

Governor Joe Lombardo  
*Chairman*

Tiffany Greenameyer  
*Clerk of the Board*



Attorney General Aaron D. Ford  
*Member*

Secretary of State Francisco V. Aguilar  
*Member*

## STATE OF NEVADA BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298  
Phone: (775) 684-0222 / Fax: (775) 684-0260  
<http://budget.nv.gov/Meetings>

### PUBLIC MEETING NOTICE AND AGENDA

**Date and Time:** September 9, 2025, 10:00 AM

**Location:** Nevada Capitol Building  
101 North Carson Street, Old Assembly Chambers  
Carson City, Nevada 89701

**Video Conference Location:** The McCarran Center, Nevada Building  
1 State of Nevada Way, Governor's Conference Room  
Las Vegas, Nevada 89119

This meeting may be viewed on YouTube.  
The video live stream begins at 10:00 am.  
[https://www.youtube.com/watch?v=SwJhdfq\\_al8](https://www.youtube.com/watch?v=SwJhdfq_al8)

### AGENDA

#### 1. Call to Order / Roll Call

- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 657 913 742#. When the Chair opens the public comment period, dial \*5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

**3. Approval of the August 7, 2025 Meeting Minutes** (For possible action)

**4. State Vehicle Purchases** (For possible action)

Pursuant to NRS 334.010 and SAM 0304, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Administration – Fleet Services Division	274	\$13,131,324
Department of Wildlife	9	\$408,316
Colorado River Commission – Power Delivery Group	1	\$62,540
State Department of Agriculture	2	\$205,746
State Department of Conservation and Natural Resources – Division of Forestry	6	\$2,591,170
State Department of Conservation and Natural Resources – Division of State Parks	71	\$5,276,809

**5. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account**  
(For possible action)

**State Department of Conservation and Natural Resources – Division of Forestry**

Pursuant to NRS 353.268, the division requests a recommendation to the Interim Finance Committee for an allocation of \$1,324,056 from the Interim Finance Committee Contingency Account to cover the cost of three Wildland Fire Engines.

**6. Request for Designation of Bad Debt** (For possible action)

**Office of the State Controller**

Pursuant to NRS 353C.220, the office requests on behalf of state agencies, the Board of Examiners to designate a total of \$16,068,083.85 for 9,082 accounts receivables debt as bad debt deemed uncollectible and to write-off as they have been determined to be impossible or impractical to collect.

## 7. Request for Approval of Proposed State Administrative Manual Changes (For possible action)

### Governor's Finance Office

Pursuant to NRS 353.040 the office requests modifications to the policies and procedures of the State Board of Examiners adopted and collected in the following chapters of the State Administrative Manual.

- SAM Chapter 0200 Travel

## 8. Request for the Allocation and Disbursement of Funds for Salary Adjustments (For possible action)

The 2023 Legislature, through Assembly Bill 522, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission, and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

### A. Department of Corrections

Pursuant to Assembly Bill 522, sections 4, 5, 13, and 14 of the 2023 Legislative Session, the department requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3710	Director's Office	\$188,856
3711	Correctional Programs	\$184,789
3716	Warm Springs Correctional Center	\$26,012
3717	Northern Nevada Correctional Center	\$333,726
3723	Pioche Conservation Camp	\$5,982
	<b>Total</b>	<b>\$739,365</b>

## B. Office of the State Controller

Pursuant to Assembly Bill 522, sections 4, 5, 13, and 14 of the 2023 Legislative Session, the office requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1130	Controller's Office	\$74,567
	<b>Total</b>	<b>\$74,567</b>

## C. Department of Business and Industry

Pursuant to Assembly Bill 522, section 36 of the 2023 Legislative Session, the department requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
4130	Business and Industry, Taxicab Authority	\$8,961
	<b>Total</b>	<b>\$8,961</b>

9. [Approval of Proposed Leases](#) (For possible action)
10. [Approval of Proposed Contracts](#) (For possible action)
11. [Approval of Proposed Master Service Agreements](#) (For possible action)
12. [Information Item – Clerk of the Board Contracts](#)

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from July 16, 2025 through August 12, 2025.

## 13. Information Item Reports

### A. Governor's Finance Office – Budget Division

Pursuant to NRS Chapter 353, the division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, and the IFC Contingency Fund as of August 14, 2025 for fiscal year 2025. Additionally, a reconciliation of the Extradition Coordinator budget account has been prepared at the request of the Board.

## **B. Statewide Quarterly Overtime Report – Fiscal Year 2025, 4th Quarter**

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. This report covers the period of April 1, 2025 through June 30, 2025.

## **C. State Department of Conservation and Natural Resources – Division of State Lands – Fiscal Year 2025, 4th Quarter**

Pursuant to NRS 321.5954, subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. This report covers the period of April 1, 2025 through June 30, 2025.

- 14. Public Comment** This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 657 913 742#. When the Chair opens the public comment period, dial \*5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

## **15. Adjournment (For possible action)**

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. A person may submit comments to be attached to the minutes of the meeting in writing three business days before the meeting date, in addition to testifying or in lieu of testifying. Written comments are limited to 2 pages. Written comments may be submitted electronically by email at [AJohnson2@finance.nv.gov](mailto:AJohnson2@finance.nv.gov). We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Amberly Johnson at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at [AJohnson2@finance.nv.gov](mailto:AJohnson2@finance.nv.gov). Supporting materials for this meeting are available at 209 East Musser Street, Suite 200, Carson City, Nevada 89701 or by contacting Amberly Johnson at (775) 684-0223 or by email at [AJohnson2@finance.nv.gov](mailto:AJohnson2@finance.nv.gov).

### **Public Meeting Notice and Agenda Posted at the Following Locations:**

1. Blasdel Building, 209 East Musser Street, Suite 200, Carson City, Nevada 89701
2. Internet: <https://notice.nv.gov>
3. Internet: [https://budget.nv.gov/Meetings/Board\\_of\\_Examiners/2025/2025BOE/](https://budget.nv.gov/Meetings/Board_of_Examiners/2025/2025BOE/)