.E., PTOE
Manager of Engineering Services – Streets & Highways

GK/sf
Enclosure

cc: (via e-mail)
M.J. Maynard, Chief Executive Officer
David Swallow, Deputy Chief Executive Officer
John Penuelas, Senior Director of Engineering
Lance Olsen, Director of Public Works, City of Henderson
Travis Anderson, Director of Public Works, City of Mesquite
Dale Daffern, Public Works Director, City of North Las Vegas
Denis Cederburg, Director of Engineering, Clark County
Joey Paskey, Director of Public Works, City of Las Vegas
Jamie Curreri, Director of Public Works, City of Boulder City

COMPLETE STREETS FUND QUARTERLY REPORT - January 1, 2024

COLLECTIONS

Month	Annual 2015 1/15 to 6/15	Fiscal Year 16 7/1/15 to 6/30/16	Fiscal Year 17 7/1/16 to 6/30/17	Fiscal Year 18 07/01/17 - 06/30/18	Fiscal Year 2019 07/01/18 - 06/30/19	Fiscal Year 2020 7/1/2019 - 06/30/20	Fiscal Year 2021 7/1/2020 - 6/03/21	Fiscal Year 2022 7/1/2021 - 6/30/22	Fiscal Year 2023 7/1/22 - 6/30/23	Fiscal Year 2024 7/1/23 - 6/30/24	Fiscal Year 2025 7/1/24 - 6/30/25	Fiscal Year 2026 7/1/25 - 6/30/26	Fiscal Year 2027 7/1/26 - 6/30/27	
July		$ 5,528.16	$ 20,358.36	$ 22,055.22	$ 22,615.56	$ 22,249.26	$ 32,093.82	$ 27,308.16	$ 26,646.84	$ 26,084.52				July
August		$ 20,974.14	$ 21,574.08	$ 22,106.70	$ 23,061.06	$ 22,997.70	$ 31,060.26	$ 27,442.80	$ 26,298.36	$ 25,417.26				August
September		$ 20,344.50	$ 21,869.10	$ 22,370.04	$ 23,549.14	$ 24,193.62	$ 27,474.48	$ 27,747.72	$ 28,763.46	$ 26,429.04				September
October		$ 19,972.26	$ 20,855.34	$ 21,110.76	$ 22,336.38	$ 21,948.30	$ 29,133.72	$ 27,512.10	$ 26,815.14	$ 25,357.86				October
November		$ 19,089.18	$ 19,223.82	$ 20,132.64	$ 21,845.34	$ 20,932.56	$ 25,850.88	$ 26,355.78	$ 25,458.84	$ 24,120.36				November
December		$ 16,400.34	$ 17,742.78	$ 18,122.94	$ 19,643.58	$ 19,425.78	$ 23,736.24	$ 24,785.64	$ 23,930.28	$ 22,306.68				December
January	$ 2,090.88	$ 16,934.94	$ 17,560.62	$ 18,241.74	$ 19,744.56	$ 20,623.68	$ 24,094.62	$ 24,413.40	$ 24,787.62	$ 22,964.04				January
February	$ 5,128.20	$ 18,532.80	$ 19,619.82	$ 21,627.54	$ 22,894.74	$ 23,373.90	$ 28,620.90	$ 27,921.96	$ 27,605.16	$ 26,040.96				February
March	$ 4,623.30	$ 19,590.12	$ 19,772.28	$ 20,459.34	$ 19,944.54	$ 20,429.64	$ 24,629.22	$ 24,148.08	$ 23,696.64	$ 22,928.40				March
April	$ 5,547.96	$ 23,409.54	$ 25,304.40	$ 26,219.16	$ 26,755.74	$ 23,224.41	$ 29,351.52	$ 28,557.54	$ 28,098.18					April
May	$ 5,231.16	$ 21,504.78	$ 22,292.82	$ 23,326.38	$ 25,132.14	$ 16,065.72	$ 23,894.64	$ 24,633.18	$ 24,429.24					May
June	$ 5,189.58	$ 21,352.32	$ 23,126.40	$ 23,474.88	$ 23,546.16	$ 28,706.04	$ 25,140.06	$ 25,183.62	$ 25,431.12					June
TOTAL COLLECTIONS	$ 27,811.08	$ 223,633.08	$ 249,299.82	$ 259,247.34	$ 271,068.94	$ 264,170.61	$ 325,080.36	$ 316,009.98	$ 311,960.88	$ 221,649.12	$ -	$ -	$ -	$ 2,469,931.21

PROJECT ALLOCATIONS

PROJECT NUMBER	Annual 2015	Fiscal Year 2016	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	
191A-CSF (LV)		$ 118,119.66												
191B-CSF (MES)		$ 12,000.00												
191C-CSF (COH)			$ 200,429.38											
191D-CSF (MES)			$ 40,984.71											
191E-CSF (NLV)				$ 252,987.10										
191F-CSF (CC)					$ 259,247.23									
191G-CSF (BC)							$ 95,000.00							
191H-CSF (MES)							$ 284,897.44							
191J-CSF (BC)								$ 350,000.00						
191K-CSF (LV)									$ 300,000.00					
191L-CSF (COH)										$ 325,000.00				
Total Encumbered	$ -	$ 130,119.66	$ 241,414.09	$ 252,987.10	$ 259,247.23	$ -	$ 379,897.44	$ 350,000.00	$ 300,000.00	$ 325,000.00	$ -	$ -	$ -	$ 2,238,665.52
Unencumbered Balance	$ 27,811.08	$ 121,324.50	$ 129,210.23	$ 135,470.47	$ 147,292.18	$ 411,462.79	$ 356,645.71	$ 322,655.69	$ 334,616.57	$ 231,265.69	$ 231,265.69	$ 231,265.69	$ 231,265.69	$ 231,265.69 Available

PROJECT EXPEDITURES

	Annual 2015	Fiscal Year 2016	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Cumulative Total
Amount Spent			$ 130,119.66	$ 241,414.09		$ 512,234.33	$ 95,000.00	$ 314,754.90	$ 24,557.36	$ 318,976.07				$ 1,637,056.41

as of January 1, 2024

Kathy Lewis
Chief Financial Officer

www.douglascountynv.gov
775-782-6202

DOUGLAS COUNTY
GREAT PEOPLE GREAT PLACES

1594 Esmeralda Avenue
Minden, Nevada 89423

PO Box 218
Minden, NV 89423

FINANCE DEPARTMENT

April 18, 2024

Vince Young-Brown
Executive Branch Budget Officer I
Governor's Finance Office
209 E. Musser St. Suite 200
Carson City, NV 89701

Dear Mr. Young-Brown,

Douglas County has received $10,500 in Complete Streets Program funds for the fiscal year 2024 (9 months). During the current fiscal year, we have installed an audible button at one of our stoplights for the vision impaired and are in the process of replacing a rapid flashing beacon at the pedestrian crossing for Martin Slough. We are accumulating the remainder of our funds ($58,382) for future projects, most likely the Kahle street project at Stateline or towards a multi-use path on the Muller Parkway extension which is planned to be built by 2025.

Please let me know if you have any questions.

Thank you,

Caroline Chieffo
Senior Accountant
Douglas County Finance Division
Ph: 775-783-6451 Fax: 775-782-6271

Via Email Only, No Hard Copy Will Be Mailed

REGIONAL TRANSPORTATION COMMISSION OF WASHOE COUNTY

Complete Streets Program Revenue

Account ID	Account Name	Organization ID	Organization Name	Project ID	Project Name	Fiscal Year	Period	Month	Amount
407-9-00	Misc. Non-Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		7	JAN	(4,542.12)
407-9-00	Misc. Non-Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		8	FEB	(5,136.12)
407-9-00	Misc. Non-Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates	2024	9	MAR	(4,791.60)
Fiscal Year 2024 - Total (Jan -March)									**(14,469.84)**
PROJECT - LTD Total									**(14,469.84)**