

Governor Joe Lombardo
Chairman

Tiffany Greenameyer
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Francisco V. Aguilar
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

- Date and Time:** February 11, 2025, 10:00 AM
- Location:** Nevada Capitol Building
101 North Carson Street, Old Assembly Chambers
Carson City, Nevada 89701
- Video Conference Location:** The McCarran Center, Nevada Building
1 State of Nevada Way, Governor's Conference
Room
Las Vegas, Nevada 89119

This meeting may be viewed on YouTube.
The video live stream begins at 10:00 am.
<https://www.youtube.com/watch?v=b0AjP-lb3r8>

AGENDA

- 1. Call to Order / Roll Call**
- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 948 372 341#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.
- 3. Approval of the January 14, 2025 Meeting Minutes** (For possible action)

4. Authorization for an Emergency Contract with a Current and/or Former State Employee (For possible action)

Department of Health and Human Services – Division of Child and Family Services

Pursuant to NRS 333.705, subsection 4, the division seeks a favorable recommendation regarding its determination to use the emergency provision to contract with former employee Katrina Nielsen to assist with fiscal and legislative activities through statewide contract #99SWC-NV21-7576 with Marathon Staffing Group, Inc.

5. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Anthony Marcin as a Oracle/PeopleSoft Technical Architect for the Department of Transportation through statewide contract #99SWC-NV19-2461 with Guidesoft, Inc. dba Knowledge Services.

B. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Jason Marty to assist with maintenance of the enterprise asset management system for the Department of Transportation through statewide contract #99SWC-NV21-7577 with HAT Limited Partnership dba Manpower.

6. Request to Designate Positions in State Government as Critical Labor Shortages (For possible action)

Department of Public Safety

Pursuant to NRS 286.523, the department requests approval of a critical labor shortage designation for Public Safety Dispatcher positions for the period of February 11, 2025 to February 11, 2027.

7. Request for the Allocation and Disbursement of Funds for Salary Adjustments (For possible action)

The 2023 Legislature, through Assembly Bill 522, section 10 and 16, for employees of the Tahoe Regional Planning Agency, appropriated from the State General Fund to the State Board of Examiners the sum of not more than \$635,505 for the fiscal year beginning on July 1, 2024, and ending on June 30, 2025. The amounts transferred must not be used to increase an employee’s base salary unless the State of California provides the required 2-for-1 matching funds. If such matching funds are not provided by the State of California, any amounts provided to the Tahoe Regional Planning Agency by the State of Nevada must be used as a one-time salary bonus.

The following request for an allocation from the General Fund salary adjustment account to be used for staff salaries is recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
4204	Tahoe Regional Planning Agency	\$635,505
	Total	\$635,505

8. [Approval of Proposed Leases](#) (For possible action)

9. [Approval of Proposed Contracts](#) (For possible action)

10. [Approval of Proposed Master Service Agreements](#) (For possible action)

11. [Information Item – Clerk of the Board Contracts](#)

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from December 14, 2024 through January 14, 2025.

12. Information Item Reports

A. Governor’s Finance Office – Budget Division

Pursuant to NRS Chapter 353, the division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, and the IFC Contingency Fund as of January 22, 2025, for fiscal year 2025. Additionally, a reconciliation of the Extradition Coordinator budget account has been prepared at the request of the Board.

B. Department of Motor Vehicles – Complete Streets Program

Pursuant to NRS 482.1825, subsection 2, the department shall certify monthly to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This submittal reports program activities by month for the second quarter of fiscal year 2024 for the period beginning October 1, 2023 and ending December 31, 2023.

- 13. Public Comment** This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 948 372 341#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

14. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. A person may submit comments to be attached to the minutes of the meeting in writing three business days before the meeting date, in addition to testifying or in lieu of testifying. Written comments are limited to 2 pages. Written comments may be submitted electronically by email at dcastillo@finance.nv.gov. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Denice Castillo at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at dcastillo@finance.nv.gov. Supporting materials for this meeting are available at 209 East Musser Street, Suite 200, Carson City, Nevada 89701 or by contacting Denice Castillo at (775) 684-0223 or by email at dcastillo@finance.nv.gov.

Public Meeting Notice and Agenda Posted at the Following Locations:

1. Blasdel Building, 209 East Musser Street, Suite 200, Carson City, Nevada 89701
2. Internet: <https://notice.nv.gov>
3. Internet: https://budget.nv.gov/Meetings/Board_of_Examiners/2024/2024BOE/

Governor Joe Lombardo
Chairman

Amy Stephenson
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Francisco V. Aguilar
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STATE OF NEVADA BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
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Date and Time: January 14, 2025, 10:00 AM

Location: Nevada Capitol Building
101 North Carson Street, Old Assembly Chambers
Carson City, Nevada 89701

Video Conference Location: The McCarran Center, Nevada Building
1 State of Nevada Way, Governor's Conference Room
Las Vegas, Nevada 89119

MEETING MINUTES

MEMBERS PRESENT:

Governor Joe Lombardo
Secretary of State Francisco V. Aguilar
Attorney General Aaron Ford

STAFF PRESENT:

Amy Stephenson, Clerk of the Board
Greg Ott, Board Counsel

OTHERS PRESENT:

Will Lewis, Administrator, State Public Works Division
Jennifer Bauer, Administrative Services Officer 3, State Public Charter School Authority
Craig Newby, First Assistant Attorney General, Attorney General's Office

1. Call to Order / Roll Call

Governor: Let me call to order the State of Nevada Board of Examiners meeting scheduled for today, January 14, 2025, and the time being 10:02 a.m. We will start off with the roll call.

Clerk of the Board: Governor Lombardo.

Governor: Present.

Clerk of the Board: Attorney General Ford.

Attorney General: Here.

Clerk of the Board: Secretary Aguilar.

Secretary of State: Here.

Clerk of the Board: Let the record reflect. We have a quorum, sir.

- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 576 281 913#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

Governor: Do we have any public comment there in Las Vegas?

Attorney General: No, Governor.

Governor: Do we have any public comment here in Carson City? Hearing none.

Do we have anyone for public comment on the phone? Hearing none.

3. Approval of the December 11, 2024 Meeting Minutes (For possible action)

Governor: Agenda item number three, *Approval of December 11, 2024 Meeting Minutes*. Are there any questions or concerns?

Attorney General: None here.

Governor: I'll entertain a motion for approval.

Secretary of State: Motion to approve.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously.

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Commission on Mineral Resources	1	\$66,709
Department of Public Safety – Fire Marshal Division	1	\$32,642
Department of Public Safety – Fire Marshal Division	1	\$70,721

Governor: Agenda item number four, *State Vehicle Purchases*.

Clerk of the Board: There are three requests under this agenda item today. The first request is from the Commission on Mineral Resources requesting approval to purchase one replacement vehicle for total amount not to exceed \$66,709.

The second request is from the Department of Public Safety, Fire Marshal Division requesting approval to purchase one new vehicle for total amount not to exceed \$32,642.

The last request is also from the Department of Public Safety, Fire Marshal Division requesting approval to purchase one replacement vehicle for total amount not to exceed \$70,721. Are there any questions on any of these items?

Governor: Are there any questions?

Attorney General: None here.

Governor: I'll entertain a motion for approval.

Attorney General: Motion to approve.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously.

5. Authorization to Contract with a Current and/or Former State Employee (For possible action)

State Department of Conservation and Natural Resources – Division of Environmental Protection

Pursuant to NRS 333.705, subsection 1, Department of Administration, Purchasing Division requests authority to contract with former employee Michael Antoine to assist with program needs and training new staff for the State Department of Conservation of Natural Resources, Nevada Division of Environmental Protection through statewide contract #99SWC-NV21-7576 with Marathon Staffing Group, Inc.

Governor: Agenda item number five, *Authorization to Contract with a Current and/or Former State Employee*.

Clerk of the Board: This request is from the State Department of Conservation and Natural Resources, Division of Environmental Protection. Pursuant to NRS 333.705, subsection 1, the division requests authority to contract with former employee Michael Antoine to assist with program needs and training new staff on a full-time basis through Marathon Staffing Group, Inc. There is a representative here if you have any questions.

Governor: Do we have any questions?

Secretary of State: No questions.

Attorney General: None here.

Governor: Hearing no questions, I'll entertain a motion for approval.

Attorney General: Motion to approve.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

6. Request for Approval to Pay a Tort Claim Pursuant to NRS 41.036
(For possible action)

A. Office of the Attorney General

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim requests for approval:

Claimant:	Michael J. and Cynthia D. Valencia
Claim No:	TC21432
Settlement Amount:	\$140,000
Date of Loss:	November 19, 2021

B. Office of the Attorney General

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim requests for approval:

Claimant:	Nicholas and Lauren Snider
Claim No:	TC21421
Settlement Amount:	\$550,000
Date of Loss:	January 21, 2021

Governor: We'll move on to agenda item number six, *Request for Approval to Pay a Tort Claim Pursuant to NRS 41.036*.

Clerk of the Board: These are two requests from the Office of the Attorney General pursuant to NRS 41.036. The Attorney General's office submits the following tort claims for approval. The first is claimant Michael J. and Cynthia D. Valencia, claim number TC21432, settlement amount \$140,000, date of loss November 19, 2021.

The second request is also from the Attorney General. Please note the date of loss on this item is revised from January 21, 2021 to March 14, 2021. The claimant is Nicholas and Lauren Snyder, claim number TC21421, settlement amount \$550,000, and the date of loss is March 14, 2021. Are there any questions on these items?

Governor: Do we have any questions?

Secretary of State: No questions.

Governor: I entertain a motion for approval.

Secretary of State: Motion to approve Item number 6.A and B.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

7. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account (For possible action)

A. Department of Business and Industry – Home Means Nevada, Inc.

Pursuant to NRS 353.268, the Board of Directors of Home Means Nevada, Inc. requests a recommendation to the Interim Finance Committee for an allocation of \$196,076 from the Interim Finance Committee Contingency Account to be deposited in the account for Foreclosure Mediation Assistance and transferred to Home Means Nevada, Inc. for support of the Foreclosure Mediation Program.

B. Department of Employment, Training and Rehabilitation – Rehabilitation Division

Pursuant to NRS 353.268, the division requests a recommendation to the Interim Finance Committee for an allocation of \$67,498 from the Interim Finance Committee Contingency Account to provide interpretation and translation services for the Limited English Proficiency plan.

C. Department of Public Safety – Division of Dignitary Protection

Pursuant to NRS 353.268, the division requests a recommendation to the Interim Finance Committee for an allocation of \$87,921 from the Interim Finance Committee Contingency Account to provide dignitary protection for the Governor.

Governor: Agenda item number seven, *Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account*. We will address both 7.A and 7.C, and has 7.B been withdrawn?

Clerk of the Board: Yes.

Governor: We'll take them together, Ms. Stephenson.

Clerk of the Board: The first request is from the Department of Business and Industry, Home Means Nevada, Inc. Pursuant to NRS 353.268, the Board of Directors of Home Means Nevada, Inc. requests a recommendation to the Interim Finance Committee for an allocation of \$196,076 from the Interim Finance Committee Contingency Account to be deposited in the account for Foreclosure Mediation Assistance and transferred to Home Means Nevada, Inc. for support of the Foreclosure Mediation Program.

As you mentioned, sir, item 7.B has been withdrawn.

The last request is from the Department of Public Safety, Division of Dignitary Protection. Pursuant to NRS 353.268, the division requests a recommendation to the Interim Finance Committee for an allocation of \$87,921 from the Interim Finance Committee Contingency Account to provide dignitary protection for the Governor. Are there any questions on these items?

Governor: Do you have any questions?

Secretary of State: No questions.

Attorney General: No questions, Governor. I'll just note that the item 7.C is very timely in the sense that frankly, my office is going to be presenting something to BOE for dignitary protection for my office as well. So, no questions, and if you're ready for a motion, I'll make it.

Governor: Yes, go ahead, sir.

Attorney General: Move approval of 7.A and 7.C.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

8. Approval of Proposed Leases (For possible action)

Governor: We'll move on to agenda item number 8, *Approval of Proposed Leases*.

Clerk of the Board: There are five leases under this agenda item for approval by the Board today. Are there any questions on any of these leases?

Governor: Do we have any questions?

Secretary of State: Governor, I have questions on four and five.

Governor: Go ahead sir.

Secretary of State: It's just more informational questions. Just wondering, this is for Reno and Carson City. Is this space similar to the space located in Las Vegas?

Will Lewis: Administrator Will Lewis for the record? Yes, they are.

Secretary of State: Okay. Can you tell me how many charter schools are in Carson City?

Jennifer Bauer: Good morning. For the record, my name is Jennifer Bauer and I serve as the Director of Finance and Operations for the State Public Charter School Authority. Happy to be here today. To answer your question, Secretary of State, we currently sponsor no charter schools in Carson City. There is one, but that's currently sponsored by the district. That's a legacy sponsorship and we sponsor about a half dozen with potentially some more coming in the Washoe County area. Thus, the need for the Reno office, so we can be closer to our schools. A Carson City office would be the primary principal place of business for us so that we can be responsive to you, the Governor's Office, and the Legislature.

Secretary of State: How many schools are in Las Vegas? What I'm trying to figure out here is just make sure we're servicing the schools where they need the servicing and are we primarily focusing on the Las Vegas market to service those schools?

Jennifer Bauer: Thank you for that question. Going off of memory, we have 44 charter holders, statewide. I'd say we have about three dozen charter networks. We currently serve 80 campuses statewide. So you're testing my memory this morning, but we have roughly 70 campuses in Las Vegas. And yes, we do have a very large contingency of staff in Las Vegas to service those schools.

Secretary of State: Can you give me the staffing breakdown, Carson versus Reno versus Las Vegas?

Jennifer Bauer: The staffing breakdown is going to be something similar to around a dozen in Las Vegas, a dozen in Carson City, a dozen in Reno. Then, the reason I say this is, is because we like to fill positions based on where the talent is with a primary focus of where the schools are. So, we do have a lot of focus in Las Vegas for those schools, knowing that the biggest need is there, but we also have to fill where the best fit for the position is.

Secretary of State: But if two-thirds of your services is in Las Vegas, a third of your staff is in Las Vegas, a third of the staff is in Carson, a third of the staff is in Reno?

Jennifer Bauer: That's correct. The current construct is that, however, we are optimistic we're going to get additional positions, and we are optimistic, we are going to be able to find talent in the Clark County region to service those schools.

Secretary of State: Thank you. No further questions. Again, want to make sure we're providing the services where the needs are and this to me doesn't seem like it's an appropriate allocation to where the needs are and the students are, and the families and the school leaders.

Jennifer Bauer: Jennifer Bauer, for the record. I'm happy to follow up with more documentation to submit to your office if you wish.

Secretary of State: Sure. Thank you.

Governor: Are there any other questions on proposed leases? If not, I'll entertain a motion for approval.

Secretary of State: Motion to approve leases 1, 2, 3, 4, and 5.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously.

9. Approval of Proposed Contracts (For possible action)

Governor: Move to item nine, *Approval of Proposed Contracts*.

Clerk of the Board: There are 43 contracts listed under this agenda item today. Please note contract number 36 with the Department of Employment, Training, and Rehabilitation and World Institute on Disability has been withdrawn. Are there any questions on any of these contracts?

Governor: I had a question on 36 but it's withdrawn. Do we have any questions?

Secretary of State: No questions.

Attorney General: No, sir. Move approval of all contracts except number 36.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

10. Approval of Proposed Master Service Agreements (For possible action)

Governor: We'll move on to agenda item number 10, *Approval of Proposed Master Service Agreements*.

Clerk of the Board: There is one Master Service Agreement under this agenda item for approval by the Board today. Are there any questions on this item?

Governor: No questions. If there are no other questions, I'll entertain a motion for approval.

Attorney General: Move approval.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

11. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from November 14, 2024 through December 13, 2024.

Governor: Agenda item number 11, *Informational Item, Clerk of the Board Contracts*.

Clerk of the Board: There are 48 contracts under over \$10,000 and under the \$99,999 threshold that were approved by the Clerk of the Board from November 14, 2024 through December 13, 2024. This item is informational. Are there any questions on any of these contracts?

Governor: None here. Do you have any questions?

Attorney General: No, sir.

Governor: Alright. We will close item number 11.

12. Information Item Reports

Governor's Finance Office – Budget Division

Pursuant to NRS Chapter 353, the division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, and the IFC Contingency Fund as of December 19, 2024, for fiscal year 2025. Additionally, a reconciliation of the Extradition Coordinator budget account has been prepared at the request of the Board.

Governor: We will move on to item number 12, *Information Item Reports*.

Clerk of the Board: This report is from the Governor's Finance Office, Budget Division. Pursuant to NRS Chapter 353, the division presents a reconciled fund balance report for the following accounts. The Tort Claim Fund balance is \$2,698,837.55, the Statutory Contingency Account is \$684,528.64, the Stale Claims Account is \$1,405,855.90, the Emergency Account is \$500,000.00, the Disaster Relief Account is \$13,709,888.10, the IFC Contingency Unrestricted General Fund is \$12,010,355.95, the IFC Contingency Unrestricted Highway Fund is \$1,638,068.35, the IFC Contingency Restricted General Fund is \$114,231,008.00, the IFC Contingency Restricted Highway Fund is \$18,772,646.00, and the Extradition Coordinator, Budget Account 1002 is \$114,532.71. Are there any questions on this item?

Governor: General Ford, is Mr. Newby available?

Attorney General: He is right here, sir.

Governor: Can you have him come forward?

Craig Newby: Good morning, Governor. Craig Newby, First Assistant Attorney General, Office of Attorney General for the record.

Governor: Craig, on the Extradition Coordinator account, I realize we still have five months left in the fiscal year. Is this going to be sufficient?

Craig Newby: From my understanding, based on prior projections that were included with this report until this month, there is a projection based on continued existing use by our counties of extradition services that the existing funds would not be sufficient. I have not had an opportunity or notice to reach out to the lead attorney in my office that coordinates extradition services to get the most up to date numbers. But I'm happy to follow up offline or at the next meeting on that.

Governor: So, I would anticipate another agenda item at a future meeting, is that correct?

Clerk of the Board: Yes, sir.

Governor: Okay. Thank you, Craig.

Craig Newby: You're welcome, Governor.

Governor: Are there any other comments or questions? We'll close item number 12.

Secretary of State: No, sir.

13. Public Comment This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 576 281 913#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

Governor: Agenda item number 13. This is the second opportunity for public comment. Do we have any public comment there in Las Vegas?

Craig Newby: No, sir.

Governor: Do we have any public comment here in Carson City? Do we have anyone on the phone? Hearing none, we'll close this second opportunity for public comment.

14. Adjournment (For possible action)

Governor: I'll accept a motion for adjournment.

Secretary of State: Motion to adjourn.

Governor: We have a motion for adjournment. All those in favor, signify by saying aye. The motion passes unanimously. Thank you everybody.

Joe Lombardo
Governor



Tiffany Greenameyer
Director

David Lenzner
Deputy Director

Curtis Palmer
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: January 21, 2025

To: Tiffany Greenameyer, Clerk of the Board
Governor's Finance Office

From: Shauna Tilley, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES –
DIVISION OF CHILD AND FAMILY SERVICES**

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 4, the division seeks a favorable recommendation regarding its determination to use the emergency provision to contract with former employee Katrina Nielsen to assist with fiscal and legislative activities through statewide contract #99SWC-NV21-7576 with Marathon Staffing Group, Inc.

Additional Information:

Ms. Nielsen retired from the Department of Health and Human Services, Division of Child and Family Services as an Administrative Services Officer 4 on January 3, 2023 and is receiving pension benefits. After her retirement, she contracted for two terms with the division from April 5, 2023 through June 30, 2024 and from July 1, 2024 through December 31, 2024. The division seeks a favorable recommendation to contract with Ms. Nielsen from January 1, 2025 through April 30, 2025 on a part-time basis up to 24 hours per week.

The division is experiencing a management staffing shortage and needs assistance to transfer knowledge and provide training for agency staff.

Statutory Authority:

NRS 333.705 (4)

REVIEWED:

ACTION ITEM:

Joe Lombardo
Governor

Richard Whitley, MS
Director



DEPARTMENT OF
HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES
Helping people. It's who we are and what we do.



Marla McDade
Williams, MPA
Administrator

MEMORANDUM

DATE: December 17, 2024

TO: Amy Stephenson, Director
Governor's Finance Office

FROM: *Kelsey McCann-Navarro*
Kelsey McCann-Navarro, Administrative Services Officer IV
Division of Child and Family Services

SUBJECT: Authorization to Contract with Former Employee – Katrina Nielsen

In accordance with SAM 0115, the Division of Child and Family Services (DCFS) is requesting a determination to perform an emergency contract with a former employee, Katrina Nielsen, through the Marathon Staffing Group, Inc. Temporary Employment Services statewide contract (99SWC-NV21-7576). Ms. Nielsen previously worked as the Administrative Services Officer IV for the Division where she obtained specialized knowledge specific to the Division in financial management, budgeting and contracting. She is knowledgeable in all DCFS program areas, has experience in performing all the duties required and has superior qualifications to meet the needs of this agency.

Due to recent change in key DCFS' administrative management positions, Ms. Nielsen will work part-time as needed to transfer historical agency knowledge and to provide training in the areas of fiscal and grants management, biennial budget, legislative session, fiscal notes, federal and state systems and cost allocation. This position will also draft policies & procedures and assess areas to enhance processes to improve workflow efficiency.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Katrina Nielsen			
Former Employee ID Number:	12219			
Former Job Title:	Administrative Services Officer IV			
Former Employee Agency:	DHHS/DCFS			
Former Class and Grade:	Class:	7.215	Grade:	44
Former Employment Dates:	From:	4/16/96	To:	1/4/23
Requesting Agency:	Division of Child and Family Services			
Vendor:	Marathon Staffing			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
	Summarize scope of contract work.
A	Ms. Nielsen will work part-time as needed to transfer historical agency knowledge and to provide training in the areas of fiscal and grants management, biennial budget, legislative session, fiscal notes, federal and state systems and cost allocation. This position will also draft policies & procedures and assess areas to enhance processes to improve workflow efficiency.
	Document former job description.
B	Administrative Services Officers function as business managers for a department, large division or major program area, with responsibility for accounting, budgeting and fiscal management. negotiate solutions to problems where competing interests and conflicting opinions exist; direct operations and activities related to the agency's budget, fiscal control and business operations; make independent decisions requiring advanced knowledge of fiscal management and budgeting; provide the highest level of technical advisement to management in critical program areas; supervise and evaluate the performance of lower level Administrative Services Officers and other professional staff; develop and implement long-range plans and develop innovative solutions to complex problems; plan, organize and coordinate multiple programs and activities.

C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?
	Yes, by April 30, 2025.
D	Explain why existing State employees within your agency cannot perform this function.
	Ms. Nielsen is being hired due to her experience and specialized knowledge in financial management, budgeting and contracting for 25 years and for DCFS as the Chief Financial Officer for approximately 5 of those years. She is knowledgeable in all DCFS program areas, has experience in performing all the duties required and has superior qualifications to meet the needs of this agency.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	No
F	List contractors' hourly rate and employee's hourly rate.
	Contractor's Rate: \$86.44 & Employee's Rate: \$69.21 hr
G	List the range of comparable State employee rates. This should include the job title, pay grade and hourly rate.
	Administrative Services Officer IV, Grade 44 step 1 \$45,80 – step 10 \$69.21
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	N/A
I	Document justification for hiring contractor.
	Experienced managerial staffing shortage.
J	Will the employee be collecting PERS at any time during the contract?
	Yes
K	What is the duration of the contract with the former employee? (Include start and end date)
	Start Date: 1/1/25 & End Date: 4/30/25
L	Will the former employee be working full time or part time? If part time, how many hours?
	Part-time - Up to 24 hours per week
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

Kelsey McCann-Navarro

12/19/24

Signature of Agency Head Authorizing Request

Date

N/A

Purchasing Administrator Signature (if a Statewide Contract)

Date

Shane T. King

01-21-25

Budget Analyst Signature

Date

Clerk of the Board of Examiners Signature

Date



**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: January 21, 2025
To: Tiffany Greenameyer, Clerk of the Board
Governor's Finance Office
From: Shauna Tilley, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Anthony Marcin as a Oracle/PeopleSoft Technical Architect for the Department of Transportation through statewide contract #99SWC-NV19-2461 with Guidesoft, Inc. dba Knowledge Services.

Additional Information:

Mr. Marcin retired from the Department of Transportation as an IT Professional 4 on May 12, 2023 and is receiving pension benefits. After his retirement, he contracted for two terms with the department from May 15, 2023 through July 10, 2023 and from July 11, 2023 through November 1, 2024. The second term was originally through December 30, 2024 but was terminated early. The department requests to continue contracting with Mr. Marcin from February 11, 2025 through August 10, 2025 on a part-time basis, 30-32 hours per week.

Mr. Marcin's experience with Federal Highway Administration federal billing for the state to accept federal highway funds allows him to back up the new staff for this function and to support the implementation of the state's new Advantage system under the CORE.NV project.

Statutory Authority:

NRS 333.705(1)



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

December 30, 2024

MEMORANDUM

To: Shauna Tilley
From: Annette Morfin, Purchasing Officer
Subject: CETS Contract 21167 – Guidesoft, Inc. dba Knowledge Services
99SWC-NV19-2461 – IT Temporary Staff Augmentation

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Anthony Marcin who Knowledge Services wants to hire. Anthony recently left state service and is collecting PERS.

Knowledge Services is aware they will not be able to hire Anthony until February BOE approval.

If you have any questions, please contact me at amorfin@admin.nv.gov



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

December 27, 2024

To: Governor's Finance Office
From: Tracy Larkin Thomason, P.E., Director
Subject: Authorization to Extend Contract with a Former Employee – Anthony Marcin

SUMMARY

Pursuant to Administrative Manual Section 0323, the Nevada Department of Transportation (NDOT) requests authorization to extend our contract with retired state employee Anthony Marcin. Mr. Marcin retired from state service on May 12, 2023. He is employed by Knowledge Services, which utilizes his expertise as a Technical Architect. In this role, Mr. Marcin focuses on ensuring that NDOT's legacy applications are effectively monitored and maintained and addressing any troubleshooting needs. As well as integrating these legacy applications with the Office of Project Management CoreNV project and being NDOT's technical specialist. It is important to note that while Mr. Marcin has previously collaborated with Knowledge Services contractors during his tenure with NDOT, he was not involved in the procurement process for any of the current agreements.

BACKGROUND

Mr. Marcin retired from the Nevada Department of Transportation (NDOT) on May 12, 2023, and is currently receiving pension benefits. Although he has trained a successor to handle Federal Highway Administration (FHWA) federal billing, Mr. Marcin is still required to act as a backup for resolving issues with the federal billing system and making necessary file adjustments. Additionally, Mr. Marcin is playing a crucial role in collaborating with the Office of Project Management on the CoreNV project, focusing on integrations and the transition from manual processes. Despite hiring and training a new team member to assume Mr. Marcin's previous position, his expertise remains essential. Mr. Marcin is currently working with legacy applications, including NDOT's Advantage system, where his specialized knowledge is indispensable. He also serves as the technical lead for the CoreNV ERP project. Given these ongoing responsibilities, NDOT requests an extension of Mr. Marcin's emergency contract, which began on May 15, 2023.

RECOMMENDATION

We respectfully request your approval to extend Mr. Marcin's engagement with Knowledge Services to continue in his role as Technical Architect. This extension is needed to support ongoing work on integrations of NDOT's legacy applications and to enhance our team's efforts with the Office of Project Management CoreNV project.

DocuSigned by:

Tracy Larkin Thomason

Tracy Larkin Thomason, P.E., Director



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Anthony Marcin		
Former Employee ID Number:	06552		
Former Job Title:	Information Technology Professional IV		
Former Employee Agency:	Nevada Department of Transportation		
Former Class and Grade:	Class:	7.921	Grade: 42-10
Former Employment Dates:	From:	February 1, 1997	To: May 12, 2023
Requesting Agency:	Nevada Department of Transportation		
Vendor:	Knowledge Services		

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
X	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all the contracted services. (Knowledge Services)
	Summarize scope of contract work.
A	The contractor focuses on ensuring that NDOT's legacy applications are effectively monitored and maintained, addressing any troubleshooting needs, integrating these legacy applications with the Office of Project Management CORE.NV project, and being NDOT's technical specialist.
	Document former job description.
B	Contractor directed and managed the Application/Development unit for the department with responsibility over daily Advantage operations and the sole individual at NDOT receiving Federal FHWA funds through bi-monthly Federal billings (due to turnover of staff previously trained in these activities). In addition, the incumbent is the Azure applications architect and DevOps architect for the Applications/Development side of the IT Division and is an integral part of project coordination for the integration of large enterprise projects being implemented throughout NDOT.

<p>C</p>	<p>Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?</p> <p>Yes, he has critical knowledge of IFS, Advantage, and NEATS processes. In addition, NDOT has its own Advantage system (FDOT) which is different than the one used by other state agencies (unique skillset) and this employee was solely responsible for keeping this system running, communicating, and integrating with the EITS (OCIO) Advantage system daily. Although he has trained a successor to handle Federal Highway Administration (FHWA) federal billing, Mr. Marcin is still required to act as a backup for resolving issues with the federal billing system and making necessary file adjustments.</p> <p>Additionally, Mr. Marcin is playing a crucial role in collaborating with the Office of Project Management on the CORE.NV project, focusing on integrations and the transition from manual processes. Despite hiring and training a new team member to assume Mr. Marcin's previous position, his expertise remains essential.</p>
<p>D</p>	<p>Explain why existing State employees within your agency cannot perform this function.</p> <p>Although he has trained a successor to handle Federal Highway Administration (FHWA) federal billing, Mr. Marcin is still required to act as a backup for resolving issues with the federal billing system and making necessary file adjustments. Additionally, Mr. Marcin is playing a crucial role in collaborating with the Office of Project Management on the Core.NV project, focusing on integrations and the transition from manual processes. Despite hiring and training a new team member to assume Mr. Marcin's previous position, his expertise remains essential. Mr. Marcin is currently working with legacy applications, including NDOT's Advantage system, where his specialized knowledge is indispensable. He also serves as the technical lead for the Core.NV ERP project.</p>
<p>E</p>	<p>Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.</p> <p>None, no relationships exist.</p>
<p>F</p>	<p>List contractors' hourly rate.</p> <p>Contractor pay rate: \$105.69 per hour / Bill rate is \$130.00 per hour</p>
<p>G</p>	<p>List the range of comparable State employee rates.</p> <p>\$41.94-\$63.08 <i>Grade 42</i> Information Technology Professional IV</p>
<p>H</p>	<p>Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?</p> <p>The proposed contract rate is comparable to the average private consultant rate for Mr. Marcin's qualifications and experience. Due to the changes in the CORE.NV project timeline, we will continue to utilize the contractor through the completion of the CORE.NV project.</p>
<p>I</p>	<p>Document justification for hiring contractor.</p> <p>Contractor focuses on ensuring that NDOT's legacy applications are effectively monitored and maintained and addressing any troubleshooting needs. Integration of legacy applications with the Office of Project Management CORE.NV project and being NDOT's technical specialist. Successful delivery and integration of CORE.NV for NDOT financial and HR.</p>

J	Will the employee be collecting PERS at any time during the contract?
	Yes
K	What is the duration of the contract with the former employee? (Include start and end date)
	Start Date: February 11, 2025 End Date: August 10, 2025
L	Will the former employee be working full time or part time? If part time, how many hours?
	Three-quarter time (30 to 32 hours weekly)
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

DocuSigned by:
Tracy Larkin Thomason 12/27/2024
Signature of Agency Head Authorizing Request Date


Purchasing Administrator Signature (if a Statewide Contract) 01/07/2025
Date

Shannon Tubey 01-21-25
Budget Analyst Signature Date

Clerk of the Board of Examiners Signature Date



**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: January 21, 2025

To: Tiffany Greenameyer, Clerk of the Board
Governor's Finance Office

From: Shauna Tilley, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Jason Marty to assist with maintenance of the enterprise asset management system for the Department of Transportation through statewide contract #99SWC-NV21-7577 with HAT Limited Partnership dba Manpower.

Additional Information:

Mr. Marty retired from the Department of Transportation as a Maintenance Management Coordinator 1 on September 19, 2023 and is receiving pension benefits. After his retirement, he contracted for two terms with the department from January 2, 2024 through April 30, 2024 and from May 1, 2024 through June 11, 2024. The department requests to continue contracting with Mr. Marty from February 11, 2025 through August 10, 2025 on a full-time basis.

Mr. Marty's experience with these activities is needed to support the program during recruitment for the position.

Statutory Authority:

NRS 333.705(1)



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

January 2, 2025

MEMORANDUM

To: Shauna Tilley
From: Annette Morfin, Purchasing Officer
Subject: CETS Contract 23928 – HAT LTD Partnership dba Manpower
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Jason Marty who Manpower wants to hire. Jason has recently left state service and will be collecting PERS.

Manpower is aware that this request will need BOE approval.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

December 30, 2024

To: Governor's Finance Office
From: Tracy Larkin Thomason, P.E., Director
Subject: Authorization to Contract with a Former Employee – Jason Marty

SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada Department of Transportation (NDOT) requests the authority to contract with retired state employee, Jason Marty. Mr. Marty retired from state service on September 19, 2023. He is employed by Manpower Temporary Services. NDOT would like utilized Mr. Marty's services through the current Contract for Services of Independent Contractors with Manpower Temporary Services, Master Blanket Purchase Order 99SWC-NV21-7577, RFP# 99SWC-S1406 CETS# 23928, administered by the Department of Administration Purchasing Division. Mr. Marty will be supporting NDOT's Maintenance & Asset Management Division to sustain the Enterprise Asset Management System (EAMS). Mr. Marty has not worked with Manpower Temporary Services during his tenure with the department and has not been involved in the procurement of any of the current agreements.

BACKGROUND

Currently, NDOT has insufficient staff, expertise, and qualified candidates to successfully manage the workload, size, and scope of the EAMS. The Maintenance Coordinator 1 position Mr. Marty retired from has been advertised, but a lack of qualified candidates had left the department grossly understaffed in this area, thus the temporary staff support for 2024. The group is currently facing a retirement within the first quarter of 2025. Given the recent difficulties to fill the position previously, the extension for Temporary Staff is being requested. Recruitment efforts will still be opened and evaluated to find a successful candidate. However, Mr. Marty's support will be paramount to the success of the EAMS program in the interim. Once approved, Mr. Marty will be under a six-month agreement beginning in February 2025. Should the Coordinator 1 position still be vacant in May of 2025, this contract will be extended until November of 2025.

In this role he will be reviewing, verifying, entering and extracting inspections and audits of maintenance operations and conduct training for maintenance personnel within the EAMS. He will also be conducting field reviews, audits and quality assurance inspections of district maintenance activities and district financial accounting documents including on-site observation to ensure accuracy of information entered into the system database and compliance with system procedures and prepare and submit report summarizing findings and recommendations.

RECOMMENDATION

NDOT respectfully requests your consideration for approval, for Manpower Temporary Services to engage Mr. Marty as a member of their staffing team to augment NDOT's MMS program through the Master Blanket Purchase Order 99SWC-NV21-7577.

DocuSigned by:

Tracy Larkin Thomason

Tracy Larkin Thomason, P.E., Director



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Jason Marty		
Former Employee ID Number:	12641		
Former Job Title:	Maintenance Management Coordinator 1		
Former Employee Agency:	Nevada Department of Transportation (NDOT)		
Former Class and Grade:	Class:	Fiscal Mgmt. 7.737	Grade: 35-10
Former Employment Dates:	From:	April 8, 1996	To: September 19, 2023
Requesting Agency:	NDOT		
Vendor:	Manpower, Master Blanket Purchase Order 99SWC-NV21-7577		

Please mark which of the following applies and complete Sections 'A' through 'M' below:

X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	<p>Summarize scope of contract work.</p> <p>Maintain the Enterprise Asset Management System by reviewing, verifying, inputting, and extracting data. Incumbents perform inspections/audits of maintenance operations and conduct training for maintenance personnel. Conduct field reviews, audits and quality assurance inspections of district maintenance activities and district financial accounting documents including on-site observation; ensure accuracy of information entered into the system database and compliance with system procedures; prepare and submit report summarizing findings and recommendations.</p>
B	<p>Document former job description.</p> <p>Maintenance Management Coordinators work in the Department of Transportation and maintain the Enterprise Asset Management System by reviewing, verifying, inputting and extracting data. Incumbents perform inspections/audits of maintenance operations and conduct training for maintenance personnel to ensure work is performed in compliance with standards and guidelines. Maintain various data case files/inventories regarding maintenance equipment, costs and activities by conducting physical inventories and/or collecting and compiling information from existing files and contracts and other personnel; provide management with accurate and timely data, generate preliminary budgets for each district and prepare bid specifications for acquisition of materials. Conduct field reviews, audits and quality assurance inspections of district maintenance activities and district financial accounting documents including on-site observation; ensure accuracy of information entered into the system database and compliance with system procedures; prepare and submit report summarizing findings and recommendations.</p>

C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?
	Yes, efforts to fill the position have yet to prove unfruitful, but the positions are in the process of being advertised. The critical nature of the quality control conducted by this position makes it imperative that these duties are adequately completed.
D	Explain why existing State employees within your agency cannot perform this function.
	This request for an extension of a current contract employee follows the recent retirement of one of the existing MMS Coordinators. Given recent struggles in successfully hiring and retaining staff for this position led to the request to extend the current contract in support of the group.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	None, no relevant relationships within the Department.
F	List contractors' hourly rate.
	Contractor rate \$41.26, total billing rate \$51.58
G	List the range of comparable State employee rates.
	\$30.85 – \$45.80 (Grade 35, Step 1 – Step 10) Maintenance Management Coordinator I
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	The current rate is essentially the same employee salary from 2024 with the additional markup due to the overhead etc. for the temp agency.
I	Document justification for hiring contractor.
	We are actively seeking to fill the vacated position. This temporary status will serve as a stop-gap measure to assist the Department until the vacancy can be adequately filled and thus avoid negative ramifications within the Department.
J	Will the employee be collecting PERS at any time during the contract?
	Yes
K	What is the duration of the contract with the former employee? (Include start and end date)
	Start Date: February 11, 2025 End Date: August 10, 2025
L	Will the former employee be working full time or part time? If part time, how many hours?
	Full Time
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	None

Comments – Provide any additional comments:

The Department is grateful Mr. Marty is willing to come back and assist us by filling the void until his position can be permanently filled.

Approval for Authorization to Contract with a Former Employee:

DocuSigned by:
Tracy Larkin Thomason 01/02/2025
Signature of Agency Head Authorizing Request Date


Purchasing Administrator Signature (if a Statewide Contract) 01/07/2025
Date

Sharon Taylor 01-21-25
Budget Analyst Signature Date

Clerk of the Board of Examiners Signature Date

Joe Lombardo
Governor




Amy Stephenson
Director

David Lenzner
Deputy Director

Curtis Palmer
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 687-0260

Date: January 13, 2024
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Kirk Hawkins, Executive Budget Officer
Governor's Finance Office – Budget Division 
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF PUBLIC SAFETY

Agenda Item Write-up:

Pursuant to NRS 286.523, the department requests approval of a Critical Labor Shortage designation for Public Safety Dispatcher positions. This request is for a designation from February 11, 2025 through February 11, 2027.

Additional Information:

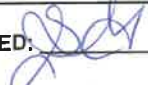
The Board of Examiners previously approved the department's critical need request on December 13, 2022 for a period not to exceed two years. The department continues to report difficulties in recruitment and retention of Public Safety Dispatcher positions.

The department indicates the primary factors impacting its ability to recruit and retain positions include:

- 1) The pay is often comparable to jobs that are less stressful.
- 2) Less family friendly hours than comparable positions.
- 3) It takes over a year of training for an individual to become fully functional in this role.

Statutory Authority:

NRS 286.510 - 286.523

REVIEWED: 
ACTION ITEM: _____

Joe Lombardo
Governor



Nevada Department of
Public Safety
DEDICATION PRIDE SERVICE

George Togliatti
Director

Sheri Brueggemann
Deputy Director

Director' Office

555 Wright Way
Carson City, Nevada 89701
Telephone (775) 684-4556 – Fax (775) 684-4808

MEMORANDUM

Date: January 10, 2025
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Mary Gordon, HR Manager
Department of Public Safety
Subject: Continuation of Critical Labor Designation – DPS Dispatchers

The Department of Public Safety (DPS) respectfully requests the Board of Examiners' review and renewal of the designation of the DPS Dispatchers as critical need positions. As outlined in NRS 286-523, this designation will allow DPS to reemploy retired dispatchers who require little or no training to perform the technical duties of a Public Safety Dispatcher and help with fulfilling our mission to effectively provide public safety services.

The department currently has 58 DPS Dispatcher positions, of which 28 are vacant. The department continues its efforts to recruit and retain DPS Dispatcher to meet its objectives. These efforts include attending career fairs at military bases, university and community colleges, local community events, conducting continuous recruitment. In addition, the department is utilizing a recruiting firm that specializes in law enforcement personnel. From December 27, 2024, to January 10, 2025, the Communications Bureau is close to 460 hours of overtime for their permanent employees, 22 hours for part time employees and 270 hours for their contracted employees for an estimated total of 752 overtime hours during the last two weeks. This amount of work has a negative impact on the dispatcher's quality of life and is resulting in fatigue that could result in disastrous errors.

The staffing shortages continue to cause the Bureau to shut its Carson City center down during the overnight hours as we just don't have the staff to provide 24/7/365 coverage. This continues to add additional burden to the Las Vegas center, who is also short staffed. Additionally, due to the shortages, we have been forced to continue the shut radio channels down and consolidate them into fewer channels. This means more radio traffic between our officers on the street and our dispatchers available to cover the channels. Our staff are faced with not only working the radios, but also answering incoming phone calls from the public who are reporting road hazards and critical incidents. The phones also include 911 transfers from local law enforcement dispatch centers. The same staff working overloaded radio channels are the same staff who have to answer incoming phone calls. Every radio call and phone call are important to our staff however they are forced to put phone calls on hold when radio traffic becomes too demanding.

Request for Critical Labor Designation
 DPS Dispatcher
 Page 2 of 3

The following example is of one dispatcher's work-load from 00:00:00 November 1, 2024, through 10:00:00 December 6, 2024:

	Total Calls	Total Seconds	Average Time
NHPN	25,904	108,587,847	
NHPC	16,409	63,238,922	
NHPS	72,403	352,938,186	
SFM	0	0	
Total	114,716	52,476,955	0:01:16:14

Broadcast En Route Times:

	Total Calls	Total Seconds	Average Time
NHPN	5,360	14,256,360	0:00:44:19
NHPC	2,425	8,889,760	0:01:01:05
NHPS	13,220	31,206,540	0:00:39:20
SFM	15	56,520	0:01:02:48
CPOL	344	3,076,560	0:02:29:03
NDI	65	537,300	0:02:17:46
PNP	3,086	93,252	0:00:05:02
Total	24,515	58,953,660	0:00:40:04

The data reflected below is current as of December 17, 2024:

Posn NBR	Last Name	Vacant Date	Yrs Mths Dys	Description
40	VACANT,	12/5/2023	001 00 13	PUBLIC SAFETY DISPATCHER 3
43	VACANT,	7/22/2024	000 04 27	PUBLIC SAFETY DISPATCHER 3
44	VACANT,	5/9/2024	000 07 09	PUBLIC SAFETY DISPATCHER 3
45	VACANT,	7/12/2024	000 05 06	PUBLIC SAFETY DISPATCHER 3
87	VACANT,	2/26/2024	000 09 21	PUBLIC SAFETY DISPATCHER 4
143	VACANT,	2/27/2023	001 09 19	PUBLIC SAFETY DISPATCHER 3
150	VACANT,	10/21/2024	000 01 28	PUBLIC SAFETY DISPATCHER 3
151	VACANT,	4/20/2024	000 07 28	PUBLIC SAFETY DISPATCHER 3
152	VACANT,	2/1/2024	000 10 17	PUBLIC SAFETY DISPATCHER 3
161	VACANT,	7/24/2024	000 04 25	PUBLIC SAFETY DISPATCHER 3
201	VACANT,	5/6/2024	000 07 12	PUBLIC SAFETY DISPATCHER 3
202	VACANT,	9/16/2024	000 03 02	PUBLIC SAFETY DISPATCHER 3
204	VACANT,	6/13/2024	000 06 05	PUBLIC SAFETY DISPATCHER 3
206	VACANT,	10/28/2024	000 01 21	PUBLIC SAFETY DISPATCHER 3
207	VACANT,	7/29/2022	002 04 20	PUBLIC SAFETY DISPATCHER 4
211	VACANT,	8/24/2024	000 03 25	PUBLIC SAFETY DISPATCHER 3
212	VACANT,	2/13/2024	000 10 05	PUBLIC SAFETY DISPATCHER 3
213	VACANT,	1/13/2024	000 11 05	PUBLIC SAFETY DISPATCHER 3
214	VACANT,	3/18/2024	000 08 31	PUBLIC SAFETY DISPATCHER 3
291	VACANT,	9/14/2024	000 03 04	PUBLIC SAFETY DISPATCHER 3
313	VACANT,	10/30/2023	001 01 19	PUBLIC SAFETY DISPATCHER 4
331	VACANT,	12/6/2024	000 00 12	PUBLIC SAFETY DISPATCHER 3
341	VACANT,	7/31/2023	001 04 18	PUBLIC SAFETY DISPATCHER 4
460	VACANT,	1/8/2024	000 11 10	PUBLIC SAFETY DISPATCHER 3
867	VACANT,	1/8/2024	000 11 10	PUBLIC SAFETY DISPATCHER 3
868	VACANT,	9/2/2024	000 03 16	PUBLIC SAFETY DISPATCHER 3
869	VACANT,	4/27/2024	000 07 21	PUBLIC SAFETY DISPATCHER 3
11131	VACANT,	11/27/2021	003 00 21	PUBLIC SAFETY DISPATCHER 3

Request for Critical Labor Designation

DPS Dispatcher

Page 3 of 3

Despite the Department's continued efforts to recruit and retain dispatchers, we have experienced a 50 percent turnover rate with dispatchers. We currently have 28 vacant positions ranging from 1 month to 3 years being vacant. Although, the last recruitment produced 97 eligible candidates, we lose many through the interview, and background process phase and have many dropouts through our academy. Individuals realize that the job isn't for them, despite our best efforts to educate them of the demands of the job early on. The pay for dispatchers is often comparable to jobs that are less stressful and have more family- friendly hours, which makes it difficult to recruit employees let alone retain employees long-term. Working from home has become a format many workers prefer, adding another challenge in hiring, as we are not able to offer remote work for dispatchers.

Through resignations, retirements and competition with other employment opportunities, the department continues to struggle to fill our dispatch positions. Therefore, until the department can successfully fill most of its vacant dispatcher positions, the retired dispatchers serve critical roles in support of providing public safety in our communities. Even after filling the dispatcher vacancies, it takes over a year for a dispatcher to complete all their necessary training to become fully-functioning.

Please contact me if you have any questions or need additional information. I appreciate your consideration of this request.

(a) The history of the rate of turnover for the position;
Attached is the HR Data Warehouse Turnover Report for reference.

(b) The number of openings for the position and the number of qualified candidates for those openings after all other efforts of recruitment have been exhausted;
The department currently has 58 DPS Dispatcher positions, of which 28 are vacant. The department continues its efforts to recruit and retain DPS Dispatcher to meet its objectives. These efforts include attending career fairs at military bases, university and community colleges, local community events, conducting continuous recruitment. In addition, the department is utilizing a recruiting firm that specializes in law enforcement personnel. From December 27, 2024, to January 10, 2025, the Communications Bureau is close to 460 hours of overtime for their permanent employees, 22 hours for part time employees and 270 hours for their contracted employees for an estimated total of 752 overtime hours during the last two weeks. This amount of work has a negative impact on the dispatcher's quality of life and is resulting in fatigue that could result in disastrous errors.

(c) The length of time the position has been vacant;
The data reflected below is current as of 12/17/2024.

Posn NBR	Last Name	Vacant Date	Yrs	Mths	Dys	Description
40	VACANT,	12/5/2023	001	00	13	PUBLIC SAFETY DISPATCHER 3
43	VACANT,	7/22/2024	000	04	27	PUBLIC SAFETY DISPATCHER 3
44	VACANT,	5/9/2024	000	07	09	PUBLIC SAFETY DISPATCHER 3
45	VACANT,	7/12/2024	000	05	06	PUBLIC SAFETY DISPATCHER 3
87	VACANT,	2/26/2024	000	09	21	PUBLIC SAFETY DISPATCHER 4
143	VACANT,	2/27/2023	001	09	19	PUBLIC SAFETY DISPATCHER 3
150	VACANT,	10/21/2024	000	01	28	PUBLIC SAFETY DISPATCHER 3
151	VACANT,	4/20/2024	000	07	28	PUBLIC SAFETY DISPATCHER 3
152	VACANT,	2/1/2024	000	10	17	PUBLIC SAFETY DISPATCHER 3
161	VACANT,	7/24/2024	000	04	25	PUBLIC SAFETY DISPATCHER 3
201	VACANT,	5/6/2024	000	07	12	PUBLIC SAFETY DISPATCHER 3
202	VACANT,	9/16/2024	000	03	02	PUBLIC SAFETY DISPATCHER 3
204	VACANT,	6/13/2024	000	06	05	PUBLIC SAFETY DISPATCHER 3
206	VACANT,	10/28/2024	000	01	21	PUBLIC SAFETY DISPATCHER 3
207	VACANT,	7/29/2022	002	04	20	PUBLIC SAFETY DISPATCHER 4
211	VACANT,	8/24/2024	000	03	25	PUBLIC SAFETY DISPATCHER 3
212	VACANT,	2/13/2024	000	10	05	PUBLIC SAFETY DISPATCHER 3
213	VACANT,	1/13/2024	000	11	05	PUBLIC SAFETY DISPATCHER 3
214	VACANT,	3/18/2024	000	08	31	PUBLIC SAFETY DISPATCHER 3
291	VACANT,	9/14/2024	000	03	04	PUBLIC SAFETY DISPATCHER 3
313	VACANT,	10/30/2023	001	01	19	PUBLIC SAFETY DISPATCHER 4
331	VACANT,	12/6/2024	000	00	12	PUBLIC SAFETY DISPATCHER 3
341	VACANT,	7/31/2023	001	04	18	PUBLIC SAFETY DISPATCHER 4
460	VACANT,	1/8/2024	000	11	10	PUBLIC SAFETY DISPATCHER 3
867	VACANT,	1/8/2024	000	11	10	PUBLIC SAFETY DISPATCHER 3
868	VACANT,	9/2/2024	000	03	16	PUBLIC SAFETY DISPATCHER 3
869	VACANT,	4/27/2024	000	07	21	PUBLIC SAFETY DISPATCHER 3
11131	VACANT,	11/27/2021	003	00	21	PUBLIC SAFETY DISPATCHER 3

(d) The difficulty in filling the position due to special circumstances, including, without limitation, special educational or experience requirements for the position; and

Difficulties filling the positions include:

- The cost of Medical insurance and retirement
- Low Pay combined with having to pay employee portion of medical and retirement while competing with other LE Communications agencies across the state.
- We face too much competition with other agencies who pay more and offer better benefits
- Training 6-9 months with a unique skill set. That skill set only applies to small percentage of people. It is difficult to get individuals with that skill set to apply and or complete training.
- Job requirements make recruitment difficult; stress, multi-tasking, long hours (often 16- hour shifts with an 8-hour tum-around for days on end), the extremely high expectations of individuals with low pay, high stress, working holidays, nights, and weekends.

It should be noted that the training period is approximately 1 year for a dispatcher to be able to work independently, so even once they're hired, they cannot contribute to the relief of the existing staff for quite some time.

(e) The history and success of the efforts to recruit for the position, including, without limitation, advertising, recruitment outside of this State and all other efforts made.

- The Communications Bureau previously attempted to try external on-line recruitment efforts (Indeed.com, etc.) We had very limited resources to pursue this and the candidates had to apply through Indeed and then through NEATS which made the process much more cumbersome and difficult.
- The Communications Bureau's managers, supervisors and employees try recruiting via word of mouth and distribution of business cards when they are in the communities (on their own time).
- A percentage of applicants fail to participate in pre-hiring seminars (they are invited but fail to attend), fail the required pre-interview testing or they do not pass the required background checks.
- With the current cost of living, this job cannot support individuals, let alone a small family or single parents.

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, section 10 and 16, for employees of the Tahoe Regional Planning Agency, appropriated from the State General Fund to the State Board of Examiners the sum of not more than \$635,505 for the fiscal year beginning on July 1, 2024, and ending on June 30, 2025. The amounts transferred must not be used to increase an employee's base salary unless the State of California provides the required 2-for-1 matching funds. If such matching funds are not provided by the State of California, any amounts provided to the Tahoe Regional Planning Agency by the State of Nevada must be used as a one-time salary bonus.

The following request for an allocation from the General Fund salary adjustment account to be used for staff salaries is recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
4204	Tahoe Regional Planning Agency	\$635,505
	Total	\$635,505



**TAHOE
REGIONAL
PLANNING
AGENCY**

Mail

PO Box 5310
Stateline, NV 89449-5310

Location

128 Market Street
Stateline, NV 89449

Contact

Phone: 775-588-4547
Fax: 775-588-4527
www.trpa.gov

January 7, 2025

Nevada Board of Examiners
C/O Nevada Budget Office
209 East Musser Street, Room 200
Carson City, Nevada 89701-4298

Dear Ms. Stephenson:

Thank you for your continued support for Lake Tahoe. The Tahoe Regional Planning Agency (TRPA) respectfully requests the release of \$635,505 from AB 522. This release request includes \$430,638 from Section 10 and \$204,867 from Section 16 of the bill. The funds will be used for staff salaries in the current fiscal year (2024/2025) per AB 522 (82nd Session, 2023).

TRPA staff positions and salaries are not in the Nevada Executive Budget System (NEBS) because of TRPA's unique Bi-State Compact governance structure. The Nevada Budget Division worked with TRPA to adjust TRPA's funding during the State's approvals of general salary increases for state employees. The process for this is laid out in AB 522 sections 10 and 16. The intent is to provide salary adjustments for TRPA employees on the same basis as Nevada State employees.

Given TRPA's unique structure, the Agency has had difficulty establishing parity in salary and benefits with State employees, particularly since TRPA is not in the State's retirement/pension system. The salary increase being requested from Nevada will help TRPA retain highly valuable staff members who perform critical work to protect Lake Tahoe and meet Agency goals.

Additionally, AB 522 requires a 2-for-1 matching funds from California to use the funding for staff salary increases. For the upcoming fiscal year, California has committed to fund an additional \$230,000 for TRPA staff salaries. This includes \$100,000 for fiscal year 2025 and \$130,000 in fiscal year 2026. This funding from California maintains the required funding ratio for the next fiscal year. The draft California budget, with TRPA staff salary increases, will be released on January 10, 2025.

Thank you for your consideration and support for Lake Tahoe,

A handwritten signature in black ink that reads "Julie W. Regan".

Julie W. Regan
Executive Director
Tahoe Regional Planning Agency

LEASES SUMMARY

BOE #	LESSEE	LESSOR	AMOUNT
1.	DEPARTMENT OF BUSINESS AND INDUSTRY – DIVISION OF INDUSTRIAL RELATIONS	NFC L.L.C.	\$275,439
		This is a new location.	
	Term of Lease:	03/01/2025 – 02/28/2030	Located in Las Vegas
2.	DEPARTMENT OF BUSINESS AND INDUSTRY	NFC L.L.C.	\$765,953
		This is a new location.	
	Term of Lease:	03/01/2025 – 02/28/2030	Located in Las Vegas
3.	DEPARTMENT OF BUSINESS AND INDUSTRY	NFC L.L.C.	\$381,117
		This is a new location.	
	Term of Lease:	03/01/2025 – 02/28/2030	Located in Las Vegas
4.	DEPARTMENT OF EDUCATION	FLAMINGO OAKWOOD, LLC	\$2,648,703
		This is an addition to current facilities.	
	Term of Lease:	02/01/2025 – 01/31/2031	Located in Las Vegas
5.	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF HEALTH CARE, FINANCING AND POLICY	MARIA SCHOFIELD TRUST	\$1,865,760
		This is a new location.	
	Term of Lease:	04/01/2025 – 03/31/2030	Located in Carson City
6.	DEPARTMENT OF PUBLIC SAFETY – CAPITOL POLICE DIVISION	NFC L.L.C.	\$230,455
		This is a new location.	
	Term of Lease:	03/01/2025 – 02/28/2030	Located in Las Vegas
7.	DEPARTMENT OF PUBLIC SAFETY – NEVADA HIGHWAY PATROL DIVISION	KNOLL FAMILY TRUST	\$76,934
		This is an extension of an existing lease.	
	Term of Lease:	07/01/2025 – 06/30/2030	Located in Laughlin
8.	DEPARTMENT OF TRANSPORTATION	THE SHANENDOAH CO., BUSINESS TRUST	\$860,921
		This is an addition to current facilities.	
	Term of Lease:	01/01/2025 – 12/31/2031	Located in Carson City

LEASES SUMMARY

BOE #	LESSEE	LESSOR	AMOUNT
9.	NEVADA GAMING CONTROL BOARD	HOWARD RANCHES, LLC	\$68,016
		This is an extension of an existing lease.	
	Term of Lease:	03/01/2025 – 02/29/2028	Located in Elko
10.	BOARD FOR THE REGULATION OF LIQUEFIED PETROLEUM GAS	NEVADA COMMERCIAL GROUP / DARRELL WANNER	\$74,284
		This is an extension of an existing lease.	
	Term of Lease:	01/01/2025 – 12/31/2028	Located in Carson City

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	SAT 01/10/25
Reviewed by:	AT 01-21-25
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Business & Industry
 Division of Industrial Relations
 1830 College Parkway Suite, 100
 Reno, Nevada 89706
 Perry Faigan
 T: 775.688.3758 E: perry.faigan@business.nv.gov

Remarks: This is a net new lease for Dept of Building and Industry, Division of Industrial Relations. Furniture is available in suite and made available for the agency to utilize. RTW is covering cost for wiring.

Exceptions/Special notes:

2. Lessee: Department of Administration, Public Works Division, Buildings and Grounds

3. Name of Lessor: NFC, LLC

4. Address of Lessor: 2300 West Sahara Ave, Suite 530
 Las Vegas, NV 89102

5. Property contact: Misty Bowlin
 T: 702.920.2816 E: mbowlin@thomas-mack.com

6. Address of Lease property: 2300 West Sahara Ave, Suite 110
 Las Vegas, Nevada 89102

a. Square Footage: Rentable
 Usable 1,629

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
\$ 4,153.95	12	\$ 49,847.40	March 1, 2025 - February 28, 2026	\$0.00	\$0.00	\$2.55
5% \$ 4,361.65	12	\$ 52,339.77	March 1, 2026 - February 28, 2027	\$0.00	\$0.00	\$2.68
5% \$ 4,579.73	12	\$ 54,956.76	March 1, 2027 - February 28, 2028	\$0.00	\$0.00	\$2.81
5% \$ 4,808.72	12	\$ 57,704.60	March 1, 2028 - February 28, 2029	\$0.00	\$0.00	\$2.95
5% \$ 5,049.15	12	\$ 60,589.83	March 1, 2029 - February 28, 2030	\$0.00	\$0.00	\$3.10
c. Total Lease Consideration:		60	\$ 275,438.36			
d. Total Improvement Cost:				\$0.00		
e. Option to renew:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Renewal terms:		None
f. Holdover notice:		# of Days required	30	Holdover terms:		5%/90 Days
g. Term: Five (5) Years						
h. Pass-thrus/CAM/Taxes		<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant				
i. Utilities:		<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant				
j. Janitorial:		<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant <input type="checkbox"/> 3 day <input type="checkbox"/> 5 day <input type="checkbox"/> Rural 3 day <input type="checkbox"/> Rural 5 day <input type="checkbox"/> Other (see special notes)				
k. Repairs:		Major: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant		Minor: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant		
l. Comparable Area Market Rate Average:		\$2.91				
m. Specific termination clause in lease:		Breach/Default lack of funding				
n. Lease will be paid for by Agency Budget Account Number:		4680				

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Kristopher Sanchez 01/07/2025
 Authorized Agency Signature Date

For Public Works Information:

8. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	_____	
f. Nevada Business ID Number:	<u>NV19981027989</u>	<u>5/31/2025</u>
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	<u>T29048202</u>	
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. //we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. //we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature] 1.7.25
 Authorized Signature Date
 Public Works Division
 GM
 For Board of Examiners YES NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	SAH 01/08/25
Reviewed by:	AT 01-21-25
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Business & Industry
1830 College Parkway, Suite 100
Carson City, Nevada
Marcel Schaeerer
T:702.486.4492 E: MarcellFSchaeerer@business.nv.gov

Remarks: This is a net new lease for Dept of Building and Industry, Director's Office. RTW will fund March 2025-June 2025. B&I will be responsible for rent come July 1st, 2025.

Exceptions/Special notes:

2. Lessee: Department of Administration, Public Works Division, Buildings and Grounds

3. Name of Lessor: NFC,LLC

4. Address of Lessor: 2300 West Sahara Ave, Suite 530
Las Vegas, NV 89102

5. Property contact: Misty Bowlin
T: 702.920.2816 E:mbowlin@thomas-mack.com

6. Address of Lease property: 2300 West Sahara Ave, Suite 350
Las Vegas, NV

a. Square Footage: Rentable
 Usable 4,530

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
\$ 11,551.50	12	\$ 138,618.00	March 1, 2025 - February 28, 2026	\$0.00	\$0.00	\$2.55
5% \$ 12,129.08	12	\$ 145,548.96	March 1, 2026 - February 28, 2027	\$0.00	\$0.00	\$2.68
5% \$ 12,735.53	12	\$ 152,826.36	March 1, 2027 - February 29, 2028	\$0.00	\$0.00	\$2.81
5% \$ 13,372.31	12	\$ 160,467.72	March 1, 2028 - February 28, 2029	\$0.00	\$0.00	\$2.95
5% \$ 14,040.93	12	\$ 168,491.16	March 1, 2029 - February 28, 2030	\$0.00	\$0.00	\$3.10
	60	\$ 765,952.20				

c. Total Lease Consideration: \$0.00

d. Total Improvement Cost:

e. Option to renew: Yes No Renewal terms: None

f. Holdover notice: # of Days required 30 Holdover terms: 6%/90 Days

g. Term: Five (5) Years

h. Pass-thrus/CAM/Taxes: Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: \$2.91

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 4681

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires estimated expenses)
- A relocation (requires estimated expenses)
- A new location (requires estimated expenses)
- Remodeling only
- Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET



 Authorized Agency Signature Date
 156

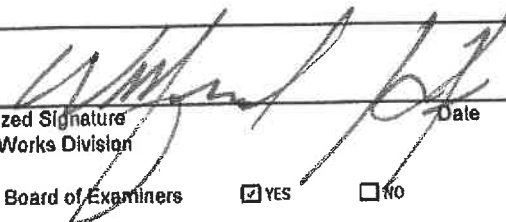
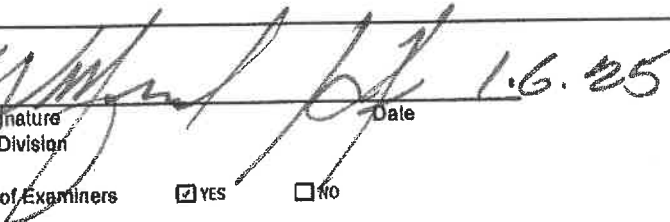
For Public Works Information:

8. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
*If Yes, explain....		
c. Does the Lessor have a current Nevada State Business License?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
**If No, explain....		
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/>	INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>
e. Ownership Type (Domestic, Foreign, Government, etc.):		
f. Nevada Business ID Number:	NV19981027989	6/31/2025
g. Is the Lessor's Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
**If No, explain....		
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:		
j. Is this an Arms Length Transaction (No Conflict of Interest)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
**If No, explain....		

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO



 Authorized Signature Date
 Public Works Division
 GM
 For Board of Examiners YES NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.
 This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	JH 01/08/25
Reviewed by:	AT 01-21-25
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency:

Department of Business & Industry
 1830 College Parkway, Suite 100
 Carson City, Nevada
 Marcel Schaeerer
 T:702.486.4492 E: MarcellFSchaerer@business.nv.gov

Remarks:

This is a net new lease for Dept of Building and Industry, Director's Office.

Exceptions/Special notes:

2. Lessee:

Department of Administration, Public Works Division, Buildings and Grounds

3. Name of Lessor:

NFC, LLC

4. Address of Lessor:

2300 West Sahara Ave, Suite 530
 Las Vegas, NV 89102

5. Property contact:

Misty Bowlin
 T: 702.920.2816 E:mbowlin@thomas-mack.com

6. Address of Lease property:

2300 West Sahara Ave, Suite 130
 Las Vegas, NV

a. Square Footage:

Rentable
 Usable 2,254

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
\$ 5,747.70	12	\$ 68,972.40	March 1, 2025- February 28, 2026	\$0.00	\$0.00	\$2.55
5% \$ 6,035.09	12	\$ 72,421.08	March 1, 2026- February 28, 2027	\$0.00	\$0.00	\$2.68
5% \$ 6,336.84	12	\$ 76,042.08	March 1, 2027- February 29, 2028	\$0.00	\$0.00	\$2.81
5% \$ 6,653.68	12	\$ 79,844.16	March 1, 2028- February 28, 2029	\$0.00	\$0.00	\$2.95
5% \$ 6,986.36	12	\$ 83,836.32	March 1, 2029- February 28, 2030	\$0.00	\$0.00	\$3.10
c. Total Lease Consideration:		60	\$ 381,116.04			
d. Total Improvement Cost:				\$0.00		

c. Total Lease Consideration:

d. Total Improvement Cost:

e. Option to renew:

Yes No Renewal terms: None

f. Holdover notice:

of Days required 30 Holdover terms: 5%/90 Days

g. Term:

Five (5) Years

h. Pass-thrus/CAM/Taxes

Landlord Tenant

i. Utilities:

Landlord Tenant

j. Janitorial:

Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs:

Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average:

\$2.91

m. Specific termination clause in lease:

Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number:

4681

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires estimated expenses)
- A relocation (requires estimated expenses)
- A new location (requires estimated expenses)
- Remodeling only
- Other

a. Estimated Expenses:

Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

 _____
Authorized Agency Signature

1/6/25
Date



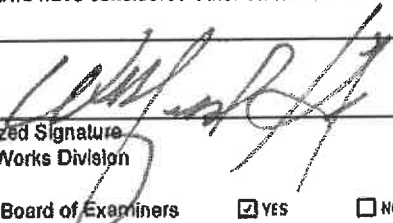
For Public Works Information:

8. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? **If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/>	INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>
e. Ownership Type (Domestic, Foreign, Government, etc.):		
f. Nevada Business ID Number:	NV19981027989	5/31/2025
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	T29048202	
j. Is this an Arms Length Transaction (No Conflict of interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

 _____
Authorized Signature
Public Works Division

1.6.25
Date

GM
For Board of Examiners YES NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	MLC 1/17/25
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Education
700 E. Fifth Street
Carson City, Nevada 89701
Jeff Briske
T: 702.668.4328 E: jbriske@doe.nv.gov

Remarks:

Exceptions/Special notes: This is a retroactive lease amendment for an addition for the Department of Education. The lease addition has been approved by Director Grimmer. Suite 230 was previously under the Nevada State Public Charter School Authority and will be taken over by the Department of Education. RTW funds will be providing necessary furniture to make the new space operational. Tenant improvements will be covered by the lessor at no cost to the agency and include new cabinets, countertops, sink and faucet in suite 220, an opening to combine suites 220 & 230, replacing light fixtures with LED lighting in suite 114, touching up paint in suites 114, 210, 220, 230, replacing carpet in suite 210's offices, the main room, halls, and two offices in suite 220, and all of suite 114. Install data, fiber, moving IT rack, and installing 3 existing TV's and 3 new ones with mounts.

2. Lessee: Department of Administration, Public Works Division, Buildings and Grounds
3. Name of Lessor: Flamingo Oakwood, LLC
4. Address of Lessor: 1025 S. 1st Street Suite 130, Las Vegas, NV 89101
5. Property contact: Jared Bonell
T: 702.630.8016 E: jared@onerealtyvegas.com
6. Address of Lease property: 2080 East Flamingo Road, Suites 114, 210, 220, 230 Las Vegas, Nevada 89119

a. Square Footage:

Rentable
 Usable 22,499

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Approx. cost per square foot
\$ 34,841.77	4	\$ 139,367.08	February 1, 2025 - May 31, 2025	\$0.00	\$0.00	\$1.55
3% \$ 35,896.34	12	\$ 430,756.08	June 1, 2025 - May 31, 2026	\$0.00	\$0.00	\$1.59
0% \$ 35,896.34	12	\$ 430,756.08	June 1, 2026 - May 31, 2027	\$0.00	\$0.00	\$1.59
3% \$ 36,973.23	12	\$ 443,678.76	June 1, 2027 - May 31, 2028	\$0.00	\$0.00	\$1.64
0% \$ 36,973.23	12	\$ 443,678.76	June 1, 2028 - May 31, 2029	\$0.00	\$0.00	\$1.64
3% \$ 38,023.31	12	\$ 456,279.72	June 1, 2029 - May 31, 2030	\$0.00	\$0.00	\$1.69
0% \$ 38,023.31	8	\$ 304,186.48	June 1, 2030 - January 31, 2031	\$0.00	\$0.00	\$1.69
		72	\$ 2,648,702.96			

c. Total Lease Consideration:

d. Total Improvement Cost:

e. Option to renew:

f. Holdover notice:

g. Term:

h. Pass-thrus/CAM/Taxes

i. Utilities:

j. Janitorial:

k. Repairs:

l. Comparable Area Market Rate Average:

m. Specific termination clause in lease:

n. Lease will be paid for by Agency Budget Account Number:

Yes No Renewal terms: One (1) Identical Term

of Days required 30 Holdover terms: 10% / 90

Six (6) Years

Landlord Tenant

Landlord Tenant

Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

Major: Landlord Tenant Minor: Landlord Tenant

Comparable Area Market Rate Average: \$2.47

Breach/Default lack of funding

2705, 2709, 2673, 2675

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires estimated expenses)
- A relocation (requires estimated expenses)
- A new location (requires estimated expenses)
- Remodeling only
- Other

a. Estimated Expenses:

Moving: \$0.00

Furnishings: \$70,000.00

Data/Phones: \$13,090.40

RECEIVED
JAN 07 2025
GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

 12/31/2024
 Authorized Agency Signature Date
 88

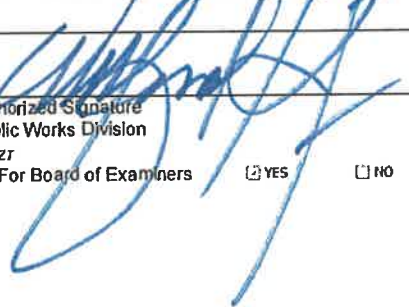
For Public Works Information:

8. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? *If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	Domestic	
f. Nevada Business ID Number:	NV20191584461	Exp: 9/30/2025
g. Is the Lessor's Name the same as the Legal Entity Name? *If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	T32009072	
j. Is this an Arms Length Transaction (No Conflict of Interest) *If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. Have we considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Have we considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

 1.6.25
 Authorized Signature Date
 Public Works Division
 27
 For Board of Examiners YES NO

Joe Lombardo
Governor



Joy Grimmer
Director

Bob Ragar
Deputy Director

Wilfred J. Lewis, Jr.
Administrator

Carson City Office:
680 W. Nye Ln, Suite 103
Carson City, Nevada 89703
Phone: (775) 684-4141

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PUBLIC WORKS DIVISION

Las Vegas Office:
7115 Amigo Street, Suite 100
Las Vegas, NV 89119
Phone: (702) 486-5115

Date: January 3, 2025
To: Venus B. Fajota, Budget Analyst
From: Zuly Terrazas, Public Works Division, Leasing Services
z.terrazas@admin.nv.gov
Subject: Retroactive Memo for placement on February's 2025 BOE agenda

RECEIVED

JAN 07 2025

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

Projected BOE Date: February 11th, 2025

BOE Deadline Date: January 7th, 2025

Lessor: Flamingo Oakwood, LLC

Tenant: Department of Education

Property Location: 2080 E. Flamingo Suites 114, 210, 220, 230 Las Vegas, Nevada 89119

This memo is a clarification for a retroactive start date of February 1, 2025, for the lease referenced above, which houses the Department of Education

Due to an unanticipated delay with the tenants in suite 230 moving out and confirming with the agency if tenant improvements were going to be needed to finish negotiations, this created a delay for submittal to BOE prior to the February 1st start date. Department of Education who already had an existing lease for suites 114, 210, & 220 will be adding and taking over the lease for Charter School Authority in suite 240 for a 6 year lease. Terms have been approved by Director Grimmer. The rates of the previous leases have been honored at \$1.55 a SF and the 3% annual increase has also been honored.

This lease is for placement at the February 11th Board of Examiners meeting.

Thank You,

Zuly Terrazas

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.
 This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Health and Human Services
 Division of Health Care and Financing Policy
 4070 Silver Sage Drive
 Carson City, Nevada 89512
 Jennifer Krupp
 T: 775.720.0086 E: jkrupp@dhecp.nv.gov

Remarks: This is a full service lease for the Department of Health and Human Services, Division of Health Care Financing and Policy. Gaming Control Board has vacated 16,000 of space and DHCFP will be backfilling space. Tenant improvements costs are being divided amongst both agencies, TI's include removing cross-corridor and frame assembly, remove door/frame and in-fill walls through space.

Exceptions/Special notes: RTW to cover lease rent payments through end of FY25.

2. Lessee: Department of Administration, Public Works Division, Buildings and Grounds

3. Name of Lessor: Marcia Schofield Trust

4. Address of Lessor: PO BOX 686
 Solano Beach, CA 92075

5. Property contact: Sperry Van Ness Commercial Real Estate Advisors
 Dan Shaheen
 T: 775.825.3330 ext 106 E: dan.shaheen@svn.com

6. Address of Lease property: 1919 College Parkway
 Carson City, Nevada 89701

a. Square Footage: Rentable Usable 16,000

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
3% \$ 29,400.00	12	\$ 352,800.00	April 1, 2025 - March 31, 2026	\$0.04	\$1.80	\$1.84
3% \$ 30,200.00	12	\$ 362,400.00	April 1, 2026 - March 31, 2027	\$0.04	\$1.85	\$1.89
3% \$ 31,000.00	12	\$ 372,000.00	April 1, 2027 - March 31, 2028	\$0.04	\$1.90	\$1.94
3% \$ 31,960.00	12	\$ 383,520.00	April 1, 2028 - March 31, 2029	\$0.04	\$1.96	\$2.00
3% \$ 32,920.00	12	\$ 395,040.00	April 1, 2029 - March 31, 2030	\$0.04	\$2.02	\$2.06
c. Total Lease Consideration:		60	\$1,865,760.00			
d. Total Improvement Cost:				\$0.00		
e. Option to renew:		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Renewal terms: One (1) Identical Term		
f. Holdover notice:		# of Days required 30		Holdover terms: 5% - 90 Days		
g. Term:		Five Years and 5 Months				
h. Pass-thrus/CAM/Taxes		<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant				
i. Utilities:		<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant				
j. Janitorial:		<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant <input type="checkbox"/> 3 day <input type="checkbox"/> 5 day <input type="checkbox"/> Rural 3 day <input type="checkbox"/> Rural 5 day <input type="checkbox"/> Other (see special notes)				
k. Repairs:		Major: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant Minor: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant				
l. Comparable Area Market Rate Average:		\$1.25				
m. Specific termination clause in lease:		Breach/Default lack of funding				
n. Lease will be paid for by Agency Budget Account Number:		3158				

RECEIVED

JAN 24 2025

GOVERNOR'S FINANCE OFFICE
 BUDGET DIVISION

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET


Authorized Agency Signature

1/24/25
Date

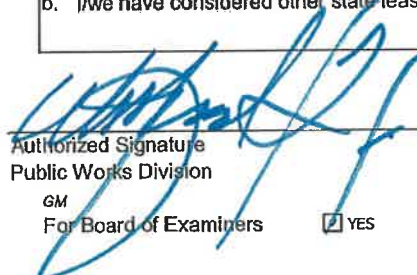
For Public Works Information:

8. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO		
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/>	LP <input type="checkbox"/>
e. Ownership Type (Domestic, Foreign, Government, etc.):	_____			
f. Nevada Business ID Number:	<u>NV20232728315</u>	Exp: <u>3/31/2025</u>		
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input type="checkbox"/> YES	<input type="checkbox"/> NO		
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
i. State of Nevada Vendor number:	<u>T 810741 47</u>			
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO


Authorized Signature
Public Works Division

1.24.25
Date

GM
For Board of Examiners YES NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Public Safety
 Capitol Police Division
 1 State of Nevada Way, 1st Floor
 Las Vegas, Nevada 89121
 John Letos, Chief
 T: 775.684.4542 E: jletos@dps.state.nv.us

Remarks: This is a new lease location for Capitol Police. Parking allocation will consists of 1 garage parking space, 2 surface parking space for the back services area, and 2 surface parking areas for the front services area.

Exceptions/Special notes:

2. Lessee: Department of Administration, Public Works Division, Buildings and Grounds

3. Name of Lessor: NFC, LLC.

4. Address of Lessor: 2300 West Sahara Avenue, Suite 530
 Las Vegas, Nevada 89102

5. Property contact: Misty Bowlin
 T: 702.920.2816 E: mbowlin@thomas-mack.com

6. Address of Lease property: 2300 West Sahara Avenue, Suite 120

a. Square Footage: Rentable
 Usable 1,363

b. Cost:

#REF!	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
	\$ 3,475.00	12	\$ 41,700.00	March 1, 2025 - February 28, 2026	\$0.00	\$0.00	\$2.55
5%	\$ 3,649.43	12	\$ 43,793.16	March 1, 2026 - February 28, 2027	\$0.00	\$0.00	\$2.68
5%	\$ 3,831.90	12	\$ 45,982.80	March 1, 2027 - February 29, 2028	\$0.00	\$0.00	\$2.81
5%	\$ 4,023.50	12	\$ 48,282.00	March 1, 2028 - February 28, 2029	\$0.00	\$0.00	\$2.95
5%	\$ 4,224.68	12	\$ 50,696.16	March 1, 2029 - February 28, 2030	\$0.00	\$0.00	\$3.10
		60	\$ 230,454.12				

c. Total Lease Consideration: \$0.00

d. Total Improvement Cost: \$0.00

e. Option to renew: Yes No Renewal terms: One (1) identical Term

f. Holdover notice: # of Days required 30 Holdover terms: 5%/90

g. Term: 5 years

h. Pass-thrus/CAM/Taxes: Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: \$2.91

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 4727

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires estimated expenses)
- A relocation (requires estimated expenses)
- A new location (requires estimated expenses)
- Remodeling only
- Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

RECEIVED

JAN 07 2025

GOVERNOR'S FINANCE OFFICE
 BUDGET DIVISION


STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET


 Authorized Agency Signature

1/6/2025
 Date

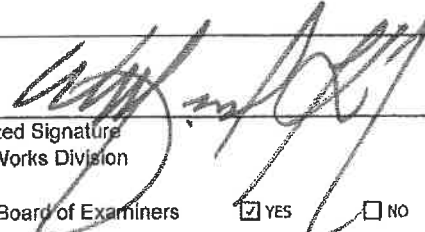
For Public Works Information:

8. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	Domestic	
f. Nevada Business ID Number:	NV19981027989	Exp: 5/31/2025
g. Is the Lessor's Name the same as the Legal Entity Name? *If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	T29048202	
j. Is this an Arms Length Transaction (No Conflict of Interest) *If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO


 Authorized Signature
 Public Works Division
 GM
 For Board of Examiners

1.6.25
 Date

YES NO

Please Note: Dates for commencement and BDE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Public Safety
Nevada Highway Patrol
555 Wright Way
Carson City, Nevada 89711
Kasen Cornmesser
T: 775.684.4869 E: k.cornmesser@dps.state.nv.us

Remarks: This is a 5 year lease renewal. Agency is not requesting any tenant improvements. Approved by Director Grimmer.

Exceptions/Special notes:

2. Lessee: Department of Administration, Public Works Division, Buildings and Grounds

3. Name of Lessor: Knoll Family Trust

4. Address of Lessor: P.O. Box 110546
Campbell, California 95011

5. Property contact: Walter Knoll
T: 408.859.1521 E: knoll1945@aol.com

6. Address of Lease property: 3650 South Point Circle, #107
Laughlin, Nevada 89028

a. Square Footage: Rentable
 Usable 993

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
2.5%	\$ 1,256.93	12	\$ 15,083.16	July 1, 2025 - June 30, 2028	\$0.00	\$0.00	\$1.27
0%	\$ 1,256.93	12	\$ 15,083.16	July 1, 2026 - June 30, 2027	\$0.00	\$0.00	\$1.27
2.5%	\$ 1,288.35	12	\$ 15,460.20	July 1, 2027 - June 30, 2028	\$0.00	\$0.00	\$1.30
0%	\$ 1,288.35	12	\$ 15,460.20	July 1, 2028 - June 30, 2029	\$0.00	\$0.00	\$1.30
2.5%	\$ 1,320.58	12	\$ 15,846.72	July 1, 2029 - June 30, 2030	\$0.00	\$0.00	\$1.33
c. Total Lease Consideration:			60	\$ 76,933.44			
d. Total Improvement Cost:					\$0.00		
e. Option to renew:		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Renewal terms: One (1) Identical Term			
f. Holdover notice:		# of Days required 30		Holdover terms: 5%/90			
g. Term:		Five (5) Years					
h. Pass-thrus/CAM/Taxes		<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant					
i. Utilities:		<input type="checkbox"/> Landlord <input checked="" type="checkbox"/> Tenant					
j. Janitorial:		<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant		<input type="checkbox"/> 3 day <input type="checkbox"/> 5 day <input type="checkbox"/> Rural 3 day <input type="checkbox"/> Rural 5 day <input checked="" type="checkbox"/> Other (see special notes)			
k. Repairs:		Major: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant		Minor: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant			
l. Comparable Area Market Rate Average:		\$1.18					
m. Specific termination clause in lease:		Breach/Default lack of funding					
n. Lease will be paid for by Agency Budget Account Number:		4713					

7. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires estimated expenses)
 - A relocation (requires estimated expenses)
 - A new location (requires estimated expenses)
 - Remodeling only
 - Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

RECEIVED

JAN 15 2025

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Transportation
Crew 907 and 911
123 Nye Lane, Suite 105
Carson City, Nevada 89706
Wes Osmer
T: 775.315.1252 E: wosmer@dot.nv.gov

Remarks: The agency is requesting additional office space at their current location. The agency is requesting the following TIs - remove and install walls/doors to match new office layout, shift plumbing and sink to other side of existing wall, install new LVT or equivalent flooring, Remove existing furniture, assess/reconfigure HVAC to fit new office layouts. Lessor will cover the cost of TIs at no additional expense to the Tenant.

Exceptions/Special notes:

2. Lessee: Department of Administration, Public Works Division, Buildings and Grounds

3. Name of Lessor: The Shanendoah Co., Business Trust

4. Address of Lessor: 3490 South Hampton Drive
Reno, Nevada 89509

5. Property contact: Nevada Commercial Group
Bruce Robertson
T: 775.721.7904 E: robertsonb@nvcg.us

6. Address of Lease property: 123 West Nye Lane, Suites 103, 105, 107, 113
Carson City, Nevada 89706

a. Square Footage: Rentable
 Usable 7,945

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
	\$ 11,520.25	12	\$ 138,243.00	January 1, 2025 - December 31, 2025	\$0.00	\$0.00	\$1.45
1%	\$ 11,599.70	12	\$ 139,196.40	January 1, 2026 - December 31, 2026	\$0.00	\$0.00	\$1.46
3%	\$11,917.50	12	\$ 143,010.00	January 1, 2027 - December 31, 2027	\$0.00	\$0.00	\$1.50
1%	\$ 11,996.95	12	\$ 143,963.40	January 1, 2028 - December 31, 2028	\$0.00	\$0.00	\$1.51
3%	\$ 12,314.75	12	\$ 147,777.00	January 1, 2029 - December 31, 2029	\$0.00	\$0.00	\$1.55
1%	\$ 12,394.20	12	\$ 148,730.40	January 1, 2030 - December 31, 2030	\$0.00	\$0.00	\$1.56
3%	\$ 12,712.00	12	\$ 152,544.00	January 1, 2031 - December 31, 2031	\$0.00	\$0.00	\$1.60
c. Total Lease Consideration:		72	\$ 860,920.20				
d. Total Improvement Cost:						\$0.00	

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

DocuSigned by:

Tracy Larkin Thomason 12/19/2024
Authorized Agency Signature Date
35-45

For Public Works Information:

8. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/>	INC <input type="checkbox"/>
e. Ownership Type (Domestic, Foreign, Government, etc.):	Domestic Business Trust	CORP <input type="checkbox"/>
f. Nevada Business ID Number:	NV20011000618	LP <input type="checkbox"/>
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	T27011156	Exp: 5/31/2025
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature] 12.19.24
Authorized Signature Date
Public Works Division
gm
For Board of Examiners YES NO

Joe Lombardo
Governor



Joy Grimmer
Director

Bob Ragar
Deputy Director

Wilfred J. Lewis, Jr.
Administrator

Carson City Office:
680 W. Nye Ln, Suite 103
Carson City, Nevada 89703
Phone: (775) 684-4141

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PUBLIC WORKS DIVISION

Las Vegas Office:
7115 Amigo Street, Suite 100
Las Vegas, NV 89119
Phone: (702) 486-5115

Date: December 19, 2024
To: Bridgette Garrison, Executive Branch Budget Officer
From: Grace Mason, Public Works Division, Leasing Services
Subject: Retroactive Memo for placement on February 11th BOE Agenda

RECEIVED

DEC 20 2024

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

Projected BOE Date: February 11, 2025

BOE Deadline Date: January 7th, 2025

Lessor: The Shanendoah Co. Business Trust

Tenant: Department of Transportation, Crew 907 and 911

Property Location: 123 West Nye Lane, Suite 103, 105, 107, 113

This memo is a clarification for a retroactive start date of January 1, 2025, for the lease referenced above, which houses the Nevada Department of Transportation, Crew 907 and 911. Due to an unanticipated delay in negotiations for a lease renewal and finalizing tenant improvements costs and delays in agreements with the legal language, this created a delay for submittal to BOE prior to January 1st, lease commencement date.

This is a lease renewal for the Nevada Department of Transportation. Lease rates and terms were approved by DOA Director, Joy Grimmer and Deputy Director, Bob Ragar. Tenant improvements costs are being covered by the lessor, tenant improvements include removing and installing walls/door to match new office layout, shift of plumbing and sink, installation of new LVT or equivalent flooring, reconfiguring HVAC to fit new office layouts. There is no state space available at this time. Lease rates were negotiated at \$1.45 per SF, with 1% increase on years 2, 4 and 6, and 3% increases on years 3,5 and 7. The current market rate is \$1.45 per SF.


This lease is for placement on the February 11th, 2025 Board of Examiners meeting.

Thank You,

Grace Mason

Thank you!

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Nevada Gaming Control Board
P.O. Box 8003
Carston City, Nevada 89702-8003
Tifani Frank
T: 775.684.7721 E: tfrank@gcb.nv.gov

Remarks: 3-year lease renewal. Approved by DOA Director Joy Grimmer.

Exceptions/Special notes: Tenant Improvements requested by tenant - Replacement of carpet throughout the building, including the cost of moving furniture.
Lessor has purchased carpet for unit and will pay for the installation of carpet. Lessor is unable to find qualified movers and will not pay for the moving fee. Tenant must find movers and pay cost.

2. Lessee: Department of Administration, Public Works Division, Buildings and Grounds

3. Name of Lessor: Howard Ranches, LLC

4. Address of Lessor: 195 Mountain City Highway, Unit 3
Elko, Nevada 89801

5. Property contact: Gerri Beitia
T: 775.934.5447 E: dgbeitia@gmail.com

6. Address of Lease property: 557 West Silver Street, Suites 205 and 207
Elko, Nevada 89801

a. Square Footage: Rentable
 Usable 1,075

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
3%	\$ 1,833.75	12	\$ 22,005.00	March 1, 2025 - February 28, 2026	\$0.00	\$0.00	\$1.71
3%	\$ 1,888.76	12	\$ 22,665.12	March 1, 2026 - February 28, 2027	\$0.00	\$0.00	\$1.76
3%	\$ 1,945.42	12	\$ 23,345.04	March 1, 2027 - February 29, 2028	\$0.00	\$0.00	\$1.81
c. Total Lease Consideration:		36	\$ 68,015.16				
d. Total Improvement Cost:					\$0.00		
e. Option to renew:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Renewal terms: One Identical Term				
f. Holdover notice:	# of Days required 30		Holdover terms: 5%/90				
g. Term:	Three (3) Years						
h. Pass-thrus/CAM/Taxes	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant						
i. Utilities:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant						
j. Janitorial:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant <input type="checkbox"/> 3 day <input checked="" type="checkbox"/> 5 day <input type="checkbox"/> Rural 3 day <input type="checkbox"/> Rural 5 day <input type="checkbox"/> Other (see special notes)						
k. Repairs:	Major: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant Minor: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant						
l. Comparable Area Market Rate Average:	N/A Rural Area						
m. Specific termination clause in lease:	Breach/Default lack of funding						
n. Lease will be paid for by Agency Budget Account Number:	4061						

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Nathan Riggle 12/11/2024
 Authorized Agency Signature Date

5

For Public Works Information:

8. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
*If Yes, explain....	_____	
c. Does the Lessor have a current Nevada State Business License?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
**If No, explain....	_____	
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	_____	
f. Nevada Business ID Number:	NV20111528172	Exp: 7/31/2025
g. Is the Lessor's Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
**If No, explain....	_____	
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	T27009476	
j. Is this an Arms Length Transaction (No Conflict of Interest)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
**If No, explain....	_____	

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature] 12.11.2024
 Authorized Signature Date
 Public Works Division

jw
 For Board of Examiners YES NO

For Budget Division Use Only	
Reviewed by:	AK 1-21-25
Reviewed by:	
Reviewed by:	

**REAL PROPERTY LEASE SUMMARY
(FOR BOARDS - COMMISSIONS - STORAGE)**

1. Tenant: Nevada Board for the Regulation of Liquefied Petroleum Gas
PO Box 338
Carson City, NV 89702
Rick Drake / Chief Inspector
Telephone: 775-687-4890 Ext 202 or cell 775-720-9295
Email: rdrake@nvlpgasboard.com

Remarks: Renewal of lease; board has been in same location for over 30 years.

Exceptions/Special notes: Retroactive to January 1, 2025

2. Name of Lessor: Nevada Commercial Group / Darrell Wanner

3. Address of Lessor: 301 W. Washington St, Ste #1
Carson City, NV 89703

4. Property Contact: Nevada Commercial Group / John Uhart
775-546-2894

5. Address of Lease property: 106 E. Adams St., Suites 214, 215, 216
Carson City, NV 89706

a. Square Footage: Rentable Usable 1,140

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Improve-ment cost per square foot	Base Rent cost per square foot	Actual or Approximate cost per square foot
\$ 1,491.00	12	\$ 17,892.00	January 1, 2025 - December 31, 2025			
3% \$ 1,535.72	12	\$ 18,428.64	January 1, 2026 - December 31, 2026			
3% \$ 1,581.79	12	\$ 18,981.48	January 1, 2027 - December 31, 2027			
0% \$ 1,581.79	12	\$ 18,981.48	January 1, 2028 - December 31, 2028			
-100%		\$ -				
#DIV/0!		\$ -				
#DIV/0!		\$ -				
#DIV/0!		\$ -				
#DIV/0!		\$ -				
#DIV/0!		\$ -				
	48	\$ 74,283.60				

c. Total Lease Consideration: \$0.00

d. Total Improvement Cost: \$0.00

e. Option to renew: Yes No Renewal terms:

f. Holdover notice: # of Days required 48 Months Holdover terms:

g. Term: Landlord Tenant

h. Pass-thrus/CAM/Taxes: Landlord Tenant

i. Utilities: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: \$1.45 per square foot

m. Specific termination clause in lease: Yes

n. Lease will be paid for by Agency Budget Account Number: Self-funded Board

6. This lease constitutes: An extension of an existing lease An addition to current facilities (requires estimated expenses) A relocation (requires estimated expenses) A new location (requires estimated expenses) Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

REAL PROPERTY LEASE SUMMARY
(FOR BOARDS - COMMISSIONS - STORAGE)

This is a renewal of the existing lease therefore no additional expenses will be incurred.

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

R. Duke 12-4-24
Authorized Agency Signature Date
staff count

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	<u>Domestic</u>	
f. Nevada Business ID Number:	<u>NV20222564476</u>	Exp: <u>9/30/2025</u>
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

For Board of Examiners YES NO

STATE OF NEVADA
BOARD FOR THE REGULATION OF LIQUEFIED PETROLEUM GAS

BOARD OFFICERS:

BRYAN MILTON, *Industry, Board Chairman*
LACEY PARROTT, *Rural Fire Service,
Vice Chairman*
ERIC SMITH, *Industry*
KARL HAHN, *Consumer,*
RANDALL WILBANKS, *City Fire Service*
JENNIFER HERZ, *Consumer, Secretary*



BOARD OFFICE:

PO Box 338
Carson City, NV 89702

106 E. Adams St. Suite 216
Carson City, NV 89706

Telephone: (775) 687-4890
Fax: (775) 687-3956

BOARD STAFF:

RICK DRAKE, *Chief Inspector*
MARK ORR, *Field Inspector*
DEBBY HOWARD, *Office Manager*

Website: www.nvlpgasboard.com
General Email: admin@nvlpgasboard.com

December 04, 2024

Board of Examiners,

The contract lease has a start date of January 1, 2025, our Board would appreciate it if you could approve the contract retroactively back to that date so as not to compromise the terms of the lease. Thank you in advance for your consideration.

A handwritten signature in blue ink, appearing to read 'R. Drake', is written over a horizontal line.

Rick Drake
Chief Inspector
NV LP-Gas Board

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	040	SECRETARY OF STATE'S OFFICE - SECRETARY OF STATE	LAMAR AIRPORT ADVERTISING COMPANY	GENERAL	\$29,510	
	Contract Description:	This is the third amendment to the original contract which provides ongoing digital advertising services on electronic monitors at the Reno-Tahoe International Airport. This amendment extends the termination date from June 30, 2025 to June 30, 2026 and increases the maximum amount from \$86,776.44 to \$116,286.44 due to the continued need for these services.				
	Term of Contract:	03/17/2022 - 06/30/2026	Contract # 25813			
2.	054	TREASURER'S OFFICE - UNCLAIMED PROPERTY	AVENU INSIGHTS & ANALYTICS, LLC	OTHER: TRANSFER FROM ABANDONED PROPERTY	\$1,686,048	
	Contract Description:	This is the first amendment to the original contract which provides ongoing securities custodian services, including selling and transferring securities and tracking corporate actions on these securities for the Unclaimed Property Division. This amendment increases the maximum amount from \$744,688.00 to \$2,430,736.38 due to a change in the holding requirements of dormant securities.				
	Term of Contract:	09/01/2022 - 08/31/2026	Contract # 26200			
3.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - STATEWIDE CIP PROJECTS - NON-EXEC	TATE SNYDER KIMSEY ARCHITECTS, LTD. DBA TSK	HIGHWAY	\$104,749	Professional Service
	Contract Description:	This is the eighth amendment to the original contract which provides professional architectural/engineering services for the Department of Motor Vehicles Silverado Ranch - Advance Planning CIP Project: CIP Project No. 21-P06; SPWD Contract No. 114488. This amendment increases the maximum amount from \$4,343,362.39 to \$4,448,111.39 due to additional civil, structural, and architectural design services for cast-in-place concrete shear walls in the motor carrier lobby and revised off-site storm drain design.				
	Term of Contract:	11/09/2021 - 06/30/2025	Contract # 25018			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
4.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	CORE WEST, INC.	BONDS	\$212,940	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides Owner-Construction Manager at Risk (CMAR) services for the Kinkead Building Site - Administration Building CIP Project: CIP Project No. 23-C30; SPWD Contract No. 115838. This amendment increases the maximum amount from \$249,050 to \$461,990 due to additional design, construction documents, and submittal of final CMAR review comments for the design and construction of an additional building and parking garage.				
		Term of Contract:	11/14/2023 - 06/30/2027	Contract # 28182		
5.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	WOOD RODGERS, INC.	GENERAL	\$459,500	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Purchased Building Improvements CIP Project to include design through construction documents for site accessibility upgrades for several properties at the McCarran Center located in Las Vegas, with each building having its own set of drawings for purposes of permitting which will include parking and access aisles, accessible routes, and site accessibility: CIP Project No. 23-C36-18; SPWD Contract No. 117388.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 30105		
6.	101	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS - TOURISM	AVIAREPS TOURISM GMBH	OTHER: LODGING TAX	\$171,500	
	Contract Description:	This is the first amendment to the original contract which provides ongoing representation in Germany to promote tourism in Nevada. This amendment increases the maximum amount from \$600,000 to \$771,500 due to additional projects.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27624		
7.	315	STATE PUBLIC CHARTER SCHOOL AUTHORITY	ENOME, INC.	FEDERAL	\$642,600	
	Contract Description:	This is a new contract to provide special education training and support with individualized goal development, tracking, and coaching aligned to the Nevada Academic Content Standards.				
		Term of Contract:	Upon Approval - 01/14/2028	Contract # 30148		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
8.	331	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS - MUSEUMS AND HISTORY - NEVADA STATE RAILROAD MUSEUMS	OVERHEAD DOOR CO. OF SIERRA NEVADA/RENO	GENERAL	\$115,000	
	Contract Description:	This is a new contract to provide replacement of four overhead doors, five motors, and five man doors at the Carson City Railroad Museum.				
	Term of Contract:	Upon Approval - 06/30/2025	Contract # 30038			
9.	400	DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIRECTOR'S OFFICE - GRANTS MANAGEMENT UNIT	NEVADA PUBLIC HEALTH FOUNDATION, INC.	OTHER: FUNDS FOR A HEALTHY NEVADA	\$113,300	
	Contract Description:	This is the first amendment to the original service agreement under statewide contract #99SWC-NV23-17896 which provides consulting, marketing, and education services. This service agreement provides growth and support of the social work workforce by identifying eligible social work students who are interested in public service and offering scholarship stipends to those who qualify. This amendment increases the maximum amount from \$55,000 to \$168,000 due to an increased demand for scholarships.				
	Term of Contract:	07/23/2024 - 06/30/2025	Contract # 29483			
10.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - HEALTH CARE FINANCING AND POLICY ADMINISTRATION	MERCER HEALTH & BENEFITS LLC	GENERAL 50% FEDERAL 50%	\$450,000	
	Contract Description:	This is a new contract to provide certified community healthcare centers and intensive crisis stabilization services cost reporting and rate setting audits.				
	Term of Contract:	Upon Approval - 02/28/2029	Contract # 30167			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
11.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID	CLARK COUNTY FIRE DEPARTMENT	FEDERAL	\$140,000,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing reimbursement for emergency transportation services provided to Medicaid recipients.				
		Term of Contract:	07/01/2025 - 06/30/2029	Contract # 30024		
12.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES	SILVER STATE PEDIATRIC BEHAVIORAL SERVICES, LLC	GENERAL	\$0	
	Contract Description:	This is the first amendment to the original contract which provides ongoing lease space. This amendment changes the lease location from 6161 West Charleston Boulevard, building 9 to 1171 West Charleston Boulevard, building 14 located in Las Vegas.				
		Term of Contract:	10/02/2024 - 09/09/2028	Contract # 29550		
13.	440	DEPARTMENT OF CORRECTIONS - ONE-SHOT	CORRECTIONS CONSULTING SERVICES LLC	GENERAL	\$169,600	
	Contract Description:	This is a new contract to provide a staffing analysis.				
		Term of Contract:	Upon Approval - 02/27/2026	Contract # 30113		
14.	440	DEPARTMENT OF CORRECTIONS - NORTHERN NEVADA CORRECTIONAL CENTER	RELX INC. DBA LEXISNEXIS	GENERAL	\$429,474	
	Contract Description:	This is a new contract to provide ongoing access to legal materials for inmate law libraries at Ely State Prison, Florence McClure Women's Correctional Center, High Desert State Prison, Lovelock Correctional Center, Northern Nevada Correctional Center, and Southern Desert Correctional Center.				
		Term of Contract:	Upon Approval - 03/31/2029	Contract # 30111		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
15.	650	DEPARTMENT OF PUBLIC SAFETY - DIRECTOR'S OFFICE	MOTOROLA SOLUTIONS, INC.	OTHER: COST ALLOCATION	\$3,494,097	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV24-16932 which provides public safety software. This service agreement provides ongoing maintenance of the statewide multi-jurisdictional public safety information system and associated software and hardware updates.				
		Term of Contract:	01/01/2025 - 12/31/2029	Contract # 30164		
16.	651	DEPARTMENT OF PUBLIC SAFETY - NEVADA HIGHWAY PATROL DIVISION	BENCHMARK ANALYTICS, LLC	HIGHWAY	\$340,000	
	Contract Description:	This is a new contract to provide an all-in-one officer accountability report and tracking program.				
		Term of Contract:	Upon Approval - 01/31/2029	Contract # 30075		
17.	654	OFFICE OF THE MILITARY - DIVISION OF EMERGENCY MANAGEMENT	ONE DIVERSIFIED LLC DBA DIVERSIFIED	FEDERAL	\$599,993	
	Contract Description:	This is the second amendment to the original contract which provides replacement of equipment. This amendment extends the termination date from June 30, 2025 to June 30, 2026 and increases the maximum amount from \$674,763.00 to \$1,274,755.80 due to additional technology upgrades.				
		Term of Contract:	10/10/2023 - 06/30/2026	Contract # 28181		
18.	655	DEPARTMENT OF PUBLIC SAFETY - CRIMINAL HISTORY REPOSITORY	DATAWORKS PLUS LLC	FEE: BRADY, FINGERPRINT, AND CIVIL NAME CHECK	\$47,916	
	Contract Description:	This is the sixth amendment to the original contract which provides on-going software and hardware maintenance support for the General Services National Institute of Standards and Technology System. This amendment extends the termination date from February 28, 2025 to December 31, 2028 and increases the maximum amount from \$467,734.06 to \$515,649.74 due to the continued need for these services.				
		Term of Contract:	04/14/2015 - 12/31/2028	Contract # 16368		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
19.	655	DEPARTMENT OF PUBLIC SAFETY - CENTRAL REPOSITORY FOR NEVADA RECORDS OF CRIMINAL HISTORY	MANAGEMENT TECHNOLOGY GROUP, L.L.C.	FEE: PROGRAM	\$501,634	
	Contract Description:	This is the first amendment to the original contract which provides change management, quality assurance and senior advisor services for the Nevada Criminal Justice Information System modernization solution. This amendment increases the maximum amount from \$4,478,632 to \$4,980,266 due to the increased need for consulting services.				
		Term of Contract:	07/01/2020 - 06/30/2026	Contract # 23187		
20.	702	DEPARTMENT OF WILDLIFE - HABITAT	ALL STAR CUSTOM HAY, LLC	FEDERAL	\$29,600	
	Contract Description:	This is the second amendment to the original contract which provides tractor and tractor implement rentals for rangeland and emergency wildfire restoration. This amendment increases the maximum amount from \$96,000 to \$125,600 due to the increased need for these services.				
		Term of Contract:	10/10/2022 - 10/31/2026	Contract # 26802		
21.	704	STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	TALBOTT CATTLE CO. LLC	OTHER: REVENUE	\$216,000	
	Contract Description:	This is a new revenue contract to provide an ongoing livestock grazing operation within Fort Churchill State Park.				
		Term of Contract:	01/01/2025 - 12/31/2027	Contract # 30097		
22.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION DIVISION - VOCATIONAL REHABILITATION	DP VIDEO PRODUCTIONS, LLC	GENERAL 21.3% FEDERAL 78.7%	\$2,423,000	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-17906 which provides consulting, marketing, and education services. This service agreement provides multimedia outreach marketing.				
		Term of Contract:	Upon Approval - 06/30/2028	Contract # 30051		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
23.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - WORKFORCE DEVELOPMENT	DEPARTMENT OF EDUCATION	OTHER: WAGE ASSESSMENT - CAREER ENHANCEMENT PROGRAM	\$2,436,623	Exempt
	Contract Description:	This is a new interlocal agreement to provide a teacher internship program for student teachers enrolled in a traditional pathway educator preparation program.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 29887		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 25813	Amendment Number: 3	
Agency Name: SECRETARY OF STATE'S OFFICE	Legal Entity Name: LAMAR AIRPORT ADVERTISING COMPANY	Contractor Name: LAMAR AIRPORT ADVERTISING COMPANY
Agency Code: 040	Address: 5321 Corporate Blvd	
Appropriation Unit: 1050-23	City/State/Zip: Baton Rouge, LA 70808	
Is budget authority available?: Yes	Contact/Phone: Sandy Clark 775-232-0910	
If "No" please explain: Not Applicable	Vendor No.: T29023386C	
	NV Business ID: NV19881014067	

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 040

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/17/2022**
 Anticipated BOE meeting date 02/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **4 years and 106 days**

4. Type of contract: **Contract**

Contract description: **Airport Advertising**

5. Purpose of contract:

This is the third amendment to the original contract which provides ongoing digital advertising services on electronic monitors at the Reno-Tahoe International Airport. This amendment extends the termination date from June 30, 2025 to June 30, 2026 and increases the maximum amount from \$86,776.44 to \$116,286.44 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$6,761.44	\$6,761.44	\$6,761.44	No
a. Amendment 1:	\$51,935.00	\$58,696.44	\$58,696.44	Yes - Info
b. Amendment 2:	\$28,080.00	\$28,080.00	\$86,776.44	Yes - Info
2. Amount of current amendment (#3):	\$29,510.00	\$29,510.00	\$116,286.44	Yes - Action
3. New maximum contract amount:	\$116,286.44			
and/or the termination date of the original contract has changed to:	06/30/2026			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Reno-Tahoe International Airport has entered into a contract with Lamar Airport Advertising to be the sole provider of their advertising. There are no other advertising vendors who are authorized to advertise at the Reno-Tahoe International Airport.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees have neither the expertise nor the contractual ability to adventure through channels at the Reno-Tahoe International Airport.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Due to the cost being less than \$25,000 per fiscal year, and the fact that Lamar Airport Advertising is the sole provider of advertising at the Reno-Tahoe International Airport, a solicitation waiver is not required.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has completed work satisfactory for the state.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbowma1	01/07/2025 12:02:00 PM
Division Approval	dbowma1	01/07/2025 12:02:06 PM
Department Approval	dbowma1	01/07/2025 12:02:13 PM
Contract Manager Approval	jmckeeha	01/07/2025 12:06:01 PM
Budget Analyst Approval	mranki1	01/09/2025 11:10:04 AM
BOE Agenda Approval	mranki1	01/09/2025 11:10:07 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26200** Amendment Number: **1**
 Agency Name: **TREASURER - UNCLAIMED PROPERTY** Legal Entity Name: **Avenu Insights & Analytics, LLC**
 Agency Code: **054** Contractor Name: **Avenu Insights & Analytics, LLC**
 Appropriation Unit: **3815-14** Address: **5860 Trinity Parkway Suite 120**
 Is budget authority available?: **No** City/State/Zip: **Centreville, VA 20120**
 If "No" please explain: **Dependent on approval of work program #C73729 by IFC at the January 29, 2025 meeting.** Contact/Phone: **Deborah Arnold 6177229657**
 Vendor No.: **T32012345**
 NV Business ID: **NV20071747320**

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Transfer from Abandoned Property

Agency Reference #: **RFP #05TO-S1800 TB**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2022**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **08/31/2026**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Securities Custodian**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing securities custodian services, including selling and transferring securities and tracking corporate actions on these securities for the Unclaimed Property Division. This amendment increases the maximum amount from \$744,688.00 to \$2,430,736.38 due to a change in the holding requirements of dormant securities.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$744,688.00	\$744,688.00	\$744,688.00	Yes - Action
2. Amount of current amendment (#1):	\$1,686,048.38	\$1,686,048.38	\$1,686,048.38	Yes - Action
3. New maximum contract amount:	\$2,430,736.38			

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 120A.500 requires that stock considered to be abandoned be reported to the State Treasurer as Unclaimed Property. NRS 120A.610 states that securities may be sold. The State Treasurer holds nearly \$30 million in Unclaimed Property securities. The Contractor will sell and transfer securities at the request of the State Treasurer to ensure the owners of the securities receive proceeds. The Contractor will also keep track of all corporate actions on these securities while the shares are held in custody on behalf of the State Treasurer.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State Treasurer does not employ a licensed stockbroker or anyone with the ability to make a market on a security or transfer securities to individual owners.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Deloitte & Touche LLP
Bank of Nevada
JP Morgan Chase Bank

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #05TO-S1800, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 02/09/2022 Anticipated re-bid date: 02/09/2026

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

State Treasurer's Office. Satisfactory performance.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jlanderf	01/07/2025 10:04:25 AM
Division Approval	jlanderf	01/07/2025 10:04:36 AM
Department Approval	jlanderf	01/07/2025 10:04:42 AM
Contract Manager Approval	jveit	01/07/2025 14:49:27 PM
Budget Analyst Approval	stilley	01/22/2025 11:23:24 AM
BOE Agenda Approval	stilley	01/22/2025 11:23:27 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 25018	Amendment Number: 8	
Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: TATE SNYDER KIMSEY ARCHITECTS, LTD. DBA TSK	Contractor Name: TATE SNYDER KIMSEY ARCHITECTS, LTD. DBA TSK
Agency Code: 082	Address: 314 S. WATER ST.	
Appropriation Unit: 1558-16	City/State/Zip: HENDERSON, NV 89015-7311	
Is budget authority available?: Yes	Contact/Phone: 702-456-3000	
If "No" please explain: Not Applicable	Vendor No.: T80883470	
	NV Business ID: NV20212004081	

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
X Highway Funds	100.00 %	Other funding	0.00 %

Agency Reference #: 114488

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/09/2021**
 Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **3 years and 233 days**

4. Type of contract: **Contract**
 Contract description: **Arch/Eng**

5. Purpose of contract:

This is the eighth amendment to the original contract which provides professional architectural/engineering services for the Department of Motor Vehicles Silverado Ranch - Advance Planning CIP Project: CIP Project No. 21-P06; SPWD Contract No. 114488. This amendment increases the maximum amount from \$4,343,362.39 to \$4,448,111.39 due to additional civil, structural, and architectural design services for cast-in-place concrete shear walls in the motor carrier lobby and revised off-site storm drain design.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	
1. The max amount of the original contract:	\$3,898,300.00	\$3,898,300.00	\$3,898,300.00	Yes - Action
a. Amendment 1:	\$53,000.00	\$53,000.00	\$53,000.00	Yes - Info
b. Amendment 2:	\$17,500.00	\$17,500.00	\$70,500.00	Yes - Info
c. Amendment 3:	\$97,000.00	\$97,000.00	\$167,500.00	Yes - Action
d. Amendment 4:	\$60,623.00	\$60,623.00	\$60,623.00	Yes - Info
e. Amendment 5:	\$13,500.00	\$13,500.00	\$74,123.00	Yes - Info
f. Amendment 6:	\$96,583.39	\$96,583.39	\$170,706.39	Yes - Action
g. Amendment 7:	\$106,856.00	\$106,856.00	\$106,856.00	Yes - Action
2. Amount of current amendment (#8):	\$104,749.00	\$104,749.00	\$104,749.00	Yes - Action

3. New maximum contract amount: \$4,448,111.39

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	12/24/2024 12:22:07 PM
Division Approval	nmann	12/24/2024 12:22:12 PM
Department Approval	nmann	12/24/2024 12:22:18 PM
Contract Manager Approval	lwildes	12/24/2024 12:48:54 PM
Budget Analyst Approval	klay0	01/14/2025 14:02:16 PM
BOE Agenda Approval	klay0	01/14/2025 14:02:21 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28182** Amendment Number: **1**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **CORE WEST, INC.**

Agency Code: **082** Contractor Name: **CORE WEST, INC.**

Appropriation Unit: **1594-33** Address: **7150 CASCADE VALLEY CT.**

Is budget authority available?: **Yes** City/State/Zip: **LAS VEGAS, NV 89128-0455**

If "No" please explain: **Not Applicable** Contact/Phone: **702-794-0550**

To what State Fiscal Year(s) will the contract be charged? **2024-2027** Vendor No.: **T81092744**

NV Business ID: **NV19861002524**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/14/2023**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2027**

Contract term: **3 years and 228 days**

4. Type of contract: **Contract**

Contract description: **OWNER-CMAR**

5. Purpose of contract:

This is the first amendment to the original contract which provides Owner-Construction Manager at Risk (CMAR) services for the Kinkead Building Site - Administration Building CIP Project: CIP Project No. 23-C30; SPWD Contract No. 115838. This amendment increases the maximum amount from \$249,050 to \$461,990 due to additional design, construction documents, and submittal of final CMAR review comments for the design and construction of an additional building and parking garage.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$249,050.00	\$249,050.00	\$249,050.00	Yes - Action
2. Amount of current amendment (#1):	\$212,940.00	\$212,940.00	\$212,940.00	Yes - Action
3. New maximum contract amount:	\$461,990.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	01/07/2025 14:42:04 PM
Division Approval	nmann	01/07/2025 14:42:08 PM
Department Approval	nmann	01/07/2025 14:42:11 PM
Contract Manager Approval	lwildes	01/07/2025 14:48:47 PM
Budget Analyst Approval	klay0	01/14/2025 15:04:46 PM
BOE Agenda Approval	klay0	01/14/2025 15:04:49 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30105**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: WOOD RODGERS, INC.
Agency Code: 082	Contractor Name: WOOD RODGERS, INC.
Appropriation Unit: 1594-35	Address: 1361 CORPORATE BLVD.
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89502
If "No" please explain: Not Applicable	Contact/Phone: 775-690-8600
	Vendor No.: T29006428A
	NV Business ID: NV20031304987

To what State Fiscal Year(s) will the contract be charged? **2025-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 117388

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 02/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **2 years and 148 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Purchased Building Improvements CIP Project to include design through construction documents for site accessibility upgrades for several properties at the McCarran Center located in Las Vegas, with each building having its own set of drawings for purposes of permitting which will include parking and access aisles, accessible routes, and site accessibility: CIP Project No. 23-C36-18; SPWD Contract No. 117388.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$459,500.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Projects.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Markus McEntee, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	12/24/2024 10:20:30 AM
Division Approval	nmann	12/24/2024 10:20:33 AM
Department Approval	nmann	12/24/2024 10:20:36 AM
Contract Manager Approval	lwildes	12/24/2024 10:27:27 AM
Budget Analyst Approval	klay0	01/14/2025 10:44:31 AM
BOE Agenda Approval	klay0	01/14/2025 10:44:34 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27624** Amendment Number: **1**
 Agency Name: **DTCA - DIVISION OF TOURISM** Legal Entity Name: **AVIAREPS Tourism GmbH**
 Agency Code: **101** Contractor Name: **AVIAREPS Tourism GmbH**
 Appropriation Unit: **1522-31** Address: **LANDSBERGERSTR, 110**
 Is budget authority available?: **Yes** City/State/Zip: **MUNICH, GERMANY, 80339**
 If "No" please explain: Not Applicable Contact/Phone: **JURGEN SALZER 89552533403**
 Vendor No.: **F00000102**
 NV Business ID: **NV20131315834**

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % LODGING TAX

Agency Reference #: **RFP #10TCA-S2275 - AM**

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**
 Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**
 Contract term: **2 years**

4. Type of contract: **Contract**
 Contract description: **Germany Rep Office**

5. Purpose of contract:
This is the first amendment to the original contract which provides ongoing representation in Germany to promote tourism in Nevada. This amendment increases the maximum amount from \$600,000 to \$771,500 due to additional projects.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$600,000.00	\$600,000.00	\$600,000.00	Yes - Action
2. Amount of current amendment (#1):	\$171,500.00	\$171,500.00	\$171,500.00	Yes - Action
3. New maximum contract amount:	\$771,500.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Tourism is tasked with developing a comprehensive program of marketing and advertising for both domestic and international markets that publicizes travel and tourism to all regions of Nevada. This contract focuses on the international traveler.

The services will include market briefing, media relations, development and maintenance of a foreign website, sales missions, organizing familiarization tours, expanding tour products to tour operators, media planning and buying, developing foreign brochures, marketing and promotions, regular communication, and quarterly progress reports covering activities, media value and accomplishments.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have employees located in Germany to perform the necessary work as identified in the contract. In-country representatives have direct knowledge of the industry, culture, language and traveler. They also have the in-country industry contacts. Being in-country, the representatives are able to conduct sales calls, in office trainings, media visits, attend sales missions and shows more conveniently and at a reduced cost.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #10TCA-S2275, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 02/27/2023 Anticipated re-bid date: 01/15/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Division of Tourism, 2016 - present. The vendor has been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Non-Title 7 Business

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amathies	11/21/2024 16:55:57 PM
Division Approval	amathies	11/21/2024 16:56:02 PM
Department Approval	amathies	11/21/2024 16:56:07 PM
Contract Manager Approval	amathies	12/09/2024 12:15:26 PM
Budget Analyst Approval	stilley	01/22/2025 11:40:05 AM
BOE Agenda Approval	stilley	01/22/2025 11:40:08 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30148**

Agency Name: STATE PUBLIC CHARTER SCHOOL AUTHORITY	Legal Entity Name: Enome, Inc.
Agency Code: 315	Contractor Name: Enome, Inc.
Appropriation Unit: 2711-13	Address: PO Box 1289
Is budget authority available?: Yes	City/State/Zip: San Mateo, CA 94401
If "No" please explain: Not Applicable	Contact/Phone: Sarah Medal 855-207-5443
	Vendor No.: T29049823
	NV Business ID: NV20243214813
To what State Fiscal Year(s) will the contract be charged?	2025-2028
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
General Funds 0.00 %	Fees 0.00 %
X Federal Funds 100.00 %	Bonds 0.00 %
Highway Funds 0.00 %	Other funding 0.00 %
Agency Reference #: 31PCSA-S2962 JW	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
 Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/14/2028**

Contract term: **2 years and 347 days**

4. Type of contract: **Contract**

Contract description: **Goalbook**

5. Purpose of contract:

This is a new contract to provide special education training and support with individualized goal development, tracking, and coaching aligned to the Nevada Academic Content Standards.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$642,600.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

The State Public Charter School Authority serves approximately 60,000 students, with approximately 10.4% being students with disabilities. The SPCSA currently has two Education Programs Professionals on staff who support across 80 school campuses with the implementation of the federal Individuals with Disabilities Act and associated state requirements. More than 6,000 students enrolled at SPCSA sponsored schools require Individualized Education Plans, which require the tracking and creation of individualized goals and supports for each unique student. The two Education Programs Professionals employed by the SPCSA cannot provide individualized support on IEP goals and tracking for each of the more than 6000 students who have IEPs. In addition, the two staff members cannot provide individual professional development and instructional suggestions for each unique situation and scenario that students are in.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

With only two Education Programs Professionals devoted to supporting the implementation of Special Education laws, including IDEA, the SPCSA does not alone have the capacity to provide individualized support in writing and tracking student Individualized Education Plan goals at an individual level. Therefore, the SPCSA is seeking support through technological tools that will be able to support case managers and practitioners at the school level with ensuring that students get the personalized and individualized supports they require. The two Education Programs Professionals are not able to provide the individualized curriculum, professional development, and support for the over 6000 students who have IEPs in SPCSA sponsored schools.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Pearson K12 Learning LLC
Intellectual Technology, Inc.
Enome, Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #31SPCA-S2962, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/17/2024 Anticipated re-bid date: 01/30/2028

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval	shoh1	01/08/2025 12:44:02 PM
Division Approval	shoh1	01/08/2025 12:44:05 PM
Department Approval	shoh1	01/08/2025 12:44:09 PM
Contract Manager Approval	shoh1	01/08/2025 13:00:55 PM
EITS Approval	daxtel1	01/08/2025 15:02:35 PM
Budget Analyst Approval	Iramire7	01/08/2025 15:11:52 PM
BOE Agenda Approval	mranki1	01/09/2025 09:46:04 AM
BOE Final Approval	Pending	



STATE OF NEVADA
GOVERNOR’S OFFICE
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
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M E M O R A N D U M

TO: Melissa Mackedon, Executive Director, SPCSA
Jennifer Bauer, Administrative Services Officer III, SPCSA
Susan Hohn, Management Analyst III, SPCSA
Todd Carl, Business Process Analyst III, SPCSA

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – SPCSA – TIN 1008 – *GoalBook Toolkit Software*
– BA 1008

DATE: July 25, 2024

We have completed our review for the Nevada State Public Charter School Authority (SPCSA) – *GoalBook Toolkit Software* – TIN 1008.

The submitted TIN, for an estimated value of \$642,600.00 in the FY24/FY25 biennium (100% Federal Grant funding), is for a web-based software program for use by SPCSA sponsored charter schools.

This program offers a comprehensive software application that equips special education teachers with essential tools to enhance instruction, manage curriculum, and develop Individualized Education Plans (IEPs). The solution will be hosted in the cloud, ensuring that it operates independently of state

infrastructure. This approach provides scalability, flexibility, and ease of access for the charter schools involved.

The GoalBook solution adheres to high standards of cybersecurity, including encryption and compliance with industry regulations. GoalBook has demonstrated a commitment to maintaining privacy and security, ensuring the protection of sensitive educational data and enhancing the efficiency and effectiveness of special education services.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30038**

Agency Name:	DTCA - MUSEUMS AND HISTORY DIVISION	Legal Entity Name:	Overhead Door Co. of Sierra Nevada/Reno
Agency Code:	331	Contractor Name:	Overhead Door Co. of Sierra Nevada/Reno
Appropriation Unit:	4216-95	Address:	1290 Holcomb Ave.
Is budget authority available?:	Yes	City/State/Zip:	Reno, NV 89502
If "No" please explain:	Not Applicable	Contact/Phone:	Anthony Platt 775-322-4621
		Vendor No.:	VEN27930
		NV Business ID:	NV19791008459

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 10TCA-S2912 - AM

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 02/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **148 days**

4. Type of contract: **Contract**

Contract description: **Door Replacements**

5. Purpose of contract:

This is a new contract to provide replacement of four overhead doors, five motors, and five man doors at the Carson City Railroad Museum.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$115,000.00**

Other basis for payment: Invoices will be provided upon completion of each door installation. Invoices are payable in full upon receipt within 30 days.

II. JUSTIFICATION

7. What conditions require that this work be done?

The doors that are currently in place are at the end of their service life. Several doors date to the original construction of the building in the mid-1970s. The newest doors date back to the early 1990s. The doors are difficult to open and sometimes remain stuck in their open position. Additional, the insulated doors for the restoration shop would reduce energy costs in the winter.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the skills and equipment to complete these tasks.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

United Lock & Security Inc
Western Door & Gate LLC
Martin Garage Doors of Nevada

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #10TCA-S2912, and in accordance with NRS 333, the selected vendor was the only vendor to submit a proposal. The agency did an internal review and chose this vendor.

d. Last bid date: 08/14/2024 Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Department of Transportation - 8/2023, 3/2023/ 12/2023. They were verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddeleo2	12/19/2024 13:11:46 PM
Division Approval	ddeleo2	12/19/2024 13:11:50 PM
Department Approval	dthielen	12/20/2024 11:40:41 AM
Contract Manager Approval	ddeleo2	12/20/2024 12:40:03 PM
Budget Analyst Approval	stilley	01/22/2025 11:32:16 AM
BOE Agenda Approval	stilley	01/22/2025 11:32:18 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29483** Amendment Number: **1**

Agency Name: **DHHS - HEALTH AND HUMAN SERVICES DIRECTOR'S OFFICE** Legal Entity Name: **Nevada Public Health Foundation, Inc.** Contractor Name: **Nevada Public Health Foundation, Inc.**

Agency Code: **400** Address: **716 N. Carson Street, #100**

Appropriation Unit: **3195-18** City/State/Zip: **Carson City, NV 89701**

Is budget authority available?: **Yes** Contact/Phone: **Natalie Gautereaux 775-884-0392**

If "No" please explain: **Not Applicable** Vendor No.: **T81018059**

To what State Fiscal Year(s) will the contract be charged? **2025** NV Business ID: **NV19961104052**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Funds for a Healthy Nevada

Agency Reference #: 10012

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/23/2024**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **342 days**

4. Type of contract: **Contract**

Contract description: **Community Building**

5. Purpose of contract:

This is the first amendment to the original service agreement under statewide contract #99SWC-NV23-17896 which provides consulting, marketing, and education services. This service agreement provides growth and support of the social work workforce by identifying eligible social work students who are interested in public service and offering scholarship stipends to those who qualify. This amendment increases the maximum amount from \$55,000 to \$168,000 due to an increased demand for scholarships.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$55,000.00	\$55,000.00	\$55,000.00	Yes - Info
2. Amount of current amendment (#1):	\$113,300.00	\$113,300.00	\$168,300.00	Yes - Action
3. New maximum contract amount:	\$168,300.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Due to higher education cost and a lack of competitive wages for individuals educated in the field of social work, Nevada currently has a high need for eligible social work students who are interested in public service.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to complete this work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected by Purchasing as part of a multi award solicitation 99SWC-S2340 to provide various consulting, marketing and education services.

d. Last bid date: 04/17/2023 Anticipated re-bid date: 01/30/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

10% Admin Fee

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor is currently under contract with various DHHS agencies. Service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slabranc	01/06/2025 12:23:37 PM
Division Approval	slabranc	01/06/2025 12:24:11 PM
Department Approval	slabranc	01/06/2025 12:24:21 PM
Contract Manager Approval	sroger3	01/07/2025 09:50:09 AM
Budget Analyst Approval	pokeefe	01/10/2025 08:27:57 AM
BOE Agenda Approval	nrezaie	01/13/2025 11:39:49 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30167**

Agency Name:	DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name:	Mercer Health & Benefits LLC
Agency Code:	403	Contractor Name:	Mercer Health & Benefits LLC
Appropriation Unit:	3158-04	Address:	2325 East Camelback Road Suite 600
Is budget authority available?:	Yes	City/State/Zip:	Phoenix, AZ 85016
If "No" please explain:	Not Applicable	Contact/Phone:	Frederick Gibison Jr., MBA 480-395-1023
		Vendor No.:	T32007146
		NV Business ID:	NV20041250294

To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	50.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	50.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 40DHHS-S2822

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/28/2029**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Cost Report/Rate Set**

5. Purpose of contract:

This is a new contract to provide certified community healthcare centers and intensive crisis stabilization services cost reporting and rate setting audits.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$450,000.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Medicaid State Plan as approved by CMS included the requirement of cost reporting once every 5 years to determine the rebased rate. Cost reporting must adhere to 2 CFR Part 200 as implemented for HHS at 45 CFR Part 75 Uniform Administration Requirements, Cost Principles and Audit Requirements for the US Department of Health and Human Services (HHS) Awards.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DHCFP does not have ample staff with the required skill sets to complete the work as required. We do not employ CPAs and we do not have expertise/bandwidth to analyze the extremely complex cost reports submitted by the providers.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Myers and Stauffer LC
Mercer Health and Benefits
Health Management Associates

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #40DHHS-S2822, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 05/07/2024 Anticipated re-bid date: 05/07/2029

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHCFP since 2020. Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ttilto1	01/13/2025 15:52:52 PM
Division Approval	aprasa1	01/15/2025 10:59:43 AM
Department Approval	sruyball	01/15/2025 14:18:01 PM
Contract Manager Approval	trya4	01/15/2025 14:38:59 PM
Budget Analyst Approval	nrezaie	01/17/2025 10:00:35 AM
BOE Agenda Approval	nrezaie	01/28/2025 12:16:33 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30024**

Agency Name:	DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name:	Clark County Fire Department
Agency Code:	403	Contractor Name:	Clark County Fire Department
Appropriation Unit:	3243-24	Address:	500 Grand Central Parkway
Is budget authority available?:	Yes	City/State/Zip:	Las Vegas, NV 89155
If "No" please explain:	Not Applicable	Contact/Phone:	Jessica Colvin 702-455-3324
		Vendor No.:	T81026920
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2026-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2025**

Anticipated BOE meeting date 02/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2029**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **GEMT Fire District**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing reimbursement for emergency transportation services provided to Medicaid recipients.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$140,000,000.00**

Other basis for payment: FY26: \$35,000,000; FY27: \$35,000,000; FY28: \$35,000,000; FY29: \$35,000,000

II. JUSTIFICATION

7. What conditions require that this work be done?

DHCFP needs fire districts to provide emergency transportation. The Title XIX of the Social Security Act and accompanying regulations require that states cover medical care, services, and fulfill administrative requirements necessary to operate the Medicaid program efficiently. The transportation services ensure individuals get needed care.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources or expertise to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHCFP SFY2019-2025. Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Patricia O'Flinn, Management Analyst III Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ttilto1	12/30/2024 10:17:56 AM
Division Approval	aprasa1	12/30/2024 10:51:17 AM
Department Approval	sruyball	01/02/2025 10:09:16 AM
Contract Manager Approval	trya4	01/02/2025 10:26:32 AM
Budget Analyst Approval	nrezaie	01/06/2025 09:09:23 AM
BOE Agenda Approval	nrezaie	01/28/2025 12:20:12 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29550** Amendment Number: **1**

Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES** Legal Entity Name: **Silver State Pediatric Behavioral Services, LLC**

Agency Code: **409** Contractor Name: **Silver State Pediatric Behavioral Services, LLC**

Appropriation Unit: **3646-04** Address: **3005 W. Horizon Ridge Parkway Suite 141**

Is budget authority available?: **Yes** City/State/Zip: **Henderson, NV 89502**

If "No" please explain: **Not Applicable** Contact/Phone: **Daniel Mathis 702-521-8332**

Vendor No.:

NV Business ID: **NV20212313775**

To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/02/2024**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **09/09/2028**

Termination Date:

Contract term: **3 years and 343 days**

4. Type of contract: **Contract**

Contract description: **Building 9 Lease**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing lease space. This amendment changes the lease location from 6161 West Charleston Boulevard, building 9 to 1171 West Charleston Boulevard, building 14 located in Las Vegas.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$0.01	\$0.01	\$0.01	Exception - Action
2. Amount of current amendment (#1):	\$0.00	\$0.00	\$0.00	Exception - Action
3. New maximum contract amount:	\$0.01			

II. JUSTIFICATION

7. What conditions require that this work be done?

This is a building lease agreement for extension of services provided by the Division of Child and Family Services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The state does not have the personnel to provide this needed service.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Silver State Pediatric Behavioral Services LLC currently sub-leases building 14 to provide residential services to youth (boys) that are IDD identified, which is an extension of services provided by the Division of Child and Family Services.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	prassie1	12/04/2024 16:52:19 PM
Division Approval	dfrohlic	12/09/2024 16:49:11 PM
Department Approval	mwillia9	12/10/2024 08:26:49 AM
Contract Manager Approval	sknigge	12/10/2024 11:04:06 AM
Budget Analyst Approval	pokeefe	12/30/2024 07:49:03 AM
BOE Agenda Approval	nrezaie	01/07/2025 11:32:40 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30113**

Agency Name: **DEPARTMENT OF CORRECTIONS**
Agency Code: **440**
Appropriation Unit: **3714-29**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **Corrections Consulting Services LLC**
Contractor Name: **Corrections Consulting Services LLC**
Address: **105 Water Ridge Ct.**
City/State/Zip: **Buchanan Dam, TX 78609**
Contact/Phone: **Kathy Brownfield 713-818-9098**
Vendor No.: **VEN27429**
NV Business ID: **NV20243248658**

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **44DOC-S2838 - AM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/27/2026**

Contract term: **1 year and 26 days**

4. Type of contract: **Contract**

Contract description: **Staffing Analysis**

5. Purpose of contract:

This is a new contract to provide a staffing analysis.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$169,600.00**

Other basis for payment: Phase 1: Facility and Post Review, Data and Policy Collection and Interviews - \$42,400.00. Phase II: Facility, Posts Determinations, Data, Policy, Procedures and Staff Interviews Review and Integration - \$42,400.00. Phase III: Final Plans Developed - \$42,400.00. Phase IV: Final Project Report/Final Phase: \$42,400.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

This was approved by the 82nd legislative session AB 507.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No NDOC employee performs this work. No other State agency performs this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Falcon Inc.
Corrections Consulting Services
CGL Management Group**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 44DOC-S2838, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 07/08/2024 Anticipated re-bid date: 07/08/2025

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Foreign Limited-Liability Company

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jgiesle2	01/03/2025 15:32:41 PM
Division Approval	jgiesle2	01/03/2025 15:32:44 PM
Department Approval	jgiesle2	01/03/2025 15:32:47 PM
Contract Manager Approval	jgiesle2	01/08/2025 15:03:00 PM
Budget Analyst Approval	vyoungb	01/08/2025 15:18:38 PM
BOE Agenda Approval	bmacke1	01/10/2025 14:11:27 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30111**

Agency Name: DEPARTMENT OF CORRECTIONS	Legal Entity Name: RELX INC. DBA LexisNexis
Agency Code: 440	Contractor Name: RELX INC. DBA LexisNexis
Appropriation Unit: 3717-16	Address: 9443 Springboro Pike
Is budget authority available?: Yes	City/State/Zip: Miamisburg, OH 45342
If "No" please explain: Not Applicable	Contact/Phone: Kim Shields 573-673-4230
	Vendor No.: VEN7257
	NV Business ID: NV20222603486
To what State Fiscal Year(s) will the contract be charged? 2025-2029	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **44DOC-S2507 - AM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2029**

Contract term: **4 years and 58 days**

4. Type of contract: **Contract**

Contract description: **Legal Resource Resea**

5. Purpose of contract:

This is a new contract to provide ongoing access to legal materials for inmate law libraries at Ely State Prison, Florence McClure Women's Correctional Center, High Desert State Prison, Lovelock Correctional Center, Northern Nevada Correctional Center, and Southern Desert Correctional Center.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$429,474.00**

Other basis for payment: Vendor will invoice as needed and NDOC will pay invoice within 30 days.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Department of Corrections is obligated to maintain current legal materials and updates in all six of their correctional institution law libraries.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Historically the Department has outsourced the legal resource research services to ensure prompt and current law library resources to incarcerated inmates.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

eLearning Company Inc
Switch Ltd
The Data Center LLC
LexisNexis

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 44DOC-S2507 and in accordance with NRS 333, the selected vendor was the only vendor to submit a proposal. Agency did an internal review and gave approval to proceed.

d. Last bid date: 11/28/2023 Anticipated re-bid date: 09/30/2028

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOC - 2009 to current,
Nevada Division of Industrial Relations - 2015 to current, and
Nevada Consumer Affairs Unit - 2022 to current. They have been deemed satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jgiesle2	01/03/2025 15:33:57 PM
Division Approval	jgiesle2	01/03/2025 15:34:00 PM
Department Approval	jgiesle2	01/03/2025 15:34:02 PM
Contract Manager Approval	jgiesle2	01/03/2025 15:34:05 PM
Budget Analyst Approval	vyoungb	01/08/2025 09:25:03 AM
BOE Agenda Approval	bmacke1	01/15/2025 11:16:25 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30164**

Agency Name: DPS-DIRECTOR'S OFFICE	Legal Entity Name: MOTOROLA SOLUTIONS, INC.
Agency Code: 650	Contractor Name: MOTOROLA SOLUTIONS, INC.
Appropriation Unit: All Budget Accounts - Category 26	Address: 4625 WEST LAKE PARK BLVD
Is budget authority available?: Yes	City/State/Zip: SALT LAKE CITY, UT 84120
If "No" please explain: Not Applicable	Contact/Phone: TALLY GOCHIS 435-840-0198
	Vendor No.: PUR0000209G
	NV Business ID: NV19731001987
To what State Fiscal Year(s) will the contract be charged?	2025-2030

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Cost Allocation

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2025**

Anticipated BOE meeting date **02/2025**

Retroactive? **Yes**

If "Yes", please explain

Due to continuous ongoing negotiations with both the statewide contract and the service agreement there was a delay in processing the contract.

3. Termination Date: **12/31/2029**

Contract term: **5 years**

4. Type of contract: **Other (include description): Service Agreement**

Contract description: **Spillman/Flex**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV24-16932 which provides public safety software. This service agreement provides ongoing maintenance of the statewide multi-jurisdictional public safety information system and associated software and hardware updates.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$3,494,097.02**

II. JUSTIFICATION

7. What conditions require that this work be done?

Lack of ability for the law enforcement community statewide to share information critical to public and officer safety.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Maintenance and software/hardware updates are necessary to the proprietary software used for the statewide information sharing system. There are no State employees qualified to perform this service.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? Yes
- b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has been successfully and satisfactorily performing services for the Department of Public Safety since 2010.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kdefe1	01/14/2025 09:38:22 AM
Division Approval	kdefe1	01/14/2025 09:38:25 AM
Department Approval	kdefe1	01/14/2025 09:38:28 AM
Contract Manager Approval	mcosenti	01/14/2025 14:10:57 PM
EITS Approval	ljean	01/14/2025 15:09:48 PM
Budget Analyst Approval	khawkin1	01/14/2025 15:43:43 PM
BOE Agenda Approval	bmacke1	01/15/2025 14:38:23 PM
BOE Final Approval	Pending	

Joe Lombardo
Governor



Timothy D. Galluzi
State Chief Information Officer

Darla J. Dodge
Deputy CIO– COO

David ‘Ax’ Axtell
Deputy CIO – CTO

Robert “Bob” Dehnhardt
Deputy CIO - CISO

STATE OF NEVADA
GOVERNOR’S OFFICE
Office of the Chief Information Officer
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M E M O R A N D U M

TO: Kristi Defer, Admin. Services Officer IV – Senior Fiscal Officer, DPS
Gary Little, Business Process Analyst II – Spillman SAA, DPS
Kaylie Rooker, Business Process Analyst III – DPS DO RPT, DPS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
Sean Montierth, Computing Services Unit, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DPS – TIN 752 – *Statewide Multi-Jurisdictional Public Safety CAD-RMS System* – Update A – BA 4706

DATE: November 22, 2024

We have completed our review for the Department of Public Safety’s (DPS) – *Statewide Multi-Jurisdictional Public Safety CAD-RMS System* – TIN 752, Update A.

The submitted TIN, for an estimated value of \$522,130.55 in the FY24/FY25 biennium, \$1,930,823.91 in the FY26/FY27 biennium, and \$1,041,142.56 in the FY28/FY29 biennium (100% General Fund), is to update cost information for upgrading or replacing the existing Spillman FLEX suite.

DPS, local law enforcement, emergency management, and criminal justice associated partners use the Spillman FLEX suite of products to communicate and exchange information throughout the state of Nevada. Spillman tools have been in use since 2010, and the existing Spillman service and maintenance

contract, through Motorola and Solutions II, expires on June 30th, 2024. Current server equipment physically resides in the OCIO Carson City and Las Vegas data centers. If a new vendor is selected, OCIO server hosting and support requirements will need to be reevaluated.

The Spillman FLEX suite of products has been integral in enabling secure communication and data exchange for statewide public safety operations. Designed with state-of-the-art encryption methodologies, robust authentication, and adherence to relevant regulatory and industry security standards, it ensures the confidentiality and integrity of data. An efficient incident response system is also in place to swiftly address any potential breaches or vulnerabilities. Transitioning to a new vendor, however, presents several risks that must be critically considered. Compatibility issues with existing workflows and technologies could lead to disruptions, and a new vendor might not offer the same level of commitment to cybersecurity. Migrating to a new system often involves significant costs, not only in acquisition but also in training, and there is the risk of potential loss or corruption of critical information if data migration is not handled with care. Furthermore, the new system must be thoroughly vetted for compliance with all applicable legal and industry standards, as non-compliance may lead to legal liabilities. Therefore, any decision to switch vendors must prioritize security, operational efficiency, and legal compliance, requiring careful collaboration between technical experts, legal advisors, and operational leaders.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

Joe Lombardo
Governor



Nevada Department of
Public Safety
Dedication Pride Service


George Togliatti
Director

Sheri Brueggemann
Deputy Director

Director's Office

555 Wright Way
Carson City, Nevada 89711
Telephone (775) 684-4808 - Fax (775) 684-4809

Memorandum

DATE: January 13, 2025
TO: Amy Stephenson, Governor's Finance Office
THRU: Kirk Hawkins, Executive Branch Budget Officer, Governor's Finance Office
FROM: Kristi Defer, Administrative Services Officer IV 
SUBJECT: Retroactive Contract

Attached is a new contract between the Department of Public Safety, Director's Office and Motorola Solutions, for which we are requesting retroactive approval.

Due to continuous ongoing negotiations with both the statewide contract and the service agreement there was a delay in processing the contract. We are requesting this contract be retroactive to January 1, 2025.

Your consideration in approval of this retroactive contract is greatly appreciated. Please contact me if you have any questions or if I can be of any assistance.

Sincerely,



Kristi Defer, Administrative Services Officer IV
Department of Public Safety
Director's Office

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30075**

Agency Name: **DPS-HIGHWAY PATROL**
Agency Code: **651**
Appropriation Unit: **4713-26**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **Benchmark Analytics, LLC**
Contractor Name: **Benchmark Analytics, LLC**
Address: **1801 W. Warner Ave Suite 301**
City/State/Zip: **Chicago, IL 60613**
Contact/Phone: **Hunter Figueroa 480-244-2752**
Vendor No.: **T32017151**
NV Business ID: **NV20222614633**

To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
X Highway Funds	100.00 %	Other funding	0.00 %

Agency Reference #: **RFP 65DPS-S2959/HM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/31/2029**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Officer Account. Rep**

5. Purpose of contract:

This is a new contract to provide an all-in-one officer accountability report and tracking program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$340,000.00**

Other basis for payment: \$85,000 per year

II. JUSTIFICATION

7. What conditions require that this work be done?

The NV Department of Public Safety would be able to better monitor and track the training of employees from their first to last day and this system would allow for all incidents to be tracked in one place and retrieved on an as needed basis without delays.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources to complete this type of work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Lexipol-LEFTA
DBDriven.net LLC
Axon

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #65DPS-S2959, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 09/16/2024 Anticipated re-bid date: 09/01/2029

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Foreign Limited-Liability Company

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Melissa Sabatini, ASO I Ph: 775-684-4593

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jramo3	01/07/2025 12:02:47 PM
Division Approval	thick2	01/07/2025 12:19:40 PM
Department Approval	kdefe1	01/07/2025 12:26:14 PM
Contract Manager Approval	mcosenti	01/07/2025 14:34:25 PM
EITS Approval	ljean	01/07/2025 14:50:52 PM
Budget Analyst Approval	khawkin1	01/10/2025 09:58:49 AM
BOE Agenda Approval	bmacke1	01/15/2025 13:31:53 PM
BOE Final Approval	Pending	



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M E M O R A N D U M

TO: Kristi Defer, Administrative Services Officer IV, DPS
Jennifer Ramos, Administrative Services Officer III, DPS
Kaylie Rooker, Business Process Analyst III, DPS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DPS – TIN 794 – *All-in-one electronic liability, accountability and training tracking program/AIM replacement solution – BA 4713, 4706*

DATE: August 21, 2024

We have completed our review for the Department of Public Safety’s (DPS) – *All-in-one electronic liability, accountability and training tracking program/AIM replacement solution – TIN 794.*

The submitted TIN, for an estimated value of \$96,000.00 in the FY24/FY25 biennium and \$163,590.00 in the FY26/FY27 biennium (67% General Fund and 33% Highway Fund), is to provide an all-in-one electronic liability, accountability and training tracking program.

DPS currently relies on multiple outlets, both electronic and paper-based, for reporting and tracking, which this new solution will consolidate and streamline.

The new tracking system will be fully customizable, allowing for tailored user groups and workflows to meet the specific needs of DPS. Access to the system's modules will be tiered based on the department's requirements for each module, ensuring that users have the appropriate level of access.

A key feature of this solution is its ability to import and convert existing data into the new system, allowing for a seamless transition and continued functionality in tracking various law enforcement-related needs. The system will address several critical areas including Tracking, Office of Professional Responsibility (OPR), Use of Force, Pursuits, Vehicle Damage/Employee Crash Reports, Racial/Bias Tracking, and Early Warning Alerts.

The contractor will provide ongoing technical support at no additional cost to DPS for the program, ensuring that all data and reports created for each employee are retained upon resignation, termination, or retirement. Costs associated with individual employees will cease once they leave the department.

The contract for this solution is expected to be for a term of four years, subject to mutual agreement and the best interests of the State.

Given the sensitive nature of the data involved there is a significant risk of unauthorized access, data breaches, and potential misuse of information. The solution must therefore include robust security measures such as encryption, access controls, and regular security audits to ensure compliance with state and federal regulations. Additionally, the contractor must demonstrate a strong commitment to data integrity and provide assurances that all data transitions from existing systems will be handled securely, minimizing the risk of data loss or corruption during the migration process.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28181** Amendment Number: **2**

Agency Name: **OFFICE OF THE MILITARY - EMERGENCY MANAGEMENT** Legal Entity Name: **ONE DIVERSIFIED LLC DBA DIVERSIFIED**

Agency Code: **654** Contractor Name: **ONE DIVERSIFIED LLC DBA DIVERSIFIED**

Appropriation Unit: **3673-51** Address: **37 MARKET ST**

Is budget authority available?: **Yes** City/State/Zip: **KENILWORTH, NJ 07033-1761**

If "No" please explain: **Not Applicable** Contact/Phone: **Thomas Peterson 858-242-9649**

Vendor No.: **T27043382**

NV Business ID: **NV20161641498**

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **RFP #43ADG-S2283 HM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/10/2023**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **2 years and 264 days**

4. Type of contract: **Contract**

Contract description: **technology upgrade**

5. Purpose of contract:

This is the second amendment to the original contract which provides replacement of equipment. This amendment extends the termination date from June 30, 2025 to June 30, 2026 and increases the maximum amount from \$674,763.00 to \$1,274,755.80 due to additional technology upgrades.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$628,509.00	\$628,509.00	\$628,509.00	Yes - Action
a. Amendment 1:	\$46,254.00	\$46,254.00	\$46,254.00	Yes - Info
2. Amount of current amendment (#2):	\$599,992.80	\$599,992.80	\$646,246.80	Yes - Action
3. New maximum contract amount:	\$1,274,755.80			
and/or the termination date of the original contract has changed to:	06/30/2026			

II. JUSTIFICATION

7. What conditions require that this work be done?

The current State of Nevada Emergency Operations Center was constructed in 2006 to assist the State with the response to emergencies. The current technology is end-of-life and is beginning to have problems that we can no longer get parts for. This project seeks to upgrade all the technology within the Center to ensure we are able to maintain situational awareness during upcoming emergencies.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency employees have been attempting to make the current audio-visual system work manually and can no longer manage. The upgraded equipment will alleviate challenges of manually attempting to make the system equipment work and will provide the division with a more reliable and expandable audio-visual system, enabling the division to maintain situational awareness during upcoming emergencies.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #43ADG-S2283, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 02/07/2023 Anticipated re-bid date: 02/01/2027

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Foreign Limited-Liability Company

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jlyma2	12/20/2024 09:52:51 AM
Division Approval	jfranc5	12/23/2024 09:23:44 AM
Department Approval	csnido1	12/23/2024 09:48:30 AM
Contract Manager Approval	csnido1	12/23/2024 09:48:35 AM
EITS Approval	ljean	12/24/2024 07:47:55 AM
Budget Analyst Approval	lramire7	12/30/2024 13:05:48 PM
BOE Agenda Approval	mranki1	01/03/2025 09:05:00 AM



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Enterprise IT Services Division
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M E M O R A N D U M

TO: John Fansler, Communications Manager, DEM
Melissa Friend, EMPM, DEM

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
Sean Montierth, IT Chief, Computing, EITS, DOA
Frederick Springer, Interim IT Chief, Communication, EITS, DOA
Jason Benshoof, IT Chief, Agency IT Services, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DEM – TIN 437 – *DEM State Emergency Operations Center (SEOC) System 3.0* – BA 3673

DATE: November 2, 2022

We have completed our review for the Department of Public Safety (DPS), Division of Emergency Management's (DEM) – *DEM State Emergency Operations Center (SEOC) System 3.0* – TIN 437.

The submitted TIN, for an estimated value of \$628,500.00 in the FY22/FY23 biennium (100% Federal Grant funding), is to support upgrading the state's Emergency Operations Center technology solution.

The current system is at end-of-life and is no longer supported by the manufacturer. The SEOC system is needed for collaboration during statewide emergencies.

This investment is in the pre-RFP stage with limited information available; therefore, it is expected that this TIN will be updated with additional information, based on the outcome of the RFP, and a more comprehensive review will be performed including SME reviews, as appropriate.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid

integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 16368	Amendment Number: 6
Agency Name: DPS-RECORDS & TECHNOLOGY	Legal Entity Name: DATAWORKS PLUS LLC
Agency Code: 655	Contractor Name: DATAWORKS PLUS LLC
Appropriation Unit: 4709-26	Address: 728 N PLEASANTBURG DR
Is budget authority available?: Yes	City/State/Zip: GREENVILLE, SC 29607
If "No" please explain: Not Applicable	Contact/Phone: TODD PASTORINI 866-632-2780
	Vendor No.: PUR0004245
	NV Business ID: NV20101769693

To what State Fiscal Year(s) will the contract be charged? **2015-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Brady, Fingerprint, and Civil Name Check
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/14/2015**
 Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **02/28/2025**

Contract term: **13 years and 265 days**

4. Type of contract: **Contract**

Contract description: **Software Support**

5. Purpose of contract:

This is the sixth amendment to the original contract which provides on-going software and hardware maintenance support for the General Services National Institute of Standards and Technology System. This amendment extends the termination date from February 28, 2025 to December 31, 2028 and increases the maximum amount from \$467,734.06 to \$515,649.74 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$151,095.91	\$151,095.91	\$151,095.91	Yes - Action
a. Amendment 1:	\$87,650.00	\$87,650.00	\$87,650.00	Yes - Action
b. Amendment 2:	\$156,665.04	\$156,665.04	\$156,665.04	Yes - Action
c. Amendment 3:	\$35,605.42	\$35,605.42	\$35,605.42	Yes - Info
d. Amendment 4:	\$36,717.69	\$36,717.69	\$72,323.11	Yes - Info
e. Amendment 5:	\$0.00	\$0.00	\$72,323.11	No
2. Amount of current amendment (#6):	\$47,915.68	\$47,915.68	\$120,238.79	Yes - Action
3. New maximum contract amount:	\$515,649.74			
and/or the termination date of the original contract has changed to:	12/31/2028			

II. JUSTIFICATION

7. What conditions require that this work be done?

This is ongoing maintenance and support for the NIST software program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no qualified state employees in this area who provide this service.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor provides ongoing maintenance and support of a system already purchased and installed as a result of a competitive solicitation, therefore bids were not solicited for this contract.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has been under contract with the General Service Division in the past. The service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Foreign Limited-Liability Company

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval	jkolenut	01/06/2025 15:00:34 PM
Division Approval	thick2	01/06/2025 16:40:44 PM
Department Approval	mcosenti	01/07/2025 07:50:08 AM
Contract Manager Approval	mcosenti	01/07/2025 07:50:17 AM
EITS Approval	ljean	01/07/2025 08:18:26 AM
Budget Analyst Approval	khawkin1	01/10/2025 09:57:45 AM
BOE Agenda Approval	bmacke1	01/10/2025 14:43:11 PM



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M E M O R A N D U M

TO: Eric Souza, Administrator, RCCD, DPS
Jason Kolenut, Administrative Services Officer III, RCCD, DPS
Tom Dorsey, IT Manager III, DPS
Brett Patterson, Business Process Analyst III, RCCD, DPS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DPS – TIN 823 – *Dataworks Amendment 4 – Update A – BA 4709*

DATE: December 16, 2024

We have completed our review for the Department of Public Safety's (DPS) – *Dataworks Amendment 4 – TIN 823, Update A.*

The submitted TIN, for an estimated value of \$56,570.67 in the FY24/FY25 biennium, \$10,541.80 in the FY26/FY27 biennium, and \$5,270.90 in FY28 (100% Federal Grant ARPA funding), is to update cost information for renewal of the existing Dataworks Plus support and maintenance contract.

The support and maintenance agreement effective from January 1, 2025, to December 31, 2025, encompasses 24x7 software and hardware support, including telephone support, remote analysis, software updates (excluding the operating system), and assistance with defective hardware listed in the contract.

The support extends to various hardware components such as Dell servers and workstations, monitors, Fujitsu scanners, and specific software including NIST Manager Plus™, WebWorks Server Edition, and NCJIS Interface, among others. Additionally, the contract covers virus protection, backup solutions, and hardware maintenance.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23187** Amendment Number: **1**

Agency Name: **DPS-RECORDS, COMMUNICATIONS, AND COMPLIANCE** Legal Entity Name: **MANAGEMENT TECHNOLOGY GROUP, L.L.C.** Contractor Name: **MANAGEMENT TECHNOLOGY GROUP, L.L.C.**

Agency Code: **655** Address: **810 Third Ave. Suite 600**

Appropriation Unit: **4709-22** City/State/Zip: **Seattle, WA 98104**

Is budget authority available?: **Yes** Contact/Phone: **Robert Kaelin 206-689-2218**

If "No" please explain: **Not Applicable** Vendor No.: **T29025149**

NV Business ID: **NV20041240020**

To what State Fiscal Year(s) will the contract be charged? **2021-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Program
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **RFP #65DPS-SA1080**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2026**

Contract term: **6 years**

4. Type of contract: **Contract**

Contract description: **NCJIS Mod/QA-ChgMgr**

5. Purpose of contract:

This is the first amendment to the original contract which provides change management, quality assurance and senior advisor services for the Nevada Criminal Justice Information System modernization solution. This amendment increases the maximum amount from \$4,478,632 to \$4,980,266 due to the increased need for consulting services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$4,478,632.00	\$4,478,632.00	\$4,478,632.00	Yes - Action
2. Amount of current amendment (#1):	\$501,634.00	\$501,634.00	\$501,634.00	Yes - Action
3. New maximum contract amount:	\$4,980,266.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Change Management, Quality Assurance and Senior Advisor services are required as part of the successful implementation of the Nevada Criminal Justice Information System (NCJIS) Modernization solution and for optimum success are provided from a vendor separate than the solution vendor.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the skill set to complete the tasks for this level of modernization project.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #65DPS-S1080, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

MTG has performed work for various State agencies since 2010 and specifically with DPS since 2011, all of which has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Foreign Limited-Liability Company

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval	jkolenut	01/06/2025 15:37:13 PM
Division Approval	thick2	01/07/2025 08:40:46 AM
Department Approval	kdefe1	01/07/2025 09:19:18 AM
Contract Manager Approval	mcosenti	01/07/2025 09:27:05 AM
Budget Analyst Approval	khawkin1	01/08/2025 14:36:08 PM
BOE Agenda Approval	bmacke1	01/15/2025 14:30:31 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 26802	Amendment Number: 2	
	Legal Entity Name: All Star Custom Hay, LLC	
Agency Name: DEPARTMENT OF WILDLIFE	Contractor Name: All Star Custom Hay, LLC	
Agency Code: 702	Address: 600 Western Hills #10	
Appropriation Unit: 4467-13		
Is budget authority available?: Yes	City/State/Zip: Spring Creek, NV 89815	
If "No" please explain: Not Applicable	Contact/Phone: Josh Smith 775/397-7570	
	Vendor No.: T29044847A	
	NV Business ID: NV20212078981	

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **#23-19**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/10/2022**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **10/31/2026**

Contract term: **4 years and 22 days**

4. Type of contract: **Contract**

Contract description: **Tractor Rental**

5. Purpose of contract:

This is the second amendment to the original contract which provides tractor and tractor implement rentals for rangeland and emergency wildfire restoration. This amendment increases the maximum amount from \$96,000 to \$125,600 due to the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$24,500.00	\$24,500.00	\$24,500.00	Yes - Info
a. Amendment 1:	\$71,500.00	\$71,500.00	\$96,000.00	Yes - Info
2. Amount of current amendment (#2):	\$29,600.00	\$29,600.00	\$125,600.00	Yes - Action
3. New maximum contract amount:	\$125,600.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Wildfires often sterilize the seed bank, thus reseeding after a wildfire can be necessary to jump start the system to provide adequate food and cover for wildlife. Drill seeding with the use of tractors is a tried and true practice for reseeding efforts.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State currently doesn't own the tractors to perform this work and the capital investment of purchase and maintenance out weighs the cost of renting for the frequency of use the state would utilize the equipment. Renting the tractors will allow State employees to implement this work.

- 9. Were quotes or proposals solicited? Yes
- Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Triangle S Equipment
United Rentals
Northern Nevada Equipment
All Star Custom Hay, LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

All Star Custom Hay was the only vendor that replied to the solicitation.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, FY22-current, with the Nevada Department of Wildlife. Work is satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nrob1	11/21/2024 16:03:08 PM
Division Approval	nrob1	11/21/2024 16:03:15 PM
Department Approval	jneubau2	12/09/2024 14:20:14 PM

Contract Manager Approval

syoun7

12/09/2024 14:37:39 PM

Budget Analyst Approval

dspeed1

01/15/2025 11:17:01 AM

BOE Agenda Approval

vmilazz1

01/15/2025 11:21:20 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30097**

Agency Name: **DCNR - PARKS DIVISION**
Agency Code: **704**
Appropriation Unit: **4162-00**

Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: Talbott Cattle Co. LLC
Contractor Name: **Talbott Cattle Co. LLC**
Address:
City/State/Zip: **Silver Springs, NV 89429**
Contact/Phone: 7757202827
Vendor No.: N/A
NV Business ID: NV20201769931

To what State Fiscal Year(s) will the contract be charged? **2025-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % REVENUE

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2025**

Anticipated BOE meeting date 02/2025

Retroactive? **Yes**

If "Yes", please explain

Due to an oversight related to revenue projections, processing took longer than anticipated.

3. Termination Date: **12/31/2027**

Contract term: **2 years and 364 days**

4. Type of contract: **Revenue Contract**

Contract description: **FC Grazing lease**

5. Purpose of contract:

This is a new revenue contract to provide an ongoing livestock grazing operation within Fort Churchill State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$216,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Livestock grazing operation within Fort Churchill State Park.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Livestock grazing operation within Fort Churchill State Park.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

S7 Livestock
Mission Livestock
Talbott Cattle Co.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Talbott Cattle Co scored the highest during the evaluation process.

d. Last bid date: 10/29/2024 Anticipated re-bid date: 01/10/2028

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	12/19/2024 13:10:50 PM
Division Approval	ethick1	12/19/2024 13:10:52 PM
Department Approval	ethick1	12/19/2024 13:10:56 PM
Contract Manager Approval	ethick1	12/19/2024 13:10:59 PM
Budget Analyst Approval	vmilazz1	01/15/2025 10:26:35 AM
BOE Agenda Approval	vmilazz1	01/15/2025 10:26:42 AM
BOE Final Approval	Pending	

JOE LOMBARDO
Governor

JAMES SETTLEMAYER
Director

Department of Conservation and
Natural Resources

ROBERT MERGELL
Administrator


STATE OF NEVADA



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parks.nv.gov

DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
DIVISION OF STATE PARKS

TO: Robert Mergell, Administrator
Jennifer Villanueva, Administrative Services Officer
Nicole Ting, Deputy Attorney General
Rosa Rogula, Budget Analyst 

FROM: Emily Larsen, Management Analyst

SUBJECT: Retroactive memo for C30097

Enclosed for your consideration is a retroactive request to begin work on the contract between Nevada Division of State Parks and Talbott Cattle Co, LLC on January 1st, 2025. Due to an oversight related to higher-than-expected revenue projections, the contract was not submitted in time to meet the deadline for the January Board of Examiner meeting.

The grazing lease, intended to enhance the utilization of approximately 2500 acres located within Fort Churchill State Park, was anticipated to generate significant revenue, which exceeded our initial expectations. This positive development unfortunately resulted in an unintentional delay in finalizing and submitting the contract for review and approval.

We kindly request the retroactive approval of the grazing lease to ensure compliance and formalize the agreement as of the start date of January 1, 2025. We apologize for any inconvenience caused by this delay and assure you that measures are being implemented to prevent such occurrences in the future.

Your understanding and approval of this request are greatly appreciated. We remain committed to upholding our contractual and procedural obligations.
Thank you for your consideration.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30051**

Agency Name: DETR - REHABILITATION DIVISION	Legal Entity Name: DP VIDEO PRODUCTIONS, LLC
Agency Code: 901	Contractor Name: DP VIDEO PRODUCTIONS, LLC
Appropriation Unit: 3265-09	Address: 2831 St Rose Parkway Suite 200
Is budget authority available?: Yes	City/State/Zip: Henderson, NV 89052
If "No" please explain: Not Applicable	Contact/Phone: Emire Stitt 702/468-9901
	Vendor No.: T29019963
	NV Business ID: NV20041136819
To what State Fiscal Year(s) will the contract be charged?	2025-2028

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	21.30 %	Fees	0.00 %
X Federal Funds	78.70 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **3923-28-REHAB (99SWC-2317906)**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2028**

Contract term: **3 years and 149 days**

4. Type of contract: **Other (include description): Service Agreement**

Contract description: **2028 DP Video**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV23-17906 which provides consulting, marketing, and education services. This service agreement provides multimedia outreach marketing.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,423,000.00**

Other basis for payment: Total Contract or installments payable at: As invoiced by the Contractor and approved by the State.

Total Contract Not to Exceed: **\$2,423,000.00.**

II. JUSTIFICATION

7. What conditions require that this work be done?

To increase awareness with the Vocational Rehabilitation program's two main customer groups, businesses and Nevadan's with disabilities, a comprehensive multi-media campaign is needed to promote the workforce resources available to businesses (existing, new and potential) and to educate businesses about the benefits of hiring individuals with disabilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the expertise and resources to develop and carry out a comprehensive multi-media campaign.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This provider has provided excellent services to the Rehabilitation Division since July 2014.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Mechelle Merrill, Deputy Administrator of Programs Ph: 775-687-6862

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sruch	01/02/2025 12:50:00 PM
Division Approval	cedlefse	01/02/2025 13:37:41 PM
Department Approval	cedlefse	01/02/2025 13:37:45 PM
Contract Manager Approval	wcune1	01/02/2025 14:10:27 PM
Budget Analyst Approval	Iramire7	01/06/2025 12:06:52 PM
BOE Agenda Approval	mranki1	01/07/2025 11:55:17 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29887**

Agency Name: DETR - EMPLOYMENT SECURITY	Legal Entity Name: Department of Education
Agency Code: 902	Contractor Name: Department of Education
Appropriation Unit: 4770-12	Address: 700 E. Fifth Street, Suite 105
Is budget authority available?: Yes	City/State/Zip: Carson City, NV 89701
If "No" please explain: Not Applicable	Contact/Phone: Megan Peterson 775-687-9489
	Vendor No.:
	NV Business ID: Governmental Entity
To what State Fiscal Year(s) will the contract be charged? 2025	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Wage Assessment - Career Enhancement Program

Agency Reference #: 3916-25-WISS

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 02/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **148 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Teacher Internship**

5. Purpose of contract:

This is a new interlocal agreement to provide a teacher internship program for student teachers enrolled in a traditional pathway educator preparation program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,436,623.00**

Other basis for payment: As invoiced and approved by the state. Contract not to exceed: \$2,436,623.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

Per NRS 612, CEP funding was implemented to assist unemployed, underemployed and employed individuals in the public and/or private sectors for specialized training projects for occupational categories determined to be in high-growth, high-demand occupations, and emerging industries in Nevada. This program will training for initial educator licensure.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency does not have the skill or expertise necessary for this project.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 Interlocal

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided satisfactory service to ESD for multiple years.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwoodwar	12/26/2024 12:03:58 PM
Division Approval	athomps8	12/26/2024 12:06:14 PM
Department Approval	cjacob	12/26/2024 12:20:32 PM
Contract Manager Approval	wcune1	12/26/2024 13:58:38 PM
Budget Analyst Approval	Iramire7	12/30/2024 13:11:43 PM
BOE Agenda Approval	mranki1	01/03/2025 09:36:18 AM
BOE Final Approval	Pending	

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.		VARIOUS STATE AGENCIES	KIRCH CONSTRUCTION LLC	OTHER: VARIOUS AGENCIES	\$1,200,500	
	Contract Description:	This is the first amendment to the original contract which provides ongoing vegetation and forest management services and equipment. This amendment increases the maximum amount from \$2,000,000 to \$3,200,500 due to the addition of forestry equipment and road construction, maintenance, and rehabilitation services.				
	Term of Contract:	06/08/2021 - 06/07/2025	Contract # 24232			
2.		VARIOUS STATE AGENCIES	MHM SOLUTIONS, LLC	OTHER: VARIOUS AGENCIES	\$130,000,000	
	Contract Description:	This is a new contract to provide ongoing temporary medical-related staffing services.				
	Term of Contract:	Upon Approval - 02/28/2029	Contract # 30147			

Board of Examiners' Meeting

1

February 11, 2025

Agenda Item null

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 24232	Amendment Number: 1
Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: Kirch Construction LLC
Agency Code: MSA	Contractor Name: Kirch Construction LLC
Appropriation Unit: 9999 - All Categories	Address: 3461 Lisbon Court
Is budget authority available?: Yes	City/State/Zip: Sparks, NV 89436
If "No" please explain: Not Applicable	Contact/Phone: Steven Kirch 775-525-4570
	Vendor No.: T29049475
	NV Business ID: NV20201729226
To what State Fiscal Year(s) will the contract be charged?	2021-2025
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
General Funds	0.00 % Fees 0.00 %
Federal Funds	0.00 % Bonds 0.00 %
Highway Funds	0.00 % X Other funding 100.00 % Various Agencies
Agency Reference #:	RFQ 99SWC-S1426 NF

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/08/2021**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/07/2025**

Contract term: **4 years**

4. Type of contract: **MSA**

Contract description: **Fire Fuels Reduction**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing vegetation and forest management services and equipment. This amendment increases the maximum amount from \$2,000,000 to \$3,200,500 due to added scopes of work 3.3 Forestry Equipment Specification and 3.11 Road Construction, Maintenance and Rehabilitation Specification.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	
1. The max amount of the original contract:	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00	Yes - Action
2. Amount of current amendment (#1):	\$1,200,500.00	\$1,200,500.00	\$1,200,500.00	Yes - Action
3. New maximum contract amount:	\$3,200,500.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

To reduce the risk of wildfires, fuels reduction and other services must be completed in various locations.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This contract provides fuels reduction services for agencies that do not have capability to do the work, and to assist when the volume of reduction services is such that staff cannot accomplish all work in a timely manner.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This RFQ is being awarded to 17 vendors that qualified in the various scopes of work.

d. Last bid date: Anticipated re-bid date: 04/07/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor is party to statewide contract 99SWC-NV21-8437.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rvradenb	10/08/2024 08:13:47 AM
Division Approval	rvradenb	10/08/2024 08:13:55 AM
Department Approval	ldeloach	10/08/2024 08:46:35 AM
Contract Manager Approval	nfese1	10/10/2024 11:21:56 AM
Budget Analyst Approval	stilley	01/22/2025 11:28:10 AM
BOE Agenda Approval	stilley	01/22/2025 11:28:12 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30147**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: MHM Solutions, LLC
Agency Code: MSA	Contractor Name: MHM Solutions, LLC
Appropriation Unit: 9999 - All Categories	Address: 21251 Ridgetop Circle, Suite 1
Is budget authority available?: Yes	City/State/Zip: Sterling, VA 20166
If "No" please explain: Not Applicable	Contact/Phone: Miriana Marasco 703-895-1573
	Vendor No.: PUR0005593
	NV Business ID: NV20141574940

To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **RFP 99SWC-S2735 tb**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/28/2029**

Contract term: **4 years and 28 days**

4. Type of contract: **MSA**

Contract description: **Temp Medical Service**

5. Purpose of contract:

This is a new contract to provide ongoing temporary medical-related staffing services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$130,000,000.00**

Other basis for payment: **As invoiced by the Contractor and approved by the State**

II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies have the need for individuals with medical related expertise on a temporary basis. The State is contracting with a temporary employment provider so the State is not in a position of being held to be the employer.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not provide temporary employee services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Health Advocates Network
Reliable Health Care
MHM Solutions LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #99SWC-S2735, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 05/08/2024 Anticipated re-bid date: 05/08/2028

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Ideloach	01/08/2025 09:07:17 AM
Division Approval	Ideloach	01/08/2025 09:07:20 AM
Department Approval	Ideloach	01/08/2025 09:07:23 AM
Contract Manager Approval	tbeck1	01/08/2025 09:10:06 AM
Budget Analyst Approval	stilley	01/22/2025 11:29:43 AM
BOE Agenda Approval	stilley	01/22/2025 11:29:45 AM
BOE Final Approval	Pending	

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	011	GOVERNOR'S OFFICE - STATE ENERGY OFFICE - OFFICE OF ENERGY	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, LAS VEGAS	FEDERAL	\$55,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide a state energy workforce development gap analysis and feasibility study. Term of Contract: 12/31/2024 - 05/01/2025 Contract # 29924				
2.	011	GOVERNOR'S OFFICE - STATE ENERGY OFFICE - OFFICE OF ENERGY	GEOTAB USA INC.	FEDERAL	\$97,000	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-12600 which provides wireless voice, wireless broadband services, accessories, and devices. This service agreement provides installation of telematic devices in fleet vehicles for energy related data. Term of Contract: 12/31/2024 - 06/30/2025 Contract # 29942				
3.	030	ATTORNEY GENERAL'S OFFICE - TORT CLAIMS FUND	REAL ESTATE EXPERT WITNESS, LLC	OTHER: TORT CLAIMS	\$71,000	Professional Service
	Contract Description:	This is a new contract to provide expert witness services. Term of Contract: 12/02/2024 - 06/30/2026 Contract # 30061				
4.	030	ATTORNEY GENERAL'S OFFICE - TORT CLAIMS FUND	THE CANDELARIO GROUP, LLC	OTHER: TORT CLAIMS	\$24,200	Professional Service
	Contract Description:	This is a new contract to provide expert witness services. Term of Contract: 12/02/2024 - 06/30/2026 Contract # 30074				
5.	040	SECRETARY OF STATE'S OFFICE - SECRETARY OF STATE	WSD DIGITAL, LLC	GENERAL	(\$74,400)	Sole Source
	Contract Description:	This is the third amendment to the original contract which provides ongoing support and maintenance to the Commercial Recordings Division's Cenuity software application. This amendment reduces the maximum amount from \$5,492,720 to \$5,419,320 due to the reduced need for developers to assist with this project. Term of Contract: 09/13/2022 - 09/30/2026 Contract # 26700				

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
6.	040	SECRETARY OF STATE'S OFFICE - SECRETARY OF STATE	WSD DIGITAL LLC	GENERAL	\$12,000	
	Contract Description:	This is the fourth amendment to the original contract which provides a web-based citizen engagement platform. This amendment increases the maximum amount from \$48,000 to \$60,000 due to the continued need for these services.				
	Term of Contract:	11/09/2020 - 11/01/2025	Contract # 23717			
7.	053	TREASURER'S OFFICE - MILLENNIUM SCHOLARSHIP ADMINISTRATION	ROYAL PRINTING COMPANY, INC.	OTHER: TRANSFER FROM COLLEGE SAVINGS ENDOWMENT ACCOUNT	\$78,950	
	Contract Description:	This is a new contract to provide ongoing printing and mailing of student welcome packets.				
	Term of Contract:	12/31/2024 - 12/31/2028	Contract # 29968			
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	CENTRAL SIERRA CONSTRUCTION, INC.	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$24,120	
	Contract Description:	This is a new contract to provide replacement of piping, plumbing fixtures, and flooring in the Nevada State Capitol building located in Carson City.				
	Term of Contract:	01/09/2025 - 11/30/2025	Contract # 29986			
9.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	RICKS FLOOR COVERING, INC.	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$14,975	
	Contract Description:	This is a new contract to provide replacement of decking material on the north deck of the Governor's Mansion building located in Carson City.				
	Term of Contract:	12/17/2024 - 06/30/2025	Contract # 29982			
10.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	RIDGELINE FRAMING, LLC	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$21,710	
	Contract Description:	This is a new contract to repair the framing on the north deck of the Governor's Mansion building located in Carson City.				
	Term of Contract:	12/20/2024 - 12/05/2025	Contract # 30047			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
11.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - HEALTH AND HUMAN SERVICES CIP PROJECTS - NON-EXEC	IMEG CONSULTANTS CORP.	BONDS	\$11,100	Professional Service
	Contract Description:	This is the second amendment to the original contract which provides professional architectural/engineering services for the Northern Nevada Adult Mental Health Services - Buildings 1, 2, & 5 Boiler Plant Renovations CIP Project: CIP Project No. 21-M02-19; SPWD Contract No. 114498. This amendment increases the maximum amount from \$123,100 to \$134,200 due to additional engineering services for gas utility planning, and construction expenses associated with relocating gas meters and terminating gas utility piping.				
		Term of Contract:	11/09/2021 - 06/30/2025	Contract # 25047		
12.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - CULTURAL AFFAIRS CIP PROJECTS - NON-EXEC	HERSHENOW + KLIPPENSTEIN ARCHITECTS, LTD.	BONDS 1% FEDERAL 99%	(\$35,050)	Professional Service
	Contract Description:	This is the third amendment to the original contract which provides professional architectural/engineering services for the Stewart Facility - Renovation of Collections Storage Building 19 CIP Project: CIP Project No. 19-C16; SPWD Contract No. 114857. This amendment decreases the maximum amount from \$153,000 to \$117,950 due to the project being cancelled.				
		Term of Contract:	09/13/2022 - 06/30/2025	Contract # 26595		
13.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	PAUL CAVIN ARCHITECT, LLC	BONDS	\$34,618	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides professional architectural/engineering services for the Carson City - State Mail Services Building CIP Project: CIP Project No. 23-C01; SPWD Contract No. 115611. This amendment increases the maximum amount from \$1,198,600.00 to \$1,233,217.50 due to additional engineering design services for the fire protection system to include design documents and a utility/jurisdiction fee.				
		Term of Contract:	09/12/2023 - 06/30/2027	Contract # 28006		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
14.	102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	LEE PFALMER	GENERAL	\$10,000	
	Contract Description:	This is a new contract to provide a promotional video and explore other potential projects for the Knowledge Fund.				
		Term of Contract:	01/07/2025 - 02/28/2025	Contract # 30004		
15.	111	DEPARTMENT OF INDIGENT DEFENSE SERVICES	CARASOFT TECHNOLOGY CORP	GENERAL	\$99,000	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV24-17504 which provides cloud services. This service agreement provides JusticeText user licenses for public defenders.				
		Term of Contract:	12/25/2024 - 12/31/2025	Contract # 30044		
16.	111	DEPARTMENT OF INDIGENT DEFENSE SERVICES - PUBLIC DEFENDER'S OFFICE	CLOUSER LAW GROUP, LTD.	GENERAL	\$22,016	Professional Service
	Contract Description:	This is a new contract to provide public defender services.				
		Term of Contract:	01/02/2025 - 06/30/2025	Contract # 30068		
17.	240	DEPARTMENT OF VETERANS SERVICES - NORTHERN NEVADA VETERANS HOME ACCOUNT	ALIGNMENT METALWORKS	FEDERAL	\$23,895	
	Contract Description:	This is a new contract to provide installation of fencing and stage awning posts.				
		Term of Contract:	12/23/2024 - 05/31/2025	Contract # 30081		
18.	300	DEPARTMENT OF EDUCATION - CARES ACT ESSER	KNOWLEDGEWORKS FOUNDATION	FEDERAL	(\$92,269)	Sole Source
	Contract Description:	This is the second amendment to the original contract which provides expansion of personalized competency-based learning programs and professional development. This amendment decreases the maximum amount from \$5,883,537.72 to \$5,791,269.00 due to removal of the consultant role.				
		Term of Contract:	07/13/2021 - 06/30/2026	Contract # 24477		
19.	300	DEPARTMENT OF EDUCATION - STUDENT AND SCHOOL SUPPORT	SOCIAL ENTREPRENEURS, INC.	FEDERAL	\$99,929	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-17884 which provides consulting, marketing, and education services. This service agreement provides conference and event planning services for the 2025 Department of Education Title Directors Meeting.				
		Term of Contract:	12/18/2024 - 02/28/2025	Contract # 30041		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
20.	334	STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - HISTORIC PRESERVATION - COMSTOCK HISTORIC DISTRICT	SIERRA AIR	GENERAL	\$16,850	
	Contract Description:	This is a new contract to provide installation of a new heating, ventilation, and air-conditioning system in the Comstock History Center Museum located in Virginia City, Nevada. Term of Contract: 01/13/2025 - 07/01/2025 Contract # 30120				
21.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - FEDERAL PROGRAMS AND ADMINISTRATION	HEALTH MANAGEMENT ASSOCIATES, INC.	FEDERAL	\$26,967	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-17885 which provides consulting, marketing, and education services. This service agreement provides technical assistance for enacting home and community-based service regulatory requirements through ongoing person-centered and cultural awareness staff training. Term of Contract: 01/10/2025 - 06/30/2025 Contract # 30058				
22.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - FACILITY OUTREACH AND COMMUNITY INTEGRATION AND MONEY FOLLOWS THE PERSON	NEVADA PUBLIC HEALTH FOUNDATION, INC.	FEDERAL	\$55,000	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-17896 which provides consulting, marketing, and education services. This service agreement provides facilitation of provider development and capacity through training, analysis, and support. Term of Contract: 01/13/2025 - 09/30/2025 Contract # 29992				

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
23.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO	FEDERAL	\$66,999	Exempt
	Contract Description:	This is a new interlocal agreement to provide analysis of relevant statewide plan priorities, existing services and supports, and identification of service gaps for future planning to support healthy aging.				
		Term of Contract:	01/14/2025 - 07/31/2025	Contract # 30023		
24.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO	FEDERAL	\$71,955	Exempt
	Contract Description:	This is a new interlocal agreement to provide collaborative development of the No Wrong Door Implementation Plan initiatives including outreach, person-centered counseling, streamlined eligibility, and governance structure.				
		Term of Contract:	01/08/2025 - 07/31/2025	Contract # 30065		
25.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES	KPS/3	FEDERAL	\$98,000	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-17886 which provides consulting, marketing, and education services. This service agreement provides development of a messaging foundation, recruitment of direct care professionals, and associated outreach to expand the community's awareness of available long term care services and support.				
		Term of Contract:	01/13/2025 - 06/30/2026	Contract # 30096		
26.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES	NEVADA PUBLIC HEALTH FOUNDATION, INC.	FEDERAL	\$90,000	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-17896 which provides consulting, marketing, and education services. This service agreement provides development of modules to enhance the Resource Navigator Certification Program.				
		Term of Contract:	01/14/2025 - 06/30/2026	Contract # 30069		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
27.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - DESERT REGIONAL CENTER	EMPIRE SOUTHWEST LLC	GENERAL 50.2% FEDERAL 49.8%	\$24,000	
	Contract Description:	This is a new contract to provide ongoing inspections and preventative maintenance on emergency backup power generators.				
		Term of Contract:	01/14/2025 - 11/30/2028	Contract # 30005		
28.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - HEALTH CARE FINANCING AND POLICY ADMINISTRATION	STELLATION CARE, INC.	OTHER: HOSPITAL PROVIDER TAX 50% FEDERAL 50%	\$24,000	
	Contract Description:	This is a new contract to provide development of an evaluation system for psychiatric residential treatment facilities.				
		Term of Contract:	01/01/2025 - 04/30/2025	Contract # 30082		
29.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID	STOREY COUNTY	OTHER: REVENUE	\$30,764	Exempt
	Contract Description:	This is the first amendment to the original revenue interlocal agreement which provides the non-federal share for medical care of indigent persons within the Medicaid County Match Program. This amendment increases the maximum amount from \$10,357.36 to \$41,120.88 due to increased medical care costs.				
		Term of Contract:	07/01/2023 - 06/30/2027	Contract # 28568		
30.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - CRISIS RESPONSE	ESTIPONA GROUP	FEDERAL	\$90,000	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-17892 which provides consulting, marketing, and education services. This service agreement provides for the development of a website, brand, and marketing strategy for the 988 Suicide and Crisis Lifeline.				
		Term of Contract:	12/28/2024 - 09/30/2025	Contract # 29959		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
31.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - WOMEN, INFANT, AND CHILDREN FOOD SUPPLEMENT	LANGUAGE LINE SERVICES, INC.	FEDERAL	\$44,556	
	Contract Description:	This is the first amendment to the original service agreement under statewide contract #99SWC-NV22-11705 which provides on-site spoken and sign language interpretation, document translation, and other related services. This service agreement provides language translation and support services to the Women, Infants, and Children program participants with limited English proficiency. This amendment increases the maximum amount from \$15,444 to \$60,000 due to an increased volume of clients.				
	Term of Contract:	07/09/2024 - 12/30/2025	Contract # 29031			
32.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - CHRONIC DISEASE	KPS/3	FEDERAL	\$81,500	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-17886 which provides consulting, marketing, and education services. This service agreement provides online presence management of the 5-2-1-0 program.				
	Term of Contract:	12/23/2024 - 06/30/2025	Contract # 29813			
33.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - PUBLIC HEALTH IMPROVEMENTS	KPS/3	FEDERAL	\$28,556	
	Contract Description:	This is the first amendment to the original service agreement under statewide contract #99SWC-NV23-17886 which provides consulting, marketing, and education services. This service agreement provides the development and implementation of a new landing page for the Nevada Health Force website. This amendment extends the termination date from March 31, 2025 to January 1, 2026 and increases the maximum amount from \$12,950 to \$41,506 due to the addition of development and maintenance of a health career self-assessment.				
	Term of Contract:	10/16/2024 - 01/31/2026	Contract # 29722			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
34.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - RURAL CLINICS	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, LAS VEGAS	GENERAL	\$21,812	Exempt
	Contract Description:	This is a new interlocal agreement to provide psychiatric services for rural clinic clients by creating an educational setting for graduate medical, psychiatric resident, and child and adolescent fellows.				
		Term of Contract:	07/01/2024 - 06/30/2025	Contract # 29354		
35.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - ADMINISTRATION	DP VIDEO PRODUCTIONS, LLC	FEDERAL	\$51,720	
	Contract Description:	This is the first amendment to the original service agreement under statewide contract #99SWC-NV23-17906 which provides consulting, marketing, and education services. This service agreement provides ongoing maintenance of the existing Supplemental Nutrition Assistance Program education website. This amendment extends the termination date from December 31, 2024 to September 30, 2025 and increases the maximum amount from \$46,500 to \$98,220 due to the continued need for these services.				
		Term of Contract:	01/01/2024 - 09/30/2025	Contract # 28686		
36.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - NORTHERN NEVADA CHILD AND ADOLESCENT SERVICES	WASHOE PAINTING COMPANY, LLC	GENERAL	\$18,800	
	Contract Description:	This is a new contract to provide painting, caulking, and sealing services for building 8A at 480 Galletti Way located in Reno.				
		Term of Contract:	12/30/2024 - 06/30/2025	Contract # 30007		
37.	440	DEPARTMENT OF CORRECTIONS - DIRECTOR'S OFFICE	JOYCE ELAINE BRIDSCHGE	GENERAL	\$24,900	
	Contract Description:	This is a new contract to provide auditing services of the Prison Rape Elimination Act for Lovelock Correctional, Carlin Conservation Camp, Casa Grande Transitional, Jean Conservation Camp, and Florence McClure Women's Correctional facilities.				
		Term of Contract:	01/13/2025 - 06/30/2025	Contract # 30108		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
38.	550	DEPARTMENT OF AGRICULTURE - VETERINARY MEDICAL SERVICES	VETSTAR	GENERAL	\$7,150	
	Contract Description:	This is the second amendment to the original contract which provides annual software maintenance and support for NDA's laboratories' existing Laboratory Information Management System located in the Animal Disease Laboratories. This amendment extends the termination date from June 30, 2025 to May 31, 2027 and increases the maximum amount from \$8,160 to \$15,310 due to the continued need for these services.				
		Term of Contract:	05/10/2023 - 05/31/2027	Contract # 27471		
39.	611	GAMING CONTROL BOARD	VERITEXT, LLC	GENERAL 50% OTHER: INVESTIGATIVE 50%	\$50,000	Sole Source
	Contract Description:	This is the first amendment to the original contract which provides ongoing court reporter services for the monthly Board and Commission meetings, investigative hearings, and gaming workshops. This amendment extends the termination date from December 31, 2024 to March 31, 2025 and increases the maximum amount from \$49,999 to \$99,999 due to the continued need for these services.				
		Term of Contract:	06/27/2024 - 03/31/2025	Contract # 29434		
40.	702	DEPARTMENT OF WILDLIFE - DIRECTOR'S OFFICE	EVERON, LLC	FEE: SPORTSMEN REVENUE	\$29,440	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-16866 which provides security and fire protection services. This service agreement provides Ava Aware annual subscriptions and Ava Cloud Storage annual subscriptions.				
		Term of Contract:	03/15/2025 - 07/31/2028	Contract # 29931		
41.	704	STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - FEDERAL PROGRAMS-NON-EXEC	DESIGNWORKSHOP, INC.	FEDERAL	\$22,610	
	Contract Description:	This is a new contract to provide the development of a sign manual for Valley of Fire State Park.				
		Term of Contract:	12/20/2024 - 01/31/2025	Contract # 30060		
42.	704	STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	J-U-B ENGINEERS, INC.	GENERAL 8% FEDERAL 92%	\$57,848	Professional Service
	Contract Description:	This is a new contract to provide engineering design to upgrade the existing recreational vehicle dump station at Dayton State Park.				
		Term of Contract:	12/30/2024 - 09/30/2026	Contract # 30078		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
43.	704	STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	PATRICK C COOK DBA COOK RANCH	OTHER: REVENUE	\$27,000	
	Contract Description:	This is a new revenue contract to provide a livestock grazing operation within Spring Valley State Park.				
		Term of Contract:	01/01/2025 - 12/31/2027	Contract # 30032		
44.	704	STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	S7 LIVESTOCK LLC	OTHER: REVENUE	\$21,000	
	Contract Description:	This is a new revenue contract to provide a livestock grazing operation within Washoe Lake State Park.				
		Term of Contract:	01/01/2025 - 12/31/2027	Contract # 30022		
45.	704	STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS INTERPRETIVE AND EDUCATION PROGRAM	GENWHY COMMUNICATIONS	OTHER: GIFT SHOP INCOME	\$11,600	Professional Service
	Contract Description:	This is a new contract to provide a keynote speaker and training at a quarterly management team meeting.				
		Term of Contract:	01/14/2025 - 01/15/2025	Contract # 29983		
46.	706	STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - ADMINISTRATION	NATIONWIDE TRANSPORT SERVICES, LLC	GENERAL 50% FEDERAL 50%	\$20,000	
	Contract Description:	This is a new contract to provide equipment transportation.				
		Term of Contract:	12/20/2024 - 06/30/2025	Contract # 30039		
47.	708	STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - NEVADA NATURAL HERITAGE	US DEPARTMENT OF AGRICULTURE	FEDERAL	\$30,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide genetic analysis of springsnail specimens for conservation and to meet the data collection cooperative agreement with U.S. Fish and Wildlife Services.				
		Term of Contract:	01/01/2025 - 11/30/2025	Contract # 30076		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
48.	709	STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - MATERIALS MANAGEMENT AND CORRECTIVE ACTION	CENTELA CAPITAL INC. DBA DICTATE EXPRESS	OTHER: TRANSFER FROM PETROLEUM DISCHARGE TRUST	\$18,000	
	Contract Description:	This is a new contract to provide ongoing transcription services for public meetings. Term of Contract: 02/01/2025 - 12/31/2028 Contract # 30045				
49.	751	DEPARTMENT OF BUSINESS AND INDUSTRY - TRANSPORTATION SERVICES AUTHORITY - ADMINISTRATIVE FINES	TRUEPOINT SOLUTIONS, LLC	OTHER: ADMINISTRATIVE FINES	\$43,380	Sole Source
	Contract Description:	This is a new contract to provide implementation and configuration services to allow the Nevada Taxicab Authority's existing Accela system to support the division's driver permitting enforcement database. Term of Contract: 01/14/2025 - 09/30/2025 Contract # 30013				
50.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - DISABILITY ADJUDICATION	MISSION CRITICAL SPECIALISTS, INC.	FEDERAL	\$48,325	
	Contract Description:	This is a new contract to provide ongoing preventative maintenance services of the uninterruptible power distribution systems located at the Bureau of Disability Adjudication office location in Carson City. Term of Contract: 01/14/2025 - 12/31/2028 Contract # 30098				

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
51.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - ADMINISTRATION	BEHIND THE SCENE CLEANING SERVICE INC	OTHER: COST ALLOCATION	\$15,000	
	Contract Description:	This is the first amendment to the original contract which provides janitorial services. This amendment extends the termination date from January 1, 2025 to June 30, 2025 and increases the maximum amount from \$60,000 to \$75,000 due to the continued need for these services.				
	Term of Contract:	01/30/2023 - 06/30/2025	Contract # 27088			
52.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES	XCEL MAINTENANCE SERVICES INC	OTHER: COST ALLOCATION	\$17,700	
	Contract Description:	This is the third amendment to the original contract which provides janitorial services. This amendment extends the termination date from December 31, 2024 to June 30, 2025 and increases the maximum amount from \$61,620 to \$79,320 due to the continued need for these services.				
	Term of Contract:	12/22/2022 - 06/30/2025	Contract # 27056			
53.	960	SILVER STATE HEALTH INSURANCE EXCHANGE - SILVER STATE HEALTH INSURANCE EXCHANGE ADMINISTRATION	GARTNER, INC.	FEE: CARRIER PREMIUM	\$44,500	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV21-8568 which provides information technology research and advisory services. This service agreement provides independent validation and verification services for testing requirements of the modernization of the division's federal hub interfaces as required by the Centers for Medicare and Medicaid Services.				
	Term of Contract:	02/01/2024 - 05/31/2025	Contract # 28854			
54.	B003	LICENSING BOARDS AND COMMISSIONS - AUDIOLOGY AND SPEECH PATHOLOGY	CONNIE CHRISTIANSEN	FEE: LICENSURE	\$12,750	Professional Service
	Contract Description:	This is a new contract to provide professional accounting services for the audit of financial statements.				
	Term of Contract:	01/01/2025 - 12/31/2025	Contract # 30008			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
55.	B008	LICENSING BOARDS AND COMMISSIONS - PROFESSIONAL ENGINEERS AND LAND SURVEYORS	ALBERTSON CONSULTING INC.	FEE: LICENSURE	\$84,400	
	Contract Description:	This is a new contract to provide implementation and support for a new online licensure system. Term of Contract: 02/01/2025 - 06/15/2026 Contract # 29841				
56.	B008	LICENSING BOARDS AND COMMISSIONS - PROFESSIONAL ENGINEERS AND LAND SURVEYORS	JACKSON & JACKSON CPAS, LTD.	FEE: LICENSURE	\$22,500	Professional Service
	Contract Description:	This is a new contract to provide professional bookkeeping and accounting services. Term of Contract: 01/01/2025 - 09/30/2025 Contract # 29958				
57.	B015	LICENSING BOARDS AND COMMISSIONS - MEDICAL EXAMINERS	LABEEG BUILDING SERVICES, INC.	FEE: LICENSURE	\$24,250	
	Contract Description:	This is a new contract to provide janitorial services at the Gateway Drive location in Reno. Term of Contract: 01/01/2025 - 12/31/2025 Contract # 29991				
58.	B015	LICENSING BOARDS AND COMMISSIONS - MEDICAL EXAMINERS	PETERBILT TRUCK PARTS & EQUIPMENT, LLC	FEE: LICENSURE	\$25,000	
	Contract Description:	This is a new contract to provide review and support services for the onsite information technology administrator. Term of Contract: 12/31/2024 - 12/31/2026 Contract # 30071				
59.	B015	LICENSING BOARDS AND COMMISSIONS - MEDICAL EXAMINERS	QCS, LLC	FEE: LICENSURE	\$20,000	
	Contract Description:	This is a new contract to provide ongoing heating, ventilation, and air conditioning maintenance services for the Gateway Drive location in Reno. Term of Contract: 01/01/2025 - 12/31/2026 Contract # 29927				
60.	B015	LICENSING BOARDS AND COMMISSIONS - MEDICAL EXAMINERS	RENO GREEN LANDSCAPING, LLC	FEE: LICENSURE	\$15,500	
	Contract Description:	This is a new contract to provide ongoing landscaping services at the Gateway Drive location in Reno. Term of Contract: 01/01/2025 - 12/31/2026 Contract # 30014				
61.	B015	LICENSING BOARDS AND COMMISSIONS - MEDICAL EXAMINERS	THE FERRARO GROUP, LTD	FEE: LICENSURE	\$25,000	Professional Service
	Contract Description:	This is a new contract to provide government relations services. Term of Contract: 01/01/2025 - 06/30/2025 Contract # 29935				

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
62.	B015	LICENSING BOARDS AND COMMISSIONS - MEDICAL EXAMINERS	VERITEXT, LLC	FEE: LICENSURE	\$75,000	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides court reporting services. This amendment extends the termination date from December 31, 2024 to December 31, 2025 and increases the maximum amount from \$20,000 to \$95,000 due to the increased need for these services.				
	Term of Contract:	06/13/2024 - 12/31/2025	Contract # 29261			
63.	B036	LICENSING BOARDS AND COMMISSIONS - MASSAGE THERAPISTS	VELEZ & HARDY, LLC	FEE: LICENSURE	\$22,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing financial statement audit services.				
	Term of Contract:	12/17/2024 - 02/28/2025	Contract # 29973			

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29924**

Agency Name: STATE ENERGY OFFICE	Legal Entity Name: Board of Regents of the Nevada System of Higher Education OBO UNLV Center for Research, Evaluation, and Assessment
Agency Code: 011	Contractor Name: Board of Regents of the Nevada System of Higher Education OBO UNLV Center for Research, Evaluation, and Assessment
Appropriation Unit: 4868-11	Address: 4505 S. Maryland Parkway Box 453003
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89154-3003
If "No" please explain: Not Applicable	Contact/Phone: Bradley Marianno 702-895-4196
	Vendor No.:
	NV Business ID: GOVERNMENTAL ENTITY

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/31/2024**

Anticipated BOE meeting date 02/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/01/2025**

Contract term: **120 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **SEPBIL**

5. Purpose of contract:

This is a new interlocal agreement to provide a state energy workforce development gap analysis and feasibility study.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$55,000.00**

Payment for services will be made at the rate of \$250.00 per hour worked

II. JUSTIFICATION

7. What conditions require that this work be done?

The requirement under the SEPBIL Workforce Development federal funding is complete a workforce gap analysis and feasibility study that will be utilized to inform the program development.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is to be an extensive and comprehensive gap analysis and feasibility study on the State of Nevada's workforce specific to the energy efficiency sector and is to include comprehensive DEIA and Justice40 elements required by the grant. This requires subject matter experts in gap analysis and feasibility. CREA has a proven record in high-quality research, evaluation, assessment, and data-analytics.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Exempt per NRS 277.180.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Interlocal agreement with the Board of Regents of the Nevada System of Higher Education.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kpacheco	10/23/2024 08:58:26 AM
Division Approval	jkidd	10/23/2024 09:29:17 AM
Department Approval	jkidd	10/23/2024 09:29:21 AM
Contract Manager Approval	ssands	11/13/2024 10:16:42 AM
Budget Analyst Approval	stilley	12/31/2024 17:23:47 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29942**

Agency Name: **STATE ENERGY OFFICE**
Agency Code: **011**
Appropriation Unit: **4868-17**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **GEOTAB USA Inc.**
Contractor Name: **GEOTAB USA Inc.**
Address: **6543 S. Las Vegas Boulevard Suite 200**
City/State/Zip: **Las Vegas, NV 89119**
Contact/Phone: **Neil Garrett 702-884-8289**
Vendor No.:
NV Business ID: **NV20151585485**

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/31/2024**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **180 days**

4. Type of contract: **Other (include description): Service Agreement**

Contract description: **Geo Devices**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV23-12600 which provides ongoing Wireless Voice, Data & Accessories. This service agreement provides installation of telematic devices in fleet vehicles for energy related data.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$97,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

SB505 (2023) requires the office to collect energy-related data on all state fleet vehicles.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Installation of the devices requires setup expertise held only by the company.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is a service agreement under a master service agreement

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kpacheco	10/30/2024 13:34:53 PM
Division Approval	jkidd	11/05/2024 13:14:54 PM
Department Approval	jkidd	11/05/2024 13:14:57 PM
Contract Manager Approval	ssands	11/22/2024 13:55:38 PM
Budget Analyst Approval	stilley	12/31/2024 17:28:53 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30061**

Agency Name: ATTORNEY GENERAL'S OFFICE	Legal Entity Name: REAL ESTATE EXPERT WITNESS, LLC
Agency Code: 030	Contractor Name: REAL ESTATE EXPERT WITNESS, LLC
Appropriation Unit: 1348-15	Address: 1238 GLENCOE AVE
Is budget authority available?: Yes	City/State/Zip: Highland Park, IL 60035
If "No" please explain: Not Applicable	Contact/Phone: 312/307-14
	Vendor No.: T29049716
	NV Business ID: NV20243215851

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Tort Claims

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/02/2024**

Anticipated BOE meeting date 01/2025

Retroactive? **Yes**

If "Yes", please explain

The need for an expert witness was not discovered due to an initial stay in the courts.

3. Termination Date: **06/30/2026**

Contract term: **1 year and 209 days**

4. Type of contract: **Contract**

Contract description: **Expert Witness**

5. Purpose of contract:

This is a new contract to provide expert witness services in a Department of Conservation and Natural Resources legal matter.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$71,000.00**

Payment for services will be made at the rate of \$500.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

Provide expert witness services for Litigation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Area of expertise aligns with this matter.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rjon21	12/13/2024 10:03:18 AM
Division Approval	jhoba2	12/16/2024 16:01:36 PM
Department Approval	jhoba2	12/16/2024 16:01:38 PM
Contract Manager Approval	jhoba2	12/16/2024 16:38:03 PM
Budget Analyst Approval	vmilazz1	12/17/2024 17:42:42 PM

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Solicitor General

STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

1 State of Nevada Way, Suite 100
Las Vegas, Nevada 89119

MEMORANDUM

To: Budd Milazzo, Executive Branch Budget Officer,
Governor's Finance Office, Budget Division

From: Leslie Nino Piro, General Counsel, ext. 6-3077, LNinoPiro@ag.nv.gov;
Christena Georgas-Burns, Deputy General Counsel, ext. 6-9234,
cgeorgasburns@ag.nv.gov

Date: December 10, 2024

Subject: Justification for Retroactive Contract

SAM 0114 B provides as follows:

When an agency submits a retroactive contract for inclusion on the action item agenda, support documentation submitted to GFO and provided to Board Members must include a memorandum explaining why the proposed contract should be approved retroactively. The memorandum must be on agency letterhead and approved by the agency head or designee.

This memorandum documents the Office of the Attorney General's ("OAG") justification for submission of a retroaction contract.

The purpose of the contract is to provide expert witness services to the OAG in support of litigation defending Nevada Department of Conservation and Natural Resources, Division of Water Resources, and State Engineer ("State Defendants") in *Coyote Springs Investment, LLC, et al. v. State of Nevada, ex. rel. Division of Water Resources, et al.*, and *Lincoln County Water District, et al. v. State of Nevada, Department of Conservation & Natural Resources, et al.*

Most of the underlying facts in the case started in 2002 and the case was filed on August 8, 2020. The need for expert services arose unexpectedly during the normal course of the representation and was not discovered earlier because the case was stayed for a significant period while the Nevada Supreme Court resolved petitions for

writ of mandamus. The district court lifted the stay in June 2024, instructing the parties to move forward with the litigation.

Plaintiffs' Third Amended Complaint significantly changed the nature of their claims against the State Defendants. Plaintiffs now allege damages in excess of \$1.5 billion. Plaintiffs' increased case valuation and additional claims regarding the taking of land where they previously alleged the taking of water rights and priority status has rendered this matter even more complex. Additionally, DAGs in the Complex Litigation Division lack significant experience in eminent domain and takings law—expertise that the case now requires. As a result, the OAG has sought to engage experts to address the additional claims raised in the Third Amended Complaint.

This matter currently has initial expert disclosures due on February 14, 2025, a discovery cutoff date of May 16, 2025, and a trial date on the August 5, 2025, trial stack. The OAG is seeking an extension, but no additional time is certain.

In early November 2024, General Counsel reviewed the information presented by Chief Litigation Counsel Marni Watkins and determined that this land use expert is needed to successfully litigate the case. General Counsel negotiated favorable terms with the expert. Expert services began December 2, 2024, to allow the expert to get up to speed on the case and meet current deadlines.

Accordingly, pursuant to SAM 0114 B, the OAG requests retroactive approval of CETS # _____ for **Real Estate Expert Witnesses, LLC** to December 2, 2024.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30074**

Agency Name: ATTORNEY GENERAL'S OFFICE	Legal Entity Name: The Candelario Group, LLC
Agency Code: 030	Contractor Name: The Candelario Group, LLC
Appropriation Unit: 1348-15	Address: 113 Rancho Mesa Ave
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89123
If "No" please explain: Not Applicable	Contact/Phone: Lorena Candelario, SR/WA 702-759-2193
	Vendor No.: Pending
	NV Business ID: NV20232771962

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Tort Claims

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/02/2024**

Anticipated BOE meeting date 01/2025

Retroactive? **Yes**

If "Yes", please explain

The need for an expert witness was not discovered earlier due to a stay in the courts.

3. Termination Date: **06/30/2026**

Contract term: **1 year and 209 days**

4. Type of contract: **Contract**

Contract description: **Expert Witness**

5. Purpose of contract:

This is a new contract to provide expert witness services in a Department of Conservation and Natural Resources legal matter.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,200.00**

Payment for services will be made at the rate of \$350.00 per hour

Other basis for payment: Hourly rate from \$190.00 up to \$350.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Provide expert witness services for Litigation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State staff do not have the expertise.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Expert Witness

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	12/16/2024 12:49:09 PM
Division Approval	jhoba2	12/16/2024 12:49:12 PM
Department Approval	jhoba2	12/16/2024 12:49:16 PM
Contract Manager Approval	jhoba2	12/16/2024 12:49:18 PM
Budget Analyst Approval	vmilazz1	12/17/2024 17:58:14 PM

AARON D. FORD
Attorney General

CRAIG A. NEWBY
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General



TERESA BENITEZ-
THOMPSON
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

1 State of Nevada Way, Suite 100
Las Vegas, Nevada 89119

MEMORANDUM

To: Budd Milazzo, Executive Branch Budget Officer,
Governor's Finance Office, Budget Division

From: Leslie Nino Piro, General Counsel, ext. 6-3077, LNinoPiro@ag.nv.gov;
Christena Georgas-Burns, Deputy General Counsel, ext. 6-9234,
cgeorgasburns@ag.nv.gov

Date: December 10, 2024

Subject: Justification for Retroactive Contract

SAM 0114 B provides as follows:

When an agency submits a retroactive contract for inclusion on the action item agenda, support documentation submitted to GFO and provided to Board Members must include a memorandum explaining why the proposed contract should be approved retroactively. The memorandum must be on agency letterhead and approved by the agency head or designee.

This memorandum documents the Office of the Attorney General's ("OAG") justification for submission of a retroaction contract.

The purpose of the contract is to provide expert witness services to the OAG in support of litigation defending Nevada Department of Conservation and Natural Resources, Division of Water Resources, and State Engineer ("State Defendants") in *Coyote Springs Investment, LLC, et al. v. State of Nevada, ex. rel. Division of Water Resources, et al.*, and *Lincoln County Water District, et al. v. State of Nevada, Department of Conservation & Natural Resources, et al.*

Most of the underlying facts in the case started in 2002 and the case was filed on August 8, 2020. The need for expert services arose unexpectedly during the normal course of the representation and was not discovered earlier because the case was stayed for a significant period while the Nevada Supreme Court resolved petitions for

writ of mandamus. The district court lifted the stay in June 2024, instructing the parties to move forward with the litigation.

Plaintiffs' Third Amended Complaint significantly changed the nature of their claims against the State Defendants. Plaintiffs now allege damages in excess of \$1.5 billion. Plaintiffs' increased case valuation and additional claims regarding the taking of land where they previously alleged the taking of water rights and priority status has rendered this matter even more complex. Additionally, DAGs in the Complex Litigation Division lack significant experience in eminent domain and takings law—expertise that the case now requires. As a result, the OAG has sought to engage experts to address the additional claims raised in the Third Amended Complaint.

This matter currently has initial expert disclosures due on February 14, 2025, a discovery cutoff date of May 16, 2025, and a trial date on the August 5, 2025, trial stack. The OAG is seeking an extension, but no additional time is certain.

In early November 2024, General Counsel reviewed the information presented by Chief Litigation Counsel Marni Watkins and determined that this land use expert is needed to successfully litigate the case. General Counsel negotiated favorable terms with the expert. Expert services began December 2, 2024, to allow the expert to get up to speed on the case and meet current deadlines.

Accordingly, pursuant to SAM 0114 B, the OAG requests retroactive approval of CETS # 30074 for **The Candelario Group, LLC** to December 2, 2024.

In 2019, the Secretary of State's office deployed a new Commercial Recordings business registry application. Three years post release, a significant backlog of critical and urgent fixes remains unresolved by the previous contractor. As a direct nexus to domestic and international commerce, and a source of over \$200M in state general fund revenue, it is imperative that the application is operational 24/7 and that official filings and public records processed through our office are recorded accurately and timely.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Secretary of State's office acquired the software application (Cenuity) source code from the previous contractor. SOS staff do not have the requisite skills and expertise to fully and solely complete this effort.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 220804

Approval Date: 08/05/2022

c. Why was this contractor chosen in preference to other?

This contractor employs staff with specific knowledge, expertise and direct domain experience with Nevada's Business, UCC and Notary systems, and has knowledge of the statutory business processes and filing rules enabling them to quickly support the Secretary of State's office in maintaining operations seamlessly.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has done work with the state and work has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Foreign Limited-Liability Company

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbowma1	01/06/2025 09:35:11 AM
Division Approval	dbowma1	01/06/2025 09:35:16 AM
Department Approval	dbowma1	01/06/2025 09:35:22 AM
Contract Manager Approval	jmckeeha	01/13/2025 09:43:15 AM
EITS Approval	ljean	01/13/2025 12:54:31 PM
Budget Analyst Approval	mranki1	01/14/2025 12:21:53 PM



STATE OF NEVADA
OFFICE OF THE CHIEF INFORMATION OFFICER
WITHIN THE OFFICE OF THE GOVERNOR

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Gabriel Di Chiara, Chief Deputy Secretary of State, SOS
Shauna Bakkedahl, Deputy Sec. of State for Commercial Recordings, SOS
Tim Horgan, Chief IT Manager, SOS
Ashley Griffiths, Administrative Services Officer, SOS

CC: Tim Galluzi, State Chief Information Officer, OCIO-OG
Robert Dehnhardt, State Chief Information Security Officer, OCIO-OG
Sean Montierth, IT Chief, Computing Services Unit, OCIO-OG
David Axtell, Chief Enterprise Architect, OCIO-OG

FROM: Lisa Jean, TIN Administrator, OCIO-OG

SUBJECT: TIN Completion Memo – SOS – TIN 734 – *Project Orion* – BA 1050

DATE: July 3, 2023

We have completed our review for the Secretary of State's Office (SOS) – *Project Orion* – TIN 734.

The submitted TIN, for an estimated value of \$15,000,000.00 in the FY24/FY25 biennium, (100% General Fund), is to support a portfolio of projects and initiatives to improve the state business licensing and renewals processes managed through the SilverFlume Business Portal.

The SilverFlume Business Portal is a pivotal asset for Nevada's economic growth, with nearly 560,000 businesses utilizing its platform for their licensing and renewals. In 2022 alone, the platform contributed approximately \$200 million to the State General Fund. However, there remains substantial potential for further enhancement and streamlining of the user experience to ensure it is more accessible for the countless business owners who rely on SilverFlume. This initiative is intended to attract more businesses to the State of Nevada, thereby further stimulating economic growth.

Efficiency and user-friendliness are the guiding principles for this investment. The notion that a business owner should need a lawyer or an IT expert to navigate the licensing process is outdated, thus the

objective of this system overhaul is to create a more logical, efficient process flow, coupled with an enhanced customer service experience that uses technology such as chatbots and self-help tools to reduce the workload on state employees.

The solution will include 24/7 exception monitoring, enabling a swift response to any potential threats or system breaches. Additionally, the agency's disaster recovery plan will be meticulously tested and documented to ensure minimal disruption in the face of unforeseen incidents. Thus, while the SilverFlume Business Portal evolves to offer a more efficient, user-friendly experience, it will continue to prioritize the cybersecurity of the state and its users and the protection of their data. The Office of the CIO supports the agency's commitment to improved security. As the agency seeks to improve and streamline the user experience for Nevada's business owners and to maintain data security and integrity, the agency should implement advanced security protocols, including multi-factor authentication and encryption where possible, to protect sensitive user data.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO-OG as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	220804 @

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	ENTER STATE AGENCY NAME HERE:	Secretary of state	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	Scott Anderson, Chief Deputy Secretary of State	(775) 684-5711	scotta@sos.nv.gov
	Debbie Bowman, Deputy for Operations	(775) 684-5656	DebbieBowman@sos.nv.gov

1b	Vendor Information:	
	Vendor Name:	WSD Digital, LLC (branded as "ReFrame Solutions")
	Contact Name:	Greg Amato, Director of Sales and Capture
	Complete Address: City, State, and Zip Code	750 Main Street, Suite 327 Hartford, CT 06103
	Telephone Number:	(860) 559-6354
	Email Address:	greg.a@wsddigital.com

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	<input checked="" type="checkbox"/>
	Professional Service Exemption:	<input type="checkbox"/>

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	<input checked="" type="checkbox"/>	No:
	If 'No' Enter Amendment Number:	#		
	Enter CETS Number:	#		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:	<input type="checkbox"/>	No:
	Contract:	Start Date:	Sept 2022 BOE approval	End Date: Aug 2025 / Aug 30, 2025

1f	Funding:	
	State Appropriated:	Yes. Funding is currently available in FY2023 (Approved TIN-T40200326084); future funding to be approved by legislature through the budget request.
	Federal Funds:	
	Grant Funds:	

Rec'd 08/01/22 3:31pm

Other (Explain):

Purchasing Use Only:

Approval #:

220804 @

1g Total Estimated Value of this Service Contract, Amendment or Purchase:
\$2,188,800

2 Provide a description of work/services to be performed or commodity/good to be purchased:
The services to be provided include assisting SOS IT staff in maintaining, supporting and enhancing the Commercial Recordings back-end processing system known as Cenuity.
The Commercial Recordings Division conducted an RFP and awarded a \$9.8M contract in 2016; the product went live in July 2019. After more than 2 ½ years post release, the majority of “bugs” and change request backlog remain unresolved and now is critical and urgent, as the state is facing potential lawsuits filed by its constituents. There is great concern with the continuity of the awarded vendor. Since go-live, the vendor merged with another organization, changed leadership, and continuously struggles to provide proper resources to us. If the system is not properly maintained and stability is unreliable, we are simply unable to operate. The SOS intends to acquire the source code and take over the maintenance of the product with the assistance of this new vendor.

3 What are the unique features/qualifications required for this service or good that are not available from any other vendor:
This vendor employs staff with specific knowledge and experience with this code base, direct domain knowledge and experience with Nevada’s Business, UCC and Notary systems, and has knowledge of the statutory business processes and filing rules enabling them to quickly support the SOS in maintaining system operations seamlessly. Because of their detailed knowledge, they will also be able to deliver bug fixes and system changes in a timely manner.

4 Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:
It is critical that the Commercial Recordings Division provide accurate official recordings for the 350,000+ business entities on file to banks and lending institutions internationally, as well as the U.S. stock market. It is absolutely imperative that we are operational 24/7 with only scheduled routine maintenance interruptions. Late or inaccurate recordings could significantly impact commerce. The Commercial Recordings Division generates approx. \$200M of state General Fund revenue annually through this system. When the SOS acquires the source code, the current vendor’s contract for support and maintenance will be immediately terminated. A competitive bid will not draw bidders who will be willing and able to rescue and maintain a system that is not their own product, nor one that they have no experience in. More importantly, if we are unable to seamlessly transition and keep the system operating during the 1+ year timeframe to competitively bid and allow for knowledge transfer to an unfamiliar vendor, the state will likely be sued. If our system is not operational and we are unable to process filings accurately, the Commercial Recordings Division will accrue a backlog of paper filings in-house requiring manual processing and adjustments. With 16 vacant positions in the

division and an ongoing challenge to hire staff, we will not be able to process the backlog in a reasonable amount of time and official public records will not be available to the general public, as required by statute.

This vendor also provides the SOS with a proprietary product that was implemented under emergency during the COVID-19 pandemic. We intend to integrate this product with our processing system. Because of the proprietary code, this is the only vendor who would be able to accomplish that task.

Please note: The software is over six years and will require replacement within the next five years. We must keep this system operational and have all data issues resolved prior to replacement. We estimate a three-to-five-year relationship with this vendor to assist the SOS in resolving outstanding issues and get to a place to be able to competitively bid a replacement system.

Were alternative services or commodities evaluated?

Check One:

Yes

No

X

a. **If yes**, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.

We have considered alternative options with the current vendor. One of the options included an "upgrade" to a newer software version at a cost of over \$1M dollars. This upgrade will require a migration – our data is not suitable for a migration of any kind. Also, the vendor has not performed. They have demonstrated a steadily decreasing capacity to support their own product.

We are unaware of any other vendors with the knowledge and experience with this code and our processes.

b. **If not**, why were alternatives not evaluated?

5

Purchasing Use Only:	
Approval #:	220804 (C)

6	<p>Has the agency purchased this service or commodity in the past? Check One:</p> <p><i>The original contract was awarded via RFP to another vendor and included maintenance and support of the product. The original contract was extended via solicitation waivers because the vendor never completed the project within the contracted timeframes.</i></p> <p><i>This request is new because the state will have ownership of the source code and is hiring a company to assist the SOS IT staff in the maintenance and support of the code.</i></p> <p>NOTE: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</p>	Yes	No																																				
	<p>a. <i>If yes, starting with the most recent contract and working backward, for the <u>entire</u> relationship with this vendor, or any other vendor for this service or commodity, the following information <u>must</u> be provided:</i></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Term</th> <th rowspan="2">Value</th> <th rowspan="2">Short Description</th> <th rowspan="2">Type of Procurement ENTER RFP#, RFQ#, Waiver #</th> </tr> <tr> <th>Start Date</th> <th>End Date</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Term		Value	Short Description	Type of Procurement ENTER RFP#, RFQ#, Waiver #	Start Date	End Date																															X
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Start Date	End Date																																						

7	<p>What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?</p>
	<p><i>If the waiver is denied, the SOS will be unable to maintain the Commercial Recordings system during outages, or implement long overdue bug fixes or code changes. Our system is not in proper condition to be replaced – it must be fixed first. As described in question 4, it is critical to be able to maintain continuous support and not interrupt international commerce or stall state revenues with an inoperable system. The current vendor has not performed and does not have proper resources to support our needs. When the SOS acquires the source code, the current vendor’s contract for support and maintenance will be immediately terminated.</i></p>

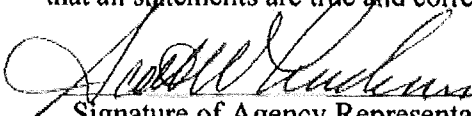
8	<p>What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?</p>
	<p><i>We are unable to consider any new products because of the grave condition of our database. We considered options with the current vendor but determined they are not feasible. All other vendors who provide business registry systems have their own product and would not support or provide simple maintenance on a competitor’s product. This vendor has specific code knowledge and experience with this system and is able to provide assistance to SOS IT staff once we acquire the code and take over the maintenance and support internally.</i></p>

#220804 @

9	Will this purchase obligate the State to this vendor for future purchases? Check One:	Yes	No
	<u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u>		X
a. If yes, please provide details regarding future obligations or needs.			

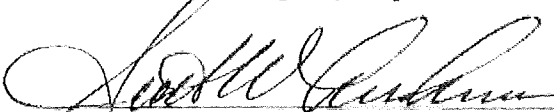
Purchasing Use Only:	
Approval #:	

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.


Signature of Agency Representative Initiating Request

Scott W. Anderson
Print Name of Agency Representative Initiating Request

8/1/2022
Date


Signature of Agency Head Authorizing Request

Scott W. Anderson
Print Name of Agency Head Authorizing Request

8/1/2022
Date

FOR PURCHASING USE ONLY – PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. **This signature does not exempt your agency from any other processes that may be required.**

****NOTE:** Agency must include TIN approval memo as an attachment in CETS **
Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

220804 (2)

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Kevin D. Doty

Administrator, Purchasing Division or Designee

08/05/2022

Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23717	Amendment Number: 4
Agency Name: SECRETARY OF STATE'S OFFICE	Legal Entity Name: WSD Digital LLC dba Reframe Engage
Agency Code: 040	Contractor Name: WSD Digital LLC dba Reframe Engage
Appropriation Unit: 1050-26	Address: 750 Main Street Suite 327
Is budget authority available?: Yes	City/State/Zip: Hartford, CT 06103
If "No" please explain: Not Applicable	Contact/Phone: Seth Klaskin 844-473-3726
	Vendor No.: T29043588
	NV Business ID: NV20201919313

To what State Fiscal Year(s) will the contract be charged? **2021-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/09/2020**
 Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **11/01/2025**

Contract term: **4 years and 357 days**

4. Type of contract: **Contract**

Contract description: **Web Based Subscripti**

5. Purpose of contract:

This is the fourth amendment to the original contract which provides a web-based citizen engagement platform. This amendment increases the maximum amount from \$48,000 to \$60,000 due extending the contract in the previous amendment.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$12,000.00	\$12,000.00	\$12,000.00	Yes - Info
a. Amendment 1:	\$24,000.00	\$24,000.00	\$36,000.00	Yes - Info
b. Amendment 2:	\$12,000.00	\$12,000.00	\$48,000.00	Yes - Info
c. Amendment 3:	\$0.00	\$0.00	\$48,000.00	No
2. Amount of current amendment (#4):	\$12,000.00	\$12,000.00	\$60,000.00	Yes - Info
3. New maximum contract amount:	\$60,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

To provide the Nevada Secretary of State our ReFrame Engage Solution (the � Software�) to support your multiple locations and employees and provide more efficient customer service and increased efficiencies with your business transactions. ReFrame Engage is a comprehensive, online Customer Engagement Platform designed to streamline day-to-day business operations of scheduling virtual or in-person appointments to include multi-channel communication and administration control with the setup and configuration of your customized branded instance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NV State employees are not trained or have the expertise to complete these requirements

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Reframe Engage provides more efficient customer service and increased efficiencies with our business transactions and the best yearly subscription price.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has done prior business with the state and it has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Foreign Limited-Liability Company

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval	adale	12/19/2024 13:20:35 PM
Division Approval	adale	12/19/2024 13:20:42 PM
Department Approval	adale	12/19/2024 13:20:48 PM
Contract Manager Approval	jmckeeha	12/19/2024 13:36:24 PM
EITS Approval	ljean	12/19/2024 13:48:20 PM
Budget Analyst Approval	mranki1	01/07/2025 10:35:03 AM

Joe Lombardo
Governor



Timothy D. Galluzi
State Chief Information Officer

Darla J. Dodge
Deputy CIO– COO

David ‘Ax’ Axtell
Deputy CIO – CTO

Robert “Bob” Dehnhardt
Deputy CIO - CISO

STATE OF NEVADA
GOVERNOR’S OFFICE
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
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M E M O R A N D U M

TO: Debbie Bowman, Deputy of Operations, SOS
Ashley Griffiths, Administrative Services Officer, SOS
Josh Gruver, Chief IT Manager, SOS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – SOS – TIN 1072 – *WSD ReFrame – Scheduling System* – BA 1050

DATE: December 17, 2024

We have completed our review for the Nevada Secretary of State’s (SOS) – *WSD ReFrame – Scheduling System* – TIN 1072.

The submitted TIN, for an estimated value of \$24,000.00 in the FY24/FY25 biennium (100 % General Fund), is to renew the WSD ReFrame contract through FY25.

ReFrame’s SaaS solution is utilized on the public-facing website nvsos.gov to provide the public with an option to schedule dedicated time with on-site personnel for specialized assistance in the notary, elections, and commercial recordings departments. Initially implemented during the COVID-19 pandemic, the tool was designed to facilitate one-on-one appointments, enabling the public to access focused support in key service areas.

The scheduling utility collects essential information provided by the public, allowing staff to research and prepare necessary documents in advance of the appointment. This process enhances the efficiency and quality of the support provided to users.

It is essential to confirm that ReFrame adheres to security best practices, including encryption protocols for data in transit and at rest, role-based access controls, and compliance with relevant regulations such as NIST standards, FISMA, or other applicable state security policies. Periodic security assessments, audits, and a review of the vendor's incident response plan are recommended to further ensure that risks are adequately managed.

SOS must also consider third-party risks with using a SaaS solution. Clear service level agreements and understanding of data ownership, retention policies, and recovery plans are crucial to reducing data exposure.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29968**

Agency Name: TREASURER - MILLENNIUM SCHOLARSHIP	Legal Entity Name: Royal Printing Company, Inc.
Agency Code: 053	Contractor Name: Royal Printing Company, Inc.
Appropriation Unit: 1088-04	Address: 3200 W. Sunset Road
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89118
If "No" please explain: Not Applicable	Contact/Phone: Mark Martin 702.362.0940
	Vendor No.: T27044308
	NV Business ID: NV19911021416

To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Transfer from College Savings Endowment Account

Agency Reference #: Agency Led - Informal Solicitation

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/31/2024**

Anticipated BOE meeting date 01/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2028**
Contract term: **4 years and 1 day**

4. Type of contract: **Contract**
Contract description: **GGMS Mailing**

5. Purpose of contract:
This is a new contract to provide ongoing printing and mailing of student welcome packets.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: **\$78,950.00**
Other basis for payment: As invoiced, per Attachment AA

II. JUSTIFICATION

7. What conditions require that this work be done?
The Millennium Scholarship Division is responsible to provide award packets to all potential eligible scholars of the Governor Guinn Millennium Scholarship.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
The Treasurer's Office does not have the staff resources or expertise to create and execute the activities involved with this project.

9. Were quotes or proposals solicited? **Yes**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Las Vegas Color
Abbott's Custom Printing
A&B Printing & Mailing
Royal Printing Company, Inc
Liberty Press Nevada

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The only vendor who responded to the solicitation and past experience and knowledge of the project.

d. Last bid date: 09/04/2024 Anticipated re-bid date: 08/01/2028

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

State Treasurer's Office, current, very satisfied

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Ihoove1	11/05/2024 11:34:56 AM
Division Approval	Ihoove1	11/05/2024 11:35:00 AM
Department Approval	Ihoove1	11/05/2024 11:35:03 AM
Contract Manager Approval	jveit	11/05/2024 11:42:37 AM
Budget Analyst Approval	stille	12/31/2024 10:32:35 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29986**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: CENTRAL SIERRA CONSTRUCTION, INC.
Agency Code: 082	Contractor Name: CENTRAL SIERRA CONSTRUCTION, INC.
Appropriation Unit: 1349-14	Address: 2551 PRECISION DR. STE. C
Is budget authority available?: Yes	City/State/Zip: MINDEN, NV 89423-8976
If "No" please explain: Not Applicable	Contact/Phone: William Park 775/267-2943
	Vendor No.: T80982411
	NV Business ID: NV19921060188

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rental Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/09/2025**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/30/2025**

Contract term: **325 days**

4. Type of contract: **Contract**

Contract description: **Gov office**

5. Purpose of contract:

This is a new contract to provide replacement of piping, plumbing fixtures, and flooring in the Nevada State Capitol building located in Carson City.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,120.00**

Other basis for payment: **CAT14-FY25-021**

II. JUSTIFICATION

7. What conditions require that this work be done?

Need for updated plumbing, fixtures, and floor covering CAT14-FY25-021

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the manpower or the equipment to complete this CAT 14 project.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Central Sierra Contractor
JMA Construction
Hand Construction**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

NRS 338.13862  Requirements for awarding contract for smaller public work to contractor.
b) If the estimated cost of the public work is \$25,000 or less, solicit a bid from at least one properly licensed contractor.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Since 1999, with various state agencies, service is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	11/22/2024 14:46:11 PM
Division Approval	jkidd	12/05/2024 08:43:47 AM
Department Approval	jkidd	12/05/2024 08:43:50 AM
Contract Manager Approval	ssands	01/03/2025 09:59:05 AM
Budget Analyst Approval	klay0	01/09/2025 11:58:27 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29982**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: RICKS FLOOR COVERING, INC.
Agency Code: 082	Contractor Name: RICKS FLOOR COVERING, INC.
Appropriation Unit: 1349-12	Address: 3640 S. CURRY STREET
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89703-6366
If "No" please explain: Not Applicable	Contact/Phone: Rick Corelli 775-885-2355
	Vendor No.: T32011411
	NV Business ID: NV20001249736

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rental Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/17/2024**

Anticipated BOE meeting date 01/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **194 days**

4. Type of contract: **Contract**

Contract description: **Floor covering**

5. Purpose of contract:

This is a new contract to provide and install new decking material on the north deck of the governor's mansion.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$14,975.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Existing deck is failing

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the manpower or the equipment to complete this project.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Landmark Flooring
Sierra Floor Covering
Ricks Floor Covering

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Since 2001 with various state agencies, service is satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	11/13/2024 16:37:10 PM
Division Approval	jkidd	11/15/2024 10:32:24 AM
Department Approval	jkidd	11/15/2024 10:32:27 AM
Contract Manager Approval	ssands	12/16/2024 13:24:39 PM
Budget Analyst Approval	klay0	12/17/2024 16:00:21 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30047**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: Ridgeline Framing, LLC
Agency Code: 082	Contractor Name: Ridgeline Framing, LLC
Appropriation Unit: 1349-14	Address: 3170 Research Way # 83
Is budget authority available?: Yes	City/State/Zip: Carson City, NV 89706
If "No" please explain: Not Applicable	Contact/Phone: Brandon Davis 775-400-0225
	Vendor No.: T32017087
	NV Business ID: NV20171770929
To what State Fiscal Year(s) will the contract be charged?	2025-2026
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
General Funds 0.00 %	Fees 0.00 %
Federal Funds 0.00 %	Bonds 0.00 %
Highway Funds 0.00 %	X Other funding 100.00 % Buildings and Grounds Rental Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/20/2024**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/05/2025**

Contract term: **350 days**

4. Type of contract: **Contract**

Contract description: **Deck repair**

5. Purpose of contract:

This is a new contract to repair the failing deck at the Governor's Mansion.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$21,710.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Current deck at Governor's Mansion is failing

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the manpower or the equipment to complete this CAT14 -FY25-023 project.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**JMA construction
Central Sierra Construction
Ridgeline Framing**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jcru2	12/10/2024 10:48:46 AM
Division Approval	jkidd	12/10/2024 13:59:06 PM
Department Approval	jkidd	12/10/2024 13:59:09 PM
Contract Manager Approval	ssands	12/17/2024 14:30:33 PM
Budget Analyst Approval	klay0	12/20/2024 12:06:18 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 25047	Amendment Number: 2
Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: IMEG CONSULTANTS CORP.
Agency Code: 082	Contractor Name: IMEG CONSULTANTS CORP.
Appropriation Unit: 1535-53	Address: 4599 LONGLEY LANE
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89502
If "No" please explain: Not Applicable	Contact/Phone: 775-828-4889
	Vendor No.: T29044530
	NV Business ID: NV20232702085

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 114498

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/09/2021**
 Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **3 years and 233 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is the second amendment to the original contract which provides professional architectural/engineering services for the Northern Nevada Adult Mental Health Services - Buildings 1, 2, & 5 Boiler Plant Renovations CIP Project: CIP Project No. 21-M02-19; SPWD Contract No. 114498. This amendment increases the maximum amount from \$123,100 to \$134,200 due to additional engineering services to include payment to NV Energy for gas utility planning, as well as construction expenses associated with relocating gas meters and terminating gas utility piping.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$112,300.00	\$112,300.00	\$112,300.00	Yes - Action
a. Amendment 1:	\$10,800.00	\$10,800.00	\$10,800.00	Yes - Info
2. Amount of current amendment (#2):	\$11,100.00	\$11,100.00	\$21,900.00	Yes - Info
3. New maximum contract amount:	\$134,200.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	12/23/2024 11:12:24 AM
Division Approval	nmann	12/23/2024 11:12:28 AM
Department Approval	nmann	12/23/2024 11:12:31 AM
Contract Manager Approval	lwildes	12/23/2024 13:01:47 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26595** Amendment Number: **3**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **HERSHENOW + KLIPPENSTEIN ARCHITECTS, LTD.**

Agency Code: **082** Contractor Name: **HERSHENOW + KLIPPENSTEIN ARCHITECTS, LTD.**

Appropriation Unit: **1592-30** Address: **50 WASHINGTON ST., STE. 200**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89503**

If "No" please explain: **Not Applicable** Contact/Phone: **775-332-6640**

Vendor No.: **T80984709**

NV Business ID: **NV19941047730**

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	99.00 %	X Bonds	1.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 114857

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/13/2022**

Anticipated BOE meeting date 02/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **2 years and 291 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is the third amendment to the original contract which provides professional architectural/engineering services for the Stewart Facility - Renovation of Collections Storage Building 19 CIP Project: CIP Project No. 19-C16; SPWD Contract No. 114857. This amendment decreases the maximum amount from \$153,000 to \$117,950 due to the project being cancelled.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$121,000.00	\$121,000.00	\$121,000.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
b. Amendment 2:	\$32,000.00	\$32,000.00	\$32,000.00	Yes - Info
2. Amount of current amendment (#3):	-\$35,050.00	-\$35,050.00	-\$3,050.00	Yes - Info
3. New maximum contract amount:	\$117,950.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2019 LEG. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	12/23/2024 15:48:55 PM
Division Approval	nmann	12/23/2024 15:48:59 PM
Department Approval	nmann	12/23/2024 15:49:04 PM
Contract Manager Approval	lwildes	12/24/2024 07:24:00 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 28006	Amendment Number: 1
Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: PAUL CAVIN ARCHITECT, LLC
Agency Code: 082	Contractor Name: PAUL CAVIN ARCHITECT, LLC
Appropriation Unit: 1594-25	Address: 1575 DELUCCHI LN., STE. 120
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89502-6581
If "No" please explain: Not Applicable	Contact/Phone: 775-284-7083
	Vendor No.: T29033842
	NV Business ID: NV20131182382

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115611

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/12/2023**
Anticipated BOE meeting date 02/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2027**

Contract term: **3 years and 292 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is the first amendment to the original contract which provides professional architectural/engineering services for the Carson City - State Mail Services Building CIP Project: CIP Project No. 23-C01; SPWD Contract No. 115611. This amendment increases the maximum amount from \$1,198,600.00 to \$1,233,217.50 due to additional engineering design services for the fire protection system to include design documents and a utility/jurisdiction fee.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,198,600.00	\$1,198,600.00	\$1,198,600.00	Yes - Action
2. Amount of current amendment (#1):	\$34,617.50	\$34,617.50	\$34,617.50	Yes - Info
3. New maximum contract amount:	\$1,233,217.50			

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	12/23/2024 10:37:38 AM
Division Approval	nmann	12/23/2024 10:37:41 AM
Department Approval	nmann	12/23/2024 10:37:44 AM
Contract Manager Approval	lwildes	12/23/2024 12:58:48 PM
Budget Analyst Approval	klay0	01/03/2025 16:07:20 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30004**

Agency Name: GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	Legal Entity Name: Lee Pfalmer
Agency Code: 102	Contractor Name: Lee Pfalmer
Appropriation Unit: 1526-11	Address: 1703 Shadow Wood Rd
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89523
If "No" please explain: Not Applicable	Contact/Phone: Lee Pfalmer 775-232-9163
	Vendor No.: T32017009
	NV Business ID: NV20131529806

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/07/2025**

Anticipated BOE meeting date 02/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/28/2025**

Contract term: **52 days**

4. Type of contract: **Contract**

Contract description: **Video production**

5. Purpose of contract:

This is a new contract to provide a promotional video and explore other potential projects for the Knowledge Fund.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

Other basis for payment: As invoiced by the vendor and approved by the State.

II. JUSTIFICATION

7. What conditions require that this work be done?

Marketing of one of GOED's programs

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not employ expert videographers.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Experience and price

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NSHE, satisfactory services rendered.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amathies	12/31/2024 09:09:29 AM
Division Approval	amathies	12/31/2024 09:09:32 AM
Department Approval	amathies	12/31/2024 09:09:36 AM
Contract Manager Approval	amathies	12/31/2024 09:11:50 AM
Budget Analyst Approval	rgiffor1	01/07/2025 11:42:28 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30044**

Agency Name: **INDIGENT DEFENSE**
Agency Code: **111**
Appropriation Unit: **1008-39**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **CARASOFT TECHNOLOGY CORP**
Contractor Name: **CARASOFT TECHNOLOGY CORP**
Address: **11493 Sunset Hills Road Suite 100**
City/State/Zip: **RESTON, VA 20190-5230**
Contact/Phone: **Sydney George 571-662-3102**
Vendor No.: **PUR0004357**
NV Business ID: **NV20151127305**

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/25/2024**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2025**

Contract term: **1 year and 6 days**

4. Type of contract: **Other (include description): Service Agreement**

Contract description: **Short Text**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV24-17504 which provides cloud services. This service agreement provides 90 JusticeText user licenses for Public Defenders.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$98,999.60**

II. JUSTIFICATION

7. What conditions require that this work be done?

JusticeText is a secure platform that transcribes digital discovery, including body worn camera and dash camera video and audio files. It is anticipated that this software will improve attorney productivity by decreasing the amount of time spent watching, and re-watching, voluminous amounts of camera footage to ensure they are able to advocate for their clients effectively. The Department intends to issue the obtained licenses to licensed indigent defense attorneys working in Nevada's rural counties.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of expertise

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Statewide contract 99SWC-NV22-13299 / AR2475 / CH161612 / 99SWC-S108 Carahsoft 99SWC-NV24-17504

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? Yes
- b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Since 2008, various state agencies, service is satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dcarlo4	12/04/2024 11:24:24 AM
Division Approval	jkidd	12/04/2024 16:16:37 PM
Department Approval	jkidd	12/04/2024 16:16:40 PM
Contract Manager Approval	ssands	12/18/2024 10:31:18 AM
EITS Approval	ljean	12/19/2024 08:36:22 AM
Budget Analyst Approval	vmilazz1	12/25/2024 20:40:07 PM



STATE OF NEVADA
GOVERNOR’S OFFICE
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Peter Handy, Acting Executive Director, DIDS
Donald Carlson, Management Analyst IV, DIDS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DIDS – TIN 1064 – *JusticeText* – BA 1008

DATE: November 5, 2024

We have completed our review for the Department of Indigent Defense Services (DIDS) – *JusticeText* – TIN 1064.

The submitted TIN, for an estimated value of \$ 92,000.00 in the FY24/FY25 biennium (100% General Fund), is to implement the *JusticeText* platform.

JusticeText is a specialized technology platform designed to support attorneys by significantly reducing the time spent reviewing audio and video discovery materials, such as body-worn camera footage, interrogation videos, and jail calls. The software provides automatic transcription of digital discovery, offering attorneys a centralized space to take time-stamped notes, create video clips, and collaborate seamlessly with colleagues. This technology is purpose-built for the public defense community.

Licenses will be provided to external stakeholders who need this tool to perform state-related services more efficiently, yielding anticipated cost savings through increased productivity. Early implementation

will also aid in compliance with the *Davis v. State* consent judgment, which mandates that the state provide resources to indigent defense counsel in Nevada's rural counties. JusticeText is a secure platform that complies with FedRAMP and other key standards to meet the heightened security requirements essential to legal practice, thus ensuring the secure handling of sensitive client information.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30068**

Agency Name: **INDIGENT DEFENSE**
Agency Code: **111**
Appropriation Unit: **1499-04**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: Clouser Law Group, LTD.
Contractor Name: **Clouser Law Group, LTD.**
Address: **1687 US Hwy 395 N. Suite 4**
City/State/Zip: **Minden, NV 89423**
Contact/Phone: Justin Clouser 775-782-2888
Vendor No.: Pending
NV Business ID: NV20151470290

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/02/2025**

Anticipated BOE meeting date 02/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **178 days**

4. Type of contract: **Contract**

Contract description: **Indigent Services**

5. Purpose of contract:

This is a new contract to provide public defender services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$22,016.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 180.050 (1) allows the State Public Defender to contract with attorneys if it is impracticable for the State Public Defender to provide such services for any reason.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department has insufficient staff to cover the expected duties due to unexpected resignations.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

yes, since 2015 service is satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dcarlso4	12/13/2024 09:50:35 AM
Division Approval	jkidd	12/20/2024 14:26:21 PM
Department Approval	jkidd	12/20/2024 14:26:23 PM
Contract Manager Approval	ssands	12/27/2024 09:31:47 AM
Budget Analyst Approval	vmilazz1	01/02/2025 15:35:51 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30081**

Agency Name: DEPARTMENT OF VETERANS SERVICES	Legal Entity Name: Alignment Metalworks
Agency Code: 240	Contractor Name: Alignment Metalworks
Appropriation Unit: 2569-13	Address: 5301 Longley Suite C99
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89511
If "No" please explain: Not Applicable	Contact/Phone: Jonathan Compton 775-229-1968
	Vendor No.: Pending Upd
	NV Business ID: NV20181717891

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/23/2024**

Anticipated BOE meeting date 02/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/31/2025**

Contract term: **158 days**

4. Type of contract: **Contract**

Contract description: **Fencing Installation**

5. Purpose of contract:

This is a new contract to provide installation of fencing and stage awning posts.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,894.68**

II. JUSTIFICATION

7. What conditions require that this work be done?

The fence will be an addition to the outdoor art garden and visitation area for residents and their families.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The work requires specific tools and training agency staff do not have.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Decorative Fence
Alignment Metalworks
Tholl Fencing

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 333.300(3)(a), agencies should solicit at least three persons to ensure the lowest, most responsible vendors for services are procured. Lowest cost vendor was selected for these services.

d. Last bid date: 11/11/2024 Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtheil1	12/13/2024 06:55:25 AM
Division Approval	jtheil1	12/13/2024 06:55:27 AM
Department Approval	jtheil1	12/13/2024 06:55:31 AM
Contract Manager Approval	jclodfel	12/17/2024 07:56:52 AM
Budget Analyst Approval	spowel3	12/23/2024 12:45:19 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24477** Amendment Number: **2**

Agency Name: **NDE - DEPARTMENT OF EDUCATION** Legal Entity Name: **KNOWLEDGEWORKS FOUNDATION**

Agency Code: **300** Contractor Name: **KNOWLEDGEWORKS FOUNDATION**

Appropriation Unit: **2710 - All Categories** Address: **312 PLUM STREET STE 950**

Is budget authority available?: **Yes** City/State/Zip: **CINCINNATI, OH 45202**

If "No" please explain: **Not Applicable** Contact/Phone: **MICHAEL BALL 513-929-4777**

Vendor No.: **T29043640**

NV Business ID: **NV20201940032**

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/13/2021**

Anticipated BOE meeting date 01/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **06/30/2026**

Termination Date:

Contract term: **4 years and 353 days**

4. Type of contract: **Contract**

Contract description: **Create Commission**

5. Purpose of contract:

This is the second amendment to the original contract which provides expansion of personalized competency-based learning programs and professional development. This amendment decreases the maximum amount from \$5,883,537.72 to \$5,791,269.00 due to the removal of the consultant role.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$3,814,900.00	\$3,814,900.00	\$3,814,900.00	Yes - Action
a. Amendment 1:	\$2,068,637.72	\$2,068,637.72	\$2,068,637.72	Yes - Action
2. Amount of current amendment (#2):	-\$92,268.72	-\$92,268.72	-\$92,268.72	Yes - Info
3. New maximum contract amount:	\$5,791,269.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The COVID-19 pandemic revealed weaknesses in our education infrastructure and economy, jeopardizing the resiliency of state governments, school systems and families. Educators, policymakers and stakeholders need to build on providing services and supports for students with longer-term measures that will help the education system weather future disruptions.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise or time.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 210402
Approval Date: 04/13/2021

c. Why was this contractor chosen in preference to other?

Solicitation Waiver #210402

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

current contract satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	psmorr1	12/05/2024 17:05:22 PM
Division Approval	psmorr1	12/05/2024 17:05:28 PM
Department Approval	carnol1	12/09/2024 08:00:03 AM
Contract Manager Approval	khoy1	12/09/2024 08:50:26 AM
Budget Analyst Approval	mranki1	12/17/2024 10:21:13 AM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
 Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	210462 ©

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:			
	State Agency Name:	Department of Education		
		<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
		Amanda Pinter, AIII	775.687.5931	apinter@doe.nv.gov
		Dave Brancamp, Director	775.687.5930	dbrancamp@doe.nv.gov

1b	Vendor Information:	
	Identify Vendor:	KnowledgeWorks
	Contact Name:	Julianna Charles Brown
	Complete Address:	312 Plum Street, Suite 950, Cincinnati, OH 45202
	Telephone Number:	1 (513) 929-4777
	Email Address:	brownjc@knowledgeworks.org

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	X
	Professional Service Exemption:	X

1d	Contract Information:			
	Is this a new Contract?	Yes	X	No
	Amendment:	#		
	CETS:	#		

1e	Term:			
	One (1) Time Purchase:			
	Contract:	Start Date:	July 1, 2021	End Date: September 30, 2024

1f	Funding:	
	State Appropriated:	
	Federal Funds:	100%
	Grant Funds:	
	Other (Explain):	

4:30pm
 Rec'd 04/06/21 ©

Purchasing Use Only:

Approval #:

210402 @

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$ 3,814,990

2	<p>Provide a description of work/services to be performed or commodity/good to be purchased:</p> <p><i>KnowledgeWorks will support a state-level effort committed to transforming leadership and policy systems to support the growth and sustainability of high-quality personalized, competency-based learning (PCBL). Together, KnowledgeWorks and NDE will analyze opportunities to align policies, regulations and state supports for statewide PCBL transformation. Participants will have the opportunity to engage deeply with KnowledgeWorks' state policy tools and case studies from other states to deepen their knowledge of system design. KnowledgeWorks' policy team will help NDE develop and execute on a concrete action plan for advancing the state's policy system. There are four strategic components within the proposed scope of work, visioning, transformation facilitation, assessment and continuous improvement and organizational learning.</i></p>
	<p><u>Visioning</u></p> <ul style="list-style-type: none">• <i>Description: Examine forces of change to develop images of a preferred future for the state of Nevada.</i><ul style="list-style-type: none">• <i>Services Include:</i><ul style="list-style-type: none">▪ <i>Co-create images of the future to depict possibilities for education in Nevada.</i>▪ <i>Define what transformation means to NDE.</i>▪ <i>Surface implications of those futures for NDE.</i>• <i>Timeline & Staff Commitment: Initial 6-hour Strategic Foresight engagements for visioning with the PCBL Committee, with follow up meetings to examine implications and check in on milestones towards vision elements identified by the cohort.</i> <p><u>Transformation Facilitation</u></p> <ul style="list-style-type: none">• <i>Description: Ongoing work for core lead team, PCBL Committee, and NDE senior leadership to create effective policy conditions and support the growth of the NV PCBL network.</i><ul style="list-style-type: none">• <i>Services Include:</i><ul style="list-style-type: none">▪ <i>Policy flexibility analysis</i>▪ <i>Action planning based on Opportunity Analysis & Scale Analysis</i>▪ <i>Facilitate Blue Ribbon Commission and other possible standing committees if needed</i>▪ <i>On-demand leadership and facilitation coaching</i>• <i>Timeline & Staff Commitment: Ongoing through full engagement</i><ul style="list-style-type: none">▪ <i>Quarterly updates for NDE senior leadership team</i>▪ <i>Bi-weekly meetings for NDE core team</i>▪ <i>Monthly meetings of PCBL Committee</i>▪ <i>Quarterly meetings for Blue Ribbon Commission</i> <p><u>Assessment and Continuous Improvement</u></p> <ul style="list-style-type: none">• <i>Description: Continuous effort to understand where Nevada is in its transformation and supports to determine next steps.</i><ul style="list-style-type: none">• <i>Services Include:</i><ul style="list-style-type: none">▪ <i>Full Opportunity Analysis - Convene a diverse array of stakeholders consisting of educators, pre-service faculty, business leaders, community members, and</i>

	<p>state and local policymakers to assess current state readiness to launch along KnowledgeWorks' State Policy Framework.</p> <ul style="list-style-type: none"> ▪ Full Scale Analysis - Reconvene a diverse array of stakeholders to consider impact of policy implementation and assess current state readiness to scale. ▪ Coherence & asset mapping ▪ Action planning based on Opportunity Analysis & Scale Analysis ▪ Progress benchmarking toward co-constructed policy goals ▪ Ongoing supports using continuous quality improvement approach <ul style="list-style-type: none"> • Timeline & Staff Commitments: Three- to six-month initial push following Organizational Visioning within standing PCBL Committee meetings in Year 1 for Opportunity Analysis. Three- to six-month engagement around the summer between Year 2 and Year 3 for Scale Analysis within PCBL Committee. All staff to support by participating in surveys and focus groups. <p><u>Organizational Learning</u></p> <ul style="list-style-type: none"> • Description: Regular personalized learning opportunities for a range of participants from across the organization grounded in the action plans from the Assessment and Evaluation effort. <ul style="list-style-type: none"> • Services Include: <ul style="list-style-type: none"> ▪ Synchronous learning opportunities ▪ Access to modular learning opportunities for both individuals and teams ▪ Connection to National Field <ul style="list-style-type: none"> • Exemplars from other states • Connection to role-alike leaders • Site visits to other learning communities • Timeline & Staff Commitment: Beginning after initial organizational assessment, concurrent with Opportunity Analysis and ongoing through the remainder of the engagement. Potential timing based on departmental availability: <ul style="list-style-type: none"> ▪ Annual full-staff convening ▪ Quarterly retreats of full PCBL Committee ▪ Monthly optional synchronous Learning Opportunities ▪ Semi-annual Learning Walks/Site Visits open to all staff, supported by NDE Core Team
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3	<p>What are the unique features/qualifications required for this service or good that are not available from any other vendor:</p> <p><i>Assembly Bill (AB) 110 from the 79th Session of the Nevada Legislature (2017) directed the Nevada Department of Education (NDE) to perform the following activities:</i></p> <ul style="list-style-type: none"> • Conduct a statewide awareness campaign and one or more meetings with state superintendents to promote understanding and interest in competency-based education. • Establish a pilot program to provide competency-based education with an application process to be determined by the State Board of Education. • Establish the Competency-Based Education (CBE) Network and prescribes the membership and duties of the Network.
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While there are five schools within the State that are currently participating in the CBE Network, their progress toward implementation of CBE has been delayed due to many factors, including the need to obtain quorum at meetings in order to make decisions.

On March 15, 2020 Governor Sisolak issued Emergency Directive 001, closing Nevada school buildings due to the COVID-19 pandemic. He followed this with Emergency Directive 005 on March 20, in which he directed county school districts and charter schools to implement emergency programs of distance education in accordance with guidance provided by the Superintendent of Public Instruction. The fast and complete shift to distance learning in all of Nevada’s schools created opportunities for innovation as well as exposed challenges in our policy infrastructure and system capacity to address the needs of every student in a non-traditional setting.

In preparation for the 2020-21 school year, Governor Sisolak further issued Emergency Directives 022 and 028 requiring districts and charter schools to create reopening plans and plans for Path Forward Programs of Distance Education. In reviewing the laws and regulations relevant to instructional delivery, it became clear that there is a need not only to update policies to meet our current reality, but also to lay a foundation for innovation that will support the State’s long-term ambition to ensure every student graduates with the skills they need to build a home, a life, and a future, or – as we call it – globally prepared. Though distance education has been in State law since 2001, the relevant statutes and regulations have not been updated since 2007 and fail to reflect the reality of distance education in January 2020, let alone now in October 2020 when the majority of the State’s students are learning at-a-distance. Further, now more than ever we need to support competency-based education through which students advance in their learning through content mastery rather than “seat time.”

On March 11, 2021, during the 81st Legislative Session, Senator Mo Denis introduced Senate Bill (SB) 215 which seeks to make the implementation of CBE more accessible to all Nevada schools by revising provisions relating to a program of instruction based on an alternative schedule; revising certain provisions relating to programs of distance education; and providing other matters.

In order to ensure the implementation of CBE is accessible to all Nevada schools and that students and educators are supported in the implementation of CBE, this service from KnowledgeWorks is necessary.

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

4 *In the fall of 2020, State Superintendent of Public Instruction, Jhone Ebert, launched the Blue Ribbon Commission (BRC) for a Globally Prepared Nevada. The BRC includes members from across the State representative of students, educators, parents, administrations, and members of higher education institutions. The charge of the BRC is to The Commission’s charge was to make recommendations to adjust our current policy framework to meet today’s learning conditions, while also leaving room for policies that will support innovation for the next 10 or 20 years. The Commission also examined existing State laws, regulations, and policies, and make recommendations regarding revisions that will increase flexibility for districts and schools.*

On October 6, 2020 NDE was approved by State Purchasing to proceed with an emergency contract with KnowledgeWorks in response to COVID-19. It was KnowledgeWorks who co-facilitated the BRC meetings with NDE staff leading to the recommendations that informed the previously mentioned Senate Bill 215.

KnowledgeWorks is a national nonprofit organization dedicated to advancing a future of learning that ensures each student graduates ready for what's next. For 20 years, KnowledgeWorks has been partnering with states, communities, and leaders across the country to imagine, build and sustain vibrant learning communities. Through evidence-based practices and a commitment to equitable outcomes, we're creating the future of learning, together.

KnowledgeWorks first entered the national conversation about competency-based education behind a concentration of thoughtful policy briefs focused on federal policy reform and aligned advocacy and partner engagement. This body of work, combined with an on-the-ground understanding of schools and communities, has helped KnowledgeWorks become a trusted resource for policymakers, thought leaders and other organizations interested in moving to a personalized, competency-based education system.

The KnowledgeWorks policy and advocacy team has completed comprehensive policy audits for state and regional education agencies in North Dakota, Tennessee, and New England. These policy audits examine state law and policies that could better support a personalized, competency-based system including the use of the school day and year, providing credit for extended learning opportunities, and designing assessment systems that better support a student-centered environment. The team has also partnered with state education agencies and intermediary organizations in Arizona, South Carolina, Ohio, and Idaho to customize policy solutions to their unique ecosystems as they seek to enable greater flexibility and smoother transitions for districts working to support more student-centered learning approaches.

Were alternative services or commodities evaluated? Check One.		Yes:	No:	X
5	a. <i>If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.</i>			
	b. <i>If not, why were alternatives not evaluated?</i>			
	<i>As previously noted, KnowledgeWorks has more than 20 years of experience exploring the future of learning, growing educator impact and working with state and federal policymakers. Their passionate team partners with schools and communities to grow a system-wide approach to sustain student-centered practices so that every child graduates ready for what's next. KnowledgeWorks is also intimately familiar with the policy landscape in Nevada as they partner with NDE during the initial phase of work which led to the recommendations by the Blue Ribbon Commission for a Globally Prepared Nevada that were used to inform Senate Bill 215 from the 81st Legislative Session.</i>			

Purchasing Use Only:	
Approval #:	#210402 (C)

6	Has the agency purchased this service or commodity in the past? Check One. <i>Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.</i>			Yes:		No:	X
	a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:</i>						
	Term Start and End Dates		Value	Short Description	Type of Procurement (RFP#, RFQ#, Waiver #)		
			\$				
			\$				
			\$				

7	What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?
	<i>If the State is unable to continue this work with KnowledgeWorks, the State would not be able to adequately support both the students and educators with the expanded implementation of CBE across the State due to a capacity issue within the Department. KnowledgeWorks also has solid connections to the lessons learned in other states throughout the country doing this same work and can share this key information as well as set the Department up with a powerful network of leaders in other states doing similar work.</i>

8	What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?
	<i>Comparable services are being rendered in North Dakota, Tennessee, Arizona, South Carolina, Ohio, and Idaho.</i>

9	Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u>	Yes:	X	No:	
	a. <i>If yes, please provide details regarding future obligations or needs.</i> <i>There are no future obligations outside of the scope of the current contract.</i>				

Purchasing Use Only:

Approval #: #210402

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

David J. Brancamp
Agency Representative Initiating Request

David J. Brancamp
Print Name of Agency Representative Initiating Request
4/5/2021
Date

Jonathan P. Moore
Signature of Agency Head Authorizing Request

Jonathan P. Moore
Print Name of Agency Head Authorizing Request
4/6/2021
Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review
Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Kevin D. Doty
Administrator, Purchasing Division or Designee
4/13/21
Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30041**

Agency Name:	NDE - DEPARTMENT OF EDUCATION	Legal Entity Name:	SOCIAL ENTREPRENEURS, INC.
Agency Code:	300	Contractor Name:	SOCIAL ENTREPRENEURS, INC.
Appropriation Unit:	2712-36	Address:	6548 SOUTH MCCARRAN BLVD STE B
Is budget authority available?:	Yes	City/State/Zip:	RENO, NV 89509-6150
If "No" please explain:	Not Applicable		
		Contact/Phone:	KELLY MARSCHALL 775/324-4567
		Vendor No.:	T27004599
		NV Business ID:	NV19961250456

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/18/2024**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/28/2025**

Contract term: **72 days**

4. Type of contract: **Other (include description): Service Agreement**

Contract description: **FTDM Conference Plan**

5. Purpose of contract:

This is a new service agreement under statewide contract 99SWC-NV23-17884 which provides marketing services. This service agreement provides conference and event planning services for the 2025 Department of Education Title Directors Meeting.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$99,929.25**

Other basis for payment: As invoiced by the vendor and accepted by the state

II. JUSTIFICATION

7. What conditions require that this work be done?

Social Entrepreneurs, Inc. will support the Nevada Department of Education through the following project activities, which have been developed per communications with the Nevada Department of Education staff for Pre-Conference Logistics, keynote speaker support, on-site registration and facilitation support, and other supports to manage the conference.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department of Education does not have the resources or expertise to provide these services

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor chosen from available statewide contracts. Service agreement under statewide contract 99SWC-NV23-17884

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

statewide contract 99SWC-NV23-17884

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	psmorr1	12/02/2024 08:36:52 AM
Division Approval	psmorr1	12/02/2024 08:36:55 AM
Department Approval	carol1	12/09/2024 08:05:43 AM
Contract Manager Approval	khoy1	12/09/2024 08:48:44 AM
Budget Analyst Approval	vfajota	12/18/2024 09:39:23 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30120**

Agency Name: DCNR - HISTORIC PRESERVATION Agency Code: 334 Appropriation Unit: 5030-07 Is budget authority available?: Yes If "No" please explain: N/A	Legal Entity Name: SIERRA AIR Contractor Name: SIERRA AIR Address: 4875 Longley Lane City/State/Zip: RENO, NV 89502-7958 Contact/Phone: Omar Lopez-Perez 7758953551 Vendor No.: T32008877 NV Business ID: 202100034516-29
--	--

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/13/2025**

Anticipated BOE meeting date **03/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/01/2025**

Contract term: **168 days**

4. Type of contract: **Contract**

Contract description: **HVAC Replacement**

5. Purpose of contract:

This is a new contract to provide installation of a new heating, ventilation, and air-conditioning system in the Comstock History Center Museum located in Virginia City, Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$16,850.00**

Payment for services will be made at the rate of \$16,850.00 per Installation

II. JUSTIFICATION

7. What conditions require that this work be done?

The Comstock Historic District's Office heating, ventilation, and air-conditioning system in the office area of the building is not functioning due to a control board malfunction and has been recommended by Buildings and Grounds for a full replacement due to the age of the unit.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the capacity to replace the unit.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Mt Rose Heating and Air Conditioning
Sierra Air

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 338.13862 1(b) the estimated cost of the public work is under \$25,000 a bid from one properly licensed contractor is acceptable. Sierra Air was able to perform the work at a reasonable cost. The other vendors quote was higher.

d. Last bid date: 12/10/2024 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vchrist1	01/02/2025 11:59:12 AM
Division Approval	vchrist1	01/02/2025 11:59:18 AM
Department Approval	hbugg	01/09/2025 10:27:07 AM
Contract Manager Approval	vchrist1	01/09/2025 11:05:25 AM
Budget Analyst Approval	rmayhall	01/13/2025 14:52:59 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30058**

Agency Name:	DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name:	HEALTH MANAGEMENT ASSOCIATES, INC.
Agency Code:	402	Contractor Name:	HEALTH MANAGEMENT ASSOCIATES, INC.
Appropriation Unit:	3151-40	Address:	120 N WASHINGTON SQ STE 705
Is budget authority available?:	Yes	City/State/Zip:	LANSING, MI 48933-1632
If "No" please explain:	Not Applicable	Contact/Phone:	JEFF DEVRIES 517-482-9236
		Vendor No.:	T27042461
		NV Business ID:	NV20181629216

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/10/2025**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **170 days**

4. Type of contract: **Other (include description): Service Agreement**

Contract description: **Person Centered Trai**

5. Purpose of contract:

This is a new service agreement under statewide contract 99SWC-NV23-17885 which provides consulting, marketing, and education services. This service agreement provides technical assistance for enacting home and community-based service regulatory requirements through ongoing person-centered and cultural awareness staff training.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$26,966.92**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

As part of Health Management Associates' work to analyze business processes for federal regulations, we recognize we need additional assistance in defining person-centered services and training to team members to clarify what person-centered services means.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The existing state staff do not have the expertise or the capacity to conduct this work.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

MSA RFP 99SWC-S2340

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHHS - Since 2019 with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gjorgens	12/10/2024 11:38:53 AM
Division Approval	tric1	12/10/2024 14:30:02 PM
Department Approval	dschmid5	12/27/2024 14:48:21 PM
Contract Manager Approval	kstonecy	12/27/2024 14:59:36 PM
Budget Analyst Approval	khal5	01/10/2025 10:36:53 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29992**

Agency Name:	DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name:	NEVADA PUBLIC HEALTH FOUNDATION, INC.
Agency Code:	402	Contractor Name:	NEVADA PUBLIC HEALTH FOUNDATION, INC.
Appropriation Unit:	3271-71	Address:	3476 EXECUTIVE POINTE WAY SUITE 10
Is budget authority available?:	Yes	City/State/Zip:	CARSON CITY, NV 89706
If "No" please explain:	Not Applicable	Contact/Phone:	NATALIE GAUTEREAUX 775-884-0392
		Vendor No.:	T81018059
		NV Business ID:	NV19961104052

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/13/2025**

Anticipated BOE meeting date 01/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2025**

Contract term: **259 days**

4. Type of contract: **Other (include description): Service Agreement**

Contract description: **Capacity build netwo**

5. Purpose of contract:

This is a new service agreement under statewide contract 99SWC-NV23-17896 which provides consulting, marketing, and education services. This service agreement provides facilitation of provider development and capacity through training, analysis, and support.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$55,000.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

This work is part of Aging and Disability Services Division efforts increase capacity of all providers across Nevada and enhance efficiency for senior nutrition programs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division does not have capacity to provide this training due to staff shortages.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

MSA RFP 99SWC-S2340

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHHS - Since 2019 with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gjorgens	11/14/2024 07:18:16 AM
Division Approval	tric1	11/18/2024 10:23:52 AM
Department Approval	dschmid5	11/18/2024 12:47:33 PM
Contract Manager Approval	macedved1	11/18/2024 12:50:13 PM
Budget Analyst Approval	khal5	01/13/2025 16:18:22 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30023**

Agency Name:	DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name:	BOARD OF REGENTS OF THE NEVADA SYSTEM OF HIGHER EDUCATION ON BEHALF OF THE UNIVERSITY OF NEVADA, RENO
Agency Code:	402	Contractor Name:	BOARD OF REGENTS OF THE NEVADA SYSTEM OF HIGHER EDUCATION ON BEHALF OF THE UNIVERSITY OF NEVADA, RENO
Appropriation Unit:	3278-66	Address:	1664 N. VIRGINIA STREET MAIL STOP 0146
Is budget authority available?:	Yes	City/State/Zip:	RENO, NV 89557
If "No" please explain:	Not Applicable	Contact/Phone:	DR. PETER REED 775-327-2283
		Vendor No.:	D35000849
		NV Business ID:	GOVERNMENTAL ENTITY

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/14/2025**

Anticipated BOE meeting date 01/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2025**

Contract term: **197 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **UNR Healthy Aging**

5. Purpose of contract:

This is a new interlocal agreement to provide analysis of relevant statewide plan priorities, existing services and supports, and identification of service gaps for future planning to support healthy aging.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$66,999.00**

Other basis for payment: As invoiced and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

This work is part of Aging and Disability Services Division efforts to coordinate across agencies to identify opportunities to support healthy aging for Nevada's population.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is an interlocal agreement between Aging and Disability Services Division and University of Nevada, Reno to facilitate a collaborative effort between data & analysis, strategic planning, and community engagement. This agreement provides an opportunity to work collaboratively towards a statewide analysis of existing efforts.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Interlocal - Exempt

Pursuant to NRS 277.180 one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

10% Indirect Cost

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHHS - 2018 Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gjorgens	12/02/2024 11:11:47 AM
Division Approval	tric1	12/02/2024 11:23:49 AM
Department Approval	dschmid5	12/03/2024 10:51:59 AM
Contract Manager Approval	macedved1	12/03/2024 10:53:41 AM
Budget Analyst Approval	khal5	01/14/2025 09:31:20 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30065**

Agency Name:	DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name:	BOARD OF REGENTS OF THE NEVADA SYSTEM OF HIGHER EDUCATION ON BEHALF OF THE UNIVERSITY OF NEVADA, RENO
Agency Code:	402	Contractor Name:	BOARD OF REGENTS OF THE NEVADA SYSTEM OF HIGHER EDUCATION ON BEHALF OF THE UNIVERSITY OF NEVADA, RENO
Appropriation Unit:	3278-66	Address:	1664 N. VIRGINIA STREET MAIL STOP 0146
Is budget authority available?:	Yes	City/State/Zip:	RENO, NV 89557
If "No" please explain:	Not Applicable	Contact/Phone:	DIANE THORKILDSON 775-682-9056
		Vendor No.:	D35000849
		NV Business ID:	GOVERNMENTAL ENTITY

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/08/2025**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2025**

Contract term: **203 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **UNR NWD**

5. Purpose of contract:

This is a new interlocal agreement to provide collaborative development of the No Wrong Door Implementation Plan initiatives including outreach, person-centered counseling, streamlined eligibility, and governance structure.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$71,954.68**

Other basis for payment: As invoiced and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

University of Nevada in Reno has supported ADSD in past efforts to conduct an analysis and mapping of existing access points. This interlocal agreement will provide for the ongoing collaboration to complete the development of the No Wrong Door implementation plan based on the previous efforts.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Insufficient staff resources to complete the plan on our own.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Interlocal - Exempt
Pursuant to NRS 277.180 one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Federal Indirect Cost Rate 31%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHHS - 2018 Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gjorgens	12/11/2024 13:11:21 PM
Division Approval	tric1	12/12/2024 07:40:36 AM
Department Approval	ecreceli	12/16/2024 09:31:27 AM
Contract Manager Approval	maceved1	12/16/2024 09:42:57 AM
Budget Analyst Approval	khal5	01/08/2025 14:44:04 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30096**

Agency Name: DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name: KPS 3
Agency Code: 402	Contractor Name: KPS 3
Appropriation Unit: 3278-62	Address: 500 RYLAND STREET SUITE 300
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89502-1662
If "No" please explain: Not Applicable	Contact/Phone: ROB GAEDTKE 775/686-7439
	Vendor No.: PUR0004720
	NV Business ID: NV19941094961

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/13/2025**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2026**

Contract term: **1 year and 167 days**

4. Type of contract: **Other (include description): Service Agreement**

Contract description: **OCL Outreach**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV23-17886 which provides consulting, marketing, and education services. This service agreement provides development of a messaging foundation, recruitment of direct care professionals, and associated outreach to expand the community's awareness of available long term care services and support.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$98,000.00**

Other basis for payment: **As invoiced by the Contractor and approved by the State**

II. JUSTIFICATION

7. What conditions require that this work be done?

Federal grants to increase awareness and access to long term services and supports.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Do not have the professional expertise and sufficient resources.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

MSA RFP 99SWC-S2340

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Since 2019 with DHHS with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gjorgens	12/17/2024 10:20:43 AM
Division Approval	ecreceli	12/17/2024 10:57:14 AM
Department Approval	ecreceli	12/17/2024 11:39:47 AM
Contract Manager Approval	macedved1	12/17/2024 11:40:10 AM
Budget Analyst Approval	khal5	01/13/2025 15:49:04 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30069**

Agency Name:	DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name:	NEVADA PUBLIC HEALTH FOUNDATION, INC.
Agency Code:	402	Contractor Name:	NEVADA PUBLIC HEALTH FOUNDATION, INC.
Appropriation Unit:	3278-62	Address:	716 N. CARSON STREET STE. 100
Is budget authority available?:	Yes	City/State/Zip:	CARSON CITY, NV 89706
If "No" please explain:	Not Applicable	Contact/Phone:	NATALIE GAUTEREAUX 775-884-0392
		Vendor No.:	T81018059
		NV Business ID:	NV19961104052

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/14/2025**

Anticipated BOE meeting date 02/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2026**

Contract term: **1 year and 166 days**

4. Type of contract: **Other (include description): Service Agreement**

Contract description: **NPHF NVCC Training**

5. Purpose of contract:

This is a new service agreement under statewide contract 99SWC-NV23-17896 which provides consulting, marketing, and education services. This service agreement provides development of up to 25 modules to enhance the Resource Navigator certification program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$90,000.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

This work is part of an ARPA capacity building project, stemming from ongoing efforts to improve no wrong door efforts in Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Insufficient staff resources.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

MSA RFP 99SWC-S2340

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHHS - Since 2019 with satisfactory results

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gjorgens	12/11/2024 13:10:54 PM
Division Approval	tric1	12/12/2024 07:40:08 AM
Department Approval	ecreceli	12/16/2024 09:32:04 AM
Contract Manager Approval	kstonecy	12/17/2024 10:42:20 AM
Budget Analyst Approval	khal5	01/14/2025 16:34:52 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30005**

Agency Name:	DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name:	EMPIRE SOUTHWEST LLC
Agency Code:	402	Contractor Name:	EMPIRE SOUTHWEST LLC
Appropriation Unit:	3279-07	Address:	3300 Saint Rose Parkway
Is budget authority available?:	Yes	City/State/Zip:	Henderson, NV 89052
If "No" please explain:	Not Applicable	Contact/Phone:	Jeffrey Hayek 702-540-5347
		Vendor No.:	T32014588
		NV Business ID:	NV20232672852

To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	50.20 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	49.80 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/14/2025**

Anticipated BOE meeting date 01/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/30/2028**

Contract term: **3 years and 321 days**

4. Type of contract: **Contract**

Contract description: **DRC Generator FY25**

5. Purpose of contract:

This is a new contract to provide ongoing inspections and preventative maintenance on one propane and two diesel-fired emergency backup power generators.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,000.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

Per the Code of Federal Regulations Title 42, Chapter 483.70 Physical Environment - The facility must be designed, constructed, equipped and maintained to protect the health and safety of residents, personnel and the public.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Contracted services are used when required repairs or services exceed the skills of state employees. Agency staff do not have the required certifications for working on life safety emergency power generators

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Gen-Tech
Energy Management Corp
Cummins
Power Plus
Empire Southwest LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor provided the lowest cost for the services required.

d. Last bid date: 09/27/2024 Anticipated re-bid date: 05/01/2028

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gjorgens	11/19/2024 11:11:42 AM
Division Approval	tric1	11/22/2024 14:29:39 PM
Department Approval	dschmid5	11/26/2024 12:54:14 PM
Contract Manager Approval	maceved1	12/02/2024 07:46:44 AM
Budget Analyst Approval	khal5	01/14/2025 16:43:23 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30082**

Agency Name: DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name: Stellation Care, Inc.
Agency Code: 403	Contractor Name: Stellation Care, Inc.
Appropriation Unit: 3158-04	Address: 447 Sutter St. Suite 405-24
Is budget authority available?: Yes	City/State/Zip: San Francisco, CA 94108
If "No" please explain: Not Applicable	Contact/Phone: Michelle Xie 858-248-2167
	Vendor No.: T29049837
	NV Business ID: NV20243230958

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	50.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	50.00 % HOSPTAX

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2025**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2025**

Contract term: **118 days**

4. Type of contract: **Contract**

Contract description: **PRTF**

5. Purpose of contract:

This is a new contract to provide development of an evaluation system for Psychiatric Residential Treatment Facilities (PRTF).

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,000.00**

Other basis for payment: As invoiced by Contractor and approved by the State.

II. JUSTIFICATION

7. What conditions require that this work be done?

DHCFP is developing a new quality add-on payment to incentivize higher quality care delivered by Psychiatric Residential Treatment Facilities (PRTFs) serving children and youth enrolled in Nevada's Medicaid program. PRTFs provide a high-intensity level of rehabilitative behavioral health care for children and youth with the most complex needs. Nevada is lacking access to this service and lacking access to high quality services for children and youth in our state.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DHCFP and other state agencies lack the technical expertise to adequately identify the drivers of quality for this service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

University of Nevada, Reno
Stellation Care, Inc.
Comagine Health
Guinn Center

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only one proposal was returned.

d. Last bid date: 11/13/2024 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Ann Jensen, Agency Manager Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ttilto1	12/18/2024 15:48:47 PM
Division Approval	aprasa1	12/18/2024 16:13:45 PM
Department Approval	sruyball	12/19/2024 10:10:57 AM
Contract Manager Approval	ltuttl1	12/19/2024 10:42:04 AM
Budget Analyst Approval	nrezaie	12/30/2024 16:02:55 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28568** Amendment Number: **1**
 Legal Entity Name: **Storey County**
 Agency Name: **DHHS - HEALTH CARE FINANCING & POLICY** Contractor Name: **Storey County**
 Agency Code: **403** Address: **PO Box 176**
 Appropriation Unit: **3243-00** City/State/Zip: **Virginia City, NV 89440**
 Is budget authority available?: **Yes** Contact/Phone: **Brandie Lopez 775-847-0968**
 If "No" please explain: **Not Applicable** Vendor No.: **T80054670D**
 NV Business ID: **Governmental Entity**
 To what State Fiscal Year(s) will the contract be charged? **2024-2027**
 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**
 Anticipated BOE meeting date **01/2025**
 Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2027**
 Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**
 Contract description: **County Match**

5. Purpose of contract:
This is the first amendment to the original revenue interlocal agreement which provides the non-federal share for medical care of indigent persons within the Medicaid County Match Program. This amendment increases the maximum amount from \$10,357.36 to \$41,120.88 due to increased medical care costs.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$10,357.36	\$10,357.36	\$10,357.36	Yes - Info
2. Amount of current amendment (#1):	\$30,763.52	\$30,763.52	\$41,120.88	Yes - Info
3. New maximum contract amount:	\$41,120.88			

II. JUSTIFICATION

7. What conditions require that this work be done?
Pursuant to NRS 428.010 counties are required to provide care, support and relief to the poor, indigent, incompetent, and incapacitated persons who lawfully reside in the county and are not supported by other means. The County Match Program provides fiscal relief to the counties for indigent long-term care costs for these individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees operate the County Match Program. DHCFP pays providers and the counties reimburse the State for the non-federal share.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHCFP since 2015 to 2023. Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aroma2	11/19/2024 10:57:12 AM
Division Approval	aprasa1	11/19/2024 14:25:48 PM
Department Approval	staciew4	11/22/2024 14:27:25 PM
Contract Manager Approval	trya4	11/25/2024 08:22:38 AM
Budget Analyst Approval	nrezaie	12/17/2024 08:36:06 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29959**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: ESTIPONA GROUP
Agency Code: 406	Contractor Name: ESTIPONA GROUP
Appropriation Unit: 3165-20	Address: 680 W. Nye Lane Suite 201
Is budget authority available?: Yes	City/State/Zip: Carson City, NV 89703
If "No" please explain: Not Applicable	Contact/Phone: Nicole Dion 7073286896
	Vendor No.: T29035435
	NV Business ID: NV19951042070

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C18469**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/28/2024**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2025**

Contract term: **275 days**

4. Type of contract: **Other (include description): Service Agreement**

Contract description: **Marketing Services**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV23-17892 which provides marketing, consulting and education services. This service agreement provides development of a website, brand, and marketing strategy for the 988 Suicide and Crisis Lifeline.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$90,000.00**

Other basis for payment: **As invoiced by the vendor and approved by the State.**

II. JUSTIFICATION

7. What conditions require that this work be done?

Nationally, research from the Substance Abuse and Mental Health Service Administration shows many people are either unaware of the 988 Suicide & Crisis Lifeline or do not understand the specifics of how it works, leading to a decreased number of callers and decreased user confidence.

Additionally, the development of a Nevadan 988 website serves to increase the quality of customer service for Nevadans who access 988 through online chat services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Services required in this contract, such as comprehensive surveys of Nevadans and the development of a complete brand suite, are not capable of being completed by employees within the DPBH.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 99SWC-S2340 and per Service Agreement under Statewide Contract 99SWC-NV23-17892 in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 08/04/2023 Anticipated re-bid date: 07/31/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Statewide Contract 99SWC-NV23-17893. Vendor has current executed contracts with this Division with satisfactory service.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ijanssen	12/10/2024 13:30:45 PM
Division Approval	ijanssen	12/10/2024 13:30:48 PM
Department Approval	ijanssen	12/10/2024 13:30:51 PM
Contract Manager Approval	ijanssen	12/12/2024 14:02:49 PM
Budget Analyst Approval	cdavis	12/28/2024 11:39:15 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29031** Amendment Number: **1**

Agency Name: **DHHS - PUBLIC AND BEHAVIORAL HEALTH** Legal Entity Name: **LANGUAGE LINE SERVICES, INC.**

Agency Code: **406** Contractor Name: **LANGUAGE LINE SERVICES, INC.**

Appropriation Unit: **3214-04** Address: **One Lower Ragsdale Dr. Bldg 2**

Is budget authority available?: **Yes** City/State/Zip: **Monterey, CA 93940**

If "No" please explain: **Not Applicable** Contact/Phone: **Greg Holt 831-648-7108**

Vendor No.: **T29000549**

NV Business ID: **NV20041693625**

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **SA 18318**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/09/2024**

Anticipated BOE meeting date **01/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/30/2025**

Contract term: **1 year and 174 days**

4. Type of contract: **Contract**

Contract description: **Translation Services**

5. Purpose of contract:

This is the first amendment to the original service agreement which provides on-site spoken, sign, and document language interpretation. This amendment increases the maximum amount from \$15,444 to \$60,000 due to an increased volume of clients.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$15,444.00	\$15,444.00	\$15,444.00	Yes - Info
2. Amount of current amendment (#1):	\$44,556.00	\$44,556.00	\$60,000.00	Yes - Info
3. New maximum contract amount:	\$60,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Translation and interpreter services to service client base.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No qualified interpreter/translation.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Historical experience with State service. Pursuant to Request for Proposal 99SWC-NV22-11705, and in accordance with Nevada Revised Statutes 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/08/2022 Anticipated re-bid date: 03/31/2026

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor has experience with various State agencies and performance has been satisfactory. Language Line Services, Inc. provided satisfactory services within DPBH for this agency in SFY 2023 and 2024 and in SFY 2021 for BA 3162 and in SFY 2009 for BA 3208.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	msilzell	09/26/2024 17:01:54 PM
Division Approval	msilzell	09/26/2024 17:02:01 PM
Department Approval	ijanssen	10/09/2024 17:10:05 PM
Contract Manager Approval	ijanssen	11/18/2024 16:44:20 PM
Budget Analyst Approval	cdavis	01/06/2025 15:28:36 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29813**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: KPS/3
Agency Code: 406	Contractor Name: KPS/3
Appropriation Unit: 3220-34	Address: 500 RYLAND ST STE 300
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89502-1662
If "No" please explain: N/A	Contact/Phone: Anna Leigh Firth 775/686-7439
	Vendor No.: PUR0004720
	NV Business ID: NV19941094961

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **SA 18444**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/23/2024**

Anticipated BOE meeting date **01/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **188 days**

4. Type of contract: **Other (include description): Service Agreement**

Contract description: **Consulting Services**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SW-NV23-17886 which provides marketing, consulting and education services. This service agreement provides online presence management of the 5-2-1-0 program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$81,500.00**

Other basis for payment: **As invoiced by the Contractor and approved by the State Agency.**

II. JUSTIFICATION

7. What conditions require that this work be done?

To meet wellness deliverables created with ARPA funding and establish a sustainability solution to ensure the program can continue when ARPA expires.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources or capacity required to edit and create visually appealing training videos, or updated required program materials and resources

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to Statewide Contract RFP 99SWC-S2340, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Statewide contract 99SWC-NV23-17886. The vendor has worked with the division in the past with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	msilzell	10/04/2024 11:39:35 AM
Division Approval	msilzell	10/04/2024 11:39:38 AM
Department Approval	ijanssen	12/06/2024 11:46:18 AM
Contract Manager Approval	ijanssen	12/06/2024 11:46:21 AM
Budget Analyst Approval	cdavis	12/23/2024 14:35:27 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29722** Amendment Number: **1**
 Legal Entity Name: **KPS/3**
 Agency Name: **DHHS - PUBLIC AND BEHAVIORAL HEALTH** Contractor Name: **KPS/3**
 Agency Code: **406** Address: **500 RYLAND ST**
 Appropriation Unit: **3234-22** **STE 300**
 Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89501-1662**
 If "No" please explain: **Not Applicable** Contact/Phone: **Andy Walden 775/686-7439**
 Vendor No.: **PUR0004720**
 NV Business ID: **NV19941094961**
 To what State Fiscal Year(s) will the contract be charged? **2025-2026**
 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C18420**

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/16/2024**
 Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **03/31/2025**
 Contract term: **1 year and 107 days**

4. Type of contract: **Contract**
 Contract description: **Education**

5. Purpose of contract:
This is the first amendment to the original contract which provides development and implementation of a new landing page for the Nevada Health Force website. This amendment extends the termination date from March 31, 2025 to January 1, 2026 and increases the maximum amount from \$12,950 to \$41,506 due to addition of development and maintenance of a health career self-assessment for nvhealthforce.org.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$12,950.00	\$12,950.00	\$12,950.00	Yes - Info
2. Amount of current amendment (#1):	\$28,556.00	\$28,556.00	\$41,506.00	Yes - Info
3. New maximum contract amount: and/or the termination date of the original contract has changed to:	\$41,506.00 01/31/2026			

II. JUSTIFICATION

7. What conditions require that this work be done?

The need for facilitating the completion of Phase 2 of the website nvhealthforce.org, and development of a new landing page for four main career umbrellas (i.e. Public Health Careers, Behavioral health Careers, Primary Care Careers, and Div of Public and Behavioral Health Careers).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources or expertise to perform this work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #99SWC-S2340, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Statewide contract 99SWC-NV23-17886. The vendor has worked with division in the past with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	msilzell	12/30/2024 16:33:19 PM
Division Approval	msilzell	12/30/2024 16:33:24 PM

Department Approval	msilzell	12/30/2024 16:33:32 PM
Contract Manager Approval	msilzell	12/30/2024 16:33:49 PM
Budget Analyst Approval	cdavis	01/06/2025 15:19:01 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29354**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	BOARD OF REGENTS-UNLV School of Medicine
Agency Code:	406	Contractor Name:	BOARD OF REGENTS-UNLV School of Medicine
Appropriation Unit:	3648-08	Address:	2040 W CHARLESTON BLVD FL 3
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89102-2227
If "No" please explain:	Not Applicable	Contact/Phone:	Amanda Herman 702/895-2641
		Vendor No.:	D35000819
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C18402

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**

Anticipated BOE meeting date 01/2025

Retroactive? **Yes**

If "Yes", please explain

Due to discussions and corrections requested for the scope of work, and a longer than expected response time, the contract was not ready for the June's Board of Examiner's meeting.

3. Termination Date: **06/30/2025**

Contract term: **364 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Continuing Educ.**

5. Purpose of contract:

This is a new interlocal agreement to provide psychiatric services for rural clinic clients by creating an educational setting for graduate medical, psychiatric resident, and child and adolescent fellows.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$21,812.00**

Other basis for payment: Invoices submitted to Rural Clinics monthly.

II. JUSTIFICATION

7. What conditions require that this work be done?

To provide psychiatric services to Rural Clinic clients of Nevada. This partnership gives UNLV students their residency training in psychiatry.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Rural Clinics do not have enough Psychiatric Full-Time Equivalent (FTE) to cover clients

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Per NRS 277.180, any one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Various contracts with this vendor for agencies within DPBH with satisfactory service.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	msilzell	06/28/2024 09:33:38 AM
Division Approval	msilzell	06/28/2024 09:33:43 AM
Department Approval	dcastro	07/26/2024 13:22:31 PM
Contract Manager Approval	dcastro	10/02/2024 07:15:20 AM
Budget Analyst Approval	cdavis	01/06/2025 15:23:24 PM

Joe Lombardo
Governor



Richard Whitley, MS
Director

**DEPARTMENT OF
HEALTH AND HUMAN SERVICES**
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH
Helping people. It's who we are and what we do.



Cody Phinney
Administrator

Ihsan Azzam,
Ph.D., M.D.
Chief Medical Officer

MEMORANDUM

DATE: June 17, 2024

TO: John Borrowman, BH Fiscal Manager
Division of Public and Behavioral Health *JAB*
Nevada Department of Health and Human Services

THROUGH: Ellen Richardson-Adams, Agency Manager *SN for ERA*
Division of Public and Behavioral Health, Rural Clinics

FROM: Briana Craig, Management Analyst II *BC*
Division of Public and Behavioral Health, Rural Clinics

SUBJECT: REQUEST FOR RETROACTIVE APPROVAL Board of Regents – UNLV Med C 18402 (CETS# 29354)

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Provider: Board of Regents, UNLV School of Medicine
- Services to be provided: An educational setting for continued graduate medical and psychiatric resident and child and adolescent fellow education.
- Funding source and expenditure category: BA#3648 - CAT 08, State General Fund
- Requested start date of work: July 1, 2024
- Expected execution date of agreement: August 13, 2024
- Detailed explanation as to why a retroactive agreement is necessary, including:
 - Reason(s) why the agreement was not submitted timely:
 - Delay receiving Scope of Work from UNLV
 - Describe the impact to the program/services if this work is not started prior to the execution of the agreement:
 - The Division of Public and Behavioral Health, Rural Clinics will not be able to provide psychiatric training opportunities to medical students which in turn creates a shortfall of psychiatric providers to serve Nevada's population in need of those services.
 - Explain how the program/bureau will prevent future retroactive requests:
 - The division will ensure more consistent communication and follow up occurs to meet pending agency, Governor's Finance Office, and Board of Examiners deadlines.

If you have any questions, please contact Briana Craig at (775) 684-5019 or bcraig@health.nv.gov.

cc: Contract Unit
Division of Public and Behavioral Health

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 28686	Amendment Number: 1
Agency Name: DHHS - WELFARE AND SUPPORTIVE SERVICES	Legal Entity Name: DP VIDEO PRODUCTIONS, LLC
Agency Code: 407	Contractor Name: DP VIDEO PRODUCTIONS, LLC
Appropriation Unit: 3228-42	Address: 6984 SMILING CLOUD AVE
Is budget authority available?: Yes	City/State/Zip: HENDERSON, NV 89011-5013
If "No" please explain: Not Applicable	Contact/Phone: EMIRE STITT 702/468-9901
	Vendor No.: T29019963
	NV Business ID: NV20041136819

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **407**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2024**
Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2024**

Contract term: **1 year and 272 days**

4. Type of contract: **Other (include description): Service Agreement Via Statewide Contract #99SWC-NV23-17906**

Contract description: **SNAP Ed Website**

5. Purpose of contract:

This is the first amendment to the original service agreement which provides website maintenance. This amendment extends the termination date from December 31, 2024, to September 30, 2025 and increases the maximum amount from \$46,500 to \$98,220 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$46,500.00	\$46,500.00	\$46,500.00	Yes - Info
2. Amount of current amendment (#1):	\$51,720.00	\$51,720.00	\$98,220.00	Yes - Info
3. New maximum contract amount:	\$98,220.00			
and/or the termination date of the original contract has changed to:	09/30/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department of Health and Human Services, Division of Welfare and Supportive Services receives Federal funding from the USDA Food and Nutrition Services to implement educational programming for the Supplemental Nutrition Assistance Program (SNAP-Ed) in accordance with federal and state regulations and guidance. Ongoing maintenance of the existing SNAP-Ed website to reach targeted demographics in urban, rural and frontier Nevada about the availability of SNAP-Ed Programs is a requirement of this program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources or expertise to provide this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP # 99SWC-S2340 and in accordance with NRS 333. Statewide contract is Permissive for State Agencies.

d. Last bid date: 04/17/2023 Anticipated re-bid date: 04/17/2026

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor is party to statewide contract 99SWC-NV23-17906.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

cbuscay

12/12/2024 12:04:11 PM

Division Approval	cbuscay	12/12/2024 12:04:15 PM
Department Approval	rthomps1	12/13/2024 14:11:14 PM
Contract Manager Approval	mpomerle	12/13/2024 16:42:22 PM
EITS Approval	ljean	12/18/2024 07:44:40 AM
Budget Analyst Approval	afrantz	12/21/2024 08:56:29 AM



STATE OF NEVADA
GOVERNOR'S OFFICE
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Robert Thompson, Administrator, DWSS, DHHS
Brooke Barlow, Chief of Fiscal Services, DWSS, DHHS
Bart London, Chief IT Manager, DWSS, DHHS
Tonya Stevens, Social Services Chief III, DWSS, DHHS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DWSS – TIN 1078 – *SNAP-Ed Website Hosting/Maintenance* – BA 3228

DATE: December 13, 2024

We have completed our review for the Department of Health and Human Services (DHHS), Division of Welfare and Supportive Services (DWSS) – *SNAP-Ed Website Hosting/Maintenance* – TIN 3228.

The submitted TIN, for an estimated value of \$80,980.00 in the FY24/FY25 biennium and \$17,240.00 in the FY26/FY27 biennium (100% Federal Grant funding), is for a SNAP-Ed website.

DWSS is renewing its existing website through a statewide hosting contract with DB Video. The website serves as a platform to host simple content and videos related to the Supplemental Nutrition Assistance Program (SNAP). It does not contain any customer or staff information and functions solely to provide

accessible and informative content about SNAP, specifically tailored to the Supplemental Nutrition Assistance Program - Education (SNAP-Ed).

The SNAP-Ed program, funded by the USDA Food and Nutrition Service, is tasked with implementing educational initiatives that comply with federal and state regulations. The ongoing maintenance of this website is a critical component of the program's mission to reach diverse populations across Nevada, including urban, rural, and frontier communities.

The website offers a centralized hub for delivering critical nutrition education, meal planning tips, physical activity guidance, and cost-saving strategies. This platform fosters knowledge growth, encourages healthier habits, and enhances the effective use of SNAP benefits, ultimately contributing to the physical, mental, and social well-being of low-income families throughout the state.

The OCIO supports this investment, with agencies utilizing their own content creators, Master Service Agreements (MSAs), or other contract mechanisms to build and maintain their websites for the next one to two years, as the State's Digital Experience Platform (DXP) is anticipated to become operational within that timeframe.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30007**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	Washoe Painting Company, LLC
Agency Code:	409	Contractor Name:	Washoe Painting Company, LLC
Appropriation Unit:	3281-95	Address:	1085 Whites Creek Lane
Is budget authority available?:	Yes	City/State/Zip:	Reno, NV 89511
If "No" please explain:	Not Applicable	Contact/Phone:	Erika Saiz 775-233-8981
		Vendor No.:	
		NV Business ID:	NV20191625497

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/30/2024**

Anticipated BOE meeting date 02/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **181 days**

4. Type of contract: **Contract**

Contract description: **8A Paint Caulk Seal**

5. Purpose of contract:

This is a new contract to provide painting, caulking and sealing services for building 8A at 480 Galletti Way.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$18,800.00**

Payment for services will be made at the rate of \$7,500.00 per Materials Cost

Other basis for payment: \$11,300 for Labor Cost

II. JUSTIFICATION

7. What conditions require that this work be done?

Painting services are necessary to maintain the finish, weather resistance and appearance of the buildings. Keeping the paint in good condition maintains the integrity of the building's structure.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to perform these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Washoe Painting Company, LLC
Fix Painting Company
Diversified Painting

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #40DHHS-S2966, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/04/2024 Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Imran Hyman, ASOII Ph: 775-588-1636

Brett Linder, Facility Supervisor 1 Ph: 775-224-0745

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ihyman	11/22/2024 16:47:23 PM
Division Approval	dfrohlic	11/27/2024 14:45:13 PM
Department Approval	tgreenam	12/02/2024 11:24:48 AM
Contract Manager Approval	dfrohlic	12/02/2024 11:29:17 AM
Budget Analyst Approval	pokeefe	12/30/2024 07:34:10 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30108**

Agency Name: DEPARTMENT OF CORRECTIONS	Legal Entity Name: Joyce Elaine Brideschge
Agency Code: 440	Contractor Name: Joyce Elaine Brideschge
Appropriation Unit: 3710-16	Address: Rising Sun Auditing Service, L PO Box 66
Is budget authority available?: Yes	City/State/Zip: Valley Farms, AZ 85191
If "No" please explain: N/A	Contact/Phone: Elaine Brideschge 520-705-6610
	Vendor No.: VEN28415
	NV Business ID: NV20243258923

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **44DOC-S3051 - AM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/13/2025**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **167 days**

4. Type of contract: **Contract**

Contract description: **PREA Audits**

5. Purpose of contract:

This is a new contract to provide auditing services of the Prison Rape Elimination Act for Lovelock Correctional, Carlin Conservation, Casa Grande Transitional, Jean Conservation, and Florence McClure Women's Correctional facilities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,900.00**

Other basis for payment: Vendor will provide an invoice when the audit for the particular facility has been completed. Lovelock Correctional Center \$5,900.00, Carlin Conservation Camp \$5,500.00, Casa Grande Transitional Housing \$4,500.00, Jean Conservation Camp \$4,500.00 and Florence McClure Women's Correctional Center \$4,500.00

II. JUSTIFICATION

7. What conditions require that this work be done?

PREA audits are federally mandated.

(a) An audit shall be conducted by:

- (1) A member of a correctional monitoring body that is not part of, or under the authority of, the agency (but may be part of, or authorized by, the relevant State or local government);
- (2) A member of an auditing entity such as an inspector general's or ombudsperson's office that is external to the agency; or
- (3) Other outside individuals with relevant experience.

(b) All auditors shall be certified by the Department of Justice. The Department of Justice shall develop and issue procedures regarding the certification process, which shall include training requirements.

36

(c) No audit may be conducted by an auditor who has received financial compensation from the agency being audited (except for compensation received for conducting prior PREA audits) within the three years prior to the agency's retention of the auditor.

(d) The agency shall not employ, contract with, or otherwise financially compensate the auditor for three years subsequent to the agency's retention of the auditor, with the exception of contracting for subsequent PREA audits.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

(a) An audit shall be conducted by:

- (1) A member of a correctional monitoring body that is not part of, or under the authority of, the agency (but may be part of, or authorized by, the relevant State or local government);
- (2) A member of an auditing entity such as an inspector general's or ombudsperson's office that is external to the agency; or
- (3) Other outside individuals with relevant experience.

(b) All auditors shall be certified by the Department of Justice. The Department of Justice shall develop and issue procedures regarding the certification process, which shall include training requirements.

36

(c) No audit may be conducted by an auditor who has received financial compensation from the agency being audited (except for compensation received for conducting prior PREA audits) within the three years prior to the agency's retention of the auditor.

(d) The agency shall not employ, contract with, or otherwise financially compensate the auditor for three years subsequent to the agency's retention of the auditor, with the exception of contracting for subsequent PREA audits.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Rising Sun Auditing Services, LLC
KDM Consults LLC
Corrections Cons. Service

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #44DOC-S3051, and in accordance with NRS 333, the selected vendor was the highest scoring proposeer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/29/2024 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

NT7 Business License Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

This is how the company is registered with the Secretary of State's Office.

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kdesoci1	01/07/2025 14:25:04 PM
Division Approval	kdesoci1	01/07/2025 14:25:07 PM
Department Approval	kdesoci1	01/07/2025 14:25:10 PM
Contract Manager Approval	blewalle	01/07/2025 14:27:26 PM
Budget Analyst Approval	vyoungb	01/13/2025 16:57:14 PM

The VADDS software utilized by NDA for the LIMS system management requires annual maintenance and support. The labs use the LIMS system for traceability, order entry, result tracking, database inquiries, and accounts receivable.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the proprietary knowledge required to properly service this software.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Advanced Technology Corporation provided service to the Department of Public and Behavioral Health in 2022 and services received were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jwilkin3	11/21/2024 12:17:57 PM
Division Approval	cbalcon	11/25/2024 21:33:05 PM
Department Approval	cbalcon	11/25/2024 21:33:11 PM

Contract Manager Approval

cprasa1

12/09/2024 08:14:34 AM

EITS Approval

ljean

12/10/2024 09:04:41 AM

Budget Analyst Approval

dspeed1

01/14/2025 12:50:45 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 29434	Amendment Number: 1
	Legal Entity Name: Veritext, LLC
Agency Name: GCB - GAMING CONTROL BOARD	Contractor Name: Veritext, LLC
Agency Code: 611	Address: P.O. Box 71303
Appropriation Unit: 4061-04	
Is budget authority available?: Yes	City/State/Zip: CHICAGO, IL 60694-1303
If "No" please explain: Not Applicable	Contact/Phone: Linda Shaw 702-314-7200
	Vendor No.: T32015325A
	NV Business ID: NV20111724211
To what State Fiscal Year(s) will the contract be charged?	2024-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	50.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	50.00 % Investigative

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/27/2024**
 Anticipated BOE meeting date: 01/2025
 Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2024**

Contract term: **277 days**

4. Type of contract: **Contract**
 Contract description: **Court Reporter**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing court reporter services for the monthly Board and Commission meetings, investigative hearing and gaming workshops. This amendment extends the termination date from December 31, 2024 to March 31, 2025 and increases the maximum amount from \$49,999 to \$99,999 due to the continued need for these services while the Request for Proposal is completed.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	
1. The max amount of the original contract:	\$49,999.00	\$49,999.00	\$49,999.00	Yes - Info
2. Amount of current amendment (#1):	\$50,000.00	\$50,000.00	\$99,999.00	Yes - Info
3. New maximum contract amount: and/or the termination date of the original contract has changed to:	\$99,999.00 03/31/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

We are required to have a court reporter at our monthly Board and Commission meetings.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

At this time, there are no court reporters currently contracted with the State.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 240601

Approval Date: 06/04/2024

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor is currently under with the Nevada Gaming Control Board; Services are satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tfrank	12/03/2024 16:36:32 PM
Division Approval	tfrank	12/03/2024 16:37:04 PM
Department Approval	tfrank	12/03/2024 16:37:15 PM
Contract Manager Approval	tfrank	12/03/2024 16:37:29 PM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
 Phone: 775-684-0170 | Fax: 775-684-0188

<i>Purchasing Use Only:</i>	
<i>Approval#:</i>	240601 (2)

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:	Nevada Gaming Control Board	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	Tifani Frank- Financial Officer	775-684-7722	tfrank@gcb.nv.gov

1b	Vendor Information:	
	Vendor Name:	Litigation Services, A Veritext Company
	Contact Name:	Linda Shaw
	Complete Address: City, State, and Zip Code	P.O. Box 71303 Chicago, IL 60694-1303
	Telephone Number:	702-314-7200
Email Address:	Calendar-LitNV@veritext.com	

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	
	Professional Service Exemption:	<input checked="" type="checkbox"/>

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	<input checked="" type="checkbox"/>	No:
	If 'No' Enter Amendment Number:	#		
	Enter CETS Number:	#		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:		No:
	Contract:	Start Date:	06/01/2024	End Date:
				<input checked="" type="checkbox"/>
				12/31/2024

1f	Funding:	
	State Appropriated:	4061, 4067
	Federal Funds:	
	Grant Funds:	

Rec'd 05/28/24 (06/23/24)

	Other (Explain):	
--	------------------	--

Purchasing Use Only:

Approval #:

240601 @

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase: <i>\$50,000.00</i>
----	--

2	Provide a description of work/services to be performed or services with goods to be purchased: <i>Accurate transcripts that have been quality control checked. The ability to appear at meetings in person in Carson City and Las Vegas, Nevada. Transcript turnaround of 1 week for Board meetings, Commission meetings, Committee meetings and workshops. Digital and physical transcripts. Backup memo that breaks up each transcript into each item/account number on the agenda.</i>
---	---

3	What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor? <i>We require a backup memo for each of our investigations accounts that are heard at a Board/Commission meetings. This is a unique document that breaks up each item on the agenda with a breakdown of the charges so we can in turn bill the investigative account.</i>
---	---

4	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source: <i>At this time, the state does not have court reporter contracts. Our office is in the process of completing the RFP development form to start the process, however, it does take time and we are in need of a court reporter prior to this process being complete.</i>
---	--

	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
		x	
5	a. <u>If yes</u>, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility. <i>We have tried utilizing the services of a transcription service that is contracted with the state, however, the service level has not been good, resulting in inaccurate transcripts and not receiving transcripts in a timely fashion.</i>		
	b. <u>If not</u>, why were alternatives not evaluated?		

#240601 @

	Has the agency purchased these services/services with goods in the past? Check One:				Yes	No
	<i>NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u></i>					x
6	a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for these services/services with goods, the following information must be provided along with the CETS contract number(s) associated with each:</i>					
	Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #
	Start Date	End Date				
			\$			
			\$			
			\$			
			\$			
		\$				

7	What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?
	<i>We evaluated all 3 state contractors listed under the transcript services. We have attempted to work with one of the contracted transcription services. Unfortunately, their service level has been inadequate. This has led to inaccurate transcripts, delayed delivery of transcripts, and an increase in the cost of public transcript requests. As a result, the Board faces challenges in terms of spending time on quality control for transcripts, as well as delays in billing and closing applicant accounts. We do not have the capacity to thoroughly quality control the transcripts due to limited staff resources.</i>

8	What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?
	<i>An RFP for court reporting services was released on 10/6/22 by state purchasing; however, there was no response to the RFP. We are currently in the process of submitting paperwork to start an RFP with State Purchasing to obtain a court reporter for our agency; however, this process can take 4-6 months.</i>

	Will this purchase obligate the State to this vendor for future purchases? Check One:				Yes	No
	<i>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</i>					x
9	a. <i>If yes, please provide details regarding future obligations or needs.</i>					

<i>Purchasing Use Only:</i>	
Approval #:	240601 @

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Tifani Frank
 Signature of Agency Representative Initiating Request

Tifani Frank 5/23/24
 Print Name of Agency Representative Initiating Request Date

Nathan Riggle
 Signature of Agency Head Authorizing Request

Nathan Riggle 5/23/24
 Print Name of Agency Head Authorizing Request Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

 Name of agency or entity who provided information or review:


 Representative Providing Review

 Print Name of Representative Providing Review Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

<i>NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETs.</i>	<input type="checkbox"/>
---	--------------------------

Approved by:  6/4/24
 Administrator, Purchasing Division or Designee Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29931**

Agency Name: **DEPARTMENT OF WILDLIFE**
Agency Code: **702**
Appropriation Unit: **4460-09**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **Everon, LLC**
Contractor Name: **Everon, LLC**
Address: **1501 Yamato Road**
City/State/Zip: **Boca Raton, FL 33431**
Contact/Phone: **Sean McGuire 775-443-7668**
Vendor No.: **T29047302**
NV Business ID: **NV20111234098**
To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Sportsmen Revenue
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: 25-21

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/15/2025**

Anticipated BOE meeting date 01/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2028**

Contract term: **3 years and 139 days**

4. Type of contract: **Other (include description): Service Agreement**

Contract description: **Security vid storage**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV23-16866 which provides security and fire protection services. This service agreement provides 11 Ava Aware annual subscriptions and 40 Ava Cloud Storage annual subscriptions.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$29,440.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Security concerns at the department's Pepper Lane office in Las Vegas has resulted in the need for security cameras installed at the location.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have a cloud storage location that would house the video that is collected by the security cameras.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? Yes
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, Statewide Contract for all Agencies to use, 2023 - Current, work is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:
Megan Manfredi, Management Analyst III Ph: 775-688-1881

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nrob1	11/04/2024 13:15:55 PM
Division Approval	nrob1	11/04/2024 13:15:57 PM
Department Approval	jneubau2	11/15/2024 17:15:04 PM
Contract Manager Approval	ctull	11/18/2024 08:06:08 AM
EITS Approval	ljean	11/18/2024 12:04:51 PM
Budget Analyst Approval	dspeed1	01/09/2025 17:27:07 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30060**

Agency Name: **DCNR - PARKS DIVISION**
Agency Code: **704**
Appropriation Unit: **4103-64**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **DESIGNWORKSHOP, INC.**
Contractor Name: **DESIGNWORKSHOP, INC.**
Address: **1390 Lawrence St Ste 100**
City/State/Zip: **DENVER, CO 80204-2081**
Contact/Phone: **Marla Bousquet 303/623-5186**
Vendor No.: **T81090224A**
NV Business ID: **NV19971217141**

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/20/2024**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/31/2025**

Contract term: **42 days**

4. Type of contract: **Contract**

Contract description: **VOF Sign Manual**

5. Purpose of contract:

This is a new contract to provide the development of a sign manual for Valley of Fire State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$22,610.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

NDSP has a Branding Assets manual that outlines certain design elements for use at our State Parks across the State. However, we are in need of a sign manual component of this document specifically for use in selecting and designing signs for Valley of Fire State Park. We are looking for a document that provides an established branding of all exterior signs so that we have a consistent visual experience for our visitors to Valley of Fire SP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the necessary time or skill to complete this task

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Design Workshop, Inc
Gizmo Art Production
LGA Architecture**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

lowest cost

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	12/10/2024 13:15:21 PM
Division Approval	ethick1	12/10/2024 13:15:23 PM
Department Approval	ethick1	12/10/2024 13:15:25 PM
Contract Manager Approval	ethick1	12/10/2024 13:15:28 PM
Budget Analyst Approval	rmayhall	12/20/2024 07:35:07 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30078**

Agency Name: **DCNR - PARKS DIVISION**
Agency Code: **704**
Appropriation Unit: **4162-14**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **J-U-B Engineers, Inc.**
Contractor Name: **J-U-B Engineers, Inc.**
Address: **5190 Neil Road, Suite 500**
City/State/Zip: **RENO, NV 89502-7140**
Contact/Phone: **775-852-1440**
Vendor No.: **T32010158A**
NV Business ID: **NV19741000794**
2025-2027

To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	8.00 %	Fees	0.00 %
X Federal Funds	92.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/30/2024**

Anticipated BOE meeting date 01/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2026**

Contract term: **1 year and 273 days**

4. Type of contract: **Contract**

Contract description: **Dayton RV Dump statn**

5. Purpose of contract:

This is a new contract to provide engineering design to upgrade the existing RV dump station at Dayton State Park

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$57,848.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

This project is necessary because the current dump station at Dayton State Park is showing signs of deterioration from age and has been recently closed due to the excessive costs of pumping.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the necessary skills to complete the required work.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

In accordance with NAC 333.150 Requirements for contract for services of independent contractor, State Parks solicited a proposal from J-U-B Engineers, Inc. NAC 333.150 does not require the award by competitive selection.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	12/12/2024 13:41:33 PM
Division Approval	ethick1	12/12/2024 13:41:36 PM
Department Approval	ethick1	12/12/2024 13:41:38 PM
Contract Manager Approval	ethick1	12/12/2024 13:41:41 PM
Budget Analyst Approval	rmayhall	12/30/2024 15:05:02 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30032**

Agency Name: **DCNR - PARKS DIVISION**
Agency Code: **704**
Appropriation Unit: **4162-00**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **PATRICK C COOK DBA COOK RANCH**
Contractor Name: **PATRICK C COOK DBA COOK RANCH**
Address: **185 East 650 South
PO Box 477
Enterprise, UT 84725**
City/State/Zip: **Enterprise, UT 84725**
Contact/Phone: **Patrick Cook 435-590-2731**
Vendor No.:
NV Business ID: **NV20111789704**

To what State Fiscal Year(s) will the contract be charged? **2025-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % REVENUE

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2025**

Anticipated BOE meeting date 01/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2027**

Contract term: **2 years and 364 days**

4. Type of contract: **Revenue Contract**

Contract description: **SV-Grazing 2025**

5. Purpose of contract:

This is a new revenue contract to provide livestock grazing operations within Spring Valley State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$27,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Livestock grazing operation within Spring Valley State Park.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Livestock grazing operation within Spring Valley State Park.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Chukar Hills Mobile Home Park LLC
Jerry J Kaufman Trust
Patrick C Cook

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

No other vendors submitted valid bid

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	11/27/2024 08:04:22 AM
Division Approval	ethick1	11/27/2024 08:04:25 AM
Department Approval	ethick1	11/27/2024 08:04:27 AM
Contract Manager Approval	ethick1	12/16/2024 10:15:24 AM
Budget Analyst Approval	rmayhall	12/18/2024 08:37:15 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30022**

Agency Name: **DCNR - PARKS DIVISION**
Agency Code: **704**
Appropriation Unit: **4162-00**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **S7 Livestock LLC**
Contractor Name: **S7 Livestock LLC**
Address:
City/State/Zip: **Washoe Valley, NV 89704**
Contact/Phone: **7754437590**
Vendor No.:
NV Business ID: **NV20243016111**
To what State Fiscal Year(s) will the contract be charged? **2025-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2025**
Anticipated BOE meeting date 12/2024

Retroactive? **No**
If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2027**
Contract term: **2 years and 364 days**

4. Type of contract: **Revenue Contract**
Contract description: **WL-Grazing 2025**

5. Purpose of contract:
This is a new revenue contract to conduct a livestock grazing operation within Washoe Lake State Park.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: **\$21,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
Livestock grazing operation within Washoe Lake State Park.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Livestock grazing operation within Washoe Lake State Park.

9. Were quotes or proposals solicited? **Yes**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
No other vendors submitted valid bid

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
 Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
 Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
 Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	11/21/2024 07:03:18 AM
Division Approval	ethick1	12/16/2024 10:56:44 AM
Department Approval	ethick1	12/16/2024 10:56:47 AM
Contract Manager Approval	ethick1	12/16/2024 10:58:40 AM
Budget Analyst Approval	rmayhall	12/18/2024 07:44:27 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29983**

Agency Name: **DCNR - PARKS DIVISION**
Agency Code: **704**
Appropriation Unit: **4165-18**

Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **GENWHY COMMUNICATIONS**

Contractor Name: **GENWHY COMMUNICATIONS**

Address:

City/State/Zip: **HUNTSVILLE, AL 35803**

Contact/Phone: 256-656-6663

Vendor No.: T32016916

NV Business ID: PENDING

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % INTERPRETATIVE ED PRGM

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/14/2025**

Anticipated BOE meeting date 11/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/15/2025**

Contract term: **1 day**

4. Type of contract: **Contract**

Contract description: **MTM Keynote Speaker**

5. Purpose of contract:

This is a new contract to provide a keynote speaker and training at a quarterly Management Team Meeting for Nevada Division of State Parks.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$11,600.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The keynote speaker will be providing training specifically on how to interact, communicate, and engage with various groups based on their generational standing. A side benefit to this training will include guidance on how to recruit, retain, and solicit current and future employees to work for the state of Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the necessary skills

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Pursuant NAC 333.150, professional services provided are not adapted to competitive selection as determined by the administrator.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	12/13/2024 08:41:18 AM
Division Approval	ethick1	12/13/2024 08:41:20 AM
Department Approval	ethick1	12/13/2024 08:41:22 AM
Contract Manager Approval	ethick1	12/13/2024 08:41:24 AM
Budget Analyst Approval	rmayhall	12/27/2024 16:04:38 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30039**

Agency Name: DCNR - FORESTRY DIVISION	Legal Entity Name: NATIONWIDE TRANSPORT SERVICES, LLC
Agency Code: 706	Contractor Name: NATIONWIDE TRANSPORT SERVICES, LLC
Appropriation Unit: 4195-79	Address: 2937 W. CYPRESS CREEK RD. STE. 101
Is budget authority available?: Yes	City/State/Zip: FT. LAUDERDALE, FL 33309-1761
If "No" please explain: Not Applicable	Contact/Phone: Tyler Elliott 727-388-6642
	Vendor No.: T32009549
	NV Business ID: N/A

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	50.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	50.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NDF25-005**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/20/2024**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **191 days**

4. Type of contract: **Contract**

Contract description: **Equipment Transport**

5. Purpose of contract:

This is a new contract to provide equipment transportation within the continental United States.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency has a need occasionally to transport equipment to other states for various reasons, some of which include but are not limited to maintenance or refurbishment.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees possess the skills to provide these services, however when researched, the cost of a vendor was more beneficial to the good of the state.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Nexus Auto Transport
Montway Auto Transport
Road Runner Auto Transport
Nationwide Transport Services

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen through an informal solicitation IAW NRS & NAC 333. The vendor was chosen by a committee appointed by the agency.

d. Last bid date: 11/12/2024 Anticipated re-bid date: 05/14/2025

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor was under contract with agency 800 during 4/2020: satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

LLC

The business license will be waived due to the nature of the services being provided. Nevada is only the pick up point for the transport.

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

The services provided are interstate transport services and are not isolated or reserved to one state.

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

The vendor does not require a business license.

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	swesto3	11/27/2024 12:42:13 PM
Division Approval	pmisch	12/03/2024 13:00:51 PM
Department Approval	pmisch	12/03/2024 13:00:55 PM
Contract Manager Approval	rmorse	12/10/2024 11:14:31 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30076**

Agency Name: **DCNR - NATURAL HERITAGE**
Agency Code: **708**
Appropriation Unit: **4101-38**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **US DEPARTMENT OF AGRICULTURE**
Contractor Name: **US DEPARTMENT OF AGRICULTURE**
Address: **US FOREST SERVICE**
240 W. Prospect Rd.
City/State/Zip: **Fort Collins, CO 80526**
Contact/Phone: **Angela Harris 970-498-1248**
Vendor No.: **PUR0001345E**
NV Business ID: **Governmental Entity**

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2025**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/30/2025**

Contract term: **333 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Springsnail Genetics**

5. Purpose of contract:

This is a new interlocal agreement to provide genetic analysis of springsnail specimens for conservation and to meet the data collection cooperative agreement with US Fish and Wildlife Services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,000.00**

Other basis for payment: 1 installment payment for genetic DNA services. To be established as a credit system as samples are submitted for testing.

II. JUSTIFICATION

7. What conditions require that this work be done?

As part of the USFWS cooperative agreement, NDNH will inventory springs that have not been previously surveyed and collect data according to established protocols. Springsnail specimens collected by NDNH will be genetically identified by a reputable genomics laboratory.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division of Natural Heritage does not have the necessary tools or scientists to perform this task. USDA-Forest Service-Rocky Mountain Research Station has the staff, expertise and ability to perform the task at hand.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Per NRS 277.180. As part of USFWS cooperative agreement # F22AC00869 T & C's: NDNH will send all specimens to the National Genomics Lab for Fish and Wildlife Conservation, run by the US Forest Service, Rocky Mountain Research Station, for genetic identification. In addition NDNH has used this vendor in the past for similar testing CETS # 26553.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

16.0 %

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDNH - CETS # 26553 - Complete and professional satisfaction provided to our agency.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Miskow, Eric, Aquatics Biologist Ph: 775-684-2905

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mspear2	12/23/2024 08:23:28 AM
Division Approval	mspear2	12/23/2024 08:23:38 AM
Department Approval	hbugg	12/30/2024 09:03:10 AM
Contract Manager Approval	mspear2	12/30/2024 09:21:58 AM
Budget Analyst Approval	rmayhall	12/31/2024 13:05:36 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30045**

Agency Name: DCNR - ENVIRONMENTAL PROTECTION	Legal Entity Name: Centela Capital Inc., dba Dictate Express
Agency Code: 709	Contractor Name: Centela Capital Inc., dba Dictate Express
Appropriation Unit: 3187-08	Address: PO Box 8543
Is budget authority available?: Yes	City/State/Zip: Rancho Santa Fe, CA 92067-8543
If "No" please explain: Not Applicable	Contact/Phone: Mark Caton 858-768-2409
	Vendor No.: T32009762A
	NV Business ID: NV20201757884

To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Petroleum Fee Funds
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: DEP 25-034

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2025**

Anticipated BOE meeting date 02/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2028**

Contract term: **3 years and 334 days**

4. Type of contract: **Contract**

Contract description: **Minutes Report Srvc**

5. Purpose of contract:

This is a new contract to provide ongoing minutes reporting services for public meetings.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$18,000.00**

Payment for services will be made at the rate of \$39.75 per page

II. JUSTIFICATION

7. What conditions require that this work be done?

A concise minutes report taken from a verbatim meeting transcript is required for public posting following our public meetings.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Bureau does not have the staffing expertise, equipment, or time allotment required to perform these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Centela Capital, Inc. DBA Dictate Express
Resolute Documents

American Platform Services LLC DBA TheRecordXchange
Always On Time LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Centela Capital, Inc., DBA Dictate Express was the only vendor that responded to our informal solicitation for services however their proposal was favorable.

d. Last bid date: 11/05/2024 Anticipated re-bid date: 12/01/2028

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently a Vendor in good standing under MSA 99SWC-NV24-21648.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Kim Valdez, MAIII Ph: 775-687-9370

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mfrien1	12/20/2024 06:57:00 AM
Division Approval	jcollin5	12/20/2024 07:17:36 AM
Department Approval	jcollin5	12/20/2024 07:17:39 AM
Contract Manager Approval	talishi1	12/23/2024 15:38:39 PM
Budget Analyst Approval	rmayhall	12/27/2024 15:37:10 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30013**

Agency Name: B&I - TRANSPORTATION AUTHORITY	Legal Entity Name: TRUEPOINT SOLUTIONS, LLC
Agency Code: 751	Contractor Name: TRUEPOINT SOLUTIONS, LLC
Appropriation Unit: 3923-17	Address: 3262 Penryn Road Suite 100-B
Is budget authority available?: Yes	City/State/Zip: Loomis, CA 95650
If "No" please explain: Not Applicable	Contact/Phone: Keith Hobday 916-600-4993
	Vendor No.: T27041955
	NV Business ID: NV20111143792

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % ADMINISTRATIVE FINES

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/14/2025**

Anticipated BOE meeting date 02/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2025**

Contract term: **258 days**

4. Type of contract: **Contract**

Contract description: **Driver Permit DB Mod**

5. Purpose of contract:

This is a new contract to provide implementation and configuration services to allow the Nevada Taxicab Authority's existing Accela system to support the division's driver permitting enforcement database.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$43,380.00**

Other basis for payment: \$26,880.00 upon completion of Phase I; not-to-exceed additional \$16,500.00 upon completion of Phase II on a task-order basis.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Transportation Authority's current enforcement database for driver permits was developed and implemented by contracted vendor Eduloka Limited in fiscal years 2016 and 2017 for enforcement of driver permits. Reliability and performance of the system has degraded over the years to the point where query times have become excessive, and the prospect of system failure continually increases. While the vendor's support of the system has never fully met the expectations of the agency, decrease in vendor responsiveness over recent years has also contributed to the critical need for replacement of the current system.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Accela platform is a configurable regulatory platform (SaaS). It requires trained professionals to configure screens, workflows, reports, templates, and data structures. The state does not have any staff with those skills (at this time). That is why the NTA must use a third party with these required skills. TruePoint is an Accela strategic integration partner that can perform this type of work.

Initially the NTA worked with OCIO at different points during FY24 and FY25 to develop a custom solution that would be hosted on state servers and maintained by OCIO. The solution would have limited functionality and was not scalable. Adding the NTA to the Taxicab Authority's existing Accela system provides a scalable solution, and it is in alignment with the department's overall goal of using a single platform (where it makes sense) for multiple agencies.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 240901
Approval Date: 09/18/2024

c. Why was this contractor chosen in preference to other?

The vendor is an Accela strategic implementation partner with extensive knowledge of the system they implemented for TA. NTA integration with existing TA system provides a synergistic and efficient approach for the two sister agencies. Additionally, the vendor is able to provide the services within the compressed timeframe needed by the NTA.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Taxicab Authority (TA) via CETS #19675 03/13/2018 thru 06/30/2021 provided a customized Accela platform for integrated database and records management system, followed by a maintenance contract not entered into CETS due to SAM exemptions at the time from 07/01/2021 thru 06/30/2022. TA found the services satisfactory and is currently working to put a new contract in place with this vendor.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

null, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ljon13	11/18/2024 15:51:16 PM
Division Approval	ljon13	11/18/2024 16:28:19 PM
Department Approval	ecerv1	11/22/2024 15:49:27 PM
Contract Manager Approval	ljon13	12/02/2024 09:54:13 AM
EITS Approval	ljean	12/03/2024 07:28:01 AM
Budget Analyst Approval	jhelto1	01/14/2025 10:59:51 AM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
 Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	240901@

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:		<i>Business & Industry, NV Transportation Authority</i>
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>Grant Reynolds, ITM</i>	<i>775-684-2994</i>	<i>kgreynolds@business.nv.gov</i>
	<i>David Pasternak, Deputy Commissioner</i>	<i>702-486-6566</i>	<i>dpasternak@nta.nv.gov</i>

1b	Vendor Information:	
	Vendor Name:	<i>TruePoint Solutions</i>
	Contact Name:	<i>Keith Hobday</i>
	Complete Address: City, State, and Zip Code	<i>3262 Penryn Road, Suite 100-B Loomis, CA 95650</i>
	Telephone Number:	<i>916-600-4993</i>
	Email Address:	<i>khobday@truepointsolutions.com</i>

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	
	Professional Service Exemption:	<i>X</i>

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	<i>X</i>	No:
	If 'No' Enter Amendment Number:	#		
	Enter CETS Number:	#		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:	<i>X</i>	No:
	Contract:	Start Date:	<i>9/30/2024 (or clerk of the Board)</i>	End Date: <i>9/30/2026</i>

1f	Funding:	
	State Appropriated:	
	Federal Funds:	
	Grant Funds:	

240901@

Other (Explain):	<i>Enforcement</i>

<i>Purchasing Use Only:</i>	
Approval #:	<i>240901 @</i>

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	<i>\$ 43,380</i>

2	Provide a description of work/services to be performed or services with goods to be purchased:
	<i>The contractor will assist Nevada Transportation Authority (NTA) with implementing their Driver Permitting business functions on the Taxicab Authority's Accela System. TruePoint is a strategic services partner with Accela (Software platform/system).</i>

3	What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?
	<p><u>Background:</u> <i>The NV Taxicab Authority (TA), a division of Business & Industry, implemented the Accela system several years ago. TruePoint was the system integration service provider and the prime contractor for the implementation. TruePoint successfully implemented the system, providing functionality to support Driver Permits, Company Licensing, Dispatch, Inspections, Medallion Management, Investigations and Enforcement.</i></p> <p><i>NTA has a similar operation to the TA. The scope of this contract will be for the NTA to migrate their <u>Driver Permit</u> process onto the TA's Accela system. This is a cost-effective solution and aligns with the department goal of using one software platform to support multiple agencies that have common system and business requirements.</i></p> <p><u>Business Case:</u> <i>The following are key reason why TruePoint is uniquely qualified: (1) TruePoint has extensive knowledge of the TA's system since they implemented it; (2) TruePoint is an Accela strategic implementation partner; (3) TruePoint will be the lowest cost solution provider (they were 50% less than the cost quoted from Accela's services team); and (4) TruePoint will be providing additional support services to the TA to implement additional features and resolve current issues; this will insure synergy between the needs of the NTA and TA. In addition, NTA has a short timeframe to complete the project, and TruePoint is positioned do quickly once a contract is in place.</i></p> <p>NOTE: <i>The TA has a solicitation waver for TruePoint.</i></p>

4	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
	<i>TruePoint is the current Accela services vendor for the Taxicab Authority and has been performing all the configuration and support services on the system. The scope of this contract has TruePoint configuring the TA's system to add NTA so they can process driver permits.</i>

Bringing on a new vendor, not familiar with the system will require significant start-up time and will add significant complexity, costs and risks.

Since one of the long-term goals is to have the NTA and TA on one platform, it makes sense to have the same vendor assisting both agencies.

Were alternative services or commodities evaluated?

Check One:

Yes

No

X

a. ***If yes***, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.

5

We had Accela's Professional Services group scope the project and provide a quote. The quote was over twice the cost of TruePoint's. Note: The NTA has very limited funds, so we need to keep within certain cost constraints.

b. ***If not***, why were alternatives not evaluated?

Purchasing Use Only:	
Approval #:	240901 @

6	Has the agency purchased these services/services with goods in the past? Check One:				Yes	No
	<p>NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u></p> <p>a. <u>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for these services/services with goods, the following information must be provided along with the CETS contract number(s) associated with each:</u></p>					X
	Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #
	Start Date	End Date				
			\$			
			\$			
			\$			
			\$			
			\$			

7	<p>What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?</p> <p><i>The NTA has very limited funds. The current Driver Permits system (hosted in-house) has failed. The NTA must keep their operation going - processing and vetting thousands of driver permit applications. They must move quickly to implement a solution to keep their day-to-day operation running (impacting public safety). They need to stand up a system within a couple months.</i></p>
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8	<p>What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?</p> <p><i>The NTA and B&I IT team considered multiple options. Since TruePoint implemented and will be supporting the Taxicab Authority, using the same vendor for the NTA makes sense. The rationale include: Required synergy between the TA & NTA running on the same platform; (2) Timeframe to complete – this is shortest, least risk option; and (3) cost.</i></p>
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9	Will this purchase obligate the State to this vendor for future purchases? Check One:		Yes	No
	<p>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</p> <p>a. <i>If yes, please provide details regarding future obligations or needs.</i></p>			X

<i>Purchasing Use Only:</i>	
Approval #:	240901 @

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Grant Reynolds
 Signature of Agency Representative Initiating Request

Grant Reynolds 9/16/2024
 Print Name of Agency Representative Initiating Request Date

David Pasternak 9/16/2024
 Signature of Agency Head Authorizing Request

David Pasternak
 Print Name of Agency Head Authorizing Request Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

 Name of agency or entity who provided information or review:


 Representative Providing Review

 Print Name of Representative Providing Review Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	
---	--

Approved by:  9/18/24
 Administrator, Purchasing Division or Designee Date

Joe Lombardo
Governor



Timothy D. Galluzi
State Chief Information Officer

Darla J. Dodge
Deputy CIO- COO

David 'Ax' Axtell
Deputy CIO - CTO

Robert "Bob" Dehnhardt
Deputy CIO - CISO

STATE OF NEVADA
GOVERNOR'S OFFICE
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Vaughn Hartung, Chairman, NTA
David Pasternak, Deputy Commissioner, NTA
Grant Reynolds, Information Security Officer, B&I
Lisa G. Jones, Administrative Services Officer I, B&I
Jeffrey Berry, IT Professional II, NTA

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
Sean Montierth, Computing Services Unit, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – NTA – TIN 806 – *Nevada Transportation Authority Drivers Permit Database* – Update B – BA 3923

DATE: October 11, 2024

We have completed our review for the Nevada Transportation Authority's (NTA) – *Nevada Transportation Authority Drivers Permit Database* – TIN 806, Update B.

The submitted TIN, for an estimated value of \$72,390.00 in the FY24/FY25 biennium and \$112,399.00 in the FY27/FY28 biennium (100% Administrative Fines), is to update cost information and the Driver Permits Database.

Update B describes how the database will be updated by utilizing the Nevada Taxicab Authority's (TA) existing Accela System, a SaaS/COTS solution, instead of building a new database application. This approach aligns with the NTA's strategy of using a single platform for multiple Business & Industry agencies where appropriate. Key advantages include synergy between the similar functions of the NTA and TA, the scalability of the Accela system with advanced features like self-service and mobile technology, cost and time savings due to the existing platform, and the ability for staff to develop expertise in configuring and supporting one unified system.

The NTA needs this modern enterprise system to support its core business functions. Currently, the agency relies on several outdated standalone applications for its Carrier, Driver, and Enforcement operations, which are not integrated, leading to inefficiencies. Additionally, numerous manual processes could benefit from automation.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30098**

Agency Name: DETR - REHABILITATION DIVISION Agency Code: 901 Appropriation Unit: 3269-04 Is budget authority available?: Yes If "No" please explain: Not Applicable	Legal Entity Name: MISSION CRITICAL SPECIALISTS, INC. Contractor Name: MISSION CRITICAL SPECIALISTS, INC. Address: 6080 ENTERPRISE DR City/State/Zip: DIAMOND SPRINGS, CA 95619 Contact/Phone: EMERALD FORST 530-621-4785 Vendor No.: T27040742 NV Business ID: NV20161585881
---	--

To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 3924-29-BDA (RFP# 90DETR-S3070 lf)

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/14/2025**
 Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2028**

Contract term: **3 years and 352 days**

4. Type of contract: **Contract**

Contract description: **Mission Critical**

5. Purpose of contract:

This is a new contract to provide ongoing preventative maintenance services of the uninterruptible power distribution systems located at the Bureau of Disability Adjudication office in Carson City, NV.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,325.20**

Other basis for payment: Quarterly generator preventative maintenance services: \$2,523.50 per Year. Semi-Annual preventative maintenance services: \$3,605.00 per Year. Annual UPS preventative maintenance services: \$1,068.00 per Year. 20 Qty Battery Replacement Parts and Install: \$19,539.20. As invoiced by the Contractor and approved by the State. Total Contract Not to Exceed: \$48,325.20

II. JUSTIFICATION

7. What conditions require that this work be done?

Social Security Administration guidelines for the Bureau of Disability Adjudication specify that the UPS Systems be in proper working order to prevent threats of security and data loss.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the knowledge or expertise of the UPS Systems, the training required to maintain the UPS systems, and do not have authorization to perform the work according to the manufacturers specifications.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Gentech of Nevada, Inc
Mission Critical Specialists, Inc
New Horizon Technologies
Ameresco, Inc
Gold Coast Electric
PEC Nevada

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor to submit proposal for RFP# 90DETR-S3070.

d. Last bid date: 11/19/2024 Anticipated re-bid date: 09/30/2028

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has provided satisfactory services to the Bureau of Disability Adjudication since May 2017.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Lisa Morgan , Management Analyst 2 Ph: 775-885-3738

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sruch	01/09/2025 10:02:02 AM
Division Approval	zhoeflin	01/09/2025 11:53:50 AM
Department Approval	zhoeflin	01/09/2025 11:53:55 AM
Contract Manager Approval	wcune1	01/09/2025 12:47:15 PM
Budget Analyst Approval	Iramire7	01/14/2025 10:00:46 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27088** Amendment Number: **1**

Agency Name: **DETR - ADMINISTRATIVE SERVICES** Legal Entity Name: **BEHIND THE SCENE CLEANING SERVICE INC**

Contractor Name: **BEHIND THE SCENE CLEANING SERVICE INC**

Agency Code: **908** Address: **PO BOX 6802**

Appropriation Unit: **3272-04** City/State/Zip: **FALLON, NV 89407-6802**

Is budget authority available?: **Yes** Contact/Phone: **PAULA GILMORE 775/426-9985**

If "No" please explain: **Not Applicable** Vendor No.: **T29046448A**

NV Business ID: **NV20041510051**

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % cost allocated based on FTE for each budget within location

Agency Reference #: 3696-25-DETR

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/30/2023**

Anticipated BOE meeting date 02/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **01/01/2025**

Contract term: **2 years and 151 days**

4. Type of contract: **Contract**

Contract description: **Janitorial**

5. Purpose of contract:

This is the first amendment to the original contract which provides janitorial services. This amendment extends the termination date from January 01, 2025 to June 30, 2025 and increase the maximum amount from \$60,000 to \$75,000 due to continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$60,000.00	\$60,000.00	\$60,000.00	Yes - Info
2. Amount of current amendment (#1):	\$15,000.00	\$15,000.00	\$75,000.00	Yes - Info
3. New maximum contract amount:	\$75,000.00			
and/or the termination date of the original contract has changed to:	06/30/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department needs these services to keep the facility clean.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise or equipment to perform this work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the only response that was received.

d. Last bid date: 11/07/2022 Anticipated re-bid date: 11/07/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sruch	12/20/2024 10:02:06 AM
Division Approval	zhoeflin	12/20/2024 10:23:59 AM
Department Approval	zhoeflin	12/20/2024 10:24:03 AM
Contract Manager Approval	zhoeflin	12/20/2024 10:24:09 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27056** Amendment Number: **3**

Agency Name: **DETR - ADMINISTRATIVE SERVICES** Legal Entity Name: **XCEL MAINTENANCE SERVICES INC**

Agency Code: **908** Contractor Name: **XCEL MAINTENANCE SERVICES INC**

Appropriation Unit: **All Budget Accounts - Category 04** Address: **8920 COLORFUL PINES AVE**

Is budget authority available?: **Yes** City/State/Zip: **LAS VEGAS, NV 89143-4403**

If "No" please explain: **Not Applicable** Contact/Phone: **KATHIA WINCHELL 702/341-9235**

Vendor No.: **T81103343**

NV Business ID: **NV20021426879**

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % cost allocated based on FTE for each budget within location

Agency Reference #: **3694-25-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/22/2022**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2024**

Contract term: **2 years and 190 days**

4. Type of contract: **Contract**

Contract description: **Janitorial**

5. Purpose of contract:

This is the third amendment to the original contract which provides janitorial services. This amendment extends the termination date from December 31, 2024 to June 30, 2025 and increases the maximum amount from \$61,620 to \$79,320 due to the continued need of these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$60,000.00	\$60,000.00	\$60,000.00	Yes - Info
a. Amendment 1:	\$1,620.00	\$1,620.00	\$61,620.00	No
b. Amendment 2:	\$0.00	\$1,620.00	\$61,620.00	No
2. Amount of current amendment (#3):	\$17,700.00	\$19,320.00	\$79,320.00	Yes - Info
3. New maximum contract amount:	\$79,320.00			
and/or the termination date of the original contract has changed to:	06/30/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department needs these services to keep the facility clean.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise or equipment to perform this work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the only response that was received.

d. Last bid date: 10/14/2022 Anticipated re-bid date: 10/14/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sruch	12/20/2024 10:19:31 AM
Division Approval	zhoeflin	12/20/2024 10:27:00 AM

Department Approval	zhoeflin	12/20/2024 10:27:12 AM
Contract Manager Approval	zhoeflin	12/20/2024 10:27:23 AM
Budget Analyst Approval	Iramire7	12/26/2024 14:52:24 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28854**

Agency Name: SILVER STATE HEALTH INSURANCE EXCHANGE	Legal Entity Name: GARTNER, INC.
Agency Code: 960	Contractor Name: GARTNER, INC.
Appropriation Unit: 1400-12	Address: 56 TOP GALLANT RD
Is budget authority available?: Yes	City/State/Zip: STAMFORD, CT 06902
If "No" please explain: Not Applicable	Contact/Phone: Jay Friedman 203-964-0096
	Vendor No.: PUR0005339
	NV Business ID: NV19941112701
To what State Fiscal Year(s) will the contract be charged?	2024-2025
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
General Funds 0.00 %	X Fees 100.00 % CARRIER PREMIUM
Federal Funds 0.00 %	Bonds 0.00 %
Highway Funds 0.00 %	Other funding 0.00 %
Agency Reference #: 960	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2024**
Anticipated BOE meeting date 02/2025

Retroactive? **Yes**

If "Yes", please explain

See attached retro memo.

3. Termination Date: **05/31/2025**

Contract term: **1 year and 119 days**

4. Type of contract: **Other (include description): Service Agreement**

Contract description: **CMS Attestation**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV21-8568 which provides research and advisory services related to information technology. This service agreement provides independent validation and verification services for testing requirements of the modernization of the division's federal hub interfaces as required by the Centers for Medicare and Medicaid Services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$44,500.00**

Other basis for payment: Firm Fixed-Price

II. JUSTIFICATION

7. What conditions require that this work be done?

All new services or changes on the Exchange eligibility and enrollment platform that send or retrieve information to/from the Federal Data Services Hub (HUB) are required to undergo formal testing and independent verification and validation of the testing to ensure the Exchange has successfully met the requirements to allow for the State to deploy the service into production.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise necessary to provide these services. Additionally, CMS requires that these services and resultant attestation be conducted by a third party.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chose pursuant to Statewide contract number 99SWC-NV21-8568.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jlop18	12/03/2024 10:23:48 AM
Division Approval	jlop18	12/03/2024 10:23:51 AM
Department Approval	jdav27	12/03/2024 10:47:20 AM
Contract Manager Approval	jlop18	12/23/2024 09:42:10 AM
EITS Approval	ljean	12/24/2024 08:49:02 AM
Budget Analyst Approval	jhelto1	01/07/2025 15:08:35 PM



Joe Lombardo
Governor

Valerie Clark
Chair

Russell Cook
Executive Director

Silver State Health Insurance Exchange

2310 South Carson Street, Suite 2

Carson City, NV 89701

T: 775-687-9939

F: 775-687-9932

www.nevadahealthlink.com/sshix

To: Amy Stephenson

From: Jonathan Lopez, CFO

Date: November 25, 2024

Subject: Retro Memo

Dear Ms. Stephenson,

This memo is to formally request the retroactive start of Contract # 28854 Statewide Service Agreement between the Silver State Health Insurance Exchange (SSHIE) and Gartner Inc.

The Nevada Silver State Health Insurance Exchange is working with its current vendor, GetInsured, to modernize the Federal Hub interfaces. Such modernization requires different phases of validation of testing, processes, and results, as well as a letter of attestation in an accordance with Centers for Medicare & Medicaid Services (CMS) State Testing Guidance and protocols by a third party.

In February of 2024, Gartner started to conduct all the testing and validation requirements in order to meet CMS deadline. As a result, services for this contract have already been implemented. Thus, we kindly request the contract be retroactively applied to February 1, 2024.

Please let me know if further information or clarification is required.

Sincerely,

Jonathan Lopez
Chief Financial Officer

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30008**

Agency Name: BDC LICENSING BOARDS & COMMISSIONS Agency Code: BDC Appropriation Unit: B003 - All Categories Is budget authority available?: Yes If "No" please explain: Not Applicable	Legal Entity Name: Connie Christiansen Contractor Name: Connie Christiansen Address: P.O. Box 33875 City/State/Zip: Reno, NV 89533 Contact/Phone: Connie Christiansen 775-413-4084 Vendor No.: NV Business ID: NV20201790297
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To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensure
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2025**
 Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2025**

Contract term: **364 days**

4. Type of contract: **Contract**

Contract description: **Biennial Audit 24-25**

5. Purpose of contract:

This is a new contract to provide professional accounting services for audit of financial statements.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,750.00**

Payment for services will be made at the rate of \$12,750.00 per Audit

Other basis for payment: N/A

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 218G.400 requires a formal financial audit of this Board when revenue exceeds \$200,000. The Board has elected and received approval from the LCB Audit Division to submit a biennial audit cover FY24 & FY25.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This work requires a Certified Public Accounting firm.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Vendor was most qualified to provide the service and was recommended by another Board they performed the same service for. The firm used by this Board previously is no longer conducting financial audits. The professional services of an accountant to support this work are not adapted to competitive solicitation as per NAC 333.150(2,b,6).

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Jennifer Pierce, Executive Director Ph: (775) 787-3421

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	piecej2	11/18/2024 11:14:02 AM
Division Approval	piecej2	11/18/2024 11:14:05 AM
Department Approval	piecej2	11/18/2024 11:14:09 AM
Contract Manager Approval	piecej2	11/18/2024 11:14:11 AM
Budget Analyst Approval	stillej	12/31/2024 09:44:50 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29841**

Agency Name: BDC LICENSING BOARDS & COMMISSIONS Agency Code: BDC Appropriation Unit: B008 - All Categories Is budget authority available?: Yes If "No" please explain: Not Applicable	Legal Entity Name: Albertson Consulting Inc. Contractor Name: Albertson Consulting Inc. Address: 21 Main Street S City/State/Zip: Minot, ND 58701 Contact/Phone: Daniel Albertson 7016608029 Vendor No.: NV Business ID: NV20171387080
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To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensure
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2025**
 Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/15/2026**

Contract term: **1 year and 133 days**

4. Type of contract: **Contract**

Contract description: **Software as a servic**

5. Purpose of contract:

This is a new contract to provide implementation and support of a new online licensure system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$84,400.00**

Other basis for payment: Payment Schedule based on deliverables

II. JUSTIFICATION

7. What conditions require that this work be done?

The current application, license issuance and renewal process is a mix of automated and manual processes that is not customer or staff friendly. To improve efficiency in processing license application and annual renewals and provide ease of access to public look-up licensees and download lists, a new more functional software platform is needed.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The board operates with limited staff and does not have the ability, expertise or knowledge that can be uniquely performed by the contractor

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor proposal met the needs of the Board

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Board of Environmental Health Specialists
Nevada Board of Occupational Therapy
Nevada Board of Landscape Architects
Nevada Speech-Language Pathology, Audiology & Hearing Aid Dispensing Board
Nevada Board of Social Work Examiners

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vwind1	10/02/2024 13:20:11 PM
Division Approval	vwind1	10/02/2024 13:20:14 PM
Department Approval	vwind1	11/01/2024 13:10:17 PM
Contract Manager Approval	vwind1	11/01/2024 13:10:20 PM
EITS Approval	ljean	11/04/2024 08:37:28 AM
Budget Analyst Approval	stillley	01/13/2025 16:56:51 PM



STATE OF NEVADA
GOVERNOR’S OFFICE
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Mark Fakler, Executive Director, NVBPELS
Murray Blaney, Operations/Compliance, NVBPELS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – NVBPELS – TIN 976 – *NVBPELS Licensing Platform* – BA 1000

DATE: September 10, 2024

We have completed our review for the Nevada Board of Professional Board of Engineers and Land Surveyors (NVBPELS) – *NVBPELS Licensing Platform* – TIN 976.

The submitted TIN, for an estimated value of \$84,400.00 in the FY24/FY25 biennium, \$51,800.00 in the FY26/FY27 biennium, and \$27,400.00 in FY28 (100% Licensing Fees funding), is to implement the Big Picture Regulatory and Professional online licensure system.

This investment will replace the agency's current licensing solution to enhance the overall user experience for applicants, licensees, and staff. This upgrade will also introduce new functionality, allowing the public to easily access information related to licensees and certificate holders.

The existing platform has limitations that are negatively affecting staff productivity, requiring immediate attention. Several Nevada Boards currently are utilizing the Big Picture solution successfully, including

the Nevada Board of Environmental Health Specialists, Nevada Board of Occupational Therapy, Nevada Board of Landscape Architects, Nevada Speech Language Pathology, and the Nevada Board of Social Work Examiners. There is no anticipated impact on the state's infrastructure from this change.

The primary security concern with this investment is the handling of Personal Identification Information (PII), which is transported, stored, and processed within the system. Ensuring the protection of this sensitive data against unauthorized access, breaches, and potential misuse is critical. Additionally, maintaining compliance with state and federal regulations regarding data privacy is essential. Public access to state information requires proper safeguards to prevent exposure of confidential data. Finally, ensuring the solution has robust security protocols to defend against cyber threats is key to protecting both the system and its users.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29958**

Agency Name: BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name: Jackson & Jackson CPAS, LTD.
Agency Code: BDC	Contractor Name: Jackson & Jackson CPAS, LTD.
Appropriation Unit: B008 - All Categories	Address: 1755 E Plumb Lane, Suite 100
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89502
If "No" please explain: Not Applicable	Contact/Phone: Mark Jackson 775-360-5910
	Vendor No.:
	NV Business ID: NV20161748648

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Application & Licensure
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2025**

Anticipated BOE meeting date 02/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2025**

Contract term: **271 days**

4. Type of contract: **Contract**

Contract description: **Accounting Services**

5. Purpose of contract:

This is a new contract to provide professional bookkeeping and accounting services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$22,500.00**

Payment for services will be made at the rate of \$2,500.00 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

For internal control and sound accounting practice the use of a qualified third-party is required.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

For internal controls and sound accounting practice

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vwind1	11/19/2024 09:51:33 AM
Division Approval	vwind1	11/19/2024 09:51:37 AM
Department Approval	vwind1	11/19/2024 09:51:39 AM
Contract Manager Approval	vwind1	11/19/2024 09:51:43 AM
Budget Analyst Approval	stilley	12/31/2024 10:06:57 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29991**

Agency Name:	BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name:	LABEEG BUILDING SERVICES, INC.
Agency Code:	BDC	Contractor Name:	LABEEG BUILDING SERVICES, INC.
Appropriation Unit:	B015 - All Categories	Address:	225 KEYSTONE AVE
Is budget authority available?:	Yes	City/State/Zip:	RENO, NV 89503
If "No" please explain:	Not Applicable	Contact/Phone:	SETH LAVOY 775/348-4805
		Vendor No.:	T27029360
		NV Business ID:	NV20071295199

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensure
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2025**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2025**

Contract term: **364 days**

4. Type of contract: **Contract**

Contract description: **Labeeg 2025**

5. Purpose of contract:

This is a new contract to provide janitorial services at the Gateway Drive location in Reno.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,250.00**

Payment for services will be made at the rate of \$2,000.00 per month

Other basis for payment: \$250 one time initial clean fee

II. JUSTIFICATION

7. What conditions require that this work be done?

Weekly janitorial services are required for the building where the Board conducts business in Reno. 9600 Gateway Drive, Reno, NV.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Current employees lack the skill and training to properly clean and maintain the interior of the building.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

CC Cleaning
Benchmark
Labeeg Building Services, Inc.
Tropical Breeze Commercial Janitorial Services
System4 of Reno

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Price and availability

d. Last bid date: 10/16/2024 Anticipated re-bid date: 10/01/2025

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Department of Veterans Affairs, Work Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	5522	11/22/2024 13:27:37 PM
Division Approval	5522	11/22/2024 13:27:39 PM
Department Approval	5522	11/22/2024 13:27:41 PM
Contract Manager Approval	5522	11/22/2024 13:27:44 PM
Budget Analyst Approval	stilley	12/31/2024 12:32:00 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30071**

Agency Name: BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name: Peterbilt Truck Parts & Equipment, LLC
Agency Code: BDC	Contractor Name: Peterbilt Truck Parts & Equipment, LLC
Appropriation Unit: B015 - All Categories	Address: 2272 Larkin Circle
Is budget authority available?: Yes	City/State/Zip: SPARKS, NV 89431
If "No" please explain: Not Applicable	Contact/Phone: Ben Godfrey 775/359-8840
	Vendor No.: T32004403
	NV Business ID: NV20071328642

To what State Fiscal Year(s) will the contract be charged? **2025-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensure
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/31/2024**

Anticipated BOE meeting date 02/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2026**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Peterbilt 2025-2026**

5. Purpose of contract:

This is a new contract to provide review and support services for the onsite IT administrator.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,000.00**

Other basis for payment: \$796.22/quarter for review and \$194.20/hour for support, to be billed monthly

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board's workstations, servers, and network must be kept in a working and secure manner.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Board does not have staff that can do this work and State IT does not have the capacity to assist the Board with this work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

ComputTecks
Erlach Computer Consulting
Peterbilt Truck Parts & Equipment, LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Experience, and price.

d. Last bid date: 11/25/2024 Anticipated re-bid date: 11/02/2026

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada State Board of Medical Examiners, work satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	5522	12/11/2024 14:53:05 PM
Division Approval	5522	12/11/2024 14:53:08 PM
Department Approval	5522	12/11/2024 14:53:12 PM
Contract Manager Approval	5522	12/11/2024 14:53:15 PM
EITS Approval	ljean	12/12/2024 10:17:41 AM
Budget Analyst Approval	stillley	12/31/2024 17:16:09 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29927**

Agency Name: BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name: QCS, LLC
Agency Code: BDC	Contractor Name: QCS, LLC
Appropriation Unit: B015 - All Categories	Address: 61 CONTINENTAL DR Suite 200
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89509-3432
If "No" please explain: Not Applicable	Contact/Phone: Jimmy Davis 775/359-1691
	Vendor No.: T80912477
	NV Business ID: NV20212224316

To what State Fiscal Year(s) will the contract be charged? **2025-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensure
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2025**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2026**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **QCS 2025-2026**

5. Purpose of contract:

This is a new contract to provide ongoing heating, ventilation and air conditioning maintenance services for the Gateway Drive location in Reno.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Payment for services will be made at the rate of \$1,051.00 per Quarter

Other basis for payment: \$135 - \$155 per hour for additional work

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board has need of a vendor to maintain, service, and repair the Heating Ventilation Air Conditioning system.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Employees with the Board lack the expertise to maintain and service the Heating Ventilation Air Conditioning system.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Sierra Air
Trane
QCS**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Availability and experience

d. Last bid date: 10/11/2024 Anticipated re-bid date: 12/01/2026

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada State Board of Medical Examiners, work satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	5522	10/23/2024 12:18:53 PM
Division Approval	5522	10/23/2024 12:18:56 PM
Department Approval	5522	10/23/2024 12:19:00 PM
Contract Manager Approval	5522	10/23/2024 12:19:17 PM
Budget Analyst Approval	stillley	12/31/2024 10:03:07 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **30014**

Agency Name: BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name: RENO GREEN LANDSCAPING, LLC
Agency Code: BDC	Contractor Name: RENO GREEN LANDSCAPING, LLC
Appropriation Unit: B015 - All Categories	Address: 190 WOODLAND AVE.
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89523
If "No" please explain: Not Applicable	Contact/Phone: RYAN CATELLO 775-852-8952
	Vendor No.: T32013979
	NV Business ID: NV20222410277

To what State Fiscal Year(s) will the contract be charged? **2025-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensure
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2025**

Anticipated BOE meeting date **02/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2026**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Reno Green 2025-2026**

5. Purpose of contract:

This is a new contract to provide ongoing landscaping services at the Gateway Drive location in Reno.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,500.00**

Payment for services will be made at the rate of \$540.00 per month

II. JUSTIFICATION

7. What conditions require that this work be done?

Weekly landscaping services are required for the building where the Board conducts business, 9600 Gateway Drive, Reno, NV.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Current employees lack the skill and training to properly maintain the landscaping.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

All Season Lawn
Newmarker Lawn Service
Reno Green Landscaping, LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Price, availability, and experience

d. Last bid date: 10/18/2024 Anticipated re-bid date: 10/01/2026

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada State Board of Medical Examiners, work satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	5522	11/19/2024 12:51:26 PM
Division Approval	5522	11/19/2024 12:51:28 PM
Department Approval	5522	11/19/2024 12:51:30 PM
Contract Manager Approval	5522	11/19/2024 12:51:33 PM
Budget Analyst Approval	stillley	12/31/2024 10:36:08 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29935**

Agency Name:	BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name:	The Ferraro Group, LTD
Agency Code:	BDC	Contractor Name:	The Ferraro Group, LTD
Appropriation Unit:	B015 - All Categories	Address:	165 W. Liberty #210
Is budget authority available?:	Yes	City/State/Zip:	Reno, NV 89501
If "No" please explain:	Not Applicable	Contact/Phone:	Mike Sullivan 775/331-4555
		Vendor No.:	T27023338A
		NV Business ID:	NV20041598724

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensure
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2025**

Anticipated BOE meeting date 02/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **179 days**

4. Type of contract: **Contract**

Contract description: **Ferraro Group 2025**

5. Purpose of contract:

This is a new contract to provide government relations services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,000.00**

Payment for services will be made at the rate of \$4,166.66 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board of Medical Examiners is involved in legislative issues in each legislative session and is also involved in interim committees and the promulgation of regulations. All of this work requires special skills, expertise, and knowledge of an experienced legislative liaison to assure optimal results for the Board and the citizens it serves.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The employees of the Board lack the expertise and capacity necessary to properly represent the Board at the Legislature and advise on legislative matters.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Experience.

d. Last bid date: Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	5522	10/29/2024 12:57:21 PM
Division Approval	5522	10/29/2024 12:57:24 PM
Department Approval	5522	10/29/2024 12:57:26 PM
Contract Manager Approval	5522	10/29/2024 12:57:29 PM
Budget Analyst Approval	stillley	12/31/2024 11:28:52 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29261** Amendment Number: **1**

Agency Name: **BDC LICENSING BOARDS & COMMISSIONS** Legal Entity Name: **VERITEXT, LLC**

Agency Code: **BDC** Contractor Name: **VERITEXT, LLC**

Appropriation Unit: **B015 - All Categories** Address: **3960 Howard Hughes Parkway Ste 700**

Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89169**

If "No" please explain: **Not Applicable** Contact/Phone: **Andy Fredericks 213-254-3075**

Vendor No.:

NV Business ID: **NV20111724211**

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensure
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/13/2024**

Anticipated BOE meeting date: **01/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2024**

Contract term: **1 year and 201 days**

4. Type of contract: **Contract**

Contract description: **Veritext 2024**

5. Purpose of contract:

This is the first amendment to the original contract which provides court reporting services. This amendment extends the termination date from December 31, 2024 to December 31, 2025 and increases the maximum amount from \$20,000 to \$95,000 due to the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$20,000.00	\$20,000.00	\$20,000.00	Yes - Info
2. Amount of current amendment (#1):	\$75,000.00	\$75,000.00	\$95,000.00	Yes - Info
3. New maximum contract amount:	\$95,000.00			
and/or the termination date of the original contract has changed to:	12/31/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

Court reporting services are required for hearings- both disciplinary and regulation. Transcription and certification are also required.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Board staff does not have the equipment or training to perform these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Availability.

d. Last bid date: 04/23/2024 Anticipated re-bid date: 10/01/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada State Board of Medical Examiners, work satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	5522	11/20/2024 11:47:17 AM
Division Approval	5522	11/20/2024 11:47:22 AM
Department Approval	5522	11/20/2024 11:47:27 AM
Contract Manager Approval	5522	11/20/2024 11:47:45 AM
Budget Analyst Approval	stillley	12/20/2024 17:25:48 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29973**

Agency Name: BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name: Velez & Hardy, LLC
Agency Code: BDC	Contractor Name: Velez & Hardy, LLC
Appropriation Unit: B036 - All Categories	Address: 8345 W Sunset Rd Suite 200
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89113
If "No" please explain: Not Applicable	Contact/Phone: Jaime Velez 702.900.3040
	Vendor No.:
	NV Business ID: NV20222559551

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensure
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/17/2024**

Anticipated BOE meeting date 01/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/28/2025**

Contract term: **73 days**

4. Type of contract: **Contract**

Contract description: **Annual Audit**

5. Purpose of contract:

This is a new contract to provide ongoing financial statement audit services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$22,000.00**

Other basis for payment: Fee between \$18,000 and \$22,000: Retainer fee \$5,000; Progress bill #1 \$5,000, Progress bill #2 \$5,000, Final payment between \$3,000 and \$7,000.

II. JUSTIFICATION

7. What conditions require that this work be done?

Require outside review of financials per NRS 281G.400.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Statute requires an outside audit of the Board's financials.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Barnard Vogler
Casey Neilon
Steele & Associates
Jackson & Jackson CPAs

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Least expensive responsive vendor

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	elisaba9	11/12/2024 14:28:29 PM
Division Approval	elisaba9	11/12/2024 14:28:33 PM
Department Approval	elisaba9	11/12/2024 14:28:35 PM
Contract Manager Approval	elisaba9	11/12/2024 14:28:40 PM
Budget Analyst Approval	stilly	12/17/2024 08:08:34 AM

Joe Lombardo
Governor



Tiffany Greenameyer
Director

David Lenzner
Deputy Director

Curtis Palmer
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: January 22, 2025
To: Tiffany Greenameyer, Clerk of the Board
Governor's Finance Office
From: Shayne Powell, Budget Division
Governor's Finance Office
Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners' meeting.

GOVERNOR'S FINANCE OFFICE – BUDGET DIVISION

Agenda Item Write-up:

Pursuant to NRS Chapter 353, the division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, State Claims Account, Emergency Account, Disaster Relief Account, and the IFC Contingency Fund as of January 22, 2025, for State Fiscal Year 2025. Additionally, a reconciliation of the Extradition Coordinator budget account has been prepared at the request of the Board.

Additional Information:

The Tort Claim Fund is the State Treasury Fund for Insurance Premiums. The Statutory Contingency Account, State Claims Account, Emergency Account, Disaster Relief Account, and the IFC Contingency Fund supplement funding for eligible agencies within statutory authority.

Below is the available balance for each account prior to any projected outstanding claims:

Tort Claim Fund	\$ 2,677,848.35
Statutory Contingency Account	\$ 1,113,748.61
State Claims Account	\$ 1,245,084.12
Emergency Account	\$ 500,000.00
Disaster Relief Account	\$ 13,709,888.10
IFC Contingency Unrestricted General Fund	\$ 12,277,467.95
IFC Contingency Unrestricted Highway Fund	\$ 1,638,068.35
IFC Contingency Restricted General Fund	\$ 114,231,008.00
IFC Contingency Restricted Highway Fund	\$ 18,772,646.00
Extradition Coordinator – Budget Account 1002	\$ 114,256.76

Please see attached reconciliations with projected outstanding claims and balances.

Fiscal Year:	2025	Tort Claim Fund Balance Sheet January 22, 2025	
Fund:	715		
Agency:	030		
Budget Account:	1348		
Statutory Authority NRS:	331.187		
Receipts/Funding			Balance
Beginning Cash		\$ 2,639.00	
Revenue from Boards		\$ 149,911.69	
Cost Allocation		\$ 5,943,260.48	
Loan Repayment		\$ 5,000.00	
Total Receipts/Funding			\$ 6,100,811.17
Operating Expenditures - Non Claims			
Personnel		\$ 129,188.77	
Operating		\$ 238.86	
Information Technology		\$ 623.25	
Purchasing Assessment		\$ 137.25	
St Cost Plan Recovery		\$ 12,773.00	
Tort Claims Overhead		\$ 248,283.61	
Total Operating Expenditures			\$ 391,244.74
Net Operating Receipts/Funding			\$ 5,709,566.43
Tort Claims			
Tort Claims - AG Approved		\$ 859,748.08	
Tort Claims - Board of Examiners Approved		\$ 2,171,970.00	
Total Tort Claims			\$ 3,031,718.08
Realized Funding Available			\$ 2,677,848.35
Projected Claims			
		\$ -	
Total Projected Claims			\$ -
Projected Realized Funding Available			\$ 2,677,848.35

Fiscal Year:	2025	Statutory Contingency Account Balance Sheet January 22, 2025	
Fund:	101		
Agency:	930		
Budget Account:	4892		
Statutory Authority NRS:	353.264		
Receipts/Funding			Balance
Beginning Cash		\$ 2,563,339.00	
Total Receipts/Funding			\$ 2,563,339.00
Claims			
Claims - Clerk Approved		\$ 119,912.42	
Claims - Board of Examiners Approved		\$ 900,000.00	
Total Claims			\$ 1,019,912.42
Other Expenditures			
Outside Counsel		\$ 32,038.97	
Transfer to Public Defender		\$ 397,639.00	
Total Other Expenditures			\$ 429,677.97
Realized Funding Available			\$ 1,113,748.61
Projected Receipts/Funding			
Lobato Settlement Repayment		\$ 900,000.00	
Total Projected Receipts/Funding			\$ 900,000.00
Projected Claims			
		\$ -	
Total Projected Claims			\$ -
Projected Extradition Expenditures			
		\$ -	
Total Projected Extradition Expenditures			\$ -
Projected Realized Funding Available			\$ 2,013,748.61

Fiscal Year:	2025	Stale Claims Account Balance Sheet January 22, 2025	
Fund:	101		
Agency:	930		
Budget Account:	4888		
Statutory Authority NRS:	353.097		
Receipts/Funding		Balance	
Beginning Cash		\$ 3,347,421.00	
Total Receipts/Funding			\$ 3,347,421.00
Stale Claims			
Governor's Office	\$	643.80	
Nuclear Projects (Return of duplicate payment)	\$	(3,870.81)	
Attorney General	\$	312.14	
Secretary of State	\$	1,433.14	
Public Defender	\$	6,432.37	
Education	\$	12,354.91	
Nevada Medicaid	\$	109,120.48	
DHRM	\$	132.11	
Aging	\$	2,222.85	
Mental Health	\$	552.00	
Childrens Behavioral	\$	17,948.45	
Foresty	\$	3,160.84	
Admin	\$	3,872.05	
Military	\$	15,951.48	
Corrections	\$	1,811,549.98	
Judiciary	\$	1,770.00	
DCFS	\$	118,751.09	
Total Stale Claims			\$ 2,102,336.88
Realized Funding Available			\$ 1,245,084.12

Fiscal Year:	2025	Emergency Fund Balance Sheet January 22, 2025
Fund:	101	
Agency:	930	
Budget Account:	4889	
Statutory Authority NRS:	353.263	
Receipts/Funding		Balance
Beginning Cash	\$ 500,000.00	
Total Receipts/Funding		\$ 500,000.00
Emergency Fund Expenditures		
	\$ -	
Total Emergency Fund Expenditures		\$ -
Realized Funding Available		\$ 500,000.00
Projected Emergency Fund Expenditures		
DCNR - Comstock HVAC	\$ 18,535.00	
Total Projected Emergency Fund Expenditures		\$ 18,535.00
Projected Realized Funding Available		\$ 481,465.00

Fiscal Year:	2025	Disaster Relief Fund Balance Sheet January 22, 2025	
Fund:	101		
Agency:	170		
Budget Account:	1335		
Statutory Authority NRS:	353.2735		
Receipts/Funding		Balance	
Beginning Cash		\$ 12,543,674.00	
Transfer From General Fund		\$ 1,000,000.00	
Interest Distribution		\$ 166,214.10	
Total Receipts/Funding		\$ 13,709,888.10	
Disaster Relief Fund Expenditures			
		\$ -	
Total Disaster Relief Fund Expenditures		\$ -	
Realized Funding Available		\$ 13,709,888.10	

Fiscal Year: 2025
Fund: 101
Agency: 170
Budget Account: 2630
Statutory Authority NRS: 353.266

IFC Contingency Fund (Unrestricted)

Balance Sheet

January 22, 2025

		Balance
Unrestricted General Fund Revenue		
Beginning Cash	\$ 13,174,826.04	
Reversions	\$ 3,183,936.17	
Total Unrestricted General Fund Revenue		\$ 16,358,762.21
Unrestricted General Fund Expenditures		
Meeting Costs	\$ 34,682.26	
Business & Industry (6/13/24 FY25)	\$ 218,889.00	
Division of Emergency Management (10/10/24)	\$ 306,483.00	
Veterans Services (10/10/2024)	\$ 503,938.00	
DETR - Vocational Rehab Match (12/12/24)	\$ 1,216,748.00	
DHHS - Division of Child & Family Services (12/12/24)	\$ 823,120.00	
Education - Special Education Services (12/12/24)	\$ 374,572.00	
Education - County PERS Incentive (12/12/24)	\$ 154,634.00	
Corrections - Peer Support & Programs (12/12/24)	\$ 448,228.00	
Total Unrestricted General Fund Expenditures		\$ 4,081,294.26
<i>Unrestricted General Fund Realized Funding Available</i>		\$ 12,277,467.95
Projected Unrestricted General Fund Expenditures		
DPS - Dignitary Protection	\$ 87,921.00	
DETR - Vocational Rehab (Approved 12/12/24 awaiting payment)	\$ 78,728.00	
Total Projected Unrestricted General Fund Expenditures		\$ 166,649.00
<i>Projected Unrestricted General Fund Realized Funding Available</i>		\$ 12,110,818.95
Unrestricted Highway Fund Revenue		
Beginning Cash	\$ 1,184,685.35	
Reversions	\$ 453,383.00	
Total Unrestricted Highway Fund Revenue		\$ 1,638,068.35
Unrestricted Highway Fund Expenditures		
	\$ -	
Total Unrestricted Highway Fund Expenditures		\$ -
<i>Unrestricted Highway Fund Realized Funding Available</i>		\$ 1,638,068.35
Projected Unrestricted Highway Fund Expenditures		
	\$ -	
Total Projected Unrestricted Highway Fund Expenditures		\$ -
<i>Projected Unrestricted Highway Fund Realized Funding Available</i>		\$ 1,638,068.35

IFC Contingency Fund (Restricted)

Balance Sheet

January 22, 2025

Fiscal Year: 2025
 Fund: 101
 Agency: 170
 Budget Account: 2630
 Statutory Authority NRS: 353.268

Restricted General Fund Expenditures

Bill	Sec	Short Desc	Allotted	Expended	Balance	Projected Expenditures	Projected Balance
AB 468	4.3	Core.NV	\$ 81,606,294.00	\$ 1,575,537.00	\$ 80,030,757.00		\$ 80,030,757.00
AB 480	1	Language Access Plan	\$ 25,000,000.00	\$ 5,343,153.00	\$ 19,656,847.00	\$ 415,452.64	\$ 19,241,394.36
SB 231	1	School District Salaries	\$ 354,583.00	\$ 237,369.00	\$ 117,214.00	-	\$ 117,214.00
SB 342	2	WICHE Veterinary Coop	\$ 8,000,000.00	\$ 8,000,000.00	-	-	-
SB 490	1.5	GCB IT Equipment	\$ 5,500,000.00	\$ 5,500,000.00	-	-	-
AB 518	7	Indigent Defense FY24 Allocation	\$ 2,714,295.00	\$ 778,103.00	\$ 1,936,192.00	-	\$ 1,936,192.00
AB 518	7.3	Indigent DefenseFY 25 Allocation	\$ 6,613,033.00		\$ 6,613,033.00	-	\$ 6,613,033.00
SB 342	3	WICHE Veterinary Utah State University	\$ 76,132.00	\$ 76,132.00	-	-	-
SB 503	14	K-12 Teach Nevada Scholarship	\$ 3,208,023.00		\$ 3,208,023.00	-	\$ 3,208,023.00
SB 511	74	ADSD - Home & Community Programs	\$ 2,352,270.00	\$ 2,283,978.00	\$ 68,292.00	-	\$ 68,292.00
SB 511	75	ADSD - Adult Protective Services	\$ 2,418,818.00	\$ 2,128,964.00	\$ 289,854.00	-	\$ 289,854.00
SB 511	76	ADSD - Long-term Care	\$ 1,468,609.00	\$ 1,468,609.00	-	-	-
SB 511	77	DCFS - Desert Willow	\$ 586,956.00		\$ 586,956.00	-	\$ 586,956.00
SB 511	78	NDOC - Tonopah Conservation Camp	\$ 1,723,840.00		\$ 1,723,840.00	-	\$ 1,723,840.00
Total Restricted General Fund			\$ 141,622,853.00	\$ 27,391,845.00	\$ 114,231,008.00	\$ 415,452.64	\$ 113,815,555.36

Restricted Highway Fund Expenditures

AB 468	4.7	Core.NV	\$ 19,142,217.00	\$ 369,571.00	\$ 18,772,646.00	-	\$ 18,772,646.00
Total Restricted Highway Fund			\$ 19,142,217.00	\$ 369,571.00	\$ 18,772,646.00	-	\$ 18,772,646.00
Total Restricted Fund			\$ 160,765,070.00	\$ 27,761,416.00	\$ 133,003,654.00	\$ 415,452.64	\$ 132,588,201.36

Fiscal Year:	2025	Extradition Coordinator Balance Sheet January 22, 2025	
Fund:	101		
Agency:	030		
Budget Account:	1002		
Statutory Authority NRS:	179.225		
Receipts/Funding			Balance
Appropriations		\$ 215,370.00	
Recoveries		\$ 13,374.20	
Total Receipts/Funding			\$ 228,744.20
Extradition Coordinator Expenditures			
Personnel Services		\$ 86,349.98	
Out of State Travel		\$ 1,717.98	
Operating		\$ 7,472.22	
Extradition Costs		\$ 4,690.01	
Information Services		\$ 623.25	
Purchasing Assessment		\$ 18.00	
Statewide Cost Allocation Plan		\$ 461.00	
Attorney General Cost Allocation Plan		\$ 13,155.00	
Total Extradition Coordinator Expenditures			\$ 114,487.44
Realized Funding Available			\$ 114,256.76
Notes			
FY 2025 extradition costs will request to be funded by a supplemental appropriation request during the 2025 Legislative Session. Projections from the Attorney General's Office are \$1,924,148 in FY 2025. Actuals for FY 2024 were \$3,314,748.			

Joe Lombardo
Governor



Amy Stephenson
Director

David Johnson
Deputy Director

Curtis Palmer
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: January 8, 2025

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Vince Young-Brown, Executive Branch Budget Officer
Budget Division

Subject: BOARD OF EXAMINERS **INFORMATION** ITEM *VJB*

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

DEPARTMENT OF MOTOR VEHICLES – COMPLETE STREETS PROGRAM

Agenda Item Write-up:

Pursuant to NRS 482.1825, subsection 2, the department shall certify to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This submittal reports program activities by month for the second quarter of fiscal year 2025 for the period beginning October 1, 2024 and ending December 31, 2024.

Additional Information:

Complete Streets is a federal initiative designed to encourage varying approaches to planning, designing, and operating roadways and rights of way to make the transportation network safer and more efficient. Complete Street policies are set at the state, regional, and local levels and vary based on community context. The authority for Nevada counties to adopt a Complete Streets Program was approved via Assembly Bill 145 of the 2013 Legislative Session.


Nevada's Complete Streets program is supported through a voluntary \$2 contribution included with vehicle registrations. Voluntary contributions collected under the program, minus 1% to DMV to cover the cost of collecting and distributing the contributions, is

distributed monthly to each county based on the county of registration of the vehicle for which the contribution was made.

This submittal includes reports by month for the second quarter of fiscal year 2025 for the period beginning October 1, 2024 and ending December 31, 2024 from the counties of the funds distributed by the department and how these funds are being used.

Statutory Authority:

NRS 482.1825

REVIEWED: 
INFO ITEM: _____

Joe Lombardo
Governor



Tonya Laney
Director

Angela Smith-Lamb
Deputy Director

555 Wright Way
Carson City, Nevada 89711
Telephone (775) 684-4368
dmv.nv.gov

January 8, 2025

Board of Examiners

Re: Complete Streets

Attached, as required by subsection 2 of NRS 482.1825, please find the monthly report for the voluntary Complete Streets contributions collected pursuant to subsection 11 of NRS 482.480 for each participating county by the Department for the period beginning July 1st, 2024, and ending December 31th, 2024.

Sincerely,

Bethany Musselman

Administrator
Department of Motor Vehicles
BMusselman@dmv.nv.gov
775-684-4627

**Department of Motor Vehicles
Complete Streets Report: Donations
FY25**

County	July	August	September	October	November	December	January
Carson City							
Donations	620	629	604	620	539	585	
Registrations	4,629	4,589	4,282	4,203	3,666	4,173	
Percent that Donated	13.39%	13.71%	14.11%	14.75%	14.70%	14.02%	#DIV/0!
Clark							
Donations	12,573	12,796	12,630	12,327	11,274	12,047	
Registrations	81,077	81,706	79,026	78,032	69,888	76,057	
Percent that Donated	15.51%	15.66%	15.98%	15.80%	16.13%	15.84%	#DIV/0!
Douglas							
Donations	608	598	614	609	550	588	
Registrations	5,228	5,167	5,018	4,949	4,401	4,548	
Percent that Donated	11.63%	11.57%	12.24%	12.31%	12.50%	12.93%	#DIV/0!
Washoe							
Donations	2,783	2,671	2,762	2,715	2,503	2,410	
Registrations	24,081	23,535	22,249	21,946	19,548	20,048	
Percent that Donated	11.56%	11.35%	12.41%	12.37%	12.80%	12.02%	#DIV/0!

Notes

1. Registration transaction counts come from: G:\Crystal Report\VR\Registrations\New and Renewal Registrations
2. Registration transactions include new registrations and registration renewals completed on the Kiosk, Web and MyDMV Portal only.
3. DMV began accepting Douglas County contributions on 5/9/16.

Department of Motor Vehicles
Complete Streets: Monthly Report FY25
Report Date: 1/8/2025

Reporting Period: December 2024

County	July		August		September		October		November		December		Year to Date	
	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total
Carson City	\$ 1,240.00	3.74%	\$ 1,258.00	3.77%	\$ 1,208.00	3.64%	\$ 1,240.00	3.81%	\$ 1,078.00	3.63%	\$ 1,170.00	3.74%	\$ 7,194.00	3.72%
Clark	\$ 25,146.00	75.81%	\$ 25,592.00	76.65%	\$ 25,260.00	76.04%	\$ 24,854.00	75.76%	\$ 22,548.00	75.84%	\$ 24,094.00	77.08%	\$ 147,294.00	76.20%
Douglas	\$ 1,216.00	3.67%	\$ 1,196.00	3.58%	\$ 1,228.00	3.70%	\$ 1,218.00	3.74%	\$ 1,100.00	3.70%	\$ 1,176.00	3.76%	\$ 7,134.00	3.69%
Washoe	\$ 5,566.00	16.78%	\$ 5,342.00	16.00%	\$ 5,524.00	16.63%	\$ 5,430.00	16.69%	\$ 5,006.00	16.84%	\$ 4,820.00	15.42%	\$ 31,688.00	16.39%
Total	\$33,168.00	100.00%	\$33,388.00	100.00%	\$33,220.00	100.00%	\$32,542.00	100.00%	\$29,732.00	100.00%	\$31,260.00	100.00%	\$ 193,310.00	100%

DMV Commission (1%)

County	July		August		September		October		November		December		Year to Date	
	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total
Carson City	\$12.40	3.74%	\$12.58	3.77%	\$12.08	3.64%	\$12.40	3.81%	\$10.78	3.63%	\$11.70	3.74%	\$71.94	3.72%
Clark	\$251.46	75.81%	\$255.92	76.65%	\$252.60	76.04%	\$246.54	75.76%	\$225.48	75.84%	\$240.94	77.08%	\$1,472.94	76.20%
Douglas	\$12.16	3.67%	\$11.96	3.58%	\$12.28	3.70%	\$12.18	3.74%	\$11.00	3.70%	\$11.76	3.76%	\$71.34	3.69%
Washoe	\$55.66	16.78%	\$53.42	16.00%	\$55.24	16.63%	\$54.30	16.69%	\$50.06	16.84%	\$48.20	15.42%	\$316.88	16.39%
Total	\$331.68	100.00%	\$333.88	100.00%	\$332.20	100.00%	\$325.42	100.00%	\$297.32	100.00%	\$312.60	100.00%	\$1,933.10	100%

Distributions

County	July		August		September		October		November		December		Year to Date	
	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total
Carson City	\$1,227.60	3.74%	\$1,245.42	3.77%	\$1,195.92	3.64%	\$1,227.60	3.81%	\$1,067.22	3.63%	\$1,158.30	3.74%	\$7,122.06	3.72%
Clark	\$24,894.54	75.81%	\$25,336.08	76.65%	\$25,007.40	76.04%	\$24,407.46	75.76%	\$22,322.52	75.84%	\$23,853.06	77.08%	\$145,821.06	76.20%
Douglas	\$1,203.84	3.67%	\$1,184.04	3.58%	\$1,215.72	3.70%	\$1,205.82	3.74%	\$1,089.00	3.70%	\$1,164.24	3.76%	\$7,062.66	3.69%
Washoe	\$5,510.34	16.78%	\$5,288.58	16.00%	\$5,468.76	16.63%	\$5,375.70	16.69%	\$4,955.94	16.84%	\$4,771.80	15.42%	\$31,371.12	16.39%
Total	\$32,836.32	100.00%	\$33,054.12	100.00%	\$32,887.80	100.00%	\$32,216.58	100.00%	\$29,434.68	100.00%	\$30,947.40	100.00%	\$191,376.90	100.00%

Note:

1. DMV began accepting contributions on 12/15/14.
2. DMV began accepting Douglas County contributions on 5/9/16.



CARSON CITY NEVADA
Consolidated Municipality and State Capital
PUBLIC WORKS

January 6, 2025

Governor's Finance Office
209 East Musser Street, Room 200
Carson City, Nevada 89701

Re: Carson City Complete Streets Funding as requested by the Governor and the Board of Examiners.

To Vince Young-Brown,

The Carson City Complete Streets Account has had no expenses during FY25 Q2 October – December 2024.

The Complete Streets Account is not a large account for Carson City. As described in the past; to use it effectively, the City allows funds to build up before initiating a project. While there are no expenses this quarter, the Complete Streets fund is an important funding source for transportation projects, especially those that choose to use multi-modal transportation. The City completed an agreement with the Nevada Department of Transportation using complete street funding as match for federal funds to complete a multi-modal study. Expenses are anticipated in January 2025.

Respectfully,

A handwritten signature in cursive script that reads "Chris Martinovich".

Chris Martinovich, PE
Transportation Manger
Carson City Public Works



600 S. Grand Central Pkwy., Suite 350, Las Vegas, NV 89106-4512

December 31, 2024

Vince Young-Brown, Executive Branch Budget Officer I
State of Nevada – Governor’s Finance Office
209 E. Musser Street, Room 200
Carson City, NV 89701-4298
vbBrown@finance.nv.gov

COMPLETE STREETS FUND -Fiscal Year 2025 -2nd Quarter Update

Dear Vince Young-Brown,

I am writing to provide a quarterly update to the Regional Transportation Commission of Southern Nevada (RTC) projects funded with the Complete Streets Program (CSP) funds.

During quarter 2 of RTC Fiscal Year 2025, the RTC received a total of \$71,737,.38 in CSP funds from the DMV as follows:

Date	Collections
FY25-Quarter 1	\$ 74,533.14
FY25-Quarter 2	\$ 71,737.38
FY25-Quarter 3	
FY25-Quarter 4	
Total	\$ 146,270.52

The attached spreadsheet will provide details of encumbrances and expenditures from January 2015 through December 31, 2024. Below is a summary of the projects and their status:

1. Project Number 191L-CSF – This project was awarded to the City of Henderson at our December 14, 2023, RTC Board Meeting. This project includes complete streets elements by installing buffered bicycle lanes, on-street parking, and other traffic calming improvements.

Contract Date	December 14, 2023
Contract Amount	\$ 325,000.00
Amount Spent	\$ 1,354.69
Balance	\$ 323,645.31
Contract Closed	TBD

2. RTC Project Number 191K-CSF – This project was awarded to the City of Las Vegas at our October 13, 2022, RTC Board Meeting. This project includes complete streets elements by installing safe route to school improvements including, bicycle lanes, new pathways, and traffic calming treatments. This project is complete.

Contract Date	October 13, 2022
Contract Amount	\$ 300,000.00
Amount Spent	\$ 300,000.00
Balance	\$ 0.00
Contract Closed	June 13, 2024

3. RTC Project Number 191J-CSF – This project was awarded to Boulder City at our November 18, 2021, RTC Board Meeting. This project included complete streets elements by installing shade structures at bus stops and trails heads along Veterans Memorial Drive and Veterans Drive. This project is complete.

Contract Date	November 18, 2021
Contract Amount	\$ 350,000.00
Amount Spent	\$ 350,000.00
Contract Closed	November 16, 2023

4. RTC Project Number 191H-CSF – This project was awarded to the City of Mesquite at our October 8, 2020, RTC Board Meeting. This project included complete streets elements by installing and refurbishing bus shelters along with adding concrete pads and lighting. This project is completed.

Contract Date	October 8, 2020
Contract Amount	\$ 284,897.44
Amount Spent	\$ 284,897.44
Contract Closed	October 14, 2021

5. RTC Project Number 191G-CSF – This project was awarded to Boulder City at our September 10, 2020, RTC Board Meeting. This project included complete streets elements along Boulder City Parkway (US-95) from Veterans Memorial Drive to Buchanan Boulevard. This project is completed.

Contract Date	August 27, 2020
Contract Amount	\$ 95,000.00
Amount Spent	\$ 95,000.00
Contract Closed	June 10, 2021

6. RTC Project Number 191F-CSF - This project was awarded to Clark County at our May 23, 2019, RTC Board Meeting. The project included complete streets elements along Hollywood Boulevard from Charleston Boulevard to Lake Mead Boulevard. This project is completed.

Contract Date	May 23, 2019
Contract Amount	\$ 259,247.34
Amount Spent	\$ 259,247.34
Contract Closed	November 12, 2020

7. RTC Project Number 191E-CSF – This project was awarded to the City of North Las Vegas at our May 24, 2018, RTC Board Meeting. The project included traffic calming improvements, pavement striping, street parking, buffered bike lanes, and other improvements as feasible. The project encompassed White Street from Lake Mead Boulevard to Williams Avenue, Williams Avenue from White Street to Las Vegas Boulevard, and Glider Street from Lake Mead Boulevard to Oxford Avenue. This project is completed.

Contract Date	May 24, 2018
Contract Amount	\$ 252,987.10
Amount Spent	\$ 252,987.10
Contract Closed	June 10, 2021

8. RTC Project Number 191D-CSF – This project was awarded to the City of Mesquite at our February 9, 2017, RTC Board Meeting. The project included the installation of rectangular rapid flashing beacons at various crosswalk locations within the City of Mesquite. This project is completed.

Contract Date	February 9, 2017
Contract Amount	\$ 40,984.71
Amount Spent	\$ 40,984.71
Contract Closed	January 10, 2019

9. RTC Project Number 191C-CSF – This project was awarded to the City of Henderson at our February 9, 2017, RTC Board Meeting. The project included complete streets elements and traffic calming improvements, pavement striping, street parking, buffered bike lanes, and other improvements as feasible. The roadways included in the project were Montelago Boulevard, Cassia Way, Stephanie Street, Greenway Road, Coronado Center, and Patrick Road. This project is completed.

Contract Date	February 9, 2017
Contract Amount	\$ 200,429.38
Amount Spent	\$ 200,429.38
Contract Closed	May 23, 2019

10. RTC Project Number 191B-CSF – This project was awarded to the City of Mesquite at our February 11, 2016, Board Meeting. The project included the installation of “Share the Road” signs throughout the City of Mesquite. This project is completed.

Contract Date	February 11, 2016
Contract Amount	\$ 12,000.00
Amount Spent	\$ 12,000.00
Contract Closed	October 13, 2016

11. RTC Project Number 191A-CSF – This project was awarded to the City of Las Vegas at our February 11, 2016, RTC Board Meeting. The project included retro-fitting of roads for bicycle lanes, pedestrian signals, crosswalks, refuge islands, pathways, and lighting. The roadways included were Fort Apache Road, Hualapai Way, Grand Teton Drive, Lake Mead Boulevard, El Camino Avenue, D Street, Odette Lane, Vegas Drive, Rock Springs Road, Mojave Road, Harris Avenue, Cimarron Road, Ranch Drive, Tonopah Drive, and Goldring Avenue. This project is completed.

Contract Date	February 11, 2016
Contract Amount	\$ 118,119.66
Amount Spent	\$ 118,119.66
Contract Closed	February 9, 2017

Should you have any questions or require any additional information, please do not hesitate to contact me at (702) 676-1632 or by email at kendallg@rtcsonv.com.

Sincerely,

Gena Kendall

Gena Kendall, P.E., PTOE
Manager of Engineering Services – Streets & Highways

GK/sf
Enclosure

cc: (via e-mail)

M.J. Maynard, Chief Executive Officer
David Swallow, Deputy Chief Executive Officer
Andrew Kjellman, Senior Director
Lance Olsen, Director of Public Works, City of Henderson
Travis Anderson, Director of Public Works, City of Mesquite
Mike Hudgeons, Public Works Director, City of North Las Vegas
Denis Cederburg, Director of Engineering, Clark County
Joey Paskey, Director of Public Works, City of Las Vegas
Gary Poindexter, Director of Public Works, City of Boulder City

COMPLETE STREETS FUND - Summary

Month	COLLECTIONS											
	Annual 2015 1/15 to 6/15	Fiscal Year 2016 7/1/15 to 6/30/16	Fiscal Year 2017 7/1/16 to 6/30/17	Fiscal Year 2018 07/01/17 - 06/30/18	Fiscal Year 2019 07/01/18 - 06/30/19	Fiscal Year 2020 7/1/2019 - 06/30/20	Fiscal Year 2021 7/1/2020 - 6/30/21	Fiscal Year 2022 7/1/2021 - 6/30/22	Fiscal Year 2023 7/1/22 - 6/30/23	Fiscal Year 2024 7/1/23 - 6/30/24	Fiscal Year 2025 7/1/24 - 6/30/25	
July	\$ 5,528.16	\$ 20,358.36	\$ 22,055.22	\$ 22,615.56	\$ 22,249.26	\$ 32,093.82	\$ 27,308.16	\$ 26,646.84	\$ 26,084.52	\$ 24,302.52	July	
August	\$ 20,974.14	\$ 21,574.08	\$ 21,067.70	\$ 23,061.06	\$ 22,897.70	\$ 31,060.26	\$ 27,442.80	\$ 26,298.36	\$ 25,417.26	\$ 24,894.54	August	
September	\$ 20,344.50	\$ 21,869.10	\$ 22,370.04	\$ 23,545.14	\$ 24,193.62	\$ 27,474.48	\$ 27,747.72	\$ 28,765.46	\$ 26,429.04	\$ 25,336.08	September	
October	\$ 19,972.26	\$ 20,855.34	\$ 21,110.76	\$ 22,336.38	\$ 21,948.30	\$ 29,133.72	\$ 27,512.10	\$ 26,815.14	\$ 25,357.86	\$ 25,007.40	October	
November	\$ 19,089.18	\$ 19,223.82	\$ 19,223.82	\$ 20,132.64	\$ 21,845.34	\$ 20,932.56	\$ 26,355.78	\$ 25,458.84	\$ 24,120.36	\$ 24,407.46	November	
December	\$ 16,400.34	\$ 17,742.78	\$ 18,122.94	\$ 18,122.94	\$ 19,643.58	\$ 19,425.78	\$ 24,785.64	\$ 23,930.28	\$ 22,306.68	\$ 22,322.52	December	
January	\$ 16,934.94	\$ 17,560.62	\$ 18,241.74	\$ 18,241.74	\$ 19,744.56	\$ 20,623.68	\$ 24,094.62	\$ 24,413.40	\$ 22,964.04	\$ 22,964.04	January	
February	\$ 5,128.20	\$ 16,532.80	\$ 19,619.82	\$ 21,627.54	\$ 22,894.74	\$ 23,373.90	\$ 28,620.90	\$ 27,921.96	\$ 27,605.16	\$ 26,040.96	February	
March	\$ 4,623.30	\$ 19,590.12	\$ 19,772.28	\$ 20,459.34	\$ 19,944.54	\$ 24,620.22	\$ 24,148.08	\$ 23,696.64	\$ 22,928.40	\$ 22,928.40	March	
April	\$ 5,547.96	\$ 25,409.54	\$ 25,304.40	\$ 26,219.16	\$ 26,755.74	\$ 23,224.41	\$ 29,351.52	\$ 28,557.54	\$ 28,098.18	\$ 25,623.18	April	
May	\$ 5,231.16	\$ 21,504.78	\$ 22,292.82	\$ 23,326.38	\$ 25,132.14	\$ 16,065.72	\$ 23,894.64	\$ 24,633.18	\$ 24,429.24	\$ 24,718.32	May	
June	\$ 5,189.58	\$ 21,352.32	\$ 23,126.40	\$ 23,474.88	\$ 23,546.16	\$ 28,706.04	\$ 25,140.06	\$ 25,431.12	\$ 24,680.70	\$ 24,680.70	June	
TOTAL COLLECTIONS	\$ 27,811.08	\$ 223,633.08	\$ 249,299.82	\$ 259,247.34	\$ 271,068.94	\$ 264,170.61	\$ 325,080.36	\$ 316,009.98	\$ 296,674.32	\$ 146,270.52	\$ 2,691,223.93	

PROJECT ALLOCATIONS

PROJECT NUMBER	PROJECT ALLOCATIONS											
	Annual 2015	Fiscal Year 2016	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	
191A-CSF (LV)		\$ 118,119.66										
191B-CSF (MES)		\$ 12,000.00										
191C-CSF (COH)			\$ 200,429.38									
191D-CSF (MES)			\$ 40,984.71									
191E-CSF (NLV)				\$ 252,987.10				\$ 350,000.00				
191F-CSF (CC)				\$ 259,247.23								
191G-CSF (BC)												
191H-CSF (MES)							\$ 95,000.00					
191I-CSF (BC)							\$ 284,897.44					
191K-CSF (LV)												
191L-CSF (COH)												
NLV up next												
Total Encumbered	\$ -	\$ 130,119.66	\$ 241,414.09	\$ 252,987.10	\$ 259,247.23	\$ -	\$ 379,897.44	\$ 350,000.00	\$ 300,000.00	\$ 325,000.00	\$ -	\$ 2,238,665.52
Unencumbered Balance	\$ 27,811.08	\$ 121,324.50	\$ 129,210.23	\$ 135,470.47	\$ 147,292.18	\$ 411,462.79	\$ 356,645.71	\$ 322,655.69	\$ 334,616.57	\$ 306,287.89	\$ 452,558.41	\$ Available

PROJECT EXPENDITURES

Amount Spent	PROJECT EXPENDITURES											
	Annual 2015	Fiscal Year 2016	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Cumulative Total
\$	\$	\$ 130,119.66	\$ 241,414.09	\$ 241,414.09	\$ 512,234.33	\$ 95,000.00	\$ 314,754.90	\$ 24,557.36	\$ 596,939.87	\$	\$	\$ 1,915,020.21

Project Number	Agency	Contract Amount	Status
191A-CSF (LV)	City of Las Vegas	\$ 118,119.66	Closed
191B-CSF (MES)	Mesquite	\$ 12,000.00	Closed
191C-CSF (COH)	Henderson	\$ 200,429.38	Closed
191D-CSF (MES)	Mesquite	\$ 40,984.71	Closed
191E-CSF (NLV)	City of North Las Vegas	\$ 252,987.10	Closed
191F-CSF (CC)	Clark County	\$ 259,247.23	Closed
191G-CSF (BC)	Boulder City	\$ 95,000.00	Closed
191H-CSF (MES)	Mesquite	\$ 284,897.44	Closed
191I-CSF (BC)	Boulder City	\$ 350,000.00	Closed
191J-CSF (LV)	City of Las Vegas	\$ 300,000.00	Closed
191L-CSF (COH)	Henderson	\$ 325,000.00	Open
TOTAL	TOTAL	\$ 2,238,665.52	

Vince Young-Brown

From: Christian Schonlau <CSchonlau@rtcwashoe.com>
Sent: Thursday, January 9, 2025 8:53 AM
To: Vince Young-Brown
Subject: RE: Complete Streets 1st Quarter Reporting
Attachments: GL Detail for Complete Streets Projects 2025.xlsx

WARNING - This email originated from outside the State of Nevada. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good Moring Vince,

Please see the attached workbook for complete streets revenue received by RTC Washoe County for Q2 FY2025. The RTC is using the accumulated revenue for the construction of the Oddie Blvd & Wells Ave corridor multi-modal improvements until the project is complete. Construction on the project began in July 2021 and continued for approximately three (3) construction seasons. We are in the process of final invoices and closeout of this project. Here's a link to project website for more information: <http://oddiewellsproject.com/>.

Thank you!
Christian

From: Vince Young-Brown <vbBrown@finance.nv.gov>
Sent: Wednesday, January 8, 2025 2:30 PM
To: Christian Schonlau <CSchonlau@rtcwashoe.com>
Subject: RE: Complete Streets 1st Quarter Reporting

WARNING - This email originated from outside the RTC: Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good afternoon, Christian.

Just chasing up your 2nd quarter reporting for Complete Streets.

Please could you provide this by close of business Thursday 9th January, so we can get it on the February BOE.

If you have any questions or concerns, please reach out.

Thanks

Vince Young-Brown
Executive Branch Budget Officer I
Nevada Governor's Finance Office, Budget Division
209 E Musser St, Rm 200. Carson City, NV 89701

REGIONAL TRANSPORTATION COMMISSION OF WASHOE COUNTY

Complete Streets Program Revenue

Account ID	Account Name	Organization ID	Organization Name	Project ID	Project Name	Fiscal Year	Period	Month	Amount
407-9-00	Misc. Non-Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates	2025	1	JUL	(5,312.34)
407-9-00	Misc. Non-Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		2	AUG	(5,510.34)
407-9-00	Misc. Non-Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		3	SEP	(5,288.58)
407-9-00	Misc. Non-Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		4	OCT	(5,468.76)
407-9-00	Misc. Non-Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		5	NOV	(5,375.70)
407-9-00	Misc. Non-Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		6	DEC	(4,955.94)
Fiscal Year 2025 - Total									(31,911.66)
PROJECT - LTD Total									(31,911.66)

Jan 9, 2025

Kathy Lewis
Chief Financial Officer

www.douglascountynv.gov
775-782-6202



1594 Esmeralda Avenue
Minden, Nevada 89423

PO Box 218
Minden, NV 89423

FINANCE DEPARTMENT

January 9, 2025

Vince Young-Brown
Executive Branch Budget Officer I
Governor's Finance Office
209 E. Musser St. Suite 200
Carson City, NV 89701

Dear Mr. Young-Brown,

Douglas County has received \$5,898 in Complete Streets Program funds for the fiscal year 2025. Life to date we have accumulated \$71,192 for future projects, most likely the Kahle street project at Stateline or towards a multi-use path on the Muller Parkway extension which is planned to be built by 2025.

Please let me know if you have any questions.

Thank you,

Caroline Chieffo
Senior Accountant
Douglas County Finance Division
Ph: 775-783-6451 Fax: 775-782-6271

Via Email Only, No Hard Copy Will Be Mailed