



STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

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MEMORANDUM

April 3, 2025

TO: Wayne Thorley, Senate Fiscal Analyst and
Sarah Coffman, Assembly Fiscal Analyst

FROM: Curtis Palmer, Deputy Director
Governor's Finance Office

SUBJECT: 2025-2027 Biennium (FY26-27) Governor Recommended Budget Amendments, Transmittal #58

Please consider the following amendment:

Amendment #	BA	Description	General Fund FY 2026	Highway Fund FY 2026	Other FY 2026	General Fund FY 2027	Highway Fund FY 2027	Other FY 2027
Dept/Div: DEPARTMENT OF BUSINESS AND INDUSTRY / B&I - HOUSING DIVISION								
A254923845	3845	The purpose of this work program is to amend the Governor's Recommended Budget (G01) for Budget Account 3845 - Housing Inspection & Compliance to include the addition of three new vehicles and the replacement of five existing vehicles to support the division's compliance and inspection teams, add funding for registration and travel costs for staff training, and add funding for replacement of critical software.	0	0	0	0	0	-480,291
Total for this Batch			0	0	0	0	0	-480,291

State of Nevada Budget Amendment 2025-2027 Biennium (FY26-27)

Amendment Number: A254923845

BUDGET DIVISION USE ONLY	
DATE	<u>04/03/25</u>
APPROVED ON BEHALF OF THE GOVERNOR BY	
afrantz	

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
03/06/25	101	744	3845	B&I - HOUSING INSPECTION & COMPLIANCE

Dec Unit	Revenue /Balance Sheet GLs (2501-4999)	Description	Current Recommended Amount FY 2026	Amendment Amount FY 2026	Revised Authority FY 2026	Current Recommended Amount FY 2027	Amendment Amount FY 2027	Revised Authority FY 2027
E227	2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	0	(21,626)	(21,626)
E230	2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	0	(12,665)	(12,665)
E231	2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	0	(446,000)	(446,000)
Total Revenue				<u>0</u>			<u>(480,291)</u>	

Expenditures

Dec Unit	Category	Category Name	Object	Current Recommended Amount FY 2026	Amendment Amount FY 2026	Revised Authority FY 2026	Current Recommended Amount FY 2027	Amendment Amount FY 2027	Revised Authority FY 2027
E227	03	IN-STATE TRAVEL	6211	0	21,626	21,626	0	43,253	43,253
E231	26	INFORMATION SERVICES	7060	0	446,000	446,000	0	25,000	25,000
E230	30	TRAINING	6200	0	6,305	6,305	0	6,305	6,305
E230	30	TRAINING	6230	0	395	395	0	395	395
E230	30	TRAINING	6240	0	342	342	0	342	342
E230	30	TRAINING	6250	0	2,153	2,153	0	2,153	2,153
E230	30	TRAINING	7302	0	3,470	3,470	0	3,470	3,470
E227	86	RESERVE	9178	0	(21,626)	(21,626)	0	(64,879)	(64,879)
E230	86	RESERVE	9178	0	(12,665)	(12,665)	0	(25,330)	(25,330)
E231	86	RESERVE	9178	0	(446,000)	(446,000)	0	(471,000)	(471,000)
Total Category Expenditure					<u>0</u>			<u>(480,291)</u>	

Remarks

The purpose of this work program is to amend the Governor's Recommended Budget (G01) for Budget Account 3845 - Housing Inspection & Compliance to include the addition of three new vehicles and the replacement of five existing vehicles to support the division's compliance and inspection teams, add funding for registration and travel costs for staff training, and add funding for replacement of critical software.

State of Nevada
Budget Amendment Packet Checklist

- ✓ Budget Amendment form
- ✓ Budget Amendment packet checklist
- ✓ Cumulative modification worksheet
- ✓ Cover Page detailing the reasons for the revision, benefits to the division, department and state and consequences if not approved
- ✓ Before/After Reports (current)
- ✓ Budget projections with corresponding detail
- ✓ Fund map reflecting amounts before and after the revision
- ❑ NPD 19 (If requesting new position) **include copy of current organizational chart w/proposed change**
- ✓ Quotes for the purchase of unbudgeted items (i.e., equipment, computers, etc.)
- ❑ Spreadsheets/detailed calculations supporting request

BUDGET AMENDMENT REVISIONS INVOLVING GRANTS MUST ALSO INCLUDE

- ❑ Grant history/reconciliation form for grants
- ❑ Copies of all grant awards for the current year listed on the grant reconciliation form
- ❑ Copy of grant budget - if applicable
- ❑ Summary of the grant program and purpose if not included in the grant award document

**STATE OF NEVADA
B&I - HOUSING DIVISION**

**Budget Account 3845 - B&I - HOUSING INSPECTION & COMPLIANCE
Budget Amendment A254923845
2025-2027 Biennium (FY26-27)**

Submitted March 28, 2025

Budget Account's Primary Purpose, Function and Statutory Authority

The Housing Inspection and Compliance group is a consolidation of compliance and enforcement personnel from both the former Housing Division and Manufactured Housing Division, as well as front-line service personnel. The group effectively utilizes staffing resources to address low-income housing needs for all Nevadans.

Purpose of Work Program

The purpose of this work program is to amend the Governor's Recommended Budget (G01) for Budget Account 3845 - Housing Inspection & Compliance to include the addition of three new vehicles and the replacement of five existing vehicles to support the division's compliance and inspection teams, add funding for registration and travel costs for staff training, and add funding for replacement of critical software.

Justification

This work program requests to amend the Governor's Recommended Budget with the following items:

E227: This request will fund the replacement of two (2) existing borrowed vehicles (borrowed from fleet Services), and three (3) existing agency owned vehicles and transitions a total of five (5) vehicles to fleet services vehicles for the division. In addition, this request adds three (3) new vehicles for a total of eight (8) fleet services vehicles requested to support the functions of the Housing Division's Inspection and Compliance teams.

Currently, the division does not have enough vehicles to meet the needs of the Inspection and Compliance staff, which often creates a backlog of inspections needing to be performed by staff. The Inspection and Compliance teams include 11 existing staff and 3 more proposed staff for a total of 14 staff that will use a rotation to utilize the available vehicles. With the addition of the 3 new vehicles to the existing vehicle population the division will be able to better serve the housing needs of the Nevada population.

E230: This request will fund the dues, registrations and travel costs for staff training. There are multiple staff development conferences that are anticipated to occur in fiscal year 2026 and 2027, in addition to the HUD Western and Midwestern Regional Meeting. These meetings allow staff to acquire the skills needed to improve performance and maintain up-to-date knowledge on key industry matters in their region.

E231: This request will fund the replacement software for the Housing Division's Manufactured Housing Software. This software is critical and impacts on the core business and required functions of the Housing Division's Manufactured Housing unit. Attempts have been made to work with the existing system that was put in place in 2016; however, the situation has continued to decline, and the manufacturer no longer offers upgrades or works with the existing solution.

Expected Benefits to be Realized

This request will provide funding for the support of the staff, necessary to perform the functions and operations of the Housing Inspection & Compliance.

Explanation of Projections and Documentation

Attachments provided demonstrate current funding, projections, and supporting details regarding the proposed request.

Summary of Alternatives and Why Current Proposal is Preferred

This work program is preferred to align with the guidance and direction provided by the Governor's Finance Office. The alternative would be to leave the Housing Division without the budgeting authority necessary to fund the needed enhancements for the Housing Inspection & Compliance budget in fiscal years 2026/2027.

**STATE OF NEVADA BUDGET AMENDMENT
DEPARTMENT OF BUSINESS AND INDUSTRY
B&I - HOUSING DIVISION
B&I - HOUSING INSPECTION & COMPLIANCE
B/A 3845 2025-2027 Biennium (FY26-27)**

		REVENUES		Governor Recommends G01 Budget Amendment		APPROVED		-----CUMULATIVE-----				Total Amount	
						FIRST		Dollar Change		Percent Change			
						Budget Amendment							
						BA # A254923845		Year 1	Year 2	Year 1	Year 2		
G.L.#	Description	Year 1	Year 2	Year 1	Year 2					Year 1	Year 2		
2511	BALANCE FORWARD FROM PREVIOUS YEAR	5,401,549	5,322,110		-480,291	0	-480,291	0.0%	-9.0%	5,401,549	4,841,819		
3540	FED ADMIN COST ALLOWANCE-FHA	20,163	20,163			0	0	0.0%	0.0%	20,163	20,163		
3601	LICENSES AND FEES	149,345	149,345			0	0	0.0%	0.0%	149,345	149,345		
3724	MOBILE HOME FEES	824,159	824,159			0	0	0.0%	0.0%	824,159	824,159		
3725	TITLE FEES	446,975	446,975			0	0	0.0%	0.0%	446,975	446,975		
3726	RECOVERY FEES	99,725	99,725			0	0	0.0%	0.0%	99,725	99,725		
3732	FACTORY BUILT HOUSING FEES	68,093	68,093			0	0	0.0%	0.0%	68,093	68,093		
3761	MOBILE PARK FEES	160,403	160,403			0	0	0.0%	0.0%	160,403	160,403		
3776	LATE FEES	12,146	12,146			0	0	0.0%	0.0%	12,146	12,146		
3779	TAX CREDITS - AUDIT FEES	1,529,555	1,554,439			0	0	0.0%	0.0%	1,529,555	1,554,439		
4014	SALE OF REPORTS	833	833			0	0	0.0%	0.0%	833	833		
4152	FINES/FORFEITURES/PENALTIES	61,193	61,193			0	0	0.0%	0.0%	61,193	61,193		
4326	TREASURER'S INTEREST DISTRIB	120,808	120,808			0	0	0.0%	0.0%	120,808	120,808		
Total Revenues		8,894,947	8,840,392	0.00	-480,291	0	-480,291	0.0%	-5.4%	8,894,947	8,360,101		
EXPENDITURES													
Cat	G.L.#	Description											
01	5100	SALARIES	1,368,010	1,472,781			0	0	0.0%	0.0%	1,368,010	1,472,781	
01	5200	WORKERS COMPENSATION	29,776	30,403			0	0	0.0%	0.0%	29,776	30,403	
01	5300	RETIREMENT	306,965	328,442			0	0	0.0%	0.0%	306,965	328,442	
01	5400	PERSONNEL ASSESSMENT	7,814	7,814			0	0	0.0%	0.0%	7,814	7,814	
01	5420	COLLECTIVE BARGAINING ASSESSMENT	101	101			0	0	0.0%	0.0%	101	101	
01	5430	LABOR RELATIONS ASSESSMENT	978	978			0	0	0.0%	0.0%	978	978	
01	5500	GROUP INSURANCE	249,732	248,952			0	0	0.0%	0.0%	249,732	248,952	
01	5700	PAYROLL ASSESSMENT	2,361	2,361			0	0	0.0%	0.0%	2,361	2,361	
01	5750	RETIRED EMPLOYEES GROUP INSURANCE	35,432	36,817			0	0	0.0%	0.0%	35,432	36,817	
01	5800	UNEMPLOYMENT COMPENSATION	355	736			0	0	0.0%	0.0%	355	736	
01	5840	MEDICARE	19,832	21,353			0	0	0.0%	0.0%	19,832	21,353	
01	5930	LONGEVITY PAY	425	725			0	0	0.0%	0.0%	425	725	
03	6200	PER DIEM IN-STATE	88	88			0	0	0.0%	0.0%	88	88	
03	6210	FS DAILY RENTAL IN-STATE	167	167			0	0	0.0%	0.0%	167	167	
03	6211	FS MONTHLY VEHICLE RENTAL IN-STATE	20,859	20,859	21,626	43,253	21,626	43,253	103.7%	207.4%	42,485	64,112	
03	6215	NON-FS VEHICLE RENTAL IN-STATE	2,765	2,765			0	0	0.0%	0.0%	2,765	2,765	
03	6240	PERSONAL VEHICLE IN-STATE	11	11			0	0	0.0%	0.0%	11	11	
04	7020	OPERATING SUPPLIES	2,128	2,128			0	0	0.0%	0.0%	2,128	2,128	
04	7022	OPERATING SUPPLIES-B	714	714			0	0	0.0%	0.0%	714	714	
04	7040	NON-STATE PRINTING SERVICES	4,163	4,163			0	0	0.0%	0.0%	4,163	4,163	
04	7044	PRINTING AND COPYING - C	5,723	5,723			0	0	0.0%	0.0%	5,723	5,723	
04	7045	STATE PRINTING CHARGES	2,408	2,408			0	0	0.0%	0.0%	2,408	2,408	
04	7050	EMPLOYEE BOND INSURANCE	58	58			0	0	0.0%	0.0%	58	58	

04	7052	VEHICLE COMP & COLLISION INS	275	275			0	0	0.0%	0.0%	275	275
04	7054	AG TORT CLAIM ASSESSMENT	1,782	1,778			0	0	0.0%	0.0%	1,782	1,778
04	7059	AG VEHICLE LIABILITY INSURANCE	995	997			0	0	0.0%	0.0%	995	997
04	705A	NON B&G - PROP. & CONT. INSURANCE	2,414	2,414			0	0	0.0%	0.0%	2,414	2,414
04	7060	CONTRACTS	62,107	48,982			0	0	0.0%	0.0%	62,107	48,982
04	7065	CONTRACTS - E	1,255	0			0	0	0.0%	0.0%	1,255	0
04	7070	CONTRACTS - J	42,921	42,921			0	0	0.0%	0.0%	42,921	42,921
04	7080	LEGAL AND COURT	400	400			0	0	0.0%	0.0%	400	400
04	7110	NON-STATE OWNED OFFICE RENT	146,319	149,528			0	0	0.0%	0.0%	146,319	149,528
04	7151	OUTSIDE MAINTENANCE OF VEHICLE	1,076	1,076			0	0	0.0%	0.0%	1,076	1,076
04	7153	GASOLINE	9,825	9,825			0	0	0.0%	0.0%	9,825	9,825
04	7255	B & G LEASE ASSESSMENT	3,699	3,699			0	0	0.0%	0.0%	3,699	3,699
04	7285	POSTAGE - STATE MAILROOM	5,133	5,133			0	0	0.0%	0.0%	5,133	5,133
04	7286	MAIL STOP-STATE MAILROM	10,698	10,698			0	0	0.0%	0.0%	10,698	10,698
04	7289	EITS PHONE LINE AND VOICEMAIL	5,742	5,742			0	0	0.0%	0.0%	5,742	5,742
04	7291	CELL PHONE/PAGER CHARGES	3,748	3,748			0	0	0.0%	0.0%	3,748	3,748
04	7296	EITS LONG DISTANCE CHARGES	112	112			0	0	0.0%	0.0%	112	112
04	7301	MEMBERSHIP DUES	150	150			0	0	0.0%	0.0%	150	150
04	7302	REGISTRATION FEES	0	0			0	0	0.0%	0.0%	0	0
04	7637	NOTARY FEE APPLY OR RENEW	473	473			0	0	0.0%	0.0%	473	473
04	7980	OPERATING LEASE PAYMENTS	5,083	5,083			0	0	0.0%	0.0%	5,083	5,083
14	7301	MEMBERSHIP DUES	0	0			0	0	0.0%	0.0%	0	0
16	6100	PER DIEM OUT-OF-STATE	2,930	2,930			0	0	0.0%	0.0%	2,930	2,930
16	6130	PUBLIC TRANS OUT-OF-STATE	68	68			0	0	0.0%	0.0%	68	68
16	6140	PERSONAL VEHICLE OUT-OF-STATE	114	114			0	0	0.0%	0.0%	114	114
16	6150	COMM AIR TRANS OUT-OF-STATE	2,294	2,294			0	0	0.0%	0.0%	2,294	2,294
16	6200	PER DIEM IN-STATE	4,948	4,948			0	0	0.0%	0.0%	4,948	4,948
16	6210	FS DAILY RENTAL IN-STATE	584	584			0	0	0.0%	0.0%	584	584
16	6240	PERSONAL VEHICLE IN-STATE	2,543	2,543			0	0	0.0%	0.0%	2,543	2,543
16	6250	COMM AIR TRANS IN-STATE	2,106	2,106			0	0	0.0%	0.0%	2,106	2,106
16	7020	OPERATING SUPPLIES	325	325			0	0	0.0%	0.0%	325	325
16	7044	PRINTING AND COPYING - C	462	462			0	0	0.0%	0.0%	462	462
16	705A	NON B&G - PROP. & CONT. INSURANCE	805	805			0	0	0.0%	0.0%	805	805
16	7060	CONTRACTS	240	240			0	0	0.0%	0.0%	240	240
16	7065	CONTRACTS - E	535	0			0	0	0.0%	0.0%	535	0
16	7073	SOFTWARE LICENSE/MNT CONTRACTS	15,390	15,390			0	0	0.0%	0.0%	15,390	15,390
16	7110	NON-STATE OWNED OFFICE RENT	48,782	49,852			0	0	0.0%	0.0%	48,782	49,852
16	7255	B & G LEASE ASSESSMENT	1,233	1,233			0	0	0.0%	0.0%	1,233	1,233
16	7285	POSTAGE - STATE MAILROOM	270	270			0	0	0.0%	0.0%	270	270
16	7296	EITS LONG DISTANCE CHARGES	1,284	1,284			0	0	0.0%	0.0%	1,284	1,284
16	7302	REGISTRATION FEES	1,305	1,305			0	0	0.0%	0.0%	1,305	1,305
26	7020	OPERATING SUPPLIES	72	72			0	0	0.0%	0.0%	72	72
26	7060	CONTRACTS	0	0	446,000	25,000	446,000	25,000	100.0%	100.0%	446,000	25,000
26	7073	SOFTWARE LICENSE/MNT CONTRACTS	70,113	70,113			0	0	0.0%	0.0%	70,113	70,113
26	7532	EITS SHARED WEB SERVER HOSTING	0	0			0	0	0.0%	0.0%	0	0
26	7547	EITS BUSINESS PRODUCTIVITY SUITE	12,444	12,444			0	0	0.0%	0.0%	12,444	12,444
26	7548	EITS SERVER HOSTING - VIRTUAL	1,594	1,594			0	0	0.0%	0.0%	1,594	1,594
26	7554	EITS INFRASTRUCTURE ASSESSMENT	12,262	11,751			0	0	0.0%	0.0%	12,262	11,751
26	7556	EITS SECURITY ASSESSMENT	3,287	3,279			0	0	0.0%	0.0%	3,287	3,279
26	7557	EITS NAS CARD READER	418	418			0	0	0.0%	0.0%	418	418
26	8371	COMPUTER HARDWARE <\$5,000 - A	17,256	1,528			0	0	0.0%	0.0%	17,256	1,528
30	6200	PER DIEM IN-STATE	0	0	6,305	6,305	6,305	6,305	100.0%	100.0%	6,305	6,305

30	6230	PUBLIC TRANSPORTATION IN-STATE	0	0	395	395	395	395	100.0%	100.0%	395	395
30	6240	PERSONAL VEHICLE IN-STATE	0	0	342	342	342	342	100.0%	100.0%	342	342
30	6250	COMM AIR TRANS IN-STATE	0	0	2,153	2,153	2,153	2,153	100.0%	100.0%	2,153	2,153
30	7302	REGISTRATION FEES	0	0	3,470	3,470	3,470	3,470	100.0%	100.0%	3,470	3,470
80	7395	COST ALLOCATION - B	269,546	280,905			0	0	0.0%	0.0%	269,546	280,905
82	7389	CENTRALIZED PERSONNEL SERVICES COST ALLOC	0	0			0	0	0.0%	0.0%	0	0
82	7397	COST ALLOCATION - D	725,859	730,979			0	0	0.0%	0.0%	725,859	730,979
86	9178	RESERVE - BAL FWD TO SUBSEQUENT FY	5,322,110	5,148,279	-480,291	-561,209	-480,291	-561,209	-9.0%	-10.9%	4,841,819	4,587,070
87	7393	PURCHASING ASSESSMENT	0	0			0	0	0.0%	0.0%	0	0
88	7384	STATEWIDE COST ALLOCATION	8,696	8,696			0	0	0.0%	0.0%	8,696	8,696
Total Expenditures			8,894,947	8,840,392	0.00	-480,291	0	-480,291	0.0%	-5.4%	8,894,947	8,360,101

Section A1: Line Item Detail by GL

Budget Account: 3845 B&I - HOUSING INSPECTION & COMPLIANCE

Item No	Description	Actual 2023-2024	Work Program 2024-2025	G01 Year 1 2025-2026	G01 Year 2 2026-2027
B000	BASE				
REVENUE					
2511	BALANCE FORWARD FROM PREVIOUS YEAR	4,150,728	5,407,382	5,401,549	5,731,669
2512	BALANCE FORWARD TO NEW YEAR	-5,407,381	0	0	0
3540	FED ADMIN COST ALLOWANCE-FHA	18,495	22,059	20,163	20,163
3601	LICENSES AND FEES	151,640	141,612	149,345	149,345
3724	MOBILE HOME FEES	864,847	648,826	824,159	824,159
3725	TITLE FEES	420,641	335,296	446,975	446,975
3726	RECOVERY FEES	102,475	89,576	99,725	99,725
3732	FACTORY BUILT HOUSING FEES	61,080	47,019	68,093	68,093
3761	MOBILE PARK FEES	133,615	165,000	160,403	160,403
3776	LATE FEES	10,563	10,186	12,146	12,146
3779	TAX CREDITS - AUDIT FEES	1,637,967	1,220,786	1,325,206	1,325,206
4014	SALE OF REPORTS	1,000	856	833	833
4152	FINES/FORFEITURES/PENALTIES	171,853	12,729	61,193	61,193
4326	TREASURER'S INTEREST DISTRIB	224,828	26,839	120,808	120,808
TOTAL REVENUES FOR DECISION UNIT B000		2,542,351	8,128,166	8,690,598	9,020,718
EXPENDITURE					
01	PERSONNEL SERVICES				
5100	SALARIES	898,462	1,033,894	1,204,137	1,245,449
5200	WORKERS COMPENSATION	20,414	25,211	23,866	25,254
5300	RETIREMENT	191,810	195,625	251,161	259,608
5400	PERSONNEL ASSESSMENT	3,531	3,547	3,547	3,547
5420	COLLECTIVE BARGAINING ASSESSMENT	84	90	90	90
5430	LABOR RELATIONS ASSESSMENT	966	966	966	966
5500	GROUP INSURANCE	135,913	163,944	163,944	163,944
5700	PAYROLL ASSESSMENT	654	661	662	662
5750	RETIRED EMPLOYEES GROUP INSURANCE	27,943	32,876	38,292	39,607
5800	UNEMPLOYMENT COMPENSATION	530	0	0	0
5840	MEDICARE	12,725	14,995	17,457	18,056
5930	LONGEVITY PAY	943	0	0	0
5970	TERMINAL ANNUAL LEAVE PAY	1,102	0	0	0
TOTAL FOR CATEGORY 01		1,295,077	1,471,809	1,704,122	1,757,183
03	IN-STATE TRAVEL				
6200	PER DIEM IN-STATE	727	88	88	88
6210	FS DAILY RENTAL IN-STATE	1,083	167	167	167
6211	FS MONTHLY VEHICLE RENTAL IN-STATE	14,674	16,346	16,346	16,346
6215	NON-FS VEHICLE RENTAL IN-STATE	0	2,765	2,765	2,765

State of Nevada - Budget Division
 Line Item Detail & Summary
 2025-2027 Biennium (FY26-27)

Item No	Description	Actual 2023-2024	Work Program 2024-2025	G01 Year 1 2025-2026	G01 Year 2 2026-2027
6230	PUBLIC TRANSPORTATION IN-STATE	59	0	0	0
6240	PERSONAL VEHICLE IN-STATE	597	11	11	11
6250	COMM AIR TRANS IN-STATE	745	0	0	0
	TOTAL FOR CATEGORY 03	17,885	19,377	19,377	19,377
04	OPERATING				
7020	OPERATING SUPPLIES	1,261	2,128	2,128	2,128
7022	OPERATING SUPPLIES-B	0	714	714	714
7030	FREIGHT CHARGES	93	0	0	0
7040	NON-STATE PRINTING SERVICES	5,770	4,163	4,163	4,163
7044	PRINTING AND COPYING - C	5,723	2,453	2,453	2,453
7045	STATE PRINTING CHARGES	2,773	2,408	2,408	2,408
7050	EMPLOYEE BOND INSURANCE	48	48	48	48
7051	AGENCY OWNED - PROP. & CONT. INSURANCE	1,833	0	0	0
7052	VEHICLE COMP & COLLISION INS	520	346	346	346
7054	AG TORT CLAIM ASSESSMENT	2,095	2,096	2,096	2,096
7059	AG VEHICLE LIABILITY INSURANCE	1,026	686	686	686
705A	NON B&G - PROP. & CONT. INSURANCE	0	1,833	1,833	1,833
7060	CONTRACTS	75,631	34,982	34,982	34,982
7065	CONTRACTS - E	2,135	2,511	2,511	2,511
7070	CONTRACTS - J	27,976	42,921	42,921	42,921
7073	SOFTWARE LICENSE/MNT CONTRACTS	666	0	0	0
7080	LEGAL AND COURT	97	400	400	400
7110	NON-STATE OWNED OFFICE RENT	125,609	128,247	128,247	128,247
7151	OUTSIDE MAINTENANCE OF VEHICLE	4,333	1,076	1,076	1,076
7153	GASOLINE	4,795	9,825	9,825	9,825
7157	VEHICLE SUPPLIES - OTHER	100	0	0	0
7255	B & G LEASE ASSESSMENT	1,141	1,178	1,178	1,178
7285	POSTAGE - STATE MAILROOM	5,227	5,133	5,133	5,133
7286	MAIL STOP-STATE MAILROM	5,934	5,934	5,934	5,934
7289	EITS PHONE LINE AND VOICEMAIL	5,467	5,598	5,598	5,598
7291	CELL PHONE/PAGER CHARGES	3,821	3,748	3,748	3,748
7296	EITS LONG DISTANCE CHARGES	0	112	112	112
7301	MEMBERSHIP DUES	150	150	150	150
7302	REGISTRATION FEES	0	60	60	60
7320	INSTRUCTIONAL SUPPLIES	1,864	0	0	0
7637	NOTARY FEE APPLY OR RENEW	0	473	473	473
7980	OPERATING LEASE PAYMENTS	5,125	5,083	5,083	5,083
	TOTAL FOR CATEGORY 04	291,213	264,306	264,306	264,306
14	COST OF ISSUES-PROGRAM				
7301	MEMBERSHIP DUES	0	5,345	5,345	5,345

State of Nevada - Budget Division
 Line Item Detail & Summary
 2025-2027 Biennium (FY26-27)

Item No	Description	Actual 2023-2024	Work Program 2024-2025	G01 Year 1 2025-2026	G01 Year 2 2026-2027
	TOTAL FOR CATEGORY 14	0	5,345	5,345	5,345
16	TAX CREDIT PROGRAM				
6100	PER DIEM OUT-OF-STATE	1,640	2,930	2,930	2,930
6130	PUBLIC TRANS OUT-OF-STATE	95	68	68	68
6140	PERSONAL VEHICLE OUT-OF-STATE	0	114	114	114
6150	COMM AIR TRANS OUT-OF-STATE	766	2,294	2,294	2,294
6200	PER DIEM IN-STATE	1,726	4,948	4,948	4,948
6210	FS DAILY RENTAL IN-STATE	618	584	584	584
6215	NON-FS VEHICLE RENTAL IN-STATE	157	0	0	0
6240	PERSONAL VEHICLE IN-STATE	1,794	2,543	2,543	2,543
6250	COMM AIR TRANS IN-STATE	673	2,106	2,106	2,106
7020	OPERATING SUPPLIES	163	325	325	325
7044	PRINTING AND COPYING - C	342	462	462	462
7045	STATE PRINTING CHARGES	42	0	0	0
7051	AGENCY OWNED - PROP. & CONT. INSURANCE	781	0	0	0
705A	NON B&G - PROP. & CONT. INSURANCE	0	781	781	781
7060	CONTRACTS	338	240	240	240
7065	CONTRACTS - E	1,215	1,070	1,070	1,070
7073	SOFTWARE LICENSE/MNT CONTRACTS	18,161	15,390	15,390	15,390
7110	NON-STATE OWNED OFFICE RENT	53,293	54,655	54,655	54,655
7255	B & G LEASE ASSESSMENT	486	502	502	502
7285	POSTAGE - STATE MAILROOM	275	270	270	270
7296	EITS LONG DISTANCE CHARGES	0	1,284	1,284	1,284
7302	REGISTRATION FEES	595	1,305	1,305	1,305
	TOTAL FOR CATEGORY 16	83,160	91,871	91,871	91,871
26	INFORMATION SERVICES				
7020	OPERATING SUPPLIES	0	72	72	72
7073	SOFTWARE LICENSE/MNT CONTRACTS	59,843	33,129	33,129	33,129
7532	EITS SHARED WEB SERVER HOSTING	0	62	62	62
7547	EITS BUSINESS PRODUCTIVITY SUITE	7,124	7,506	7,506	7,506
7548	EITS SERVER HOSTING - VIRTUAL	1,466	1,466	1,466	1,466
7554	EITS INFRASTRUCTURE ASSESSMENT	5,553	5,541	5,540	5,540
7556	EITS SECURITY ASSESSMENT	1,950	1,947	1,947	1,947
7557	EITS NAS CARD READER	109	109	109	109
7771	COMPUTER SOFTWARE <\$5,000 - A	792	0	0	0
8371	COMPUTER HARDWARE <\$5,000 - A	534	4,474	4,474	4,474
	TOTAL FOR CATEGORY 26	77,371	54,306	54,305	54,305
80	TRANS TO DEPT OF B&I				
7395	COST ALLOCATION - B	134,444	143,715	143,715	143,715

State of Nevada - Budget Division
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 2025-2027 Biennium (FY26-27)

Item No	Description	Actual 2023-2024	Work Program 2024-2025	G01 Year 1 2025-2026	G01 Year 2 2026-2027
	TOTAL FOR CATEGORY 80	134,444	143,715	143,715	143,715
82	DEPARTMENT COST ALLOCATIONS				
7389	CENTRALIZED PERSONNEL SERVICES COST ALLOC	5,240	5,240	5,240	5,240
7397	COST ALLOCATION - D	616,550	661,827	661,827	661,827
	TOTAL FOR CATEGORY 82	621,790	667,067	667,067	667,067
86	RESERVE				
9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	5,401,549	5,731,669	6,008,728
	TOTAL FOR CATEGORY 86	0	5,401,549	5,731,669	6,008,728
87	PURCHASING ASSESSMENT				
7393	PURCHASING ASSESSMENT	125	125	125	125
	TOTAL FOR CATEGORY 87	125	125	125	125
88	STATEWIDE COST ALLOCATION PLAN				
7384	STATEWIDE COST ALLOCATION	21,286	8,696	8,696	8,696
	TOTAL FOR CATEGORY 88	21,286	8,696	8,696	8,696
	TOTAL EXPENDITURES FOR DECISION UNIT B000	2,542,351	8,128,166	8,690,598	9,020,718
M100	STATEWIDE INFLATION				
REVENUE					
00	REVENUE				
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	-16,264
	TOTAL REVENUES FOR DECISION UNIT M100	0	0	0	-16,264
EXPENDITURE					
01	PERSONNEL SERVICES				
5400	PERSONNEL ASSESSMENT	0	0	2,847	2,847
5700	PAYROLL ASSESSMENT	0	0	1,269	1,269
	TOTAL FOR CATEGORY 01	0	0	4,116	4,116
03	IN-STATE TRAVEL				
6211	FS MONTHLY VEHICLE RENTAL IN-STATE	0	0	1,983	1,983
	TOTAL FOR CATEGORY 03	0	0	1,983	1,983
04	OPERATING				
7052	VEHICLE COMP & COLLISION INS	0	0	-72	-72
7054	AG TORT CLAIM ASSESSMENT	0	0	-638	-642
7059	AG VEHICLE LIABILITY INSURANCE	0	0	309	311
7289	EITS PHONE LINE AND VOICEMAIL	0	0	144	144
	TOTAL FOR CATEGORY 04	0	0	-257	-259

Item No	Description	Actual 2023-2024	Work Program 2024-2025	G01 Year 1 2025-2026	G01 Year 2 2026-2027
26	INFORMATION SERVICES				
7532	EITS SHARED WEB SERVER HOSTING	0	0	-62	-62
7547	EITS BUSINESS PRODUCTIVITY SUITE	0	0	4,938	4,938
7548	EITS SERVER HOSTING - VIRTUAL	0	0	128	128
7554	EITS INFRASTRUCTURE ASSESSMENT	0	0	4,492	4,075
7556	EITS SECURITY ASSESSMENT	0	0	742	736
7557	EITS NAS CARD READER	0	0	309	309
	TOTAL FOR CATEGORY 26	0	0	10,547	10,124
86	RESERVE				
9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	0	-16,264	-32,103
	TOTAL FOR CATEGORY 86	0	0	-16,264	-32,103
87	PURCHASING ASSESSMENT				
7393	PURCHASING ASSESSMENT	0	0	-125	-125
	TOTAL FOR CATEGORY 87	0	0	-125	-125
	TOTAL EXPENDITURES FOR DECISION UNIT M100	0	0	0	-16,264
M150	ADJUSTMENTS TO BASE				
	REVENUE				
00	REVENUE				
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	71,734
3779	TAX CREDITS - AUDIT FEES	0	0	204,349	229,233
	TOTAL REVENUES FOR DECISION UNIT M150	0	0	204,349	300,967
	EXPENDITURE				
01	PERSONNEL SERVICES				
5420	COLLECTIVE BARGAINING ASSESSMENT	0	0	11	11
5430	LABOR RELATIONS ASSESSMENT	0	0	-966	-966
5930	LONGEVITY PAY	0	0	425	725
	TOTAL FOR CATEGORY 01	0	0	-530	-230
03	IN-STATE TRAVEL				
6211	FS MONTHLY VEHICLE RENTAL IN-STATE	0	0	2,530	2,530
	TOTAL FOR CATEGORY 03	0	0	2,530	2,530
04	OPERATING				
7044	PRINTING AND COPYING - C	0	0	3,270	3,270
7052	VEHICLE COMP & COLLISION INS	0	0	1	1
705A	NON B&G - PROP. & CONT. INSURANCE	0	0	581	581
7110	NON-STATE OWNED OFFICE RENT	0	0	18,072	21,281

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Item No	Description	Actual 2023-2024	Work Program 2024-2025	G01 Year 1 2025-2026	G01 Year 2 2026-2027
7255	B & G LEASE ASSESSMENT	0	0	2,521	2,521
7286	MAIL STOP-STATE MAILROM	0	0	4,764	4,764
7302	REGISTRATION FEES	0	0	-60	-60
	TOTAL FOR CATEGORY 04	0	0	29,149	32,358
14	COST OF ISSUES-PROGRAM				
7301	MEMBERSHIP DUES	0	0	-5,345	-5,345
	TOTAL FOR CATEGORY 14	0	0	-5,345	-5,345
16	TAX CREDIT PROGRAM				
705A	NON B&G - PROP. & CONT. INSURANCE	0	0	24	24
7110	NON-STATE OWNED OFFICE RENT	0	0	-5,873	-4,803
7255	B & G LEASE ASSESSMENT	0	0	731	731
	TOTAL FOR CATEGORY 16	0	0	-5,118	-4,048
26	INFORMATION SERVICES				
7073	SOFTWARE LICENSE/MNT CONTRACTS	0	0	36,984	36,984
8371	COMPUTER HARDWARE <\$5,000 - A	0	0	-4,474	-4,474
	TOTAL FOR CATEGORY 26	0	0	32,510	32,510
80	TRANS TO DEPT OF B&I				
7395	COST ALLOCATION - B	0	0	20,627	18,604
	TOTAL FOR CATEGORY 80	0	0	20,627	18,604
82	DEPARTMENT COST ALLOCATIONS				
7389	CENTRALIZED PERSONNEL SERVICES COST ALLOC	0	0	-5,240	-5,240
7397	COST ALLOCATION - D	0	0	64,032	69,152
	TOTAL FOR CATEGORY 82	0	0	58,792	63,912
86	RESERVE				
9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	0	71,734	160,676
	TOTAL FOR CATEGORY 86	0	0	71,734	160,676
	TOTAL EXPENDITURES FOR DECISION UNIT M150	0	0	204,349	300,967
M300	FRINGE BENEFITS RATE ADJUSTMENT				
REVENUE					
00	REVENUE				
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	-63,883
	TOTAL REVENUES FOR DECISION UNIT M300	0	0	0	-63,883

EXPENDITURE

01 PERSONNEL SERVICES

Item No	Description	Actual 2023-2024	Work Program 2024-2025	G01 Year 1 2025-2026	G01 Year 2 2026-2027
5100	SALARIES	0	0	-3,469	-3,573
5200	WORKERS COMPENSATION	0	0	-380	-408
5300	RETIREMENT	0	0	23,589	24,386
5430	LABOR RELATIONS ASSESSMENT	0	0	978	978
5500	GROUP INSURANCE	0	0	50,112	39,744
5750	RETIRED EMPLOYEES GROUP INSURANCE	0	0	-7,195	-8,561
5800	UNEMPLOYMENT COMPENSATION	0	0	299	622
5840	MEDICARE	0	0	-51	-52
	TOTAL FOR CATEGORY 01	0	0	63,883	53,136
86	RESERVE				
9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	0	-63,883	-117,019
	TOTAL FOR CATEGORY 86	0	0	-63,883	-117,019
	TOTAL EXPENDITURES FOR DECISION UNIT M300	0	0	0	-63,883
M801	COST ALLOCATION				
	REVENUE				
00	REVENUE				
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	-1,487
	TOTAL REVENUES FOR DECISION UNIT M801	0	0	0	-1,487
	EXPENDITURE				
80	TRANS TO DEPT OF B&I				
7395	COST ALLOCATION - B	0	0	1,487	2,699
	TOTAL FOR CATEGORY 80	0	0	1,487	2,699
86	RESERVE				
9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	0	-1,487	-4,186
	TOTAL FOR CATEGORY 86	0	0	-1,487	-4,186
	TOTAL EXPENDITURES FOR DECISION UNIT M801	0	0	0	-1,487
E225	ECONOMIC GROWTH & BUSINESS DEVELOPMENT				
	[See Attachment]				
	REVENUE				
00	REVENUE				
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	-120,480
	TOTAL REVENUES FOR DECISION UNIT E225	0	0	0	-120,480
	EXPENDITURE				
01	PERSONNEL SERVICES				
5100	SALARIES	0	0	78,796	108,709
5200	WORKERS COMPENSATION	0	0	2,962	2,773
5300	RETIREMENT	0	0	15,169	20,926

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Item No	Description	Actual 2023-2024	Work Program 2024-2025	G01 Year 1 2025-2026	G01 Year 2 2026-2027
5400	PERSONNEL ASSESSMENT	0	0	710	710
5500	GROUP INSURANCE	0	0	17,838	22,632
5700	PAYROLL ASSESSMENT	0	0	215	215
5750	RETIRED EMPLOYEES GROUP INSURANCE	0	0	2,041	2,717
5800	UNEMPLOYMENT COMPENSATION	0	0	26	54
5840	MEDICARE	0	0	1,142	1,577
TOTAL FOR CATEGORY 01		0	0	118,899	160,313
04	OPERATING				
7050	EMPLOYEE BOND INSURANCE	0	0	5	5
7054	AG TORT CLAIM ASSESSMENT	0	0	162	162
TOTAL FOR CATEGORY 04		0	0	167	167
26	INFORMATION SERVICES				
7554	EITS INFRASTRUCTURE ASSESSMENT	0	0	1,115	1,068
7556	EITS SECURITY ASSESSMENT	0	0	299	298
TOTAL FOR CATEGORY 26		0	0	1,414	1,366
86	RESERVE				
9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	0	-120,480	-282,326
TOTAL FOR CATEGORY 86		0	0	-120,480	-282,326
TOTAL EXPENDITURES FOR DECISION UNIT E225		0	0	0	-120,480
E226	ECONOMIC GROWTH & BUSINESS DEVELOPMENT [See Attachment]				
REVENUE					
00	REVENUE				
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	-132,872
TOTAL REVENUES FOR DECISION UNIT E226		0	0	0	-132,872
EXPENDITURE					
01	PERSONNEL SERVICES				
5100	SALARIES	0	0	88,546	122,196
5200	WORKERS COMPENSATION	0	0	3,328	2,784
5300	RETIREMENT	0	0	17,046	23,522
5400	PERSONNEL ASSESSMENT	0	0	710	710
5500	GROUP INSURANCE	0	0	17,838	22,632
5700	PAYROLL ASSESSMENT	0	0	215	215
5750	RETIRED EMPLOYEES GROUP INSURANCE	0	0	2,294	3,054
5800	UNEMPLOYMENT COMPENSATION	0	0	30	60
5840	MEDICARE	0	0	1,284	1,772
TOTAL FOR CATEGORY 01		0	0	131,291	176,945

State of Nevada - Budget Division
 Line Item Detail & Summary
 2025-2027 Biennium (FY26-27)

Item No	Description	Actual 2023-2024	Work Program 2024-2025	G01 Year 1 2025-2026	G01 Year 2 2026-2027
04	OPERATING				
7050	EMPLOYEE BOND INSURANCE	0	0	5	5
7054	AG TORT CLAIM ASSESSMENT	0	0	162	162
	TOTAL FOR CATEGORY 04	0	0	167	167
26	INFORMATION SERVICES				
7554	EITS INFRASTRUCTURE ASSESSMENT	0	0	1,115	1,068
7556	EITS SECURITY ASSESSMENT	0	0	299	298
	TOTAL FOR CATEGORY 26	0	0	1,414	1,366
86	RESERVE				
9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	0	-132,872	-311,350
	TOTAL FOR CATEGORY 86	0	0	-132,872	-311,350
	TOTAL EXPENDITURES FOR DECISION UNIT E226	0	0	0	-132,872
E228	ECONOMIC GROWTH & BUSINESS DEVELOPMENT [See Attachment]				
REVENUE					
00	REVENUE				
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	-12,250
	TOTAL REVENUES FOR DECISION UNIT E228	0	0	0	-12,250
EXPENDITURE					
04	OPERATING				
7060	CONTRACTS	0	0	12,250	0
	TOTAL FOR CATEGORY 04	0	0	12,250	0
86	RESERVE				
9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	0	-12,250	-12,250
	TOTAL FOR CATEGORY 86	0	0	-12,250	-12,250
	TOTAL EXPENDITURES FOR DECISION UNIT E228	0	0	0	-12,250
E229	ECONOMIC GROWTH & BUSINESS DEVELOPMENT [See Attachment]				
REVENUE					
00	REVENUE				
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	-14,875
	TOTAL REVENUES FOR DECISION UNIT E229	0	0	0	-14,875
EXPENDITURE					
04	OPERATING				
7060	CONTRACTS	0	0	14,875	14,000
	TOTAL FOR CATEGORY 04	0	0	14,875	14,000

Item No	Description	Actual 2023-2024	Work Program 2024-2025	G01 Year 1 2025-2026	G01 Year 2 2026-2027
86	RESERVE				
9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	0	-14,875	-28,875
	TOTAL FOR CATEGORY 86	0	0	-14,875	-28,875
	TOTAL EXPENDITURES FOR DECISION UNIT E229	0	0	0	-14,875
E280	PUBLIC SAFETY & INFRASTRUCTURE [See Attachment]				
	REVENUE				
00	REVENUE				
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	1,791
	TOTAL REVENUES FOR DECISION UNIT E280	0	0	0	1,791
	EXPENDITURE				
04	OPERATING				
7065	CONTRACTS - E	0	0	-1,256	-2,511
	TOTAL FOR CATEGORY 04	0	0	-1,256	-2,511
16	TAX CREDIT PROGRAM				
7065	CONTRACTS - E	0	0	-535	-1,070
	TOTAL FOR CATEGORY 16	0	0	-535	-1,070
86	RESERVE				
9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	0	1,791	5,372
	TOTAL FOR CATEGORY 86	0	0	1,791	5,372
	TOTAL EXPENDITURES FOR DECISION UNIT E280	0	0	0	1,791
E710	EQUIPMENT REPLACEMENT [See Attachment]				
	REVENUE				
00	REVENUE				
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	-17,256
	TOTAL REVENUES FOR DECISION UNIT E710	0	0	0	-17,256
	EXPENDITURE				
26	INFORMATION SERVICES				
8371	COMPUTER HARDWARE <\$5,000 - A	0	0	17,256	1,528
	TOTAL FOR CATEGORY 26	0	0	17,256	1,528
86	RESERVE				
9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	0	-17,256	-18,784
	TOTAL FOR CATEGORY 86	0	0	-17,256	-18,784
	TOTAL EXPENDITURES FOR DECISION UNIT E710	0	0	0	-17,256

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Item No	Description	Actual 2023-2024	Work Program 2024-2025	G01 Year 1 2025-2026	G01 Year 2 2026-2027
E801	COST ALLOCATION				
	REVENUE				
00	REVENUE				
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	-103,717
	TOTAL REVENUES FOR DECISION UNIT E801	0	0	0	-103,717
	EXPENDITURE				
80	TRANS TO DEPT OF B&I				
7395	COST ALLOCATION - B	0	0	103,717	115,887
	TOTAL FOR CATEGORY 80	0	0	103,717	115,887
86	RESERVE				
9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	0	-103,717	-219,604
	TOTAL FOR CATEGORY 86	0	0	-103,717	-219,604
	TOTAL EXPENDITURES FOR DECISION UNIT E801	0	0	0	-103,717
	TOTAL REVENUES FOR BUDGET ACCOUNT 3845	2,542,351	8,128,166	8,894,947	8,840,392
	TOTAL EXPENDITURES FOR BUDGET ACCOUNT 3845	2,542,351	8,128,166	8,894,947	8,840,392

Section B1: Summary by GL

Budget Account: 3845 B&I - HOUSING INSPECTION & COMPLIANCE

Item No	Description	Actual 2023-2024	Work Program 2024-2025	G01 Year 1 2025-2026	G01 Year 2 2026-2027
REVENUE					
2511	BALANCE FORWARD FROM PREVIOUS YEAR	4,150,728	5,407,382	5,401,549	5,322,110
2512	BALANCE FORWARD TO NEW YEAR	-5,407,381	0	0	0
3540	FED ADMIN COST ALLOWANCE-FHA	18,495	22,059	20,163	20,163
3601	LICENSES AND FEES	151,640	141,612	149,345	149,345
3724	MOBILE HOME FEES	864,847	648,826	824,159	824,159
3725	TITLE FEES	420,641	335,296	446,975	446,975
3726	RECOVERY FEES	102,475	89,576	99,725	99,725
3732	FACTORY BUILT HOUSING FEES	61,080	47,019	68,093	68,093
3761	MOBILE PARK FEES	133,615	165,000	160,403	160,403
3776	LATE FEES	10,563	10,186	12,146	12,146
3779	TAX CREDITS - AUDIT FEES	1,637,967	1,220,786	1,529,555	1,554,439
4014	SALE OF REPORTS	1,000	856	833	833
4152	FINES/FORFEITURES/PENALTIES	171,853	12,729	61,193	61,193
4326	TREASURER'S INTEREST DISTRIB	224,828	26,839	120,808	120,808
TOTAL REVENUES FOR BUDGET ACCOUNT 3845		2,542,351	8,128,166	8,894,947	8,840,392
EXPENDITURE					
01	PERSONNEL SERVICES				
5100	SALARIES	898,462	1,033,894	1,368,010	1,472,781
5200	WORKERS COMPENSATION	20,414	25,211	29,776	30,403
5300	RETIREMENT	191,810	195,625	306,965	328,442
5400	PERSONNEL ASSESSMENT	3,531	3,547	7,814	7,814
5420	COLLECTIVE BARGAINING ASSESSMENT	84	90	101	101
5430	LABOR RELATIONS ASSESSMENT	966	966	978	978
5500	GROUP INSURANCE	135,913	163,944	249,732	248,952
5700	PAYROLL ASSESSMENT	654	661	2,361	2,361
5750	RETIRED EMPLOYEES GROUP INSURANCE	27,943	32,876	35,432	36,817
5800	UNEMPLOYMENT COMPENSATION	530	0	355	736
5840	MEDICARE	12,725	14,995	19,832	21,353
5930	LONGEVITY PAY	943	0	425	725
5970	TERMINAL ANNUAL LEAVE PAY	1,102	0	0	0
TOTAL FOR CATEGORY 01		1,295,077	1,471,809	2,021,781	2,151,463
03	IN-STATE TRAVEL				
6200	PER DIEM IN-STATE	727	88	88	88
6210	FS DAILY RENTAL IN-STATE	1,083	167	167	167
6211	FS MONTHLY VEHICLE RENTAL IN-STATE	14,674	16,346	20,859	20,859
6215	NON-FS VEHICLE RENTAL IN-STATE	0	2,765	2,765	2,765
6230	PUBLIC TRANSPORTATION IN-STATE	59	0	0	0

State of Nevada - Budget Division
 Line Item Detail & Summary
 2025-2027 Biennium (FY26-27)

Item No	Description	Actual 2023-2024	Work Program 2024-2025	G01 Year 1 2025-2026	G01 Year 2 2026-2027
6240	PERSONAL VEHICLE IN-STATE	597	11	11	11
6250	COMM AIR TRANS IN-STATE	745	0	0	0
TOTAL FOR CATEGORY 03		17,885	19,377	23,890	23,890
04	OPERATING				
7020	OPERATING SUPPLIES	1,261	2,128	2,128	2,128
7022	OPERATING SUPPLIES-B	0	714	714	714
7030	FREIGHT CHARGES	93	0	0	0
7040	NON-STATE PRINTING SERVICES	5,770	4,163	4,163	4,163
7044	PRINTING AND COPYING - C	5,723	2,453	5,723	5,723
7045	STATE PRINTING CHARGES	2,773	2,408	2,408	2,408
7050	EMPLOYEE BOND INSURANCE	48	48	58	58
7051	AGENCY OWNED - PROP. & CONT. INSURANCE	1,833	0	0	0
7052	VEHICLE COMP & COLLISION INS	520	346	275	275
7054	AG TORT CLAIM ASSESSMENT	2,095	2,096	1,782	1,778
7059	AG VEHICLE LIABILITY INSURANCE	1,026	686	995	997
705A	NON B&G - PROP. & CONT. INSURANCE	0	1,833	2,414	2,414
7060	CONTRACTS	75,631	34,982	62,107	48,982
7065	CONTRACTS - E	2,135	2,511	1,255	0
7070	CONTRACTS - J	27,976	42,921	42,921	42,921
7073	SOFTWARE LICENSE/MNT CONTRACTS	666	0	0	0
7080	LEGAL AND COURT	97	400	400	400
7110	NON-STATE OWNED OFFICE RENT	125,609	128,247	146,319	149,528
7151	OUTSIDE MAINTENANCE OF VEHICLE	4,333	1,076	1,076	1,076
7153	GASOLINE	4,795	9,825	9,825	9,825
7157	VEHICLE SUPPLIES - OTHER	100	0	0	0
7255	B & G LEASE ASSESSMENT	1,141	1,178	3,699	3,699
7285	POSTAGE - STATE MAILROOM	5,227	5,133	5,133	5,133
7286	MAIL STOP-STATE MAILROM	5,934	5,934	10,698	10,698
7289	EITS PHONE LINE AND VOICEMAIL	5,467	5,598	5,742	5,742
7291	CELL PHONE/PAGER CHARGES	3,821	3,748	3,748	3,748
7296	EITS LONG DISTANCE CHARGES	0	112	112	112
7301	MEMBERSHIP DUES	150	150	150	150
7302	REGISTRATION FEES	0	60	0	0
7320	INSTRUCTIONAL SUPPLIES	1,864	0	0	0
7637	NOTARY FEE APPLY OR RENEW	0	473	473	473
7980	OPERATING LEASE PAYMENTS	5,125	5,083	5,083	5,083
TOTAL FOR CATEGORY 04		291,213	264,306	319,401	308,228
14	COST OF ISSUES-PROGRAM				
7301	MEMBERSHIP DUES	0	5,345	0	0
TOTAL FOR CATEGORY 14		0	5,345	0	0

State of Nevada - Budget Division
 Line Item Detail & Summary
 2025-2027 Biennium (FY26-27)

Item No	Description	Actual 2023-2024	Work Program 2024-2025	G01 Year 1 2025-2026	G01 Year 2 2026-2027
16	TAX CREDIT PROGRAM				
6100	PER DIEM OUT-OF-STATE	1,640	2,930	2,930	2,930
6130	PUBLIC TRANS OUT-OF-STATE	95	68	68	68
6140	PERSONAL VEHICLE OUT-OF-STATE	0	114	114	114
6150	COMM AIR TRANS OUT-OF-STATE	766	2,294	2,294	2,294
6200	PER DIEM IN-STATE	1,726	4,948	4,948	4,948
6210	FS DAILY RENTAL IN-STATE	618	584	584	584
6215	NON-FS VEHICLE RENTAL IN-STATE	157	0	0	0
6240	PERSONAL VEHICLE IN-STATE	1,794	2,543	2,543	2,543
6250	COMM AIR TRANS IN-STATE	673	2,106	2,106	2,106
7020	OPERATING SUPPLIES	163	325	325	325
7044	PRINTING AND COPYING - C	342	462	462	462
7045	STATE PRINTING CHARGES	42	0	0	0
7051	AGENCY OWNED - PROP. & CONT. INSURANCE	781	0	0	0
705A	NON B&G - PROP. & CONT. INSURANCE	0	781	805	805
7060	CONTRACTS	338	240	240	240
7065	CONTRACTS - E	1,215	1,070	535	0
7073	SOFTWARE LICENSE/MNT CONTRACTS	18,161	15,390	15,390	15,390
7110	NON-STATE OWNED OFFICE RENT	53,293	54,655	48,782	49,852
7255	B & G LEASE ASSESSMENT	486	502	1,233	1,233
7285	POSTAGE - STATE MAILROOM	275	270	270	270
7296	EITS LONG DISTANCE CHARGES	0	1,284	1,284	1,284
7302	REGISTRATION FEES	595	1,305	1,305	1,305
	TOTAL FOR CATEGORY 16	83,160	91,871	86,218	86,753
26	INFORMATION SERVICES				
7020	OPERATING SUPPLIES	0	72	72	72
7073	SOFTWARE LICENSE/MNT CONTRACTS	59,843	33,129	70,113	70,113
7532	EITS SHARED WEB SERVER HOSTING	0	62	0	0
7547	EITS BUSINESS PRODUCTIVITY SUITE	7,124	7,506	12,444	12,444
7548	EITS SERVER HOSTING - VIRTUAL	1,466	1,466	1,594	1,594
7554	EITS INFRASTRUCTURE ASSESSMENT	5,553	5,541	12,262	11,751
7556	EITS SECURITY ASSESSMENT	1,950	1,947	3,287	3,279
7557	EITS NAS CARD READER	109	109	418	418
7771	COMPUTER SOFTWARE <\$5,000 - A	792	0	0	0
8371	COMPUTER HARDWARE <\$5,000 - A	534	4,474	17,256	1,528
	TOTAL FOR CATEGORY 26	77,371	54,306	117,446	101,199
80	TRANS TO DEPT OF B&I				
7395	COST ALLOCATION - B	134,444	143,715	269,546	280,905
	TOTAL FOR CATEGORY 80	134,444	143,715	269,546	280,905

State of Nevada - Budget Division
 Line Item Detail & Summary
 2025-2027 Biennium (FY26-27)

Item No	Description	Actual 2023-2024	Work Program 2024-2025	G01 Year 1 2025-2026	G01 Year 2 2026-2027
82	DEPARTMENT COST ALLOCATIONS				
7389	CENTRALIZED PERSONNEL SERVICES COST ALLOC	5,240	5,240	0	0
7397	COST ALLOCATION - D	616,550	661,827	725,859	730,979
	TOTAL FOR CATEGORY 82	621,790	667,067	725,859	730,979
86	RESERVE				
9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	5,401,549	5,322,110	5,148,279
	TOTAL FOR CATEGORY 86	0	5,401,549	5,322,110	5,148,279
87	PURCHASING ASSESSMENT				
7393	PURCHASING ASSESSMENT	125	125	0	0
	TOTAL FOR CATEGORY 87	125	125	0	0
88	STATEWIDE COST ALLOCATION PLAN				
7384	STATEWIDE COST ALLOCATION	21,286	8,696	8,696	8,696
	TOTAL FOR CATEGORY 88	21,286	8,696	8,696	8,696
	TOTAL EXPENDITURES FOR BUDGET ACCOUNT 3845	2,542,351	8,128,166	8,894,947	8,840,392

Section A1: Line Item Detail by GL

Budget Account: 3845 B&I - HOUSING INSPECTION & COMPLIANCE

Item No	Description	Actual 2023-2024	Work Program 2024-2025	G08 Year 1 2025-2026	G08 Year 2 2026-2027
B000	BASE				
REVENUE					
2511	BALANCE FORWARD FROM PREVIOUS YEAR	4,150,728	5,407,382	5,401,549	5,731,669
2512	BALANCE FORWARD TO NEW YEAR	-5,407,381	0	0	0
3540	FED ADMIN COST ALLOWANCE-FHA	18,495	22,059	20,163	20,163
3601	LICENSES AND FEES	151,640	141,612	149,345	149,345
3724	MOBILE HOME FEES	864,847	648,826	824,159	824,159
3725	TITLE FEES	420,641	335,296	446,975	446,975
3726	RECOVERY FEES	102,475	89,576	99,725	99,725
3732	FACTORY BUILT HOUSING FEES	61,080	47,019	68,093	68,093
3761	MOBILE PARK FEES	133,615	165,000	160,403	160,403
3776	LATE FEES	10,563	10,186	12,146	12,146
3779	TAX CREDITS - AUDIT FEES	1,637,967	1,220,786	1,325,206	1,325,206
4014	SALE OF REPORTS	1,000	856	833	833
4152	FINES/FORFEITURES/PENALTIES	171,853	12,729	61,193	61,193
4326	TREASURER'S INTEREST DISTRIB	224,828	26,839	120,808	120,808
TOTAL REVENUES FOR DECISION UNIT B000		2,542,351	8,128,166	8,690,598	9,020,718
EXPENDITURE					
01	PERSONNEL SERVICES				
5100	SALARIES	898,462	1,033,894	1,204,137	1,245,449
5200	WORKERS COMPENSATION	20,414	25,211	23,866	25,254
5300	RETIREMENT	191,810	195,625	251,161	259,608
5400	PERSONNEL ASSESSMENT	3,531	3,547	3,547	3,547
5420	COLLECTIVE BARGAINING ASSESSMENT	84	90	90	90
5430	LABOR RELATIONS ASSESSMENT	966	966	966	966
5500	GROUP INSURANCE	135,913	163,944	163,944	163,944
5700	PAYROLL ASSESSMENT	654	661	662	662
5750	RETIRED EMPLOYEES GROUP INSURANCE	27,943	32,876	38,292	39,607
5800	UNEMPLOYMENT COMPENSATION	530	0	0	0
5840	MEDICARE	12,725	14,995	17,457	18,056
5930	LONGEVITY PAY	943	0	0	0
5970	TERMINAL ANNUAL LEAVE PAY	1,102	0	0	0
TOTAL FOR CATEGORY 01		1,295,077	1,471,809	1,704,122	1,757,183
03	IN-STATE TRAVEL				
6200	PER DIEM IN-STATE	727	88	88	88
6210	FS DAILY RENTAL IN-STATE	1,083	167	167	167
6211	FS MONTHLY VEHICLE RENTAL IN-STATE	14,674	16,346	16,346	16,346
6215	NON-FS VEHICLE RENTAL IN-STATE	0	2,765	2,765	2,765

State of Nevada - Budget Division
 Line Item Detail & Summary
 2025-2027 Biennium (FY26-27)

Item No	Description	Actual 2023-2024	Work Program 2024-2025	G08 Year 1 2025-2026	G08 Year 2 2026-2027
6230	PUBLIC TRANSPORTATION IN-STATE	59	0	0	0
6240	PERSONAL VEHICLE IN-STATE	597	11	11	11
6250	COMM AIR TRANS IN-STATE	745	0	0	0
	TOTAL FOR CATEGORY 03	17,885	19,377	19,377	19,377
04	OPERATING				
7020	OPERATING SUPPLIES	1,261	2,128	2,128	2,128
7022	OPERATING SUPPLIES-B	0	714	714	714
7030	FREIGHT CHARGES	93	0	0	0
7040	NON-STATE PRINTING SERVICES	5,770	4,163	4,163	4,163
7044	PRINTING AND COPYING - C	5,723	2,453	2,453	2,453
7045	STATE PRINTING CHARGES	2,773	2,408	2,408	2,408
7050	EMPLOYEE BOND INSURANCE	48	48	48	48
7051	AGENCY OWNED - PROP. & CONT. INSURANCE	1,833	0	0	0
7052	VEHICLE COMP & COLLISION INS	520	346	346	346
7054	AG TORT CLAIM ASSESSMENT	2,095	2,096	2,096	2,096
7059	AG VEHICLE LIABILITY INSURANCE	1,026	686	686	686
705A	NON B&G - PROP. & CONT. INSURANCE	0	1,833	1,833	1,833
7060	CONTRACTS	75,631	34,982	34,982	34,982
7065	CONTRACTS - E	2,135	2,511	2,511	2,511
7070	CONTRACTS - J	27,976	42,921	42,921	42,921
7073	SOFTWARE LICENSE/MNT CONTRACTS	666	0	0	0
7080	LEGAL AND COURT	97	400	400	400
7110	NON-STATE OWNED OFFICE RENT	125,609	128,247	128,247	128,247
7151	OUTSIDE MAINTENANCE OF VEHICLE	4,333	1,076	1,076	1,076
7153	GASOLINE	4,795	9,825	9,825	9,825
7157	VEHICLE SUPPLIES - OTHER	100	0	0	0
7255	B & G LEASE ASSESSMENT	1,141	1,178	1,178	1,178
7285	POSTAGE - STATE MAILROOM	5,227	5,133	5,133	5,133
7286	MAIL STOP-STATE MAILROM	5,934	5,934	5,934	5,934
7289	EITS PHONE LINE AND VOICEMAIL	5,467	5,598	5,598	5,598
7291	CELL PHONE/PAGER CHARGES	3,821	3,748	3,748	3,748
7296	EITS LONG DISTANCE CHARGES	0	112	112	112
7301	MEMBERSHIP DUES	150	150	150	150
7302	REGISTRATION FEES	0	60	60	60
7320	INSTRUCTIONAL SUPPLIES	1,864	0	0	0
7637	NOTARY FEE APPLY OR RENEW	0	473	473	473
7980	OPERATING LEASE PAYMENTS	5,125	5,083	5,083	5,083
	TOTAL FOR CATEGORY 04	291,213	264,306	264,306	264,306
14	COST OF ISSUES-PROGRAM				
7301	MEMBERSHIP DUES	0	5,345	5,345	5,345

State of Nevada - Budget Division
 Line Item Detail & Summary
 2025-2027 Biennium (FY26-27)

Item No	Description	Actual 2023-2024	Work Program 2024-2025	G08 Year 1 2025-2026	G08 Year 2 2026-2027
	TOTAL FOR CATEGORY 14	0	5,345	5,345	5,345
16	TAX CREDIT PROGRAM				
6100	PER DIEM OUT-OF-STATE	1,640	2,930	2,930	2,930
6130	PUBLIC TRANS OUT-OF-STATE	95	68	68	68
6140	PERSONAL VEHICLE OUT-OF-STATE	0	114	114	114
6150	COMM AIR TRANS OUT-OF-STATE	766	2,294	2,294	2,294
6200	PER DIEM IN-STATE	1,726	4,948	4,948	4,948
6210	FS DAILY RENTAL IN-STATE	618	584	584	584
6215	NON-FS VEHICLE RENTAL IN-STATE	157	0	0	0
6240	PERSONAL VEHICLE IN-STATE	1,794	2,543	2,543	2,543
6250	COMM AIR TRANS IN-STATE	673	2,106	2,106	2,106
7020	OPERATING SUPPLIES	163	325	325	325
7044	PRINTING AND COPYING - C	342	462	462	462
7045	STATE PRINTING CHARGES	42	0	0	0
7051	AGENCY OWNED - PROP. & CONT. INSURANCE	781	0	0	0
705A	NON B&G - PROP. & CONT. INSURANCE	0	781	781	781
7060	CONTRACTS	338	240	240	240
7065	CONTRACTS - E	1,215	1,070	1,070	1,070
7073	SOFTWARE LICENSE/MNT CONTRACTS	18,161	15,390	15,390	15,390
7110	NON-STATE OWNED OFFICE RENT	53,293	54,655	54,655	54,655
7255	B & G LEASE ASSESSMENT	486	502	502	502
7285	POSTAGE - STATE MAILROOM	275	270	270	270
7296	EITS LONG DISTANCE CHARGES	0	1,284	1,284	1,284
7302	REGISTRATION FEES	595	1,305	1,305	1,305
	TOTAL FOR CATEGORY 16	83,160	91,871	91,871	91,871
26	INFORMATION SERVICES				
7020	OPERATING SUPPLIES	0	72	72	72
7073	SOFTWARE LICENSE/MNT CONTRACTS	59,843	33,129	33,129	33,129
7532	EITS SHARED WEB SERVER HOSTING	0	62	62	62
7547	EITS BUSINESS PRODUCTIVITY SUITE	7,124	7,506	7,506	7,506
7548	EITS SERVER HOSTING - VIRTUAL	1,466	1,466	1,466	1,466
7554	EITS INFRASTRUCTURE ASSESSMENT	5,553	5,541	5,540	5,540
7556	EITS SECURITY ASSESSMENT	1,950	1,947	1,947	1,947
7557	EITS NAS CARD READER	109	109	109	109
7771	COMPUTER SOFTWARE <\$5,000 - A	792	0	0	0
8371	COMPUTER HARDWARE <\$5,000 - A	534	4,474	4,474	4,474
	TOTAL FOR CATEGORY 26	77,371	54,306	54,305	54,305
80	TRANS TO DEPT OF B&I				
7395	COST ALLOCATION - B	134,444	143,715	143,715	143,715

State of Nevada - Budget Division
 Line Item Detail & Summary
 2025-2027 Biennium (FY26-27)

Item No	Description	Actual 2023-2024	Work Program 2024-2025	G08 Year 1 2025-2026	G08 Year 2 2026-2027
	TOTAL FOR CATEGORY 80	134,444	143,715	143,715	143,715
82	DEPARTMENT COST ALLOCATIONS				
7389	CENTRALIZED PERSONNEL SERVICES COST ALLOC	5,240	5,240	5,240	5,240
7397	COST ALLOCATION - D	616,550	661,827	661,827	661,827
	TOTAL FOR CATEGORY 82	621,790	667,067	667,067	667,067
86	RESERVE				
9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	5,401,549	5,731,669	6,008,728
	TOTAL FOR CATEGORY 86	0	5,401,549	5,731,669	6,008,728
87	PURCHASING ASSESSMENT				
7393	PURCHASING ASSESSMENT	125	125	125	125
	TOTAL FOR CATEGORY 87	125	125	125	125
88	STATEWIDE COST ALLOCATION PLAN				
7384	STATEWIDE COST ALLOCATION	21,286	8,696	8,696	8,696
	TOTAL FOR CATEGORY 88	21,286	8,696	8,696	8,696
	TOTAL EXPENDITURES FOR DECISION UNIT B000	2,542,351	8,128,166	8,690,598	9,020,718
M100	STATEWIDE INFLATION				
REVENUE					
00	REVENUE				
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	-16,264
	TOTAL REVENUES FOR DECISION UNIT M100	0	0	0	-16,264
EXPENDITURE					
01	PERSONNEL SERVICES				
5400	PERSONNEL ASSESSMENT	0	0	2,847	2,847
5700	PAYROLL ASSESSMENT	0	0	1,269	1,269
	TOTAL FOR CATEGORY 01	0	0	4,116	4,116
03	IN-STATE TRAVEL				
6211	FS MONTHLY VEHICLE RENTAL IN-STATE	0	0	1,983	1,983
	TOTAL FOR CATEGORY 03	0	0	1,983	1,983
04	OPERATING				
7052	VEHICLE COMP & COLLISION INS	0	0	-72	-72
7054	AG TORT CLAIM ASSESSMENT	0	0	-638	-642
7059	AG VEHICLE LIABILITY INSURANCE	0	0	309	311
7289	EITS PHONE LINE AND VOICEMAIL	0	0	144	144
	TOTAL FOR CATEGORY 04	0	0	-257	-259

Item No	Description	Actual 2023-2024	Work Program 2024-2025	G08 Year 1 2025-2026	G08 Year 2 2026-2027
26	INFORMATION SERVICES				
7532	EITS SHARED WEB SERVER HOSTING	0	0	-62	-62
7547	EITS BUSINESS PRODUCTIVITY SUITE	0	0	4,938	4,938
7548	EITS SERVER HOSTING - VIRTUAL	0	0	128	128
7554	EITS INFRASTRUCTURE ASSESSMENT	0	0	4,492	4,075
7556	EITS SECURITY ASSESSMENT	0	0	742	736
7557	EITS NAS CARD READER	0	0	309	309
	TOTAL FOR CATEGORY 26	0	0	10,547	10,124
86	RESERVE				
9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	0	-16,264	-32,103
	TOTAL FOR CATEGORY 86	0	0	-16,264	-32,103
87	PURCHASING ASSESSMENT				
7393	PURCHASING ASSESSMENT	0	0	-125	-125
	TOTAL FOR CATEGORY 87	0	0	-125	-125
	TOTAL EXPENDITURES FOR DECISION UNIT M100	0	0	0	-16,264
M150	ADJUSTMENTS TO BASE				
	REVENUE				
00	REVENUE				
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	71,734
3779	TAX CREDITS - AUDIT FEES	0	0	204,349	229,233
	TOTAL REVENUES FOR DECISION UNIT M150	0	0	204,349	300,967
	EXPENDITURE				
01	PERSONNEL SERVICES				
5420	COLLECTIVE BARGAINING ASSESSMENT	0	0	11	11
5430	LABOR RELATIONS ASSESSMENT	0	0	-966	-966
5930	LONGEVITY PAY	0	0	425	725
	TOTAL FOR CATEGORY 01	0	0	-530	-230
03	IN-STATE TRAVEL				
6211	FS MONTHLY VEHICLE RENTAL IN-STATE	0	0	2,530	2,530
	TOTAL FOR CATEGORY 03	0	0	2,530	2,530
04	OPERATING				
7044	PRINTING AND COPYING - C	0	0	3,270	3,270
7052	VEHICLE COMP & COLLISION INS	0	0	1	1
705A	NON B&G - PROP. & CONT. INSURANCE	0	0	581	581
7110	NON-STATE OWNED OFFICE RENT	0	0	18,072	21,281

State of Nevada - Budget Division
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Item No	Description	Actual 2023-2024	Work Program 2024-2025	G08 Year 1 2025-2026	G08 Year 2 2026-2027
7255	B & G LEASE ASSESSMENT	0	0	2,521	2,521
7286	MAIL STOP-STATE MAILROM	0	0	4,764	4,764
7302	REGISTRATION FEES	0	0	-60	-60
	TOTAL FOR CATEGORY 04	0	0	29,149	32,358
14	COST OF ISSUES-PROGRAM				
7301	MEMBERSHIP DUES	0	0	-5,345	-5,345
	TOTAL FOR CATEGORY 14	0	0	-5,345	-5,345
16	TAX CREDIT PROGRAM				
705A	NON B&G - PROP. & CONT. INSURANCE	0	0	24	24
7110	NON-STATE OWNED OFFICE RENT	0	0	-5,873	-4,803
7255	B & G LEASE ASSESSMENT	0	0	731	731
	TOTAL FOR CATEGORY 16	0	0	-5,118	-4,048
26	INFORMATION SERVICES				
7073	SOFTWARE LICENSE/MNT CONTRACTS	0	0	36,984	36,984
8371	COMPUTER HARDWARE <\$5,000 - A	0	0	-4,474	-4,474
	TOTAL FOR CATEGORY 26	0	0	32,510	32,510
80	TRANS TO DEPT OF B&I				
7395	COST ALLOCATION - B	0	0	20,627	18,604
	TOTAL FOR CATEGORY 80	0	0	20,627	18,604
82	DEPARTMENT COST ALLOCATIONS				
7389	CENTRALIZED PERSONNEL SERVICES COST ALLOC	0	0	-5,240	-5,240
7397	COST ALLOCATION - D	0	0	64,032	69,152
	TOTAL FOR CATEGORY 82	0	0	58,792	63,912
86	RESERVE				
9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	0	71,734	160,676
	TOTAL FOR CATEGORY 86	0	0	71,734	160,676
	TOTAL EXPENDITURES FOR DECISION UNIT M150	0	0	204,349	300,967
M300	FRINGE BENEFITS RATE ADJUSTMENT				
REVENUE					
00	REVENUE				
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	-63,883
	TOTAL REVENUES FOR DECISION UNIT M300	0	0	0	-63,883

EXPENDITURE

01 PERSONNEL SERVICES

Item No	Description	Actual 2023-2024	Work Program 2024-2025	G08 Year 1 2025-2026	G08 Year 2 2026-2027
5100	SALARIES	0	0	-3,469	-3,573
5200	WORKERS COMPENSATION	0	0	-380	-408
5300	RETIREMENT	0	0	23,589	24,386
5430	LABOR RELATIONS ASSESSMENT	0	0	978	978
5500	GROUP INSURANCE	0	0	50,112	39,744
5750	RETIRED EMPLOYEES GROUP INSURANCE	0	0	-7,195	-8,561
5800	UNEMPLOYMENT COMPENSATION	0	0	299	622
5840	MEDICARE	0	0	-51	-52
	TOTAL FOR CATEGORY 01	0	0	63,883	53,136
86	RESERVE				
9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	0	-63,883	-117,019
	TOTAL FOR CATEGORY 86	0	0	-63,883	-117,019
	TOTAL EXPENDITURES FOR DECISION UNIT M300	0	0	0	-63,883
M801	COST ALLOCATION				
	REVENUE				
00	REVENUE				
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	-1,487
	TOTAL REVENUES FOR DECISION UNIT M801	0	0	0	-1,487
	EXPENDITURE				
80	TRANS TO DEPT OF B&I				
7395	COST ALLOCATION - B	0	0	1,487	2,699
	TOTAL FOR CATEGORY 80	0	0	1,487	2,699
86	RESERVE				
9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	0	-1,487	-4,186
	TOTAL FOR CATEGORY 86	0	0	-1,487	-4,186
	TOTAL EXPENDITURES FOR DECISION UNIT M801	0	0	0	-1,487
E225	ECONOMIC GROWTH & BUSINESS DEVELOPMENT				
	[See Attachment]				
	REVENUE				
00	REVENUE				
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	-120,480
	TOTAL REVENUES FOR DECISION UNIT E225	0	0	0	-120,480
	EXPENDITURE				
01	PERSONNEL SERVICES				
5100	SALARIES	0	0	78,796	108,709
5200	WORKERS COMPENSATION	0	0	2,962	2,773
5300	RETIREMENT	0	0	15,169	20,926

State of Nevada - Budget Division
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2025-2027 Biennium (FY26-27)

Item No	Description	Actual 2023-2024	Work Program 2024-2025	G08 Year 1 2025-2026	G08 Year 2 2026-2027
5400	PERSONNEL ASSESSMENT	0	0	710	710
5500	GROUP INSURANCE	0	0	17,838	22,632
5700	PAYROLL ASSESSMENT	0	0	215	215
5750	RETIRED EMPLOYEES GROUP INSURANCE	0	0	2,041	2,717
5800	UNEMPLOYMENT COMPENSATION	0	0	26	54
5840	MEDICARE	0	0	1,142	1,577
TOTAL FOR CATEGORY 01		0	0	118,899	160,313
04	OPERATING				
7050	EMPLOYEE BOND INSURANCE	0	0	5	5
7054	AG TORT CLAIM ASSESSMENT	0	0	162	162
TOTAL FOR CATEGORY 04		0	0	167	167
26	INFORMATION SERVICES				
7554	EITS INFRASTRUCTURE ASSESSMENT	0	0	1,115	1,068
7556	EITS SECURITY ASSESSMENT	0	0	299	298
TOTAL FOR CATEGORY 26		0	0	1,414	1,366
86	RESERVE				
9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	0	-120,480	-282,326
TOTAL FOR CATEGORY 86		0	0	-120,480	-282,326
TOTAL EXPENDITURES FOR DECISION UNIT E225		0	0	0	-120,480
E226	ECONOMIC GROWTH & BUSINESS DEVELOPMENT [See Attachment]				
REVENUE					
00	REVENUE				
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	-132,872
TOTAL REVENUES FOR DECISION UNIT E226		0	0	0	-132,872
EXPENDITURE					
01	PERSONNEL SERVICES				
5100	SALARIES	0	0	88,546	122,196
5200	WORKERS COMPENSATION	0	0	3,328	2,784
5300	RETIREMENT	0	0	17,046	23,522
5400	PERSONNEL ASSESSMENT	0	0	710	710
5500	GROUP INSURANCE	0	0	17,838	22,632
5700	PAYROLL ASSESSMENT	0	0	215	215
5750	RETIRED EMPLOYEES GROUP INSURANCE	0	0	2,294	3,054
5800	UNEMPLOYMENT COMPENSATION	0	0	30	60
5840	MEDICARE	0	0	1,284	1,772
TOTAL FOR CATEGORY 01		0	0	131,291	176,945

State of Nevada - Budget Division
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Item No	Description	Actual 2023-2024	Work Program 2024-2025	G08 Year 1 2025-2026	G08 Year 2 2026-2027
04	OPERATING				
7050	EMPLOYEE BOND INSURANCE	0	0	5	5
7054	AG TORT CLAIM ASSESSMENT	0	0	162	162
	TOTAL FOR CATEGORY 04	0	0	167	167
26	INFORMATION SERVICES				
7554	EITS INFRASTRUCTURE ASSESSMENT	0	0	1,115	1,068
7556	EITS SECURITY ASSESSMENT	0	0	299	298
	TOTAL FOR CATEGORY 26	0	0	1,414	1,366
86	RESERVE				
9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	0	-132,872	-311,350
	TOTAL FOR CATEGORY 86	0	0	-132,872	-311,350
	TOTAL EXPENDITURES FOR DECISION UNIT E226	0	0	0	-132,872
E227	ECONOMIC GROWTH & BUSINESS DEVELOPMENT [See Attachment]				
	REVENUE				
00	REVENUE				
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	-21,626
	TOTAL REVENUES FOR DECISION UNIT E227	0	0	0	-21,626
	EXPENDITURE				
03	IN-STATE TRAVEL				
6211	FS MONTHLY VEHICLE RENTAL IN-STATE	0	0	21,626	43,253
	TOTAL FOR CATEGORY 03	0	0	21,626	43,253
86	RESERVE				
9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	0	-21,626	-64,879
	TOTAL FOR CATEGORY 86	0	0	-21,626	-64,879
	TOTAL EXPENDITURES FOR DECISION UNIT E227	0	0	0	-21,626
E228	ECONOMIC GROWTH & BUSINESS DEVELOPMENT [See Attachment]				
	REVENUE				
00	REVENUE				
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	-12,250
	TOTAL REVENUES FOR DECISION UNIT E228	0	0	0	-12,250
	EXPENDITURE				
04	OPERATING				
7060	CONTRACTS	0	0	12,250	0
	TOTAL FOR CATEGORY 04	0	0	12,250	0

Item No	Description	Actual 2023-2024	Work Program 2024-2025	G08 Year 1 2025-2026	G08 Year 2 2026-2027
86	RESERVE				
9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	0	-12,250	-12,250
	TOTAL FOR CATEGORY 86	0	0	-12,250	-12,250
	TOTAL EXPENDITURES FOR DECISION UNIT E228	0	0	0	-12,250
E229	ECONOMIC GROWTH & BUSINESS DEVELOPMENT [See Attachment]				
	REVENUE				
00	REVENUE				
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	-14,875
	TOTAL REVENUES FOR DECISION UNIT E229	0	0	0	-14,875
	EXPENDITURE				
04	OPERATING				
7060	CONTRACTS	0	0	14,875	14,000
	TOTAL FOR CATEGORY 04	0	0	14,875	14,000
86	RESERVE				
9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	0	-14,875	-28,875
	TOTAL FOR CATEGORY 86	0	0	-14,875	-28,875
	TOTAL EXPENDITURES FOR DECISION UNIT E229	0	0	0	-14,875
E230	ECONOMIC GROWTH & BUSINESS DEVELOPMENT [See Attachment]				
	REVENUE				
00	REVENUE				
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	-12,665
	TOTAL REVENUES FOR DECISION UNIT E230	0	0	0	-12,665
	EXPENDITURE				
30	TRAINING				
6200	PER DIEM IN-STATE	0	0	6,305	6,305
6230	PUBLIC TRANSPORTATION IN-STATE	0	0	395	395
6240	PERSONAL VEHICLE IN-STATE	0	0	342	342
6250	COMM AIR TRANS IN-STATE	0	0	2,153	2,153
7302	REGISTRATION FEES	0	0	3,470	3,470
	TOTAL FOR CATEGORY 30	0	0	12,665	12,665
86	RESERVE				
9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	0	-12,665	-25,330
	TOTAL FOR CATEGORY 86	0	0	-12,665	-25,330
	TOTAL EXPENDITURES FOR DECISION UNIT E230	0	0	0	-12,665

Item No	Description	Actual 2023-2024	Work Program 2024-2025	G08 Year 1 2025-2026	G08 Year 2 2026-2027
E231	ECONOMIC GROWTH & BUSINESS DEVELOPMENT [See Attachment]				
	REVENUE				
00	REVENUE				
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	-446,000
	TOTAL REVENUES FOR DECISION UNIT E231	0	0	0	-446,000
	EXPENDITURE				
26	INFORMATION SERVICES				
7060	CONTRACTS	0	0	446,000	25,000
	TOTAL FOR CATEGORY 26	0	0	446,000	25,000
86	RESERVE				
9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	0	-446,000	-471,000
	TOTAL FOR CATEGORY 86	0	0	-446,000	-471,000
	TOTAL EXPENDITURES FOR DECISION UNIT E231	0	0	0	-446,000
E280	PUBLIC SAFETY & INFRASTRUCTURE [See Attachment]				
	REVENUE				
00	REVENUE				
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	1,791
	TOTAL REVENUES FOR DECISION UNIT E280	0	0	0	1,791
	EXPENDITURE				
04	OPERATING				
7065	CONTRACTS - E	0	0	-1,256	-2,511
	TOTAL FOR CATEGORY 04	0	0	-1,256	-2,511
16	TAX CREDIT PROGRAM				
7065	CONTRACTS - E	0	0	-535	-1,070
	TOTAL FOR CATEGORY 16	0	0	-535	-1,070
86	RESERVE				
9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	0	1,791	5,372
	TOTAL FOR CATEGORY 86	0	0	1,791	5,372
	TOTAL EXPENDITURES FOR DECISION UNIT E280	0	0	0	1,791
E710	EQUIPMENT REPLACEMENT [See Attachment]				
	REVENUE				
00	REVENUE				

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 2025-2027 Biennium (FY26-27)

Item No	Description	Actual 2023-2024	Work Program 2024-2025	G08 Year 1 2025-2026	G08 Year 2 2026-2027
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	-17,256
	TOTAL REVENUES FOR DECISION UNIT E710	0	0	0	-17,256
EXPENDITURE					
26	INFORMATION SERVICES				
8371	COMPUTER HARDWARE <\$5,000 - A	0	0	17,256	1,528
	TOTAL FOR CATEGORY 26	0	0	17,256	1,528
86	RESERVE				
9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	0	-17,256	-18,784
	TOTAL FOR CATEGORY 86	0	0	-17,256	-18,784
	TOTAL EXPENDITURES FOR DECISION UNIT E710	0	0	0	-17,256
E801	COST ALLOCATION				
REVENUE					
00	REVENUE				
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	-103,717
	TOTAL REVENUES FOR DECISION UNIT E801	0	0	0	-103,717
EXPENDITURE					
80	TRANS TO DEPT OF B&I				
7395	COST ALLOCATION - B	0	0	103,717	115,887
	TOTAL FOR CATEGORY 80	0	0	103,717	115,887
86	RESERVE				
9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	0	-103,717	-219,604
	TOTAL FOR CATEGORY 86	0	0	-103,717	-219,604
	TOTAL EXPENDITURES FOR DECISION UNIT E801	0	0	0	-103,717
TOTAL REVENUES FOR BUDGET ACCOUNT 3845		2,542,351	8,128,166	8,894,947	8,360,101
TOTAL EXPENDITURES FOR BUDGET ACCOUNT 3845		2,542,351	8,128,166	8,894,947	8,360,101

Section B1: Summary by GL

Budget Account: 3845 B&I - HOUSING INSPECTION & COMPLIANCE

Item No	Description	Actual 2023-2024	Work Program 2024-2025	G08 Year 1 2025-2026	G08 Year 2 2026-2027
REVENUE					
2511	BALANCE FORWARD FROM PREVIOUS YEAR	4,150,728	5,407,382	5,401,549	4,841,819
2512	BALANCE FORWARD TO NEW YEAR	-5,407,381	0	0	0
3540	FED ADMIN COST ALLOWANCE-FHA	18,495	22,059	20,163	20,163
3601	LICENSES AND FEES	151,640	141,612	149,345	149,345
3724	MOBILE HOME FEES	864,847	648,826	824,159	824,159
3725	TITLE FEES	420,641	335,296	446,975	446,975
3726	RECOVERY FEES	102,475	89,576	99,725	99,725
3732	FACTORY BUILT HOUSING FEES	61,080	47,019	68,093	68,093
3761	MOBILE PARK FEES	133,615	165,000	160,403	160,403
3776	LATE FEES	10,563	10,186	12,146	12,146
3779	TAX CREDITS - AUDIT FEES	1,637,967	1,220,786	1,529,555	1,554,439
4014	SALE OF REPORTS	1,000	856	833	833
4152	FINES/FORFEITURES/PENALTIES	171,853	12,729	61,193	61,193
4326	TREASURER'S INTEREST DISTRIB	224,828	26,839	120,808	120,808
TOTAL REVENUES FOR BUDGET ACCOUNT 3845		2,542,351	8,128,166	8,894,947	8,360,101
EXPENDITURE					
01	PERSONNEL SERVICES				
5100	SALARIES	898,462	1,033,894	1,368,010	1,472,781
5200	WORKERS COMPENSATION	20,414	25,211	29,776	30,403
5300	RETIREMENT	191,810	195,625	306,965	328,442
5400	PERSONNEL ASSESSMENT	3,531	3,547	7,814	7,814
5420	COLLECTIVE BARGAINING ASSESSMENT	84	90	101	101
5430	LABOR RELATIONS ASSESSMENT	966	966	978	978
5500	GROUP INSURANCE	135,913	163,944	249,732	248,952
5700	PAYROLL ASSESSMENT	654	661	2,361	2,361
5750	RETIRED EMPLOYEES GROUP INSURANCE	27,943	32,876	35,432	36,817
5800	UNEMPLOYMENT COMPENSATION	530	0	355	736
5840	MEDICARE	12,725	14,995	19,832	21,353
5930	LONGEVITY PAY	943	0	425	725
5970	TERMINAL ANNUAL LEAVE PAY	1,102	0	0	0
TOTAL FOR CATEGORY 01		1,295,077	1,471,809	2,021,781	2,151,463
03	IN-STATE TRAVEL				
6200	PER DIEM IN-STATE	727	88	88	88
6210	FS DAILY RENTAL IN-STATE	1,083	167	167	167
6211	FS MONTHLY VEHICLE RENTAL IN-STATE	14,674	16,346	42,485	64,112
6215	NON-FS VEHICLE RENTAL IN-STATE	0	2,765	2,765	2,765
6230	PUBLIC TRANSPORTATION IN-STATE	59	0	0	0

State of Nevada - Budget Division
 Line Item Detail & Summary
 2025-2027 Biennium (FY26-27)

Item No	Description	Actual 2023-2024	Work Program 2024-2025	G08 Year 1 2025-2026	G08 Year 2 2026-2027
6240	PERSONAL VEHICLE IN-STATE	597	11	11	11
6250	COMM AIR TRANS IN-STATE	745	0	0	0
	TOTAL FOR CATEGORY 03	17,885	19,377	45,516	67,143
04	OPERATING				
7020	OPERATING SUPPLIES	1,261	2,128	2,128	2,128
7022	OPERATING SUPPLIES-B	0	714	714	714
7030	FREIGHT CHARGES	93	0	0	0
7040	NON-STATE PRINTING SERVICES	5,770	4,163	4,163	4,163
7044	PRINTING AND COPYING - C	5,723	2,453	5,723	5,723
7045	STATE PRINTING CHARGES	2,773	2,408	2,408	2,408
7050	EMPLOYEE BOND INSURANCE	48	48	58	58
7051	AGENCY OWNED - PROP. & CONT. INSURANCE	1,833	0	0	0
7052	VEHICLE COMP & COLLISION INS	520	346	275	275
7054	AG TORT CLAIM ASSESSMENT	2,095	2,096	1,782	1,778
7059	AG VEHICLE LIABILITY INSURANCE	1,026	686	995	997
705A	NON B&G - PROP. & CONT. INSURANCE	0	1,833	2,414	2,414
7060	CONTRACTS	75,631	34,982	62,107	48,982
7065	CONTRACTS - E	2,135	2,511	1,255	0
7070	CONTRACTS - J	27,976	42,921	42,921	42,921
7073	SOFTWARE LICENSE/MNT CONTRACTS	666	0	0	0
7080	LEGAL AND COURT	97	400	400	400
7110	NON-STATE OWNED OFFICE RENT	125,609	128,247	146,319	149,528
7151	OUTSIDE MAINTENANCE OF VEHICLE	4,333	1,076	1,076	1,076
7153	GASOLINE	4,795	9,825	9,825	9,825
7157	VEHICLE SUPPLIES - OTHER	100	0	0	0
7255	B & G LEASE ASSESSMENT	1,141	1,178	3,699	3,699
7285	POSTAGE - STATE MAILROOM	5,227	5,133	5,133	5,133
7286	MAIL STOP-STATE MAILROM	5,934	5,934	10,698	10,698
7289	EITS PHONE LINE AND VOICEMAIL	5,467	5,598	5,742	5,742
7291	CELL PHONE/PAGER CHARGES	3,821	3,748	3,748	3,748
7296	EITS LONG DISTANCE CHARGES	0	112	112	112
7301	MEMBERSHIP DUES	150	150	150	150
7302	REGISTRATION FEES	0	60	0	0
7320	INSTRUCTIONAL SUPPLIES	1,864	0	0	0
7637	NOTARY FEE APPLY OR RENEW	0	473	473	473
7980	OPERATING LEASE PAYMENTS	5,125	5,083	5,083	5,083
	TOTAL FOR CATEGORY 04	291,213	264,306	319,401	308,228
14	COST OF ISSUES-PROGRAM				
7301	MEMBERSHIP DUES	0	5,345	0	0
	TOTAL FOR CATEGORY 14	0	5,345	0	0

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Item No	Description	Actual 2023-2024	Work Program 2024-2025	G08 Year 1 2025-2026	G08 Year 2 2026-2027
16	TAX CREDIT PROGRAM				
6100	PER DIEM OUT-OF-STATE	1,640	2,930	2,930	2,930
6130	PUBLIC TRANS OUT-OF-STATE	95	68	68	68
6140	PERSONAL VEHICLE OUT-OF-STATE	0	114	114	114
6150	COMM AIR TRANS OUT-OF-STATE	766	2,294	2,294	2,294
6200	PER DIEM IN-STATE	1,726	4,948	4,948	4,948
6210	FS DAILY RENTAL IN-STATE	618	584	584	584
6215	NON-FS VEHICLE RENTAL IN-STATE	157	0	0	0
6240	PERSONAL VEHICLE IN-STATE	1,794	2,543	2,543	2,543
6250	COMM AIR TRANS IN-STATE	673	2,106	2,106	2,106
7020	OPERATING SUPPLIES	163	325	325	325
7044	PRINTING AND COPYING - C	342	462	462	462
7045	STATE PRINTING CHARGES	42	0	0	0
7051	AGENCY OWNED - PROP. & CONT. INSURANCE	781	0	0	0
705A	NON B&G - PROP. & CONT. INSURANCE	0	781	805	805
7060	CONTRACTS	338	240	240	240
7065	CONTRACTS - E	1,215	1,070	535	0
7073	SOFTWARE LICENSE/MNT CONTRACTS	18,161	15,390	15,390	15,390
7110	NON-STATE OWNED OFFICE RENT	53,293	54,655	48,782	49,852
7255	B & G LEASE ASSESSMENT	486	502	1,233	1,233
7285	POSTAGE - STATE MAILROOM	275	270	270	270
7296	EITS LONG DISTANCE CHARGES	0	1,284	1,284	1,284
7302	REGISTRATION FEES	595	1,305	1,305	1,305
	TOTAL FOR CATEGORY 16	83,160	91,871	86,218	86,753
26	INFORMATION SERVICES				
7020	OPERATING SUPPLIES	0	72	72	72
7060	CONTRACTS	0	0	446,000	25,000
7073	SOFTWARE LICENSE/MNT CONTRACTS	59,843	33,129	70,113	70,113
7532	EITS SHARED WEB SERVER HOSTING	0	62	0	0
7547	EITS BUSINESS PRODUCTIVITY SUITE	7,124	7,506	12,444	12,444
7548	EITS SERVER HOSTING - VIRTUAL	1,466	1,466	1,594	1,594
7554	EITS INFRASTRUCTURE ASSESSMENT	5,553	5,541	12,262	11,751
7556	EITS SECURITY ASSESSMENT	1,950	1,947	3,287	3,279
7557	EITS NAS CARD READER	109	109	418	418
7771	COMPUTER SOFTWARE <\$5,000 - A	792	0	0	0
8371	COMPUTER HARDWARE <\$5,000 - A	534	4,474	17,256	1,528
	TOTAL FOR CATEGORY 26	77,371	54,306	563,446	126,199
30	TRAINING				
6200	PER DIEM IN-STATE	0	0	6,305	6,305

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Item No	Description	Actual 2023-2024	Work Program 2024-2025	G08 Year 1 2025-2026	G08 Year 2 2026-2027
6230	PUBLIC TRANSPORTATION IN-STATE	0	0	395	395
6240	PERSONAL VEHICLE IN-STATE	0	0	342	342
6250	COMM AIR TRANS IN-STATE	0	0	2,153	2,153
7302	REGISTRATION FEES	0	0	3,470	3,470
	TOTAL FOR CATEGORY 30	0	0	12,665	12,665
80	TRANS TO DEPT OF B&I				
7395	COST ALLOCATION - B	134,444	143,715	269,546	280,905
	TOTAL FOR CATEGORY 80	134,444	143,715	269,546	280,905
82	DEPARTMENT COST ALLOCATIONS				
7389	CENTRALIZED PERSONNEL SERVICES COST ALLOC	5,240	5,240	0	0
7397	COST ALLOCATION - D	616,550	661,827	725,859	730,979
	TOTAL FOR CATEGORY 82	621,790	667,067	725,859	730,979
86	RESERVE				
9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	5,401,549	4,841,819	4,587,070
	TOTAL FOR CATEGORY 86	0	5,401,549	4,841,819	4,587,070
87	PURCHASING ASSESSMENT				
7393	PURCHASING ASSESSMENT	125	125	0	0
	TOTAL FOR CATEGORY 87	125	125	0	0
88	STATEWIDE COST ALLOCATION PLAN				
7384	STATEWIDE COST ALLOCATION	21,286	8,696	8,696	8,696
	TOTAL FOR CATEGORY 88	21,286	8,696	8,696	8,696
	TOTAL EXPENDITURES FOR BUDGET ACCOUNT 3845	2,542,351	8,128,166	8,894,947	8,360,101

2025-2027 Biennium (FY26-27) G01 GOVERNOR RECOMMENDS
2025-2027 Biennium (FY26-27) G08 SUBMITTED BUDGET AMENDMENT

Budget Account: 3845 B&I - HOUSING INSPECTION & COMPLIANCE

DU	GL	Description	GOVERNOR RECOMMENDS Year 1 2025-2026	GOVERNOR RECOMMENDS Year 2 2026-2027	SUBMITTED BUDGET AMENDMENT Year 1 2025-2026	SUBMITTED BUDGET AMENDMENT Year 2 2026-2027	Difference Year 1	Difference Year 2
REVENUE								
E227	2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	-21,626	0	-21,626
E230	2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	-12,665	0	-12,665
E231	2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	-446,000	0	-446,000
		TOTAL FOR REVENUE	0	0	0	-480,291	0	-480,291
EXPENSE								
03	IN-STATE TRAVEL							
E227	6211	FS MONTHLY VEHICLE RENTAL IN-STATE	0	0	21,626	43,253	21,626	43,253
		TOTAL FOR CATEGORY 03	0	0	21,626	43,253	21,626	43,253
26	INFORMATION SERVICES							
E231	7060	CONTRACTS	0	0	446,000	25,000	446,000	25,000
		TOTAL FOR CATEGORY 26	0	0	446,000	25,000	446,000	25,000
30	TRAINING							
E230	6200	PER DIEM IN-STATE	0	0	6,305	6,305	6,305	6,305
E230	6230	PUBLIC TRANSPORTATION IN-STATE	0	0	395	395	395	395
E230	6240	PERSONAL VEHICLE IN-STATE	0	0	342	342	342	342
E230	6250	COMM AIR TRANS IN-STATE	0	0	2,153	2,153	2,153	2,153
E230	7302	REGISTRATION FEES	0	0	3,470	3,470	3,470	3,470
		TOTAL FOR CATEGORY 30	0	0	12,665	12,665	12,665	12,665
86	RESERVE							
E227	9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	0	-21,626	-64,879	-21,626	-64,879
E230	9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	0	-12,665	-25,330	-12,665	-25,330
E231	9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	0	-446,000	-471,000	-446,000	-471,000
		TOTAL FOR CATEGORY 86	0	0	-480,291	-561,209	-480,291	-561,209
		TOTAL FOR EXPENSE	0	0	0	-480,291	0	-480,291

Business and Industry Nevada Housing Division

3641 3641

3645 B&I - HOUSING INSPECTION & COMPLIANCE

FY 28

Updated Total Revenue % Contributing 0.82% 5.43% 24.08% 11.76% 0.00% 1.97% 6.14% 0.40% 0.03% 0.50% 0.97% 100.0000% Contributing #REF!
Cat Of Contributing % 0.82% 5.43% 24.08% 11.76% 0.00% 1.97% 6.14% 0.40% 0.03% 0.50% 0.97% 100.0000% Non-Contributing #REF!
% Contributing % 0.66% 4.68% 20.33% 8.62% 0.00% 1.77% 5.39% 0.36% 0.16% 0.44% 0.81% 100.0000% Total

Table with columns: Revenue, FED ADMIN COST ALLOWANCE-FHA, LICENSES AND FEES, MOBILE HOME FEES, TITLE FEES, RECOVERY FEES, FACTORY BUILT HOUSING, MOBILE PARK FEES, LATE FEES, TAX CREDITS - AUDIT FEES, SALE OF REPORTS, FINES/FORFEITURES/PENALTIES, TREASURER'S INTEREST DISTRIB, TOTAL, NEBS, Difference. Rows include 8000 Revenue, 00 Current Year Revenue, 00 2011 Balance Forward from Previous Year, 00 2020 Federal Funds from Previous Year, Expenditures, 01 Personnel, 02 Out-of-State Travel, 03 In-State Travel, 04 Operating, 05 Equipment, 14 Cost of Issues - Program, 15 Home Prog Admin, 16 Tax Credit Program, 24 Carers Act, 26 Information Services, 30 Training, 80 Transfer to B&I BIA 4691, 82 Department Cost Allocation, 86 Reserve, 87 Purchasing Assessment, 88 Statewide Cost Allocation Plan, Expenditures Total, DIFFERENCE.

Table with columns: Revenue, FED ADMIN COST ALLOWANCE-FHA, LICENSES AND FEES, MOBILE HOME FEES, TITLE FEES, RECOVERY FEES, FACTORY BUILT HOUSING, MOBILE PARK FEES, LATE FEES, TAX CREDITS - AUDIT FEES, SALE OF REPORTS, FINES/FORFEITURES/PENALTIES, TREASURER'S INTEREST DISTRIB, TOTAL, NEBS, Difference. Rows include 008 - E227 Revenue, 00 Current Year Revenue, 00 2011 Balance Forward from Previous Year, 00 2020 Federal Funds from Previous Year, Expenditures, 01 Personnel, 02 Out-of-State Travel, 03 In-State Travel, 04 Operating, 05 Equipment, 14 Cost of Issues - Program, 15 Home Prog Admin, 16 Tax Credit Program, 24 Carers Act, 26 Information Services, 30 Training, 80 Transfer to B&I BIA 4691, 82 Department Cost Allocation, 86 Reserve, 87 Purchasing Assessment, 88 Statewide Cost Allocation Plan, Expenditures Total, DIFFERENCE.

Table with columns: Revenue, FED ADMIN COST ALLOWANCE-FHA, LICENSES AND FEES, MOBILE HOME FEES, TITLE FEES, RECOVERY FEES, FACTORY BUILT HOUSING, MOBILE PARK FEES, LATE FEES, TAX CREDITS - AUDIT FEES, SALE OF REPORTS, FINES/FORFEITURES/PENALTIES, TREASURER'S INTEREST DISTRIB, TOTAL, NEBS, Difference. Rows include 008 - E230 Revenue, 00 Current Year Revenue, 00 2011 Balance Forward from Previous Year, 00 2020 Federal Funds from Previous Year, Expenditures, 01 Personnel, 02 Out-of-State Travel, 03 In-State Travel, 04 Operating, 05 Equipment, 14 Cost of Issues - Program, 15 Home Prog Admin, 16 Tax Credit Program, 24 Carers Act, 26 Information Services, 30 Training, 80 Transfer to B&I BIA 4691, 82 Department Cost Allocation, 86 Reserve, 87 Purchasing Assessment, 88 Statewide Cost Allocation Plan, Expenditures Total, DIFFERENCE.

Table with columns: Revenue, FED ADMIN COST ALLOWANCE-FHA, LICENSES AND FEES, MOBILE HOME FEES, TITLE FEES, RECOVERY FEES, FACTORY BUILT HOUSING, MOBILE PARK FEES, LATE FEES, TAX CREDITS - AUDIT FEES, SALE OF REPORTS, FINES/FORFEITURES/PENALTIES, TREASURER'S INTEREST DISTRIB, TOTAL, NEBS, Difference. Rows include 008 - E231 Revenue, 00 Current Year Revenue, 00 2011 Balance Forward from Previous Year, 00 2020 Federal Funds from Previous Year, Expenditures, 01 Personnel, 02 Out-of-State Travel, 03 In-State Travel, 04 Operating, 05 Equipment, 14 Cost of Issues - Program, 15 Home Prog Admin, 16 Tax Credit Program, 24 Carers Act, 26 Information Services, 30 Training, 80 Transfer to B&I BIA 4691, 82 Department Cost Allocation, 86 Reserve, 87 Purchasing Assessment, 88 Statewide Cost Allocation Plan, Expenditures Total, DIFFERENCE.

Table with columns: Revenue, FED ADMIN COST ALLOWANCE-FHA, LICENSES AND FEES, MOBILE HOME FEES, TITLE FEES, RECOVERY FEES, FACTORY BUILT HOUSING, MOBILE PARK FEES, LATE FEES, TAX CREDITS - AUDIT FEES, SALE OF REPORTS, FINES/FORFEITURES/PENALTIES, TREASURER'S INTEREST DISTRIB, TOTAL, NEBS, Difference. Rows include Combined Fund MAP Revenue, 00 Current Year Revenue, 00 2011 Balance Forward from Previous Year, 00 2020 Federal Funds from Previous Year, Expenditures, 01 Personnel, 02 Out-of-State Travel, 03 In-State Travel, 04 Operating, 05 Equipment, 14 Cost of Issues - Program, 15 Home Prog Admin, 16 Tax Credit Program, 24 Carers Act, 26 Information Services, 30 Training, 80 Transfer to B&I BIA 4691, 82 Department Cost Allocation, 86 Reserve, 87 Purchasing Assessment, 88 Statewide Cost Allocation Plan, Expenditures Total, DIFFERENCE.

Vehicles		BA	Miles	Vehicle Cost	Per Mile	Type of Vehicle	Total per Month
MH Inspector	Carson City	3845	2160	206	0.20	Intermediate	\$ 638.00
MH Inspector	Las Vegas	3845	1270	206	0.20	Intermediate	\$ 460.00
CAI	Las Vegas	3845	195.5	187	0.19	Compact	\$ 224.15
CAI	Carson City	3845	300	187	0.19	Compact	\$ 244.00
MH CI	Carson City	3845	500	187	0.19	Compact	\$ 282.00
MH Inspector	Las Vegas	3845	1270	206	0.20	Intermediate	\$ 460.00
MH Inspector	Las Vegas	3845	1270	206	0.20	Intermediate	\$ 460.00
MH CI	Las Vegas	3845	300	187	0.19	Compact	\$ 244.00
Total per month							\$ 3,012.15
Total Est FY26 (start Nov)							\$ 24,097.16
Total Est FY27							\$ 36,145.74
Total FY26-27							\$ 60,242.90

Budget Account Line Items

Date: 8/3/24 10:26 AM

Budget Period: 2025-2027 Biennium (FY26-27)

Budget Account: 3845 B&I - HOUSING INSPECTION & COMPLIANCE

Version: A00 AGENCY REQUEST AS SUBMITTED

Decision Unit: E228 ECONOMIC GROWTH & BUSINESS DEVELOPMENT

DU	Catg	GL	Description	Actual	Work Pgm	Year 1	Year 2	Schedule
E228	30	6200	PER DIEM IN-STATE	0	0	6,305	6,305	- None -
E228	30	6230	PUBLIC TRANSPORTATION IN-STATE	0	0	395	395	- None -
E228	30	6240	PERSONAL VEHICLE IN-STATE	0	0	342	342	- None -
E228	30	6250	COMM AIR TRANS IN-STATE	0	0	2,153	2,153	- None -

This decision unit request an increase in CAT30 Training Travel budget.

Budget Enhancement Request: \$471,000

Replace GL Solutions Legacy Manufactured Housing Software

This investment in a replacement software solution is mission critical and impacts the core business and required business of the Housing Division's Manufactured Housing unit. Attempts have been made to work with the existing system that was put in place in 2016; however, the situation has continued to decline and there is no ability to upgrade or work with the existing solution.

The Housing Division submitted a TIN for this initiative and received approval of the TIN to replace the GL Solutions (GLS). Efforts continue to advance internally with an anticipated solution likely to be a hybrid of a custom solution and Off the Shelf (OTS) software package. The Housing Division acknowledges that it has not yet gone out with a Request for Quotes (RFQ) or Request for Proposals (RFP); however, time is of the essence and, based on the previous setup contract and adding inflationary factors, the Housing Division team is submitting this approximation.

Joe Lombardo
Governor



Timothy D. Galluzi
State Chief Information Officer

Darla J. Dodge
Deputy CIO- COO

David 'Ax' Axtell
Deputy CIO - CTO

Robert "Bob" Dehnhardt
Deputy CIO - CISO

STATE OF NEVADA
GOVERNOR'S OFFICE
Office of the Chief Information Officer
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M E M O R A N D U M

TO: Steve Aichroth, Administrator, Housing
Christine Hess, Chief Financial Officer, Housing
Robert Shaw, IT Professional III, Housing

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
Sean Montierth, Computing Services Unit, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – Housing – TIN 903 – *Project Elucidate - Replace GL Solutions legacy Manufactured Housing Software* – BA 3845, 3838

DATE: April 16, 2024

We have completed our review for the Housing Division's (Housing) – *Project Elucidate - Replace GL Solutions legacy Manufactured Housing Software* – TIN 903.

The submitted TIN, for an estimated value of \$471,000.00 in the FY26/FY27 biennium (100% State Fees), is for replacement of the GL Solutions legacy software.

This investment will replace the existing GL Solutions software used by the Manufactured Housing (MH) group within the Housing Division since 2016 with an on-premises solution. This initiative, undertaken in collaboration with the Department of Business & Industry IT, seeks to address the escalating maintenance costs and persistent operational issues of the current system which adversely affect both MH team

members and the public.

The proposed replacement software is vital for MH's fundamental operations, which include titling, licensing, plan approval, inspection, and educational activities, fulfilling statutory mandates per NRS 489.263, 489.323, 489.541. The current software has proven inadequate despite being cloud-based and providing several functionalities such as an online title search and portal for permit transactions, impacting approximately 10,000 to 15,000 Nevadans annually and hindering the productivity of 20 staff members across the MH and Housing Division teams.

The new on-premises solution will enhance process efficiency and customer service, aligning with the Governor's priorities, and integrate necessary customizations and developments as per the initial scope established in 2016. The strategic importance of this technology investment has been underscored in the latest strategic plan of the Housing Division, marking it as critical for the success of the Manufactured Housing sector.

Furthermore, this investment will lead to a redesign or re-implementation of the security architecture to ensure low ongoing security risk while handling Personal Identification Information (PII). The replacement software is expected to enhance server hosting capabilities, reduce large-scale printing demands, and include new server equipment. It will increase network traffic and infrastructure to support new operational tools and mobile devices for field inspections.

MH should coordinate with the Computing Services Unit to ensure there are no compatibility or scheduling issues.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.



Technology Investment Notification

Replace GL Solutions - legacy Manufactured Housing Software

TIN ID:903	TIN Status: Agency Edit	Target FY: FY26	Beg: 3/27/2024	End: 7/1/2025
Title: Replace GL Solutions - legacy Manufactured Housing Software		BA: 3845,		
Agency: 1000 HR-OFFICE OF THE GOVERNOR 10		DU:		

Agency Contact

TIN Contact Information				
Primary TIN Contact:	Christine Hess	Chief Financial Officer	775-687-2249	chess@housing.nv.gov
Agency IT:	Robert Shaw	IT III	775-687-2239	robert.shaw@housing.nv.gov
Agency Fiscal:	Christine Hess	Chief Financial Officer	775-687-2249	chess@housing.nv.gov
Agency Director:	Steve Aichroth	Administrator	775-687-2246	saichroth@housing.nv.gov

Investment Description

This is the TIN for the replacement of the GL Solutions software which has been used by the Manufactured Housing (MH) group under the Housing Division since 2016. The Housing Division IT and MH teams are working with the Department of Business & Industry (B&I) IT to identify a replacement for the current software which continues to have excessive annual maintenance increases and ongoing issues and malfunctions for both internal MH team members and external customers (the public).

The purpose of the newly identified software solution(s) will be to support MH for its core business of titling, licensing, plan approval, inspection and education modules. This is essential to meeting its statutory requirements per NRS 489.263, 489.323, 489.541.

The current solution is cloud based and hosted by the vendor. It provides 14 licenses and an online title search and an online portal to purchase and pay for permits.

It is anticipated that there will be some level of customization and development necessary, similar to the original GLS scope of work and contract in 2016. The Housing Division is coordinating a consultative approach with a target of implementation 7/1/2026. This is a high priority for the Housing Division and was highlighted as a key action item for its current strategic plan.

Investment Business Case

This is the TIN for the replacement of the GL Solutions software which has been used by the Manufactured Housing (MH) group under the Housing Division since 2016. The Housing Division IT and MH teams are working with the Department of Business & Industry (B&I) IT to identify a replacement for the current software which continues to have excessive annual maintenance increases and ongoing issues and malfunctions for both internal MH team members and external customers (the public).

The purpose of the newly identified software solution(s) will be to support MH for its core business of titling, licensing, plan approval, inspection and education modules. This is essential to meeting its statutory requirements per NRS 489.263, 489.323, 489.541.

The current solution is cloud based and hosted by the vendor. It provides 14 licenses and an online title search and an online portal to purchase and pay for permits. Unfortunately, it does not work well and causes both internal MH team members challenges and external customers/Nevada constituents issues.

It is anticipated that there will be some level of customization and development necessary, similar to the original GLS scope of work and contract in 2016. The Housing Division is coordinating a consultative approach with a target of implementation 7/1/2026. This is a high priority for the Housing Division and was highlighted as a key action item for its current strategic plan.

TIN Funding

Funding Source	Funding %	Funding Note
State Fees%	100%	Title, Permit, Inspection, License and Penalties for Manufactured Housing
100 % Funding Identified		

Biennial Cost Estimate Summary

Fiscal Year:	Current Biennium Estimated Cost		Next Biennium Estimated Cost	
	FY24	FY25	FY26	FY27
FY One Time Cost Est.:	\$0,000.00	\$0,000.00	\$446,000.00	\$0,000.00
FY Ongoing Cost Est.:	\$0,000.00	\$0,000.00	\$0,000.00	\$25,000.00
Total FY Cost Est.:	\$0,000.00	\$0,000.00	\$446,000.00	\$25,000.00
Total Biennium Cost Est.:	\$0,000.00		\$471,000.00	

Investment Cost Estimate

FY	Cost Type	Cat	GL	Cost Amt	Cost Source	Note
FY 19 Total:						
FY 20 Total:						
FY 21 Total:						
FY 22 Total:						
FY 23 Total:						
FY 24 Total:						
FY 25 Total:						
FY26	OneTime	00	7060	446000	Past Experience	This includes an estimate of \$416,000 one-time startup plus \$30,000 for data transfer.
FY 26 Total: \$ 446,000						

Technology Investment Questionnaire

Question #	Question	Response
Investment Purpose		
Q 1-1	The primary purpose of this technology investment is to	Replace an existing technology solution, software product, and/or equipment solution currently in place and in use by the agency.
Q 1-2	The agency's overall urgency to complete the technology investment is driven by	Reduce Costs Improved Customer Service Improved processing and data management Data Security Vulnerability

Q 1-3	Please provide additional investment purpose and/or urgency-to-complete information.	This investment in a replacement software solution is mission critical and impacts the core business and required business of the Housing Division's Manufactured Housing unit. Attempts have been made to work with the existing system that was put in place in 2016; however, the situation has continued to decline and there is no ability to upgrade or work with the existing solution.
Investment Impact and Benefit		
Q 2-1	The overall expected value of this investment compared to other agency technology investments is	Mission Critical
Q 2-2	The investment is expected to result in new	Business/Program Benefit Technical Benefit Cost Saving Benefit
Q 2-3	Available prior analysis for the investment includes	Prior TIN/TIR
Q 2-4	The investment has significant impact on	Daily business transactions used by Nevada's constituents Daily tasks performed by agency program/business end-users Management and/or internal administrative end-users
Q 2-5	The investment directly impacts the public safety of Nevada's constituents.	Yes
Q 2-6	The investment directly impacts the security and/or privacy of state-held information.	Yes
Q 2-7	The technology investment directly benefits multiple state agencies	Yes
Q 2-8	The Payback Period (e.g., the length of time required to recover the cost of the investment through benefit) is	3 Years or Less
Q 2-9	Other Important Impact and Benefit Information (Please provide)	Stronger relevancy and applicability to actual users including Nevada constituents and MH team members because the system will be designed for them. The MH unit anticipates that the new solution will replace the need for at least 2 existing positions.
Investment Risk		
Q 3-1	The Agency considers the technology investment risk and any subsequent implementation risk to be	Low Risk
Q 3-2	The investment will use technology that is well proven by other projects/entities and implemented multiple times	Yes
Q 3-3	The investment will include technology that is cutting edge or relatively new having been implemented successfully in recent solutions	Yes
Q 3-4	The investment will include technology that is at the very forefront of IT development and innovation with few if any previous implementations	No
Q 3-5	Other important Investment or Project Risk information (Please provide).	None.
Security Risk		
Q 4-1	The security impact of the investment has been carefully considered	Yes

Q 4-2	The agency considers the investment and final implementation to have an ongoing	Low Security Risk
Q 4-3	Personal Identification Information (PII data) is transported, stored and/or processed	Yes
Q 4-4	The security architecture will be re-designed and/or re-implemented.	No
Q 4-5	The solution is subject to federal security and/or other security standards such as: HIPAA, FIPS, NIST, ISO, FedRAMP, IRS, SSA, FBI, CIJIS, etc.,.	No
Q 4-6	The investment does or will adhere to State of Nevada Security Policies	Yes
Q 4-7	The Office of Information Security (OIS) will be asked to conduct pre- and post-implementation security reviews for the investment	No
Q 4-8	Will users be accessing the solution from outside SilverNet?	Yes
Q 4-9	Other important security impact or process information (Please provide)	None.
Project Management and Structure		
Q 5-1	The actual implementation is expected to span	6-12 Months
Q 5-2	A detailed project plan and schedule has been prepared.	Yes
Q 5-3	The project implementation schedule is well thoughtout and matches the scope and size of the investment.	Yes
Q 5-4	The investment includes Project Management Office (PMO) level support	No
Q 5-5	A project manager will be assigned	Part-time
Q 5-6	Project management will be provided by	Agency
Q 5-7	Project management will include a certified project manager	No
Q 5-8	Other important Project Management approach and information (Please provide)	The Housing Division IT lead has 30 years experience in this space including about 20 projects that included software development for specific custom solutions.
Business Application		
Q 6-1	A Business Application software product or solution implementation or upgrade is part of the investment	Yes
Q 6-2	Identify which application solution alternatives were considered for this investment	Modify/Upgrade Current Solution Transfer an Existing Solution Other
Q 6-3	Approximate number of state users with login accounts to the system is	1 - 100
Q 6-4	Approximate number of external non-state users with access to the system	1000 - 5000
Q 6-5	The Business Application software code will be maintained	Joint Effort by Agency and Third Party

Q 6-6	The Business Application software will be browser based	Yes
Q 6-7	The Business Application Software will be accessed via the Internet	Yes
Q 6-8	The Business Application Software will be hosted via	Agency Hosting Services
Q 6-9	The Business Application Software uses a SaaS or other Cloud Model	No
Q 6-10	The Business Application Software is priced by subscription	No
Q 6-11	The business application will include system interfaces into the SMART21 ERP product	No
Q 6-12	Other important Business Application information (Please provide)	Possibly accounting and forecasting.
Cloud Solution		
Q 7-1	The solution will be hosted in a cloud. (ie. Will not be hosted on state infrastructure)	No
Q 7-2	The technology investment includes software as a service (SaaS), platform as a service (PaaS), Infrastructure as a Service (IaaS) or other similiar products hosted in a third party cloud.	No
Q 7-3	The physical location of the hosting data center(s) is known and is or will be contractually identified.	Yes
Q 7-4	The hosted data/solution is or will be contractually identified to reside only in the United States.	Yes
Q 7-5	If the solution is hosted by additional third party providers/subcontractors other than the primary contractual cloud vendor, will the third party provider adhere to the terms of the primary contract for security, backups, recovery, performance, etc.	Yes
Q 7-6	Are all of the cloud providers (i.e., primary vendor, subcontractors, related third parties, etc.) supporting the solution required to give advanced notice if they discontinue or change the circumstances related to the cloud hosting agreement.	Yes
Q 7-7	Are or will there be agreed cloud service levels to cover uptime and availability; service response times; simultaneous users; problem response and resolution times; data security; etc.	Yes
Q 7-8	If the cloud solution is subscription based will sufficient subscriptions be acquired to cover all internal and external users as needed.	Yes

Q 7-9	Have suspension of service, withholding of services, and other similar cloud hosting agreement clauses been mitigated for the State.	Yes
Q 7-10	Have or will contract terms related to business continuity and disaster recovery of the State's data been considered in the cloud hosting agreement.	Yes
Q 7-11	Does the termination agreement and exit strategy define a reasonable timeline for the State to obtain its data when the agreement is discontinued.	Yes
Q 7-12	Who will be responsible for interfacing/integrating other State required system interfaces into the cloud solution.	A joint effort between the State and a Third Party
Q 7-13	Training for the cloud product will be provided by	A joint effort between the State and a Third Party
Q 7-14	Does the cloud solution require a FedRamp certified cloud platform environment.	No
Q 7-15	Has or will the State contractually secure ownership of the data that will reside in the cloud.	Yes
Q 7-16	Other important Cloud Solution information (Please provide).	This is not a cloud based solution. For the questions above, I answered yes because there was not an option of N/A. This will be a co-located server at the Housing Division's Carson City facility.
Custom Software		
Q 8-1	The investment will include custom developed software	Yes
Q 8-2	A detailed set of business and technology requirements has been collected and analyzed	Yes
Q 8-3	The approximate number of functional/business requirements to be met are	1 - 100
Q 8-4	The approximate number of non-functional/technical requirements to be met are	1 - 25
Q 8-5	A requirements definition document is available for review	Yes
Q 8-6	The investment includes operational and managerial reporting requirements	Yes
Q 8-7	The approximate number of reports anticipated as part of the investment are	1 - 25
Q 8-8	The approximate number of business rules to be implemented as part of the investment is	1 - 50
Q 8-9	Approximate number of planned State/Agency SME and BPA FTEs included in system development	1 - 3

Q 8-10	Approximate number of planned State/Agency IT FTEs included in system development	1 - 3
Q 8-11	Approximate number of planned EITS IT FTEs included in system development	0
Q 8-12	Approximate number of planned MSA IT FTEs included in system development	0
Q 8-13	Other important Custom Software solution information (Please provide).	This will allow the Housing Division and specifically Manufactured Housing to meet its statutory requirements per NRS 489.263, 489.323, 489.541 and also serve Nevada constituents while improving our efficiency, effectiveness, productivity and profitability.
End-User Training		
Q 9-1	The investment will include End-User Training	Yes
Q 9-2	Approximate number of end-users to be trained	1 - 20
Q 9-3	Approximate number of different locations to be used for training	1 - 3
Q 9-3	The number of expected training modules or courses to be produced and used.	1-5 Modules
Q 9-4	End-user training, materials, courses, schedule, facilities and data content development will be completed	in a joint effort between the State and a Third Party
Q 9-5	Other important End-User Training information (Please provide).	None.
End-User Acceptance		
Q 10-1	The investment will include end-user acceptance testing	Yes
Q 10-2	The User Acceptance Test Plan (UAT) will be developed and executed	in a joint effort between the State and a Third Party
Q 10-3	The anticipated number of system artifacts including screens, reports and other end-user items to be tested	1 - 100
Q 10-4	The anticipated number of test cases and scenarios to be produced and tested is	1 - 100
Q 10-5	Test data will be developed and permanently stored for ongoing testing.	Yes
Q 10-6	Other important End-User Acceptance information (Please provide).	Customer outreach to confirm useability.
Data Conversion		
Q 11-1	The implementation will include a data conversion effort.	Yes
Q 11-2	Completion of the data conversion planning, development, test and execution will be	a joint effort between the State and a Third Party
Q 11-3	The number of years of historical data expected to be converted is	GT 10 Years
Q 11-4	The number of database tables and/or unique files expected to be converted is	1 - 50

Q 11-5	The number of database columns and/or unique data elements expected to be converted is	2000 - 5000
Q 11-6	Data scrubbing and cleansing of historical data converted to the new solution is expected to take approximately	8 - 12 Months
Q 11-7	Other important Data Conversion information (Please provide).	Previous experience with GL Solutions would estimate less than one year to convert.
System Interfacing (APIs)		
Q 12-1	The implementation will include other systems interfacing.	No
Q 12-2	Completion of the systems interfacing effort will be	a joint effort between the State and a Third Party
Q 12-3	The number of expected inbound data feeds or system interfaces is	1 - 5
Q 12-4	The number of expected outbound data feeds or system interfaces is	1 - 5
Q 12-5	Approximate number of new interfaces to be deployed	1
Q 12-6	Transport Layer Security (TLS) is the protocol that will be used to provide privacy and data integrity between interfacing applications	Yes
Q 12-7	Will public/private key solutions be part of the interfacing architecture	Yes
Q 12-8	Other important System Interfacing information (Please provide).	User License validation.
Infrastructure Impact - Server Services		
Q 13-1	The solution will include a change or addition to the current server environment	Yes
Q 13-2	As a result of the investment EITS supported Server Hosting is expected to	Increase
Q 13-3	As a result of the investment EITS supported mainframe usage is expected to	Remain the same
Q 13-4	As a result of this investment large-scale or high-volume printing is expected to	Decrease
Q 13-5	The investment will include new server equipment.	Yes
Q 13-6	The investment will include upgraded server equipment.	No
Q 13-7	The number of anticipated new servers included in the investment is	1 - 3
Q 13-8	Server equipment will physically reside	at the Agency
Q 13-9	If using EITS Facility, What level of service are you planning?	Physical Server Hosting - Basic
Q 13-10	Other important Server Infrastructure/Services information (Please provide)	We will require a backup.
Data Maintenance		
Q 14-1	This investment will include Data Maintenance / Data Hygiene	Yes

Q 14-2	A Data Maintenance Plan has been drafted	Yes
Q 14-3	How many resources (FTE/MSA) will be assigned to Data Maintenance activities?	1 - 3
Q 14-4	Other important Data Maintenance information (Please provide)	
Disaster Recovery		
Q 15-1	The investment includes a systems Disaster Recovery element.	Yes
Q 15-2	The Disaster Recovery environment will be hosted within	the EITS facility
Q 15-3	Will Disaster Recovery Tests be included in this investment?	Yes
Q 15-4	Will EITS Involvement be required in Disaster Recovery Tests?	No
Q 15-5	Other important Disaster Recovery information (Please provide).	The Housing Division will follow the business continuance model that is currently recommended by the State.
Desktop and Printer		
Q 16-1	The investment includes new Desktop and/or Printer equipment.	No
Q 16-2	Additional Microsoft licenses are part of the investment	No
Q 16-3	New Email accounts are part of the investment	No
Q 16-4	New phone handsets and/or phone lines are part of the investment	No
Q 16-5	Other Desktop/Productivity tools and/or software are part of the investment	Yes
Q 16-6	Desktop hardware will be supported and maintained primarily by	Agency Staff
Q 16-7	Other Desktop and Printer information (Please provide).	There will be label printers and field machines/tables for the MH inspection team, approximately 4.
Infrastructure Impact - Telecommunications		
Q 17-1	The investment includes new Phone Handsets or VTC technology	No
Q 17-2	Video Conferencing Technology is included in this investment	No
Q 17-3	Existing Telecommunication equipment will be	Unchanged
Q 17-4	Telephones will be added to	
Q 17-5	The new telephone handset type will be	
Q 17-6	Telephone LAN switches will use Power over Ethernet (POE) to power VOIP	No
Q 17-7	Other important Telecommunications information (Please provide).	There is no change to desktop phone hardware. There will be a need for cell service on the 4 inspector field machines so that they may log in to input data.
Infrastructure Impact - Network Communications		
Q 18-1	Existing WAN equipment is expected to be upgraded or replaced	No

Q 18-2	As a result of the investment EITS supported WAN traffic (i.e., SilverNet Traffic) is expected to	Increase
Q 18-3	Installation of new carrier lines is expected	No
Q 18-4	Is there an expected impact to hilltop microwave traffic	No
Q 18-5	Other important Network Communication information (Please provide).	
Infrastructure Impact - LAN		
Q 19-1	Existing LAN equipment will be upgraded or replaced	Yes
Q 19-2	New LAN equipment and wiring will be included	Yes
Q 19-3	Will LAN switches used in the solution include Power over Ethernet (POE)	Yes
Q 19-4	Are Firewalls being added, removed or modified as part of this investment?	No
Q 19-5	Other important LAN information (Please provide).	We currently have POE capacity.
Strategic Planning		
Q 20-1	Is this investment part of the agency's strategic plan?	Yes
Q 20-2	Approximately how many citizens will this investment impact?	Between 10,000 and 15,000 Nevadans with direct impact. There is a larger indirect impact.
Q 20-3	Approximately how many state employees will this investment impact?	20 state employees would feel direct benefit from a new solution.
Q 20-4	Please provide any additional comments regarding the investment.	This investment not only aligns with the Housing Division's strategic plan, but it also closely aligns with the Governor's priorities in order to streamline and create efficiencies, invest in technology and prioritize customer service.
Other Documents		
Q 21-1	Are there other documents available that describe or outline the technology investment	No
Q 21-2	Have additional supporting documents been attached to the TIN	Yes
Q 21-3	Please provide any additional comments regarding the investment.	We are attaching the initial startup contract for the current system that was put in place in 2016. We have based our costs on this contract and also accounted for the appropriate inflation. We have also attached the relevant statutes.
End of Qs		

CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR

A Contract Between the State of Nevada
Acting by and Through Its

**Business and Industry
Manufactured Housing Division**
1830 E. College Pkwy, Suite 120
Carson City, NV 89706
Contact: Jim De Prosse, Administrator
Phone: (775) 684-2940 Fax: (775) 684-2949
Email: jdeprosse@mhd.state.nv.us

and

GL Suite, LLC, a Nevada corporation, a wholly owned subsidiary of GL Suite, Inc., an Oregon corporation (d/b/a GL Solutions)
856 NW Bond St, Suite 200
Bend, OR 97703
Contact: Brian Bennett, Agency Consultant
Phone: (541) 312-3662 ext. 153 Fax: (503) 374-9063
Email: Bennett@glsolutions.com

WHEREAS, NRS 333.700 authorizes elective officers, heads of departments, boards, commissions or institutions to engage, subject to the approval of the Board of Examiners (BOE), services of persons as independent contractors; and

WHEREAS, it is deemed that the service of Contractor is both necessary and in the best interests of the State of Nevada.

NOW, THEREFORE, in consideration of the aforesaid premises, the parties mutually agree as follows:

1. **REQUIRED APPROVAL.** This Contract shall not become effective until and unless approved by the Nevada State Board of Examiners.
2. **DEFINITIONS.**
 - A. "State" – means the State of Nevada and any State agency identified herein, its officers, employees and immune contractors as defined in NRS 41.0307.
 - B. "Independent Contractor" – means a person or entity that performs services and/or provides goods for the State under the terms and conditions set forth in this Contract.
 - C. "Fiscal Year" – is defined as the period beginning July 1st and ending June 30th of the following year.
 - D. "Current State Employee" – means a person who is an employee of an agency of the State.
 - E. "Former State Employee" – means a person who was an employee of any agency of the State at any time within the preceding 24 months.
3. **CONTRACT TERM.** This Contract shall be effective as noted below, unless sooner terminated by either party as specified in *Section 10, Contract Termination*. Contract is subject to Board of Examiners' approval (anticipated to be July 12, 2016).

Effective from:	upon BOE approval anticipated to be July 12, 2016	To:	June 30, 2021
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4. **NOTICE.** Unless otherwise specified, termination shall not be effective until 90 calendar days after a party has served written notice of termination for default, or notice of termination without cause upon the other party. All notices or other communications required or permitted to be given under this Contract shall be in writing and shall be deemed to have been duly given if delivered personally in hand, by telephonic facsimile with simultaneous regular mail, or mailed certified mail, return receipt requested, posted prepaid on the date posted, and addressed to the other party at the address specified above.
5. **INCORPORATED DOCUMENTS.** The parties agree that this Contract, inclusive of the following attachments, specifically describes the scope of work. This Contract incorporates the following attachments in descending order of constructive precedence:

ATTACHMENT AA:	NEGOTIATED ITEMS
ATTACHMENT BB:	STATE SOLICITATION OR RFP #:3238 and AMENDMENT(S) #1, 2, 3 and 4
ATTACHMENT CC:	INSURANCE SCHEDULE
ATTACHMENT DD:	CONTRACTOR'S RESPONSE

A Contractor's attachment shall not contradict or supersede any State specifications, terms or conditions without written evidence of mutual assent to such change appearing in this Contract.

6. **CONSIDERATION.** The parties agree that Contractor will provide the services specified in *Section 5, Incorporated Documents* at a cost as noted below:

Total Contract or installments payable at:	Per Attachment DD ~ Contractors Response and Attachment AA ~ Negotiated Items, Part C
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Total Contract Not to Exceed:	\$320,440.00
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The State does not agree to reimburse Contractor for expenses unless otherwise specified in the incorporated attachments. Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the result of legislative appropriation may require.

7. **ASSENT.** The parties agree that the terms and conditions listed on incorporated attachments of this Contract are also specifically a part of this Contract and are limited only by their respective order of precedence and any limitations specified.
8. **BILLING SUBMISSION; TIMELINESS.** The parties agree that timeliness of billing is of the essence to the Contract and recognize that the State is on a fiscal year. All billings for dates of service prior to July 1 must be submitted to the state no later than the first Friday in August of the same calendar year. A billing submitted after the first Friday in August, which forces the State to process the billing as a stale claim pursuant to NRS 353.097, will subject the Contractor to an administrative fee not to exceed one hundred dollars (\$100.00). The parties hereby agree this is a reasonable estimate of the additional costs to the state of processing the billing as a stale claim and that this amount will be deducted from the stale claim payment due to the Contractor.
9. **INSPECTION & AUDIT.**
- A. Books and Records. Contractor agrees to keep and maintain under generally accepted accounting principles (GAAP) full, true and complete records, contracts, books, and documents as are necessary to fully disclose to the State or United States Government, or their authorized representatives, upon audits or reviews, sufficient information to determine compliance with all State and federal regulations and statutes.
- B. Inspection & Audit. Contractor agrees that the relevant books, records (written, electronic, computer related or otherwise), including, without limitation, relevant accounting procedures and practices of Contractor or its subcontractors, financial statements and supporting documentation, and documentation related to the work product shall be subject, at any reasonable time, to inspection, examination, review, audit, and copying at any office or

State agency or its contracted examiners, the department of Administration, Budget Division, the Nevada State Attorney General's Office or its Fraud Control Units, the state Legislative Auditor, and with regard to any federal funding, the relevant federal agency, the Comptroller General, the General Accounting Office, the Office of the Inspector General, or any of their authorized representatives. All subcontracts shall reflect requirements of this Section.



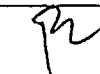
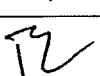
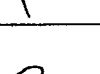
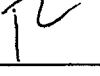
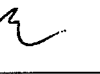
- C. Period of Retention. All books, records, reports, and statements relevant to this Contract must be retained a minimum three (3) years, and for five (5) years if any federal funds are used pursuant to the Contract. The retention period runs from the date of payment for the relevant goods or services by the state, or from the date of termination of the Contract, whichever is later. Retention time shall be extended when an audit is schedule or in progress for a period reasonably necessary to complete an audit and/or to complete any administrative and judicial litigation which may ensue.

10. CONTRACT TERMINATION.

- A. Termination Without Cause. Any discretionary or vested right of renewal notwithstanding, this Contract may be terminated upon written notice by mutual consent of both parties, or unilaterally by either party without cause.
- B. State Termination for Non-Appropriation. The continuation of this Contract beyond the current biennium is subject to and contingent upon sufficient funds being appropriated, budgeted, and otherwise made available by the state Legislature and/or federal sources. The State may terminate this Contract, and Contractor waives any and all claims(s) for damages, effective immediately upon receipt of written notice (or any date specified therein) if for any reason for the contracting Agency's funding from State and/or federal sources is not appropriated or is withdrawn, limited, or impaired.
- C. Cause Termination for Default or Breach. A default or breach may be declared with or without termination. This Contract may be terminated by either party upon written notice of default or breach to the other party as follows:
- 1) If Contractor fails to provide or satisfactorily perform any of the conditions, work, deliverables, goods, or services called for by this Contract within the time requirements specified in this Contract or within any granted extension of those time requirements; or
 - 2) If any State, county, city, or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by Contractor to provide the goods or services required by this Contract is for any reason denied, revoked, debarred, excluded, terminated, suspended, lapsed, or not renewed; or
 - 3) If Contractor becomes insolvent, subject to receivership, or becomes voluntarily or involuntarily subject to the jurisdiction of the bankruptcy court; or
 - 4) If the State materially breaches any material duty under this Contract and any such breach impairs Contractor's ability to perform; or
 - 5) If it is found by the State that any quid pro quo or gratuities in the form of money, services, entertainment, gifts, or otherwise were offered or given by Contractor, or any agent or representative of Contractor, to any officer or employee of the State of Nevada with a view toward securing a contract or securing favorable treatment with respect to awarding, extending, amending, or making any determination with respect to the performing of such contract; or
 - 6) If it is found by the State that Contractor has failed to disclose any material conflict of interest relative to the performance of this Contract.
- D. Time to Correct. Termination upon declared default or breach may be exercised only after service of formal written notice as specified in *Section 4, Notice*, and the subsequent failure of the defaulting party within fifteen (15) calendar days of receipt of that notice to provide evidence, satisfactory to the aggrieved party, showing that the declared default or breach has been corrected.
- E. Winding Up Affairs Upon Termination. In the event of termination of this Contract for any reason, the parties agree that the provisions of this Section survive termination:
- 1) The parties shall account for and properly present to each other all claims for fees and expenses and pay those which are undisputed and otherwise not subject to set off under this Contract. Neither party may withhold

performance of winding up provisions solely based on nonpayment of fees or expenses accrued up to the time of termination;

- 2) Contractor shall satisfactorily complete work in progress at the agreed rate (or a pro rata basis if necessary) if so requested by the Contracting Agency;
 - 3) Contractor shall execute any documents and take any actions necessary to effectuate an assignment of this Contract if so requested by the Contracting Agency;
 - 4) Contractor shall preserve, protect and promptly deliver into State possession all proprietary information in accordance with *Section 21, State Ownership of Proprietary Information*.
11. **REMEDIES.** Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including, without limitation, actual damages, and to a prevailing party reasonable attorneys' fees and costs. It is specifically agreed that reasonable attorneys' fees shall include without limitation one hundred and twenty-five dollars (\$125.00) per hour for State-employed attorneys. The State may set off consideration against any unpaid obligation of Contractor to any State agency in accordance with NRS 353C.190. In the event that the Contractor voluntarily or involuntarily becomes subject to the jurisdiction of the Bankruptcy Court, the State may set off consideration against any unpaid obligation of Contractor to the State or its agencies, to the extent allowed by bankruptcy law, without regard to whether the procedures of NRS 353C.190 have been utilized.
12. **LIMITED LIABILITY.** The State will not waive and intends to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Liquidated damages shall not apply unless otherwise specified in the incorporated attachments. Damages for any State breach shall never exceed the amount of funds appropriated for payment under this Contract, but not yet paid to Contractor, for the fiscal year budget in existence at the time of the breach. Damages for any Contractor breach shall not exceed one hundred and twenty five percent (125%) of the Contract maximum "not to exceed" value. Contractor's tort liability shall not be limited.
13. **FORCE MAJEURE.** Neither party shall be deemed to be in violation of this Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Contract after the intervening cause ceases.
14. **INDEMNIFICATION.** To the fullest extent permitted by law Contractor shall indemnify, hold harmless and defend, not excluding the State's right to participate, the State from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of Contractor, its officers, employees and agents.
15. **INDEPENDENT CONTRACTOR.** Contractor is associated with the state only for the purposes and to the extent specified in this Contract, and in respect to performance of the contracted services pursuant to this Contract, Contractor is and shall be an independent contractor and, subject only to the terms of this Contract, shall have the sole right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Contract. Nothing contained in this Contract shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for the state whatsoever with respect to the indebtedness, liabilities, and obligations of Contractor or any other party. Contractor shall be solely responsible for, and the State shall have no obligation with respect to: (1) withholding of income taxes, FICA or any other taxes or fees; (2) industrial insurance coverage; (3) participation in any group insurance plans available to employees of the state; (4) participation or contributions by either Contractor or the State to the Public Employees Retirement System; (5) accumulation of vacation leave or sick leave; or (6) unemployment compensation coverage provided by the State. Contractor shall indemnify and hold State harmless from, and defend State against, any and all coverage provided by the State. Contractor shall indemnify and hold State harmless from, and defend State against, any and all losses, damages, claims, costs, penalties, liabilities, and expenses arising or incurred because of, incident to, or otherwise with respect to any such taxes or fees. Neither Contractor nor its employees, agents, nor representatives shall be considered employees, agents, or representatives of the State and Contractor shall evaluate the nature of services and the term of the Contract negotiated in order to determine "independent contractor" status, and shall monitor the work, relationship throughout the term of the Contract to ensure that the independent contractor relationship remains as such. To assist in determining the appropriate status (employee or independent contractor), Contractor represents as follows:

QUESTION		CONTRACTOR'S INITIALS	
		YES	NO
1.	Does the Contracting Agency have the right to require control of when, where and how the independent contractor is to work?		
2.	Will the Contracting Agency be providing training to the independent contractor?		
3.	Will the Contracting Agency be furnishing the independent contractor with worker's space, equipment, tools, supplies or travel expenses?		
4.	Are any of the workers who assist the independent contractor in performance of his/her duties employees of the State of Nevada?		
5.	Does the arrangement with the independent contractor contemplate continuing or recurring work (even if the services are seasonal, part-time, or of short duration)?		
6.	Will the State of Nevada incur an employment liability if the independent contractor is terminated for failure to perform?		
7.	Is the independent contractor restricted from offering his/her services to the general public while engaged in this work relationship with the State?		

16. **INSURANCE SCHEDULE.** Unless expressly waived in writing by the State, Contractor, as an independent contractor and not an employee of the state, must carry policies of insurance and pay all taxes and fees incident hereunto. Policies shall meet the terms and conditions as specified within this Contract along with the additional limits and provisions as described in *Attachment CC*, incorporated hereto by attachment. The State shall have no liability except as specifically provided in the Contract.

The Contractor shall not commence work before:

- 1) Contractor has provided the required evidence of insurance to the Contracting Agency of the State, and
- 2) The State has approved the insurance policies provided by the Contractor.

Prior to approval of the insurance policies by the State shall be a condition precedent to any payment of consideration under this Contract and the State's approval of any changes to insurance coverage during the course of performance shall constitute an ongoing condition subsequent to this Contract. Any failure of the State to timely approve shall not constitute a waiver of the condition.

A. **Insurance Coverage.** The Contractor shall, at the Contractor's sole expense, procure, maintain and keep in force for the duration of the Contract insurance conforming to the minimum limits as specified in *Attachment CC*, incorporated hereto by attachment. Unless specifically stated herein or otherwise agreed to by the State, the required insurance shall be in effect prior to the commencement of work by the Contractor and shall continue in force as appropriate until:

- 1) Final acceptance by the State of the completion of this Contract; or
- 2) Such time as the insurance is no longer required by the State under the terms of this Contract; whichever occurs later.

Any insurance or self-insurance available to the State shall be in excess of and non-contributing with, any insurance required from Contractor. Contractor's insurance policies shall apply on a primary basis. Until such time as the insurance is no longer required by the State, Contractor shall provide the State with renewal or replacement evidence of insurance no less than thirty (30) days before the expiration or replacement of the required insurance. If at any time during the period when insurance is required by the Contract, an insurer or surety shall fail to comply with the requirements of this Contract, as soon as Contractor has knowledge of any such failure, Contractor shall immediately notify the State and immediately replace such insurance or bond with an insurer meeting the requirements.

B. **General Requirements.**

- 1) Additional Insured: By endorsement to the general liability insurance policy, the State of Nevada, its officers, employees and immune contractors as defined in NRS 41.0307 shall be named as additional insureds for all liability arising from the Contract.
- 2) Waiver of Subrogation: Each insurance policy shall provide for a waiver of subrogation against the State of Nevada, its officers, employees and immune contractors as defined in NRS 41.0307 for losses arising from work/materials/equipment performed or provided by or on behalf of the Contractor.
- 3) Cross Liability: All required liability policies shall provide cross-liability coverage as would be achieved under the standard ISO separation of insureds clause.
- 4) Deductibles and Self-Insured Retentions: Insurance maintained by Contractor shall apply on a first dollar basis without application of a deductible or self-insured retention unless otherwise specifically agreed to by the State. Such approval shall not relieve Contractor from the obligation to pay any deductible or self-insured retention. Any deductible or self-insured retention shall not exceed fifty thousand dollars (\$50,000.00) per occurrence, unless otherwise approved by the Risk Management Division.
- 5) Policy Cancellation: Except for ten (10) days notice for non-payment of premiums, each insurance policy shall be endorsed to state that without thirty (30) days prior written notice to the State of Nevada, c/o Contracting Agency, the policy shall not be canceled, non-renewed or coverage and/or limits reduced or materially altered, and shall provide that notices required by this Section shall be sent by certified mail to the address shown on page one (1) of this contract.
- 6) Approved Insurer: Each insurance policy shall be:
 - a) Issued by insurance companies authorized to do business in the State of Nevada or eligible surplus lines insurers acceptable to the State and having agents in Nevada upon whom service of process may be made; and
 - b) Currently rated by A.M. Best as "A-VII" or better.

C. Evidence of Insurance.

Prior to the start of any work, Contractor must provide the following documents to the contracting State agency:

- 1) Certificate of Insurance: The Acord 25 Certificate of Insurance form or a form substantially similar must be submitted to the State to evidence the insurance policies and coverages required of Contractor. The certificate must name the State of Nevada, its officers, employees and immune contractors as defined in NRS 41.0307 as the certificate holder. The certificate should be signed by a person authorized by the insurer to bind coverage on its behalf. The State project/Contract number; description and Contract effective dates shall be noted on the certificate, and upon renewal of the policies listed, Contractor shall furnish the State with replacement certificates as described within *Section 16A, Insurance Coverage*.

Mail all required insurance documents to the State Contracting Agency identified on Page one of the Contract.

- 2) Additional Insured Endorsement: An Additional Insured Endorsement (CG 20 10 11 85 or CG 20 26 11 85), signed by an authorized insurance company representative, must be submitted to the State to evidence the endorsement of the State as an additional insured per *Section 16 B, General Requirements*.
- 3) Schedule of Underlying Insurance Policies: If Umbrella or Excess policy is evidenced to comply with minimum limits, a copy of the underlying Schedule from the Umbrella or Excess insurance policy may be required.
- 4) Review and Approval: Documents specified above must be submitted for review and approval by the State prior to the commencement of work by Contractor. Neither approval by the State nor failure to disapprove the insurance furnished by Contractor shall relieve Contractor of Contractor's full responsibility to provide the insurance required by this Contract. Compliance with the insurance requirements of this Contract shall not limit the liability of Contractor or its subcontractors, employees or agents to the State or others, and shall be in addition to and not in lieu of any other remedy available to the State under this Contract or otherwise. The

State reserves the right to request and review a copy of any required insurance policy or endorsement to assure compliance with these requirements.

17. **COMPLIANCE WITH LEGAL OBLIGATIONS.** Contractor shall procure and maintain for the duration of this Contract any State, county, city or federal license, authorization, waiver, permit qualification or certification required by statute, ordinance, law, or regulation to be held by Contractor to provide the goods or services required by this Contract. Contractor will be responsible to pay all taxes, assessments, fees, premiums, permits, and licenses required by law. Real property and personal property taxes are the responsibility of Contractor in accordance with NRS 361.157 and NRS 361.159. Contractor agrees to be responsible for payment of any such government obligations not paid by its subcontractors during performance of this Contract. The State may set-off against consideration due any delinquent government obligation in accordance with NRS 353C.190.
18. **WAIVER OF BREACH.** Failure to declare a breach or the actual waiver of any particular breach of the Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.
19. **SEVERABILITY.** If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the non-enforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.
20. **ASSIGNMENT/DELEGATION.** To the extent that any assignment of any right under this Contract changes the duty of either party, increases the burden or risk involved, impairs the chances of obtaining the performance of this Contract, attempts to operate as a novation, or includes a waiver or abrogation of any defense to payment by State, such offending portion of the assignment shall be void, and shall be a breach of this Contract. Contractor shall neither assign, transfer nor delegate any rights, obligations nor duties under this Contract without the prior written consent of the State.
21. **STATE OWNERSHIP OF PROPRIETARY INFORMATION.** Any reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer code (which is intended to be consideration under the Contract), or any other documents or drawings, prepared or in the course of preparation by Contractor (or its subcontractors) in performance of its obligations under this Contract shall be the exclusive property of the State and all such materials shall be delivered into State possession by Contractor upon completion, termination, or cancellation of this Contract. Contractor shall not use, willingly allow, or cause to have such materials used for any purpose other than performance of Contractor's obligations under this Contract without the prior written consent of the State. Notwithstanding the foregoing, the State shall have no proprietary interest in any materials licensed for use by the State that are subject to patent, trademark, or copyright protection.
22. **PUBLIC RECORDS.** Pursuant to NRS 239.010, information or documents received from Contractor may be open to public inspection and copying. The State has a legal obligation to disclose such information unless a particular record is made confidential by law or a common law balancing of interests. Contractor may label specific parts of an individual document as a "trade secret" or "confidential" in accordance with NRS 333.333, provided that Contractor thereby agrees to indemnify and defend the State for honoring such a designation. The failure to so label any document that is released by the State shall constitute a complete waiver of any and all claims for damages caused by any release of the records.
23. **CONFIDENTIALITY.** Contractor shall keep confidential all information, in whatever form, produced, prepared, observed or received by Contractor to the extent that such information is confidential by law or otherwise required by this Contract.
24. **FEDERAL FUNDING.** In the event federal funds are used for payment of all or part of this Contract:
 - A. Contractor certifies, by signing this Contract, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to the regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt 67, Section 67.510, as published as pt. VII of the May 26, 1988, Federal Register (pp. 19160-19211), and any relevant program-specific regulations. This provision shall be required of every subcontractor receiving any payment in whole or in part from federal funds.
 - B. Contractor and its subcontracts shall comply with all terms, conditions, and requirements of the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted there under contained in 28 C.F.R. 26.101-36.999, inclusive, and any relevant program-specific regulations.
 - C. Contractor and its subcontractors shall comply with the requirements of the Civil Rights Act of 1964, as amended, the Rehabilitation Act of 1973, P.L. 93-112, as amended, and any relevant program-specific regulations, and shall

not discriminate against any employee or offeror for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions.)

25. **LOBBYING.** The parties agree, whether expressly prohibited by federal law, or otherwise, that no funding associated with this Contract will be used for any purpose associated with or related to lobbying or influencing or attempting to lobby or influence for any purpose the following:
- A. Any federal, State, county or local agency, legislature, commission, council or board;
 - B. Any federal, State, county or local legislator, commission member, council member, board member, or other elected official; or
 - C. Any officer or employee of any federal, State, county or local agency; legislature, commission, council or board.
26. **WARRANTIES.**
- A. General Warranty. Contractor warrants that all services, deliverables, and/or work products under this Contract shall be completed in a workmanlike manner consistent with standards in the trade, profession, or industry, shall conform to or exceed the specifications set forth in the incorporated attachments; and shall be fit for ordinary use, of good quality, with no material defects.
 - B. System Compliance. Contractor warrants that any information system application(s) shall not experience abnormally ending and/or invalid and/or incorrect results from the application(s) in the operating and testing of the business of the State.
27. **PROPER AUTHORITY.** The parties hereto represent and warrant that the person executing this Contract on behalf of each party has full power and authority to enter into this Contract. Contractor acknowledges that as required by statute or regulation this Contract is effective only after approval by the State Board of Examiners and only for the period of time specified in the Contract. Any services performed by Contractor before this Contract is effective or after it ceases to be effective are performed at the sole risk of Contractor.
28. **NOTIFICATION OF UTILIZATION OF CURRENT OR FORMER STATE EMPLOYEES.** Contractor has disclosed to the State all persons that the Contractor will utilize to perform services under this Contract who are Current State Employees or Former State Employees. Contractor will not utilize any of its employees who are Current State Employees or Former State Employees to perform services under this Contract without first notifying the Contracting Agency of the identity of such persons and the services that each such person will perform, and receiving from the Contracting Agency approval for the use of such persons.
29. **ASSIGNMENT OF ANTITRUST CLAIMS.** Contractor irrevocably assigns to the State any claim for relief or cause of action which the Contractor now has or which may accrue to the Contractor in the future by reason of any violation of State of Nevada or federal antitrust laws in connection with any goods or services provided to the Contractor for the purpose of carrying out the Contractor's obligations under this Contract, including, at the State's option, the right to control any such litigation on such claim for relief or cause of action. Contractor shall require any subcontractors hired to perform any of Contractor's obligations under this Contract to irrevocably assign to the State, as third party beneficiary, any right, title or interest that has accrued or which may accrue in the future by reason of any violation of State of Nevada or federal antitrust laws in connection with any goods or services provided to the subcontractor for the purpose of carrying out the subcontractor's obligations to the Contractor in pursuance of this Contract, including, at the State's option, the right to control any such litigation on such claim or relief or cause of action.
30. **GOVERNING LAW: JURISDICTION.** This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada, without giving effect to any principle of conflict-of-law that would require the application of the law of any other jurisdiction. The parties consent to the exclusive jurisdiction of the First Judicial District Court, Carson City, Nevada for enforcement of this Contract.
31. **ENTIRE CONTRACT AND MODIFICATION.** This Contract and its integrated attachment(s) constitute the entire agreement of the parties and as such are intended to be the complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless an integrated attachment to this Contract specifically displays a mutual intent to amend a particular part of this Contract, general conflicts in language between any such attachment and this Contract shall be construed consistent with the terms of this Contract. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing

and signed by the respective parties hereto and approved by the Office of the Attorney General and the State Board of Examiners.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

[Signature] 06/07/2016 CEO
Independent Contractor's Signature Date Independent Contractor's Title

[Signature] 6/8/16 ASO III
Signature Date Title

[Signature] 6/8/16 Deputy Director Bd. I.
Signature Date Title

Signature Date Title

[Signature]
Signature – Board of Examiners

APPROVED BY BOARD OF EXAMINERS

On: 7/12/16
Date

Approved as to form by:

[Signature]
Deputy Attorney General for Attorney General

On: 7 June 16
Date

Attachment AA – Negotiated Items

RFP 3238 Manufactured Housing Replacement of Core System

Both parties agree to the following:

PART A

Technical Proposal:

1. RFP Response Section 3.4

Original language:

All software used for project management must be approved by the State. Current desktop tools utilized by Business & Industry, Manufactured Housing Division include:

- 3.4.1. Microsoft Office Suite (Word, Excel, PowerPoint); and
- 3.4.2 Microsoft Visio and Microsoft Project (for project schedules).

Add Sub-Section:

3.4.3 GL Portal (for schedules, project artifacts, notifications, acceptance/rejection of deliverables, ticket reporting, project status reporting, deliverable submission and review process identified in section 5.2).

2. RFP Response Section 3.6.4 ~ State Project Staff

Original language:

- 3.6.4.1 The awarded vendor will be expected to work closely with the State project staff assigned to this project.
- 3.6.4.2 State project staff will be available to attend meetings, interviews and assist assigned staff in reviewing functions with the awarded vendor.
- 3.6.4.3 State project staff will be assigned to the project on an as-needed basis, as determined by project and technical management to represent the various functional and technical areas.

State project staff will report to the Project Manager who will act as a conduit to the awarded vendor

Add Sub-Section:

- 3.6.4.5 State shall provide all necessary staff and management reasonably necessary and required by Company to accomplish the purposes of this contract.
- 3.6.4.6 State and Contractor shall adopt and may revise a Project Management Plan and a UAT Plan which describes detailed project management methodologies and timeline expectations of performance for both Contractor and State.
- 3.6.4.7 To allow Contractor to timely produce deliverables, Licensee shall allocate necessary staff resources including, but not limited to, provide detailed business requirement descriptions, review

deliverables, answer clarifying business requirement questions, perform UAT testing, and manage staff and process change within Licensee's organization.

3.6.4.8 The state's failure to provide the resources set forth in section 3.6.4 would constitute a material breach of the terms of the contract if such failure prevents or materially impedes or delays the contractor's performance of its obligations under this contract.

3. RFP Response Section 5.2.3.2 ~ Accepted

Original language:

- A. If the deliverable is accepted, the original deliverable sign-off form signed by the appropriate State representatives will be returned to the contractor.
- B. Once the contractor receives the original deliverable sign-off form, the State can then be invoiced for the deliverable (*refer to Section 8, Financial*).

Add Sub-Section:

- C. State agrees that any the following conditions constitute acceptance of a deliverable by Licensee, in the form delivered by Contractor, including acceptance of an installation, Customization or other Software Support Service deliverable:
 - a. Written acceptance by State.
 - b. Failure to test, inspect and report specific defects regarding the Software or any contract deliverable within ten business days after delivery notification by Contractor to State via GL Portal.

Company shall offer services in accordance with the warranty following Acceptance for identified and reported defects. A defect is a variation between an Accepted specification and the software functionality.

4. RFP Response Sections 13.2.1.3 and 13.2.1.7

Original language:

13.2.1.3 All costs associated with this will be at the contractor's expense.

13.2.1.7 Contractor must provide a money order or cashier's check made payable to the General Services Division in the amount of \$40.00 or current rate at time of submission.

Revised language:

Upon the State's request, the Contractor will provide the State an attestation, signed by a company officer, which states the employee's name, date the background check was performed and listing any background findings.

In the event the State determines that a background check must be performed on a contractor employee (example: for a state VPN account), then the State will pay for that background check.

5. RFP Response Section 13.3.10

5. RFP Response Section 13.3.10

Original language:

Positive findings from a background check are reviewed by the contracting agency's Human Resource Department or designee, in consultation with the State Chief Information Security Officer, and may result in the removal of vendor staff from the project.

Revised language:

Most onsite activities, including staff interview, training and testing will occur in Carson City (except those activities mutually agreed to be performed at the contractor's facility).

6. RFP Response Section 13.3.11.3E

Original language:

System and program documentation describing the most current version of the system, including the most current versions of source and object code.

Revised language:

System and program documentation describing the most current version of the system, *except* the most current versions of source and object code.

7. RFP Section 13.3.11.4

Original language:

All computer source and executable programs, including development utilities, and all documentation of the installed system enhancements and improvements shall become the exclusive property of the State and may not be copied or removed by the contractor or any employee of the contractor without the express written permission of the State.

Revised language:

The State agrees that the vendor owns the source code to the system. However, the Contractor shall provide the State with documentation about system configuration parameters and custom code that is specific to the Manufactured Housing Division's instance of the system.

8. RFP Section 13.3.11.12, 13

Original language:

13.3.11.12 Title to all portions of the system must be transferred to the State including portions (e.g., documentation) as they are created, changed and/or modified.

13.3.11.13 The contractor must convey to the State, upon request and without limitation, copies of all interim work products, system documentation, operating instructions, procedures, data processing source code and executable programs that are part of the system, whether they are developed by the employees of the contractor or any subcontractor as part of this contract or transferred from another public domain system or contract.

13.3.11.12 Delete in its entirety.

13.3.11.13 The contractor must convey to the State, upon request and without limitation, all work products developed within the scope of this project, except system source code and propriety system documentation.

9. RFP Response Section 13.3.14

Original language:

The provision of *Section 13.3.11 Source Code Ownership* must be incorporated into any subcontract that relates to the development, operation or maintenance of any component part of the system.

Revised language:

Delete in its entirety.

PART B

Contract changes

The following changes has been incorporated into the contract

Original language:

1. Contract Section 12 Limited Liability:

The State will not waive and intends to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Liquidated damages shall not apply unless otherwise specified in the incorporated attachments. Damages for any State breach shall never exceed the amount of funds appropriated for payment under this Contract, but not yet paid to Contractor, for the fiscal year budget in existence at the time of the breach. Damages for any Contractor breach shall not exceed one hundred and twenty five percent (150%) of the Contract maximum "not to exceed" value. Contractor's tort liability shall not be limited.

Revised language:

The State will not waive and intends to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Liquidated damages shall not apply unless otherwise specified in the incorporated attachments. Damages for any State breach shall never exceed the amount of funds appropriated for payment under this Contract, but not yet paid to Contractor, for the fiscal year budget in existence at the time of the breach. Damages for any Contractor breach shall not exceed one hundred and twenty five percent (125%) of the Contract maximum "not to exceed" value. Contractor's tort liability shall not be limited.

PART C

Points of Clarification

1. RFP Section 13.2; Background Checks ~ GL Solutions confirmed that they perform annual background checks on all their employees.

2. The project scope includes integration with the State of Nevada Wells Fargo Payment Gateway for online payments, as they relate to Permits & Inspections and License Renewals.
3. The Annual Licensing Fees (\$7,518), Annual Maintenance fees (\$8,790), and Annual Hosting Fees (11,211.98) are due upon system go-live. [Reference Cost Proposal, page 17.] Payment of annual licensing fees, annual maintenance fees, and annual hosting fees are to begin no earlier than July 1, 2017.
4. The project will include additional items described in the Requirements Matrix, but excluded from the Cost Proposal. Also, there will be items deducted that were in the Cost Proposal. Table 1, below, lists the additions and deductions.

Table 1 – Summary of Project Costs			
Item	Additions/Deletions	Amount	Proposal Reference/Comments
Total Project Costs		\$ 180,000.00	Cost proposal page 13.
Add-On Items:			
Online Permits	\$ 16,320.00		Requirement Matrix 2.21
Online Titling	\$ 5,440.00		Requirement Matrix 8.23
Online Parks Manager Change	\$ 5,440.00		Requirement Matrix 6.22
Online Complaints	\$ 5,440.00		Requirement Matrix 4.13
Deductions:			
Online License Applications	\$ (9,280.00)		Cost proposal page 3, # 5.6.3.1.c. This item will be removed.
Reduction in back office users licenses (16 to 14)	\$ (8,000.00)		Cost proposal page 12, #7.1.6.2.1. There will be 14 users for the initial implementation.
Net Increase	\$ 15,360.00	\$ 15,360.00	
Contract Subtotal		\$ 195,360.00	Contract value without change orders for optional products/services.
Annual Fees			See Part C Item 3 of Attachment AA
Licensing	\$ 30,072.00		\$7,518/year X 4 Years
Maintenance	\$ 35,160.00		\$8,790/year X 4 Years
Hosting	\$ 44,848.00		\$11,211.98/year X 4 Years
Total Annual Fees		\$ 110,080.00	
Optional Products/Services		\$ 15,000.00	See Part C Item 5 of Attachment AA
Contract Total		\$ 320,440.00	Replaces Total Project Costs of \$180,000, presented on page 13 of the Cost Proposal.

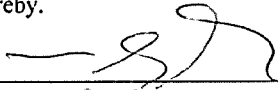
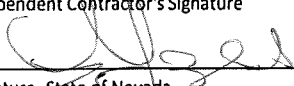
5. All vendor project deliverables will have a ten percent (10%) holdback. The holdback will be paid to the contract three (3) weeks after MHD is successfully operating live on the new system.
6. The contract will include an additional \$15,000 for "Optional Products/Services and Contingency". This may include, but not limited to items such as the development of mobile applications, development of

additional system features and functionality. The use of these funds will be based on project change orders, which are agreed to mutually by the state and the contractor (and signed by both parties). Any of these funds which are not expended, through the change order process, will be retained by the state. See table below for cost summary.

Item	Cost
Base Contract	\$ 195,360.00
Optional Products/Services and Contingency	15,000.00
Total	210,360.00

7. The State has full ownership of its data and attached imaged documents. The Contractor, at the written request of the State, will provide the State downloads of all MHD's data (and attached documents) on a quarterly basis at no charge. In the event that the State or Contractor terminates the contract, or the Contractor goes out of business, the Contractor will provide the State all their data and attached documents at no additional cost. The Contractor must provide the data (and attached documents) in a usable format which can be migrated to another database. The State will take reasonable measures to protect any proprietary vendor system information (e.g. database structure).
8. The Contractor has verbally stated to the State that they perform annual FBI background checks on all their employees. Upon the State's request, the Contractor will provide the State an attestation, signed by a company officer, which states the employee's name, date the background check was performed and listing any background findings.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

 _____	<u>06/07/2016</u> Date	<u>CEO</u> _____
Independent Contractor's Signature		Independent's Contractor's Title
 _____	<u>6/8/16</u> Date	<u>Deputy Director Balf</u> _____
Signature- State of Nevada	Date	Title

ATTACHMENT CC
INSURANCE SCHEDULE

INDEMNIFICATION CLAUSE:

Contractor shall indemnify, hold harmless and, not excluding the State's right to participate, defend the State, its officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against all liabilities, claims, actions, damages, losses, and expenses including without limitation reasonable attorneys' fees and costs, (hereinafter referred to collectively as "claims") for bodily injury or personal injury including death, or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Contractor or any of its owners, officers, directors, agents, employees or subcontractors. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by Contractor from and against any and all claims. It is agreed that Contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. In consideration of the award of this contract, the Contractor agrees to waive all rights of subrogation against the State, its officers, officials, agents and employees for losses arising from the work performed by the Contractor for the State.

INSURANCE REQUIREMENTS:

Contractor and subcontractors shall procure and maintain until all of their obligations have been discharged, including any warranty periods under this Contract are satisfied, insurance against claims for injury to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

The insurance requirements herein are minimum requirements for this Contract and in no way limit the indemnity covenants contained in this Contract. The State in no way warrants that the minimum limits contained herein are sufficient to protect the Contractor from liabilities that might arise out of the performance of the work under this contract by the Contractor, his agents, representatives, employees or subcontractors and Contractor is free to purchase additional insurance as may be determined necessary.

A. **MINIMUM SCOPE AND LIMITS OF INSURANCE:** Contractor shall provide coverage with limits of liability not less than those stated below. An excess liability policy or umbrella liability policy may be used to meet the minimum liability requirements provided that the coverage is written on a "following form" basis.

1. Commercial General Liability – Occurrence Form

Policy shall include bodily injury, property damage and broad form contractual liability coverage.

• General Aggregate	\$2,000,000
• Products – Completed Operations Aggregate	\$1,000,000
• Personal and Advertising Injury	\$1,000,000
• Each Occurrence	\$1,000,000

a. The policy shall be endorsed to include the following additional insured language: "The State of Nevada shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor".

2. Automobile Liability - can be waived if contract does not involve use of motor vehicle.

Bodily Injury and Property Damage for any owned, hired, and non-owned vehicles used in the performance of this Contract.

Combined Single Limit (CSL) \$1,000,000

- a. The policy shall be endorsed to include the following additional insured language: "The State of Nevada shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor, including automobiles owned, leased, hired or borrowed by the Contractor".

3. Worker's Compensation and Employers' Liability

Workers' Compensation	Statutory
Employers' Liability	
Each Accident	\$100,000
Disease – Each Employee	\$100,000
Disease – Policy Limit	\$500,000

- a. Policy shall contain a waiver of subrogation against the State of Nevada.
- b. This requirement shall not apply when a contractor or subcontractor is exempt under N.R.S., AND when such contractor or subcontractor executes the appropriate sole proprietor waiver form.

4. Professional Liability (Technology Errors and Omissions Liability).

The policy shall cover professional misconduct or lack of ordinary skill for those positions defined in the Scope of Services of this contract.

Each Claim	\$1,000,000
Annual Aggregate	\$2,000,000

- a. In the event that the professional liability insurance required by this Contract is written on a claims-made basis, Contractor warrants that any retroactive date under the policy shall precede the effective date of this Contract; and that either continuous coverage will be maintained or an extended discovery period will be exercised for a period of two (2) years beginning at the time work under this Contract is completed.

**5. Network Security (Cyber) and Privacy Liability
(May be combined with E&O policy above)**

Per Occurrence	\$1,000,000
Annual Aggregate	\$2,000,000

- a. This errors and omissions insurance shall include coverage for third party claims and losses including with respect to network risks (such as data breaches, transmission of virus/malicious code; unauthorized access or criminal use of third party, ID/data theft) and invasion of privacy regardless of the type of media involved in the loss of private information (such as computers, paper files and records, or voice recorded tapes), covering collection, use, access, etc. of personally identifiable information.,

direct liability, as well as contractual liability for violation of privacy policy, civil suits and sublimit for regulatory defense/indemnity for payment of fines and penalties.

- b. The retroactive coverage date shall be no later than the effective date of this contract.
- c. Contractor shall maintain an extended reporting period for not less than two (2) years after termination of this contract.

6. Fidelity Bond or Crime Insurance

Bond or Policy Limit

\$ _____

- a. The bond or policy shall be issued with limits of 50% of the contract value or \$50,000 - whichever amount is greater.
- b. The bond or policy shall include coverage for all directors, officers, agents and employees of the Contractor.
- c. The bond or policy shall include coverage for third party fidelity and name the State of Nevada as loss payee.
- d. The bond or policy shall include coverage for extended theft and mysterious disappearance.
- e. The bond or policy shall not contain a condition requiring an arrest and conviction.
- f. Policies shall be endorsed to provide coverage for computer crime/fraud.

B. **ADDITIONAL INSURANCE REQUIREMENTS:** The policies shall include, or be endorsed to include, the following provisions:

- 1. On insurance policies where the State of Nevada is named as an additional insured, the State of Nevada shall be an additional insured to the full limits of liability purchased by the Contractor even if those limits of liability are in excess of those required by this Contract.
- 2. The Contractor's insurance coverage shall be primary insurance and non-contributory with respect to all other available sources.

C. **NOTICE OF CANCELLATION:** Each insurance policy required by the insurance provisions of this Contract shall provide the required coverage and shall not be suspended, voided or canceled except after thirty (30) days prior written notice has been given to the State, except when cancellation is for non-payment of premium, then ten (10) days prior notice may be given. Such notice shall be sent directly to **Business and Industry, Manufactured Housing Division, 1830 E. College Pkwy Suite #120, Carson City, NV 89706.**

D. **ACCEPTABILITY OF INSURERS:** Insurance is to be placed with insurers duly licensed or authorized to do business in the state of Nevada and with an "A.M. Best" rating of not less than A-VII. The State in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.

E. **VERIFICATION OF COVERAGE:** Contractor shall furnish the State with certificates of insurance (ACORD form or equivalent approved by the State) as required by this Contract. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

All certificates and any required endorsements are to be received and approved by the State before work commences. Each insurance policy required by this Contract must be in effect at or prior to

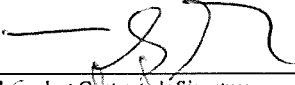
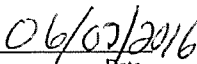
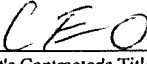
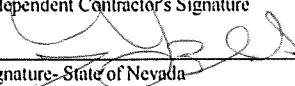
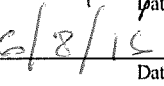

commencement of work under this Contract and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this Contract or to provide evidence of renewal is a material breach of contract.

All certificates required by this Contract shall be sent directly to **Business and Industry, Manufactured Housing Division, 1830 E. College Pkwy Suite #120, Carson City, NV 89706**. The State project/contract number and project description shall be noted on the certificate of insurance. The State reserves the right to require complete, certified copies of all insurance policies required by this Contract at any time. **DO NOT SEND CERTIFICATES OF INSURANCE TO THE STATES RISK MANAGEMENT DIVISION.**

- F. **SUBCONTRACTORS:** Contractors' certificate(s) shall include all subcontractors as additional insureds under its policies or Contractor shall furnish to the State separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to the minimum requirements identified above.

- G. **APPROVAL:** Any modification or variation from the insurance requirements in this Contract shall be made by the Attorney General's Office or the Risk Manager, whose decision shall be final. Such action will not require a formal Contract amendment, but may be made by administrative action.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

 _____ Independent Contractor's Signature	 _____ Date	 _____ Independent's Contractor's Title
 _____ Signature- State of Nevada	 _____ Date	 _____ Title

BA 3845 CAT 30

NCSHA ANNUAL CONFERENCE

Annual in-person professional development program and networking event featuring a mix of general and breakout sessions addressing a wide range of timely and relevant issues for senior state housing finance agency (HFA) staff responsible for policy, legislative, supervisory, and regulatory matters. The target audience for this education program includes HFA administrators, deputy administrators, grant administrators, finance directors and multifamily and single family bond loan officers, LIHTC compliance and program managers and partner affiliates including private sector finance and consultants to support HFAs.

EMPHASYS USERS ANNUAL CONFERENCE

The Housing Division has multiple software licenses with Emphasys to capture the Division's data for purposes of compliance and per NRS. The annual users conference features over 20 enriching training workshops and and engaging interactive experiences. The target audience for this education program includes HFA grant administrators, database managers, economists, and LIHTC compliance and program managers.

NCSHA ANNUAL CREDIT CONNECT CONFERENCE

Annual in-person professional development program and networking event featuring a mix of general and breakout sessions addressing Low Income Housing Tax Credits (LIHTC), tax exempt bonds for multifamily, HUD grants and other financial resources that commonly support LIHTC multifamily development. The target audience for this education program includes HFA multifamily LIHTC and bond loan officers, LIHTC compliance and audit managers, finance directors, and grant administrators.

Novogradac Online LIHTC Property Compliance Workshop

The Novogradac Online LIHTC Property Compliance Workshop is a 12-hour, three-day course, led by knowledgeable instructors, to provide attendees with the most up-to-date low-income housing tax credit (LIHTC) compliance knowledge and industry trends critical to owners and property managers. At the conclusion of the workshop, attendees have the opportunity to pass an exam to obtain the Novogradac Property Compliance Certification (NPCC), a certification for members of the LIHTC community.

NCSHA Online Housing Credit Compliance Training

Learn the fundamentals of Housing Credit compliance from veteran Housing Credit trainers during this virtual event. Over three afternoons in August, you'll master compliance essentials, including:

- tenant qualification rules
- income and rent restrictions
- calculation of assets
- physical inspection requirements
- fair housing and accessibility rules
- compliance documentation

- noncompliance correction
- new AIT, HOTMA, and NSPIRE requirements

This series is eligible for [continuing education credits](#).

2024 HUD Western and Midwestern Regional Meeting

This regional meeting will allow SAAs & PIAs to discuss and resolve issues of mutual concern and recommend to the Office of Manufactured Housing Programs Administrator on how to address concerns unique to their regions.

Manufactured Housing Institute (MHI) Innovation Annual Event

The Manufactured Housing Institute is the only national trade organization representing all segments of the factory-built housing industry. The opportunity for agencies to connect with manufactured housing industry leaders to examine the key issues impacting the industry and explore innovative solutions.