

ANNUAL BUDGET

CITY OF RENO FISCAL YEAR 2024



City of Reno

Annual Budget Fiscal Year 2024

Adopted May 24, 2023



Adopted Version - 5/24/2023



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INTRODUCTION



Reno City Manager's Budget Message

City Manager Doug Thornley



On behalf of the Reno City Council, it is my privilege to present the Fiscal Year 2023-24 (FY24) City of Reno budget. The primary purpose of the City's budget and the public budgetary process is to develop, adopt, and implement a fiscally sound and sustainable plan for accomplishing established City-wide goals for the upcoming fiscal year; consistent with the long-term vision of the Council.

This working document focuses on aligning departmental and organizational expenditures with the strategic priorities as identified by the City Council. These priorities are reflected in the additional enhancements built into the FY24 budget.

2020-2025 Reno City Council's Overarching Goals

- Provide for public safety
- Ensure financial sustainability
- Provide economic opportunity, reduce homelessness, and increase affordable housing
- Provide economic and community development
- Improve the City's infrastructure, address climate change, and enhance environmental sustainability
- Enhance the arts, parks, and historical resources in the community
- Have a highly effective governance team and organization

In addition to the Overarching Goals, the City Council developed priorities to further enhance how the City will work toward achieving the goals in the strategic plan.



The FY24 adopted budget preserves the emphasis on economic opportunity, enhances our long-term financial stability, and reaffirms the Council priority of public safety. In addition to the baseline budget, FY24 includes enhancements totaling \$7.8 million, \$4 million of which are additional General Fund expenditures. Included in these enhancements are twenty-eight new positions. Furthermore, two positions were added to the Redevelopment Agency to promote economic opportunity and growth.

I am pleased that this budget maintains funding toward the City's long-term liabilities, including Worker's Compensation and Risk. This budget maintains the City's progress on increasing the General Fund balance. The budget places emphasis on addressing growth in the community by increasing staffing levels for Development Services and various Public Works

street and sewer programs. Focus was placed on Public Safety by providing three additional paramedics for the Fire Department and ten additional positions for the Police Department. Other positions added to the FY24 adopted budget support programs in Arts and Culture, Parks, Economic Development, and Municipal Courts.

The FY24 adopted budget includes a \$5 million General Capital Improvement Plan (CIP) budget targeted for much-needed building/infrastructure maintenance. The FY24 General CIP includes upgrades at several parks facilities, renovations to city-owned facilities, and funding for fire and city facility maintenance funding. Additionally, this budget includes \$112.8 million in funding for sewer infrastructure projects and a \$26 million dollar neighborhood streets program.

Revenues

The adopted budget includes projected increases in City revenues. Both Consolidated Tax (C-Tax) and Property Taxes are projected to increase and represent approximately 61% of our total general fund resources. Two of our major sources of revenue are derived from Property Tax (26%) and C-Tax, (34%). C-Tax revenues include sales and use taxes, cigarette and liquor taxes, governmental services tax, and real property transfer taxes. Both revenue streams are projected to see growth in FY24. The City has seen an increase in revenue sources over the past few years of 4% to 7%. However, revenue growth slowed in C-Tax during FY23 due to the uncertainty of the economy and the impacts of inflation. For this reason, the FY24 projections reflect an increase of 2.1% in C-Tax over funds projected for FY23. Property Tax is projected to grow at 8.9% due to the strong housing market and the steady development in the region.

Expenditures

The strategic enhancements to this budget are focused on advancing the strategic priorities of Council and making progress toward solving some long-term issues for the City. These enhancements were possible through Council's prudent navigation of the uncertain economy and the continued revenue growth in the region. The addition of staff will ensure better service delivery, higher levels of resident outreach, and allow our organization to more efficiently meet the demands of our growing region.

Fiscally sustainable debt management remains a top priority. Continuing to paying down debt and refinancing existing high-interest debt for future savings supports this commitment.

In closing, I want to thank the City Council and our employees for their commitment, exemplary service, innovation, and professionalism. The City has positioned itself to be fiscally stronger, more resilient, and a great place to live and work. We are dedicated to strengthening the organization while continuing to provide essential services to the community and are committed to the strategic goals established by the City Council. The entire team is focused on advancing those goals to ensure that the needs of the residents who comprise the Biggest Little City are met.

Sincerely,



Doug Thornley
City Manager

Distinguished Budget Presentation Award

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Reno, Nevada, for its annual budget for the fiscal year beginning July 1, 2022.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device. This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

**City of Reno
Nevada**

For the Fiscal Year Beginning

July 01, 2022

Christopher P. Morill

Executive Director

Reno City Council



Hillary Schieve
Mayor



Jenny Brekhus
Councilmember, Ward 1



Megan Ebert
Councilmember, Ward 4



Naomi Duerr
Councilmember, Ward 2



Kathleen Taylor
Councilmember, Ward 5



Miguel Martinez
Councilmember, Ward 3

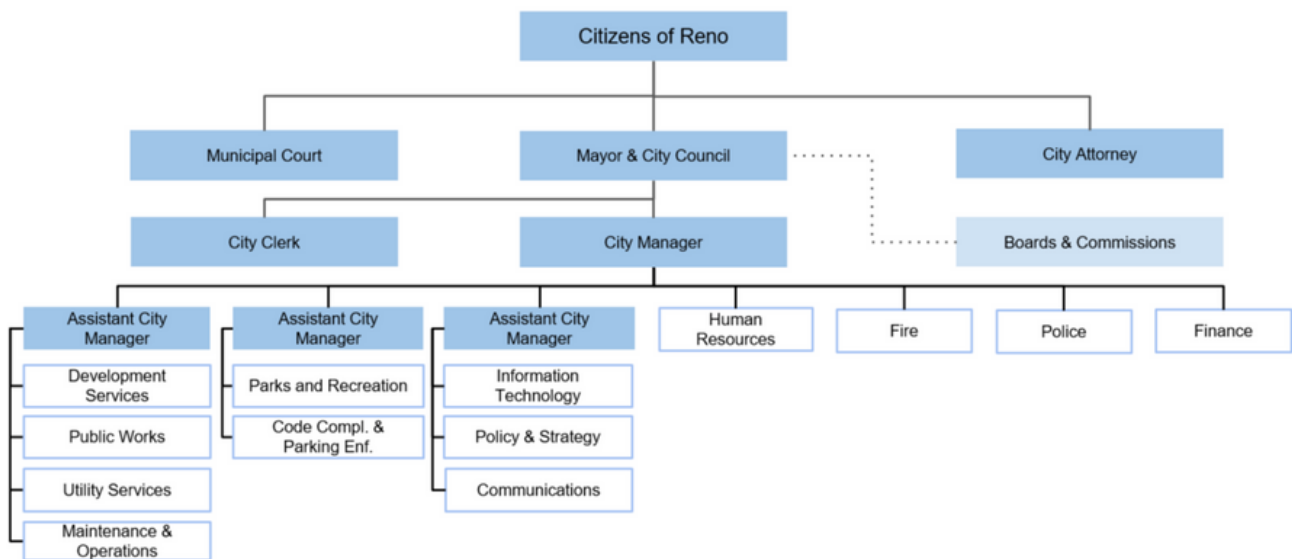


Devon Reese
Councilmember, At Large

City of Reno's Organization Chart

City Council

Organization Chart



City Management



(Appointed by the City Council)

Doug Thornley, City Manager
Mikki Huntsman, City Clerk

(Appointed by City Manager)

Jackie Bryant, Assistant City Manager
JW Hodge, Assistant City Manager
Eric Edelstein, Assistant City Manager
Lance Ferrato, Business License Director
Cynthia Esparza-Trigueros, Chief Equity and Community Relations Officer
Ashley Turney, Chief Innovation & Experience Officer
Alex Woodley, Code Enforcement Director
Rebecca Venis, Communications Director
Chris Pingree, Development Services Director
Calli Wilsey, Director of the Office of Policy & Strategy
Vicki Van Buren, Finance Director
David Cochran, Fire Chief
Monica Cochran, Housing and Neighborhood Development Director
Norma Santoyo, Human Resources Director
Craig Franden, Information Technology Director
Travis Truhill, Maintenance and Operations Director
Nathan Ulyot, Parks and Recreation Director
Kathryn Nance, Police Chief
Kerrie Koski, Public Works Director
John Flansberg, Regional Infrastructure Administrator
Trina Maqoon, Utilities Services Director

(Appointed by Civil Service Commission)

Barbara Ackermann, Chief Examiner

(Appointed by Judges)

Veronica Lopez, Court Administrator

Other Elected Officials

Karl Hall, City Attorney
Gene Drakulich, Judge, Dept. 1
Shelly O'Neill, Judge, Dept. 2
Justin Champagne, Judge, Dept. 3
Christopher Hazlett-Stevens, Judge, Dept. 4

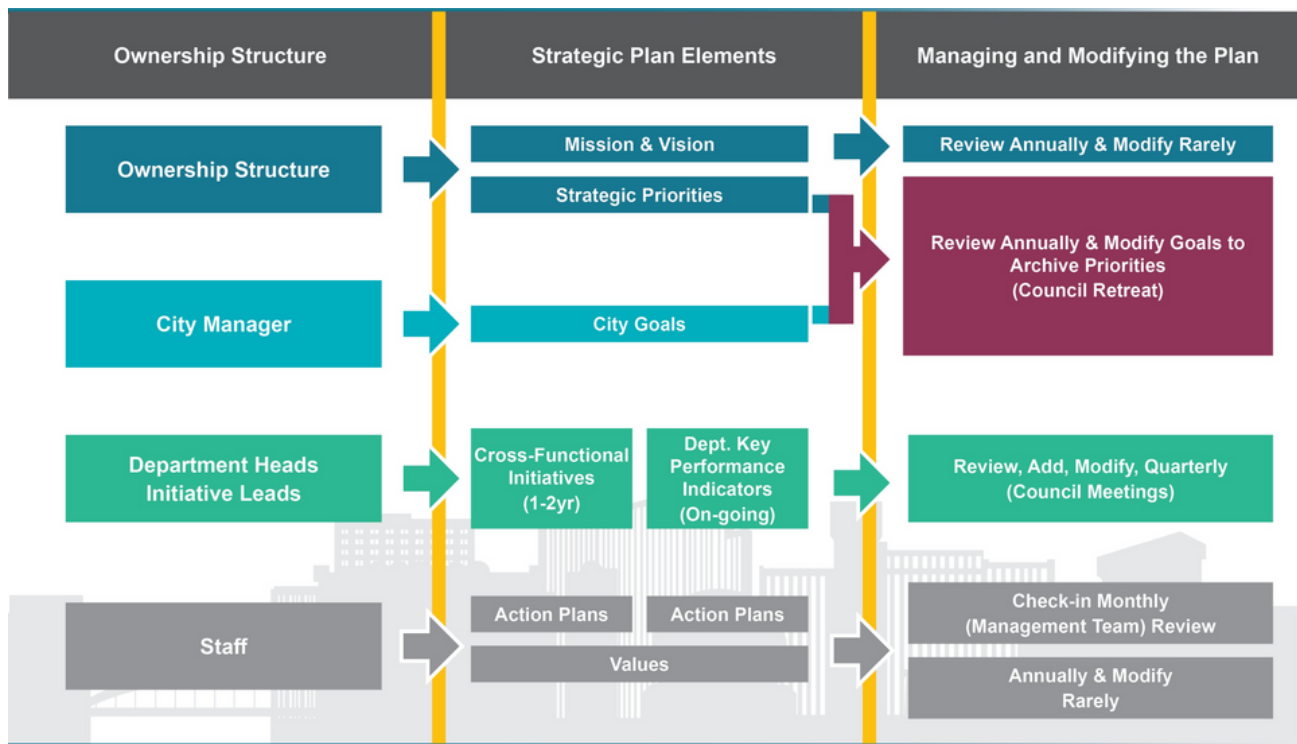
The City of Reno Strategic Planning Process

The **Biggest Little City** — our tagline, our motto. We, as the City government, work hard to live by this simple, yet applicable nickname. We strive to deliver “big” services and value to our citizens while remaining “little” in government and fiscal policy. We work every day to exceed expectations in a big way. We want our citizens to continually experience overwhelmingly positive interactions with us.

In order to achieve our Big City dreams while maintaining our Little City feeling of community, we need to have planning efforts to ensure we are actively working to support these needs. Our City Council and Leadership Team gathered for a goal setting planning session to determine the five-year outlook in the City's strategic plan. These priorities may change slightly from year to year and are evaluated through the annual budget process to ensure alignment with the strategic plan's overarching goals that articulate the community's needs.



Purpose of the Strategic Plan



The [Strategic Plan](#) is a living document, featuring a comprehensive framework that can be adjusted based on the needs of the community. The planning process began with gathering input from each member of the City Council through individual interviews. Information was also collected through a questionnaire/gap analysis completed by each City department, and an environmental scan was prepared by City staff. A workshop with executive staff was held on October 30, 2019, to review the data gathered and a City Council workshop was held on January 16, 2020, to establish the Council's priorities. City Council reconvened on April 27, 2022, to assess and recommit to their current plan and priorities.

City Council's Overarching Goals and Priorities

						
Fiscal Sustainability	Public Safety	Economic Opportunity, Homeless, & Affordable Housing	Economic & Community Development	Infrastructure, Climate Change, & Environmental Sustainability	Arts, Parks, & Historical Resources	Governance & Organizational Effectiveness

The Strategic Plan has six overarching goals, each of which has a series of strategies for achieving the goals.

Overarching Goals

- **Fiscal Sustainability** — Promote financial stability through long-term planning, pursuit of alternative revenue sources, and debt management.
- **Public Safety** — Foster a safe city through enhanced public safety, prevention, and emergency response programs.
- **Economic Opportunity, Homelessness, and Affordable Housing** — Work in partnership with other agencies to increase economic opportunities for residents, address the many impacts of homelessness, and support the creation and maintenance of affordable housing.
- **Economic and Community Development** — Achieve a well-planned and economically sustainable Reno through proactive business attraction, community investment, a quality business environment, and efficient development services.
- **Infrastructure, Climate Change and Environmental Sustainability** — Improve the City's infrastructure and protect the environment.
- **Arts, Parks and Historical Resources** — Enhance the community's living experience through the arts, its public parks, and historical resources.
- **Governance & Organizational Effectiveness** — The foundation for achieving the Strategic Plan goals and strategies is having a highly effective governance team and organization.

Guide to the Reno City Budget

This guide provides the reader with a brief overview of the City of Reno budget document. This document is divided into sections which take the reader from general budget information and policy to specific information on departmental operations, followed by supplementary information. Refer to the Table of Contents, or the banner at the top of the webpage, for the location of each section.

For a brief overview of the budget, you can pick up a copy of the Budget-in-Brief at City Hall or visit [Reno.gov](https://reno.gov).² This short document provides a brief overview of the City's priorities and budget for the year.

The following are the sections to the City of Reno budget:

Introduction: The Introduction contains the City Manager's budget message describing the major issues facing the City this year and in the future and a Community Profile of the City and surrounding area with Miscellaneous Statistics about the City government and infrastructure. Additionally, this section outlines the City's Budget Structure describing the funds and fund types used by the City, Policies and Procedures used by staff to develop and implement the budget, a chart of the organization, and the budget calendar.

Budget Overview: This section contains summary information which describes the City's overall goals and City Council Priorities and a listing of all positions.

Fund Summaries: The Fund Summaries section provides an overview of the City's budget by fund group and summary table showing the change in financial position for each fund. The major revenue sources and expenses by function for all funds are described. General Fund revenues and expenses are briefly described as well. Summary tables and charts are used throughout this section.

Funding Sources: The Funding Sources section provides an explanation and financial data for the City's various revenue streams.

Departments: The Department and Program Budgets section describes each operating department in total and by program, with regard to funding, staffing, and revenue sources. The program pages describe the purpose and objectives of the program and the performance measures used to measure success.

Capital Improvements: The section on the Capital Improvement Plan (CIP) describes the process used to identify the City's capital requirements for the next ten years and issues for the current year. Summary tables list the projects approved for this year, funding sources, and a list of all projects that have been deferred to future years.

Debt: The Debt Administration section describes the City's debt policies, current debt obligations, and the expected tax rate required to service existing debt.

Final Word: Provides the reader with an ability to offer feedback on this document.

Appendix: Provides a Glossary defining some common terms and acronyms used in the budget.

Community Profile



Reno is the largest city in Northern Nevada. The City, located in the southern part of Washoe County, is nestled on the eastern slope of the Sierra Nevada Mountains in an area called the Truckee Meadows. The City has a Council-Manager form of government with five Council members representing wards and one Council member elected at-large for staggered four-year terms. This will change in 2024 when the at-large position converts to a new 6th ward and the existing ward boundaries are redrawn. Elected at-large, the Mayor serves a four-year term and has voting privilege on all matters before the Council. The Mayor is the chief elected official and formal representative of the City. The City Attorney and Municipal Court Judges (4) are also elected. The City Manager is selected by the Council and is the City's chief administrative official. The City Manager is responsible for all City business.

The Truckee Meadows and surrounding area provide unlimited indoor and outdoor recreational activities. Within a fifty-mile radius lie spectacular Lake Tahoe and the largest concentration of ski facilities in the world. Biking, camping, hunting, fishing, and mountain climbing are all available within a thirty-minute drive.

The Reno-Tahoe Airport Authority operates two airports. Reno/Tahoe International Airport, offers flights from all major U.S. airlines, is located about two miles from downtown, and serves over 4.5 million passengers per year. Reno-Stead Airport, a general aviation airport located about 15 miles north of downtown, is an FAA designated UAS test site, home of the annual Reno National Championship Air Races and is surrounded by a growing industrial park.

The City of Reno is host to a week-long 50's nostalgia celebration called Hot August Nights; the Great Reno Balloon Races, a three-day event competition for hot air balloonists; the Reno Rodeo, one of the largest rodeos in the west; the month-long "Artown" festival in July; and various special events hosted by the City of Reno and other organizers.



Government Structure and Services

The “City of Reno” consists of the City and the Redevelopment Agency of the City of Reno. Although the City and the Agency are separate legal entities, the members of the Reno City Council also act as the Agency Board, as provided for in Nevada state statutes. Reno City staff currently provide management support and technical assistance to the Agency.

The City provides the full range of municipal services contemplated by statute or charter:

- General government services provide centralized policy management, financial management, information and records management, human resources, risk management, legal, and business management services to the public and operating departments.
- Public safety, health and sanitation, and judicial services include police services, fire services including fire prevention and fire suppression, a centralized 911 dispatching services for the City and other local safety agencies, and the municipal court.
- Information services provides information technology support.
- Public works include storm water management, wastewater collection and treatment, streets and traffic management, facilities maintenance, and fleet services. Public works also provides maintenance of the Redevelopment Agency facilities including the River Walk.
- Parks and recreation services provide safe and attractive parks and diverse recreational programs. In addition to community-wide programs including recreational, sporting, instructional, and aquatic activities, there are special programs which target at-risk youth, special-needs citizens, and senior citizens.
- Community support services include comprehensive planning, administration of federal Community Development Block Grant (CDBG) and HOME grants, development review, building inspection, and zoning enforcement.

Economics



Historically, Reno's economy has centered on the trade and service sector, with approximately 60% of the work force employed in these occupations. Although gaming and other recreational activities still represent a significant portion of the growing economy and assessed valuation, the City is experiencing significant diversification of its business base with the expansion of advanced manufacturing, technology, distribution, and warehousing. Approximately 25% of the workforce is employed in the fields of construction, manufacturing, transportation, communications, public utilities, and finance related services.

Nevada's Freeport Law exempts state taxation on all personal property in transit through Nevada while it is being stored, assembled, or processed for use in another state. The Reno area is serviced by two major highways and two airports. The Union Pacific railroad and several trucking and airline carriers make it possible to ship from Reno to 80% of the 11 western states on a next-day basis. Our location, farther west than Los Angeles and farther north than San Francisco, makes us uniquely suited for less expensive and more efficient air cargo distribution into the Pacific Rim as well as North America.

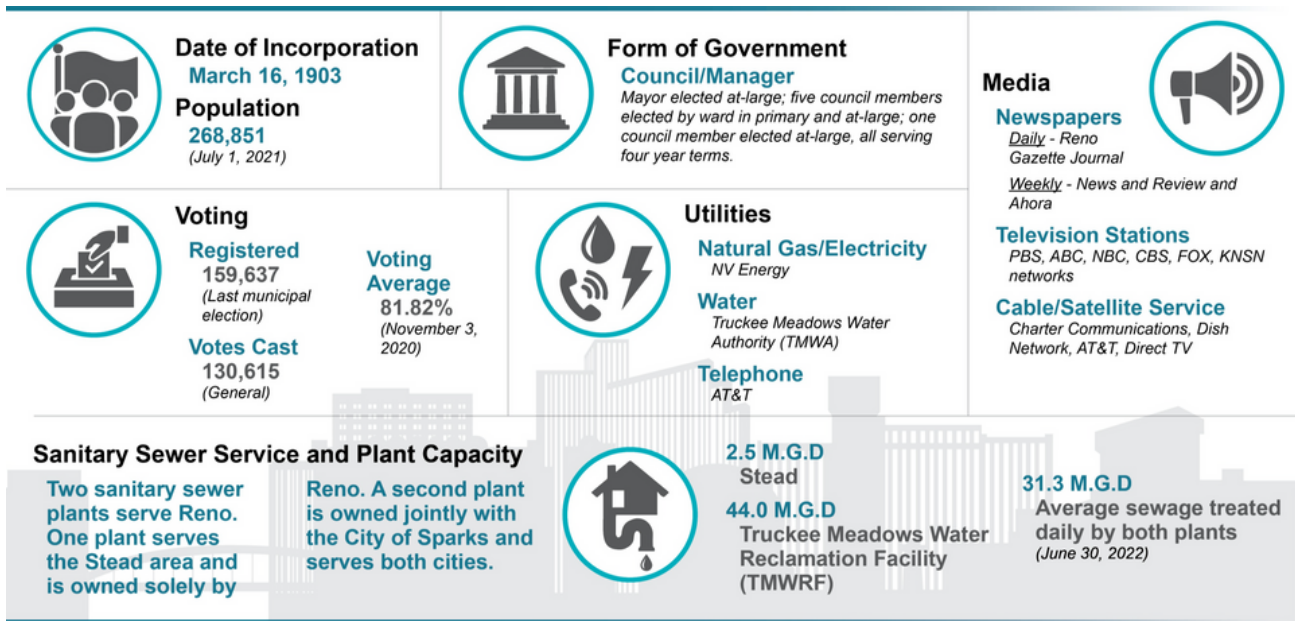
Nevada has no corporate or personal income tax and is a right-to-work state. These factors have contributed to the State's tremendous growth in the 1990's and into this decade. Reno also is home to the University of Nevada, Reno, an R1 institution, which contributes to the area's skilled workforce.

COVID-19 Economic Impact



The temporary COVID-19 related social and business operation regulations disproportionately impacted the State of Nevada due to its heavily weighted service sector economy; however, the Reno region was significantly less affected than the Las Vegas area due to the region's declining reliance on gaming and tourism, and its increased diversification into technology and manufacturing. This diversification has allowed Northern Nevada to recover more quickly and trendlines show jobs, visitor volume, and taxable sales all rising. The City saw a significant bump in C-Tax revenues throughout FY21 & FY22 however, with consumer travel returning to pre-Covid levels, those revenues are now leveling out.

Miscellaneous Statistical Data



Top 10 Property Tax Payers (2022 Real Property Assessment Roll)

Taxpayer	Type of Business	Taxable Assessed Valued (1)	% of Total Taxable Assessed Valuation
Peppermill Casinos Inc	Hotel/Casino	\$113,394,695	1.12%
Gage Village Commercial Dev LLC	Real Estate	\$65,017,212	0.64%
Golden Road Mototr Inn LLC	Real Estate	\$51,883,303	0.51%
MPT of Reno LLC	Real Estate	\$48,181,280	0.48%
Circus & Eldorado Joint Venture	Hotel/Casino	\$40,411,650	0.40%
Toll NV Limited Patnership	Real Estate	\$38,575,557	0.38%
Icon Reno Property Owner Pool 3 NE	Real Estate	\$36,618,414	0.36%
AGNL Slots LLC	Gaming Manufacturing	\$31,573,133	0.31%
Sparks Family Hospital	Hotel/Casino	\$31,173,821	0.31%
Icon Reno Property Owner Pool 6 West	Real Estate	\$26,508,122	0.26%

Excludes centrally assessed properties.

SOURCE: Washoe County Assessor's Office



Historical Statistics

CITY OF RENO	30-Jun 2015	30-Jun 2016	30-Jun 2017	30-Jun 2018	30-Jun 2019	30-Jun 2020	30-Jun 2021	30-Jun 2022	30-Jun 2023
FINANCIAL									
PROPERTY TAX RATE (per \$100)									
City Operating	0.9598	0.9598	0.9598	0.9598	0.9598	0.9598	0.9598	0.9598	0.9598
City Debt	—	—	—	—	—	—	—	—	—
All Others	2.7002	2.7002	2.7002	2.7002	2.7002	2.7002	2.7002	2.7002	2.7002
Total Overlapping	3.66	3.66	3.66	3.66	3.66	3.66	3.66	3.66	3.66
Assessed Value (In Thousands)	6,374,796	6,820,221	7,408,229	7,746,374	8,131,411	8,909,595	9,435,897	10,111,720	10,453,333

REDEVELOPMENT AGENCY #1

Agency operating	—	—	—	—	—	—	—	—	—
Agency Debt	3.058	3.058	2.8981	2.8825	2.8765	2.8795	2.8835	2.8878	2.8948
Total Tax Rate	3.058	3.058	2.8981	2.8825	2.8765	2.8795	2.8835	2.8878	2.8948
Assessed Value (In Thousands)	23,946	34,730	62,182	84,288	106,544	119,671	165,525	208,900	193,701

REDEVELOPMENT AGENCY #2

Agency operating	—	—	—	—	—	—	—	—	—
Agency Debt	3.058	3.058	2.8981	2.8981	2.8765	2.8795	2.8835	2.8878	2.8948
Total Tax Rate	3.058	3.058	2.8981	2.8981	2.8765	2.8795	2.8835	2.8878	2.8948
Assessed Value (In Thousands)	17,427	17,742	36,840	54,200	82,271	100,655	155,975	242,558	269,459

PHYSICAL

Area (Square Miles)	110.108	110.108	111.523	111.55	111.59	111.59	111.59	111.72	111.72
Street Miles Paved	687.34	691	708.9	710.03	719.7	730.5	742.4	746.7	746.7
Street Miles Unpaved	0.5	0.5	0.5	0.47	0.5	0.39	0.39	0.39	0.39
Alley Miles	23.26	23.31	23.3	23.6	23.4	23.3	22.61	22.3	22.3
Sanitary Sewer Miles	751	769	784	786	803	817	825	828	828
Storm Drain Miles	528	528	530	534	548	562	565	568	568

FULL TIME FIRE FACILITIES

City of Reno	14	14	14	14	14	14	14	14	14
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PARK FACILITIES

Number of Facilities	85	85	85	85	86	87	87	87	87
Playgrounds	51	51	51	51	51	51	51	55	55
Total Acreage	2727	2727	2727	2727	2728	2728	2894	3373	3373
Joint Dev. With County	17	17	17	17	17	17	17	19	19

RECREATION FACILITIES

Pools	4	4	4	4	4	4	4	4	4
Golf Courses	1	1	1	1	1	0	0	0	0

PUBLIC EDUCATION FACILITIES - WASHOE COUNTY

High Schools	12	13	14	15	16	14	14	14	14
Middle Schools	13	14	15	15	15	14	16	18	18
Elementary Schools	58	60	62	62	62	62	63	65	65
Charter	7	7	7	7	8	8	8	7	7
Special Education	2	2	2	2	2	2	2	2	2
Alternative Schools*	—	—	—	—	—	4	4	4	4

*Alternative Schools not reported prior to FY20



CITY OF RENO	30-Jun 2015	30-Jun 2016	30-Jun 2017	30-Jun 2018	30-Jun 2019	30-Jun 2020	30-Jun 2021	30-Jun 2022	30-Jun 2023
DEMOGRAPHICS									
Population	232,243	235,371	238,615	242,158	244,612	255,170	258,230	264,318	274,129
Per Capita Income	40,742	42,185	43,662	54,955	59,639	61,860	71,489	72,204	N/A*
Public School Enrollment	62,986	63,108	63,919	63,919	64,192	63,794	64,158	61,599	64,584
Unemployment Rate	6.80%	6.80%	4.60%	3.50%	3%	3.20%	4.50%	2.90%	4.10%

*Not available as of publication of the budget document.

DEVELOPMENT

Building Permits:

Number Issued	6,848	8,000	9,060	10,101	10,323	9,608	10,513	10,888	9,813
Valuation (In Thousands)	455,328	725,416	873,647	1,015,808	1,160,152	1,233,023	1,696,466	1,516,831	1,508,309

Commercial Construction (New and Remodel):

Number Issued	2,340	2,425	3,080	3,383	3,463	3,142	2,852	917*	870
Valuation (In Thousands)	245,888	444,324	563,131	630,689	749,640	846,743	1,093,023	907,136*	959,265

Residential Construction (New and Remodel):

Number Issued	4,510	5,572	5,978	6,718	6,860	6,466	7,661	1,521*	902
Valuation (In Thousands)	209,440	281,092	310,464	385,119	410,511	386,280	603,443	383,998*	181,915

*Change in reporting methodology. Prior FY totals included all permits and were not limited to new & remodel construction.

Major Employers Washoe County - As of 2022

Employer	# of Employees
Washoe County School District	5,000-9,999
Renown Regional Medical Center	5,000-9,999
Washoe County	1,000-4,999
Peppermill Hotel Casino - Reno	1,000-4,999
Nugget Casino Resort	1,000-4,999
Grand Sierra Resort and Casino	1,000-4,999
Harrah's Reno Casino	1,000-4,999
St. Mary's Regional Medical Center	1,000-4,999
Eldorado Resort Casino	1,000-4,999
Silver Legacy Resort Casino	1,000-4,999
Nevada System of Higher Education	1,000-4,999
International Game Technology	1,000-4,999
Amerco	1,000-4,999
Circus Circus Reno	1,000-4,999
Legacy Supply Chain Services	1,000-4,999

SOURCE: Research and Analysis Bureau, Nevada Department of Employment, Training and Rehabilitation

City Charges and Fees



The Reno City Council adopts a schedule for Fees and Charges each year.

The fee schedule increases for FY 23/24, that are not development driven or governed by NRS or RMC, were adjusted by the CPI to recover costs for most areas. Building Permit Fees were not adjusted by CPI and remain the same as the previous year, except for the valuation table that is dictated by industry standard. Parks and Recreation increased the majority of fees to offset increases in costs associated with recent changes to NRS that requires the legally mandated minimum wage to increase by \$.75 every year until 2024. Overall, changes in fees were higher than previous years as a result of the annual application of the increased CPI (6.2%) to applicable fees.

The City Council adopted Resolution No. 9152 regarding service charges and fees for Fiscal Year 23/24 for the City of Reno, Nevada, on May 24, 2023. Copies of the Resolution and Fee Schedules are available online at [Reno.Gov](https://www.reno.gov) or from the City Clerk's Office, One East First Street, Reno, Nevada 89505.

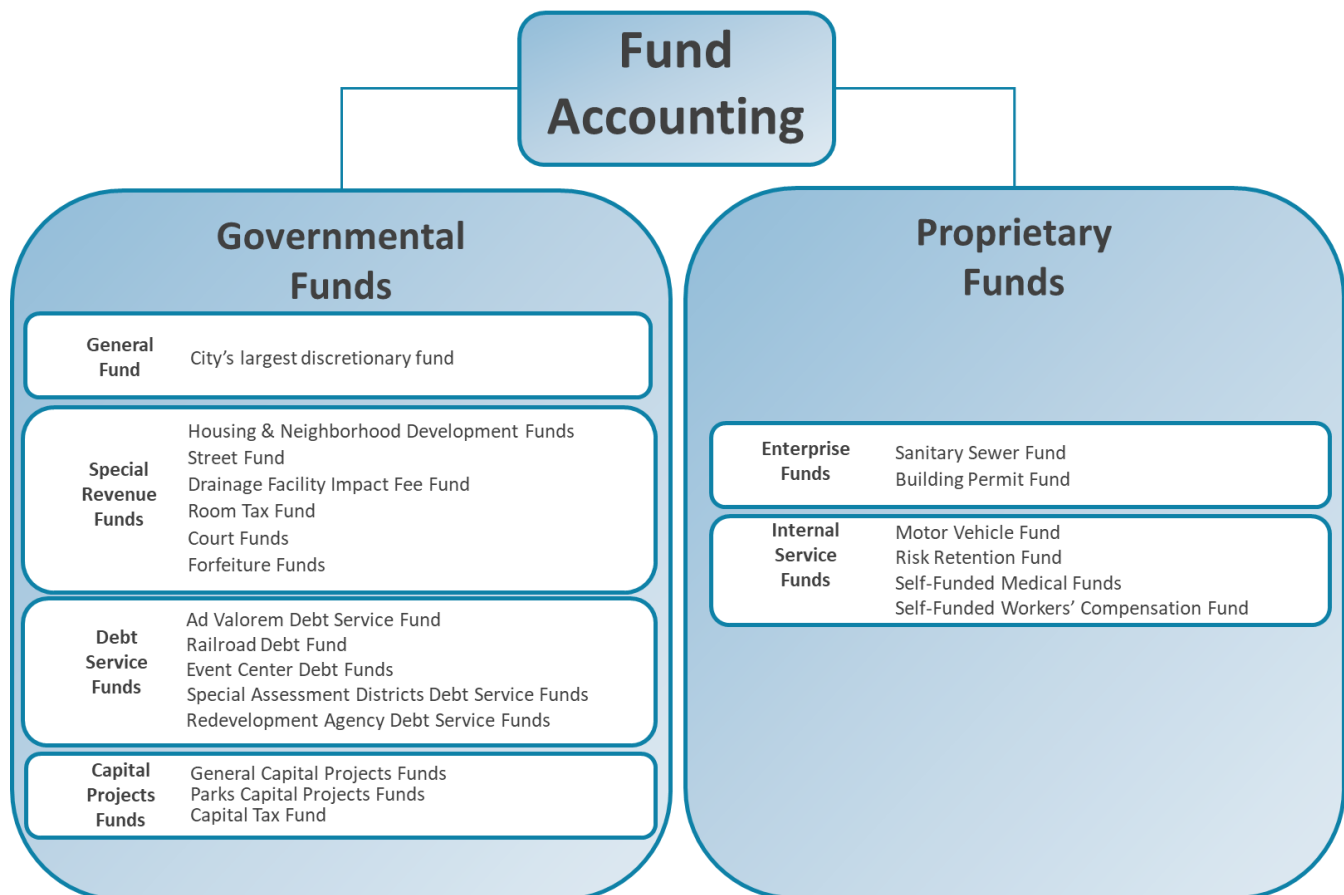


BUDGET OVERVIEW

Fund Accounting



The City uses funds to report its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. A fund is a separate, self-balancing set of accounts. There are three types of funds: governmental, proprietary, and fiduciary. Each type is distinguished by separate funds, which are explained below. For each fund type, the basis of budgeting is generally the same as the basis of accounting. The only significant exception is that compensated absences are not included in budget estimates while they are included in year-end financial statements.



Governmental Funds

These funds are used to account for most of the City's general activities, including the collection and disbursement of earmarked monies (Special Revenue Funds), the acquisition or construction of general fixed assets (Capital Projects Funds), and the servicing of long-term debt (Debt Service Funds). The General Fund is a governmental agency's primary fund and is used to account for all activities not accounted for in some other fund.

The City uses the modified accrual method of accounting for all governmental funds. The following revenue sources are considered subject to accrual under the modified accrual system: Ad Valorem taxes, sales taxes, State-shared revenues, County-shared revenues, and interest earnings. This method is utilized in the Annual Comprehensive Financial Report as well.

The **General Fund** is a Major Fund and is used to account for resources traditionally associated with government which are not required by law, regulation, or sound financial management policy to be accounted for in another fund. There are two general funds: one for the City of Reno and one for the Redevelopment Agency of the City of Reno (Note: for financial reporting purposes, the Redevelopment Agency is treated as a separate unit of the City).

Special Revenue Funds are used to account for specific revenues that are restricted by law or policy to expenditures for a particular purpose. The City's Special Revenue Funds are:

Community Development Block Grant Funds/HOME Program - to account for Community Development Block Grants received for the purpose of providing better housing, improved living conditions, and economic opportunities for persons of low and moderate income.

Street Fund - to account for revenue sources restricted for expenditure on streets. These include the Ad Valorem tax override approved by the voters effective FY1995, continuing through FY2038; motor vehicle fuel taxes received from the State of Nevada; and distributions from the County Road Fund.

Drainage Facility Impact Fee Fund - to account for fees that are paid to recover the costs related to drainage from developers and governmental entities, except the Washoe County School District, as building permits are issued in the Damonte Ranch Drainage District as approved by Washoe County through adoption of a specific plan and a development agreement with the Nevada Tri Partners.

Room Tax Fund - to account for a one percent City tax imposed upon the gross income from room rentals within the City. By ordinance, 50% of the revenues provided by this tax must be used for developing, building, maintaining, expanding, repairing, and operating City parks and other recreational facilities. The other half is used for City improvements or programs, the primary purpose of which is the improvement or betterment of the City as a final destination for visitors and tourism. A portion of these funds are distributed as grants to support local arts and culture events.

Court Funds - to account for assessments levied by the Reno Municipal Court. These funds are used for the improvement of the Court and construction of a new court facility. This includes: training and education of personnel, acquisition of capital goods, management and operational studies, audits, and acquisition of computers and other technology.

Forfeiture Fund - to account for revenues resulting from drug and other related crimes that are solved. Funds are restricted to law enforcement activities.

Debt Service Funds

These funds are used to account for the accumulation of resources and payment of general obligation bond principal and interest from governmental resources and special assessment bond principal and interest from special assessment levies.

The City's debt service funds are:

Ad Valorem Debt Service Fund - to accumulate monies for payment of general obligation bonds and capital lease obligations of the City that are not required to be accounted for in proprietary funds.

Railroad Debt Fund - a Major Fund used to accumulate monies for payment of bonds for the construction of ReTRAC (train trench).

Event Center Debt Funds - to accumulate monies for payment of bonds for the construction of the Downtown Event Center and Ballroom.

Special Assessment Districts Debt Service Funds - to accumulate monies for payment of special assessment bonds of the City.

Redevelopment Agency Debt Service Fund - to accumulate monies for payment of tax allocation bonds of the Redevelopment Agency.

Capital Projects Funds

These funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary or trust funds. The City's capital projects funds are:

General (City) Capital Projects Funds - to account for general capital improvement projects and traffic signal and safety improvements not accounted for elsewhere. Current policy calls for the City to transfer a minimum of 1% of total general fund expenses to this fund each year to accumulate funds for capital improvements and capital maintenance of City facilities.

Parks Capital Projects Funds - to account for the acquisition and improvement of parks, playgrounds, and recreation facilities within the City. Resources are provided by the Residential Construction Tax.

Capital Tax Fund - to account for a special Ad Valorem tax levied by the County which can only be used for the purchase of capital assets and/or major repairs (not considered maintenance) of existing infrastructure. Resources can also be used to repay short-term financing to fund capital projects.

Proprietary Funds

These funds are used to account for activities similar to those found in the private sector where the determination of net income is necessary or useful for sound financial administration. Goods or services from such activities can be provided either to outside parties (Enterprise Funds) or to other departments or agencies within the City (Internal Service Funds).

The City uses the accrual method of accounting for all proprietary funds. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. This method is utilized in the Annual Comprehensive Financial Report as well.

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the City is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where the City decided that periodic determination of net income is appropriate for accountability purposes. The City's enterprise funds are:

Sanitary Sewer Fund - a Major Fund used to account for sewer services provided to the residents of Reno and some residents of Washoe County and to account for connection fee revenues restricted for capital expenditures and the related projects.

Building Permit Fund - to account for activities involved in issuing a building permit and inspecting buildings for compliance with building and fire codes. Resources are provided by building permit and inspection fees.

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the government and to other governmental units on a cost- reimbursement basis. The City's internal service funds are:

Motor Vehicle Fund - to account for the costs of replacement of motor vehicles and of operating a maintenance facility for motor vehicles used by City departments. Such costs are billed to the user department.

Risk Retention Fund - to account for the operations of the self-funded general insurance program.

Self-Funded Medical Fund - to account for the operations of the group health and accident insurance program.

Self-Funded Workers' Compensation Fund - to account for the operations of the self-funded workers' compensation program.

Budget Guiding Principles

City Council adopted a set of Budget Guiding Principles to serve as a guide to the City Council, City Manager, and departments for purposes of providing an overarching framework for the development of the City's annual budget as well as the strategic allocation of resources to appropriate funds.

Since City revenues have fluctuated as seen in the recent recession years, it is fiscally prudent to adopt budget guiding principles to establish protocols in furtherance of eliminating the City's outstanding and unfunded liabilities and to establish adequate reserve, stabilization, and contingency levels.

The City Council desires and intends that the budget guiding principles will complement established fund policies and serve as guidelines to formulate recommendations for policy decisions that affect the fiscal health of the City, and they shall be interpreted in compliance with the applicable laws and regulations of the State of Nevada.

The following are City of Reno's Budget Guiding Principles as adopted by City Council:

1. **Structural Budget Deficit Elimination:** Eliminate the General Fund structural budget deficit through a balanced approach of ongoing expenditure reductions and optimization of revenues, including identification of new revenue sources.
2. **General Fund Reserves:** When conditions permit, maintain a General Fund reserve level of between 8.3% and 25%.
3. **Stabilization Fund:** Maintain a fund to stabilize the operation of local government and mitigate the effects of natural disaster pursuant to NRS 354.6115 and as adopted via resolution No. 8015.
4. **Allocation of New Revenue Sources:** After the General Fund Reserve level is reached, allocation of new revenue sources (net of ongoing and contractual or legislative expenditure increases) is to be to the following funds/liabilities to reduce outstanding or contingent liability in priority order:
 - a. Stabilization Special Revenue Fund, until maximum funding is reached per NRS 354.6115.
 - b. Other Post Employment Benefits Trust Fund (OPEB Trust), until the annual required contribution has been fully funded.
 - c. Self-Funded Workers' Compensation Internal Service Fund, until the IBNR claims liability account is fully funded.
 - d. Public Works Capital Projects Fund — specific allocation to Deferred Capital Maintenance.
 - e. Council-identified priorities.
5. **Budget Forecasting:** Annually develop and prepare a minimum 5-year budget forecast to be utilized by the City Manager in preparation of budget recommendations to the City Council.
6. **Commit to Maintaining delivery of Core Services:** In furtherance of each 5-year budget forecast, prioritize City services expenditures based on Council-defined core services, considering public input, benchmarking studies, and departmental goals and performance data.
7. **Commit to Improve Service Delivery and Reduce Duplication:** For each 5-year budget forecast, research and pursue alternative, data-driven service delivery methods to include efficiency improvements and elimination of service duplications.
8. **Use of One-Time Resources:** One-time resources will be matched to one-time expenditures.
9. **Establish Cost Recovery for Identified Programs and Services:** For identified programs and services established by policy to recover full costs, implement protocols for 100% cost recovery. If sufficient resources are not available to cover expenditures, consideration shall be given and direction obtained from the City Council or City Manager, as appropriate, to modify programs or services including reducing expenditures for purposes of maintaining operations within available revenue sources.
10. **Include Resources Required to Maintain and Operate Capital Improvements and New Programs:** When considering the construction or purchase of new facilities or establishment of new programs, the City shall forecast and plan for ongoing operational and replacement expenses and will identify ongoing funding to cover these expenses.

11. **Fully Fund Annual Contribution to OPEB Trust:** Develop, maintain, and follow a plan to fully fund the annual required contribution to the OPEB Trust.
12. **Public Works Capital Project Fund:** Develop, maintain, and follow a plan to identify and fund deferred capital infrastructure and maintenance needs to reduce the current backlog, to identify the level of funding necessary to prevent the problem from growing larger, and to reduce the potential of increasing costs.
13. **Essential Capital Assets:** Maintain inventory of City-owned essential capital assets and value, with designation of those assets to be retained and those to be disposed of as non-essential assets. Revenues from disposal will be allocated, whenever possible given applicable contractual or legal restrictions, to further reduce deferred capital maintenance cost liabilities. In disposal of assets, consideration will be given where permitted to the increase of City revenues through the sale of the property, return of the property to the tax rolls, or other revenue-enhancing consideration.
14. **Year-end Fund Balance by Department:** After close of a Fiscal Year, the City Manager may authorize the utilization of the savings realized by a Department to fund a Council-approved, department-specific capital or equipment need. The Department savings would be placed in a capital projects fund or other fund dedicated for the sole purpose of funding the approved need.
15. **Maximizing Regional Revenues:** Advocate at regional boards and commissions for expenditures that fund infrastructure and provide services that meet defined City goals and objectives. When General Fund revenues are not available, explore eligibility of regionally-generated revenues for identified City needs.
16. **Future Planning:** Avoid budgetary and accounting procedures that balance the current year budget at the expense of future budgets.
17. **Revenue Allocation:** Avoid targeting revenues for specific programs unless legally required or when the revenue source has been established for the sole purpose of financing a specific program or project.

Policies & Procedures

There are many policies which govern the development of the City's annual budget process. These policies include regulations established by the State of Nevada in the Nevada Revised Statutes and Nevada Administrative Code, the Reno City Charter, the Reno Municipal Code, and management policies adopted by City Council. These policies are summarized below:

Nevada Revised Statutes ([NRS](#)) and Nevada Administrative Code ([NAC](#))

The primary regulatory documents regulating the development and implementation of the annual budget are the Nevada Revised Statutes and Administrative Code. Specifically, NRS and NAC Chapters 354, Local Financial Administration, establish the basic guidelines which all Nevada municipalities follow in the development and implementation of their budgets. This chapter establishes the dates of submittal for the tentative and final budgets to the Department of Taxation, when the public hearing shall take place each year, and how the budget should be filed with the State and other local agencies.

Chapter 354 defines the revenues available to local governments, how they are calculated, and the process for setting the rates. It also describes how funds will be accounted for and how these resources may be used.

Reno City Charter

The Reno City Charter establishes the duties and authority of the Reno City Council and City Manager. It authorizes the Council to set the rate for utility services and to impose license and business taxes and other charges for services. The Charter also establishes the maximum debt level for the City and rules for issuing new debt in addition to NRS requirements.

Reno Municipal Code (RMC)

The method for setting rates of those revenue sources which the City Council is empowered to set by NRS or the Reno City Charter are established in the RMC. The Code establishes procedures for determining and adopting fees for certain services, which are used during the budget process to project revenues. The Code also establishes basic human resources and civil service policies.

Various Policies

Fund Policies

Upon recommendation of the Financial Advisory Board, the City Council adopts fund policies for each of its funds. These written policies describe the sources and uses of revenues and the responsibilities of personnel engaged in the collection, accounting, and expenditure of its revenues. The policies may establish minimum reserve levels for each fund to ensure the stability of the programs using these revenues. During the budget process, staff reviews the reserve levels for each fund to ensure that sufficient reserves are maintained. When necessary, adjustments are made to budgeted revenues or expenditures to attain and/or maintain proper reserves.

Debt Management Policy

The City's Debt Management Policy was developed to meet the requirements of NRS Chapter 350. This policy describes the City's policies relating to the issue of debt, the relationship with the Capital Improvement Plan, and the method of selling debt. Further information on debt policies can be found in Section V, Debt Administration.

Investment Policy

The City's Investment Policy, reviewed annually by the Financial Advisory Board and adopted by Council, defines three primary objectives of the investment activities. They are to ensure the safety of invested idle funds by limiting credit and interest rate risks, maintain sufficient liquidity to meet the City's cash flow needs, and to attain a market rate of return throughout budgetary and economic cycles taking into account the City's investment risk constraints and cash flow requirements. The policy also defines the responsibilities of personnel involved in investment activities, the types of securities authorized for investment, the level of diversification, and procedures to ensure adequate internal controls.

Capital Improvement Plan

The City's Capital Improvement Plan (CIP) establishes the timing, nature, cost, and funding sources for major construction projects and capital equipment purchases. The plan is updated annually and covers a ten-year period. More information on the CIP can be found in this document under the Capital Improvements section of this document.

Capital Maintenance Plan

The City's Capital Maintenance Plan (CMP) establishes the timing, nature, cost, and funding sources for major renovation projects. The plan is identified as Category 5 in the Capital Improvement Plan. The projects to be funded for the year are enumerated in the plan and in the Capital Improvements section of this document.

Master Plan

The City of Reno Master Plan, revised and adopted in 2002, is the City's blueprint for future development and land use decisions. The Plan consists of a number of individual plans and policies which are designed to enhance the traditional urban core; foster safe, convenient, and walk-able neighborhoods and commercial districts; and to link land use decisions to City policy. The Master Plan was adopted in FY17/18 and updated in FY21/22.

Budget Policies

In addition to the plans and policies above which govern long term fiscal policy, there are short term budget policies which guide the development and implementation of the annual budget. These policies may change each year based on City Council and City Manager priorities, economic conditions, labor relations, or other factors. Some of the significant policies in effect for FY 23/24:

Balanced Budget

The State of Nevada requires that all governmental entities file a balanced budget. This is accomplished by having revenues and use of fund balance or retained earnings that equal expenditures and ending fund balance.

Revenue Estimates

Revenue estimates are based on regional, state, and local economic forecasts using an accepted forecasting model, such as trend or regression analysis. Revenue estimates received from the State or other governmental agencies are used as a base, then adjusted for local conditions and known events in the coming year which have budgetary impact on the City. Examples are scheduled tournaments at the National Bowling Stadium or planned hotel/casino, industrial, or residential construction.

Revenue Sources

Charges for services are set to recover the established cost recovery percentage of providing the services. The City conducts cost and program analysis for many of its revenue producing services to ensure they are provided efficiently and effectively and costs are recovered at the established cost recovery percentage. Fees are reviewed annually and adopted by Council in conjunction with the budget.

Authorized Staffing

All requests for new positions must be submitted to the Position Review Committee (PRC) with complete justification, including additional costs for supplies and equipment and availability of office space. The voting body of the PRC consists of the City Manager & Finance Director. The City Manager may approve additional staff requests within the appropriations level approved by Council. Only the City Council can approve new positions which increase appropriation levels.

Unfunded Needs

Requests for new programs or budget increases above the authorized limit for inflation (determined by the Finance Department) are prioritized and submitted as program change requests by the departments. After City-wide priorities are established, items recommended for funding are submitted through the City Manager to the City Council for approval.

Services and Supplies

After all budgeted revenues and salary and benefit costs are projected for the coming year, the Finance Department staff will determine any incremental increase over current year base budgets which the departments may request in their non-capital expense budgets. This percentage increase, approved by the City Manager, is typically less than the CPI for the local area. Departments include notes on all services and supply expenditures.

Capital

Capital requests are submitted by departments through the CIP process, evaluated and ranked by the Capital Improvement Committee, and then submitted through the City Manager to the City Council for approval.

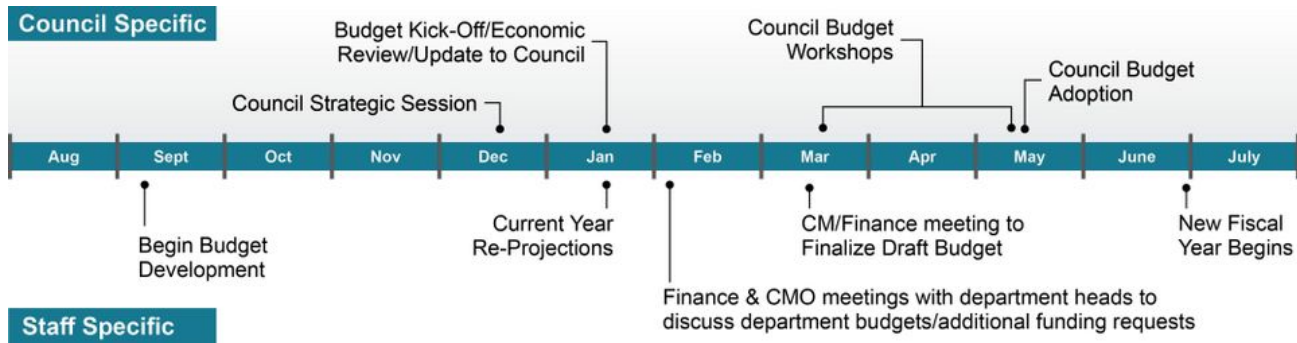
Budget Timeline

The City Manager, as Chief Administrative Officer (RMC 2.020), is responsible for developing the budget and presenting it to the City Council for adoption. The specific tasks of compiling information and formulating initial recommendations are completed by staff in the Finance Department, under the general direction of the Finance Director for submittal to the City Manager.

The City of Reno's budget process is designed to meet the requirements of the Nevada Revised Statutes regarding local government budgets. The City's fiscal year is July 1 - June 30; however, the budget process for any single year is a continuing effort which spans three calendar years. The process is circular in design, with activities for two fiscal years conducted simultaneously. The budget cycle has five phases: general preparation, current year re-projections, budget year development, compilation, approval, and execution.



Budget Development Process



Budget Augmentations & Revisions

The procedure to augment the appropriations of a fund is established by NRS and NAC. A budget augmentation is the procedure used to increase appropriations of a fund using previously un-budgeted resources. A revision is a change in the allocation of current appropriations. By law, all budget augmentations must be adopted, by resolution, by City Council, prior to June 30 of the affected fiscal year and forwarded to the Nevada Department of Taxation. Resources which may be used to augment appropriations are:

1. A beginning fund balance higher than anticipated;
2. Revenues in excess of those budgeted; or
3. Revenues from previously un-budgeted sources.

In practice, City departments submit a request for budget augmentation or revision to budget staff. Budget staff compiles these requests and submits them to the City Council for approval. The public can view the augmentation or revision at the City Clerk's Office prior to the meeting or via the City's website. At the meeting, the public is given the opportunity to discuss the proposed changes to the budget during the Public Comment Section of the Agenda or during the Item on the Agenda prior to Council action. Augmentations and revisions are not effective until approved by Council. Once approved, augmentations and revisions are then submitted to the State.

Authorized Positions by Function

Fiscal Year 2023/2024 Position Change Highlights

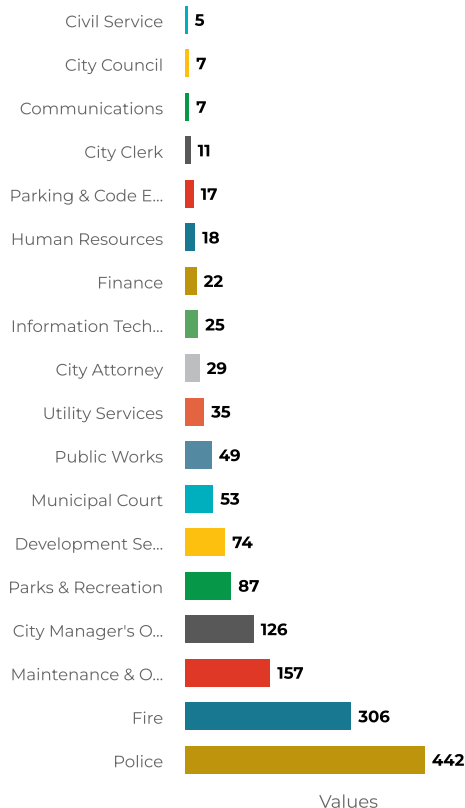
- Public Safety** - Addition of 9 new Paramedic positions, all of which are cost neutral and funded via Federal reimbursement.
- Public Safety** - Increases to the Reno Police Department include 5 Police Officers, 1 Police Lieutenant, 1 Police Sergeant, 2 Police Assistants, and 1 Crime Analyst.
- Arts, Parks, & Historical Resources** - Several additions to improve service to the public including 1 Park Ranger and 1 ARPA funded Park Development Planner.
- Economic & Community Development** - Additional positions to facilitate downtown activation and management of the City's Redevelopment Agency include 2 Management Analyst, 1 Revenue and Compliance Officer, and 1 ARPA funded Activation Coordinator.
- Infrastructure** - Increase of 9 new positions for Maintenance & Operations to manage the growing needs of the community in Traffic Signal Maintenance, Street Sweeping, and Sewer & Storm Drain Maintenance.
- Other increases and position reclassifications to assist with workload.

Note: Full-time equivalent (FTE) positions are based on 2,080 hours per year; 2,912 hours per year for emergency response personnel in the Fire Department.

	Actual Prior Year Ending 6/30/22	Estimated Current Year Ending 6/30/23	Budget Year Ending 6/30/24
General Government	147.44	155.44	159.44
Judicial	52.00	52.00	52.00
Public Safety	756.66	777.66	790.66
Public Works	185.69	200.69	204.69
Culture and Recreation	171.41	174.41	175.41
Community Support	94.85	108.85	110.85
Utilities	34.69	42.69	46.69
TOTAL*	1,442.74	1,511.74	1,539.74

*Totals include temporary employees which are not included in the charts below

FY24 FTE's by Department - 1,470 Total



FTE's Per Capita (Thousands) FY13-FY24



Personnel Changes

Position	Approved 2022/2023	Mid Year 2022/2023	Ending 2022/2023	Requested 2023/2024	Approved 2023/2024
City Council					
Legislative					
Councilmember	6.00	-	6.00	-	6.00
Mayor	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>7.00</i>	<i>-</i>	<i>7.00</i>	<i>-</i>	<i>7.00</i>
City Council Total FTE's	7.00	-	7.00	-	7.00

City Attorney					
Civil Division					
Chief Deputy City Attorney	1.00	-	1.00	-	1.00
City Attorney	0.25	-	0.25	-	0.25
Deputy City Attorney III	8.50	-	8.50	-	8.50
Management Assistant	0.50	-	0.50	-	0.50
Sr. Legal Secretary	3.00	-	3.00	-	3.00
<i>Program Total</i>	<i>13.25</i>	<i>-</i>	<i>13.25</i>	<i>-</i>	<i>13.25</i>
Criminal Division					
City Attorney	0.25	-	0.25	-	0.25
Deputy City Attorney I	3.00	(2.00)	1.00	-	1.00
Deputy City Attorney II	3.00	2.00	5.00	-	5.00
Legal Secretary	3.00	(1.00)	2.00	-	2.00
Management Assistant	1.00	-	1.00	-	1.00
Senior Legal Secretary	-	1.00	1.00	-	1.00
Senior Victim Witness Advocate	1.00	-	1.00	-	1.00
Victim/Witness Advocate	2.00	-	2.00	-	2.00
<i>Program Total</i>	<i>13.25</i>	<i>-</i>	<i>13.25</i>	<i>-</i>	<i>13.25</i>
Risk Management					
City Attorney	0.50	-	0.50	-	0.50
Deputy City Attorney III	0.50	-	0.50	-	0.50
Management Assistant	0.50	-	0.50	-	0.50
<i>Program Total</i>	<i>1.50</i>	<i>-</i>	<i>1.50</i>	<i>-</i>	<i>1.50</i>
Sewer Management					
Deputy City Attorney III	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>1.00</i>	<i>-</i>	<i>1.00</i>	<i>-</i>	<i>1.00</i>
City Attorney Total FTE's	29.00	-	29.00	-	29.00

City Clerk					
Cashiering/Parking Tickets					
Office Assistant II	3.00	0.50	3.50	-	3.50
<i>Program Total</i>	<i>3.00</i>	<i>0.50</i>	<i>3.50</i>	<i>-</i>	<i>3.50</i>
Council Support					
Chief Deputy City Clerk	1.00	-	1.00	-	1.00
City Clerk	1.00	-	1.00	-	1.00
Management Assistant	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>3.00</i>	<i>-</i>	<i>3.00</i>	<i>-</i>	<i>3.00</i>
Records Management					
Management Analyst	-	-	-	1.00	1.00
Office Assistant II	1.00	(0.50)	0.50	-	0.50
Program Assistant	1.00	-	1.00	-	1.00
Records Management Program Coordinator	1.00	-	1.00	-	1.00
Records System Manager	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>4.00</i>	<i>(0.50)</i>	<i>3.50</i>	<i>1.00</i>	<i>4.50</i>
City Clerk Total FTE's	10.00	-	10.00	1.00	11.00

Position	Approved 2022/2023	Mid Year 2022/2023	Ending 2022/2023	Requested 2023/2024	Approved 2023/2024
City Manager's Office					
Administration					
Administrative Secretary	1.00	-	1.00	-	1.00
Assistant City Manager	2.00	0.75	2.75	-	2.75
Assistant to the City Manager	1.00	-	1.00	-	1.00
Chief Equity and Community Relations Officer	1.00	(1.00)	-	-	-
Chief of Staff	1.00	(1.00)	-	-	-
Chief of Staff to the Mayor	1.00	(1.00)	-	-	-
City Manager	1.00	-	1.00	-	1.00
Community Relationships Program Manager	1.00	(1.00)	-	-	-
Director of Policy and Strategy	1.00	(1.00)	-	-	-
Housing Manager	1.00	(1.00)	-	-	-
Internal Auditor	1.00	-	1.00	-	1.00
Management Analyst	2.00	(2.00)	-	-	-
Management Assistant	1.00	-	1.00	-	1.00
Mayoral Relations Administrator	-	1.00	1.00	-	1.00
Program Assistant	-	0.45	0.45	-	0.45
Regional Infrastructure Administrator	1.00	(1.00)	-	-	-
Security Manager	1.00	(1.00)	-	-	-
Senior Management Analyst	1.00	-	1.00	-	1.00
Staff Auditor	-	1.00	1.00	-	1.00
<i>Program Total</i>	<i>18.00</i>	<i>(6.80)</i>	<i>11.20</i>	<i>-</i>	<i>11.20</i>
Arts & Culture					
Management Assistant	-	1.00	1.00	-	1.00
Office Assistant II	1.00	-	1.00	-	1.00
Program Assistant	1.00	-	1.00	-	1.00
Senior Management Analyst	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>3.00</i>	<i>1.00</i>	<i>4.00</i>	<i>-</i>	<i>4.00</i>
Business License					
Business License Compliance Officer	5.00	-	5.00	-	5.00
Business License Manager	1.00	(1.00)	-	-	-
Business License Tech Supervisor	1.00	-	1.00	-	1.00
Business License Technicians	3.00	-	3.00	-	3.00
Director of Business Licensing	-	1.00	1.00	-	1.00
Management Analyst	1.00	(1.00)	-	-	-
Management Assistant	1.00	-	1.00	-	1.00
Program Assistant	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>13.00</i>	<i>(1.00)</i>	<i>12.00</i>	<i>-</i>	<i>12.00</i>
Clean & Safe					
Clean & Safe Field Assistant	1.00	-	1.00	-	1.00
Community Outreach Program Coordinator	1.00	-	1.00	-	1.00
Program Assistant	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>3.00</i>	<i>-</i>	<i>3.00</i>	<i>-</i>	<i>3.00</i>
Community Resources					
Director of Housing & Neighborhood Development	-	1.00	1.00	-	1.00
Management Analyst	3.00	-	3.00	-	3.00
Management Assistant	3.00	-	3.00	-	3.00
Program Assistant	4.00	(0.45)	3.55	-	3.55
<i>Program Total</i>	<i>10.00</i>	<i>0.55</i>	<i>10.55</i>	<i>-</i>	<i>10.55</i>
Economic Development					
Activation Coordinator	-	1.00	1.00	-	1.00
Economic Development and Marketing Program Manager	-	-	-	1.00	1.00
Revitalization Manager	1.00	(0.25)	0.75	-	0.75
<i>Program Total</i>	<i>1.00</i>	<i>0.75</i>	<i>1.75</i>	<i>1.00</i>	<i>2.75</i>
Equity and Community Relationships					
Chief Equity and Community Relations Officer	-	1.00	1.00	-	1.00

Position	Approved 2022/2023	Mid Year 2022/2023	Ending 2022/2023	Requested 2023/2024	Approved 2023/2024
Community Relationships Program Manager	-	1.00	1.00	-	1.00
Senior Program Coordinator	-	1.00	1.00	-	1.00
<i>Program Total</i>	-	3.00	3.00	-	3.00
Innovation and Experience					
Chief Innovation and Experience Officer	1.00	-	1.00	-	1.00
Citizen Services Representative	2.00	-	2.00	-	2.00
Community Liaison	3.00	-	3.00	-	3.00
Council Relations Manager	-	1.00	1.00	-	1.00
Digital Engagement Program Manager	1.00	(1.00)	-	-	-
Digital Experience Manager	-	1.00	1.00	-	1.00
Lead Citizen Services Representative	1.00	-	1.00	-	1.00
<i>Program Total</i>	8.00	1.00	9.00	-	9.00
Office of Strategy & Policy					
Director of the Office of Policy and Strategy	-	1.00	1.00	-	1.00
Legislative Relations Program Manager	1.00	-	1.00	-	1.00
Management Analyst	1.00	(1.00)	-	-	-
Principal Planner	1.00	(1.00)	-	-	-
Senior Management Analyst	1.00	-	1.00	-	1.00
Senior Planner	1.00	(1.00)	-	-	-
Strategic Initiatives Manager	-	1.00	1.00	-	1.00
Urban Economist	-	1.00	1.00	-	1.00
<i>Program Total</i>	5.00	-	5.00	-	5.00
Public Safety Dispatch					
Assistant Emergency Communications Manager	1.00	-	1.00	-	1.00
Director of Public Safety Dispatch	-	1.00	1.00	-	1.00
Management Assistant	-	1.00	1.00	-	1.00
Office Assistant II	1.00	(1.00)	-	-	-
Public Safety Dispatch Manager	1.00	(1.00)	-	-	-
Public Safety Dispatch Supervisor	9.00	-	9.00	-	9.00
Public Safety Dispatcher/Call Takers	46.00	-	46.00	-	46.00
<i>Program Total</i>	58.00	-	58.00	-	58.00
Regional Infrastructure					
Management Analyst	-	1.00	1.00	-	1.00
Regional Infrastructure Administrator	-	1.00	1.00	-	1.00
<i>Program Total</i>	-	2.00	2.00	-	2.00
Security Management					
Security Manager	-	1.00	1.00	-	1.00
<i>Program Total</i>	-	1.00	1.00	-	1.00
Sustainability					
Management Analyst	-	1.00	1.00	-	1.00
Sustainability Program Manager	-	1.00	1.00	-	1.00
<i>Program Total</i>	-	2.00	2.00	-	2.00
City Manager's Office Total FTE's	119.00	3.50	122.50	1.00	123.50

Civil Service Commission					
Workforce Planning & Development					
Chief Examiner	1.00	-	1.00	-	1.00
Civil Service Technician	2.00	-	2.00	-	2.00
Management Analyst	2.00	-	2.00	-	2.00
<i>Program Total</i>	5.00	-	5.00	-	5.00
Civil Service Commission Total FTE's	5.00	-	5.00	-	5.00

Code Compliance and Parking Enforcement					
Code Enforcement					
Code Enforcement Officer I	2.00	-	2.00	-	2.00
Code Enforcement Officer II	6.00	-	6.00	-	6.00

Position	Approved 2022/2023	Mid Year 2022/2023	Ending 2022/2023	Requested 2023/2024	Approved 2023/2024
Director of Code Compliance and Parking Enforcement	1.00	-	1.00	-	1.00
Parking Enforcement Officer	4.00	-	4.00	-	4.00
Program Assistant	2.00	-	2.00	-	2.00
Secretary	1.00	-	1.00	-	1.00
Senior Code Enforcement Officer	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>17.00</i>	<i>-</i>	<i>17.00</i>	<i>-</i>	<i>17.00</i>
Code Compliance and Parking Enforcement Total FTE's	17.00	-	17.00	-	17.00

Communications					
Strategic Communications					
Communications Program Manager	1.00	-	1.00	-	1.00
Director of Communications	1.00	-	1.00	-	1.00
Graphic Designer	1.00	-	1.00	-	1.00
Management Assistant	1.00	-	1.00	-	1.00
Public Communications Specialist	3.00	-	3.00	-	3.00
<i>Program Total</i>	<i>7.00</i>	<i>-</i>	<i>7.00</i>	<i>-</i>	<i>7.00</i>
Communications Total FTE's	7.00	-	7.00	-	7.00

Development Services					
Building					
Application Support Technician	1.00	-	1.00	-	1.00
Building & Safety Manager	1.00	-	1.00	-	1.00
Building Inspector I	4.00	-	4.00	-	4.00
Building Inspector II	5.00	-	5.00	-	5.00
Combination Inspector	6.00	-	6.00	-	6.00
Development Permit Specialist	2.00	-	2.00	-	2.00
Development Permit Tech	10.00	1.00	11.00	-	11.00
Development Services Compliance Manager	-	-	-	1.00	1.00
Management Analyst	-	1.00	1.00	-	1.00
Management Assistant	-	-	-	1.00	1.00
Permit Services Supervisor	2.00	-	2.00	-	2.00
Permit Technician Lead	-	-	-	-	-
Plans Examiner	5.00	(1.00)	4.00	-	4.00
Plans Examiner Supervisor	1.00	-	1.00	-	1.00
Residential Plans Examiner	1.00	-	1.00	-	1.00
Senior Combination Inspector	2.00	-	2.00	-	2.00
<i>Program Total</i>	<i>40.00</i>	<i>1.00</i>	<i>41.00</i>	<i>2.00</i>	<i>43.00</i>
Engineering					
Associate Civil Engineer	2.00	-	2.00	-	2.00
Engineering Manager	1.00	-	1.00	-	1.00
Senior Civil Engineer	-	1.00	1.00	-	1.00
Senior Engineering Technician I	1.00	1.00	2.00	-	2.00
Senior Engineering Technician II	2.00	(1.00)	1.00	-	1.00
<i>Program Total</i>	<i>6.00</i>	<i>1.00</i>	<i>7.00</i>	<i>-</i>	<i>7.00</i>
Planning					
Assistant Dev Services Director	1.00	-	1.00	-	1.00
Assistant Planner	6.00	(1.00)	5.00	-	5.00
Associate Planner	4.00	-	4.00	-	4.00
Associate Planner Specialist	1.00	-	1.00	-	1.00
Development Permit Technician	1.00	(1.00)	-	-	-
GIS Analyst	1.00	-	1.00	-	1.00
Management Analyst	1.00	-	1.00	-	1.00
Planning Assistant	-	1.00	1.00	-	1.00
Planning Manager	1.00	-	1.00	-	1.00
Planning Technician	2.00	-	2.00	-	2.00
Principal Planner	-	1.00	1.00	-	1.00

Position	Approved 2022/2023	Mid Year 2022/2023	Ending 2022/2023	Requested 2023/2024	Approved 2023/2024
Senior Civil Engineer	1.00	(1.00)	-	-	-
Senior Planner	2.00	(1.00)	1.00	-	1.00
<i>Program Total</i>	<i>21.00</i>	<i>(2.00)</i>	<i>19.00</i>	<i>-</i>	<i>19.00</i>
Program and Service Management					
Director Development Services	1.00	-	1.00	-	1.00
Management Analyst	1.00	-	1.00	-	1.00
Management Assistant	3.00	(1.00)	2.00	-	2.00
Senior Management Analyst	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>6.00</i>	<i>(1.00)</i>	<i>5.00</i>	<i>-</i>	<i>5.00</i>
Development Services Total FTE's	73.00	(1.00)	72.00	2.00	74.00

Finance					
Financial Management					
Accounting Assistant	3.00	-	3.00	-	3.00
Accounting Manager	-	1.00	1.00	-	1.00
Accounting Technician	2.00	-	2.00	-	2.00
Administrative Services Manager	1.00	(1.00)	-	-	-
Assistant Finance Director	1.00	-	1.00	-	1.00
Director of Finance	1.00	-	1.00	-	1.00
Grant Administrator	-	1.00	1.00	-	1.00
Management Analyst	1.00	-	1.00	-	1.00
Management Assistant	2.00	-	2.00	-	2.00
Office Assistant II	1.00	(1.00)	-	-	-
Program Assistant	-	1.00	1.00	-	1.00
Senior Management Analyst	3.00	(1.25)	1.75	-	1.75
<i>Program Total</i>	<i>15.00</i>	<i>(0.25)</i>	<i>14.75</i>	<i>-</i>	<i>14.75</i>
Sewer Collection					
Accounting Assistant	4.00	-	4.00	-	4.00
Management Analyst	-	1.00	1.00	-	1.00
Management Assistant	1.00	1.00	2.00	-	2.00
Senior Management Analyst	1.00	(0.75)	0.25	-	0.25
<i>Program Total</i>	<i>6.00</i>	<i>1.25</i>	<i>7.25</i>	<i>-</i>	<i>7.25</i>
Finance Total FTE's	21.00	1.00	22.00	-	22.00

Fire					
Emergency Medical Services (EMS)					
EMS Coordinator	2.00	-	2.00	-	2.00
EMS Program Manager	1.00	-	1.00	-	1.00
Paramedic	-	6.00	6.00	3.00	9.00
<i>Program Total</i>	<i>3.00</i>	<i>6.00</i>	<i>9.00</i>	<i>3.00</i>	<i>12.00</i>
Emergency Operations					
Battalion Chief	9.00	(1.00)	8.00	-	8.00
Fire Captain (Suppression)	48.00	-	48.00	-	48.00
Fire Equipment Operator	51.00	-	51.00	-	51.00
Firefighter	152.00	-	152.00	-	152.00
<i>Program Total</i>	<i>260.00</i>	<i>(1.00)</i>	<i>259.00</i>	<i>-</i>	<i>259.00</i>
Fire Prevention					
Fire Battalion Chief/Fire Marshall	1.00	-	1.00	-	1.00
Fire Captain	2.00	-	2.00	-	2.00
Fire Prevention Inspector I	1.00	(1.00)	-	-	-
Fire Prevention Inspector II	11.00	1.00	12.00	-	12.00
Water Supply Inspector II	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>16.00</i>	<i>-</i>	<i>16.00</i>	<i>-</i>	<i>16.00</i>
Support Services					
Battalion Chief	-	1.00	1.00	-	1.00
Equipment Supply Technician	-	1.00	1.00	-	1.00

Position	Approved 2022/2023	Mid Year 2022/2023	Ending 2022/2023	Requested 2023/2024	Approved 2023/2024
Fire Equipment Mechanic	4.00	-	4.00	-	4.00
Fire Equipment Service Writer	-	1.00	1.00	-	1.00
Fire Equipment Superintendent	1.00	-	1.00	-	1.00
Logistics Officer	-	1.00	1.00	-	1.00
<i>Program Total</i>	<i>5.00</i>	<i>4.00</i>	<i>9.00</i>	<i>-</i>	<i>9.00</i>
Program and Service Management					
Administrative Secretary	1.00	(1.00)	-	-	-
Admin Services Manager	1.00	-	1.00	-	1.00
Equipment Supply Technician	1.00	(1.00)	-	-	-
Fire Chief	1.00	-	1.00	-	1.00
Fire Equipment Service Writer	1.00	(1.00)	-	-	-
Logistics Officer	1.00	(1.00)	-	-	-
Management Assistant	2.00	1.00	3.00	-	3.00
Program Assistant	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>9.00</i>	<i>(3.00)</i>	<i>6.00</i>	<i>-</i>	<i>6.00</i>
Safety and Training					
Battalion Chief	1.00	-	1.00	-	1.00
Fire Captain (Training)	3.00	-	3.00	-	3.00
<i>Program Total</i>	<i>4.00</i>	<i>-</i>	<i>4.00</i>	<i>-</i>	<i>4.00</i>
Fire Total FTE's	297.00	6.00	303.00	3.00	306.00

Human Resources					
Employee Services					
Assistant Director of Human Resources	1.00	-	1.00	-	1.00
Benefits Manager	1.00	-	1.00	-	1.00
Director of Human Resources	1.00	-	1.00	-	1.00
Employee Relations Manager	-	1.00	1.00	-	1.00
Human Resources Technician	2.00	-	2.00	-	2.00
Labor Relations Manager	1.00	-	1.00	-	1.00
Labor Relations Program Manager	1.00	(1.00)	-	-	-
Management Analyst	5.00	(2.00)	3.00	-	3.00
Organizational Development Manager	1.00	-	1.00	-	1.00
Payroll Manager	1.00	(1.00)	-	-	-
Payroll Technician	3.00	(3.00)	-	-	-
Risk Manager	1.00	(1.00)	-	-	-
<i>Program Total</i>	<i>18.00</i>	<i>(7.00)</i>	<i>11.00</i>	<i>-</i>	<i>11.00</i>
Payroll					
Payroll Manager	-	1.00	1.00	-	1.00
Payroll Technician	-	3.00	3.00	-	3.00
<i>Program Total</i>	<i>-</i>	<i>4.00</i>	<i>4.00</i>	<i>-</i>	<i>4.00</i>
Risk Management					
Management Analyst	-	2.00	2.00	-	2.00
Risk Manager	-	1.00	1.00	-	1.00
<i>Program Total</i>	<i>-</i>	<i>3.00</i>	<i>3.00</i>	<i>-</i>	<i>3.00</i>
Human Resources Total FTE's	18.00	-	18.00	-	18.00

Information Technology					
Technology					
Administrative Secretary	1.00	-	1.00	-	1.00
Communications Technician	1.00	-	1.00	-	1.00
Director of Technology	1.00	-	1.00	-	1.00
GIS Analyst	1.00	-	1.00	-	1.00
GIS Technician	1.00	-	1.00	-	1.00
Information Systems Supervisor	1.00	-	1.00	-	1.00
Information Systems Technician I	2.00	-	2.00	-	2.00
Information Systems Technician II	5.00	-	5.00	-	5.00

Position	Approved 2022/2023	Mid Year 2022/2023	Ending 2022/2023	Requested 2023/2024	Approved 2023/2024
Information Technology Manager	2.00	-	2.00	-	2.00
Management Analyst	1.00	-	1.00	-	1.00
Senior Cybersecurity Analyst	-	1.00	1.00	-	1.00
Senior GIS Analyst	1.00	-	1.00	-	1.00
Senior IT Security Analyst	1.00	(1.00)	-	-	-
Senior Network Analyst	2.00	-	2.00	-	2.00
Senior Systems Analyst	2.00	-	2.00	-	2.00
Systems Analyst	3.00	-	3.00	-	3.00
<i>Program Total</i>	<i>25.00</i>	<i>-</i>	<i>25.00</i>	<i>-</i>	<i>25.00</i>
Information Technology Total FTE's	25.00	-	25.00	-	25.00

Maintenance & Operations					
Downtown Maintenance					
Maintenance Worker I	2.00	-	2.00	-	2.00
Maintenance Worker III	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>3.00</i>	<i>-</i>	<i>3.00</i>	<i>-</i>	<i>3.00</i>
Facility Maintenance					
Associate Civil Engineer	1.00	-	1.00	-	1.00
Director of Maintenance & Operations	-	0.05	0.05	-	0.05
Maintenance & Ops Manager	1.00	-	1.00	-	1.00
Maintenance Technician	11.00	-	11.00	-	11.00
Management Analyst	-	0.20	0.20	-	0.20
Management Assistant	1.00	0.05	1.05	-	1.05
Public Works Crew Supervisor	1.00	-	1.00	-	1.00
Safety and Training Specialist	0.16	(0.06)	0.10	-	0.10
Training & Development Specialist	-	0.10	0.10	-	0.10
<i>Program Total</i>	<i>15.16</i>	<i>0.34</i>	<i>15.50</i>	<i>-</i>	<i>15.50</i>
Fleet Management					
Director of Maintenance & Operations	0.10	(0.05)	0.05	-	0.05
Equipment Mechanic	7.00	-	7.00	-	7.00
Equipment Parts Technician	1.00	-	1.00	-	1.00
Equipment Service Worker	2.00	-	2.00	-	2.00
Maintenance & Operations Manager	1.00	-	1.00	-	1.00
Management Analyst	-	0.10	0.10	-	0.10
Management Assistant	-	0.05	0.05	-	0.05
Program Assistant	1.00	-	1.00	-	1.00
Safety and Training Specialist	-	0.10	0.10	-	0.10
Senior Equipment Mechanic	1.00	-	1.00	-	1.00
Senior Equipment Service Writer	1.00	-	1.00	-	1.00
Training & Development Specialist	-	0.10	0.10	-	0.10
<i>Program Total</i>	<i>14.10</i>	<i>0.30</i>	<i>14.40</i>	<i>-</i>	<i>14.40</i>
Maintenance Admin					
Director of Maintenance & Operations	0.15	0.25	0.40	-	0.40
Management Analyst	1.00	(1.00)	-	-	-
Management Assistant	-	0.40	0.40	-	0.40
Safety Specialist	0.55	(0.55)	-	-	-
<i>Program Total</i>	<i>1.70</i>	<i>(0.90)</i>	<i>0.80</i>	<i>-</i>	<i>0.80</i>
Paint and Sign					
Maintenance & Operations Manager	0.25	-	0.25	-	0.25
Maintenance Worker I	8.00	(1.00)	7.00	-	7.00
Maintenance Worker II	1.00	1.00	2.00	-	2.00
Maintenance Worker III	5.00	1.00	6.00	-	6.00
Program Assistant	0.25	-	0.25	-	0.25
Public Works Crew Supervisor	1.00	1.00	2.00	-	2.00
<i>Program Total</i>	<i>15.50</i>	<i>2.00</i>	<i>17.50</i>	<i>-</i>	<i>17.50</i>

Position	Approved 2022/2023	Mid Year 2022/2023	Ending 2022/2023	Requested 2023/2024	Approved 2023/2024
Parking Meters					
Parking Meter Technician	2.00	-	2.00	-	2.00
<i>Program Total</i>	<i>2.00</i>	<i>-</i>	<i>2.00</i>	<i>-</i>	<i>2.00</i>
Pavement Maintenance					
Director of Maintenance & Operations	0.40	(0.15)	0.25	-	0.25
Maintenance & Operations Manager	0.25	-	0.25	-	0.25
Maintenance Technician	1.00	-	1.00	-	1.00
Maintenance Worker I	15.00	1.00	16.00	-	16.00
Maintenance Worker II	8.00	(1.00)	7.00	-	7.00
Maintenance Worker III	5.00	(1.00)	4.00	-	4.00
Management Analyst	0.45	0.40	0.85	-	0.85
Management Assistant	-	0.25	0.25	-	0.25
Program Assistant	1.25	-	1.25	-	1.25
Public Works Crew Supervisor	3.00	(1.00)	2.00	-	2.00
Safety and Training Specialist	0.42	(0.02)	0.40	-	0.40
Training & Development Specialist	-	0.40	0.40	-	0.40
<i>Program Total</i>	<i>34.77</i>	<i>(1.12)</i>	<i>33.65</i>	<i>-</i>	<i>33.65</i>
Sewer & Storm System Maintenance					
Director of Maintenance & Operations	0.35	(0.10)	0.25	-	0.25
Lift Station Technician	2.00	-	2.00	1.00	3.00
Maintenance & Operations Manager	1.00	-	1.00	-	1.00
Maintenance Worker I	20.00	-	20.00	1.00	21.00
Maintenance Worker II	2.00	-	2.00	-	2.00
Maintenance Worker III	17.00	-	17.00	1.00	18.00
Management Analyst	0.55	0.30	0.85	-	0.85
Management Assistant	-	0.25	0.25	-	0.25
Program Assistant	1.00	-	1.00	-	1.00
Public Works Crew Supervisor	3.00	-	3.00	-	3.00
Safety and Training Specialist	0.42	(0.02)	0.40	-	0.40
Safety Specialist	0.45	(0.45)	-	-	-
Senior Lift Station Technician	1.00	-	1.00	-	1.00
Training & Development Specialist	-	0.40	0.40	-	0.40
<i>Program Totals</i>	<i>48.77</i>	<i>0.38</i>	<i>49.15</i>	<i>3.00</i>	<i>52.15</i>
Snow & Ice Control					
Maintenance & Operations Manager	0.25	-	0.25	-	0.25
Program Assistant	0.25	-	0.25	-	0.25
<i>Program Total</i>	<i>0.50</i>	<i>-</i>	<i>0.50</i>	<i>-</i>	<i>0.50</i>
Street Sweeping					
Maintenance & Operations Manager	0.25	-	0.25	-	0.25
Maintenance Worker II	4.00	-	4.00	-	4.00
Maintenance Worker III	2.00	-	2.00	1.00	3.00
Program Assistant	0.25	-	0.25	-	0.25
<i>Program Total</i>	<i>6.50</i>	<i>-</i>	<i>6.50</i>	<i>1.00</i>	<i>7.50</i>
Traffic Engineering & Operations					
Traffic Signal Maintenance Supervisor	-	-	-	1.00	1.00
Traffic Signal Mechanic	3.00	-	3.00	2.00	5.00
Traffic Signal Technician	3.00	-	3.00	1.00	4.00
<i>Program Total</i>	<i>6.00</i>	<i>-</i>	<i>6.00</i>	<i>4.00</i>	<i>10.00</i>
Maintenance & Operations Total FTE's	148.00	1.00	149.00	8.00	157.00
Municipal Court					
Judicial					
Assistant to Court Administrator	1.00	-	1.00	-	1.00
Chief Marshal	1.00	-	1.00	-	1.00
Court Administrator	1.00	-	1.00	-	1.00
Court Finance Manager	1.00	-	1.00	-	1.00

Position	Approved 2022/2023	Mid Year 2022/2023	Ending 2022/2023	Requested 2023/2024	Approved 2023/2024
Court Finance Specialist	1.00	-	1.00	-	1.00
Court Operations Manager	2.00	-	2.00	-	2.00
Court Program Manager	1.00	-	1.00	-	1.00
Court Security Officer	1.00	-	1.00	-	1.00
Court Specialist I	5.00	-	5.00	-	5.00
Court Specialist II	5.00	1.00	6.00	-	6.00
Court Specialist III	9.00	-	9.00	-	9.00
Judicial Assistant	4.00	-	4.00	-	4.00
Jury Services Specialist	1.00	(1.00)	-	-	-
Marshal	9.00	-	9.00	-	9.00
Marshal Sergeant	1.00	-	1.00	-	1.00
Marshal Services Coordinator	1.00	-	1.00	-	1.00
Municipal Court Judge	4.00	-	4.00	-	4.00
Pretrial Services Clerk	-	-	-	1.00	1.00
Specialty Court Case Manager	3.00	-	3.00	-	3.00
Specialty Court Coordinator	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>52.00</i>	<i>-</i>	<i>52.00</i>	<i>1.00</i>	<i>53.00</i>
Municipal Court Total FTE's	52.00	-	52.00	1.00	53.00

Parks and Recreation					
Aquatics					
Head Pool Operator	2.00	-	2.00	-	2.00
Recreation Manager	0.50	-	0.50	-	0.50
Recreation Program Coordinator	1.00	-	1.00	-	1.00
Recreation Supervisor	0.50	-	0.50	-	0.50
<i>Program Total</i>	<i>4.00</i>	<i>-</i>	<i>4.00</i>	<i>-</i>	<i>4.00</i>
Athletics					
Recreation Manager	0.50	-	0.50	-	0.50
Recreation Program Coordinator	1.00	-	1.00	-	1.00
Recreation Supervisor	0.50	-	0.50	-	0.50
<i>Program Total</i>	<i>2.00</i>	<i>-</i>	<i>2.00</i>	<i>-</i>	<i>2.00</i>
Health & Wellness					
Custodian	1.00	-	1.00	-	1.00
Program Assistant	1.00	-	1.00	-	1.00
Recreation Assistant	2.00	-	2.00	-	2.00
Recreation Leader	0.75	-	0.75	-	0.75
Recreation Manager	1.00	-	1.00	-	1.00
Recreation Program Coordinator	2.00	(1.00)	1.00	-	1.00
Recreation Supervisor	-	1.00	1.00	-	1.00
<i>Program Total</i>	<i>7.75</i>	<i>-</i>	<i>7.75</i>	<i>-</i>	<i>7.75</i>
Park Maintenance					
Equipment Mechanic	1.00	-	1.00	-	1.00
Horticulturist	1.00	-	1.00	-	1.00
Irrigation System Technician	3.00	-	3.00	-	3.00
Maintenance Technician	2.00	-	2.00	-	2.00
Office Assistant II	1.00	-	1.00	-	1.00
Park Development Planner	-	1.00	1.00	-	1.00
Park Maintenance Supervisor	2.00	-	2.00	-	2.00
Park Maintenance Worker I	4.00	-	4.00	-	4.00
Park Maintenance Worker II	15.00	-	15.00	-	15.00
Park Manager	1.00	-	1.00	-	1.00
Park Ranger	2.00	-	2.00	1.00	3.00
Senior Irrigation System Technician	1.00	-	1.00	-	1.00
Senior Park Maintenance Worker	2.00	-	2.00	-	2.00
Senior Recreation Leader	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>36.00</i>	<i>1.00</i>	<i>37.00</i>	<i>1.00</i>	<i>38.00</i>

Position	Approved 2022/2023	Mid Year 2022/2023	Ending 2022/2023	Requested 2023/2024	Approved 2023/2024
Program and Service Management					
Accounting Assistant	1.00	-	1.00	-	1.00
Administrative Secretary	1.00	-	1.00	-	1.00
Director of Parks & Recreation	1.00	-	1.00	-	1.00
Management Analyst	1.00	-	1.00	-	1.00
Office Assistant II	1.00	-	1.00	-	1.00
Recreation Program Assistant	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>6.00</i>	<i>-</i>	<i>6.00</i>	<i>-</i>	<i>6.00</i>
Recreation-Inclusion					
Adaptive Recreation Specialist	1.00	-	1.00	-	1.00
Inclusion/Behavior Specialist	1.00	(1.00)	-	-	-
Recreation Manager	0.20	-	0.20	-	0.20
Therapeutic Recreation Coordinator	-	1.00	1.00	-	1.00
Therapeutic Recreation Specialist	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>3.20</i>	<i>-</i>	<i>3.20</i>	<i>-</i>	<i>3.20</i>
Urban Forestry					
Senior Tree Maintenance Worker	1.00	-	1.00	-	1.00
Tree Maintenance Worker	4.00	-	4.00	-	4.00
Urban Forester	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>6.00</i>	<i>-</i>	<i>6.00</i>	<i>-</i>	<i>6.00</i>
Youth Development					
Recreation Leader	9.00	-	9.00	-	9.00
Recreation Manager	0.80	-	0.80	-	0.80
Recreation Program Coordinator	1.00	-	1.00	-	1.00
Recreation Supervisor	1.00	-	1.00	-	1.00
Senior Recreation Leader	8.25	-	8.25	-	8.25
<i>Program Total</i>	<i>20.05</i>	<i>-</i>	<i>20.05</i>	<i>-</i>	<i>20.05</i>
Parks & Recreation Total FTE's	85.00	1.00	86.00	1.00	87.00

Police					
Crime Prevention					
Deputy Chief of Police	1.00	-	1.00	-	1.00
Lieutenant	4.00	2.00	6.00	-	6.00
Lieutenant Commander	3.00	-	3.00	-	3.00
Mental Health Counselor II (MOST Team)	3.00	-	3.00	-	3.00
Mental Health Supervisor	1.00	-	1.00	-	1.00
Police Assistant	-	-	-	-	-
Police Officer	173.00	4.00	177.00	-	177.00
Sergeant	23.00	2.00	25.00	-	25.00
<i>Program Total</i>	<i>208.00</i>	<i>8.00</i>	<i>216.00</i>	<i>-</i>	<i>216.00</i>
Downtown Tax District					
Police Officer	14.00	-	14.00	-	14.00
Sergeant	2.00	(1.00)	1.00	-	1.00
<i>Program Total</i>	<i>16.00</i>	<i>(1.00)</i>	<i>15.00</i>	<i>-</i>	<i>15.00</i>
Forensic Investigation Services					
Criminalist	2.00	-	2.00	-	2.00
Evidence Technician	-	2.00	2.00	-	2.00
Forensic Evidence Supervisor	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>3.00</i>	<i>2.00</i>	<i>5.00</i>	<i>-</i>	<i>5.00</i>
Gang Enforcement					
Lieutenant	1.00	-	1.00	-	1.00
Maintenance Worker I	2.00	-	2.00	-	2.00
Office Assistant II	2.00	-	2.00	-	2.00
Police Officer	13.00	-	13.00	-	13.00
Sergeant	2.00	-	2.00	-	2.00
<i>Program Total</i>	<i>20.00</i>	<i>-</i>	<i>20.00</i>	<i>-</i>	<i>20.00</i>

Position	Approved 2022/2023	Mid Year 2022/2023	Ending 2022/2023	Requested 2023/2024	Approved 2023/2024
Investigations					
COAP Grant Project Coordinator	1.00	(1.00)	-	-	-
Community Service Officer	1.00	-	1.00	-	1.00
Crime Analyst	1.00	-	1.00	1.00	2.00
Deputy Chief of Police	1.00	-	1.00	-	1.00
Evidence Technician	2.00	(2.00)	-	-	-
Lieutenant	2.00	(1.00)	1.00	1.00	2.00
Office Assistant II	1.00	-	1.00	-	1.00
Police Assistant	1.00	(1.00)	-	2.00	2.00
Police Officer	58.00	(4.00)	54.00	5.00	59.00
Police Services Specialist	8.00	-	8.00	-	8.00
Police Services Supervisor	1.00	-	1.00	-	1.00
Program Assistant	-	1.00	1.00	-	1.00
Sergeant	9.00	(1.00)	8.00	1.00	9.00
Victim/Witness Advocate	6.00	1.00	7.00	-	7.00
Victim/Witness Advocate Supervisor	1.00	-	1.00	-	1.00
VSU Volunteer Coordinator	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>94.00</i>	<i>(8.00)</i>	<i>86.00</i>	<i>10.00</i>	<i>96.00</i>
Police Service Technicians					
Community Service Officer	7.00	-	7.00	-	7.00
<i>Program Total</i>	<i>7.00</i>	<i>-</i>	<i>7.00</i>	<i>-</i>	<i>7.00</i>
Program And Service Management					
Administrative Secretary	1.00	(1.00)	-	-	-
Administrative Services Manager	1.00	-	1.00	-	1.00
Chief of Police	1.00	-	1.00	-	1.00
Deputy Chief	1.00	-	1.00	-	1.00
Equipment/Supply Tech	1.00	-	1.00	-	1.00
Lieutenant	2.00	-	2.00	-	2.00
Management Assistant	2.00	1.00	3.00	-	3.00
Police Assistant II	1.00	-	1.00	-	1.00
Secretary	2.00	-	2.00	-	2.00
Sergeant	2.00	-	2.00	-	2.00
<i>Program Total</i>	<i>14.00</i>	<i>-</i>	<i>14.00</i>	<i>-</i>	<i>14.00</i>
Records and Identification					
Police Assistant I	22.00	1.00	23.00	-	23.00
Police Assistant II	7.00	-	7.00	-	7.00
Police Records Manager	1.00	-	1.00	-	1.00
Police Records Supervisor	4.00	-	4.00	-	4.00
<i>Program Total</i>	<i>34.00</i>	<i>1.00</i>	<i>35.00</i>	<i>-</i>	<i>35.00</i>
Traffic					
Lieutenant	1.00	(1.00)	-	-	-
Police Officer	25.00	-	25.00	-	25.00
Sergeant	2.00	-	2.00	-	2.00
<i>Program Total</i>	<i>28.00</i>	<i>(1.00)</i>	<i>27.00</i>	<i>-</i>	<i>27.00</i>
Training					
Police Officer	5.00	-	5.00	-	5.00
Secretary	1.00	-	1.00	-	1.00
Sergeant	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>7.00</i>	<i>-</i>	<i>7.00</i>	<i>-</i>	<i>7.00</i>
Police Total FTE's	431.00	1.00	432.00	10.00	442.00

Position	Approved 2022/2023	Mid Year 2022/2023	Ending 2022/2023	Requested 2023/2024	Approved 2023/2024
Public Works					
Building Fund					
Assistant Public Works Director - City Engineer	-	0.05	0.05	-	0.05
Director Public Works/City Engineer	-	0.05	0.05	-	0.05
Senior Engineering Tech I	4.00	-	4.00	-	4.00
<i>Program Total</i>	<i>4.00</i>	<i>0.10</i>	<i>4.10</i>	<i>-</i>	<i>4.10</i>
Capital Projects					
Asset Data Program Manager	1.00	-	1.00	-	1.00
Assistant Public Works Director	1.00	(1.00)	-	-	-
Assistant Public Works Director - City Engineer	-	0.95	0.95	-	0.95
Associate Civil Engineer	8.00	-	8.00	-	8.00
City Surveyor	1.00	-	1.00	-	1.00
Director of Public Works/City Engineer	0.20	(0.20)	-	-	-
Engineering Manager	1.00	-	1.00	-	1.00
Management Analyst	1.00	1.00	2.00	-	2.00
Program Assistant	2.00	-	2.00	-	2.00
Project Coordinator	5.00	1.00	6.00	-	6.00
Senior Civil Engineer	3.00	-	3.00	-	3.00
Senior Engineering Technician	13.00	(1.00)	12.00	-	12.00
Senior Engineering Technician II	1.00	-	1.00	-	1.00
Senior Management Analyst	1.00	(1.00)	-	-	-
<i>Program Total</i>	<i>38.20</i>	<i>(0.25)</i>	<i>37.95</i>	<i>-</i>	<i>37.95</i>
Program & Service Management					
Administrative Services Manager	1.00	-	1.00	-	1.00
Director of Public Works/City Engineer	0.80	0.15	0.95	-	0.95
<i>Program Total</i>	<i>1.80</i>	<i>0.15</i>	<i>1.95</i>	<i>-</i>	<i>1.95</i>
Property Management					
Property Agent	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>1.00</i>	<i>-</i>	<i>1.00</i>	<i>-</i>	<i>1.00</i>
Traffic Engineering & Operations					
Associate Civil Engineer	1.00	-	1.00	-	1.00
Sr. Engineering Technician	2.00	-	2.00	-	2.00
Traffic Engineer	1.00	-	1.00	-	1.00
<i>Program Total</i>	<i>4.00</i>	<i>-</i>	<i>4.00</i>	<i>-</i>	<i>4.00</i>
Public Works Total FTE's	49.00	-	49.00	-	49.00

Redevelopment					
Redevelopment Agency					
Assistant City Manager	-	0.25	0.25	-	0.25
Management Analyst	-	-	-	1.00	1.00
Revenue & Compliance Officer	-	-	-	1.00	1.00
Revitalization Manager	-	0.25	0.25	-	0.25
<i>Program Totals</i>	<i>-</i>	<i>0.50</i>	<i>0.50</i>	<i>2.00</i>	<i>2.50</i>

Utility Services					
Environmental Control					
Environmental Control Officer	5.00	1.00	6.00	-	6.00
Environmental Services Supervisor	1.00	-	1.00	-	1.00
Program Assistant	1.00	-	1.00	-	1.00
<i>Program Totals</i>	<i>7.00</i>	<i>1.00</i>	<i>8.00</i>	<i>-</i>	<i>8.00</i>
Environmental Engineering					
Assistant Utility Services Director	1.00	-	1.00	-	1.00
Associate Civil Engineer	4.00	-	4.00	-	4.00
Engineering Manager	1.00	-	1.00	-	1.00
Management Analyst	1.00	-	1.00	-	1.00
Management Assistant	1.00	-	1.00	-	1.00

Position	Approved 2022/2023	Mid Year 2022/2023	Ending 2022/2023	Requested 2023/2024	Approved 2023/2024
Program Assistant	1.00	-	1.00	-	1.00
Project Coordinator	3.00	-	3.00	1.00	4.00
Senior Civil Engineer	4.00	1.00	5.00	-	5.00
Senior Engineering Tech	2.00	-	2.00	-	2.00
Utility Services Director	1.00	-	1.00	-	1.00
<i>Program Totals</i>	<i>19.00</i>	<i>1.00</i>	<i>20.00</i>	<i>1.00</i>	<i>21.00</i>
Stead Wastewater Reclamation Facility					
Sr Water Reclamation Plant Operator	1.00	-	1.00	-	1.00
Water Reclamation Facility Supervisor	1.00	-	1.00	-	1.00
Water Reclamation Plant Operator	2.00	2.00	4.00	-	4.00
<i>Program Totals</i>	<i>4.00</i>	<i>2.00</i>	<i>6.00</i>	<i>-</i>	<i>6.00</i>
Utility Services Total FTE's	30.00	4.00	34.00	1.00	35.00
Total All	1,423.00	17.00	1,440.00	30.00	1,470.00

Personnel Changes - Citywide Summary

Department	Approved 2022/2023	Mid Year 2022/2023	Ending 2022/2023	Requested 2023/2024	Approved 2023/2024
City Council	7.00	-	7.00	-	7.00
City Attorney	29.00	-	29.00	-	29.00
City Clerk	10.00	-	10.00	1.00	11.00
City Manager's Office	119.00	3.50	122.50	1.00	123.50
Civil Service Commission	5.00	-	5.00	-	5.00
Code Compliance and Parking Enforcement	17.00	-	17.00	-	17.00
Communications	7.00	-	7.00	-	7.00
Development Services	73.00	(1.00)	72.00	2.00	74.00
Finance	21.00	1.00	22.00	-	22.00
Fire	297.00	6.00	303.00	3.00	306.00
Human Resources	18.00	-	18.00	-	18.00
Information Technology	25.00	-	25.00	-	25.00
Maintenance & Operations	148.00	1.00	149.00	8.00	157.00
Municipal Court	52.00	-	52.00	1.00	53.00
Parks & Recreation	85.00	1.00	86.00	1.00	87.00
Police	431.00	1.00	432.00	10.00	442.00
Public Works	49.00	-	49.00	-	49.00
Redevelopment	-	0.50	-	2.00	2.50
Utility Services	30.00	4.00	34	1.00	35.00
City of Reno Total FTE's	1,423.00	17.00	1,440.00	30.00	1,470.00

FUND SUMMARIES



All Funds

The All Fund summaries below break-down the City of Reno budget for the General, Special Revenue, Debt Service, Enterprise, Internal Service, and Capital Funds. The summaries outline the Revenues and Expenses of the City by source, fund, type, and department. For more information on each fund, you can reference the individual fund summary pages that follow.

Summary of Revenues, Expenses and Changes in the Fund Balance, by Fund

FUND TYPE Fund Name	Estimated Beginning Fund/Cash Balance 7/1/2023	FY24 Revenues	FY24 Expenses	Net Operating Transfers	Change	Ending Fund/Cash Balance 6/30/2024
CITY OF RENO GOVERNMENTAL FUNDS						
GENERAL FUND (Major Fund)	\$34,500,000	\$286,321,214	\$276,555,709	\$(9,765,505)	-	\$34,500,000
SPECIAL REVENUE FUNDS						
HUD and State Housing Grants Funds	-	5,884,018	5,884,018	-	-	-
Community Assistance Center Fund	-	3,423,000	3,473,000	50,000	-	-
Streets Fund (Major Fund) (1)	19,125,511	35,283,699	49,761,313	(90,000)	(14,567,614)	4,557,897
Performance Deposit Fund	-	1,050,000	1,050,000	-	-	-
Drainage Facility Impact Fee Fund	-	500,000	500,000	-	-	-
Room Tax Fund (1)	940,147	3,200,000	905,626	(3,000,000)	(705,626)	234,521
Stabilization Fund	2,980,488	-	2,980,488	-	(2,980,488)	-
Court Funds	-	251,000	251,000	-	-	-
Drug Forfeiture Funds	-	100,000	100,000	-	-	-
Subtotal Special Revenue Funds	23,046,146	49,691,717	64,905,445	(3,040,000)	(18,253,728)	4,792,418
DEBT SERVICE FUNDS						
Ad Valorem Debt Funds (4)	284,739	70,000	5,855,816	5,601,077	(184,739)	100,000
Sales Tax Bond Fund - Cabela's (5)	(15,211,452)	1,060,000	3,585,525	-	(2,525,525)	(17,736,977)
Railroad Debt Funds (Major Fund) (2)	28,887,229	17,475,789	9,828,525	-	7,647,264	36,534,493
Event Center Debt Funds (2)	7,368,375	11,614,900	8,655,070	-	2,959,830	10,328,205
SAD Debt Funds	2,310,384	126,234	304,777	-	(178,543)	2,131,841
Subtotal Debt Service Funds	23,639,275	30,346,923	28,229,713	5,601,077	7,718,287	31,357,562
CAPITAL PROJECT FUNDS						
General Capital Projects Funds (1)	3,120,354	679,844	11,100,000	7,921,428	(2,498,728)	621,626
Room Surcharge Tax Capital Project Fund	-	1,000,000	1,000,000	-	-	-
Event Center Capital Projects	411,775	100,000	100,000	-	-	411,775
Bond Capital Projects	-	-	-	-	-	-
Parks Capital Projects Funds (3)	12,211,803	2,000,000	220,500	-	1,779,500	13,991,303
Capital Tax Capital Projects Fund	1,022,449	800,000	1,217,449	(605,000)	(1,022,449)	-
Subtotal Capital Projects Funds	16,766,381	4,579,844	13,637,949	7,316,428	(1,741,677)	15,024,704
TOTAL GOVERNMENTAL FUNDS	97,951,802	370,939,698	383,328,816	112,000	(12,277,118)	85,674,684
CITY OF RENO PROPRIETARY FUNDS						
ENTERPRISE FUNDS						
Sanitary Sewer Funds (Major Fund) (1)	109,698,529	96,812,000	178,354,378	(112,000)	(81,654,378)	28,044,151
Building Permit Fund (1)	16,799,753	12,175,000	17,148,538	-	(4,973,538)	11,826,215
Subtotal Enterprise Funds	126,498,282	108,987,000	195,502,916	(112,000)	(86,627,916)	39,870,366
INTERNAL SERVICE FUNDS						
Motor Vehicle Fund (1)	5,489,644	10,398,960	12,956,806	-	(2,557,846)	2,931,798
Risk Retention Fund (1)	8,083,052	2,290,399	5,695,395	-	(3,404,996)	4,678,056
Self-Funded Medical Funds (1)	22,417,220	33,120,899	36,667,994	-	(3,547,095)	18,870,125
Self-Funded Workers' Compensation Fund	17,170,039	10,491,273	10,045,714	-	445,559	17,615,598
Subtotal Internal Service Funds	53,159,955	56,301,531	65,365,909	-	(9,064,378)	44,095,577
TOTAL PROPRIETARY FUNDS	179,658,237	165,288,531	260,868,825	(112,000)	(95,692,294)	83,965,943
CITY OF RENO TOTAL	\$277,610,039	\$536,228,229	\$644,197,641	-	\$(107,969,412)	\$169,640,627



FUND TYPE Fund Name	Estimated Beginning Fund/Cash Balance 7/1/2023	FY24 Revenues	FY24 Expenses	Net Operating Transfers	Change	Ending Fund/Cash Balance 6/30/2024
REDEVELOPMENT AGENCY #1						
General Fund (1)	\$ 1,695,858	\$ 1,031,024	\$ 1,101,000	\$ (150,000)	\$ (219,976)	\$ 1,475,882
Debt Service Fund	2,107,685	2,718,000	2,878,000	150,000	(10,000)	2,097,685
REDEVELOPMENT AGENCY #1 TOTAL	3,803,543	3,749,024	3,979,000	-	(229,976)	3,573,567
REDEVELOPMENT AGENCY #2						
General Fund (1)	7,861,827	5,935,064	11,440,341	-	(5,505,277)	2,356,550
Debt Service Fund	504,461	84,000	50,177	-	33,823	538,284
REDEVELOPMENT AGENCY #2 TOTAL	8,366,288	6,019,064	11,490,518	-	(5,471,454)	2,894,834
REDEVELOPMENT AGENCY TOTAL	12,169,831	9,768,088	15,469,518	-	(5,701,430)	6,468,401
GRAND TOTAL	\$289,779,870	\$545,996,317	\$659,667,159	-	\$(113,670,842)	\$176,109,028

Change in Fund Balance more than 10%, (1) Use of prior year's accumulation to pay for projects; (2) Debt restructured/retired; (3) Limited purchases due to timing constraints; (4) Current year debt payment on prior year issuance; (5) Revenue does not meet level of debt payment



City of Reno, Nevada
Summary of Sources & Uses
All Funds
FY15-FY24

ALL FUNDS	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Actual	FY23 Projected	FY24 Budget
SOURCES										
Charges for Services	\$ 125,540,100	\$ 125,722,014	\$ 132,400,264	\$ 149,553,371	\$ 155,174,925	\$ 149,804,432	\$ 166,506,517	\$ 166,383,214	\$ 174,663,275	\$ 179,327,126
Property Taxes	56,974,290	60,605,859	62,192,110	65,084,806	69,285,878	74,585,542	80,134,923	86,169,560	91,920,232	99,829,074
Fees, Licenses & Permits	49,364,140	49,855,015	47,997,683	50,121,595	54,088,049	53,273,504	55,692,089	63,013,063	70,605,190	71,525,031
Intergovernmental	85,980,508	101,383,332	91,871,501	105,628,629	108,872,327	131,045,646	175,103,599	153,982,211	151,118,429	149,042,793
Miscellaneous & Other	51,390,686	32,811,992	32,540,188	272,987,810	131,656,254	72,105,056	80,017,447	74,312,126	187,748,745	27,056,536
Other Taxes	9,980,712	10,672,001	13,882,666	14,114,632	14,205,481	15,456,082	16,957,031	20,157,672	20,278,665	22,279,197
Fines and Forfeits	5,441,238	4,313,044	4,193,542	3,968,383	4,631,586	4,109,948	4,138,818	5,602,397	5,116,315	4,960,549
Beginning Fund Balance	64,733,077	80,505,634	91,880,236	92,909,907	111,119,096	126,881,128	162,943,587	178,143,140	193,013,963	97,951,805
Use of Net Assets Proprietary Funds	4,779,189	-	-	-	-	790,008	-	4,851,404	57,476,123	96,137,853
TOTAL SOURCES	\$ 454,183,940	\$ 465,869,391	\$ 476,958,190	\$ 754,369,133	\$ 649,033,596	\$ 628,051,346	\$ 741,494,011	\$ 752,614,787	\$ 951,940,937	\$ 748,109,964
USES										
City Council	\$ 1,688,532	\$ 1,769,540	\$ 1,978,372	\$ 1,987,899	\$ 2,128,682	\$ 4,778,718	\$ 3,722,177	\$ 4,998,471	\$ 5,716,190	\$ 5,704,213
City Attorney	4,182,483	4,628,499	5,553,726	5,382,169	7,042,366	4,245,377	4,468,278	8,163,114	8,842,834	9,907,597
City Clerk	880,853	839,152	896,780	929,256	1,021,390	999,825	1,142,557	1,194,350	1,638,746	1,862,523
City Manager	4,623,470	5,029,504	5,615,116	5,782,726	7,470,746	9,020,024	27,454,306	36,201,861	34,957,056	34,641,369
Civil Service	315,932	445,852	409,736	520,359	495,742	585,000	574,196	706,240	952,941	1,023,848
Code Compliance and Parking Enforcement*	-	-	-	-	-	-	-	2,105,231	2,539,130	2,603,543
Communications*	-	-	-	-	-	-	-	1,186,472	1,549,277	1,618,400
Development Services***	15,190,906	17,590,298	19,788,323	20,440,688	21,138,453	22,287,102	42,032,571	21,643,574	21,198,156	19,004,037
Finance	2,272,745	2,800,665	2,873,024	3,114,291	3,733,768	3,937,593	4,316,680	4,432,568	4,381,579	4,769,187
Fire	40,622,245	44,578,281	47,014,503	49,330,879	53,416,609	56,069,495	62,753,348	63,093,900	83,400,321	72,332,869
Human Resources	39,183,989	37,707,295	39,776,891	37,725,901	36,702,983	36,924,525	39,259,275	49,984,161	46,084,064	49,336,581
Information Technology	4,629,104	4,856,440	5,017,736	5,960,251	6,380,536	6,768,678	9,632,693	9,360,684	12,429,582	11,088,899
Maintenance & Operations*	-	-	-	-	-	-	-	33,378,978	46,792,626	44,916,214
Municipal Court	6,298,950	6,841,405	6,713,611	7,066,611	7,387,619	7,577,564	7,875,610	8,364,481	10,901,443	10,057,055
Neighborhood Services*	-	-	-	-	-	3,683,289	3,723,620	-	-	-
Parks & Recreation	9,738,828	12,079,032	12,172,003	12,703,047	12,085,358	13,001,977	15,813,640	13,277,062	77,863,560	16,536,819
Police	56,612,817	59,575,700	63,497,971	69,585,666	77,416,254	90,413,649	84,509,838	93,129,115	150,129,366	101,125,028
Public Safety Dispatch**	5,108,442	5,373,523	5,446,440	5,828,403	-	-	-	-	-	-
Public Works	83,416,221	105,837,489	93,282,955	66,875,036	94,672,670	110,153,391	42,521,507	52,083,832	107,934,939	88,628,035
Utility Services*	-	-	-	-	-	(3,975)	88,222,680	55,750,802	74,072,294	111,546,374
Non-Departmental	86,923,246	61,288,144	73,901,345	323,206,057	158,522,647	59,865,602	111,852,111	81,914,753	159,424,140	75,287,127
Increase in Net Assets Proprietary Funds	11,989,543	2,748,336	111,751	26,810,798	36,738,612	34,799,925	13,475,784	18,631,176	3,180,888	445,559
Ending Fund Balance	80,505,634	91,880,236	92,909,907	111,119,096	122,679,161	162,943,587	178,143,140	193,013,963	97,951,805	85,674,687
TOTAL USES	\$ 454,183,940	\$ 465,869,391	\$ 476,958,190	\$ 754,369,133	\$ 649,033,596	\$ 628,051,346	\$ 741,494,011	\$ 752,614,787	\$ 951,940,937	\$ 748,109,964

FY2021 reflects a significant increase due to federal CARES Act funding.

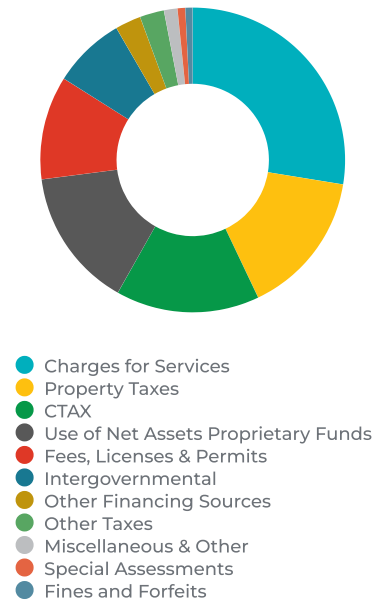
*Newly established department

**FY2019-FY2022 expenses reported with Police, FY23 & FY24 reported with City Manager's Office

***Formerly Community Development

FY24 All Funds Total Revenues: Total \$650M

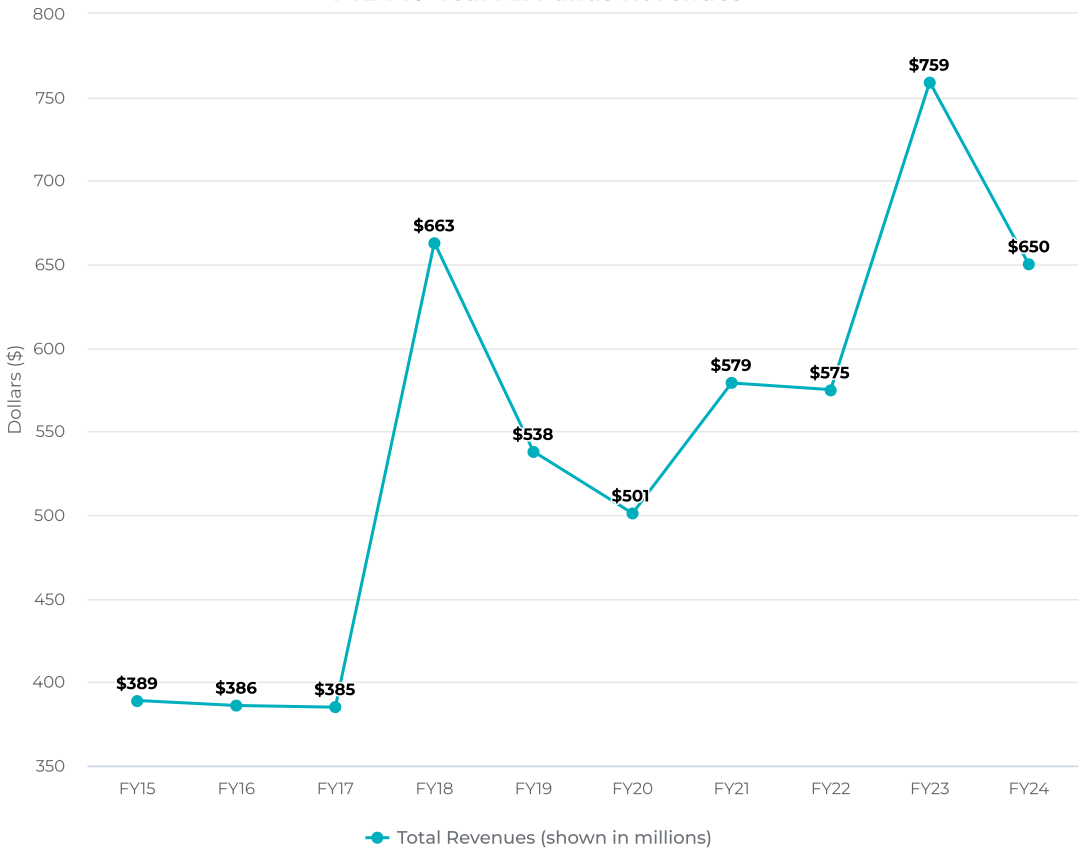
FY24 All Funds Total Revenues



Revenues - All Funds
*fund balance not included

Revenue Category	FY24 Budget
Charges for Services	\$179,327,126
Property Taxes	99,829,074
CTAX	99,100,000
Use of Net Assets Proprietary Funds	96,137,853
Fees, Licenses & Permits	71,525,031
Intergovernmental	49,942,793
Other Financing Sources	17,792,077
Other Taxes	16,840,000
Miscellaneous & Other	9,264,459
Special Assessments	5,439,197
Fines and Forfeits	4,960,549
Total Revenues	\$650,158,159

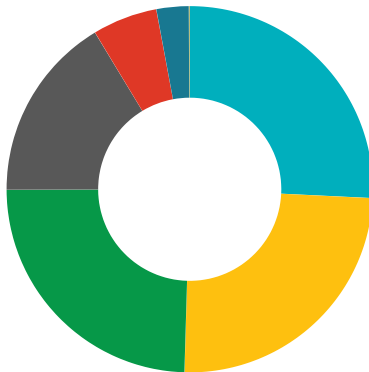
FY24 10-Year All Funds Revenues



FY24 All Funds Total Expenditures: Total \$662M

Expenditures - All Funds
*fund balance not included

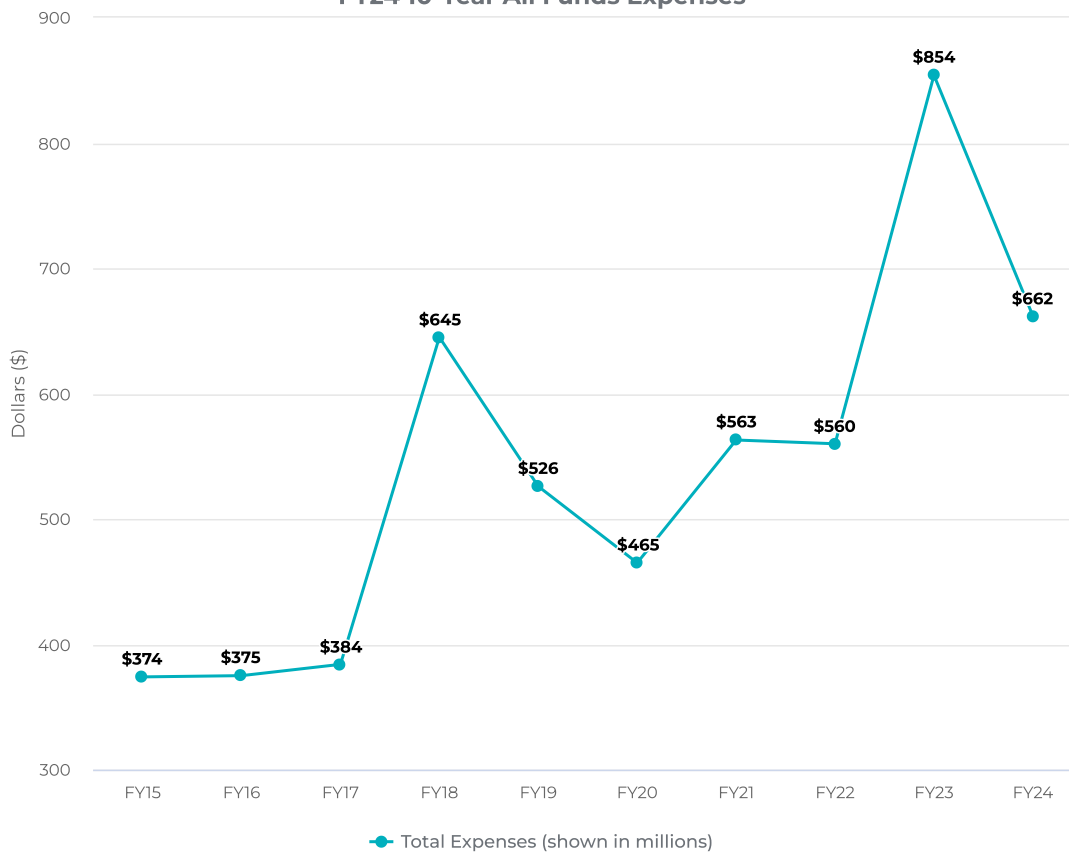
FY24 All Funds Total Expenditures



- Services & Supplies
- Salaries & Wages
- Capital Outlay
- Employee Benefits
- Debt Service
- Other Financing Uses
- Increase in Net Assets

Expenditure Category	FY24 Budget
Capital Outlay	\$162,297,370
Services & Supplies	170,727,728
Salaries & Wages	163,576,148
Employee Benefits	108,531,356
Debt Service	37,940,039
Other Financing Uses	18,917,077
Increase in Net Assets	445,559
Total Expenditures	\$662,435,277

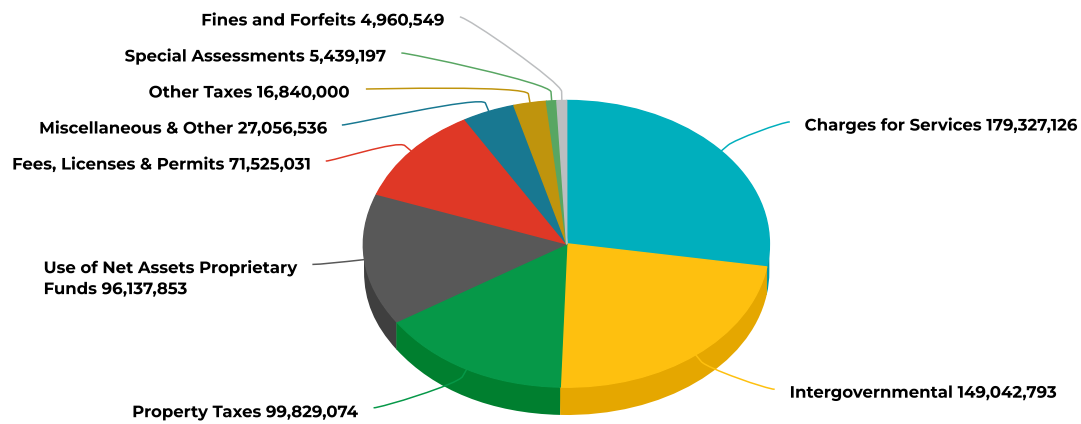
FY24 10-Year All Funds Expenses



Revenues by Source

FY24 Adopted Budget
All Funds
Total Budget \$650M
(fund balance not included)

FY24 Revenues by Source



Expenses by Fund

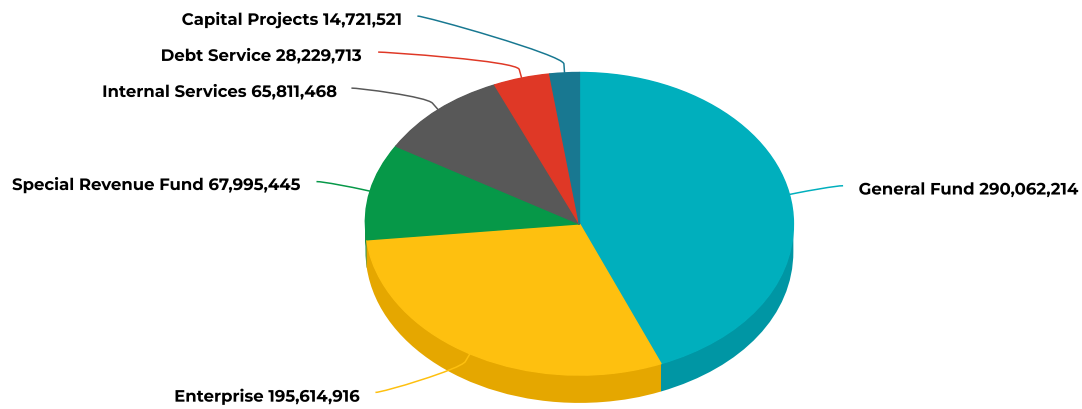
FY24 Adopted Budget

All Funds

Total Budget \$662M

(fund balance not included)

FY24 Expenses by Fund



Expenses by Type

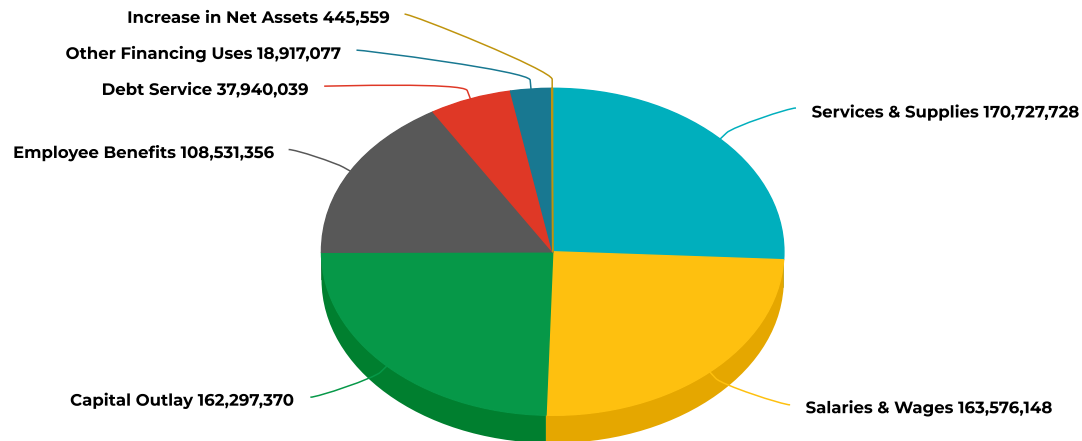
FY24 Adopted Budget

All Funds

Total Budget \$662M

(fund balance not included)

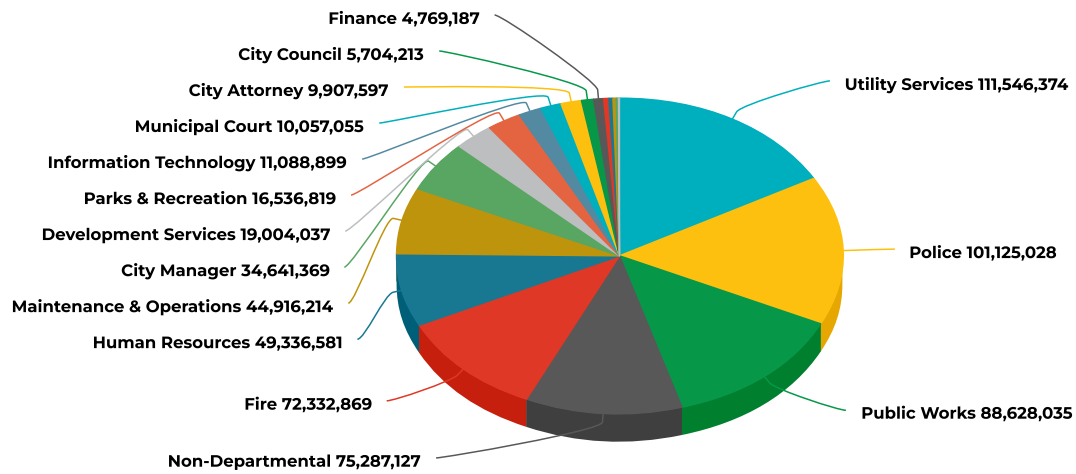
FY24 Expenses by Type



Expenses by Department

FY24 Adopted Budget
All Funds
Total Budget \$662M
(fund balance not included)

FY24 Expenses by Department



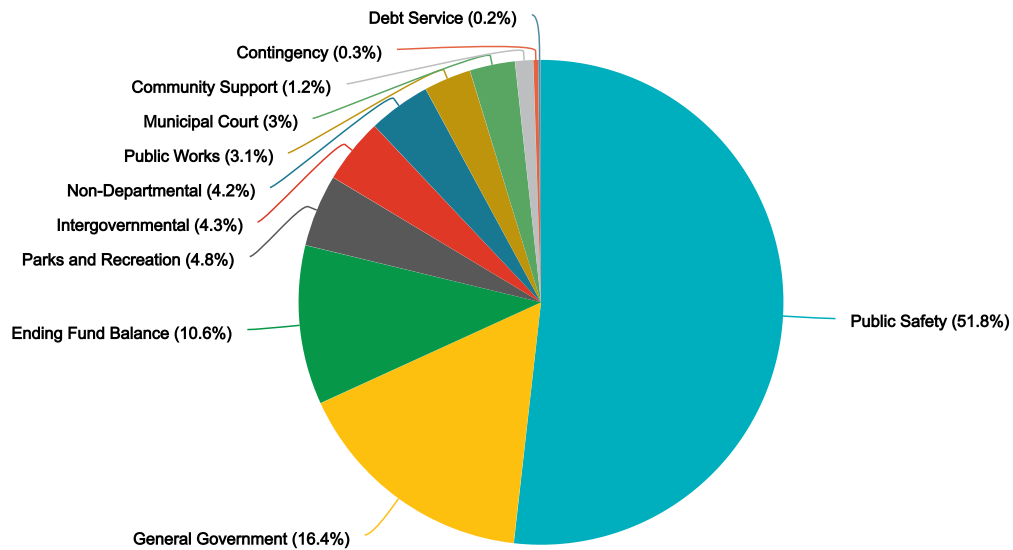


General Fund

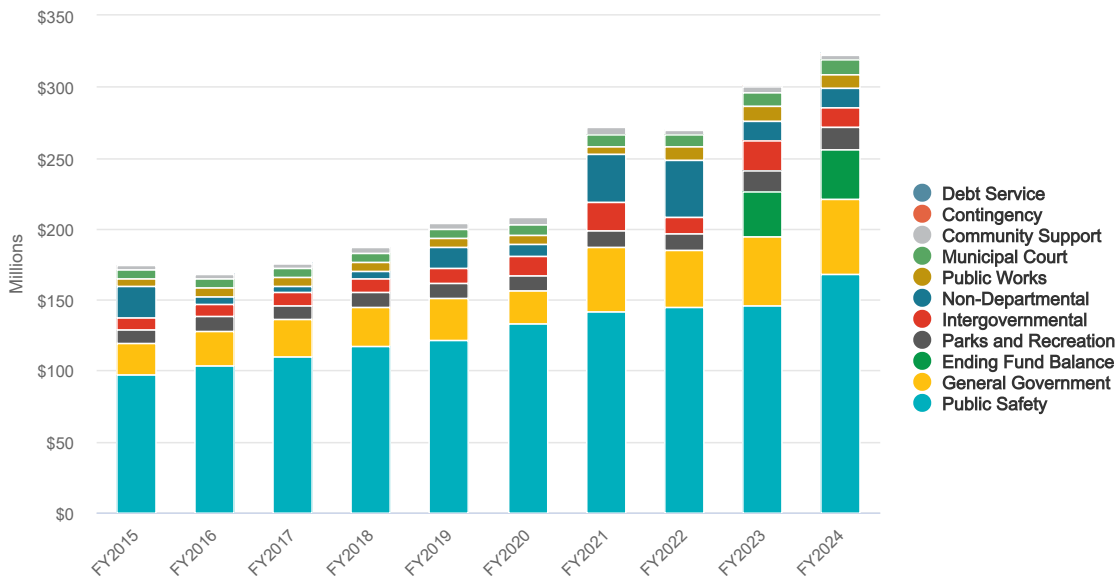
The **General Fund** is a Major Fund and is used to account for resources traditionally associated with government which are not required by law, regulation, or sound financial management policy to be accounted for in another fund. There are two general funds: one for the City of Reno and one for the Redevelopment Agency of the City of Reno (Note: for financial reporting purposes, the Redevelopment Agency is treated as a separate unit of the City).

Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function - General Fund



General Fund Summary of Sources and Uses: FY20-FY24

GENERAL FUND		FY20		FY21		FY22		FY23		FY24
SOURCES		Actual		Actual		Actual		Projected		Budget
Beginning Fund Balance	\$	32,520,450	\$	59,793,269	\$	51,289,698	\$	41,254,404	\$	34,500,000
CTAX		71,946,998		85,628,594		94,501,974		97,100,000		99,100,000
Property Tax		56,895,817		61,017,108		65,601,314		69,979,029		75,940,375
Franchise Fees		27,914,204		26,847,526		31,001,621		35,390,000		36,545,590
Business Licenses & Permits		21,187,422		23,686,160		26,791,736		30,089,484		29,782,441
Intergovernmental		31,576,838		41,280,867		15,084,391		16,885,432		16,703,875
Charges for Services		11,547,755		13,432,521		15,282,721		20,107,052		18,483,494
Fines & Forfeits		2,756,097		2,715,372		3,100,303		3,462,493		3,310,549
Special Assessments		2,694,758		2,862,048		2,778,087		3,156,763		3,675,282
Miscellaneous		7,376,022		4,639,397		3,512,976		4,531,572		2,779,608
Other Financing Sources		2,627,347		2,092,360		2,941,238		8,871,663		3,741,000
TOTAL SOURCES	\$	269,043,708	\$	323,995,222	\$	311,886,059	\$	330,827,892	\$	324,562,214
USES										
Salaries & Wages	\$	105,443,478	\$	108,103,138	\$	115,633,570	\$	125,817,454	\$	135,053,924
Employee Benefits		55,597,862		60,581,497		73,678,075		83,833,366		89,643,855
Services & Supplies		38,565,456		69,076,092		39,495,105		58,984,228		49,626,749
Capital Outlay		298,064		1,027,198		1,057,854		1,998,428		625,480
Debt Service		490,165		459,022		655,912		688,458		605,701
Other Financing Uses		8,855,414		33,458,577		40,111,139		25,005,958		14,506,505
Ending Fund Balance		59,793,269		51,289,698		41,254,404		34,500,000		34,500,000
TOTAL USES	\$	269,043,708	\$	323,995,222	\$	311,886,059	\$	330,827,892	\$	324,562,214

Special Revenue Funds are used to account for specific revenues that are restricted by law or policy to expenditures for a particular purpose. The City's Special Revenue Funds are:

Community Development Block Grant Funds/HOME Program - to account for Community Development Block Grants received for the purpose of providing better housing, improved living conditions, and economic opportunities for persons of low and moderate income.

Street Fund - to account for revenue sources restricted for expenditure on streets. These include the Ad Valorem tax override approved by the voters effective with FY1995, continuing through FY2038; motor vehicle fuel taxes received from the State of Nevada; and distributions from the County Road Fund.

Drainage Facility Impact Fee Fund – to account for fees that are paid to recover the costs related to drainage from developers and governmental entities, except the Washoe County School District, as building permits are issued in the Damonte Ranch Drainage District as approved by Washoe County through adoption of a specific plan and a development agreement with the Nevada Tri Partners.

Room Tax Fund - to account for a one percent City tax imposed upon the gross income from room rentals within the City. By ordinance, 50% of the revenues provided by this tax must be used for developing, building, maintaining, expanding, repairing, and operating City parks and other recreational facilities. The other half is used for City improvements or programs, the primary purpose of which is the improvement or betterment of the City as a final destination for visitors and tourism. A portion of these funds are distributed as grants to support local arts and culture events.

Court Funds - to account for assessments levied by the Reno Municipal Court. These funds are used for the improvement of the Court and construction of a new court facility. This includes: training and education of personnel, acquisition of capital goods, management and operational studies, audits, and acquisition of computers and other technology.

Forfeiture Fund – to account for revenues resulting from drug and other related crimes that are solved. Funds are restricted to law enforcement activities.



Special Revenue Funds

Special Revenue Funds History of Sources and Uses: FY20-FY24

SPECIAL REVENUE	FY20	FY21	FY22	FY23	FY24
	Actual	Actual	Actual	Projected	Budget
SOURCES					
Beginning Fund Balance	\$ 38,392,366	\$ 40,105,684	\$ 46,110,512	\$ 50,934,875	\$ 23,046,148
Property Taxes	17,689,725	19,117,815	20,568,246	21,941,203	23,888,699
Other Taxes	2,243,084	2,104,939	3,231,491	3,200,000	3,200,000
Fees, Licenses & Permits	3,814,051	4,262,076	4,290,904	4,345,706	4,385,000
CTAX	-	-	-	-	-
Intergovernmental	13,844,783	23,495,085	22,453,712	16,215,368	16,388,918
Charges for Services	14,715	-	300	-	-
Fines and Forfeits	15,514	28,862	105,564	500	-
Miscellaneous	3,192,193	1,963,741	229,184	2,167,814	1,829,100
Other Financing Sources	295,651	433,381	1,011,671	145,000	50,000
TOTAL SOURCES	\$ 79,502,082	\$ 91,511,583	\$ 98,001,584	\$ 98,950,466	\$ 72,787,865
USES					
Salaries & Wages	\$ 5,095,950	\$ 5,266,606	\$ 5,868,515	\$ 7,260,651	\$ 8,503,170
Employee Benefits	2,906,874	3,040,189	3,317,544	4,136,130	5,274,091
Services & Supplies	17,882,931	27,424,639	23,490,034	26,062,958	20,442,576
Capital Outlay	10,930,019	7,933,095	12,082,616	35,449,579	30,560,608
Other Financing Uses	2,580,624	1,736,542	2,308,000	2,995,000	3,215,000
Ending Fund Balance	40,105,684	46,110,512	50,934,875	23,046,148	4,792,420
TOTAL USES	\$ 79,502,082	\$ 91,511,583	\$ 98,001,584	\$ 98,950,466	\$ 72,787,865

Debt Service Funds are used to account for the accumulation of resources and payment of general obligation bond principal and interest from governmental resources and special assessment bond principal and interest from special assessment levies. The City's Debt Service Funds are:



Debt Service Funds

Ad Valorem Debt Service Fund - to accumulate monies for payment of general obligation bonds and capital lease obligations of the City that are not required to be accounted for in proprietary funds.

Railroad Debt Fund - a Major Fund used to accumulate monies for payment of bonds for the construction of ReTRAC (train trench).

Event Center Debt Funds - to accumulate monies for payment of bonds for the construction of the Downtown Event Center and Ballroom.

Special Assessment Districts Debt Service Funds - to accumulate monies for payment of special assessment bonds of the City.

Redevelopment Agency Debt Service Fund - to accumulate monies for payment of tax allocation bonds of the Redevelopment Agency.

Debt Service Funds History of Sources and Uses: FY20 to FY24

DEBT SERVICE	FY20 Actual	FY21 Actual	FY22 Actual	FY23 Projected	FY24 Budget
SOURCES					
Beginning Fund Balance	\$ 25,899,062	\$ 24,409,973	\$ 26,362,632	\$ 24,386,618	\$ 23,639,273
Intergovernmental	12,754,628	14,514,047	15,929,013	16,124,818	16,050,000
Taxes	6,470,456	6,497,387	9,473,851	10,137,000	11,640,000
Licenses and Fees	35,100	34,800	4,800	-	-
Miscellaneous & Other	2,470,456	1,606,428	(164,329)	897,359	893,008
Special Assessments	1,756,163	1,730,667	1,655,325	1,584,902	1,763,915
Fines & Forfeits	8,046	17,624	16,262	1,823	-
Other Financing Sources	8,273,689	5,643,190	2,582,851	67,834,504	5,601,077
TOTAL SOURCES	\$ 57,667,600	\$ 54,454,116	\$ 55,860,405	\$ 120,967,024	\$ 59,587,273
USES					
Services & Supplies	\$ 171,421	\$ 108,436	\$ 155,138	\$ 640,000	\$ 402,300
Debt Service	26,869,488	27,671,340	31,318,649	33,341,667	27,827,413
Other Financing Uses	6,216,718	311,708	-	63,346,084	-
Ending Fund Balance	24,409,973	26,362,632	24,386,618	23,639,273	31,357,560
TOTAL USES	\$ 57,667,600	\$ 54,454,116	\$ 55,860,405	\$ 120,967,024	\$ 59,587,273

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the City is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where the City decided that periodic determination of net income is appropriate for accountability purposes. The City's Enterprise Funds are:



Enterprise Funds

Sanitary Sewer Fund - a Major Fund used to account for sewer services provided to the residents of Reno and some residents of Washoe County and to account for connection fee revenues restricted for capital expenditures and the related projects.

Building Permit Fund - to account for activities involved in issuing a building permit and inspecting buildings for compliance with building and fire codes. Resources are provided by building permit and inspection fees.

Enterprise Funds History of Sources and Uses: FY20-FY24

ENTERPRISE FUNDS		FY20 Actual		FY21 Actual		FY22 Actual		FY23 Projected		FY24 Budget
SOURCES										
Charges for Services	\$	92,825,004	\$	102,191,864	\$	98,249,658	\$	98,234,150	\$	103,913,000
Fees, Licenses & Permits		318,852		366,836		366,490		330,000		362,000
Intergovernmental		53,150		1,471,317		496,210		92,811		-
Miscellaneous & Other		7,262,793		1,210,190		(5,604,429)		3,578,527		3,062,000
Fines and Forfeits		1,183,625		1,376,960		2,366,098		1,651,499		1,650,000
Other Financing Sources		2,616,551		21,366,201		27,881,873		3,290,774		-
Use of Net Assets Proprietary Funds		-		-		-		52,124,314		86,627,916
TOTAL SOURCES	\$	104,259,975	\$	127,983,368	\$	123,755,900	\$	159,302,075	\$	195,614,916
USES										
Salaries & Wages	\$	10,926,161	\$	11,325,713	\$	12,471,985	\$	16,591,651	\$	18,233,687
Employee Benefits		5,241,212		5,346,316		7,764,885		11,290,313		12,217,707
Services & Supplies		33,984,155		31,202,028		30,190,465		42,410,578		42,670,764
Capital Outlay		23,232,125		48,388,707		50,208,109		81,153,084		112,873,833
Debt Service		7,193,544		25,075,403		6,244,147		7,744,449		9,506,925
Other Financing Uses		112,000		112,000		-		112,000		112,000
Increase in Net Assets Proprietary Funds		23,570,778		6,533,201		16,876,309		-		-
TOTAL USES	\$	104,259,975	\$	127,983,368	\$	123,755,900	\$	159,302,075	\$	195,614,916

*Debt Service was previously reported as Other Financing Uses

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the government and to other governmental units on a cost- reimbursement basis. The City's Internal Service Funds are:



Internal Service Funds

Motor Vehicle Fund - to account for the costs of acquisition of motor vehicles and of operating a maintenance facility for motor vehicles used by City departments. Such costs are billed to the user department.

Risk Retention Fund - to account for the operations of the self-funded general insurance program.

Self-Funded Medical Fund - to account for the operations of the group health and accident insurance program.

Self-Funded Workers' Compensation Fund - to account for the operations of the self-funded workers' compensation program.

Internal Service Funds History of Sources and Uses: FY20-FY24

INTERNAL SERVICE	FY20 Actual	FY21 Actual	FY22 Actual	FY23 Projected	FY24 Budget
SOURCES					
Charges for Services	\$ 44,353,730	\$ 50,211,274	\$ 51,600,177	\$ 55,322,073	\$ 55,930,632
Intergovernmental	28,655	271,659	-	-	-
Miscellaneous & Other	13,805,786	8,013,965	901,958	4,670,505	370,899
Use of Net Assets Proprietary Funds	790,008	-	4,851,404	5,351,809	9,509,937
TOTAL SOURCES	\$ 58,978,179	\$ 58,496,898	\$ 57,353,539	\$ 65,344,387	\$ 65,811,468
USES					
Salaries & Wages	\$ 1,027,402	\$ 1,162,206	\$ 1,342,245	\$ 1,612,558	\$ 1,785,367
Employee Benefits	466,994	539,132	1,171,895	1,281,048	1,395,703
Services & Supplies	42,874,052	45,954,967	48,756,389	49,522,454	55,564,839
Capital Outlay	3,380,584	3,898,010	4,328,143	9,747,439	6,620,000
Increase in Net Assets	11,229,147	6,942,583	1,754,867	3,180,888	445,559
TOTAL USES	\$ 58,978,179	\$ 58,496,898	\$ 57,353,539	\$ 65,344,387	\$ 65,811,468

Capital Projects Funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary or trust funds. The City's Capital Projects Funds are:



Capital Projects Funds

General (City) Capital Projects Funds - to account for general capital improvement projects and traffic signal and safety improvements not accounted for elsewhere. Current policy calls for the City to transfer a minimum of 1% of total general fund expenses to this fund each year to accumulate funds for capital improvements and capital maintenance of City facilities.

Parks Capital Projects Funds - to account for the acquisition and improvement of parks, playgrounds, and recreation facilities within the City. Resources are provided by the Residential Construction Tax.

Capital Tax Fund - to account for a special Ad Valorem tax levied by the County which can only be used for the purchase of capital assets and/or major repairs (not considered maintenance) of existing infrastructure. Resources can also be used to repay short-term financing to fund capital projects.

Capital Projects Funds History of Sources and Uses: FY20-FY24

	FY20	FY21	FY22	FY23	FY24
	Actual	Actual	Actual	Projected	Budget
CAPITAL PROJECTS					
SOURCES					
Beginning Fund Balance	\$ 30,069,250	\$ 38,634,661	\$ 54,380,298	\$ 76,438,066	\$ 16,766,384
Charges for Services	1,063,228	670,858	1,250,358	1,000,000	1,000,000
Fees, Licenses & Permits	3,875	494,691	557,512	450,000	450,000
Intergovernmental	840,594	8,442,030	5,516,911	4,700,000	800,000
Miscellaneous & Other	8,818,783	2,348,192	(885,088)	9,101,408	329,844
Other Taxes	2,291,621	3,761,990	3,018,918	2,200,000	2,000,000
Fines and Forfeits	146,666	-	14,170	-	-
Other Financing Sources	15,365,785	30,700,402	41,904,221	82,659,619	8,400,000
TOTAL SOURCES	\$ 58,599,802	\$ 85,052,824	\$ 105,757,300	\$ 176,549,093	\$ 29,746,228
USES					
Services & Supplies	\$ 1,118,309	\$ 3,856,768	\$ 15,977,223	\$ 1,768,832	\$ 2,020,500
Capital Outlay	18,567,615	26,155,834	13,206,011	157,583,248	11,617,449
Other Financing Uses	279,217	659,924	136,000	430,629	1,083,572
Ending Fund Balance	38,634,661	54,380,298	76,438,066	16,766,384	15,024,707
TOTAL USES	\$ 58,599,802	\$ 85,052,824	\$ 105,757,300	\$ 176,549,093	\$ 29,746,228

FUNDING SOURCES

Consolidated Tax (CTAX) Summary

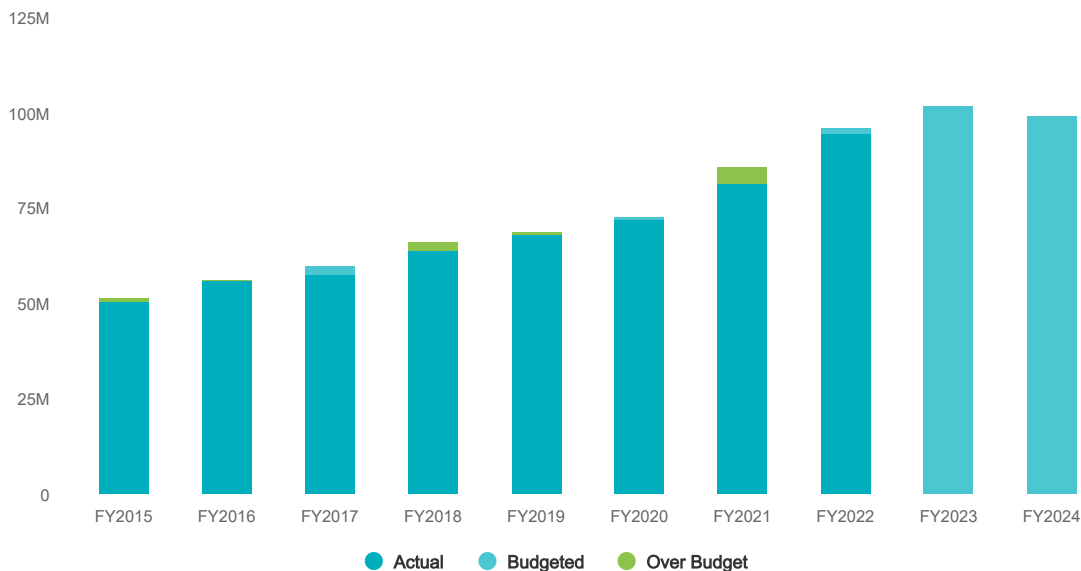
Consolidated Tax (CTAX) revenues include sales and use taxes, cigarette and liquor taxes, motor vehicle privilege taxes, and real property transfer taxes. These taxes have been brought together into a consolidated tax. They are collected by the State, consolidated, and then distributed to the various governmental agencies based on a series of formulas developed by the Nevada Department of Taxation. Population, assessed value, and growth rates are factors used in the distribution formula. The State-wide sales and use tax rate totals 8.265%, of which 2.25% is for the City/County Relief Tax, which is distributed to the cities and counties throughout the State. The County also has a rate of 0.875% for specific County-wide projects. The remainder of the tax revenues are distributed to the State and other agencies as specifically authorized by statute.

City staff reviews the State's projections and further evaluates local conditions, including building permits, sewer connection fees, construction data, employment rate, and other economic indicators to project CTAX revenues.

After a period of significant growth during and immediately following the COVID-19 pandemic, CTAX revenues began to slow down and flatten during the FY23 budget year. Original FY23 projections estimated CTAX revenues at \$102M. These estimates were adjusted to \$97M during the budget year to address the reduced revenues received. FY23 CTAX revenues are estimated to grow \$2.6M or 2.75% over FY22 actuals. For FY24, the City is projecting that CTAX will grow \$2M or 2.1% from FY23 estimated receipts.

\$99,100,000 **-\$2,652,502**
(-2.61% vs. prior year)

Consolidated Tax (CTAX) Proposed and Historical Budget vs. Actual

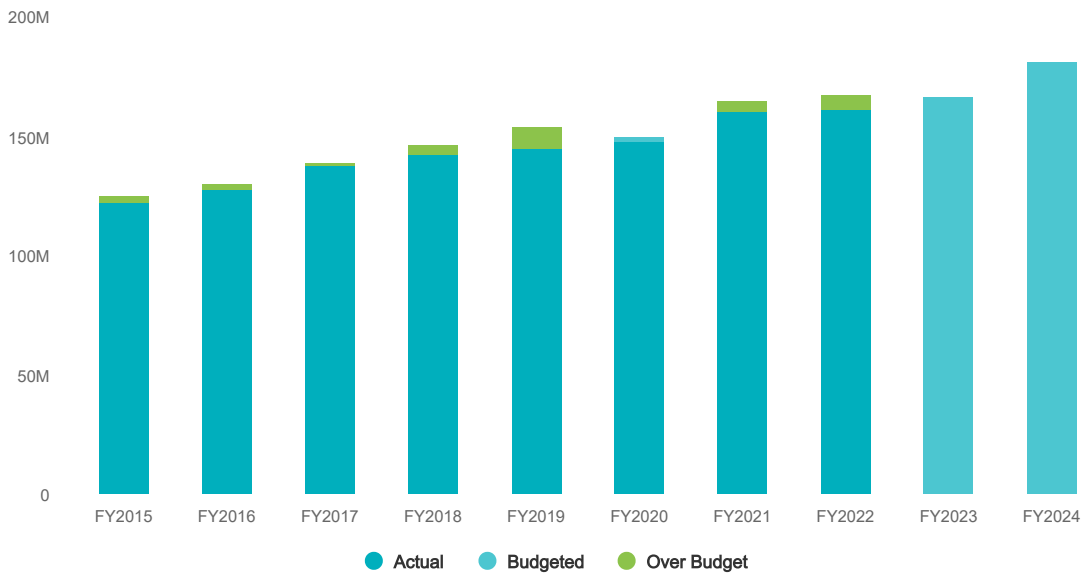


Charges for Services Summary

Service Charges are the largest single revenue category for the City. Enterprise Fund Service Charges account for 58% of total charges for services, which include sewer fees for the operation and/or expansion of the City's sewer system and building permit fees. Internal Service Fund Service Charges account for 31% of the total charges for services, which include the City's self-funded medical plan, motor vehicle, risk retention and workers' compensation. General Fund Service Charges account for 10% of total charges for services, which include public safety service charges, public works service charges, municipal court service charges, parks & recreation service charges and general administrative fees. Capital Projects Fund Service Charges account for 1% of the total charges, which include the \$2 per room AB 376 Room Surcharge.

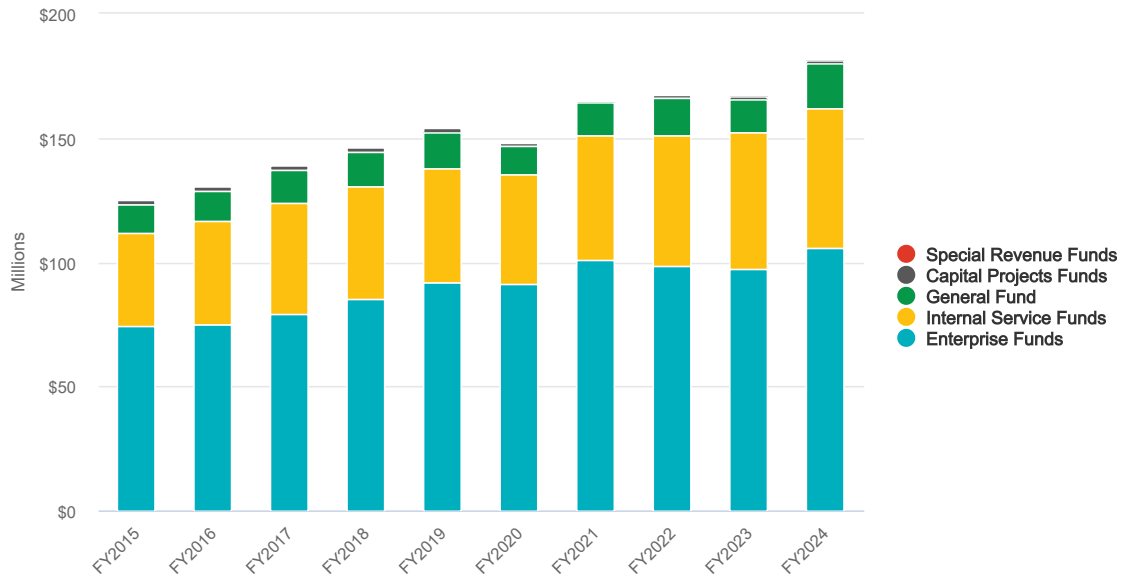
\$181,359,126 **\$14,760,979**
(8.86% vs. prior year)

Charges for Services Proposed and Historical Budget vs. Actual



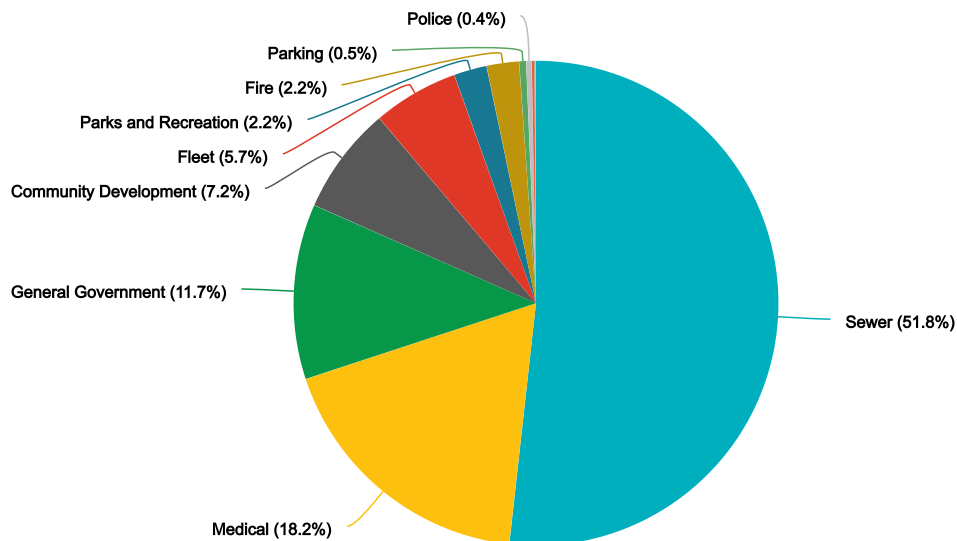
Revenue by Fund - Charges for Services

Budgeted and Historical Revenue by Fund

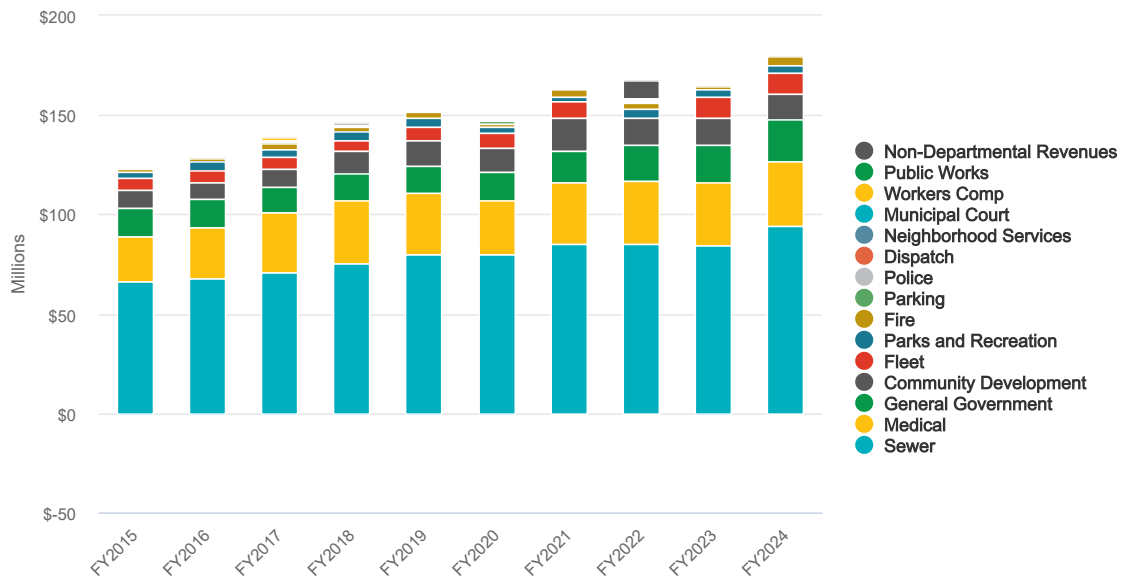


Revenue by Department - Charges for Services

Projected 2024 Revenue by Department



Budgeted and Historical Revenue by Department - Charges for Services



Property Taxes (Ad Valorem) Summary

Property Taxes

The State calculates the tax rate and revenues received from Ad Valorem for all local governments. The formula used to calculate the tax rate and revenues is set by statute. The City Council may adopt a tax rate below that determined by the formula, but they may not increase it above the formula without voter approval. The maximum total overlapping tax rate for the City of Reno is \$3.66 per \$100 of assessed valuation. By state law, property is assessed at 35% of taxable value. The taxable value equals the replacement value of improvements, less depreciation, plus the value of the land. The formula used to calculate the Ad Valorem tax rate and allowable revenues is summarized as follows:

Step 1	PY's Ad Valorem Revenue Base	x	1.03 (3% growth)	+	Value of Property on PY's Tax Roll	x	100	=	Base Tax Rate
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Greater of: Revenue

Step 2	Base Rate from Step 1 or PY's Base Tax Rate	x	CY Assessed Value	+	Allowed Ad Valorem Revenue Base	+	Allowed by Voter or Legislative Overrides	=	Total Allowed Ad Valorem Revenue
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Ad Valorem revenues are accounted for in the General Fund, where they are the second largest revenue source, representing 26% of the total. A portion of Ad Valorem also goes to the Street Fund, a special revenue fund, for neighborhood street maintenance as approved by the voters in 1994.

Property Tax Cap/Abatement

In April 2005, the Nevada State Legislature passed a law that caps a primary residential property's tax increase over the prior tax year to 3%, with the exception of property tax that is new to the tax roll. Per Nevada State Law, property taxes on primary residential properties could only go up 3% from the prior tax year, unless the General Tax Cap is less than 3%.

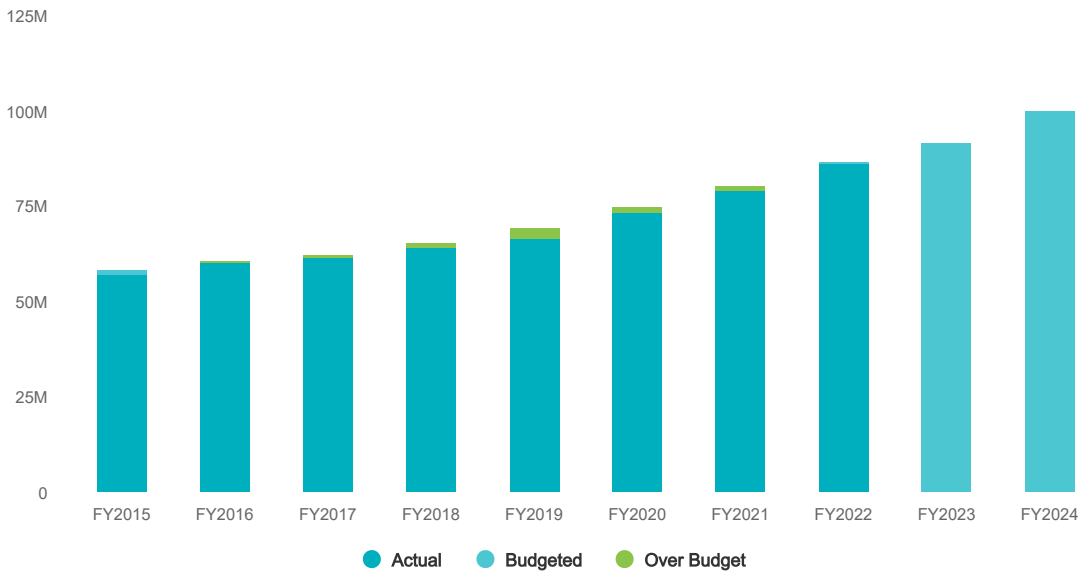
The General Tax Cap is calculated to be the greater of either:

1. twice the consumer price index (CPI) percent change in the prior year, or
2. the rolling percentage average change of assessed value over a 10-year period for each county.

The City is projecting an 8.6% increase (\$8M) in property tax revenue from FY23 estimated receipts. The increase is projected to come from the general tax cap on existing properties and also from new properties coming onto the tax roll where the tax cap/abatement does not apply.

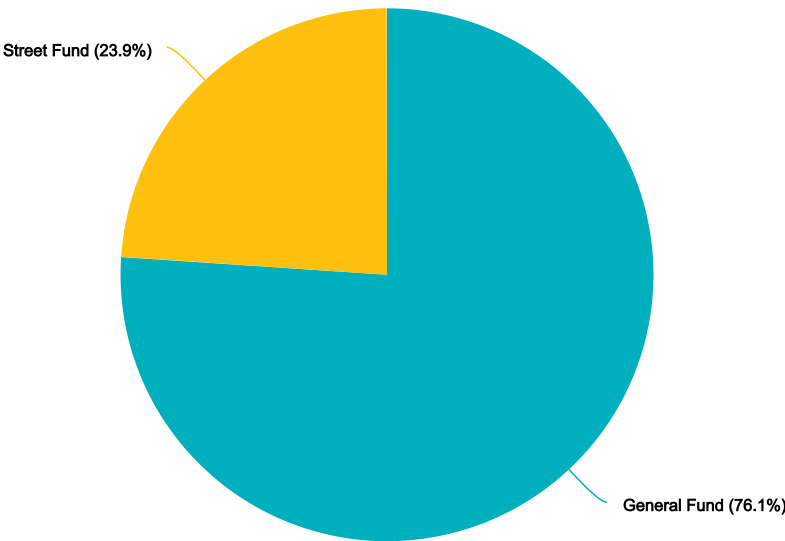
\$99,829,074 **\$8,128,842**
(8.86% vs. prior year)

Property Taxes (Ad Valorem) Proposed and Historical Budget vs. Actual

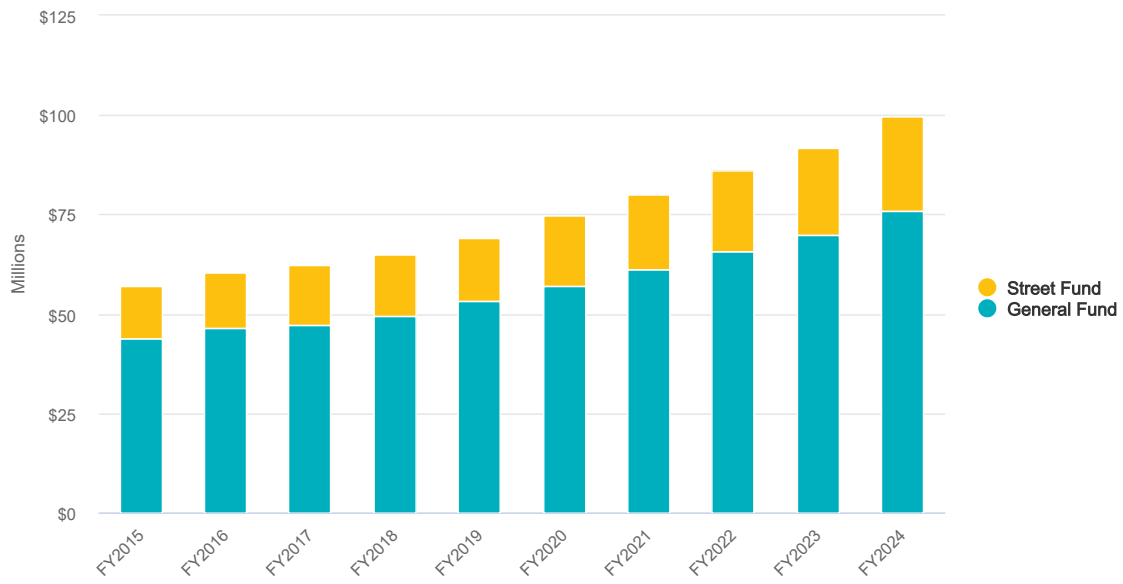


Revenue by Fund - Property Taxes (Ad Valorem)

Projected 2024 Revenue by Fund



Budgeted and Historical Revenue by Fund - Property Taxes (Ad Valorem)

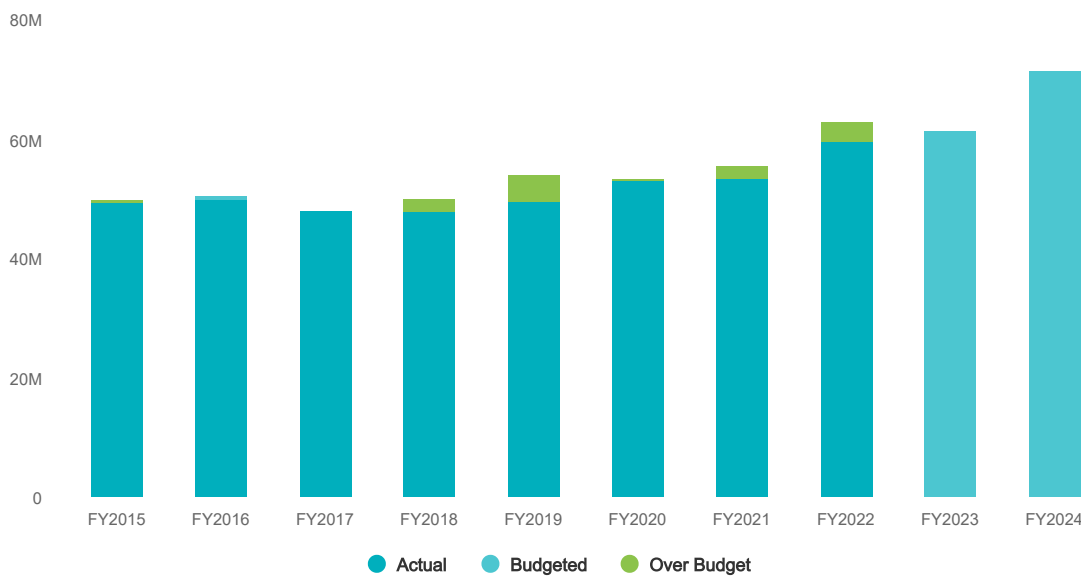


Licenses, Permits, and Franchise Fees Summary

Business licenses, permits, and franchise fees are another major resource for the General Fund, comprising 23% of all General Fund revenues. Approximately 37% of all licenses, permits, and franchise fees consist of business, city gaming, and liquor licenses. Business license fees are assessed against all entities doing business within the corporate limits of the City. They may be “flat” fees where a business pays a prescribed amount based on the nature and size of the business; or “gross receipts” fees which are a percentage of gross income. City gaming fees are a flat fee based on the number of gaming devices on the property. Projections for licenses and permit revenues were based on an analysis of recent trends, new & updated fees, and changes in the fee structure for business licenses.

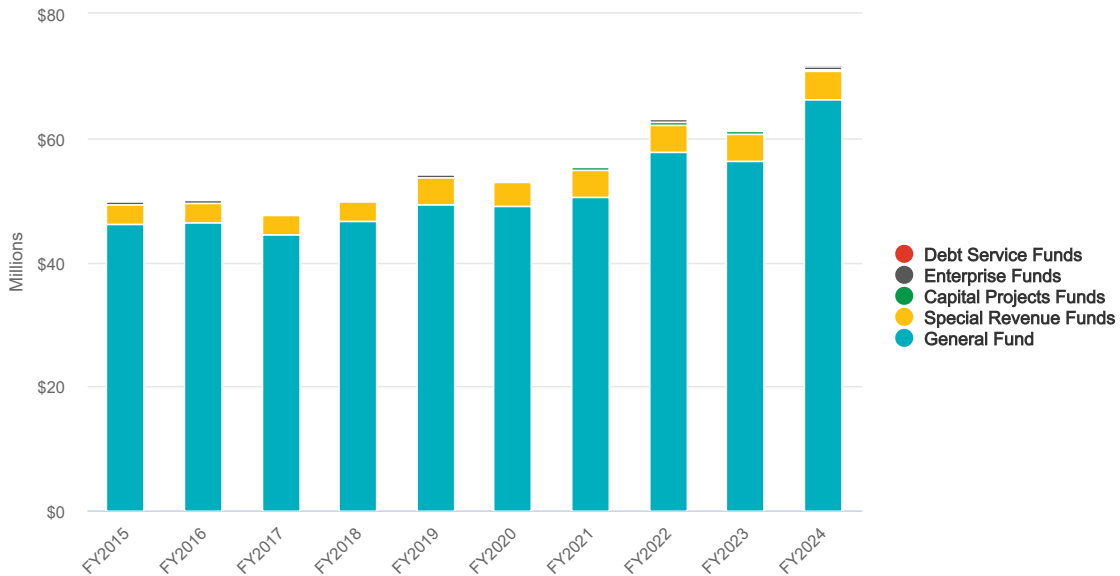
\$71,525,031 **\$10,035,811**
(16.32% vs. prior year)

Licenses, Permits, and Franchise Fees Proposed and Historical Budget vs. Actual



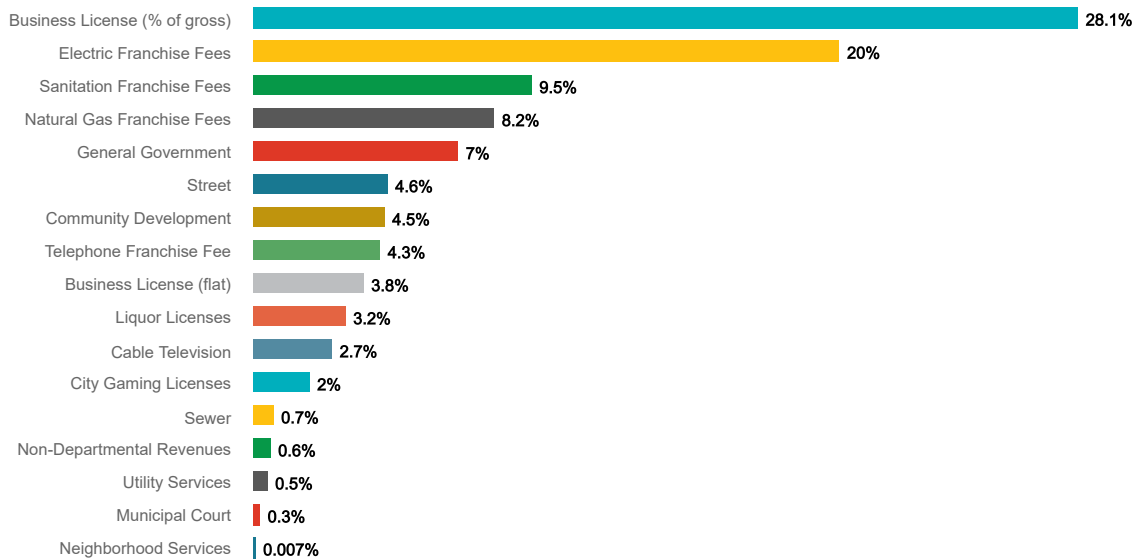
Revenue by Fund - Licenses, Permits, and Franchise Fees

Budgeted and Historical Revenue by Fund

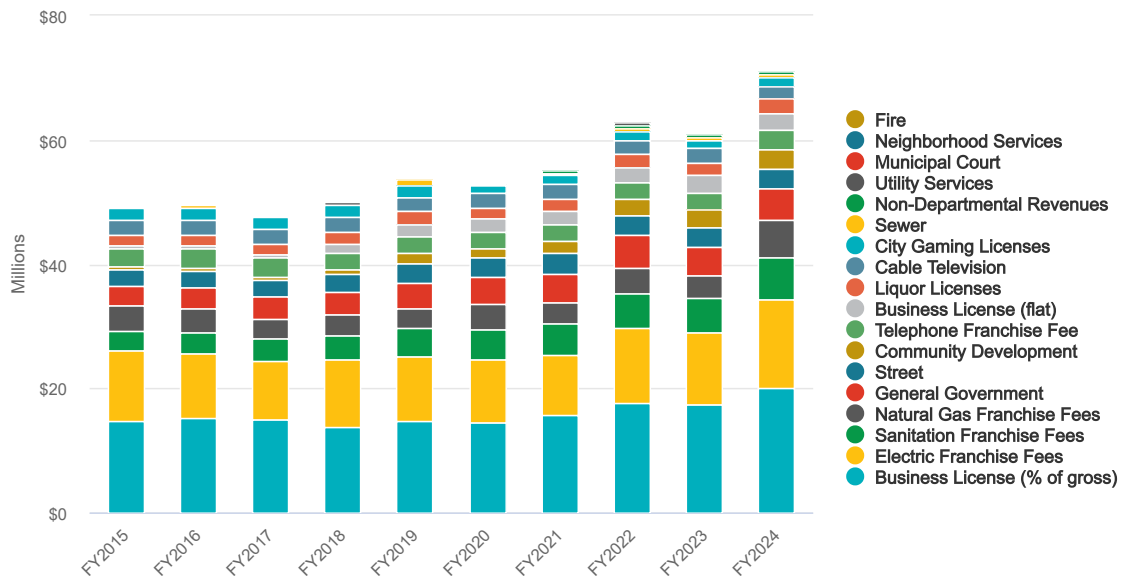


Revenue by Type - Licenses, Permits, and Franchise Fees

Projected 2024 Revenue by Type



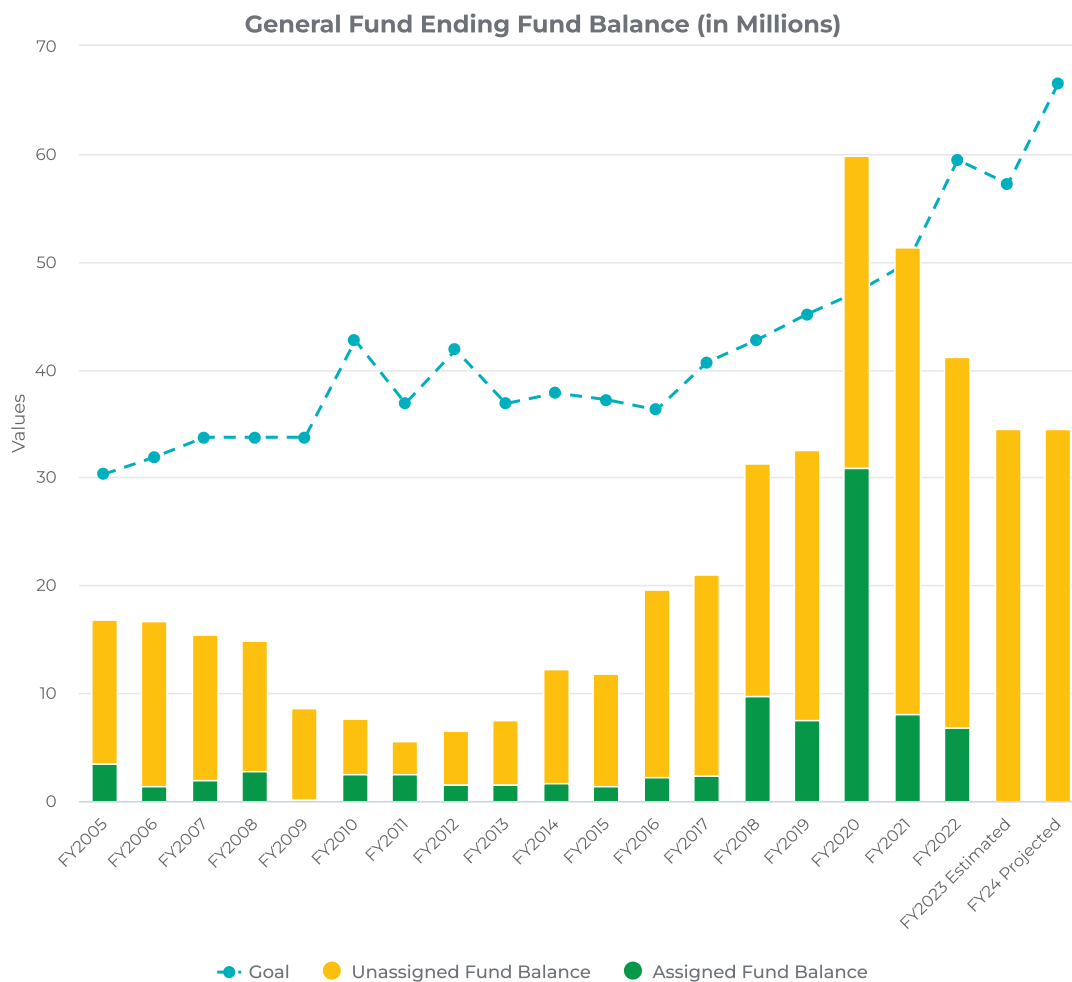
Budgeted and Historical Revenue by Type - Licenses, Permits, and Franchise Fees



Fund Balance Summary

Fiscal sustainability and achieving a resilient budget require a healthy fund balance in order to offset potential unanticipated revenue shocks to the City or provide one-time funding for specific projects and activities requested by the residents of Reno through their elected council. To achieve this goal, we have created a budget policy to maintain our General Fund Unassigned Fund Balance to be between 8.3 to 25% of operating expenses. This policy pertains to the unassigned fund balance — any assigned fund balance would be above and beyond this policy as these funds have already been earmarked to cover specific expenditures or programs. Other funds will maintain an adequate fund balance based on the requirements under the Nevada Revised Statutes and Nevada Administrative Code, Reno City Charter and Reno Municipal Code, City Council policies and fund management best practices. Other funds may have specific fund balance requirements due to the nature and use of the funds — for example, some Debt Service Funds may require specific fund balance levels to meet the terms of the bond issuance.

General Fund Balance History



The General Fund Ending Fund Balance table provides a historical overview of the fund balance for both Assigned and Unassigned Fund Balance. The goal listed above represents the top of the City's current budget fund policy target of 25%.

FY2020 & FY2021 reflect a higher than usual fund balance due to CARES Act funding received by the City. These funds were utilized in accordance with Federal guidance.

DEPARTMENTS

City Council



Hillary Schieve
Mayor

We are a thriving urban center known for our world-class colleges, vibrant culture, diverse outdoor activities, and innovative industries.

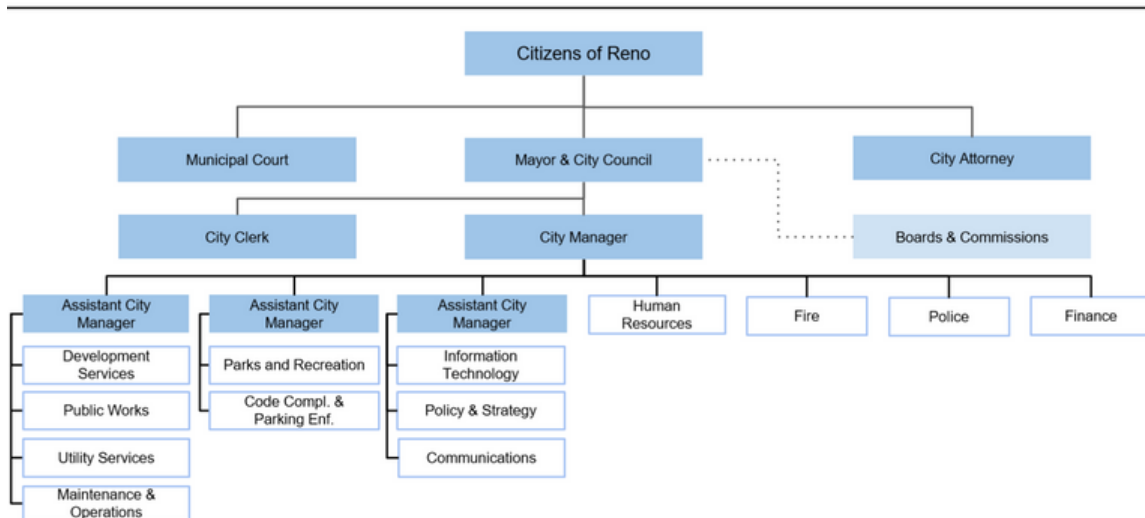
The Reno city government aspires to be as exceptional as our city. Our vision is to have a city government that works to enhance our city's quality of life by listening to and valuing the needs of all citizens. When we can listen to the needs of the people and provide them with the services and leadership they are asking for, then we'll have a city government that truly reflects the best qualities of the place we call home.

Organizational Chart - 7 FTE's

Program	FTE's
Legislative	7.00
City Council Total FTE's	7.00

City Council

Organization Chart



City Mission Statement, Strategic Plan, & Service Programs

City Mission Statement

Creating a community that people are proud to call home.

Overarching Goals

- **Fiscal Sustainability** — Promote financial stability through long-term planning, pursuit of alternative revenue sources, and debt management.
- **Public Safety** — Foster a safe city through enhanced public safety, prevention, and emergency response programs.
- **Economic Opportunity, Homelessness, and Affordable Housing** — Work in partnership with other agencies to increase economic opportunities for residents, address the many impacts of homelessness, and support the creation and maintenance of affordable housing.
- **Economic and Community Development** — Achieve a well-planned and economically sustainable Reno through proactive business attraction, community investment, a quality business environment, and efficient development services.
- **Infrastructure, Climate Change and Environmental Sustainability** — Improve the City's infrastructure and protect the environment.
- **Arts, Parks and Historical Resources** — Enhance the community's living experience through the arts, its public parks, and historical resources.

Council Priorities for FY22/23

Tier 1 Priorities

- Determine the number of sworn officers needed
- Identify new sources of sustainable revenues
- Maintain long-term fiscal sustainability
- Increase affordable housing
- Identify objectives to address homelessness
- Implement the Downtown Action Plan

Tier 2 Priorities

- Explore Public-Private Partnerships to address homelessness
- Complete the new Public Safety Center
- Cultivate alliances with regional public & private partners on service delivery
- Evaluate environmental, infrastructure, and service impacts of development
- Implement the Master Plan to support revitalization of urban areas and neighborhoods
- Identify dedicated funding sources for parks and recreation
- Address flooding mitigation plan for North Valleys and Truckee Meadows areas

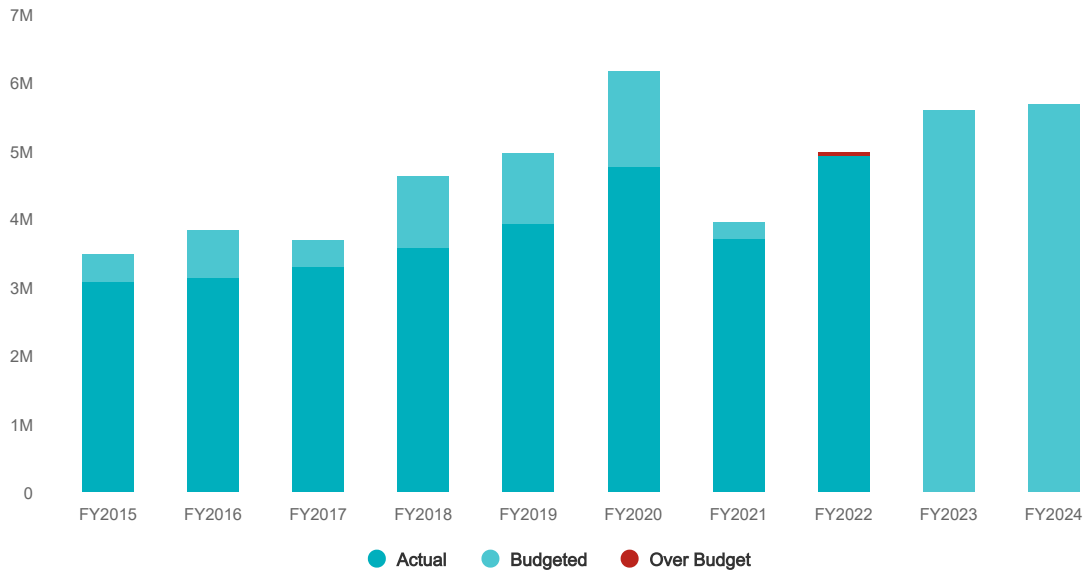
Service Programs

The City Council budget is focused on services the City of Reno delivers to the residents of Reno. Since services are delivered through programs, the City Council appropriates all funds at the program level. The following pages provide detailed information about the various programs within departments.

Expenditures Summary - City Council

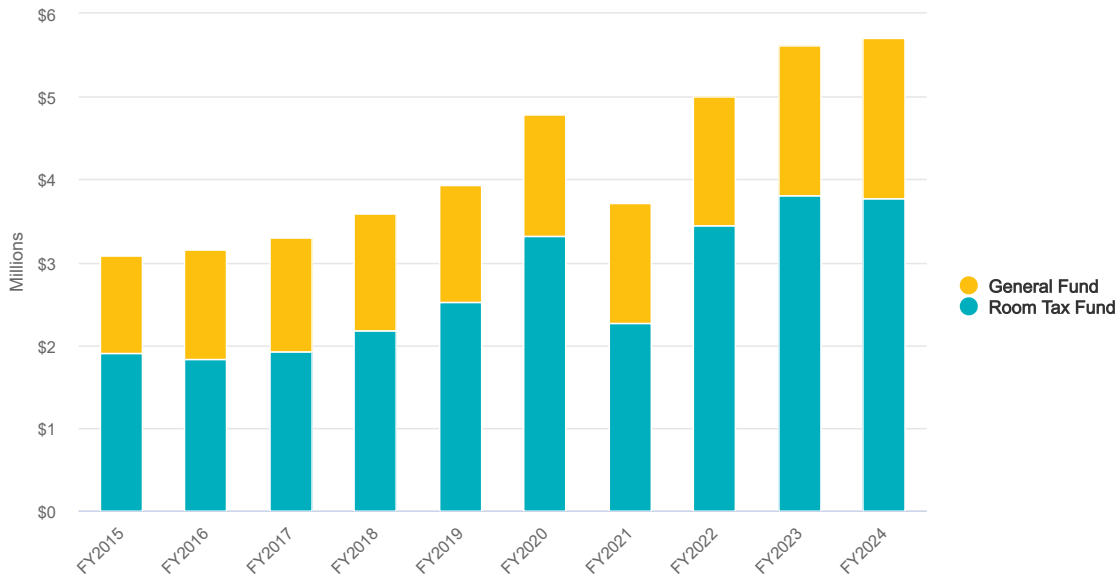
\$5,704,213 **\$86,154**
(1.53% vs. prior year)

City Council Proposed and Historical Budget vs. Actual



Expenditures by Fund - City Council

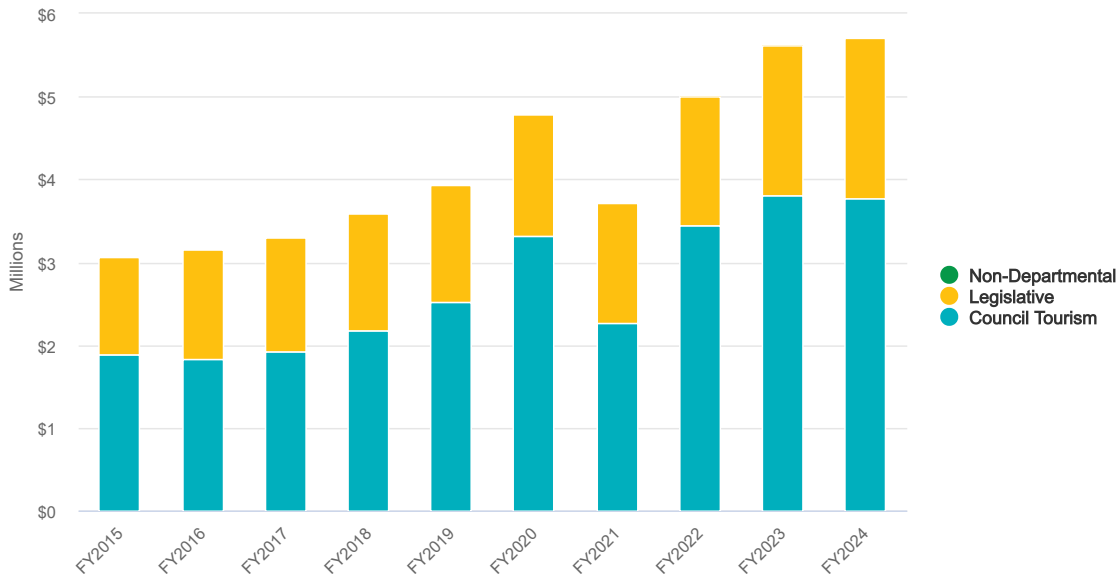
Budgeted and Historical Expenditures by Fund



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
General Fund	\$1,548,259	\$1,811,842	\$1,929,061	6.6%
Room Tax Fund	\$3,450,212	\$3,904,348	\$3,775,152	-0.9%
Total:	\$4,998,471	\$5,716,190	\$5,704,213	1.5%

Expenditures by Program - City Council

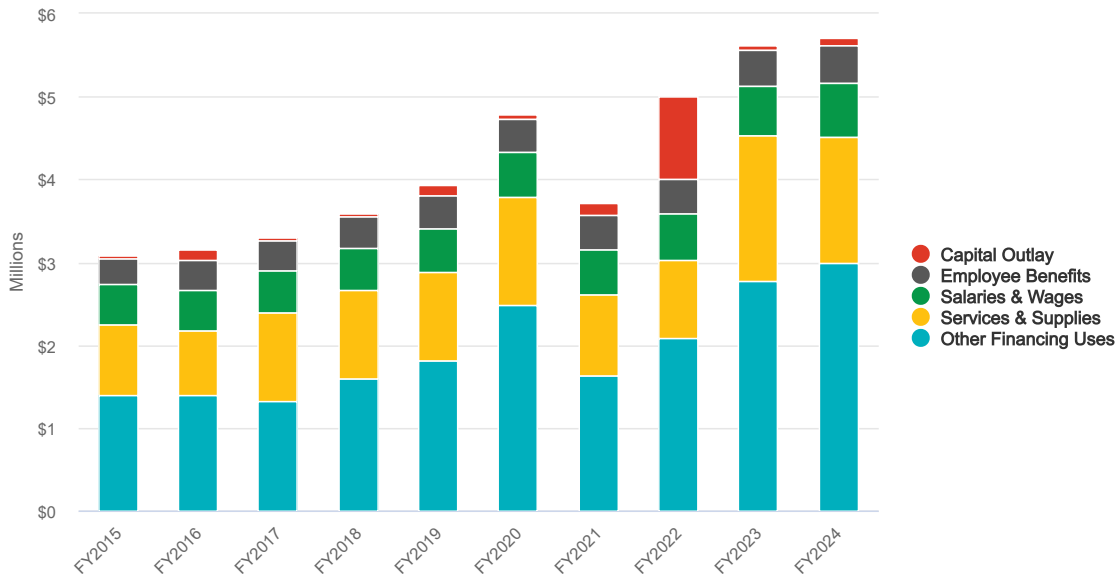
Budgeted and Historical Expenditures by Program



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expenditures				
General Government				
City Council				
Council Tourism	\$3,450,212	\$3,904,348	\$3,775,152	-0.9%
Legislative	\$1,548,259	\$1,811,842	\$1,929,061	6.6%
Total City Council:	\$4,998,471	\$5,716,190	\$5,704,213	1.5%
Total General Government:	\$4,998,471	\$5,716,190	\$5,704,213	1.5%
Total Expenditures:	\$4,998,471	\$5,716,190	\$5,704,213	1.5%

Expenditures by Expense Type - City Council

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expense Objects				
Salaries & Wages	\$564,722	\$603,494	\$645,641	7%
Employee Benefits	\$417,630	\$432,952	\$466,024	7.6%
Services & Supplies	\$938,119	\$1,796,628	\$1,512,548	-13.6%
Other Financing Uses	\$2,093,000	\$2,780,000	\$3,000,000	7.9%
Capital Outlay	\$985,000	\$103,116	\$80,000	60%
Total Expense Objects:	\$4,998,471	\$5,716,190	\$5,704,213	1.5%

City Attorney



Karl Hall
City Attorney

Mission

Civil Division

The Civil Division strives to provide readily accessible, cost-effective, and high quality legal advice and counsel to City Council and staff.

Criminal Division

The Criminal Division strives to achieve justice through effective prosecution of misdemeanor offenses.

Risk Division

The Risk Division strives to minimize losses and costs related to property and liability claims through proactive and effective risk management. As part of each division's mission, the Office of the City Attorney emphasizes staff development, training, education, and the practice of preventative law.

Overview

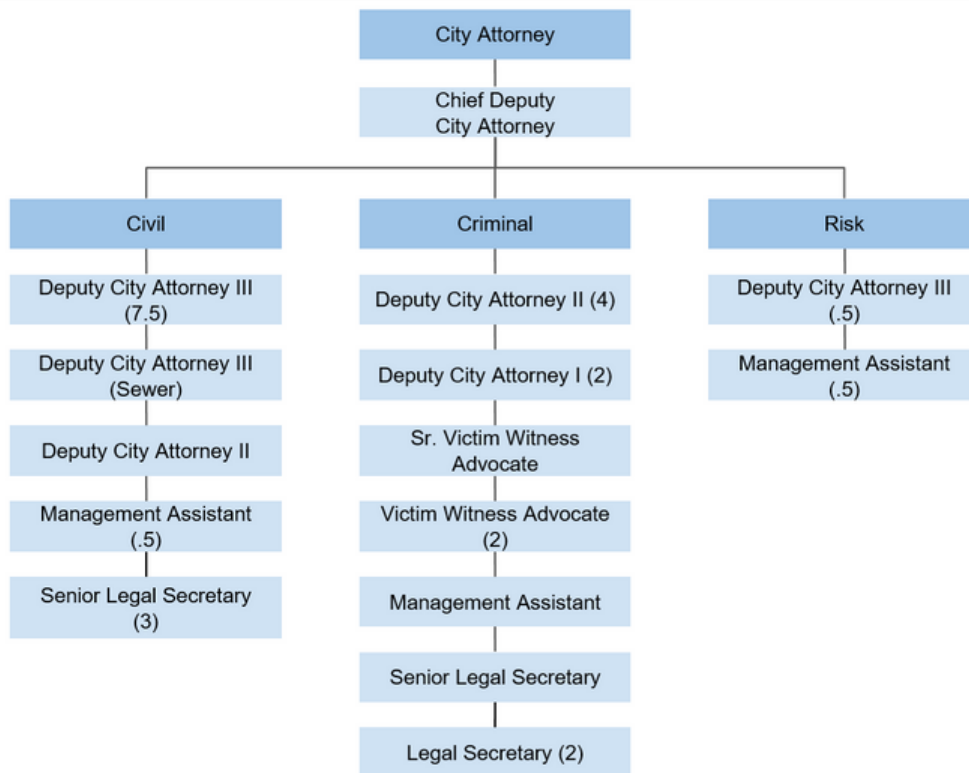
The Office of the City Attorney is created pursuant to Section 3.060 of the Reno City Charter. The Office provides a full range of legal services including legal advisory services, civil litigation, and criminal prosecution of City ordinances. The City Attorney's Office provides Risk Management services to the City of Reno.

Organizational Chart - 29 FTE's

Program	FTE's
Civil Division	13.25
Criminal Division	13.25
Risk Management	1.50
Sewer Management	1.00
City Attorney Total FTE's	29.00

City Attorney Organization Chart

Total FTE's - 29



Top Accomplishments for Last Year



Civil

1. Prevailed in, achieved dismissals, settled, or otherwise resolved a number of civil litigation cases.
2. Provided legal support and guidance on the planning, procurement, and construction of the Moana Springs Community Aquatics and Fitness Center.
3. Closed five new HOME Loan transactions, resulting in 36 new affordable units.
4. Closed four existing HOME Loan refinancings and/or purchases keeping 85 units affordable and rehabilitating eight units of senior affordable housing.
5. Provided legal advice and guidance regarding the City's response to community issues arising from individuals experiencing homelessness.
6. Assisted RPD and Municipal Court to develop the new procedures and process for civil infractions.

Criminal

1. Prosecuted and resolved 4,672 criminal cases, including 541 domestic violence cases and 1,434 driving under the influence cases.
2. Worked collaboratively with the Municipal Court on the Community Court programs, including Veteran's Court, Fresh Start Therapeutic Court (DUI), Train Court (serial inebriates), and COD Court (substance abuse and mental health).

Major Initiatives and Strategies during the Budget Year



Civil

1. Ongoing management of civil litigation case load.
2. Provide legal support and guidance to the City's affordable housing efforts.
3. Conduct in-house training on various areas of municipal law.

Criminal

1. Aggressively prosecute driving while under the influence (DUI) cases.
2. Aggressively prosecute domestic violence cases.
3. Aggressively prosecute graffiti and nuisance cases.
4. Transition to civil infraction system

Core Services

Civil

Legal Services

Provide high quality, cost-effective legal services to City clients.

Client Relationships

Maintain a high level of client satisfaction.

Resource Efficiencies

Maintain client and public trust through utilization of efficient resource allocation and technology.

Employee Enhancements

Provide professional development and training opportunities.

Criminal

Arrest Warrant Services

Review of law enforcement cases to determine issuance of summons and arrest warrants and processing of pleadings before the Municipal Court.

Arraignment and Trial Services

Preparation, misdemeanor arraignments, court appearances, filing of all appropriate pleadings, discovery and appellate services.

Victim/Witness Services

Coordination with victims and witnesses in preparation for court proceedings, including victim advocate services.

Grant Program Services

Staff support of Municipal Court and City Attorney grant services related to processing of criminal cases.

Community Outreach & Training

Conduct training and support for: City staff, Reno Citizen's Institute, Safe & Healthy Homes, University of Nevada Reno Criminal Justice and Domestic Violence programs, Domestic Violence Task Force, Domestic Violence Education Program, and other domestic violence, witness, and criminal law related educational programs.

Traffic Arraignments

Meet with traffic violators prior to their meeting with the judge to discuss the offenses and consider solutions.

Risk

Risk Fund

Administer the City's risk management internal service fund. Coordinate necessary resources for an effective and proactive program.

Exposure Reduction

Decrease exposure and payouts through effective resolution of claims.

Recoveries

Pursue recoveries for damages to City real and personal property.

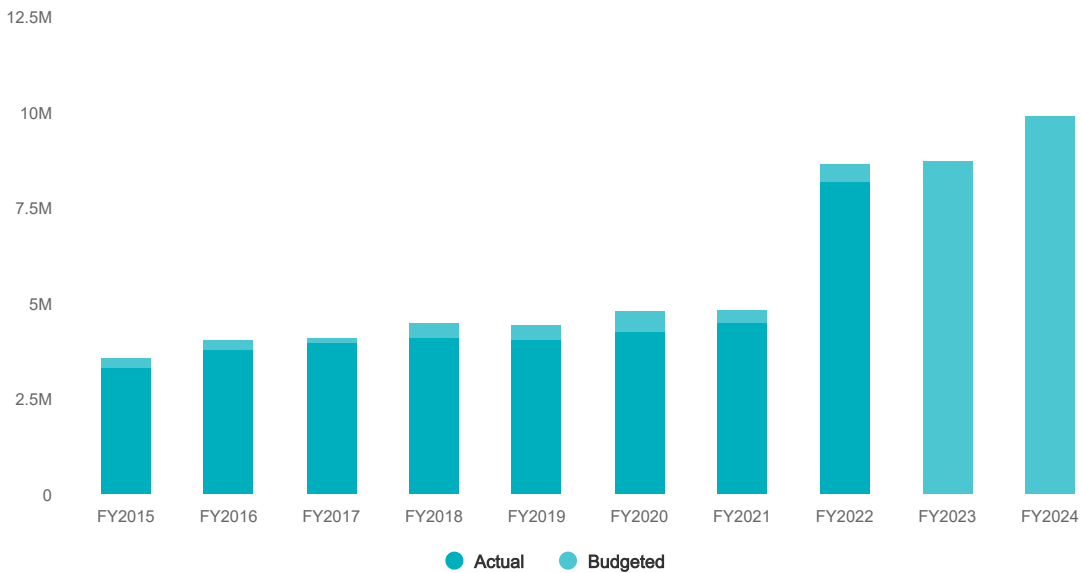
Insurance Coverage

Administer a comprehensive property, general liability, and director's liability insurance program, including excess loss coverage, on behalf of the City.

Expenditures Summary - City Attorney

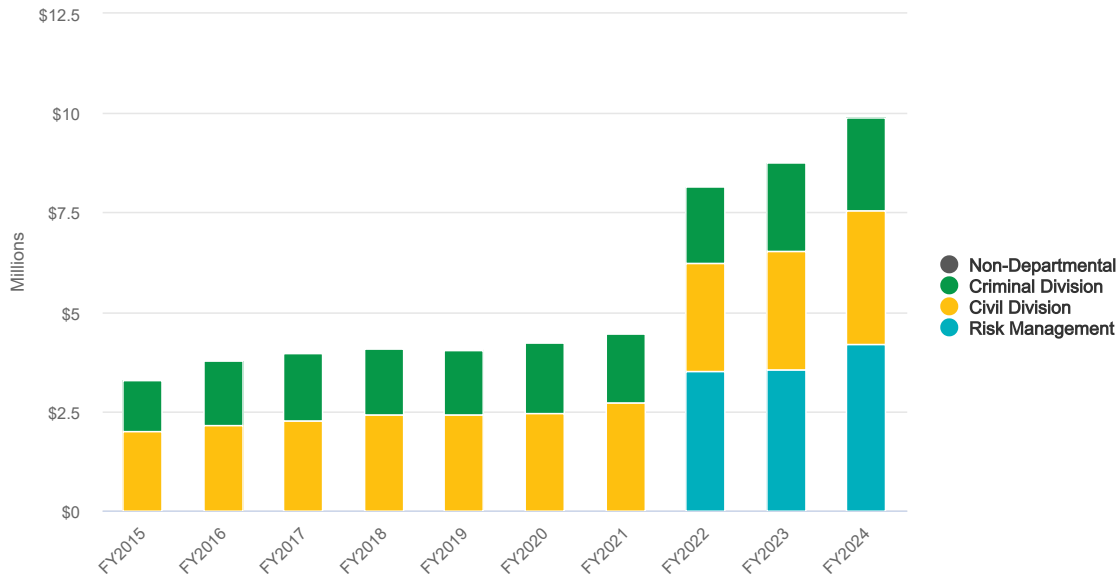
\$9,907,597 **\$1,164,763**
(13.32% vs. prior year)

City Attorney Proposed and Historical Budget vs. Actual



Expenditures by Program - City Attorney

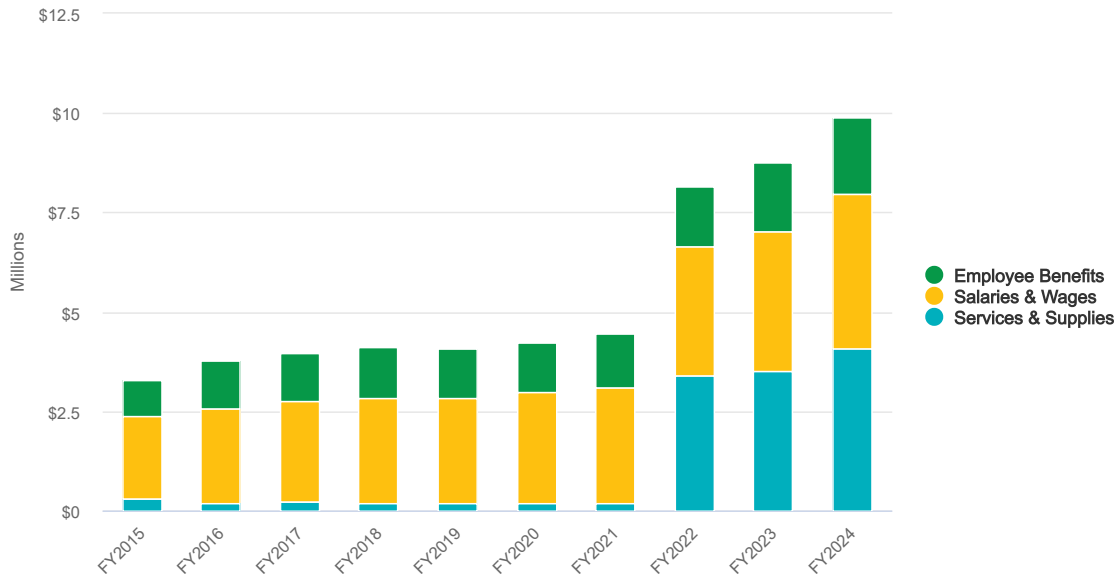
Budgeted and Historical Expenditures by Program



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expenditures				
General Government				
City Attorney				
Civil Division	\$2,720,447	\$2,990,124	\$3,380,708	13.1%
Criminal Division	\$1,940,882	\$2,199,809	\$2,337,117	6.2%
Risk Management	\$3,501,785	\$3,652,901	\$4,189,772	17.9%
Total City Attorney:	\$8,163,114	\$8,842,834	\$9,907,597	13.3%
Total General Government:	\$8,163,114	\$8,842,834	\$9,907,597	13.3%
Total Expenditures:	\$8,163,114	\$8,842,834	\$9,907,597	13.3%

Expenditures by Expense Type - City Attorney

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expense Objects				
Salaries & Wages	\$3,251,543	\$3,508,398	\$3,860,557	10%
Employee Benefits	\$1,510,653	\$1,764,626	\$1,949,680	13.7%
Services & Supplies	\$3,400,918	\$3,569,810	\$4,097,360	16.4%
Total Expense Objects:	\$8,163,114	\$8,842,834	\$9,907,597	13.3%

Performance Measures

Measure	2022 Actual	2023 Target	2024 Target	Strategic Priority
Client Satisfaction: "Overall, how satisfied are you with the legal services you receive from the City Attorney's Office?" (1-10)	9.6	9.7	9.7	Other — Internal Service
Client Satisfaction: "The City Attorney's secretarial and professional support staff is helpful." (Yes/No/No Opinion)	Yes > 75%	Yes > 75%	Yes > 75%	Other — Internal Service

City Clerk



Mikki Huntsman
City Clerk

Mission

The City Clerk's Office strives to provide the best possible service to the Council and the residents of Reno. By accurately maintaining all proceedings of the Council and ensuring that all official records of the City are easily accessible. This office serves as the primary point of contact for the public and City staff for all matters relating to the legislative history of the City. The staff is committed to personalized, efficient, and friendly assistance, which encourages public participation in local government. This office seeks to make every contact with our customers a positive and rewarding one while being sensitive and responsive to their needs.

Overview

The City Clerk functions as the Clerk of the Council and maintains all official records of the City, pursuant to the Reno City Charter, Section 3.040. This includes providing for all public notifications and hearings; a comprehensive legislative tracking system for Council action and minutes; and the indexing of all documents for archiving and retrieval. The City Clerk also serves as the Secretary to the Redevelopment Agency and performs similar functions. The City Clerk is appointed by and reports directly to the City Council.

In accordance with both the Nevada Revised Statutes and the City of Reno Charter, the City Clerk is responsible for the administration of regular and special municipal elections, codification of ordinances, and public records access. Municipal elections are held in conjunction with the statewide general elections, under contract with Washoe County.

The City Charter designates the City Clerk's Office as the responsible party for the collection and deposit of all City revenue. Payments are received through multiple channels, including mail, over-the-counter, and online. This includes the billing process, revenue collection, and the appeals process, which incorporates hearing officers who work under contract.

This office receives, coordinates, and schedules hearings for appeals regarding sewer fees, business licenses, administrator decisions, work card denials, and code enforcement citations/violations. Additionally, appeals from determinations made by the Reno City Planning Commission are submitted to the Clerk's Office for referral to the Reno City Council and/or Redevelopment Agency, as applicable.

The Records Management Division is responsible for establishing current and future directions for Citywide record management services. This includes developing and managing overall strategies, retention policies, media management, transfer, storage, maintenance, and disposal of public records. In addition to management of the records, this division is responsible for the management and oversight of public record requests received by the City.

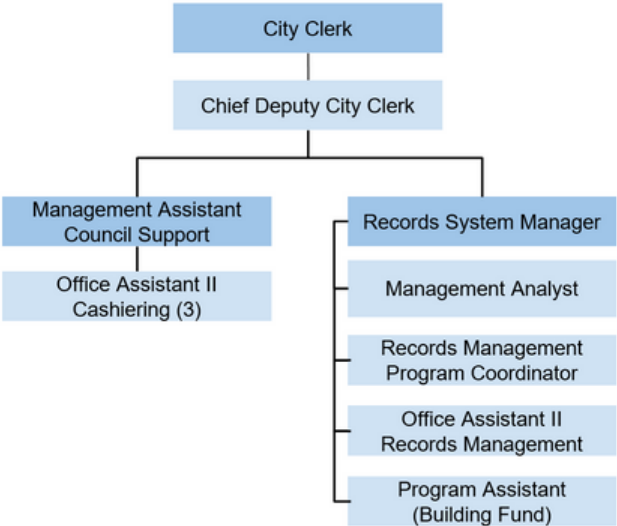
Organizational Chart - 11 FTE's

Program	FTE's
Council Support	3.00
Cashiering/Parking Tickets	3.50
Records Management	4.50
City Clerk Total FTE's	11.00

City Clerk

Organization Chart

Total FTE's - 11



Top Accomplishments for Last Year



1. Community support through staffing diversification with an emphasis on bilingual services.
2. Continued refinement of electronic document management software (OnBase).
3. Constituent support for Parking Ticket Services.

Major Initiatives and Strategies during the Budget Year



1. Facilitation and accurate record keeping of Reno City Council meetings.
2. Examine and assess governing document compliance, centralization of record management and appointee training as related to City of Reno Boards, Commissions, and Subcommittees of the Reno City Council.
3. Supporting City initiatives through the modernization of record management processes, onboarding, and the continued implementation of OnBase (electronic document management software).
4. Enhanced transparency by reducing response times for public records requests.
5. Reestablish the constituent connection to local government by providing one-contact resolution and unparalleled customer service.

Department Core Services

Council Support

Provide direct support to the City Council by processing and recording City Council actions, managing all official records of the Council, administration of all municipal elections, and coordinating all aspects of the Council's Boards and Commissions process. Research and respond to all inquiries with respect to current and past Council action.

Public Records Request and Records Management

Public Records Request

Act as the single point of contact and Citywide clearinghouse for all public records request for City information.

Records Management

Provide safe and secure storage and management of City records for all departments.

Cashiering

Revenue Collections (Central Cashiering)

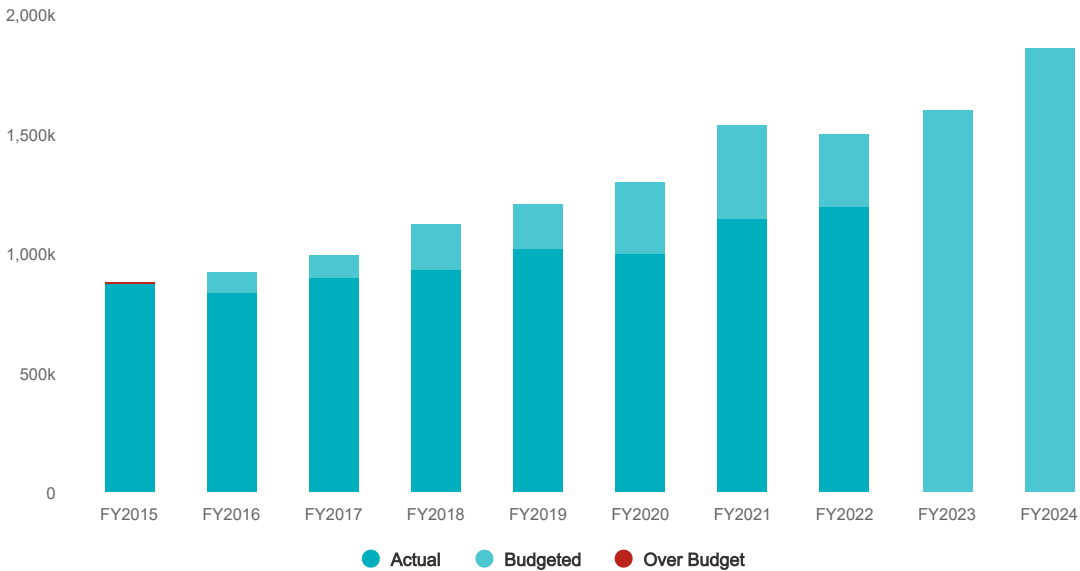
A single centralized revenue collection service in accordance with City Charter.

Expenditures Summary - City Clerk

\$1,862,523

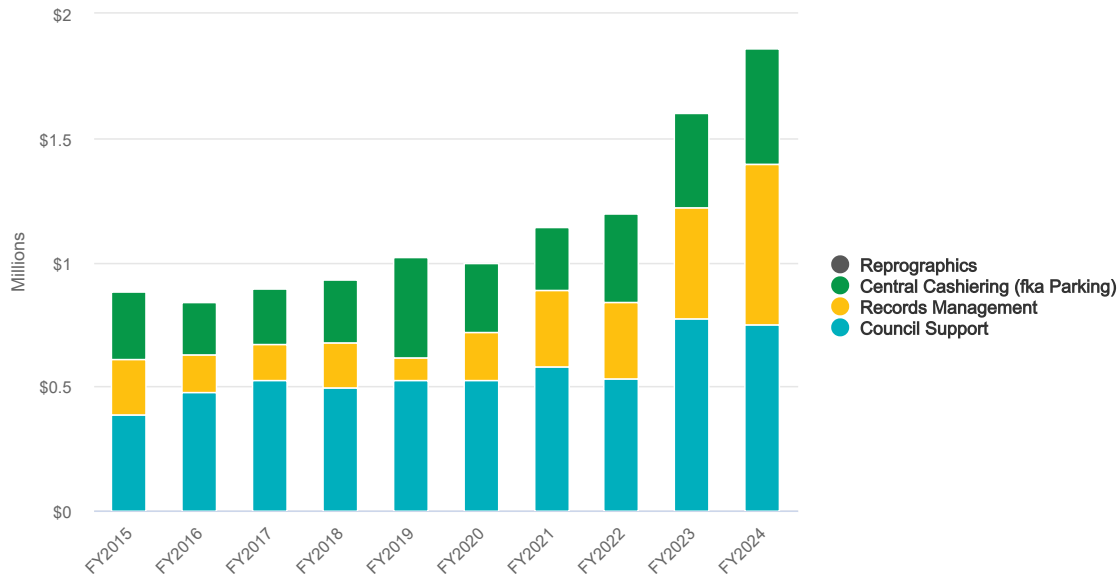
\$258,977
(16.15% vs. prior year)

City Clerk Proposed and Historical Budget vs. Actual



Expenditures by Program - City Clerk

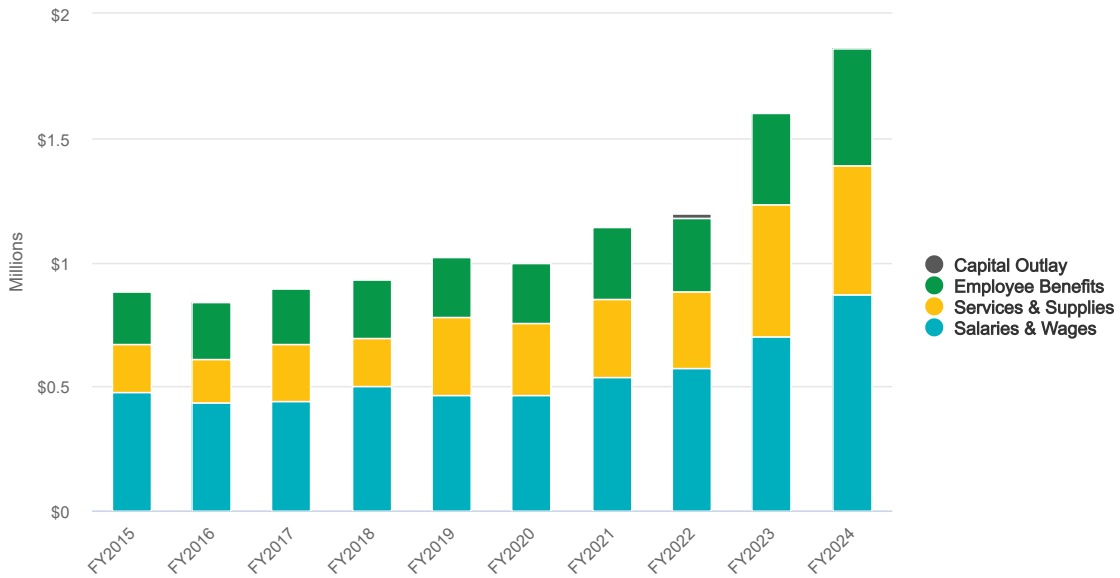
Budgeted and Historical Expenditures by Program



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expenditures				
General Government				
City Clerk				
Records Management	\$310,460	\$507,995	\$642,891	43.3%
Central Cashiering (fka Parking)	\$351,567	\$406,904	\$467,626	21.7%
Council Support	\$532,323	\$723,847	\$752,006	-2.4%
Total City Clerk:	\$1,194,350	\$1,638,746	\$1,862,523	16.2%
Total General Government:	\$1,194,350	\$1,638,746	\$1,862,523	16.2%
Total Expenditures:	\$1,194,350	\$1,638,746	\$1,862,523	16.2%

Expenditures by Expense Type - City Clerk

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expense Objects				
Salaries & Wages	\$572,218	\$703,516	\$872,320	24%
Employee Benefits	\$298,368	\$370,658	\$473,996	27.9%
Services & Supplies	\$310,321	\$564,572	\$516,207	-2.5%
Capital Outlay	\$13,443	\$0	\$0	N/A
Total Expense Objects:	\$1,194,350	\$1,638,746	\$1,862,523	16.2%

Performance Measures

Measure	2022 Actual	2023 Target	2024 Target	Strategic Priority
Execution of Reno City Council action items to include; Resolutions, Ordinances, agreements and/or contracts within 10 business days	75%	90%	100%	Other — Internal Service
Funds processed and deposited within two business days of receipt	85%	100%	100%	Strong Financial Condition
Digitization of historical data (1975-2011)	25%	25%	50%	Other — Internal Service/ Transparency
Reduction in average time to close for Public Records Requests (current response time 7.62 days)	7.5 days	6 days	5 days	Other — Internal Service/ Transparency

City Manager's Office



Doug Thomley
City Manager

Mission

To provide organizational leadership that inspires team members to be forward-thinking, transparent, collaborative, and responsive problem solvers. To foster an organizational culture that is constituent and business-friendly, while continuously supporting employees to achieve their individual and team goals. To be at the forefront of creating a city that's not just livable, but loveable.

Overview

The City Manager is appointed by the City Council and functions as the chief executive and administrative officer of the City government. The City Manager is responsible for the proper administration of all affairs of the City and provides direction to all City departments (with the exception of the City Clerk, City Attorney, Civil Service, and Municipal Court) via the following:

Administration implements City policy as directed by the City Council by providing direction and leadership to City departments. Administration also prepares and distributes the Council agenda and agenda packets, coordinates requests for service from the Council, provides internal audit support, and assistance and office support for Council members.

Arts and Culture provides a variety of services to Reno constituents and visitors via public arts and culture administration. Through these functions, this office showcases Reno, contributes to vitality in the downtown area, and enhances the quality of life of constituents and visitors to the Truckee Meadows.

Public Art manages the Public Art and Two Percent for Art Programs, City Public Art Collection, and the City's three art galleries. This unit administers City-funded grant opportunities available from the Reno Arts & Culture Commission for nonprofit arts and cultural organizations and provides technical advice and services to local arts organizations. Staff works with the Arts & Culture Commission and its committees.

Business License is responsible for ensuring that businesses operating within the City of Reno are properly licensed and compliant with all applicable codes, regulations, and health, safety and zoning requirements. The division also licenses and monitors special activities throughout the City and is responsible for the collection of all business licenses, special activity and event permit fees.

Code Compliance and Parking Enforcement provides education and enforcement of City codes and addresses blight in neighborhoods to maintain and provide a clean and safe community for all. Manages limited available parking to ensure compliance by handling abandoned auto complaints, collection of parking fines and meter funds.

Communications supports the City of Reno Strategic Plan by educating all constituents within Reno's diverse community about available programs and resources, demonstrating the value of City services through storytelling, building trust through transparent and accessible communications, and engaging constituents in meaningful dialogue to support an informed decision-making process. Also responsible for facilitating effective internal communications to foster a well-informed workforce and bolster employee engagement and morale.

Economic Development supports sustained growth through infrastructure development, targeted job creation, business retention/expansion, real estate development, and private investment in the City. It also encourages private developers to re-purpose vacant or blighted properties to increase the tax base and promote positive community growth. It seeks to encourage vibrant future growth in the downtown area for all constituents to live, work, and enjoy. Economic Development

is also responsible for administering and implementing the Downtown Action Plan. The office acts as staff to the Redevelopment Agency of the City of Reno, including the management and marketing of Agency-owned property, the preparation and administration of RDA grants, and the administration of the RDA 1 and RDA 2 area plans and budgets.

Equity and Community Relationships collaborates on programs and initiatives through transformative relationships to augment inclusive community outreach and connections to strategic partners, improving the quality of life for constituents and employees alike. Strengthens inclusion and access, resulting in fair practices and outcomes and leads citywide support to build organizational capacity to advance equity for all.

Clean and Safe Program is a citywide unsheltered outreach and activity response to improve equitable access to public spaces and overall quality of life for all Reno constituents, while maintaining healthy relationships with community partners and regional and state agencies.

Community Relationships fosters public and private community relationships to address mutual community challenges, seeks collaborative partnerships, and maximizes resources for efficient and inclusive opportunities to advance organizational diversity, equity and inclusion goals.

Diversity, Equity and Inclusion oversees the implementation of the Citywide equity plan and develops programs and initiatives, and evaluates organizational processes and practices in an effort to create a more equitable organization and community.

Housing and Neighborhood Development is responsible for affordable housing, housing stabilization and enhancing low to moderate income neighborhoods. This is accomplished primarily through federal grant programs from the U.S. Department of Housing and Urban Development (HUD) and partnerships.

Innovation and Experience focuses on proactive problem solving concepts to execute more efficient and robust services to the public.

Community Liaisons develop and maintain close, positive and productive relationships between the City and its constituents through outreach programs, Neighborhood Advisory Boards (NABs), and constituent education programs while providing support for members of the Council.

Reno Direct uses various methods of communication to effectively and efficiently respond to and rectify requests, inquiries, comments, and complaints from constituents, businesses, and visitors.

Policy and Strategy coordinates strategic planning, state and federal legislative platforms, and implementation of various interdepartmental plans and goals. This office creates the strategic plan and updates to the plan from Council and the City Manager's direction. This includes coordinating priorities between the City Council and the City Manager. Once drafted, key performance information is incorporated into the annual budget process and is used by departmental staff throughout the year to measure progress in meeting performance goals. The City's legislative agenda is determined in a similar fashion and requires coordination between all City departments. This office coordinates lobbying and advocacy efforts on behalf of the City and communicates directly with state and local elected officials about municipal priorities. This office also manages the tracking and allocation of American Rescue Plan Act (ARPA) funds.

Public Safety Dispatch provides the life-saving link between the public and the many public safety and emergency service agencies of our region. Reno Dispatch serves as a regional Public Safety Answering Point (PSAP) for 9-1-1 services for the City of Reno, University Police Services and the Reno Tahoe International Airport Authority Fire Department, providing professional public safety call-taking and dispatch services 24 hours a day, every day of the year.

Regional Infrastructure coordinates the long range infrastructure planning within the City of Reno and northern Nevada region to address new growth and replacement of existing infrastructure. The office also collaborates with regional partners to plan and implement infrastructure projects for the region.

Security Management serves the needs of the City in the various City properties in and around Reno. It serves as a resource for employees to obtain information on ensuring their safety and security while on City property. Security Management interfaces with all departments to ensure compliance with security protocols and educates staff on their

safety and security while at work in and around City properties.

Sustainability establishes initiatives that focus on climate change and sustainability initiatives that promise to strengthen Reno's reputation as one of the world's leading cities while also improving the day-to-day quality of life for all of the city's constituents.

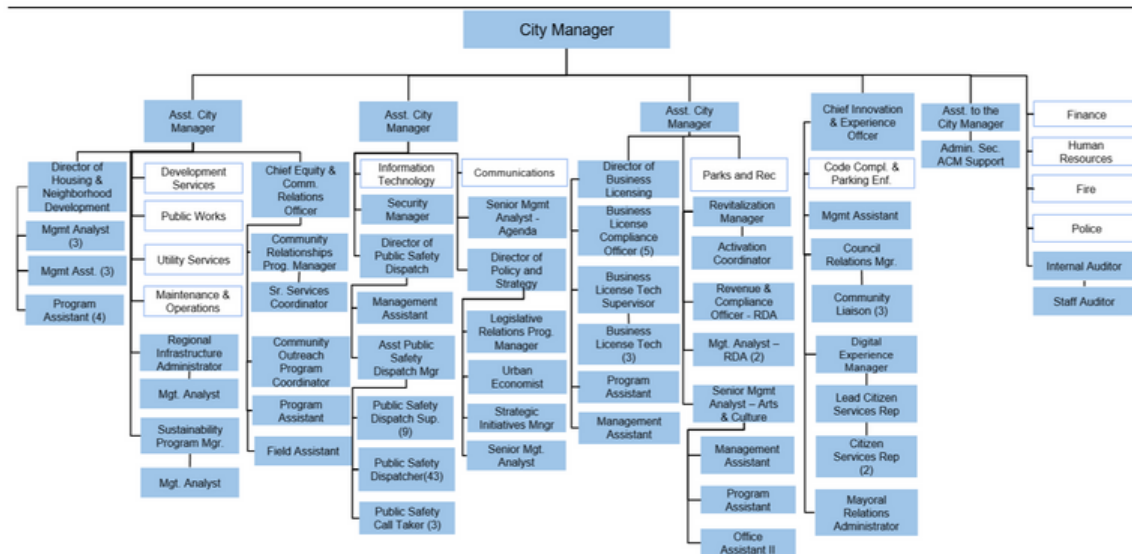
Organizational Chart - 126 FTE's

Program	FTE's
Administration	11.20
Arts & Culture	4.00
Business License	12.00
Clean & Safe	3.00
Community Resources	10.55
Economic Development	5.25
Equity and Community Relationships	3.00
Innovation & Experience	9.00
Office of Policy & Strategy	5.00
Public Safety Dispatch	58.00
Regional Infrastructure	2.00
Security Management	1.00
Sustainability	2.00
City Manager's Office Total FTE's	126.00

City Manager's Office

Organization Chart

Total FTE's –
126



Top Accomplishments for Last Year



1. Completed Citywide reorganization to better align available resources and enhance efficiencies.
2. Identified as one of the top three best places to work in the Northern Nevada Human Resources Association Best Places to Work initiative and received the distinction of being the best place to work for parents from the Children's Cabinet. Implemented actions to enhance workplace culture, including the Pillars of Service awards, department recognition for special efforts, and the creation of branded City apparel for employees.
3. Implemented practices to prepare employees for Council meeting presentations and inform City Council of department projects, current and future initiatives and legislative activities.
4. Initiated accessibility practices to ensure City information is readily available to all, using accessible formatting for Council memos posted on the City's website, expanding Spanish language materials, and providing an American Sign Language (ASL) interpreter for a community meeting.

Major Initiatives and Strategies during the Budget Year



1. Continue to cultivate a positive and thoughtful culture through employee engagement and continued analysis of the workforce.
2. Continue to implement innovative objective and goal identification processes for City departments for goal setting and completion tracking.
3. Continue to implement the Strategic Plan, including the establishment of key performance indicators and training staff on how to prioritize their work around Council-established priorities.
4. Continue regional efforts to identify improvements to service delivery related to the 911 call process and emergency response system.
5. Expand the use of data analytics and visualization to include utilization of measurable key performance indicators.

Core Services

Administration

Leadership

Provide leadership and direction to City departments, and ensure transparency and accessibility.

Administration

Assure attainment of the City's vision, mission, and strategic priorities set by the City Council by providing clear direction and administrative leadership to operating departments.

Agenda Management

Coordinate and distribute Council agendas and packets, ensuring Council members and the public have access to timely meeting agendas and supporting information.

Coordination

Identify and coordinate department activities required to implement the priorities established by City Council.

Internal Audit

Provide the City with a full-time, independent appraisal function designed to assist the City Council, constituents, and City management in establishing accountability, transparency and a culture of continuous improvement in City operations.

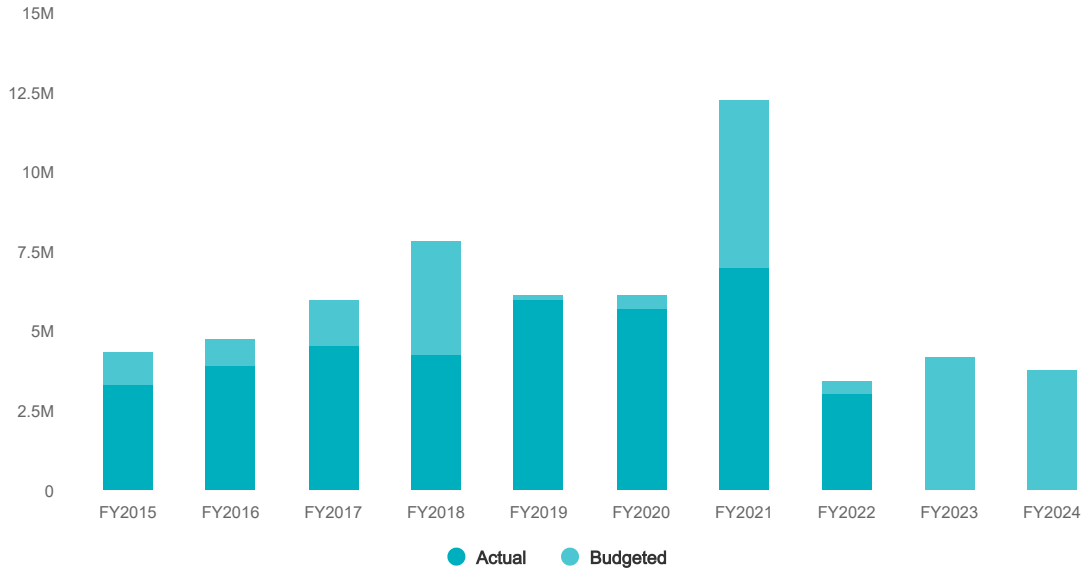
Support

Provide support to City of Reno departments as needed in attaining established departmental goals. Provide direct support to the City Council and Office of the City Manager with respect to office services, agenda preparation and posting along with meeting management.

Expenditures Summary - City Manager's Office

\$3,780,245 **-\$410,335**
(-9.79% vs. prior year)

City Manager Proposed and Historical Budget vs. Actual

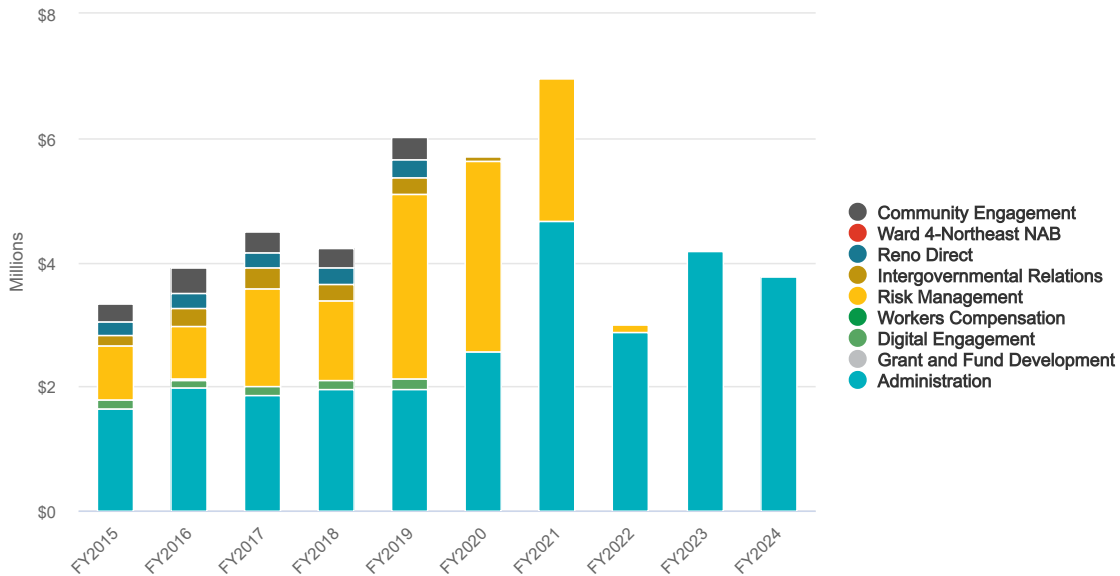


FY2021 reflects a significant increase due to federal CARES Act funding.

The Housing and Neighborhood Development (HAND) and Business License divisions were reported under Development Services and Public Safety Dispatch under Police prior to FY22.

Expenditures by Program - City Manager's Office

Budgeted and Historical Expenditures by Program

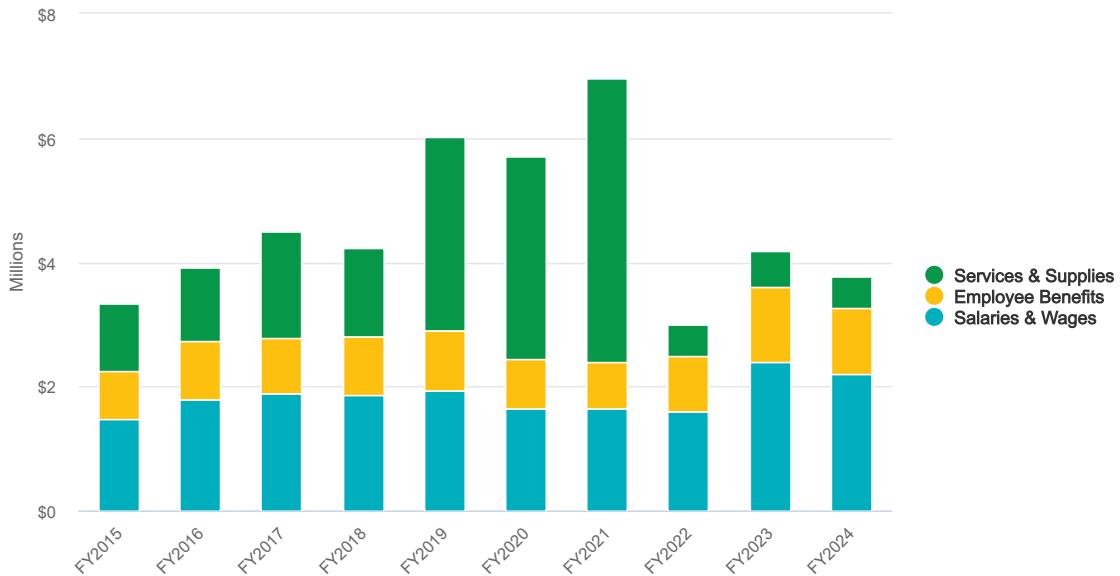


FY21 Actuals reflect a significant increase due to federal CARES Act funding.

Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expenditures				
General Government				
City Manager				
Administration	\$2,880,263	\$5,142,839	\$3,780,245	-9.8%
Risk Management	\$124,155	\$0	\$0	0%
Total City Manager:	\$3,004,418	\$5,142,839	\$3,780,245	-9.8%
Total General Government:	\$3,004,418	\$5,142,839	\$3,780,245	-9.8%
Total Expenditures:	\$3,004,418	\$5,142,839	\$3,780,245	-9.8%

Expenditures by Expense Type - City Manager's Office

Budgeted and Historical Expenditures by Expense Type



FY21 Actuals reflect a significant increase due to federal CARES Act funding.

Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expense Objects				
Salaries & Wages	\$1,601,416	\$2,627,629	\$2,198,445	-8.4%
Employee Benefits	\$893,491	\$1,300,534	\$1,061,383	-11.6%
Services & Supplies	\$509,512	\$1,214,676	\$520,417	-11.7%
Total Expense Objects:	\$3,004,418	\$5,142,839	\$3,780,245	-9.8%

Performance Measures

Measure	2022 Actual	2023 Target	2024 Target	Strategic Priority
Implement recommendations identified by the Best Places to Work employee working groups	n/a	n/a	50% of employee group recommendations	Fiscal Sustainability
Facilitate internal department audits	n/a	n/a	4	Fiscal Sustainability
Initiate operational/cultural improvements identified by the Employee Operations & Improvement Committee	n/a	n/a	50% of committee recommendations	Fiscal Sustainability

Arts and Culture



Megan Berner
Arts & Culture Manager

Overview

The Office of Arts & Culture provides a variety of services to Reno constituents and visitors, via public arts and culture administration. Through these functions, this office showcases Reno, contributes to vitality in the downtown area, and enhances the quality of life of constituents and visitors to the Truckee Meadows.

Top Accomplishments for Last Year



1. Administered \$450,000 in grant funding from the National Endowment for the Arts to local arts organizations to aid in recovery from the COVID-19 pandemic.
2. Created a public art condition report tracking system that includes maintenance schedules and costs for maintaining the City's public art collection.
3. Received a \$27,000 grant from the Nevada State Historic Preservation Office to create a current inventory of historic surveys that have been completed in the city of Reno which will allow the City to identify and rank historic-age properties in a non-regulatory list to provide enhanced resources to property owners, developers, architects, and City staff.
4. Completed data collection of over 800 audience surveys and organization surveys for the Americans for the Arts Economic Prosperity Study which will provide the City with economic impact information on the arts in our community. (Results will be available in October of 2023.)
5. Completed the installation of multiple public art projects including a mural and lighting project at the Wells Ave. underpass along the Truckee River pathway; the E. 4th St. public art project at the Wells Ave. underpass on E. 4th St., which was funded partly by a National Endowment for the Arts Our Town grant; and three sculptures in Somerset Park West.

Major Initiatives and Strategies during the Budget Year



1. Public Art Master Plan and Title 22 (2% for Public Art Ordinance) Update in line with Master Plan Implementation Strategies and overarching Council goals.
2. Strengthen the Historic Preservation program through increased funding and creation of programs that celebrate Reno's history, increase equity and diversity, and identify actions that the City can take to protect Reno's historical resources.
3. Work to increase funding for arts and culture by exploring mechanisms to increase funds allocated to the Public Art Fund for new initiatives and increased demand in the community as well as for maintenance of the existing public art collection.
4. Continue to lead the process for identifying areas for public art, facilitate artist selection for all new facilities and parks, and bolster the use of public art for placemaking, revitalization, sustainability, and community engagement efforts.

Core Services

Arts and Culture

Public Art Program

Protect capital investment in public art and manage public art collection. Maintenance, selection, installation, and support of the public involvement process.

Grant & Scholarship Programs

Oversee and allocate City grant funds to local arts organizations.

Arts and Culture Commission

Provide staff support for Commission and two sub-committees. Provide technical expertise for Commission and committee projects and programs.

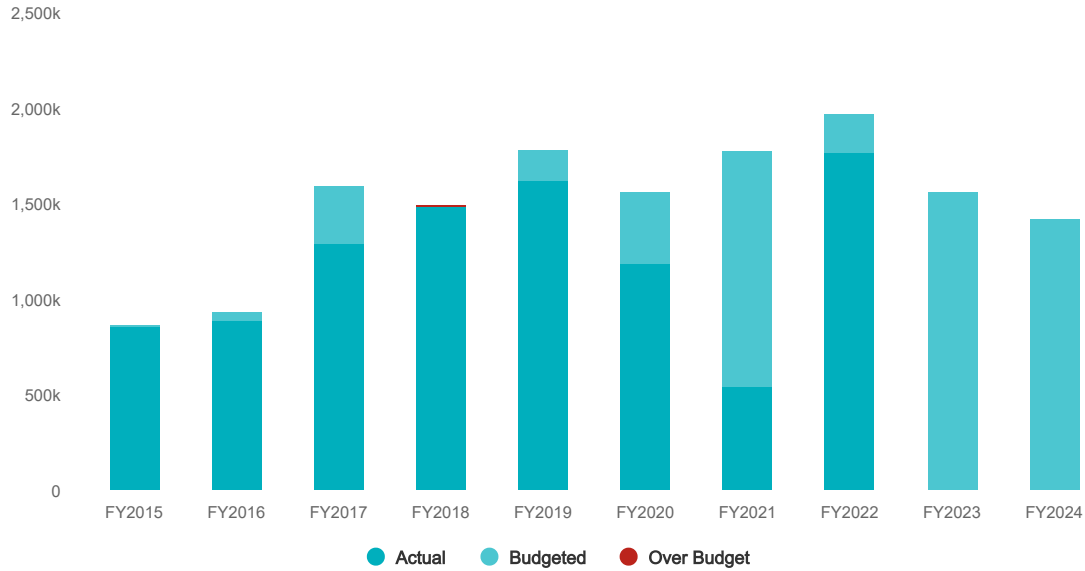
Historic Preservation

Oversee the City's Historic Preservation program. Provide staff support for the Historical Resources Commission. Create resources for community education and programs that celebrate Reno's history.

Expenditures Summary - Arts and Culture

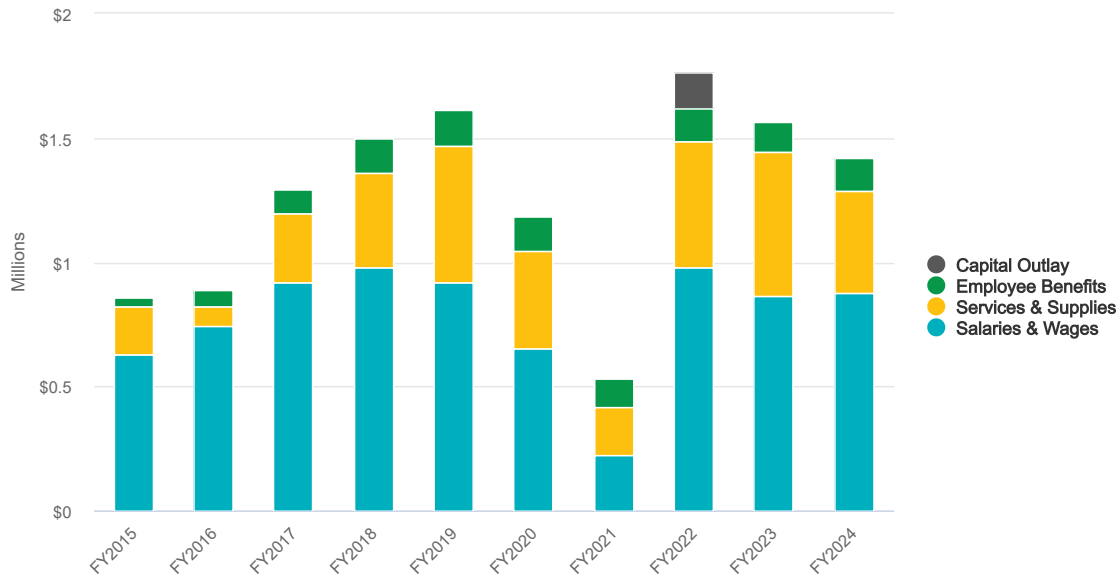
\$1,419,541 **-\$144,012**
(-9.21% vs. prior year)

Arts and Culture Proposed and Historical Budget vs. Actual



Expenditures by Expense Type - Arts and Culture

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Estimated	FY2024 Budgeted	FY2023 Adopted vs. FY2024 Budgeted (% Change)
Expense Objects				
Salaries & Wages	\$979,951	\$863,619	\$873,125	1.1%
Employee Benefits	\$135,378	\$119,600	\$131,082	9.6%
Services & Supplies	\$504,365	\$422,980	\$415,334	-28.4%
Capital Outlay	\$147,500	\$0	\$0	0%
Total Expense Objects:	\$1,767,195	\$1,406,199	\$1,419,541	-9.2%

Performance Measures

Measure	2022 Actual	2023 Target	2024 Target	Strategic Priority
Secure grant funding to leverage existing funding for public art projects.	\$20,000	\$35,000	\$75,000	Arts, Parks and Historic Resources
Maintain the public art collection at 100%.	NA	75%	100%	Arts, Parks and Historic Resources
Secure funding for maintenance of the public art collection.	\$0	\$0	\$75,000	Arts, Parks and Historic Resources
Secure grant funding for historical preservation programs.	\$0	\$27,000	\$50,000	Arts, Parks and Historic Resources
Continue to increase community collaborations in public art projects.	23	26	30	Arts, Parks and Historic Resources
Add properties to the local register of historic places.	0	1	2	Arts, Parks and Historic Resources

Business License



Lance Ferrato
Director of Business License

Overview

The Business License Division is responsible for ensuring that all businesses operating within the City of Reno are properly licensed and compliant with Reno Municipal Code, State Regulation and/or NRS as it relates to RMC Titles 4 and 5. Additionally, the division licenses and monitors all special events (public property) and special activities (private property) in the city. The division is responsible for the collection of all related fees.

Top Accomplishments for Last Year



CITY OF RENO
**BIGGEST LITTLE
BUSINESS
PARTNERSHIP**



1. Adopted amendments combining medical and recreational marijuana establishment regulation into one chapter now known as Medical and Adult-Use Cannabis Establishments (RMC Chapter 5.22).
2. Collaborated with the Finance Department to streamline the special event reconciliation process in order to ensure full reimbursement for City services as well as a timely settlement of fees with promoters.
3. Implemented Councilmember Reese's Biggest Little Business Partnership to help promote and grow small businesses by waiving business license renewal fees.
4. Modified procedures and implemented a more efficient special events/special activities application process.
5. Updated Accela to improve efficiencies via automation, e.g., notices, reminders, task management, etc.

Major Initiatives and Strategies during the Budget Year



1. Continue to review and possibly rewrite Titles 4 and 5 to address inconsistencies, contradictions, and outdated code.
2. Create and implement a compliance program for package alcohol licensees located downtown.
3. Work with consultants to improve the ability to renew business licenses online.
4. Continue to update Accela to improve efficiencies via automation, e.g., notices, reminders, task management, etc.
5. Continue to create and/or update Business License Division internal controls, procedures, and policies.

Core Services

Business License

Licensing/Compliance

Guide customers through the process of starting or expanding a business in the city. Ensure businesses operating within Reno are properly licensed and compliant with all applicable regulations.

Renewal/Collections

Ensure licensed businesses hold current licenses, assist with renewals and necessary amendments, and investigate/collect on delinquent accounts.

Special Activities & Events

Guide customers through the process of holding a special activity or event within the city.

Special Events Sponsorship Program

Oversee and allocate City-funding to support in-kind funding of special events.

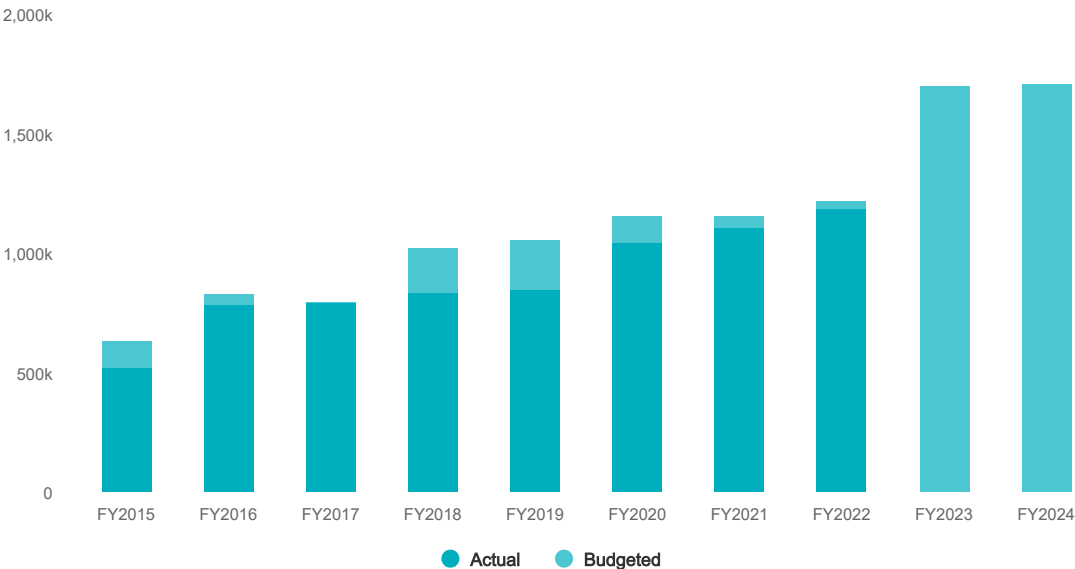
Reno City Council Special Events Subcommittee

Provide staff support for the Special Events Subcommittee to allocate sponsorship funding and provide a think-tank for special event problem-solving.

Expenditures Summary - Business License

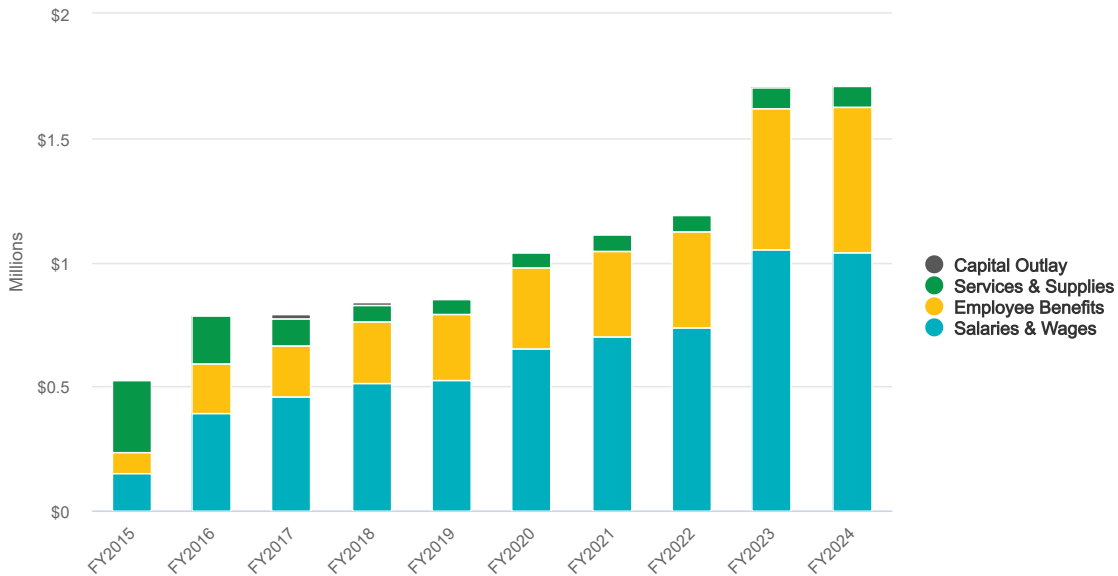
\$1,712,706 **\$8,897**
(0.52% vs. prior year)

Business License Proposed and Historical Budget vs. Actual



Expenditures by Expense Type - Business License

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Estimated	FY2024 Budgeted	FY2023 Adopted vs. FY2024 Budgeted (% Change)
Expense Objects				
Salaries & Wages	\$739,466	\$1,059,072	\$1,041,176	-0.9%
Employee Benefits	\$385,572	\$569,486	\$585,279	2.8%
Services & Supplies	\$63,310	\$91,262	\$86,251	3.6%
Total Expense Objects:	\$1,188,347	\$1,719,820	\$1,712,706	0.5%

Performance Measures

Measure	2022 Actual	2023 Target	2024 Target	Strategic Priority
Special event/activity permits/park events/film/block party	444	470	500	Arts, Parks and Historic Resources
Business licenses renewed using Accela Citizen Access	41%	70%	100%	Economic and Community Development
Average time to process and approve a home-based application	16 days	1 day	1 day	Economic and Community Development
Average time to process and approve a new commercial business license application	69 days	60 days	45 days	Economic and Community Development

Economic Development



Bryan McArdle
Revitalization Manager

Mission

Achieve a well-planned and economically sustainable Reno through proactive business attraction, community investment, a quality built environment, and community engagement.

Overview

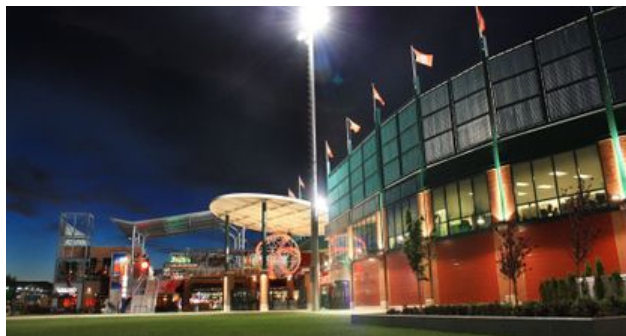
Economic Development explores and deploys best practices for redevelopment and revitalization of the city center, older neighborhoods and districts, and other core urban areas. This includes a focus on urban planning, infrastructure development, architecture, street and civic space design, real estate development, historic preservation and adaptive reuse, economic development, social equity and community engagement.

Top Accomplishments for Last Year



1. Hired a new Assistant City Manager and Revitalization Manager focused on rebuilding the City's Economic Development and Redevelopment efforts.
2. Supported the consultant Gehl and engaged stakeholders around the Virginia Street Placemaking Study.
3. Supported the new Executive Director of the Downtown Reno Partnership.
4. Focused on the redevelopment of strategic properties through property disposition, Request for Interest, and Request for Proposal processes.
5. Led community engagement efforts with property owners, developers, and district leadership.

Major Initiatives and Strategies during the Budget Year



1. Focus on activation and placemaking based on recommendations from the Virginia Street Placemaking Study.
2. Gather best practices, principles, procedures, regulations, programs and techniques around economic development and redevelopment from peer cities.
3. Develop strategic plans and tools to support the urban core, commercial districts and redevelopment districts.
4. Launch a facade improvement and shopkeeper program to support independent businesses and street level activation.
5. Launch a new website, marketing and messaging around economic development and redevelopment.

Core Services

Economic Development

Revitalization

Acquisition and disposition of key properties for economic development and redevelopment purposes. Develop and deploy programs to attract investment and development activities in neighborhoods and districts. Support main street businesses and entrepreneurial growth through business support programs and activities. Focus on quality of life improvements to develop a thriving urban core.

Business Retention and Expansion

Foster the development of an economic environment where existing companies in Reno are able to retain or expand their operations, including local businesses and startups. Focus on creating infrastructure necessary for revitalization and expansion.

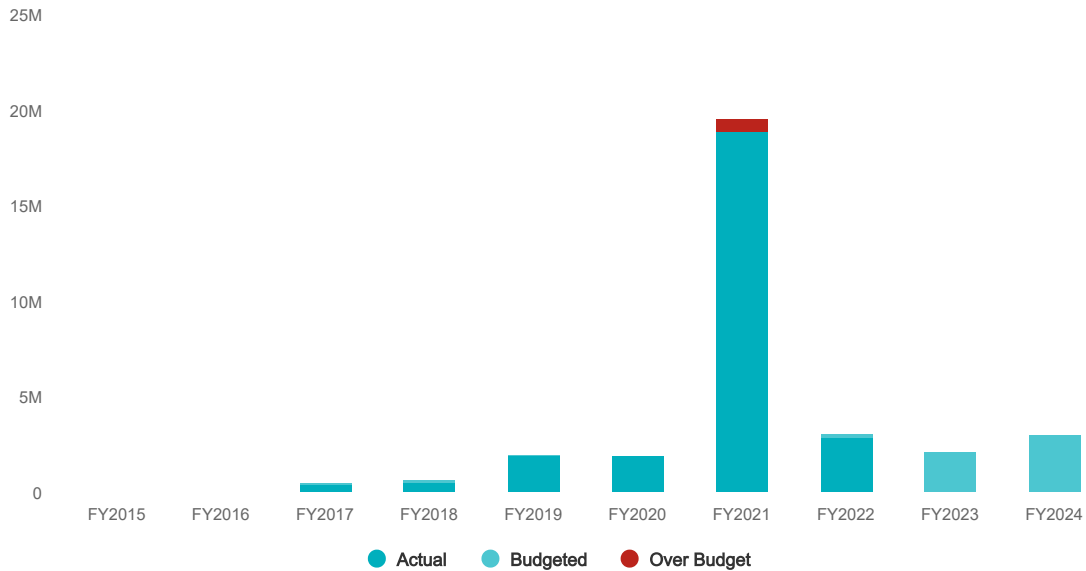
Business Development

Assist with the recruitment efforts by the Economic Development Authority of Western Nevada to identify and target new companies for location/relocation in Reno. Work with Western Nevada Development District on infrastructure programs that will aid in the recruitment of new companies/developments in northern Nevada.

Expenditures Summary - Economic Development

\$2,985,315 **\$893,532**
(42.72% vs. prior year)

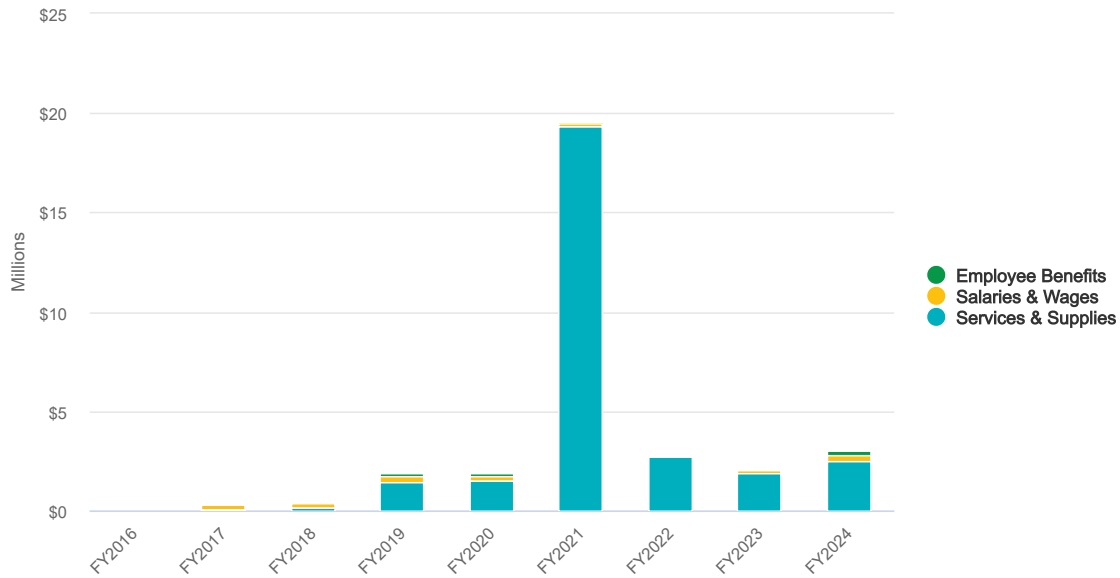
Economic Development Proposed and Historical Budget vs. Actual



FY21 Actuals reflect a significant increase due to federal CARES Act funding.

Expenditures by Expense Type - Economic Development

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Estimated	FY2024 Budgeted	FY2023 Adopted vs. FY2024 Budgeted (% Change)
Expense Objects				
Salaries & Wages	\$112,132	\$122,917	\$311,016	153%
Employee Benefits	\$55,547	\$65,474	\$172,182	163%
Services & Supplies	\$2,699,486	\$1,903,392	\$2,502,117	31.5%
Total Expense Objects:	\$2,867,165	\$2,091,783	\$2,985,315	42.7%

Performance Measures

Measure	2022 Actual	2023 Target	2024 Target	Strategic Priority
New housing units within the urban core	NA	NA	2000	Economic and Community Development
Facades improved	NA	NA	5	Economic and Community Development
Signage improved	NA	NA	10	Economic and Community Development
Effective use of city-owned property - Disposal of parcels	NA	NA	5	Economic and Community Development
Private investment stimulated	NA	NA	\$50M	Economic and Community Development
Retail vacancy rate	NA	NA	4%	Economic and Community Development
New businesses downtown	NA	NA	10	Economic and Community Development

Equity and Community Relations



Cynthia Esparza
Chief Equity and Community Relationships Officer

Mission

Improving the quality of life of all Reno residents through shared responsibility, transformative relationships, and equitable distribution of community investments to strengthen inclusion and access, resulting in fair practices and outcomes. Equity and Community Relationships leads and provides citywide support to build organizational capacity to advance equity.

Overview

The Equity and Community Relationships Department is tasked with improving the quality of life for all Reno constituents through shared responsibility, transformative relationships and equitable distribution of community investments to strengthen inclusion and access, resulting in fair practices and outcomes. The department leads and provides citywide support to build organizational capacity to advance equity.



Top Accomplishments for Last Year



1. Created, executed, and concluded year one of the One City Many Voices speaker series, encompassing 15 speaker engagements, 25 subject matter experts and collaborative community partners, 1,500 staff participants, and 31 series completion certificates issued. An employee survey indicated 88% of survey respondents were *very satisfied* or *satisfied* with the series and 92% indicated they would *very likely* or *likely* attend future engagements.
2. Developed strategic outreach partnerships with the Reno Initiative for Shelter and Equality and the Karma Box Project to provide further support to the unsheltered community, resulting in 157 housing arrangements, 87 identification replacements, 52 family reunifications, and 56 resources accessed as of February 1, 2023, and strengthened collaboration with the Downtown Reno Partnership.
3. Supported community health and maintained equitable and safe access to City of Reno public spaces through the coordination of 278 cleanup activities, removal of 2,194 yards of waste, and provided direction on 1,087 service requests related to unsheltered concerns as of February 1, 2023, and developed and maintain a Clean and Safe web page on Reno.Gov.
4. Designed and coordinated a transparent and inclusive public process for the Chief of Police recruitment including five accessible pre-recruitment community meetings resulting in nearly 30 attendees, collaborated on survey development totaling 889 survey responses, community interview panel advisement, developed and managed Reno.Gov/ChiefofPolice and 3,514 unique views, and supported Human Resources and Communications efforts related to recruitment.
5. Managed several meaningful internal and external initiatives to further build organizational and community capacity related to diversity, equity, and inclusion, including increasing the City's overall score on the Human Rights Campaign Municipal Equality Index by six points, resulting in a fifth consecutive perfect score, installation of over 50 citywide inclusive signs, among other initiatives.



Major Initiatives and Strategies during the Budget Year



1. Development and implementation of organizational Equity Plan, including but not limited to departmental needs assessments and stakeholder engagement.
2. Enhance inter-departmental City Walks to further assess concerns and identify solutions through an equity lens to improve the quality of life of Reno residents and enhance the experience of visitors alike.
3. Creation of a Language Access Plan and Policy to provide meaningful communication with residents who need additional language services, including non-English or limited English proficiency, have visual or auditory impairments, or other communication challenges.
4. Execution of American Rescue Plan Act funded Senior programming including the onboarding of a program coordinator, transportation program, oversight of a community market program, and support senior technology classes and tours.
5. Development and implementation of several community programs including a River Giver Program in partnership with Keep Truckee Meadows Beautiful and the reintroduction of the Reno Citizen's Institute.

Core Services

Equity and Community Relationships

Organizational Equity

Oversee the creation and implementation of the Citywide Equity Plan, develop programs and initiatives, and evaluate organizational processes and practices to create a more equitable organization and community.

Community Relationships

Foster public and private community relationships to address mutual community challenges, develop strategic partnerships, and maximize resources for efficient and inclusive opportunities to advance organizational diversity, equity, and inclusion goals.

Clean and Safe

Direct citywide unsheltered outreach and activity response to improve equitable access to public spaces and the overall quality of life of all Reno residents, while maintaining healthy relationships with community partners and regional and state agencies.

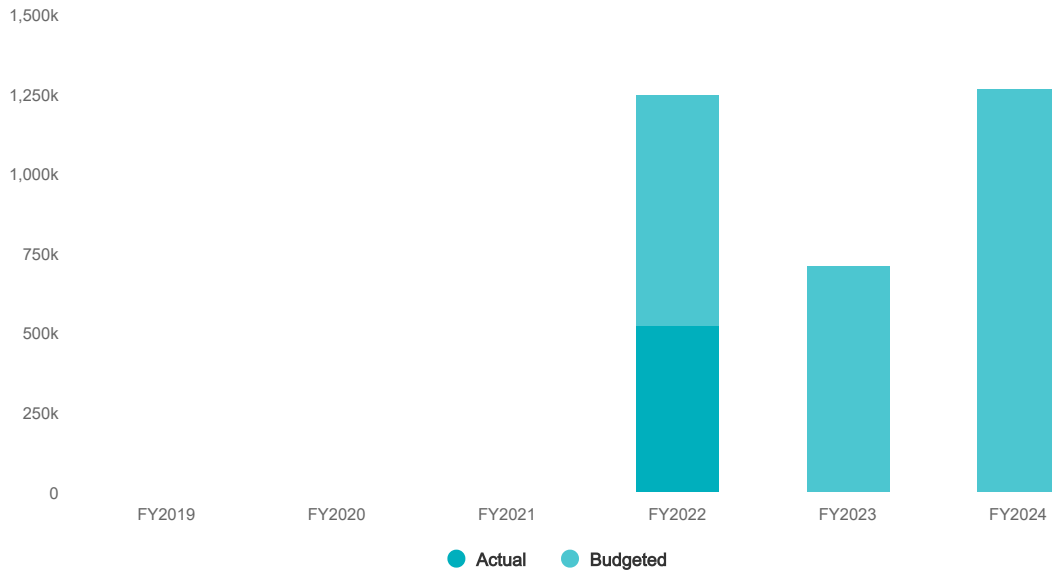
Interdepartmental Efforts and Outreach

Collaborate on programs and initiatives to augment inclusive community outreach and connections to strategic partners.

Expenditures Summary - Equity and Community Relations

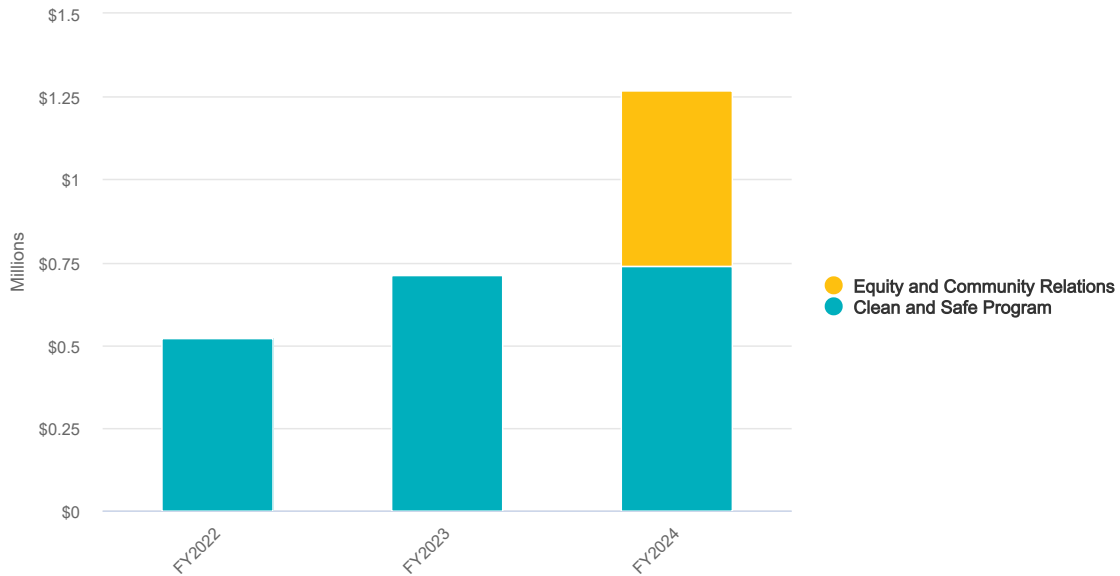
\$1,270,857 **\$560,285**
(78.85% vs. prior year)

Equity and Community Relationships Proposed and Historical Budget vs. Actual



Expenditures by Program - Equity and Community Relations

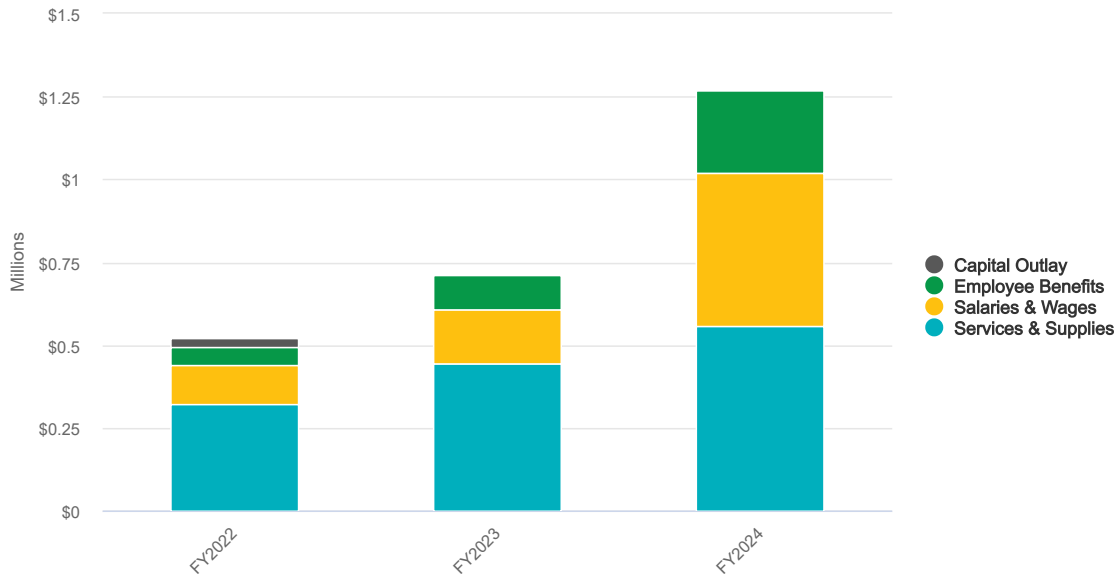
Budgeted and Historical Expenditures by Function



Name	FY2022 Actual	FY2023 Estimated	FY2024 Budgeted	FY2023 Adopted vs. FY2024 Budgeted (% Change)
Expenditures				
General Government				
City Manager				
Clean and Safe Program	\$521,938	\$1,150,833	\$736,944	3.7%
Equity and Community Relations	\$0	\$0	\$533,913	N/A
Total City Manager:	\$521,938	\$1,150,833	\$1,270,857	78.8%
Total General Government:	\$521,938	\$1,150,833	\$1,270,857	78.8%
Total Expenditures:	\$521,938	\$1,150,833	\$1,270,857	78.8%

Expenditures by Expense Type - Equity and Community Relations

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Estimated	FY2024 Budgeted	FY2023 Adopted vs. FY2024 Budgeted (% Change)
Expense Objects				
Salaries & Wages	\$119,124	\$166,445	\$462,500	183.8%
Employee Benefits	\$54,332	\$102,885	\$252,115	145%
Services & Supplies	\$320,083	\$853,018	\$556,242	25.1%
Capital Outlay	\$28,399	\$28,485	\$0	0%
Total Expense Objects:	\$521,938	\$1,150,833	\$1,270,857	78.8%

Performance Measures

Measure	2022 Actual	2023 Target	2024 Target	Strategic Priority
Community partnerships and programming collaborations.	N/A	4	6	Governance and Organizational Effectiveness
Individuals connected to transitional or alternative housing through outreach conducted by the Clean and Safe program.	59	157	172 (10% increase)	Economic Opportunities, Homelessness and Affordable Housing
Encampment notifications issued by the Clean and Safe program before a community clean-up.	1,593	1115	948 (15% reduction)	Economic Opportunities, Homelessness and Affordable Housing

Housing and Neighborhood Development



Monica Cochran
Director of Housing and Neighborhood Development

Mission

To create viable living environments for low to moderate income individuals and families

Overview

The Housing and Neighborhood Development Division (HAND) is charged with regional affordable housing efforts and initiatives that facilitate neighborhood improvements for Low-and Moderate-Income (LMI) households. HAND manages federal and state funds, projects and initiatives associated with assisting the LMI population, which includes all entitlement funds received by the City from the Department of Housing and Urban Development (HUD), State of Nevada Affordable Housing Trust Funds (AHTF), and various other sources. Additionally, the Division manages the City of Reno Rental and Deposit Assistance Program, which provides resources to assist residents with housing stability.

Top Accomplishments for Last Year



1. HAND has completed and is implementing the first strategic plan.
2. The Washoe County Home Consortium, which the City is the lead entity for, approved funding contributing toward the development of 1,633 affordable units.
3. The City funded 143 affordable units utilizing ARPA funds.
4. 1,311 households were assisted with rental and/or deposit assistance.
5. Approved sewer connection fee and building permit waivers that provided finance layering for 542 new affordable housing units.

Major Initiatives and Strategies during the Budget Year



1. Increase Affordable Housing Stock
2. Increase Residents' Housing Stability
3. Invest in Low-and Moderate-Income Neighborhoods
4. Keep and Improve Affordable Housing Units

Core Services

Housing and Neighborhood Development

Affordable housing

Facilitate affordable housing development and preservation

Housing stabilization

Utilize a variety of funding sources to provide rental and deposit assistance to help low to moderate income households maintain or secure permanent housing

Invest in low to moderate neighborhoods

Utilize Federal funding and create/maintain partnerships to increase the number of residents benefiting from improving living conditions and amenities

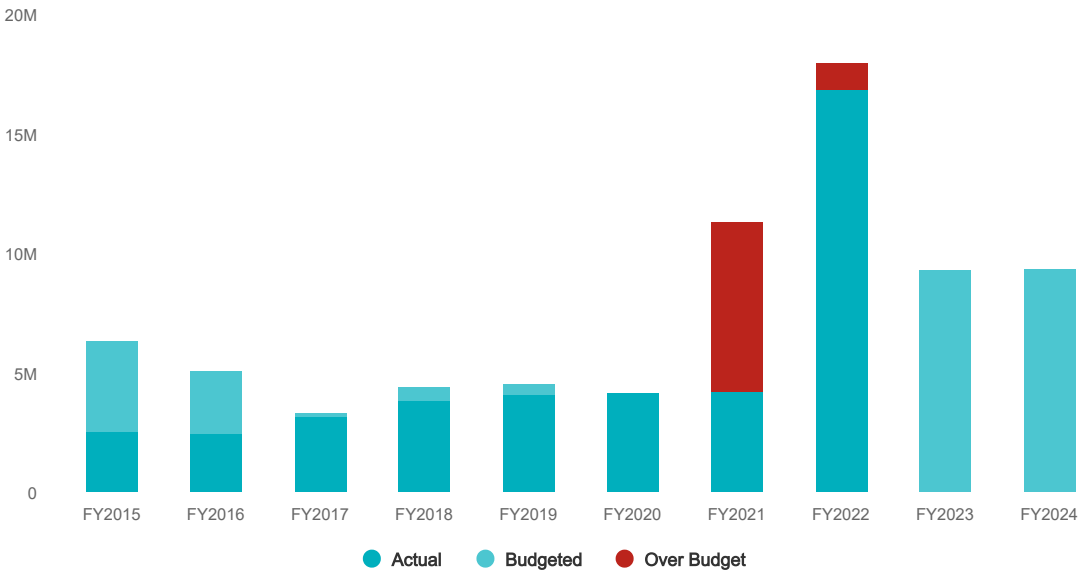
Expenditures Summary - Housing and Neighborhood Development

\$9,357,018

\$38,622

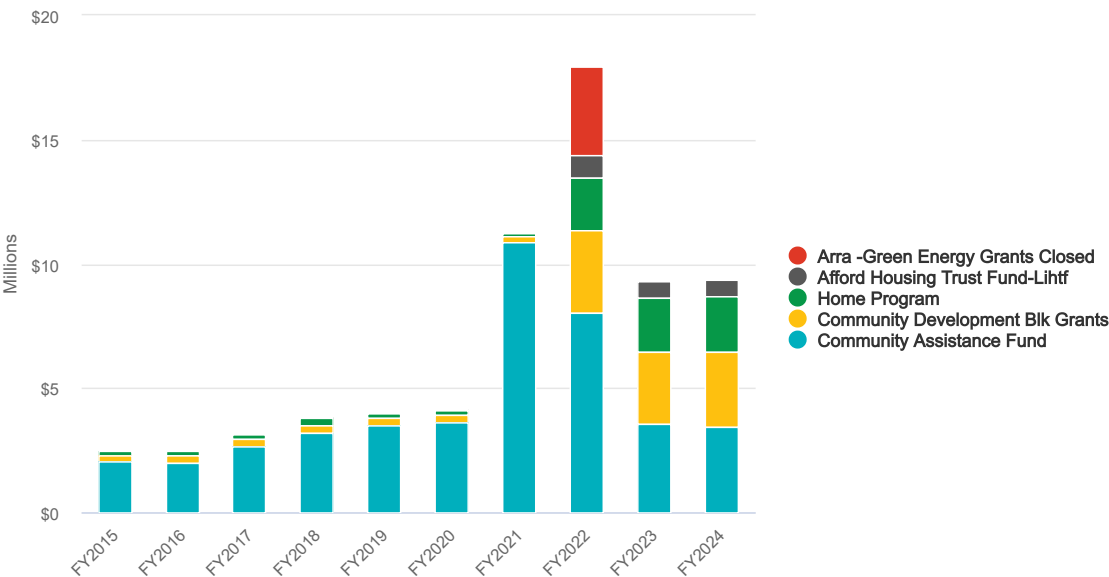
(0.41% vs. prior year)

Housing and Neighborhood Development Proposed and Historical Budget vs. Actual



Expenditures by Fund - Housing and Neighborhood Development

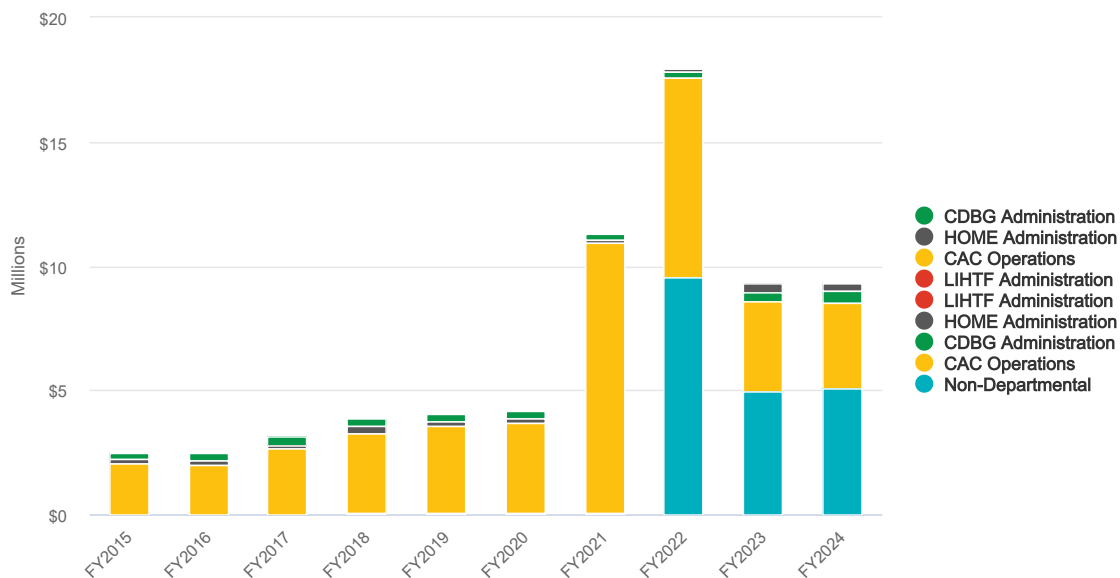
Budgeted and Historical 2024 Expenditures by Fund



Name	FY2022 Actual	FY2023 Estimated	FY2024 Budgeted	FY2023 Adopted vs. FY2024 Budgeted (% Change)
Community Development Blk Grants	\$3,307,807	\$2,658,114	\$3,005,000	5.4%
Section 108 Loan	\$0	\$182,925	\$0	0%
Home Program	\$2,130,762	\$2,987,624	\$2,220,933	0%
Afford Housing Trust Fund-Lihtf	\$912,363	\$761,912	\$658,085	0%
Community Assistance Fund	\$8,052,873	\$4,227,611	\$3,473,000	-3.2%
Arra -Green Energy Grants Closed	\$3,562,754	\$0	\$0	N/A
Total:	\$17,966,559	\$10,818,186	\$9,357,018	0.4%

Expenditures by Program - Housing and Neighborhood Development

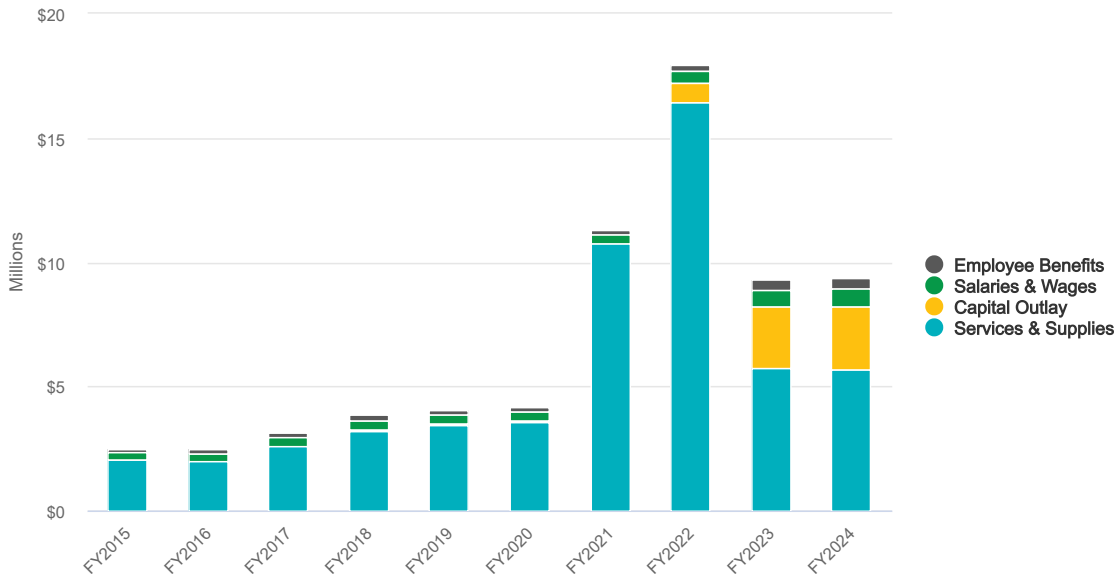
Budgeted and Historical Expenditures by Function



Name	FY2022 Actual	FY2023 Estimated	FY2024 Budgeted	FY2023 Adopted vs. FY2024 Budgeted (% Change)
Expenditures				
General Government				
City Manager				
CDBG Administration	\$234,521	\$320,924	\$462,232	31.6%
HOME Administration	\$150,081	\$406,318	\$281,602	-28.8%
CAC Operations	\$8,052,873	\$4,227,611	\$3,473,000	-3.2%
LIHTF Administration	\$9,936	\$53,685	\$63,746	1,966.3%
Project Year 2007-2008	\$0	\$182,925	\$0	0%
Non-Departmental	\$9,519,148	\$5,626,723	\$5,076,438	1.9%
Total City Manager:	\$17,966,559	\$10,818,186	\$9,357,018	0.4%
Total General Government:	\$17,966,559	\$10,818,186	\$9,357,018	0.4%
Total Expenditures:	\$17,966,559	\$10,818,186	\$9,357,018	0.4%

Expenditures by Expense Type - Housing and Neighborhood Development

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Estimated	FY2024 Budgeted	FY2023 Adopted vs. FY2024 Budgeted (% Change)
Expense Objects				
Salaries & Wages	\$474,681	\$715,262	\$725,926	6.6%
Employee Benefits	\$252,027	\$422,616	\$414,288	2%
Services & Supplies	\$16,446,564	\$7,343,118	\$5,674,036	-1%
Capital Outlay	\$793,286	\$2,337,190	\$2,542,768	1.7%
Total Expense Objects:	\$17,966,559	\$10,818,186	\$9,357,018	0.4%

Performance Measures

Measure	2022 Actual	2023 Target	2024 Target	Strategic Priority
People served by tenant-based rental assistance (Rapid Rehousing and Deposit Assistance Programs)	1,311	500	500	Economic Opportunities, Homelessness and Affordable Housing
Add new affordable housing units	1,776	500	500	Economic Opportunities, Homelessness and Affordable Housing

Innovation and Experience



Ashley Turney
Chief Innovation and Experience Officer

Mission

Innovation and Experience leverages human capital and technology to provide the most efficient and effective service delivery for Reno constituents.

Overview

Innovation and Experience was created to evaluate data-driven best practices to better provide services in the City of Reno.

Top Accomplishments for Last Year



1. Coordinated City-hosted events including United States Conference of Mayors, Veterans Day Parade, Christmas Tree Lighting, and Menorah Lighting, Community Clean-Ups, Pride Parade (employee participation).
2. Promotion of council support team, and recruitment, hiring, onboarding, and training of a new council support team.
3. Reno Direct - Selected and implemented an Enterprise Service Management system (ServiceNow) to replace five separate software solutions.
4. Maintained full hybrid, consistent Neighborhood Advisory Board meetings.

Major Initiatives and Strategies during the Budget Year



1. Implement robust, innovative staff training to support professional development needs/interests
2. Streamline efforts between City departments to promote greater efficiencies and better outcomes in operations and governance.
3. Strengthen our customer service approach in delivering services, both internal and external, by always using respectful actions between Council, staff, and members of the public.
4. Continue to enhance service delivery utilizing the ServiceNow platform.
5. Expand accessibility training program throughout the City.

Core Services

Innovation and Experience

Execute problem-solving concepts to create more efficient and robust services for the public.

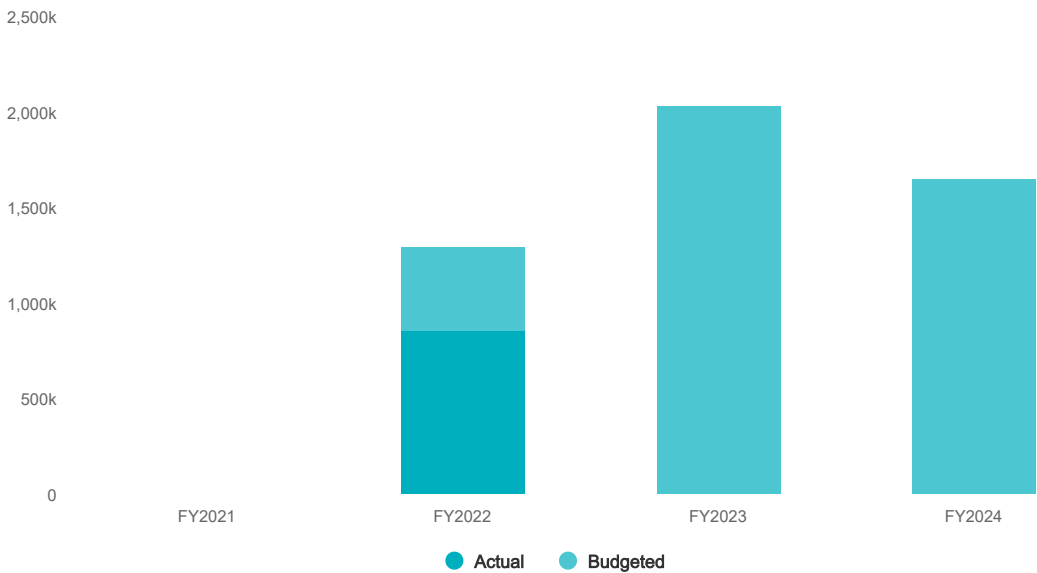
Expenditures Summary - Innovation and Experience

\$1,653,382

-\$383,154

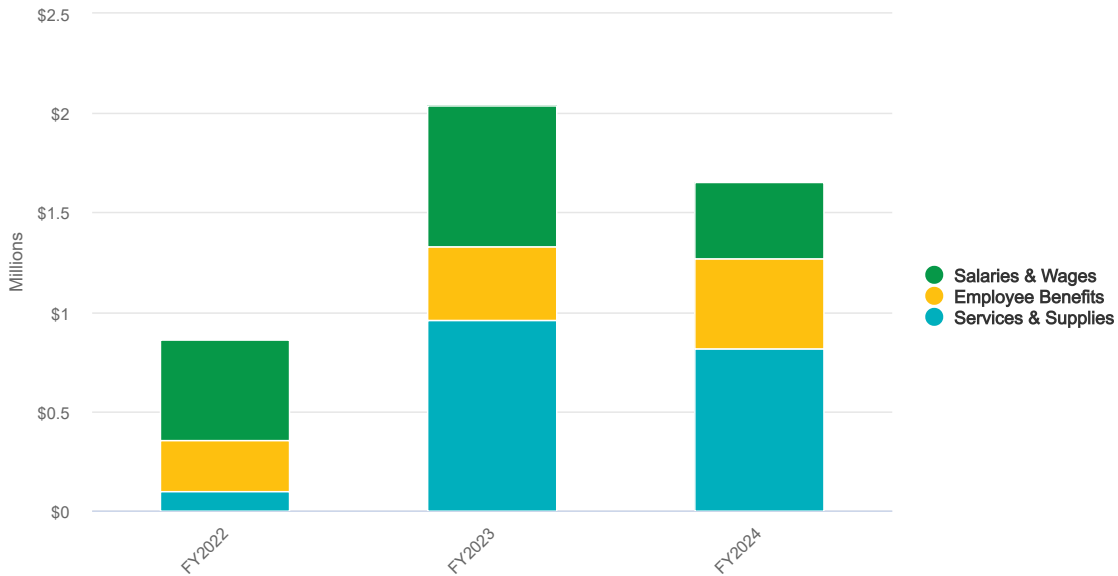
(-18.81% vs. prior year)

Innovation and Experience Proposed and Historical Budget vs. Actual



Expenditures by Expense Type - Innovation and Experience

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Estimated	FY2024 Budgeted	FY2023 Adopted vs. FY2024 Budgeted (% Change)
Expense Objects				
Salaries & Wages	\$502,561	\$708,299	\$383,292	-45.9%
Employee Benefits	\$257,332	\$368,352	\$452,455	22.8%
Services & Supplies	\$99,616	\$1,365,752	\$817,635	-14.8%
Total Expense Objects:	\$859,509	\$2,442,403	\$1,653,382	-18.8%

Performance Measures

Measure	2022 Actual	2023 Target	2024 Target	Strategic Priority
Average days to close a Reno Direct service request.	14	7 days	95% of requests closed in 10 days	Economic and Community Development
Council initiatives/requests addressed within three business days	-	-	100%	Provide Public Safety

Office of Policy and Strategy



Calli Wilsey
Director of the Office of Policy and Strategy

Overview

The Office of Policy and Strategy (OPS) serves as "air traffic control" for the planning and development of major City goals, policies, and initiatives through interdepartmental coordination, long-range economic and policy analysis support, intergovernmental relations, and strategic planning.

OPS manages a robust briefing program to strengthen information sharing with members of the Council throughout the policy development process. In FY23, the team coordinated more than 80 policy briefing opportunities. OPS coordinates with the City Manager's agenda management function for successful public meetings. The team also works closely with Finance and other departments to strategically identify grant opportunities for priority needs in the City. As major legislation is passed that provides funding opportunities, such as the American Rescue Plan Act and Community Project Funding, the team coordinates implementation efforts to align with the City's goals and priorities. As part of the long-range planning needs of the City, OPS provides economic and policy analysis and research services for the complex, growth-related policy efforts across the organization.

OPS advances City priorities by promoting the City's position on legislative issues through work with Nevada's federal delegation, the state legislature, and executive branch officials. The team's advocacy efforts are driven by Council-adopted legislative platforms and the City's strategic goals. The team aims to create a better understanding of issues that affect the City's operations, goals, and priorities and to ensure positive relationships with local, state, and federal officials. OPS also manages the Reno City Charter Committee.

OPS facilitates the City's strategic plan. Strategic planning is a critical function of government to prioritize staff work. OPS creates the strategic plan and updates the plan periodically at the City Manager's and Council direction. The team aims to coordinate consistent and agile performance management practices across the organization with the goal of accelerating execution of strategic goals through a responsive, data-driven system.

Top Accomplishments for Last Year



1. Capitalized on federal opportunities to enhance funding for priority City needs, such as public safety, affordable housing, parks improvements, and sustainable public facilities.
2. Represented the City at the 82nd Session of the Nevada Legislature, including advocating for the City's legislative priorities related to the Reno City Charter and affordable housing and securing amendments to several bills to better align the outcome with City needs.
3. Implemented a new policy briefing process designed to increase communication with Council on long-term issues, seek feedback early in the process, and improve efficiency of public meetings.
4. Strengthened policy development efforts, such as the stormwater utility and a review of police impact fees, through economic research and analysis.
5. Initiated a citywide effort to build an agile, data-driven performance management practice that will improve monitoring, execution, and prioritization of strategic goals.

Major Initiatives and Strategies during the Budget Year



1. Lead coordination of the citywide effort to build an agile, data-driven performance management practice that will improve monitoring, execution, and prioritization of strategic goals in advance of the 2025 strategic plan update.
2. Expand the Council policy briefing process to include key regional boards that impact the policy direction, goals, and priorities in the City's strategic and master plans.
3. Coordinate an interdepartmental review of boards and commissions and make recommendations to improve efficiency, consistency, governance models, and operational practices.
4. Improve interim legislative strategies to proactively seek solutions on priority issues, including early development of bill draft requests and strategic involvement with interim committees and regulatory agencies.
5. Advance the economic analysis function to improve implementation of Master Plan initiatives, strategic goals, and growth-related work with regional agencies.

Core Services

Office of Policy and Strategy

Interdepartmental Policy Coordination

Coordinate major efforts between departments that may originate from Council or City Manager.

Strategic Planning

Coordinate citywide strategic planning efforts and alignment of operational performance management practices.

Legislative and Intergovernmental Relations

Develop and implement an aggressive and responsible legislative lobby program while maintaining active relations between local, state, and federal legislative delegations.

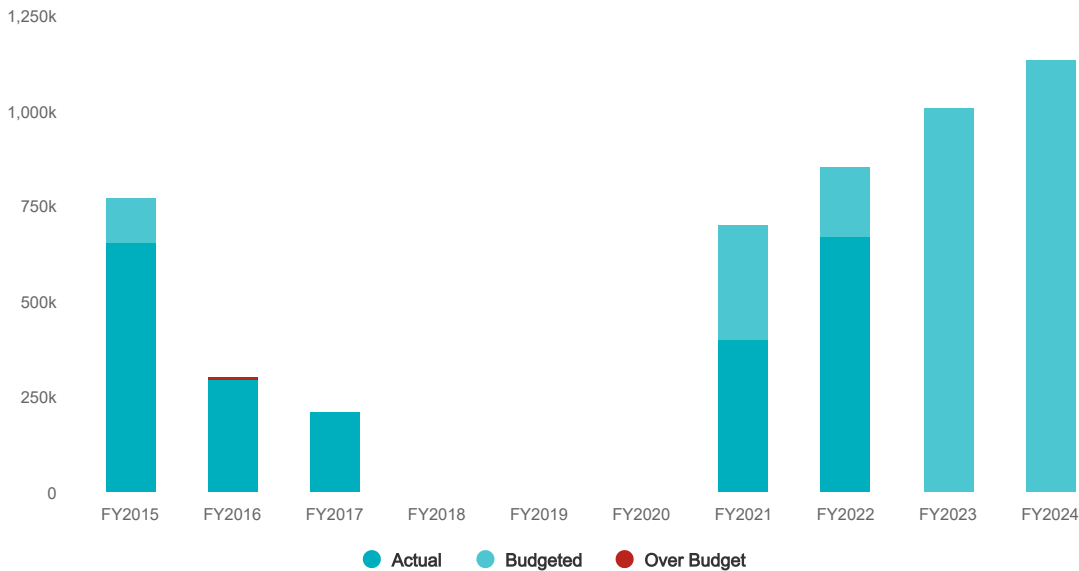
Long-Range Economic and Policy Analysis

Support the development and implementation of priority policy initiatives through complex, multi-disciplinary economic and policy analysis.

Expenditures Summary - Office of Policy and Strategy

\$1,130,890 **\$122,675**
(12.17% vs. prior year)

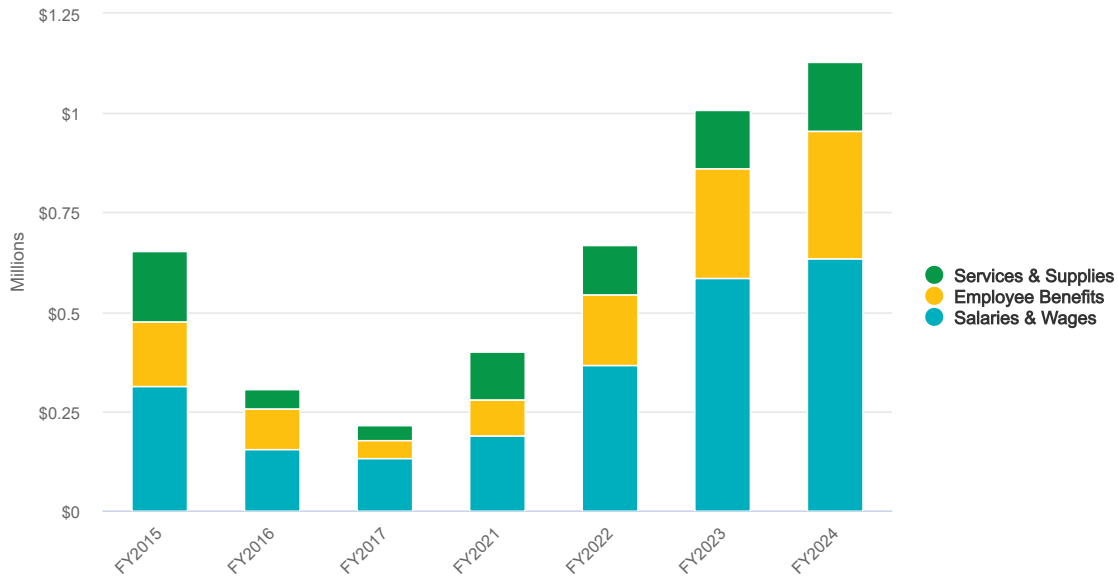
Office of Policy and Strategy Proposed and Historical Budget vs. Actual



Policy & Strategy was reflected in the City Manager's Office Administration division from FY18-20.

Expenditures by Expense Type - Office of Policy and Strategy

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Estimated	FY2024 Budgeted	FY2023 Adopted vs. FY2024 Budgeted (% Change)
Expense Objects				
Salaries & Wages	\$364,789	\$476,368	\$636,301	8.9%
Employee Benefits	\$179,215	\$220,898	\$317,487	14.6%
Services & Supplies	\$122,751	\$202,602	\$177,102	20.6%
Total Expense Objects:	\$666,754	\$899,868	\$1,130,890	12.2%

Performance Measures

Measure	2022 Actual	2023 Target	2024 Target	Strategic Priority
Satisfaction survey: Overall satisfaction rating for the briefing program.	NA	Baseline	TBD	Governance and Effective Organization
Develop measurable outcomes for each of the City's seven strategic plan goals.	NA	1 of 7	4 of 7	All
Satisfaction survey: Overall satisfaction rating for the legislative operations plan.	NA	Baseline	TBD	Governance and Effective Organization

Public Safety Dispatch



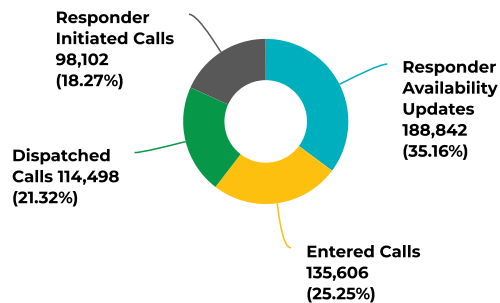
Cody Shadle
Director of Public Safety Dispatch

Overview

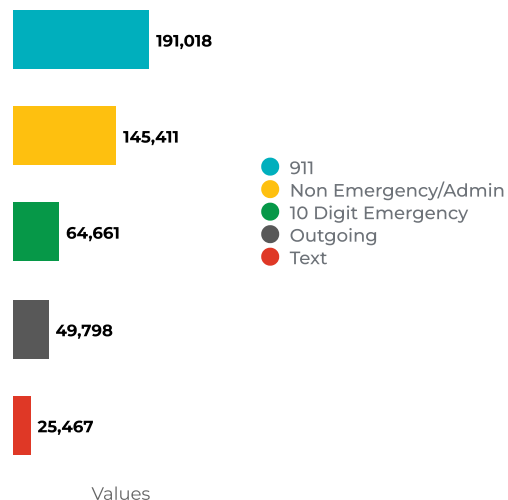
Public Safety Dispatch provides the life-saving link between the public and the many public safety and emergency service agencies of our region. Reno Dispatch serves as a regional Public Safety Answering Point (PSAP) for 9-1-1 services for the City of Reno, University Police Services and the Reno Tahoe International Airport Authority Fire Department, providing professional public safety call-taking and dispatch services 24 hours a day, every day of the year.

Top Accomplishments for Last Year

Over the Radio Interactions (Total = 537,048)



911 & Non-Emergency Phone Calls (Total = 476,355)



1. Executed an interlocal agreement with Reno Tahoe International Airport Authority Fire Department (RTIAAFD) to provide public safety call-taking and dispatch services for their responsible areas.
2. Procured funding and began implementation of Emergency Medical Dispatch (EMD) protocols to enhance 9-1-1 service delivery and provide regional support to the Emergency Medical Services (EMS) infrastructure.
3. Collaborated with Human Resources to implement a new hiring strategy that focused on incentivizing recruitment and streamlining the pre-employment process, which includes: creating two new lateral classifications, improving candidate communications and shifting background investigations to an outside vendor.
4. Implemented text back feature for 9-1-1 abandoned calls which reduced outgoing calls by 24,278 calls (33%).

Major Initiatives and Strategies during the Budget Year



1. Cultivate a positive and thoughtful culture that prioritizes employee wellness and mental health through employee engagement and continued analysis of the workforce with a goal of improving employee retention, recruitment and quality of service.
2. Identify and implement strategies to improve the efficiency of the new hire training program in an effort to reduce the time necessary for position certification.
3. Create opportunities for improved employee development and organizational success through the expansion of functional classifications and creation of a structured progressive promotional pathway.
4. Collaborate with regional stakeholders to design a dispatch and regional 911-call process that serves the community by prioritizing the user experience and the appropriate deployment of resources through a reduction in duplicated processes, improved use of technology and resources, and simplified governance.
5. Collaborate with internal stakeholders to improve outreach, education and navigation of the City infrastructure, as it relates to non-emergency and informational contacts, with the goal of improving intra-organizational cooperation and user connections.

Core Services

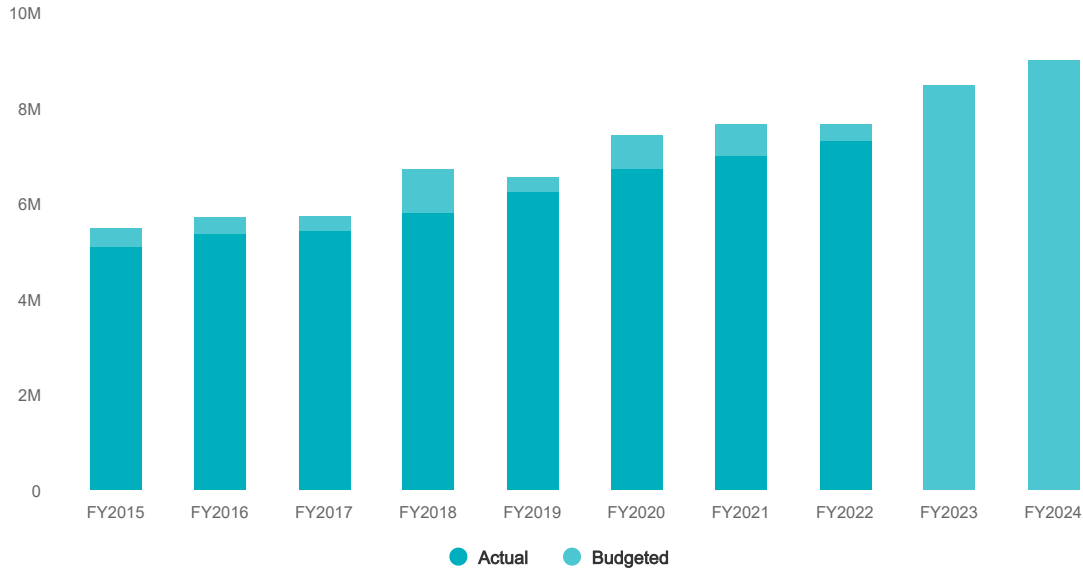
Public Safety Dispatch

Maintain an efficient and effective Public Safety Dispatch Center. Train, develop and support professional employees. Continue expansion of the level of service to the public and user agencies. Provide timely training for Dispatch personnel that support community safety and homeland security. Maintain professional working relationships with all internal and external customers with whom we have the opportunity to serve, partner and collaborate. Leverage modern technologies to enhance service delivery and assist in managing a dynamic workload.

Expenditures Summary - Public Safety Dispatch

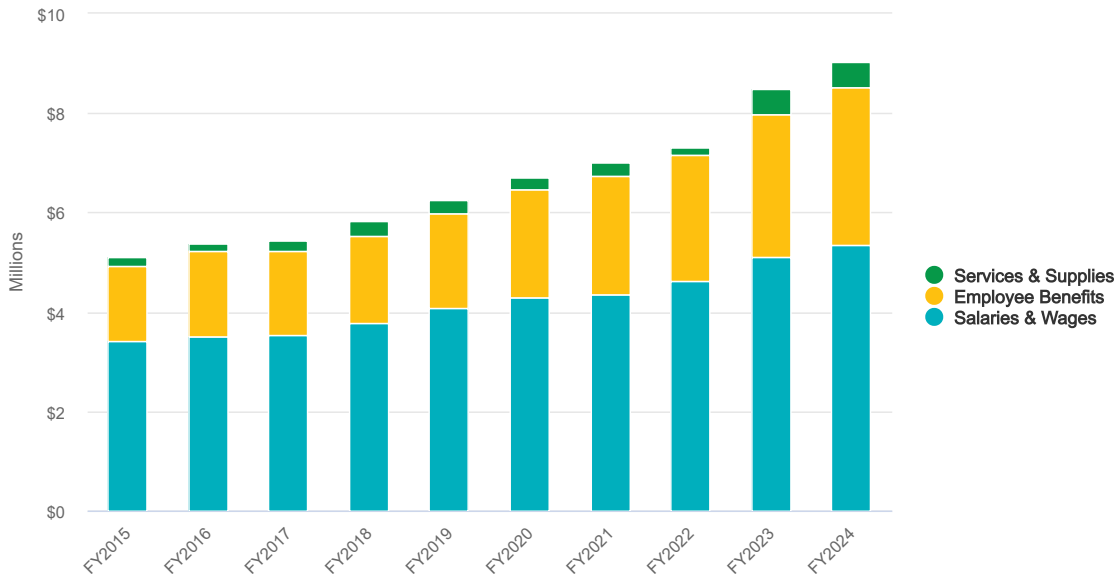
\$9,025,038 **\$529,997**
(6.24% vs. prior year)

Public Safety Dispatch Proposed and Historical Budget vs. Actual



Expenditures by Expense Type - Public Safety Dispatch

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Estimated	FY2024 Budgeted	FY2023 Adopted vs. FY2024 Budgeted (% Change)
Expense Objects				
Salaries & Wages	\$4,631,272	\$5,104,869	\$5,337,074	4.5%
Employee Benefits	\$2,523,716	\$2,883,533	\$3,169,689	9.9%
Services & Supplies	\$160,188	\$521,908	\$518,275	2.3%
Total Expense Objects:	\$7,315,176	\$8,510,310	\$9,025,038	6.2%

Performance Measures

Measure	2022 Actual	2023 Target	2024 Target	Strategic Priority
Percentage of 911 Calls Answered in 15 Seconds or Less (National Standard = 90%)	84%	88%	92%	Provide Public Safety
Percentage of Quality Assurance Audits Rated Compliant or Above (Compliant = 95% Accuracy)	91%	95%	98%	Provide Public Safety
Public Safety Dispatch Retention Rate	82%	92%	94%	Provide Public Safety
Public Safety Dispatch Vacancy Rate	14%	10%	6%	Provide Public Safety
Calls Answered per Dispatcher/Call-taker	11,272	10,800	10,400	Provide Public Safety
Percentage of Emergency Law Enforcement Calls processed for Dispatch within 90 seconds	Future	90%	92%	Provide Public Safety
Percentage of Emergency Medical Calls processed within 90 Seconds (National Standard = 90%)	Future	90%	92%	Provide Public Safety
Percentage of Emergency Fire Calls processed within 64 Seconds (National Standard = 90%)	Future	90%	92%	Provide Public Safety

Regional Infrastructure



John Flansberg
Regional Infrastructure Administrator

Overview

Regional Infrastructure coordinates the long range infrastructure planning within the City of Reno and northern Nevada region to address new growth and replacement of existing infrastructure. The division collaborates with regional partners such as Washoe County, City of Sparks, the Regional Transportation Commission, Truckee Meadows Water Authority, Nevada Department of Transportation, Pyramid Lake Paiute Tribe, Reno Sparks Indian Colony, and the University of Nevada, Reno to plan and implement infrastructure projects for the region. Through regional collaboration and identification of projects, grants are actively being pursued through the once in a generation funding of the Infrastructure, Investment and Jobs Act passed by Congress in 2021.

Top Accomplishments for Last Year



1. Adoption of ordinance amendment to adjust sewer connection fees to better address future growth.
2. Community grant award for Island 8 Septic to Sewer Phase 1.

Major Initiatives and Strategies during the Budget Year



1. Restructure 1999 South Truckee Meadows Water Reclamation Facility Interlocal Agreement with Washoe County for operational improvements and fiscal equity.
2. Update the Truckee Meadows Water Reclamation Facility Joint Sewer Treatment Facility Interlocal Agreement with City of Sparks to clarify roles, responsibilities, and address ownership needs.
3. Septic to sewer best practices for Council discussion and potential policy.

Core Services

Regional Infrastructure Administration

Long Range Infrastructure Planning

Coordinate long range infrastructure needs and planning with Public Works, Utility Services, and regional utilities to serve existing and future development.

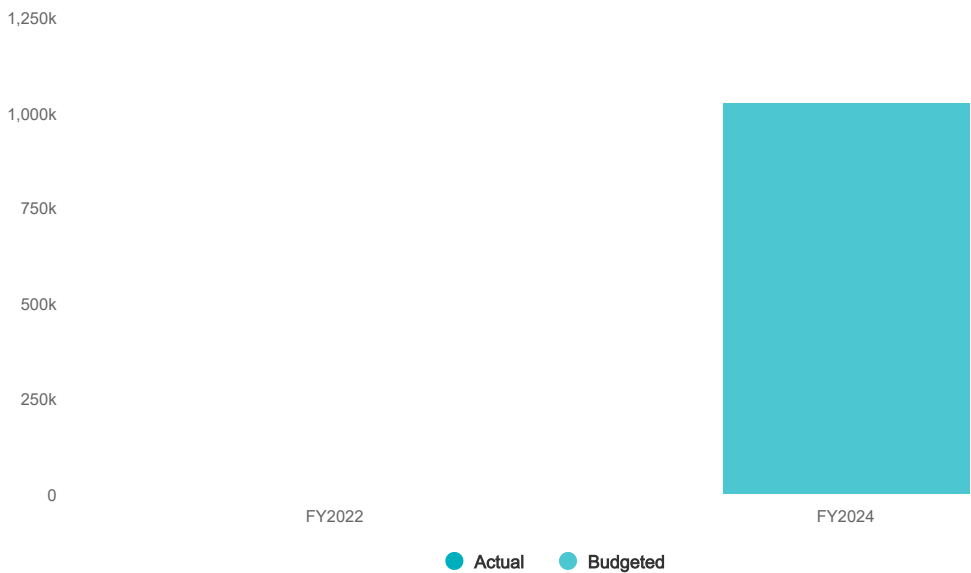
Regional Collaboration

Coordinate regional infrastructure planning with Washoe County, City of Sparks, Nevada Department of Transportation, Regional Transportation Commission, Truckee Meadows Water Authority, and private utilities. Partner to maximize federal, state, and local grant funding opportunities for the region.

Expenditures Summary - Regional Infrastructure

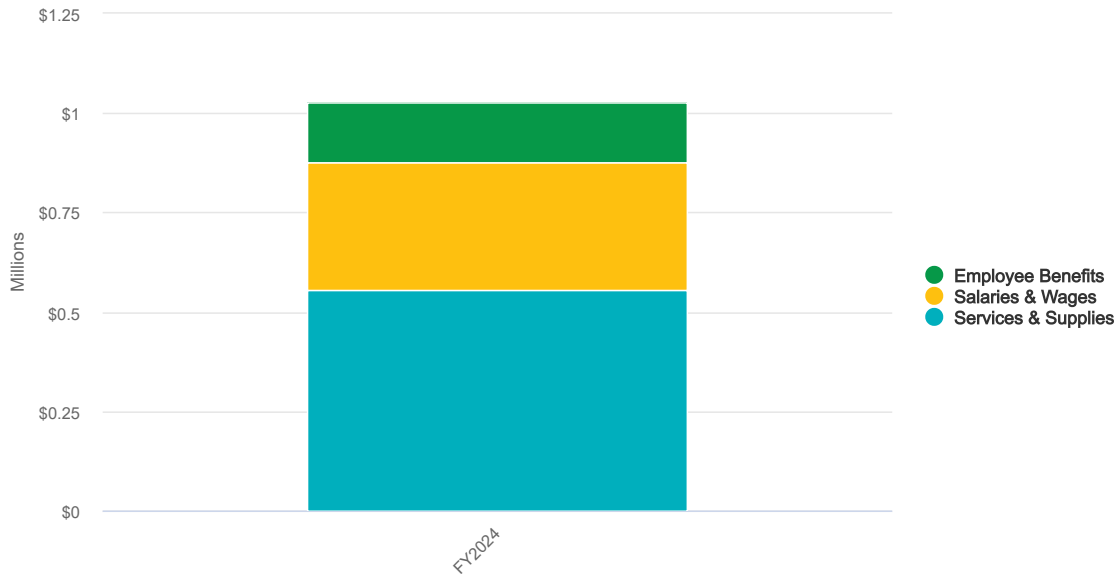
\$1,025,700 **\$1,025,700**
(% vs. prior year)

Regional Infrastructure Administration Proposed and Historical Budget vs. Actual



Expenditures by Expense Type - Regional Infrastructure

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Estimated	FY2024 Budgeted	FY2023 undefined vs. FY2024 Budgeted (% Change)
Expense Objects				
Salaries & Wages	\$0	\$290,722	\$318,745	N/A
Employee Benefits	\$0	\$150,103	\$150,455	N/A
Services & Supplies	\$0	\$89,500	\$556,500	N/A
Total Expense Objects:	\$0	\$530,325	\$1,025,700	N/A

Performance Measures

Measure	2022 Actual	2023 Target	2024 Target	Strategic Priority
Number and amount of grant awards for improved infrastructure	3 grants totaling \$5M for City of Reno's benefit	1 grant award	1 grant award	Infrastructure, Climate Change, and Environmental Sustainability

Security Management



Chris Harper
Security Manager

Mission

The City of Reno Security Department works with all employees and visitors to preserve life, maintain human rights, and protect property within the City of Reno.

Vision

"Deliver world-class customer service while protecting life, property, and quality of services"

Values

- *Always do what's right for the citizens and staff*
- *Be integrated into the City culture*
- *Conduct all business with honesty and integrity as individuals and as a department*
- *Create innovative and efficient approaches to deliver cooperative security solutions*
- *Maintain a reputation for the highest integrity, service excellence, and program excellence*

Overview

The Security Department is being developed to service the security needs of the City at the various City properties in and around the City of Reno. It serves as a resource for employees to obtain information on ensuring their safety and security while on City property. The Security Department interfaces with all departments of the City to ensure compliance with all security protocols and to educate staff on their safety and security while at work, in and around City property.

Top Accomplishments for Last Year



1. The Security review of all City-owned properties was completed, which was the basis of forming the security risk assessment plan for the City.
2. Partnered with the Safety Department to integrate the Safety Committee and the Security Committee into the City's Safety and Security Committee.
3. The review of the entire City CCTV system was completed, and based on this information we formed a plan to replace legacy or malfunctioning equipment currently on the system.
4. Completed the Security Risk Assessment for the Corporation Yard and presented to leadership.
5. Reviewed all 39 outstanding security projects currently being installed and in the planning stages to ensure compliance with security industry standards.

Major Initiatives and Strategies during the Budget Year



1. Targeting 98% of staff trained in Active Shooter Response in order to provide staff with the necessary training to ensure their safety during an actual event.
2. The Security Manager will complete all risk assessments of those properties designated as high risk based on the Property Risk Survey conducted in 2022. A recommendations tracking document will be provided for leadership of the sites in order to track the completion of the various recommendations. The target is 100% completion of all high risk assessments in 2023, which will provide leadership at those properties a written plan to increase the safety and security of the environment for employees.

Core Services

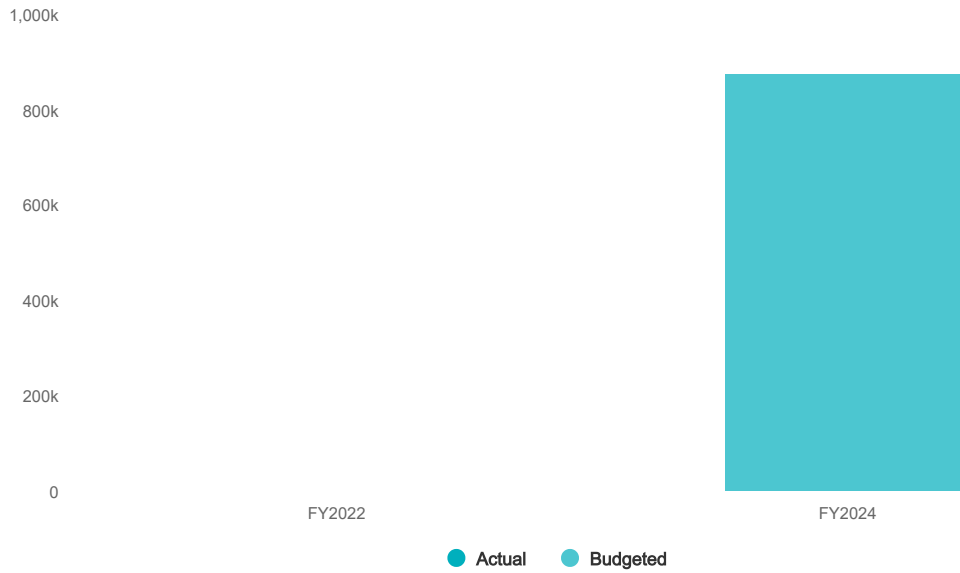
Security Management

Conduct risk assessments of City properties to increase safety and security of the facility
Liaison with Federal, State, County, City law enforcement agencies
Respond to calls for assistance
Provide security escorts
Manage visitor flow at various fixed posts
Document all security incidents for trending and risk analysis
Investigate security incidents
Monitor alarms and CCTV
Patrol City buildings and parking lots
Provide security training to new and current City employees on various topics
Control access to City facilities

Expenditures Summary - Security Management

\$873,695 **\$873,695**
(% vs. prior year)

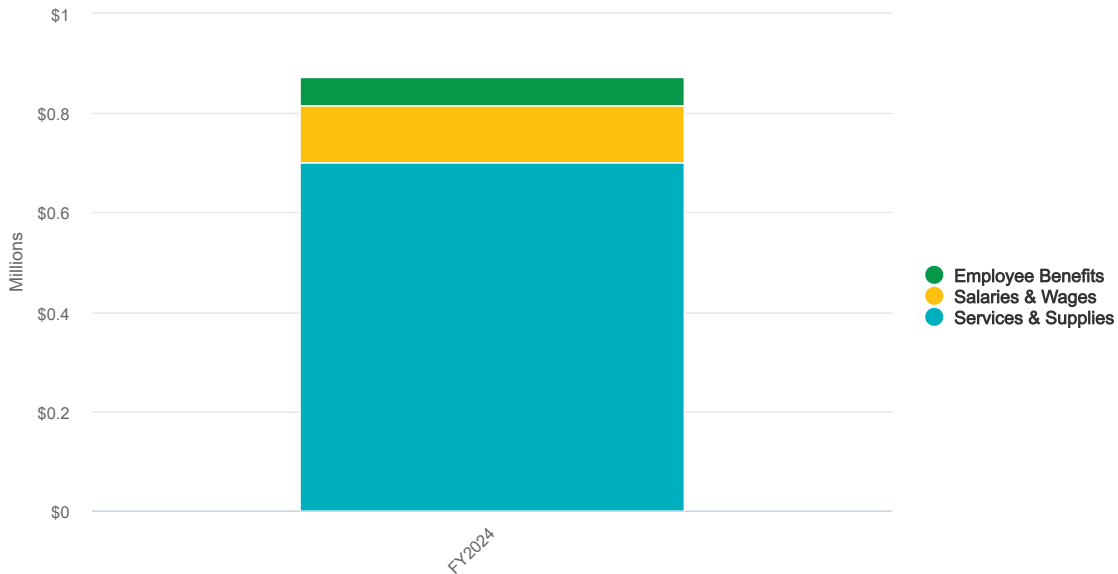
Security Management Proposed and Historical Budget vs. Actual



Prior to FY24, Security Management was a function of the Maintenance & Operations department. Expenses were reflected in the Facility Maintenance division or M&O.

Expenditures by Expense Type - Security Management

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Estimated	FY2024 Budgeted	FY2023 undefined vs. FY2024 Budgeted (% Change)
Expense Objects				
Salaries & Wages	\$0	\$0	\$115,647	N/A
Employee Benefits	\$0	\$0	\$56,850	N/A
Services & Supplies	\$0	\$0	\$701,198	N/A
Total Expense Objects:	\$0	\$0	\$873,695	N/A

Performance Measures

Measure	2022 Actual	2023 Target	2024 Target	Strategic Priority
Staff trained in Active Shooter Response in order to provide staff with the necessary training to ensure their safety during an actual event.	NA	98%	98%	Public Safety
100% completion of all high risk security assessments	NA	100%	NA	Public Safety

Sustainability



Suzanne Groneman
Sustainability Program Manager

Overview

The goal of the Sustainability Program is to establish well-focused initiatives that promise to strengthen Reno's reputation as one of the world's leading cities while also improving the day-to-day quality of life for all of the City's constituents. In a community and world that face grave threats from climate change, sustainability initiatives are of the utmost importance. The program handles simple changes in day-to-day operation of the City government to innovative growth strategies ensuring we are protecting our most precious resources and the environment.

Top Accomplishments for Last Year



1. The City of Reno was certified as a LEED Gold City (levels are Certified, Silver, Gold, and Platinum). The City received high scores in energy and greenhouse gas (GHG) emissions performance, quality of life, and transportation and land use. This exercise not only measures existing efforts, but identifies gaps that can be incorporated into planning to ensure Reno continues to be a vibrant and healthy community for future generations.
2. The City of Reno was certified as a SolSmart Silver Community (levels are Silver, Gold, and Platinum). SolSmart measures how easily residents and businesses can install solar. Points are awarded for financing options, permitting, and utility services. The addition of solar can not only be financially beneficial, but can assist residents and businesses with creating more resilient buildings in the event of power outages due to natural disasters, high heat, or other issues.
3. A grant was awarded by the Urban Sustainability Director's Network, funded by the Leon Lowenstein Foundation, in the amount of \$60,000 to replace or supplement propane, oil, and natural gas furnaces with highly efficient heat pumps. The grant partner is Rebuilding Together Northern Nevada.
4. A contract for solar and storage at the new Public Safety Center, as well as a city-wide lighting upgrade was approved.
5. An e-scooter share program was continued in downtown and midtown Reno. First calendar-year revenues under the program are anticipated to be approximately \$90,000. Since the start of the program, over 360,000 rides have been taken.

Major Initiatives and Strategies during the Budget Year



1. Special Events Waste Reduction/Low Waste Program: In 2022, the City required promoters to handle their own solid waste and recycling collection and handling at events. In connection with this, Keep Truckee Meadows Beautiful was contracted to create a low-waste guide for promoters, vendors, and patrons. The Program Guide will be available by March, 2023. Under Phase Two of the program, training and recognition will be launched.
2. Federal Funding for Infrastructure and Sustainability Programs: Under the Inflation Reduction Act, utilize the funding available for GHG reductions and water and micromobility projects.
3. Benchmarking ordinance and sustainability code: Provide training for the development and commercial building community in order to comply with Building Performance Standards and any sustainability changes to Title 18.
4. 2024 International Energy Efficiency Code (IECC): Provide training for the development community in order to comply with the 2024 IECC.

Core Services

Sustainability

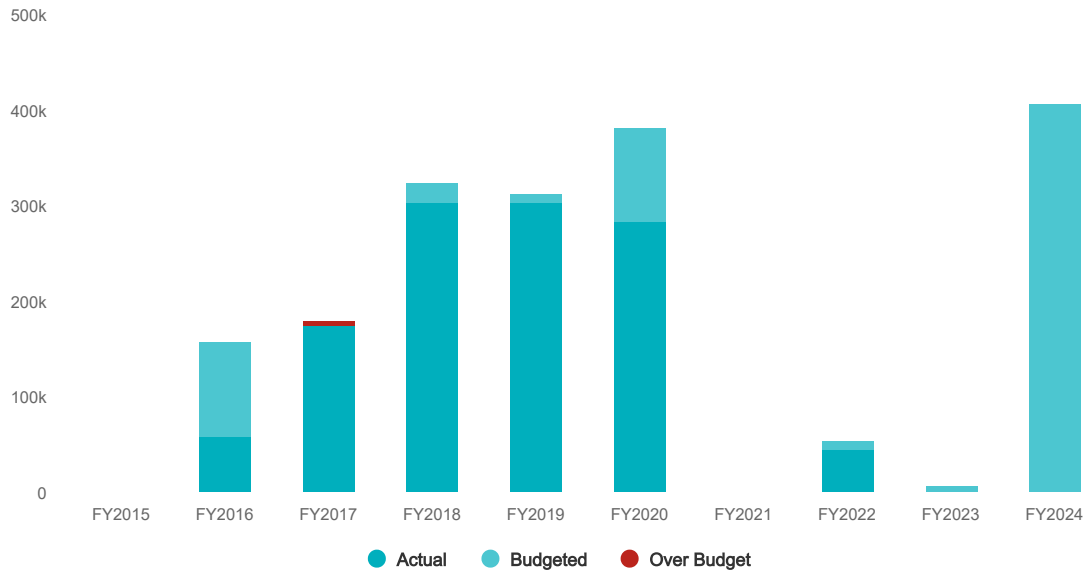
Sustainability Program

Develop programs and initiatives identified in Sustainability and Climate Action Plan designed to expand energy efficiency, green building, waste reduction and recycling, water conservation, the local food system, shared mobility, green jobs, and economic development.

Expenditures Summary - Sustainability

\$406,982 **\$400,782**
(6,464.23% vs. prior year)

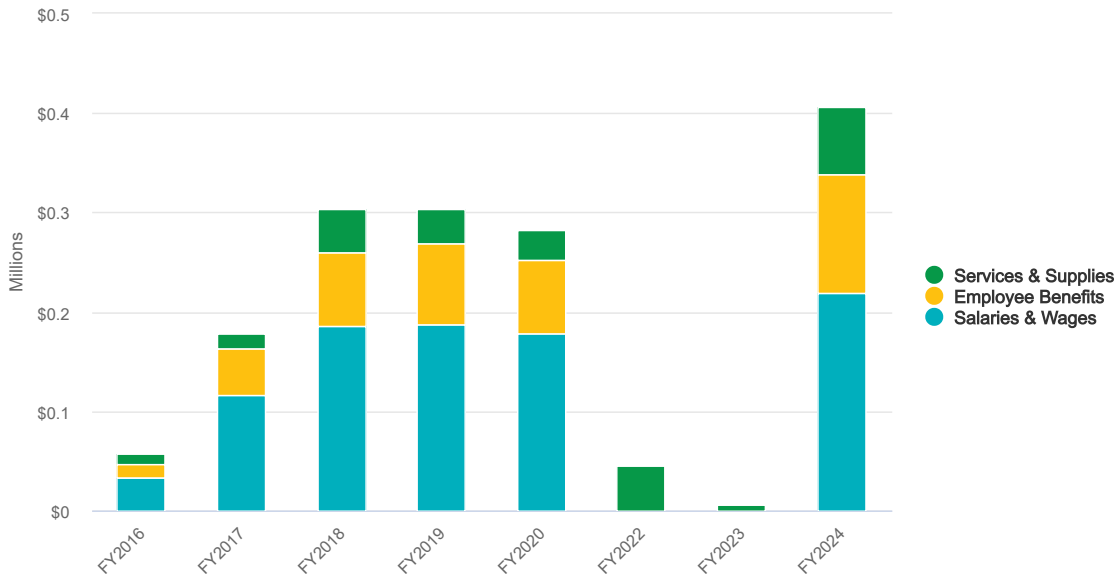
Sustainability Proposed and Historical Budget vs. Actual



Sustainability expenses for FY21-23 were budgeted in the Office of Policy and Strategy.

Expenditures by Expense Type - Sustainability

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Estimated	FY2024 Budgeted	FY2023 Adopted vs. FY2024 Budgeted (% Change)
Expense Objects				
Salaries & Wages	\$0	\$113,075	\$218,613	N/A
Employee Benefits	\$0	\$56,115	\$119,519	N/A
Services & Supplies	\$44,800	\$75,300	\$68,850	1,010.5%
Total Expense Objects:	\$44,800	\$244,490	\$406,982	6,464.2%

Performance Measures

Measure	2022 Actual	2023 Target	2024 Target	Strategic Priority
Percentage of community-wide Greenhouse Gas (GHG) emissions reduced over previous year	5.85	3%	3%	Infrastructure, Climate Change, & Environmental Sustainability
Percentage of Scope 1 and 2 emissions reduced from 2021 levels	n/a	3%	3%	Infrastructure, Climate Change, & Environmental Sustainability
Percentage of per capita waste decreased from 2021 levels	n/a	10%	15%	Fiscal Sustainability and/or Infrastructure, Climate Change, & Environmental Sustainability

Civil Service



Barbara Ackermann
Chief Examiner

Overview

The Civil Service Commission (CSC) is in place to protect the integrity of the City's personnel system and provide an efficient workforce for the City of Reno. The CSC consists of seven members from the community who are appointed by the Mayor with approval of the City Council.

The current Civil Service Department is staffed by two management analysts, two technicians, and the Chief Examiner. Every aspect of our work, from recruiting to presenting candidates for selection to providing promotional and other internal opportunities, impacts the organization as a whole and affects staff at an individual level on a daily basis. CSC programs and services support approximately 1,280 City employees (not including Municipal Court, Appointed, or Temporary), or roughly 90% of the positions in the City's total regular workforce.

The cornerstone of the City's personnel program is equity and fairness. Employment with the City of Reno is accomplished through an individual's demonstration of merit and fitness for the job in which they seek to be employed. The Legislature designed the City of Reno's Civil Service system to ensure merit is the basis for employment and promotion, to prevent nepotism, and protect employees against arbitrary action, favoritism and political coercion by upholding due process rights for employee discipline and terminations.

Civil Service works collaboratively with City management and departments to promote diversity and inclusion in all our efforts. We work diligently to attract and retain the best and brightest individuals to our organization by ensuring that hiring decisions are based on an individual's particular training, profession, trade, and discipline.

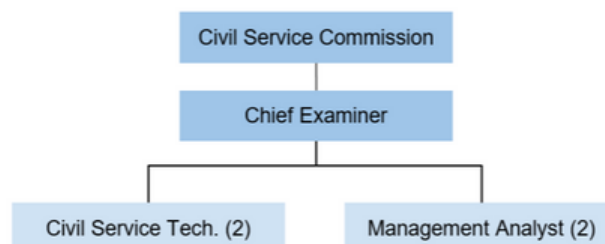
Organizational Chart - 5 FTE's

Program	FTE's
Workforce Planning & Development	5.00
Civil Service Commission Total FTE's	5.00

Civil Service

Organization Chart

Total FTE's - 5

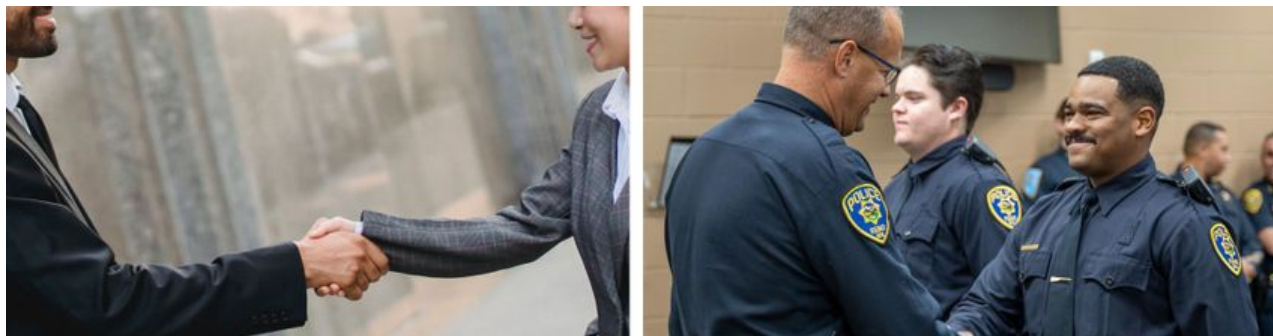


Top Accomplishments for Last Year



1. Nurtured effective working relationships and developed partnerships with hiring managers throughout the organization. To facilitate this, quarterly meetings with department hiring teams were established, creating opportunities to be proactive in anticipating hiring needs. We developed and implemented training sessions to help hiring managers and subject matter experts utilize and navigate NeoGov resulting in an increased level of knowledge, lack of confusion, and efficient use of resources. Training and education around Civil Service Rules and processes have been developed and continue to be implemented.
2. Established a survey/feedback tool to evaluate recent recruitments and their results. The purpose of the survey is to get targeted feedback on processes, address any concerns, and identify areas for improvement. The results from the survey have helped us to improve communication with departments and identify strategies on how to better serve them. We designed and published a Civil Service page on BLI to serve as a platform to provide information and resources to employees, hiring managers, and Human Resources (HR) liaisons. Included are various topics around Civil Service processes, procedures, and workflows. This page helps us to establish an effective and interactive response to meet the changing needs of the City. We have initiated and established a process to improve employee communication after separation from the City by providing information to exiting employees regarding the rights and privileges afforded to them by the Civil Service Commission as classified employees. We partnered with HR and designed a presentation for New Employee Orientation to provide information about the Civil Service Commission and resources on how we can help employees throughout their employment lifecycle.
3. Provided an increased opportunity for entry into public safety positions by opening lateral recruitments for the Police, Fire, and Dispatch departments. This resulted in hiring a total of 10 laterals from other agencies in Nevada, California, and New Mexico. We attracted a large talent pool by maintaining continuous recruitments allowing us to proactively recruit for difficult-to-fill positions. We offered easy and convenient testing options including free testing opportunities to all candidates interested in a career in Public Safety, thereby advancing our recruitment efforts to hire entry-level positions.
4. Participated in the Reno Works program, which is a partnership between Volunteers of America and the City of Reno to offer homeless individuals a way to recover by providing employment counseling, referrals, interviewing tips, and on-the-job training workshops. We took part in job fairs hosted by community organizations resulting in strong brand awareness and access to a large pool of qualified candidates.
5. Participated in the Resources for Humans 2022 Annual Conference hosted by Lattice, which brings together the HR community to collaborate and connect through a rich lineup of programming featuring 40+ industry-leading speakers, panels, and networking opportunities. The event theme 'The New Era of People Success' focused on the strategies and best practices for helping companies attract, retain, and develop their employees in order to drive top performance and great business outcomes. We attended training workshops by I/O Predict focusing on Multiple-Choice Item Writing, Job Analysis and Test & Item Analysis training. These workshops focused on building skills in conducting job analysis that is compliant with UGESP (Uniform Guidelines on Employee Selection Procedures), writing and editing quality multiple-choice test items and conducting test and item analyses on multiple-choice tests. Civil Service staff is in the process of obtaining the Professional Human Resources (PHR) certification. Earning the PHR certification will provide the Civil Service staff with the technical and operational knowledge of HR management, including U.S. laws and regulations.

Major Initiatives and Strategies during the Budget Year



1. Diversity – Continue to work towards creating a more representative organization. We are currently working with City management and HR to partner with HDR to create consistent employer branding that supports recruiting efforts that attract diverse, high-quality, civic-minded candidates in our highly competitive job market. We are working to implement a One-Way Video Interviewing platform to be used by departments during the interview stage of the hiring process. The goal is to provide an on-demand video interview platform that is objective, fair, and minimizes bias to facilitate a level playing field for the candidates and create consistency in the interviewing process.
2. Policy and Process – Identify and implement comprehensive rule changes in order to address current challenges in efforts to modernize and reform the City's Civil Service system. We will continue working towards streamlining our processes by working with departments to proactively anticipate and address hiring needs thereby reducing time to hire. This includes recruitment feedback surveys, quarterly hiring-team meetings, and other mechanisms that will focus on future improvements.
3. Customer Service – Continue working towards gathering and measuring feedback from our customers to improve the hiring process and build strategies that are cost-effective and underutilized at this time, to broaden our reach (and) to continue to create an organization that mirrors the demographics of the community we serve. We will also partner with HR and other departments to increase community engagement by building outreach strategies to attract talent from social media, job fairs, professional development initiatives, and collaborating with college career centers.
4. Public Safety Hiring – Working towards overcoming the challenges faced in the recruitment and hiring of public safety personnel. We are working closely with the departments to come up with a proactive recruitment approach to seek out qualified applicants using new sources such as digital channels, social media, community collaboration, etc. We are seeking to establish an onsite testing center at City Hall to allow greater access to testing for entry-level public safety jobs. Our team will continue to create a large candidate pool by introducing lateral recruitments in Fire and Public Safety Dispatch departments.

Core Services

Workforce Planning and Development

Recruitment

Provide a general recruitment program to attract qualified applicants for over 150 different classifications of work within the City. Coordinate with department hiring managers to design targeted recruitment strategies for hard-to-fill positions. Collaborate with department subject matter experts to establish valid applicant screening evaluation and assessment processes.

Examination

Develop progressive, fair, and valid testing/selection procedures that align with the strategic mission of the City.

Employee Administrative Complaint/Disciplinary Hearings

Adjudication of employment, disciplinary, and termination disputes as they arise. Gather and organize information, identify and subpoena witnesses, coordinate with legal counsel and ensure impartial hearings with fair outcomes.

Lines of Progression, Promotional Opportunities and Post-Assessment Counseling Review

Provide opportunities for promotional candidates to review examination performance in order to identify areas of strength and weakness. Provide guidance for the selection of appropriate career path choices. Establish provisions for certifying eligible promotional candidates first.

Record and Provide Civil Service Commission Information to the Public

Provide timely and accurate Civil Service Commission agendas, minutes, staff activities, and rule interpretations.

Education and Outreach

Educate staff and the community regarding Civil Service Commission processes. Conduct diversity, professional, career, and recruitment outreach to employees and the community.

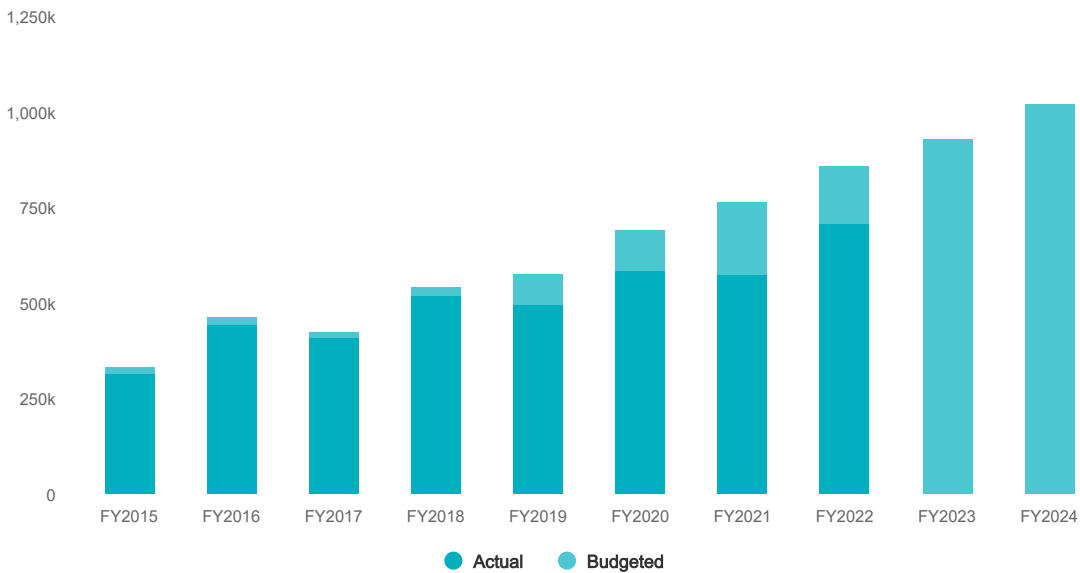
Expenditures Summary - Civil Service

\$1,023,848

\$91,710

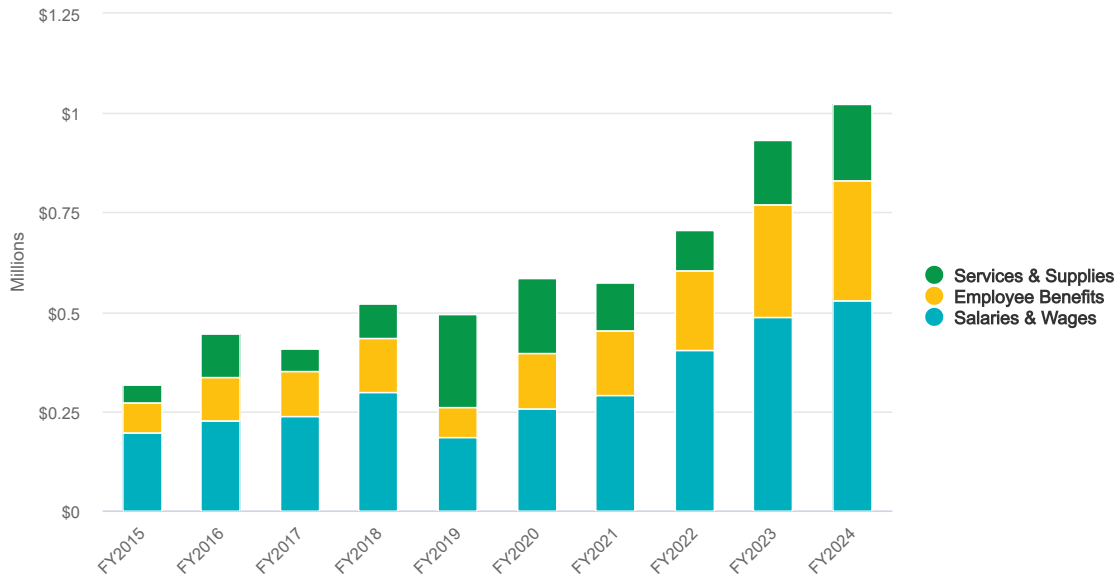
(9.84% vs. prior year)

Civil Service Proposed and Historical Budget vs. Actual



Expenditures by Expense Type - Civil Service

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expense Objects				
Salaries & Wages	\$403,475	\$487,567	\$528,773	8.5%
Employee Benefits	\$199,273	\$281,202	\$301,375	7.2%
Services & Supplies	\$103,492	\$184,172	\$193,700	18.6%
Total Expense Objects:	\$706,240	\$952,941	\$1,023,848	9.8%

Performance Measures

Measure	2022 Actual	2023 Target	2024 Target	Strategic Priority
Average number of days from receipt of approved requisition in Civil Service to certification of eligible candidates	Existing List: 0.5 Day New List: 21 Days	Existing List: 1 Day New List: 20 Days	Existing List: ≤1 Day @ 98% New List: 20 Days	Organizational Effectiveness
Elapsed time from when Civil Service received requisitions to the certification of an eligible list ≤ 24 hours (existing lists) < 1 week (new list) 2 to 8 weeks (new list) > 9 weeks (new list)	*Please note: Percentages are based on total existing lists vs new lists* A. 97% B. 41.1% C. 49.3% D. 9.6%	*Please note: Percentages are based on total existing lists vs new lists* A. 98.39% B. 50% C. 45% D. 5%	*Please note: Percentages are based on total existing lists vs new lists* A. 100.00% B. 50.00% C. 50.00% D. 0.00%	Organizational Effectiveness
Requisitions processed by Civil Service	Total: 259 W/ existing eligible list: 60% W/ continuous eligible list: 18% W/out existing eligible list: 34% Cancelled: 2	Total: 200 W/ existing eligible list: 75% W/ continuous eligible list: 25% W/out existing eligible list: 25% Cancelled:0	Total: 200 W/ existing eligible list: 75% W/ continuous eligible list: 25% W/out existing eligible list: 25% Cancelled: 0	Organizational Effectiveness

Communications



Rebecca Venis
Director of Communications

Mission

The Communications Division supports the City of Reno's mission of "Creating a community that people are proud to call home" by ensuring that residents and employees have the information they need, when they need it, to maintain a safe, healthy and thriving community and work environment for everyone.

Overview

The Communications Department supports the City of Reno Strategic Plan by educating all residents within Reno's diverse community about available programs and resources, demonstrating the value of City services through storytelling, building trust through transparent and accessible communications, and engaging residents in meaningful dialogue to support an informed decision-making process. The Department is also responsible for facilitating effective internal communications that foster a well-informed workforce and bolster employee engagement and morale.

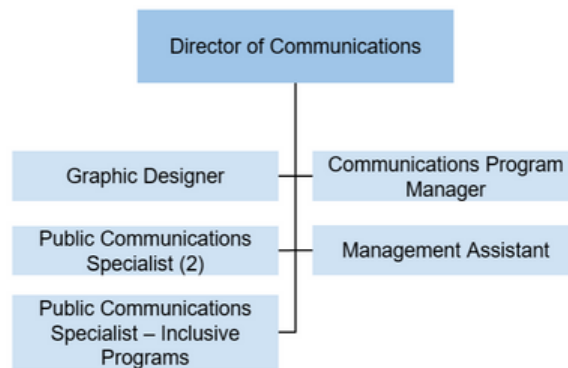
Organizational Chart - 7 FTE's

Program	FTE's
Strategic Communications	7.00
Communications Total FTE's	7.00

Communications

Organization Chart

Total FTE's - 7



Top Accomplishments for Last Year



1. Expanded outreach and engagement efforts to Reno's Spanish speaking community with the addition of the Inclusive Communications Full Time Employee (FTE) from the previous budget cycle. The following has been accomplished in the first six months:
 - a. 69 press releases in Spanish
 - b. 18 media story pitches in Spanish
 - c. Produced 100 graphics/collateral items in Spanish
 - d. Grew City of Reno en Espanol Facebook followers by 18%
 - e. Implemented Su Reno En Un Minuto video program that has run weekly since the beginning of the new Telemundo television station
 - f. Facilitated bi-weekly Juan 101.7 radio and Facebook Live segments.
 - g. Provided translation services for strategic outreach programs including Stormwater Utility, Virginia Street Placemaking/Micromobility Project, Sewer Connection Fees, Chief of Police Recruitment, and more.
2. Development and implementation of Strategic Communications Plan for the Reno Fire Department focused on positioning the department as the preeminent all-risk emergency service provider in northern Nevada by growing earned, owned, and paid media coverage highlighting the Reno Fire Department, their extensive training program, and the breadth of services provided by the agency.
3. Implemented an ongoing Strategic Communications Plan to educate residents and business community on the need for a sustainable funding program to support the maintenance and replacement of aging stormwater infrastructure in the City of Reno. This year long plan included the following communications wins:
 - a. 54 TV News Stories with a reach of over 720,000 viewers
 - b. 16 Radio News Stories
 - c. 3 Print/Digital News Stories
 - d. 78 Social Media Posts with a reach of 418,624
 - e. 3 Direct Mail Pieces
 - f. 9 Videos
4. Responded to 1,716 total calls from members of the media to the City's Onebox media line:
 - a. General communications inquiries - 628
 - b. Inquiries for Reno Police Department - 686
 - c. Inquiries for Reno Fire Department - 346
 - d. Inquiries for Special Events - 56

Major Initiatives and Strategies during the Budget Year



1. Expand Emergency Communications Planning efforts by developing a catalog of situational plans covering common weather and public safety events such as snow storms, fire, flooding and more.
2. Identify and implement Communications Workflow Management tool to support more efficient project management within the team.
3. Continue working with the City Manager's Office, Human Resources and Best Places to Work committees to advance internal communications and engagement activities resulting in improved morale and engagement across all departments.
4. Relocation of Communications Department physical location from the 12th Floor to the 14th Floor at Reno City Hall.

Core Services

Communication

Strategic Communications

Works to communicate the impact and value of the City of Reno to all residents through the use of innovative and creative storytelling. Core service areas include: crisis and issues management, marketing, branding, message and content development, news and media relations, social media, email messaging, video production, and more.

Internal Communications

Facilitate internal communications that foster a well-informed workforce and bolster employee engagement and morale. Core service areas include: development and delivery of internal updates for employees at all levels, development of multimedia content to inform and engage employees, support the mission of the Employee Engagement Committee, provide communications support for recruitment, and more.

Graphic Designs and Printing Services

Centralize all collateral production and printing projects citywide to promote a positive City of Reno brand image. Establish and manage the City of Reno brand and sub-brand standards. Provide graphic design support for a variety of projects in print, digital, video, audio and other platforms.

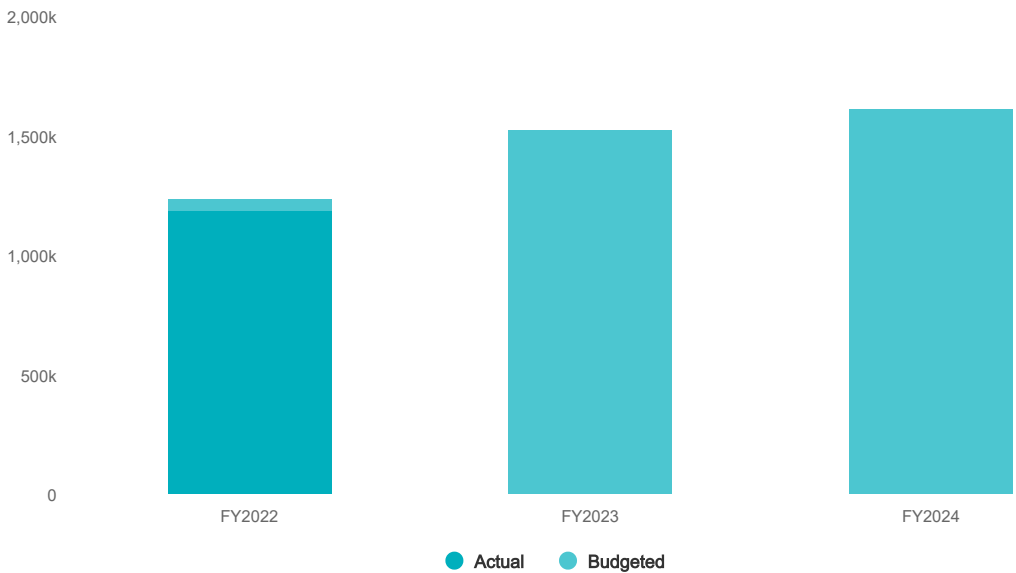
Expenditures Summary - Communications

\$1,618,400

\$92,506

(6.06% vs. prior year)

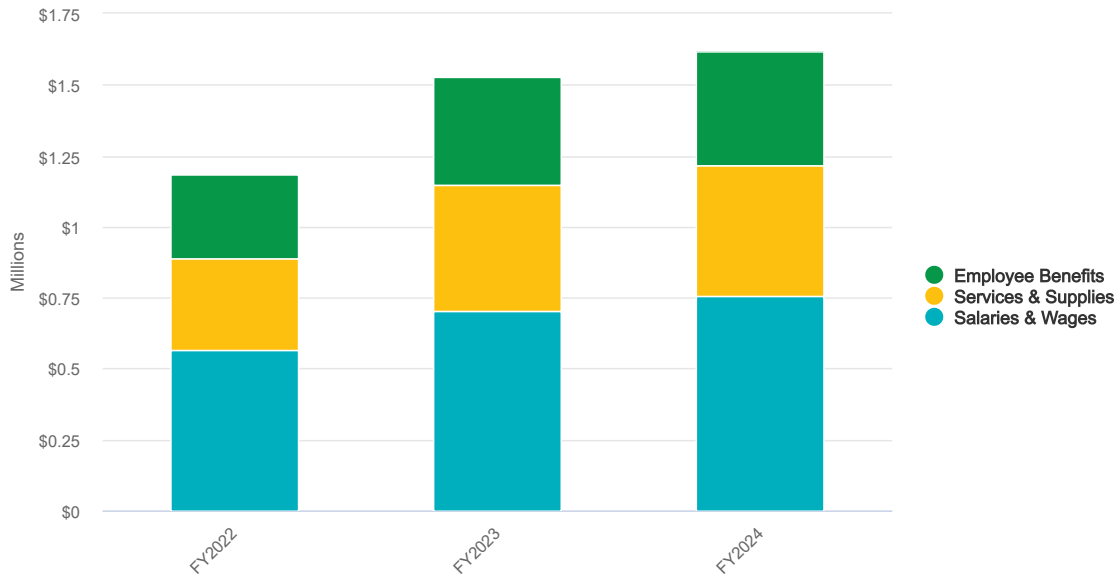
Communications Proposed and Historical Budget vs. Actual



Communications was established as a free-standing department at the end of FY22. This function was reported in prior fiscal years in both the City Manager and Neighborhood Services departments.

Expenditures by Expense Type - Communications

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expense Objects				
Salaries & Wages	\$566,861	\$702,708	\$753,454	7.2%
Employee Benefits	\$297,426	\$377,811	\$404,250	7%
Services & Supplies	\$322,186	\$468,758	\$460,696	3.4%
Total Expense Objects:	\$1,186,472	\$1,549,277	\$1,618,400	6.1%

Performance Measures

Measure	2022 Actual	2023 Target	2024 Target	Strategic Priority
Increase owned media audience - measured by the total number of City of Reno followers on social media (Facebook, Twitter, YouTube, Instagram, LinkedIn, Pinterest, and Facebook en Espanol). Does not include NextDoor	131,304	137,010	143,860	Supports all priorities
Increase content viewership on owned media platforms by growing Current Audience Engagement Rate across all City social media platforms. (Facebook, Twitter, YouTube, Instagram and Facebook en Espanol)	4.4%	39%	41%	Supports all priorities
Increase earned media coverage by growing the total number of press releases and story pitches executed in a year	163	256	268	Supports all priorities
Increase earned media coverage by maintaining or improving the percentage of press releases picked up by local media	90%	91%	90%	Supports all priorities

Development Services



Chris Pingree
Director of Development Services

Mission

The Development Services Department leads the City of Reno's efforts on a broad range of issues including land use planning, reviewing development proposals, permitting and inspection of development.

Overview

The Development Services Department has four divisions, consisting of Building and Safety, Engineering, Planning, and Administrative and Operations Services. Each of these divisions collaborates and coordinates with each other, other City departments, and relevant regional agencies.

Building and Safety Division

The Building and Safety Division facilitates all construction and development activities within the City of Reno. This division is responsible for processing all building permits, which begins with the application submittal/acceptance, followed by a comprehensive review of all construction documents for compliance verification with all adopted construction codes. Once a permit has been issued, field inspectors are tasked with verifying that all projects are code compliant.

Engineering Division

The Engineering Division reviews proposed building permits, maps, subdivisions, and other entitlements including tentative maps, conditional use permits, abandonments, annexations, master plan amendments, and zone change applications to ensure that they are designed and constructed to City standards.

Planning Division

The Planning Division leads the land use planning efforts and multi-departmental process to review development proposals. The division works to engage constituents and other stakeholders in establishing a community vision through public workshops, Neighborhood Advisory Boards, visioning exercises, and related activities. Additionally, the division works to implement the community vision through the City of Reno Master Plan, zoning ordinance, and other regulations.

Administrative and Operations Services Division

The Administrative and Operations Services Team coordinates department-wide functions including Accela coordination, data quality management and reporting, records management, public record requests, citizen service requests, boards/commissions coordination, public outreach program implementation, website management and administrative support including payroll, purchasing, financial management and personnel. Executive level functions in this department include budget development, strategic planning, and project management/tracking of Council priority initiatives.

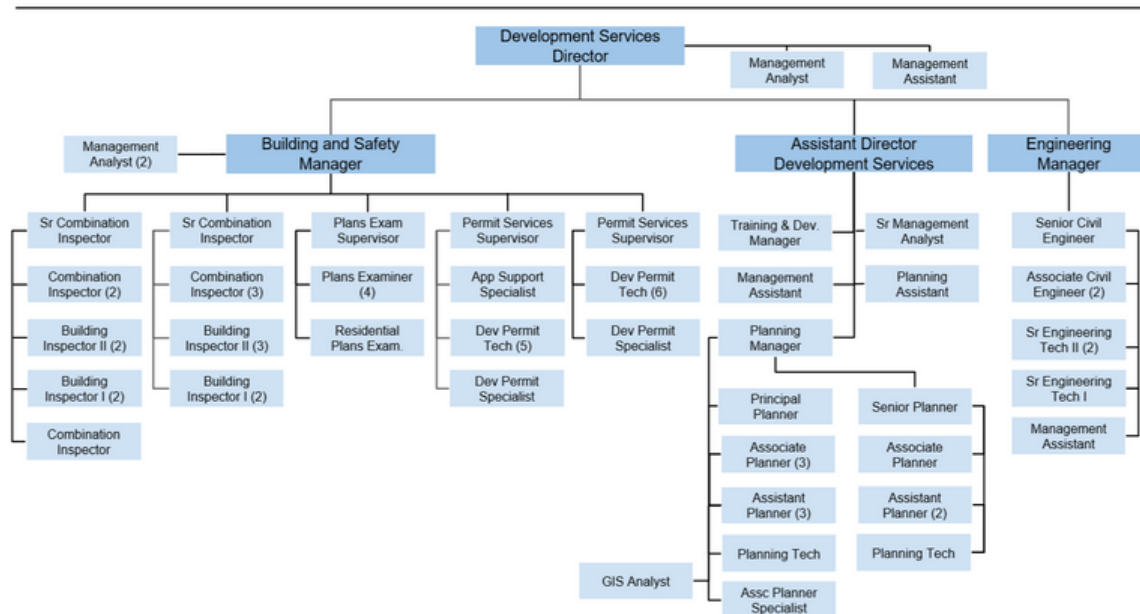
Organizational Chart - 74 FTE's

Program	FTE's
Building	43.00
Engineering	7.00
Planning	19.00
Program and Service Management	5.00
Development Services Total FTE's	74.00

Development Services

Organization Chart

Total FTE's - 74



Top Accomplishments for Last Year



1. Automation of permit/application extensions resulting in an 800% increase in fees collected.
 - a. 2021 – Fees collected \$8,793.25 – 100 total extensions
 - b. 2022 – Fees collected \$95,600.75 – 942 total extensions
2. Development of an accredited training program in Building Codes by internal staff, resulting in cost reductions for training and development.
3. Developed department culture to achieve a fully staffed department and decrease turnover rate.
4. Adoption of zoning code text amendments related to package alcohol, cannabis, adult businesses and live entertainment, which resulted in a more streamlined and clear review process.
5. Incorporated the Urban Forester in the building permit review process and created a new Associate Planner Specialist position to focus on improving process and procedures for landscape review on development projects.

Major Initiatives and Strategies during the Budget Year



1. Create a process that allows for Planning/Engineering applications to be submitted and processed electronically. This includes updating all the Planning/Engineering application checklists and creating a workflow in the Accela software.
2. Adopt a new sign ordinance, new telecommunications ordinance, a more robust affordable housing ordinance and process, a text amendment to the Title 18 zoning code to address outstanding cleanup items.
3. Increase staff training and prepare written checklists for review of entitlement cases and building permits. This will create a consistent review process for staff and speed up the review process.
4. Lead the Building Code adoption process for the northern Nevada region.
5. Create initiatives to help foster entertainment & outdoor pedestrian activities throughout Downtown & Midtown.

Core Services

Administration and Operational Services

Program and Service Management

Plan, administer and coordinate the resources necessary to ensure cost-effective and efficient provision of department services.

Building and Engineering

Construction Review Process

Assist the public through high-quality plan review, permitting and enforcement of building codes and standards. Provide professional, efficient and accurate services to developers, building professionals and constituents of our community.

Compliance Assurance Process

Ensure that the standards established by City Council are maintained. Provide a safe and clean community with safe development, infrastructure and businesses.

Planning

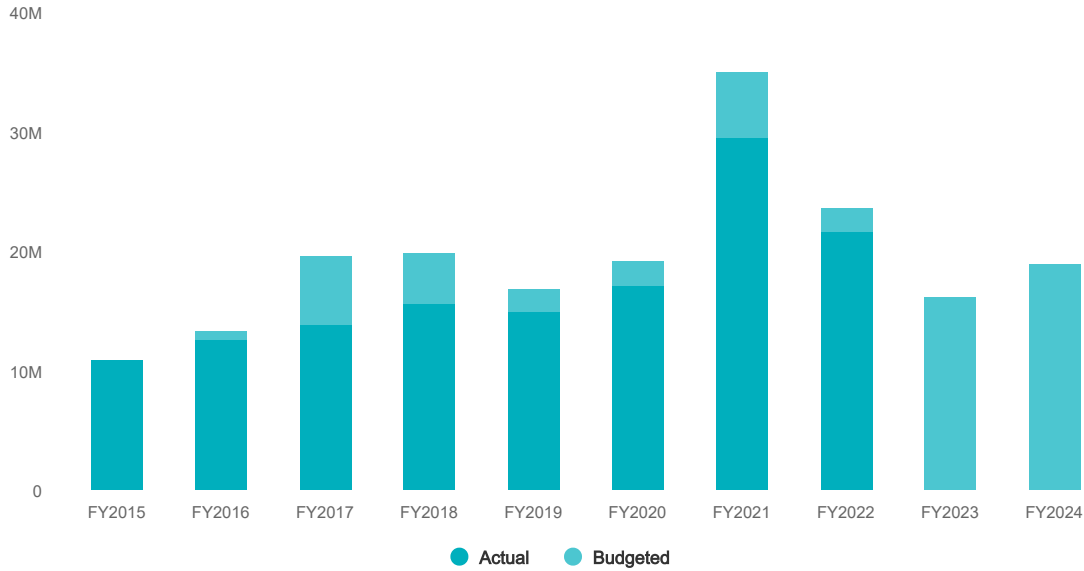
Community Planning Process

Prepare and apply the adopted policies, principles, regulations and procedures for the long-term physical and social development of the community found in Reno City Council's adopted 20-year Master Plan.

Expenditures Summary - Development Services

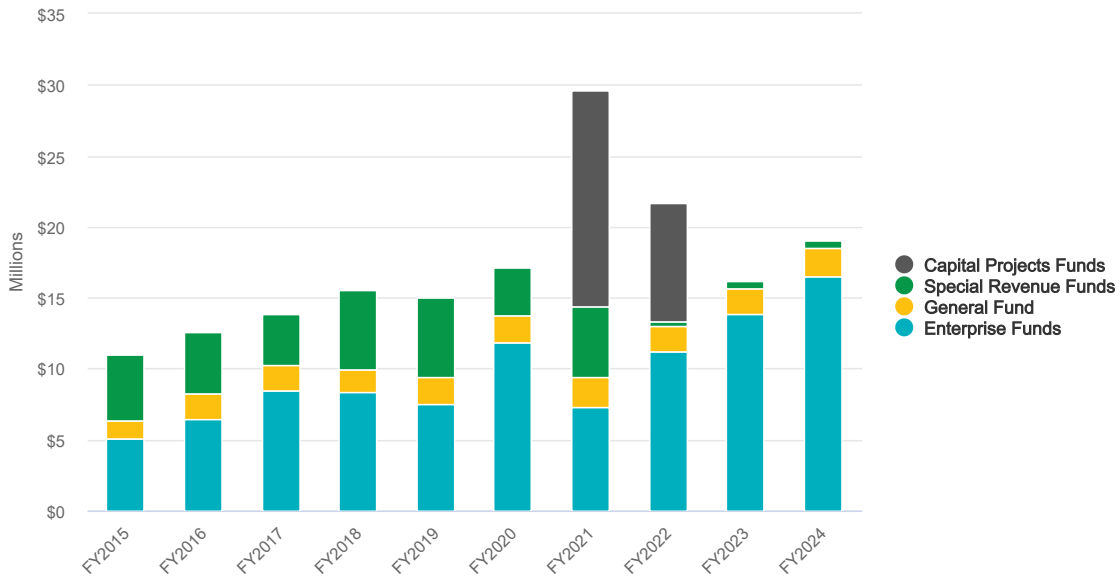
\$19,004,037 **\$2,801,798**
(17.29% vs. prior year)

Development Services Proposed and Historical Budget vs. Actual



Expenditures by Fund - Development Services

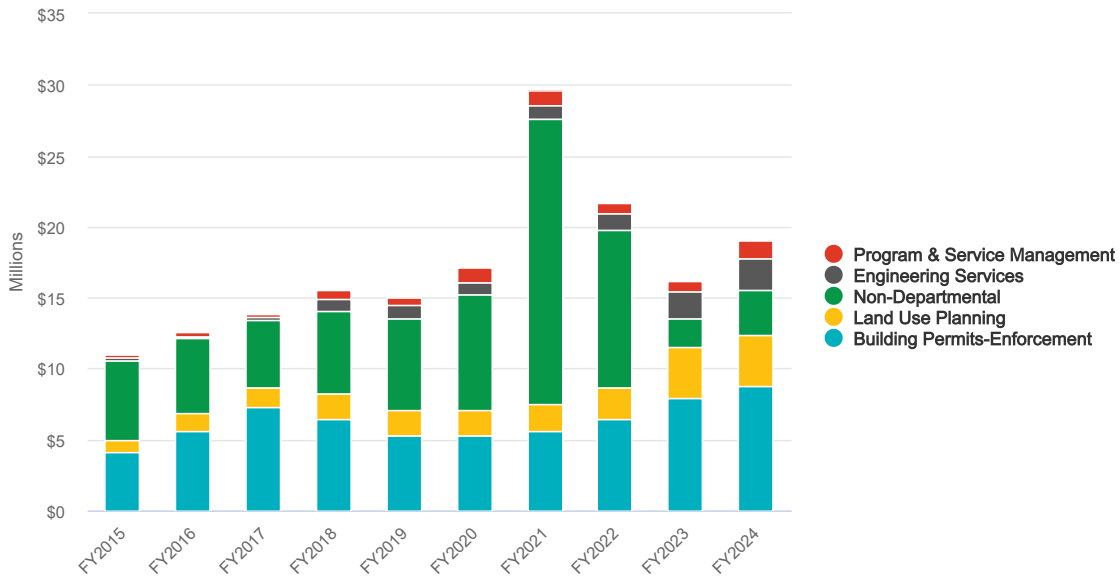
Budgeted and Historical Expenditures by Fund



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
General Fund				
General Fund	\$1,798,299	\$1,912,735	\$1,961,389	4.1%
Total General Fund:	\$1,798,299	\$1,912,735	\$1,961,389	4.1%
Special Revenue Funds	\$358,423	\$501,266	\$500,000	0%
Capital Projects Funds	\$8,315,302	\$0	\$0	0%
Enterprise Funds				
Building Permit Fund	\$11,170,155	\$18,784,155	\$16,542,648	19.7%
Total Enterprise Funds:	\$11,170,155	\$18,784,155	\$16,542,648	19.7%
Total:	\$21,642,179	\$21,198,156	\$19,004,037	17.3%

Expenditures by Program - Development Services

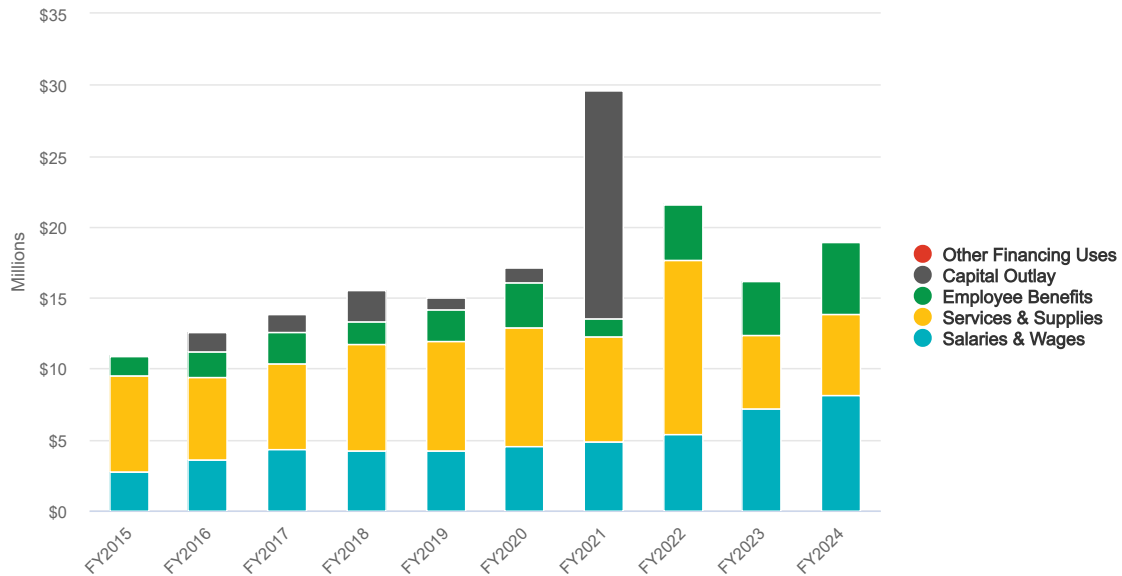
Budgeted and Historical Expenditures by Program



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expenditures				
Community Support				
Community Development				
Program & Service Management	\$663,340	\$780,557	\$1,235,626	59.7%
Engineering Services	\$1,226,404	\$1,889,723	\$2,220,191	19%
Land Use Planning	\$2,180,704	\$3,669,087	\$3,620,964	-1.3%
Building Permits-Enforcement	\$6,501,280	\$12,158,773	\$8,745,373	10.6%
Non-Departmental	\$11,070,452	\$2,700,016	\$3,181,883	60.1%
Total Community Development:	\$21,642,179	\$21,198,156	\$19,004,037	17.3%
Total Community Support:	\$21,642,179	\$21,198,156	\$19,004,037	17.3%
Total Expenditures:	\$21,642,179	\$21,198,156	\$19,004,037	17.3%

Expenditures by Expense Type - Development Services

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expense Objects				
Salaries & Wages	\$5,408,029	\$7,207,596	\$8,121,342	12.7%
Employee Benefits	\$3,860,999	\$4,476,257	\$5,137,274	33.9%
Services & Supplies	\$12,286,410	\$4,987,988	\$5,705,421	10.6%
Capital Outlay	\$86,741	\$4,526,315	\$40,000	N/A
Total Expense Objects:	\$21,642,179	\$21,198,156	\$19,004,037	17.3%

Performance Measures

Measure	2022 Actual	2023 Target	2024 Target	Strategic Priority
Total Pre-application Meetings Conducted	135	165	165	Economic and Community Development
Total Number of Planning Cases Processed	126	126	126	Economic and Community Development
Total Number of POD Inquiries/Responses	3,193	3,193	3,193	Economic and Community Development
Total Building Inspections	77,536	77,536	77,536	Economic and Community Development
Total Planning and Engineering Reviews Completed	13,293	13,293	13,293	Economic and Community Development
Total Residential Building Permits Issued	6,808	6,808	6,808	Economic and Community Development
Total Commercial Building Permits Issued	2,351	2,351	2,351	Economic and Community Development

Finance



Vicki Van Buren
Director of Finance

Mission

As the fiscal steward of the City's resources, the Finance Department provides excellent customer service, as well as ethical oversight and management of public funds.

Overview

A strong City of Reno starts with strong fiscal management. The responsibility of the Finance Department is to align organizational goals, projects, and finances with the Council's vision for the future.

The Finance Department is responsible for properly accounting for all financial activity, including the preparation of the City's financial reports; oversight and management of the City's budget; maintaining the general fixed asset inventory; managing debt payments and new debt issuances; paying obligations owed by the City; ensuring that all charges related to sewer use are properly billed and collected; providing cash and investment management services in accordance with the City's adopted investment policy; and billing customers for miscellaneous fees and charges. The Department maintains financial stability by conducting multiple-year fiscal analysis and providing technical assistance to departments.

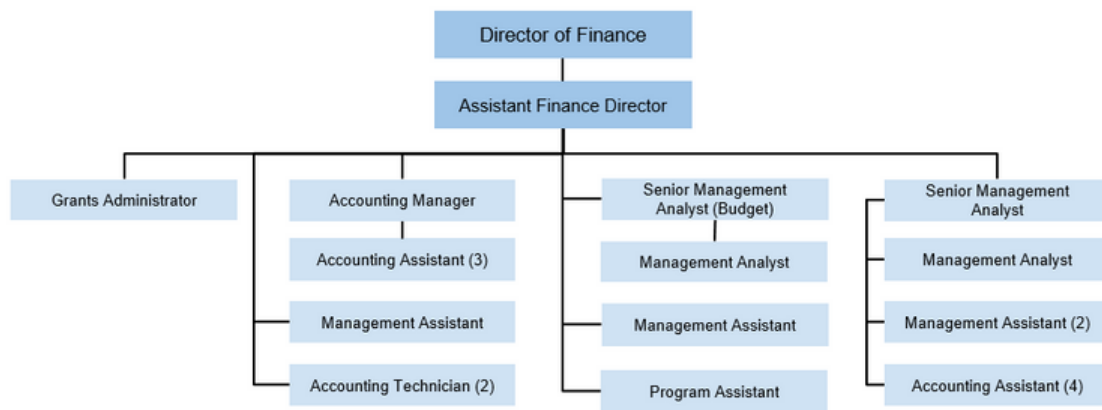
Organizational Chart - 22 FTE's

Program	FTE's
Financial Management	14.75
Sewer Collection	7.25
Finance Total FTE's	22.00

Finance

Organization Chart

Total FTE's - 22



Top Accomplishments for Last Year



1. Issued General Obligation Bonds in the amount of \$60 million for capital projects (Public Safety Center, Moana Spring Aquatic Center, and Fire Headquarters design)
2. Implemented changes to our banking services providers – Merchant Services and General Banking Services
3. Disbursed funds, supported programs and provided reporting utilizing \$51.5 million in American Rescue Plan Act (ARPA) Funds
4. Updated Capital Improvement process to include a comprehensive facility plan
5. Close monitoring of all debt service with restructuring initiated when economically feasible including preparation of annual debt management report and updated policy

Major Initiatives and Strategies during the Budget Year



1. Continue disbursing funds, supporting programs and reporting utilization of \$51.5 million in American Rescue Plan Act of 2021 Funds
2. Analyze and develop financial plan for fire station headquarters construction and maintenance
3. Continue the restructuring of Capital Improvement process by evaluating and updating the comprehensive facility plan
4. Analyze and develop a comprehensive Reserve Fund Policy
5. Implementation of a new Storm Water Utility fund policy and incorporate into our current billing system

Core Services

Financial Management

Accounting

Provide timely and accurate operational accounting and financial services in compliance with governmental accounting standards, City policies/procedures, and other legal requirements. Oversee comprehensive, consistent, efficient, and user-friendly operating procedures for disbursement.

Budgeting

Oversee and manage the budget for all funds and accounts for the City including coordination with all City departments and filing of required documents with appropriate agencies.

Financial Planning

Maintain financial reporting. Investment of cash within regulatory constraints. Distribute intergovernmental revenue. Manage debt service and new debt issue. Provide financial updates.

Organizational Support

Provide efficient and timely support services to City departments including identification of effective procurement opportunities, compliance with laws, and distribution of mail.

Fiscal Analysis & Support

Provide budget, fiscal, and general issue analyses to assist in policy and other decision-making by the City Manager's Office and departments. Provide various levels of support to City departments and Council objectives.

Utility Billing

Develop and enhance existing and potential financial resources by ensuring applicable utility fees are properly billed and collected. Facilitate compliance with codes through impartial and courteous service. Maintain an effective and efficient billing process. Provide data and analysis of utility customers and service levels.

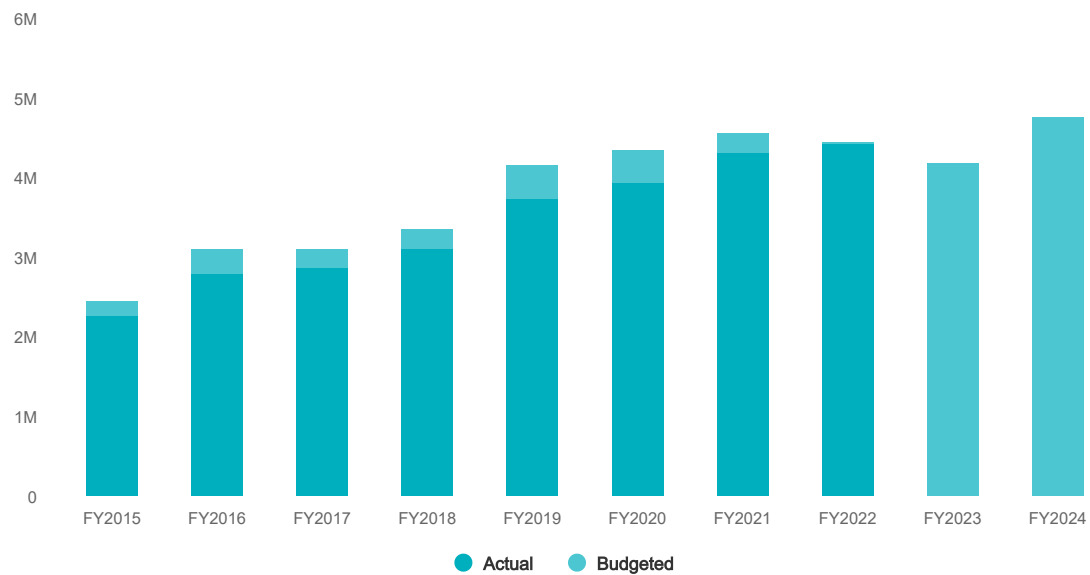
Grants Administration

Plans, organizes and manages the City's grants. Identifies strategic funding needs and potential federal, state, local and private funding sources; maximizes the use of federal and state grant funding opportunities through effective coordination of activities between City departments and shared use of existing in-house resources; and compiles, prepares and maintains accounting files/records and grant applications.

Expenditures Summary - Finance

\$4,769,187 **\$574,131**
(13.69% vs. prior year)

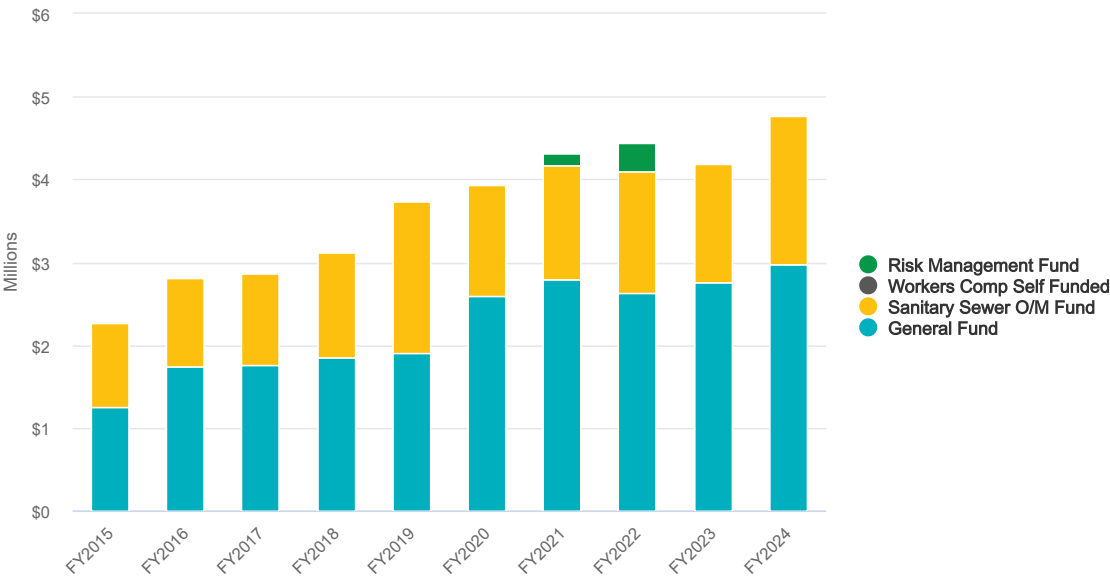
Finance Proposed and Historical Budget vs. Actual



Prior to FY22 the Payroll division was reported under Finance. Payroll can now be found under Human Resources for FY22 and forward.

Expenditures by Fund - Finance

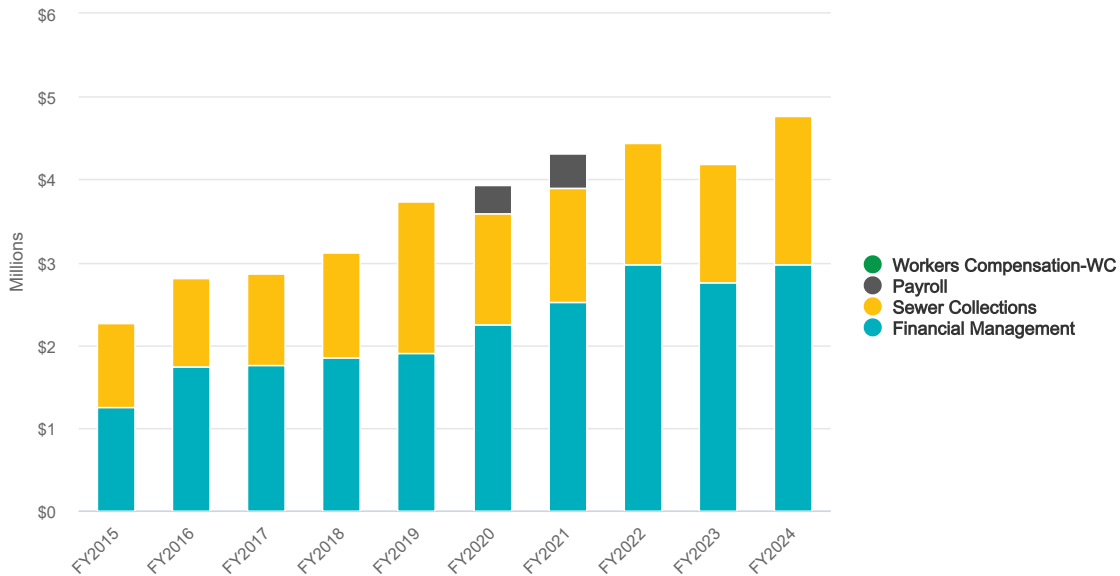
Budgeted and Historical Expenditures by Fund



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
General Fund	\$2,632,855	\$2,780,066	\$2,973,672	8.1%
Sanitary Sewer O/M Fund	\$1,463,590	\$1,601,513	\$1,795,515	24.4%
Risk Management Fund	\$336,122	\$0	\$0	0%
Total:	\$4,432,568	\$4,381,579	\$4,769,187	13.7%

Expenditures by Program - Finance

Budgeted and Historical Expenditures by Program

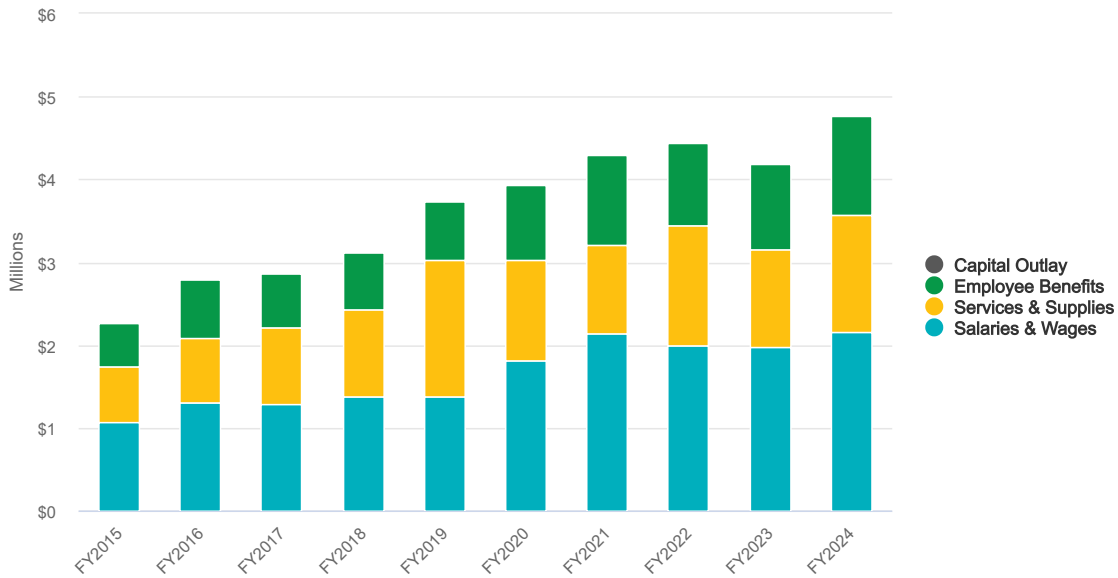


The Payroll division was re-assigned to the Human Resources department mid-year FY22.

Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expenditures				
General Government				
Finance				
Financial Management	\$2,968,977	\$2,780,066	\$2,973,672	8.1%
Sewer Collections	\$1,463,590	\$1,601,513	\$1,795,515	24.4%
Total Finance:	\$4,432,568	\$4,381,579	\$4,769,187	13.7%
Total General Government:	\$4,432,568	\$4,381,579	\$4,769,187	13.7%
Total Expenditures:	\$4,432,568	\$4,381,579	\$4,769,187	13.7%

Expenditures by Expense Type - Finance

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expense Objects				
Salaries & Wages	\$1,999,011	\$2,090,783	\$2,148,419	8.4%
Employee Benefits	\$990,623	\$1,095,563	\$1,189,324	14.4%
Services & Supplies	\$1,442,933	\$1,195,233	\$1,431,444	22%
Total Expense Objects:	\$4,432,568	\$4,381,579	\$4,769,187	13.7%

Performance Measures

Measure	2022 Actual	2023 Target	2024 Target	Strategic Priority
Unqualified audit opinion for the Annual Comprehensive Financial Report and awarded the annual Certificate of Achievement in Financial Reporting from the Government Finance Officers Association	Yes	Yes	Yes	Strong Financial Condition
Distinguished Budget Presentation Award received from the Government Finance Officers Association	Yes	Yes	Yes	Strong Financial Condition
Actual pooled investment earnings that meet or exceed investment policy benchmark for each month	100%	100%	100%	Strong Financial Condition
Maintain and strengthen the City's General Obligation A rating	AA-	AA-	AA-	Strong Financial Condition
Maintain general obligation debt at 15% or less of total allowed by City Charter	<15%	<15%	<15%	Strong Financial Condition

Fire



David Cochran
Fire Chief

Mission

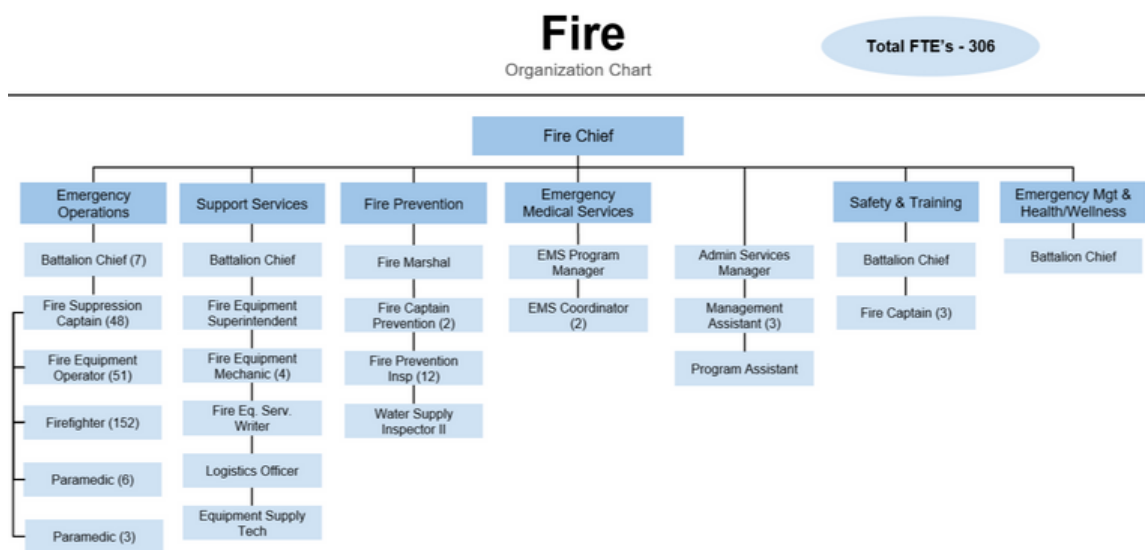
The mission of the Reno Fire Department (RFD) is to provide our citizens and visitors with the best possible all risk emergency service in the protection of lives and property. Public health, safety, and prevention education are key components of our mission. We are identified by our dedication and pride in outstanding customer service.

Overview

The RFD is responsible for protecting the quality of life for the citizens and visitors to the Reno area and preventing the loss of life and property through rapid response to emergency calls for service including threats from fire, medical emergencies, and natural or man-made disasters. The RFD ensures that it achieves these goals through its daily operations including its special operational teams (Hazmat, Technical Rescue, and Water Entry Team), Advanced Life Support/Paramedic medical response, and fire prevention services (Plans Review, Inspection, Investigation, and Public Education).

Organizational Chart - 306 FTE's

Program	FTE's
Emergency Medical Services (EMS)	12.00
Emergency Operations	259.00
Fire Prevention	16.00
Support Services	9.00
Program and Service Management	6.00
Safety and Training	4.00
Fire Total FTE's	306.00



Top Accomplishments for Last Year



1. Graduated the 2022-01 Recruit Academy and the department's first Lateral Recruit Academy.
2. Received GEMT funding with subsequent approval from the City Manager's Office (CMO) to develop and implement the department's Single Role Paramedic program.
3. Completed the second annual F.A.C.T.S Cancer Screenings for Reno Fire suppression employees, created and implemented the new Light Duty Work Comp program, coordinated with the addition of new resources for Peer Support and Mental Health, collaborated with ARC Health and Wellness.
4. Received and placed into service 1 ambulance, 1 rehab unit, and 1 squad apparatus in service as a part of the City's plan to address the department's aging fleet.
5. Initiated implementation of the PURVIS Fire Station Alerting System with an estimated completion in March of 2023.

Major Initiatives and Strategies during the Budget Year



1. Develop a plan to increase staffing to mitigate the negative effects high call volume has on the health and wellness of personnel and provide the highest level of service to Reno.
2. Develop a plan to increase staffing in our EMS Division (non-suppression) to better provide the right resource for the right call at the right time, and to mitigate call volume by handling low acuity calls, transports, and non-emergent support (e.g., rehab on a fire scene).
3. Continue to develop and research funding strategies and grant opportunities with the goal of developing a systematic replacement program to support the process of replacing/remodeling our aging fire stations including the construction of a new central station.
4. Work with CMO to identify and develop additional revenue opportunities.

Core Services

Emergency Medical Services

Respond to medical emergencies Citywide on a daily basis as part of a two-tiered Advanced Life Support EMS delivery model. Responders will be trained to the Advanced and Intermediate Life Support/Paramedic service level, properly equipped, and will serve as the foundation for the existing delivery system where the focus is on the patient.

Emergency Operations

- Protect our community from the threat of fire and reduce or eliminate property loss and damage experienced by those we serve during and following a fire. This is accomplished through quick response, quality training, modern equipment, logistical support, and a genuine concern for the value of others' property.
- Respond to emergencies requiring Hazardous Materials mitigation and Technical Rescue capabilities.
- Protect and mitigate hazards that threaten public safety.

Fire Prevention

Provide efficient, effective, and equitable life safety and property protection to the citizens and visitors of Reno. Demonstrate ethical conduct and excellent customer service in all areas of fire inspections, fire investigations, plans examinations, and public education programs.

Support Services

- Design, outfit, and maintain both emergency apparatus and support vehicles.
- Evaluate, procure and maintain all equipment assigned to stations, apparatus, and personnel.
- Research, establish, and maintain all infrastructure and logistics necessary to support the department's mission.
- Assist with planning, designing, managing, and maintaining all department facilities.

Program & Service Management

Plan, administer, and coordinate the resources necessary to ensure cost-effective and efficient provision of department services. To enhance City and regional disaster/emergency management response and preparation.

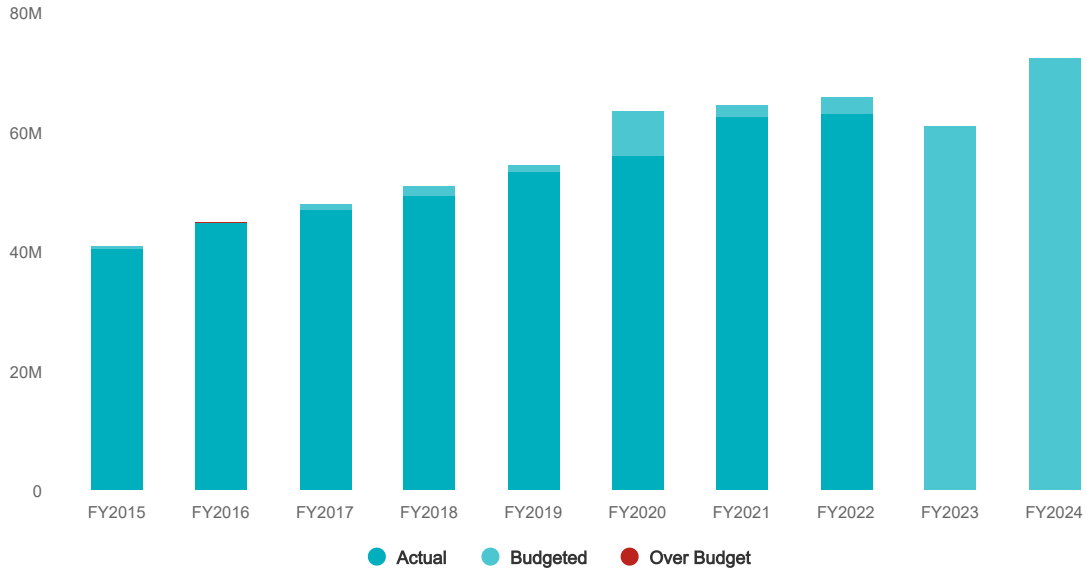
Safety and Training

- Provide constituents and visitors of Reno with the best possible public health and safety education. Our services will be delivered effectively and efficiently by highly trained and courteous professionals using modern techniques and equipment.
- Actively work with the constituents of Reno and continually seek new opportunities to provide for public health and safety. Constantly re-evaluate service delivery goals and methods.
- Operate in a highly efficient manner and provide professional training to our members for every type of incident we are challenged with, to all members, both career and volunteer. Diligently minimize injuries, accidents, and work-related disease by focusing on prevention and education.

Expenditures Summary - Fire

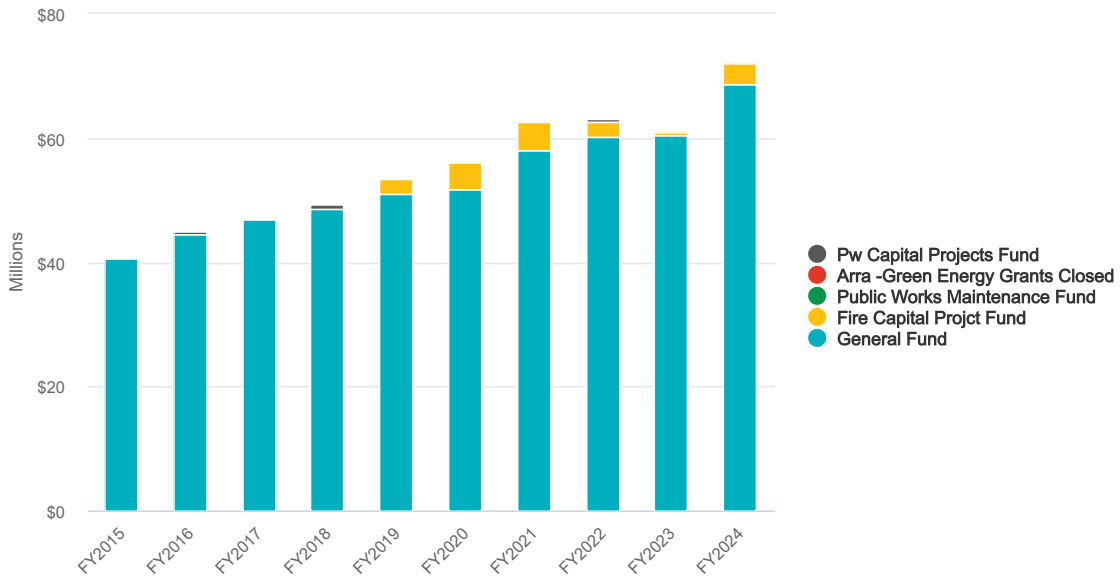
\$72,332,869 **\$11,227,544**
(18.37% vs. prior year)

Fire Proposed and Historical Budget vs. Actual



Expenditures by Fund - Fire

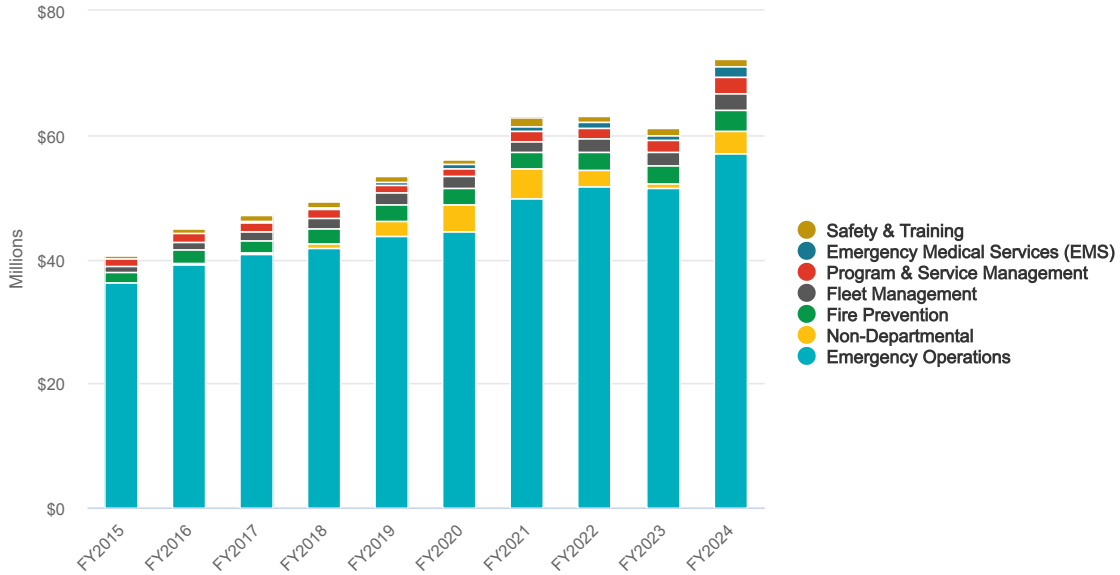
Budgeted and Historical Expenditures by Fund



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
General Fund	\$60,236,604	\$63,722,472	\$68,732,869	13.8%
Pw Capital Projects Fund	\$452,351	\$12,000,000	\$0	0%
Public Works Maintenance Fund	\$0	\$226,126	\$200,000	0%
Fire Capital Project Fund	\$2,345,319	\$7,451,723	\$3,400,000	602.5%
Arra -Green Energy Grants Closed	\$59,626	\$0	\$0	0%
Total:	\$63,093,900	\$83,400,321	\$72,332,869	18.4%

Expenditures by Program - Fire

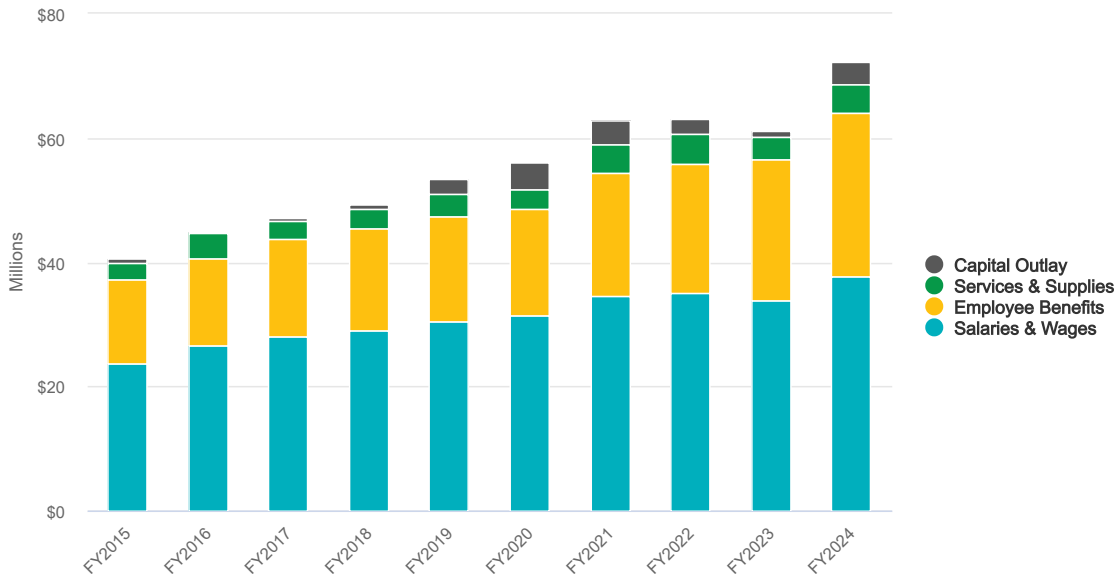
Budgeted and Historical Expenditures by Program



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expenditures				
Public Safety				
Fire				
Program & Service Management	\$1,804,595	\$2,232,696	\$2,593,109	25.1%
Fire Prevention	\$2,770,219	\$3,028,204	\$3,366,818	12.5%
Safety & Training	\$1,083,409	\$1,101,720	\$1,234,076	14%
Emergency Medical Services (EMS)	\$785,851	\$905,313	\$1,836,364	143%
Emergency Operations	\$51,635,334	\$54,289,320	\$57,054,380	10.7%
Fleet Management	\$2,216,821	\$2,165,219	\$2,648,122	34.4%
Non-Departmental	\$2,797,670	\$19,677,849	\$3,600,000	426.3%
Total Fire:	\$63,093,900	\$83,400,321	\$72,332,869	18.4%
Total Public Safety:	\$63,093,900	\$83,400,321	\$72,332,869	18.4%
Total Expenditures:	\$63,093,900	\$83,400,321	\$72,332,869	18.4%

Expenditures by Expense Type - Fire

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expense Objects				
Salaries & Wages	\$35,155,710	\$35,356,816	\$37,594,462	11%
Employee Benefits	\$20,734,584	\$23,250,506	\$26,477,165	17.4%
Services & Supplies	\$4,710,135	\$4,573,978	\$4,474,242	19.8%
Capital Outlay	\$2,493,471	\$20,219,021	\$3,787,000	305.5%
Total Expense Objects:	\$63,093,900	\$83,400,321	\$72,332,869	18.4%

Performance Measures

Measure	2022 Actual	2023 Target	2024 Target	Strategic Priority
Number of building plans reviewed by Fire Department (includes revisions) and percentage of plans being reviewed within 10-day turn-around.	1,936/98%	2,100/100%	2,100/100%	Public Safety
Public education in fire prevention: A. Direct contact through presentations and classes: B. Indirect contact by flyers and social media hits:	A. 8,000	A. 20,000[1] B. 500,000	A. 20,000[1] B. 500,000	Public Safety
Average response time for all calls for service (mm:ss)	07:17	06:00	06:00	Public Safety
Number of new construction acceptance inspections performed by Fire Prevention Inspectors	4,532	4,000	4,000	Public Safety
Number of business fire safety inspections performed by Fire Inspectors (includes operational permits, new business licenses, special events, and complaints)	4,352	6,000	6,000	Public Safety

[1] Direct contact may be through virtual meetings.

Human Resources



Norma Santoyo
Human Resources Director

Mission

Deliver an exceptional and transformational employee experience.

Vision

By working together, we create a workplace built on integrity and belongingness where each employee is valued and respected.

Overview

In partnership with stakeholders, drive positive and proactive employee life cycle management, while ensuring strategic alignment with organizational goals and improved efficiency in service delivery.

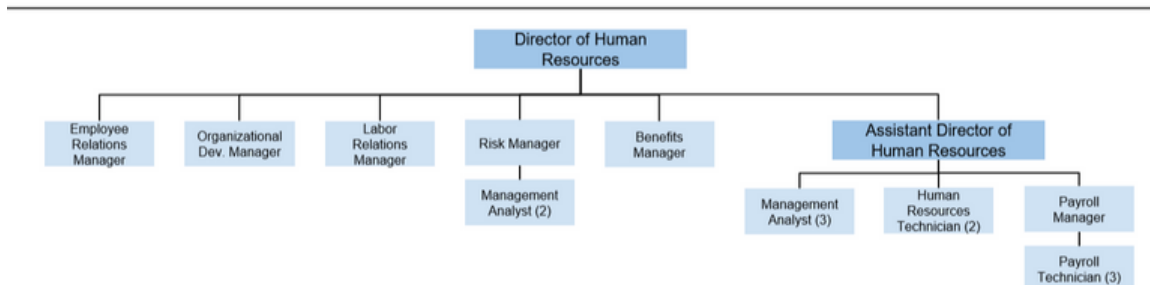
Organizational Chart - 18 FTE's

Program	FTE's
Employee Services	11.00
Payroll	4.00
Risk Management	3.00
Human Resources Total FTE's	18.00

Human Resources

Organization Chart

Total FTE's - 18



Top Accomplishments for Last Year



1. Continued to improve the employee experience and life-cycle through process enhancements, including updates to the Voluntary Leave Transfer program that helps support employees in serious medical circumstances; benefits in the house that provides employees with individualized benefit management guidance; robust employee wellness week; enhanced employee information and resources on the Biggest Little Intranet; the adoption of City-wide policies that include Dogs in the Workplace, Air Quality, Heat Illness, and Communicable Diseases. Achieved the City's first nomination in the 15th annual Northern Nevada Human Resources Association Best Places to Work competition, which allowed the City to conduct an employee engagement survey. About 49% of eligible employees participated in the survey, the results of which led to the City becoming the first public sector employer to be a finalist, and receipt of 3rd Place in the extra-large business category. The survey data resulted in the development of four (4) employee lead working groups composed of City employees from across the organization who are focusing on recommendations for improving employee engagement through communication, accountability / recognition, culture / wellness, and professional development.
2. With the addition of the new Benefits Manager full-time employee, the Human Resources (HR) team was able to hire someone to lead strategic and proactive employee benefit plan management to provide quality benefit coverage while maintaining financial sustainability for the employee and the City. Through these efforts, the City saw strategic improvement in the High Deductible Consumer Driven Health Plan that resulted in employee enrollment in this plan increasing by 273%, and employee utilization of the Included Health benefit increased by over 300%.
3. Continued to invest in employee growth and development through strategic initiatives lead by the Organizational Development Manager that included a series of 28 Leadership Conversations; a series of conflict resolution trainings; the launch of a Supervisory Jumpstart training series for current, new, potential, and aspiring supervisors; a revamp of the New Employee Orientation program with an emphasis on the Pillars of Service and teamwork, along with employee benefits Q&A and City organizational structure content; and employee safety and security related trainings such as active assailant training and domestic and workplace violence trainings.
4. Successfully transitioned to a new Third Party Administrator for Workers Compensation Administration that has improved the experience and outcomes for employees injured on the job; established a light duty return-to-work process for injured firefighters; and partnered with the existing Included Health benefit to assist public safety employees in proactively addressing health risk factors that are identified through their annual physicals.
5. Under new, dynamic management, turned around the City's payroll function, minimizing the number and frequency of retroactive wage payments to employees by the timely implementation of wage increases; improved retiree health saving account funding protocols, accuracy and timing; saved the City over \$2.97 million in IRS and other fines; and launched a comprehensive audit of the City's payroll function in partnership with Internal Audit.

Major Initiatives and Strategies during the Budget Year



1. Continue to drive HR Information System and data system improvements to utilize technology solutions to enhance the team's ability to produce timely, accurate data to drive intentional decision making and track progress.
2. Continue to build upon the comprehensive organizational development framework to support succession planning initiatives, and continue to refine the implementation of competency based models in recruitment and selection processes and performance management.
3. Continue to improve the employee experience and life-cycle through the collection of employee feedback data to inform efforts to improve employee engagement and the City's reputation as an employer of choice.
4. Continue to recruit and retain a high-caliber workforce through implementation of employer branding messaging and intentional strategies that support the communication of the City's employee value proposition.
5. Continue to drive improvements in the efficient delivery of services through the development of achievable and sustainable implementation plans and timelines responsive to the recommendations and results from the Classification and Compensation Study, Payroll Audit, and the Occupational Health and Safety Audit.

Core Services

Employee Services

Labor Relations / Labor Contract Administration

In collaboration with internal stakeholders, conduct labor negotiations using a data driven approach to align labor group goals with City operational considerations and strategic priorities. Interpret, apply, and administer the Collective Bargaining Agreements and any dispute resolution processes.

Employee Relations

Serve as a trusted resource that can help employees and leaders build and maintain positive and collaborative relations, resolve conflicts, and improve performance; and conduct investigations into allegations of misconduct, as necessary.

Talent Management

Manage the full scope of processes to attract, on-board, and retain high-performing employees, including the management of City-wide classification and compensation programs, merit-based recruitment for appointive positions and non-Civil Service recruitments, and collaborate with Civil Service to support recruitment efforts.

Employee Engagement / Experience

Provide opportunities that reinforce the City's mission, vision, and values and connect employees to their work and the workplace in a meaningful way; support enhanced employee communication; and seek employee feedback and input to improve organizational culture and build a stronger, more cohesive team, from employee on-boarding to exit surveys.

Total Compensation / Benefits Administration

Manage the base compensation and benefits needs of the City's workforce through the proactive administration of the City's self-funded group health program to ensure the City is offering optimal compensation and benefit offerings that are sustainable.

Organizational Development / Diversity, Equity & Inclusion

Facilitate City-wide professional training and development programs to meet the evolving operational needs of the City and help employees develop skills to lead and manage a diverse workforce; cultivate a workforce where fairness, respect, belonging and inclusion are foundational principles; prepare the City's workforce to take on progressively more responsible roles; and help employees plan for and adapt to important organizational changes.

Strategic Human Capital Management / Performance Management

Partner with managers and supervisors to support the intentional management of people and performance to develop the workforce that supports succession planning and helps ensure continuity of operations.

Compliance / Policy Formulation / Health & Safety

Manage legally required workforce reporting functions; aligning workplace policies and procedures to ensure the City is compliant with applicable governing regulations, including wage and hour, non-discrimination, occupational health and safety, employee leave, and benefits; and maintain a compliant, accurate, and current HR records system.

Central Payroll

Manage and oversee a complex payroll and issue bi-weekly paychecks for over 1,600 City employees, maintaining and controlling employee pay records, and managing the tax compliance and benefits reporting and reconciliation processes.

Risk Management

Manage and provide cost-effective, efficient, impactful and transparent risk mitigation and response resources that provide cost-efficient tools to appropriately balance potential risk and opportunities.

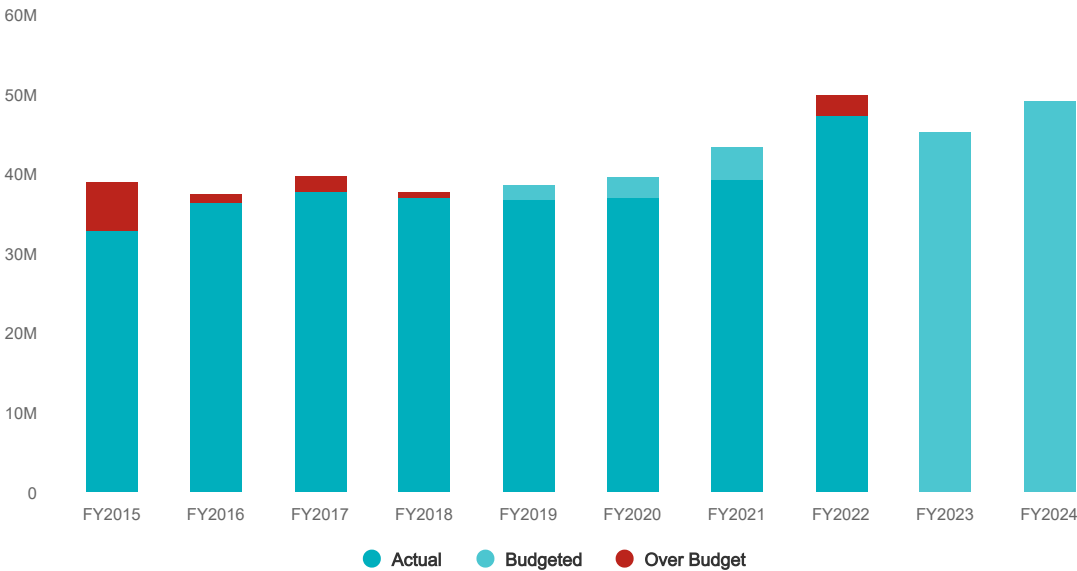
Expenditures Summary - Human Resources

\$49,336,581

\$3,978,843

(8.77% vs. prior year)

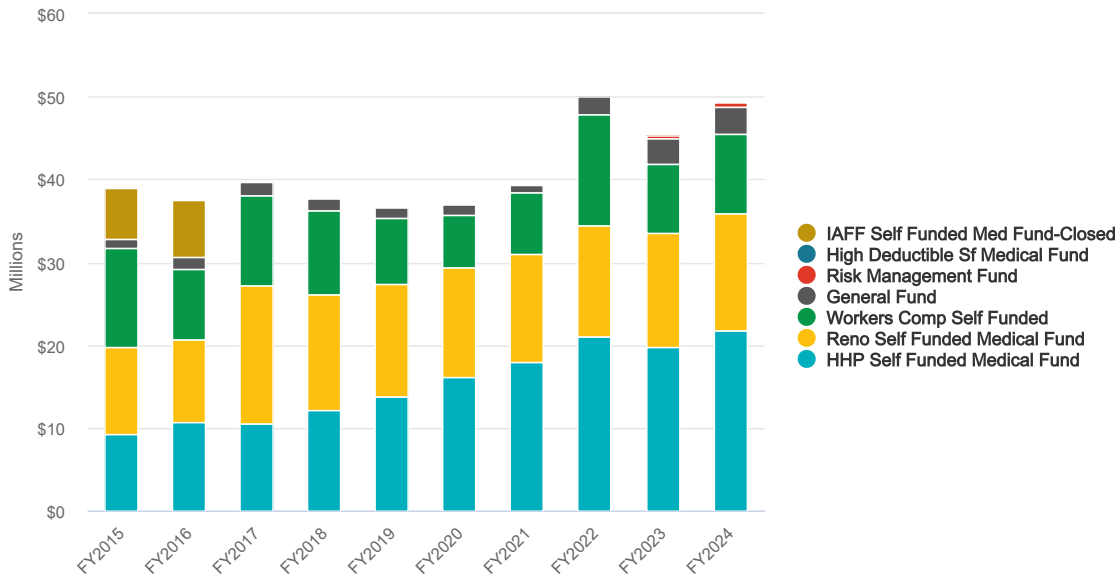
Human Resources Proposed and Historical Budget vs. Actual



Prior to FY22 the Payroll division was reported under Finance. Payroll can now be found under Human Resources for FY22 and forward.

Expenditures by Fund - Human Resources

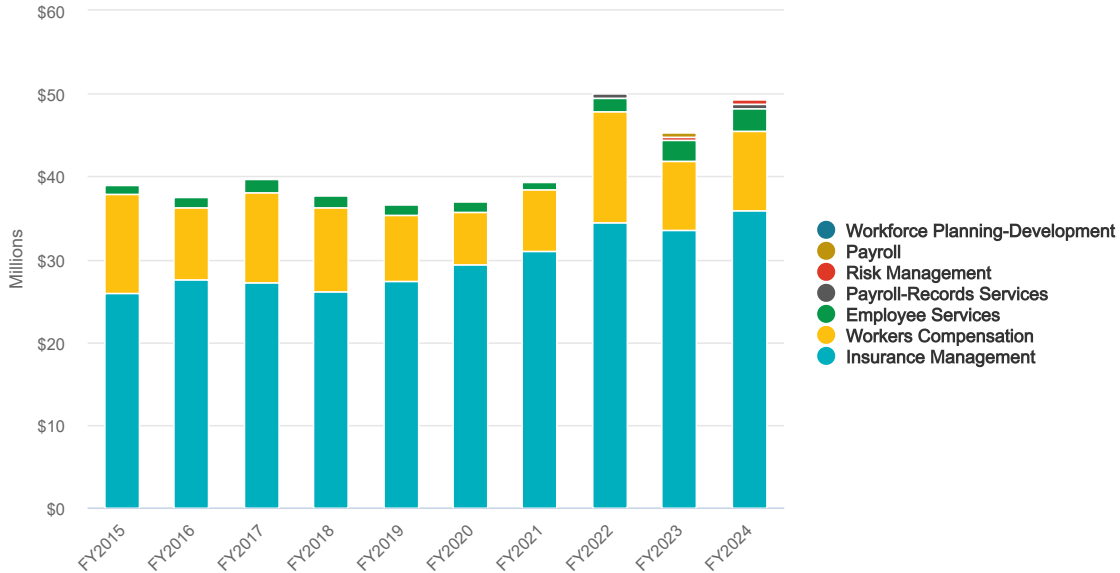
Budgeted and Historical Expenditures by Fund



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
General Fund	\$2,151,412	\$3,355,243	\$3,246,660	4.6%
Risk Management Fund	\$0	\$410,574	\$564,790	42.1%
HHP Self Funded Medical Fund	\$21,052,674	\$20,700,000	\$21,700,000	10.2%
Reno Self Funded Medical Fund	\$13,363,503	\$12,972,116	\$14,150,000	1.7%
High Deductible Sf Medical Fund	\$7,202	\$14,000	\$18,000	28.6%
Workers Comp Self Funded	\$13,409,370	\$8,632,131	\$9,657,131	17.3%
Total:	\$49,984,161	\$46,084,064	\$49,336,581	8.8%

Expenditures by Program - Human Resources

Budgeted and Historical Expenditures by Program

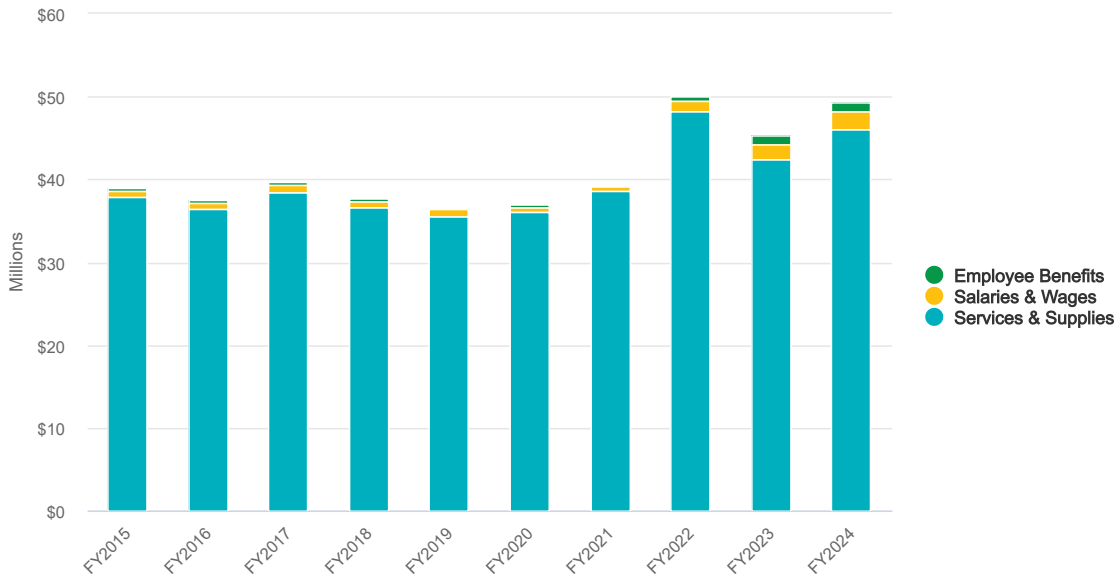


The Payroll and Risk Management divisions were reassigned to Human Resources mid-year during FY22.

Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expenditures				
General Government				
Human Resources				
Workers Compensation	\$13,409,370	\$8,632,131	\$9,657,131	17.3%
Employee Services	\$1,664,211	\$2,805,873	\$2,680,591	4.9%
Payroll-Records Services	\$487,201	\$549,370	\$566,069	N/A
Insurance Management	\$34,423,379	\$33,686,116	\$35,868,000	6.7%
Risk Management	\$0	\$410,574	\$564,790	42.1%
Total Human Resources:	\$49,984,161	\$46,084,064	\$49,336,581	8.8%
Total General Government:	\$49,984,161	\$46,084,064	\$49,336,581	8.8%
Total Expenditures:	\$49,984,161	\$46,084,064	\$49,336,581	8.8%

Expenditures by Expense Type - Human Resources

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expense Objects				
Salaries & Wages	\$1,185,252	\$1,901,697	\$2,069,245	8.8%
Employee Benefits	\$574,072	\$1,045,237	\$1,193,506	14.2%
Services & Supplies	\$48,224,837	\$43,137,130	\$46,073,830	8.6%
Total Expense Objects:	\$49,984,161	\$46,084,064	\$49,336,581	8.8%

Performance Measures

Measure	2022 Actual	2023 Target	2024 Target	Strategic Priority
City-wide Turnover (# of Total Separations / # of total FTE)	17% (N = 239 / 1,369)	16% (N = 228 / 1,423)	15% (N = 221 / 1,479)	Governance and Organizational Effectiveness
City-wide Involuntary Turnover (# of Involuntary Separations / # of Total Separation)	8% (N = 19 / 239)	8% (N = 19 / 228)	8% (N = 18 / 221)	Governance and Organizational Effectiveness
Employees Eligible to Retire in the Next 12 Months	3.4% (N = 46 / 1,369)	8.8% (N = 125 / 1,423)	10% (N = 148 / 1,479)	Governance and Organizational Effectiveness
Employee Deferred Compensation Participation	63.1% (N = 864 / 1,369)	65% (N = 925 / 1,423)	67% (N = 990 / 1,479)	Governance and Organizational Effectiveness
Promotional Rate (Number of Employees Promoted / Total FTE)	3.7% (N = 50 / 1,369)	5% (N = 71 / 1,423)	6% (N = 88 / 1,479)	Governance and Organizational Effectiveness
Employee Complaints	18	16	15	Governance and Organizational Effectiveness
Total Injured Worker Claims Filed	156	149	142	Governance and Organizational Effectiveness

Information Technology



Craig Franden
Director of Information Technology

Mission

The Department of Information Technology's mission is to serve the information and technology needs of the City including residents and employees. We will evaluate, integrate, and support innovative technologies to help customers achieve their goals, while effectively maximizing return on resources and providing cost effective methods for residents, businesses, vendors, and others to easily access information and conduct business with the City.

Overview

Information Technology (IT) is an integral function of any organization. All services provided by the Department of Information Technology (DoIT) will be delivered efficiently and effectively by trained and courteous professionals.

The DoIT is responsible for enterprise-wide communication and all technical services. Furthermore, the Department is responsible for maintaining all computer, network, enterprise application systems, and communication functions for the City. The Department supports City Hall, Fire (RFD), Police (RPD), Municipal Court, and offices at 56 remote locations through its Local Area Network and Wide Area Network.

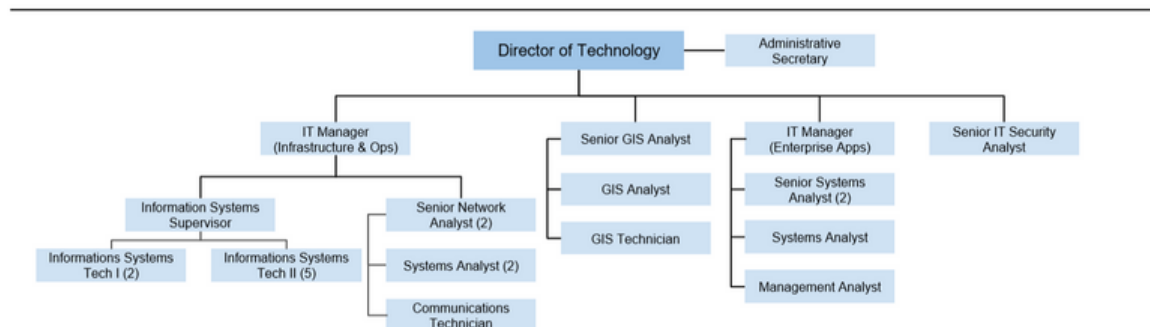
Organizational Chart - 25 FTE's

Program	FTE's
Technology	25.00
Information Technology Total FTE's	25.00

Information Technology

Total FTE's – 25

Organization Chart



Top Accomplishments for Last Year



1. Implemented 276 computer policy changes to strengthen and enhance the City's computer security profile.
2. Secured and configured a redundant internet connection to City Hall to increase network uptime, providing better connectivity to web-based resources.
3. Implemented Single Sign-On (SSO) and Multifactor Authentication to further enhance the City's security profile.
4. Conversion of Internal and Public GIS web maps to a modern platform in an Enterprise Portal. Previous maps were built with outdated software that caused numerous crashes and failures.
5. Assisted multiple departments in upgrading and integrating respective software for increased efficiency.

Major Initiatives and Strategies during the Budget Year



1. Continue to enhance the City's cybersecurity profile by implementing strategic security hardening practices and solutions.
2. Development of disaster recovery process for all City applications based on priority, enhancing continuity of operations plan.
3. Partner with regional jurisdictions to support the implementation of a regional CAD system.
4. Support city-wide GIS mapping strategies.
5. Partner with local government agencies on current and future regionalization efforts.

Core Services

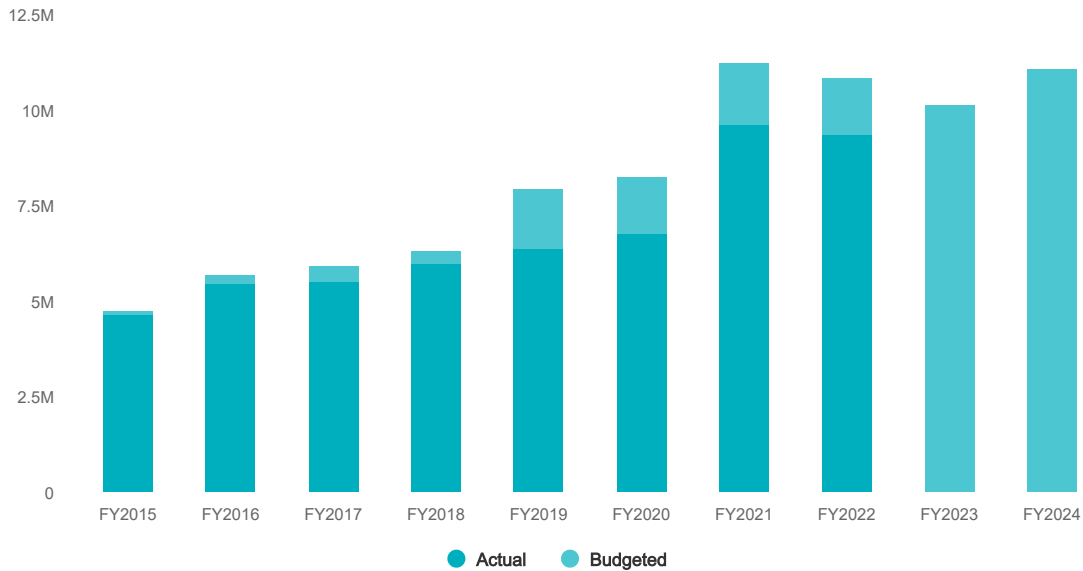
Information Technology

Maintain the technology portfolio for the City of Reno including all hardware, software (on premise and cloud), IT security, GIS, network, and communication systems. Provide IT support services via a centralized Help Desk function. Leverage technology to improve City business processes. Ensure that every City facility, department, and user has access to a reliable, predictable, secure, and efficient application system, network, and communications infrastructure. Enable timely decision making through data.

Expenditures Summary - Information Technology

\$11,088,899 **\$939,767**
(9.26% vs. prior year)

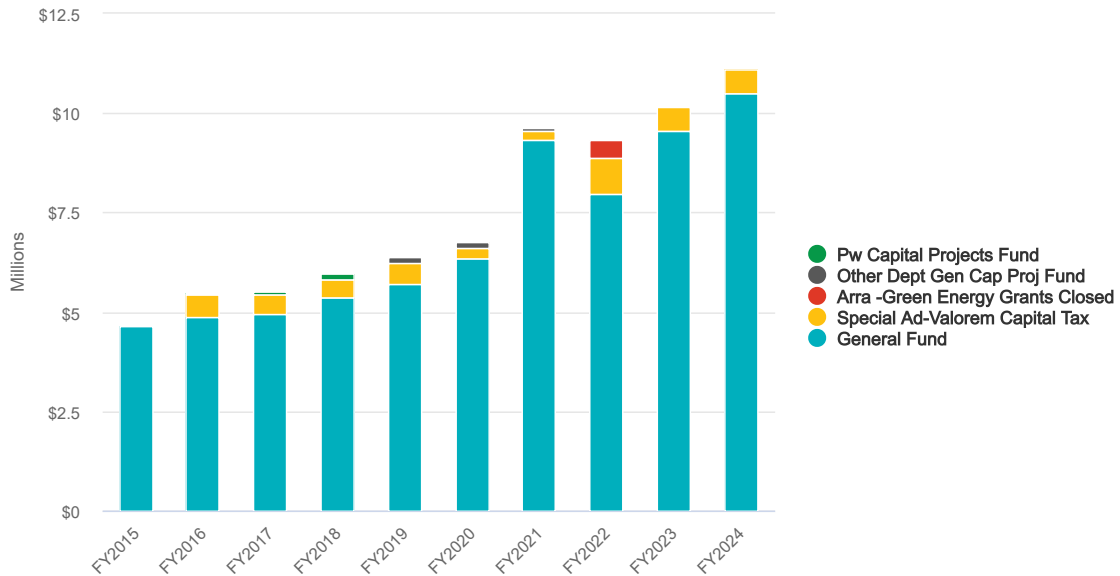
Information Technology Proposed and Historical Budget vs. Actual



Prior to FY20, the Public Safety Dispatch division was reported under Information Technology. In FY20 & FY21, it was reported under Police, and FY22 moving forward, under the City Manager's Office.

Expenditures by Fund - Information Technology

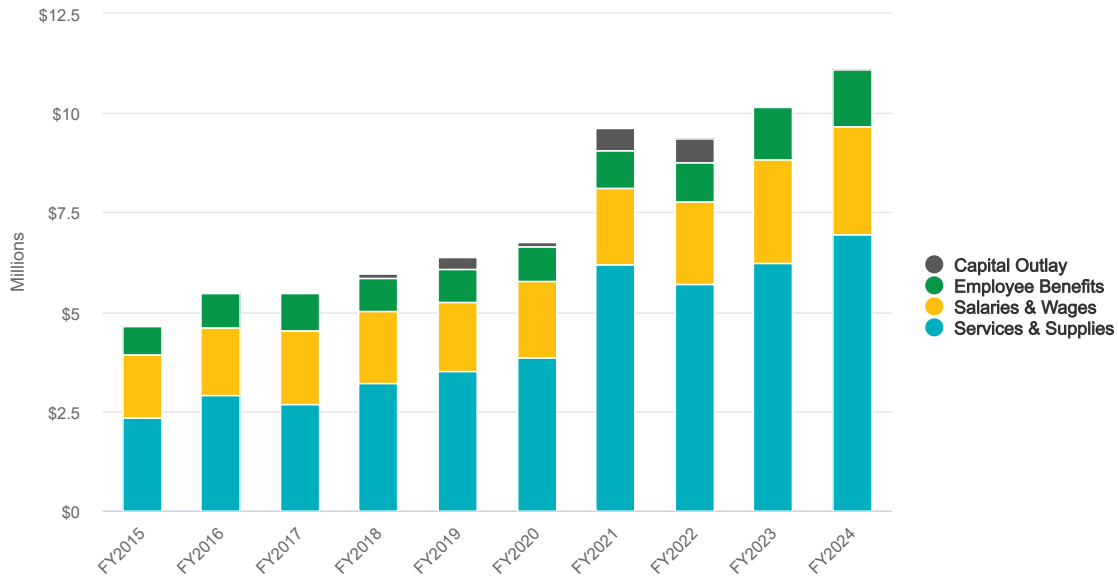
Budgeted and Historical Expenditures by Fund



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
General Fund	\$7,984,649	\$10,975,632	\$10,488,899	9.8%
Other Dept Gen Cap Proj Fund	\$23,375	\$537,233	\$0	0%
Arra -Green Energy Grants Closed	\$462,705	\$0	\$0	0%
Special Ad-Valorem Capital Tax	\$889,956	\$916,717	\$600,000	0%
Total:	\$9,360,684	\$12,429,582	\$11,088,899	9.3%

Expenditures by Expense Type - Information Technology

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expense Objects				
Salaries & Wages	\$2,070,431	\$2,620,752	\$2,713,535	3.5%
Employee Benefits	\$1,010,797	\$1,313,725	\$1,411,665	7.5%
Services & Supplies	\$5,693,863	\$7,284,692	\$6,963,699	12.1%
Capital Outlay	\$585,594	\$1,210,413	\$0	0%
Total Expense Objects:	\$9,360,684	\$12,429,582	\$11,088,899	9.3%

Performance Measures

Measure	2022 Actual	2023 Target	2024 Target	Strategic Priority
Percentage of Priority 1 calls (Unable to work) closed within 1 business day	82%	100%	100%	Governance & Organizational Effectiveness
Total number of tickets closed	7900	7193	All of Them	Governance & Organizational Effectiveness
Supported Endpoint Devices to include servers, computers, MDTs, tablets and cell phones.	New Metric	3,319	All of Them	Governance & Organizational Effectiveness
Staff Training on various software applications	New Metric	Every other month (6)	Every other month (6)	Governance & Organizational Effectiveness

Maintenance and Operations



Travis Truhill
Director of Maintenance and Operations

Mission

To ensure safe maintenance and operations of public streets, storm drains, sanitary sewer lines, and facility maintenance services, and efficient City fleet management in support of operating departments, through cost-effective planning, designing, constructing, operating, and maintaining public facilities and physical assets.

Overview

The Maintenance & Operations Department is comprised of various technical, field, and administrative staff to manage a variety of work programs and provide direct public services. The Department achieves results through employing a well-trained work force that is committed to serving the needs of the community.

The Maintenance and Operations Department is responsible for providing maintenance of the City's common assets, which include fleet, facilities, streets, traffic signs, parking meters, and the sewer and storm water collection systems.

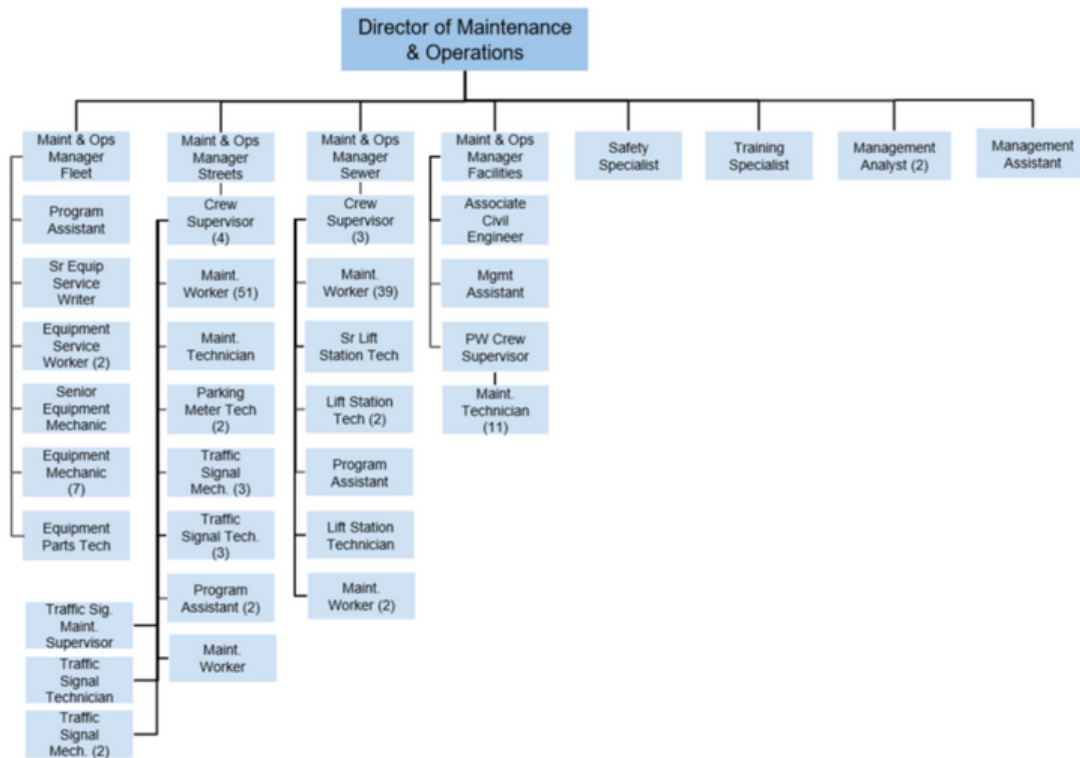
Organizational Chart - 157 FTE's

Program	FTE's
Downtown Maintenance	3.00
Facility Maintenance	15.50
Fleet Management	14.40
Maintenance Administration	0.80
Paint and Sign	17.50
Parking Meters	2.00
Pavement Maintenance	33.65
Sewer and Storm System Maintenance	52.15
Snow and Ice Control	0.50
Street Sweeping	7.50
Traffic Engineering and Operations	10.00
Maintenance and Operations Total FTE's	157.00

Maintenance and Operations

Total FTE's – 157

Organization Chart



Top Accomplishments for Last Year



1. Completed major rehabilitation projects at the historic California Building.
2. Developed a program to insource patrol vehicle builds for the Reno Police Department.
3. Based on interagency collaboration and private stakeholder input, the City's lift station design manual was updated.
4. The City's Snow Plan was updated to provide greater coverage for neighborhood streets.

Major Initiatives and Strategies during the Budget Year



1. Migrate the Building Technical Services, Sewer and Stormwater, and Streets divisions to a new work order management platform
2. Complete seismic retrofit of City Hall
3. Assess the current status of City fleet and establish a follow-up to the recently completed five year catch-up plan
4. Complete security upgrades at lift stations
5. Develop a cul-de-sac program for snow plowing

Core Services

Maintenance and Operations

Downtown Maintenance

Maintain the Riverwalk, the Riverwalk Extension, and downtown areas that are part of the Business Improvement District.

Facility Maintenance

Effectively maintain City-owned facilities by performing preventative maintenance, repairs, remodel, project management, and janitorial services.

Fleet Management

Provide safe and dependable vehicles for City departments through a proactive and cost effective vehicle management, preventive maintenance, repair, and vehicle replacement program.

Parking Meters

Effectively and efficiently manage limited available parking and ensure compliance through regular maintenance of meters and collection of meter funds that support the parking program.

Street Maintenance

Provide safe, effective, and efficient traffic flow by maintaining the City's system of streets, right of ways, traffic signs, street markings, snow and ice control, and street sweeping.

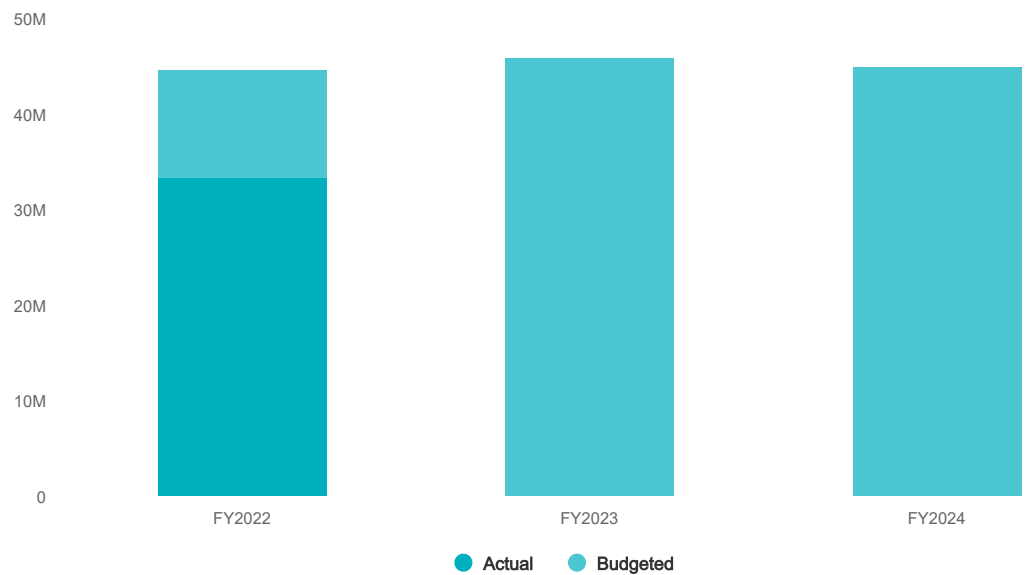
Sewer and Storm Drain Maintenance

Provide an aggressive preventative maintenance program for both sewer and storm systems to ensure proper system operation, permit compliance, limitation of liability, prevention of overflows and flooding, and protection of public health and the environment. Respond to system failures and flooding emergencies to maintain public health and safety.

Expenditures Summary - Maintenance and Operations

\$44,916,214 **-\$974,484**
(-2.12% vs. prior year)

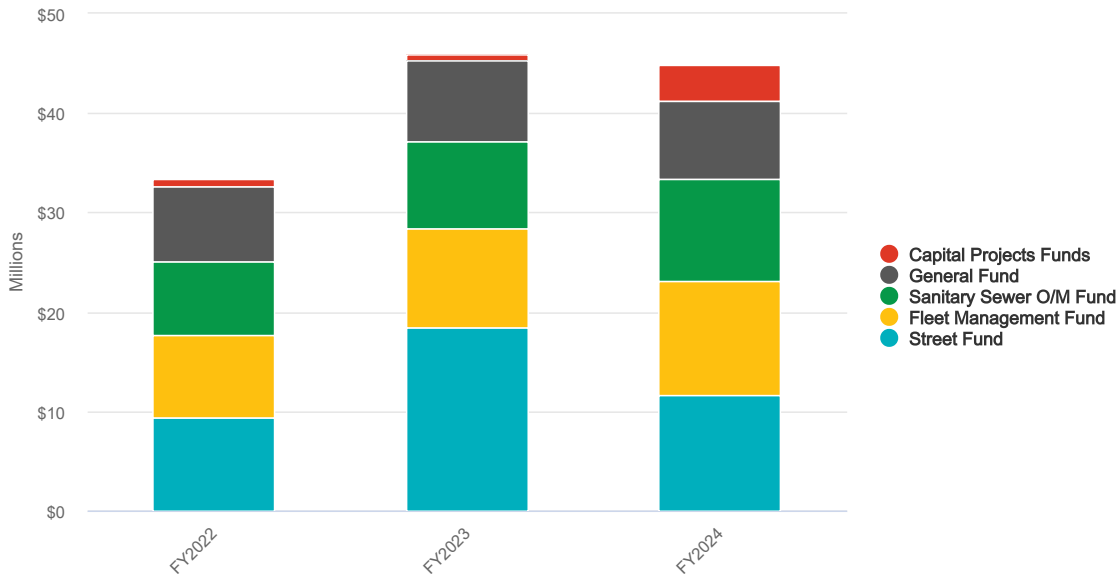
Maintenance and Operations Proposed and Historical Budget vs. Actual



The Maintenance and Operations Department was established at the end of FY22. Prior to FY22 these expenses were reflected in the Public Works Department.

Expenditures by Fund - Maintenance and Operations

Budgeted and Historical Expenditures by Fund

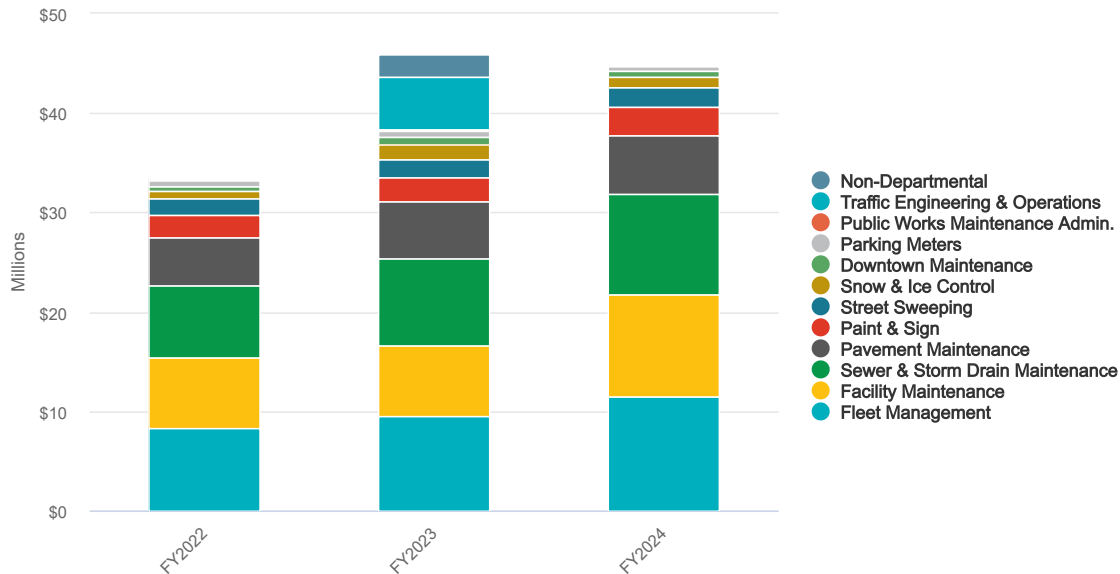


The Maintenance and Operations Department was established at the end of FY22. Prior to FY22 these expenses were reflected in the Public Works Department.

Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
General Fund				
General Fund	\$7,574,272	\$8,168,110	\$7,859,609	-5.2%
Total General Fund:	\$7,574,272	\$8,168,110	\$7,859,609	-5.2%
Street Fund	\$9,421,795	\$12,622,413	\$11,663,720	-36.8%
Capital Projects Funds				
Pw Capital Projects Fund	\$765,967	\$0	\$0	0%
Public Works Maintenance Fund	\$0	\$1,137,888	\$3,700,000	825%
Total Capital Projects Funds:	\$765,967	\$1,137,888	\$3,700,000	640%
Sanitary Sewer O/M Fund	\$7,315,665	\$10,589,850	\$10,217,306	17.6%
Fleet Management Fund	\$8,301,279	\$14,274,365	\$11,475,579	15.4%
Total:	\$33,378,978	\$46,792,626	\$44,916,214	-2.1%

Expenditures by Program - Maintenance and Operations

Budgeted and Historical Expenditures by Function

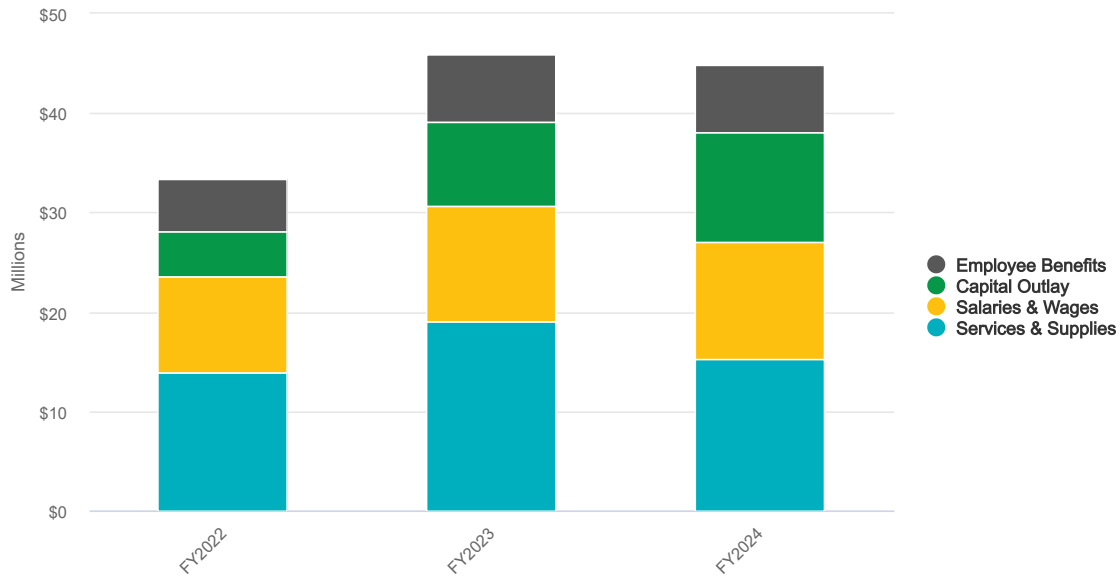


The Maintenance and Operations Department was established at the end of FY22. Prior to FY22 these expenses were reflected in the Public Works Department.

Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expenditures				
Public Works				
Maintenance & Operations				
Public Works Maintenance Admin.	\$140,089	\$181,383	\$229,269	26.4%
Facility Maintenance	\$7,116,852	\$7,970,532	\$10,250,502	42.8%
Paint & Sign	\$2,301,004	\$2,685,444	\$2,929,606	16.9%
Fleet Management	\$8,301,279	\$14,274,365	\$11,475,579	20.8%
Street Sweeping	\$1,608,547	\$1,861,318	\$2,013,181	7.7%
Pavement Maintenance	\$4,711,898	\$6,609,118	\$5,780,049	1.7%
Parking Meters	\$536,353	\$552,248	\$492,346	-7.7%
Snow & Ice Control	\$800,346	\$1,466,533	\$940,884	-33.5%
Downtown Maintenance	\$546,945	\$601,835	\$587,492	-26.8%
Sewer & Storm Drain Maintenance	\$7,315,665	\$10,589,850	\$10,217,306	17.6%
Total Maintenance & Operations:	\$33,378,978	\$46,792,626	\$44,916,214	-2.1%
Total Public Works:	\$33,378,978	\$46,792,626	\$44,916,214	-2.1%
Total Expenditures:	\$33,378,978	\$46,792,626	\$44,916,214	-2.1%

Expenditures by Expense Type - Maintenance and Operations

Budgeted and Historical Expenditures by Expense Type



The Maintenance and Operations Department was established at the end of FY22. Prior to FY22 these expenses were reflected in the Public Works Department.

Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expense Objects				
Salaries & Wages	\$9,665,128	\$11,198,361	\$11,783,617	1.3%
Employee Benefits	\$5,230,242	\$6,260,812	\$6,869,627	0.6%
Services & Supplies	\$13,963,106	\$15,481,266	\$15,307,970	-19.6%
Capital Outlay	\$4,520,502	\$13,852,187	\$10,955,000	30.6%
Total Expense Objects:	\$33,378,978	\$46,792,626	\$44,916,214	-2.1%

Performance Measures

Measure	2022 Actual	2022 Target	2023 Target	Strategic Priority
At least 70% of all work orders completed by the Building Technical Services Division are preventative maintenance rather than reactionary maintenance	8%	70%	70%	Infrastructure, Climate Change, and Environmental Sustainability
Maintain an annual rate of less than 1% of vehicles returned to Fleet Management for repeat service requests	0.5% (14 comebacks out of 2,769 total work orders)	<1%	<1%	Infrastructure, Climate Change, and Environmental Sustainability
Sweep every City-owned and maintained street at least once per month	20,514 miles swept	17,930.4 miles	17,930.4 miles	Infrastructure, Climate Change, and Environmental Sustainability
Minimize sanitary sewer overflows — Reduce the number of sanitary sewer overflows compared to the average of the previous 10 years	13	15.6	14.9	Infrastructure, Climate Change, and Environmental Sustainability
Clean every City-owned stormwater catch basin at least once per year	15,858	12,637	>100%	Infrastructure, Climate Change, and Environmental Sustainability
Sewer & Stormwater and Streets Divisions achieve a 100% response rate to Underground Service Alert (USA) Locate requests within the legally required two business days	100% (25,957 USA Locates completed)	100%	100%	Infrastructure, Climate Change, and Environmental Sustainability

Municipal Court



Veronica Lopez
Court Administrator

Mission

The mission of the Reno Municipal Court is to impartially adjudicate misdemeanor crimes, code violations, administrative appeals, and provide options to resolve civil infractions; provide supervised rehabilitation services to those needing treatment; operate cost-effectively; provide safe and equal access to justice to all court users; maintain the integrity and independence of the judiciary, and preserve the confidence and respect of those coming before the bench.

Overview

Reno Municipal Court (RMC), an official court of record, is established by the Nevada Revised Statutes, Chapter 5, and adopted by the City of Reno Municipal Charter.

RMC is a high-volume, limited-jurisdiction court, supported by four elected judges and 52 professional staff members, processing an annual workload of approximately 20,000 cases. RMC conducts a significant number of criminal trials each year. Although the majority of trials are conducted as bench trials, which means without a jury, in late 2019 the Nevada Supreme Court mandated that jury trials be held upon demand by domestic battery defendants. RMC prepared the courthouse and its staff to conduct domestic battery jury trials starting in early 2020. In 2021, the Legislature passed AB116 decriminalizing minor traffic violations. Effective January 2023, most minor traffic violations in Nevada are now civil infractions, not misdemeanors. Civil infractions are not crimes and therefore carry no jail time. Instead, civil infractions are punished by a monetary civil penalty of up to \$500 (unless the statute allows for a higher penalty).

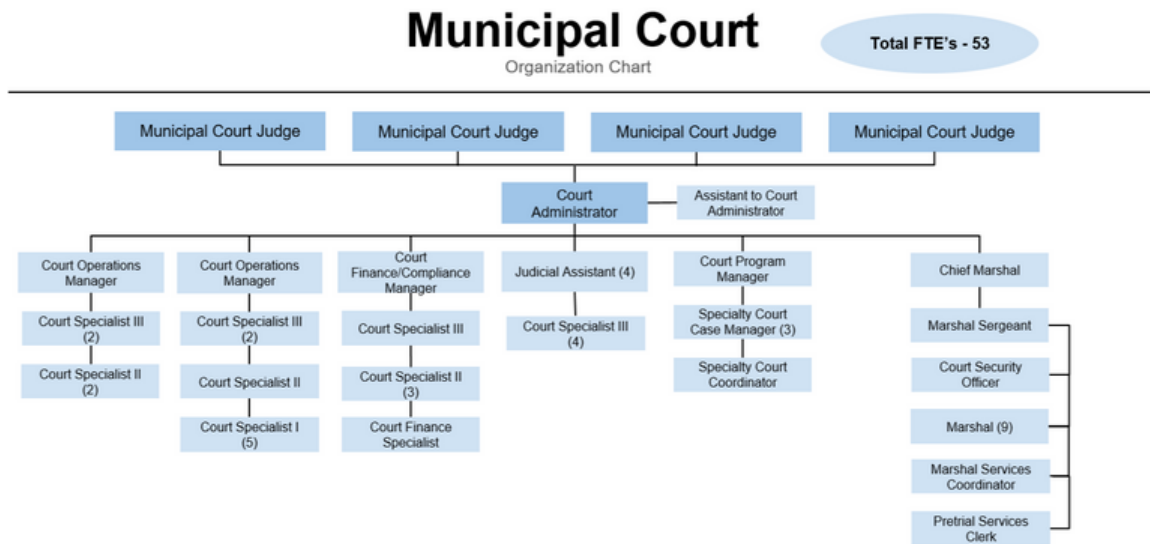
RMC works with a variety of criminal justice agencies, including the Reno Police Department (RPD), Washoe County Sheriff's Office, Reno City Attorney's Office, court-appointed legal defenders, private attorneys, victims' advocates, the Second Judicial District Court (appeals), and a variety of treatment centers and providers, including those serving specialty court defendants. At the state level, RMC works with the Department of Motor Vehicles and the Criminal History Repository, a division within the Department of Public Safety, and the Nevada Supreme Court and its Administrative Office of the Courts. RMC adjudicates criminal and traffic cases generated by the following agencies:

- Reno Police Department
- Reno Municipal Court Marshal Division
- Nevada Highway Patrol
- University of Nevada, Reno Police Department
- Washoe County School District Police Department
- Reno/Tahoe Airport Authority Police Department
- Reno/Sparks Indian Colony Police Department
- Truckee Meadows Community College Police Department
- State of Nevada Gaming Control Board
- Union Pacific Railroad Police Department

Since the pandemic, RMC continues to establish a more robust online presence that enables customers to complete court business without having to come to the courthouse. The court's recently enhanced website allows people to file motions, request extensions, submit compliance documentation and pay financial obligations, while at the same time helping them navigate the complex legal path(s) of court-ordered appearances. The court has also created a phone app that mimics the website.

Organizational Chart - 53 FTE's

Program	FTE's
Judicial	53.00
Municipal Court Total FTE's	53.00



Top Accomplishments for Last Year



1. Implementation of pretrial release hearings pursuant to AB424. These hearings are held within 48 hours after arrest and are conducted every Saturday and holidays.
2. Court staff worked diligently developing workflow and routing processes to ensure the Court was compliant on January 1, 2023, with the legislative mandate of AB116. A total of 1,900 traffic warrants with violations that would fall under civil violations were recalled. RMC's website was enhanced to include civil infraction information and an online dispute resolution process.
3. Converted over 5,000 paper warrants into the online shared system (On-Base) with RPD.
4. Collaboration with Washoe County Jail to implement a new jail ATM system allowing the court to electronically upload court documents and motion responses to inmates.
5. Reno Municipal Specialty Courts participated in the "Treatment Responses Through a Community Justice Lens: Proportionate, Collaborative, and Innovative" panel at the 2022 National Association of Drug Court Professional Conference.

Major Initiatives and Strategies during the Budget Year



1. Improve the court's virtual presence for the public through the following: addition of an interactive virtual clerk on the website, upgrade the phone system to lessen wait times, purchase and implement Online Dispute Resolution (ODR) software with tools that gather legal information, provide options, and provide case management from start to finish online, and provide additional contactless payment options, to include PayPal.
2. Implement a public and employee satisfaction survey to gauge and improve court performance and provide a better customer and employee experience.
3. Enhance the court pretrial program and hire a pretrial clerk to help with defendants reporting upon release.
4. Engage in more community outreach programs relative to the unhoused population. Hire a Specialty Courts Case Manager to assist with the Community Court caseload.
5. Evaluate, identify, and enhance court operations to provide procedural fairness throughout the courthouse.

Core Services

Judicial

Judicial Proceedings

To promote the City of Reno safety and quality of life initiatives, and ensure justice is available to all, the Reno Municipal Court provides timely, expeditious, and impartial adjudication of misdemeanor violations of the Reno Municipal Code.

Judicial Enforcement

Actively monitor and take appropriate actions to ensure defendants meet all obligations of court-ordered sentences through compliance monitoring, intensive supervision, and formal probation, and enforce adherence to court procedures, thus reducing recidivism.

Program & Service Management

To plan, administer, and coordinate the resources necessary to ensure cost-effective and efficient operations at the Reno Municipal Court.

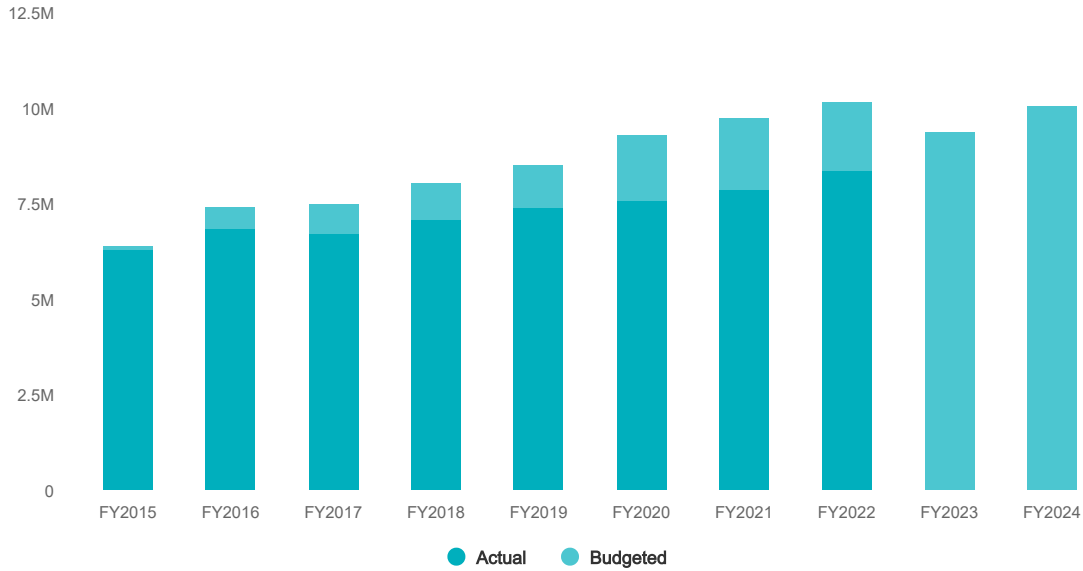
Specialty Courts

Manage specialized problem-solving courts to help break the cycle of drug and/or alcohol addiction that significantly influence criminal activities, delinquent behavior, spousal, child and parental abuse and neglect. RMC's specialty courts programs are offered to non-violent offenders as an alternative to incarceration.

Expenditures Summary - Municipal Court

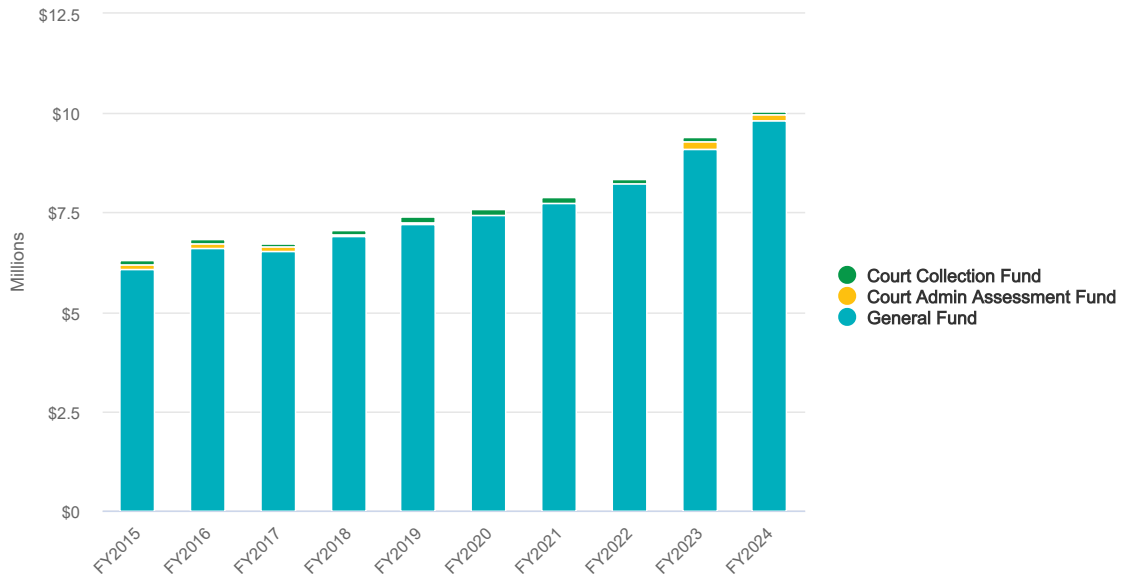
\$10,057,055 **\$657,708**
(7.00% vs. prior year)

Municipal Court Proposed and Historical Budget vs. Actual



Expenditures by Fund - Municipal Court

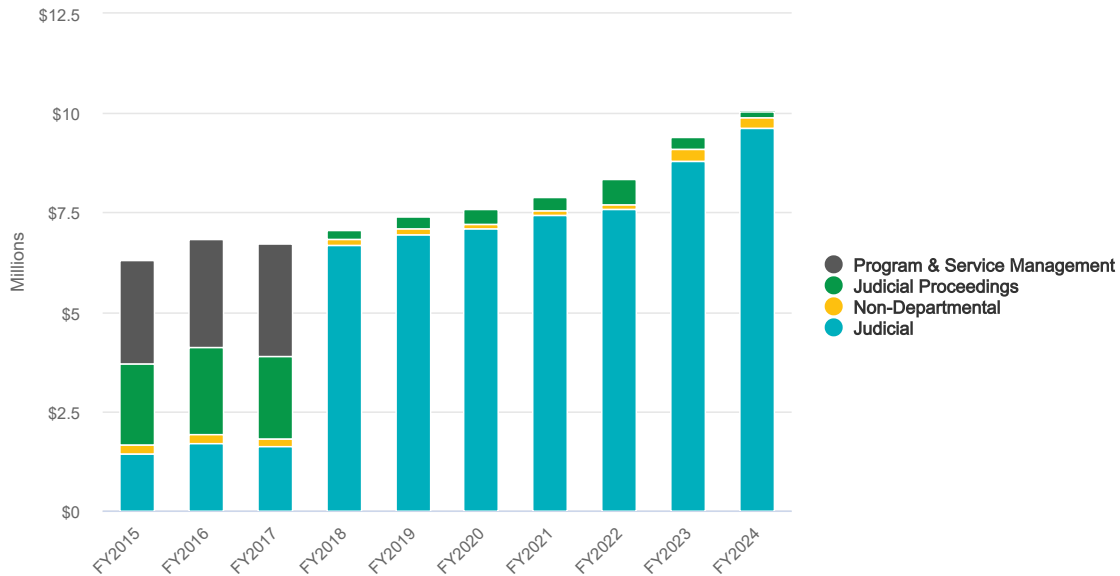
Budgeted and Historical Expenditures by Fund



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
General Fund	\$8,246,819	\$9,301,973	\$9,806,055	7.7%
Court Admin Assessment Fund	\$0	\$1,472,394	\$181,000	0.6%
Court Collection Fund	\$117,662	\$127,076	\$70,000	-37.6%
Total:	\$8,364,481	\$10,901,443	\$10,057,055	7%

Expenditures by Program - Municipal Court

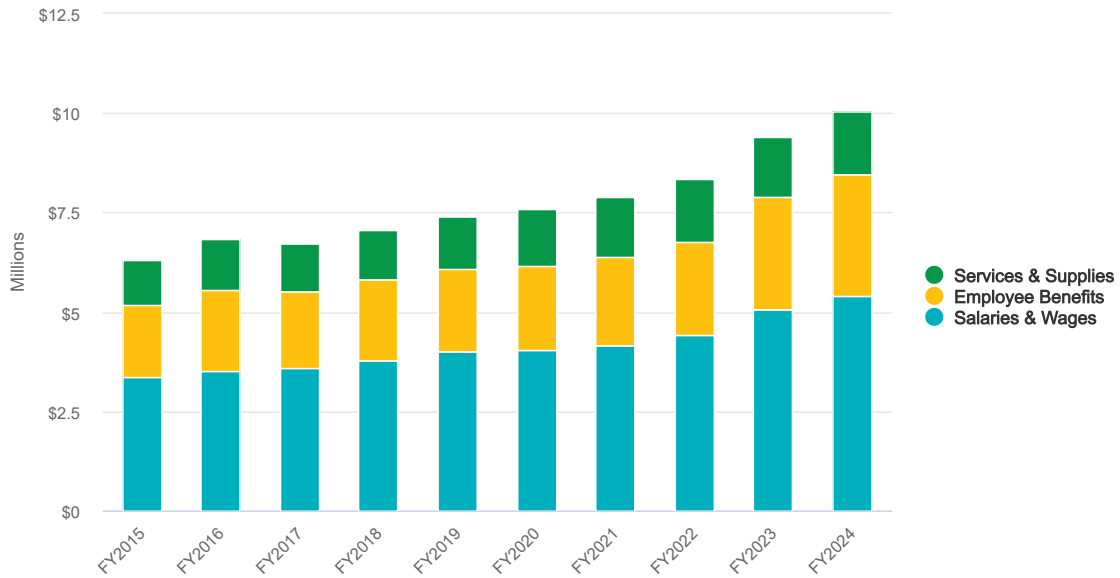
Budgeted and Historical Expenditures by Function



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expenditures				
Municipal Court				
Judicial	\$7,601,879	\$8,798,170	\$9,646,841	9.5%
Judicial Proceedings	\$644,939	\$503,803	\$159,214	-47%
Non-Departmental	\$117,662	\$1,599,470	\$251,000	-14.1%
Total Municipal Court:	\$8,364,481	\$10,901,443	\$10,057,055	7%
Total Expenditures:	\$8,364,481	\$10,901,443	\$10,057,055	7%

Expenditures by Expense Type - Municipal Court

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expense Objects				
Salaries & Wages	\$4,420,704	\$5,076,963	\$5,402,362	6.4%
Employee Benefits	\$2,347,103	\$2,829,167	\$3,049,075	7.8%
Services & Supplies	\$1,596,674	\$2,995,313	\$1,605,618	7.5%
Total Expense Objects:	\$8,364,481	\$10,901,443	\$10,057,055	7%

Performance Measures

Measure	2022 Actual	2023 Target	2024 Target	Strategic Priority
Case Processing: Cases filed	19,324	20,000	21,000	Efficient and Dependable Business Environment
Case Processing: Case clearance rate	99%	100%	100%	Efficient and Dependable Business Environment
Customer Service: Electronic documents filed	5,258	4,732	4,258	Efficient and Dependable Business Environment
Customer Service: Online payments	9,084	9,993	10,996	Efficient and Dependable Business Environment
Customer Service: Inbound phone calls	32,019	32,019	30,416	Efficient and Dependable Business Environment
Customer Service: Inbound emails from defendants	13,739	14,357	13,739	Efficient and Dependable Business Environment
Customer Service: Online chat	687	860	860	Efficient and Dependable Business Environment
Specialty Court: Participants	451	400	400	Vibrant Neighborhoods and Public Places
Specialty Court: Graduates	95	115	120	Vibrant Neighborhoods and Public Places

Parking and Code Enforcement



Alex Woodley
Director of Parking and Code Enforcement

Mission

Code Compliance and Parking Enforcement will work to support the City Council's vision, mission, and priorities by preserving and protecting neighborhoods; ensuring adequate public parking that contributes to a thriving downtown; and encouraging economic growth for the benefit of the constituents, businesses, property owners, and visitors of the City of Reno.

Overview

Enforcement

Code Enforcement

The role of the Code Enforcement Division is to provide education and enforcement to ensure that citizens, businesses, and all others operating in the City abide by the standards established by the City Council, to maintain and provide a clean and safe community with developments, infrastructure, businesses, and to address blight in neighborhoods.

Parking Enforcement

The role of the Parking Enforcement Division is to efficiently and effectively manage limited available parking and ensure compliance through a collection of meter funds, reducing blight in neighborhoods by handling abandoned auto complaints, and collection of parking fines.

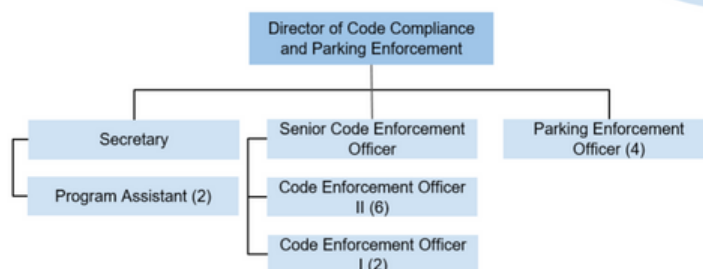
Organizational Chart - 17 FTE's

Program	FTE's
Code Enforcement	17.00
Code Enforcement Total FTE's	17.00

Parking and Code Enforcement

Organization Chart

Total FTE's - 17



Top Accomplishments for Last Year



1. Streamline the demolition process on hazardous properties which resulted in two properties being demolished
2. Doubled Parking Enforcement citation efforts from previous year
3. Draft updated RMC Chapter 6.30 Parking Regulations for adoption
4. Revocation of Dutch Bros SUP (First ever revocation by Code Enforcement)
5. Revocation of two liquor licenses (First ever revocation by Code Enforcement)

Major Initiatives and Strategies during the Budget Year



1. Enhanced webpage for Code Enforcement
2. Update Code Enforcement Policy and Procedure - Code Manual
3. Crime Free Housing - Re-establish partnership with the Reno Police Department on this program.
4. Identified and created process to store, prep, and dispose of abandoned RVs

Core Services

Enforcement

Code Enforcement

Assists the public by assuring that the standards established by the City Council are maintained to provide a safe and clean community and to address blight, and public nuisances in neighborhoods.

Parking Enforcement

Efficiently and effectively manage limited available parking and ensure compliance through a collection of meter funds, help reduce blight in neighborhoods by handling junk and abandoned auto complaints, and the collection of parking fines.

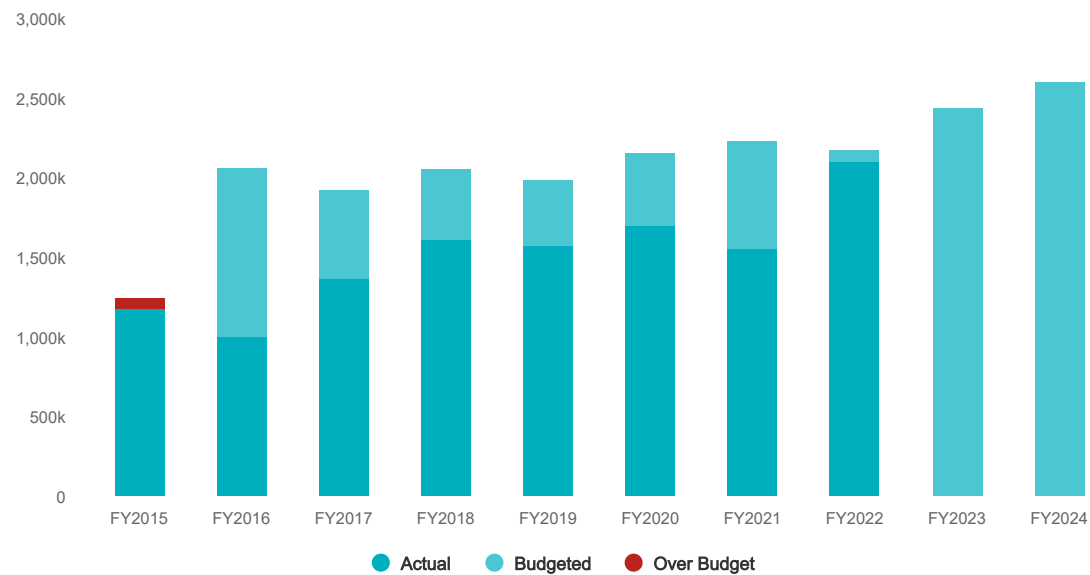
Expenditures Summary - Parking and Code Enforcement

\$2,603,543

\$162,340

(6.65% vs. prior year)

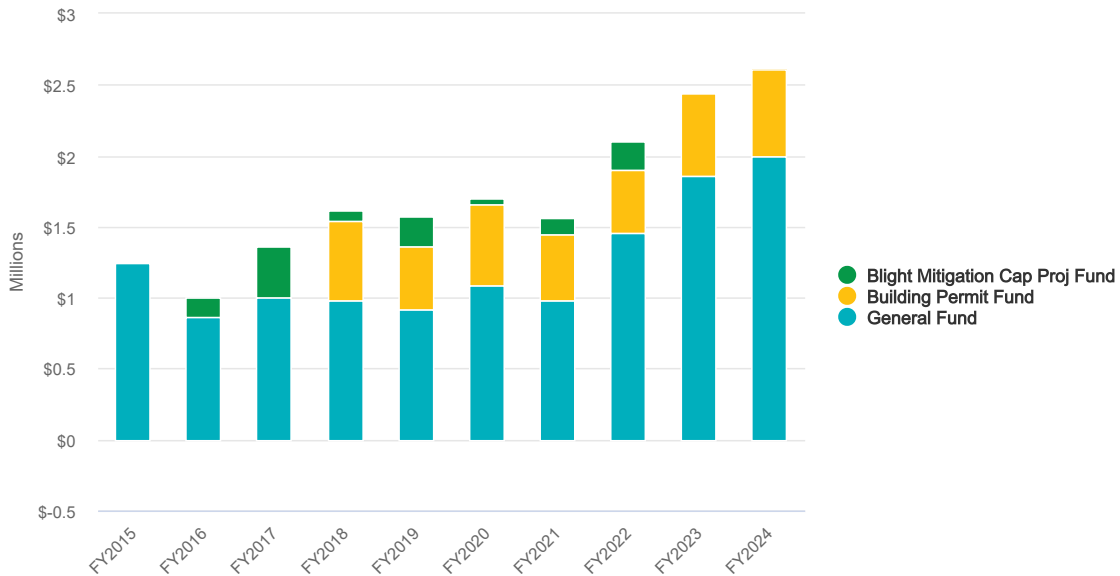
Parking and Code Enforcement Proposed and Historical Budget vs. Actual



Parking and Code Enforcement was established as a free-standing department at the end of FY22. The financials for this department were reported in prior fiscal years in both the Development and Neighborhood Services departments.

Expenditures by Fund - Parking and Code Enforcement

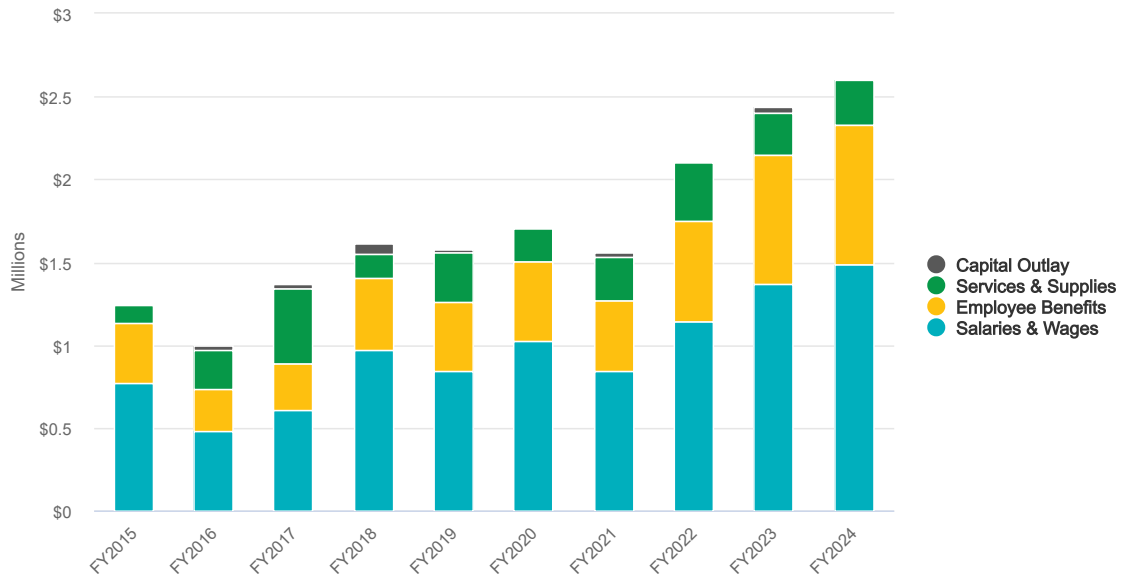
Budgeted and Historical Expenditures by Fund



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
General Fund	\$1,457,396	\$1,877,049	\$1,997,653	7.7%
Blight Mitigation Cap Proj Fund	\$203,351	\$88,726	\$0	0%
Building Permit Fund	\$444,484	\$573,355	\$605,890	3.5%
Total:	\$2,105,231	\$2,539,130	\$2,603,543	6.7%

Expenditures by Expense Type - Parking and Code Enforcement

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expense Objects				
Salaries & Wages	\$1,145,538	\$1,386,742	\$1,486,853	8.5%
Employee Benefits	\$605,312	\$776,308	\$841,722	8.4%
Services & Supplies	\$354,382	\$353,330	\$274,968	6.1%
Capital Outlay	\$0	\$22,750	\$0	-100%
Total Expense Objects:	\$2,105,231	\$2,539,130	\$2,603,543	6.7%

Performance Measures

Measure	2022 Actual	2023 Target	2024 Target	Strategic Priority
<p>Motel Inspection Program completes 100% of the current motel inventory inspections annually.</p> <p>*In 2022 MIP Officer Out for FMLA; 344 nuisance complaints; 80 motel cases; 66 housing cases</p>	*25%	50%	50%	Economic Opportunity, Homelessness & Affordable Housing
Average inspections completed annually per code enforcement officer	681.5	650	650	Public Safety
<p>50% of complaints of unsheltered encampments occurring on private property resolved in 30 days.</p> <p>*New metric, no data available for 2022</p>	*N/A	50%	60%	Public Safety
Monthly average parking citations issued per parking enforcement officer (Current 4 FTEs)	178	250	250	Fiscal Sustainability Public Safety

Parks and Recreation



Nathan Ullyot
Director of Parks & Recreation

Mission

To provide well maintained parks and exceptional recreational experiences for the Reno community through programs, facilities, and events that focus on safety, wellness, social, and cultural benefits which are sustainable, enhance the quality of life, and promote economic vitality.

Overview

The Parks and Recreation Department provides recreational programs, well maintained parks, and community facilities covering the following program areas:

Administrative Services

Administrative Services coordinates department-wide business functions providing administrative support, including personnel, payroll, accounting, coordination of seasonal staff orientation/training, and the volunteer program. Executive-level functions in this program include budget development, financial management, strategic planning, support of boards/commissions/committees related directly to department functions and Council policy development.

Aquatics

This division operates and maintains four public swimming pools - two indoor, year-round facilities and two outdoor/seasonal. The primary purpose of aquatics programs is to increase water safety by offering community swim lessons, followed by open/recreational swim, water fitness, lap swim, and special events. The Aquatics Division provides for a healthy and safe environment to promote physical fitness and overall wellness for community members.

Athletics and Outdoor Recreation

The Athletics Division delivers a range of sport programs and activities for adults including basketball, softball, kickball, dodgeball and volleyball. The main athletic facilities overseen by Athletics are the Reno Sports Complex and Idlewild Park softball fields. These facilities are used for local youth and adult sports programming as well as for local, regional, and national sports tournaments. The Outdoor Recreation Program administers contracts for recreational programs with community partners to provide programs at the Reno Tennis Center, Northern Nevada Sports and Recreation, Sky Tavern ski area, and the Rosewood Lakes Nature Study Area.

Health and Wellness

This program operates and maintains the following facilities: Evelyn Mount Northeast Community Center, Neil Road Recreation Center, Plumas Gym, McKinley Arts and Culture Center, Horseman's Park, Teglia's Paradise Park and the California Building. The section oversees both drop-in and reserved use of the facilities, contract classes, and a wide assortment of activity/meeting spaces. The reception staff at the facilities provides comprehensive activity registration and facility reservation services for the community. This program also provides leisure/recreational programs for the community that include special interest programs, fitness, social activities, and special events.

Inclusion & Adaptive Services

Inclusion & Adaptive staff programs, develops, manages, and provides programs to support persons with disabilities in traditional and specialized programs. In addition, program staff advises and monitors department and Citywide staff regarding services to assure fully accessible programs, activities, and building facilities. Staff also oversees and is the liaison for the Reno Access Advisory Committee.

Park Maintenance

This division coordinates the design and construction of new parks and recreation facilities, as well as manages additions, renovations, and capital improvements at existing parks and facilities. This program maintains 87 parks, 35.7 miles of trails, and 2,093 acres of open space. Staff installs and maintains annual flower beds/hanging flower baskets and operates a greenhouse to support this effort. Staff also maintains or contracts for maintenance of landscaped rights-of-way along major arterials and collector streets. Staff manages the inter-local agreement with the Washoe County School District for shared "school parks", which support the use of fields by the Reno Youth Sports Association. Staff initiates grant requests to leverage funds for park improvements and open space/trails, then administers the reporting requirements for any subsequent grant awards. This division administers and oversees parks maintained through agreements with homeowner associations.

Urban Forestry

This division maintains and manages Reno's urban forest. Services include planting, inspecting, and pruning approximately 25,000 publicly-owned trees located in parks, along streets, and around civic buildings. The section offers arboriculture education, outreach, and promotes the City's ReLEAF Reno initiative to increase the tree canopy. Staff also provides administrative support to the Reno Urban Forestry Commission and technical support for the Public Works and Community Development departments for forestry-related issues.

Youth Development

This section provides active, safe, nurturing, and positive environments and recreational opportunities for youth and teens. Programs include the Sierra Kids before and after-school recreation and enrichment programs at numerous elementary schools. Other activities for youth and teens include Vacation Station, a variety of summer and holiday week-long programs, Reno Enrichment Programs, and the Youth City Council. This section also facilitates nutrition services throughout the year at designated sites, with the financial support of the Food Bank of Northern Nevada and Washoe County. It also develops community partnerships by working with businesses, non-profits, Washoe County School District, community volunteers, and other agencies/individuals to provide the best possible services to the community at lowest possible cost.

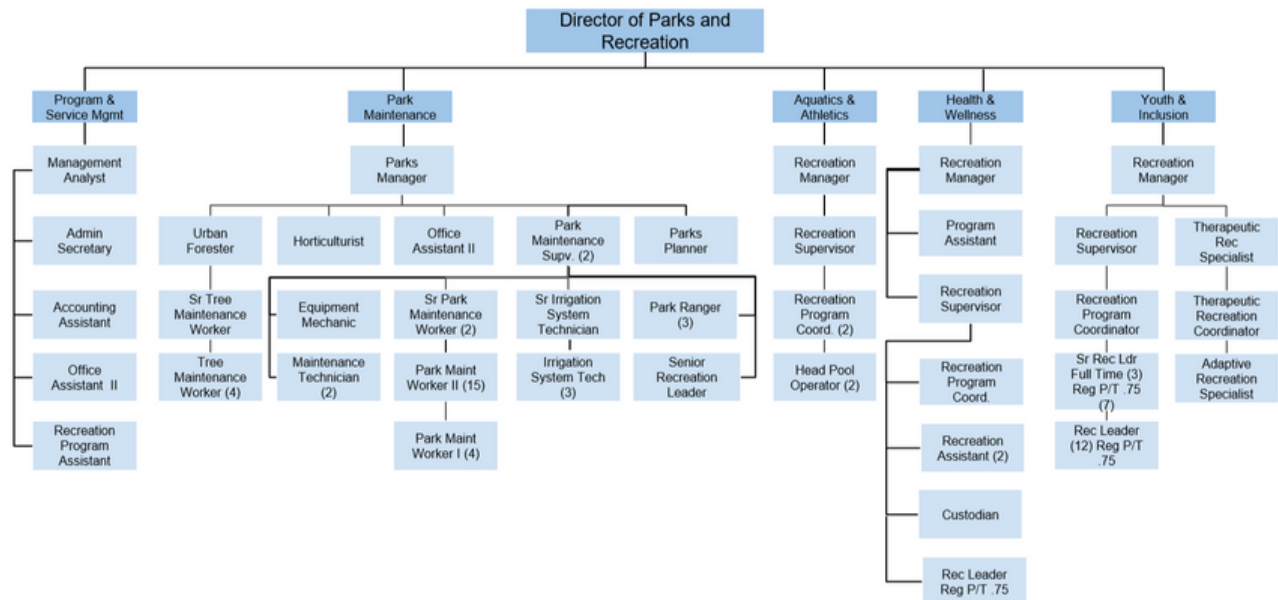
Organizational Chart - 87 FTE's

Program	FTE's
Aquatics	4.00
Athletics	2.00
Health and Wellness	7.75
Park Maintenance	38.00
Program and Service Management	6.00
Recreation-Inclusion	3.20
Urban Forestry	6.00
Youth Development	20.05
Parks and Recreation Total FTE's	87.00

Parks and Recreation

Organization Chart

Total FTE's – 87



Top Accomplishments for Last Year



1. Began construction for the new Moana Springs Community and Aquatics Center to be completed in the summer of 2024.
2. Accelerated state-mandated annual minimum wage for temporary employees to \$12 and addressed increased temporary salary costs through annual fee increase program to cover the expenses without having to cut programs offered to the community.
3. Upgrades to Robinhood Park which included resurfaced multi-sport courts, new playground equipment, and ADA upgrades to picnic areas and pathways as well as installation of a new playground area at Dick Taylor Park including an inclusive climbing structure, zip-lines, and new pour-in-place safety surfacing.
4. Installed HVAC and renovated restrooms to adhere to ADA standards at Plumas Gym.
5. Upgrades to City Plaza including two new temporary skatepark elements and the conversion of approximately 6,900 sq. ft. of turf at City Plaza to an ornamental and functional pollinator garden, incorporating over 500 native plants. As a result of this and other efforts by the Parks Division, the City of Reno was named a Bee City USA Affiliate through the Xerces Society.

Major Initiatives and Strategies during the Budget Year



1. Complete development of Parks, Recreation and Open Space (PROS) Master Plan as well as master plans for Wingfield, Barbara Bennett Parks and Teglia's Paradise Park.
2. Develop a strategic plan for opening, operating and maximizing the value and usage of the Moana Springs Aquatics and Fitness Center to the community.
3. Complete Mayor's/Dorothy McAlinden Phase 3 upgrade project.
4. Coordinate with Maintenance & Operations to update right-of-way maintenance processes.
5. Progress to a 10 year tree pruning cycle for all public trees within the city and grow and propagate the majority of trees and shrubs installed in public spaces at the City greenhouse.

Core Services

Aquatics

- Operate two seasonal and two year-round pool facilities.
- Provide safe, low-impact exercise and fitness activities.
- Increase water safety by offering community swim lessons.

Athletics

Adult Sports

Manage adult athletics programs including kickball, dodgeball, basketball, volleyball, and softball.

Contract Recreation

Oversee outsourced agreements with Tennis Nation Racquet Sports, Project Discovery, The Loading Zone Concession, Northern Nevada Sports & Recreation, Sky Tavern, Rosewood Lakes Nature Study Area, and special interest contract classes.

Inclusion and Adaptive

Accessibility — Inclusion & Adaptive

Develop, manage, and provide programs/services to support persons with disabilities in traditional and specialized programs.

Health and Wellness

Health and Wellness

- Manage Evelyn Mount Northeast Community Center, Neil Road Recreation Center, Plumas Gym, McKinley Arts and Culture Center, Teglia's Paradise Park Activity Center, Horseman's Park, and the California Building.
- Provide recreation activities and opportunities to meet the needs of the community.

Development and Community Collaborations

Work with businesses, nonprofits, Washoe County Senior Services Department, community volunteers, and other agencies or individuals to provide the best possible services to the community at the lowest possible cost.

ACTIVE Software

Administer software program and manage customer accounts for program registration, rentals, and point of sale services.

Park Maintenance

Clean & Usable Facilities

Provide clean and usable park facilities, including restrooms, shelters, play areas, and fields.

Park Safety & Infrastructure

Provide safe and operable park facilities, including general park and playground safety, irrigation and turf maintenance.

Capital Improvement Program

Coordinate new park development and open space acquisition with Development Services and Public Works. Plan and implement Capital Improvement Plan for new construction and renovation of park facilities.

Private Development Review

New developments include plan for construction of park facilities.

Program and Service Management

Planning

- Review, revise, and update Department's mission statement.
- Support timely reporting of Department's progress on City Council directives and projects.
- Seek outside funding for Parks and Recreation facilities, programs, and services to meet City Council priorities.

Financial Management

Support continued solid fiscal management that results in financial accountability and stability.

Cash reports, payroll and accounting for department

Utilize New World and complete journal entries, payroll input, cash reports, grant and donation tracking, spreadsheets to assist Director and division managers tracking of revenues and expenses.

Hiring & Processing of Temporary Staff

Initiate and maintain current status information for approximately 400 temporary/seasonal/non-career staff.

Scholarship Administration

Intake and qualification review of scholarship applicants for the Children's Cabinet Scholarship funding and the City of Reno Scholarship program. Establish customer accounts for appropriate levels of scholarship support.

Resource Development/Customer Service

Seek funding options, assist with writing grants and seeking donations for parks and recreation facilities and programs to increase community offerings. Work with staff to ensure that front desk staff and all other staff are trained in excellent customer service. Revise the Volunteer Program for the department.

Urban Forestry

Scheduled Tree Pruning

Scheduled pruning for park and street trees to achieve a 9-year pruning cycle.

Tree Planting

Plant new trees in parks and public rights of way to replace aging trees and increase tree canopy; coordinate ReLeaf Reno tree distribution events and volunteer tree planting projects.

Education & Public Outreach

Educate and inform the general public, developers, and landscaping industry on economic, environmental, and social benefits of a healthy urban forest.

Youth Services

Youth Services Division

Provide active, safe, nurturing, and positive environments and recreational opportunities for youth and teens.

Development of Community Collaborations

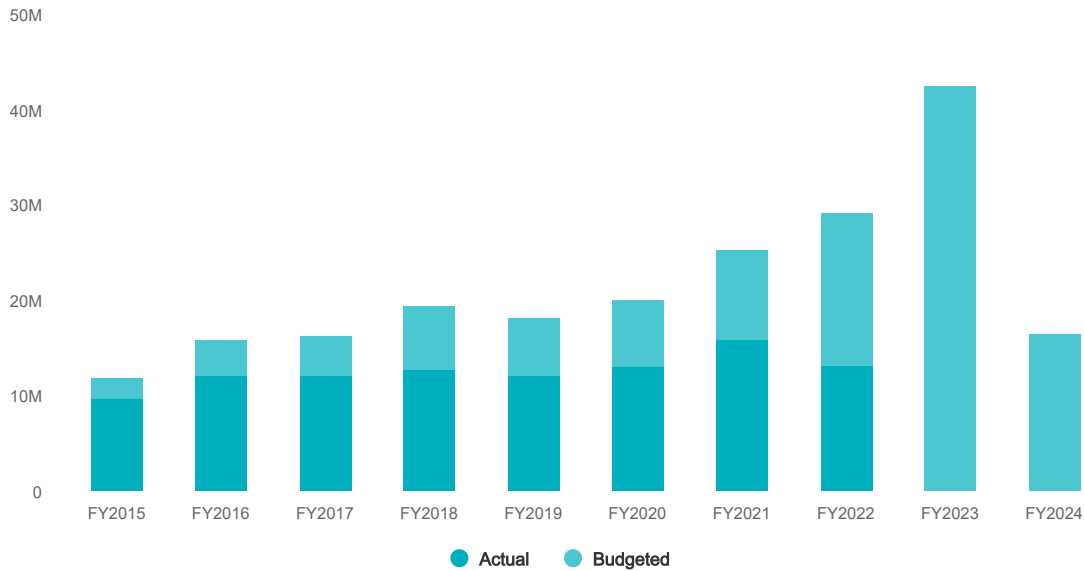
Work with businesses, non-profits, Washoe County School District, community volunteers, and other agencies/individuals to provide the best possible services to the community at the lowest possible cost.

Expenditures Summary - Parks and Recreation

\$16,536,819 **-\$25,971,255**

(-61.10% vs. prior year)

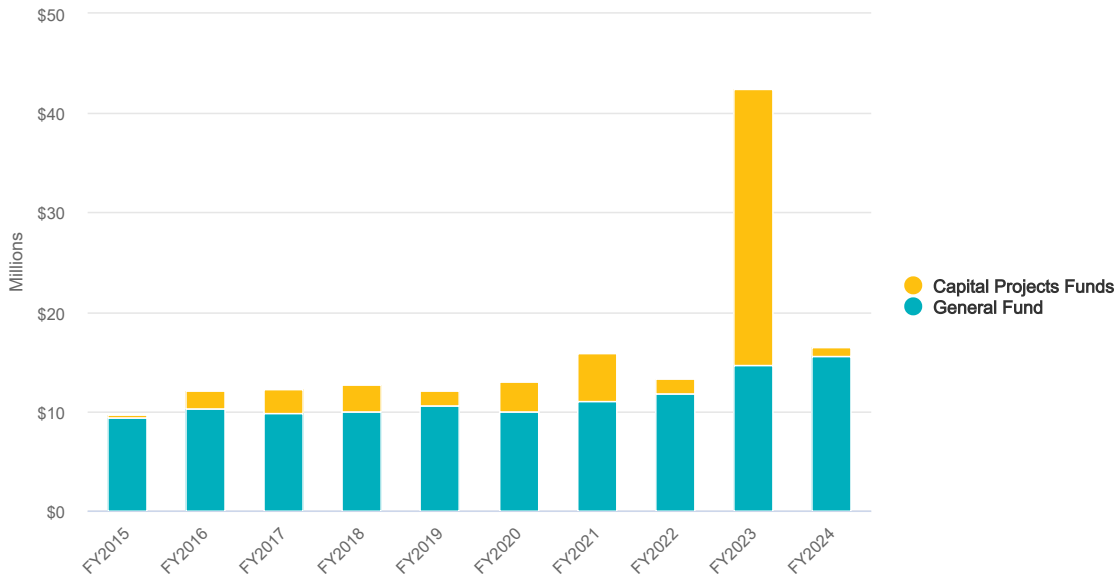
Parks and Recreation Proposed and Historical Budget vs. Actual



Anticipated expenditures for FY23 reflect several capital projects including the Moana Springs Community Aquatics and Fitness Center.

Expenditures by Fund - Parks and Recreation

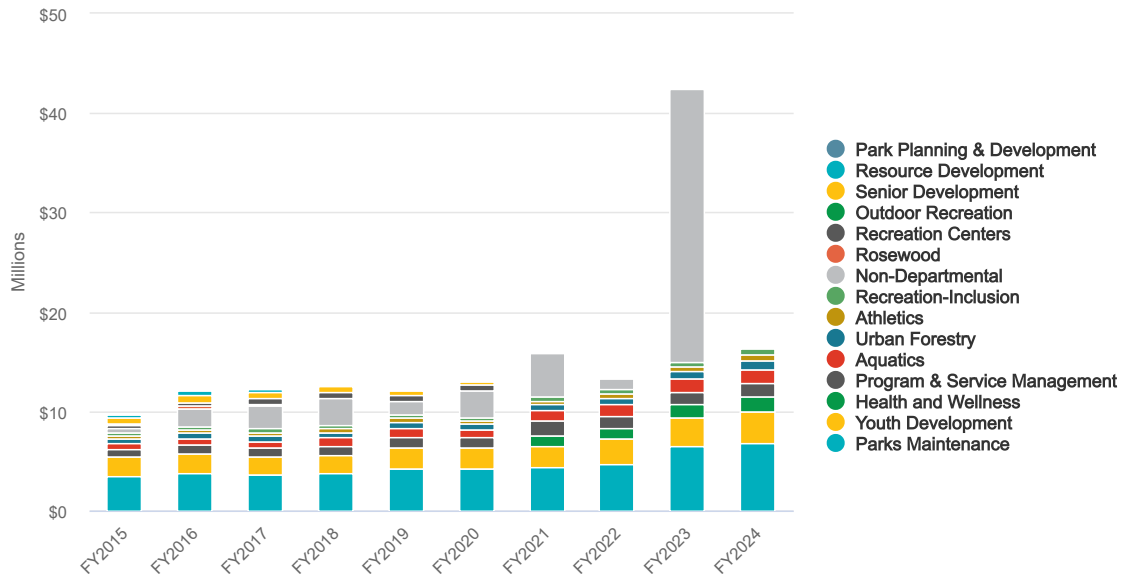
Budgeted and Historical Expenditures by Fund



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
General Fund	\$11,843,381	\$15,231,594	\$15,616,319	6.7%
Capital Projects Funds				
Pw Capital Projects Fund	\$0	\$7,117,300	\$0	0%
Grant Funded Capital Projects	\$46,497	\$17,767	\$0	0%
Parks Gen Capital Projects Fund	\$328,616	\$1,586,791	\$700,000	75%
Park District Six-Caughlin Ranch	\$0	\$500	\$500	0%
Park District One	\$55,252	\$1,494,137	\$50,000	0%
Park District Two	\$0	\$50,000	\$50,000	0%
Park District Three	\$39,572	\$947,843	\$20,000	0%
Park District Four	\$2,269	\$825,511	\$50,000	-83.3%
Park District Five	\$1,408	\$50,000	\$50,000	0%
Park District-Caughlin County	\$0	\$2,184	\$0	-100%
Moana Pool Cap Proj Fund	\$960,067	\$50,539,933	\$0	-100%
Total Capital Projects Funds:	\$1,433,681	\$62,631,966	\$920,500	-96.7%
Total:	\$13,277,062	\$77,863,560	\$16,536,819	-61.1%

Expenditures by Program - Parks and Recreation

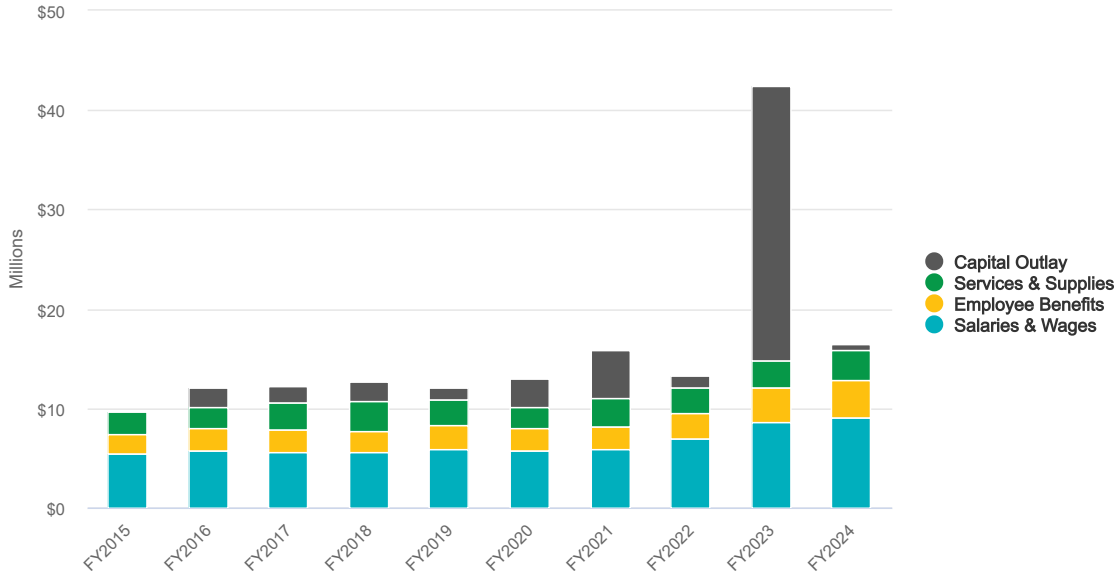
Budgeted and Historical Expenditures by Function



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expenditures				
Parks and Recreation				
Program & Service Management	\$1,097,521	\$1,495,135	\$1,402,678	16.1%
Parks Maintenance	\$4,754,997	\$7,946,885	\$6,788,202	4.2%
Urban Forestry	\$604,416	\$680,871	\$910,766	25%
Health and Wellness	\$1,101,689	\$1,411,470	\$1,575,760	11.1%
Aquatics	\$1,194,657	\$1,323,236	\$1,365,668	3.1%
Athletics	\$444,999	\$519,958	\$556,976	5.9%
Recreation-Inclusion	\$453,426	\$623,035	\$550,769	11.6%
Youth Development	\$2,520,291	\$2,782,769	\$3,130,318	12.5%
Rosewood	\$0	\$35,026	\$35,182	-9.9%
Non-Departmental	\$1,105,065	\$61,045,175	\$220,500	-99.2%
Total Parks and Recreation:	\$13,277,062	\$77,863,560	\$16,536,819	-61.1%
Total Expenditures:	\$13,277,062	\$77,863,560	\$16,536,819	-61.1%

Expenditures by Expense Type - Parks and Recreation

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expense Objects				
Salaries & Wages	\$6,901,218	\$8,585,760	\$9,049,144	5.4%
Employee Benefits	\$2,633,637	\$3,397,810	\$3,797,848	10.2%
Services & Supplies	\$2,480,616	\$3,222,627	\$2,949,827	8.6%
Capital Outlay	\$1,261,591	\$62,657,363	\$740,000	-97.3%
Total Expense Objects:	\$13,277,062	\$77,863,560	\$16,536,819	-61.1%

Performance Measures

Measure	2022 Actual	2023 Target	2024 Target	Strategic Priority
Ratio of public trees planted vs. removed	1.25:1	1.5:1	2.5:1	Vibrant Neighborhoods and Public Places
Percent of tree crew time spent on scheduled pruning to meet 9-year pruning cycle	14.9%	30%	35%	Vibrant Neighborhoods and Public Places
Average Grade for Park Inspections	C-	C+	C+	Vibrant Neighborhoods and Public Places
Volunteer hours performed and value of voluntary time	761 \$21,733	1,518.5 \$43,353	7,000 \$199,850	Ensure Financial Stability
Participants enrolled in swimming lesson sessions	1,116	1,250	1,500	Vibrant Neighborhoods and Public Places
Increase staff attendance at monthly aquatics in-service training	70%	75%	80%	Vibrant Neighborhoods and Public Places
Youth parents rating the value of the swim lesson program as good (4) or excellent (5). (1-5 rating)	97%	97%	97%	Vibrant Neighborhoods and Public Places
Participants who indicate that programming enhances their physical and mental well-being	99%	99%	99%	Vibrant Neighborhoods and Public Places
Recreation participation activity volume* <i>(*Parks usage is not measured, special events no longer included)</i>	86,116	95,000	105,000	Vibrant Neighborhoods and Public Places
Youth/Inclusion Site Surveys returned at 24/30 or better for compliance to standards.	41	61	81	Vibrant Neighborhoods and Public Places
Youth Programs -Student Average Daily Attendance across all 22 Sierra Kids program sites.	1,359	1,400	1,450	Safe, Healthy Inclusive Community
Youth Programs - Total Yearly Students across all 22 Sierra Kids program sites.	30,042	31,000	32,000	Safe, Healthy Inclusive Community
Youth/Inclusion - attend recruiting events to increase the number of employees working in Youth Programming.	11	6	7	Ensure Financial Stability

Police



Kathryn Nance
Chief of Police

Mission

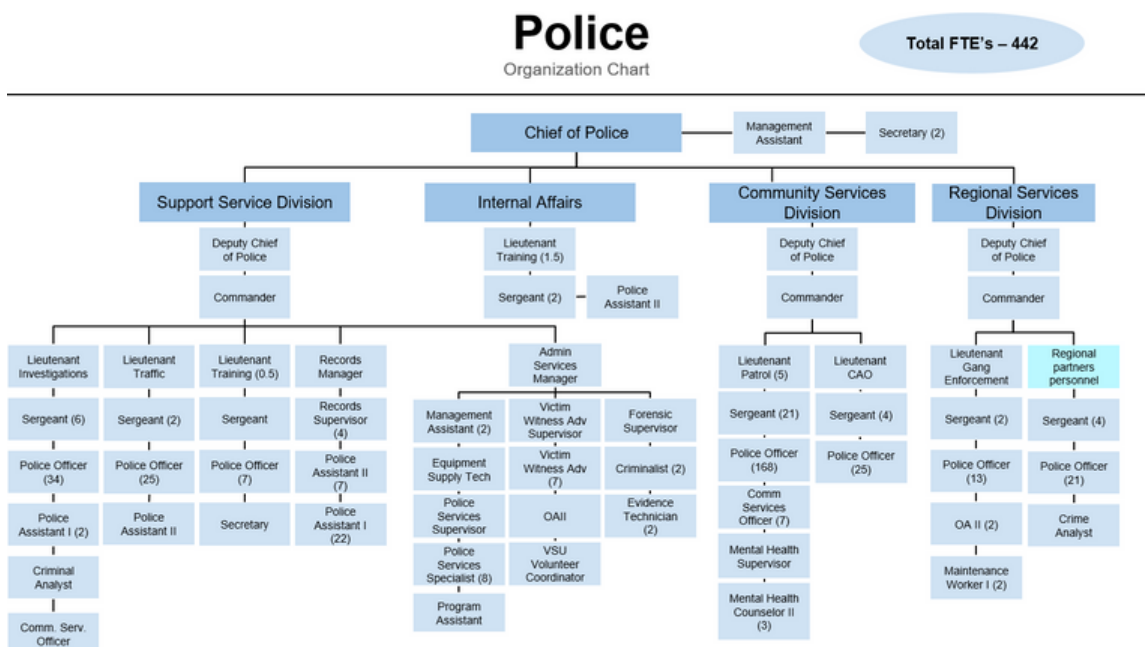
We are committed to partnering with our community to create a safe city by providing the highest level of police services.

Overview

The Police Department provides the community with efficient, effective, and equitable police services. The Department utilizes an Intelligence Led Policing and Community Oriented Policing and Problem Solving (COPPS) Model to guide the delivery and quality of its services. Under these methods, the department solicits the public's participation in collaborative problem solving partnerships to address concerns related to crime, disorder, and fear.

Organizational Chart - 442 FTE's

Program	FTE's
Crime Prevention	218.00
Downtown Tax District	15.00
Forensic Investigation Services	5.00
Gang Enforcement	20.00
Investigations	94.00
Police Service Technicians	7.00
Program And Service Management	14.00
Records and Identification	35.00
Traffic	27.00
Training	7.00
Police Total FTE's	442.00



Top Accomplishments for Last Year



1. Added technological resources to improve crime-fighting capabilities.
2. Created a recruiting and retention officer position.
3. Completed operational phase of the Smart Policing Initiative (SPI) Grant, focusing on gun crime.
4. Improved staffing to address compliance with public records requests and National Data-Based Reporting System reporting requirements.
5. Coordinated with other city departments to address high call-for-service areas.

Major Initiatives and Strategies during the Budget Year



1. Improve compliance with Public Records requests and the National Incident-Based Reporting System reporting requirements.
2. Enhance capabilities to investigate crime scenes, collect evidence and increase methods of delivery of police services, by developing data driven responses and proactive policing models.
3. Increase sworn and professional staffing levels to keep up with departmental attrition and respond to the needs of the growing community.
4. Ensure technology improvements are successfully implemented and utilized to reduce crime, improve the department's response, and increase trust.
5. Expand forensic investigations and processing capabilities.

Core Services

Community Service Officers

Respond to citizen requests for non-emergency services in a prompt and cost-efficient manner. Process crime scenes for evidence.

Crime Prevention

- Promote the safety of the community and improve the quality of life for residents by developing problem solving partnerships with the community.
- Respond to calls for service in a prompt and courteous manner.
- Evaluate effective deployment of police resources on a day-to-day basis, including special events and homeland security concerns.

Downtown Police

- Provide a high visibility law enforcement presence in the downtown area by fostering partnerships with the downtown community while handling large special events that bring additional automobile and pedestrian traffic.
- Create an environment that suppresses and discourages criminal behavior by establishing Clean and Safe strategies in the downtown core.
- Collaborate with the Downtown Management Organization to manage and operate Business Improvement District-related activities.

Gang Enforcement

Promote the safety of the community and feeling of security among citizens. Limit gang-related crime through new regional aggressive law enforcement efforts focused on gang members involved in criminal activity.

Investigations

To provide the highest level of investigative services to the citizens of the City of Reno. Investigations will be completed in a thorough and timely manner using the most advanced investigative practices, investigating each case on its own merits, while treating members of the Reno community with respect, integrity, and fairness, providing the community with the highest level of service.

Program & Service Management

Plan, administer, and coordinate the resources necessary to ensure cost-effective and efficient provisions to Reno Police Department services.

Records and Identification

Promote the safety of the public and those involved in the criminal justice process. Administer the identification and work permit process for those individuals so required by law. Provide a state-of-the-art record and corrections management automated reporting system.

Traffic

Ensure safe, efficient traffic flow, and pedestrian safety in the community through enforcement of traffic laws and public education to reduce property damage, injuries, and deaths associated with traffic crashes.

Training

Training

Ensure the department is capable of providing the highest quality service to the public by adequately training employees. Research information on advances in methods and techniques in policing. Monitor activities for compliance with departmental goals.

Recruiting

Continue a concerted effort in the area of recruiting a more diverse workforce that is reflective of the community.

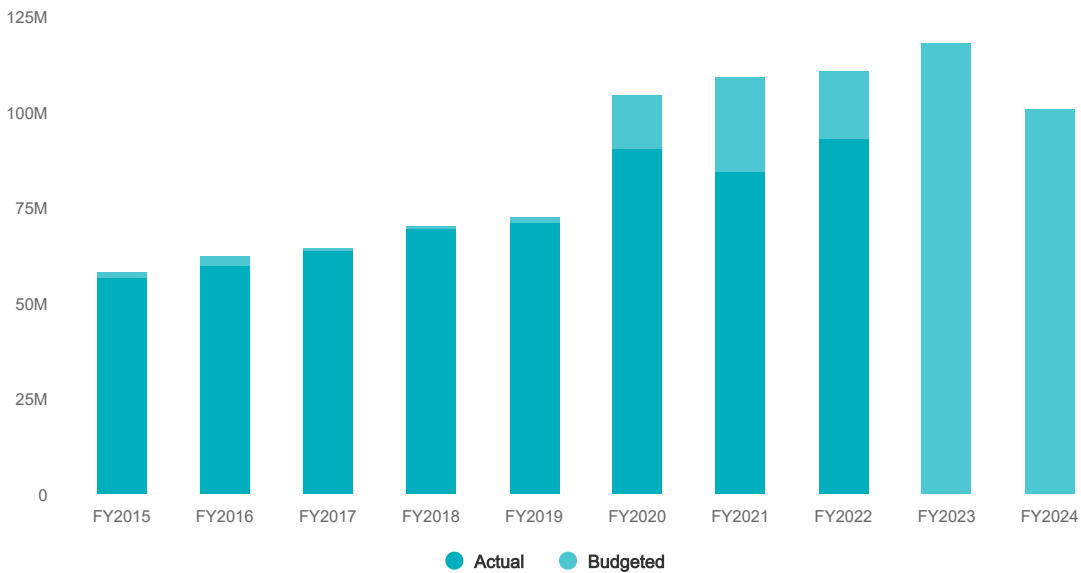
Evidence and Forensics Unit

Oversight for evidence collection, safeguarding and disposition of property, and for the processing of forensic evidence taken by the Police Department.

Expenditures Summary - Police

\$101,125,028 **-\$17,008,952**
(-14.40% vs. prior year)

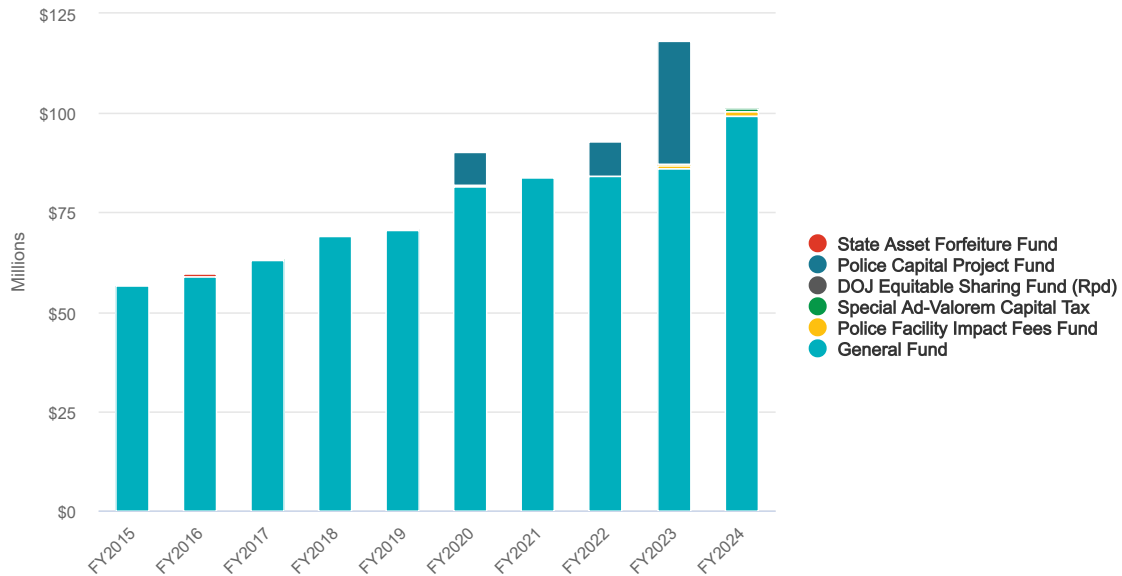
Police Proposed and Historical Budget vs. Actual



Prior to FY22 the Public Safety Dispatch division was reported under Police. These financials can now be found on the City Manager's Office page.

Expenditures by Fund - Police

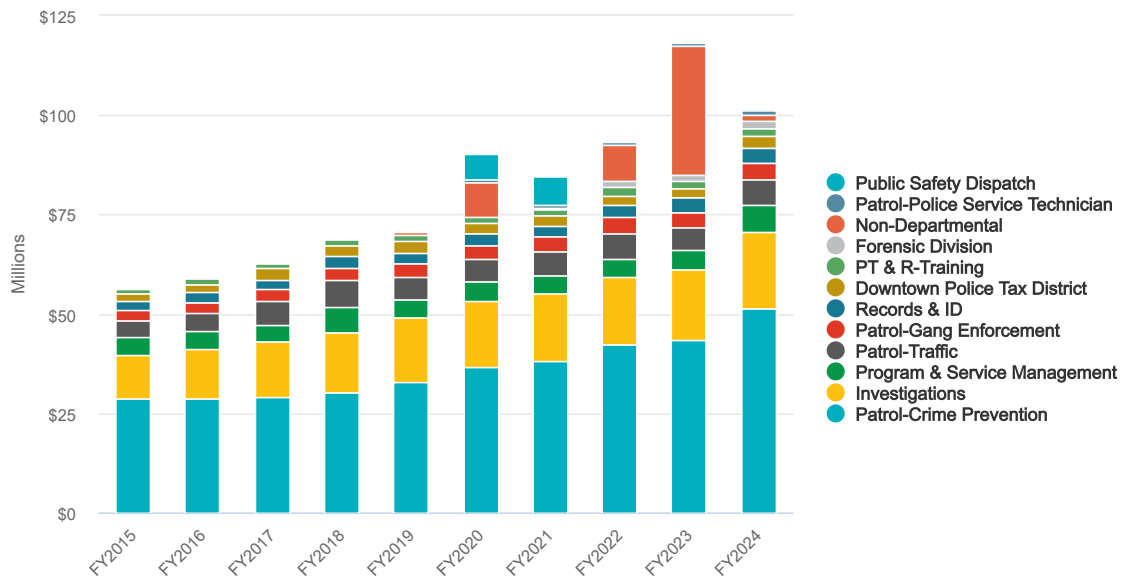
Budgeted and Historical Expenditures by Fund



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
General Fund				
General Fund	\$84,218,473	\$93,865,443	\$99,407,579	15.7%
Total General Fund:	\$84,218,473	\$93,865,443	\$99,407,579	15.7%
State Asset Forfeiture Fund	\$48,382	\$235,353	\$0	0%
DOJ Equitable Sharing Fund (Rpd)	\$2,987	\$730,838	\$100,000	0%
Pw Capital Projects Fund	\$0	\$500,000	\$0	N/A
Police Capital Project Fund	\$8,859,273	\$54,797,732	\$0	-100%
Special Ad-Valorem Capital Tax	\$0	\$0	\$617,449	517.4%
Police Facility Impact Fees Fund	\$0	\$0	\$1,000,000	0%
Total:	\$93,129,115	\$150,129,366	\$101,125,028	-14.4%

Expenditures by Program - Police

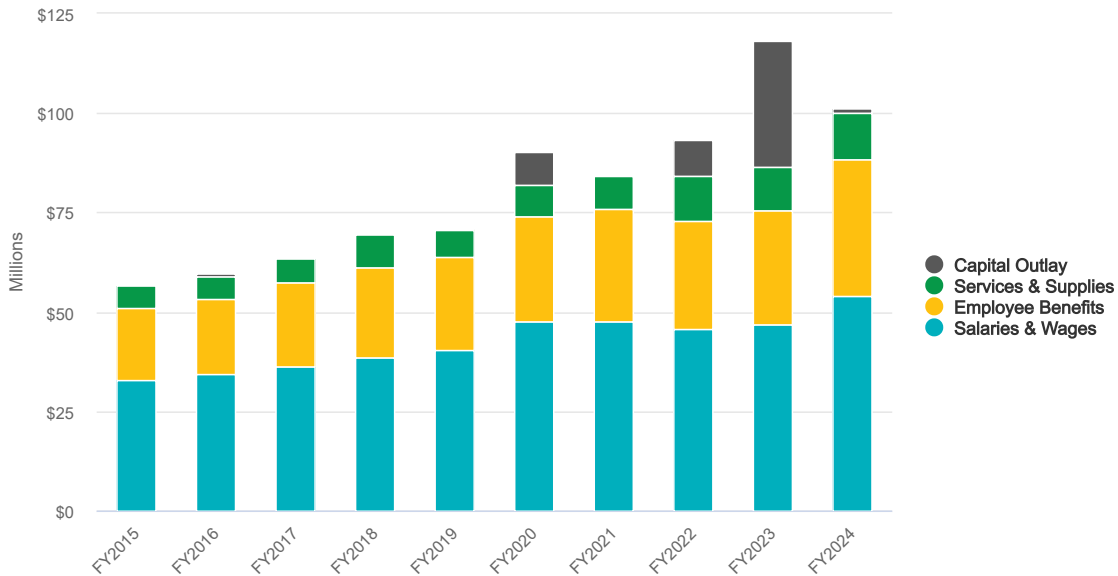
Budgeted and Historical Expenditures by Function



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expenditures				
Public Safety				
Police				
Program & Service Management	\$4,610,314	\$4,803,683	\$6,677,590	30.9%
Records & ID	\$3,215,465	\$3,618,238	\$3,878,206	7.5%
Downtown Police Tax District	\$2,300,536	\$2,426,107	\$2,924,378	20.9%
Patrol-Crime Prevention	\$42,207,917	\$50,537,985	\$51,481,682	18.7%
Patrol-Gang Enforcement	\$3,954,450	\$3,731,422	\$4,124,212	11.4%
Patrol-Police Service Technician	\$737,082	\$856,984	\$964,593	12.8%
Patrol-Traffic	\$6,376,229	\$6,080,704	\$6,360,967	10.3%
Investigations	\$17,114,840	\$18,164,777	\$19,198,243	8.7%
PT & R-Training	\$2,063,806	\$1,908,521	\$2,017,240	13.1%
Non-Departmental	\$8,910,642	\$56,263,923	\$1,717,449	-94.7%
Forensic Division	\$1,637,836	\$1,737,022	\$1,780,468	7.6%
Total Police:	\$93,129,115	\$150,129,366	\$101,125,028	-14.4%
Total Public Safety:	\$93,129,115	\$150,129,366	\$101,125,028	-14.4%
Total Expenditures:	\$93,129,115	\$150,129,366	\$101,125,028	-14.4%

Expenditures by Expense Type - Police

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expense Objects				
Salaries & Wages	\$45,597,877	\$48,373,971	\$54,032,378	15.8%
Employee Benefits	\$27,264,691	\$28,619,363	\$34,421,314	18.8%
Services & Supplies	\$11,182,260	\$17,344,447	\$11,773,887	7.3%
Capital Outlay	\$9,084,287	\$55,791,585	\$897,449	-97.2%
Total Expense Objects:	\$93,129,115	\$150,129,366	\$101,125,028	-14.4%

Performance Measures

Measure	2022 Actual	2023 Target	2024 Target	Strategic Priority
Emergency in progress response time <5 minutes	70%	93%	93%	Public Safety
Recovery of reported stolen vehicles	84.64%	93%	93%	Public Safety
Survey statistic - Overall satisfied with service provided by RPD	86.7%	85%	90%	Public Safety
Firearms Recovered	210	450	450	Public Safety
Reduction in Violent Crimes	2.5%	50%	5%**	Public Safety

**Transition to NIBRS impacts reporting parameters, 5% is a more appropriate target based on the ability to pull data.

Public Works



Kerrie Koski, P.E.
Director of Public Works & City Engineer

Mission

Plan, design, build, and operate sustainable and resilient public infrastructure that protects and improves quality of life, supports healthy natural resources, and complements diverse growth for the vibrant Reno community.

Overview

The Public Works Department is comprised of engineers, City surveyor, project coordinators, senior engineering technicians, asset data manager, property manager, and administrative staff to manage a variety of work programs and provide direct public services. The Department achieves results through employing a well-trained work force that is committed to serving the needs of the community. The Department participates in and supports regional public service agencies, including the Washoe County Regional Transportation Commission, Truckee Meadows Regional Planning Agency, and legislative issues.

The Department implements a significant percentage of the City's annual capital improvement projects on behalf of all City departments. Major project areas include the Neighborhood Streets program, parks improvements, sanitary sewer collection system replacement and building projects. In addition, this division is responsible for excavation & encroachment permitting, Quality Assurance Program and infrastructure data collection and mapping.

The Department also includes the City's Traffic Engineering functions and provides municipal traffic engineering primarily geared toward neighborhood safety and the general movement of goods/services throughout the community.

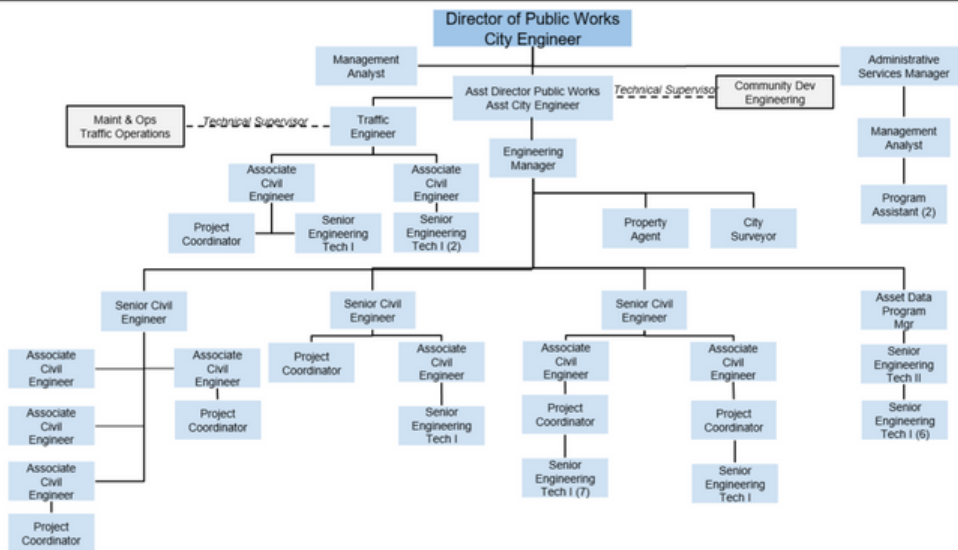
Organizational Chart - 49 FTE's

Program	FTE's
Building Fund	4.10
Capital Projects	37.95
Program & Service Management	1.95
Property Management	1.00
Traffic Engineering & Operations	4.00
Public Works Total FTE's	49.00

Public Works

Organization Chart

Total FTE's - 49



Top Accomplishments for Last Year



1. Completed \$18.5 Million in Neighborhood Street Rehabilitation Projects in southwest Reno and \$17 million in sewer collection rehabilitation projects
 - 66 miles of street surface treatments
 - 4.4 miles of street reconstruction
 - 0.5 miles of street overlays
 - 2.5 miles of new sidewalks
 - 1 mile of alley reconstruction
 - 95 new pedestrian ramps
 - 9.5 miles of sewer pipe lined
 - 1.9 miles of sewer pipes replaced
2. Completed design of the Moana Springs Community Aquatics and Fitness Center and awarded construction contracts for the completion of the site and new facility for a completion date of the summer of 2024.
3. Completed construction of Phase 1 of the Public Safety Center for the structural upgrades and began the final phase which includes the interior and site improvements for a fully operational facility by fall 2024. Also began work included in the energy performance contract for solar and battery storage as a commitment to support the goals for the City's sustainability and action plan.
4. Completed the Virginia Street Placemaking Study that includes comprehensive public and stakeholder input that will provide the road-map for implementation of infrastructure and programmatic recommendations.
5. Completed several traffic and pedestrian safety enhancements. Implemented a Micromobility Pilot project on Virginia Street and 5th Street to introduce Reno residents to new micromobility features, gather community input, and collect data to contribute to a future plan as the City of Reno and Regional Transportation Commission (RTC) expands micromobility downtown and around our region. In addition, we established a pedestrian Safety Zone on Sierra Street, which provides double penalties for certain moving violations in an effort to decrease pedestrian fatalities. We modified 57 traffic signals to improve traffic flow, commissioned six new traffic signals, installed five Rapid Rectangular Flashing Beacon (RRFBs) crossings, installed six Speed Feedback Radar Signs and responded to over 800 citizen service requests.

Major Initiatives and Strategies during the Budget Year



1. Complete projects identified in the 2023 Neighborhood Street Rehabilitation Program and the Sewer Collection System Replacement Program.
2. Begin prioritization and implementation of Virginia Street Placemaking Study infrastructure recommendations within public right-of-way, Believe Plaza, and Locomotion Plaza.
3. Actively participate in the development of the RTC Active Transportation Plan update as a regional partner to identify policies, programs, and infrastructure options to support active modes as a viable transportation choice. Begin implementation of micromobility corridors in downtown Reno using recommendations from the Downtown Micro-mobility Pilot Project.
4. Coordinate with Vision Zero Task Force and local partners to improve pedestrian safety in the City of Reno and the region. Geolocate the inventory of all existing pedestrian safety devices and traffic calming treatments throughout the City. Develop a data-driven ranking process starting with streets adjacent to schools to prioritize the installation of appropriate treatments such as pedestrian flashers, signage, audible signals, pedestrian ramps and sidewalks.
5. Lead in the development of the Truckee River Path Plan to identify infrastructure needs and activation strategies to strengthen the City's commitment to a vibrant Truckee River. Seek grant opportunities to implement infrastructure recommendations.

Core Services

Program and Service Management

Plan, administer, and coordinate the resources necessary to ensure cost-effective and efficient provision of Public Works Department services.

Capital Projects

Ensure the safety of the public and the most efficient use of public resources. Provide professional engineering services (planning, design, construction management, and inspection) for City capital projects including street reconstruction and traffic flow improvements.

Traffic Engineering

Promote safe and efficient movement of traffic and pedestrians on City streets by operating and maintaining the City's traffic signal system, school flashers, and the City's downtown and Midtown street lighting.

Right-of-Way Management

Regulate, permit, and inspect activities occurring within City right-of-way to maximize efficiency, ensure safety, and preserve integrity of City infrastructure. This includes coordinating overlapping projects, monitoring safe traffic controls, and ensuring restoration of the City's infrastructure is complete and built to engineering standards.

Engineering Standards

Maintain and update the City's engineering design criteria and standards to provide safe grading and infrastructure construction. Ensure compliance with national standards and regulations and evolving construction materials and practices. Coordinate with other City departments on development and application of such standards.

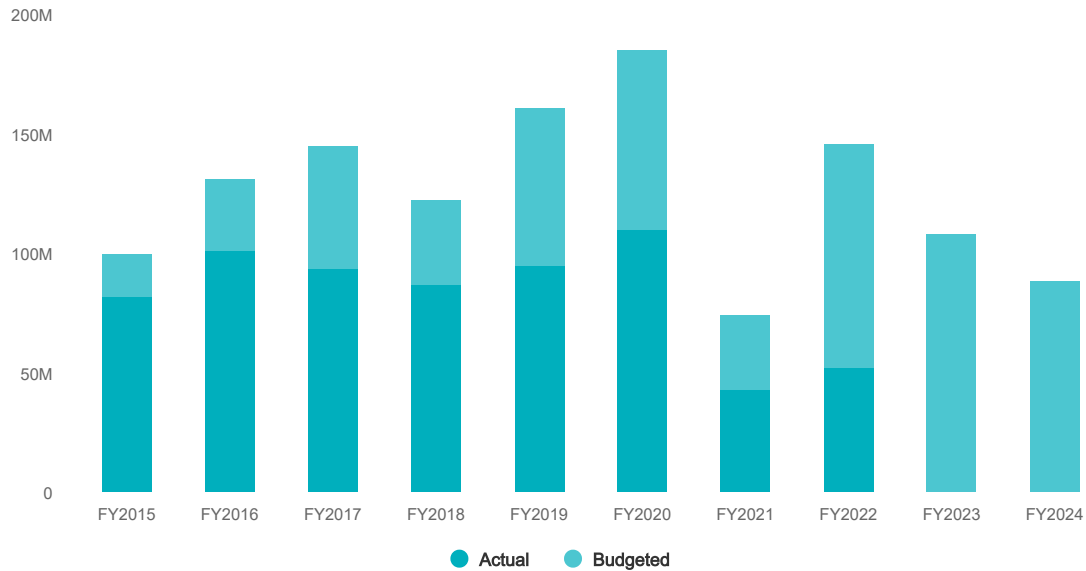
Infrastructure Mapping Systems

Develop and maintain records and mapping of the location and condition of City infrastructure, including sewer, storm drain, pavement, lighting, and traffic signal systems. Respond to public records requests and coordinate with other City departments on infrastructure location and condition.

Expenditures Summary - Public Works

\$88,628,035 **-\$19,715,902**
(-18.20% vs. prior year)

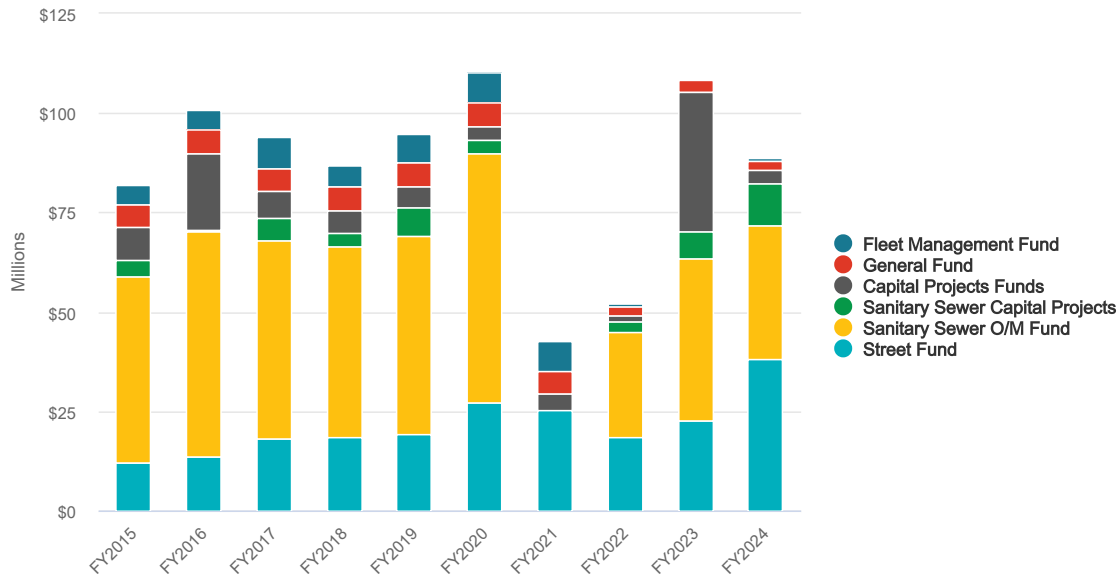
Public Works Proposed and Historical Budget vs. Actual



The Utility Services Department was established in FY21 and the Maintenance and Operations Department in FY22. Prior to that, these divisions were reflected in the Public Works Department.

Expenditures by Fund - Public Works

Budgeted and Historical Expenditures by Fund

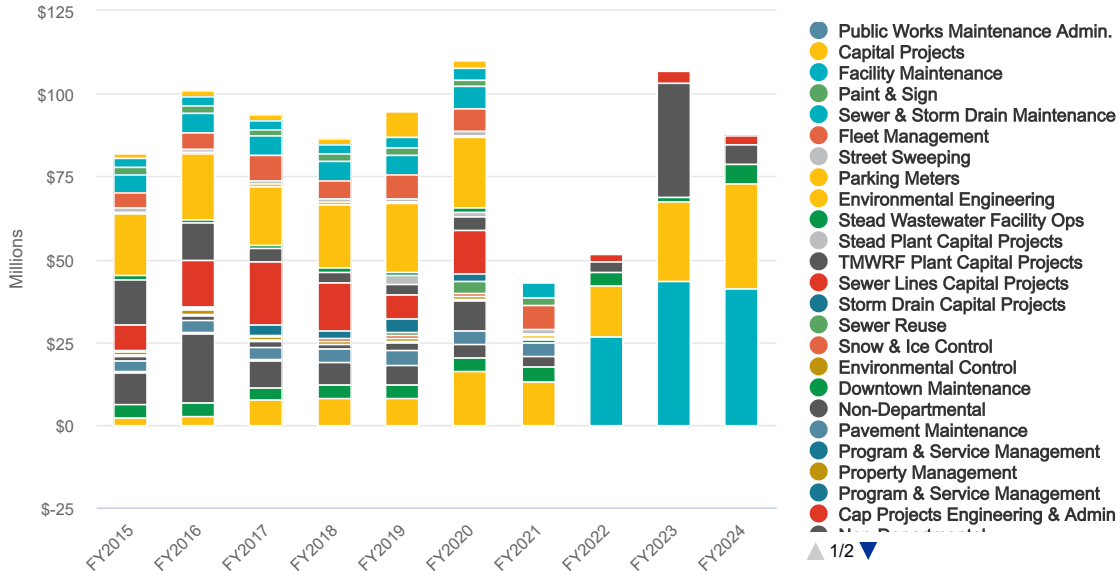


The Utility Services Department was established in FY21. Prior to 7/1/21 these expenses were reflected in the Public Works Department.

Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
General Fund	\$2,473,477	\$3,391,440	\$2,342,779	-26.1%
Street Fund	\$18,402,446	\$40,443,696	\$38,097,593	67.3%
Capital Projects Funds				
Pw Capital Projects Fund	\$979,936	\$14,703,725	\$400,000	-90%
Room Surcharge (Ab 376) Cap Prj	\$0	\$3,366,705	\$1,000,000	-66.7%
Arra -Green Energy Grants Closed	\$504,259	\$0	\$0	-100%
Street Impact Fee Fund	\$0	\$21,816	\$0	N/A
Ballroom Capital Project Fund	\$0	\$100,000	\$100,000	100%
Retrac Enhance/Maintenance Fund	\$0	\$158,967	\$1,700,000	N/A
Green Energy Bonds Cap Prjt Fund	\$75,000	\$37,539	\$0	0%
Total Capital Projects Funds:	\$1,559,195	\$18,388,752	\$3,200,000	-90.8%
Sanitary Sewer O/M Fund	\$26,400,673	\$32,472,242	\$33,514,887	-17.5%
Sanitary Sewer Capital Projects	\$2,709,645	\$12,548,378	\$10,747,670	54%
Fleet Management Fund	\$538,398	\$690,431	\$725,106	N/A
Total:	\$52,083,832	\$107,934,939	\$88,628,035	-18.2%

Expenditures by Program- Public Works

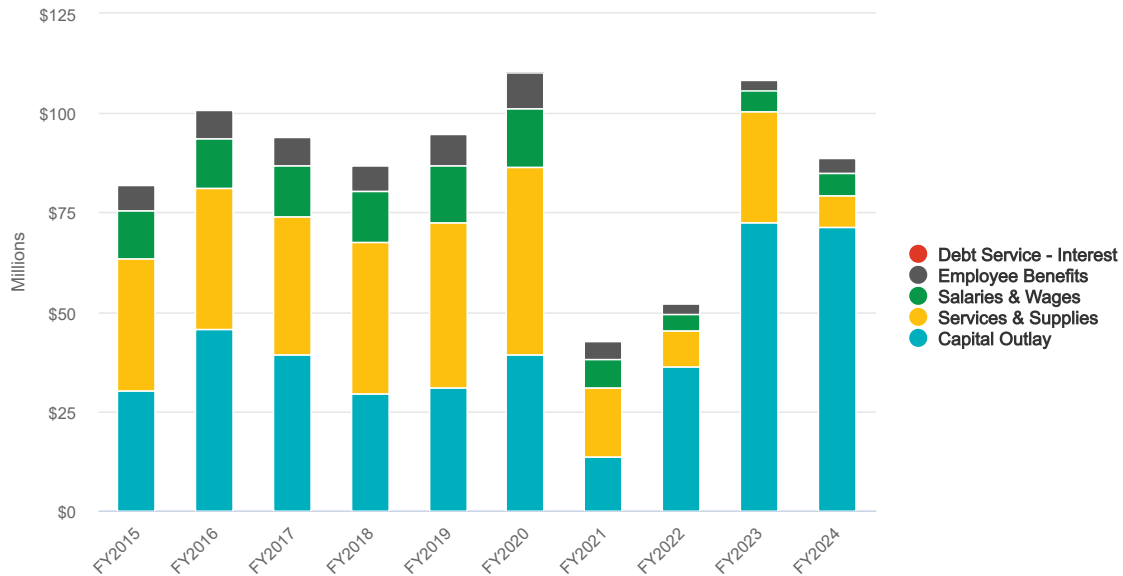
Budgeted and Historical Expenditures by Function



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expenditures				
Public Works				
Public Works				
Program & Service Management	\$163,032	\$459,605	\$553,878	20.5%
Capital Projects	\$15,077,169	\$34,040,807	\$31,592,852	32%
Traffic Engineering & Operations	\$4,422,085	\$7,417,919	\$6,029,515	434.6%
Property Management	\$338,945	\$525,357	\$437,486	4.3%
Non-Departmental	\$2,972,283	\$20,470,631	\$5,751,747	-83.5%
Total Public Works:	\$22,973,515	\$62,914,319	\$44,365,478	-27%
Total Public Works:	\$22,973,515	\$62,914,319	\$44,365,478	-27%
Utility Enterprises				
Public Works				
Program & Service Management	-\$1,420	\$522,212	\$209,120	-59.9%
Sewer & Storm Drain Maintenance	\$1,975	\$0	\$0	0%
Cap Projects Engineering & Admin	\$2,341,253	\$4,592,216	\$2,697,354	-23.6%
Capital Projects-Sewer Lines	\$26,768,510	\$39,906,192	\$41,356,083	-5%
Total Public Works:	\$29,110,317	\$45,020,620	\$44,262,557	-7%
Total Utility Enterprises:	\$29,110,317	\$45,020,620	\$44,262,557	-7%
Total Expenditures:	\$52,083,832	\$107,934,939	\$88,628,035	-18.2%

Expenditures by Expense Type - Public Works

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expense Objects				
Salaries & Wages	\$4,263,415	\$5,571,512	\$5,791,996	11.9%
Employee Benefits	\$2,618,754	\$3,172,406	\$3,704,927	40.4%
Services & Supplies	\$8,772,378	\$10,797,409	\$7,697,959	-72.7%
Capital Outlay	\$36,429,284	\$88,393,612	\$71,433,153	-1.3%
Total Expense Objects:	\$52,083,832	\$107,934,939	\$88,628,035	-18.2%

Performance Measures

Measure	2022 Actual	2023 Target	2024 Target	Strategic Priority
Average Pavement Condition Index of City owned roads: A. Neighborhood B. Regional Roads	A. 78 B. 76	A. 80 B. 80	A.78 B.80	Infrastructure, Climate Change & Environmental Sustainability
Respond to Citizen Service Requests within five Business Days	91%	100%	100%	Governance & Organizational Effectiveness
Property Management A. Review all city leases yearly for cancelation, extension or renegotiation. B. Complete purchase or sale of city property in the timeline developed by the City Manager. C. Add recorded documents to internal property database 10 days after received from Washoe County.	No previous targets	No previous targets	A. 100% B. 100% C. 100%	Governance & Organizational Effectiveness
Right-of-way Management A. Excavation & Encroachment - Process small permits received within five business days. B. Storm Water Protection Program Permits - Inspect each permitted site monthly.	No previous targets	No previous targets	A. 100% B. 100%	Governance & Organizational Effectiveness
Complete Capital Improvement Program projects within the schedule established during the development of each project.	88%	85%	85%	Infrastructure, Climate Change & Environmental Sustainability
Upgrade pedestrian safety infrastructure within the City right-of-way for two school sites.	No previous targets	No previous targets	100%	Public Safety & Economic and Community Development
Evaluate and update, if not optimal, the traffic signal timing for 60 City intersections.	No previous targets	No previous targets	100%	Infrastructure, Climate Change & Environmental Sustainability
Evaluate the applicability of micromode facilities, which includes bike lanes, sharrows, or separated facilities, on all Reno-owned streets for all Neighborhood and Regional street projects.	No previous targets	No previous targets	100%	Public Safety & Economic and Community Development

Utility Services



Trina Magoon
Director of Utility Services

Mission

To provide safe and reliable utility services to the city's residents and businesses for wastewater, stormwater and environmental control in a responsible and proactive manner.

Overview

The Utility Services Department is composed of various professional, technical, field, and administrative staff to manage a variety of work programs and provide direct public services. The Department achieves results through employing subject matter experts that are committed to serving the needs of the community.

The Department supports the Reno City Council to achieve the City's strategic plan and safely and effectively provide utility services to our citizens. Our professionals participate with regional public service agencies including the Truckee River Flood Management Authority (TRFMA), Truckee Meadows Water Authority (TMWA), Truckee Meadows Water Reclamation Facility - Joint Coordinating Committee (TMWRF-JCC), Local Government Oversight Committee (LGOC), Northern Nevada Water Planning Commission (NNWPC), Western Regional Water Commission (WRWC), Truckee Meadows Regional Stormwater Permit Coordinating Committee (SWPCC) and the Truckee Meadows Regional Planning Agency (TMRPA). Our staff participate in regional emergency management response and legislative issues.

The Utility Services Department includes Environmental Engineering and Capital Improvement Program (CIP) and Environmental Control divisions, and Treatment Plant Operations for the Reno Stead Water Reclamation Facility (RSWRF).

The *Environmental Engineering and Capital Improvement Program* division implements a significant portion of the City's annual CIP projects related to storm drain, flood control, wastewater collection and recycled water systems, and water reclamation facilities at RSWRF and TMWRF. The division manages the City's sanitary sewer collection and recycled water, storm drain, flood control, water quality, high hazard dam and bridge inspection programs. The division also coordinates with regional partners on various integrated resource programs including regional flood control, Truckee River water quality, the Truckee Meadows Municipal Separate Storm Sewer System (MS4) permit, and recycled water systems.

The *Environmental Control* division administers the City's industrial and commercial pretreatment and storm water programs in compliance with the National Pollutant Discharge Elimination Systems (NPDES) discharge constraints stemming from the 1972 Clean Water Act (CWA). These programs protect the City's water bodies including the Truckee River and City's sewer treatment and collection systems by responding to environmental incidents and providing preventative measures that protect water quality, water reclamation facility personnel, and collection system and water reclamation facility infrastructure and recycled water capabilities, prevent plant interference, and safely manage bio solids. One of Environmental Control's primary functions includes screening all commercial and industrial facilities for wastewater discharge to the sewer system, issuing permits with specific requirements, and performing inspections and sampling to ensure compliance with applicable regulations.

Treatment Plant Operations at the Reno Stead Water Reclamation Facility (RSWRF) includes daily operation and maintenance of the plant serving both Reno and Washoe County residents in the North Valleys. While planning and capital improvement projects are conducted by the City of Reno, the Truckee Meadows Water Reclamation Facility (TMWRF) is operated and maintained by the City of Sparks.

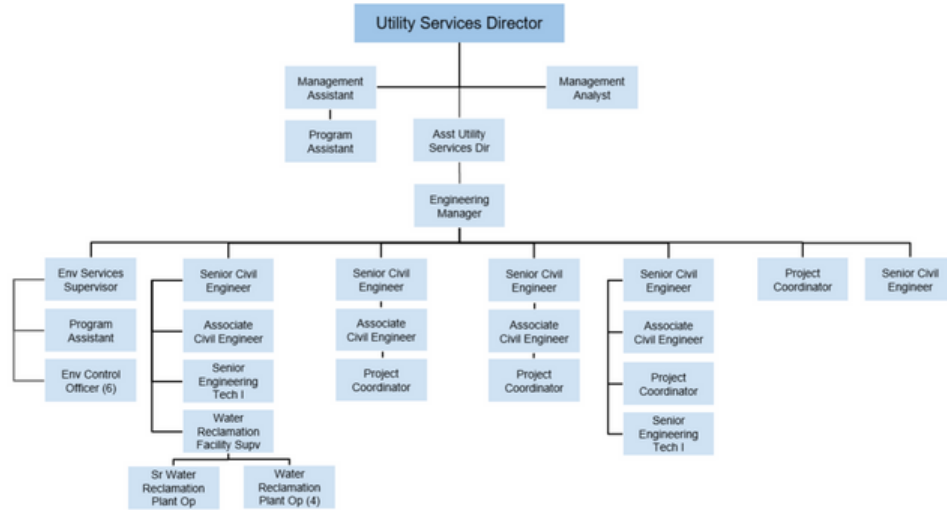
Organizational Chart - 35 FTE's

Program	FTE's
Environmental Control	8.00
Environmental Engineering	21.00
Stead Wastewater Reclamation Facility	6.00
Utility Services Total FTE's	35.00

Utility Services

Organization Chart

Total FTE's – 35



Top Accomplishments for Last Year



1. Wastewater Treatment - RSWRF: Achieved substantial completion of expansion from 2MG to 4MGD; TMWRF: completed filter pilot study to guide expansion efforts.
2. Sewer Collection System - Deployed 60 temporary flow meters in the City's sanitary sewer collection system to identify inflow and infiltration (I&I), enhance capacity modeling, and prioritize CIP projects.
3. Recycled Water System - In collaboration with the Truckee Meadows Water Authority (TMWA), selected the Construction Manager at Risk (CMAR) contractor for the One Water Nevada Advanced Purified Water Facility at American Flat during 30% design.
4. Drainage Flood Control - Achieved substantial completion of the Phase 1 Storm Drain Master Plan (SDMP) to prioritize CIP projects; completed the Rosewood Wash Drainage Improvement project; restored approximately 1,900 feet of Dry Creek near Reno-Tahoe Airport.
5. Environmental Control - Completed 1,700 Industrial User renewals, 300 new business reviews/inspections, 190 Service Requests and after-hours calls for illicit discharges, spills, and other incidents, as well as City investigation leading to an EPA investigation of illegal discharge to City sewer.

Major Initiatives and Strategies during the Budget Year



1. Wastewater Treatment - RSWRF: Begin public outreach and start of construction of the Advanced Purified Water Facility at American Flat for effluent management; TMWRF: coordinate with the Nevada Division of Environmental Protection (NDEP) for new TMWRF discharge permit and plan for compliance with potential significant regulatory modifications.
2. Sewer Collection System - Complete design of remaining high priority sewer lift stations for rehabilitation; expansion and refinement of citywide sewer model and flow monitoring to enhance capacity assessment of the sewer system and facilitate community development.
3. Recycled Water System - Completion of RSWRF's recycled pump station, providing additional recycled water to the Mayor's Park expansion and the new O'Brien School grounds.
4. Drainage Flood Control - Implementation of stormwater utility fund to address significant and chronic flooding problems; collaboration with Truckee River Flood Management Authority (TRFMA) and Federal Emergency Management Agency (FEMA) to update flood mapping for the Truckee River from North McCarran to City of Sparks, as well as updated flood mapping for several key local watersheds within the City of Reno.
5. Environmental Control - Review of Local Limits as required per permit cycle, accounting for recent expansion and future effluent management changes at RSWRF, and forthcoming new permit for TMWRF.

Core Services

Environmental Engineering

Environmental Engineering and Capital Improvement Program

Utility Services provides strategic planning and implementation of stormwater, flood control and regional wastewater programs, including storm drain and wastewater collection systems, water reclamation facilities, recycled water systems, and associated environmental compliance. Through our planning efforts, we ensure public safety and efficient use of public resources for services provided by the utility.

Our staff implement cost-effective capital improvements for stormwater and wastewater infrastructure with timely identification of system deficiencies and prudent fiscal management. We optimize asset longevity and safeguard the community through proactive maintenance, operations and environmental compliance.

We expand the region's water resources by recycling the effluent from the treatment plants for additional uses, such as irrigation for parks and golf courses. The department is currently working to improve water resource sustainability and drought resiliency, through renewable resource projects to expand recycled water uses in compliance with environmental regulations.

Environmental Control

Our Environmental Control Division provides industrial/commercial pretreatment and stormwater programs which protect the Truckee River and the City's sewer treatment and collection systems. Staff provide a variety of services and programs that respond to environmental incidents.

Reno Stead Water Reclamation Facility

Our RSWRF Operations and Maintenance staff ensure the health, safety, and welfare of the North Valleys community by operating the water reclamation facility in compliance with environmental regulations and the NDEP permit.

Expenditures Summary - Utility Services

\$111,546,374

\$8,761,983

(8.52% vs. prior year)

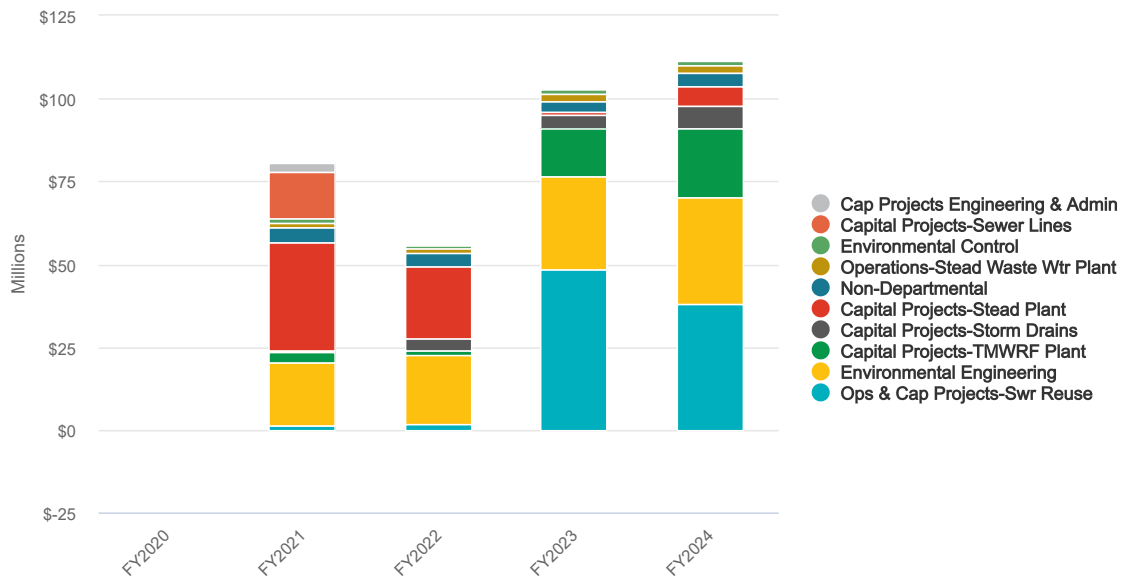
Utility Services Proposed and Historical Budget vs. Actual



The Utility Services Department was established in FY2021. Prior to FY2021 expenses were reflected in the Public Works Department.

Expenditures by Program - Utility Services

Budgeted and Historical Expenditures by Function

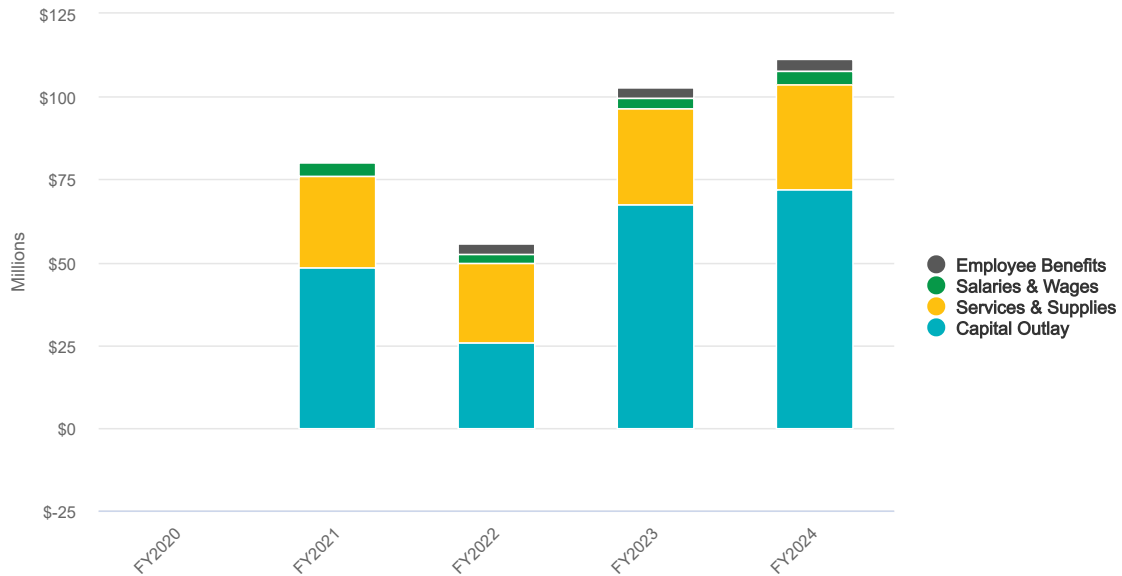


The Utility Services Department was established in FY2021. Prior to FY2021 expenses were reflected in the Public Works Department.

Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expenditures				
Utility Enterprises				
Utility Services				
Environmental Control	\$1,186,183	\$1,365,893	\$1,454,880	14.7%
Environmental Engineering	\$21,130,483	\$29,216,221	\$31,940,654	12.3%
Operations-Stead Waste Wtr Plant	\$1,185,673	\$2,463,145	\$2,529,801	16.1%
Capital Projects-Stead Plant	\$21,684,958	\$8,176,616	\$5,975,000	443.2%
Capital Projects-TMWRF Plant	\$1,252,649	\$15,594,091	\$21,027,000	45.9%
Capital Projects-Storm Drains	\$3,532,695	\$6,323,480	\$6,700,000	76.3%
Ops & Cap Projects-Swr Reuse	\$1,584,793	\$7,553,650	\$38,040,000	-21.1%
Non-Departmental	\$4,193,369	\$3,379,198	\$3,879,039	15.2%
Total Utility Services:	\$55,750,802	\$74,072,294	\$111,546,374	8.5%
Total Utility Enterprises:	\$55,750,802	\$74,072,294	\$111,546,374	8.5%
Total Expenditures:	\$55,750,802	\$74,072,294	\$111,546,374	8.5%

Expenditures by Expense Type - Utility Services

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Estimated	FY2024 Adopted	FY2023 Adopted vs. FY2024 Adopted (% Change)
Expense Objects				
Salaries & Wages	\$2,661,953	\$3,457,401	\$4,100,189	25.3%
Employee Benefits	\$3,364,986	\$3,169,264	\$3,559,800	15.9%
Services & Supplies	\$23,754,105	\$31,134,872	\$32,064,385	11.2%
Capital Outlay	\$25,969,758	\$36,310,757	\$71,822,000	6.2%
Total Expense Objects:	\$55,750,802	\$74,072,294	\$111,546,374	8.5%

Performance Measures: Quality, Effectiveness, Outcome Measures

Measure	2022 Actual	2023 Target	2024 Target	Strategic Priority
Wastewater Treatment Percentage of year RSWRF in full compliance with flow limitations for discharge permit. Performance Outcome: Maintaining flow limitations per permit.	N/A	100%	100%	Public Safety
Wastewater Treatment Percentage of annual JCC approved CIP encumbered. Performance Outcome: Meet planned CIP replacement restoration and rehabilitation and capacity improvements for safe and serviceable infrastructure for growth and NDEP permit compliance.	N/A	100%	100%	Public Safety Infrastructure, Climate Change and Environmental Sustainability
Sewer Collection System - Sewer Capacity Percent of Flow Monitoring I&I Plan monitored for annually scheduled I&I issues. Performance Outcome: Provide economy of treatment and conveyance cost for ratepayers.	N/A	100%	100%	Infrastructure, Climate Change and Environmental Sustainability
Sewer Collection System - Lift Stations Percentage of annual approved CIP encumbered. Performance Outcome: Meet planned CIP replacement restoration and rehabilitation and capacity improvements for safe and serviceable infrastructure.	N/A	100%	100%	Infrastructure, Climate Change and Environmental Sustainability
Recycled Water System Percentage of irrigation season that recycled water is provided to customers. Performance Outcome: Uninterrupted service to recycled water customers.	N/A	100%	100%	Infrastructure, Climate Change and Environmental Sustainability
Development Review: Wastewater Treatment, Collection System and Stormwater Percent of Developments Tracked and evaluated as required for sewer, storm drain and flood control within time constraints. Performance Outcome: Facilitate development while ensuring compliance with code to protect system integrity.	N/A	100%	100%	Economic and Community Development Public Safety

Environmental Control Percentage of Incidents Responded to within one hour. Performance Outcome: Safeguard public health and safety by rapid response to incidents.	N/A	100%	100%	Public Safety
Environmental Control Percentage of required IU and SIU Inspections completed annually. Performance Outcome: Ensure regulatory compliance and ensure source control for wastewater treatment.	N/A	100%	100%	Public Safety
Stormwater Management Percentage of responses to drainage and flood control service requests. Performance Outcome: Provide response to community for flood control issues.	N/A	100%	100%	Public Safety
Stormwater Management Percentage of annual CIP projects encumbered. Performance Outcome: Reduction in recurrent drainage, flood control or water quality issues.	N/A	100%	100%	Public Safety
Stormwater Management Administration of Stormwater Permit Coordinating Committee (SWPCC). Performance Outcome: Compliance with Municipal Separate Storm Sewer System (MS4)	N/A	Yes	Yes	Public Safety Infrastructure, Climate Change and Environmental Sustainability

CAPITAL IMPROVEMENTS

Capital Improvement Plan

Introduction

The Capital Improvement Plan (CIP) guides the construction and major maintenance of City facilities and infrastructure. It constitutes a critical component in the City's system of planning, monitoring, and managing municipal activities. This system links together in a single process the annual cycle of planning, budgeting, implementation, and quality assessment activities.

Overall direction is established by the City Council's vision and strategic plan; these together with the Council Priorities, guide the five and one-year business plans. The actual implementation of the City's plans is accomplished through the budget and the Capital Improvement Program. This process coordinates service delivery and assures that each City service and facility provided contributes to the City's long-term vision.

Process

The CIP process begins early each fiscal year when departments submit to the Committee their requests or revisions for capital projects. The requests are submitted on approved forms which include the description of the project, estimated cost, time frame, justification, and impact on operating budgets. The CIP is a ten-year plan where projects are identified in the outlying years and listed based on known conditions, estimated growth rates, the City's Master Plan and Strategic Facilities Plan, and the Truckee Meadows Regional Plan.

An established set of criteria is used to evaluate the CIP requests. The criteria includes legal constraints and requirements, health and safety, project life, impact on the City's operating budget, consistency with City Council and Management priorities, conformance with adopted plans, cost effectiveness, frequency of use, and population impacted. Projects are ranked in order of program and funding priority which is explained further in this section.

While progress in repair and maintenance of City infrastructure is being made, the largest amount of available funds for FY24 is dedicated to reducing the backlog in maintenance items. Continued pressure has been put on the CIP Budget for FY24 due to the large number of projects deferred during the economic downturn. In addition, the approved projects for this fiscal year are consistent with the guidance contained in the Master Plan for Sewer Plants and Facilities and the Strategic Street Program.

The Capital Improvement Plan gives higher priority to capital projects which are designed to serve existing needs and to prevent the deterioration of existing levels of services over new capital projects. The CIP plan is based on this program, and as such, completion of the projects ultimately results in lower maintenance and operation costs for the City.

Art in Public Places

Art in Public Places (Chapter 22.02 of the Reno Municipal Code (RMC)) establishes CIP funding for works of art for the City's public art collection. Each year, the City's annual Capital Improvement Plan will include a 2% Art in Public Places recommendation on all eligible construction projects for works of art in accordance with City code. Under the provisions of Art in Public Places, an eligible construction project is defined as any capital project paid for wholly or in part by the City for the construction or renovation of any building, park, arterial, streetscape or road beautification, bridge or transit facility, trail or bikeway, parking facility, above-grade utility, or any portion thereof, to which the public has access or which is visible from a public right-of-way. Renovation is defined as any major redesign of a facility or system, or portion thereof, which is included in eligible construction projects, including expansion or upgrading the capacity of the facility or system, enlarging the facility or creating a new use for the facility. It does not include repairs, maintenance, or installation of replacement mechanical equipment or modification required solely for the purposes of compliance with state or federal law. Refer to Reno Municipal Code, Chapter 22.02, Art in Public Places, for complete policy information.

Capital Improvement Plan Definitions and Policies

The Capital Improvement Plan is a planning and budgeting tool which provides information about the City's infrastructure needs for a ten-year time frame. Each year, the list of projects is reviewed for need, cost and priority. New projects may be added and other projects deleted.

Generally, capital improvements are defined as physical assets, constructed or purchased, that have a useful life of ten years or longer and a cost of \$25,000 or more. The following are capital improvements included in the plan:

- a. New and expanded facilities for the community.
- b. Large scale rehabilitation or replacement of existing facilities.
- c. Equipment for any public facility or improvement when first constructed or acquired.
- d. The cost of engineering or architectural studies and services relative to the improvement.
- e. The acquisition of land for a community facility such as park, road, sewer line, etc.

In addition, the City includes Capital Maintenance needs in the CIP. Capital Maintenance projects are generally rehabilitative maintenance on City-owned facilities that are required to maintain facilities in good operating condition.

The increase in operating costs for locations and projects are shown only for the year in which a project is completed. Those operating costs are assumed to be absorbed into the operating budget for future years.

Finally, the City's budget process includes major purchases in the CIP. These include major equipment, vehicles, computer hardware, and computer software that, over the life of the project, cost \$250,000 or more.

What are Capital Outlays?

Capital Outlays, which are budgeted within the City's operating budget, include such things as furniture, equipment, vehicles, and motorized equipment needed to support the operation of the City's programs. Generally, a capital outlay item may be defined as an item valued in excess of \$10,000 with a life expectancy of less than 10 years.

What are Capital Projects?

There are two types of capital expenditures. The first deals with infrastructure projects and the second with operating programs. Capital Projects, which are addressed in the CIP and budgeted within the City's Adopted Budget, generally include major fixed assets or infrastructure with long term value, such as buildings, roads, bridges, and parks; major equipment purchases (vehicles), computer hardware, and computer software that, over the life of the project, cost \$250,000 or more; and capital maintenance projects. Any of these may involve some form of debt financing.

Capital project costs include all expenditures related to the planning, design, construction, and equipment necessary to bring a project on line.

Why have a Capital Improvement Plan?

The CIP provides information on the current and long-range infrastructure and equipment requirements of the City. It provides a mechanism for balancing needs and resources and for setting priorities and schedules for capital projects. It is based on needs identified through the planning process, requests and recommendations of City departments, and the concerns of citizens and elected officials.

The CIP includes the identification of revenue sources which will be utilized to fund capital improvements. Projects are included even if revenues are not available to fund them. These projects are prioritized and may be funded by current revenues or by debt financing, depending on the availability of funds, the nature of the project, and the policies of the Council.

The CIP strives for efficient use of capital improvement funds by identifying CIP projects and prioritizing them according to their relative importance and urgency of need. Identification assures needed projects are known, while prioritization ensures that those projects which are most urgently needed are funded first.

Why a Separate Capital Improvement Plan?

The Capital Improvement Plan outlines long range capital improvement expenditures. Funds budgeted through the CIP for a specific project during a specific year remain with that project until the project is completed, while the operating budget terminates at the end of the fiscal year.

Each year project costs will be reviewed and additional funds may be allocated to a project which, when combined with resources carried over from the prior year, result in the continuing project budget for the new year.

How are Projects Prioritized?

The City does not have sufficient funding to meet all of its capital needs each year. Projects are prioritized based on condition and the City's ability to meet community goals. All projects are compared on the basis of a common set of selection criteria.

The cornerstone of this process is a worksheet which requires departments to explain anticipated funding sources, legal constraints/requirements, health and safety, project life, City Council and Management priorities, conformity with adopted plans and goals, impact on the City's operating budget, cost effectiveness, environmental impacts, population impacted, and frequency of use.

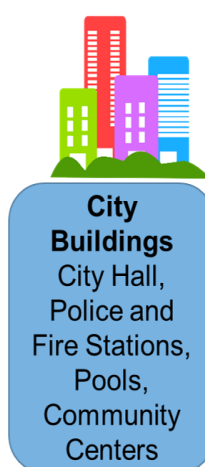
The City of Reno operates and maintains numerous buildings and facilities. These facilities provide a wide variety of public services that range from public safety to recreation. As with any asset, it is important that the City has a plan for taking care of these facilities and to keep them in good working condition. The Facility Condition Assessment Report [\[link\]](#) aims to be helpful in informing capital maintenance budget decisions based on actual observed conditions at each of these facilities.

The Facility Condition Assessment Report presents an inventory of buildings and facilities. While not an exhaustive list yet at this point, the goal is to improve upon this process in the coming years.

Capital Improvement



Capital Maintenance



Projects are ranked in order of program and funding priority using the 2023-24 Facility Condition Assessment Report. The Facility Condition Analysis Program was created using cost estimates based on contractor pricing which includes; materials, labor, location factors, profit and overhead. The costs of project design, special testing and inspections, inflation, and permitting fees are not included. Cost estimates are derived from the R.S. Means Cost Estimating Guide and from

comparable construction costs of projects completed by Public Works project managers. It also includes information related to the current condition of these facilities based on information collected by the respective department subject-matter experts. Class definitions used to prioritize project funding are included below.

Class Definitions

PRIORITY CLASS 1 - Currently Critical (Immediate to Two Years)

Projects in this category require immediate action to return a facility to normal operation, stop accelerated deterioration, correct a fire/life safety hazard, or correct an ADA requirement.

PRIORITY CLASS 2 - Necessary - Not Yet Critical (Two to Four Years)

Projects in this category include conditions requiring appropriate attention to preclude predictable deterioration or potential downtime and the associated damage or higher costs if deferred further.

PRIORITY CLASS 3 - (Four to Ten Years)

Projects in this category include items that represent a sensible improvement to existing conditions. These items are not required for the most basic function of a facility; however, Priority 3 projects will either improve overall usability and/or reduce long-term maintenance.

The Capital Improvement Plan represents the mutual efforts of all City departments to meet the infrastructure needs of City residents, businesses, and visitors. These guidelines provide a basis for the conception and preparation of the City's Capital Improvement Plan.

Sources and Use

The Capital Improvement Plan indicates the fund responsible for funding the specific projects. However, CIP's generally include a variety of revenues that are used both for the direct funding of projects and as a source for debt service to retire bonds. This section will describe each of the major revenue sources and uses.

Capital Projects Fund

The City has established various Capital Projects Funds (described in detail below). These funds are generally used for park projects, various bond projects, street impact fee projects, special assessment district projects, and projects funded by the General Fund.

General Fund

In building the budget, the goal is to set aside 1% of prior year General Fund operating expenditures less capital outlay and debt service, to fund capital projects. In addition, some of the computer hardware, software, and vehicles included in the CIP will be funded through the General Fund.

Street Fund

The Street Fund receives property tax funds through an override approved by the voters. The amount is based on maintaining the same debt rate that existed in Fiscal Year 1992/93, continuing until FY2037/38. The City allocates to the Street Fund that portion which is not needed for the principal, interest, and service charges for the bonds which were outstanding at the time the electorate approved the tax override. The allocation of these resources to operations and capital projects is 29% for on-going operations and 71% for repair and rehabilitation per the Street Strategic Plan adopted by the City Council. These funds are restricted to neighborhood streets only.

Room Tax Fund

The City receives a 1% Room Tax. These funds are allocated 1/2 percent for tourist-related projects (City improvements or programs, the primary purpose of which is the improvement or betterment of the City as a final destination for visitors and tourism) and 1/2 percent for Parks & Recreation.

Room Surcharge Fund

Resources for this fund are provided by NRS 268.798, imposing a surcharge of \$2 per night for the rental of hotel rooms in the Reno downtown district in order to pay the cost of improving and maintaining publicly owned facilities for tourism and entertainment in the district.

Community Development Block Grant (CDBG) Funds

Community Development Funds have been used to fund various City capital projects that benefit citizens in low and moderate income areas. In the past, these funds have been used for street reconstruction, rehabilitation of Paradise Park, purchase of playground equipment, construction of the Neil Road Family Service Center, purchase and renovation of the Evelyn Mount North East Community Center, and Americans with Disabilities Act (ADA) improvements to various City facilities.

General Capital Projects Fund

Capital projects funded by the contribution from the General Fund are accounted for in this fund.

Parks/Recreation Capital Projects Fund

Resources for this fund are provided by residential construction taxes. The funds are used for the acquisition and improvement of parks, playgrounds, and recreation facilities within the City. These funds cannot be used for maintenance of parks.

Bond Capital Projects Fund

These are various funds set up to record expenditures of bond funds. The bonds are generally issued to address specific projects. For example, in previous years, Street Bonds were issued to complete street rehabilitation and Recreation Bonds were issued to purchase the Northeast Community Center, construct the Neil Road Community Center, and rehabilitate Paradise Park.

Special Ad Valorem Capital Projects Fund

Resources for this fund are provided by a special ad valorem tax levied by the County. The funds are to be used to 1) purchase capital assets (i.e.: land, improvements, and major items of equipment); 2) repair of existing infrastructure (not maintenance); and 3) repay medium-term financing to fund projects which qualify under 1) or 2) above. In the past, some of these funds have been used to issue medium-term bonds.

Special Assessment District Capital Projects Fund

Resources for these funds are provided by the property owners that directly benefit from the improvement. These improvements include sidewalks, various sewer and street improvements, etc.

Sanitary Sewer Fund

Resources are provided by sewer use fees and connection charges. Sewer use fees are used to repair/maintain and operate a storm drain and wastewater collection system. The connection charges are used for the capital costs needed to construct improvements; for expansion, extension or betterment of the sanitary sewer system; for treatment and disposal facilities; and for reasonable appurtenances of the City for redemption of the interest on and the payment of the principal of any bonds issued by the City for the purposes above.

Potential Revenue Sources

The City needs to develop additional revenue sources for the Capital Improvement Plan. Examples of revenue sources which could be used are identified below:

Bonds

As a municipal government, the City may issue tax-exempt bonds to finance capital construction. A variety of revenue sources may be used to repay these bonds. Outlined below are the various methods:

1. General Obligation Bonds - Bonds that are repaid with ad valorem taxes. General Obligation Bonds require voter approval prior to issuance.
2. Revenue Bonds - Bonds that are financed by pledging a specific revenue stream. For example, user fees or special ad valorem property tax funds.
3. Special Assessment Bonds - Bonds that are financed by pledging the assessments paid by the property owners receiving the benefit of the improvement.

Other Resources

One method of generating additional funds for capital improvements is to increase existing fees/charges or to add new fees/charges. The following are areas that could be investigated further:

1. Residential Construction Tax - These are fees charged to developers to help offset the cost of constructing and improving neighborhood parks. Due to the cost of new construction, it takes years to accumulate enough funds to build a new park or to improve existing parks. If approved by the legislature, this fee could be raised in order to generate additional funds. An alternative would be to substitute an impact fee for the Residential Construction Tax. This would require approval by the state legislature.
2. Public/Private Partnerships – the City could actively seek partnerships with businesses and citizens in order to fund particular projects. This could be used for some of the Parks & Recreation projects on the capital improvement plan.

Categories of Proposed Projects

The CIP is organized by the type of improvement the project represents. This format enables the Council and staff to easily discuss projects on their relative merits. The project categories are assigned as follows:

1. Annual Maintenance Program – this category includes the annual funding amounts for capital maintenance and annual construction projects. Items such as Parks Maintenance funding, Facilities Maintenance funding, and ADA funding are included in this category.
2. One-time Infrastructure Projects – this category lists those projects that are one-time infrastructure investments - either new facilities or upgrades and improvements to existing facilities. These improvements are a single investment, although the funding could be spread over a number of years depending on the type, size, and complexity of the project.
3. Wastewater/Stormwater Collection and Treatment, Drainage, and Park District Projects - this category includes all projects related to the sewer treatment plants, major repairs, upgrades or reconstruction of existing drainage systems, sewer separation projects, and treatment plant expansions. Also included in this group are the Park District projects which are funded through the Residential Construction Tax.

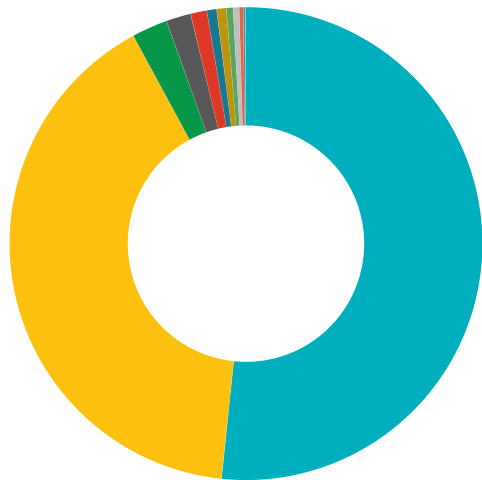
Capital Improvements: One-year Plan

FY24 Total Capital Approved

\$151,245,390

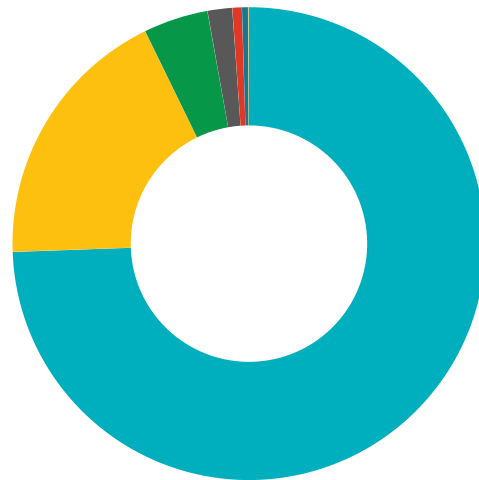
27 Capital Improvement Projects

Total Funding by Department



Utility Services	\$78,140,000
Public Works	\$61,165,173
Capital Maintenance - Facilities	\$3,700,000
Housing & Neighborhood Development	\$2,542,768
ReTRAC Maintenance	\$1,700,000
General Government	\$1,000,000
Maintenance & Operations	\$1,000,000
Capital Maintenance - Parks	\$700,000
Police	\$617,449
Capital Maintenance - Parking Lots	\$400,000
Capital Maintenance - Fire Stations	\$200,000
Arts & Culture	\$80,000

Total Funding by Source



Sewer Funds	\$112,598,083
Street Fund	\$27,707,090
General Capital Project Fund	\$6,700,000
CDBG Funds	\$2,542,768
Room Surcharge (AB 376)	\$1,000,000
Special Ad Valorem Cap Tax	\$617,449
Room Tax Funds	\$80,000

Capital Improvements: Summary of Approved Projects

GENERAL CAPITAL PROJECTS	FY24	FY25	FY26	FY27	FY28	FY29-33
General Capital Project Fund	\$6,700,000	\$3,000,000	\$5,000,000	\$5,000,000	\$5,000,000	\$25,000,000
Bond Proceeds	-	-	48,000,000	-	-	-
CDBG Funds	2,542,768	-	-	-	-	-
Special Ad Valorem Cap Tax	617,449	550,000	550,000	550,000	550,000	2,750,000
Room Tax Funds	80,000	60,000	80,000	80,000	80,000	400,000
Room Surcharge (AB 376)	1,000,000	-	-	-	-	-
Total General Capital Projects	10,940,217	3,610,000	53,630,000	5,630,000	5,630,000	28,150,000
SEWER & STORM DRAIN PROJECTS						
Sewer Funds	112,598,083	133,029,775	49,800,027	54,723,426	31,177,938	344,804,608
Total Sewer Projects	112,598,083	133,029,775	49,800,027	54,723,426	31,177,938	344,804,608
STREET PROJECTS						
Street Funds	27,707,090	24,465,900	20,325,900	21,650,900	21,265,900	120,654,500
Total Streets Projects	27,707,090	24,465,900	20,325,900	21,650,900	21,265,900	120,654,500
Total Requested	\$ 151,245,390	\$161,105,675	\$ 123,755,927	\$82,004,326	\$58,073,838	\$493,609,108



Capital Improvements: Description of Approved Projects

FY24 General Capital Projects Funds: \$6,700,000

The City of Reno operates and maintains a large number of buildings and facilities. These facilities provide a wide variety of public services that range from public safety to recreation. As with any asset, it is important that the City has a plan for taking care of these facilities and to keep them in good working condition. For the FY24 Budget planning process, the City produced a document called "2023-24 Facility Condition Assessment Report" which contains information about the facilities in our inventory and the identified needs of each. The condition report will inform our decisions regarding priority projects.

Capital Maintenance - Facilities: \$3,700,000

Capital maintenance projects intended to extend the useful life of existing City buildings and facilities. Priorities will be based on the 2023–24 Facility Condition Assessment Report.

ReTRAC Maintenance: \$1,700,000

Structural evaluation and repairs to trench walls, bridge decks and adjacent flatwork

Capital Maintenance - Parks: \$700,000

Capital maintenance projects intended to extend the useful life of existing parks. Priorities will be selected based on the 2023–24 Facility Condition Assessment Report.

Capital Maintenance - Parking Lots: \$400,000

Capital maintenance projects to repair, rehabilitate or replace parking lots in existing facilities or parks. Priorities will be based on the 2023–24 Facility Condition Assessment Report.

Capital Maintenance - Fire Stations: \$200,000

Capital maintenance projects intended to extend the useful life of existing fire stations. Priorities will be based on the 2023–24 Facility Condition Assessment Report.

FY24 CDBG Funds: \$2,542,768

Miguel Ribera Park Small Playground Renovation: \$350,000

The small 2700 square foot playground at Miguel Ribera Park is more than 25 years old, has surpassed its useful life, and does not meet current accessibility standards.

Miguel Ribera Park Large Playground Renovation: \$350,000

The large 6200 square foot playground at Miguel Ribera Park is more than 25 years old, has surpassed its useful life, and does not meet current accessibility standards.

East University and Yori Area ADA Sidewalk and Street Rehabilitation: \$180,000

Project to include 62 new ADA pedestrian ramps, approximately 14,000 square feet of sidewalk installation along with additional striping and signage.

Yori Area School Zone Flashing Beacons: \$100,000

Public Works identified over 13 locations that need school zone flashing beacon installations at three schools in the Yori area to increase pedestrian safety. These include Libby Booth Elementary School, Echo Loder Elementary School, and Vaughn Middle School.

Audible Pedestrian Signals: \$50,000

This project will install audible signals for directional orientation at signalized street crosswalks creating a signal from a target corner for street crossing. There are currently over 70 intersections that need audible pedestrian signals to aid sight impaired people with crossing the street.

Other Community Projects: \$1,512,768

Other Community Development Block Grant Projects as identified by staff and acceptable guidelines for CDBG Funds. Activities may address needs such as infrastructure, economic development projects, public facilities installation, community centers, housing rehabilitation, public services, clearance/acquisition, microenterprise assistance, code enforcement, homeowner assistance, etc.

FY24 \$2 Room Surcharge Fund: \$1,000,000**National Bowling Stadium and Events Center: \$1,000,000**

Projects for the National Bowling Stadium and Events Center are funded and prioritized by the \$2 surcharge committee. The top priorities are Ground Floor restrooms and space improvements, as well as Plaza Street Fencing & Paving.

FY24 Room Tax Fund: \$80,000**Annual Public Art Allocation: \$80,000**

Art in Public Places

FY24 Sewer Fund: \$112,598,083**Collection System Condition Projects: \$14,000,000**

Rehabilitation and repairs necessary for the sewer collection systems infrastructure. This category includes three types of projects: 1. Lining - The lining of large and small diameter sewer mains, 2. Inflow and Infiltration - The removal of groundwater entering into the sewer system and cross-connected storm pipes to sewer mains, and 3. On-call - Allows the City to mobilize a contractor quickly under pre-negotiated terms and conditions for urgent repairs needed that City maintenance crews are unable to perform.

Collection System Capacity Projects: \$20,331,083

Expansion of the sewer system to support new users. Areas of high priority for FY24 include, but are not limited to: Moya South Interceptor, Mill Interceptor, McCarran/Plumas, Keystone Diversion at Riverside Drive, and Downtown capacity improvements.

Lift Stations: \$6,025,000

Lift Stations with high priority for FY24 include, but are not limited to: Dermody (behind the airport), North Dakota (near Dant Blvd. and Pioneer Dr.), and Socrates (below Parr Blvd.).

Storm Drain: \$6,700,000

Includes design and construction of Dry Creek Channel Stabilization and Chalk Creek stabilization and construction. It also includes funding for Storm Drain Master Plan criticality and opportunity CIP's design and construction.

Truckee Meadows Water Reclamation Facility (TMWRF): \$21,027,000

Capital Improvement Program at the Truckee Meadows Water Reclamation Facility as approved by the Joint Coordinating Committee.

Reno Stead Water Reclamation Facility (RSWRF): \$5,975,000

Construct a 60 ft x 80 ft metal storage building; construct a dedicated control room/server space at the Administrative building and rehabilitate existing landscaping and irrigation. It also includes funding for Clarifier rehabilitation, as needed, and Flow Shave upgrade.

Advanced Purified Water Project at American Flat: \$29,990,000

The Advanced Purified Project is a proposed joint Reno/TMWA project in the North Valleys with the goal of producing 1–2 million gallons per day of advanced purified water (APW) at the American Flat site.

Effluent/Reuse: \$8,050,000

Highly Treated Effluent Reuse- Endeavors: Direct bury Swan Lake to American Flat Lake Dewatering Pipe, Red Rock Reservoir design, and OneWater Community Outreach.

Maintenance and Operations Facilities: \$500,000

A satellite facility is needed in the North Valley to service underserved areas as growth keeps expanding the territory. The FY24 budgeted amount is for Phase 1 of the North Valleys satellite facility design, demolition, and other necessary pre-construction costs.

FY24 Street Fund: \$27,707,090**Neighborhood Street Program: \$26,039,090**

Maintenance and rehabilitation of neighborhood streets and alleys through overlaying, reconstructing, or applying a surface treatment. This is a long-term program to maintain good pavement and bring all deteriorated neighborhood streets up to standard. Additionally, this includes pedestrian enhancements and improved pedestrian circulation of neighborhood streets within the City of Reno and various consulting services needed for pavement inspections, traffic studies, street project design, and construction services.

Bridge Program: \$373,000

This program addresses bridge condition needs through systematic preventative maintenance to reduce lifecycle costs. Projects identified include, but are not limited to, Evans Creek Culvert Arch Segment Repair and Continuation of Bridge Program Development.

Traffic Engineering and Pedestrian Safety: \$795,000

Projects primarily geared toward traffic pedestrian safety, which would include projects related to installation of traffic calming devices, pedestrian flashing beacons, and speed radar systems, traffic signals and lighting. The FY24 allocation also includes funding for annual on-call repair services.

Maintenance and Operations Facilities: \$500,000

A satellite facility is needed in the North Valley to service underserved areas as growth keeps expanding the territory. The FY24 budgeted amount is for Phase 1 of the North Valleys satellite facility design, demolition, and other necessary pre-construction costs.

FY24 Special Ad Valorem Capital Tax Fund: \$617,449**Public Safety Improvements: \$617,449**

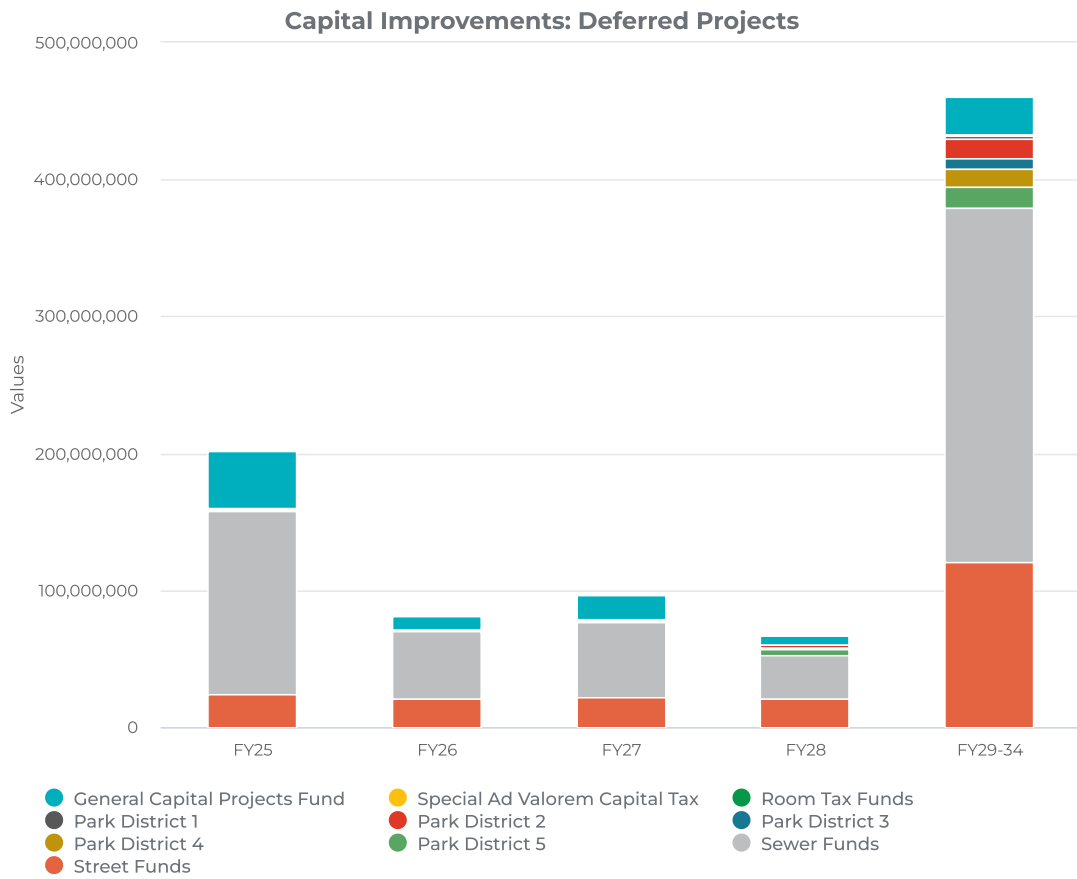
Public Safety Center remodel

Summary of Deferred Capital Projects by Fund

GENERAL CAPITAL PROJECTS	FY25	FY26	FY27	FY28	FY29-34*
General Capital Project Fund	\$ 41,337,509	\$ 11,133,057	\$ 18,044,346	\$ 7,499,897	\$ 27,325,621
CDBG Funds	-	-	-	-	-
Special Ad Valorem Cap Tax	500,000	500,000	500,000	500,000	3,000,000
Room Tax Funds	175,000	195,000	195,000	195,000	1,170,000
Total General Capital Projects	42,012,509	11,828,057	18,739,346	8,194,897	31,495,621
PARK DISTRICT PROJECTS					
Park District 1	15,000	-	-	-	2,550,000
Park District 2	-	70,000	874,000	1,895,000	14,493,000
Park District 3	-	369,000	150,000	-	7,249,000
Park District 4	970,000	40,000	1,197,000	370,000	13,640,000
Park District 5	1,660,000	35,000	490,000	4,958,000	14,576,000
Total Park District Projects	2,645,000	514,000	2,711,000	7,223,000	52,508,000
SEWER & STORM DRAIN PROJECTS					
Sewer Funds	133,029,775	49,800,027	54,723,426	31,177,938	259,062,928
Total Sewer Projects	133,029,775	49,800,027	54,723,426	31,177,938	259,062,928
STREET PROJECTS					
Street Funds	24,465,900	20,325,900	21,650,900	21,265,900	120,654,500
Total Streets	24,465,900	20,325,900	21,650,900	21,265,900	120,654,500
TOTAL DEFERRED PROJECTS	\$202,153,184	\$82,467,984	\$97,824,672	\$67,861,735	\$463,721,049

*Parks Estimated Capital Maintenance Plan extends through FY43





Deferred Capital Projects - Buildings

Building Name	FY25	FY26	FY27	FY28	FY29-FY34
City-Owned Facilities - Used for City Services					
General City Facilities					
City Hall - 1 E 1st Street	\$ 8,000,000	\$ 450,000	\$ 400,000	\$ -	\$ -
City Hall - Parking Garage	950,000	195,000	910,000	907,000	-
Corporation Yard	600,000	50,000	100,000	-	290,000
Fire Stations					
Fire Station # 1 East 4th	217,000	15,000	-	80,000	50,000
Fire Station # 2 Sutro	-	-	-	130,000	55,000
Fire Station # 3 West Moana	-	130,000	-	250,000	40,000
Fire Station # 4 Ralston	-	115,000	215,000	-	65,000
Fire Station # 5 Mayberry	165,000	170,000	50,000	100,000	75,000
Fire Station # 6 Mira Loma	-	225,000	-	221,000	50,000
Fire Station # 7 Skyline	-	190,000	5,000	190,000	215,000
Fire Station # 8 Kings Row	75,000	55,000	-	155,000	50,000
Fire Station # 9 Mt. Vida	75,000	50,000	-	135,000	45,000
Fire Station #10 North Virginia	-	200,000	-	180,000	55,000
Fire Station #11 Mae Anne	-	35,000	-	100,000	45,000
Fire Station #12 Steamboat Parkway	-	69,500	-	50,000	105,000
Fire Station #19 Hawk Meadows	-	15,000	-	65,000	60,000
Police Facilities					
RPD Central Station & BID Office	10,000	-	-	-	55,000
RPD Evidence	570,000	210,000	-	32,000	3,055,000
RPD Main Station	5,010,000	-	2,620,000	-	295,000
Pools					
Idlewild Pool	80,000	220,000	50,000	-	45,000
Northwest Pool	100,000	95,000	20,000	-	70,000
Traner Pool	80,000	-	-	-	30,000
Community/Recreation Centers					
California Building	150,000	200,000	40,000	50,000	45,000
Evelyn Mount Northeast Community Center	700,000	-	417,000	-	415,000
McKinley Arts & Culture	140,000	550,000	100,000	10,000	40,000
Neil Road Bldg 1 Boys & Girls Club	50,000	-	4,000	-	148,000
Neil Road Bldg 2 HAWC Center	-	-	2,500	-	170,000
Neil Road Bldg 3 Gym / Senior Addition	-	-	30,000	-	172,000
Paradise Park Activity Center	50,000	-	25,000	-	65,000
Plumas Gym	370,000	150,000	65,000	90,000	30,000
Other Parks Facilities					
Greenhouse	50,000	-	-	-	10,000
Mira Loma Maintenance Bldg	40,000	-	55,000	5,000	35,000
Park Office & Urban Forest	10,000	15,000	30,000	15,000	75,000
Rosewood Cart Building	5,000	-	25,000	-	30,000
Other City Facilities					
AMTRAK	110,000	30,000	-	-	-
Lear Theater	15,000,000	-	-	-	-
City-Owned Facilities - Vacant					
RCAC Drop-In Center	-	775,000	-	-	225,000
RCAC Family Shelter	-	550,000	-	-	570,000

City-Owned Facilities - Leased or Operated by a 3rd Party					
Idlewild Park Office Space - Truckee Meadows Park Foundation	-	10,000	39,000	-	22,000
National Bowling Stadium	1,450,000	-	5,630,000	-	3,790,000
Reno Ballroom	7,000	-	460,000	-	890,000
Reno Events Center	1,450,000	-	750,000	-	640,000
Sky Tavern	-	50,000	45,000	-	55,000
Southside School	475,000	-	1,660,500	-	50,000
Non-City-Owned Facilities - Maintained by City of Reno					
Fire Station #21 Mill Street	15,000	-	50,000	-	70,000
Horseman's Park (Washoe County)	80,000	10,000	20,000	-	65,000
Oxbow Park (NV Department of Wildlife)	20,000	-	50,000	-	40,000
Total Deferred Maintenance - Buildings	\$ 36,104,000	\$ 4,829,500	\$ 13,868,000	\$ 2,765,000	\$ 12,402,000



Deferred Capital Projects - Parks

Park Name	FY25	FY26	FY27	FY28	FY29-FY43
Community Parks					
Barbara Bennett Park	\$ 60,000	\$ -	\$ -	\$ 35,000	\$ 649,000
Dick Taylor Park	-	-	-	-	260,000
Horseman's Park	-	-	-	-	1,951,000
Idlewild Park	-	-	-	515,000	290,000
Miguel Ribera Park	-	-	-	-	650,000
Mira Loma Park	970,000	40,000	-	-	3,126,000
Oxbow	-	-	350,000	-	-
Teglia's Paradise Park - CDBG	-	-	150,000	-	3,064,000
Terrace Sports	-	-	-	-	2,181,000
Truckee River Pathway/Greenbelts	500,000	384,000	-	-	-
Truckee River Recreation Area	-	250,000	400,000	250,000	750,000
Virginia Lake Park	1,600,000	-	400,000	348,000	2,515,000
Wingfield Park	-	-	-	4,000,000	-
Neighborhood Parks					
Canyon Creek Park	-	-	-	-	270,000
Center Creek Park	-	-	-	-	920,000
Comstock Park	-	-	-	-	600,000
Crissie Caughlin Park	-	-	90,000	-	760,000
Damonte Ranch Park	-	-	-	-	1,800,000
Fisherman 1 and 2 Parks	-	35,000	-	-	235,000
Hilltop Park	-	-	-	800,000	1,295,000
Horizon View Park	-	-	-	220,000	540,000
Huffaker Park	-	-	-	-	1,695,000
Jack Tighe Park	-	-	-	-	460,000
Jamaica Park	-	-	-	-	928,000
John Champion Park	-	-	-	-	275,000
Lake Park	-	70,000	-	670,000	474,000
Manzanita Park	-	25,000	-	-	1,801,000
Mary Gojack Park	-	-	-	-	855,000
Melody Lane Park	-	-	-	-	1,440,000
Newlands Park	-	-	-	-	955,000
Northgate Park	-	-	-	-	1,100,000
Northwest Park	-	-	-	425,000	1,908,000
Panther Valley Park	-	100,000	-	-	575,000
Pat Baker Park	-	-	-	-	485,000
Peavine Park	-	-	-	-	550,000
Pickett Park	-	-	-	150,000	931,000
Plumas Park	-	-	-	-	702,000
Rainbow Ridge Park	-	-	-	-	1,570,000
Raleigh Heights Park	-	-	-	-	1,490,000
Reno Tennis Center	-	-	-	-	1,798,000
Riverside Drive Park	-	-	-	-	125,000
Silver Lake Park	15,000	-	-	-	1,060,000
Sky Country Park	-	-	-	-	650,000
Somerset East Park	-	-	-	-	750,000
Stewart Park	-	-	-	-	825,000
Summit Ridge Park	-	-	-	-	1,450,000
University Ridge Park	-	-	-	-	790,000
Valleywood Park	-	-	-	-	795,000
Wheatland Park	-	10,000	-	-	1,545,000
Whitaker Park	-	-	524,000	-	1,375,000

Park Name	FY25	FY26	FY27	FY28	FY29-FY43
Wilkinson Park	-	-	1,197,000	-	35,000
Yori Park	-	-	-	-	715,000
Pocket Parks					
City Plaza Park	-	234,000	-	-	-
Ivan Sack Park	-	-	-	60,000	295,000
Liston Park	-	-	-	-	600,000
Rotary Centennial Park	-	-	-	-	300,000
Sterling Village Park	-	-	-	-	100,000
Total Deferred Maintenance - Parks	\$ 3,145,000	\$ 1,148,000	\$ 3,111,000	\$ 7,473,000	\$ 53,258,000



Deferred Capital Projects - Parking Lots

Facility Name	FY25	FY26	FY27	FY28	FY29-FY34
Parks Greenhouse	\$ 348,480	\$ -	\$ -	\$ -	\$ -
Jack Tighe Park	1,647,800	-	-	-	-
Moana Ball Park West	1,237,229	-	-	-	-
Fire Station 10- N Virginia	-	409,167	-	-	-
Mira Loma Park	-	2,598,603	-	-	-
Rosewood Lakes Clubhouse	-	1,211,787	-	-	-
Fire Station 06- Mira Loma	-	-	174,675	-	-
Fire Station 05- Mayberry	-	-	12,472	-	-
Reno Sports Complex	-	-	2,139,199	-	-
Fishermans Park	-	-	-	296,898	-
Hilltop Park	-	-	-	283,717	-
Paradise Park	-	-	-	2,454,282	-
John Champion Park	-	-	-	-	79,236
Dick Taylor Park	-	-	-	-	394,063
Miguel Ribera Park	-	-	-	-	1,064,195
Idlewild Pool	-	-	-	-	282,849
Jamaica Park	-	-	-	-	842,703
Sky Tavern	-	-	-	-	1,414,500
Neil Road Rec Center	-	-	-	-	680,410
Idlewild Park	-	-	-	-	479,125
McKinley Art Center	-	-	-	-	161,078
Crissie Caughlin Park	-	-	-	-	329,593
Northwest Pool	-	-	-	-	504,845
Mira Loma Park Shop	-	-	-	-	105,379
Corp Yard	-	-	-	-	491,023
Freight House Alley	-	-	-	-	92,100
Fire Station 09- Mt Vida	-	-	-	-	133,097
Evelyn Mount NECC	-	-	-	-	1,214,303
University Ridge Park	-	-	-	-	155,122
Total Deferred Maintenance - Parking Lots	\$ 3,233,509	\$ 4,219,557	\$ 2,326,346	\$ 3,034,897	\$ 8,423,621

*Project schedule ranked by Pavement Condition Index (PCI)

Deferred Capital Projects - Miscellaneous Facilities

Facility or Project Name	FY25	FY26	FY27	FY28	FY29-FY34
Art in Public Places	\$ 60,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 480,000
Downtown Streetlighting	115,000	115,000	115,000	115,000	690,000
EV Chargers (17 total)	50,000	-	-	-	-
Parking Meters (956 total, installed in mid-2021)	-	-	-	-	550,000
Public Safety Radio Equipment	500,000	500,000	500,000	500,000	3,000,000
Reno Arches and Alleyways	250,000	250,000	250,000	250,000	1,000,000
ReTRAC	150,000	150,000	150,000	150,000	100,000
Riverwalk	1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
Vehicle Fuel Tanks (5 total citywide)	50,000	50,000	50,000	50,000	100,000
Total Deferred Maintenance - Misc. Facilities	\$ 2,175,000	\$ 2,145,000	\$ 2,145,000	\$ 2,145,000	\$ 9,920,000

Capital Maintenance Plan

The Capital Maintenance Plan is a list of ongoing projects anticipated to be completed by the Parks & Recreation Department each year with capital maintenance funds. This funding is used for planned replacement of existing park features and amenities and not eligible for Residential Construction Tax. Staff reviews and updates this list annually as necessary, and projects may change in priority based on safety issues with various park features, opportunity to provide matching funds for specific grants, or other changes as needed to meet Council or City Manager requirements.



Parks & Recreation 10-Year Capital Maintenance Plan

FY24

Location	Type	RCT		
		Ward	District	Amount
Annual	Annual Safety Surface Replacement	ALL	N/A	\$ 15,000
	Annual Sidewalk & Path Repairs	ALL	N/A	50,000
	Irrinet Controller Replacement	ALL	N/A	25,000
All City	Playground Surface Replacement	ALL	N/A	145,000
All City	Shade structure installation	ALL	N/A	250,000
Lake	Install picnic shelter	5	2	50,000
Miguel Ribera	Replace playground equipment & surface	3	4	150,000
Robinhood Park	Replace shade canopy	1	5	15,000
				<u>\$ 700,000</u>

FY25

Location	Type	RCT		
		Ward	District	Amount
Annual	Annual Safety Surface Replacement	ALL	N/A	\$ 15,000
	Annual Sidewalk & Path Repairs	ALL	N/A	50,000
	Irrinet Controller Replacement	ALL	N/A	30,000
All City	Playground Surface Replacement	ALL	N/A	255,000
	Shade structure installation	ALL	N/A	225,000
Crissie Caughlin	Replace picnic shelter	1	5	70,000
Idlewild	Repair skate park surfaces	1	5	40,000
Silver Lake	Resurface water spray pad	4	1	15,000
				<u>\$ 700,000</u>

FY26

Location	Type	RCT		
		Ward	District	Amount
Annual	Annual Safety Surface Replacement	ALL	N/A	\$ 15,000
	Annual Sidewalk & Path Repairs	ALL	N/A	50,000
	Irrinet Controller Replacement	ALL	N/A	30,000
All City	Shade structure installation	ALL	N/A	250,000
Las Brisas	Resurface water spray pad	5	2	15,000
Manzanita	Color coat tennis/BB courts	2	5	30,000
Mira Loma	Repair skate park surfaces	3	4	40,000
Virginia Lake	Replace playground equipment & surface (blue)	2	5	270,000
				<u>\$ 700,000</u>

FY27

Location	Type	RCT		
		Ward	District	Amount
Annual	Annual Safety Surface Replacement	ALL	N/A	\$ 15,000
	Annual Sidewalk & Path Repairs	ALL	N/A	55,000
	Irrinet Controller Replacement	ALL	N/A	30,000
All City	Shade structure installation	ALL	N/A	250,000
Clayton M.S.	Overlay Tennis Courts (4 crts) WCSSD match	5	2	250,000
Wilkinson	Replace playground equipment & surface	3	4	100,000
				<u>\$ 700,000</u>

FY28

Location	Type	RCT		
		Ward	District	Amount
Annual	Annual Safety Surface Replacement	ALL	N/A	\$ 15,000
	Annual Sidewalk & Path Repairs	ALL	N/A	30,000
	Irrinet Controller Replacement	ALL	N/A	50,000
All City	Shade structure installation	ALL	N/A	250,000
Barbara Bennett	Color coat 2 tennis/BB courts	1	5	35,000
Lake	Replace playground equipment & surface	5	2	165,000
Virginia Lake	Replace playground equipment & surface (purp)	2	5	145,000
Wheatland	Resurface water spray pad	2	5	10,000
				<u>\$ 700,000</u>

FY29-33

Location	Type	RCT		
		Ward	District	Amount
Annual	Annual Safety Surface Replacement	ALL	N/A	\$ 75,000
	Annual Sidewalk & Path Repairs	ALL	N/A	250,000
All City	Shade structure installation	ALL	N/A	1,250,000
Crissie Caughlin	Replace playground & safety surface	1	5	325,000
Crystal Lake	Replace horseshoe pits	2	5	15,000
Crystal Lake	Replace fitness equip	2	5	15,000
Huffaker	Replace fitness equip	2	4	20,000
Huffaker	Color coat tennis/BB courts	2	4	25,000
Huffaker	Rehab Mtn Trail, Signs, Gazebo	2	4	125,000
Idlewild	Replace water play features and surface	1	5	40,000
Ivan Sack	Renovate irrigation system	1	5	40,000
Manzanita	Replace picnic shelter	2	5	100,000
Mary Gojack	Replace playground equipment & surface	1	5	155,000
Northgate	Replace playground equipment & surface (Ages 2-5)	1	2	135,000
Northwest	Convert 2 Courts to Multi-Sport	5	2	60,000
Panther Valley	Replace skate park features w/ conc	4	1	100,000
Pine M.S.	Convert 2 Courts to Multi-Sport	3	4	90,000
Raleigh Heights	Replace playground equipment & surface	4	1	315,000
Reno Tennis Ctr	Color coat tennis courts	2	5	90,000
Rotary Centennial	Overlay basketball court (1 crt)	3	3	25,000
Sage Street	Repair Concrete	3	3	40,000
Silver Lake	Resurface water spray pad	4	1	35,000
Sterling Village	Replace picnic shelter	4	3	50,000
Summit Ridge	Replace fitness equip	1	2	25,000
Summit Ridge	Replace basketball courts (1)	1	2	35,000
Valleywood	Replace basketball courts (1.5)	5	2	45,000
Whitaker	Color coat tennis courts	5	2	20,000
				<u>\$3,500,000</u>

DEBT

Debt Administration

Nevada Revised Statute 350.0013 requires local governments file a written debt management policy with the Department of Taxation and the Washoe County Debt Management Commission annually. The policy is used to analyze the existing debt position of the City and assess the impact of future financing requirements on the City's ability to service additional debt. This analysis is not intended to review the City's total financial position or to make projections of future expenditures other than debt service.

Review and analysis of the City's debt position is required to provide a capital financing plan for infrastructure and other improvements. Both available resources and City needs drive the City's debt issuance program. Long-term projected financing is linked with economic, demographic, and financial resources expected to be available to repay the debt. City debt ratios are examined as well as the impact of future debt financing on those ratios. The use of debt ratios is only one tool of many in determining a course of action and is not used exclusively in making a decision.

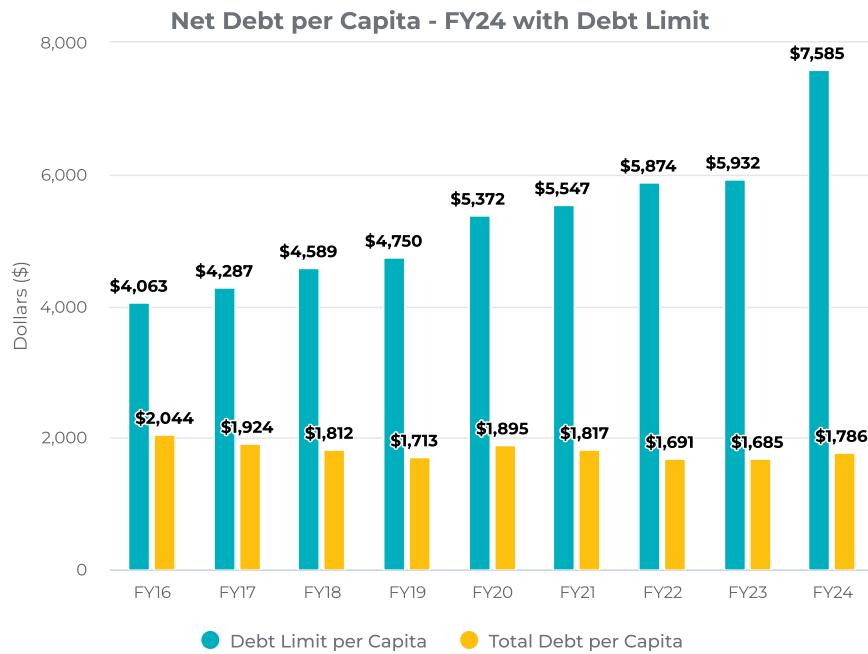
Decisions regarding the use of debt is based upon a number of factors including, but not limited to, the long term needs of the City and the amount of resources available to repay the debt. The debt policy is not expected to anticipate every future contingency in the City's capital program or future operational needs. Sufficient flexibility is required to enable City management to respond to unforeseen circumstances or new opportunities, when appropriate.

The City will maintain direct tax supported debt at a manageable level considering economic factors including population, assessed valuation, and other current and future tax-supported essential service needs. For bonds being repaid solely with property taxes, the City will strive for a debt service fund balance in an amount not less than the succeeding year's principal and interest requirements, or in compliance with reserve fund requirements as established in bond covenants, whichever is greater. The following chart and graph shows the relationship between net bonded debt and population and assessed value for the City.

Net bonded debt equals total general obligation debt, less debt paid from enterprise fund revenues, from special assessment against benefited properties, and from special revenue sources payable solely from revenues derived from other than general Ad Valorem taxes.

The City can sell its debt directly to a bank or it can issue bonds in the municipal bond market. The decision to issue bonds or to obtain bank financing is based upon which alternative will provide the City with the lower costs. The City Council decides on an issue-by-issue basis which method of sale would be most appropriate. The City encourages the use of competitive sales for all issues unless circumstances dictate otherwise. Negotiated sales are considered if the sale is a complex financing structure (certain revenue issues, a combination of taxable/nontaxable issues, etc.) or based upon other factors which lead the Finance Department to conclude that a competitive sale would be less effective. If a negotiated sale is anticipated, then the Finance Department and City Bond Counsel establish a list of pre-qualified underwriters.

As of June 30, 2023, the City maintains an A1 rating from Moody's and AA- from Standard and Poor's for its general obligation bonds.



Legal Debt Margin

The City Charter limits the aggregate principal amount of the City's general obligation debt to fifteen percent (15%) of the City's total reported assessed valuation. Based upon the assessed valuation of \$13.8 billion for the fiscal year ending June 30, 2024, the City is limited to general obligation indebtedness in the aggregate amount of \$2.08 billion. The City has \$149 million of general obligation debt and \$10 million medium term financing debt outstanding as of June 30, 2023.

Debt Margin Calculation	
Assessed Valuation*	\$13,862,380,661
Charter Limitation on Debt	15%
Debt Limit	\$2,079,357,099
Outstanding General Obligation Bonds	(\$148,672,214)
Margin	\$1,930,684,885

*Excluding estimated net proceeds of minerals

Summary of Outstanding Debt

General Obligations Bonds supported by Ad Valorem Taxes

The City has outstanding general obligation and refunding bonds for capital facilities, including street and storm drain improvements. These bonds are supported by Ad Valorem taxes and constitute direct and general obligations of the City. The full faith and credit of the City is pledged to the bonds for the payment of principal and interest, subject to Nevada Constitutional and statutory limitations on the aggregate amount of Ad Valorem taxes.

In any year in which the total property taxes (Ad Valorem) levied within the City by all overlapping entities (e.g. the State, Washoe County, and special districts) exceed such tax limitations (\$3.66 per \$100 of assessed value), the reduction to be made by those units must be in taxes levied for purposes other than the payment of their bonded indebtedness, including interest on such indebtedness.

Special Assessment District Debt

The City established Special Assessment Districts (SAD's) to finance various improvements such as streets, sidewalks, sewer lines, and other projects described in NRS 271.265. A special assessment is a charge imposed against certain properties to defray part or all the cost of a specific improvement deemed to primarily benefit those properties, separate and apart from the general benefit accruing to the public at large. Since the special assessment is not available until construction is in progress, the City issues either interim warrants, which are essentially a short-term construction loan, or self-finances. Interim warrants are usually structured as a bank line of credit. Funds from the interim warrants are advanced from time to time from banks as construction financing is needed. SAD debt outstanding at July 1, 2024, is \$4,099,940.

Interim warrants are payable from special assessments levied to pay, in part, the costs of improvements in assessment districts and/or from the proceeds of special assessment bonds. If these sources become insufficient to pay the interim warrants and the interest as such becomes due, the deficiency may be paid out of the Surplus and Deficiency Fund, and then further by the General Fund of the City. If there is a deficiency in the General Fund, it is mandatory for the City (in accordance with the provisions of NRS 271.495) to levy and collect Ad Valorem taxes upon all property in the City which is by law taxable for State, County, and municipal purposes, subject to the limitations of constitutional and statutory requirements. The City's intent is to retire any interim warrants and interest thereon with special assessments and/or assessment district bond proceeds and not levy a general Ad Valorem tax.

ReTRAC Bonds supported by Sales Tax and Room Tax

In December of 1998 and June of 2002, the City issued the bonds to finance a portion of the construction of a depressed railway (trench) through the downtown corridor. Additional funding for the project was provided through state and federal funding sources. Since the original issue, further enhancements to the trench have been made. The original bonds were refinanced in 2008 and again in 2018.

Event Center Bonds supported by Room Tax

In 2002 the Reno Sparks Convention and Visitors Center sold the Downtown Bowling Center to the City, while retaining responsibility for marketing and maintenance of the facility. The City also issued bonds to construct the Reno Events Center and Ballroom Facility. The bonds are limited obligations payable from Room Tax specifically designated for this purpose. In 2024, the City is planning on refunding the Event Center bonds for a savings of approximately \$190,000 per year without extending the term.

Tax Allocation Bonds - Redevelopment Agency

Nevada Revised Statutes provide a means for financing redevelopment projects based upon an allocation of certain Ad Valorem property taxes collected within a redevelopment project area. The taxable valuation of property within a redevelopment project area last equalized prior to the effective date of the ordinance which adopts the redevelopment plan, becomes the base valuation. Taxes collected upon any increase in taxable valuation over the base valuation are allocated to a redevelopment agency and may be pledged by a redevelopment agency to the repayment of indebtedness incurred in financing or refinancing a redevelopment project. Redevelopment agencies themselves have no authority to levy taxes and must look specifically to the allocation of taxes procedure as described above. In 1995, 1998, and 2007 the Agency refunded a portion of the original issues.

New Debt Issued

In July 2022, the City of Reno issued \$60 million in General Obligation (Limited Tax) Bonds. The bonds will be used to complete the remodel of the new Public Safety Center, construct the new Moana Pool, and design a Fire Headquarters. Semiannual principal payments, including interest, will commence in the current fiscal year with a final maturity in 30 years.

The City of Reno anticipates issuing \$45 million in General Obligation (Limited Tax) Sewer Bonds additionally secured by pledge revenues, Series 2024. The bonds will be tied to a \$45 million Clean Water State Revolving Loan Fund contract for which the funds must be drawn within three years from the contract date. Once the sewer plant expansion being funded with the loan is completed, the outstanding amount drawn on the contract will represent the initial balance outstanding on the bonds. Semi-annual principal payments, including interest, will commence with a final maturity date within 20 years.

The table below summarizes the City's and Redevelopment Agency's outstanding debt.

Current Outstanding Debt

City of Reno

Bonds	Interest Rate	Maturity Date	Authorized & Issued	Outstanding 7/1/2023	FY2024 Requirements	
					Interest	Principal
GENERAL OBLIGATION REVENUE BONDS						
2013A Events Center	4.0-5.0	1-Jun-32	\$36,115,000	\$26,935,000	\$1,295,463	\$2,130,000
2013B Medium-term Various Purpose Bonds	2.0-5.0	1-Jun-23	32,995,000	-	-	-
2016 Sewer Revenue Refunding Bonds	1.61	1-Jul-25	41,245,638	7,537,214	98,346	5,755,694
2020 Sewer (Limited Tax) Bond**	1.42	1-Jun-40	55,000,000	55,000,000	770,475	2,882,410
2022 Public Safety Center and Moana Pool Bond	4.0-5.0	1-Jun-42	60,000,000	59,200,000	2,665,000	975,000
Total — General Obligation Bonds			\$225,355,638	\$148,672,214	\$4,829,284	\$11,743,104
REVENUE BONDS						
2005C Capital Refunding Bonds	5.78	1-Jun-37	\$9,192,402	\$5,694,977	-	-
2006 Retrac Room Tax	5.91	1-Jun-36	8,720,000	5,605,000	331,256	300,000
2007 A Tax Exempt Sales Tax (Cabela's)*	4.00	29-Jun-27	16,525,000	11,530,000	246,800	1,270,000
2007 B Taxable Sales Tax (Cabela's)*	6.50	29-Jun-27	18,175,000	13,600,000	478,725	1,585,000
2018A Retrac 1st Senior Lien-Refunding	4.0-5.0	1-Jun-58	123,275,000	117,480,000	5,187,350	1,375,000
2018B Retrac 2nd Senior Refunding	4.0-5.0	1-Jun-58	32,680,000	31,115,000	1,342,019	370,000
2018C Subordinate Lien Retrac Refunding Bonds	6.15	1-Jul-58	58,659,820	45,805,497	-	-
2018D 2nd Sub Lien Retrac Refunding Bonds	6.75	1-Jul-58	16,115,490	16,115,490	-	-
2019A-1 Capital Imprvrt Revenue Refund	3.75-5.0	1-Jun-46	79,920,000	79,920,000	3,288,163	-
2019A-2 Capital Imprvrt Revenue Refund	3.75	1-Jun-24	5,245,000	1,180,000	44,250	1,180,000
Total-Revenue Bonds			\$368,507,712	\$328,045,964	\$10,918,562	\$6,080,000
*Both loans have matured interest and principal due for 12/29/18 thru 6/29/23. Principal and interest payable in FY 2024 is based on the original amortization table.						
MEDIUM TERM FINANCING						
Axon Enterprise, Inc	—	1-Dec-25	\$1,200,000	\$5,451,310	—	\$605,701
2019 Medium-term Fire Apparatus Bonds	1.70	1-Jun-29	6,327,000	3,887,000	66,079	621,000
Artown	—	1-Dec-27	875,000	625,000	-	125,000
Total — Medium Term Financing			\$8,402,000	\$9,963,310	\$66,079	\$1,351,701
SPECIAL ASSESSMENT DEBT FUNDS						
1999 District No. 2, Series 2016	1.45-3.00	1-Jun-25	\$6,640,000	\$1,530,000	\$45,900	\$755,000
2001 District No. 2	2.75-5.00	1-Jun-23	2,470,000	-	-	-
2002 District No. 5	5.7-7.25	1-Dec-25	7,500,000	1,830,000	112,194	565,000
2008 District No. B	7.01	1-May-26	1,115,000	24,000	1,682	24,000
2010 District No. 2	4	1-Nov-41	939,800	715,940	28,124	25,670
Total — Special Assessment Debt Funds			\$18,664,800	\$4,099,940	\$187,900	\$1,369,670
OTHER						
Clean Energy Renewable Bonds (CREBs)	1	15-Dec-23	\$2,340,000	\$156,000	\$1,560	\$156,000
QECB	6.45	1-Jun-25	2,261,000	373,000	24,059	184,000
RZEDB	6.45	1-Jun-27	10,860,000	4,684,000	302,118	851,000
Total — Other			\$15,461,000	\$5,213,000	\$327,737	\$1,191,000
Total City of Reno Debt Service			\$636,391,150	\$494,718,554	\$16,329,561	\$21,735,475

Redevelopment Agency

Redevelopment Agency #1

Bonds	Interest Rate	Maturity Date	Authorized & Issued	Outstanding 7/1/2023	FY2024 Requirements	
					Interest	Principal
2007 Tax Allocation Bonds Series A	6.1	1-Jun-23	\$4,000,000	-	-	-
2007 Tax Allocation Bonds Series B	5	1-Jun-27	4,000,000	3,735,000	186,750	865,000
2007 Tax Allocation Bonds Series C	5.4	1-Jun-27	12,690,000	6,375,000	344,250	1,470,000
Total Redevelopment Agency #1			\$20,690,000	\$10,110,000	\$531,000	\$2,335,000

Redevelopment Agency #2

Bonds	Interest Rate	Maturity Date	Authorized & Issued	Outstanding 7/1/2023	FY2024 Requirements	
					Interest	Principal
2017 Tax Increment Bonds (Cabela's)	2.46	29-Jun-35	\$655,000	\$504,000	\$12,177	\$36,000
Total Redevelopment Agency #2			\$655,000	\$504,000	\$12,177	\$36,000
TOTAL REDEVELOPMENT AGENCY TAX ALLOCATION BONDS			\$21,345,000	\$10,614,000	\$543,177	\$2,371,000

Debt Amortization Schedule Principal/Interest by Year of Maturity

For the Year Ending June 30, 2024

Governmental Activities

General Obligation Bonds

	<u>Principal</u>	<u>Interest</u>
2024	3,726,000	4,026,542
2025	3,971,000	3,860,735
2026	4,242,000	3,683,008
2027	4,518,000	3,492,094
2028	4,789,000	3,315,143
2029-2033	21,806,000	13,167,355
2034-2038	8,755,000	9,434,500
2039-2043	11,170,000	7,016,000
2044-2048	13,840,000	4,345,400
2049-2052	13,205,000	1,346,200
Total General Obligation Bonds	<u>90,022,000</u>	<u>53,686,974</u>

Tax Allocation Bonds

2024	2,371,000	543,177
2025	2,498,000	419,649
2026	2,628,000	289,514
2027	2,765,000	152,527
2028	40,000	8,413
2029-2033	218,000	26,556
2034-2035	94,000	2,915
Total Tax Allocation Bonds	<u>10,614,000</u>	<u>1,442,752</u>

Revenue Bonds

2024	16,970,000	16,577,977
2025	6,520,000	10,611,844
2026	6,995,000	10,266,540
2027	8,675,000	9,881,492
2028	4,020,000	9,494,411
2029-2033	23,007,752	49,195,294
2034-2038	29,387,225	58,883,752
2039-2043	55,500,000	30,872,006
2044-2048	48,030,000	18,959,844
2049-2053	30,215,000	11,153,644
2054-2058	36,805,000	4,562,281
2059	16,115,490	766,142,545
Total Revenue Bonds	<u>282,240,467</u>	<u>996,601,632</u>

Special Assessment Bonds

2024	1,369,670	187,900
2025	1,411,710	119,927
2026	682,810	49,730
2027	28,940	24,851
2028	30,120	23,670
2029-2033	170,080	98,874
2034-2038	207,750	61,212
2039-2043	198,860	16,307
Total Special Assessment Bonds	<u>4,099,940</u>	<u>582,471</u>

Notes Payable		
2024	730,701	-
2025	730,701	-
2026	730,701	-
2027	730,701	-
2028	730,701	-
2029-2032	2,422,805	-
Total Notes Payable	<u>6,076,310</u>	-

Installment Purchase Agreements		
2024	1,191,000	327,737
2025	1,260,000	259,419
2026	1,335,000	178,149
2027	1,427,000	92,042
Total Installment Purchase Agreements	<u>5,213,000</u>	<u>857,347</u>

Total Governmental Activities	<u>398,265,717</u>	<u>1,053,171,175</u>
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Business-Type Activities

General Obligation/Pledged Revenue Bonds		
2024	8,638,104	868,820
2025	4,420,121	748,622
2026	3,249,367	690,364
2027	3,007,061	645,823
2028	3,049,913	602,971
2029-2033	15,914,025	2,350,399
2034-2038	17,080,713	1,183,711
2039-2040	7,177,911	127,859
Total General Obligation/Pledged Revenue Bonds	<u>62,537,214</u>	<u>7,218,570</u>

Total Business-type Activities	<u>62,537,214</u>	<u>7,218,570</u>
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FINAL WORD

A Final Word of Acknowledgement

A Final Word of Acknowledgment

Thank you for reading through this budget document. The budget process begins in October of each year with the Capital Improvement Plan Committee developing the Capital Improvement Plan for the following fiscal year, followed by Finance staff meetings with all departments and meetings with the City Manager. The formal budget process concludes with budget workshops before the Mayor and City Council and a public hearing to formally adopt the budget in May, as required by state law.


The Finance Department would like to take this opportunity to recognize staff throughout the City that conduct analysis, project revenues and expenses, and monitor fund and departmental budgets. This assistance is invaluable. The process of budgeting is a year-round activity which involves close monitoring, problem solving and planning for the future. Customer service to the City organization and to the community continues to be an essential element of the budget process. Please take a moment to complete and submit your responses to the questions below via the link provided.

The City of Reno maintains a website to provide information and assistance to the community and other interested parties at www.reno.gov. 

Our mailing address is: City of Reno
Finance Department Attention: Finance Director
P.O. Box 1900
Reno, NV 89505-1900
or you may contact us at (775) 334-2080

Vicki Van Buren
Finance Director

Budget Document Comments

Please follow this link to provide feedback on this document: [Budget Document Comments](#) 

APPENDIX

Glossary

AB489: Assembly Bill 489 — caps property tax bills of owner-occupied single-family residents and low income apartment owners at 3% per year. All other property owners have a cap using a 10-year rolling average or 8% whichever is less compared to twice the Consumer Price Index (CPI). The cap is established at the greater of the two.

Abatement: A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

Accounting System: The total structure of records and procedures that identify record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, account groups, and organizational components.

Accrual Accounting: A basis of accounting in which revenues are recorded when earned and expenses are recorded at the time they are incurred, instead of when cash is actually received or disbursed (see Fund).

Accrued Interest: The amount of interest that has accumulated on the debt since the date of the last interest payment, and on the sale of a bond, the amount accrued up to but not including the date of delivery (settlement date). (See Interest)

Ad Valorem Tax (Property Tax): A tax levied on the assessed valuation of real property (see Revenues). Nevada Revised Statutes (NRS) 361.453 sets a maximum tax rate of \$3.66 per \$100 of assessed valuation.

Adopted Budget: Revenues and appropriations adopted by the City Council in May for the following fiscal year.

Amortization: The gradual repayment of an obligation over time and in accordance with a predetermined payment schedule.

Appropriation: A legal authorization from the community's legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

Arbitrage: As applied to municipal debt, the investment of tax-exempt bonds or note proceeds in higher yielding, taxable securities. Section 103 of the Internal Revenue Service (IRS) Code restricts this practice and requires (beyond certain limits) that earnings be rebated (paid) to the IRS.

Assessed Valuation (AV): A value established for real property for use as a basis for levying property taxes. The assessed value is thirty-five percent (35%) of taxable value. The Washoe County Assessor is responsible for all appraisal activity.

Audit: An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool in evaluating the fiscal performance of a community.

Audit Report: Prepared by an independent auditor, an audit report includes: (a) a statement of the scope of the audit; (b) explanatory comments as to application of auditing procedures; (c) findings and opinions. It is almost always accompanied by a management letter which contains supplementary comments and recommendations.

Augmentation: A procedure for increasing appropriations of a fund with the express intent of employing previously unbudgeted resources of the fund for carrying out the increased appropriations.

Available Funds: Balances in the various fund types that represent non-recurring revenue sources. As a matter of sound practice, they are frequently appropriated to meet unforeseen expenses, for capital expenditures or other one-time costs.

Balance Sheet: A statement that discloses the assets, liabilities, reserves and equities of a fund or governmental unit at a specified date.

Balanced Budget: The State of Nevada requires that all governmental entities file a balance budget. This is accomplished by having revenues and use of fund balance or net assets that equal expenditures and ending fund balance or net assets.

Bond: A means to raise money through the issuance of debt. A bond issuer/borrower promises in writing to repay a specified sum of money, alternately referred to as face value, par value or bond principal, to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate. The term of a bond is always greater than one year. (See Note)

Bond and Interest Record: (Bond Register) — The permanent and complete record maintained by a treasurer for each bond issue. It shows the amount of interest and principal coming due each date and all other pertinent information concerning the bond issue.

Bonds Authorized and Unissued: Balance of a bond authorization not yet sold. Upon completion or abandonment of a project, any remaining balance of authorized and unissued bonds may not be used for other purposes, but must be rescinded by the community's legislative body to be removed from community's books.

Bond Issue: Generally, the sale of a certain number of bonds at one time by a governmental unit.

Bond Rating (Municipal): A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard and Poors, use rating systems, which designate a letter or a combination of letters and numerals where AAA is the highest rating and C1 is a very low rating.

Budget: A plan for allocating resources to support particular services, purposes and functions over a specified period of time. (See Performance Budget, Program Budget)

Budget Augmentation: A legal procedure allowed by law for revisions that alter the total appropriations of a fund. An augmentation results in increased expenditures for the fund.

Budget Document: The official written statement prepared by the City staff reflecting the decisions made by the Council in their budget deliberations. The City submits that document to the State Department of Taxation to meet Nevada Revised Statute requirements. A separate document is prepared for distribution to staff, the public and submittal to Government Finance Officers Association (GFOA).

Budget Revision: A budget revision is a shift in appropriations between two or more line item accounts. A budget revision does not result in increased appropriations.

Capital Assets: All real and tangible property used in the operation of government, which is not easily converted into cash, and has an initial useful life extending beyond a single financial reporting period. Capital assets include land and land improvements; infrastructure such as roads, bridges, water and sewer lines; easements; buildings and building improvements; vehicles, machinery and equipment. Communities typically define capital assets in terms of a minimum useful life and a minimum initial cost. (See Fixed Assets)

Capital Budget: An appropriation or spending plan that uses borrowing or direct outlay for capital or fixed asset improvements. Among other information, a capital budget should identify the method of financing each recommended expenditure, i.e., tax levy or rates, and identify those items that were not recommended. (See Capital Assets, Fixed Assets)

Capital Equipment: Equipment with a value in excess of \$10,000 and an expected life of more than one year.

Capital Improvements: Major construction, repair of or addition to buildings, parks, streets, bridges, and other City facilities.

Capital Improvement Plan (CIP): A plan for capital expenditures to provide for the acquisition, expansion, or rehabilitation of an element of the City's physical plant to be incurred over a fixed period of several future years.

Capital Outlay: Expenditures relating to the purchase of equipment, land, and other fixed assets.

Capital Projects Funds: These funds account for the financial resources to be used for the acquisition and/or construction of major capital facilities, other than those financed by proprietary funds. Each year, the City appropriates funds for the work to be completed that fiscal year; fund balances are designated for the completion of the projects over a period of years.

Examples of projects are fire stations, streets, sewer lines and storm drains. (see Fund)

Cash: Currency, coin, checks, postal and express money orders and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits.

Cash Management: The process of monitoring the ebb and flow of money in an out of municipal accounts to ensure cash availability to pay bills and to facilitate decisions on the need for short- term borrowing and investment of idle cash.

Certificate of Deposit (CD): A bank deposit evidenced by a negotiable or non-negotiable instrument, which provides on its face that the amount of such deposit plus a specified interest payable to a bearer or to any specified person on a certain specified date, at the expiration of a certain specified time, or upon notice in writing.

Classification of Real Property: Assessors are required to classify all real property according to use into one of four classes: residential, open space, commercial, and industrial. Having classified its real properties, local officials are permitted to determine locally, within limitations established by statute and the Commissioner of Revenue, what percentage of the tax burden is to be borne by each class of real property and by personal property owners.

Collective Bargaining: The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor union regarding wages, hours and working conditions.

Consumer Price Index (CPI): The statistical measure of changes, if any, in the overall price level of consumer goods and services. The index is often called the "cost-of-living index."

Cost-Benefit Analysis: A decision-making tool that allows a comparison of options based on the level of benefit derived and the cost to achieve the benefit from different alternatives.

Debt Burden: The amount of debt carried by an issuer usually expressed as a measure of value (i.e., debt as a percentage of assessed value, debt per capita, etc.). Sometimes debt burden refers to debt service costs as a percentage of the total annual budget.

Debt Service: The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue.

Debt Service Fund: Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and other costs. Most general long-term debt is a general obligation debt, secured by the full faith and credit of the issuing government. It is also used to account for payment of other long-term debts, including notes, lease-purchase agreements, and installment purchase contracts.

Department: A major administrative division of the City which indicates overall management responsibility for an operation or a group of related operations within a functional area. A department usually has more than one program and may have more than one fund as a revenue source for the services it provides.

Encumbrance: A reservation of funds to cover obligations arising from purchase orders, contracts, or salary commitments that are chargeable to, but not yet paid from, a specific appropriation account.

Enterprise Fund: A fund established to account for activities that are financed and operated in a manner similar to private business enterprises, where costs of providing services to the public are recovered through user fees. Enterprise Funds are used to account for operations that are either financed or operated in a manner similar to private businesses, or when the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for public policy, management control, accountability or other purposes. Rate schedules for services provided are usually established to ensure that revenues are adequate to meet necessary expenditures. The Sanitary Sewer Fund is a major fund see details under fund.

Equalized Valuations (EQVs): The determination of the full and fair cash value of all property in the community that is subject to local taxation.

Estimated Receipts: A term that typically refers to anticipated local revenues often based on the previous year's receipts and represent funding sources necessary to support a community's annual budget. (See Local Receipts)

Exemptions: A discharge, established by statute, from the obligation to pay all or a portion of a property tax. The exemption is available to particular categories of property or persons upon the timely submission and approval of an application to the assessors. Properties exempt from taxation include hospitals, schools, houses of worship, and cultural institutions. Persons who may qualify for exemptions include disabled veterans, blind individuals, surviving spouses, and seniors.

Expenditure: An outlay of money made by municipalities to provide the programs and services within their approved budget.

Expenditure Category: A basis for distinguishing types of expenditures. The major expenditure categories used by the City of Reno are: salaries and wages, employee benefits, services and supplies, capital outlay and debt service/other.

Fiduciary Funds: Repository of money held by a municipality in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and other funds. These include pension (and other employee benefit) trust funds, investment trust funds, private- purpose trust funds, and agency funds.

Fiscal Year (FY): The beginning and ending period for recording financial transactions. The City's fiscal year begins July 1 and ends June 30 the following year.

Fixed Assets: Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture and other equipment. All items with a useful life of more than one year and a cost in excess of \$10,000 are classified as fixed assets.

Fixed Costs: Costs that are legally or contractually mandated such as retirement, FICA/Social Security, insurance, debt service costs or interest on loans.

Float: The difference between the bank balance for a local government's account and its book balance at the end of the day. The primary factor creating float is clearing time on checks and deposits. Delays in receiving deposit and withdrawal information also influence float.

Full Cost Recovery: The establishment of user fees which are equal to the direct and indirect cost of providing services.

Full Faith and Credit: A pledge of the general taxing powers for the payment of governmental obligations. Bonds carrying such pledges are usually referred to as general obligation or full faith and credit bonds.

Function: A group of related programs crossing organization (departmental) boundaries and aimed at accomplishing a broad goal or major service. The functions used in Reno's budget are those designated by the State of Nevada and are: General Government, Judicial, Public Safety, Public Works, Health and Sanitation, Culture and Recreation, Community Support, Utilities, and Debt Service.

Fund: An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on identified activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Accounting: A fiscal and accounting entity for which the recording of financial transactions is made for the purpose of carrying on specific activities in accordance with the requirements placed upon the use of financial resources.

Governments use several types of funds, which are listed here in order of use. Financial summaries of these funds are contained elsewhere in this document.

Major vs. Non-Major Funds:

- 1) Major Funds — Are funds whose revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds. Also any other fund may be considered a major fund if the government's officials believe that fund is particularly important to financial statement users.

2) Non-Major Funds — Funds that do not meet the guidelines to be a major fund.

Governmental Funds:

3) General Fund — The General Fund is a Major Fund and accounts for most of the financial resources of the government, as it is the general operating fund for the City. General Fund revenues include property taxes, sales taxes (consolidated), licenses and permits, service charges and other types of revenue that are not designated by law for a special purpose. The General Fund accounts for most of the departmental expenditures including some costs of community services, development services, maintenance and engineering, public safety, criminal justice services, support services, and debt.

4) Special Revenue Funds — Special Revenue Funds are used to account for resources that are subject to certain legal spending restrictions. They are created when a resolution, statute or ordinance requires that specific resources are to be used to finance a particular activity. An example is the Street Fund, a Major Fund, which was established in 1979 to comply with Nevada laws requiring that money distributed by the State from the collection of motor vehicle fuel taxes be used only for expenditures on streets, alleyways and public highways of the City.

5) Debt Service Fund — Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt-principal, interest, and other costs. Most general long-term debt is “general obligation” debt, secured by the full faith and credit of the issuing government. It is also used to account for payment of other long-term debts, including notes, lease-purchase agreements, and installment purchase contracts. The Retrac Debt Fund is a Major Fund and accumulates resources to repay debt issued to build the railroad trench.

6) Capital Projects Funds — These funds account for the financial resources to be used for the acquisition and/or construction of major capital facilities, other than those financed by proprietary funds. Each year the City appropriates money for the work to be completed that fiscal year; fund balances are designated for the completion of the projects over a period of years. Examples of projects are fire stations, streets, sewer lines and storm drains.

Proprietary Funds:

7) Enterprise Funds — Enterprise Funds are used to account for operations that are either financed or operated in a manner similar to private businesses, or when the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for public policy, management control, accountability, or other purposes. Rate schedules for services provided are usually established to insure that revenues are adequate to meet necessary expenditures. The Sanitary Sewer Fund is a Major Fund and is used to account for the operations and maintenance of the sewer system including sewer bill issuance and collection, sewer line installation, repair and maintenance, and finally the operations, improvements, and repairs to two sewer plant facilities.

8) Internal Service Funds — Internal Service Funds are used to account for the financing of goods and services provided by one department to other departments of the City, or to other governments, on a reimbursement basis.

Trust and Agency Funds:

9) Trust and Agency Funds — These funds are custodial (used to account for assets held by a government in a trustee capacity), and do not involve measurement of results of operations. They are generally limited to instances where legally mandated, or where a formal legal trustee relationship exists. Principal and interest in these funds may be expended in the course of their designated operations.

Fund Balance: The excess of assets over liabilities. A negative fund balance is called a deficit. A positive ending fund balance from one fiscal year is used as a resource for the following fiscal year's activities. (The ending fund balance for one fiscal year is the same amount as the beginning fund balance for the following fiscal year).

GASB 34: A major pronouncement of the Governmental Accounting Standards Board that establishes new criteria on the form and content of governmental financial statements. GASB 34 requires a report on overall financial health, not just on individual funds. It requires more complete information on the cost of delivering value estimates on public infrastructure assets, such as bridges, road, sewers, etc. It also requires the presentation of a narrative statement the government's financial performance, trends and prospects for the future.

GASB 45: This is another Governmental Accounting Standards Board major pronouncement that each public entity account for and report other post employment benefits in its accounting statements. Through actuarial analysis, municipalities must identify the true costs of the OPEB earned by employees over their estimated years of actual service.

General Fund: The General Fund is a Major Fund and accounts for most of the financial resources of the government, as it is the general operating fund for the City. General Fund revenues include property taxes, sales taxes (consolidated tax), licenses and permits, service charges and other types of revenue that are not designated by law for a special purpose. The General Fund accounts for most of the departmental expenditures including some costs of community services, development services, maintenance and engineering, public safety, criminal justice services, support services and debt. (see Fund)

General Obligation Bonds: Bonds issued by a municipality for purposes allowed by statute that are backed by the full faith and credit of its taxing authority. Repayment of these bonds has first call on the resources of the City.

Governing Body: A board, committee, commission, or other executive or policymaking body of a municipality or school district.

Indirect Cost: Costs of a service not reflected in the operating budget of the entity providing the service. An example of an indirect cost of providing water service would be the value of time spent by non-water department employees processing water bills. A determination of these costs is necessary to analyze the total cost of service delivery. The matter of indirect costs arises most often in the context of enterprise funds.

Infrastructure: The physical facilities owned and maintained by the City. They include buildings, streets, traffic signals and equipment, bridges, culverts, sewer and storm drain pipes and equipment and parks.

Interest Earnings: Revenue earned on invested and idle funds. The City pools its cash and invests it in accordance with its adopted investment policy. Interest earnings are then allocated to the individual funds based upon their average cash balance.

Interest Rate: The interest payable, expressed as a percentage of the principal available for use during a specified period of time. It is always expressed in annual terms.

Internal Service Funds: Internal Service Funds are used to account for the financing of goods and services provided by one department to other departments of the City, or to other governments, on a reimbursement basis. (see Fund)

Investments: Securities and real estate held for the production of income in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in governmental operations.

Line Item Budget: A budget that separates spending into categories, or greater detail, such as supplies, equipment, maintenance, or salaries, as opposed to a program budget.

Local Aid: Revenue allocated by the state or counties to municipalities and school districts.

Maturity Date: The date that the principal of a bond becomes due and payable in full.

Modified Accrual Accounting: Under the modified accrual basis of accounting revenues are recognized when susceptible to accrual (when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. A one-year availability period is used for revenue recognition for special assessment revenues. Anticipated refunds of such taxes are recorded as liabilities and reduction in revenue when measurable and their validity seems certain. Expenditures are recorded when the related fund liability is incurred except for principal and interest on general long-term debt, which are recorded as fund liabilities when due.

Municipal(s): (As used in the bond trade) "Municipal" refers to any state or subordinate governmental unit. "Municipals" (i.e., municipal bonds) include not only the bonds of all political subdivisions, such as cities, towns, school districts, special districts, counties but also bonds of the state and agencies of the state.

Nevada Administrative Code (NAC): The codified, administrative regulations of the Executive Branch of the State of Nevada for all governmental entities to follow.

Nevada Revised Statutes (NRS): The codified laws of the State of Nevada for all governmental agencies to follow.

Note: A short-term loan, typically with a maturity date of a year or less.

Objects of Expenditures: A classification of expenditures that is used for coding any department disbursement, such as "personal services," "expenses," or "capital outlay."

Official Statement: A document prepared for potential investors that contains information about a prospective bond or note issue and the issuer. The official statement is typically published with the notice of sale. It is sometimes called an offering circular or prospectus.

Operating Budget: A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

Overlapping Debt: A community's proportionate share of the debt incurred by an overlapping government entity, such as a regional school district, regional transit authority, etc.

Performance Budget: A budget that stresses output both in terms of economy and efficiency.

Principal: The face amount of a bond, exclusive of accrued interest.

Program: An organized set of related work activities which are directed toward accomplishing a common goal. Each City department is responsible for a number of related service programs.

Program Budget: A budget that relates expenditures to the programs they fund. The emphasis of a program budget is on output.

Property Tax Rate: The amount of tax levied for each \$100 of assessed valuation. It is also called the Ad Valorem tax rate.

Purchased Services: The cost of services that are provided by a vendor.

Refunding of Debt: Transaction where one bond issue is redeemed and replaced by a new bond issue under conditions generally more favorable to the issuer.

Reserve: A portion of fund balance earmarked to indicate 1) that it is not available for expenditure, or 2) is legally segregated for a specific future use.

Resources: Assets that can be used to fund expenditures. Examples include property taxes, charges for services, beginning fund balance, or net assets.

Revaluation: The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors' analysis and consideration of many factors, including, but not limited to, the status of the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information.

Revenue: Income received from various sources used to finance government services. For example, sales tax (consolidated) revenue. The State of Nevada classifies revenues into the following categories:

- 1) Taxes. This category is primarily the Ad Valorem tax, which is restricted by State law.

2) Licenses and Permits. A license issued by a local government which allows a business to conduct a business or activity for an extended period of time. A permit generally restricts the activity to a specific date and place. Business licenses and building permits constitute the major portion of this category of revenues, but it also includes liquor licenses, City gaming licenses, animal licenses, and franchise fees. Limitations on these revenues are State imposed.

3) Intergovernmental Revenues are those resources that are collected by another government and are disbursed to the City based upon statutory authority and a set formula. They include: grants, Consolidated Tax which includes: cigarette tax, liquor tax, Basic and Supplemental City-County Relief Tax (sales tax), motor vehicle privilege tax and real property transfer tax, and county gaming licenses. Most intergovernmental revenues are distributed by a formula based on revenues received in the previous year and growth in assessed valuation and population.

4) Charges for Service. The City charges businesses and residents for providing some specific service of direct benefit for that business or person.

5) Fines and Forfeits. These are fines and warrant revenues resulting from misdemeanor violations and traffic violations, etc. occurring within City limits and imposed by the municipal court. In addition, it includes penalties assessed for delinquent payment of business licenses and parking violation payments.

6) Miscellaneous. The largest resource in this category is interest income earned on invested cash during the year. It also includes various forms of reimbursement and restitution.

7) Other Financing Sources. This includes sale of fixed assets, transfers from other funds, and proceeds of long-term debt.

Revenue Bond: A bond payable from and secured solely by specific revenues and thereby not a full faith and credit obligation.

Revolving Fund: Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service.

Risk Management: The identification and control of risk and liabilities incurred by a local government to conserve resources used for accidental losses. Reno's risk management program is managed jointly by the City Attorney and Finance.

Sale of Real Estate Fund: A fund established to account for the proceeds of the sale of municipal real estate other than proceeds acquired through tax title foreclosure.

SB509: Senate Bill 509-Assembly Bill 489- caps property tax bills of owner-occupied single-family residents and low income apartment owners at 3% per year. All other property owners have a cap using a 10-year rolling average or 8% whichever is less compared to twice the CPI. The cap is established at the greater of the two.

Special Assessment Districts (SADs): Areas within the City where improvements have been made for the benefit of and paid for by the property owners within the district over a ten-year period. SADs are budgeted and accounted for in both capital project funds (during the construction phase) and debt service funds (during the debt repayment phase) according to standards set forth by the Governmental Accounting Standards Board.

Special Revenue Funds: are used to account for resources that are subject to certain legal spending restrictions. They are created when a resolution, statute or ordinance requires that specific resources are to be used to finance a particular activity. An example is the Street Fund, which was established in 1979 to comply with Nevada laws requiring that money distributed by the State from the collection of motor vehicle fuel taxes be used only for expenditures on streets, alleyways, and public highways of the City. (see Fund)

Stabilization Fund: A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose.

Star Bonds: Sales Tax Revenue Bonds are an economic development tool designed to use new sales tax revenues generated by new development to help pay the costs of the development.

Surplus Revenue: The amount by which cash, accounts receivable, and other assets exceed liabilities and reserves.

Tax Rate: The amount of property tax stated in terms of a unit of the municipal tax base; for example, \$14.80 per \$1,000 of assessed valuation of taxable real and personal property.

Tax Title Foreclosure: The procedure initiated by a municipality to obtain legal title to real property already in tax title and on which property taxes are overdue.

Trust & Agency Funds: These funds are custodial (used to account for assets held by a government in a trustee capacity), and do not involve measurement of results of operations. They are generally limited to instances where legally mandated, or where a formal legal trustee relationship exists. Principal and interest in these funds may be expended in the course of their designated operations. (see Fund)

Uncollected Funds: Recently deposited checks included in an account's balance but drawn on other banks and not yet credited by the Federal Reserve Bank or local clearinghouse to the bank cashing the checks. (These funds may not be loaned or used as part of the bank's reserves and they are not available for disbursement.)

Undesignated Fund Balance: Monies in the various government funds as of the end of the fiscal year that are neither encumbered nor reserved, and are therefore available for expenditure once certified as part of free cash.

Unreserved Fund Balance (Surplus Revenue Account): The amount by which cash, accounts receivable, and other assets exceed liabilities and restricted reserves. It is akin to a "stockholders' equity" account on a corporate balance sheet. It is not, however, available for appropriation in full because a portion of the assets listed as "accounts receivable" may be taxes receivable and uncollected. (See Free Cash)

User Fees: Fees charged to users of a particular service provided by the City

Valuation (100 Percent): The legal requirement that a community's assessed value on property must reflect its market, or full and fair cash value.

Ward: There are five wards in the City of Reno; wards are political boundaries to determine Council areas of representation.

List of Acronyms

AAP: Adopt a Park
ADA: Americans with Disabilities Act
ADP: Automatic Data Processing
AFR: Additional Funding Request
AIMS: Automated Issuance Management System
ALS: Advanced Life Support
AOC: Administrative Office of the Courts
ARM: Alternative Reporting Methods
BBS: Better Business Service
BEFAC: Building Enterprise Fund Advisory Committee
BI: Business Intelligence
BLI: Biggest Little Intranet
CAC: Community Assistance Center
CAD: Computer-Aided Design
CALEA: Communications Assistance for Law Enforcement Act
CAO: City Attorney's Office
CD: Community Development
CDBG: Community Development Block Grant
CIP: Capital Improvement Project
CLGF: Committee on Local Government Finance
CMP: Capital Maintenance Plan
COPPS: Community Oriented Policing and Problem-Solving
COR: City of Reno
CS: Civil Service
CSAST: Community Safety and Services Team
CSC: Civil Service Commission
CTAX: Consolidated Tax
DIR: Division of Industrial Relations
DUI: Driving under the Influence
DV: Domestic Violence
EDAWN: Economic Development Authority of Western Nevada
EDR: Electronic Data Review
EEO: Equal Employment Opportunity
EIP: Emergency in Progress
EMNECC: Evelyn Mount North East Community Center
EMS: Emergency Medical Service
EPA: Environmental Protection Agency
EPCR: Electronic Patient Care Reporting
FTE: Full Time Equivalent
FY: Fiscal Year
GIS: Geographic Information System
HAND: Housing and Neighborhood Development
H.E.L.P.: Homeless Evaluation Liaison Program
HOME: Home Investment Partnership
HR: Human Resources
HUD: U.S. Department of Housing and Urban Development
IAFF: International Association of Firefighters
ISO: Insurance Services Office
IT: Information Technology
LAN: Local Area Network
MDA: Muscular Dystrophy Association
MRU: Medical Rescue Unit
NABs: Neighborhood Advisory Board
NAC: Nevada Administrative Code

NCJIS: Nevada Criminal Justice Information System
NDEP: Nevada Department of Environmental Protection
NPDES: National Pollutant Discharge Elimination System
NRS: Nevada Revised Statutes
OCCE: Office of Communication and Community Engagement
OPEB: Other Post Employment Benefits
OS: Open Space
PCI: Average Weighted Pavement Condition
PCRs: Program Change Request
PERS: Public Employee Retirement System
PIMA: Park Improvement and Maintenance Agreements
POST: Police Officer Standard Training
PRC: Position Review Committee
PSAs: Public Service Announcements
PSAP: Public Safety Answers Program
PSFI: Public Services, Facilities, and Infrastructure Plan
PTR: Police Tactical Response
PUDs: Planned Unit Developments
PY: Previous Year
QECB: Qualified Energy Conservation Bonds
RACC: Reno Arts and Culture Commission
RANT: Risk and Needs Triage
RCI: Reno Citizens Institute
REMSA: Regional Emergency Medical Services Authority
REM: Rapid Extraction Module
REP: Reno Enrichment Program
RFD: Reno Fire Department
RFP: Request for Proposal
RMC: Reno Municipal Code
RPD: Reno Police Department
RSCVA: Reno Sparks Convention and Visitor Authority
RTC: Regional Transportation Commission
RTP: Regional Transportation Plan
RYSA: Reno Youth Sports Association
SAD: Special Assessment District
SCBA: Self Contained Breathing Apparatus
SF: Square Feet
SNCA: Sierra Nevada Community Aquatics
SWAT: Special Weapons and Tactics Team
SWP: Construction Site Discharge Program
SWPPP: Storm Water Pollution Prevention Plan
TCAR: Tactical Crime Analysis Report
TM: Truckee Meadows
TMRPA: Truckee Meadows Regional Planning Authority
TMWA: Truckee Meadows Water Authority
TMWRF: Truckee Meadows Water Reclamation Facility
UCR: Uniform Crime Reporting
UNR: University of Nevada Reno
USAR: Urban Search and Rescue
WAN: Wide Area Network
WCSD: Washoe County School District
WNDD: Western Nevada Development District
YTD: Year to Date