

Governor Joe Lombardo
Chairman

Amy Stephenson
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Francisco V. Aguilar
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

- Date and Time:** August 13, 2024, 10:00 AM
- Location:** Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701
- Video Conference Location:** 1 Harrahs Court, Governor's Conference Room
Las Vegas, Nevada 89119

This meeting may be viewed on YouTube.
The video live stream begins at 10:00 am.
<https://www.youtube.com/watch?v=7dkbpm3Bb20>

AGENDA

- 1. Call to Order / Roll Call**
- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 141 725 200#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.
- 3. Approval of the July 9, 2024 Meeting Minutes** (For possible action)

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Administration – Fleet Services Division	5	\$370,609

5. Authorization for an Emergency Contract with a Current and/or Former State Employee (For possible action)

A. Department of Transportation

Pursuant to NRS 333.705, subsection 4, the department seeks a favorable recommendation regarding its determination to use the emergency provision to contract with former employee Michelle Austin to provide design, mounting, and printing services through statewide contract #99SWC-NV21-7577 with HAT Limited Partnership dba Manpower.

B. Department of Transportation

Pursuant to NRS 333.705, subsection 4, the department seeks a favorable recommendation regarding its determination to use the emergency provision to contract with former employee Barron Lauderbaugh to serve as interim multimedia division chief through statewide contract #99SWC-NV21-7577 with HAT Limited Partnership dba Manpower.

6. Authorization to Contract with a Current and/or Former State Employee (For possible action)

State Board of Pharmacy

Pursuant to NRS 333.705, subsection 1, the board requests authority to contract with former employee Ryan Miller to provide training services through Timberwolf, LLC.

7. Request for the Allocation and Disbursement of Funds for Salary Adjustments (For possible action)

The 2023 Legislature, through Assembly Bill 522, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State’s respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor’s Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission, and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

A. Judicial Discipline Commission

Pursuant to AB 522, section 4 of the 2023 Legislative Session, the commission requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1497	Judicial Discipline Commission	\$67,233
	Total	\$67,233

B. Office of the Governor

Pursuant to AB 522, section 5 of the 2023 Legislative Session, the office requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1001	Mansion Maintenance	\$17,281
	Total	\$17,281

C. Department of Tourism and Cultural Affairs

Pursuant to AB 522, section 5 of the 2023 Legislative Session, the department requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
2941	Museums and History Admin	\$1,728
	Total	\$1,728

D. Office of the Attorney General

Pursuant to AB 522, section 8 of the 2023 Legislative Session, the office requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1348	Tort Claim Fund	\$22,247
	Total	\$22,247

E. Office of the Military – Division of Emergency Management

Pursuant to AB 522, section 8 of the 2023 Legislative Session, the office requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3675	Office of Homeland Security	\$8,379
	Total	\$8,379

F. Department of Health and Human Service – Division of Public and Behavioral Health

Pursuant to AB 522, sections 4 and 5 of the 2023 Legislative Session, the department requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3645	Lakes Crossing Center	\$36,316
	Total	\$36,316

G. Department of Administration – Director’s Office

Pursuant to AB 522, section 8 of the 2023 Legislative Session, the department requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1337	Director’s Office	\$33,155
	Total	\$33,155

H. Department of Administration – State Public Works Division

Pursuant to AB 522, sections 5 and 9 of the 2023 Legislative Session, the department requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1540	SPWD Administration	\$10,119
1560	Facility Condition and Analysis	\$25,416
	Total	\$35,535

I. Department of Sentencing Policy

Pursuant to AB 522, sections 4 and 5 of the 2023 Legislative Session, the department requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1010	Department of Sentencing Policy	\$15,470
	Total	\$15,470

J. Nevada Department of Agriculture

Pursuant to AB 522, sections 4 and 5 of the 2023 Legislative Session, the department requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
4550	Veterinary Medical Services	\$38,329
	Total	\$38,329

K. Office of the Attorney General

Pursuant to AB 522, section 5 of the 2023 Legislative Session, the office requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1002	Extradition Coordinator	\$6,888
1030	Administrative Account	\$809,901
1036	Crime Prevention	\$8,323
	Total	\$825,112

L. Department of Corrections

Pursuant to AB 522, section 5 of the 2023 Legislative Session, the department requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3717	Northern Nevada Correctional Center	\$439,237
3760	Casa Grande Transitional Housing	\$262,346
3761	Florence McClure Women's Correctional Center	\$668,233
3762	High Desert State Prison	\$1,179,748
	Total	\$2,549,564

M. Department of Corrections

Pursuant to AB 522, sections 21 and 22 of the 2023 Legislative Session, the department requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3722	Stewart Conservation Camp	\$30,726
3748	Jean Conservation Camp	\$104,736
3751	Ely State Prison	\$1,804,950
3754	Tonopah Conservation Camp	\$3,849
3761	Florence McClure Women's Correctional Center	\$35,942
3762	High Desert State Prison	\$94,812
	Total	\$2,075,015

N. Office of the Attorney General

Pursuant to AB 522, section 23 of the 2023 Legislative Session, the office requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1030	Administrative Account	\$619,338
1036	Crime Prevention	\$48,015
1038	Consumer Advocate	\$10,890
	Total	\$678,243

O. Department of Administration – Deferred Compensation

Pursuant to AB 522, section 36, subsection 4, of the 2023 Legislative Session, the department requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1017	Deferred Compensation	\$550
	Total	\$550

P. Department of Administration – Administrative Services Division

Pursuant to AB 522, section 36, subsection 4, of the 2023 Legislative Session, the department requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1371	Administrative Services Division	\$7,504
	Total	\$7,504

Q. Department of Administration – Division of Human Resource Management

Pursuant to AB 522, section 36, subsection 4, of the 2023 Legislative Session, the department requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1363	Division of Human Resource Management	\$22,993
	Total	\$22,993

R. Department of Administration – Director’s Office

Pursuant to AB 522, section 36, subsection 4, of the 2023 Legislative Session, the department requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1337	Director’s Office	\$1,223
	Total	\$1,223

S. Department of Administration – State Public Works Division

Pursuant to AB 522, section 36, subsection 1, of the 2023 Legislative Session, the department requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1540	SPWD Administration	\$558
1560	Facility Condition and Analysis	\$1,549
	Total	\$2,107

T. Department of Administration – Fleet Services Division

Pursuant to AB 522, section 36, subsection 1, of the 2023 Legislative Session, the department requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1354	Fleet Services Division	\$7,777
	Total	\$7,777

U. Department of Administration – Mail Services Division

Pursuant to AB 522, section 36, subsection 1, of the 2023 Legislative Session, the department requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1346	Mail Services Division	\$9,716
	Total	\$9,716

V. Department of Sentencing Policy

Pursuant to AB 522, section 36, subsection 1, of the 2023 Legislative Session, the department requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1010	Department of Sentencing Policy	\$447
	Total	\$447

W. Nevada System of Higher Education

Pursuant to AB 522, section 36, subsection 3, of the 2023 Legislative Session, the system requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
2977	NSHE - Special Projects	\$933.00
2980	University of Nevada, Reno	\$280,823.00
2982	UNR School of Medicine	\$22,581.98
2983	Intercollegiate Athletics - UNR	\$287.00
2985	Statewide Programs - UNR	\$6,315.24
2986	NSHE System Administration	\$6,251.00
2987	University of Nevada, Las Vegas	\$442,472.00
2988	Intercollegiate Athletics - UNLV	\$5,427.00
2989	Agricultural Experiment Station - UNR	\$3,166.71
2990	Cooperative Extension Service	\$963.27
2991	System Computing Center	\$26,281.00
2992	UNLV Law School	\$16,295.80
2994	Great Basin College	\$17,863.36
2996	University Press	\$430.65
3001	Statewide Programs – UNLV	\$2,491.00
3002	UNLV Dental School	\$13,944.45
3003	Business Center North	\$3,182.28
3004	Business Center South	\$2,234.38
3005	Nevada State University	\$21,976.00
3010	Desert Research Institute	\$10,187.00
3011	College of Southern Nevada	\$235,894.76
3012	Western Nevada College	\$23,485.00
3014	UNLV School of Medicine	\$11,831.39
3018	Truckee Meadows Community College	\$71,002.00
3221	Health Laboratory and Research	\$1,852.04
	Total	\$1,228,171.31

X. Judicial Discipline Commission

Pursuant to AB 522, section 36, subsection 1, of the 2023 Legislative Session, the commission requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1497	Judicial Discipline	\$1,504
	Total	\$1,504

Y. Department of Public Safety – Parole Board

Pursuant to AB 522, section 36, subsection 1, of the 2023 Legislative Session, the department requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3800	Parole Board	\$9,086
	Total	\$9,086

Z. Office of the Attorney General

Pursuant to AB 522, section 36, subsection 4, of the 2023 Legislative Session, the office requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1348	Office of the Attorney General – Tort Claim Fund	\$2,856
	Total	\$2,856

AA. Office of the Attorney General

Pursuant to AB 522, section 36, subsection 1, of the 2023 Legislative Session, the office requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1002	Extradition Coordinator	\$507
1030	Administrative Account	\$66,891
1036	Crime Prevention	\$95
	Total	\$67,493

BB. Office of the Military

Pursuant to AB 522, section 36, subsection 4, of the 2023 Legislative Session, the office requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	HIGHWAY FUND ADJUSTMENT
3675	Military – Homeland Security	\$710
	Total	\$710

8. Request for Approval to Pay a Tort Claim from the Tort Claim Fund Pursuant to NRS 41.036 (For possible action)

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim request for approval:

Claimant: Troylette Burton, Thayer Burton and the Estate of Thayer Joseph Burton
Claim No: TC 21114
Settlement Amount: \$975,000
Date of Loss: May 15, 2018

9. Request for Reimbursement from the Statutory Contingency Account
(For possible action)

Secretary of State’s Office

Pursuant to NRS 298.710, the office requests the Board’s approval for an allocation of \$1,333,707 from the Statutory Contingency Account to reimburse the cost of the Presidential Preference Primary Election.

10. [Approval of Proposed Leases](#) (For possible action)

11. [Approval of Proposed Contracts](#) (For possible action)

12. [Approval of Proposed Master Service Agreements](#) (For possible action)

13. [Information Item – Clerk of the Board Contracts](#)

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from June 12, 2024 through July 16, 2024.

14. Information Item Reports

A. Governor’s Finance Office – Budget Division

Pursuant to NRS Chapter 353, the division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, and the IFC Contingency Fund as of July 19, 2024. Additionally, a reconciliation of the Extradition Coordinator, budget account 1002, has been prepared at the request of the Board.

Below is the available balance for each account prior to any projected outstanding claims:

Tort Claim Fund	\$ 1,584,502.70
Statutory Contingency Account	\$ 3,955,493.72
Stale Claims Account	\$ 3,754,420.78
Emergency Account	\$ 500,000.00
Disaster Relief Account	\$ 12,406,726.22
IFC Contingency Unrestricted General Fund	\$ 13,177,831.03
IFC Contingency Unrestricted Highway Fund	\$ 1,184,685.35
IFC Contingency Restricted General Fund	\$ 129,396,724.00
IFC Contingency Restricted Highway Fund	\$ 19,142,217.00
Extradition Coordinator Budget Account 1002	\$ 20,215.11

B. Department of Motor Vehicles – Complete Streets Program

Pursuant to NRS 482.1825, subsection 2, the department shall certify to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This submittal reports program activities by month for the fourth quarter of fiscal year 2024 for the period beginning April 1, 2024 and ending June 30, 2024.

15. Public Comment This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 141 725 200#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

16. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. A person may submit comments to be attached to the minutes of the meeting in writing three business days before the meeting date, in addition to testifying or in lieu of testifying. Written comments are limited to 2 pages. Written comments may be submitted electronically by email at dcastillo@finance.nv.gov. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Denice Castillo at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at dcastillo@finance.nv.gov. Supporting materials for this meeting are available at 209 East Musser Street, Suite 200, Carson City, Nevada 89701 or by contacting Denice Castillo at (775) 684-0223 or by email at dcastillo@finance.nv.gov.

Public Meeting Notice and Agenda Posted at the Following Locations:

1. Blasdel Building, 209 East Musser Street, Suite 200, Carson City, Nevada 89701
2. Internet: <https://notice.nv.gov>
3. Internet: https://budget.nv.gov/Meetings/Board_of_Examiners/2024/2024BOE/