

NEBS Work Program Module

TOPICS

- **Work Programs**
- **Introduction to the Work Program Module**
- **Using the Work Program Module**
- **Creating a New Work Program**
- **Workflow in the Work Program**
- **Reporting in the Work Program Module**

Work Programs

What Is A Work Program?

A work program is the document used to request changes to a legislatively approved budget or to establish a budget for a non-executive budget account. It identifies the proposed sources of funds to be received by your agency and shows a plan of how the money is to be spent. In essence, it is a mini- decision unit that is self-balancing and must be self-supporting.

There are several reasons for requesting a revision to your legislatively approved budget. Examples of the types of changes are:

- Transfer authority between categories
- Accept a new gift or a grant award
- Increase or decrease authority to collect fees
- Balance forward authority or remaining cash at the end of a fiscal year
- Establish or revise a non-executive budget account

When requesting a revision to an executive budget account or a non-executive budget account, specific supporting documentation is required. Listed below are the items needed to properly justify a work program. Some documents are automatically generated by the work program module, some documents are required attachments to move the work program through the approval process, and some documents should be included by the agency, if applicable. The items listed are not inclusive and a work program may require unique documentation.

Module Generated Documents

- Work Program Checklist – completed document based on information included in the Work Program module in the Nevada Executive Budget System (NEBS)
- Cumulative Sheet – illustrates all previous and current work program changes

Module Required Documents

- Work Program Form – agency must fill out the template,
- Cover Sheet – agency must fill out the template (see “work program coversheet section” of this manual)
- Current Budget Status Reports (BSR) from Controller’s Office Data Warehouse of Nevada (DAWN) or NEBS210 reports for the upcoming fiscal year if applicable.
- Budget projections with corresponding detail including calculations supporting the request.
- Fund maps that show authority before and after the revisions. The fund maps should show all approved and pending work programs in addition to the work program being presented.

Agency attachments, if applicable

- NPD-19 (if requesting a new position including organizational chart with the new position and calculations for the increase for the new position and explanation how the increase will be funded). Agency should create a working version in NEBS based on version L01 and attach the NEBS 210 and 130 reports to the work program to document category 01, 04 and 26 costs.
- Quotes for purchases of unbudgeted items (i.e. equipment, computers, etc.).
- Detailed calculations supporting the request, which ultimately corresponds to the work program amount.
- Reconciliation worksheet showing how the request will be funded.
- The Board of Examiners action item (i.e. contingency funds, contracts, leases, etc).
- Grant requirements (copies of grant awards, grant reconciliations, copies of the grant budget(s), if applicable, and a summary of the grant program and purpose – copies of the entire grant application is not necessary).
- Copies of citations referenced in the work program narrative or backup (i.e., Nevada Revised Statute, State Administrative Manual, Bills, regulations, etc.).
- Buildings & Grounds signoff, if applicable.
- File maintenance request (form used when establishing a new revenue source code or expenditure category).

Prepare work programs using the NEBS Work Programs Module and guidelines presented in this manual.

Concisely articulate the need for the revision and thoroughly document all related information. A well prepared work program demonstrates your agency has evaluated alternative actions and the proposed change provides the greatest benefit to the state.

Under certain conditions, the Budget Director can approve some work programs, while others require approval by the Budget Director and the Interim Finance Committee (IFC) of the legislature. Conditions of approval are detailed later in this manual.

Understanding the involved process which may take several weeks, plan well in advance and comply with all deadlines to ensure your work program is approved in a timely manner.

Appropriation vs. Authorization

The source of funds may be appropriations, authorizations, or a combination of the two. Both represent approval from the state legislature to expend funds. Generally speaking, an appropriation is made from unrestricted state funds, either General Funds or Highway Funds, while an authorization is made contingent upon collecting revenue from another source, e.g., user fees, grants, or assessments.

Work programs are prepared by all agencies in order to comply with the provisions of the [State Budget Act - NRS 353.150 through 353.246](#) and to ensure all of the conditions listed below are met:

- Expenditures are within applicable appropriations and authorizations.
- Appropriations and authorizations are used for purposes that meet legislative intent.
- Sufficient funds exist to allow the state to incur financial obligations.
- Changes in planned revenues and expenditures can be proposed, evaluated, and authorized in a manner consistent with the [State Budget Act](#).

Executive Budget vs. Non-Executive Budget

Upon completion of a legislative session, the legislatively approved budget is electronically incorporated into the Integrated Financial System (IFS). This process is critical for all agencies since revenue and expenditure transactions cannot be processed until the authority is established in the state's accounting system. If a budget is not included in the Governor's Executive Budget, the agency must submit a work program to the Budget Division to establish a non-executive budget account.

Work Program Approval Levels

Departmental Approval

Each department has its own internal process for generating work programs. The work program module includes several approval levels that can be used by departments based on their protocol, which include: Data Entry, Budget Account, Division, and Department.

Interim Finance Committee (IFC) Approval

The Budget Division will use the following criteria, in accordance with [NRS 353.220](#), when determining if a revision requires IFC review and approval:

- The cumulative categorical change is more than \$30,000 and increases or decreases the legislatively approved category level by \$75,000 or 10% whichever is less.
- Includes a non-governmental grant or gift in excess of \$20,000 each in value.
- Involves the allocation of block grant funds when the agency is using IFC for the public hearing requirement for block grant funds.
- Any work program requesting new employees funded by a grant requires IFC approval. Work programs requesting new employees funded by other resources, other than a grant, may require IFC approval. Contact your assigned budget analyst if you need assistance in determining whether or not

your work program requires IFC approval.

Work programs do not require IFC approval if they meet the following criteria:

- Is equal to or less than the initial \$30,000 cumulative change for the category (reserve categories are not considered expenditure categories and are excluded from this requirement).
- Exceeds the initial \$30,000 cumulative categorical change and is equal to or less than \$75,000 and 10% cumulative for the category (reserve categories are not considered expenditure categories and excluded from this requirement).
- Exceeds the initial \$30,000 cumulative categorical threshold, and is equal to or less than \$5,000 for categories 02, 03, 05, or 30 or equal to or less than \$10,000 for all other categories (reserve categories are not considered expenditure categories and excluded from this requirement).
- Implements general/highway fund salary adjustments approved by BOE.
- Increases revenue and places funds in reserve only.
- Reallocates or realigns revenues with no change to expenditure categories.
- Work program is for a non-executive budget.
- Statutory/legislative authority exists that precludes IFC approval.

Regardless of the criteria, the Budget Division will have the final determination whether a work program will be presented for IFC consideration. For example, a work program may have particular interest to IFC members and would be submitted by the Budget Division to the IFC.

Acceptance of Gifts and Grants

While gifts and grants are governed by [NRS 353.335](#), acceptance of gifts and grants does not preclude the work program thresholds pursuant to [NRS 353.220](#). The categorical thresholds described above still apply when determining whether or not a work program to augment revenue for the acceptance of gifts and grants requires IFC approval.

Timelines

It is very important to forward any proposed work program requests to the Budget Division as they become necessary and not wait until the IFC meeting date is scheduled by the Legislative Counsel Bureau (LCB). Work programs submitted shortly before, on, or after the Budget Division deadline may be postponed to a subsequent IFC meeting if there is not adequate time for the Budget Division to thoroughly review the request. Only the governor can approve exceptions to this policy. The **posted schedule** of the IFC meeting dates can be found on the legislative website at <http://leg.state.nv.us/> under Calendar of Meetings.

Budget Division deadlines can be found in Policy Directives posted on the Budget Division website at <http://budget.nv.gov/>. If you have any questions concerning deadlines, contact your assigned budget analyst.

Pursuant to NRS 353.220, below are exceptions for work programs requiring IFC approval from waiting for approval until the next scheduled IFC meeting for approval. Agencies should plan accordingly to avoid these exceptions.

Statutory Emergency Provision

Pursuant to [353.220, paragraph 5](#), if the work program adjustment is necessary because of an

emergency as defined in NRS 353.263 or for the protection of life or property, the governor may approve the work program and must report the action to the IFC at their next scheduled meeting.

Expeditious Action (15-day)

If the governor determines the IFC needs to take expeditious action to consider a proposed work program, including the acceptance of a gift or grant, the IFC has 15 calendar days (after receipt by the Secretary of the Committee) to consider the work program. If the work program is not acted upon within the 15-day period, the revision is deemed approved (NRS 353.220(5) b). A request for a 15-day expeditious action should be pre-approved by the Budget Division before the work program is submitted. Extreme circumstances must exist to qualify for an expeditious action and the time needed for review and evaluation of the proposal by the Budget Division is not included in the 15 days. An agency memo must be emailed to your assigned budget analyst notifying them that you submitted a 15 day work program and it must explain why the work program is an extreme circumstance and qualifies for expeditious action (example attached). **Note: Ensure the work program is marked 15 day in the NEBS Work Program Module. (See IFC Approval Tab below)**

Example of an agency memo:

Date: 07/15/13
To: Budget Analyst
From: Agency
Subject: Expedited Work Program Number C26895

The Exchange is requesting expeditious action on work program # C26895 due to the critical timeline in the implementation of the Exchange. These funds are essential to implement the requirements of the Affordable Care Act and NRS 6951. Open enrollment begins on October 1, 2014, and many federal requirements are still outstanding in the creation of this large-scale IT project. Additionally, this grant includes funding for some recent change orders for our IT vendors; change orders that have been brought forth in response to last minute federal regulations that have changed the already-designed system. In order to meet these federal regulations by October 1, 2013, the Exchange needs authority to expend these funds immediately. Thank you for your consideration.

45-day Approval

There may be circumstances where a work program requires approval before the next scheduled IFC meeting. For these situations, the statute has a specific resolution. The IFC has 45 calendar days after receipt by the secretary of the committee to consider a proposed work program. If the work program is not acted upon within the 45-day period, the work program is deemed approved (NRS 353.220 (5) c). If the governor declares a gift or grant would be forfeited if the state failed to accept the gift within a 45- day period, the IFC has 45 calendar days from the date the proposal is received by the Secretary of the Committee to consider the acceptance of the gift or grant. Note the time needed for review and evaluation of the proposal by the Budget Division is not included in the 45 days. **Note: Ensure the work program is marked as 45 day in the NEBS Work Program Module. (See IFC Approval Tab below)**

Preparing a Work Program

Work programs are reviewed in the same manner as an agency budget submission and require the same level of detail. Requests must be submitted to the Budget Division with appropriate

justification and supporting documentation. A well-documented request will fully answer the following:

- Who?
- What?
- Where?
- Why?
- When?
- How much?
- What are the benefits?
- What are the consequences?

It is important to remember your work program is part of the state's budget and impacts all other parts of state government in some way, whether directly or indirectly and a complete work program addresses this impact. Additionally all work program documents and supporting information are subject to public review and some information may be posted to the Nevada Open Government site at open.nv.gov.

Work Program Form

The financial details and associated comments for a work program are entered on the Work Program Form. Data entered on the form appears in the work program request and work program description reports. The Work Program Form includes a Revenue and Expenditure section and must balance. Additional information regarding the completion of the form can be found later in this manual.

Work Program Cover Sheet

The work program cover sheet must be completed by state agencies which summarizes the revision as well as provides clear and concise information to support the request. When completing the work program cover sheet, remember your audience includes your budget analyst in the Budget Division, your fiscal analyst in the LCB, and possibly the IFC and the public. Provide enough information to support your case and present it in an understandable manner. In order for your revision to be approved, your analysts must first be persuaded it is necessary. Below is a description of each section of the coversheet.

Budget Account's Primary Purpose, Function, and Statutory Authority

This section is automatically populated by the module from the Program Statement in NEBS and should be reviewed for accuracy.

Purpose of the Work Program

Succinctly describe **what** you are requesting. Assume your audience is unfamiliar with the issues your work program request addresses. As you write this statement, you should address the following, if applicable:

- What is the agency need for the request?
- What is prompting the request?
- What is the public need for the request?
- What is the state policy (governor, Legislature, etc.) concerning this issue, or a closely related one; and is this proposal consistent with such policy?

- What clientele is being served and who benefits?
- How will the proposal be coordinated with other activities or other agencies?
- What is the priority of this request versus other program activities in which the agency is involved?

Justification

A complete presentation will include a thorough statement of justification. As you write this statement, you may want to address the following concerns:

- What is currently being done by your agency or other agencies to address the issue and why are current efforts insufficient?
- What facts and figures support the recommendation?
- What statements or information from authorities and clients support the request? What support or opposition is there to the request?
- Are there legal considerations?
- Why wasn't this issue addressed during the legislative session?
- Will this proposal actually solve the problem? What is the impact on other state departments?
- How is this proposal consistent with the department's strategic plan? Be as specific as possible.
- At a minimum, identify the objectives this request will support.
- Is each component in the proposal absolutely essential or just desirable? What recent program changes have occurred causing the request?
- Are or can other non-state funding sources be made available?

Expected Benefits to be Realized

The work program should identify what goals or objectives are to be achieved and include a discussion or provide the criteria by which the success or benefits of the request can be judged. The discussion should also include any adverse impacts if this proposal is not approved. Be realistic in this assessment. This section should also include time frames and the effect on future biennia. As an example, if a proposal were to establish a pilot or new program, the request should include performance measures to evaluate the success of the program. That is, the proposal should set forth a plan including who will evaluate, how and when the evaluation will be conducted, and what will be measured.

A work program requesting a new project should also discuss the projected implementation time and effect, if any, on future biennia. Include a timetable for implementing the request, i.e., the timing of the necessary steps. Be certain to take into account factors that are beyond your control such as obtaining licenses or certifications. If the program requires multiple steps, determine if these are to be performed sequentially or simultaneously. What sort of delays might you reasonably expect to occur? What is the potential impact of those delays? Is there any way to avoid them and does this delay come at a cost?

Explanation of Projections and Documentation:

Include an explanation of the methodology used for attached projections and a brief explanation of supporting documentation.

Summary of Alternatives and Why Current Proposal is Preferred

There may be numerous alternatives, please provide at least one. A well-documented request provides an alternative and presents an analysis on why the selected recommendation best addresses the issue. The analysis should incorporate assumptions or constraints, impacts or benefits, quantifiable measures of effectiveness, risks, and uncertainties (probability of success). Some alternatives may not be viable, but should be included along with the reason the alternative is not viable.

Attachments

Supporting documentation, which is added under the Attachment tab, should include but is not limited to:

- Spreadsheets with calculations which tie back to the work program, description for origins of amounts,
- A copy of the grant award, if applicable, (attached only the portion of the award which pertains to the work program), and
- Any other documentation that would support the request.

Attach documents quantifying workload and cost information that is the basis for determining the level of activities that must be performed and the related number of full time equivalent (FTE) employees requested and the dollars requested. If the request involves a new program for which actual workload data are unavailable, the workload assumptions and the basis for those assumptions should be clearly set forth in the supporting documentation. Supporting documentation should include functional descriptions of what staff or other resources will accomplish if the work program is approved.

Common Pitfalls

Completing a work program request can be a tedious, complex process. Our best advice to you is to start early and strive to complete your request well before the deadline. As you work on the request, try to view the work program as objectively as possible. Common problems to avoid in requests include:

- Untimely submission
- Undefined problem, i.e., proposing a solution to an unspecified, un-quantified problem
- Lack of detail relating to actual needs
- Little or no quantification of needs or benefits
- Objectives are unachievable, of unreasonable dimension, or not feasible
- Expected results are too general
- Little or no discussion of viable, alternative solutions
- Insufficient documentation, workload, and cost justification
- Unsupportable and unreasonable assumptions
- Lack of overall planning or coordination
- No indication of priority for the request
- Calculation errors in supporting documentation

Failure to provide the required information may result in the delay or rejection of the submitted work program.

Professional Presentation

While the content of your work program should be your highest concern, presenting that information in a logical, readable fashion is very important. A poorly organized, illegible work program request, even if it is well documented, stands little chance of approval. Please follow the guidelines below as you prepare your request.

- Make sure all copies scanned and attached to your work program are of good quality.
- Check for crooked copies, scanned pages, highlighted areas on originals that blackout text on copies, illegible print, etc. Attachments must print to letter-sized documents (8½" x 11").
- Use 10 point type or greater. Helvetica or Times fonts are preferable. Avoid small, illegible print.
- Spell out acronyms the first time they are used, i.e., Temporary Assistance to Needy Families (TANF).
- Calculations on backup documentation must tie to amounts on the work program.
- Organize supporting documentation.
- Make sure scans are placed in the same direction. Make sure all attachments are legible and understandable when printed.
- Make sure all attachments are formatted correctly so there are no partial or blank pages attached.
- Make sure only applicable tabs are included in attached excel workbooks.

Introduction to the Work Program Module

Overview

The Nevada Executive Budget System (NEBS) work program module is used in the preparation and submittal of work programs.

IFC Meeting Support

As outlined on page 3, IFC Approval, some work programs will require Interim Finance Committee (IFC) approval, and others won't depending on such things as the dollar amounts involved, the source of funding, cumulative changes that have been made to that program, and so on. Some of these 'triggers' can be identified by NEBS while others will require an analyst to assess the situation. In all cases, NEBS suggested course of action can be overridden by the user and the final yes or no decision as to whether a given work program requires IFC approval will be made by the budget analyst.

For work programs that will be heard at an IFC meeting, the module provides a way to quickly review and manage their status for the meeting's agenda. Agendas and work program packets for any given IFC meeting recorded in NEBS can be easily printed with the click of a mouse.

Features

Some of the features in the module for building and managing work programs include:

- Word, Excel or PDF files may be attached to provide supporting

documentation

- An active spell check helps keep your text free of errors
- Drop-down menus for revenue GLs and object codes populate fields automatically
- You may customize the titles for revenue GLs and categories
- File maintenance forms may be attached to the work program request
- You can print the entire work program request or just the specific documents you need
- Prior work programs may be searched and referenced online
- The status of a work program may be reviewed at any time

Using the Work Program Module

Executive and Non-Executive Budgets

The module accommodates both executive and non-executive budget account work programs. At the beginning of each fiscal year, the Nevada Executive Budget System (NEBS) will be loaded with the legislatively approved budgets while non-executive budget accounts will be initiated with a balance forward work program. NEBS will automatically update the cumulative amounts for subsequent work programs.

Work Program Module Navigation

As soon as you sign into NEBS the Home Page will open. At the top of the page click on the “Work Programs” tab. If the tab is not visible verify the NEBS Work Program Access form has been completed and submitted to the Budget Office requesting access.

Welcome to NEBS
Nevada Executive Budget System

Home | NEBS | **Work Programs** | Reports | DataMart | Messages

» **Work Programs Task Page**

Personal To Do List
5 New Work Program transactions pending approval
[Create New Work Program...](#)

Jump to Work Program:

IFC Meetings
April 29, 2010 - Expeditious Action - 2 Work programs
April 29, 2010 - - 193 Work programs
June 15, 2010 - Next IFC - Actual Date TBD - 0 Work programs

Work Programs in Process

Approval Level	Total	Age (Days)								Rejected	
		Avg	Min	Oldest	0-7	8-14	15-30	30+		By	To
Budget Account Approval	19	29.4	0	154	7	2	6	4	0	0	0
Division Approval	13	29.9	0	94	6	1	1	5	0	0	0
Department Approval	28	19.1	0	295	14	9	3	2	0	0	0
Budget Analyst Approval	5	18.8	1	42	3	0	0	2	0	0	0
Team Lead Approval	2	14.6	14	15	0	1	1	0	0	0	0
Overall	67	24.0	14	15	30	13	11	13	0	0	0

Recently Accessed Work Programs

- C17752 101/403/3158 - HCF&P - ADMINISTRATION
- C17750 101/403/3158 - HCF&P - ADMINISTRATION
- C17345 101/403/3158 - HCF&P - ADMINISTRATION
- C17380 101/403/3160 - HCF&P - INCREASED QUALITY OF NURSING CARE
- C17572 101/403/3158 - HCF&P - ADMINISTRATION

Personal to Do List

When you enter the work program screen in NEBS (**shown above**), your ‘to do’ list will show how many pending items require your action. Clicking on the link for pending items will show a list of those items. The list will also show any work programs you have entered that have been rejected. Click on the link to display the item and the message submitted by the reviewer who rejected it. Deleting a work program from your ‘to do’ list is just that, it only removes it from your view not the system. The work program can only be completely deleted by the person who initially drafted the work program.

IFC Meetings

Clicking on one of the Interim Finance Committee (IFC) meeting dates in the list will take you to the View IFC Agenda page for that date.

Work Programs in Process

This area shows a summary view of items in your approval queue.

Recently Accessed Work Programs

This is a list of the work programs you have most recently accessed. Each item in the list links to a detail page for that work program.

Workflow Management

To help manage the workflow of pending work programs, the module provides the ‘Work Programs in Process’ dashboard (**below**). The dashboard displays the queue of pending work programs and allows them to be managed based on the age of the documents at the various stages of approval. Use of the dashboard will help ensure that work programs do not get ‘stuck’ at some stage in the approval process. The dashboard will create summary reports of work program aging and provides the ability to ‘drill down’ to view the individual work programs. The workflow dashboard is particularly useful in obtaining an executive level view of the status of pending work programs.

Work Programs in Process										
Approval Level	Total	Age (Days)							Rejected	
		Avg	Min	Oldest	0-7	8-14	15-30	30+	By	To
Division Approval	2	4.0	3	5	2	0	0	0	0	0
Budget Analyst Approval	41	11.2	4	13	9	32	0	0	0	0
Team Lead Approval	1	3.1	3	3	1	0	0	0	0	0
IFC Final Approval	28	4.4	3	6	28	0	0	0	0	0
Overall	72	8.2	4	3	40	32	0	0	0	0

In addition to the dashboard, the ‘Inquiry’ page offers the following ways to search and sort work programs (**below**):

- Show just those work programs that are pending
- Show only work programs that require IFC approval (or those that don’t)
- Filter by budget account, department, or division
- Summarize by approval level within a budget account, department, division, or a particular reviewer

- Search for work programs containing specific text
- Show State Fiscal Year End (SFYE) work programs

The above filters can be combined to produce lists of work programs customized to your reporting needs.

FY	WP #	Div...	Description	BA	Description	IFC	IFC Type	Status	Last Action
----	------	--------	-------------	----	-------------	-----	----------	--------	-------------

Work Programs Task Bar

The task bar (**above**) features links to key tasks within the Work Program Module including"

Inquiry - Allows you to list work programs, list IFC meetings, view workflow status, or go to a specific work program.

New Entry - Can be used to create a new work program.

My Profile - You may customize your user profile here and make the work program tab the default screen when you login into NEBS.

Creating a New Work Program

To create a new work program:

1. Either click the link in the 'to do' list on the work programs task page or click the link in the New Entry options in the work programs task bar. The Edit Work Program Checklist screen will be displayed.
2. Set the fiscal year you want to create a work program for. The default is the current year but you can choose a subsequent year from the drop-down menu.
3. Select a budget account using the drop-down menu (**below**). The department, agency, and fund information will be automatically populated when the budget account is selected.
4. Click the Save button (**below**). The main Edit Work Program Checklist page will be displayed.

The screenshot shows the 'Edit Work Program Checklist' interface. At the top is a navigation bar with links: Home, NEBS, Work Programs, Reports, DataMart, and Messages. Below this is a header for the 'Edit Work Program Checklist' page. The form contains the following fields and values:

- Type: Work Program
- Work Program #: AUTO
- Fiscal Year: 2010 (dropdown menu)
- Date: TBD - Set upon department submission
- Budget Account: 3710 NDOC - DIRECTOR'S OFFICE (dropdown menu)
- Fund: 101 GENERAL FUND
- Department: 44 DEPARTMENT OF CORRECTIONS
- Division/Agency: 440 DEPARTMENT OF CORRECTIONS
- Enable LCB Visibility: ☐

At the bottom of the form, there are 'Save' and 'Cancel' buttons. A red arrow points to the 'Save' button.

Work Program Checklist

The checklist page (**below**) shows the items required for any given work program and provides the ability to attach files that will be included in the work program request.

Main Tab

In addition to the budget account, department, agency, fund, and fiscal year information that was defined when the work program was created, the 'main' tab of the checklist page shows the following:

Work program number - This is generated by the system. Although you can replace it with one of your choosing, it is preferred that you use the number provided by NEBS.

Type - This can be either 'Work Program' or 'Budget Amendment.' The 'Budget Amendment' choice is only available during the budget cycle.

The 'main' tab also offers the following reports:

- Work program checklist
- Work program form
- Cover sheet
- Cumulative sheet

Approval	User	Date	Status	Action
Data Entry	katkinso	12/18/2009 12:02 PM	Submitted	Reject to here
Budget Account Approval			Pending	Apply
Division Approval			Pending	

Work Program #: C17238
Fiscal Year: 2011
Department: 44 DEPARTMENT OF CORRECTIONS
Budget Account: 3717 - NDOC - NORTHERN NEVADA CORRECTIONAL CENTER
Type: Work Program

Date: TBD - Set upon department subm
Division/Agency: 440 DEPARTMENT OF CORRECTION
Fund: 101 GENERAL FUND
Enable LCB Visibility: ☐

Main Attachments IFC Approval

<input checked="" type="checkbox"/> Work Program Checklist (this page)		Print...
<input checked="" type="checkbox"/> Work Program Form	Click the link to view or print these pages.	View... Print...
<input checked="" type="checkbox"/> Cover Sheet		View... Print...
<input checked="" type="checkbox"/> Cumulative Sheet		Print...

Modify Print Back

Attachments Tab

The attachments tab (**below**) allows you to include the following types of documents with the work program:

- Financial and budget status reports (Required)
- Budget projections
- Fund maps (Required)
- NPD 19s and organizational charts
- Quotes for purchased items
- Spreadsheets and supporting calculations
- Grant history and reconciliation forms
- Grant awards for the current fiscal year
- Grant budget information
- A summary of the grant program and purpose (note a grant award is sufficient, you do not have to submit the grant proposal)
- File maintenance requests
- Other attachments necessary to help justify your request

To attach a file, click the ‘edit’ link for that type of file. When the View Work Program Attachments screen appears, click Add New Attachment and then click Browse to locate the file you wish to attach. Select the file and click Add. If your file is not already clearly labeled, label your attached file in the box titled, “Description of File.”

Budget Account: 37 17 NDOC - NORTHERN NEVADA CORRECTIONAL CENTER
[Edit Category/Object Descriptions](#) Fund: 101 GENERAL FUND
 Department: 44 DEPARTMENT OF CORRECTIONS Division/Agency: 440 DEPARTMENT OF CORRECTIONS
 Enable LCB Visibility: ☐

Main Attachments IFC Approval

<input checked="" type="checkbox"/> Financial/Budget Status Reports (Required) (3 attachments)	Edit...
<input type="checkbox"/> Budget Projections	Edit...
<input checked="" type="checkbox"/> Fund Map (Required) (1 attachment)	Edit...
<input type="checkbox"/> NPD 19/Organizational Chart	Edit...
<input type="checkbox"/> Quotes for Purchased Items	Edit...
<input type="checkbox"/> Spreadsheets/Supporting Calculations	Edit...
<input type="checkbox"/> Grant History/Reconciliation Form	Edit...
<input type="checkbox"/> Grant Awards for Current Year	Edit...
<input type="checkbox"/> Grant Budget	Edit...
<input type="checkbox"/> Summary of the grant program and purpose (if not included in the award document)	Edit...
<input type="checkbox"/> File Maintenance Request	Edit...
<input checked="" type="checkbox"/> Other Attachments (1 attachment)	Edit...

To include an attachment, click the Edit link that corresponds to the item you wish to attach.

IFC Approval Tab

The Budget Division uses the IFC Approval tab (**below**) to define IFC approval requirements for work programs. NEBS will indicate whether IFC approval might be required, but this can be

overridden by the Budget Division. This is where you will select if the work program requires IFC approval or not, and where you will select the IFC Approval Type for a Standard, 45 Day, 15 Day Expeditious Action or Block Grant work program. (**Requires DoIT Approval check box is no longer valid and will be taken off in the future**).

The screenshot shows a web browser window with the URL <https://nebs.state.nv.us/NEB>. The page title is "Edit Work Program ...". The browser's address bar shows "Certificat...". The page has a menu bar with "File", "Edit", "View", "Favorites", "Tools", and "Help". Below the menu bar is a toolbar with various icons including Dell, Bing, MSN, and Skype. The main content area has three tabs: "Main", "Attachments", and "IFC Approval". The "IFC Approval" tab is selected. The form contains the following sections:

- ☐ Requires DoIT Approval
- This Work Program requires IFC approval because*
- IFC Approval Type:
 - Standard (selected, indicated by a red arrow)
 - 45 Day
 - 15 Day Expeditious Action
 - Block Grant
- ☐ Includes new project
- ☐ \$75,000 or more cumulative for an expenditure category
- ☐ Exceeds \$30,000 cumulative and is 10% or more cumulative for an expenditure category
- ☐ Non-governmental grant or gift in excess of \$20,000
- ☐ Involves the allocation of block grant funds and the agency is choosing to use the IFC meeting for the required public hearing per NRS 353.345
- ☐ Other
- Agenda Description [Edit](#)
-
- This Work Program does NOT require IFC approval because*
- ☐ \$30,000 or less cumulative for each expenditure category 30,000 or less cumulative for all expenditure categories
- ☐ Less than \$75,000 cumulative and 10% cumulative for each expenditure category Less than 75,000 or 10% cumulative for all expenditure categories
- ☐ \$5,000 or less for expenditure categories 02, 03, 05, & 30 and \$10,000 or less for any other expenditure categories
- ☐ Implements general/highway fund salary adjustments approved by BOE
- ☐ Places funds in Reserves, Reserve for Reversion, or Retained Earnings categories only
- ☐ Non-executive budget
- ☐ Other
- ☐ Allow IFC agenda tracking

Once you have initiated a work program, it will be saved as a draft until it is submitted or deleted.

Work Programs Task Page

Personal To Do List
104 New Work Program transactions pending approval
☒ C17299-3717 - Work Program draft transaction
☒ C16055-4703 - Work Program transaction was rejected
[Create New Work Program...](#)
Jump to Work Program:

IFC Meetings
March 12, 2010 - sample ifc - 7 Work programs
March 12, 2010 - sample ifc - 4 Work programs

Click the link and you will go to the view Work Program Checklist page.

[Home](#) [NEBS](#) [Work Programs](#) [Reports](#) [DataMart](#) [Messages](#)

View Work Program Checklist

Transaction Status: Pending

Approval	User	Date	Status	Action
Data Entry	dbec2	05/06/2010 03:43 PM	Submitted	Reject to here
Budget Account Approval			Pending	Apply
Division Approval			Pending	

Work Program #: C18024
Fiscal Year: 2010
Date: TBD - Set upon department submission
Department: 44 DEPARTMENT OF CORRECTIONS
Division/Agency: 440 DEPARTMENT OF CORRECTIONS
Budget Account: 3710 - NDOC - DIRECTOR'S OFFICE
[Edit Category/Object Descriptions](#)
Fund: 101 GENERAL FUND
Type: Work Program
Enable LCB Visibility: ☐

Main

Attachments

IFC Approval

☒ Work Program Checklist (this page)
☒ Work Program Form
☒ Cover Sheet
☒ Cumulative Sheet

Click the links to view or print these pages

[View...](#)
[View...](#)

[Print...](#)
[Print...](#)
[Print...](#)
[Print...](#)

Work Program Form

The financial details and associated comments for a work program are entered on the Work Program Form page. Data managed on this page appears in the work program request and work program description reports. The following tools are available:



Revenue Grid

The revenue grid or **Funds Available** grid (**below**) shows the current authority for the budget account associated with the work program. You can adjust the amounts as needed, but all amounts that represent increases or decreases to the total expenditures must balance to the corresponding increases or decreases in the expenditures grid.

Expenditures Grid



The expenditures grid shows the current expenditures by category for the budget account associated with the work program. As with the revenue grid, you may adjust these amounts but any increase or decrease to the total expenditures must balance with corresponding increase or decrease in the revenue grid. You will be required to select the appropriate object code within each category.

Funds Available

GL:  

GL ▲	Description	Current	Pending	Work Program	Total
	All other GL lines	24,377,347	0		24,377,347
	Totals (*includes all GLs in this account)	24,377,347	0	0	24,377,347

Expenditures

Catg: GL:  

Category ▲	Description	GL	Description	Current	Pending	Work Program	Total
	All other Categories			24,377,347	0		24,377,347
	Totals (*includes all Categories in this account)			24,377,347	0	0	24,377,347

Complete the appropriate section(s). NEBS will warn you if you are out of balance.

Purpose and impact of change

This field populates with the description entered on the Cover Sheet under the Purpose of Work Program section. Any revisions must be made within the Cover Sheet section will be completed by the requesting agency and can be seen by anyone who views the work program when entering information into the Cover Sheet blocks. See additional information below.

Analyst's comments

This field is for Budget Division use and can only be seen by selected Budget Division staff.

Cover Sheet and Transmittal Memo

Additional details about a work program are shown here. Some items can be inferred from existing NEBS data while others must be entered by the user requesting the work program.

Work Program #: C17299	
Fiscal Year: 2011	Date: TBD - Set upon submission
Department: 44 DEPARTMENT OF CORRECTIONS	Division/Agency: 440 DEPARTMENT OF CORRECTIONS
Budget Account: 3717 NDOC - NORTHERN NEVADA CORRECTIONAL CENTER	Fund: 101 GENERAL FUND
Type: Work Program	

Budget Account's Primary Purpose, Function and Statutory Authority:
This text displays on the Work Program Form as well as the checklist

The Northern Nevada Correctional Center (NNCC) is a medium security institution, located east of the Stewart Complex in Carson City. In 2007, the facility expanded via a modular unit which houses 240 inmates. NNCC receives and evaluates all male inmates sentenced to the Department of Corrections by the courts in Northern Nevada. The center provides inmate industries in metal fabrication, office furnishings, manufacturing, and upholstery. Vinyl Products, a private enterprise, also manufactures mattresses and other products at the institution. The center also

Purpose of Work Program:
This text displays on the Work Program Form as well as the checklist

Justification:

Expected Benefits to be Realized:
(Sample Instruction Text: Include specific examples with measurable benefits)

Header data - This is boilerplate text specific to the department, division, and budget account. The header includes the department name, budget account name, work program number, and the fiscal year.

Date - The work program date will be the date when the final agency approval is given and will be populated by NEBS.

Budget Account's Primary Purpose, Function, and Statutory Authority - This field will be automatically drawn from the program statement already stored in NEBS for each budget account and can be edited as necessary.

Purpose of Work Program - Accurately and concisely describe why the work program is being requested and what it will accomplish. This action statement will print on the work program form.

Justification - Use this field to describe why the work program should be approved. What are its practical effects on your budget and on the state as a whole? Again, be concise and be able to support any claims you make.

Expected Benefits to be Realized - Provide a list of the benefits you expect approval of the work program will provide to the state. Also include a description of the potential impact of not approving the work program. You should be able to support your claims and provide copies of any references mentioned.

Explanation of Projections and Documentation - Include support for any projections used in your request here. You may wish to reference by name any attachments included with the work program that provide this documentation.

New Positions - If you are requesting a work program that includes new positions, please check this box.

Summary of Alternatives and Why Current Proposal is Preferred - Summarize the alternatives to this work program and describe why the approach of your work program was chosen.

Edits and Validations for the Submittal of the Work Program Request

NEBS will attempt as best as possible to validate the information you enter about your work program. When NEBS detects the following problems, you will be unable to submit your work program:

* ***Negative dollar amounts*** - individual GL and category amounts may not be adjusted below zero.

* ***Revenue and expenditure amounts are out of balance*** - total increases and decreases entered as part of the revenue and expenditure grids must balance.

* ***Missing required components*** - A work program may not be submitted without the following entries or attachments on the checklist page:

- Checklist
- Work program form and cumulative sheet
- Transmittal memo
- Financial and budget status reports
- Fund map

Other issues NEBS detects will relate to total amounts of categories, sources of funding, and other characteristics of the work program.

These may not be actual errors and will not prevent you from submitting the work program, but will appear on a checklist page for your reference.

Workflow in the Work Program Module

Approval Process

The Nevada Executive Budget System (NEBS) Work Program Module supports a multi-step approval workflow process, whereby, a work program can be 'routed' to the users who are required to review and approve or reject it. As a work program moves through the approval process, its status may change. A work program can be approved, modified, or rejected at each stage in the process. When the final approval for a work program is applied, it will be marked with 'approved' status. When a work program has been rejected, it will be marked as 'rejected' and the work program will no longer be shown in the pending amounts for the budget account. While a work program is still awaiting final approval it will be marked as 'pending' and will be included in pending amounts for the budget account. Any approved or pending work program automatically populates on the cumulative sheet.

Security Roles

The security function for the Work Program Module is similar to the security function roles for individual NEBS users. These roles have been expanded to accommodate the particular security needs for each agency's organizational structure for administering the work program process.

Individual User and Approval Roles

There are four approval roles for the Work Program Module. Only the work program department approver role is required for every agency. The other roles are optional and may be added to accommodate the approval process for your agency if needed. Users will only have access to the specific budget accounts identified in their Work Program Module security profile.

Work Program Data Entry Users

This is an optional role. Users at this level can enter and modify draft work programs. Once the work program has been submitted to a higher level approver, data entry users may not make any additional changes to the work program unless it is rejected back to this level or the user 'recalls' the work program.

Work Program Agency Budget Account Approver Users

This is an optional role. These users can perform data entry functions, apply agency budget account level approval, and submit the work program to the next level. Once the work program has been submitted to a higher level, budget account level users may not make changes unless the work program is rejected back to this level or the user recalls the work program.

Work Program Division Approver User

This is an optional role. These users can perform data entry functions and can apply the division level approval to the work program. Once a work program has been submitted to the department level, a division level reviewer may not make additional changes unless the work program is rejected to this level or the user recalls the work program.

Work Program Department Approver User

This role is required at each agency. Once the work program has been submitted to the Budget Division, the department level user may not make further changes unless the work program is rejected back to this level or the user recalls the work program.

Synopsis of Agency Security Roles

Depending on your approval process, your agency may require two, three, or even all four approval levels. Typically, smaller agencies will require fewer levels than larger agencies. You are encouraged to discuss these options with your assigned budget analyst. Once the individual roles are determined, you must complete the individual confidentiality agreement security forms for the work program module and they must be signed by the appointing authority. The completed forms can be mailed or faxed to the Budget Division.

Below is the link to the Work Program Module security access form under the NEBS section:

<http://budget.nv.gov/Documents/Forms/>

Budget Division Approvals

Once a work program has passed through the agency approvals it will enter the Budget Division workflow. Budget Division roles are restricted to applicable Budget Division staff.

Synopsis of Budget Division Security Roles

User Level	Can approve work programs for assigned budget accounts	Can approve work programs for all budget accounts	Can approve work programs for inclusion on an IPC agenda	Can provide final approval for a work program after IPC approval
Team Lead	✓	✓		
Budget Analyst	✓			
IPC Agenda			✓	
IPC Final				✓

Approvals and Rejections

Transaction Status: Pending				
Approval	User	Date	Status	Action
Data Entry	dbretche	10/01/2009 11:50 AM	Submitted	Reject to here
Budget Account Approval	bfarris	10/01/2009 05:38 PM	Applied	Reject to here
Division Approval	dreed	10/18/2009 01:26 PM	Applied	Reject to here

At each stage in the approval process, a work program may either be approved or rejected through the use of the approval grid. When a reviewer views a work program that is pending approval, the grid appears at the top of the screen. The action column of the grid (above) shows what actions you can perform. Simply click on the links in the action column to perform that action. If you have

already approved a work program, or if you do not have the authority to give your approval, there will be no link available in the action column.

Approvals

At any stage in the process, when a reviewer approves a work program the following will occur:

- The reviewer's user ID and a time stamp are added to the approval log.
- The reviewer will no longer be able to edit the work program.
- The work program moves on to the next reviewer unless this was the final step, in which case the work program is marked as approved.
- Work programs that now require your review will appear in your 'to do' list.

If you are reviewing a work program that requires correction to one or more items, you may either reject the entire work program or you may edit it.

Rejections

If you want one of the prior reviewers or the user who entered the work program to make a change, reject the work program. Selecting one of the 'reject to here...' levels in the approval grid removes all approvals down to and including the selected level. The work program will again appear on the users to do list. The users at this level may make the change or reject the work program to a lower level if appropriate. If the user chooses to reject the work program to a lower level, the original rejection note will disappear. In this case, the user may want to copy the original rejection note and reattach it or e-mail it to the lower level.

Editing

Instead of rejecting a work program that requires corrections, a reviewer may elect to edit it by clicking the modify button. As long as a reviewer's status still shows as 'pending' they may edit and make changes to a work program that is in the process of being approved.

Submit Work Program Request to Next Approval Level

Once the work program request is completed and ready to submit to the next approval level, navigate to the Edit Work Program Checklist screen and click the Submit button. If NEBS finds an error when it validates the work program, the submission will fail and you will receive an error message.

If you successfully submit a work program to the next approval level, it will be removed as a draft from your personal 'to do' list and appear on the next approval level's 'to do' list as pending approval. Once the work program moves to the next approval level you will only have read-only access to it unless it is rejected back to you or you retrieve it prior to the next level's approval.

Permanent Deletion from the System

To permanently delete a work program from the system the work program must be in "Draft Saved" status and at the data entry level. If these two conditions are met, a "delete" button will appear at the bottom of the screen and you will then be able to delete the work program completely. If the person who drafted the work program is no longer at the agency you will need to contact your Budget Analyst to have the work program re-assigned to another user in order to delete.

The Delete button is now provided for the Data Entry user anytime the WP is pending at the Data Entry level. The user should be careful to not delete when they actually intended to print. They will get a pop-up window when deleting but they will need to read the window to avoid an error. WPs that were deleted in error are not recoverable.

Transaction Status: Draft

Approval	User	Date	Status	Action
Data Entry	sbarkdul	10/22/2013 03:23 PM	Draft Saved	

Work Program #: C28445

Fiscal Year: 2014 Date: TBD - Set upon department submission

Department: 72 DEPARTMENT OF WILDLIFE Division/Agency: 702 DEPARTMENT OF WILDLIFE

Budget Account: 4464 - WILDLIFE - GAME MANAGEMENT Fund: 101 GENERAL FUND

Type: Work Program Enable LCB Visibility: ☐

Main Attachments IFC Approval

<input checked="" type="checkbox"/> Work Program Checklist (this page)	Print...
<input checked="" type="checkbox"/> Work Program Form	View... Print...
<input checked="" type="checkbox"/> Cover Sheet	View... Print...
<input checked="" type="checkbox"/> Cumulative Sheet	Print...

Delete Submit Modify Print Reassign Data Entry Back

© Copyright 2002-2008. Aeris Enterprises Incorporated. All rights reserved.

Reporting in the Work Program Module

Printing and Viewing Reports

You can print individual reports by clicking print on the Main tab and then clicking the print button next to the item you wish to print as shown below.

The image displays two screenshots of the 'Main' tab in the Work Program Module. The top screenshot shows a list of reports with checkboxes and 'View...' and 'Print...' buttons. A red box labeled 'Print individual reports' points to the 'Print...' button for 'Work Program Form'. The bottom screenshot shows a more detailed list of reports. A red box labeled 'Print individual reports' points to the 'Print...' buttons for 'Financial/Budget Status Reports (Required) (2 attachments)', 'Fund Map (1 attachment)', and 'NPD 19/Organizational Chart (1 attachment)'. Another red box labeled 'Print entire work program to a PDF' points to the 'Print' button at the bottom of the screen.

Report	View...	Print...
<input checked="" type="checkbox"/> Work Program Checklist (this page)		Print...
<input checked="" type="checkbox"/> Work Program Form	View...	Print...
<input checked="" type="checkbox"/> Cover Sheet	View...	Print...
<input checked="" type="checkbox"/> Cumulative Sheet		Print...

Report	View...	Print...
<input checked="" type="checkbox"/> Financial/Budget Status Reports (Required) (2 attachments)	View...	Print...
<input type="checkbox"/> Budget Projections	View...	
<input checked="" type="checkbox"/> Fund Map (1 attachment)	View...	Print...
<input checked="" type="checkbox"/> NPD 19/Organizational Chart (1 attachment)	View...	Print...
<input type="checkbox"/> Quotes for Purchased Items	View...	
<input checked="" type="checkbox"/> Spreadsheets/Supporting Calculations (1 attachment)	View...	Print...
<input type="checkbox"/> Grant History/Reconciliation Form	View...	
<input type="checkbox"/> Grant Awards for Current Year	View...	
<input type="checkbox"/> Grant Budget	View...	
<input type="checkbox"/> Summary of the grant program and purpose (if not included in the award document)	View...	
<input type="checkbox"/> File Maintenance Request	View...	
<input type="checkbox"/> Other Attachments	View...	

Modify Print Back

To print the entire work program request to a PDF, click the print button at the bottom of the View Work Program Checklist screen. A file download window will appear. Click the open button to view the various components of the work program request.

The work program forms will appear and print in the following order:

- Work Program Form

- Work Program Checklist
- Cover Sheet
- Cumulative Sheet(s)
- Attachments

Cumulative Modification Worksheet

This report lists only a single percent change column for the total of all work program changes. It draws from the legislatively approved budget as well as any previous work programs that affect the current budget. Only the current work program and prior approved and pending work programs will be shown on the cumulative sheet. The order of the work programs printed in the columns labeled 'First,' 'Second,' 'Third,' etc., will be based upon the following rules:

- Approved work programs will be listed first in the order of approval.
- Next will be work programs transmitted to the Interim Finance Committee based on the order of transmittal (sequence number assigned).
- Following these will be work programs submitted to the Budget Division in the order that they were approved at the agency level (approval date and time).
- Work programs that have not reached the step in the workflow process that defines a date will not be shown.

**FY134150 Closing Document
Final Work Program**

State of Nevada Work Program

WP Number: C27758

FY 2014

☐ Add Original Work Program

☒ XXX Modify Work Program

BUDGET DIVISION USE ONLY	
DATE	09/11/13
APPROVED ON BEHALF OF	
THE GOVERNOR BY	
cwatson	

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
08/27/13	101	700	4150	DCNR - ADMINISTRATION

Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
2520	FEDERAL FUNDS FROM PREVIOUS YEAR	29,539					
Subtotal Budgetary General Ledgers		29,539	Subtotal Revenue General Ledgers(RB)		0		0
Total Budgetary & Revenue GLs					29,539		

Expenditures

CAT	Amount	CAT	Amount
15	29,539		
Sub Total Category Expenditures			29,539

Remarks
The purpose of this work program is to balance forward remaining federal cash from the US Fish and Wildlife grant that was not expended in FY 2013. This grant was approved to be fully funded in FY 2013 to allow the DCNR Director's Office maximum flexibility in establishing the Sagebrush Ecosystem Council and all related costs. Any unexpended funds will balance forward to the new fiscal year.

Total Budgetary General Ledgers and Category Expenditures (AP) **59,078**

abrook1
Authorized Signature

08/27/13
Date

Controller's Office Approval

Does not require Interim Finance approval since WP is \$30,000 or less cumulative for category

Department of Administration Work Program Packet Checklist

- ✓ Work program form
- ✓ Work program packet checklist
- ✓ Cumulative modification worksheet
- ✓ Cover Page detailing the reasons for the revision, benefits to the division, department and state and consequences if not approved
- ✓ Financial/Budget Status Reports (current)
- ☐ Budget projections with corresponding detail
- ✓ Fund map reflecting amounts before and after the revision
- ☐ NPD 19 (If requesting new position) **include copy of current organizational chart w/proposed change**
- ☐ Quotes for the purchase of unbudgeted items (i.e., equipment, computers, etc.)
- ✓ Spreadsheets/detailed calculations supporting request

WORK PROGRAM REVISIONS INVOLVING GRANTS MUST ALSO INCLUDE

- ✓ Grant history/reconciliation form for grants
- ☐ Copies of all grant awards for the current year listed on the grant reconciliation form
- ☐ Copy of grant budget - if applicable
- ☐ Summary of the grant program and purpose if not included in the grant award document

IFC determination evaluation (reason work program does or does not require IFC approval indicated with an X)

Requires IFC approval because

- | | |
|---|--|
| <input type="checkbox"/> \$75,000 or more cumulative for an expenditure category | <input type="checkbox"/> Exceeds \$30,000 cumulative and is 10% or more cumulative for an expenditure category |
| <input type="checkbox"/> Involves the allocation of block grant funds and the agency is choosing to use the IFC meeting for the required public hearing per NRS 353.345 | <input type="checkbox"/> Non-governmental grant or gift in excess of \$20,000 |
| <input type="checkbox"/> Includes new positions | <input type="checkbox"/> Other: |

Does not require IFC approval because

- | | |
|--|--|
| ✓ \$30,000 or less cumulative for each expenditure category | <input type="checkbox"/> Places funds in Reserves, Reserve for Reversion, or Retained Earnings categories only |
| <input type="checkbox"/> Less than \$75,000 cumulative and 10% cumulative for each expenditure category | <input type="checkbox"/> Non-executive budget |
| <input type="checkbox"/> \$5,000 or less for expenditure categories 02, 03, 05, & 30 and \$10,000 or less for any other expenditure categories | <input type="checkbox"/> Other: |
| <input type="checkbox"/> Implements general/highway fund salary adjustments approved by the BOE | Approved by:
Date: |

**STATE OF NEVADA
DCNR - CONSERVATION & NATURAL RESOURCES**

**Budget Account 4150 - DCNR - ADMINISTRATION
Work Program C27758
Fiscal Year 2014**

Submitted August 27, 2013

Budget Account's Primary Purpose, Function and Statutory Authority

The Director's Office, of the Department of Conservation & Natural Resources, provides administrative, technical, budgetary, and supervisory support to the Divisions of State Lands, Environmental Protection, Forestry, Natural Heritage, State Parks, and Water Resources. Statutory Authority: NRS 232.010-232.070.

Purpose of Work Program

The purpose of this work program is to balance forward remaining federal cash from the US Fish and Wildlife grant that was not expended in FY 2013. This grant was approved to be fully funded in FY 2013 to allow the DCNR Director's Office maximum flexibility in establishing the Sagebrush Ecosystem Council and all related costs. Any unexpended funds will balance forward to the new fiscal year.

Justification

Approval will allow all revenue and expenditures to be processed in FY 2014.

Expected Benefits to be Realized

By approving this work program, the US Fish and Wildlife Service grant can continue to fund all expenses for the Sagebrush Ecosystem Council in FY 2014.

Explanation of Projections and Documentation

See attached:
FY 2013 Budget Status Report
FY 2014 Budget Status Report
BA 4150 Final Reconciliation
USFWS Revenue and Expenditure Breakdown
DAWN printouts for all revenue and expenditures

New Positions: No

Summary of Alternatives and Why Current Proposal is Preferred

None.

**STATE OF NEVADA WORK PROGRAM
DEPARTMENT OF CONSERVATION & NATURAL RESOURCES
DCNR - CONSERVATION & NATURAL RESOURCES
DCNR - ADMINISTRATION
B/A 4150 SFY14**

	REVENUES	Original or Legislatively Approved Work Program	APPROVED			-----CUMULATIVE-----		Total Amount
			FIRST	SECOND	THIRD	Dollar Change	Percent Change	
			Work Program Change	Work Program Change	Work Program Change			
G.L.#	Description		WP # C27758	WP # C28340	WP # C28350			
2501	APPROPRIATION CONTROL	435,034				0	0.0%	435,034
2520	FEDERAL FUNDS FROM PREVIOUS YEAR	0	29,539			29,539	100.0%	29,539
4203	PRIOR YEAR REFUNDS	250				0	0.0%	250
4230	COST ALLOCATION REIMBURSEMENT	141,065				0	0.0%	141,065
4274	RUBY LCT HABITAT PROJECTS	54,771		107,444		107,444	196.2%	162,215
4355	REIMBURSEMENT OF EXPENSES	40				0	0.0%	40
4666	TRANS FROM MUNI BD BANK (Q1 BONDS)	111,773			-111,773	-111,773	-100.0%	0
4667	TRANSFER FROM WILDLIFE	24,154		78,465		78,465	324.9%	102,619
4668	TRANSFER FROM CONSERVATION	0			111,773	111,773	100.0%	111,773
4673	TRANS FROM NDEP ADMIN	148,051				0	0.0%	148,051
4724	TRANSFER FROM DEPT OF MINERALS	21,836		38,685		38,685	177.2%	60,521
4739	TRANSFER FROM AGRICULTURE	9,877		31,794		31,794	321.9%	41,671
	Total Revenues	946,851	29,539	256,388	0.00	285,927	30.2%	1,232,778
	EXPENDITURES							
Cat	Description							
01	PERSONNEL	683,931				0	0.0%	683,931
02	OUT-OF-STATE TRAVEL	16,373				0	0.0%	16,373
03	IN-STATE TRAVEL	11,981				0	0.0%	11,981
04	OPERATING EXPENSES	57,443				0	0.0%	57,443
10	SAGEBRUSH ECOSYSTEM TEAM	109,113				0	0.0%	109,113
15	SAGEBRUSH ECOSYSTEM COUNCIL	34,960	29,539			29,539	84.5%	64,499
26	INFORMATION SERVICES	23,665				0	0.0%	23,665
70	Q1 PROGRAM SUPPORT (AB 9)	6,763				0	0.0%	6,763
86	RESERVE	0		256,388		256,388	100.0%	256,388
87	PURCHASING ASSESSMENT	2,528				0	0.0%	2,528
88	STATEWIDE COST ALLOCATION PLAN	94				0	0.0%	94
	Total Expenditures	946,851	29,539	256,388	0.00	285,927	30.2%	1,232,778

REPORT ID: RSM001
 REPORT NAME: RSM001
 FROM DATE: 08/17/2013 TO DATE: 08/23/2013

** STATE OF NEVADA **
 BUDGET STATUS REPORT

PAGE: 1,756
 RUN DATE: 08/23/2013
 RUN TIME: 19:45:59

FISCAL YEAR	13	GENERAL FUND	AGENCY	700	CONSERVATION/NATURAL RESOURCES	
FUND	101		ORGANIZATION	0000	CONSERVATION/NATURAL RESOURCES	
BUDGET ACCT	4150	NATURAL RESOURCES ADMIN				
ACCT FUNDING DESCRIPTION	DOCUMENT NUMBER	DATE	CURRENT	YEAR TO DATE	WORK PROGRAM	DIFFERENCE
42 2501 APPROPRIATION CONTROL	AP 700 OP000002378	06/12/12	400,075.00	400,075.00	400,075.00	
REV DESCRIPTION	DOCUMENT NUMBER	DATE	CURRENT	YEAR TO DATE	WORK PROGRAM	DIFFERENCE
3503 FEDERAL RECEIPTS-C				40,000.00	40,000.00	0.00
4203 PRIOR YR REFUNDS				0.00	250.00	-250.00
4230 COST ALLOCATION REIMBURSE - A				98,681.00	98,681.00	0.00
4355 REIMBURSEMENT OF EXPENSES				0.00	40.00	-40.00
4654 TRANS FROM INTERIM FINANCE				278,945.00	278,945.00	0.00
4666 TRANSFER OF BOND PROCEEDS				88,928.41	113,210.00	-24,281.59
4673 TRANS FROM ENVIRON PROTECT				100,000.00	100,000.00	0.00
TOTAL RECEIPTS/FUNDING			0.00	1,006,629.41	1,031,201.00	-24,571.59
OBJT DESCRIPTION	DOCUMENT NUMBER	DATE	CURRENT	YEAR TO DATE	WORK PROGRAM	DIFFERENCE
01 PERSONNEL SERVICES						
5100 SALARIES				-438,302.93		
5120 FURLOUGH ADJUSTMENTS				11,565.54		
5200 WORKERS COMPENSATION				-5,711.03		
5300 RETIREMENT				-110,743.61		
5400 PERSONNEL ASSESSMENT				-2,090.00		
5500 GROUP INSURANCE				-62,766.25		
5610 SICK LEAVES				-8,449.13		
5620 ANNUAL LEAVES				-30,651.89		
5650 OTHER LEAVES				-118.43		
5660 FURLOUGH LEAVE				-11,565.54		
5700 PAYROLL ASSESSMENT				-774.00		
5750 RETIRED EMPLOYEES GROUP INSURA				-12,807.37		
5800 UNEMPLOYMENT COMPENSATION				-665.80		
5830 COMP TIME PAYOFF				-1,659.09		
5840 MEDICARE				-6,690.45		
5860 BOARD AND COMMISSION PAY				-1,360.00		
SUB TOTAL			0.00	-682,789.98	764,092.00	81,302.02
ENCUMBRANCE TOTAL			0.00	0.00		
PRENCUMBRANCE TOTAL			0.00	0.00		
TOTAL			0.00	-682,789.98	764,092.00	81,302.02
02 OUT OF STATE TRAVEL						
6001 OTHER TRAVEL EXPENSES-A				-9.95		
6100 PER DIEM OUT-OF-STATE				-6,015.71		
6115 NON-MP VEHICLE RENTAL O/S				-400.87		
6130 PUBLIC TRANS OUT-OF-STATE				-400.74		
6140 PERSONAL VEHICLE OUT-OF-STATE				-834.69		
6150 COMM AIR TRANS OUT-OF-STATE				-5,536.20		

REPORT ID: RSW001
 REPORT NAME: RSW001
 FROM DATE: 08/17/2013 TO DATE: 08/23/2013

** STATE OF NEVADA **
 BUDGET STATUS REPORT

PAGE: 1,757
 RUN DATE: 08/23/2013
 RUN TIME: 19:45:59

OBJT DESCRIPTION	DOCUMENT NUMBER	DATE	CURRENT	YEAR TO DATE	WORK PROGRAM	DIFFERENCE
FISCAL YEAR 13						
FUND 101 GENERAL FUND						
BUDGET ACCT 4150 NATURAL RESOURCES ADMIN						
			AGENCY ORGANIZATION 0000	700 CONSERVATION/NATURAL RESOURCES		
				CONSERVATION/NATURAL RESOURCES		
SUB TOTAL			0.00	-13,198.16	17,200.00	4,001.84
ENCUMBRANCE TOTAL			0.00	0.00		
PREENCUMBRANCE TOTAL			0.00	0.00		
TOTAL			0.00	-13,198.16	17,200.00	4,001.84
03 IN STATE TRAVEL						
6200 PER DIEM IN-STATE				-2,311.32		
6210 MP DAILY RENTAL IN-STATE				-240.97		
6211 MP MONTHLY VEHICLE RENTAL I/S				-198.56		
6215 NON-MP VEHICLE RENTAL I/S				-81.90		
6230 PUBLIC TRANSPORTATION IN-STATE				-18.00		
6240 PERSONAL VEHICLE IN-STATE				-1,167.37		
6250 COMM AIR TRANS IN-STATE				-3,188.40		
SUB TOTAL			0.00	-7,206.52	8,056.00	849.48
ENCUMBRANCE TOTAL			0.00	0.00		
PREENCUMBRANCE TOTAL			0.00	0.00		
TOTAL			0.00	-7,206.52	8,056.00	849.48
04 OPERATING						
7025 OPERATING SUPPLIES-E				-2,219.22		
7030 FREIGHT CHARGES				-111.91		
7041 PRINTING & COPY SVC NONSTATE-A				-240.34		
7045 STATE PRINTING CHARGES				-225.76		
7050 EMPLOYEE BOND INSURANCE				-21.44		
7051 PROPERTY & CONTENT INSURANCE				-334.00		
7054 AG TORT CLAIM ASSESSMENT				-772.73		
7100 STATE OWNED BLDG RNT-B&G				-21,066.48		
7104 STATE OWNED BLDG RENT- COPS				-25,650.64		
7250 B & G EXTRA SERVICES				-76.00		
7255 B & G LEASE ASSESSMENT				0.00		
7270 LATE FEES AND PENALTIES				-0.92		
7285 POSTAGE - STATE MAILROOM				-1,365.11		
7290 PHONE, FAX, COMMUNICATION LINE				-458.56		
7291 CELL PHONE/PAGER CHARGES				-717.44		
7292 EITS VOICE MAIL				-209.04		
7295 EITS STATE PHONE LINE				-814.56		
7296 EITS LONG DISTANCE CHARGES				-205.74		
7302 REGISTRATION FEES				-1,390.00		
7306 DUES & REG- EMPLOYEE REIMBURSE				-322.50		
7370 PUBLICATIONS AND PERIODICALS				-125.00		
7460 EQUIPMENT PURCHASES < \$1,000				-744.95		
7637 NOTARY FEE APPLY OR RENEW				-35.00		
7980 OPERATING LEASE PAYMENTS				-2,305.92		
7981 OPERATING LEASE PAYMENTS - A				-50.00		

REPORT ID: RSW001
 REPORT NAME: RSW001
 FROM DATE: 08/17/2013 TO DATE: 08/23/2013

** STATE OF NEVADA **
 BUDGET STATUS REPORT

PAGE: 1.758
 RUN DATE: 08/23/2013
 RUN TIME: 19:45:59

FISCAL YEAR	FUND	BUDGET ACCT	GENERAL FUND NATURAL RESOURCES ADMIN	AGENCY ORGANIZATION	700 0000	CURRENT	CONSERVATION/NATURAL RESOURCES	YEAR TO DATE	WORK PROGRAM	DIFFERENCE
SUB TOTAL										
							0.00	-59,463.26	64,880.00	5,416.74
ENCUMBRANCE TOTAL							0.00	0.00		
PREENCUMBRANCE TOTAL							0.00	0.00		
TOTAL							0.00	-59,463.26	64,880.00	5,416.74
10 SAGEBRUSH ECOSYSTEM TEAM										
6200 PER DIEM IN-STATE										
							-2,899.39			
6240 PERSONAL VEHICLE IN-STATE							-545.82			
7025 OPERATING SUPPLIES-E							-3,687.57			
7041 PRINTING & COPY SVC NONSTATE-A							-142.84			
7045 STATE PRINTING CHARGES							-89.75			
7073 SOFTWARE LICENSE/MNT CONTRACTS							-1,700.00			
7074 HARDWARE LICENSE/MNT CONTRACTS							-116.00			
7090 EQUIPMENT REPAIR SERVICES							-153.46			
7110 NON-STATE OWNED OFFICE RENT							-11,468.75			
7153 GASOLINE							-741.41			
7170 CLOTH/UNIFORM/TOOL ALLOWANCE							-1,424.63			
7222 DATA PROCESSING SUPPLIES							-237.27			
7255 B & G LEASE ASSESSMENT							-125.24			
7290 PHONE, FAX, COMMUNICATION LINE							-1,312.18			
7291 CELL PHONE/PAGER CHARGES							-1,130.12			
7296 EITS LONG DISTANCE CHARGES							-95.13			
7299 TELEPHONE/DATA WIRING-NON-EITS							-1,908.51			
7302 REGISTRATION FEES							-40.00			
7460 EQUIPMENT PURCHASES < \$1,000							-1,890.83			
7533 EITS EMAIL SERVICE							-35.00			
7771 COMPUTER SOFTWARE <\$5,000 - A							-14,408.40			
7980 OPERATING LEASE PAYMENTS							-655.85			
8240 NEW FURNISHINGS >\$5,000							0.00			
8241 NEW FURNISHINGS <\$5,000 - A							-22,393.39			
8371 COMPUTER HARDWARE <\$5,000 - A							-11,150.10			
SUB TOTAL										
							0.00	-78,351.64	110,936.00	32,584.36
ENCUMBRANCE TOTAL							0.00	0.00		
PREENCUMBRANCE TOTAL							0.00	0.00		
TOTAL							0.00	-78,351.64	110,936.00	32,584.36
15 SAGEBRUSH ECOSYSTEM COUNCIL										
6200 PER DIEM IN-STATE										
							-2,448.76			
6240 PERSONAL VEHICLE IN-STATE							-5,412.21			
7020 OPERATING SUPPLIES							-790.85			
7025 OPERATING SUPPLIES-E							-64.83			
7069 CONTRACTS - I							-1,745.00			

REPORT ID: RSW001
 REPORT NAME: RSW001
 FROM DATE: 08/17/2013 TO DATE: 08/23/2013

** STATE OF NEVADA **
 BUDGET STATUS REPORT

PAGE: 1.759
 RUN DATE: 08/23/2013
 RUN TIME: 19:45:59

FISCAL YEAR	13	GENERAL FUND	AGENCY	700	CONSERVATION/NATURAL RESOURCES
FUND	101	NATURAL RESOURCES ADMIN	ORGANIZATION	0000	CONSERVATION/NATURAL RESOURCES
BUDGET ACCT	4150				

OBJT DESCRIPTION	DOCUMENT NUMBER	DATE	CURRENT	YEAR TO DATE	WORK PROGRAM	DIFFERENCE
------------------	-----------------	------	---------	--------------	--------------	------------

SUB TOTAL			0.00	-10,461.65	40,000.00	29,538.35
ENCUMBRANCE TOTAL			0.00	0.00		
PREENCUMBRANCE TOTAL			0.00	0.00		
TOTAL			0.00	-10,461.65	40,000.00	29,538.35

26 INFORMATION SERVICES

7021 OPERATING SUPPLIES-A	-4,434.56
7073 SOFTWARE LICENSE/MNT CONTRACTS	-71.75
7090 EQUIPMENT REPAIR SERVICES	-260.00
7222 DATA PROCESSING SUPPLIES	-28.00
7533 EITS EMAIL SERVICE	-113.40
7535 EITS NON-SERVER HOSTING -BASIC	-26.52
7536 EITS SERVER HOSTING - BASIC	-87.96
7542 EITS SILVERNET ACCESS	-3,314.64
7545 EITS VPN SECURE LINK	-33.66
7554 EITS INFRASTRUCTURE ASSESSMENT	-893.16
7556 EITS SECURITY ASSESSMENT	-370.28
8533 EXPENDITURES CITY OF YERINGTON	0.00

SUB TOTAL	-9,633.93	9,979.00	345.07
ENCUMBRANCE TOTAL	0.00		
PREENCUMBRANCE TOTAL	0.00		
TOTAL	0.00	9,979.00	345.07

70 AB9 CONSERVATION BOND

7021 OPERATING SUPPLIES-A	-105.29
7025 OPERATING SUPPLIES-E	-159.26
7041 PRINTING & COPY SVC NONSTATE-A	-116.82
7050 EMPLOYEE BOND INSURANCE	-3.56
7054 AG TORT CLAIM ASSESSMENT	-128.80
7073 SOFTWARE LICENSE/MNT CONTRACTS	-10.25
7100 STATE OWNED BLDG RNT-B&G	-680.40
7104 STATE OWNED BLDG RENT- COPS	-4,006.00
7222 DATA PROCESSING SUPPLIES	-28.47
7280 OUTSIDE POSTAGE	-18.95
7285 POSTAGE - STATE MAILROOM	-217.50
7292 EITS VOICE MAIL	-34.80
7295 EITS STATE PHONE LINE	-120.24
7296 EITS LONG DISTANCE CHARGES	-1.08
7533 EITS EMAIL SERVICE	-16.80
7535 EITS NON-SERVER HOSTING -BASIC	-3.84
7536 EITS SERVER HOSTING - BASIC	-14.88
7542 EITS SILVERNET ACCESS	-552.48
7554 EITS INFRASTRUCTURE ASSESSMENT	-148.84
7556 EITS SECURITY ASSESSMENT	-61.72

REPORT ID: RSW001
 REPORT NAME: RSW001
 FROM DATE: 08/17/2013 TO DATE: 08/23/2013

** STATE OF NEVADA **
 BUDGET STATUS REPORT

PAGE: 1,760
 RUN DATE: 08/23/2013
 RUN TIME: 19:45:59

FISCAL YEAR	13	GENERAL FUND	AGENCY	700	CONSERVATION/NATURAL RESOURCES		
FUND	101	NATURAL RESOURCES ADMIN	ORGANIZATION	0000	CONSERVATION/NATURAL RESOURCES		
BUDGET ACCT	4150						
OBJECT DESCRIPTION	DOCUMENT NUMBER	DATE	CURRENT	YEAR TO DATE	WORK PROGRAM	DIFFERENCE	
70 AB9 CONSERVATION BOND							
7980 OPERATING LEASE PAYMENTS				-384.24			
8533 EXPENDITURES CITY OF YERINGTON				0.00			
SUB TOTAL				0.00	-6,814.22	8,686.00	1,871.78
ENCUMBRANCE TOTAL				0.00	0.00		
PREENCUMBRANCE TOTAL				0.00	0.00		
TOTAL				0.00	-6,814.22	8,686.00	1,871.78
87 PURCHASING ASSESSMENT							
7393 PURCHASING ASSESSMENT				-235.00			
SUB TOTAL				0.00	-235.00	235.00	0.00
ENCUMBRANCE TOTAL				0.00	0.00		
PREENCUMBRANCE TOTAL				0.00	0.00		
TOTAL				0.00	-235.00	235.00	0.00
88 STATEWIDE COST ALLOCATION PLAN							
9159 STATEWIDE COST ALLOCATION				-7,137.00			
SUB TOTAL				0.00	-7,137.00	7,137.00	0.00
ENCUMBRANCE TOTAL				0.00	0.00		
PREENCUMBRANCE TOTAL				0.00	0.00		
TOTAL				0.00	-7,137.00	7,137.00	0.00
TOTAL EXPENDITURES				0.00	-875,291.36	1,031,201.00	155,909.64
TOTAL ENCUMBRANCES				0.00	0.00		
TOTAL PREENCUMBRANCES				0.00	0.00		
TOTAL OBLIGATIONS				0.00	-875,291.36	1,031,201.00	155,909.64
REALIZED FUNDING AVAILABLE				0.00	131,338.05		

- 29,539.00 BALANCE FORWARD
 v/p #0227758
 \$101,799.05 REVERT TO GENERAL
 FUND (IFC)

REPORT ID: RSM001
 REPORT NAME: RSM001
 FROM DATE: 08/17/2013 TO DATE: 08/23/2013

** STATE OF NEVADA **
 BUDGET STATUS REPORT

PAGE: 1,298
 RUN DATE: 08/23/2013
 RUN TIME: 19:38:37

FISCAL YEAR	14	GENERAL FUND	AGENCY	700	CONSERVATION/NATURAL RESOURCES	
FUND	101	NATURAL RESOURCES ADMIN	ORGANIZATION	0000	CONSERVATION/NATURAL RESOURCES	
BUDGET ACCT	4150					
ACCT FUNDING DESCRIPTION	DOCUMENT NUMBER	DATE	CURRENT	YEAR TO DATE	WORK PROGRAM	DIFFERENCE
42 2501 APPROPRIATION CONTROL	AP 700 OP00002795	06/25/13	435,034.00	435,034.00	435,034.00	
REV DESCRIPTION	DOCUMENT NUMBER	DATE	CURRENT	YEAR TO DATE	WORK PROGRAM	DIFFERENCE
4203 PRIOR YR REFUNDS				0.00	250.00	-250.00
4230 COST ALLOCATION REIMBURSE - A				141,001.00	141,065.00	-64.00
4274 AGREEMENT INCOME				0.00	54,771.00	-54,771.00
4355 REIMBURSEMENT OF EXPENSES				0.00	40.00	-40.00
4666 TRANSFER OF BOND PROCEEDS ONLY				0.00	111,773.00	-111,773.00
4667 TRAN FROM NDOW-SPORTSMAN FEES				0.00	24,154.00	-24,154.00
4673 TRANS FROM ENVIRON PROTECT				126,092.00	148,051.00	-21,959.00
4724 TRANS FROM DEPT OF MINERALS				0.00	21,836.00	-21,836.00
4739 TRANSFER FROM AGRICULTURE				0.00	9,877.00	-9,877.00
TOTAL RECEIPTS/FUNDING			0.00	702,127.00	946,851.00	-244,724.00
OBJT DESCRIPTION	DOCUMENT NUMBER	DATE	CURRENT	YEAR TO DATE	WORK PROGRAM	DIFFERENCE
01 PERSONNEL SERVICES						
5100 SALARIES				-29,811.73		
5120 FURLOUGH ADJUSTMENTS				2,277.44		
5200 WORKERS COMPENSATION				-360.67		
5300 RETIREMENT				-9,856.15		
5500 GROUP INSURANCE				-11,702.29		
5610 SICK LEAVES				-2,587.46		
5620 ANNUAL LEAVES				-4,208.17		
5660 FURLOUGH LEAVE				-2,277.44		
5750 RETIRED EMPLOYEES GROUP INSURA				-902.20		
5800 UNEMPLOYMENT COMPENSATION				-70.19		
5840 MEDICARE				-511.51		
5860 BOARD AND COMMISSION PAY				-160.00		
SUB TOTAL			0.00	-60,170.37	683,931.00	623,760.63
ENCUMBRANCE TOTAL			0.00	0.00		
PREENCUMBRANCE TOTAL			0.00	0.00		
TOTAL			0.00	-60,170.37	683,931.00	623,760.63
02 OUT OF STATE TRAVEL						
6100 PER DIEM OUT-OF-STATE	PV 700 00001283964	08/20/13	-31.00	-570.96		
6130 PUBLIC TRANS OUT-OF-STATE				-138.00		
6140 PERSONAL VEHICLE OUT-OF-STATE	PV 700 00001283964	08/20/13	-37.86	-116.15		
6150 COMM AIR TRANS OUT-OF-STATE				-293.80		
SUB TOTAL			-68.86	-1,118.91	16,373.00	15,254.09
ENCUMBRANCE TOTAL			0.00	0.00		
PREENCUMBRANCE TOTAL			0.00	0.00		
TOTAL			-68.86	-1,118.91	16,373.00	15,254.09

REPORT ID: RSM001
 REPORT NAME: RSM001
 FROM DATE: 08/17/2013 TO DATE: 08/23/2013

** STATE OF NEVADA **
 BUDGET STATUS REPORT

PAGE: 1,299
 RUN DATE: 08/23/2013
 RUN TIME: 19:38:37

FISCAL YEAR	14	GENERAL FUND	AGENCY	700	CONSERVATION/NATURAL RESOURCES		
FUND	101	NATURAL RESOURCES ADMIN	ORGANIZATION	0000	CONSERVATION/NATURAL RESOURCES		
BUDGET ACCT	4150						
OBJECT DESCRIPTION		DOCUMENT NUMBER	DATE	CURRENT	YEAR TO DATE	WORK PROGRAM	DIFFERENCE

03 IN STATE TRAVEL							

6200 PER DIEM IN-STATE		PV 700 00001284004	08/20/13	-394.52	-394.52		
6240 PERSONAL VEHICLE IN-STATE		PV 700 00001284004	08/20/13	-69.30	-85.69		
6250 COMM AIR TRANS IN-STATE					-407.80		
7302 REGISTRATION FEES		JV 700 10000131017	08/20/13	225.00	0.00		

SUB TOTAL				-238.82	-888.01	11,981.00	11,092.99
ENCUMBRANCE TOTAL				0.00	0.00		
PRENCUMBRANCE TOTAL				0.00	0.00		
TOTAL				-238.82	-888.01	11,981.00	11,092.99

04 OPERATING							

7025 OPERATING SUPPLIES-E							
7041 PRINTING & COPY SVC NONSTATE-A					-34.26		
7104 STATE OWNED BLDG RENT- COPS					-20.28		
7285 POSTAGE - STATE MAILROOM					-5,104.99		
7290 PHONE, FAX, COMMUNICATION LINE					-36.40		
7291 CELL PHONE/PAGER CHARGES					-77.88		
7302 REGISTRATION FEES					-49.44		
7370 PUBLICATIONS AND PERIODICALS		JV 700 10000131017	08/20/13	-225.00	-900.00		
7980 OPERATING LEASE PAYMENTS					-125.00		

SUB TOTAL				-225.00	-6,550.01	57,443.00	50,892.99
ENCUMBRANCE TOTAL				0.00	0.00		
PRENCUMBRANCE TOTAL				0.00	0.00		
TOTAL				-225.00	-6,550.01	57,443.00	50,892.99

10 SAGEBRUSH ECOSYSTEM TEAM							

6100 PER DIEM OUT-OF-STATE					-172.01		
6140 PERSONAL VEHICLE OUT-OF-STATE					-55.04		
6150 COMM AIR TRANS OUT-OF-STATE					-405.60		
6200 PER DIEM IN-STATE					-46.00		
6240 PERSONAL VEHICLE IN-STATE					-159.90		
7021 OPERATING SUPPLIES-A		PV 700 00001284550	08/22/13	-250.58	-250.58		
7041 PRINTING & COPY SVC NONSTATE-A					-11.95		
7110 NON-STATE OWNED OFFICE RENT					-6,881.25		
7153 GASOLINE					-43.00		
7290 PHONE, FAX, COMMUNICATION LINE					-460.31		
7291 CELL PHONE/PAGER CHARGES		PV 700 00001284417	08/22/13	-206.12	-309.08		
7394 COST ALLOCATION - A					-3,000.00		
7533 EITS EMAIL SERVICE		JV 180 IT141294	08/20/13	-31.15	-31.15		
7980 OPERATING LEASE PAYMENTS					-131.17		

FISCAL YEAR	FUND	GENERAL FUND	AGENCY ORGANIZATION	700	CONSERVATION/NATURAL RESOURCES	YEAR TO DATE	WORK PROGRAM	DIFFERENCE
	101							
BUDGET ACCT	4150	NATURAL RESOURCES ADMIN	0000		CONSERVATION/NATURAL RESOURCES			
OBJT DESCRIPTION		DOCUMENT NUMBER	DATE	CURRENT				

SUB TOTAL				-487.85	-11,957.04	109,113.00	97,155.96	
ENCUMBRANCE TOTAL				0.00	0.00			
PRENCUMBRANCE TOTAL				0.00	0.00			
TOTAL				-487.85	-11,957.04	109,113.00	97,155.96	
15 SAGEBRUSH ECOSYSTEM COUNCIL								
6200 PER DIEM IN-STATE								
6240 PERSONAL VEHICLE IN-STATE								
SUB TOTAL				0.00	-464.93	34,960.00	34,495.07	
ENCUMBRANCE TOTAL				0.00	0.00			
PRENCUMBRANCE TOTAL				0.00	0.00			
TOTAL				0.00	-464.93	34,960.00	34,495.07	
26 INFORMATION SERVICES								
7222 DATA PROCESSING SUPPLIES	JV 700	10000131059	08/21/13	160.00				
7222 DATA PROCESSING SUPPLIES	JV 700	10000131060	08/21/13	160.00				
7222 DATA PROCESSING SUPPLIES	JV 700	DO201410	08/23/13	160.00				
7222 DATA PROCESSING SUPPLIES	PV 700	00001283634	08/20/13	-560.00	-80.00			
7533 EITS EMAIL SERVICE	JV 180	IT141294	08/20/13	-43.61	-43.61			
SUB TOTAL				-123.61	-123.61	23,665.00	23,541.39	
ENCUMBRANCE TOTAL				0.00	0.00			
PRENCUMBRANCE TOTAL				0.00	0.00			
TOTAL				-123.61	-123.61	23,665.00	23,541.39	
70 AB9 CONSERVATION BOND								
7041 PRINTING & COPY SVC NONSTATE-A								
7104 STATE OWNED BLDG RENT- COPS	JV 180	IT141294	08/20/13	-6.23	-10.85			
7533 EITS EMAIL SERVICE				-6.23	-639.08			
7980 OPERATING LEASE PAYMENTS				-28.82	-6.23			
SUB TOTAL				-6.23	-684.98	6,763.00	6,078.02	
ENCUMBRANCE TOTAL				0.00	0.00			
PRENCUMBRANCE TOTAL				0.00	0.00			
TOTAL				-6.23	-684.98	6,763.00	6,078.02	
87 PURCHASING ASSESSMENT								
SUB TOTAL				0.00	0.00	2,528.00	2,528.00	
ENCUMBRANCE TOTAL				0.00	0.00			
PRENCUMBRANCE TOTAL				0.00	0.00			
TOTAL				0.00	0.00	2,528.00	2,528.00	

REPORT ID: RSW001
 REPORT NAME: RSW001
 FROM DATE: 08/17/2013 TO DATE: 08/23/2013

** STATE OF NEVADA **
 BUDGET STATUS REPORT

PAGE: 1,301
 RUN DATE: 08/23/2013
 RUN TIME: 19:38:37

FISCAL YEAR 14
 FUND 101 GENERAL FUND
 BUDGET ACCT 4150 NATURAL RESOURCES ADMIN

OBJT DESCRIPTION DOCUMENT NUMBER DATE CURRENT YEAR TO DATE WORK PROGRAM DIFFERENCE

88 STATEWIDE COST ALLOCATION PLAN

SUB TOTAL							
ENCUMBRANCE TOTAL		0.00		0.00		94.00	94.00
PREENCUMBRANCE TOTAL		0.00		0.00			
TOTAL		0.00		0.00		94.00	94.00
TOTAL EXPENDITURES		-1,150.37		-81,957.86		946,851.00	864,893.14
TOTAL ENCUMBRANCES		0.00		0.00			
TOTAL PREENCUMBRANCES		0.00		0.00			
TOTAL OBLIGATIONS		-1,150.37		-81,957.86		946,851.00	864,893.14
REALIZED FUNDING AVAILABLE		-1,150.37		620,169.14			

DCNR's Director's Office BA 4150
STATEMENT OF SOURCES AND USES SFY2013 (07/01/12- 06/30/13) - Final Reconciliation

Category Description	EXECUTIVE BUDGET ACTUALS	GEN. FUND.	COST ALLOC.	FED RECEIPTS	QUESTION 1	DOE GRANT TR FRM NDEP	MISC
REVENUE:	FINAL	GL 2501/4654	GL 4230	GL 3503	GL 4666	GL 4673	GL 4203 / 4355
2501 General Fund (including AB6 appropriation)	400,075.00	400,075.00					
2511 Balance Forward	-						
2512 Balance Forward to New Year	-						
3503 Federal Receipts (USFWS Grant)	40,000.00			40,000.00			
4203 Prior Year Refund	-						
4230 Director's Office Cost Allocation	98,681.00		98,681.00				
4355 Reimbursement of Expenses	-						
4654 Transfer from Interim Finance	278,945.00	278,945.00					
4666 Trans from Muni BD Bank (Q-1)	88,928.41				88,928.41		
4673 Trans from Environ Protection (DOE Grant)	28,500.00					28,500.00	
4673 Trans from Environ Protection	71,500.00					71,500.00	
TOTAL REVENUE	\$ 1,006,629.41	\$679,020.00	\$ 98,681.00	\$ 40,000.00	\$ 88,928.41	\$100,000.00	\$ -
EXPENDITURES:							
01 Salaries Summary	682,789.98	436,795.82	94,181.00		80,313.16	71,500.00	
02 Out of State Travel	13,198.16	13,198.16					
03 In State Travel	7,206.52	7,206.52					
04 Operating Expenses	59,463.26	26,963.26	4,000.00			28,500.00	
05 Equipment	-	0.00					
10 Sagebrush Ecosystem Team	78,351.64	78,351.64			10,461.65		
15 Sagebrush Ecosystem Council	10,461.65						
26 Data Processing	9,633.93	9,133.93	500.00				
30 Training	-						
70 AB9 Conservation Bond	6,814.22				6,814.22		
87 Purchasing Assessment	235.00	218.22			16.78		
88 Statewide Cost Allocation	7,137.00	5,352.75			1,784.25		
89 AG Cost Allocation	-						
93 Reserve for Reversion	-						
TOTAL EXPENDITURES	\$ 875,291.36	\$577,220.30	\$ 98,681.00	\$ 10,461.65	\$ 88,928.41	\$100,000.00	\$ -
CASH OVER / SHORT	\$ 131,338.05						
GENERAL FUND SAVINGS TO REVERT		\$101,799.70					
Balance Forward - Cash			\$ -	\$ 29,538.35	\$ -	\$ -	\$ -
Note #1: Revert to IFC General Fund at fiscal year end closing any unused funding for the Sagebrush Ecosystem Team (Cat 01 & 10). Note #2: USFWS Funding for the Sagebrush Ecosystem Council (Cat 15) will balance forward to fund future year expenditures. Note #3:							
Prepared: Audrey Brooks-Scott <i>AB5</i> Date: 8/26/13 Reviewed / Approved (D.O. Admin): <i>[Signature]</i> Date: 9/27/13							

[Main Menu](#) > [INB Input](#) > [B/A List](#) > [INB Summary](#) > [Obligations Totals by Org](#)

REPORT DATE AS OF: 08/26/2013

PROC ID: INBOBL_ORG

STATE OF NEVADA
Office of the State Controller

Internal Budget Status Report - Obligations
Obligation Summary

Fiscal Year:	2013		Budget Account:	4150	NATURAL RESOURCES ADMIN
Fund:	101	GENERAL FUND	Agency:	700	CONSERVATION/NATURAL RESOURCES

	YTD Actual	Internal Budget	Difference
Total Expenditures	875,291.36		
Total Encumbrances	.00		
Total Pre-encumbrances	.00		
Total Obligations	875,291.36	.00	-875,291.36

Org	Description	Expended	Encumbered <i>JOB #</i>	Pre- encumbered	Obligated	Internal Budget	Difference
0000	CONSERVATION/NATURAL RESOURCES	529,162.16	—	.00	529,162.16	.00	-529,162.16
0540	TRANSFER FROM NDEP	28,500.00	8110420	.00	28,500.00	.00	-28,500.00
0740	QUEST1 AB9 BONDS	88,928.41	AB920	.00	88,928.41	.00	-88,928.41
2110	SAGEBRUSH ECOSYSTEM TEAM	218,239.14	SET	.00	218,239.14	.00	-218,239.14
2111	SAGEBRUSH ECOSYSTEM COUNCIL	10,461.65	ECO	.00	10,461.65	.00	-10,461.65

[Return to Selection Screen](#)

[Main Menu](#) > [INB Input](#) > [B/A List](#) > [INB Summary](#) > [Obligations Totals by Org](#) > [Org Summary](#) > [Org Categories](#)

REPORT DATE AS OF: 08/23/2013

PROC ID: INBOBL_O

STATE OF NEVADA
Office of the State Controller

Internal Budget Status Report - Obligations
Organization Summary

Fiscal Year:	2013		Budget Account:	4150	NATURAL RESOURCES ADMIN
Fund:	101	GENERAL FUND	Agency:	700	CONSERVATION/NATURAL RESOURCES
Organization:	0000	CONSERVATION/NATURAL RESOURCES			

Expended	Encumbered	Pre-encumbered	Obligated	Internal Budget	Difference
531,037.16	.00	.00	531,037.16	.00	-531,037.16

Category	Description	Expended	Encumbered	Pre-encumbered	Obligated	Internal Budget	Difference
<u>01</u>	PERSONNEL SERVICES	462,589.32	.00	.00	462,589.32	.00	462,589.32
<u>02</u>	OUT OF STATE TRAVEL	13,198.16	.00	.00	13,198.16	.00	-13,198.16
<u>03</u>	IN STATE TRAVEL	7,206.52	.00	.00	7,206.52	.00	-7,206.52
<u>04</u>	OPERATING	32,838.26	.00	.00	32,838.26	.00	-32,838.26
<u>26</u>	INFORMATION SERVICES	9,633.93	.00	.00	9,633.93	.00	-9,633.93
<u>70</u>	AB9 CONSERVATION BOND	.00	.00	.00	.00	.00	.00
<u>87</u>	PURCHASING ASSESSMENT	218.22	.00	.00	218.22	.00	-218.22
<u>88</u>	STATEWIDE COST ALLOCATION PLAN	5,352.75	.00	.00	5,352.75	.00	-5,352.75

[Return to Selection Screen](#)

[Main Menu](#) > [Job Report Menu](#) > [Job Number Input](#) > [Job Number Totals](#)

REPORT DATE AS OF: 08/26/2013

PROC ID: PRC_JOB_NUMBER_TOTAL

STATE OF NEVADA
Office of the State Controller

Job Number Totals

Job Number: 81104DO Budget Fiscal Year: 2013

****Note:** If the Budget Account and Category are blank, totals relate to Fund Balance items.
See the Fund Balance by Job Number reports for more detail of Fund Balance transactions.

Fiscal Year	Fund	**Budget Account	**Budget Category	Fiscal Qtr	Job Total Amount
2013	101	4150	00	2	-19,341.94
2013	101	4150	00	3	-9,158.06
2013	101	4150	04	1	7,037.66
2013	101	4150	04	2	14,424.68
2013	101	4150	04	3	7,037.66
2013	101	4150	04	4	.00
Total Revenue					-28,500.00
Total Expenditures					28,500.00
Total Amount					.00

[Return to Selection Screen](#) [Download the Report](#) [Download Job Number Detail](#)

Main Menu > Job Report Menu > Job Number Input > Job Number Totals

REPORT DATE AS OF: 08/23/2013

PROC ID: PRC_JOB_NUMBER_TOTAL

STATE OF NEVADA
Office of the State Controller

Job Number Totals

Job Number: AB9DO Budget Fiscal Year: 2013

**Note: If the Budget Account and Category are blank, totals relate to Fund Balance items.
See the Fund Balance by Job Number reports for more detail of Fund Balance transactions.

Fiscal Year	Fund	**Budget Account	**Budget Category	Fiscal Qtr	Job Total Amount
2013	101	4150	00	3	-45,761.04
2013	101	4150	00	4	-43,167.37
2013	101	4150	01	1	20,573.73
2013	101	4150	01	2	18,770.67
2013	101	4150	01	3	21,732.68
2013	101	4150	01	4	19,236.08
2013	101	4150	04	2	54.76
2013	101	4150	04	3	-54.76
2013	101	4150	26	2	105.29
2013	101	4150	26	3	-105.29
2013	101	4150	70	1	1,189.38
2013	101	4150	70	2	1,987.90
2013	101	4150	70	3	1,737.33
2013	101	4150	70	4	1,899.61
2013	101	4150	87	2	8.39
2013	101	4150	87	3	8.39
2013	101	4150	88	2	1,784.25
Total Revenue					-88,928.41
Total Expenditures					88,928.41
Total Amount					.00

CAT 01
\$80,313.16

0

0

CAT 70
\$6,814.22

CAT 87
\$16.78

CAT 88

[Return to Selection Screen](#) [Download the Report](#) [Download Job Number Detail](#)

[Main Menu](#) > [Job Report Menu](#) > [Job Number Input](#) > Job Number Totals

REPORT DATE AS OF: 08/23/2013

PROC ID: PRC_JOB_NUMBER_TOTAL

STATE OF NEVADA
Office of the State Controller

Job Number Totals

Job Number: SET Budget Fiscal Year: 2013

****Note:** If the Budget Account and Category are blank, totals relate to Fund Balance items.
See the Fund Balance by Job Number reports for more detail of Fund Balance transactions.

Fiscal Year	Fund	**Budget Account	**Budget Category	Fiscal Qtr	Job Total Amount
2013	101	4150	01	3	50,386.58
2013	101	4150	01	4	89,500.92
2013	101	4150	10	2	13,042.20
2013	101	4150	10	3	42,866.15
2013	101	4150	10	4	22,443.29
Total Revenue					.00
Total Expenditures					218,239.14
Total Amount					218,239.14

CAT 01
\$139,887.50

CAT 10
\$78,351.64

[Return to Selection Screen](#) [Download the Report](#) [Download Job Number Detail](#)

[Main Menu](#) > [Job Report Menu](#) > [Job Number Input](#) > Job Number Totals

REPORT DATE AS OF: 08/23/2013

PROC ID: PRC_JOB_NUMBER_TOTAL

STATE OF NEVADA
Office of the State Controller

Job Number Totals

Job Number: ECO Budget Fiscal Year: 2013

****Note:** If the Budget Account and Category are blank, totals relate to Fund Balance items.
See the Fund Balance by Job Number reports for more detail of Fund Balance transactions.

Fiscal Year	Fund	**Budget Account	**Budget Category	Fiscal Qtr	Job Total Amount
2013	101	4150	00	3	-40,000.00
2013	101	4150	15	3	569.40
2013	101	4150	15	4	9,892.25
Total Revenue					-40,000.00
Total Expenditures					10,461.65
Total Amount					-29,538.35

[Return to Selection Screen](#) [Download the Report](#) [Download Job Number Detail](#)

REVENUE AND EXPENDITURE BREAKDOWN

US Fish & Wildlife Service Agreement #F13AC00056

Sagebrush Ecosystem Council

DCNR - Director's Office

Project Period: 11/01/2012 - 08/30/2015

Reporting Period: 11/01/2012 - 06/30/2013

B/A #: 4150, Cat 10

Rev. GL: 3503

Job #: ECO

Org #: 2111

BILLINGS	Budget	FY2013	FY2014	FY2015	TOTALS
Billing #1 (11/01/12 - 06/30/13)		\$ 10,461.65			\$ 10,461.65
Billing #2					\$ -
Billing #3					\$ -
Billing #4					\$ -
Billing #5					\$ -
TOTAL FEDERAL BILLINGS		\$ 10,461.65		\$ -	\$ 10,461.65

Grant Awards
25,000 07/14/09

\$ 25,000 Total

REVENUE	Budget	FY2013	FY2014	FY2015	TOTALS	VARIANCES	
US Fish & Wildlife Service (100%)	\$ 40,000.00	\$ 40,000.00		\$ -	\$ 40,000.00	\$ -	0.0%
TOTAL REVENUE	\$ 40,000.00	\$ 40,000.00	\$ -	\$ -	\$ 40,000.00	\$ -	0.0%

EXPENDITURES	Budget	FY2013	FY2014	FY2015	TOTALS	VARIANCES	
All Costs Associated with the Council:	\$ 40,000.00	\$ 10,461.65			\$ 10,461.65	\$ 29,538.35	73.8%
Board & Commission Pay					\$ -	\$ -	
Travel/Operating/Other Costs					\$ -	\$ -	
					\$ -	\$ -	
					\$ -	\$ -	
TOTAL EXPENDITURES	\$ 40,000.00	\$ 10,461.65	\$ -	\$ -	\$ 10,461.65	\$ 29,538.35	73.8%

NOTE: The full \$40,000 was disbursed in FY2013 to give the DCNR Director's Office the maximum flexibility in setting up the Sagebrush Ecosystem Council. All unexpended funds will be carried forward to cover all Council expenditures in FY14 & FY15. Any remaining funds at the close of the grant award will be refunded to USFWS. ABS 11/1/12

Audrey Brooks-Scott

Prepared By: (DCNR-Dir. Office)

08/26/13

Date

Reviewed/Approved By: (DCNR-Dir. Office)

Date

[Main Menu](#) > [INB Input](#) > [B/A List](#) > [INB Summary](#) > [Obligations Totals by Org](#) > [Org Summary](#) > [Org Categories](#) > [Category Summary](#) > [Category Objects](#)

REPORT DATE AS OF: 08/23/2013

PROC ID: INBOBL_OC

STATE OF NEVADA
Office of the State Controller

Internal Budget Status Report - Obligations
Category Summary

Fiscal Year:	2013		Budget Account:	4150	NATURAL RESOURCES ADMIN
Fund:	101	GENERAL FUND	Agency:	700	CONSERVATION/NATURAL RESOURCES
Organization:	2111	SAGEBRUSH ECOSYSTEM COUNCIL			
Category:	15	SAGEBRUSH ECOSYSTEM COUNCIL			

Expended	Encumbered	Pre-encumbered	Obligated	Internal Budget	Difference
10,461.65	.00	.00	10,461.65	.00	-10,461.65

Object	Description	Expended	Encumbered	Pre-encumbered	Obligated	Internal Budget	Difference
<u>6200</u>	PER DIEM IN-STATE	2,448.76	.00	.00	2,448.76	.00	-2,448.76
<u>6240</u>	PERSONAL VEHICLE IN-STATE	5,412.21	.00	.00	5,412.21	.00	-5,412.21
<u>7020</u>	OPERATING SUPPLIES	790.85	.00	.00	790.85	.00	-790.85
<u>7025</u>	OPERATING SUPPLIES-E	64.83	.00	.00	64.83	.00	-64.83
<u>7069</u>	CONTRACTS - I	1,745.00	.00	.00	1,745.00	.00	-1,745.00

[Return to Selection Screen](#)

State of Nevada Work Program

WP Number: C26603

FY 2014

	Add Original Work Program	XXX	Modify Work Program	BUDGET DIVISION USE ONLY DATE <u>10/29/13</u> APPROVED ON BEHALF OF THE GOVERNOR BY <p style="text-align: center;">cwatson</p>
--	---------------------------	-----	---------------------	---

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
10/24/13	201	651	4713	DPS - HIGHWAY PATROL

Funds Available							
Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			4213	US MARSHAL REIMBURSEMENT	10,013	0	10,013
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		10,013		10,013
Total Budgetary & Revenue GLs					10,013		

Expenditures			
CAT	Amount	CAT	Amount
46	10,013		
Sub Total Category Expenditures			10,013

Remarks
 Establish grant authority in state fiscal year 2014 in the amount of \$10,013 from the U.S. Marshals Service (USMS) for the Nevada Highway Patrol's participation in the Joint Law Enforcement Operations (JLEO) Task Force.

Total Budgetary General Ledgers and Category Expenditures (AP) 10,013

mteska
Authorized Signature

10/28/13
Date

Controller's Office Approval

Does not require Interim Finance approval since WP is \$30,000 or less cumulative for category

Department of Administration Work Program Packet Checklist

- ✓ Work program form
- ✓ Work program packet checklist
- ✓ Cumulative modification worksheet
- ✓ Cover Page detailing the reasons for the revision, benefits to the division, department and state and consequences if not approved
- ✓ Financial/Budget Status Reports (current)
- ✓ Budget projections with corresponding detail
- ✓ Fund map reflecting amounts before and after the revision
- ☐ NPD 19 (If requesting new position) **include copy of current organizational chart w/proposed change**
- ☐ Quotes for the purchase of unbudgeted items (i.e., equipment, computers, etc.)
- ☐ Spreadsheets/detailed calculations supporting request

WORK PROGRAM REVISIONS INVOLVING GRANTS MUST ALSO INCLUDE

- ✓ Grant history/reconciliation form for grants
- ✓ Copies of all grant awards for the current year listed on the grant reconciliation form
- ☐ Copy of grant budget - if applicable
- ☐ Summary of the grant program and purpose if not included in the grant award document

IFC determination evaluation (reason work program does or does not require IFC approval indicated with an X)

Requires IFC approval because

- | | |
|---|--|
| <input type="checkbox"/> \$75,000 or more cumulative for an expenditure category | <input type="checkbox"/> Exceeds \$30,000 cumulative and is 10% or more cumulative for an expenditure category |
| <input type="checkbox"/> Involves the allocation of block grant funds and the agency is choosing to use the IFC meeting for the required public hearing per NRS 353.345 | <input type="checkbox"/> Non-governmental grant or gift in excess of \$20,000 |
| <input type="checkbox"/> Includes new positions | <input type="checkbox"/> Other: |

Does not require IFC approval because

- | | |
|--|--|
| ✓ \$30,000 or less cumulative for each expenditure category | <input type="checkbox"/> Places funds in Reserves, Reserve for Reversion, or Retained Earnings categories only |
| <input type="checkbox"/> Less than \$75,000 cumulative and 10% cumulative for each expenditure category | <input type="checkbox"/> Non-executive budget |
| <input type="checkbox"/> \$5,000 or less for expenditure categories 02, 03, 05, & 30 and \$10,000 or less for any other expenditure categories | <input type="checkbox"/> Other: |
| <input type="checkbox"/> Implements general/highway fund salary adjustments approved by the BOE | Approved by:
Date: |

**STATE OF NEVADA
DPS-HIGHWAY PATROL**

**Budget Account 4713 - DPS - HIGHWAY PATROL
Work Program C26603
Fiscal Year 2014**

Submitted October 28, 2013

Budget Account's Primary Purpose, Function and Statutory Authority

The Department of Public Safety, Highway Patrol Division (HPD), enforces the traffic laws of the state, investigates traffic collisions, assists stranded motorists, and enforces and regulates motor carriers transporting cargo and hazardous materials. Statutory Authority: NRS 480.300 - 480.360.

Purpose of Work Program

Establish grant authority in state fiscal year 2014 in the amount of \$10,013 from the U.S. Marshals Service (USMS) for the Nevada Highway Patrol's participation in the Joint Law Enforcement Operations (JLEO) Task Force.

Justification

The Department of Public Safety holds a Memorandum of Understanding from the USMS for the reimbursement of costs associated with participation in the USMS JLEO. This work program will allow NHP to continue to be reimbursed from the remaining USMS grant funds for overtime costs related to JLEO activities.

Expected Benefits to be Realized

The Nevada Highway Patrol along with the US Marshals Service and other law enforcement agencies will work in conjunction to locate and apprehend dangerous and violent fugitives thereby reducing the fugitive caseload. The reimbursement from the USMS will offset all costs the division may incur in relation to JLEO activities.

Explanation of Projections and Documentation

Supporting documentation is attached and includes a Fund Map, Summary Report balances, a Memorandum of Understanding, Nevada Highway Patrol allocation document from USMS, grant projections, grant history spreadsheet and file maintenance forms.

New Positions: No

Summary of Alternatives and Why Current Proposal is Preferred

The alternative to this work program is that the division would have to utilize highway funds to pay for overtime costs related to JLEO activities. The current proposal is preferred as it provides federal reimbursement for expenses incurred from the activities of this task force.

**STATE OF NEVADA WORK PROGRAM
DEPARTMENT OF PUBLIC SAFETY
DPS-HIGHWAY PATROL
DPS - HIGHWAY PATROL
B/A 4713 SFY14**

G.L.#	REVENUES	Original or Legislatively Approved Work Program	APPROVED				PENDING
			FIRST	SECOND	THIRD	FOURTH	FIFTH
			Work Program Change	Work Program Change	Work Program Change	Work Program Change	Work Program Change
			WP # C26825	WP # C27977	WP # C28348	WP # C26603	WP # C28413
2501	APPROPRIATION CONTROL	17,834					
2507	HIGHWAY FUND AUTHORIZATION	64,414,119					
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	11,630,063	65,335			
3870	CHARGES FOR SERVICES - NHP VEHICLE LEASES	38,223					
3871	CHARGES FOR SERVICES - A	1,029					
4003	SALES OF EQUIPMENT	21,215					
4040	RECYCLABLE MATERIAL SALES	1,558					
4200	INSURANCE RECOVERIES	109,112					
4202	CONTRACT SERVICES REIMBURSEMENT	1,385,477					
4203	PRIOR YEAR FEDERAL TERRORISM GRANT	5,820					
4211	HIDTA REIMBURSEMENT	123,683					
4213	US MARSHAL REIMBURSEMENT	0				10,013	
4215	ATF REIMBURSEMENT	1,005					
4237	COST ALLOCATION - NHP DISPATCH	233,924					
4335	REIMB OF EXP - DUI ENFORCEMENT	3,100					
4354	ATTORNEY GENERAL REIMBURSEMENT	19,530					
4355	REIMBURSEMENT OF EXPENSES - MISC EXPENSES	1,438					
4669	TRANS FROM OTHER B/A SAME FUND - MCSAP	264,400					
4725	TRANS FROM HIGH LEVEL NUCLEAR WASTE	50,000					
4763	TRANSFER FROM TRAFFIC SAFETY-C	228,000					
	Total Revenues	66,919,467	11,630,063	65,335	0.00	10,013	0.00
	EXPENDITURES						
Cat	Description						
01	PERSONNEL	48,722,562					
02	OUT-OF-STATE TRAVEL	8,144					
03	IN-STATE TRAVEL	76,178					
04	OPERATING EXPENSES	4,583,347					
08	LAB SERVICES	273,789					
09	FORENSIC SERVICES CONTRACTS	104,693					
12	PRISONER EXTRADITIONS	19,530					
13	HIGHWAY PATROL VEHICLES	674,245					
15	STAFF PHYSICALS	285,993					
16	NHP ONE SHOT	0	11,630,063				
17	SERVICE WEAPON REPLACEMENTS	46,011			-24,796		
22	LAB CONTRACTS	474,354					
26	INFORMATION SERVICES	1,684,629			24,796		
29	UNIFORMS & SPECIALTY EQUIPMENT	344,959					
30	TRAINING	32,713					
31	AIRCRAFT	126,952					
32	VISITING DIGNITARY PROTECTION	17,834					
34	CRASH FUND	109,112					65,335
38	JOINING FORCES GRANT	228,000					
39	WASTE ISOLATION PILOT PROGRAM	50,000					
45	HIDTA TASK FORCE	123,683					
46	US MARSHAL TASK FORCE	0				10,013	
47	ATF TASK FORCE	1,005					
50	COMMUNICATION HIGH BAND SYSTEM	739,880					
59	UTILITIES	52,991					

81	DPS GENERAL SERVICES COST ALLOCATION	5,144,939					
82	INTRA-AGENCY COST ALLOCATION	2,112,871					
85	REVERSION TO HIGHWAY FUND	6,000		65,335			-65,335
87	PURCHASING ASSESSMENT	17,111					
88	STATE COST ALLOCATION	290,459					
89	AG COST ALLOCATION PLAN	567,483					
	Total Expenditures	66,919,467	11,630,063	65,335	0.00	10,013	0.00

**STATE OF NEVADA WORK PROGRAM
DEPARTMENT OF PUBLIC SAFETY
DPS-HIGHWAY PATROL
DPS - HIGHWAY PATROL
B/A 4713 SFY14**

	REVENUES	Original or Legislatively Approved Work Program	-----CUMULATIVE-----		Total Amount
			Dollar Change	Percent Change	
G.L.#	Description				
2501	APPROPRIATION CONTROL	17,834	0	0.0%	17,834
2507	HIGHWAY FUND AUTHORIZATION	64,414,119	0	0.0%	64,414,119
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	11,695,398	100.0%	11,695,398
3870	CHARGES FOR SERVICES - NHP VEHICLE LEASES	38,223	0	0.0%	38,223
3871	CHARGES FOR SERVICES - A	1,029	0	0.0%	1,029
4003	SALES OF EQUIPMENT	21,215	0	0.0%	21,215
4040	RECYCLABLE MATERIAL SALES	1,558	0	0.0%	1,558
4200	INSURANCE RECOVERIES	109,112	0	0.0%	109,112
4202	CONTRACT SERVICES REIMBURSEMENT	1,385,477	0	0.0%	1,385,477
4203	PRIOR YEAR FEDERAL TERRORISM GRANT	5,820	0	0.0%	5,820
4211	HIDTA REIMBURSEMENT	123,683	0	0.0%	123,683
4213	US MARSHAL REIMBURSEMENT	0	10,013	100.0%	10,013
4215	ATF REIMBURSEMENT	1,005	0	0.0%	1,005
4237	COST ALLOCATION - NHP DISPATCH	233,924	0	0.0%	233,924
4335	REIMB OF EXP - DUI ENFORCEMENT	3,100	0	0.0%	3,100
4354	ATTORNEY GENERAL REIMBURSEMENT	19,530	0	0.0%	19,530
4355	REIMBURSEMENT OF EXPENSES - MISC EXPENSES	1,438	0	0.0%	1,438
4669	TRANS FROM OTHER B/A SAME FUND - MCSAP	264,400	0	0.0%	264,400
4725	TRANS FROM HIGH LEVEL NUCLEAR WASTE	50,000	0	0.0%	50,000
4763	TRANSFER FROM TRAFFIC SAFETY-C	228,000	0	0.0%	228,000
	Total Revenues	66,919,467	11,705,411	17.5%	78,624,878
	EXPENDITURES				
Cat	Description				
01	PERSONNEL	48,722,562	0	0.0%	48,722,562
02	OUT-OF-STATE TRAVEL	8,144	0	0.0%	8,144
03	IN-STATE TRAVEL	76,178	0	0.0%	76,178
04	OPERATING EXPENSES	4,583,347	0	0.0%	4,583,347
08	LAB SERVICES	273,789	0	0.0%	273,789
09	FORENSIC SERVICES CONTRACTS	104,693	0	0.0%	104,693
12	PRISONER EXTRADITIONS	19,530	0	0.0%	19,530
13	HIGHWAY PATROL VEHICLES	674,245	0	0.0%	674,245
15	STAFF PHYSICALS	285,993	0	0.0%	285,993
16	NHP ONE SHOT	0	11,630,063	100.0%	11,630,063
17	SERVICE WEAPON REPLACEMENTS	46,011	-24,796	-53.9%	21,215
22	LAB CONTRACTS	474,354	0	0.0%	474,354
26	INFORMATION SERVICES	1,684,629	24,796	1.5%	1,709,425
29	UNIFORMS & SPECIALTY EQUIPMENT	344,959	0	0.0%	344,959
30	TRAINING	32,713	0	0.0%	32,713
31	AIRCRAFT	126,952	0	0.0%	126,952
32	VISITING DIGNITARY PROTECTION	17,834	0	0.0%	17,834
34	CRASH FUND	109,112	65,335	59.9%	174,447
38	JOINING FORCES GRANT	228,000	0	0.0%	228,000
39	WASTE ISOLATION PILOT PROGRAM	50,000	0	0.0%	50,000
45	HIDTA TASK FORCE	123,683	0	0.0%	123,683
46	US MARSHAL TASK FORCE	0	10,013	100.0%	10,013
47	ATF TASK FORCE	1,005	0	0.0%	1,005
50	COMMUNICATION HIGH BAND SYSTEM	739,880	0	0.0%	739,880
59	UTILITIES	52,991	0	0.0%	52,991
81	DPS GENERAL SERVICES COST ALLOCATION	5,144,939	0	0.0%	5,144,939
82	INTRA-AGENCY COST ALLOCATION	2,112,871	0	0.0%	2,112,871
85	REVERSION TO HIGHWAY FUND	6,000	0	0.0%	6,000
87	PURCHASING ASSESSMENT	17,111	0	0.0%	17,111
88	STATE COST ALLOCATION	290,459	0	0.0%	290,459

89	AG COST ALLOCATION PLAN	567,483	0	0.0%	567,483
	Total Expenditures	66,919,467	11,705,411	17.5%	78,624,878

[Main Menu](#) > [Budget Status Report Input](#) > [Budget Account List](#) > [Summary Budget Status Report](#) > Receipts/Funding

REPORT DATE AS OF: 10/16/2013

PROC ID: BSR_REC_FUND_SUM

STATE OF NEVADA
Office of the State Controller

Budget Status Report - Receipts/Funding

Fiscal Year: 2014

Fund: 201 HIGHWAY FUND

Agency: 651 HIGHWAY PATROL

Budget Account: 4713 HIGHWAY PATROL

Organization: 0000 HIGHWAY PATROL

	YTD Actual	Work Program	Difference
Total Receipts/Funding	76,706,930.41	78,614,865.00	-1,907,934.59

Code	Description	YTD Actual	Work Program	Difference
42	APPROPRIATIONS	64,431,953.00	64,431,953.00	.00
47	BEGINNING CASH	11,695,398.00	11,695,398.00	.00
3870	CHARGES FOR SERVICES - LEASES	6,570.00	38,223.00	-31,653.00
3871	CHARGE FOR SVC-RADIOS/VEHICLES	.00	1,029.00	-1,029.00
4003	SALES OF EQUIPMENT	10,250.00	21,215.00	-10,965.00
4040	RECYCLEABLE MATERIAL SALES	3,278.99	1,558.00	1,720.99
4200	INSURANCE RECOVERIES	12,366.33	109,112.00	-96,745.67
4202	CONTRACT SERVICES REIMBURSEMENT	421,217.80	1,385,477.00	-964,259.20
4203	PRIOR YR REFUNDS	10,421.85	5,820.00	4,601.85
4211	HIDTA REIMBURSEMENT	9,642.14	123,683.00	-114,040.86
4215	ATF TASK FORCE REIMB	.00	1,005.00	-1,005.00
4237	COST ALLOCATION - NHP DISPATCH	.00	233,924.00	-233,924.00
4335	REIMB OF EXP - DUI ENFORCEMENT	.00	3,100.00	-3,100.00
4354	ATTORNEY GENERAL REIMBURSEMENT	6,177.78	19,530.00	-13,352.22
4355	REIMBURSEMENT OF EXPENSE-MISC	57.67	1,438.00	-1,380.33
4669	TRANS FROM OTHER B/A - MCSAP	67,474.68	264,400.00	-196,925.32
4725	TR FR HIGH LEVEL NUCLEAR WASTE	.00	50,000.00	-50,000.00
4763	TRANSFER FROM TRAFFIC SAFETY-C	32,122.17	228,000.00	-195,877.83

[Return to Selection Screen](#) [Download the Report](#)

[Main Menu](#) > [Budget Status Report Input](#) > [Budget Account List](#) > [Summary Budget Status Report](#) > Obligations

REPORT DATE AS OF: 10/16/2013

PROC ID: BSR_GEN_BCLS_REPORT

STATE OF NEVADA
Office of the State Controller

Budget Status Report - Obligations

Fiscal Year: 2014

Fund: 201 HIGHWAY FUND

Agency: 651 HIGHWAY PATROL

Budget Account: 4713 HIGHWAY PATROL Organization: 0000 HIGHWAY PATROL

	YTD Actual	Work Program	Difference
Total Expenditures	21,505,187.18		
Total Encumbrances	3,942,673.38		
Total Pre-encumbrances	85,448.00		
Total Obligations	25,533,308.56	78,614,865.00	53,081,556.44

Category	Description	Expended	Encumbered	Pre-encumbered	Obligated	Work Program	Difference
01	PERSONNEL SERVICES	12,750,583.25	.00	.00	12,750,583.25	48,722,562.00	35,971,978.75
02	OUT OF STATE TRAVEL	3,492.32	.00	.00	3,492.32	8,144.00	4,651.68
03	IN STATE TRAVEL	25,003.86	.00	.00	25,003.86	76,178.00	51,174.14
04	OPERATING	1,058,901.12	22,995.78	.00	1,081,896.90	4,583,347.00	3,501,450.10
08	LAB SERVICES	18,550.44	.00	.00	18,550.44	273,789.00	255,238.56
09	FORENSIC SERVICES CONTRACTS	.00	.00	.00	.00	104,693.00	104,693.00
12	PRISONER EXTRADITIONS	6,177.78	.00	.00	6,177.78	19,530.00	13,352.22
13	HWY PATROL VEHICLES	125,247.22	.00	85,448.00	210,695.22	674,245.00	463,549.78
15	STAFF PHYSICALS	50,303.84	.00	.00	50,303.84	285,993.00	235,689.16
16	NHP ONE SHOT	404,401.85	3,816,055.60	.00	4,220,457.45	11,630,063.00	7,409,605.55
17	SERVICE WEAPON REPLACEMENTS	.00	6,450.00	.00	6,450.00	46,011.00	39,561.00
22	LAB CONTRACTS	77,377.32	.00	.00	77,377.32	474,354.00	396,976.68
26	INFORMATION SERVICES	798,280.48	31,096.00	.00	829,376.48	1,684,629.00	855,252.52
29	UNIFORMS & SPECIALTY EQUIP	38,007.53	.00	.00	38,007.53	344,959.00	306,951.47
30	TRAINING	5,467.66	.00	.00	5,467.66	32,713.00	27,245.34
31	AIRCRAFT	5.00	.00	.00	5.00	126,952.00	126,947.00
32	DIGNITARY PROTECTION	.00	.00	.00	.00	17,834.00	17,834.00
34	CRASH FUND	445.00	66,076.00	.00	66,521.00	109,112.00	42,591.00
38	JOINING FORCES GRANT	93,694.90	.00	.00	93,694.90	228,000.00	134,305.10

39	WASTE ISOLATION PILOT PROGRAM	217.42	.00	.00	217.42	50,000.00	49,782.58
45	HIDTA TASK FORCE	17,255.63	.00	.00	17,255.63	123,683.00	106,427.37
47	ATF TASK FORCE	778.90	.00	.00	778.90	1,005.00	226.10
50	RADIO COMMUNICATONS	557,316.90	.00	.00	557,316.90	739,880.00	182,563.10
59	UTILITIES	13,210.49	.00	.00	13,210.49	52,991.00	39,780.51
81	DPS GENERAL SERVICE CST ALLCTN	3,858,704.02	.00	.00	3,858,704.02	5,144,939.00	1,286,234.98
82	INTRA-AGENCY COST ALLOCATION	1,584,653.25	.00	.00	1,584,653.25	2,112,871.00	528,217.75
85	REVERSION TO HIGHWAY FUND	.00	.00	.00	.00	71,335.00	71,335.00
87	PURCHASING ASSESSMENT	17,111.00	.00	.00	17,111.00	17,111.00	.00
88	STATE COST PLAN RECOVERY	.00	.00	.00	.00	290,459.00	290,459.00
89	AG COST ALLOCATION PLAN	.00	.00	.00	.00	567,483.00	567,483.00

[Return to Selection Screen](#) [Download the Report](#)

[Main Menu](#) > [Budget Status Report Input](#) > Summary Budget Status Report

REPORT DATE AS OF: 10/16/2013

PROC ID: BSR_GEN_BBLs_REPORT

STATE OF NEVADA
Office of the State Controller

Summary Budget Status Report

Fiscal Year: 2014**Fund:** 201 HIGHWAY FUND**Agency:** 651 HIGHWAY PATROL**Budget Account:** 4713 HIGHWAY PATROL **Organization:** 0000 HIGHWAY PATROL

	YTD Actual	Work Program	Difference
Total Receipts/Funding	76,706,930.41	78,614,865.00	-1,907,934.59
Total Expenditures	21,505,187.18		
Total Encumbrances	3,942,673.38		
Total Pre-encumbrances	85,448.00		
Total Obligations	25,533,308.56	78,614,865.00	53,081,556.44
Realized Funding Available	51,173,621.85		

[Get Information About Receipts/Funding](#)[Get Information About Obligations](#)

[Main Menu](#) > [Budget Status Report Input](#) > [Budget Account List](#) > [Summary Budget Status Report](#) > Obligations

REPORT DATE AS OF: 10/16/2013

PROC ID: BSR_GEN_BCLS_REPORT

STATE OF NEVADA
Office of the State Controller

Budget Status Report - Obligations

Fiscal Year: 2013

Fund: 201 HIGHWAY FUND

Agency: 651 HIGHWAY PATROL

Budget Account: 4713 HIGHWAY PATROL Organization: 0000 HIGHWAY PATROL

	YTD Actual	Work Program	Difference
Total Expenditures	66,839,421.67		
Total Encumbrances	.00		
Total Pre-encumbrances	.00		
Total Obligations	66,839,421.67	81,235,787.00	14,396,365.33

Category	Description	Expended	Encumbered	Pre-encumbered	Obligated	Work Program	Difference
01	PERSONNEL SERVICES	52,312,429.59	.00	.00	52,312,429.59	53,576,127.00	1,263,697.41
02	OUT OF STATE TRAVEL	6,224.67	.00	.00	6,224.67	7,568.00	1,343.33
03	IN STATE TRAVEL	100,528.29	.00	.00	100,528.29	128,207.00	27,678.71
04	OPERATING	4,634,025.72	.00	.00	4,634,025.72	4,813,564.00	179,538.28
08	LAB SERVICES	280,538.51	.00	.00	280,538.51	407,680.00	127,141.49
09	FORENSIC SERVICES CONTRACTS	132,885.00	.00	.00	132,885.00	142,883.00	9,998.00
12	PRISONER EXTRADITIONS	31,707.43	.00	.00	31,707.43	32,889.00	1,181.57
13	HWY PATROL VEHICLES	716,586.88	.00	.00	716,586.88	716,964.00	377.12
15	STAFF PHYSICALS	209,185.34	.00	.00	209,185.34	274,307.00	65,121.66
16	NHP AB481 ONE SHOT	2,631,804.91	.00	.00	2,631,804.91	14,277,555.00	11,645,750.09
17	SERVICE WEAPON REPLACEMENTS	14,120.00	.00	.00	14,120.00	29,025.00	14,905.00
22	LAB CONTRACTS	455,852.00	.00	.00	455,852.00	455,852.00	.00
26	INFORMATION SERVICES	1,836,155.57	.00	.00	1,836,155.57	1,846,931.00	10,775.43
29	UNIFORMS & SPECIALTY EQUIP	235,451.20	.00	.00	235,451.20	245,697.00	10,245.80
30	TRAINING	58,584.75	.00	.00	58,584.75	62,676.00	4,091.25
31	AIRCRAFT	80,486.47	.00	.00	80,486.47	129,042.00	48,555.53
32	DIGNITARY PROTECTION	14,545.51	.00	.00	14,545.51	17,834.00	3,288.49
33	RGA VISITING DIGNITARY PROTCTN	27,698.29	.00	.00	27,698.29	27,699.00	.71

34	CRASH FUND	37,393.57	.00	.00	37,393.57	194,561.00	157,167.43
36	OTS-LIGHT STICKS	2,322.80	.00	.00	2,322.80	2,323.00	.20
37	TRAFFIC ACCIDENT RECONSTRUCTN	.00	.00	.00	.00	442.00	442.00
38	JOINING FORCES GRANT	279,443.40	.00	.00	279,443.40	350,212.00	70,768.60
39	WASTE ISOLATION PILOT PROGRAM	33,113.03	.00	.00	33,113.03	50,000.00	16,886.97
40	DYED FUEL ENFORCEMENT	.00	.00	.00	.00	603.00	603.00
45	HIDTA TASK FORCE	138,698.23	.00	.00	138,698.23	150,319.00	11,620.77
46	US MARSHAL JLEO ACTIVITY	12,987.63	.00	.00	12,987.63	23,000.00	10,012.37
47	ATF TASK FORCE	1,597.54	.00	.00	1,597.54	3,995.00	2,397.46
48	DEA TASK FORCE REIMBURSEMENT	2,061.07	.00	.00	2,061.07	17,202.00	15,140.93
49	MACTAC-JAG	57,901.68	.00	.00	57,901.68	64,175.00	6,273.32
50	RADIO COMMUNICATONS	167,889.54	.00	.00	167,889.54	173,156.00	5,266.46
59	UTILITIES	53,889.25	.00	.00	53,889.25	62,142.00	8,252.75
82	INTRA-AGENCY COST ALLOCATION	1,835,552.80	.00	.00	1,835,552.80	1,905,356.00	69,803.20
85	REVERSION TO HIGHWAY FUND	.00	.00	.00	.00	608,040.00	608,040.00
87	PURCHASING ASSESSMENT	31,300.00	.00	.00	31,300.00	31,300.00	.00
88	STATE COST PLAN RECOVERY	81,291.00	.00	.00	81,291.00	81,291.00	.00
89	AG COST ALLOCATION PLAN	325,170.00	.00	.00	325,170.00	325,170.00	.00

[Return to Selection Screen](#) [Download the Report](#)

SAFETY/ NEVADA HIGHWAY PATROL - B/A 4713

T PROJECTION - SUMMARY

OWN DATED

10/17/13

DRIVING

10/17/13
10/17/13

REVENUE	ORIGINAL SFY14 BUDGETED	WORK PROGRAMS APPROVED	AUTHORIZED AFTER WORK PROGRAM CURRENT	WORK PROGRAMS PENDING	AUTHORIZED AFTER WORK PROGRAM PROPOSED	PER R-1 DATED 10/17/13	Pending	ACTUAL YTD THRU 10/17/13	PROJECTED RECEIPTS THRU 6/30/14	SFY 14 TOTAL (ACTUAL + PROJ) 12 MONTHS	(OVER)/ UNDER SFY14 BUDGETED
PROPRIATION CONTROL	\$17,834.00		\$17,834.00		\$17,834.00	\$17,834.00		\$17,834.00	\$0.00	\$17,834.00	\$0.
	\$64,414,119.00		\$64,414,119.00		\$64,414,119.00	\$64,414,119.00		\$64,414,119.00	\$0.00	\$64,414,119.00	\$0.
	\$0.00		\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.
	\$0.00	\$11,695,398.00	\$11,695,398.00		\$11,695,398.00	\$11,695,398.00		\$11,695,398.00	\$0.00	\$11,695,398.00	\$0.
	\$38,223.00		\$38,223.00		\$38,223.00	\$6,570.00		\$6,570.00	\$31,653.00	\$38,223.00	\$0.
	\$1,029.00		\$1,029.00		\$1,029.00	\$0.00		\$0.00	\$1,029.00	\$1,029.00	\$0.
	\$21,215.00		\$21,215.00		\$21,215.00	\$10,250.00		\$10,250.00	\$10,965.00	\$21,215.00	\$0.
	\$1,558.00		\$1,558.00		\$1,558.00	\$3,278.99		\$3,278.99	\$7,701.11	\$10,980.10	\$0.
	\$109,112.00		\$109,112.00		\$109,112.00	\$12,366.33		\$12,366.33	\$29,043.86	\$41,410.19	\$67,701.
	\$1,385,477.00		\$1,385,477.00		\$1,385,477.00	\$421,217.80		\$421,217.80	\$989,282.14	\$1,410,499.94	(\$9,422.
\$5,820.00		\$5,820.00		\$5,820.00	\$10,421.85		\$10,421.85	\$24,477.00	\$34,898.85	(\$25,022.	
\$123,683.00		\$123,683.00		\$123,683.00	\$9,642.14		\$9,642.14	\$96,785.23	\$123,683.00	(\$29,078.	
\$0.00		\$0.00		\$10,013.00	\$0.00	\$0.00	\$	\$0.00	\$10,013.00	\$0.	
\$0.00		\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.	
\$1,005.00		\$1,005.00		\$1,005.00	\$226.10	\$0.00	\$	\$778.90	\$226.10	\$1,005.00	\$0.
\$233,924.00		\$233,924.00		\$233,924.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$233,924.
\$3,100.00		\$3,100.00		\$3,100.00	\$0.00	\$0.00		\$0.00	\$3,100.00	\$3,100.00	\$0.
\$0.00		\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.
\$19,530.00		\$19,530.00		\$19,530.00	\$6,177.78	\$6,177.78		\$6,177.78	\$13,352.22	\$19,530.00	\$0.
\$1,438.00		\$1,438.00		\$1,438.00	\$57.67	\$57.67		\$57.67	\$1,380.33	\$1,438.00	\$0.
\$0.00		\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.
\$264,400.00		\$264,400.00		\$264,400.00	\$67,474.68	\$67,474.68		\$67,474.68	\$196,925.32	\$264,400.00	\$0.
\$50,000.00		\$50,000.00		\$50,000.00	\$114.65	\$114.65		\$114.65	\$29,885.35	\$30,000.00	\$20,000.
\$0.00		\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.
\$0.00		\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.
\$0.00		\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.
\$228,000.00		\$228,000.00		\$228,000.00	\$32,122.17	\$32,122.17	\$	\$43,310.66	\$152,567.17	\$228,000.00	\$0.
\$0.00		\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.
	\$66,919,467.00	\$11,695,398.00	\$78,614,865.00	\$10,013.00	\$78,624,878.00	\$76,706,930.41	\$61,459.84	\$76,768,390.25	\$1,598,385.83	\$78,366,776.08	\$258,101.

EXPENDITURES	ORIGINAL SFY14 BUDGETED	WORK PROGRAMS		AUTHORIZED AFTER WORK PROGRAM CURRENT	WORK PROGRAMS PENDING	AUTHORIZED AFTER WORK PROGRAM PROPOSED	PER R-1 DATED 10/17/13	Pending	ACTUAL YTD THRU 10/17/13	PROJECTED EXPENDITURES THRU 06/30/14	SFY 14 TOTAL (ACTUAL + PROJ) 12 MONTHS	(OVER)/ UNDER SFY14 BUDGETED
		APPROVED										
ACQUIRES BOE APPROVAL	48,722,562.00			48,722,562.00	\$0.00	48,722,562.00	\$12,750,583.25	\$0.00	\$12,750,583.25	\$ 39,010,117.65	\$51,760,700.90	(\$3,038,138.00)
	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -	\$0.00	\$0.00
	\$8,144.00			\$8,144.00	\$0.00	\$8,144.00	\$3,492.32	(\$21,777)	\$3,470.55	\$ 7,206.28	\$10,676.83	(\$2,532.36)
L	\$76,178.00			\$76,178.00	\$0.00	\$76,178.00	\$25,003.86	\$15,488.96	\$40,492.82	\$ 35,649.18	\$76,142.00	\$36.00
	\$4,583,347.00			\$4,583,347.00	\$0.00	\$4,583,347.00	\$1,058,901.12	\$ 158,689.48	\$1,217,590.60	\$ 2,661,989.97	\$3,879,580.57	\$703,766.00
	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -	\$0.00	\$0.00
ES CONTRACT	\$273,789.00			\$273,789.00	\$0.00	\$273,789.00	\$18,550.44	\$0.00	\$18,550.44	\$ 231,684.60	\$250,235.04	\$23,553.00
	\$104,693.00			\$104,693.00	\$0.00	\$104,693.00	\$0.00	\$0.00	\$0.00	\$ 104,693.00	\$104,693.00	\$0.00
	\$19,530.00			\$19,530.00	\$0.00	\$19,530.00	\$6,177.78	\$0.00	\$6,177.78	\$ 13,352.22	\$19,530.00	\$0.00
NS	\$674,245.00			\$674,245.00	\$0.00	\$674,245.00	\$125,247.22	\$0.00	\$125,247.22	\$ 520,892.15	\$646,139.37	\$28,105.00
	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -	\$0.00	\$0.00
	\$285,993.00			\$285,993.00	\$0.00	\$285,993.00	\$50,303.84	\$0.00	\$50,303.84	\$ 164,551.64	\$214,855.48	\$71,137.00
Y Y PATROL VEHICLES	\$0.00	\$11,630,063.00		\$11,630,063.00	\$0.00	\$11,630,063.00	\$404,401.85	\$3,820,889.71	\$4,225,291.56	\$ -	\$4,225,291.56	\$7,404,771.00
	\$46,011.00			\$46,011.00	\$0.00	\$21,215.00	\$0.00	\$6,450.00	\$6,450.00	\$ 23,360.00	\$29,810.00	(\$8,595.00)
	\$474,354.00			\$474,354.00	\$0.00	\$474,354.00	\$77,377.32	\$0.00	\$77,377.32	\$ 396,976.68	\$474,354.00	\$0.00
PLACEMENTS	\$1,684,629.00			\$1,684,629.00	\$24,796.00	\$1,709,425.00	\$798,280.48	\$0.00	\$798,280.48	\$ 886,348.52	\$1,684,629.00	\$24,796.00
	\$344,959.00			\$344,959.00	\$0.00	\$344,959.00	\$38,007.53	\$0.00	\$38,007.53	\$ 165,368.06	\$203,375.59	\$141,583.00
	\$32,713.00			\$32,713.00	\$0.00	\$32,713.00	\$5,467.66	\$0.00	\$5,467.66	\$ 15,850.83	\$21,318.49	\$11,394.00
Y Y PATROL VEHICLES	\$126,952.00			\$126,952.00	\$0.00	\$126,952.00	\$5.00	\$0.00	\$5.00	\$ -	\$5.00	\$126,947.00
	\$17,834.00			\$17,834.00	\$0.00	\$17,834.00	\$0.00	\$0.00	\$0.00	\$ -	\$0.00	\$17,834.00
	\$109,112.00			\$109,112.00	\$0.00	\$109,112.00	\$445.00	\$0.00	\$445.00	\$ 108,667.00	\$109,112.00	\$0.00
CONSTRUCTION GRANT	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -	\$0.00	\$0.00
	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -	\$0.00	\$0.00
	\$228,000.00			\$228,000.00	\$0.00	\$228,000.00	\$93,694.90	\$0.00	\$93,694.90	\$ 134,305.10	\$228,000.00	\$0.00
OT PROGRAM (WIPP)	\$50,000.00			\$50,000.00	\$0.00	\$50,000.00	\$217.42	\$0.00	\$217.42	\$ 19.77	\$237.19	\$49,762.00
	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -	\$0.00	\$0.00
	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -	\$0.00	\$0.00
TION EQUIPMENT GRANT	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -	\$0.00	\$0.00
	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -	\$0.00	\$0.00
	\$123,683.00			\$123,683.00	\$0.00	\$123,683.00	\$17,255.63	\$0.00	\$17,255.63	\$ 106,427.37	\$123,683.00	\$0.00
DRCE	\$0.00			\$0.00	\$10,013.00	\$10,013.00	\$0.00	\$10,012.40	\$10,012.40	\$ -	\$10,012.40	\$0.00
	\$1,005.00			\$1,005.00	\$0.00	\$1,005.00	\$778.90	\$0.00	\$778.90	\$ 226.10	\$1,005.00	\$0.00
	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -	\$0.00	\$0.00
H BAND RADIO	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -	\$0.00	\$0.00
	\$739,880.00			\$739,880.00	\$0.00	\$739,880.00	\$557,316.90	\$ 4,974.12	\$562,291.02	\$ 58,050.43	\$620,341.45	\$119,538.00
	\$52,991.00			\$52,991.00	\$0.00	\$52,991.00	\$13,210.49	\$0.00	\$13,210.49	\$ 44,865.44	\$58,075.93	(\$5,084.00)
ES COST ALLOCATION	\$5,144,939.00			\$5,144,939.00	\$0.00	\$5,144,939.00	\$3,858,704.02	\$0.00	\$3,858,704.02	\$1,286,234.98	\$5,144,939.00	\$0.00
	\$2,112,871.00			\$2,112,871.00	\$0.00	\$2,112,871.00	\$1,584,653.25	\$0.00	\$1,584,653.25	\$ 528,217.75	\$2,112,871.00	\$0.00
	\$6,000.00	\$65,335.00		\$71,335.00	\$0.00	\$71,335.00	\$0.00	\$0.00	\$0.00	\$ 71,335.00	\$71,335.00	\$0.00
AY FUND	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -	\$0.00	\$0.00
	\$17,111.00			\$17,111.00	\$0.00	\$17,111.00	\$17,111.00	\$0.00	\$17,111.00	\$ -	\$17,111.00	\$0.00
	\$290,459.00			\$290,459.00	\$0.00	\$290,459.00	\$0.00	\$0.00	\$0.00	\$ 290,459.00	\$290,459.00	\$0.00
PLAN	\$567,483.00			\$567,483.00	\$0.00	\$567,483.00	\$0.00	\$0.00	\$0.00	\$ 567,483.00	\$567,483.00	\$0.00
Check Data	66,919,467.00	\$11,695,398.00		\$78,614,865.00	\$10,013.00	\$78,624,878.00	\$21,505,187.18	\$4,016,482.90	\$25,521,670.08	\$ 47,434,331.72	\$72,956,001.79	\$5,668,876.00
				\$78,614,865.00	\$0.00	\$78,624,878.00			\$25,521,670.08		\$72,956,001.80	\$72,956,001.80
	\$0.00			\$0.00	\$0.00	\$0.00			\$0.00		(\$0.00)	\$0.00

SFY 14 - FUND MAP

SFY 14 Lag.
Approved
BA 4713

Revenue GL	2501	2507	2511	3870	3871	4003	4040	4200	4202	4203	4211	4215	4237	4335	4354	4355	4669	4725	4763	
	General Fund	Highway Fund	Cash Balance Fwd	Charges for Services	Charges for Services	Sales of Equipment	Recyclable Mat.Sales	Insurance Recoveries	Contract Services	Prior Year Refunds	HDTA Reimb.	ATF Task Force	Dispatch C/A	Reimburse DUI Enforcement	AG Reimburse	Reimb. of Expenses	Trans from BA4721	WPP Grant	Trans OTS JF	
47 - Beginning Cash	17,834																			0
2501 - General Fund																				17,834
2507 - Highway Fund		64,414,119																		64,414,119
2511 - Cash Balance Forward				38,223	1,029	21,215	1,558	109,112	1,385,477	5,820	123,683	1,005	233,924	3,100	19,530	1,438	264,400	50,000		38,223
3870 - Charges for Services																				1,029
3871 - Charges for Services																				21,215
4003 - Sales of Equipment																				1,558
4040 - Recyclable Material Sales																				109,112
4200 - Insurance Recoveries																				1,385,477
4202 - Contract Services																				5,820
4203 - Prior Year Refunds																				123,683
4211 - HDTA Reimbursement																				0
4215 - ATF Task Force Reimb																				1,005
4237 - Dispatch Cost Allocation																				233,924
4335 - Reimbursement DUI Enforcement																				3,100
4354 - AG Reimbursement																				19,530
4355 - Reimbursement of Expenses																				1,438
4669 - Transfer from MCSAP BA4721																				264,400
4725 - WPP Grant																				50,000
4763 - Transfer OTS Joining Forces																				228,000
Total Revenue	17,834	64,414,119	0	38,223	1,029	21,215	1,558	109,112	1,385,477	5,820	123,683	1,005	233,924	3,100	19,530	1,438	264,400	50,000	228,000	66,919,467
Cat 01 - Personnel Expenses		47,140,466							1,080,672				233,924	3,100			264,400			48,722,562
Cat 02 - O. of State Travel		8,144																		8,144
Cat 03 - In State Travel		34,614							41,564											76,178
Cat 04 - Operating Expenses		4,318,668							263,241							1,438				4,583,347
Cat 08 - Lab Supplies		273,789																		273,789
Cat 09 - Washor Forensic Lab		104,693																		104,693
Cat 12 - Prisoner Extraditions																				19,530
Cat 13 - HWY Patrol Vehicles		633,435													19,530					652,965
Cat 15 - Staff Physicals		285,993		38,223	1,029		1,558													285,993
Cat 16 - NHP One Shot AB470																				0
Cat 17 - Service Weapon Replacements		24,796																		24,796
Cat 22 - Lab Contracts		474,354				21,215														474,354
Cat 26 - Information Technology		1,684,629																		1,684,629
Cat 29 - Uniforms & Specialty Equipment		344,959																		344,959
Cat 30 - Training		32,713																		32,713
Cat 31 - Aircraft		126,952																		126,952
Cat 32 - Dignitary Protection																				0
Cat 34 - Crash Fund																				0
Cat 38 - Joining Forces																				0
Cat 39 - Waste Isolation Pilot Program (WIPP)																				0
Cat 45 - HDTA Task Force																				0
Cat 46 - US Marshal																				0
Cat 47 - ATF Task Force																				0
Cat 50 - Radio Communications		739,880										1,005								739,880
Cat 59 - Utilities		52,991																		52,991
Cat 81 - DPS General Services Cost Allocation		5,144,939																		5,144,939
Cat 82 - Intra-Agency Cost Allocation		2,112,871																		2,112,871
Cat 85 - Reversion to HWY Fund		180								5,820										180
Cat 87 - Purchasing Assessment		17,111																		17,111
Cat 88 - Statewide Cost Allocation		290,459																		290,459
Cat 89 - AG Cost Allocation Plan		567,483																		567,483
Total Expenditures	17,834	64,414,119	0	38,223	1,029	21,215	1,558	109,112	1,385,477	5,820	123,683	1,005	233,924	3,100	19,530	1,438	264,400	50,000	228,000	66,919,467
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

SFY 14 - FUND MAP

APRV WP APRV WP

SFY 14

C26603

C28348

SFY 14

C27977

C26825

2511

BA.4713

SFY14

Revenue GL	Cash Balance Fwd	Cash Balance Fwd	Revised Authority	Trans from 17 to 26	Establish Cat 46	Requested Authority
47 - Beginning Cash			0			0
2501 - General Fund			17,834			17,834
2507 - Highway Fund			64,414,119			64,414,119
2511 - Cash Balance Forward	11,630,063	65,335.00	11,695,398			11,695,398
3870 - Charges for Services			38,223			38,223
3871 - Charges for Services			1,029			1,029
4003 - Sales of Equipment			21,215			21,215
4040 - Recyclable Material Sales			1,558			1,558
4200 - Insurance Recoveries			109,112			109,112
4202 - Contract Services			1,385,477			1,385,477
4203 - Prior Year Refunds			5,820			5,820
4211 - HIDTA Reimbursement			123,683		10,013	123,683
4213 - US Marshal Reimbursement			0			10,013
4215 - ATF Task Force Reimb			1,005			1,005
4237 - Dispatch Cost Allocation			233,924			233,924
4335 - Reimbursement DUI Enforcement			3,100			3,100
4394 - AG Reimbursement			19,530			19,530
4395 - Reimbursement of Expenses			1,438			1,438
4559 - Transfer from MCSAP BA4721			26,406			26,406
4725 - WIPP Grant			50,000			50,000
4763 - Transfer OTS Joining Forces			228,000			228,000
Total Revenue	11,630,063	65,335.00	78,614,865	0	10,013	78,624,878
						78,624,878
Cat 01 - Personnel Expenses			48,772,862			48,772,862
Cat 02 - O. of State Travel			8,144			8,144
Cat 03 - In State Travel			76,178			76,178
Cat 04 - Operating Expenses			4,583,347			4,583,347
Cat 08 - Lab Services			273,789			273,789
Cat 09 - Washoe Forensic Lab			104,693			104,693
Cat 12 - Prisoner Extractions			19,530			19,530
Cat 13 - HWY Patrol Vehicles			674,245			674,245
Cat 15 - Staff Physicals			265,993			265,993
Cat 16 - NHP One Shot AB470			11,630,063			11,630,063
Cat 17 - Service Weapon Replacements	11,630,063		46,011	-24,796		21,215
Cat 22 - Lab Contracts			474,354			474,354
Cat 26 - Information Technology			1,664,629	24,796		1,709,425
Cat 29 - Uniforms & Specialty Equipment			344,959			344,959
Cat 30 - Training			32,713			32,713
Cat 31 - Aircraft			126,952			126,952
Cat 32 - Dignitary Protection			17,834			17,834
Cat 34 - Crash Fund			109,112			109,112
Cat 38 - Joining Forces			228,000			228,000
Cat 39 - Waste Isolation Pilot Program (WIPP)			50,000			50,000
Cat 45 - HIDTA Task Force			123,683			123,683
Cat 46 - US Marshal			0		10,013	10,013
Cat 47 - ATF Task Force			1,005			1,005
Cat 50 - Radio Communications			739,880			739,880
Cat 59 - Utilities			52,991			52,991
Cat 81 - DPS General Services Cost Allocation			5,144,939			5,144,939
Cat 82 - Intra-Agency Cost Allocation			2,112,871			2,112,871
Cat 85 - Reversion to HWY Fund			71,335			71,335
Cat 87 - Purchasing Assessment		65,335.00	17,111			17,111
Cat 88 - Statewide Cost Allocation			290,459			290,459
Cat 89 - AG Cost Allocation Plan			567,483			567,483
Total Expenditures	11,630,063	65,335.00	78,614,865	0	10,013	78,624,878
						0
						0

Department of Public Safety
 BA 4713 Nevada Highway Patrol
 US Marshall
 CAT 46 REV GL 4213

GRANT RECAP

WP C26603

FFY2012 Grant Award for SFY2013
 C27356 - Increase in authority
 Grant Authority

SFY2013 Expenditures

Remaining Grant Authority

Grant Authorized for SFY2014

Projected Balance forward SFY14 - C26603

Grant balance:

SFY13	SFY14
\$ 8,000.00	
\$ 15,000.00	
\$ 23,000.00	
\$ 12,987.63	
\$ 10,012.37	
\$ 10,012.37	
	\$ 10,012.37
\$ -	



MEMORANDUM OF UNDERSTANDING **U. S. Marshals Service Nevada F.I.S.T** **District Fugitive Task Force**



PARTIES AND AUTHORITY:

This Memorandum of Understanding (MOU) is entered into by the Nevada Department of Public Safety and the United States Marshals Service (USMS) pursuant to the Presidential Threat Protection Act of 2000 (Public L. 106-544, § 6, December 19, 2000, 114 Stat. 2718, 28 U.S.C. § 566 note). As set forth in the Presidential Threat Protection Act of 2000 and directed by the Attorney General, the USMS has been granted authority to direct and coordinate permanent Regional Fugitive Task Forces consisting of federal, state, and local law enforcement authorities for the purpose of locating and apprehending fugitives.

The authority of the USMS to investigate fugitive matters as directed by the Attorney General is set forth in 28 USC § 566. The Director's authority to direct and supervise all activities of the USMS is set forth in 28 USC § 561(g) and 28 CFR 0.111. The authority of United States Marshals and Deputy U.S. Marshals to, "in executing the laws of the United States within a State . . . exercise the same powers which a sheriff of the State may exercise in executing the laws thereof" is set forth in 28 USC § 564. Additional authority is derived from 18 USC § 3053 and Office of Investigative Agency Policies Resolutions 2 & 15. See also "Memorandum for Howard M. Shapiro, General Counsel, Federal Bureau of Investigation" concerning the "Authority to Pursue Non-Federal Fugitives", issued by the U.S. Department of Justice, Office of Legal Counsel, dated February 21, 1995. See also "Memorandum concerning the Authority to Pursue Non-Federal Fugitives", issued by the USMS Office of General Counsel, dated May, 1, 1995. See also 42 U.S.C. § 16941(a)(the Attorney General shall use the resources of federal law enforcement, including the United States Marshals Service, to assist jurisdictions in locating and apprehending sex offenders who violate sex offender registration requirements).

MISSION:

The primary mission of the task force is to investigate and arrest, as part of joint law enforcement operations, persons who have active state and federal warrants for their arrest. The intent of the joint effort is to investigate and apprehend local, state and federal fugitives, thereby improving public safety and reducing violent crime.

Each participating agency agrees to refer cases for investigation by the USMS District Fugitive Task Force (DFTF). Cases will be adopted by the DFTF at the discretion of the District Chief Deputy, and in accordance with the provisions of the Presidential Threat Protection Act, the Adam Walsh Child Protection and Safety Act, and the U.S. Department of Justice. Targeted crimes will primarily include violent crimes against persons, weapons offenses, felony drug offenses, failure to register as a sex offender, and crimes committed by subjects who have a criminal history involving violent crimes, felony drug offenses, and/or weapons offenses. Upon receipt of a written request, the DFTF may also assist non-participating law enforcement agencies in investigating, locating and arresting their fugitives. Task force personnel will be assigned federal, state, and local fugitive cases for investigation. Investigative teams will consist of personnel from different agencies whenever possible. Each participating agency retains responsibility for the cases they refer to the DFTF.

Federal fugitive cases referred to the task force for investigation by any participating agency will be entered into the National Crime Information Center (NCIC) by the USMS or originating agency, as appropriate. State or local fugitive cases will be entered into NCIC (and other applicable state or local lookout systems) as appropriate by the concerned state or local agency.

SUPERVISION:

The DFTF will consist of law enforcement and administrative personnel from federal, state, and local law enforcement agencies. Agencies must be approved by the DFTF Chief Deputy prior to assignment to the DFTF. Agency personnel may be removed at anytime at the discretion of the DFTF Chief Deputy.

Direction and coordination of the DFTF shall be the responsibility of the USMS DFTF Chief Deputy. Administrative matters which are internal to the participating agencies remain the responsibility of the respective agencies. Furthermore, each agency retains responsibility for the conduct of its personnel.

A Task Force Advisory Committee, consisting of representatives of participating agencies and USMS district personnel, may be established at the direction of the DFTF Chief Deputy and will meet and confer as necessary to review and address issues concerning operational matters within the DFTF.

PERSONNEL:

In accordance with Homeland Security Presidential Directive (HSPD) 12, personnel assigned to the task force are required to undergo background investigations in order to be provided unescorted access to USMS offices, records, and computer systems. The USMS shall bear the costs associated with those investigations. Non-USMS law enforcement officers assigned to the task force will be deputized as Special Deputy U.S. Marshals.

Task force personnel may be required to travel outside of the jurisdiction to which they are normally assigned in furtherance of task force operations. State or local task force officers traveling on official business at the direction of the USMS shall be reimbursed directly by the USMS for their travel expenses in accordance with applicable federal laws, rules, and regulations.

REIMBURSEMENT:

The Marshals Service receives Asset Forfeiture funding for either 1) overtime incurred by state and local investigators who provide full time support to USMS DFTF joint law enforcement task forces; or 2) travel, training, purchase or lease of police vehicles, fuel, supplies or equipment for state and local investigators in direct support of the USMS DFTF joint law enforcement task force. The USMS shall, pending availability of funds, reimburse your organization for expenses incurred, depending on which category of funding is provided.

Reimbursement of overtime work shall be consistent with the Fair Labor Standards Act. Annual overtime for each state or local law enforcement officer is capped at the equivalent of 25% of a GS-1811-12, Step 1, of the general pay scale for the Rest of the U.S. (RUS) locality area. Reimbursement for all types of qualified expenses shall be contingent upon availability of funds and the submission of a proper invoice which shall be submitted quarterly on a fiscal year basis, and which provides the names of the investigators who incurred overtime for the DFTF during the quarter; the number of overtime hours incurred, the hourly regular and overtime rates in effect for each investigator, and the total quarterly cost. The invoice should be submitted to the DFTF Chief Deputy or his/her designee, who will review the invoice, stamp and sign indicating that services were received and that the invoice is approved for payment. Invoices for equipment, supplies, training, fuel, and vehicle lease should provide supporting documentation including receipts.

EQUIPMENT:

Notwithstanding the above, pending the availability of asset forfeiture funding and approval by the USMS in advance of any purchase, the USMS may reimburse or make direct payments to qualified third party vendors for vehicles and equipment purchased by the undersigned state or local agency in support of full time state and local investigators assigned to the DFTF involved in joint law enforcement operations. Such vehicle and equipment purchases are to be contracted for and titled in the name of the state or local law enforcement agency and must comply with requirements prescribed by the USMS pursuant to this MOU and applicable policies of the United States Department of Justice. Vehicles and equipment purchased by state and local law enforcement agencies with asset forfeiture monies provided by the USMS must remain available for exclusive use of the task force officers assigned to the DFTF by the undersigned participant agency for the duration of the task force. Upon termination of the agreement, usage and disposition of such vehicles are at the discretion of the undersigned state or local law enforcement agency.

Pending the availability of funds and equipment, the USMS will issue USMS radios, telephones, and other communication devices to each task force officer to be used for official DFTF business. Any other equipment used by or assigned to task force officers will remain the property of the agency issuing the equipment and will be returned to that agency upon termination of the task force, or upon agency request.

RECORDS AND REPORTS:

Original reports of investigation, evidence, and other investigative materials generated, seized, or collected by the DFTF shall be retained by the agency in the DFTF responsible for the case. However, evidence may be turned over to other law enforcement agencies as appropriate. Copies of investigative reports and other materials may be provided to other agencies in accordance with applicable laws, rules, and regulations. Task force statistics will be maintained in the USMS Justice Detainee Information System (JDIS) - Warrant Information Network (WIN). Statistics will be made available to any participating agency upon request.

INFORMANTS:

Pending the availability of funds, the USMS may provide funding for the payment of informants. However, all payments of informants utilizing USMS funding shall comply with USMS policy.

USE OF FORCE:

All members of the DFTF shall comply with their agency's guidelines concerning the use of firearms, deadly force, and less-lethal devices. Copies of all applicable firearms, deadly force, and less-lethal policies shall be provided to the DFTF Chief Deputy and each concerned task force officer. In the event of a shooting involving task force personnel, the incident will be investigated by the appropriate agency(s).

NEWS MEDIA

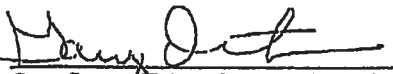
Media inquiries will be referred to the DFTF Chief Deputy or his/her designee. A press release may be issued and press conference held, upon agreement and through coordination with participant agencies representatives. All press releases will exclusively make reference to the task force.

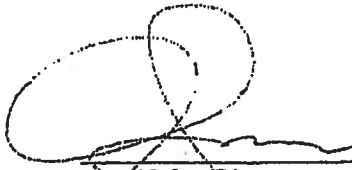
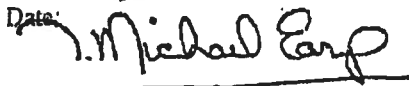
RELEASE OF LIABILITY:

Each agency shall be responsible for the acts or omissions of its employees. Participating agencies or their employees shall not be considered as the agents of any other participating agency. Nothing herein waives or limits sovereign immunity under federal or state statutory or constitutional law. The participating agencies agree to hold harmless the United States from any claim, cause of action, or judgment resulting from the negligent acts of their employees.

EFFECTIVE DATE AND TERMINATION:

This MOU is in effect once signed by a law enforcement participant agency. Participating agencies may withdraw their participation after providing 30 days advanced written notice to the DFTF Commander.


Gary Orton, United States Marshal
District of Nevada
Date: 10/16/09


Jerry Hafen, Director
Nevada Department of Public Safety
Date: 

T. MICHAEL EARP
ASST DIRECTOR LEO
USMS



STATE OF NEVADA
CONTROLLER'S OFFICE

101 N CARSON ST STE 5
CARSON CITY NV 89710
775/684-5750
Fax 775/684-5695

Budget Account File Maintenance Request
(use for existing budget accounts to add categories or revenue sources)

Clear Form

Fiscal Year: 2014

	Fund	Agency	Budget	Work Program Reference (if applicable)	
Coding Structure:	201	651	4713	AP	C26603

Cat #	Category Name (max 30 characters)	Notes
46	US MARSHAL JLEO ACTIVITY	

Revenue Source General Ledger Assignments:

NRS/Authority (required to establish a new GL)	(Check one or both)		AORD = Alternate Object/Revenue Description	
	New GL	AORD	GL #	Name (max 30 characters)
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	4213	US MARSHAL REIMBURSEMENT
	<input type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>		

Other Action:

Approvals: Budget Division: _____ (Name) _____ (Date)
Controller: _____ (Name) _____ (Date)

Advantage Updates (if applicable):

(Controller's Office)	APDS	_____ (Name)	_____ (Date)
	RB	_____ (Name)	_____ (Date)
	AORD	_____ (Name)	_____ (Date)

KTLOPS-51

State of Nevada Work Program

WP Number: C28465

FY 2014

	Add Original Work Program	XXX	Modify Work Program	BUDGET DIVISION USE ONLY DATE _____ APPROVED ON BEHALF OF THE GOVERNOR BY _____
--	---------------------------	-----	---------------------	--

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
10/31/13	101	409	3145	HHS-DCFS - CHILDREN, YOUTH & FAMILY ADMINISTRATION

Funds Available							
Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			3584	FED METH GRANT	272,976	813,189	1,086,165
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		272,976		1,086,165
Total Budgetary & Revenue GLs					272,976		

Expenditures			
CAT	Amount	CAT	Amount
25	272,976		
Sub Total Category Expenditures			272,976

Remarks

The Division requests approval to increase authority for Regional Partnership Grant (Meth) funds to continue programs related to dependency mothers drug court. The Division had remaining grant authority specific to FFY 2012, in addition to receiving the FFY 2013 grant award. In order to expend all authority granted to the Division, it is necessary to increase the Regional Partnership Grant (Meth) Category.

Total Budgetary General Ledgers and Category Expenditures (AP)

272,976

ecreceli

Authorized Signature

11/01/13

Date

Controller's Office Approval

Requires Interim Finance approval since WP is equal to or exceeds \$75,000 cumulative for category

Department of Administration Work Program Packet Checklist

- ✓ Work program form
- ✓ Work program packet checklist
- ✓ Cumulative modification worksheet
- ✓ Cover Page detailing the reasons for the revision, benefits to the division, department and state and consequences if not approved
- ✓ Financial/Budget Status Reports (current)
- ☐ Budget projections with corresponding detail
- ✓ Fund map reflecting amounts before and after the revision
- ☐ NPD 19 (If requesting new position) **include copy of current organizational chart w/proposed change**
- ☐ Quotes for the purchase of unbudgeted items (i.e., equipment, computers, etc.)
- ☐ Spreadsheets/detailed calculations supporting request

WORK PROGRAM REVISIONS INVOLVING GRANTS MUST ALSO INCLUDE

- ✓ Grant history/reconciliation form for grants
- ✓ Copies of all grant awards for the current year listed on the grant reconciliation form
- ✓ Copy of grant budget - if applicable
- ☐ Summary of the grant program and purpose if not included in the grant award document

IFC determination evaluation (reason work program does or does not require IFC approval indicated with an X)

Requires IFC approval because

- | | |
|---|--|
| ✓ \$75,000 or more cumulative for an expenditure category | <input type="checkbox"/> Exceeds \$30,000 cumulative and is 10% or more cumulative for an expenditure category |
| <input type="checkbox"/> Involves the allocation of block grant funds and the agency is choosing to use the IFC meeting for the required public hearing per NRS 353.345 | <input type="checkbox"/> Non-governmental grant or gift in excess of \$20,000 |
| <input type="checkbox"/> Includes new positions | <input type="checkbox"/> Other: |

Does not require IFC approval because

- | | |
|--|--|
| <input type="checkbox"/> \$30,000 or less cumulative for each expenditure category | <input type="checkbox"/> Places funds in Reserves, Reserve for Reversion, or Retained Earnings categories only |
| <input type="checkbox"/> Less than \$75,000 cumulative and 10% cumulative for each expenditure category | <input type="checkbox"/> Non-executive budget |
| <input type="checkbox"/> \$5,000 or less for expenditure categories 02, 03, 05, & 30 and \$10,000 or less for any other expenditure categories | <input type="checkbox"/> Other: |
| <input type="checkbox"/> Implements general/highway fund salary adjustments approved by the BOE | Approved by:
Date: |

**STATE OF NEVADA
DHHS - DIVISION OF CHILD AND FAMILY SERVICES**

**Budget Account 3145 - HHS-DCFS - CHILDREN, YOUTH & FAMILY ADMINISTRATION
Work Program C28465
Fiscal Year 2014**

Submitted November 1, 2013

Budget Account's Primary Purpose, Function and Statutory Authority

The Division of Child and Family Services (DCFS) within the Department of Health and Human Services is responsible for child protective and child welfare service delivery in rural Nevada; oversight of urban county-operated child protective and welfare services, a provider of children's mental/behavioral health treatment and residential services in urban Nevada; and statewide juvenile justice services including state-operated youth training centers and youth parole. The mission of the DCFS is to provide support and services to assist Nevada's children and families in reaching their full human potential.

Purpose of Work Program

The Division requests approval to increase authority for Regional Partnership Grant (Meth) funds to continue programs related to dependency mothers drug court. The Division had remaining grant authority specific to FFY 2012, in addition to receiving the FFY 2013 grant award. In order to expend all authority granted to the Division, it is necessary to increase the Regional Partnership Grant (Meth) Category.

Justification

The Child and Family Services Improvement Act of 2006 reauthorized the Promoting Safe and Stable Families program designed to improve the lives of abused and neglected children and their families who are affected by methamphetamine and other substance use disorders. The legislation included a new competitive grant program and provided funding over a five-year period to implement regional partnerships for the purpose of improving outcomes for children and families. The legislation responds to parental substance abuse as a key factor underlying the abuse or neglect experienced by many children in the child welfare system. This effort represents the broadest Federal program ever launched to assist States, Tribes and communities across the nation to improve the well-being, permanency and safety outcomes of children who are in out-of-home placement as a result of a parent's or caregiver's methamphetamine or other substance abuse, or are at risk of such placement.

Expected Benefits to be Realized

To provide through interagency collaboration and integration of programs and services, services and activities that are designed to increase the well-being of, improve permanency outcomes for, and enhance the safety of children who are in an out-of-home placement, or are at risk of being placed in an out-of-home placement as a result of a parent's or caregiver's methamphetamine or other substance abuse.

Explanation of Projections and Documentation

Attachment A: SFY 2014 Budget Status Report
Attachment B: SFY 2014 Legislatively Approved Fund Map
Attachment C: SFY 2014 Legislatively Approved Fund Map After Work Program
Attachment D: SFY 2014 Regional Partnership Grant Reconciliation
Attachment E: SFY 2014 GMU Payroll Realignment
Attachment F: FFY 2012, 2013 Regional Partnership Grant Awards
Attachment G: SFY 2014 Regional Partnership Grant Budgets

New Positions: No

Summary of Alternatives and Why Current Proposal is Preferred

The alternative is to not approve this work program. Failure to approve this work program would jeopardize the State of Nevada having enough funding to support regional partnerships for the purpose of improving outcomes for children and families who are affected by methamphetamine and other substance use disorders.

**STATE OF NEVADA WORK PROGRAM
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DHHS - DIVISION OF CHILD AND FAMILY SERVICES
HHS-DCFS - CHILDREN, YOUTH & FAMILY ADMINISTRATION
B/A 3145 SFY14**

G.L.#	REVENUES	Original or Legislatively Approved Work Program	APPROVED				PENDING
			FIRST	SECOND	THIRD	FOURTH	FIFTH
			Work Program Change	Work Program Change	Work Program Change	Work Program Change	Work Program Change
			WP # C26695	WP # C27044	WP # C27905	WP # C28446	WP # C28252
2501	APPROPRIATION CONTROL	5,403,390					
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0			56,258		
3460	FED CRIME VICTIMS	3,537,154					
3469	FED FAMILY VIOLENCE GRANT	1,107,306					
3501	FED IV-E INDEPENDENT LIVING	1,505,648					
3532	FED CHILD ABUSE NEGLECT	258,934					
3562	FED TITLE IV-E	1,252,645					
3564	FED ED & TRAIN VOUCHER GRANT	523,757				43,714	
3580	CHILDRENS JUSTICE	177,853					
3581	FED-STATE VICTIMS ASSIST ACADM	0	10,000				
3582	FED IV-B SUBPART II	1,525,306					
3584	FED METH GRANT	813,189					
4266	CASEY FOUNDATION PARTNERSHIP	47,500					
4620	TRANSFER FROM BEHAVIORAL HEALTH ADMIN	0					
4669	TRANSFER FROM BA 3229 ADOPTION INCENTIVE	1,013,458					
4674	TRANSFER FROM MEDICAID	0					
	Total Revenues	17,166,140	10,000	0.00	56,258	43,714	0.00
	EXPENDITURES						
Cat	Description						
01	PERSONNEL	6,229,458					
02	OUT-OF-STATE TRAVEL	1,686		1,063			
03	IN-STATE TRAVEL	44,712		-1,063			
04	OPERATING EXPENSES	355,058					
10	SPECIALIZED TRAINING	1,025,248					
11	CHILDREN'S JUSTICE ACT GRANT	110,565					
12	CHILD ABUSE & NEGLECT	155,256					
14	CHILDREN'S BEHAVIORAL HEALTH BOARD	41,552					
15	CMHS PROGRAM EVALUATION & DATA	234,534					
17	TITLE IV-B SUBPART II	1,466,120					
19	STATE VICTIMS ASSISTANCE ACADEMY	0	10,000				
20	U. S. CRIME VICTIMS (VOCA)	3,469,260					
21	EDUCATION & TRAINING VOUCHER	521,399				43,714	
22	FAMILY VIOLENCE	1,072,983					
25	METH GRANT	773,621					
26	INFORMATION SERVICES	22,450					
30	TRAINING	1,734					
32	INDEPENDENT LIVING	1,475,252					
70	CASEY FAMILY PROGRAMS	47,500					56,258
86	RESERVE	0			56,258		-56,258
87	PURCHASING ASSESSMENT	2,132					
88	STATE COST ALLOCATION	102,119					
89	ATTY GENERAL COST ALLOCATION	13,501					
	Total Expenditures	17,166,140	10,000	0.00	56,258	43,714	0.00

**STATE OF NEVADA WORK PROGRAM
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DHHS - DIVISION OF CHILD AND FAMILY SERVICES
HHS-DCFS - CHILDREN, YOUTH & FAMILY ADMINISTRATION
B/A 3145 SFY14**

G.L.#	REVENUES	Original or Legislatively Approved Work Program	PENDING				
			SIXTH	SEVENTH	EIGHTH	NINTH	TENTH
			Work Program Change	Work Program Change	Work Program Change	Work Program Change	Work Program Change
			WP # C28139	WP # C28303	WP # C28437	WP # C28442	WP # C28443
2501	APPROPRIATION CONTROL	5,403,390					
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0					
3460	FED CRIME VICTIMS	3,537,154	8,163				1,895,355
3469	FED FAMILY VIOLENCE GRANT	1,107,306	-2,477				
3501	FED IV-E INDEPENDENT LIVING	1,505,648	7,206				
3532	FED CHILD ABUSE NEGLECT	258,934	-6,387		237,872		
3562	FED TITLE IV-E	1,252,645					
3564	FED ED & TRAIN VOUCHER GRANT	523,757	920				
3580	CHILDRENS JUSTICE	177,853	-10,285	190,179			
3581	FED-STATE VICTIMS ASSIST ACADM	0	101,866				
3582	FED IV-B SUBPART II	1,525,306	722			1,121,729	
3584	FED METH GRANT	813,189	-25,684				
4266	CASEY FOUNDATION PARTNERSHIP	47,500					
4620	TRANSFER FROM BEHAVIORAL HEALTH ADMIN	0					
4669	TRANSFER FROM BA 3229 ADOPTION INCENTIVE	1,013,458	10,686				
4674	TRANSFER FROM MEDICAID	0					
	Total Revenues	17,166,140	84,730	190,179	237,872	1,121,729	1,895,355
	EXPENDITURES						
Cat	Description						
01	PERSONNEL	6,229,458					
02	OUT-OF-STATE TRAVEL	1,686					
03	IN-STATE TRAVEL	44,712					
04	OPERATING EXPENSES	355,058					
10	SPECIALIZED TRAINING	1,025,248					
11	CHILDREN'S JUSTICE ACT GRANT	110,565		190,179			
12	CHILD ABUSE & NEGLECT	155,256			237,872		
14	CHILDREN'S BEHAVIORAL HEALTH BOARD	41,552					
15	CMHS PROGRAM EVALUATION & DATA	234,534					
17	TITLE IV-B SUBPART II	1,466,120				1,121,729	
19	STATE VICTIMS ASSISTANCE ACADEMY	0	84,730				
20	U. S. CRIME VICTIMS (VOCA)	3,469,260					1,895,355
21	EDUCATION & TRAINING VOUCHER	521,399					
22	FAMILY VIOLENCE	1,072,983					
25	METH GRANT	773,621					
26	INFORMATION SERVICES	22,450					
30	TRAINING	1,734					
32	INDEPENDENT LIVING	1,475,252					
70	CASEY FAMILY PROGRAMS	47,500					
86	RESERVE	0					
87	PURCHASING ASSESSMENT	2,132					
88	STATE COST ALLOCATION	102,119					
89	ATTY GENERAL COST ALLOCATION	13,501					
	Total Expenditures	17,166,140	84,730	190,179	237,872	1,121,729	1,895,355

**STATE OF NEVADA WORK PROGRAM
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DHHS - DIVISION OF CHILD AND FAMILY SERVICES
HHS-DCFS - CHILDREN, YOUTH & FAMILY ADMINISTRATION
B/A 3145 SFY14**

G.L.#	REVENUES	Original or Legislatively Approved Work Program	PENDING			
			ELEVENTH	TWELFTH	THIRTEENTH	FOURTEENTH
			Work Program Change	Work Program Change	Work Program Change	Work Program Change
			WP # C28464	WP # C28465	WP # C28466	WP # C28470
2501	APPROPRIATION CONTROL	5,403,390				
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0				
3460	FED CRIME VICTIMS	3,537,154				
3469	FED FAMILY VIOLENCE GRANT	1,107,306	104,623			
3501	FED IV-E INDEPENDENT LIVING	1,505,648			602,871	
3532	FED CHILD ABUSE NEGLECT	258,934				
3562	FED TITLE IV-E	1,252,645				
3564	FED ED & TRAIN VOUCHER GRANT	523,757				
3580	CHILDRENS JUSTICE	177,853				
3581	FED-STATE VICTIMS ASSIST ACADM	0				
3582	FED IV-B SUBPART II	1,525,306				
3584	FED METH GRANT	813,189		272,976		
4266	CASEY FOUNDATION PARTNERSHIP	47,500				
4620	TRANSFER FROM BEHAVIORAL HEALTH ADMIN	0				533,392
4669	TRANSFER FROM BA 3229 ADOPTION INCENTIVE	1,013,458				-1,013,458
4674	TRANSFER FROM MEDICAID	0				509,701
	Total Revenues	17,166,140	104,623	272,976	602,871	29,635
	EXPENDITURES					
Cat	Description					
01	PERSONNEL	6,229,458				
02	OUT-OF-STATE TRAVEL	1,686				
03	IN-STATE TRAVEL	44,712				
04	OPERATING EXPENSES	355,058				
10	SPECIALIZED TRAINING	1,025,248				
11	CHILDREN'S JUSTICE ACT GRANT	110,565				
12	CHILD ABUSE & NEGLECT	155,256				
14	CHILDREN'S BEHAVIORAL HEALTH BOARD	41,552				
15	CMHS PROGRAM EVALUATION & DATA	234,534				29,635
17	TITLE IV-B SUBPART II	1,466,120				
19	STATE VICTIMS ASSISTANCE ACADEMY	0				
20	U. S. CRIME VICTIMS (VOCA)	3,469,260				
21	EDUCATION & TRAINING VOUCHER	521,399				
22	FAMILY VIOLENCE	1,072,983	104,623			
25	METH GRANT	773,621		272,976		
26	INFORMATION SERVICES	22,450				
30	TRAINING	1,734				
32	INDEPENDENT LIVING	1,475,252			602,871	
70	CASEY FAMILY PROGRAMS	47,500				
86	RESERVE	0				
87	PURCHASING ASSESSMENT	2,132				
88	STATE COST ALLOCATION	102,119				
89	ATTY GENERAL COST ALLOCATION	13,501				
	Total Expenditures	17,166,140	104,623	272,976	602,871	29,635

**STATE OF NEVADA WORK PROGRAM
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DHHS - DIVISION OF CHILD AND FAMILY SERVICES
HHS-DCFS - CHILDREN, YOUTH & FAMILY ADMINISTRATION
B/A 3145 SFY14**

	REVENUES	Original or Legislatively Approved Work Program	-----CUMULATIVE-----		Total Amount
			Dollar Change	Percent Change	
G.L.#	Description				
2501	APPROPRIATION CONTROL	5,403,390	0	0.0%	5,403,390
2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	56,258	100.0%	56,258
3460	FED CRIME VICTIMS	3,537,154	1,903,518	53.8%	5,440,672
3469	FED FAMILY VIOLENCE GRANT	1,107,306	102,146	9.2%	1,209,452
3501	FED IV-E INDEPENDENT LIVING	1,505,648	610,077	40.5%	2,115,725
3532	FED CHILD ABUSE NEGLECT	258,934	231,485	89.4%	490,419
3562	FED TITLE IV-E	1,252,645	0	0.0%	1,252,645
3564	FED ED & TRAIN VOUCHER GRANT	523,757	44,634	8.5%	568,391
3580	CHILDRENS JUSTICE	177,853	179,894	101.1%	357,747
3581	FED-STATE VICTIMS ASSIST ACADM	0	111,866	100.0%	111,866
3582	FED IV-B SUBPART II	1,525,306	1,122,451	73.6%	2,647,757
3584	FED METH GRANT	813,189	247,292	30.4%	1,060,481
4266	CASEY FOUNDATION PARTNERSHIP	47,500	0	0.0%	47,500
4620	TRANSFER FROM BEHAVIORAL HEALTH ADMIN	0	533,392	100.0%	533,392
4669	TRANSFER FROM BA 3229 ADOPTION INCENTIVE	1,013,458	-1,002,772	-98.9%	10,686
4674	TRANSFER FROM MEDICAID	0	509,701	100.0%	509,701
	Total Revenues	17,166,140	4,649,942	27.1%	21,816,082
	EXPENDITURES				
Cat	Description				
01	PERSONNEL	6,229,458	0	0.0%	6,229,458
02	OUT-OF-STATE TRAVEL	1,686	1,063	63.0%	2,749
03	IN-STATE TRAVEL	44,712	-1,063	-2.4%	43,649
04	OPERATING EXPENSES	355,058	0	0.0%	355,058
10	SPECIALIZED TRAINING	1,025,248	0	0.0%	1,025,248
11	CHILDREN'S JUSTICE ACT GRANT	110,565	190,179	172.0%	300,744
12	CHILD ABUSE & NEGLECT	155,256	237,872	153.2%	393,128
14	CHILDREN'S BEHAVIORAL HEALTH BOARD	41,552	0	0.0%	41,552
15	CMHS PROGRAM EVALUATION & DATA	234,534	29,635	12.6%	264,169
17	TITLE IV-B SUBPART II	1,466,120	1,121,729	76.5%	2,587,849
19	STATE VICTIMS ASSISTANCE ACADEMY	0	94,730	100.0%	94,730
20	U. S. CRIME VICTIMS (VOCA)	3,469,260	1,895,355	54.6%	5,364,615
21	EDUCATION & TRAINING VOUCHER	521,399	43,714	8.4%	565,113
22	FAMILY VIOLENCE	1,072,983	104,623	9.8%	1,177,606
25	METH GRANT	773,621	272,976	35.3%	1,046,597
26	INFORMATION SERVICES	22,450	0	0.0%	22,450
30	TRAINING	1,734	0	0.0%	1,734
32	INDEPENDENT LIVING	1,475,252	602,871	40.9%	2,078,123
70	CASEY FAMILY PROGRAMS	47,500	56,258	118.4%	103,758
86	RESERVE	0	0	0.0%	0
87	PURCHASING ASSESSMENT	2,132	0	0.0%	2,132
88	STATE COST ALLOCATION	102,119	0	0.0%	102,119
89	ATTY GENERAL COST ALLOCATION	13,501	0	0.0%	13,501
	Total Expenditures	17,166,140	4,649,942	27.1%	21,816,082

REPORT DATE AS OF: 10/21/2013
PROC ID: BSR_GEN_BBLs_REPORT

STATE OF NEVADA
Office of the State Controller

Summary Budget Status Report

Fiscal Year: 2014

Fund: 101 GENERAL FUND

Agency: 409 CHILD AND FAMILY
DIVISION

Budget Account: 3145 CHILDREN, YOUTH & FAMILY
ADMIN

Organization: 0000 CHILD AND FAMILY
DIVISION

	YTD Actual	Work Program	Difference
Total Receipts/Funding	7,083,545.22	17,232,398.00	-10,148,852.78
Total Expenditures	3,888,863.11		
Total Encumbrances	1,536.76		
Total Pre-encumbrances	8,503.80		
Total Obligations	3,898,903.67	17,232,398.00	13,333,494.33
Realized Funding Available	3,184,641.55		

REPORT DATE AS OF: 10/21/2013
PROC ID: BSR_REC_FUND_SUM

STATE OF NEVADA
Office of the State Controller

Budget Status Report - Receipts/Funding

Fiscal Year: 2014

Fund: 101 GENERAL FUND

Agency: 409 CHILD AND FAMILY
DIVISION

Budget Account: 3145 CHILDREN, YOUTH & FAMILY
ADMIN

Organization: 0000 CHILD AND FAMILY
DIVISION

	YTD Actual	Work Program	Difference
Total Receipts/Funding	7,083,545.22	17,232,398.00	-10,148,852.78

Code	Description	YTD Actual	Work Program	Difference
42	APPROPRIATIONS	5,403,390.00	5,403,390.00	.00
47	BEGINNING CASH	56,258.00	56,258.00	.00
3460	FED - VOCA GRANT	523,063.13	3,537,154.00	-3,014,090.87
3469	FED - FAMILY VIOLENCE	173,458.13	1,107,306.00	-933,847.87
3501	FED - CHAFEE FOSTER CARE	265,755.07	1,505,648.00	-1,239,892.93
3532	FED - CHILD ABUSE NEGLECT	103,371.30	258,934.00	-155,562.70
3562	FED - TITLE IV-E	221,672.00	1,252,645.00	-1,030,973.00
3564	FED - ED & TRAIN VOUCHER GRANT	66,115.58	523,757.00	-457,641.42
3580	FED - CHILDRENS JUSTICE	101,779.21	177,853.00	-76,073.79
3581	FED-STATE VICTIMS ASSIST ACADM	8,350.28	10,000.00	-1,649.72
3582	FED - TITLE IV-B II	225,474.09	1,525,306.00	-1,299,831.91
3584	FED - METH GRANT	-68,076.91	813,189.00	-881,265.91
4266	CASEY FOUNDATION PARTNERSHIP	.00	47,500.00	-47,500.00
4669	TRANS FROM OTHER B/A SAME FUND	2,935.34	1,013,458.00	-1,010,522.66

REPORT DATE AS OF: 10/21/2013
PROC ID: BSR_GEN_BCLS_REPORT

STATE OF NEVADA
Office of the State Controller

Budget Status Report - Obligations

Fiscal Year: 2014

Fund: 101 GENERAL FUND Agency: 409 CHILD AND FAMILY DIVISION
Budget Account: 3145 CHILDREN, YOUTH & FAMILY ADMIN Organization: 0000 CHILD AND FAMILY DIVISION

	YTD Actual	Work Program	Difference
Total Expenditures	3,888,863.11		
Total Encumbrances	1,536.76		
Total Pre-encumbrances	8,503.80		
Total Obligations	3,898,903.67	17,232,398.00	13,333,494.33

Category	Description	Expended	Encumbered	Pre-encumbered	Obligated	Work Program	Difference
01	PERSONNEL SERVICES	1,584,475.35	.00	.00	1,584,475.35	6,229,458.00	4,644,982.65
02	OUT OF STATE TRAVEL	2,679.01	.00	.00	2,679.01	2,749.00	69.99
03	IN STATE TRAVEL	8,991.02	.00	.00	8,991.02	43,649.00	34,657.98
04	OPERATING	139,539.29	.00	.00	139,539.29	355,058.00	215,518.71
10	SPECIALIZED TRAINING	238,974.68	.00	.00	238,974.68	1,025,248.00	786,273.32
11	CHILDRENS JUSTICE ACT GRANT	88,975.66	.00	8,503.80	97,479.46	110,565.00	13,085.54
12	CHILD ABUSE & NEGLECT	75,128.40	.00	.00	75,128.40	155,256.00	80,127.60
14	CHILDREN'S MENTAL HEALTH POLCY	3,704.13	.00	.00	3,704.13	41,552.00	37,847.87
15	CMHS GRANT	44,367.14	.00	.00	44,367.14	234,534.00	190,166.86
17	TITLE IV-B SUBPART II	293,711.70	.00	.00	293,711.70	1,466,120.00	1,172,408.30
19	ST VICTIMS ASSISTANCE ACADEMY	3,824.71	.00	.00	3,824.71	10,000.00	6,175.29
20	US CRIME VICTIMS	646,163.49	.00	.00	646,163.49	3,469,260.00	2,823,096.51
21	EDUCATIONS & TRAINING VOUCHER	116,932.00	.00	.00	116,932.00	521,399.00	404,467.00

<u>22</u>	FAMILY VIOLENCE	190,470.72	.00	.00	190,470.72	1,072,983.00	882,512.28
<u>25</u>	METH GRANT	159,537.66	1,536.76	.00	161,074.42	773,621.00	612,546.58
<u>26</u>	INFORMATION SERVICES	20,192.51	.00	.00	20,192.51	22,450.00	2,257.49
<u>30</u>	TRAINING	-3.90	.00	.00	-3.90	1,734.00	1,737.90
<u>32</u>	INDEPENDENT LIVING	268,954.74	.00	.00	268,954.74	1,475,252.00	1,206,297.26
<u>70</u>	CASEY FAMILY PROGRAMS	112.80	.00	.00	112.80	47,500.00	47,387.20
<u>86</u>	RESERVE	.00	.00	.00	.00	56,258.00	56,258.00
<u>87</u>	PURCHASING ASSESSMENT	2,132.00	.00	.00	2,132.00	2,132.00	.00
<u>88</u>	STATE COST ALLOCATION	.00	.00	.00	.00	102,119.00	102,119.00
<u>89</u>	AG COST ALLOCATION	.00	.00	.00	.00	13,501.00	13,501.00

BA3145 CHILD & FAMILY SERVICES ADMIN

SFY 2014 LEG APPROVED

EXCLUDING
FEDERAL AND
OTHER FUNDING
SOURCES

IVE and GF Revenues are not in balance - Okay per PC/JL 07/25/13

STATE APPROPRIATIONS				FEDERAL GRANTS															OTHER FUNDING
				Title IV-E FC & ADOPT	Fed - VOCA Grant	Fed - Family Violence	Fed - CHAFEE Foster Care	Fed - Child Abuse & Neglect Grant	Fed - Education & Training Voucher	Fed- Children's Justice Act Grant	Fed - State Victims Assistance Academy	Fed- Title IV-B, II Grant	Fed-RPG Grant	Trans From Other Budget Acct CMHS	Trans From Other Budget Acct Medicaid	Casey Family Programs			
Not Used For Match	Medicaid Admin Match 50/50	Title IV-E \$ Match	3562		3460	3469	3501	3532	3564	3580	3581	3582	3584	4669	4669	4266			
2501	2501	2501																	
			\$ for \$ Match in GF																
				Capped															
F	G	H	K	M	N	O	P	R	S		T	U	Y	Z	AG				
BUDGETED GENERAL FUND			5,403,390	404,104	3,537,154	1,107,306	1,505,648	258,934	523,757	177,853	10,000	1,525,306	813,189		-	103758			
GENERAL FUND CALCULATION			5,188,581	1252645	-	-		(9)		0	-								
3,523,318	571,551	1,093,711	1,656,749	3,537,154	1,107,306	1,505,648	258,934	523,757	177,853	10,000	1,525,306	813,189	503,757	571,551	103,758				
3,637,772	470,961	739,416	739,416	67,894	34,323	30,396	103,678	2,358	67,288	-	59,186	39,568	268,530	470,961	-				
(251,145)																			
3,358,997		739,416	739,416																
-							91,961												
-													268,530						
-	470,961													470,961					
-									46,237										
(0)	(0)			67,894	34,323	30,396	11,717	2,358	21,051	-	59,186	39,568							
278,775																			
3,386,627	470,961	739,416	739,416	67,894	34,323	30,396	103,678	2,358	67,288	-	59,186	39,568	268,530	470,961					
1,909	-	420	420																
30,307	-	6,671	6,671																
48,946	98,789	54,267	54,267											98,789					
-		288,915	736,333																
-																			
-							155,256		110,565										
-																			
41,552																			
-													234,534						
-											1,466,120								
-				3,469,260							10,000								
-								521,399											
-					1,072,983														
-																			
11,294	1,801	3,431	3,431									773,621		693	1,801				
1,204		265	265																
-						1,475,252													
-															47,500				
-															56,258				
1,480		326	326																
-			102,119																
-			13,501																
-																			

BA3145 CHILD & FAMILY SERVICES ADMIN

SFY 2014 LEG APPROVED

EXCLUDING
FEDERAL AND
OTHER FUNDING
SOURCES

IVE and GF Revenues are not in balance - Okay per PC/JL 07/25/13

STATE APPROPRIATIONS							FEDERAL GRANTS													OTHER FUNDING
							Title IV-E FC & ADOPT	Fed - VOCA Grant	Fed - Family Violence	Fed - CHAFEE Foster Care	Fed - Child Abuse & Neglect Grant	Fed - Education & Training Voucher	Fed- Children's Justice Act Grant	Fed - State Victims Assistance Academy	Fed- Title IV-B, II Grant	Fed-RPG Grant	Trans From Other Budget Acct CMHS	Trans From Other Budget Acct Medicaid	Casey Family Programs	
Not Used For Match	Medicaid Admin Match 50/50	Title IV-E \$ Match				3460		3469	3501	3532	3564	3580	3581	3582	3584	4669	4669	4266		
2501	2501	2501				3562														
						\$ for \$ Match in GF		Capped												
F	G	H	K	M	N	O	P	R	S	T	U	Y	Z	AG						
BUDGETED GENERAL FUND			5,403,390	494,104	3,537,154	1,107,306	1,505,648	258,934	523,757	177,853	10,000	1,525,306	1,060,481					-	103,758	
GENERAL FUND CALCULATION			5,214,265	1252645	-	-		(9)	0	-										
3,549,002	571,551	1,093,711	1,656,749	3,537,154	1,107,306	1,505,648	258,934	523,757	177,853	10,000	1,525,306	1,060,481	503,757	571,551	103,758					
3,663,456	470,961	739,416	739,416	67,894	34,323	30,396	103,678	2,358	67,288	-	59,186	13,884	268,530	470,961	-					
(251,145)																				
3,358,997		739,416	739,416																	
-	-						91,961													
-	-												268,530							
-	470,961																			
-	-								46,237									470,961		
-																				
25,684				67,894	34,323	30,396	11,717	2,358	21,051	-	59,186	13,884								
278,775																				
3,412,311	470,961	739,416	739,416	67,894	34,323	30,396	103,678	2,358	67,288	-	59,186	13,884	268,530	470,961						
1,909	-	420	420																	
30,307	-	6,671	6,671																	
48,946	98,789	54,267	54,267															98,789		
-	-	288,915	736,333																	
-	-																			
-	-						155,256		110,565											
-	-																			
41,552																				
-	-																			
-	-												234,534							
-	-																			
-	-									10,000		1,466,120								
-	-																			
-	-					3,469,260														
-	-																			
-	-						1,072,983		521,399											
-	-																			
11,294	1,801	3,431	3,431													1,046,597				
1,204		265	265													693	1,801			
-	-																			
-	-						1,475,252												47,500	
-	-																		56,258	
1,480		326	326																	
-	-																			
-	-																			
-	-																			
-	-																			

Division of Child and Family Services
BA 3145 - Children, Youth, and Family Administration
Reconciliation of Available Grant Authority
Regional Partnership Grant (Meth)
SFY 2014

<u>Grant Description</u>	<u>Grant Period</u>		<u>ID #</u>	<u>Total Amount</u>	<u>Allocated to Other BA(s)</u>	<u>Allocated To Future State Fiscal Year</u>	<u>Prior FY Draws</u>	<u>Expired Amounts</u>	<u>Current FY Amount Available</u>	<u>Expenditure Authority Allocation</u>		
	<u>From</u>	<u>To</u>								<u>CAT 01</u>	<u>CAT 25</u>	<u>Total</u>
Dependency Mothers Drug Court (DMDC) Program	9/30/2012	9/29/2013	90CU0060-01	593,110	-	-	68,077	-	525,033	13,884	511,149	525,033
Dependency Mothers Drug Court (DMDC) Program	9/30/2013	9/29/2014	90CU0060-02-00	570,571	-	35,123	-	-	535,448	-	535,448	535,448
Balance Available									1,060,481	13,884	1,046,597	1,060,481
Current Leg App Budget (Adjusted for GMU payroll realignment WP #C28139 in process)									787,505	13,884	773,621	787,505
Work Program Adjustment Needed									272,976	-	272,976	272,976

Division of Child and Family Services
BA 3145 - Children, Youth, and Family Administration
Reconciliation of Available Grant Authority
Regional Partnership Grant (Meth)
SFY 2014

<u>Description</u>	<u>CAT</u>	<u>FFY 2012 NOGA Amount</u>	<u>Prior Year Draws</u>	<u>Balance 6/30/2013</u>	<u>Budget Revision</u>	<u>Balance 7/1/2013</u>	
Personnel Costs	01	<u>35,123.00</u>	<u>3,026.34</u>	<u>32,096.66</u>	<u>(18,212.66)</u>	<u>13,884.00</u>	(1)
Travel	25	2,946.00	510.40	2,435.60	-	2,435.60	
Operating	25	5,000.00	8.20	4,991.80	-	4,991.80	
Cost Allocation	25	5,377.00	516.77	4,860.23	-	4,860.23	
Subgrantees	25	<u>544,664.00</u>	<u>64,015.20</u>	<u>480,648.80</u>	<u>18,212.66</u>	<u>498,861.46</u>	
CAT 25 Subtotal		<u>557,987.00</u>	<u>65,050.57</u>	<u>492,936.43</u>	<u>18,212.66</u>	<u>511,149.09</u>	
CAT 86 Reserve		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Total Budget		<u>593,110.00</u>	<u>68,076.91</u>	<u>525,033.09</u>	<u>-</u>	<u>525,033.09</u>	

Total Revision -

(1) SFY 2014 Personnel authority not to exceed Leg Approved \$13,884.00; excess authority moved to Subgrantees

Division of Child and Family Services
BA 3145 - Children, Youth, and Family Administration
Reconciliation of Available Grant Authority
Regional Partnership Grant (Meth)
SFY 2014

<u>Description</u>	<u>CAT</u>	<u>FFY 2013 NOGA Amount</u>	<u>Prior Year Draws</u>	<u>Balance 6/30/2013</u>	<u>Budget Revision</u>	<u>Balance 7/1/2013</u>	<u>Allocated To Future State Fiscal Year</u>	<u>Balance 7/1/2013</u>
Personnel Costs	01	35,123.00	-	35,123.00	-	35,123.00 (1)	(35,123.00)	-
Out of State Travel	25	7,791.00	-	7,791.00	-	7,791.00	-	7,791.00
In State Travel	25	3,000.00	-	3,000.00	-	3,000.00	-	3,000.00
Operating	25	5,211.00	-	5,211.00	-	5,211.00	-	5,211.00
Cost Allocation	25	5,377.00	-	5,377.00	-	5,377.00	-	5,377.00
Subgrantees	25	514,069.00	-	514,069.00	-	514,069.00	-	514,069.00
CAT 25 Subtotal		535,448.00	-	535,448.00	-	535,448.00	-	535,448.00
CAT 86 Reserve		-	-	-	-	-	-	-
Total Budget		570,571.00	-	570,571.00	-	570,571.00	(35,123.00)	535,448.00

Total Revision -

(1) SFY 2014 Personnel authority not to exceed Leg Approved \$13,884

FFY 2012	13,884.00	
FFY 2013	35,123.00	
	49,007.00	
	(13,884.00)	SFY 2014 Category 01 needed Authority
	35,123.00	Authority Allocated to future State fiscal year

Department of Health and Human Services
 Division of Child and Family Services
 BA 3145 - Children, Youth, and Family Administration
 Computation of GMU Payroll alignment SFY 2014

	VOCA	Family Violence	Chafee	Child Abuse & Neglect	ETV	Childrens Justice	SVAA	IVBII	Meth	AI BA 3229	Total	
SFY14												
Leg Approved Fund												
Map												
GMU Leg Approved Payroll	67,894.00	34,323.00	30,396.00	11,717.00	2,358.00	21,051.00	-	59,186.00	39,568.00	-	266,493.00	(1)
Leg Approved 100% PCNs	-	-	-	91,961.00	-	46,237.00	-	-	-	-	138,198.00	(3)
Current Total Leg Approved Authority	67,894.00	34,323.00	30,396.00	103,678.00	2,358.00	67,288.00	-	59,186.00	39,568.00	-	404,691.00	(4)
GMU Leg Approved Payroll	67,894.00	34,323.00	30,396.00	11,717.00	2,358.00	21,051.00	-	59,186.00	39,568.00	-	266,493.00	(1)
Reallocation (2)	8,163.10	(2,477.09)	7,206.16	(6,387.14)	919.86	(10,284.68)	17,135.50	721.63	(25,683.71)	10,686.37	-	
Realignment of Payroll Costs	76,057.10	31,845.91	37,602.16	5,329.86	3,277.86	10,766.32	17,135.50	59,907.63	13,884.29	10,686.37	266,493.00	
GMU Percentage	0.2854	0.1195	0.1411	0.0200	0.0123	0.0404	0.0643	0.2248	0.0521	0.0401	1.0000	
Realignment of Payroll Costs												
GMU Leg Approved (rounded)	76,057.00	31,846.00	37,602.00	5,330.00	3,278.00	10,766.00	17,136.00	59,908.00	13,884.00	10,686.00	266,493.00	(1)
Leg Approved 100% PCNs	-	-	-	91,961.00	-	46,237.00	-	-	-	-	138,198.00	(3)
NEW Total Leg Approved Authority	76,057.00	31,846.00	37,602.00	97,291.00	3,278.00	57,003.00	17,136.00	59,908.00	13,884.00		404,691.00	(4)

- (1) GMU Leg approved payroll balanced to realignment of GMU Payroll
 (2) Source Data is SFY 2013 GMU Time Study data prepared by C. Lovass-Nagy
 (3) Leg Approved 100% PCNs balanced to realignment of 100% PCNs
 (4) Leg Approved GMU/100% PCNs balanced to realignment of GMU/100% PCNs

**Department of Health and Human Services
Administration for Children and Families
Notice of Award (NOA)**

1. RECIPIENT

SAI NUMBER:

PMS DOCUMENT NUMBER:
90CU006001

1. AWARDING OFFICE: ACYF/Children's Bureau		2. ASSISTANCE TYPE: Discretionary Grant		3. AWARD NO.: 90CU0060/01		4. AMEND. NO.:	
5. TYPE OF AWARD: DEMONSTRATION		6. TYPE OF ACTION: New		7. AWARD AUTHORITY: Prom S & S Fam. Sec. 437 (f) title IV-B42 U.S.C. 629(f)(b)			
8. BUDGET PERIOD: 09/30/2012 THRU 09/29/2013		9. PROJECT PERIOD: 09/30/2012 THRU 09/29/2017		10. CAT NO./CFDA: 93.087			
11. RECIPIENT ORGANIZATION: State of Nevada Division of Child and Family Services 4126 Technology Way, Third Floor Carson City NV 89706 2023 Amber Howell, Administrator					12. PROJECT / PROGRAM TITLE: Dependency Mothers Drug Court (DMDC) Program		
13. COUNTY: CARSON CITY		14. CONGR. DIST: 02		15. PRINCIPAL INVESTIGATOR OR PROGRAM DIRECTOR: Christine Lovass-Nagy			
16. APPROVED BUDGET:				17. AWARD COMPUTATION:			
Personnel..... \$ 0				A. NON-FEDERAL SHARE..... \$ 0 0.00 %			
Fringe Benefits..... \$ 0				B. FEDERAL SHARE..... \$ 593,110 100.00 %			
Travel..... \$ 0							
Equipment..... \$ 0				18. FEDERAL SHARE COMPUTATION:			
Supplies..... \$ 0				A. TOTAL FEDERAL SHARE..... \$ 593,110			
Contractual..... \$ 0				B. UNOBLIGATED BALANCE FEDERAL SHARE.....\$			
Facilities/Construction..... \$ 0				C. FED. SHARE AWARDED THIS BUDGET PERIOD.\$ 593,110			
Other..... \$ 593,110				19. AMOUNT AWARDED THIS ACTION:		\$ 593,110	
Direct Costs..... \$ 593,110				20. FEDERAL \$ AWARDED THIS PROJECT PERIOD:		\$ 593,110	
Indirect Costs..... \$ 0				21. AUTHORIZED TREATMENT OF PROGRAM INCOME:			
At % of \$				ADDITIONAL COSTS			
In Kind Contributions..... \$ 0				22. APPLICANT EIN:		23. PAYEE EIN:	
Total Approved Budget(**).. \$ 593,110				1-886000022-A1		1-886000022-A1	
				24. OBJECT CLASS:		41.45	

25. FINANCIAL INFORMATION:

DUNS: 607025772 0000

ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	UNOBLIG.	NONFED %
CB	90CU006001	75-2-1512	2012 G996440	\$593,110		

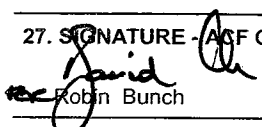
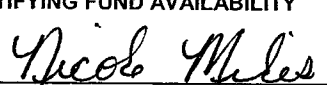

26. REMARKS: (Continued on separate sheets)

Paid by DHHS Payment Management System (PMS), see attached for payment information.
This award is subject to the requirements of the HHS Grants Policy Statement (HHS GPS) that are applicable to you based on your recipient type and the purpose of this award.
This includes requirements in Parts I and II (available at <http://www.hhs.gov/asfr/ogapa/grantinformation/hhsgps107.pdf>) of the HHS GPS.
Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 74 or 92, directly apply to this award apart from any coverage in the HHS GPS.
This award is subject to requirements or limitations in any applicable Appropriations Act.
This award is subject to the requirements of Section 106 (g) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104).

DIVISION OF
CHILD & FAMILY SERVICES

OCT 17 2012

RECEIVED

27. SIGNATURE - ACF GRANTS OFFICER  Robin Bunch		DATE: 9-21-12	28. SIGNATURE(S) CERTIFYING FUND AVAILABILITY for Catherine F. Wade  9/24/12	
29. SIGNATURE AND TITLE - PROGRAM OFFICIAL(S) Bryan SamuelsCO, Commissioner, ACYF 			DATE: 9/24/12	

1.RECIPIENT

Department of Health and Human Services
Administration for Children and Families
Notice of Award (NOA)

SAI NUMBER:

PMS DOCUMENT NUMBER:
90CU006001

1. AWARDING OFFICE: ACYF/Children's Bureau		2. ASSISTANCE TYPE: Discretionary Grant	3. AWARD NO.: 90CU0060/01	4. AMEND. NO.
5. TYPE OF AWARD: DEMONSTRATION	6. TYPE OF ACTION: New		7. AWARD AUTHORITY: Prom S & S Fam. Sec. 437 (f) title IV-B42 U.S.C. 629(f)(b)	
8. BUDGET PERIOD: 09/30/2012 THRU 09/29/2013		9. PROJECT PERIOD: 09/30/2012 THRU 09/29/2017		10. CAT NO./CFDA: 93.087
11. RECIPIENT ORGANIZATION: State of Nevada Division of Child and Family Services				

26. REMARKS: (Continued from previous page)

For the full text of the award term, go to http://www.acf.hhs.gov/grants/award_term.html.
This award is subject to the Federal Financial Accountability and Transparency ACT (FFATA or Transparency) of 2006 subaward and executive compensation reporting requirements.
For the full text of the award term, go to: http://www.acf.hhs.gov/grants/award_term_ffata.html.
This award is subject to requirements as set forth in 2 CFR 25.110 Central Contractor Registration (CCR) and DATA Universal Number System (DUNS).
For full text go to http://www.acf.hhs.gov/grants/award_term_ccr_duns.html.
This award is subject to requirements as set forth in 2 CFR 25.110.
For full text go to http://www.acf.hhs.gov/grants/msg_sf425.html.
This grant is subject to the requirements as set forth in 45 CFR Part 87.
This grant is subject to the requirements set forth in 45 CFR part 74 (for non-profit organizations and educational institutions) or 45 CFR Part 92 (for state, local, and federally recognized tribal governments).
Initial expenditure of funds by the grantee constitutes acceptance of this award.
Future support is anticipated. (**) Reflects only federal share of approved budget.

Restriction placed on Federal funds: Within thirty (30) days from the start date of this award, the grantee will be contacted by the Office of Grants Management (OGM) to finalize the budgetary aspects of this award.

All funds have been placed in the category 'Other' during this interim period.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
NOTICE OF AWARD**

DCFS Notifications:

- ☐ Grant Office
☐ Budget Office (Budget Analyst)
☐ Controller's Office
☐ Budget Oversight at DCFS
☐ GMU Staff

SAI NUMBER:

PMS DOCUMENT NUMBER:

1. AWARDING OFFICE: ACYF - Children's Bureau		2. ASSISTANCE TYPE: Discretionary Grant	3. AWARD NO.: 90CU0060-02-00	4. AMEND. NO. 0
5. TYPE OF AWARD: Demonstration		6. TYPE OF ACTION: Non-Competing Continuation		7. AWARD AUTHORITY: Prom S & S Fam. Sec. 437 (f) title IV-B42 U
8. BUDGET PERIOD: 09/30/2013 THRU 09/29/2014		9. PROJECT PERIOD: 09/30/2012 THRU 09/29/2017		10. CAT NO.: 93.087
11. RECIPIENT ORGANIZATION: Nevada Department of Health and Human Services 4126 Technology Way Ste 100 Carson City, NV 89706-2013 Grantee Authorizing Official: Amber Howell , Administrator			12. PROJECT / PROGRAM TITLE: Dependency Mothers Drug Court (DMDC) Program	
13. COUNTY: Carson City (city)	14. CONGR. DIST: 02	15. PRINCIPAL INVESTIGATOR OR PROGRAM DIRECTOR: Christine131485 Lovass- Nagy		
16. APPROVED BUDGET:		17. AWARD COMPUTATION:		
Personnel..... \$ 30,000.00		A. NON-FEDERAL SHARE..... \$ 107,030.00 15.8%		
Fringe Benefits..... \$ 10,500.00		B. FEDERAL SHARE..... \$ 570,571.00 84.2%		
Travel..... \$ 10,808.00		18. FEDERAL SHARE COMPUTATION:		
Equipment..... \$ 0.00		A. TOTAL FEDERAL SHARE..... \$ 570,571.00		
Supplies..... \$ 5,073.00		B. UNOBLIGATED BALANCE FEDERAL SHARE..... \$ 0.00		
Contractual..... \$ 514,190.00		C. FED. SHARE AWARDED THIS BUDGET PERIOD...\$ 0.00		
Facilities/Construction..... \$ 0.00		19. AMOUNT AWARDED THIS ACTION:		\$ 570,571.00
Other..... \$ 0.00		20. FEDERAL \$ AWARDED THIS PROJECT PERIOD:		\$ 1,163,681.00
Direct Costs..... \$ 570,571.00		21. AUTHORIZED TREATMENT OF PROGRAM INCOME:		
Indirect Costs..... \$ 0.00		Additional Costs		
At % of \$				
In Kind Contributions..... \$ 0.00		22. APPLICANT EIN: 886000022	23. PAYEE EIN: 1886000022A1	24. OBJECT CLASS: 41.45
Total Approved Budget..... \$ 570,571.00				

25. FINANCIAL INFORMATION:

DUNS 809888266

ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	UNOBLIG.	NONFED %
	90CU006002	75131512	3-G996440	\$570,571.00		

26. REMARKS: (Continued on separate sheets)

Within 30 days of receipt of this grant award, grantee must upload a more detailed justification for "supply" category.

27. SIGNATURE - ACF GRANTS OFFICER		DATE:	28. SIGNATURE(S) CERTIFYING FUND AVAILABILITY	
Robin Bunch		08/29/2013	Nicole Miles 08/28/2013	
29. SIGNATURE AND TITLE - PROGRAM OFFICIAL(S)			DATE:	
Mr. Joseph Bock - Associate Commissioner			08/28/2013	

JOB# 9308712

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
NOTICE OF AWARD**

SAI NUMBER:

PMS DOCUMENT NUMBER:

1. AWARDING OFFICE: ACYF - Children's Bureau		2. ASSISTANCE TYPE: Discretionary Grant	3. AWARD NO.: 90CU0060-02-00	4. AMEND. NO. 0
5. TYPE OF AWARD: Demonstration		6. TYPE OF ACTION: Non-Competing Continuation		7. AWARD AUTHORITY: Prom S & S Fam. Sec. 437 (f) title IV-B42 U.
8. BUDGET PERIOD: 09/30/2013 THRU 09/29/2014		9. PROJECT PERIOD: 09/30/2012 THRU 09/29/2017		10. CAT NO.: 93.087
11. RECIPIENT ORGANIZATION: Nevada Department of Health and Human Services				

STANDARD TERMS

1. Paid by DHHS Payment Management System (PMS), see attached for payment information. This award is subject to the requirements of the HHS Grants Policy Statement (HHS GPS) that are applicable to you based on your recipient type and the purpose of this award. This includes requirement in Parts I and II (available at <http://www.hhs.gov/grantsnet/adminis/gdp/index.htm>) of the HHS GPS. Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 74 or 92, directly apply to this award apart from any coverage in the HHS GPS. This award is subject to requirements or limitations in any applicable Appropriations Act. This award is subject to the requirements of Section 106 (g) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104).
For the full text of the award term, go to the http://www.acf.hhs.gov/grants/awards_term.html.
This grant is subject to the requirements set forth in 45 CFR Part 87. Attached are terms and condition, reporting requirements, and payment instructions.
(**) Reflects only federal share of approved budget.

Reporting Requirements

1. Starting with awards issued in fiscal year 2013, ACF will require use of the SF-428 (Tangible Personal Property Form) and the SF-429 (Real Property Status Report). The reporting frequency will be on an annual basis at the end of each fiscal year. If the report is not applicable, submission is not required. Fillable forms are available at <http://www.acf.hhs.gov/grants-forms>.

Regional Partnership Grant Budget Account 3145/25

Budget - FFY13: 09/30/12-09/29/13

OVERVIEW

Revenue Source	Purpose	Amount
RPG Federal Grant Award FFY13		\$593,110
CFDA # 93.087		
Award # 90CU0060/01		
Period: 09/30/12-09/29/13		
Anticipated Expenditures		
Sub-Grantee Encumbrances		\$544,664
Administrative Expenses		\$48,446
Balance Available		\$0

DETAIL EXPENDITURES

Sub-Grantees:	Encumbered (Awarded)	
Bridge Counseling Associates		\$25,000
Community Chest		\$20,250
Eighth Judicial District Court		\$53,638
ODES, Inc.		\$23,000
WestCare Nevada		\$422,776
Sub-Total: Sub-Grantees (Encumbrances)		\$544,664
Administrative Expenses:	Proposed Budget	
Personnel (Category 01)		
GMU salaries & fringe		\$35,123
Subtotal: Personnel		\$35,123
Out-of-State Travel (6100 Series)		
6100: Out of State Travel	Grant required attendance at Federal meetings	\$2,946
Subtotal: Out-of-State Travel	2 times per year x 2 partnership members	\$2,946
In-State Travel (6200 Series)		
6200: In State Travel		\$0
Subtotal: In-State Travel		\$0
Operating / Supplies		
7021: Operating Supplies		\$5,000
Subtotal: Operating		\$5,000
Administrative Cost Allocation		
7110: Non State Owned Rent		\$5,200
7292: DoIT Voice Mail		\$43
7295: DoIT State Phone Line		\$117
7296: DoIT Long Distance		\$17
Subtotal: Administrative Cost Allocation		\$5,377
Sub-Total: Administrative Expenses (Proposed)		\$48,446
FileName: H:\Budgets\FFY13\RPG111812DT		

Regional Partnership Grant Budget Account 3145/25

Budget - FFY14: 09/30/13-09/29/14

OVERVIEW

Revenue Source	Purpose	Amount
RPG Federal Grant Award FFY14		\$570,571
CFDA # 93.087		
Award # Pending		
Period: 09/30/13-09/29/14		
Anticipated Expenditures		
Sub-Grantee Encumbrances		\$514,069
Administrative Expenses		\$56,502
Balance Available		\$0

DETAIL EXPENDITURES

Sub-Grantees:	Encumbered (Awarded)
Community Chest	\$22,500
Eighth Judicial District Court	\$57,235
ODES, Inc.	\$23,000
WestCare Nevada	\$411,334
Sub-Total: Sub-Grantees (Encumbrances)	\$514,069
Administrative Expenses:	Proposed Budget
Personnel (Category 01)	
GMU salaries & fringe	\$35,123
Subtotal: Personnel	\$35,123
Out-of-State Travel (6100 Series)	
6100: Out of State Travel	\$7,791
Subtotal: Out-of-State Travel	\$7,791
In-State Travel (6200 Series)	
6200: In State Travel	\$3,000
Subtotal: In-State Travel	\$3,000
Operating / Supplies	
7021: Operating Supplies	\$5,211
Subtotal: Operating	\$5,211
Administrative Cost Allocation	
7110: Non State Owned Rent	\$5,200
7292: DoIT Voice Mail	\$43
7295: DoIT State Phone Line	\$117
7296: DoIT Long Distance	\$17
Subtotal: Administrative Cost Allocation	\$5,377
Sub-Total: Administrative Expenses (Proposed)	\$56,502

FileName: H:\Budgets\FFY14\RPG071913DT