

Governor Joe Lombardo
Chairman

Tiffany Greenameyer
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Francisco V. Aguilar
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

Date and Time: March 11, 2025, 10:00 AM

Location: Nevada Capitol Building
101 North Carson Street, Old Assembly Chambers
Carson City, Nevada 89701

Video Conference Location: The McCarran Center, Nevada Building
1 State of Nevada Way, Governor's Conference
Room
Las Vegas, Nevada 89119

This meeting may be viewed on YouTube.
The video live stream begins at 10:00 am.
<https://www.youtube.com/watch?v=1CUcDfRJ7e4>

AGENDA

- 1. Call to Order / Roll Call**
- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 743 744 425#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.
- 3. Approval of the February 11, 2025 Meeting Minutes** (For possible action)

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Agriculture – Pest, Plant Disease Noxious Weed Control	2	\$87,351
Department of Employment, Training and Rehabilitation	1	\$29,904
Department of Public Safety – Investigation Division	1	\$29,426
State Department of Conservation & Natural Resources – Division of Water Resources	2	\$98,527

5. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Business and Industry – Office of the Labor Commissioner

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Lupita Martinez to assist with apprenticeship compliance work through statewide contract #99SWC-NV21-7577 with HAT Limited Partnership dba Manpower.

B. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Darin Tedford to provide consulting services with AtkinsRealis USA, Inc.

C. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Jeff Lerud to provide consulting services with Avenue Consultants, Inc.

6. Request for the Allocation and Disbursement of Funds for Salary Adjustments (For possible action)

The 2023 Legislature, through Assembly Bill 522, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission, and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

A. Department of Administration – Hearings Division

Pursuant to Assembly Bill 522, section 9 of the 2023 Legislative Session, the department requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1015	Department of Administration – Hearings Division	\$864,115
	Total	\$864,115

B. Gaming Control Board

Pursuant to Assembly Bill 522, sections 5 and 14 of the 2023 Legislative Session, the board requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
4061	Gaming Control Board	\$7,023,304
4067	Gaming Commission	\$31,776
	Total	\$7,055,080

C. Department of Administration – Hearings Division

Pursuant to Assembly Bill 522, section 36, subsection 5 of the 2023 Legislative Session, the department requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1015	Department of Administration – Hearings Division	\$29,204
	Total	\$29,204

D. Gaming Control Board

Pursuant to Assembly Bill 522, section 36, subsection 1 of the 2023 Legislative Session, the board requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
4061	Gaming Control Board	\$158,064
4067	Gaming Commission	\$356
	Total	\$158,420

7. [Approval of Proposed Leases](#) (For possible action)
8. [Approval of Proposed Contracts](#) (For possible action)
9. [Approval of Proposed Master Service Agreements](#) (For possible action)
10. [Information Item – Clerk of the Board Contracts](#)

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from December 14, 2024 through January 14, 2025.

11. Information Item Reports

A. Governor's Finance Office – Budget Division

Pursuant to NRS Chapter 353, the division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, State Claims Account, Emergency Account, Disaster Relief Account, and the IFC Contingency Fund as of January 22, 2025 for fiscal year 2025. Additionally, a reconciliation of the Extradition Coordinator budget account has been prepared at the request of the Board.

B. State Department of Conservation & Natural Resources – Division of State Lands

Pursuant to NRS 321.5954, subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. This report covers the period of October 1, 2024 through December 31, 2024.

C. Statewide Quarterly Overtime Report – Fiscal Year 2025, 2nd Quarter

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. This report covers the period of October 1, 2024 through December 31, 2024.

12. Public Comment This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 743 744 425#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

13. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. A person may submit comments to be attached to the minutes of the meeting in writing three business days before the meeting date, in addition to testifying or in lieu of testifying. Written comments are limited to 2 pages. Written comments may be submitted electronically by email at AJohnson2@finance.nv.gov. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Amberly Johnson at (775) 684-0223 as soon as possible and at least two days in

advance of the meeting. If you wish, you may e-mail her at AJohnson2@finance.nv.gov. Supporting materials for this meeting are available at 209 East Musser Street, Suite 200, Carson City, Nevada 89701 or by contacting Amberly Johnson at (775) 684-0223 or by email at AJohnson2@finance.nv.gov.

Public Meeting Notice and Agenda Posted at the Following Locations:

1. Blasdel Building, 209 East Musser Street, Suite 200, Carson City, Nevada 89701
2. Internet: <https://notice.nv.gov>
3. Internet: https://budget.nv.gov/Meetings/Board_of_Examiners/2025/2025BOE/

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MEETING MINUTES

Date and Time: February 11, 2025, 10:00 AM

Location: Nevada Capitol Building
101 North Carson Street, Old Assembly Chambers
Carson City, Nevada 89701

Video Conference Location: The McCarran Center, Nevada Building
1 State of Nevada Way, Governor's Conference Room
Las Vegas, Nevada 89119

MEMBERS PRESENT:

Governor Joe Lombardo
Secretary of State Francisco V. Aguilar
Attorney General Aaron Ford

STAFF PRESENT:

Tiffany Greenameyer, Clerk of the Board
Gregory Ott, Board Counsel

OTHERS PRESENT:

Kristi Defer, Administrative Services Officer 4, Department of Public Safety
Erica Souza Llamas, Division Administrator, Department of Public Safety
Jack Robb, Chief Innovation Officer, Office of the Governor

1. Call to Order / Roll Call

Governor: Welcome, everybody. We will kick off the State of Nevada Board of Examiners meeting scheduled for today, February 11, 2025 with the time being 10:01. We will start with the roll call.

Clerk of the Board: Governor Lombardo.

Governor: Present.

Clerk of the Board: Attorney General Ford.

Attorney General: Here.

Clerk of the Board: Secretary Aguilar.

Secretary of State: Here.

Clerk of the Board: Let the record reflect we have a quorum.

- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 948 372 341#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

Governor: Do we have any public comment there in Las Vegas?

Secretary of State: No, Governor.

Governor: Do we have any public comment here in Carson City? Seeing none. Do we have anybody online or on the phone? Nobody for public comment. We will close public comment.

3. Approval of the January 14, 2025 Meeting Minutes (For possible action)

Governor: Agenda item number three, *Approval of the January 14, 2025 Meeting Minutes*. Do we have any questions or concerns from any Board Members?

Secretary of State: No questions.

Attorney General: None here. Move approval.

Governor: We have a motion for approval. If we have no questions, all those in favor, signify by saying aye. The motion passes unanimously.

4. Authorization for an Emergency Contract with a Current and/or Former State Employee (For possible action)

Department of Health and Human Services – Division of Child and Family Services

Pursuant to NRS 333.705, subsection 4, the division seeks a favorable recommendation regarding its determination to use the emergency provision to contract with former employee Katrina Nielsen to assist with fiscal and legislative activities through statewide contract #99SWC-NV21-7576 with Marathon Staffing Group, Inc.

Governor: Agenda item number four, *Authorization for an Emergency Contract with a Current and/or Former State Employee*.

Clerk of the Board: This request is from the Department of Health and Human Services, Division of Child and Family Services. Pursuant to NRS 333.705, subsection 4, the Division seeks a favorable recommendation regarding its determination to use the emergency provision to contract with former employee Katrina Nielsen to assist with fiscal and legislative activities through a statewide contract with Marathon Staffing Group. Are there any questions on this?

Governor: Are there any questions?

Secretary of State: No questions. Motion to approve.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

5. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Anthony Marcin as a Oracle/PeopleSoft Technical Architect for the Department of Transportation through statewide contract #99SWC-NV19-2461 with Guidesoft, Inc. dba Knowledge Services.

B. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Jason Marty to assist with maintenance of the enterprise asset management system for the Department of Transportation through statewide contract #99SWC-NV21-7577 with HAT Limited Partnership dba Manpower.

Governor: Agenda item number five, *Authorization to Contract with a Current and/or Former State Employee*.

Clerk of the Board: There are two requests under this agenda item. The first request is from the Department of Transportation. Pursuant to NRS 333.705, subsection 1, the Department Administration, Purchasing Division requests authority to contract with a former employee, Anthony Marcin, as an Oracle/PeopleSoft Technical Architect of the Department of Transportation, through a statewide contract with Knowledge Services.

The second request is also from the Department of Transportation. Pursuant to NRS 333.705, subsection 1, Department of Administration, Purchasing Division requests authority to contract with former employee Jason Marty to assist with maintenance activities for the Department of Transportation through a statewide contract with Manpower. Are there any questions on these items?

Governor: Do we have any questions on items 5.A or 5.B?

Secretary of State: No questions. Motion to approve.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

6. Request to Designate Positions in State Government as Critical Labor Shortages (For possible action)

Department of Public Safety

Pursuant to NRS 286.523, the department requests approval of a critical labor shortage designation for Public Safety Dispatcher positions for the period of February 11, 2025 to February 11, 2027.

Governor: Agenda item number six, *Request to Designate Positions in State Government as Critical Labor Shortages*.

Clerk of the Board: This request is from the Department of Public Safety. Pursuant to NRS 286.523, the department requests approval of a critical labor shortage designation for Public Safety Dispatcher positions for the period of February 11, 2025 to February 11, 2027. Are there any questions on this item?

Governor: Yes, do we have a representative from Public Safety here? Could you introduce yourselves, please?

Kristi Defer: Good morning, Governor. For the record, my name is Kristi Defer. I'm the senior fiscal officer for the Nevada Department of Public Safety. With me, I have Erica Souza Llamas, Administrator for the Nevada State Police Records, Communications and

Compliance Division. Then, we also have Jason Kolenut, who is the Administrative Services Officer 3.

Governor: I see the request is for a period of two years and I assume this request is a continuance of a previous request similar in nature, correct?

Kristi Defer: Yes, that's correct.

Governor: Then, my understanding in review and research of this issue is we are having no success. Is that correct? Can you give me an overall assessment as to why you don't think we are having any success? How is this extension going to solve the problem?

Erica Souza Llamas: To date, we have not had any success using the critical labor fill. We have tried multiple things within the bureau to recruit and hire and retain our staff. At the end of the day, it comes down to workloads. They're unsustainable. Our staff are working anywhere from 12 to 16 hour shifts to cover the phones and the radios, due to the short staffing that we have in there. We've changed the way that we recruit so that we can bring in more new hires into our training academies, which has been successful over the last year or two. We've requested multiple reclassifications and realignment for compensation for the staff and those have failed over the years. Then, in the last five years we've really struggled with staff leaving to go work for local agencies that make more money and have less workload.

Governor: So, what is the plan now? I've read through the request application and one of the plans is to contract with a private entity to provide dispatchers on demand. Do you think that is a solid idea?

Erica Souza Llamas: Yes, we have contracted with an agency to bring traveling dispatchers in, dispatchers on demand. We've been doing that for a few months now. It is helpful, but it's temporary. It's not going to solve our problem long term. So, my goal is to continue with the recruiting to increase the size of our training academies. Ultimately, we really need to restructure, realigning the compensation and the classification for our staff.

Governor: Realign classification. Okay, and have we tried that?

Erica Souza Llamas: Yes, sir.

Governor: Is it met with failure or denial?

Erica Souza Llamas: It's been denied, yes.

Governor: Just to get a better understanding on this dispatchers on demand because obviously, it's first point of contact for public safety, and it's a huge safety issue, right? Issues of being overworked and of dispatching inappropriately. So, you've said they are traveling. So, are they familiar with Nevada Revised Statutes, and 400 codes or 10 code, and all of that?

Erica Souza Llamas: So they do have dispatch experience. They have the call-taking and dispatching experience from other agencies. All of them, to date, have come from out of state. So we do afford them a few weeks. We give them our training material before they come through our doors and then they sit one-on-one with our staff and become familiar with our 10 codes and our roadways. They're given maps to study. Some of them do struggle, but some of them have been successful in their roles.

Governor: The last question is, one of your first attempts is to hire retired dispatchers, right? Or, people that had previously worked here, whether they've retired or not. The answer to that is, yes, you have tried but you haven't been successful – why do you think that is?

Erica Souza Llamas: Workloads and the pay. Like I mentioned earlier, they're working long hours. Some of them are coming in on their days off. They can go to a local agency and with a lighter workload that's not so short staffed and make sometimes almost twice the amount of money.

Secretary of State: Governor. I have a question. When you said you did a request for realignment and reclassification and it was denied, who denied this?

Kristi Defer: So, I think the pay study had come up and the response back had been that the pay classification study results were forthcoming and they wanted to wait until the results of that had come back to make a decision on how to handle dispatch and what that looked like.

Secretary of State: Okay but again, who was doing that study and who denied it?

Kristi Defer: Well, I believe the study is being done by the Department of Administration, Division of Human Resource Management (DHRM) but there are a lot of moving parts within that. So, I think the study is underway but is not completed at this time.

Secretary of State: But simple facts would be to look at other agencies, at what other agencies are paying similar positions, and I think that's your market study.

Kristi Defer: Absolutely. I know that the Governor's Office had recently reached out, which we sincerely appreciate to have further conversations about what the other law enforcement agencies are paying their dispatchers and looking at aligning our dispatch pay with what is more in line with those agencies.

Secretary of State: So, this is a simple denial by DHRM?

Kristi Defer: Well, no I wouldn't say that.

Secretary of State: I guess I'm confused. Who is saying you can't pay them more? Is it the Nevada Legislature, or DHRM, or who?

Kristi Defer: I think the classification study, just as a whole, they had wanted to wait until

that was fully completed. So, it wasn't just specifically dispatchers that were being denied. It was that the results of the classification study were that they were waiting until that was fully completed before making any more reclassifications or realignments with pay.

Secretary of State: Is there emergency provision to approve these things if it's for public safety?

Kristi Defer: We would absolutely be happy to have those conversations if that would be an option but we haven't been able to do that at this time. This request, like the Administrator had said, is just one of many things that we have in our toolbox. So, obviously, it has not been successful. However, if we had the ability to even bring one or two people back, we want to be able to have that as an option due to the critical staffing and situation that we're in.

Secretary of State: Then, a follow up questions is, you bring people from out of state, you train them for a few weeks, how long do they actually stay in the position?

Erica Souza Llamas: Erica Souza Llamas for the record. It just depends on the individual dispatcher. Some stay for six days and then go home for six days and then come back. It just depends on the dispatcher.

Governor: I think he's asking what is the total longevity of their time here?

Erica Souza Llamas: I don't know. It's so new. I think we have one or two that have been here since we started this in November.

Secretary of State: I just want to make sure we're not making a huge investment in training for them to come for a couple weeks and then they never come back.

Erica Souza Llamas: They cycle in and out.

Secretary of State: Okay, thank you, appreciate it.

Attorney General: Mr. Governor, can I ask a couple questions? Or make a couple of points.

Governor: Sure, go ahead, General.

Attorney General: I think the DHRM study is holding up a lot of folks in circumstances like this, even in my own office, waiting to hear back on the survey study. I thought it had been completed and we were just waiting to get the results back. So, if there is an opportunity for us to, by virtue of this conversation, expedite the consideration of DHRM to finalize the study and get the results out, I think that would be very helpful.

Governor: Thank you. Could we have the status of the study? Jack Robb is going to provide some answers.

Jack Robb: The Statewide Classification and Compensation Study worked on with DHRM and the Simmons Group Nevada, LLC is complete for the classification portion but we have to work with the individual agencies to determine how we fit that within each of the agencies.

We've gone from over 2000 classifications to under 700 and when you do that, to bring them in to make sure that a Management Analyst that has program and policy role in one agency, and a Management Analyst that has a fiscal role in another agency, we want to make sure that these go into the agency correctly.

We plan on rolling out the classification and compensation study one year from July. That being said, one of the issues with rolling it out and waiting to roll it out is, CORE.NV is coming online also and there is no way that we can convert all these classifications and compensation into a system that is rolling out at the exact same time. To ensure that we hit the mark properly, we are going to roll it out around a year and a half from now. So, that's where we're going. If we determine that we need to do something sooner for some of these critical positions, we can work through that process.

Governor: Okay, Secretary Aguilar and General Ford, were you able to hear that? If it's determined to be a critical emergency type position, we can expedite the decision associated with that. Then, the classification and compensation study is complete, but it requires an additional year of evaluation to ensure that it assimilates well with the CORE.NV program.

Secretary of State: Okay. Thank you, Governor. I'm all in favor for positions that are emergency and public safety related to get a priority in implementation.

Attorney General: Thank you so much.

Governor: Thank you. General Ford, did you have anything further?

Attorney General: No. Listen, I appreciate the update. I think a lot of people have been waiting to hear something from DHRM on this and so, this is the first I think we've heard about even another year that it's going to take for us to get information back on that, which is going to be disappointing to a lot of folks, but I appreciate the work that's being done. I understand it's a moving target, so to speak, and would likewise agree that critical positions need to be moved up the consideration chart relatively quickly. So, whatever we can do to help in that regard, let us know, but thanks for the update.

Governor: My recommendation would be to approve a renewal on this position. The reason why I think it's important to do it, though it was previously done, is because of what you described – 16-hour shifts, being the first point of contact – sometimes people don't understand the criticality of the position. I'll entertain a motion for approval.

Secretary of State: Motion to approve.

Governor: We have a motion for approval. All those in favor, signified by saying aye. The motion passes unanimously. Thank you.

7. Request for the Allocation and Disbursement of Funds for Salary Adjustments (For possible action)

The 2023 Legislature, through Assembly Bill 522, sections 10 and 16, for employees of the Tahoe Regional Planning Agency, appropriated from the State General Fund to the State Board of Examiners the sum of not more than \$635,505 for the fiscal year beginning on July 1, 2024, and ending on June 30, 2025. The amounts transferred must not be used to increase an employee's base salary unless the State of California provides the required 2-for-1 matching funds. If such matching funds are not provided by the State of California, any amounts provided to the Tahoe Regional Planning Agency by the State of Nevada must be used as a one-time salary bonus.

The following request for an allocation from the General Fund salary adjustment account to be used for staff salaries is recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
4204	Tahoe Regional Planning Agency	\$635,505
	Total	\$635,505

Governor: Agenda item number seven, *Request for the Allocation and Disbursement of Funds for Salary Adjustments*.

Clerk of the Board: This request is from the Tahoe Regional Planning Agency. The 2023 Legislature, through Assembly Bill 522, sections 10 and 16, for employees of the Tahoe Regional Planning Agency, appropriated from the State General Fund to the State Board of Examiners the sum of not more than \$635,505 for the fiscal year beginning on July 1, 2024, and ending on June 30, 2025. The amounts transferred must not be used to increase an employee's base salary unless the State of California provides the required 2-for-1 matching funds. If such matching funds are not provided by the State of California, any amounts provided to the Tahoe Regional Planning Agency by the State of Nevada must be used as a one-time salary bonus. Are there any questions on this item?

Governor: Do we have any questions?

Secretary of State: No questions. Motion to approve.

Governor: We have a motion for approval on agenda item number seven. All those in favor, signify by saying aye. The motion passes unanimously.

8. Approval of Proposed Leases (For possible action)

Governor: We'll move on to agenda item number eight, *Approval of Proposed Leases*.

Clerk of the Board: There are eight leases under this agenda item for approval by the Board. Are there any questions on this item?

Governor: Are there any questions or concerns?

Secretary of State: No questions. Motion to approve.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

9. Approval of Proposed Contracts (For possible action)

Governor: We'll move on to agenda item number nine, *Approval of Proposed Contracts*.

Clerk of the Board: There are 23 contracts under this agenda item. I would note contract number 12 with Child and Family Services and Silver State Pediatrics Behavioral Health Services, LLC has been withdrawn by the agency. Are there any questions on this item?

Attorney General: Mr. Governor, I do have a couple of questions. Well, really, a comment. I was a bit concerned to see that the contract for the state's new victim notification system was not included on today's agenda. I understand that the delay may be related to concerns raised by certain stakeholders. As a result, I've directed my Chief of Staff and my domestic violence ombudsman to reach out to learn more about those concerns. I want to be clear that the procurement processes have been appropriately undertaken and a vendor has been selected.

I understand that there may be at least one applicant who is disappointed in not receiving the contract, and that may be part of the issue here, but no appeal has been taken. At the end of the day, time is of the essence for us. The next five months are dedicated to engaging stakeholders to prepare for this transition, including law enforcement. So, I would hope that we can get this contract on the next BOE agenda, and that we can get any questions or concerns answered between now and then and begin our stakeholder meetings. Wanted to note that for the record, Mr. Governor.

Governor: Thank you. You're correct, General. My understanding, or the information provided to me, is that those answers will be provided in due time.

Attorney General: Yes, sir.

Governor: If there are no further questions, I'll entertain a motion for approval.

Secretary of State: Motion to approve the contracts with the exception of the withdrawn contract, contract number 12.

Governor: Alright, we have a motion for approval. All those in favor, signify by saying aye. The morion passes unanimously.

10. Approval of Proposed Master Service Agreements (For possible action)

Governor: Agenda item number 10, *Approval of Proposed Master Service Agreements*.

Clerk of the Board: There are two master service agreements under this agenda item for approval by the Board. Are there any questions on these items?

Governor: Do we have any questions?

Secretary of State: No questions. Motion to approve.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The morion passes unanimously.

11. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from December 14, 2024 through January 14, 2025.

Governor: Agenda item number 11, *Information Item, Clerk of the Board Contracts*.

Clerk of the Board: There are 63 contracts within the threshold of \$10,000 to \$99,999 that were approved by the Clerk of the Board from December 14, 2024 through January 14, 2025. This item is informational. Are there any questions on any of these items?

Governor: Do we have any questions?

Secretary of State: No questions. Thank you.

Attorney General: None here.

Governor: Hearing no questions, we will move on to the next item.

12. Information Item Reports

A. Governor's Finance Office – Budget Division

Pursuant to NRS Chapter 353, the division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, State Claims Account, Emergency Account, Disaster Relief Account, and the IFC Contingency Fund as of January 22, 2025, for fiscal year 2025. Additionally, a reconciliation of the Extradition Coordinator budget account has been prepared at the request of the Board.

B. Department of Motor Vehicles – Complete Streets Program

Pursuant to NRS 482.1825, subsection 2, the department shall certify monthly to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This submittal reports program activities by month for the second quarter of fiscal year 2024 for the period beginning October 1, 2023 and ending December 31, 2023.

Governor: Agenda item number 12, *Information Item Reports*.

Clerk of the Board: There are two informational reports under this agenda item. The first report is from the Governor's Finance Office Budget Division. Pursuant to NRS chapter 353, the division presents a reconciled fund balance report for the following accounts. Tort Claim Fund is approximately \$2.7 million, Statutory Contingency Account, approximately \$1.1 million, State Claims Account, approximately \$1.2 million, Emergency Account is \$500,000, Disaster Relief Account, approximately \$13.7 million, IFC Contingency Unrestricted General Fund, approximately \$12 million, IFC Contingency Unrestricted Highway Fund, approximately \$1.6 million, IFC Contingency Restricted General Fund is approximately \$114.2 million, IFC Contingency Restricted Highway Fund is approx. \$18.7 million, and Extradition Coordinator, which is budget account 1002, is \$114,256.

Governor: Let's take these separately. Do we have any questions on 12.A?

Secretary of State: No questions.

Clerk of the Board: The next item is an informational item. The second report is the Department of Motor Vehicles, Complete Streets Program. Pursuant to NRS 482.1825, subsection 2, the department shall certify monthly to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents and that the money has been distributed as provided in statute. I would note a correction to the agenda. This submittal reports, programs, activities, by month for the second quarter of the fiscal year 2025, for the period beginning October 1, 2024 and ending December 31, 2024. Are there any questions on this item?

Governor: Do we have any questions?

Secretary of State: None here.

Attorney General: No, sir.

13. Public Comment This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 948 372 341#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

Governor: Agenda item number 13, the second opportunity, *Public Comment*. Do we have any public comment there in Las Vegas?

Technical Services: Doesn't appear so, Governor.

Governor: Do we have any public comment here in Carson City. Seeing none. Do we have anybody on the phone? Alright, we will close the second opportunity for public comment.

14. Adjournment (For possible action)

Governor: Move for adjournment. All those in favor, signify by saying aye. The motion passes unanimously. We are adjourned. Thank you, everybody.

Joe Lombardo
Governor



Tiffany Greenameyer
Director

Vacant
Deputy Director

Curtis Palmer
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 6, 2025
To: Tiffany Greenameyer, Clerk of the Board
Governor's Finance Office
From: Dustin Speed, Executive Branch Budget Officer *DS*
Governor's Finance Office, Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF AGRICULTURE – PEST, PLANT DISEASE NOXIOUS WEED
CONTROL**

Agenda Item Write-up:

Pursuant to NRS 334.010, the division requests approval to purchase two replacement vehicles for a total amount not to exceed \$87,351.

Additional Information:

The division is requesting to purchase two replacement vehicles used for Mormon Cricket surveys and treatments as well as other pest detection work. Funding was provided by work program C73035.

Statutory Authority:

NRS 334.010

REVIEWED: *CP*

ACTION ITEM: _____



Department of Agriculture
Division of Plant Health & Compliance

Memo

To: Dustin Speed, Executive Branch Budget Officer I
From: Cathy Balcon, Administrator, Administrative Services Division
CC: Douglas Farris, Deputy Director
Meghan Brown, Administrator, Division of Plant Health & Compliance
Raymond Saliga, Deputy Administrator, Division of Plant Health & Compliance
Date: January 29, 2025
Subject: New Vehicles Request for Budget Account 4552

Attached for your review and approval is a Board of Examiners Request for Approval to Purchase a State Vehicle form. This request is for two new state vehicles approved for purchase by the IFC during the December 12, 2024 meeting.

The Department is requesting to purchase the following vehicles:

- Two (2) 2025 Chevrolet Silverado CC10753

The purchasing of the new vehicles will ensure that the agency is able to successfully and timely complete Mormon Cricket surveys and treatments, along with other pest detection and survey work.

Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010

Agency Name: Department of Agriculture	Budget Account #: 4552
Contact Name: Meghan Brown	Telephone Number: (775) 560-7790
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information: Number of vehicles requested: 2 Amount of the request: \$87,350.50 Is the requested vehicle(s) new or used: New Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: Pick up truck Mission of the requested vehicle(s): Perform pest surveys and treatments	
Were funds legislatively approved for the request? ☐ Yes ☒ No	If yes, please provide the decision unit number: If no, please explain how the vehicles will be funded? Federal grant for Mormon Cricket
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): ☐ Addition(s) ☒ 2 Replacement(s)	
Does the requested vehicle(s) comply with requirements pursuant to SAM 1314? If not, please explain. Yes	
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) Current Vehicle Information: Vehicle #1 Model Year: Chevrolet Silverado 2005 Odometer Reading: 126802 Type of Vehicle: Pickup Vehicle #2 Model Year: Chevrolet Silverado 2005 Odometer Reading: 110037 Type of Vehicle: pickup <i>Please attach an additional sheet if necessary</i>	Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced. If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
APPOINTING AUTHORITY APPROVAL: Douglas Farris Digitally signed by Douglas Farris Date: 2025.02.04 15:22:45 -08'00' Deputy Director 02/04/2025 Agency Appointing Authority Title Date	
BOARD OF EXAMINERS' APPROVAL: ☐ Approved for Purchase ☐ Not Approved for Purchase Board of Examiners Date	

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2025 Chevrolet Silverado CC10753		
Dealer Name:	Champion Chevrolet		
Delivery Location:	Dealership in Reno, NV		
Vehicle Colors:	Exterior: Sterling Gray Metallic	Interior: Jet Black	☒ Cloth ☐ Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 35,570.00	\$ 35,570.00
SPECIFY OPTIONS: (description)			
Engine, Alt Size 5.3L Ecotec V-8	1	3,271.00	
4 wheel drive (4x4)	1	2,675.00	
Intergrated trailer brake controller	1	242.00	
Locking rear differential	1	\$ 348.00	
Power mirrors=\$145, tint glass=200, rear defogger=145	1	\$ 490.00	
Skid plate	1	\$ 132.00	
tires, all terrain	1	\$ 200.00	
trailer tow package	1	\$ 425.00	
Document Fee	1	\$294.00	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options		\$43,647.00	\$ 43,647.00
DMV Title and DRS Fee's		\$28.25	\$28.25
GRAND TOTAL:			\$43,675.25

Registered Owner:	Agency Name & Address: NV Department of Agriculture 405 S 21 st Street Sparks, NV 89431
Legal Owner:	Agency Name & Address: SAME
County Vehicle Based In:	Washoe County
Name & Phone of Person to contact when vehicle is ready for delivery:	<u>Jeff Knight 775-848-2592</u>

STANDARD PAGE ~ BID 99SWC-S1495 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: *2.9 - Truck 1/2 Ton; Full Size; Extended Cab; Short Bed*

Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
<i>2025 Chevrolet Silverado - CC10753</i>	<i>\$35,570.00</i>	<i>\$35,970.00</i>
State vehicle miles per gallon (MPG): <i>20 CITY/ 23 HIGHWAY</i>		
Manufactures Suggested Retail Price(MSRP): <i>\$40,945.00</i>		
State manufactures warranty: <i>3 YR or 36k Miles Bumper to Bumper & 5 YR or 100k Miles Powertrain</i>		
Specify standard engine size and emission rating: <i>2.7L TurboMax V-4 Federal Emission</i>		
Includes Minimum Standard Equipment Listed: ☐ Yes ☒ No If no, state exceptions:		
<i>AM/FM STEREO W/ BLUETOOTH STREAMING CD PLAYER - Not Available</i>		
Exterior Color: List available colors: <i>Red Hot, Summit White, Black, Sterling Gray Metallic,</i>		
Seats, Cloth: List available colors: <i>Jet Black</i>		
GVW: 6800		WHEELBASE: 147.44

ITEMIZED OPTION PAGE ~ BID 99SWC-S1495 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: 2.9 1/2 Ton; Full Size; Extended Cab; Short Bed		DEDUCT AMOUNT
ABS Brake System	\$ STD	\$- N/A
Air Conditioning	\$ STD	\$- N/A
Backup Camera	\$ STD	\$- N/A
Bedliner, Spray In	\$545.00	\$- N/A
Bluetooth for Phone	\$ STD	\$- N/A
Cruise Control	\$ INCL	\$- N/A
Deep Tint Glass	\$200.00	\$- N/A
Engine, Alt Size 5.3L Ecotec V-8 (Req Locking Rear Dif)	\$3,271.00 ✓	\$- N/A
Engine Block Heater	\$88.00	\$- N/A
Four Wheel Drive (4x4)	\$2,675.00 ✓	\$- N/A
Electronic Transfer Case(Requires 4x4)	\$ STD	\$- N/A
Integrated Trailer Brake Controller(Req Tow Pack)	\$242.00 ✓	\$- N/A
Keyless Entry w/Fob	\$STD	\$- N/A
Keys, Two Additional(4 Total)	\$595.00	\$- N/A
Locking Rear Differential	\$348.00 ✓	\$- N/A
Paint, Metallic	\$STD	\$- N/A
Power Mirrors(Req Deep Tint Glass & Rear Defogger)	\$145.00 ✓	\$- N/A
Power Locks	\$STD	\$- N/A
Power Seat(Driver Side)	\$515.00 (Incl Pwr Outlet)	\$- N/A
Power Windows	\$STD	\$- N/A
Radio;AM/FM Stereo,CD Player	\$- N/A	\$- N/A
Rear Window Defogger	\$198.00	\$- N/A
Seats, Vinyl	\$ Avail @ no extra charge	\$- N/A
Vinyl Colors: Jet Black		
Skid Plate	\$132.00 ✓	\$- N/A
Steps, 4" Black Round	\$750.00	\$- N/A
Tilt Steering	\$STD	\$- N/A
Tire, Spare, Full Size	\$STD	\$- N/A
Tires, All Terrain	\$200.00 ✓	\$- N/A
Trailer Tow Package (Incl 7 & 4 pin connectors)	\$425.00 ✓	\$- N/A
Upfit Switches Bank of 5 (Shipped Loose)	\$150.00	\$- N/A

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 500.00 flat.

Joe Lombardo
Governor



Tiffany Greenameyer
Director

David Lenzner
Deputy Director

Curtis Palmer
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: January 29, 2025
To: Tiffany Greenameyer, Clerk of the Board
Governor's Finance Office
From: Lesley Volkov, Executive Branch Budget Officer
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION

Agenda Item Write-up:

Pursuant to NRS 334.010, the division requests approval to purchase one replacement vehicle for a total amount not to exceed \$29,903.34.

Additional Information:

The department is requesting to purchase one replacement vehicle within budget account 4772. This request replaces one agency owned vehicle that has reached the identified age for replacement. The replacement vehicle will be used by DETR's mail facilities to transport mail between DETR offices in Carson City, Reno and Sparks.

Statutory Authority:

NRS 334.010

REVIEWED:	<u>mk</u>
ACTION ITEM:	<u>✓</u>

JOE LOMBARDO
GOVERNOR



DIRECTOR'S OFFICE

CHRISTOPHER SEWELL
DIRECTOR

JOSHUA MARHEVKA
DEPUTY DIRECTOR

TROY JORDAN
DEPUTY DIRECTOR

DATE: January 28, 2025

TO: BOE Clerk
Governor's Finance Office

FROM: Josh Marhevka
DETR Deputy Director

SUBJECT: Request to Purchase New Vehicles

Please accept this memorandum as the official request from the Department of Employment, Training and Rehabilitation (DETR) to purchase one new vehicle. DETR requests to purchase a 2025 Chevrolet Equinox 4x4 SUV to replace a 2010 Ford Explorer 4x4 SUV. The SUV is used by DETR's mail facilities staff in Carson City to pickup and deliver mail and packages to various DETR offices in Carson City, Reno and Sparks.

The vehicle to be replaced is 15 years old, which is past the 10 year threshold for vehicle replacement and is not economical to maintain.

Josh B. Marhevka

Josh Marhevka
Deputy Director, DETR

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

Agency Name: Dept of Employment, Training and Rehabilitation	Budget Account #: 4771-11						
Contact Name: Walter Cuneo	Telephone Number: 684-3844						
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information: Number of vehicles requested: <u>1</u> Amount of the request: <u>\$29,903.34</u> Is the requested vehicle(s) new or used: <u>New</u> Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: <u>SUV</u> Mission of the requested vehicle(s): The vehicle will transport mail to/from DETR locations in CC/Reno/Sparks							
Were funds legislatively approved for the request? ☐ Yes ☒ No	If yes, please provide the decision unit number: If no, please explain how the vehicles will be funded? PUA						
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): ☐ Addition(s) ☒ <u>1</u> Replacement(s)							
Does the requested vehicle(s) comply with requirements pursuant to SAM 1314? If not, please explain. Yes							
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) Current Vehicle Information: Vehicle #1 Model Year: 2010 Ford Explorer Odometer Reading: 72,118 Type of Vehicle: SUV Vehicle #2 Model Year: Odometer Reading: Type of Vehicle: <i>Please attach an additional sheet if necessary</i>	Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced. Yes If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.						
APPOINTING AUTHORITY APPROVAL: <table style="width: 100%; border: none;"> <tr> <td style="width: 40%; border-bottom: 1px solid black;"><i>Josh B. Markhuska</i></td> <td style="width: 40%; border-bottom: 1px solid black;">Deputy Dir</td> <td style="width: 20%; border-bottom: 1px solid black;">01/27/2025</td> </tr> <tr> <td>Agency Appointing Authority</td> <td>Title</td> <td>Date</td> </tr> </table>		<i>Josh B. Markhuska</i>	Deputy Dir	01/27/2025	Agency Appointing Authority	Title	Date
<i>Josh B. Markhuska</i>	Deputy Dir	01/27/2025					
Agency Appointing Authority	Title	Date					
BOARD OF EXAMINERS' APPROVAL: ☐ Approved for Purchase ☐ Not Approved for Purchase <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">Board of Examiners</td> <td style="width: 50%; border-bottom: 1px solid black;">Date</td> </tr> </table>		Board of Examiners	Date				
Board of Examiners	Date						

Vehicle Order Information Form

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2025 Chevrolet Equinox LT AWD		
Dealer Name:	Michael Hohl Chevrolet		
Delivery Location:	Carson City, NV		
Vehicle Colors:	Exterior: Summit White	Interior: Black	x Cloth Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 31,875.09	\$31,875.09
SPECIFY OPTIONS: (description)			
Rebate	1	(\$2,000.00)	(\$2,000.00)
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$0.00
Total purchase price with options			\$29,875.09
DMV Title and DRS Fee's		\$28.25	\$28.25
GRAND TOTAL:			\$29,903.34

Registered Owner:	Agency Name & Address: Department of Employment, Training and Rehabilitation 500 E. Third Street Carson City, NV 89713
Legal Owner:	Agency Name & Address: Department of Employment, Training and Rehabilitation 500 E. Third Street Carson City, NV 89713
County Vehicle Based In:	Carson
Name & Phone of Person to contact when vehicle is ready for delivery:	Miles Bruinekool 775-684-3854



QUOTE

QUOTE #CC25152
DATE:1/24/25

3700 S CARSON ST
CARSON CITY, NV 89701
806-474-6654

TO:
DETR
ATTN: RICK BURKHARDT
775-634-7993
REBURKHARDT@DETR.NV.GOV

SALESPERSON		REQUISITIONER	SHIPPED	F.O.B. POINT	TERMS
TERRY ROUDA	3GNAXPEG7SL183134	RICHARD BURKHARDT		CARSON CITY, NV	PER PO

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	2025 CHEVROLET EQUINOX LT AWD	31875.09	
	NV STATE BID ASSIST	-2000.00	
	TITLE TRANSFER	28.25	
	Please see attached window sticker for options and standard equipment.		
	SUBJECT TO PRIOR SALE	SUBTOTAL	29903.34
		SALES TAX	EXEMPT
		SHIPPING & HANDLING	TOTAL DUE
			29903.34

Make all checks payable to MICHAEL HOHL MOTOR CO.
If you have any questions concerning this quote, contact:

TERRY ROUDA 806-474-6654
terry.rouda@michaelhohl.com

THANK YOU FOR YOUR BUSINESS!



CHEVROLET

2025 EQUINOX LT AWD

EXTERIOR: SUMMIT WHITE
INTERIOR: BLACK

1.5L TURBO DOHC ENGINE
8-SPEED AUTO TRANSMISSION

PULL THIS STRIP TO EXPOSE ADHESIVE

STANDARD EQUIPMENT

STANDARD EQUIPMENT INCLUDES AT NO EXTRA CHARGE & THE STANDARD VEHICLE PRICE SHOWN

OWNER BENEFITS

- 3 YEAR/36,000 MILE¹ BUMPER-TO-BUMPER LIMITED WARRANTY
- 5 YEAR/60,000 MILE¹ POWERTRAIN LIMITED WARRANTY, ROADSIDE ASSISTANCE & COURTESY TRANSPORTATION
- FIRST MAINTENANCE VISIT²
- ¹WHICHER COMES FIRST SEE CHEVROLET.COM OR DEALER FOR TERMS, DETAILS & LIMITS

PERFORMANCE & MECHANICAL

- 17" GRIZEN METALLIC MACHINED-FACE ALUMINUM WHEELS
- 17" STEEL SPARE WHEEL

CONNECTIVITY & TECHNOLOGY

- 8 YEARS ONSTAR BASICS³ SEE ONSTAR.COM FOR TERMS

- 11.3" DIAGONAL LCD DISPLAY WITH GOOGLE BUILT-IN WITH WIRELESS APPLE CARPLAY AND ANDROID AUTO FOR COMPATIBLE PHONES
- 11" DIAGONAL DRIVER INFORMATION CENTER
- SIRIUSXM AUDIO W/TRIAL SEE SIRIUSXM.COM/TERMS
- KEYLESS OPEN AND START
- REMOTE START
- ACTIVE NOISE CANCELLATION

- INTERIOR**
- HEATED FRONT BUCKET SEATS
- 8-WAY MANUAL DRIVER SEAT ADJUSTER
- HEATED STEERING WHEEL
- USB PORTS
- EXPRESS UP/DOWN DRIVER WINDOW, ALL EXPRESS DOWN
- PASS-THROUGH CONSOLE
- ILLUMINATED VISOR VANITY

MIRRORS

EXTERIOR

- OUTSIDE HEATED MIRRORS
- LED HEADLAMPS
- LED TAIL LAMPS
- REAR DEEP-TINTED WINDOWS

SAFETY & SECURITY

- ENHANCED AUTOMATIC EMERGENCY BRAKING
- FRONT PEDESTRIAN AND BICYCLIST BRAKING
- ENHANCED LANE KEEP ASSIST WITH LANE DEPARTURE WARNING
- FOLLOWING DISTANCE INDICATOR
- FORWARD COLLISION ALERT
- INTELLIBEAM, AUTO HIGH BEAM
- INTERSECTION AUTOMATIC EMERGENCY BRAKING
- REAR CROSS TRAFFIC BRAKING
- REVERSE AUTOMATIC BRAKING
- REAR PARK ASSIST
- BLIND ZONE STEERING ASSIST

- SAFETY ALERT SEAT
- HD REAR VISION CAMERA
- ADAPTIVE CRUISE CONTROL

MANUFACTURER'S SUGGESTED RETAIL PRICE

STANDARD VEHICLE PRICE \$30,900.00

OPTIONS & PRICING

OPTIONS INSTALLED BY THE MANUFACTURER (MAY REPLACE STANDARD EQUIPMENT LISTING)

TOTAL OPTIONS \$0.00

TOTAL VEHICLE & OPTIONS \$30,900.00

DESTINATION CHARGE 1,395.00

TOTAL VEHICLE PRICE \$31,995.00**

Visit us at www.chevy.com

EPA Fuel Economy and Environment

EQUINOX AWD

Small SUVs range from 14 to 118 MPG. The best vehicle rates 140 MPG.

MPG

26

combined city/hwy

24

city

29

highway

3.8 gallons per 100 miles

Annual fuel cost \$2,000

Fuel Economy & Greenhouse Gas Rating (safer, greener, better)

1 2 3 4 5 6 7 8 9 10 Best

This vehicle emits 344 grams CO₂ per mile. The best emits 0 grams per mile (Electric only). Producing and distributing fuel also create emissions; learn more at fuelconomy.gov.

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Gasoline Vehicle

You spend **\$500**

more in fuel costs over 5 years compared to the average new vehicle.

8 (MPG)

Fuel Economy & Greenhouse Gas Rating (safer, greener, better)

1 2 3 4 5 6 7 8 9 10 Best

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OR Code¹

fueleconomy.gov

Calculate personalized estimates and compare vehicles.

PARTS CONTENT INFORMATION

FOR VEHICLES IN THIS CARLINE:

U.S./CANADIAN PARTS CONTENT: 15%

MAJOR SOURCES OF FOREIGN PARTS

CONTENT: MEXICO 49%

NOTE: PARTS CONTENT DOES NOT INCLUDE FINAL ASSEMBLY, DISTRIBUTION, OR OTHER NON-PARTS COSTS.

FOR THIS VEHICLE:

FINAL ASSEMBLY POINT:

SAN LUIS POTOSI, MEXICO

COUNTRY OF ORIGIN:

ENGINE: MEXICO

TRANSMISSION: UNITED STATES

The label has been attached pursuant to Federal law - Do not remove. It contains information about the vehicle's parts content. It includes the manufacturer's name, the vehicle's model, the vehicle's engine, and the vehicle's transmission. It also includes the vehicle's country of origin and the vehicle's assembly point.

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CHRYSLER MOOTRA SALES CODE E

SALES CODE: 0008 1775

FINAL ASSEMBLY: MEXICO

VIN: 3GNAXPEG78L18194

REISSUE

DEALER TO WHOM DELIVERED

MICHAEL HOHL MOTOR COMPANY

2900 RESEARCH WAY

CARSON CITY, NV 89706



Joe Lombardo
Governor



Tiffany Greenameyer
Director

David Lenzner
Deputy Director

Curtis Palmer
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 5, 2025
To: Tiffany Greenameyer, Clerk of the Board
Governor's Finance Office
From: Kirk Hawkins, Executive Branch Budget Officer 
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF PUBLIC SAFETY –
INVESTIGATION DIVISION**

Agenda Item Write-up:

Pursuant to NRS 334.010, the division requests approval to purchase one replacement vehicle for a total amount not to exceed \$29,425.11.

Additional Information:

The division is requesting to purchase one replacement vehicle within budget account 3743. This request replaces one agency owned vehicle that has reached the identified age for replacement. Funding was provided in the fiscal year 2025 budget through one-shot funding. This vehicle will be used for investigation and undercover activities.

Statutory Authority:

NRS 334.010

REVIEWED: 
ACTION ITEM: _____

Joe Lombardo
Governor



Nevada Department of
Public Safety
Investigation Division

George Togliatti
Director

Ryan Miller
Division Chief

555 Wright Way
Carson City, Nevada 89711-0525
Telephone (775) 684-7400 • Fax (775) 684-7450

Memorandum

DATE: January 31, 2025

TO: Kirk Hawkins, Executive Branch Budget Officer

FROM: Coley McCann, Deputy Chief / Captain 
Department of Public Safety, Investigation Division

SUBJECT: Request to Purchase Vehicle

Attached are the forms and backup documentation as required by the Board of Examiner's, to request approval to purchase one replacement state vehicle pursuant to NRS 334.010. The total cost to replace this highway funded vehicle is \$29,425.11 to include DMV Title, DRS Fees. This funding was appropriated in AB509 in the 82nd Session of Legislation and approved for twelve vehicles totaling \$389,171.00. Purchase of the vehicle is contingent upon BOE approval.

If you have any questions please contact the Division's Administrative Services Officer, Connie Chambers at 775-684-7443.

Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010

Agency Name: Nevada Department of Public Safety, Investigation Division	Budget Account #: 3743
Contact Name: Coley McCann, Captain	Telephone Number: 775-684-7410
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information: Number of vehicles requested: 1 Amount of the request: \$29,425.11 Is the requested vehicle(s) new or used: New Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: 1- SUV Mission of the requested vehicle(s): Undercover	
Were funds legislatively approved for the request? ☐ Yes ☐ No Yes AB 509	If yes, please provide the decision unit number: If no, please explain how the vehicles will be funded?
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): ☐ Addition(s) ☒ Replacement	
Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1314? If not, please explain. No, law enforcement exception	
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) <u>Current Vehicle Information:</u> Vehicle #1 Model Year: 2013 Subaru Outback Odometer Reading: 103,599 Type of Vehicle: SUV <i>Please attach an additional sheet if necessary</i>	Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced. Yes, this vehicle will exceed the 125,000 mileage and/or 10 years of age thresholds. If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
APPOINTING AUTHORITY APPROVAL: Agency Appointing Authority Deputy Chief / Captain Title 1/31/25 Date	
BOARD OF EXAMINERS' APPROVAL: ☐ Approved for Purchase ☐ Not Approved for Purchase Board of Examiners Date	

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2025 Toyota Corolla Cross LE AWD		
Dealer Name:	Dolan Toyota		
Delivery Location:	Carson City		
Vehicle Colors:	Exterior: TBD	Interior: TBD	☒ Cloth ☐ Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$26,966.00	\$26,966.00
SPECIFY OPTIONS: (description)			
Delivery/Handling	1	\$1,350.00	\$1,350.00
Discount	1	\$-217.64	\$-217.64
Optional Package	1	\$699.00	\$699.00
	1		\$0.00
Doc Fee	1	\$599.50	\$599.50
DELIVERY COST: (If other than Reno\Carson or Las Vegas)			
Total purchase price with options			\$29,396.86
DMV Title and DRS Fee's	1	\$28.25	\$28.25
GRAND TOTAL:			\$29,425.11

Registered Owner:	Agency Name & Address: DPS-Investigation Division 107 Jacobsen Way, Bldg C Carson City, Nevada 89701
Legal Owner:	Agency Name & Address: DPS-Investigation Division 107 Jacobsen Way, Bldg C Carson City, Nevada 89701
County Vehicle Based In:	Varies
Name & Phone of Person to contact when vehicle is ready for delivery:	Coley McCann, Deputy Chief / Captain 775-684-7410



TOYOTA

Dolan Toyota

2100 Kietzke Lane

Reno NV 89502

775-826-2750

2025 COROLLA CROSS

Corolla Cross LE

Model: 2025 Corolla Cross LE 2.0L 4-Cyl. Engine All-Wheel
Drive 6304A

VIN: 7MUCAABG45V123591

Stock: 69898

Engine: 2.0L 4-Cyl. Engine

Transmission: Continuously Variable Transmission with
intelligence and Shift Mode (CVT-i-S)



 **EXTERIOR**
Blue Crush Metallic

 **INTERIOR**
Light Gray Fabric

PRICE

Base MSRP *	\$27,665.00
Port Installed Packages & Accessories	\$699.00
Delivery Processing and Handling	\$1,350.00
Total Suggested Retail Price	\$29,714.00

FUEL ECONOMY

	30 MPG	29 MPG	31 MPG
Combined City/Hwy	City	Highway	

INSTALLED PACKAGES & ACCESSORIES

50 State Emissions

FIO \$0.00

Frameless HomeLink® Mirror

PIO \$175.00

Frameless HomeLink® mirror is battery-operated and helps provide easy entry and exit to your garage.

• HomeLink buttons are located under the mirror on the driver's side.

Mudguards

PIO \$155.00

Help protect your paint finish from road debris and the damage it causes.

• Set includes four mudguards.

All-Weather Floor Liner Package

PIO \$299.00

All-Weather Floor Liner Precision-fit and crafted from durable weather-resistant material, protect the interior with signature Toyota style. Includes:

- All-Weather Floor Liners
- Cargo Tray

Quick Charging Cable Package

PIO \$70.00

Features automotive grade quality USB charging cables, a convenient way to have your smart devices charged while on the go.

Includes:

- 1-Apple Lightning to USB-A Cable - 3'
- 1-Apple Lightning to USB-C Cable - 3'
- 1-USB-C to USB-A Cable - 3'
- 1-USB-C to USB-C Cable - 3'

Total Optional Equipment

\$699.00

Vehicle Base Model

\$27,665.00

Delivery Processing and Handling

\$1,350.00

FEATURES

Mechanical & Performance

- Body construction: Unitized body
- Performance: LEV 3, SULEV 30
- Drivetrain: All-Wheel Drive (AWD)
- Mechanical: Multi-link rear suspension with coil springs, trailing arms, stabilizer bar and hydraulic shock absorbers
- Engine: Continuously Variable Transmission with intelligence and Shift Mode (CVTi-S)
- Continuously Variable Transmission with intelligence and Shift Mode (CVTi-S)
- Performance: 2.0-liter 4-cylinder DOHC 16-valve with Dual Variable Valve Timing with intelligence (VVT-i), 169 hp @ 6600 rpm/151 lb.-ft. @ 4400 rpm
- Performance: Electric Power Steering (EPS)
- Mechanical: Independent MacPherson strut front suspension with stabilizer bar, coil springs and hydraulic shock absorbers
- Mechanical: Power-assisted brakes; ventilated front discs and solid rear discs
- Engine: 2.0L 4-Cyl. Engine
- Weight Rating: 4455 lbs

Exterior

- Black rocker body panels and black overfenders
- Smart Key System with Push Button Start featuring touch-sensor lock/unlock feature on front doors and liftgate and a remote keyless entry system with lock, unlock and panic buttons
- Color-keyed rear spoiler
- Privacy glass on rear, side, quarter and liftgate windows
- Variable windshield wipers and intermittent rear wiper
- Daytime Running Lights (DRL) with on/off feature
- LED stop lights
- Color-keyed outside door handles with front-row touch-sensor lock and unlock feature
- All-chrome badging
- Black grille
- Intermittent rear window wiper
- Gloss-black heated power outside mirrors with turn signal and integrated blind spot warning indicators
- LED projector low- and high-beam headlights with Automatic High Beams (AHB) with auto on/off feature
- Black-painted roof rails

Exterior Dimensions

- Overall length 176.1
- Overall height 64.9
- Overall width 71.9
- Ground clearance 8.1

Interior

- Black door interior handles
- Standard shift boot
- Overhead console with maplights, Safety Connect® button
- Four cup holders
- Standard tilt/telescopic steering wheel with audio, Bluetooth® hands-free phone voice-command, Full-Speed Range Dynamic Radar Cruise Control (DRCC), Lane Departure Alert (LDA), Lane Tracing Assist (LTA) controls
- Premium instrumentation cluster with speedometer and tachometer, coolant temperature, 4.2-in. color TFT Multi-Information Display (MID) with customizable settings, odometer, tripmeters, outside temperature, current/average fuel economy, cruising range, average speed, elapsed time, shift-position indicator; TPMS, Eco Mode indicator, one-touch 3-blink lane change turn signal indicator, and warning messages
- Front automatic single-zone air conditioning with air filter and rear-seat vents
- 4-way manual passenger seat
- Power door locks with shift-linked automatic lock/unlock feature
- Dual sun visors with sliding extensions, Illuminated vanity mirrors
- Center console with armrest
- Passenger-side glove compartment
- Four total USB-C charging outlets: two front and two rear
- Qi-compatible wireless smartphone charging
- 6-way manual driver's seat
- Fabric-trimmed 60/40 split fold-flat second-row seats with adjustable outboard headrests

Audio Multimedia

- 8-in. Toyota Audio Multimedia, 6 speakers, with wireless Apple CarPlay® & Android Auto™ compatibility, SiriusXM® 3-month trial subscription. See toyota.com/connected-services for details. S

ToyotaCare

- 24-hour Roadside Assistance \$0 (No Cost)
- No cost maintenance plan \$0 (No Cost)

Safety & Convenience

- Nine airbags —includes driver and front passenger airbags; driver and front passenger outboard seat-mounted side airbags; driver and passenger side curtain airbags, rear side airbags (right and left), and driver knee airbag
- Tire Pressure Monitor System (TPMS) with direct pressure readout and individual tire location alert. When the tire pressure drops to a critically low level, a light on the instrument panel alerts the driver to the individual location of the tire.
- Rear-Seat Reminder
- Hill Start Assist Control (HAC)
- LATCH (Lower Anchors and Tethers for CHildren) includes lower anchors on rear seats
- Collapsible steering column
- Toyota Safety Sense™ 3.0 —Pre-Collision System with Pedestrian Detection , Proactive Driving Assist , Full-Speed Range Dynamic Radar Cruise Control , Lane Departure Alert with Steering Assist ,Automatic High Beams , Lane Tracing Assist and Road Sign Assist
- Backup camera
- Star Safety System™ —includes Enhanced Vehicle Stability Control (VSC), Traction Control (TRAC), Anti-lock Brake System (ABS), Electronic Brake-force Distribution (EBD), Brake Assist (BA) and Smart Stop Technology® (SST)
- Safe Exit Alert (SEA)
- Blind Spot Monitor (BSM) with Rear Cross-Traffic Alert (RCTA)
- Anti-theft system engine immobilizer
- Crumple zones/side-impact door beams

Connected Services

- Remote Connect — remotely interact with your vehicle through the Toyota app via your smartwatch. Depending on grade, allows you to lock/unlock doors, start and stop the vehicle, locate your last parked location, check vehicle status and monitor guest drivers. Subscription required after trial. 4G network dependent. 1-year trial subscription, select features only
- Service Connect — receive personalized maintenance updates and vehicle health reports. Subscription required after trial. 4G network dependent. Up to 10-year trial subscription
- Wi-Fi Connect —includes AT&T Wi-Fi hotspot and Integrated Streaming (Apple Music® and Amazon Music) compatibility. Subscription required after trial. 4G network dependent. Up to 30-day/3 GB trial subscription
- Safety Connect® — includes Emergency Assistance button, enhanced Roadside Assistance, Automatic Collision Notification and Stolen Vehicle Locator. Subscription required after trial. 4G network dependent. Up to 10-year trial subscription
- Drive Connect —includes Cloud Navigation with Google Points of Interest (POI) data, Intelligent Assistant with Hey, Toyota, and Destination Assist. Subscription required after trial. 4G network dependent. Capable (subscription required)

* Base MSRP excludes manufacturer, distributor and dealer options, taxes, title and license and dealer fees and charges. Also excludes the Delivery, Processing and Handling of \$1,135 for Cars (Corolla, Corolla HV, Corolla HB, GR Corolla, Camry, Camry HV, Prius, Prius Prime, Toyota Crown, Mirai, GR86, GR Supra), \$1,350 for Entry SUV (Corolla Cross, Corolla Cross HV), \$1,395 for Small SUV (RAV4, RAV4 HV, RAV4 Prime, bZ4X), \$1,450 for Mid SUV/Van (4Runner, Venza, Highlander, Highlander HV, Grand Highlander, Grand Highlander HV, Sienna, Land Cruiser, Toyota Crown Signia), \$1,495 for Small Pickup (Tacoma), \$1,945 for Large Pickup/Large SUV (Tundra, Tundra HV, Sequoia). (Historically, vehicle manufacturers and distributors have charged a separate fee for processing, handling and delivering vehicles to dealerships. Toyota's charge for these services is called the "Delivery, Processing and Handling" and is based on the value of the processing, handling and delivery services Toyota provides as well as Toyota's overall pricing structure and may be subject to change at any time. Toyota may make a profit on the Delivery, Processing and Handling.) The Delivery, Processing and Handling in AL, AR, FL, GA, LA, MS, NC, OK, SC and TX may vary. The published prices do not apply to Puerto Rico and the U.S. Virgin Islands. Dealer price will vary.

ToyotaCare, which covers normal factory scheduled maintenance for 2 years or 25,000 miles, whichever comes first, is included as part of the sales price of the vehicle for qualifying buyers. See participating dealer for eligibility and coverage details.

Disclaimer: This document is not meant to replace or substitute the actual window sticker on the vehicle. Toyota Motor Sales, U.S.A., Inc. is not responsible and disclaims any liability for inaccuracies. Please contact your dealer with any questions or if you require additional information.

DOLAN TOYOTA

Stock # _____
 Product Specialist **ARLINE POLLARD**
 Date **01/31/2025**
 Home # **N/A**
 Cell # **N/A**
 Work # **(775) 826 - 2750**

DOLAN TOYOTA SCION

2100 KIETZKE LN RENO NV 89502

Motor Vehicle Purchaser Order and Federal Disclosure Statement

Purchaser **STATE OF NV DEPT OF PUBLIC SAFETY INVESTIGATIONS**
 Address **107 JACOBSEN WAY**

State **NV** Zip **89701**
 City **CARSON CITY**

Enter my order for the automobile, accessories, and insurance listed below under the terms and conditions set forth. Reference page 2.

New	XX	Used	Color	Trim	Cylinder	4	Type	SPORT UTILITY
Year	Make	Model	Vin No.	Cash Price				
2025	TOYOTA	COROLLA CROSS	Placard No.	\$ 28,797.36				
Trade-In 1	Stock #	Mileage	Accessories	N/A				
Year	Make	Model	N/A	\$ N/A				
Vin No.		Allowance \$	N/A	\$ N/A				
Lienholder		Balance \$	N/A	\$ N/A				
Trade-In 2	Stock #	Mileage	N/A	\$ N/A				
Year	Make	Model	N/A	\$ N/A				
Vin No.		Allowance \$	N/A	\$ N/A				
Lienholder		Balance \$	N/A	\$ N/A				
Trade-In 3	Stock #	Mileage	N/A	\$ N/A				
Year	Make	Model	N/A	\$ N/A				
Vin No.		Allowance \$	N/A	\$ N/A				
Lienholder		Balance \$	N/A	\$ N/A				
Total Trade-Allowance		\$	N/A					
Balance Owed on Trade(s)		\$	N/A					
Net Allowance from Trade(s)		\$	0.00					
Trade-In Tax Credit		\$	0.00					
Rebate		\$	N/A					
Cash Down		\$	N/A					
Total Down Payment		\$	0.00					
Insurance Information								
Company _____ Agent _____								
Deductible Comprehensive \$ 500 Deductible Collision \$ 500								
Warning - Unless a charge is included in the Agreement for Public Liability or Property Damage Insurance for such coverage is not provided by this agreement. Notice: No person is required as a condition precedent to financing the purchase of a motor vehicle to purchase insurance through a particular insurance agent or broker. The foregoing declarations are hereby acknowledged.								
Seller _____								
Buyer _____								
Prepayment: This loan may be paid in full at any time before the final payment is due, if I so choose. If paid in full prior to maturity, interest will be charged only for the actual time I had the loan, or \$50, whichever is greater, plus any loan charges other than interest provided in this note. Any partial payment does not alter my obligation to continue making normal monthly payments as scheduled.								
Buyer acknowledges that in the event of default in the payment of any installment due under the Security Agreement for a period of 10 days or more, holder of the Security Agreement may collect a delinquency charge in an amount not exceeding in the aggregate a sum of 5% of such installment provided that such delinquency charge may be collected not more than once on any installment, and that failure to make timely payment may result in repossession by holder of Security Agreement or Contract.								
Notice to Buyer: (1) Do not sign this agreement before you read it or if it contains any blank spaces to be filled in. (2) You are entitled to a completely filled-in copy of this agreement. (3) Under the law you have the right to pay off in advance the full amount due and under certain conditions to obtain a partial refund of the finance charge. (4) If you default in the performance of your obligations under this agreement, the vehicle may be repossessed and you may be subject to suit and liability for the unpaid indebtedness evidenced by this agreement.								
RECEIPT OF A FILLED-IN COPY OF THIS AGREEMENT IS HEREBY ACKNOWLEDGED BY PURCHASER.								
All used cars or trucks sold "AS-IS" and without guarantee as to condition, mileage, year, or model, unless otherwise specified in writing.								
(Seller) _____								
By <u>N/A</u> Date <u>JANUARY 31</u> , 20 <u>25</u>								
Authorized Representative of Dealer								
Purchaser certifies that he or she is of legal age, and agrees to sign a Security Agreement according to the terms herein, in the event payoff figures are more than quoted by the Purchaser, Purchaser hereby agrees to pay this excess on demand.								
Purchaser's Signature _____								
Co-Purchaser's Signature <u>N/A</u>								

Legal Owner _____
 Store Address N/A
 Agreement balance payable in 1 installments as follows:
 \$ N/A on JANUARY 20 25, \$ _____ on 20, and 1 Monthly
 installments of \$ 29,425.11, each beginning on the 31 day of JANUARY, 2025.
 If any payment is more than twice the amount of a regular equal payment, identify as "Balloon Payment" at \$ N/A. All payments shall be made at the office of the holder Security Agreement.

CURRENT VEHICLE INFORMATION:

Vehicle # 1 – Unit 155 H

Year / Make / Model: 2013 Subaru Outback

Odometer Reading: 103,599

Type of Vehicle: SUV

Assembly Bill No. 509-Committee on Ways and Means

CHAPTER.....

AN ACT making appropriations to the Investigation Division of the Department of Public Safety for the replacement of vehicles, radio equipment, cameras, computer hardware and associated software and certain weapons; and providing other matters properly relating thereto.

EXPLANATION - Matter in *bolded italics* is new; matter between brackets [omitted material] is material to be omitted.

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

Section 1. There is hereby appropriated from the State General Fund to the Investigation Division of the Department of Public Safety the sum of \$355,728 for the replacement of vehicles.

Sec. 2. There is hereby appropriated from the State Highway Fund to the Investigation Division of the Department of Public Safety the sum of \$33,443 for the replacement of vehicles.

Sec. 3. There is hereby appropriated from the State General Fund to the Investigation Division of the Department of Public Safety the sum of \$228,634 for the replacement of radio equipment.

Sec. 4. There is hereby appropriated from the State Highway Fund to the Investigation Division of the Department of Public Safety the sum of \$15,004 for the replacement of radio equipment.

Sec. 5. There is hereby appropriated from the State General Fund to the Investigation Division of the Department of Public Safety the sum of \$21,978 for the replacement of cameras.

Sec. 6. There is hereby appropriated from the State Highway Fund to the Investigation Division of the Department of Public Safety the sum of \$2,997 for the replacement of cameras.

Sec. 7. There is hereby appropriated from the State General Fund to the Investigation Division of the Department of Public Safety the sum of \$109,368 for the replacement of computer hardware and associated software.

Sec. 8. There is hereby appropriated from the State Highway Fund to the Investigation Division of the Department of Public Safety the sum of \$3,871 for the replacement of computer hardware and associated software.

Sec. 9. There is hereby appropriated from the State General Fund to the Investigation Division of the Department of Public Safety the sum of \$41,760 for the replacement of taser weapons.



Sec. 10. There is hereby appropriated from the State Highway Fund to the Investigation Division of the Department of Public Safety the sum of \$4,320 for the replacement of taser weapons.

Sec. 11. Any remaining balance of the appropriations made by sections 1 to 10, inclusive, of this act must not be committed for expenditure after June 30, 2025, by the entity to which the appropriation is made or any entity to which money from the appropriation is granted or otherwise transferred in any manner, and any portion of the appropriated money remaining must not be spent for any purpose after September 19, 2025, by either the entity to which the money was appropriated or the entity to which the money was subsequently granted or transferred, and must be reverted to the fund from which it was appropriated on or before September 19, 2025.

Sec. 12. This act becomes effective upon passage and approval.



Joe Lombardo
Governor



Tiffany Greenameyer
Director

David Lenzner
Deputy Director

Curtis Palmer
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: January 22, 2025
To: Tiffany Greenameyer, Clerk of the Board
Governor's Finance Office
From: Rosa Rogula, Executive Branch Budget Officer
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF CONSERVATION & NATURAL RESOURCES –
DIVISION OF WATER RESOURCES**

Agenda Item Write-up:

Pursuant to NRS 334.010, the division requests approval to purchase two replacement vehicles for a total amount not to exceed \$98,527.

Additional Information:

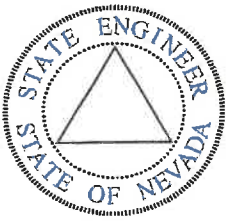
The division is requesting to purchase two replacement vehicles within non-executive budget account 4210 and budget account 4213. This request replaces two agency owned vehicles that have reached the identified age for replacement. Non-executive budget account 4210, CAT35 has a realized funding of \$474,908 and budget account 4213 has a realized funding of \$1,793,888 and will be cost allocated across all categories. These new Pick-Up trucks will be used for field work to travel across the State of Nevada to manage the state's water resources.

Statutory Authority:

NRS 334.010

REVIEWED: DW

ACTION ITEM: _____



Nevada Division of
WATER RESOURCES

STATE OF NEVADA
Department of Conservation and Natural Resources

Joe Lombardo, *Governor*
James A. Settlemeyer, *Director*
Adam Sullivan, P.E., *State Engineer*

MEMORANDUM

Date: January 14, 2025

To: Rosa Rogula, Executive Branch Budget Officer
Governor's Finance Office, Department of Administration

From: Natalie Wood, Administrative Services Officer, Division of Water Resources

Subject: Vehicle Request Approval

This request seeks to replace two pickup trucks purchased through non-executive funding in accordance with SAM 1314 and 1316.

- 2014 Chevy 1500 EX63594 155,200 miles
- 2006 Chevy 1500 EX50281 111,340 miles

Attached is a request to the Board of Examiners Request for Approval to Purchase a State Vehicle Form, pursuant to NRS 334.010.

Thank you in advance for your consideration of this request.

Natalie Wood
Administrative Services Officer II
Nevada Division of Water Resources
n.wood@water.nv.gov
(O) 775-684-2880 | (F) 775-684-2811

RECEIVED

JAN 14 2025

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION



Nevada Division of
WATER RESOURCES

STATE OF NEVADA
Department of Conservation and Natural Resources
Joe Lombardo, *Governor*
James A. Settelmeyer, *Director*
Adam Sullivan, P.E., *State Engineer*

MEMORANDUM

Date: January 21, 2025

To: Rosa Rogula, Executive Branch Budget Officer
Governor's Finance Office, Department of Administration

From: Natalie Wood, Administrative Services Officer, Division of Water Resources

Subject: 2025 Toyota Tacoma TRD Offroad 4WD Justification

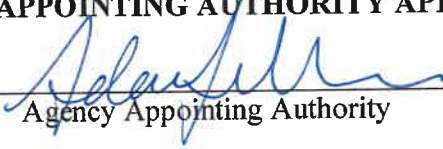
This request seeks approval to purchase two 2025 Toyota Tacoma TRD Offroad 4WD pickup trucks using non-executive funding. The TRD Offroad package includes critical features such as specialized suspension, all-terrain tires, a steel skid plate, underbody protection for the transfer case, rear differential, and fuel tank, as well as an electronic locking rear differential and advanced traction control systems. These features are specifically designed for off-road use and are essential for completing fieldwork across the State of Nevada.

The vehicles are required to navigate unpaved and poorly maintained roadways to access water systems for meter readings, maintenance, and other essential tasks. Without this package, aftermarket modifications would be necessary to meet the operational demands.

Thank you for your consideration of this request.

Natalie Wood
Administrative Services Officer II
Nevada Division of Water Resources
n.wood@water.nv.gov
(O) 775-684-2880 | (F) 775-684-2811

Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010

Agency Name: Division of Water Resources	Budget Account #: 4210 and 4213
Contact Name: Natalie Wood	Telephone Number: 775-684-2880
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information: Number of vehicles requested: 2 Amount of the Request: 98,526.50 Is the requested vehicle(s) new or used: <u>New</u> Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: <u>Two (2) 2025 Toyota Tacoma SR5 Double Cab 4x4 pickups</u> Mission of the requested vehicle(s): Vehicles will be used for field work to travel across the State of Nevada to manage the state's water resources.	
Were funds legislatively approved for the request? ☐ Yes ☒ No	If yes, please provide the decision unit number: If no, please explain how the vehicles will be funded? Funded by a non-executive account.
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): ☐ Addition(s) ☒ 2 Replacement(s)	
Does the requested vehicle(s) comply with requirements pursuant to SAM 1314? If not, please explain. Yes, these vehicle purchases comply with SAM 1314.	
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) Current Vehicle Information: Vehicle #1 Model Year: 2014 Chevy 1500 Odometer Reading: 155,200 Type of Vehicle: Pick Up Truck Vehicle #2 Model Year: 2006 Chevy 1500 Odometer Reading: 111,340 Type of Vehicle: Pick Up Truck <i>Please attach an additional sheet if necessary</i>	Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced. Yes, these vehicle purchases comply with SAM 1316. If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade. This request includes off-road upgrades to enhance fieldwork operations throughout the State of Nevada.
APPOINTING AUTHORITY APPROVAL:	
 _____ Agency Appointing Authority	Adam Sullivan, P.E., State Engineer _____ Title 1/22/25 _____ Date
BOARD OF EXAMINERS' APPROVAL:	
☐ Approved for Purchase ☐ Not Approved for Purchase _____ Board of Examiners _____ Date	

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2025 Toyota Tacoma TRD Offroad 4WD		
Dealer Name:	Dolan Toyota Scion		
Delivery Location:	Elko, NV		
Vehicle Colors:	Exterior: Ice Cap	Interior: Boulder Fabric	☒ Cloth ☐ Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	2	\$ 42,900	\$85,800
SPECIFY OPTIONS: (description)		\$	\$
TRD Off-Road Upgrade Package	2	\$4,840	\$9,680
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
DELIVERY COST: (If other than Reno\Carson or Las Vegas)	2	\$1,495	\$2,990
Total purchase price with options	2	\$49,235	\$98,470
DMV Title and DRS Fee's	2	\$28.25	\$56.50
GRAND TOTAL:			\$98,526.50

Registered Owner:	Agency Name & Address: Nevada Division of Water Resources 901 S. Stewart St., Ste. 2002 Carson City, NV 89701
Legal Owner:	Agency Name & Address: Nevada Division of Water Resources 901 S. Stewart St., Ste. 2002 Carson City, NV 89701
County Vehicle Based In:	Elko
Name & Phone of Person to contact when vehicle is ready for delivery:	Landon Harris (775) 753-3553



ZIP CODE: 89703

Your 2025

Tacoma TRD Off-Road

\$49,235

Total Amount as Built*



Summary	Option Code	Price
Tacoma TRD Off-Road Base MSRP*		\$42,900
Cabs & Beds		
Double Cab with 5-ft bed		
Colors		
 EXTERIOR: Ice Cap		-
 INTERIOR: Boulder/Black Fabric w/Smoke Silver		-
Powertrain		
ENGINE: i-FORCE 2.4L 4-Cyl. Turbo Engine		-
DRIVETRAIN: 4-Wheel Drive		-
TRANSMISSION: 8-Speed Automatic Transmission		-
Packages		
50 State Emissions		INCLUDED
TRD Off-Road Upgrade Package	OU	\$4,840
Delivery, Processing and Handling Fee		\$1,495
Total SRP*		\$49,235
Maintenance		
 ToyotaCare ⓘ		\$0 (NO COST)*
No cost maintenance plan and roadside assistance.*		
Total Amount as Built*		\$49,235

Your 2025
Tacoma TRD Off-Road

Joe Lombardo
Governor



Tiffany Greenameyer
Director

David Lenzner
Deputy Director

Curtis Palmer
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 7, 2025
To: Tiffany Greenameyer, Clerk of the Board
Governor's Finance Office
From: Shauna Tilley, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Lupita Martinez to assist with apprenticeship compliance work for the Department of Business and Industry, Office of the Labor Commissioner through statewide contract #99SWC-NV21-7577 with HAT Limited Partnership dba Manpower.

Additional Information:

Ms. Martinez retired from the office as a Chief Compliance Audit Investigator on August 7, 2023 and is receiving pension benefits. After her retirement, she contracted for three terms with the department: from January 1, 2024 through March 29, 2024; from April 10, 2024 through September 29, 2024; and from October 3, 2024 through March 29, 2025. The department requests to continue contracting with Ms. Martinez from March 30, 2025 through September 30, 2025 onsite on a part-time basis, 20 hours per week.

Ms. Martinez' experience with the apprenticeship programs is valuable in implementing utilization for federal grant funding and to continue to train the new Chief Compliance Audit Investigator and assist in supporting and developing the programs.

Statutory Authority:

NRS 333.705(1)

REVIEWED: _____
ACTION ITEM: _____

STATE OF NEVADA

JOE LOMBARDO
Governor



DR. KRISTOPHER SANCHEZ
Director

PERRY FAIGIN
Deputy Director

MARCEL F. SCHAEERER
Deputy Director

DEPARTMENT OF BUSINESS AND INDUSTRY
OFFICE OF THE DIRECTOR
Fiscal Services Unit

MEMORANDUM

DATE: January 27, 2025

TO: Annette Morfin
Purchasing Officer II

FROM: Perry Faigin, Deputy Director 
Department of Business and Industry

SUBJECT: Authorization to Contract with a Former Employee – Lupita Martinez

The Department of Business and Industry, Office of the Labor Commissioner (OLC) is requesting to renew a contract with former employee, Lupita Martinez, through the use of Manpower Staffing Agency. This request is made in accordance with the State Administrative Manual Chapter 0323.

In her previous position as the Chief Compliance Audit Investigator (Chief Investigator), Ms. Martinez performed statewide regulation in accordance with the Apprenticeship Utilization Act (AUA) (NRS 338.01165), and she provided technical assistance and oversight for apprentice utilization, Registered Apprenticeship Programs (RAPs) and programs seeking to become RAPs. Continuing to contract with her would benefit the State and State Apprenticeship Director Toni Giddens as she works with the Accelerating Nevada Apprenticeships for All (ANAA) grant program to create new and expand existing RAPs to connect underrepresented individuals to career pathways in high-demand sectors. After the expiration of the ANAA grant, the agency will pay for her contract with State Apprenticeship Expansion Formula (SAEF) grant salary funds.

Ms. Martinez will continue to assist in training the Chief Investigator and assist in overseeing the compliance of apprentices on public works and prevailing wage projects, as required by Nevada Revised Statutes §§ 338 and 610 and Nevada Administrative Code §§ 338 and 610, as well as Apprenticeship Utilization Act changes resulting from Senate Bill 82 (SB 82). She will continue to assist with the ongoing upgrade to the agency's case management system. She was part of the upgrade design team and is uniquely qualified to help the agency make the transition from the old case management system to the new while incorporating the new mandates of SB 82.

Ms. Martinez is currently performing work for the OLC under previous authorization that expires on March 29, 2025. If approved, the current request will allow an extension of her work for the agency through September 30, 2025, at the same rate of \$45.18 per hour, and all work will occur on site in the Las Vegas office.

Please contact me if additional information or clarification is needed. My phone number is 775-684-2987.



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Lupita Martinez		
Former Employee ID Number:	10331		
Former Job Title:	Chief Compliance Audit Investigator		
Former Employee Agency:	Office of the Labor Commissioner (Department of Business & Industry)		
Former Class and Grade:	Class:	11.360	Grade: 37
Former Employment Dates:	From:	7/1/1996	To: 8/7/2023
Requesting Agency:	Office of the Labor Commissioner		
Vendor:	Manpower		
Please mark which of the following applies and complete Sections 'A' through 'M' below:			
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.		
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.		
A	Summarize scope of contract work. Assist with the compliance of apprentice utilization on public works projects and prevailing wage responsibilities of the Office of the Labor Commissioner as required by Nevada Revised Statutes (NRS) sections 338 and 610 and Nevada Administrative Code (NAC) sections 338 and 610.		
B	Document former job description. Supervise investigators and administrative staff and perform investigations and monitoring of wage claims and employment complaints, apprentice utilization on public works projects, prevailing wage, and misclassifications violations. Review public works projects and verify compliance with the Apprenticeship Utilization Act. Oversee PEA and PEO applications and licensing.		
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer? Ms. Martinez has specialized knowledge of the agency's operations, Nevada statutes and regulations, and case law. She will help meet the needs of State Apprenticeship Director as she works with the Accelerating Nevada Apprenticeships for All (ANAA) grant program to create new and expand existing Registered Apprenticeship Programs (RAPs) and to connect individuals to career pathways in high-demand sectors such as healthcare, teaching and information technology. Her assistance with the ANAA grant, which ends June 30, 2025, will be required at least through June 30, 2025. Thereafter, Ms. Martinez will help meet the needs of the State Apprenticeship Director by assisting with audits, maintaining files, progress reporting, cost and expenditure monitoring and provide continued support to Labor Commissioner in implementing the		

	apprenticeship utilization act for the SAEF Grant. Her assistance with the SAEF grant will be required at least through September 30, 2025.
D	Explain why existing State employees within your agency cannot perform this function. Experience is critical to this position, and we need Ms. Martinez' expertise to continue her work on existing apprenticeship development project. Ms. Martinez would continue to provide technical assistance and oversight for the compliance of RAPs, programs seeking to become registered apprenticeship programs, and apprentice utilization on public works and prevailing wage projects, as required by Nevada Revised Statutes §§ 338 and 610 and Nevada Administrative Code §§ 338 and 610.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750. There is no relationship.
F	List contractors' hourly rate and employee's hourly rate. Temp Employee hourly rate: \$45.18 per hour. Temp Employee Hourly Rate with 25% Admin Fee: \$56.48.
G	List the range of comparable State employee rates. This should include the job title, pay grade and hourly rate. Chief Compliance Auditor Investigator (Chief Investigator), Grade 37, Hourly Rate Range: \$30.32 to \$45.18.
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result? The contract rate does not exceed the maximum rate.
I	Document justification for hiring contractor. Continue working with the Labor Commissioner and State Apprenticeship Director to support the development, modernization, and diversification of new RAPs and expand existing RAPs. Continue to assist with training of the new Chief Compliance Audit Investigator in apprenticeship programs and utilization. She is uniquely qualified to help the agency make the transition.
J	Will the employee be collecting PERS at any time during the contract? Yes.
K	What is the duration of the contract with the former employee? (Include start and end date) March 30, 2025, to September 30, 2025.
L	Will the former employee be working full time or part time? If part time, how many hours? Part time. 20 hours per week. Work will be conducted on site (no remote work).
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s). No.
Comments – Provide any additional comments:	
For this contract hire we will be using authorized ANAA & SAEF grant funding.	

Approval for Authorization to Contract with a Former Employee:



Signature of Agency Head Authorizing Request

1/27/2025

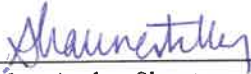
Date



Purchasing Administrator Signature (if a Statewide Contract)

1/29/2025

Date



Budget Analyst Signature

02-14-25

Date

Clerk of the Board of Examiners Signature

Date

Joe Lombardo
Governor



Tiffany Greenameyer
Director

Curtis Palmer
Deputy Director

Vacant
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 5, 2025
To: Tiffany Greenameyer, Clerk of the Board
Governor's Finance Office
From: Nima Rezaie, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Darin Tedford to provide consulting services with AtkinsRealis USA, Inc.

Additional Information:

Mr. Tedford, who previously served as a Deputy Administrator, retired from the department January 5, 2024. He was hired by AtkinsRealis immediately following his retirement from state service. In his position with AtkinsRealis he will be responsible for monitoring and tracking the process of NDOT/AtkinsRealis resources to ensure project requirements and deadlines are met. Mr. Tedford has met the prohibition period as required in NRS 281A.410(1)(b).

Statutory Authority:

NRS 333.705(1)

REVIEWED:
ACTION ITEM:



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

March 4, 2025

To: Governor's Finance Office
From: Tracy Larkin Thomason, Director
Subject: Authorization to Contract with a Former Employee – Darin Tedford

SUMMARY

Pursuant to NRS 333.705, the Nevada Department of Transportation (NDOT) is requesting authority to allow a contractor, who employs a former State employee, to allow the employee to perform work related to NDOT. Mr. Darin Tedford, who previously held the position of Deputy Director of Administration for NDOT, retired from state service on January 5, 2024. Immediately following his retirement from state service, Mr. Tedford was and remains employed by AtkinsRealis full-time as their Business Development Manager. AtkinsRealis is currently contracted with the Nevada Department of Transportation to provide consulting services for engineering design services, operations and network analysis, technical assessments, and research and development of safety plans.

BACKGROUND

This request was originally presented to the Governor's Finance Office in May of 2024. It was determined at this time that this request would need to be presented to the Nevada Commission on Ethics for further review. The Nevada Commission on Ethics determined that Mr. Tedford's employment with AtkinsRealis was not within the scope of conduct prohibited by the "cooling-off" provisions of NRS 281A.550(5); however, it was determined that Mr. Tedford would need to comply with the mandatory one-year prohibition pursuant to NRS 281A.410(1)(b). This determination restricted compensation to Mr. Tedford for representation or consultation services to AtkinsRealis on any issue that was under consideration by NDOT during his term of public service.

Mr. Tedford has successfully met the Nevada Commission on Ethics requirements as set forth in NRS 281A.410(1)(b); therefore, NDOT is requesting to allow AtkinsRealis to utilize Mr. Tedford's experience and skillsets by providing engineering consultant services. Mr. Tedford will be responsible for monitoring and tracking the process of NDOT/AtkinsRealis resources to ensure project requirements and deadlines are met. The following assignments are expected to be assigned to Mr. Tedford:

- 112-22-816 - Traffic Safety- Implementation of statewide Local Road Safety Plan
- 197-23-016 - Traffic Operations-Staff augmentation to support traffic engineering design, traffic analysis, traffic operations and programs, and public outreach.
- 667-22-015 - Project Management - Advanced Transportation and Congestion Management Technologies Deployment (ATCMTD) for constructing, installing, and deploying Intelligent Transportation Systems (ITS), Safety, and Traffic Management systems along US-95 between Summerlin Parkway and the US-95/1-15 Spaghetti Bowl Interchange
- 567-21-050 - Maintenance and Asset Management - On-Call engineering services for Department maintenance projects.
- 661-22-816 - Traffic Safety- On-Call support for the Highway Safety Improvement Plan (HSIP)

RECOMMENDATION

We respectfully request your approval to allow Mr. Tedford to work with NDOT as described above.

DocuSigned by:

Tracy Larkin Thomason

Tracy Larkin Thomason, P.E., Director



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

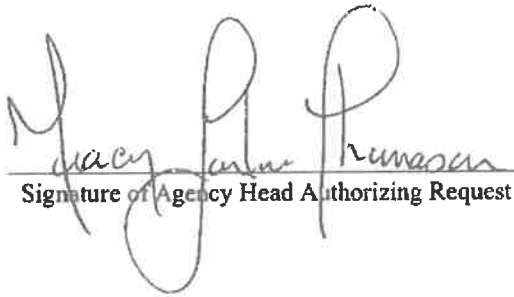
Employee Information				
Former Employee Name:	Darin Tedford			
Former Employee ID Number:	13580			
Former Job Title:	Deputy Director			
Former Employee Agency:	Nevada Department of Transportation			
Former Class and Grade:	Class:	Unclassified	Grade:	55
Former Employment Dates:	From:	January 4, 1994	To:	January 5, 2024
Requesting Agency:	Nevada Department of Transportation			
Vendor:	Avenue Consultants, Inc.			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
X	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work. AtkinsRealis is currently contracted with the Nevada Department of Transportation to provide consulting services for engineering design services, operations and network analysis, technical assessments, and research and development of safety plans.
B	Document former job description. Deputy Director of Administration for the Nevada Department of Transportation
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer? He was hired by AtkinsRealis due to his experience and skillsets in engineering.
D	Explain why existing State employees within your agency cannot perform this function.

	This question is not applicable to this request as the former state employee, Darin Tedford, is working for a contracted vendor/entity.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750. There is no relationship between the contracted vendor and/or the former employee and the individual overseeing the contractor. Darin Tedford was the Deputy Administrator of NDOT when the agreements with AtkinsRealis were established; however, he has met the required prohibition period pursuant to NRS 281A.410(1)(b).
F	List contractors' hourly rate and employee's hourly rate. This question is not applicable to this request. The former state employee is working for a contracted vendor/entity.
G	List the range of comparable State employee rates. This should include the job title, pay grade and hourly rate. This question is not applicable to this request. The former state employee is working for a contracted vendor/entity.
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result? This question is not applicable to this request. The former state employee is working for a contracted vendor/entity.
I	Document justification for hiring contractor. This question is not applicable to this request. The former state employee is working for a contracted vendor/entity.
J	Will the employee be collecting PERS at any time during the contract? Yes
K	What is the duration of the contract with the former employee? (Include start and end date) The term of the related contracts with the contracted vendor range from 12/21/2021-6/30/27; NDOT is requesting authority to allow the former employee to work on NDOT projects from upon BOE approval to January 6, 2026.
L	Will the former employee be working full time or part time? If part time, how many hours? The former state employee works full time for the contracted vendor/entity.
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s). No

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:


Signature of Agency Head Authorizing Request

2/25/25
Date

Purchasing Administrator Signature (if a Statewide Contract)

Date


Budget Analyst Signature

2/25/25
Date

Clerk of the Board of Examiners Signature

Date

Joe Lombardo
Governor



Tiffany Greenameyer
Director

Curtis Palmer
Deputy Director

Vacant
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 5, 2025
To: Tiffany Greenameyer, Clerk of the Board
Governor's Finance Office
From: Nima Rezaie, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Jeff Lerud to provide consulting services with Avenue Consultants, Inc.

Additional Information:

Mr. Lerud, who previously served as a Deputy Administrator, retired from the department January 5, 2024. He was hired by Avenue Consultants immediately following his retirement from state service. In his position with Avenue Consultants, Inc. he will assist in pursuing additional service provider agreements with the department and other public agencies within Nevada and will provide support to active consulting agreements. Mr. Lerud has met the prohibition period as required in NRS 281A.410(1)(b).

Statutory Authority:

NRS 333.705(1)

REVIEWED:
ACTION ITEM:



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

March 5, 2025

To: Governor's Finance Office
From: Tracy Larkin Thomason, Director
Subject: Authorization to Contract with a Former Employee – Jeff Lerud

SUMMARY

Pursuant to NRS 333.705, the Nevada Department of Transportation (NDOT) is requesting authority to allow a contractor, who employs a former State employee, to allow the employee to perform work related to NDOT. Mr. Jeff Lerud, who previously held the position of Deputy Director of Engineering for NDOT, retired from state service on January 5, 2024. Immediately following his retirement from state service, Mr. Lerud was and remains employed by Avenue Consultants, Inc full-time as their Nevada Geographical Leader. Avenue Consultants, Inc. is currently contracted with the Nevada Department of Transportation to provide consulting services for engineering design services, operations and network analysis, technical assessments, and environmental assessments.

BACKGROUND

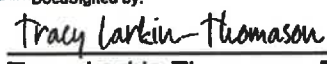
This request was originally presented to the Governor's Finance Office in May of 2024. It was determined at this time that this request would need to be presented to the Nevada Commission on Ethics for further review. The Nevada Commission on Ethics determined that Mr. Lerud's employment with Avenue Consultants, Inc. was not within the scope of conduct prohibited by the "cooling-off" provisions of NRS 281A.550(5); however, it was determined that Mr. Lerud would need to comply with the mandatory one-year prohibition pursuant to NRS 281A.410(1)(b). This determination restricted compensation to Mr. Lerud for representation or consultation services to Avenue Consultants on any issue that was under consideration by NDOT during his term of public service.

Mr. Lerud has successfully met the Nevada Commission on Ethics requirements as set forth in NRS 281A.410(1)(b); therefore, NDOT is requesting to allow Avenue Consultants to utilize Mr. Lerud's experience and skillsets to expand business by opening and managing a new regional office and pursuing service provider agreements with public agencies within Nevada. The following assignments are expected to be assigned to Mr. Lerud:

- 200-23-016 - Traffic Operations - On-call staff augmentation to support engineering design, traffic analysis, traffic operations and programs, and network analysis was executed on June 13, 2023, and will be in place through December 31, 2027.

RECOMMENDATION

We respectfully request your approval to allow Mr. Lerud to work with NDOT as described above. Thank you for your time and consideration in this matter.

DocuSigned by:

Tracy Larkin Thomason, P.E., Director



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Jeff Lerud			
Former Employee ID Number:	02652			
Former Job Title:	Deputy Director			
Former Employee Agency:	Nevada Department of Transportation			
Former Class and Grade:	Class:	Unclassified	Grade:	55
Former Employment Dates:	From:	March 27, 1995	To:	January 5, 2024
Requesting Agency:	Nevada Department of Transportation			
Vendor:	Avenue Consultants, Inc.			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
X	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work. Avenue Consultants, Inc. is currently contracted with the Nevada Department of Transportation to provide consulting services for engineering design services, operations and network analysis, technical assessments, and environmental assessments.
B	Document former job description. Deputy Director of Engineering for the Nevada Department of Transportation
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer? He was hired by Avenue Consultants, Inc due to his experience and skillsets.
D	Explain why existing State employees within your agency cannot perform this function.

	This question is not applicable to this request as the former state employee, Jeff Lerud, is working for a contracted vendor/entity.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750. There is no relationship between the contracted vendor and/or the former employee and the individual overseeing the contractor. Jeff Lerud was the Deputy Director of NDOT when the agreements with Avenue Consultants, Inc. were established; however, he has met the required prohibition period pursuant to NRS 281A.410(1)(b).
F	List contractors' hourly rate and employee's hourly rate. This question is not applicable to this request. The former state employee is working for a contracted vendor/entity.
G	List the range of comparable State employee rates. This should include the job title, pay grade and hourly rate. This question is not applicable to this request. The former state employee is working for a contracted vendor/entity.
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result? This question is not applicable to this request. The former state employee is working for a contracted vendor/entity.
I	Document justification for hiring contractor. This question is not applicable to this request. The former state employee is working for a contracted vendor/entity.
J	Will the employee be collecting PERS at any time during the contract? Yes
K	What is the duration of the contract with the former employee? (Include start and end date) The term of the contract with the contracted vendor is 6/13/23-12/31/27; NDOT is requesting authority to allow the former employee to work on NDOT projects from upon BOE approval to January 6, 2026.
L	Will the former employee be working full time or part time? If part time, how many hours? The former state employee works full time for the contracted vendor/entity.
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s). No

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:


Signature of Agency Head Authorizing Request

2/25/25
Date

Purchasing Administrator Signature (if a Statewide Contract)

Date


Budget Analyst Signature

2/25/25
Date

Clerk of the Board of Examiners Signature

Date



REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, section 9, made appropriations from the State General Fund to the Board of Examiners for reimbursement to any department, commission or agency of the State of Nevada whose budget accounts do not have authorized reserves or retained earnings and do not receive any appropriations from the State General Fund or the State Highway Fund to meet salary deficiencies that may be created between the authorized money of the respective departments, commissions and agencies of the State of Nevada, and the requirements for salaries of personnel resulting from the increase in salaries provided in sections 3 and 5 of Assembly Bill 522. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission and agency requests for allocations from the Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1015	Department of Administration – Hearings Division	\$864,115
	Total	\$864,115

Joe Lombardo
Governor



Joy Grimmer
Director

Robert Ragar
Deputy Director

Daniel Marlow
Administrator

**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
ADMINISTRATIVE SERVICES DIVISION**

209 E. Musser Street, Suite 304 | Carson City, Nevada 89701
Phone: (775) 531-3200 | www.admsvcs.nv.gov | Fax: (775) 684-5846

MEMORANDUM

DATE: January 30, 2025

TO: Jenny Helton, Executive Branch Budget Officer

FROM: Daniel Marlow, Administrator
Administrative Services Division

THROUGH: Dean Hardy, Senior Appeals Officer
Hearings and Appeals Office 

SUBJECT: Request for March 2025 Board of Examiners - Salary Adjustment Funds
- WP#25SA1015

The Division of Hearings and Appeals is projecting a shortfall of salary expenditures through the end of fiscal year 2025. Pursuant to Assembly Bill 522, Section 9, of the 82nd Legislative Session, the division is requesting the revenue and authority to meet any salary deficiencies that could not be absorbed by the 12% salary increase for Fiscal Year 2024 and the 11% salary increase for Fiscal Year 2025. The division is requesting \$864,115 in Salary Adjustment Funds to cover the projected shortfall through the end of fiscal year 2025.

Currently, the budget account has insufficient funding available to pay category 01, Personnel Services expenditures through the end of the fiscal year.

Attached is a supporting spreadsheet to support Hearings and Appeal's calculations.

Thank you for your time and consideration in this manner.

CC: Jennifer Victor, Management Analyst III
Administrative Services Division

Hearings & Appeals
Cat 01 PERS SERVICE

GL	Desc	Actual	Projection	Total
5100	SALARIES	1,996,125.63	2,027,983.36	4,024,108.99
5200	WORKERS COMPENSATION	27,539.29	19,670.92	47,210.21
5300	RETIREMENT	350,692.73	200,888.34	551,581.07
5301	RET EE/ER	235,664.88	137,955.61	373,620.49
5400	PERSONNEL ASSESSMENT	5,024.50	5,024.50	10,049.00
5420	CB ASSESSMNT	123.25	-	123.25
5430	LABOR RELATIONS ASSESSMENT	1,705.00		1,705.00
5500	GROUP INSURANCE	244,756.53	258,865.50	503,622.03
5610	Sick Leave	134,333.85	-	134,333.85
5620	Annual Leave	168,790.77	-	168,790.77
5630	Holiday Leaves	81,979.35		81,979.35
5650	Other Leave	1,205.63	-	1,205.63
5700	PAYROLL ASSESSMENT	937.50	937.50	1,875.00
5750	RETIRED EMPLOYEES GROUP INSURANCE	75,702.05	43,795.79	119,497.84
5800	UNEMPLOYMENT COMPENSATION	-	-	-
5810	Overtime Pay	-	-	-
5840	MEDICARE	33,888.56	19,619.07	53,507.63
5880	Shift Differential Pay	0.55	-	0.55
5930	LNGVTY PAY	11,111.97	11,461.54	22,573.51
5960	Terminal Sick Leave Pay	-	-	-
5970	Terminal Annual Leave Pay	1,027.90	-	1,027.90
Total		3,370,609.94	2,726,202.13	6,096,812.07

Current Authority 5,155,457.00
Over (short) (941,355.07)

Continuity of Service/Longevity 29,204.00
Salary Adjustment Funds 864,115.00
Additional work program (48,036.07) Will be submitted in May.

Category	Desc	IFC Threshold	L01	Current Authority	Actual	Budget Balance	Projection	Actual Plus Projection	Projected Budget Balance	Work Program 25CS1015	Revised Authority	Revised Projected Budget Balance
00	3870 CHARGE FOR SERVICES		109,468	109,468	17,436.73	92,031.27	92,031.27	109,468.00	0.00		109,468	0.00
00	4203 Prior Year Refund		0	0	1,575.00	(1,575.00)	-	1,575.00	(1,575.00)			(1,575.00)
00	4601 GENERAL FUND SALARY ADJUSTMENT		0	0	-	-	922,395.00	922,395.00	922,395.00	29,204	864,115	(29,076.00)
00	4611 TRANSFER IN FED ARPA		0	349,000	167,950.00	181,050.00	181,050.00	349,000.00	0.00		349,000	0.00
00	4659 TRANS FROM INDUS RELATIONS		6,496,233	6,685,455	4,872,174.75	1,813,280.25	1,813,280.25	6,685,455.00	0.00		6,685,455	0.00
Total Rev			6,605,701	7,143,923	5,059,136.48	2,084,786.52	3,008,756.52	8,067,893.00	920,820.00	29,204	864,115	(30,651.00)
01	PERS SERVICE	\$161,519	4,966,976	5,155,457	3,370,609.94	1,784,847.06	2,726,202.13	6,096,812.07	(941,355.07)	29,204	864,115	(48,036.07)
03	IN ST TRAV	\$75,000	820	820	266.56	553.44		266.56	553.44		820	553.44
04	OPERATING	\$114,594	1,149,179	1,149,503	803,117.48	346,385.52	378,103.20	1,181,220.68	(31,717.68)		1,149,503	(31,717.68)
15	ARPA FUND	IFC	0	349,000	167,950.00	181,050.00	181,050.00	349,000.00	0.00		349,000	0.00
26	INFO SERV	\$74,583	259,518	259,935	61,303.11	198,631.89	319,976.12	381,279.23	(121,344.23)		259,935	(121,344.23)
82	ADM CST ALLO	\$75,000	198,333	198,333	133,779.00	64,554.00	64,554.00	198,333.00	0.00		198,333	0.00
87	PURCH ASMNT	\$75,000	399	399	299.25	99.75	99.75	399.00	0.00		399	0.00
88	SWCAP	\$75,000	5,720	5,720	2,860.00	2,860.00	2,860.00	5,720.00	0.00		5,720	0.00
89	AG COST ALLO	\$75,000	24,756	24,756	18,567.00	6,189.00	6,189.00	24,756.00	0.00		24,756	0.00
94	RES FOR REVR	\$75,000	0	0	-	-	-	-	0.00			0.00
Total Exp			6,605,701	7,143,923	4,558,752.34	2,585,170.66	3,679,034.20	8,237,786.54	(1,093,863.54)	29,204	864,115	(200,544.54)
Operating Income												
Beg Net Assets												(169,893.54)
End Net Assets												(169,893.54)
Days Exp in Ending Rsv												(58.27)

One more work programs for category 01 still to be submitted.
Work Programs for categories 04 & 26 will be submitted at a later date.

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, sections 5 and 14, made appropriations from the General Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
4061	Gaming Control Board	\$7,023,304
4067	Gaming Commission	\$31,776
	Total	\$7,055,080



JOE LOMBARDO
Governor

NEVADA GAMING CONTROL BOARD

1919 College Parkway, P.O. Box 8003, Carson City, Nevada 89702

7 State of Nevada Way, Las Vegas, Nevada 89119

3650 S. Pointe Circle, Suite 203, P.O. Box 31109, Laughlin, Nevada 89028

557 W. Silver Street, Suite 207, Elko, Nevada 89801

9790 Gateway Drive, Suite 100, Reno, Nevada 89521

KIRK D. HENDRICK, Chairman
HON. GEORGE ASSAD (RET.), Member
CHANDENI K. SENDALL, Member

MEMORANDUM

DATE: January 31, 2025

TO: Bridgette Mackey-Garrison, Executive Branch Budget Officer 2 | Team Lead
Governor's Finance Office

THROUGH: Kirk D. Hendrick, Chairman
Nevada Gaming Control Board 

FROM: Nathan Riggle, Chief, Administration Division
Nevada Gaming Control Board

SUBJECT: FY 2025 Salary Adjustment Funds

The Nevada Gaming Commission (Commission) respectfully requests funds to cover allowable unfunded salary increases.

Due to the 12% and 11% salary increases authorized by Assembly Bill 522, the Commission will experience a salary shortfall. The Commission has evaluated its available authority and does not have the requisite funding to cover the shortfall through a transfer within the budget account or department. Consequently, the Commission respectfully requests Salary Adjustment funds for BA 4067 in the amount of **\$31,776** for FY 2025.

For your review, attached please find: (1) salary projections, (2) projections for the balance of the fiscal year for all categories supported by the general fund, and (3) a position fund map.

Thank you for your consideration of this request. Please contact me at your convenience with any questions at nriggle@gcb.nv.gov or (702) 486-2176.



JOE LOMBARDO
Governor

NEVADA GAMING CONTROL BOARD

1919 College Parkway, P.O. Box 8003, Carson City, Nevada 89702
7 State of Nevada Way, Las Vegas, Nevada 89119
3650 S. Pointe Circle, Suite 203, P.O. Box 31109, Laughlin, Nevada 89028
557 W. Silver Street, Suite 207, Elko, Nevada 89801
9790 Gateway Drive, Suite 100, Reno, Nevada 89521

KIRK D. HENDRICK, Chairman
HON. GEORGE ASSAD (RET.), Member
CHANDENI K. SENDALL, Member

MEMORANDUM

DATE: January 31, 2025

TO: Bridgette Mackey-Garrison, Executive Branch Budget Officer 2 | Team Lead
Governor's Finance Office

THROUGH: Kirk D. Hendrick, Chairman
Nevada Gaming Control Board 

FROM: Nathan Riggle, Chief, Administration Division
Nevada Gaming Control Board

SUBJECT: FY 2025 Salary Adjustment Funds BA 4061

The Nevada Gaming Control Board (Board) respectfully requests funds to cover allowable unfunded salary increases.

Due to the 12% and 11% salary increases authorized by Assembly Bill 522, the Board will experience a salary shortfall. The Board has evaluated its available authority and does not have the requisite funding to cover the shortfall through a transfer within the budget account or department. Consequently, the Board respectfully requests Salary Adjustment funds for BA 4061 in the amount of **\$7,023,304** for FY 2025.

For your review, attached please find: (1) salary projections, (2) projections for the balance of the fiscal year for all categories supported by the general fund, and (3) a position fund map.

Thank you for your consideration of this request. Please contact me at your convenience with any questions at nriggle@gcb.nv.gov or (702) 486-2176.

Nevada Gaming Control Board**BA 4061****Projected Cat 01 Expenses****WP 25SA40611, 25CS40611, C74381****FY 2025****FY 2025 L01**

Object	Object Description	Authority
5002	SALARIES	383,912.00
5100	SALARIES	30,508,581.00
5200	WORKERS COMPENSATION	551,660.00
5300	RET CONT	7,600,770.00
5400	PERSONNEL ASSESSMENT	77,638.00
5420	PERSONNEL ASSESSMENT	342.00
5430	LABOR RELATIONS ASSESSMENT	4,036.00
5500	GROUP INSURANCE	3,643,200.00
5700	PAYROLL ASSESSMENT	14,705.00
5750	RETIRED EMPLOYEES GROUP INSURA	970,203.00
5800	UNEMPLOYMENT COMPENSATION	-
5820	HOLIDAY PAY	65,874.00
5840	MEDICARE	442,417.00
5880	SHIFT DIFFERENTIAL PAY	125,504.00
5904	VACANCY SAVINGS	(1,444,684.00)
Total Authority		42,944,158.00

Expenses

Object	Object Description	Actual	Projected	Total
5100	SALARIES	15,237,628.91	24,337,185.15	39,574,814.06
5200	WORKERS COMPENSATION	147,421.08		147,421.08
5300	RET CONT EMPLOYER PAY PLAN	2,845,827.78		2,845,827.78
5301	RET CONT EMPLOYEE/EMPLOYER PLN	1,585,046.62		1,585,046.62
5400	PERSONNEL ASSESSMENT	38,819.00	38,819.00	77,638.00
5420	COLLECTIVE BARGAINING ASSESSMT	250.75	91.25	342.00
5430	LABOR RELATIONS ASSESSMENT	4,036.00		4,036.00
5500	GROUP INSURANCE	1,849,964.15		1,849,964.15
5610	SICK LEAVES	723,646.40		723,646.40
5620	ANNUAL LEAVES	1,306,866.34		1,306,866.34
5630	HOLIDAY LEAVES	2,654.80		2,654.80
5640	COMP TIME LEAVES	206,785.16		206,785.16
5650	OTHER LEAVES	75,867.50		75,867.50
5700	PAYROLL ASSESSMENT	7,352.50	7,352.50	14,705.00
5750	RETIRED EMPLOYEES GROUP INSURA	555,451.91		555,451.91
5810	OVERTIME PAY	202,217.86	151,663.40	353,881.26
5820	HOLIDAY PAY	77,287.05	57,965.29	135,252.34
5830	COMP TIME PAYOFF	697.12		697.12
5840	MEDICARE	255,489.59		255,489.59
5880	SHIFT DIFFERENTIAL PAY	78,048.73	58,536.55	136,585.28

5882 SHIFT DIFFERENTIAL OVERTIME	1,538.55	1,153.91	2,692.46
5930 LONGEVITY PAY	59,926.88	80,256.00	140,182.88
5960 TERMINAL SICK LEAVE PAY	49,967.05	67,345.00	117,312.05
5970 TERMINAL ANNUAL LEAVE PAY	45,173.91		45,173.91
Subtotal: Personnel Costs	25,357,965.64	24,800,368.04	50,158,333.68
Excluded Expenses			
5810 OVERTIME PAY	202,217.86	151,663.40	353,881.26
5820 HOLIDAY PAY	77,287.05	57,965.29	135,252.34
5830 COMP TIME PAYOFF	697.12	-	697.12
5880 SHIFT DIFFERENTIAL PAY	78,048.73	58,536.55	136,585.28
5882 SHIFT DIFFERENTIAL OVERTIME	1,538.55	1,153.91	2,692.46
5960 TERMINAL SICK LEAVE PAY	49,967.05	67,345.00	117,312.05
5970 TERMINAL ANNUAL LEAVE PAY	45,173.91	-	45,173.91
5980 CALL BACK PAY	-	-	-
Subtotal: Excluded Costs	454,930.27	336,664.14	791,594.41
Total Eligible Expenses	24,903,035.37	24,463,703.90	49,366,739.27
L01 Authority			42,944,158.00
Continuity of Service Pay			158,064
Terminal Pay			32,808
Salary Adjustment Funds			7,023,304
Total			7,214,176

Nevada Gaming Control Board

BA 4061

Terminal Pay Expenses

WP 25SA40611, 25CS40611, C74381

FY 2025

PCN	5960	5970 Grand Total	Filled?	Allowable Amount	GF 2501	ERU 3705	GF 4688	GF 2501	ERU 3705	Inv fee 4688
46	-	6,271.23	Yes	6,271.23	100%	0%	0%	6,271.23	-	-
176	-	8,448.28	Yes	8,448.28	100%	0%	0%	8,448.28	-	-
388	-	6,088.70	Yes	6,088.70	100%	0%	0%	6,088.70	-	-
431	-	-	Yes	-	100%	0%	0%	-	-	-
603	36,216.57	8,330.50	Yes	12,000.00	100%	0%	0%	12,000.00	-	-
610	-	4,693.36	Vacant	-	100%	0%	0%	-	-	-
628	-	8,564.70	Vacant	-	100%	0%	0%	-	-	-
717	-	6,552.12	Vacant	-	0%	0%	100%	-	-	-
722	13,750.48	2,777.14	Yes	12,000.00	0%	100%	0%	-	12,000.00	-
Total	49,967.05	51,726.03	101,693.08	44,808.21				32,808.21	12,000.00	-

Nevada Gaming Control Board

BA 4061

Projected Expenses

WP 25SA40611, 25CS40611, C74381

FY 2025

Category	Description	Expended	Projected	Total	Work Program	Authority Over (Short)	Actual Continuity of Service #1	Est. Continuity of Service #2	Actual Terminal Pay	Est. Salary Adj. Funds	Total
01	PERSONNEL SERVICES	25,357,965.64	24,800,368.00	50,158,333.64	42,944,158.00	(7,214,176)	77,808	80,256	32,808	7,023,304	7,214,176
02	OUT OF STATE TRAVEL	1,904.47	16,300.53	18,205.00	18,205.00	-	-	-	-	-	-
03	IN STATE TRAVEL	275,943.81	336,437.19	612,381.00	612,381.00	-	-	-	-	-	-
04	OPERATING	1,819,867.28	1,009,420.04	2,829,287.32	2,557,835.00	(271,452)	-	-	-	-	-
10	82ND SESSION ONE SHOT SB 490	104,650.47	1,419,264.53	1,523,915.00	1,523,915.00	-	-	-	-	-	-
16	INVESTIGATIONS	-	2,531.00	2,531.00	2,531.00	-	-	-	-	-	-
18	ELECTRONICS LAB	9,459.04	9,511.96	18,971.00	18,971.00	-	-	-	-	-	-
26	INFORMATION SERVICES	369,476.07	291,101.60	660,577.67	555,300.00	(105,278)	-	-	-	-	-
28	OSHA	77.39	2,711.61	2,789.00	2,789.00	-	-	-	-	-	-
30	TRAINING	73,933.71	93,609.91	167,543.62	178,719.00	11,175	-	-	-	-	-
50	ARPA FUNDS	47,817.81	-	47,817.81	47,818.00	-	-	-	-	-	-
51	ALPHA MIGRATION PROJ PHASE 2	3,480,368.20	7,516,981.80	10,997,350.00	10,997,350.00	-	-	-	-	-	-
87	PURCHASING ASSESSMENT	2,364.75	788.25	3,153.00	3,153.00	-	-	-	-	-	-
89	STATEWIDE COST ALLOCATION PLAN	809,390.25	269,796.75	1,079,187.00	1,079,187.00	-	-	-	-	-	-
Total		32,353,218.89	35,768,823.17	68,122,042.06	60,542,312.00	(7,579,730.25)	77,808	80,256	32,808	7,023,304	7,214,176

Nevada Gaming Commission**BA 4067****Cat 01 Projections****Work Program 25SA4067, 25CS4067, C74390****FY 2025**

Object	Description	Expended	Projected	Total
	5100 SALARIES	55,541.76	54,673.92	110,215.68
	5200 WORKERS COMPENSATION	1,221.72	1,594.46	2,816.18
	5300 RET CONT EMPLOYER PAY PLAN	25,712.75	24,001.44	49,714.19
	5301 RET CONT EMPLOYEE/EMPLOYER PLN	15,840.36	14,784.34	30,624.70
	5400 PERSONNEL ASSESSMENT	99.00	99.00	198.00
	5500 GROUP INSURANCE	10,584.65	7,590.00	18,174.65
	5610 SICK LEAVES	1,301.76	-	1,301.76
	5620 ANNUAL LEAVES	1,735.68	-	1,735.68
	5700 PAYROLL ASSESSMENT	18.50	18.50	37.00
	5750 RETIRED EMPLOYEES GROUP INSURA	1,861.35	1,738.67	3,600.02
	5800 UNEMPLOYMENT COMPENSATION	-	-	-
	5840 MEDICARE	2,322.33	2,159.06	4,481.39
	5860 BOARD AND COMMISSION PAY	108,562.68	101,325.17	209,887.85
	5930 LONGEVITY PAY	128.48	128.48	256.96
		<u>224,931.02</u>	<u>208,113.04</u>	<u>433,044.06</u>
			L01 Authority	<u>400,912.00</u>
			Over (Short)	<u>(32,132.06)</u>
			Continuity of Service	356
			Salary Adjustment Funds	31,776
			Net	<u>-</u>

Continuity of Service	1st	2nd	Total
5200 WORKERS COMPENSATION	\$4.88	\$4.88	9.76
5300 RET CONT EMPLOYER PAY PLAN	43.04	43.04	86.08
5840 MEDICARE	1.57	1.57	3.14
5930 LONGEVITY PAY	128.48	128.48	256.96
	<u>177.97</u>	<u>177.97</u>	<u>355.94</u>

PAYROLL ACCOUNTING - BSR RESEARCH

Agency: 611 GAMING CONTROL BOARD

Organizatic All

Budget Acc 4067 HR-GAMING COMMISSION

Job	PCN	Empl ID	Agency	Org	Home Org	Sub Org	Approp	Object	Activity	Function	JV Document	Post Date	Amount
	10	84804	611	0	4067		406701	5200			JV 611 CNT332	1/17/2025	\$4.88
	10	84804	611	0	4067		406701	5300			JV 611 CNT332	1/17/2025	\$43.04
	10	84804	611	0	4067		406701	5840			JV 611 CNT332	1/17/2025	\$1.57
	10	84804	611	0	4067		406701	5930			JV 611 CNT332	1/17/2025	\$128.48
Total													\$177.97

Projected CS Payment #2

Job	PCN	Empl ID	Agency	Org	Home Org	Sub Org	Approp	Object	Activity	Function	JV Document	Post Date	Amount
	10	84804	611	0	4067		406701	5200			JV 611 CNT3320378		\$4.88
	10	84804	611	0	4067		406701	5300			JV 611 CNT3320378		\$43.04
	10	84804	611	0	4067		406701	5840			JV 611 CNT3320378		\$1.57
	10	84804	611	0	4067		406701	5930			JV 611 CNT3320378		\$128.48
Total													\$177.97

Projected CS Pay	\$355.94

Nevada Gaming Commission

BA 4067

All Cat. Forecast

Work Program 25SA4067, 25CS4067, C74390

FY 2025

Category	Description	Expended	Projected	Total	Authority	Over (Short)	To Cat 04	Continuity of Service	Salary Adjustment Funds	Net	Note
01	PERSONNEL SERVICES	224,931.02	208,113.04	433,044.06	400,912.00	(32,132.06)					
02	OUT OF STATE TRAVEL	3,702.67	3,848.33	7,551.00	9,672.00	2,121.00	(2,121)	356	31,776		
03	IN STATE TRAVEL	4,555.96	4,556.04	9,112.00	15,007.00	5,895.00	(5,895)				IAGA in Berlin. WP to Cat. 04
04	OPERATING	10,685.20	10,269.80	20,955.00	12,939.00	(8,016.00)	8,016				WP to Cat. 04
10	ONE SHOT-SB 469	0	17,190.00	17,190.00	17,190.00	-					
26	INFORMATION TECHNOLOGY	389.5	26.50	416.00	416	-					One-shot. Cannot work program.
30	TRAINING	0	510.00	510.00	510	-					
87	PURCHASING ASSESSMENT	63.75	21.25	85.00	85.00	-					IAGA in Berlin. Will need all \$.
89	AG COST ALLOCATION PLAN	157,926.00	52,642.00	210,568.00	210,568.00	-					
Total		402,254.10	297,176.96	699,431.06	667,299.00	(32,132.06)	-	356	31,776		

Nevada Gaming Commission**BA 4067****Position Fund Map****Work Program 25SA4067, 25CS4067, C74390****FY 2025**

PCN	Description	GF	Total	Actual	Projected	Total
10	SR RESEARCH SPECIALIST	100%	100%	86,739.99	80,528.66	167,268.65
C001	BOARD & COMMISSION MEMBER	100%	100%	33,899.69	31,644.73	65,544.42
C002	BOARD & COMMISSION MEMBER	100%	100%	24,415.93	22,793.23	47,209.16
C003	BOARD & COMMISSION MEMBER	100%	100%	30,563.32	27,114.05	57,677.37
C004	BOARD & COMMISSION MEMBER	100%	100%	24,640.09	23,000.12	47,640.21
C005	BOARD & COMMISSION MEMBER	100%	100%	24,672.00	23,032.25	47,704.25
				224,931.02	208,113.04	433,044.06
					L01	400,912.00
					Shortage	(32,132.06)
					Continuity of Service	\$356
					Salary Adjustment Funds	\$31,776
					Net	-



REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, section 36, subsection 5, made appropriations from the General Fund to the Board of Examiners to encourage continuity of service established by section 32. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the General Fund to the departments, commissions, and agencies of the State for the purpose of encouraging continuity of services.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1015	Department of Administration – Hearings Division	\$29,204
	Total	\$29,204

Joe Lombardo
Governor



Joy Grimmer
Director

Robert Ragar
Deputy Director

Daniel Marlow
Administrator

**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
ADMINISTRATIVE SERVICES DIVISION**

209 E. Musser Street, Suite 304 | Carson City, Nevada 89701
Phone: (775) 531-3200 | www.admsvcs.nv.gov | Fax: (775) 684-5846

MEMORANDUM

DATE: February 03, 2025

TO: Jenny Helton, Executive Branch Budget Officer

FROM: Daniel Marlow, Administrator
Administrative Services Division

THROUGH: Dean Hardy, Senior Appeals Officer
Hearings and Appeals Office 

SUBJECT: Request for March 2025 Board of Examiners - Longevity Payment Reimbursement
- WP #25CS1015

The Division of Hearings and Appeals is projecting a shortfall of salary expenditures through the end of fiscal year 2025. Pursuant to Assembly Bill 522, Section 36, of the 82nd Legislative Session, the division is requesting the revenue and authority which was authorized by the Legislature associated with the longevity payment. The division is requesting \$29,204 to fund the longevity payment for direct and projected cost reimbursement through the end of fiscal year 2025.

Currently, the budget account has insufficient funding available to pay category 01, Personnel Services expenditures through the end of the fiscal year.

Attached is a supporting spreadsheet to support Hearings and Appeals calculations.

Thank you for your time and consideration in this manner.

CC: Jennifer Victor, Management Analyst III
Administrative Services Division

Object	Description	Projected		Longevity	Jun-25				TOTAL
		1/17/2025	6/30/2025 Total		Medicare	Retirement E/ER	Retirement ER	Retirement ER	
					0.0145	0.175	0.335		
5300	RET CONT EMPLOYER PAY PLAN	\$2,298.76	\$2,403.83	4,702.59					
5301	RET CONT EMPLOYEE/EMPLOYER PLN	\$743.75	\$856.36	1,600.11					
5840	MEDICARE	\$161.12	\$165.83	326.95					
5930	LONGEVITY PAY	\$11,111.97	\$11,461.54	22,573.51					
		14,315.60	14,887.55	29,203.15					
Dec-24									
		Medicare	Retirement E/ER	Retirement ER	Longevity	Medicare	Retirement E/ER	Retirement ER	TOTAL
		0.0145	0.175	0.335		0.0145	0.175	0.335	
0001		\$1,200.00	\$17.40	\$210.00		\$1,200.00	\$17.40	\$210.00	\$1,427.40
0002		\$513.92	\$7.45	\$172.16		\$556.75	\$8.07	\$186.51	\$751.33
0003		\$599.57	\$8.69	\$200.86		\$599.57	\$8.69	\$200.86	\$809.12
0005		\$385.44	\$5.59	\$129.12		\$428.26	\$6.21	\$143.47	\$577.94
0010		\$300.00	\$4.35	\$52.50		\$300.00	\$4.35	\$52.50	\$356.85
0012		\$471.09	\$6.83	\$157.82		\$528.86	\$7.67	\$177.17	\$713.70
0013		\$400.00	\$5.80	\$70.00		\$396.65	\$5.75	\$132.88	\$535.28
0014		\$100.00	\$1.45	\$17.50		\$100.00	\$1.45	\$17.50	\$118.95
0015		\$200.00	\$2.90	\$35.00		\$225.00	\$3.26	\$39.38	\$267.64
0016		\$225.00	\$3.26	\$39.38		\$225.00	\$3.26	\$39.38	\$267.64
0020		\$385.44	\$5.59	\$129.12		\$385.44	\$5.59	\$129.12	\$520.15
0021		\$149.89	\$2.17	\$50.21		\$176.29	\$2.56	\$59.06	\$237.90
0023		\$599.57	\$8.69	\$200.86		\$599.57	\$8.69	\$200.86	\$809.12
0101		\$125.00	\$1.81	\$21.88		\$132.22	\$1.55	\$44.66	\$178.43
0102		\$550.00	\$7.98	\$96.25		\$550.00	\$7.98	\$96.25	\$654.23
0103		\$100.00	\$1.45	\$17.50		\$107.07	\$1.55	\$40.07	\$148.69
0106		\$192.72	\$2.79	\$64.56		\$192.72	\$2.79	\$64.56	\$260.08
0108		\$192.72	\$2.79	\$64.56		\$192.72	\$2.79	\$64.56	\$260.08
0110		\$256.96	\$3.73	\$86.08		\$308.51	\$4.47	\$103.35	\$416.33
0114		\$250.00	\$3.63	\$43.75		\$250.00	\$3.63	\$43.75	\$297.38
0118		\$300.00	\$4.35	\$52.50		\$300.00	\$4.35	\$52.50	\$356.85
0121		\$1,027.84	\$14.90	\$344.33		\$1,027.84	\$14.90	\$344.33	\$1,387.07
0130		\$181.02	\$2.62	\$60.64		\$181.02	\$2.62	\$60.64	\$244.29
0131		\$107.07	\$1.55	\$35.87		\$107.07	\$1.55	\$35.87	\$144.49
0200		\$192.72	\$2.79	\$64.56		\$192.72	\$2.79	\$64.56	\$260.08
0210		\$500.00	\$7.25	\$87.50		\$500.00	\$7.25	\$87.50	\$594.75
0225		\$899.36	\$13.04	\$301.29		\$991.62	\$14.38	\$332.19	\$1,338.19
0231		\$706.64	\$10.25	\$236.72		\$706.64	\$10.25	\$236.72	\$953.61
		\$11,111.97	\$161.12	\$743.75		\$11,461.54	\$165.83	\$856.36	\$14,887.55

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2023 Legislature, through Assembly Bill 522, section 36, subsection 1, made appropriations from the General Fund to the Board of Examiners to encourage continuity of service established by section 32. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the General Fund to the departments, commissions, and agencies of the State for the purpose of encouraging continuity of services.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
4061	Gaming Control Board	\$158,064.00
4067	Gaming Commission	\$356.00
	Total	\$158,420.00



JOE LOMBARDO
Governor

NEVADA GAMING CONTROL BOARD

1919 College Parkway, P.O. Box 8003, Carson City, Nevada 89702
7 State of Nevada Way, Las Vegas, Nevada 89119
3650 S. Pointe Circle, Suite 203, P.O. Box 31109, Laughlin, Nevada 89028
557 W. Silver Street, Suite 207, Elko, Nevada 89801
9790 Gateway Drive, Suite 100, Reno, Nevada 89521

KIRK D. HENDRICK, Chairman
HON. GEORGE ASSAD (RET.), Member
CHANDENI K. SENDALL, Member

MEMORANDUM

DATE: January 31, 2025

TO: Bridgette Mackey-Garrison, Executive Branch Budget Officer 2 | Team Lead
Governor's Finance Office

THROUGH: Kirk D. Hendrick, Chairman
Nevada Gaming Control Board 

FROM: Nathan Riggle, Chief, Administration Division
Nevada Gaming Control Board

SUBJECT: FY 2025 Request for Continuity of Service Funds BA 4061 and BA 4067

The Nevada Gaming Control Board (Board) respectfully requests funding for the payment of continuity of service payments* for FY 2025. The amount requested for BA 4061 is **\$158,064** for FY 2025.

The Nevada Gaming Control Commission (Commission) respectfully requests funding for the payment of continuity of service payments* for FY 2025. The amount requested for BA 4067 is \$356 for FY 2025.

Thank you for your consideration of this request. Please contact me at your convenience with any questions at nriggle@gcb.nv.gov or (702) 486-2176.

* - Per the continuity of service payments authorized in section 32 and appropriated by section 36 of AB522 (2023)

Nevada Gaming Control Board**BA 4061****Projected Cat 01 Expenses****WP 25SA40611, 25CS40611, C74381****FY 2025****FY 2025 L01**

Object	Object Description	Authority
5002	SALARIES	383,912.00
5100	SALARIES	30,508,581.00
5200	WORKERS COMPENSATION	551,660.00
5300	RET CONT	7,600,770.00
5400	PERSONNEL ASSESSMENT	77,638.00
5420	PERSONNEL ASSESSMENT	342.00
5430	LABOR RELATIONS ASSESSMENT	4,036.00
5500	GROUP INSURANCE	3,643,200.00
5700	PAYROLL ASSESSMENT	14,705.00
5750	RETIRED EMPLOYEES GROUP INSURA	970,203.00
5800	UNEMPLOYMENT COMPENSATION	-
5820	HOLIDAY PAY	65,874.00
5840	MEDICARE	442,417.00
5880	SHIFT DIFFERENTIAL PAY	125,504.00
5904	VACANCY SAVINGS	(1,444,684.00)
Total Authority		42,944,158.00

Expenses

Object	Object Description	Actual	Projected	Total
5100	SALARIES	15,237,628.91	24,337,185.15	39,574,814.06
5200	WORKERS COMPENSATION	147,421.08		147,421.08
5300	RET CONT EMPLOYER PAY PLAN	2,845,827.78		2,845,827.78
5301	RET CONT EMPLOYEE/EMPLOYER PLN	1,585,046.62		1,585,046.62
5400	PERSONNEL ASSESSMENT	38,819.00	38,819.00	77,638.00
5420	COLLECTIVE BARGAINING ASSESSMT	250.75	91.25	342.00
5430	LABOR RELATIONS ASSESSMENT	4,036.00		4,036.00
5500	GROUP INSURANCE	1,849,964.15		1,849,964.15
5610	SICK LEAVES	723,646.40		723,646.40
5620	ANNUAL LEAVES	1,306,866.34		1,306,866.34
5630	HOLIDAY LEAVES	2,654.80		2,654.80
5640	COMP TIME LEAVES	206,785.16		206,785.16
5650	OTHER LEAVES	75,867.50		75,867.50
5700	PAYROLL ASSESSMENT	7,352.50	7,352.50	14,705.00
5750	RETIRED EMPLOYEES GROUP INSURA	555,451.91		555,451.91
5810	OVERTIME PAY	202,217.86	151,663.40	353,881.26
5820	HOLIDAY PAY	77,287.05	57,965.29	135,252.34
5830	COMP TIME PAYOFF	697.12		697.12
5840	MEDICARE	255,489.59		255,489.59
5880	SHIFT DIFFERENTIAL PAY	78,048.73	58,536.55	136,585.28

5882 SHIFT DIFFERENTIAL OVERTIME	1,538.55	1,153.91	2,692.46
5930 LONGEVITY PAY	59,926.88	80,256.00	140,182.88
5960 TERMINAL SICK LEAVE PAY	49,967.05	67,345.00	117,312.05
5970 TERMINAL ANNUAL LEAVE PAY	45,173.91		45,173.91

Subtotal: Personnel Costs	25,357,965.64	24,800,368.04	50,158,333.68

Excluded Expenses

5810 OVERTIME PAY	202,217.86	151,663.40	353,881.26
5820 HOLIDAY PAY	77,287.05	57,965.29	135,252.34
5830 COMP TIME PAYOFF	697.12	-	697.12
5880 SHIFT DIFFERENTIAL PAY	78,048.73	58,536.55	136,585.28
5882 SHIFT DIFFERENTIAL OVERTIME	1,538.55	1,153.91	2,692.46
5960 TERMINAL SICK LEAVE PAY	49,967.05	67,345.00	117,312.05
5970 TERMINAL ANNUAL LEAVE PAY	45,173.91	-	45,173.91
5980 CALL BACK PAY	-	-	-

Subtotal: Excluded Costs	454,930.27	336,664.14	791,594.41

Total Eligible Expenses	24,903,035.37	24,463,703.90	49,366,739.27
L01 Authority			42,944,158.00

Continuity of Service Pay			158,064
Terminal Pay			32,808
Salary Adjustment Funds			7,023,304
Total			7,214,176

Nevada Gaming Control Board

BA 4061

Projected Continuity of Service Expenses

WP 25SA40611, 25CS40611, C74381

FY 2025

Object	Desc	1st Payment (Actual)	2nd Payment (Estimate)	Total
	5930 LONGEVITY PAY	59,134.27	61,231.25	120,365.52
	5300 RET CONT EMPLOYER PAY PLAN	15,639.42	15,537.72	31,177.14
	5301 RET CONT EMPLOYEE/EMPLOYER PLN	2,178.67	2,598.75	4,777.42
	5840 MEDICARE	855.61	887.85	1,743.46
Total		77,807.97	80,255.57	158,063.54

Nevada Gaming Commission

BA 4067

Cat 01 Projections

Work Program 25SA4067, 25CS4067, C74390

FY 2025

Object	Description	Expended	Projected	Total
5100	SALARIES	55,541.76	54,673.92	110,215.68
5200	WORKERS COMPENSATION	1,221.72	1,594.46	2,816.18
5300	RET CONT EMPLOYER PAY PLAN	25,712.75	24,001.44	49,714.19
5301	RET CONT EMPLOYEE/EMPLOYER PLN	15,840.36	14,784.34	30,624.70
5400	PERSONNEL ASSESSMENT	99.00	99.00	198.00
5500	GROUP INSURANCE	10,584.65	7,590.00	18,174.65
5610	SICK LEAVES	1,301.76	-	1,301.76
5620	ANNUAL LEAVES	1,735.68	-	1,735.68
5700	PAYROLL ASSESSMENT	18.50	18.50	37.00
5750	RETIRED EMPLOYEES GROUP INSURA	1,861.35	1,738.67	3,600.02
5800	UNEMPLOYMENT COMPENSATION	-	-	-
5840	MEDICARE	2,322.33	2,159.06	4,481.39
5860	BOARD AND COMMISSION PAY	108,562.68	101,325.17	209,887.85
5930	LONGEVITY PAY	128.48	128.48	256.96
		<u>224,931.02</u>	<u>208,113.04</u>	<u>433,044.06</u>

L01 Authority 400,912.00
Over (Short) (32,132.06)

Continuity of Service 356
Salary Adjustment Funds 31,776

Net -

Continuity of Service	1st	2nd	Total
5200 WORKERS COMPENSATION	\$4.88	\$4.88	9.76
5300 RET CONT EMPLOYER PAY PLAN	43.04	43.04	86.08
5840 MEDICARE	1.57	1.57	3.14
5930 LONGEVITY PAY	128.48	128.48	256.96
	<u>177.97</u>	<u>177.97</u>	<u>355.94</u>

PAYROLL ACCOUNTING - BSR RESEARCH

Agency: 611 GAMING CONTROL BOARD

Organizatic All

Budget Acc 4067 HR-GAMING COMMISSION

Job	PCN	Empl ID	Agency	Org	Home Org	Sub Org	Approp	Object	Activity	Function	JV Document	Post Date	Amount
	10	84804	611	0	4067		406701	5200			JV 611 CNT332	1/17/2025	\$4.88
	10	84804	611	0	4067		406701	5300			JV 611 CNT332	1/17/2025	\$43.04
	10	84804	611	0	4067		406701	5840			JV 611 CNT332	1/17/2025	\$1.57
	10	84804	611	0	4067		406701	5930			JV 611 CNT332	1/17/2025	\$128.48
Total													\$177.97

Projected CS Payment #2

Job	PCN	Empl ID	Agency	Org	Home Org	Sub Org	Approp	Object	Activity	Function	JV Document	Post Date	Amount
	10	84804	611	0	4067		406701	5200			JV 611 CNT3320378		\$4.88
	10	84804	611	0	4067		406701	5300			JV 611 CNT3320378		\$43.04
	10	84804	611	0	4067		406701	5840			JV 611 CNT3320378		\$1.57
	10	84804	611	0	4067		406701	5930			JV 611 CNT3320378		\$128.48
Total													\$177.97

Projected CS Pay	\$355.94

Nevada Gaming Commission

BA 4067

All Cat. Forecast

Work Program 25SA4067, 25CS4067, C74390

FY 2025

Category	Description	Expended	Projected	Total	Authority	Over (Short)	To Cat 04	Continuity of Service	Salary Adjustment Funds	Net	Note
01	PERSONNEL SERVICES	224,931.02	208,113.04	433,044.06	400,912.00	(32,132.06)					
02	OUT OF STATE TRAVEL	3,702.67	3,848.33	7,551.00	9,672.00	2,121.00	(2,121)	356	31,776	-	
03	IN STATE TRAVEL	4,555.96	4,556.04	9,112.00	15,007.00	5,895.00	(5,895)			-	IAGA in Berlin. WP to Cat. 04
04	OPERATING	10,685.20	10,269.80	20,955.00	12,939.00	(8,016.00)	8,016			-	WP to Cat. 04
10	ONE SHOT-SB 469	0	17,190.00	17,190.00	17,190.00	-				-	One-shot. Cannot work program.
26	INFORMATION TECHNOLOGY	389.5	26.50	416.00	416	-				-	
30	TRAINING	0	510.00	510.00	510	-				-	
87	PURCHASING ASSESSMENT	63.75	21.25	85.00	85.00	-				-	IAGA in Berlin. Will need all \$.
89	AG COST ALLOCATION PLAN	157,926.00	52,642.00	210,568.00	210,568.00	-				-	
Total		402,254.10	297,176.96	699,431.06	667,299.00	(32,132.06)	-	356	31,776	-	

Nevada Gaming Commission**BA 4067****Position Fund Map****Work Program 25SA4067, 25CS4067, C74390****FY 2025**

PCN	Description	GF	Total	Actual	Projected	Total
10	SR RESEARCH SPECIALIST	100%	100%	86,739.99	80,528.66	167,268.65
C001	BOARD & COMMISSION MEMBER	100%	100%	33,899.69	31,644.73	65,544.42
C002	BOARD & COMMISSION MEMBER	100%	100%	24,415.93	22,793.23	47,209.16
C003	BOARD & COMMISSION MEMBER	100%	100%	30,563.32	27,114.05	57,677.37
C004	BOARD & COMMISSION MEMBER	100%	100%	24,640.09	23,000.12	47,640.21
C005	BOARD & COMMISSION MEMBER	100%	100%	24,672.00	23,032.25	47,704.25
				224,931.02	208,113.04	433,044.06
					L01	400,912.00
					Shortage	(32,132.06)
					Continuity of Service	\$356
					Salary Adjustment Funds	\$31,776
					Net	-

LEASES SUMMARY

BOE #	LESSEE		LESSOR	AMOUNT
1.	DEPARTMENT OF PUBLIC SAFETY – RECORDS, COMMUNICATION, AND COMPLIANCE DIVISION		INN MARIN ASSOCIATES LLC	\$842,739
		This is an extension of an existing lease.		
		Term of Lease:	01/01/2025 – 12/31/2027	Located in Carson City
2.	DEPARTMENT OF PUBLIC SAFETY – RECORDS, COMMUNICATION, AND COMPLIANCE DIVISION		INN MARIN ASSOCIATES, LLC	\$1,029,553
		This is an extension of an existing lease.		
		Term of Lease:	09/01/2025 – 12/31/2027	Located in Carson City
3.	GOVERNOR'S OFFICE OF ENERGY		BOAC, LTD.	\$80,342
		This is a new location.		
		Term of Lease:	04/01/2025 – 06/30/2027	Located in Carson City
4.	NEVADA GAMING CONTROL BOARD		MARCIA SCHOFIELD TRUST	\$1,865,760
		This is a new location.		
		Term of Lease:	04/01/2025 – 03/31/2030	Located in Carson City
5.	OFFICE OF THE MILITARY		CHEYENNE AIR CENTER, INC.	\$1,219,320
		This is an extension of an existing lease.		
		Term of Lease:	09/15/2024 – 09/14/2029	Located in North Las Vegas
6.	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF PUBLIC AND BEHAVIORAL HEALTH		OLYMBEC USA LLC	\$665,568
		This is a relocation.		
		Term of Lease:	04/01/2025 – 03/31/2030	Located in Las Vegas

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.
This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency:	Department of Public Safety Records, Communications and Compliance Division 333 West Nye Lane Carson City, Nevada 89706 Jason Kolenut T: 775.684.6203 E: jkolenut@dps.state.nv.us						
Remarks:	This is a new lease for the Department of Public Safety - RCCD. Lease was negotiated at \$1.51 per SF with a 3% increase annually. Market rate in the area is \$2.20 per SF. No tenant improvements are being requested at this time.						
Exceptions/Special notes:							
2. Lessee:	Department of Administration, Public Works Division, Buildings and Grounds						
3. Name of Lessor:	Inn Marin Associates, LLC						
4. Address of Lessor:	68 Marblehead Ln Novato, California, 94949						
5. Property contact:	C/O Nevada Commercial Services, Inc. Attn: Niki Wilcox 1475 Terminal Way, Suite A Reno, Nevada 89502 Phone: (775) 851-3666 Fax: (775) 851-3667 Email: nwilcox@ncsreno.com						
6. Address of Lease property:	333 West Nye Lane, Unit C Carson City, Nevada 89706						
a. Square Footage:	☒ Rentable ☐ Usable 15,047						
b. Cost:	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
	3% \$ 22,720.97	12	\$ 272,651.64	January 1, 2025 - December 31, 2025	\$0.00	\$0.00	\$1.51
	3% \$ 23,402.60	12	\$ 280,831.20	January 1, 2026 - December 31, 2026	\$0.00	\$0.00	\$1.56
	3% \$ 24,104.68	12	\$ 289,256.16	January 1, 2027 - December 31, 2027	\$0.00	\$0.00	\$1.60
c. Total Lease Consideration:	36 \$ 842,739.00						
d. Total Improvement Cost:				\$0.00			
e. Option to renew:	☒ Yes ☐ No Renewal terms: One (1) Identical Term						
f. Holdover notice:	# of Days required 30 Holdover terms: 5%/90Days						
g. Term:	Three (3) Years						
h. Pass-thrus/CAM/Taxes	☒ Landlord ☐ Tenant						
i. Utilities:	☒ Landlord ☐ Tenant						
j. Janitorial:	☒ Landlord ☐ Tenant ☐ 3 day ☐ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see special notes)						
k. Repairs:	Major: ☒ Landlord ☐ Tenant Minor: ☒ Landlord ☐ Tenant						
l. Comparable Area Market Rate Average:	\$2.20						
m. Specific termination clause in lease:	Breach/Default lack of funding						
n. Lease will be paid for by Agency Budget Account Number:	4709						
7. This lease constitutes:	☒ An extension of an existing lease ☐ An addition to current facilities (requires estimated expenses) ☐ A relocation (requires estimated expenses) ☐ A new location (requires estimated expenses) ☐ Remodeling only ☐ Other						
a. Estimated Expenses:	Moving: \$0.00		Furnishings: \$0.00		Data/Phones: \$0.00		

RECEIVED

JAN 24 2025

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Erica S. Alvarado 1/23/2025
Authorized Agency Signature Date

141

For Public Works Information:

8. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	☐ YES	☒ NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	☐ YES	☒ NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	☒ YES	☐ NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC ☒ INC ☐ CORP ☐	☐
e. Ownership Type (Domestic, Foreign, Government, etc.):	Foreign Limited-Liability Company	
f. Nevada Business ID Number:	NV20232698499	Exp: _____
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	☐ YES	☒ NO Niki Wilcox
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	☒ YES	☐ NO
i. State of Nevada Vendor number:	T29047433	
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	☒ YES	☐ NO

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	☒ YES	☐ NO
b. I/we have considered other state leased or owned space available for use by this agency	☒ YES	☐ NO

[Signature]
Authorized Signature
Public Works Division

1.23.25
Date

gm
For Board of Examiners ☒ YES ☐ NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timelines of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency:	Department of Public Safety Records, Communications and Compliance Division 333 West Nye Lane Carson City, Nevada 89706 Jason Kolenut T: 775.684.6203 E: jkolenut@dps.state.nv.us						
Remarks:	This is a lease renewal for Department of Public Safety - RCCD. Lease was negotiated at \$1.50 per SF with a 3% increase annually. Market rate in the area is \$2.20 per SF. No tenant improvements are being requested at this time.						
Exceptions/Special notes:							
2. Lessee:	Department of Administration, Public Works Division, Buildings and Grounds						
3. Name of Lessor:	Inn Marin Associates, LLC						
4. Address of Lessor:	448 Ignacio Boulevard, Suite 318 Novato, California, 94949						
5. Property contact:	C/O Nevada Commercial Services, Inc. Attn: Niki Wilcox 1475 Terminal Way, Suite A Reno, Nevada 89502 Phone: (775) 851-3666 Fax: (775) 851-3667 Email: nwilcox@ncsreno.com						
6. Address of Lease property:	333 West Nye Lane, Unit A Carson City, Nevada 89706						
a. Square Footage:	☒ Rentable ☐ Usable 23,594						
b. Cost:	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
	0% \$ 35,391.00	4	\$ 141,564.00	September 1, 2025 - December 31, 2025	\$0.00	\$0.00	\$1.50
	3% \$ 36,452.73	12	\$ 437,432.76	January 1, 2026 - December 31, 2026	\$0.00	\$0.00	\$1.55
	3% \$ 37,546.31	12	\$ 450,555.72	January 1, 2027 - December 31, 2027	\$0.00	\$0.00	\$1.59
c. Total Lease Consideration:	28			\$1,029,552.48			
d. Total Improvement Cost:					\$0.00		
e. Option to renew:	☒ Yes ☐ No		Renewal terms:		One (1) Identical Term		
f. Holdover notice:	# of Days required 30		Holdover terms:		5%/90 Days		
g. Term:	Two Years (2) and Four (4) Months						
h. Pass-thrus/CAM/Taxes	☒ Landlord ☐ Tenant						
i. Utilities:	☒ Landlord ☐ Tenant						
j. Janitorial:	☒ Landlord ☐ Tenant		☐ 3 day ☒ 5 day		☐ Rural 3 day ☐ Rural 5 day ☐ Other (see special notes)		
k. Repairs:	Major: ☒ Landlord ☐ Tenant		Minor: ☒ Landlord ☐ Tenant				
l. Comparable Area Market Rate Average:	\$2.20						
m. Specific termination clause in lease:	Breach/Default lack of funding						
n. Lease will be paid for by Agency Budget Account Number:	4709						
7. This lease constitutes:	☒ An extension of an existing lease ☐ An addition to current facilities (requires estimated expenses) ☐ A relocation (requires estimated expenses) ☐ A new location (requires estimated expenses) ☐ Remodeling only ☐ Other						
a. Estimated Expenses:	Moving: \$0.00		Furnishings: \$0.00		Data/Phones: \$0.00		

RECEIVED

JAN 24 2025

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Erica S. Blannet 1/23/2025
Authorized Agency Signature Date

141

For Public Works Information:

8. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	☐ YES	☒ NO
b. Is the Lessor Exempt from obtaining a Business License?	☐ YES	☒ NO
**If Yes, explain....		
c. Does the Lessor have a current Nevada State Business License?	☒ YES	☐ NO
**If No, explain....		
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC ☒ INC ☐ CORP ☐ P ☐	
e. Ownership Type (Domestic, Foreign, Government, etc.):	<u>Foreign- Limited Liability Company</u>	
f. Nevada Business ID Number:	<u>NV20232698499</u>	Exp: <u>2/28/2025</u>
g. Is the Lessor's Name the same as the Legal Entity Name?	☐ YES	☒ NO
**If No, explain.... <u>Niki Wilcox</u>		
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	☒ YES	☐ NO
i. State of Nevada Vendor number:	<u>T29047433</u>	
j. Is this an Arms Length Transaction (No Conflict of Interest)?	☒ YES	☐ NO
**If No, explain....		

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	☒ YES	☐ NO
b. I/we have considered other state leased or owned space available for use by this agency	☒ YES	☐ NO

[Signature]
Authorized Signature
Public Works Division

1.23.25
Date

GM
For Board of Examiners ☒ YES ☐ NO

Please Note: Dates for commencement and BOE targets are Initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	DE 02-14-25
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency:	Governor's Office of Energy 600 E. William Street, Suite 200 Carson City, Nevada 89701 Dwayne McClinton T: 702.833.0649 E: d.mcclinton@energy.nv.gov						
Remarks:	The Governor's Office of Energy was approved for an additional seven positions and has experienced an increased need for additional meeting areas for staff training and meeting with subrecipients and contractors. They will be leasing two additional suites at their current location. TIs the agency is requesting is in Suite 204 to wall off the customer service window and make the office a closed office. This lease has been approved by Director Joy Grimmer.						
Exceptions/Special notes:							
2. Lessee:	Department of Administration, Public Works Division, Buildings and Grounds						
3. Name of Lessor:	BOAC, Ltd.						
4. Address of Lessor:	c/o CPMNV 3545 Airway Drive, Suite 113 Reno, Nevada 89511						
5. Property contact:	Jessica Jardine T: 775-853-3742 E: jessica@cpmnv.com						
6. Address of Lease property:	600 East William Street, Suites 204 and 206 Carson City, Nevada 89701						
a. Square Footage:	☒ Rentable ☐ Usable 1,984						
b. Cost:	cost per month	# of months in time frame	cost per year	time frame	improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
	\$ 2,936.32	12	\$ 35,235.84	April 1, 2025 - March 31, 2026	\$0.00	\$0.00	\$1.48
2%	\$ 2,995.05	12	\$ 35,940.60	April 1, 2026 - March 31, 2027	\$0.00	\$0.00	\$1.51
2%	\$ 3,054.95	3	\$ 9,164.85	April 1, 2027 - June 30, 2027	\$0.00	\$0.00	\$1.54
c. Total Lease Consideration:		27	\$ 80,341.29				
d. Total Improvement Cost:					\$0.00		
e. Option to renew:	☒ Yes ☐ No		Renewal terms:		One (1) Identical Term		
f. Holdover notice:	# of Days required 30		Holdover terms:		5%/90		
g. Term:	Two (2) Years Three (3) Months						
h. Pass-thrus/CAM/Taxes	☒ Landlord ☐ Tenant						
i. Utilities:	☒ Landlord ☐ Tenant						
j. Janitorial:	☒ Landlord ☐ Tenant ☐ 3 day ☒ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see special notes)						
k. Repairs:	Major: ☒ Landlord ☐ Tenant Minor: ☒ Landlord ☐ Tenant						
l. Comparable Area Market Rate Average:	\$1.53						
m. Specific termination clause in lease:	Breach/Default lack of funding						
n. Lease will be paid for by Agency Budget Account Number:	4868						
7. This lease constitutes:	☐ An extension of an existing lease ☐ An addition to current facilities (requires estimated expenses) ☐ A relocation (requires estimated expenses) ☒ A new location (requires estimated expenses) ☐ Remodeling only ☐ Other						
a. Estimated Expenses:	Moving: \$10,000		Furnishings: \$60,000		Data/Phones: \$15,000		

RECEIVED

JAN 24 2025

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Dwayne McClinton 1-21-25
Authorized Agency Signature Date
9

For Public Works Information:

8. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	☒ YES	☐ NO
b. Is the Lessor Exempt from obtaining a Business License?	☐ YES	☒ NO
*If Yes, explain....		
c. Does the Lessor have a current Nevada State Business License?	☒ YES	☐ NO
**If No, explain....		
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC ☐ INC ☐ CORP ☐ LP ☐	
e. Ownership Type (Domestic, Foreign, Government, etc.):		
f. Nevada Business ID Number:	NV20011050545	Exp: 5/31/2025
g. Is the Lessor's Name the same as the Legal Entity Name?	☒ YES	☐ NO
**If No, explain....		
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States	☒ YES	☐ NO
i. State of Nevada Vendor number:	T32011364	
j. Is this an Arms Length Transaction (No Conflict of Interest)	☒ YES	☐ NO
**If No, explain....		

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	☒ YES	☐ NO
b. I/we have considered other state leased or owned space available for use by this agency	☒ YES	☐ NO

[Signature]
Authorized Signature
Public Works Division

1.24.25
Date

JW For Board of Examiners ☒ YES ☐ NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.
This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency:	Nevada Gaming Control Board 1919 College Parkway Carson City, Nevada 89706 Nathan Riggie T: (702)486-2176 E:nriggie@gcb.nv.gov						
Remarks:	This is a full service lease for the Gaming Control Board. Gaming Control Board has vacated 16,000 of space and DHCFP will be backfilling space. Tenant improvements costs are being divided amongst both agencies, TI's include removing cross-corridor and frame assembly, remove door/frame and in-fill walls through space.						
Exceptions/Special notes:							
2. Lessee:	Department of Administration, Public Works Division, Buildings and Grounds						
3. Name of Lessor:	Marcia Schofield Trust						
4. Address of Lessor:	PO BOX 686 Solano Beach, CA 92075						
5. Property contact:	Sperry Van Ness Commercial Real Estate Advisors Dan Shaheen T: 775.825.3330 ext 106 E: dan.shaheen@svn.com						
6. Address of Lease property:	1919 College Parkway Carson City, Nevada 89701						
a. Square Footage:	☒ Rentable ☐ Usable 16,000						
b. Cost:	cost per month	# of months in time frame	cost per year	time frame	improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
	\$ 29,400.00	12	\$ 352,800.00	April 1, 2025 - March 31, 2026	\$0.04	\$1.79	\$1.83
3%	\$ 30,200.00	12	\$ 362,400.00	April 1, 2026 - March 31, 2027	\$0.04	\$1.84	\$1.88
3%	\$ 31,000.00	12	\$ 372,000.00	April 1, 2027 - March 31, 2028	\$0.04	\$1.90	\$1.94
3%	\$ 31,960.00	12	\$ 383,520.00	April 1, 2028 - March 31, 2029	\$0.04	\$1.96	\$2.00
3%	\$ 32,920.00	12	\$ 395,040.00	April 1, 2029 - March 31, 2030	\$0.04	\$2.02	\$2.06
c. Total Lease Consideration:	60		\$1,865,760.00				
d. Total Improvement Cost:					\$0.00		
e. Option to renew:	☒ Yes ☐ No Renewal terms: One (1) Identical Term						
f. Holdover notice:	# of Days required 30 Holdover terms: 5% - 90 Days						
g. Term:	Five Years and 5 Months						
h. Pass-thrus/CAM/Taxes	☒ Landlord ☐ Tenant						
i. Utilities:	☒ Landlord ☐ Tenant						
j. Janitorial:	☒ Landlord ☐ Tenant ☐ 3 day ☐ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see special notes)						
k. Repairs:	Major: ☒ Landlord ☐ Tenant Minor: ☒ Landlord ☐ Tenant						
l. Comparable Area Market Rate Average:	\$1.25						
m. Specific termination clause in lease:	Breach/Default lack of funding						
n. Lease will be paid for by Agency Budget Account Number:	4061						
7. This lease constitutes:	☐ An extension of an existing lease ☐ An addition to current facilities (requires estimated expenses) ☐ A relocation (requires estimated expenses) ☒ A new location (requires estimated expenses) ☐ Remodeling only ☐ Other						
a. Estimated Expenses:	Moving: \$0.00		Furnishings: \$0.00		Data/Phones: \$0.00		

RECEIVED

JAN 24 2025

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Nathan Riggle
Authorized Agency Signature

01/23/2025
Date

For Public Works Information:

8. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	☐ YES	☒ NO
b. Is the Lessor Exempt from obtaining a Business License?	☐ YES	☒ NO
*If Yes, explain....		
c. Does the Lessor have a current Nevada State Business License?	☒ YES	☐ NO
**If No, explain....		
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC ☐	INC ☐ CORP ☐ LP ☐
e. Ownership Type (Domestic, Foreign, Government, etc.):		
f. Nevada Business ID Number:	<u>NV20232728315</u>	Exp: <u>3/31/2025</u>
g. Is the Lessor's Name the same as the Legal Entity Name?	☐ YES	☐ NO
**If No, explain....		
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	☒ YES	☐ NO
i. State of Nevada Vendor number:		
j. Is this an Arms Length Transaction (No Conflict of Interest)	☒ YES	☐ NO
**If No, explain....		

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	☒ YES	☐ NO
b. I/we have considered other state leased or owned space available for use by this agency	☒ YES	☐ NO

[Signature]
Authorized Signature
Public Works Division

1.24.25
Date

GM

For Board of Examiners

☒ YES

☐ NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.
This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	mk 2/15/25
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency:	Office of the Military Nevada Army National Guard 2460 Fairview Drive Carson City, Nevada 89701 Devin Earl T: 775-887-7317 E: devin.m.earl.nfg@army.mil						
Remarks:	This is a new modified gross lease with a retroactive commencement date of September 15, 2024 for the Office of the Military, Nevada Army National Guard. The lessor will be completing the following improvements to the facility this year - Installation of two new swamp coolers, installation of 48 lineal feet of corrugated steel inside the hangar, remodel of the shower in hangar restroom, replacing carpet and carpet baseboard in all carpeted areas, installation of a refrigerated drinking fountain with bottle filter, repainting of office doors, chair rail, and baseboards as well as any needed touch up paint at no cost to the agency. Lessor will pay for all utilities excluding internet and phone. Tenant is responsible for janitorial. No tenant improvements at this time.						
Exceptions/Special notes:							
2. Lessee:	Department of Administration, Public Works Division, Buildings and Grounds						
3. Name of Lessor:	Cheyenne Air Center, INC.						
4. Address of Lessor:	4511 West Cheyenne Avenue, Suite 601 North Las Vegas, Nevada 89032						
5. Property contact:	Cari Black T: 702-228-2222 E: cariblack@chynair.com						
6. Address of Lease property:	4511 West Cheyenne Avenue, #100 & #200, North Las Vegas, Nevada 89032						
a. Square Footage:	☐ Rentable ☒ Usable 11,778						
b. Cost:	cost per month	# of months in time frame	cost per year	time frame	Improve ment cost per square foot	Base Rent cost per square foot	Actual cost per square foot
	\$ 20,322.00	12	\$ 243,864.00	September 15, 2024 - September 14, 2025	\$0.00	\$0.00	\$1.73
	\$ 20,322.00	12	\$ 243,864.00	September 15, 2025 - September 14, 2026	\$0.00	\$0.00	\$1.73
	\$ 20,322.00	12	\$ 243,864.00	September 15, 2026 - September 14, 2027	\$0.00	\$0.00	\$1.73
	\$ 20,322.00	12	\$ 243,864.00	September 15, 2027 - September 14, 2028	\$0.00	\$0.00	\$1.73
	\$ 20,322.00	12	\$ 243,864.00	September 15, 2028 - September 14, 2029	\$0.00	\$0.00	\$1.73
c. Total Lease Consideration:	60		\$1,219,320.00				
d. Total Improvement Cost:					\$0.00		
e. Option to renew:	☒ Yes ☐ No		Renewal terms:		One (1) Identical Term		
f. Holdover notice:	# of Days required 30		Holdover terms:		5%/90		
g. Term:	Five (5) Years						
h. Pass-thrus/CAM/Taxes	☒ Landlord ☐ Tenant						
i. Utilities:	☒ Landlord ☐ Tenant						
j. Janitorial:	☐ Landlord ☒ Tenant ☐ 3 day ☐ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see special notes)						
k. Repairs:	Major: ☒ Landlord ☐ Tenant Minor: ☒ Landlord ☐ Tenant						
l. Comparable Area Market Rate Average:	\$2.36						
m. Specific termination clause in lease:	Breach/Default lack of funding						
n. Lease will be paid for by Agency Budget Account Number:	3650						
7. This lease constitutes:	☒ An extension of an existing lease ☐ An addition to current facilities (requires estimated expenses) ☐ A relocation (requires estimated expenses) ☐ A new location (requires estimated expenses) ☐ Remodeling only ☐ Other						
a. Estimated Expenses:	Moving: \$0.00		Furnishings: \$0.00		Data/Phones: \$0.00		

RECEIVED

FEB 07 2025

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET



Cheryl Tyler 1/29/2025
Authorized Agency Signature Date
33

For Public Works Information:

8. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	☒ YES	☐ NO
b. Is the Lessor Exempt from obtaining a Business License?	☐ YES	☒ NO
*If Yes, explain.... _____		
c. Does the Lessor have a current Nevada State Business License?	☒ YES	☐ NO
**If No, explain.... _____		
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC ☐ INC ☒ CORP ☐	☐
e. Ownership Type (Domestic, Foreign, Government, etc.):	_____	
f. Nevada Business ID Number:	NV19941116360	Exp: 11/30/2024
g. Is the Lessor's Name the same as the Legal Entity Name?	☒ YES	☐ NO
**If No, explain.... _____		
h. Is the Legal Entity active and in good standing with the Nevada Secretary of	☒ YES	☐ NO
i. State of Nevada Vendor number:	T29003866	
j. Is this an Arms Length Transaction (No Conflict of Interest)	☒ YES	☐ NO
**If No, explain.... _____		

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	☒ YES	☐ NO
b. I/we have considered other state leased or owned space available for use by this agency	☒ YES	☐ NO

Bob Ragar 02/07/2025
Authorized Signature Date
Public Works Division

jw
For Board of Examiners ☒ YES ☐ NO

Joe Lombardo
Governor



Joy Grimmer
Director

Bob Ragar
Deputy Director

Wilfred J. Lewis, Jr.
Administrator

Carson City Office:
680 W. Nye Ln, Suite 103
Carson City, Nevada 89703
Phone: (775) 684-4141

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PUBLIC WORKS DIVISION

Las Vegas Office:
7115 Amigo Street, Suite 100
Las Vegas, NV 89119
Phone: (702) 486-5115

Date: February 10, 2025

To: Lesley Volkov, Budget Analyst

From: Jamie Wiest, Public Works Division, Leasing Services
j.wiest@admin.nv.gov

Subject: Retroactive Memo for placement on the March 11th Board of Examiners Meeting, for Office of the Military, Nevada Army National Guard lease for 4511 West Cheyenne Avenue, 100 & 200, North Las Vegas, Nevada 89032

This memo is clarification for a retroactive start date of September 15, 2024 for the lease referenced above, which houses the Office of the Military, Nevada Army National Guard.

Due to an unanticipated delay in finalizing lease terms and obtaining necessary signatures, this created a delay for submittal to BOE prior to the September 15, 2024 start date.

This lease is for placement on the March 11th Board of Examiners meeting.

Thank You,
Leasing Services

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.
This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency:	Department of Health and Human Services Division of Public and Behavioral Health Southern Nevada Adult Mental Health Services 4150 Technology Way, Third Floor Carson City, Nevada 89706 Becky McCabe E: bmccabe@health.nv.gov P: (775)684-4058						
Remarks:	This is a full-service lease for the Dept of Health and Human Service, DPBH. Lease was negotiated at \$1.50 per SF with 3% increase annually for a Five(5) year term. Lease was approved by Governor's Office CIO Jack Robb and DOA Director, Joy Grimmer. RTW will be covering data, moving and furniture expenses and rent from April 2025 through end June 30th, 2025. Agency will be responsible for lease payments come July 2025.						
Exceptions/Special notes:	Tenant improvements are being paid by Lessor. TI's consist of new carpet throughout the suite and paint interior of the suite premises. Agency funding is contingent on legislature approval.						
2. Lessee:	Department of Administration, Public Works Division, Buildings and Grounds						
3. Name of Lessor:	Olymbec USA LLC						
4. Address of Lessor:	1004 E Brooks Rd Memphis, TN 38116						
5. Property contact:	Shamile Clark T: 702-737-3377 ext 7305: sclark@olymbec.com						
6. Address of Lease property:	4045 Spencer Street Suite A57 Las Vegas, Nevada 89119						
a. Square Footage:	☒ Rentable ☐ Usable 6,933						
b. Cost:	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
	\$ 10,399.50	12	\$ 124,794.00	April 1, 2025 - March 31, 2026	\$0.00	\$0.00	\$1.50
3.0%	\$ 10,746.15	12	\$ 128,953.80	April 1, 2026 - March 31, 2027	\$0.00	\$0.00	\$1.55
3.0%	\$ 11,092.80	12	\$ 133,113.60	April 1, 2027 - March 31, 2028	\$0.00	\$0.00	\$1.60
3.0%	\$ 11,439.45	12	\$ 137,273.40	April 1, 2028 - March 31, 2029	\$0.00	\$0.00	\$1.65
3.0%	\$ 11,786.10	12	\$ 141,433.20	April 1, 2029 - March 31, 2030	\$0.00	\$0.00	\$1.70
c. Total Lease Consideration:	60			\$ 665,568.00			
d. Total Improvement Cost:					\$0.00		
e. Option to renew:	☒ Yes ☐ No		365 days	One (1) Identical Term			
f. Holdover notice:	# of Days required		30	Holdover terms:		5%/90	
g. Term:	Five Years						
h. Pass-thrus/CAM/Taxes	☒ Landlord ☐ Tenant						
i. Utilities:	☒ Landlord ☐ Tenant						
j. Janitorial:	☒ Landlord ☐ Tenant ☐ 3 day ☒ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see special notes)						
k. Repairs:	Major: ☒ Landlord ☐ Tenant Minor: ☒ Landlord ☐ Tenant						
l. Comparable Area Market Rate Average:	Market Price \$2.52 Full Service Market Data						
m. Specific termination clause in lease:	Breach/Default lack of funding						
n. Lease will be paid for by Agency Budget Account Number:	3161						
7. This lease constitutes:	☐ An extension of an existing lease ☐ An addition to current facilities (requires estimated expenses) ☒ A relocation (requires estimated expenses) ☐ A new location (requires estimated expenses) ☐ Remodeling only ☐ Other						
a. Estimated Expenses:	Moving: \$0.00		Furnishings: \$0.00		Data/Phones: \$0.00		

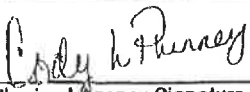
STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET


Authorized Agency Signature 02/12/2025
Date

21

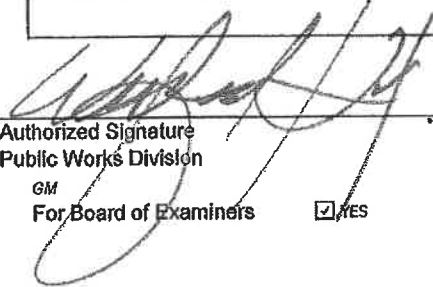
For Public Works Information:

8. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	☒ YES	☐ NO
b. Is the Lessor Exempt from obtaining a Business License?	☐ YES	☒ NO
**If Yes, explain....		
c. Does the Lessor have a current Nevada State Business License?	☒ YES	☐ NO
**If No, explain....		
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC ☒ INC ☐ CORP ☐ LP ☐	
e. Ownership Type (Domestic, Foreign, Government, etc.):	Foreign Limited Liability Company	
f. Nevada Business ID Number:	NV20111637872	Exp: 10/31/2025
g. Is the Lessor's Name the same as the Legal Entity Name?	☐ YES	☒ NO
**If No, explain.... C T Corporation System		
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	☒ YES	☐ NO
i. State of Nevada Vendor number:	T29047265	
j. Is this an Arms Length Transaction (No Conflict of Interest)	☒ YES	☐ NO
**If No, explain....		

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	☒ YES	☐ NO
b. I/we have considered other state leased or owned space available for use by this agency	☒ YES	☐ NO


Authorized Signature 2.18.25
Public Works Division Date

GM
For Board of Examiners ☒ YES ☐ NO

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	030	ATTORNEY GENERAL'S OFFICE - VICTIMS OF DOMESTIC VIOLENCE	SYLOGISTGOV, INC.	OTHER: CHARGE FOR SERVICES 86%, TRANSFER FROM DIVISION OF PUBLIC AND BEHAVIORAL HEALTH 14%	\$1,027,595	
	Contract Description:	This is a new contract to provide ongoing automated victim information notification system services.				
		Term of Contract:	Upon Approval - 03/01/2029	Contract # 30139		
2.	051	TREASURER'S OFFICE - COLLEGE SAVINGS TRUST	AKF CONSULTING LLC	GENERAL 25% OTHER: COLLEGE SAVINGS ENDOWMENT 69.5%; PREPAID TUITION TRUST 5.5%	\$418,560	Professional Service
	Contract Description:	This is a new contract to provide ongoing consulting services related to Section 529 plans.				
		Term of Contract:	04/01/2025 - 03/31/2029	Contract # 30234		
3.	070	DEPARTMENT OF ADMINISTRATION - HUMAN RESOURCE MANAGEMENT	EDUCATIONAL DATA SYSTEMS, INCORPORATED	GENERAL	\$268,000	
	Contract Description:	This is a new contract to provide development and update of compliance training for state employees.				
		Term of Contract:	Upon Approval - 03/31/2029	Contract # 30206		
4.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	CARPENTER SELLERS DEL GATTO ARCHITECTS, PC	GENERAL	\$137,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the McCarran Center Site Security CIP Project to include design development, construction documents, drawings, bid support, and construction administration services for security fencing and card accessible vehicle gates: CIP Project No. 23-C36-16B; SPWD Contract No. 117505.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 30227		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
5.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	KGA, INC. DBA KITTRELL GARLOCK & ASSOCIATES DBA KGA ARCHITECTURE	OTHER: AGENCY FUNDED CIP - BUDGET ACCOUNT 3161, CATEGORY 95	\$16,680	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides professional architectural/engineering services for the Stein Hospital - Deferred Maintenance CIP Project: CIP Project No. 24-A010-3; SPWD Contract No. 116043. This amendment increases the maximum amount from \$92,940 to \$109,620 due to revisions to the scopes of work for the safe dispersal zone and the fire panel and devices that will necessitate additional civil and structural engineering and design services.				
	Term of Contract:	01/10/2024 - 06/30/2025 Contract # 28425				
6.	300	DEPARTMENT OF EDUCATION - CONTINUING EDUCATION	LITERACYPRO SYSTEMS, INC.	FEDERAL	\$155,198	
	Contract Description:	This is the first amendment to the original contract which provides a data system to aggregate the required Adult Education National Reporting System data from all local programs and produce required data tables for federal reporting services. This amendment extends the termination date from June 30, 2026 to June 30, 2028 and increases the maximum amount from \$200,397 to \$355,595 due to the continued need for these services.				
	Term of Contract:	07/01/2022 - 06/30/2028 Contract # 25753				
7.	300	DEPARTMENT OF EDUCATION - COVID-19 FUNDING	PORTLAND WEBWORKS, INC.	FEDERAL	\$640,280	
	Contract Description:	This is a new contract to provide an application that would facilitate access to services and resources for homeless children and youth throughout the state.				
	Term of Contract:	Upon Approval - 06/30/2028 Contract # 30207				
8.	300	DEPARTMENT OF EDUCATION - INDIVIDUALS WITH DISABILITIES ACT	SIGMA ASSOCIATES INCORPORATED	FEDERAL	\$422,655	
	Contract Description:	This is a new contract to provide Nevada State Performance Plan/Annual Performance Report survey services.				
	Term of Contract:	Upon Approval - 04/30/2029 Contract # 30213				

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
9.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - INTERGOVERNMENTAL TRANSFER PROGRAM	ELKO COUNTY	OTHER: REVENUE	\$192,000	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide funds for the state's share of paratransit services for Medicaid eligible recipients in Elko County.				
		Term of Contract:	07/01/2025 - 06/30/2029	Contract # 30027		
10.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - HEALTH CARE FINANCING AND POLICY ADMINISTRATION	DEPARTMENT OF HEALTH AND HUMAN SERVICES, AGING AND DISABILITY SERVICES DIVISION	FEDERAL	\$13,214,710	Exempt
	Contract Description:	This is the first amendment to the original interlocal agreement which provides reimbursement for administration of home and community based services waivers for frail elderly, persons with physical disabilities, and individuals with intellectual and developmental disabilities. This amendment increases the maximum amount from \$511,458,125.00 to \$524,672,834.98 due to an increased volume of claim payments.				
		Term of Contract:	07/01/2021 - 06/30/2025	Contract # 24318		
11.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - HEALTH CARE FINANCING AND POLICY ADMINISTRATION	HEALTH MANAGEMENT SYSTEMS, INC.	OTHER: RECOVERIES 28.7% FEDERAL 71.3%	\$10,990,167	
	Contract Description:	This is the second amendment to the original contract which provides audit and recovery of Medicaid payments. This amendment extends the termination date from April 30, 2025 to April 30, 2027 and increases the maximum amount from \$16,532,584.77 to \$27,522,751.55 due to additional system maintenance hours, cost avoidance reverification, and monthly policy redeterminations.				
		Term of Contract:	05/11/2021 - 04/30/2027	Contract # 24150		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
12.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - HEALTH CARE FINANCING AND POLICY ADMINISTRATION	PRIME THERAPEUTICS STATE GOVERNMENT SOLUTIONS LLC	GENERAL 23% FEDERAL 77%	\$5,958,788	
	Contract Description:	This is the sixth amendment to the original contract which provides comprehensive Pharmacy Benefits Manager services for the Nevada Medicaid Fee-For-Service populations. This amendment extends the termination date from June 30, 2026 to June 30, 2027 and increases the maximum amount from \$24,064,222.00 to \$30,023,009.93 due to the continued need for these services.				
	Term of Contract:	07/01/2021 - 06/30/2027		Contract # 24351		
13.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - HEALTH CARE FINANCING AND POLICY ADMINISTRATION	UNIVERSITY OF CONNECTICUT	OTHER: PROVIDER TAX 50% FEDERAL 50%	\$1,093,090	Exempt
	Contract Description:	This is a new interlocal agreement to provide subject matter expertise, technical assistance, consultation, and independent review of children's behavioral health services.				
	Term of Contract:	Upon Approval - 03/10/2028		Contract # 30168		
14.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - CHECK UP PROGRAM	DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF PUBLIC AND BEHAVIORAL HEALTH	FEDERAL	\$11,424,469	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing reimbursement to the division for vaccines purchased for Nevada Check Up recipients.				
	Term of Contract:	07/01/2025 - 06/30/2029		Contract # 30135		
15.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID	DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF PUBLIC AND BEHAVIORAL HEALTH	FEDERAL	\$13,354,921	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing reimbursement for care, case management, and administration for Medicaid-eligible mental health clients.				
	Term of Contract:	10/01/2025 - 06/30/2029		Contract # 30103		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
16.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID	ELKO COUNTY AMBULANCE SERVICE	FEDERAL	\$219,795	Exempt
	Contract Description:	This is the first amendment to the original interlocal agreement which provides emergency ambulance services to Medicaid recipients. This amendment increases the maximum amount from \$1,276,275.00 to \$1,496,069.66 due to higher-than-expected cost settlements.				
		Term of Contract:	07/01/2022 - 06/30/2026	Contract # 24836		
17.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - SOUTHERN NEVADA ADULT MENTAL HEALTH SERVICES	BROADBENT & ASSOCIATES, INC.	GENERAL	\$242,656	
	Contract Description:	This is a new contract to provide water treatment services for locations in Las Vegas.				
		Term of Contract:	08/01/2025 - 07/31/2029	Contract # 30099		
18.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - ADMINISTRATION	SOCIAL ENTREPRENEURS, INC.	FEDERAL	\$119,735	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-17884 which provides consulting, education, and marketing services. This service agreement provides a needs assessment and planning for the Supplemental Nutrition Assistance Program.				
		Term of Contract:	01/01/2025 - 12/31/2025	Contract # 30140		
19.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - NORTHERN NEVADA CHILD AND ADOLESCENT SERVICES	CLASSIC FINISHES, LLC	GENERAL	\$106,236	
	Contract Description:	This is a new contract to provide exterior painting for three buildings at the Enterprise Campus location in Reno.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 30230		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
20.	440	DEPARTMENT OF CORRECTIONS - PRISON MEDICAL CARE	CARAHSOFT TECHNOLOGY CORPORATION	GENERAL	\$477,673	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV24-17504 which provides cloud services. This service agreement provides software and support for 15 pharmacy workstation licenses and 70 Remote Order Entry workstations for correctional institution medical centers.				
	Term of Contract:	11/12/2024 - 11/11/2028	Contract # 29498			
21.	440	DEPARTMENT OF CORRECTIONS - CORRECTIONAL PROGRAMS	CARSON CITY SCHOOL DISTRICT, ADULT EDUCATION	FEDERAL	\$211,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing educational and vocational services to assist offenders incarcerated at Northern Nevada Correctional Center in obtaining a high school equivalency or high school diploma.				
	Term of Contract:	07/01/2024 - 09/30/2026	Contract # 29944			
22.	651	DEPARTMENT OF PUBLIC SAFETY - NEVADA HIGHWAY PATROL DIVISION	TECHNICAL MEDICAL LLC	HIGHWAY	\$138,359	Exempt
	Contract Description:	This is a new contract to provide ongoing blood draw services of persons arrested on suspicion of driving under the influence of drugs and/or alcohol for the Nevada Highway Patrol in Washoe County.				
	Term of Contract:	07/01/2024 - 06/30/2025	Contract # 30204			
23.	652	DEPARTMENT OF PUBLIC SAFETY - DIVISION OF PAROLE AND PROBATION	ALCOHOL MONITORING SYSTEMS, INC. DBA SCRAM SYSTEMS	GENERAL	\$2,000,000	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV25-24056 which provides alcohol monitoring services. This service agreement provides location and alcohol monitoring equipment and services, supporting software, casework services, and billing and collections of participants.				
	Term of Contract:	01/01/2025 - 12/31/2028	Contract # 30221			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
24.	655	DEPARTMENT OF PUBLIC SAFETY - CENTRAL REPOSITORY FOR NEVADA RECORDS OF CRIMINAL HISTORY	UNISYS CORPORATION	GENERAL 10% OTHER: CIVIL APPLICANT/NAME CHECK 90%	\$1,595,390	
	Contract Description:	This is the seventh amendment to the original contract which provides computer programming and related services for the replacement of the Nevada Criminal Justice Information System. This amendment increases the maximum amount from \$38,488,746.13 to \$40,084,136.13 due to the addition of the change request that establishes a new baseline schedule and cost for schedule delays to all Flex Check deployments.				
	Term of Contract:	07/01/2020 - 06/30/2027		Contract # 23205		
25.	702	DEPARTMENT OF WILDLIFE - GAME MANAGEMENT	AMERICAN LION SPECIALISTS LLC	FEE: TRANSFER PREDATOR	\$269,200	
	Contract Description:	This is a new contract to provide ongoing lethal removal, capture, and mortality studies of mountain lions.				
	Term of Contract:	04/01/2025 - 03/31/2029		Contract # 30224		
26.	702	DEPARTMENT OF WILDLIFE - GAME MANAGEMENT	ELKHORN AVIATION, INC.	FEDERAL	\$1,100,000	
	Contract Description:	This is a new contract to provide ongoing big game animal aerial wildlife capture and transport services for research throughout the state.				
	Term of Contract:	Upon Approval - 11/30/2028		Contract # 30137		
27.	702	DEPARTMENT OF WILDLIFE - GAME MANAGEMENT	PROVEN PURSUIT LLC	FEE: TRANSFER PREDATOR	\$269,200	
	Contract Description:	This is a new contract to provide ongoing lethal removal, capture, and mortality studies of mountain lions.				
	Term of Contract:	Upon Approval - 03/31/2029		Contract # 30225		
28.	702	DEPARTMENT OF WILDLIFE - HABITAT	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO	FEDERAL	\$250,000	Exempt
	Contract Description:	This is the first amendment to the original interlocal agreement which provides measurement of sound levels in sage-grouse habitats. This amendment extends the termination date from December 31, 2025 to January 31, 2026 and increases the maximum amount from \$275,000 to \$525,000 due to the continued need for these services.				
	Term of Contract:	02/08/2022 - 01/31/2026		Contract # 25312		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
29.	702	DEPARTMENT OF WILDLIFE - HABITAT	NORTHEAST ELKO CONSERVATION DISTRICT	FEE: HABITAT CONSERVATION 50% OTHER: DREAM TAG; HERITAGE TRUST FUND 50%	\$137,740	Exempt
	Contract Description:	This is a new interlocal agreement to provide for the implementation of a variety of habitat projects within the Northeast Elko Conservation District.				
30.	704	STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - PARK IMPROVEMENTS - NON-EXEC	DESIGN WORKSHOP, INC.	BONDS 75% FEDERAL 25%	\$270,131	
	Contract Description:	This is a new contract to provide an updated master plan for Spooner Lake.				
31.	707	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE LANDS - PROTECT LAKE TAHOE - NON-EXEC	CAROL BEAHAN DBA WILDSCAPE ENGINEERING, INC.	BONDS	\$303,850	
	Contract Description:	This is a new contract to provide design plans and oversight for the Spooner Meadow and North Canyon Restoration Project.				
32.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - WORKFORCE DEVELOPMENT	DEPARTMENT OF MOTOR VEHICLES	OTHER: CAREER ENHANCEMENT PROGRAM	\$282,898	Exempt
	Contract Description:	This is a new interlocal agreement to provide training to the Nevada Department of Motor Vehicles (DMV) personnel to support the transition to the DMV modernized system and platforms.				
		Term of Contract:	02/01/2025 - 06/30/2025	Contract # 30163		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
33.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - UNEMPLOYMENT INSURANCE	ESTIPONA GROUP	FEDERAL	\$1,202,884	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-17892 which provides consulting, marketing and education services. This service agreement provides a marketing campaign for the unemployment insurance website redesign.				
		Term of Contract:	Upon Approval - 12/31/2025	Contract # 30155		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30139**Agency Name: **ATTORNEY GENERAL'S OFFICE**Agency Code: **030**Appropriation Unit: **1042-20**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: SylogistGov, Inc.

Contractor Name: **SylogistGov, Inc.**Address: **10354 W. Chatfield Ave.****Suite 200**City/State/Zip: **Littleton, CO 80127**Contact/Phone: Nathan Branscome, Senior Director,
Victim Services 775-721-4500

Vendor No.: Pending

NV Business ID: NV20232865132

To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 % Charge for Services 86%, Transfer from Division of Public and Behavioral Health 14%**

Agency Reference #: 03AG-S2937

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/01/2029**Contract term: **4 years and 1 day**4. Type of contract: **Contract**Contract description: **Victim Info System**

5. Purpose of contract:

This is a new contract to provide ongoing automated victim information notification system services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,027,595.00**

Other basis for payment: As invoiced by the contractor and approved by the state.

II. JUSTIFICATION

7. What conditions require that this work be done?

The 1983 Nevada Legislature mandated certain rights and guarantees to crime victims and witnesses. Accordingly, Chapter 178 of the Nevada Revised Statutes recognizes the needs and right of crime victims. Among other provision, Chapter 178 mandates that a victim be notified by law enforcement of the location of the defendant following arrest, during prosecution of the criminal case, during a sentence to confinement and when there is any release or escape of the defendant from confinement

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees or agencies have the experience or expertise to provide these services.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

SMART IT PROS INC
Appriss Insights LLC
AtoZdatabases

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP # 03AG-S2937, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 11/04/2024 Anticipated re-bid date: 08/01/2028

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	01/07/2025 11:40:13 AM
Division Approval	jhoba2	01/07/2025 11:40:17 AM
Department Approval	jhoba2	01/07/2025 11:40:27 AM
Contract Manager Approval	jsmedes	01/07/2025 11:54:28 AM
EITS Approval	ljea	01/07/2025 13:25:16 PM
Budget Analyst Approval	vmilazz1	01/14/2025 12:31:20 PM
BOE Agenda Approval	vmilazz1	01/30/2025 12:39:43 PM
BOE Final Approval	Pending	



**STATE OF NEVADA
GOVERNOR'S OFFICE**
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Jessica Hoban, Chief Financial Officer, AG
Tom Sanchez, Information Security Officer, AG
Anne Jones, Administrative Services Officer, AG
Hillery Pichon, IT Chief, AG
Rick Lacanilao, IT Manager, AG
Ron Olson, IT Professional III, AG
Tanya Lyons, Management Analyst II, AG

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – AG – TIN 471 – *VINE Contract Extension* –
Update C – BA 1042

DATE: September 26, 2024

We have completed our review for the Attorney General's Office (AG) – *VINE Contract Extension* – TIN 471, Update C.

The submitted TIN, for an estimated value of \$478,563.84 in the FY26/FY27 biennium and \$239,282.00 in FY28 (71% State Fees and 29% VOCA funding), is to extend the current Statewide VINE (Victim Information and Notification Everyday) program contract through FY28.

This mission critical investment is needed for state compliance and to ensure the rights of Nevada's citizens who are victims of crimes are protected.

The agency considers the investment and final implementation to have an ongoing low security risk, as the collaborative security efforts between the state and the VINE system's providers collectively ensure the confidentiality, integrity, and availability of information, while reinforcing the system's role in enhancing public safety and transparency within the criminal justice system.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30234**

Agency Name:	TREASURER - COLLEGE SAVINGS TRUST	Legal Entity Name:	AKF CONSULTING LLC
Agency Code:	051	Contractor Name:	AKF CONSULTING LLC
Appropriation Unit:	1092-04	Address:	757 Third Avenue Twelfth Floor (AIM)
Is budget authority available?:	Yes	City/State/Zip	NEW YORK, NY 10017
If "No" please explain:	Not Applicable		
To what State Fiscal Year(s) will the contract be charged?	2025-2029		
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.			
X	General Funds	25.00 %	Fees 0.00 %
	Federal Funds	0.00 %	Bonds 0.00 %
	Highway Funds	0.00 %	X Other funding 75.00 %
College Savings Endowment 69.5%; Prepaid Tuition Trust 5.5%			

Agency Reference #: Prof Svs Exemption 241001

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2025**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/31/2029**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Legal Counsel**

5. Purpose of contract:

This is a new contract to provide ongoing consulting services related to Section 529 plans.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$418,560.00**

Other basis for payment: as invoiced by the vendor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

Internal Revenue Code 529 savings plans, prepaid tuition plans and State-facilitated retirement programs need specialized legal support. NRS 353B.110 allows the Board to enter into contracts for necessary services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Treasurer's Office employees do not have the expertise to assist with these programs.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Their industry experience, breadth of knowledge and capacity, including legal and regulatory, operational and management expertise.

d. Last bid date: 01/02/2025 Anticipated re-bid date: 12/01/2028

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Treasurer's Office - Satisfied

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jlanderf	02/04/2025 09:46:45 AM
Division Approval	jlanderf	02/04/2025 09:46:49 AM
Department Approval	jlanderf	02/04/2025 09:47:12 AM
Contract Manager Approval	jveit	02/04/2025 09:49:01 AM
Budget Analyst Approval	stilley	02/14/2025 11:21:56 AM
BOE Agenda Approval	stilley	02/14/2025 11:21:58 AM
BOE Final Approval	Pending	



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:

Approval#: 241001 @

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED: State Treasurer's Office		
	Contact Name and Title	Phone Number	Email Address
	Kirsten Van Ry, Chief of Staff	775.230.9917	klvanry@nevadatreasurer.gov
	Jeff Landerfelt, Sr. Deputy Treasurer	775.684.5752	Jeff.landerfelt@nevadatresurer.gov
	Jessica Veit, Management Analyst III	702.486.0085	jlvait@nevadatreasurer.gov

1b	Vendor Information:	
	Vendor Name:	AKF Consulting LLC
	Contact Name:	Andrea Feirstein
	Complete Address:	757 3rd Avenue, Twelfth floor (AIM)
	City, State, and Zip Code	New York, New York 10017
	Telephone Number:	646.218.9864
	Email Address:	andrea@akfconsulting.com

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	
	Professional Service Exemption:	X

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	X	No:
	If 'No' Enter Amendment Number:			
	Enter CETS Number:			

1e	Term:				
	One (1) Time Purchase? Check One:	Yes:		No:	X
	Contract:	Start Date:	Upon BOE Approval	End Date:	December 31, 2028

1f	Funding:	
	State Appropriated:	
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	Funding from College Savings Endowment

Rec'd 09/27/24

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase: \$500,000

2	Provide a description of work/services to be performed or services with goods to be purchased: 529 accounts are named for the section of IRS code under which they're established. These types of Programs require a State sponsor and cannot be established by a private entity. NRS 353B and NRS 427A establish the Nevada Prepaid Tuition Program, the Nevada College Savings Plans (529 Plans), and the Nevada ABLE Program, respectively. The Nevada Prepaid Tuition Program is one of two types of accounts created under 26 U.S. Code § 529. Prepaid Tuition programs allow families to purchase contracts for credit hour costs at the current rate, rather than when their child goes to college in the future. 529 Plan accounts are the second type of account established under 26 U.S. Code § 529 and allow families to save for college in a tax-advantaged investment account. ABLE accounts are established under 26 U.S. Code § 529A and allow individuals with disabilities the ability to save without threatening access to social programs. Finally, State-facilitated retirement programs have increased in popularity across the United States in recent years. Generally, these programs require private employers who do not offer a retirement plan for employees to automatically participate in a state-facilitated retirement program. Nevada's program was passed into law and signed by the Governor during the 2023 legislative session (Senate Bill 305) and was codified under NRS 353D. AKF Consulting provides strategic, legal, and programmatic consulting services for Nevada's College Savings Plans, Nevada's Prepaid Tuition Program, Nevada ABLE Program, as well as the Nevada Employee Savings Trust Program. Together, these programs hold approximately ~\$43B in assets under management, with more expected to come on board with the Nevada Employee Savings Trust Program going live July 1, 2025. Specifically, AKF's services include but are not limited to: • Legal and regulatory insights and updates; • Industry best practices; • Financial analysis; • Fee reviews; • Contract negotiations, drafting, and review; • Program design and governance; • Program revisions; • Investment updates, structure, and/or changes in coordination with investment consultant; • Fiduciary and governance training for Board members and staff; • Identification and assistance in the selection of investment and program managers; • Presentations to Boards; • Drafting, preparing, and/or reviewing of official documents, such as program descriptions and rating agency RFIs; and

	- Assistance with legal matters such as those relating to contracts, tax matters, participants, and otherwise; - Other projects and matters as they arise in connection with the administration of these programs.

	What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?
3	Nevada is unique in that while many States sponsor one to two 529 Plans and/or an ABLE Program, Nevada currently sponsors five separate 529 plans, a Prepaid Tuition Program, an ABLE Savings Program, and is in the program design stage of a soon-to-be launched State-facilitated retirement program. Together, the accounts under the purview of Nevada's plans account for approximately \$43B. The 529 industry is incredibly specialized and regulated by the IRS and other federal entities. The interplay of State and Federal laws requires a unique understanding of investment, financial operations and administration, legal and regulatory aspects, fiduciary requirements and responsibilities, and more. Likewise, given the size of Nevada's programs, a firm with enough capacity to assist on matters related to all programs is required. AKF Consulting meets Nevada's unique needs in this regard.

	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
4	529 Plans, ABLE Programs, and State-facilitated retirement programs are legally required to be administered by a State. Accordingly, there is a small market for these services, as they are limited to 50 customers. Each time a new program is added, the difficulty in finding qualified firms to provide the level of service and expertise required is compounded. AKF Consulting is the only vendor to the Treasury's knowledge who has the expertise, experience, and capacity to support work on five 529 Plans, ABLE, Prepaid Tuition, and the State-facilitated retirement programs.

	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
		X	
5	a. <i>If yes</i>, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility. Staff of the Treasury conducted interviews with other states and industry leaders to identify potential alternative providers of these services. No other contractor was known and/or identified by these parties as having the skillset, capacity and breadth of expertise in the 529, Prepaid, ABLE, and Savings Trusts industries.		
	b. <i>If not</i>, why were alternatives not evaluated?		

Purchasing Use Only:

Approval #:

241001 @

6	Has the agency purchased these services/services with goods in the past? Check One:					Yes	No
	NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u>					X	
	a. If yes, starting with the most <u>recent contract</u> and working backward, for the <u>entire relationship with this vendor, or any other vendor</u> for these services/services with goods, the following information <u>must be provided along with the CETS contract number(s) associated with each:</u>						
	Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #	
	Start Date	End Date					
3/09/2021	3/31/2025	\$300,000.00	Consulting services	Professional Waiver	23947		
5/19/2008	6/30/2011	\$69,750.00	Consulting services	Professional Waiver	CONV6006		
7/8/2008	6/30/2009	\$20,000.00	Consulting services	In Prior Purchasing Database	CONV5664		

7	What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?	
	In addition to the day-to-day activities of administering the 529 Plans, Prepaid Tuition, ABLE Programs, the State Treasury is currently undertaking contract negotiations with two of its five 529 partner firms, representing contracts with a combined AUM of \$6.14B, and is also working to create and establish the State-run retirement program, which must be up and running by July 1, 2025.	
	AKF Consulting has been an integral piece of each of these projects, with staff in contact with the AKF team on a near daily basis. If this waiver is denied, the Treasury may have a lapse in strategic, legal, and programmatic expertise during a critical time across multiple programs. Furthermore, necessary strategic planning and enhancements to each Program will lapse, including the limited ability to analyze and review potential partners and Program design for the State-run retirement Program will cease.	

8	What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?	
	In anticipation of preparing this Waiver request, the Treasury reached out to other states and the Executive Director of the nationwide industry group who oversees 529 Plans. These individuals were contacted for insight on potential competitors with similar experience and breadth of knowledge and capacity (including legal and regulatory expertise, other similar programs represented, years of experience, and operational and management expertise.) No other vendors were identified. One State who was contacted, indicated that they had utilized the service of another firm for assistance on a project and are now looking into bringing AKF Consulting on board to further assist, given their extensive expertise in the area of work.	

9	Will this purchase obligate the State to this vendor for future purchases? Check One:	Yes	No
	<u>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u>		X
	a. If yes, please provide details regarding future obligations or needs.		

Purchasing Use Only:

Approval #:

240010

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Jessica Veit

Signature of Agency Representative Initiating Request

Jessica Veit

Print Name of Agency Representative Initiating Request

09/26/2024

Date

Lori Hoover

Signature of Agency Head Authorizing Request

Lori Hoover

Print Name of Agency Head Authorizing Request

09/27/2024

Date

FOR PURCHASING USE ONLY – PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, **State Purchasing** may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.

Approved by:

[Signature]

Administrator, Purchasing Division or Designee

10/3/24

Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30206**Agency Name: **ADMIN - DIVISION OF HUMAN
RESOURCE MANAGEMENT**Agency Code: **070**Appropriation Unit: **1363-08**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Educational Data Systems, Incorporated

Contractor Name: **Educational Data Systems,
Incorporated**Address: **15300 Commerce Dr N**City/State/Zip: **Dearborn, MI 48120**

Contact/Phone: Kim Glenn 609-405-0827

Vendor No.: Pending

NV Business ID: NV20243209979

To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 08DOA-S2899 JS

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/31/2029**Contract term: **4 years and 30 days**4. Type of contract: **Contract**Contract description: **Instructional Design**

5. Purpose of contract:

This is a new contract to provide development and update of compliance training for state employees.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$268,000.00**

Other basis for payment: As Invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Revised Statute 281.661 and NAC 284.496 and 284.498 mandate training for State employees (e.g., sexual harassment, whistleblower)

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Division of Human Resource Management staff do not have the necessary time to complete the instructional redesign of classes due to workload.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP # 08DOA-S2899, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 08/29/2024 Anticipated re-bid date: 09/01/2028

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mgassawa	01/31/2025 14:51:41 PM
Division Approval	dmarlo2	02/06/2025 10:50:21 AM
Department Approval	dmarlo2	02/06/2025 10:50:36 AM
Contract Manager Approval	ssands	02/06/2025 10:51:27 AM
EITS Approval	ljea	02/06/2025 12:34:53 PM
Budget Analyst Approval	stilley	02/14/2025 10:37:17 AM
BOE Agenda Approval	stilley	02/14/2025 10:37:19 AM
BOE Final Approval	Pending	



**STATE OF NEVADA
GOVERNOR'S OFFICE**
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Jack Robb, Director, DOA
Michelle Garton, Deputy Administrator, DOA

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
Darla Dodge, Deputy CIO - Chief Operating Officer, OCIO
Michael D. Smith, Support Services Unit, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DOA – TIN 983 – *Instructional Design - SB456 –*
BA 1363, 1360

DATE: June 24, 2024

We have completed our review for the Department of Administration's (DOA) – *Instructional Design - SB456 –* TIN 983.

The submitted TIN, for an estimated value of \$500,000.00 in the FY24/FY25 biennium and \$500,000.00 in the FY26/FY27 biennium (100% General Fund), is to collaborate with a qualified vendor through the Request for Proposal (RFP) process to develop compliance training for the State of Nevada. This initiative includes updates to existing or off-the-shelf classes. Although the State of Nevada currently offers online compliance classes, the DOA aims to provide innovative and motivational teaching experiences for state employees.

This new compliance training initiative offers several key benefits. The training program, developed in collaboration with a qualified vendor, will cover essential workplace issues, ensuring compliance with federal and state laws, as well as internal state policies. The topics include handling alcohol and drugs in the workplace, determining essential job functions under the Americans with Disabilities Act (ADA), evaluating employee performance, managing grievances, conducting interviews and hiring processes, developing work performance standards, implementing progressive disciplinary procedures, understanding ADA Title I supervisor responsibilities, ensuring equal employment opportunities, and understanding Family and Medical Leave Act supervisory responsibilities.

The training content will be flexible, allowing for subject matter to be combined, shifted, or split into new classes with the DOA's pre-approval. The content will be delivered in a ready-to-use, published state, facilitating seamless implementation. Additionally, the program includes instructional design for online, self-service classes on topics such as sexual harassment and whistleblower protections, equipping state employees with the knowledge to address workplace issues effectively and in compliance with relevant regulations.

Ultimately, this comprehensive training initiative aims to enhance employee knowledge, boost morale, and improve state employee experiences by ensuring all training is current, motivational, and aligned with the latest legal requirements and best practices.

This Technology Investment Notification (TIN) will be updated with solution details once a vendor is selected and a project plan or statement of work is finalized.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30227**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Agency Code: **082**Appropriation Unit: **1594-35**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **CARPENTER SELLERS DEL GATTO
ARCHITECTS, PC**Contractor Name: **CARPENTER SELLERS DEL GATTO
ARCHITECTS, PC**Address: **8882 SPANISH RIDGE AVE.**City/State/Zip: **LAS VEGAS, NV 89148-1303**Contact/Phone: **702-251-8896**Vendor No.: **T80997582**NV Business ID: **NV19871041301**To what State Fiscal Year(s) will the contract be charged? **2025-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **117505**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **03/2025**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2027**Contract term: **2 years and 120 days**4. Type of contract: **Contract**Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the McCarran Center Site Security CIP Project to include design development, construction documents, drawings, bid support, and construction administration services for security fencing and card accessible vehicle gates: CIP Project No. 23-C36-16B; SPWD Contract No. 117505.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$137,000.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Javier Barreria, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	02/04/2025 10:40:23 AM
Division Approval	nmann	02/04/2025 10:40:27 AM
Department Approval	nmann	02/04/2025 10:40:30 AM
Contract Manager Approval	lwildes	02/04/2025 11:05:18 AM
Budget Analyst Approval	klay0	02/12/2025 13:12:48 PM
BOE Agenda Approval	klay0	02/12/2025 13:12:51 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **28425**Amendment
Number: **1**Legal Entity
Name: **KGA, INC. DBA KITTRELL GARLOCK &
ASSOCIATES DBA KGA
ARCHITECTURE**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Contractor Name: **KGA, INC. DBA KITTRELL GARLOCK
& ASSOCIATES DBA KGA
ARCHITECTURE**Agency Code: **082**Address: **9075 W. DIABLO DR., FL. 3**Appropriation Unit: **All Budget Accounts - Category 95**Is budget authority
available?: **Yes**City/State/Zip **LAS VEGAS, NV 89148-7604**

If "No" please explain: Not Applicable

Contact/Phone: 702-367-6900

Vendor No.: T80931708

NV Business ID: NV20201742190

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % AGENCY FUNDED CIP - BUDGET ACCOUNT 3161, CATEGORY 95

Agency Reference #: 116043

2. Contract start date:

a. Effective upon Board of **No** or b. other effective date **01/10/2024**
Examiner's approval?

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved **06/30/2025**
Termination Date:Contract term: **1 year and 171 days**4. Type of contract: **Contract**Contract description: **Arch / Eng**

5. Purpose of contract:

This is the first amendment to the original contract which provides professional architectural/engineering services for the Stein Hospital - Deferred Maintenance CIP Project: CIP Project No. 24-A010-3; SPWD Contract No. 116043. This amendment increases the maximum amount from \$92,940 to \$109,620 due to revisions to the scopes of work for the safe dispersal zone and the fire panel and devices that will necessitate additional civil and structural engineering and design services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$92,940.00	\$92,940.00	\$92,940.00	Yes - Info
2. Amount of current amendment (#1):	\$16,680.00	\$16,680.00	\$109,620.00	Yes - Action
3. New maximum contract amount:	\$109,620.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	01/17/2025 16:53:27 PM
Division Approval	nmann	01/17/2025 16:53:31 PM
Department Approval	nmann	01/17/2025 16:53:35 PM

Contract Manager Approval	lwildes	01/21/2025 08:33:06 AM
Budget Analyst Approval	klay0	02/12/2025 10:31:28 AM
BOE Agenda Approval	klay0	02/12/2025 10:31:31 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **25753**Amendment Number: **1**Agency Name: **NDE - DEPARTMENT OF EDUCATION**Legal Entity Name: **LiteracyPro Systems, Inc.**Agency Code: **300**Contractor Name: **LiteracyPro Systems, Inc.**Appropriation Unit: **2680-26**Address: **14359 Miramar Pkwy. #376**Is budget authority available?: **Yes**City/State/Zip: **Miramar, FL 33027**If "No" please explain: **Not Applicable**Contact/Phone: **Matthew Schnittman 303-915-8627**Vendor No.: **T27042299**NV Business ID: **NV20253278779**To what State Fiscal Year(s) will the contract be charged? **2023-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **300**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**Anticipated BOE meeting date **03/2025**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2026**Contract term: **6 years and 1 day**4. Type of contract: **Contract**Contract description: **Data Mgmt System**

5. Purpose of contract:

This is the first amendment to the original contract which provides a data system to aggregate the required Adult Education National Reporting System data from all local programs and produce required data tables for federal reporting services. This amendment extends the termination date from June 30, 2026 to June 30, 2028 and increases the maximum amount from \$200,397 to \$355,595 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$200,397.00	\$200,397.00	\$200,397.00	Yes - Action
2. Amount of current amendment (#1):	\$155,198.00	\$155,198.00	\$155,198.00	Yes - Action
3. New maximum contract amount:	\$355,595.00			
and/or the termination date of the original contract has changed to:	06/30/2028			

II. JUSTIFICATION

7. What conditions require that this work be done?

the Literacy Adult and Community Education System (LACES) is needed in order to meet the requirements imposed by the US Department of Education Office of Career, Technical, and Adult Education (OCTAE) for the Adult Education and Family Literacy Act (AEFLA) under the Workforce Innovation and Opportunity Act (WIOA) grant. All data collected is for federal reporting requirements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Although this is a new contract, ten years of data is currently housed in LACES for WIOA. Title II Adult Education program. Required federal reporting necessities using multiple years of data at a time. Staff is not available to provide the amount and level of work required to use or develop another system.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #30DOE-S1795, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 01/13/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

current contract, satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval	smill22	01/23/2025 15:20:46 PM
Division Approval	psmorr1	01/28/2025 16:07:29 PM
Department Approval	carnol1	01/29/2025 07:38:27 AM
Contract Manager Approval	khoy1	01/29/2025 08:51:33 AM
EITS Approval	ljean	01/30/2025 07:20:01 AM
Budget Analyst Approval	vfajota	02/03/2025 16:18:07 PM
BOE Agenda Approval	mranki1	02/05/2025 10:10:53 AM



**STATE OF NEVADA
GOVERNOR’S OFFICE**
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Nancy Olsen, Education Programs Supervisor, NDE
Kaylene Hoyt, Management Analyst II, NDE
Joel Smedes, Management Analyst II, NDE
Sonali Bandyopadhyay, ITM IV, NDE

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – NDE – TIN 290 – *Adult Education Reporting System* – Update A – BA 2680

DATE: August 21, 2024

We have completed our review for the Nevada Department of Education’s (NDE) – *Adult Education Reporting System* – TIN 290, Update A.

The submitted TIN, for an estimated value of \$101,500.00 in the FY24/FY25 biennium, \$116,602.00 in the FY26/FY27 biennium, and \$65,463.00 in FY28 (100% Federal Grant funding), is to update the scope of the investment to provide a data system that aggregates the required Adult Education National Reporting System (NRS) data from all local programs and produce required data tables for Federal reporting services.

The system must be in compliance with the Workforce Innovation and Opportunity Act (WIOA) of 2014, Title II, Adult Education and Family Literacy Act (AEFLA). It also must be user-friendly and capable of meeting the evolving reporting requirements set by the Nevada Department of Education and local providers.

The Nevada Adult Education and Family Literacy Act Program necessitates that this data system can efficiently aggregate historical and current NRS data, spanning over 15 years, from at least seven local programs, with the data rolling up to the state level. It is crucial for the system to support local programs in maintaining individual student record databases in a relational format, equipped with capabilities for producing “edit reports” and conducting error-checking to identify any missing or inconsistent data. This functionality ensures the accuracy and reliability of the data, which is the minimum standard for NRS reporting.

The current contract has been extended to FY28. This extension, along with additional funding, is necessary to support the development and implementation of the API, ensuring a smooth integration process. The system's implementation will include interfacing with 1 to 5 incoming and outgoing systems, as well as the creation of 2 new interfaces. This investment is vital to maintaining compliance with federal mandates and enhancing the effectiveness of the Adult Education and Family Literacy Act Programs in Nevada.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval #:	5740

CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	Agency Contact Information: Note: Approved copy will be sent to <u>only</u> to the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED: Department of Education		
	Contact Name and Title	Phone Number	Email Address
	Nancy Olsen, Adult Education Programs Supervisor	775-687-7289	nolsen@doe.nv.gov
	Kaylene Hoyt, CCM	775-687-9101	kaylene.hoyt@doe.nv.gov

2	Contractor Information:	
	Contractor Name:	Literacy Pro Systems Inc.
	Contact Name:	Matthew Schnittman
	Complete Address: City, State and Zip Code	14359 Miramar Parkway #376 Miramar, FL 33027
	Phone Number:	303-915-8627
	Email Address:	accounting@geniussis.com

3	List <u>all previous</u> Contract Information for which the agency has contracted with this vendor (contract history):				
	Solicitation Type, if applicable:		Solicitation Waiver	#:	180505
	Enter CETS Number:	#20696			
	Contract Amount:	\$139,381.71			
	Contract Term:	Start Date:	07/01/2018	End Date:	06/30/2022

#574(a)

4	Current Contract Information:				
	Solicitation Type, if applicable:		RFP	#:	#30DOE-S1795
	Enter CETS Number:	#25753			
	Initial Contract Amount:	\$200,397.00			
	Contract Term:	Start Date:	07/01/2022	End Date:	06/30/2026

5	Amendment Information – List <u>all previously</u> approved amendments:			
	<i>Amd #:</i>	<i>Brief Synopsis of What Amendment Accomplished:</i>	<i>Dollar Change in Contract Amount</i>	<i>Change in End Date</i>

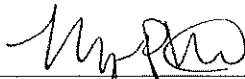
6	<u>Proposed</u> Amendment Information:			
	<i>Amd #:</i>	<i>Brief Synopsis of What the Requested Amendment will Accomplish</i>	<i>Dollar Change in Contract Amount</i>	<i>Change in End Date</i>
	1	The amendment will make it possible for the sharing of real time data with Workforce Innovation and Opportunity Act (WIOA) Title I, III, and IV by building an Application Program Interface (API). The interface will allow communication between EmployNV and this contractor (Literacy Pro Systems Inc.). This API is necessary to create a system of common intake among the required WIOA partners, as directed by the law and as included in the recently approved WIOA State Plan.	\$155,198.00	June 30, 2028

7	What is the justification to extend the contract term beyond the State's four (4) year re-solicitation policy (SAM 0338)?
	<i>The current contract expires in June of 2026. The extension will allow additional time to work out any issues with the interface once developed and provide time to implement the integration process.</i>

8	What are the potential consequences to the State if the contract extension request is denied?
	<i>The work on creating a common intake process could be significantly delayed or prevented.</i>

Purchasing Use Only:	
Approval #:	5740

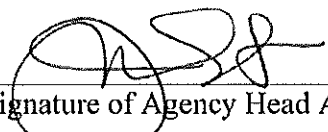
By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

 09/06/24

 Signature of Agency Representative Initiating Request

Megan Peterson, Deputy Superintendent, Student Investment Division

 Print Name of Agency Representative Initiating Request Date

 _____
 Signature of Agency Head Authorizing Request

Jhone M. Ebert, Superintendent of Public Instruction

 Print Name of Agency Head Authorizing Request 9/8/24 Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135(5) and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	✓

Signed:

 9/18/24

 Administrator, Purchasing Division or Designee Date

Joe Lombardo
Governor



#57408

Timothy D. Galluzi
State Chief Information Officer

Darla J. Dodge
Deputy CIO- COO

David 'Ax' Axtell
Deputy CIO - CTO

Robert "Bob" Dehnhardt
Deputy CIO - CISO

**STATE OF NEVADA
GOVERNOR'S OFFICE**
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Nancy Olsen, Education Programs Supervisor, NDE
Kaylene Hoyt, Management Analyst II, NDE
Joel Smedes, Management Analyst II, NDE
Sonali Bandyopadhyay, ITM IV, NDE

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – NDE – TIN 290 – *Adult Education Reporting System* – Update A – BA 2680

DATE: August 21, 2024

We have completed our review for the Nevada Department of Education's (NDE) – *Adult Education Reporting System* – TIN 290, Update A.

The submitted TIN, for an estimated value of \$101,500.00 in the FY24/FY25 biennium, \$116,602.00 in the FY26/FY27 biennium, and \$65,463.00 in FY28 (100% Federal Grant funding), is to update the scope of the investment to provide a data system that aggregates the required Adult Education National Reporting System (NRS) data from all local programs and produce required data tables for Federal reporting services.

The system must be in compliance with the Workforce Innovation and Opportunity Act (WIOA) of 2014, Title II, Adult Education and Family Literacy Act (AEFLA). It also must be user-friendly and capable of meeting the evolving reporting requirements set by the Nevada Department of Education and local providers.

The Nevada Adult Education and Family Literacy Act Program necessitates that this data system can efficiently aggregate historical and current NRS data, spanning over 15 years, from at least seven local programs, with the data rolling up to the state level. It is crucial for the system to support local programs in maintaining individual student record databases in a relational format, equipped with capabilities for producing "edit reports" and conducting error-checking to identify any missing or inconsistent data. This functionality ensures the accuracy and reliability of the data, which is the minimum standard for NRS reporting.

The current contract has been extended to FY28. This extension, along with additional funding, is necessary to support the development and implementation of the API, ensuring a smooth integration process. The system's implementation will include interfacing with 1 to 5 incoming and outgoing systems, as well as the creation of 2 new interfaces. This investment is vital to maintaining compliance with federal mandates and enhancing the effectiveness of the Adult Education and Family Literacy Act Programs in Nevada.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30207**Agency Name: **NDE - DEPARTMENT OF EDUCATION**Agency Code: **300**Appropriation Unit: **2710-22**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Portland Webworks, Inc.**Contractor Name: **Portland Webworks, Inc.**Address: **5 Milk Street**City/State/Zip: **Portland, ME 04101**Contact/Phone: **Tom Lovering 207-773-6600**Vendor No.: **T32017126**NV Business ID: **NV20243252013**To what State Fiscal Year(s) will the contract be charged? **2025-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

X Federal Funds **100.00 %** Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: **30DOE-S2884 JW**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **03/2025**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2028**Contract term: **3 years and 121 days**4. Type of contract: **Contract**Contract description: **Web App**

5. Purpose of contract:

This is a new contract to provide an application that would facilitate access to services and resources for homeless children and youth throughout the state.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$640,280.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

The purpose is to develop and build an App for Homeless youth.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have the resources to provide the services required.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Infojini, Inc.
Shelter App
Fexion Inc.**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 30DOE-S2884, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 12/04/2024 Anticipated re-bid date: 01/03/2028

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	02/06/2025 11:26:14 AM
Division Approval	carnol1	02/06/2025 11:26:16 AM
Department Approval	carnol1	02/06/2025 11:26:18 AM
Contract Manager Approval	carnol1	02/06/2025 11:26:21 AM
EITS Approval	ljea	02/06/2025 12:34:38 PM
Budget Analyst Approval	vfajota	02/12/2025 13:55:08 PM
BOE Agenda Approval	mranki1	02/15/2025 09:32:42 AM
BOE Final Approval	Pending	



STATE OF NEVADA
OFFICE OF THE CHIEF INFORMATION OFFICER
WITHIN THE OFFICE OF THE GOVERNOR

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Maria Sauter, Director, OSSS, NDE
Cynthia Strong, Management Analyst, NDE
Glenn Meyer Director, IT, NDE
Pamela Juniel, EPS, NDE

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, State Chief Enterprise Architect, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – NDE – TIN 746 – *Finding Your Way* – BA 2710

DATE: August 7, 2023

We have completed our review for the Nevada Department of Education's (NDE) – *Finding Your Way* – TIN 746.

The submitted TIN, for an estimated value of \$94,117.00 in the FY24/FY25 biennium (100% Federal Grant), is to launch an app that can be accessed via iOS (Apple), Android, or via online (website) for families experiencing homelessness.

Shelter App, Inc. is a 501(c)(3) non-profit whose mission is to help the homeless and low-income families connect to services like food, shelter, health, work, and other resources. This app will be available to all students, families, and service providers in the State of Nevada.

This solution does not touch state infrastructure; therefore, it has a low security risk to the state.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30213**

Agency Name:	NDE - DEPARTMENT OF EDUCATION	Legal Entity Name:	Sigma Associates Incorporated
Agency Code:	300	Contractor Name:	Sigma Associates Incorporated
Appropriation Unit:	2715-17	Address:	324 Heritage Trail
Is budget authority available?:	Yes	City/State/Zip	Circle Pines, MN 55014
If "No" please explain:	Not Applicable	Contact/Phone:	Maureen Hawes 612-388-2592
		Vendor No.:	T32017285
		NV Business ID:	NV20253281830

To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 30DOE-S3024 JW

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **04/30/2029**Contract term: **4 years and 60 days**4. Type of contract: **Contract**Contract description: **Performance Report**

5. Purpose of contract:

This is a new contract to provide Nevada State Performance Plan/Annual Performance Report survey services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$422,655.00**

Other basis for payment: As Invoiced by the Contractor and Approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Department of Education (NDE) will award a contract to manage the collection, reporting and analysis for Nevada State Performance Plan/Annual Performance Report (SPP/APR) Indicator 8 Parent Involvement Survey and Indicator 14 Post-School Outcomes Survey. The general scope of work will require: Utilize proven survey outreach methods including mailing, calling and web-based contact. Record, compile, analyze and report survey responses. In coordination with the Department, employ methods to increase response rate. Meet all expectations of Indicator 8 and Indicator 14 methodology and reporting requirements as defined by Individuals with Disabilities Education Improvement Act (IDEA) and Nevada Department of Education Office of Inclusive Education policies, producers and practices.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department of Education does not have the capacity or expertise to complete the required work.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Research Foundation for SUNY
Piedra Data Services, LLC

Sigma Associates Inc

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 30DOE-S3024, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 11/29/2024 Anticipated re-bid date: 11/30/2028

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	02/06/2025 10:59:58 AM
Division Approval	carnol1	02/06/2025 11:00:01 AM
Department Approval	carnol1	02/06/2025 11:00:03 AM
Contract Manager Approval	carnol1	02/06/2025 11:00:07 AM
Budget Analyst Approval	vfajota	02/12/2025 12:53:45 PM
BOE Agenda Approval	mranki1	02/15/2025 09:17:10 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30027**

Agency Name:	DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name:	Elko County
Agency Code:	403	Contractor Name:	Elko County
Appropriation Unit:	3157-00	Address:	540 Court Street Suite 104
Is budget authority available?:	Yes	City/State/Zip	Elko, NV 89801
If "No" please explain:	Not Applicable	Contact/Phone:	Kayla Hopkins 775-748-0380
		Vendor No.:	T81072742X
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2026-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2025**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2029**Contract term: **4 years**4. Type of contract: **Revenue Contract**Contract description: **Paratransit Services**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide funds for the state's share of paratransit services for Medicaid eligible recipients in Elko County.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$192,000.00**

Other basis for payment: FY26: \$48,000; FY27: \$48,000; FY28: \$48,000; FY29: \$48,000

II. JUSTIFICATION

7. What conditions require that this work be done?

Per the Nevada Medicaid State Plan, Attachment 3.1-A, Section 9 and the Medicaid Services Manual, services will be provided to Medicaid eligible recipients who have been assessed and deemed eligible for paratransit rides.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have transportation services in place to provide paratransit rides.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHCFP SFY 2018 to current. Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Patricia O'Flinn, Management Analyst III Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ttilto1	01/23/2025 08:22:27 AM
Division Approval	aprasa1	01/23/2025 09:38:15 AM
Department Approval	staciew4	01/23/2025 10:52:39 AM
Contract Manager Approval	trya4	01/23/2025 10:58:50 AM
Budget Analyst Approval	afrantz	01/30/2025 09:58:25 AM
BOE Agenda Approval	afrantz	01/30/2025 09:58:28 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24318** Amendment Number: **1**

Legal Entity Name: Department of Health and Human Services, Aging and Disability Services Division

Agency Name: **DHHS - HEALTH CARE FINANCING & POLICY** Contractor Name: **Department of Health and Human Services, Aging and Disability Services Division**

Agency Code: **403** Address: **3416 Goni Rd., Ste. D-132**

Appropriation Unit: **3158-11**

Is budget authority available?: **Yes** City/State/Zip: **Carson City, NV 89706**

If "No" please explain: Not Applicable Contact/Phone: Mariana Acevedo 775-687-4210

Vendor No.: NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2025**Contract term: **4 years**4. Type of contract: **Interlocal Agreement**Contract description: **HCBS Waivers**

5. Purpose of contract:

This is the first amendment to the original interlocal agreement which provides reimbursement for administration of home and community based services waivers for frail elderly, persons with physical disabilities, and individuals with intellectual and developmental disabilities. This amendment increases the maximum amount from \$511,458,125.00 to \$524,672,834.98 due to an increased volume of claim payments.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$511,458,125.00	\$511,458,125.00	\$511,458,125.00	Yes - Action
2. Amount of current amendment (#1):	\$13,214,709.98	\$13,214,709.98	\$13,214,709.98	Yes - Action
3. New maximum contract amount:	\$524,672,834.98			

II. JUSTIFICATION

7. What conditions require that this work be done?

Cost of institutional care in hospitals and nursing facilities for the elderly population compared to care that can be provided in homes and in the community.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are performing the work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 277.180 one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHCFP 2015 to current. Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tilto1	01/24/2025 11:20:46 AM
Division Approval	aprasa1	01/27/2025 09:44:29 AM
Department Approval	sruybal	01/27/2025 17:04:52 PM
Contract Manager Approval	ltuttl1	01/28/2025 07:30:40 AM
Budget Analyst Approval	afrantz	01/30/2025 10:25:50 AM
BOE Agenda Approval	afrantz	01/30/2025 10:25:54 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24150** Amendment Number: **2**

Legal Entity Name: Health Management Systems, Inc.

Agency Name: **DHHS - HEALTH CARE FINANCING & POLICY** Contractor Name: **Health Management Systems, Inc.**

Agency Code: **403** Address: **5615 High Point Drive**

Appropriation Unit: **3158-14** City/State/Zip: **Irving, TX 75038**

Is budget authority available?: **Yes** Contact/Phone: **John Oswald 4023011461**

If "No" please explain: Not Applicable Vendor No.: **T29032200**

NV Business ID: **NV20091229345**

To what State Fiscal Year(s) will the contract be charged? **2021-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	71.30 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	28.70 % Recoveries

Agency Reference #: **40DHHS-S1471**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/11/2021**

Anticipated BOE meeting date **03/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **04/30/2025**

Contract term: **5 years and 355 days**

4. Type of contract: **Contract**
Contract description: **TPL RAC MER**

5. Purpose of contract:

This is the second amendment to the original contract which provides audit and recovery of Medicaid payments. This amendment extends the termination date from April 30, 2025 to April 30, 2027 and increases the maximum amount from \$16,532,584.77 to \$27,522,751.55 due to additional system maintenance hours, cost avoidance reverification, and monthly policy redeterminations.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$10,297,355.67	\$10,297,355.67	\$10,297,355.67	Yes - Action
a. Amendment 1:	\$6,235,229.10	\$6,235,229.10	\$6,235,229.10	Yes - Action
2. Amount of current amendment (#2):	\$10,990,166.78	\$10,990,166.78	\$10,990,166.78	Yes - Action
3. New maximum contract amount:	\$27,522,751.55			
and/or the termination date of the original contract has changed to:	04/30/2027			

II. JUSTIFICATION

7. What conditions require that this work be done?

Mandated by Section 1971 of the Social Security Act, 42 CFR 455.500 Subpart F. and 42 CFR 433.36.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are performing this work but Federal regulations require that each state contract with a Recovery Audit Contractor to perform these functions that will supplement the effort of State employees. Contractor provides a level of expertise that is not available with internal staff. This contract also includes a new MER system (current system antiquated) and improved processes to enhance the state recovery collection efforts.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Eduvitae, LLC
Quality Healthcare Asset Management
Health Management Systems, Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #40DHHS-S1251, and in accordance with NRS 333, the selected vendor was the only proposer was determined by an independently appointed evaluation committee.

The RFP provided an option to renew for an additional two years and a contract extension justification request is not required.

d. Last bid date: 07/15/2020 Anticipated re-bid date: 09/01/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHCFP since 2017 - Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aroma2	11/05/2024 11:59:41 AM
Division Approval	aprasa1	11/05/2024 13:40:17 PM
Department Approval	sruyball	11/05/2024 15:42:13 PM
Contract Manager Approval	ltuttl1	02/04/2025 07:27:00 AM
Budget Analyst Approval	dlenzner	02/14/2025 17:13:18 PM
BOE Agenda Approval	dlenzner	02/14/2025 17:13:22 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24351** Amendment Number: **6**

Agency Name: **DHHS - HEALTH CARE FINANCING & POLICY** Legal Entity Name: **Prime Therapeutics State Government Solutions LLC**

Agency Code: **403** Contractor Name: **Prime Therapeutics State Government Solutions LLC**

Appropriation Unit: **3158-15** Address: **2900 Ames Crossing Road Suite 200**

Is budget authority available?: **Yes** City/State/Zip: **Eagan, MN 55121**

If "No" please explain: **Not Applicable** Contact/Phone: **Jessica Czechowski 804-548-0715**

Vendor No.: **T32010992**

NV Business ID: **NV20232665022**

To what State Fiscal Year(s) will the contract be charged? **2022-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	23.00 %	Fees	0.00 %
X	Federal Funds	77.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **RFP #40DHHS-S1471**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**Anticipated BOE meeting date **03/2025**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2026**Contract term: **6 years**4. Type of contract: **Contract**Contract description: **Pharmacy Benefit Mgr**

5. Purpose of contract:

This is the sixth amendment to the original contract which provides comprehensive Pharmacy Benefits Manager services for the Nevada Medicaid Fee-For-Service populations. This amendment extends the termination date from June 30, 2026 to June 30, 2027 and increases the maximum amount from \$24,064,222.00 to \$30,023,009.93 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$19,081,253.00	\$19,081,253.00	\$19,081,253.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
b. Amendment 2:	\$0.00	\$0.00	\$0.00	No
c. Amendment 3:	\$0.00	\$0.00	\$0.00	No
d. Amendment 4:	\$4,982,969.00	\$4,982,969.00	\$4,982,969.00	Yes - Action
e. Amendment 5:	\$0.00	\$0.00	\$0.00	No
2. Amount of current amendment (#6):	\$5,958,787.93	\$5,958,787.93	\$5,958,787.93	Yes - Action
3. New maximum contract amount:	\$30,023,009.93			

II. JUSTIFICATION

7. What conditions require that this work be done?

Pharmacy benefits for the FFS population are required per the Nevada Medicaid State Plan.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Managing a pharmacy benefit under Federal and State requirement is complex. The state neither has the infrastructure nor technical expertise to serve as the pharmacy benefit manager and provide a prescription drug benefit to FFS recipients.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 40DHHS-S1471 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/18/2021 Anticipated re-bid date: 12/01/2024

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHCFP 01/2012 - 12/2012. Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Foreign Limited-Liability Company

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ttilto1	02/04/2025 09:13:24 AM
Division Approval	aprasa1	02/04/2025 11:00:19 AM
Department Approval	staciew4	02/04/2025 16:38:27 PM
Contract Manager Approval	trya4	02/04/2025 16:57:11 PM
EITS Approval	ljea	02/05/2025 08:12:01 AM
Budget Analyst Approval	dlenzner	02/13/2025 22:31:34 PM
BOE Agenda Approval	dlenzner	02/13/2025 22:31:57 PM



**STATE OF NEVADA
GOVERNOR’S OFFICE**
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Stacie Weeks, Administrator, DHCFP, DHHS
Lynnette Aaron, Administrative Services Officer IV, DHCFP, DHHS
April Caughron, IT Manager II, DHCFP, DHHS
Robin Ochsenschlager, IT Professional IV, DHCFP, DHHS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DHCFP – TIN 69 – *Pharmacy Benefit Manager-Magellan* – Update F – BA 3158

DATE: December 30, 2024

We have completed our review for the Department of Health and Human Services (DHHS), Division of Health Care Financing and Policy’s (DHCFP) – *Pharmacy Benefit Manager-Magellan* – TIN 69, Update F.

The submitted TIN, for an estimated value of \$11,276,038.00 in the FY24/FY25 biennium and \$12,975,237.00 in the FY26/FY27 biennium (75% Federal Fees and 25% General Fund), is to extend the termination date from June 30, 2026, to June 30, 2027, and to update cost information to reflect the continued need for these services.

Magellan is tasked with the critical function of managing the pharmacy point of sale and service for the

state of Nevada. The integration of a PBM not only optimizes cost structure but also empowers the agency with direct oversight over vendor operations. Magellan PBM, a cutting-edge cloud solution, is designed to seamlessly interface with the agency's Medicaid Management Information System (MMIS) and data warehouse.

The solution is entrusted with handling personal identification information, and it is, thus, subject to stringent federal and other pertinent security standards. Nevertheless, the agency has evaluated the final implementation as an ongoing low security risk. This assessment is based on the solution's robust track record, proven by its successful implementation across a multitude of projects and entities.

The agency is committed to maintaining the highest level of security and compliance. To this end, it is recommended that they conduct regular audits and assessments of the system. These proactive evaluations will help identify and mitigate any potential risks, thus ensuring their continued adherence to all applicable regulations.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval #:	5900

CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	Agency Contact Information: Note: Approved copy will be sent to <u>only</u> to the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:		<i>Department of Health and Human Services Division of Health Care Financing and Policy</i>
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>Keiko Duncan, Director, Pharmacy & DME</i>	<i>(775) 684-3623</i>	<i>k.duncan@dhcfp.nv.gov</i>
	<i>Lisa Tuttle, MAIII, CCM</i>	<i>(775) 684-3727</i>	<i>dhcfppcn@dhcfp.nv.gov ltuttle@dhcfp.nv.gov</i>

2	Contractor Information:	
	Contractor Name:	<i>Prime Therapeutics State Government Solutions LLC</i>
	Contact Name:	<i>Ann Walker, VP, Business Development</i>
	Complete Address: City, State and Zip Code	<i>11013 W. Broad St., Suite 500 Glen Allen, VA 23060</i>
	Phone Number:	<i>(512) 659-1376</i>
	Email Address:	<i>ann.walker@primetherapeutics.com</i>

3	List <u>all previous</u> Contract Information for which the agency has contracted with this vendor (contract history):			
	Solicitation Type, if applicable:	<i>N/A</i>	#:	
	Enter CETS Number:			
	Contract Amount:			
	Contract Term:	Start Date:		End Date:

Rec'd 12/31/24 //auto✓

Purchasing Use Only:	
Approval #:	590 @

4	Current Contract Information:				
	Solicitation Type, if applicable:	RFP 40DHHS-S1471		#:	40DHHS-S1471
	Enter CETS Number:	#24351			
	Initial Contract Amount:	\$24,064,222.00			
	Contract Term:	Start Date:	July 1, 2021	End Date:	June 30, 2026

5	Amendment Information – List <u>all previously</u> approved amendments:			
	<i>Amd #:</i>	<i>Brief Synopsis of What Amendment Accomplished:</i>	<i>Dollar Change in Contract Amount</i>	<i>Change in End Date</i>
	1	The first amendment to the original contract (1) revises Attachment AA Scope of Work & Negotiated Points; (2) incorporates Attachment FF Supplemental Scope of Work PAD; and (3) incorporates Attachment GG Budget Breakdown.	n/a	n/a
	2	The second amendment to the original contract changes the business entity name.	n/a	n/a
	3	The third amendment to the original contract (1) revises Attachment AA Scope of Work & Negotiated Points; (2) revises Attachment FF Supplemental Scope of Work PAD; and (3) revises Attachment J of RFP.	n/a	n/a
	4	The fourth amendment to the original contract (1) extends the termination date one year allowed per RFP, (2) revises Attachment GG Budget Breakdown, (3) revises Attachment J of RFP, (4) revises Attachment K of RFP, (5) revises Attachment L of RFP, and (6) increases the maximum amount.	\$4,982,969.00	June 30, 2026
	5	The fifth amendment to the original contract changes the contractor's name from Magellan Medicaid Administration, LLC to Prime Therapeutics State Government Solutions LLC.	n/a	n/a

Purchasing Use Only:	
Approval #:	590 0

<u>Proposed</u> Amendment Information:			
<i>Amd #:</i>	<i>Brief Synopsis of What the Requested Amendment will Accomplish</i>	<i>Dollar Change in Contract Amount</i>	<i>Change in End Date</i>
6	The sixth amendment to the original contract (1) extends the termination date one year; (2) revises Attachment J of RFP for DSP; and (3) increases the maximum amount.	\$7,190,006.00	June 30, 2027

7	What is the justification to extend the contract term beyond the State's four (4) year re-solicitation policy (SAM 0338)?
	<i>This request for extension is crucial for the State to adapt to legislative changes and benefit from financial program returns.</i>
	<i>In the 83rd Legislative Session, multiple BDR submissions will focus on pharmacy service expansion, including provisions relating to the use of pharmacy benefit managers within Medicaid. There is a significant realized benefit from moving to one pharmacy benefit manager to service the entirety of Nevada Medicaid (five PBM contracts currently in use). The benefit to the State of moving to a uniform PBM includes optimizing potential savings and revenue, while allowing for greater care coordination for the people of Nevada. However, this movement cannot be implemented without first enacting a single Preferred Drug List (PDL), of which Medicaid currently uses five different PDLs across Fee-for-Service (FFS) and the Managed Care Organizations (MCO). There is an estimated potential savings of up to \$20Million with year over year increases due to inflation and changes to the federal Medicaid Drug Rebate Program and negotiation of supplemental drug rebate contracts. In order to support this initial change to a single PDL, the State requires a new PBM procurement to be written with language clearly defining the baseline functionality of a single PDL, e.g. significant financial optimizations that involve the addition of multiple new invoice streams and Legislative Counsel Bureau (LCB) recommended MCO financial oversight activities.</i> <i>The additional time allotted to this current contract will ensure the State an effective and thoughtful implementation, reducing its risk, and optimizing savings and revenue that will allow for expansion of Medicaid benefit services. This contract extension request serves as a bridge for the single PDL, allowing the State to begin benefiting financially from this change upon alignment with the new Managed Care Organization procurement, thereby minimizing the risk to the people of Nevada and the State.</i>

8	What are the potential consequences to the State if the contract extension request is denied?
	<i>Without an extension, there will be insufficient time to bridge PBMs with an industry-standard 12-month transition period. Given the current expiration date, the State will not have sufficient time to conduct a needs assessment to create the most favorable procurement that details single PDL and single PBM required functionalities. In the absence of a well-defined procurement, the State may not be able to maximize the potential \$20M savings the single PDL could generate. Additionally, without an extension, needing to release a procurement immediately will also prevent the State from accounting for required or favorable language/services/functions that would only become apparent after the 83rd Legislative Session bills are passed. Taken together without an extension, poorly defined contract terms, and the risk of selecting a PBM that does not fully meet the needs of the State or its recipients, there will be a critical disruption in service delivery causing a negative impact on the State financially, as well as the care of our</i>

recipients. This process requires diligence and engagement of appropriate pharmacy subject matter expertise throughout the process, such as pharmacists, PBMs, policy experts, and financial experts, as well as collaborating with health plans, Medicaid recipients, and other stakeholders to ensure a successful rollout and sustainable program. The consequences of not engaging diligently presents a risk to safety and efficacy of the administration within each therapeutic drug class and adversely effects the continuity of care transitions for recipients who move between managed care plans and Fee-for-Service. This further compounds the confusion and potential administrative complexities for our Medicaid providers and recipients alike.

Purchasing Use Only:

Approval #:

590 @

By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.


F:\Info\Person\0338_30_2024\033811P241

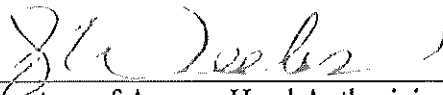
Signature of Agency Representative Initiating Request

12/30/2024

Keiko Duncan, Medicaid Pharmacy Director

Print Name of Agency Representative Initiating Request

Date


Signature of Agency Head Authorizing Request

Stacie Weeks, JD, MPH, Administrator, DHCFP

12/30/2024

Print Name of Agency Head Authorizing Request

Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135(5) and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.



Signed:


Administrator, Purchasing Division or Designee

1/14/25
Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30168**

Agency Name:	DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name:	University of Connecticut
Agency Code:	403	Contractor Name:	University of Connecticut
Appropriation Unit:	3158-04	Address:	438 Whitney Road Extension Unit 1133
Is budget authority available?:	Yes	City/State/Zip	Storrs, CT 06269-1133
If "No" please explain:	Not Applicable	Contact/Phone:	Tracy Bourassa 860-486-3622
		Vendor No.:	T32015334
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2025-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	50.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	50.00 % Provider Tax

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/10/2028**Contract term: **3 years and 10 days**4. Type of contract: **Interlocal Agreement**Contract description: **CBHT Ind. Reviewer**

5. Purpose of contract:

This is a new interlocal agreement to provide subject matter expertise, technical assistance, consultation, and independent review of children's behavioral health services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,093,090.00**

Other basis for payment: As invoiced by contracting and approved by State.

II. JUSTIFICATION

7. What conditions require that this work be done?

The State of Nevada has entered a Settlement Agreement with the Department of Justice (effective 1/2/2025) after they found Nevada to be out of compliance with the Americans with Disabilities Act in 2022. As part of these legal proceedings, an independent expert is required to conduct a thorough review of the state's compliance. The Independent Reviewer will be necessary to achieve compliance with the ADA and ensure Nevada youth have access to the behavioral health services they need to thrive at home and in their communities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Independent Reviewer is required to be an external, neutral party, per terms in the Settlement Agreement. Thus, they cannot be employees of the State of Nevada.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Other State agency.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Ann Jensen, Agency Manager Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ttlto1	02/04/2025 10:38:57 AM
Division Approval	aprasa1	02/04/2025 11:12:39 AM
Department Approval	staciew4	02/04/2025 16:40:12 PM
Contract Manager Approval	trya4	02/04/2025 16:56:09 PM
Budget Analyst Approval	dlenzner	02/14/2025 15:49:27 PM
BOE Agenda Approval	dlenzner	02/14/2025 17:11:16 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30135**

Agency Name:	DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name:	Department of Health and Human Services, Division of Public and Behavioral Health
Agency Code:	403	Contractor Name:	Department of Health and Human Services, Division of Public and Behavioral Health
Appropriation Unit:	3178-14	Address:	4150 Technology Way Suite 300
Is budget authority available?:	Yes	City/State/Zip	Carson City, NV 89706
If "No" please explain:	Not Applicable	Contact/Phone:	Kristy Zigenis 775-684-4200
		Vendor No.:	
		NV Business ID:	Governmental Entity
To what State Fiscal Year(s) will the contract be charged?	2026-2029		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2025**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2029**Contract term: **4 years**4. Type of contract: **Interlocal Agreement**Contract description: **Immunizations**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing reimbursement to the division for vaccines purchased for Nevada Check Up recipients.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$11,424,469.00**

Other basis for payment: As billed per Attachment A

II. JUSTIFICATION

7. What conditions require that this work be done?

The State of Nevada provides health coverage to children who are uninsured or underinsured. Immunizations are included in this health coverage. The Nevada Check Up program is administered by the Division of Health Care Financing and Policy.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division of Public and Behavioral Health is a State agency providing this work.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple contracts with DHCFP and other state agencies. Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Kirsten Coulombe, Social Services Chief 3 Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tilto1	01/10/2025 15:35:42 PM
Division Approval	aprasa1	01/10/2025 17:39:41 PM
Department Approval	staciew4	01/13/2025 09:15:00 AM
Contract Manager Approval	trya4	01/24/2025 13:27:28 PM
Budget Analyst Approval	afrantz	01/30/2025 11:56:54 AM
BOE Agenda Approval	afrantz	01/30/2025 11:56:57 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30103**

Agency Name:	DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name:	Department of Health and Human Services, Division of Public and Behavioral Health
Agency Code:	403	Contractor Name:	Department of Health and Human Services, Division of Public and Behavioral Health
Appropriation Unit:	3243-18	Address:	4150 Technology Way, Suite 300
Is budget authority available?:	Yes	City/State/Zip	Carson City, NV 89706
If "No" please explain:	Not Applicable	Contact/Phone:	Derek Castro 775-684-4200
		Vendor No.:	
		NV Business ID:	Governmental Entity
To what State Fiscal Year(s) will the contract be charged?	2026-2029		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2025**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2029**Contract term: **3 years and 273 days**4. Type of contract: **Interlocal Agreement**Contract description: **TCM & Admin Services**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing reimbursement for care, case management, and administration for Medicaid-eligible mental health clients.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$13,354,921.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

DPBH provides Certified Public Expenditures allowable services to include inpatient, outpatient and Targeted Case Management services to Medicaid-eligible clients. This contract will allow DHCFP to reimburse DPBH for these services, and administrative costs, in accordance with Medicaid Services Manual chapters 400 and 2500.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees in another State agency are administering the program.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DPBH, a state agency has been engaged with DHCFP for many years. Work has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Patricia O'Flinn, Managment Analyst III Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tilto1	12/31/2024 14:37:01 PM
Division Approval	aprasa1	12/31/2024 14:57:27 PM
Department Approval	sruyball	01/02/2025 10:09:49 AM
Contract Manager Approval	trya4	01/23/2025 11:03:24 AM
Budget Analyst Approval	afrantz	01/30/2025 11:22:00 AM
BOE Agenda Approval	afrantz	01/30/2025 11:22:03 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24836** Amendment Number: **1**

Agency Name: **DHHS - HEALTH CARE FINANCING & POLICY** Legal Entity Name: **Elko County Ambulance Service**

Agency Code: **403** Contractor Name: **Elko County Ambulance Service**

Appropriation Unit: **3243-24** Address: **546 Court Street Suite 101**

Is budget authority available?: **Yes** City/State/Zip: **Elko, NV 89801**

If "No" please explain: Not Applicable Contact/Phone: **Chris McHan 775-397-2591**

Vendor No.: **T81072742A**

NV Business ID: **Governmental Entity**

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2026**Contract term: **4 years**4. Type of contract: **Interlocal Agreement**Contract description: **CPE GEMT**

5. Purpose of contract:

This is the first amendment to the original interlocal agreement which provides emergency ambulance services to Medicaid recipients. This amendment increases the maximum amount from \$1,276,275.00 to \$1,496,069.66 due to higher-than-expected cost settlements.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,276,275.00	\$1,276,275.00	\$1,276,275.00	Yes - Action
2. Amount of current amendment (#1):	\$219,794.66	\$219,794.66	\$219,794.66	Yes - Action
3. New maximum contract amount:	\$1,496,069.66			

II. JUSTIFICATION

7. What conditions require that this work be done?

Fire Districts perform Medicaid Emergency Transportation services to Medicaid recipients. As a local governmental entity, the contractor is eligible to receive Certified Public Expenditures reimbursement methodology which allows the contractor to receive payment based on actual costs to provide services instead of the posted fee schedule. This reimbursement allows the state to maximize Medicaid federal funding for Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources or expertise to provide these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHCFP since 2018 - Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ttילו1	01/23/2025 08:50:30 AM
Division Approval	aprasa1	01/23/2025 10:13:02 AM
Department Approval	staciew4	01/23/2025 10:51:41 AM
Contract Manager Approval	trya4	01/23/2025 10:59:59 AM
Budget Analyst Approval	afrantz	01/30/2025 10:12:42 AM
BOE Agenda Approval	afrantz	01/30/2025 10:12:46 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30099**Agency Name: **DHHS - PUBLIC AND BEHAVIORAL HEALTH**Agency Code: **406**Appropriation Unit: **3161-07**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **BROADBENT & ASSOCIATES, INC.**Contractor Name: **BROADBENT & ASSOCIATES, INC.**Address: **8 West Pacific Avenue**City/State/Zip: **Henderson, NV 89015**Contact/Phone: **Will Wiggins 7025630600**Vendor No.: **T80989610B**NV Business ID: **NV19891031637**To what State Fiscal Year(s) will the contract be charged? **2026-2030**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **40DHHS-S3052 C 18487**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2025**Anticipated BOE meeting date **03/2025**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **07/31/2029**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Water Treatment**

5. Purpose of contract:

This is a new contract to provide water treatment services for locations in Las Vegas.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$242,656.21**

Other basis for payment: Upon receipt of invoice and approval of services by the State.

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to The Joint Commission Accreditation standards for health and safety, this is necessary to assure that the quality of water at Southern Nevada Adult Mental Health Services is safe to use.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have the level of expertise staff to perform this service.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**White Water Solutions
Black Eagle Consulting
CCI Chemical**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #40DHHS-S3052, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/17/2024 Anticipated re-bid date: 10/17/2028

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SNAMHS August 1, 2021 - current

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Calvin Peterson, Facility Manager Ph: 7024865135

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Istidha1	01/31/2025 08:53:49 AM
Division Approval	Istidha1	01/31/2025 08:53:52 AM
Department Approval	dcastro	01/31/2025 08:56:08 AM
Contract Manager Approval	dcastro	01/31/2025 08:56:11 AM
Budget Analyst Approval	cdavis	02/11/2025 15:32:54 PM
BOE Agenda Approval	stilley	02/14/2025 12:55:25 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30140**Agency Name: **DHHS - WELFARE AND SUPPORTIVE SERVICES**Agency Code: **407**Appropriation Unit: **3228-42**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **SOCIAL ENTREPRENEURS, INC.**Contractor Name: **SOCIAL ENTREPRENEURS, INC.**Address: **6548 S MCCARRAN BLVD STE B**City/State/Zip: **RENO, NV 89509-6150**Contact/Phone: **Kelly Marschall 775/324-4567**Vendor No.: **T27004599**NV Business ID: **NV19961250456**To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

X Federal Funds **100.00 %** Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: 407

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2025**

Anticipated BOE meeting date 03/2025

Retroactive? **Yes**

If "Yes", please explain

The agency respectfully requests approval for the contract to be retroactively dated January 1, 2025, ensuring compliance with the USDA Food and Nutrition Service (FNS) needs assessment mandate. Any delay in executing the Comprehensive Needs Assessment could significantly impede the contractor's ability to provide timely results, due by December 31, 2025 (FFY26 Quarter 1), potentially jeopardizing the agency's compliance with the FNS mandate.

3. Termination Date: **12/31/2025**Contract term: **364 days**4. Type of contract: **Other (include description): Service Agreement via 99SWC-NV23-17884**Contract description: **SNAP ED CNA**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV23-17884 which provides consulting, education, and marketing services. This service agreement provides a needs assessment and planning for the Supplemental Nutrition Assistance Program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$119,735.02**

Other basis for payment: Per Attachment AA - Contractor Scope of Work and Quote

II. JUSTIFICATION

7. What conditions require that this work be done?

The Comprehensive Needs Assessment is a requirement of the United States Department of Agriculture (USDA) Food and Nutrition Services and is Federally mandated to occur every three years.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources or expertise to provide this service.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Nevada Public Health Foundation
UNR
The Guinn Center
Social Entrepreneurs, Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #99SWC-S2340 and in accordance with NRS 333. Statewide contract is Permissive for State Agencies and the vendor provided a proposal that was the best value for the services required.

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor currently is under contract with the State of Nevada and other using agencies via 99SWC-NV23-17884.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Patricia Segura, Health Program Specialist II Ph: 775-684-0583

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cbuscay	01/30/2025 07:57:25 AM
Division Approval	cbuscay	01/30/2025 07:57:29 AM
Department Approval	rthomps1	01/30/2025 10:47:49 AM
Contract Manager Approval	mpomerle	02/03/2025 11:41:35 AM
Budget Analyst Approval	nrezaie	02/05/2025 07:03:40 AM

BOE Agenda Approval
BOE Final Approval

stilley
Pending

02/14/2025 11:55:44 AM

Joe Lombardo
Governor

Richard Whitley, MS
Director



**DEPARTMENT OF
HEALTH AND HUMAN SERVICES**
DIVISION OF WELFARE AND SUPPORTIVE SERVICES
Helping people. It's who we are and what we do.



Robert Thompson
Administrator

January 2, 2025

To: Aaron Frantz, Executive Branch Budget Officer II, Governor's Finance Office

From: Robert H. Thompson, Administrator, Division of Welfare and Supportive Services 

SUBJECT: **Retroactive approval of the Contract between the Division of Welfare and Supportive Services (DWSS) and VEN1300 – Social Entrepreneurs, Inc. – NV SNAP-Ed CNA**

The Division respectfully requests approval for this contract to be retroactively dated January 1, 2025, ensuring compliance with the USDA Food and Nutrition Service (FNS) needs assessment mandate. Social Entrepreneurs, Inc. (SEI) will deliver vital assessment and evaluation services under the Division's agreement with FNS. As part of this initiative, DWSS is tasked with conducting a comprehensive needs assessment (CNA) to inform the upcoming three-year NV SNAP-Ed State Plan, due in the first quarter of federal fiscal year 2026 (FFY26.Q1). SEI will spearhead this assessment, which entails identifying state priority goals; establishing specific, measurable, achievable, relevant, and time-bound (SMART) objectives; defining performance indicators; and detailing associated SNAP-Ed projects with their target audiences. The CNA will not only clarify the needs of the target populations but also assess the strengths and weaknesses of existing NV SNAP-Ed programming, thereby informing the next state plan. Any delay in executing the CNA could significantly impede SEI's ability to provide timely results, due by December 31, 2025 (FFY26.Q1), potentially jeopardizing DWSS's compliance with the FNS mandate.

Thank you for your consideration. If you have any questions, please contact Monique Pomerleau, Management Analyst III and Certified Contract Manager, at 775-684-0678/ mpomerleau@dwss.nv.gov.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30230**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	Classic Finishes, LLC
Agency Code:	409	Contractor Name:	Classic Finishes, LLC
Appropriation Unit:	3281-95	Address:	708 University Way #300
Is budget authority available?:	Yes	City/State/Zip	Reno, NV 89501
If "No" please explain:	Not Applicable	Contact/Phone:	Lorenzo Taormina 775-470-5218
		Vendor No.:	T32017311
		NV Business ID:	NV20151460666
To what State Fiscal Year(s) will the contract be charged?	2025		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 40DHHS-S3053 JS

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2025**Contract term: **120 days**4. Type of contract: **Contract**Contract description: **Exterior Painting**

5. Purpose of contract:

This is a new contract to provide exterior painting for three buildings at the Enterprise Campus location in Reno.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$106,236.00**

Other basis for payment: As Invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

The exteriors of the buildings building are faded and need repainting.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency staff do not have the necessary time or expertise to complete this work.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Washoe Painting Company, LLC
 E.C. Construction LLC
 Classic Finishes, LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP # 08DOA-S3053, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 01/14/2024 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

Yes If "Yes", please provide details of the litigation and facts supporting approval of the contract:

unknown

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ihyman	02/03/2025 16:08:27 PM
Division Approval	sknigge	02/03/2025 16:33:56 PM
Department Approval	mwillia9	02/03/2025 16:37:47 PM
Contract Manager Approval	sknigge	02/04/2025 08:40:42 AM
Budget Analyst Approval	pokeefe	02/06/2025 14:49:16 PM
BOE Agenda Approval	stilley	02/14/2025 12:49:34 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29498**

Agency Name:	DEPARTMENT OF CORRECTIONS	Legal Entity Name:	CARAHSOFT TECHNOLOGY CORPORATION
Agency Code:	440	Contractor Name:	CARAHSOFT TECHNOLOGY CORPORATION
Appropriation Unit:	3706-04	Address:	11493 Sunset Hills Road Suite 100
Is budget authority available?:	Yes	City/State/Zip	Reston, VA 20190
If "No" please explain:	Not Applicable	Contact/Phone:	Zachary Kubit 703-871-8505
		Vendor No.:	PUR0004357
		NV Business ID:	NV20151127305

To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/12/2024**

Anticipated BOE meeting date 03/2025

Retroactive? **Yes**

If "Yes", please explain

This contract has been delayed for numerous reasons including but not limited to difficulties coming to an agreement to legal terms, the requested change of the contract form, and the requiring of a TIN memo.

3. Termination Date: **11/11/2028**Contract term: **4 years**4. Type of contract: **Other (include description): Service Agreement**Contract description: **Pharma workstations**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV24-17504 which provides cloud services. This service agreement provides software and support for 15 pharmacy workstation licenses and 70 Remote Order Entry workstations for correctional institution medical centers.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$477,673.43****II. JUSTIFICATION**

7. What conditions require that this work be done?

NDOC needs pharmacy workstations to operate medical centers inside of correctional institutions and safely issue and keep track of prescriptions.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOC is not able to provide this, and no other State agency can provide this service either.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Part of NASPO NV:99SWC-NV24-17504.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	khardca1	09/27/2024 13:41:46 PM
Division Approval	ralfano	09/27/2024 14:00:46 PM
Department Approval	kdesoci1	09/27/2024 14:37:39 PM
Contract Manager Approval	blewalle	01/09/2025 15:57:12 PM
EITS Approval	ljeane	01/10/2025 07:38:27 AM
Budget Analyst Approval	vyoungb	01/24/2025 08:49:53 AM
BOE Agenda Approval	nrezaie	02/11/2025 14:54:08 PM
BOE Final Approval	Pending	



**STATE OF NEVADA
GOVERNOR’S OFFICE**
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: James Dzurenda, Director, NDOC
Kitty DeSocio, Acting Deputy Director, NDOC
Dan Erlendson, Acting Chief IT Manager, NDOC
Russ Alfano, Administrative Services Officer IV, NDOC

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
Sean Montierth, Computing Services Unit, OCIO
William Kennedy, Network Services Unit, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – NDOC – TIN 1057 – *CIPS Hosting Conversion* – BA 3706

DATE: December 2, 2024

We have completed our review for the Nevada Department of Corrections’ (NDOC) – *CIPS Hosting Conversion* – TIN 1057.

The submitted TIN, for an estimated value of \$477,673.43 in the FY24/FY25 (100% General Fund), is to migrate the current software hosting solution to vendor servers.

Correctional and Inpatient Pharmacy Software (CIPS) is purpose-built to address the specialized needs of

pharmacies in correctional environments. Unlike retail pharmacy systems that have been adapted for such settings, CIPS is specifically designed to manage the complexities of medication dispensing, regulatory compliance, and inventory control in correctional facilities. Its proven implementation by hundreds of correctional agencies nationwide underscores its reliability and effectiveness in meeting these unique challenges. The software's seamless integration with electronic health record (EHR) systems and automated dispensing machines further enhances operational efficiency and supports improved patient care.

Adopting CIPS will streamline pharmacy operations and facilitate better coordination with other healthcare technologies, improving accuracy, reducing errors, and optimizing workflows. Its targeted design ensures compliance with strict regulatory standards while enhancing pharmaceutical management, leading to cost savings and improved patient outcomes. The software's demonstrated success and compatibility with key healthcare systems make it an ideal solution for correctional facility pharmacies.

This investment also includes migrating the current software hosting to vendor-managed servers, eliminating the need for on-site server management and transferring associated responsibilities to the vendor. The transition will necessitate changes or additions to the existing server environment while maintaining current levels of OCIO-supported server hosting. Additionally, upgrades or replacements to the existing WAN equipment are anticipated, resulting in increased OCIO-supported WAN traffic, including SilverNet traffic. Overall, this investment will modernize the pharmacy infrastructure and support more efficient operations while accommodating the evolving needs of the correctional system.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

Joe Lombardo
Governor

James E. Dzurenda
Director

Kitty DeSocio, MSM, CGFM
Deputy Director
Support Services



Northern Administration
5500 Snyder Ave.
Carson City, NV 89701
(775) 977-5500

Southern Administration
3955 W. Russell Rd.
Las Vegas, NV 89118
(725) 216-6000

STATE OF NEVADA
Department of Corrections

MEMORANDUM

Date: January 9, 2025

To: Governors Finance Office
Bridgette Mackey-Garrison, Executive Branch Budget Officer
Vince Young-Brown, Executive Branch Budget Officer

From: Kitty DeSocio, MSM, CGFM, Deputy Director Support Services

Subject: Request for Retro Contract

This Memo is to inform you that NDOC is asking for the accompanied contract service agreement CETS 29498 with Fusion Capital Management, LLC dba Fusion under statewide contract 99SWC-NV-17504 with Carahsoft Technology Corp. to be approved retroactively from 11/12/2024.

This service is for cloud based pharmaceutical software and support for Correctional medical services statewide. This service has been ongoing and is necessary. It has been delayed for numerous reasons including, but not limited to difficulties coming to an agreement to legal terms, the requested change of the contract form, and the requiring of a TIN memo.

Thank you for your consideration of this matter,

A handwritten signature in black ink, appearing to read "Kitty DeSocio", with a long horizontal flourish extending to the right.

Kitty DeSocio, MSM, CGFM
Deputy Director of Support Services
Nevada Department of Corrections

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29944**Agency Name: **DEPARTMENT OF CORRECTIONS**Agency Code: **440**Appropriation Unit: **3711-21**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Carson City School District, Adult Education

Contractor Name: **Carson City School District, Adult Education**Address: **275 East Park St. Bldg. E**City/State/Zip: **Carson City, NV 89706**

Contact/Phone: Robert W. Chambers 775-283-1352

Vendor No.: T40231500

NV Business ID: Government Agency

To what State Fiscal Year(s) will the contract be charged? **2025-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**

Anticipated BOE meeting date 03/2025

Retroactive? **Yes**

If "Yes", please explain

Retroactive due to the delay in securing grant funding availability and the changing in the amount of funding.3. Termination Date: **09/30/2026**Contract term: **2 years and 91 days**4. Type of contract: **Interlocal Agreement**Contract description: **Re-entry Programs**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing educational and vocational services to assist offenders incarcerated at Northern Nevada Correctional Center in obtaining a high school equivalency or high school diploma.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$211,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The Department houses over 2,400 inmates from the ages 16-26. The vast majority of these inmates have not obtained a High School Equivalency or High School Diploma. This contract will provide the necessary education and tools for employment upon release from incarceration.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department is contracting with Carson City School District Adult Education to obtain the teachers required to provide educational services to the offenders. No other state agency offers this service.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

The Nevada Department of Education awarded the Department with the Title I-Part D Grant program funds to be used for the purpose of this contract.

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jgiesle2	02/07/2025 12:23:04 PM
Division Approval	jgiesle2	02/07/2025 12:23:06 PM
Department Approval	jgiesle2	02/07/2025 12:23:09 PM
Contract Manager Approval	blewalle	02/07/2025 14:52:13 PM
Budget Analyst Approval	vyoungb	02/12/2025 12:54:07 PM
BOE Agenda Approval	nrezaie	02/12/2025 14:01:38 PM
BOE Final Approval	Pending	

Joe Lombardo
Governor

James E. Dzurenda
Director

Kitty DeSocio, MSM, CGFM
Deputy Director
Support Services



Northern Administration
5500 Snyder Ave.
Carson City, NV 89701
(775) 977-5500

Southern Administration
3955 W. Russell Rd.
Las Vegas, NV 89118
(725) 216-6000

STATE OF NEVADA
Department of Corrections

MEMORANDUM

Date: February 7, 2025

To: Governors Finance Office
Bridgette Mackey-Garrison, Executive Branch Budget Officer
Vince Young-Brown, Executive Branch Budget Officer

From: Kitty DeSocio, MSM, CGFM, Deputy Director Support Services

Subject: Request for Retro Contract

This Memo is to inform you that NDOC is asking for the accompanied interlocal contract CETS 29944 with Carson City School District- Adult Education to be approved retroactively to 7/1/2024. This service is for adult education at Northern Nevada Correctional Center. This service has been ongoing and is necessary. This request is due to the delay in securing grant funding availability and the change in the amount of funding.

Kitty DeSocio, MSM, CGFM
Deputy Director of Support Services
Nevada Department of Corrections

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30204**Agency Name: **DPS-HIGHWAY PATROL**Agency Code: **651**Appropriation Unit: **4713-08**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **TECHNICAL MEDICAL LLC**Contractor Name: **TECHNICAL MEDICAL LLC**Address: **898 MAESTRO DRIVE
SUITE 101**City/State/Zip: **RENO, NV 89511**Contact/Phone: **AARON ABBOTT 775-386-0346**Vendor No.: **T29049114**NV Business ID: **NV20222341322**To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
X Highway Funds	100.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2024**Anticipated BOE meeting date **03/2025**Retroactive? **Yes**

If "Yes", please explain

Due to a lack of phlebotomists in Washoe County, emergency approval was granted by Administrator Gideon Davis for a short-term bridge contract with Technical Medical LLC. The services Technical Medical LLC provide, including 24-hour on call response, were deemed a life safety emergency service per NAC 333.114.

3. Termination Date: **06/30/2025**Contract term: **364 days**4. Type of contract: **Contract**Contract description: **Phlebotomy Services**

5. Purpose of contract:

This is a new contract to provide ongoing blood draw services of persons arrested on suspicion of driving under the influence of drugs and/or alcohol for the Nevada Highway Patrol in Washoe County.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$138,359.20**

Payment for services will be made at the rate of \$257.16 per Blood Draw

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Highway Patrol Officers in Washoe County must have a phlebotomist available that can do evidentiary blood draws. These draws must be done within two hours of a subject being arrested on suspicion of driving under the influence of drugs and/or alcohol.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees who can provide this service.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

This vendor was selected after solicitation waiver was approved. Services were deemed Life Safety Emergency services per NAC 333.114. This vendor is the only remaining option available to respond within the two hour window per NRS 484C.120.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Kasen Cornmesser, Contract Manager Ph: 775-684-4869

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bsalisbu	01/29/2025 15:56:01 PM
Division Approval	thick2	01/30/2025 08:17:22 AM
Department Approval	mcosenti	02/03/2025 16:34:50 PM
Contract Manager Approval	mcosenti	02/03/2025 16:34:59 PM
Budget Analyst Approval	khawkin1	02/05/2025 14:34:26 PM
BOE Agenda Approval	nrezaie	02/11/2025 12:58:21 PM
BOE Final Approval	Pending	

From: [Gideon K. Davis](#)
To: [Jennifer Ramos](#)
Cc: [Brandi L. Salisbury](#); [Kristi Defer](#); [Heather L. Moon](#)
Subject: Re: Emergency Approval Needed - Phlebotomist Services in Reno
Date: Wednesday, October 16, 2024 3:36:58 PM
Attachments: [image001.png](#)

Jennifer,

Yes, your contract can extend through 6/30/25 to allow time to conduct an RFP.

However, I have to mention I am concerned that a contract has not been executed—the vendor is providing service and you have paid bills—not having a contract in place puts the State at risk and I encourage you to complete that process with GFO as soon as possible.

Best,

Gideon Davis | Administrator

State of Nevada | Purchasing Division

515 E Musser St, Ste 300 | Carson City, NV 89701

O: (775)531-3318 | M: (775) 515-5173 | [Chat me in Teams](#)

gkdavis@admin.nv.gov | www.purchasing.nv.gov | NevadaEPro.com

PUBLIC RECORDS NOTICE: In accordance with NRS Chapter 239, this email and responses, unless otherwise made confidential by law, may be subject to Nevada Public Records laws and may be disclosed to the public upon request.

From: Jennifer Ramos <ramosj@dps.state.nv.us>
Sent: Monday, October 14, 2024 5:39 PM
To: Gideon K. Davis <gkdavis@admin.nv.gov>
Cc: Brandi L. Salisbury <b.salisbury@dps.state.nv.us>; Kristi Defer <kdefer@dps.state.nv.us>; Heather L. Moon <hmoon@admin.nv.gov>
Subject: RE: Emergency Approval Needed - Phlebotomist Services in Reno

Hi, Gideon-

I wanted to touch base with you again regarding our below conversation and below emergency approval. We are still working with this vendor but have yet to execute a (retroactive) contract. We are working on it, but we are first trying to address some funding concerns and other concerns that ultimately would need to be resolved as part of executing this contract. An IFC work program is being submitted to address the funding piece. This won't go to IFC till December, though.

I anticipate that we will likely need through the end of this fiscal year to allow for not only resolution of the aforementioned concerns (funding and otherwise) but also to provide sufficient time for a RFP. We plan to execute the agreement though 6/30/25. You mentioned approval is

for a “short-term bridge contract”, but will the year (retroactive to July, 2024) still be considered short-term? We wanted to verify before we get too far down this road.

Thank you in advance!

Jennifer Ramos, CPM

Administrative Services Officer III

State of Nevada | Department of Public Safety | Nevada Highway Patrol

Mon-Thurs, 7:00am – 5:30pm

Tel: (775) 684.4883

Cell: (775) 515.5785

Email: ramosj@dps.state.nv.us



From: Gideon K. Davis <gkdavis@admin.nv.gov>

Sent: Tuesday, July 2, 2024 8:01 PM

To: Heather L. Moon <hmoon@admin.nv.gov>; Jennifer Ramos <ramosj@dps.state.nv.us>

Cc: Brandi L. Salisbury <b.salisbury@dps.state.nv.us>; Kristi Defer <kdefer@dps.state.nv.us>; Gideon K. Davis <gkdavis@admin.nv.gov>

Subject: RE: Emergency Approval Needed - Phlebotomist Services in Reno

Jennifer,

Sorry for the delay in responding, my computer crashed and I lost track of the partially drafted email.

The continuation of immediate services are a life safety emergency pursuant to NAC 333.114; and this email serves as authorization to proceed with a short-term bridge contract with one or more vendors to provide services while a formal solicitation is conducted. Please contact your Executive Branch Budget Analyst (EBBO) at the Governor’s Finance Office (GFO) to inform them of the forthcoming retroactive contract.

Best,

Gideon Davis | Administrator

State of Nevada | Purchasing Division

515 E Musser St, Ste 300 | Carson City, NV 89701

O: (775)531-3318 | M: (775) 515-5173 | [Chat me in Teams](#)

gkdavis@admin.nv.gov | www.purchasing.nv.gov | NevadaEPro.com

PUBLIC RECORDS NOTICE: In accordance with NRS Chapter 239, this email and responses, unless otherwise made confidential by law, may be subject to Nevada Public Records laws and may be disclosed to the public upon request.

From: Heather L. Moon <hmoon@admin.nv.gov>

Sent: Friday, June 28, 2024 6:13 AM

To: Jennifer Ramos <ramosj@dps.state.nv.us>

Cc: Brandi L. Salisbury <b.salisbury@dps.state.nv.us>; Kristi Defer <kdefer@dps.state.nv.us>; Gideon K. Davis <gkdavis@admin.nv.gov>

Subject: RE: Emergency Approval Needed - Phlebotomist Services in Reno

Good Morning,

I'm including Gideon on this as he can approve the request.

Thank you,

Heather Moon, Purchasing Officer II
Nevada State Purchasing Division
515 E. Musser Street, Suite 300
Carson City, NV 89701
Ph. 775.531.3309 --- NEW NUMBER
Fx. 775.684.0188
Hours: 6:00 a.m. – 3:00 p.m.
Best Contact Method: E-mail

From: Jennifer Ramos <ramosj@dps.state.nv.us>

Sent: Thursday, June 27, 2024 5:46 PM

To: Heather L. Moon <hmoon@admin.nv.gov>

Cc: Brandi L. Salisbury <b.salisbury@dps.state.nv.us>; Kristi Defer <kdefer@dps.state.nv.us>

Subject: Emergency Approval Needed - Phlebotomist Services in Reno

Heather-

We wanted to send this through to you first. Please let me know what further you may need from us in order to obtain further approval from Gideon.

We have been notified by Washoe County Sheriff's Office (WSCO), one of the current Department contracts for Forensics and Toxicology, that as of July 1st they will longer be performing phlebotomy services for non-WSCO agencies. They will continue to providing for testing of bodily fluids at their lab that's part of the contract as well, but they will not be providing and invoicing us for blood draws. This causes a real issue for us here in the North, including other

local law enforcement agencies in Reno that currently depend on WSCO like we do. We currently do have a handful of independent contractors that fall under the statewide Reliable contract for the Reno area, but they only have certain timeframes and days that they are available. We have been researching alternative vendors we can solicit for a contract to replace that part of the service that WSCO provides. We are beginning to work on this contract. We do have some leads; however, a contract will not be in place by July 1st.

This is an important service relating to Public Safety. It's not only necessary in order to test blood for DUIs and other substances, but it's also necessary to ultimately keep offenders off the roadways. Testing for alcohol or other substances must be done within a small window of time. Although we are concerned in general about not having another contract in place as of July 1st for this, we are especially concerned about the upcoming 4th of July holiday that usually results in a high volume of blood draws being needed.

Due to the aforementioned reasons, we are requesting emergency approval to utilize Technical Medical outside of an executed contract. Please see attached quote. They have confirmed availability as of July 1st and especially on July 4th. We will continue to use the independent contractors through Reliable that we currently utilize as they have availability, but an additional option outside of WSCO will be needed for those instances that there is no availability of the independent contractors or if they can't perform the services at the volume required. In the meantime, we will be working on executing another contract for phlebotomist services in the Reno area.

Thank you,

Jennifer Ramos, CPM

Administrative Services Officer III

State of Nevada | Department of Public Safety | Nevada Highway Patrol

Mon-Thurs, 7:00am – 5:30pm

Tel: (775) 684.4883

Cell: (775) 515.5785

Email: ramosj@dps.state.nv.us



Joe Lombardo
Governor



**Nevada Department of
Public Safety**
Dedication Pride Service

George Togliatti
Director

Sheri Brueggemann
Deputy Director

Patrick J. Conmay
Colonel

**Nevada Highway Patrol
Headquarters**

555 Wright Way
Carson City, Nevada 89711
Telephone (775) 687-5300 / Fax (775) 684-4379

Memorandum

DATE: January 14, 2025
TO: Amy Stephenson, Governor's Finance Office
THRU: Kirk Hawkins, Executive Branch Budget Officer, Governor's Finance Office
FROM: Jennifer Ramos, Administrative Services Officer
SUBJECT: Retroactive Contract

A new contract is being drafted between the Nevada Highway Patrol (NHP) and Technical Medical LLC for which NHP is requesting retroactive approval.

Due to a lack of phlebotomists in Washoe County, emergency approval was granted by Administrator Gideon Davis for a short-term bridge contract with Technical Medical LLC. The services Technical Medical LLC provide, including 24-hour on call response, were deemed a life safety emergency service per NAC 333.114.

Your consideration in approval of this contract is greatly appreciated. Please contact me if you have any questions.

Sincerely,

Jennifer Ramos Digitally signed by Jennifer Ramos
Date: 2025.01.14 07:49:21 -08'00'

Jennifer Ramos, Administrative Services Officer

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30221**Agency Name: **DPS-PAROLE & PROBATION**Agency Code: **652**Appropriation Unit: **3740-31**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **ALCOHOL MONITORING SYSTEMS, INC. DBA SCRAM SYSTEMS**Contractor Name: **ALCOHOL MONITORING SYSTEMS, INC. DBA SCRAM SYSTEMS**Address: **6251 GREENWOOD PLAZA BLVD. SUITE 300**City/State/Zip: **GREENWOOD VILLAGE, CO 80111**Contact/Phone: **DURAND JOHNSON; Monica Gomez 951-533-5014**Vendor No.: **T29043762**NV Business ID: **NV20191360489**To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2025**

Anticipated BOE meeting date 03/2025

Retroactive? **Yes**

If "Yes", please explain

There was a delay in processing this contract while we waited for the vendor to sign a cooperative agreement with the State of Nevada.

3. Termination Date: **12/31/2028**Contract term: **4 years**4. Type of contract: **Other (include description): Service Agreement**Contract description: **Alcohol Monitoring**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV25-24056 which provides alcohol monitoring services. This service agreement provides location and alcohol monitoring equipment and services, supporting software, casework services, and billing and collections of participants.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,000,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

As a special condition of their parole/probation, offender monitoring for alcohol is required.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees who can provide this service.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Alcohol Monitoring Systems has a statewide contract, #99SWC-NV25-24056.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Norma Medina, Management Analyst II Ph: 775-684-2632

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amccoo1	01/31/2025 15:17:17 PM
Division Approval	cjackson	02/04/2025 11:17:37 AM
Department Approval	mcosenti	02/04/2025 11:55:48 AM
Contract Manager Approval	mcosenti	02/04/2025 11:55:51 AM
Budget Analyst Approval	khawkin1	02/05/2025 10:57:12 AM
BOE Agenda Approval	nrezaie	02/12/2025 09:03:30 AM
BOE Final Approval	Pending	

Joe Lombardo
Governor



**Nevada Department of
Public Safety**
Dedication Pride Service

George Togliatti
Director

Sheri Brueggemann
Deputy Director

Patrick J. Conmay
Colonel

**Nevada Highway Patrol
Headquarters**

555 Wright Way
Carson City, Nevada 89711
Telephone (775) 687-5300 / Fax (775) 684-4379

Memorandum

DATE: January 14, 2025
TO: Amy Stephenson, Governor's Finance Office
THRU: Kirk Hawkins, Executive Branch Budget Officer, Governor's Finance Office
FROM: Jennifer Ramos, Administrative Services Officer
SUBJECT: Retroactive Contract

A new contract is being drafted between the Nevada Highway Patrol (NHP) and Technical Medical LLC for which NHP is requesting retroactive approval.

Due to a lack of phlebotomists in Washoe County, emergency approval was granted by Administrator Gideon Davis for a short-term bridge contract with Technical Medical LLC. The services Technical Medical LLC provide, including 24-hour on call response, were deemed a life safety emergency service per NAC 333.114.

Your consideration in approval of this contract is greatly appreciated. Please contact me if you have any questions.

Sincerely,

Jennifer Ramos Digitally signed by Jennifer Ramos
Date: 2025.01.14 07:49:21 -08'00'

Jennifer Ramos, Administrative Services Officer

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23205**Amendment Number: **7**Legal Entity Name: **Unisys Corporation**Agency Name: **DPS-RECORDS,
COMMUNICATIONS, AND
COMPLIANCE**Contractor Name: **Unisys Corporation**Agency Code: **655**Address: **801 Lakeview Drive
Suite 100**Appropriation Unit: **4709-22**Is budget authority available?: **Yes**City/State/Zip: **Bluebell, PA 19422**If "No" please explain: **Not Applicable**Contact/Phone: **Ed Cichone 908-878-9426**

Vendor No.:

NV Business ID: **NV19841004708**To what State Fiscal Year(s) will the contract be charged? **2021-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	10.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	X Other funding	90.00 % Civil applicant/name check

Agency Reference #: **RFP #65DPS-S763**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**Anticipated BOE meeting date **04/2025**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2027**Contract term: **7 years**4. Type of contract: **Contract**Contract description: **NCJIS Modernization**

5. Purpose of contract:

This is the seventh amendment to the original contract which provides computer programming and related services for the replacement of the Nevada Criminal Justice Information System. This amendment increases the maximum amount from \$38,488,746.13 to \$40,084,136.13 due to the addition of the change request that establishes a new baseline schedule and cost for schedule delays to all Flex Check deployments.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$36,237,516.00	\$36,237,516.00	\$36,237,516.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
b. Amendment 2:	\$51,869.13	\$51,869.13	\$51,869.13	Yes - Info
c. Amendment 3:	\$138,524.00	\$138,524.00	\$190,393.13	Yes - Action
d. Amendment 4:	\$304,850.00	\$304,850.00	\$304,850.00	Yes - Action
e. Amendment 5:	\$356,091.00	\$356,091.00	\$356,091.00	Yes - Action
f. Amendment 6:	\$1,399,896.00	\$1,399,896.00	\$1,399,896.00	Yes - Action
2. Amount of current amendment (#7):	\$1,595,390.00	\$1,595,390.00	\$1,595,390.00	Yes - Action

3. New maximum contract amount: \$40,084,136.13

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract allows for the replacement of the current system used for storing and accessing Nevada criminal justice information. The owner of the current proprietary system has informed the Department of Public Safety (DPS) of the intent to retire within the next few years and has agreed to work with DPS during the implementation of a new system. The system is critical in supporting the safety of law enforcement agencies and communities and for the State to maintain compliance with Federal and State regulations regarding the access and storage of criminal history.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the skill set to complete the tasks for this level of modernization project.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #65DPS-S763, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 07/19/2019 Anticipated re-bid date: 07/01/2026

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkolenut	02/07/2025 15:09:22 PM
Division Approval	thick2	02/11/2025 10:53:33 AM
Department Approval	kdefe1	02/11/2025 16:26:01 PM
Contract Manager Approval	mcosenti	02/12/2025 08:43:36 AM
EITS Approval	ljea	02/14/2025 07:21:03 AM
Budget Analyst Approval	khawkin1	02/14/2025 07:34:32 AM
BOE Agenda Approval	nrezaie	02/14/2025 08:54:59 AM



**STATE OF NEVADA
GOVERNOR'S OFFICE**
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Erica Souza, Administrator, DPS
Jason Kolenut, Administrative Services Officer III, DPS
Tom Dorsey, IT Manager III, DPS
Brett Patterson, Business Process Analyst III, DPS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DPS – TIN 1091 – Unisys Corporation –
Amendment 7 – BA 4709

DATE: February 6, 2025

We have completed our review for the Department of Public Safety (DPS), Records, Communications and Compliance Division's (RCCD) – *Unisys Corporation – Amendment 7 – TIN 1091*.

The submitted TIN, for an estimated value of \$1,595,390.00 in the FY24/FY25 biennium (100% Federal Grant funding), is to update cost information to reflect a renewed contract for Unisys Corporation services through FY2025.

Changes to the contract include cost adjustments related to implementation date updates, Livescan, Hot File, Computerized Criminal History changes, and additional scope efforts including CCH modernization,

NPP rollout support and messaging alignment, IAM portal access and reporting improvements, and Brady improvements.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30224**Agency Name: **DEPARTMENT OF WILDLIFE**Agency Code: **702**Appropriation Unit: **4464-11**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: American Lion Specialists LLC

Contractor Name: **American Lion Specialists LLC**Address: **PO Box 2219**City/State/Zip: **Camp Verde, AZ 86322**

Contact/Phone: Brian Jansen 928-925-8189

Vendor No.: T32010260

NV Business ID: NV20201867998

To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % **X** Fees **100.00 % Transfer Predator**

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: 72DOW-S3047 tb

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2025**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/31/2029**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Mountain Lion Projec**

5. Purpose of contract:

This is a new contract to provide ongoing lethal removal, capture, and mortality studies of mountain lions.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$269,200.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

Mountain lion populations must be controlled and monitored.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is highly specialized work and requires an expert in the field.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Proven Pursuit
Canyons West Guide Service
American Lion Specialists**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #72DOW-S3047, and in accordance with NRS 333, the selected vendor was the only responsive proposal received. The proposal was reviewed and deemed acceptable as determined by an independently appointed evaluation committee.

d. Last bid date: 12/02/2024 Anticipated re-bid date: 12/02/2028

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Wildlife - 2016 - Present (multiple contracts) - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Foreign Limited-Liability Company

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jneubau2	02/03/2025 15:53:24 PM
Division Approval	jneubau2	02/03/2025 15:53:27 PM
Department Approval	jneubau2	02/03/2025 15:53:31 PM
Contract Manager Approval	amedin4	02/04/2025 07:16:13 AM
Budget Analyst Approval	dspeed1	02/11/2025 11:11:16 AM
BOE Agenda Approval	bmacke1	02/14/2025 13:01:22 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30137**Agency Name: **DEPARTMENT OF WILDLIFE**Agency Code: **702**Appropriation Unit: **4464-08**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Elkhorn Aviation, Inc.**Contractor Name: **Elkhorn Aviation, Inc.**Address: **43769 Heilner Road**City/State/Zip: **Baker City, OR 97814**Contact/Phone: **Troy Woydziak 541-523-6050**Vendor No.: **Pending**NV Business ID: **NV20253265822**To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

X Federal Funds **100.00 %** Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: **25-37 72DOW-S2853 JW**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **02/2025**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **11/30/2028**Contract term: **3 years and 303 days**4. Type of contract: **Contract**Contract description: **Aerial Capture**

5. Purpose of contract:

This is a new contract to provide ongoing big game animal aerial wildlife capture and transport services for research throughout the state.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,100,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

To more effectively manage our big game herds by better understanding herd distribution, seasonal movements, migration corridors, survival rates, pathogen exposure, and critical use areas. Big game captures are also conducted to collaborate on research projects with academia and universities to support graduate research and assist in collecting scientifically credible information for future use in conservation of critical big game habitat.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

It is Department policy to use private vendors due to extreme safety issues related to big game netgun captures from a helicopter. We do have Department pilots and biologists conducting aerial big game surveys, but this contract would assist in the aerial capture of wildlife, which is an inherently dangerous activity. The Department has outsourced these activities for over 2 decades because of the risk to personnel and added liability to the state. We no longer have the in-house expertise or experience to safely conduct aerial netgun captures.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Heliwild LLC dba Helicopter Wildlife Services
Western Biological

Baker Aircraft

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #72DOW-S2853, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 07/13/2024 Anticipated re-bid date: 09/01/2028

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Cody McKee, Wildlife Staff Specialist Ph: 775-688-1525

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nroble1	01/08/2025 15:01:14 PM
Division Approval	nroble1	01/08/2025 15:01:39 PM
Department Approval	jneubau2	01/08/2025 15:09:19 PM
Contract Manager Approval	syoun7	01/08/2025 15:31:58 PM
Budget Analyst Approval	dspeed1	01/15/2025 14:31:26 PM
BOE Agenda Approval	vmilazz1	01/18/2025 16:27:32 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30225**Agency Name: **DEPARTMENT OF WILDLIFE**Agency Code: **702**Appropriation Unit: **4464-11**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Proven Pursuit LLC

Contractor Name: **Proven Pursuit LLC**Address: **21 Collingwood Lane**City/State/Zip: **Eureka, NV 89316**

Contact/Phone: Ira Hook 775-385-0522

Vendor No.: T32015960

NV Business ID: NV20243030368

To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % **X** Fees **100.00 % Transfer Predator**

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: 72DOW-S3047 tb

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/31/2029**Contract term: **4 years and 30 days**4. Type of contract: **Contract**Contract description: **Mountain Lion Projec**

5. Purpose of contract:

This is a new contract to provide ongoing lethal removal, capture, and mortality studies of mountain lions.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$269,200.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

Mountain lion populations must be controlled and monitored.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is highly specialized work and requires an expert in the field.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Proven Pursuit
Canyons West Guide Service
Americal Lion Specialists**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #72DOW-S3047, and in accordance with NRS 333, the selected vendor was the only responsive proposal received. The proposal was reviewed and deemed acceptable as determined by an independently appointed evaluation committee.

d. Last bid date: 12/02/2024 Anticipated re-bid date: 12/02/2028

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nroble1	02/03/2025 13:54:50 PM
Division Approval	nroble1	02/03/2025 13:54:52 PM
Department Approval	jneubau2	02/03/2025 15:53:45 PM
Contract Manager Approval	amedin4	02/04/2025 07:15:53 AM
Budget Analyst Approval	dspeed1	02/11/2025 10:35:19 AM
BOE Agenda Approval	bmacke1	02/14/2025 16:02:20 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **25312**Amendment
Number: **1**Legal Entity
Name: **BOARD OF REGENTS, NEVADA
SYSTEM OF HIGHER EDUCATION -
OBO UNIVERSITY OF NEVADA, RENO**Agency Name: **DEPARTMENT OF WILDLIFE**Contractor Name: **BOARD OF REGENTS, NEVADA
SYSTEM OF HIGHER EDUCATION -
OBO UNIVERSITY OF NEVADA, RENO**Agency Code: **702**Address: **1664 NORTH VIRGINIA ST.**Appropriation Unit: **4467-11****MAIL STOP 124**Is budget authority
available?: **Yes**City/State/Zip **RENO, NV 89557-0124**

If "No" please explain: Not Applicable

Contact/Phone: **Dr. Chris Pritsos 775-784-1233**Vendor No.: **D35000816**NV Business ID: **Governmental Entity**To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

X Federal Funds **100.00 %** Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: **22-40**

2. Contract start date:

a. Effective upon Board of **No** or b. other effective date **02/08/2022**
Examiner's approval?Anticipated BOE meeting date **03/2025**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved **12/31/2025**
Termination Date:Contract term: **3 years and 358 days**4. Type of contract: **Interlocal Agreement**Contract description: **Noise Study**

5. Purpose of contract:

This is the first amendment to the original interlocal agreement which provides measurement of sound levels in sage-grouse habitats. This amendment extends the termination date from December 31, 2025 to January 31, 2026 and increases the maximum amount from \$275,000 to \$525,000 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$275,000.00	\$275,000.00	\$275,000.00	Yes - Action
2. Amount of current amendment (#1):	\$250,000.00	\$250,000.00	\$250,000.00	Yes - Action
3. New maximum contract amount:	\$525,000.00			
and/or the termination date of the original contract has changed to:	01/31/2026			

II. JUSTIFICATION

7. What conditions require that this work be done?

Populations of Greater Sage-Grouse (*Centrocercus urophasianus*) have declined dramatically because of habitat loss, degradation, and fragmentation resulting from human activity such as fuel extraction, urban development, traffic on roads, and installation of power lines. Several studies have suggested that disturbance from anthropogenic noise may be one causal mechanism by which human activities depress sage-grouse populations, on the basis of observations that attendance at leks in noisier areas is often lower (Rogers 1964, Braun et al. 2002, Connelly et al. 2004, Holloran 2005, Holloran and Anderson 2005, Connelly et al. 2011). More information is needed on acoustical conditions at control and experimental sites in Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Collection and analysis of acoustic data is highly specialized and technical. State employees do not have the appropriate experience and expertise to perform the required work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval	nroble1	01/24/2025 11:29:42 AM
Division Approval	nroble1	01/24/2025 11:29:47 AM
Department Approval	jneubau2	02/04/2025 08:03:59 AM
Contract Manager Approval	syoun7	02/04/2025 08:26:57 AM
Budget Analyst Approval	dspeed1	02/10/2025 12:54:27 PM
BOE Agenda Approval	bmacke1	02/14/2025 16:08:56 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29923**Agency Name: **DEPARTMENT OF WILDLIFE**Agency Code: **702**Appropriation Unit: **4467-14**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **NORTHEAST ELKO CONSERVATION DISTRICT**Contractor Name: **NORTHEAST ELKO CONSERVATION DISTRICT**Address: **HC 34 Box 300**City/State/Zip: **Wells, NV 89835**Contact/Phone: **Sam Lossing 775/304-7031**Vendor No.: **T81000968**NV Business ID: **Governmental Entity**To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	50.00 % Habitat Conservation
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %	X	Other funding	50.00 % Dream Tag; Heritage Trust Fund

Agency Reference #: **25-39**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/01/2025**Anticipated BOE meeting date **03/2025**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **04/30/2029**Contract term: **4 years**4. Type of contract: **Interlocal Agreement**Contract description: **Habitat Restoration**

5. Purpose of contract:

This is a new interlocal agreement to provide for the implementation of a variety of habitat projects within the Northeast Elko Conservation District.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$137,740.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

These conservation projects will benefit native wildlife. The conservation concerns that will be addressed include habitat fragmentation, stream degradation, fire, invasive plants, soil degradation, and other negative impacts on habitats for sage grouse, mule deer, and other sagebrush obligates.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the proper supplies or resources to accomplish these goals.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, FY19 - current, with the Nevada Department of Wildlife. Work is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Madi Stout, Habitat Staff Specialist Ph: 775/388-1982

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nroble1	11/14/2024 16:50:39 PM
Division Approval	nroble1	11/14/2024 16:50:43 PM
Department Approval	jneubau2	01/13/2025 16:16:50 PM
Contract Manager Approval	ctull	01/15/2025 07:41:15 AM
Budget Analyst Approval	dspeed1	01/28/2025 10:31:56 AM
BOE Agenda Approval	vmilazz1	02/02/2025 17:49:42 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30217**Agency Name: **DCNR - PARKS DIVISION**Agency Code: **704**Appropriation Unit: **4168-09**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **DESIGN WORKSHOP, INC.**Contractor Name: **DESIGN WORKSHOP, INC.**Address: **128 Market St****Suite 3E**City/State/Zip: **Stateline, NV 89449**Contact/Phone: **Ben Fish 775-588-5929**Vendor No.: **T81090224**NV Business ID: **NV19971217141**To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

X Federal Funds **25.00 %** **X** Bonds **75.00 %**

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: Dept. of Conservation & Natural Resources-Parks

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/28/2026**Contract term: **1 year and 26 days**4. Type of contract: **Contract**Contract description: **Spooner Master Plan**

5. Purpose of contract:

This is a new contract to provide an updated master plan for Spooner Lake.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$270,131.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

This project is part of the Lake Tahoe Environmental Improvement Program, and as such any facility improvements must consider watersheds, water quality, forest health, sustainable recreation, sustainable transportation, and utilizes leading edge science in making decisions.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The master plan update requires a significant amount of time and experience that exceeds the capacity of state employees. The firm will bring an experienced planning team with experience evaluating similar conditions.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

RAFI Design
Stantec Consulting
Lage Design

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP#70CNR-S 2940, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Design Workshop has been under contract with State Parks for the the Sand Harbor State Parks Master Plan.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Emily Larsen, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	02/07/2025 11:22:50 AM
Division Approval	ethick1	02/07/2025 11:22:52 AM
Department Approval	ethick1	02/10/2025 11:05:55 AM
Contract Manager Approval	ethick1	02/10/2025 11:05:57 AM
Budget Analyst Approval	rmayhall	02/11/2025 10:50:40 AM
BOE Agenda Approval	bmacke1	02/14/2025 11:53:39 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30184**Agency Name: **DCNR - STATE LANDS**Agency Code: **707**Appropriation Unit: **4206-39**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Carol Beahan dba Wildscape Engineering, Inc.

Contractor Name: **Carol Beahan dba Wildscape Engineering, Inc.**Address: **1901 Lisa Maloff Way Suite 108**City/State/Zip: **South Lake Tahoe, CA 96150**

Contact/Phone: Susan Mortenson 775-247-7365

Vendor No.: T29049893

NV Business ID: NV20243031833

To what State Fiscal Year(s) will the contract be charged? **2025-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 70CNR-S2911 TB

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2026**Contract term: **1 year and 305 days**4. Type of contract: **Contract**Contract description: **Design Project**

5. Purpose of contract:

This is a new contract to provide design plans and oversight for the Spooner Meadow and North Canyon Restoration Project.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$303,850.25**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

The deterioration of NV State Lands requires that work be done to maintain and enhance them.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the capacity or expertise to address the needs this project requires.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #70CNR-S2911, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/14/2024 Anticipated re-bid date: 10/14/2026

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

NT7

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Chris LaCasse, Water Quality Coordinator Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	avance	01/21/2025 10:58:37 AM
Division Approval	avance	01/21/2025 10:58:40 AM
Department Approval	hbugg	01/22/2025 14:08:27 PM
Contract Manager Approval	avance	01/22/2025 14:26:17 PM
Budget Analyst Approval	rmayhall	01/24/2025 08:32:49 AM
BOE Agenda Approval	vmilazz1	02/02/2025 17:43:56 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30163**Agency Name: **DETR - EMPLOYMENT SECURITY**Agency Code: **902**Appropriation Unit: **4770-12**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Department of Motor Vehicles

Contractor Name: **Department of Motor Vehicles**Address: **555 Wright St.**City/State/Zip: **Carson City, NV 89711**

Contact/Phone: Molly Lennon; Administrator 775-684-4960

Vendor No.: D81000000

NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 % CAREER ENHANCEMENT PROGRAM**

Agency Reference #: 3929-25-ESD

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2025**

Anticipated BOE meeting date 03/2025

Retroactive? **Yes**

If "Yes", please explain

The Departments were unable to submit the Interlocal Contract in time for consideration on January 14, 2025, Board of Examiners Meeting. DETR gained budget authority for this purpose at the December 12, 2024, IFC (WPC72530) through Budget Account 4770 CAT 12 (CEP). It is critical for DMV Staff to receive adequate and appropriate training for DMV's new system modernization project to meet critical deadlines of system implementation, and said trainings being February 1, 2025.

3. Termination Date: **06/30/2025**Contract term: **148 days**4. Type of contract: **Interlocal Agreement**Contract description: **DMV & DETR**

5. Purpose of contract:

This is a new interlocal agreement to provide training to the Nevada Department of Motor Vehicles (DMV) personnel to support the transition to the DMV modernized system and platforms.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$282,897.58**

Other basis for payment: Per billing claim as invoiced and approved by the state.

II. JUSTIFICATION

7. What conditions require that this work be done?

The DMV is undergoing a modernization of their programs/system. This will allow career training and course completion to effectively migrate their systems.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DMV requested DETR CEP money for Career Enhancement trainings for their staff for a database transition. This is allowable per the guidelines of the grant.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Exempt per NRS 277.180. DMV requested authority for trainings to staff from DETR which qualified under the CEP grant funding Career Enhancements allowing staff to receive the appropriate trainings for their system modernization.

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided satisfactory service to various state agencies, including DETR.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwoodwar	01/22/2025 12:12:53 PM
Division Approval	zhoefflin	01/22/2025 13:44:35 PM
Department Approval	zhoefflin	01/22/2025 13:44:38 PM
Contract Manager Approval	wcune1	01/23/2025 08:29:52 AM
Budget Analyst Approval	Iramire7	01/27/2025 14:13:56 PM
BOE Agenda Approval	mranki1	01/30/2025 15:05:34 PM
BOE Final Approval	Pending	

JOE LOMBARDO
GOVERNOR



CHRISTOPHER SEWELL
DIRECTOR

TROY JORDAN
DEPUTY DIRECTOR

EMPLOYMENT SECURITY DIVISION

MEMORANDUM

DATE: January 13, 2025

TO: Michael Rankin, Executive Branch Budget Officer
Department of Administration

FROM: Christopher Sewell, Director

SUBJECT: RETROACTIVE Interlocal Agreement
DETR & DMV Interlocal agreement- CEP

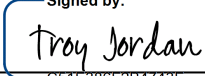
On behalf of the Department of Employment, Training and Rehabilitation (DETR), Employment Security Division (ESD), I respectfully request approval of a retroactive contract start date of February 1, 2025, for the attached Interlocal Contract with the Nevada Department of Motor Vehicles (DMV). The justification to support this request includes the following:

- The Departments were unable to submit this Interlocal Contract in time for consideration on January 14, 2025, Board of Examiners meeting.
- DETR gained budget authority for this purpose at the December 12, 2024, IFC (WPC72530) through B/A 4770 CAT 12 (CEP).
- It is critical for DMV staff to receive adequate and appropriate IT training for DMV's new system modernization project to meet critical deadlines of system implementation, and said training begins February 1, 2025.
- Due to the recent approval of this work program, it minimizes the timeframe for DMV to meet these objectives.
- This retroactive timeline is needed to assist DMV staff with training to provide Nevadans with an optimal modernized system experience for users and staff held within the DMV.

Thank you for your consideration of this request.

Melissa Potter
Contract Manager

DETR, Employment Security Division, approved by:

Signed by:


Troy Jordan, on behalf of
Christopher Sewell, Director, DETR

Date: 1/13/2025

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30155**Agency Name: **DETR - EMPLOYMENT SECURITY**Agency Code: **902**Appropriation Unit: **4772-22**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **ESTIPONA GROUP**Contractor Name: **ESTIPONA GROUP**Address: **PO BOX 10606**City/State/Zip: **RENO, NV 89510-0606**Contact/Phone: **Edward Estipona 775/624-8720**Vendor No.: **T29035435**NV Business ID: **NV19951042070**To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

X Federal Funds **100.00 %** Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: **3927-26-ESD**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **03/2025**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2025**Contract term: **305 days**4. Type of contract: **Other (include description): Service Agreement**Contract description: **Estipona Group UI**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV23-17892 which provides consulting, marketing and education services. This service agreement provides a marketing campaign for the unemployment insurance website redesign.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,202,883.92**

Other basis for payment: As invoiced by vendor and approved for payment by the State. Total contract not to exceed: \$1,202,883.92.

II. JUSTIFICATION

7. What conditions require that this work be done?

DETR UI website is out of date and does not align with the revamp of UINV to NUI.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have access or knowledge to do a multiple tier marketing campaign.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

State-Wide Contract 99SWC-NV23-17892

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided satisfactory services to the Housing Division since August 2014 and other state agencies since August 2016.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	eparra	01/15/2025 11:31:50 AM
Division Approval	cjacob	01/15/2025 12:35:43 PM
Department Approval	cjacob	01/15/2025 12:35:46 PM
Contract Manager Approval	wcune1	01/16/2025 14:35:40 PM
EITS Approval	ljean	01/16/2025 14:52:35 PM
Budget Analyst Approval	Iramire7	02/10/2025 16:00:29 PM
BOE Agenda Approval	mranki1	02/15/2025 09:04:12 AM
BOE Final Approval	Pending	



**STATE OF NEVADA
GOVERNOR'S OFFICE**
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Chris Sewell, Director, DETR
Scott Jeffries, IT Manager III, DETR
Ericka Parra, Management Analyst III, DETR
Colleen Kiechler, Management Analyst III, DETR

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DETR – TIN 1084 – Estipona Group – BA 4772

DATE: January 13, 2025

We have completed our review for the Department of Employment, Training, and Rehabilitation's (DETR) – *Estipona Group* – TIN 1084.

The submitted TIN, for an estimated value of \$1,202,803.92 in the FY24/FY25 biennium (100% Federal Grant funding), is for a marketing plan.

The Estipona Group will deliver a comprehensive marketing plan for the Employment Security Division's Unemployment Insurance (UI) program. This investment leverages well-established technology that has been successfully implemented in numerous other projects and organizations. The scope of the initiative includes the development and management of marketing campaigns, the creation of training and

instructional videos, the production of content marketing assets, transcreation services, and the execution of a statewide media strategy.

Engaging Estipona Group for marketing and media services presents minimal inherent security risks, but potential concerns include data protection, access control, intellectual property rights, media integrity, and vendor reliability. These risks can be effectively mitigated through contractual security clauses, risk assessments, and ensuring adherence to organizational security standards.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.		VARIOUS STATE AGENCIES	GUIDESOFT, INC. DBA KNOWLEDGE SERVICES	OTHER: VARIOUS AGENCIES	\$50,000,000	
	Contract Description:	This is a new contract to provide Information Technology staffing augmentation services.				
		Term of Contract:	Upon Approval - 10/21/2026	Contract # 30110		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30110**Agency Name: **MSA MASTER SERVICE AGREEMENTS**Agency Code: **MSA**Appropriation Unit: **9999 - All Categories**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Guidesoft, Inc.

Contractor Name: **Guidesoft, Inc. dba Knowledge Services**Address: **9800 CROSSPOINT BLVD**City/State/Zip: **INDIANAPOLIS, IN 46256**

Contact/Phone: Legal Dept/Bill Evans 317/578-1700

Vendor No.: T29042164

NV Business ID: NV20141581687

To what State Fiscal Year(s) will the contract be charged? **2025-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 % Various Agencies**

Agency Reference #: 99SWC-NV25-23509

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **10/21/2026**Contract term: **1 year and 233 days**4. Type of contract: **MSA**Contract description: **IT Temp Staffing**

5. Purpose of contract:

This is a new contract to provide Information Technology staffing augmentation services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$50,000,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The state does not currently recruit for specialized IT staffing positions on a short term basis. This contract allows for state IT teams to seek temporary augmentation of their teams for completion of necessary projects. State Purchasing joined the solicitation and awarded Master Agreement #22PSX0086AB ran by the State of Connecticut for IT vendor managed services. This service agreement is the statewide contract that allows agencies to engage and track the individuals hired under the master agreement.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State personnel do not have the certifications or expertise necessary to complete tasks and projects currently assigned to temporary staff for IT projects.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a national solicitation to provide IT staffing and managed service providers. State Purchasing joined the national cooperative contract pursuant to NRS 333.162.

d. Last bid date: 01/18/2023 Anticipated re-bid date: 01/18/2029

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

1%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor is party to statewide contract # 99SWC-NV25-23509.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Vendor provides IT temporary staffing services under the DBA of Knowledge Services.

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rvradenb	12/31/2024 12:17:35 PM
Division Approval	rvradenb	12/31/2024 12:17:37 PM
Department Approval	rvradenb	12/31/2024 12:17:39 PM
Contract Manager Approval	tbeck1	02/04/2025 15:05:15 PM
Budget Analyst Approval	stilley	02/14/2025 10:57:55 AM
BOE Agenda Approval	stilley	02/14/2025 10:57:57 AM
BOE Final Approval	Pending	

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	010	GOVERNOR'S OFFICE - OFFICE FOR NEW AMERICANS	AVANTPAGE, INC.	GENERAL	\$29,920	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV22-11697 which provides on-site spoken and sign language interpretation. This service agreement provides virtual workshops, general guidance on Americans with Disabilities Act compliance, and support in reviewing and revising the policy guidelines manual.				
		Term of Contract:	02/11/2025 - 06/30/2025	Contract # 30161		
2.	030	ATTORNEY GENERAL'S OFFICE - TORT CLAIMS FUND	BRIAN SMITH DBA DR. BRIAN SMITH, MD	OTHER: TORT CLAIMS	\$25,000	Professional Service
	Contract Description:	This is a new contract to provide expert witness services.				
		Term of Contract:	10/16/2024 - 12/31/2025	Contract # 30133		
3.	030	ATTORNEY GENERAL'S OFFICE - TORT CLAIMS FUND	MCNUTT LAW FIRM, A PROFESSIONAL CORPORATION	OTHER: STATUTORY CONTINGENCY	\$60,000	Professional Service
	Contract Description:	This is a new contract to provide legal representation for three former employees of the Nevada Department of Corrections due to a representation conflict with this office.				
		Term of Contract:	11/25/2024 - 06/30/2026	Contract # 30154		
4.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	DOUBLE DOWN MECHANICAL LLC	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$24,525	
	Contract Description:	This is a new contract to replace the hot water loop pumps 1 & 2 at the Campos Building located in Las Vegas.				
		Term of Contract:	02/04/2025 - 06/30/2025	Contract # 30107		
5.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	RHP MECHANICAL SYSTEMS	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$24,000	
	Contract Description:	This is the second amendment to the original contract which provides ongoing maintenance and repairs for heating, ventilation, and air conditioning systems for various state-owned properties in northern Nevada. This amendment increases the maximum amount from \$35,000 to \$59,000 due to the number of maintenance and repairs being requested.				
		Term of Contract:	03/01/2024 - 11/15/2025	Contract # 28519		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
6.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - HEALTH AND HUMAN SERVICES CIP PROJECTS - NON-EXEC	KGA, INC. DBA KITTRELL GARLOCK & ASSOCIATES DBA KGA ARCHITECTURE	GENERAL	\$28,656	Professional Service
	Contract Description:	This is the second amendment to the original contract which provides professional architecture/engineering services for the Stein Hospital - Anti-Ligature Rehabilitation CIP Project: CIP Project No. 23-M02-4; SPWD Contract No. 116164. This amendment increases the maximum amount from \$158,122.12 to \$186,778.12 due to additional construction documents for the revised scope of the expanded communication room.				
	Term of Contract:	01/09/2024 - 06/30/2027	Contract # 28586			
7.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	PAUL CAVIN ARCHITECT LLC	GENERAL	\$17,000	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides professional architectural/engineering services for the Warm Springs Correctional Center, Administration Building #1 - Roofing Replacement CIP Project: CIP Project No. 23-S01-11; SPWD Contract No. 116094. This amendment increases the maximum amount from \$21,000 to \$38,000 due to additional structural design services for the incorporation of a razor wire support system.				
	Term of Contract:	01/05/2024 - 06/30/2027	Contract # 28526			
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	PAUL CAVIN ARCHITECT LLC	GENERAL	\$5,000	Professional Service
	Contract Description:	This is the third amendment to the original contract which provides professional architectural/engineering services for the Silver Sage Building - Roofing & HVAC System Replacement CIP Project: CIP Project No. 23-C37-1; SPWD Contract No. 116255. This amendment increases the maximum amount from \$185,000 to \$190,000 due to additional design services for correcting two interior roof framed columns supporting the roof at east corners of the building.				
	Term of Contract:	02/13/2024 - 06/30/2027	Contract # 28734			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
9.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	RESOURCE CONCEPTS, INC.	GENERAL	\$21,550	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the 3850 Arrowhead Purchase and Improvements (Carson City) CIP project to include design development, and construction and bid documents to enhance the Americans with Disabilities Act (ADA) accessibility along walkways and to re-grade the ADA parking spaces on site: CIP Project No. 23-C37-D; SPWD Contract No. 117397.				
	Term of Contract:	01/27/2025 - 06/30/2027	Contract # 30048			
10.	102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	REBEL YETI PRODUCTIONS LLC	GENERAL	\$10,000	Professional Service
	Contract Description:	This is a new contract to provide recording and editing a publicly accessible podcast for the agency.				
	Term of Contract:	01/17/2025 - 01/31/2029	Contract # 30028			
11.	180	OFFICE OF THE CHIEF INFORMATION OFFICER - APPLICATION SUPPORT	NAVIANT, INC.	OTHER: INTERNAL SERVICE FUNDS	\$96,000	
	Contract Description:	This is a new service agreement under statewide contract 99SWC-NV23-14445 which provides cloud services. This service agreement provides ongoing managed services and support for the Hyland OnBase software.				
	Term of Contract:	02/07/2025 - 01/31/2026	Contract # 30049			
12.	240	DEPARTMENT OF VETERANS SERVICES - OFFICE OF VETERANS SERVICES	ALARMCO, INC.	FEDERAL	\$15,108	
	Contract Description:	This is a new contract to provide ongoing security and monitoring services for the southern Nevada Veteran's Memorial.				
	Term of Contract:	01/22/2025 - 12/31/2028	Contract # 30146			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
13.	300	DEPARTMENT OF EDUCATION - COVID-19 FUNDING	806 TECHNOLOGIES, INC.	FEDERAL	\$25,000	
	Contract Description:	This is the third amendment to the original contract which provides an online platform to serve as a portal for continuous improvement plans of school districts and schools. This amendment increases the maximum amount from \$2,466,100 to \$2,491,100 due to additional work on the Plan4Learning and school performance plan dashboard.				
		Term of Contract:	07/11/2023 - 06/30/2026	Contract # 27749		
14.	331	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS - MUSEUMS AND HISTORY	M J G, INC.	FEE: LICENSE PLATE	\$49,999	Exempt
	Contract Description:	This is a new contract to provide services to upgrade the controls for the grade crossing at Yucca Street at the Boulder City location.				
		Term of Contract:	01/16/2025 - 06/30/2025	Contract # 29307		
15.	400	DEPARTMENT OF HEALTH AND HUMAN SERVICES - FUND FOR RESILIENT NEVADA	NEVADA PUBLIC HEALTH FOUNDATION, INC.	OTHER: FUND FOR RESILIENT NEVADA	\$40,027	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-17896 which provides consulting, marketing, and education services. This service agreement provides strategic planning, discharge planning, and the implementation of a medication-assisted treatment program.				
		Term of Contract:	02/06/2025 - 12/31/2025	Contract # 30188		
16.	400	DEPARTMENT OF HEALTH AND HUMAN SERVICES - FUND FOR RESILIENT NEVADA	NEVADA PUBLIC HEALTH FOUNDATION, INC.	OTHER: FUND FOR RESILIENT NEVADA	\$72,778	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-17896 which provides consulting, marketing, and education services. This service agreement provides assistance to rural carceral facility leadership to implement medical assisted treatment, case management, and continued care planning training for rural detention center leadership.				
		Term of Contract:	02/07/2025 - 12/31/2025	Contract # 30189		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
17.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO	FEDERAL	\$60,876	Exempt
	Contract Description:	This is a new interlocal agreement to provide collaboration in the development of a respite system for family caregivers.				
		Term of Contract:	01/30/2025 - 09/30/2027	Contract # 30066		
18.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - NORTHERN NEVADA ADULT MENTAL HEALTH SERVICES	NEVADA CHILLER AND BOILER, INC.	GENERAL	\$12,581	
	Contract Description:	This is a new contract to provide a replacement air conditioner at Dini Townsend Hospital.				
		Term of Contract:	02/07/2025 - 10/31/2025	Contract # 29965		
19.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - BEHAVIORAL HEALTH PREVENTION AND TREATMENT	STRATEGIC PROGRESS, LLC	FEDERAL	\$49,830	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-S2340 which provides consulting, marketing and education services. This service agreement provides consulting services to research applicable state and federal regulations to aid in the development of a standardized decision-making manual for Substance Use and Mental Health Block Grants.				
		Term of Contract:	02/07/2025 - 09/30/2025	Contract # 30052		
20.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - CHRONIC DISEASE	COMAGINE HEALTH	FEDERAL	\$99,623	
	Contract Description:	This is a new service agreement under statewide contract 99SWC-NV23-17887 which provides consulting, marketing, and education services. This service agreement provides strategy, guidance, planning, and execution support services.				
		Term of Contract:	02/10/2025 - 06/29/2025	Contract # 30017		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
21.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - CHRONIC DISEASE	KPS/3	FEDERAL	\$39,447	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-17886 which provides consulting, marketing, and education services. This service agreement provides creative support, social media implementation, and website enhancements for the Responsible Tobacco program.				
	Term of Contract:	01/21/2025 - 09/30/2025	Contract # 30031			
22.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - WELFARE FIELD SERVICES	OPPORTUNITY VILLAGE	GENERAL 30% FEDERAL 70%	\$20,922	Exempt
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV24-10096 which provides document shredding services. This service agreement provides monthly document destruction for 16 of the division's southern offices.				
	Term of Contract:	02/07/2025 - 01/31/2026	Contract # 30119			
23.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - JUVENILE JUSTICE SERVICES	EAGLE COMMUNICATIONS, LLC	FEDERAL	\$15,407	
	Contract Description:	This is the first amendment to the original service agreement under statewide contract #99SWC-NV21-8217 which provides communications and network operations support. This amendment increases the maximum amount from \$237,330.63 to \$252,737.98 to add additional cameras.				
	Term of Contract:	07/09/2024 - 06/30/2027	Contract # 29341			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
24.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES	STANLEY STEEMER INTERNATIONAL, INC.	GENERAL 55% FEDERAL 45%	\$36,000	
	Contract Description:	This is a new contract to provide ongoing cleaning of air ducts and vents for the buildings located at the West Charleston campus.				
		Term of Contract:	01/28/2025 - 12/31/2028	Contract # 29964		
25.	440	DEPARTMENT OF CORRECTIONS - INMATE WELFARE ACCOUNT	INTEGRITY NV FUNERAL SERVICE, INC.	GENERAL	\$43,000	
	Contract Description:	This is a new contract to provide proper disposal of deceased inmates throughout the state.				
		Term of Contract:	01/29/2025 - 02/28/2028	Contract # 30116		
26.	651	DEPARTMENT OF PUBLIC SAFETY - NEVADA HIGHWAY PATROL DIVISION	EVERON, LLC	HIGHWAY	\$40,777	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-16866 which provides security and fire protection services. This service agreement provides new security panels to Nevada Highway Patrol substations located in Ely, Fallon, Fernley, Hawthorne, Winnemucca, Jean, and Reno.				
		Term of Contract:	01/23/2025 - 11/30/2028	Contract # 30127		
27.	702	DEPARTMENT OF WILDLIFE - DIRECTOR'S OFFICE	EDS ELECTRONICS INC.	FEE: SPORTSMEN REVENUE	\$25,000	
	Contract Description:	This is a new contract to provide monitoring and maintenance of fire alarm and detection systems, and fire sprinkler monitoring systems at the Pepper Lane office located in Las Vegas and the Lake Mead Fish Hatchery.				
		Term of Contract:	01/15/2025 - 12/31/2028	Contract # 30089		
28.	702	DEPARTMENT OF WILDLIFE - DIRECTOR'S OFFICE	PHOENIX FIRE PROTECTION, LLC	FEE: SPORTSMEN REVENUE 50% FEDERAL 50%	\$24,000	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides fire system inspections and monitoring. This amendment extends the termination date from January 31, 2025 to February 28, 2027, and increases the maximum amount from \$49,998 to \$73,998 due to the continued need for these services.				
		Term of Contract:	03/27/2023 - 02/28/2027	Contract # 27147		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
29.	702	DEPARTMENT OF WILDLIFE - HABITAT	NATURAL CHANNEL DESIGN ENGINEERING, INC.	FEE: HABITAT CONSERVATION 99% FEDERAL 1%	\$40,031	Professional Service
	Contract Description:	This is a new contract to provide professional geomorphic and topographic surveys, and professional engineer design plans for a surface water measurement gage.				
	Term of Contract:	01/15/2025 - 10/31/2025	Contract # 29985			
30.	704	STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	CORPORATE TRANSLATION SERVICES, LLC DBA LANGUAGE LINK	GENERAL	\$80,000	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV22-11696 which provides interpretation and translation services. This service agreement provides document and over-the-phone/live video translation services.				
	Term of Contract:	02/10/2025 - 03/01/2026	Contract # 30162			
31.	704	STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	PINK JEEP TOURS NEVADA, LLC	OTHER: REVENUE	\$18,000	
	Contract Description:	This is a new revenue contract to conduct sightseeing and hiking tours at Valley of Fire State Park.				
	Term of Contract:	02/11/2025 - 12/31/2026	Contract # 30092			
32.	704	STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - FACILITY AND GROUNDS MAINTENANCE - NON-EXEC	CARAHSOFT TECHNOLOGY CORPORATION	OTHER: LAND SALES	\$61,028	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV24-17504 which provides cloud services. This service agreement provides virtual consultation sessions and training.				
	Term of Contract:	01/01/2025 - 08/25/2027	Contract # 30123			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
33.	704	STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - FACILITY AND GROUNDS MAINTENANCE - NON-EXEC	SUNRISE ENGINEERING, INC.	OTHER: LAND SALES	\$12,290	Professional Service
	Contract Description:	This is the second amendment to the original contract which provides engineering evaluation and plans for the Echo Canyon State Park dam repairs. This amendment increases the maximum amount from \$187,700 to \$199,990 due to additional hydrologic analysis and modeling of watersheds for a new proposed design of the emergency spillway.				
		Term of Contract:	02/10/2022 - 09/30/2025	Contract # 25427		
34.	704	STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - MAINTENANCE OF STATE PARKS-NON-EXEC	ARTISTIC FENCE COMPANY, INC.	FEE: USER OVERAGE	\$10,631	
	Contract Description:	This is a new contract to provide fencing materials and installation at Washoe Lake State Park.				
		Term of Contract:	01/30/2025 - 01/31/2026	Contract # 30136		
35.	705	STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - WATER RESOURCES	ATKINSREALIS USA INC.	FEDERAL	\$62,000	Sole Source
	Contract Description:	This is a new contract to provide printed materials, training resources for floodplain administrators, step-by-step guides for flood impacted Nevadans, and materials for Floodplain Management 101 and floodplain administrator training courses.				
		Term of Contract:	02/04/2025 - 03/31/2025	Contract # 30223		
36.	707	STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE LANDS REVOLVING ACCOUNT - NON-EXEC	LUBAWY & ASSOCIATES, INC.	GENERAL	\$21,000	
	Contract Description:	This is a new contract to provide an appraisal of 240 acres located at 14900 North Steptoe Bench Road, Ely, Nevada APN 008-480-03 for fair market value for the possible purchase by the state.				
		Term of Contract:	01/30/2025 - 07/17/2026	Contract # 30169		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
37.	709	STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - MATERIALS MANAGEMENT AND CORRECTIVE ACTION	MONSEN ENGINEERING, LLC	FEDERAL	\$21,159	
	Contract Description:	This is a new contract which provides purchase of a Trimble device, related accessories, and annual service license for the abandoned mine lands program.				
		Term of Contract:	02/10/2025 - 06/30/2028	Contract # 30141		
38.	810	DEPARTMENT OF MOTOR VEHICLES - POLLUTION CONTROL	OPUS INSPECTION, INC. DBA ENVIROTEST SYSTEMS CORPORATION	FEE: EMISSION CONTROL	\$69,200	
	Contract Description:	This is the second amendment to the original contract which provides legal services and representation during all meetings, hearings, and trials. This amendment extends the termination date from January 31, 2025 to January 31, 2027 and increases the maximum amount from \$116,000 to \$185,200 due to the continued need for these services.				
		Term of Contract:	01/12/2021 - 01/31/2027	Contract # 23757		
39.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY - SPECIAL FUND	BRIGGS ELECTRIC, INC.	FEDERAL	\$14,000	
	Contract Description:	This is the first amendment to the original contract which provides electrical services. This amendment increases the maximum amount from \$10,500 to \$24,500 due to an increase in electrical repairs required.				
		Term of Contract:	05/05/2022 - 05/01/2026	Contract # 26015		
40.	B015	LICENSING BOARDS AND COMMISSIONS - MEDICAL EXAMINERS	GERALYNN PATELLARO DBA GERALYNN PATELLARO, ESQ.	FEE: LICENSURE	\$23,500	
	Contract Description:	This is a new contract to provide workplace investigation services.				
		Term of Contract:	11/12/2024 - 06/30/2025	Contract # 29979		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30161**Agency Name: **GOVERNOR'S OFFICE**Agency Code: **010**Appropriation Unit: **1007-11**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **AVANTPAGE, Inc.**Contractor Name: **AVANTPAGE, Inc.**Address: **132 E. Street**City/State/Zip: **Davis, CA 95616**Contact/Phone: **Joanna Oseman 530-750-2040**Vendor No.: **T32012153**NV Business ID: **NV20222376385**To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/11/2025**Anticipated BOE meeting date **03/2025**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2025**Contract term: **138 days**4. Type of contract: **Other (include description): Service Agreement**Contract description: **Update LAP toolkits**

5. Purpose of contract:

This is a new service agreement under statewide contract 99SWC-NV22-11697 which provides on-site spoken and sign language interpretation. This service agreement provides virtual workshops, general guidance on Americans with Disabilities Act compliance, and support in reviewing and revising the policy guidelines manual.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$29,920.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

ONAs goal is to train all agencies, boards, cities, and counties to provide language access services in compliance with SB318 and AB266. Policy Guidelines General Manual and toolkits review. ONAs complaint mechanism. Three workshops: Best practices for enhancing LA programs, sourcing and collecting demographic language data, cultural competency and effective LA strategies, ADA compliance, and legal consultation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of expertise9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Statewide contract 99SWC-NV22-11697

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

since 2023, with various agencies, service is satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mmellow	01/16/2025 07:52:00 AM
Division Approval	jkidd	01/16/2025 15:51:21 PM
Department Approval	jkidd	01/16/2025 15:52:03 PM
Contract Manager Approval	ssands	01/23/2025 08:53:32 AM
Budget Analyst Approval	khawkin1	02/11/2025 11:03:39 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30133**

Agency Name:	ATTORNEY GENERAL'S OFFICE	Legal Entity Name:	Brian Smith
Agency Code:	030	Contractor Name:	Dr. Brian Smith, MD
Appropriation Unit:	1348-15	Address:	5763 McPherson Ave
Is budget authority available?:	Yes	City/State/Zip	St Louis, MO 63112
If "No" please explain:	Not Applicable	Contact/Phone:	Brian Smith 3173728782
		Vendor No.:	T32017099
		NV Business ID:	NV20243228636

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Tort Claims

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/16/2024**

Anticipated BOE meeting date 02/2025

Retroactive? **Yes**

If "Yes", please explain

District court set a schedule for discovery in this matter. It took the AG's Office some time to find a suitable expert, who had to begin work immediately, in order to meet court deadlines.3. Termination Date: **12/31/2025**Contract term: **1 year and 76 days**4. Type of contract: **Contract**Contract description: **Expert Witness**

5. Purpose of contract:

This is a new contract to provide expert witness services for matters involving multiple state officers.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,000.00**

Payment for services will be made at the rate of \$725.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

Expert witness services are needed to defend the state and several of its officers in a legal matter.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Contract name includes titles

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	01/06/2025 14:19:49 PM
Division Approval	jhoba2	01/06/2025 14:19:52 PM
Department Approval	jhoba2	01/06/2025 14:19:55 PM
Contract Manager Approval	jhoba2	01/08/2025 13:06:45 PM
Budget Analyst Approval	vmilazz1	01/15/2025 11:33:07 AM

AARON D. FORD
Attorney General

CRAIG A. NEWBY
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General



STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

555 E. Washington Ave. Suite 3900
Las Vegas, Nevada 89101

TERESA BENITEZ-
THOMPSON
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

MEMORANDUM

To: Budd Milazzo, Executive Branch Budget Officer,
Governor's Finance Office, Budget Division

From: Leslie Nino Piro, General Counsel, ext. 6-3077, LNinoPiro@ag.nv.gov;
Christena Georgas-Burns, Deputy General Counsel, ext. 6-9234,
cgeorgasburns@ag.nv.gov

Date: November 20, 2024

Subject: Support for Approval of Retroactive Contract for Expert Witness Brian
Smith per SAM 0114B (CETS #30133)
Scott v. Sisolak, et al, ProLaw No. 11805-6747

SAM 0114 B provides as follows,

When an agency submits a retroactive contract for inclusion on the action item agenda, support documentation submitted to GFO and provided to Board Members must include a memorandum explaining why the proposed contract should be approved retroactively. The memorandum must be on agency letterhead and approved by the agency head or designee.

The purpose of the contract is to provide expert witness services to the OAG in support of litigation defending individuals sued in their personal and/or official capacity as employees of the State of Nevada.

On October 27, 2022, a lawsuit was commenced in the United States District Court, District of Nevada, against State Officers and Employees, Stephen F. Sisolak, Joseph M. Lombardo, Barbara K. Cegavske, Francisco D. Aguilar, Aaron D. Ford, Charles A. Daniels, James Dzurenda, Michael E. Miney, Kenneth Williams, Terence Lou D. Agustin, Sonya L Carrillo, Benedicto A. Gutierrez, and Rochelle Ross (collectively, "Clients"). *See Scott v. Sisolak, et al.*, 2:22-cv-1801-APG-EJY. The case was assigned to deputy attorneys general ("DAGs") in the Office of the Attorney General's

(“OAG”) Public Safety Division. In March 2023, the OAG filed a Motion for Judgment on the Pleadings. While the decision was pending, the district court granted a joint Motion to Stay Discovery and this stay was not lifted until December 4, 2023. The Plaintiff then filed a First Amended Complaint and the OAG filed an Answer on June 18, 2024.

The district court set a discovery schedule on June 12, 2024 with deadlines beginning four months later. The need to contract with an expert witness in this case was not certain prior to entry of this order and thus the Public Safety DAGs did not begin searching for an expert witness until that time. During the course of discovery, the OAG diligently searched for an expert to opine on the propriety of the medical treatment and found Dr. Smith. Due to delays in obtaining transcripts of a deposition of the Plaintiff’s expert and the need for additional time to contract with Dr. Smith, the OAG filed a motion for extension of the deadlines. This motion was granted in part and the deadlines were extended.

Once the Public Safety DAGs selected Dr. Smith (“Expert”), General Counsel began the contracting process. However, the OAG needed the Expert to immediately begin his work with a retroactive start date in order to comply with the December 6, 2024 discovery deadline set by the district court.

Accordingly, pursuant to SAM 0114 B, the OAG requests retroactive approval of CETS #30133 for Dr. Brian Smith to October 16, 2024.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30154**Agency Name: **ATTORNEY GENERAL'S OFFICE**Agency Code: **030**Appropriation Unit: **1348-15**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: McNutt Law Firm, A Professional Corporation

Contractor Name: **McNutt Law Firm**Address: **11441 Allerton Park Drive Suite 100**City/State/Zip: **Las Vegas, NV 89135**

Contact/Phone: Dan McNutt 702-384-1170

Vendor No.: T32011245

NV Business ID: NV20041603581

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Statutory Contingency

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/25/2024**

Anticipated BOE meeting date 02/2025

Retroactive? **Yes**

If "Yes", please explain

Service to defendants, and request for representation was delayed. At the time request for representation was made, it was determined a conflict existed with a need for outside counsel to begin work immediately.

3. Termination Date: **06/30/2026**Contract term: **1 year and 216 days**4. Type of contract: **Contract**Contract description: **Special Counsel**

5. Purpose of contract:

This is a new contract to provide legal representation for three former employees of the Nevada Department of Corrections due to a representation conflict with this office.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$60,000.00**

Payment for services will be made at the rate of \$325.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

Work is needed to defend multiple officers of the state in their official capacity.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This legal matter constitutes a conflict of interest, preventing state employees from directly performing these services.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Attorney General's Office, with satisfactory performance.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

contract omits 'A Professional Corporation' from the vendor name

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	01/08/2025 13:01:00 PM
Division Approval	jhoba2	01/08/2025 13:01:06 PM
Department Approval	jhoba2	01/08/2025 13:01:09 PM
Contract Manager Approval	jhoba2	01/08/2025 13:01:12 PM
Budget Analyst Approval	vmilazz1	01/15/2025 11:41:34 AM

AARON D. FORD
Attorney General

CRAIG A. NEWBY
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General



STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

1 State of Nevada Way, Suite 100
Las Vegas, Nevada 89119

TERESA BENITEZ-
THOMPSON
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

MEMORANDUM

To: Budd Milazzo, Executive Branch Budget Officer,
Governor's Finance Office, Budget Division

From: Leslie Nino Piro, General Counsel, ext. 6-3077, LNinoPiro@ag.nv.gov;
Christena Georgas-Burns, Deputy General Counsel, ext. 6-9234,
cgeorgasburns@ag.nv.gov

Date: January 3, 2025

Subject: Support for Approval of Retroactive Contract for Special McNutt Law
Firm per SAM 0114B (CETS # 30154)

SAM 0114 B provides as follows,

When an agency submits a retroactive contract for inclusion on the action item agenda, support documentation submitted to GFO and provided to Board Members must include a memorandum explaining why the proposed contract should be approved retroactively. The memorandum must be on agency letterhead and approved by the agency head or designee.

This memorandum documents the Office of the Attorney General's ("OAG") support for submission of a retroaction contract.

The purpose of the contract is to provide conflict counsel to three former employees of the Nevada Department of Corrections: Paul Bowerman, Quentin Murphy, and Timothy Smith ("Clients") who are sued individually in their personal and/or official capacity as former State employees of the State of Nevada.

On December 7, 2023, a lawsuit was commenced in the Eighth Judicial District Court against Clients. *See Denson, et al. v. State of Nevada ex. rel. Nevada Dep't Corrections, et. al, Case No. A-23-883014-C*. The Office of the Attorney General ("OAG") became aware of this lawsuit when it accepted service on April 16, 2024 for the Nevada Department of Corrections and State employees William Gittere and William

Hutchings. The case was assigned to deputy attorneys general (“DAGs”) in the OAG Public Safety Division. Upon request from the Public Safety Division’s Chief DAG Randall Gilmer, General Counsel reviewed the pleadings and determined there would be an actual conflict of interest in the OAG representing Clients. General Counsel recommended contracting with Special Counsel to represent Clients if defense representation was requested pursuant to NRS 41.03435. At this time, the Clients had not yet been served in the case and had not yet requested defense representation. The Clients were not all served until July 3, 2024 and requests for defense representation were not all received by the OAG from Clients until October 30, 2024.

Upon review of the pleadings and request for defense representation forms provided by Clients, General Counsel confirmed there was an actual conflict of interest and decided to contract with Special Counsel to represent Clients pursuant to NRS 41.03435.

The Office of the Attorney General requests retroactive approval due to the immediate need for legal services to proceed with this case and meet required deadlines set by the court. Accordingly, pursuant to SAM 0114 B, the OAG requests retroactive approval of CETS # 30154 for McNutt Law Firm to November 25, 2024.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30107**

Agency Name:	ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name:	Double Down Mechanical, LLC
Agency Code:	082	Contractor Name:	Double Down Mechanical, LLC
Appropriation Unit:	1349-14	Address:	5320 Lisa Lane
Is budget authority available?:	Yes	City/State/Zip	Las Vegas, NV 89101
If "No" please explain:	Not Applicable	Contact/Phone:	Adam Taricco 702-469-4957
		Vendor No.:	T32015423
		NV Business ID:	NV20232893248

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rental Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/04/2025**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2025**Contract term: **145 days**4. Type of contract: **Contract**Contract description: **Hot Water Pump**

5. Purpose of contract:

This is a new contract to replace the hot water loop pumps 1 & 2 at the Campos Building located in Las Vegas.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,525.11****II. JUSTIFICATION**

7. What conditions require that this work be done?

The hot water loop delivers heat throughout the building that uses the circulating pump to move the water efficiently throughout the system. Maintaining this pump keeps the system running smoothly. CAT14-FY25-008

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds HVAC does not have the manpower to facilitate this service.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Double Down Mechanical
Emcor
Desert Boilers**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor with the lowest bid.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jcru2	12/27/2024 15:54:51 PM
Division Approval	jkidd	12/27/2024 16:59:31 PM
Department Approval	jkidd	12/27/2024 16:59:33 PM
Contract Manager Approval	ssands	01/14/2025 16:53:55 PM
Budget Analyst Approval	klay0	02/04/2025 15:21:42 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28519** Amendment Number: **2**

Legal Entity Name: **RHP MECHANICAL SYSTEMS**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Contractor Name: **RHP MECHANICAL SYSTEMS**

Agency Code: **082** Address: **1008 E. 4th St.**

Appropriation Unit: **1349-12** City/State/Zip: **Reno, NV 89505**

Is budget authority available?: **Yes** Contact/Phone: **Randy Acosta 775-322-9434**

If "No" please explain: **Not Applicable** Vendor No.: **PUR0002724**

NV Business ID: **NV20041446186**

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rental Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/01/2024**

Anticipated BOE meeting date **03/2025**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **11/15/2025**

Contract term: **1 year and 259 days**

4. Type of contract: **Contract**

Contract description: **HVAC**

5. Purpose of contract:

This is the second amendment to the original contract which provides ongoing maintenance and repairs for heating, ventilation, and air conditioning systems for various state-owned properties in northern Nevada. This amendment increases the maximum amount from \$35,000 to \$59,000 due to the number of maintenance and repairs being requested.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$35,000.00	\$35,000.00	\$35,000.00	Yes - Info
a. Amendment 1:	\$0.00	\$0.00	\$35,000.00	No
2. Amount of current amendment (#2):	\$24,000.00	\$24,000.00	\$59,000.00	Yes - Info
3. New maximum contract amount:	\$59,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

HVAC systems in buildings are aged, due to the heating start-up for winter, the HVAC systems are in need of services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Aging HVAC systems requiring repairs, maintenance, and expertise.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Best quote

d. Last bid date: 11/13/2023 Anticipated re-bid date: 09/13/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Since 2003 Vendor has worked with various agencies....service is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jcru2	01/07/2025 14:32:34 PM
Division Approval	jkidd	01/10/2025 15:29:41 PM
Department Approval	jkidd	01/10/2025 15:29:45 PM
Contract Manager Approval	bhow1	01/14/2025 14:41:06 PM
Budget Analyst Approval	klay0	01/31/2025 11:54:09 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **28586**Amendment Number: **2**Legal Entity Name: **KGA, INC. DBA KITTRELL GARLOCK & ASSOCIATES DBA KGA ARCHITECTURE**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Contractor Name: **KGA, INC. DBA KITTRELL GARLOCK & ASSOCIATES DBA KGA ARCHITECTURE**Agency Code: **082**Address: **9075 W. DIABLO DR., FL. 3**Appropriation Unit: **1535-55**Is budget authority available?: **Yes**City/State/Zip **LAS VEGAS, NV 89148-7604**

If "No" please explain: Not Applicable

Contact/Phone: 702-367-6900

Vendor No.: T80931708

NV Business ID: NV20201742190

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 116164

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/09/2024**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2027**Contract term: **3 years and 172 days**4. Type of contract: **Contract**Contract description: **Arch / Eng**

5. Purpose of contract:

This is the second amendment to the original contract which provides professional architecture/engineering services for the Stein Hospital - Anti-Ligature Rehabilitation CIP Project: CIP Project No. 23-M02-4; SPWD Contract No. 116164. This amendment increases the maximum amount from \$158,122.12 to \$186,778.12 due to additional construction documents for the revised scope of the expanded communication room.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$151,080.00	\$151,080.00	\$151,080.00	Yes - Action
a. Amendment 1:	\$7,042.12	\$7,042.12	\$7,042.12	No
2. Amount of current amendment (#2):	\$28,656.00	\$35,698.12	\$35,698.12	Yes - Info
3. New maximum contract amount:	\$186,778.12			

II. JUSTIFICATION

7. What conditions require that this work be done?

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	01/21/2025 15:03:47 PM
Division Approval	nmann	01/21/2025 15:03:51 PM
Department Approval	nmann	01/21/2025 15:03:54 PM

Contract Manager Approval
Budget Analyst Approval

lwildes
klay0

01/21/2025 15:20:07 PM
02/10/2025 17:26:32 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28526** Amendment Number: **1**

Legal Entity Name: **PAUL CAVIN ARCHITECT, LLC**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Contractor Name: **PAUL CAVIN ARCHITECT, LLC**

Agency Code: **082** Address: **1575 DELUCCHI LN., STE. 120**

Appropriation Unit: **1585-73** City/State/Zip: **RENO, NV 89502-6581**

Is budget authority available?: **Yes** Contact/Phone: **775-842-0261**

If "No" please explain: **Not Applicable** Vendor No.: **T29033842**

NV Business ID: **NV20131182382**

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 116094

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/05/2024**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2027**Contract term: **3 years and 176 days**4. Type of contract: **Contract**Contract description: **Arch / Eng**

5. Purpose of contract:

This is the first amendment to the original contract which provides professional architectural/engineering services for the Warm Springs Correctional Center, Administration Building #1 - Roofing Replacement CIP Project: CIP Project No. 23-S01-11; SPWD Contract No. 116094. This amendment increases the maximum amount from \$21,000 to \$38,000 due to additional structural design services for the incorporation of a razor wire support system.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$21,000.00	\$21,000.00	\$21,000.00	Yes - Info
2. Amount of current amendment (#1):	\$17,000.00	\$17,000.00	\$38,000.00	Yes - Info
3. New maximum contract amount:	\$38,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Legislative approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	01/08/2025 16:45:46 PM
Division Approval	nmann	01/08/2025 16:45:49 PM
Department Approval	nmann	01/08/2025 16:45:52 PM
Contract Manager Approval	lwildes	01/09/2025 08:17:05 AM
Budget Analyst Approval	klay0	01/29/2025 15:53:47 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28734** Amendment Number: **3**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **PAUL CAVIN ARCHITECT, LLC**

Agency Code: **082** Contractor Name: **PAUL CAVIN ARCHITECT, LLC**

Appropriation Unit: **1594-36** Address: **1575 DELUCCHI LN., STE. 120**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89502-6581**

If "No" please explain: Not Applicable Contact/Phone: **775-284-7083**

Vendor No.: **T29033842**

NV Business ID: **NV20131182382**

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 116255

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/13/2024**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2027**Contract term: **3 years and 137 days**4. Type of contract: **Contract**
Contract description: **Arch / Eng**

5. Purpose of contract:

This is the third amendment to the original contract which provides professional architectural/engineering services for the Silver Sage Building - Roofing & HVAC System Replacement CIP Project: CIP Project No. 23-C37-1; SPWD Contract No. 116255. This amendment increases the maximum amount from \$185,000 to \$190,000 due to additional design services for correcting two interior roof framed columns supporting the roof at east corners of the building.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$160,000.00	\$160,000.00	\$160,000.00	Yes - Action
a. Amendment 1:	\$19,500.00	\$19,500.00	\$19,500.00	Yes - Info
b. Amendment 2:	\$5,500.00	\$5,500.00	\$25,000.00	No
2. Amount of current amendment (#3):	\$5,000.00	\$10,500.00	\$30,000.00	Yes - Info
3. New maximum contract amount:	\$190,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Legislative approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	01/21/2025 14:31:26 PM
Division Approval	nmann	01/21/2025 14:31:31 PM
Department Approval	nmann	01/21/2025 14:31:35 PM
Contract Manager Approval	lwildes	01/21/2025 15:21:05 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30048**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: RESOURCE CONCEPTS, INC.
Agency Code: 082	Contractor Name: RESOURCE CONCEPTS, INC.
Appropriation Unit: 1594-36	Address: 340 N. MINNESOTA ST.
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89703-4152
If "No" please explain: Not Applicable	Contact/Phone: 775-883-1600
	Vendor No.: T12785100
	NV Business ID: NV19781005208

To what State Fiscal Year(s) will the contract be charged? **2025-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 117397

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/27/2025**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2027**Contract term: **2 years and 153 days**4. Type of contract: **Contract**Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the 3850 Arrowhead Purchase and Improvements (Carson City) CIP project to include design development, and construction and bid documents to enhance the Americans with Disabilities Act (ADA) accessibility along walkways and to re-grade the ADA parking spaces on site: CIP Project No. 23-C37-D; SPWD Contract No. 117397.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$21,550.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Projects.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Markus McEntee, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	01/08/2025 16:02:38 PM
Division Approval	nmann	01/08/2025 16:02:40 PM
Department Approval	nmann	01/08/2025 16:02:43 PM
Contract Manager Approval	lwildes	01/09/2025 08:08:39 AM
Budget Analyst Approval	klay0	01/27/2025 14:08:21 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30028**Agency Name: **GOVERNOR'S OFFICE OF
ECONOMIC DEVELOPMENT**Agency Code: **102**Appropriation Unit: **1526-11**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **REBEL YETI PRODUCTIONS LLC**Contractor Name: **REBEL YETI PRODUCTIONS LLC**Address: **1790 Amarak WAY**City/State/Zip: **RENO, NV 89523**Contact/Phone: **MICHELLE REBALEATI 775-318-0278**

Vendor No.:

NV Business ID: **NV20232802868**To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/17/2025**

Anticipated BOE meeting date 02/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **01/31/2029**Contract term: **4 years and 15 days**4. Type of contract: **Contract**Contract description: **GOED Podcast**

5. Purpose of contract:

This is a new contract to provide recording and editing a publicly accessible podcast for the agency.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

Payment for services will be made at the rate of \$50.00 per hr

II. JUSTIFICATION

7. What conditions require that this work be done?

At the request of the Director, GOED seeks to produce a podcast that illustrates the agency's mission and value to the State of Nevada.

An experienced audio recorder and editor are necessary to produce a professionally formatted podcast which is compelling, captures the audience's attention, and optimizes the product for discovery and engagement.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No State employee within GOED, or known to GOED at other State agencies, possess the hardware, software, and skills required to produce a professional grade podcast.

Although an employee could acquire the skills through training and trial and error, the cost incurred by the State to purchase the necessary equipment and train said employee would likely exceed the cost of this contract.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Chris Webster Productions
Fil Corbitt
Rebel Yeti Productions, LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The chosen vendor offered the best hourly rate.

d. Last bid date: 06/19/2024 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amathies	12/31/2024 09:18:43 AM
Division Approval	amathies	12/31/2024 09:18:45 AM
Department Approval	amathies	12/31/2024 09:18:49 AM
Contract Manager Approval	amathies	01/17/2025 13:12:52 PM
Budget Analyst Approval	rgiffor1	01/17/2025 13:28:17 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30049**Agency Name: **ADMIN - ENTERPRISE IT SERVICES**Agency Code: **180**Appropriation Unit: **1365-26**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **NAVIANT, INC.**Contractor Name: **NAVIANT, INC.**Address: **201 PRAIRIE HEIGHTS DR.**City/State/Zip: **VERONA, WI 53593**Contact/Phone: **Jason Bruner 8886864624**Vendor No.: **T32013666**NV Business ID: **NV20222589218**To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % internal service funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/07/2025**Anticipated BOE meeting date **03/2025**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **01/31/2026**Contract term: **358 days**4. Type of contract: **Other (include description): Service Agreement**Contract description: **Naviant Mgd Srvcs**

5. Purpose of contract:

This is a new service agreement under statewide contract 99SWC-NV23-14445 which provides cloud services. This service agreement provides ongoing managed services and support for the Hyland OnBase software.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$96,000.00**

Payment for services will be made at the rate of \$8,000.00 per month

II. JUSTIFICATION

7. What conditions require that this work be done?

During the FY24-25 Legislative session, OCIO Client Services Unit (CSU) acquired the Naviant contract and support from NSLAPR, which supports the OnBase software project. Obtaining a resource directly from Naviant will enable CSU and OCIO to be supported on the administration of the system.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor is party to statewide contract 99SWC-NV25-23891.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tday2	01/27/2025 10:38:35 AM
Division Approval	msmi40	01/27/2025 10:40:55 AM
Department Approval	ddodge	01/27/2025 14:15:39 PM
Contract Manager Approval	thudder	01/27/2025 14:30:39 PM
EITS Approval	daxtel1	01/27/2025 14:43:29 PM
Budget Analyst Approval	mranki1	02/07/2025 11:29:50 AM



**STATE OF NEVADA
GOVERNOR’S OFFICE**
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Tiffany Morelli, Chief Financial Officer, OCIO
Michael D. Smith, Chief IT Manager, OCIO
Valerie Kneefel, Management Analyst III, OCIO

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – OCIO – TIN 817 – *Naviant Managed Services* –
BA 1365

DATE: December 5, 2024

We have completed our review for the State of Nevada Governor’s Office, Office of the Chief Information Officer (OCIO) – *Naviant Managed Services* – TIN 817.

The submitted TIN, for an estimated value of \$216,000.00 in the FY24/FY25 biennium (100% internal service funding), is to renew the Naviant cloud services agreement.

The service agreement outlines the provision of managed cloud services for Hyland OnBase software under a statewide contract. This investment encompasses the management and operation of the OnBase platform, ensuring seamless integration and functionality. It includes custom-developed software enhancements and interfaces with other systems, supporting the state's IT infrastructure and operational needs. This arrangement leverages cloud-based technology to provide scalable, reliable, and efficient

solutions tailored to meet specific requirements while adhering to statewide standards and compliance obligations.

The cybersecurity framework for this service agreement prioritizes safeguarding the Hyland OnBase software and its associated custom-developed interfaces. The managed cloud service will adhere to state and federal security standards, ensuring the confidentiality, integrity, and availability of data.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30146**Agency Name: **DEPARTMENT OF VETERANS SERVICES**Agency Code: **240**Appropriation Unit: **2560-15**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Alarmco, Inc.**Contractor Name: **Alarmco, Inc.**Address: **2007 Las Vegas Blvd**City/State/Zip: **Las Vegas, NV 89104**Contact/Phone: **Gary Greenblott 702-382-5000**Vendor No.: **PUR0004868**NV Business ID: **NV19641000258**To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/22/2025**Anticipated BOE meeting date **03/2025**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2028**Contract term: **3 years and 344 days**4. Type of contract: **Contract**Contract description: **Alarm Monitoring**

5. Purpose of contract:

This is a new contract to provide ongoing security and monitoring services for the southern Nevada Veteran's Memorial.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,108.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Property requires security and monitoring services on premises.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency does not have staff and system in place to provide services

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Justice Systems
Everon
Alarmco**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 333.300(3)(a), agencies should solicit at least three persons to ensure the lowest, most responsible vendors for services are procured. Lowest cost vendor was selected for these services.

d. Last bid date: 12/02/2024 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple agencies use including NDVS, and services have been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtheil1	01/08/2025 08:50:39 AM
Division Approval	jtheil1	01/08/2025 08:50:42 AM
Department Approval	jtheil1	01/08/2025 08:50:46 AM
Contract Manager Approval	jclodfel	01/15/2025 17:21:49 PM
Budget Analyst Approval	spowel3	01/22/2025 18:37:52 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **27749**Amendment
Number: **3**Agency Name: **NDE - DEPARTMENT OF
EDUCATION**Legal Entity
Name: **806 Technologies, Inc.**Agency Code: **300**Contractor Name: **806 Technologies, Inc.**Appropriation Unit: **2710-13**Address: **5760 Legacy Dr. STE. B3-176**Is budget authority
available?: **Yes**City/State/Zip **Plano, TX 75024**

If "No" please explain: Not Applicable

Contact/Phone: **Mark Hailey 936-676-9943**Vendor No.: **T29047263**NV Business ID: **NV20243169932**To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of
Examiner's approval? **No** or b. other effective date **07/11/2023**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved **06/30/2026**

Termination Date:

Contract term: **2 years and 355 days**4. Type of contract: **Contract**Contract description: **Performance Portal**

5. Purpose of contract:

This is the third amendment to the original contract which provides an online platform to serve as a portal for continuous improvement plans of school districts and schools. This amendment increases the maximum amount from \$2,466,100 to \$2,491,100 due to additional work on the Plan4Learning and school performance plan dashboard.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$595,300.00	\$595,300.00	\$595,300.00	Yes - Action
a. Amendment 1:	\$1,410,000.00	\$1,410,000.00	\$1,410,000.00	Yes - Action
b. Amendment 2:	\$460,800.00	\$460,800.00	\$460,800.00	Yes - Action
2. Amount of current amendment (#3):	\$25,000.00	\$25,000.00	\$25,000.00	Yes - Info
3. New maximum contract amount:	\$2,491,100.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

COVID-19 left us with the need to provide a tool to serve as a portal for continuous improvement plans of school districts and schools, which then will inform targeted intervention from the State Educational Agency (SEA) to meet stated goals and objectives. The platform will need to support each step of the continuous improvement planning process, i.e., needs assessment, root cause analysis, goals, etc. It will be used to develop, review, manage, and archive NDE's strategic planning and school and district performance plans for NDE, school districts, and schools throughout the state.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State workers do not have the time or expertise to provide this platform.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

- a. List the names of vendors that were solicited to submit proposals (include at least three):

- b. Solicitation Waiver: **Not Applicable**

- c. Why was this contractor chosen in preference to other?

Pursuant to RFP #30DOE-S2327, and in accordance with NRS 333, the selected vendor was the highest-scoring proposer as determined by an independently appointed evaluation committee.

- d. Last bid date: 04/23/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

- b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current contract satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

psmorr1

01/28/2025 16:14:08 PM

Division Approval	psmorr1	01/28/2025 16:14:15 PM
Department Approval	carnol1	01/29/2025 07:37:34 AM
Contract Manager Approval	khoy1	01/29/2025 08:20:29 AM
EITS Approval	ljean	01/30/2025 12:46:25 PM
Budget Analyst Approval	mranks1	01/31/2025 10:56:01 AM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Gabrielle Lamarre, Director OSSS, NDE
Glenn Meyer, IT Director, NDE
Maria Sauter, Education Program Supervisor, NDE

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – NDE – TIN 647 – *Continuous School Improvement Platform* – BA 2710

DATE: December 13, 2022

We have completed our review for the Nevada Department of Education's (NDE) – *Continuous School Improvement Platform* – TIN 647.

The submitted TIN, for an estimated value of \$450,000.00 in the FY22/FY23 biennium and \$450,000.00 in the FY24/FY25 biennium (100% Federal Grant Funding), is to select a vendor through the RFP process to provide a cloud-based portal for school continuous improvement plans that will be used by the State Educational Agency (SEA) to meet goals and objectives.

The platform will support each step of the continuous improvement planning process and will be used to develop, review, manage, and archive NDE's strategic planning and school performance plans throughout the state.

The solution will be a secure online system to provide a streamlined experience for performance planning while serving as a repository for school district documentation and requirements. The system will support the collection, organization, and validation of information, including progress reporting, rubric creation, and scoring. NDE is seeking a qualified vendor to provide the hosted platform needed to meet all criteria outlined in the RFP. This TIN will need to be updated upon vendor selection or as information regarding

the investment changes or becomes available.

The agency considers the investment and final implementation to have an ongoing low security risk, as no personal identification information will be transported, stored, or processed using the cloud-based solution and there will be no systems interfacing with state infrastructure.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29307**

Agency Name:	DTCA - MUSEUMS AND HISTORY DIVISION	Legal Entity Name:	M J G, INC.
Agency Code:	331	Contractor Name:	M J G, INC.
Appropriation Unit:	2941-20	Address:	492 North 1100 PO Box 368
Is budget authority available?:	Yes	City/State/Zip	West Payson, UT 84651-0368
If "No" please explain:	Not Applicable		
To what State Fiscal Year(s) will the contract be charged?	2025		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % License Plate
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/16/2025**

Anticipated BOE meeting date 02/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2025**Contract term: **164 days**4. Type of contract: **Contract**Contract description: **Crossing Repair**

5. Purpose of contract:

This is a new contract to provide services to upgrade the controls for the grade crossing at Yucca Street at the Boulder City location.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,999.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

These repairs are required to ensure the continued safety of the public and compliance with federal regulations. The upgrades are primarily circuit upgrades in the control box and upgrading to LED lights on the physical structure. No alterations to the roadway need to be done. Because the crossing is over 30 years old, control circuits are failing and no longer manufactured to be replaced. While the street is maintained by the city, there are no crosswalks, and railroads are responsible for all maintenance and inspections of grade crossings in accordance with 49 CFR Part 234.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the skills or equipment to completed these tasks.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

State Purchasing approval of Emergency contract pursuant to NAC 333.114.

d. Last bid date: 02/14/2024 Anticipated re-bid date: 02/14/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Division of Museums and History

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddeleo2	05/23/2024 12:00:17 PM
Division Approval	ddeleo2	05/23/2024 12:00:20 PM
Department Approval	amathies	05/29/2024 14:16:23 PM
Contract Manager Approval	ddeleo2	12/20/2024 12:40:22 PM
Budget Analyst Approval	stilley	01/16/2025 17:18:37 PM

From: Gideon K. Davis <gkdavis@admin.nv.gov>
Sent: Wednesday, December 18, 2024 3:03:56 PM
To: Daniel P. Thielen <dthielen@nevadaculture.org>
Cc: Christopher MacMahon <cmacmahon@nevadaculture.org>; Daphne DeLeon <dadeleon@nevadaculture.org>
Subject: Re: FRA Inspection

Dan,

At the time competition occurred for this project (spring 2024), it was conducted in accordance with the policies and procedures in place at that time. Given the more recent FRA inspection and report identifying the defects you were already in process of contracting to repair, it does not benefit the State to require additional competition under the now applicable policies and procedures.

This email serves authorization pursuant to NAC 333.114 to proceed to emergency contract with MJG to complete the necessary repairs without formal competition.

Best,

Gideon Davis, Administrator

Nevada State Purchasing Division

515 E Musser St, Ste 300 | Carson City, NV 89701

O: (775) 531-3318 | M: (775) 515-5173 | [Chat me in Teams](#)

gkdavis@admin.nv.gov | purchasing.nv.gov | nevadaepro.com

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30188**

Agency Name:	DHHS - HEALTH AND HUMAN SERVICES DIRECTOR'S OFFICE	Legal Entity Name:	NEVADA PUBLIC HEALTH FOUNDATION, INC.
Agency Code:	400	Contractor Name:	NEVADA PUBLIC HEALTH FOUNDATION, INC.
Appropriation Unit:	3060-10	Address:	716 North Carson Street Suite 100
Is budget authority available?:	Yes	City/State/Zip	Carson City, NV 89701
If "No" please explain:	Not Applicable	Contact/Phone:	NATALIE GAUTEREAUX 775/884-0392 775/884-0392
		Vendor No.:	T81018059
		NV Business ID:	NV19961104052

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Fund for Resilient Nevada

Agency Reference #: 10021

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/06/2025**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2025**Contract term: **328 days**4. Type of contract: **Other (include description): Service Agreement**Contract description: **Community Building**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV23-17896 which provides consulting, marketing, and education services. This service agreement provides strategic planning, discharge planning, and the implementation of a medication-assisted treatment program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,027.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

Consolidated Appropriations Act of 2023 and Assembly Bill 389 require changes to services provided in city, state, and county youth carceral facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources or expertise to perform this work.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected by Purchasing as part of a multi award solicitation 99SWC-S2340 to provide various consulting, marketing, and education services.

d. Last bid date: 04/17/2023 Anticipated re-bid date: 01/30/2027

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

5%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor is currently under contract with several Nevada Department of Health and Human Services agencies. Service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	chadwic1	02/02/2025 15:19:29 PM
Division Approval	chadwic1	02/02/2025 15:19:32 PM
Department Approval	chadwic1	02/02/2025 15:19:35 PM
Contract Manager Approval	sroger3	02/03/2025 14:54:12 PM
Budget Analyst Approval	pokeefe	02/06/2025 15:06:19 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30189**

Agency Name:	DHHS - HEALTH AND HUMAN SERVICES DIRECTOR'S OFFICE	Legal Entity Name:	NEVADA PUBLIC HEALTH FOUNDATION, INC.
Agency Code:	400	Contractor Name:	NEVADA PUBLIC HEALTH FOUNDATION, INC.
Appropriation Unit:	3060-10	Address:	716 North Carson Street Suite 100
Is budget authority available?:	Yes	City/State/Zip	Carson City, NV 89701
If "No" please explain:	Not Applicable	Contact/Phone:	NATALIE GAUTEREAUX 775/884-0392 775/884-0392
		Vendor No.:	T81018059
		NV Business ID:	NV19961104052

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Fund for Resilient Nevada

Agency Reference #: 10022

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/07/2025**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2025**Contract term: **327 days**4. Type of contract: **Other (include description): Service Agreement**Contract description: **Community Building**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV23-17896 which provides consulting, marketing, and education services. This service agreement provides assistance to rural carceral facility leadership to implement medical assisted treatment, case management, and continued care planning training for rural detention center leadership.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$72,778.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

This project aligns with the Nevada Opioid Needs Assessment and Statewide plan Goal 6: Provide Opioid Prevention and Treatment Consistently across the Criminal Justice and Public Safety Systems; Access to MAT and other treatment interventions within the jails and prisons is limited, and individuals transitioning from incarceration to the community often have little or no access to treatment or care management in the community. Progress has been made through drug treatment courts and similar interventions; these opportunities are uniformly available in all criminal detention centers. More work is needed in providing treatment both

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources or expertise to perform this work.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected by Purchasing as part of a multi award solicitation 99SWC-S2340 to provide various consulting, marketing, and education services.

d. Last bid date: 04/17/2023 Anticipated re-bid date: 01/30/2027

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

5%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor is currently under contract with with several Nevada Department of Health and Human Services agencies. Service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	chadwic1	02/03/2025 15:42:54 PM
Division Approval	chadwic1	02/03/2025 15:42:56 PM
Department Approval	chadwic1	02/03/2025 15:43:00 PM
Contract Manager Approval	sroger3	02/03/2025 15:51:20 PM
Budget Analyst Approval	pokeefe	02/07/2025 11:55:28 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30066**

Agency Name:	DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name:	BOARD OF REGENTS-NSHE OBO UNR
Agency Code:	402	Contractor Name:	BOARD OF REGENTS-NSHE OBO UNR
Appropriation Unit:	3278-45	Address:	1664 N. VIRGINIA STREET MAIL STOP 0146
Is budget authority available?:	Yes	City/State/Zip	RENO, NV 89557
If "No" please explain:	Not Applicable	Contact/Phone:	DIANE THORKILDSON 775-682-9056
		Vendor No.:	D35000849
		NV Business ID:	GOVERNMENTAL ENTITY

To what State Fiscal Year(s) will the contract be charged? **2025-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/30/2025**

Anticipated BOE meeting date 02/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/30/2027**Contract term: **2 years and 242 days**4. Type of contract: **Interlocal Agreement**Contract description: **UNR Lifespan Respite**

5. Purpose of contract:

This is a new interlocal agreement to provide collaboration in the development of a respite system for family caregivers.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$60,876.09**

Other basis for payment: As invoiced and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

Two federal grants were awarded to ADSD to support recruitment, retention, and training of respite professionals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Insufficient staff resources.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Interlocal - Exempt
Pursuant to NRS 277.180 one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Federal Indirect 23.66%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHHS - 2018 Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gjorgens	12/11/2024 13:12:07 PM
Division Approval	tric1	12/12/2024 07:40:54 AM
Department Approval	ecreceli	12/16/2024 09:31:46 AM
Contract Manager Approval	maceved1	12/16/2024 09:43:07 AM
Budget Analyst Approval	khal5	01/30/2025 17:48:19 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29965**Agency Name: **DHHS - PUBLIC AND BEHAVIORAL HEALTH**Agency Code: **406**Appropriation Unit: **3162-07**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **NEVADA CHILLER AND BOILER, INC.**Contractor Name: **NEVADA CHILLER AND BOILER, INC.**Address: **10 HARDY DR.**City/State/Zip: **SPARKS, NV 89431-6307**Contact/Phone: **Brenna Smith 775-432-1331**Vendor No.: **T32006651**NV Business ID: **NV20151141050**To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 18470**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/07/2025**Anticipated BOE meeting date **03/2025**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **10/31/2025**Contract term: **265 days**4. Type of contract: **Contract**Contract description: **AC Replacement Dini**

5. Purpose of contract:

This is a new contract to provide a replacement air conditioner at Dini Townsend Hospital.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,581.00**

Payment for services will be made at the rate of \$12,581.00 per ATTACHMENT DD

II. JUSTIFICATION

7. What conditions require that this work be done?

The existing equipment is over 25 years old, non-functional, and incapable of being repaired and needs replaced. Excessive heat in this room can and has caused damaged electrical components and electronic PCB, s of the Life Safety System Controller and Display.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees/current staff do not have the specialized equipment or expertise to perform these services.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Simerson
EMCOR
NV Chiller and Boiler

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/28/2024 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, Northern Nevada Adult Mental Health Services (NNAMHS) currently has a contract with NC Chiller and Boiler Inc.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

RANDALL ARNETT, FACILITIES SUPERVISOR Ph: 775-688-2125

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	msilzell	12/19/2024 11:46:05 AM
Division Approval	msilzell	12/19/2024 11:46:10 AM
Department Approval	msilzell	12/19/2024 11:46:17 AM
Contract Manager Approval	dcastro	01/28/2025 12:17:24 PM
Budget Analyst Approval	cdavis	02/07/2025 09:44:29 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30052**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	STRATEGIC PROGRESS, LLC
Agency Code:	406	Contractor Name:	STRATEGIC PROGRESS, LLC
Appropriation Unit:	3170-15	Address:	8861 W Sahara Ave Ste 220
Is budget authority available?:	Yes	City/State/Zip	Las Vegas, NV 89117
If "No" please explain:	Not Applicable	Contact/Phone:	Cyndy Gustafson 702/241-8033
		Vendor No.:	T27029824A
		NV Business ID:	NV20051774907

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: SA 18471

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/07/2025**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/30/2025**Contract term: **234 days**4. Type of contract: **Other (include description): Service Agreement**Contract description: **Manual Creation**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-S2340 which provides consulting, marketing and education services. This service agreement provides consulting services to research applicable state and federal regulations to aid in the development of a standardized decision-making manual for Substance Use and Mental health Block Grants.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,830.00**

Other basis for payment: As invoiced by the vendor and approved by the State.

II. JUSTIFICATION

7. What conditions require that this work be done?

BBWHP staff need a manual that provides standardized information regarding Block Grant allowable costs by both federal and state standards.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of expertise in manual creation and lack of manpower to dedicate the hours needed to complete this project.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor was selected from the statewide contract list 99SWC-S2340. This vendor is contracted under #99SWC-NV23-17901 and was the best qualified to provide services in support of the scope of work per NRS-333.

d. Last bid date: 08/01/2023 Anticipated re-bid date: 07/30/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

C 20902 for this agency providing satisfactory service.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Punctuation.

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ijanssen	12/09/2024 10:27:29 AM
Division Approval	ijanssen	12/09/2024 10:27:33 AM
Department Approval	ijanssen	12/09/2024 10:27:36 AM
Contract Manager Approval	dcastro	01/16/2025 15:13:28 PM
Budget Analyst Approval	cdavis	02/07/2025 11:02:05 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30017**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	COMAGINE HEALTH
Agency Code:	406	Contractor Name:	COMAGINE HEALTH
Appropriation Unit:	3220-19	Address:	10700 MERIDIAN N AVE STE 300
Is budget authority available?:	Yes	City/State/Zip	SEATTLE, WA 98133-9008
If "No" please explain:	Not Applicable	Contact/Phone:	801/892-0155
		Vendor No.:	T27042408
		NV Business ID:	NV20151443417

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %
Agency Reference #:	C18481		

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/10/2025**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/29/2025**Contract term: **138 days**4. Type of contract: **Contract**Contract description: **Consulting Services**

5. Purpose of contract:

This is a new service agreement under statewide contract 99SWC-NV23-17887 which provides consulting, marketing, and education services. This service agreement provides strategy, guidance, planning, and execution support services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$99,623.00**

Other basis for payment: Grant Award: 1 NU58DP007464-02

II. JUSTIFICATION

7. What conditions require that this work be done?

The need for specialized expertise.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

A lack of specific expertise within the state workforce.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP # 99SWC-S2340 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

21.14% of Overhead and 18.40% of G&A

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Per statewide contract 99SWC-NV23-17887 and has worked with the division in the past with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dcastro	12/03/2024 09:33:54 AM
Division Approval	dcastro	12/03/2024 09:33:57 AM
Department Approval	msilzell	01/23/2025 13:35:09 PM
Contract Manager Approval	Istidha1	02/04/2025 13:39:15 PM
Budget Analyst Approval	cdavis	02/10/2025 15:50:17 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30031**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	KPS/3
Agency Code:	406	Contractor Name:	KPS/3
Appropriation Unit:	3220-24	Address:	500 RYLAND STREET SUITE 300
Is budget authority available?:	Yes	City/State/Zip	RENO, NV 89502-1662
If "No" please explain:	Not Applicable	Contact/Phone:	ROB GAEDTKE 775/686-7439
		Vendor No.:	PUR0004720
		NV Business ID:	NV19941094961
To what State Fiscal Year(s) will the contract be charged?	2025-2026		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **SA18456**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/21/2025**Anticipated BOE meeting date **03/2025**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/30/2025**Contract term: **251 days**4. Type of contract: **Contract**Contract description: **Website Maintenance**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV23-17886 which provides consulting, marketing, and education services. This service agreement provides creative support, social media implementation, and website enhancements for the Responsible Tobacco program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$39,447.00**

Other basis for payment: As invoiced by the vendor and approved by the state agency.

II. JUSTIFICATION

7. What conditions require that this work be done?

To continue receiving the Federal prevention block grant (SUPTSR), Nevada must maintain its tobacco Retail Violation Rate below 20%, and this website assists in retailer education to achieve this requirement.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

KPS/3 originally developed the website for the State and continues to have the specific expertise to maintain the site successfully.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to Statewide Contract #: 99SWC-S2340, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Statewide Contract #: 99SWC-S2340 and has performed satisfactory for the division in the past.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	msilzell	12/02/2024 14:57:40 PM
Division Approval	msilzell	12/02/2024 14:57:43 PM
Department Approval	dcastro	01/15/2025 15:23:01 PM
Contract Manager Approval	dcastro	01/15/2025 15:23:04 PM
Budget Analyst Approval	cdavis	01/21/2025 16:40:00 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30119**

Agency Name:	DHHS - WELFARE AND SUPPORTIVE SERVICES	Legal Entity Name:	OPPORTUNITY VILLAGE	
Agency Code:	407	Contractor Name:	OPPORTUNITY VILLAGE	
Appropriation Unit:	3233-04	Address:	6050 S. BUFFALO DRIVE	
Is budget authority available?:	Yes	City/State/Zip	LAS VEGAS, NV 89113	
If "No" please explain:	Not Applicable	Contact/Phone:	PATTI DALTON 702/880-4040	
		Vendor No.:	PUR0005506	
		NV Business ID:	NV19541000506	
To what State Fiscal Year(s) will the contract be charged?	2025-2026			
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.				
X	General Funds	30.00 %	Fees	0.00 %
X	Federal Funds	70.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %
Agency Reference #:	407			

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/07/2025**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **01/31/2026**Contract term: **358 days**4. Type of contract: **Contract**Contract description: **Document Destruction**

5. Purpose of contract:

This is a new service agreement under statewide contract 99SWC-NV24-10096 which provides document shredding services. This service agreement provides monthly document destruction for 16 of the division's southern offices.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,922.00**

Other basis for payment: As invoiced by the Contractor and approved by the State.

II. JUSTIFICATION

7. What conditions require that this work be done?

Legislatively approved budget to outsource this function.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The division does not have the resources to perform this service.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 333.375 authorizes the Purchasing Division to award without accepting competitive bids a contract for services or the purchase of commodities to nonprofit organizations or agencies whose primary purpose is the training and employment of persons with a mental or physical disability and contractor is such an organization.

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract (Preferred Purchase Program) and providing satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Karen Kilian, Management Analyst II, Facilities Manager Ph: 702-631-2367

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cbuscay	01/17/2025 09:09:18 AM
Division Approval	cbuscay	01/17/2025 09:09:21 AM
Department Approval	rthomps1	01/17/2025 13:48:43 PM
Contract Manager Approval	mpomerle	02/04/2025 13:17:30 PM
Budget Analyst Approval	nrezaie	02/07/2025 08:46:19 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **29341** Amendment Number: **1**

Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES** Legal Entity Name: **Eagle Communications, LLC**

Agency Code: **409** Contractor Name: **Eagle Communications, LLC**

Appropriation Unit: **1383-45** Address: **180 River Street, Suite A**

Is budget authority available?: **Yes** City/State/Zip: **Elko, NV 89801-7721**

If "No" please explain: Not Applicable Contact/Phone: **Scott Olea 775-738-4055**

Vendor No.: **PUR0004945**

NV Business ID: **NV20101615737**

To what State Fiscal Year(s) will the contract be charged? **2025-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/09/2024**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2027**

Contract term: **2 years and 356 days**

4. Type of contract: **Other (include description): MSA Service Agreement**

Contract description: **CCTV Camera System**

5. Purpose of contract:

This is the first amendment to the original service agreement under statewide contract #99SWC-NV21-8217 which provides communications and network operations support. This amendment increases the maximum amount from \$237,330.63 to \$252,737.98 to add additional cameras.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$237,330.63	\$237,330.63	\$237,330.63	Yes - Action
2. Amount of current amendment (#1):	\$15,407.35	\$15,407.35	\$15,407.35	Yes - Info
3. New maximum contract amount:	\$252,737.98			

II. JUSTIFICATION

7. What conditions require that this work be done?

The CCTV Camera system is needed to ensure compliance with federal PREA Standards for juveniles in a confinement settings.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the knowledge and expertise to install a CCTV Camera systems.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Aviat, U.S. Inc.
Amalgamated Construction & Communication
Eagle Communications LLC
Curtis & Sons
Edge Communications

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The selected vendor was the only one to show for the solicitation and provide a quote.

d. Last bid date: 05/01/2024 Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor is a contracted vendor for the Purchasing Division. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tgreenam	12/27/2024 13:07:08 PM
Division Approval	tgreenam	12/27/2024 13:07:29 PM
Department Approval	tgreenam	12/27/2024 13:07:38 PM
Contract Manager Approval	dfrohlic	12/30/2024 15:45:03 PM
EITS Approval	ljean	12/31/2024 07:59:34 AM



**STATE OF NEVADA
GOVERNOR’S OFFICE**
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Marla McDade Williams, Administrator, DCFS, DHHS
Tiffany Greenameyer, Deputy Administrator, DCFS, DHHS
Srinivas Bokka, IT Manager II, DCFS, DHHS
Jennifer Gamroth, Management Analyst IV, DCFS, DHHS

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
Sean Montierth, Computing Services Unit, OCIO
William Kennedy, Network Services Unit, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DCFS – TIN 946 – *Nevada Youth Training Center (NYTC) Camera Replacement* – Update A – BA 1383

DATE: December 30, 2024

We have completed our review for the Department of Health and Human Services (DHHS), Division of Child and Family Services (DCFS) – *Nevada Youth Training Center (NYTC) Camera Replacement* – TIN 946, Update A.

The submitted TIN, for an estimated value of \$252,737.98 in the FY24/FY25 biennium (100% Federal Grant funding), is to reflect additional equipment and labor costs that are required to install the security

cameras in the Visitation Building.

A new security CCTV camera system is required to be installed and configured to comply with the Federal Prison Rape Elimination Act (PREA) and the National Defense Authorization Act (NDAA)'s compliant brand list. The system being replaced presents several security risks, including potential Chinese spywareⁱ, inadequate camera coverage, and several inoperable cameras. Replacing all cameras with advanced video technology, higher resolution cameras, and feature-rich software is essential for enhancing security and safety at NYTC. Eagle Communications, LLC, in coordination with Salient Systems, was selected by DCFS to install Salient's Video Monitoring and Administration Management solutions.

The solution includes browser-based business application software to be hosted on server equipment physically residing at the agency that will necessitate a security architecture redesign or re-implementation. Additionally, telephones will be integrated into the state telephone switch, and telephone LAN switches will utilize Power over Ethernet (POE) to support VOIP. Finally, the implementation of newer camera recording technology may necessitate Quality of Service (QoS) rules to ensure video traffic is prioritized appropriately over other network traffic.

This investment will ensure the NYTC facility meets federal compliance requirements, enhances security measures, and significantly improves surveillance capabilities, thus contributing to the overall safety and security of the facility.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

ⁱ <https://nvd.nist.gov/vuln/detail/CVE-2021-36260>

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29964**Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**Agency Code: **409**Appropriation Unit: **3646-07**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Stanley Steemer International, Inc.

Contractor Name: **Stanley Steemer International, Inc.**Address: **5800 Innovation Drive**City/State/Zip: **Dublin, OH 43016**

Contact/Phone: Alexis VanReeth 614-764-2007

Vendor No.: T80924930

NV Business ID: NV19881011981

To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	55.00 %	Fees	0.00 %
X	Federal Funds	45.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/28/2025**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2028**Contract term: **3 years and 338 days**4. Type of contract: **Contract**Contract description: **Air duct cleaning**

5. Purpose of contract:

This is a new contract to provide ongoing cleaning of air ducts and vents for the buildings located at the West Charleston campus.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$36,000.00**

Payment for services will be made at the rate of \$300.00 per Hour

Other basis for payment: \$300.00 per hour * 30 hours per year = \$9,000.00 * 4 years = \$36,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Vents collect dust, allergens, and pollutants during normal use, which impacts the indoor air quality and the effectiveness of the HVAC system and necessitates routine maintenance cleaning of the air vents and ducts.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the skill or experience to do this work.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

LV Duct Services
Air Duct LV
Duct Master LV
Stanley Steemer International, Inc

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Selected vendor was the only vendor to respond with a bid.

d. Last bid date: 10/17/2024 Anticipated re-bid date: 10/17/2028

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Candy Bradley, null Ph: null

Rick Rassier, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	prassie1	11/04/2024 14:43:25 PM
Division Approval	prassie1	11/04/2024 14:43:27 PM
Department Approval	mwillia9	01/09/2025 09:28:20 AM
Contract Manager Approval	sknigge	01/23/2025 11:34:44 AM
Budget Analyst Approval	pokeefe	01/28/2025 13:23:38 PM



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	250103@

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:	Division of Child & Family Services/Southern Nevada Child & Adolescent Services	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	Candy Bradley, Certified Contract Manager	702-486-8064	c.bradley@dcfs.nv.gov
	Rick Rassier, ASO III / Budget Acct Mngr	702-486-4335	rrassier@dcfs.nv.gov
	Denise Frohlich, DCFS Contracts Manager	775-684-4449	dfrohlich@dcfs.nv.gov

1b	Vendor Information:	
	Vendor Name:	Stanley Steemer
	Contact Name:	Sam Esenbarger
	Complete Address: City, State, and Zip Code	5800 Innovation Drive, Dublin, OH 43016
	Telephone Number:	614-535-8076
	Email Address:	sisenbarger@steemer.com

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	X
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	X	No:
	If 'No' Enter Amendment Number:	#		
	Enter CETS Number:	#		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:		No: X
	Contract:	Start Date:	Upon Approval	End Date: 12/31/2028

1f	Funding:	
	State Appropriated:	55%
	Federal Funds:	45%

	Grant Funds:	
	Other (Explain):	

Purchasing Use Only:	
Approval #:	250103 @

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$36,000.00

2	Provide a description of work/services to be performed or services with goods to be purchased:
	<i>To provide cleaning of air ducts and vents for the buildings located on the Charleston campus.</i>

3	What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?
	<i>When the agency conducted an informal solicitation, prior to the October 2, 2024 SAM changes, Stanley Steemer was the only vendor who submitted a bid for the contract. Six vendors in the Las Vegas Valley were solicited.</i>

4	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
	<i>Only Stanley Steemer responded to the informal solicitation with a bid for the proposal.</i>

5	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
		X	
	a. <u>If yes</u> , what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.		
	b. <u>If not</u> , why were alternatives not evaluated?		
	<i>No other vendors responded to the informal solicitation. The vendor that was previously contracted to complete the service stated they are no longer providing those services.</i>		

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(CS)

Purchasing Use Only:

Approval #:

250103@

6	Has the agency purchased these services/services with goods in the past? Check One:					Yes	No
	NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u>					X	
	a. If yes, starting with the most <u>recent contract</u> and working backward, for the <u>entire relationship with this vendor, or any other vendor</u> for these services/services with goods, the following information <u>must be provided along with the CETS contract number(s) associated with each:</u>						
	Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #	
	Start Date	End Date					
	07/01/2020	6/30/2024	\$15,500.00	Vent Cleaning	Informal Solicitation	23031	
09/30/2016	6/30/2020	\$15,516.00	Vent Cleaning	Informal Solicitation	18088		
		\$					
		\$					
		\$					

7	What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?
	Vents will continue to collect dust, allergens, and pollutants, impacting the indoor air quality and the effectiveness of the HVAC system.

8	What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?
	Vendors Solicited: D.P.L. Enterprises DBA Air-Care Indoor Air Quality Specialists, Duct Master LV, Stanley Steemer, Air Duct LV, LV Duct Services, Unified Air Ducts, and Nevada Pure Air. The vendors didn't respond to a solicitation email; stated via phone call that they didn't provide the services any longer; or that they weren't interested in bidding on the project.

9	Will this purchase obligate the State to this vendor for future purchases? Check One:	Yes	No
	NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.		X
	a. If yes, please provide details regarding future obligations or needs.		

Purchasing Use Only:

Approval #:

250103@

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Candy Bradley

Signature of Agency Representative Initiating Request

Candy Bradley

Print Name of Agency Representative Initiating Request

01/14/2025

Date

Marla McDade Williams

Signature of Agency Head Authorizing Request

1/14/2025

Marla McDade Williams

Print Name of Agency Head Authorizing Request

1/14/2025

Date

FOR PURCHASING USE ONLY – PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. **This signature does not exempt your agency from any other processes that may be required.**

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.

Approved by:

[Signature]

Administrator, Purchasing Division or Designee

1/23/25

Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30116**

Agency Name:	DEPARTMENT OF CORRECTIONS	Legal Entity Name:	INTEGRITY NV FUNERAL SERVICE, INC.
Agency Code:	440	Contractor Name:	INTEGRITY NV FUNERAL SERVICE, INC.
Appropriation Unit:	3763-55	Address:	230 Vine Street
Is budget authority available?:	Yes	City/State/Zip	Reno, NV 89503
If "No" please explain:	Not Applicable	Contact/Phone:	Rick Noel 775-686-0367
		Vendor No.:	T27043270
		NV Business ID:	NV20191581597

To what State Fiscal Year(s) will the contract be charged? **2025-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 44DOC-S2913 - AM

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/29/2025**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **02/28/2028**Contract term: **3 years and 30 days**4. Type of contract: **Contract**Contract description: **Cremation Services**

5. Purpose of contract:

This is a new contract to provide proper disposal of deceased inmates throughout the state.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$43,000.00**

Other basis for payment: Invoices will be paid within 30 days from receipt. Pricing per deceased inmate is as follows: Wells Conservation Camp \$1,395.00; Carlin Conservation Camp \$1,320.00; Lovelock Correctional Center \$1,095.00; Northern Nevada Correctional Center \$895.00; Stewart Conservation Camp \$895.00; Northern Nevada Transitional Housing \$940.00 and Pioche Conservation Camp \$1,595.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

NDOC needs a vendor with the equipment and required licenses to perform cremation of a deceased person.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No other State agency offers cremation services.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Hites Funeral Home
Walton's Funerals & Cremations

Giddens Memorial Chapel

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 44DOC-S2913, and in accordance with NRS 333, the selected vendor was the only vendor to submit a proposal. The proposal was reviewed by NDOC.

d. Last bid date: 10/07/2024 Anticipated re-bid date: 09/01/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Department of Corrections - 2008 to Current. The vendor has been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jgiesle2	01/27/2025 14:27:53 PM
Division Approval	jgiesle2	01/27/2025 14:27:55 PM
Department Approval	jgiesle2	01/27/2025 14:27:57 PM
Contract Manager Approval	blewalle	01/27/2025 14:28:25 PM
Budget Analyst Approval	vyoungeb	01/29/2025 12:27:20 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30127**Agency Name: **DPS-HIGHWAY PATROL**Agency Code: **651**Appropriation Unit: **4713-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **EVERON, LLC**Contractor Name: **EVERON, LLC**Address: **3545 AIRWAY DRIVE, SUITE 111**City/State/Zip: **RENO, NV 89511**Contact/Phone: **SEAN MCGUIRE 775-443-7668**Vendor No.: **T29047302**NV Business ID: **NV20111234098**To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
X Highway Funds	100.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/23/2025**Anticipated BOE meeting date **03/2025**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **11/30/2028**Contract term: **3 years and 312 days**4. Type of contract: **Other (include description): service agreement**Contract description: **Security Install/Ser**

5. Purpose of contract:

This is a new service agreement under statewide contract 99SWC-NV23-16866 which provides security and fire protection services. This service agreement provides new security panels to Nevada Highway Patrol substations located in Ely, Fallon, Fernley, Hawthorne, Winnemucca, Jean, and Reno.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,777.14****II. JUSTIFICATION**

7. What conditions require that this work be done?

Security of our NHP substations is a necessity. Our previous security system contract expired, and the vendor is no longer contracted with the State.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees qualified to perform this service.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Everon, LLC has a Statewide Contract, #99SWC-NV23-16866.

d. Last bid date: Anticipated re-bid date: 09/30/2028

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor is party to statewide contract # 99SWC-NV23-16866.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Foreign Limited-Liability Company

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Kasen Cornmesser, Contract Manager Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bsalisbu	01/09/2025 15:17:37 PM
Division Approval	thick2	01/09/2025 15:35:01 PM
Department Approval	kdefe1	01/14/2025 09:37:19 AM
Contract Manager Approval	mcosenti	01/15/2025 14:40:46 PM
Budget Analyst Approval	khawkin1	01/23/2025 10:50:16 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30089**Agency Name: **DEPARTMENT OF WILDLIFE**Agency Code: **702**Appropriation Unit: **4460-07**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **EDS ELECTRONICS, INC.**Contractor Name: **EDS ELECTRONICS, INC.**Address: **2675 W CHEYENNE AVE**City/State/Zip: **NORTH LAS VEGAS, NV 89032**Contact/Phone: **Melissa Raugust 702.871.3733**Vendor No.: **T23049710**NV Business ID: **NV19971099579**To what State Fiscal Year(s) will the contract be charged? **2025-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % **X** Fees **100.00 % Sportsmen Revenue**

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: 25-31

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/15/2025**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2028**Contract term: **3 years and 351 days**4. Type of contract: **Contract**Contract description: **Fire Alarm Monitor**

5. Purpose of contract:

This is a new contract to provide monitoring and maintenance of fire alarm and detection systems, and fire sprinkler monitoring systems, at the department's southern region Pepper Lane office and Lake Mead Fish Hatchery.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Fire detection and sprinkler systems are required to be inspected, tested, and repaired if necessary per State statutes.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Work shall be completed by qualified personnel.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

**No Response Bid #72DOW-S3083
AM Fire & Electronic Services
EDS Electronics Inc**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

EDS submitted the lowest bid.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:
Rodd Lighthouse, Supervising PE Ph: 775-745-4034

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nroble1	12/19/2024 14:23:18 PM
Division Approval	nroble1	12/19/2024 14:23:21 PM
Department Approval	jneubau2	01/13/2025 11:17:27 AM
Contract Manager Approval	ctull	01/13/2025 11:34:53 AM
Budget Analyst Approval	dspeed1	01/15/2025 15:16:47 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **27147**Amendment Number: **1**Agency Name: **DEPARTMENT OF WILDLIFE**Agency Code: **702**Appropriation Unit: **4460-07**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Phoenix Fire Protection, LLC**Contractor Name: **Phoenix Fire Protection, LLC**Address: **6165 Harrison Drive
Suite 6**City/State/Zip: **Las Vegas, NV 89120**Contact/Phone: **Tim Myszkowski 702-463-5709**Vendor No.: **T29044610**NV Business ID: **NV20081647854**To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % **X** Fees **50.00 % Sportsmen Revenue****X** Federal Funds **50.00 %** Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: **#23-35**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/27/2023**Anticipated BOE meeting date **03/2025**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **01/31/2025**Contract term: **3 years and 339 days**4. Type of contract: **Contract**Contract description: **Building Maint.**

5. Purpose of contract:

This is the first amendment to the original contract which provides fire system inspections and monitoring. This amendment extends the termination date from January 31, 2025 to February 28, 2027, and increases the maximum amount from \$49,998 to \$73,998 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$49,998.00	\$49,998.00	\$49,998.00	Yes - Info
2. Amount of current amendment (#1):	\$24,000.00	\$24,000.00	\$73,998.00	Yes - Info
3. New maximum contract amount:	\$73,998.00			
and/or the termination date of the original contract has changed to:	02/28/2027			

II. JUSTIFICATION

7. What conditions require that this work be done?

Periodic inspection, testing and maintenance of fire suppression systems is required by Nevada state statutes to ensure safety of personnel and property.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
 Must be licensed and have proper credentials to perform fire suppression system inspection, testing and maintenance
9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No
- a. List the names of vendors that were solicited to submit proposals (include at least three):
 Phoenix Fire Protection, LLC
 Johnson Controls and Intraworks
 State Fire Sales and Services
- b. Solicitation Waiver: **Not Applicable**
- c. Why was this contractor chosen in preference to other?
 This vendor has the expertise, personnel and equipment to properly complete inspections and monitoring.
- d. Last bid date: Anticipated re-bid date:
10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
 Not Applicable
12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No
- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No
- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No If "Yes", please explain
 Not Applicable
13. Has the contractor ever been engaged under contract by any State agency?
 Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
 Contract with NDOW from September 19, 2022 to January 31, 2025 and all work has been verified as satisfactory by the contract monitor.
14. Is the contractor currently involved in litigation with the State of Nevada?
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
 Not Applicable
15. The contractor is registered with the Nevada Secretary of State's Office as a:
 LLC
16. a. Is the Contractor Name the same as the legal Entity Name?
 Yes
17. a. Does the contractor have a current Nevada State Business License (SBL)?
 Yes
18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
 Yes
19. Agency Field Contract Monitor:
20. Contract Status:
 Contract Approvals:
- | | | |
|-------------------------|----------|------------------------|
| Approval Level | User | Signature Date |
| Budget Account Approval | nroble1 | 01/09/2025 07:45:48 AM |
| Division Approval | nroble1 | 01/09/2025 07:45:55 AM |
| Department Approval | jneubau2 | 01/21/2025 13:09:09 PM |

Contract Manager Approval
Budget Analyst Approval

ctull
dspeed1

01/21/2025 13:32:38 PM
01/28/2025 08:35:07 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29985**

Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: Natural Channel Design Engineering, Inc.
Agency Code: 702	Contractor Name: Natural Channel Design Engineering, Inc.
Appropriation Unit: 4467-14	Address: 2900 North West Street Suite 5
Is budget authority available?: Yes	City/State/Zip: Flagstaff, AZ 86004
If "No" please explain: Not Applicable	Contact/Phone: allen@naturalchanneldesign.com 928/774-2336
	Vendor No.: T32011520
	NV Business ID: NV20232852324

To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	99.00 % Habitat Conservation Fee
X Federal Funds	1.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 25-41

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/15/2025**

Anticipated BOE meeting date 02/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **10/31/2025**Contract term: **288 days**4. Type of contract: **Contract**Contract description: **Engineer Design**

5. Purpose of contract:

This is a new contract to provide professional geomorphic and topographic surveys, and professional engineer design plans for a surface water measurement gage.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,031.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The existing water measurement weir is decrepit from old age and flooding damage. Therefore, it no longer records accurate measurements. Accurate measurements are needed to measure and manage water flows going in and out of the reservoir.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Department of Wildlife lacks staff that are available to conduct these professional services. (e.g., topographic surveys, geomorphology surveys, and gage design)9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

NAC 333.150 - Professional service and engineering firm.

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, FY22, with the Nevada Department of Wildlife. Work was satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Brandon Senger, Biologist IV Ph: 702/668-3999

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nroble1	12/06/2024 13:19:06 PM
Division Approval	nroble1	12/06/2024 13:19:08 PM
Department Approval	jneubau2	12/30/2024 09:25:09 AM
Contract Manager Approval	syoun7	12/31/2024 09:43:03 AM
Budget Analyst Approval	dspeed1	01/15/2025 11:31:17 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30162**Agency Name: **DCNR - PARKS DIVISION**Legal Entity Name: **CORPORATE TRANSLATION SERVICES, LLC DBA LANGUAGE LINK**Contractor Name: **CORPORATE TRANSLATION SERVICES, LLC DBA LANGUAGE LINK**Agency Code: **704**Address: **1417 SE RASMUSSEN BLVD.
Suite 101**Appropriation Unit: **4162-10**Is budget authority available?: **Yes**City/State/Zip: **BATTLE GROUND, WA 98604**

If "No" please explain: Not Applicable

Contact/Phone: **KIMBERLY PAUKERT 888-266-2066**Vendor No.: **T32000889**NV Business ID: **NV20212306309**To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/10/2025**Anticipated BOE meeting date **03/2025**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/01/2026**Contract term: **1 year and 19 days**4. Type of contract: **Other (include description): Service Agreement**Contract description: **Language Link**

5. Purpose of contract:

This is a new service agreement under statewide contract 99SWC-NV22-11696 which provides interpretation and translation services. This service agreement provides document and over-the-phone/live video translation services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$80,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Pursuant to Nevada Revised Statute 232.0081, the Nevada Division of State Parks (NDSP) would like to contract with Language Link to assist with the implementation of NDSP's Language Access Plan.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees to not have the time or expertise to complete the project.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor is party to statewide contract # 99SWC-NV22-11696.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Foreign Limited-Liability Company

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	01/10/2025 09:22:00 AM
Division Approval	ethick1	01/10/2025 09:23:08 AM
Department Approval	ethick1	01/23/2025 14:40:18 PM
Contract Manager Approval	ethick1	02/05/2025 09:59:45 AM
Budget Analyst Approval	rmayhall	02/10/2025 12:46:53 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30092**Agency Name: **DCNR - PARKS DIVISION**Agency Code: **704**Appropriation Unit: **4162-00**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Pink Jeep Tours Nevada LLC

Contractor Name: **Pink Jeep Tours Nevada LLC**Address: **3876 Ponderosa Way**City/State/Zip: **Las Vegas, NV 89118**

Contact/Phone: Terry Powers 7027783952

Vendor No.:

NV Business ID: NV20212316516

To what State Fiscal Year(s) will the contract be charged? **2025-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % REVENUE

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/11/2025**

Anticipated BOE meeting date 02/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2026**Contract term: **1 year and 323 days**4. Type of contract: **Revenue Contract**Contract description: **VOF SCUP Tours**

5. Purpose of contract:

This is a new revenue contract to conduct sightseeing and hiking tours at Valley of Fire State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$18,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Special commercial use permit

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Special commercial use permit

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components?

No
- b. Is the contract part of an IT investment project over \$50,000?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable
12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No

If "Yes", please explain

Not Applicable
13. Has the contractor ever been engaged under contract by any State agency?

No

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable
14. Is the contractor currently involved in litigation with the State of Nevada?

No

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable
15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC
16. a. Is the Contractor Name the same as the legal Entity Name?

Yes
17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes
18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes
19. Agency Field Contract Monitor:
20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	12/16/2024 12:29:13 PM
Division Approval	ethick1	12/16/2024 12:29:16 PM
Department Approval	ethick1	12/16/2024 12:29:18 PM
Contract Manager Approval	ethick1	02/11/2025 08:35:00 AM
Budget Analyst Approval	rmayhall	02/11/2025 14:41:29 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30123**Agency Name: **DCNR - PARKS DIVISION**Agency Code: **704**Appropriation Unit: **4604-06**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **CARAHSOFT TECHNOLOGY CORPORATION**Contractor Name: **CARAHSOFT TECHNOLOGY CORPORATION**Address: **11493 Sunset Hills Road**City/State/Zip: **RESTON, VA 20190**Contact/Phone: **703/871-8500**Vendor No.: **PUR0004357**NV Business ID: **NV20151127305**To what State Fiscal Year(s) will the contract be charged? **2025-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % LAND SALE - 4604

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2025**Anticipated BOE meeting date **03/2025**Retroactive? **Yes**

If "Yes", please explain

Due to the structure of the original agreement, it is imperative that a new contract is executed to maintain uninterrupted service. To avoid any gaps, the new contract will need to be retroactively dated to January 1, 2025.

3. Termination Date: **08/25/2027**Contract term: **2 years and 235 days**4. Type of contract: **Other (include description): Service Agreement**Contract description: **Procore Project Mgmt**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV24-17504 which provides cloud services. This service agreement provides virtual consultation sessions and training.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$61,028.09****II. JUSTIFICATION**

7. What conditions require that this work be done?

Project management software purchase

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to create and maintain the necessary software.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor is party to statewide contract # 99SWC-NV24-17504.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	01/13/2025 09:05:53 AM
Division Approval	ethick1	01/13/2025 09:05:55 AM
Department Approval	ethick1	01/13/2025 09:05:58 AM
Contract Manager Approval	ethick1	01/13/2025 09:06:00 AM
Budget Analyst Approval	rmayhall	01/22/2025 09:36:37 AM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: James Settelmeyer, Director, DCNR
Jonathan Brunjes, Deputy Administrator, PARKS, DCNR
Jennifer Idema, Administrative Services Officer, PARKS, DCNR

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – PARKS – TIN 305 – *Mobile App-State Parks* –
Update A – BA 4162, 4606

DATE: April 6, 2023

We have completed our review for the Department of Conservation and Natural Resources (DCNR), Parks Division's (PARKS) – *Mobile App-State Parks* – TIN 305, Update A.

The submitted TIN, for an estimated value of \$105,000.00 in the FY22/FY23 biennium and \$30,000.00 in the FY24/FY25 biennium (50% Gift Shop Grant and 50% Pine Creek funding), is to update cost information due to the addition of a digital passport feature to the mobile application to replace the current paper copies Parks has been distributing to the public. This amendment also includes adding historic preservation markers located across the state.

The application will interface with the park reservation system at some point in the future and have links to the official Nevada State Parks website (www.parks.nv.gov). Visitors will benefit from the application by being able to access general park information, trail maps, interpretive nodes, and up-to-date emergency information, as posted by park staff. The solution will be platform agnostic and provide both online and offline capabilities.

The agency considers the investment and final implementation to have an ongoing low security risk; however, this cloud solution will require a standard link to the State Parks website and third-party

reservation system to be accessible to 3.1 million park visitors annually.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

Joe Lombardo
Governor

JAMES A. SETTELMEYER
Director
Department of Conservation and
Natural Resources

Bob Mergell
Administrator
Nevada State Parks

STATE OF NEVADA



901 S. Stewart Street,
Suite 5005
Carson City, NV
89701-5248

Phone: (775) 684-2770
Fax: (775) 684-2777
stparks@parks.nv.gov
<http://parks.nv.gov>

DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
DIVISION OF STATE PARKS

December 31, 2024

MEMORANDUM

TO: Emily Larsen, Management Analyst II
Jen Villanueva, Administrative Services Officer II
Bob Mergell, Administrator

FROM: Janice Keillor, Deputy Administrator

SUBJECT: Procore Project Management Software extension

This contract would be a continuation of previously approved Procore Project Management Software through the statewide NASPO contract with Carahsoft. Planning and Development staff have been gradually migrating our projects into Procore over the past year and have been able to streamline project oversight through five Procore modules: Project Management Pro, Quality and Safety, Project Financials, Invoice Management, Bid Management. We have also started using Procore for project updates meetings and project proposals, which has made tracking projects much more transparent and accessible for all our staff.

The current contract with Procore expired on 12-31-24. This extension would go from 01-01-25 through 8-25-27, after which this cost would be built into our budget as a continuing expense. The cost of the extension is **\$61,028.09** and the funding source is **4604**.

JOE LOMBARDO
Governor

JAMES SETTLEMAYER
Director

**Department of Conservation and
Natural Resources**

ROBERT MERGELL
Administrator

STATE OF NEVADA



**901 S. Stewart Street,
Suite 5005
Carson City, NV
89701-5248**

**Phone: (775) 684-2770
Fax: (775) 684-2777
stparks@parks.nv.gov
parks.nv.gov**

**DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
DIVISION OF STATE PARKS**

TO: Robert Mergell, Administrator
Jennifer Villanueva, Administrative Services Officer
Nicole Ting, Deputy Attorney General
Rosa Rogula, Budget Analyst

FROM: Emily Larsen, Management Analyst

SUBJECT: Retroactive memo for C30123

This memo serves to document the status of our contract with Carahsoft Technology Corporation and to outline the necessary steps for ensuring continuity of services. The previous contract with Carahsoft Technology Corporation expired on December 31, 2024. Due to the structure of the original agreement, it is imperative that a new contract is executed to maintain uninterrupted service. To avoid any gaps, the new contract will need to be retroactively dated to January 1, 2025.

Please ensure that the new contract reflects the terms agreed upon and that it covers the period from January 1, 2025, onwards. Your prompt attention to this matter will ensure seamless continuation of services without any disruption.

If there are any questions or further clarifications needed, please feel free to reach out.

Thank you for your consideration

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **25427**Amendment Number: **2**Agency Name: **DCNR - PARKS DIVISION**Legal Entity Name: **Sunrise Engineering, Inc**Agency Code: **704**Contractor Name: **Sunrise Engineering, Inc**Appropriation Unit: **4604-06**Address: **25 East 500 North**Is budget authority available?: **Yes**City/State/Zip: **Fillmore, UT 84631**

If "No" please explain: Not Applicable

Contact/Phone: **Derek Anderson 435-743-6151**Vendor No.: **T27044596**NV Business ID: **NV19961196784**To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % ST PARKS FACILITY&GROUNDS MNTC

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/10/2022**Anticipated BOE meeting date **03/2025**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **09/30/2025**Contract term: **3 years and 232 days**4. Type of contract: **Contract**Contract description: **Professional Service**

5. Purpose of contract:

This is the second amendment to the original contract which provides engineering evaluation and plans for the Echo Canyon State Park dam repairs. This amendment increases the maximum amount from \$187,700 to \$199,990 due to the expanded scope of work to comply with NRS/NAC 535.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$77,500.00	\$77,500.00	\$77,500.00	Yes - Info
a. Amendment 1:	\$110,200.00	\$110,200.00	\$187,700.00	Yes - Action
2. Amount of current amendment (#2):	\$12,290.00	\$12,290.00	\$12,290.00	Yes - Info
3. New maximum contract amount:	\$199,990.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 535 and Public Safety - Dam is in need of repair.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Nevada State Parks employees don't have the appropriate licenses to provide this type of work.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Solicitation waiver - NRS 333.150 2(b)

Vendor also selected due to the proximity to and familiarity with project site.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

B&G; 2022 - Satisfactory;
Child and Family Division; 2011 & 2012 - Satisfactory
SPWD; 2009 - Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	02/04/2025 10:34:55 AM
Division Approval	ethick1	02/04/2025 10:35:01 AM
Department Approval	ethick1	02/04/2025 10:35:06 AM
Contract Manager Approval	ethick1	02/04/2025 10:35:11 AM
Budget Analyst Approval	rmayhall	02/05/2025 09:58:38 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30136**Agency Name: **DCNR - PARKS DIVISION**Agency Code: **704**Appropriation Unit: **4605-06**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **ARTISTIC FENCE COMPANY, INC.**Contractor Name: **ARTISTIC FENCE COMPANY, INC.**Address: **5740 US HIGHWAY 50 EAST**City/State/Zip: **CARSON CITY, NV 89701**Contact/Phone: **775/882-4665**Vendor No.: **PUR0000883B**NV Business ID: **NV19711002179**To what State Fiscal Year(s) will the contract be charged? **2025-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % User Fee Overage
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/30/2025**Anticipated BOE meeting date **03/2025**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **01/31/2026**Contract term: **1 year and 1 day**4. Type of contract: **Contract**Contract description: **WL Security fencing**

5. Purpose of contract:

This is a new contract to provide fencing materials and installation at Washoe Lake State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,631.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Washoe Lake State Park has a water storage tank that has been vandalized multiple times. Bureau of Safe Drinking Water has recommended that we install a perimeter fence around the tank to protect from future vandalism. We feel that it's in the best interest of the park visitors and the staff that lives on-site to protect our infrastructure.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees currently do not possess the necessary expertise or sufficient time to bring this project to completion

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Artistic Fence
Finest Fence
Nevada Fenceb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

May 2022 - Aug 2022; NDSP Work was satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	01/07/2025 08:09:05 AM
Division Approval	ethick1	01/07/2025 08:09:07 AM
Department Approval	ethick1	01/07/2025 08:09:10 AM
Contract Manager Approval	ethick1	01/07/2025 08:09:12 AM
Budget Analyst Approval	rmayhall	01/30/2025 07:49:37 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30223**Agency Name: **DCNR - DIVISION OF WATER RESOURCES**Agency Code: **705**Appropriation Unit: **4171-17**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **ATKINSREALIS USA INC.**Contractor Name: **ATKINSREALIS USA INC.**Address: **PO BOX 409357**City/State/Zip: **ATLANTA, GA 30384-9357**Contact/Phone: **Becca Croft 425-329-3699**Vendor No.: **T81050116C**NV Business ID: **NV19981347315**To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/04/2025**Anticipated BOE meeting date **03/2025**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/31/2025**Contract term: **54 days**4. Type of contract: **Contract**Contract description: **NFIP Materials**

5. Purpose of contract:

This is a new contract to provide printed materials, training resources for floodplain administrators, step-by-step guides for flood impacted Nevadans, and materials for Floodplain Management 101 and floodplain administrator training courses.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$62,000.00**

Payment for services will be made at the rate of \$62,000.00 per In full upon completion of work.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Water Resources (NDWR) Floodplain Management Program is responsible for developing National Flood Insurance Program (NFIP) training materials focused on Floodplain Management 101 and Duties of the Local Floodplain Administrator. These materials will be used to train local floodplain managers across Nevada who oversee floodplain management in their communities. Additionally, the program is creating a Nevada After the Flood Quick Guide to provide residents with step-by-step instructions on what to do if they are affected by flooding.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees within our agency, or other state agencies, are unable to perform this work due to the project's specialized nature.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 250201

Approval Date: 02/04/2025

c. Why was this contractor chosen in preference to other?

This vendor was chosen as the sole respondent meeting the request requirements in accordance with SAM 0313.

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Sarah Fichtner, State Floodplain Manager & NFIP Coordinator Ph: 775-684-2886

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nwoo4	02/03/2025 09:46:38 AM
Division Approval	nwoo4	02/03/2025 09:46:41 AM
Department Approval	kwilliam	02/04/2025 16:14:46 PM
Contract Manager Approval	kwilliam	02/04/2025 16:15:00 PM
Budget Analyst Approval	vmilazz1	02/04/2025 16:29:01 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30169**Agency Name: **DCNR - STATE LANDS**Agency Code: **707**Appropriation Unit: **4174-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Lubawy & Associates, Inc.

Contractor Name: **Lubawy & Associates, Inc.**Address: **3034 South Durango Drive
Suite 100**City/State/Zip: **Las Vegas, NV 89117**

Contact/Phone: Matthew Lubawy 702-242-9369

Vendor No.: T32016645

NV Business ID: NV19971194996

To what State Fiscal Year(s) will the contract be charged? **2025-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/30/2025**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **07/17/2026**Contract term: **1 year and 167 days**4. Type of contract: **Contract**Contract description: **Monte Neva YB App**

5. Purpose of contract:

This is a new contract to provide an appraisal of 240 acres located at 14900 North Steptoe Bench Road, Ely, Nevada APN 008-480-03 for fair market value.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$21,000.00**

Payment for services will be made at the rate of \$12,000.00 per Appraisal Report

Other basis for payment: \$12,000.00 payment upon Acceptance and Approval of Appraisal Report and Invoice. \$9,000.00 payment for Appraisal Revision if needed.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 321.001 gives the Division of State Lands the authority to acquire, hold and administer State Lands. As part of the above statutory authority, lands or interests in lands are periodically acquired or disposed of by the Division of State Lands.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division of State Lands does not have the personnel available to perform these services. Appraisal services must be completed by a licensed, professional appraiser.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Matthew Lubawy
Jonathan Wenteh
Gary Young
Evan Ranes

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only 1 bid was received from an informal solicitation. The selected vendor's expertise was more in line with the requested scope of work and his fees are reasonable with the fastest turn-around time.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

DICKERSON, ALICIA, STATE LANDS AGENT 3 Ph: 775-684-2729

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	avance	01/13/2025 15:30:20 PM
Division Approval	avance	01/17/2025 15:50:34 PM
Department Approval	hbugg	01/28/2025 11:18:55 AM
Contract Manager Approval	avance	01/28/2025 11:42:10 AM
Budget Analyst Approval	rmayhall	01/30/2025 08:32:39 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **30141**Agency Name: **DCNR - ENVIRONMENTAL PROTECTION**Agency Code: **709**Appropriation Unit: **3187-51**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Monsen Engineering, LLC**Contractor Name: **Monsen Engineering, LLC**Address: **4899 W. 2100 S.**City/State/Zip: **Salt Lake City, UT 84120**Contact/Phone: **Joe Lewis 801-201-7064**Vendor No.: **T27042166**NV Business ID: **NV20181126573**To what State Fiscal Year(s) will the contract be charged? **2025-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

X Federal Funds **100.00 %** Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: 25-037

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/10/2025**

Anticipated BOE meeting date 03/2025

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2028**Contract term: **3 years and 140 days**4. Type of contract: **Contract**Contract description: **Trimble and License**

5. Purpose of contract:

This is a new contract which provides purchase of a Trimble device, related accessories, and annual service license for the abandoned mine lands program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$21,159.00**

Payment for services will be made at the rate of \$0.00 per upon invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

Purchase of this Trimble unit and related service provides staff of the BCA Abandoned Mine Lands Program necessary field use equipment and the license to accurately operate the device.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This agreement allows for purchase of equipment and service not offered by State entities or organizations.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

AllTerra Central
SITECH
NEI
Positioning Solutions
Monsen Engineering LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the only entity responding to our informal solicitation request as able to provide the exact unit needed by field staff. Other vendors contacted were unable to provide the exact unit needed.

d. Last bid date: 11/07/2024 Anticipated re-bid date: 08/07/2028

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Under contract with NDOT for similar equipment, in good standing. Term unknown.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Foreign Limited-Liability Company

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mfrien1	01/27/2025 07:46:37 AM
Division Approval	jcollin5	01/27/2025 08:17:55 AM
Department Approval	jcollin5	01/27/2025 08:17:58 AM
Contract Manager Approval	kvalde1	02/06/2025 13:48:34 PM
Budget Analyst Approval	rmayhall	02/10/2025 12:30:01 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23757**Amendment
Number: **2**Agency Name: **DEPARTMENT OF MOTOR
VEHICLES**Legal Entity
Name: **ENVIROTEST CORPoration DBA
ENVIROTEST SYSTEMS CORPoration**Agency Code: **810**Contractor Name: **ENVIROTEST CORPoration DBA
ENVIROTEST SYSTEMS CORPoration**Appropriation Unit: **4722-04**Address: **ENVIROTEST SYSTEMS CORP**Is budget authority
available?: **Yes****7 Kripes Road
East Granby, CT 06026**

If "No" please explain: Not Applicable

City/State/Zip: **East Granby, CT 06026**Contact/Phone: **Niranjan 520-907-4132**Vendor No.: **T27043982**NV Business ID: **NV20243166274**To what State Fiscal Year(s) will the contract be charged? **2021-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **81DMV-S1324HM**

2. Contract start date:

a. Effective upon Board of
Examiner's approval? **No** or b. other effective date **01/12/2021**Anticipated BOE meeting date **01/2025**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved
Termination Date: **01/31/2025**Contract term: **6 years and 20 days**4. Type of contract: **Contract**Contract description: **Remote Sensing**

5. Purpose of contract:

This is the second amendment to the contract which provides legal services and representation during all meetings, hearings and trials. The purpose of this amendment is to extend the termination date of the contract from 1/31/2025 to 1/31/2027 and increases the maximum amount from \$116,000 to \$185,200 due to the continued need for these services.**6. CONTRACT AMENDMENT**

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$116,000.00	\$116,000.00	\$116,000.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
2. Amount of current amendment (#2):	\$69,200.00	\$69,200.00	\$69,200.00	Yes - Info
3. New maximum contract amount:	\$185,200.00			
and/or the termination date of the original contract has changed to:	01/31/2027			

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 445B.798 and NRS 482.461.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources available to offer this service.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

In the original RFP #81DMV-S1324, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

pgra1

01/27/2025 14:15:11 PM

Division Approval

bmusselm

01/27/2025 14:42:15 PM

Department Approval	bmusselm	01/27/2025 14:42:22 PM
Contract Manager Approval	susanh29	01/27/2025 15:30:26 PM
Budget Analyst Approval	vyoungb	01/29/2025 12:12:31 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **26015**Amendment Number: **1**Agency Name: **DETR - EMPLOYMENT SECURITY**Legal Entity Name: **BRIGGS ELECTRIC, INC.**Agency Code: **902**Contractor Name: **BRIGGS ELECTRIC, INC.**Appropriation Unit: **4771-11**Address: **5111 CONVAIR DR.**Is budget authority available?: **Yes**City/State/Zip: **CARSON CITY, NV 89706-0426**

If "No" please explain: Not Applicable

Contact/Phone: **Scott Frybarger 775/887-9901**Vendor No.: **T81091747A**NV Business ID: **NV19961075756**To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

X Federal Funds **100.00 %** Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: **3602-26-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/05/2022**Anticipated BOE meeting date **03/2025**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **05/01/2026**Contract term: **3 years and 362 days**4. Type of contract: **Contract**Contract description: **Electrician**

5. Purpose of contract:

This is the first amendment to the original contract which provides electrical services. This amendment increases the maximum amount from \$10,500 to \$24,500 due to an increase in electrical repairs required.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$10,500.00	\$10,500.00	\$10,500.00	Yes - Info
2. Amount of current amendment (#1):	\$14,000.00	\$14,000.00	\$24,500.00	Yes - Info
3. New maximum contract amount:	\$24,500.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Regular and emergency electrical services and repairs are often required.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the time or expertise to perform these services.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Silver State
Complete
KD
Briggs

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest cost vendor

d. Last bid date: 12/08/2021 Anticipated re-bid date: 12/08/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided satisfactory service to DETR since February 2009 and other state agencies since February 2006.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	eparra	01/16/2025 13:14:00 PM
Division Approval	zhoeflin	01/16/2025 14:44:24 PM
Department Approval	zhoeflin	01/16/2025 14:44:29 PM
Contract Manager Approval	wcune1	01/16/2025 15:23:29 PM
Budget Analyst Approval	Iramire7	01/23/2025 09:50:24 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **29979**

Agency Name:	BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name:	Geralynn Patellaro, Esq.
Agency Code:	BDC	Contractor Name:	Geralynn Patellaro, Esq.
Appropriation Unit:	B015 - All Categories	Address:	3057 Brachetto Loop
Is budget authority available?:	Yes	City/State/Zip	Sparks, NV 89434
If "No" please explain:	Not Applicable	Contact/Phone:	Geralynn Patellaro, Esq. 408/209-9373
		Vendor No.:	
		NV Business ID:	NV20191551169

To what State Fiscal Year(s) will the contract be charged? **2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensure
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/12/2024**

Anticipated BOE meeting date 02/2025

Retroactive? **Yes**

If "Yes", please explain

An investigation into a complaint regarding workplace conduct is time sensitive; identifying a qualified investigator took time and with an employee on administrative leave and another, related complaint in hand, it was prudent to move the investigation ahead in parallel with the processing of the contract rather than add further delay.

3. Termination Date: **06/30/2025**Contract term: **229 days**4. Type of contract: **Contract**Contract description: **Patellaro 2024**

5. Purpose of contract:

This is a new contract to provide workplace investigation services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,500.00**

Payment for services will be made at the rate of \$400.00 per hour

Other basis for payment: Billed monthly

II. JUSTIFICATION

7. What conditions require that this work be done?

A complaint of workplace concern has been made and must be investigated. To ensure an objective investigation, we need to retain a non-employee to conduct the investigation and provide recommendations.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

An investigation into workplace conduct should be performed by someone experienced in these types of complaints. These kind of investigations are commonly done by licensed attorneys or individuals who are licensed as private investigators. This vendor is an attorney licensed in Nevada who is experienced in these kind of investigations. In addition, to ensure an unbiased investigation, we need someone who is not employed by our agency to conduct it.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Gary Cardinal
Simmons Group, LLC
Geraldynn Patellaro, Esq.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

prior experience, preferred response

d. Last bid date:

Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada State Board of Medical Examiners, 2019, 2020, work satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	5522	12/02/2024 13:58:45 PM
Division Approval	5522	12/02/2024 13:58:48 PM
Department Approval	5522	12/02/2024 13:58:50 PM
Contract Manager Approval	5522	12/02/2024 13:58:53 PM
Budget Analyst Approval	stillley	01/16/2025 17:14:06 PM

NEVADA STATE BOARD OF MEDICAL EXAMINERS

9600 Gateway Drive
Reno, NV 89521

Nick M. Spirtos, M.D., F.A.C.O.G.
Board President

Edward O. Cousineau, J.D.
Executive Director



MEMORANDUM

TO: Governor's Finance Office—Budget Division
FROM: Sarah A. Bradley, J.D., MBA, Deputy Executive Director
SUBJECT: Retroactive Contract with Geralynn Patellaro, Esq., Start Date November 12, 2024
DATE: November 8, 2024
CC: Chief of Finance and Human Resources Donya Jenkins

On November 1, 2024, the Nevada State Board of Medical Examiners (Board) identified Geralynn Patellaro, Esq., as a vendor to conduct a workplace investigation regarding employee complaints received on October 10, 2024. Finding an available and experienced vendor took some time, and the Board did not want to wait until a contract was in place for the vendor to begin the investigation, given that we have an employee out on administrative leave related to this complaint and we have received a second complaint for retaliation related to this complaint. Conducting workplace investigations regarding employee complaints is not a contractual need that the Board was able to predict and plan for prior to receipt of the instant complaints. The investigation is being conducted by Geralynn Patellaro, Esq. who is an attorney licensed in the State of Nevada and experienced in workplace investigations and human resources consulting. The Board has previously used Geralynn Patellaro, Esq. for a workplace investigation, her work product met our needs, and her rates are comparable to other vendors that the Board has used in the past for workplace investigations. The contract start date will be November 12, 2024.

Inasmuch as possible, we will do our best to avoid any future retroactive contracts. If you have any questions, please call me at 775-324-9365.

Joe Lombardo
Governor



Tiffany Greenameyer
Director

Curtis Palmer
Deputy Director

Vacant
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 18, 2025
To: Tiffany Greenameyer, Clerk of the Board
Governor's Finance Office
From: Shayne Powell, Budget Division 
Governor's Finance Office
Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners' meeting.

GOVERNOR'S FINANCE OFFICE – BUDGET DIVISION

Agenda Item Write-up:

Pursuant to NRS Chapter 353, the division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, and the IFC Contingency Fund as of February 18, 2025, for State Fiscal Year 2025. Additionally, a reconciliation of the Extradition Coordinator budget account has been prepared at the request of the Board.

Additional Information:

The Tort Claim Fund is the State Treasury Fund for Insurance Premiums. The Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, and the IFC Contingency Fund supplement funding for eligible agencies within statutory authority.

Below is the available balance for each account prior to any projected outstanding claims:

Tort Claim Fund	\$ 2,541,870.13
Statutory Contingency Account	\$ 1,089,844.11
Stale Claims Account	\$ 1,119,731.63
Emergency Account	\$ 500,000.00
Disaster Relief Account	\$ 13,709,888.10
IFC Contingency Unrestricted General Fund	\$ 12,198,440.55
IFC Contingency Unrestricted Highway Fund	\$ 1,638,068.35
IFC Contingency Restricted General Fund	\$ 114,231,008.00
IFC Contingency Restricted Highway Fund	\$ 18,772,646.00
Extradition Coordinator – Budget Account 1002	\$ 84,473.37

Please see attached reconciliations with projected outstanding claims and balances.

Statutory Authority:

NRS 331.187, 353.097, 353.263, 353.264, 353.266,
353.268, 353.2735, 179.225 and AB469, SB453, SB504
of the 2023 Legislative Session.

REVIEWED: 

INFORMATION ITEM: _____

Fiscal Year: 2025 Fund: 715 Agency: 030 Budget Account: 1348 Statutory Authority NRS: 331.187		Tort Claim Fund Balance Sheet February 18, 2025	
Receipts/Funding			Balance
Beginning Cash	\$	2,639.00	
Revenue from Boards	\$	149,911.69	
Cost Allocation	\$	5,943,671.82	
Loan Repayment	\$	5,000.00	
Total Receipts/Funding			\$ 6,101,222.51
Operating Expenditures - Non Claims			
Personnel	\$	148,258.68	
Operating	\$	238.86	
Information Technology	\$	623.25	
Purchasing Assessment	\$	137.25	
St Cost Plan Recovery	\$	12,773.00	
Tort Claims Overhead	\$	285,034.58	
Total Operating Expenditures			\$ 447,065.62
Net Operating Receipts/Funding			\$ 5,654,156.89
Tort Claims			
Tort Claims - AG Approved	\$	940,316.76	
Tort Claims - Board of Examiners Approved	\$	2,171,970.00	
Total Tort Claims			\$ 3,112,286.76
Realized Funding Available			\$ 2,541,870.13
Projected Claims			
	\$	-	
Total Projected Claims			\$ -
Projected Realized Funding Available			\$ 2,541,870.13

Fiscal Year:	2025	Statutory Contingency Account Balance Sheet February 18, 2025	
Fund:	101		
Agency:	930		
Budget Account:	4892		
Statutory Authority NRS:	353.264		
Receipts/Funding			Balance
Beginning Cash		\$ 2,563,339.00	
Total Receipts/Funding			\$ 2,563,339.00
Claims			
Claims - Clerk Approved		\$ 132,894.42	
Claims - Board of Examiners Approved		\$ 900,000.00	
Total Claims			\$ 1,032,894.42
Other Expenditures			
Outside Counsel		\$ 42,961.47	
Transfer to Public Defender		\$ 397,639.00	
Total Other Expenditures			\$ 440,600.47
Realized Funding Available			\$ 1,089,844.11
Projected Receipts/Funding			
Lobato Settlement Repayment		\$ 900,000.00	
Total Projected Receipts/Funding			\$ 900,000.00
Projected Claims			
		\$ -	
Total Projected Claims			\$ -
Projected Extradition Expenditures			
		\$ -	
Total Projected Extradition Expenditures			\$ -
Projected Realized Funding Available			\$ 1,989,844.11
Notes			
FY 2025 Post-Conviction Relief State Claims will be paid from Department of Indigent Defense - Public Defender, Budget Account 1499			

Fiscal Year:	2025	Stale Claims Account Balance Sheet February 18, 2025	
Fund:	101		
Agency:	930		
Budget Account:	4888		
Statutory Authority NRS:	353.097		
Receipts/Funding		Balance	
Beginning Cash		\$ 3,347,421.00	
Total Receipts/Funding			\$ 3,347,421.00
Stale Claims			
NRS 212.070 Escapes & Crimes	\$	1,633.93	
Governor's Office	\$	643.80	
Nuclear Projects (Return of duplicate payment)	\$	(3,870.81)	
Attorney General	\$	312.14	
Secretary of State	\$	1,433.14	
Public Defender	\$	6,432.37	
Education	\$	22,173.90	
Nevada Medicaid	\$	109,120.48	
DHRM	\$	132.11	
Aging	\$	4,081.85	
Mental Health	\$	552.00	
Las Vegas Mental Health	\$	30,108.19	
Childrens Behavioral	\$	17,948.45	
Public Safety	\$	624.92	
Forestry	\$	3,160.84	
Admin	\$	3,872.05	
Military	\$	15,951.48	
Corrections	\$	1,892,857.44	
Judiciary	\$	1,770.00	
DCFS	\$	118,751.09	
Total Stale Claims			\$ 2,227,689.37
Realized Funding Available			\$ 1,119,731.63

Fiscal Year:	2025	Emergency Fund Balance Sheet February 18, 2025	
Fund:	101		
Agency:	930		
Budget Account:	4889		
Statutory Authority NRS:	353.263		
Receipts/Funding			Balance
Beginning Cash		\$ 500,000.00	
Total Receipts/Funding			\$ 500,000.00
Emergency Fund Expenditures			
		\$ -	
Total Emergency Fund Expenditures			\$ -
Realized Funding Available			\$ 500,000.00
Projected Emergency Fund Expenditures			
DCNR - Comstock HVAC		\$ 18,535.00	
Total Projected Emergency Fund Expenditures			\$ 18,535.00
Projected Realized Funding Available			\$ 481,465.00

Fiscal Year:	2025	Disaster Relief Fund Balance Sheet February 18, 2025	
Fund:	101		
Agency:	170		
Budget Account:	1335		
Statutory Authority NRS:	353.2735		
Receipts/Funding			Balance
Beginning Cash		\$ 12,543,674.00	
Transfer From General Fund		\$ 1,000,000.00	
Interest Distribution		\$ 166,214.10	
Total Receipts/Funding			\$ 13,709,888.10
Disaster Relief Fund Expenditures			
		\$ -	
Total Disaster Relief Fund Expenditures			\$ -
Realized Funding Available			\$ 13,709,888.10

Fiscal Year:	2025	IFC Contingency Fund (Unrestricted) Balance Sheet February 18, 2025	
Fund:	101		
Agency:	170		
Budget Account:	2630		
Statutory Authority NRS:	353.266		
Unrestricted General Fund Revenue			Balance
Beginning Cash		\$ 13,174,826.04	
Reversions		\$ 3,183,936.17	
Total Unrestricted General Fund Revenue			\$ 16,358,762.21
Unrestricted General Fund Expenditures			
Meeting Costs		\$ 34,981.66	
Business & Industry (6/13/24 FY25)		\$ 218,889.00	
Division of Emergency Management (10/10/24)		\$ 306,483.00	
Veterans Services (10/10/2024)		\$ 503,938.00	
DETR - Vocational Rehab Match (12/12/24)		\$ 1,216,748.00	
DHHS - Division of Child & Family Services (12/12/24)		\$ 823,120.00	
Education - Special Education Services (12/12/24)		\$ 374,572.00	
Education - County PERS Incentive (12/12/24)		\$ 154,634.00	
Corrections - Peer Support & Programs (12/12/24)		\$ 448,228.00	
DETR - Vocational Rehab (12/12/24)		\$ 78,728.00	
Total Unrestricted General Fund Expenditures			\$ 4,160,321.66
Unrestricted General Fund Realized Funding Available			\$ 12,198,440.55
Projected Unrestricted General Fund Expenditures			
DPS - Dignitary Protection		\$ 87,921.00	
Total Projected Unrestricted General Fund Expenditures			\$ 87,921.00
Projected Unrestricted General Fund Realized Funding Available			\$ 12,110,519.55
Unrestricted Highway Fund Revenue			
Beginning Cash		\$ 1,184,685.35	
Reversions		\$ 453,383.00	
Total Unrestricted Highway Fund Revenue			\$ 1,638,068.35
Unrestricted Highway Fund Expenditures			
		\$ -	
Total Unrestricted Highway Fund Expenditures			\$ -
Unrestricted Highway Fund Realized Funding Available			\$ 1,638,068.35
Projected Unrestricted Highway Fund Expenditures			
		\$ -	
Total Projected Unrestricted Highway Fund Expenditures			\$ -
Projected Unrestricted Highway Fund Realized Funding Available			\$ 1,638,068.35
Unrestricted Realized Funding Available (General Fund & Highway Fund)			\$ 13,836,508.90

Fiscal Year: 2025		IFC Contingency Fund (Restricted)					
Fund: 101							
Agency: 170		Balance Sheet					
Budget Account: 2630		February 18, 2025					
Statutory Authority NRS: 353.268							
Restricted General Fund Expenditures							
Bill	Sec	Short Desc	Allotted	Expended	Balance	Projected Expenditures	Projected Balance
AB 468	4.3	Core.NV	\$ 81,606,294.00	\$ 1,575,537.00	\$ 80,030,757.00		\$ 80,030,757.00
AB 480	1	Language Access Plan	\$ 25,000,000.00	\$ 5,343,153.00	\$ 19,656,847.00	\$ 415,452.64	\$ 19,241,394.36
SB 231	1	School District Salaries	\$ 354,583.00	\$ 237,369.00	\$ 117,214.00	\$ -	\$ 117,214.00
SB 342	2	WICHE Veterinary Coop	\$ 8,000,000.00	\$ 8,000,000.00	\$ -	\$ -	\$ -
SB 490	1.5	GCB IT Equipment	\$ 5,500,000.00	\$ 5,500,000.00	\$ -	\$ -	\$ -
AB 518	7	Indigent Defense FY 24 Allocation	\$ 2,714,295.00	\$ 778,103.00	\$ 1,936,192.00	\$ -	\$ 1,936,192.00
AB 518	7.3	Indigent Defense FY 25 Allocation	\$ 6,613,033.00		\$ 6,613,033.00	\$ -	\$ 6,613,033.00
SB 342	3	WICHE Veterinary Utah State University	\$ 76,132.00	\$ 76,132.00	\$ -	\$ -	\$ -
SB 503	14	K-12 Teach Nevada Scholarship	\$ 3,208,023.00		\$ 3,208,023.00	\$ -	\$ 3,208,023.00
SB 511	74	ADSD - Home & Community Programs	\$ 2,352,270.00	\$ 2,283,978.00	\$ 68,292.00	\$ -	\$ 68,292.00
SB 511	75	ADSD - Adult Protective Services	\$ 2,418,818.00	\$ 2,128,964.00	\$ 289,854.00	\$ -	\$ 289,854.00
SB 511	76	ADSD - Long-term Care	\$ 1,468,609.00	\$ 1,468,609.00	\$ -	\$ -	\$ -
SB 511	77	DCFS - Desert Willow	\$ 586,956.00		\$ 586,956.00	\$ -	\$ 586,956.00
SB 511	78	NDOC - Tonopah Conservation Camp	\$ 1,723,840.00		\$ 1,723,840.00	\$ -	\$ 1,723,840.00
Total Restricted General Fund			\$ 141,622,853.00	\$ 27,391,845.00	\$ 114,231,008.00	\$ 415,452.64	\$ 113,815,555.36
Restricted Highway Fund Expenditures							
AB 468	4.7	Core.NV	\$ 19,142,217.00	\$ 369,571.00	\$ 18,772,646.00	\$ -	\$ 18,772,646.00
Total Restricted Highway Fund			\$ 19,142,217.00	\$ 369,571.00	\$ 18,772,646.00	\$ -	\$ 18,772,646.00
Total Restricted Fund			\$ 160,765,070.00	\$ 27,761,416.00	\$ 133,003,654.00	\$ 415,452.64	\$ 132,588,201.36

Fiscal Year:	2025	Extradition Coordinator Balance Sheet February 18, 2025	
Fund:	101		
Agency:	030		
Budget Account:	1002		
Statutory Authority NRS:	179.225		
Receipts/Funding			Balance
Appropriations	\$ 215,370.00		
Recoveries	\$ 13,944.20		
Total Receipts/Funding		\$	229,314.20
Extradition Coordinator Expenditures			
Personnel Services	\$ 117,084.64		
Out of State Travel	\$ 1,717.98		
In State Travel	\$ 415.41		
Operating	\$ 7,675.54		
Extradition Costs	\$ 4,690.01		
Information Services	\$ 623.25		
Purchasing Assessment	\$ 18.00		
Statewide Cost Allocation Plan	\$ 461.00		
Attorney General Cost Allocation Plan	\$ 13,155.00		
Total Extradition Coordinator Expenditures		\$	145,840.83
Realized Funding Available		\$	83,473.37
Notes			
FY 2025 extradition costs will request to be funded by a supplemental appropriation request during the 2025 Legislative Session. Projections from the Attorney General's Office are \$1,924,148 in FY 2025. Actuals for FY 2024 were \$3,314,748.			

Joe Lombardo
Governor



Tiffany Greenameyer
Director

David Lenzner
Deputy Director

Curtis Palmer
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 4, 2025
To: Tiffany Greenameyer, Clerk of the Board
Governor's Finance Office
From: Rosa Rogula, Executive Branch Budget Officer *RR*
Budget Division
Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners' meeting.

**STATE DEPARTMENT OF CONSERVATION & NATURAL RESOURCES –
DIVISION OF STATE LANDS**

Agenda Item Write-up:

Pursuant to NRS 321.5954, subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. This report covers the period of October 1, 2024, through December 31, 2024.

Additional Information:

There were no land coverage transactions and no acquisitions of land under the Nevada Land Bank Program during this quarter. There were no transfers of interest in real property that occurred during this quarter. The Tahoe Mitigation budget account had \$4,632,507.68 available in realized funding as of January 21, 2025.

Statutory Authority:
NRS 321.5954

REVIEWED: *BM*
INFO ITEM: _____



MEMORANDUM

DATE: January 23, 2025

TO: Tiffany Greenameyer, Director, Governor's Finance Office

FROM: Charles Donohue, Administrator and State Land Registrar, Nevada Division of State Lands

RE: **BOARD OF EXAMINERS 2nd QUARTER FY 2025 REPORT FOR THE NEVADA LAND BANK PROGRAM – MEETING DATE OF April 8th, 2025**

Pursuant to NRS 321.5954, a quarterly report regarding the real property or interests in real property transferred by the Nevada Land Bank Program shall be reported quarterly to the State Board of Examiners.

Nevada Land Bank Program:

The Nevada Land Bank is a program housed in the Nevada Division of State Lands (NDSL) and operated by the Nevada Tahoe Resource Team (NTRT) on behalf of the Tahoe Regional Planning Agency (TRPA) through a Memorandum of Understanding and under the authority of Chapter 355, Statutes of Nevada 1993.

The Nevada Land Bank facilitates land coverage transactions, mitigates the environmentally detrimental effects of land coverage in the Lake Tahoe Basin by permanently retiring land coverage, and acquires sensitive parcels. Land coverage, including impervious surfaces like parking lots, roads and roofs, is one element of the bundle of development rights required in the Lake Tahoe Basin to move forward with development or redevelopment projects. Allowable coverage on a given parcel is determined by the sensitivity of a parcel's land class: Classes 1 through 3 are more environmentally sensitive lands while classes 4 through 7 are less sensitive lands. These activities contribute to the protection of the environment at Lake Tahoe. The Nevada Land Bank activities are funded through program revenue and excess coverage mitigation fees collected by TRPA that are transferred to NDSL to carry out the program.

This memorandum is to report activities under this program for the quarter ending December 31, 2024 (October 1, 2024 – December 31, 2024).

There were no land coverage transactions during the 2nd quarter.

There were no land coverage acquisitions during the 2nd quarter.

Revenue generated from the Nevada Land Bank program is deposited in the Tahoe Mitigation Land Bank budget account (BA 4200). The realized funding available in BA 4200 was \$4,632,507.68 as of January 21, 2025.

In the event you have any questions or would like additional information, please contact Kevin Fromherz, Tahoe Program Coordinator, kfromherz@lands.nv.gov, 775-684-2736.

CD/knf

CC: Chad Stephens, Deputy Director

Joe Lombardo
Governor



Tiffany Greenameyer
Director

Curtis Palmer
Deputy Director

Vacant
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701- 4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 18, 2025

To: Tiffany Greenameyer, Clerk of the Board
Governor's Finance Office

From: Shayne Powell, Budget Division 
Governor's Finance Office

Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

FISCAL YEAR 2025 – 2nd QUARTER OVERTIME REPORT

Agenda Item Write-up:

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. The Budget Division submits the 2nd Quarter Overtime Report and analysis for fiscal year 2025.

Additional Information:

As of the 2nd quarter of fiscal year 2025, year to date overtime pay and accrued compensatory leave accounted for a total of approximately \$57 million, or 7.39% of total pay, a 2.04% decrease from fiscal year 2024.

The 5 agencies with the highest dollar amount of overtime and accrued comp time for the quarter accounted for 53.8% of the statewide total:

1. Corrections – \$15.62 million
2. Health and Human Services – \$4.42 million
3. Public Safety – \$3.02 million
4. Transportation – \$1.49 million
5. Governor's Office – \$657 thousand

The 5 agencies with the highest percentage of overtime and accrued comp time as a share of total pay for the 2nd quarter of FY25 were:

1. Corrections – 26.8%
2. Veterans Services – 13.3%
3. Public Safety – 10.1%
4. Governor's Office – 8.5%
5. State Controller – 6.3%

The Department of Corrections overtime and comp time increased by \$399 thousand or 2.2% from the prior quarter and continued to be driven by correctional centers and medical personnel. Overtime and comp time for the 2nd quarter of FY25 were highest at these 6 locations in addition to medical care expenses, which accounted for 92.6% of the total overtime for the department:

1. High Desert State Prison – \$5.70 million
2. Ely State Prison – \$1.93 million
3. Southern Nevada Correctional Center – \$1.87 million
4. Lovelock Correctional Center – \$1.79 million
5. Northern Nevada Correctional Center – \$1.51 million
6. McClure Women's Correctional Center – \$1.22 million
7. Prison Medical Care – \$433 thousand

By event code, the highest four causes accounted for 83.2% of the overtime:

1. Annual and Military Leave Coverage – \$6.03 million
2. Muster Pay – \$3.91 million
3. Weekend & Holiday Coverage – \$1.65 million
4. Agency-Specific Codes – \$1.42 million

The Department of Health and Human Services' total overtime of \$4.42 million for the 2nd quarter of FY25 is a composite of its six divisions:

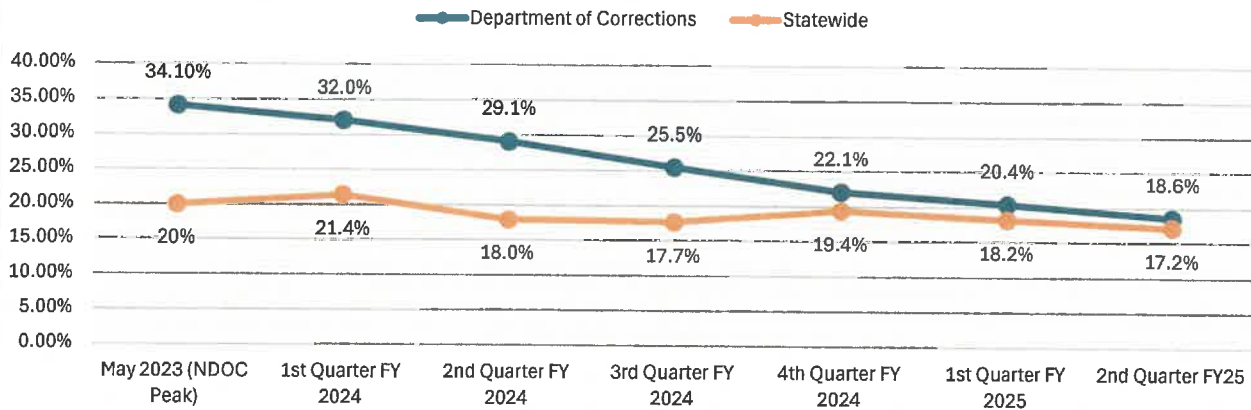
1. Public and Behavioral Health – \$1.90 million
2. Child and Family Services – \$1.50 million
3. Aging and Disability Services – \$701 thousand
4. Welfare and Supportive Services – \$309 thousand
5. Director's Office – \$4 thousand
6. Health Care Financing & Policy – No overtime

By event code, the highest four causes accounted for 77.4% of the overtime at the department level:

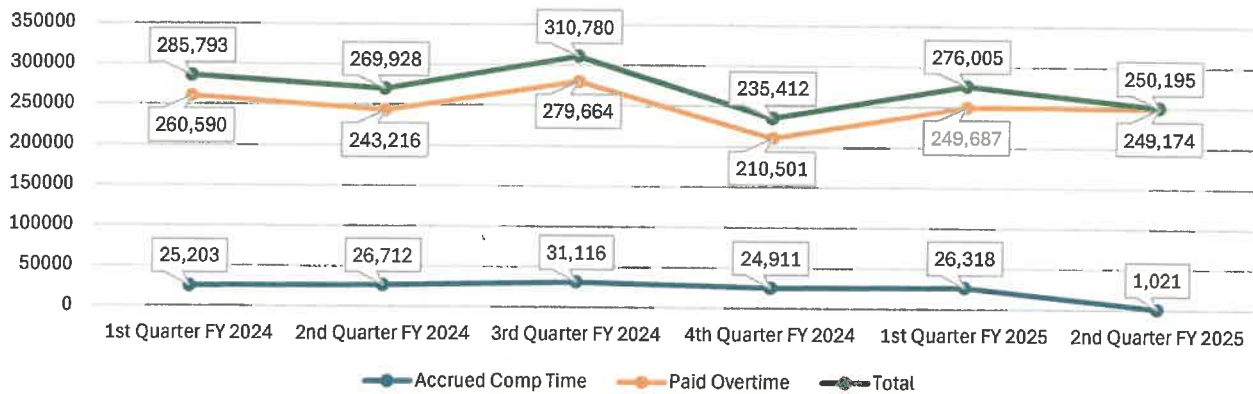
1. 24-Hour Coverage – \$1.84 million
2. Weekend & Holiday Coverage – \$808 thousand
3. Agency-Specific OT Code – \$638 thousand
4. Vacancy Coverage – \$306 thousand

REVIEWED: 
INFO ITEM: _____

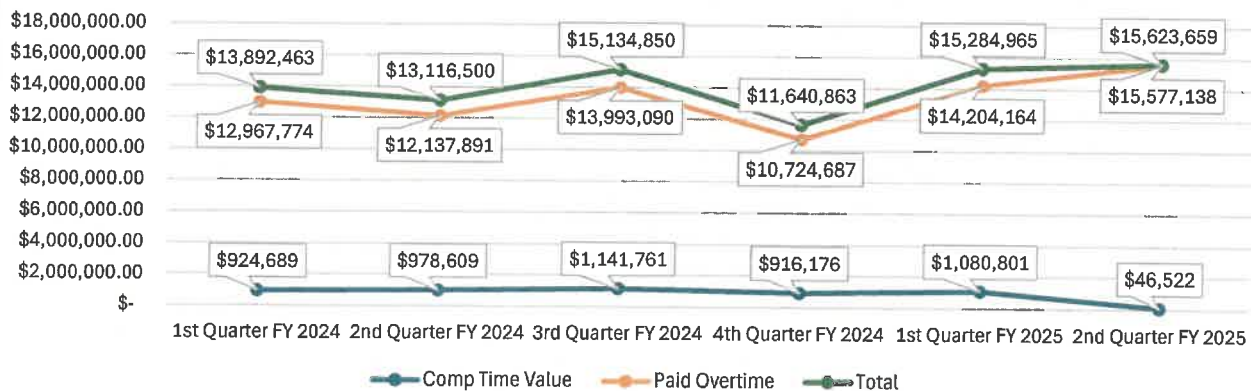
Department of Corrections Vacancy Rates



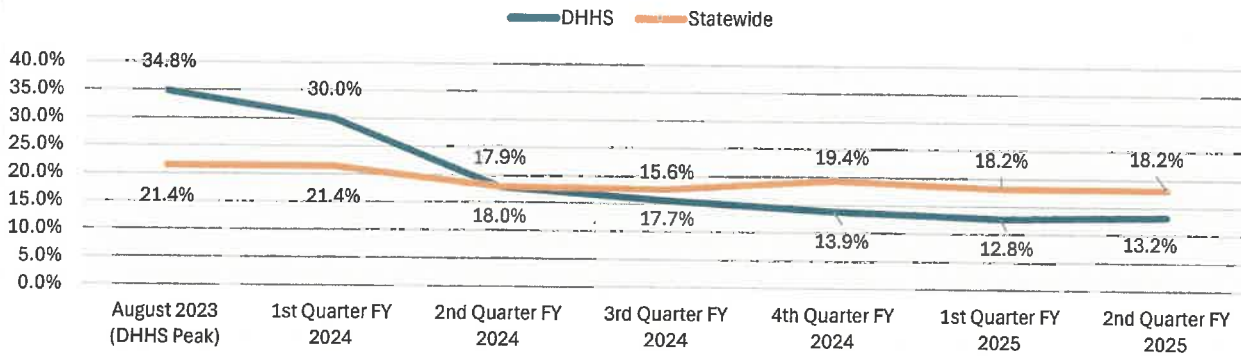
Department of Corrections Accrued Overtime & Comp Time (in Hours)



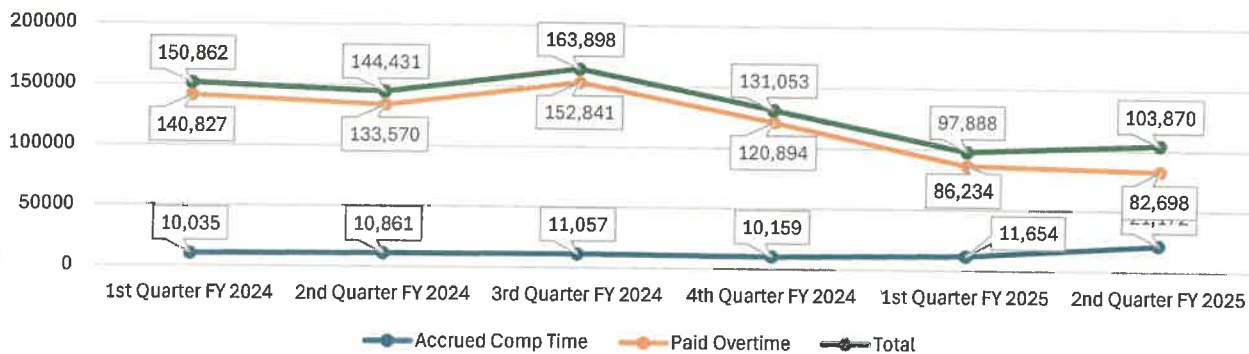
Department of Corrections Accrued Overtime & Comp Time (in Dollars)



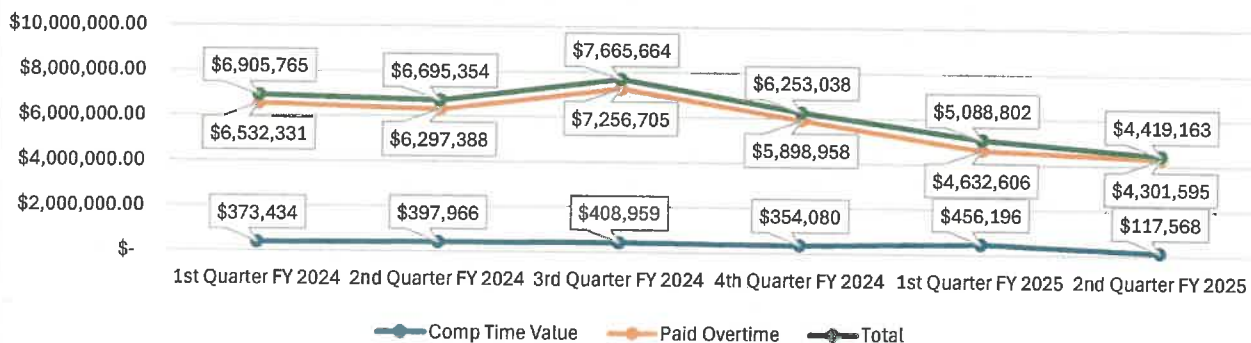
Department of Health & Human Services Vacancy Rates



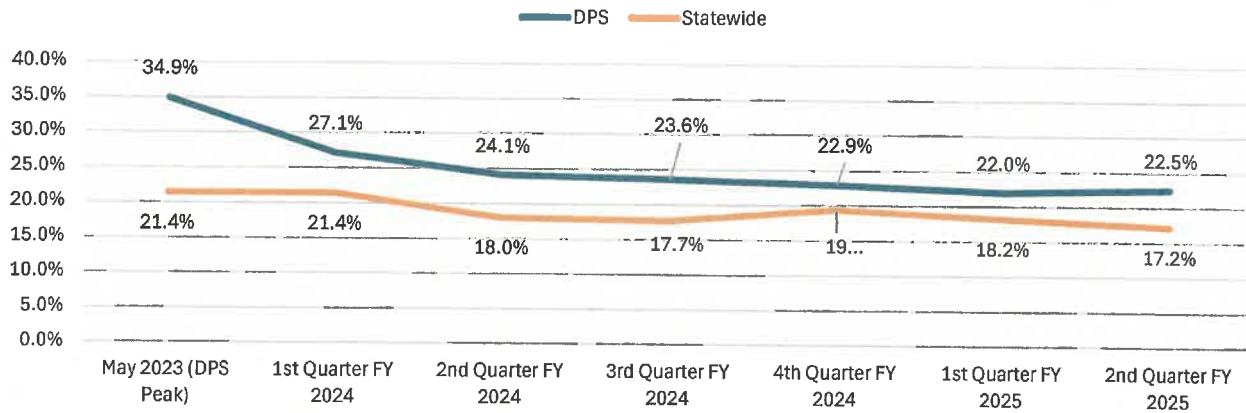
Department of Health & Human Services Accrued Overtime & Comp Time (in Hours)



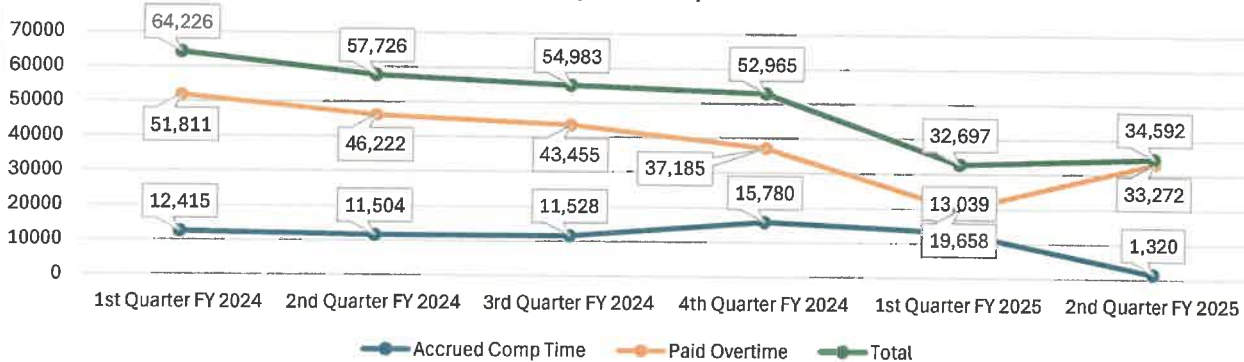
Department of Health & Human Services Accrued Overtime & Comp Time (in Dollars)



Department of Public Safety Vacancy Rates

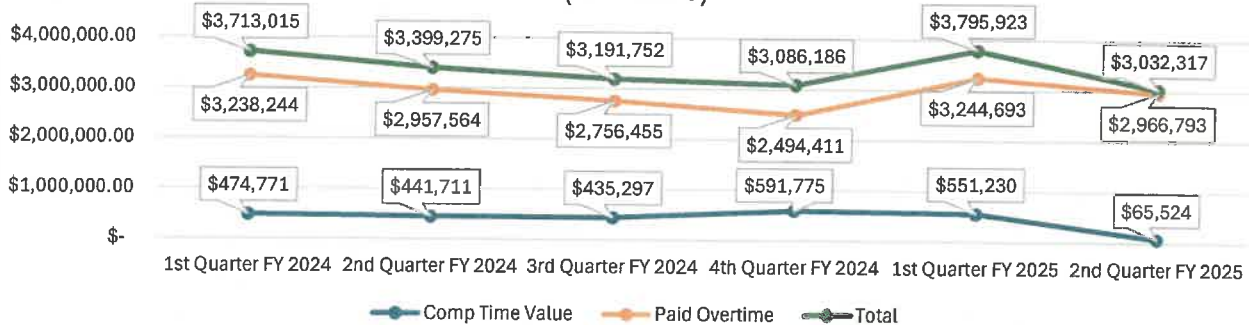


Department Public Safety Accrued Overtime & Comp Time (in Hours)

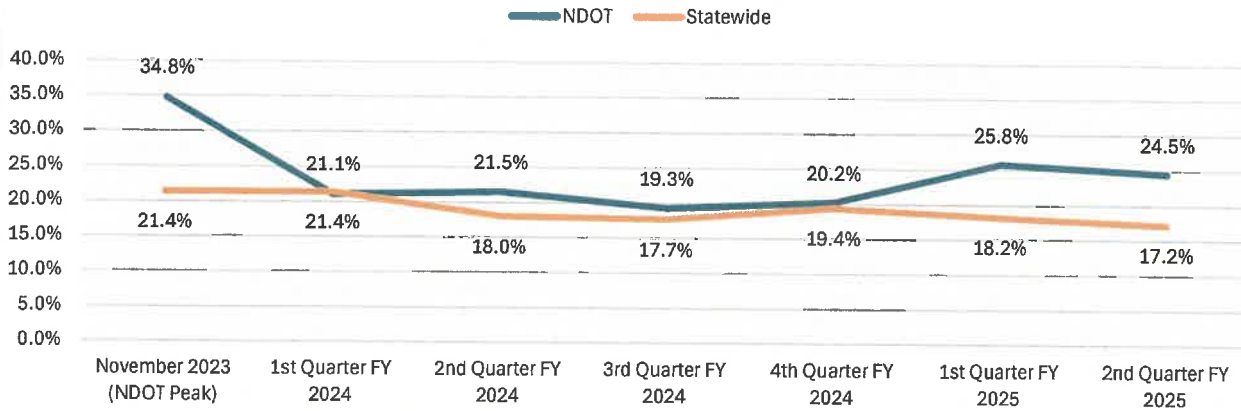


Department of Public Safety

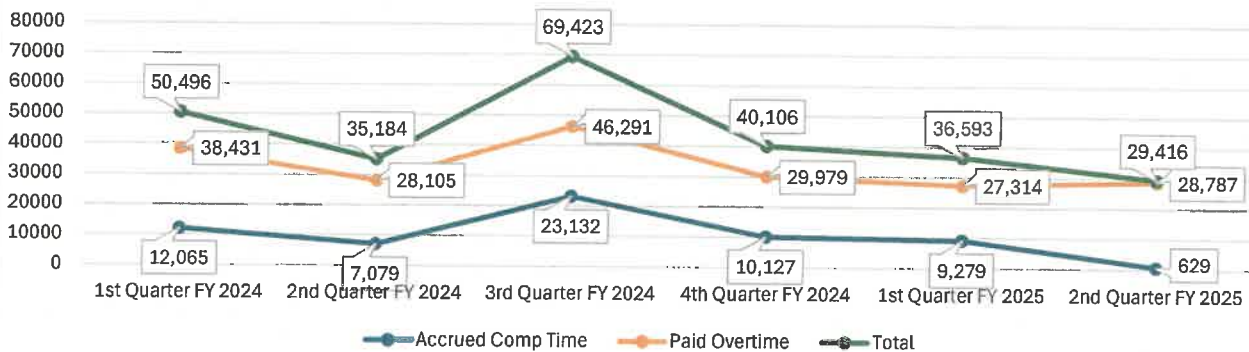
Accrued Overtime & Comp Time (in Dollars)



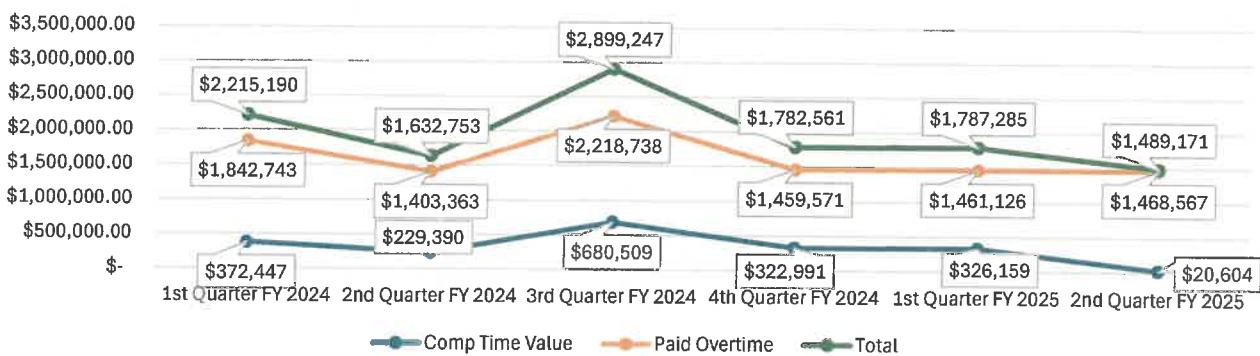
Department of Transportation Vacancy Rates



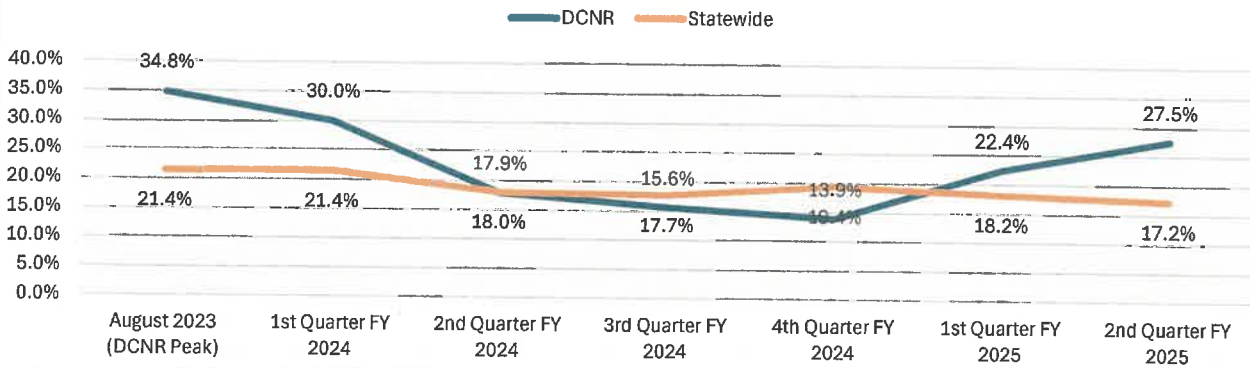
Department of Transportation Accrued Overtime & Comp Time (in Hours)



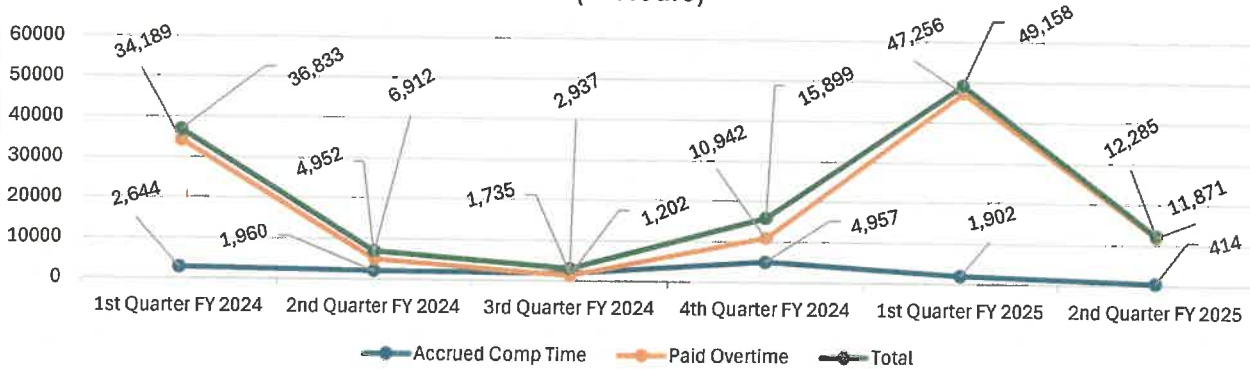
Department of Transportation Accrued Overtime & Comp Time (in Dollars)



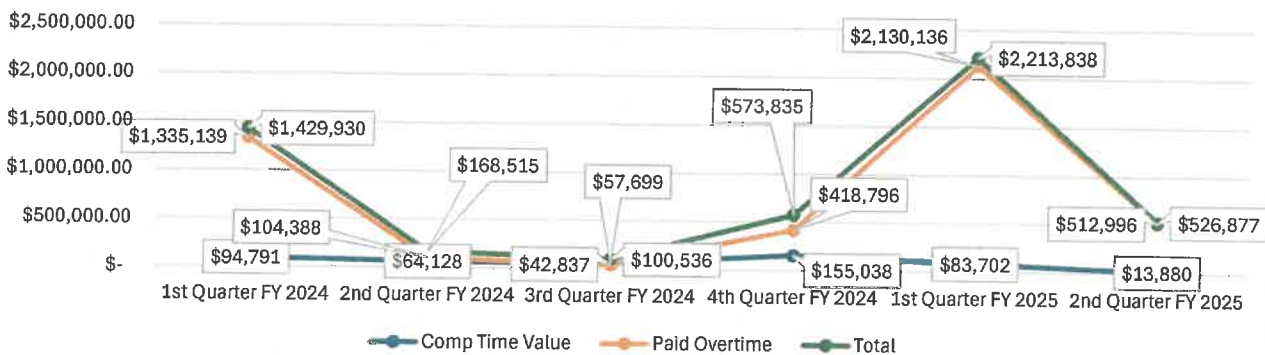
Department of Conservation & Natural Resources Vacancy Rates (With Seasonal Vacancies)



Department of Conservation & Natural Resources Accrued Overtime & Comp Time (in Hours)



Department of Conservation & Natural Resources Accrued Overtime & Comp Time (in Dollars)



OVERTIME/ACCRUED COMP USE BY DEPARTMENT

FISCAL YEAR 2025 SUMMARY (QTR 2)
NEVADA DEPARTMENT OF ADMINISTRATION

Tuesday, February 18, 2025

CUMULATIVE STATEWIDE TOTALS (QTR 2)

	2023	2024	2025
BASE PAY	\$511,726,944	\$566,289,934	\$685,245,739
OVERTIME PAY + ACCRUED COMP	\$37,769,085	\$53,895,933	\$54,704,211
TOTAL PAY	\$549,496,029	\$620,185,867	\$739,949,951
OT/COMP AS A SHARE OF TOTAL PAY	6.87%	8.69%	7.39%

Highest OT/Comp expenditures in dollars

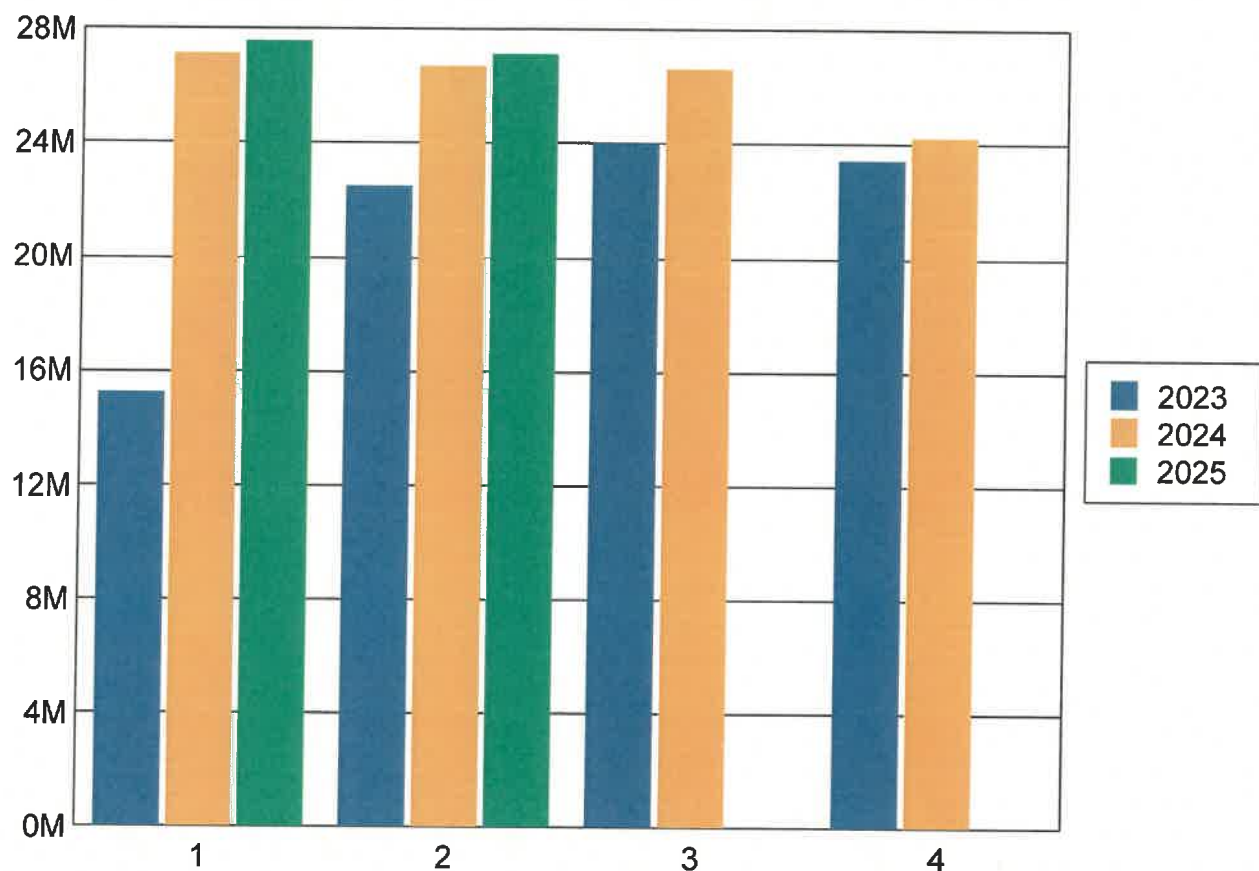
Agency Code	Department	Overtime and Accrued Comp	OT/Comp as a Share of Total Pay
44	DEPARTMENT OF CORRECTIONS	\$15,623,659	26.76%
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$4,419,163	4.08%
65	DEPARTMENT OF PUBLIC SAFETY	\$3,025,372	10.11%
80	DEPARTMENT OF TRANSPORTATION	\$1,489,170	4.36%
01	GOVERNOR'S OFFICE	\$657,212	8.49%

Highest percentages of OT/Comp as a share of Total Pay

Agency Code	Department	Overtime and Accrued Comp	OT/Comp as a Share of Total Pay
44	DEPARTMENT OF CORRECTIONS	\$15,623,659	26.76%
24	DEPARTMENT OF VETERANS SERVICE	\$516,554	13.27%
65	DEPARTMENT OF PUBLIC SAFETY	\$3,025,372	10.11%
01	GOVERNOR'S OFFICE	\$657,212	8.49%
06	CONTROLLER'S OFFICE	\$59,400	6.30%



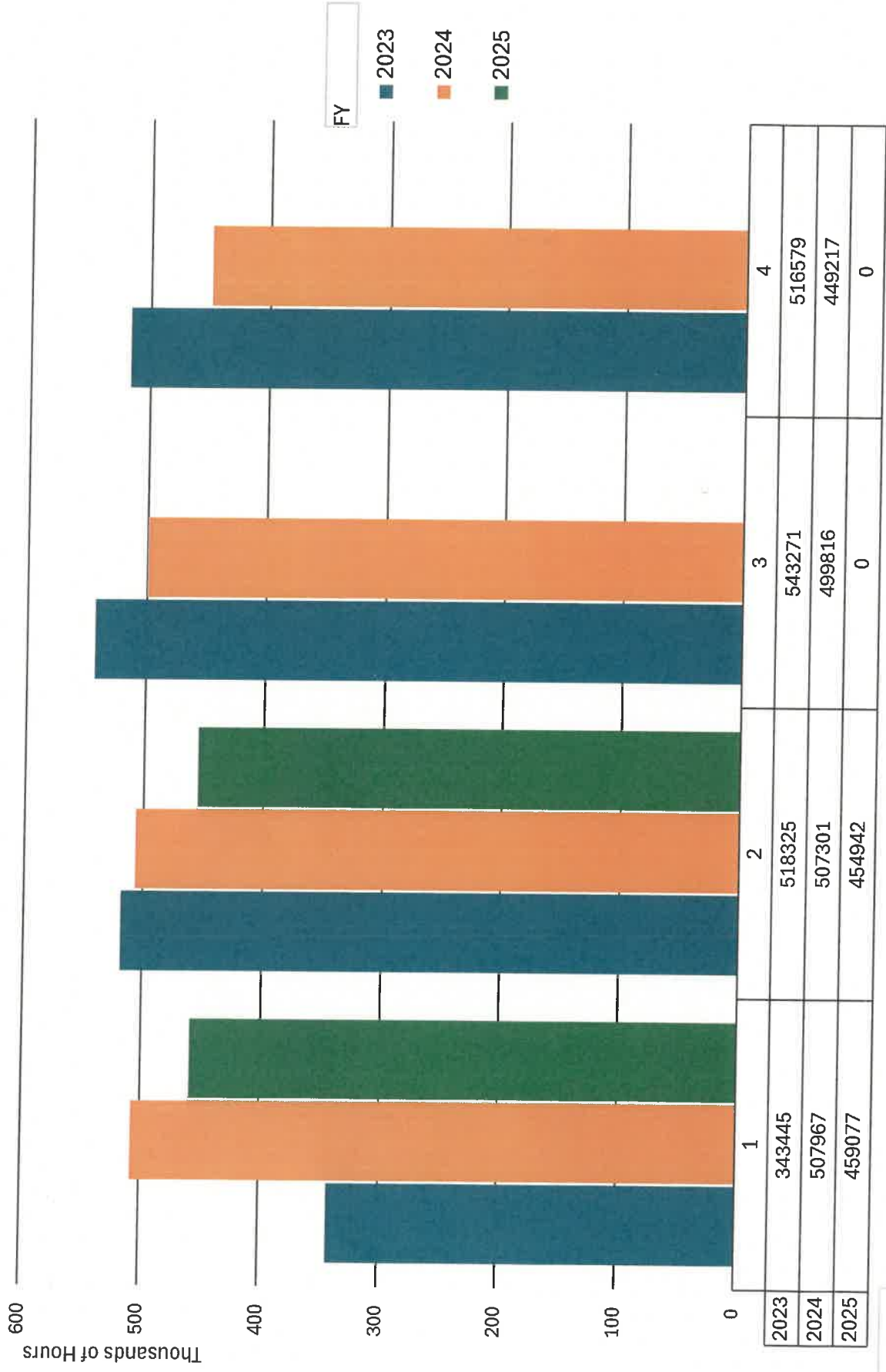
Statewide OT/Comp Distribution by Quarter



	Q1 Base Pay	Q2 Base Pay	Q3 Base Pay	Q4 Base Pay
2023	\$234,541,901	\$277,185,043	\$245,368,904	\$294,573,720
2024	\$255,348,171	\$310,941,764	\$318,530,954	\$307,600,715
2025	\$348,101,373	\$337,144,367	\$0	\$0

Sum of Amount

Statewide OT Hours Distribution by Quarter



OVERTIME/ACCRUED COMP USE BY DEPARTMENT

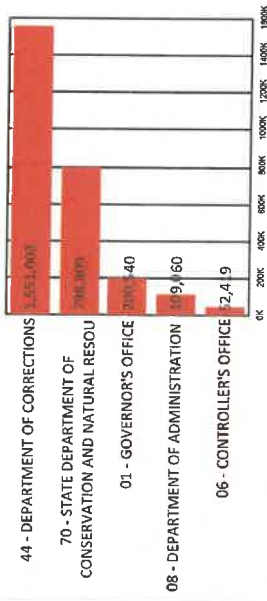
FISCAL YEAR 2025 QUARTERLY ANALYSIS vs FY2024

NEVADA DEPARTMENT OF ADMINISTRATION

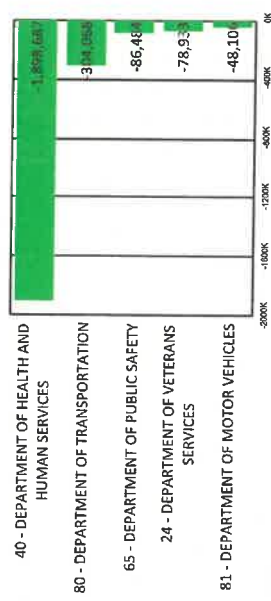
Tuesday, February 18, 2025

FY2025 - QTR1

Greatest increases in OT/Comp expenditures vs FY2024

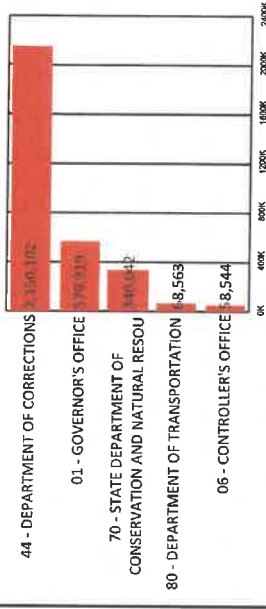


Greatest reductions in OT/Comp expenditure vs FY2024

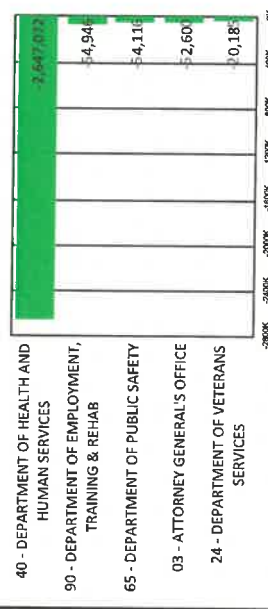


FY2025 - QTR2

Greatest increases in OT/Comp expenditures vs FY2024

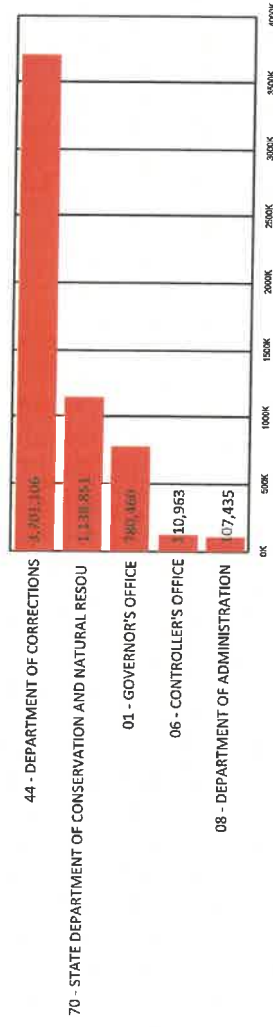


Greatest reductions in OT/Comp expenditure vs FY2024

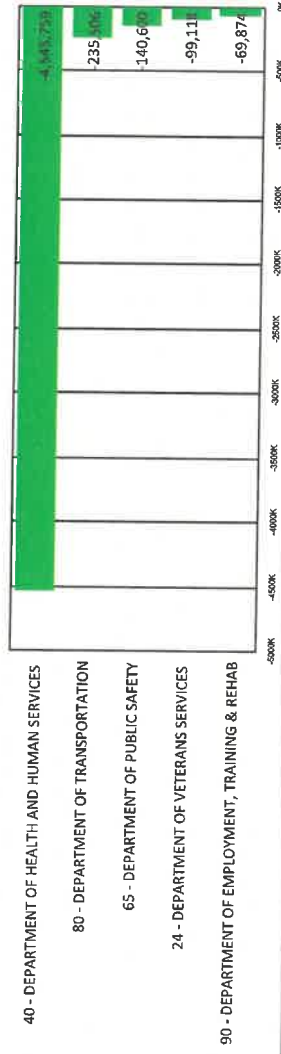


FY2025 - YEAR-TO-DATE TOTALS

Greatest increases in OT/Comp expenditures vs FY2024



Greatest reductions in OT/Comp expenditure vs FY2024



OVERTIME/ACCRUED COMP USE BY DEPARTMENT

FISCAL YEAR 2025 QUARTERLY DETAILED ANALYSIS

NEVADA DEPARTMENT OF ADMINISTRATION

Tuesday, February 18, 2025

	FY2025QTR1				FY2025QTR2				FY2025 QTR1-QTR2			
	Overtime Pay and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/ Comp versus FY2024	Overtime Pay and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/ Comp versus FY2024	Overtime Pay and Accrued Comp (YTD)	Total Pay (YTD)	OT/Comp as a Share of Total Pay (YTD)	Difference in OT Pay/Comp versus FY2024 (YTD)
01 - GOVERNOR'S OFFICE	\$310,426	\$7,904,936	3.93%	\$200,540	\$657,212	\$7,741,050	8.49%	\$579,919	\$967,638.03	\$15,645,985.95	6.18%	\$780,460
02 - LIEUTENANT GOVERNOR'S OFFICE	\$0	\$186,902	0.00%	\$0	\$0	\$172,837	0.00%	\$0	\$0.00	\$359,739.04	0.00%	\$0
03 - ATTORNEY GENERAL'S OFFICE	\$78,482	\$9,538,659	0.82%	\$10,434	\$15,080	\$8,885,524	0.17%	\$-52,600	\$93,561.07	\$18,424,183.36	0.51%	\$-42,166
04 - SECRETARY OF STATE'S OFFICE	\$26,268	\$2,663,011	0.99%	\$6,859	\$48,681	\$2,519,319	1.93%	\$45,547	\$74,948.73	\$5,182,329.98	1.45%	\$52,406
05 - TREASURER'S OFFICE	\$20,974	\$1,163,904	1.80%	\$4,654	\$8,968	\$1,049,539	0.85%	\$-12,928	\$29,942.08	\$2,213,443.06	1.35%	\$-8,274
06 - CONTROLLER'S OFFICE	\$53,663	\$979,006	5.48%	\$52,419	\$59,400	\$942,541	6.30%	\$58,544	\$113,062.06	\$1,921,546.99	5.88%	\$110,963
08 - DEPARTMENT OF ADMINISTRATION	\$159,704	\$7,428,671	2.15%	\$109,060	\$64,369	\$7,538,258	0.85%	\$-1,625	\$224,072.91	\$14,966,928.54	1.50%	\$107,435
10 - DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS	\$6,312	\$2,061,567	0.31%	\$3,505	\$7,340	\$1,958,070	0.37%	\$-773	\$13,652.82	\$4,019,637.31	0.34%	\$2,732
11 - DEPARTMENT OF INDIGENT DEFENSE SERVICES	\$0	\$378,146	0.00%	\$0	\$0	\$305,464	0.00%	\$-1,303	\$0.00	\$883,609.39	0.00%	\$-1,303
12 - GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	\$126	\$958,794	0.01%	\$126	\$0	\$862,093	0.00%	\$0	\$125.63	\$1,820,887.15	0.01%	\$126
13 - DEPARTMENT OF TAXATION	\$29,596	\$6,322,918	0.47%	\$29,346	\$0	\$5,906,311	0.00%	\$-1,481	\$29,595.63	\$12,229,228.70	0.24%	\$27,865
14 - DEPARTMENT OF NATIVE AFFAIRS	\$0	\$72,171	0.00%	\$0	\$0	\$80,493	0.00%	\$0	\$0.00	\$152,664.31	0.00%	\$0
15 - COMMISSION ON ETHICS	\$0	\$146,826	0.00%	\$0	\$0	\$136,704	0.00%	\$0	\$0.00	\$283,530.14	0.00%	\$0
16 - DEPARTMENT OF SENTENCING POLICY	\$0	\$138,658	0.00%	\$0	\$0	\$127,992	0.00%	\$0	\$0.00	\$266,650.00	0.00%	\$0
22 - JUDICIAL DISCIPLINE COMMISSION	\$0	\$179,639	0.00%	\$0	\$0	\$165,821	0.00%	\$0	\$0.00	\$345,460.00	0.00%	\$0
23 - COMMISSION ON PEACE OFFICER STANDARDS & TRAINING	\$0	\$323,029	0.00%	\$0	\$0	\$298,850	0.00%	\$0	\$0.00	\$621,878.72	0.00%	\$0
24 - DEPARTMENT OF VETERANS SERVICES	\$429,518	\$4,036,012	10.64%	\$-78,933	\$516,554	\$3,893,162	13.27%	\$-20,185	\$946,072.56	\$7,929,174.19	11.93%	\$-99,118
27 - CANNABIS COMPLIANCE BOARD	\$968	\$1,666,234	0.06%	\$-15,748	\$12,288	\$1,593,826	0.77%	\$2,108	\$13,255.71	\$3,260,059.56	0.41%	\$-13,639
30 - DEPARTMENT OF EDUCATION	\$83,149	\$4,145,989	2.01%	\$43,831	\$31,773	\$3,758,773	0.85%	\$5,089	\$114,922.33	\$7,904,762.51	1.45%	\$48,920
31 - STATE PUBLIC CHARTER SCHOOL AUTHORITY	\$19,425	\$789,001	2.46%	\$13,970	\$9,840	\$717,243	1.37%	\$-6,902	\$29,265.62	\$1,506,243.97	1.94%	\$7,068
40 - DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$4,230,328	\$113,280,162	3.73%	\$-1,898,687	\$4,419,163	\$108,387,206	4.08%	\$-2,647,072	\$8,649,491.22	\$21,667,368.38	3.90%	\$-4,545,759
43 - ADJUTANT GENERAL	\$133,726	\$3,444,588	3.88%	\$-20,907	\$110,459	\$3,256,599	3.39%	\$689	\$244,185.08	\$6,701,187.04	3.64%	\$-20,218
44 - DEPARTMENT OF CORRECTIONS	\$14,234,408	\$59,696,708	23.84%	\$1,551,003	\$15,623,659	\$58,393,354	26.76%	\$2,150,102	\$29,858,067.09	\$18,090,061.50	25.28%	\$3,701,106
50 - COMMISSION ON MINERAL RESOURCES	\$14,836	\$321,106	4.62%	\$7,534	\$50	\$262,325	0.02%	\$50	\$14,885.88	\$583,430.91	2.55%	\$7,584
55 - STATE DEPARTMENT OF AGRICULTURE	\$3,119	\$2,758,393	0.11%	\$-7,226	\$5,275	\$2,614,058	0.20%	\$2,011	\$8,394.03	\$5,372,451.58	0.16%	\$-5,215
58 - PUBLIC UTILITIES COMMISSION	\$0	\$2,680,226	0.00%	\$0	\$0	\$2,552,913	0.00%	\$0	\$0.00	\$5,233,138.84	0.00%	\$0
61 - GAMING CONTROL BOARD	\$142,639	\$8,476,524	1.68%	\$13,560	\$172,792	\$7,906,582	2.19%	\$8,977	\$315,431.22	\$16,383,105.65	1.93%	\$22,538
65 - DEPARTMENT OF PUBLIC SAFETY	\$3,215,000	\$28,691,381	11.21%	\$-86,484	\$3,025,372	\$29,923,283	10.11%	\$-54,116	\$6,240,372.15	\$58,614,663.37	10.65%	\$-140,600
69 - COLORADO RIVER COMMISSION	\$3,563	\$945,887	0.38%	\$-1,941	\$4,146	\$939,856	0.44%	\$2,318	\$7,709.33	\$1,885,743.17	0.41%	\$377
70 - STATE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES	\$2,141,946	\$17,295,370	12.38%	\$798,809	\$456,048	\$15,499,113	2.94%	\$340,042	\$2,597,994.13	\$32,794,482.47	7.92%	\$1,138,851
72 - DEPARTMENT OF WILDLIFE	\$80,030	\$4,910,750	1.63%	\$32,205	\$70,829	\$4,435,522	1.60%	\$28,531	\$150,859.04	\$9,346,271.43	1.61%	\$60,736
74 - DEPARTMENT OF BUSINESS AND INDUSTRY	\$57,214	\$12,539,904	0.46%	\$23	\$46,298	\$11,611,385	0.40%	\$-4,163	\$103,511.53	\$24,151,288.99	0.43%	\$-4,141
80 - DEPARTMENT OF TRANSPORTATION	\$1,469,215	\$33,686,268	4.36%	\$-304,068	\$1,489,170	\$34,176,367	4.36%	\$68,563	\$2,958,385.16	\$67,862,634.95	4.36%	\$-235,506
81 - DEPARTMENT OF MOTOR VEHICLES	\$6,651	\$18,509,138	0.04%	\$-48,106	\$3,235	\$18,869,419	0.02%	\$-15,272	\$9,885,89.37	\$37,856.85	0.03%	\$-63,379
90 - DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	\$628,330	\$16,240,370	3.87%	\$-14,929	\$262,722	\$15,785,080	1.66%	\$-54,946	\$891,051.92	\$32,025,449.50	2.78%	\$-69,874
95 - PUBLIC EMPLOYEES' BENEFITS PROGRAM	\$3,873	\$575,159	0.67%	\$-1,677	\$0	\$526,152	0.00%	\$-8,040	\$3,872.61	\$1,101,311.09	0.35%	\$-9,718
96 - SILVER STATE HEALTH INSURANCE EXCHANGE	\$0	\$548,854	0.00%	\$-843	\$0	\$472,009	0.00%	\$-1,133	\$0.00	\$1,020,862.32	0.00%	\$-1,977
Total	\$27,583,487	\$375,684,860	7.34%	\$398,326	\$27,120,725	\$364,265,091	7.45%	\$409,952	\$54,704,211	\$739,949,951	7.39%	\$808,279

	FY 2023 QTR1-QTR2				FY 2024 QTR1-QTR2				FY 2025 QTR1-QTR2			
	Overtime and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/Comp vs Prior Fiscal Year	Overtime and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/Comp vs Prior Fiscal Year	Overtime and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/Comp vs Prior Fiscal Year
01 - GOVERNOR'S OFFICE	\$254,623	\$5,399,208	4.72%	\$200,085	\$187,178	\$12,667,213	1.48%	\$-67,445	\$967,638	\$15,645,986	6.18%	\$780,460
02 - LIEUTENANT GOVERNOR'S OFFICE	\$0	\$247,676	0.00%	\$0	\$0	\$315,587	0.00%	\$0	\$0	\$359,739	0.00%	\$0
03 - ATTORNEY GENERAL'S OFFICE	\$36,431	\$13,741,989	0.27%	\$-15,746	\$135,727	\$15,636,712	0.87%	\$99,205	\$93,561	\$18,424,183	0.51%	\$42,166
04 - SECRETARY OF STATE'S OFFICE	\$87,726	\$3,439,066	2.55%	\$43,212	\$22,543	\$3,958,645	0.57%	\$-65,183	\$74,949	\$5,182,330	1.45%	\$52,406
05 - TREASURER'S OFFICE	\$3,505	\$1,374,072	0.26%	\$3,505	\$38,216	\$1,681,061	2.27%	\$34,712	\$29,942	\$2,213,443	1.35%	\$-8,274
06 - CONTROLLER'S OFFICE	\$294	\$1,466,460	0.02%	\$-47,395	\$2,099	\$1,569,698	0.13%	\$1,805	\$113,062	\$1,921,547	5.88%	\$110,963
08 - DEPARTMENT OF ADMINISTRATION	\$211,854	\$16,093,381	1.32%	\$53,939	\$116,638	\$12,031,557	0.97%	\$-95,216	\$224,073	\$14,966,929	1.50%	\$107,435
09 - JUDICIAL BRANCH	\$19,223	\$15,306,733	0.13%	\$3,495	\$0	\$0	0.32%	\$-8,440	\$0	\$0	0.00%	\$0
10 - DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS	\$9,577	\$2,907,277	0.33%	\$-711	\$10,921	\$3,397,627	0.21%	\$1,344	\$13,653	\$4,019,637	0.34%	\$2,732
11 - DEPARTMENT OF INDIGENT DEFENSE SERVICES	\$0	\$834,720	0.00%	\$0	\$1,303	\$628,510	0.00%	\$1,303	\$0	\$683,609	0.00%	\$-1,303
12 - GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	\$570	\$1,440,588	0.04%	\$570	\$0	\$1,594,505	0.00%	\$-570	\$126	\$1,820,887	0.01%	\$126
13 - DEPARTMENT OF TAXATION	\$7,647	\$9,096,024	0.08%	\$7,450	\$1,730	\$10,786,155	0.02%	\$-5,917	\$29,596	\$12,229,229	0.24%	\$27,865
14 - DEPARTMENT OF NATIVE AFFAIRS	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%	\$0	\$0	\$152,664	0.00%	\$0
15 - COMMISSION ON ETHICS	\$0	\$245,782	0.00%	\$0	\$0	\$264,293	0.00%	\$0	\$0	\$283,530	0.00%	\$0
16 - DEPARTMENT OF SENTENCING POLICY	\$0	\$164,205	0.00%	\$0	\$0	\$184,555	0.00%	\$0	\$0	\$266,650	0.00%	\$0
22 - JUDICIAL DISCIPLINE COMMISSION	\$0	\$273,110	0.00%	\$0	\$0	\$308,293	0.00%	\$0	\$0	\$345,460	0.00%	\$0
23 - COMMISSION ON PEACE OFFICER STANDARDS & TRAINING	\$0	\$471,523	0.00%	\$0	\$0	\$529,785	0.00%	\$0	\$0	\$621,879	0.00%	\$0
24 - DEPARTMENT OF VETERANS SERVICES	\$1,045,218	\$6,379,521	16.38%	\$-66,112	\$1,045,191	\$7,166,539	14.58%	\$-27	\$946,073	\$7,929,174	11.93%	\$-99,118
27 - CANNABIS COMPLIANCE BOARD	\$4,243	\$2,227,052	0.19%	\$-7,555	\$26,895	\$2,722,213	0.98%	\$22,652	\$13,256	\$3,260,060	0.41%	\$-13,639
30 - DEPARTMENT OF EDUCATION	\$48,764	\$5,970,547	0.82%	\$-11,066	\$66,002	\$6,712,901	0.98%	\$17,238	\$114,922	\$7,904,763	1.45%	\$48,920
31 - STATE PUBLIC CHARTER SCHOOL AUTHORITY	\$18,197	\$952,038	1.91%	\$-10,299	\$22,137	\$1,068,959	2.08%	\$4,000	\$29,266	\$1,506,244	1.94%	\$7,068
40 - DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$9,310,155	\$161,896,880	5.75%	\$-759,273	\$13,195,251	\$186,966,894	7.06%	\$3,885,096	\$8,649,491	\$221,667,368	3.90%	\$-4,545,759
43 - ADJUTANT GENERAL	\$134,045	\$4,420,955	3.03%	\$-179,583	\$264,403	\$5,130,491	5.15%	\$130,358	\$244,185	\$6,701,187	3.64%	\$-20,218
44 - DEPARTMENT OF CORRECTIONS	\$16,340,052	\$76,988,051	21.22%	\$2,297,484	\$26,156,961	\$96,941,794	26.98%	\$9,816,910	\$29,858,067	\$118,090,062	25.28%	\$3,701,106
50 - COMMISSION ON MINERAL RESOURCES	\$3,538	\$371,488	0.95%	\$-10,238	\$7,302	\$432,452	1.69%	\$3,764	\$14,886	\$583,431	2.55%	\$7,584
55 - DEPARTMENT OF AGRICULTURE	\$15,069	\$4,282,363	0.35%	\$11,289	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%	\$0
55 - STATE DEPARTMENT OF AGRICULTURE	\$0	\$0	0.00%	\$0	\$13,609	\$4,896,864	0.28%	\$-1,459	\$8,394	\$5,372,452	0.16%	\$-5,215
58 - PUBLIC UTILITIES COMMISSION	\$0	\$3,937,380	0.00%	\$0	\$0	\$4,346,119	0.00%	\$0	\$0	\$5,233,139	0.00%	\$0
61 - GAMING CONTROL BOARD	\$250,913	\$12,860,132	1.95%	\$22,540	\$292,894	\$14,173,296	2.07%	\$41,981	\$315,431	\$16,383,106	1.93%	\$22,538
65 - DEPARTMENT OF PUBLIC SAFETY	\$4,149,971	\$41,441,442	10.01%	\$30,662	\$6,380,973	\$48,986,779	13.03%	\$2,231,002	\$6,240,372	\$58,614,663	10.65%	\$-140,600
69 - COLORADO RIVER COMMISSION	\$6,626	\$1,499,543	0.44%	\$3,416	\$7,333	\$1,568,036	0.47%	\$707	\$7,709	\$1,885,743	0.41%	\$377
70 - DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$906,776	\$22,759,876	3.98%	\$-612,327	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%	\$0
70 - STATE DEPARTMENT OF CONSERVATION AND NATURAL	\$0	\$0	0.00%	\$0	\$1,459,143	\$25,817,713	5.65%	\$552,367	\$2,597,994	\$32,794,482	7.92%	\$1,138,851
72 - DEPARTMENT OF WILDLIFE	\$139,739	\$7,709,049	1.81%	\$20,040	\$90,123	\$8,365,405	1.08%	\$-49,617	\$150,859	\$9,346,271	1.61%	\$60,736
74 - DEPARTMENT OF BUSINESS AND INDUSTRY	\$126,226	\$17,933,043	0.70%	\$58,896	\$107,652	\$20,475,850	0.53%	\$-18,574	\$103,512	\$24,151,289	0.43%	\$-4,141
80 - DEPARTMENT OF TRANSPORTATION	\$2,430,028	\$50,518,084	4.81%	\$85,700	\$3,193,891	\$57,463,377	5.56%	\$763,863	\$2,958,385	\$67,862,635	4.36%	\$-235,506
81 - DEPARTMENT OF MOTOR VEHICLES	\$986,123	\$27,549,552	3.58%	\$-128,549	\$73,765	\$31,164,046	0.24%	\$-912,859	\$9,886	\$37,378,557	0.03%	\$-63,379
90 - DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	\$1,218,045	\$25,706,651	4.74%	\$-473,947	\$960,926	\$29,047,092	3.31%	\$-257,119	\$891,052	\$32,025,450	2.78%	\$-69,874
95 - PUBLIC EMPLOYEES' BENEFITS PROGRAM	\$2,446	\$757,134	0.32%	\$2,446	\$13,590	\$831,610	1.65%	\$11,145	\$3,873	\$1,101,311	0.35%	\$-9,718
96 - SILVER STATE HEALTH INSURANCE EXCHANGE	\$1,462	\$783,378	0.19%	\$1,462	\$1,977	\$853,250	0.23%	\$515	\$0	\$1,020,862	0.00%	\$-1,977
Total	\$37,769,085	\$49,496,028.86	6.87%	\$523,279	\$53,895,933	\$20,185,867.10	8.65%	\$16,137,631	\$54,704,211	\$79,949,950.91	7.39%	\$808,279

Dept	Code	Organization	Base Pay	Accrued Comp Hours	Dollars	Paid Overtime Hours2	Total Hours4	Total Dollars4	Code5	Reason	Accrued Comp Hours7	Dollars8	Paid Overtime Hours9	Total Dollars10	Total Hours11	Total Dollars12
400 - DEPT OF HEALTH AND HUMAN SERV	3055	HR-PATIENT PROTECTION COMMISSIO	\$43,904.80	0:00	\$0.00	0:00	0:00	\$0.00	1	ACCIDENT'S	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
400 - DEPT OF HEALTH AND HUMAN SERV	3060	HR-FUND FOR RESILIENT NEVADA	\$136,300.80	0:00	\$0.00	0:00	0:00	\$0.00	2	ACCT/FISCAL	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
400 - DEPT OF HEALTH AND HUMAN SERV	3150	HR-ADMINISTRATION	\$384,583.82	0:00	\$0.00	0:00	0:00	\$0.00	3	ADMIN	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
400 - DEPT OF HEALTH AND HUMAN SERV	3154	HR-DEVELOPMENTAL DISABILITIES	\$69,898.04	0:00	\$0.00	0:00	0:00	\$0.00	4	ADMIN SUPPRT	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
400 - DEPT OF HEALTH AND HUMAN SERV	3195	HR-GRANTS MANAGEMENT UNIT	\$101,305.76	0:00:00	\$0.00	0:00	0:00:00	\$0.00	5	BACKLOG REDU	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
400 - DEPT OF HEALTH AND HUMAN SERV	3203	HR-DATA ANALYTICS	\$497,205.04	0:00:00	\$0.00	0:00:00	0:00:00	\$0.00	6	BUDGET PREP	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
400 - DEPT OF HEALTH AND HUMAN SERV	3204	HR-CONSUMER HEALTH ASSISTANCE	\$0.00	0:00	\$0.00	0:00	0:00	\$0.00	9	CONFERENCES	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
400 - DEPT OF HEALTH AND HUMAN SERV	3261	HR-HEALTHY NV FUND ADMIN	\$0.00	0:00	\$0.00	0:00	0:00	\$0.00	13	COVER-HOUWK	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
400 - DEPT OF HEALTH AND HUMAN SERV	3266	HR-DISABILITY SERVICES	\$0.00	0:00	\$0.00	0:00	0:00	\$0.00	15	COVER-SICK	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
400 - DEPT OF HEALTH AND HUMAN SERV	3276	HR-IDEA PART C COMPLIANCE	\$180,971.92	0:00	\$0.00	11:45	11:45	\$4,436.26	17	COVER-VACANT	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
400 - DEPT OF HEALTH AND HUMAN SERV									18	EMERGENCIES	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
400 - DEPT OF HEALTH AND HUMAN SERV									19	INVESTIGATE	0:00	\$0.00	20:45	\$1,448.89	20:45	\$1,448.89
400 - DEPT OF HEALTH AND HUMAN SERV									20	MEETINGS	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
400 - DEPT OF HEALTH AND HUMAN SERV									21	OFFICE SPRT	0:00	\$0.00	4:15	\$334.79	4:15	\$334.79
400 - DEPT OF HEALTH AND HUMAN SERV									22	PERSONNEL	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
400 - DEPT OF HEALTH AND HUMAN SERV									23	PROGRAM DEAD	0:00	\$0.00	22:30	\$1,644.93	22:30	\$1,644.93
400 - DEPT OF HEALTH AND HUMAN SERV									24	SITE REPAIR	0:00:00	\$0.00	0:00:00	\$0.00	0:00:00	\$0.00
400 - DEPT OF HEALTH AND HUMAN SERV									25	SPECIAL EVNT	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
400 - DEPT OF HEALTH AND HUMAN SERV									26	STAFF MEET	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
400 - DEPT OF HEALTH AND HUMAN SERV									27	TRAINING	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
400 - DEPT OF HEALTH AND HUMAN SERV									28	TRAIN PERSON	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
400 - DEPT OF HEALTH AND HUMAN SERV									29	TRAVEL	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
400 - DEPT OF HEALTH AND HUMAN SERV									30	WORKLOAD	0:00	\$0.00	12:15:00	\$1,007.85	12:15:00	\$1,007.85
400 - DEPT OF HEALTH AND HUMAN SERV									31	WORKSHOPS	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
400 - DEPT OF HEALTH AND HUMAN SERV									33	COVID-19	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
400 - DEPT OF HEALTH AND HUMAN SERV									98	AGENCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
400 - DEPT OF HEALTH AND HUMAN SERV									98	AGENCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
400 - DEPT OF HEALTH AND HUMAN SERV											0:00	\$0.00	0:00	\$0.00	0:00	\$0.00

400 DEPT OF HEALTH AND HUMAN SERV

[illegible]

Dyck	Code	Organization	Base Pay	Accrued Comp Hours	Dollars	Paid Overtime Hours	Total Hours	Total Dollars	Code	Reason	Accrued Comp Hours	Dollars	Paid Overtime Hours	Total Hours	Total Dollars
407 - DIV OF WELFARE&SUPPORTIVE SVCS	3149		\$283,599.38	0.00	\$0.00	0.00	0.00	\$0.00	1	ACCIDENTS	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS	3228	HR-WELFARE ADMINISTRATION	\$4,718,690.09	0.00	\$0.00	952.25	952.25	\$95,744.95	2	ACT/FISCAL	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS	3233	HR-WELFARE FIELD SERVICES	\$25,588,655.93	0.00	\$0.00	4231.40	4231.40	\$237,804.23	3	ADMIN	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS	3238	HR-CHILD SPRT ENFORCEMENT PRG	\$1,573,637.90	0.00	\$0.00	23.30	23.30	\$3,183.38	4	ADMIN SUPPT	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS	3267	HR-CHILD CARE ASSIST & DEVEL	\$453,819.57	0.00	\$0.00	15.50	15.50	\$951.34	5	BACKLOG REDU	0.00	\$0.00	13.00	13.00	\$7,761.08
407 - DIV OF WELFARE&SUPPORTIVE SVCS	4862	HR-ENERGY ASSISTANCE - WELFARE	\$349,247.81	0.00	\$0.00	0.00	0.00	\$0.00	6	BUDGET PREP	0.00	\$0.00	13.00	13.00	\$128.44
407 - DIV OF WELFARE&SUPPORTIVE SVCS									7	CLIENT MEET	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									8	CLIENT SVCS	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									9	CONFERENCES	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									10	COURT	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									11	COVER-ALMIL	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									12	COVER-24 HR	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									13	COVER-HOURLY	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									15	COVER-SICK	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									17	COVER-VACANT	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									18	EMERGENCIES	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									19	INVESTIGATE	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									20	MEETINGS	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									21	OFFICE SPRT	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									22	PERSONNEL	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									23	PROGRAM DEAD	0.00	\$0.00	10.20	10.20	\$8,792.34
407 - DIV OF WELFARE&SUPPORTIVE SVCS									24	SITE REPAIR	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									25	SPECIAL EVNT	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									26	STAFF MEET	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									27	TRAINING	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									28	TRAIN-PERSON	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									29	TRAVEL	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									30	WORKLOAD	0.00	\$0.00	89.05	89.05	\$5,176.23
407 - DIV OF WELFARE&SUPPORTIVE SVCS									31	WORKSHOPS	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									32	SHIFT TRADE	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									50	AGENCY DEFINE	0.00	\$0.00	23.00	23.00	\$106,435.25
407 - DIV OF WELFARE&SUPPORTIVE SVCS									51	AGENCY DEFINE	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									52	AGENCY DEFINE	0.00	\$0.00	17.15	17.15	\$180,066.87
407 - DIV OF WELFARE&SUPPORTIVE SVCS									53	AGENCY DEFINE	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									54	AGENCY DEFINE	0.00	\$0.00	3.15	3.15	\$178.88
407 - DIV OF WELFARE&SUPPORTIVE SVCS									59	AGENCY DEFINE	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									60	AGENCY DEFINE	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									62	AGENCY DEFINE	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									63	AGENCY DEFINE	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									64	AGENCY DEFINE	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									65	AGENCY DEFINE	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									98	AGENCY DEFINE	0.00	\$0.00	0.00	0.00	\$0.00
407 - DIV OF WELFARE&SUPPORTIVE SVCS									100	NO CODE	0.00	\$0.00	0.00	0.00	\$0.00

Dept	Code	Organization	Base Pay	Accrued Comp Hours	Paid Overtime Hours2	Total Hours3	Total Dollars4	Total Hours5	Total Dollars6	Reason	Accrued Comp Hours7	Paid Overtime Hours8	Total Hours9	Total Dollars10	Total Hours11	Total Dollars12
408 - CHILD AND FAMILY DIVISION	1383	HR-COMMUNITY JUV JUSTICE PRG	\$265,634.14	0.00	15.15	\$17,287.97	15.15	\$17,287.97	0.00	1	0.00	7.00	\$510.75	7.00	\$510.75	
408 - CHILD AND FAMILY DIVISION	3143	HR-INFORMATION SERVICES	\$74,130.27	0.00	8.00	\$127,45.03	8.00	\$127,45.03	0.00	2	0.00	1.00	\$59.18	1.00	\$59.18	
408 - CHILD AND FAMILY DIVISION	3146	HR-CHILDRENYOUTH/FAMILY ADMIN	\$1,108,019.69	0.00	449.06	\$23,636.60	449.06	\$23,636.60	0.00	3	0.00	2.30	\$1,682.92	2.30	\$1,682.92	
408 - CHILD AND FAMILY DIVISION	3148	HR-SUMMIT VIEW YOUTH CENTER	\$566,736.49	0.00	21.20	\$1,387.51	21.20	\$1,387.51	0.00	4	0.00	19.15	\$1,635.64	19.15	\$1,635.64	
408 - CHILD AND FAMILY DIVISION	3149	HR-CHILD CARE SERVICES	\$1,128,355.49	16.30	4,477.40	\$206,466.41	4,638.10	\$211,961.86	0.00	5	0.00	13.30	\$892.47	13.30	\$892.47	
408 - CHILD AND FAMILY DIVISION	3179	HR-CHILD WELFARE	\$1,032,365.53	0.00	0.00	\$0.00	0.00	\$0.00	0.00	6	0.00	9.00	\$555.88	9.00	\$555.88	
408 - CHILD AND FAMILY DIVISION	3229	HR-CALIENTE YOUTH CENTER	\$2,433,183.78	1.15	4,067.45	\$201,069.27	4,202.45	\$205,023.16	0.00	7	0.00	136.10	\$3,347.65	136.10	\$3,347.65	
408 - CHILD AND FAMILY DIVISION	3259	HR-NEVADA YOUTH TRAINING CTR	\$1,026,631.42	22.00	1,113.92	\$113,924.36	1,654.27	\$113,981.61	0.00	8	0.00	8.42	\$113,153.91	8.42	\$113,153.91	
408 - CHILD AND FAMILY DIVISION	3262	HR-YOUTH PAROLE SERVICES	\$720,726.07	0.00	6,000.00	\$308,120.88	6,000.00	\$308,120.88	0.00	9	0.00	15.00	\$399.61	15.00	\$399.61	
408 - CHILD AND FAMILY DIVISION	3271	HR-NO NEV CHILD & ADJUSNT SVCS	\$0.00	0.00	11.05	\$39,301.24	11.05	\$39,301.24	0.00	10	0.00	23.30	\$1,411.93	23.30	\$1,411.93	
408 - CHILD AND FAMILY DIVISION	3278	HR-NO NEV CHILD & ADJUSNT SVCS	\$1,263,256.59	0.00	0.00	\$0.00	0.00	\$0.00	0.00	11	0.00	942.45	\$52,923.70	942.45	\$52,923.70	
408 - CHILD AND FAMILY DIVISION	3846	HR-NO NEV CHILD & ADJUSNT SVCS	\$1,956,070.10	67.30	1,693.20	\$91,858.89	1,760.50	\$93,733.79	4.16	12	0.00	52.11	\$2,521.50	52.11	\$2,521.50	
408 - CHILD AND FAMILY DIVISION	4885	HR-VICTIMS OF CRIME	\$135,478.57	0.00	19.00	\$465,992.63	3.00	\$471,903.17	0.00	13	0.00	5.00	\$295.90	5.00	\$295.90	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	14	0.00	1928.46	\$109,238.76	1928.46	\$109,238.76	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	15	0.00	20.15	\$227.51	20.15	\$227.51	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	16	0.00	50.40	\$252,104.40	50.40	\$252,104.40	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	17	0.00	12.35	\$19,355.09	12.35	\$19,355.09	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	18	0.00	11.03	\$24,549.97	11.03	\$24,549.97	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	19	0.00	16.45	\$1,024.68	16.45	\$1,024.68	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	20	0.00	17.30	\$1,441.98	17.30	\$1,441.98	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	21	0.00	5.15	\$389.03	5.15	\$389.03	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	22	0.00	28.05	\$2,115.40	28.05	\$2,115.40	
408 - CHILD AND FAMILY DIVISION						\$226.50	11.45	\$37.36	6.00	23	0.00	17.45	\$763.88	17.45	\$763.88	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	24	0.00	221.15	\$11,401.82	221.15	\$11,401.82	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	25	0.00	5.45	\$3,122.01	5.45	\$3,122.01	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	26	0.00	23.45	\$29,280.62	23.45	\$29,280.62	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	27	0.00	4.30	\$1,722.18	4.30	\$1,722.18	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	28	0.00	588.55	\$32,092.76	588.55	\$32,092.76	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	29	0.00	1803.51	\$122,097.55	1803.51	\$122,097.55	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	30	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	31	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	32	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	33	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	34	0.00	1.25	\$7,030.49	1.25	\$7,030.49	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	35	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	36	0.00	12.00	\$681.11	12.00	\$681.11	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	37	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	38	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	39	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	40	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	41	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	42	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	43	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	44	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	45	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	46	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	47	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	48	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	49	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	50	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	51	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	52	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	53	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	54	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	55	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	56	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	57	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	58	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	59	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	60	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	61	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	62	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	63	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	64	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	65	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	66	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	67	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	68	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	69	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	70	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	71	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	72	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	73	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	74	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	75	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	76	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	77	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	78	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	79	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	80	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	81	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	82	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	83	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	84	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	85	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	86	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	87	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION						\$0.00	0.00	\$0.00	0.00	88	0.00	0.00	\$0.00	0.00	\$0.00	
408 - CHILD AND FAMILY DIVISION																

Overtime Analysis by Event Date

Overtime Analysis Settings

Agency: ALL

DEPT OF HEALTH AND HUMAN SERV

DHHS Pivot 25Q2

Row Labels	Sum of Dollars12
COVER-24 HR	\$ 1,838,608.75
COVER-HOL/WK	\$ 808,313.20
AGNCY DEFINE	\$ 637,482.33
COVER-VACANT	\$ 305,646.60
WORKLOAD	\$ 189,243.05
COVER-SICK	\$ 121,487.53
CLIENT SVCS	\$ 113,328.06
COVER-AL/MIL	\$ 82,914.90
COVER-TRAIN	\$ 67,583.79
TRAINING	\$ 38,937.64
TRAVEL	\$ 36,688.83
EMERGENCIES	\$ 27,864.82
INVESTIGATE	\$ 26,067.15
PROGRAM DEAD	\$ 20,415.34
NO CODE	\$ 17,326.76
ADMIN	\$ 16,854.11
SPECIAL EVNT	\$ 13,556.73
BUDGET PREP	\$ 12,915.27
BACKLOG REDU	\$ 9,932.57
CLIENT MEET	\$ 8,347.65
MEETINGS	\$ 5,736.16
OFFICE SPRT	\$ 4,409.97
STAFF MEET	\$ 3,653.18
CONFERENCES	\$ 2,292.00
ACCT/FISCAL	\$ 2,088.54
TRAIN-PERSON	\$ 1,722.18
ADMIN SUPRT	\$ 1,635.64
COURT	\$ 1,496.71
SITE REPAIR	\$ 1,266.64
ACCIDENTS	\$ 652.12
PERSONNEL	\$ 399.03
COVER-INJURY	\$ 295.90
(blank)	\$ -
SHIFT TRADE	\$ -
WORKSHOPS	\$ -
COVID-19	\$ -
Grand Total	\$ 4,419,163.15

Row Labels	Sum of Dollars5
406 -PUBLIC AND BEHAVIORAL HEALTH	\$ 1,903,212.37
HR-SO NEV ADULT MENTAL HEALTH	\$ 1,316,508.20
HR-FAC FOR MENTAL OFFENDER	\$ 454,687.23
HR-NNV ADULT MENTAL HEALTH SVC	\$ 94,112.15
HR-OFF OF STATE HEALTH ADMIN	\$ 19,724.21
HR-CANCER CONTROL REGISTRY	\$ 9,606.39
HR-BEHAVORIAL HEALTH ADMINSTR	\$ 3,366.24
HR-IMMUNIZATION PROGRAM	\$ 1,322.79
HR-HHS DPBH RURAL CLINICS	\$ 942.10
HR-EMERGENCY MEDICAL SERVICES	\$ 790.06
HR-BEHAVORIAL HEALTH PREV & TR	\$ 789.79
HR-ENVIRONMENTAL HEALTH SRVCS	\$ 629.10
HR-COMMUNICABLE DISEASES	\$ 394.72
HR-HEALTH CARE FACILITY REG	\$ 270.90
HR-HHS HD BIOSTATS & EPIDMLG	\$ 68.49
HR-RADIATION CONTROL PROGRAM	\$ -
HR-PREVTREAT OF PROBLEM GAMBL	\$ -
HR- MARIJUANA HEALTH REGISTRY	\$ -
HR-HHS-DPBH - FAMILY PLANNING	\$ -
HR- MED MARIJUANA ESTABLISHMEN	\$ -
HR-CHRONIC DISEASE	\$ -
HR-WIC FOOD SUPPLEMENT	\$ -
HR-MATERNAL CHILD HEALTH SRVC	\$ -
HR-BEHAVORIAL HLTH INFO SYSTM	\$ -
HR-HEALTH STATISTICS&PLANNING	\$ -
HR-DPBH-PUBLIC HEALTH IMPROVEM	\$ -
HR-OFFICE OF MINORITY HEALTH	\$ -
HR-COMMUNITY HEALTH SERVICES	\$ -
HR-CRISIS RESPONSE	\$ -
HR-CHILD CARE SERVICES	\$ -
HR-EARLY INTERVENTION SVCS	\$ -
(blank)	\$ -
HR-HEALTH ALERT NETWORK	\$ -
409 - CHILD AND FAMILY DIVISION	\$ 1,501,346.26
HR-SO NEV CHILD & ADLSCNT SVCS	\$ 471,903.17
HR-NEVADA YOUTH TRAINING CTR	\$ 309,364.32
HR-SUMMIT VIEW YOUTH CENTER	\$ 211,961.86
HR-CALIENTE YOUTH CENTER	\$ 206,023.16
HR-RURAL CHILD WELFARE	\$ 113,981.61
HR-NO NEV CHILD & ADLSCNT SVCS	\$ 93,753.79
HR-YOUTH PAROLE SERVICES	\$ 39,301.24
HR-CHILDREN/YOUTH/FAMILY ADMIN	\$ 23,636.60
HR-COMMUNITY JUV JUSTICE PRG	\$ 17,287.97
HR-INFORMATION SERVICES	\$ 12,745.03
(blank)	\$ 1,387.51

COVER-24 HR	1,838,608.75
COVER-HOL/WK	808,313.20
AGENCY DEFINE	637,482.33
COVER-VACANT	305,646.60
	3,590,050.88
	81.2%

HR-VICTIMS OF CRIME	\$	-
HR-CHILD CARE SERVICES	\$	-
402 - AGING AND DISABILITY SERVICES	\$	701,484.36
HR-DESERT REGIONAL CENTER	\$	640,881.25
HR-ADULT PROTECTIVE SERVS & LO	\$	42,449.82
HR-AGING FEDERAL PROG & ADMIN	\$	12,314.94
HR-PLANNING ADVOCACY AND COMM	\$	4,033.13
HR-SIERRA REGIONAL CENTER	\$	993.80
HR-COMMUNICATION ACCESS SRVCS	\$	811.42
HR-HR HOMEMAKER	\$	-
HR-AUTISM TREATMENT PROGRAM	\$	-
HR-EARLY INTERVENTION SVCS	\$	-
HR-RURAL REGIONAL CENTER	\$	-
HR-HOME&COMMUNITY BASED PROG	\$	-
(blank)		
HR-COMMUNITY BASED SERVICES	\$	-
HR-FOCIS AND MFP	\$	-
HR-HHS DO CONSUMER HEALTH ASSI	\$	-
HR-STATE INDEPENDENT LIVING CO	\$	-
HR-SR CITIZEN PROP TAX ASSIST	\$	-
HR-TOBACCO SETTLEMENT PROGRAM	\$	-
407 - DIV OF WELFARE&SUPPORTIVE SVCS	\$	308,683.90
HR-WELFARE FIELD SERVICES	\$	237,804.23
HR-WELFARE ADMINISTRATION	\$	66,744.95
HR-CHILD SPRT ENFORCEMENT PRG	\$	3,183.38
HR-CHILD CARE ASSIST & DEVEL	\$	951.34
(blank)	\$	-
HR-ENERGY ASSISTANCE - WELFARE	\$	-
400 - DEPT OF HEALTH AND HUMAN SERV	\$	4,436.26
HR-IDEA PART C COMPLIANCE	\$	4,436.26
HR-CONSUMER HEALTH ASSISTANCE	\$	-
HR-DATA ANALYTICS	\$	-
HR-ADMINISTRATION	\$	-
HR-DEVELOPMENTAL DISABILITIES	\$	-
HR-FUND FOR RESILIENT NEVADA	\$	-
HR-GRANTS MANAGEMENT UNIT	\$	-
HR- HEALTHY NV FUND ADMIN	\$	-
HR-DISABILITY SERVICES	\$	-
(blank)		
HR-PATIENT PROTECTION COMMISIO	\$	-
(blank)		
(blank)		
403 - HEALTH CARE FINANCING & POLICY	\$	-
HR-NEVADA MEDICAID	\$	-
(blank)		
HR-PUBLIC OPTION	\$	-
HR-HEALTH CARE FIN & POLICY	\$	-
HR-NEVADA CHECK-UP PROGRAM	\$	-
Grand Total	\$	4,419,163.15