

Governor Joe Lombardo
Chairman

Amy Stephenson
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Francisco V. Aguilar
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

- Date and Time:** August 13, 2024, 10:00 AM
- Location:** Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701
- Video Conference Location:** 1 Harrahs Court, Governor's Conference Room
Las Vegas, Nevada 89119

This meeting may be viewed on YouTube.
The video live stream begins at 10:00 am.
<https://www.youtube.com/watch?v=7dkbpm3Bb20>

AGENDA

1. **Call to Order / Roll Call**
2. **Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 141 725 200#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.
3. **Approval of the July 9, 2024 Meeting Minutes** (For possible action)

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Administration – Fleet Services Division	5	\$370,609

5. Authorization for an Emergency Contract with a Current and/or Former State Employee (For possible action)

A. Department of Transportation

Pursuant to NRS 333.705, subsection 4, the department seeks a favorable recommendation regarding its determination to use the emergency provision to contract with former employee Michelle Austin to provide design, mounting, and printing services through statewide contract #99SWC-NV21-7577 with HAT Limited Partnership dba Manpower.

B. Department of Transportation

Pursuant to NRS 333.705, subsection 4, the department seeks a favorable recommendation regarding its determination to use the emergency provision to contract with former employee Barron Lauderbaugh to serve as interim multimedia division chief through statewide contract #99SWC-NV21-7577 with HAT Limited Partnership dba Manpower.

6. Authorization to Contract with a Current and/or Former State Employee (For possible action)

State Board of Pharmacy

Pursuant to NRS 333.705, subsection 1, the board requests authority to contract with former employee Ryan Miller to provide training services through Timberwolf, LLC.

7. Request for the Allocation and Disbursement of Funds for Salary Adjustments (For possible action)

The 2023 Legislature, through Assembly Bill 522, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission, and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

A. Judicial Discipline Commission

Pursuant to AB 522, section 4 of the 2023 Legislative Session, the commission requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1497	Judicial Discipline Commission	\$67,233
	Total	\$67,233

B. Office of the Governor

Pursuant to AB 522, section 5 of the 2023 Legislative Session, the office requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1001	Mansion Maintenance	\$17,281
	Total	\$17,281

C. Department of Tourism and Cultural Affairs

Pursuant to AB 522, section 5 of the 2023 Legislative Session, the department requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
2941	Museums and History Admin	\$1,728
	Total	\$1,728

D. Office of the Attorney General

Pursuant to AB 522, section 8 of the 2023 Legislative Session, the office requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1348	Tort Claim Fund	\$22,247
	Total	\$22,247

E. Office of the Military – Division of Emergency Management

Pursuant to AB 522, section 8 of the 2023 Legislative Session, the office requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3675	Office of Homeland Security	\$8,379
	Total	\$8,379

F. Department of Health and Human Service – Division of Public and Behavioral Health

Pursuant to AB 522, sections 4 and 5 of the 2023 Legislative Session, the department requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3645	Lakes Crossing Center	\$36,316
	Total	\$36,316

G. Department of Administration – Director’s Office

Pursuant to AB 522, section 8 of the 2023 Legislative Session, the department requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1337	Director’s Office	\$33,155
	Total	\$33,155

H. Department of Administration – State Public Works Division

Pursuant to AB 522, sections 5 and 9 of the 2023 Legislative Session, the department requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1540	SPWD Administration	\$10,119
1560	Facility Condition and Analysis	\$25,416
	Total	\$35,535

I. Department of Sentencing Policy

Pursuant to AB 522, sections 4 and 5 of the 2023 Legislative Session, the department requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1010	Department of Sentencing Policy	\$15,470
	Total	\$15,470

J. Nevada Department of Agriculture

Pursuant to AB 522, sections 4 and 5 of the 2023 Legislative Session, the department requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
4550	Veterinary Medical Services	\$38,329
	Total	\$38,329

K. Office of the Attorney General

Pursuant to AB 522, section 5 of the 2023 Legislative Session, the office requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1002	Extradition Coordinator	\$6,888
1030	Administrative Account	\$809,901
1036	Crime Prevention	\$8,323
	Total	\$825,112

L. Department of Corrections

Pursuant to AB 522, section 5 of the 2023 Legislative Session, the department requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3717	Northern Nevada Correctional Center	\$439,237
3760	Casa Grande Transitional Housing	\$262,346
3761	Florence McClure Women's Correctional Center	\$668,233
3762	High Desert State Prison	\$1,179,748
	Total	\$2,549,564

M. Department of Corrections

Pursuant to AB 522, sections 21 and 22 of the 2023 Legislative Session, the department requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3722	Stewart Conservation Camp	\$30,726
3748	Jean Conservation Camp	\$104,736
3751	Ely State Prison	\$1,804,950
3754	Tonopah Conservation Camp	\$3,849
3761	Florence McClure Women's Correctional Center	\$35,942
3762	High Desert State Prison	\$94,812
	Total	\$2,075,015

N. Office of the Attorney General

Pursuant to AB 522, section 23 of the 2023 Legislative Session, the office requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1030	Administrative Account	\$619,338
1036	Crime Prevention	\$48,015
1038	Consumer Advocate	\$10,890
	Total	\$678,243

O. Department of Administration – Deferred Compensation

Pursuant to AB 522, section 36, subsection 4, of the 2023 Legislative Session, the department requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1017	Deferred Compensation	\$550
	Total	\$550

P. Department of Administration – Administrative Services Division

Pursuant to AB 522, section 36, subsection 4, of the 2023 Legislative Session, the department requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1371	Administrative Services Division	\$7,504
	Total	\$7,504

Q. Department of Administration – Division of Human Resource Management

Pursuant to AB 522, section 36, subsection 4, of the 2023 Legislative Session, the department requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1363	Division of Human Resource Management	\$22,993
	Total	\$22,993

R. Department of Administration – Director’s Office

Pursuant to AB 522, section 36, subsection 4, of the 2023 Legislative Session, the department requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1337	Director’s Office	\$1,223
	Total	\$1,223

S. Department of Administration – State Public Works Division

Pursuant to AB 522, section 36, subsection 1, of the 2023 Legislative Session, the department requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1540	SPWD Administration	\$558
1560	Facility Condition and Analysis	\$1,549
	Total	\$2,107

T. Department of Administration – Fleet Services Division

Pursuant to AB 522, section 36, subsection 1, of the 2023 Legislative Session, the department requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1354	Fleet Services Division	\$7,777
	Total	\$7,777

U. Department of Administration – Mail Services Division

Pursuant to AB 522, section 36, subsection 1, of the 2023 Legislative Session, the department requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1346	Mail Services Division	\$9,716
	Total	\$9,716

V. Department of Sentencing Policy

Pursuant to AB 522, section 36, subsection 1, of the 2023 Legislative Session, the department requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1010	Department of Sentencing Policy	\$447
	Total	\$447

W. Nevada System of Higher Education

Pursuant to AB 522, section 36, subsection 3, of the 2023 Legislative Session, the system requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
2977	NSHE - Special Projects	\$933.00
2980	University of Nevada, Reno	\$280,823.00
2982	UNR School of Medicine	\$22,581.98
2983	Intercollegiate Athletics - UNR	\$287.00
2985	Statewide Programs - UNR	\$6,315.24
2986	NSHE System Administration	\$6,251.00
2987	University of Nevada, Las Vegas	\$442,472.00
2988	Intercollegiate Athletics - UNLV	\$5,427.00
2989	Agricultural Experiment Station - UNR	\$3,166.71
2990	Cooperative Extension Service	\$963.27
2991	System Computing Center	\$26,281.00
2992	UNLV Law School	\$16,295.80
2994	Great Basin College	\$17,863.36
2996	University Press	\$430.65
3001	Statewide Programs – UNLV	\$2,491.00
3002	UNLV Dental School	\$13,944.45
3003	Business Center North	\$3,182.28
3004	Business Center South	\$2,234.38
3005	Nevada State University	\$21,976.00
3010	Desert Research Institute	\$10,187.00
3011	College of Southern Nevada	\$235,894.76
3012	Western Nevada College	\$23,485.00
3014	UNLV School of Medicine	\$11,831.39
3018	Truckee Meadows Community College	\$71,002.00
3221	Health Laboratory and Research	\$1,852.04
	Total	\$1,228,171.31

X. Judicial Discipline Commission

Pursuant to AB 522, section 36, subsection 1, of the 2023 Legislative Session, the commission requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1497	Judicial Discipline	\$1,504
	Total	\$1,504

Y. Department of Public Safety – Parole Board

Pursuant to AB 522, section 36, subsection 1, of the 2023 Legislative Session, the department requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3800	Parole Board	\$9,086
	Total	\$9,086

Z. Office of the Attorney General

Pursuant to AB 522, section 36, subsection 4, of the 2023 Legislative Session, the office requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1348	Office of the Attorney General – Tort Claim Fund	\$2,856
	Total	\$2,856

AA. Office of the Attorney General

Pursuant to AB 522, section 36, subsection 1, of the 2023 Legislative Session, the office requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1002	Extradition Coordinator	\$507
1030	Administrative Account	\$66,891
1036	Crime Prevention	\$95
	Total	\$67,493

BB. Office of the Military

Pursuant to AB 522, section 36, subsection 4, of the 2023 Legislative Session, the office requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	HIGHWAY FUND ADJUSTMENT
3675	Military – Homeland Security	\$710
	Total	\$710

8. Request for Approval to Pay a Tort Claim from the Tort Claim Fund Pursuant to NRS 41.036 (For possible action)

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim request for approval:

Claimant: Troylette Burton, Thayer Burton and the Estate of Thayer Joseph Burton
Claim No: TC 21114
Settlement Amount: \$975,000
Date of Loss: May 15, 2018

9. Request for Reimbursement from the Statutory Contingency Account (For possible action)

Secretary of State's Office

Pursuant to NRS 298.710, the office requests the Board's approval for an allocation of \$1,333,707 from the Statutory Contingency Account to reimburse the cost of the Presidential Preference Primary Election.

10. [Approval of Proposed Leases](#) (For possible action)

11. [Approval of Proposed Contracts](#) (For possible action)

12. [Approval of Proposed Master Service Agreements](#) (For possible action)

13. [Information Item – Clerk of the Board Contracts](#)

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from June 12, 2024 through July 16, 2024.

14. Information Item Reports

A. Governor's Finance Office – Budget Division

Pursuant to NRS Chapter 353, the division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, and the IFC Contingency Fund as of July 19, 2024. Additionally, a reconciliation of the Extradition Coordinator, budget account 1002, has been prepared at the request of the Board.

Below is the available balance for each account prior to any projected outstanding claims:

Tort Claim Fund	\$ 1,584,502.70
Statutory Contingency Account	\$ 3,955,493.72
Stale Claims Account	\$ 3,754,420.78
Emergency Account	\$ 500,000.00
Disaster Relief Account	\$ 12,406,726.22
IFC Contingency Unrestricted General Fund	\$ 13,177,831.03
IFC Contingency Unrestricted Highway Fund	\$ 1,184,685.35
IFC Contingency Restricted General Fund	\$ 129,396,724.00
IFC Contingency Restricted Highway Fund	\$ 19,142,217.00
Extradition Coordinator Budget Account 1002	\$ 20,215.11

B. Department of Motor Vehicles – Complete Streets Program

Pursuant to NRS 482.1825, subsection 2, the department shall certify to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This submittal reports program activities by month for the fourth quarter of fiscal year 2024 for the period beginning April 1, 2024 and ending June 30, 2024.

- 15. Public Comment** This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 141 725 200#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

16. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. A person may submit comments to be attached to the minutes of the meeting in writing three business days before the meeting date, in addition to testifying or in lieu of testifying. Written comments are limited to 2 pages. Written comments may be submitted electronically by email at dcastillo@finance.nv.gov. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Denice Castillo at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at dcastillo@finance.nv.gov. Supporting materials for this meeting are available at 209 East Musser Street, Suite 200, Carson City, Nevada 89701 or by contacting Denice Castillo at (775) 684-0223 or by email at dcastillo@finance.nv.gov.

Public Meeting Notice and Agenda Posted at the Following Locations:

1. Blasdel Building, 209 East Musser Street, Suite 200, Carson City, Nevada 89701
2. Internet: <https://notice.nv.gov>
3. Internet: https://budget.nv.gov/Meetings/Board_of_Examiners/2024/2024BOE/

Governor Joe Lombardo
Chairman

Amy Stephenson
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Francisco V. Aguilar
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

MEETING MINUTES

Date and Time: July 9, 2024, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701

Video Conference Location: 1 Harrahs Court, Governor's Conference Room
Las Vegas, Nevada 89119

MEMBERS PRESENT:

Governor Joe Lombardo
Secretary of State Francisco V. Aguilar
Attorney General Aaron Ford

STAFF PRESENT:

Amy Stephenson, Clerk of the Board
Rosalie Bordelove, Board Counsel

OTHERS PRESENT:

Mary Devine, Director, Veterans Services
Joe Theile, Administrative Services Officer 3, Veterans Services
Nicki Aaker, Director, Public Comment
Amber Rogotzke, Public Comment

1. Call to Order / Roll Call

Governor: Let's call to order the meeting of the State Board of Examiners scheduled for today, July 9, 2024, 10:00 a.m. If you would call the roll, Ms. Stephenson.

Clerk of the Board: Governor Lombardo.

Governor: Present.

Clerk of the Board: Attorney General Ford.

Attorney General: Here.

Clerk of the Board: Secretary of State Aguilar.

Secretary of State: Here.

Clerk of the Board: Let the record reflect we have a quorum.

- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 954 689 344#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

Governor: Agenda item number two, *Public Comment*. This is the first opportunity for public comment. This public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on the items on the agenda via telephone, dial 775-321-6111. When prompted, provide the meeting ID number of 954 689 344#, then dial *5 to request to be unmuted.

Do we have any public comment there in Carson City?

Clerk of the Board: No, sir. We do not.

Governor: Do we have any public comment here in Las Vegas? Seeing none. Do we have anybody on the phone for public comment? Hearing none. We will close this first opportunity for public comment.

3. Approval of the June 11, 2024 Meeting Minutes (For possible action)

Governor: Move to agenda item number three, *Approval of the June 11, 2024 Meeting Minutes*. Do we have any questions or concerns from any Board Members on the minutes? If not, I will entertain a motion.

Attorney General: Move approval.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously.

4. State Vehicle Purchases/Leases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

STATE VEHICLE PURCHASES	AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
	Department of Employment, Training and Rehabilitation	2	\$97,371
STATE VEHICLE LEASES	AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
	Department of Public Safety – Nevada Highway Patrol Division	6	\$104,380

Governor: We'll move to agenda item number four, *State Vehicle Purchases/Leases*.

Clerk of the Board: Thank you, sir. There are two requests under agenda item number four today. The first request is from the Department of Employment, Training and Rehabilitation. The department requests approval to purchase two replacement vehicles for total amount not to exceed \$97,371.

The second request is from the Department of Public Safety, Nevada Highway Patrol Division. The division requests approval to lease six replacement vehicles for total amount not to exceed \$104,380. Are there any questions on any of these items?

Governor: Do we have any questions from any Board Members on item number four?

Attorney General: None here.

Secretary of State: No, no questions.

Governor: I'll entertain a motion for approval.

Attorney General: Move approval.

Governor: We have a motion for approval. All those in favor, signified by saying aye. The motion passes unanimously.

5. Authorization to Contract with a Current and/or Former State Employee (For possible action)

State Department of Conservation of Natural Resources – Nevada Division of Environmental Protection

Pursuant to NRS 333.705, subsection 1, Department of Administration, Purchasing Division requests authority to contract with former employee Michael Antoine to assist with program needs and training new staff for the State Department of Conservation of Natural Resources, Nevada Division of Environmental Protection through statewide contract #99SWC-NV21-7576 with Marathon Staffing Group, Inc.

Governor: Agenda item number five, *Authorization to Contract with a Current and/or Former State Employee*.

Clerk of the Board: This request is from the State Department of Conservation and Natural Resources, Division of Environmental Protection through the Department of Administration, Purchasing Division. The department intends to contract with the former employee from July 9, 2024 through January 9, 2025 on a full-time basis through Marathon Staffing Group. Are there any questions on this item?

Governor: Do we have any questions?

Attorney General: None here.

Secretary of State: No questions. Motion to approve.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

6. Request for Approval to Pay a Stale Claim from the Stale Claims Account Pursuant to NRS 353.097 (For possible action)

Department of Corrections

Pursuant to NRS 353.097, subsection 4, the department requests approval to pay a total of \$337,334 from the Stale Claims account for a court-ordered settlement for invoices from fiscal years 2020, 2021, 2022, and 2023.

Governor: Agenda item number six, *Request for Approval to Pay a Stale Claim from the Stale Claims Account Pursuant to NRS 353.097*.

Clerk of the Board: This request is from the Department of Corrections. Pursuant to NRS 353.097, subsection 4, the department requests approval to pay a total of \$337,334 from the Stale Claims account for a court-ordered settlement for expenses incurred in fiscal years 2020 through 2023. Are there any questions on this item?

Governor: I have a question. Why does this item encompass four calendar years?

Clerk of the Board: This settlement, sir, was for back pay for an employee.

Governor: So, it was each subsequent year.

Clerk of the Board: Yes.

Governor: Alright.

Do we have any further questions?

Attorney General: None here.

Secretary of State: No questions. Motion to approve.

Governor: We have a motion. All those in favor, signified by saying aye. The motion passes unanimously.

7. Request for Approval to Pay Extradition Claims from the Statutory Contingency Account (For possible action)

Office of the Attorney General – Extradition Coordinator

Pursuant to NRS 179.225, the Office of the Attorney General, Extradition Coordinator submits the following Extradition claims request to be paid from the Statutory Contingency Fund for approval:

Clark County Extraditions September 2023	\$248,372.92
Clark County Extraditions October 2023	\$269,100.00
Clark County Extraditions November 2023	\$115,125.00
Clark County Extraditions December 2023	\$ 95,375.00
Clark County Extraditions January 2024	\$131,050.00
Clark County Extraditions February 2024	\$ 83,100.00
Total	\$942,122.92

Governor: We'll move on to agenda item number seven, *Request for Approval to Pay Extradition Claims from the Statutory Contingency Account*.

Clerk of the Board: This request is from the Office of the Attorney General. Pursuant to NRS 179.225, the office submits extradition claims from September 2023 through February 2024 for total amount of \$942,122.92 to be paid from the Statutory Contingency Account. Are there any questions on this item?

Governor: Do we have any questions?

Secretary of State: No questions.

Attorney General: None.

Governor: I'll entertain a motion for approval.

Attorney General: Move approval.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes.

8. Request for the Allocation and Disbursement of Funds for Salary Adjustments (For possible action)

The 2023 Legislature, through Assembly Bill 522, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission, and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

A. Office of the Lieutenant Governor

Pursuant to AB 522, section 4 of the 2023 Legislative Session, the office requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1020	Lieutenant Governor	\$50,486
	Total	\$50,486

B. Governor's Office of the Chief Information Officer

Pursuant to AB 522, section 8 of the 2023 Legislative Session, the office requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1387	OCIO - Telecommunications	\$45,898
	Total	\$45,898

C. Governor's Office of the Chief Information Officer

Pursuant to AB 522, section 8 of the 2023 Legislative Session, the office requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1389	OCIO - Security	\$69,195
	Total	\$69,195

D. Department of Administration – Hearings Division

Pursuant to AB 522, section 9 of the 2023 Legislative Session, the department requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1015	Department of Administration – Hearings Division	\$321,415
	Total	\$321,415

E. Department of Business and Industry – Attorney for Injured Workers

Pursuant to AB 522, section 9 of the 2023 Legislative Session, the department requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1013	Department of Business and Industry – Attorney for Injured Workers	\$87,821
	Total	\$87,821

F. Department of Tourism and Cultural Affairs – Nevada Arts Council

Pursuant to AB 522, section 36, subsection 1, of the 2023 Legislative Session, the department requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
2979	Nevada Arts Council	\$2,238.86
	Total	\$2,238.86

G. Department of Health and Human Services – Division of Public and Behavioral Health

Pursuant to AB 522, section 36, subsection 1, of the 2023 Legislative Session, the department requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3161	Health and Human Services – Division of Public and Behavioral Health – Southern Nevada Adult Mental Health	\$146,442
3645	Lakes Crossing Center	\$13,085
	Total	\$159,527

H. Commission on Mineral Resources

Pursuant to AB 522, section 36, subsection 1, of the 2023 Legislative Session, the commission requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
4219	Commission on Mineral Resources	\$2,708
	Total	\$2,708

I. Department of Motor Vehicles

Pursuant to AB 522, section 36, subsection 2, of the 2023 Legislative Session, the department requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	HIGHWAY FUND ADJUSTMENT
4716	Department of Motor Vehicles – System Modernization	\$17,215
4732	Department of Motor Vehicles – Hearings	\$5,311
4735	Department of Motor Vehicles – Field Services	\$146,380
4740	Department of Motor Vehicles – Compliance Enforcement	\$30,695
4742	Department of Motor Vehicles – Research & Project Management	\$17,323
	Total	\$216,924

J. Governor’s Office of the Chief Information Officer

Pursuant to AB 522, section 36, subsection 4, of the 2023 Legislative Session, the office requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1387	OCIO - Telecommunications	\$3,863
	Total	\$3,863

K. Governor’s Office of the Chief Information Officer

Pursuant to AB 522, section 36, subsection 4, of the 2023 Legislative Session, the office requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1389	OCIO – Security	\$5,330
	Total	\$5,330

L. Department of Administration – Hearings Division

Pursuant to AB 522, section 36, subsection 5, of the 2023 Legislative Session, the department requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1015	Department of Administration – Hearings Division	\$26,309
	Total	\$26,309

M. Department of Motor Vehicles

Pursuant to AB 522, sections 4 and 6 of the 2023 Legislative Session, the department requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	HIGHWAY FUND ADJUSTMENT
4716	Department of Motor Vehicles – System Modernization	\$115,593
4732	Department of Motor Vehicles – Hearings	\$80,283
4740	Department of Motor Vehicles – Compliance Enforcement	\$246,206
4742	Department of Motor Vehicles – Research & Project Management	\$67,722
	Total	\$509,804

Governor: We'll move on to agenda item number eight, *Request for the Allocation and Disbursement of Funds for Salary Adjustments*.

Clerk of the Board: Thank you, sir. There are 13 requests under this agenda item. The 2023 Legislature, through Assembly Bill 522, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies.

Request A is from the Office of the Lieutenant Governor in the amount of \$50,486 for salary increases.

Request B is from the Office of the Chief Information Officer in the amount of \$45,898 for salary increases.

Request C is also from the Office of the Chief Information Officer in the amount of \$69,195 for salary increases.

Request D is from the Department of Administration, Hearings Division in the amount of \$321,415 for salary increases.

Request E is from the Department of Business and Industry, Attorney for Injured Workers in the amount of \$87,821 for salary increases.

Request F is from the Department of Tourism and Cultural Affairs, Nevada Arts Council in the amount of \$2,238.86 for the plan to encourage continuity of service.

Request G is from the Department of Health and Human Services, Division of Public and Behavioral Health in the amount of \$159,527 for the plan to encourage continuity of service.

Request H is from the Commission on Mineral Resources in the amount of \$2,708 for the plan to encourage continuity of service.

Request I is from the Department of Motor Vehicles for the plan to encourage continuity of service. Please note the agendized amount of \$216,924 has been revised to \$70,544.

Request J is from the Office of the Chief Information Officer in the amount of \$3,863 for the plan to encourage continuity of service.

Request K is also from the Office of the Chief Information Officer in the amount of \$5,330 for the plan to encourage continuity of service.

Request L is from the Department of Administration, Hearings Division in the amount of \$26,309 for the plan to encourage continuity of service.

Request M is from the Department of Motor Vehicles in the amount of \$509,804 in Highway Funds for salary increases.

Are there any questions on these items?

Governor: On request 8.I, Ms. Stephenson, you said the amount was adjusted to \$70,544.

Clerk of the Board: Yes.

Governor: As far as the budget account number, where is the modification?

Clerk of the Board: They removed the request for budget account 4735.

Governor: So, the request for budget account 4735 is removed and it adjusts the total amount down to \$70,544.

Attorney General: I see it.

Governor: Any other questions from any Board Members?

Secretary of State: No questions.

Attorney General: I move approval, as amended.

Governor: We have a motion for approval as amended. All those in favor, signify by saying aye. The motion passes unanimously. Thank you.

9. Approval of Proposed Leases (For possible action)

Governor: We'll move to agenda item number nine, *Approval of Proposed Leases*.

Clerk of the Board: There are four leases under agenda item nine for the approval by the Board today. Are there any questions on any of these leases?

Governor: Do we have any questions?

Secretary of State: No questions.

Governor: Since Colorado River Commission was brought up, for Lease #1, we're seeing an adjusted total here, correct? The previous version was over \$1 million.

Clerk of the Board: Yes, this item was corrected.

Governor: Do we have any other questions on agenda item number nine?

Attorney General: None here.

Secretary of State: Motion to approve.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

10. Approval of Proposed Contracts (For possible action)

Governor: We will move on to agenda item number 10, *Approval of Proposed Contracts*.

Clerk of the Board: There are 40 contracts under agenda item number 10 for approval by the Board today. Are there any questions on any of these items?

Governor: Yes, I have a question on contract number 11 with the Department of Veterans Services. Is Colonel Devine there in Carson City? Do you mind coming forward?

Mary Devine: Good morning, Governor.

Governor: Is anybody there from Health Dimensions Consulting (HDG)?

Mary Devine: They are not here right now.

Governor: My question is specific to them. On their plan on moving forward, since we're changing vendors, I just wanted to have some sort of confidence and know what their previous experience in this type of work is. I don't know if you're able to answer those questions, Colonel Devine.

Mary Devine: My team and I can answer the questions.

Governor: Please enlighten the Board on what exactly is going to change from the previous vendor to ensure that we increase upon the star rating and the management of the facility.

Mary Devine: We'll start with the management of the facility. Overall, we have many more operational controls put in place. The internal controls have increased substantially with oversight in hiring and budget activities. The accounting team and the healthcare services team will be providing weekly audits on specific expenditures, as well as monthly reviews of payroll and all accounts receivable and payable transactions will be reviewed on a quarterly basis and certain things on a daily basis. HDC will be providing a daily financial oversight report to the accounting section, as well as multiple other standard operating procedure changes and monthly budget review.

Governor: Are you familiar with their track record?

Mary Devine: Yes. They have been awarded many different awards over the course of the last two years. They received the 2022 Silver National Quality Award from the American Association for medical services and skilled nursing facilities. They are up for the gold award for 2023. They've also been recognized in 2022, 2023, 2024 as an outstanding employer by their local news reports. So, they do have a very solid track record for quality improvement in their facilities. I believe they are five-star facilities in most locations.

We've worked with them extensively over the course of the last month to put in place a kind of a wraparound services to take a look at everything from how we do admissions, how we will work with families, how we'll integrate the residents' counsel, how we will work with all of the different equities from supply chain deliveries, all the way through any quality of life issue and working with our residents' counsel. The CEO of HDG has met with our resident counsel president and is already working with him to implement a new employee training program.

Governor: All sounds good. So when does the contract go into place or functionality? Is it in August, late August, end of August?

Mary Devine: August 13 is when HDG would take over. Joe has the specifics. I'll let him address that.

Joe Theile: Joe Theile for the record. Upon approval of the Board, they will be in the facility tomorrow, as we will also be with the staff. We'll have an overlap with the present vendor through August 13.

Governor: That was my concern, whether the transition would be seamless or not because we can't afford the void of services during that time. Last question is, since we're having trouble hiring folks and across the board, not necessarily the state but private entities also, are there any issues with the staffing needed to honor the contract?

Mary Devine: HDG and the current vendor Avalon Care Center - VA Reno, LLC (Avalon) are working together to hire all of our critical positions. We have had turnover in director of nursing as well as the home administrator and infection control but we do currently have temporary backfills in each of those positions and HDG will be conducting interviews as soon as they hit the ground.

Governor: Great. Are there any other questions?

Attorney General: If I could just follow up quickly on the transition there. Just to be clear, we're contemplating a smooth transition between Avalon and HDG with Avalon and HDG agreeing to work together and ensure continuity of services pending this contract being approved. Is that right?

Mary Devine: Yes.

Attorney General: What type of assurances have you received relative to that particular cooperation?

Mary Devine: Currently, they're meeting on a daily basis for the transition with my team as with Avalon's team and HDG's team to ensure a continuity of operations. They're talking through everything from just routine resident care all the way through their HR practices, accounting practices, and I have at least one member, if not up to three or four members of the Department of Veterans Services team available in those meetings to make sure that the continuity is going well and we are actually receiving all the documents and archiving all the historical information that we need.

Attorney General: Have we had any hiccups to-date that you can share with us? Any concerns that have arisen about the transition that you can discuss?

Mary Devine: Nothing significant. Really, the biggest concern is making sure that all the critical positions are filled in a timely manner and that we have quality applicants so that we don't have any interruptions in resident care, making sure that the integration of our resident council is taken into consideration in everything that we do so that the residents have a reasonable expectation that their care will continue at the standard that they're used to.

Attorney General: Thank you. And I'll just say as an aside that I would highly recommend and suggest that you continue communications with your council relative to

this transition to ensure dotting the i's and crossing the t's. Then, we can help to ensure that this transition goes seamlessly as well.

Mary Devine: Thank you. Our council has been incredibly supportive. They have been with us every day and are here now. So, we definitely appreciate the support that we've received from your office.

Attorney General: That council sounds fantastic. Thank you so much.

Governor: Then, I guess it's similar but separate, what's the current status, Colonel, of the air conditioning system, the cooling system there?

Mary Devine: I spoke with the Department of Administration, State Public Works Division this morning. They are working with the original vendor to see if we can get those compressors on order so we can get out of using the temporary compressor that we are using right now that's costing us about \$25,000 a month.

We're also working on a permanent fix to replace all of our heating, ventilation, and air conditioning (HVAC) in the northern system, a CIP project for that. So, basically, our holdup for fixing it, the existing system has been product manufacturing. Those systems came out of Canada and the parts that we need are not available right now and we're working on that.

We're also doing a full review of the Boulder City home to make sure that there's redundancy there so we don't experience any problems with that. We're working with the architects for the new northern Las Vegas home to make sure that we have robust redundancy in all HVAC systems as we develop the new home.

Governor: Great. Thank you. Are there any other questions?

Secretary of State: No questions. Thank you.

Governor: Alright, if there are no further questions, I'll entertain a motion for approval of agenda item number 10.

Attorney General: I move approval of agenda item number 10.

Governor: We have a motion for approval. All those in favor, signify by saying aye. Mr. Aguilar?

Secretary of State: I'm an aye on agenda item number 10.

Governor: The motion passes unanimously.

11. Approval of Proposed Master Service Agreements (For possible action)

Governor: Agenda item number 11, *Approval of Proposed Master Service Agreements*.

Clerk of the Board: There are 12 master service agreements under agenda item number 11 for approval by the Board today. Are there any questions on these items?

Governor: Are there any questions?

Attorney General: No.

Secretary of State: No questions.

Governor: We have a motion for approval of agenda item number 11. All those in favor, signify by saying aye. The motion passes unanimously.

12. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from May 22, 2024 through June 11, 2024.

Governor: Agenda item number 12, *Informational Item – Clerk of the Board Contracts*.

Clerk of the Board: There are 64 contracts over \$10,000 and under the \$100,000 threshold that were approved by the Clerk of the Board from May 22, 2024 through June 11, 2024. This item is informational. Are there any questions on any of these items?

Attorney General: No questions here.

Secretary of State: No questions.

Governor: Thank you.

13. Information Item Reports

Governor's Finance Office – Budget Division

Pursuant to NRS Chapter 353, the Governor's Finance Office, Budget Division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, State Claims Account, Emergency Account, Disaster Relief Account, and the IFC Contingency Fund as of June 14, 2024.

Below is the available balance for each account prior to any projected outstanding claims.

Tort Claim Fund	\$ 1,577,462.71
Statutory Contingency Account	\$ 5,003,768.09
State Claims Account	\$ 3,791,942.23
Emergency Account	\$ 500,000.00
Disaster Relief Account	\$ 12,141,009.08
IFC Contingency Unrestricted General Fund	\$ 16,474,856.90
IFC Contingency Unrestricted Highway Fund	\$ 1,184,685.35
IFC Contingency Restricted General Fund	\$ 166,381,382.00
IFC Contingency Restricted Highway Fund	\$ 27,384,820.00
Extradition Coordinator Budget Account 1002	\$ 426,079.62

Governor: Agenda item number 13, *Information Item Reports*.

Clerk of the Board: This report is from the Governor's Finance Office, Budget Division. Pursuant to NRS Chapter 353, the division presents a reconciled fund balance report for the following accounts as of June 14, 2024, prior to any projected outstanding claims.

The Tort Claim Fund is \$1,577,462.71, Statutory Contingency Account is \$5,003,768.09, State Claims Account is \$3,791,942.23, Emergency Account is \$500,000.00, Disaster Relief Account is \$12,141,009.08, IFC Contingency Unrestricted General Fund is \$16,474,856.90, IFC Contingency Unrestricted Highway Fund is \$1,184,685.35, IFC Contingency Restricted General Fund is \$166,381,382.00, IFC Contingency Restricted Highway Fund is \$27,384,820.00, and the Extradition Coordinator Budget Account 1002 is \$426,079.62. This item is informational. Are there any questions on this item?

Governor: Are there any questions?

Secretary of State: No questions.

Attorney General: No questions.

Governor: We'll close agenda item number 13.

14. Public Comment This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 954 689 344#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

Governor: Agenda item number 14, *Public Comment*. This is the second opportunity for public comment.

Do I have anybody here for public comment in Las Vegas? Seeing and hearing none.

Do we have anybody for public comment in Carson City?

Nikki Aker: Attachment A.

Governor: Do we have anybody on the phone for public comment?

Amber Otsky: Attachment B.

Governor: Thank you. Appreciate the comments. We will close this second opportunity for public comment.

15. Adjournment (For possible action)

Governor: Agenda item number 15, *Adjournment*.

Attorney General: So moved.

Governor: All in favor, signify by saying aye. The motion passes unanimously. Thank you everybody.

ATTACHMENT A

Nicki Aaker: Good morning. For the record, my name is Nicki Aaker. I'm the director of Carson City Health and Human Services and I just wanted to thank you, the Governor, the Legislature, the staff, and a vast array of advocates and supporters for the public health improvement funds. These are non-categorical funds that will support public health needs identified by each county and this funding will bring Nevada up from being last, from being one of the worst states funded in the public health system in the US.

I hope that all of you will continue to support this funding and public health funding in the future. Thank you very much for approving this contract today.

ATTACHMENT B

Amber Rogotzke: My name is Amber Rogotzke and I am president at Health Dimensions Group and one of the two owners of Health Dimensions Group. I just wanted to address both the Board of Examiners and the Governor and thank you for this opportunity to continue to serve the veterans in the population.

We run a Veterans Home in the state of Wisconsin that is five star and has been within our management oversight for the last 13 years. It is one of our passions around giving back to our senior community. We also have several different consulting contracts where we're serving other veterans homes across the country.

I know there were a lot of questions today about making sure that this is as smooth as possible and as seamless as possible for these team members and these residents and I just want you to all have my assurance and my word that we will do everything possible to make sure that it is smooth. Nevada Department of Veterans Services has been amazing to work with, very cooperative and we're working with the current vendor as well.

I just wanted to say thank you for this opportunity. Again, you have my personal assurance, our organization's assurance, that we are going to be making sure that this community improves in overall quality and these veterans are getting the care that they deserve. Thank you.

Joe Lombardo
Governor



Amy Stephenson
Director

David Johnson
Deputy Director

Curtis Palmer
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: June 26, 2024
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Kelli Lay, Executive Branch Budget Officer
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF ADMINISTRATION – FLEET SERVICES DIVISION

Agenda Item Write-up:

Pursuant to NRS 334.010, the division requests approval to purchase five new vehicles for a total amount not to exceed \$370,609.

Additional Information:

The division is requesting to purchase five vehicles to be leased by the Department of Public Safety – Capitol Police Division. Funding for the vehicle leases by Capitol Police was approved in work program C65234. This request is contingent upon the approval of work program C69382 in budget account 1356-Fleet Services Capital Purchase.

Statutory Authority:

NRS 334.010

REVIEWED: <u> </u>
ACTION ITEM: <u> </u>

Joe Lombardo
Governor



Jack Robb
Director

Joy Grimmer
Deputy Director

Robbie Burgess
Administrator

**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
FLEET SERVICES DIVISION**

750 E King St | Carson City, Nevada 89701
Phone: (775) 684-1880 | www.fleetservices.nv.gov | Fax: (775) 684-1888

Date: June 24, 2024

To: Don Carlson
Budget Analyst

From: Robbie Burgess
Administrator



Subject: August BOE Agenda Item Request


Please put the attached Board of Examiners (BOE) vehicle request on the August BOE agenda. This request is to purchase additional vehicles approved in October 2023 Interim Finance Committee (IFC) meeting. This request is to purchase vehicles for the Capital Police Division. In the original WP# C65234 for Capitol Police, they were approved for (9) vehicles and the Fleet Services Division was going to supply (4) for them and Nevada Highway Patrol was going to supply the other (5). The Nevada Highway Patrol just recently backed out of supplying the other (5) for various reasons and the Fleet Services Division is able to supply the other needed vehicles for this agency.

This BOE request is contingent upon the approval of work program C69382 for budget account 1356. This work program is requesting the transfer from our reserves to the authority to purchase the additional vehicles requested by Capital Police.

Attachments:

- BOE vehicle purchase form
- Requesting Agency Budget Accounts with Vehicle Type

Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010

Agency Name: Fleet Services	Budget Account #: 1356
Contact Name: Robbie Burgess	Telephone Number: 775 684-1883
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p>Number of vehicles requested: 5 Amount of the request: \$370,608.48</p> <p>Is the requested vehicle(s) new or used: new</p> <p>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: F150 Truck Responder and police interceptor</p> <p>Mission of the requested vehicle(s): provide transportation for State employees</p>	
Were funds legislatively approved for the request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, please provide the decision unit number: If no, please explain how the vehicles will be funded? Work Program C69382
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): <input checked="" type="checkbox"/> 5 Addition(s) <input type="checkbox"/> Replacement(s)	
Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain. yes	
<p>Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)</p> <p><u>Current Vehicle Information:</u> Vehicle #1 Model Year: Odometer Reading: Type of Vehicle:</p> <hr/> <p>Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:</p> <hr/> <p><i>Please attach an additional sheet if necessary</i></p>	<p>Does this request meet the replacement schedule criteria pursuant to SAM 1300? If no, explain why the vehicle is being replaced.</p> <hr/> <p>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</p>
APPOINTING AUTHORITY APPROVAL:	
 _____ Agency Appointing Authority	Administrator _____ Title
	6/24/2024 _____ Date
BOARD OF EXAMINERS' APPROVAL:	
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase	
_____ Board of Examiners	_____ Date

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2024 FORD F150 RESPONDER DEAL#54861		
Dealer Name:	CAPITAL FORD		
Delivery Location:	CARSON CITY		
Vehicle Colors:	Exterior: ANY	Interior: ANY	X <input type="checkbox"/> Cloth <input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	2	\$52,364.50	\$104,729.00
SPECIFY OPTIONS: (description)			\$
TSA POLICE PKG SALE #11040	2	\$29,357.01	\$58,714.02
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			
DMV Title and DRS Fee's	2	\$28.25	\$56.50
GRAND TOTAL:			\$163,499.52

Registered Owner:	Agency Name & Address: FLEET SERVICE DIVISION 750 E. KING ST CARSON CITY NV 89701
Legal Owner:	Agency Name & Address: FLEET SERVICE DIVISION 750 E. KING ST CARSON CITY NV 89701
County Vehicle Based In:	CARSON
Name & Phone of Person to contact when vehicle is ready for delivery:	ROBBIE BURGESS 775-684-1883

Capital Ford

3660 South Carson Street
Carson City, NV 89701

(775) 882-5353

www.capitalfordonline.com

x2

BUYER	Customer #: 287453	CO-BUYER	Deal #: 54861
			Stock #: G210
STATE OF NEVADA FLEET SERVICES			Deal Type: Retail
750 E KING ST			Deal Date: 05/01/2024
CARSON CITY, NV 89701			Print Time: 10:00am
Home #:		Home #:	
Work #: (775) 684-0170		Work #:	Salesperson: ZACHARY LEE WEBER
Cell #:		Cell #:	
Email: CMDUNCAN@ADMIN.NV.GOV		Email:	
VEHICLE			
Stock #:	Description:	Color:	VIN:
G210	2024 FORD F150 RESPONDER		
TRADE			
AFTERMARKETS			
MSRP:	\$	54,265.00	
Sale Price:	\$	52,165.00	
Net Sale Price:	\$	52,165.00	
Documentary Fee:	\$	199.50	
State & Local Taxes:	\$	0.00	
Total License and Fees:	\$	28.25	
Total Trade Allowance:	\$	0.00	
Total Trade Payoff:	\$	0.00	
Cash Down Payment:	\$	0.00	Total Aftermarkets: \$ 0.00
Unpaid Balance:	\$	52,392.75	

X _____
Customer Signature

_____ Date

X _____
Manager Signature

_____ Date

Disclaimer: Our dealership has implemented safeguards to protect your non-public personal information from theft, illegal use and from telemarketing companies that buy information. Our practices follow ALL federal, state and local rules governing privacy and it applies to individuals who are our consumers and customers in connection with financial services, such as leases and installment purchases of vehicles. Upon completion of the sales process you will be provided a thorough copy of our privacy policy for review. You may also request a copy of our policy from a manager.

4/30/2024
Store: 1

x2

Sales Order #11040

Ordered: 4/30/2024
Associate: Darin
Page 1

TSA Custom Car and Truck

2860 US Highway 50 East
Carson City, NV 89701-2811
Phone 775-883-0477
Fax 775-883-2521

Bill To: DOA State Fleet Services
DOA State Fleet Services
684 1885

INSTRUCTIONS: 2024 F150 Crew Cab 5.5 Bed

Capitol Police K9

Radio Frequency

No weapon mount?

Hint wrist rest no longer available.

Order Status: Open

Item Name	Item Description	Ordered	Price	Ext Price	Attribute	Lookup
EZ Rider K9 F150		1	\$3,000.00	\$3,000.00		EZIKF150
spill proof water bowl		1	\$144.00	\$144.00		
K9 fan		1	\$234.00	\$234.00		PK9-1K210
ACE K9 Heat Alarm Pro		1	\$999.00	\$999.00		
Ace Watch Dog		1	\$899.00	\$899.00		
NForce Interior lightbar	Split Front F150 8 module Dual Color Red/W hite, Blue/W hite	1	\$1,096.16	\$1,096.16	enfwb0050p	enfwb0050p
M power interior Traffic Adv.	6 module traffic advisor with dual color modules R/A, B/A	1	\$920.40	\$920.40		EMPTC012S9
Mpower 4x2 R/B		2	\$203.32	\$406.64		empsa05bu
4" M power QM Red/blue		8	\$127.40	\$1,019.20		EMPS2QMS4J
4" M power QM Red		1	\$108.68	\$108.68	EMPS2QMS2R	EMPS2QMS2R
4" M power QM Blue 6 led		1	\$108.68	\$108.68	EMPS2QMS2B	EMPS2QMS2B
Mpower HD Blue/white		2	\$127.40	\$254.80	EMPS4STS4E	EMPS4STS4E
M power HD Red/W hite		2	\$127.40	\$254.80		EMPS4STS4D
400 Series Button Console Siren	N force push button console mount siren for single 100 watt speaker.	1	\$446.16	\$446.16	etsa481csp	etsa481csp
100J siren speaker w/5 year war		1	\$234.52	\$234.52		ETSS100J5
35 Deg wedge for Mpower 4x2		2	\$6.76	\$13.52		PMP8W DGB03
Troy 25" L shape console		1	\$464.02	\$464.02	ccmc25	ccmc25
Troy Floor Plate		1	\$0.00	\$0.00	ac-f150-15-m	ac-f150-15-mnt
Dual Internal Cup Holder Troy		1	\$44.92	\$44.92	ACINBHG	ACINBHG
Dual 12v Dual USB Face plate		1	\$58.96	\$58.96	FPUSB2DC	FPUSB2DC
ac 12" led map light	ac 12" led map light	1	\$100.39	\$100.39	ac112led	ac112led
Hint Tablet/ Keyboard Mount		1	\$552.50	\$552.50		5000006
Gamber Johnson Dock		1	\$783.00	\$783.00	7170-0930-00	7170-0930-00
I key keyboard		1	\$361.00	\$361.00		SB-87-TP-M-USB
CH15 with Timer	Wiring Harness w/ Timer	1	\$575.00	\$575.00		
Sharkee 5in1 w/whip		1	\$489.00	\$489.00		GPSD-6-60-DW
Elite XD F150		1	\$639.00	\$639.00		3652065
Westin elite 33.1 4 Li codemr6		1	\$40.31	\$40.31	366015smp4	366015smp4
Westin Pit Bars		1	\$420.35	\$420.35	36-54085PB	3654085PB
under cover elite F150 5.5	Iconic Silver	1	\$1,772.00	\$1,772.00		UC2206LJS
Truck Vault	F150 5.5 Magnum Depth.	1	\$3,767.00	\$3,767.00		
shipping	shipping	1	\$1,250.00	\$1,250.00		
PS Labor		58	\$120.00	\$6,960.00		PS Labor
Shop Supplies		1	\$625.00	\$625.00		
Rifle Muzzle Down Weapon Mount		1	\$315.00	\$315.00		SC931MR

4/30/2024
Store: 1

Sales Order #11040

Ordered: 4/30/2024
Associate: Darin
Page 2

	Subtotal:	\$29,357.01
Exempt	0 % Tax:	+ \$0.00
	TOTAL:	\$29,357.01
	Balance Due:	\$29,357.01
	Deposit Balance:	\$0.00

NO REFUNDS ON SPECIAL ORDERS.
NO CASH REFUNDS, STORE CREDIT ONLY.
RETURNED ITEMS WILL BE CHARGED 30%
RESTOCKING FEE. NOT RESPONSIBLE
FOR PARTS LEFT OVER 15 DAYS.

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2025 FORD EXPLORER DEAL #54939		
Dealer Name:	CAPITAL FORD		
Delivery Location:	CARSON CITY		
Vehicle Colors:	Exterior: ANY	Interior: ANY	X <input type="checkbox"/> Cloth <input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	3	\$54,509.50	\$163,528.50
SPECIFY OPTIONS: (description)			
TSA POLICE PKG SALE #10916	3	\$14,498.57	\$43,495.71
		\$	\$43,495.71
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			
DMV Title and DRS Fee's	3	\$28.25	\$84.75
GRAND TOTAL:			\$207,108.96

Registered Owner:	Agency Name & Address: FLEET SERVICE DIVISION 750 E. KING ST CARSON CITY NV 89701
Legal Owner:	Agency Name & Address: FLEET SERVICE DIVISION 750 E. KING ST CARSON CITY NV 89701
County Vehicle Based In:	CARSON
Name & Phone of Person to contact when vehicle is ready for delivery:	ROBBIE BURGESS 775-684-1883

Capital Ford

3660 South Carson Street
Carson City, NV 89701

(775) 882-5353

www.capitalfordonline.com

X 3

BUYER		Customer #: 287453	CO-BUYER		Deal #: 54639
STATE OF NEVADA FLEET SERVICES 750 E KING ST CARSON CITY, NV 89701 Home #: Work #: (775) 684-0170 Cell #: Email: CMDUNCAN@ADMIN.NV.GOV					Stock #: G100
					Deal Type: Retail
					Deal Date: 04/03/2024
					Print Time: 02:39pm
					Salesperson: ZACHARY LEE WEBER
VEHICLE					
Stock #: G100	Description: 2025 FORD EXPLORER	Color:	VIN:	Mileage:	
TRADE					
AFTERMARKETS					
MSRP:		\$	56,810.00	Total Aftermarkets: \$ 0.00	
Sale Price:		\$	54,310.00		
Net Sale Price:		\$	54,310.00		
Documentary Fee:		\$	199.50		
State & Local Taxes:		\$	0.00		
Total License and Fees:		\$	28.25		
Total Trade Allowance:		\$	0.00		
Total Trade Payoff:		\$	0.00		
Cash Down Payment:		\$	0.00		
Unpaid Balance:		\$	54,537.75		

X _____
Customer Signature

X _____
Manager Signature

Date

Date

Disclaimer: Our dealership has implemented safeguards to protect your non-public personal information from theft, illegal use and from telemarketing companies that buy information. Our practices follow ALL federal, state and local rules governing privacy and it applies to individuals who are our consumers and customers in connection with financial services, such as leases and installment purchases of vehicles. Upon completion of the sales process you will be provided a thorough copy of our privacy policy for review. You may also request a copy of our policy from a manager.

x3

3/13/2024
Store: 1

Sales Order #10916

Ordered: 3/13/2024
Associate: Darin
Page 1

TSA Custom Car and Truck

2860 US Highway 50 East
Carson City, NV 89701-2811
Phone 775-883-0477
Fax 775-883-2521

Bill To: DOA State Fleet Services
DOA State Fleet Services
684 1885

INSTRUCTIONS: 2023 Ford PI Utility

Capitol Police

Install Customer Supplied Radio

1 R, 1 B on grill.
1 R, 1 B under lift gate lip
1 R/B on each front fender
1 white insert in each TL

Order Status: Open

Item Name	Item Description	Ordered	Price	Ext Price	Attribute	Lookup
Troy 18" Console PIU		1	\$464.09	\$464.09	CC20UV1018	CC-20-UV-18
Dual Internal Cup Holder Troy		1	\$49.42	\$49.42	ACINBHG	ACINBHG
4" console face plate w/ 3" pad	Arm Rest	1	\$62.47	\$62.47		FARM4
Troy Recessed Partition PIU	Bent Frame Space Maker	1	\$1,127.70	\$1,127.70	KITTPSM1UBBS	KIT-TP-SM1U-BB-SS
Troy Rear Partition PIU		1	\$510.42	\$510.42	TP20FDUVR	TP-20-FDUV-R
Dual Weapon Mount Kit 1 HC & 1 B		1	\$537.02	\$537.02		KT-GM-SGRF-SC6-1A
Enforce Interior Light Bar F.	Ford PIU single color. Red Driver, Blue Pass	1	\$1,052.48	\$1,052.48	ENFWB0101EH	ENFWB0101EH
Enforce Rear Interior Light Bar	PIU single color. Red Driver, Blue Pass	1	\$823.68	\$823.68	ENFWB00GCX	ENFWB00GC-X
Spot Light Install Kit PIU Dr.		1	\$73.41	\$73.41	265	265
Unity LED Spot Light Black		1	\$454.48	\$454.48	X218016-002	X218016-0002
Spot Light Install Kit PIU Pass		1	\$73.41	\$73.41	265RH	265RH
Unity Spot Light LED Black		1	\$454.48	\$454.48	X2180170002	X218017-0002
CH15 with Timer	Power Distribution, Harness and Timer	1	\$609.18	\$609.18		
Window Tint	Front Doors 20%	1	\$180.00	\$180.00		
Hint Tablet/ Keyboard Mount		1	\$562.00	\$562.00		5000006
Ram Mount tablet dock		1	\$38.49	\$38.49		ramtab19u
Lind power supply Panasonic		1	\$125.00	\$125.00		PA1555-968
400 Series remote mount Siren		1	\$621.92	\$621.92		ETSA481RSP
100J siren speaker w/5 year war		1	\$264.52	\$264.52		ETSS100J5
UNDER COVER INSERT WHITE	SOUND OFF	2	\$102.44	\$204.88		ELUC3H010W
Mpower 4" quick mt blue		2	\$108.68	\$217.36	emps20019b	emps20019b
Mpower 4"quick mt red		2	\$108.68	\$217.36	emps20019r	emps20019r
mpower 4" stud mount 12 led		2	\$127.40	\$254.80	emps2001nj	emps2001nj
PS Labor		1	\$4,920.00	\$4,920.00		PS Labor
Shop Supplies		1	\$350.00	\$350.00		
shipping	shipping	1	\$250.00	\$250.00		

Exempt Subtotal: \$14,498.57
0 % Tax: + \$0.00
TOTAL: \$14,498.57
Balance Due: \$14,498.57
Deposit Balance: \$0.00

3/13/2024
Store: 1

Sales Order #10916

Ordered: 3/13/2024
Associate: Darin
Page 2

NO REFUNDS ON SPECIAL ORDERS.
NO CASH REFUNDS, STORE CREDIT ONLY.
RETURNED ITEMS WILL

Joe Lombardo
Governor



Amy Stephenson
Director

David Johnson
Deputy Director

Curtis Palmer
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: July 26, 2024
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Matthew Brown, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 4, the department seeks a favorable recommendation regarding its determination to use the emergency provision to contract with former employee Michelle Austin to provide design, mounting, and printing services through statewide contract #99SWC-NV21-7577 with HAT Limited Partnership dba Manpower.

Additional Information:

Ms. Austin retired from the department on September 29, 2023 and is receiving pension benefits. The department seeks to use the emergency provision to contract with Ms. Austin from June 12, 2024 through June 30, 2024 on a part-time basis.

Statutory Authority:

NRS 333.705(4)

REVIEWED:
ACTION ITEM:



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

June 14, 2024

To: Tracy Larkin Thomason, P.E., Director
Through: Felicia Denney, Assistant Director of Administrative Services
From: Joseph P. Harrington, Chief of Communications and Government Affairs
Subject: Emergency Hire Authorization to Contract with a Former Employee – Michelle Austin

NDOT has an extensive need to create digital and printed materials for internal and external use. Accomplishing these tasks requires extensive knowledge and experience with design software and printing hardware. No full-time State employees have served in the NDOT Multimedia Division since the remaining employees retired in September 2023. In order to fulfill the Department's needs, two (2) retired employees have been utilized via Manpower on a part-time basis. NDOT has hired two (2) individuals to serve in the Multimedia Division as Cartographic/Graphic Technician IIIs; however, they are slated to begin employment on June 24, 2024. As the agreement with this employee ended on June 11, 2024, it is recommended the contract with Ms. Austin be extended until the end of June 2024, ensuring the Multimedia Division is staffed and to allow for a brief transition period. Ms. Austin will not be working remotely.

The remaining two staff members in the Multimedia Division retired in September 2023. A recruitment has been conducted and two (2) incumbents have been selected for two (2) of the three (3) positions in the division. The third position, Cartographic/Graphics Technician IV, is being considered for reclassification to better meet the Department's needs and widen the pool of candidates. This extension of the contractual agreement ensures continuity of job duties.

DocuSigned by:

Tracy Larkin Thomason

Tracy Larkin Thomason, P.E., Director



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Michelle Austin			
Former Employee ID Number:	26244			
Former Job Title:	Graphic Artist			
Former Employee Agency:	NDOT			
Former Class and Grade:	Class:	CARTOGRAPHIC/GRAPHICS TECHNICIAN III	Grade:	31
Former Employment Dates:	From:	FEBRUARY 19, 2002	To:	September 29, 2023
Requesting Agency:	Nevada Department of Transportation			
Vendor:	ManPower			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work. Support Multimedia Division with design, mounting, and printing efforts that support NDOT projects and programs.
B	Document former job description. Supported Multimedia Division chief in designing, mounting, and printing efforts for NDOT projects and programs.
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer? Yes. Ms. Austin has specialized knowledge and expertise in design software (e.g., Adobe suite of products) and equipment used to print and mount projects.
D	Explain why existing State employees within your agency cannot perform this function.

	The remaining two employees in this division retired in September 2023, and no other NDOT employees have the same level of knowledge and experience with these tools. Tw
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750. There is no relationship between the individual overseeing/establishing the contract and contractor.
F	List contractors' hourly rate. The contractor's hourly rate with fees is \$44.00 per hour. The temp employee's hourly rate without fees is \$36.27 per hour.
G	List the range of comparable State employee rates. \$34.54 (Grade 31) CARTOGRAPHIC/GRAPHICS TECHNICIAN III
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result? N/A
I	Document justification for hiring contractor. The remaining two employees in this division retired in September 2023, and no other NDOT employees have the same level of knowledge and experience with these tools and software to accomplish the work. NDOT has hired two (2) individuals to serve in the Multimedia Division as Cartographic/Graphic Technician IIIs; however, they are slated to begin employment on June 24, 2024. This contract extension ensures coverage from the current contract's conclusion, June 11, 2024, and the incumbents' start date. Moreover, a brief transition period of five (5) business days is recommended.
J	Will the employee be collecting PERS at any time during the contract? Yes
K	What is the duration of the contract with the former employee? (Include start and end date) Start: June 12, 2024 End: June 30, 2024
L	Will the former employee be working full time or part time? If part time, how many hours? Part-time, 20 hours/wk.
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s). No

Comments – Provide any additional comments:


A replacement has been hired and given the start date of June 24, 2024. This short extension is needed to fill the gap and for onboarding purposes.

Approval for Authorization to Contract with a Former Employee:

DocuSigned by:

Signature of Agency Head Authorizing Request
06/17/2024
Date


Purchasing Administrator Signature (if a Statewide Contract)
6/25/24
Date


Budget Analyst Signature
July 10 2024
Date

Clerk of the Board of Examiners Signature
Date

Joe Lombardo
Governor



Amy Stephenson
Director

David Johnson
Deputy Director

Curtis Palmer
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: July 27, 2024

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Matthew Brown, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 4, the department seeks a favorable recommendation regarding its determination to use the emergency provision to contract with former employee Barron Lauderbaugh to serve as interim multimedia division chief through statewide contract #99SWC-NV21-7577 with HAT Limited Partnership dba Manpower.

Additional Information:

Mr. Lauderbaugh retired from the department on September 11, 2023 and is receiving pension benefits. The department seeks to use the emergency provision to contract with Mr. Lauderbaugh from June 12, 2024 to June 30, 2024 on a part time basis.

Statutory Authority:

NRS 333.705(4)

REVIEWED:
ACTION ITEM:



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

June 14, 2024

To: Tracy Larkin Thomason, P.E., Director
Through: Felicia Denney, Assistant Director of Administrative Services
From: Joseph P. Harrington, Chief of Communications and Government Affairs
Subject: Emergency Hire Authorization to Contract with a Former Employee – Barron Lauderbaugh

NDOT has an extensive need to create digital and printed materials for internal and external use. Accomplishing these tasks requires extensive knowledge and experience with design software and printing hardware. No full-time State employees have served in the NDOT Multimedia Division since the remaining employees retired in September 2023. In order to fulfill the Department's needs, two (2) retired employees have been utilized via Manpower on a part-time basis. NDOT has hired two (2) individuals to serve in the Multimedia Division as Cartographic/Graphic Technician IIIs; however, they are slated to begin employment on June 24, 2024. This contract extension ensures coverage from the current contract's conclusion, June 11, 2024, and the incumbents' start date. Moreover, a brief transition period of five (5) business days is recommended. Mr. Lauderbaugh will not be working remotely.

Mr. Lauderbaugh retired from the position of Cartographic/Graphics Technician IV/Multimedia Division Chief in September 2023. The position is being considered for reclassification to meet the Department's needs better and widen the pool of candidates.

DocuSigned by:

Tracy Larkin Thomason, P.E., Director



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

**515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188**

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Barron Lauderbaugh			
Former Employee ID Number:	11143			
Former Job Title:	Multimedia Division Chief			
Former Employee Agency:	NDOT			
Former Class and Grade:	Class:	CARTOGRAPHIC/GRAPHICS TECHNICIAN IV	Grade:	34
Former Employment Dates:	From:	July 27, 1994	To:	September 11, 2023
Requesting Agency:	Nevada Department of Transportation			
Vendor:	ManPower			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work. Serve as interim chief of Multimedia Division with responsibility for design, mounting, and printing efforts that support NDOT projects and programs.
B	Document former job description. Chief of Multimedia Division with responsibility for design, mounting, and printing efforts that support NDOT projects and programs.
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer? Yes. Mr. Lauderbaugh, who worked for NDOT for 30 years, has specialized knowledge and expertise in design software (e.g., Adobe suite of products) and equipment used to print and mount projects.
D	Explain why existing State employees within your agency cannot perform this function. The remaining two employees in this division retired in September 2023, and no other NDOT employees have the same level of knowledge and experience with these tools.

E	<p>Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.</p> <p>N/A</p>
F	<p>List contractors' hourly rate.</p> <p>The contractor's hourly rate with fees is \$50.00 per hour. The temp employee's hourly rate without fees is \$41.45 per hour.</p>
G	<p>List the range of comparable State employee rates.</p> <p>\$39.48 (Grade 34) CARTOGRAPHIC/GRAPHICS TECHNICIAN IV</p>
H	<p>Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?</p> <p>N/A</p>
I	<p>Document justification for hiring contractor.</p> <p>The remaining two employees in this division retired in September 2023, and no other NDOT employees have the same level of knowledge and experience with these tools and software to accomplish the work. NDOT has hired two (2) individuals to serve in the Multimedia Division as Cartographic/Graphic Technician IIIs; however, they are slated to begin employment on June 24, 2024. This contract extension ensures coverage from the current contract's conclusion, June 11, 2024, and the incumbents' start date. Moreover, a brief transition period of five (5) business days is recommended.</p>
J	<p>Will the employee be collecting PERS at any time during the contract?</p> <p>Yes</p>
K	<p>What is the duration of the contract with the former employee? (Include start and end date)</p> <p>Start: June 12, 2024 End: June 30, 2024</p>
L	<p>Will the former employee be working full time or part time? If part time, how many hours?</p> <p>Part-time, 20 hours/wk.</p>
M	<p>Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).</p> <p>No</p>

Comments – Provide any additional comments:

A replacement has been hired and given the start date of June 24, 2024. This short extension is needed to fill the gap and for onboarding purposes.

Approval for Authorization to Contract with a Former Employee:

DocuSigned by:

Signature of Agency Head Authorizing Request
06/17/2024
Date


Purchasing Administrator Signature (if a Statewide Contract)
6/25/24
Date


Budget Analyst Signature
July 10 2024
Date

Clerk of the Board of Examiners Signature
Date

Joe Lombardo
Governor



Amy Stephenson
Director

David Johnson
Deputy Director

Curtis Palmer
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: July 25, 2024

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Shauna Tilley, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

BOARD OF PHARMACY

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the board requests authority to contract with former employee Ryan Miller to provide training services through Timberwolf, LLC.

Additional Information:

Mr. Miller retired from the Department of Public Safety, Investigations Division on March 12, 2024 and will be receiving pension benefits. He also worked from May 13, 2024 to July 10, 2024 under a Critical Need waiver for Nevada Highway Patrol. He has specific experience with criminal investigations and with the database used to track prescriptions of controlled substances, and can use this knowledge to train board staff in investigations and the operation of the database. The board intends to contract with him from August 14, 2024 through December 31, 2024 on a part time basis working a hybrid schedule both in the office and remotely.

Statutory Authority:

NRS 333.705 (1)

JOE LOMBARDO
Governor



HELEN PARK
President

J. DAVID WUEST
Executive Secretary

STATE OF NEVADA
BOARD OF PHARMACY

985 Damonte Ranch Pkwy, Ste 206
Reno, NV 89521

July 29, 2024

Memorandum

TO: Board Of Examiners
FROM: Nevada State Board of Pharmacy
DATE: July 26, 2024
SUBJECT: Authorization to Contract with Timberwolf, LLC

The Nevada State Board of Pharmacy is requesting to contract with Timberwolf, LLC. The request is made in accordance with agency-specific training to Nevada State Board of Pharmacy personnel including investigators and inspectors on investigative procedures and techniques predicated on the database established pursuant to NRS 453.162 to track controlled substance prescriptions, which is jointly administered by the Board and the Nevada Division of Investigations.

If additional information or clarification is needed, please contact Dave Wuest, Executive Secretary at 775-850-1440 or dwuest@pharmacy.nv.gov.

Thank you,

Dave Wuest
Executive Secretary
Nevada State Board of Pharmacy



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701

Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Ryan Miller			
Former Employee ID Number:	06332			
Former Job Title:	Division Administrator, Investigation			
Former Employee Agency:	Nevada Department of Public Safety			
Former Class and Grade:	Class:	13.302	Grade:	50
Former Employment Dates:	From:	9/21/1998	To:	3/12/2024
Requesting Agency:	Nevada State Board of Pharmacy			
Vendor:	Timberwolf, LLC			

Please mark which of the following applies and complete Sections 'A' through 'M' below:

	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
X	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work.
	Contractor shall provide agency-specific training to Nevada State Board of Pharmacy personnel including investigators and inspectors on an hourly basis, not to exceed 32 hours per week, encompassing the following: <ul style="list-style-type: none">Investigative procedures and techniques predicated on the database established pursuant to NRS 453.162 to track controlled substance prescriptions as an investigative toolSearch and seizure laws, including warrantless inspections of regulated businessesProcedures for locating and interviewing witnesses and documenting witness statementsEvidence collection and chain of custody, including the seizure, custody, control, transfer, analysis, and disposition of documentary and physical evidenceDigital forensics and digital-based evidenceAnalyzing and evaluating data, evidence, and statements, formulating logically supported conclusions, and writing narrative investigation reports

	<ul style="list-style-type: none"> Interpreting and applying pertinent laws, statutes, codes, and regulations to investigations, including, without limitation, the Federal Controlled Substances Act, 21 U.S. Code Chapter 13, and the Nevada Uniform Controlled Substances Act, NRS Chapter 453 Investigating crimes related to pharmaceutical drugs Giving evidence in criminal, civil and administrative proceedings Multi-agency investigations with other federal and state enforcement agencies Legal issues related to investigations, including applicable federal and state laws governing privacy, confidentiality and public records
B	<p>Document former job description.</p> <p>The Division Administrator is at-will and is appointed by the Director of the Department of Public Safety. The Division Administrator will provide executive leadership to the Nevada Investigations Division. The Division Administrator is responsible for administrative, fiscal, and operational functions of the division. The Division Administrator will exercise all power and authority vested by law to carry out the mission of the division by planning, organizing, directing, and controlling division resources. The Division Administrator will be expected to demonstrate and promote the highest standards of personal and professional conduct and will be expected to work collaboratively with members of the Department to foster a working environment that encourages individuals to excel in their areas of responsibility. The Division Administrator shall be well-versed in all operational and administrative aspects of comprehensive public safety operations.</p>
C	<p>Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?</p> <p>Timberwolf, LLC possesses the investigative expertise required to train the investigation staff of the Board of Pharmacy's investigations unit. It is uniquely qualified to train investigators regarding interview techniques, providing testimony, and evidence gathering. These skills are particularly important to the Board of Pharmacy because its case often involve collection of controlled substances and other drugs from licensed medical professional are evidence.</p>
D	<p>Explain why existing State employees within your agency cannot perform this function.</p> <p>Current employees do not possess the necessary qualifications or experience to train staff regarding our high volume and diverse investigations. Timberwolf's employee has 10 years of experience as an executive management experience at a Nevada Law Enforcement agency and 2 years' experience with operation of the database established pursuant to NRS 453.162 to track controlled substance prescriptions.</p>
E	<p>Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.</p> <p>No</p>
F	<p>List contractors' hourly rate and employee's hourly rate.</p> <p>Contractors'/ Employee's hourly Rate: \$56.75</p>
G	<p>List the range of comparable State employee rates. This should include the job title, pay grade and hourly rate.</p> <p>Criminal Investigator II, Grade 39, \$54.93</p>
H	<p>Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?</p> <p>N/A</p>
I	<p>Document justification for hiring contractor.</p> <p>The Board has determined that Board personnel require training to ensure that investigations utilizing the Database are conducted in strict conformance with federal and state law. The Board is in a position to identify any qualified candidates. The proposed vendor Timberwolf, LLC employs the former Chief of the Division with 10 years executive management</p>

	experience and expertise in criminal investigations related to controlled substances, including operation of the database. No other Nevada law enforcement official has the necessary experience with operation of the Database, and no Board personnel have the necessary law enforcement experience and expertise in criminal investigations related to controlled substances.
J	Will the employee be collecting PERS at any time during the contract?
	Yes
K	What is the duration of the contract with the former employee? (Include start and end date)
	Upon approval to Dec 31, 2024
L	Will the former employee be working full time or part time? If part time, how many hours?
	Part Time, less than 32 hours a week
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:



Signature of Agency Head Authorizing Request

6/12/27
Date

n/a

Purchasing Administrator Signature (if a Statewide Contract)

Date



Budget Analyst Signature

07-22-24

Date

Clerk of the Board of Examiners Signature

Date

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, section 4, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission and agency requests for allocations from the Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1497	Judicial Discipline Commission	\$67,233
	Total	\$67,233

Joe Lombardo
Governor



Jack Robb
Director

Joy Grimmer
Deputy Director

Daniel Marlow
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
ADMINISTRATIVE SERVICES DIVISION


209 E. Musser Street, Suite 304 | Carson City, Nevada 89701
Phone: (775) 531-3200 | www.adminsvcs.nv.gov | Fax: (775) 684-5846

MEMORANDUM

DATE: June 3rd, 2024

TO: Bridgette Garrison, Executive Branch Budget Officer

FROM: Daniel Marlow, Administrator
Administrative Services Division

THROUGH: Paul Deyhle, General Counsel
Judicial Discipline Commission 

SUBJECT: Request for July 2024 Board of Examiners - Salary Adjustment Funds
- WP#24SA1497

The Judicial Discipline Commission is projecting a shortfall of salary expenditures through the end of fiscal year 2024. Pursuant to Assembly Bill 522, Section 13, of the 82nd Legislative Session, the commission is requesting the revenue and authority to meet any salary deficiencies that could not be absorbed by the 12% salary increase for Fiscal Year 2024. The Commission is requesting \$67,233 in Salary Adjustment Funds to cover the projected shortfall through the end of fiscal year 2024.

Currently, the budget account has insufficient funding available to pay category 01, Personnel Services expenditures through the end of the fiscal year.

Attached is a supporting spreadsheet for the payroll calculations.

Thank you for your time and consideration in this manner.

CC: Jennifer Victor, Management Analyst III
Administrative Services Division

Category	Desc	IFC Threshold	L01	Current Authority	Actual	Budget Balance	Projection	Actual Plus Projection	Projected Budget Balance	Pending Work Program 24CS1497	Work Program 24SA1097	Revised Authority	Revised Projected Budget Balance
00	0042 Appropriation		1,217,679	1,217,679	1,217,679.00	-	-	1,217,679.00	0.00			1,217,679	0.00
00	4601 GENERAL FUND SALARY ADJUSTMENT		0	0	-	-	68,737.00	68,737.00	68,737.00	1,504	67,233	68,737	0.00
00	4669 TRANSFER FROM CARES ACT		0	0	-	-	-	-	0.00			-	0.00
Total Rev			1,217,679	1,217,679	1,217,679.00	-	68,737.00	1,286,416.00	68,737.00	1,504	67,233	1,286,416	0.00
01	PERS SERVICE	\$86,704	867,044	867,044	891,985.09	(24,941.09)	58,455.02	950,440.11	(83,396.11)	1,504	67,233	935,781	(14,559.11)
03	IN ST TRAV	\$75,000	35,298	35,298	9,878.96	25,419.04	(575.93)	9,303.03	25,994.97			35,298	25,994.97
04	OPERATING	\$86,840	230,777	218,937	124,006.29	94,930.71	52,316.80	176,323.09	42,613.91			218,937	42,613.91
26	INFO SERV	\$83,160	26,852	38,692	31,336.81	7,355.19	7,354.35	38,691.16	0.84			38,692	0.84
30	TRAINING	\$75,000	19,460	19,460	8,030.42	11,429.58	7,050.00	15,080.42	4,379.58			19,460	4,379.58
59	UTILITIES	\$75,000	2,931	2,931	2,760.09	170.91	193.81	2,953.90	(22.90)			2,931	(22.90)
82	DOA CST ALLO	\$75,000	35,169	35,169	29,060.00	6,109.00	6,109.00	35,169.00	0.00			35,169	0.00
87	PURCH ASMINT	\$75,000	148	148	-	148.00	148.00	148.00	0.00			148	0.00
89	AG CST ALLOC	\$75,000	0	0	-	-	-	-	0.00			-	0.00
Total Exp			1,217,679	1,217,679	1,097,057.66	120,621.34	131,051.05	1,228,108.71	(10,429.71)	1,504	67,233	1,286,416	58,307.29
	Operating Income		0	0	120,621.34	(120,621.34)	(62,314.05)	58,307.29	79,166.71				(58,307.29)
	Beg Net Assets		0	0	-	-	-	-	0.00			-	0.00
	End Net Assets		0	0	120,621.34	(120,621.34)	(62,314.05)	58,307.29	79,166.71				(58,307.29)
	Days Exp in Ending Rvw		0	0	-	-	-	17.09	0.00				

Cat 01 will have another work program submitted after the final payroll hits.
Cat 59 is being monitored for possible year end work program.

Judicial Discipline Commission
B/A 1497
Cat 01 Summary Projection

Work Programs: 24CS1497, 24SA1497, & C69190

GL	Desc	Expended	Projection	Total
5100	SALARIES	553,689.80	40,837.60	594,527.40
5200	WORKERS COMPENSATION	9,164.01	656.91	9,820.92
5300	RETIREMENT	177,382.87	8,232.20	185,615.07
5301	RET EE/ER	13,022.60	553.72	13,576.32
5440	PERSONNEL SUBSIDY COST ALLOCATION	-	99.00	99.00
5500	GROUP INSURANCE	58,111.43	5,282.86	63,394.29
5610	SICK LEAVE	19,335.72	-	19,335.72
5620	ANNUAL LEAVE	29,831.28	-	29,831.28
5650	OTHER LEAVE	1,348.00	-	1,348.00
5700	PAYROLL ASSESSMENT	54.50	163.50	218.00
5750	RETIRED EMPLOYEES GROUP INSURANCE	18,790.82	863.47	19,654.29
5800	UNEMPLOYMENT COMPENSATION	401.38	-	401.38
5840	MEDICARE	8,459.18	397.76	8,856.94
5860	BOARD AND COMMISSION PAY	1,280.00	1,368.00	2,648.00
5930	LNGVTY PAY	1,113.50	-	1,113.50
Total		891,985.09	58,455.02	950,440.11

L01 Authority	867,044.00
Over (short)	(83,396.11)
Continuity of Service/Longevity	1,503.36
Salary Adjustment Funds	67,232.28
Transfer from Cat 03	14,660.47
Net	-

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, section 5, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission and agency requests for allocations from the General Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1001	Office of the Governor – Mansion Maintenance	\$17,281
	Total	\$17,281

Joe Lombardo
Governor



Jack Robb
Director

Joy Grimmer
Deputy Director

Daniel Marlow
Administrator


**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
ADMINISTRATIVE SERVICES DIVISION**


209 E. Musser Street, Suite 304 | Carson City, Nevada 89701
Phone: (775) 531-3200 | www.adminsvcs.nv.gov | Fax: (775) 684-5846

MEMORANDUM

DATE: June 3, 2024

TO: Curtis Palmer, Administrator

FROM: Daniel Marlow, Administrator 
Administrative Services Division

THROUGH: Jim Wells, Deputy Chief of Staff 
Office of the Governor

SUBJECT: Request for July 2024 Board of Examiners
- Salary Adjustment Funds (WP 24SA1001)

The Office of the Governor, Mansion Maintenance is projecting a shortfall of salary expenditures through the end of fiscal year 2024. Pursuant to Assembly Bill 522, Section 5, of the 82nd Legislative Session, the department is requesting the revenue and authority to meet any salary deficiencies that could not be absorbed by the 12% salary increase for Fiscal Year 2024. The division is requesting \$17,281 in Salary Adjustment Funds to cover the projected shortfall through the end of fiscal year 2024.

Currently, the budget account has insufficient funding available to pay category 01, Personnel Services expenditures through the end of the fiscal year.

Attached is a supporting spreadsheet to support the Department of Sentencing Policy calculations.

Thank you for your time and consideration in this manner.

CC: Stephanie Kerry, Management Analyst III
Administrative Services Division

MANSION MAINTENANCE						
BA - 1001						
Cat 01 Projections						
Work Program 24SA1001						
Object	Description	Expended	Projected	Total		
5100	SALARIES	132,756.88	-	132,756.88		
5200	WORKERS COMPENSATION	2,692.51	-	2,692.51		
5300	RET CONT EMPLOYER PAY PLAN	-	-	-		
5301	RET CONT EMPLOYEE/EMPLOYER PLAN	26,403.56	-	26,403.56		
5440	PERSONNEL SUBSIDY COST ALLOCATION	44.00	-	44.00		
5500	GROUP INSURANCE	17,400.52	-	17,400.52		
5610	SICK LEAVE	6,592.08	-	6,592.08		
5620	ANNUAL LEAVE	11,825.84	-	11,825.84		
5630	HOLIDAY LEAVE	-	-	-		
5640	COMP TIME LEAVE	-	-	-		
5650	OTHER LEAVE	-	-	-		
5700	PAYROLL ASSESSMENT	72.00	-	72.00		
5750	RETIRED EMPLOYEES GROUP INSURANCE	4,701.51	-	4,701.51		
5800	UNEMPLOYMENT COMPENSATION	94.34	-	94.34		
5840	MEDICARE	2,152.31	-	2,152.31		
5901	PAYROLL ADJUSTMENT	-	-	-		
5960	TERMINAL SICK LEAVE PAY	-	-	-		
5970	TERMINAL ANNUAL LEAVE PAY	-	-	-		
5975	FORFEITED ANNUAL LEAVE PAYOFF	-	-	-		
Total		204,735.55	-	204,735.55		
			L01 Authority	171,228.00		
			Over (Short)	(33,507.55)		
			Continuity of Service	-		
			Salary Adjustment funds	17,281.00		
			Transfer from Other Cat's	16,226.55		
			Net	-		
BA	Total COLA Qualified	\$17,281.00	Total COLA Requested	\$17,281.00	Variance	%Variance
1001				\$0.00	\$0.00	\$0.00

Category	Desc	IFC Threshold	L01	Current Authority	Actual	Budget Balance	Projection	Actual Plus Projection	Projected Budget Balance
00	0042 Appropriation		578,396	578,396	578,396.00	-	-	578,396.00	0.00
00	4611 TRANSFER IN FED ARPA		0	0	-	-	-	-	0.00
Total Rev			578,396	578,396	578,396.00	-	-	578,396.00	0.00
01	PERS SERVICE	\$75,000	171,228	171,228	204,735.55	(33,507.55)	-	204,735.55	(33,507.55)
02	OUT ST TRAV	\$75,000	1,865	1,865	1,854.35	10.65	-	1,854.35	10.65
03	IN ST TRAV	\$70,090	2,503	7,413	3,264.60	4,148.40	217.49	3,482.09	3,930.92
04	OPERATING	\$96,998	66,731	44,733	26,716.21	18,016.79	1,107.62	27,823.83	16,909.17
05	EQUIPMENT	\$64,900	0	10,100	-	10,100.00	10,100.00	10,100.00	0.00
07	MAINT B&G	\$75,000	15,734	15,734	15,734.00	-	-	15,734.00	0.00
26	INFO SVCS	\$75,000	4,544	4,544	3,073.65	1,470.35	219.99	3,293.64	1,250.36
59	UTILITIES	\$57,912	58,384	75,472	70,951.95	4,520.05	4,013.12	74,965.07	506.93
82	DPT CST ALLO	\$75,000	32,773	32,773	32,773.00	-	-	32,773.00	0.00
87	PURCH ASMNT	\$75,000	34	34	34.00	-	-	34.00	0.00
93	RSV FOR RVSN	\$75,000	0	0	-	-	-	-	0.00
95	FACIL MAINTN	\$75,000	224,600	224,600	224,600.00	-	-	224,600.00	0.00
Total Exp			578,396	588,496	583,737.31	4,758.69	15,658.22	599,395.53	(10,899.53)
	Operating Income		0	-10,100	(5,341.31)	(4,758.69)	(15,658.22)	(20,999.53)	10,899.53
	Beg Net Assets		0	10,100	10,100.00	-	-	10,100.00	0.00
	End Net Assets		0	0	4,758.69	(4,758.69)	(15,658.22)	(10,899.53)	10,899.53
	Days Exp in Ending Rsv		0	0	-	-	-	-6.55	0.00

Payroll/Position Detail

2023-2025 Biennium (FY24-25)

L01 LEGISLATIVELY APPROVED

Mode: summary

Section A: Position Detail

[illegible]

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, section 5, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
2941	Museums and History Admin – Classified	\$1,728.00
	Total	\$1,728.00



To Whom: Matthew Brown
Governor's Finance Officer, Budget Division

From: Brenda Scolari
Director Department of Tourism and Cultural Affairs

Date: July 9, 2024

RE: Request for Contingency Funds – Work Program 24SA294101

The Division of Museum and History (DMH), a Division of the Department of Tourism and Cultural Affairs (DTCA), is projecting a shortfall of general fund appropriations to fund salary expenditures through the end of Fiscal Year 2024. Pursuant to Assembly Bill (AB) 522 Section 4 of the 82nd Legislature, the Division is requesting Reserve for Statutory Contingency Account funds (SA) of \$1,728 for classified positions (adjusting for terminal leave payments requested in a companion memo and a Category 59 Utilities savings of \$549).

Thank you for your time and consideration of this matter.

Brenda Scolari
Brenda Scolari (Jul 17, 2024 13:54 PDT)

Brenda Scolari, DTCA Director

Department of Tourism and Cultural Affair
Museums and History Administration
Budget Account 2941
Financial Status Report
Prepared by: Daphne DeLeon
7/23/2024

	L01	Approved Adjustments	Adjusted Budget	YTD Actual	Projections	Projected FYE Actual	Projected Budget Balance Under (Over)
Revenue:							
Appropriations.	241,071.00		241,071.00	241,071.00	0.00	241,071.00	0.00
2511 Balance Fwd Prev Year	0.00	618,055.00	618,055.00	618,055.00	0.00	618,055.00	0.00
3893 License Plate Charge	100,954.00		100,954.00	67,229.63	33,724.37	100,954.00	0.00
4611 Transfer In Fed ARPA	0.00		0.00	0.00	0.00	0.00	0.00
4709 SHPO Grant	0.00	3,000.00	3,000.00	0.00	3,000.00	3,000.00	0.00
4663 Trans From Commission on Tour	343,785.00		343,785.00	343,785.00	0.00	343,785.00	0.00
4666 Transfer of Bond Proceeds		28,375,410.00	28,375,410.00	175,119.53	28,200,290.47	28,375,410.00	0.00
Total Revenues	685,810.00	28,996,465.00	29,682,275.00	1,445,260.16	28,237,014.84	29,682,275.00	0.00
Expenditures:							
01-Personnel Services	384,857.00		384,857.00	415,663.63	11,061.28	426,724.91	(41,867.91)
03-In-State Travel	3,770.00		3,770.00	3,692.47	77.53	3,770.00	0.00
04-Operating	38,468.00		38,468.00	36,029.41	2,438.59	38,468.00	0.00
11-SHPO Grant	0.00	3,000.00	3,000.00	1,361.85	1,638.15	3,000.00	0.00
13-School Bus Program	0.00	50,000.00	50,000.00	37,407.29	12,592.71	50,000.00	0.00
15-Construction Planning & Admin	0.00	28,375,410.00	28,375,410.00	450,360.34	27,925,049.66	28,375,410.00	0.00
20-Commemorative License Plates	100,954.00	606,851.00	707,805.00	256,341.33	451,463.67	707,805.00	0.00
26-Information Services	5,457.00		5,457.00	4,455.12	1,001.88	5,457.00	0.00
59-Utilities	549.00		549.00	0.00	549.00	549.00	549.00
75-SB498 One Shot	11,204.00		11,204.00	7,794.59	3,409.41	11,204.00	0.00
82-Dept. cost Allocation	1,164.00		1,164.00	1,164.00	0.00	1,164.00	0.00
87-Purchasing Assessment	170.00		170.00	170.00	0.00	170.00	0.00
89-AG Cost Allocation	100,421.00		100,421.00	100,421.00	0.00	100,421.00	0.00
Total Expenditures	647,014.00	29,035,261.00	29,682,275.00	1,314,861.03	28,409,281.88	29,724,142.91	(41,318.91)
Operating Income (Loss)	38,796.00	(38,796.00)	0.00	130,399.13	(172,267.04)	(41,867.91)	
	0.00	0.00	0.00			0.00	
Cash Balance	38,796.00	(38,796.00)	0.00	130,399.13	(172,267.04)	(41,867.91)	

BA 2941 Cat. 01 Projections
 Work Programs: 24SA294101, 24TL294101, C69816)
 FY 2024

Object	Description	Expended	Projected Total
5100	SALARIES	254,507.03	7,541.28 262,048.31
5200	WORKERS COMPENSATION	6,180.60	6,180.60
5300	RET CONT EMPLOYER PAY PLAN	31,645.54	31,645.54
5301	RET CONT EMPLOYEE/EMPLOYER PAY PLAN	30,134.30	30,134.30
5400	PERSONNEL ASSESSMENT	588.75	588.75
5420	COLLECTIVE BARGAINING ASSESSMENT	6.00	6.00
5430	LABOR RELATIONS ASSESSMENT	85.00	85.00
5500	GROUP INSURANCE	28,246.48	28,246.48
5610	SICK LEAVES	7,875.64	7,875.64
5620	ANNUAL LEAVES	25,067.17	25,067.17
5640	COMP TIME LEAVES	5,946.96	5,946.96
5700	PAYROLL ASSESSMENT	108.75	108.75
5750	RETIRED EMPLOYEES GROUP INSURA	9,124.72	9,124.72
5800	UNEMPLOYMENT COMPENSATION	203.99	203.99
5840	MEDICARE	4,287.87	4,287.87
5860	BOARD AND COMMISSION PAY	80.00	3,520.00 3,600.00
5930	TERMINAL LEAVE PAY	11,574.83	11,574.83
		<u>415,663.63</u>	<u>11,061.28 426,724.91</u>
		LO1 Authority:	384,857.00
		Over(short):	(41,867.91)
		Salary Adjustment Funds:	1,728.00
		Terminal Leave Funds:	5,209.00
		Tourism Funds:	34,381.91
		Trans from Cat. 59	549.00
		NET	0.00

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, section 8, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission and agency requests for allocations from the General Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1348	Office of the Attorney General – Tort Claim Fund	\$22,247
	Total	\$22,247



AARON D. FORD
Attorney General

CRAIG A. NEWBY
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General

STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street
Carson City, Nevada 89701

THERESA BENITEZ-
THOMPSON
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

To: Amy Stephenson, Director
Governor's Finance Office

Date: 7/13/2024

Subject: Updated Requests for Salary Adjustment funds

The Office of the Attorney General is projecting a shortfall of General Fund appropriations to fund salary expenditures through the end of fiscal year 2024. Pursuant to **Assembly Bill 522, Section 8**, of the 82nd session, the agency is requesting reimbursement of actual Cost of Living Adjustment (COLA) expenditures for state fiscal year 2024.

The agency has taken actions to ensure that the total request for BOE salary adjustments funds are only for the budget accounts with a projected shortfall in Category 01. The agency is requesting a total of \$22,246.57 for the budget account listed below. There are no alternatives available to the agency to fund the remaining budget account shortfalls.

Without this allocation, these budget accounts funded with General Fund appropriations are projected to have insufficient funding available to pay Category 01 Personnel Services expenditures through the end of the fiscal year. Additionally, this may have a negative impact on the agency's ability to pay other operating expenditures for the remainder of the fiscal year. Attached are supporting spreadsheets to support the Office of the Attorney General's calculations.

Budget Account	Total COLA
BA 1348	\$ 22,246.57
Total	\$ 22,246.57

FY	2024
Budget	1348

	Row Labels	Sum of Amount
	1	224,927.47
Salaries	5100	128,347.39
Workers Compensation	5200	2,616.38
Ret Cont Employer Pln	5300	49,557.63
Personnel Assessment	5400	294.00
Collective Bargaining Assessment	5420	12.00
Labor Assessment	5430	85.00
Group Insurance	5500	17,397.98
Sick Leaves	5610	9,315.24
Annual Leaves	5620	8,191.37
Payroll Assessment	5700	54.75
Retired Employees Group Insurance	5750	4,536.10
Unemployment Compensation	5800	92.74
Medicare	5840	2,028.59
Longevity Pay	5930	2,398.30
	Grand Total	224,927.47

L01 Authority	199,825.00
Difference	(25,102.47)
Longevity Pay	2,855.90
Total Request	(22,246.57)

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, section 8, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the authorized money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3675	MILITARY – HOMELAND SECURITY	\$8,379
	Total	\$8,379

**DIVISION OF EMERGENCY MANAGEMENT -
SFY 24 BA 3675 Actual + Projections vs Fund Map**

BA 3675

SFY24 Gen Fund Actual + Projections				
	Fund Map		2501	2511
			Gen. Fund	Bal. For.
REVENUE GENERAL LEDGERS				
2501 - Appropriation Control	158,124		158,124.00	
2511 - Balance Forward				
TOTAL REVENUE	158,124		158,124.00	-
				158,124.00
EXPENDITURE CATEGORIES				
Category 01 - Personnel Expenses	148,677		159,267.67	
Category 02 - Out-of-State Travel	2,258		1,879.88	
Category 03 - In-State Travel	1,255		2,849.47	
Category 04 - Operating Expenses	3,053		2,828.55	
Category 26 - Information Services	1,064		957.64	
Category 82 - Dept. Cost Allocation	1,808		1,808.00	
Category 87 - Purchasing Assessment	9		8.75	
Category 88 - State Cost Allocation	-		-	
Category xx -				
TOTAL EXPENDITURES	158,124		169,599.95	-
*DIFFERENCE	-		(11,475.95)	(11,475.95)

Difference
(10,590.67)
378.13
(1,594.47)
224.45
106.36
-
0.25
-
-

Section A: Position Detail

BA #	Pos Desc	PCN#	Salary YR1	Benefits YR1	Combined	12% Cola	Actual	Difference	Gen Fund	GF%	DOE AIP	WIPP	EMPG	UASI	HSGP	PDM	COVID
3675	MANAGEMENT ANALYST 2	000001	54,113	22,198	76,311	9,157	26,299.74	50,011.26	2,630.01	10%			30%	30%			
3675	ADMIN ASSISTANT 4	000002	53,326	22,031	75,357	9,043	70,156.08	66,028.30	6,602.95	10%	20%		50%	10%			
3675	DIV ADMINR, HOMELAND SECURITY	000003	113,970	53,811	167,781	20,134	188,810.08	(21,029.08)	22,657.11	12%	20%	1%	33%	9%		5%	11%
3675	ANALYST SUPERVISOR/NAIC MGR	000006	84,243	29,001	113,244	13,589	125,646.58	(12,402.58)	125,525.60	100%							
							157,415.67										
							148,677.00										
							(8,738.67)										
3675	Not included in Payroll/Position Budget																
3675	NON CLASS/BD MEM/ NO LEAVE	J0001	0	0	0	0	87.48	(87.48)	(87.48)	100%	Worker's Comp for Board Member						
3675	NON CLASS/BD MEM/ NO LEAVE	J0005	0	0	0	0	87.48	(87.48)	(87.48)	100%	Worker's Comp for Board Member						
3675	NON CLASS/BD MEM/ NO LEAVE	J0006	0	0	0	0	87.48	(87.48)	(87.48)	100%	Worker's Comp for Board Member						
3675	NON CLASS/BD MEM/ NO LEAVE	J0009	0	0	0	0	87.48	(87.48)	(87.48)	100%	Worker's Comp for Board Member						
							Gen Fund Short		(9,088.59)								
							COLA		8,379.00								
							Longevity		710.00								
									9,089.00								

DIVISION OF EMERGENCY MANAGEMENT - SFY 24

- payroll actual vs L01

BA 3675

SFY24 YTD HRDW download 7/15/24 (includes PP02)												
	L01	2501	3455	4669	4683	4685	4688	4746	4748			
REVENUE GENERAL LEDGERS	L01	Gen. Fund	DOE AIP	WIPP	EMPG	UASI	HSGP	PDM	DR 4523			
Payroll Revenue Authority		148,677.00	48,764.00	1,684.00	115,910.00	45,420.00	45,420.00	8,432.00	18,510.00	432,817.00		
TOTAL REVENUE	-	148,677.00	48,764.00	1,684.00	115,910.00	45,420.00	45,420.00	8,432.00	18,510.00	432,817.00		
PAYROLL EXPENDITURE GL's												
5100 Salaries	305,652.00	106,707.58	33,808.10	1,271.80	68,235.46	20,969.98	20,969.98	6,359.50	13,990.80	272,313.20		
5610 Annual Leave		1,366.71	462.61		1,377.52	452.25	452.25			4,111.34		
5620 Sick Leave		7,132.32	566.75		2,106.89	973.27	973.27			11,752.50		
5650 Other Leave		857.94	75.50		209.60	58.60	58.60			1,260.24		
5810 Overtime										-		
5200 Workers Compensation	5,208.00	1,953.21	426.79	12.72	1,088.83	438.90	438.90	63.53	139.90	4,562.78		
5300 Ret Cont Employer Pay Plan	71,725.00	5,101.77	8,503.17	425.10	14,030.01	3,826.47	3,826.47	2,125.71	4,676.66	42,515.36		
5301 Ret Cont Employee/Employer Pln	-	17,725.98	1,657.14		5,240.10	1,925.83	1,925.83			28,474.88		
5400 Personnel Assessment	7,885.00									-		
5420 Collective Bargaining Assess	12.00									-		
5430 Labor Relations Assess	114.00									-		
5500 Group Insurance	35,040.00	10,453.72	3,183.48	87.14	6,477.44	1,504.62	1,504.62	435.66	958.46	24,605.14		
5700 Payroll Assessment	145.00									-		
5750 Retired Employee Group Ins	9,505.00	3,609.94	1,085.84	39.54	2,236.90	698.24	698.24	197.66	435.11	9,001.47		
5800 Unemployment Comp	199.00	72.60	23.50	0.75	45.31	10.92	10.92	4.10	8.76	176.86		
5840 Medicare	4,432.00	1,681.56	501.24	18.10	1,034.55	322.62	322.62	90.77	199.75	4,171.21		
5930 Longevity	-	710.00	20.00		50.00	10.00	10.00			800.00		
5975 Forfeited AL Payoff	-	392.25	653.74	32.69	1,078.67	294.18	294.18	163.44	359.56	3,268.71		
TOTAL EXPENDITURES	439,917.00	157,765.58	50,967.86	1,887.84	103,211.28	31,485.88	31,485.88	9,440.37	20,769.00	407,013.69		
*DIFFERENCE		(9,088.58)	(2,203.86)	(203.84)	12,698.72	13,934.12	13,934.12	(1,008.37)	(2,259.00)	25,803.31		

Overtime was removed and moved to BA1336

168.39	336.81	842.04	168.41	168.41	1,684.06
157,933.97	51,304.67	1,887.84	104,053.32	31,654.29	408,697.75
			9,440.37	20,769.00	

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, sections 4 and 5, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission and agency requests for allocations from the General Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3645	Lakes Crossing Center	\$36,316
	Total	\$36,316

Joe Lombardo
Governor

Richard Whitley,
MS
Director



Cody Phinney,
MPH
Administrator

Ihsan Azzam,
Ph.D., M.D.
Chief Medical Officer

MEMORANDUM

DATE: July 16, 2024
TO: Amy Stephenson, Director
Governor's Finance Office
FROM: Cody Phinney, Administrator *CJPB* (John Borrowman for Cody Phinney)
RE: Request for SFY24 Salary Adjustment Funds – Cost of Living Adjustment - BA 3645

Pursuant to Assembly Bill 522, Sections 4 and 5 of the 82nd session of Nevada Legislature, Lake's Crossing Center (LCC) BA 3645 is requesting reimbursement for the Cost of Living Adjustment expenditures where the funding was not appropriated directly to the agency.

Attached are the revenue and expenditure schedule, fund map (all eligible positions are 100% General Fund), salary projections, Cost of Living Adjustment calculation, schedule of authorized amount for the Cost of Living Adjustment per the All Agency Memo 2023-05 from the Governor's Finance Office and non-IFC work program 24SA36452.

LCC was authorized \$1,374,378 for the Cost of Living Adjustment. Previous requests totaled \$907,703. The current request is \$36,316 for SFY24 salary adjustment funds after exhausting all other funding sources, including budgetary transfers.

Lakes Crossing Center

BA 3645

Cat 01 Projections

WP 24SA36452

FY 2024

Object	Description	Expended	Projected	Total
5100	SALARIES	\$5,881,811.99	\$116,291.00	\$5,998,102.99
5200	WORKERS COMPENSATION	\$122,507.80	\$864.75	\$123,372.55
5300	RET CONT EMPLOYER PAY PLAN	\$961,993.21	\$19,227.03	\$981,220.24
5301	RET CONT EMPLOYEE/EMPLOYER PLN	\$1,048,539.33	\$21,163.93	\$1,069,703.26
5400	PERSONNEL ASSESSMENT	\$21,985.00	\$0.00	\$21,985.00
5420	COLLECTIVE BARGAINING ASSESSMT	\$510.00	\$0.00	\$510.00
5430	LABOR RELATIONS ASSESSMENT	\$6,082.00	\$0.00	\$6,082.00
5500	GROUP INSURANCE	\$697,312.26	\$0.00	\$697,312.26
5610	SICK LEAVES	\$400,389.69	\$4,815.49	\$405,205.18
5620	ANNUAL LEAVES	\$407,870.71	\$13,638.13	\$421,508.84
5630	HOLIDAY LEAVES	\$431.60	\$0.00	\$431.60
5640	COMP TIME LEAVES	\$318,013.42	\$5,245.87	\$323,259.29
5650	OTHER LEAVES	\$76,718.64	\$2,699.08	\$79,417.72
5700	PAYROLL ASSESSMENT	\$4,074.00	\$0.00	\$4,074.00
5750	RETIRED EMPLOYEES GROUP INSURA	\$220,249.53	\$4,438.34	\$224,687.87
5800	UNEMPLOYMENT COMPENSATION	\$5,604.27	\$0.00	\$5,604.27
5810	OVERTIME PAY	\$1,574,121.23	\$42,853.83	\$1,616,975.06
5820	HOLIDAY PAY	\$58,543.01	\$0.00	\$58,543.01
5830	COMP TIME PAYOFF	\$717.12	\$0.00	\$717.12
5840	MEDICARE	\$127,518.00	\$2,530.92	\$130,048.92
5880	SHIFT DIFFERENTIAL PAY	\$141,177.40	\$2,597.16	\$143,774.56
5882	SHIFT DIFFERENTIAL OVERTIME	\$41,476.46	\$5,765.87	\$47,242.33
5887	FIELD TRNG OFFICER PAY	\$2.78	\$20.52	\$23.30
5891	RECRUITMENT BONUS PAY	\$25,500.00	\$4,500.00	\$30,000.00
5901	PAYROLL ADJUSTMENTS	\$0.00	\$0.00	\$0.00
5910	STANDBY PAY	\$21,059.86	\$479.26	\$21,539.12
5930	LONGEVITY PAY	\$13,084.55	\$0.00	\$13,084.55
5940	DANGEROUS DUTY PAY	\$315.77	\$0.00	\$315.77
5970	TERMINAL ANNUAL LEAVE PAY	\$5,153.79	\$0.00	\$5,153.79
		<u>\$12,182,763.42</u>	<u>\$247,131.18</u>	<u>\$12,429,894.60</u>

L01 Authority \$11,691,949.00

Approved WPs \$243,753.00

Pending WPs \$457,877.00

Adj Authority \$12,393,579.00

Over / (Short) \$36,316

Lakes Crossing Center
Schedule of Revenue & Expenditures of Unrestricted Funds
BA 3645
As of May 31, 2024

	BOE SALARY ADJ (CoS)		TRANSFER TO CAT 01 (2)	TFR FROM NNAMHS (2)	BOE SALARY ADJ (COLA)		FY 24 CURRENT WORK PROGRAM	As of: 07/17/2024 BSR		PROJECTED THROUGH END OF FISCAL YEAR	TOTAL SPENT/PROJECTED RECEIPTS AND EXPENDITURES	PROJECTED SAVINGS OR SHORTFALL
	Pending Work Programs											
	Non-IFC 24CS3645	Aug-IFC C68997	Aug-IFC C69035	Non-IFC 24SA36452	FY 24 REVISED WORK PROGRAM	REVENUE AND EXPENDITURES						
2501	APPROPRIATIONS						14,208,709	14,208,709	-	14,208,709	-	-
2511	BALANCE FWD FROM PREVIOUS YR						239,621	239,621	-	239,621	-	-
2516	BUDGETARY TRANSFERS						141,926	141,926	380,625	522,551	-	-
3713	CERTIFICATION FEES						3,542	10,250	2,179	12,429	8,887	8,887
3803	SSA INCENTIVE PAYMENT						4,433	3,300	1,238	4,538	105	105
3818	PHOTOCOPY SERVICES CHARGE						250	90	56	146	(104)	(104)
4601	GENERAL FUNDS SALARY ADJUST (CBA)						597,706	597,706	-	597,706	-	-
4601	GENERAL FUNDS SALARY ADJUST (CBA Bonus)						36,000	36,000	-	36,000	-	-
4601	GENERAL FUNDS SALARY ADJUST (CoS)						0	-	13,085	13,085	-	-
4601	GENERAL FUNDS SALARY ADJUST (GRADES)						395,606	395,606	-	395,606	-	-
4601	GENERAL FUNDS SALARY ADJUST (COLA)						337,886	301,570	36,316	337,886	-	-
4611	TRANSFER IN FED ARPA						4,361,557	128,728	4,232,829	4,361,557	(0)	(0)
							\$20,327,236	\$13,085	\$0	\$380,625	\$36,316	\$8,888
01	PERSONNEL SERVICES						11,935,702	12,182,763	247,131	12,429,894	\$ 1	1
03	IN-STATE TRAVEL						15,629	14,394	1,235	15,629	\$ 0	0
04	OPERATING EXPENSES						386,420	375,084	11,336	386,420	\$ (0)	(0)
07	MAINT - BLDGS & GROUNDS						31,598	29,998	1,600	31,598	\$ 0	0
08	PROF SVS						1,062,888	854,722	173,747	1,028,469	\$ (0)	(0)
09	CONDITIONAL RELEASE						2,917	2,537	380	2,917	\$ 0	0
15	FOOD SERVICE						819,711	819,711	-	819,711	\$ -	-
26	INFORMATION SYSTEMS						121,655	116,292	5,363	121,655	\$ (0)	(0)
30	TRAINING						24,205	22,294	1,911	24,205	\$ (0)	(0)
40	MEDICATIONS						305,003	305,003	-	305,003	\$ -	-
50	ONE-SHOT						88,121	87,517	604	88,121	\$ -	-
59	UTILITIES						180,963	167,017	13,946	180,963	\$ (0)	(0)
61	ARPA CAMERA UPGRADE						845,651	103,040	742,611	845,651	\$ (0)	(0)
62	ARPA PROFESSIONAL SERVICES						3,515,906	123,469	3,392,437	3,515,906	\$ (0)	(0)
82	DIVISION COST ALLOCATION						797,909	457,624	310,537	768,161	\$ 0	0
87	PURCHASING ASSESSMENT						955	955	-	955	\$ -	-
88	STATEWIDE COST ALLOCATION						12,915	12,915	-	12,915	\$ -	-
89	AG COST ALLOCATION PLAN						27,588	27,588	-	27,588	\$ -	-
95	DEFERRED MAINTENANCE						151,500	-	151,500	151,500	\$ -	-
							20,327,236	15,702,923	5,054,338	20,757,261	-	-
SAVINGS OR (SHORTFALL)							\$0	\$0	\$0	\$0	(\$27,427)	8,888

BA3645 Lakes Crossing Center
BOE Salary Adjustment Calculation
SFY 2024

	Amount	Notes / Methodology
Projected Personnel Services Shortfall	\$ 494,193	Shortfall calculated by PCN
Transfer to Personnel Services WP C68073	\$ 64,167	Projected savings within budget account 3645 transferred to Personnel Services
Transfer in from NNAMHS BA3162 WP C67851	\$ 380,625	Projected savings within budget account 3162 transferred to Personnel Services
BOE Salary Adjustment Funds (CoS) WP 24CS3645	\$ 13,085	Amount of longevity payments made to eligible staff in FY24
Unfunded shortfall	\$ 36,316	COLA shortfall to be solved by requesting BOE Salary Adjustment funds
Total BOE Salary Adjustment Request	\$ 36,316	Total need (LO1 BOE Salary Adjustment + unfunded shortfall)
BOE Salary Adjustment	1,374,378	Total BOE Salary Adjustment funds available to BA3645
Salary Acceleration (NPD-4 Exempt)	(16,010)	Reduce BOE Salary Adjustment balance by accelerated hires, difficult to fill
NPD-4 Exempt Reversion	16,010	Reverse reduction of accelerated hires that are historically difficult to fill
Salary Acceleration (NPD-4 Non-Exempt)	(3,891)	Reduce BOE Salary Adjustment balance by accelerated hires, not difficult to fill
Overtime	(1,218)	Reduce BOE Salary Adjustment balance by unbudgeted overtime (not used for client care in 24/7 facility)
Shift Diff	-	Reduce BOE Salary Adjustment balance by unbudgeted shift differential OT pay (not used for client care in 24/7 facility)
Shift Diff OT	-	Reduce BOE Salary Adjustment balance by unbudgeted shift differential OT pay (not used for client care in 24/7 facility)
Standby Pay	(21,594)	Reduce BOE Salary Adjustment balance by unbudgeted standby pay
Term Leave	(90,725)	3-year average of Term Annual Leave, Term Sick Leave, and Forfeited Annual Leave Payoff
Adjusted BOE Salary	1,256,950	Adjusted BOE Salary Adjustment funds available to BA3645
Previous BOE Salary Adjustment Requests	\$ 907,703	Work programs 24SA3645, 24CB3645, & 24CB36452
Unencumbered COLA Authority	\$ 349,247	Remaining COLA authority

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, section 8, made appropriations from the General Fund to the Board of Examiners for reimbursement to any department, commission or agency of the State of Nevada whose budget accounts have authorized reserves or retained earnings to meet salary deficiencies that may be created between the authorized money of the respective departments, commissions and agencies of the State of Nevada, and the requirements for salaries of personnel resulting from the increase in salaries provided in sections 3 and 5 of Assembly Bill 522. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, the to the departments, commissions, and agencies of the state for the purpose of paying personnel salary deficiencies.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1337	Department of Administration – Director's Office	\$33,155
	Total	\$33,155

Joe Lombardo
Governor



Joy Grimmer
Director

Bob Ragar
Deputy Director

Daniel Marlow
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
ADMINISTRATIVE SERVICES DIVISION

209 E. Musser Street, Suite 304 | Carson City, Nevada 89701
Phone: (775) 531-3200 | www.adminsvcs.nv.gov | Fax: (775) 684-5846

MEMORANDUM

DATE: July 16, 2024
TO: Shauna Tilley, Executive Branch Budget Officer
FROM: Daniel Marlow, Administrator
THROUGH: Joy Grimmer, Director
Department of Administration Director's Office
SUBJECT: Request for August 2024 Board of Examiners
- Salary Adjustment Funds (WP 24SA1337)

A handwritten signature in dark ink, appearing to be "JS", located to the right of the "THROUGH" line.

The Department of Administration Director's Office is projecting a shortfall of salary expenditures through the end of fiscal year 2024. Pursuant to Assembly Bill 522, Section 8, of the 82nd Legislative Session, the department is requesting the revenue and authority to meet any salary deficiencies that could not be absorbed by the 12% salary increase for Fiscal Year 2024. The division is requesting \$33,155 in Salary Adjustment Funds to cover the projected shortfall through the end of fiscal year 2024.

Currently, the budget account has insufficient funding available to pay category 01, Personnel Services expenditures through the end of the fiscal year.

Attached is a supporting spreadsheet to support the Department of Administration Director's Office calculations.

Thank you for your time and consideration in this manner.

CC: Maria Gassaway, ASO III
Administrative Services Division

Directors Office				
BA - 1337				
Cat 01 Projections				
Work Program	24SA1337 & 24CS1337			
Object	Desc	Expended	Projection	Total
5000	PERSONNEL SERVICES	-	-	-
5100	SALARIES	362,231.78	8,416.40	370,648.18
5200	WORKERS COMPENSATION	5,732.79	63.84	5,796.63
5300	RETIREMENT	120,430.00	2,335.75	122,765.75
5301	RET EE/ER	6,419.98	252.70	6,672.68
5400	PERSONNEL ASSESSMENT	785.00	-	785.00
5420	CB ASSESSMNT	-	-	-
5430	LABOR RELATIONS ASSESSMENT	85.00	-	85.00
5500	GROUP INSURANCE	33,702.58	-	33,702.58
5610	SICK LEAVE	7,375.28	-	7,375.28
5620	ANNUAL LEAVE	18,038.77	-	18,038.77
5630	HOLIDAY LEAVE	-	-	-
5640	COMP TIME LEAVE	77.40	-	77.40
5650	OTHER LEAVE	7,824.64	-	7,824.64
5700	PAYROLL ASSESSMENT	182.00	-	182.00
5750	RETIRED EMPLOYEES GROUP INSURANCE	12,301.46	261.75	12,563.21
5800	UNEMPLOYMENT COMPENSATION	264.34	-	264.34
5810	OVERTIME PAY	15,504.19	722.00	16,226.19
5820	HOLIDAY PAY	598.40	-	598.40
5830	COMP TIME PAYOFF	-	-	-
5840	MEDICARE	6,018.50	131.16	6,149.66
5880	SHIFT DIFFERENTIAL PAY	-	-	-
5901	PAYROLL ADJUSTMENT	-	-	-
5910	STANDBY PAY	-	-	-
5930	LNGVTY PAY	935.23	-	935.23
5960	TERMINAL SICK LEAVE PAY	-	-	-
5970	TERMINAL ANNUAL LEAVE PAY	11,119.17	-	11,119.17
5975	FORFEITED ANNUAL LEAVE PAYOFF	-	-	-
5980	CALL BACK PAY	-	-	-
Total		609,626.51	12,183.60	621,810.11
			L01 ISF Authority	575,786.00
			ISF Expense	612,250.04
				(36,464.04)
			Continuity of Service	1,223.00
			Cat 02 Savings	1,019.00
			Cat 03 Savings	1,068.00
			Salary Adjustment Funds	(33,154.04)
BA	Total COLA qualified	Total COLA requested	Variance	% Variance
1337	74,014.00	33,155.00	40,859.00	55.20%

Category	Desc	IFC Threshold	L01	Current Authority	Actual	Budget Balance	Projection	Actual Plus Projection	Projected Budget Balance	Pending Work Program 24C51337	Work Program 24SA1337	Revised Authority	Revised Projected Budget Balance
00	0042 Appropriation		42,368	42,368	42,368.00	-	-	42,368.00	0.00			42,368	-
00	4201 CREDIT CARD REBATE		0	45	44.56	0.44	(44.56)	-	(45.00)			45	45.00
00	4203 PRIOR YEAR REFUND		0	0	-	-	-	-	0.00			-	-
00	4230 COST ALLOCATION REIMBURSE - A		796,624	796,624	796,624.00	-	-	796,624.00	0.00			796,624	-
00	4601 GF SALARY ADJUSTMENT		0	0	-	-	-	1,263.00	1,263.00	1,223	33,155	34,378	33,115.00
00	4611 TRANSFER IN FED ARPA		0	0	-	-	-	-	0.00			-	-
Total Rev			838,992	839,037	839,036.56	0.44	1,218.44	840,255.00	1,218.00	1,223	33,155	873,415	33,160.00
01	PERS SERV	\$123,370	616,849	616,849	609,626.51	7,222.49	12,183.60	621,810.11	(4,961.11)	1,223	33,155	651,227	29,416.89
02	O/S TRAVEL	\$75,000	1,628	1,628	608.56	1,019.44	-	608.56	1,019.44			1,628	1,019.44
03	I/S TRAVEL	\$66,176	969	9793	5,045.71	4,747.29	1,025.27	6,070.98	3,722.02			9,793	3,722.02
04	OPERATING	\$75,000	49,035	49,035	48,064.84	970.16	1,397.38	49,462.22	(427.22)			49,035	(427.22)
10	COMM FOR WMN	\$75,000	808	808	449.13	358.87	341.69	790.82	17.18			808	17.18
26	INFO SERV	\$75,000	23,635	23,635	19,649.74	3,985.26	6,210.71	25,860.45	(2,225.45)			23,635	(2,225.45)
82	DPT CST ALLO	\$75,000	33,376	33,376	33,376.00	-	-	33,376.00	0.00			33,376	-
87	PURCH ASMENT	\$75,000	671	671	671.00	-	-	671.00	0.00			671	-
88	SWCAP	\$75,000	26,334	26,334	26,334.00	-	-	26,334.00	0.00			26,334	-
89	AG CST ALLOC	\$75,000	64,508	64,508	64,508.00	-	-	64,508.00	0.00			64,508	-
Total Exp			817,813	826,637	808,333.49	18,303.51	21,158.65	829,492.14	(2,855.14)	1,223	33,155	861,015	31,522.86
Operating Income			21,179	12,400	30,703.07	(18,303.07)	(19,940.21)	10,762.86	4,073.14			12,400	1,637.14
Beg Net Assets			79,599	69,673	69,673.00	-	-	69,673.00	0.00			69,673	-
End Net Assets			100,778	82,073	100,376.07	(18,303.07)	(19,940.21)	80,435.86	4,073.14			82,073	1,637.14
Days Exp in Ending Rsv			0	36	-	-	-	34.91	0.00			34	-
04	Cat 03 available Authority				3,722.02								
26	Cat 04 WP to be processed				(428.00)								
	Cat 25 WP to be processed				(2,226.00)								
	Cat 03 Remaining Authority				1,068.02								

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, sections 5 and 9, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1540	State Public Works Division, SPWD Administration	\$10,119
1560	State Public Works Division, Facility Condition and Analysis	\$25,416
	Total	\$35,535

Joe Lombardo
Governor



Jack Robb
Director

Joy Grimmer
Deputy Director

Daniel Marlow
Administrator


STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
ADMINISTRATIVE SERVICES DIVISION
209 E. Musser Street, Suite 304 | Carson City, Nevada 89701
Phone: (775) 531-3200 | www.adminsves.nv.gov | Fax: (775) 684-5846

MEMORANDUM

DATE: July 22, 2024

TO: Kelli Lay, Executive Branch Budget Officer

FROM: Daniel Marlow, Administrator

THROUGH: Wilfred Lewis, Administrator
State Public Works Division 
WL

SUBJECT: Request for August 2024 Board of Examiners
- Salary Adjustment Funds (WP 24SA15401)
- Salary Adjustment Funds (WP 24SA15601)

The State Public Works Division, Administration Office, is projecting a shortfall of salary expenditures through the end of fiscal year 2024. Pursuant to Assembly Bill 522, Section 9, of the 82nd Legislative Session, the division is requesting the revenue and authority to meet any salary deficiencies that could not be absorbed by the 12% salary increase for fiscal year 2024. The division is requesting \$10,119.00 in Salary Adjustment Funds to cover the projected shortfall through the end of fiscal year 2024.

In addition to this request, the State Public Works Division, Facility Condition and Analysis, is also projecting a shortfall of expenditures through the end of fiscal year 2024. The division is requesting \$25,416.00 in Salary Adjustment Funds to cover the projected shortfall through the end of fiscal year 2024.

Currently, the budget accounts have insufficient funding available to pay category 01, Personnel Services, expenditures through the end of the fiscal year.

Attached is a supporting spreadsheet to support the State Public Works Division, Administration Office and State Public Works Division, Facility Condition and Analysis calculations.

Thank you for your time and consideration in this manner.

CC: Tiffany Day, Management Analyst III
Administrative Services Division

GL	Desc	Current Authority	Actual	Budget Balance	Projection	Actual Plus Projection	Projected Budget Balance
5100	SALARIES	429,035	381,335.24	47,699.76	(12,435.02)	368,900.22	60,134.78
5200	WORKERS COMPENSATION	7,146	7,136.49	9.51	248.79	7,385.28	(239.28)
5300	RET CONT EMPLOYER PAY PLAN	83,615	28,362.77	55,252.23	-	28,362.77	55,252.23
5301	RET CONT EMPLOYEE/EMPLOYER PLN	0	60,430.76	(60,430.76)	10,402.92	70,833.68	(70,833.68)
5400	PERSONNEL ASSESSMENT	1,177	1,177.00	-	-	1,177.00	0.00
5420	COLLECTIVE BARGAINING ASSESSMT	12	18.00	(6.00)	-	18.00	(6.00)
5430	LABOR RELATIONS ASSESSMENT	227	227.00	-	-	227.00	0.00
5500	GROUP INSURANCE	52,560	40,192.02	12,367.98	6,584.01	46,776.03	5,783.97
5610	SICK LEAVE	0	18,272.78	(18,272.78)	2,731.01	21,003.79	(21,003.79)
5620	ANNUAL LEAVE	0	28,430.57	(28,430.57)	2,584.60	31,015.17	(31,015.17)
5630	HOLIDAY LEAVE	0	-	-	-	-	0.00
5640	COMP TIME LEAVE	0	347.74	(347.74)	-	347.74	(347.74)
5650	OTHER LEAVE	0	2,196.19	(2,196.19)	-	2,196.19	(2,196.19)
5700	PAYROLL ASSESSMENT	218	218.00	-	-	218.00	0.00
5750	RETIRED EMPLOYEES GROUP INSURANCE	13,343	13,391.12	(48.12)	1,071.40	14,462.52	(1,119.52)
5800	UNEMPLOYMENT COMPENSATION	277	290.30	(13.30)	290.30	580.60	(303.60)
5810	OVERTIME PAY	0	-	-	-	-	0.00
5820	HOLIDAY PAY	0	-	-	-	-	0.00
5830	COMP TIME PAYOFF	0	-	-	-	-	0.00
5840	MEDICARE	6,221	6,204.68	16.32	330.71	6,535.39	(314.39)
5880	SHIFT DIFFERENTIAL PAY	0	-	-	-	-	0.00
5901	PAYROLL ADJUSTMENTS	0	-	-	-	-	0.00
5910	STANDBY PAY	0	-	-	-	-	0.00
5930	LONGEVITY PAY	0	439.13	(439.13)	-	439.13	(439.13)
5960	TERMINAL SICK LEAVE PAY	0	-	-	-	-	0.00
5970	TERMINAL ANNUAL LEAVE PAY	0	10,492.95	(10,492.95)	-	10,492.95	(10,492.95)
5975	FORFEITED ANNUAL LEAVE PAYOFF	0	-	-	-	-	0.00
5980	CALL BACK PAY	0	-	-	-	-	0.00
Total		593,831	599,162.74	(5,331.74)	11,808.71	610,971.45	(17,140.45)
		L01 Authority		593,831.00			
		Over (Short)		(17,140.45)			
		Continuity of Service				Rounded	
		Salary Adjustment				557.18	
		Trans from Categorical Savings				10,117.92	
		Net				6,465.36	
						0.00	
						17,141.00	
						SAF Classified	
						6,736.00	
						\$	
						SAF Unclassified	
						3,383.00	
						\$	

Category	Desc	L01	Current Authority	Actual	Budget Balance	Projection	Actual Plus Projection	Projected Budget Balance
00	4230 COST ALLOCATION REIMBURSE - A	937,531	952,099	952,099.00	-	7,026.00	959,125.00	(7,026.00)
00	4611 TRANS IN FED ARPA	0	0	-	-	-	-	0.00
Total Rev		937,531	952,099	952,099.00	-	7,026.00	959,125.00	(7,026.00)
01	PERSONNEL	593,831	593,831	599,162.74	(5,331.74)	11,808.71	610,971.45	(17,140.45)
03	I/S TRAVEL	8,027	22,595	16,332.82	6,262.18	5,299.60	21,632.42	962.58 Savings
04	OPERATING	35,721	35,721	33,350.72	2,370.28	922.90	34,273.62	1,447.38 Savings
15	AG COUNSEL	221,155	221,155	158,523.51	62,631.49	62,631.49	221,155.00	0.00
26	INFO SERV	12,109	12,109	10,289.71	1,819.29	1,165.89	11,455.60	653.40 Savings
30	TRAINING	7,001	7,001	848.00	6,153.00	2,751.00	3,599.00	3,402.00 Savings
82	DOA CST ALLC	39,032	39,032	39,032.00	-	-	39,032.00	0.00
87	PURCH ASSMINT	89	89	89.00	-	-	89.00	0.00
88	SWCAP	20,566	20,566	20,566.00	-	-	20,566.00	0.00
Total Exp		937,531	952,099	878,194.50	73,904.50	84,579.59	962,774.09	(10,675.09)
Operating Income		0	0	73,904.50	(73,904.50)	(77,553.59)	(3,649.09)	3,649.09
Beg Net Assets		0	0	-	-	-	-	0.00
End Net Assets		0	0	73,904.50	(73,904.50)	(77,553.59)	(3,649.09)	3,649.09
Days Exp in Ending Rsv		0	0	-	-	-	2.80	0.00

GL	Desc	Current Authority	Actual	Budget Balance	Projection	Actual Plus Projection	Projected Budget Balance
5100	SALARIES	204,484	198,769.03	5,714.97	(7,517.48)	191,251.55	13,232.45
5200	WORKERS COMPENSATION	4,003	4,322.40	(319.40)	-	4,322.40	(319.40)
5300	RET CONT EMPLOYER PAY PLAN	35,785	1,812.76	33,972.24	9,063.80	10,876.56	24,908.44
5301	RET CONT EMPLOYEE/EMPLOYER PLN	0	39,073.46	(39,073.46)	-	39,073.46	(39,073.46)
5400	PERSONNEL ASSESSMENT	589	441.75	147.25	147.25	589.00	0.00
5420	COLLECTIVE BARGAINING ASSESSMT	12	18.00	(6.00)	-	18.00	(6.00)
5430	LABOR RELATIONS ASSESSMENT	171	128.00	43.00	-	128.00	43.00
5500	GROUP INSURANCE	26,280	26,109.42	170.58	2,593.88	28,703.30	(2,423.30)
5610	SICK LEAVE	0	12,900.66	(12,900.66)	-	12,900.66	(12,900.66)
5620	ANNUAL LEAVE	0	15,483.27	(15,483.27)	1,407.57	16,890.84	(16,890.84)
5630	HOLIDAY LEAVE	0	-	-	-	-	0.00
5640	COMP TIME LEAVE	0	-	-	-	-	0.00
5650	OTHER LEAVE	0	741.04	(741.04)	-	741.04	(741.04)
5700	PAYROLL ASSESSMENT	109	81.75	27.25	27.25	109.00	0.00
5750	RETIRED EMPLOYEES GROUP INSURANCE	6,360	7,087.58	(727.58)	-	7,087.58	(727.58)
5800	UNEMPLOYMENT COMPENSATION	133	146.39	(13.39)	146.39	292.78	(159.78)
5810	OVERTIME PAY	0	-	-	-	-	0.00
5820	HOLIDAY PAY	0	-	-	-	-	0.00
5830	COMP TIME PAYOFF	0	-	-	-	-	0.00
5880	MEDICARE	2,966	3,239.61	(273.61)	-	3,239.61	(273.61)
5901	SHIFT DIFFERENTIAL PAY	0	-	-	-	-	0.00
5901	PAYROLL ADJUSTMENT	0	-	-	-	-	0.00
5910	STANDBY PAY	0	-	-	-	-	0.00
5930	LONGEVITY PAY	0	1,300.00	(1,300.00)	-	1,300.00	(1,300.00)
5960	TERMINAL SICK LEAVE PAY	0	-	-	-	-	0.00
5970	TERMINAL ANNUAL LEAVE PAY	0	-	-	-	-	0.00
5975	FORFEITED ANNUAL LEAVE PAYOFF	0	-	-	-	-	0.00
5980	CALL BACK PAY	0	-	-	-	-	0.00
Total		280,892	311,655.12	(30,763.12)	5,868.66	317,523.78	(36,631.78)

L01 Authority
Over (Short)

280,892.00
(36,631.78)

Rounded SAF Classified SAF Unclassified

1,548.06
25,415.02

1,548.00
25,415.00

22,192

9,668.71

9,669.00

0.00

36,632.00

Continuity of Service

Salary Adjustment

Trans from Categorical Savings

Net

Category	Desc	L01	Current Authority	Actual	Budget Balance	Projection	Actual Plus Projection	Projected Budget Balance
00	0042 Appropriation	367,775	367,775	367,775.00	-	-	367,775.00	0.00
00	4201 CREDIT CARD REBATE	0	0	-	-	-	-	0.00
00	4611 TRANS IN FED ARPA	0	0	-	-	-	-	0.00
Total Rev		367,775	367,775	367,775.00	-	-	367,775.00	0.00
01	PERS SERVICE	280,892	280,892	311,655.12	(30,763.12)	5,868.66	317,523.78	(36,631.78)
03	IN ST TRAV	8,914	8,914	3,160.29	5,753.71	547.94	3,708.23	5,205.77 Savings
04	OPERATING	17,802	17,802	16,302.45	1,499.55	848.26	17,150.71	651.29 Savings
26	INFO SERV	2,933	3,174	2,567.37	606.63	605.96	3,173.33	0.67
30	TRAINING	3,203	2,962	995.00	1,967.00	-	995.00	1,967.00 Savings
36	AB471 E710	0	3,158	2,745.98	412.02	-	2,745.98	412.02
40	BD&CM PAY	3,360	3,360	1,446.35	1,913.65	69.00	1,515.35	1,844.65 Savings
82	DOA CST ALLO	50,595	50,595	50,595.00	-	-	50,595.00	0.00
87	PURCH ASMNT	76	76	76.00	-	-	76.00	0.00
93	RSV FOR RVSN	0	0	-	-	-	-	0.00
Total Exp		367,775	370,933	389,543.56	(18,610.56)	7,939.83	397,483.39	(26,550.39)
Operating Income		0	-3,158	(21,768.56)	18,610.56	(7,939.83)	(29,708.39)	26,550.39
Beg Net Assets		0	3,158	3,158.00	-	-	3,158.00	0.00
End Net Assets		0	0	(18,610.56)	18,610.56	(7,939.83)	(26,550.39)	26,550.39
Days Exp in Ending Rsv		0	0	-	-	-	(24.05)	0.00

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, sections 4 and 5, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1010	Department of Sentencing Policy	\$15,470
	Total	\$15,470

Joe Lombardo
Governor



Jack Robb
Director

Joy Grimmer
Deputy Director

Daniel Marlow
Administrator


STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
ADMINISTRATIVE SERVICES DIVISION

209 E. Musser Street, Suite 304 | Carson City, Nevada 89701
Phone: (775) 531-3200 | www.adminsucs.nv.gov | Fax: (775) 684-5846

MEMORANDUM

DATE: July 5, 2024

TO: Bridgette Mackey-Garrison, Executive Branch Budget Officer

FROM: Daniel Marlow, Administrator 

THROUGH: Jorja Powers, Director
Department of Sentencing Policy

SUBJECT: Request for July 2024 Board of Examiners
- Salary Adjustment Funds (WP 24SA10101)
- Continuity of Service Funds (WP 24CS10101)

The Department of Sentencing Policy is projecting a shortfall of salary expenditures through the end of fiscal year 2024. Pursuant to Assembly Bill 522, Section 4.1 and Section 5, of the 82nd Legislative Session, the department is requesting the revenue and authority to meet any salary deficiencies that could not absorb the 12% salary increase for Fiscal Year 2024. The division is requesting \$15,470 in Salary Adjustment Funds to cover the projected shortfall through the end of fiscal year 2024.

In addition to this request the division is also requesting \$447 for Continuity of Service Funds to cover the projected shortfall pursuant to Assembly Bill 522, Section 36.1 to meet any continuity of service deficiencies that could not be absorbed for Fiscal Year 2024.

Currently, the budget account has insufficient funding available to pay category 01, Personnel Services expenditures through the end of the fiscal year.

Attached is a supporting spreadsheet to support the Department of Sentencing Policy calculations.

Thank you for your time and consideration in this manner.



CC: Stephanie Kerry, Management Analyst III
Administrative Services Division

Category	Desc	L01	Current Authority	Actual	Budget Balance	Projection	Actual Plus Projection	Projected Budget Balance
00	0042 Appropriation	720,797	3,720,797	3,720,797.00	-	-	3,720,797.00	0.00
00	4611 GF Salary Adj	0	0	-	-	-	-	0.00
Total Rev		720,797	3,720,797	3,720,797.00	-	-	3,720,797.00	0.00
01	PERS SERVICE	597,354	597,354	611,114.73	(13,760.73)	12,398.90	623,513.63	(26,159.63)
02	O/S TRAVEL	8,057	8,057	-	8,057.00	-	-	8,057.00 savings
03	I/S TRAVEL	12,793	12,793	10,051.93	2,741.07	1,458.38	11,510.31	1,282.69 savings
04	OPERATING	46,497	46,497	42,474.76	4,022.24	4,021.36	46,496.12	0.88
18	REDUCE RECID	0	3,000,000	-	3,000,000.00	70,001.00	70,001.00	2,929,999.00 AB 388
26	INFO SERV	15,466	15,466	12,974.42	2,491.58	2,491.58	15,466.00	0.00
30	TRAINING	1,500	1,500	596.00	904.00	-	596.00	904.00 savings
82	CST ALLOCTN	38,956	38,956	38,956.00	-	-	38,956.00	0.00
87	PURCH ASMT	174	174	174.00	-	-	174.00	0.00
Total Exp		720,797	3,720,797	716,341.84	3,004,455.16	90,371.22	806,713.06	2,914,083.94
Operating Income		0	0	3,004,455.16	(3,004,455.16)	(90,371.22)	2,914,083.94	(2,914,083.94)
Beg Net Assets		0	0	-	-	-	-	0.00
End Net Assets		0	0	3,004,455.16	(3,004,455.16)	(90,371.22)	2,914,083.94	(2,914,083.94)
Days Exp in Ending Rsv		0	0	-	-	-	1,300.43	0.00

GL	Desc	Current Authority	Actual	Budget Balance	Projection	Actual Plus Projection	Projected Budget Balance
5100	SALARIES	411,965	378,304.48	33,660.52	8,018.90	386,323.38	25,641.62
5200	WORKERS COMPENSATION	7,824	7,545.08	278.92	-	7,545.08	278.92
5300	RETIREMENT	106,461	51,208.09	55,252.91	-	51,208.09	55,252.91
5301	RET EE/ER	0	46,257.95	(46,257.95)	-	46,257.95	(46,257.95)
5400	PERSONNEL ASSESSMENT	1,177	1,177.00	-	-	1,177.00	0.00
5420	COLLECTIVE BARGAINING ASSESSMENT	12	18.00	(6.00)	-	18.00	(6.00)
5430	LABOR RELATIONS ASSESSMENT	284	284.00	-	-	284.00	0.00
5500	GROUP INSURANCE	50,370	44,936.98	5,433.02	4,380.00	49,316.98	1,053.02
5610	SICK LEAVES	0	22,722.89	(22,722.89)	-	22,722.89	(22,722.89)
5620	ANNUAL LEAVS	0	13,278.71	(13,278.71)	-	13,278.71	(13,278.71)
5630	HOLIDAY LVS	0	232.32	(232.32)	-	232.32	(232.32)
5650	OTHER LEAVES	0	3,152.16	(3,152.16)	-	3,152.16	(3,152.16)
5700	PAYROLL ASSESSMENT	218	218.00	-	-	218.00	0.00
5750	RETIRED EMPLOYEES GROUP INSURANCE	12,811	12,993.01	(182.01)	-	12,993.01	(182.01)
5800	UNEMPLOYMENT COMPENSATION	258	268.25	(10.25)	-	268.25	(10.25)
5840	MEDICARE	5,974	6,243.81	(269.81)	-	6,243.81	(269.81)
5930	LNGVTY PAY	0	360.55	(360.55)	-	360.55	(360.55)
5970	TERMINAL ANNUAL LEAVE PAY	0	21,913.45	(21,913.45)	-	21,913.45	(21,913.45)
Total		597,354	611,114.73	(13,760.73)	12,398.90	623,513.63	(26,159.63)

L01 Authority
Over (Short)

597,354.00
(26,159.63)

	Rounded	SAF Classified	SAF Unclassified
Continuity of Service	446.14	447.00	
Salary Adjustment	15,469.80	15,470.00	8,441
Trans from Categorical Savings	10,243.69	10,243.00	
Net	0.00	7,029	8,441

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, sections 4 and 5, made appropriations from the General Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
4550	Veterinary Medical Services	\$38,329
	Total	\$38,329

Salary Adjustment Funds

Animal

Memo

To: Dustin Speed, Executive Branch Budget Officer

From: Jody Wilkinson, Management Analyst III

Date: July 16, 2024

Subject: Request for SFY24 Salary Adjustment Funds – Budget Account 4550

The Nevada Department of Agriculture (NDA), seeks approval from the Board of Examiners to request General Fund Appropriations in the amount of \$38,329 to fund a projected shortfall in the personnel Services category. This shortfall is due to the cost of living increases approved in the 82nd Session, Assembly Bill (AB) 522, which authorized a twelve percent salary increase in Fiscal Year 2024.

****Assembly Bill (AB) 522, Sections 4, 5, 13 and 14 authorize a twelve percent salary increase in Fiscal Year 2024 and an 11% salary increase in Fiscal Year 2025. This bill appropriated General and Highway Funds to the Board of Examiners (BOE) to meet any deficiencies created between the appropriated money of the respective departments and the amount of money required to pay the higher salaries of the employees. Additionally, Sections 8,9, 19, and 20 appropriated General Funds to the BOE to meet any salary deficiencies for budget accounts whose reserves or fees could not absorb 12% salary increase in Fiscal Year 2024 and 11% increase in Fiscal Year 2025. This allocation only applies to certain budget accounts that would have a 30- day balance in their reserves after the salary increases: (All Agency Memo-2023-05)**

The agency has reviewed projections and determined there is insufficient funding in other operating categories to cover deficiencies in salaries created by cost of living increase.

If this request is denied, the agency will not have sufficient funding to cover payroll expenses through the remainder of the fiscal year.

Nevada Department of Agriculture
 BA 4550
 CAT 01 Projections
 Work Program
 FY 2024

Object	Description	Expended	Projected	Total
5100	SALARIES	\$ 736,074.12	\$ 26,747.00	\$ 762,821.12
5200	WORKERS COMPENSATION	\$ 13,617.59	\$ 494.83	\$ 14,112.42
5300	RET CONT EMPLOYER PAY PLAN	\$ 47,091.27	\$ 1,711.17	\$ 48,802.44
5301	RET CONT EMPLOYEE/EMPLOYER PLAN	\$ 108,644.02	\$ 3,947.84	\$ 112,591.86
5400	PERSONNEL ASSESSMENT	\$ 1,176.75	\$ 42.76	\$ 1,219.51
5420	COLLECTIVE BARGAINING ASSESSMENT	\$ 30.00	\$ 1.09	\$ 31.09
5430	LABOR RELATIONS ASSESSMENT	\$ 341.00	\$ 12.39	\$ 353.39
5500	GROUP INSURANCE	\$ 64,523.81	\$ 2,344.63	\$ 66,868.44
5610	SICK LEAVES	\$ 12,903.11	\$ 468.87	\$ 13,371.98
5620	ANNUAL LEAVES	\$ 28,644.85	\$ 1,040.88	\$ 29,685.73
5640	COMP TIME LEAVES	\$ 217.80	\$ 7.91	\$ 225.71
5650	OTHER LEAVES	\$ 2,631.90	\$ 95.64	\$ 2,727.54
5700	PAYROLL ASSESSMENT	\$ 245.25	\$ 8.91	\$ 254.16
5750	RETIRED EMPLOYEES GROUP INSURANCE	\$ 24,272.64	\$ 882.00	\$ 25,154.64
5800	UNEMPLOYMENT COMPENSATION	\$ 454.26	\$ 16.51	\$ 470.77
5810	OVERTIME PAY	\$ 769.08	\$ 27.95	\$ 797.03
5820	HOLIDAY PAY	\$ 137.06	\$ 4.98	\$ 142.04
5840	MEDICARE	\$ 10,974.56	\$ 398.79	\$ 11,373.35
5930	LONGEVITY PAY	\$ 2,060.16	\$ 74.86	\$ 2,135.02
Total		\$ 1,054,809.23	\$ 38,329.00	\$ 1,093,138.23

BA	Total COLA qualified	Total COLA Requested	Variance	% Variance
1362	\$ 1,254,952.00	\$ 1,265,107.00	\$ 10,155.00	1%
2691	\$ 1,820,284.00	\$ 1,820,284.00	\$ -	0%
4470	\$ 832,583.00	\$ 840,950.00	\$ 8,367.00	1%
4540	\$ 393,646.00	\$ 393,646.00	\$ -	0%
4545	\$ 2,911,749.00	\$ 2,911,749.00	\$ -	0%
4546	\$ 548,248.00	\$ 548,248.00	\$ -	0%
4550	\$ 1,038,710.00	\$ 1,077,039.00	\$ 38,329.00	4%
4551	\$ 2,348,053.00	\$ 2,358,942.00	\$ 10,889.00	0.5%
4552	\$ 583,219.00	\$ 583,219.00	\$ -	0%
4554	\$ 2,420,439.00	\$ 2,420,439.00	\$ -	0%
4557	\$ 574,962.00	\$ 574,962.00	\$ -	0%
4600	\$ 422,275.00	\$ 450,510.00	\$ 28,235.00	6%

RGL	Category 00 Receipts		Original Budget	Approved Work Programs	Revised Budget	Current Revenue	Pending Revenue	Projected Revenue	Total Revenue	%	Balance Over/Under	Notes
2501	APPROPRIATION CONTROL	-	1,165,796.00	-	1,165,796.00				-	0%	1,165,796.00	
2511	BALANCE FORWARD FROM PREVIOUS YEAR	-		12,280.00	12,280.00				-	0%	1,000,000.00	
3501	FED GRANT-FERAL/ESTRAY HORSES	-		1,000,000.00	1,000,000.00				-	0%	84,083.00	
3514	USDA APHIS GRANTS	64,566.00		19,517.00	84,083.00				-	0%	25.00	
3722	SWINE FEEDER FEES	25.00		-	25.00				-	0%	8,906.00	
3827	AGENCY SERVICES	8,906.00		-	8,906.00				-	0%	2,755.00	
4052	BOOK AND PAMPHLET SALES	2,755.00		-	2,755.00				-	0%	113,756.00	
4230	COST ALLOCATION REIMBURSEMENT - A	113,756.00		-	113,756.00				-	0%	79,715.00	
4231	COST ALLOCATION REIMBURSEMENT - B	79,715.00		-	79,715.00				-	0%	1,746.00	
4620	TRANS WEST NILE SERVEILLANCE		1,435,519.00	1,746.00	1,746.00				-	0%	2,469,042.00	
Total Receipts/Funding												
Category	Description	Original Budget	Approved Work Programs	Revised Budget	Current Expenditures	Pending Expenditures	Projected Expenditures	Total Expenditures	% Obligated	Balance Over/Under	Category	
Cat 01	PERSONNEL SERVICES	1,038,710.00	-	1,038,710.00	1,075,915.39	-	1,423.46	1,077,038.85	104%	(38,328.85)	Cat 01	
Cat 02	OUT OF STATE TRAVEL	7,898.00	(3,365.00)	4,533.00	2,111.43	-	-	2,111.43	47%	2,421.57	Cat 02	
Cat 03	IN STATE TRAVEL	7,904.00	(2,210.00)	5,694.00	4,479.48	-	-	4,479.48	79%	1,214.52	Cat 03	
Cat 04	OPERATING	98,655.00	20,089.00	118,745.00	95,101.34	-	6,193.11	101,294.45	87%	15,450.55	Cat 04	
Cat 20	FERAL/ESTRAY HORSES EARMARK	-	1,000,000.00	1,000,000.00	154,930.42	-	5,101.07	160,031.49	16%	839,968.51	Cat 20	
Cat 25	DIAGNOSTIC LAB SERVICES	16,149.00	-	16,149.00	12,567.62	-	1,260.10	13,827.72	86%	2,321.28	Cat 25	
Cat 26	INFORMATION SERVICES	16,692.00	(285.00)	16,407.00	11,095.99	-	2,285.24	13,381.23	82%	3,025.77	Cat 26	
Cat 29	UNIFORMS	1,045.00	(18.00)	1,028.00	512.50	-	-	512.50	50%	515.50	Cat 29	
Cat 36	SB468 2023 FUNDS	-	12,260.00	12,260.00	3,912.00	-	-	3,912.00	32%	8,348.00	Cat 36	
Cat 42	WEST NILE VIRUS	16,728.00	(15,349.00)	1,379.00	(0.00)	-	-	(0.00)	0%	1,379.00	Cat 42	
Cat 54	USDA/APHIS/VS	41,135.00	6,759.00	47,894.00	40,680.10	-	186.34	40,866.44	85%	7,027.56	Cat 54	
Cat 82	DEPARTMENT COST ALLOCATION	192,120.00	15,642.00	207,762.00	192,120.00	-	150.00	192,270.00	93%	15,492.00	Cat 82	
Cat 87	PURCHASING ASSESSMENT	481.00	-	481.00	481.00	-	-	481.00	100%	0.00	Cat 87	
TOTAL ALL CATEGORIES		1,435,519.00	1,033,523.00	2,469,042.00	1,593,907.27	-	16,299.32	1,610,206.59		858,835.41		
To Balance												

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, section 5, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission and agency requests for allocations from the General Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1002	Office of the Attorney General – Extradition Coordinator	\$6,888
1030	Office of the Attorney General – Administrative Account	\$809,901
1036	Office of the Attorney General – Crime Prevention	\$8,323
	Total	\$825,112



AARON D. FORD
Attorney General

CRAIG A. NEWBY
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General

STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL
100 North Carson Street
Carson City, Nevada 89701

THERESA BENITEZ-
THOMPSON
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

To: Amy Stephenson, Director
Governor's Finance Office

Date: 7/13/2024

Subject: Updated Requests for Salary Adjustment funds

The Office of the Attorney General is projecting a shortfall of General Fund appropriations to fund salary expenditures through the end of fiscal year 2024. Pursuant to Assembly Bill 522, Section 5, of the 82nd session, the agency is requesting reimbursement of actual Cost of Living Adjustment (COLA) expenditures for state fiscal year 2024.

The agency has taken actions to ensure that the total request for BOE salary adjustments funds are only for the budget accounts with a projected shortfall in Category 01. The agency is requesting a total of \$825,112 for the budget accounts listed below. There are no alternatives available to the agency to fund the remaining budget account shortfalls.

Without this allocation, these budget accounts funded with General Fund appropriations are projected to have insufficient funding available to pay Category 01 Personnel Services expenditures through the end of the fiscal year. Additionally, this may have a negative impact on the agency's ability to pay other operating expenditures for the remainder of the fiscal year. Attached are supporting spreadsheets to support the Office of the Attorney General's calculations.

Budget Account	Total NPOA
BA 1002	\$6,888
BA 1030	\$809,901
BA 1036	\$8,323
Total	\$825,112

FY	2024
Budget	1002

	Row Labels	Sum of Amount
	1	175,869.99
Salaries	5100	113,357.77
Workers Compensation	5200	2,520.03
Ret Cont Employee/Employer Pln	5301	21,640.62
Personnel Assessment	5400	392.00
Collective Bargaining Assessment	5420	6.00
Labor Assessment	5430	114.00
Group Insurance	5500	16,621.13
Sick Leaves	5610	2,135.99
Annual Leaves	5620	7,736.45
Comp Time Leaves	5640	270.75
Payroll Assessment	5700	73.00
Retired Employees Group Insurance	5750	3,840.91
Enemployment Compensation	5800	82.94
Overtime Pay	5810	4,873.63
Medicare	5840	1,777.06
Shift Differential Pay	5880	2.71
Longevity Pay	5930	425.00
	Grand Total	175,869.99

L01 Authority	168,476.00
Difference	(7,393.99)

Longevity Pay	506.08
Total Request	(6,887.91)

FY	2024
Budget	1030

	Row Labels	Sum of Amount
	1	31,083,148.80
Salaries	5100	20,163,910.35
Workers Compensation	5200	322,885.94
Ret Cont Employer Pln	5300	3,058,540.09
Ret Cont Employee/Employer Pln	5301	2,281,005.34
Personnel Assessment	5400	48,503.00
Collective Bargaining Assessment	5420	492.00
Labor Assessment	5430	5,229.00
Group Insurance	5500	1,848,424.10
Sick Leaves	5610	681,572.68
Annual Leaves	5620	1,161,279.56
Holiday Leaves	5630	222.32
Comp Time Leaves	5640	26,693.14
Other Leaves	5650	41,696.00
Payroll Assessment	5700	9,025.00
Retired Employees Group Insurance	5750	686,504.53
Unemployment Compensation	5800	13,673.72
Overtime Pay	5810	162,594.34
Holiday Pay	5820	1,934.31
Comp Time Payoff	5830	1,745.36
Medicare	5840	318,701.33
Shift Differential Pay	5880	9,429.49
Shift Differential Overtime	5882	304.69
Field Trng Officer Pay	5887	327.43
Education Pay	5890	5,000.00
Standby Pay	5910	16,047.63
Longevity Pay	5930	56,172.91
Terminal Sick Leave Pay	5960	4,000.00
Terminal Annual Leave Pay	5970	147,634.54
Cloth/uniform/tool Allowance	7170	9,600.00
	Grand Total	31,083,148.80
	Pending Legal Sec step	487,915.42
	Total Cat 01 Expenses	31,571,064.22
	L01 Authority	30,637,332.00
	Difference	(933,732.22)
	Longevity Pay	66,890.70
	CBA pay	56,941.37
	Total Request	(809,900.15)

Budget	1036
--------	------

Row Labels	Sum of Amount
1	620,356.58
Salaries	5100 343,240.14
Workers Compensation	5200 6,562.26
Ret Cont Employer Pln	5300 101,377.42
Ret Cont Employee/Employer Pln	5301 29,725.41
Personnel Assessment	5400 735.75
Collective Bargaining Assessment	5420 18.00
Labor Assessment	5430 227.00
Group Insurance	5500 34,244.76
Sick Leaves	5610 4,591.53
Annual Leaves	5620 8,162.52
Comp Time Leaves	5640 6,360.98
Other Leaves	5650 725.16
Payroll Assessment	5700 182.00
Retired Employees Group Insurance	5750 11,295.83
Unemployment Compensation	5800 246.66
Overtime Pay	5810 42,695.65
Holiday Pay	5820 739.10
Comp Time Payoff	5830 4,702.47
Medicare	5840 6,065.20
Shift Differential Pay	5880 2,146.12
Shift Differential Overtime	5882 175.47
Field Trng Officer Pay	5887 -
Standby Pay	5890 1,400.00
Longevity Pay	5910 7,585.15
Terminal Sick Leave Pay	5930 79.60
Terminal Annual Leave Pay	5975 3,473.40
Cloth/uniform/tool Allowance	7170 3,600.00
Grand Total	620,356.58

L01 Authority	606,215.00
Difference	(14,141..58)

Longevity Pay	94.78
CBA	5,725.16

Total Request	(8,322.64)
---------------	------------

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522 Section 5 made appropriations from the General Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the General Fund to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department requests for allocation from the General Fund salary adjustment account are recommended by the Director of the Governor's Finance Office:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3717	NDOC – Northern Nevada Correctional Center	\$439,237
3760	NDOC – Casa Grande Transitional Housing	\$262,346
3761	NDOC – Florence McClure Women's Correctional Center	\$668,233
3762	NDOC – High Desert State Prison	\$1,179,748
	Total	\$2,549,564

Joe Lombardo
Governor

James E. Dzurenda
Director

Kristina Shea
Deputy Director
Of Support Services



Northern Administration
5500 Snyder Ave.
Carson City, NV 89701
(775) 977-5500

Southern Administration
3955 W. Russell Rd.
Las Vegas, NV 89118
(725) 216-6000

STATE OF NEVADA
Department of Corrections

MEMORANDUM

Date: August 2, 2024

To: Bridgette Mackey-Garrison, Executive Branch Budget Officer
Vince Young-Brown, Executive Branch Budget Officer

From: Marko Markovic, Acting Deputy Director of Support Services

Subject: Request for August 2024 Board of Examiners – Request for Salary Adjustment Funds

The Nevada Department of Corrections (NDOC) is projecting a shortfall of General Fund appropriations to fund salary expenditures through the end of fiscal year 2024. Pursuant to Assembly Bill 522, Section 5, of the 82nd session, the Department is requesting reimbursements of actual and projected COLA expenditures for the State Fiscal Year (SFY) 24.

The funds requested will help offset any salary deficiencies for the budget accounts, which could not absorb the 12% salary increase in SFY 24 and help offset Category 01 personnel shortfall. The Department has taken actions to ensure the total request for BOE salary adjustment funds are only for the budget accounts with a projected shortfall in Category 01. The Department is requesting a total of **\$2,549,564.00** for the Budget Accounts listed below. There are no alternatives available to the Department to fund the remaining budget account shortfalls.

BA	Budget Account Name	Total COLA Request
3717	NDOC – Northern Nevada Correctional Center	\$ 439,237.00
3760	NDOC – Casa Grande Transitional Housing	\$ 262,346.00
3761	NDOC – Florence McClure Women's Correctional Center	\$ 668,233.00
3762	NDOC – High Desert State Prison	\$ 1,179,748.00
TOTAL		\$ 2,549,564.00

Without this allocation, these budget accounts funded with General Fund appropriations are projected to have insufficient funding available to pay Category 01 Personnel Services expenditures through the end of the fiscal year.

Thank you for your time and consideration in this manner.

A handwritten signature in black ink, appearing to read 'Marko Markovic', with a stylized flourish at the end.

Marko Markovic

Nevada Department of Corrections, Acting Deputy Director of Support Services

AB

		SB510 CBA			SB522			
BUDGET ACCOUNT #	SB510 CBA Appropriated	SB510 CBA Reimbursed	SB 510 CBA AUGUST IFC Pending	AB522 COLA Appropriated	AB522 COLA Reimbursed	AB522 COLA Pending	Continuity of Services Pending IV Correction	AB522 COLA Remaining
3706 - MEDICAL		\$ 69,137.70	\$ -	\$ 3,753,015	\$ 756,833	\$ -	\$ (33,578.00)	\$ 3,029,760.00
3708 - STORE FUND		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3710 - DIRECTOR'S		\$ 454,108.13	\$ -	\$ 2,056,201	\$ 849,019	\$ -	\$ (56,410.91)	\$ 1,263,592.91
3711 - PROGRAMS		\$ 18,449.52	\$ -	\$ 1,231,521	\$ -	\$ -	\$ (15,400.13)	\$ 1,246,921.13
3715 - SNCC		\$ -	\$ -	\$ 10,863	\$ -	\$ -	\$ -	\$ 10,863.00
3716 - WSCC		\$ 76,189.94	\$ -	\$ 169,547	\$ 35,113	\$ -	\$ (6,372.34)	\$ 140,806.34
3717 - NNCC		\$ 2,799,781.73	\$ 334,048	\$ 3,171,150	\$ 3,171,150	\$ 439,237	\$ (48,948.42)	\$ (390,288.58)
3719 - PI		\$ -	\$ -	\$ -	\$ -	\$ -	\$ (7,237.95)	\$ 7,237.95
3722 - SCC		\$ -	\$ -	\$ 191,491	\$ -	\$ -	\$ -	\$ 191,491.00
3723 - PCC		\$ 82,565.65	\$ -	\$ 207,715	\$ 44,082	\$ -	\$ (3,861.10)	\$ 167,494.10
3724 - NNTH		\$ 116,487.82	\$ 21,276	\$ 134,160	\$ 134,160	\$ -	\$ (7,432.20)	\$ 7,432.20
3725 - TLVCC		\$ 217,664.04	\$ -	\$ 303,366	\$ -	\$ -	\$ (2,246.50)	\$ 305,612.50
3738 - SDCC		\$ 2,398,912.60	\$ 327,427	\$ 3,084,958	\$ 3,084,958	\$ -	\$ (39,379.88)	\$ 39,379.88
3739 - WCC		\$ 101,559.37	\$ -	\$ 148,994	\$ -	\$ -	\$ (896.00)	\$ 149,890.00
3741 - HCC		\$ -	\$ -	\$ 122,823	\$ -	\$ -	\$ -	\$ 122,823.00
3748 - JCC		\$ -	\$ -	\$ 186,928	\$ -	\$ -	\$ -	\$ 186,928.00
3751 - ESP		\$ -	\$ -	\$ 3,176,152	\$ -	\$ -	\$ -	\$ 3,176,152.00
3752 - CCC		\$ 136,734.86	\$ -	\$ 162,318	\$ 58,419	\$ -	\$ (3,084.50)	\$ 106,983.50
3754 - TCC		\$ -	\$ -	\$ 75,045	\$ -	\$ -	\$ -	\$ 75,045.00
3759 - LCC		\$ 1,532,382.00	\$ -	\$ 3,022,736	\$ -	\$ -	\$ (39,866.27)	\$ 3,062,602.27
3760 - CGTH		\$ 325,037.52	\$ 41,814	\$ 349,565	\$ 349,565	\$ 262,346	\$ (9,059.80)	\$ (253,286.20)
3761 - FMWCC		\$ 1,858,867.30	\$ 283,755	\$ 2,064,378	\$ 2,064,378	\$ 668,233	\$ (33,319.14)	\$ (634,913.86)
3762 - HDSP		\$ 345,428.00	\$ 786,026	\$ 6,490,266	\$ 6,490,266	\$ 1,179,748	\$ (88,606.86)	\$ (1,091,141.14)
3763 - WELFARE		\$ 5,942.40		\$ -	\$ -	\$ -	\$ (2,917.08)	\$ 2,917.08
TOTAL	\$ 45,531,463	\$ 10,643,249.58	\$ 1,794,346	\$ 30,113,192	\$ 17,037,943	\$ 2,549,564	\$ (398,617.08)	\$ 10,924,302.08

Remaining CBA \$ 33,093,867.42

Total COLA Appropriated \$ 30,113,192

\$ 17,037,943	Reimbursed
\$ 2,150,946.92	Pending
\$ 10,924,302.08	Remaining

\$5,275,000.00
3762 AUGA IFCB

Nevada Department of Corrections
Fiscal Year 2024 Balance/Shortfall
Notes - Update as of 08/01/2024

3717	NNCC			
		Budgeted Authority in DAWN	38,620,548	32,753,887
		Actuals + Projections	39,732,309	33,478,224
		Internal Budget Transfer WP C69557	-	-
		WP C69594	336,359	336,359
		AB522 COLA REQUEST	439,237	439,237
		CBA WP 24CBA37172	334,048	334,048
		WP Need/Balance	122,883	48,948
		correcting JVD's to clear	48,948	48,948
			73,935	0

3760	CGTH	Budgeted Authority in DAWN	6,060,363	3,796,715
		Actuals + Projections	6,341,620	4,113,375
		Internal Budget Transfer WP C69540	-	0
		AB522 COLA REQUEST	262,346	262,346
		CBA WP 24CBA37602	41,814	41,814
		WP Need/Balance	22,903	0
		correcting JVD's to clear	9,060	9,060

3761	FMWCC	Budgeted Authority in DAWN	25,499,238	22,437,164
		Actuals + Projections	26,574,535	23,425,094
		Internal Budget Transfer WP C69568	0	-
		ARPA CAT 50 - 24FRF37612	75,000	75,000
		ARPA WP 24FRF37611	36,033	36,033
		SB522 (E673/E374) 2 Grade Increases	35,942	35,942
		WP C69596	31,024	31,024
		AB522 COLA REQUEST	668,233	668,233
		CBA WP 24CBA37612	283,755	283,755
		WP Need/Balance	54,690	0

3762	HDSP	Budgeted Authority in DAWN	81,123,594	69,177,626
		Actuals + Projections	84,654,967	71,220,282
		ARPA CAT 50 - 24FRF37621	126,873	126,873
		Internal Transfer WP C69551	-	-
		SB522 (E673/E374) 2 Grade Increases	94,812	94,812
		WP C69595	179,503	179,503
		WP C69715	433,502	433,502
		AB522 COLA REQUEST	1,179,748	1,179,748
		CBA WP 24CBA37622	786,026	786,026
		WP Need/Balance	(730,909)	17,930

correcting JVD's to clear 88,607 88,607
(819,516) (70,677)

Total Request

Category Shortfall Summary 970,758 3,968,563

FINAL CAT SHORT FALL TOTAL VYB 780,371 3,685,491

Need revenue projections for 3762
Need to check 2 grade increase WP's
Need to give back 2x longevity pay
Need to bring in 4601
Need to finalize with GFO
Need to confirm projections

Agency: 440 DEPARTMENT OF CORRECTIONS
 Budget Account 3717 HR-NO NEVADA CORRECTNL CENTER

Code	Object	Amount	PP02	Total SFY24
5100	SALARIES	\$15,114,860.77	\$293,816.65	\$15,408,677.42
5200	WORKERS COMPENSATION	\$347,561.72	\$2,266.18	\$349,827.90
5300	RET CONT EMPLOYER PAY PLAN	\$4,170,148.41	\$81,551.68	\$4,251,700.09
5301	RET CONT EMPLOYEE/EMPLOYER PLN	\$1,998,435.85	\$43,846.30	\$2,042,281.95
5400	PERSONNEL ASSESSMENT	\$58,060.00	\$0.00	\$58,060.00
5420	COLLECTIVE BARGAINING ASSESSMT	\$1,188.00	\$0.00	\$1,188.00
5430	LABOR RELATIONS ASSESSMENT	\$16,944.00	\$0.00	\$16,944.00
5500	GROUP INSURANCE	\$1,915,569.19	\$0.00	\$1,915,569.19
5610	SICK LEAVES	\$704,588.03	\$18,815.06	\$723,403.09
5620	ANNUAL LEAVES	\$687,247.69	\$16,850.32	\$704,098.01
5630	HOLIDAY LEAVES	\$2,037.60	\$0.00	\$2,037.60
5640	COMP TIME LEAVES	\$338,268.01	\$12,632.36	\$350,900.37
5650	OTHER LEAVES	\$237,638.29	\$4,680.72	\$242,319.01
5700	PAYROLL ASSESSMENT	\$10,760.00	\$0.00	\$10,760.00
5750	RETIRED EMPLOYEES GROUP INSURA	\$531,141.31	\$10,799.76	\$541,941.07
5800	UNEMPLOYMENT COMPENSATION	\$14,487.23	\$0.00	\$14,487.23
5810	OVERTIME PAY	\$5,632,328.79	\$88,058.31	\$5,720,387.10
5820	HOLIDAY PAY	\$309,204.09	\$0.00	\$309,204.09
5830	COMP TIME PAYOFF	\$17,789.05	\$0.00	\$17,789.05
5840	MEDICARE	\$342,265.54	\$6,386.31	\$348,651.85
5880	SHIFT DIFFERENTIAL PAY	\$245,302.29	\$5,933.94	\$251,236.23
5882	SHIFT DIFFERENTIAL OVERTIME	\$64,609.16	\$1,250.12	\$65,859.28
5887	FIELD TRNG OFFICER PAY	\$4,956.99	\$65.64	\$5,022.63
5891	RECRUITMENT BONUS PAY	\$166,500.00	\$4,500.00	\$171,000.00
5910	STANDBY PAY	\$24,524.15	\$462.05	\$24,986.20
5930	LONGEVITY PAY	\$48,636.32	\$0.00	\$48,636.32
5940	DANGEROUS DUTY PAY	\$186.69	\$0.00	\$186.69
5970	TERMINAL ANNUAL LEAVE PAY	\$38,680.68	\$2,778.11	\$41,458.79
5975	FORFEITED ANNUAL LEAVE PAYOFF	\$5,332.42	\$0.00	\$5,332.42
5980	CALL BACK PAY	\$148.89	\$0.00	\$148.89
7170	CLOTH/UNIFORM/TOOL ALLOWANCE	\$428,822.21	\$0.00	\$428,822.21
Totals		\$33,478,223.17	\$594,693.51	\$34,072,916.68
L01 Authority				\$26,734,006.00
Over (Short)				(\$7,338,910.68)
Ineligible for SA (OT, Shift Diff, Term, Call Back)				(\$6,079,090.29)
Continuity of Service expended not drawn				\$65,634.71
Transfer from other CAT/BA/Sources + Pending				\$6,399,116.00
Salary Adjustment fund needed				(\$6,953,250.26)
Continuity of Service needed				(\$65,634.71)
Total funds request				(\$7,018,885.00)

Continuity of Service		Total
5930	LONGEVITY PAY	\$48,636.32
5840	MEDICARE	\$705.23
5300	RET CONT EMPLOYER PAY PLAN	\$16,293.17
Total for Continuity of Service		\$65,634.71

COLA qualified per AAM 2023-05	\$4,950,203.00
COLA Drawn	\$3,171,150.00
COLA Requested	\$7,018,885.00
Variance	(\$5,239,832.00)
% Variance	-105.85%

Agency: 440 DEPARTMENT OF CORRECTIONS
 Budget Account: 3760 HR-CASA GRANDE TRANS HOUSING

Code	Object	Amount	PP02	Total SFY24
5100	SALARIES	\$1,729,521.59	\$33,054.77	\$1,762,576.36
5200	WORKERS COMPENSATION	\$35,534.19	\$47.45	\$35,581.64
5300	RET CONT EMPLOYER PAY PLAN	\$515,662.45	\$8,709.59	\$524,372.04
5301	RET CONT EMPLOYEE/EMPLOYER PLN	\$272,910.46	\$6,062.59	\$278,973.05
5400	PERSONNEL ASSESSMENT	\$4,119.00	\$0.00	\$4,119.00
5420	COLLECTIVE BARGAINING ASSESSMT	\$162.00	\$0.00	\$162.00
5430	LABOR RELATIONS ASSESSMENT	\$1,195.00	\$0.00	\$1,195.00
5500	GROUP INSURANCE	\$208,527.21	\$0.00	\$208,527.21
5610	SICK LEAVES	\$150,534.77	\$2,351.63	\$152,886.40
5620	ANNUAL LEAVES	\$130,338.33	\$924.22	\$131,262.55
5640	COMP TIME LEAVES	\$86,633.93	\$4,285.88	\$90,919.81
5650	OTHER LEAVES	\$41,845.02	\$426.48	\$42,271.50
5700	PAYROLL ASSESSMENT	\$763.50	\$0.00	\$763.50
5750	RETIRED EMPLOYEES GROUP INSURA	\$66,540.23	\$1,276.43	\$67,816.66
5800	UNEMPLOYMENT COMPENSATION	\$1,661.67	\$0.00	\$1,661.67
5810	OVERTIME PAY	\$565,075.34	\$2,142.63	\$567,217.97
5820	HOLIDAY PAY	\$40,318.78	\$0.00	\$40,318.78
5830	COMP TIME PAYOFF	\$528.01	\$0.00	\$528.01
5840	MEDICARE	\$41,358.66	\$633.41	\$41,992.07
5880	SHIFT DIFFERENTIAL PAY	\$39,120.50	\$1,198.85	\$40,319.35
5881	REMOTE AREA DIFFERENTIAL PAY	\$127.50	\$0.00	\$127.50
5882	SHIFT DIFFERENTIAL OVERTIME	\$6,976.48	\$12.50	\$6,988.98
5910	STANDBY PAY	\$13,408.55	\$259.14	\$13,667.69
5930	LONGEVITY PAY	\$8,902.60	\$0.00	\$8,902.60
5940	DANGEROUS DUTY PAY	\$40.72	\$0.00	\$40.72
5960	TERMINAL SICK LEAVE PAY	\$16,564.71	\$0.00	\$16,564.71
5970	TERMINAL ANNUAL LEAVE PAY	\$29,160.97	\$0.00	\$29,160.97
5980	CALL BACK PAY	\$222.72	\$87.12	\$309.84
7170	CLOTH/UNIFORM/TOOL ALLOWANCE	\$44,147.32	\$0.00	\$44,147.32
Totals		\$4,051,902.21	\$61,472.69	\$4,113,374.90
L01 Authority				\$3,113,052.00
Over (Short)				(\$1,000,322.90)
Continuity of Service expended not drawn				\$12,014.06
Transfer from other CAT/BA/Sources + Pending				\$737,977.00
Salary Adjustment fund needed				(\$250,331.84)
Continuity of Service needed				(\$12,014.06)
Total funds request				(\$262,346.00)

Continuity of Service		Total
5930	LONGEVITY PAY	\$8,902.60
5840	MEDICARE	\$129.09
5300	RET CONT EMPLOYER PAY PLAN	\$2,982.37
Total for Continuity of Service		\$12,014.06

COLA qualified per AAM 2023-05	\$535,576.00
COLA Drawn	\$349,565.00
COLA Requested	\$262,346.00
Variance	(\$76,335.00)
% Variance	-14.25%

Agency: 440 DEPARTMENT OF CORRECTIONS
 Budget Account: 3761 HR-F MCCLURE WOMENS COR CTR

Code	Object	Amount	PP02	Total SFY24
5100	SALARIES	\$10,075,016.24	\$194,191.21	\$10,269,207.45
5200	WORKERS COMPENSATION	\$216,387.00	\$1,452.40	\$217,839.40
5300	RET CONT EMPLOYER PAY PLAN	\$1,479,189.28	\$27,973.57	\$1,507,162.85
5301	RET CONT EMPLOYEE/EMPLOYER PLN	\$2,288,127.26	\$46,908.38	\$2,335,035.64
5400	PERSONNEL ASSESSMENT	\$35,699.00	\$0.00	\$35,699.00
5420	COLLECTIVE BARGAINING ASSESSMT	\$894.00	\$0.00	\$894.00
5430	LABOR RELATIONS ASSESSMENT	\$9,776.00	\$0.00	\$9,776.00
5500	GROUP INSURANCE	\$1,231,201.09	\$0.00	\$1,231,201.09
5610	SICK LEAVES	\$624,023.96	\$15,756.88	\$639,780.84
5620	ANNUAL LEAVES	\$619,086.95	\$19,241.36	\$638,328.31
5630	HOLIDAY LEAVES	\$3,283.40	\$0.00	\$3,283.40
5640	COMP TIME LEAVES	\$434,328.31	\$6,434.83	\$440,763.14
5650	OTHER LEAVES	\$114,670.29	\$3,241.36	\$117,911.65
5700	PAYROLL ASSESSMENT	\$6,616.00	\$0.00	\$6,616.00
5750	RETIRED EMPLOYEES GROUP INSURA	\$369,036.24	\$7,430.85	\$376,467.09
5800	UNEMPLOYMENT COMPENSATION	\$10,658.03	\$0.00	\$10,658.03
5810	OVERTIME PAY	\$4,283,313.97	\$61,826.97	\$4,345,140.94
5820	HOLIDAY PAY	\$210,202.68	\$0.00	\$210,202.68
5830	COMP TIME PAYOFF	\$1,136.92	\$0.00	\$1,136.92
5840	MEDICARE	\$244,682.66	\$4,633.38	\$249,316.04
5880	SHIFT DIFFERENTIAL PAY	\$257,428.77	\$4,904.81	\$262,333.58
5881	REMOTE AREA DIFFERENTIAL PAY	\$3,772.50	\$135.00	\$3,907.50
5882	SHIFT DIFFERENTIAL OVERTIME	\$82,769.31	\$1,290.36	\$84,059.67
5887	FIELD TRNG OFFICER PAY	\$2,800.69	\$70.75	\$2,871.44
5891	RECRUITMENT BONUS PAY	\$42,000.00	\$3,000.00	\$45,000.00
5910	STANDBY PAY	\$23,089.42	\$377.11	\$23,466.53
5930	LONGEVITY PAY	\$33,262.94	\$0.00	\$33,262.94
5940	DANGEROUS DUTY PAY	\$888.93	\$0.00	\$888.93
5960	TERMINAL SICK LEAVE PAY	\$15,552.47	\$0.00	\$15,552.47
5970	TERMINAL ANNUAL LEAVE PAY	\$14,116.22	\$14,386.31	\$28,502.53
5975	FORFEITED ANNUAL LEAVE PAYOFF	\$2,843.20	\$0.00	\$2,843.20
7170	CLOTH/UNIFORM/TOOL ALLOWANCE	\$275,984.06	\$0.00	\$275,984.06
Totals		\$23,011,837.79	\$413,255.53	\$23,425,093.32
L01 Authority				\$18,176,585.00
Over (Short)				(\$5,248,508.32)
Continuity of Service expended not drawn				\$44,888.34
Transfer from other CAT/BA/Sources + Pending				\$4,580,276.00
Salary Adjustment fund needed				(\$623,343.98)
Continuity of Service needed				(\$44,888.34)
Total funds request				(\$668,233.00)

Continuity of Service		Total
5930	LONGEVITY PAY	\$33,262.94
5840	MEDICARE	\$482.31
5300	RET CONT EMPLOYER PAY PLAN	\$11,143.08
Total for Continuity of Service		\$44,888.34

COLA qualified per AAM 2023-05	\$3,209,442.00
COLA Drawn	\$2,064,378.00
COLA Requested	\$668,233.00
Variance	\$476,831.00
% Variance	14.86%

Agency: 440 DEPARTMENT OF CORRECTIONS
 Budget Account: 3762 HR-HIGH DESERT STATE PRISON

Code	Object	Amount	PP02	Total SFY24
5100	SALARIES	\$29,231,235.22	\$623,566.47	\$29,854,801.69
5200	WORKERS COMPENSATION	\$673,029.19	\$7,540.06	\$680,569.25
5300	RET CONT EMPLOYER PAY PLAN	\$4,578,627.36	\$87,934.48	\$4,666,561.84
5301	RET CONT EMPLOYEE/EMPLOYER PLN	\$6,563,993.53	\$147,795.14	\$6,711,778.67
5310	RETIREMENT PURCH OF SVC-STATE	\$649.20	\$0.00	\$649.20
5400	PERSONNEL ASSESSMENT	\$112,983.00	\$0.00	\$112,983.00
5420	COLLECTIVE BARGAINING ASSESSMT	\$2,454.00	\$0.00	\$2,454.00
5430	LABOR RELATIONS ASSESSMENT	\$31,433.00	\$0.00	\$31,433.00
5500	GROUP INSURANCE	\$3,640,828.48	\$0.00	\$3,640,828.48
5610	SICK LEAVES	\$1,909,673.11	\$48,324.74	\$1,957,997.85
5620	ANNUAL LEAVES	\$1,831,221.80	\$45,195.06	\$1,876,416.86
5630	HOLIDAY LEAVES	\$4,543.23	\$0.00	\$4,543.23
5640	COMP TIME LEAVES	\$1,273,682.18	\$24,695.47	\$1,298,377.65
5650	OTHER LEAVES	\$579,087.04	\$9,813.43	\$588,900.47
5700	PAYROLL ASSESSMENT	\$20,937.00	\$0.00	\$20,937.00
5750	RETIRED EMPLOYEES GROUP INSURA	\$1,085,594.44	\$23,369.21	\$1,108,963.65
5800	UNEMPLOYMENT COMPENSATION	\$32,578.39	\$0.00	\$32,578.39
5810	OVERTIME PAY	\$14,520,644.04	\$172,991.29	\$14,693,635.33
5820	HOLIDAY PAY	\$580,665.97	(\$260.32)	\$580,405.65
5830	COMP TIME PAYOFF	\$9,536.28	\$1,427.13	\$10,963.41
5840	MEDICARE	\$747,729.79	\$14,248.02	\$761,977.81
5880	SHIFT DIFFERENTIAL PAY	\$733,386.62	\$18,416.96	\$751,803.58
5881	REMOTE AREA DIFFERENTIAL PAY	\$128,425.49	\$2,355.00	\$130,780.49
5882	SHIFT DIFFERENTIAL OVERTIME	\$289,627.75	\$3,326.63	\$292,954.38
5887	FIELD TRNG OFFICER PAY	\$70,031.59	\$395.04	\$70,426.63
5891	RECRUITMENT BONUS PAY	\$220,500.00	\$45,000.00	\$265,500.00
5910	STANDBY PAY	\$35,118.62	\$525.22	\$35,643.84
5930	LONGEVITY PAY	\$87,087.04	\$0.00	\$87,087.04
5940	DANGEROUS DUTY PAY	\$4,833.57	(\$45.21)	\$4,788.36
5970	TERMINAL ANNUAL LEAVE PAY	\$84,073.80	\$7,379.71	\$91,453.51
5975	FORFEITED ANNUAL LEAVE PAYOFF	\$3,079.20	\$0.00	\$3,079.20
5980	CALL BACK PAY	\$699.70	\$0.00	\$699.70
7170	CLOTH/UNIFORM/TOOL ALLOWANCE	\$866,238.01	\$0.00	\$866,238.01
Totals		\$71,044,332.26	\$1,283,993.53	\$71,238,211.17
L01 Authority				\$56,874,324.00
Over (Short)				(\$14,363,887.17)
Continuity of Service expended not drawn				\$117,523.96
Transfer from other CAT/BA/Sources + Pending				\$13,184,140.00
Salary Adjustment fund needed				(\$1,062,223.21)
Continuity of Service needed				(\$117,523.96)
Total funds request				(\$1,179,748.00)

Continuity of Service		Total
5930	LONGEVITY PAY	\$87,087.04
5840	MEDICARE	\$1,262.76
5300	RET CONT EMPLOYER PAY PLAN	\$29,174.16
Total for Continuity of Service		\$117,523.96

COLA qualified per AAM 2023-05	\$10,191,588.00
COLA Drawn	\$6,490,266.00
COLA Requested	\$1,179,748.00
Variance	\$2,521,574.00
% Variance	24.74%

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, section 21 and section 22 made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements to effect a one, two, or three-grade pay increase for specified employees in the classified service adopted pursuant to NRS 284.175 of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Office of Finance in the Office of the Governor, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission, or agency request for an allocation from the General Fund and/or Highway Fund salary adjustment account(s) are recommended by the Director of the Office of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3722	Stewart Conservation Camp	\$30,726
3748	Jean Conservation Camp	\$104,736
3751	Ely State Prison	\$1,804,950
3754	Tonopah Conservation Camp	\$3,849
3761	Florence McClure Women's Correctional Center	\$35,942
3762	High Dessert State Prison	\$94,812
	Total	\$2,075,015

Joe Lombardo
Governor

James E. Dzurenda
Director

Kristina Shea
Deputy Director
Of Support Services



Northern Administration
5500 Snyder Ave.
Carson City, NV 89701
(775) 977-5500

Southern Administration
3955 W. Russell Rd.
Las Vegas, NV 89118
(725) 216-6000

STATE OF NEVADA
Department of Corrections

MEMORANDUM

Date: August 2, 2024

To: Bridgette Mackey-Garrison, Executive Branch Budget Officer
Vince Young-Brown, Executive Branch Budget Officer

From: Marko Markovic, Acting Deputy Director of Support Services

Subject: Request for August 2024 Board of Examiners – Request for Salary Adjustment Funds

The Nevada Department of Corrections (NDOC) is projecting a shortfall of General Fund appropriations to fund salary expenditures through the end of fiscal year 2024. Pursuant to Assembly Bill 522, Section 21 and Section 22, of the 82nd session, the Department is requesting reimbursements of a one, two and three grade pay increase for specified employees in the classified service adopted pursuant to NRS 284.175 of those departments, commissions and agencies, expenditures for the State Fiscal Year (SFY) 24.

The funds requested will help offset any salary deficiencies for the budget accounts, which could not absorb this increase in SFY 24 and help offset Category 01 personnel shortfall. The Department has taken actions to ensure the total request for BOE salary adjustment funds are only for the budget accounts with a projected shortfall in Category 01. The Department is requesting a total of **\$2,075,015.00** for the Budget Accounts listed below. There are no alternatives available to the Department to fund the remaining budget account shortfalls.

BA	Budget Account Name	General Fund Adj. Allocation	NDOC Request
3722	Stewart Conservation Camp	\$107,254	\$30,726
3748	Jean Conservation Camp	\$103,882	\$104,736
3751	Ely State Prison	\$1,804,950	\$1,804,950
3754	Tonopah Conservation Camp	\$5,534	\$3,849
3761	Florence McClure Women Correctional Center	\$35,942	\$35,942
3762	High Desert State Prison	\$94,812	\$94,812
TOTAL		\$2,152,374	\$2,075,015

Without this allocation, these budget accounts funded with General Fund appropriations are projected to have insufficient funding available to pay Category 01 Personnel Services expenditures through the end of the fiscal year.

Thank you for your time and consideration in this manner.

A handwritten signature in blue ink, appearing to read 'Marko Markovic', with a stylized flourish at the end.

Marko Markovic
Nevada Department of Corrections, Acting Deputy Director of Support Services

BUDGET ACCOUNT #	AB522 Grade Increases							
	E673 Grade Increase Appropriated	E673 Grade Increase Reimbursed	E673 Grade Increase Remaining	E674 Grade Increase Appropriated	E674 Grade Increase Reimbursed	E674 Grade Increase Remaining	E673/E674 Grade Increase Pending	E673/E674 TOTAL Remaining
3706 - MEDICAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3708 - STORE FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3710 - DIRECTOR'S	\$ 332,481	\$ 317,443	\$ 15,038	\$ 105,764	\$ -	\$ 105,764	\$ -	\$ 120,802
3711 - PROGRAMS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3715 - SNCC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3716 - WSCC	\$ 58,024	\$ 48,162	\$ 9,862	\$ 33,949	\$ -	\$ 33,949	\$ -	\$ 43,811
3717 - NNCC	\$ 1,733,626	\$ 1,733,866	\$ (240)	\$ 45,427	\$ -	\$ 45,427	\$ -	\$ 45,187
3719 - PI	\$ 66,501	\$ -	\$ 66,501	\$ -	\$ -	\$ -	\$ -	\$ 66,501
3722 - SCC	\$ 101,716	\$ -	\$ 101,716	\$ 5,538	\$ -	\$ 5,538	\$ 30,726	\$ 76,528
3723 - PCC	\$ 112,513	\$ 112,527	\$ (14)	\$ 5,538	\$ -	\$ 5,538	\$ -	\$ 5,524
3724 - NNTH	\$ 53,192	\$ 53,198	\$ (6)	\$ 5,866	\$ -	\$ 5,866	\$ -	\$ 5,860
3725 - TLVCC	\$ 166,297	\$ 133,104	\$ 33,193	\$ 10,974	\$ -	\$ 10,974	\$ -	\$ 44,167
3738 - SDCC	\$ 1,651,266	\$ 1,651,486	\$ (220)	\$ 39,814	\$ -	\$ 39,814	\$ -	\$ 39,594
3739 - WCC	\$ 80,141	\$ 66,393	\$ 13,748	\$ 5,684	\$ -	\$ 5,684	\$ -	\$ 19,432
3741 - HCC	\$ 65,448	\$ 41,298	\$ 24,150	\$ 5,538	\$ -	\$ 5,538	\$ -	\$ 29,688
3748 - JCC	\$ 98,388	\$ -	\$ 98,388	\$ 5,494	\$ -	\$ 5,494	\$ 104,736	\$ (854)
3751 - ESP	\$ 1,762,858	\$ -	\$ 1,762,858	\$ 42,092	\$ -	\$ 42,092	\$ 1,804,950	\$ -
3752 - CCC	\$ 91,021	\$ 91,032	\$ (11)	\$ 5,538	\$ -	\$ 5,538	\$ -	\$ 5,527
3754 - TCC	\$ 32,923	\$ 32,927	\$ (4)	\$ 5,538	\$ -	\$ 5,538	\$ 3,849	\$ 1,685
3759 - LCC	\$ 1,617,067	\$ 1,573,037	\$ 44,030	\$ 39,756	\$ -	\$ 39,756	\$ -	\$ 83,786
3760 - CGTH	\$ 186,011	\$ 186,011	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3761 - FMWCC	\$ 1,108,978	\$ 1,109,122	\$ (144)	\$ 36,086	\$ -	\$ 36,086	\$ 35,942	\$ -
3762 - HDSP	\$ 3,606,036	\$ 3,606,510	\$ (474)	\$ 95,286	\$ -	\$ 95,286	\$ 94,812	\$ -
3763 - WELFARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 12,924,487	\$ 10,756,116	\$ 2,168,371	\$ 493,882	\$ -	\$ 493,882	\$ 2,075,015	\$ 587,238

Total Grade Increase Appropriated \$ 13,418,369

\$ 10,756,116	Reimbursed
\$ 2,075,015.00	Pending
\$ 587,238	Remaining

Nevada Department of Corrections
Fiscal Year 2024 Balance/Shortfall
Notes - Update as of 08/01/2024

3722	SCC			
		Budgeted Authority in DAWN	2,296,930	1,650,697
		Actuals + Projections	2,369,343	1,571,295
		SB522 (E673/E374) 2 Grade Increases	30,726	30,726
		ARPA CAT 50 - 24FRF37221	7,705	
		Internal Budgetary Transfer WP C69531	0	
CATCHER		WP C69581	31,982	
		WP Need/Balance	(0)	110,128

3748	JCC			
		Budgeted Authority in DAWN	1,861,915	1,504,411
		SB522 (E673/E374) 2 Grade Increases	104,736	104,736
		Actuals + Projections	1,921,512	1,491,671
		WP C69564	(45,139)	(12,500)
PITCHER		WP Need/Balance	(0)	104,976

3751	ESP			
		Budgeted Authority in DAWN	26,598,535	25,011,098
		Actuals + Projections	27,677,800	24,499,521
		SB522 (E673/E374) 2 Grade Increases	1,804,950	1,804,950
		WP C69586	(633,000)	(510,469)
PITCHER		WP Need/Balance	92,685	1,806,058

3754	TCC			
		Budgeted Authority in DAWN	737,995	618,062
		Actuals + Projections	626,929	507,736
		SB522 (E673/E374) 2 Grade Increases	3,849	3,849
		WP C69614	(114,915)	(109,765)
PITCHER		WP Need/Balance	0	4,410

3761	FMWCC			
		Budgeted Authority in DAWN	25,499,238	22,437,164
		Actuals + Projections	26,574,535	23,425,094
		Internal Budget Transfer WP C69568	0	
		ARPA CAT 50 - 24FRF37612	75,000	
		ARPA WP 24FRF37611	36,033	
		SB522 (E673/E374) 2 Grade Increases	35,942	35,942
		WP C69596	31,024	
		AB522 COLA REQUEST	668,233	668,233
		CBA WP 24CBA37612	283,755	283,755
		WP Need/Balance	54,690	0
CATCHER		correcting JVD's to clear	33,319	33,319
			21,371	(33,319)

3762	HDSP				
		Budgeted Authority in DAWN	81,123,594	69,177,626	81,252,886
		Actuals + Projections	84,654,967	71,220,282	84,654,967
		ARPA CAT 50 - 24FRF37621	126,873		126,873
		Internal Transfer WP C69551			-
	CATCHER	SB522 (E673/E374) 2 Grade Increases	94,812	94,812	94,812
		WP C69595	179,503		179,503
		WP C69715	433,502		433,502
		AB522 COLA REQUEST	1,179,748	1,179,748	1,179,748
		CBA WP 24CBA37622	786,026	786,026	786,026
		WP Need/Balance	(730,909)	17,930	(1,129,931)
correcting JVD's to clear		88,607	88,607		
		(819,516)	(70,677)		
Total Request					

Category Shortfall Summary	970,758	3,968,563
FINAL CAT SHORT FALL TOTAL VYB	780,371	3,685,491

BUDGET ACCOUNT #	Grade Increases							E673/E674 TOTAL AVAILABLE
	E673 GRADE INCREASE ALLOCATION	E673 GRADE INCREASE REIMBURSED	E673 GRADE INCREASE AVAILABLE	E674 GRADE INCREASE ALLOCATION	E674 GRADE INCREASE REIMBURSED	E674 GRADE INCREASE AVAILABLE		
3706 NDOC - PRISON MEDICAL CARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
3708 NDOC - OFFENDERS' STORE FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
3710 NDOC - DIRECTOR'S OFFICE	\$332,481.00	\$317,443.00	\$15,038.00	\$105,764.00	\$0.00	\$105,764.00	\$120,802.00	
3711 NDOC - CORRECTIONAL PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
3715 NDOC - SOUTHERN NEVADA CORRECTIONAL CENTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
3716 NDOC - WARM SPRINGS CORRECTIONAL CENTER	\$58,024.00	\$48,162.00	\$9,862.00	\$33,949.00	\$0.00	\$33,949.00	\$43,811.00	
3717 NDOC - NORTHERN NEVADA CORRECTIONAL CENTER	\$1,733,626.00	\$1,733,866.00	-\$240.00	\$45,427.00	\$0.00	\$45,427.00	\$45,187.00	
3719 NDOC - PRISON INDUSTRY	\$66,501.00	\$0.00	\$66,501.00	\$0.00	\$0.00	\$0.00	\$66,501.00	
3722 NDOC - STEWART CONSERVATION CAMP	\$101,716.00	\$0.00	\$101,716.00	\$5,538.00	\$0.00	\$5,538.00	\$107,254.00	
3723 NDOC - PIOCHE CONSERVATION CAMP	\$112,513.00	\$112,527.00	-\$14.00	\$5,538.00	\$0.00	\$5,538.00	\$5,524.00	
3724 NDOC - NORTHERN NEVADA TRANSITIONAL HOUSING	\$53,192.00	\$53,198.00	-\$6.00	\$5,866.00	\$0.00	\$5,866.00	\$5,860.00	
3725 NDOC - THREE LAKES VALLEY CONSERVATION CAMP	\$166,297.00	\$133,104.00	\$33,193.00	\$10,974.00	\$0.00	\$10,974.00	\$44,167.00	
3738 NDOC - SOUTHERN DESERT CORRECTIONAL CENTER	\$1,651,266.00	\$1,651,486.00	-\$220.00	\$39,814.00	\$0.00	\$39,814.00	\$39,594.00	
3739 NDOC - WELLS CONSERVATION CAMP	\$80,141.00	\$66,393.00	\$13,748.00	\$5,684.00	\$0.00	\$5,684.00	\$19,432.00	
3741 NDOC - HUMBOLDT CONSERVATION CAMP	\$65,448.00	\$41,298.00	\$24,150.00	\$5,538.00	\$0.00	\$5,538.00	\$29,688.00	
3748 NDOC - JEAN CONSERVATION CAMP	\$98,388.00	\$0.00	\$98,388.00	\$5,494.00	\$0.00	\$5,494.00	\$103,882.00	
3751 NDOC - ELY STATE PRISON	\$1,762,858.00	\$0.00	\$1,762,858.00	\$42,092.00	\$0.00	\$42,092.00	\$1,804,950.00	
3752 NDOC - CARLIN CONSERVATION CAMP	\$91,021.00	\$91,032.00	-\$11.00	\$5,538.00	\$0.00	\$5,538.00	\$5,527.00	
3754 NDOC - TONOPAH CONSERVATION CAMP	\$32,923.00	\$32,927.00	-\$4.00	\$5,538.00	\$0.00	\$5,538.00	\$5,534.00	
3759 NDOC - LOVELOCK CORRECTIONAL CENTER	\$1,617,067.00	\$1,573,037.00	\$44,030.00	\$39,756.00	\$0.00	\$39,756.00	\$83,786.00	
3760 NDOC - CASA GRANDE TRANSITIONAL HOUSING	\$186,011.00	\$186,011.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
3761 NDOC - FLORENCE MCCLURE WOMENS CORRECTIONAL	\$1,108,978.00	\$1,109,122.00	-\$144.00	\$36,086.00	\$0.00	\$36,086.00	\$35,942.00	
3762 NDOC - HIGH DESERT STATE PRISON	\$3,606,036.00	\$3,606,510.00	-\$474.00	\$95,286.00	\$0.00	\$95,286.00	\$94,812.00	
3763 NDOC - INMATE WELFARE ACCOUNT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
TOTAL	\$12,924,487.00	\$10,756,116.00	\$2,168,371.00	\$493,882.00	\$0.00	\$493,882.00	\$2,662,253.00	

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, Section 23 made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements to effect a one, two, or three-grade pay increase for specified employees in the classified service adopted pursuant to NRS 284.175 of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Office of Finance in the Office of the Governor, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission, or agency request for an allocation from the General Fund and/or Highway Fund salary adjustment account(s) are recommended by the Director of the Office of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1030	Office of the Attorney General – Administrative Account	\$619,338
1036	Office of the Attorney General – Crime Prevention	\$48,015
1038	Office of the Attorney General – Consumer Advocate	\$10,890
	Total	\$678,243

Budd Milazzo

Subject: Step increases
Attachments: Investigator step increase.xls; Legal Sec step increase.xls

From: Anne Jones <RAJones@ag.nv.gov>
Sent: Monday, July 15, 2024 3:06 PM
To: Budd Milazzo <bmilazzo@finance.nv.gov>
Subject: Step increases

Hi Budd,

I have created the attached spreadsheets for the legal secretaries and investigators step increases. **AB 522 Section 23** is for the three step increases.

According to the spreadsheets, we only need to request reimbursement for the following budgets:

Budget Account	Legal Secretaries	Investigators
1030	\$462,509.42	\$156,828.00
1036	\$7,103.00	40,911.50
1038	\$10,890.00	

Thank you,

Anne Jones

Administrative Services Officer 3
Office of the Attorney General
100 N. Carson Street
Carson City, NV 89701
Phone - (775)684-1130
Fax – (775) 684-1108



BA #	1030	Funding for DU			
Dec Unit	E673 SALARY ADJUSTMENT ONE-TIME FOR 2023-2025 BIEN	GL 4601 GF Salary Adjustment	\$ 462,509.42	GL 4704 Trans from Transportation	
		GL 4669 Trans from CCB	\$ 14,519.00	\$	10,890.00
			Requested		
PCN#	Pos Desc	Data			
		Sum of B000 Salary YR1	Sum of B000 Benefits YR1		
000011	LEGAL SECRETARY 2	\$ 5,629.00	\$ 1,297.00	\$ 6,926.00	
000020	LEGAL SECRETARY 2	\$ 6,942.00	\$ 1,602.00	\$ 8,544.00	
000022	SUPVG LEGAL SECRETARY	\$ 7,555.00	\$ 1,746.00	\$ 9,301.00	
000023	LEGAL SECRETARY 2	\$ 7,080.00	\$ 2,761.00	\$ 9,841.00	
000037	LEGAL SECRETARY 2	\$ 7,080.00	\$ 2,761.00	\$ 9,841.00	
000040	LEGAL SECRETARY 2	\$ 5,661.00	\$ 1,306.00	\$ 6,967.00	
000041	LEGAL SECRETARY 2	\$ 5,629.00	\$ 1,297.00	\$ 6,926.00	
000045	LEGAL SECRETARY 2	\$ 6,096.00	\$ 1,409.00	\$ 7,505.00	
000051	LEGAL SECRETARY 2	\$ 7,080.00	\$ 2,761.00	\$ 9,841.00	
000054	LEGAL OFFICE MANAGER	\$ 8,568.00	\$ 3,343.00	\$ 11,911.00	
000064	SUPVG LEGAL SECRETARY	\$ 9,145.00	\$ 2,093.00	\$ 11,238.00	
000066	LEGAL SECRETARY 2	\$ 6,096.00	\$ 1,409.00	\$ 7,505.00	Vacant as of 4/5/2024
000072	LEGAL SECRETARY 2	\$ 5,692.00	\$ 1,313.00	\$ 7,005.00	
000073	LEGAL SECRETARY 2	\$ 8,266.00	\$ 1,904.00	\$ 9,322.50	Vacant as of 6/10/2024
000079	SUPVG LEGAL SECRETARY	\$ 9,145.00	\$ 2,093.00	\$ 11,238.00	
000084	LEGAL SECRETARY 2	\$ 7,080.00	\$ 2,761.00	\$ 9,841.00	
000090	SUPVG LEGAL SECRETARY	\$ 7,632.00	\$ 2,983.00	\$ 10,615.00	
000095	LEGAL SECRETARY 2	\$ 8,748.00	\$ 2,017.00	\$ 10,765.00	
000096	LEGAL SECRETARY 2	\$ 8,266.00	\$ 1,904.00	\$ 10,170.00	
000099	SUPVG LEGAL SECRETARY	\$ 7,833.00	\$ 3,057.00	\$ 10,890.00	
000101	LEGAL SECRETARY 2	\$ 7,080.00	\$ 2,761.00	\$ 9,841.00	
000103	LEGAL SECRETARY 2	\$ 8,266.00	\$ 1,904.00	\$ 10,170.00	
000104	LEGAL SECRETARY 2	\$ 6,689.00	\$ 1,547.00	\$ 8,236.00	
000105	LEGAL SECRETARY 2	\$ 5,629.00	\$ 1,297.00	\$ 6,926.00	
000106	LEGAL SECRETARY 2	\$ 7,080.00	\$ 2,761.00	\$ 9,841.00	
000107	LEGAL SECRETARY 2	\$ 5,629.00	\$ 1,297.00	\$ 5,771.67	Vacant as of 5/13/24
000109	LEGAL SECRETARY 2	\$ 5,771.00	\$ 1,332.00	\$ 7,103.00	
000110	SUPVG LEGAL SECRETARY	\$ 7,833.00	\$ 3,057.00	\$ 10,890.00	
000121	LEGAL SECRETARY 2	\$ 5,629.00	\$ 1,297.00	\$ 6,926.00	
000128	LEGAL SECRETARY 2	\$ 4,875.00	\$ 1,912.00	\$ 6,787.00	
000132	LEGAL SECRETARY 2	\$ 5,629.00	\$ 1,297.00	\$ 6,926.00	
000140	SUPVG LEGAL SECRETARY	\$ 7,833.00	\$ 3,057.00	\$ 10,890.00	
000146	LEGAL OFFICE MANAGER	\$ 8,379.00	\$ 3,277.00	\$ 11,656.00	
000179	LEGAL SECRETARY 2	\$ 8,266.00	\$ 1,904.00	\$ 10,170.00	
000184	LEGAL SECRETARY 2	\$ 5,771.00	\$ 1,332.00	\$ 7,103.00	
000198	LEGAL SECRETARY 2	\$ 5,785.00	\$ 1,335.00	\$ 7,120.00	
000199	LEGAL OFFICE MANAGER	\$ 8,568.00	\$ 3,343.00	\$ 11,911.00	
000203	LEGAL SECRETARY 2	\$ 8,266.00	\$ 1,904.00	\$ 7,627.50	Vacant as of 4/15/24
000215	SUPVG LEGAL SECRETARY	\$ 7,833.00	\$ 3,057.00	\$ 10,890.00	
000222	LEGAL SECRETARY 2	\$ 8,266.00	\$ 1,904.00	\$ 10,170.00	
000249	LEGAL SECRETARY 2	\$ 6,096.00	\$ 1,409.00	\$ 7,505.00	
000255	LEGAL SECRETARY 2	\$ 6,896.00	\$ 1,589.00	\$ 8,485.00	
000259	LEGAL SECRETARY 2	\$ 5,629.00	\$ 1,297.00	\$ 6,926.00	
000261	LEGAL SECRETARY 2	\$ 8,266.00	\$ 1,904.00	\$ 10,170.00	
000310	LEGAL SECRETARY 2	\$ 6,288.00	\$ 1,452.00	\$ 7,740.00	
000321	LEGAL SECRETARY 2	\$ 6,333.00	\$ 1,464.00	\$ 7,797.00	
000327	LEGAL SECRETARY 2	\$ 6,221.00	\$ 1,437.00	\$ 7,658.00	
000364	LEGAL SECRETARY 2	\$ 7,882.00	\$ 1,818.00	\$ 9,700.00	
000367	LEGAL SECRETARY 2	\$ 8,266.00	\$ 1,904.00	\$ 10,170.00	
000396	LEGAL SECRETARY 2	\$ 6,333.00	\$ 1,464.00	\$ 7,797.00	
000415	SUPVG LEGAL SECRETARY	\$ 7,833.00	\$ 3,057.00	\$ 10,890.00	
000504	LEGAL SECRETARY 2	\$ 5,785.00	\$ 1,335.00	\$ 7,120.00	
000703	LEGAL SECRETARY 2	\$ 5,755.00	\$ 1,327.00	\$ 7,082.00	
000707	LEGAL SECRETARY 2	\$ 6,040.00	\$ 1,397.00	\$ 7,437.00	
001025	LEGAL SECRETARY 2	\$ 8,266.00	\$ 1,904.00	\$ 10,170.00	
Grand Total		\$ 386,189.00	\$ 108,150.00	\$ 487,918.42	

NDOT

CCB

CCB

BA #	1036
Dec Unit	E673 SALARY ADJUSTMENT ONE-TIME FOR 2023-2025 BIEN

Funding for DU

GL 4601 GF Salary Adjuste \$ 7,102.00

		Data		
PCN#	Pos Desc	Sum of B000 Salary YR1	Sum of B000 Benefits YR1	Total Request
000002	LEGAL SECRETARY 2	\$ 5,771.00	\$ 1,332.00	\$ 7,103.00
Grand Total		\$ 5,771.00	\$ 1,332.00	\$ 7,103.00

BA #	1038
Dec Unit	E673 SALARY ADJUSTMENT ONE-TIME FOR 2023-2025

Funding for DU

GL 4601 GF Salary Adjustn

\$ 10,890.00 Org 3802

GL 9178 Reserve

\$ 48,071.00 Org 3801, 0000, 3810

PCN#	Pos Desc	Data		Total Request	Org
		Sum of B000 Salary YR1	Sum of B000 Benefits YR1		
000006	SUPVG LEGAL SECRETARY	\$ 7,833.00	\$ 3,057.00	\$ 10,890.00	3801
000007	LEGAL SECRETARY 2	\$ 7,080.00	\$ 2,761.00	\$ 9,841.00	3801
000058	LEGAL SECRETARY 2	\$ 7,080.00	\$ 2,761.00	\$ 9,841.00	0000
000200	SUPVG LEGAL SECRETARY	\$ 7,833.00	\$ 3,057.00	\$ 10,890.00	3802
000392	LEGAL SECRETARY 2	\$ 6,221.00	\$ 1,437.00	\$ 7,658.00	0000
000502	LEGAL SECRETARY 2	\$ 7,080.00	\$ 2,761.00	\$ 9,841.00	3810
Grand Total		\$ 43,127.00	\$ 15,834.00	\$ 58,961.00	

BA #	1030
Dec Unit	E674 SALARY ADJUSTMENT ONE-TIME FOR 2023-2025 BIENNIUM

Funding for DU
GL 4601 - GF Salary Adjustment \$ 156,828.00

PCN#	Pos Desc	Data		Requested	
		Sum of B000 Salary YR1	Sum of B000 Benefits YR1		
000018	CHIEF INVESTIGATOR	\$ 21,718.00	\$ 4,806.00	\$ -	Vacant
000031	AG CRIMINAL INVESTIGATOR 2	\$ 10,448.00	\$ 5,720.00	\$ 16,168.00	
000059	AG CRIMINAL INVESTIGATOR 2	\$ 9,231.00	\$ 5,102.00	\$ 11,944.17	Vacant as of 5/19/24
000187	AG CRIMINAL INVESTIGATOR 2	\$ 11,242.00	\$ 4,287.00	\$ 15,529.00	
000254	AG CRIMINAL INVESTIGATOR 2	\$ 11,242.00	\$ 4,287.00	\$ 15,529.00	
000326	AG DEP CHIEF INVESTIGATOR	\$ 8,747.00	\$ 3,336.00	\$ 12,083.00	
000374	AG CYBERCRIME INV 2	\$ 14,491.00	\$ 3,207.00	\$ 17,698.00	
000381	AG CYBERCRIME INV 2	\$ 14,491.00	\$ 3,207.00	\$ -	Vacant
000394	AG CRIMINAL INVESTIGATOR 2	\$ 10,448.00	\$ 5,720.00	\$ 16,168.00	
000397	AG CRIMINAL INVESTIGATOR 2	\$ 8,921.00	\$ 2,057.00	\$ 10,978.00	
000399	AG CRIMINAL INVESTIGATOR, SPVR	\$ 12,171.00	\$ 4,641.00	\$ 16,812.00	
000400	AG CRIMINAL INVESTIGATOR 2	\$ 11,242.00	\$ 4,287.00	\$ 12,940.83	Vacant as of 5/26/24
000401	AG CRIMINAL INVESTIGATOR 2	\$ 8,921.00	\$ 2,057.00	\$ 10,978.00	
Grand Total		\$ 153,313.00	\$ 52,714.00	\$ 156,828.00	

BA #	1036
Dec Unit	E674 SALARY ADJUSTMENT ONE-TIME FOR 2023-2025 BIENI

Funding for DU

GL 4601 GF Salary Adjustment \$ 40,911.50

PCN#	Pos Desc	Data		Total Request	
		Sum of B000 Salary YR1	Sum of B000 Benefits YR1		
000001	AG CRIMINAL INVESTIGATOR 2	\$ 11,242.00	\$ 4,287.00	\$ 15,529.00	
000248	AG CRIMINAL INVESTIGATOR 2	\$ 10,756.00	\$ 2,382.00	\$ 9,853.50	Vacant as of 4/14/24
000403	AG CRIMINAL INVESTIGATOR 2	\$ 11,242.00	\$ 4,287.00	\$ 15,529.00	
Grand Total		\$ 33,240.00	\$ 10,956.00	\$ 40,911.50	

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through AB522, section 36, subsection 4, made appropriations from the General Fund to the Board of Examiners to encourage continuity of service established by section 32. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the General Fund to the departments, commissions, and agencies of the State for the purpose of encouraging continuity of services.

The following department request for allocations from the General Fund salary adjustment account are recommended by the Director of the Governor's Finance Office.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1017	Department of Administration – Deferred Compensation	\$550
	Total	\$550

Joe Lombardo
Governor



Jack Robb
Director

Joy Grimmer
Deputy Director

Daniel Marlow
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
ADMINISTRATIVE SERVICES DIVISION
209 E. Musser Street, Suite 304 | Carson City, Nevada 89701
Phone: (775) 531-3200 | www.adminsvcs.nv.gov | Fax: (775) 684-5846

MEMORANDUM

DATE: June 4, 2024

TO: Matthew Brown, Executive Branch Budget Officer

FROM: Daniel Marlow, Administrator

THROUGH: Robert Boehmer, Administrator
Deferred Compensation Division

SUBJECT: Request for July 2024 Board of Examiners
- Longevity Payment Reimbursement (WP 24CS1017)

The Deferred Compensation division is projecting a shortfall of salary expenditures through the end of fiscal year 2024. Pursuant to Assembly Bill 522, Section 36, of the 82nd Legislative Session, the division is requesting the revenue and authority which was authorized by the Legislature associated with the longevity payment. The division is requesting \$550 to fund the longevity payment for direct and projected cost reimbursement through the end of fiscal year 2024.

Currently, the budget account has insufficient funding available to pay category 01, Personnel Services expenditures through the end of the fiscal year.

Attached is a supporting spreadsheet to support the Deferred Compensation division calculations.

Thank you for your time and consideration in this manner.

A handwritten signature in blue ink, appearing to read "R. Boehmer".

Robert R. Boehmer
Executive Officer

CC: Maria Gassaway, ASO III
Administrative Services Division

B/A 1017				
Deferred Compensation Committee				
Continuity of Service				
	Continuity of Service	1st	2nd	Total
5300	RET CONT EMPLOYER PAY PLAN	64.56	71.73	136.29
5301	RET CONT EMPLOYEE/EMPLOYER PLN	-		-
5800	UNEMPLOYMENT COMPENSATION	0.27	-	0.27
5840	MEDICARE	2.79	3.10	5.89
5930	LONGEVITY PAY	192.72	214.13	406.85
		260.34	288.97	549.31

Payment 1									
			Longevity	Medicare	Retirement	Unemp Comp			
				1.45%	33.50%				TOTAL
	PCN 0001		107.07	1.55	35.87	0.27			144.76
	PCN 0003		85.65	1.24	28.69				115.58
	TOTAL		192.72	2.79	64.56	0.27			260.35
Payment 2									
			Longevity	Medicare	Retirement				
				1.45%	33.50%				TOTAL
	PCN 0001		128.48	1.86	43.04				173.38
	PCN 0003		85.65	1.24	28.69				115.58
	TOTAL		214.13	3.10	71.73				288.97

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, section 36, subsection 4, made appropriations from the General Fund to the Board of Examiners to encourage continuity of service established by section 32. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the General Fund to the departments, commissions, and agencies of the State for the purpose of encouraging continuity of services.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1371	Department of Administration – Administrative Services Division	\$7,504
	Total	\$7,504

Joe Lombardo
Governor



Jack Robb
Director


Joy Grimmer
Deputy Director

Daniel Marlow
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
ADMINISTRATIVE SERVICES DIVISION

209 E. Musser Street, Suite 304 | Carson City, Nevada 89701
Phone: (775) 531-3200 | www.adminsycs.nv.gov | Fax: (775) 684-5846

MEMORANDUM

DATE: June 4, 2024
TO: Shauna Tilley, Executive Branch Budget Officer
FROM: Daniel Marlow, Administrator 
SUBJECT: Request for July 2024 Board of Examiners
- Longevity Payment Reimbursement (WP 24CS1371)

The Administrative Services division is projecting a shortfall of salary expenditures through the end of fiscal year 2024. Pursuant to Assembly Bill 522, Section 36, of the 82nd Legislative Session, the division is requesting the revenue and authority which was authorized by the Legislature associated with the longevity payment. The division is requesting \$7,504 to fund the longevity payment for direct and projected cost reimbursement through the end of fiscal year 2024.

Currently, the budget account has insufficient funding available to pay category 01, Personnel Services expenditures through the end of the fiscal year.

Attached is a supporting spreadsheet to support the Administrative Services division calculations.

Thank you for your time and consideration in this manner.

CC: Maria Gassaway, ASO III
Administrative Services Division

B/A 1371				
Administrative Services				
Continuity of Service				
	Continuity of Service	1st	2nd	Total
5300	RET CONT EMPLOYER PAY PLAN	832.11	645.64	1,477.75
5301	RET CONT EMPLOYEE/EMPLOYER PLN	113.76	113.76	227.52
5800	UNEMPLOYMENT COMPENSATION	4.08		4.08
5840	MEDICARE	45.45	37.55	83.00
5930	LONGEVITY PAY	3,133.95	2,577.20	5,711.15
		4,129.35	3,374.15	7,503.50

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, section 36, subsection 4, made appropriations from the General Fund to the Board of Examiners to encourage continuity of service established by section 32. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the General Fund to the departments, commissions, and agencies of the State for the purpose of encouraging continuity of services.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1363	Department of Administration – Division of Human Resource Management	\$22,993
	Total	\$22,993

Joe Lombardo
Governor



Jack Robb
Director

Joy Grimmer
Deputy Director

Daniel Marlow
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
ADMINISTRATIVE SERVICES DIVISION
209 E. Musser Street, Suite 304 | Carson City, Nevada 89701
Phone: (775) 531-3200 | www.adminsycs.nv.gov | Fax: (775) 684-5846

MEMORANDUM

DATE: July 15, 2024

TO: Shauna Tilley, Executive Branch Budget Officer

FROM: Daniel Marlow, Administrator

THROUGH: Bachera Washington, Administrator
Human Resource Management *myself for -
Bachera Washington*

SUBJECT: Request for August 2024 Board of Examiners
- Longevity Payment Reimbursement (WP 24CS1363)

The Division of Human Resource Management is projecting a shortfall of salary expenditures through the end of fiscal year 2024. Pursuant to Assembly Bill 522, Section 36, of the 82nd Legislative Session, the division is requesting the revenue and authority which was authorized by the Legislature associated with the longevity payment. The division is requesting \$22,993 to fund the longevity payment for direct and projected cost reimbursement through the end of fiscal year 2024.

Currently, the budget account has insufficient funding available to pay category 01, Personnel Services expenditures through the end of the fiscal year.

Attached is a supporting spreadsheet to support the Division of Human Resource Management calculations.

Thank you for your time and consideration in this manner.

CC: Maria Gassaway, ASO III
Administrative Services Division

B/A 1363				
Human Resources Management				
Continuity of Service				
	Continuity of Service	1st	2nd	Total
5300	RET CONT EMPLOYER PAY PLAN	2,001.39	2,233.52	4,234.91
5301	RET CONT EMPLOYEE/EMPLOYER PLN	708.76	-	708.76
5800	UNEMPLOYMENT COMPENSATION	13.05		13.05
5840	MEDICARE	145.38	112.95	258.33
5930	LONGEVITY PAY	10,024.32	7,753.54	17,777.86
		12,892.90	10,100.01	22,992.91

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, section 36, subsection 4, made appropriations from the General Fund to the Board of Examiners to encourage continuity of service established by section 32. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the General Fund to the departments, commissions, and agencies of the State for the purpose of encouraging continuity of services.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1337	Department of Administration – Director's Office	\$1,223
	Total	\$1,223

Joe Lombardo
Governor



Joy Grimmer
Director

Bob Ragar
Deputy Director

Daniel Marlow
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
ADMINISTRATIVE SERVICES DIVISION

209 E. Musser Street, Suite 304 | Carson City, Nevada 89701
Phone: (775) 531-3200 | www.adminsucs.nv.gov | Fax: (775) 684-5846

MEMORANDUM

DATE: July 16, 2024
TO: Shauna Tilley, Executive Branch Budget Officer
FROM: Daniel Marlow, Administrator
THROUGH: Joy Grimmer, Director
Department of Administration Director's Office
SUBJECT: Request for August 2024 Board of Examiners
- Longevity Payment Reimbursement (WP 24CS1337)

A handwritten signature in dark ink, appearing to be "JG", located to the right of the "THROUGH" line.

The Department of Administration Director's Office is projecting a shortfall of salary expenditures through the end of fiscal year 2024. Pursuant to Assembly Bill 522, Section 36, of the 82nd Legislative Session, the division is requesting the revenue and authority which was authorized by the Legislature associated with the longevity payment. The division is requesting \$1,223 to fund the longevity payment for direct and projected cost reimbursement through the end of fiscal year 2024.

Currently, the budget account has insufficient funding available to pay category 01, Personnel Services expenditures through the end of the fiscal year.

Attached is a supporting spreadsheet to support the Department of Administration Director's Office calculations.

Thank you for your time and consideration in this manner.

CC: Maria Gassaway, ASO III
Administrative Services Division

B/A 1337				
Director's Office				
Continuity of Service				
	Continuity of Service	1st	2nd	Total
5300	RET CONT EMPLOYER PAY PLAN	193.68	35.87	229.55
5301	RET CONT EMPLOYEE/EMPLOYER PLN	-	43.75	43.75
5800	UNEMPLOYMENT COMPENSATION	0.75	-	0.75
5840	MEDICARE	8.40	5.18	13.58
5930	LONGEVITY PAY	578.16	357.07	935.23
		780.99	441.87	1,222.86

Payment 1 - JV 087 CNT2460024							
		Longevity	Medicare	Retirement	Unemp Comp		
			1.45%	33.50%	0.13%	TOTAL	
	PCN 0001	107.07	1.55	35.87	0.14	144.63	
	PCN 0007	85.65	1.25	28.69	0.11	115.70	
	PCN 0009	192.72	2.80	64.56	0.25	260.33	
	PCN 0023	192.72	2.80	64.56	0.25	260.33	
	TOTAL	578.16	8.40	193.68	0.75	780.99	
Payment 2 - JV 087 CNT2850033							
		Longevity	Medicare	Retirement	Retirement	Unemp Comp	
			1.45%	33.50%	17.50%		TOTAL
	PCN 0001	107.07	1.55	35.87			144.49
	PCN 0007	250.00	3.63		43.75		297.38
	TOTAL	357.07	5.18	35.87	43.75	-	441.87

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, section 36, subsection 1, made appropriations from the General Fund to the Board of Examiners to encourage continuity of service established by section 32. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the General Fund to the departments, commissions, and agencies of the State for the purpose of encouraging continuity of services.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1540	State Public Works Division, SPWD Administration	\$558.00
1560	State Public Works Division, Facility Condition and Analysis	\$1,549.00
	Total	\$2,107.00

Joe Lombardo
Governor



Jack Robb
Director

Joy Grimmer
Deputy Director

Daniel Marlow
Administrator


STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
ADMINISTRATIVE SERVICES DIVISION


209 E. Musser Street, Suite 304 | Carson City, Nevada 89701
Phone: (775) 531-3200 | www.adminsvs.nv.gov | Fax: (775) 684-5846

MEMORANDUM

DATE: July 22, 2024

TO: Kelli Lay, Executive Branch Budget Officer

FROM: Daniel Marlow, Administrator 

THROUGH: Wilfred Lewis, Administrator 
State Public Works Division

SUBJECT: Request for August 2024 Board of Examiners
- Longevity Payment Reimbursement (WP 24CS15401)
- Longevity Payment Reimbursement (WP 24CS15601)

The State Public Works Division, Administration Office, is projecting a shortfall of salary expenditures through the end of fiscal year 2024. Pursuant to Assembly Bill 522, Section 36.1, of the 82nd Legislative Session, the division is requesting the revenue and authority to meet any salary deficiencies that could not absorb Continuity of Service Funds for fiscal year 2024. The division is requesting \$558.00 to meet any continuity of service deficiencies that could not be absorbed for fiscal year 2024.

In addition to this request, the State Public Works Division, Facility Condition and Analysis, is also requesting \$1,549.00 for Continuity of Service Funds to cover the projected shortfall pursuant to Assembly Bill 522, Section 36.1, to meet any continuity of service deficiencies that could not be absorbed for fiscal year 2024.

Currently, the budget accounts have insufficient funding available to pay category 01, Personnel Services, expenditures through the end of the fiscal year.

Attached is a supporting spreadsheet to support the State Public Works Division, Administration Office and the State Public Works Division, Facility Condition and Analysis calculations.

Thank you for your time and consideration in this manner.

CC: Tiffany Day, Management Analyst III
Administrative Services Division

PCN	Agency	Org	Home Org	Sub Org	Approp	Object	Activity	Function	Amount
105	82 OHGN	1560	154001	5301	\$39.38	Pymt 1			
105	82 OHGN	1560	154001	5800	\$0.29				
105	82 OHGN	1560	154001	5840	\$3.26				
105	82 OHGN	1560	154001	5930	\$225.00				
					\$267.93				
105	82 OHGN	1560	154001	5300	\$71.73	Pymt 2			
105	82 OHGN	1560	154001	5800	\$0.28				
105	82 OHGN	1560	154001	5840	\$3.10				
105	82 OHGN	1560	154001	5930	\$214.13				
					\$289.25				
					Total	Rounded			
					\$557.18	440			
			Longevity	5930	\$439.13	6			
			Medicare	5840	\$6.36	111			
			Retirement	5300	\$111.11	1			
			Unemployment	5800	\$0.57	558			
					\$557.18				

PAYROLL ACCOUNTING - BSR RESEARCH

1560

Continuity of Service

Work Program: 24CS15601

PCN	Agency	Org	Home Org	Sub Org	Approp	Object	Activity	Function	Amount
5	82 OHGN	1560	1560	156001	5301				\$113.75
5	82 OHGN	1560	1560	156001	5800				\$0.85
5	82 OHGN	1560	1560	156001	5840				\$9.43
5	82 OHGN	1560	1560	156001	5930				\$650.00 Pymt 1
Subtotal									\$774.03
5	82 OHGN	1560	1560	156001	5301				\$113.75
5	82 OHGN	1560	1560	156001	5800				\$0.85
5	82 OHGN	1560	1560	156001	5840				\$9.43
5	82 OHGN	1560	1560	156001	5930				\$650.00 Pymt 2
Subtotal									\$774.03
Total									\$1,548.06
									Rounded
Longevity					5930				\$1,300.00 1300
Medicare					5840				\$18.86 19
Retirement					5300				\$227.50 228
Unemployment					5800				\$1.70 2
									\$1,548.06 1549

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, section 36, subsection 1, made appropriations from the General Fund to the Board of Examiners to encourage continuity of service established by section 32. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the General Fund to the departments, commissions, and agencies of the State for the purpose of encouraging continuity of services.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1354	Fleet Services Division	\$7,777
	Total	\$7,777

Joe Lombardo
Governor



Jack Robb
Director

Joy Grimmer
Deputy Director

Daniel Marlow
Administrator


**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
ADMINISTRATIVE SERVICES DIVISION**


209 E. Musser Street, Suite 304 | Carson City, Nevada 89701
Phone: (775) 531-3200 | www.adminsucs.nv.gov | Fax: (775) 684-5846

MEMORANDUM

DATE: July 17, 2024

TO: Kelli Lay, Executive Branch Budget Officer

FROM: Daniel Marlow, Administrator 
Administrative Services Division

THROUGH: Robbie Burgess, Administrator 
Fleet Services Division

SUBJECT: Request for August 2024 Board of Examiners
- Longevity Payment Reimbursement (WP 24CS13541)

The Fleet Services Division is projecting a shortfall of salary expenditures through the end of fiscal year 2024. Pursuant to Assembly Bill 522, Section 36, of the 82nd Legislative Session, the division is requesting the revenue and authority which was authorized by the Legislature associated with the longevity payment. The division is requesting \$7,776.27 to fund the longevity payment for direct and projected cost reimbursement through the end of fiscal year 2024.

Currently, the budget account has insufficient funding available to pay category 01, Personnel Services expenditures through the end of the fiscal year.

Attached is a supporting spreadsheet to support Fleet Services Division calculations.

Thank you for your time and consideration in this manner.

CC: Tiffany Day, Management Analyst III
Administrative Services Division

PAYROLL ACCOUNTING - BSR RESEARCH

B/A 1354

Continuity of Service

Work Program: 24CS13541

Longevity	5930	\$6,349.03
Medicare	5840	\$92.06
Retirement	5300	\$451.92
Retirement	5301	\$875.00
Unemployment	5800	\$8.26
		<u>\$7,776.27</u>

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, section 36, subsection 1, made appropriations from the General Fund to the Board of Examiners to encourage continuity of service established by section 32. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the General Fund to the departments, commissions, and agencies of the State for the purpose of encouraging continuity of services.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1346	Mail Services	\$9,716.00
	Total	\$9,716.00

Joe Lombardo
Governor



Jack Robb
Director

Joy Grimmer
Deputy Director

Daniel Marlow
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
ADMINISTRATIVE SERVICES DIVISION
209 E. Musser Street, Suite 304 | Carson City, Nevada 89701
Phone: (775) 531-3200 | www.adminsves.nv.gov | Fax: (775) 684-5846

MEMORANDUM

DATE: July 17, 2024
TO: Roxana Gifford, Executive Branch Budget Officer
FROM: Daniel Marlow, Administrator
THROUGH: James Gast, Administrator
Department Administration, Mail Services Division
SUBJECT: Request for August 2024 Board of Examiners
- Continuity of Service Funds (WP 24CS13461)

The Department of Administration, Mail Services Division is projecting a shortfall of salary expenditures through the end of fiscal year 2024. Pursuant to Assembly Bill 522, Section 36.4, of the 82nd Legislative Session, the department is requesting the revenue and authority to meet continuity of service deficiencies that could not be absorbed in Fiscal Year 2024. The division is requesting \$9,716.

Currently, the budget account has insufficient funding available to pay category 01, Personnel Services expenditures through the end of the fiscal year as a result of continuity of service payments.

Attached is a supporting spreadsheet to support the Department of Administration, Mail Services Division calculations.

Thank you for your time and consideration in this manner.

CC: Katherine Dolan, Management Analyst III
Administrative Services Division

B/A 1346									
Mail Services									
Continuity of Service									
				1st	1A	2nd	Total		
5300	RET CONT EMPLOYER PAY PLAN			408.89	626.43	810.64	1,845.96		
5301	RET CONT EMPLOYEE/EMPLOYER PLN					240.63	240.63		
5800	UNEMPLOYMENT COMPENSATION			1.59			1.59		
5840	MEDICARE			17.70	36.46	55.29	109.45		
5930	LONGEVITY PAY			1,220.56	2,502.73	3,794.71	7,518.00		
				1,648.74	3,165.62	4,901.27	9,715.63		

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, Section 36, subsection 1, made appropriations from the General Fund to the Board of Examiners to encourage continuity of services established by section 32. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the General Fund to the departments, commissions, and agencies of the State for the purpose of encouraging continuity of services.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1010	Department of Sentencing Policy	\$447
	Total	\$447

Joe Lombardo
Governor



Jack Robb
Director

Joy Grimmer
Deputy Director

Daniel Marlow
Administrator


STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
ADMINISTRATIVE SERVICES DIVISION

209 E. Musser Street, Suite 304 | Carson City, Nevada 89701
Phone: (775) 531-3200 | www.adminsvcs.nv.gov | Fax: (775) 684-5846

MEMORANDUM

DATE: July 5, 2024

TO: Bridgette Mackey-Garrison, Executive Branch Budget Officer

FROM: Daniel Marlow, Administrator 

THROUGH: Jorja Powers, Director
Department of Sentencing Policy

SUBJECT: Request for July 2024 Board of Examiners
- Salary Adjustment Funds (WP 24SA10101)
- Continuity of Service Funds (WP 24CS10101)

The Department of Sentencing Policy is projecting a shortfall of salary expenditures through the end of fiscal year 2024. Pursuant to Assembly Bill 522, Section 4.1 and Section 5, of the 82nd Legislative Session, the department is requesting the revenue and authority to meet any salary deficiencies that could not absorb the 12% salary increase for Fiscal Year 2024. The division is requesting \$15,470 in Salary Adjustment Funds to cover the projected shortfall through the end of fiscal year 2024.

In addition to this request the division is also requesting \$447 for Continuity of Service Funds to cover the projected shortfall pursuant to Assembly Bill 522, Section 36.1 to meet any continuity of service deficiencies that could not be absorbed for Fiscal Year 2024.

Currently, the budget account has insufficient funding available to pay category 01, Personnel Services expenditures through the end of the fiscal year.

Attached is a supporting spreadsheet to support the Department of Sentencing Policy calculations.

Thank you for your time and consideration in this manner.



CC: Stephanie Kerry, Management Analyst III
Administrative Services Division

PAYROLL ACCOUNTING - BSR RESEARCH

B/A 1010

Continuity of Service

Work Program: 24CS1010

PCN	Agency	Org	Home Org	Sub Org	Approp	Object	Activity	Function	Amount
1	161	OHGN	1010		101001	5300			\$35.87
1	161	OHGN	1010		101001	5800			\$0.14
1	161	OHGN	1010		101001	5840			\$1.55
1	161	OHGN	1010		101001	5930			\$107.07 Pymt 1
1	161	OHGN	1010		101001	5300			\$22.48
1	161	OHGN	1010		101001	5800			\$0.00
1	161	OHGN	1010		101001	5840			\$1.86
1	161	OHGN	1010		101001	5930			\$128.48 Pymt 2
Subtotal									\$297.45
7	161	OHGN	1010		101001	5300			\$21.88
7	161	OHGN	1010		101001	5800			\$0.00
7	161	OHGN	1010		101001	5840			\$1.81
7	161	OHGN	1010		101001	5930			\$125.00 Pymt 2
Subtotal									\$148.69
Total									\$446.14
									Rounded
						Longevity	5930		\$360.55
						Medicare	5840		\$5.22
						Retirement	5300		\$80.23
						Unemployment	5800		\$0.14
									\$446.14
									447

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, section 36, subsection 3, made appropriations from the General Fund to the Board of Examiners to encourage continuity of service established by section 32. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the General Fund to the departments, commissions, and agencies of the State for the purpose of encouraging continuity of services.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
2977	NSHE - Special Projects	\$933.00
2980	University of Nevada, Reno	\$280,823.00
2982	UNR School of Medicine	\$22,581.98
2983	Intercollegiate Athletics - UNR	\$287.00
2985	Statewide Programs - UNR	\$6,315.24
2986	NSHE System Administration	\$6,251.00
2987	University of Nevada, Las Vegas	\$442,472.00
2988	Intercollegiate Athletics - UNLV	\$5,427.00
2989	Agricultural Experiment Station - UNR	\$3,166.71
2990	Cooperative Extension Service	\$963.27
2991	System Computing Center	\$26,281.00
2992	UNLV Law School	\$16,295.80
2994	Great Basin College	\$17,863.36
2996	University Press	\$430.65
3001	Statewide Programs – UNLV	\$2,491.00
3002	UNLV Dental School	\$13,944.45
3003	Business Center North	\$3,182.28
3004	Business Center South	\$2,234.38
3005	Nevada State University	\$21,976.00
3010	Desert Research Institute	\$10,187.00
3011	College of Southern Nevada	\$235,894.76
3012	Western Nevada College	\$23,485.00
3014	UNLV School of Medicine	\$11,831.39
3018	Truckee Meadows Community College	\$71,002.00
3221	Health Laboratory and Research	\$1,852.04
	Total	\$1,228,171.31

Nevada System of Higher Education

System Administration
4300 South Maryland Parkway
Las Vegas, NV 89119-7530
Phone: 702-889-8426
Fax: 702-889-8492



System Administration
2601 Enterprise Road
Reno, NV 89512-1666
Phone: 775-784-4901
Fax: 775-784-1127

July 17, 2024

MEMORANDUM

To: Venus Fajota, Executive Budget Officer
Michael Rankin, Executive Budget Officer
David Lenzner, Executive Budget Officer
Governor's Finance Office, Budget Division

From: Robin Hager, Budget Director, NSHE

Subject: Request for Longevity Funds (FY 2024)

NSHE requests the second payment of longevity funds totaling \$1,228,171.31 for FY 2024. Attached is a summary document identifying the actual longevity payments by account, and the amount requested for each eligible budget account.

The final request for FY 2024 does not exceed the amount allocated per Assembly Bill 522 from the 2023 Legislative Session.

If you have any questions regarding this request, please let me know.

Robin Hager

FY24 LONGEVITY WORK PROGAM SUMMARY

BA	TOTAL 1st PMT	TOTAL 2nd PMT	Total	WP AUTHORITY	Difference
3011	246,494.00	235,894.76	482,388.76	482,390.00	1.24
3010	10,645.00	10,187.00	20,832.00	20,832.00	-
2994	18,666.00	17,863.36	36,529.36	36,530.00	0.64
3005	22,964.00	21,976.00	44,940.00	44,940.00	-
2977	975.00	933.00	1,908.00	1,908.00	-
2991	27,462.00	26,281.00	53,743.00	53,743.00	-
3018	74,193.00	71,002.00	145,195.00	145,195.00	-
3012	24,541.00	23,485.00	48,026.00	48,026.00	-
2986	6,532.00	6,251.00	12,783.00	12,783.00	-
2980	305,943.00	280,823.00	586,766.00	598,730.00	11,964.00
2982	46,004.00	22,581.98	68,585.98	90,030.00	21,444.02
2983	300.00	287.00	587.00	587.00	-
2985	6,599.00	6,315.24	12,914.24	12,915.00	0.76
2989	3,309.00	3,166.71	6,475.71	6,477.00	1.29
2990	16,572.00	963.27	17,535.27	32,431.00	14,895.73
2996	450.00	430.65	880.65	881.00	0.35
3003	3,970.00	3,182.28	7,152.28	7,769.00	616.72
3221	5,423.00	1,852.04	7,275.04	10,613.00	3,337.96
2987	462,263.00	442,472.00	904,735.00	904,735.00	-
2988	5,671.00	5,427.00	11,098.00	11,098.00	-
2992	17,028.00	16,295.80	33,323.80	33,324.00	0.20
3001	2,603.00	2,491.00	5,094.00	5,094.00	-
3002	14,571.00	13,944.45	28,515.45	28,516.00	0.55
3004	2,470.00	2,234.38	4,704.38	4,834.00	129.62
3014	12,363.00	11,831.39	24,194.39	24,195.00	0.61
TOTAL	1,338,011.00	1,228,171.31	2,566,182.31	2,618,576.00	52,393.69

Company	Ledger Account	Actual Amount Paid	Amount Allowed to be Reimbursed	BA
College of Southern Nevada	5045:Faculty Other Compensation	203,587.96	203,587.96	3011
	5540:Classified Other Compensation	56,246.02	32,306.80	3011
Desert Research Institute	5045:Faculty Other Compensation	6,008.59	6,008.59	3010
	5620:Technologist Other Compensation	4,399.04	4,178.41	3010
Great Basin College	5045:Faculty Other Compensation	15,416.01	15,416.01	2944
	5540:Classified Other Compensation	5,333.89	2,447.35	2994
Nevada State University	5045:Faculty Other Compensation	19,042.70	19,042.70	3005
	5540:Classified Other Compensation	4,796.30	2,933.30	3005
System Administration	5045:Faculty Other Compensation	250.00	250.00	
	5045:Faculty Other Compensation	36,425.59	33,129.35	
	5540:Classified Other Compensation	107.07	85.65	Multiple
Truckee Meadows Community College	5045:Faculty Other Compensation	56,978.15	44,780.99	3018
	5540:Classified Other Compensation	24,721.59	26,221.01	3018
University of Nevada, Las Vegas	5045:Faculty Other Compensation	436,988.43	435,865.68	Multiple
	5540:Classified Other Compensation	123,710.33	58,830.33	Multiple
University of Nevada, Reno	5045:Faculty Other Compensation	6,075.65		
	5540:Classified Other Compensation	308.35		
	5045:Faculty Other Compensation	1,015.02		
	5540:Classified Other Compensation	1,281.16		
	5045:Faculty Other Compensation	283,630.60	283,630.60	Multiple
Western Nevada College	5540:Classified Other Compensation	80,530.28	35,971.57	Multiple
	5045:Faculty Other Compensation	20,673.07	20,673.07	3012
	5540:Classified Other Compensation	5,895.46	2,811.93	3012
Grand Total		1,393,421.26	1,228,171.31	

Signature: Robin Hager
Robin Hager (Jul 17, 2024 10:02 PDT)
Email: rhager@nshe.nevada.edu

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, section 36, subsection 5, made appropriations from the General Fund to the Board of Examiners to encourage continuity of service established by section 32. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the General Fund to the departments, commissions, and agencies of the State for the purpose of encouraging continuity of services.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1497	Judicial Discipline	\$1,504
	Total	\$1,504

Joe Lombardo
Governor



Jack Robb
Director

Joy Grimmer
Deputy Director

Daniel Marlow
Administrator

**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
ADMINISTRATIVE SERVICES DIVISION**


209 E. Musser Street, Suite 304 | Carson City, Nevada 89701
Phone: (775) 531-3200 | www.adminsvcs.nv.gov | Fax: (775) 684-5846

MEMORANDUM

DATE: June 3rd, 2024

TO: Bridgette Garrison, Executive Branch Budget Officer

FROM: Daniel Marlow, Administrator
Administrative Services Division

THROUGH: Paul Deyhle, General Counsel
Judicial Discipline Commission 

SUBJECT: Request for July 2024 Board of Examiners - Longevity Payment Reimbursement
- WP #24CS1497

The Judicial Discipline Commission is projecting a shortfall of salary expenditures through the end of fiscal year 2024. Pursuant to Assembly Bill 522, Section 36, of the 82nd Legislative Session, the Commission is requesting the revenue and authority which was authorized by the Legislature associated with the longevity payment. The division is requesting \$1,504 to fund the longevity payment for direct and projected cost reimbursement through the end of fiscal year 2024.

Currently, the budget account has insufficient funding available to pay category 01, Personnel Services expenditures through the end of the fiscal year.

Attached is a supporting spreadsheet for the payroll calculations.

Thank you for your time and consideration in this manner.

CC: Jennifer Victor, Management Analyst III
Administrative Services Division

Judicial Discipline
B/A 1497
Continuity of Service

Object	Description	12/15/2023	6/7/2024	Total
5300	RET CONT EMPLOYER PAY PLAN	179.34	193.68	373.02
5301	RET CONT EMPLOYEE/EMPLOYER PLN	-		-
5800	UNEMPLOYMENT COMPENSATION	0.70	-	0.70
5840	MEDICARE	7.76	8.38	16.14
5930	LONGEVITY PAY	535.34	578.16	1,113.50
		723.14	780.22	1,503.36

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, section 36, subsection 1, made appropriations from the General Fund to the Board of Examiners to encourage continuity of service established by section 32. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the General Fund and/or Highway fund to the departments, commissions, and agencies of the State for the purpose of encouraging continuity of services.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3800	Parole Board	\$9,086
	Total	\$9,086



CENTRAL OFFICE

1677 Old Hot Springs Rd., Ste. A
Carson City, Nevada 89706
<http://parole.nv.gov>
(775) 687-5049
Fax (775) 687-6736

CHRISTOPHER P. DERICCO, *Chairman*
SUSAN JACKSON, *Member*
MARY K. BAKER, *Member*
SCOTT WEISENTHAL, *Member*

KATHI BAKER, *Executive Director*

STATE OF NEVADA
JOE LOMBARDO
Governor



LAS VEGAS OFFICE

4000 S. Eastern Ave., Ste. 130
Las Vegas, Nevada 89119
<http://parole.nv.gov>
(702) 486-4370
FAX (702) 486-4376

CHRISTOPHER P. DERICCO, *Chairman*
ERIC CHRISTIANSEN, *Member*
LAMICIA BAILEY, *Member*
SANDY SCHMITT, *Member*

KATIE FRAKER, *Executive Secretary*

NEVADA BOARD OF PAROLE COMMISSIONERS

June 14, 2024

Kirk Hawkins, Executive Branch Budget Officer
Governor's Finance Office, Budget Division
209 E. Musser Street, Suite 200
Carson City, NV 89701

RE: Continuity of Service Payments – Category 01 (Personnel)

Dear Mr. Hawkins:

The Nevada Board of Parole Commissioners has 28 positions funded with General Fund appropriations. Calculations show that the Parole Board has incurred \$9,085.43 of payroll expenses as a result of the Continuity of Service payments implemented with the passage of Assembly Bill 522, section 36, of the 82nd legislative session.

The Parole Board seeks your approval to request \$9,086. of Salary Adjustment Funds to cover this expense.

Work program 24CS3800 has been prepared for processing once this request is approved.

Sincerely,

A handwritten signature in blue ink, appearing to read "Matthew Thrasher".

Matthew L. Thrasher
Management Analyst III
775-687-6507
mlthrasher@parole.nv.gov

Nevada Board of Parole Commissioners

660, 3800

6/13/2024

C69106

Continuity of Service Request

FY24

GL	1st	2nd	Total
5930	3,894.18	3,023.40	6,917.58
5300	1,061.67	753.21	1,814.88
5301	126.88	135.63	262.51
5840	41.55	43.84	85.39
5800	5.07	-	5.07
	5,129.35	3,956.08	9,085.43

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, section 36, subsection 4, made appropriations from the General Fund to the Board of Examiners to encourage continuity of service established by section 32. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the General Fund to the departments, commissions, and agencies of the State for the purpose of encouraging continuity of services.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1348	Office of the Attorney General – Tort Claim Fund	\$2,856
	Total	\$2,856



AARON D. FORD
Attorney General

CRAIG A. NEWBY
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General

STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street
Carson City, Nevada 89701

THERESA BENITEZ-
THOMPSON
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

To: Amy Stephenson, Director
Governor's Finance Office

Date: 7/13/2024

Subject: Work Program Requests for Continuity of Service Salary Adjustment Funds

The Office of the Attorney General is projecting a shortfall of General Fund appropriations to fund salary expenditures through the end of fiscal year 2024. Pursuant to Assembly Bill 522, Section 36.4 of the 82nd legislative session, the agency is requesting reimbursement of actual Continuity of Service expenditures for state fiscal year 2024.

The agency has taken actions to ensure the total request for BOE salary adjustment funds are only for the budget account with a shortfall in Category 01. The agency is requesting a total of \$2,855.90 for the budget accounts listed below. There are no alternatives available to the agency to fund the remaining budget account shortfalls.

Without this allocation, these budget accounts funded with General Fund Appropriations will not have sufficient funding available to pay Category 01 expenditures through the end of fiscal year 2024 due to the Continuity of Service Payments authorized by the Legislature.

Budget Account	2024 CS requested	Total FTE
BA 1348	\$ 2,855.90	2
Total	\$ 2,885.90	

Attachments include salary and expenditure actuals through fiscal year 2024.

PAYROLL ACCOUNTING - BSR RESEARCH

Agency: 030 ATTORNEY GENERAL'S OFFICE
 Organization: All
 Budget Account: 1348 HR-TORT CLAIM FUND

PCN	1ST Amount	2nd Amount	Code	Object	1st Actual Amount	2nd Actual Amount	Total
0004	770.88	770.88		5300 RET CONT EMPLOYER PLAN	\$209.85	\$209.85	\$419.70
0008	428.27	428.27		5800 UNEMPLOYMENT COMPENSATION	\$1.56	\$1.56	\$3.12
				5840 MEDICARE	\$17.39	\$17.39	\$34.78
				5930 LONGEVITY PAY	\$1,199.15	\$1,199.15	\$2,398.30
				Totals	\$1,427.95	\$1,427.95	\$2,855.90

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, section 36, subsection 1, made appropriations from the General Fund to the Board of Examiners to encourage continuity of service established by section 32. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the General Fund to the departments, commissions, and agencies of the State for the purpose of encouraging continuity of services.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1002	Office of the Attorney General – Extradition Coordinator	\$507
1030	Office of the Attorney General – Administrative Account	\$66,891
1036	Office of the Attorney General – Crime Prevention	\$95
	Total	\$67,493



AARON D. FORD
Attorney General

CRAIG A. NEWBY
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General

STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street
Carson City, Nevada 89701

THERESA BENITEZ-
THOMPSON
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

To: Amy Stephenson, Director
Governor's Finance Office

Date: 7/13/2024

Subject: Work Program Requests for Continuity of Service Salary Adjustment Funds

The Office of the Attorney General is projecting a shortfall of General Fund appropriations to fund salary expenditures through the end of fiscal year 2024. Pursuant to **Assembly Bill 522, Section 36.1** of the 82nd legislative session, the agency is requesting reimbursement of actual Continuity of Service expenditures for state fiscal year 2024.

The agency has taken actions to ensure the total request for BOE salary adjustment funds are only for the budget account with a shortfall in Category 01. The agency is requesting a total of \$67,491.56 for the budget accounts listed below. There are no alternatives available to the agency to fund the remaining budget account shortfalls.

Without this allocation, these budget accounts funded with General Fund Appropriations will not have sufficient funding available to pay Category 01 expenditures through the end of fiscal year 2024 due to the Continuity of Service Payments authorized by the Legislature.

Budget Account	2024 CS requested	Total FTE
BA 1002	\$ 506.08	2
BA 1030	\$ 66,890.70	228
BA 1036	\$ 94.78	4
Total	\$67,491.56	

Attachments include salary and expenditure actuals through fiscal year 2024.

PAYROLL ACCOUNTING - BSR RESEARCH

Agency: 030 ATTORNEY GENERAL'S OFFICE
 Organization: All
 Budget Account: 1002 HR-EXTRADITION COORDINATOR
 PCN 0001

Code	Object	1st Amount	2nd Amount	Total
5301	RET CONT EMPLOYEE/EMPLOYER PLN	\$35.00	\$39.37	\$74.37
5800	UNEMPLOYMENT COMPENSATION	\$0.26	\$0.29	\$0.55
5840	MEDICARE	\$2.90	\$3.26	\$6.16
5930	LONGEVITY PAY	\$200.00	\$225.00	\$425.00
	Totals	\$238.16	\$267.92	\$506.08

PAYROLL ACCOUNTING - BSR RESEARCH

Agency: 030 ATTORNEY GENERAL'S OFFICE
 Organization: All
 Budget Account: 1030 HR-ATTY GENERAL ADMIN ACCOUNT

PCN	1st Amount	2nd Amount	Code	Object	1st Actual Amount	2nd Actual Amount	Total
0003	599.57	599.57	5301	RET CONT EMPLOYEE/EMPLOYER PLN	\$4,820.81	\$5,009.45	\$9,830.26
0004	128.48	128.48	5800	UNEMPLOYMENT COMPENSATION	\$35.81	\$37.21	\$73.02
0005	-	85.65	5840	MEDICARE	\$399.44	\$415.07	\$814.51
0007	642.40	706.64	5930	LONGEVITY PAY	27,547.50	28,625.41	\$56,172.91
0012	385.44	428.27		Totals	\$32,803.56	\$34,087.14	\$66,890.70
0013	107.07	128.48					
0015	450.00	450.00					
0019	214.13	256.96					
0021	125.00	125.00					
0022	-	100.00					
0023	128.48	128.48					
0024	85.65	85.65					
0026	385.44	385.44					
0027	107.07	128.48					
0031	214.13	214.13					
0033	428.27	471.09					
0034	225.00	-					
0037	513.92	556.74					
0044	350.00	400.00					
0048	556.74	599.57					
0051	1,027.84	1,027.84					
0052	107.07	128.48					
0053	700.00	700.00					
0054	471.09	471.09					
0060	428.27	428.27					
0061	85.65	85.65					
0068	458.64	458.55					
0070	-	100.00					
0074	556.74	556.74					
0075	556.74	599.57					
0080	175.00	200.00					
0081	650.00	700.00					
0083	200.00	225.00					
0086	214.13	214.13					
0090	85.65	107.07					
0097	150.00	175.00					
0098	400.00	400.00					
0099	556.74	599.57					
0101	599.57	642.40					
0103	150.00	175.00					
0106	299.79	299.79					
0110	128.48	149.89					
0114	428.27	471.09					
0117	450.00	450.00					
0140	342.61	342.61					
0141	770.88	770.88					
0142	599.57	642.40					
0143	107.07	107.07					
0144	214.13	214.13					
0145	650.00	650.00					
0148	250.00	250.00					
0149	125.00	125.00					

0175	149.89	149.89
0179	175.00	175.00
0187	299.79	299.79
0199	385.44	428.27
0209	85.65	85.65
0214	471.09	471.09
0222	400.00	400.00
0223	100.00	100.00
0236	599.57	599.57
0239	100.00	125.00
0240	342.61	342.61
0246	107.07	128.48
0247	192.72	214.13
0255	250.00	-
0261	200.00	200.00
0262	128.48	149.89
0270	327.36	327.30
0318	289.08	289.08
0236	556.74	556.74
0361	171.31	-
0362	1,027.84	1,027.84
0364	100.00	125.00
0367	175.00	200.00
0369	1,027.84	1,027.84
0374	250.00	250.00
0394	428.27	471.09
0398	256.96	299.79
0404	-	150.03
0411	107.07	128.48
0414	150.00	175.00
0415	107.00	107.00
0602	-	150.00
0701	175.00	200.00
1025	825.00	825.00

PAYROLL ACCOUNTING - BSR RESEARCH

Agency: 030 ATTORNEY GENERAL'S OFFICE
 Organization: All
 Budget Account: 1036 CRIME PREVENTION
 PCN 0403

Code	Object	1st Actual Amount	2nd Actual Amount	Total
	5300 RET CONT EMPLOYER PLAN	\$0.00	\$13.93	\$13.93
	5800 UNEMPLOYMENT COMPENSATION	\$0.00	\$0.10	\$0.10
	5840 MEDICARE	\$0.00	\$1.15	\$1.15
	5930 LONGEVITY PAY	\$0.00	\$79.60	\$79.60
	Totals	\$0.00	\$94.78	\$94.78

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, section 36, subsection 4, made appropriations from the General Fund to the Board of Examiners to encourage continuity of service established by section 32. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the General Fund to the departments, commissions, and agencies of the State for the purpose of encouraging continuity of services.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3675	Military – Homeland Security	\$710
	Total	\$710

DIVISION OF EMERGENCY MANAGEMENT - SFY 24

- payroll actual vs L01

BA 3675

SFY24 YTD HRDW download 7/15/24 (includes PP02)											
	L01	2501	3455	4669	4683	4685	4688	4746	4748		
REVENUE GENERAL LEDGERS											
	L01	Gen. Fund	DOE AIP	WIPP	EMPG	UASI	HSGP	PDM	DR 4523		
Payroll Revenue Authority		148,677.00	48,764.00	1,684.00	115,910.00	45,420.00	45,420.00	8,432.00	18,510.00		
TOTAL REVENUE	-	148,677.00	48,764.00	1,684.00	115,910.00	45,420.00	45,420.00	8,432.00	18,510.00		
PAYROLL EXPENDITURE GL's											
5100 Salaries	305,652.00	106,707.58	33,808.10	1,271.80	66,235.46	20,969.98	20,969.98	6,359.50	13,990.80		272,313.20
5610 Annual Leave		1,366.71	462.61		1,377.52	452.25	452.25				4,111.34
5620 Sick Leave		7,132.32	566.75		2,106.89	973.27	973.27				11,752.50
5650 Other Leave		857.94	75.50		209.60	58.60	58.60				1,260.24
5810 Overtime											-
5200 Workers Compensation	5,208.00	1,953.21	426.79	12.72	1,088.83	438.90	438.90	63.53	139.90		4,562.78
5300 Ret Cont Employer Pay Plan	71,725.00	5,101.77	8,503.17	425.10	14,030.01	3,826.47	3,826.47	2,125.71	4,676.66		42,515.36
5301 Ret Cont Employee/Employer Ph	-	17,725.98	1,657.14		5,240.10	1,925.83	1,925.83				28,474.88
5400 Personnel Assessment	7,885.00										-
5420 Collective Bargaining Assess	12.00										-
5430 Labor Relations Assess	114.00										-
5500 Group Insurance	35,040.00	10,453.72	3,183.48	87.14	6,477.44	1,504.62	1,504.62	435.66	958.46		24,605.14
5700 Payroll Assessment	145.00										-
5750 Retired Employee Group Ins	9,505.00	3,609.94	1,085.84	39.54	2,236.90	698.24	698.24	197.66	435.11		9,001.47
5800 Unemployment Comp	199.00	72.60	23.50	0.75	45.31	10.92	10.92	4.10	8.76		176.86
5840 Medicare	4,432.00	1,681.56	501.24	18.10	1,034.55	322.62	322.62	90.77	199.75		4,171.21
5930 Longevity	-	710.00	20.00		50.00	10.00	10.00				800.00
5975 Forfeited AL Payoff	-	392.25	653.74	32.69	1,078.67	294.18	294.18	163.44	359.56		3,268.71
TOTAL EXPENDITURES	439,917.00	157,765.58	50,967.86	1,887.84	103,211.28	31,485.88	31,485.88	9,440.37	20,769.00		407,013.69
*DIFFERENCE		(9,088.59)	(2,203.86)	(203.84)	12,698.72	13,934.12	13,934.12	(1,008.37)	(2,259.00)		25,803.31

Overtime was removed and moved to BA1336

168.39	336.81	842.04	168.41	168.41	1,684.06
157,933.97	51,304.67	1,887.84	104,053.32	31,654.29	408,697.75
				9,440.37	20,769.00

Joe Lombardo
Governor



Amy Stephenson
Director

David Johnson
Deputy Director

Curtis Palmer
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: July 21, 2024

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Budd Milazzo, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

OFFICE OF THE ATTORNEY GENERAL

Agenda Item Write-up:

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim request for approval:

Claimant: Troylette Burton, Thayer Burton and the Estate of Thayer Joseph Burton

Claim No: TC 21114

Settlement Amount: \$975,000

Date of Loss: May 15, 2018

Payment of this claim to be made to Claimant's counsel and an attorney with a lien on settlement proceeds:

\$934,470.00 Parker, Nelson & Associates
2460 Professional Court Ste 200
Las Vegas, NV 89128

\$37,530.00 Peter Goldstein Law Group
10161 Park Run Dr Ste 150
Las Vegas, NV 89145

Additional Information:

A settlement agreement and full and final release of further claims has been entered for the total amount of \$975,000 to be paid from the Tort Claim fund.

Statutory Authority:

NRS 41.036

REVIEWED: *JA*

ACTION ITEM:

AARON D. FORD
Attorney General

CRAIG A. NEWBY
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General



STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street
Carson City, Nevada 89701

TERESA BENITEZ-
THOMPSON
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

MEMORANDUM

To: Budd Milazzo, Executive Branch Budget Officer

From: Nancy Katafias, Tort Claims Manager

Date: July 9, 2024

Subject: August 13, 2024, BOE Submittal for Troylette Burton, Thayer Burton and the Estate of Thayer Joseph Burton

Please place the following item on the August 13, 2024, Board of Examiner's agenda for approval. Upon approval, this item will be paid from budget 1348/category 15.

Plaintiff: Troylette Burton, Thayer Burton and the Estate of Thayer Joseph Burton

Claim No.: 1348-21114

Payment: \$975,000.00

Payable as follows:

G/L 7357 \$937,470.00

Parker, Nelson & Associates
2460 Professional Court Ste 200
Las Vegas NV 89128

G/L 7357 \$37,530.00

Peter Goldstein Law Group
10161 Park Run Dr Ste 150
Las Vegas NV 89145

TORT CLAIM RECOMMENDATION

DATE: May 21, 2024
CLAIMANT: Troylette Burton, Thayer Burton and the Estate of
Thayer Joseph Burton
CLAIM NUMBER: TC21114
DATE OF LOSS: May 15, 2018
AGENCY: NDOC/NNCC

DISCUSSION

In the lawsuit filed against Nevada Department of Corrections/Northern Nevada Correctional Center (NNCC), through counsel, the plaintiffs alleged supervisory liability, failure to protect and resultant wrongful death of inmate Thayer Joseph Burton. The case is filed by the parents of the deceased and the estate of the deceased.

Discovery was complete, summary judgment motions were denied, and the case was set for a jury trial. At trial, plaintiffs would be alleging that the NNCC was understaffed which led to an unsafe condition. Additionally, racial components would be alleged as the deceased was African American, and the offending inmate was a white supremacist. It was alleged that they should not have been housed in the same unit.

To avoid the cost of trial and a possible adverse judgment, which would lead to opposing counsel attorney fees, the case was settled weeks before trial.

RECOMMENDATION

It is recommended that pending BOE approval, the claim be paid in the amount of \$975,000.00 and due to a lien on settlement proceeds, broken down as below.

RECOMMENDATION: PAY

G/L 7357 \$937,470.00

Parker, Nelson & Associates
2460 Professional Court Ste 200
Las Vegas NV 89128

G/L 7357 \$37,530.00

Peter Goldstein Law Group
10161 Park Run Dr Ste 150
Las Vegas NV 89145

Approved:

Nancy Katafias

NANCY KATAFIAS, CLAIMS MANAGER

May 20, 2024

DATE

Leslie Nino Piro

LESLIE NINO PIRO, GENERAL COUNSEL

June 3, 2024

DATE

Settlement Agreement and Full and Final Release of Claims

Case Name: BURTON v. FONSECA

Case No.: 3:20-cv-00190-ART-CLB, hereinafter referred to as:

"The Matter"

Plaintiffs:	Defendants:
<u>TROYLETTE BURTON, Individually, and as Administrator of the ESTATE OF THAYER JOSEPH BURTON, and THAYER BURTON</u>	<u>MOISES FONSECA, ROBERT SMITH and ISIDRO BACA</u>


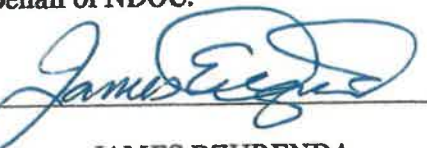
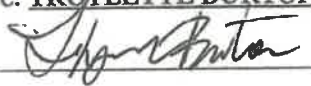
This Settlement Agreement and Full and Final Release of Claims ("Agreement") is made and entered into by, Plaintiffs TROYLETTE BURTON, Individually, and as Administrator of the ESTATE OF THAYER JOSEPH BURTON, and THAYER BURTON (the "Plaintiffs") and the State of Nevada *ex rel.* Nevada Department of Corrections, on behalf of Defendants MOISES FONSECA, ROBERT SMITH and ISIDRO BACA (jointly referred to as "NDOC"). This Agreement is being entered into by Plaintiffs and NDOC (collectively, the "Parties") because each of them have determined that resolving this Matter by way of settlement is preferable than continuing to litigate this Matter before the U.S. District Court for the District of Nevada ("Court").

Plaintiffs and NDOC have agreed to resolve all claims raised in this Matter on the following terms:

1. Upon approval from the Board of Examiners ("BoE"), NDOC will pay the Plaintiffs the sum of Nine Hundred Seventy-Five Thousand Dollars (\$975,000.00) ("Settlement Amount") to be disbursed to Plaintiffs' counsel, as set forth in Paragraphs 3 and 4 of this Agreement.
2. As this Agreement requires payment of more than \$100,000.00, this Agreement must be approved by the BoE. NDOC will present this Settlement to the BoE for approval at the next available meeting following the signatures of all Parties, which is anticipated to be either the July 2024 or the August 2024 BoE meeting. NDOC's counsel shall promptly notify Plaintiffs' counsel of whether the BoE approved, denied, or otherwise acted upon the Agreement.
 - a. In the event the BoE does not approve this Agreement, neither Party is bound by any term in this Agreement.
 - b. In the event the BoE does not approve this Agreement, the Parties, including Plaintiffs, are free to continue to litigate this Matter, or, at the Parties discretion, continue to attempt to negotiate a settlement of this Matter, understanding that any future settlement terms that may be agreed to between the Parties may also be subject to BoE approval.

- c. Unless otherwise noted, the terms outlined in paragraph 1 above shall be completed within forty-five (45) days of the date the settlement is approved by the Board of Examiners. This agreement is subject to that approval.
3. Plaintiffs are represented in this Matter by counsel: Theodore Parker, III, Esq and Clarence E. Gamble, Esq. ("Plaintiffs' counsel"). Plaintiffs and Plaintiffs' counsel have separately negotiated and agreed upon an apportionment of the Settlement Amount. Plaintiffs and Plaintiffs' Counsel also recognize that prior Counsel, Peter Goldstein, Esq. has asserted an attorney's lien. Plaintiffs and Plaintiffs' Counsel agree that NDOC may satisfy the lien out of the proceeds in the amount of Thirty-Seven Thousand, Five Hundred Thirty Dollars. (\$37, 530.00) NDOC will disburse the Settlement Amount as instructed by Plaintiffs and Plaintiffs' counsel. The following apportionment of the Settlement Amount is reported to fulfill the Parties' obligations under NRS 41.0375(1)(b):
 - a. \$559,554.73 to be disbursed to Plaintiffs' counsel.
 - b. \$352,470.00 in attorney's fees to be disbursed directly to counsel.
 - c. \$25,445.27 in costs to be disbursed directly to counsel.
 - d. \$37, 530.00 to Peter Goldstein, Esq. in satisfaction of the attorney's lien.
4. In consideration of the Agreement above, the Plaintiffs have signed a Stipulation and Order to Dismiss the Matter at the same time as signing this Agreement. The Parties consider the Stipulation and Order to Dismiss part of this Agreement.
5. Within forty-five (45) days of this Agreement being signed by all Parties, NDOC will file the Stipulation and Order to Dismiss, or, alternatively, if the terms of the Settlement have not been completed, a Status Report. If a Status Report is filed, the Status Report must inform the Court as to what terms are yet to be completed, along with an explanation as to why they have not yet been completed and when NDOC anticipates the outstanding terms will be completed. Plaintiffs shall have seven (7) days to file any objection to a Status Report filed by NDOC. Unless the Court orders otherwise, NDOC must file another Status Report within thirty (30) days of the filing of any Status Report in the case, or the Stipulation and Order to Dismiss must be filed.
6. If there is a delay in completing the terms of the Settlement Agreement, the Parties agree that a motion to enforce will not be filed until after the time frames described in Paragraphs 2 and 5 have fully expired, but also agree that such Motion shall be filed within seven (7) days following the expiration of the timelines in Paragraph 5.
7. This Agreement represents a mutual release of all claims related to or arising out of this Matter, or any facts pertinent to or underlying this Matter. The Plaintiffs and NDOC understand that they are entering into a comprehensive settlement that is meant to represent a complete release of all claims related to the Matter.

8. Plaintiffs understand that the Dismissal of this Matter applies to: (a) all claims that were or could have been raised; and (b) all Defendants that were or could have been named in the Matter, whether those Defendants are current or former employees of the State of Nevada or NDOC.
9. Plaintiffs understand that by entering this Agreement, neither NDOC nor any of the individually named defendants are making any admission of liability for the claims raised in the Matter.
10. Plaintiffs understand that they are not entitled to any other payments, including but not limited to additional attorney fees and costs, filing fees, copy costs or postage.
11. This Agreement shall be construed and interpreted in accordance with the laws of the State of Nevada. Should any court declare or determine any provision of this Agreement to be illegal or invalid, the validity of the remaining parts, terms, or provisions shall not be affected thereby said illegal or invalid part, term, or provision shall be deemed not to be a part of this Agreement. The Parties acknowledge that the Agreement has been drafted by both Parties and therefore any ambiguity in the Agreement will not be construed in favor or against either Party.
12. Plaintiffs and NDOC understand the Court retains jurisdiction over the Matter for purposes of enforcing this Settlement Agreement only until the Stipulation and Order to Dismiss is granted. Once the Court has signed the Stipulation and Order to Dismiss, the case is dismissed, the Court will no longer have jurisdiction over this case.

Plaintiffs:	On behalf of NDOC:
By: 	By: 
Name: <u>TROYLETTE BURTON</u>	Name: <u>JAMES DZURENDA</u>
By: 	Title: <u>DIRECTOR</u>
Name: <u>THAYER BURTON</u>	Date: <u>7/8/2024</u>
Date: <u>7/3/2024</u>	

Joe Lombardo
Governor



Amy Stephenson
Director

David Johnson
Deputy Director

Curtis Palmer
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: July 1, 2024
To: Amy Stephenson, Director
Governor's Finance Office
From: Michael Rankin, Executive Branch Budget Officer
Governor's Finance Office, Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting:

SECRETARY OF STATE

Agenda Item Write-up:

Pursuant to NRS 298.710, the office requests the Board's approval for an allocation of \$1,333,707 from the Statutory Contingency Account to reimburse the cost of the Presidential Preference Primary Election.

Additional Information:

The cost of a presidential preference primary election is a charge against the State and must be paid from the Reserve for Statutory Contingency Account upon recommendation by the Secretary of State and approval by the State Board of Examiners. Corresponds to work program #C69143.

Statutory Authority:

NRS 298.710

REVIEWED: AS

ACTION ITEM: _____

FRANCISCO V. AGUILAR
Secretary of State

RUBEN J. RODRIGUEZ
Deputy Secretary for Southern Nevada

DEBBIE I. BOWMAN
Deputy Secretary for Operations

SHAUNA BAKKEDAHL
Deputy Secretary for Commercial Recordings

STATE OF NEVADA



OFFICE OF THE
SECRETARY OF STATE

GABRIEL DI CHIARA
Chief Deputy Secretary of State

ERIN HOUSTON
Deputy Secretary for Securities

MARK A. WLASCHIN
Deputy Secretary for Elections

MEMORANDUM

To: Michael Rankin, Executive Branch Budget Officer

From: Ashley Griffiths, Administrative Services Officer III
CC: Debbie Bowman, Deputy Secretary of State for Operations

Date: June 26, 2024

Subject: Statutory Contingency Account Funding Request

The Office of the Secretary of State requests the Board of Examiners' approval to transfer \$1,333,707 from the Statutory Contingency Account to budget account 1050 to fund the cost of the Presidential Preference Primary Election pursuant to NRS 298.710 (attached). The statute provides that "the cost of the presidential preference primary election is a charge against the State and must be paid from the Reserve for Statutory Contingency Account upon recommendation by the Secretary of State and approval by the State Board of Examiners."

Please contact Ashley Griffiths at 684-5738 if you require additional information or have any questions.

Job Nui FY	Fund	Agency	Org	Budget A	Budget GL	GL Description	Document Number	Acceptance	Amount	Vendor Number/Name	ALT DESC	Line Desc
PPP 2024	101	40	300	1050	11	8502 EXPENDITURES CHURCHILL CO	PV 040 00002069777	3/26/2024	\$ 1,111.00	T81032440 CHURCHILL, COUNTY OF	PPP BALLOT STOCK	24 BALLOT STOCK NAC 293.200
PPP 2024	101	40	300	1050	11	8502 EXPENDITURES CHURCHILL CO	JV 040 10000281112	5/3/2024	\$ (1,111.00)	T81032440 CHURCHILL, COUNTY OF	PPP BALLOT STOCK	CORR PV 2069777
PPP 2024	101	40	300	1050	11	6240 PERSONAL VEHICLE IN-STATE	PV 040 00002062087	2/22/2024	\$ 404.68	METZGER, COLLEEN A	PPP ELECTION WORKER TRAVEL	02/05-02/07 MCDERMITT PPP
PPP 2024	101	40	300	1050	11	6200 PER DIEM IN-STATE	JV 040 10000282107	6/6/2024	\$ 1,126.00	HARDY, HEATHER N	PPP CANDIDATE FILING TRAVEL	PV 2041174
PPP 2024	101	40	300	1050	11	6200 PER DIEM IN-STATE	JV 040 10000282109	6/6/2024	\$ 1,126.00	BOLLMAN, BRIANA L	PPP CANDIDATE FILING TRAVEL	PV 2041180
PPP 2024	101	40	300	1050	11	6220 AUTO MISC. IN-STATE	JV 040 10000282109	6/6/2024	\$ 75.29	BOLLMAN, BRIANA L	PPP CANDIDATE FILING TRAVEL	PV 2041180
PPP 2024	101	40	300	1050	11	6240 PERSONAL VEHICLE IN-STATE	JV 040 10000282107	6/6/2024	\$ 43.82	HARDY, HEATHER N	PPP CANDIDATE FILING TRAVEL	PV 2041174
PPP 2024	101	40	300	1050	11	6240 PERSONAL VEHICLE IN-STATE	JV 040 10000282109	6/6/2024	\$ 36.94	BOLLMAN, BRIANA L	PPP CANDIDATE FILING TRAVEL	PV 2041180
PPP 2024	101	40	300	1050	11	6200 PER DIEM IN-STATE	JV 040 10000282109	6/6/2024	\$ 2,729.70	FLEET SERVICES	PPP CANDIDATE FILING TRAVEL	PV 2041180
PPP 2024	101	40	300	1050	11	6215 NON-MP VEHICLE RENTAL I/S	JV 040 10000222006	6/7/2024	\$ 620.55		PPP CANDIDATE FILING TRAVEL	PV TC040283301 CORR JOB
PPP 2024	101	40	300	1050	11	6250 COMM AIR TRANS IN-STATE	JV 040 10000222005	6/7/2024	\$ 310.01		PPP CANDIDATE FILING TRAVEL	PV JMT027645A CORR JOB
PPP 2024	101	40	300	1050	11	6250 COMM AIR TRANS IN-STATE	JV 040 10000222005	6/7/2024	\$ 300.01		PPP CANDIDATE FILING TRAVEL	PV TC040283301 CORR JOB
PPP 2024	101	40	300	1050	11	6250 COMM AIR TRANS IN-STATE	JV 040 10000222008	6/7/2024	\$ 50.70		PPP CANDIDATE FILING TRAVEL	PV TC040283301 CORR JOB
PPP 2024	101	40	4000	1050	11	7060 CONTRACTS	JV 040 10000282380	6/12/2024	\$ 1,033.24	T29042164 GUIDESOFF INC DBA	PPP CANDIDATE FILING TRAVEL	PV TC040314301 CORR JOB
PPP 2024	101	40	4000	1050	11	7060 CONTRACTS	JV 040 10000282380	6/12/2024	\$ 1,356.46	T29042164 GUIDESOFF INC DBA	PPP CANDIDATE FILING TRAVEL	PV 2066268 FR 105131
PPP 2024	101	40	4000	1050	11	7060 CONTRACTS	JV 040 10000282380	6/12/2024	\$ 841.61	T29042164 GUIDESOFF INC DBA	PPP EARLY VOTING TRAVEL	PV 2066270 FR 105131
PPP 2024	101	40	300	1050	11	6200 PER DIEM IN-STATE	PV 040 00002062078	2/22/2024	\$ 151.00	ALLEN, MISTY	PPP EARLY VOTING TRAVEL	PV 2067283 FR 105131
PPP 2024	101	40	300	1050	11	6200 PER DIEM IN-STATE	PV 040 00002069401	3/11/2024	\$ 151.00	METZGER, COLLEEN A	PPP ELECTION WORKER TRAVEL	02/05-02/07 MCDERMITT PPP
PPP 2024	101	40	300	1050	11	6200 PER DIEM IN-STATE	PV 040 00002060705	2/22/2024	\$ 140.00	T81090339 FIA CARD SERVICES NA	PPP ELECTION WORKER TRAVEL	02/05-02/07 MCDERMITT PPP
PPP 2024	101	40	300	1050	11	7632 AB4 REIMBURSEMENT	JV 040 10000282465	6/14/2024	\$ 30.45	BOLLMAN, BRIANA L	PPP POSTAGE	DIAMOND A MOTEL - Purchase
PPP 2024	101	40	300	1050	11	7285 POSTAGE - STATE MAILROOM	JV 040 10000282465	6/14/2024	\$ 11.74		PPP POSTAGE	REIMBURSEMENT PPP BALLOT
PPP 2024	101	40	300	1050	11	7285 POSTAGE - STATE MAILROOM	JV 040 10000282465	6/14/2024	\$ 134.97		PPP POSTAGE	MAR ADMIN FEE - PPP
									\$ 10,674.17			MAR POSTAGE - PPP
PPP 2024	101	40	300	1050	25	8502 EXPENDITURES CHURCHILL CO	PV 040 00002069777	3/26/2024	\$ 31,285.56	T81032440 CHURCHILL, COUNTY OF	PPP BALLOT STOCK	24 BALLOT STOCK NAC 293.200
PPP 2024	101	40	300	1050	25	8509 EXPENDITURES LANDER CO	PV 040 00002075234	4/22/2024	\$ 11,070.84	T40262000GLANDER, COUNTY OF	PPP BALLOT STOCK	24 BALLOT STOCK NAC 293.200
PPP 2024	101	40	300	1050	25	8517 EXPENDITURES WHITE PINE CO	PV 040 00002072470	4/25/2024	\$ 12,231.15	T80971176TWHITE PINE, COUNTY OF	PPP BALLOT STOCK	24 BALLOT STOCK NAC 293.200
PPP 2024	101	40	300	1050	25	8501 EXPENDITURES CARSON CITY CO	PV 040 00002078317	5/2/2024	\$ 39,940.63	T80990941FCARSON CITY, CITY OF	PPP BALLOT STOCK	24 BALLOT STOCK NAC 293.200
PPP 2024	101	40	300	1050	25	8505 EXPENDITURES ELKO CO	PV 040 00002078184	5/2/2024	\$ 21,170.64	T81072742VELKO, COUNTY OF	PPP BALLOT STOCK	24 BALLOT STOCK NAC 293.200
PPP 2024	101	40	300	1050	25	8508 EXPENDITURES HUMBOLDT CO	PV 040 00002078323	5/2/2024	\$ 10,680.72	T40139500 HUMBOLDT, COUNTY OF	PPP BALLOT STOCK	24 BALLOT STOCK NAC 293.200
PPP 2024	101	40	300	1050	25	8502 EXPENDITURES CHURCHILL CO	JV 040 10000281112	5/3/2024	\$ 1,111.00	T81032440 CHURCHILL, COUNTY OF	PPP BALLOT STOCK	CORR PV 2069777
PPP 2024	101	40	300	1050	25	8511 EXPENDITURES LYON CO	JV 040 10000281125	5/3/2024	\$ 5,092.00	T40156600QLYON, COUNTY OF	PPP BALLOT STOCK	CORR PV 2071019
PPP 2024	101	40	300	1050	25	8511 EXPENDITURES LYON CO	JV 040 10000281125	5/3/2024	\$ 57,439.73	T40156600QLYON, COUNTY OF	PPP BALLOT STOCK	CORR PV 2071019
PPP 2024	101	40	300	1050	25	8514 EXPENDITURES PERSHING CO	PV 040 0000220988	5/3/2024	\$ 301.22		PPP BALLOT STOCK	PV 2075239 CORR JOB
PPP 2024	101	40	300	1050	25	8504 EXPENDITURES DOUGLAS CO	PV 040 00002079798	5/9/2024	\$ 29,359.32	T40174400HDOUGLAS, COUNTY OF	PPP BALLOT STOCK	24 BALLOT STOCK NAC 293.200
PPP 2024	101	40	300	1050	25	8511 EXPENDITURES LYON CO	PV 040 00002080454	5/13/2024	\$ (905.85)	T40156600QLYON, COUNTY OF	PPP BALLOT STOCK	24 BALLOT STOCK NAC 293.200
PPP 2024	101	40	300	1050	25	8503 EXPENDITURES CLARK CO	PV 040 00002080925	5/24/2024	\$ 915,686.91	T81026920CLARK, COUNTY OF	PPP BALLOT STOCK	24 BALLOT STOCK NAC 293.200
PPP 2024	101	40	300	1050	25	8502 EXPENDITURES CHURCHILL CO	JV 040 10000281530	5/28/2024	\$ (12,377.61)	T81032440 CHURCHILL, COUNTY OF	PPP BALLOT STOCK	24 BALLOT STOCK NAC 293.200
PPP 2024	101	40	300	1050	25	8517 EXPENDITURES WHITE PINE CO	PV 040 00002081533	5/28/2024	\$ (1,611.42)	T80971176TWHITE PINE, COUNTY OF	PPP BALLOT STOCK	PV 2069777
PPP 2024	101	40	300	1050	25	8511 EXPENDITURES LYON CO	PV 040 00002083066	5/31/2024	\$ 36.96	T40156600QLYON, COUNTY OF	PPP BALLOT STOCK	PV 2072470
PPP 2024	101	40	300	1050	25	8513 EXPENDITURES NYE CO	PV 040 00002083039	5/31/2024	\$ 7,385.76	T80044960TNYE, COUNTY OF	PPP BALLOT STOCK	24 BALLOT STOCK NAC 293.200
PPP 2024	101	40	300	1050	25	8516 EXPENDITURES WASHOE CO	PV 040 00002084635	6/6/2024	\$ 127,861.24	T40283400 WASHOE, COUNTY OF	PPP BALLOT STOCK	24 BALLOT STOCK NAC 293.200
PPP 2024	101	40	300	1050	25	7060 CONTRACTS	PV 040 00002069227	3/22/2024	\$ 63,858.93	T29047741 FORT ORANGE PRESS INC	PPP BALLOTS	BALLOTS PPP
PPP 2024	101	40	300	1050	25	7060 CONTRACTS	JV 040 10000280542	4/23/2024	\$ 3,414.50	T29047741 FORT ORANGE PRESS INC	PPP BALLOTS	PV 2054249 FR CAT41
									\$ 1,323,032.33			
									\$ 1,333,706.50			

State of Nevada Work Program

WP Number: C69143

FY 2024

☐ Add Original Work Program

☒ XXX Modify Work Program

BUDGET DIVISION USE ONLY

DATE _____

APPROVED ON BEHALF OF
THE GOVERNOR BY _____

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
06/14/24	101	040	1050	SOS - SECRETARY OF STATE

Funds Available

Funds Available							
Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			4655	TRANSFER FROM STATUTORY CONTINGENCY	1,333,707	0	1,333,707
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		1,333,707		1,333,707
Total Budgetary & Revenue GLs					1,333,707		

Expenditures

CAT	Amount	CAT	Amount
11	10,675		
25	1,323,032		
Sub Total Category Expenditures			1,333,707

Remarks

The purpose of this work program is to request the transfer of \$1,333,707 from the Statutory Contingency Account pursuant to Nevada Revised Statutes (NRS) 298.710.

Total Budgetary General Ledgers and Category Expenditures (AP)

1,333,707

dbowma1

Authorized Signature

06/14/24

Date

Controller's Office Approval

Does not require Interim Finance approval since Statutory Contingency per NRS 298.710

LEASES SUMMARY

BOE #	LESSEE		LESSOR	AMOUNT
1.	DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION		GLOBAL EXPERIENCE SPECIALISTS, INC.	\$1,641,222
		This is an extension of an existing lease.		
		Term of Lease:	07/01/2024 – 12/31/2025	Located in Las Vegas
2.	DEPARTMENT OF PUBLIC SAFETY		MCCARRAN CENTER LC, A NEVADA LIMITED LIABILITY COMPANY	\$6,655,578
		This is a relocation.		
		Term of Lease:	09/01/2024 – 08/31/2030	Located in Las Vegas
3.	NEVADA COMMISSION ON ETHICS		AVALON NEVADA INVESTMENTS, LLC	\$100,418
		This is an extension of an existing lease.		
		Term of Lease:	12/01/2024 – 11/30/2027	Located in Carson City

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timelines of returned documentation.
This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	<i>[Signature]</i> 07/15/24
Reviewed by:	AE 07-22-24
Reviewed by:	

STATEWIDE THIRD SUBLEASE AMENDMENT INFORMATION

1. Agency:	Department of Administration State of Nevada Purchasing Division 515 E. Musser Street, Suite 300 Carson City, Nevada 89701 Judy Gates T: 775.531.3318 E: j.gates@admin.nv.gov						
Remarks:	This fourth sublease retroactively extends the lease term an additional six (6) months with one more option to renew. This warehouse is used to house and distribute PPE and testing supplies. This space also houses space for the State's Purchasing Surplus Program.						
Exceptions/Special notes:	Current Rate: \$0.88 a sf, Market Rate: \$1.47 a sf, pre-negotiated rate: \$0.91. This lease has been approved by Director Robb to move forward.						
2. Lessee:	Department of Administration, Public Works Division, Building and Grounds						
3. Name of Lessor:	Global Experience Specialists, Inc.						
4. Address of Lessor:	7150 S. Tenaya Way, Suite 100 Las Vegas, Nevada 89113						
5. Property contact:	Kris Truscott, Property Manager T: 702.416.2999 E: ktruscott@ges.com Skye Cook, Property Contact T: 612.812.9595 E: Skye.Cook@cushwake.com						
6. Address of Lease property:	7050 Lindell Road, Building B Las Vegas, Nevada 89118						
a. Square Footage:	<input checked="" type="checkbox"/> Rentable <input type="checkbox"/> Usable 101,310 Plus 1,542 sf of office space at no cost to the agency						
b. Cost:	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
	0%	\$ 89,152.80	6	\$ 534,916.80	July 1, 2024 - December 31, 2024	\$0.00	\$0.00
c. Total Lease Consideration:							
	4%	\$ 92,192.10	6	\$ 553,152.60	January 1, 2025 - June 30, 2025	\$0.00	\$0.00
	0%	\$ 92,192.10	6	\$ 553,152.60	July 1, 2025 - December 31, 2025	\$0.00	\$0.00
c. Total Renewal Consideration:			18	\$ 1,641,222			
d. Total Improvement Cost:							
e. Option to renew:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Renewal terms:		Two options for two additional 6 month terms		
f. Holdover notice:	# of Days required 30		Holdover terms:		25% / 90		
g. Term:	Six (6) months						
h. Pass-thrus/CAM/Taxes	<input type="checkbox"/> Landlord <input checked="" type="checkbox"/> Tenant						
i. Utilities:	<input type="checkbox"/> Landlord <input checked="" type="checkbox"/> Tenant						
j. Janitorial:	<input type="checkbox"/> Landlord <input checked="" type="checkbox"/> Tenant		<input type="checkbox"/> 3 day <input type="checkbox"/> 5 day		<input type="checkbox"/> Rural 3 day <input type="checkbox"/> Rural 5 day <input checked="" type="checkbox"/> Other (see special notes)		
k. Repairs:	Major: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant		Minor: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant				
l. Comparable Area Market Rate Average:	Current Rate \$0.88, Market Rate \$1.10 pre-negotiated rate \$0.91						
m. Specific termination clause in lease:	Breach/Default lack of funding						
n. Lease will be paid for by Agency Budget Account Number:	1358						
7. This lease constitutes:	<input checked="" type="checkbox"/> An extension of an existing lease <input type="checkbox"/> An addition to current facilities (requires estimated expenses) <input type="checkbox"/> A relocation (requires estimated expenses) <input type="checkbox"/> A new location (requires estimated expenses) <input type="checkbox"/> Remodeling only <input type="checkbox"/> Other						
a. Estimated Expenses:	Moving: \$0.00		Furnishings: \$0.00		Data/Phones: \$0.00		

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

[Signature] 7/11/24
Authorized Agency Signature Date

Page 1 of 2

RECEIVED

JUL 12 2024

Rev. 08/08/2023

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

For Public Works Information:

8. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
*If Yes, explain....		
c. Does the Lessor have a current Nevada State Business License?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
**If No, explain....		
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/>	INC <input checked="" type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>
e. Ownership Type (Domestic, Foreign, Government, etc.):	Domestic	
f. Nevada Business ID Number:	NV19831009024	Exp: 7/31/2024
g. Is the Lessor's Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
**If No, explain....		
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	T29038861	
j. Is this an Arms Length Transaction (No Conflict of Interest)?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
**If No, explain....		

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

Authorized Signature
Public Works Division

Date

27

For Board of Examiners

☒ YES

☐ NO

Joe Lombardo
Governor



Joy Grimmer
Director

Bob Ragar
Deputy Director

Wilfred J. Lewis, Jr.
Administrator

Carson City Office:
680 W. Nye Ln, Suite 103
Carson City, Nevada 89703
Phone: (775) 684-4141

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PUBLIC WORKS DIVISION

Las Vegas Office:
7115 Amigo Street, Suite 100
Las Vegas, NV 89119
Phone: (702) 486-5115

Date: August 1, 2024
To: Shauna Tilley, Budget Analyst
From: Zuly Terrazas, Public Works Division, Leasing Services
z.terrazas@admin.nv.gov

Subject: Retroactive Memo for placement on the August 13th Board of Examiners Meeting, for Department of Administration, State of Nevada Purchasing Division sublease amendment for 7050 Lindell Road, Building B, Las Vegas, Nevada 89118

This memo is a clarification for a retroactive start date of July 1, 2024 for the lease referenced above, which houses the Department of Administration, State of Nevada Purchasing Division.

Due to an unanticipated delay in the renegotiation of renewal terms, certification of funding on the agencies side, and in the signature process, this created a delay for submittal to BOE prior to the July 1st start date.

This lease is for placement on the August 13th Board of Examiners meeting.

Thank You,

Zuly Terrazas

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.
This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency:	Department of Public Safety 555 Wright Way Carson City, Nevada 89711 Kristi Defer T: 775.684.4536 E: kdefer@dps.state.nv.us						
Remarks:	New lease relocation from several DPS agencies. Five year lease with option to purchase building. Tenant improvements listed on lease documents included in lease terms. Lease length and terms have been approved by Director Jack Robb.						
Exceptions/Special notes:	Return to work funds will cover the rent increase in addition to utilities, janitorial, and any associated moving costs, wiring, furniture, etc. through the biennium.						
2. Lessee:	Department of Administration, Public Works Division, Buildings and Grounds						
3. Name of Lessor:	McCarran Center, LC						
4. Address of Lessor:	2300 W Sahara, Suite 530 Las Vegas, NV 89102 Attn: Property Management E: mcmaintenance@thomas-mack.com						
5. Property contact:	Leslie Shurnur T: 702.896.7035 E: leslie@thomas-mack.com						
6. Address of Lease property:	6830 Bermuda Rd Las Vegas, NV 89119						
a. Square Footage:	<input type="checkbox"/> Rentable <input checked="" type="checkbox"/> Usable 64,000						
b. Cost:	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
	\$ 102,400.00	12	\$ 1,228,800.00	September 1, 2024 - August 31, 2025	\$0.00	\$0.00	\$1.60
4%	\$ 106,496.00	12	\$ 1,277,952.00	September 1, 2025 - August 31, 2026	\$0.00	\$0.00	\$1.66
4%	\$ 110,755.84	12	\$ 1,329,070.08	September 1, 2026 - August 31, 2027	\$0.00	\$0.00	\$1.73
4%	\$ 115,186.07	12	\$ 1,382,232.84	September 1, 2028 - August 31, 2029	\$0.00	\$0.00	\$1.80
4%	\$ 119,793.51	12	\$ 1,437,522.12	September 1, 2029 - August 31, 2030	\$0.00	\$0.00	\$1.87
c. Total Lease Consideration:	60			\$ 6,655,577.04			
d. Total Improvement Cost:					\$0.00		
e. Option to renew:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Renewal terms:		None		
f. Holdover notice:	# of Days required 30		Holdover terms:		90/5%		
g. Term:	Five (5) Years						
h. Pass-thrus/CAM/Taxes	<input type="checkbox"/> Landlord <input checked="" type="checkbox"/> Tenant						
i. Utilities:	<input type="checkbox"/> Landlord <input checked="" type="checkbox"/> Tenant						
j. Janitorial:	<input type="checkbox"/> Landlord <input checked="" type="checkbox"/> Tenant						
k. Repairs:	Major: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant		Minor: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant				
l. Comparable Area Market Rate Average:	\$2.51						
m. Specific termination clause in lease:	Breach/Default lack of funding						
n. Lease will be paid for by Agency Budget Account Number:	(See attached)						
7. This lease constitutes:	<input type="checkbox"/> An extension of an existing lease <input type="checkbox"/> An addition to current facilities (requires estimated expenses) <input checked="" type="checkbox"/> A relocation (requires estimated expenses) <input checked="" type="checkbox"/> A new location (requires estimated expenses) <input type="checkbox"/> Remodeling only <input type="checkbox"/> Other						
a. Estimated Expenses:	Moving: \$0.00		Furnishings: \$0.00		Data/Phones: \$0.00		

RECEIVED

JUL 11 2024

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

Rev. 08/08/2023

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes ☐ No ☐ Dec Unit ☐

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET



7/11/24

Authorized Agency Signature

Date

180

For Public Works Information:

8. State of Nevada Business License Information:

a.	Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b.	Is the Lessor Exempt from obtaining a Business License?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
	*If Yes, explain....		
c.	Does the Lessor have a current Nevada State Business License?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
	**If No, explain....		
d.	The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e.	Ownership Type (Domestic, Foreign, Government, etc.):	Domestic	
f.	Nevada Business ID Number:	NV19941005171	Exp: 6/30/2024
g.	Is the Lessor's Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
	**If No, explain....		
h.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i.	State of Nevada Vendor number:	T32011896	
j.	Is this an Arms Length Transaction (No Conflict of Interest)?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
	**If No, explain....		

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a.	I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b.	I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

Authorized Signature
Public Works Division

Date

GM

For Board of Examiners

☒ YES

☐ NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	MSB 07.10.24
Reviewed by:	07.22.24
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Nevada Commission on Ethics
704 West Nye Lane, Suite 204
Carson City, Nevada 89703
Kari Pedroza
775-687-5469 k.pedroza@ethics.nv.gov

Remarks: This is a lease renewal for Nevada Commission on Ethics-Approved by Director Jack Robb

Exceptions/Special notes:

2. Lessee: Department of Administration, Public Works Division, Buildings and Grounds

3. Name of Lessor: Avalon Nevada Investments, LLC

4. Address of Lessor: c/o John Uhart Commercial Real Estate Services
301 West Washington Street, Suite 1
Carson City, Nevada 89703

5. Property contact: Lease inquiries:
John Uhart
775-884-1896 jfuhart@ccim.net
Maintenance issues:
Nevada Commercial Group
775-884-1896

6. Address of Lease property: 704 West Nye Lane, Suite 204
Carson City, Nevada 89703

a. Square Footage: ☐ Rentable ☒ Usable 1,891

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvem ent cost per square foot	Base Rent cost per square foot	Actual cost per square foot
3%	\$ 2,707.34	12	\$ 32,488.08	December 1, 2024-November 30, 2025	\$0.00	\$0.00	\$1.43
3%	\$ 2,788.56	12	\$ 33,462.72	December 1, 2025-November 30, 2026	\$0.00	\$0.00	\$1.47
3%	\$ 2,872.22	12	\$ 34,466.64	December 1, 2026-November 30, 2027	\$0.00	\$0.00	\$1.52
c. Total Lease Consideration:		36	\$ 100,417.44				
d. Total Improvement Cost:					\$0.00		
e. Option to renew:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	90	Renewal terms:	One Identical Term			
f. Holdover notice:	# of Days required	30	Holdover terms:	5%/90			
g. Term:	Three (3) Years						
h. Pass-thrus/CAM/Taxes	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant						
i. Utilities:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant						
j. Janitorial:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant	<input type="checkbox"/> 3 day <input checked="" type="checkbox"/> 5 day <input type="checkbox"/> Rural 3 day <input type="checkbox"/> Rural 5 day <input type="checkbox"/> Other (see special notes)					
k. Repairs:	Major: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant	Minor: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant					
l. Comparable Area Market Rate Average:	\$1.50						
m. Specific termination clause in lease:	Breach/Default lack of funding						
n. Lease will be paid for by Agency Budget Account Number:	1343						

7. This lease constitutes:

☒ An extension of an existing lease

☐ An addition to current facilities (requires estimated expenses)

☐ A relocation (requires estimated expenses)

☐ A new location (requires estimated expenses)

☐ Remodeling only

☐ Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

RECEIVED

JUL 02 2024

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE
IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET



06/24/2024

Authorized Agency Signature

Date

7

For Public Works Information:

8. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
*If Yes, explain....		
c. Does the Lessor have a current Nevada State Business License?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
**If No, explain....		
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):		
f. Nevada Business ID Number:	NV20001123053	Exp: 12/31/2024
g. Is the Lessor's Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
**If No, explain....		
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	T32002712	
j. Is this an Arms Length Transaction (No Conflict of Interest)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
**If No, explain....		

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO



Jun 28, 2024

Authorized Signature

Date

Public Works Division

JW

For Board of Examiners

☒ YES

☐ NO

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	012	GOVERNOR'S OFFICE - NUCLEAR PROJECTS OFFICE	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO	GENERAL	\$400,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide expert analysis and support regarding seismic risk and geology at the proposed Yucca Mountain high level waste repository.				
		Term of Contract:	08/14/2024 - 05/30/2028	Contract # 29125		
2.	015	GOVERNOR'S OFFICE OF FINANCE - BUDGET DIVISION	MOODY'S ANALYTICS, INC.	GENERAL	\$23,223	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides ongoing national and state economic projections, state sales and tax collections forecasts, and residential real estate market analysis. This amendment increases the maximum amount from \$88,675 to \$111,898 due to the addition of tri-annual revenue forecasts and presentations.				
		Term of Contract:	07/01/2024 - 06/30/2026	Contract # 28775		
3.	040	SECRETARY OF STATE'S OFFICE - SECRETARY OF STATE	I3LOGIX, INC.	GENERAL	\$228,000	Sole Source
	Contract Description:	This is the first amendment to the original contract which provides ballot tracking services to Nevada voters throughout the election process. This amendment increases the maximum amount from \$57,000 to \$285,000 due to the addition of the Presidential Preference Primary, Primary Election, and the General Election to the scope of this contract.				
		Term of Contract:	05/12/2022 - 04/30/2026	Contract # 26207		
4.	040	SECRETARY OF STATE'S OFFICE - HELP AMERICA VOTE ACT ELECTION REFORM	GARTNER, INC.	FEDERAL	\$840,000	
	Contract Description:	This is the third amendment to the original service agreement under statewide contract #99SWC-NV22-9032 which provides acquisition support services. This service agreement provides independent validation and verification services for the new centralized statewide database and election management system. This amendment increases the maximum amount from \$1,110,500 to \$1,950,500 due to the addition of reporting and risk assessments.				
		Term of Contract:	05/09/2023 - 10/03/2024	Contract # 27474		
5.	070	DEPARTMENT OF ADMINISTRATION - HUMAN RESOURCE MANAGEMENT	ALL STAR TALENT, INC.	FEDERAL	\$367,750	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV24-20080 which provides recruiting, branding, and marketing strategies. This service agreement provides digital recruitment campaign services to assist individual agencies in recruiting.				
		Term of Contract:	07/01/2024 - 12/31/2024	Contract # 29161		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
6.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	SUMMERSCAPE, LLC	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$500,000	
	Contract Description:	This is a new contract to provide snow removal for Nevada Early Intervention Services, Nevada Highway Patrol, the Purchasing Division's warehouse, and the Department of Motor Vehicles located in Reno. Term of Contract: 12/01/2024 - 11/30/2028 Contract # 29449				
7.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - STATEWIDE CIP PROJECTS - NON-EXEC	KGA, INC. DBA KITTRELL GARLOCK & ASSOCIATES DBA KGA ARCHITECTURE	GENERAL	\$667,794	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides professional architectural/engineering services for the Health and Human Services - Southern Nevada Forensic Facility Advanced Planning CIP Project: CIP Project No. 23-P06; SPWD Contract No. 116111. This amendment increases the maximum amount from \$12,797,379 to \$13,465,173 due to furniture, fixtures, and equipment design services and providing food service design space for the kitchen within the new forensic facility. Term of Contract: 01/09/2024 - 06/30/2027 Contract # 28534				
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - STATEWIDE CIP PROJECTS - NON-EXEC	TATE SNYDER KIMSEY ARCHITECTS, LTD. DBA TSK	HIGHWAY	\$96,583	Professional Service
	Contract Description:	This is the sixth amendment to the original contract which provides professional architectural/engineering services for the Department of Motor Vehicles Silverado Ranch - Advance Planning CIP Project: CIP Project No. 21-P06; SPWD Contract No. 114488. This amendment increases the maximum amount from \$4,139,923.00 to \$4,236,506.39 due to additional civil engineering design services for added utility design and a traffic impact analysis. Term of Contract: 11/09/2021 - 06/30/2025 Contract # 25018				
9.	086	DEPARTMENT OF ADMINISTRATION - ADMINISTRATIVE SERVICES	MAXIMUS US SERVICES, INC.	OTHER: ADMINISTRATIVE COST ALLOCATION	\$256,811	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-17895 which provides consulting, marketing, and education services. This service agreement provides rate development consulting and calculation services. This contract is contingent upon IFC approval of work program #C69514. Term of Contract: 08/16/2024 - 08/31/2027 Contract # 29447				

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
10.	101	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS - TOURISM	DREAMSCAPE FLAMINGO ROAD MANAGEMENT, LLC DBA DREAMSCAPE/RIO LAS VEGAS HOTEL	OTHER: LODGING TAX REVENUE	\$300,000	
	Contract Description:	This is a new contract to provide services to host the 2024 Governor's Conference on Tourism in Las Vegas.				
		Term of Contract:	Upon Approval - 12/31/2024	Contract # 29448		
11.	180	OFFICE OF THE CHIEF INFORMATION OFFICER - COMPUTER FACILITY	KYNDRYL, INC.	OTHER: INTERNAL SERVICE FUNDS	\$4,000,000	
	Contract Description:	This is a new contract to provide managed and professional services for the operation of the Mainframe Services unit.				
		Term of Contract:	Upon Approval - 08/31/2028	Contract # 29479		
12.	180	OFFICE OF THE CHIEF INFORMATION OFFICER - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - COMPUTER FACILITY	TRANE U.S., INC.	OTHER: INTERNAL SERVICE FUNDS	\$120,179	
	Contract Description:	This is the second amendment to the original contract which provides ongoing maintenance and repair services for the chillers, cooling towers, water pumps, and compressors. This amendment increases the maximum amount from \$86,907 to \$207,086 due to the replacement of the failed compressor and blower motor unit. This contract is contingent upon IFC approval of work program #C68998.				
		Term of Contract:	11/30/2021 - 10/15/2025	Contract # 25039		
13.	180	OFFICE OF THE CHIEF INFORMATION OFFICER - IT SECURITY	ACCENTURE MARKETING SERVICES, LLC	OTHER: SECURITY ASSESSMENT	\$1,158,240	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV22-9482 which provides cloud services. This service agreement provides advanced security monitoring and detection services.				
		Term of Contract:	04/28/2024 - 04/27/2027	Contract # 29153		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
14.	240	DEPARTMENT OF VETERANS SERVICES - NORTHERN NEVADA VETERANS HOME ACCOUNT	WEAVER AND TIDWELL, L.L.P.	FEDERAL	\$209,860	
	Contract Description:	This is a new contract to provide external audit support for the management contractor for the Northern Nevada State Veterans Home.				
		Term of Contract:	Upon Approval - 04/30/2025	Contract # 29427		
15.	300	DEPARTMENT OF EDUCATION - PROFICIENCY TESTING	DATA RECOGNITION CORPORATION	GENERAL 50% FEDERAL 50%	\$19,889,856	
	Contract Description:	This is the fifteenth amendment to the original contract which provides Nevada Ready Student Assessment System services and support. This amendment extends the termination date from August 31, 2024 to August 31, 2026 and increases the maximum amount from \$94,175,195.45 to \$114,065,051.45 due to the continued need for these services.				
		Term of Contract:	08/11/2015 - 08/31/2026	Contract # 16894		
16.	300	DEPARTMENT OF EDUCATION - COVID-19 FUNDING	806 TECHNOLOGIES, INC.	FEDERAL	\$1,410,000	
	Contract Description:	This is the first amendment to the original contract which provides an online platform to serve as a portal for continuous improvement plans of school districts and schools. This amendment extends the termination date from December 31, 2024 to June 30, 2026 and increases the maximum amount from \$595,300 to \$2,095,300 due to the addition of the Plan4Learning software module.				
		Term of Contract:	07/11/2023 - 06/30/2026	Contract # 27749		
17.	300	DEPARTMENT OF EDUCATION - CARES ACT ESSER	KNOWLEDGEWORKS FOUNDATION	GENERAL 13% FEDERAL 87%	\$2,068,638	Sole Source
	Contract Description:	This is the first amendment to the original contract which provides expansion of personalized competency-based learning programs and professional development. This amendment extends the termination date from September 30, 2024 to June 30, 2026 and increases the maximum amount from \$3,814,990.00 to \$5,883,537.72 due to increased capacity for programs and to redesign the assessment and accountability system.				
		Term of Contract:	07/13/2021 - 06/30/2026	Contract # 24477		
18.	300	DEPARTMENT OF EDUCATION - COVID-19 FUNDING	PUBLIC WORKS, LLC	FEDERAL	\$497,000	
	Contract Description:	This is a new contract to provide an efficiency audit to identify opportunities to improve the organizational efficiency and effectiveness of target areas within the department.				
		Term of Contract:	Upon Approval - 04/30/2025	Contract # 29415		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
19.	315	STATE PUBLIC CHARTER SCHOOL AUTHORITY	INSIGHT PUBLIC SECTOR, INC.	FEE: SPONSORSHIP 50% FEDERAL 50%	\$1,500,000	
	Contract Description:	This is the first amendment to the original service agreement under statewide contract #99SWC-NV18-413 which provides cloud services. This service agreement provides ongoing fixes, enhancements, and continuous improvement services for grants management system. This amendment extends the termination date from September 10, 2024 to September 30, 2027 and increases the maximum amount from \$1,403,541 to \$2,903,541 due to the continued need for these services.				
	Term of Contract:	09/12/2023 - 09/30/2027	Contract # 28109			
20.	332	DEPARTMENT OF ADMINISTRATION - NEVADA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS - STATE LIBRARY	EBSCO INFORMATION SERVICES, LLC	FEDERAL	\$601,322	
	Contract Description:	This is the first amendment to the original contract which provides an online full-text and graphical multidisciplinary electronic database for libraries. This amendment increases the maximum amount from \$1,285,440 to \$1,886,762 to exercise the option of a second year of test preparation and career growth resources.				
	Term of Contract:	07/01/2023 - 06/30/2027	Contract # 27680			
21.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - HEALTH CARE FINANCING AND POLICY ADMINISTRATION	SELLERS, DORSEY & ASSOCIATES, LLC	GENERAL 50% FEDERAL 50%	\$475,300	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-17905 which provides consulting, marketing, and education services. This service agreement provides data analysis and report development for the Biomarker Testing Study.				
	Term of Contract:	Upon Approval - 06/30/2025	Contract # 29435			
22.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID	HEALTH NET OF ARIZONA, INC.	OTHER: NO COST	\$0	Exempt
	Contract Description:	This is the second amendment to the original contract which provides ongoing medical services to Dual Eligible Special Needs Plan recipients. This amendment is an Assignment of Contract from SilverSummit Healthplan, Inc. to Health Net of Arizona, Inc.				
	Term of Contract:	01/01/2023 - 12/31/2025	Contract # 25804			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
23.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - IMMUNIZATION PROGRAM	OPTIMUMEDICINE, LLC	FEDERAL	\$1,000,000	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV21-6342 which provides COVID-19 test collection and vaccination services. This service agreement provides the administration of recommended vaccines to uninsured Nevadans with limited access to healthcare through pop-up clinics.				
		Term of Contract:	Upon Approval - 12/31/2024	Contract # 29378		
24.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - CHRONIC DISEASE	CARAHSOFT TECHNOLOGY CORPORATION	FEDERAL	\$139,348	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV24-17504 which provides cloud services. This service agreement provides cloud solutions for data collection in support of the Women's Health Connection and WISEWOMAN programs.				
		Term of Contract:	06/01/2024 - 05/30/2025	Contract # 29016		
25.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - PUBLIC HEALTH IMPROVEMENTS	CARAHSOFT TECHNOLOGY CORPORATION	FEDERAL	\$777,887	
	Contract Description:	This is a new service agreement contract under statewide contract #99SWC-NV24-17504 which provides cloud services. This service agreement provides services to create a data platform to serve as the centralized hub for all agency data.				
		Term of Contract:	Upon Approval - 11/30/2025	Contract # 29383		
26.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - JUVENILE JUSTICE SERVICES	MULTI HEALTH SYSTEMS, INC.	GENERAL 42.5% OTHER: COUNTY PARTICIPATION 57.5%	\$222,405	
	Contract Description:	This is a new contract to provide ongoing unlimited use of the Youth Level of Service/Case Management Inventory risk and needs assessment tool.				
		Term of Contract:	08/01/2024 - 07/31/2028	Contract # 29364		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
27.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - CHILDREN, YOUTH AND FAMILY ADMINISTRATION	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO	FEDERAL	\$159,346	Exempt
	Contract Description:	This is a new interlocal agreement to provide consultation services to ensure compliance with federal grant reporting and attainment of grant goals.				
		Term of Contract:	Upon Approval - 09/29/2027	Contract # 29214		
28.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SUMMIT VIEW YOUTH CENTER	CLARK COUNTY SCHOOL DISTRICT	GENERAL	\$1,114,490	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing educational services for youth as mandated by NRS 63.210.				
		Term of Contract:	07/01/2024 - 06/30/2027	Contract # 28916		
29.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE	SKY HIGH COACHING, LLC	GENERAL 79% FEDERAL 21%	\$10,081	
	Contract Description:	This is the first amendment to the original contract which provides federally mandated monthly visits and monthly visitation reports for children placed in a residential facility outside of the State of Nevada. This amendment increases the maximum amount from \$96,000.00 to \$106,080.96 due to an increase in the number of children being placed in facilities outside of the state.				
		Term of Contract:	07/01/2022 - 06/30/2026	Contract # 26458		
30.	440	DEPARTMENT OF CORRECTIONS - PRISON MEDICAL CARE	NAPHCARE, INC.	GENERAL	\$231,384	
	Contract Description:	This is the first amendment to the original contract which provides ongoing inmate dialysis treatments and equipment. This amendment increases the maximum amount from \$4,617,355.41 to \$4,848,739.16 due to the addition of peritoneal dialysis services for an offender who is unable to receive traditional dialysis treatments.				
		Term of Contract:	10/01/2023 - 09/30/2027	Contract # 28008		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
31.	440	DEPARTMENT OF CORRECTIONS - DIRECTOR'S OFFICE	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - SYSTEM COMPUTING SERVICES	GENERAL	\$141,474	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing access to the NevadaNet system to support educational and public access programs.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 29217		
32.	440	DEPARTMENT OF CORRECTIONS - DIRECTOR'S OFFICE	PACIFIC STORAGE COMPANY	GENERAL	\$471,816	
	Contract Description:	This is a new contract to provide records storage services.				
		Term of Contract:	Upon Approval - 06/30/2028	Contract # 29368		
33.	550	DEPARTMENT OF AGRICULTURE - AGRICULTURE ADMINISTRATION	MESA ENERGY SYSTEMS, INC.	OTHER: COST ALLOCATION	\$61,080	
	Contract Description:	This is the second amendment to the original contract which provides ongoing preventative maintenance and repair services to the heating, ventilation, and air conditioning systems at the Elko and Las Vegas locations. This amendment increases the maximum amount from \$127,569 to \$188,649 due to the increased need for preventative maintenance and repair services.				
		Term of Contract:	07/13/2021 - 07/12/2025	Contract # 24434		
34.	550	DEPARTMENT OF AGRICULTURE - AGRICULTURE ADMINISTRATION	RAY HEATING PRODUCTS, INC., DBA RHP MECHANICAL SYSTEMS	OTHER: COST ALLOCATION	\$92,570	
	Contract Description:	This is the second amendment to the original contract which provides preventative maintenance and repair services to the heating, ventilation, and air conditioning systems at the Sparks location. This amendment increases the maximum amount from \$221,603 to \$314,173 due to the increased need for preventative maintenance and repair services.				
		Term of Contract:	07/13/2021 - 07/12/2025	Contract # 24433		
35.	650	DEPARTMENT OF PUBLIC SAFETY - DIRECTOR'S OFFICE	KIRVIN DOAK COMMUNICATIONS	HIGHWAY 5% OTHER: COST ALLOCATION 8% FEDERAL 87%	\$6,000,000	
	Contract Description:	This is a new contract to provide ongoing media and marketing services.				
		Term of Contract:	09/01/2024 - 09/30/2028	Contract # 29446		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
36.	651	DEPARTMENT OF PUBLIC SAFETY - HIGHWAY SAFETY GRANTS ACCOUNT	INSIGHT PUBLIC SECTOR, INC.	FEDERAL	\$140,000	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-12500 which provides software value-added reseller services. This service agreement provides a Virtual Sign Network for up to 200 pre-determined sign locations with unlimited messaging to be used to display critical safety and mobility messages, education, and outreach information.				
		Term of Contract:	Upon Approval - 08/12/2026	Contract # 29403		
37.	690	COLORADO RIVER COMMISSION - POWER DELIVERY PROJECT	ESCI, INC.	OTHER: POWER SALES	\$124,800	
	Contract Description:	This is a new contract to provide ongoing energized electric safety training and compliance services.				
		Term of Contract:	Upon Approval - 08/31/2028	Contract # 29424		
38.	702	DEPARTMENT OF WILDLIFE - DIRECTOR'S OFFICE	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO	FEE: SPORTSMEN REVENUE 74% FEDERAL 26%	\$100,002	Exempt
	Contract Description:	This is the first amendment to the original interlocal agreement which provides cooperative advancement, organization, research, graduate education, in-service training, technical assistance, public relations, and demonstration programs relating to fish and wildlife resources. This amendment increases the maximum amount from \$280,000 to \$380,002 due to the inclusion of additional research.				
		Term of Contract:	06/13/2023 - 08/31/2026	Contract # 27316		
39.	702	DEPARTMENT OF WILDLIFE - FISHERIES MANAGEMENT	CONFLUENCE CONSULTING, INC.	FEDERAL	\$148,677	Professional Service
	Contract Description:	This is a new contract to conduct a feasibility assessment and design plans for fish barrier solutions for Maggie Creek, North Fork, and Humboldt River and fish-friendly diversion plans for McAfee Creek.				
		Term of Contract:	Upon Approval - 12/31/2024	Contract # 29391		
40.	704	STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	GCW HOLDINGS, INC.	FEDERAL	\$171,135	Professional Service
	Contract Description:	This is a new contract to provide engineering design for the upgrades to the existing recreational vehicle dump station at Valley of Fire State Park.				
		Term of Contract:	Upon Approval - 09/30/2026	Contract # 29420		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
41.	704	STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	H2GO WATERSPORT RENTALS, LLC	OTHER: REVENUE	\$300,000	
	Contract Description:	This is a new revenue contract to provide watercraft rentals at Big Bend State Recreation Area.				
		Term of Contract:	Upon Approval - 08/31/2028	Contract # 29401		
42.	810	DEPARTMENT OF MOTOR VEHICLES - AUTOMATION	GARTNER, INC.	HIGHWAY	\$106,555	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV21-8568 which provides research and advisory services related to information technology. This service agreement provides consulting to create a customer centric information technology platform.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 29362		
43.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION DIVISION - VOCATIONAL REHABILITATION	DP VIDEO PRODUCTIONS, LLC	FEDERAL	\$140,006	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-17906 which provides consulting, marketing, and educational services. This service agreement provides event and conference planning and coordination for a pre-employment transition services summer camp for youths, ages 16-22, who are deaf or hard of hearing, by providing the tools that will enable them to seek and retain employment. This contract is contingent upon IFC approval of work program #C68778.				
		Term of Contract:	Upon Approval - 10/31/2024	Contract # 29173		
44.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION DIVISION - VOCATIONAL REHABILITATION	LYON COUNTY SCHOOL DISTRICT	FEDERAL	\$926,406	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing pre-employment transition services, work-based learning experiences, job coaching, training, and professional development for students with disabilities.				
		Term of Contract:	07/01/2024 - 06/30/2028	Contract # 29372		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
45.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION DIVISION - VOCATIONAL REHABILITATION	PERSHING COUNTY SCHOOL DISTRICT	FEDERAL	\$387,340	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing pre-employment transition services, work-based learning experiences, job coaching, training, and professional development for students with disabilities.				
		Term of Contract:	07/01/2024 - 06/30/2028	Contract # 29343		
46.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION DIVISION - VOCATIONAL REHABILITATION	PYRAMID LAKE JR./SR. HIGH SCHOOL	FEDERAL	\$120,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing pre-employment transition services, work-based learning experiences, job coaching, training, and professional development for students with disabilities.				
		Term of Contract:	07/01/2024 - 06/30/2027	Contract # 29148		
47.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - WORKFORCE DEVELOPMENT	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO COLLEGE OF SOUTHERN NEVADA	OTHER: WAGE ASSESSMENT (CAREER ENHANCEMENT PROGRAM)	\$250,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing support to apprenticeship training programs to prepare students for employment.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 29012		
48.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - WORKFORCE DEVELOPMENT	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO TRUCKEE MEADOWS COMMUNITY COLLEGE	OTHER: WAGE ASSESSMENT (CAREER ENHANCEMENT PROGRAM)	\$110,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing support to apprenticeship training programs to prepare students for employment.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 29013		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
49.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY - SPECIAL FUND	CARAHSOFT TECHNOLOGY CORPORATION	FEDERAL	\$1,025,750	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV24-17504 which provides cloud services. This service agreement provides a solution to streamline the appeals process.				
		Term of Contract:	Upon Approval - 07/01/2025	Contract # 29317		
50.	903	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - EQUAL RIGHTS COMMISSION	EPATHUSA, INC.	FEDERAL	\$26,325	
	Contract Description:	This is the fourth amendment to the original contract which provides a case management system to streamline complaint processing. This amendment increases the maximum amount from \$546,449.86 to \$572,774.86 due to the addition of a system enhancement for increased organization of case management.				
		Term of Contract:	11/15/2022 - 10/31/2025	Contract # 26845		
51.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - INFORMATION DEVELOPMENT AND PROCESSING	GEOGRAPHIC SOLUTIONS, INC.	FEDERAL	\$6,441,628	
	Contract Description:	This is the third amendment to the original contract which provides automated reporting and management information system including various self-service job seeker and employer system modules. This amendment extends the termination date from June 30, 2026 to June 30, 2030 and increases the maximum amount from \$3,870,775.00 to \$10,312,403.32 due to the addition of a one stop module service.				
		Term of Contract:	10/01/2022 - 06/30/2030	Contract # 25965		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
52.	920	DEPARTMENT OF ADMINISTRATION - DEFERRED COMPENSATION COMMITTEE	VOYA INSTITUTIONAL PLAN SERVICES, LLC	FEE: ADMINISTRATION	\$8,978,930	
	Contract Description:	This is a new contract to provide administration services for the 457 Deferred Compensation Plan and Federal Insurance Contribution Act Alternative Plan.				
		Term of Contract:	01/01/2025 - 12/31/2029	Contract # 29387		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29125**

Agency Name: NUCLEAR PROJECTS OFFICE	Legal Entity Name: Board of Regents, Nevada System of Higher Education - OBO University of Nevada, Reno
Agency Code: 012	Contractor Name: Board of Regents, Nevada System of Higher Education - OBO University of Nevada, Reno
Appropriation Unit: 1005-10	Address: UNR Controller's Office
Is budget authority available?: Yes	Mail Stop 0124
If "No" please explain: Not Applicable	City/State/Zip: Reno, NV 889557-002
	Contact/Phone: 775-784-4042
	Vendor No.:
	NV Business ID: Governmental Agency
To what State Fiscal Year(s) will the contract be charged?	2025-2028

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/14/2024**

Anticipated BOE meeting date 08/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **05/30/2028**Contract term: **3 years and 290 days**4. Type of contract: **Interlocal Agreement**Contract description: **Waste repository**

5. Purpose of contract:

This is a new interlocal agreement to provide expert analysis and support regarding seismic risk and geology at the proposed Yucca Mountain high level waste repository.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$400,000.00**

Other basis for payment: FY25; \$100,000 FY26, \$100,000; FY27 \$100,000; FY28 \$100,000

II. JUSTIFICATION

7. What conditions require that this work be done?

Yucca Mountain remains the only designated site to house the United State's high level radioactive waste. While the US Department of Energy's Yucca Mountain license application remains pending, the State must continue to assess and evaluate risks at the Yucca Mountain site. Recent seismic activity around Yucca Mountain has increased concerns about the adequacy of the Yucca Mountain location for a high level waste repository. This interlocal will help the Agency further evaluate these concerns potentially leading to additional contentions in the licensing hearing before the US Nuclear Regulatory Commission.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is an interlocal agreement, state employees will be doing the job. The Agency does not possess the access or expertise to perform these high level geologic and seismic analysis.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 Interlocal

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	05/10/2024 16:15:44 PM
Division Approval	nmann	06/04/2024 12:16:11 PM
Department Approval	ssands	06/04/2024 13:27:05 PM
Contract Manager Approval	ssands	07/02/2024 15:31:08 PM
Budget Analyst Approval	spowel3	07/08/2024 16:50:02 PM
BOE Agenda Approval	vmilazz1	07/21/2024 16:09:29 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 28775

Amendment Number: 1

Legal Entity Name: MOODY'S ANALYTICS, INC.

Agency Name: GOVERNOR'S FINANCE OFFICE

Agency Code: 015

Contractor Name: MOODY'S ANALYTICS, INC.

Appropriation Unit: 1340-10

Address: 7 WORLD TRADE CENTER AT 250 GREENWICH

Is budget authority available?: Yes

City/State/Zip: NEW YORK, NY 10007

If "No" please explain: Not Applicable

Contact/Phone: 212-553-7966

Vendor No.: T10646900

NV Business ID: n'a

To what State Fiscal Year(s) will the contract be charged? 2025-2026

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 07/01/2024

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: 06/30/2026

Contract term: 1 year and 364 days

4. Type of contract: Contract

Contract description: Economic Projections

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing national and state economic projections, state sales and tax collections forecasts, and residential real estate market analysis. This amendment increases the maximum amount from \$88,675 to \$111,898 due to the addition of tri-annual revenue forecasts and presentations.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$88,675.00	\$88,675.00	\$88,675.00	Yes - Info
2. Amount of current amendment (#1):	\$23,223.00	\$23,223.00	\$111,898.00	Yes - Action
3. New maximum contract amount:	\$111,898.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Information is needed for input into various state revenue projection models used by the executive and legislative branches to construct presentations to the Technical Advisory Committee and the Economic Forum, and to make informed housing

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The contractor has access to data that is not accessible to state employees.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Professional Services Waiver Approval 240101

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

July 2008 - present- satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

N/A

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

N/A

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

N/A

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mlynn	07/03/2024 08:06:22 AM
Division Approval	jkidd	07/03/2024 11:02:23 AM
Department Approval	jkidd	07/03/2024 11:02:58 AM
Contract Manager Approval	dlenzner	07/22/2024 18:58:17 PM

Budget Analyst Approval
BOE Agenda Approval

dlenzner
dlenzner

07/22/2024 18:58:27 PM
07/22/2024 18:58:33 PM

	Other (Explain):	
--	------------------	--

Purchasing Use Only:	
Approval #:	240101 @ 2016

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$251,151.00

2	<p>Provide a description of work/services to be performed or services with goods to be purchased:</p> <p><i>Vendor to provide national and state economic data and projections for economic variables used by LCB, the Governor's Office of Finance and the Department of Taxation to forecast various state General Fund and Distributive School Account tax revenues. Additionally, the State Demographer uses Moody's as a resource to look at their national forecast for employment and their narrative explanation of the factors they are considering with their different economic scenarios. Various medical inflation indicators and personal income forecasts for the U.S. and Nevada are used by the Actuarial Economist with the Department of Health and Human Services.</i></p>
---	---

3	<p>What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?</p> <p><i>Information is needed for input into various state revenue projection models used by the Executive and Legislative branches to present various unrestricted General Fund revenue forecasts to the Technical Advisory Committee and the Economic Forum. A vendor with access to otherwise unavailable data and with proven economic analysis/modeling/forecasting experience pertaining to Nevada and the U.S. is needed to provide the projections required by statute. Moody's Analytics offers various forecast scenarios. For example, currently there are various scenarios for epidemiological outcomes for Covid-19 cases and monetary and fiscal policy assumptions, impacting the U.S. economy that can be chosen to generate a forecast for the U.S. and Nevada.</i></p>
---	---

4	<p>Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:</p> <p><i>We need continuity over multiple biennia because each change of vendors requires that we change our models to reflect new variable names, modify our models when previously supplied variables are not available, and potentially adjust our model output to compensate a national and/or Nevada forecast that differs significantly from what the previous vendor supplied. These very time-consuming adjustments are disruptive if they have to be done every several years. It is also highly likely that new models need to be built, which is also a very time-consuming task. It cannot be guaranteed that the same historical data series and their forecasts are available from competitors.</i></p> <p><i>The Moody's Analytics has staff available for questions about their forecast assumptions instantly (either via chat or phone) during working hours. This is a valuable resource in order to gain a deeper understanding into the underlying assumptions. This results in much more efficient forecasting process when one does not have to halt the process to wait for answers.</i></p> <p><i>In addition, because Nevada's economy has a relatively small impact on the national economy, vendors generally are not well versed with Nevada's economic idiosyncrasies until they have worked directly with the state for a period of time. Thus, changing vendors from Moody's to another vendor would mean that we would lose continuity during the next several years, which would jeopardize the</i></p>
---	--

accuracy of the economic forecast produced by the Executive and Legislative branches by statute. This vendor has access to economic data not otherwise available to the state. The vendor provides this data as well as unique economic analysis and modeling/forecasting services. We do not believe the quality and reliability of Moody's forecasts can be achieved by any of the other limited economic forecast providers.

5	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
			X
	a. <u>If yes</u> , what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.		
	b. <u>If not</u> , why were alternatives not evaluated?		
	<i>We need continuity over multiple biennia because each change of vendors requires that we change our models to reflect new variable names, modify our models when previously supplied variables are not available, and potentially adjust our model output to compensate a national and/or Nevada forecast that differs significantly from what the previous vendor supplied.</i>		

Purchasing Use Only:

Approval #:

2020/01/01
7/6/6

6	Has the agency purchased these services/services with goods in the past? Check One:	Yes	No
	<i>NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS</u> MUST ACCOMPANY THIS REQUEST.</i>	X	

a. *If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for these services/services with goods, the following information must be provided along with the CETS contract number(s) associated with each:*

6	Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #
	Start Date	End Date				
	07/01/2022	06/30/2024	\$78,675.00	Economics Projects	Waiver 220103	
	07/01/2020	06/30/2022	\$72,748.68	Economics Projects	Waiver 200107A	
	07/01/2018	06/30/2020	\$160,518.00	Economics Projects	Waiver 160501A	
	07/01/2016	06/30/2018	\$77,946.00	Economics Projects	Waiver 160501	
	07/01/2012	06/30/2016	\$210,930.00	Economics Projects	Waiver	

7	What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?
	<i>Nevada needs the best possible support for determining its revenue forecasts. We do not believe this vendor's competitors can provide the same quality and timely analysis and would not allow state agencies to fulfill their <u>statutory</u> obligations. We also need continuity. The GFO economist does not have any support staff. If the GFO economist must change economic and revenue models every several years, it can take up to two months of work to get to the same efficiency and accuracy than before the vendor change. The timing of the vendor change happens at a critical time when the GFO economist starts forecasting work for the Governor's Recommended Budget, the Economic Forum, and the Technical Advisory Committee. The LCB Fiscal Division staff expresses the same concerns regarding the need for continuity and the disruptive nature of vendor change on work output that is statutorily mandatory and has a big financial impact on the state as a whole.</i>

8	What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?
	<i>This contractor is a leading independent provider of economic, financial, country and industry research with over 500 clients worldwide, including governments at all levels. They have provided Nevada specific forecasts for the past ten years.</i>

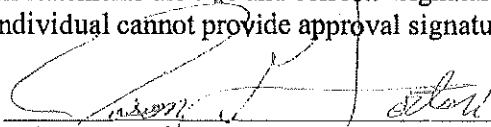
9	Will this purchase obligate the State to this vendor for future purchases? Check One:	Yes	No
---	---	-----	----

#2401010
596

<u>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u>	X
a. If yes, please provide details regarding future obligations or needs.	
Given the potential consequences of switching vendors outlined in the questions above and with Moody's being the primary vendor for these services in Nevada over the past decade, this purchase obligates the State to this vendor for future purchases.	

Purchasing Use Only:	
Approval #:	

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.




Signature of Agency Representative Initiating Request

Jason Gortari

Print Name of Agency Representative Initiating Request

1/3/2024

Date



Signature of Agency Head Authorizing Request

Amy Stephenson

Print Name of Agency Head Authorizing Request

1/3/2024

Date

FOR PURCHASING USE ONLY – PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, **State Purchasing** may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. **This signature does not exempt your agency from any other processes that may be required.**

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

#240101@
6076

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	
---	--

Approved by:



Administrator, Purchasing Division or Designee

1/5/21

Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **26207**Amendment
Number: **1**Agency Name: **SECRETARY OF STATE'S OFFICE**Legal Entity
Name: **i3Logix, Inc.**Agency Code: **040**Contractor Name: **i3Logix, Inc.**Appropriation Unit: **1050-11**Address: **9501 NORTHFIELD BLVD.**Is budget authority
available?: **Yes**City/State/Zip **DENVER, CO 80238**

If "No" please explain: Not Applicable

Contact/Phone: **CHRISTOPHER SKIRKA 720-849-3362**Vendor No.: **T29045389**NV Business ID: **NV20212179594**To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **040**

2. Contract start date:

a. Effective upon Board of
Examiner's approval? **No** or b. other effective date **05/12/2022**Anticipated BOE meeting date **08/2024**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved
Termination Date: **04/30/2026**Contract term: **3 years and 354 days**4. Type of contract: **Contract**Contract description: **Ballot Tracking**

5. Purpose of contract:

This is the first amendment to the original contract which provides ballot tracking services to Nevada voters throughout the election process. This amendment increases the maximum amount from \$57,000 to \$285,000 due to the addition of the Presidential Preference Primary, Primary Election, and the General Election to the scope of this contract.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$57,000.00	\$57,000.00	\$57,000.00	Yes - Info
2. Amount of current amendment (#1):	\$228,000.00	\$228,000.00	\$285,000.00	Yes - Action
3. New maximum contract amount:	\$285,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to AB321 of the 81st Legislative session, county clerks must mail a ballot to every active registered voter. Voters are new to the idea of receiving and returning their ballots using the mail and this service provides a way for them to see where their ballots are in each step of the process, thereby increasing voter confidence in this new method of voting and in the election results themselves.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
 State employees or agencies do not have the manpower or tools in order to be able to implement this solution before the November 3, 2022 General Election.
9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No
 a. List the names of vendors that were solicited to submit proposals (include at least three):
 Not Applicable
 b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 240402
Approval Date: 04/02/2024
 c. Why was this contractor chosen in preference to other?
 N/A
 d. Last bid date: Anticipated re-bid date:
10. a. Does the contract contain any IT components? Yes
 b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
 No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
 Not Applicable
12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
 No
 b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
 No
 c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
 No If "Yes", please explain
 Not Applicable
13. Has the contractor ever been engaged under contract by any State agency?
 No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
 Not Applicable
14. Is the contractor currently involved in litigation with the State of Nevada?
 No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
 Not Applicable
15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Foreign Corporation
16. a. Is the Contractor Name the same as the legal Entity Name?
 Yes
17. a. Does the contractor have a current Nevada State Business License (SBL)?
 Yes
18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
 Yes
19. Agency Field Contract Monitor:
20. Contract Status:
 Contract Approvals:
- | Approval Level | User | Signature Date |
|-------------------------|---------|------------------------|
| Budget Account Approval | dbowma1 | 06/25/2024 10:33:39 AM |
| Division Approval | dbowma1 | 06/25/2024 10:33:50 AM |
| Department Approval | dbowma1 | 06/25/2024 10:33:57 AM |

Contract Manager Approval	jmckeeha	06/25/2024 10:46:20 AM
EITS Approval	ljean	06/25/2024 12:09:34 PM
Budget Analyst Approval	mranks1	07/01/2024 14:22:07 PM
BOE Agenda Approval	mranks1	07/01/2024 14:22:17 PM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	240402 (24)

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:		Secretary of State
	Contact Name and Title	Phone Number	Email Address
	Jennifer McKeegan	775-684-5735	mckeeganj@sos.nv.gov

1b	Vendor Information:	
	Vendor Name:	I3Logix, Inc. (dba. BallotTrax)
	Contact Name:	Cameron Bradley
	Complete Address:	9501 Northfield Blvd.
	City, State, and Zip Code	Denver, CO 80238
	Telephone Number:	720-833-5249
	Email Address:	cbradley@i3logix.com

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	X
	Professional Service Exemption:	

1d	Contract Information:				
	Is this a new Contract? Check One:	Yes:		No:	X
	If 'No' Enter Amendment Number:	#1			
	Enter CETS Number:	#26207			

1e	Term:				
	One (1) Time Purchase? Check One:	Yes:		No:	X
	Contract:	Start Date:	05/01/2022	End Date:	04/30/2026

1f	Funding:	
	State Appropriated:	X
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	

Rec'd
04/01/24

Purchasing Use Only:

Approval #:

240402C2

1g

Total Estimated Value of this Service Contract, Amendment or Purchase:

\$285,000.00

2

Provide a description of work/services to be performed or services with goods to be purchased:

This is a service that allows voters based on a sign-up process to be able to track their ballots throughout the election process, including (1) when the ballot was mailed to them; (2) when it is received by the county clerk's office; (3) when it is accepted through signature verification and therefore sent to tabulation; and (4) if necessary, whether there is an issue requiring the voter to get in touch with the clerk's office.

3

What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?

The Secretary of State's Office (SOS) published RFI No. 04SOS-SI699 on August 23, 2021, and BallotTrax was the only vendor that provided a response. The SOS worked with BallotTrax during the 2020 elections and the vendor was able to perform the requested services.

4

Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:

After the experience with BallotTrax during the 2020 elections, the SOS sought to establish an ongoing contract with a similar service for the 2022 elections and beyond. This need became more urgent after AB 321 was passed, requiring the county clerks to mail a ballot to every active registered voter. As stated above in Section 3, the SOS published an RFI and BallotTrax was the only vendor that responded. The SOS also searched online and found Ballot Scout, which uses intelligent bar codes for tracking. This poses a problem for multiple Nevada counties that do not currently use intelligent bar codes on their ballots.

Were alternative services or commodities evaluated?

Check One:

Yes

No

X

5

a. If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.

The SOS investigated whether it could build a similar service using their IT Division's software developers. It was determined that the IT Division does not have the manpower, nor the tools to be able to in order to implement a solution for the November 3, 2022, General Election. The SOS also searched online and found Ballot Scout, which uses intelligent bar codes for tracking. This poses a problem for multiple Nevada counties that do not currently use intelligent bar codes on their ballots.

b. If not, why were alternatives not evaluated?

Purchasing Use Only:

Approval #:

24040208

	Has the agency purchased these services/services with goods in the past? Check One:					Yes	No
	NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u>					X	
6	a. If yes, starting with the most <u>recent contract</u> and working backward, for the <u>entire relationship with this vendor, or any other vendor</u> for these services/services with goods, the following information <u>must be provided along with the CETS contract number(s) associated with each:</u>						
	Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #	
	Start Date	End Date					
			\$				
7	What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?						
	Voters in Nevada are new to the idea of receiving and returning their ballots using the mail and this service provides a way for them to see where their ballots are in each step in the process, thereby increasing voter confidence in this new method of voting and in the election results themselves. If this service is not available, the already taxed staffs of the county clerks and the SOS will undoubtedly receive many calls from voters who are unhappy, distrusting, or confused about the process. Further, the results of the elections will be likely challenged. This service is an essential tool to help instill confidence in voters regarding their mail ballots.						
8	What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?						
	The Secretary of State's Office (SOS) published RFI No. 04SOS-SJ699 on August 23, 2021, and BallotTrax was the only vendor that provided a response. The SOS also searched online and found Ballot Scout, which uses intelligent bar codes for tracking. This poses a problem for multiple Nevada counties that do not currently use intelligent bar codes on their ballots.						
	Will this purchase obligate the State to this vendor for future purchases? Check One:					Yes	No
	NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.					X	
9	a. If yes, please provide details regarding future obligations or needs.						
	The original solicitation waiver was requested for \$228,000 which included 4 elections. When the contract was executed, it was done for 1 election at a cost of \$57,000. We have since received 3 quotes for the 2024 elections cycle with the understanding that there are approximately 1.9 million registered voters in Nevada. Not all voters will sign up for the ballot tracking service, so the contract will really be a minimum of \$1,000 for each election, with a per ballot fee of \$0.04. The SOS and counties also want to have this service in place for special elections, and it is not possible to predict how many such elections will occur in 2024. Thus, there will be a continuing contractual relationship with BallotTrax that will vary depending on the number of elections and the number of registered voters who sign up to use the service.						

Purchasing Use Only:	
Approval #:	240402@

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Mark Wlaschin

Signature of Agency Representative Initiating Request

Mark Wlaschin

Print Name of Agency Representative Initiating Request

Apr 1, 2024

Date

Debbie Bowman

Signature of Agency Head Authorizing Request

Debbie Bowman

Print Name of Agency Head Authorizing Request

4/1/2024

Date

FOR PURCHASING USE ONLY - PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, **State Purchasing** may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. **This signature does not exempt your agency from any other processes that may be required.**

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.

Approved by:

[Signature]

Administrator, Purchasing Division or Designee

4/2/24

Date

Joe Lombardo
Governor



Timothy D. Galluzi
State Chief Information Officer

Darla J. Dodge
Deputy CIO- COO

David 'Ax' Axtell
Deputy CIO - CTO

Robert "Bob" Dehnhardt
Deputy CIO - CISO

**STATE OF NEVADA
GOVERNOR'S OFFICE**
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Deanna Spikula, HAVA Administrator, SOS
Debbie Bowman, Deputy for Operations, SOS
Josh Gruver, Chief IT Manager, SOS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – SOS – TIN 358 – *BallotTrax Ballot Tracking Service* – Update A – BA 1050

DATE: April 22, 2024

We have completed our review for the Nevada Secretary of State's (SOS) – *BallotTrax Ballot Tracking Service* – TIN 358, Update A.

The submitted TIN, for an estimated value of \$228,000.00 in the FY24/FY25 biennium (100% General Fund), is to update cost information for BallotTrax, an SaaS solution that enables voters to track the status of their mail-in ballots.

The 2021 Nevada Legislature enacted Assembly Bill 321 to make permanent the process by which all active, registered voters receive a ballot by mail for each election starting with the 2022 Primary Election (June 14, 2022). Voters who voluntarily sign up for ballot tracking through BallotTrax will receive service messages via email, text and/or voice mail for each stage of the mail-in ballot process: when their

ballot was mailed, received by the county clerk's office, accepted through signature verification, and tabulated.

BallotTrax also notifies a voter if there is a discrepancy with their ballot, so that the voter can contact the clerk's office and resolve the issue. The distinguishing characteristic of BallotTrax is that it enables electronic communication from the county to the voter. The voter can communicate back to the county through the signature curing solution (see TIN 359) which is a smartphone application that voters can use to send photos of their ID, signature, and other documents in response to a notification from the county that the voter's ballot has a signature or identification issue.

While it offers significant advantages, the use of such a system also introduces potential security risks. One primary concern is data privacy, as BallotTrax requires access to personal voter information and ballot status data, which could be exposed due to breaches or unauthorized access. Additionally, the system's communication channels could be intercepted or manipulated, allowing malicious actors to alter notifications or mislead voters about the status of their ballots, potentially reducing trust in the electoral process.

Other risks include dependency on external systems such as postal services and electoral databases. Issues in these systems, such as data breaches or failures, could impact the reliability of BallotTrax.

Furthermore, the system might make voters more susceptible to phishing attacks, with attackers potentially impersonating BallotTrax or related authorities to steal personal information or spread misinformation.

Finally, like any software system, BallotTrax could contain technical vulnerabilities that haven't yet been discovered or patched, which could be exploited by attackers to gain unauthorized access or disrupt service. Addressing these risks involves the implementation of robust cybersecurity measures, including data encryption, regular security audits, secure application development practices, and user education campaigns to recognize phishing and other malicious activities.

Overall, using this SaaS solution is expected to help ensure the integrity of elections and boost voter confidence and transparency into the election process.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 27474

Amendment Number: 3

Legal Entity Name: GARTNER, INC.

Agency Name: SECRETARY OF STATE'S OFFICE

Agency Code: 040

Appropriation Unit: 1051-16

Contractor Name: GARTNER, INC.

Address: 56 TOP GALLANT RD

Is budget authority available?: Yes

City/State/Zip: STAMFORD, CT 06902-7700

If "No" please explain: Not Applicable

Contact/Phone: Yvette Toledo 602-561-8599

Vendor No.: T80976121

NV Business ID: NV19941112701

To what State Fiscal Year(s) will the contract be charged? 2023-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 040

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 05/09/2023

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: 10/03/2024

Contract term: 1 year and 148 days

4. Type of contract: Other (include description): MSA Work Plan

Contract description: IV&V Services

5. Purpose of contract:

This is the third amendment to the original service agreement under statewide contract #99SWC-NV22-9032 which provides acquisition support services. This service agreement provides independent validation and verification services for the new centralized statewide database and election management system. This amendment increases the maximum amount from \$1,110,500 to \$1,950,500 due to the addition of reporting and risk assessments.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$703,000.00	\$703,000.00	\$703,000.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
b. Amendment 2:	\$407,500.00	\$407,500.00	\$407,500.00	Yes - Action
2. Amount of current amendment (#3):	\$840,000.00	\$840,000.00	\$840,000.00	Yes - Action
3. New maximum contract amount:	\$1,950,500.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Assembly bill 422 from the 81st Legislative session requires the Nevada Secretary of State to create a centralized database that collects and stores voter preregistration and registration information allowing each county clerk to have accessibility to this database. The SOS has contracted with a vendor to provide this system. This work is required to ensure the successful outcome of the project.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the tools nor the expertise required to do this work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

- a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

- b. Solicitation Waiver: **Not Applicable**

- c. Why was this contractor chosen in preference to other?

PASS Agreement under NASPO contract.

- d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

- b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided services to other state agencies and has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	adale	06/29/2024 12:10:53 PM
Division Approval	adale	06/29/2024 12:11:04 PM

Department Approval	dbowma1	07/01/2024 15:48:30 PM
Contract Manager Approval	jmckeeha	07/01/2024 16:44:08 PM
EITS Approval	ljean	07/02/2024 12:49:13 PM
Budget Analyst Approval	mranks1	07/02/2024 15:49:50 PM
BOE Agenda Approval	mranks1	07/02/2024 15:50:01 PM

Karin Paul

From: Lisa Jean
Sent: Friday, April 29, 2022 9:28 AM
To: Tim Horgan; Mark Wlaschin; Debbie Bowman; Karin Paul
Cc: Timothy Galluzi; Robert W. Dehnhardt; David Axtell; TIR's
Subject: TIN Completion Memo – SOS – TIN 347 – Voter Registration and Election Management Solution (VREMS) – BA 1050 and 1051
Attachments: TIN Completion Memo - SOS - 347 - Voter Registration and Election management Solution (VREMS) - 1050, 1051.pdf

All,

We have completed our review for the Secretary of State's Office's (SOS) – *Voter Registration and Election Management Solution (VREMS)* – TIN 347.

The submitted TIN, for an estimated value of \$13,817,007.64 in the FY24/FY25 biennium (20% Federal Grant and 80% Anticipated funding from the next legislative session), is to implement a COTS solution for a centralized, top-down Voter Registration and Elections Management System.

The solution is expected to provide for future integration of the technology with other agencies; minimize the number of provisional ballots cast, duplicate voter registrations, and the amount of effort for constituents who move to be registered in their new locations; reduce operational maintenance costs and the hours spent on data management and analysis; provide for ad hoc data mining and transparency in voter registration; ensure the security of voter registration data; and provide real-time integration and updates of voter registration data.

VREMS will satisfy 2021 Nevada Legislative Session requirements for automatic voter registration (AB432) and the creation of a centralized database that collects and stores voter registration information (AB422).

Hosting of the solution is likely to involve cloud, on-premises, and standalone elements. Any cloud-based elements will be on a government private cloud with servers located only within the U.S. The agency considers the investment and final implementation to have an ongoing moderate security risk.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

Sincerely,

Lisa Jean, MS-CSIA | TIN Administrator/Enterprise Architect

State of Nevada | Department of Administration | Enterprise IT Services

T: 775-687-9076 | C: 845-238-1081 | E: ljean@admin.nv.gov

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29161**

Agency Name:	ADMIN - DIVISION OF HUMAN RESOURCE MANAGEMENT	Legal Entity Name:	ALL STAR TALENT, INC.
Agency Code:	070	Contractor Name:	ALL STAR TALENT, INC.
Appropriation Unit:	1363-15	Address:	2368 Culpepper Lane
Is budget authority available?:	Yes	City/State/Zip	Lincoln, CA 95648
If "No" please explain:	Not Applicable	Contact/Phone:	Scott Cooper 916-412-9530
		Vendor No.:	T32014938
		NV Business ID:	NV20232873836

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**

Anticipated BOE meeting date 08/2024

Retroactive? **Yes**

If "Yes", please explain

The Division of Human Resource Management (DHRM) is requesting consideration for a retroactive effective date of July 1, 2024.**The Department of Public Safety (DPS) had a service agreement with All-Star Talent which was in effect from March 11, 2024, through June 30, 2024, for enhanced recruitment activities. Since July 1, 2024, it has been necessary for DPS to continue working with this vendor for continuity of the enhanced recruitment activities, and they are beginning to realize very positive**3. Termination Date: **12/31/2024**Contract term: **183 days**4. Type of contract: **Contract**Contract description: **Recruitment**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV24-20080 which provides recruiting, branding, and marketing strategies. This service agreement provides digital recruitment campaign services to assist individual agencies in recruiting.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$367,750.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

There is a critical need to fill numerous critical job vacancies within the State of Nevada. These services are necessary to bolster current State recruitment activities with additional services to reach a much larger audience that may fill these positions. Greater success in reaching candidates will be achieved through services such as, but not limited to, direct advertising and an improved social media presence.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are performing recruitment activities and this is meant to provide services in addition to these activities.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is a service agreement under statewide contract 99SWC-NV24-20080, MA PON3 758 230000126. The statewide contract was adopted under a solicitation by the State of Kentucky for these services.

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components?

No

b. Is the contract part of an IT investment project over \$50,000?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract as state wide contract

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mlynn	04/21/2024 14:08:08 PM
Division Approval	nmann	05/09/2024 16:48:16 PM
Department Approval	ssands	05/22/2024 07:57:33 AM
Contract Manager Approval	ssands	07/26/2024 10:31:58 AM
Budget Analyst Approval	stilley	07/30/2024 09:50:01 AM
BOE Agenda Approval	stilley	07/30/2024 09:50:06 AM
BOE Final Approval	Pending	

Joe Lombardo
Governor



Joy Grimmer
Director

Bob Ragar
Deputy Director

Bachera Washington
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Division of Human Resource Management
515 E. Musser Street, Suite 101 | Carson City, Nevada 89701
Phone: (775) 684-0150 | <http://hr.nv.gov> | Fax: (775) 687-9085

DATE: July 24, 2024

TO: Amy Stephenson, Director
Governor's Finance Office

FROM: Bachera Washington, Administrator

SUBJECT: Retroactive Consideration Request – All-Star Talent Service Agreement

The Division of Human Resource Management (DHRM) is requesting consideration for a retroactive effective date of July 1, 2024.

The Department of Public Safety (DPS) had a service agreement with All-Star Talent which was in effect from March 11, 2024, through June 30, 2024, for enhanced recruitment activities. Since July 1, 2024, it has been necessary for DPS to continue working with this vendor for continuity of the enhanced recruitment activities, and they are beginning to realize very positive benefits as a result of the services provided. The service agreement currently being requested is between All-Star Talent and DHRM directly, and a detailed project plan, as described in the service agreement request, is being created for DPS. This will allow a portion of the authority being requested by DHRM to be utilized by DPS for the recruitment of public safety related positions, if the service agreement is approved.

Please contact me should you have any questions regarding this matter.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29449**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: SUMMERSCAPE, LLC
Agency Code: 082	Contractor Name: SUMMERSCAPE, LLC
Appropriation Unit: 1349-12	Address: SUMMERSCAPE
Is budget authority available?: Yes	5295 Coggins Road
If "No" please explain: Not Applicable	RENO, NV 89506
	Contact/Phone: Richard Zamarripa 775-677-7791
	Vendor No.: T27035168
	NV Business ID: NV20131118550
To what State Fiscal Year(s) will the contract be charged?	2025-2029

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rental Income

Agency Reference #: RFP # 08DOA-S2818 JS

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/01/2024**

Anticipated BOE meeting date 08/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **11/30/2028**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Snow Removal**

5. Purpose of contract:

This is a new contract to provide snow removal for Nevada Early Intervention Services, Nevada Highway Patrol, the Purchasing Division's warehouse, and the Department of Motor Vehicles located in Reno.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$500,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Offices need snow removed during winter

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Employees to not have the equipment or time to remove the snow

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Reno Green Landscaping, Inc.
Summerscape
Countryside Lawns
Carson Valley Sweeping

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #08DOA-S2818, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

Only vendor who bid on the job

d. Last bid date: 06/12/2024 Anticipated re-bid date: 06/01/2028

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	07/03/2024 09:41:27 AM
Division Approval	jkidd	07/03/2024 10:27:54 AM
Department Approval	jkidd	07/03/2024 10:27:57 AM
Contract Manager Approval	ssands	07/10/2024 09:57:06 AM
Budget Analyst Approval	bmacke1	07/19/2024 13:51:57 PM
BOE Agenda Approval	bmacke1	07/19/2024 13:52:02 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 28534

Amendment Number: 1

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION

Legal Entity Name: KGA, INC. DBA KITTRELL GARLOCK & ASSOCIATES DBA KGA ARCHITECTURE

Agency Code: 082

Contractor Name: KGA, INC. DBA KITTRELL GARLOCK & ASSOCIATES DBA KGA ARCHITECTURE

Appropriation Unit: 1558-20

Address: 9075 W. DIABLO DR., FL. 3

Is budget authority available?: Yes

City/State/Zip: LAS VEGAS, NV 89148-7604

If "No" please explain: Not Applicable

Contact/Phone: 702-367-6900

Vendor No.: T80931708

NV Business ID: NV20201742190

To what State Fiscal Year(s) will the contract be charged?

2024-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 116111

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 01/09/2024

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: 06/30/2027

Contract term: 3 years and 172 days

4. Type of contract: Contract

Contract description: Arch / Eng

5. Purpose of contract:

This is the first amendment to the original contract which provides professional architectural/engineering services for the Health and Human Services - Southern Nevada Forensic Facility Advanced Planning CIP Project: CIP Project No. 23-P06; SPWD Contract No. 116111. This amendment increases the maximum amount from \$12,797,379 to \$13,465,173 due to furniture, fixtures, and equipment design services and providing food service design space for the kitchen within the new forensic facility.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$12,797,379.00	\$12,797,379.00	\$12,797,379.00	Yes - Action
2. Amount of current amendment (#1):	\$667,794.00	\$667,794.00	\$667,794.00	Yes - Action
3. New maximum contract amount:	\$13,465,173.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	07/05/2024 11:25:21 AM
Division Approval	nmann	07/05/2024 11:26:16 AM
Department Approval	nmann	07/05/2024 11:27:14 AM

Contract Manager Approval	lwildes	07/08/2024 07:39:28 AM
Budget Analyst Approval	klay0	07/16/2024 11:07:07 AM
BOE Agenda Approval	bmacke1	07/22/2024 16:11:45 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **25018**Amendment
Number: **6**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Legal Entity
Name: **TATE SNYDER KIMSEY ARCHITECTS,
LTD. DBA TSK**Agency Code: **082**Contractor Name: **TATE SNYDER KIMSEY ARCHITECTS,
LTD. DBA TSK**Appropriation Unit: **1558-16**Address: **314 S. WATER ST.**Is budget authority
available?: **Yes**City/State/Zip **HENDERSON, NV 89015-7311**

If "No" please explain: Not Applicable

Contact/Phone: 702-456-3000

Vendor No.: T80883470

NV Business ID: NV20212004081

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

X Highway Funds **100.00 %** Other funding 0.00 %

Agency Reference #: 114488

2. Contract start date:

a. Effective upon Board of **No** or b. other effective date **11/09/2021**
Examiner's approval?

Anticipated BOE meeting date 08/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved **06/30/2025**
Termination Date:Contract term: **3 years and 233 days**4. Type of contract: **Contract**Contract description: **Arch/Eng**

5. Purpose of contract:

This is the sixth amendment to the original contract which provides professional architectural/engineering services for the Department of Motor Vehicles Silverado Ranch - Advance Planning CIP Project: CIP Project No. 21-P06; SPWD Contract No. 114488. This amendment increases the maximum amount from \$4,139,923.00 to \$4,236,506.39 due to additional civil engineering design services for added utility design and a traffic impact analysis.**6. CONTRACT AMENDMENT**

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$3,898,300.00	\$3,898,300.00	\$3,898,300.00	Yes - Action
a. Amendment 1:	\$53,000.00	\$53,000.00	\$53,000.00	Yes - Info
b. Amendment 2:	\$17,500.00	\$17,500.00	\$70,500.00	Yes - Info
c. Amendment 3:	\$97,000.00	\$97,000.00	\$167,500.00	Yes - Action
d. Amendment 4:	\$60,623.00	\$60,623.00	\$60,623.00	Yes - Info
e. Amendment 5:	\$13,500.00	\$13,500.00	\$74,123.00	Yes - Info
2. Amount of current amendment (#6):	\$96,583.39	\$96,583.39	\$170,706.39	Yes - Action
3. New maximum contract amount:	\$4,236,506.39			

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval	nmann	07/05/2024 13:23:25 PM
Division Approval	nmann	07/05/2024 13:24:44 PM
Department Approval	nmann	07/05/2024 13:29:12 PM
Contract Manager Approval	lwildes	07/08/2024 07:32:58 AM
Budget Analyst Approval	klay0	07/16/2024 13:48:27 PM
BOE Agenda Approval	bmacke1	07/22/2024 16:44:21 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29447**Agency Name: **ADMIN - ADMINISTRATIVE SERVICES DIV**Agency Code: **086**Appropriation Unit: **1371-04**Is budget authority available?: **No**

If "No" please explain: THIS CONTRACT IS CONTINGENT UPON IFC APPROVAL OF WORK PROGRAM #C69514.

Legal Entity Name: **MAXIMUS US SERVICES, INC.**Contractor Name: **MAXIMUS US SERVICES, INC.**Address: **1600 TYSONS BLVD
STE 1400**City/State/Zip: **MCLEAN, VA 22102**Contact/Phone: **JENNIFER GALLETTA 917-325-2002**Vendor No.: **T27043917A**NV Business ID: **NV20081088905**To what State Fiscal Year(s) will the contract be charged? **2025-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % ADMINISTRATIVE COST ALLOCATION

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/16/2024**Anticipated BOE meeting date **08/2024**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **08/31/2027**Contract term: **3 years and 15 days**4. Type of contract: **Other (include description): Service Agreement**Contract description: **ISF Rate Setting**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV23-17895 which provides consulting, marketing, and education services. This service agreement provides rate development consulting and calculation services. This contract is contingent upon IFC approval of work program #C69514.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$256,811.00**

Other basis for payment: As invoiced by the vendor and approved by the state.

II. JUSTIFICATION

7. What conditions require that this work be done?

Historically, ASD staff have performed rate development calculations using complex Excel workbooks created by the ASD and maintained primarily by the Administrative Services Officer IV. This manual process is time-consuming and relies heavily on a single individual, often with limited turnaround times available. The current process also lacks transparency for user agencies. While the existing structure has managed to produce rate calculations for each biennium, ASD lacks the expertise to adequately advise the Governor's Finance Office and the Legislative Counsel Bureau on all federal regulations and guidelines for allowable rate development and compliance with SWCAP Section II. There have been no significant changes to this process in over a decade. A service agreement with Maximus Consulting Services will bring these rates into a modern process and methodology and have experts to provide guidance and support. The service agreement will provide the rate calculation (which is time consuming during select periods of the biennium) and recommendation on rate structure and methodology which will reduce future risk for the state. Additionally, this includes support for SWCAP Section II discussions/negotiations with Health and Human Services. Ideally, the rates can be more streamlined, or perhaps even the number of rates reduced, by this effort.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The ASO IV who oversees and calculates the rates is on a multi-year assignment supporting the CORE.NV project and is only available to ASD for approximately 10% per week and will continue to decrease as the project build moves forward.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is a statewide contract with Maximus US Services # 17895

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mgassawa	07/16/2024 08:55:47 AM
Division Approval	nmann	07/16/2024 11:15:44 AM
Department Approval	ssands	07/16/2024 11:19:01 AM
Contract Manager Approval	ssands	07/16/2024 11:19:06 AM

Budget Analyst Approval
BOE Agenda Approval
BOE Final Approval

jhelto1
stilley
Pending

07/22/2024 10:21:48 AM
07/22/2024 17:23:56 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29448

Agency Name: DTCA - DIVISION OF TOURISM

Legal Entity Name: DREAMSCAPE FLAMINGO ROAD MANAGEMENT, LLC

Contractor Name: DREAMSCAPE FLAMINGO ROAD MANAGEMENT, LLC DBA DREAMSCAPE/RIO LAS VEGAS HOTEL

Agency Code: 101

Address: 3700 W FLAMINGO RD

Appropriation Unit: 1522-31

City/State/Zip: LAS VEGAS, NV 89103

Is budget authority available?: Yes

City/State/Zip: LAS VEGAS, NV 89103

If "No" please explain: Not Applicable

Contact/Phone: TINA ADKINS 702-822-5916

Vendor No.: T29048510

NV Business ID: NV20201719605

To what State Fiscal Year(s) will the contract be charged? 2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds0.00 %Fees0.00 %

Federal Funds0.00 %Bonds0.00 %

Highway Funds0.00 %X Other funding100.00 % LODGING TAX REVENUE

Agency Reference #: RFP #10TCA-S2694 AM

2. Contract start date:

a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA

Anticipated BOE meeting date08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 12/31/2024

Contract term: 152 days

4. Type of contract: Contract

Contract description: Gov Con

5. Purpose of contract:

This is a new contract to provide services to host the 2024 Governor's Conference on Tourism in Las Vegas.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$300,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Tourism is the host of the annual Governor's Conference on Tourism.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This vendor will provide the location to hold the 2024 Governor's Conference on Tourism, therefore, State employees would not be able to provide this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #10TCA-S2694, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/13/2024 Anticipated re-bid date: 03/01/2026

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

DBA

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amathies	07/01/2024 13:37:34 PM
Division Approval	amathies	07/01/2024 13:38:43 PM
Department Approval	amathies	07/01/2024 13:38:45 PM
Contract Manager Approval	amathies	07/01/2024 13:38:47 PM
Budget Analyst Approval	mbro28	07/15/2024 13:37:01 PM
BOE Agenda Approval	stilley	07/22/2024 17:38:28 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29479**Agency Name: **ADMIN - ENTERPRISE IT SERVICES**Agency Code: **180**Appropriation Unit: **1385-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Kyndryl, Inc.

Contractor Name: **Kyndryl, Inc.**Address: **One Vanderbilt Avenue, 15th Fl**City/State/Zip: **New York, NY 10017**

Contact/Phone: Hunter Schiltz 949-706-4653

Vendor No.: pending

NV Business ID: NV20212088656

To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Internal service funds

Agency Reference #: RFP # 08DOA-S2664

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **08/31/2028**Contract term: **4 years and 31 days**4. Type of contract: **Contract**Contract description: **Mainframe Mgd Servic**

5. Purpose of contract:

This is a new contract to provide managed and professional services for the operation of the Mainframe Services unit.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$4,000,000.00**

Other basis for payment: As Invoiced by Contractor and Upon Approval of the State

II. JUSTIFICATION

7. What conditions require that this work be done?

The Office of the Chief Information Officer, Computing Unit, is facing a situation where three out of the ten mainframe staff members are set to retire this biennium. Furthermore, out of the 10 full-time equivalent (FTE) positions within the mainframe unit, an additional 6 FTEs are expected to retire over the next five years.

The agency has encountered challenges in recruiting experienced mainframe personnel to replace those who retire, primarily due to the fact that it typically takes an average of 5 years for new staff members to attain proficiency in mainframe operations. To effectively address this issue, we are seeking managed services or outsourcing along with professional services to supplement existing staff. 

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Challenges in recruiting experienced mainframe personnel to replace those who retire, primarily due to the fact that it typically takes an average of 5 years for new staff members to attain proficiency in mainframe operations.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Kyndryl, Inc
Ensono LLC
CDW Government Inc
First National Technology Solutions, Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #08DOA-S2664, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 04/12/2024 Anticipated re-bid date: 04/12/2028

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mmellow	07/10/2024 16:50:25 PM
Division Approval	smontie1	07/11/2024 07:34:01 AM
Department Approval	tgalluzi	07/11/2024 08:49:54 AM
Contract Manager Approval	thudder	07/11/2024 09:08:42 AM
EITS Approval	ljean	07/11/2024 10:10:37 AM
Budget Analyst Approval	mranki1	07/16/2024 10:10:48 AM

BOE Agenda Approval
BOE Final Approval

mrarki1
Pending

07/16/2024 10:10:50 AM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Laura Freed, Director, DOA
Darla Dodge, Deputy Administrator, EITS, DOA
Sean Montierth, IT Chief, Computing, EITS, DOA

CC: Tim Galluzi, Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DOA – TIN 562 – *Mainframe Succession* – BA 1385

DATE: June 3, 2022

We have completed our review for the Department of Administration (DOA), Enterprise IT Services (EITS) Division's – *Mainframe Succession* – TIN 562.

The submitted TIN, for an estimated value of \$1,155,000 in the FY24/FY25 biennium (100% 85MS Cost Pool Funding), is to enter into a contract with a managed services provider for mainframe management.

Staffing the Mainframe unit has become difficult in recent years due to fluctuations in the job market and specialized talent shortages. The department's most skilled employees are retiring in the near future and most of the served agencies are planning on modernizing their mainframe applications to other platforms, which makes it even more difficult to justify the 5-year investment in training new mainframe employees to the needed level of proficiency.

The agency has determined that using a managed services provider will fill the skills gap left by employee attrition while enabling the unit to maintain current service levels. Ultimately, the Mainframe unit will be able to operate with a smaller staff footprint by using managed services for gaps in manpower and experience.

The agency considers the investment and final implementation to have an ongoing low security risk.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **25039**Amendment
Number: **2**Agency Name: **ADMIN - ENTERPRISE IT SERVICES**Legal Entity
Name: **TRANE U.S., INC.**Agency Code: **180**Contractor Name: **TRANE U.S., INC.**Appropriation Unit: **1385-07**Address: **PO BOX 98167**Is budget authority
available?: **No**City/State/Zip **CHICAGO, IL 60693-8167**If "No" please explain: A WP will be submitted from
Reserves to CAT07 to cover the increase in this contract.Contact/Phone: **Travis Jackson 312/974-6660**Vendor No.: **PUR0001609B**NV Business ID: **NV20201848976**To what State Fiscal Year(s) will the contract be charged? **2022-2026**What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if
the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Internal Service Funds

2. Contract start date:

a. Effective upon Board of **No** or b. other effective date **11/30/2021**
Examiner's approval?Anticipated BOE meeting date **08/2024**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved **10/15/2025**

Termination Date:

Contract term: **3 years and 319 days**4. Type of contract: **Contract**Contract description: **HVAC Service**

5. Purpose of contract:

This is the second amendment to the original contract which provides ongoing maintenance and repair services for the chillers, cooling towers, water pumps, and compressors. This amendment increases the maximum amount from \$86,907 to \$207,086 due to the replacement of the failed compressor and blower motor unit. This contract is contingent upon IFC approval of work program #C68998.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$37,015.00	\$37,015.00	\$37,015.00	Yes - Info
a. Amendment 1:	\$49,892.00	\$49,892.00	\$86,907.00	Yes - Info
2. Amount of current amendment (#2):	\$120,179.00	\$120,179.00	\$207,086.00	Yes - Action
3. New maximum contract amount:	\$207,086.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The mainframe computer system, related components, and computer servers will not function without the proper temperature and humidity. The State is responsible for repairs to the computers if damage is caused by the environment in the computer room.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No
 a. List the names of vendors that were solicited to submit proposals (include at least three):

 b. Solicitation Waiver: **Not Applicable**
 c. Why was this contractor chosen in preference to other?

 d. Last bid date: Anticipated re-bid date:
10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No
 b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No
 c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No If "Yes", please explain
13. Has the contractor ever been engaged under contract by any State agency?
No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
14. Is the contractor currently involved in litigation with the State of Nevada?
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Foreign Corporation
16. a. Is the Contractor Name the same as the legal Entity Name?
Yes
17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes
18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes
19. Agency Field Contract Monitor:
20. Contract Status:
 Contract Approvals:
- | Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | mmellow | 07/11/2024 11:08:20 AM |
| Division Approval | smontie1 | 07/11/2024 13:17:27 PM |
| Department Approval | ddodge | 07/11/2024 13:57:08 PM |
| Contract Manager Approval | thudder | 07/11/2024 14:30:09 PM |
| Budget Analyst Approval | mranki1 | 07/17/2024 10:55:53 AM |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29153**

Agency Name: ADMIN - ENTERPRISE IT SERVICES	Legal Entity Name: ACCENTURE MARKETING SERVICES, LLC
Agency Code: 180	Contractor Name: ACCENTURE MARKETING SERVICES, LLC
Appropriation Unit: 1389-26	Address: 161 N CLARK ST
Is budget authority available?: Yes	City/State/Zip: CHICAGO, IL 60601
If "No" please explain: Not Applicable	Contact/Phone: 312/693-0161
	Vendor No.: T32011709
	NV Business ID: NV20212080123

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Security Assessment

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/28/2024**

Anticipated BOE meeting date 06/2024

Retroactive? **Yes**

If "Yes", please explain

Accenture LLPs contract was under their legal review from March, 2024 until June 18, 20243. Termination Date: **04/27/2027**Contract term: **2 years and 364 days**4. Type of contract: **Other (include description): MSA Work Plan**Contract description: **Work Plan**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV22-9482 which provides cloud services. This service agreement provides advanced security monitoring and detection services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,158,240.00**

Payment for services will be made at the rate of \$386,080.00 per year

II. JUSTIFICATION

7. What conditions require that this work be done?

This service is critical to the security of Nevada infrastructure within SilverNet, as it provides 24/7/365 collection, threat analysis, event correlation, security incident verification, and security incident notification to the Agency for all logs and data delivered to the Contractor via data collectors managed by the Contractor.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLP

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Robert Dehnhardt, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwoodwar	07/11/2024 14:31:45 PM
Division Approval	rdehnhar	07/12/2024 08:30:02 AM
Department Approval	tgalluzi	07/12/2024 12:56:36 PM
Contract Manager Approval	mespinoz	07/12/2024 13:07:51 PM
EITS Approval	ljea	07/12/2024 13:09:13 PM
Budget Analyst Approval	mranki1	07/18/2024 10:52:57 AM
BOE Agenda Approval	mranki1	07/18/2024 10:52:59 AM
BOE Final Approval	Pending	



STATE OF NEVADA
OFFICE OF THE CHIEF INFORMATION OFFICER
WITHIN THE OFFICE OF THE GOVERNOR

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701

Phone: (775) 684-5800 | www.it.nv.gov | eitsadministration@admin.nv.gov | Fax: (775) 687-9097

MEMORANDUM

DATE: 10 July 2024

TO: Michael Rankin, Executive Branch Budget Officer
Governor's Finance Office

FROM: Timothy Galluzi, State Chief Information Officer 

SUBJECT: Request BOE retroactive approval for attached expense agreement

The attached expense agreement with Accenture, LLP has been submitted for approval to the Board of Examiners. Accenture LLP's contract was under their legal review from March, 2024 until June 18, 2024.

This expense agreement is a continuation of service to provide advanced security monitoring, detection service and hosted log management service. We are requesting the retroactive approval date to have contractual authority between the State and Accenture, LLP to pay for the services received by the State of Nevada.

If the agreement is not approved with an effective date of 28 April 2024, the Office of the Chief Information Officer within the Office of the Governor would lose infrastructure monitoring services, impacting not only OCIO but all of the state's infrastructure.

We respectfully request the Board of Examiners to retroactively approve this expense agreement with a start date of 28 April 2024.

Signature: 
Timothy Galluzi (Jul 10, 2024 12:20 PDT)

Email: tim.galluzi@it.nv.gov

Accenture, LLP GFO memo for retro contract - revised

Final Audit Report

2024-07-10

Created:	2024-07-10
By:	Marty Elzy (melzy@it.nv.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAJvp2w4_0lsr6c8UP9XRS0B-QDHMasKpE

"Accenture, LLP GFO memo for retro contract - revised" History

-  Document created by Marty Elzy (melzy@it.nv.gov)
2024-07-10 - 6:48:42 PM GMT
-  Document emailed to Timothy Galluzi (tim.galluzi@it.nv.gov) for signature
2024-07-10 - 6:48:46 PM GMT
-  Email viewed by Timothy Galluzi (tim.galluzi@it.nv.gov)
2024-07-10 - 6:48:52 PM GMT
-  Document e-signed by Timothy Galluzi (tim.galluzi@it.nv.gov)
Signature Date: 2024-07-10 - 7:20:37 PM GMT - Time Source: server
-  Agreement completed.
2024-07-10 - 7:20:37 PM GMT



**STATE OF NEVADA
GOVERNOR’S OFFICE**
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Robert Dehnhardt, State Chief Information Security Officer, OCIO
Tiffany Morelli, Chief Financial Officer, OCIO

CC: Tim Galluzi, State Chief Information Officer, OCIO
Darla Dodge, Deputy CIO - Chief Operating Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – OCIO – TIN 1006 – *Continuation of Accenture
Managed Security Services* –BA 1389

DATE: July 11, 2024

We have completed our review for the State of Nevada Governor’s Office, Office of the Chief Information Officer (OCIO) – *Continuation of Accenture Managed Security Services* – TIN 1006.

The submitted TIN, for an estimated value of \$386,080.00 in the FY26/FY27 biennium (100% security assessment funding), is for continuation of contract services for managed security operations center (SOC) functions for the SilverNet infrastructure and Executive Branch agencies.

A Fed Ramp certified cloud platform environment is required for this managed service to protect the 3.19 Million citizens of Nevada. Continuous monitoring of the environment is critical to being able to respond to incidents promptly and limiting exposure risk, including malicious data exfiltration.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid

integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29427

Agency Name: DEPARTMENT OF VETERANS SERVICES
Agency Code: 240
Appropriation Unit: 2569-04
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Legal Entity Name: Weaver and Tidwell, L.L.P.
Contractor Name: Weaver and Tidwell, L.L.P.
Address: 1601 South MoPac Expressway Suite D250
City/State/Zip: Austin, TX 78746
Contact/Phone: Travis Casner, CFE, Partner, Forensics 512-609-1995
Vendor No.: T29045848
NV Business ID: NV20151568275

To what State Fiscal Year(s) will the contract be charged? 2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:
a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA
Anticipated BOE meeting date 08/2024
Retroactive? No
If "Yes", please explain
Not Applicable

3. Termination Date: 04/30/2025
Contract term: 272 days

4. Type of contract: Contract
Contract description: Weaver & Tidwell

5. Purpose of contract:
This is a new contract to provide external audit support for the management contractor for the Northern Nevada State Veterans Home.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$209,860.00

II. JUSTIFICATION

7. What conditions require that this work be done?
Division of Internal Audits identified areas of concern through audit of Northern Home Management company. External audit is required to complete review of contract.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Department does not have the skills necessary and hours available to dedicate to the in-depth analysis required for review of management company.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):

Forensic Solutions LLC
Forensic Accounting
Anthem Forensics

Berry Dunn
Weaver & Tidwell

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 333.300(3)(a), agencies should solicit at least three persons to ensure the lowest, most responsible vendors for services are procured. Lowest cost was unable to fulfill state insurance requirements and went with next available option.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLP

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtheil1	06/26/2024 10:59:16 AM
Division Approval	jtheil1	06/26/2024 10:59:19 AM
Department Approval	jtheil1	06/26/2024 10:59:22 AM
Contract Manager Approval	jclodfel	06/26/2024 17:27:45 PM
Budget Analyst Approval	spowel3	07/08/2024 16:42:03 PM
BOE Agenda Approval	vmilazz1	07/21/2024 16:21:36 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 16894

Amendment Number: 15

Legal Entity Name: DATA RECOGNITION CORPORATION

Agency Name: NDE - DEPARTMENT OF EDUCATION

Contractor Name: DATA RECOGNITION CORPORATION

Agency Code: 300

Address: PMB M177

Appropriation Unit: 2697-45

13490 BASS LAKE RD

Is budget authority available?: Yes

City/State/Zip: MAPLE GROVE, MN 55311-3634

If "No" please explain: Not Applicable

Contact/Phone: 763-268-200

Vendor No.: T29036572

NV Business ID: NV20041507280

To what State Fiscal Year(s) will the contract be charged? 2016-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	50.00 %	Fees	0.00 %
X	Federal Funds	50.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 08/11/2015

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: 08/31/2024

Contract term: 11 years and 23 days

4. Type of contract: Contract

Contract description: CBT/McGraw-Hill

5. Purpose of contract:

This is the fifteenth amendment to the original contract which provides Nevada Ready Student Assessment System services and support. This amendment extends the termination date from August 31, 2024 to August 31,2026 and increases the maximum amount from \$94,175,195.45 to \$114,065,051.45 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$51,457,083.00	\$51,457,083.00	\$51,457,083.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
b. Amendment 2:	\$511,498.00	\$511,498.00	\$511,498.00	Yes - Action
c. Amendment 3:	\$0.00	\$0.00	\$0.00	No
d. Amendment 4:	-\$9,558,963.70	-\$9,558,963.70	-\$9,558,963.70	Yes - Action
e. Amendment 5:	\$331,666.00	\$331,666.00	\$331,666.00	Yes - Action
f. Amendment 6:	\$1,221,646.15	\$1,221,646.15	\$1,221,646.15	Yes - Action
g. Amendment 7:	\$9,856,703.00	\$9,856,703.00	\$9,856,703.00	Yes - Action
h. Amendment 8:	\$10,166,633.00	\$10,166,633.00	\$10,166,633.00	Yes - Action
i. Amendment 9:	-\$1,483,699.00	-\$1,483,699.00	-\$1,483,699.00	Yes - Action
j. Amendment 10:	\$19,685,447.00	\$19,685,447.00	\$19,685,447.00	Yes - Action

k. Amendment 11:	\$19,405.00	\$19,405.00	\$19,405.00	Yes - Info
l. Amendment 12:	\$0.00	\$0.00	\$19,405.00	No
m. Amendment 13:	\$1,283,619.00	\$1,283,619.00	\$1,303,024.00	Yes - Action
n. Amendment 14:	\$10,684,158.00	\$10,684,158.00	\$10,684,158.00	Yes - Action
2. Amount of current amendment (#15):	\$19,889,856.00	\$19,889,856.00	\$19,889,856.00	Yes - Action
3. New maximum contract amount:	\$114,065,051.45			
and/or the termination date of the original contract has changed to:	08/31/2026			

II. JUSTIFICATION

7. What conditions require that this work be done?

Employees within the state have responsibilities that support programs but certain tasks exceed their expertise. Nevada Revised Statutes (NRS) requires contracting with a nationally recognized testing company for these activities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This contractor was selected as the best solution by the independent evaluation committee based on pre-determined evaluation criteria. The Nevada Department of Education does not have the necessary manpower or expertise to conduct this Statewide Assessment.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3175, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/10/2015 Anticipated re-bid date: 12/31/2018

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Department of Education 7/1/08 to 6/30/12
State of Nevada March 1, 2014
Nevada Department of Education 1/14/15 they have been deemed satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation
16. a. Is the Contractor Name the same as the legal Entity Name?
Yes
17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes
18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes
19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bhowar6	06/21/2024 13:30:22 PM
Division Approval	carnol1	06/21/2024 13:55:44 PM
Department Approval	carnol1	06/21/2024 13:56:12 PM
Contract Manager Approval	khoy1	06/24/2024 09:23:46 AM
EITS Approval	ljean	06/25/2024 12:09:01 PM
Budget Analyst Approval	mranki1	06/25/2024 13:38:11 PM
BOE Agenda Approval	mranki1	06/25/2024 13:38:34 PM



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval #:	553 @

CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	Agency Contact Information: Note: Approved copy will be sent to <u>only</u> to the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:		Nevada Department of Education
	Contact Name and Title	Phone Number	Email Address
	Peter Zutz, ADAM Administrator	(775) 687-9166	pzutz@doe.nv.gov

2	Contractor Information:	
	Contractor Name:	Data Recognition Corporation (DRC)
	Contact Name:	Doug Russell, Senior Vice President
	Complete Address: City, State and Zip Code	13490 Bass Lake Road, Maple Grove, Minnesota 55331
	Phone Number:	(763) 268-2000
	Email Address:	drussell@datarecognitioncorp.com

3	List <u>all previous</u> Contract Information for which the agency has contracted with this vendor (contract history):				
	Solicitation Type, if applicable:		Request for Proposal	#:	3175
	Enter CETS Number:	#16894			
	Contract Amount:	\$51,457,083.00			
	Contract Term:	Start Date:	8/11/2015	End Date:	8/31/2019

Rec'd 05/01/24

Purchasing Use Only:	
Approval #:	5530

4	Current Contract Information: with proposed Amendment #15				
	Solicitation Type, if applicable:		<i>Request for Proposal</i>	#:	3175
	Enter CETS Number:		#16894		
	Initial Contract Amount:		\$51,457,083.00		
	Contract Term:		Start Date:	8/11/2015	End Date:

5	Amendment Information – List <u>all previously</u> approved amendments:			
	<i>Amd #:</i>	<i>Brief Synopsis of What Amendment Accomplished:</i>	<i>Dollar Change in Contract Amount</i>	<i>Change in End Date</i>
	1	<i>Contractor's name changed from CTB McGraw Hill to Data Recognition Corporation (DRC).</i>	0.00	N/A
	2	<i>To increase the maximum contract authority to provide Nevada Ready Student Assessment System services and support statewide on an as needed basis.</i>	\$511,498.00 (new maximum amount \$51,968,581.00)	N/A
	3	<i>To revise the scope of work and deliverables due to dates that changed. To continue to provide Nevada Ready Student Assessment System services and support statewide on an as needed basis.</i>	\$0.00	N/A
	4	<i>To decrease the maximum contract authority amount and revise the scope of work to reflect the decreased costs. To continue to provide Nevada Ready Student Assessment System services and support statewide on an as needed basis.</i>	-\$9,558,963.70 (new maximum amount \$42,409,617.30)	N/A
	5	<i>To increase the maximum contract authority, and scope change to provide additional training, reporting, and Standard Setting activities to continue to provide Nevada Ready Student Assessment System services and support statewide on an as needed basis.</i>	\$331,666.00 (new maximum amount \$42,741,283.30)	N/A

#553@

Amendment Information – List <u>all previously</u> approved amendments:			
Amd #:	Brief Synopsis of What Amendment Accomplished:	Dollar Change in Contract Amount	Change in End Date
5			
6	To increase the maximum contract authority due to the price for the Nevada Science Assessment for High School previously excluded due to clerical error, and add additional trainings, report interpretation, and ADA compliance, and planning for the transfer of interim data to continue to provide Nevada Ready Student Assessment System services and support statewide on an as needed basis.	\$1,221,646.15 (new maximum amount \$43,962,929.45)	N/A
7	To extend the termination date one year, and to increase the maximum contract authority, and scope to continue to administer student assessments in English Language Arts, Mathematics, and Science at grades 3-8 and High School in Fiscal Years 2020 and 2021. To continue to provide Nevada Ready Student Assessment System services and support statewide on an as needed basis.	\$9,856,703.00 (new maximum amount \$53,819,632.45)	8/31/2020
8	To extend the termination date by one year, and to increase the maximum contract authority amount to continue to provide Nevada Ready Student Assessment System services and support statewide on an as needed basis.	\$10,166,633.00 (new maximum amount \$63,986,265.45)	8/31/2021
9	To reduce the scope of work for fiscal year 2021, and to decrease the maximum contract authority to continue to provide Nevada Ready Student Assessment System services and support statewide on an as needed basis.	-\$1,483,699.00 (new maximum amount \$62,502,566.45)	N/A
10	To extend the termination date by two years, and to increase the maximum contract authority amount to continue to provide Nevada Ready Student Assessment System services and support statewide on an as needed basis.	\$19,685,447.00 (new maximum amount \$82,188,013.45)	8/31/2023

Amendment Information – List <u>all previously</u> approved amendments:			
Amd #:	Brief Synopsis of What Amendment Accomplished:	Dollar Change in Contract Amount	Change in End Date
5	11 <i>To increase the maximum contract authority amount to continue to provide Nevada Ready Student Assessment System services and support statewide on an as needed basis and to provide an extension to the Spring 2021 Nevada Alternate Assessment testing window.</i>	\$19,405.00 (new maximum amount \$82,207,418.45)	N/A
	12 <i>To incorporate an updated Data Sharing Agreement with revised language.</i>	\$0.00	N/A
	13 <i>To increase the maximum contract authority amount to continue to provide Nevada Ready Student Assessment System services and support statewide on an as needed basis and to reinstate the End of Course (EOC) Examinations in English Language Arts (ELA) I and II, and Integrated Math I and II in grades 6-12.</i>	\$1,283,619.00 (new maximum amount \$83,491,037.45)	N/A
	14 <i>To extend the termination date by one year, and to increase the maximum contract authority amount to continue to provide Nevada Ready Student Assessment System services and support statewide on an as needed basis.</i>	\$10,684,158.00 (new maximum amount \$94,175,195.45)	8/31/2024

<u>Proposed</u> Amendment Information:			
Amd #:	Brief Synopsis of What the Requested Amendment will Accomplish	Dollar Change in Contract Amount	Change in End Date
6	15 <i>To extend the termination date by two years, and to increase the maximum contract authority amount to continue to provide Nevada Ready Student Assessment System services and support statewide on an as needed basis.</i>	\$19,889,856.00 (new maximum amount \$114,065,051.45)	8/31/2026

	<p>What is the justification to extend the contract term beyond the State's four (4) year re-solicitation policy (SAM 0338)?</p>
7	<p><i>The Nevada Department of Education (NDE) contracts with Data Recognition Corporation (DRC) for the administration, scoring and reporting of the Nevada State Assessment System that includes five separate testing components: Smarter Balanced Summative Assessments (Summative) in English Language Arts (ELA) and Mathematics for Grades 3-8; Smarter Balanced Interim Assessments (Interim) in ELA and Mathematics for Grades 3-8; Science Assessments for Grades 5, 8, and HS; Nevada Alternate Assessment (NAA) in ELA and Mathematics for Grades 3-8, and 11; and Science for Grades 5, 8, and 11; and the End of Course (EOC) Final Examinations for high school students.</i></p> <p><i>The Department continues to explore options under recent federal programs that provide states with federal support in understanding how innovative assessment designs would support and benefit educational outcomes. The justification for this two-year contract extension between the NDE and DRC is to maintain the Nevada State Assessment System and to continue to assess students with the same consistent measurement for student achievement to evaluate recovery from any learning loss that may have occurred during the COVID pandemic. Maintaining the existing state assessment program is critical while the Department engages all levels of stakeholders in conversations around innovative assessment design.</i></p>
8	<p>What are the potential consequences to the State if the contract extension request is denied?</p> <p><i>The potential consequence if this two-year contract extension request is denied, is non-compliance to Every Student Succeeds Act (ESSA) and State law. Moreover, while conversations and potential decisions are being developed around innovative test design, the Department must maintain its current assessment system to support the work of schools and districts.</i></p> <p><i>NDE will not be able to direct investments and resources to support student achievement and improve educational equity and will not have a consistent measure by which to interpret and understand the effect of the COVID pandemic on Nevada student learning. Consistent longitudinal results data over the last four years would be interrupted leaving the State without essential data to address learning loss.</i></p> <p><i>NDE will not meet ESSA student assessment and school accountability requirements:</i></p> <ul style="list-style-type: none"> • <i>ESSA requires NDE to assess students and report the assessment results to the US Department of Education every year.</i> • <i>ESSA requires NDE to assign school star ratings and support designations using assessment results.</i> <p><i>Stakeholders who rely on student assessment results and school accountability data and information for a variety of educational purposes will not have the data they need.</i></p>

Purchasing Use Only:	
Approval #:	5530

By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Peter Zutz

Signature of Agency Representative Initiating Request

Peter Zutz, ADAM Administrator

Print Name of Agency Representative Initiating Request

4.29.2024

Date

Megan Peterson

Signature of Agency Head Authorizing Request

04/30/2024

Megan Peterson, Deputy Superintendent, Student Investment Division

Print Name of Agency Head Authorizing Request

Date

Jhone M. Ebert

Signature of Agency Head Authorizing Request

Jhone M. Ebert, Superintendent of Public Instruction

Print Name of Agency Head Authorizing Request

04/30/2024

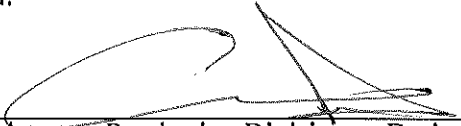
Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135(5) and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.

#553@
Pg. 7 of 7

Signed:



Administrator, Purchasing Division or Designee

5/6/24

Date



**STATE OF NEVADA
GOVERNOR’S OFFICE**
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Peter Zutz, Administrator, ADAM, NDE
Glenn Meyer, Director, IT, NDE
Mike Pacheco, Education Programs Supervisor, NDE
Kaylene Hoyt, Contracts Manager, NDE

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – NDE – TIN 965 – *SMARTER Assessments* – BA 2697

DATE: June 7, 2024

We have completed our review for the Nevada Department of Education (NDE) – *SMARTER Assessments* – TIN 965.

The submitted TIN, for an estimated value of \$9,986,685.00 in the FY24/FY25 biennium and \$9,986,685.00 in the FY26/FY27 biennium (75% General Fund and 25% Federal Grant), is for a contract extension with DRC for the administration, scoring, and reporting of the Nevada Ready Student Assessments.

These assessments are conducted annually as part of Nevada's federal and state accountability plans. As a

consortia member, Nevada uses content provided by Smarter Balanced, delivered through the DRC INSIGHT engine. DRC receives annual content packages, including test blueprints and scoring specifications, from Smarter Balanced. Upon importing these packages into DRC's item bank, DRC prepares the items and associated content for online delivery to students. The contract also covers the Smarter Balanced Interim Assessment, the Science Assessment, and the Nevada Alternate Assessment (NAA).

The Nevada Revised Statutes require contracting with a nationally recognized testing company for these services. An independent evaluation committee selected DRC as the best solution based on predetermined evaluation criteria. The Nevada Department of Education lacks the necessary manpower and expertise to conduct this statewide assessment independently. Compliance with NRS 390.185 and 390.125 is ensured. The project was originally implemented in the 2015-16 school year, with all related tasks, including planning, testing, and implementation, completed within that timeframe.

The agency considers the investment and its final implementation to carry an ongoing moderate security risk, as Personal Identification Information (PII) is transported, stored, and processed using this solution. It is subject to federal security standards. The Business Application Software is hosted via cloud-based hosting services.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number:	27749	Amendment Number:	1
		Legal Entity Name:	806 Technologies, Inc.
Agency Name:	NDE - DEPARTMENT OF EDUCATION	Contractor Name:	806 Technologies, Inc.
Agency Code:	300	Address:	5760 Legacy Dr Ste B3-176
Appropriation Unit:	2710-13	City/State/Zip	Plano, TX 75024
Is budget authority available?:	Yes	Contact/Phone:	Mark Hailey 936-676-9943
If "No" please explain:	Not Applicable	Vendor No.:	
		NV Business ID:	NV20243169932
To what State Fiscal Year(s) will the contract be charged?	2024-2026		
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.			
General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %
2. Contract start date:			
a. Effective upon Board of Examiner's approval?	No	or b. other effective date	07/11/2023
Anticipated BOE meeting date	08/2024		
Retroactive?	No		
If "Yes", please explain			
Not Applicable			
3. Previously Approved Termination Date:	12/31/2024		
Contract term:	2 years and 355 days		
4. Type of contract:	Contract		
Contract description:	Performance Portal		
5. Purpose of contract:			
This is the first amendment to the original contract which provides an online platform to serve as a portal for continuous improvement plans of school districts and schools. This amendment extends the termination date from December 31, 2024 to June 30, 2026 and increases the maximum amount from \$595,300 to \$2,095,300 due to the addition of the Plan4Learning software module.			

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$595,300.00	\$595,300.00	\$595,300.00	Yes - Action
2. Amount of current amendment (#1):	\$1,410,000.00	\$1,410,000.00	\$1,410,000.00	Yes - Action
3. New maximum contract amount:	\$2,005,300.00			
and/or the termination date of the original contract has changed to:	06/30/2026			

II. JUSTIFICATION

7. What conditions require that this work be done?

COVID-19 left us with the need to provide a tool to serve as a portal for continuous improvement plans of school districts and schools, which then will inform targeted intervention from the State Educational Agency (SEA) to meet stated goals and objectives. The platform will need to support each step of the continuous improvement planning process, i.e., needs assessment, root cause analysis, goals, etc. It will be used to develop, review, manage, and archive NDE's strategic planning and school and district performance plans for NDE, school districts, and schools throughout the state.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State workers do not have the time or expertise to provide this platform.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

- a. List the names of vendors that were solicited to submit proposals (include at least three):

- b. Solicitation Waiver: **Not Applicable**

- c. Why was this contractor chosen in preference to other?

Pursuant to RFP #30DOE-S2327, and in accordance with NRS 333, the selected vendor was the highest-scoring proposer as determined by an independently appointed evaluation committee.

- d. Last bid date: 04/23/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

- b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current contract satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

bhowar6

07/12/2024 11:24:01 AM

Division Approval	carnol1	07/12/2024 11:37:07 AM
Department Approval	carnol1	07/12/2024 11:37:17 AM
Contract Manager Approval	khoy1	07/17/2024 15:37:43 PM
EITS Approval	ljean	07/19/2024 09:15:55 AM
Budget Analyst Approval	mranki1	07/19/2024 10:36:20 AM
BOE Agenda Approval	mranki1	07/19/2024 10:36:27 AM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Maria Sauter, OSSS Director, NDE
Sonali Bandyopadhyay, IT Professional IV, NDE
Samantha Stephenson, CCM, NDE
Kaylene Hoyt, Management Analyst, NDE

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – NDE – TIN 647 – *Continuous School Improvement Platform* – Update B – BA 2710

DATE: June 2, 2023

We have completed our review for the Nevada Department of Education's (NDE) – *Continuous School Improvement Platform* – TIN 647, Update B.

The submitted TIN, for a value of \$790,200.00 in the FY24/FY25 biennium and \$960,000.00 in the FY26/FY27 biennium (100% Federal Grant Funding), is to update scope and cost information for the current 806 Technologies contract, Plan4Learning platform.

This amendment reflects platform enhancements to include the Crate 1 federal desk-top monitoring system. Crate 1 is an existing web-based portal that includes all criteria for monitoring LEAs and schools according to federal law for the following grants: Title I-A, Title I-C, Title I-D, Title II, Title III, Title IVA, Title IVB, Title V and Perkins. The portal allows for efficient uploading of evidence, communication between stakeholders, easy review, and historical preservation.

The platform supports each step of the continuous improvement planning process and will be used to develop, review, manage, and archive NDE's strategic planning and school performance plans throughout the state.

The solution will be a secure online system to provide a streamlined experience for performance planning while serving as a repository for school district documentation and requirements. The system will support the collection, organization, and validation of information, including progress reporting, rubric creation, and scoring. NDE is seeking a qualified vendor to provide the hosted platform needed to meet all criteria outlined in the RFP. This TIN will need to be updated upon vendor selection or as information regarding the investment changes or becomes available.

The agency considers the investment and final implementation to have an ongoing low security risk, as no personal identification information will be transported, stored, or processed using the cloud-based solution and there will be no systems interfacing with state infrastructure.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 24477

Amendment Number: 1

Agency Name: NDE - DEPARTMENT OF EDUCATION

Legal Entity Name: KNOWLEDGEWORKS FOUNDATION

Agency Code: 300

Contractor Name: KNOWLEDGEWORKS FOUNDATION

Appropriation Unit: 2710 - All Categories

Address: 312 PLUM STREET STE 950

Is budget authority available?: Yes

City/State/Zip: CINCINNATI, OH 45202

If "No" please explain: Not Applicable

Contact/Phone: JULIANNA CHARLES BROWN 513-929-4777

Vendor No.: T29043640

NV Business ID: NV20201940032

To what State Fiscal Year(s) will the contract be charged? 2022-2026

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	13.00 %	Fees	0.00 %
X	Federal Funds	87.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 07/13/2021

Anticipated BOE meeting date 07/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: 09/30/2024

Contract term: 4 years and 353 days

4. Type of contract: Contract

Contract description: Create Commission

5. Purpose of contract:

This is the first amendment to the original contract which provides expansion of personalized competency-based learning programs and professional development. This amendment extends the termination date from September 30, 2024 to June 30, 2026 and increases the maximum amount from \$3,814,990.00 to \$5,883,537.72 due to increased capacity for programs and to redesign the assessment and accountability system.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$3,814,900.00	\$3,814,900.00	\$3,814,900.00	Yes - Action
2. Amount of current amendment (#1):	\$2,068,637.72	\$2,068,637.72	\$2,068,637.72	Yes - Action
3. New maximum contract amount:	\$5,883,537.72			
and/or the termination date of the original contract has changed to:	06/30/2026			

II. JUSTIFICATION

7. What conditions require that this work be done?

The COVID-19 pandemic revealed weaknesses in our education infrastructure and economy, jeopardizing the resiliency of state governments, school systems and families. Educators, policymakers and stakeholders need to build on providing services and supports for students with longer-term measures that will help the education system weather future disruptions.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise or time.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

- a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

- b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 210402

Approval Date: 04/13/2021

- c. Why was this contractor chosen in preference to other?

Solicitation Waiver #210402

- d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, Current Contract with Department of Education current service satisfactory. Expired contract 23774

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

bhowar6

06/27/2024 11:10:06 AM

Division Approval	carnol1	06/27/2024 11:15:16 AM
Department Approval	carnol1	06/27/2024 11:15:24 AM
Contract Manager Approval	khoy1	06/27/2024 12:44:50 PM
Budget Analyst Approval	mranki1	07/09/2024 14:03:11 PM
BOE Agenda Approval	mranki1	07/09/2024 14:03:23 PM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:

Approval #: 562 @

CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	Agency Contact Information: Note: Approved copy will be sent to <u>only</u> to the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED: Department of Education		
	Contact Name and Title	Phone Number	Email Address
	Kaylene Hoyt Contracts Manager MAIL	775-687-9101	Kaylene.hoyt@doe.nv.gov

2	Contractor Information:	
	Contractor Name:	Knowledge Works Foundation
	Contact Name:	Jullanna Charles Brown
	Complete Address: City, State and Zip Code	312 Plum Street STE 950 Cincinnati, OH 45202
	Phone Number:	513-929-4777
	Email Address:	Brownjc@knowledgeworks.org

3	List <u>all previous</u> Contract Information for which the agency has contracted with this vendor (contract history):			
	Solicitation Type, if applicable:		Emergency contract email	#:
	Enter CETS Number:	#23774		
	Contract Amount:	\$40,000.00		
	Contract Term:	Start Date:	12/14/2020	End Date:

Purchasing Use Only:	
Approval #:	562 @

4	Current Contract Information:				
	Solicitation Type, if applicable:		<i>Solicitation Wavier</i>	#:	210402
	Enter CETS Number:		#24477		
	Initial Contract Amount:		\$3,814,990.00		
	Contract Term:		Start Date:	07/13/2021	End Date:

5	Amendment Information – List <u>all previously</u> approved amendments:			
	<i>Amd #:</i>	<i>Brief Synopsis of What Amendment Accomplished:</i>	<i>Dollar Change in Contract Amount</i>	<i>Change in End Date</i>

6	<u>Proposed</u> Amendment Information:			
	<i>Amd #:</i>	<i>Brief Synopsis of What the Requested Amendment will Accomplish</i>	<i>Dollar Change in Contract Amount</i>	<i>Change in End Date</i>
	1	Extend the termination date, Add additional funding and add to scope of the contract.	Adding \$2,068,547.72 Do Not Exceed \$5,883,537.72	06/30/2026

7	What is the justification to extend the contract term beyond the State's four (4) year re-solicitation policy (SAM 0338)?			
	<p><i>This contract facilitates personalized, competency-based learning programs and professional development. It has been instrumental in garnering increased support and engagement from the stakeholders for the educational topics and framework being offered to educators. These initiatives aim to support children's long-term outcomes. This contract is essential for maintaining compliance with Assembly Bill (AB) 110 passed during the 79th Session of the Nevada Legislature in 2017. AB 110 mandates the implementation of a competency-based learning framework, which is still in its early stages. This framework is crucial for enhancing the effectiveness of Nevada's education system. Given the ongoing nature of the implementation process and the need for continuity in supporting educators and students, extending the contract for additional time would provide the stability and resources necessary to further advance these goals.</i></p>			

Purchasing Use Only:	
Approval #:	562 @

8	What are the potential consequences to the State if the contract extension request is denied?
	<i>The Nevada Department of Education (NDE) currently lacks the infrastructure necessary to sustain the level of work required to support this project effectively. Without adequate support, there's a significant risk that the competency-based learning education framework mandated by Assembly Bill (AB) 110 passed during the 79th Session of the Nevada Legislature (2017) may not be fully realized. AB 110 tasks the NDE with several key responsibilities, including conducting a statewide awareness campaign and organizing meetings with school superintendents to promote understanding and interest in competency-based learning education. Additionally, it mandates the establishment of a pilot program for competency-based learning education, with the application process to be determined by the State Board of Education. Furthermore, AB 110 calls for the creation of the Competency-Based Education (CBE) Network, outlining its membership duties. Failure to maintain progress on these fronts could result in the NDE falling out of compliance with AB 110 and jeopardizing the advancement of competency-based education initiatives statewide.</i>

By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.



 Signature of Agency Representative Initiating Request

Megan Peterson, Deputy Superintendent, Student Investment Division

 Print Name of Agency Representative Initiating Request

05/17/24

 Date



 Signature of Agency Head Authorizing Request

Jhone M. Ebert, Superintendent of Public Instruction

 Print Name of Agency Head Authorizing Request

5/20/24

 Date

Purchasing Use Only:	
Approval #:	562 (2)

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135(5) and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	
---	--

Signed:



Administrator, Purchasing Division or Designee

6/4/24

Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29415

Agency Name: NDE - DEPARTMENT OF EDUCATION

Agency Code: 300

Appropriation Unit: 2710-21

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Legal Entity Name: Public Works, LLC

Contractor Name: Public Works, LLC

Address: 1690 East Strasburg Road

City/State/Zip: West Chester, PA 19380

Contact/Phone: 610-296-9443

Vendor No.: T29049080

NV Business ID: NV20243143048

To what State Fiscal Year(s) will the contract be charged? 2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 30DOE-S2805 JW

2. Contract start date:

a. Effective upon Board of Examiner's approval? Yes

b. other effective date: NA

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 04/30/2025

Contract term: 272 days

4. Type of contract: Contract

Contract description: Efficiency Audit

5. Purpose of contract:

This is a new contract to provide an efficiency audit to identify opportunities to improve the organizational efficiency and effectiveness of target areas within the department.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$497,000.00

Other basis for payment: As invoiced by the vendor and accepted by the state

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Department of Education (NDE) is working on aligning the work we do in the department to align to the goals of our goals and vision for our department. The NDE will use data from a variety of sources to determine what staff are currently spending time on, what data we use determine areas of focus and if adjustments need to be made/ The overriding objective of this project is to identify opportunities to improve the organizational efficiency and effectiveness of target areas in NDE. These opportunities will be evaluated in terms of the organizational structure, allocation of staff roles and responsibilities, the use of technology, the tracking and use of data to support decision making, and streamlined work processes. The NDE seeks to evaluate different ways of providing services to be more efficient and impactful and ensure that it has the organizational capacity to conduct the required work. There are three areas targeted for this study: selected programs, overall NDE organization and staffing, and audit services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The department of education does not have the staff or capacity to facilitate this work.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Public Works, LLC
 Protiviti Government Services
 Thru ConsultingNo

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #30DOE-S2805, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 04/11/2024 Anticipated re-bid date: 10/01/2025

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rhernan3	06/24/2024 09:28:10 AM
Division Approval	rhernan3	06/24/2024 09:28:12 AM
Department Approval	rhernan3	06/24/2024 09:28:15 AM
Contract Manager Approval	khoy1	06/26/2024 07:45:40 AM
Budget Analyst Approval	mranki1	07/09/2024 14:19:36 PM
BOE Agenda Approval	mranki1	07/09/2024 14:19:38 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 28109

Amendment Number: 1

Agency Name: STATE PUBLIC CHARTER SCHOOL AUTHORITY

Legal Entity Name: INSIGHT PUBLIC SECTOR, INC.

Agency Code: 315

Contractor Name: INSIGHT PUBLIC SECTOR, INC.

Appropriation Unit: 2711-28

Address: 2701 East Insight Way

Is budget authority available?: Yes

City/State/Zip: Chandler, AZ 85286-1930

If "No" please explain: Not Applicable

Contact/Phone: Crystal McBride 501/505-4155

Vendor No.: PUR0004545

NV Business ID: NV20021477454

To what State Fiscal Year(s) will the contract be charged? 2024-2028

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	50.00 % Sponsorship
X Federal Funds	50.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 09/12/2023

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: 09/10/2024

Contract term: 4 years and 19 days

4. Type of contract: Other (include description): MSA Work Plan

Contract description: GMS Support

5. Purpose of contract:

This is the first amendment to the original service agreement under statewide contract #99SWC-NV18-413 which provides cloud services. This service agreement provides ongoing fixes, enhancements, and continuous improvement services for grants management system. This amendment extends the termination date from September 10, 2024 to September 30, 2027 and increases the maximum amount from \$1,403,541 to \$2,903,541 due to the continued need for these services.

6. CONTRACT AMENDMENT		Trans \$	Info Accum \$	Action Accum \$	Agenda
1.	The max amount of the original contract:	\$1,403,541.00	\$1,403,541.00	\$1,403,541.00	Yes - Action
2.	Amount of current amendment (#1):	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	Yes - Action
3.	New maximum contract amount:	\$2,903,541.00			
	and/or the termination date of the original contract has changed to:	09/30/2027			

II. JUSTIFICATION

7. What conditions require that this work be done?

The State Public Charter School Authority requires software support of the agency's Grants Management System (GMS) to provide break/fix and enhancement services to the system the agency uses to pass through more than \$100 million in federal funding to Nevada charter schools.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Although the GMS is based off the Dynamics 365 platform, it's new enough that there are not state employees with the knowledge of this software to provide the technical services needed.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is a service agreement subordinate to the State's Participating Addendum from a NASPO Value Point Master Agreement.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor and authorized fulfillment partner provide services to other agencies, including NDE. The services are satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

jbauer

07/15/2024 12:48:37 PM

Division Approval	jbauer	07/15/2024 12:48:46 PM
Department Approval	jbauer	07/15/2024 12:48:56 PM
Contract Manager Approval	jbauer	07/15/2024 12:49:06 PM
EITS Approval	ljean	07/16/2024 07:38:00 AM
Budget Analyst Approval	twollan1	07/16/2024 13:45:52 PM
BOE Agenda Approval	mranki1	07/17/2024 09:23:38 AM

Joe Lombardo
Governor



Timothy D. Galluzi
State Chief Information Officer

Darla J. Dodge
Deputy CIO– COO

David 'Ax' Axtell
Deputy CIO – CTO

Robert "Bob" Dehnhardt
Deputy CIO - CISO

STATE OF NEVADA
GOVERNOR'S OFFICE
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Melissa Mackedon, Executive Director, SPCSA
Jennifer Bauer, Administrative Services Officer III, SPCSA
Todd Carl, Business Process Analyst II, SPCSA

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, State Chief Enterprise Architect, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – SPCSA – TIN 46 – *SPCSA Grant Management System* – Update F – BA 2711

DATE: July 15, 2024

We have completed our review for the State Public Charter School Authority (SPCSA) – *SPCSA Grant Management System* – TIN 46, Update F.

The submitted TIN, for an estimated value of \$1,903,541.00 in the FY24/FY25 biennium and \$1,000,000.00 in the FY26/FY27 biennium (100% Federal Funding), is to update cost information for a new cloud services agreement with Insight Public Sector, Inc. under the State's NASPO Master Agreement Participating Addendum. No hardware or software is changing - only the vendor that will provide support through development and enhancement to an application on the D365 and Power Platform.

The solution mitigates risks in the management and pass-through of federal/state grant funds that are

currently inherent in manual processes. Additionally, the solution allows the SPCSA to achieve and maintain compliance with federal requirements under Uniform Grant Guidance and Education Department General Administration Regulations (EDGAR) more fully. Mitigating risk and achieving compliance with the requirements of a pass-through entity are paramount for the SPCSA.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 27680

Amendment Number: 1

Legal Entity Name: EBSCO Information Services, LLC

Contractor Name: EBSCO Information Services, LLC

Agency Name: ADMIN - NV ST LIBRARY, ARCHIVES AND PUBLIC RECORDS

Address: 10 ESTES STREET

Agency Code: 332

City/State/Zip: IPSWICH, MA 01938

Appropriation Unit: 2891-12

Contact/Phone: KEVIN LEFFEW 978-414-0448

Is budget authority available?: Yes

Vendor No.: PUR0004258B

If "No" please explain: Not Applicable

NV Business ID: NV20232709157

To what State Fiscal Year(s) will the contract be charged? 2024-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP # 08DOA-S2288 - JS

2. Contract start date:

a. Effective upon Board of Examiner's approval? No or b. other effective date 07/01/2023

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: 06/30/2027

Contract term: 4 years

4. Type of contract: Contract

Contract description: EDUCATIONAL DATABASE

5. Purpose of contract:

This is the first amendment to the original contract which provides an online full-text and graphical multidisciplinary electronic database for libraries. This amendment increases the maximum amount from \$1,285,440 to \$1,886,762 to exercise the option of a second year of test preparation and career growth resources.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,285,440.00	\$1,285,440.00	\$1,285,440.00	Yes - Action
2. Amount of current amendment (#1):	\$601,322.00	\$601,322.00	\$601,322.00	Yes - Action
3. New maximum contract amount:	\$1,886,762.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Educational Databases as needed by all schools and libraries. This amendment seeks to correct a typographical error in the maximum amount of the original contract to be able to pay the vendor as outlined in the payment schedule for all services to be received over the life of the contract. The original contract also contained one year of LearningExpress, a test preparation and career growth resource, with the option to renew for additional years. This amendment also seeks to exercise this option to renew for year 2.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

- a. List the names of vendors that were solicited to submit proposals (include at least three):

- b. Solicitation Waiver: **Not Applicable**

- c. Why was this contractor chosen in preference to other?

Pursuant to RFP #08DOA-S2288, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/20/2023 Anticipated re-bid date: 01/01/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current-NSLAPR-Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

jvictor

04/30/2024 08:14:48 AM

Division Approval	nmann	05/02/2024 14:57:27 PM
Department Approval	ssands	06/24/2024 12:13:24 PM
Contract Manager Approval	ssands	07/18/2024 14:55:38 PM
Budget Analyst Approval	jhelto1	07/19/2024 08:09:11 AM
BOE Agenda Approval	stilley	07/22/2024 17:25:41 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29435**Agency Name: **DHHS - HEALTH CARE FINANCING & POLICY**Agency Code: **403**Appropriation Unit: **3158-69**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Sellers, Dorsey & Associates, LLC

Contractor Name: **Sellers, Dorsey & Associates, LLC**Address: **1635 Market St., Ste. 301**City/State/Zip: **Philadelphia, PA 19103**

Contact/Phone: Julie Cannariato 212/564-3014

Vendor No.: T32015552

NV Business ID: NV20151582004

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds **50.00 %** Fees 0.00 %**X** Federal Funds **50.00 %** Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: RFQ 99SWC-S2340 (RV)

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2025**Contract term: **333 days**4. Type of contract: **Other (include description): Statewide Service Agreement**Contract description: **Biomarker Study**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV23-17905 which provides consulting, marketing, and education services. This service agreement provides data analysis and report development for the Biomarker Testing Study.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$475,300.00**

Other basis for payment: As invoiced by the Contractor and approved by the State.

II. JUSTIFICATION

7. What conditions require that this work be done?

Multiple contracts awarded in conjunction with RFQ, as determined in the best interests of the State for Statewide use, to provide Marketing, Conference Planning, Facilitation, Community Building, Program Evaluation, Training Needs Assessments, Project Management, Data Analysis, and Report Development on an as needed basis, in accordance with a service agreement.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise or resources to provide these services.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Multiple vendors chosen under Statewide RFQ 99SWC-S2340 Consulting, Marketing, and Education Services

d. Last bid date: 04/17/2023 Anticipated re-bid date: 04/01/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

null, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aroma2	07/02/2024 09:25:01 AM
Division Approval	laaron	07/02/2024 09:31:47 AM
Department Approval	staciew4	07/02/2024 10:29:09 AM
Contract Manager Approval	swes2	07/02/2024 14:25:30 PM
Budget Analyst Approval	nrezaie	07/10/2024 10:20:41 AM
BOE Agenda Approval	nrezaie	07/10/2024 10:21:00 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 25804

Amendment Number: 2

Legal Entity Name: Health Net of Arizona, Inc.

Agency Name: DHHS - HEALTH CARE FINANCING & POLICY

Contractor Name: Health Net of Arizona, Inc.

Agency Code: 403

Address: 7700 Forsyth Blvd.

Appropriation Unit: 3243-14

City/State/Zip: St. Louis, MO 63105

Is budget authority available?: Yes

Contact/Phone: Eric Schmacker 775-834-9308

If "No" please explain: Not Applicable

Vendor No.:

NV Business ID: NV20232941833

To what State Fiscal Year(s) will the contract be charged? 2023-2026

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % No Cost

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 01/01/2023

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: 12/31/2025

Contract term: 3 years

4. Type of contract: Contract

Contract description: DSNP

5. Purpose of contract:

This is the second amendment to the original contract which provides ongoing medical services to Dual Eligible Special Needs Plan recipients. This amendment is an Assignment of Contract from SilverSummit Healthplan, Inc. to Health Net of Arizona, Inc.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$0.01	\$0.01	\$0.01	Exception - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	Exception - Action
2. Amount of current amendment (#2):	\$0.00	\$0.00	\$0.00	Exception - Action
3. New maximum contract amount:	\$0.01			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Centers for Medicare and Medicaid (CMS) only allows registered Medicare Advantage Plans to operate D-SNPs. State staff will provide oversight however they cannot operate the plan. The D-SNP will provide better coordination of services and benefits for Dual Eligible Medicaid recipients. This D-SNP provides the recipients assistance with coordinating the delivery of all benefits covered by both Medicare and the State Medicaid Agency, including when Medicaid benefits are delivered via the State Medicaid Agency fee-for-service and/or Managed Care Organizations. The MA Plan is responsible for coordinating the enrollees Medicare and Medicaid benefits, including, but not limited to discharge planning, disease management, and care management.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources to provide these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

- a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

- b. Solicitation Waiver: **Exempt (Per statute)**

- c. Why was this contractor chosen in preference to other?

42 CFR 422.107 - Special needs plans and dual eligibles: Contract with State Medicaid Agency.

- d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHCFP 1/1/22 - current. Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval	aroma2	07/15/2024 16:40:50 PM
Division Approval	laaron	07/16/2024 18:16:54 PM
Department Approval	sruyball	07/17/2024 10:01:20 AM
Contract Manager Approval	trya4	07/17/2024 14:58:16 PM
Budget Analyst Approval	nrezaie	07/31/2024 08:56:35 AM
BOE Agenda Approval	nrezaie	07/31/2024 11:07:34 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29378**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	OptimuMedicine, LLC
Agency Code:	406	Contractor Name:	OptimuMedicine, LLC
Appropriation Unit:	3213-20	Address:	175 E Reno Ave. C-6
Is budget authority available?:	Yes	City/State/Zip	Las Vegas, NV 89119
If "No" please explain:	Not Applicable	Contact/Phone:	Devon Eisma 702-286-6790
		Vendor No.:	T27043788
		NV Business ID:	NV20171435677

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: SA 18396

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2024**Contract term: **152 days**4. Type of contract: **Contract**Contract description: **Mobile Vaccination**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV21-6342 which provides COVID-19 test collection and vaccination services. This service agreement provides the administration of recommended vaccines to uninsured Nevadans with limited access to healthcare through pop-up clinics.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,000,000.00**

Other basis for payment: As invoiced by the Contractor and approved by the State.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada State Immunization Program is responsible for ensuring the public receives unbiased, accurate information regarding vaccines and other immunizations initiatives.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Immunization Program does not employ personnel to offer this type of service nor is the program equipped to establish Mobile Immunization sites.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is the only vendor available to provide mobile vaccination services. This vendor is contracted under RFP 99SWC-S1284.

d. Last bid date: 10/13/2020 Anticipated re-bid date: 12/31/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

COVID-19 and Mobile Immunization clinics in 2021 with DPBH/State of Nevada Immunization Program with satisfactory service.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	msilzell	06/10/2024 17:00:58 PM
Division Approval	msilzell	06/10/2024 17:01:01 PM
Department Approval	ijanssen	07/09/2024 15:50:48 PM
Contract Manager Approval	ijanssen	07/09/2024 15:50:50 PM
Budget Analyst Approval	cdavis	07/16/2024 11:30:21 AM
BOE Agenda Approval	nrezaie	07/16/2024 12:24:16 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29016

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH
Agency Code: 406
Appropriation Unit: 3220-21
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Legal Entity Name: CARAHSOFT TECHNOLOGY CORPORATION
Contractor Name: CARAHSOFT TECHNOLOGY CORPORATION
Address: 11493 SUNSET HILLS RD STE 100
City/State/Zip: RESTON, VA 20190-5230
Contact/Phone: Zachary Kubit 703/871-8500
Vendor No.: PUR0004357
NV Business ID: NV20151127305

To what State Fiscal Year(s) will the contract be charged? 2024-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C 18399

2. Contract start date:

a. Effective upon Board of Examiner's approval? No or b. other effective date 06/01/2024

Anticipated BOE meeting date 08/2024

Retroactive? Yes

If "Yes", please explain

The contract was submitted according to the provided timeline, but delays occurred due to necessary corrections, hindering the progress of the contract. Delays in execution will hinder the Agency's ability to provide direct services to the community. Not executing in a timely manner will leave the agency without a Federally required program for the Centers for Disease Control and Prevention to track and record the minimum data elements required for services, halting services until implementation

3. Termination Date: 05/30/2025

Contract term: 363 days

4. Type of contract: Contract

Contract description: Data Collection

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV24-17504 which provides cloud services. This service agreement provides cloud solutions for data collection in support of the Women's Health Connection and WISEWOMAN programs.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$139,347.91

Payment for services will be made at the rate of \$0.00 per 0

Other basis for payment: As invoiced by the contractor and approved by the State Agency.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Women's Health Connection (WHC) and WISEWoman programs follow CDC guidelines to collect the most current Minimum Data Elements (MDE) required by our federal partners.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a data system that is needed so that state staff can assist external program clients and collect the necessary data to report to the CDC.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vender was selected from the Statewide contract list 99SWC-S108. This vendor is contracted under #99SWC-NV24-17504 and was best qualified to provide services in support of the scope of work per NRS-333.

d. Last bid date: 11/01/2022 Anticipated re-bid date: 09/15/2026

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has several contracts with DPBH in satisfactory standing with this Division.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	msilzell	07/16/2024 15:16:51 PM
Division Approval	msilzell	07/16/2024 15:16:54 PM
Department Approval	dcastro	07/16/2024 15:17:55 PM
Contract Manager Approval	dcastro	07/16/2024 15:17:58 PM
EITS Approval	ljeon	07/17/2024 07:16:02 AM
Budget Analyst Approval	cdavis	07/17/2024 08:46:51 AM
BOE Agenda Approval	nrezaie	07/17/2024 09:12:40 AM



**STATE OF NEVADA
GOVERNOR'S OFFICE**
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Huy Trinh, Chief IT Manager, DPBH, DHHS
Laura Borntrager, CDPHP Fiscal Manager, DPBH, DHHS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
Sean Montierth, Computing Services Unit, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DPBH – 807 – *Women's Health Connection & WISEWoman Program Database* – Update B – BA 3220

DATE: June 17, 2024

We have completed our review for the Department of Health and Human Services (DHHS), Division of Public and Behavioral Health's (DPBH) – *Women's Health Connection & WISEWoman Program Database* – TIN 807, Update B.

The submitted TIN, for an estimated value of \$139,347.91 in the FY24/FY25 biennium (100% Federal Grant funding), is to update cost information for replacement of the existing Medical Information Tracking System with OxBow's system, Med-IT, which represents a strategic enhancement in managing health screening data, eligibility computation, and billing.

The current system is outdated and fails to meet the evolving needs of the program and its partners. Failure to upgrade to Med-IT could lead to significant drawbacks. It would impede the ability to

effectively track and screen for critical health conditions, thereby hindering collaboration with stakeholders for evidence-based interventions. This could jeopardize future federal funding, essential for the continued provision of health services to eligible women in Nevada.

The new system offers a more efficient and effective service delivery model. This initiative is vital for the Nevada Women's Health Connection (WHC) Program and the WISEWOMAN Program, ensuring compliance with the funding requirements of the Centers for Disease Control and Prevention (CDC).

Investing in Med-IT is a strategic decision aligned with the program's goals and federal compliance requirements. It promises enhanced operational efficiency, better data management, and ensures the continuation of vital health services, thereby securing the program's financial sustainability and efficacy.

This investment incorporates robust security measures to safeguard sensitive health data. It is designed with advanced data protection protocols, ensures the confidentiality, integrity, and availability of critical health screening and billing information, and adheres to stringent federal and state data security standards, including compliance with HIPAA regulations, to prevent unauthorized access and data breaches. The security framework of Med-IT encompasses regular security audits, encryption of data in transit and at rest, and strict access controls, thereby providing a secure and reliable platform for managing health data, essential for the program's operational efficiency and the protection of individual privacy.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

Joe Lombardo
Governor

Richard Whitley,
MS
Director



DEPARTMENT OF HEALTH AND HUMAN SERVICES



NEVADA DIVISION of PUBLIC
and BEHAVIORAL HEALTH



Cody Phinney,
MPH
Administrator

Ihsan Azzam,
Ph.D., M.D.
Chief Medical
Officer

MEMORANDUM

DATE: July 16, 2024

TO: Crystal Novotny, Executive Branch Officer I
Governor's Finance Office, Budget Division

FROM: Amber Hise, RD CDPHP Section Manager – AH
Chronic Disease Prevention and Health Promotion

RE: Request for Retroactive Approval – Carahsoft Technology CETS # 29016

This memorandum requests that the following contract amendment be approved for a retroactive start.

The following information is required:

- Name of Contractor: Carahsoft Technology C 18399
- Services to be provided: An online medical information tracking system which gives health programs a complete web-based health screening information system that includes demographic information, automatic eligibility computation, and billing functions. This system is essential to ensuring continued funding from the Centers for Disease Control and Prevention (CDC).
- Funding source and expenditure category: BA 3220 - CAT 21 (68%), CAT 29 (32%)
- Requested start date of work: June 1, 2024
- Expected execution date of agreement Board of Examiners meeting: August
- Detailed explanation as to why a retroactive agreement is necessary, including:
 - Reason(s) why the agreement was not submitted timely:
 - The contract was submitted according to the provided timeline, but delays occurred due to necessary corrections, hindering the progress of the contract.
 - Describe the impact to the program/services if this work is not started prior to the execution of the agreement: Delays in execution will hinder the Agency's ability to provide direct services to the community. Failure to execute in a timely manner will leave the agency without a Federally required program for the Centers for Disease Control and Prevention to track and record the minimum data elements required for services, halting services until implementation.
 - Explain how the program/bureau will prevent future retroactive requests: Program will work with Contracts unit to avoid late corrections with future agreements.

If you have any questions, please contact Laura Borntrager at (775) 447-6519 or lborntrager@health.nv.gov.

Bureau of Child, Family and Community Wellness
4150 Technology Way, Suite 210 • Carson City, NV 89706 • (775) 684-4200 • Fax (775) 687-7570 • dphh.nv.gov

ALL IN GOOD

HEALTH.

cc: Contract Unit

Division of Public and Behavioral Health

Page 2 of 2

Bureau of Child, Family and Community Wellness

4150 Technology Way, Suite 210 • Carson City, NV 89706 • (775) 684-4200 • Fax (775) 687-7570 • dpbh.nv.gov

ALL IN GOOD

HEALTH.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29383

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH

Agency Code: 406

Appropriation Unit: 3234-10

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Legal Entity Name: CARAHSOFT TECHNOLOGY CORPORATION

Contractor Name: CARAHSOFT TECHNOLOGY CORPORATION

Address: 11493 SUNSET HILLS RD STE 100

City/State/Zip: RESTON, VA 20190-5230

Contact/Phone: 703/871-8500

Vendor No.: PUR0004357

NV Business ID: NV20151127305

To what State Fiscal Year(s) will the contract be charged? 2025-2026

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds0.00 %

Fees0.00 %

X Federal Funds100.00 %

Bonds0.00 %

Highway Funds0.00 %

Other funding0.00 %

Agency Reference #: C 18333

2. Contract start date:

a. Effective upon Board of Examiner's approval? Yes

b. other effective date: NA

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 11/30/2025

Contract term: 1 year and 121 days

4. Type of contract: Contract

Contract description: Cloud Services

5. Purpose of contract:

This is a new service agreement contract under statewide contract #99SWC-NV24-17504 which provides cloud services. This service agreement provides services to create a data platform to serve as the centralized hub for all agency data.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$777,887.30

Other basis for payment: As invoiced and approved by the agency.

II. JUSTIFICATION

7. What conditions require that this work be done?

Under the conditions of the Public Health Improvement Grant received, this project work fulfills those conditions and follows specific requirements to build and maintain data modernization, reporting, analytics. Additionally, this work impacts multiple state departments that have committed resources towards this comprehensive initiative.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The state does not have the available resources or infrastructure to build these initiatives internally. The State of Nevada has been awarded three temporary resources that will be secured to support this effort that bring more extensive, specific technical knowledge and availability than what is currently present within state agencies.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Carahsoft is a state approved fulfillment partner, and an RFP is not required for this service agreement under Statewide Contract #: 99SWC-NV24-17504

d. Last bid date: 11/01/2022 Anticipated re-bid date: 09/15/2026

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Carahsoft Technology Corporation / Statewide Contract #: 99SWC-NV23-17504 and has been verified as satisfactory within the division.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kdesoci1	07/16/2024 12:54:02 PM
Division Approval	dcastro	07/16/2024 13:26:58 PM
Department Approval	dcastro	07/16/2024 13:27:03 PM
Contract Manager Approval	dcastro	07/16/2024 13:27:06 PM
EITS Approval	ljea	07/17/2024 07:15:40 AM
Budget Analyst Approval	cdavis	07/17/2024 09:21:49 AM
BOE Agenda Approval	nrezaie	07/17/2024 09:28:24 AM

Joe Lombardo
Governor



Timothy D. Galluzi
State Chief Information Officer

Darla J. Dodge
Deputy CIO– COO

David 'Ax' Axtell
Deputy CIO – CTO

Robert "Bob" Dehnhardt
Deputy CIO - CISO

**STATE OF NEVADA
GOVERNOR'S OFFICE**
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Huy Trinh, Chief IT Manager, DPBH, DHHS
Christina Hadwick, Administrative Services Officer IV, DPBH, DHHS
Lorraine McMullen, IT Manager I/OIT PMO Manager, DPBH, DHHS
Jim Allen, MSA system Architect, DPBH, DHHS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
Sean Montierth, Computing Services Unit, OCIO
Michael D. Smith, Support Services Unit, OCIO
Jason Benshoof, Chief Data Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DPBH – TIN 825 –
Modernization/Interoperability of Data and Analytics Systems (MIDAS) –
BA 3234

DATE: April 9, 2024

We have completed our review for the Department of Health and Human Services (DHHS), Division of Public and Behavioral Health's (DPBH) – *Modernization/Interoperability of Data and Analytics Systems (MIDAS)* – TIN 825.

The submitted TIN, for an estimated value of \$644,401.95 in the FY24/FY25 biennium and \$163,675.15 in the FY26/FY27 biennium (100% Federal Grant – PHIG funding), is to meet immediate local objectives for information modernization, interoperability, and analytics, while creating a roadmap to a Statewide Enterprise approach to the interoperability and modernization of information, data analytics and storage.

The proposed investment presents a comprehensive and multi-dimensional approach across local, state, tribal, and territorial levels. It is designed to create a strategic roadmap for the statewide enterprise adoption of these improvements. Spearheaded by the DPBH Office of Information Technology (OIT) in partnership with designated DHHS organizations, the initiative seeks to develop a robust framework that addresses the data storage and analytical requirements of both DHHS and its partners.

This endeavor will introduce advanced information system capabilities, including secure cloud storage, Data Lakes, machine learning, artificial intelligence, and analytical tools, adapting as technology evolves. Such capabilities are expected to significantly modernize public policy decision-making processes at local, state, and federal levels, enhance analytics to identify public benefits or areas lacking services, and establish statewide governance of data and information. A key objective is the creation and implementation of a DHHS-DPBH Data Repository, Data Lake, specifically a Public Health Lake dedicated to public and behavioral health analytics, ensuring compliance with health information exchange, HIPAA, and information security standards.

The envisioned foundational Health Lake will integrate multiple data stores, databases, and data warehouses within DHHS, designed for potential interoperability with data repositories of other Nevada agencies, thereby fostering a statewide enterprise Data Lake ecosystem.

The project may utilize "GovCloud" platforms offered by leading providers such as Amazon Web Services and Microsoft Azure Cloud, leveraging modern tools, substantial computing resources, and analytics services on demand.

From a business perspective, this investment is anticipated to significantly reduce or eliminate costs associated with analytic tools, storage, server computing, and human resource bottlenecks. Additionally, it presents an opportunity to reduce reliance on external vendors for application programming interfaces (APIs), potentially leading to substantial savings and fostering internal capability to automate data transformation in compliance with federal interoperability mandates. The initiative holds the potential to impact all information and computer application systems within DHHS.

Security considerations are acknowledged as an ongoing moderate risk, particularly concerning the handling of Personal Identification Information (PII). The investment will necessitate a redesign or reimplementation of local security architecture, albeit without impacting statewide infrastructure.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29364**Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**Agency Code: **409**Appropriation Unit: **1383-19**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **MULTI HEALTH SYSTEMS, INC.**Contractor Name: **MULTI HEALTH SYSTEMS, INC.**Address: **3770 Victoria Park Avenue
Toronto Ontario**City/State/Zip: **Canada, ON M2H 3M6**Contact/Phone: **Elliot Borins 647-534-3986**Vendor No.: **PUR0003408**NV Business ID: **NV20181191672**To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	42.50 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	X Other funding	57.50 % County Participation

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2024**

Anticipated BOE meeting date 07/2024

Retroactive? **Yes**

If "Yes", please explain

3. Termination Date: **07/31/2028**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Risk Assessment**

5. Purpose of contract:

This is a new contract to provide ongoing unlimited use of the Youth Level of Service/Case Management Inventory risk and needs assessment tool.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$222,405.00**

Other basis for payment: See contract for payment breakdown by fiscal year.

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract fulfills the requirement in NRS 62A (AB 472) to implement a juvenile justice risk needs and assessment tool.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is an evidence based tool. MHS is the developer and only company that sells this tool. This particular tool was chosen due to its validity and reliability, as well as eight (8) other counties throughout the State use the tool in the juvenile justice population.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Solicitation Waiver approved by the Purchasing Division.

d. Last bid date: 05/01/2024 Anticipated re-bid date: 01/03/2028

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, by DCFS since 5/8/2018. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Leslie Bittleston, Social Services Chief I Ph: 775-684-4448

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	06/04/2024 16:57:17 PM
Division Approval	kperon#4	06/11/2024 15:53:48 PM
Department Approval	mwillia9	07/12/2024 15:38:36 PM
Contract Manager Approval	sknigge	07/15/2024 13:20:11 PM
EITS Approval	ljea	07/16/2024 08:24:07 AM
Budget Analyst Approval	pokeefe	07/17/2024 15:04:39 PM
BOE Agenda Approval	nrezaie	07/18/2024 08:49:22 AM
BOE Final Approval	Pending	



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	24060502

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED: DHHS – DCFS – JJ Programs Office (1383)		
	Contact Name and Title	Phone Number	Email Address
	Sharon Knigge, Management Analyst	775-684-7952	sharon.knigge@dcfs.nv.gov
	Leslie Bittleston, Social Services Chief	775-684-4448	lbittleston@dcfs.nv.gov
	Katrina Nielsen, Management Analyst	775-721-4256	knielsen@dcfs.nv.gov
	Tiffany Greenameyer, Deputy Administrator	775-684-7942	tgreenameyer@dcfs.nv.gov

1b	Vendor Information:	
	Vendor Name:	Multi-Health Systems, Inc.
	Contact Name:	Elliot Borins
	Complete Address:	3770 Victoria Park Avenue
	City, State, and Zip Code	Toronto, Ontario, Canada M2H 3M6
	Telephone Number:	647-534-3986
	Email Address:	Elliot.borins@MHS.com

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	Sole Source
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	X	No:
	If 'No' Enter Amendment Number:	#		
	Enter CETS Number:	#		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:		No:
	Contract:	Start Date:	August 1, 2024	End Date:
				X

1f	Funding:	
	State Appropriated:	General Fund Appropriation (42.5%)
	Federal Funds:	

Rec'd 05/28/24

		Purchasing Use Only:	
		Approval #:	2406050

	Grant Funds:	
	Other (Explain):	County Reimbursement Funds (57.5%)

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase: \$222,405
-----------	---

2	Provide a description of work/services to be performed or services with goods to be purchased: <i>MHS will provide the following:</i> <i>Annual license and usage of the Youth Level of Service/Case Management Inventory (YLS/CMI) for the Division of Child and Family Services correctional facilities and parole staff.</i>
----------	--

3	What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor? <i>The YLS is a risk and needs assessment tool for youth involved in the juvenile justice system. The use of this particular tool was chosen by the Juvenile Justice Oversight Commission pursuant to NRS 62B.625.1(a). The Juvenile Justice Oversight Commission (JJOC) considered three juvenile risk assessment tools. They included YLS (tool chosen), the Ohio Youth Assessment Tool, and the Positive Achievement Change Tool. A matrix comparing each tool was developed by a subcommittee of the JJOC and presented a recommendation to the full commission. The deciding factor in selecting the YLS tool was that 8 counties had previously chosen and were already using this tool. MHS is the developer of this tool and the only company that sells the license and tool.</i>
----------	--

4	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source: <i>MHS is the developer and only company that sells the license to use the tool. They also provide training to the tool. This is the developer of the risk assessment tool and the only vendor that sells the tool.</i>
----------	---

		Check One:	
	Were alternative services or commodities evaluated?	Yes	No
		X	
5	a. <u>If yes</u>, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility. <i>In 2017, the Juvenile Justice Oversight Commission considered three juvenile risk assessment tools. They included the YLS (tool chosen), the Ohio Youth Assessment Tool (OYAS) and the Positive Achievement Change Tool (PACT). A matrix comparing each tool was developed by a subcommittee of the JJOC and presented to the full commission. The deciding factor in choosing the tools was the fact that 8 counties in the state were already using the YLS. The decision to use YLS committed the state to using MHS exclusively due to MHS being the developer and YLS being proprietary, therefore making MHS the sole owner and seller of the program.</i>		
	b. <u>If not</u>, why were alternatives not evaluated? 		

Purchasing Use Only:

Approval #:

2406050

6	Has the agency purchased these services/services with goods in the past? Check One:					Yes	No
	NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u>					X	
	a. If yes, starting with the most <u>recent contract</u> and working backward, for the <u>entire relationship with this vendor, or any other vendor</u> for these services/services with goods, the following information must be provided along with the CETS contract number(s) associated with each:						
	Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #	
Start Date	End Date						
	05/18/18	07/31/24	\$648,500	Risk Assessment Tool	Waiver 180105	19696	

7	What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?
	DCFS and Nevada counties would lose access to this tool that is crucial for streamlining services for youth in the criminal justice system. In compliance with NRS 62B.610, the JJOC selected a validated risk assessment tool that uses a currently accepted standard of assessment. There would be statutory compliance issues statewide should DCFS discontinue contracting with MHS who the proprietary owner of the YLS system selected by the JJOC.

8	What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?
	The JJOC worked closely with national experts from the Council for State Governments Justice Center regarding tools used for juvenile risk assessments across the county. They confirmed that MHS is the only company that developed and sells the YLS program. They also confirmed YLS is used in several other states and is an evidence based, reliable, and a validated risk assessment tool.

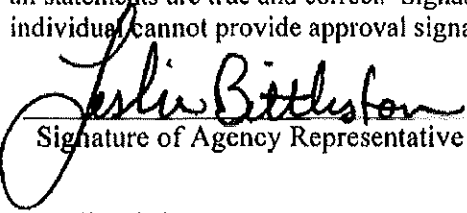
9	Will this purchase obligate the State to this vendor for future purchases? Check One:	Yes	No
	NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.	X	
	a. If yes, please provide details regarding future obligations or needs.		
	The state would like to continue to use this tool to remain in compliance with NRS 62B.625.1(a), and the JJOC's youth risk and needs assessment tool selection. The contract term outlined in section 1.e will give the JJOC an opportunity to conduct another RFP to determine if this system continues to best meet the needs of the program and youth being served.		

Purchasing Use Only:

Approval #:

2406050

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.


Signature of Agency Representative Initiating Request

Leslie Bittleston

Print Name of Agency Representative Initiating Request

5/21/24
Date
Signature of Agency Head Authorizing Request

Tiffany Greenameyer

Print Name of Agency Head Authorizing Request

5/21/2024

Date

FOR PURCHASING USE ONLY -- PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.

X

Approved by:


Administrator, Purchasing Division or Designee6/4/24
Date

Joe Lombardo
Governor



#2406050
Timothy D. Galluzi
State Chief Information Officer

Darla J. Dodge
Deputy CIO- COO

David 'Ax' Axtell
Deputy CIO - CTO

Robert "Bob" Dehnhardt
Deputy CIO - CISO

**STATE OF NEVADA
GOVERNOR'S OFFICE**
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Marla McDade Williams, Administrator, DCFS, DHHS
Tiffany Greenameyer, Deputy Administrator, DCFS, DHHS
Srinivas Bokka, IT Manager II, DCFS, DHHS
Brian Dahlberg, Management Analyst III, DCFS, DHHS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DCFS – TIN 344 – *Juvenile Justice Oversight Commission - Risk Need and Assessment* – Update B – BA 1383

DATE: May 28, 2024

We have completed our review for the Department of Health and Human Services (DHHS), Division of Child and Family Services (DCFS) – *Juvenile Justice Oversight Commission - Risk Need and Assessment* – TIN 344, Update B.

The submitted TIN, for an estimated value of \$90,000.00 in the FY24/FY25 biennium, \$86,100.00 in the FY26/FY27 biennium, and \$46,305.00 in FY28 (42.5% General Fund and 57.5% County Funds) is to update cost information for a contract extension with Multi-Health Systems Inc. to continue using their risk need and assessment tool.

Multi-Health Systems Inc. will provide an additional two-year license for unlimited use of their Youth Level of Service/Case Management Inventory (YLS/CMI) assessment tool to evaluate youth in Nevada's Juvenile Justice system. This tool helps probation officers, youth workers, psychologists, and social workers to select the most appropriate goals for a youth and to develop an effective case management plan. The Multi-Health Systems Inc. risk assessment tool is integrated with the cloud-based Tyler Supervision case management system and is already in use statewide.

Per Section 5(3) of AB 472, approved by the 2017 Legislature, the Juvenile Justice Oversight Commission was required to select a validated risk assessment tool that uses a currently accepted standard of assessment to assist the juvenile court, the Division of Child and Family Services, and departments of juvenile services in determining the appropriate actions to take for each child subject to the jurisdiction of the juvenile court, on or before January 1, 2018. The Multi-Health Systems Inc. risk assessment tool fulfills this requirement. Ongoing licensing is needed to continue use of this tool.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

Joe Lombardo
Governor

Richard Whitley, MS
Director



DEPARTMENT OF HEALTH AND HUMAN SERVICES


DIVISION OF CHILD AND FAMILY SERVICES
Helping people. It's who we are and what we do.



Marla McDade
Williams, MPA
Administrator

MEMORADUM

TO: Philene O'keefe, Executive Branch Budget Officer 1, Governor's Finance Office

THROUGH: Denise Frohlich, MAIV, Contracts Unit Supervisor 

FROM: Sharon Knigge, MA II

SUBJECT: Retroactive Contract Request CETS 29364 Multi Health Systems Inc.

A retroactive interlocal agreement is being requested due to the lengthy, extensive language negotiations with the vendor. The contract was originally sent to the vendor on June 4, 2024. With each revision that was approved by our Deputy Attorney General (DAG), the vendor came back with more changes until we were able to finally agree on July 10, 2024. We then did not receive the signed version back from the vendor and the DAG until July 12, 2024.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29214**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO
Agency Code:	409	Contractor Name:	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO
Appropriation Unit:	3145-51	Address:	1664 N. Virginia Street MAIL STOP 0325
Is budget authority available?:	Yes	City/State/Zip	RENO, NV 89557
If "No" please explain:	Not Applicable	Contact/Phone:	775-784-4040
		Vendor No.:	D35000816B
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2025-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/29/2027**Contract term: **3 years and 59 days**4. Type of contract: **Interlocal Agreement**Contract description: **Grant Consultation**

5. Purpose of contract:

This is a new interlocal agreement to provide consultation services to ensure compliance with federal grant reporting and attainment of grant goals.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$159,345.64**

Payment for services will be made at the rate of \$46,787.26 per SFY 2025

Other basis for payment: \$48,119.81 per SFY 2026, \$51.323.06 per SFY 2027, \$13,115.51 per SFY 2028. See Attachment B for budget details.

II. JUSTIFICATION

7. What conditions require that this work be done?

DCFS received a competitive federal grant to implement the evidence-based Safe Babies approach in Nevada, providing specialized support for children birth to three years of age in foster care, or at risk of removal, and their families. This position will provide essential support to ensure compliance with the grant requirements and to ensure grant goal attainment. This position was approved in the grant budget by DCFS' federal partners.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No state employees have been identified that have the time to provide this level of support to this grant project in addition to their regular duties.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform.

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components?

No

b. Is the contract part of an IT investment project over \$50,000?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

31%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

Governmental Entity.

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided a variety of services to DCFS. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Rhonda Lawrence, Clinical Program Manager Ph: 775-688-2421

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	06/04/2024 12:24:43 PM
Division Approval	tgreenam	06/09/2024 17:12:07 PM
Department Approval	tgreenam	06/09/2024 17:12:19 PM
Contract Manager Approval	sknigge	06/26/2024 12:16:50 PM
Budget Analyst Approval	pokeefe	07/16/2024 09:35:05 AM
BOE Agenda Approval	nrezaie	07/16/2024 12:03:07 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 28916

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES

Agency Code: 409

Appropriation Unit: 3148-14

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Legal Entity Name: CLARK COUNTY SCHOOL DISTRICT

Contractor Name: CLARK COUNTY SCHOOL DISTRICT

Address: ADULT EDUCATION PROGRAMS
2701 E SAINT LOUIS AVE

City/State/Zip: LAS VEGAS, NV 89104

Contact/Phone: Rosanne Richards 702/799-3346

Vendor No.: T40231800J

NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? 2025-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X

General Funds

100.00 %

Federal Funds

0.00 %

Highway Funds

0.00 %

Fees

0.00 %

Bonds

0.00 %

Other funding

0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or

b. other effective date 07/01/2024

Anticipated BOE meeting date 08/2024

Retroactive? Yes

If "Yes", please explain

The Division is requesting a retroactive Interlocal Agreement due to the length of time the agreement was with Clark County School District pending the County Board approval.

3. Termination Date: 06/30/2027

Contract term: 2 years and 364 days

4. Type of contract: Interlocal Agreement

Contract description: Education Services

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing educational services for youth as mandated by NRS 63.210.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$1,114,490.43

Payment for services will be made at the rate of \$321,692.00 per 2024-2025

Other basis for payment: \$386,730.94 for 2025-2026; \$406,067.49 for 2026-2027

II. JUSTIFICATION

7. What conditions require that this work be done?

The Summit View Youth Center (SVYC), under the Division, is required to deliver education services to children committed through the juvenile courts of the various counties within Nevada per NRS 63.210. This contract will help SVYC meet its ever changing educational programming needs and obligations to Nevada youth within its care and deliver education year round.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Division staff are not certified school teachers which is required in order for youth to receive high school credits.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor has been under contract with the Division since 2016. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Patrick Mendez, Superintendent Ph: 702-668-4755

Corrina Church, Admin Services Officer 1 Ph: 702-668-4758

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	02/23/2024 09:54:05 AM
Division Approval	knielsen	06/27/2024 14:02:33 PM
Department Approval	mwillia9	07/02/2024 16:25:48 PM
Contract Manager Approval	sknigge	07/09/2024 12:28:35 PM
Budget Analyst Approval	pokeefe	07/09/2024 15:12:49 PM
BOE Agenda Approval	nrezaie	07/11/2024 11:22:24 AM
BOE Final Approval	Pending	

Joe Lombardo
Governor

Richard Whitley, MS
Director



DEPARTMENT OF HEALTH AND HUMAN SERVICES


DIVISION OF CHILD AND FAMILY SERVICES
Helping people. It's who we are and what we do.



Marla McDade
Williams, MPA
Administrator

MEMORADUM

TO: Philene O'keefe, Executive Branch Budget Officer 1, Governor's Finance Office

THROUGH: Denise Frohlich, MAIV, Contracts Unit Supervisor 

FROM: Sharon Knigge, MA II

SUBJECT: Retroactive Contract Request CETS 28916, Clark County School District, Adult Education Programs

A retroactive interlocal agreement is being requested due to the length of time the agreement was with Clark County School District pending the County Board approval. The agreement was sent to the School District for review on February 15, 2024. Due to lengthy negotiations the agreement was not presented to the Clark County Board until June 13.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **26458**Amendment
Number: **1**Agency Name: **DHHS - DIVISION OF CHILD AND
FAMILY SERVICES**Legal Entity
Name: **SKY HIGH COACHING, LLC**Agency Code: **409**Contractor Name: **SKY HIGH COACHING, LLC**Appropriation Unit: **3229-13**Is budget authority
available?: **Yes**City/State/Zip **DRAPER, UT 84020-5107**

If "No" please explain: Not Applicable

Contact/Phone: **Pat McGuinness 603/545-2774**Vendor No.: **T29039389**NV Business ID: **out-of-state vendor**To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	79.00 %	Fees	0.00 %
X	Federal Funds	21.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of **No** or b. other effective date **07/01/2022**
Examiner's approval?Anticipated BOE meeting date **08/2024**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved **06/30/2026**

Termination Date:

Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Out of state visits**

5. Purpose of contract:

This is the first amendment to the original contract which provides federally mandated monthly visits and monthly visitation reports for children placed in a residential facility outside of the State of Nevada. This amendment increases the maximum amount from \$96,000.00 to \$106,080.96 due to an increase in the number of children being placed in facilities outside of the state.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$96,000.00	\$96,000.00	\$96,000.00	Yes - Info
2. Amount of current amendment (#1):	\$10,080.96	\$10,080.96	\$106,080.96	Yes - Action
3. New maximum contract amount:	\$106,080.96			

II. JUSTIFICATION

7. What conditions require that this work be done?

Per federal mandate, a worker must have face to face visitation with children placed in out of state residential facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have positions to perform these specific duties for children placed in Utah.

9. Were quotes or proposals solicited?

Was the solicitation (RFP) done by the Purchasing Division?

Yes

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Sky High Coaching, LLC was the lowest cost responsible vendor to respond.

d. Last bid date: 06/01/2022 Anticipated re-bid date: 06/01/2026

10. a. Does the contract contain any IT components?

No

b. Is the contract part of an IT investment project over \$50,000?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Sky High Coaching LLC is the current vendor to provide these services. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

out-of-state vendor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No

b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No

If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

out-of-state vendor

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No

b. If "NO", please explain.

out-of-state vendor

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	krober10	06/08/2024 15:13:44 PM
Division Approval	tgreenam	06/21/2024 15:34:00 PM
Department Approval	tgreenam	06/21/2024 15:34:09 PM
Contract Manager Approval	sknigge	07/11/2024 09:17:44 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 28008

Amendment Number: 1

Agency Name: DEPARTMENT OF CORRECTIONS

Legal Entity Name: NaphCare, Inc.

Agency Code: 440

Contractor Name: NaphCare, Inc.

Appropriation Unit: 3706-50

Address: 2090 Columbiana Road Suite 4000

Is budget authority available?: Yes

City/State/Zip: Birmingham, AL 35216

If "No" please explain: Not Applicable

Contact/Phone: Amber Leckenby 205-536-8481

Vendor No.: T29017962

NV Business ID: NV20021509357

To what State Fiscal Year(s) will the contract be charged? 2024-2028

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 10/01/2023

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: 09/30/2027

Contract term: 4 years

4. Type of contract: Contract

Contract description: Inmate Dialysis

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing inmate dialysis treatments and equipment. This amendment increases the maximum amount from \$4,617,355.41 to \$4,848,739.16 due to the addition of peritoneal dialysis services for an offender who is unable to receive traditional dialysis treatments.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$4,617,355.41	\$4,617,355.41	\$4,617,355.41	Yes - Action
2. Amount of current amendment (#1):	\$231,383.75	\$231,383.75	\$231,383.75	Yes - Action
3. New maximum contract amount:	\$4,848,739.16			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department of Corrections is required by Statute to provide medical care to incarcerated inmates.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department does not have the expertise and/or equipment necessary to perform hemodialysis treatments.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #44DOC-S2274, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 05/30/2023 Anticipated re-bid date: 03/15/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bweisent	06/13/2024 15:48:13 PM
Division Approval	mmarkovi	06/14/2024 16:50:59 PM
Department Approval	mmarkovi	07/09/2024 11:44:36 AM
Contract Manager Approval	mmarkovi	07/09/2024 11:44:51 AM
Budget Analyst Approval	vyoungb	07/15/2024 13:30:40 PM
BOE Agenda Approval	bmacke1	07/22/2024 18:44:05 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29217**

Agency Name:	DEPARTMENT OF CORRECTIONS	Legal Entity Name:	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - SYSTEM COMPUTING SERVICES
Agency Code:	440	Contractor Name:	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - SYSTEM COMPUTING SERVICES
Appropriation Unit:	3710-26	Address:	1664 N VIRGINIA ST. STOP 270
Is budget authority available?:	Yes	City/State/Zip	Reno, NV 89557
If "No" please explain:	Not Applicable	Contact/Phone:	Glenn Heath, ASM/CSM 702-720-3311
		Vendor No.:	D35000811
		NV Business ID:	Government Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 08/2024

Retroactive? **Yes**

If "Yes", please explain

These services have been provided since the last contract expired 6/30/23. Updated costs estimates were received after the prior contract had expired as well as numerous delays and obstacles.

3. Termination Date: **06/30/2025**Contract term: **2 years**4. Type of contract: **Interlocal Agreement**Contract description: **Video Network**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing access to the NevadaNet system to support educational and public access programs.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$141,474.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

NSHE has video network infrastructure deployed through the State of Nevada to support educational, research, rural health, and public agency purposes. Nevada Department of Corrections seeks to connect to the Nevada System of Higher Education network to gain access to the wide area video capabilities of NevadaNet for educational and public agency purposes.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOC does not have the network capabilities to provide the service.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Governmental Entity. NSHE/SCS is responsible for provisioning and managing system-wide information services. The SCS-supported statewide network provides data and video Internet public agencies.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jsalmo1	05/17/2024 12:57:13 PM
Division Approval	mmarkovi	05/20/2024 09:55:10 AM
Department Approval	kshe1	05/28/2024 15:29:34 PM
Contract Manager Approval	blewalle	07/03/2024 15:29:46 PM
Budget Analyst Approval	vyoungb	07/15/2024 15:56:42 PM
BOE Agenda Approval	bmacke1	07/22/2024 15:31:01 PM
BOE Final Approval	Pending	



Glenn Heath
Nevada System of Higher Education
System Computing Services / MS4016
Las Vegas, NV 89154
Telephone: (702) 720-3311
gheath@nshe.nevada.edu

MEMORANDUM

DATE: May 3, 2024
TO: Marko Markovic
FROM: Glenn Heath
RE: Interlocal Contract delay

Good morning, Marko,

Regarding the biennial contract between Nevada System of Higher Education (NSHE) and Nevada Department of Corrections (DOC), I wanted to provide you with a timeline of events.

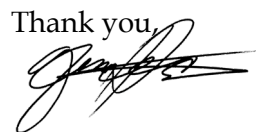
This agreement has been ongoing for many years and is revised every two years to reflect changes with both Parties. Prior contract was CETS 24202. On March 21, 2023, I provided the current document (at the time) to Michelle Ashcraft for processing to the Board of Examiners agenda. As the new agreement was to be executed for July 1, 2023, it was indicated that the timing was appropriate.

By August 2023, I began to try to reach out to DOC contacts, and I left numerous voice mails to individuals from the DOC directory. No messages were returned. I made additional attempts via email, but to date, my email is still being blocked by DOC as "spam".

In November 2023, through the DAG's office, I was finally provided with your contact information and as of 12/13/23 you had confirmed receipt of the contract.

You provided me with corrections to the room list, and I revised materials for the Interlocal Contract. I had additional budgetary issues which I had to address regarding the original set of materials, but after resubmitting them, I received them back on May 1, 2024.

Please let me know if you have any additional questions.

Thank you,


CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29368

Agency Name: DEPARTMENT OF CORRECTIONS
Agency Code: 440
Appropriation Unit: 3710-04
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Legal Entity Name: Pacific Storage Company
Contractor Name: Pacific Storage Company
Address: 850 Bergin Way
City/State/Zip: Sparks, NV 89431
Contact/Phone: Richard Steed 916-257-8624
Vendor No.: T29047932A
NV Business ID: NV20212229724

To what State Fiscal Year(s) will the contract be charged? 2025-2028

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds 100.00 %
Federal Funds 0.00 %
Highway Funds 0.00 %

Fees 0.00 %
Bonds 0.00 %
Other funding 0.00 %

2. Contract start date:
a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA
Anticipated BOE meeting date 07/2024
Retroactive? No
If "Yes", please explain
Not Applicable

3. Termination Date: 06/30/2028
Contract term: 4 years

4. Type of contract: Contract
Contract description: Records Storage

5. Purpose of contract:
This is a new contract to provide records storage services.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: \$471,816.00

II. JUSTIFICATION

7. What conditions require that this work be done?
The department must keep inmate files each inmate file is cataloged and available for delivery to the department within 24 hours or sooner should the need arise. The department is required to retain permanent inmate records for each inmate incarcerated, discharged and paroled. This contract is for storage of files for inmates that have been paroled or discharged.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
The files must be kept in a safe environment to keep the files from being damaged. This contract will keep inmate files in a storage facility in a protected environment. No other state facility performs this service except the Nevada State Library and Archives and they do not have the space to store the volume required to store these files.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? Yes
a. List the names of vendors that were solicited to submit proposals (include at least three):
Logistic Specailties
Pacific Storage Company
Precision Materials

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #40DOC-S2619, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 04/04/2024 Anticipated re-bid date: 01/15/2028

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

NT7 Business License Other

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mmarkovi	06/18/2024 14:24:27 PM
Division Approval	mmarkovi	06/18/2024 14:24:30 PM
Department Approval	mmarkovi	06/18/2024 14:24:33 PM
Contract Manager Approval	blewalle	06/18/2024 14:25:00 PM
Budget Analyst Approval	vyoungb	06/25/2024 11:50:10 AM
BOE Agenda Approval	bmacke1	06/25/2024 11:58:49 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **24434**Amendment
Number: **2**Agency Name: **DEPARTMENT OF AGRICULTURE**Agency Code: **550**Appropriation Unit: **4554-07**Is budget authority
available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity
Name: Mesa Energy Systems, Inc.Contractor Name: **MESA ENERGY SYSTEMS, INC.**Address: **2 Cromwell**City/State/Zip **IRVINE, CA 92618-2001**

Contact/Phone: SCOTT COOPER 949-460-8833

Vendor No.: T27027115

NV Business ID: NV20071267110

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Cost Allocation

Agency Reference #: RFP # 55AGR-S1521

2. Contract start date:

a. Effective upon Board of
Examiner's approval? **No** or b. other effective date **07/13/2021**

Anticipated BOE meeting date 08/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved
Termination Date: **07/12/2025**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **HVAC PM Elko/LV**

5. Purpose of contract:

This is the second amendment to the original contract which provides ongoing preventative maintenance and repair services to the heating, ventilation, and air conditioning systems at the Elko and Las Vegas locations. This amendment increases the maximum amount from \$127,569 to \$188,649 due to the increased need for preventative maintenance and repair services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$71,133.00	\$71,133.00	\$71,133.00	Yes - Action
a. Amendment 1:	\$56,436.00	\$56,436.00	\$56,436.00	Yes - Info
2. Amount of current amendment (#2):	\$61,080.00	\$61,080.00	\$117,516.00	Yes - Action
3. New maximum contract amount:	\$188,649.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Periodic preventative maintenance is performed to assure the buildings heating and air conditioning systems continue to operate and avoid any sudden major malfunctions.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to complete maintenance on this wide range of systems.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Mesa Energy Systems dba Emcor
RHP Mechanical Systems
Nevada Chiller Boiler

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #55AGR-S1521, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 04/02/2021 Anticipated re-bid date: 04/02/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Emcor provided service to the Department of Agriculture in 2023 and services received were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Mesa Energy Systems, Inc. does business as Emcor Services

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

cbalcon

06/28/2024 08:45:30 AM

Division Approval

cbalcon

06/28/2024 08:45:39 AM

Department Approval	cbalcon	06/28/2024 08:45:48 AM
Contract Manager Approval	cprasa1	06/28/2024 10:00:25 AM
Budget Analyst Approval	dspeed1	07/11/2024 15:03:03 PM
BOE Agenda Approval	vmilazz1	07/21/2024 15:08:09 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24433** Amendment Number: **2**

Agency Name: **DEPARTMENT OF AGRICULTURE** Legal Entity Name: **RAY HEATING PRODUCTS, INC., DBA RHP MECHANICAL SYSTEMS**

Agency Code: **550** Contractor Name: **RAY HEATING PRODUCTS, INC., DBA RHP MECHANICAL SYSTEMS**

Appropriation Unit: **4554-07** Address: **1008 East 4th Street**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89512**

If "No" please explain: Not Applicable Contact/Phone: **Michael W. Scolari 775/322-9434**

Vendor No.: **PUR0002724**

NV Business ID: **NV19531000169**

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Cost Allocation

Agency Reference #: **RFP # 55AGR-S1521**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/13/2021**

Anticipated BOE meeting date **08/2024**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **07/12/2025**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **HVAC PM SPARKS**

5. Purpose of contract:

This is the second amendment to the original contract which provides preventative maintenance and repair services to the heating, ventilation, and air conditioning systems at the Sparks location. This amendment increases the maximum amount from \$221,603 to \$314,173 due to the increased need for preventative maintenance and repair services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$138,250.00	\$138,250.00	\$138,250.00	Yes - Action
a. Amendment 1:	\$83,353.00	\$83,353.00	\$83,353.00	Yes - Info
2. Amount of current amendment (#2):	\$92,570.00	\$92,570.00	\$175,923.00	Yes - Action
3. New maximum contract amount:	\$314,173.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Periodic preventative maintenance is performed to assure the buildings heating and air conditioning systems continue to operate and avoid any sudden major malfunctions.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to complete maintenance on this wide range of systems.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

RHP Mechanical Systems
Nevada Chiller and Boiler
Mesa Energy Systems dba Emcor

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #55AGR-S1521, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 04/02/2021 Anticipated re-bid date: 04/02/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

RHP Mechanical Systems provided service to the Division of Forestry in 2018 and services received were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	avigi1	04/25/2024 08:38:37 AM
Division Approval	avigi1	04/25/2024 08:38:54 AM
Department Approval	avigi1	04/25/2024 08:40:41 AM

Contract Manager Approval	cprasa1	06/05/2024 10:21:24 AM
Budget Analyst Approval	dspeed1	07/10/2024 12:27:51 PM
BOE Agenda Approval	vmilazz1	07/21/2024 15:56:34 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29446**Agency Name: **DPS-DIRECTOR'S OFFICE**Agency Code: **650**Appropriation Unit: **4706-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **KIRVIN DOAK COMMUNICATIONS**Contractor Name: **KIRVIN DOAK COMMUNICATIONS**Address: **5230 W PATRICK LANE**City/State/Zip: **LAS VEGAS, NV 89118-2851**Contact/Phone: **DAVE KIRVIN 702-525-3106**Vendor No.: **T27041943**NV Business ID: **NV19991143853**To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	87.00 %	Bonds	0.00 %
X Highway Funds	5.00 %	X Other funding	8.00 % Cost Allocation

Agency Reference #: **RFP#65DPS-S2764HM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2024**Anticipated BOE meeting date **07/2024**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/30/2028**Contract term: **4 years and 30 days**4. Type of contract: **Contract**Contract description: **Media & Marketing**

5. Purpose of contract:

This is a new contract to provide ongoing media and marketing services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$6,000,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Nevada's continued traffic safety issues require multi-year educational outreach to the public through media, community partnerships, summits, annual surveys and public relations.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The vendor will negotiate and place media on behalf of Nevada Office of Traffic Safety, conduct annual surveys, coordinate community partnerships and help with public relation efforts.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Argentum Partners
Abbi Agency
OH Partnersb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP#65DPS-S2764, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/29/2024 Anticipated re-bid date: 03/01/2028

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DPS and services were satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Anita Pepper, PIO Ph: 775-684-7484

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	thick2	07/02/2024 16:35:39 PM
Division Approval	thick2	07/02/2024 16:36:23 PM
Department Approval	kdefe1	07/02/2024 17:08:18 PM
Contract Manager Approval	mcosenti	07/02/2024 17:08:38 PM
Budget Analyst Approval	khawkin1	07/22/2024 14:45:05 PM
BOE Agenda Approval	bmacke1	07/22/2024 14:45:30 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29403

Agency Name: DPS-HIGHWAY PATROL
Agency Code: 651
Appropriation Unit: 4721-04
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Legal Entity Name: Insight Public Sector, Inc.
Contractor Name: Insight Public Sector, Inc.
Address: 2701 E INSIGHT WAY
City/State/Zip: CHANDLER, AZ 85286
Contact/Phone: Crystal McBride 501-505-4155
Vendor No.: PUR0004545
NV Business ID: NV20021477454

To what State Fiscal Year(s) will the contract be charged? 2025-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:
a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA
Anticipated BOE meeting date 08/2024
Retroactive? No
If "Yes", please explain
Not Applicable

3. Termination Date: 08/12/2026
Contract term: 2 years and 11 days

4. Type of contract: Other (include description): Service Agreement
Contract description: Virtual Sign Network

5. Purpose of contract:
This is a new service agreement under statewide contract #99SWC-NV23-12500 which provides software value-added reseller services. This service agreement provides a Virtual Sign Network for up to 200 pre-determined sign locations with unlimited messaging to be used to display critical safety and mobility messages, education, and outreach information.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: \$140,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
The Virtual Sign Network will give Nevada Highway Patrol-MCSAP direct access to message truck drivers with proactive targeted in-cab alerts that will result in safer and more efficient travel in the State of Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
There are no State employees who can provide this service.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable
b. Solicitation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other?

They have a Statewide contract.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:
ZARAZUA, ROCIO, MAI Ph: 775-684-4650

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bsalisbu	07/02/2024 16:18:20 PM
Division Approval	thick2	07/02/2024 16:32:32 PM
Department Approval	kdefe1	07/03/2024 09:42:59 AM
Contract Manager Approval	mcosenti	07/03/2024 16:21:35 PM
EITS Approval	ljea	07/24/2024 08:10:07 AM
Budget Analyst Approval	khawkin1	07/10/2024 12:33:50 PM
BOE Agenda Approval	bmacke1	07/24/2024 09:33:29 AM
BOE Final Approval	Pending	



**STATE OF NEVADA
GOVERNOR'S OFFICE**
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: George Togliatti, Director, DPS
Kirstie Ruvalcaba, Grants & Project Analyst II, DPS
Tappan Cornmesser, Lieutenant, DPS
Dean Meryhew, IT Technician IV, DPS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DPS – TIN 966 – *DriveWyze Smart Roadways* – BA 4721

DATE: May 23, 2024

We have completed our review for the Department of Public Safety's (DPS) – *DriveWyze Smart Roadways* – TIN 966.

The submitted TIN, for an estimated value of \$70,000 in the FY24/FY25 biennium and \$70,000 in the FY26/FY27 biennium (100% Federal Grant funding), is for service contract with DriveWyze for utilization of their Smart Roadways services.

A service contract with DriveWyze to utilize their Smart Roadways services will enable the Nevada State Police to access a web-based platform for configuring and transmitting warnings and messages to

participating commercial motor carriers within a designated geo-fenced area. These messages will include information about traffic delays, weather conditions, and road closures.

The cybersecurity posture for DriveWyze Smart Roadways service is robust. This web-based program leverages advanced cloud-based hosting services, which are designed to protect sensitive data and communications from unauthorized access and cyber threats. The platform adheres to stringent security protocols and industry standards, providing encrypted communication channels and regular security audits to maintain the integrity and confidentiality of the transmitted information. By implementing these comprehensive cybersecurity measures potential risks are mitigated, offering a secure and reliable solution for enhancing road safety communications in Nevada.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29424**Agency Name: **COLORADO RIVER COMMISSION**Agency Code: **690**Appropriation Unit: **4501-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **ESCI, Inc.**Contractor Name: **ESCI, Inc.**Address: **PO Box 7210**City/State/Zip: **Mesa, AZ 86216**Contact/Phone: **Jennifer Kropp 602-799-3084**Vendor No.: **T29045484**NV Business ID: **NV20131420619**To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Power Sales

Agency Reference #: **RFP#69CRC-S2757**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **08/2024**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **08/31/2028**Contract term: **4 years and 31 days**4. Type of contract: **Contract**Contract description: **Compliance Training**

5. Purpose of contract:

This is a new contract to provide ongoing energized electric safety training and compliance services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$124,800.00**

Payment for services will be made at the rate of \$31,400.00 per year

II. JUSTIFICATION

7. What conditions require that this work be done?

Operations of the high-voltage transmission and distribution facilities require compliance with various regulations including those established by OSHA 29 CFR 1910 and the American Public Power Association which are critical to maintaining a secure and efficient electrical system. The contractor must conduct monthly training seminars at the Commission's facilities including energized electric safety training, switchman certification program, and miscellaneous safety equipment and materials - including testing equipment as required.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The required safety programs involve multiple mandatory standards and regulations that represent the best choice of electrical hazard identification, risk assessments, work practices, and personal protective equipment (PPE) for reducing the risks to employees from electrical hazards. Compliance is best accomplished by full time training contractors with adequate experience and expertise including continuing updated. The Commission lacks adequate personnel and training to provide this ongoing training need.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

TRC Engineers Inc.
ESCI, Inc.
Compliance Safety Professionals, LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #69CRC-S2757, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by experienced high-voltage engineers and safety professional evaluation committee.

d. Last bid date: 05/23/2024 Anticipated re-bid date: 04/03/2028

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Shae Pelkowski, Assistant Director, Engineering and Operations Ph: 702-376-9997

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gbenton	06/25/2024 06:58:22 AM
Division Approval	gbenton	06/25/2024 06:58:27 AM
Department Approval	gbenton	06/25/2024 06:58:30 AM
Contract Manager Approval	gbenton	06/25/2024 06:58:35 AM
Budget Analyst Approval	dlenzner	07/22/2024 18:54:57 PM
BOE Agenda Approval	dlenzner	07/22/2024 18:55:01 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 27316

Amendment Number: 1

Agency Name: DEPARTMENT OF WILDLIFE

Contractor Name: BOARD OF REGENTS, NEVADA
SYSTEM OF HIGHER EDUCATION -
OBO UNIVERSITY OF NEVADA, RENO

Agency Code: 702

Address: UNR CONTROLLERS OFFICE
MAIL STOP 0124

Appropriation Unit: 4460-10

City/State/Zip: RENO, NV 89557-0124

Is budget authority available?: Yes

Contact/Phone: Jeff Falke 775/682-9510

If "No" please explain: Not Applicable

Vendor No.: D35000816

NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged?

2023-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	74.00 %	SPORTSMEN REVENUE
X Federal Funds	26.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: 23-57

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 06/13/2023

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: 08/31/2026

Contract term: 3 years and 80 days

4. Type of contract: Interlocal Agreement

Contract description: NV Cooperative Resea

5. Purpose of contract:

This is the first amendment to the original interlocal agreement which provides cooperative advancement, organization, research, graduate education, in-service training, technical assistance, public relations, and demonstration programs relating to fish and wildlife resources. This amendment increases the maximum amount from \$280,000 to \$380,002 due to the inclusion of additional research.

6. CONTRACT AMENDMENT		Trans \$	Info Accum \$	Action Accum \$	Agenda
1.	The max amount of the original contract:	\$280,000.00	\$280,000.00	\$280,000.00	Yes - Action
2.	Amount of current amendment (#1):	\$100,002.00	\$100,002.00	\$100,002.00	Yes - Action
3.	New maximum contract amount:	\$380,002.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Cooperative Agreement No 1434-21HQRU1588 For Establishment and Operation of the Nevada Cooperative Fish and Wildlife Research Unit as signed by the NDOW, the Board of Regents of the Nevada System of Higher Education, the Wildlife Management Institute, the US Fish and Wildlife Service, and the US Geological Survey established Cooperator obligations, including the NDOW's agreement under Section VI, 6 "For furtherance of Cooperative Research Unit operations, the Department agrees to provide annually, through a University multi-year account, a minimum of \$70,000 to be used for basic operational expenses of the Cooperative Research Unit (i.e. equipment and supply purchases, maintenance, travel of Cooperative Research Unit personnel and students, student stipends, etc.). This amount may be supplemented by additional funds or in-kind contributions of services or utilities for the conduct of research projects requested by the Department and mutually agreed upon by the Cooperators."

Note, per the Agreement, no overhead will be charged against these baseline operating funds. Section V, 7(a): "This service will be provided by the University without indirect costs on the annual contributions from the Department and Survey (as defined in section VI.3). The annual contributions will be deposited in the multi-year account."

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is in cooperation with other entities for the advancement, organization, and conduct of research, graduate education, in-service training, technical assistance, public relations, and demonstration programs relating to fish and wildlife resources. Work cannot be performed solely by the agency.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

- a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

- b. Solicitation Waiver: **Exempt (Per statute)**

- c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

- d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

15%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, FY23, Nevada Department of Wildlife. Work was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	abarredo	05/08/2024 09:40:01 AM
Division Approval	abarredo	05/08/2024 09:40:15 AM
Department Approval	jneubau2	06/03/2024 13:29:44 PM
Contract Manager Approval	amedin4	06/04/2024 08:34:43 AM
Budget Analyst Approval	dspeed1	07/10/2024 15:20:29 PM
BOE Agenda Approval	vmilazz1	07/22/2024 11:01:15 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29391

Agency Name: DEPARTMENT OF WILDLIFE
Agency Code: 702
Appropriation Unit: 4465-13
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Legal Entity Name: CONFLUENCE CONSULTING, INC.
Contractor Name: CONFLUENCE CONSULTING, INC.
Address: 1289 STONEBRIDGE DRIVE
City/State/Zip: BOZEMAN, MT 59718
Contact/Phone: MIKE SANCTUARY 406/585-9500
Vendor No.: T32016120
NV Business ID: NV20243139721

To what State Fiscal Year(s) will the contract be charged? 2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 24-86

2. Contract start date:

a. Effective upon Board of Examiner's approval? Yes

b. other effective date: NA

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 12/31/2024

Contract term: 152 days

4. Type of contract: Contract

Contract description: Consulting Services

5. Purpose of contract:

This is a new contract to conduct a feasibility assessment and design plans for fish barrier solutions for Maggie Creek, North Fork, and Humboldt River and fish-friendly diversion plans for McAfee Creek.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$148,677.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Threats to Lahontan Cutthroat Trout (LCT) in the Humboldt Management Unit include non-native fish and habitat fragmentation. To counter these threats, fish barriers are vital on Maggie Creek, North Fork Humboldt River (NFHR). Despite Maggie Creek having a barrier, its effectiveness diminishes during high flow events. Conversely, NFHR lack barriers, allowing non-native fish intrusion. Significant resources have been invested in non-native trout removal from NFHR. Proposed NFHR barriers, coupled with fish traps, are essential to block non-native fish migration while allowing LCT passage during spring runoff. Additionally, a fish-friendly diversion on McAfee Creek will aid water delivery to fields and promote LCT population interchange between NFHR and McAfee Creek, reducing habitat fragmentation. These actions align with the 2019 conservation goals for Lahontan Cutthroat Trout.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Department of Wildlife does not have the skill set, knowledge, or appropriate certification to conduct a feasibility assessment, provide 90% design plans for fish barrier solutions or fish-friendly diversion plans.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Engineering - Confluence Consulting Inc. was chosen due to their knowledge and experience in assessing and designing fish barrier and fish passage structures.

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components?

No

b. Is the contract part of an IT investment project over \$50,000?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Jacob Stoller, Fisheries Biologist Ph: 775/777-2398

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	abarredo	06/13/2024 14:14:59 PM
Division Approval	abarredo	06/13/2024 14:15:13 PM
Department Approval	jneubau2	06/27/2024 08:58:47 AM
Contract Manager Approval	amedin4	06/27/2024 10:05:49 AM
Budget Analyst Approval	dspeed1	07/10/2024 15:17:12 PM
BOE Agenda Approval	vmilazz1	07/21/2024 15:34:17 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29420

Agency Name: DCNR - PARKS DIVISION
Agency Code: 704
Appropriation Unit: 4162-14
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Legal Entity Name: GCW HOLDINGS, INC.
Contractor Name: GCW HOLDINGS, INC.
Address: 1555 S. Rainbow Blvd.
City/State/Zip: Las Vegas, NV 89146
Contact/Phone: Bob Murnane 702.804.2000
Vendor No.: T32014006
NV Business ID: NV19991413446

To what State Fiscal Year(s) will the contract be charged? 2025-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:
a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA
Anticipated BOE meeting date 08/2024
Retroactive? No
If "Yes", please explain
Not Applicable

3. Termination Date: 09/30/2026
Contract term: 2 years and 60 days

4. Type of contract: Contract
Contract description: VOF RV Dump station

5. Purpose of contract:
This is a new contract to provide engineering design for the upgrades to the existing recreational vehicle dump station at Valley of Fire State Park.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: \$171,135.00

II. JUSTIFICATION

7. What conditions require that this work be done?
The contract is to provide engineering design from schematic design through 100% construction drawings, for the upgrades to the existing RV dump station at Valley of Fire State Park.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
State employees do not possess the skills or expertise to execute the project

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable
b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)
c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	06/25/2024 10:32:12 AM
Division Approval	ethick1	06/25/2024 10:32:15 AM
Department Approval	ethick1	06/25/2024 10:32:17 AM
Contract Manager Approval	ethick1	06/25/2024 10:32:54 AM
Budget Analyst Approval	rjacob3	07/18/2024 10:01:30 AM
BOE Agenda Approval	vmilazz1	07/21/2024 14:57:53 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29401

Agency Name: DCNR - PARKS DIVISION
Agency Code: 704
Appropriation Unit: 4162-00
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Legal Entity Name: H2Go Watersport Rentals, LLC
Contractor Name: H2Go Watersport Rentals, LLC
Address: 830 Oak Creek PI
City/State/Zip: Spring Creek, NV 89815
Contact/Phone: Floyd Chacon 775-229-3611
Vendor No.:
NV Business ID: NV20201708491

To what State Fiscal Year(s) will the contract be charged? 2025-2029

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

Agency Reference #: RFP# 70CNR-S2718 HM

2. Contract start date:

a. Effective upon Board of Examiner's approval? Yes

b. other effective date: NA

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 08/31/2028

Contract term: 4 years and 31 days

4. Type of contract: Revenue Contract

Contract description: Watercraft Rental BB

5. Purpose of contract:

This is a new revenue contract to provide watercraft rentals at Big Bend State Recreation Area.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$300,000.00

Other basis for payment: Monthly payment of 15% of all gross sales.

II. JUSTIFICATION

7. What conditions require that this work be done?

This revenue contract will provide watercraft rentals for water sport activities at Big Bend State Recreation Area and will be bringing in funds for the park.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Employees are not authorized to provide this service.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

H2GO Watersport Rentals LLC
Laughlin River Jet Ski Rentals
Rocky River Adventure Center
Elevated Watersports LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant of RFP#70CNR-S2718, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 05/08/2024 Anticipated re-bid date: 05/01/2028

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	06/17/2024 07:04:19 AM
Division Approval	ethick1	06/17/2024 07:04:22 AM
Department Approval	jidema	06/17/2024 07:35:24 AM
Contract Manager Approval	ethick1	06/17/2024 07:36:34 AM
Budget Analyst Approval	rjacob3	07/10/2024 09:57:24 AM
BOE Agenda Approval	vmilazz1	07/21/2024 15:40:14 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29362

Agency Name: DEPARTMENT OF MOTOR VEHICLES

Agency Code: 810

Appropriation Unit: 4715-30

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Legal Entity Name: GARTNER, INC.

Contractor Name: GARTNER, INC.

Address: PO BOX 911319

City/State/Zip: DALLAS, TX 75391-1319

Contact/Phone: 239/561-4815

Vendor No.: PUR0005339A

NV Business ID: NV19941112701

To what State Fiscal Year(s) will the contract be charged? 2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
X Highway Funds	100.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 06/30/2025

Contract term: 333 days

4. Type of contract: Other (include description): Service Agreement

Contract description: Gartner Work Plan

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV21-8568 which provides research and advisory services related to information technology. This service agreement provides consulting to create a customer centric information technology platform.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$106,555.00

Other basis for payment: Payable upon receipt of invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?

Changes in the technology sector occur very rapidly. When the Department has to make IT related decisions and provide technical information, it is limited by the realm of the Department's current IT infrastructure. It is becoming more important for MVIT to have access to current trends and research related to the ever-changing information technology environment. Gartner has been identified as a source for expertise in IT research in both the government and private sectors. The Department is beginning a modernization project for its integrated computer application.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pgra1	06/17/2024 11:58:38 AM
Division Approval	mhenders	06/17/2024 13:07:58 PM
Department Approval	mhenders	06/17/2024 13:08:06 PM
Contract Manager Approval	susanh29	06/17/2024 16:32:52 PM
EITS Approval	ljea	07/01/2024 08:11:50 AM
Budget Analyst Approval	vyoungb	07/15/2024 13:32:41 PM
BOE Agenda Approval	bmacke1	07/22/2024 19:00:55 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29173**Agency Name: **DETR - REHABILITATION DIVISION**Agency Code: **901**Appropriation Unit: **3265-10**Is budget authority available?: **No**

If "No" please explain: Budget authority is being requested through Work Program #C68778 and this service agreement is contingent upon approval by the Interim Finance Committee, scheduled for 8/15/24.

Legal Entity Name: **DP VIDEO PRODUCTIONS, LLC**Contractor Name: **DP VIDEO PRODUCTIONS, LLC**Address: **6984 SMILING CLOUD AVE**City/State/Zip: **HENDERSON, NV 89011-5013**Contact/Phone: **Emire Stitt 702/468-9901**Vendor No.: **T29019963A**NV Business ID: **NV20041136819**To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **3861-25-REHAB (99SWC-NV23-17906)**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **08/2024**Retroactive? **Yes**

If "Yes", please explain

DETR is respectfully requesting a retroactive approval to May 20, 2024 due to negotiations taking longer than anticipated and insufficient budget authority at the time of expected execution. Budget authority is being requested through Work Program #C68778 and this service agreement is contingent upon approval by the Interim Finance Committee, scheduled for 8/15/24.

3. Termination Date: **10/31/2024**Contract term: **91 days**4. Type of contract: **Other (include description): Service Agreement**Contract description: **Deaf/HH Pre-ETS Camp**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV23-17906 which provides consulting, marketing, and educational services. This service agreement provides event and conference planning and coordination for a pre-employment transition services summer camp for youths, ages 16-22, who are deaf or hard of hearing, by providing the tools that will enable them to seek and retain employment. This contract is contingent upon IFC approval of work program #C68778.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$140,006.20**Other basis for payment: Total Contract or installments payable as invoiced by the Contractor and approved by the State.
Total Contract not to exceed \$140,006.20.**II. JUSTIFICATION**

7. What conditions require that this work be done?

Section 110(d)(1) of the Rehabilitation Act as amended by the Workforce Innovation and Opportunity Act Public Law 113-128 (29 USC 3101) requires Vocational Rehabilitation (VR) agencies to provide Pre-Employment Transition Services (Pre-ETS) and that at least 15% of the federal grant funding from the US Department of Education to the State VR agency be spent on Pre-ETS programs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not trained nor have the skills to provide Pre-ETS camps.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

DP Video Productions was selected from the list of vendors under 99SWC-S2340 due to their experience with planning and coordination of a camp for youth with disabilities, specifically for deaf and hard of hearing individuals. In collaboration with VR, DP Video Productions provided the planning and coordination for a Pre-ETS camp for deaf and hard of hearing youth in June 2023.

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components?

No

b. Is the contract part of an IT investment project over \$50,000?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided excellent services to Rehabilitation Division since July 2014 and various DHHS agencies since March 2011.

14. Is the contractor currently involved in litigation with the State of Nevada?

No

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Marshal Hernandez, Rehabilitation Manager I Ph: (702) 486-7985

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

clarki1

05/30/2024 14:31:54 PM

Division Approval

zhoefflin

05/31/2024 08:33:23 AM

Department Approval	bmartin7	07/11/2024 11:50:50 AM
Contract Manager Approval	wcune1	07/11/2024 13:24:07 PM
Budget Analyst Approval	twollan1	07/11/2024 16:05:35 PM
BOE Agenda Approval	mranki1	07/17/2024 14:03:08 PM
BOE Final Approval	Pending	



JOE LOMBARDO
GOVERNOR

CHRIS SEWELL
DIRECTOR

DRAZEN ELEZ
ADMINISTRATOR

MEMORANDUM

DATE: May 22, 2024

TO: Amy Stephenson, Clerk
State Board of Examiners (BOE)

SUBJECT: Retroactive Date for Contract ID 3861-25-REHAB

The Department of Employment, Training and Rehabilitation (DETR) - Vocational Rehabilitation (VR), respectfully requests retroactive approval to May 20, 2024. This is due to negotiations taking longer than anticipated and insufficient budget authority at the time of expected execution. Budget authority is being requested through a work program and is contingent upon the August 2024 IFC approval. Additionally, with this being a summer/college preparatory camp that can only occur after secondary school ends, this timeframe was the most appropriate for all parties involved to conduct the camp.

Pre-Employment Transition Services (Pre-ETS) are a distinct set of activities designed to assist individuals with disabilities in developing the necessary skills and experiences to transition into employment. These services encompass a wide range of activities, including job exploration counseling, work-based learning experiences, workplace readiness training, and self-advocacy training.

This contract is to provide event/conference planning and coordination for a Pre-Employment Transition Services (Pre-ETS) summer camp for youths, ages 16-22, who are deaf or hard of hearing, by providing the tools that will enable them to seek and retain employment.

Thank you for consideration to this request,

Christopher Sewell

05/23/2024

CHRIS SEWELL
Director - DETR



CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29372**Agency Name: **DETR - REHABILITATION DIVISION**Agency Code: **901**Appropriation Unit: **3265-09**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **LYON COUNTY SCHOOL DISTRICT**Contractor Name: **LYON COUNTY SCHOOL DISTRICT**Address: **25 E Goldfield Ave**City/State/Zip: **Yerington, NV 89447**Contact/Phone: **Rachel Stewart 775/465-2332**Vendor No.: **T40233900**NV Business ID: **Governmental Entity**To what State Fiscal Year(s) will the contract be charged? **2025-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

X Federal Funds **100.00 %** Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: **3864-28-REHAB**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**Anticipated BOE meeting date **08/2024**Retroactive? **Yes**

If "Yes", please explain

The Department of Employment, Training and Rehabilitation (DETR) - Vocational Rehabilitation (VR), respectfully requests retroactive approval to July 1st, 2024. This is due to unforeseen staffing shortages within the Department and despite our best efforts to recruit and train new staff promptly, the gap created by these shortfalls has had a substantial impact on our ability to maintain regular operations and meet project deadlines. This contract is necessary to ensure the continuity of service

3. Termination Date: **06/30/2028**Contract term: **4 years**4. Type of contract: **Interlocal Agreement**Contract description: **PAES/Transit Coord**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing pre-employment transition services, work-based learning experiences, job coaching, training, and professional development for students with disabilities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$926,405.55**

Other basis for payment: SFY25: \$202,795.95, SFY26: \$221,806.52, SFY27: \$243,487.14, SFY27: \$258,315.34. Payments will be made quarterly, upon receipt of invoice, after approval of the contract. Total Contract or installments payable as invoiced by the contractor and approved by the State. Total Contract Not to Exceed \$926,405.55.

II. JUSTIFICATION

7. What conditions require that this work be done?

Workforce Innovation and Opportunity Act , Public Law 113-128 (2014) or WIOA requires that 15% of all grant funding be spent on Pre-ETS programs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the tools or training to provide Pre-ETS training.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 - Interlocal Contract

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DETR 07/2021 - current - Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Mechelle Merrill, Deputy Administrator of Programs Ph: 775-687-6862

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	zhoefflin	06/25/2024 07:17:20 AM
Division Approval	zhoefflin	06/25/2024 07:18:04 AM
Department Approval	bmartin7	06/26/2024 08:43:06 AM
Contract Manager Approval	wcune1	07/01/2024 15:05:11 PM
Budget Analyst Approval	twollan1	07/11/2024 15:00:35 PM
BOE Agenda Approval	mranki1	07/16/2024 14:23:52 PM
BOE Final Approval	Pending	



JOE LOMBARDO
GOVERNOR

CHRIS SEWELL
DIRECTOR

DRAZEN ELEZ
ADMINISTRATOR

MEMORANDUM

DATE: July 11, 2024

TO: Amy Stephenson, Clerk
State Board of Examiners (BOE)

SUBJECT: Retroactive Date for Contract ID 3864-28-REHAB

The Department of Employment, Training and Rehabilitation (DETR) - Vocational Rehabilitation (VR), respectfully requests retroactive approval to July 1st, 2024. This is due to unforeseen staffing shortages within the Department and despite our best efforts to recruit and train new staff promptly, the gap created by these shortfalls has had a substantial impact on our ability to maintain regular operations and meet project deadlines. This contract is necessary to ensure the continuity of services and provide the contractor sufficient time to plan and prepare for the upcoming school year.

Pre-Employment Transition Services (Pre-ETS) are a distinct set of activities designed to assist individuals with disabilities in developing the necessary skills and experiences to transition into employment. These services encompass a wide range of activities, including job exploration counseling, work-based learning experiences, workplace readiness training, and self-advocacy training.

This contract is to provide a Pre-ETS coordinator who can support transition efforts across all schools in the district to ensure that students and young adults with disabilities progress in school and graduate with the knowledge, skills and tools to succeed in post-secondary education or employment.

Thank you for consideration to this request,

A handwritten signature in black ink, appearing to read 'Josh Marhevka'.

07/11/2024

JOSH MARHEVKA
Deputy Director - DETR



CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29343**

Agency Name:	DETR - REHABILITATION DIVISION	Legal Entity Name:	PERSHING COUNTY SCHOOL DISTRICT
Agency Code:	901	Contractor Name:	PERSHING COUNTY SCHOOL DISTRICT
Appropriation Unit:	3265-09	Address:	PO BOX 389
Is budget authority available?:	Yes	City/State/Zip	LOVELOCK, NV 89419
If "No" please explain:	Not Applicable	Contact/Phone:	Shannon Urquhart 775/273-7819
		Vendor No.:	T40234400A
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2025-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 3875-27-REHAB

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**

Anticipated BOE meeting date 08/2024

Retroactive? **Yes**

If "Yes", please explain

The Department of Employment, Training and Rehabilitation (DETR) - Vocational Rehabilitation (VR), respectfully requests retroactive approval to July 1st, 2024. This is due to unforeseen staffing shortages within the Department and despite our best efforts to recruit and train new staff promptly, the gap created by these shortfalls has had a substantial impact on our ability to maintain regular operations and meet project deadlines. This contract is necessary to ensure the continuity of service

3. Termination Date: **06/30/2028**Contract term: **4 years**4. Type of contract: **Interlocal Agreement**Contract description: **PAES Lab Specialist**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing pre-employment transition services, work-based learning experiences, job coaching, training, and professional development for students with disabilities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$387,340.00**

Other basis for payment: SFY 2024-2025: \$89,335.00, SFY 2025-2026: \$94,335.00, SFY 2026-2027: \$99,335.00, SFY 2027-2028: \$104,335.00. Total Contract or installments payable as invoiced by the contractor and approved by the State.
Total Contract Not to Exceed: \$ 387,340.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Workforce Innovation and Opportunity Act , Public Law 113-128 (2014) or WIOA requires that 15% of all grant funding be spent on Pre-ETS programs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the tools or training to provide Pre-ETS training.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Per NRS 277.180 - Interlocal Agreement

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Mechelle Merrill, Deputy Administrator of Programs Ph: 775-687-6862

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	zhoefflin	06/24/2024 07:18:48 AM
Division Approval	zhoefflin	06/24/2024 07:19:05 AM
Department Approval	bmartin7	06/24/2024 08:32:39 AM
Contract Manager Approval	wcune1	06/24/2024 11:15:56 AM
Budget Analyst Approval	twollan1	07/11/2024 14:09:16 PM
BOE Agenda Approval	mranki1	07/16/2024 11:04:06 AM
BOE Final Approval	Pending	



JOE LOMBARDO
GOVERNOR

CHRIS SEWELL
DIRECTOR

DRAZEN ELEZ
ADMINISTRATOR

MEMORANDUM

DATE: July 11, 2024

TO: Amy Stephenson, Clerk
State Board of Examiners (BOE)

SUBJECT: Retroactive Date for Contract ID 3875-27-REHAB

The Department of Employment, Training and Rehabilitation (DETR) - Vocational Rehabilitation (VR), respectfully requests retroactive approval to July 1st, 2024. This is due to unforeseen staffing shortages within the Department and despite our best efforts to recruit and train new staff promptly, the gap created by these shortfalls has had a substantial impact on our ability to maintain regular operations and meet project deadlines. This contract is necessary to ensure the continuity of services and provide the contractor sufficient time to plan and prepare for the upcoming school year.

Pre-Employment Transition Services (Pre-ETS) are a distinct set of activities designed to assist individuals with disabilities in developing the necessary skills and experiences to transition into employment. These services encompass a wide range of activities, including job exploration counseling, work-based learning experiences, workplace readiness training, and self-advocacy training.

This contract is to provide a Pre-ETS coordinator who can support transition efforts across all schools in the district to ensure that students and young adults with disabilities progress in school and graduate with the knowledge, skills and tools to succeed in post-secondary education or employment.

Thank you for consideration to this request,

A handwritten signature in black ink, appearing to read 'Josh Marhevka'.

07/11/2024

JOSH MARHEVKA
Deputy Director - DETR



CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29148**

Agency Name:	DETR - REHABILITATION DIVISION	Legal Entity Name:	PYRAMID LAKE JR./SR. HIGH SCHOOL
Agency Code:	901	Contractor Name:	PYRAMID LAKE JR./SR. HIGH SCHOOL
Appropriation Unit:	3265-09	Address:	PO BOX 267
Is budget authority available?:	Yes	City/State/Zip	NIXON, NV 89424-0267
If "No" please explain:	Not Applicable	Contact/Phone:	Raymond Charles 775/574-1016
		Vendor No.:	T27025770
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2025-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 3858-27-REHAB

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**

Anticipated BOE meeting date 08/2024

Retroactive? **Yes**

If "Yes", please explain

The Department of Employment, Training and Rehabilitation (DETR) - Vocational Rehabilitation (VR), respectfully requests retroactive approval to July 1st, 2024. This is due to unforeseen staffing shortages within the Department and despite our best efforts to recruit and train new staff promptly, the gap created by these shortfalls has had a substantial impact on our ability to maintain regular operations and meet project deadlines. This contract is necessary to ensure the continuity of service

3. Termination Date: **06/30/2027**Contract term: **2 years and 364 days**4. Type of contract: **Interlocal Agreement**Contract description: **PAES Lab Manager**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing pre-employment transition services, work-based learning experiences, job coaching, training, and professional development for students with disabilities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$120,000.00**

Other basis for payment: State Fiscal Year 2025: \$40,000.00, State Fiscal Year 2026: \$40,000.00. State Fiscal Year 2027: \$40,000.00. Total contract or installments payable as invoiced by the contractor and approved by the State. Total contract not to exceed \$120,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

School districts need a coordinator who can support transition efforts to ensure that students and young adults with disabilities progress in school and graduate with the knowledge, skills and tools to succeed in post-secondary education or employment.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the time or the ability to provide the services.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 - Interlocal Contract

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided satisfactory service to the Dept. of Education and other various state agencies since July 2010.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
 Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Mechelle Merrill, Deputy Administrator Programs Ph: 775-687-6862

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	clarki1	06/04/2024 06:41:08 AM
Division Approval	zhoefflin	06/04/2024 07:05:45 AM
Department Approval	zhoefflin	06/04/2024 07:05:49 AM
Contract Manager Approval	wcune1	06/07/2024 08:42:47 AM
Budget Analyst Approval	twollan1	07/11/2024 14:50:25 PM
BOE Agenda Approval	mranki1	07/16/2024 11:15:08 AM
BOE Final Approval	Pending	



JOE LOMBARDO
GOVERNOR

CHRIS SEWELL
DIRECTOR

DRAZEN ELEZ
ADMINISTRATOR

MEMORANDUM

DATE: July 11, 2024

TO: Amy Stephenson, Clerk
State Board of Examiners (BOE)

SUBJECT: Retroactive Date for Contract ID 3858-27-REHAB

The Department of Employment, Training and Rehabilitation (DETR) - Vocational Rehabilitation (VR), respectfully requests retroactive approval to July 1st, 2024. This is due to unforeseen staffing shortages within the Department and despite our best efforts to recruit and train new staff promptly, the gap created by these shortfalls has had a substantial impact on our ability to maintain regular operations and meet project deadlines. This contract is necessary to ensure the continuity of services and provide the contractor sufficient time to plan and prepare for the upcoming school year.

Pre-Employment Transition Services (Pre-ETS) are a distinct set of activities designed to assist individuals with disabilities in developing the necessary skills and experiences to transition into employment. These services encompass a wide range of activities, including job exploration counseling, work-based learning experiences, workplace readiness training, and self-advocacy training.

This contract is to provide a Pre-ETS coordinator who can support transition efforts across all schools in the district to ensure that students and young adults with disabilities progress in school and graduate with the knowledge, skills and tools to succeed in post-secondary education or employment.

Thank you for consideration to this request,

A handwritten signature in black ink, appearing to read 'Josh Marhevka'.

07/11/2024

JOSH MARHEVKA
Deputy Director - DETR



CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29012**

Agency Name:	DETR - EMPLOYMENT SECURITY	Legal Entity Name:	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO COLLEGE OF SOUTHERN NEVADA
Agency Code:	902	Contractor Name:	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO COLLEGE OF SOUTHERN NEVADA
Appropriation Unit:	4770-12	Address:	CSN CONTROLLERS OFFICE 3200 E CHEYENNE AVE
Is budget authority available?:	Yes	City/State/Zip:	NORTH LAS VEGAS, NV 89030
If "No" please explain:	Not Applicable	Contact/Phone:	Stavan Corbett 702-466-7705
		Vendor No.:	D35000800
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Wage Assessment (Career Enhancement Program)

Agency Reference #: 3846-25-ESD

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2025**Contract term: **333 days**4. Type of contract: **Interlocal Agreement**Contract description: **G-CCAP - CSN**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing support to apprenticeship training programs to prepare students for employment.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: As invoiced by the vendor and approved by the state. Contract not to exceed: \$250,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

Apprenticeship programs are a requirement under the Department of Labor - Workforce Innovation and Opportunity Act (WIOA) of 2014. During the 2011 the Nevada Legislature session the source of funding for the Apprenticeship Program was moved from the Department of Education to DETR in the Governor's budget.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The department does not employ staff who are qualified to operate an apprenticeship program.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 - Interlocal Contract

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

10%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided satisfactory services to DETR since March 2003.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmartin7	06/12/2024 13:21:00 PM
Division Approval	bmartin7	06/12/2024 13:21:03 PM
Department Approval	bmartin7	06/12/2024 13:21:05 PM
Contract Manager Approval	wcune1	06/14/2024 09:48:25 AM
Budget Analyst Approval	twollan1	06/28/2024 09:04:29 AM
BOE Agenda Approval	mranki1	07/02/2024 08:47:42 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29013**Legal Entity Name: **BOARD OF REGENTS, NEVADA
SYSTEM OF HIGHER EDUCATION -
OBO TRUCKEE MEADOWS
COMMUNITY COLLEGE**Agency Name: **DETR - EMPLOYMENT SECURITY**Contractor Name: **BOARD OF REGENTS, NEVADA
SYSTEM OF HIGHER EDUCATION -
OBO TRUCKEE MEADOWS
COMMUNITY COLLEGE**Agency Code: **902**Address: **7000 DANDINI BLVD RM RDMT 202**Appropriation Unit: **4770-12**Is budget authority available?: **Yes**City/State/Zip: **RENO, NV 89512**

If "No" please explain: Not Applicable

Contact/Phone: **Barbara Evans 775-856-5302**Vendor No.: **D35000841**NV Business ID: **Governmental Entity**To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Wage Assessment (Career Enhancement Program)

Agency Reference #: **3847-25-ESD**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date: **08/2024**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2025**Contract term: **333 days**4. Type of contract: **Interlocal Agreement**Contract description: **G-CCAP - TMCC**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing support to apprenticeship training programs to prepare students for employment.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$110,000.00**

Other basis for payment: As invoiced by the vendor and approved by the state. Contract not to exceed: \$110,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

Apprenticeship programs are a requirement under the Department of Labor - Workforce Innovation and Opportunity Act (WIOA) of 2014. During the 2011 the Nevada Legislature session the source of funding for the Apprenticeship Program was moved from the Department of Education to DETR in the Governor's budget.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The division does not employ staff who are qualified to operate an apprenticeship program.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 - Interlocal Contract

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

10%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided satisfactory service to DETR and other state agency's since March 2003.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmartin7	06/12/2024 13:14:40 PM
Division Approval	bmartin7	06/12/2024 13:14:42 PM
Department Approval	bmartin7	06/12/2024 13:14:47 PM
Contract Manager Approval	wcune1	06/14/2024 09:44:59 AM
Budget Analyst Approval	twollan1	06/28/2024 09:05:59 AM
BOE Agenda Approval	mranki1	07/02/2024 08:43:08 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29317**

Agency Name: DETR - EMPLOYMENT SECURITY	Legal Entity Name: CARAHSOFT TECHNOLOGY CORPORATION
Agency Code: 902	Contractor Name: CARAHSOFT TECHNOLOGY CORPORATION
Appropriation Unit: 4771-11	Address: 11493 Sunset Hills Rd#100
Is budget authority available?: Yes	City/State/Zip: RESTON, VA 20190-5230
If "No" please explain: Not Applicable	Contact/Phone: Nate Pavlot 703/871-8500
	Vendor No.: PUR0004357
	NV Business ID: NV20151127305

To what State Fiscal Year(s) will the contract be charged? **2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **3872-25-ESD**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **08/2025**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **07/01/2025**Contract term: **-31 days**4. Type of contract: **Contract**Contract description: **Google AI**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV24-17504 which provides cloud services. This service agreement provides a solution to streamline the appeals process.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,025,750.00**

Other basis for payment: Persistent Day 2 Support: \$26,500/Quarterly. Google Professional Cloud Services Development/Support: \$229,937.50/Quarter.

II. JUSTIFICATION

7. What conditions require that this work be done?

Appeals has been backlogged since the COVID 19 pandemic. They have been unable to fully catch up due to the lengthy process and hope to streamline the process.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Appeals division does not have enough staffing to work on backlog and current cases.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This software was selected in conformance with Statewide Contract 99SWC-NV24-17504.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has provided satisfactory service for Department of Transportation since 2008.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	eparra	06/14/2024 08:43:03 AM
Division Approval	zhoefflin	06/14/2024 09:57:53 AM
Department Approval	zhoefflin	06/14/2024 09:57:56 AM
Contract Manager Approval	wcune1	06/14/2024 14:56:50 PM
EITS Approval	ljea	06/17/2024 14:16:53 PM
Budget Analyst Approval	twollan1	07/15/2024 17:05:12 PM
BOE Agenda Approval	mranki1	07/18/2024 09:58:39 AM
BOE Final Approval	Pending	

Joe Lombardo
Governor



Timothy D. Galluzi
State Chief Information Officer

Darla J. Dodge
Deputy CIO – COO

David 'Ax' Axtell
Deputy CIO – CTO

Robert "Bob" Dehnhardt
Deputy CIO – CISO

**STATE OF NEVADA
GOVERNOR'S OFFICE**
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Christopher Sewell, Director, DETR
Amanda Thompson, Administrative Services Officer, DETR
Scott Jeffries, IT Manager III, DETR
Colleen Kiechler, Management Analyst III, DETR

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DETR – TIN 960 – *Google AI* – Update A – BA 4771

DATE: June 28, 2024

We have completed our review for the Department of Employment, Training and Rehabilitation's (DETR) – *Google AI* – TIN 960, Update A.

The submitted TIN, for an estimated value of \$1,383,838.00 in the FY24/FY25 biennium (100% Other funding), is to update cost information for implementing Google AI for appeals hearing transcription and determinations.

The investment involves transferring data from DETR appeals transcriptions to Google Cloud, utilizing Google AI technology. The AI system will process varying lengths of appeals hearing transcripts by uploading them to the cloud, where it will analyze previous cases. This process is designed to assist in drafting determinations for appeals referees to verify, thereby enhancing efficiency and reducing the

workload. The technology employed is well-established and successfully implemented in other projects and represents the cutting edge of IT development, albeit with limited prior deployments. However, it is noted that the agency has yet to conduct a security impact analysis. The project will include a data conversion component and is not anticipated to affect state infrastructure.

The proposed investment raises several cybersecurity concerns that should be considered. Notably, the absence of a security impact analysis suggests potential vulnerabilities in data protection and privacy, especially given the sensitive nature of the transcriptions. As the technology is at the forefront of IT development, the project faces both opportunities and risks associated with implementing cutting-edge solutions that may not yet be fully vetted for security flaws. To ensure the confidentiality, integrity, and availability of the data, it is recommended that comprehensive security assessments are conducted prior to deployment. This should include robust encryption methods, stringent access controls, and regular security audits to mitigate any risks associated with data transfer and storage on a cloud platform.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 26845

Amendment Number: 4

Legal Entity Name: EPATHUSA, INC.

Agency Name: DETR - NV EQUAL RIGHTS COMMISSION

Contractor Name: EPATHUSA, INC.

Address: 1075 JORDAN CREEK PKWY STE 295

Agency Code: 903

Appropriation Unit: 2580-34

City/State/Zip: WEST DES MOINES, IA 50266-5602

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Contact/Phone: Hari Nallure ext104 515-974-6778

Vendor No.: T29038415

NV Business ID: NV20161681685

To what State Fiscal Year(s) will the contract be charged? 2023-2026

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: #90DETR-S2073 3676-26-NERC

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 11/15/2022

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: 10/31/2025

Contract term: 2 years and 350 days

4. Type of contract: Contract

Contract description: Web Monderization

5. Purpose of contract:

This is the fourth amendment to the original contract which provides a case management system to streamline complaint processing. This amendment increases the maximum amount from \$546,449.86 to \$572,774.86 due to the addition of a system enhancement for increased organization of case management.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$470,276.36	\$470,276.36	\$470,276.36	Yes - Action
a. Amendment 1:	\$19,266.00	\$19,266.00	\$19,266.00	Yes - Info
b. Amendment 2:	\$41,160.00	\$41,160.00	\$60,426.00	Yes - Info
c. Amendment 3:	\$15,747.50	\$15,747.50	\$76,173.50	Yes - Info
2. Amount of current amendment (#4):	\$26,325.00	\$26,325.00	\$102,498.50	Yes - Action
3. New maximum contract amount:	\$572,774.86			

II. JUSTIFICATION

7. What conditions require that this work be done?

The current NERC Case Management system requires upgrades and enhancements to better serve the population of users; integration of Equality Data for user enhancements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Due to projects of a greater critical nature requiring immediate attention, DETR's IT Division is unable to assist at this time.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #90DETR-S2073, and in accordance with NRS 333, the selected vendor was the sole proposer. The proposal was reviewed and deemed acceptable as determined by an independently appointed evaluation committee.

d. Last bid date: 07/20/2022 Anticipated re-bid date: 03/03/2025

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided satisfactory services to DETR since 2/2017.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jjense6	07/02/2024 09:27:38 AM
Division Approval	zhoeflin	07/02/2024 10:33:15 AM
Department Approval	zhoeflin	07/02/2024 10:33:35 AM

Contract Manager Approval	wcune1	07/03/2024 14:32:05 PM
EITS Approval	ljean	07/05/2024 09:00:02 AM
Budget Analyst Approval	twollan1	07/12/2024 08:34:09 AM
BOE Agenda Approval	mranks1	07/16/2024 14:34:55 PM



**STATE OF NEVADA
GOVERNOR’S OFFICE**
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Kara Jenkins, Administrator, DETR
Josh Marhevka, Chief Financial Officer, DETR
Laxmi Bokka, Chief IT Manager, DETR
Walter Cuneo, Management Analyst III, DETR

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DETR – TIN 483 – *NERC Streamline Intake Process* – Update B – BA 2580

DATE: June 28, 2024

We have completed our review for the Department of Employment, Training, and Rehabilitation’s (DETR) –NERC Streamline Intake Process – Update B – TIN 483.

The submitted TIN, for an estimated value of \$652,000.00 in the FY24/FY25 biennium (100% ARPA funding), is to increase the scope and cost of the investment.

This update introduces a new feature enabling respondents or their attorneys to log in and manage complaint information.

A cloud-based, modernized case management system is vital to NERC’s long-term success and represents

an important step in facilitating a platform for complaint filing in alignment with the Governor's priority of modernization for equity and inclusion.

There are several technology-related risks that are critical to address. First, the transition from a manual to a cloud-based system introduces potential vulnerabilities related to data security and privacy, particularly as sensitive information regarding discrimination complaints will be stored and processed electronically. There is also a risk of system integration challenges with existing platforms which could lead to inefficiencies or data losses during the transition phase. Additionally, reliance on a cloud-based solution increases the dependence on the service provider's stability and performance, posing a risk of service disruptions that could impede NERC's operational capabilities. Mitigating these risks is essential to ensure the secure, efficient, and effective modernization of NERC's complaint processing and data management systems.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **25965**Amendment
Number: **3**Agency Name: **DETR - ADMINISTRATIVE
SERVICES**Legal Entity
Name: **Geographic Solutions, INC.**Agency Code: **908**Contractor Name: **Geographic Solutions, INC.**Appropriation Unit: **3274-22**Address: **2570 Coral Landings Blvd**Is budget authority
available?: **Yes**City/State/Zip **Palm Habor, FL 34684**

If "No" please explain: Not Applicable

Contact/Phone: **Shawn Marsh 727-786-7955**Vendor No.: **T27039926**NV Business ID: **NV20161382911**To what State Fiscal Year(s) will the contract be charged? **2023-2030**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **90 DETR-S1812-TB**

2. Contract start date:

a. Effective upon Board of **No** or b. other effective date **10/01/2022**
Examiner's approval?Anticipated BOE meeting date **08/2024**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved **06/30/2026**
Termination Date:Contract term: **7 years and 274 days**4. Type of contract: **Contract**Contract description: **SAWS 2022**

5. Purpose of contract:

This is the third amendment to the original contract which provides automated reporting and management information system including various self-service job seeker and employer system modules. This amendment extends the termination date from June 30, 2026 to June 30, 2030 and increases the maximum amount from \$3,870,775.00 to \$10,312,403.32 due to the addition of a one stop module service.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$3,848,300.00	\$3,848,300.00	\$3,848,300.00	Yes - Action
a. Amendment 1:	\$11,160.00	\$11,160.00	\$11,160.00	Yes - Info
b. Amendment 2:	\$11,315.00	\$11,315.00	\$22,475.00	Yes - Info
2. Amount of current amendment (#3):	\$6,441,628.32	\$6,441,628.32	\$6,464,103.32	Yes - Action
3. New maximum contract amount:	\$10,312,403.32			
and/or the termination date of the original contract has changed to:	06/30/2030			

II. JUSTIFICATION

7. What conditions require that this work be done?

DETR requires self-service modules for job seekers and employers for DETR JobConnect offices, Administrative IT functionality for training and maintenance, and staff service modules for record keeping, case management, and reporting functionality to be in compliance with the Department of Labor and federal and state labor laws.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State of Nevada does not have the capability to develop this type of management information system.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Adobe
IWorQ Systems
Geographic Systems
Smart IT Pros

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Geographic Solutions was the only bidder for the solicitation. Thus, an agency review was conducted, and the evaluators unanimously voted that the bid was accepted.

d. Last bid date: 12/17/2021 Anticipated re-bid date: 12/17/2029

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has provided satisfactory service to ESD and DETR since May 2016.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	athomps8	06/05/2024 14:58:13 PM
Division Approval	athomps8	06/05/2024 14:58:33 PM
Department Approval	zhoeflin	06/11/2024 10:36:20 AM
Contract Manager Approval	wcune1	07/02/2024 10:12:10 AM
EITS Approval	ljean	07/02/2024 12:48:41 PM
Budget Analyst Approval	twollan1	07/16/2024 14:45:18 PM
BOE Agenda Approval	mranks1	07/18/2024 14:39:20 PM

Joe Lombardo
Governor



Timothy D. Galluzi
State Chief Information Officer

Darla J. Dodge
Deputy CIO– COO

David ‘Ax’ Axtell
Deputy CIO – CTO

Robert “Bob” Dehnhardt
Deputy CIO - CISO

STATE OF NEVADA
GOVERNOR’S OFFICE
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Christopher Sewell, Director, DETR
Kristine Nelson, Administrator, DETR
Carrie Edlefsen, Chief Financial Officer, DETR
Janiese Clyne, ESD Program Chief, DETR
Laxmi Bokka, IT Chief Manager, DETR
Reba Sardari, ESD Program Specialist II, DETR
Walter Cuneo, Management Analyst II, DETR

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DETR – TIN 243 – *State Automated Workforce System (SAWS)* – Update B – BA 4770

DATE: May 7, 2024

We have completed our review for the Department of Employment, Training, and Rehabilitation’s (DETR) – *State Automated Workforce System (SAWS)* – TIN 243, Update B.

The submitted TIN, for an estimated value of \$2,286,900.00 in the FY24/FY25 biennium, \$2,767,149.00 in the FY26/FY27 biennium, \$3,348,250.00 in the FY28/FY29 biennium, and \$4,051,383.00 in the

FY30/FY31 biennium (100% Federal Grant), is to extend the contract (25965; 3645-23-ESD) through June 30, 2030, and to update cost information. These costs include the addition of a PUA Data Maintenance and Overpayments Functionality Module. PUA data must be maintained per USDOL guidelines for five years.

This mission critical contract is needed to avoid disruption of the employment and training services to Nevada businesses and jobseekers.

The agency considers the investment to have an ongoing moderate security risk, as Personal Identification Information is transported, stored, and/or processed by this system and it is subject to federal security and/or other security standards.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29387**Agency Name: **ADMIN - DEFERRED
COMPENSATION**Agency Code: **920**Appropriation Unit: **1017-00**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Voya Institutional Plan Services, LLC**Contractor Name: **Voya Institutional Plan Services, LLC**Address: **One Orange Way**City/State/Zip: **Windsor, CT 06095**Contact/Phone: **M. Bishop Bastien, Vice President,
Strategic Relationship Management 916-
764-1171**

Vendor No.:

NV Business ID: **NV20051556803**To what State Fiscal Year(s) will the contract be charged? **2025-2030**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Administration
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **08DOA-S2719 JS**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2025**Anticipated BOE meeting date **08/2024**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2029**Contract term: **5 years**4. Type of contract: **Contract**Contract description: **Record Keeping Svcs**

5. Purpose of contract:

This is a new contract to provide administration services for the 457 Deferred Compensation Plan and Federal Insurance Contribution Act Alternative Plan.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$8,978,930.00**

Other basis for payment: As Invoiced by the Contractor and approved by the State.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 287.330(2c) provides for the Committee to contract with a private person, corporation, institution or other entity to keep records for each participating employee and the Program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The state does not have the personnel or expertise to perform this work.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #01GO-S2719, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee

d. Last bid date: 03/28/2024 Anticipated re-bid date: 07/01/2029

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current-Deferred Compensation

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	06/12/2024 12:10:37 PM
Division Approval	jkidd	06/21/2024 13:34:26 PM
Department Approval	jkidd	06/21/2024 13:34:38 PM
Contract Manager Approval	ssands	06/21/2024 14:21:02 PM
Budget Analyst Approval	mbro28	07/15/2024 13:12:09 PM
BOE Agenda Approval	stilley	07/22/2024 17:51:34 PM
BOE Final Approval	Pending	

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.		VARIOUS STATE AGENCIES	ALIANTE MEMORY CARE, LLC	OTHER: VARIOUS AGENCIES	\$1,500,000	
	Contract Description:	This is a new contract to provide ongoing residential provider services.				
	Term of Contract:	Upon Approval - 07/30/2028		Contract # 29410		
2.		VARIOUS STATE AGENCIES	ANGELENE LAWRENCE	OTHER: VARIOUS AGENCIES	\$300,000	
	Contract Description:	This is a new contract to provide ongoing psychiatry services.				
	Term of Contract:	Upon Approval - 07/30/2028		Contract # 29411		
3.		VARIOUS STATE AGENCIES	BRAD BARNHART	OTHER: VARIOUS AGENCIES	\$10,000,000	
	Contract Description:	This is a new contract to provide ongoing disabilities support, employment support, job development, and pre-employment services.				
	Term of Contract:	Upon Approval - 07/30/2028		Contract # 29412		
4.		VARIOUS STATE AGENCIES	CONWAY COMMUNICATIONS, INC.	OTHER: VARIOUS AGENCIES	\$3,000,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing repairs and installation of communications infrastructure including wiring, cabling, fiber optic, and telephone equipment. This amendment increases the maximum amount from \$1,000,000 to \$4,000,000 due to the increased need for these services and adds authority to utilize licensed subcontractors.				
	Term of Contract:	07/01/2022 - 06/30/2026		Contract # 26205		
5.		VARIOUS STATE AGENCIES	COLLEEN CASEN DBA COLLEEN CASEN & DREW A. CASEN	OTHER: VARIOUS AGENCIES	\$10,000,000	
	Contract Description:	This is a new contract to provide ongoing community work experience, disabilities support, employment support, and job development services.				
	Term of Contract:	Upon Approval - 07/30/2028		Contract # 29438		
6.		VARIOUS STATE AGENCIES	GRAYMAR ENVIRONMENTAL SERVICES, INC.	OTHER: VARIOUS AGENCIES	\$1,400,000	
	Contract Description:	This is a new contract to provide ongoing services to remove and dispose of hazardous waste.				
	Term of Contract:	Upon Approval - 08/31/2028		Contract # 29379		
7.		VARIOUS STATE AGENCIES	HEARTS OF PASSION HOME CARE, LLC	OTHER: VARIOUS AGENCIES	\$2,500,000	
	Contract Description:	This is a new contract to provide ongoing personal care and respite care services.				
	Term of Contract:	Upon Approval - 07/30/2028		Contract # 29418		

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
8.		VARIOUS STATE AGENCIES	KPW COMMUNITY SERVICES, INC.	OTHER: VARIOUS AGENCIES	\$10,000,000	
	Contract Description:	This is a new contract to provide ongoing behavioral support, case management, counseling, early intervention educational tutoring, education support, employment support, job development, mental health, pre-employment, speech pathology, and therapy and counseling services.				
	Term of Contract:	Upon Approval - 07/30/2028	Contract # 29475			
9.		VARIOUS STATE AGENCIES	PALM HOME, LLC	OTHER: VARIOUS AGENCIES	\$6,500,000	
	Contract Description:	This is a new contract to provide ongoing assisted living, community-based living arrangements, and residential provider services.				
	Term of Contract:	Upon Approval - 07/30/2028	Contract # 29440			
10.		VARIOUS STATE AGENCIES	SELF SUFFICIENCY COMMUNITY-BASED LIVING ARRANGEMENTS, LLC	OTHER: VARIOUS AGENCIES	\$8,500,000	
	Contract Description:	This is a new contract to provide ongoing assisted living, community-based living arrangements, behavioral support, and mental health and social worker services.				
	Term of Contract:	Upon Approval - 07/30/2028	Contract # 29441			
11.		VARIOUS STATE AGENCIES	THE COMFORT HOUSE	OTHER: VARIOUS AGENCIES	\$800,000	
	Contract Description:	This is a new contract to provide ongoing emergency shelter and foster care services.				
	Term of Contract:	Upon Approval - 07/30/2028	Contract # 29442			
12.		VARIOUS STATE AGENCIES	W.A.Y.S. HOME CARE & HEALTH AGENCY, LLC	OTHER: VARIOUS AGENCIES	\$10,000,000	
	Contract Description:	This is a new contract to provide ongoing disabilities support, home health care, personal care, respite care, and senior care services.				
	Term of Contract:	Upon Approval - 07/30/2028	Contract # 29439			

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29410**Agency Name: **MSA MASTER SERVICE AGREEMENTS**Agency Code: **MSA**Appropriation Unit: **9999 - All Categories**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Aliante Memory Care, LLC

Contractor Name: **Aliante Memory Care, LLC**Address: **923 JASON ALEXANDER AVENUE**City/State/Zip: **NORTH LAS VEGAS, NV 89031**

Contact/Phone: Biar Kuek 7023361248

Vendor No.: T29048872

NV Business ID: NV20222661007

To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 % Various Agencies**

Agency Reference #: S1737-RV VQ15500

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **07/30/2028**Contract term: **3 years and 364 days**4. Type of contract: **MSA**Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing residential provider services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,500,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Ideloach	07/01/2024 13:24:59 PM
Division Approval	Ideloach	07/01/2024 13:25:01 PM
Department Approval	Ideloach	07/01/2024 13:25:04 PM
Contract Manager Approval	ascaffid	07/02/2024 16:32:22 PM
Budget Analyst Approval	mbro28	07/09/2024 10:14:18 AM
BOE Agenda Approval	stilley	07/22/2024 18:29:01 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29411**

Agency Name:	MSA MASTER SERVICE AGREEMENTS	Legal Entity Name:	Angelene Lawrence
Agency Code:	MSA	Contractor Name:	Angelene Lawrence
Appropriation Unit:	9999 - All Categories	Address:	1408 Keystone Avenue
Is budget authority available?:	Yes	City/State/Zip	Reno, NV 89503
If "No" please explain:	Not Applicable	Contact/Phone:	Angelene Lawrence 7752878689
		Vendor No.:	T29048878
		NV Business ID:	NV20243121584

To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: S1737-RV VQ15432

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **07/30/2028**Contract term: **3 years and 364 days**4. Type of contract: **MSA**Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing psychiatry services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$300,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Ideloach	07/01/2024 14:24:39 PM
Division Approval	Ideloach	07/01/2024 14:24:41 PM
Department Approval	Ideloach	07/01/2024 14:24:44 PM
Contract Manager Approval	ascaffid	07/02/2024 16:30:07 PM
Budget Analyst Approval	mbro28	07/09/2024 10:21:31 AM
BOE Agenda Approval	stilley	07/22/2024 18:27:44 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29412

Agency Name: MSA MASTER SERVICE AGREEMENTS

Agency Code: MSA

Appropriation Unit: 9999 - All Categories

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Legal Entity Name: Brad Barnhart

Contractor Name: Brad Barnhart

Address: 7000 North 16th Street #120-256

City/State/Zip: Pheonix, AZ 895020

Contact/Phone: Brad Barnhart 4802180068

Vendor No.: T32015928

NV Business ID: NV20243104214

To what State Fiscal Year(s) will the contract be charged? 2025-2029

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: S1737-RV VQ15511

2. Contract start date:

a. Effective upon Board of Examiner's approval? Yes

b. other effective date: NA

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 07/30/2028

Contract term: 3 years and 364 days

4. Type of contract: MSA

Contract description: Direct Client Srvcs

5. Purpose of contract:

This is a new contract to provide ongoing disabilities support, employment support, job development, and pre-employment services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$10,000,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Ideloach	07/01/2024 13:28:48 PM
Division Approval	Ideloach	07/01/2024 13:28:50 PM
Department Approval	Ideloach	07/01/2024 13:28:53 PM
Contract Manager Approval	ascaffid	07/02/2024 16:33:01 PM
Budget Analyst Approval	mbro28	07/09/2024 10:33:57 AM
BOE Agenda Approval	stilley	07/22/2024 18:23:08 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 26205

Amendment Number: 1

Legal Entity Name: CONWAY COMMUNICATIONS, INC.

Agency Name: MSA MASTER SERVICE AGREEMENTS

Contractor Name: CONWAY COMMUNICATIONS, INC.

Agency Code: MSA

Address: 3370 EXECUTIVE POINTE WAY SUITE 40

Appropriation Unit: 9999 - All Categories

City/State/Zip: CARSON CITY, NV 89706

Is budget authority available?: Yes

Contact/Phone: ADAM CONWAY 775-883-6610

If "No" please explain: Not Applicable

Vendor No.: PUR0001876

NV Business ID: NV19901023176

To what State Fiscal Year(s) will the contract be charged? 2023-2026

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: 99SWC-S1879

2. Contract start date:

a. Effective upon Board of Examiner's approval? No or b. other effective date 07/01/2022

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: 06/30/2026

Contract term: 4 years

4. Type of contract: MSA

Contract description: Wiring, Cabling

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing repairs and installation of communications infrastructure including wiring, cabling, fiber optic, and telephone equipment. This amendment increases the maximum amount from \$1,000,000 to \$4,000,000 due to the increased need for these services and adds authority to utilize licensed subcontractors.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	Yes - Action
2. Amount of current amendment (#1):	\$3,000,000.00	\$3,000,000.00	\$3,000,000.00	Yes - Action
3. New maximum contract amount:	\$4,000,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?
State agencies do not have the expertise to install communications wiring, cabling and fiber.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the staffing capacity, technical expertise or resources to fulfill this work requirement. This contract will be managed by Enterprise Information Technology Services (EITS). Agencies will submit a ticket through the EITS help desk to request services included under this contract.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This RFP was a multiple awarded contract. Conway Communications was one of the four contractors with the highest evaluation score.

d. Last bid date: 03/02/2022 Anticipated re-bid date: 12/15/2025

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current-Purchasing-Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mstar2	06/21/2024 10:54:46 AM
Division Approval	mstar2	06/21/2024 10:55:18 AM
Department Approval	mstar2	06/21/2024 10:55:31 AM
Contract Manager Approval	jsmedes	07/11/2024 12:16:24 PM

EITS Approval
Budget Analyst Approval
BOE Agenda Approval

ljean
mbro28
stilley

07/11/2024 14:15:20 PM
07/15/2024 08:49:51 AM
07/22/2024 18:03:22 PM



**STATE OF NEVADA
GOVERNOR’S OFFICE**
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Darla Dodge, Deputy CIO - Chief Operating Officer, OCIO
Frederick Springer, IT Manager, OCIO

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
Michael D. Smith, Support Services Unit, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – OCIO – TIN 1004 – *Wiring Cabling Fiber Communications Infrastructure* – BA 1387

DATE: July 10, 2024

We have completed our review for the State of Nevada Governor’s Office, Office of the Chief Information Officer (OCIO) – *Wiring Cabling Fiber Communications Infrastructure* – TIN 1004.

The submitted TIN, for an estimated value of \$6,000,000.00 in the FY24/FY25 biennium (100% contracting agency funding), is for wiring, cabling, and fiber communications infrastructure contracts.

This investment involves four contracted vendors covering distinct regions throughout Nevada to enhance the state’s communications infrastructure:

- Conway Communications, Inc. (Northern Nevada)
- Diversified Communications Solutions Inc., Ltd. (Southern Nevada)

- Comtech Communications (Southern Nevada)
- Eagle Communications LLC (Eastern Nevada).

These vendors provide critical services in wiring, cabling, and fiber communications infrastructure. Investing in these areas is essential for developing a robust and future-proof communication network. This infrastructure forms the backbone of modern telecommunications, facilitating high-speed data transfer, reliable connectivity, and scalable network solutions.

The key components of this investment include wiring and cabling, and fiber optic cabling. Copper cabling is vital for short to medium-distance communication, supporting a variety of applications from traditional voice communication to high-speed Ethernet networks. Structured cabling systems, organized and standardized, ensure reliable and efficient network performance, allowing for easy management and future scalability.

Fiber optic cabling is another crucial component. Single-Mode Fiber (SMF) is ideal for long-distance communication with minimal signal loss, supporting high data rates over extensive networks. Multi-Mode Fiber (MMF) is suitable for shorter distances with higher data rates, commonly used in data centers and enterprise networks.

This investment, categorized as a "good of the state" contract, benefits all agencies requiring Layer 1 infrastructure improvements, ensuring the state's communication network remains reliable, efficient, and scalable for future needs.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29438**Agency Name: **MSA MASTER SERVICE AGREEMENTS**Agency Code: **MSA**Appropriation Unit: **9999 - All Categories**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Colleen Casen

Contractor Name: **Colleen Casen DBA Colleen Casen & Drew A. Casen**Address: **10695 Dean Martin Drive #3179**City/State/Zip: **Las Vegas, NV 89141**

Contact/Phone: Drew A. Casen 702-308-3794

Vendor No.: T29048938

NV Business ID: NV20212237376

To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 % Various Agencies**

Agency Reference #: S1737-RV VQ15509

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **07/30/2028**Contract term: **3 years and 364 days**4. Type of contract: **MSA**Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing community work experience, disabilities support, employment support, and job development services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

DBA

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Ideloach	07/01/2024 13:32:30 PM
Division Approval	Ideloach	07/01/2024 13:32:33 PM
Department Approval	Ideloach	07/01/2024 13:32:35 PM
Contract Manager Approval	ascaffid	07/02/2024 16:33:42 PM
Budget Analyst Approval	mbro28	07/09/2024 09:59:23 AM
BOE Agenda Approval	stilley	07/22/2024 18:31:31 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29379**Agency Name: **MSA MASTER SERVICE AGREEMENTS**Agency Code: **MSA**Appropriation Unit: **9999 - All Categories**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **GRAYMAR ENVIRONMENTAL SERVICES, INC.**Contractor Name: **GRAYMAR ENVIRONMENTAL SERVICES, INC.**Address: **601 S PIONEER WAY STE F218**City/State/Zip: **MOSES LAKE, WA 98837-4801**Contact/Phone: **MICHAEL GRAY 509/237-2778**Vendor No.: **T29042669A**NV Business ID: **NV20191139731**To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 % Various Agencies**Agency Reference #: **99SWC-S2683/HM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **08/2024**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **08/31/2028**Contract term: **4 years and 31 days**4. Type of contract: **MSA**Contract description: **Hazardous Waste Rmvl**

5. Purpose of contract:

This is a new contract to provide ongoing services to remove and dispose of hazardous waste.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,400,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

This contract is needed to safely discard environmental and hazardous waste items.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The state does not have the expertise or manpower for this service.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Bio-One Henderson
OGI Environmental LLC
Bio-One Reno**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #99SWC-S2683 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/08/2024 Anticipated re-bid date: 03/01/2028

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Teri Becker, Purchasing Officer II Ph: 775-531-3317

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rvradenb	06/10/2024 11:14:12 AM
Division Approval	rvradenb	06/10/2024 11:14:14 AM
Department Approval	ldeloach	06/10/2024 11:20:25 AM
Contract Manager Approval	hmoon	06/10/2024 11:25:33 AM
Budget Analyst Approval	mbro28	07/15/2024 08:54:11 AM
BOE Agenda Approval	stilley	07/22/2024 17:56:15 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29418**Agency Name: **MSA MASTER SERVICE AGREEMENTS**Agency Code: **MSA**Appropriation Unit: **9999 - All Categories**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Hearts of Passion Home Care, LLC

Contractor Name: **Hearts of Passion Home Care, LLC**Address: **2400 North Tenaya Way Suite 307**City/State/Zip: **Las Vegas, NV 89128**

Contact/Phone: Nina Davis 6196068627

Vendor No.: T29049089

NV Business ID: NV20181608251

To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 % Various Agencies**

Agency Reference #: S1737-RV VQ15522

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **07/30/2028**Contract term: **3 years and 364 days**4. Type of contract: **MSA**Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing personal care and respite care services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,500,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Ideloach	07/01/2024 13:41:02 PM
Division Approval	Ideloach	07/01/2024 13:41:04 PM
Department Approval	Ideloach	07/01/2024 13:41:07 PM
Contract Manager Approval	ascaffid	07/02/2024 16:31:55 PM
Budget Analyst Approval	mbro28	07/09/2024 10:49:21 AM
BOE Agenda Approval	stilley	07/22/2024 18:10:40 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29475

Agency Name: MSA MASTER SERVICE AGREEMENTS

Agency Code: MSA

Appropriation Unit: 9999 - All Categories

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Legal Entity Name: KPW Community Services, Inc.

Contractor Name: KPW Community Services, Inc.

Address: 7473 W. Lake Mead Boulevard Suite 224

City/State/Zip: Las Vegas, NV 89128

Contact/Phone: Vance Knox 725-261-7326

Vendor No.: PENDING

NV Business ID: NV20232859569

To what State Fiscal Year(s) will the contract be charged? 2025-2029

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: S1737-RV VQ15159

2. Contract start date:

a. Effective upon Board of Examiner's approval? Yes or b. other effective date: NA

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 07/30/2028

Contract term: 3 years and 364 days

4. Type of contract: MSA

Contract description: Direct Client Srvcs

5. Purpose of contract:

This is a new contract to provide ongoing behavioral support, case management, counseling, early intervention educational tutoring, education support, employment support, job development, mental health, pre-employment, speech pathology, and therapy and counseling services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$10,000,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Ideloach	07/10/2024 15:06:26 PM
Division Approval	Ideloach	07/10/2024 15:06:29 PM
Department Approval	Ideloach	07/10/2024 15:06:32 PM
Contract Manager Approval	ascaffid	07/10/2024 15:26:47 PM
Budget Analyst Approval	mbro28	07/15/2024 13:46:08 PM
BOE Agenda Approval	stilley	07/22/2024 17:28:15 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29440

Agency Name: MSA MASTER SERVICE AGREEMENTS

Agency Code: MSA

Appropriation Unit: 9999 - All Categories

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Legal Entity Name: Palm Home, LLC

Contractor Name: Palm Home, LLC

Address: 1205 Palm Terrace

City/State/Zip: Las Vegas, NV 89106

Contact/Phone: Joanna Marie P. Dizon 702-324-9754

Vendor No.: PENDING

NV Business ID: NV20243034105

To what State Fiscal Year(s) will the contract be charged? 2025-2029

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: S1737-RV VQ15449

2. Contract start date:

a. Effective upon Board of Examiner's approval? Yes

b. other effective date: NA

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 07/30/2028

Contract term: 3 years and 364 days

4. Type of contract: MSA

Contract description: Direct Client Srvcs

5. Purpose of contract:

This is a new contract to provide ongoing assisted living, community-based living arrangements, and residential provider services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$6,500,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

his is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Ideloach	07/01/2024 13:46:18 PM
Division Approval	Ideloach	07/01/2024 13:46:22 PM
Department Approval	Ideloach	07/01/2024 13:46:24 PM
Contract Manager Approval	ascaffid	07/02/2024 16:34:07 PM
Budget Analyst Approval	mbro28	07/09/2024 08:07:16 AM
BOE Agenda Approval	stilley	07/22/2024 18:35:55 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29441**Agency Name: **MSA MASTER SERVICE AGREEMENTS**Agency Code: **MSA**Appropriation Unit: **9999 - All Categories**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Self Sufficiency Community-Based Living Arrangements, LLC**Contractor Name: **Self Sufficiency Community-Based Living Arrangements, LLC**Address: **3965 E. Owens Suite 180**City/State/Zip: **Las Vegas, NV 89110**Contact/Phone: **Franklyn Morris 702-331-5983**Vendor No.: **T29048868**NV Business ID: **NV20191342692**To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 % Various Agencies**Agency Reference #: **S1737-RV VQ15431**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **07/30/2028**Contract term: **3 years and 364 days**4. Type of contract: **MSA**Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing assisted living, community-based living arrangements, behavioral support, and mental health and social worker services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$8,500,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Ideloach	07/01/2024 14:15:46 PM
Division Approval	Ideloach	07/01/2024 14:15:48 PM
Department Approval	Ideloach	07/01/2024 14:15:50 PM
Contract Manager Approval	ascaffid	07/02/2024 16:27:50 PM
Budget Analyst Approval	mbro28	07/09/2024 10:40:27 AM
BOE Agenda Approval	stilley	07/22/2024 18:21:17 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29442**

Agency Name:	MSA MASTER SERVICE AGREEMENTS	Legal Entity Name:	The Comfort House
Agency Code:	MSA	Contractor Name:	The Comfort House
Appropriation Unit:	9999 - All Categories	Address:	418 Valley Circle Unit B
Is budget authority available?:	Yes	City/State/Zip	Dayton, NV 89403
If "No" please explain:	Not Applicable	Contact/Phone:	Virginia Armstrong 775-895-7537
		Vendor No.:	T29048190
		NV Business ID:	NV20232979358
To what State Fiscal Year(s) will the contract be charged?	2025-2029		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: S1737-RV VQ15418

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **07/30/2028**Contract term: **3 years and 364 days**4. Type of contract: **MSA**Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing emergency shelter and foster care services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$800,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Ideloach	07/01/2024 14:13:34 PM
Division Approval	Ideloach	07/01/2024 14:13:36 PM
Department Approval	Ideloach	07/01/2024 14:13:39 PM
Contract Manager Approval	ascaffid	07/02/2024 16:28:20 PM
Budget Analyst Approval	mbro28	07/09/2024 10:45:25 AM
BOE Agenda Approval	stilley	07/22/2024 18:15:08 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29439**Agency Name: **MSA MASTER SERVICE AGREEMENTS**Agency Code: **MSA**Appropriation Unit: **9999 - All Categories**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **W.A.Y.S. Home Care & Health Agency, LLC**Contractor Name: **W.A.Y.S. Home Care & Health Agency, LLC**Address: **900 S. Valley View Boulevard #195**City/State/Zip: **Las Vegas, NV 89107**Contact/Phone: **Kedrin Johnson 888-271-9297**Vendor No.: **Pending**NV Business ID: **NV2022455688**To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 % Various Agencies**Agency Reference #: **S1737-RV VQ15377**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **08/2024**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **07/30/2028**Contract term: **3 years and 364 days**4. Type of contract: **MSA**Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing disabilities support, home health care, personal care, respite care, and senior care services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Ideloach	07/01/2024 14:11:26 PM
Division Approval	Ideloach	07/01/2024 14:11:29 PM
Department Approval	Ideloach	07/01/2024 14:11:33 PM
Contract Manager Approval	ascaffid	07/02/2024 16:31:26 PM
Budget Analyst Approval	mbro28	07/09/2024 10:09:51 AM
BOE Agenda Approval	stilley	07/22/2024 18:34:16 PM
BOE Final Approval	Pending	

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	030	ATTORNEY GENERAL'S OFFICE - ADMINISTRATIVE BUDGET ACCOUNT	LEWIS, BRISBOIS, BISGAARD & SMITH, LLP	OTHER: STATUTORY CONTINGENCY	\$50,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing outside special counsel for the defense of legal proceedings filed against former employees where a conflict of interest has arisen in the representation of the defendants.				
	Term of Contract:	05/20/2024 - 12/31/2025	Contract # 29421			
2.	040	SECRETARY OF STATE'S OFFICE - SECRETARY OF STATE	GARTNER, INC.	GENERAL	\$81,268	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV21-8568 which provides research and advisory services related to information technology. This service agreement provides support of strategic decision making and initiatives.				
	Term of Contract:	07/01/2024 - 06/30/2025	Contract # 29191			
3.	040	SECRETARY OF STATE'S OFFICE - SECRETARY OF STATE	LAMAR AIRPORT ADVERTISING COMPANY	GENERAL	\$28,080	
	Contract Description:	This is the second amendment to the original contract which provides ongoing digital advertising services on electronic monitors at the Reno-Tahoe International Airport. This amendment extends the termination date from June 30, 2024 to June 30, 2025 and increases the maximum amount from \$58,696.44 to \$86,776.44 due to the continued need for these services.				
	Term of Contract:	03/17/2022 - 06/30/2025	Contract # 25813			
4.	070	DEPARTMENT OF ADMINISTRATION - HUMAN RESOURCE MANAGEMENT	DEPARTMENT OF ADMINISTRATION, HEARINGS DIVISION	OTHER: PERSONNEL ASSESSMENTS	\$75,000	
	Contract Description:	This is a new interlocal agreement to provide ongoing hearing officer services for executive branch employee complaints and appeals.				
	Term of Contract:	07/01/2024 - 06/30/2025	Contract # 29186			
5.	070	DEPARTMENT OF ADMINISTRATION - HUMAN RESOURCE MANAGEMENT	SIMMONS GROUP NEVADA, LLC	OTHER: PERSONNEL ASSESSMENT	\$95,000	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV24-21476 which provides workplace investigations services. This service agreement provides investigative services for discrimination complaints under Title VII of the Civil Rights Act.				
	Term of Contract:	07/01/2024 - 06/30/2025	Contract # 29193			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
6.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	ARTISTIC FENCE COMPANY, INC.	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$35,000	
	Contract Description:	This is a new contract to provide ongoing fence and gate installations, maintenance, and repairs for properties in northern Nevada.				
		Term of Contract:	07/01/2024 - 06/30/2028	Contract # 29310		
7.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	DOUBLE DOWN MECHANICAL, LLC	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$50,000	
	Contract Description:	This is a new contract to provide maintenance services for industrial hydronic pumps, motors, and associated chiller and boiler plant equipment.				
		Term of Contract:	06/20/2024 - 05/31/2028	Contract # 29232		
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	STONE SERVICES, INC. DBA DEAN D. DUKE	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$45,000	
	Contract Description:	This is a new contract to provide ongoing stone flooring maintenance services for buildings in northern Nevada.				
		Term of Contract:	09/01/2024 - 08/31/2028	Contract # 29238		
9.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - STATEWIDE CIP PROJECTS - NON-EXEC	CARPENTER SELLERS DEL GATTO ARCHITECTS, PC	GENERAL	\$15,270	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides professional architectural/engineering services for the Veterans Services - North Las Vegas Veterans Home Advance Planning CIP Project: CIP Project No. 23-P04; SPWD Contract No. 116145. This amendment increases the maximum amount from \$8,993,700 to \$9,008,970 due to the inclusion of an alternate site due diligence report.				
		Term of Contract:	01/09/2024 - 06/30/2027	Contract # 28575		
10.	089	DEPARTMENT OF ADMINISTRATION - HEARINGS AND APPEALS	GARY ALLAN PULLIAM	OTHER: WORKERS' COMPENSATION AND SAFETY FUND	\$40,000	
	Contract Description:	This is a new contract to provide ongoing special appeals officer services.				
		Term of Contract:	06/19/2024 - 06/30/2025	Contract # 28920		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
11.	089	DEPARTMENT OF ADMINISTRATION - HEARINGS AND APPEALS	STEPHEN SMITH	OTHER: WORKERS' COMPENSATION AND SAFETY FUND	\$40,000	
	Contract Description:	This is a new contract to provide ongoing special appeals officer services.				
		Term of Contract:	06/18/2024 - 06/30/2025	Contract # 28927		
12.	102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	UNIVERSITY OF NORTH ALABAMA	GENERAL	\$29,038	Exempt
	Contract Description:	This is a new interlocal agreement to provide a case study to provide recommendations to strengthen entrepreneurship.				
		Term of Contract:	06/20/2024 - 09/30/2024	Contract # 29281		
13.	102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	APPLIED ECONOMICS, LLC	GENERAL	\$23,125	
	Contract Description:	This is the first amendment to the original contract which provides ongoing economic and revenue impact analyses for proposed tax incentive programs. This amendment extends the termination date from June 30, 2024 to June 30, 2026 and increases the maximum amount from \$6,875 to \$30,000 due to additional analysis and studies.				
		Term of Contract:	01/24/2024 - 06/30/2026	Contract # 28751		
14.	102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	HELEN NORMAN DBA NORMAN & ASSOCIATES CONSULTING SERVICES	GENERAL	\$3,000	
	Contract Description:	This is the first amendment to the original contract which provides a detailed case study on an example community to offer recommendations to strengthen entrepreneurship. This amendment extends the termination date from August 31, 2024 to September 30, 2024 and increases the maximum amount from \$7,000 to \$10,000 due to the continued need for these services.				
		Term of Contract:	02/23/2024 - 09/30/2024	Contract # 28857		
15.	180	OFFICE OF THE CHIEF INFORMATION OFFICER - IT SECURITY	RFI ENTERPRISES, INC.	OTHER: RETURN TO WORK FUNDS	\$99,000	Sole Source
	Contract Description:	This is a new contract to provide installation of C-CURE access-controlled doors, a video intercom with desk station, and cameras.				
		Term of Contract:	06/24/2024 - 12/31/2024	Contract # 29350		
16.	180	OFFICE OF THE CHIEF INFORMATION OFFICER - IT SECURITY	RFI ENTERPRISES, INC.	OTHER: RETURN TO WORK FUNDS	\$43,500	Sole Source
	Contract Description:	This is a new contract to provide installation of C-CURE access-controlled doors and a video intercom with desk station.				
		Term of Contract:	06/24/2024 - 12/31/2024	Contract # 29351		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
17.	240	DEPARTMENT OF VETERANS SERVICES - GENERAL VETERANS SERVICES-FEES - NON-EXEC	IMAGO DEI ARCHITECTURE, LLC	OTHER: DONATIONS	\$48,400	Professional Service
	Contract Description:	This is a new contract to provide ongoing architectural services.				
		Term of Contract:	07/08/2024 - 06/30/2027	Contract # 29425		
18.	270	CANNABIS COMPLIANCE BOARD -MARIJUANA REGULATION AND CONTROL ACCOUNT	BAKER TILLY US, LLP	FEE: LICENSURE	\$46,876	
	Contract Description:	This is the second amendment to the original contract which provides the operation of a computerized random drawing system to select the final application numbers that will be eligible for cannabis licenses. This amendment increases the maximum amount from \$41,376 to \$88,252 due to additional drawings and an increased cost for these services.				
		Term of Contract:	11/22/2022 - 06/30/2025	Contract # 26985		
19.	300	DEPARTMENT OF EDUCATION - STANDARDS AND INSTRUCTIONAL SUPPORT	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO	GENERAL	\$20,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide state educational technology needs assessments for school districts.				
		Term of Contract:	07/02/2024 - 06/30/2024	Contract # 29001		
20.	300	DEPARTMENT OF EDUCATION - COVID-19 FUNDING	BUCK INSTITUTE FOR EDUCATION	FEDERAL	\$19,500	
	Contract Description:	This is a new contract to provide training for project-based learning for educators.				
		Term of Contract:	07/09/2024 - 07/31/2024	Contract # 29369		
21.	315	STATE PUBLIC CHARTER SCHOOL AUTHORITY	CYNTHIA SCHUMACHER	FEE: SPONSORSHIP	\$23,976	
	Contract Description:	This is a new contract to provide an external reviewer to evaluate charter school applications and documents related to the operation or authorization of charter schools.				
		Term of Contract:	06/27/2024 - 05/20/2028	Contract # 29361		
22.	315	STATE PUBLIC CHARTER SCHOOL AUTHORITY	ELIZABETH M WOODCOCK	FEE: SPONSORSHIP	\$23,976	
	Contract Description:	This is a new contract to provide an external reviewer to evaluate charter school applications and documents related to the operation or authorization of charter schools.				
		Term of Contract:	06/27/2024 - 05/15/2028	Contract # 29331		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
23.	331	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS - MUSEUMS AND HISTORY - NEVADA STATE MUSEUM, LAS VEGAS	HENDERSON FLOOR COVERINGS, INC.	GENERAL	\$18,200	
		Contract Description:	This is a new contract to provide replacement of stairway carpet with stair tread risers.			
		Term of Contract:	06/27/2024 - 09/30/2024	Contract # 29319		
24.	331	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS - MUSEUMS AND HISTORY - NEVADA STATE MUSEUM, LAS VEGAS	IMMACULATE DIVINE, LLC	GENERAL	\$11,314	
		Contract Description:	This is a new contract to provide floor cleaning and repair services.			
		Term of Contract:	06/28/2024 - 09/30/2024	Contract # 29342		
25.	331	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS - MUSEUMS AND HISTORY - NEVADA STATE MUSEUM, LAS VEGAS	MESA ENERGY SYSTEMS, INC.	GENERAL 37% OTHER: TOURISM FUNDS 45% ADMISSIONS 18%	\$49,992	
		Contract Description:	This is a new contract to provide heating, ventilation, and air conditioning maintenance services.			
		Term of Contract:	07/01/2024 - 06/30/2025	Contract # 29321		
26.	331	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS - MUSEUMS AND HISTORY - NEVADA STATE RAILROAD MUSEUMS	CARL'S AIR CONDITIONING & SHEET METAL, INC.	GENERAL	\$27,492	
		Contract Description:	This is a new contract to provide heating, ventilation, and air conditioning repair and upgrade services.			
		Term of Contract:	07/09/2024 - 07/31/2024	Contract # 29305		
27.	400	DEPARTMENT OF HEALTH AND HUMAN SERVICES - FUND FOR RESILIENT NEVADA	NEVADA PUBLIC HEALTH FOUNDATION, INC.	OTHER: FUND FOR RESILIENT NEVADA	\$24,950	
		Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-17896 which provides consulting, marketing, and education services. This service agreement provides assistance to rural counties and state juvenile detention leaders with strategic planning, re-entry and discharge planning efforts, and the implementation of a medication-assisted treatment program.			
		Term of Contract:	06/13/2024 - 12/31/2024	Contract # 29358		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
28.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - EARLY INTERVENTION SERVICES	E3 DIAGNOSTICS, INC.	GENERAL	\$12,172	Sole Source
	Contract Description:	This is a new contract to provide ongoing calibration services for equipment needed to complete diagnostic audiology evaluations and screenings for the early intervention population in northern Nevada.				
	Term of Contract:	06/27/2024 - 02/29/2028	Contract # 28907			
29.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - EARLY INTERVENTION SERVICES	E3 DIAGNOSTICS, INC.	GENERAL	\$16,012	Sole Source
	Contract Description:	This is a new contract to provide ongoing calibration services for equipment needed to complete diagnostic audiology evaluations and screenings for the early intervention population statewide.				
	Term of Contract:	06/26/2024 - 02/29/2028	Contract # 28893			
30.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO	FEDERAL	\$77,664	Exempt
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-17900 which provides consulting, marketing, and education services. This service agreement provides the facilitation of the No Wrong Door (NWD) steering committee to assess Nevada's Long-Term Services System access point and assist the state in developing an implementation plan for NWD efforts.				
	Term of Contract:	06/20/2024 - 08/31/2024	Contract # 28821			
31.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES	KPS 3	FEDERAL	\$68,863	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-17886 which provides consulting, marketing, and education services. This service agreement provides ongoing outreach support as well as web hosting and maintenance services for Nevada Care Connection.				
	Term of Contract:	06/28/2024 - 06/30/2027	Contract # 29015			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
32.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES	PUBLIC HEALTH SUPPORTIVE SERVICES, LLC	FEDERAL	\$70,000	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-17889 which provides consulting, marketing, and education services. This service agreement provides evaluation plan development, training, and reporting services to develop and expand the availability of dementia-capable supports and services for persons, families, and caregivers affected by Alzheimer's disease and related dementias.				
	Term of Contract:	06/20/2024 - 06/30/2026	Contract # 29332			
33.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - DESERT REGIONAL CENTER	PHARMERICA MOUNTAIN, LLC	GENERAL 37.9% FEDERAL 62.1%	\$22,500	
	Contract Description:	This is the third amendment to the original contract which provides pharmaceutical services, in-service education, and the monitoring and evaluating pharmaceutical inventory and control systems. This amendment extends the termination date from June 30, 2024 to September 15, 2026 to align with the electronic health record system contract and increases the maximum amount from \$64,227 to \$86,727 due to an increase in prescription costs.				
	Term of Contract:	10/01/2017 - 09/15/2026	Contract # 19077			
34.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - WOMEN, INFANT, AND CHILDREN FOOD SUPPLEMENT	LANGUAGE LINE SERVICES, INC.	FEDERAL	\$15,444	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV22-11705 which provides on-site spoken and sign language interpretation, document translation, and related services. This service agreement provides language translation support services for Women, Infants, and Children program participants.				
	Term of Contract:	07/09/2024 - 12/30/2025	Contract # 29031			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
35.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - PUBLIC HEALTH IMPROVEMENTS	WHITE PINE COUNTY	GENERAL	\$44,951	Exempt
	Contract Description:	This is a new interlocal agreement to provide services to improve public health pursuant to Senate Bill 118 of the 82nd Legislative Session according to evaluation of the public health needs of residents and determination of the level of priority of the public health needs identified.				
		Term of Contract:	07/01/2024 - 06/30/2026	Contract # 29432		
36.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - WELFARE FIELD SERVICES	RICHARD NEPPER	GENERAL 30% FEDERAL 70%	\$38,400	
	Contract Description:	This is a new contract to provide ongoing janitorial services for the Hawthorne location.				
		Term of Contract:	07/01/2024 - 06/30/2028	Contract # 29255		
37.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - CHILDREN, YOUTH AND FAMILY ADMINISTRATION	FINGERPRINTING EXPRESS, LLC	GENERAL 83% OTHER: COUNTY REIMBURSEMENT 4% FEDERAL 13%	\$26,408	
	Contract Description:	This is a new contract to provide ongoing fingerprinting services.				
		Term of Contract:	07/01/2024 - 06/30/2028	Contract # 29252		
38.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - CALIENTE YOUTH CENTER	HANDLE WITH CARE BEHAVIOR MANAGEMENT SYSTEMS, INC.	GENERAL 48% FEDERAL 52%	\$12,500	
	Contract Description:	This is the first amendment to the original contract which provides ongoing crisis intervention and behavioral management training for staff at the juvenile justice facilities. This amendment increases the maximum amount from \$48,000 to \$60,500 due to the need for one additional training for Desert Willow Treatment Center staff.				
		Term of Contract:	10/02/2023 - 06/30/2027	Contract # 28029		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
39.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE	A NEW WORLD CHILD PLACING AGENCY	GENERAL 79% FEDERAL 21%	\$25,000	
	Contract Description:	This is a new contract to provide ongoing federally mandated monthly visits for a child placed outside of Nevada in a residential facility.				
		Term of Contract:	07/01/2024 - 06/30/2028	Contract # 29291		
40.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE	ASCEND COUNSELING AND WELLNESS	GENERAL 79% FEDERAL 21%	\$49,000	
	Contract Description:	This is a new contract to provide federally mandated monthly visits for a child placed outside of Nevada in a residential facility.				
		Term of Contract:	07/01/2024 - 06/30/2028	Contract # 29292		
41.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE	CATHOLIC CHARITIES COMMUNITY SERVICES	GENERAL 79% FEDERAL 21%	\$25,000	
	Contract Description:	This is a new contract to provide ongoing federally mandated monthly visits for a child placed outside of Nevada in a residential facility.				
		Term of Contract:	07/01/2024 - 06/30/2028	Contract # 29338		
42.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE	LIGHTHOUSE BEHAVIORAL HEALTH AND WELLNESS CENTER	GENERAL 79% FEDERAL 21%	\$25,000	
	Contract Description:	This is a new contract to provide ongoing federally mandated monthly visits for a child placed outside of Nevada in a residential facility.				
		Term of Contract:	07/01/2024 - 06/30/2028	Contract # 29293		
43.	431	OFFICE OF THE MILITARY	SOUTHERN NEVADA ENVIRONMENTAL, INC.	FEDERAL	\$29,296	Professional Service
	Contract Description:	This is a new contract to provide a Sensitive Biological Species Presence/Absence Survey for future construction projects at the Floyd Edsall Training Center.				
		Term of Contract:	10/01/2023 - 04/14/2025	Contract # 29352		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
44.	500	COMMISSION ON MINERAL RESOURCES - DIVISION OF MINERALS	A WYLD HARE, LLC	FEE: MINING CLAIM	\$13,350	
	Contract Description:	This is a new contract to provide installation of a geology and minerals exhibit at the Children's Museum in Carson City.				
		Term of Contract:	06/18/2024 - 06/30/2024	Contract # 29282		
45.	550	STATE DEPARTMENT OF AGRICULTURE - COMMODITY FOODS DISTRIBUTION PROGRAM	COOL BREEZE HEATING AIR CONDITIONING REFRIGERATION, INC.	FEE: SHIPPING AND HANDLING CHARGE	\$24,154	
	Contract Description:	This is a new contract to provide ongoing preventative maintenance and repairs for refrigeration units.				
		Term of Contract:	06/14/2024 - 06/30/2025	Contract # 29119		
46.	550	STATE DEPARTMENT OF AGRICULTURE - CONSUMER EQUITIBILITY	CRANETECH, INC.	FEE: DEVICE TESTING	\$16,672	
	Contract Description:	This is a new contract to provide ongoing inspection and maintenance of the hoists and cranes.				
		Term of Contract:	06/14/2024 - 05/31/2028	Contract # 28931		
47.	550	STATE DEPARTMENT OF AGRICULTURE - AGRICULTURE ADMINISTRATION	ALL SEASONS LAWN, INC.	OTHER: COST ALLOCATION	\$66,352	
	Contract Description:	This is a new contract to provide ongoing landscaping and snow removal services for the Sparks location.				
		Term of Contract:	06/24/2024 - 06/30/2028	Contract # 29183		
48.	611	GAMING CONTROL BOARD	VERITEXT, LLC	GENERAL	\$49,999	Professional Service
	Contract Description:	This is a new contract to provide ongoing court reporter services.				
		Term of Contract:	06/27/2024 - 12/31/2024	Contract # 29434		
49.	653	DEPARTMENT OF PUBLIC SAFETY - INVESTIGATION DIVISION	BLUE COYOTE LABS, LLC	FEDERAL	\$49,980	
	Contract Description:	This is a new contract to provide a subscription to a web-based application for email distribution lists.				
		Term of Contract:	06/26/2024 - 06/30/2026	Contract # 29419		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
50.	654	OFFICE OF THE MILITARY - DIVISION OF EMERGENCY MANAGEMENT	AMERICAN SIGN LANGUAGE COMMUNICATION, LLC	FEDERAL	\$91,800	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV22-11700 which provides spoken and sign language interpretation, document translation, and related services. This service agreement provides strategy, guidance, planning, and execution support services.				
		Term of Contract:	06/25/2024 - 03/31/2026	Contract # 29206		
51.	654	OFFICE OF THE MILITARY - DIVISION OF EMERGENCY MANAGEMENT	CARAHSOFT TECHNOLOGY CORPORATION	FEDERAL	\$55,000	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-13299 which provides cloud services. This service agreement provides license, planning, and training support services designed to support the successful implementation of a new software product for the management of the division's federal grants.				
		Term of Contract:	06/25/2024 - 04/30/2026	Contract # 29207		
52.	654	OFFICE OF THE MILITARY - DIVISION OF EMERGENCY MANAGEMENT	CRISIS SYSTEMS, LLC	FEDERAL	\$24,000	
	Contract Description:	This is a new contract to provide ongoing maintenance, board building, and training for WebEOC.				
		Term of Contract:	06/25/2024 - 06/30/2026	Contract # 29201		
53.	654	OFFICE OF THE MILITARY - DIVISION OF EMERGENCY MANAGEMENT	ONE DIVERSIFIED, LLC	FEDERAL	\$46,254	
	Contract Description:	This is the first amendment to the original contract which provides an upgrade to end-of-life equipment to allow the Emergency Operation Center to maintain situational awareness and provide essential functions. This amendment increases the maximum amount from \$628,509 to \$674,763 due to an upgrade of the audio-visual system.				
		Term of Contract:	10/10/2023 - 06/30/2025	Contract # 28181		
54.	702	DEPARTMENT OF WILDLIFE - HABITAT ENHANCEMENTS - NON-EXEC	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO	OTHER: RUBY PIPELINE FUNDS	(\$22,046)	Exempt
	Contract Description:	This is the first amendment to the original interlocal agreement which provides a cooperative effort in answering gaps in knowledge within the Nevada Wildlife Action Plan obligations for the Pygmy rabbit. This amendment extends the termination date from June 30, 2024 to December 31, 2024 and decreases the maximum amount from \$110,000 to \$87,954 due to a decrease in available funding and the continued need for these services.				
		Term of Contract:	06/13/2023 - 12/31/2024	Contract # 27578		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
55.	702	DEPARTMENT OF WILDLIFE - DIRECTOR'S OFFICE	HENDERSON PEST CONTROL, LLC	FEE: SPORTSMEN REVENUE 50% FEDERAL 50%	\$18,800	
	Contract Description:	This is a new contract to provide pest control services at the Las Vegas office and Lake Mead Hatchery.				
		Term of Contract:	07/01/2024 - 06/30/2028	Contract # 29185		
56.	702	DEPARTMENT OF WILDLIFE - DIRECTOR'S OFFICE	ON TARGET, LLC	FEE: SPORTSMEN REVENUE 50% FEDERAL 50%	\$29,040	
	Contract Description:	This is a new contract to provide ongoing pest control services for the Laughlin office and southern Nevada Wildlife Management Areas.				
		Term of Contract:	07/01/2024 - 06/30/2028	Contract # 29194		
57.	702	DEPARTMENT OF WILDLIFE - DIRECTOR'S OFFICE	JUSTIN WILLIAM REEVES DBA HALO PEST ELIMINATION	FEE: SPORTSMEN REVENUE 50% FEDERAL 50%	\$41,200	
	Contract Description:	This is a new contract to provide ongoing pest control services at the western Nevada offices, eastern Nevada offices, Wildlife Management Areas, hatcheries, and rearing station.				
		Term of Contract:	08/01/2024 - 07/31/2028	Contract # 29180		
58.	702	DEPARTMENT OF WILDLIFE - CONSERVATION EDUCATION	PAGEFREEZER SOFTWARE, INC.	FEE: SPORTSMEN REVENUE	\$14,051	
	Contract Description:	This is a new contract to provide social media archiving services.				
		Term of Contract:	07/01/2024 - 06/30/2028	Contract # 29347		
59.	702	DEPARTMENT OF WILDLIFE - CONSERVATION EDUCATION	THE ROCKET SCIENCE GROUP, LLC	FEE: SPORTSMEN REVENUE	\$30,960	
	Contract Description:	This is a new contract to provide services to enable to the department to email subscribers, hunting and fishing license holders, and boat registration holders.				
		Term of Contract:	07/01/2024 - 06/30/2025	Contract # 28527		
60.	704	STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	5 STAR GRAND CANYON HELICOPTER TOURS, LLC	OTHER: REVENUE	\$92,000	
	Contract Description:	This is a new revenue contract to provide helicopter wedding ceremonies and group events at Valley of Fire State Park.				
		Term of Contract:	06/25/2024 - 06/30/2026	Contract # 29409		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
61.	704	STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	A DARK SWAN, LLC	OTHER: REVENUE	\$15,000	
	Contract Description:	This is a new revenue contract to provide wedding ceremonies at Valley of Fire State Park.				
		Term of Contract:	07/10/2024 - 08/31/2026	Contract # 29467		
62.	704	STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	LAS VEGAS LUV BUG WEDDINGS, LLC	OTHER: REVENUE	\$10,000	
	Contract Description:	This is a new revenue contract to provide wedding ceremonies at Valley of Fire State Park.				
		Term of Contract:	07/10/2024 - 08/31/2026	Contract # 29466		
63.	705	STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - WATER RESOURCES - USGS CO-OP - NON-EXEC	UNITED STATES DEPARTMENT OF THE INTERIOR	OTHER: JOINT FUNDING AGREEMENT	\$21,200	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing surface-water monitoring activities for determinations of water availability in the Pahranaagat area.				
		Term of Contract:	08/01/2024 - 07/31/2025	Contract # 29399		
64.	706	STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - ADMINISTRATION	EVAPCO, INC.	GENERAL	\$14,144	
	Contract Description:	This is a new contract to provide ongoing water treatment services and inspections for the Smart Shield system.				
		Term of Contract:	07/01/2024 - 06/30/2026	Contract # 29384		
65.	706	STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - ADMINISTRATION	MESA ENERGY SYSTEMS, INC.	GENERAL	\$11,315	Sole Source
	Contract Description:	This is the third amendment to the original contract which provides ongoing monitoring and annual repairs of the Elko Dispatch Center Delta Controls building management system. This amendment extends the termination date from June 30, 2024 to June 30, 2025 and increases the maximum amount from \$108,547 to \$119,862 due to the continued need for these services.				
		Term of Contract:	06/01/2021 - 06/30/2025	Contract # 24031		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
66.	709	STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - ADMINISTRATION	CLARK COUNTY SCHOOL DISTRICT	FEDERAL	\$10,250	Exempt
	Contract Description:	This is a new interlocal agreement to provide testing at public schools and childcare facilities for presence of lead in drinking water.				
		Term of Contract:	07/08/2024 - 12/31/2026	Contract # 29181		
67.	748	DEPARTMENT OF BUSINESS AND INDUSTRY - REAL ESTATE - REAL ESTATE TECHNOLOGY ACCOUNT	TYLER TECHNOLOGIES, INC.	FEE: TECHNOLOGY	\$24,600	Sole Source
	Contract Description:	This is the second amendment to the original contract which provides ongoing hosted hardware and software environment services and annual maintenance for e-licensing. This amendment extends the termination date from June 30, 2024 to June 30, 2025 and increases the maximum amount from \$178,548.75 to \$203,148.75 to continue services of the legacy software while the agency transitions to a new database.				
		Term of Contract:	06/29/2022 - 06/30/2025	Contract # 25906		
68.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	ALLPRO SERVICES, LLC	OTHER: BUSINESS ENTERPRISE- SET ASIDE	\$48,000	
	Contract Description:	This is a new contract to provide ongoing painting services for southern Nevada locations.				
		Term of Contract:	07/12/2024 - 06/30/2026	Contract # 29337		
69.	902	DEPARTMENT OF EMPLOYMENT TRAINING AND REHABILITATION - GOVERNOR'S OFFICE OF WORKFORCE INNOVATION	NORTHERN NEVADA ELECTRICAL JOINT APPRENTICESHIP AND TRAINING TRUST FUND	FEDERAL	\$70,915	
	Contract Description:	This is the third amendment to the original contract which provides tuition and fee support for training of dislocated and underemployed workers, new job seekers, and/or limited English proficient adults. This amendment increases the maximum amount from \$202,500 to \$273,415 due to increased utilization of training programs.				
		Term of Contract:	01/01/2022 - 09/29/2024	Contract # 25488		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
70.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - WORKFORCE DEVELOPMENT	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO WESTERN NEVADA COLLEGE	OTHER: WAGE ASSESSMENT (CAREER ENHANCEMENT PROGRAM)	\$40,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing support to the apprenticeship training program to prepare students for employment.				
		Term of Contract:	07/01/2024 - 06/30/2025	Contract # 29014		
71.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - WORKFORCE DEVELOPMENT	CARAHSOFT TECHNOLOGY CORPORATION	FEDERAL	\$46,915	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-13299 which provides cloud solutions. This service agreement provides access to the Granicus online dashboard for SMS text messaging for program education and outreach during mass layoff events to educate dislocated workers of services for which they are eligible.				
		Term of Contract:	06/25/2024 - 04/30/2026	Contract # 28264		
72.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - ADMINISTRATION	ACCO ENGINEERED SYSTEMS, INC.	OTHER: COST ALLOCATION	\$20,000	
	Contract Description:	This is a new contract to provide ongoing preventative maintenance and inspection services of chiller systems and towers.				
		Term of Contract:	07/12/2024 - 06/30/2026	Contract # 29234		
73.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - ADMINISTRATION	ANYTIME PLUMBING, INC.	OTHER: COST ALLOCATION	\$40,000	
	Contract Description:	This is a new contract to provide ongoing plumbing services.				
		Term of Contract:	07/12/2024 - 06/30/2028	Contract # 29392		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
74.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - ADMINISTRATION	AUTOMATIC DOOR & GLASS, LLC	OTHER: COST ALLOCATION	\$60,000	
		Contract Description: This is a new contract to provide ongoing commercial door maintenance services.				
		Term of Contract:	06/25/2024 - 05/31/2028	Contract # 29212		
75.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - ADMINISTRATION	JOHNSON CONTROLS FIRE PROTECTION, LP	OTHER: COST ALLOCATION	\$27,652	
		Contract Description: This is a new service agreement under statewide contract #99SWC-NV23-17915 which provides security and fire protection services. This services agreement provides ongoing fire suppression inspections, certification, and monitoring.				
		Term of Contract:	07/12/2024 - 06/30/2026	Contract # 29311		
76.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES	GARTNER, INC.	FEDERAL	\$37,773	
		Contract Description: This is a new service agreement under statewide contract #99SWC-NV21-8568 which provides research and advisory services related to information technology. This service agreement provides access to research and advice about information technology and the functional responsibilities of specific IT roles.				
		Term of Contract:	07/01/2024 - 06/30/2025	Contract # 29204		
77.	B003	LICENSING BOARDS AND COMMISSIONS - AUDIOLOGY AND SPEECH PATHOLOGY	ALBERTSON CONSULTING, INC.	FEE: LICENSURE	\$40,000	Exempt
		Contract Description: This is a new contract to provide ongoing maintenance and hosting of the regulatory database.				
		Term of Contract:	07/01/2024 - 06/30/2028	Contract # 29308		
78.	B005	LICENSING BOARDS AND COMMISSIONS - CHIROPRACTIC PHYSICIANS	NUMBERS, INC.	FEE: LICENSURE	\$16,800	Professional Service
		Contract Description: This is a new contract to provide ongoing bookkeeping and payroll services.				
		Term of Contract:	07/01/2024 - 06/30/2026	Contract # 29345		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
79.	B015	LICENSING BOARDS AND COMMISSIONS - MEDICAL EXAMINERS	VERITEXT, LLC	FEE: LICENSURE	\$20,000	
	Contract Description:	This is a new contract to provide court reporting services.				
		Term of Contract:	06/13/2024 - 12/31/2024	Contract # 29261		
80.	B022	LICENSING BOARDS AND COMMISSIONS - PHARMACY	CASEY NEILON, INC.	FEE: LICENSURE	\$50,400	
	Contract Description:	This is the first amendment to the original contract which provides audit services. This amendment extends the termination date from June 30, 2024 to June 30, 2026 and increases the maximum amount from \$34,750 to \$85,150 due to the extension and addition of single audit of federal funds to the scope of work.				
		Term of Contract:	06/07/2022 - 06/30/2026	Contract # 26327		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29421

Agency Name: ATTORNEY GENERAL'S OFFICE

Agency Code: 030

Appropriation Unit: 1030-04

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Legal Entity Name: LEWIS BRISBOIS BISGAARD & SMITH, LLP

Contractor Name: LEWIS BRISBOIS BISGAARD & SMITH, LLP

Address: 6385 S. RAINBOW BLVD, STE. 600

City/State/Zip: LAS VEGAS, NV 89118

Contact/Phone: FRANK TODDRE, II 702-893-3383

Vendor No.: T29037220

NV Business ID: NV20041000755

To what State Fiscal Year(s) will the contract be charged? 2024-2026

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % STATUTORY CONTIGENCY

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 05/20/2024

Anticipated BOE meeting date 08/2024

Retroactive? Yes

If "Yes", please explain

We are requesting this contract to be retroactively approved to May 20, 2024, because the need for outside special counsel services was not identified until OAG attorneys were able to review discovery documents and determine specific litigation needs.

3. Termination Date: 12/31/2025

Contract term: 1 year and 225 days

4. Type of contract: Contract

Contract description: Professional Service

5. Purpose of contract:

This is a new contract to provide ongoing outside special counsel for the defense of legal proceedings filed against former employees where a conflict of interest has arisen in the representation of the defendants. This contractor will represent five separate cases.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$50,000.00

Other basis for payment: \$125-\$225 Per Hour

II. JUSTIFICATION

7. What conditions require that this work be done?

The contractor will provide ongoing outside special counsel for the defense of legal proceedings filed against current and former employees where a conflict of interest has arisen in the representation of the defendants.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The contractor will provide ongoing outside special counsel for the defense of legal proceedings filed against current and former employees where a conflict of interest has arisen in the representation of the defendants.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLP

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

LESLIE NINO PIRO, Senior Deputy Attorney General Ph: (702) 486-3077

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	06/24/2024 16:34:06 PM
Division Approval	jhoba2	06/24/2024 16:34:09 PM
Department Approval	jhoba2	06/24/2024 16:34:12 PM
Contract Manager Approval	tlyon1	06/25/2024 09:13:35 AM
Budget Analyst Approval	vmilazz1	06/25/2024 19:52:18 PM

AARON D. FORD
Attorney General

KYLE E. N. GEORGE
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General



STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street
Carson City, Nevada 89701

TERESA BENITEZ-
THOMPSON
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

MEMORANDUM

To: Budd Milazzo
Governor's Finance Office

From: Tanya Lyons, Administrative Services Officer I

Date: June 24, 2024

Subject: Retroactive Contract Approval for CETS #29421 LEWIS
BRISBOIS BISGAARD

We request that this contract be retroactively approved to May 20, 2024, because the need for outside special counsel services was not identified until OAG attorneys were able to review discovery documents and determine specific litigation needs.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29191

Agency Name: SECRETARY OF STATE'S OFFICE
Agency Code: 040
Appropriation Unit: 1050-23
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Legal Entity Name: GARTNER INC
Contractor Name: GARTNER INC
Address: PO BOX 911319
City/State/Zip: DALLAS, TX 75391-1319
Contact/Phone: 239-561-4815
Vendor No.: PUR0005339A
NV Business ID: NV19941112701

To what State Fiscal Year(s) will the contract be charged? 2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 040

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 07/01/2024

Anticipated BOE meeting date 07/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 06/30/2025

Contract term: 364 days

4. Type of contract: Other (include description): MSA Work Plan

Contract description: MSA Work Plan

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV21-8568 which provides research and advisory service related to information technology. This service agreement is for the support of strategic decision making and initiatives.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$81,268.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The NV SOS organization is evolving its business and technology strategies to meet current customer needs, and Gartner is able to provide industry insight that would be difficult or impossible to obtain without the Gartner research. This includes such items as the IT Market Clock for Programming Language that provides insights as to which technologies are emerging and which are becoming obsolete and should have a transition plan. This also includes product research for assistance in selecting between options, best practices for managing Information Technology services, teams, vendors and personnel, and templates, talks, consulting and conferences on the same topics.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees lack the time, knowledge, and expertise to complete the work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided services to other state agencies and has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbowma1	04/30/2024 09:45:03 AM
Division Approval	dbowma1	04/30/2024 09:45:06 AM
Department Approval	dbowma1	04/30/2024 09:45:10 AM
Contract Manager Approval	adale	06/25/2024 15:55:12 PM
Budget Analyst Approval	mranki1	06/27/2024 11:09:12 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 25813

Amendment Number: 2

Agency Name: SECRETARY OF STATE'S OFFICE

Legal Entity Name: Lamar Airport Advertising

Agency Code: 040

Contractor Name: Lamar Airport Advertising

Appropriation Unit: 1050-23

Address: LAMAR AIRPORT ADVERTISING CO
PO BOX 1094

Is budget authority available?: Yes

City/State/Zip: BULLHEAD CITY, AZ 86430-1094

If "No" please explain: Not Applicable

Contact/Phone: Sandy Clark 928/754-1601

Vendor No.: T29023386C

NV Business ID: NV19881014067

To what State Fiscal Year(s) will the contract be charged? 2022-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %
Agency Reference #:		040		

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 03/17/2022

Anticipated BOE meeting date 06/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: 06/30/2024

Contract term: 3 years and 106 days

4. Type of contract: Contract

Contract description: Airport Advertising

5. Purpose of contract:

This is the second amendment to the original contract which which provides ongoing digital advertising services on electronic monitors at the Reno-Tahoe International Airport. This amendment extends the termination date from June 30, 2024 to June 30, 2025 and increases the maximum amount from \$58,696.44 to \$86,776.44 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$6,761.44	\$6,761.44	\$6,761.44	No
a. Amendment 1:	\$51,935.00	\$58,696.44	\$58,696.44	Yes - Info
2. Amount of current amendment (#2):	\$28,080.00	\$28,080.00	\$86,776.44	Yes - Info
3. New maximum contract amount:	\$86,776.44			
and/or the termination date of the original contract has changed to:	06/30/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Reno-Tahoe International Airport has entered into a contract with Lamar Airport Advertising to be the sole provider of their advertising. There are no other advertising vendors who are authorized to advertise at the Reno-Tahoe International Airport.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees have neither the expertise nor the contractual ability to adventure through channels at the Reno-Tahoe International Airport.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

- a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

- b. Solicitation Waiver: **Not Applicable**

- c. Why was this contractor chosen in preference to other?

Due to the cost being less than \$25,000 per fiscal year, and the fact that Lamar Airport Advertising is the sole provider of advertising at the Reno-Tahoe International Airport, a solicitation waiver is not required.

- d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

Budget Account Approval

User

dbowma1

Signature Date

06/20/2024 15:07:32 PM

Division Approval	dbowma1	06/20/2024 15:07:41 PM
Department Approval	dbowma1	06/20/2024 15:08:02 PM
Contract Manager Approval	jmckeeha	06/20/2024 15:11:04 PM
Budget Analyst Approval	mranks1	06/28/2024 15:38:30 PM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:

Approval#:

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:		
	Contact Name and Title	Phone Number	Email Address
	Ashley Griffiths – ASO	775-684-5738	agriffitts@sos.nv.gov

1b	Vendor Information:	
	Vendor Name:	Lamar Airport Advertising
	Contact Name:	Sandy Clark
	Complete Address:	5321 Corporate Blvd.
	City, State, and Zip Code	Baton Rouge, LA 70808
	Telephone Number:	775-232-0910
Email Address:	skclark@lamar.com	

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	X
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	No:	X
	If 'No' Enter Amendment Number:	# 2		
	Enter CETS Number:	# 25813		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:	No:	X
	Contract:	Start Date:	07/01/22	End Date:

1f	Funding:	
	State Appropriated:	X
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	

Purchasing Use Only:	
Approval #:	

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$ 28,080.00

2	Provide a description of work/services to be performed or services with goods to be purchased:
	<i>This contract will provide ongoing digital advertising services on electronic monitors at the Reno-Tahoe International Airport.</i>

3	What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?
	<i>The Reno-Tahoe International Airport has entered into a contract with Lamar Airport Advertising to be the sole provider of advertising within the airport. There are no other advertising vendors who are authorized to advertise at the Reno-Tahoe International Airport.</i>

4	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
	<i>The Reno-Tahoe International Airport has entered into a contract with Lamar Airport Advertising to be the sole provider of advertising within the airport. There are no other advertising vendors who are authorized to advertise at the Reno-Tahoe International Airport.</i>

5	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
			X
	a. <u>If yes</u> , what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.		
	<i>Pursuant to a letter dated 2/28/22 received from the Reno-Tahoe International Airport, Lamar is the Reno-Tahoe Airport Authority's (RTAA) authorized advertising agency with a contract term of 2/1/22-1/31/27. There are no alternatives. The RTAA contract with the previous vendor, Clear Channel was terminated as of 1/31/22, therefore terminating the contract between Clear Channel and the SOS.</i>		

Purchasing Use Only:

Approval #:

6	Has the agency purchased these services/services with goods in the past? Check One:					Yes	No
	<i>NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u></i>						
	a. <i>If yes, starting with the most <u>recent contract</u> and working backward, for the <u>entire relationship with this vendor, or any other vendor</u> for these services/services with goods, the following information <u>must be provided along with the CETS contract number(s) associated with each:</u></i>						
	Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #	
	Start Date	End Date					
	07/01/24	06/30/25	\$51,935.00	Airport Advertising	Vend: Lamar	25813	
	03/17/22	06/30/24	\$6,761.44	Airport Advertising	Vend: Lamar	25813	
	07/01/20	06/30/22	\$24,203.28	Airport Advertising	Vend: Clear Channel <i>(Contract terminated 1/31/22)</i>	22211	
07/01/20	06/30/21	\$23,869.19	Airport Advertising	Vend: Clear Channel	22211		
07/08/19	06/30/20	\$22,980.10	Airport Advertising	Vend: Clear Channel	22211		

7	What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?	
	<i>The PSA will not be able to run at the Reno-Tahoe International Airport, and thus will not reach the traveling public regarding starting a business in Nevada.</i>	

8	What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?	
	<i>The agency reached out to the Reno-Tahoe International Airport to understand options for advertising. A formal letter from Reno-Tahoe International Airport is attached.</i>	

9	Will this purchase obligate the State to this vendor for future purchases? Check One:					Yes	No
	<i><u>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u></i>					X	
	a. <i>If yes, please provide details regarding future obligations or needs.</i>						
	<i>Lamar is the sole advertising entity contracted with the Reno-Tahoe International Airport through 1/31/2027.</i>						

Purchasing Use Only:

Approval #:

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.



Signature of Agency Representative Initiating Request



Print Name of Agency Representative Initiating Request

6-4-2024

Date



Signature of Agency Head Authorizing Request



Print Name of Agency Head Authorizing Request

6/4/2024

Date

FOR PURCHASING USE ONLY – PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.

Approved by:

Administrator, Purchasing Division or Designee

Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29186**Agency Name: **ADMIN - DIVISION OF HUMAN
RESOURCE MANAGEMENT**Agency Code: **070**Appropriation Unit: **1363-11**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **DEPARTMENT OF ADMINISTRATION,
HEARINGS DIVISION**Contractor Name: **DEPARTMENT OF ADMINISTRATION,
HEARINGS DIVISION**Address: **2200 SOUTH RANCHO DRIVE
SUITE 220**City/State/Zip: **LAS VEGAS, NV 89102**Contact/Phone: **DEAN HARDY 702-486-2527**

Vendor No.:

NV Business ID: **Governmental Entity**To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % PERSONNEL ASSESSMENTS

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**Anticipated BOE meeting date **08/2024**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2025**Contract term: **364 days**4. Type of contract: **Interlocal Agreement**Contract description: **Hearings Officers**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing hearing officer services for executive branch employee "whistleblower" complaints and appeals regarding suspensions, demotions, involuntary transfers, and terminations.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$75,000.00**

Other basis for payment: Hearings Officers \$100 per hour, Clerical staff \$50 per hour with additional charges to include \$0.25 per copy, current postage for mailing, and travel reimbursement.

II. JUSTIFICATION

7. What conditions require that this work be done?

Employees are entitled to a hearing should they be a whistleblower and are retaliated against. Also, employees are entitled to appeal personnel decisions regarding suspensions, demotions, involuntary transfers and terminations. The Hearings Division will provide licensed attorneys (hearing officers) for the resolution of Executive Branch employee appeals which claim reprisal or retaliation based on the disclosure of improper governmental action, a.k.a. "Whistleblower" complaints, and appeals regarding employee suspensions, demotions, Involuntary transfers, and terminations. The hearing officers are responsible for communicating with all involved parties as necessary, issuing written orders and decisions, convening hearings, preparing finalized written determination, and adhering to all time-lines and deadlines

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State of Nevada employees are not qualified to do this job.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHRM, Contract 23135, 07/01/2020 - 06/30/2024, services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mlynn	06/25/2024 15:49:38 PM
Division Approval	jkidd	06/25/2024 16:15:52 PM
Department Approval	jkidd	06/25/2024 16:15:55 PM
Contract Manager Approval	ssands	06/26/2024 16:05:36 PM
Budget Analyst Approval	jhelto1	06/28/2024 10:36:20 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29193**Agency Name: **ADMIN - DIVISION OF HUMAN
RESOURCE MANAGEMENT**Agency Code: **070**Appropriation Unit: **1363-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **SIMMONS GROUP NEVADA, LLC**Contractor Name: **SIMMONS GROUP NEVADA, LLC**Address: **6841 S EASTERN AVE STE 103**City/State/Zip: **LAS VEGAS, NV 89119**Contact/Phone: **Ann Simmons Nicholson 702/493-5500**Vendor No.: **T32009595**NV Business ID: **NV20011005785**To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Personnel Assessment

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**Anticipated BOE meeting date **08/2024**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2025**Contract term: **364 days**4. Type of contract: **Contract**Contract description: **Investigated Service**

5. Purpose of contract:

This is a new service agreement under master service agreement # 99SWC-NV24-21476 which provides workplace investigations services. This service agreement provides investigative services for discrimination complaints under Title VII of the Civil Rights Act.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$95,000.00**

Payment for services will be made at the rate of \$250.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

State of Nevada employees may submit a complaint regarding possible sexual harassment and discriminations. Some of the investigations of these complaints are related to Title VII and are sensitive and need to be completed by the Simmons Group.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Division of Human Resource Management staff do not have the necessary time to complete investigations due to workload.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Statewide contract

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Since 2020 for Dept of Human Resource and service is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mlynn	05/01/2024 17:04:04 PM
Division Approval	jkidd	06/25/2024 14:01:26 PM
Department Approval	jkidd	06/25/2024 14:01:29 PM
Contract Manager Approval	ssands	06/25/2024 14:04:47 PM
Budget Analyst Approval	stilley	06/27/2024 17:49:09 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29310**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Agency Code: **082**Appropriation Unit: **1349-12**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **ARTISTIC FENCE COMPANY, INC.**Contractor Name: **ARTISTIC FENCE COMPANY, INC.**Address: **5740 HIGHWAY 50 E.**City/State/Zip: **CARSON CITY, NV 89701**Contact/Phone: **Joanne Dietrich 775-882-4665**Vendor No.: **PUR0000883**NV Business ID: **NV19711002179**To what State Fiscal Year(s) will the contract be charged? **2025-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rent Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**Anticipated BOE meeting date **08/2024**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2028**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Fencing**

5. Purpose of contract:

This is a new contract to provide ongoing fence and/or gate installations, maintenance, and repairs as necessary for various state-owned properties in northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$35,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Fence and/or gates installations, maintenance and repairs are necessary for various state-owned properties in northern Nevada. This allows improving aesthetics to properties as well as discouraging unauthorized people from trespassing.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the manpower or equipment needed to facilitate9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Artistic Fence
Tholl Fence
Reno Fence**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Best quote submitted

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	05/23/2024 09:45:40 AM
Division Approval	nmann	06/04/2024 12:39:09 PM
Department Approval	ssands	06/04/2024 12:53:18 PM
Contract Manager Approval	ssands	06/04/2024 12:53:21 PM
Budget Analyst Approval	klay0	06/20/2024 09:04:15 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29232

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION

Agency Code: 082

Appropriation Unit: 1349-12

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Legal Entity Name: Double Down Mechanical

Contractor Name: Double Down Mechanical

Address: 5320 N. Lisa Lane

City/State/Zip: Las Vegas, NV 89149

Contact/Phone: 702-469-4957

Vendor No.: T32015423

NV Business ID: NV20232893248

To what State Fiscal Year(s) will the contract be charged? 2024-2028

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rent Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

b. other effective date 06/20/2024

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 05/31/2028

Contract term: 3 years and 346 days

4. Type of contract: Contract

Contract description: HVAC Repair

5. Purpose of contract:

This is a new contract to provide services to maintain industrial hydronic pumps, motors, and all associated chiller and boiler plant equipment to ensure operational efficiency.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$50,000.00

Other basis for payment: FY24, \$3,125; FY25, \$15,625; FY26, \$15,625; & FY27, \$15,625.

II. JUSTIFICATION

7. What conditions require that this work be done?

This service is needed to maintain the hydronic pumps and motors to ensure operational efficiency, extends the life of the equipment and reduces repairs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the manpower to do this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Reliable Pump
Double Down Mechanical
Precision Pump

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

best quote

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	05/08/2024 07:13:34 AM
Division Approval	nmann	06/04/2024 13:31:30 PM
Department Approval	ssands	06/04/2024 13:32:36 PM
Contract Manager Approval	ssands	06/04/2024 13:32:39 PM
Budget Analyst Approval	klay0	06/20/2024 16:12:52 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29238

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION

Agency Code: 082

Appropriation Unit: 1349-12

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Legal Entity Name: STONE SERVICES, INC. DBA

Contractor Name: STONE SERVICES, INC. DBA

Address: ALPEN GLOW 1080 LAVENDER WAY

City/State/Zip: RENO, NV 89521

Contact/Phone: Dean Duke 775-853-6985

Vendor No.: T27044401

NV Business ID: NV20181311887

To what State Fiscal Year(s) will the contract be charged? 2025-2029

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rent Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 09/01/2024

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 08/31/2028

Contract term: 4 years

4. Type of contract: Contract

Contract description: Flooring

5. Purpose of contract:

This is a new contract to provide ongoing stone floor care services including cleaning, grinding, polishing, and sealing in various state-owned buildings in northern Nevada on an as needed basis.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$45,000.00

Other basis for payment: estimated usage- FY25, 15,000;FY26, \$10,000;FY27, \$15,000 & FY28, \$5,000;

II. JUSTIFICATION

7. What conditions require that this work be done?

Maintaining and repairing natural stone, and grout repairs is imperative to extend the longevity of various state-owned buildings that require attention on a regular basis.
Several state-owned properties have historical granite and stone from quarries that no longer exist. Settling of the buildings causes cracking that must be maintained and repaired for the safety from foot traffic as well as the aesthetic, historical value.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the equipment or the manpower to complete this project.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Tahoe Tile and Stone Care
Alpen Glow
Amazing Tile and Stone

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Best quote

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Since 1999, with Buildings and Grounds, service is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	05/20/2024 08:38:39 AM
Division Approval	nmann	06/06/2024 23:36:47 PM
Department Approval	ssands	06/07/2024 09:03:38 AM
Contract Manager Approval	ssands	06/07/2024 09:03:41 AM
Budget Analyst Approval	klay0	07/09/2024 11:13:23 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 28575

Amendment Number: 1

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION

Legal Entity Name: CARPENTER SELLERS DEL GATTO ARCHITECTS, PC

Agency Code: 082

Contractor Name: CARPENTER SELLERS DEL GATTO ARCHITECTS, PC

Appropriation Unit: 1558-19

Address: 8882 SPANISH RIDGE AVE.

Is budget authority available?: Yes

City/State/Zip: LAS VEGAS, NV 89148-1303

If "No" please explain: Not Applicable

Contact/Phone: 702-251-8896

Vendor No.: T80997582

NV Business ID: NV19871041301

To what State Fiscal Year(s) will the contract be charged? 2024-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 116145

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 01/09/2024

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: 06/30/2027

Contract term: 3 years and 172 days

4. Type of contract: Contract

Contract description: Arch / Eng

5. Purpose of contract:

This is the first amendment to the original contract which provides professional architectural/engineering services for the Veterans Services - North Las Vegas Veterans Home Advance Planning CIP Project: CIP Project No. 23-P04; SPWD Contract No. 116145. This amendment increases the maximum amount from \$8,993,700 to \$9,008,970 due to the inclusion of an alternate site due diligence report.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$8,993,700.00	\$8,993,700.00	\$8,993,700.00	Yes - Action
2. Amount of current amendment (#1):	\$15,270.00	\$15,270.00	\$15,270.00	Yes - Info
3. New maximum contract amount:	\$9,008,970.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Legislative approved CIP projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	06/12/2024 16:20:10 PM
Division Approval	nmann	06/12/2024 16:21:39 PM
Department Approval	nmann	06/12/2024 16:22:18 PM
Contract Manager Approval	lwildes	06/13/2024 08:35:35 AM
Budget Analyst Approval	klay0	07/09/2024 15:49:05 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **28920**

Agency Name:	ADMIN - HEARINGS AND APPEALS DIVISION	Legal Entity Name:	GARY ALLAN PULLIAM
Agency Code:	089	Contractor Name:	GARY ALLAN PULLIAM
Appropriation Unit:	1015-04	Address:	1600 PACIFIC TIDE PLACE
Is budget authority available?:	Yes	City/State/Zip	LAS VEGAS, NV 89144
If "No" please explain:	Not Applicable	Contact/Phone:	702-467-7196
		Vendor No.:	T29048405
		NV Business ID:	NV20243057317
To what State Fiscal Year(s) will the contract be charged?	2024-2025		
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.			
General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % WORKERS' COMPENSATION AND SAFETY FUND

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/19/2024**

Anticipated BOE meeting date 07/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2025**Contract term: **1 year and 11 days**4. Type of contract: **Contract**Contract description: **Special Appeals Offi**

5. Purpose of contract:

This is a new contract to provide ongoing special appeals officer services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**

Other basis for payment: \$100/hour, \$50/hour for clerical support, \$0.25/copy, the current postage rate for mailings.

II. JUSTIFICATION

7. What conditions require that this work be done?

Appeals Officer responsibilities include cases related to Division of Human Resource Management in accordance with NRS Chapter 284; Medicaid Provider Matters in accordance with NRS Chapter 422; Department of Training and Rehabilitation in accordance with NRS Chapter 615; Department of Education in accordance with NRS Chapter 391; and other matters as assigned by the Division. Pursuant to the Nevada Administrative Procedures Act (NRS Chapter 2338) decisions issued are subject to judicial review.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Hearings Division does not have attorneys on staff. Per NRS 616C.340(4), special appeals officers are appointed by the Governor to conduct hearings for the Hearings Division on a case by case basis.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Gubernatorial appointment

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	02/26/2024 09:03:59 AM
Division Approval	nmann	03/14/2024 16:19:02 PM
Department Approval	ssands	06/03/2024 11:21:09 AM
Contract Manager Approval	ssands	06/18/2024 09:37:29 AM
Budget Analyst Approval	jhelto1	06/18/2024 10:46:12 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **28927**Agency Name: **ADMIN - HEARINGS AND APPEALS DIVISION**Agency Code: **089**Appropriation Unit: **1015-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **STEPHEN SMITH**Contractor Name: **STEPHEN SMITH**Address: **3630 LUMINAL LANE**City/State/Zip: **LAS VEGAS, NV 89147**Contact/Phone: **STEPHEN SMITH 702-256-9903**

Vendor No.:

NV Business ID: **NV20243117341**To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % WORKERS' COMPENSATION AND SAFETY FUND

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/18/2024**

Anticipated BOE meeting date 07/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2025**Contract term: **1 year and 12 days**4. Type of contract: **Contract**Contract description: **Special Appeals Off**

5. Purpose of contract:

This is a new contract to provide ongoing special appeals officer services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**

Other basis for payment: \$100/hour, \$50/hour for clerical support, \$0.25/copy, current postage rate for mailings.

II. JUSTIFICATION

7. What conditions require that this work be done?

Appeals Officer responsibilities include cases related to Division of Human Resource Management in accordance with NRS Chapter 284; Medicaid Provider Matters in accordance with NRS Chapter 422; Department of Training and Rehabilitation in accordance with NRS Chapter 615; Department of Education in accordance with NRS Chapter 391; and other matters as assigned by the Division. Pursuant to the Nevada Administrative Procedures Act (NRS Chapter 2338) decisions issued are subject to judicial review.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Hearings Division does not have attorneys on staff. Per NRS 616C.340(4), special appeals officers are appointed by the Governor to conduct hearings for the Hearings Division on a case by case basis.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Gubernatorial appointment

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	02/26/2024 09:19:42 AM
Division Approval	nmann	06/11/2024 15:34:45 PM
Department Approval	ssands	06/11/2024 15:35:25 PM
Contract Manager Approval	ssands	06/11/2024 15:41:41 PM
Budget Analyst Approval	jhelto1	06/18/2024 10:51:48 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29281

Agency Name: GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT

Agency Code: 102

Appropriation Unit: 1526-23

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Legal Entity Name: UNIVERSITY OF NORTH ALABAMA

Contractor Name: UNIVERSITY OF NORTH ALABAMA

Address: UNA Box 5036

City/State/Zip: Florence, AL 35632

Contact/Phone: Mary Marshall VanSant 256-765-4184

Vendor No.: T32015318

NV Business ID: government entity

To what State Fiscal Year(s) will the contract be charged? 2024-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 102

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 06/20/2024

Anticipated BOE meeting date 06/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 09/30/2024

Contract term: 102 days

4. Type of contract: Interlocal Agreement

Contract description: Case Study

5. Purpose of contract:

This is a new interlocal agreement to provide a case study to provide recommendations to strengthen entrepreneurship.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$29,038.00

Other basis for payment: As invoiced by the vendor and approved by the state. To be paid within 30 days if all documentation is accurate, complete, and in compliance with the agreement.

II. JUSTIFICATION

7. What conditions require that this work be done?

Detailed case study on two example communities to offer recommendations to further develop efforts and resources to strengthen entrepreneurship across the state.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Across the US, few specialist contractors are able to provide validated and proven frameworks for such an assessment of the entrepreneurial community. Drawing on those trusted vendors who are able to advise on and execute such operations, three committed candidates stepped forward. Agile Strategy Labs is uniquely positioned to perform impartial and engaging community outreach and assessment, and facilitate the rigorous approach that the Office of Entrepreneurship is attempting to engender. Their extensive experience and partnerships with related tools and subject matter experts makes them ideally suited to fulfill this function, including previous national work on stakeholder consultation for the likes of the Kauffman Foundation. The Office of Entrepreneurship endeavors to establish a robust engagement and assessment framework in order to generate authentic and reliable community-driven data that can inform important statewide actions and next steps.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Norman & Associates Consulting
Next Street
University of North Alabama - Agile Strategy Labs

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Expertise

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Icopelan	05/15/2024 16:46:18 PM
Division Approval	Icopelan	05/15/2024 16:46:20 PM
Department Approval	Icopelan	05/17/2024 08:45:16 AM
Contract Manager Approval	Icopelan	05/21/2024 10:51:26 AM
Budget Analyst Approval	mbro28	06/20/2024 11:43:47 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 28751

Amendment Number: 1

Legal Entity Name: APPLIED ECONOMICS, LLC

Agency Name: GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT

Contractor Name: APPLIED ECONOMICS, LLC

Agency Code: 102

Address: 11209 N TATUM BLVD STE 225

Appropriation Unit: 1526-24

City/State/Zip: PHOENIX, AZ 85028

Is budget authority available?: Yes

Contact/Phone: Sarah Murley 602-765-2400

If "No" please explain: Not Applicable

Vendor No.: PUR0005609

NV Business ID: NV20161071093

To what State Fiscal Year(s) will the contract be charged? 2024-2026

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 102

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 01/24/2024

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: 06/30/2024

Contract term: 2 years and 157 days

4. Type of contract: Contract

Contract description: Economic Impact

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing economic and revenue impact analyses for proposed tax incentive programs. This amendment extends the termination date from June 30, 2024, to June 30, 2026 and increases the amount from \$6,875 to \$30,000 due to the addition of analysis and studies of the scope of work.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$6,875.00	\$6,875.00	\$6,875.00	No
2. Amount of current amendment (#1):	\$23,125.00	\$30,000.00	\$30,000.00	Yes - Info
3. New maximum contract amount:	\$30,000.00			
and/or the termination date of the original contract has changed to:	06/30/2026			

II. JUSTIFICATION

7. What conditions require that this work be done?

This work is required to provide a third-party analysis on a project in which GOED is considering offering economic abatements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

GOED is seeking an unbiased, independent opinion to analyze whether granting tax abatements is a good investment for the state.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Applied Economics
Applied Analysis
RCG Economics

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

After review, evaluation and scoring this was the most qualified vendor.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor performed work for GOED in the past and the work was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

Icopelan

06/25/2024 12:30:40 PM

Division Approval	lcopelan	06/25/2024 12:30:47 PM
Department Approval	lcopelan	06/25/2024 12:30:54 PM
Contract Manager Approval	lcopelan	06/25/2024 12:31:02 PM
Budget Analyst Approval	mbro28	06/27/2024 11:30:32 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 28857

Amendment Number: 1

Agency Name: GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT

Legal Entity Name: Norman & Associates Consulting Services

Agency Code: 102

Contractor Name: Norman & Associates Consulting Services

Appropriation Unit: 1526-23

Address: 2407 Bellinzona Place

Is budget authority available?: Yes

City/State/Zip: Henderson, NV 89044

If "No" please explain: Not Applicable

Contact/Phone: Helen Norman 408-309-3916

Vendor No.: T29048153

NV Business ID: NV20232996236

To what State Fiscal Year(s) will the contract be charged? 2024-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 102

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 02/23/2024

Anticipated BOE meeting date 06/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: 08/31/2024

Contract term: 219 days

4. Type of contract: Contract

Contract description: Entrprshp case study

5. Purpose of contract:

This is the first amendment to the original contract which provides a detailed case study on an example community to offer recommendations to strengthen entrepreneurship. This amendment increases the total contract amount from \$7,000 to \$10,000 and extends the termination date from August 31, 2024, to September 30, 2024 due to an addition to the scope of work.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$7,000.00	\$7,000.00	\$7,000.00	No
2. Amount of current amendment (#1):	\$3,000.00	\$10,000.00	\$10,000.00	Yes - Info
3. New maximum contract amount:	\$10,000.00			
and/or the termination date of the original contract has changed to:	09/30/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

Assembly Bill 77 (2023) created the Office of Entrepreneurship within GOED. This work relates to establishing the Office and complying with the requirement to provide recommendations on improving access to state contracts for businesses that have been in operation for not more than 5 years and recommendations on improving overall entrepreneurship in Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the time nor expertise to complete the work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

- a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

- b. Solicitation Waiver: **Not Applicable**

- c. Why was this contractor chosen in preference to other?

Cost and expertise.

- d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Icopelan	05/23/2024 17:26:51 PM
Division Approval	Icopelan	05/23/2024 17:26:59 PM
Department Approval	Icopelan	05/23/2024 17:27:06 PM
Contract Manager Approval	Icopelan	05/23/2024 17:27:13 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29350

Agency Name: ADMIN - ENTERPRISE IT SERVICES
Agency Code: 180
Appropriation Unit: 1389-26
Is budget authority available?: No
If "No" please explain: The contract will be managed by BA1389 but paid out of BA1301.

Legal Entity Name: RFI ENTERPRISES INC DBA
Contractor Name: RFI ENTERPRISES INC DBA
Address: RFI COMMUNICATIONS & SECURITY
360 TURTLE CREEK COURT
City/State/Zip: SAN JOE, CA 95125
Contact/Phone: 775-850-0403
Vendor No.: PUR0002572A
NV Business ID: NV20021334287

To what State Fiscal Year(s) will the contract be charged? 2024-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Return to Work funds

2. Contract start date:
a. Effective upon Board of Examiner's approval? No or b. other effective date 06/24/2024
Anticipated BOE meeting date 06/2024
Retroactive? No
If "Yes", please explain
Not Applicable

3. Termination Date: 12/31/2024
Contract term: 190 days

4. Type of contract: Contract
Contract description: Nye NCAS Install

5. Purpose of contract:
This is a new contract to provide the installation of nineteen Software House CCURE access controlled doors, one video intercom with desk station, and six American Dynamics CCTV cameras.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: \$99,000.00
Other basis for payment: per approved invoice

II. JUSTIFICATION

7. What conditions require that this work be done?
As part of ongoing CIP projects, electronic access controls are required to secure the buildings for employees, information and equipment in these offices.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
The state does not have qualified employees to complete the work.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 240506

Approval Date: 05/15/2024

c. Why was this contractor chosen in preference to other?

Lowest bidder

d. Last bid date: 05/23/2024 Anticipated re-bid date: 12/31/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dcarlso4	05/31/2024 16:00:57 PM
Division Approval	rdehnhar	06/10/2024 14:21:16 PM
Department Approval	ddodge	06/10/2024 19:32:01 PM
Contract Manager Approval	thudder	06/13/2024 06:59:38 AM
Budget Analyst Approval	mranki1	06/24/2024 09:05:27 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29351

Agency Name: ADMIN - ENTERPRISE IT SERVICES
Agency Code: 180
Appropriation Unit: 1389-26
Is budget authority available?: No
If "No" please explain: The contract will be managed by BA1389 but paid out of BA1301.

Legal Entity Name: RFI ENTERPRISES INC DBA
Contractor Name: RFI ENTERPRISES INC DBA
Address: RFI COMMUNICATIONS & SECURITY
360 TURTLE CREEK COURT
City/State/Zip: SAN JOSE, CA 95125
Contact/Phone: 775-850-0403
Vendor No.: PUR0002572A
NV Business ID: NV20021334287

To what State Fiscal Year(s) will the contract be charged? 2024-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % RETURN TO WORK FUNDS

2. Contract start date:
a. Effective upon Board of Examiner's approval? No or b. other effective date 06/24/2024
Anticipated BOE meeting date 06/2024
Retroactive? No
If "Yes", please explain
Not Applicable

3. Termination Date: 12/31/2024
Contract term: 190 days

4. Type of contract: Contract
Contract description: Pro Cir NCAS Install

5. Purpose of contract:
This is a new contract to provide the installation of nine Software House CCURE access controlled doors and one video intercom with desk station.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: \$43,500.00
Other basis for payment: Upon approved invoice

II. JUSTIFICATION

7. What conditions require that this work be done?
As part of ongoing CIP projects, electronic access controls are required to secure the buildings for employees, information and equipment in these offices.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
The state does not have qualified employees to complete the work.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 240506

Approval Date: 05/15/2024

c. Why was this contractor chosen in preference to other?

LOWEST BIDDER

d. Last bid date: 05/23/2024 Anticipated re-bid date: 12/31/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dcarlso4	05/31/2024 16:01:55 PM
Division Approval	rdehnhar	06/12/2024 09:27:35 AM
Department Approval	ddodge	06/12/2024 15:33:19 PM
Contract Manager Approval	thudder	06/13/2024 06:59:54 AM
Budget Analyst Approval	mranki1	06/24/2024 08:51:22 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29425**Agency Name: **DEPARTMENT OF VETERANS SERVICES**Agency Code: **240**Appropriation Unit: **2564-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **IMAGO DEI ARCHITECTURE LLC**Contractor Name: **IMAGO DEI ARCHITECTURE LLC**Address: **45 KILLINGTON CT**City/State/Zip: **RENO, NV 89511-9146**Contact/Phone: **775/741-5304**Vendor No.: **T29043015**NV Business ID: **NV20201705823**To what State Fiscal Year(s) will the contract be charged? **2025-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Donations

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/08/2024**

Anticipated BOE meeting date 08/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2027**Contract term: **2 years and 357 days**4. Type of contract: **Contract**Contract description: **Imago Dei Archi**

5. Purpose of contract:

This is a new contract to provide ongoing architect services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,400.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Federal Veterans Administration Grants require the submission of certain drawings/plans at different levels throughout the application process.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDVS does not have an architect on staff and there are no staff with these credentials.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Professional Service (As defined in NAC 333.150). Vendor possesses unique knowledge of VA grants and the specification of the documents that must be submitted in an application. Contractor is a licensed architect and has extensive experience in the conceptual development of project scopes and budgetary estimates. He also has first-hand knowledge of the VA State Home Construction Grants requirements as well as the envisioned improvement projects related to the Northern Nevada State Veterans Home.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtheil1	06/26/2024 11:01:04 AM
Division Approval	jtheil1	06/26/2024 11:01:06 AM
Department Approval	jtheil1	06/26/2024 11:01:10 AM
Contract Manager Approval	jclodfel	06/26/2024 18:10:41 PM
Budget Analyst Approval	spowel3	07/08/2024 13:28:19 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **26985**Amendment Number: **2**Agency Name: **CANNABIS COMPLIANCE BOARD**Legal Entity Name: **BAKER TILLY US LLP**Agency Code: **270**Contractor Name: **BAKER TILLY US LLP**Appropriation Unit: **4207-15**Address: **205 N Michigan Ave**Is budget authority available?: **Yes**City/State/Zip: **Chicago, IL 60601-5927**

If "No" please explain: Not Applicable

Contact/Phone: **Brian J. Campbell 480-839-4900**Vendor No.: **T32011083**NV Business ID: **NV20141705974**To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensure
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/22/2022**Anticipated BOE meeting date **07/2024**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2025**Contract term: **2 years and 220 days**4. Type of contract: **Contract**Contract description: **App Drawing Audit**

5. Purpose of contract:

This is the second amendment to the original contract which provides the operation of a computerized random drawing system to select the final application numbers that will be eligible for cannabis licenses. This amendment increases the maximum amount from \$41,376 to \$88,252 due to additional drawings and an increased cost for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$41,376.00	\$41,376.00	\$41,376.00	Yes - Info
a. Amendment 1:	\$0.00	\$0.00	\$41,376.00	No
2. Amount of current amendment (#2):	\$46,876.00	\$46,876.00	\$88,252.00	Yes - Info
3. New maximum contract amount:	\$88,252.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Cannabis Compliance Board is required to conduct a random number generator for the cannabis license application process. This contract enables a CPA to overview the process.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees or resources available to provide this service.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: 09/01/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLP

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hsaunde1	05/15/2024 11:07:07 AM
Division Approval	hsaunde1	06/06/2024 12:30:02 PM
Department Approval	hsaunde1	06/06/2024 12:30:10 PM
Contract Manager Approval	nroger2	06/06/2024 13:30:08 PM
Budget Analyst Approval	dlenzner	06/17/2024 16:52:43 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29001**Agency Name: **NDE - DEPARTMENT OF EDUCATION**Agency Code: **300**Appropriation Unit: **2675-22**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Board of Regents, Nevada System of Higher Education OBO

Contractor Name: **Board of Regents, Nevada System of Higher Education OBO**Address: **University of Nevada, Reno
Mail Stop 0124**City/State/Zip: **Reno, NV 89557-0124**

Contact/Phone: Marissa McRea 775-784-6662

Vendor No.: D35000816

NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2025-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/02/2024**

Anticipated BOE meeting date 05/2024

Retroactive? **Yes**

If "Yes", please explain

Retroactive approval to March 1, 2024, on a contract with the Board of Regents Nevada System of Higher Education. This contract is for the State Educational Technology Needs Assessment (SETNA) of Nevada school districts. The needs assessment is guided by the requirements set forth in NRS 388.795(2) & 388.795(6) and is required in all even-numbered years. The report is required to the LCB by June 1, 2024. This retroactive date will allow the vendor to complete the work by the deadline.3. Termination Date: **06/30/2024**Contract term: **-2 days**4. Type of contract: **Interlocal Agreement**Contract description: **BOR NSHE UNR SETNA**

5. Purpose of contract:

This is a new interlocal agreement to provide State Educational Technology Needs Assessments for school districts throughout the state.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: As invoiced by the vendor

II. JUSTIFICATION

7. What conditions require that this work be done?

The purpose of this project is the 2024 State Educational Technology Needs Assessment (SETNA) for Nevada schools and districts. The plan will be guided by the needs assessment requirements set forth in NRS 388.795(6), and patterned by the needs assessments conducted in 2008, 2010, 2012, 2014, 2016, 2018, 2020, and 2022.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Current Department of Education Staff do not have the expertise or capacity to complete this work.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 - Interlocal contract

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

8%/\$1,481.00

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	03/13/2024 10:47:06 AM
Division Approval	carnol1	03/13/2024 10:47:09 AM
Department Approval	carnol1	03/13/2024 10:47:12 AM
Contract Manager Approval	khoy1	04/24/2024 12:56:09 PM
Budget Analyst Approval	vfajota	07/02/2024 12:36:41 PM

Joe Lombardo
Governor

Jhone M. Ebert
Superintendent of
Public Instruction



Southern Nevada Office
2080 E. Flamingo Road, Suite 210
Las Vegas, Nevada 89119-0811
Phone: (702) 486-6458
Fax: (702) 486-6450

**STATE OF NEVADA
DEPARTMENT OF EDUCATION**

700 E. Fifth Street | Carson City, Nevada 89701-5096
Phone: (775) 687-9200 | www.doe.nv.gov | Fax: (775) 687-1116

MEMORANDUM

TO: Clerk of the Board of Examiners, Governor's Finance Office – Budget Division

FROM: Megan Peterson, Deputy Superintendent, Student Investment Division *ml*

DATE: March 6, 2024

SUBJECT: Request for Retroactive Contract with Board of Regents – Nevada System of Higher Education

This memorandum serves as a request for retroactive approval to March 1, 2024, of a contract with the Board of Regents – Nevada System of Higher Education. This contract is for the State Educational Technology Needs Assessment (SETNA) of Nevada school districts. The needs assessment is guided by the requirements set forth in Nevada Revised Statutes 388.795(2) & 388.795(6) and is required in all even-numbered years. The report is required to the Legislative Council Bureau by June 1, 2024. This retroactive date is required to allow the vendor to complete the work by this designated deadline. Staff turnover has resulted in a delay in the process for this year. In the next even-numbered year this contracting process will begin in September to provide additional time and thus avoid delayed execution based on staff turnover.

If this is not approved, the report will not be prepared by June 1, 2024, and the Nevada Department of Education will be out of compliance with the Nevada Revised Statutes.

We appreciate your consideration in this matter.

cc: Jhone M. Ebert, Superintendent of Public Instruction

cc: Ann Marie Dickson, Deputy Superintendent, Student Achievement Division

cc: Cindi Chang, Director, Office of Teaching and Learning

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29369

Agency Name: NDE - DEPARTMENT OF EDUCATION

Agency Code: 300

Appropriation Unit: 2710-21

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Legal Entity Name: BUCK INSTITUTE FOR EDUCATION PBLWORKS

Contractor Name: BUCK INSTITUTE FOR EDUCATION PBLWORKS

Address: DBA PBLWORKS
3 HAMILTON LANDING STE 220

City/State/Zip: NOVATO, CA 94949

Contact/Phone: 415-475-0122

Vendor No.: T29048571

NV Business ID: NV20243139722

To what State Fiscal Year(s) will the contract be charged? 2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 07/09/2024

Anticipated BOE meeting date 07/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 07/31/2024

Contract term: 22 days

4. Type of contract: Contract

Contract description: PBL Training

5. Purpose of contract:

This is a new contract to provide a four day in person training about Project Based Learning for educators.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$19,500.00

Other basis for payment: As invoiced by the vendor and accepted by the state

II. JUSTIFICATION

7. What conditions require that this work be done?

This project will support the Department in hosting an in-person four-day training for educators in Nevada. The training is Project Based Learning (PBL). Participants will learn to set norms, facilitate inquiry, and foster collaborative conversations. Each participant will leave with a project ready to be implemented in their classroom and the teaching practices to facilitate high-quality PBL.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The state does not have the expertise or capacity to provide the services needed.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This Vendor was chosen based off the pricing and training information provided by the vendor.

d. Last bid date: 04/05/2024 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	07/08/2024 09:50:49 AM
Division Approval	carnol1	07/08/2024 09:50:54 AM
Department Approval	carnol1	07/08/2024 09:50:58 AM
Contract Manager Approval	khoy1	07/08/2024 10:39:14 AM
Budget Analyst Approval	mranki1	07/09/2024 15:36:46 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29361**

Agency Name:	STATE PUBLIC CHARTER SCHOOL AUTHORITY	Legal Entity Name:	Cynthia Schumacher
Agency Code:	315	Contractor Name:	Cynthia Schumacher
Appropriation Unit:	2711-04	Address:	6530 Jackson Ave
Is budget authority available?:	Yes	City/State/Zip	Lake, MI 48632
If "No" please explain:	Not Applicable	Contact/Phone:	Cynthia Schumacher 989-239-7556
		Vendor No.:	T29043612
		NV Business ID:	NV20201931802

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Sponsorship fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/27/2024**

Anticipated BOE meeting date 08/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **05/20/2028**Contract term: **3 years and 328 days**4. Type of contract: **Contract**Contract description: **External reviewer**

5. Purpose of contract:

This is a new contract to provide for an external reviewer to read and evaluate charter school applications and other documents related to the operation and/or authorizing of charter schools.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,976.00**

Payment for services will be made at the rate of \$999.00 per Application or other contract

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency regularly maintains a pool of qualified peer reviewers to read and evaluate charter school applications and other documents related to the operation and/or authorizing of charter schools.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In reviewing charter school applications and amendments, it is important that an independent, third party perform a review in addition to SPCSA staff.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Andrea Barry
Elizabeth Woodcock
Halli Faulkner

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor meets the general minimum qualifications required in the informal solicitation.

d. Last bid date: 04/15/2024 Anticipated re-bid date: 04/20/2028

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

State Public Charter School Authority. The quality of work is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbauer	06/12/2024 17:11:15 PM
Division Approval	jbauer	06/12/2024 17:11:17 PM
Department Approval	jbauer	06/12/2024 17:11:19 PM
Contract Manager Approval	jbauer	06/12/2024 17:11:22 PM
Budget Analyst Approval	twollan1	06/27/2024 15:58:13 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29331

Agency Name: STATE PUBLIC CHARTER SCHOOL AUTHORITY

Agency Code: 315

Appropriation Unit: 2711-04

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Legal Entity Name: Elizabeth Woodcock

Contractor Name: Elizabeth Woodcock

Address: 71 Stonewall

City/State/Zip: Memphis, TN 38104

Contact/Phone: Elizabeth Woodcock 908-803-9132

Vendor No.: T29038204

NV Business ID: NV20161588953

To what State Fiscal Year(s) will the contract be charged? 2024-2028

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Sponsorship fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

b. other effective date 06/27/2024

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 05/15/2028

Contract term: 3 years and 323 days

4. Type of contract: Contract

Contract description: External reviewer

5. Purpose of contract:

This is a new contract to provide for an external reviewer to read and evaluate charter school applications and other documents related to the operation and/or authorizing of charter schools.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$23,976.00

Payment for services will be made at the rate of \$999.00 per null

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency regularly maintains a pool of qualified peer reviewers to read and evaluate charter school applications and other documents related to the operation and/or authorizing of charter schools.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In reviewing charter school applications and amendments, it is important that an independent, third party perform a review in addition to SPCSA staff.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Andrea Barry
Kristen Vandawalker
Halli Faulkner

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor meets the general minimum qualifications required in the informal solicitation.

d. Last bid date: 04/02/2024 Anticipated re-bid date: 04/02/2028

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

State Public Charter School Authority - The quality of service was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbauer	06/12/2024 17:09:15 PM
Division Approval	jbauer	06/12/2024 17:09:18 PM
Department Approval	jbauer	06/12/2024 17:09:20 PM
Contract Manager Approval	jbauer	06/12/2024 17:09:22 PM
Budget Analyst Approval	twollan1	06/27/2024 14:23:14 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29319

Agency Name: DTCA - MUSEUMS AND HISTORY DIVISION

Agency Code: 331

Appropriation Unit: 2943-95

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Legal Entity Name: HENDERSON FLOORCOVERINGS, INC.

Contractor Name: CLOUD CARPET ONE FLOOR & HOME

Address: CLOUD CARPET ONE FLOOR & HOME
6555 S VALLEY VIEW BLVD STE 50
LAS VEGAS, NV 89118

City/State/Zip: LAS VEGAS, NV 89118

Contact/Phone: Shar Koenig/Jason Norton 702/606-6603

Vendor No.: T29048257

NV Business ID: NV19931024877

To what State Fiscal Year(s) will the contract be charged? 2024-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds 100.00 %

Federal Funds 0.00 %

Highway Funds 0.00 %

Fees 0.00 %

Bonds 0.00 %

Other funding 0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

b. other effective date 06/27/2024

Anticipated BOE meeting date 06/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 09/30/2024

Contract term: 95 days

4. Type of contract: Contract

Contract description: Stairwell Safety

5. Purpose of contract:

This is a new contract to provide services to replace stairway carpet with stair tread risers.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$18,200.35

II. JUSTIFICATION

7. What conditions require that this work be done?

Installation of tread risers are required to ensure stairwell safety for the public and staff.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the skills or equipment to complete these tasks.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Vendor was chosen based on ability to complete the project as described in the scope of work and bid was within budget.

d. Last bid date: 02/09/2024 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

DBA

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddeleo2	05/23/2024 15:32:07 PM
Division Approval	ddeleo2	05/23/2024 15:32:09 PM
Department Approval	amathies	05/29/2024 14:17:23 PM
Contract Manager Approval	ddeleo2	05/29/2024 15:15:35 PM
Budget Analyst Approval	mbro28	06/27/2024 11:32:01 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29342

Agency Name: DTCA - MUSEUMS AND HISTORY DIVISION

Agency Code: 331

Appropriation Unit: 2943-95

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Legal Entity Name: IMMACULATE DIVINE LLC

Contractor Name: IMMACUATE RESTORATION

Address: 3255 Pepper Ln Suite #100A

City/State/Zip: Las Vegas, NV 89120

Contact/Phone: 7023133300

Vendor No.:

NV Business ID: NV20101072158

To what State Fiscal Year(s) will the contract be charged? 2024-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X

General Funds

100.00 %

Federal Funds

0.00 %

Highway Funds

0.00 %

Fees

0.00 %

Bonds

0.00 %

Other funding

0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 06/28/2024

Anticipated BOE meeting date 06/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 09/30/2024

Contract term: 94 days

4. Type of contract: Contract

Contract description: Floor Restoration

5. Purpose of contract:

This is a new contract to provide floor cleaning and repair services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$11,313.75

II. JUSTIFICATION

7. What conditions require that this work be done?

To ensure the continued health and safety of museum visitors and staff, restoration services are required for its wood, carpet and terrazzo floors. The Museum has been open to the public for more than 10 years.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the skills or equipment to completed these tasks.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Immaculate Divine DBA Immaculate Restoration

Xcel Maintenance Services Inc.

Silver State Floor Restoration

Immaculate Restoration

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Selected vendor's bis was the most responsive.

d. Last bid date: 03/01/2024 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Registered with the Nevada Secretary of State as Immaculate Divine LLC DBA Immaculate Restoration.

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddeleo2	05/31/2024 07:48:24 AM
Division Approval	ddeleo2	05/31/2024 07:48:27 AM
Department Approval	amathies	05/31/2024 10:31:31 AM
Contract Manager Approval	ddeleo2	05/31/2024 10:42:02 AM
Budget Analyst Approval	mbro28	06/28/2024 06:51:02 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29321

Agency Name: DTCA - MUSEUMS AND HISTORY DIVISION

Agency Code: 331

Appropriation Unit: 2943-07

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Legal Entity Name: MESA ENERGY SYSTEMS INC DBA

Contractor Name: MESA ENERGY SYSTEMS INC DBA

Address: EMCOR SERVICES MESA ENERGY INC
6295 S PEARL ST STE 1400
LAS VEGAS, NV 89120-6280

City/State/Zip: LAS VEGAS, NV 89120-6280

Contact/Phone: Jeremy Sargent 702/597-0314

Vendor No.: T27027115A

NV Business ID: NV20071267110

To what State Fiscal Year(s) will the contract be charged? 2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	37.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	X Other funding	63.00 % 45% Tourism Funds and 18% Admissions

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

b. other effective date 07/01/2024

Anticipated BOE meeting date 06/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 06/30/2025

Contract term: 364 days

4. Type of contract: Contract

Contract description: HVAC Monitoring

5. Purpose of contract:

This is a new contract to provide heating, ventilation, and air conditioning preventative maintenance services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$49,992.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Regular preventative maintenance prolongs the life of the HVAC equipment and systems.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the skills or equipment to complete these tasks.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Johnson Controls Inc.
C & L Refrigeration
Mesa Energy Systems Inc. DBA Emcor Services

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Selected vendor submitted the most responsive bid and fit within the Museum's budgetary constraints.

d. Last bid date: 03/26/2024 Anticipated re-bid date: 03/26/2025

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddeleo2	05/29/2024 13:57:46 PM
Division Approval	ddeleo2	05/29/2024 13:57:50 PM
Department Approval	amathies	05/31/2024 10:32:17 AM
Contract Manager Approval	ddeleo2	05/31/2024 10:43:20 AM
Budget Analyst Approval	mbro28	06/28/2024 06:57:05 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29305**Agency Name: **DTCA - MUSEUMS AND HISTORY
DIVISION**Agency Code: **331**Appropriation Unit: **4216-95**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **CARL'S AIR CONDITIONING & SHEET
METAL, INC.**Contractor Name: **CARL'S AIR CONDITIONING & SHEET
METAL, INC.**Address: **265 Elliott Road**City/State/Zip: **HENDERSON, NV 89011**Contact/Phone: **Enrique Castro 702/565-8751**Vendor No.: **T29045464**NV Business ID: **NV19671001172**To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/09/2024**

Anticipated BOE meeting date 06/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **07/31/2024**Contract term: **22 days**4. Type of contract: **Contract**Contract description: **HVAC Repair**

5. Purpose of contract:

This is a new contract to provide heating, ventilation, and air conditioning repair and upgrade services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$27,492.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Aged HVAC system s have failed and are non-operational.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the skills and equipment to complete the HVAC repair/replacement.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor was the only company to submit a responsive bid.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
 No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
 Not Applicable
12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
 No
 b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
 No
 c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
 No If "Yes", please explain
 Not Applicable
13. Has the contractor ever been engaged under contract by any State agency?
 No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
 Not Applicable
14. Is the contractor currently involved in litigation with the State of Nevada?
 No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
 Not Applicable
15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation
16. a. Is the Contractor Name the same as the legal Entity Name?
 Yes
17. a. Does the contractor have a current Nevada State Business License (SBL)?
 Yes
18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
 Yes
19. Agency Field Contract Monitor:
20. Contract Status:
 Contract Approvals:
- | Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | ddeleo2 | 05/23/2024 11:59:36 AM |
| Division Approval | ddeleo2 | 05/23/2024 11:59:40 AM |
| Department Approval | amathies | 05/29/2024 14:16:08 PM |
| Contract Manager Approval | ddeleo2 | 05/29/2024 15:08:55 PM |
| Budget Analyst Approval | mbro28 | 07/09/2024 06:38:21 AM |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29358**Agency Name: **DHHS - HEALTH AND HUMAN SERVICES DIRECTOR'S OFFICE**Agency Code: **400**Appropriation Unit: **3060-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **NEVADA PUBLIC HEALTH FOUNDATION, INC.**Contractor Name: **NEVADA PUBLIC HEALTH FOUNDATION, INC.**Address: **3476 EXECUTIVE POINTE WAY Suite 10**City/State/Zip: **CARSON CITY, NV 89706**Contact/Phone: **Natalie Gautereaux 775-884-0392**Vendor No.: **T81018059**NV Business ID: **NV19961104052**To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Fund for Resilient Nevada

Agency Reference #: **10007**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/13/2024**Anticipated BOE meeting date **07/2024**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2024**Contract term: **201 days**4. Type of contract: **Contract**Contract description: **Community Building**

5. Purpose of contract:

This is a new service agreement under statewide contract 99SWC-NV23-17896 which provides consulting, marketing, and education services. This service agreement provides assistance to the rural county and state juvenile detention leaders with strategic planning, re-entry/discharge planning efforts, and the implementation of a medication-assisted treatment (MAT) program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,950.00**

Payment for services will be made at the rate of \$65.63 per Hour

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract will help meet the requirements in the Consolidated Appropriations Act of 2023, Sections 5121 and 5122 which require a plan to be in place by January 1, 2025 to cover certain services to certain eligible juveniles who are incarcerated for 30 days prior to their scheduled release and for 30 days after release.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to complete this work.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected by Purchasing as part of a multi award solicitation 99SWC-S2340 to provide various consulting, marketing, and education services.

d. Last bid date: 04/17/2023 Anticipated re-bid date: 01/30/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

8%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor is currently under contract with with several Nevada Department of Health and Human Services agencies. Service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	chadwic1	06/04/2024 14:43:00 PM
Division Approval	chadwic1	06/04/2024 14:43:02 PM
Department Approval	chadwic1	06/04/2024 14:43:04 PM
Contract Manager Approval	chadwic1	06/04/2024 14:43:10 PM
Budget Analyst Approval	khal5	06/13/2024 16:09:22 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 28907

Agency Name: DHHS - AGING AND DISABILITY SERVICES DIVISION

Agency Code: 402

Appropriation Unit: 3208-04

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Legal Entity Name: E3 DIAGNOSTICS, INC

Contractor Name: E3 DIAGNOSTICS, INC

Address: 3333 N KENNICOTT AVE

City/State/Zip: ARLINGTON HEIGHTS, IL 60004

Contact/Phone: BRITTANY COLLIN 209-662-2673

Vendor No.: PUR0005474

NV Business ID: NV20131185224

To what State Fiscal Year(s) will the contract be charged? 2024-2028

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X

General Funds

100.00 %

Federal Funds

0.00 %

Highway Funds

0.00 %

Fees

0.00 %

Bonds

0.00 %

Other funding

0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 06/27/2024

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 02/29/2028

Contract term: 3 years and 247 days

4. Type of contract: Contract

Contract description: Audiology Reno

5. Purpose of contract:

This is a new contract to provide ongoing calibration services for equipment needed to complete diagnostic audiology evaluations and screenings for the early intervention population in Northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$12,172.40

Other basis for payment: As invoiced per vendor and approved by the state

II. JUSTIFICATION

7. What conditions require that this work be done?

Audiologic evaluations are a Part C service required to be provided by early interventions programs across the state. Contract audiologists are employed by NEIS agencies to perform these services. The highly specialized equipment used when performing these services is owned by the agencies and requires annual maintenance and occasional replacement.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Diagnostic and screening audiology equipment is highly specialized and requires calibration and ongoing maintenance, or installation, be completed by specifically trained individuals who do not exist in state service.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Sole source pursuant to NAC 333.150, please see attached memo.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

ADSD has purchased equipment from this vendor and used their calibration services since 2014 per DAWN with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gjorgens	02/15/2024 14:41:00 PM
Division Approval	tric1	02/20/2024 08:56:35 AM
Department Approval	dschmid5	06/24/2024 16:06:09 PM
Contract Manager Approval	maceved1	06/26/2024 14:07:37 PM
Budget Analyst Approval	pokeefe	06/27/2024 08:30:04 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 28893

Agency Name: DHHS - AGING AND DISABILITY SERVICES DIVISION

Agency Code: 402

Appropriation Unit: 3208-04

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Legal Entity Name: E3 DIAGNOSTICS, INC.

Contractor Name: E3 DIAGNOSTICS, INC.

Address: 3333 N KENNICOTT AVE

City/State/Zip: ARLINGTON HEIGHTS, IL 60004

Contact/Phone: SAMANTHA HAWKER 209-662-2673

Vendor No.: PUR0005474

NV Business ID: NV20131185224

To what State Fiscal Year(s) will the contract be charged? 2024-2028

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X

General Funds

100.00 %

Fees

0.00 %

Federal Funds

0.00 %

Bonds

0.00 %

Highway Funds

0.00 %

Other funding

0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 06/26/2024

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 02/29/2028

Contract term: 3 years and 248 days

4. Type of contract: Contract

Contract description: Audiology LV

5. Purpose of contract:

This is a new contract to provide ongoing calibration services for equipment needed to complete diagnostic audiology evaluations and screenings for the early intervention population statewide.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$16,012.00

Other basis for payment: As invoiced by the vendor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

Audiologic evaluations are a Part C service required to be provided by early interventions programs across the state. Contract audiologists are employed by NEIS agencies to perform these services. The highly specialized equipment used when performing these services is owned by the agencies and requires annual maintenance and occasional replacement.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Diagnostic and screening audiology equipment is highly specialized and requires calibration and ongoing maintenance, or installation, be completed by specifically trained individuals who do not exist in state service.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Sole source pursuant to NAC 333.150, please see attached memo.

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

ADSD has purchased equipment from this vendor and used their calibration services since 2014 per DAWN with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gjorgens	02/15/2024 14:41:27 PM
Division Approval	tric1	02/20/2024 08:57:02 AM
Department Approval	dschmid5	06/24/2024 16:06:52 PM
Contract Manager Approval	maceved1	06/26/2024 14:05:36 PM
Budget Analyst Approval	pokeefe	06/26/2024 14:18:22 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 28821

Agency Name: DHHS - AGING AND DISABILITY SERVICES DIVISION

Agency Code: 402

Appropriation Unit: 3278-66

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Legal Entity Name: BOARD OF REGENTS-NSHE OBO UNR

Contractor Name: BOARD OF REGENTS-NSHE OBO UNR

Address: 1664 N VIRGINIA ST
MAIL STOP 325

City/State/Zip: RENO, NV 89557

Contact/Phone: THOMAS LANDIS 775-784-4040

Vendor No.: D35000849

NV Business ID: GOVERNMENT AGENCY

To what State Fiscal Year(s) will the contract be charged? 2024-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 06/20/2024

Anticipated BOE meeting date 03/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 08/31/2024

Contract term: 72 days

4. Type of contract: Other (include description): MSA Work Plan

Contract description: UNR No Wrong Door

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV23-17900 which provides consulting, marketing, and education services. This service agreement provides the facilitation of the No Wrong Door (NWD) steering committee to assess Nevada's Long-Term Services System (LTSS) access point and assist the state in developing an implementation plan for NWD efforts.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$77,664.35

Other basis for payment: As Invoiced by the Contractor and Approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency has received a federal grant that requires the assessment and plan to support people in making informed decisions about the long-term services system.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The workload of existing state team members does not allow for the capacity to support these extra efforts.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

MSA RFP #99SWC-S2340

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Indirect Cost 31%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

UNR has provided these services to ADSD in the past.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gjorgens	05/13/2024 09:26:36 AM
Division Approval	tric1	05/13/2024 10:08:20 AM
Department Approval	dschmid5	05/13/2024 13:41:29 PM
Contract Manager Approval	maceved1	05/13/2024 14:32:07 PM
Budget Analyst Approval	khal5	06/20/2024 10:12:21 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29015**

Agency Name:	DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name:	KPS 3
Agency Code:	402	Contractor Name:	KPS 3
Appropriation Unit:	3278-38	Address:	500 RYLAND ST STE 300
Is budget authority available?:	Yes	City/State/Zip	RENO, NV 89502-1662
If "No" please explain:	Not Applicable	Contact/Phone:	ROB GAEDTKE 775/686-7439
		Vendor No.:	PUR0004720
		NV Business ID:	NV19941094961

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/28/2024**

Anticipated BOE meeting date 08/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2027**Contract term: **3 years and 2 days**4. Type of contract: **Other (include description): MSA Work Plan**Contract description: **Nevada Care Connecti**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV23-17886 which provides consulting, marketing, and education services. This service agreement provides ongoing outreach support as well as web hosting and maintenance services for Nevada Care Connection.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$68,863.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

ADSD has contracted with KPS3 since 2017 to host and maintain two websites: www.nevadacareconnection.org and www.nevadalifespan.org. Additionally, this service agreement continues previous investments to increase outreach efforts for the Medicare Improvements for Providers and Patients Act. A federal grant dedicated to outreach and education.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This work requires specialized expertise that is not available within the state.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

MSA RFP 99SWC-S2340

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

KPS has been providing these services since 2017 with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gjorgens	05/07/2024 09:26:12 AM
Division Approval	tric1	05/13/2024 10:08:33 AM
Department Approval	dschmid5	05/16/2024 11:19:27 AM
Contract Manager Approval	maceved1	06/28/2024 07:22:25 AM
EITS Approval	daxtel1	06/28/2024 13:17:30 PM
Budget Analyst Approval	pokeefe	06/28/2024 13:20:46 PM



**STATE OF NEVADA
GOVERNOR'S OFFICE**
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Dena Schmidt, Administrator, ADSD, DHHS
Ellen Crecelius, Deputy Administrator, ADSD, DHHS
Cheyenne Pasquale, Social Services Chief, ADSD, DHHS
Vijethakiranmayi Tatavarthi, IT Professional III, ADSD, DHHS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
Michael D. Smith, Support Services Unit, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – ADSD – TIN 865 – *NVCC and NLRCC Website Hosting and Maintenance* – BA 3279

DATE: April 22, 2024

We have completed our review for the Department of Health and Human Services (DHHS), Aging and Disability Services Division's (ADSD) – *NVCC and NLRCC Website Hosting and Maintenance* – TIN 865.

The submitted TIN, for an estimated value of \$9,000.00 in the FY24/FY25 biennium and \$9,000.00 in the FY26/FY27 biennium (100% Federal Grant funding), is to enter into a service agreement with KPS3 under an approved statewide contract (99SWC-NV23-17886) for website hosting and maintenance of two public facing websites.

This investment will allow ADSD to continue offering information to the public without an interruption in programming.

OCIO's position on agency web investments has two pillars:

The first pillar is that the State Digital Experience Platform (DXP), to be implemented in the future, will be the technology foundation for all executive branch agencies and will be used to host their websites and web applications, thus taking advantage of security, modern web services, data insights, intelligent mobile, economies of scale, and a set of templates for a State-unified User Experience (UX) wherever possible. Upon selection, the modern cloud-based solution will be the replacement for Ektron.

The second pillar is that agencies should use their own content creators, MSAs, or other contract vehicles to build their websites and web applications on the State's DXP platform.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29332

Agency Name: DHHS - AGING AND DISABILITY SERVICES DIVISION

Agency Code: 402

Appropriation Unit: 3278-24

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Legal Entity Name: PUBLIC HEALTH SUPPORTIVE SERVICES, LLC

Contractor Name: PUBLIC HEALTH SUPPORTIVE SERVICES, LLC

Address: 9550 VIKINGHOLM ROAD

City/State/Zip: RENO, NV 89521

Contact/Phone: JAMES KUZHIPPALA 702-883-5782

Vendor No.: T32011707

NV Business ID: NV20212199459

To what State Fiscal Year(s) will the contract be charged? 2024-2026

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 06/20/2024

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 06/30/2026

Contract term: 2 years and 10 days

4. Type of contract: Other (include description): MSA Work Plan

Contract description: PH-SS Evaluation

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV23-17889 which provides consulting, marketing, and education services. This service agreement provides evaluation plan development, training, and reporting services to develop and expand the availability of dementia-capable supports and services for persons, families, and caregivers affected by Alzheimer's disease and related dementias.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$70,000.00

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

A federal grant received by ADSD from the Administration for Community Living requires a third-party evaluator to complete the evaluation for the proposed project.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

third-party evaluator is required by the federal funder.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

MSA RFP 99SWC-S2340

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor holds a Nevada Statewide Contract with Nevada State Purchasing.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gjorgens	06/03/2024 07:42:36 AM
Division Approval	tric1	06/03/2024 10:17:38 AM
Department Approval	dschmid5	06/03/2024 13:14:56 PM
Contract Manager Approval	maceved1	06/04/2024 13:43:04 PM
Budget Analyst Approval	khal5	06/20/2024 10:04:12 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 19077

Amendment Number: 3

Agency Name: DHHS - AGING AND DISABILITY SERVICES DIVISION

Legal Entity Name: PHARMERICA MOUNTAIN LLC

Agency Code: 402

Contractor Name: PHARMERICA MOUNTAIN LLC

Appropriation Unit: 3279-04

Address: 3825 W Cheyenne Ave Suite 603

Is budget authority available?: Yes

City/State/Zip: LAS VEGAS, NV 89032

If "No" please explain: Not Applicable

Contact/Phone: Cory Stoner 702-871-1320

Vendor No.: T27020341

NV Business ID: NV20101468703

To what State Fiscal Year(s) will the contract be charged? 2018-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	37.90 %	Fees	0.00 %
X	Federal Funds	62.10 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 10/01/2017

Anticipated BOE meeting date 07/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: 06/30/2024

Contract term: 8 years and 351 days

4. Type of contract: Contract

Contract description: Pharmaceutical Svcs

5. Purpose of contract:

This is the third amendment to the original contract which continues pharmaceutical services, in-service education and the monitoring and evaluation of pharmaceutical inventory and control systems. This amendment extends the contract term date from June 30, 2024 to September 15, 2026 and increases the maximum amount from \$64,227 to \$86,727.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$22,512.00	\$22,512.00	\$22,512.00	Yes - Info
a. Amendment 1:	\$11,700.00	\$11,700.00	\$34,212.00	Yes - Info
b. Amendment 2:	\$30,015.00	\$30,015.00	\$64,227.00	Yes - Action
2. Amount of current amendment (#3):	\$22,500.00	\$22,500.00	\$22,500.00	Yes - Info
3. New maximum contract amount:	\$86,727.00			
and/or the termination date of the original contract has changed to:	09/15/2026			

II. JUSTIFICATION

7. What conditions require that this work be done?

Per the Federal Code of Regulations Title 42, Chapter 483.60 Pharmacy Services - The facility must provide routine and emergency drugs and biologicals to its residents, or obtain them under an agreement described in 483.75(h) of this part. The facility may permit unlicensed personnel to administer drugs if State law permits, but only under the general supervision of a licensed nurse. The facility must provide pharmaceutical services (including procedures that assure the accurate acquiring, receiving, dispensing and administering of all drugs and biologicals) to meet the needs of each resident.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees, within Desert Regional Center, are neither trained nor certified to perform these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Avella
Well Care Long Term Pharmacy
PharMerica Mountain
Life Care Pharmacy

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

PharMerica was the only vendor that responded.

d. Last bid date: 05/08/2017 Anticipated re-bid date: 03/01/2026

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

ADSD-July 1, 2011-June 30, 2015 Satisfactory
ADSD - 10/1/16 to current, Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gjorgens	05/09/2024 15:09:36 PM
Division Approval	tric1	05/13/2024 10:07:42 AM
Department Approval	dschmid5	05/13/2024 13:55:00 PM
Contract Manager Approval	maceved1	05/13/2024 14:33:14 PM
Budget Analyst Approval	pokeefe	06/27/2024 09:17:53 AM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:

Approval #:

546 @

CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	Agency Contact Information: Note: Approved copy will be sent to <u>only</u> to the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:		DHHS, Aging and Disability Services Division
	Contact Name and Title	Phone Number	Email Address
	Mariana Acevedo, MA II	775-687-4210	macevedo@adsd.nv.gov
	Gary Winder, ASO III	702-486-3205	gmwinder@adsd.nv.gov
	Marina Valerio, Agency Manager	702-486-8088	mvalerio@adsd.nv.gov

2	Contractor Information:	
	Contractor Name:	Pharmerica Mountain
	Contact Name:	Cory Stoner
	Complete Address: City, State and Zip Code	2450 Fire Mesa St. Ste. 180, Las Vegas, NV 89128
	Phone Number:	702-871-1920
	Email Address:	Cory.stoner@pharmerica.com

3	List <u>all previous</u> Contract Information for which the agency has contracted with this vendor (contract history):			
	Solicitation Type, if applicable:		#:	
	Enter CETS Number:	#18106		
	Contract Amount:	\$8,750.00		
	Contract Term:	Start Date:	9/27/16	End Date:

Rec'd 04/03/04

Purchasing Use Only:	
Approval #:	546 @

4	Current Contract Information:				
	Solicitation Type, if applicable:		<i>Informal Solicitation</i>		#:
	Enter CETS Number:	#19077			
	Initial Contract Amount:	\$22,512.00			
	Contract Term:	Start Date:	10/1/2017	End Date:	9/30/2021

5	Amendment Information – List <u>all previously</u> approved amendments:			
	<i>Amd #:</i>	<i>Brief Synopsis of What Amendment Accomplished:</i>	<i>Dollar Change in Contract Amount</i>	<i>Change in End Date</i>
	1	<i>Increase maximum amount</i>	<i>\$11,700.00 amendment amount</i> <i>\$34,212.00 new max contract amount</i>	<i>N/A</i>
	2	<i>Extend term date to align with in progress implementation of electronic health records software and support.</i>	<i>\$30,015.00 amendment amount</i> <i>\$64,227.00 new max contract amount</i>	<i>06/30/2024</i>

6	<u>Proposed</u> Amendment Information:			
	<i>Amd #:</i>	<i>Brief Synopsis of What the Requested Amendment will Accomplish</i>	<i>Dollar Change in Contract Amount</i>	<i>Change in End Date</i>
	3	<i>Extend term date to align with in progress implementation of electronic health records software and support.</i>	<i>\$22,500.00</i>	<i>09/15/2026</i>

7	What is the justification to extend the contract term beyond the State's four (4) year re-solicitation policy (SAM 0338)?	
	<i>Asking to extend the contract an additional 2 years and 2 months to align with our electronic health record system contract (Therap), which expires on 09/15/2026. We had to work over 6 months to create a pharmacy interface between Therap and Pharmerica.</i>	

8	What are the potential consequences to the State if the contract extension request is denied?	
	<i>The potential consequences to the State should this contract extension be denied are the additional cost of integrating a new pharmacy into the new electronic health records software system (the current pharmacy has already been integrated as part of the initial cost of the software building and</i>	

#546 @

implementation); a potential delay in prescription medication (including psychotropic medication) delivery; and the time it takes to build a pharmacy interface.
Desert Regional Center is currently 6 months into creating the pharmacy interface between Therap and Pharmerica. Due to time, planning and interface set-up, a mid-construction switch would cause Therap to stop working on the current interface and start the building process over. Creating a potential delay in services and additional costs to our agency.

Purchasing Use Only:

Approval #:

By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Marina Valerio

Signature of Agency Representative Initiating Request

Marina Valerio

Print Name of Agency Representative Initiating Request

4/2/2024

Date

Jessica Adams

Signature of Agency Head Authorizing Request

Jessica Adams

Print Name of Agency Head Authorizing Request

4/1/2024

Date

#546@

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135(5) and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

<i>NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.</i>	
---	--

Signed:



Administrator, Purchasing Division or Designee

4/9/24

Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number:
29031

Agency Name:
DHHS - PUBLIC AND BEHAVIORAL HEALTH

Agency Code:
406

Appropriation Unit:
3214-04

Is budget authority available?:
Yes

If "No" please explain:
Not Applicable

Legal Entity Name:
LANGUAGE LINE SERVICES, INC.

Contractor Name:
LANGUAGE LINE SERVICES INC

Address:
One Lower Ragsdale Dr. Bldg 2

City/State/Zip:
Monterey, ca 93940

Contact/Phone:
Greg Holt 831-648-7108

Vendor No.:
T29000549

NV Business ID:
NV20041693625

To what State Fiscal Year(s) will the contract be charged?
2025-2026

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #:
SA 18318

2. Contract start date:

a. Effective upon Board of Examiner's approval?
No

or b. other effective date
07/09/2024

Anticipated BOE meeting date
06/2024

Retroactive?
No

If "Yes", please explain

Not Applicable

3. Termination Date:
12/30/2025

Contract term:
1 year and 174 days

4. Type of contract:
Contract

Contract description:
Translation Services

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV22-11705 which provides on-site spoken and sign language interpretation, document translation, and other related services. This service agreement provides language translation and support to services to the Women, Infants, and Children program participants with limited English proficiency.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is:
\$15,444.00

Other basis for payment:
Invoiced monthly per service useage according to attached fee schedule.

II. JUSTIFICATION

7. What conditions require that this work be done?

Translation and interpreter services to service client base.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No qualified interpreter/translation.

9. Were quotes or proposals solicited?
No

Was the solicitation (RFP) done by the Purchasing Division?
Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Historical experience with State service. Pursuant to RFP # 99SWC-NV22-11705, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/08/2022 Anticipated re-bid date: 03/31/2026

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor has experience with various State agencies and performance has been satisfactory. Language Line Services, Inc. provided satisfactory services within DPBH for this agency in SFY 2023 and 2024 and in SFY 2021 for BA 3162 and in SFY 2009 for BA 3208.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Punctuation.

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	msilzell	06/07/2024 10:18:00 AM
Division Approval	msilzell	06/07/2024 10:18:07 AM
Department Approval	ijanssen	07/02/2024 12:13:16 PM
Contract Manager Approval	dcastro	07/09/2024 14:27:27 PM
Budget Analyst Approval	cdavis	07/09/2024 14:29:46 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29432

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH
Agency Code: 406
Appropriation Unit: 3234-24
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Legal Entity Name: WHITE PINE, COUNTY OF
Contractor Name: WHITE PINE, COUNTY OF
Address: WHITE PINE COUNTY SOCIAL SVCS
297 11TH ST E STE 7
City/State/Zip: ELY, NV 89301-2302
Contact/Phone: 775/293-6528
Vendor No.: T80971176V
NV Business ID: Governmental Entitiy

To what State Fiscal Year(s) will the contract be charged? 2025-2026

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds 100.00 %
Federal Funds 0.00 %
Highway Funds 0.00 %

Fees 0.00 %
Bonds 0.00 %
Other funding 0.00 %

Agency Reference #: C18363

2. Contract start date:
a. Effective upon Board of Examiner's approval? No or b. other effective date 07/01/2024
Anticipated BOE meeting date 08/2024
Retroactive? Yes
If "Yes", please explain

Initial request for information to the Nevada counties and health districts was sent out March 25, 2024. Public Health Infrastructure and Improvement requested a return deadline of April 23, 2024, to allow enough time for agency, Contract unit and GFO approval and submission to the June Board of Examiners (BOE) meeting. Due to corrections being made, and longer than expected response time, the contract was not ready for the June BOE meeting.

3. Termination Date: 06/30/2026
Contract term: 1 year and 364 days

4. Type of contract: Interlocal Agreement
Contract description: Public Health

5. Purpose of contract:

This is a new interlocal agreement to provide services to improve public health pursuant to Senate Bill 118 of the 82nd Legislative Session, according to evaluation of the public health needs of residents and determination of the level of priority of the public health needs identified.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: \$44,951.02
Other basis for payment: 100% upon contract execution.

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to SB 118 Section 9.2, specified entities are allocated funds for the improvement of public health.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the capacity to provide the necessary services.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Per NRS 277.180, any one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform.

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dcastro	06/26/2024 10:10:50 AM
Division Approval	msilzell	06/27/2024 17:28:03 PM
Department Approval	msilzell	06/27/2024 17:28:07 PM
Contract Manager Approval	ijanssen	07/11/2024 15:53:23 PM
Budget Analyst Approval	cdavis	07/16/2024 14:13:29 PM

Joe Lombardo
Governor

Richard Whitley, MS
Director



**DEPARTMENT OF
HEALTH AND HUMAN SERVICES**
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH
Helping people. It's who we are and what we do.



Cody Phinney
Administrator

Ihsan Azzam,
Ph.D., M.D.
Chief Medical Officer

MEMORANDUM

DATE: June 11, 2024

TO: Crystal Novotny, Executive Branch Budget Officer 1
Governor's Finance Office, Budget Division

THROUGH: Mitch DeValliere, Agency Manager
Public Health Infrastructure and Improvement (PHII) *MD*

FROM: Jonathan West, Management Analyst II *JFW*
Public Health Infrastructure and Improvement

SUBJECT: REQUEST FOR RETROACTIVE APPROVAL, (SB118) WHITE PINE COUNTY SOCIAL SVCS C18363

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Contractor: *White Pine County Social SVCS*
- Services to be provided: *This is a new interlocal agreement to provide improvement of public health services per SB 118 approved during the 2023 Legislative Session*
- Funding source and expenditure category: *SB118 – State General Fund*
- Requested start date of work: *July 1, 2024*
- Expected execution date of agreement: *July 12, 2024*
- Detailed explanation as to why a retroactive agreement is necessary, including:
 - Per bureau guidance, to meet SB118 requirements, the start date is set to July 1, 2024, instead of upon approval.
 - Reason(s) why the agreement was not submitted timely:
Initial request for information to the Nevada counties and health districts was sent out March 25, 2024. Public Health Infrastructure and Improvement requested a return deadline of April 23, 2024, to allow enough time for agency, Contract Unit, and GFO approval and submission to the June Board of Examiners (BOE) meeting. Due to the time needed for confirmation of correct information between the county and state systems, prior to final drafts of the contract, the contract was not ready for BOE meeting.
 - Explain how the program/bureau will prevent future retroactive requests:
The agency will contact partners more frequently prior to deadline for status updates and assign earlier deadlines to allow enough time for contracts to go through the state approval process for BOE submission.

If you have any questions, please contact Jonathan F. West at j.west@health.nv.gov.

cc: Contract Unit
Division of Public and Behavioral Health

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29255**Agency Name: **DHHS - WELFARE AND SUPPORTIVE SERVICES**Agency Code: **407**Appropriation Unit: **3233-07**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **RICHARD NEPPER**Contractor Name: **RICHARD NEPPER**Address: **PO Box 62**City/State/Zip: **Hawthorne, NV 89415**Contact/Phone: **Richard Nepper 775-316-2587**Vendor No.: **T32005089**NV Business ID: **NV20171370894**To what State Fiscal Year(s) will the contract be charged? **2025-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	30.00 %	Fees	0.00 %
X	Federal Funds	70.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **407**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**Anticipated BOE meeting date **07/2024**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2028**Contract term: **4 years**4. Type of contract: **Other (include description): Janitorial Contract**Contract description: **Contract**

5. Purpose of contract:

This is a new contract to provide ongoing janitorial services for the division's office in Hawthorne.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$38,400.00**

Payment for services will be made at the rate of \$800.00 per month

II. JUSTIFICATION

7. What conditions require that this work be done?

Janitorial Services are required for a clean and sanitary environment for DWSS staff and clients.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State Buildings and Grounds does not provide this service to rural areas.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Richard Nepper
Golden Paradise**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Contractor is the lowest responsible vendor providing the best value for the cost proposed.

d. Last bid date: 03/20/2024 Anticipated re-bid date: 01/01/2028

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with the Division of Welfare and Supportive Services and providing satisfactory janitorial services.
Contracted with the Division of Public and Behavioral Health Services and provided satisfactory janitorial services.
Contracted with the Department of Motor Vehicles and provided satisfactory janitorial services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Karen Killian, MA II, Facilities Manager Ph: 702-631-2367

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cbuscay	06/03/2024 12:07:33 PM
Division Approval	cbuscay	06/03/2024 12:07:36 PM
Department Approval	rthomps1	06/03/2024 14:04:54 PM
Contract Manager Approval	rtowle	06/03/2024 14:07:42 PM
Budget Analyst Approval	afrantz	06/13/2024 13:53:02 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29252**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	Fingerprinting Express LLC
Agency Code:	409	Contractor Name:	Fingerprinting Express LLC
Appropriation Unit:	3145-04	Address:	5000 Smithridge Dr Ste A-9
Is budget authority available?:	Yes	City/State/Zip	Reno, NV 89502
If "No" please explain:	Not Applicable	Contact/Phone:	Monica Pappas 775-322-5587
		Vendor No.:	T27016882
		NV Business ID:	NV20031208580

To what State Fiscal Year(s) will the contract be charged? **2025-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	83.00 %	Fees	0.00 %
X	Federal Funds	13.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	X Other funding	4.00 % County Reimbursement

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**

Anticipated BOE meeting date 06/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2028**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Fingerprint Services**

5. Purpose of contract:

This is a new contract to provide ongoing fingerprinting services as required by licensing entities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$26,408.00**

Other basis for payment: See attached breakdown.

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency is required to obtain regular fingerprinting services to comply with requirements of licensing entities. These fingerprinting services are not related to pre-employment background checks that employees are required to pay for.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This agency cannot provide this service and requires this service in areas not covered by the Department of Public Safety.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Printscan.com
Certifixlivescan.com
Fingerprinting Expressb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only vendor to offer multiple locations to serve our needs.

d. Last bid date: 05/24/2024 Anticipated re-bid date: 05/22/2028

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, by DCFS since 2017 and service was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Imran Hyman, ASO II Ph: 775-688-1636

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ihyman	05/08/2024 13:30:13 PM
Division Approval	sknigge	06/04/2024 11:28:42 AM
Department Approval	mwillia9	06/11/2024 07:38:10 AM
Contract Manager Approval	sknigge	06/11/2024 16:30:16 PM
Budget Analyst Approval	pokeefe	06/14/2024 11:40:21 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 28029

Amendment Number: 1

Legal Entity Name: HANDLE WITH CARE BEHAVIOR

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES

Contractor Name: HANDLE WITH CARE BEHAVIOR

Agency Code: 409

Address: MANAGEMENT SYSTEM INC
184 MCKINSTRY RD

Appropriation Unit: 3179-30

City/State/Zip: GARDINER, NY 12525-5133

Is budget authority available?: Yes

Contact/Phone: Hilary Adler 845/255-4031

If "No" please explain: Not Applicable

Vendor No.: T27004540

NV Business ID: NV20191357134

To what State Fiscal Year(s) will the contract be charged? 2024-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X

General Funds

48.00 %

Fees

0.00 %

X

Federal Funds

52.00 %

Bonds

0.00 %

Highway Funds

0.00 %

Other funding

0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 10/02/2023

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: 06/30/2027

Contract term: 3 years and 272 days

4. Type of contract: Contract

Contract description: Behavior Management

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing on-site "Train the Trainer" in crisis intervention and behavioral management for staff at the juvenile justice facilities. This amendment increases the maximum amount from \$48,000 to \$60,500 due to the need for one additional training for Desert Willow Treatment Center staff.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$48,000.00	\$48,000.00	\$48,000.00	Yes - Info
2. Amount of current amendment (#1):	\$12,500.00	\$12,500.00	\$60,500.00	Yes - Info
3. New maximum contract amount:	\$60,500.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Handle with Care is an essential part of the training program for staff at each juvenile justice facility. Trainers must be re-certified once per year to continue to use this program The program is a core component of the facility's operation. The training will educate key personnel from each facility as certified instructors, who will then take the knowledge and train other staff members at their facility.

Contract #: 28029

Page 1 of 2

38

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Crisis intervention and behavioral management programs are proprietary. State employees are not certified to provide "train the trainer" trainings and recertification due to the proprietary nature of the program.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only vendor to respond with a program that meets the specific needs addressed in the Scope of Work.

d. Last bid date: 06/01/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided these services for this agency since 2019. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	06/25/2024 19:34:33 PM
Division Approval	knielsen	06/26/2024 14:45:30 PM
Department Approval	mwillia9	06/26/2024 14:55:06 PM
Contract Manager Approval	sknigge	06/26/2024 16:28:50 PM
Budget Analyst Approval	pokeefe	06/28/2024 14:37:09 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29291**Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**Agency Code: **409**Appropriation Unit: **3229-13**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: A New World Child Placing Agency

Contractor Name: **A New World Child Placing Agency**Address: **10800 E. Bethany Drive Ste 225**City/State/Zip: **Aurora, CO 80014**

Contact/Phone: Doris Gains 303-511-3534

Vendor No.: T29048914

NV Business ID: out-of-state vendor

To what State Fiscal Year(s) will the contract be charged? **2025-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	79.00 %	Fees	0.00 %
X	Federal Funds	21.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**

Anticipated BOE meeting date 08/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2028**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Out of State Visits**

5. Purpose of contract:

This is a new contract which provides ongoing federally mandated monthly visits for a child placed outside of Nevada in a residential facility.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,000.00**

Payment for services will be made at the rate of \$500.00 per per child per month

Other basis for payment: 1 child x \$500/month x 12 months x 4 years = \$24,000. Mileage more than 60 miles will be reimbursed at the GSA rate not to exceed \$1,000 for the contract

II. JUSTIFICATION

7. What conditions require that this work be done?

Per federal mandate a contract worker must have face to face visitation with children placed in out-of-state residential facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

These visits must be completed every calendar month and the Division must receive a completed monthly report no later than the 3rd of the month following the visit; it is a cost saving to have a contractor in Colorado complete the visits than it is to pay for staff travel, plane flights, rental car, hotel and per diem each month.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

A New World Child Placement Agency
Kairos Family Services
Kids Crossing
Bridges Child Placement Agency

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor agreed to the Division's Scope of Work and terms.

d. Last bid date: 05/01/2024 Anticipated re-bid date: 05/01/2028

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor is currently providing this service for the Division (07/01/2020 - 06/30/2024). Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Out of state vendor.

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Out of state vendor.

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Maria Hickey, Social Services Program Specialist Ph: 775-684-1975

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	knielsen	06/18/2024 15:07:34 PM
Division Approval	tgreenam	06/18/2024 19:39:57 PM
Department Approval	tgreenam	06/18/2024 19:40:02 PM
Contract Manager Approval	sknigge	06/20/2024 15:16:51 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29292**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	Ascend Counseling and Wellness
Agency Code:	409	Contractor Name:	Ascend Counseling and Wellness
Appropriation Unit:	3229-13	Address:	1760 N. Main Street
Is budget authority available?:	Yes	City/State/Zip	Cedar City, UT 84721
If "No" please explain:	Not Applicable	Contact/Phone:	Wendy Paxman 435-688-1111
		Vendor No.:	T32015781
		NV Business ID:	out-of-state vendor

To what State Fiscal Year(s) will the contract be charged? **2025-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	79.00 %	Fees	0.00 %
X	Federal Funds	21.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**

Anticipated BOE meeting date 08/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2028**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Out of State Visits**

5. Purpose of contract:

This is a new contract which provides federally mandated monthly visits for a child placed outside of Nevada in a residential facility.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,000.00**

Payment for services will be made at the rate of \$500.00 per child per month

Other basis for payment: 2 children per month x \$500 x 12 months x 4 years = \$48,000. Mileage more than 60 miles will be reimbursed at the General Services Administration (GSA) rate - not to exceed \$1,000.

II. JUSTIFICATION

7. What conditions require that this work be done?

Per federal mandate a contract worker must have face to face visitation with children placed in out-of-state residential facilities. These visits must be completed every calendar month and the Division must receive a completed monthly report no later than the 3rd of the month following the visit.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

It is a cost saving to have a contractor in Colorado complete the visits than it is to pay for staff travel, plane flights, rental car, hotel and per diem each month.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Ascend Counseling and Wellness
Roots Counseling and Wellness
Integrated Psych Counseling and Wellness
Joseph Keate

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor accepted the Division's Scope of Work and rate.

d. Last bid date: 05/01/2024 Anticipated re-bid date: 05/01/2028

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Out-of-state vendor.

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Out-of-state vendor.

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Maria Hickey, Social Services Program Specialist Ph: 775-684-1975

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	knielsen	06/18/2024 15:07:57 PM
Division Approval	tgreenam	06/18/2024 19:40:42 PM
Department Approval	tgreenam	06/18/2024 19:40:47 PM
Contract Manager Approval	sknigge	06/20/2024 11:05:17 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29338**Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**Agency Code: **409**Appropriation Unit: **3229-13**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Catholic Charities Community Services

Contractor Name: **Catholic Charities Community Services**Address: **4747 N. 7th Ave**City/State/Zip: **Phoenix, AZ 85382-2401**

Contact/Phone: Brigid Wagner 928-634-4254

Vendor No.: T32015855

NV Business ID: out-of-state vendor

To what State Fiscal Year(s) will the contract be charged? **2025-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	79.00 %	Fees	0.00 %
X	Federal Funds	21.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**

Anticipated BOE meeting date 08/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2028**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Out of State Visits**

5. Purpose of contract:

This is a new contract which provides ongoing federally mandated monthly visits for a child placed outside of Nevada in a residential facility.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,000.00**

Payment for services will be made at the rate of \$500.00 per child per month

Other basis for payment: 1 child x \$500/month x 12 months x 4 years = \$24,000. Mileage more than 60 miles will be reimbursed at the GSA rate not to exceed \$1,000 for the contract

II. JUSTIFICATION

7. What conditions require that this work be done?

Per federal mandate a contract worker must have face to face visitation with children placed in out-of-state residential facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

These visits must be completed every calendar month and the Division must receive a completed monthly report no later than the 3rd of the month following the visit; it is a cost saving to have a contractor in Arizona complete the visits than it is to pay for staff travel, plane flights, rental car, hotel and per diem each month.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Building Arizona Families
Agape Adoption Agency
Catholic Charities Community Services
Adoption Choices Arizona

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor agreed to the scope of work and rate.

d. Last bid date: 05/01/2024 Anticipated re-bid date: 05/01/2028

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has been providing this service to the Division (09/17/2020 - 06/30/2024). Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Out of State Vendor.

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Out-of-state Vendor.

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Maria Hickey, Social Services Program Specialist Ph: 775-684-1975

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	knielsen	06/18/2024 15:08:55 PM
Division Approval	tgreenam	06/18/2024 19:41:49 PM
Department Approval	tgreenam	06/18/2024 19:41:53 PM
Contract Manager Approval	sknigge	06/20/2024 11:07:08 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29293**Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**Agency Code: **409**Appropriation Unit: **3229-13**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Lighthouse Behavioral Health and Wellness Center**Contractor Name: **Lighthouse Behavioral Health and Wellness Center**Address: **901 12th Street NW**City/State/Zip: **Ardmore, OK 73401**Contact/Phone: **Jessica Pfau 580-277-9922**Vendor No.: **T32009899**NV Business ID: **out-of-state vendor**To what State Fiscal Year(s) will the contract be charged? **2025-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	79.00 %	Fees	0.00 %
X	Federal Funds	21.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**Anticipated BOE meeting date **08/2024**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2028**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Out of State Visits**

5. Purpose of contract:

This is a new contract which provides ongoing federally mandated monthly visits for a child placed outside of Nevada in a residential facility.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,000.00**

Payment for services will be made at the rate of \$500.00 per child per month

Other basis for payment: 1 child per month x \$500 x 12 months x 4 years = \$24,000. Mileage more than 60 miles will be reimbursed at the General Services Administration (GSA) rate - not to exceed \$1,000.

II. JUSTIFICATION

7. What conditions require that this work be done?

Per federal mandate a contract worker must have face to face visitation with children placed in out-of-state residential facilities. These visits must be completed every calendar month and the Division must receive a completed monthly report no later than the 3rd of the month following the visit.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

It is a cost saving to have a contractor in Colorado complete the visits than it is to pay for staff travel, plane flights, rental car, hotel and per diem each month.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Lighthouse Behavioral Health and Wellness Center
Eastern Oklahoma Youth Services
Adoption Choices of Oklahoma
Lilyfield

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor accepted the Division's Scope of Work and rates.

d. Last bid date: 05/01/2024 Anticipated re-bid date: 05/01/2028

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor is currently providing this service to the Division (07/15/2020 - 06/30/2024). Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Out-of-state vendor.

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Out-of-state vendor.

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Maria Hickey, Social Services Program Specialist Ph: 775-684-1975

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	knielsen	06/18/2024 15:08:25 PM
Division Approval	tgreenam	06/18/2024 19:41:13 PM
Department Approval	tgreenam	06/18/2024 19:41:18 PM
Contract Manager Approval	sknigge	06/21/2024 13:56:55 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29352**

Agency Name:	ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name:	SOUTHERN NEVADA ENVIROMENTAL, INC.
Agency Code:	431	Contractor Name:	SOUTHERN NEVADA ENVIROMENTAL, INC.
Appropriation Unit:	3650-16	Address:	SNEI
Is budget authority available?:	Yes	City/State/Zip	9160 DEAN MARTIN DRIVE LAS VEGAS, NV 89139-8123
If "No" please explain:	Not Applicable	Contact/Phone:	CAREY CARLOS 702-248-5370
		Vendor No.:	T29043554
		NV Business ID:	NV19931058929

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 431

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2023**

Anticipated BOE meeting date 08/2024

Retroactive? **Yes**

If "Yes", please explain

Due to the incorrect contract form was used for the vendors' signature, an updated contract was sent out for the vendors' signature. Took many months to finally get the signature on the correct form.

3. Termination Date: **04/14/2025**Contract term: **1 year and 196 days**4. Type of contract: **Contract**Contract description: **Absence Survey**

5. Purpose of contract:

This is a new contract to provide a Sensitive Biological Species Presence/Absence Survey for future construction projects at the Floyd Edsall Training Center (FETC).

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$29,295.63****II. JUSTIFICATION**

7. What conditions require that this work be done?

Provide a Sensitive Biological Species Presence/Absence Survey for construction projects at the Floyd Edsall Training Center (FETC).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the training nor the certifications to complete the survey.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

This vendor was chosen to complete the survey as they have not great work in the past.

d. Last bid date: 12/05/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has had one contract with the agency, 25058, which the work was completed in SFY 22. With the great work in the past, the vendor was selected again.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csnido1	05/31/2024 17:16:29 PM
Division Approval	csnido1	05/31/2024 17:16:32 PM
Department Approval	csnido1	07/12/2024 11:46:29 AM
Contract Manager Approval	ctyle1	07/15/2024 14:29:39 PM
Budget Analyst Approval	twollan1	07/15/2024 14:33:42 PM



STATE OF NEVADA OFFICE OF THE MILITARY

Office of the Adjutant General
2460 Fairview Drive
Carson City, Nevada 89701-6807



JOE LOMBARDO
Governor

ONDRA L. BERRY
Major General
The Adjutant General

July 12, 2024

MEMORANDUM

To: Theresa Bawden, Executive Branch Budget Officer
Governor's Finance Office, Budget Office

From: Cheryl Tyler, Admin Services Officer IV
State Administrative Office

Subject: Justification for Retro Contract for BOE August 13, 2024, Meeting

This memorandum requests that the following Service Agreement be approved for a retroactive start.

The following information is required:

- Name of Provider: Southern Nevada Environmental, Inc.
- Services to be provided: Sensitive Biological Species Presence/Absence Survey for future construction projects at the Floyd Edsall Training Center (FETC).
- Funding source and expenditure category: BA#3650 – CAT16
- Requested start date of work: October 01, 2023
- Expected execution date of agreement: July 12, 2024
- Detailed explanation as to why a retroactive agreement is necessary, including:
 - Reason(s) why the agreement was not submitted timely:
 - Incorrect contract form was used and vendor had signed the contract. Agency caught the error and sent out a new updated contract for the vendors' signature and never received the contract back from the vendor.
 - Describe the impact to the program/services if this work is not started prior to the execution of the agreement: Environmental studies are required before any work can start for land projects.
 - Explain how the program/bureau will prevent future retroactive requests: In the future, program will ensure that contracts are completed before any work is started and completed.

If you have any questions, please contact Chris Snidow at (775) 884-8478 or csnidow@govmail.state.nv.us

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29282

Agency Name: COMMISSION ON MINERAL RESOURCE

Agency Code: 500

Appropriation Unit: 4219-09

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Legal Entity Name: A WYLD HARE LLC

Contractor Name: A WYLD HARE LLC

Address: 500 Hoge Road

City/State/Zip: Reno, NV 89506

Contact/Phone: Nathan Tobey 775-232-3004

Vendor No.: T29048603

NV Business ID: NV20232994879

To what State Fiscal Year(s) will the contract be charged? 2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Mining Claim Fees

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

b. other effective date 06/18/2024

Anticipated BOE meeting date 06/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 06/30/2024

Contract term: 12 days

4. Type of contract: Contract

Contract description: Minerals Exhibit

5. Purpose of contract:

This is a new contract to provide and install a geology and minerals exhibit at the Children's Museum in Carson City.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$13,350.00

II. JUSTIFICATION

7. What conditions require that this work be done?

As directed by the Commission on Mineral Resources in fulfilling the requirements of NRS 513.073.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the capability to design and fabricate an exhibit of this type.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dcarlso4	05/17/2024 15:30:43 PM
Division Approval	nmann	06/10/2024 14:27:15 PM
Department Approval	ssands	06/10/2024 14:32:23 PM
Contract Manager Approval	ssands	06/10/2024 14:32:26 PM
Budget Analyst Approval	vyoungb	06/18/2024 13:24:45 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29119**Agency Name: **DEPARTMENT OF AGRICULTURE**Agency Code: **550**Appropriation Unit: **1362-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Cool Breeze Heating Air Conditioning Refrigeration, Inc.

Contractor Name: **Cool Breeze Heating Air Conditioning Refrigeration, Inc.**Address: **820 Kuenzli Street**City/State/Zip: **Reno, NV 89502**

Contact/Phone: Harlan Paiz 775-971-1822

Vendor No.: T29048714

NV Business ID: NV20111143083

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 24-22

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/14/2024**

Anticipated BOE meeting date 06/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2025**Contract term: **1 year and 16 days**4. Type of contract: **Contract**Contract description: **Refrigeration PM**

5. Purpose of contract:

This is a new contract to provide preventative maintenance and repairs as needed for refrigeration units.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,154.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Department of Agriculture uses large, industrial refrigerators to protect USDA food commodities. These refrigerators require maintenance to keep operating optimally.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the technical expertise necessary to service these machines.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Mesa Energy Systems dba Emcor
Cool Breeze Heating Air Conditioning Refrigeration, Inc.
Hilltop Refrigeration**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the only one to respond to the solicitation.

d. Last bid date: 03/19/2024 Anticipated re-bid date: 03/19/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Brad Brazil, Driver Warehouse Supervisor Ph: 775-684-1839

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	avigi1	04/25/2024 08:37:43 AM
Division Approval	avigi1	04/25/2024 08:37:45 AM
Department Approval	avigi1	04/25/2024 08:37:47 AM
Contract Manager Approval	cprasa1	04/30/2024 08:33:08 AM
Budget Analyst Approval	dspeed1	06/14/2024 12:13:10 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 28931

Agency Name: DEPARTMENT OF AGRICULTURE
Agency Code: 550
Appropriation Unit: 4551-04
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Legal Entity Name: CraneTech, Inc.
Contractor Name: CraneTech, Inc.
Address: PO Box 30790
City/State/Zip: Stockton, CA 95213
Contact/Phone: Jeff Lambeth 866-994-6478
Vendor No.: T27044513A
NV Business ID: NV20171409408

To what State Fiscal Year(s) will the contract be charged? 2024-2028

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 24-19

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 06/14/2024

Anticipated BOE meeting date 06/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 05/31/2028

Contract term: 3 years and 352 days

4. Type of contract: Contract

Contract description: Crane Maintenance

5. Purpose of contract:

This is a new contract to provide on-site inspection and routine maintenance of the hoists and cranes.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$16,672.00

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

This is for the inspection and routine maintenance of overhead cranes used by the Division of Measurement Standards for the testing of scales in the field and the calibration of weights in the metrology lab. The Animal Disease Laboratory also has a hoist in their necropsy room used for moving large specimens in the lab.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the technical expertise nor the equipment to complete this periodic inspection.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

American Equipment
American Crane Services
CraneTech, Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor provided the most affordable quote for the services requested.

d. Last bid date: 02/21/2024 Anticipated re-bid date: 02/21/2028

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

CraneTech provided service to the Nevada Department of Transportation in 2023 and services received were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

James Kellames, Metrologist III Ph: 775-353-3788

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	avigi1	03/19/2024 08:21:22 AM
Division Approval	avigi1	03/19/2024 08:21:25 AM
Department Approval	avigi1	03/19/2024 08:21:27 AM
Contract Manager Approval	cprasa1	03/19/2024 08:51:52 AM
Budget Analyst Approval	dspeed1	06/14/2024 12:21:43 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29183

Agency Name: DEPARTMENT OF AGRICULTURE
Agency Code: 550
Appropriation Unit: 4554-07
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Legal Entity Name: All Seasons Lawn, Inc.
Contractor Name: All Seasons Lawn, Inc.
Address: PO Box 41358
City/State/Zip: Reno, NV 89504
Contact/Phone: Megan Wilk 775-329-1531
Vendor No.: T27035006A
NV Business ID: NV20051076362

To what State Fiscal Year(s) will the contract be charged? 2024-2028

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Cost Allocation

Agency Reference #: 24-25

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 06/24/2024

Anticipated BOE meeting date 07/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 06/30/2028

Contract term: 4 years and 7 days

4. Type of contract: Contract

Contract description: Landscape Maintenanc

5. Purpose of contract:

This is a new contract to provide landscaping and snow removal services for the Sparks headquarters property.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$66,352.00

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

It is necessary to maintain the landscape on property surrounding the Department of Agriculture's headquarters building in Sparks and to provide defensible space around the perimeter. The areas around the property must be kept clean and maintained.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The areas needing service are too large for the existing staff and does not fall into their job duties.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

The vendor provided the most cost effective proposal for the scope.

d. Last bid date: 03/20/2024 Anticipated re-bid date: 03/20/2028

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

All Seasons Lawn provided service to the Department of Agriculture in 2023 and services received were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Gregg Keyes, Facilities Manager Ph: 775-353-3727

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	avigi1	05/15/2024 11:57:42 AM
Division Approval	avigi1	05/15/2024 11:57:44 AM
Department Approval	avigi1	05/15/2024 11:57:46 AM
Contract Manager Approval	cprasa1	06/17/2024 16:42:13 PM
Budget Analyst Approval	dspeed1	06/24/2024 15:02:08 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29434

Agency Name: GCB - GAMING CONTROL BOARD

Legal Entity Name: Litigation Services, A Veritext Company

Contractor Name: Litigation Services, A Veritext Company

Agency Code: 611

Address: P.O. Box 71303

Appropriation Unit: 4061-04

City/State/Zip: CHICAGO, IL 60694

Is budget authority available?: Yes

City/State/Zip: CHICAGO, IL 60694

If "No" please explain: Not Applicable

Contact/Phone: Linda Shaw 973-410-4040

Vendor No.: T32015325A

NV Business ID: NV20111724211

To what State Fiscal Year(s) will the contract be charged? 2024-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds 100.00 %

Fees 0.00 %

Federal Funds 0.00 %

Bonds 0.00 %

Highway Funds 0.00 %

Other funding 0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 06/27/2024

Anticipated BOE meeting date 07/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 12/31/2024

Contract term: 187 days

4. Type of contract: Contract

Contract description: Court Reporter

5. Purpose of contract:

This is a new contract to provide ongoing court reporter services for the monthly Board and Commission meetings, investigative hearing and gaming workshops.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$49,999.00

Other basis for payment: upon receipt of state approved invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

We are required to have a court reporter at our monthly Board and Commission meetings.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

At this time, there are no court reporters currently contracted with the State.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
 Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	240601 (2)

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:	Nevada Gaming Control Board	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	Tifani Frank- Financial Officer	775-684-7722	tfrank@gcb.nv.gov

1b	Vendor Information:	
	Vendor Name:	Litigation Services, A Veritext Company
	Contact Name:	Linda Shaw
	Complete Address:	P.O. Box 71303
	City, State, and Zip Code	Chicago, IL 60694-1303
	Telephone Number:	702-314-7200
	Email Address:	Calendar-LitNV@veritext.com

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	
	Professional Service Exemption:	<input checked="" type="checkbox"/> x

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	<input checked="" type="checkbox"/> x	No:
	If 'No' Enter Amendment Number:	#		
	Enter CETS Number:	#		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:		No:
	Contract:	Start Date:	06/01/2024	End Date:

1f	Funding:	
	State Appropriated:	4061, 4067
	Federal Funds:	
	Grant Funds:	

Rec'd 05/28/24 (06/23/24)

	Other (Explain):	
--	------------------	--

Purchasing Use Only:	
Approval #:	240601 @

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$50,000.00

2	<p>Provide a description of work/services to be performed or services with goods to be purchased:</p> <p><i>Accurate transcripts that have been quality control checked.</i></p> <p><i>The ability to appear at meetings in person in Carson City and Las Vegas, Nevada.</i></p> <p><i>Transcript turnaround of 1 week for Board meetings, Commission meetings, Committee meetings and workshops.</i></p> <p><i>Digital and physical transcripts.</i></p> <p><i>Backup memo that breaks up each transcript into each item/account number on the agenda.</i></p>
---	---

3	<p>What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?</p> <p><i>We require a backup memo for each of our investigations accounts that are heard at a Board/Commission meetings. This is a unique document that breaks up each item on the agenda with a breakdown of the charges so we can in turn bill the investigative account.</i></p>
---	---

4	<p>Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:</p> <p><i>At this time, the state does not have court reporter contracts. Our office is in the process of completing the RFP development form to start the process, however, it does take time and we are in need of a court reporter prior to this process being complete.</i></p>
---	--

5	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
		x	
	a. <u>If yes</u> , what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.		
	<i>We have tried utilizing the services of a transcription service that is contracted with the state, however, the service level has not been good, resulting in inaccurate transcripts and not receiving transcripts in a timely fashion.</i>		
	b. <u>If not</u> , why were alternatives not evaluated?		

6	Has the agency purchased these services/services with goods in the past? Check One:					Yes	No
	NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u>						x
	a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for these services/services with goods, the following information must be provided along with the CETS contract number(s) associated with each:						
	Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #	
	Start Date	End Date					
			\$				
			\$				
			\$				
			\$				
			\$				

7	What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?
	We evaluated all 3 state contractors listed under the transcript services. We have attempted to work with one of the contracted transcription services. Unfortunately, their service level has been inadequate. This has led to inaccurate transcripts, delayed delivery of transcripts, and an increase in the cost of public transcript requests. As a result, the Board faces challenges in terms of spending time on quality control for transcripts, as well as delays in billing and closing applicant accounts. We do not have the capacity to thoroughly quality control the transcripts due to limited staff resources.

8	What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?
	An RFP for court reporting services was released on 10/6/22 by state purchasing; however, there was no response to the RFP. We are currently in the process of submitting paperwork to start an RFP with State Purchasing to obtain a court reporter for our agency; however, this process can take 4-6 months.

9	Will this purchase obligate the State to this vendor for future purchases? Check One:	Yes	No
	NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.		x
	a. If yes, please provide details regarding future obligations or needs.		

Purchasing Use Only:

Approval #:

240601 @

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Tifani Frank

Signature of Agency Representative Initiating Request

Tifani Frank

5/23/24

Print Name of Agency Representative Initiating Request

Date

Nathan Riggle

Signature of Agency Head Authorizing Request

Nathan Riggle

5/23/24

Print Name of Agency Head Authorizing Request

Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: *If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.*

Approved by:

[Signature]

Administrator, Purchasing Division or Designee

6/4/24

Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29419

Agency Name: DPS-INVESTIGATION DIVISION
Agency Code: 653
Appropriation Unit: 3743-44
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Legal Entity Name: BLUE COYOTE LABS, LLC
Contractor Name: BLUE COYOTE LABS, LLC
Address: P.O. BOX 138
City/State/Zip: DAYTON, NV 89403
Contact/Phone: SHAUN RAHMEYER 702-757-8974
Vendor No.: T29048113
NV Business ID: NV20201830752

To what State Fiscal Year(s) will the contract be charged? 2024-2026

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:
a. Effective upon Board of Examiner's approval? No or b. other effective date 06/26/2024
Anticipated BOE meeting date 07/2024
Retroactive? No
If "Yes", please explain
Not Applicable

3. Termination Date: 06/30/2026
Contract term: 2 years and 4 days

4. Type of contract: Contract
Contract description: Email Distribution

5. Purpose of contract:
This is a new contract to provide a subscription to a web-based application for email distribution lists.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: \$49,980.00
Payment for services will be made at the rate of \$24,990.00 per 12-month Subscription

II. JUSTIFICATION

7. What conditions require that this work be done?
This service is needed so NTAC can send emails through a government secure cloud environment.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
No employees within NTAC or other State agencies have the expertise required to complete this work.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):
Blue Coyote Labs
AWS
List Giant
L-Soft International
b. Solicitation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other?

This vendor is able to provide security features well beyond standard webhosting environments.

d. Last bid date: 02/26/2024 Anticipated re-bid date: 04/30/2026

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cjackson	06/24/2024 13:25:25 PM
Division Approval	cjackson	06/24/2024 13:25:31 PM
Department Approval	mcosenti	06/25/2024 15:42:46 PM
Contract Manager Approval	mcosenti	06/25/2024 15:42:49 PM
EITS Approval	ljean	06/26/2024 07:52:28 AM
Budget Analyst Approval	khawkin1	06/26/2024 13:44:18 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29206

Agency Name: OFFICE OF THE MILITARY - EMERGENCY MANAGEMENT

Agency Code: 654

Appropriation Unit: 3673-16

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Legal Entity Name: AMERICAN SIGN LANGUAGE

Contractor Name: AMERICAN SIGN LANGUAGE

Address: COMMUNICATION PO BOX 91030

City/State/Zip: HENDERSON, NV 89009-1030

Contact/Phone: 702-786-6047

Vendor No.: T29026382A

NV Business ID: NV20081113914

To what State Fiscal Year(s) will the contract be charged? 2024-2026

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 06/25/2024

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 03/31/2026

Contract term: 1 year and 279 days

4. Type of contract: Other (include description): MSA Work Plan

Contract description: Sign Language

5. Purpose of contract:

This is a new service agreement under statewide contract 99SWC-NV22-11700 which provides Interpreter Services (in person and electronically assisted), Foreign Language, Hearing Impaired. This service agreement provides strategy, guidance, planning and execution support services designed to support the successful translation services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$91,800.00

Other basis for payment: per consideration section of the service agreement

II. JUSTIFICATION

7. What conditions require that this work be done?

DEM has staff and/or partners that are deaf or hard of hearing and need interpreters to speak or interpret what others are saying when speaking. The agency utilizes interpreters during large meetings & exercises as well as attempting to utilize Teams or other electronic options for smaller meetings.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DEM has no state employees certified in sign language translation. There is lack of interpreters in State Agencies and there are other deaf people working for the State and they are needing interpreters as well. Northern Nevada is struggling to find interpreters to accommodate deaf people in Northern Nevada.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected in conformance with Statewide Contract 99SWC-NV22-11700.

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has been providing satisfactory service to Aging and Disability Services since 2011.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Pickern, Jill, ATIII Ph: n/a

Lyman, Judith, ASOI Ph: 775-687-0316

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jlyma2	05/01/2024 14:02:42 PM
Division Approval	jfranc5	05/22/2024 15:46:52 PM
Department Approval	csnido1	05/31/2024 09:57:45 AM
Contract Manager Approval	csnido1	05/31/2024 09:57:48 AM
Budget Analyst Approval	twollan1	06/25/2024 21:59:36 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29207

Agency Name: OFFICE OF THE MILITARY - EMERGENCY MANAGEMENT

Agency Code: 654

Appropriation Unit: 3673-16

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Legal Entity Name: CARAHSOFT TECHNOLOGY

Contractor Name: CARAHSOFT TECHNOLOGY

Address: CORPORATION

City/State/Zip: 11493 SUNSET HILLS RD STE 100 RESTON, VA 20190-5230

Contact/Phone: 703-871-8500

Vendor No.: PUR0004357

NV Business ID: NV20151127305

To what State Fiscal Year(s) will the contract be charged? 2024-2026

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 06/25/2024

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 04/30/2026

Contract term: 1 year and 309 days

4. Type of contract: Other (include description): MSA Work Plan

Contract description: Grant Mgt System

5. Purpose of contract:

This is a new service agreement under statewide contract 99SWC-NV23-13299 which provides Cloud Services. This service agreement provides license, planning and training support services designed to support the successful implementation of a new software product for the management of the division's federal grants.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$55,000.00

Other basis for payment: per consideration section of the service agreement

II. JUSTIFICATION

7. What conditions require that this work be done?

The requested software is a system that will assist staff in managing federal funding. Currently, we are using GrantsAnalyst.com to manage millions of dollars manually. Grant packages are completed using three different types of documents, which include excel, word, and PDF. This software system will allow staff to streamline the process of issuing grants and tracking expenditures. All information will be in a central location and mitigating risks such as manual changes, losing documents or losing track of a process in the many steps it takes to issue grants and manage sub-grants. The processes are still administratively burdensome. The software will give us up to date information in real time, and staff will be able to extract information by downloading reports and manually creating a spreadsheet.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Currently, state employees are completing this work however we are at our capacity and can no longer manage any additional opportunities. The system will assist with alleviating some of the challenges and assist with a more accurate, faster picture of the grant process.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This software was selected in conformance with Statewide Contract 99SWC-NV23-13299.

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has provided satisfactory service to Public Employees Benefits Program since 2009.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:
Coyote, Susan, EMPM Ph: 775-687-0327
Lyman, Judith, ASO I Ph: 775-687-0316

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jlyma2	05/01/2024 14:01:51 PM
Division Approval	jfranc5	05/22/2024 15:46:39 PM
Department Approval	csnido1	05/31/2024 09:54:16 AM
Contract Manager Approval	csnido1	05/31/2024 09:54:20 AM
EITS Approval	ljea	06/04/2024 12:50:58 PM
Budget Analyst Approval	twollan1	06/25/2024 21:41:03 PM



**STATE OF NEVADA
GOVERNOR'S OFFICE**
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: David Fogerson, Chief, DEM
Judith Lyman, Administrative Services Officer I, DEM
John Fansler, Communications Systems Manager, DEM
Rebecca Hanzlik, Fiscal Business Professional Trainee III, DEM

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DEM – TIN 849 – *Grant Management System* –
BA 3673

DATE: April 2, 2024

We have completed our review for the Department of Emergency Management (DEM) – *Grant Management System* – TIN 849.

The submitted TIN, for an estimated value of \$50,000 in the FY24/FY25 biennium and \$50,000 in the FY26/FY27 biennium (75% Federal Grant and 25% General Fund), is to obtain a cloud-based grant management solution through Submittable.

Submittable is a cloud-based submission management platform that includes grant management capability. It serves to simplify the grant application and review process for both grant makers and applicants through a suite of tools designed for managing the entire grant lifecycle. The platform

enhances efficiency and organization by centralizing grant-related activities, allowing for the creation of custom application forms, and facilitating the review process online. Its robust data management and reporting capabilities assist organizations in tracking the impact of grants and making informed funding decisions.

Potential risks associated with Submittable include concerns over data security and privacy, given the inherent vulnerabilities of cloud-based platforms. DEM must diligently evaluate Submittable's security frameworks and regulatory compliance. The reliance on a single vendor for grant management introduces risks of dependency and potential challenges with vendor lock-in, which could impact organizational flexibility and data portability. Ensuring seamless integration with existing systems is crucial for maximizing efficiency and minimizing duplication of effort.

While Submittable presents a comprehensive solution for streamlining grant management processes, emphasizing efficiency, customization, and data analysis, organizations should carefully consider the potential challenges related to security, dependency, adoption, and integration.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29201**

Agency Name:	OFFICE OF THE MILITARY - EMERGENCY MANAGEMENT	Legal Entity Name:	Crisis Systems, LLC
Agency Code:	654	Contractor Name:	Crisis Systems, LLC
Appropriation Unit:	3673-04	Address:	3372 Peachtree Road Suite 115
Is budget authority available?:	Yes	City/State/Zip	Atlanta, GA 30326
If "No" please explain:	Not Applicable	Contact/Phone:	William Glisson 404-285-4709
		Vendor No.:	T32009952
		NV Business ID:	NV20201932878

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/25/2024**

Anticipated BOE meeting date 08/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2026**Contract term: **2 years and 5 days**4. Type of contract: **Contract**Contract description: **web eoc updates**

5. Purpose of contract:

This is a new contract to provide ongoing maintenance, board building and training for WebEOC which is the division's web-based real-time emergency management response system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,000.00**

Other basis for payment: per the consideration section of the contract

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract is for annual maintenance related to the Nevada Emergency Operations Center Crisis Information Management Software. The NV EOC utilizes an online and networked computerized system for collection, storing and managing incident information and resources before, during and after emergencies or disasters.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a vendor specific product that integrates within the Division of Emergency Management's information management system (WebEOC) allowing emergency management agencies statewide access to the information.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has been doing satisfactory work for DEM since 2020.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Fansler, John, COMMUNICATIONS SYSTEMS MGR Ph: 775-687-0321

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jlyma2	04/30/2024 14:10:10 PM
Division Approval	jfranc5	05/22/2024 15:47:04 PM
Department Approval	csnido1	05/31/2024 09:50:33 AM
Contract Manager Approval	csnido1	05/31/2024 09:50:35 AM
Budget Analyst Approval	twollan1	06/25/2024 21:27:55 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **28181**Amendment Number: **1**Agency Name: **OFFICE OF THE MILITARY - EMERGENCY MANAGEMENT**Legal Entity Name: **ONE DIVERSIFIED, LLC**Agency Code: **654**Contractor Name: **ONE DIVERSIFIED, LLC**Appropriation Unit: **3673-18**Address: **DBA DIVERSIFIED, LLC**Is budget authority available?: **Yes****37 MARKET ST**
City/State/Zip **KENILWORTH, NJ 07033-1761**

If "No" please explain: Not Applicable

Contact/Phone: **Thomas Peterson 800-448-8439**Vendor No.: **T32014764**NV Business ID: **NV20161641498**To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **RFP #43ADG-S2283 HM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/10/2023**Anticipated BOE meeting date **08/2024**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2025**Contract term: **1 year and 264 days**4. Type of contract: **Contract**Contract description: **technology upgrade**

5. Purpose of contract:

This is the first amendment to provide an upgrade to end-of-life equipment to allow the Emergency Operation Center to maintain situational awareness and provide essential functions. This amendment increases the maximum amount from \$628,509.00 to \$674,763.00 due to additional equipment is needed for the upgrade of the audio-visual system to work properly.**6. CONTRACT AMENDMENT**

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$628,509.00	\$628,509.00	\$628,509.00	Yes - Action
2. Amount of current amendment (#1):	\$46,254.00	\$46,254.00	\$46,254.00	Yes - Info
3. New maximum contract amount:	\$674,763.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The current State of Nevada Emergency Operations Center was constructed in 2006 to assist the State with the response to emergencies. The current technology is end-of-life and is beginning to have problems that we can no longer get parts for. This project seeks to upgrade all the technology within the Center to ensure we are able to maintain situational awareness during upcoming emergencies.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency employees have been attempting to make the current audio-visual system work manually and can no longer manage. The upgraded equipment will alleviate challenges of manually attempting to make the system equipment work and will provide the division with a more reliable and expandable audio-visual system, enabling the division to maintain situational awareness during upcoming emergencies.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

- a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

- c. Why was this contractor chosen in preference to other?

Pursuant to RFP #43ADG-S2283, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 02/07/2023 Anticipated re-bid date: 02/01/2027

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jlyma2	06/05/2024 14:30:57 PM
Division Approval	jfranc5	06/05/2024 15:12:57 PM
Department Approval	csnido1	06/11/2024 12:39:26 PM
Contract Manager Approval	csnido1	06/11/2024 12:39:35 PM
EITS Approval	daxtel1	06/11/2024 13:35:39 PM
Budget Analyst Approval	twollan1	06/18/2024 10:12:53 AM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: John Fansler, Communications Manager, DEM
Melissa Friend, EMPM, DEM

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
Sean Montierth, IT Chief, Computing, EITS, DOA
Frederick Springer, Interim IT Chief, Communication, EITS, DOA
Jason Benshoof, IT Chief, Agency IT Services, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DEM – TIN 437 – *DEM State Emergency Operations Center (SEOC) System 3.0* – BA 3673

DATE: November 2, 2022

We have completed our review for the Department of Public Safety (DPS), Division of Emergency Management's (DEM) – *DEM State Emergency Operations Center (SEOC) System 3.0* – TIN 437.

The submitted TIN, for an estimated value of \$628,500.00 in the FY22/FY23 biennium (100% Federal Grant funding), is to support upgrading the state's Emergency Operations Center technology solution.

The current system is at end-of-life and is no longer supported by the manufacturer. The SEOC system is needed for collaboration during statewide emergencies.

This investment is in the pre-RFP stage with limited information available; therefore, it is expected that this TIN will be updated with additional information, based on the outcome of the RFP, and a more comprehensive review will be performed including SME reviews, as appropriate.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid

integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 27578

Amendment Number: 1

Legal Entity Name: BOARD OF REGENTS, NEVADA
SYSTEM OF HIGHER EDUCATION -
OBO UNIVERSITY OF NEVADA, RENO

Agency Name: DEPARTMENT OF WILDLIFE

Contractor Name: BOARD OF REGENTS, NEVADA
SYSTEM OF HIGHER EDUCATION -
OBO UNIVERSITY OF NEVADA, RENO

Agency Code: 702

Address: UNR CONTROLLERS OFFICE
MAIL STOP 0124

Appropriation Unit: 4451-14

City/State/Zip: RENO, NV 89557-0124

Is budget authority available?: Yes

Contact/Phone: 775-784-6662

If "No" please explain: Not Applicable

Vendor No.: D35000816

NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? 2023-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Ruby Pipeline Funds

Agency Reference #: #23-69

2. Contract start date:

a. Effective upon Board of Examiner's approval? No or b. other effective date 06/13/2023

Anticipated BOE meeting date 06/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: 06/30/2024

Contract term: 1 year and 202 days

4. Type of contract: Interlocal Agreement

Contract description: Pygmy Rabbit

5. Purpose of contract:

This is the first amendment to the original interlocal agreement which provides a cooperative effort in answering gaps in knowledge within the Nevada Wildlife Action Plan obligations for the Pygmy rabbit. This amendment extends the termination date from June 30, 2024, to December 31, 2024, and decreases the maximum amount from \$110,000 to \$87,954 due to available funding and the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$110,000.00	\$110,000.00	\$110,000.00	Yes - Action
2. Amount of current amendment (#1):	-\$22,046.00	-\$22,046.00	-\$22,046.00	Yes - Info
3. New maximum contract amount:	\$87,954.00			
and/or the termination date of the original contract has changed to:	12/31/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Pygmy rabbit is experiencing fracturing of its native shrub-steppe habitat, an increased occurrence of wildfire, and a deadly new form of rabbit hemorrhagic disease (RHDV2) all of which pose threats to this species. Pygmy rabbit is a species of conservation priority within the State of Nevada Wildlife Action Plan. It is a sagebrush obligate dependent species that is experiencing declines across its range. This in-depth analysis will inform land managers with valuable information on the status and distribution of the Pygmy rabbit. In addition, this will provide long term survey monitoring plans to observe potential shifts in population and habitat suitability.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Amount of staff time required in an effort to complete field and reporting obligations exceeds the current staffing capacity the Department of Wildlife has.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

nroble1

05/10/2024 15:01:36 PM

Division Approval	nroble1	05/10/2024 15:01:43 PM
Department Approval	jneubau2	06/07/2024 10:02:03 AM
Contract Manager Approval	abarredo	06/07/2024 15:32:06 PM
Budget Analyst Approval	dspeed1	06/14/2024 10:52:15 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29185

Agency Name: DEPARTMENT OF WILDLIFE
Agency Code: 702
Appropriation Unit: 4460-07
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Legal Entity Name: HENDERSON PEST CONTROL, LLC
Contractor Name: HENDERSON PEST CONTROL, LLC
Address: 817 SUN BRIDGE LN
City/State/Zip: HENDERSON, NV 89002-9128
Contact/Phone: JASON KIBBY 702/755-2280
Vendor No.: T32009625
NV Business ID: NV20171806677

To what State Fiscal Year(s) will the contract be charged? 2025-2028

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	50.00 %	SPORTSMEN REVENUE
X Federal Funds	50.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: #24-83

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 07/01/2024

Anticipated BOE meeting date 07/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 06/30/2028

Contract term: 4 years

4. Type of contract: Contract

Contract description: Pest Control

5. Purpose of contract:

This is a new contract to provide pest control services at the department's Las Vegas office and Lake Mead Hatchery.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$18,800.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Insect and rodent control to protect facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the skills and expertise to perform this specialized work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Ontarget Pest Control
Halo Pest Elimination
Integrity Pest Management
Battle Born Pest Control
CAD, Inc.
Advanced IPM
Henderson Pest Control

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the low bidder for the areas being serviced.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOW, 2020 - current, work has always been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Rodd Lighthouse, Supervisor P.E. Ph: (775) 688-1586

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nroble1	05/07/2024 14:08:08 PM
Division Approval	nroble1	05/07/2024 14:08:10 PM
Department Approval	jneubau2	05/14/2024 08:39:34 AM
Contract Manager Approval	abarredo	06/10/2024 16:06:39 PM
Budget Analyst Approval	dspeed1	06/28/2024 16:59:45 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29194

Agency Name: DEPARTMENT OF WILDLIFE
Agency Code: 702
Appropriation Unit: 4460-07
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Legal Entity Name: ON TARGET, LLC
Contractor Name: ON TARGET, LLC
Address: ON TARGET PEST CONTROL
PO BOX 1503
City/State/Zip: OVERTON, NV 89040
Contact/Phone: JAMIE POLLOCK-HOPKINS 702/397-2371
Vendor No.: T29025643
NV Business ID: NV20071343906

To what State Fiscal Year(s) will the contract be charged? 2025-2028

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	50.00 %	Sportsmen Revenue
X	Federal Funds	50.00 %	Bonds	0.00 %	
	Highway Funds	0.00 %	Other funding	0.00 %	

Agency Reference #: #24-84

2. Contract start date:

a. Effective upon Board of Examiner's approval? No or b. other effective date 07/01/2024

Anticipated BOE meeting date 07/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 06/30/2028

Contract term: 4 years

4. Type of contract: Contract

Contract description: Pest Control

5. Purpose of contract:

This is a new contract to provide ongoing pest control services at the department's Laughlin office, and southern Nevada Wildlife Management Areas.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$29,040.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Insect and rodent control to protect facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the skills and expertise to perform this specialized work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Halo Pest Elimination
Integrity Pest Management
CAD, Inc.
Battle Born Pest Control
Advanced IPM
On Target LLC
Henderson Pest Control

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the low bidder for the areas being serviced.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOW, 2020 - current, work has always been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Rodd Lighthouse, Supervising P.E. Ph: (775) 688-1586

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nroble1	05/07/2024 11:55:08 AM
Division Approval	nroble1	05/07/2024 11:55:10 AM
Department Approval	jneubau2	05/16/2024 11:09:13 AM
Contract Manager Approval	abarredo	06/11/2024 09:02:43 AM
Budget Analyst Approval	dspeed1	06/28/2024 16:30:14 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29180**Agency Name: **DEPARTMENT OF WILDLIFE**Agency Code: **702**Appropriation Unit: **4460-07**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **REEVES, JUSTIN DBA**Contractor Name: **REEVES, JUSTIN DBA**Address: **HALO PEST ELIMINATION
PO BOX 129**City/State/Zip: **FERNLEY, NV 89408**Contact/Phone: **JUSTIN REEVES 775/738-2847**Vendor No.: **T29043503**NV Business ID: **NV20201737300**To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	50.00 % SPORTSMEN REVENUE
X Federal Funds	50.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **#24-82**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2024**Anticipated BOE meeting date **07/2024**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **07/31/2028**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Pest Control**

5. Purpose of contract:

This is a new contract to provide ongoing pest control services at the department's western Nevada offices, eastern Nevada offices, Wildlife Management Areas, hatcheries, and rearing station.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$41,200.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Insect and rodent control to protect facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the skills and expertise to perform this specialized work.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

CAD Inc.
Battle Born Pest Control
On Target Pest Control
Henderson Pest Control
Integrity Pest Management
Advanced IPM
Haloe Pest Elimination

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the low bidder for areas being serviced.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOW, 2020 - current, work has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Rodd Lighthouse, Supervising P.E. Ph: (775) 688-1586

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nrobles1	05/08/2024 15:37:35 PM
Division Approval	nrobles1	05/08/2024 15:37:39 PM
Department Approval	jneubau2	06/04/2024 11:53:12 AM
Contract Manager Approval	abarredo	07/11/2024 16:38:39 PM
Budget Analyst Approval	dspeed1	07/16/2024 13:38:41 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29347**Agency Name: **DEPARTMENT OF WILDLIFE**Agency Code: **702**Appropriation Unit: **4462-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Pagefreezer Software, Inc.

Contractor Name: **Pagefreezer Software, Inc.**Address: **#500-311 Water Street**City/State/Zip: **Vancouver, BC V6B1B8**

Contact/Phone: Kevin Griffin 778/655-9431

Vendor No.: TBD

NV Business ID: NV20243128129

To what State Fiscal Year(s) will the contract be charged? **2025-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % **X** Fees **100.00 % Sportsmen Revenue**

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: 24-90

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**

Anticipated BOE meeting date 08/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2028**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Archiving Service**

5. Purpose of contract:

This is a new contract to provide the department with social media archiving services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$14,051.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The department is required to archive all posts, comments and messages on all social media platforms, due to legal requirements. This is not possible without an archiving service.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Department employees don't have the resources needed in order to do this work internally. To capture all of this data and information, a service has to be in place.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Archive Social (now CivicPlus)
Pagefreezer
Social Champb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Best price for the services needed and great customer service. Social Champ provided the lowest quote but will not meet the needs of the department or Government agencies in general.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Ashley Zeme, Public Information Officer Ph: (775) 688-1558

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nroble1	06/07/2024 10:29:34 AM
Division Approval	jneubau2	06/12/2024 13:26:30 PM
Department Approval	jneubau2	06/12/2024 13:26:32 PM
Contract Manager Approval	abarredo	06/12/2024 16:05:27 PM
EITS Approval	ljea	06/13/2024 11:43:43 AM
Budget Analyst Approval	dspeed1	06/28/2024 15:04:59 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **28527**Agency Name: **DEPARTMENT OF WILDLIFE**Agency Code: **702**Appropriation Unit: **4462-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: The Rocket Science Group, LLC

Contractor Name: **The Rocket Science Group, LLC**Address: **675 Ponce De Leon Avenue
#5000**City/State/Zip: **Atlanta, GA 30308**

Contact/Phone: Jordan Kreikemeier 800/315-5939

Vendor No.: T29047553

NV Business ID: NV20232921557

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % **X** Fees **100.00 % Sportsmen Revenue**

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: 24-13

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**

Anticipated BOE meeting date 07/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2025**Contract term: **364 days**4. Type of contract: **Contract**Contract description: **Email Services**

5. Purpose of contract:

This is a new contract to provide email services to enable to the department to email more than 100,000 email subscribers, hunting and fishing license holders, and boat registration holders.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,960.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

As the state agency that issues hunting and fishing licenses and boat registrations, Con Ed staff is required to send marketing emails for the agency's products and services along with important information about customers accounts. It's also the communications staff's job to get out important updates to the public (deadlines, hunt unit or water closures, etc.), and this can't be done with out a tool that allows the agency to send mass emails. Additionally, it is the agencies responsibility to educate the public on Nevada's wildlife, living with wildlife and outdoor recreation opportunity. This can't be done with out a marketing service.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do the work. They just need a tool to allow them to send that amount of emails at once.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Granicus
The Rocket Science Group
Constant Contact

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

We've worked with this contractor before. Their email services is extremely user friendly and has a successful open rate. It also has a great customer service team.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Ashley Zeme, Public Information Officer Ph: (775) 688-1558

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jneubau2	05/24/2024 14:08:39 PM
Division Approval	jneubau2	05/24/2024 14:08:41 PM
Department Approval	jneubau2	05/24/2024 14:08:44 PM
Contract Manager Approval	abarredo	05/24/2024 15:03:35 PM
EITS Approval	ljea	05/28/2024 07:01:25 AM
Budget Analyst Approval	dspeed1	06/14/2024 12:05:40 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29409

Agency Name: DCNR - PARKS DIVISION

Agency Code: 704

Appropriation Unit: 4162-00

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Legal Entity Name: 5 Star Grand Canyon Helicopter Tours LLC

Contractor Name: 5 Star Grand Canyon Helicopter Tours LLC

Address: 5596 Haven Street

City/State/Zip: Las Vegas, NV 89119

Contact/Phone: 702.885.7827

Vendor No.:

NV Business ID: NV20111739544

To what State Fiscal Year(s) will the contract be charged? 2024-2026

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % REVENUE

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

b. other effective date 06/25/2024

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 06/30/2026

Contract term: 2 years and 5 days

4. Type of contract: Revenue Contract

Contract description: Helicopter tours VOF

5. Purpose of contract:

This is a new revenue contract to provide helicopter wedding ceremonies and group events at Valley of Fire State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$92,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Special commercial use permit

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Special commercial use permit

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	06/20/2024 07:46:27 AM
Division Approval	ethick1	06/20/2024 07:46:29 AM
Department Approval	ethick1	06/20/2024 07:46:31 AM
Contract Manager Approval	ethick1	06/20/2024 07:46:34 AM
Budget Analyst Approval	rjacob3	06/25/2024 10:30:35 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29467

Agency Name: DCNR - PARKS DIVISION
Agency Code: 704
Appropriation Unit: 4162-00
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Legal Entity Name: A DARK SWAN LLC
Contractor Name: A DARK SWAN LLC
Address:
City/State/Zip: LAS VEGAS, NV 89103
Contact/Phone: 7029699655
Vendor No.:
NV Business ID: NV20181155225

To what State Fiscal Year(s) will the contract be charged? 2025-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % revenue

2. Contract start date:
a. Effective upon Board of Examiner's approval? No or b. other effective date 07/10/2024
Anticipated BOE meeting date 08/2024
Retroactive? No
If "Yes", please explain
Not Applicable

3. Termination Date: 08/31/2026
Contract term: 2 years and 52 days

4. Type of contract: Revenue Contract
Contract description: SCUP VOF Dark Swan

5. Purpose of contract:
This is a new revenue contract to conduct wedding ceremonies at Valley of Fire State Park.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: \$15,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
Special commercial use permit

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Special commercial use permit

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable
b. Solicitation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
 Not Applicable
12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No
 b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No
 c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No If "Yes", please explain
 Not Applicable
13. Has the contractor ever been engaged under contract by any State agency?
No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
 Not Applicable
14. Is the contractor currently involved in litigation with the State of Nevada?
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
 Not Applicable
15. The contractor is registered with the Nevada Secretary of State's Office as a:
 LLC
16. a. Is the Contractor Name the same as the legal Entity Name?
 Yes
17. a. Does the contractor have a current Nevada State Business License (SBL)?
 Yes
18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
 Yes
19. Agency Field Contract Monitor:
20. Contract Status:
 Contract Approvals:
- | Approval Level | User | Signature Date |
|---------------------------|---------|------------------------|
| Budget Account Approval | ethick1 | 07/08/2024 11:37:52 AM |
| Division Approval | ethick1 | 07/08/2024 11:37:54 AM |
| Department Approval | ethick1 | 07/08/2024 11:37:56 AM |
| Contract Manager Approval | ethick1 | 07/08/2024 11:37:58 AM |
| Budget Analyst Approval | rjacob3 | 07/10/2024 13:31:44 PM |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29466**Agency Name: **DCNR - PARKS DIVISION**Agency Code: **704**Appropriation Unit: **4162-00**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Las Vegas Luv Bug Weddings LLC

Contractor Name: **Las Vegas Luv Bug Weddings LLC**

Address:

City/State/Zip **Las Vegas, NV 89148**

Contact/Phone: 7029562588

Vendor No.:

NV Business ID: NV20191427026

To what State Fiscal Year(s) will the contract be charged? **2025-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % REVENUE

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/10/2024**

Anticipated BOE meeting date 08/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **08/31/2026**Contract term: **2 years and 52 days**4. Type of contract: **Revenue Contract**Contract description: **SCUP VOF LoveBug**

5. Purpose of contract:

This is a new revenue contract to conduct wedding ceremonies at Valley of Fire State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Special commercial use permit

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Special commercial use permit9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
 Not Applicable
12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No
 b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No
 c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No If "Yes", please explain
 Not Applicable
13. Has the contractor ever been engaged under contract by any State agency?
No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
 Not Applicable
14. Is the contractor currently involved in litigation with the State of Nevada?
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
 Not Applicable
15. The contractor is registered with the Nevada Secretary of State's Office as a:
 LLC
16. a. Is the Contractor Name the same as the legal Entity Name?
 Yes
17. a. Does the contractor have a current Nevada State Business License (SBL)?
 Yes
18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
 Yes
19. Agency Field Contract Monitor:
20. Contract Status:
 Contract Approvals:
- | Approval Level | User | Signature Date |
|---------------------------|---------|------------------------|
| Budget Account Approval | ethick1 | 07/08/2024 11:28:40 AM |
| Division Approval | ethick1 | 07/08/2024 11:28:42 AM |
| Department Approval | ethick1 | 07/08/2024 11:28:45 AM |
| Contract Manager Approval | ethick1 | 07/08/2024 11:28:48 AM |
| Budget Analyst Approval | rjacob3 | 07/10/2024 13:27:30 PM |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29399**

Agency Name:	DCNR - DIVISION OF WATER RESOURCES	Legal Entity Name:	UNITED STATES DEPT OF INTERIOR
Agency Code:	705	Contractor Name:	UNITED STATES DEPT OF INTERIOR
Appropriation Unit:	4157-12	Address:	US GEOLOGICAL SURVEY 2730 N. DEER RUN RD., STE. 3
Is budget authority available?:	No	City/State/Zip	CARSON CITY, NV 89701
If "No" please explain: Work program C69416 will be submitted to increase budget authority after the year-end close.		Contact/Phone:	Helen Houston 775-887-7605

Vendor No.: **PUR0000332D**
 NV Business ID: **GOVERNMENTAL ENTITY**

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Joint Funding Agreement

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2024**Anticipated BOE meeting date **08/2024**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **07/31/2025**Contract term: **364 days**4. Type of contract: **Other (include description): Joint Funding Agreement**Contract description: **Pahranagat Ash Sprgs**

5. Purpose of contract:

This is a new Joint Funding Agreement to provide ongoing surface-water monitoring activities consisting of the operation and maintenance of one continuous streamflow gage for determinations of water availability in the Pahranagat, NV area.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$21,200.00**

Payment for services will be made at the rate of \$0.00 per contract

Other basis for payment: The State portion is \$13,780 and the USGS portion is \$7,420.

II. JUSTIFICATION

7. What conditions require that this work be done?

The State Engineer requires the information provided by this program to fulfill the responsibility of protecting existing downstream water rights.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The U.S. Geological Survey has the scientists, equipment and expertise to provide the products and services.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The U.S. Geological Survey has the necessary equipment in place and experience in delivering the desired product, and the State Engineer is authorized to enter into agreements with the U.S. Geological Survey under NRS 532.170.

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Levi Kryder, Chief, Hydrology Section Ph: 775.684.2866

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nwoo4	06/14/2024 15:16:33 PM
Division Approval	nwoo4	06/24/2024 08:49:12 AM
Department Approval	hbugg	07/10/2024 16:10:12 PM
Contract Manager Approval	nwoo4	07/12/2024 11:37:54 AM
Budget Analyst Approval	rjacob3	07/12/2024 11:40:48 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29384**Agency Name: **DCNR - FORESTRY DIVISION**Agency Code: **706**Appropriation Unit: **4195-07**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **EVAPCO, Inc.**Contractor Name: **EVAPCO, Inc.**Address: **PO Box 1300**City/State/Zip: **Westminster, MD 21158**Contact/Phone: **Jesse Lindsay 916-628-2631**Vendor No.: **T27043538A**NV Business ID: **NV20181245907**To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NDF25-001**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**Anticipated BOE meeting date **08/2024**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2026**Contract term: **1 year and 364 days**4. Type of contract: **Contract**Contract description: **Smart Shield Service**

5. Purpose of contract:

This is a new contract to provide ongoing water treatment services and inspections for the agency Smart Shield system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$14,144.00**

Other basis for payment: SFY25 = \$1,700 quarterly / \$6,800; SFY26 = \$1,836 quarterly / \$7,344.

II. JUSTIFICATION

7. What conditions require that this work be done?

The HVAC system being utilized by the agency using a patented water filtration tower to cool the system. This system requires monitoring, inspections, and water treatments to operate efficiently.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the specialized training or access to essential components and chemicals required to maintain the Smart Shield System.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Pure Water Systems
Evapco Inc.
Culligan

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the only vendor to submit a proposal, This vendor was selected IAW NRS 333.

d. Last bid date: 01/08/2024 Anticipated re-bid date: 01/05/2026

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has performed services for NDF since 9/2020 - satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Rick Morse, Program Manager Ph: 775-684-2513

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hedmonds	06/12/2024 09:50:23 AM
Division Approval	hedmonds	06/12/2024 09:50:28 AM
Department Approval	pmisch	06/17/2024 10:17:59 AM
Contract Manager Approval	rmorse	06/17/2024 10:18:44 AM
Budget Analyst Approval	vmilazz1	06/19/2024 18:32:42 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 24031

Amendment Number: 3

Agency Name: DCNR - FORESTRY DIVISION

Contractor Name: MESA ENERGY SYSTEMS, INC. DBA EMCOR SERVICES MESA ENERGY INC.

Agency Code: 706

Address: 2 CROMWELL

Appropriation Unit: 4195-23

City/State/Zip: IRVINE, CA 92618-2011

Is budget authority available?: Yes

Contact/Phone: Peter Sellman 775/826-7700

If "No" please explain: Not Applicable

Vendor No.: T27027115

NV Business ID: NV20071267110

To what State Fiscal Year(s) will the contract be charged? 2021-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: NDF-21-004

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

or b. other effective date 06/01/2021

Anticipated BOE meeting date 05/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: 06/30/2024

Contract term: 4 years and 30 days

4. Type of contract: Contract

Contract description: ATC Elko Dispatch

5. Purpose of contract:

This is the third amendment to the original contract which provides ongoing monitoring and annual repairs of the Elko Dispatch Center Delta Controls Building Management System. This amendment extends the current contract from June 30, 2024 to June 30, 2025 and increases the maximum amount from \$108,547 to \$119,862.00 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$52,160.00	\$52,160.00	\$52,160.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
b. Amendment 2:	\$56,387.00	\$56,387.00	\$56,387.00	Yes - Info
2. Amount of current amendment (#3):	\$11,315.00	\$11,315.00	\$67,702.00	Yes - Info
3. New maximum contract amount:	\$119,862.00			
and/or the termination date of the original contract has changed to:	06/30/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Elko Interagency Dispatch Center is a 24-hour emergency dispatch center. The HVAC system is complex and requires 24-hour monitoring to ensure efficient operation and prevent system failure which could potentially disrupt the operation of the center

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The software is proprietary.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 210202

Approval Date: 02/09/2021

c. Why was this contractor chosen in preference to other?

This vendor is a sole source. There are no other competitive vendors for this product.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hedmonds	05/02/2024 13:55:55 PM
Division Approval	hedmonds	05/02/2024 13:56:11 PM
Department Approval	pmisch	05/07/2024 14:23:44 PM
Contract Manager Approval	rmorse	05/20/2024 08:24:33 AM
Budget Analyst Approval	rjacob3	06/12/2024 10:50:14 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29181**

Agency Name:	DCNR - ENVIRONMENTAL PROTECTION	Legal Entity Name:	Clark County School District
Agency Code:	709	Contractor Name:	Clark County School District
Appropriation Unit:	3173-10	Address:	1180 Military Tribute Place
Is budget authority available?:	Yes	City/State/Zip	Henderson, NV 89074
If "No" please explain:	Not Applicable	Contact/Phone:	Lori Olson-Arzaga 702-799-0990
		Vendor No.:	
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2025-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/08/2024**

Anticipated BOE meeting date 08/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2026**Contract term: **2 years and 176 days**4. Type of contract: **Interlocal Agreement**Contract description: **ARPA agreement**

5. Purpose of contract:

This is a new interlocal agreement to provide screening at public schools and childcare facilities, testing the presence of lead in drinking water.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,250.00**

Other basis for payment: Monthly as invoiced.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Environmental Protection (NDEP) and Clark County will work closely together conducting samples testing the presence of lead in drinking water.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the staffing or expertise available to perform these services.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
Not Applicable
12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No
b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No
c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No If "Yes", please explain
Not Applicable
13. Has the contractor ever been engaged under contract by any State agency?
No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
Not Applicable
14. Is the contractor currently involved in litigation with the State of Nevada?
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
Not Applicable
15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity
16. Not Applicable
17. Not Applicable
18. Not Applicable
19. Agency Field Contract Monitor:
20. Contract Status:
Contract Approvals:
- | Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | mfrien1 | 05/03/2024 15:31:12 PM |
| Division Approval | sfontai1 | 05/08/2024 11:57:23 AM |
| Department Approval | sfontai1 | 05/10/2024 09:52:53 AM |
| Contract Manager Approval | mvaldiv1 | 07/02/2024 11:06:34 AM |
| Budget Analyst Approval | rjacob3 | 07/08/2024 13:14:11 PM |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **25906**Amendment Number: **2**Agency Name: **B&I - REAL ESTATE DIVISION**Legal Entity Name: **TYLER TECHNOLOGIES, INC.**Agency Code: **748**Contractor Name: **TYLER TECHNOLOGIES, INC.**Appropriation Unit: **3822-26**Address: **5101 TENNYSON PARKWAY**Is budget authority available?: **Yes**City/State/Zip: **PLANO, TX 75024**

If "No" please explain: Not Applicable

Contact/Phone: **314-744-7317**Vendor No.: **T32001084A**NV Business ID: **NV20051167615**To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % TECHNOLOGY
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/29/2022**Anticipated BOE meeting date **08/2024**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2024**Contract term: **3 years and 2 days**4. Type of contract: **Contract**Contract description: **SOAR Hosting & Maint**

5. Purpose of contract:

This is the second amendment to the original contract which provides ongoing hosted hardware and software environment services and annual maintenance for e-licensing. This amendment extends the termination date from June 30, 2024 to June 30, 2025 and increases the maximum amount from \$178,548.75 to \$203,148.75 to continue needed services of the legacy software while the agency transitions to a new database.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$90,918.75	\$90,918.75	\$90,918.75	Yes - Info
a. Amendment 1:	\$87,630.00	\$87,630.00	\$178,548.75	Yes - Action
2. Amount of current amendment (#2):	\$24,600.00	\$24,600.00	\$24,600.00	Yes - Info
3. New maximum contract amount:	\$203,148.75			
and/or the termination date of the original contract has changed to:	06/30/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

The hosting and maintenance services provided by Tyler Technologies is for proprietary software that is almost 16 years old. Tyler Industries is the only hosting service that can provide a seamless connection between the supported environment and the support software, enabling fast, knowledgeable and expert turnaround of issue identification and resolution through the deployment of solutions.

The first amendment to extend the contract for one year was approved at the June 2023 Board of Examiners meeting, in order to continue services of the legacy software while the agency transitioned to a new database system. The contract for the new database was cancelled and a new contract was approved at the May 2024 Board of Examiners meeting. The transition with the new contract is expected to go smoothly, and there is no expectation of another amendment to this contract.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the knowledge or experience to operate or accommodate the specialized hosting and proprietary software systems.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

- a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

- b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 220405

Approval Date: 04/05/2022

- c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

April 2020 through May 2022: Nevada Real Estate Division - Hosting Services, services has been verified as satisfactory.
Fiscal Year 2020 through Fiscal Year 2022 - Annual Maintenance Agreement for Nevada Real Estate Division, service has been verified as satisfactory.
Fiscal Year 2020 through Fiscal Year 2022 - Annual Maintenance Agreement for Financial Institutional Division, services have been verified as satisfactory.
Fiscal Year 2023 through Fiscal Year 2024 - Annual Maintenance Agreement

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ghilgar	04/08/2024 11:46:21 AM
Division Approval	ghilgar	05/07/2024 10:19:49 AM
Department Approval	ecerv1	05/22/2024 11:21:09 AM
Contract Manager Approval	ecerv1	05/22/2024 11:21:32 AM
EITS Approval	ljean	05/22/2024 11:43:01 AM
Budget Analyst Approval	jhelto1	06/21/2024 10:00:15 AM



**STATE OF NEVADA
GOVERNOR'S OFFICE**
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Sharath Chandra, Administrator, NRED
Grace Hilgar-Devito, Administrative Services Officer, B&I
Grant Reynolds, IT Manager III/Chief Information Officer, B&I

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – NRED – TIN 348 – *Licensing & Enforcement System (Legacy) Software Licensing, Maintenance & Hosting* – Update A – BA 3823, 3822

DATE: May 7, 2024

We have completed our review for the Nevada Real Estate Division's (NRED) – *Licensing & Enforcement System (Legacy) Software Licensing, Maintenance & Hosting* – TIN 348, Update A.

The submitted TIN, for an estimated value of \$112,230.00 in the FY24/FY25 biennium (50.71% General Fund and 49.29% State Fees), is for ongoing hosting, licensing, and support for the NV Real Estate Licensing and Enforcement System (Cavu/SOAR) by Tyler Technologies.

This system, deemed mission-critical, has been operational for over 15 years and is required to remain in service until a suitable replacement system is fully implemented. The agency categorizes this investment as posing a low ongoing security risk. However, it involves the transportation, storage, and processing of

Personal Identification Information (PII), necessitating rigorous security measures to protect sensitive data throughout its lifecycle within the system.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:

Approval#:

220405 ca

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	ENTER STATE AGENCY NAME HERE:		<i>Business & Industry, Real Estate Division</i>
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	Sharath Chandra	702-486-4034	Schandra@red.nv.gov
	Charvez Foger	702-486-8870	cfoger@red.nv.gov
	Dale Hansen	775-684-7073	jdansen@business.nv.gov
	Grace Hilgar-DeVito	702-486-5134	ghilgar@business.nv.gov

1b	Vendor Information:	
	Vendor Name:	Tyler Technologies
	Contact Name:	Karen Edelen, Contract Manager
	Complete Address:	5101 Tennyson Parkway, Plano, TX 75024
	City, State, and Zip Code	
	Telephone Number:	314-744-7317
	Email Address:	Karen.Edelen@tylerfederal.com

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	X
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	X	No:
	If 'No' Enter Amendment Number:	#		
	Enter CETS Number:	#		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:		No:
	Contract:	Start Date:	06/01/2022	End Date:
				06/30/2023

1f	Funding:	
	State Appropriated:	X
	Federal Funds:	

Rec'd 04/04/22 / auto ✓

#220405

Grant Funds:	
Other (Explain):	Licensee and Administrative Fees

Purchasing Use Only:

Approval #:

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$95,089.58

2	Provide a description of work/services to be performed or commodity/good to be purchased: The scope of work for this contract is to provide a secure hosting environment and annual maintenance for system licensing software for the Real Estate Division (RED).
---	---

3	What are the unique features/qualifications required for this service or good that are not available from any other vendor: The agency is in the process of purchasing a new system and will need to have the hosting service and annual maintenance provided by Tyler Technologies (formerly Micropact) for the near future until the old system can be replaced. The agency has recently put out in RFI to vendors under the State Contract for Cloud Services and expects to have a vendor chosen soon for to begin implementing the new system soon.
---	--

4	Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source: Competitively bidding for a new vendor for these services is not feasible. The current licensing system is old proprietary software that the agency is in the process of replacing in the next fiscal year. To potentially have a new vendor take over hosting and maintenance services for a small time period could possibly create lapses in service and disruption to agency services.
---	--

5	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
			X
	a. <u>If yes</u> , what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.		
	b. <u>If not</u> , why were alternatives not evaluated?		

The agency is in the process of purchasing a new system and will need to have the hosting service and annual maintenance provided by Tyler Technologies (formerly Micropact) for the near future until the old system can be replaced. To potentially have a new vendor take over hosting and maintenance services for a small time period could possibly create lapses in service and disruption to agency services.

Purchasing Use Only:	
Approval #:	220405 @

	Has the agency purchased this service or commodity in the past? Check One:			Yes	No	
	NOTE: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u>			X		
a. If yes, starting with the most recent contract and working backward, for the <u>entire</u> relationship with this vendor, or any other vendor for this service or commodity, the following information <u>must</u> be provided:						
6	Term		Value	Short Description	Type of Procurement ENTER RFP#, RFQ#, Waiver #	
	Start Date	End Date				
	05/01/20	05/31/22	\$46,900.00	Hosting Services	Waiver #200301	
	04/11/16	04/30/20	\$80,232.00	Hosting Services	Waiver #160506	
	05/09/12	04/10/16	\$71,328.00	Hosting Services	Waiver #120303	
			\$			
		\$				

7	What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?
	The following are the potential consequences to the State if this waiver request is denied: (1) Migrating the software to a third-party hosting vendor would be more costly and present significant operational risks, including software failure and interruptions to staff productivity; (2) Migrating data from the legacy eLicense system to a new system could be impacted if we do not have full cooperation from Tyler Industries (formerly Micropact), who has the proprietary software expertise and database table structure knowledge; and, (3) Tyler Industries could potentially shut down their eLicensing system if they find that a competitor's vendor hosting services is inadequate or creates a conflict with their proprietary software. This would severely impact RED'S operations since all their core business functions rely on the eLicense system.

8	What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?
	The agency is in the process of purchasing a new system and will need to have the hosting service and annual maintenance provided by Tyler Technologies (formerly Micropact) for the near future until the old system can be replaced. Due to the proprietary nature and age of the current system and its replacement next fiscal year the division did not substantiate the existence of competition for these services. The division does, however, believe the current price for the hosting services is fair and reasonable

9	Will this purchase obligate the State to this vendor for future purchases? Check One:	Yes	No
	<u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u>	X	X

220405@

a. <i>If yes, please provide details regarding future obligations or needs.</i>
<i>This purchase will not obligate the state to any future purchase. However, if the implementation of the new system is delayed, the agency might have to contract with the vendor on limited basis until the new system is fully implemented.</i>

Purchasing Use Only:

Approval #:

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.




Signature of Agency Representative Initiating Request

SHARATH CHANDRA

Print Name of Agency Representative Initiating Request

03/31/2022

Date



Signature of Agency Head Authorizing Request

3-31-22

TERRY REYNOLDS, Department Director

Print Name of Agency Head Authorizing Request

3/31/22

Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:



Administrator, Purchasing Division or Designee

4/5/22

Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29337**

Agency Name: DETR - REHABILITATION DIVISION	Legal Entity Name: ALLPRO SERVICES, LLC DBA ALLPRO PAINTERS
Agency Code: 901	Contractor Name: ALLPRO SERVICES, LLC DBA ALLPRO PAINTERS
Appropriation Unit: 3253-10	Address: 3674 N RANCHO DR STE 101
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89130-3115
If "No" please explain: Not Applicable	Contact/Phone: Mike Holden 702/550-4755
	Vendor No.: T27034427
	NV Business ID: NV20111339463

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Business Enterprise- Set Aside

Agency Reference #: **3869-26-BEN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/12/2024**Anticipated BOE meeting date **08/2024**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2026**Contract term: **1 year and 353 days**4. Type of contract: **Contract**Contract description: **Painting Services**

5. Purpose of contract:

This is a new contract to provide ongoing painting services for multiple southern Nevada, Business Enterprise of Nevada (BEN) locations.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,000.00**

Other basis for payment: Labor Rate: \$122.43 - Man Zone 1. \$126.87 - Man Zone II 41 to 60 miles travel. \$129.96 - Man Zone III over 60 miles travel. Overtime Labor Rate: \$183.65 - Man Zone 1. \$190.31 - Man Zone II 41 to 60 miles travel. \$194.94 - Man Zone III over 60 miles travel. Parts and materials shall be invoiced at no more than 20% plus sales tax above vendors cost. \$50.00 round-trip charge applies to services provided at BEN sites located at the Hoover Dam and in Mesquite, NV. Total Contract or installments payable as invoiced by the contractor and approved by the State. Total Contract not to exceed \$48,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Business Enterprises of Nevada (BEN) program has multiple sites in southern Nevada that manage and operate snack bars, cafeterias, vending machines and other businesses located in state or public buildings. This contract is to provide painting services for these locations.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not certified nor licensed to provide these services.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Nevada Painting Co
Diesel Painting
CertaPro Painters

K&R Painting & Drywall Inc
American Painting, LLC
AllPro Services LLC dba AllPro Painters

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor's proposal met solicitation requirements, as well as, this was the only vendor to respond.

d. Last bid date: 04/24/2024 Anticipated re-bid date: 03/11/2026

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor provided satisfactory services for the Business Enterprise of Nevada program 09/2020 to 12/2022.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Chris Mazza , Administrative Services Officer II Ph: 702-486-8800

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	zhoefflin	06/25/2024 07:27:30 AM
Division Approval	zhoefflin	06/25/2024 07:27:34 AM
Department Approval	bmartin7	06/26/2024 08:43:44 AM

Contract Manager Approval
Budget Analyst Approval

wcune1
twollan1

07/03/2024 15:10:18 PM
07/12/2024 16:01:17 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 25488

Amendment Number: 3

Legal Entity Name: NORTHERN NEVADA ELECTRICAL JOINT APPRENTICESHIP AND TRAINING TRUST FUND

Agency Name: DETR - EMPLOYMENT SECURITY

Contractor Name: NORTHERN NEVADA ELECTRICAL JOINT APPRENTICESHIP AND TRAINING TRUST FUND

Agency Code: 902

Address: 4635 LONGLEY LN STE 108

Appropriation Unit: 1004-21

City/State/Zip: RENO, NV 89502-5976

Is budget authority available?: Yes

Contact/Phone: Alan Darney 775/358-4301

If "No" please explain: Not Applicable

Vendor No.: T27041345

NV Business ID: NV20181440226

To what State Fiscal Year(s) will the contract be charged? 2022-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 3613-24-GOWINN

2. Contract start date:

a. Effective upon Board of Examiner's approval? No or b. other effective date 01/01/2022

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: 09/29/2024

Contract term: 2 years and 271 days

4. Type of contract: Contract

Contract description: SANDI

5. Purpose of contract:

This is the third amendment to the original contract which provides tuition and fee support for the training of dislocated and underemployed workers, new job seekers, and/or limited English proficient adults. This amendment increases the maximum amount from \$202,500.00 to \$273,415.00 due to the increase utilization of the training programs.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$35,500.00	\$35,500.00	\$35,500.00	Yes - Info
a. Amendment 1:	\$142,000.00	\$142,000.00	\$177,500.00	Yes - Action
b. Amendment 2:	\$25,000.00	\$25,000.00	\$25,000.00	Yes - Info
2. Amount of current amendment (#3):	\$70,915.00	\$70,915.00	\$95,915.00	Yes - Info
3. New maximum contract amount:	\$273,415.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Track participant information and provide tuition and/or fee support for dislocated and underemployed workers in in-demand careers.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Vendor has the experience, expertise, equipment and facility to perform the work needed for this grant.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Selected vendor demonstrated in their proposal their ability and expertise to perform the work needed for this grant.

d. Last bid date: 12/01/2021 Anticipated re-bid date:

10. a. Does the contract contain any IT components?

No

b. Is the contract part of an IT investment project over \$50,000?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

A non-title 7 (NT7) business is sole proprietorship or partnership doing business in Nevada that is not required to file its organizational documents with the Office of the Secretary of State.

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

msanch12

05/24/2024 09:57:04 AM

Division Approval	athomps8	05/24/2024 13:55:52 PM
Department Approval	zhoeflin	05/31/2024 14:06:21 PM
Contract Manager Approval	wcune1	05/31/2024 14:27:20 PM
Budget Analyst Approval	twollan1	06/27/2024 17:29:16 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29014**

Agency Name: DETR - EMPLOYMENT SECURITY	Legal Entity Name: BOARD OF REGENTS-WESTERN NEVADA COLLEGE
Agency Code: 902	Contractor Name: BOARD OF REGENTS-WESTERN NEVADA COLLEGE
Appropriation Unit: 4770-12	Address: 2201 W COLLEGE PKWY
Is budget authority available?: No	City/State/Zip: CARSON CITY, NV 89703-7316
If "No" please explain: Funding subject to approval of Work Program #C68824.	Contact/Phone: Deb Conrad 775/445-3302
	Vendor No.: D35000822
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Wage Assessment (Career Enhancement Program)

Agency Reference #: **3845-25-ESD**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**Anticipated BOE meeting date **08/2024**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2025**Contract term: **364 days**4. Type of contract: **Interlocal Agreement**Contract description: **G-CCAP - WNC**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing support to the apprenticeship training program to prepare students for employment as a journeyman.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**

Other basis for payment: As invoiced by vendor and approved by the state. Contract not to exceed: \$40,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

Apprenticeship programs are a requirement under the Department of Labor - Workforce Innovation and Opportunity Act (WIOA) of 2014. During the 2011 the Nevada Legislature session the source of funding for the Apprenticeship Program was moved from the Department of Education to DETR in the Governor's budget.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The division does not employ staff who are qualified to operate an apprenticeship program.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 - Interlocal Contract

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

10%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided satisfactory services to DETR and other state agency's since March 2003.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmartin7	06/12/2024 13:24:34 PM
Division Approval	bmartin7	06/12/2024 13:24:36 PM
Department Approval	bmartin7	06/12/2024 13:24:40 PM
Contract Manager Approval	wcune1	06/14/2024 09:46:56 AM
Budget Analyst Approval	mranki1	07/01/2024 14:59:54 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **28264**Agency Name: **DETR - EMPLOYMENT SECURITY**Agency Code: **902**Appropriation Unit: **4770-11**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **CARASOFT TECHNOLOGY**Contractor Name: **CARASOFT TECHNOLOGY**Address: **CORPORATION
11493 SUNSET HILLS RD STE 100
RESTON, VA 20190-5230**City/State/Zip: **RESTON, VA 20190-5230**Contact/Phone: **John Decker 703/871-8500**Vendor No.: **PUR0004357**NV Business ID: **NV20151127305**To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

X Federal Funds **100.00 %** Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: **3789-26-ESD**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/25/2024**Anticipated BOE meeting date **08/2024**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **04/30/2026**Contract term: **1 year and 309 days**4. Type of contract: **Other (include description): MSA Work Plan**Contract description: **Statewide Contract**

5. Purpose of contract:

This is a new service agreement under master service agreement #99SWC-NV23-13299 which provides cloud solutions. This service agreement provides access to the Granicus online dashboard for SMS (texting) for program education and outreach during mass layoff events to educate dislocated workers of services they are eligible for.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$46,914.90**

Other basis for payment: As invoiced by the Contractor and approved by the State. Contract not to exceed: \$46,914.90.

II. JUSTIFICATION

7. What conditions require that this work be done?

DETR requires an online platform that will allow it to communicate with dislocated workers via text on a large scale basis regarding mass layoffs to dislocated workers regarding program eligibility and services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State of Nevada does not have the capability to develop this type of communications system.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This software was selected in conformance with Statewide Contract 99SWC-NV23-13299.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has provided satisfactory services to multiple DETR programs since May 2020 and other state agencies since August 2009.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwoodwar	04/10/2024 11:30:41 AM
Division Approval	athomps8	05/31/2024 10:52:01 AM
Department Approval	zhoefflin	05/31/2024 15:16:40 PM
Contract Manager Approval	wcune1	05/31/2024 15:17:15 PM
EITS Approval	ljeane	06/04/2024 12:51:18 PM
Budget Analyst Approval	twollan1	06/25/2024 14:49:39 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29234

Agency Name: DETR - ADMINISTRATIVE SERVICES
Agency Code: 908
Appropriation Unit: 3272-04
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Legal Entity Name: ACCO ENGINEERED SYSTEMS, INC.
Contractor Name: ACCO ENGINEERED SYSTEMS, INC.
Address: 888 E WALNUT
City/State/Zip: PASADENA, CA 91101-1895
Contact/Phone: Richard Walker 818/244-6571
Vendor No.: T27042871
NV Business ID: NV19551000749

To what State Fiscal Year(s) will the contract be charged? 2025-2026

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Cost Allocation

Agency Reference #: 3862-28-OM

2. Contract start date:

a. Effective upon Board of Examiner's approval? No or b. other effective date 07/12/2024

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 06/30/2026

Contract term: 1 year and 353 days

4. Type of contract: Contract

Contract description: Cooling Services

5. Purpose of contract:

This is a new contract to provide ongoing preventative maintenance and inspection services of the chiller systems and towers.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$20,000.00

Other basis for payment: Liebert Quarterly Service: \$730/quarter or \$2,920/year. On Call Rates: Straight Time (M-F: 7am - 4:30pm) Time and 1/2 (After 8 hrs. of straight time, Weekends) Double Time (All State Holidays). Repair & Materials Budget: \$14,160. Truck Charge: \$60/service call. Invoices payable upon approval by state personnel. Total Contract not to exceed: \$20,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

The server room must be maintained at a constant cool temperature to prevent the failure of the servers due to heat. The cooling system must be inspected and service quarterly to avoid causing the servers from overheating and failing.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not qualified to perform service on the Liebert Cooling System.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

ACCO
Emcor
RHP
Mission Critical

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest cost qualified vendor.

d. Last bid date: 03/20/2024 Anticipated re-bid date: 03/03/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided satisfactory services to various state agencies since September 2019.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jjense6	06/27/2024 15:17:45 PM
Division Approval	zhoeflin	06/27/2024 16:02:53 PM
Department Approval	zhoeflin	06/27/2024 16:03:02 PM
Contract Manager Approval	wcune1	07/01/2024 14:56:00 PM
Budget Analyst Approval	twollan1	07/12/2024 15:38:05 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29392**Agency Name: **DETR - ADMINISTRATIVE SERVICES**Agency Code: **908**Appropriation Unit: **3272-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **ANYTIME PLUMBING, INC.**Contractor Name: **ANYTIME PLUMBING, INC.**Address: **4690 W POST RD STE 130**City/State/Zip: **LAS VEGAS, NV 89118-4345**Contact/Phone: **702/362-9300**Vendor No.: **PUR0005090**NV Business ID: **NV20222570469**To what State Fiscal Year(s) will the contract be charged? **2025-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 % Cost Allocated**Agency Reference #: **3877-28-OM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/12/2024**Anticipated BOE meeting date **08/2024**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2028**Contract term: **3 years and 354 days**4. Type of contract: **Contract**Contract description: **Plumbing Services**

5. Purpose of contract:

This is a new contract to provide ongoing regular and emergency plumbing services at the Department of Employment, Training and Rehabilitation facilities located in S. Nevada, as needed.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**

Other basis for payment: Flat Rate: \$150.00/hr.; Hydro Jetter: \$700/First 2 Hrs., \$350/Each Additional Hr.; Mini Hydro Jetter, Camera: \$450/First 2 Hrs., \$225/Each Additional Hr.; Hr.: Backflow Testing.; \$110/device. Contract payable only upon approval of detailed invoice by authorized DETR staff. Total contract not to exceed \$40,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

These maintenance and repairs of all the building's plumbing is required for the health and safety of staff and clients.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the equipment or training to repair and maintain the doors.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Anytime
Plumbing Kings
Precision Plumbing
Rakeman Plumbing

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor to submit a proposal

d. Last bid date: Anticipated re-bid date: 02/01/2028

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided satisfactory service to DETR and Child and Family Services since March 2012

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jjense6	07/03/2024 09:29:12 AM
Division Approval	zhoefflin	07/03/2024 14:52:49 PM
Department Approval	zhoefflin	07/03/2024 14:52:55 PM
Contract Manager Approval	wcune1	07/03/2024 15:25:04 PM
Budget Analyst Approval	twollan1	07/12/2024 10:43:22 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29212**

Agency Name:	DETR - ADMINISTRATIVE SERVICES	Legal Entity Name:	Automatic Door & Glass, LLC
Agency Code:	908	Contractor Name:	Automatic Door & Glass, LLC
Appropriation Unit:	3272-04	Address:	5049 W. Diablo Dr.
Is budget authority available?:	Yes	City/State/Zip	Las Vegas, NV 89118
If "No" please explain:	Not Applicable	Contact/Phone:	George Koons 702-221-4230
		Vendor No.:	T27038464
		NV Business ID:	NV20121269414

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Cost Allocated

Agency Reference #: 3867-28-OM

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/25/2024**

Anticipated BOE meeting date 08/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **05/31/2028**Contract term: **3 years and 341 days**4. Type of contract: **Contract**Contract description: **Automatic Door**

5. Purpose of contract:

This is a new contract to provide ongoing commercial door, automatic and manual, repair and service for the Dept. of Employment, Training and Rehabilitation office building located on St. Louis Ave in Las Vegas.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$60,000.00**

Other basis for payment: Regular Time: \$130/tech per hour; Regular Time Hours: 7:00am - 3:30pm. Overtime: \$195/tech per hour; Overtime Hours: All non-regular hours and Nevada State Holidays. Nevada State Holidays Rate: \$260/tech per hour. \$75 fee charged on Overtime and Holiday calls. Materials markup not more than 60% of the materials cost. Invoices payable as approved by the State. Total Contract not to exceed: \$60,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

These maintenance and repairs of all the building doors are required for the health and safety of staff and clients.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the equipment or training to repair and maintain the doors.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

DH Pace
Automatic Doors
Door King
Vortex

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor to submit a proposal.

d. Last bid date: 03/20/2024 Anticipated re-bid date: 01/03/2028

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided satisfactory services to DETR since March 2019 and other state agencies since March 2016.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jjense6	06/05/2024 17:09:36 PM
Division Approval	zhoefflin	06/06/2024 06:55:21 AM
Department Approval	zhoefflin	06/06/2024 06:55:25 AM
Contract Manager Approval	wcune1	06/06/2024 08:11:10 AM
Budget Analyst Approval	twollan1	06/25/2024 22:12:13 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29311**Agency Name: **DETR - ADMINISTRATIVE SERVICES**Agency Code: **908**Appropriation Unit: **3272-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Johnson Controls Fire Protection, LP

Contractor Name: **Johnson Controls Fire Protection, LP**Address: **50 Technology Dr.**City/State/Zip: **Westminster, MA 01441**

Contact/Phone: Melissa Tolentino 702-334-9247

Vendor No.: PUR0003182

NV Business ID: NV20011155948

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Cost Allocation

Agency Reference #: 99SWC-NV23-17915; 3870-26-OM

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/12/2024**

Anticipated BOE meeting date 08/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2026**Contract term: **1 year and 353 days**4. Type of contract: **Other (include description): Fire inspection**Contract description: **St. Louis Fire**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV23-17915 which provides security and fire protection services. This services agreement provides ongoing service for fire suppression inspections, certification, service and monitoring at the Department of Employment, Training and Rehabilitation building on St. Louis Ave in Las Vegas.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$27,652.00**

Other basis for payment: Inspections, Services and Monitoring. Start of Contract: \$13,826.00; July 1, 2025: \$13,826.00. Invoices paid only upon approval by the State. Total Contract Amount: \$27,652.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

To meet fire and safety codes and ensure the safety of the public and staff, the fire suppression system must be inspected and maintained on a regular basis at the St. Louis Ave. building.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not certified to provide these services.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Johnson Controls (99SWC-NV23-17915) was selected from the list of vendors from Statewide RFP# 99SWC-S1820 due to their experience servicing and maintaining fire suppression systems.

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided satisfactory services to various state agencies since Feb. 2005 and DETR since Feb. 2009.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Foreign Limited Partnership

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jjense6	07/02/2024 12:38:03 PM
Division Approval	zhoeflin	07/02/2024 15:06:33 PM
Department Approval	zhoeflin	07/02/2024 15:07:19 PM
Contract Manager Approval	wcune1	07/03/2024 15:15:43 PM
Budget Analyst Approval	twollan1	07/12/2024 10:06:18 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29204**

Agency Name:	DETR - ADMINISTRATIVE SERVICES	Legal Entity Name:	GARTNER, INC
Agency Code:	908	Contractor Name:	GARTNER, INC
Appropriation Unit:	All Budget Accounts - Category 04	Address:	PO BOX 911319
Is budget authority available?:	Yes	City/State/Zip	DALLAS, TX 75391-1319
If "No" please explain:	Not Applicable	Contact/Phone:	239/561-4815
		Vendor No.:	PUR0005339A
		NV Business ID:	NV19941112701
To what State Fiscal Year(s) will the contract be charged?	2025		
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.			
General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %
Agency Reference #:	3868-24-ITD		

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**

Anticipated BOE meeting date 08/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2025**Contract term: **364 days**4. Type of contract: **Other (include description): MSA Work Plan**Contract description: **Gartner**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV21-8568 which provides research and advisory services related to information technology (IT). This service agreement provides access to Gartner for IT Leaders Individual Access Advisor Services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$37,773.00**

Payment for services will be made at the rate of \$37,773.00 per annual for SFY 25

Other basis for payment: Payment remitted upon receipt of an approved invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?

DETR ITD is in need of continued independent review of departmental structure and operations to assist in the development of long term strategic planning.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DETR ITD does not possess the expertise to perform this type of analysis and relies on the independent study for an unbiased view.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected by Purchasing, solicitation 99SWC-NV21-8568, provides access to Annual Individual Subscriptions, Multi-user License Subscriptions, Onsite Advisory Services, and Value Added Services related to Information Technology Research and Advisory Services.

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmartin7	06/12/2024 12:57:38 PM
Division Approval	bmartin7	06/12/2024 12:57:40 PM
Department Approval	bmartin7	06/12/2024 12:57:43 PM
Contract Manager Approval	wcune1	06/12/2024 15:30:11 PM
Budget Analyst Approval	twollan1	06/27/2024 17:58:04 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29308**

Agency Name:	BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name:	Albertson Consulting, Inc.
Agency Code:	BDC	Contractor Name:	Albertson Consulting, Inc.
Appropriation Unit:	B003 - All Categories	Address:	21 Main St., Ste 100
Is budget authority available?:	Yes	City/State/Zip	Minot, ND 58701
If "No" please explain:	Not Applicable	Contact/Phone:	Daniel Albertson 701-660-8029
		Vendor No.:	
		NV Business ID:	NV20171387080

To what State Fiscal Year(s) will the contract be charged? **2025-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensure
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: B003

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**

Anticipated BOE meeting date 08/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2028**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Licensing Database**

5. Purpose of contract:

This is a new contract for ongoing maintenance and hosting of the regulatory database program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**

Other basis for payment: Year 1: \$8,000 Annual + \$135.00 per additional support hour. Year 2: \$8,200 Annual + \$150.00 per additional support hour. Year 3: \$8,400 Annual + \$150.00 per additional support hour. Year 4: \$8,500 Annual + \$150.00 per additional support hour.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board is charged with issuing occupational licenses to practice Speech-Language Pathology, Audiology, and Hearing Aid Dispensing in the State of Nevada. To do so, an licensing database and website that can accept online payments is needed to issue and renew licenses and retain licensee records.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Board requires a web-based program and has neither the staff expertise nor the resources to develop its own standalone program.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

This contract will not exceed \$10,000 per fiscal year for four years, and as such is below the threshold for formal competition set by NAC 333.150. As this is maintenance of an existing system, competition is not practicable for this project.

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Board of Occupational Therapy - Verified as satisfactory
Nevada Board of Environmental Health Specialists - Verified as satisfactory
Nevada Board of Landscape Architecture
Nevada Board of Examiners for Social Workers
Nevada Board of Professional Engineers (Contract Pending)

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	piercej2	05/22/2024 11:39:02 AM
Division Approval	piercej2	05/22/2024 11:39:05 AM
Department Approval	piercej2	05/22/2024 11:39:08 AM
Contract Manager Approval	piercej2	05/22/2024 11:39:10 AM
EITS Approval	ljea	05/22/2024 11:42:13 AM
Budget Analyst Approval	stille	06/17/2024 17:25:34 PM



**STATE OF NEVADA
GOVERNOR'S OFFICE**
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Jennifer Pierce, Executive Director, NVSpeechHearing

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – NVSpeechHearing – TIN 846 – *Speech-Hearing Board Licensing Software* – BA B003

DATE: April 3, 2024

We have completed our review for the Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board's – *Speech-Hearing Board Licensing Software* – TIN 846.

The submitted TIN, for an estimated value of \$8,000 in the FY24/FY25 biennium, \$16,600 in FY26/FY27 biennium, and \$8,500 in FY28 (100% Licensing Fees funding), is to contract with Albertson Consulting for maintenance and support for their software as a service (SaaS) regulatory database/licensing program and website hosting.

This contract is a continuation of an established hosting, maintenance, and support services agreement that was initiated in FY17. Maintenance and support for this platform are available exclusively from this vendor due to the proprietary nature of the licensing program. At this time, the board considers transitioning to a new licensing system and website hosting platform to be cost-prohibitive, as this board is small with limited funding and insufficient resources to stand up a new system.

Continuation of the Albertson Consulting program and website hosting presents several security concerns

that warrant careful consideration. Given the proprietary nature of the software and the specialized services provided by Albertson Consulting, warrants consideration of the following security concerns:

Vendor Lock-in: The proprietary nature of the licensing program and the fact that maintenance and support are exclusively available from Albertson Consulting create a dependency on a single vendor. This dependency limits flexibility and potentially increases risk if the vendor fails to maintain high security standards or encounters operational difficulties.

Data Security and Privacy: The SaaS regulatory database contains sensitive information that must be protected against unauthorized access, data breaches, and leaks. Ensuring the vendor adheres to stringent data protection standards, including encryption, access controls, and regular security assessments, is crucial.

Compliance and Regulatory Requirements: As the software handles licensing and regulatory information, compliance with relevant legal and regulatory standards is paramount. This includes ensuring that Albertson Consulting's practices are in line with the state security requirements and any other applicable regulations concerning data systems contracting.

Security Updates and Vulnerability Management: Given the evolving nature of cyber threats, it is vital to ensure that Albertson Consulting has an effective process for regularly updating the software and promptly addressing vulnerabilities.

In light of these concerns, it is recommended that the Board conduct a comprehensive security assessment of Albertson Consulting's services, focusing on their adherence to best practices in data security, regulatory compliance, and system maintenance.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29345

Agency Name: BDC LICENSING BOARDS & COMMISSIONS

Agency Code: BDC

Appropriation Unit: B005 - All Categories

Is budget authority available?: Yes

If "No" please explain: Not Applicable

Legal Entity Name: Numbers, Inc.

Contractor Name: Numbers, Inc.

Address: 1285 Baring Boulevard #309

City/State/Zip: Sparks, NV 89434

Contact/Phone: Carol Woods 775-742-2962

Vendor No.:

NV Business ID: NV20031345377

To what State Fiscal Year(s) will the contract be charged? 2025-2026

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensure
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? No

b. other effective date 07/01/2024

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 06/30/2026

Contract term: 1 year and 364 days

4. Type of contract: Contract

Contract description: Bookkeeping Services

5. Purpose of contract:

This is a new contract to provide ongoing bookkeeping and payroll services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$16,800.00

Payment for services will be made at the rate of \$2,100.00 per Quarterly

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board is required to maintain their own financial reporting and payroll systems.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Board staff does not have staff with accounting or payroll expertise to perform these functions. Thee Board also requires a separation of duties.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

Existing Board bookkeeping experience.

d. Last bid date: 03/01/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jstrand1	05/31/2024 10:02:19 AM
Division Approval	jstrand1	05/31/2024 10:02:22 AM
Department Approval	jstrand1	05/31/2024 10:02:26 AM
Contract Manager Approval	jstrand1	06/07/2024 07:54:29 AM
Budget Analyst Approval	stille	06/27/2024 17:32:07 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29261

Agency Name: BDC LICENSING BOARDS & COMMISSIONS
Agency Code: BDC
Appropriation Unit: B015 - All Categories
Is budget authority available?: Yes
If "No" please explain: Not Applicable

Legal Entity Name: VERITEXT, LLC
Contractor Name: VERITEXT, LLC DBA VERITEXT LEGAL SOLUTIONS
Address: 3960 Howard Hughes Pkwy #700
City/State/Zip: Las Vegas, NV 89169
Contact/Phone: Andy Fredericks 213/254-3075
Vendor No.:
NV Business ID: NV20111724211

To what State Fiscal Year(s) will the contract be charged? 2024-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Licensure
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:
a. Effective upon Board of Examiner's approval? No or b. other effective date 06/13/2024
Anticipated BOE meeting date 07/2024
Retroactive? No
If "Yes", please explain
Not Applicable

3. Termination Date: 12/31/2024
Contract term: 201 days

4. Type of contract: Contract
Contract description: Veritext 2024

5. Purpose of contract:
This is a new contract to provide court reporting services.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: \$20,000.00
Other basis for payment: Pricing is outlined in the scope of work; billed following service

II. JUSTIFICATION

7. What conditions require that this work be done?
Court reporting services are required for hearings- both disciplinary and regulation. Transcription and certification are also required.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Board staff does not have the equipment or training to perform these services.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No
a. List the names of vendors that were solicited to submit proposals (include at least three):

Apex Cort Report
Worldwide Litigation
Jane Rose Reporting
Esquire Deposition Solutions
Capitol Reporters
Bonanza Reporting
Veritext LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Availability.

d. Last bid date: 04/23/2024 Anticipated re-bid date: 10/01/2024

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Vendor is using a DBA

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	5522	05/21/2024 10:58:20 AM
Division Approval	5522	05/21/2024 10:58:23 AM
Department Approval	5522	05/21/2024 10:58:27 AM
Contract Manager Approval	5522	05/21/2024 10:58:29 AM
Budget Analyst Approval	stillley	06/13/2024 17:31:16 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 26327

Amendment Number: 1

Legal Entity Name: CASEY NEILON, INC.

Agency Name: BDC LICENSING BOARDS & COMMISSIONS

Contractor Name: CASEY NEILON, INC.

Agency Code: BDC

Address: 6770 S. McCarran Blvd Ste 200

Appropriation Unit: B022 - All Categories

City/State/Zip: RENO, NV 89509

Is budget authority available?: Yes

Contact/Phone: NICOLA NEILON 775/283-5555

If "No" please explain: Not Applicable

Vendor No.: T29010569

NV Business ID: NV20061293367

To what State Fiscal Year(s) will the contract be charged? 2022-2026

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Licensure
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? No or b. other effective date 06/07/2022

Anticipated BOE meeting date 08/2024

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: 06/30/2024

Contract term: 4 years and 24 days

4. Type of contract: Contract

Contract description: Casey Neilon, Inc.

5. Purpose of contract:

This is the first amendment to the original contract which provides audit services. This amendment extends the termination date from June 30, 2024 to June 30, 2026 and increases the maximum amount from \$34,750 to \$85,150 due to the extension and addition of single audit of federal funds to the scope of work.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$34,750.00	\$34,750.00	\$34,750.00	Yes - Info
2. Amount of current amendment (#1):	\$50,400.00	\$50,400.00	\$85,150.00	Yes - Info
3. New maximum contract amount:	\$85,150.00			
and/or the termination date of the original contract has changed to:	06/30/2026			

II. JUSTIFICATION

7. What conditions require that this work be done?

Statute requires Licensing boards to conduct annual audits of their financial statements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Audits must be conducted by an independent auditor

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Best proposal to meet the Board requirements and history of success with other state agencies and licensing boards.

d. Last bid date: 05/10/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada State Board of Medical Examiners - December 31, 2020 , engaged for this current year audit - Satisfactory
Nevada State Board of Optometry - June 30, 2021 - Satisfactory
Nevada Board of Professional Engineers and Land Surveyors - June 30, 2021, engaged for this current year audit - Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLP

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kbains40	05/14/2024 11:21:12 AM
Division Approval	kbains40	05/14/2024 11:21:22 AM
Department Approval	kbains40	06/18/2024 07:39:53 AM
Contract Manager Approval	kbains40	06/18/2024 07:40:03 AM

Joe Lombardo
Governor




Amy Stephenson
Director

David Johnson
Deputy Director

Curtis Palmer
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: July 22, 2024
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Shayne Powell, Budget Division
Governor's Finance Office 
Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners' meeting.

GOVERNOR'S FINANCE OFFICE – BUDGET DIVISION

Agenda Item Write-up:

Pursuant to NRS Chapter 353, the division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, and the IFC Contingency Fund as of July 19, 2024. Additionally, a reconciliation of the Extradition Coordinator, budget account 1002, has been prepared at the request of the Board.

Additional Information:

The Tort Claim Fund is the State Treasury Fund for Insurance Premiums. The Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, and the IFC Contingency Fund supplement funding for eligible agencies within statutory authority. The Extradition Coordinator budget account is the responsibility of the Office of the Attorney General.

Below is the available balance for each account prior to any projected outstanding claims:

Tort Claim Fund	\$ 1,584,502.70
Statutory Contingency Account	\$ 3,955,493.72
Stale Claims Account	\$ 3,754,420.78
Emergency Account	\$ 500,000.00
Disaster Relief Account	\$ 12,406,726.22
IFC Contingency Unrestricted General Fund	\$ 13,177,831.03
IFC Contingency Unrestricted Highway Fund	\$ 1,184,685.35
IFC Contingency Restricted General Fund	\$ 129,396,724.00
IFC Contingency Restricted Highway Fund	\$ 19,142,217.00
Extradition Coordinator Budget Account 1002	\$ 20,215.11

Please see attached reconciliations with projected outstanding claims and balances.

Statutory Authority:

NRS 331.187, 353.097, 353.263, 353.264, 353.266,
353.268, 353.2735, 179.225 and AB469, SB453, SB504
of the 2023 Legislative Session.

REVIEWED: Bu1

INFORMATION ITEM: _____

BA 1348 Tort Claim Fund
NRS 331.187
FY 2024 (as of July 19, 2024)

Revenues:

Beginning Cash	1,270,641.00	
Insurance Premiums - Revenue from Boards	150,057.34	
Insurance Premiums - Cost Allocation	5,835,664.97	
AG Loan Repayment	5,000.00	
	7,261,363.31	
Total Revenue YTD		\$ 7,261,363.31

Expenditures:

Attorney General's Office (Operating)	(253,097.29)	
Posted Tort Claims	(5,423,763.32)	
	(5,676,860.61)	
Total Payments		
Account Balance		\$ 1,584,502.70

Claims Approved but not Posted:

Submitted for Payment	\$ -	
Account Balance		\$ 1,584,502.70

Outstanding Expenditures:

Risk Management Balance Due	(1,592,734.00)	
Total Outstanding Payments	(1,592,734.00)	
Account Balance		\$ (8,231.30)

Outstanding Revenues:

Salary Adjustment Request (August 2024 BOE)	25,102.47	
Total Outstanding Receipts	25,102.47	
Projected Revenue Balance		\$ 16,871.17

Expenditure Projections through SFYE:

Claims	-	
Misc Operating	(16,871.17)	
Total Projected Expenses Through End of Fiscal Year	(16,871.17)	
Account Balance		\$ 0.00

BA 4892 Statutory Contingency Account
NRS 353.264
FY 2024 (as of July 19, 2024)

Revenues:

Beginning Cash	13,409,009.00	
Total Revenue		\$ 13,409,009.00

Paid Claims:

Wrongful Convictions	(10,000.00)	
**Post Conviction Relief Stale Claims Clark County (Clerk Approved)	(89,059.71)	
**Post Conviction Relief Stale Claims Washoe County (Clerk Approved)	(2,210.00)	
**Post Conviction Relief Stale Claims Rural Counties (Clerk Approved)	(6,118.42)	
NDOC Settlements (BOE Approved)	(5,399,000.00)	
Tort Claims (BOE Approved)	(2,099,500.00)	
Tort Claims (Clerk Approved)	(133,632.18)	
Attorney General Special Counsel (Clerk Approved)	(290,719.32)	
DIDS Prison Claims (Clerk Approved)	(28,051.52)	
Extraditions	(939,475.00)	
Transfer to Public Defender (Clerk Approved)	(397,638.17)	
Transfer to DCFS	(6,387.96)	
Terminal Leave GCB	(51,723.00)	
Total Payments	(9,453,515.28)	
Account Balance		\$ 3,955,493.72

August BOE Requests

Secretary of State	(1,353,239.00)	
Account Balance (includes requests)		\$ 2,602,254.72

Projected Expenditures: FY24

Terminal Leave - Tourism	(5,209.00)	
Contractor Support		
Miscellaneous Expenses		
Total Projected Expenditures	\$ (5,209.00)	
Ending Account Balance (includes Projected Expenditures FY24):		\$ 2,597,045.72

Projected Expenditures: FY25

BA 1002 FY25. FY25 funding transferred to FY24. Based on FY24 actuals	(3,314,747.45)	
Account Balance (includes Projected Expenditures FY25):		\$ (717,701.73)

****NOTE**** Starting FY25 Post Conviction Relief Stale Claims will be paid out

BA 4888 State Claims Account

NRS 353.097

FY 2024 (as of July 19, 2024)

Revenues:

Beginning Cash	\$	1,044,762.00	
Appropriations	\$	4,419,410.00	
Total Revenue			\$ 5,464,172.00

Paid Claims:

Post Conviction Claims	\$	(5,064.02)	
Governor's Office	\$	(3,297.98)	
Nuclear Projects	\$	(4,028.80)	
Supreme Court	\$	(1,510.08)	
SPWD	\$	(252,423.65)	
Taxation	\$	(5,114.13)	
Veterans Affairs	\$	(3,682.80)	
Public Defender	\$	(134.79)	
Historical Society	\$	(252.98)	
Nevada State Library	\$	(8,059.51)	
Museum	\$	(3,206.66)	
UNLV	\$	(42,858.00)	
Adjutant General	\$	(40,973.95)	
Health Care Financing and Policy	\$	(215,016.34)	
DHHS - Aging Services	\$	(86,327.30)	
DHHS - Health Division	\$	(202,112.27)	
DHHS - Mental Health Inst	\$	(17,696.94)	
DHHS LV Mental Health	\$	(1,499.87)	
DHHS - SO Nev Adult Mental Health	\$	(881.87)	
DHHS-Rural Clinics	\$	(621.36)	
DHHS - Mental Health and Dev Services	\$	(52,993.09)	
DHHS - NO Nev Mental Health	\$	(11,156.22)	
DHHS - SO Nev Mental Health	\$	(133,813.36)	
DHHS - LV Children's Behavioral Services	\$	(82,955.62)	
Motion Pictures	\$	(1,449.35)	
Public Safety - Parole & Probation	\$	(242.78)	
DHHS - RNO Children's Behavioral Services	\$	(7,800.50)	
DCFS - Nevada Youth Training Center	\$	(2,800.11)	
Gaming Control Board	\$	(2,184.00)	
Parks	\$	(20,831.32)	
DCNR - Forestry	\$	(11,942.42)	
Dept. of Administration	\$	(272.60)	
Dept. of Corrections	\$	(431,068.20)	
Public Safety - Parole & Probation	\$	(4,355.33)	
Public Safety - Investigations	\$	(2,116.32)	
DHHS-Youth Service Division	\$	(710.67)	
DHHS-Child and Family Services	\$	(48,296.03)	
Total Payments	\$	(1,709,751.22)	
Account Balance			\$ 3,754,420.78

Approved but not submitted

Brown NDOC Settlement FY20-FY23	\$	(337,333.88)	
Total Payments	\$	(337,333.88)	
Account Balance			\$ 3,417,086.90

Projected Outstanding Claims :

Submitted for Payment	\$	-	
Account Balance	\$	-	\$ 3,417,086.90
Account Balance (with Projected Claims):			\$ 3,417,086.90

BA 4889 Emergency Fund
NRS 353.263
FY 2024 (as of July 19, 2024)

Beginning Cash	\$	354,763.00	
Appropriation	\$	145,237.00	
Total Revenue			\$ 500,000.00

Paid Claims:

Total Paid Claims:	\$	-	
Account Balance			\$ 500,000.00

Claims Submitted for Payment:

Total Submitted Payments	\$	-	\$	-
Account Balance				\$ 500,000.00

Projected Claims:

Total Projected Claims	\$	-	\$	-
Account Balance (with Projected Claims):				\$ 500,000.00

BA 1335 Disaster Relief Account**NRS 353.2735****FY 2024 (as of July 19, 2024)**Revenues:

Beginning Cash	\$	10,442,714.00
Treasurer's Interest - 1st Quarter	\$	102,841.03
Treasurer's Interest - 2nd Quarter	\$	110,357.44
Treasurer's Interest - 3rd Quarter	\$	120,550.61
Transfer from General Fund	\$	2,000,000.00

Total Revenue		\$ 12,776,463.08
----------------------	--	-------------------------

Paid Claims:

Amtospheric River & Hurricane Hillary	\$	(19,562.00)
Eldorado Valley	\$	(115,892.00)
Transfer to DEM Subaccount 1336	\$	(234,282.86)
Total Payments	\$	(369,736.86)

Account Balance		\$ 12,406,726.22
------------------------	--	-------------------------

Pending Claims :

Total Pending Claims	\$	-
Account Balance		\$ 12,406,726.22

Reserve for Reversion to GF:

Total Reversions	\$	-
Account Balance		\$ 12,406,726.22

Account Balance (with Projected Claims):		\$ 12,406,726.22
---	--	-------------------------

**IFC Contingency Fund BA 2630
NRS 353.266 & NRS 353.268
FY 2024 (as of July 19, 2024)**

<u>Revenues:</u>			
Appropriations	\$	10,283,094.00	
Beginning Cash	\$	477,533,781.00	
Total Revenue			487,816,875.00
<u>Operating (Meeting Costs):</u>			
LCB - Payroll	\$	(29,752.23)	
LCB - Operating	\$	(25,772.10)	
Total Operating Expenses	\$	(55,524.33)	
<u>Unrestricted General Fund Expenditures:</u>			
Attorney General - Special Counsel	\$	(127,947.00)	Prior Actions ↓
Emergency Management (Formula 1 & NFL)	\$	(179,863.00)	
Emergency Management (NFL)	\$	(330,933.00)	
Education - Special Education Services	\$	(337,914.00)	
State Library - Supplement to Archives	\$	(35,125.00)	
Military - CIO LAN Equipment	\$	(88,382.00)	
Business & Industry - Deputy Director (FY24)	\$	(150,000.00)	
State Parks - Ice Age Fossils State Park	\$	(225,332.00)	
Education - Longitudinal Data System Contract	\$	(193,750.00)	
Office of New Americans - Grant Revenue Shortfall	\$	(21,880.00)	
Public Safety - Dignitary Protection	\$	(85,175.00)	
DETR - State Match Shortfall	\$	(492,216.00)	
Forestry - Maintenance & Utilities	\$	(114,156.00)	
Forestry - Fire Suppression	\$	(6,404,612.00)	
DPS - Dignitary Protection	\$	(165,207.00)	
NDOC - Utility Budget Shortfall	\$	(3,119,234.00)	
Water Resources	\$	(250,000.00)	
Total of Unrestricted General Fund Expenditures	\$	(12,321,726.00)	\$ (12,321,726.00)
Operating Costs	\$	(55,524.33)	
Unrestricted General Fund Starting Balance	\$	25,555,081.36	
Current Unrestricted General Fund Account Balance	\$	13,177,831.03	\$ 13,177,831.03
<u>Unrestricted Highway Fund Expenditures:</u>			
DMV - Field Services Contract	\$	(453,383.00)	Prior Actions ↓
Total of Unrestricted Highway Fund Expenditures	\$	(453,383.00)	
Unrestricted Highway Fund Starting Balance	\$	1,638,068.35	
Current Unrestricted Highway Fund Account Balance	\$	1,184,685.35	\$ 1,184,685.35
<u>Restricted General Fund Expenditures:</u>			
AB 468 Core.NV (GF)	\$	(45,029,616.00)	Prior Actions ↓
SB 511 Agriculture ASO Contractor	\$	(50,000.00)	
AB 525 Las Vegas Museum of Art	\$	(5,000,000.00)	
AB 518 Indigent Defense - Davis vs Nevada	\$	(765,583.00)	
AB 525 NSHE Leaderverse	\$	(500,000.00)	
SB 231 School District Payments	\$	(250,177,081.00)	
Total of Restricted General Fund Expenditures	\$	(301,522,280.00)	\$ (301,522,280.00)
Restricted General Fund Starting Balance	\$	430,919,004.00	
Current Restricted General Fund Balance	\$	129,396,724.00	129,396,724.00
<u>Restricted Highway Fund Expenditures:</u>			
AB 468 Core.NV (HF)	\$	(10,562,503.00)	
Total of Restricted Highway Fund Expenditures	\$	(10,562,503.00)	
Restricted Highway Fund Starting Balance	\$	29,704,720.00	
Current Restricted Highway Fund Balance	\$	19,142,217.00	19,142,217.00
<u>Upcoming Proposed Unrestricted General Fund Action Items:</u>			
(Passed FY25) B&I - Deputy Director (FY25)	\$	(218,889.00)	Proposed Actions ↓
Total of Expenditures	\$	(218,889.00)	
Unrestricted General Fund Balance with proposed Items	\$	12,958,942.03	
<u>Upcoming Proposed Unrestricted Highway Fund Action Items:</u>			
Total of Expenditures	\$	-	
Unrestricted Highway Fund Balance with proposed Items	\$	1,184,685.35	
<u>Upcoming Proposed Restricted General Fund Action Items:</u>			
(Passed FY25) SB 342 Utah State University Contract	\$	(8,076,132.00)	Proposed Actions ↓
(passed 7/16 IFC Not Posted) Lander County School District	\$	(237,639.00)	
AB 468 Core.NV (GF)			
Total of Expenditures	\$	(8,313,771.00)	\$ (8,313,771.00)
Total Restricted General Fund Balance with Proposed Items	\$	121,082,953.00	
<u>Upcoming Proposed Restricted Highway Fund Action Items:</u>			
AB 468 Core.NV (HF)			Proposed Actions ↓
Total of Expenditures	\$	-	
Total Restricted Highway Fund Balance with Proposed Items	\$	19,142,217.00	

**BA 1002 Extradition Coordinator
As of 7/19/24**

Revenues:

Beginning Cash Appropriations	1,170,623.00	
Transfer FY25 appropriation to FY24	570,840.00	
Transfer FY25 appropriation to FY24	391,337.00	
Recoveries	39,408.81	
Actual Revenue YTD		\$ 2,172,208.81

Expenditures

AGO (Operating)	(210,781.36)	
Extraditions	(1,941,212.34)	
Total Expenses		\$ (2,151,993.70)

Account Balance Per DAWN	\$ 20,215.11
---------------------------------	---------------------

Projected Revenues

Salary Adjustment Request August BOE	7,393.99	
Projected Revenues		\$ 7,393.99

Projected Expenditures

Claims Received, Not Paid	-	
Projected Operating Expenses	-	
Projected Extradition Claims Not received	(433,560.11)	
Projected Expenditures		\$ (433,560.11)

Projected Ending Account Balance	\$ (405,951.01)
---	------------------------

Joe Lombardo
Governor



Amy Stephenson
Director

David Johnson
Deputy Director

Curtis Palmer
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: July 15, 2024

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Vince Young-Brown, Executive Branch Budget Officer
Budget Division

Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

DEPARTMENT OF MOTOR VEHICLES – COMPLETE STREETS PROGRAM

Agenda Item Write-up:

Pursuant to NRS 482.1825, subsection 2, the department shall certify to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This submittal reports program activities by month for the fourth quarter of fiscal year 2024 for the period beginning April 1, 2024 and ending June 30, 2024.

Additional Information:

Complete Streets is a federal initiative designed to encourage varying approaches to planning, designing, and operating roadways and rights of way to make the transportation network safer and more efficient. Complete Street policies are set at the state, regional, and local levels and vary based on community context. The authority for Nevada counties to adopt a Complete Streets Program was approved via Assembly Bill 145 of the 2013 Legislative Session.


Nevada's Complete Streets program is supported through a voluntary \$2 contribution included with vehicle registrations. Voluntary contributions collected under the program, minus 1% to DMV to cover the cost of collecting and distributing the contributions, is

distributed monthly to each county based on the county of registration of the vehicle for which the contribution was made.

This submittal includes reports by month for the forth quarter of fiscal year 2024 for the period beginning April 1, 2024 and ending June 30, 2024 from the counties of the funds distributed by the department and how these funds are being used.

Statutory Authority:

NRS 482.1825

REVIEWED: 
INFO ITEM: _____

Joe Lombardo
Governor



Tonya Laney
Director

Angela Smith-Lamb
Deputy Director

555 Wright Way
Carson City, Nevada 89711
Telephone (775) 684-4368
dmv.nv.gov

July 15, 2024

Board of Examiners

Re: Complete Streets

Attached, as required by subsection 2 of NRS 482.1825, please find the monthly report for the voluntary Complete Streets contributions collected pursuant to subsection 11 of NRS 482.480 for each participating county by the Department for the period beginning July 1, 2023, and ending June 30, 2024.

Sincerely,

Bethany Musselman

Administrator
Department of Motor Vehicles
BMusselman@dmv.nv.gov
775-684-4627

Department of Motor Vehicles
Complete Streets Report: Donations
2024

County	July	August	September	October	November	December	January	February	March	April	May	June	Year To Date
Carson City													
Donations	635	601	581	560	498	567	584	555	646	573	581	600	6,981
Registrations	4,405	4,519	4,279	4,171	3,877	4,012	4,367	3,922	4,460	4,305	4,639	4,427	51,383
Percent that Donated	14.42%	13.30%	13.58%	13.43%	12.84%	14.13%	13.37%	14.15%	14.48%	13.31%	12.52%	13.55%	13.59%
Clark													
Donations	12,837	13,348	12,807	12,182	11,266	11,598	13,152	11,580	12,941	12,484	12,465	12,274	148,934
Registrations	78,165	83,992	78,019	76,518	71,768	73,741	81,776	73,549	81,241	79,113	80,292	76,889	935,063
Percent that Donated	16.42%	15.89%	16.42%	15.92%	15.70%	15.73%	16.08%	15.74%	15.93%	15.78%	15.52%	15.96%	15.93%
Douglas													
Donations	625	621	592	618	556	609	590	504	588	578	619	630	7,130
Registrations	5,085	5,277	4,886	4,847	4,331	4,371	4,720	4,309	4,645	4,881	5,346	5,202	57,900
Percent that Donated	12.29%	11.77%	12.12%	12.75%	12.84%	13.93%	12.50%	11.70%	12.66%	11.84%	11.58%	12.11%	12.31%
Washoe													
Donations	2,960	2,878	2,654	2,650	2,444	2,294	2,594	2,420	2,656	2,650	2,801	2,683	31,684
Registrations	22,974	23,854	21,876	21,623	19,838	20,026	21,341	20,036	22,252	22,644	23,706	23,137	263,307
Percent that Donated	12.88%	12.07%	12.13%	12.26%	12.32%	11.46%	12.16%	12.08%	11.94%	11.70%	11.82%	11.60%	12.03%

Notes

1. Registration transaction counts come from: G:\Crystal Report\VR\Registrations\New and Renewal Registrations
2. Registration transactions include new registrations and registration renewals completed on the Kiosk, Web and MyDMV Portal only.
3. DMV began accepting Douglas County contributions on 5/9/16.

Department of Motor Vehicles
Complete Streets: Monthly Report FY24
Report Date: 7/10/2024
Reporting Period: June 2024

[illegible][illegible][illegible]



Regional Transportation
Commission of
Southern Nevada

600 S. Grand Central Pkwy., Suite 350, Las Vegas, NV 89106-4512

June 13, 2024

Vince Young-Brown, Executive Branch Budget Officer I
State of Nevada – Governor’s Finance Office
209 E. Musser Street, Room 200
Carson City, NV 89701-4298
vbBrown@finance.nv.gov

COMPLETE STREETS FUND -Fiscal Year 2024 -4th Quarter Update

Dear Vince Young-Brown,

I am writing to provide a quarterly update to the Regional Transportation Commission of Southern Nevada (RTC) projects funded with the Complete Streets Program (CSP) funds.

During quarters 1, 2, 3 and 4 of RTC Fiscal Year 2024, the RTC received a total of \$296,671.32 in CSP funds from the DMV as follows:

Date	Collections
FY24-Quarter 1	\$ 77,930.82
FY24-Quarter 2	\$ 71,784.90
FY24-Quarter 3	\$ 71,933.40
FY24-Quarter 4	\$ 75,022.20
Total	\$ 296,671.32

The attached spreadsheet will provide details of encumbrances and expenditures from January 2015 through June 30, 2024. Below is a summary of the projects and their status:

1. RTC Project Number 191L-CSF – This project was awarded to the City of Henderson at our December 14, 2023, RTC Board Meeting. This project includes complete streets elements by installing buffered bicycle lanes, on-street parking, and other traffic calming improvements.

Contract Date	December 14, 2023
Contract Amount	\$ 325,000.00
Amount Spent	\$ 1,354.69
Balance	\$ 323,645.31
Contract Closed	TBD

2. RTC Project Number 191K-CSF – This project was awarded to the City of Las Vegas at our October 13, 2022, RTC Board Meeting. This project includes complete streets elements by installing safe route to school improvements including, bicycle lanes, new pathways, and traffic calming treatments.

Contract Date	October 13, 2022
Contract Amount	\$ 300,000.00
Amount Spent	\$ 300,000.00
Balance	\$ 0.00
Contract Closed	June 13, 2024

3. RTC Project Number 191J-CSF – This project was awarded to Boulder City at our November 18, 2021, RTC Board Meeting. This project included complete streets elements by installing shade structures at bus stops and trails heads along Veterans Memorial Drive and Veterans Drive. This project is complete.

Contract Date	November 18, 2021
Contract Amount	\$ 350,000.00
Amount Spent	\$ 350,000.00
Contract Closed	November 16, 2023

4. RTC Project Number 191H-CSF – This project was awarded to the City of Mesquite at our October 8, 2020, RTC Board Meeting. This project included complete streets elements by installing and refurbishing bus shelters along with adding concrete pads and lighting. This project is completed.

Contract Date	October 8, 2020
Contract Amount	\$ 284,897.44
Amount Spent	\$ 284,897.44
Contract Closed	October 14, 2021

5. RTC Project Number 191G-CSF – This project was awarded to Boulder City at our September 10, 2020, RTC Board Meeting. This project included complete streets elements along Boulder City Parkway (US-95) from Veterans Memorial Drive to Buchanan Boulevard. This project is completed.

Contract Date	August 27, 2020
Contract Amount	\$ 95,000.00
Amount Spent	\$ 95,000.00
Contract Closed	June 10, 2021

6. RTC Project Number 191F-CSF - This project was awarded to Clark County at our May 23, 2019, RTC Board Meeting. The project included complete streets elements along Hollywood Boulevard from Charleston Boulevard to Lake Mead Boulevard. This project is completed.

Contract Date	May 23, 2019
Contract Amount	\$ 259,247.34
Amount Spent	\$ 259,247.34
Contract Closed	November 12, 2020

7. RTC Project Number 191E-CSF – This project was awarded to the City of North Las Vegas at our May 24, 2018, RTC Board Meeting. The project included traffic calming improvements, pavement striping, street parking, buffered bike lanes, and other improvements as feasible. The project encompassed White Street from Lake Mead Boulevard to Williams Avenue, Williams Avenue from White Street to Las Vegas Boulevard, and Glider Street from Lake Mead Boulevard to Oxford Avenue. This project is completed.

Contract Date	May 24, 2018
Contract Amount	\$ 252,987.10
Amount Spent	\$ 252,987.10
Contract Closed	June 10, 2021

8. RTC Project Number 191D-CSF – This project was awarded to the City of Mesquite at our February 9, 2017, RTC Board Meeting. The project included the installation of rectangular rapid flashing beacons at various crosswalk locations within the City of Mesquite. This project is completed.

Contract Date	February 9, 2017
Contract Amount	\$ 40,984.71
Amount Spent	\$ 40,984.71
Contract Closed	January 10, 2019

9. RTC Project Number 191C-CSF – This project was awarded to the City of Henderson at our February 9, 2017, RTC Board Meeting. The project included complete streets elements and traffic calming improvements, pavement striping, street parking, buffered bike lanes, and other improvements as feasible. The roadways included in the project were Montelago Boulevard, Cassia Way, Stephanie Street, Greenway Road, Coronado Center, and Patrick Road. This project is completed.

Contract Date	February 9, 2017
Contract Amount	\$ 200,429.38
Amount Spent	\$ 200,429.38
Contract Closed	May 23, 2019

10. RTC Project Number 191B-CSF – This project was awarded to the City of Mesquite at our February 11, 2016, Board Meeting. The project included the installation of “Share the Road” signs throughout the City of Mesquite. This project is completed.

Contract Date	February 11, 2016
Contract Amount	\$ 12,000.00
Amount Spent	\$ 12,000.00
Contract Closed	October 13, 2016

11. RTC Project Number 191A-CSF – This project was awarded to the City of Las Vegas at our February 11, 2016, RTC Board Meeting. The project included retro-fitting of roads for bicycle lanes, pedestrian signals, crosswalks, refuge islands, pathways, and lighting. The roadways included were Fort Apache Road, Hualapai Way, Grand Teton Drive, Lake Mead Boulevard, El Camino Avenue, D Street, Odette Lane, Vegas Drive, Rock Springs Road, Mojave Road, Harris Avenue, Cimarron Road, Ranch Drive, Tonopah Drive, and Goldring Avenue. This project is completed.

Contract Date	February 11, 2016
Contract Amount	\$ 118,119.66
Amount Spent	\$ 118,119.66
Contract Closed	February 9, 2017

Should you have any questions or require any additional information, please do not hesitate to contact me at (702) 676-1632 or by email at kendallg@rtcsonv.com.

Sincerely,

Gena Kendall

Gena Kendall, P.E., PTOE
Manager of Engineering Services – Streets & Highways

GK/sf
Enclosure

cc: (via e-mail)

M.J. Maynard, Chief Executive Officer
David Swallow, Deputy Chief Executive Officer
John Penuelas, Senior Director of Engineering
Lance Olsen, Director of Public Works, City of Henderson
Travis Anderson, Director of Public Works, City of Mesquite
Mike Hudgeons, Public Works Director, City of North Las Vegas
Denis Cederburg, Director of Engineering, Clark County
Joey Paskey, Director of Public Works, City of Las Vegas
Gary Poindexter, Director of Public Works, City of Boulder City

COMPLETE STREETS FUND -Summary June 30, 2024

COLLECTIONS												
Month	Annual 2015 1/15 to 6/15	Fiscal Year 16 7/1/15 to 6/30/16	Fiscal Year 17 7/1/16 to 6/30/17	Fiscal Year 18 7/01/17 - 06/30/18	Fiscal Year 2019 07/01/18 - 06/30/19	Fiscal Year 2020 7/1/2019 - 06/30/20	Fiscal Year 2021 7/1/2020 - 6/30/21	Fiscal Year 2022 7/1/2021 - 6/30/22	Fiscal Year 2023 7/1/22 - 6/30/23	Fiscal Year 2024 7/1/23 - 6/30/24	Fiscal Year 2025 7/1/24 - 6/30/25	
July		\$ 5,528.16	\$ 20,358.36	\$ 22,055.22	\$ 22,615.56	\$ 22,429.26	\$ 32,093.82	\$ 27,308.12	\$ 26,646.84	\$ 26,084.52	July	
August		\$ 20,974.14	\$ 21,574.08	\$ 22,106.70	\$ 23,061.06	\$ 22,997.70	\$ 31,060.26	\$ 27,442.80	\$ 26,298.36	\$ 25,417.26	August	
September		\$ 20,344.50	\$ 21,869.10	\$ 22,370.04	\$ 23,549.14	\$ 24,193.62	\$ 27,474.48	\$ 27,747.72	\$ 27,748.76	\$ 26,429.04	September	
October		\$ 19,972.26	\$ 20,855.34	\$ 21,110.76	\$ 22,336.38	\$ 21,948.30	\$ 29,133.72	\$ 27,512.10	\$ 26,815.14	\$ 25,357.86	October	
November		\$ 19,089.18	\$ 19,223.82	\$ 20,132.64	\$ 21,845.34	\$ 20,932.56	\$ 25,850.88	\$ 26,355.78	\$ 25,458.84	\$ 24,130.68	November	
December		\$ 16,400.34	\$ 17,742.78	\$ 18,122.94	\$ 19,643.58	\$ 19,425.78	\$ 23,736.24	\$ 24,785.64	\$ 23,930.28	\$ 22,306.68	December	
January	\$ 2,090.88	\$ 16,934.94	\$ 17,560.62	\$ 18,241.74	\$ 19,744.56	\$ 20,623.68	\$ 24,094.62	\$ 24,413.40	\$ 24,787.62	\$ 22,964.04	January	
February	\$ 5,128.20	\$ 18,592.80	\$ 19,619.82	\$ 21,627.54	\$ 23,373.90	\$ 24,620.90	\$ 27,921.96	\$ 27,605.16	\$ 27,605.16	\$ 26,040.96	February	
March	\$ 4,623.30	\$ 19,590.12	\$ 20,429.82	\$ 20,459.34	\$ 19,944.54	\$ 23,479.24	\$ 24,696.64	\$ 24,148.08	\$ 24,629.22	\$ 22,928.40	March	
April	\$ 5,547.96	\$ 23,409.54	\$ 25,304.40	\$ 26,219.16	\$ 26,755.74	\$ 23,224.41	\$ 29,351.52	\$ 28,557.54	\$ 28,098.18	\$ 25,623.18	April	
May	\$ 5,231.16	\$ 21,504.78	\$ 22,292.82	\$ 23,326.38	\$ 25,132.14	\$ 16,065.72	\$ 23,894.64	\$ 24,633.18	\$ 24,429.22	\$ 24,718.32	May	
June	\$ 5,189.58	\$ 21,352.32	\$ 23,474.88	\$ 28,706.04	\$ 23,546.16	\$ 26,706.04	\$ 25,140.06	\$ 25,183.62	\$ 25,431.12	\$ 24,680.70	June	
TOTAL COLLECTIONS	\$ 27,811.08	\$ 223,633.08	\$ 249,299.82	\$ 259,247.34	\$ 271,068.94	\$ 264,170.61	\$ 325,080.36	\$ 316,009.98	\$ 311,960.88	\$ 296,671.32	\$ 2,544,953.41	

PROJECT ALLOCATIONS

[illegible]

PROJECT EXPEDITURES

	Fiscal Year 2016	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Cumulative Total
Amount Spent	\$	\$ 130,119.66	\$ 241,414.09		\$ 512,234.33	\$ 95,000.00	\$ 314,754.90	\$ 24,557.36	\$ 596,939.87		\$ 1,915,020.21
									as of June 30, 2024		

Project Number	Agency	Contract Amount	Status
191A-CSF (LV)	City of Las Vegas	\$ 118,119.66	Closed
191B-CSF (MES)	Mesquite	\$ 12,000.00	Closed
191C-CSF (COH)	Henderson	\$ 200,429.38	Closed
191D-CSF (MES)	Mesquite	\$ 40,984.71	Closed
191E-CSF (NLV)	City of North Las Vegas	\$ 252,987.10	Closed
191F-CSF (CC)	Clark County	\$ 259,247.23	Closed
191G-CSF (BC)	Boulder City	\$ 95,000.00	Closed
191H-CSF (MES)	Mesquite	\$ 284,897.44	Closed
191J-CSF (BC)	Boulder City	\$ 350,000.00	Closed
191K-CSF (LV)	City of Las Vegas	\$ 300,000.00	Closed
191L-CSF (COH)	Henderson	\$ 375,000.00	Open
	TOTAL	\$ 2,238,665.52	

Kathy Lewis
Chief Financial Officer

www.douglascountynv.gov
775-782-6202



1594 Esmeralda Avenue
Minden, Nevada 89423

PO Box 218
Minden, NV 89423

FINANCE DEPARTMENT

July 15, 2024

Vince Young-Brown
Executive Branch Budget Officer I
Governor's Finance Office
209 E. Musser St. Suite 200
Carson City, NV 89701

Dear Mr. Young-Brown,

Douglas County has received \$12,870 in Complete Streets Program funds for the fiscal year 2024 (we have only received 11 months as of today). During fiscal year 2024, we have installed an audible button at one of our stoplights for the vision impaired and replaced a rapid flashing beacon at the pedestrian crossing for Martin Slough. We are accumulating the remainder of our funds (\$64,047) for future projects, most likely the Kahle street project at Stateline or towards a multi-use path on the Muller Parkway extension which is planned to be built by 2025.

Please let me know if you have any questions.

Thank you,

Caroline Chieffo
Senior Accountant
Douglas County Finance Division
Ph: 775-783-6451 Fax: 775-782-6271

Via Email Only, No Hard Copy Will Be Mailed

REGIONAL TRANSPORTATION COMMISSION OF WASHOE COUNTY

Complete Streets Program Revenue

Account ID	Account Name	Organization ID	Organization Name	Project ID	Project Name	Fiscal Year	Period	Month	Amount
407-9-00	Misc. Non-Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates	2024	1	JUL	(5,597.46)
407-9-00	Misc. Non-Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		2	AUG	(5,860.80)
407-9-00	Misc. Non-Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		3	SEP	(5,698.44)
407-9-00	Misc. Non-Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		4	OCT	(5,254.92)
407-9-00	Misc. Non-Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		5	NOV	(5,247.00)
407-9-00	Misc. Non-Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		6	DEC	(4,839.12)
407-9-00	Misc. Non-Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		7	JAN	(4,542.12)
407-9-00	Misc. Non-Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		8	FEB	(5,136.12)
407-9-00	Misc. Non-Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		9	MAR	(4,791.60)
407-9-00	Misc. Non-Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		10	APR	(5,258.88)
407-9-00	Misc. Non-Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		11	MAY	(5,247.00)
407-9-00	Misc. Non-Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		12	JUN	(5,545.98)
Fiscal Year 2024 - Total									(48,051.86)
Jul 15, 2024									(63,019.44)

1:19:36 PM



CARSON CITY NEVADA
Consolidated Municipality and State Capital
PUBLIC WORKS

July 15, 2024

Governor's Finance Office
209 East Musser Street, Room 200
Carson City, Nevada 89701

Re: Carson City Complete Streets Funding as requested by the Governor and the Board of Examiners.

To Vince Young-Brown,

The Carson City Complete Streets Account has had no expenses during FY24 Q4 April – June 2024.

The Complete Streets Account is not a large account for Carson City. As described in the past, to use it effectively, the City allows funds to build up before initiating a project. While there are no expenses this quarter, the Complete Streets fund is an important funding source for transportation projects, especially those that choose to use multi-modal transportation. The City is in process of executing an agreement with the Nevada Department of Transportation using complete street funding as match for federal funds to complete a multi-modal study.

Respectfully,

Chris Martinovich, PE
Transportation Manger
Carson City Public Works