

# STATE OF NEVADA



BRIAN KROLICKI  
*Lieutenant Governor*

ROSS MILLER  
*Secretary of State*

KATE MARSHALL  
*State Treasurer*

KIM WALLIN  
*State Controller*

CATHERINE CORTEZ MASTO  
*Attorney General*

DANA L. BRIDGMAN  
*Public Member*

## \*\*\*NOTICE OF PUBLIC MEETING\*\*\*

### EXECUTIVE BRANCH AUDIT COMMITTEE

Presentation by: Department of Administration  
Division of Internal Audits

Date and Time: March 18, 2009  
1:30 p.m.

Location: Capitol Building Annex  
101 N. Carson Street, Second Floor  
Carson City, Nevada

Note: Some members of the Committee may be attending the meeting through a simultaneous videoconference conducted at the following location:

Grant Sawyer State Office Building  
Governor's Office, Fifth Floor  
Las Vegas, Nevada

**Note: Minutes of this meeting will be produced in summary format. Please provide the secretary with 9 copies of testimony and visual presentations if you wish to have complete versions included as exhibits with the minutes.**

### AGENDA

- A. Call meeting to order, roll call, and remarks.
- B. **\*Discussion and possible action regarding the minutes from November 6, 2008.**
- C. **\*Discussion and possible action regarding revisions to Division's policy and procedures for operations. (NRS 353.A038)**
- D. **\*Discussion and possible action regarding revisions to Division's Annual Report. (NRS 353A.038)**
- E. **\* Discussion and possible action on the status of the Audit Plan**
- F. Presentation of the Division of Internal Audits' six-month follow-up status reports (NRS353A.090)

1. Commission on Tourism – Nevada Magazine, Mike Colburn, Executive Branch Auditor IV.
2. Commission on Economic Development – Vita Ozoude, Executive Branch Auditor IV.
3. Nevada Administrative Services – State Public Works Board – Depreciation of Buildings and Improvements, Warren Lowman, Executive Branch Auditor IV.
4. Division of Emergency Management and the Office of the Military, Search For Steve Fossett – Vita Ozoude, Executive Branch Auditor IV.

G. Presentation of the Division's audit reports. (NRS 353A.085)

1. Department of Administration – Work Week Energy Savings, Warren Lowman, Executive Branch Auditor IV.
2. Agency for Nuclear Projects – Warren Lowman, Executive Branch Auditor IV

H. Presentation of the follow-up status for Legislative Counsel Bureau audit report recommendations issued February, 29, 2008 and May 15, 2008.

I. Public comment.

J. Comments of Committee members.

K. **\*Adjournment.**

**\* The Committee members may take action on bolded items.**

This is the tentative schedule for the meeting. The Committee reserves the right to take items in a different order to accomplish business in the most efficient manner with the exception of those marked time certain.

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Note: We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Department of Administration, Division of Internal Audits, in writing, at 3427 Goni Rd., Suite 103, Carson City, NV 89706, or call Connie Boynton at (775) 687-0122, as soon as possible.

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This notice and agenda has been posted on or before 9:00 a.m. on the third working day before the meeting at the following public locations:

Carson City, Nevada

- Blasdel Building, 209 East Musser Street
- Carson City Court House, 885 East Musser Street
- Nevada State Library, 100 North Stewart Street
- Capitol Press Corps, Capitol Building, 101 North Carson

**Notice and agenda of this meeting was faxed for posting to the following:**

Las Vegas, Nevada

- Office of the Governor, 555 East Washington Avenue
- Grant Sawyer State Office Building, 555 East Washington Avenue
- Clark County Manager's Office, 500 South Grand Central Parkway

Reno, Nevada

- Washoe County Commission Chambers, 1001 East Ninth Street

Carson City, Nevada

- Office of the Governor, 101 North Carson Street
- Legislature Building, 401 S. Carson Street