

Governor Joe Lombardo
Chairman

Amy Stephenson
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Francisco V. Aguilar
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

- Date and Time:** September 11, 2024, 10:00 AM
- Location:** Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701
- Video Conference Location:** 1 Harrahs Court, Governor's Conference Room
Las Vegas, Nevada 89119

This meeting may be viewed on YouTube.
The video live stream begins at 10:00 am.
<https://www.youtube.com/watch?v=HanYC3lqfMQ>

AGENDA

- 1. Call to Order / Roll Call**
- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 474 777 575#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

3. Authorization for an Emergency Contract with a Current and/or Former State Employee (For possible action)

Governor's Office – Athletic Commission

Pursuant to NRS 333.705, subsection 4, the commission seeks a favorable recommendation regarding its determination to use the emergency provision to contract with former employee Chavez Foger to provide inspector services at NSAC sanctioned weigh-ins and events.

4. Authorization to Contract with a Current and/or Former State Employee (For possible action)

Governor's Office – Athletic Commission

Pursuant to NRS 333.705, subsection 1, the commission requests authority to contract with a current employee, Charvez Foger, currently serving as Deputy Administrator with the Real Estate Division of the Department of Business and Industry, to provide inspector services at Nevada State Athletic Commission sanctioned weigh-ins and events.

5. Approval of Proposed Contracts (For possible action)

6. Public Comment This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 474 777 575#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

7. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. A person may submit comments to be attached to the minutes of the meeting in writing three business days before the meeting date, in addition to testifying or in lieu of testifying. Written comments are limited to 2 pages. Written comments may be submitted electronically by email at dcastillo@finance.nv.gov. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Denice Castillo at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at dcastillo@finance.nv.gov. Supporting materials for this meeting are available at 209 East Musser Street, Suite 200, Carson City, Nevada 89701 or by contacting Denice Castillo at (775) 684-0223 or by email at dcastillo@finance.nv.gov.

Public Meeting Notice and Agenda Posted at the Following Locations:

1. Blasdel Building, 209 East Musser Street, Suite 200, Carson City, Nevada 89701
2. Internet: <https://notice.nv.gov>
3. Internet: https://budget.nv.gov/Meetings/Board_of_Examiners/2024/2024BOE/

Joe Lombardo
Governor



Amy Stephenson
Director

David Johnson
Deputy Director

Curtis Palmer
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 8, 2024
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Roxana Gifford, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

NEVADA STATE ATHLETIC COMMISSION

Agenda Item Write-up:


Pursuant to NRS 333.705, subsection 4, the Nevada State Athletic Commission (NSAC) seeks a favorable recommendation regarding its determination to use the emergency provision to contract with former employee Charvez Foger to provide inspector services at NSAC sanctioned weigh-ins and events.

Additional Information:

NRS 467.050 allows NSAC to utilize and employ inspectors as independent contractors. NSAC does not have the staff with sufficient knowledge to support the regulatory oversight and duties required during NSAC sanctioned weigh-ins and events. Mr. Foger has extensive knowledge of the rules and regulations of unarmed combat and has successfully completed previous Inspector Services contract terms. The commission seeks to use the emergency provision to contract with Mr. Foger from August 23, 2024 through September 10, 2024 on a part-time basis.

Statutory Authority:

NRS 333.705(4)

REVIEWED: 
ACTION ITEM: _____



Joe Lombardo
Governor

STATE OF NEVADA
ATHLETIC COMMISSION

Jeff Mullen
Executive Director

Chairman: Dallas Haun

Members: Gregory Bortolin, Alexander G. Chen, Anthony A. Marnell III, Richard Reviglio

MEMORANDUM

To: State of Nevada Board of Examiners

From: Jeff Mullen, Executive Director

Date: March 11, 2024

Subject: Authorization to Contract with a Current Employee – Charvez Foger

SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada State Athletic Commission (NSAC) requests the authority to contract with current state employee, Mr. Charvez Foger.

BACKGROUND

It is not cost effective for the state to maintain full or part-time staff with sufficient knowledge and experience, to support the regulatory oversight and duties required during events. Additionally, the inspectors provide oversight of both male and female locker rooms. The agency does not have the appropriate ratio of staff, or the number of staff required to cover all required tasks. Utilizing Independent Contractors allows the agency to assign the correct number of Inspector coverage required for male/female combatants, as well as utilizing specific skills sets, such as language skills. Combatants come from all over the world to compete in Nevada, the contracted Inspectors assist in ensuring that rules and regulations are understood by non-English speakers and their fight camps. Currently, within our pool of Inspectors, we have individuals who assist with Mandarin, Spanish, Russian, Japanese, Tagalog, and Portuguese, speaking combatants and camps.

The utilization of Inspectors is a long-standing industry practice. The agency would accrue additional overtime trying to fulfill these obligations.

NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.

JUSTIFICATION

Pursuant to NRS 333.705, section 4, the Nevada State Athletic Commission has utilized the emergency provision to contract with current employee Charvez Foger to meet event eligibility requirements for providing inspector services at a sanctioned event scheduled for September 14.

This vendor has extensive knowledge of the rules and regulations of unarmed combat and has successfully completed previous inspector services for the commission. Due to the inherently dangerous nature of the sport, it is imperative that the entire NSAC team and inspectors are well versed in the regulations/statutes/rules and catastrophic injury protocol. Mr. Foger has proven himself to be an asset in this area.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Current Employee

Employee Information				
Employee Name:	Charvez Foger			
Employee ID Number:	61964			
Job Title:	Deputy Administrator			
Current Employee Agency:	State of Nevada Real Estate Division			
Current Class and Grade:	Class:	Unclassified	Grade:	G99
	Employment Dates:	From:	2-13-2017	To:
Requesting Agency:	010 - Athletic Commission			
Vendor:	Charvez Foger			

Please mark which of the following applies and complete Sections 'A' through 'M' below:

X Contract is with a current State employee (contractor) or a temporary employment agency providing a current employee.

Contract is with an entity (contractor) other than a temporary employment agency that employs a current State employee who will be performing any or all of the contracted services.

Summarize scope of contract work.

A Scope of work includes supporting the Athletic Commission staff during unarmed combat sport weigh-ins and events. High level summary of duties include - Pre-Inspection of Premises; Dressing Rooms; Gloves Review; Corner Inspectors; Dressing Rooms; Post-Fight Support; Other Duties as required.

Document the employee's current job description.

B Responsible for overseeing the development of the Divisions educational offerings, compliance section enhancement, new technology, staff development, and statewide outreach and resource deployment.

Explain how this differs from current State duties.

C Contractor role helps support the regulatory oversight of unarmed combat (NRS 467, NAC 467)

D Explain why existing State employees within your agency cannot perform these duties.

Weigh-ins and events occur during evening hours, weekends, and holidays. The Commission has a very small staff and would not be able to provide the staffing requirements needed for event coverage duties. The agency would accrue additional overtime trying to fulfill these obligations. Additionally, the inspectors provide oversight of both male and female locker rooms. We do not have the appropriate ratio of staff, or the number of staff required to cover these tasks. Finally, the utilization of inspectors is an industry standard practice.

Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.

E

There is no relationship between any Athletic Commission staff member and the contractor/s, including the individuals who oversee, monitor, or establish the contract.

List contractors' hourly rate and employee's hourly rate.

F

Contractors are paid per weigh-in or event. There is a sliding scale based on the size of the event. The average time at an event is 10 hours, therefore the hourly range falls between \$17.50 and \$25.00 per hour. State Employee (unclassified) current hourly rate is \$55.22

List the range of comparable State employee rates. This should include the job title, pay grade and hourly rate.

G

Obviously, unarmed combat sports is a unique industry with its own set of regulations, rules and industry standard processes. Comparable state employee rates might include Motor Vehicle Inspector I - II Grade 23-25 and Brand Inspector I-II Grade 23-25 Hourly Rates \$18.88-\$20.42.

Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%).

H

N/A

Document justification for hiring contractor.

I

This vendor has knowledge of the rules and regulations of unarmed combat and has successfully completed previous Inspector Services contract terms. Performance was satisfactory.

Will the employee be collecting PERS at any time during the contract?

J

NO

What is the duration of the contract with the current employee? (Include start and end date)

K

August 23, 2024 through September 10, 2024.

Will the current employee be working full time or part time? If part time, how many hours?

L

Less than part time. Assignments are based on contractor availability and at times assignments are considered by skill level, I.E, language skills as our combatants are international.

Is the employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).

M

NO

Comments – Provide any additional comments:

NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors. Inspectors are an integral part of the Nevada State Athletic Commission team.

Approval for Authorization to Contract with a Current Employee:


Signature of Agency Head Authorizing Request
Edits reviewed [signature]

8-2-24
Date
8-8-24

N/A

Purchasing Administrator Signature (if a Statewide Contract)

Date


Budget Analyst Signature

8/8/2024
Date

Clerk of the Board of Examiners Signature

Date

Secondary Employment Disclosure

Employee Name: Charvez Foger
Employee ID number: 61964
Name of Secondary Employer: Nevada State Athletic Commission (NSAC)
(If self employed, enter the business name)
Address of Secondary Employer/Self Employment: 3300 W. Sahara Ave. Suite 450, Las Vegas, NV 89102
Secondary Employer Phone Number: (702) 486-2575

Describe the nature of the work performed by the secondary employer or self employment business.	Provide Inspector Services at NSAC sanctioned Unarmed Combat Weigh-Ins and Events.
Might this activity require or induce you to disclose controlled information obtained as part of your job or impair your independence or ethics?	NO
List the specific duties, functions, and activities that you personally will perform for the secondary employer or in the self-employment business.	Support the Commission in the regulatory over-site of unarmed combat events. Monitoring of combatants and fight camps to ensure compliance and health & safety.
Document your work schedule with the secondary/self employment; how many and what hours weekly; what your State work schedule is; how many and what hours you will work weekly. Will this conflict with your State work hours?	State position is Mon-Fri 8-5pm and Secondary is weekends/evenings. I decline schedules that conflict with my full time position.
If applicable, list provider agreements, brief scope of services, and associated State agencies.	N/A

Comments:


Employee statement

I certify that my outside employment does not present a conflict with my State employment. The employment may not be construed as an extension of my duties or responsibilities with the State. I will devote my full time, attention and effort to State employment during official duty hours and not to contractual obligations. If a potential conflict arises, I will notify my supervisor and agency head, within three business days. I agree to submit a new application for approval by July 1 of each year, or within 30 days of a change in outside employment status.

Employee's agency head shall check one of the following statements:


I have reviewed the information provided on this form and determined that this secondary employment **DOES NOT** present a real or potential conflict of interest to the State of Nevada.
 I have reviewed the information provided on this form and determined that this secondary employment **DOES** present a real or potential conflict of interest to the State of Nevada.

3-11-24



 Employee's Signature and Date

3/11/24



 Agency Head's Signature and Date

Joe Lombardo
Governor



Amy Stephenson
Director

David Johnson
Deputy Director

Curtis Palmer
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 8, 2024
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Roxana Gifford, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

NEVADA STATE ATHLETIC COMMISSION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Nevada State Athletic Commission (NSAC) requests authority to contract with a current employee, Charvez Foger, currently serving as Deputy Administrator with the Real Estate Division of the Department of Business and Industry, to provide inspector services at NSAC sanctioned weigh-ins and events.

Additional Information:

NRS 467.050 allows NSAC to utilize and employ inspectors as independent contractors. NSAC does not have the staff with sufficient knowledge to support the regulatory oversight and duties required during NSAC sanctioned weigh-ins and events. Mr. Foger has extensive knowledge of the rules and regulations of unarmed combat and has successfully completed previous Inspector Services contract terms. NSAC intends to contract with Mr. Foger from September 11, 2024 through July 31, 2028, on a part-time basis.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: <u> a </u>
ACTION ITEM: _____



Joe Lombardo
Governor

STATE OF NEVADA
ATHLETIC COMMISSION

Jeff Mullen
Executive Director

Chairman: Dallas Haun

Members: Gregory Bortolin, Alexander G. Chen, Anthony A. Marnell III, Richard Reviglio

MEMORANDUM

To: State of Nevada Board of Examiners

From: Jeff Mullen, Executive Director

Date: March 11, 2024

Subject: Authorization to Contract with a Current Employee – Charvez Foger

SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada State Athletic Commission (NSAC) requests the authority to contract with current state employee, Mr. Charvez Foger.

BACKGROUND

It is not cost effective for the state to maintain full or part-time staff with sufficient knowledge and experience, to support the regulatory oversight and duties required during events. Additionally, the inspectors provide oversight of both male and female locker rooms. The agency does not have the appropriate ratio of staff, or the number of staff required to cover all required tasks. Utilizing Independent Contractors allows the agency to assign the correct number of Inspector coverage required for male/female combatants, as well as utilizing specific skills sets, such as language skills. Combatants come from all over the world to compete in Nevada, the contracted Inspectors assist in ensuring that rules and regulations are understood by non-English speakers and their fight camps. Currently, within our pool of Inspectors, we have individuals who assist with Mandarin, Spanish, Russian, Japanese, Tagalog, and Portuguese, speaking combatants and camps.

The utilization of Inspectors is a long-standing industry practice. The agency would accrue additional overtime trying to fulfill these obligations.

NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.

This vendor has extensive knowledge of the rules and regulations of unarmed combat and has successfully completed previous Inspector Services contract terms with the Nevada State Athletic Commission. Performance was satisfactory.

Due to the inherently dangerous nature of the sport, it is imperative that the entire NSAC team (including Inspectors), are well versed in the regulations/statutes/rules and catastrophic injury protocol. Mr. Foger has proven himself to be an asset in this area.

RECOMMENDATION

We respectfully request your consideration for approval for NSAC to engage Mr. Foger as an Independent Contractor to provide Inspector Services at NSAC sanctioned weigh-ins and events, in all counties in the State of Nevada.

A handwritten signature in blue ink, appearing to read "Jeff Mullen", is written over a horizontal line. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Jeff Mullen, Executive Director



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Current Employee

Employee Information			
Employee Name:	Charvez Foger		
Employee ID Number:	61964		
Job Title:	Deputy Administrator		
Current Employee Agency:	State of Nevada Real Estate Division		
Current Class and Grade:	Class:	Unclassified	Grade: G99
Employment Dates:	From:	2-13-2017	To: present
Requesting Agency:	010 – Athletic Commission		
Vendor:	Charvez Foger		

Please mark which of the following applies and complete Sections ‘A’ through ‘M’ below:

- X** Contract is with a current State employee (contractor) or a temporary employment agency providing a current employee.
- Contract is with an entity (contractor) other than a temporary employment agency that employs a current State employee who will be performing any or all of the contracted services.
- Summarize scope of contract work.**
- A** Scope of work includes supporting the Athletic Commission staff during unarmed combat sport weigh-ins and events. High level summary of duties include - Pre-Inspection of Premises; Dressing Rooms; Gloves Review; Corner Inspectors; Dressing Rooms; Post-Fight Support; Other Duties as required.
- Document the employee’s current job description.**
- B** Responsible for overseeing the development of the Divisions educational offerings, compliance section enhancement, new technology, staff development, and statewide outreach and resource deployment.
- Explain how this differs from current State duties.**
- C** Contractor role helps support the regulatory oversight of unarmed combat (NRS 467, NAC 467)
- D** Explain why existing State employees within your agency cannot perform these duties.

	<p>Weigh-ins and events occur during evening hours, weekends, and holidays. The Commission has a very small staff and would not be able to provide the staffing requirements needed for event coverage duties. The agency would accrue additional overtime trying to fulfill these obligations. Additionally, the inspectors provide oversight of both male and female locker rooms. We do not have the appropriate ratio of staff, or the number of staff required to cover these tasks. Finally, the utilization of Inspectors is an industry standard practice.</p>
E	<p>Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.</p> <p>There is no relationship between any Athletic Commission staff member and the contractor/s, including the individuals who oversee, monitor, or establish the contract.</p>
F	<p>List contractors' hourly rate and employee's hourly rate.</p> <p>Contractors are paid per weigh-in or event. There is a sliding scale based on the size of the event. The average time at an event is 10 hours, therefore the hourly range falls between \$17.50 and \$25.00 per hour. State Employee (unclassified) current hourly rate is \$55.22</p>
G	<p>List the range of comparable State employee rates. This should include the job title, pay grade and hourly rate.</p> <p>Obviously, unarmed combat sports is a unique industry with its own set of regulations, rules and industry standard processes. Comparable state employee rates might include Motor Vehicle Inspector 1 - II Grade 23-25 and Brand Inspector I-II Grade 23-25 Hourly Rates \$18.88-\$20.42.</p>
H	<p>Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%).</p> <p>N/A</p>
I	<p>Document justification for hiring contractor.</p> <p>This vendor has knowledge of the rules and regulations of unarmed combat and has successfully completed previous Inspector Services contract terms. Performance was satisfactory.</p>
J	<p>Will the employee be collecting PERS at any time during the contract?</p> <p>NO</p>
K	<p>What is the duration of the contract with the current employee? (Include start and end date)</p> <p>Inspector Contracts are for a four (4) year period. If approved the contract period would be from Upon Approval Clerk of the Board to 7/31/2028.</p> <p>Will the current employee be working full time or part time? If part time, how many hours?</p>
L	<p>Less than part time. Assignments are based on contractor availability and at times assignments are considered by skill level, I.E, language skills as our combatants are international. This individual worked approximately 230 hours (averaging 19.16 hours per month) over the course of Fiscal Year 2023. Expect future fiscal year estimates to be <u>similar</u>.</p>
M	<p>Is the employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).</p> <p>NO</p>

Comments – Provide any additional comments:

NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors. Inspectors are an integral part of the Nevada State Athletic Commission team.

Approval for Authorization to Contract with a Current Employee:


Signature of Agency Head Authorizing Request
Edits reviewed J. Miller

8-2-24
Date
8-8-24

N/A

Purchasing Administrator Signature (if a Statewide Contract)

Date


Budget Analyst Signature

8/8/2024
Date

Clerk of the Board of Examiners Signature

Date

Secondary Employment Disclosure

Employee Name: Charvez Foger
Employee ID number: 61964
Name of Secondary Employer: Nevada State Athletic Commission (NSAC)
(If self employed, enter the business name)
Address of Secondary Employer/Self Employment: 3300 W. Sahara Ave. Suite 450, Las Vegas, NV 89102
Secondary Employer Phone Number: (702) 486-2575

Describe the nature of the work performed by the secondary employer or self employment business.	Provide Inspector Services at NSAC sanctioned Unarmed Combat Weigh-Ins and Events.
Might this activity require or induce you to disclose controlled information obtained as part of your job or impair your independence or ethics?	NO
List the specific duties, functions, and activities that you personally will perform for the secondary employer or in the self-employment business.	Support the Commission in the regulatory over-site of unarmed combat events. Monitoring of combatants and fight camps to ensure compliance and health & safety.
Document your work schedule with the secondary/self employment; how many and what hours weekly; what your State work schedule is; how many and what hours you will work weekly. Will this conflict with your State work hours?	State position is Mon-Fri 8-5pm and Secondary is weekends/evenings. I decline schedules that conflict with my full time position.
If applicable, list provider agreements, brief scope of services, and associated State agencies.	N/A

Comments:


Employee statement

 I certify that my outside employment does not present a conflict with my State employment. The employment may not be construed as an extension of my duties or responsibilities with the State. I will devote my full time, attention and effort to State employment during official duty hours and not to contractual obligations. If a potential conflict arises, I will notify my supervisor and agency head, within three business days. I agree to submit a new application for approval by July 1 of each year, or within 30 days of a change in outside employment status.


Employee's agency head shall check one of the following statements:

 I have reviewed the information provided on this form and determined that this secondary employment **DOES NOT** present a real or potential conflict of interest to the State of Nevada.
 I have reviewed the information provided on this form and determined that this secondary employment **DOES** present a real or potential conflict of interest to the State of Nevada.

3-11-24



 Employee's Signature and Date



 Agency Head's Signature and Date

3/11/24

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	300	DEPARTMENT OF EDUCATION - COVID-19 FUNDING	AMERICAN INSTITUTES FOR RESEARCH IN THE BEHAVIORAL SCIENCES	FEDERAL	\$150,000	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV22-10132 which provides grant services. This service agreement provides a climate study.				
		Term of Contract:	Upon Approval - 12/31/2025	Contract # 29530		
2.	300	DEPARTMENT OF EDUCATION - COVID-19 FUNDING	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, LAS VEGAS	FEDERAL	\$120,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide behavioral health support services for homeless students in Elko and Humboldt counties.				
		Term of Contract:	Upon Approval - 03/31/2026	Contract # 29603		
3.	300	DEPARTMENT OF EDUCATION - COVID-19 FUNDING	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, LAS VEGAS	FEDERAL	\$498,469	Exempt
	Contract Description:	This is a new interlocal agreement to provide development of a homeless education program.				
		Term of Contract:	Upon Approval - 03/31/2026	Contract # 29646		
4.	300	DEPARTMENT OF EDUCATION - COVID-19 FUNDING	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO	FEDERAL	\$100,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide a multi-pronged assessment of student services provisioned under the McKinney-Vento Program.				
		Term of Contract:	Upon Approval - 03/30/2026	Contract # 29551		
5.	300	DEPARTMENT OF EDUCATION - COVID-19 FUNDING	TRUED CONSULTING, LLC	FEDERAL	\$288,175	
	Contract Description:	This is the second amendment to the original contract which provides planning and administration for a consolidated financial management system. This amendment extends the termination date from December 31, 2024 to February 14, 2025 and increases the maximum amount from \$535,000 to \$823,175 due to the addition of a system enhancement to the request for reimbursement process.				
		Term of Contract:	06/13/2023 - 02/14/2025	Contract # 27580		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
6.	300	DEPARTMENT OF EDUCATION - COVID-19 FUNDING	WESTED	FEDERAL	\$452,920	Exempt
	Contract Description:	This is a new interlocal agreement to provide a web application to create a custom self-assessment for local education agencies that ensures compliance required by the US Department of Education to support students who are homeless.				
	Term of Contract:	Upon Approval - 03/31/2026	Contract # 29639			

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29530**

Agency Name:	NDE - DEPARTMENT OF EDUCATION	Legal Entity Name:	AMERICAN INSTITUTES FOR RESEARCH IN THE BEHAVIORAL SCIENCES
Agency Code:	300	Contractor Name:	AMERICAN INSTITUTES FOR RESEARCH IN THE BEHAVIORAL SCIENCES
Appropriation Unit:	2710-21	Address:	RESEARCH IN THE BEHAV SCIENCES PO BOX 28126
Is budget authority available?:	Yes	City/State/Zip:	NEW YORK, NY 10087-8126
If "No" please explain:	Not Applicable	Contact/Phone:	202/403-5139
		Vendor No.:	T81077847A
		NV Business ID:	NV20121141774

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2025**

Contract term: **1 year and 121 days**

4. Type of contract: **Contract**

Contract description: **Staff Survey**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV22-10132 which provides grant services. This service agreement provides a climate study.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$150,000.00**

Other basis for payment: As invoiced by the Vendor accepted by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

his scope of work is organized into three tasks:

1. Collect data from educators about their perceptions of the climate in their schools and produce user-friendly data reports and tools.
2. Conduct data training and interpretation webinars for districts/schools.
3. Provide data analyses to enhance the meaning and utility of the Nevada School Climate Social Emotional Learning Surveys data.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDE does not have the staff or expertise to complete the work needed for the scale of this project.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Statewide Contract 99SWC-NV22-10132

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Statewide contract 99SWC-NV22-10132, Current active service agreements with the Department of Education Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	07/24/2024 07:58:03 AM
Division Approval	carnol1	07/24/2024 07:58:08 AM
Department Approval	carnol1	07/24/2024 07:58:12 AM
Contract Manager Approval	khoy1	07/30/2024 14:58:11 PM
Budget Analyst Approval	mranki1	08/26/2024 09:58:39 AM
BOE Agenda Approval	mranki1	08/26/2024 09:58:43 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29603**

Agency Name:	NDE - DEPARTMENT OF EDUCATION	Legal Entity Name:	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, LAS VEGAS
Agency Code:	300	Contractor Name:	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, LAS VEGAS
Appropriation Unit:	2710-21	Address:	UNLV OFFICE OF ADMISSIONS 4505 S MARYLAND PKWY MS 451021
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89154
If "No" please explain:	Not Applicable	Contact/Phone:	702/895-1812
		Vendor No.:	D35000813B
		NV Business ID:	Govenmental Agency

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2024**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2026**

Contract term: **1 year and 211 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **UNLV McKinney Vento**

5. Purpose of contract:

This is a new interlocal agreement to provide behavioral health support services for homeless students in Elko and Humboldt counties.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$120,000.00**

Other basis for payment: As invoiced by the Vendor and accepted by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

This is a new inter-local agreement to provide students identified as homeless screening and mental health support services that are not currently available. This will include but will not be limited to:

- Identifying eligible students for services.
- Provide screening and referral for services for students.
- Enroll students in University of Nevada Las Vegas, Rural Health Outreach Program McKinney Vento program for services.
- Connect students and their families to community resources.
- Find and fill gaps in services for students using evidence-based interventions.
- Collect and report referral and outcomes data.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department of Education does not have the capacity to complete this work.

- 9. Were quotes or proposals solicited? No
- Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):
 Not Applicable

- b. Solicitation Waiver: **Exempt (Per statute)**
- c. Why was this contractor chosen in preference to other?

In accordance with NRS 277.180 the agency has contracted with the Board of Regents Nevada System of Higher Education on Behalf of the University of Nevada Las Vegas

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

36.5%

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current Contracts: 22922,27745,27875,29366,24125 expired contracts: 22978,17685,18132,21563,22479,26776,20721,22928,23795,24446,24500,25866,26842,27159

Satisfactory

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	08/02/2024 09:18:08 AM
Division Approval	carnol1	08/02/2024 09:18:12 AM
Department Approval	carnol1	08/02/2024 09:18:16 AM
Contract Manager Approval	khoy1	08/02/2024 09:55:37 AM
Budget Analyst Approval	mranki1	08/06/2024 09:17:54 AM
BOE Agenda Approval	mranki1	08/06/2024 09:17:58 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29646**

Agency Name:	NDE - DEPARTMENT OF EDUCATION	Legal Entity Name:	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, LAS VEGAS
Agency Code:	300	Contractor Name:	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, LAS VEGAS
Appropriation Unit:	2710-21	Address:	UNLV OFFICE OF ADMISSIONS 4505 S MARYLAND PKWY MS 1005
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89154
If "No" please explain:	Not Applicable	Contact/Phone:	702/895-1812
		Vendor No.:	D35000813
		NV Business ID:	Governmental Agency

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2024**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2026**

Contract term: **1 year and 211 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **UNLV McKinney Vento**

5. Purpose of contract:

This is a new interlocal agreement to provide development of a homeless education program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$498,468.98**

Other basis for payment: As invoiced by the vendor accepted by the state

II. JUSTIFICATION

7. What conditions require that this work be done?

Office of Student and School Supports requests to initiate an inter-local agreement with University of Nevada Las Vegas, Nevada afterschool Network to provide the logistical infrastructure for meeting the federal training requirements for the homeless education program this is currently not available. This will include but will not be limited to: -Professional Development and Program Resources (office hours, newsletters, webinars, etc.) -Technical Assistance for District Liaisons and LEAs
-Program Assistance
-McKinney-Vento & Foster Care Annual Youth Summit
-Learning Management System Course Development Assistance
-Systems Improvement Efforts

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Department of Education does not have the capacity to support the work needed for this project.

- 9. Were quotes or proposals solicited? No
- Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 277.180 the agency has contracted with the Board of Regents Nevada System of Higher Education on Behalf of the University of Nevada Las Vegas

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

10%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current Contracts: 22922,27745,27875,29366,24125 expired contracts: 22978,17685,18132,21563,22479,26776,20721,22928,23795,24446,24500,25866,26842,27159

Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	08/09/2024 14:08:20 PM
Division Approval	carnol1	08/09/2024 14:08:23 PM
Department Approval	carnol1	08/09/2024 14:08:26 PM
Contract Manager Approval	khoy1	08/09/2024 15:43:39 PM
Budget Analyst Approval	mranki1	08/13/2024 11:04:22 AM
BOE Agenda Approval	mranki1	08/13/2024 11:04:25 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29551**

Agency Name:	NDE - DEPARTMENT OF EDUCATION	Legal Entity Name:	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO
Agency Code:	300	Contractor Name:	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO
Appropriation Unit:	2710-23	Address:	UNR CONTROLLERS OFFICE MAIL STOP 0124
Is budget authority available?:	Yes	City/State/Zip:	Reno, NV 89557-0124
If "No" please explain:	Not Applicable	Contact/Phone:	775-784-6662
		Vendor No.:	D35000816
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/30/2026**

Contract term: **1 year and 210 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **McKinney-Vento**

5. Purpose of contract:

This is a new interlocal agreement to provide a multi-pronged assessment of student services provisioned under the McKinney-Vento Program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$100,000.00**

Other basis for payment: As invoiced by the Vendor accepted by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

We are seeking to contract with UNR-CSES to conduct a multi-pronged assessment of student services provisioned under the McKinney-Vento Program. The assessments will include the McKinney-Vento Program Evaluation at the State level, each district MKV Program using the Continuum of Service Model and development of cluster and visuals for data-based training to create a tool that can be used by districts for future self-assessment. Services to include but are not limited to the following: Develop a program logic model. o Refine and develop additional evaluation/assessment questions. Develop a plan and design for the analysis and assessment. o Conduct a review of the literature. Develop interview questions and protocols. o Conduct interviews with McKinney Vento program representatives for each Nevada school district via the Zoom online platform. o Develop survey questions and program the survey into Qualtrics. Pilot test the survey with one school district representative. Refine the survey based on feedback from the pilot. Administer the survey to all the Nevada school districts. Analyze the qualitative interview data. Analyze the survey data. Summarize the interview and survey findings in a written report. Meet with NDE staff to review the findings and refine interpretation of the results. Refine or create additional visuals as needed for use with future trainings
Finalize report and any other dissemination products.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Department of Education does not have the expertise or bandwidth to support this project.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 277.180 the agency has contracted with the Board of Regents Nevada System of Higher Education on Behalf of the University of Nevada Reno.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

31%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current contracts 23172, 27743, 27744, 29124, 26094, 26888,24463, 27193 Expired contracts 19597, 23197,26071,29001, 24159,20888,16914,17945,26776,17233,21682

Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carno1	07/25/2024 16:57:10 PM
Division Approval	carno1	07/25/2024 16:57:13 PM
Department Approval	carno1	07/25/2024 16:57:17 PM
Contract Manager Approval	khoy1	07/26/2024 08:48:25 AM
Budget Analyst Approval	mranki1	07/30/2024 15:47:56 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 27580	Amendment Number: 2
Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: TRUED CONSULTING, LLC
Agency Code: 300	Contractor Name: TRUED CONSULTING, LLC
Appropriation Unit: 2710-13	Address: 2205 W 136th Ave #106-320
Is budget authority available?: Yes	City/State/Zip: Broomfield, CO 80023
If "No" please explain: Not Applicable	Contact/Phone: Wayland Ng 708-951-2828
	Vendor No.: T29047029
	NV Business ID: NV20171079517

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **RFP # 30DOE-S2191**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/13/2023**
 Anticipated BOE meeting date **09/2024**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2024**

Contract term: **1 year and 247 days**

4. Type of contract: **Contract**

Contract description: **Financial Management**

5. Purpose of contract:

This is the second amendment to the original contract which provides planning and administration for a consolidated financial management system. This amendment extends the termination date from December 31, 2024 to February 14, 2025 and increases the maximum amount from \$535,000 to \$823,175 due to the addition of a system enhancement to the request for reimbursement process.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	
1. The max amount of the original contract:	\$495,000.00	\$495,000.00	\$495,000.00	Yes - Action
a. Amendment 1:	\$40,000.00	\$40,000.00	\$40,000.00	Yes - Info
2. Amount of current amendment (#2):	\$288,175.00	\$288,175.00	\$328,175.00	Yes - Action
3. New maximum contract amount:	\$823,175.00			
and/or the termination date of the original contract has changed to:	02/14/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

In accordance with Senate Bill 543 (SB543), which created the State Education Fund and revised the formula used to allocate school funding across Nevada, Nevada's Department of Education (NDE) will begin reviewing vendor proposals for a Consolidated Financial Management System (CFMS). Due to the inaccuracy of the current spreadsheet method and the significant pending changes mandated by SB543 and the federal, Every Student Succeeds Act (ESSA), NDE is using this as an opportunity to solicit a restructuring of how the Department tracks all financial transactions.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the time or expertise to meet the needs of our new financial management system.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #30DOE-S2191, and in accordance with NRS 333, the selected vendor was the highest-scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 02/27/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

current contract satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval	carnol1	07/24/2024 07:50:56 AM
Division Approval	carnol1	07/24/2024 07:51:06 AM
Department Approval	carnol1	07/24/2024 07:51:18 AM
Contract Manager Approval	khoy1	07/24/2024 09:22:57 AM
EITS Approval	ljean	07/30/2024 07:26:23 AM
Budget Analyst Approval	mranki1	08/05/2024 09:11:12 AM
BOE Agenda Approval	mranki1	08/05/2024 09:11:19 AM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Megan Peterson, Interim Deputy, NDE
Heidi Haartz, Deputy Superintendent, NDE
Glenn Meyer, IT Director, NDE
Cynthia Strong, Management Analyst II, NDE

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – NDE – TIN 43 – *Consolidated Financial Management System (CFMS)* – Update A – BA 2673

DATE: December 1, 2022

We have completed our review for the Nevada Department of Education's (NDE) – *Consolidated Financial Management System (CFMS)* – TIN 43, Update A.

The submitted TIN, for an estimated value of \$1,950,000.00 in the FY22/FY23 biennium (100% General Fund), is to update project dates and contacts for the existing solution to meet financial reporting requirements for county school districts and charter schools. There are no scope changes.

Senate Bill 543 (SB543), passed during the 2019 Legislative session, revised the way Nevada funds K-12 education creating the Pupil-Centered Funding Plan (PCFP). SB543 has significant financial reporting requirements for county school districts and charter schools. The CFMS will create a single location for this information to be provided by NDE's education partners, and those elements, when uploaded to the CFMS, will populate the funding formula and other reports.

The investment includes a significant data conversion effort, multiple interfaces/data feeds, end-user training, and end-user testing all to occur over a multi-year effort. All of this implies that careful project management and scope management are required to minimize potential cost impact due to project

overruns, changing requirements, difficult data conversion effort, proper interfacing, etc. Project reviews and TIN updates should be done regularly to evaluate and document changes.

SMART 21 integration costs and timing will need to be evaluated in a future biennium to ensure that the solution can be built on SMART 21 and that it aligns with the implementation timing of both projects.

The Office of Information Security (OIS) recommends incorporating dual-factor authentication for solutions that are accessible from outside of SilverNet that hold sensitive data. It is understood that this solution will follow applicable state security standards and policies. OIS is available, at the agency's request, to conduct pre- and post-implementation security reviews of the solution.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29639**

Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: WestEd
Agency Code: 300	Contractor Name: WestEd
Appropriation Unit: 2710-23	Address: PO BOX 889001
Is budget authority available?: Yes	City/State/Zip: LOS ANGELES, CA 90088-9001
If "No" please explain: Not Applicable	Contact/Phone: 415-615-3136
	Vendor No.: T81012500
	NV Business ID: NV20111743662

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2024**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2026**

Contract term: **1 year and 211 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Ed Centered Website**

5. Purpose of contract:

This is a new interlocal agreement to provide a web application to create a custom self-assessment for local education agencies that ensures compliance required by the US Department of Education to support students who are homeless.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$452,920.00**

Other basis for payment: As invoiced by the vendor and accepted by the state

II. JUSTIFICATION

7. What conditions require that this work be done?

Office of Student and School Supports seeks to initiate an interlocal contract with WestEd for the development of a Nevada educator-centered website that organizes and builds upon existing content being used in the state and ensures compliance required by the US Department of Education for students and families experiencing homelessness or foster care. Content takes into consideration all recommended items provided by USED OESE based upon their communicated findings in February of 2023. This will include but is not limited to: Referral services to the public as well as training modules for Districts. The development of an engagement and distribution method for best practices and resources to support students, caregivers and families experiencing homelessness or foster care. Customized Self-Assessment. The tool collects important details about your users including their responses, their role and any other relevant data Archive and Access Resources on Demand. Resources are also available in a filterable library, not only through the tool. Individual resources are accessible and shareable

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Department of Education does not have the resources or capacity to support the needs for this work.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 277.180 the agency has contracted with the WestEd

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes
 b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current Contracts: 22922,27745,27875,29366,24125 expired contracts: 22978,17685,18132,21563,22479,26776,20721,22928,23795,24446,24500,25866,26842,27159

Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	08/08/2024 14:23:13 PM
Division Approval	carnol1	08/08/2024 14:23:16 PM
Department Approval	carnol1	08/08/2024 14:23:20 PM
Contract Manager Approval	khoy1	08/22/2024 14:31:35 PM
EITS Approval	ljean	08/22/2024 14:50:27 PM
Budget Analyst Approval	mranki1	08/22/2024 15:01:52 PM
BOE Agenda Approval	mranki1	08/22/2024 15:01:54 PM
BOE Final Approval	Pending	



STATE OF NEVADA
GOVERNOR'S OFFICE
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M E M O R A N D U M

TO: Christopher McAnany, Acting Director, NDE
Cameron Carey, IT Director, NDE
Andrew Okosun, Budget Analyst, NDE
Samantha Stephenson, CCM, NDE

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – NDE – TIN 1019 – *WestEd ARP ESSER III - Homeless Children and Youth (HCY) SEA Reserve* – BA 2710

DATE: August 22, 2024

We have completed our review for the Nevada Department of Education's (NDE) – *WestEd ARP ESSER III - Homeless Children and Youth (HCY) SEA Reserve* – TIN 1019.

The submitted TIN, for an estimated value of \$249,000.00 in the FY24/FY25 biennium and \$249,000.00 in the FY26/FY27 biennium (100% Federal Grant funding), is to initiate an interlocal contract with WestEd for the development of a Nevada educator-centered website.

This website will organize and enhance existing content currently used in the state, ensuring compliance with the requirements of the US Department of Education for students and families experiencing

homelessness or foster care. The content development will align with recommendations provided by the USED OESE based on findings communicated in February 2023.

The proposed website will offer referral services to the public and provide training modules for school districts. It will also establish an engagement and distribution method to share best practices and resources that support students, caregivers, and families in need. Additionally, a customized self-assessment tool will be developed to collect essential details about users, including their responses, roles, and other relevant data. The website will feature an archive of resources accessible on demand through a filterable library, ensuring that individual resources are both accessible and shareable.

This initiative is driven by the need to address the Nevada Department of Education's (NDE) current non-compliance with federal requirements as identified by the USED OESE. The project is expected to span two years under an interlocal agreement with WestEd.

This cloud solution will require a FedRamp-certified cloud platform environment and will include custom-developed software with a redesigned security architecture to ensure compliance with federal standards. The implementation is expected to interface with other systems through multiple inbound and outbound connections, with no anticipated impact on state infrastructure.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.